



## **Administration and Human Services** **Standing Committee Meeting Agenda**

**Monday, September 23, 2024**

**Immediately upon adjournment of earlier committee, or  
5:00 p.m.**

**Location: Location: Hybrid**

We invite you to view the meeting in person in the 5<sup>th</sup> Floor Conference Room, Suite 515, Municipal Office Building, 701 N. 7<sup>th</sup> Street, Kansas City, Kansas, or virtually via a Zoom webinar.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89825080791>

**Webinar ID: 898 2508 0791**

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Dial (for higher quality, dial a number based on your current location): +1 719 359 4580 US, +1 253 205 0468 US, +1 253 215 8782 US (Tacoma), +1 346 248 7799 US (Houston), +1 669 444 9171 US, +1 669 900 9128 US (San Jose), +1 386 347 5053 US, +1 507 473 4847 US, +1 564 217 2000 US, +1 646 558 8656 US (New York), +1 646 931 3860 US, +1 689 278 1000 US, +1 301 715 8592 US (Washington DC), +1 305 224 1968 US, +1 309 205 3325 US, +1 312 626 6799 US (Chicago), +1 360 209 5623 US

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| <u>Name</u>                       | <u>Absent</u>            |
|-----------------------------------|--------------------------|
| Commissioner Melissa Bynum, Chair | <input type="checkbox"/> |
| Commissioner Mike Kane            | <input type="checkbox"/> |
| Commissioner Christian Ramirez    | <input type="checkbox"/> |
| Commissioner Andrew Davis         | <input type="checkbox"/> |
| Commissioner Dr. Evelyn Hill      | <input type="checkbox"/> |

- I. Call to Order/Roll Call**
- II. Revisions to September 23, 2024 Agenda**
- III. Approval of standing committee minutes from July 24, 2023**

#### **IV. Committee Agenda**

##### **Item No. 1 - RESOLUTION: WYANDOTTE COUNTY SEXUAL HEALTH INFORMATION FOR TEENS (WYCO SHIFT) GRANT**

###### **Synopsis:**

Approval of a resolution to submit and accept a 3-year federal funding request from the Health & Human Services, Administration on Children, Youth, and Families to provide sexual risk avoidance and mental health curriculum at middle schools within the Kansas City, Kansas Public Schools for the amount of \$443,426 annually. No match is required.

**Tracking #: 21318**

##### **Item No. 2 - RESOLUTION: SEXUAL HEALTH EDUCATION PARTNERSHIP WITH YOUNG WOMEN ON THE MOVE GRANT**

**Synopsis:** Approval of a resolution to submit and accept a 3-year federal grant with partner organization Young Women on the Move to provide sexual health education in Kansas City, Kansas Public Schools in the amount of \$84,547.00 annually. No match is required.

**Tracking #: 21319**

##### **Item No. 3 - RESOLUTION: AMENDING THE TWO-YEAR MEETING CALENDAR**

**Synopsis:** A resolution amending the two-year meeting calendar for the Unified Government Commission from February 2024 through January 2026.

*This item was heard by the Board of Commission on August 29, 2024, and referred to standing committee for further determination.*

**Tracking #: 21355**

##### **Item No. 4 - RESOLUTION: APPROVING ARPA ALLOCATION FOR NEIGHBORHOOD GRANTS**

**Synopsis:** Approving a resolution authorizing disbursement of Neighborhood Grants from ARPA funding in the approximate amount of \$35,778.00.

*This item was discussed by the Board of Commission at a Special Meeting on September 4, 2024 and referred to standing committee for further determination.*

*It is requested that this item be fast tracked to the September 26, 2024 Board of Commission meeting.*

**Tracking #: 21369**

**Item No. 5 - RESOLUTION: APPROVING VARIOUS ARPA ALLOCATIONS**

**Synopsis:** Approving a resolution authorizing disbursements for the following:

1. Village Initiative in an amount up to \$150,000
2. Old Quindaro Museum in an amount up to \$50,000
3. All Access Park Benches in an amount up to \$15,000
4. Warming shelter activities related to the unhoused population in an amount up to \$100,000
5. Industrial washer for Fire Station located at 29th & State Avenue in an amount up to \$10,000
6. HVAC and other equipment upgrades at the Police Firing Range in an amount up to \$20,000
7. Restoration of John Brown Statue in an amount up to \$50,000
8. Allocation to Livable Neighborhoods home repair projects in an amount up to \$100,000
9. Neighborhood Grant disbursements in the approximate amount of \$39,000

**Tracking #: 21373**

**V.            Public Agenda**

**VI.          Adjourn**

**ADMINISTRATION AND HUMAN SERVICES  
STANDING COMMITTEE MINUTES  
Monday, July 24, 2023**

The meeting of the Administration and Human Services Standing Committee was held on Monday, July 24, 2023, at 5:46 p.m. The following members were present: Commissioners Bynum, Ramirez, Johnson, Kane, McKiernan. Commissioner Angela Markley, Chair was absent. The following officials were also in attendance: Terrie Garrison, Deputy Director for Clinical Services at the Health Department; Christina VanCleave, Program Supervisor; Jennifer Allen, Social Worker for the Health Department; Ernestine Holmes, Administrative Supervisor and Vendor Manager; Angela Lawson, Interim Chief Counsel; Reginald Lindsey, Budget Director; Bridgette Cobbins, Assistant County Administrator; Brittnie MacDonald, Clerk's Office; and Monica L. Sparks, Deputy UG Clerk.

**Acting Chairman Bynum** said before I call the meeting to order, I would announce that some committee members, staff, and public are attending remotely by Zoom, as well as on site. All participants joining by phone should mute their phones when not speaking to avoid background noise and during the meeting, make sure that you announce yourself by name and title when you speak, so the public observing knows who is speaking. Be sure and also speak directly into the microphone so that your comments are heard and the record of the meeting is accurate. This is critical, given the number of remote participants, it's also current guidance from our Kansas Attorney General.

Our public is allowed to participate by Zoom or submit comments by email prior to the meeting, and those are included in the record of the meeting. The public can also indicate their intent to provide remote public comment by contacting our Clerk's Office by 5:00 p.m. the Thursday prior to the meeting and also have an opportunity to provide comments, either by phone or Zoom or here in person in the fifth floor conference room.

**Acting Chairman Bynum** called the meeting to order. Roll call was taken and all members were present as shown above.

**Acting Chairman Bynum** said by the way, are you our Health Department friends? Yay. I was going to say, my choice was to move Item 2 to Item 1 and let you go first so you don't have to sit through the ordinance. So yes, we are moving Item 2 to Item 1, which means that we are having a presentation on Maternal Child Health and Women Infants Children Programs.

### **COMMITTEE AGENDA**

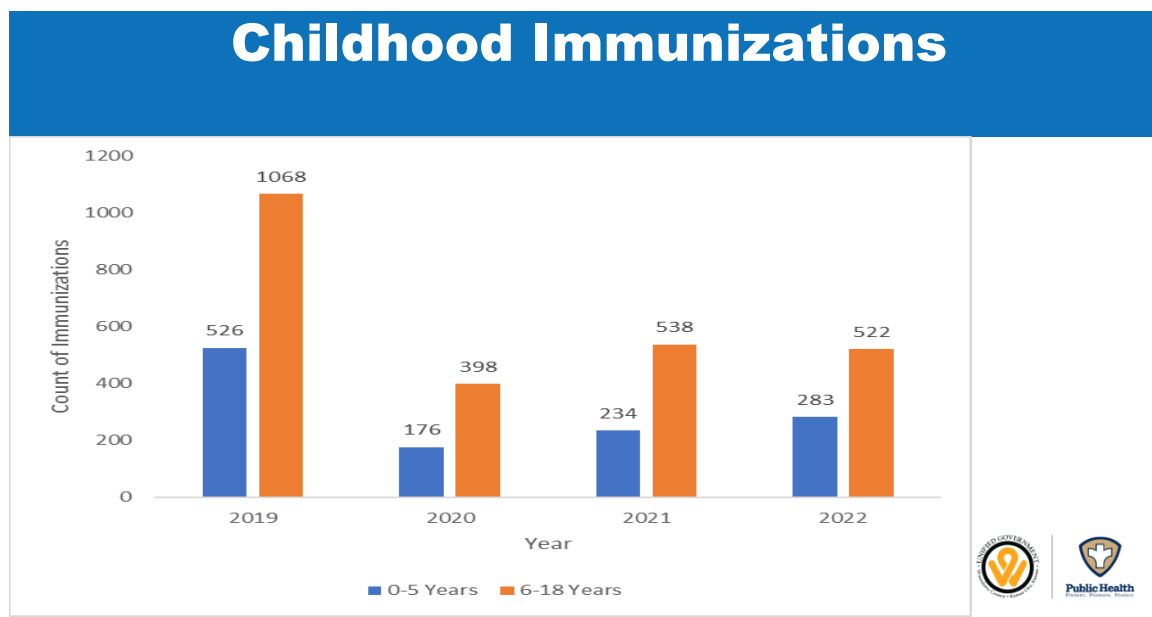
#### **Item No. 2 – 212591...PRESENTATION: MATERIAL CHILD HEALTH AND WOMEN INFANTS CHILDREN PROGRAM**

**Synopsis:** A presentation on the Maternal Child Health program and the Women, Infants, and Children program that are managed by the Health Department, submitted by Ambur Banner, Acting Health Department Director.

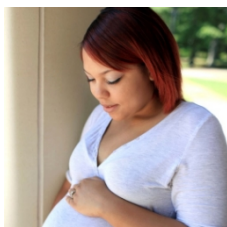
**Terrie Garrison, Deputy Director for Clinical Services at the Health Department,** said I'd like to introduce our team here. It's Christina VanCleave, she's our Program Supervisor, and Jennifer Allen, she's our Social Worker, and Ashley Lause, she is our Women Infant Children Supplemental Nutrition, WIC for another word, Manager, and Ernestine Holmes, who is our Administrative Supervisor for the Women Infant Children division.

**Christina VanCleave, Program Supervisor,** said I manage the Maternal Child Health Grant and Jennifer is our MCH Clinic Social Worker as well. First, I really just want to say thank you for having us this evening to really brag about the programs we provide under the MCH Grant here at the Wyandotte County Public Health Department.

Before I get started, I just thought it would be interesting to give you some background about MCH. It was enacted in 1935 as part of the Social Security Act. The Title Five MCH program is one of the nation's oldest federal state partnerships. It's also one of the Health Department's larger grants funded through KDHE and a piece of the aid to the local grant. We have been receiving this grant since 1972, so I was one. There is a large umbrella of work that we can provide to improve the health of pregnant women, mothers, and children in Wyandotte County. I could sit here for hours tonight and really tell you a lot about what we do on a day-to-day basis, but this evening I just really want to kind of highlight programs that we're offering now under the MCH grant.



The first program is our Childhood Immunizations. As you can see, the childhood immunizations we have provided have dropped since 2019. I'm sure we all can guess why, COVID. COVID also impacted vaccine hesitation for childhood immunizations and the schools not enforcing the requirement. The childhood vaccines can prevent common diseases that used to seriously harm or even kill infants, children, and adults. We provide childhood vaccines daily in our immunization clinic. The Immunizations Nurse also works closely with all four school districts in Wyandotte County to assure students are vaccinated. On July 15th, they had an immunization clinic at a local church in Argentine. We have upcoming events at the Turner High School on August 1st, and then on August 5th at the KCK Back-to-School event at the district. Typically, the nurses immunize over 100 children at those events.



## The Prenatal Care Collaborative

- Safety net for pregnant women who do not qualify for either Kansas Medicaid or Private Health Insurance.
- Partnership between Providence Medical Center and University of Kansas Medical Center
- Case Management provided by Public Health Nurse

The Wyandotte County Health Department offers prenatal care through their Prenatal Care Collaborative. The Prenatal Care Collaborative is for women who live in Wyandotte County and do not qualify either for Kansas Medicaid or private health insurance. The Health Department has contracted with KU and Providence Medical Center OBGYN departments to provide prenatal care at a discounted rate. Part of the Prenatal Care Collaborative is that the women are required to attend Becoming A Mom classes at the Health Department, which coincide with their visit with the nurse to have laboratory testing and case management services. The total cost for this program is \$725 for the client, but of this amount the Health Department only receives \$125 just to cover the basic laboratory services.

## Becoming a Mom

A March of Dimes Evidence-Based Curriculum for pregnant women.

Classes are either in person, virtual or hybrid model.

Developed in partnership with the following State Partners:



The next slide, the Becoming A Mom is a March of Dimes Evidence-Based Curriculum for pregnant women developed in partnerships with the following state partners shown on the PowerPoint here this evening. I'm really excited to say that we have recently hired a full time BAM Program Coordinator to offer classes to all pregnant women in Wyandotte County. The classes are

offered on site or in the community, either in person, virtual, or a hybrid model, like tonight's meeting. The curriculum is made up of six classes, but are provided in four sessions. Each class the moms attend they receive a little gift for the baby and if they attend four of the six classes, they will receive a large incentive like a pack 'n play, and now we're able to offer infant car seats. But, more importantly, they're receiving education to help them have a healthy pregnancy and delivery. This curriculum is for everyone regardless if this is their first or sixth pregnancy, their socioeconomic, or even their education. Just think about it. In 2021 there were 2,310 births, our goal is for all 2,310 moms to be given the opportunity to attend the BAM classes.

**Outreach and Education**

- Puberty Presentations
- Youth Health Fair Days
- Evidence Based Curriculums






We have health educators who provide Outreach and Education in the community. We provide puberty presentations to all fifth graders in all four school districts. We work closely with the USD 500 School District and offer Evidence Based Curriculum in the eighth and ninth grade PE classes, and we put on Youth Health Fair Days in the middle and high schools. We serve over 2,000 students in the 2023 grant year, which goes from July 1st through June 30th.

We then have an at-risk teen health educator who goes into the community and provides evidence based curriculum or presentations. The health educator provides education weekly to girls at the Kaw Valley Center Residential Treatment facility, which is well received. The girls love having her there and she provides information from A to Z, and she's a true asset to KVC. She also works with the youth through the juvenile system in Wyandotte County. Some of the girls come take a tour and learn about services that we can provide.

## Universal Home Visiting

The purpose is to educate, initiate referrals, and assist mothers and families in accessing community systems of care.



Finally, in January of this year, we were able to hire a universal home visitor to work with moms, pregnant women, and children. She goes to Providence Medical Center twice a week to meet with the new moms and goes to Vibrant Health to meet with new clients. The universal home visitor referrals go through Iris, which is a community referral platform that assists organizations to connect families to the correct resources. A few partners include WIC Safety Net Clinics, Project Eagle, and Wyandotte Center just to name a few. Now, I would like to introduce you to Jennifer, who is going to inform you about her work in the fetal infant mortality review.

## Wyandotte County Fetal Infant Mortality Review



**Jennifer Allen, Social Worker for the Health Department**, said I am the Maternal Interviewer for the FIMR project or Fetal and Infant Mortality Review, and I also coordinate the Case Review team, which I'm going to talk a little bit about tonight too.

Wyandotte County Fetal and Infant Mortality Review began in 2012 when the Health Department applied for funding for counties that had high infant mortality rates. This funding came

from many partners. Over the last 11 years, we have reviewed hundreds of fetal and infant deaths in Wyandotte County. To be eligible for FIMR, the mother has to be a resident of the county. Reviews happen in deaths that are 20 weeks or greater and before a baby's first birthday.

Homicide, child abuse, and other involved cases, litigation cases, are not reviewed. Those are not the kind of cases that we review. What happens is, a death occurs, I receive the birth and the death certificate information from KDHE, and then that data gathering starts. We get data from hospitals, OBGYNs, EMS, the Coroner's Office. All moms are offered a maternal interview, so I reach out to them with a grief packet. I send them information in the mail about what FIMR is and offer them the opportunity to tell their side of the story about what happened during their pregnancy, their birth, after the baby was born. What we do is we take all of that information, we put that into a national FIMR database, and it creates a report. We have a chart abstractor, which I'm very excited. We just were able to hire somebody that is solely working on FIMR, which we've never had before. They've always had to split their time between different job opportunities at the Health Department. So this person is specifically working with me on FIMR. When we get that case fully done and completed, we take it to a case review team, which is made up of doctors, OBGYNs, someone from the Coroner's Office, social service agencies, WIC, and we review each case. From that case recommendations are made to what's called the Community Action Team, and that Community Action Team takes those recommendations, hopefully, to make change in the community.

| WYCO FIMR                                                                                                                                                    |                                                                                                                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>Case Review Team</u>                                                                                                                                      | <u>Community Action Team</u>                                                                                                                                                                                             |
| <ul style="list-style-type: none"> <li>• Reviews cases</li> <li>• Identifies Issues</li> <li>• Makes recommendations to the Community Action Team</li> </ul> | <ul style="list-style-type: none"> <li>• Develops an action plan based on case recommendations and implements the actions</li> <li>• The goal is to improve the health and wellbeing of families in Wyandotte</li> </ul> |



In August, we have a full time—we've never had a full-time community action team coordinator at the Health Department, and in August we do have a full-time Community Action Team Coordinator beginning. So that person will be able to take those recommendations and apply for

different grants and opportunities in the community to really affect change and, hopefully, improve the lives of mothers, babies, and families in Wyandotte County

For 2021, there has definitely always been a racial disparity. We always see a racial disparity when we talk about FIMR. For 2021, 44% of the mothers who had a stillbirth or infant death were black, 27% were white, 22% were Hispanic, and then 5% were other races. In 2021, 66104 was the zip code that a majority of the deaths occurred in.

Then for—I said, the team makes recommendations. I'll give you a little bit of information about what some of those recommendations can look like. Safe sleep is almost always a recommendation. Accidents that happen when babies sleep in adult beds, suffocation, overlays, things like that. Some other things are persons not accessing prenatal care. There are many reasons that people don't access prenatal care. It could be they don't have a payer source. There are financial concerns. The health of the mother is something that we often see, that moms have preexisting conditions that are not managed before pregnancy and once a woman gets pregnant, issues like blood pressure, diabetes, things like that, can be detrimental not only to the mother's health, but a fetus or an infant. **Acting Chairman Bynum** said we need you to, I'm sorry, pull that microphone on in so that we can get you accurately recorded. Just move it on closer to you. There you go. **Ms. Allen** said those are the kind of things that we work on, or the team works on. I think that's it.

**Ms. VanCleave** said as you can see, we're wanting to prevent this. So the work that we do in the beginning to help prevent that, it all goes together.

**Acting Chairman Bynum** said I do have a question about FIMR. 2021 saw 2,310 births, and then how many deaths in that range that you deal in? **Ms. Allen** said typically, we have about, yearly, 21 to 23 deaths. It's usually more stillbirths. We have more stillbirth deaths than we have infant deaths. Typically, there's five or six infant deaths. Many of them are, like I said, unsafe sleep. But, babies have genetic things that happen. You know, not everything is preventable. So, the point of the review is to find the things that are preventable and try to make change. **Acting Chairman Bynum** said do you know if some of those are low birth weight? **Ms. Allen** said many of them are preterm, low birth weight. They spend—some of them spend months in the NICU, and we have stacks of records that come in from different hospitals that our Chart Abstractor reviews. **Acting Chairman Bynum** said so on those we're probably trying to work with mom to make sure we

have a good, safe, 40-week pregnancy. **Ms. Allen** said yes. **Acting Chairman Bynum** said and that would be the difference we might be able to make down the road, in that kind of outcome.

**Ms. Allen** said sometimes what happens is mom may have a stillbirth or a death that she didn't know that she had an issue, so maybe an incompetent cervix or something is going on that, unfortunately, she loses a pregnancy, but in future pregnancies, they know how to manage that. So, she can get a cerclage or she can go to a high-risk OB clinic, but you have to access prenatal care and be able to know those things. So we really, really encourage through programs, maternal child health programs, like the ones that Christina talked about that, when you identify a pregnancy, you need to seek that care. Then, we really hope no matter what your payer source is, even private insurance, if you find out you're pregnant at home, come to the Health Department and get a pregnancy test. You're going to get so much information that you're not going to get at your OBs office and all of these programs, they don't have an income. I mean, if you need classes, if you need help because you don't have insurance or you make too much for Medicaid and you don't have private insurance, you can still access those programs at the Health Department.

**Commissioner McKiernan** said I'm going to go back to the Becoming A Mom curriculum. What percent—so you said this was available to any woman who's pregnant in Wyandotte County? **Ms. VanCleave** said it is available to any woman in the county, but during COVID we really had to put it on pause. We paused our prenatal care. So recently, just in the beginning of this year, we've hired someone full time to really grow this program into the community. As Jennifer was saying earlier, some of our FIMR work that was being done, we had one individual doing the chart abstracts part time, 50% of the time, and then the other 50% of the time was BAM. So now we have one person that is really going into the community, meeting with OBGYNs, meeting with other agencies that work with pregnant women. Our goal is to get this into every provider in Wyandotte County where they can refer to us. Those are our goals, but every woman should receive this education.

**Commissioner McKiernan** said so recognizing that COVID may have damped the numbers down, roughly what percentage of moms who were pregnant in the most recent year took advantage of this program, went through the curriculum? **Ms. VanCleave** said it was with our pregnant women through our prenatal care collaborative at the Health Department. We probably

had 10% women outside of our Health Department, and that might be a high number, but in the next year or two that will grow. I know it will. That is our goal.

