



Unified Government Clerk's Office

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NOTICE OF COMMUNITY CORRECTIONS ADULT ADVISORY BOARD

A meeting of the Community Corrections Adult Advisory Board of the Unified Government of Wyandotte County/Kansas City, Kansas, will be conducted in a hybrid format on Wednesday, July 17, 2024, at 12:00 PM.

We invite you to view the meeting in person in the 3rd floor conference room, Community Corrections Office, 812 N. 7th Street, Kansas City, Kansas, or via Zoom at the link below.
Topic: Monthly Meeting of the Community Corrections Advisory Board

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/82020142686?pwd=bElHc05kR0pwdEdFa09wOExLa1hrdz09>

Meeting ID: 820 2014 2686

Passcode: 346127

Board Members

Suzie Tousey
KCKCC
Educational

Damon Mitchell
District Attorney
Appointment
*Co-Chair

**Capt Kathleen
Yarsulik**
Law Enforcement,
KCKPD

**Capt. Shardale
Brown**
Law Enforcement,
Sheriff's Office

**Hon. Michael
Russell**
Judiciary

**Samantha
Bullock**
Judicial
Appointment

**Christine
Swenson**
Wyandot Center
General
Appointment

VACANT
General
Appointment,
Citizen

Alexander Kump
Housing Authority
General
Appointment

Teresa Burton
Workforce
Partnership
General
Appointment
*Chair

VACANT
General
Appointment

VACANT
General
Appointment

Community Corrections Advisory Board

*Promoting Safety within OUR Community Through
Responsive Risk Reduction*

July 17, 2024, 12:00 – 1:00 PM

LOCATION: Via Zoom with Community Corrections



- **Call the meeting to order/Update**
 - Meeting Minutes from April 17, 2024.
- **News/Informational/Board Requests**
 - Update and Approval of the FY 25 Budget
- **Resumed Business**
- **Board Maintenance- Nothing at this time.**
- **Future Meeting location**
 - August 28, 2024, 12:00 -1:00 PM, via zoom
 - September 25, 2024, 12:00 – 1:00 PM, via zoom
- **Adjournment**
- **Board Requests for Information**

denotes agenda items in which action is requested



Department of Community Corrections Adult Services Division

Wyandotte County Correctional & Court Services Bldg.
812 N. 7th Street, Third Floor
Kansas City, Kansas 66101-3064

Phone: (913) 573-4180
Fax: (913) 573-4181

ADVISORY BOARD MEETING MINUTES

4/17/2024, 12:00 NOON TO 1:00 PM

BOARD MEMBERS PRESENT: CHAIRMAN TERESA BURTON, VICE CHAIRMAN DA MITCHELL; SUZIE TOUSEY; HONORABLE MICHAEL RUSSELL; SAMANTHAN BULLOCK; ALEXANDER KUMP,

COMMUNITY CORRECTIONS STAFF PRESENT: MR. PHILLIP LOCKMAN, FSA RYAN LOCKAMY, MS MAVIS HUTCHINGS

BOARD STARTED AT 12:00 PM

REVIEW OF THE MEETING MINUTES: Reviewed of the minutes from February 28, 2024. Chairman Burton asked if the board has read the minutes, and if there was any questions or changes needed. DA Mitchell motioned and Suzie Tousey Meeting 2nd the motion. Minutes were accepted by the board (6 approved/ 3 absence).

NEWS/INFORMATIONAL/BOARD REQUESTS:

-APPROVAL OF THE FY 25 COMPREHENSIVE PLAN – Mr. Lockman started with an update. He stated that as it stands the government statewide requested funding up to 2.5 million to the House. They were also trying to lobby for another 5 million through the Senate, however the Senate did not get to it when they were in session so we will only be looking at about 200 thousand more this year. Last year we received around \$116,000.00. We are asking for more funding to cover treatment, mental health, medication, drug testing etc. The budget once approved will be redone and the board will be updated. Phil Lockman then mentioned how the Comprehensive Plan is inputted into a program called Amplify and it is hard to understand when printed out. It is much easier to read as a spreadsheet. He then turned the meeting over to Administrator Lockamy to go over the developed Comprehensive Plan.

-The plan was provided to the board a few days before the meeting, so they would have copies during the board. Administrator Lockamy started with page 10. The question was, “Has the agency experienced significant changes, either positive or negative, which have directly impacted your program for FY 24? As of April 2024, KDOC concluded an agency review. Policies were updated to reflect 100% compliance with KDOC standards. Staff participated in core correctional evidence-based practices training to include a 2-day, off-site, Motivational Interviewing training, and four in-house trainings in Aligning Correctional Practice and Evidence Based Practices. Modeling Prosocial Attitudes and Behaviors, responding to Antisocial Attitudes, and Understanding the 14 traits of Alliance.

-Additionally, in FY 24 our agency was fully staffed up to September 2023, but had a total of three vacated positions and one ISO on military leave in March 2024. The Adult Division administrator and line supervisors have had to maintain the caseloads of vacated supervision officers which impacted staff development in the use of EPICS, Carey Guides, and case staffing. This is top of the 135 interstate compact probationers monitored by line supervisors as well.

- Our agency also courtesy supervises 132 probationers from other jurisdictions throughout the state. These cases add on an average of a additional 12 probationers to the ISOs caseload. This is compared to 86 probationers from Wyandotte County transferred to other jurisdictions. This agency supervises 35% more courtesy cases than are transferred to other jurisdictions.