**Commissioner McKiernan** said what's the biggest barrier to getting this program out to more pregnant moms in the community? **Ms. VanCleave** said it was staffing, and now we're refocused and we're changing how we're going into the community and getting this done. One of the biggest hindrances that we had, we thought this had to be done by a nurse, the curriculum. Then we were informed late last year that someone that can provide education and is comfortable in teaching this curriculum, but also has a nurse for backup to ask questions. We were kind of piecemealing how we were doing this, and they're like, that's how you're supposed to do it. We recruit people that are experts that can teach part of the curriculum. There's dietitian component of how to eat when you're pregnant, to have a healthy delivery, and so a dietitian can come in and provide that education. It's kind of like when you're in school, you don't want to hear the same person talking. If you have experts that come in and talk about that curriculum, safe sleep, just basic things on how to bathe your baby correctly. So really recruiting it so it's not just one person doing all of the work. **Commissioner McKiernan** said perfect, thank you.

**Acting Chairman Bynum** said okay, any more questions on that before we move on?

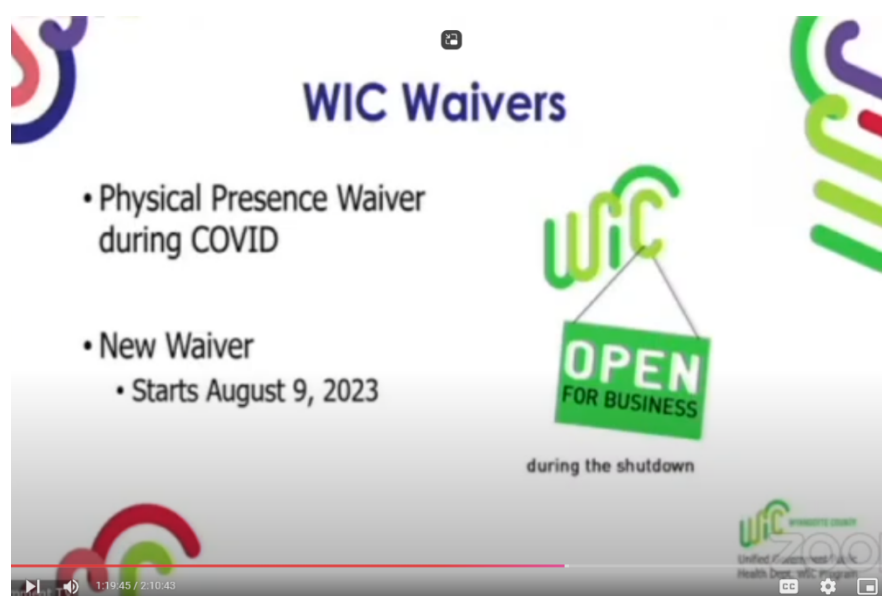
**Ashley Lause, WIC Program Manager for Wyandotte County**, said tonight I'm going to talk about a waiver that we had during COVID and then also some planning statistics.

So a little bit of background on WIC. WIC stands for Women, Infants, and Children. So that means women who are pregnant, breastfeeding, are on our program, infants, and then children up to the age of five. So when they turn five, they're no longer eligible. These are low-income families, so they do have to provide income to us in order to qualify for the program.

Before COVID, the way WIC worked was you had to get on the program through a certification. At that certification, families had to come into the WIC office and provide their proofs, and then they had measurements taken, so they had height, weight, and we also check iron status because that's a nutritional status. Then the dietitian would have a conversation with the family, educate on anything that mom really wanted to talk about, and then she'd make referrals and then she'd also provide food to these parents by way of a card. We have an electronic card, EBT card. On this card, we call it a food package. So it's like healthy food. So whenever you go

to the grocery store, you see on the shelves the labels say WIC, those are WIC approved foods. So mom could go to the store, she has an app that she downloads, and she can keep track of all the foods that she's been getting, and she can pay for those foods with her WIC card. That's just kind of the gist.

Then during their certification, which was usually a year, they would come into the office, probably three or four more times they would have to come in, and if they forgot something like a proof or something, they'd have to physically bring it in. When COVID hit, that really changed a lot of how we did things.



The USDA enacted a Physical Presence Waiver that was contingent on the National State of Emergency, so that National State of Emergency has ended. What that waiver gave us was the ability to do remote appointments, so we would just call moms and do the appointments over the phone. We would ask for measurements. They would tell us what they recollected from their doctor, and we would put that in our system. For two and a half years, we basically did not see clients in our WIC office unless they came up for a random thing. We knew that—I knew that not having measurements is important, like we need to have these measurements because that really gives us data on how these families are doing. So last August, we did reopen our WIC clinic and we have created a hybrid model. We see clients in for their certification, but all other appointments are able to do remotely. They don't have to come in, they can submit documents electronically in

a safe, HIPAA compliant way. That waiver gave us that flexibility to kind of work that out and make that happen.

So now this waiver is ending on August 9th, and a new waiver USDA has implemented will start on August 9th. This waiver the state had to opt into. They had to choose to do it in our state, Kansas, did. This waiver will still continue to give us flexibility in seeing clients remotely, we will have to require measurements within 60 days, and those measurements have to be from the doctor. They can't be a verbal anymore. So we are still going to keep our doors open. I don't foresee our services changing a whole lot, but that does give us some flexibility for those that really can't get into the WIC office.

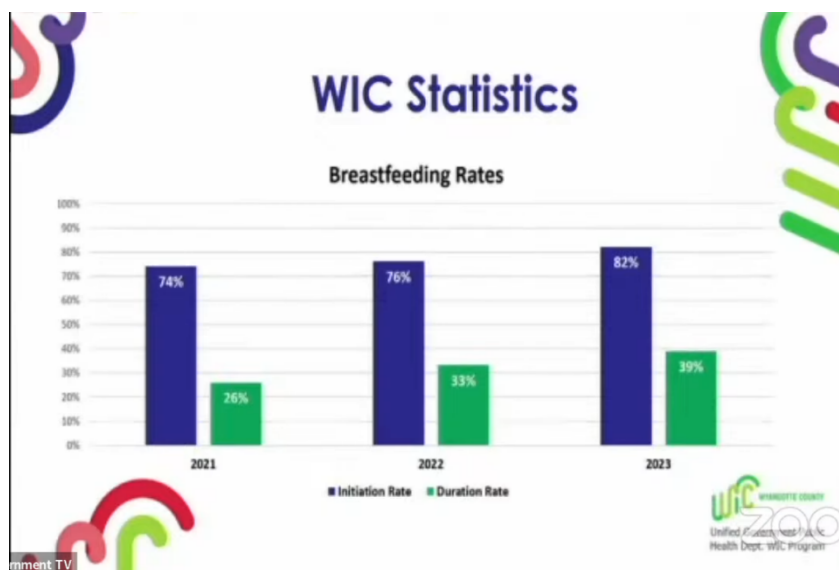


Because of these waivers, we have really seen an increase in the utilization of our program. This is our WIC caseload from 2019 to current. Our caseload number is the number benefits we've issued to clients over the month. So starting in 2019 we were around 5,075 clients. That was an average. We had been dropping for a number of years. So when COVID hit, we started to see an uptick in our utilization. In 2022, we had the highest caseload we've had in quite a number of years with 5,377, and that's the average. Some months we had more, we had like 5,600 some months, and some months we had a little less. Then this year we're still trending pretty high. We still have

two more months in our fiscal year, so that number could change a little bit, but I anticipate it being pretty steady.



The other thing that we track on our program is enrolled and not participating. These are families that are active, they have completed their certification, but they aren't keeping their appointments. They forget, they forget to reschedule, or they choose not to continue. In 2019, we were up to 18% of our clients not actually keeping appointments and not coming back. Last year that percentage went to 8%, so we are seeing more families coming in, making sure they keep their appointments, and probably because we're offering more flexibility in a lot of their appointments.



Another thing we've seen increase are breastfeeding rates. Breastfeeding is definitely a public health issue and we definitely want to promote that because there's so many benefits for both mom

and baby. We track initiation rate and duration rate. Initiation rate means that these moms have started to breastfeed right after they have the baby, so any breastfeeding. Then duration rate is the percentage of moms that are still breastfeeding when baby is six months old. So that is a good indicator that mom's probably going to continue to breastfeed because once she makes it to six months she usually can make it to a year. In 2021, our initiation rate was 74% and our duration rate was 26%. It had been about the same for the last probably three or four years. Then in 2022 we started to see a real increase in our duration rate. Then 2023, we saw an increase in both our initiation and duration, so we have a lot more moms on WIC breastfeeding. This could be for a couple of reasons. One could be that we have two breastfeeding peer counselors on staff. Their whole job is to call our moms and discuss breastfeeding. They help mom with any issues that she has, and they are a peer to the families that we serve. The other thing is, we have a designated breastfeeding expert on staff. In the last year, she has been going through a lot of training and she can deal with more of the complicated issues. Then another thing that I would say probably impacted these numbers is the formula shortage. With the formula shortage, I think we saw a lot of moms, prenatal moms, choose to go ahead and breastfeed because they were worried that they couldn't find the formula. So I think that has impacted our numbers as well. Ernestine Holmes is going to talk about our WIC stores in Wyandotte County.



**Ernestine Holmes, Administrative Supervisor and Vendor Manager**, said what I want to talk a little bit about tonight is the vendor stores. We have 16 WIC approved stores in Wyandotte

County. When I go and visit these stores, I go every year. I visit two stores per year and I do all the stores every three years. When I go to the stores I look for great customer service, make sure our clients are not getting treated in any differently than anyone else. I make sure the shelves are labeled with the WIC signs. I also make sure the cashiers have the right materials available and also make sure the shelves are stocked with minimum requirements by the state of Kansas.

As you can see on the WIC stats, in 2019 we had almost \$3.7 million use with the WIC benefits. It went up and then it went down, and in 2022 you can see we almost hit \$4 million. Congress had passed a fruits and vegetable—called Fruits and Vegetable Benefit Bump. What this did was bump up the fruits and vegetables for our clients. Originally, Mom was receiving \$22 worth of fruits and vegetables and they bumped it to \$44. The child was receiving \$11 and they bumped it up to \$25. This really helped our clients with using the WIC benefits. I also like to share that the #1 store in Wyandotte County that's getting clients to use their WIC benefits is Sunfresh on 18th Street. That's one of my favorite stores, the customer service is good, I have a good relationship with all the managers, but that's one of the stores that I really enjoy going to see and monitoring their store.



**Acting Chairman Bynum** said can I ask you a question? On the slide before this one, what you're saying here with your bar graph is that through the WIC benefit, in 2019 it pumped \$3.6 million into our local economy. **Ms. Holmes** said yes. **Acting Chairman Bynum** said in 2022, almost \$4 million. **Ms. Holmes** said yes. **Acting Chairman Bynum** said I just think that's really important

for people to understand. It's putting dollars into our local economy. Can I ask on the next slide after, the benefit bump?



Tell me again that what the number—the dollar figures mean, is that in total? **Ms. Holmes** said yes, in May of 2021 it was \$29,000 worth of fruits and vegetable that was actually cashed using their WIC benefit card. **Acting Chairman Bynum** said and then by 2022 it more than tripled. **Ms. Holmes** said yes, it just went up and up and we're at \$94,000 already, just in 2023. **Acting Chairman Bynum** said that's on average, per month? **Ms. Holmes** said yes, ma'am, yes. **Acting Chairman Bynum** said is there a possibility that this translates to better outcomes for moms and maternal health, maybe, we hope? **Ms. Holmes** said yes, and we work very hard with Christina and her department, as far as making sure the clients know about the WIC program and we do a lot of health fairs to promote WIC. So yes, we try to get out there to let them know, because some of the, especially our young girls, really don't know what WIC is. Once they come to our program, we introduce the program to them and let them know and we also explain how to use the benefits when they get to the store.

**Acting Chairman Bynum** said so I see the next slide is questions, so I'll stop and let you finish. **Ms. Holmes** said well, I'm really done, I mean, I finished all the important stuff that I wanted you all to know about the vendor. I really enjoy doing this, and I'm really, really big on when I go to

the stores on customer service. Because when I go visit the stores, they don't know I'm coming, so I just walk in and ask for a manager, and they're looking at me like, oh, who are you? I want to just see how I'm being treated to make sure our clients are getting the same service as anybody else that's not using WIC. Do we have any more questions?

**Commissioner Johnson** said great presentation. Did you say how many stores we actually have WIC in? **Ms. Holmes** said 16. At this point, like I said, Sunfresh is my highest store, and Target at the Legends is the lowest. **Commissioner Johnson** said I was just getting ready to say, do we have 16 grocery stores in Wyandotte County? **Ms. Holmes** said yes. **Acting Chairman Bynum** said but there might be places where it's WIC—you tell me if I'm wrong, but it might be places where it's WIC approved that we may not consider like a full-service grocery store. **Ms. Holmes** said oh no, all these stores are full service. I know them off the top of my head. You have Sunfresh on 18th, Rio Bravo on 10th Street. You have the Merc store. You have—so I might go a little around the world. You also have the Sunfresh over in Turner, a lot of people don't know about that store. Then you come back on State, we have Price Chopper. We have Save-A-Lots on 29th Street, Save-A-Lot on 82<sup>nd</sup>. We have Hen House, Target, I have the Price Chopper in Bonner Springs. I think that's it. **Acting Chairman Bynum** said Walmart. **Ms. Holmes** said we have the Walmarts. The Walmart at the Legends, the Walmart at Bonner Springs. **Acting Chairman Bynum** said what about the Neighborhood Market in Argentine? **Ms. Holmes** said yes, we have two there. We have the Walmart at Metropolitan and the Save-A-Lot next—well it's not Save-A-Lot anymore. That's called—**Someone** was inaudible. **Ms. Holmes** said yes, thank you. We also have Happy Foods on Leavenworth Road and that we have the Happy Foods on Kaw Drive, which is no longer called Happy Foods, it's called Fresh now.

**Commissioner Johnson** said do you have anything in the Dollar stores? Do we do Dollar stores? **Ms. Holmes** said no, Dollar stores and Aldi opted out to do that because they didn't want to fool with all the restrictions you have to have. You have to have certain registers, certain machines. They just didn't want to do all of that. **Commissioner Johnson** said interesting.

**Acting Chairman Bynum** said I am curious. I really love the presentation and really appreciate that you are able to bring it. On WIC, so the new waiver starts August 9 and let me make sure I understand, is that going to be back to—are we going to still be able to do that over the phone or

online? **Ms. Lause** said yes, we will be able—we are currently doing certification appointments in the office, three days a week, and then the other appointments we do two days a week over the phone. But if we have a family who really can't get in or something, we can definitely offer a remote appointment for them. The only difference now is they're going to have to provide measurements within 60 days of their certification. So we're going to have to track that. We chose to not let everyone have this ability, because for 5,000 clients it would be really difficult to track down measurements.

**Acting Chairman Bynum** said that kind of leads into my next question, on the bar graph with the caseload so that's 5,000 participants. **Ms. Lause** said yes, a month. **Acting Chairman Bynum** said monthly, and some may drop off and some may add. Now, how do I keep my ability month to month. Is that what I'm checking in on, that I still qualify? **Ms. Lause** said yes. Every time they have a WIC appointment, we make their next appointment, so they don't ever finish—we always have a future appointment for them, and we contact them, remind them, all those kinds of things.

**Acting Chairman Bynum** said it's income based? **Ms. Lause** said yes. **Acting Chairman Bynum** said is it household or individual? **Ms. Lause** said it is household. The technical term is 185% of the poverty level. So I believe this year a family of four can make 51—**Ms. Holmes** said like \$51,000 or \$52,000—**Ms. Lause** said a year and qualify. So it's beyond Medicaid and food stamps. If they have Medicaid and food stamps, we automatically qualify them for WIC. They do not have to prove income, because they already meet that income requirement. **Acting Chairman Bynum** said okay, so if they can show you, I'm Medicaid, then I'm also WIC eligible. **Ms. Lause** said yes. **Acting Chairman Bynum** said does my child age me out? **Ms. Lause** said yes, when a child turns five, they are no longer eligible for the program. **Acting Chairman Bynum** ah, it's zero to five. **Ms. Lause** said yes, yes. Moms will drop off after they have the baby, depending on how much breastfeeding they're doing. If they're doing more breastfeeding, they stay on till the baby is a year old, and they can continue to get benefits during the whole time if they're exclusively breastfeeding or mostly breastfeeding. If they choose not to breastfeed, they will drop off when the baby turns six months old.

**Acting Chairman Bynum** said sorry to keep asking questions. Do we think we have an awareness of how many families have a zero to five aged child that we didn't capture that are eligible or do we know? **Ms. Lause** said I don't know that information, that would be good

information to know, though, yes. **Acting Chairman Bynum** said I just was curious. Like, that's a lot of cases per month for zero to five. **Ms. Lause** said and that includes moms too and pregnant moms. **Acting Chairman Bynum** said pregnant moms and then zero to five. **Ms. Lause** said about half of our caseload our children, and the other half are moms and infants. **Acting Chairman Bynum** said I think that's all the questions I had.

**Commissioner Ramirez** said for the WIC, when they go to the register are taxes, like the sales tax, applied to that as well or are those tax exempt? **Ms. Holmes** said no, there's no taxes on it. **Commissioner Ramirez** said because my line of thinking was, because I know the governor is working on doing away with the sales tax, so I didn't know if that would be an incentive for people to use more of the WIC if taxes were applied to the benefit, but if they're not, then I guess it doesn't matter. But overall, I hope more people will start doing more healthy foods now that, slowly, throughout the next couple years that will reduce the sales tax on our food.

Just for last comments, this is for our Public Health Department, thank you for all that you do, especially these programs. I know that Public Health Department is a department that's not very well talked about, or very much talked about. They're kind of just behind the scenes, the back burner, but as I keep saying, during COVID you guys were the voice and face of our government for two, three years working, protecting, and serving our community. I thank you for what you do and for the programs that you provide, and I try to do my part to make sure that the community, my district, knows what programs are out there, especially with our Public Health Department. There's so many programs and services that you guys provide, and sometimes our community doesn't know what they have. They don't know that if they're not eligible for private insurance or Medicaid, that they can still come down to the Public Health Department and ask for resources and services. So it's important that we do our part as the governing body, as advocates for our community, to make sure the community knows that those programs are there. Again, thank you for all that you do and what you continue to do.

**Acting Chairman Bynum** said other comments, anyone online with their hand raised? **Brittnie MacDonald, Clerk's Office**, said no, ma'am. **Acting Chairman Bynum** said anyone present in the fifth floor that would like to add any comments?

**Ms. Garrison** said I just also want to thank the ladies for their presentation tonight, but also remind folks that we also have a medical transit that folks can actually access all of these services at the Health Department through—have transportation from wherever they are to our Health Department to receive whether WIC services or BAM classes, or our Prenatal Care Collaborative, they can access transit as well for that. **Acting Chairman Bynum** said that's a really good reminder, and we need to do anything we can to help our community know of the services.

**Commissioner Kane** said boy, you're right. I think we need to put it on our Facebook. We need to publicize it when we put out The Citizen, we need to put it on The Citizen, because there are some numbers that are almost unbelievable and they're fantastic at the same time. So we need to get the word out as best we could.

**Acting Chairman Bynum** said alright, if there are no other comments, we certainly appreciate again what you've done, what you're doing, and the time you took to bring us the presentation.

**Action:**        **For information only.**

#### **Item No. 1 – 212590...ORDINANCE/RESOLUTION: SALES TAX & UTILITY REBATE PROGRAM**

**Synopsis:** Approval of an ordinance/resolution modifying the Utility Rebate and Sales Tax Rebate Programs, submitted by Commissioner Bynum.

**Acting Chairman Bynum** said just very quickly to refresh your memories, in May the special PILOT subcommittee—and Reggie, please—thank you—brought forward the presentation to you all. **Someone** was inaudible. **Acting Chairman Bynum** said yeah, we are going to have questions for you, so go ahead. In May, the Commission heard the special presentation about the PILOT Reduction Committee's recommendations. Again, to thank Mr. Thomas Gordon, Dr. Evelyn Hill, and BPU Board Chair Rose Mulvaney Henry for doing the bulk of the community side of the work. Then we had Mike Grimm, Reggie, Monica, and Jeff with Legal and they just kind of stayed with us the whole way through. We had a lot of questions all the way through. One of the things that we brought you in that presentation was also the notion that we could modify these ordinances,

not just around the PILOT, but around the sales tax and utility tax rebates. So those are different ordinances, they're long overdue for update which was part of the reason why we wanted to update them, and that's what we're bringing you tonight. I'm going to start with, I think, Monica with a presentation again to go through briefly the ordinance changes that we're bringing and then, of course, any questions we have, and for that matter, any discussion we need to have.

**Monica L. Sparks, Deputy UG Clerk**, said the Clerk's Office administers two programs yearly, the Utility and Sales Tax Rebate Program, which we want to talk about tonight, and then the Homestead, Safe Senior, and Disabled Veterans program. You'll find that there are some similarities there, so I wanted to highlight that to you, but I also wanted to bring you a little bit of history and a little bit of what we did this year differently to try and increase the participation in this program because we saw over the years that it was starting to lose participation and it's such a value to our community that we wanted to do everything we could to promote it.

UTILITY / SALES TAX REBATE PROGRAMS

## Tax Rebate Programs

- Clerk's Office currently administers two programs
  - **Utility/Sales Tax Rebates**
  - **Homestead/Safe Senior/Disabled Veterans Property Tax Rebates**

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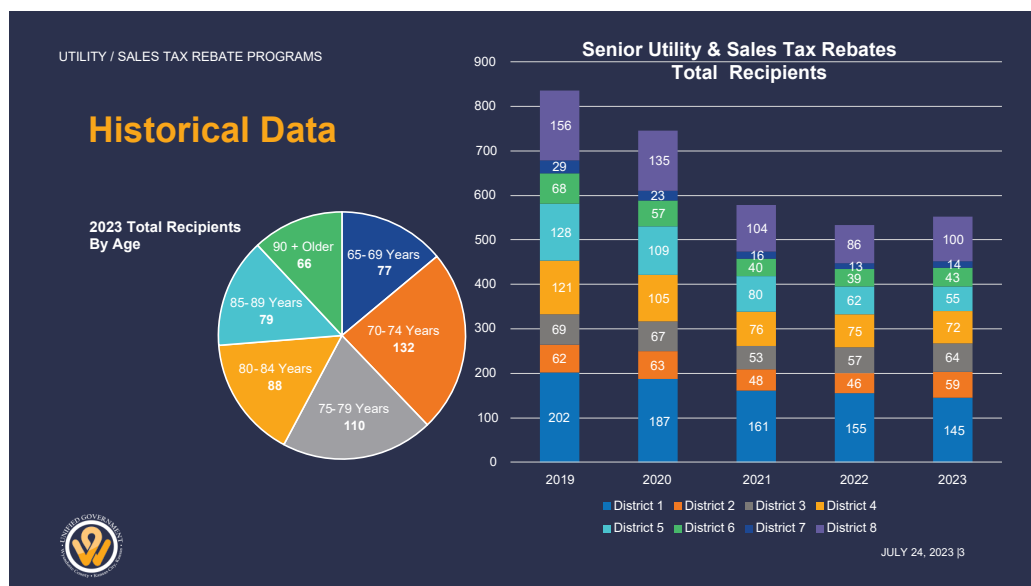
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We had a different kind of flyer this year. We tried to make it a little more appealing to the eye, so to speak, and we also translated it into Spanish. This is the first year that we've translated it into Spanish. We went out into the community, truly, this year was a collaboration with several UG departments that were involved. With Communications, who helped us with the flyers and helped us get it translated, Parks, who helped us go out into the community at the different community centers and made sure that we had access to the community centers. IT helped us to make sure that we had internet access and everything that we needed there. Area Agency on Aging who we provided the flyers to, they put them at congregate meal sites where we knew that our seniors went

for a meal. They also put them in the Meals on Wheels delivery program, so that the word was getting out there. Our Health Department was huge to us. They worked—Wes McKain at the Health Department worked with us extensively on what we could do to reach the population that these programs applied for, and also to reach out to our community health partners to be able to distribute the information through them. They're the people that are on the ground every day, so we knew that that was one access that we could have. Then, Transportation worked with us to make sure that we could provide free rides for our seniors from their home to whatever site they chose to be able to get their applications taken care of. I feel like everybody in the UG kind of helped with this program. We did flyers, we did mailings, we sent postcards, we reached out to Churches United through the Mayor's Office, we tried to get the word out as much as we could.

This is the first year that we have kind of gone to specific community centers to meet our citizens where they were because we are trying to break down all those barriers that we were recognizing, transportation, language, access to City Hall. You don't know how many of our seniors said they hated coming to City Hall. It is not easily accessible, so being out into the community, our staff here, Terri and Brittnie both went out on site. We had volunteers from the Commission Office, the staff there went out on site and helped us with this program. We also had volunteers from the Treasurer's Office that went out and helped man sites with us. The stories we got back from our seniors were fantastic. I mean, I had people coming back that have been out on these sites in tears saying, what else can we do? How else can we help these people? Because our seniors were so appreciative that we were actually going out into the community. We felt like that that was truly a UG wide effort and something that was very beneficial.

We do have—and I wanted to recognize because she couldn't be here tonight, but we have one staff member in our office who has been with this program basically since inception, and that was Donna Teasley. She does everything she can every year to make sure that the applications are correct and to make sure that our seniors are paid as quickly as she can get them processed. She truly, truly does do a lot of work in this program and she is our resident expert, so we look to her for everything on it.



Some historical data just to kind of set the scene and give you a background as to why we're looking at changes and what those changes will be. Our goal this year in doing all the outreach that we did was to increase the participation in each commission district by 10%. Now initially, I heard, wow, pretty low number. I think you can do better. Well, we didn't quite make it. We have District One, Four, and Five that we fell short of that goal. Unfortunately, we were close. We still fell short. So we learned a lot of lessons, we know that we need to communicate a little better, we know we need to get the communication out sooner in the year. Based on what you all do as commissioners, that's going to impact how this program goes forward. Once we know that, we can immediately start communicating with our seniors and with the community to get the word out, but we did fall a little bit short in those three districts. This graph kind of gives you by age, and then you can see in your own district kind of how many participants we had.

UTILITY / SALES TAX REBATE PROGRAMS

Program Rebates by Amount

|                | 2019  | 2020  | 2021  | 2022  | 2023  |
|----------------|-------|-------|-------|-------|-------|
| Less than \$50 | 4     | 9     | 4     | 3     | 2     |
| \$50- 149      | 31    | 50    | 26    | 17    | 26    |
| \$150- 199     | 124   | 118   | 102   | 66    | 53    |
| \$200- 249     | 236   | 188   | 134   | 140   | 139   |
| \$250- 299     | 415   | 360   | 297   | 293   | 319   |
| \$301-32       | 25    | 21    | 15    | 14    | 13    |
| Total          | 835   | 746   | 578   | 533   | 552   |
| Average Rebate | \$235 | \$230 | \$233 | \$240 | \$239 |

Program Rebates by Income

|                     | 2019     | 2020     | 2021     | 2022     | 2023     |
|---------------------|----------|----------|----------|----------|----------|
| \$0 to \$5,000      | 4        | 3        | 0        | 1        | 3        |
| \$5,001 - \$10,000  | 103      | 101      | 75       | 51       | 37       |
| \$10,001- \$15,000  | 226      | 190      | 137      | 130      | 148      |
| \$15,001- \$20,000  | 300      | 263      | 233      | 198      | 197      |
| \$20,001 - \$25,000 | 202      | 189      | 133      | 153      | 167      |
| Total               | 835      | 746      | 578      | 533      | 552      |
| Median Income       | \$16,344 | \$16,524 | \$16,941 | \$16,940 | \$17,021 |

Utility and Sales Tax Rebate Programs  
Amount Paid out for both programs

| Program Year | Year Paid Out | Amount    |
|--------------|---------------|-----------|
| 2018         | 2019          | \$196,800 |
| 2019         | 2020          | \$171,418 |
| 2020         | 2021          | \$134,240 |
| 2021         | 2022          | \$127,732 |
| 2022         | 2023          | \$133,297 |
| 5-Year Total |               | \$763,487 |

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Our next historical piece of data for you is the program rebate by amount. That is important for everyone to understand. What's the average rebate that we're processing every year, and how many of those are we processing? The first graph shows you the number and what that rebate is. So you'll see on that first line, that in 2019 four people received less than \$50 and you can kind of follow that on across. The second graph gives you by income, how many applicants there were by the income level. Our highest income level was the \$15-20,000 range, 197 individuals in 2023. You can also see how our numbers, those totals, they were kind of high in 2019 and they have consistently gone down from 835, we're down to 552. That, to me, is significant and we're trying to do everything we can. The chart that you see on the bottom gives you all the five-year total that has been paid out. Mike Grimm was fantastic in gathering this information. I just love the fact that he likes to do this because it's not fun work to me. I appreciate everything he does to get this done. And you can see that the five-year total was about \$763,000 over five years.

So what can we do? Because this program hasn't been updated since 2009, it's kind of significant, the world has changed a little bit since then. Where we're at, I want to give you kind of an overview of where we're at currently and then highlight for you what those proposed changes are. Currently, we do a rebate on a percentage of BPU water and electric charges, wastewater charges, Kansas and Atmos Energy franchise fees, and AT&T landline franchise fee only. I don't know how many people still have an AT&T landline, but some do. Commissioner, there you go.

How can we improve the program? This is what we're proposing. We'll still do the BPU water and electric charges, wastewater charges, gas service franchise fees, that's any gas service company that services Kansas City, Kansas, Wyandotte County, for gas service franchise fees, and then we added telecommunications instead of just AT&T. That would encompass any telecommunications company that pays a franchise fee to the city. I'm sure that Reggie would know more about how many of those there are than what I do.

I think we just passed, last commission meeting, a franchise fee for Google. So I do know about Google, but I'm not sure about any of the others. Then a proposed change on the way that the sales tax rebate is calculated. It used to be a sliding scale based on income, and in the discussions that we had, there was a lot of discussion about you may make more money than I do, but when we go to the grocery store, we have to pay the same amount of sales tax. So why are we discriminating, charging, or allowing a different rebate when we're all paying the same amount of sales tax? So the proposed solution is that there would now just be a flat rate of \$200 as a rebate if you qualify.

**Commissioner Ramirez** said going to what our Deputy Clerk was talking about for the two franchise fees for the gas service and telecommunications. Do we know, Reggie, how many companies pay either of those fees? **Reginald Lindsey, Budget Director**, said I do know with the natural gas, there's Atmos and ONE Gas. I don't know as far as telecommunication, I don't know right off—and AT&T would be one. I don't know right off how many. **Commissioner Ramirez** said and then now Google, as we passed that franchise fee. Okay, I was just curious to know how many telecommunications companies we have paying that franchise fee.

**Commissioner Kane** said is this time to vote on this? **Acting Chairman Bynum** said almost. We still have a couple of changes to walk through in the ordinance.

UTILITY / SALES TAX REBATE PROGRAMS

## Recommendations

| CURRENT QUALIFICATIONS                                                                | PROPOSED QUALIFICATIONS                                                                                                                                                                                      |
|---------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• KCK Resident only</li> </ul>                 | <ul style="list-style-type: none"> <li>• Resident of the City of KCK or nonresidents of the City that are BPU Account holders for Utility ONLY-</li> <li>• Sales Tax will remain residents of KCK</li> </ul> |
| <ul style="list-style-type: none"> <li>• Age 66 at the time of application</li> </ul> | <ul style="list-style-type: none"> <li>• Age 65 on January 1 of the year of application <u>or disabled</u></li> </ul>                                                                                        |

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**Ms. Sparks** said the next change that we want to highlight is kind of a big one. The current program is for Kansas City, Kansas residents only. We did verify through BPU that there are some BPU account holders in Edwardsville and they pay some of these fees. So we have changed the language to reflect resident of the city of Kansas City, Kansas or non-residents of the city that are BPU account holders. This would apply to the utility portion of the rebate only because any sales tax would be paid to each individual city. So that would encompass and take care of anyone outside the city limits, but still pays BPU fees.

Then, we also looked at the age. It was very confusing the way that the ordinance was written, because it said you had to be 65 for an entire year, which meant you didn't qualify then until you were at least 66 and we were confused with it, so I know that our seniors were very confused about, am I 65, am I 66, I turned 65 why can't I get it? So we change the language to reflect age 65 on January 1 of the application year. So on January 1 of next year, if this program goes as proposed, you will qualify, it's that simple, or if you are disabled because we had not included our disabled population. Again, we're trying to look and mirror some of the qualifications that also apply for Homestead and Homestead has a disability portion in it.

UTILITY / SALES TAX REBATE PROGRAMS

## Recommendations

| CURRENT QUALIFICATIONS                                                                            | PROPOSED QUALIFICATIONS                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>Income of \$25,000 or less for husband and wife</li> </ul> | <ul style="list-style-type: none"> <li>Income of Applicant only</li> <li>Align income eligibility to the Homestead program. The current combined household income is \$37,750. This amount increases every year. "Excluded" income as defined by the Homestead program will be treated as excluded income</li> <li>Adjust deadline to match state income tax filing date (January 2 – April date)</li> </ul> |
| <ul style="list-style-type: none"> <li>Available January 3 – March 31</li> </ul>                  |                                                                                                                                                                                                                                                                                                                                                                                                              |

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Other qualifications are the income level. The ordinance states you have an income of \$25,000 or less for husband and wife, households have changed. We could have a lot of multigenerational families now. So we looked at, what does that really mean? We're looking at the income of the applicant only, not the entire household, just the applicant, and we're aligning the amount of the income so that it matches the Homestead program. Last year, the Homestead program was \$37,750 for a year, that was your gross income. That does go up every year and I do have the historical, if anybody's interested in knowing how it's gone up. We also wanted to include, or to define, the excluded income because also under the state Homestead program, disability income does not count. If you are 100% disabled and you receive Social Security Disability, you have zero income as far as the state is concerned, and that's what we're trying to align in this program. Then, we changed the application deadline. It expired on March 31st of every year. Again, that's awkward, because people still had to file their taxes or they knew the tax season, so we changed it to match whatever the filing deadline is for tax.

UTILITY / SALES TAX REBATE PROGRAMS

## Recommendations

| CURRENT REBATES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | PROPOSED REBATES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Utility Tax Rebate Maximums               <ul style="list-style-type: none"> <li>• Individual: \$150</li> <li>• Couple: \$150</li> </ul> </li> <li>• Sale Tax Maximum Rebate (Previously based on income)               <ul style="list-style-type: none"> <li>• Individual: \$124.08</li> <li>• Couple: \$151.32</li> </ul> </li> <li>• Total Combined Rebates               <ul style="list-style-type: none"> <li>• Individual: \$274.08</li> <li>• Couple: \$301.32</li> <li>• Average: \$233.00</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>• Utility Tax Rebate Maximum               <ul style="list-style-type: none"> <li>• \$200</li> </ul> </li> <li>• Sales Tax Rebate Maximum (Will be a flat fee for every applicant)               <ul style="list-style-type: none"> <li>• \$200</li> </ul> </li> <li>• Total Maximum Rebate               <ul style="list-style-type: none"> <li>• \$400</li> </ul> </li> </ul> <div style="background-color: #ffcc00; padding: 5px; text-align: center;"> <b>2024 Budget Impact</b><br/> <b>\$219,600 - \$2.4M*</b> </div> <p><small>*Assumes 100% of eligible residents apply for rebate.</small></p> |

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So, what does that mean as far as budget, what's the budget impact to that? Previously, under the current program, a couple or an individual didn't matter. Your utility rebate is capped at \$150. Doesn't matter how much you've incurred in service, it's \$150. The sales tax maximum depending on if you're an individual or a couple, that amount was based on that. So your combined income, you could receive anywhere from \$274, basically, up to \$300 depending on an individual or couple, our average payout is \$233. So if you look at the proposed changes that we've made, utility tax rebate maximum would now be \$200, utility services have gone up. Sales tax rebate would be that flat \$200. So an applicant—and it would be an applicant only, one applicant, obviously, per household because that's whose name the utility bills are in, would be \$400.

So that budget impact, if you look at the \$500 and something that we did this year, comes to about \$219,600. Mike Grimm was able to estimate that there are approximately 6,000 individuals in Kansas City, Kansas that could qualify under this program based on current census. If every one of them applied and were 100% eligible, it could be an impact of \$2.4 million, as you can see from the historical data, which is why we wanted to bring that to you, that has never happened and I don't anticipate that happening in the next two to three, four, five years.

UTILITY / SALES TAX REBATE PROGRAMS

## Questions?

Thank you.

 JULY 24, 2023 B

Okay, that's where we are.

**Commissioner Ramirez** said I have several questions—or three questions spanning, well, two or three spanning throughout the presentation. My first one goes to, you talked about the historical decline of applicants and is there, do we—let's say we had an applicant that has applied for, let's say, the last four years, but then these last two years they haven't applied. Is there any way—do we have a way where we've been able to track that and maybe reach out to them and ask them why they have dropped off? I'm sure it's a lot more work that needs to be done, but I think it's a good idea to think about if there's a way we can track those ones who have an historical background of applying for several years, but then just automatic, just out of nowhere, they've stopped applying and maybe reaching out and seeing what were the reasons. **Ms. Sparks** said the ones that we can point to—and no, we don't track that in that form, but what we can point to is COVID. COVID caused a lot of it. Then, prior to COVID, the Area Agency on Aging were processing these applications as well. So people, again, had that familiarity with Area Agency, they felt comfortable going there, and it was convenient. They stopped processing and I think that that had an impact on, again, the availability of people trying to get to City Hall. I mean, we heard that repeatedly, that it is such a barrier to get here and it's so difficult that people just weren't doing it, but I think the outreach has helped. If we got the word out a little sooner, it would have helped a little more.

**Commissioner Ramirez** said okay, and I appreciate and thank you for doing that extra outreach and going out to the community because accessibility is a big issue, not just with this program, but with a lot of all of our services and programs that are out there in the UG that are housed within this building. It's something that we need to work on. Two Administrators ago, when Administrator Bach was still here, one of the things towards the end of his tenure we had a discussion about, I found an idea of other cities having mobile City Halls every once in a while throughout the year they would have a truck that was just a mobile City Hall that would go out into the community and they would have different departments and provide these types of services that a lot of our constituents aren't able to access. Now that was something we didn't get to continue to have more conversation on, but there's definitely something I want to continue—I'm going to have a conversation with our new Administrator about because this is a program that a lot of people, again, just like our Health Department, don't know about. **Ms. Sparks** said exactly.

**Commissioner Ramirez** said or aren't unaware and/or just don't have the resources, don't have the means to get here, to provide that.

Is it a paper application? **Ms. Sparks** said it is. **Commissioner Ramirez** said is it required to be a paper application, or could we somehow maybe turn it into an online—I don't know if that would complicate the process more. **Ms. Sparks** said we don't have—for the applicant to submit it online, we don't because we have to verify the information and we have to be able for an audit to show you know where what the information was. We actually get the entire utility bill because there's different levels that we have to look at, but they can mail them in. We tried fax, and we tried email, and that was just very difficult, again, with the population, they don't have access to a lot of that ability, but they can mail. They do not have to come in person. They can have a family member come for them, so that also helps.

**Commissioner Ramirez** said okay, that's good. That's really good. My last question, it's based off the scenario you gave of how if this is passed, we're including disabled and disabled benefits, that Social Security benefit is not considered income. Say we have someone who is disabled and they have zero income. Are they still eligible for this? **Ms. Sparks** said yes, this year as an example of that, and Commissioner Bynum and I talked about this. As an example, you have, say a husband and wife, wife works outside the home, husband is 100% disabled. The husband is the applicant, utilities are in his name, he is the applicant. So if all he receives is Social Security disability, it would be based on his income, which would be zero.

**Commissioner Ramirez** said well, thank you, and thank you for the work that you did with staff and the committee and with Commissioner Bynum. This is a small drop in the bucket that we can do, but it's still a drop that we're still providing. It's still some relief that we're providing to our community and it's something that, along with the PILOT I know that they're still working on, it's these small changes that we can make, and then as the new program goes on, we can monitor and see if we need to make any more changes. I thank you for doing the hard work and really going with it and providing these changes.

**Acting Chairman Bynum** said thank you, Commissioner. Other questions? Okay, we took two ordinances and rolled them into one. You saw the other ways that we are trying to streamline the program. We are saying that we're modeling after the Kansas Homestead Tax Rebate Program, which we believe helps the applicant have an awareness of basically, if I qualify for this, then I

also qualify for this and this, and just try to make everything easier to deal with and easier to understand. Any other comments from you all?

**Action:**        **Commissioner Kane made a motion, seconded by Commissioner Ramirez, to approve.**

**Acting Chairman Bynum** said is there any hands raised online? **Brittnie MacDonald, Clerk's Office**, said no hands are raised.

**Commissioner Johnson** said I just had a question, are we going to talk about the PILOT piece of this? **Acting Chairman Bynum** said I hope we can bring the PILOT changes at least by next month because we have budget work to do, this and the PILOT has budget implications. As we do our budget work, we have to at least be mindful of what those PILOT implications are, even if we haven't done the technical work of adopting those changes and thanks for asking. I was just going to comment really quickly that the last presentation we heard with WIC was 185% of the federal poverty, that's who qualified. That's a different age spectrum, but if you take that and apply it here for a household of one, 185% of the federal poverty guideline is \$40,800 and we're coming in at 37,750 so we're very closely mirroring it. And I only bring that up because it's a fair comparison as far as qualifying for a program, so I just thought that was interesting.

**Commissioner Johnson** said one follow up to the PILOT conversation that you're going to be having. We understand that there will be a windfall of money coming as BPU bill fees increase, correct? One of the things that Board Member Groneman and I had, just very briefly, was that maybe we could create a utility relief fund that could be a benefit to persons, not—that's just something I want to put into your head and to those that are on the committee. I don't know to what degree it will make a difference, but it is something that like for—I just want to kind of spread that seed, plant that seed, and something to be considered.

**Acting Chairman Bynum** said Reggie, I haven't done the math. First of all, I don't know when the BPU rate increase takes effect. I don't honestly know the answer. Do you know Angela? **Angela Lawson, Interim Chief Counsel**, said it will be moved back, so I believe it will take effect in August. **Acting Chairman Bynum** said oh, soon. Okay, so that impacts the balance of 2023,

let alone 2024. Have we done any math—**Mr. Lindsey** said we have estimates for 2024 for—**Acting Chairman Bynum** said like what it would bring in additional? **Mr. Lindsey** said it would be a half million dollars to \$700,000. **Acting Chairman Bynum** said I think you told us that when we had the joint meeting. Okay, so one, and this is off our work tonight, but one option was that we somehow hold that revenue neutral or somehow find a way to offset whatever the increased PILOT that would come to the Unified Government is, but when you look at that, it also could help pay for the programs, right?

**Commissioner Kane** said we need to come up with a different language than revenue neutral. **Acting Chairman Bynum** said yeah, that's true. I agree, I agree. **Commissioner Kane** said we can name it whatever we want to name it and anything other than that. **Acting Chairman Bynum** said we can do better than that. Okay, but yeah, there's a lot to me—that's why we don't have that here tonight, because we're just not ready, but we're hoping to bring it. Again, to remind you that's a change of charter ordinance. You know, there's like three steps involved so, but it's for, hopefully, next month. Tonight, we're going to adopt these ordinances to be effective, I believe January 1. But again, this way staff knows what has to be put in place in order to make this work. So anything else from the fifth floor conference room or any staff member that's been engaged in this? By the way, thank you again a million times for all the work you did.

**Bridgette Cobbins, Assistant County Administrator**, said you had a motion and a second, but you didn't vote on it. **Acting Chairman Bynum** said okay, so we're ready to vote. Alright, we'll take roll call.

**Roll call** was taken and there were five “Ayes,” McKiernan, Kane, Johnson, Ramirez, Bynum.

### **Public Agenda**

No items of business.

### **Adjourn**

**Action:**        **Commissioner Ramirez made a motion, seconded by Commissioner Johnson, to adjourn.** Roll call was taken and there were five “Ayes,” McKiernan, Kane, Johnson, Ramirez, Bynum.

The meeting was adjourned at 7:00 p.m.

RM



## Report to

Tracking ID: 21318

| MEETING DATE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | PRESENTER                                                                                                  | DEPARTMENT        |
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| SEP 23 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <div>Wesley McKain, Policy &amp; Development Manager</div> <div>wmckain@wycokck.org</div> <div>X8833</div> | Health Department |
| AGENDA ITEM #                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                            |                   |
| RESOLUTION: WYANDOTTE COUNTY SEXUAL HEALTH INFORMATION FOR TEENS (WYCO SHIFT) GRANT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                            |                   |
| BACKGROUND                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                            |                   |
| <p><b>SUMMARY:</b></p> <p>The Public Health Department is requesting approval to submit a 3-year federal funding request to provide sexual risk avoidance and mental health curriculum at middle schools within Kansas City, KS Public Schools. The Year 1 budget is \$443,426, and subsequent years will be similar. The federal agency is Health &amp; Human Services, Administration on Children, Youth, and Families. The partnership with KCKPS is in place; this grant expands staff to increase the number of students served. No match funding is required.</p> <p><b>BACKGROUND:</b></p> <p><b>About the Health Department's Community Health Education Program (CHEP)</b></p> <p>The Community Health Education Program (CHEP) is currently comprised of two health educators and one health education supervisor who provide strategic health education and health promotion to Wyandotte County residents. CHEP utilizes community based upstream approaches to educate a variety of audiences on specific health topics within Wyandotte County that help address the social determinants of health, improve health literacy, and aid in the recovery of COVID-19. CHEP has three main health education program focus areas including: COVID-19 disease, vaccine and recovery, School Based Health, and Community Outreach surrounding Current Events. Deliverables tied to the objectives include: staffing community events to provide various health education to a variety of audiences as whole, facilitating and implementing holistic health curriculums at all Wyandotte County Public Schools to promote positive behavior changes (sexual health puberty, etc.), and collaborating with Community Health Improvement Plan (CHIP) Subcommittees from each focus area to address social determinants of health to assist in community recovery of COVID-19.</p> <p><b>Current partnership with Kansas City, KS Public Schools</b></p> <p>The Health Department has had a collaborative relationship with Kansas City, KS Public Schools (USD 500) for over 10 years. Currently, the Health Department provides various health education talks to USD 500 students ranging from puberty talks to 5<sup>th</sup> graders, sexual health education talks to 8<sup>th</sup> graders, to implementing, evidence-based, <i>Love Notes 4.0 Sexual Risk Avoidance</i> curricula to all 9<sup>th</sup> graders.</p> <p><b>Community need</b></p> <p>There were 188 live births in Wyandotte County among females 15-19 years of age in 2022 (Table 2). Wyandotte County community members also experienced much higher rates of sexually transmitted infections (STIs) and sexually transmitted diseases (STDs) across all categories compared to the U.S. and the State of Kansas (Table 4). Over 15.0% of county residents (15.7%) live in poverty, with a median household</p> |                                                                                                            |                   |

income of \$57,771 (2022 dollars) between 2018-2022. More than 17% of residents who live in the urban core have incomes that fall below federal poverty guidelines. Kansas State Department of Education (KSDE) data show that Wyandotte County and USD 500 students also have a lower high school graduation rate (73.4% versus 89.1% statewide in 2022-2023). Further, the USD 500 post-secondary success rate is 40.6%, including college enrollment in the two years after graduation or completion of an industry recognized certificate or degree. Finally, in the county only 20% of adults 25 and older earn a 4-year degree or higher, compared to 34.4% statewide.

### ***The grant proposal***

To address topics of teen pregnancy, teen STI rates, teen mental health, and additional health topics affecting youth, the WyCo SHIFT grant proposes to expand the CHEP team's health curriculum implementation to middle school students in USD 500. If funded, CHEP plans to implement two health education programs at the middle school level. *Love Notes 4.0 Sexual Risk Avoidance (SRA)*, which is evidence based, will be an adaptation of the curriculum currently delivered in the high schools and will be delivered to all 7<sup>th</sup> graders. *Love Notes 4.0 SRA* curriculum is intended to integrate healthy relationship skills with pregnancy prevention and workforce readiness while utilizing practical strategies for motivating change. *Mind Matters* is a mental health curriculum designed to help youth better regulate their emotions, increase hopefulness, and build resilience, this will be implemented to all USD 500 6<sup>th</sup> graders. Both curriculums have been supported by USD 500 for CHEP team implementation.

Additionally, Health Educators will provide parent engagement sessions surrounding how to talk with teens about sexual risk avoidance and mental health topics. CHEP will collect and report performance measures data and examine the data to determine the extent to which participants: a) resist peer pressure and sexual coercion, b) voluntarily refrain from sexual activity, and c) plan to follow the success sequence for poverty prevention.

If awarded, this funding will be utilized to expand the CHEP team's capacity, by hiring two new Health Educators, to be able to implement these programs as well as purchase necessary program materials for implementation. The UGPHD will also contract with Tri-State Research and Evaluation Services (TRES) which will provide valuation services and additional guidance throughout the project period.

If the CHEP team is awarded this funding, significant impacts are to be expected as every USD 500 student from 5<sup>th</sup> grade to 9<sup>th</sup> grade will be educated on various intrapersonal health topics. With this expansion, student's health literacy and access can improve from a young age and positive community impacts would take place.

### **RECOMMENDATION**

Approve

### **BUDGET IMPACTS / FINANCIAL CONSIDERATIONS**

There are no match fund requirements. Both of our current Health Educators are funded 100% with ARPA funding, which sunsets for staff on December 31, 2024. Without additional funding, these positions, which have proven so critical to educating the community on health issues, will go away, as would the current sexual health education project with KCK Public Schools. This grant would extend funding for those positions through September 30, 2026.

### **IT/POLICY CONSIDERATIONS**

### **PROCUREMENT CONSIDERATIONS**

- A subaward of grant funds in the amount of \$100,186/year will be awarded to Young Women on the Move to assist with teaching in the middle schools.

- An evaluator to provide data collection, reporting, and evaluation services will be secured via competitive solicitation.

#### LEGAL CONSIDERATIONS

#### ATTACHMENTS

Resolution for CPREP Grant acceptance by HD and subawards FINAL conditional language, WYCO SHIFT  
- PROJECT ABSTRACT SUMMARY, Commission Action - Personal Responsibility Education Program

Approved by Mayor and/or Chair and Administrator to add to agenda.

WA 9/15/2024

Approved:  Lynne Arroyo

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION FOR THE ACCEPTANCE OF THE FY2024 COMPETITIVE  
PERSONAL RESPONSIBILITY EDUCATION PROGRAM GRANT FROM THE  
FEDERAL GOVERNMENT, AND ALLOCATION OF FUNDS FOR ELIGIBLE USES**

**WHEREAS**, the Wyandotte County Public Health Department applied for the FY 2024 Competitive Personal Responsibility Education Program (CPREP) grant, administered by the federal Health and Human Services, Administration for Children and Families, Family and Youth Services Bureau, Division of Positive Youth Development, on June 24, 2024, and expects to receive its award determination by the end of September 2024; and

**WHEREAS**, the CPREP grant term is three years, running from October 1, 2024, through September 30, 2027, with an annual award of \$443,426.00; and

**WHEREAS**, the CPREP grant would allow the Public Health Department to provide evidence-based sexual health and healthy relationship curricula (Love Notes 4.0) to 2,480 students and evidence-based mental health curricula (Mind Matters) to 280 students within the Kansas City, Kansas Public School district over a three-year period; and

**WHEREAS**, should the Public Health Department be awarded the CPREP grant, part of its duties would be to collect and report performance measures data and examine the data to determine the extent to which participants resist peer pressure and sexual coercion, voluntarily refrain from sexual activity, and plan to follow the success sequence for poverty prevention; and

**WHEREAS**, the Public Health Department intends for the grant to include an annual subaward of \$100,186.00 to community partner agency Young Women on the Move to provide teaching and facilitation services, and an annual contract of \$70,000.00 to select an evaluator through the Unified Government public procurement process to provide data collection, reporting, and evaluation services.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS AS FOLLOWS:**

**Section 1.** The Unified Government Board of Commissioners hereby approves the application for and, should the grant be awarded to the Public Health Department, its acceptance of the CPREP grant from the federal government for a term of three years with an annual award of \$443,426.00.

**Section 2.** If the Public Health Department is awarded the CPREP grant, the Unified Government Board of Commissioners hereby approves the allocation of \$100,186.00 out of the CPREP grant award to Young Women on the Move so that the organization can provide teaching and facilitation services for evidence-based sexual health, healthy relationship, and mental health curricula to students within the Kansas City, Kansas Public School district.

**Section 3.** If the Public Health Department is awarded the CPREP grant, the Unified Government Board of Commissioners hereby approves the allocation of \$70,000.00 annually out of the CPREP grant award to pay for an evaluator, chosen through the Unified Government's public procurement process, to provide data collection, reporting, and evaluation services.

**Section 4.** If the Public Health Department is awarded the CPREP grant, the County Administrator and other officers, agents, and employees of the Unified Government are hereby authorized and directed to take such further action as may be appropriate or desirable to accomplish the purpose of this Resolution.

**Section 5.** This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body of the Unified Government.

**APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE  
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.**

\_\_\_\_\_  
**Tyrone Garner, Mayor/CEO**

**Attest:**

\_\_\_\_\_  
**Unified Government Clerk**

**Approved as to Form:**

\_\_\_\_\_

## PROJECT ABSTRACT SUMMARY

**Project Title:** WYCO SHIFT Project (Wyandotte County Sexual Health Information for Teens)

**Applicant:** Unified Government of Wyandotte County and Kansas City, Kansas

**Address:** 701 N. 7th St. Trafficway, Kansas City, KS 66101

**Contact Person:** Wesley McKain

**Email:** wmckain@wycokck.org

**Phone:** 913-573-8833 **Website:** <https://www.wycokck.org/Departments/Health>

**Lead Agency:** The Unified Government Public Health Department (UGPHD) is responsible for the enclosed submission to the Administration for Children and Families, Administration on Children, Youth and Families' Family and Youth Services Bureau (HHS-2024-ACF-ACYF-AK-0032). The UGPHD is the local county health department serving Wyandotte County, Kansas and is part of the Greater Kansas City metropolitan area. The UGPHD will partner with Kansas City, Kansas Public Schools (USD 500) and Young Women on the Move (YWOM) to implement the proposed project.

**Mission:** The Unified Government Public Health Department (UGPHD) has a mission to prevent disease, promote wellness, and to protect and improve the local environment. Our dedicated staff work to accomplish this through a) providing direct health services, b) leading initiatives and guiding policy development, c) partnering with stakeholders to enhance collaboration and educate the public, and d) conducting continuous quality improvement and evaluation of our efforts. These activities seek to identify and address the root causes adversely affecting residents' health and quality of life. This project will educate youth on abstinence, contraception, and adulthood preparation subjects (APS).

**Proposed Target Population:** The target population includes middle school students who attend Kansas City, Kansas, Public Schools, (USD 500). **According to USDA, over half (55.6%) of students report Hispanic ethnicity, and 24.1% self-identified as African American. About 3/4 of students receive free or reduced-price lunches** and are economically disadvantaged. Over a third (40.0%) of students missed more than 10% of school days versus 21.8% statewide (Table 5).

**Needs To Be Addressed:** There were **188 live births** in Wyandotte County among females 15-19 years of age in 2022 (Table 2). Wyandotte County community members also experienced **much higher rates of sexually transmitted infections (STIs) and sexually transmitted diseases (STDs)** across all categories compared to the U.S. and the State of Kansas (Table 4). Over 15.0% of county residents (15.7%) live in poverty, with a median household income of \$57,771 (2022 dollars) between 2018-2022. More than 17% of residents who live in the urban core have incomes that fall below federal poverty guidelines. Kansas State Department of Education (KSDE) data show that Wyandotte County and USD 500 students also have a **lower high school graduation rate** (73.4% versus 89.1% statewide in 2022-2023). Further, the USD 500 post-secondary success rate is 40.6%, including college enrollment in the two years after graduation or completion of an industry recognized certificate or degree. Finally, in the county only 20% of adults 25 and older earn a 4-year degree or higher, compared to 34.4% statewide.

**Proposed Services:** The UGPHD proposes to 1) **deliver Love Notes 4.0 EBP curricula** (middle school version) **to 2,480 students** and **Mind Matters** (add-on curricula) **to 280 students, for a total of 2,760 youth served across three years**, and 2) distribute trusted adult connection activities to promote parent engagement. We will collect and report performance measures data and examine the data to determine the extent to which participants resist peer pressure and sexual coercion, voluntarily refrain from sexual activity, and plan to follow the success sequence for poverty prevention. The UGPHD will conduct a local evaluation.

# Commission Agenda Item Report

**Title:** Grant request: WyCo SHIFT (Wyandotte County Sexual Health Information For Teens)

**Proposed Agenda Date:** September 23, 2024 AHS Standing Committee

**Presented by:** Wesley McKain, Community Health Manager, Public Health

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## SUMMARY:

The Public Health Department is requesting approval to submit a 3-year federal funding request to provide sexual risk avoidance and mental health curriculum at middle schools within Kansas City, KS Public Schools. The Year 1 budget is \$443,426, and subsequent years will be similar. The federal agency is Health & Human Services, Administration on Children, Youth, and Families. The partnership with KCKPS is in place; this grant expands staff to increase the number of students served. No match funding is required.

## BACKGROUND:

### ***About the Health Department's Community Health Education Program (CHEP)***

The Community Health Education Program (CHEP) is currently comprised of two health educators and one health education supervisor who provide strategic health education and health promotion to Wyandotte County residents. CHEP utilizes community based upstream approaches to educate a variety of audiences on specific health topics within Wyandotte County that help address the social determinants of health, improve health literacy, and aid in the recovery of COVID-19. CHEP has three main health education program focus areas including: COVID-19 disease, vaccine and recovery, School Based Health, and Community Outreach surrounding Current Events. Deliverables tied to the objectives include: staffing community events to provide various health education to a variety of audiences as whole, facilitating and implementing holistic health curriculums at all Wyandotte County Public Schools to promote positive behavior changes (sexual health puberty, etc.), and collaborating with Community Health Improvement Plan (CHIP) Subcommittees from each focus area to address social determinants of health to assist in community recovery of COVID-19.

### ***Current partnership with Kansas City, KS Public Schools***

The Health Department has had a collaborative relationship with Kansas City, KS Public Schools (USD 500) for over 10 years. Currently, the Health Department provides various health education talks to USD 500 students ranging from puberty talks to 5<sup>th</sup> graders, sexual health education talks to 8<sup>th</sup> graders, to implementing, evidence-based, *Love Notes 4.0 Sexual Risk Avoidance* curricula to all 9<sup>th</sup> graders.

### ***Community need***

There were 188 live births in Wyandotte County among females 15-19 years of age in 2022 (Table 2). Wyandotte County community members also experienced much higher rates of sexually transmitted infections (STIs) and sexually transmitted diseases (STDs) across all categories compared to the U.S. and the State of Kansas (Table 4). Over 15.0% of county residents (15.7%) live in poverty, with a median household income of \$57,771 (2022 dollars)

between 2018-2022. More than 17% of residents who live in the urban core have incomes that fall below federal poverty guidelines. Kansas State Department of Education (KSDE) data show that Wyandotte County and USD 500 students also have a lower high school graduation rate (73.4% versus 89.1% statewide in 2022-2023). Further, the USD 500 post-secondary success rate is 40.6%, including college enrollment in the two years after graduation or completion of an industry recognized certificate or degree. Finally, in the county only 20% of adults 25 and older earn a 4-year degree or higher, compared to 34.4% statewide.

### ***The grant proposal***

To address topics of teen pregnancy, teen STI rates, teen mental health, and additional health topics affecting youth, the WyCo SHIFT grant proposes to expand the CHEP team's health curriculum implementation to middle school students in USD 500. If funded, CHEP plans to implement two health education programs at the middle school level. *Love Notes 4.0 Sexual Risk Avoidance (SRA)*, which is evidence based, will be an adaptation of the curriculum currently delivered in the high schools and will be delivered to all 7<sup>th</sup> graders. *Love Notes 4.0 SRA* curriculum is intended to integrate healthy relationship skills with pregnancy prevention and workforce readiness while utilizing practical strategies for motivating change. *Mind Matters* is a mental health curriculum designed to help youth better regulate their emotions, increase hopefulness, and build resilience, this will be implemented to all USD 500 6<sup>th</sup> graders. Both curriculums have been supported by USD 500 for CHEP team implementation.

Additionally, Health Educators will provide parent engagement sessions surrounding how to talk with teens about sexual risk avoidance and mental health topics. CHEP will collect and report performance measures data and examine the data to determine the extent to which participants: a) resist peer pressure and sexual coercion, b) voluntarily refrain from sexual activity, and c) plan to follow the success sequence for poverty prevention.

If awarded, this funding will be utilized to expand the CHEP team's capacity, by hiring two new Health Educators, to be able to implement these programs as well as purchase necessary program materials for implementation. The UGPHD will also contract with Tri-State Research and Evaluation Services (TRES) which will provide valuation services and additional guidance throughout the project period.

If the CHEP team is awarded this funding, significant impacts are to be expected as every USD 500 student from 5<sup>th</sup> grade to 9<sup>th</sup> grade will be educated on various intrapersonal health topics. With this expansion, student's health literacy and access can improve from a young age and positive community impacts would take place.

### **BUDGET IMPACTS / FINANCIAL CONSIDERATIONS:**

- There are no match fund requirements. Both of our current Health Educators are funded 100% with ARPA funding, which sunsets for staff on December 31, 2024. Without additional funding, these positions, which have proven so critical to educating the community on health issues, will go away, as would the current sexual health education project with KCK Public Schools. This grant would extend funding for those positions through September 30, 2026.

### **POLICY CONSIDERATIONS:**

- No policy considerations.

**PROCUREMENT CONSIDERATIONS:**

- A subaward of grant funds in the amount of \$100,186/year will be awarded to Young Women on the Move to assist with teaching in the middle schools.
- An evaluator to provide data collection, reporting, and evaluation services will be secured via competitive solicitation.

**LEGAL CONSIDERATIONS:**

- No legal considerations.

**RECOMMENDED ACTION:**

- Approval of grant request.

**COUNTY ADMINISTRATION COMMENTS:**

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**MAYOR AGENDA DIRECTION:**

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| MEETING DATE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | PRESENTER                                                                                           | DEPARTMENT        |
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| SEP 23 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <div>Wesley McKain, Policy &amp; Development Manager</div> <div>wmckain@wycokck.org<br/>X8833</div> | Health Department |
| AGENDA ITEM #                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                     |                   |
| RESOLUTION: SEXUAL HEALTH EDUCATION PARTNERSHIP WITH YOUNG WOMEN ON THE MOVE GRANT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                     |                   |
| BACKGROUND                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                     |                   |
| <ul style="list-style-type: none"><li>• The Public Health Department was included in a 3-year federal grant that partner organization Young Women on the Move submitted to provide sexual health education in KCK Public Schools. If YWOM secures the grant, the Health Department will be awarded \$84,547/year to provide these teaching services.</li><li>• The grant is nearly identical in substance to the federal grant the Health Dept recently submitted. The grant submitted by the Health Department will provide these services in 5 of the 7 middle schools within KCK Public Schools. The YWOM grant funds services in the remaining 2 schools. In the Health Dept grant, we took on the responsibilities for grant administration. In the YWOM application they will administer the grant and we will serve as the teaching partner.</li><li>• Submitting two grants increases our competitiveness and our chance of securing an award.</li><li>• We signed an MOU with YWOM to be included in the grant. If YWOM is not awarded the grant, the MOU we signed with them is null and void. If they are awarded the grant, we will further define our partnership in a contractual agreement, per Commission approval.</li><li>• </li></ul> |                                                                                                     |                   |
| RECOMMENDATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                     |                   |
| Approve                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                     |                   |
| BUDGET IMPACTS / FINANCIAL CONSIDERATIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                     |                   |
| There is no match funding required with this grant subaward. This is enough annual funding to hire an additional health educator, if needed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                     |                   |
| IT/POLICY CONSIDERATIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                     |                   |
| PROCUREMENT CONSIDERATIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                     |                   |
| LEGAL CONSIDERATIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                     |                   |

ATTACHMENTS

Resolution for Young Women on the Move Subaward to HD FINAL conditional language, MOU YWOM-UG Sexual Health Ed in KCKPS

Approved by Mayor and/or Chair and Administrator to add to agenda.

 8/13/2024

Approved: 

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION FOR THE WYANDOTTE COUNTY PUBLIC HEALTH  
DEPARTMENT'S ACCEPTANCE OF A GRANT SUBAWARD FROM YOUNG  
WOMEN ON THE MOVE'S FY2024 SEXUAL RISK AVOIDANCE EDUCATION  
GRANT FROM THE FEDERAL GOVERNMENT, AND ALLOCATION OF FUNDS  
FOR ELIGIBLE USES**

**WHEREAS**, the Wyandotte County Public Health Department works with various local partner agencies to improve service provision in Wyandotte County; and

**WHEREAS**, partner agency Young Women on the Move applied for the Sexual Risk Avoidance Education (SRAE) grant in June 2024 to provide evidence-based sexual health and healthy relationship curricula (Love Notes 4.0) and evidence-based mental health curricula (Mind Matters) to students in the Kansas City, KS Public School district; and

**WHEREAS**, Young Women on the Move expects to receive its award decision by the end of September, 2024; and

**WHEREAS**, the SRAE grant term is three years, running from October 1, 2024 through September 30, 2027; and

**WHEREAS**, Young Women on the Move included funding in its SRAE grant application for the Public Health Department to act as a teaching and facilitation partner under an annual subgrant of \$84,547.00; and

**WHEREAS**, funds from the subaward would support a Health Education position within the Public Health Department, which has previously been funded through the American Rescue Plan Act, funding under which ends in December 2024; and

**WHEREAS**, the SRAE grant is similar in substance to the federal grant the Public Health Department has applied for to provide these same services in five of the seven middle schools within Kansas City, Kansas Public Schools; and

**WHEREAS**, the SRAE grant to Young Women on the Move funds services in the remaining two schools.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS AS FOLLOWS:**

**Section 1.** If Young Women on the Move receives the FY2024 SRAE grant, the Unified Government Board of Commissioners hereby approves the Public Health Department's acceptance of a subgrant in the amount of \$84,547.00.

**Section 2.** If Young Women on the Move receives the FY2024 SRAE grant, the Unified Government Board of Commissioners hereby approves the Public Health Department's use of the

resulting subgrant to provide teaching and facilitation services for evidence-based sexual health, healthy relationship, and mental health curricula to students within the Kansas City, Kansas Public School district.

**Section 3.** If Young Women on the Move receives the FY2024 SRAE grant and the Public Health Department accepts the resulting subgrant, the County Administrator and other officers, agents, and employees of the Unified Government are hereby authorized and directed to take such further action as may be appropriate or desirable to accomplish the purpose of this Resolution.

**Section 4.** This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body of the Unified Government.

**APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE  
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.**

\_\_\_\_\_  
**Tyrone Garner, Mayor/CEO**

**Attest:**

\_\_\_\_\_  
**Unified Government Clerk**

**Approved as to Form:**

\_\_\_\_\_



## MEMORANDUM OF UNDERSTANDING

Young Women on the Move, Inc.

&

The Unified Government of Wyandotte County and Kansas City, KS Public Health  
Department

### **Purpose:**

This Memorandum of Understanding (MOU) establishes a collaborative partnership between the above entities effective Oct. 1, 2024, and is contingent upon funding. The MOU outlines the purpose, terms, and conditions for a partnership between the Young Women on the Move (hereinafter referred to as YWOM) and the Unified Government of Wyandotte County and Kansas City, KS Health Department (hereinafter referred to as the UGPHD) related to implementation and facilitation of the *Love Notes 4.0* curriculum within the USD500 school district. This implementation includes the convening of current and additional partners for the facilitation of the *Love Notes 4.0* curriculum.

### **YWOM will:**

- Develop a training program to educate YWOM staff, the UGPHD, and USD500 staff on the *Love Notes 4.0* curriculum and consult with partners regarding logistics and feasibility of the program.  
Love Notes will be included in the USD500's Physical Education classes. Provide the necessary materials to the UGPHD and USD500 to facilitate implementation of the *Love Notes 4.0* curriculum during the school day.
- Guide facilitation of *Love Notes 4.0* curriculum and ensure that the curricula are taught to fidelity at predetermined USD500 high schools throughout the school year.
- Meet with the partners at least quarterly to discuss progress, barriers, and next steps regarding facilitation of *Love Notes 4.0*.
- Maintain a subscription to the Dibble Institute and utilize updated materials.
- Implement the curriculum per HHS funding requirements as specified in the funded proposal.
- Oversee data implementation of the curriculum and collection, to include documentation of daily attendance, administration of participant consent, and entry and exit surveys.
- Communicate with the UGPHD regularly and as needed to ensure that all parties are informed and working in alignment towards the implementation of *Love Notes 4.0* in the schools.
- YWOM will prepare a final evaluation or summary report that highlights key outcomes indicators. A report draft will be shared with the UGPHD for

- comment to support their ongoing work and applications for funding.
- Recognize the work of the UGPHD and USD500 through means of communication with the public about the work of *Love Notes 4.0* implementation in promotional activities and reports.
- Provide UGPHD with technical assistance as needed to navigate barriers to implementation of *Love Notes 4.0*.

### **Compensation for Facilitation Services Upon Receipt of Funding:**

YWOM will compensate the UGPHD in the form of a subaward on the C-SRAE application, for facilitation services in the amount of \$84,547, which is inclusive of a 10% indirect cost rate.

### **The UGPHD will:**

- Collaborate with YWOM and the USD500 to determine key logistics, including identifying participating school(s), and the weekday(s), class periods, and start and end dates for implementation of *Love Notes 4.0* through the Physical Education Dept.
- Provide facilitation of *Love Notes 4.0* curriculum to fidelity at predetermined USD500 middle schools throughout the school year as part of USD500's Physical Education curriculum.
- Communicate with YWOM regularly and as needed to ensure that all parties are informed and working in alignment towards the implementation of *Love Notes 4.0* within the identified schools.
- Leverage resources to ensure full curriculum implementation to fidelity, including assistance with data collection and analysis, facilitation, and training of USD500 Physical Education staff.
- Meet with YWOM at least quarterly to discuss progress, barriers, and next steps regarding facilitation.
- Recognize the work of the UGPHD through means of communication with the public about the work of *Love Notes 4.0* implementation in promotional activities and reports.

### **Both parties agree to:**

- To work together to address gaps in the *Love Notes 4.0* curriculum and provide additional, non-biased, information and resources to students enrolled in Physical Education within USD 500.
- To keep channels of communication open to address matters of common concern and to communicate to each other significant changes in a timely manner throughout the course of this agreement including, but not limited to changes such as: organizational leadership, capacity, curriculum facilitation, or financial status.
- To work to identify and pursue, in partnership, funding from local, state, and federal sources related to adolescent health education programming.
- To co-brand external communications related to the *Love Notes 4.0* work with both organizational names and applicable logos and other community partners' names and logos as appropriate.

*Duration of this Agreement:*

This MOU is at-will and *may* be modified by mutual consent of authorized representatives from both parties. This MOU will remain in effect for 12 months. It can be renewed, modified, or terminated by mutual consent. This Agreement may be automatically renewed for additional 12-month periods unless a party indicates in writing to the other party its intent to not elect such renewal at least (30) days prior to the end of the term. Either party *may* terminate this MOU upon 30 day written notice without liabilities.

*Contact information:*

**Young Women on the Move (YWOM):**

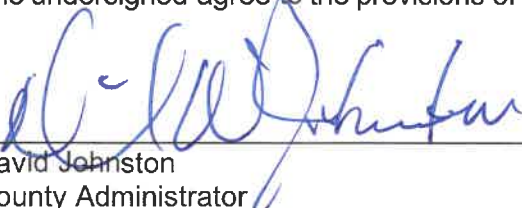
Jeanne Hayes, PhD  
3148 Parallel Parkway  
Kansas City, MO 66104  
(913) 406-0945  
[Tres3llc@gmail.com](mailto:Tres3llc@gmail.com)

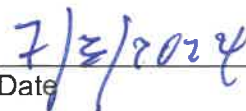
Mary Beth Gentry  
3148 Parallel Parkway  
Kansas City, KS 66104  
913-744-9139  
[mbgentry@youngwomenonthemove.org](mailto:mbgentry@youngwomenonthemove.org) or [mbgentry13@gmail.com](mailto:mbgentry13@gmail.com)

**Unified Government Public Health Dept. - Community Health Education Program:**

Wesley McKain  
Community Health Education Program  
Public Health Educator 619 Ann Avenue  
Kansas City, KS 66101  
913-573-8833  
[wmckain@wycokck.org](mailto:wmckain@wycokck.org)

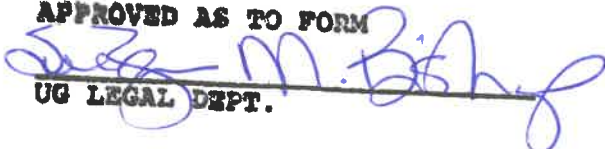
The undersigned agree to the provisions of this agreement:

  
\_\_\_\_\_  
David Johnston  
County Administrator  
Unified Government of Wyandotte County/Kansas City, KS

  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Beth Gentry  
Executive Director  
Young Women on the Move

\_\_\_\_\_  
Date

APPROVED AS TO FORM  
  
UG LEGAL DEPT.





## Report to Administration & Human Services

| MEETING DATE                                                                                                                                                                                                                                                                             | PRESENTER                                                                             | DEPARTMENT     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|----------------|
|                                                                                                                                                                                                                                                                                          | <div>Jeffrey Conway, Assistant Counsel</div> <div>jconway@wycokck.org<br/>x5075</div> | Mayor's Office |
| AGENDA ITEM #IV.3.                                                                                                                                                                                                                                                                       |                                                                                       |                |
| RESOLUTION: AMENDING THE TWO-YEAR MEETING CALENDAR                                                                                                                                                                                                                                       |                                                                                       |                |
| BACKGROUND                                                                                                                                                                                                                                                                               |                                                                                       |                |
| <p>A resolution amending the two-year meeting calendar for the Unified Government Commission from February 2024 through January 2026.</p> <p><i>This item was heard by the Board of Commission on August 29, 2024, and referred to standing committee for further determination.</i></p> |                                                                                       |                |
| RECOMMENDATION                                                                                                                                                                                                                                                                           |                                                                                       |                |
| Approve                                                                                                                                                                                                                                                                                  |                                                                                       |                |
| BUDGET IMPACTS / FINANCIAL CONSIDERATIONS                                                                                                                                                                                                                                                |                                                                                       |                |
|                                                                                                                                                                                                                                                                                          |                                                                                       |                |
| IT/POLICY CONSIDERATIONS                                                                                                                                                                                                                                                                 |                                                                                       |                |
|                                                                                                                                                                                                                                                                                          |                                                                                       |                |
| PROCUREMENT CONSIDERATIONS                                                                                                                                                                                                                                                               |                                                                                       |                |
|                                                                                                                                                                                                                                                                                          |                                                                                       |                |
| LEGAL CONSIDERATIONS                                                                                                                                                                                                                                                                     |                                                                                       |                |
|                                                                                                                                                                                                                                                                                          |                                                                                       |                |
| ATTACHMENTS                                                                                                                                                                                                                                                                              |                                                                                       |                |
| Resolution Amended Schedule Opt A (final2), Amended Schedule 8-28-24 (final), Resolution Amended Schedule (Halloween), Amended Schedule (Halloween)                                                                                                                                      |                                                                                       |                |

Approved by Mayor and/or Chair and Administrator to add to agenda.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AMENDING THE SCHEDULE OF MEETING TIMES FOR  
THE UNIFIED GOVERNMENT COMMISSION THROUGH JANUARY 2025.**

**WHEREAS**, pursuant to the provisions of Appendix C, Section 107 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, the Commission is authorized to set the time for regular meetings of the Commission as well as meetings that include planning and zoning matters and to do so for a two-year period;

**WHEREAS**, pursuant to the provisions of Appendix C, Section 202 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, the neighborhood and community development (N/CD) and the economic development and finance (ED/F) standing committees of the Commission are required to meet on the Monday preceding the first full commission meeting of each month;

**WHEREAS**, while Appendix C, Section 107(a) of the Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas provides that “In general”, regular meetings of the commission are held on certain Thursdays of each month and thus the commission retains its authority to adjust its schedule by resolution;

**WHEREAS**, Appendix C, Section 202(f) of the Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas provides that the chairperson can change the date of a regular standing committee in certain circumstances and further suggests that the commission retains its authority to adjust the standing committee schedule by resolution; and

**WHEREAS**, the Commission on December 14, 2023, adopted the Commission Meeting Schedule in Resolution No. R-81-23, and the schedule became effective upon its publication in the official Unified Government newspaper on December 28, 2023.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, AS FOLLOWS:**

**Section 1.** The attached schedule of meeting times of the Unified Government Commission, established pursuant to the provisions of Appendix C, Section 107 and Appendix C, Section 202 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby amended.

**Section 2.** This resolution shall take effect and be in full force from and after its passage and approval.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF THE  
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS  
CITY, KANSAS, THIS 29<sup>th</sup> DAY OF AUGUST, 2024.**

Approved:

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Tyrone A. Garner, Mayor/CEO

ATTEST:

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Monica Sparks, Interim Unified Government Clerk

Approved as to Form:

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Angela Lawson, Acting Chief Counsel

## **OPTION A**

### **FEBRUARY 2024- JANUARY 2026 COMMISSION MEETING SCHEDULE**

**Thursdays 7:00 p.m. (unless otherwise specified)**

The meetings are held in the Commission Chambers of the Municipal Office Building at 701 N. 7<sup>th</sup> Street, Kansas City, KS. Virtual options will be available for each meeting.

FC=Full Commission  
P/Z=Planning & Zoning

#### **2024**

|           |                             |          |
|-----------|-----------------------------|----------|
| February  | 8                           | FC       |
|           | 29                          | PZ & FC  |
|           |                             |          |
| March     | 7                           | FC       |
|           | 28                          | PZ & FC  |
|           |                             |          |
| April     | 4                           | FC       |
|           | 25                          | P/Z & FC |
|           |                             |          |
| May       | 2                           | FC       |
|           | 30                          | P/Z & FC |
|           |                             |          |
| June      | 6                           | FC       |
|           | 27                          | P/Z & FC |
|           |                             |          |
| July      | 11                          | FC       |
|           | 25                          | P/Z & FC |
|           |                             |          |
| August    | 1                           | FC       |
|           | 29                          | P/Z & FC |
|           |                             |          |
| September | <del>4</del> <sup>5</sup>   | FC       |
|           | 26                          | P/Z & FC |
|           |                             |          |
| October   | 3                           | FC       |
|           | <del>30</del> <sup>31</sup> | P/Z & FC |
|           |                             |          |
| Nov       | 7                           | FC       |
|           | 21                          | FC       |
|           |                             |          |
| Dec       | 5                           | P/Z & FC |
|           | 19                          | FC       |

**2025**

January 2 P/Z &  
FC

30 P/Z &  
FC

Feb 6 FC  
27 P/Z &  
FC

March 6 FC  
27 P/Z &  
FC

April 3 FC  
24 FC

May 1 P/Z &  
FC  
29 P/Z &  
FC

June 5 FC  
26 P/Z &  
FC

July 3 FC  
31 P/Z &  
FC

August 7 FC  
28 P/Z &  
FC

Sept 4 FC  
25 P/Z &  
FC

Oct 2 FC  
30 P/Z &  
FC

|     |    |    |
|-----|----|----|
| Nov | 6  | FC |
|     | 20 | FC |

|     |    |       |
|-----|----|-------|
| Dec | 4  | P/Z & |
|     |    | FC    |
|     | 18 | FC    |

**2026**

|         |    |          |
|---------|----|----------|
| January | 8  | P/Z & FC |
|         | 29 | P/Z & FC |

**STANDING COMMITTEE MEETINGS**  
February 2024 – January 2026

All Standing Committee meetings are scheduled the Monday before a full Commission meeting unless changed by the Chairperson of a committee, holiday, or for some other unforeseen reason. The meetings are held in the 5<sup>th</sup> Floor Conference Room of the Municipal Office Building at 701 N. 7<sup>th</sup> Street, Kansas City, KS. Virtual options will be available for each meeting.

N/CD - Neighborhood and Community Development  
ED/F – Economic Development and Finance  
PW/S – Public Works and Safety  
A/HS – Administration and Human Services

**Schedule for 2024 Standing Committees:**

| <b><u>Date</u></b> | <b><u>5:00 p.m.</u></b> | <b><u>Immediately following</u></b> |
|--------------------|-------------------------|-------------------------------------|
| February 5         | ED/F                    | N/CD                                |
| February 26        | PW/S                    | A/HS                                |
| March 4            | ED/F                    | N/CD                                |
| March 25           | PW/S                    | A/HS                                |
| April 1            | ED/F                    | N/CD                                |
| April 22           | PW/S                    | A/HS                                |
| April 29           | ED/F                    | N/CD                                |
| May 20             | PW/S                    | A/HS                                |
| June 3             | ED/F                    | N/CD                                |
| June 24            | PW/S                    | A/HS                                |
| July 8             | ED/F                    | N/CD                                |
| July 22            | PW/S                    | A/HS                                |
| July 29            | ED/F                    | N/CD                                |
| August 26          | PW/S                    | A/HS                                |
| September 9        | ED/F                    | N/CD                                |
| September 23       | PW/S                    | A/HS                                |
| September 30       | ED/F                    | N/CD                                |
| October 28         | PW/S                    | A/HS                                |
| November 54        | ED/F                    | N/CD                                |
| November 18        | PW/S                    | A/HS                                |
| December 2         | ED/F                    | N/CD                                |
| December 16        | PW/S                    | A/HS                                |

**Schedule for 2025 Standing Committees:**

| <b><u>Date</u></b>          | <b><u>5:00 p.m.</u></b> | <b><u>Immediately following</u></b> |
|-----------------------------|-------------------------|-------------------------------------|
| December 30<br>January 27   | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| February 3<br>February 24   | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| March 3<br>March 24         | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| March 31<br>April 21        | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| April 28<br>May 19          | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| June 2<br>June 23           | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| June 30<br>July 28          | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| August 4<br>August 25       | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| September 8<br>September 22 | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| September 29<br>October 27  | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| November 3<br>November 17   | ED/F<br>PW/S            | N/CD<br>A/HS                        |

|             |      |      |
|-------------|------|------|
| December 1  | ED/F | N/CD |
| December 15 | PW/S | A/HS |

**Schedule for 2026 Standing Committees:**

| <b><u>Date</u></b> | <b><u>5:00 p.m.</u></b> | <b><u>Immediately following</u></b> |
|--------------------|-------------------------|-------------------------------------|
| January 5          | ED/F                    | N/CD                                |
| January 26         | PW/S                    | A/HS                                |

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AMENDING THE SCHEDULE OF MEETING TIMES FOR  
THE UNIFIED GOVERNMENT COMMISSION THROUGH JANUARY 2025.**

**WHEREAS**, pursuant to the provisions of Appendix C, Section 107 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, the Commission is authorized to set the time for regular meetings of the Commission as well as meetings that include planning and zoning matters and to do so for a two-year period;

**WHEREAS**, pursuant to the provisions of Appendix C, Section 202 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, the neighborhood and community development (N/CD) and the economic development and finance (ED/F) standing committees of the Commission are required to meet on the Monday preceding the first full commission meeting of each month;

**WHEREAS**, while Appendix C, Section 107(a) of the Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas provides that “In general”, regular meetings of the commission are held on certain Thursdays of each month and thus the commission retains its authority to adjust its schedule by resolution;

**WHEREAS**, Appendix C, Section 202(f) of the Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas provides that the chairperson can change the date of a regular standing committee in certain circumstances and further suggests that the commission retains its authority to adjust the standing committee schedule by resolution;

**WHEREAS**, the Commission on December 14, 2023, adopted the Commission Meeting Schedule in Resolution No. R-81-23, and the schedule became effective upon its publication in the official Unified Government newspaper on December 28, 2023; and

**WHEREAS**, the Unified Government Board of Commissioners desires to show its support for wholesome family activities by amending its schedule to eliminate any conflicts between full commission meeting times and Halloween.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE  
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, AS  
FOLLOWS:**

**Section 1.** The attached schedule of meeting times of the Unified Government Commission, established pursuant to the provisions of Appendix C, Section 107 and Appendix C, Section 202 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby amended.

**Section 2.** This resolution shall take effect and be in full force from and after its passage and approval.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF THE  
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS  
CITY, KANSAS, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.**

Approved:

---

Tyrone A. Garner, Mayor/CEO

ATTEST:

---

Monica Sparks, Unified Government Clerk

Approved as to Form:

---

Angela Lawson, Acting Chief Counsel

## **FEBRUARY 2024- JANUARY 2026 COMMISSION MEETING SCHEDULE**

**Thursdays 7:00 p.m. (unless otherwise specified)**

The meetings are held in the Commission Chambers of the Municipal Office Building at 701 N. 7<sup>th</sup> Street, Kansas City, KS. Virtual options will be available for each meeting.

**FC=Full Commission  
P/Z=Planning & Zoning**

### **2024**

|           |    |          |
|-----------|----|----------|
| February  | 8  | FC       |
|           | 29 | PZ & FC  |
|           |    |          |
| March     | 7  | FC       |
|           | 28 | PZ & FC  |
|           |    |          |
| April     | 4  | FC       |
|           | 25 | P/Z & FC |
|           |    |          |
| May       | 2  | FC       |
|           | 30 | P/Z & FC |
|           |    |          |
| June      | 6  | FC       |
|           | 27 | P/Z & FC |
|           |    |          |
| July      | 11 | FC       |
|           | 25 | P/Z & FC |
|           |    |          |
| August    | 1  | FC       |
|           | 29 | P/Z & FC |
|           |    |          |
| September | 5  | FC       |
|           | 26 | P/Z & FC |
|           |    |          |
| October   | 3  | FC       |
|           | 30 | P/Z & FC |
|           |    |          |
| Nov       | 7  | FC       |
|           | 21 | FC       |
|           |    |          |
| Dec       | 5  | P/Z & FC |
|           | 19 | FC       |

**2025**

January 2 P/Z &  
FC

30 P/Z &  
FC

Feb 6 FC  
27 P/Z &  
FC

March 6 FC  
27 P/Z &  
FC

April 3 FC  
24 FC

May 1 P/Z &  
FC  
29 P/Z &  
FC

June 5 FC  
26 P/Z &  
FC

July 3 FC  
31 P/Z &  
FC

August 7 FC  
28 P/Z &  
FC

Sept 4 FC  
25 P/Z &  
FC

Oct 2 FC  
30 P/Z &  
FC

|     |    |    |
|-----|----|----|
| Nov | 6  | FC |
|     | 20 | FC |

|     |    |       |
|-----|----|-------|
| Dec | 4  | P/Z & |
|     |    | FC    |
|     | 18 | FC    |

**2026**

|         |    |          |
|---------|----|----------|
| January | 8  | P/Z & FC |
|         | 29 | P/Z & FC |

**STANDING COMMITTEE MEETINGS**  
February 2024 – January 2026

All Standing Committee meetings are scheduled the Monday before a full Commission meeting unless changed by the Chairperson of a committee, holiday, or for some other unforeseen reason. The meetings are held in the 5<sup>th</sup> Floor Conference Room of the Municipal Office Building at 701 N. 7<sup>th</sup> Street, Kansas City, KS. Virtual options will be available for each meeting.

N/CD - Neighborhood and Community Development  
ED/F – Economic Development and Finance  
PW/S – Public Works and Safety  
A/HS – Administration and Human Services

**Schedule for 2024 Standing Committees:**

| <b><u>Date</u></b> | <b><u>5:00 p.m.</u></b> | <b><u>Immediately following</u></b> |
|--------------------|-------------------------|-------------------------------------|
| February 5         | ED/F                    | N/CD                                |
| February 26        | PW/S                    | A/HS                                |
| March 4            | ED/F                    | N/CD                                |
| March 25           | PW/S                    | A/HS                                |
| April 1            | ED/F                    | N/CD                                |
| April 22           | PW/S                    | A/HS                                |
| April 29           | ED/F                    | N/CD                                |
| May 20             | PW/S                    | A/HS                                |
| June 3             | ED/F                    | N/CD                                |
| June 24            | PW/S                    | A/HS                                |
| July 8             | ED/F                    | N/CD                                |
| July 22            | PW/S                    | A/HS                                |
| July 29            | ED/F                    | N/CD                                |
| August 26          | PW/S                    | A/HS                                |
| September 9        | ED/F                    | N/CD                                |
| September 23       | PW/S                    | A/HS                                |
| September 30       | ED/F                    | N/CD                                |
| October 28         | PW/S                    | A/HS                                |
| November 4         | ED/F                    | N/CD                                |
| November 18        | PW/S                    | A/HS                                |
| December 2         | ED/F                    | N/CD                                |
| December 16        | PW/S                    | A/HS                                |

**Schedule for 2025 Standing Committees:**

| <b><u>Date</u></b>          | <b><u>5:00 p.m.</u></b> | <b><u>Immediately following</u></b> |
|-----------------------------|-------------------------|-------------------------------------|
| December 30<br>January 27   | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| February 3<br>February 24   | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| March 3<br>March 24         | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| March 31<br>April 21        | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| April 28<br>May 19          | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| June 2<br>June 23           | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| June 30<br>July 28          | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| August 4<br>August 25       | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| September 8<br>September 22 | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| September 29<br>October 27  | ED/F<br>PW/S            | N/CD<br>A/HS                        |
| November 3<br>November 17   | ED/F<br>PW/S            | N/CD<br>A/HS                        |

December 1  
December 15

ED/F  
PW/S

N/CD  
A/HS

**Schedule for 2026 Standing Committees:**

**Date**

**5:00 p.m.**

**Immediately following**

January 5  
January 26

ED/F  
PW/S

N/CD  
A/HS



Report to  
Administration & Human Services

Tracking ID: 21369

| MEETING DATE                                                                                                                       | PRESENTER                                                                       | DEPARTMENT            |
|------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-----------------------|
| SEP 23 2024                                                                                                                        | Shelley Kneuvean, Chief Financial Officer<br><br>skneuvean@wycokck.org<br>x5849 | Commissioners' Office |
| AGENDA ITEM #IV.1.                                                                                                                 |                                                                                 |                       |
| RESOLUTION: APPROVING ARPA ALLOCATION FOR NEIGHBORHOOD GRANTS                                                                      |                                                                                 |                       |
| BACKGROUND                                                                                                                         |                                                                                 |                       |
| Approving a resolution authorizing disbursement of Neighborhood Grants from ARPA funding in the approximate amount of \$39,000.00. |                                                                                 |                       |
| RECOMMENDATION                                                                                                                     |                                                                                 |                       |
| Approve                                                                                                                            |                                                                                 |                       |
| BUDGET IMPACTS / FINANCIAL CONSIDERATIONS                                                                                          |                                                                                 |                       |
| 9/23/24                                                                                                                            |                                                                                 |                       |
| IT/POLICY CONSIDERATIONS                                                                                                           |                                                                                 |                       |
|                                                                                                                                    |                                                                                 |                       |
| PROCUREMENT CONSIDERATIONS                                                                                                         |                                                                                 |                       |
|                                                                                                                                    |                                                                                 |                       |
| LEGAL CONSIDERATIONS                                                                                                               |                                                                                 |                       |
|                                                                                                                                    |                                                                                 |                       |
| ATTACHMENTS                                                                                                                        |                                                                                 |                       |
| Reso restoring neighborhood grants 2024 FINAL                                                                                      |                                                                                 |                       |

Approved by Mayor and/or Chair and Administrator to add to agenda.

9/23/2024  
Approved: *[Signature]*

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION FOR THE REALLOCATION OF UNUSED AMERICAN  
RESCUE PLAN ACT FUNDS TO RESTORE NEIGHBORHOOD GRANTS  
FOR FY2025**

**WHEREAS**, the Unified Government received funding from the federal government under the American Rescue Plan Act (ARPA), which it allocated for a variety of qualifying uses, including revenue replacement; and

**WHEREAS**, these ARPA funds must be spent or encumbered by December 31, 2024; and

**WHEREAS**, the Unified Government has identified certain unused funds from its original ARPA allocations, which it desires to reallocate for qualifying uses to meet the spend-down deadline; and

**WHEREAS**, there are unused ARPA funds in the Unified Government's ARPA grant-match fund, which qualify as revenue replacement funds; and

**WHEREAS**, the Unified Government has identified a need to use these revenue replacement funds to restore \$35,778.00 in neighborhood grants that were cut from its FY2025 budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY AND KANSAS CITY, KANSAS:**

**Section 1.** The Unified Government Board of Commissioners hereby approves the reallocation of unused ARPA funds classified as revenue replacement funds to fund \$35,778.00 in neighborhood grants that were unfunded in the Unified Government's FY2025 budget. These funds must be under contract by December of 2024 and the work of the neighborhood groups must be completed by December of 2026 or earlier.

**Section 2.** Further Action. The County Administrator and other officers, agents, and employees of the Unified Government are hereby authorized and directed to take such further action as may be appropriate or desirable to accomplish the purpose of this Resolution.

**Section 3.** Effective Date. This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body of the Unified Government.

**APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS  
OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY AND KANSAS  
CITY, KANSAS THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.**

---

Tyrone Garner, Mayor/CEO

Attest:

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Unified Government Clerk

Approved as to Form:

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## Report to Administration & Human Services

| MEETING DATE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | PRESENTER                                                     | DEPARTMENT     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|----------------|
| SEP 23 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Ana Marin, Executive Assistant<br>amarin@wycokck.org<br>x5010 | Mayor's Office |
| AGENDA ITEM #IV.4.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                               |                |
| RESOLUTION: APPROVING VARIOUS ARPA ALLOCATIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                               |                |
| BACKGROUND                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                               |                |
| <p>Approving a resolution authorizing disbursements for the following:</p> <ol style="list-style-type: none"> <li>1. Village Initiative in an amount up to \$150,000</li> <li>2. Old Quindaro Museum in an amount up to \$50,000</li> <li>3. All Access Park Benches in an amount up to \$15,000</li> <li>4. Warming shelter activities related to the unhoused population in an amount up to \$100,000</li> <li>5. Industrial washer for Fire Station located at 29th &amp; State Avenue in an amount up to \$10,000</li> <li>6. HVAC and other equipment upgrades at the Police Firing Range in an amount up to \$20,000</li> <li>7. Restoration of John Brown Statue in an amount up to \$50,000</li> <li>8. Allocation to Livable Neighborhoods home repair projects in an amount up to \$100,000</li> <li>9. Neighborhood Grant disbursements in the approximate amount of \$39,000</li> </ol> |                                                               |                |
| RECOMMENDATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                               |                |
| Approve                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                               |                |
| BUDGET IMPACTS / FINANCIAL CONSIDERATIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                               |                |
| Reallocation of ARPA funds previously set aside by Board of Commission                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                               |                |
| IT/POLICY CONSIDERATIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                               |                |
| n/a                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                               |                |
| PROCUREMENT CONSIDERATIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                               |                |
| Purchase of equipment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                               |                |
| LEGAL CONSIDERATIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                               |                |
| Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                               |                |
| ATTACHMENTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                               |                |
| Reso approving further reallocation of ARPA funds 2024 PROPOSED draft 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                               |                |

Approved by Mayor and/or Chair and Administrator to add to agenda.

*Approved: [Signature]*  
9/17/2024

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING VARIOUS ALLOCATIONS OF UNUSED  
AMERICAN RESCUE PLAN ACT FUNDS**

**WHEREAS**, the Unified Government received funding from the federal government under the American Rescue Plan Act (ARPA), which it allocated for a variety of qualifying uses, including revenue replacement; and

**WHEREAS**, these ARPA funds must be spent or encumbered by December 31, 2024; and

**WHEREAS**, the Unified Government has identified certain unused funds from its original ARPA allocations, which it desires to reallocate for qualifying uses to meet the spend-down deadline; and

**WHEREAS**, there are \$1,485,177.00 in unused ARPA funds in the Unified Government's County General Fund, Fund Balance, which qualify as revenue replacement funds; and

**WHEREAS**, the Unified Government has identified a need to use these revenue replacement funds as follows:

1. Village Initiative in an amount up to \$150,000;
2. Old Quindaro Museum in an amount up to \$50,000;
3. All Access Park Benches in an amount up to \$15,000;
4. Warming shelter activities related to the unhoused population in an amount up to \$100,000;
5. Industrial washer for Fire Station located at 29th & State Avenue in an amount up to \$10,000;
6. HVAC and other equipment upgrades at the Police Firing Range in an amount up to \$20,000;
7. Restoration of John Brown Statute in an amount up to \$50,000; and
8. Allocation to Livable Neighborhoods in an amount up to \$100,000 for home repair projects.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY AND KANSAS CITY, KANSAS:**

**Section 1.** The Unified Government Board of Commissioners hereby approves the allocation of unused ARPA funds classified as revenue replacement funds to

allocate up to \$150,000.00 to Village Initiative; up to \$50,000.00 to Old Quindaro Museum; up to \$15,000.00 to All Access Park Benches; up to \$100,000.00 for warming shelter activities related to the unhoused population; up to \$10,000.00 for an industrial washer for Fire Station located at 29<sup>th</sup> and State Avenue; up to \$20,000.00 for HVAC and other equipment upgrades at the Police Firing Range; up to \$50,000.00 for restoration of the John Brown statue; and up to \$100,000.00 to Livable Neighborhoods for home repair projects, for a total reallocation amount of up to \$495,000.00. These funds must be under contract by December of 2024 and the work of the neighborhood groups must be completed by December of 2026 or earlier.

**Section 2. Further Action.** The County Administrator and other officers, agents, and employees of the Unified Government are hereby authorized and directed to take such further action as may be appropriate or desirable to accomplish the purpose of this Resolution.

**Section 3. Effective Date.** This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body of the Unified Government.

**APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS  
OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY AND KANSAS  
CITY, KANSAS THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.**

---

Tyrone Garner, Mayor/CEO

Attest:

---

Unified Government Clerk

Approved as to Form:

---



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION FOR THE REALLOCATION OF UNUSED AMERICAN  
RESCUE PLAN ACT FUNDS TO RESTORE NEIGHBORHOOD GRANTS  
FOR FY2025**

**WHEREAS**, the Unified Government received funding from the federal government under the American Rescue Plan Act (ARPA), which it allocated for a variety of qualifying uses, including revenue replacement; and

**WHEREAS**, these ARPA funds must be spent or encumbered by December 31, 2024; and

**WHEREAS**, the Unified Government has identified certain unused funds from its original ARPA allocations, which it desires to reallocate for qualifying uses to meet the spend-down deadline; and

**WHEREAS**, there are unused ARPA funds in the Unified Government's ARPA grant-match fund, which qualify as revenue replacement funds; and

**WHEREAS**, the Unified Government has identified a need to use these revenue replacement funds to restore \$35,778.00 in neighborhood grants that were cut from its FY2025 budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY AND KANSAS CITY, KANSAS:**

**Section 1.** The Unified Government Board of Commissioners hereby approves the reallocation of unused ARPA funds classified as revenue replacement funds to fund \$35,778.00 in neighborhood grants that were unfunded in the Unified Government's FY2025 budget. These funds must be under contract by December of 2024 and the work of the neighborhood groups must be completed by December of 2026 or earlier.

**Section 2.** Further Action. The County Administrator and other officers, agents, and employees of the Unified Government are hereby authorized and directed to take such further action as may be appropriate or desirable to accomplish the purpose of this Resolution.

**Section 3.** Effective Date. This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body of the Unified Government.

**APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS  
OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY AND KANSAS  
CITY, KANSAS THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.**

---

Tyrone Garner, Mayor/CEO

Attest:

---

Unified Government Clerk

Approved as to Form:

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## Bautista, Beckie

---

**From:** Garner, Tyrone A.  
**Sent:** Thursday, September 12, 2024 9:17 AM  
**To:** rgeorge.villagekc@gmail.com  
**Subject:** FW: ARPA funds.

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Thank you for your request,

As such, I would like to assure you that my support for positive initiatives designed to improve the quality of life for KCK residents in need continues to be at the forefront of what I will continue to champion.

Thank you again for your continued commitments to KCK, your leadership is both valued and appreciated.

**Mayor Tyrone Garner**



---

**From:** rgeorge.villagekc@gmail.com <rgeorge.villagekc@gmail.com>  
**Sent:** Tuesday, September 10, 2024 9:46 PM  
**To:** Davis, Andrew <adavis@wycokck.org>; Townsend, Gayle E. <gtownsend@wycokck.org>; Hill, Dr. Evelyn <drevelynhill@gmail.com>; Hill, Evelyn <ehill@wycokck.org>; djohston@wycokck.org; Garner, Tyrone A. <tagarner@wycokck.org>; Kneuvean, Shelley <skneuvean@wycokck.org>; Bynum, Melissa <mbynum@wycokck.org>  
**Subject:** ARPA funds.

Some people who received this message don't often get email from [rgeorge.villagekc@gmail.com](mailto:rgeorge.villagekc@gmail.com). [Learn why this is important](#)

Dear, Unified Government Mr. Mayor, Commissioners and administration :

I hope this letter finds you well. I am writing on behalf of The Village Initiative, one of the subrecipients of the American Rescue Plan Act (ARPA) funding previously distributed in 2021-2022. We are pleased to inform you that we have successfully completed two of the three transitional living houses, that were the basis for our previous ARPA application. We are 50 percent complete with the third house; however, we need an additional \$150,000 to complete the final house. The need for this additional financing is due to or because. Removal of buried debris that was from the house that was demolition and dirt that was needed for fill in on the lots and cost of building material. The completion of our two transitional housing units, has already made a significant positive impact, by providing quality housing options and career building resources for persons who are transitioning into our community from incarceration.

Village Initiative is aware that approximately \$1.4 plus million in unexpended ARPA funds, have been set aside for distribution and use by the end of 2024. We want to be considered for receipt of

\$150,000.00 of those unexpended ARPA funds. Specifically, the additional dollars requested would be used immediately in the following manner:

1. Completion of our transitional housing units to accommodate more individuals and families in need;
2. For maintenance and improvement of existing facilities to ensure a safe and welcoming environment for all residents;
3. Development of support programs such as job training, counseling, and educational workshops.”] “Maintenance and improvement of existing facilities to ensure a safe and welcoming environment for all residents.”] “Implementation of new initiatives aimed at long-term sustainability and self-sufficiency for our residents. We believe that with this additional support, we can continue to provide essential services to those in need and contribute to the overall well-being of our community.

As a reminder, Village Initiative is located in a qualified census tract of Kansas City, Kansas and serves a population that has been traditionally economically disadvantaged. ARPA funds were to be used among other things, to target these particular areas and or populations. Furthermore, Village Initiative’s housing focus is directly in synch with the spending priorities expressed by our community for the use of ARPA funds. We can have under contract and or actually spend the funds requested, by the end of 2024.

Village Initiative is committed to transparency and accountability in the use of the requested funds and will ensure that they are utilized effectively to achieve our stated goals. We look forward to the opportunity to discuss how this funding can help us continue our important work, to the benefit of our KCK/Wyandotte County community. We are available to answer any questions concerning our request for these unexpended ARPA funds.

## Bautista, Beckie

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**From:** Nakia Hope <ccoqmuseum@gmail.com>  
**Sent:** Friday, September 13, 2024 9:11 PM  
**To:** Mayor Garner; Caudillo, Irene; Bynum, Melissa; Burroughs, Tom; Townsend, Gayle E.; Johnston, David; Murray, LaVert  
**Cc:** anthony61hope@gmail.com  
**Subject:** Old Quindaro Museum Rehabilitation Plan and Bids.  
**Attachments:** Budget Proposal .docx; MuseumJPARoofEst.pdf; OldQuindaroMuseumHSR-HernlyProposal-20240801.pdf; OQM - Plumbing Quote.pdf; OQM - HVAC Quote.pdf; OQM - Electrical Quote.pdf

Some people who received this message don't often get email from ccoqmuseum@gmail.com. [Learn why this is important](#)

Hello,

Below I have attached an outline for our rehabilitation project as well as all of the bids that we have received thus far. I would like to again thank you all for taking the time to review this information as well as keeping us in the conversation for funding. It is greatly appreciated.

Nakia Hope  
Vice President  
Concerned Citizens For Old Quindaro, Inc.  
913.335.2330(cell)  
[ccoqmuseum@gmail.com](mailto:ccoqmuseum@gmail.com)



QUOTE #68480

SENT ON:

Sep 09, 2024

RECIPIENT:

**Nakia Hope**  
3432 N 29th Street  
Kansas City, Kansas 66104

1529 East Spruce Street  
Suite B  
Olathe, Kansas 66061

Phone: 9138009888  
Email: [dispatch@legacyserviceco.com](mailto:dispatch@legacyserviceco.com)  
Website: [www.legacyserviceco.com](http://www.legacyserviceco.com)

| Product/Service         | Description             | Qty. | Unit Price | Total      |
|-------------------------|-------------------------|------|------------|------------|
| 10/2 Wire (Up to 200ft) | Includes mounting & run | 1    | \$5,600.00 | \$5,600.00 |
| 14/3 Wire (250ft)       | Includes mounting & run | 1    | \$6,400.00 | \$6,400.00 |
| Electrical disconnect   |                         | 4    | \$450.00   | \$1,800.00 |
| Electrical receptacle   |                         | 30   | \$30.00    | \$900.00   |
| Toggle switch           |                         | 30   | \$30.00    | \$900.00   |
| Ceiling electrical box  |                         | 10   | \$250.00   | \$2,500.00 |
| Light fixtures          | Whole home              | 1    | \$3,800.00 | \$3,800.00 |

This quote is valid for the next 30 days, after which values may be subject to change.

|                   |             |
|-------------------|-------------|
| Subtotal          | \$21,900.00 |
| Sales Tax (9.48%) | \$2,076.12  |
| Total             | \$23,976.12 |



## QUOTE #68479

SENT ON:

Sep 09, 2024

RECIPIENT:

**Nakia Hope**

3432 N 29th Street  
Kansas City, Kansas 66104

1529 East Spruce Street  
Suite B  
Olathe, Kansas 66061

Phone: 9138009888

Email: [dispatch@legacyserviceco.com](mailto:dispatch@legacyserviceco.com)

Website: [www.legacyserviceco.com](http://www.legacyserviceco.com)

| Product/Service                         | Description                 | Qty. | Unit Price | Total      |
|-----------------------------------------|-----------------------------|------|------------|------------|
| 4" main line sewer stack (up to 100ft)  |                             | 1    | \$5,700.00 | \$5,700.00 |
| 2" drain modification                   |                             | 1    | \$4,800.00 | \$4,800.00 |
| 1-1/2" drain modification (up to 100ft) |                             | 1    | \$3,800.00 | \$3,800.00 |
| P-traps (1-1/4 to 1-1/2)                |                             | 4    | \$350.00   | \$1,400.00 |
| Shower watco                            |                             | 2    | \$850.00   | \$1,700.00 |
| Faucets                                 | Kitchen<br>Bathroom<br>More | 5    | \$350.00   | \$1,750.00 |
| Shower valve                            |                             | 2    | \$3,250.00 | \$6,500.00 |
| Hot water line (PEX, up to 200ft)       |                             | 1    | \$3,300.00 | \$3,300.00 |
| Cold water line (PEX, up to 200ft)      |                             | 1    | \$3,300.00 | \$3,300.00 |
| PEX shut offs                           |                             | 15   | \$65.00    | \$975.00   |
| 5ft Standing shower                     | Includes shower pan         | 1    | \$3,700.00 | \$3,700.00 |
| Disposal                                |                             | 1    | \$1,400.00 | \$1,400.00 |
| Mainline shut off                       |                             | 1    | \$325.00   | \$325.00   |
| PRV                                     |                             | 1    | \$775.00   | \$775.00   |
| Water filtration system (Whole home)    |                             | 1    | \$3,200.00 | \$3,200.00 |
| Outdoor spigot                          |                             | 2    | \$625.00   | \$1,250.00 |



## QUOTE #68479

SENT ON:

Sep 09, 2024

| Product/Service                                                      | Description                  | Qty. | Unit Price | Total      |
|----------------------------------------------------------------------|------------------------------|------|------------|------------|
| Tankless water heater<br>(Includes termination &<br>termination kit) | High efficient<br>Whole home | 1    | \$6,200.00 | \$6,200.00 |

This quote is valid for the next 30 days, after which values may be subject to change.

|                          |                    |
|--------------------------|--------------------|
| <b>Subtotal</b>          | \$50,075.00        |
| <b>Sales Tax (9.48%)</b> | \$4,747.11         |
| <b>Total</b>             | <b>\$54,822.11</b> |



**JPA Roofing**  
JPA Roofing  
6616 Raytown Rd  
Raytown, MO 64133  
Phone: 816-331-6219

03/26/2023

**Company Representative**  
David Floyd  
Phone: (913) 687-8257  
David@jparoofting.com

**Quindaro Museum**  
3432 North 29 Street  
Kansas City, KS 66104  
(913) 687-8257

Job: JPAKC-2299: Quindaro Museum

### Roofing Section

| Material                                                        | Qty     | Unit |
|-----------------------------------------------------------------|---------|------|
| 7/16"x4'x8' OSB                                                 | 2498.10 | SF   |
| ERS - 2" Hitachi                                                | 1.14    | BX   |
| Universal Ice & Water Shield                                    | 1718.52 | SF   |
| Synthetic Felt                                                  | 5.52    | SQ   |
| 10 SQ / RL - IWS                                                |         |      |
| ERS - A-11 Staples                                              | 1.39    | BX   |
| For underlayment 10sq/bx                                        |         |      |
| GAF Timberline HDZ                                              | 24.98   | SQ   |
| GAF Pro Start                                                   | 508.76  | LF   |
| Calculated for installation along eaves & rakes.<br>120 LF / BD |         |      |
| GAF Z-Ridge                                                     | 106.25  | LF   |
| Standard profile ridge cap. 33 LF / BD                          |         |      |
| Coil Nails 1.25"                                                | 1.51    | BX   |
| Used to nail asphalt shingles. Coverage is ~15 SQ / BX          |         |      |
| 2x2 Gutter Apron Painted                                        | 306.47  | LF   |
| Goes along eaves. 10 LF / PC                                    |         |      |
| 1.25" Drip Edge Painted                                         | 237.90  | LF   |
| Goes along rakes. 10 LF / PC                                    |         |      |
| 750 Vent - Metal                                                | 5.00    | EA   |
| IPS SnapCap Vent                                                | 1.00    | EA   |
| Exhaust Vent - Sizes 3", 4", 6"                                 |         |      |
| 6x8 Step Flashing                                               | 4.67    | BD   |
| Choose one. 40 LF / BD                                          |         |      |
| Touch Up Spray Paint                                            | 1.00    | EA   |

|                                                                           |      |    |
|---------------------------------------------------------------------------|------|----|
| ERS - Geocel 2300 Silicone                                                | 1.00 | EA |
| GAF Liberty SA Base                                                       | 1.41 | SQ |
| Self Adhering Base Sheet required for mod bit flat roof system. 2 SQ / RL |      |    |
| GAF Liberty SA Cap                                                        | 1.41 | SQ |
| Self Adhering Cap Sheet required for mod bit flat roof system. 1 SQ / RL  |      |    |

#### Labor

- Remove existing shingles and decking.
- Replace decking.
- Install ice and water shield at all gutter lines and valleys per local code.
- Install synthetic underlayment to keep roof dry.
- Install starter shingles along all gutter lines and rake edges.
- Install field shingle per specifications using 1 1/4" roofing nails.
- Install Hip & Ridge Shingles
- Install new ventilation system.
- Install new pipe, step, wall, skylight, and chimney flashings.
- Clean up all job related debris
- Provide 5 yr workmanship warranty
- Our Crews are licensed and insured.
- Crews will maintain safety requirement at all times during the construction process

|                           |        |    |
|---------------------------|--------|----|
| R&R Shingle               | 24.98  | SQ |
| Match to Field Shingle SQ |        |    |
| R&R Flat Roof             | 1.41   | SQ |
| R&R Decking per Sheet     | 150.00 | EA |
| Redeck                    | 24.98  | SQ |
| Starter                   | 508.76 | LF |
| Ridge Cap                 | 106.25 | LF |
| Hand Load Bundles         | 24.98  | SQ |
| Steep Slope 10/12-12/12   | 9.52   | SQ |
| Flash Large Chimney       | 1.00   | EA |
| Build Cricket             | 1.00   | EA |
| Structural Risk           | 1.00   | EA |

Old framing and structural support may delay the replacement timeframe due to extra care needed to replace roof and decking on the aged Museum.

**\$24,891.60**

**TOTAL**

**\$24,891.60**

\_\_\_\_\_  
Company Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

( )



## QUOTE #68478

SENT ON:

Sep 09, 2024

RECIPIENT:

**Nakia Hope**

3432 N 29th Street  
Kansas City, Kansas 66104

1529 East Spruce Street  
Suite B  
Olathe, Kansas 66061

Phone: 9138009888

Email: [dispatch@legacyserviceco.com](mailto:dispatch@legacyserviceco.com)

Website: [www.legacyserviceco.com](http://www.legacyserviceco.com)

| Product/Service                      | Description                 | Qty. | Unit Price | Total      |
|--------------------------------------|-----------------------------|------|------------|------------|
| Duct modification                    |                             | 1    | \$3,200.00 | \$3,200.00 |
| Return duct modification             |                             | 1    | \$4,800.00 | \$4,800.00 |
| Supply duct modification             |                             | 1    | \$4,400.00 | \$4,400.00 |
| Bricks and vibration Pads            |                             | 2    | \$550.00   | \$1,100.00 |
| Electrical modification              |                             | 1    | \$3,400.00 | \$3,400.00 |
| Condensate pump & drain modification |                             | 1    | \$3,400.00 | \$3,400.00 |
| Line set install                     |                             | 1    | \$3,200.00 | \$3,200.00 |
| Pad, whip & disconnect               |                             | 1    | \$1,800.00 | \$1,800.00 |
| Flue Modification                    |                             | 1    | \$3,300.00 | \$3,300.00 |
| Gas line modification & rebuilt      |                             | 1    | \$2,500.00 | \$2,500.00 |
| Filter slot                          |                             | 2    | \$625.00   | \$1,250.00 |
| Furnace                              | 60,000btu<br>B-width<br>90% | 2    | \$4,600.00 | \$9,200.00 |
| Disposal                             |                             | 1    | \$2,400.00 | \$2,400.00 |
| Coil                                 | 2.5ton<br>B-width           | 2    | \$1,400.00 | \$2,800.00 |
| Condenser                            | 2ton                        | 2    | \$2,400.00 | \$4,800.00 |



## QUOTE #68478

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SENT ON:

Sep 09, 2024

This quote is valid for the next 30 days, after which values may be subject to change.

|                          |                    |
|--------------------------|--------------------|
| <b>Subtotal</b>          | \$51,550.00        |
| <b>Sales Tax (9.48%)</b> | \$4,886.94         |
| <b>Total</b>             | <b>\$56,436.94</b> |

August 1, 2024

Concerned Citizens for Old Quindaro Museum, Inc.  
The John Walker House  
3432 North 29<sup>th</sup> Street  
Kansas City, Kansas

Re: Rehabilitation of The John Walker House, 3432 North 29<sup>th</sup> Street, Kansas City, KS.

Concerned Citizens for Old Quindaro Museum, Inc.,

It was a real pleasure touring The John Walker House with Nakia Hope, Anthony Hope, and Paul Wenske, and to discuss its potential rehabilitation with them. We understand the building is owned by the Concerned Citizens for Old Quindaro Museum, Inc., and the members anticipate seeking grant funding with the goal of rehabilitating this historic house. The building is in the process of getting listed on the National Register of Historic Places. We are providing the following information to aid in the next steps along that route.

We believe that a crucial step in the rehabilitation of the house is the completion of a detailed Historic Structure Report (HSR). A Historic Structure Report would evaluate the building and outline all of the work needed for its complete rehabilitation.

## **HISTORIC STRUCTURE REPORT (HSR)**

Following is an initial scope of work items for the HSR. This scope can be expanded or reduced based on funding availability and prioritizing of work needed for the project. We have completed many HSR's and can provide copies of these for your reference.

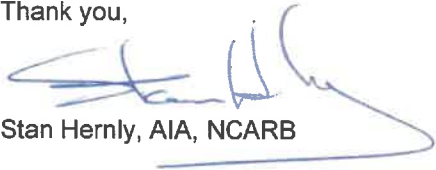
| <b>Initial Scope of Work Items for Historic Structure Report</b> |                                                                                                                                                                                                           | <b>Fee</b> |
|------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 1                                                                | Engineer/Masonry Consultant<br><u>Josh Davis, Penn Street Engineering, LLC, Lawrence, KS</u><br><br>Review existing stone foundation, front porch, and wood framing to provide a plan for rehabilitation. | \$4,000    |
| 2                                                                | MEP Consultant<br><u>Steve Hughes, Hughes Consulting Engineering, P.A., Lawrence, KS</u><br><br>Review existing electric, plumbing, and HVAC to provide a plan for rehabilitation.                        | \$3,000    |
| 3                                                                | Environmental Consultant<br><u>Joni Hernly, Hernly Environmental, Inc., Lawrence, KS</u><br><br>Provide lead-based paint and asbestos testing and develop a report on conditions.                         | \$4,000    |

|                  |                                                                                                                                                                                                                                                                                                                                                                                                                             |                 |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| 4                | <u>Preservation Treatment and Work Recommendations</u><br><u>Stan Hernly, Hernly Associates, Inc., Lawrence, KS</u><br><br>Review existing conditions and provide work recommendations and treatment methods for spaces and building components, review and evaluate use options for various spaces, and evaluate building for building code compliance and accessibility.                                                  | \$5,000         |
| 5                | <u>Probable Cost Projection Spreadsheet</u><br><u>Stan Hernly, Hernly Associates, Inc., Lawrence, KS</u><br><br>Provide detailed cost totals for specific work recommendations, prioritized sub-totals, and project specific sub-totals.                                                                                                                                                                                    | \$5,000         |
| 6                | <u>As-Built Drawings &amp; Field Verification</u><br><u>Hernly Associates, Inc., Lawrence, KS</u><br><br>Take detailed measurements and photographs, and produce an electronic 3-D model and 2-D drawings of the building including: Site Plan, Floor Plans, Roof Plan, Elevations, and Perspectives. Electronic files will be created with Revit software, and available in native format, PDF format, and printed copies. | \$7,000         |
| 7                | <u>Project management</u><br><u>Stan Hernly, Hernly Associates, Inc., Lawrence, KS</u><br><br>Coordination and assistance with subconsultants, meetings, printing, and presentations.                                                                                                                                                                                                                                       | \$2,000         |
| <b>TOTAL FEE</b> |                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>\$30,000</b> |

The total of all the work outlined above for the HSR is \$30,000. We believe this represents an amount sufficient to complete the work as described, and feel these projected costs can aid in applying for grants and in seeking other sources of funding.

Hernly Associates can assist you as needed with grant applications, and we are ready to provide our service to prepare the Historic Structure Report (HSR), when you are ready to proceed with those steps. Again, thank you for affording us the opportunity to help in the rehabilitation of The John Walker House. Please don't hesitate to call or email if you have any questions.

Thank you,

  
Stan Hernly, AIA, NCARB

# Concerned Citizens for Old Quindaro

3504 N. 33rd Terrace  
Kansas City, KS 66104

## Old Quindaro Museum Rehabilitation Project

Property Address: 3432 N 29<sup>th</sup> Street, Kansas City Kansas 66104

Property Details: 3 Bd | 1 Ba | 1,635sqft

### Objectives:

1. To restore the home completely, while keeping as many of its original features (and looks) as possible.
2. Make the home handicap accessible so that we can share the history with more of our community.
3. Use as many local owned companies as possible to put revenue back into the community.

### Current Challenges Associated with Rehabilitation Project

1. Due to the deterioration of the home it has amassed fines from the City totaling \$1100. We are currently in the process of applying to get the home added to the Kansas Historic Register. We are requesting to place a freeze on adding fines until that process is complete.

Rehabilitation Project Requirements: \*Please not only phase 1 of the rehabilitation is set in stone. Stage 2 and 3 are likely to change after Historic Structure Report is complete with Hernly Associates, Inc.\*

1. Roof – Due to the age of the home roof will need to be completely removed including the Joist
2. Mothballing Plan – Covering all windows and exterior with OSB sheathing and securing all doors to prevent unauthorized access to the home.
3. Historic Structure Report – Hernly Associates Inc.
4. Windows - All
5. Furniture and Junk Removal
6. Demolition and removal – interior walls.
7. HVAC
8. Plumbing
9. Electrical – new electrical boxed placed in home in 2014 home needs new wiring.
10. Sheetrocking/Mudding/Painting - Interior

11. Refinishing wood flooring
12. Base Boards
13. Doors -Exterior and Interior
14. Lighting
15. Siding – exterior
16. Painting – Exterior
17. Landscaping – Exterior

#### Possible Rehabilitation Project Requirements

1. Pest Control
2. Mold Inspection

#### Phases of Rehabilitation Project

1. Stage 1: Stabilization
  - a. Replace Roof – JPA Roofing Bid Included
  - b. Mothballing Process – JPA Roofing Bid Included
  - c. Historic Structure Report – Hernly Associates, Inc. Bid Included
2. Stage 2: Internal Rehabilitation
  - a. Furniture and junk removal – T&S Legacy Transportation and Delivery
    - i. \$125 per hour + \$65 (Dump Fee)
    - ii. \$25 (Multiple location drop off fee)
    - iii. Estimated at 8 Hours Total = \$1,090
  - b. Demolition and removal Interior Walls – JLM Construction No bid Included
  - c. HVAC – Legacy Service Company Bid Included
  - d. Plumbing - Legacy Service Company Bid Included
  - e. Electrical - Legacy Service Company Bid Included
  - f. Sheetrocking/mudding/painting – JLM Construction – no bid included
  - g. Base Boards – JLM Consturction – No bid included
  - h. Doors – JLM Construction – No bid included
  - i. Lighting
3. Stage 3: External Rehabilitation
  - a. Siding – JLM Construction – No bid included
  - b. Painting – JLM Construction
  - c. Landscaping – No bid included

#### Current Contractors and Consultants

1. Hernly Associates, Inc. – Lawrence, Kansas
2. Legacy Service Company – Olathe, Kansas
3. JPA Roofing – Raytown, MO
4. T&S Legacy Transportation and Delivery – Kansas City, Kansas
5. JLM Construction – Kansas City, Kansas

## Bautista, Beckie

**From:** Holly Zane <hzane@freedomfrontier.org>  
**Sent:** Thursday, August 22, 2024 4:36 PM  
**To:** Garner, Tyrone A.; Burroughs, Tom; Townsend, Gayle E.; Johnston, David  
**Cc:** Lavert Murray Sr; Karen Arnold-Burger; Lucinda Adams  
**Subject:** John Brown Statue in Quindaro - Assessment & Treatment Proposal  
**Attachments:** PCC\_Wyandot Nation of Kansas\_Invoice 1749.pdf; PCC\_Wyandot Nation of Kansas\_John Brown\_Tx Proposal 2024.pdf

Some people who received this message don't often get email from hzane@freedomfrontier.org. [Learn why this is important](#)

Dear UG Omatero (Friends):

Attached is the estimate that we received from Pacific Coast Restoration to restore the John Brown statue in Quindaro at 27<sup>th</sup> and Sewell. Freedom's Frontier National Heritage Area paid \$600 in order to get a detailed itinerary of what work would need to be completed and the associated cost. Judge Karen Arnold-Burger's research indicates that this is the first John Brown statue ever in the world. In addition, her research indicates that it was carved out of marble by an artisan in Italy, but the designer was an African American KC area monument designer who also designed the Battle of Westport monument in KCMO. The statute was paid for by the alumni of Western University, first African American College west of the Mississippi River, and dedicated in 1911. It remained in front of the women's dormitory, which eventually became Douglass Hospital, but removed to 27<sup>th</sup> and Sewell in the 1980s after the structures of Western University and Douglass Hospital were raised under the threat that land and the Quindaro Ruins into a sanitary land fill.

Because UG owns the statue and the land corner lot that pays tribute to Western University, I am requesting your permission for UG and Freedom's Frontier NHA to jointly seek out funding to restore the statue as outlined in the attached proposal. I am told that Pacific Coast Restoration has experience in this type of restoration, but we are open to have the work performed by any entity experienced and skilled in this type of restoration. Perhaps you already know of some funding opportunities? We really believe that this iconic symbol of the African American Community of UG and Western University be lovingly and competently restored to its original condition.

Tižaməh (Thank you so much),

Holly

**Holly R. Zane**

*Wakqesatáhta? (She Who Extends Her Paw)*

*Wyandot Nation of Kansas, Hatinyonye?runq (Bear Clan)*

**Associate Director**

**Freedom's Frontier National Heritage Area (FFNHA) for Kansas and Missouri**

PO Box 526, 200 W. 9<sup>th</sup> Street

Lawrence, KS 66044

<http://freedomfrontier.org> (website)

785-554-8269 (cell)

**We Tell the Stories of the border/civil war, settlement of the frontier,  
and the struggle for freedom on the Kansas-Missouri border**



---

**From:** Alison Leard <[alison@pacificcoastconservation.com](mailto:alison@pacificcoastconservation.com)>

**Sent:** Wednesday, August 7, 2024 11:14 AM

**To:** Karen Arnold-Burger <[Arnold-BurgerK@kscourts.org](mailto:Arnold-BurgerK@kscourts.org)>; Lucinda Adams <[ladams@freedomfrontier.org](mailto:ladams@freedomfrontier.org)>; Holly Zane <[hzane@freedomfrontier.org](mailto:hzane@freedomfrontier.org)>; Lucinda Linderman <[lucinda@pacificcoastconservation.com](mailto:lucinda@pacificcoastconservation.com)>; Patrick Lee <[patrick@pacificcoastconservation.com](mailto:patrick@pacificcoastconservation.com)>

**Subject:** John Brown Sculpture - Assessment & Treatment Proposal

Dear Karen, Holly and Lucinda,

I'm attaching the Treatment Proposal for the John Brown sculpture. If there are any questions, please reach out to us. I also attached the invoice for time spent developing the background, assessment, and treatment plan.

If you need to use the document for putting the project out to bid, please remove the sections on proposed treatment and cost.

We've accounted for all possible costs, so the estimate might be high, particularly for travel. I'd rather overestimate than ask for more funds later. The listed travel costs are based on us traveling exclusively for this project, but we'd prefer to combine it with other projects to be more efficient with time and expenses.

Once you have had a chance to review the proposal, please provide your comments and feedback.

Thanks so much,  
Alison

Alison Leard, Director  
**Pacific Coast Conservation**  
*Art Collections Care & Conservation*  
**310-383-4710**  
[www.pacificcoastconservation.com](http://www.pacificcoastconservation.com)

## INVOICE

Pacific Coast Conservation  
2334 Colorado Blvd  
Denver, CO 80207-3113

info@pacificcoastconservation.com  
+1 (310) 383-4710  
http://pacificcoastconservation.com



PACIFIC COAST  
CONSERVATION

### Bill to

Holly Zane  
Wyandot Nation of Kansas  
Freedom's Frontier National Heritage Area  
(FFNHA) for Kansas and Missouri

### Invoice details

Invoice no.: 1749  
Terms: Net 30  
Invoice date: 08/06/2024  
Due date: 09/05/2024

| #  | Product or service | Description                                       | Qty | Rate     | Amount   |
|----|--------------------|---------------------------------------------------|-----|----------|----------|
| 1. | <b>Conservator</b> | Development of John Brown assessment and proposal | 4   | \$150.00 | \$600.00 |

### Ways to pay

BANK

Total

**\$600.00**

Pay invoice

April 30, 2024

Client:: Holly R. Zane  
Wakȱresatȱhta? (She Who Extends Her Paw)  
Wyandot Nation of Kansas,  
Hatinyȱnye?runȱ (Bear Clan)  
Associate Director  
Freedom's Frontier National Heritage Area (FFNHA)  
for Kansas and Missouri  
785-554-8269 (cell)



Prepared by: Alison Leard, Director  
Patrick Lee, Historian  
Joy Carlsen Assistant Conservator  
Lucinda Linderman, Senior Conservator  
Pacific Coast Conservation  
310- 383-4710

Pacific Coast Conservation is pleased to submit this estimate to restore the sculpture *John Brown* located at 27th and Sewell, Quindaro, Kansas City, KS.

---

|             |                                                                            |
|-------------|----------------------------------------------------------------------------|
| Title:      | <i>John Brown</i>                                                          |
| Artist:     | An Italian sculptor was commissioned, identity unknown, possibly Chignelle |
| Material:   | Italy of Carrara marble, base is granite of Barre, Vermont                 |
| Dimensions: | total height 13' 6", Statue is 6' 4" tall, granite base is 7' 2"           |
| Year:       | 1911                                                                       |

---

### **Background of John Brown Statue located in Kansas City, Kansas**

The marble statue of John Brown, the famous anti-slavery activist, located at the Quindaro and Western University Historical Ruins is of critical cultural importance. It was the first statue commemorating John Brown erected in the United States and was conceived and funded by the African American community in the region. The context of the time during which it was built is also relevant. Importantly, the statue was erected during the height of Confederate monument building to memorialize an anti-slavery icon. Furthermore, historic Union Civil War memorials erected across the country focus primarily on commemorating the lives lost to war, but grossly underrepresent the notions of slavery and emancipation.<sup>1</sup> The John Brown statue, funded by

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<sup>1</sup> Darren Berry, "But What of Union Civil War Mounuments?: The Shortcomings of Northern Civil War Commemoration", *The Journal of the Civil War Era*, October 13,2020, accessed July 11, 2024, <https://www.journalofthecivilwarera.org/2020/10/but-what-of-union-civil-war-monuments-the-shortcomings-of-northern-civil-war-commemoration/>.



African Americans and commemorating one of the most famous anti-slavery activists of the United States, stands in opposition to this trend of exclusionary memorialization.

### Timeline of Relevant of Historical Events

**May 1865:** John Brown and his sons kill 5 pro-slavery advocates at Pottawatomie Creek during the “Bleeding Kansas” era. The Brown led massacre was instigated as retaliation for William Quantrill’s led massacre of Lawrence, Kansas, a Free-State town. Brown gains national notoriety as an anti-slavery activist.<sup>2</sup>

**October 1859:** John Brown leads 18 men in a raid on the United States Arsenal, Armory, and Rifle Works located at Harper’s Ferry. The group’s aim is to take possession of the weapons located there and distribute them to slaves so they could have a means of staging a rebellion. United States Marines descend on the group, killing 10 and capturing Brown. In total 16 people were killed in the raid.<sup>3</sup>

**December 2, 1859:** John Brown, having been found guilty on charges of murder, conspiring with enslaved people to rebel, and treason against the state of Virginia, is executed. He becomes a martyr to anti-slavery activists and becomes a folk hero for the cause of emancipation.<sup>4</sup>

**1865:** Quindaro Freedman’s School (later renamed Western University) is founded as the first African American school west of the Mississippi.<sup>5</sup>

**1903-1914:** Commemoration of the Confederacy spikes in the United States. The erection of Confederate monuments, memorials, and iconography in public places reaches its all-time high.<sup>6</sup>

**1907:** AME Bishop Abraham (Avram) Grant announces his intention to create an African American funded memorial statue of John Brown. Bishop Grant sets up a subscription service for donations to raise the necessary funds to commission the statue.<sup>7</sup>

**September 1909:** At the Kansas conference of the African Methodist Episcopal Church Reverend J.R. Ransome publicly states that in the coming days a monument to John Brown will be erected at Western University in Quindaro (note this refers to a separate monument, not the

<sup>2</sup> National Park Service, “Bleeding Kansas”, August 15, 2017, accessed July 11, 2024, <https://www.nps.gov/articles/bleeding-kansas.htm#:~:text=as%20Bleeding%20Kansas-.%20During%20Bleeding%20Kansas%2C%20murder%2C%20mayhem%2C%20destruction%20and%20psychological%20warfare,killed%20five%20pro%20Dslavery%20advocates.>

<sup>3</sup> Harpers Ferry National Historical Park, “John Brown’s Raid”, March 5, 2024, accessed July 11, 2024, <https://www.nps.gov/articles/john-browns-raid.htm>.

<sup>4</sup> Paul Finkelman, “A Look Back at John Brown”, *Prologue Magazine*, vol. 43, no.1, Spring, 2011, accessed July 11, 2024, <https://www.archives.gov/publications/prologue/2011/spring/brown.html>.

<sup>5</sup> Donna Rae Pearson, “Quindaro Freedman’s School was Kansas’ Historically Black University (HBCU)”, *The Voice*, February 9, 2016, accessed July 11, 2024, <https://www.communityvoiceks.com/2016/02/09/quindaro-freedmans-school-was-kansas-historically-black-university-hbcu/>.

<sup>6</sup> Southern Poverty Law Center, *Whose Heritage? Public Symbols of the Confederacy*, April 2016, pg. 14, accessed July 11, 2024, [https://www.splcenter.org/sites/default/files/com\\_whose\\_heritage.pdf](https://www.splcenter.org/sites/default/files/com_whose_heritage.pdf).

<sup>7</sup> “They Honor Old John Brown”, *The Topeka Plaindealer*, vol. XVIII, no. 24, June 16, 1911, accessed July 11, 2024, <https://www.newspapers.com/image/382839487/?match=1&terms=john%20brown%20statue>.



John Brown Statue itself). AME Bishop Abraham (Avram) Grant, is also present at the conference.<sup>8</sup>

**October 1909:** Famed civil rights activist William Monroe Trotter calls for African Americans and African American institutions across the country to commemorate John Brown on December 2<sup>nd</sup> of that year, the 50<sup>th</sup> anniversary of his death.<sup>9</sup>

**March 1910:** M.H. Rice of Kansas City, MO receives the contract to design a memorial statue of John Brown. The original design, based on the representation of Brown in Thomas Hovenden's painting "The Last Moments of John Brown", is altered to a simplified representation. Chignelle, a sculptor in Carrara, Italy, is commissioned to carve the statue out of Carraran marble.<sup>10</sup>

**September 1910:** Theodore Roosevelt dedicates the John Brown Memorial Park in Osawatimie, Kansas.<sup>11</sup>

**January 1911:** AME Bishop Abraham Grant, a leading advocate for the funding and creation of the John Brown Statue, dies after a months-long bout of illness.<sup>12</sup>

**June 1911:** The ceremony for the unveiling of the John Brown Statue is scheduled concurrently with Western University's commencement. Hightower Theodore Kealing, Western University President, Eva Marshall Shontz, famed New York socialite, and Walter R. Stubbs' (Governor of Kansas) nephew and wife all spoke at the commemoration. A detailed description of the statue was given in the newspaper *The Topeka Plaindealer*:

"The base is of Borre, Vermont granite. The statue is of the famous Carraran marble, Italy. The foundation is of concrete put in with Portland Cement. It is five feet in the ground. Base, 5ft. by 5ft. Height of granite work, 7 ft., 2 inches. Height of statue proper, 6 ft., 4 inches. Total height of base and statue, 13 ft., 6 inches."<sup>13</sup>

<sup>8</sup>"Mayor Abernathy Bids Welcome to AME Churchmen", *The Leavenworth Times*, September 30, 1909, accessed July 11, 2024, <https://www.newspapers.com/image/76801211/?match=1&terms=%22bishop%20grant%22%20AND%20%22john%20brown%22>.

<sup>9</sup>"They Honor Old John Brown", *The Topeka Plaindealer*, vol. XVIII, no. 24, June 16, 1911, accessed July 11, 2024, <https://www.newspapers.com/image/382839487/?match=1&terms=john%20brown%20statue>.

<sup>10</sup> Ibid.

<sup>11</sup> "News of the Week: Personal", *Stone County Oracle*, September 7, 1910, accessed July 11, 2024, <https://www.newspapers.com/image/588355941/?match=1&terms=john%20brown%20memorial>.

<sup>12</sup> "Bishop Abraham Grant Dead", *The Topeka State Journal*, January 23, 1911, accessed July 11, 2024, <https://www.newspapers.com/image/323528017/?match=1&terms=bishop%20grant%20dead>.

<sup>13</sup> "They Honor Old John Brown", *The Topeka Plaindealer*, vol. XVIII, no. 24, June 16, 1911, accessed July 11, 2024, <https://www.newspapers.com/image/382839487/?match=1&terms=john%20brown%20statue>.



**June 1943:** Kansas State Board of Regents approve a plan to consolidate two African American “industrial” schools, Western University and Kansas Vocational School. Western University closes, with most of its equipment being transferred to Topeka.<sup>14</sup>

**February 1964:** The remaining buildings of what was Western University are demolished to make way for an AME church run housing development, named Primrose Villa.<sup>15</sup>

**March 1964:** The John Brown statue is moved approximately 30 feet from its original location to accommodate development plans for Primrose Villa.<sup>16</sup>

**Spring 1978:** The John Brown statue is moved again, this time to the corner of 27<sup>th</sup> and Sewell. A memorial plaza for the town of Quindaro and Western University is constructed around the statue.<sup>17</sup>

**March 2018:** The John Brown statue is vandalized with racist, antisemitic graffiti. Kansas City Police Officer Dennis Vallejo cleans up the graffiti and applied a white paint to the statue.<sup>18</sup>

**November 2019:** The John Brown statue is vandalized again. The proper right hand holding the scroll, representing the Emancipation Proclamation, is broken off.<sup>19</sup>

### **Description:**

The statue is a rendition of John Brown, bearded, and wearing an overcoat that extends to the knees, underneath dressed in a collared shirt, vest, baggy trousers. The proper right hand holds a facsimile of the Emancipation Proclamation rolled up. The proper left hand rests on the hip with the elbow extended outward. The figure stands straight with an additional carved tree trunk as a support behind the proper left leg and a self-base. The statue is carved from Carrara marble and stands 6’ 4” tall. The statue and self base sit upon a large granite base. The top plinth is roughly carved. The pedestal below the plinth has rough hewn sides with a smooth front that reads “Erected To The Memory Of John Brown By A Grateful People”. The pedestal sits on a tiered base made of three sections of stacked granite. The middle section has a bronze plaque attached to the front that reads ‘Western University Memory Club Commemorate this site of Western University 1881-1943’. The granite is from a quarry in Barre, Vermont. It is unclear where the

<sup>14</sup> “Negroes Won Over To One Schol Idea”, *The Hutchinson News*, February 12, 1943, accessed July 11, 2024, <https://www.newspapers.com/image/33488423/?match=1&terms=western%20university%20>.

<sup>15</sup> “Here and There in Kansas”, *The Hays Daily News*, February 20, 1964, accessed July 11, 2024, <https://www.newspapers.com/image/2079524/?match=1&terms=%22statue%20of%20john%20brown%22>.

<sup>16</sup> “Here and There in Kansas”, *The Hays Daily News*, March 3, 1964, accessed July 11, 2024, <https://www.newspapers.com/image/2081251/?match=1&terms=%22statue%20of%20john%20brown%22>.

<sup>17</sup> “Western University and John Brown Statue,” *The Historical Journal of Wyandotte County*, vol. I, no. V, Winter 2002.

<sup>18</sup> Andrea Tudhope, “On His Day Off, Kansas City, Kansas, Policeman Cleans Up Racist Graffiti On John Brown Statue”, *KCUR*, March 21, 2018, accessed July 11, 2024, <https://www.kcur.org/news/2018-03-21/on-his-day-off-kansas-city-kansas-policeman-cleans-up-racist-graffiti-on-john-brown-statue>.

<sup>19</sup> Melissa Greenstein, “Slavery opponent John Brown's statue hit again by vandals”, *KSHB*, November 20, 2019, accessed July 11, 2024, <https://www.kshb.com/news/local-news/slavery-opponent-john-browns-statue-hit-again-by-vandals>.



sculpture and granite were carved or who the artist may have been. During this time period, there was an entire community of craftsmen immigrants from Carrara Italy that worked in Barre and Proctor Vermont carving locally quarried marble and granite.

**Condition:**

*John Brown* appears to be in fair to poor condition based on the images and information provided. There is graffiti on the surface of the marble which has since been covered entirely in white paint. The paint layers on the surface look very plastic with loss of definition in the face indicating either multiple and thick painting campaigns or a deteriorating surface under the paint. The texture noted on the body of the marble is not visible in the historic photo of the statue, indicating that there may be significant surface loss of the marble underneath the paint. This determination cannot be made until the paint is removed. It is possible that the marble is in fair condition underneath the paint. It is also possible that the marble is friable and/or sugaring; cracks or failing areas may also be found once the paint is removed.

The rolled-up emancipation proclamation and most of the right hand are missing. It is also reported that during its recent move, the head was severed from the body. It is unknown what was used to re-attach it.

The base appears to be in good condition. The surface of the plinth is dirty and appears to be covered in biological growth. There is orange staining in several areas, this may be biological or mineral staining. Testing will need to be done to determine if it can be removed. No cracking or delaminating is noted in the base in the images, but these may be noted once the statue is examined in person. One news report showed the base and in the image the surface appeared pitted, but this is not seen in images provided for this assessment. The bronze plaque on the front of the base is dry and has light corrosion on the brighter surfaces that should be addressed.



**Images of the condition**



*Graffiti on the surface. Marble surface appears to be weathering poorly.*



*Marble is possibly covered in thick white paint.*



*Historical Image with smooth surface, low resolution*



*Current surface with visible texture.*



**Proposed Treatment Plan :**

Pacific Coast Conservation advises that the treatment be completed in two phases in order to have a more exact estimate of what will be needed to treat the marble sculpture and base once the paint is removed, the sculpture is cleaned, and testing is done on the surface of the marble.

*Phase I: (two days onsite for a conservator and technician)*

1. High-resolution digital images will be taken of the sculpture before, during, and after treatment.
2. Full condition assessment prior to treatment.
3. Testing will be performed to remove the paint from the marble. Paint removal may take a combination of treatments to remove. Tests will include:



- a. Various micro-abrasive products
- b. Solvents known to not effect marble
- c. Paint stripper (last resort)
4. Using the most effective treatment, remove the paint from all surfaces. If dry ice blasting is the most effective method, this may be done during phase two.
5. If the graffiti remains, testing will be done to remove the graffiti using similar methods.
6. Wash the sculpture overall using Vulpex®, an alkaline-based detergent in filtered water, and soft bristle brushes.
7. Rinse the sculpture with distilled or filtered water. Pat dry with microfiber cloths.
8. Test staining on the surface of the granite base, remove if possible.
9. Assess the stability of the head and determine if it should be re-set with proper materials.
10. Treat the base with a biological cleaner.
11. Provide an updated treatment proposal outlining what will be needed to restore the sculpture.

*Phase II: (2.5 – 4.5 days onsite for a conservator and technician. Exact plan will be developed and presented to the client after Phase I)*

12. Rebuild the hand, document and nose using historical images.
13. Remove and reattach the head if previous repair is unstable.
14. Inject cracks as needed in the surface of the marble once paint is removed.
15. Repair soft or failing areas in the sculpture as needed.
16. Repair losses to the plinth as possible.
17. Apply a water repellent to the surface to protect the marble from further water damage.
18. Apply a sacrificial graffiti barrier to the surface that will aid in keeping the graffiti off the marble surface.
19. Provide a written report outlining treatment and complete photographic documentation of the process.



**Cost Estimate**

**Phase I:**

|                         |                           |                   |
|-------------------------|---------------------------|-------------------|
| Conservator             | 16 hours @\$160 per hour  | \$2,560.00        |
| Conservation Technician | 16 hours @ \$125 per hour | \$2,000.00        |
| Materials               | Allow up to               | \$400.00          |
| <b>Subtotal</b>         |                           | <b>\$4,960.00</b> |

**Travel:\***

|                                                 |                           |            |
|-------------------------------------------------|---------------------------|------------|
| Mileage for Mobile Lab                          | 1,188 miles @\$0.67       | \$796.00   |
| Travel (8.5 hrs. ea. way x 2ppl)                | 34 hrs. @ \$80.00/hour    | \$2,720.00 |
| Hotel (4** nights x 2ppl, GSA rate)             | 8 nights @ \$126.00/night | \$1,008.00 |
| Per diem (2 travel, 2 full x 2ppl,<br>GSA rate) | \$48/\$64                 | \$448.00   |

**Travel Subtotal:** **\$4,972.00**

**Phase I Total Estimate:** **\$9,932.00**

**Optional Dry-Ice Blasting (if necessary):**

|                                    |                          |                   |
|------------------------------------|--------------------------|-------------------|
| Dry-ice removal of paint if needed | 16 hours labor @147.5/hr | \$2,360.00        |
|                                    | Rental equipment         | \$3,000.00        |
| <b>Dry-ice Subtotal</b>            |                          | <b>\$5,360.00</b> |

**Phase I treatment w/ dry-ice paint removal and travel costs:** **\$15,292.00**

**Phase II:**

|                    |                        |                         |
|--------------------|------------------------|-------------------------|
| Conservator        | 18-34 @ \$160 per hour | \$2,880.00 - \$5,440.00 |
| Conservation Tech. | 18-34 @ \$125 per hour | \$2,250.00 - \$4,250.00 |
| Materials          | Allow up to            | \$800.00                |

**Travel:\***

|                                      |                            |                         |
|--------------------------------------|----------------------------|-------------------------|
| Mileage for Mobile Lab               | 1,188 miles @\$0.67        | \$796.00                |
| Travel (8.5 hrs. ea. way x 2ppl)     | 34 hrs. @ \$80.00 per hour | \$2,720.00              |
| Hotel (4-8 nights x 2ppl,)           | @GSA rate \$126.00         | \$1,008.00 - \$2,016.00 |
| Per diem (2 travel, 2-4 full x 2ppl) | \$48/\$64                  | \$448.00 - \$704.00     |

**Phase II Total Estimate:** **\$10,331.00 - \$15,356.00**

**Total 2024 Treatment Estimate** **\$20,262.00-\$30,647.00**



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\* Travel may be reduced if we are able to schedule the trip with other upcoming projects, allowing us to combine and share travel costs.

\*\* Includes additional day for dry ice blasting. If not necessary, will not be used.

The costs are estimated based on previous works of art treated. Conservation hours will be charged on an as-used basis. Travel costs may be reduced if the work is done in conjunction with travel for other projects.



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