- To help address these challenges in February 2024, a request was sent to KDOC to suspend in-coming courtesy cases received by this agency was approved from 2/28/2024 to 4/1/2024. This helped mediate the impact of staff receiving new intake cases on top of receiving additional courtesy cases for supervision. Job positions were also advertised on indeed to quickly recruit and hire qualified ISOs.

- Next, was Agency Outcomes:

- Our agency had an 81.40% successful completion rate for FY 23. Our agency achieved higher than 75%. What was the agency’s successful case closure rate in FY 23: It was 40.40 %. What was the agency’s unsuccessful case closure rate in FY 23? It was 41%.

- What as the most prominent drivers of unsuccessful case closures in FY 2023. IN FY 23 the agency had 137 cases unsuccessfully closed which is a decrease of 22% from FY 2022. This agency deems a case unsuccessful when a case is discharged and not all conditions of supervision are satisfied. Unsuccessful case closures are driven by cases closed by the court. Our agency will seek t reduce the number of unsuccessful closures by focusing on the identified FY 25 target population and work effectively and efficiently via evidence-based practices to identify risk/need to target criminogenic risk factors of probationers.

- Agencies Plan for FY 25- Companions was the highest subscale for probationers being revoked. We are focusing our resources on the moderate to high-risk probationers. Research has shown that low-risk probationers are likely to succeed with little or no supervision. In FY 25, our agency’s target population will be probationers scoring moderate to high-risk in the sub-scales of companions. Per the FY 23 risk/needs assessment data, companions were the highest subscale of this agency’s revoked population and will be targeted based on this agency’s immediate criminogenic need. This will be addressed by the supervision officer referring the

probationer to our in-house TRACK program, utilizing Carey Guides, and creating a case plan goal to support addressing this criminogenic need. An identified gap for this agency in FY 24 is quality assurance and effective use of EPICS-II and Carey Guide tools in case management. In FY 25, this agency will attempt to implement a consistent methodology for evaluating quality assurance practices. We will seek to determine other similar departments with a current plan in place as well as research and/or seek out training in order to establish an effective mechanism to be used by this department.

- In FY 25, the agency will utilize the LSCMI/WRNA assessments to identify moderate to his risk probationers in the subscales listed and make a referral to the community-based or in-house providers:

- Education – Workforce, KCK, Community College, Avenues of Life
- Employment – Workforce, Connections to Success, In-House employment specialist
- Family/Martial – Wyandot Center
- Companions – In-House TRACK program
- Alcohol/Drug Problems – In-house drug court, Mirror Inc, HDRADAC, Connecting Point Inc, Chautauqua
- Pro-criminal Attitude/Orientation – In House TRACK Program
- Antisocial Pattern – Wyandot Center, In-House Behavioral Health Court

Administrator Lockamy then turned the board back over to the Chairman Burton. Chairman Burton asked if anyone had any questions. None. A vote was taken to accept the FY 25 Comprehensive Plan. Vice Chairman DA Mitchell made the motion and Suzie Touey second the motion. The board voted 6/6 approved.

RESUMED BUSINES: None

BOARD MAINTENANCE – Nothing at this time

FUTURE MEETING LOCATION: May 22, 2024, 12:00 -1:00 PM – Via Zoom

Adjournment was at 12:25 PM.

Jeff Zmuda, Secretary

Laura Kelly, Governor

May 20, 2024

Phillip Lockman
Unified Gov Wyco/KCK
812 N 7th St, 3rd Floor
Kansas City, KS 66101

Phillip Lockman,

The Community Corrections Advisory Committee (CCAC) presented an FY 2025 Financial Request recommending an increase of expenditure of \$5 Million in FY2025 from the State General Fund. The Kansas Department of Corrections supported this request from the CCAC and added this request to the FY25 budget enhancement request. The allocation of \$1.5 million was asked to be applied to FTE positions to help address high caseloads, and \$3.5 million was requested to help the agency provide services and interventions to reduce the budgetary constraints.

On January 11, 2024, Governor Laura Kelly submitted a budget which supported the CCAC recommendation, increasing the agencies allocation.

This letter is to inform you that the Unified Gov Wyco/KCK has been awarded \$304,722.56 to enhance their Adult Budget as follows:

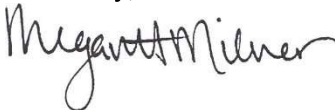
Personnel: \$95,901.64

Operations: \$208,820.92

Due to the additional allocation, your agency will need to resubmit your budget through Amplifund. The date to resubmit the budget has been extended until June 7, 2024. It is understood the resubmitted budget does need to have all the needed signatures, however, these signatures are due July 31, 2024. It is still anticipated the overall award notifications for FY2025 will be distributed by mid-June with funding being distributed to agencies by mid-July.

If you have any questions, please contact Tara Newell at tara.newell@ks.gov or 785-221-3611 for assistance.

Sincerely,



Megan Milner
Deputy Secretary, Juvenile and Adult Community Based Services

Cc: Teresa Burton, Adult Advisory Board Chairperson
Tara Newell, Director of Grants and Quality Assurance, KDOC
Karen Gingrich, Grant Specialist, KDOC
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Jeff Zmuda, Secretary

Laura Kelly, Governor

June 21, 2024

Phillip Lockman
Unified Gov Wyco/KCK
812 N 7th St, 3rd Floor
Kansas City, KS 66101

Dear Phillip Lockman:

This letter is to inform you that Jeff Zmuda, Secretary of Corrections, authorizes approval of the Unified Gov Wyco/KCK FY25 Adult Comprehensive Plan and request for funding of correctional services pursuant to K.S.A 75-5290 through 75-52,113 and K.A.R. 44-11-111 through 44-11-135.

The Unified Gov Wyco/KCK agency has been awarded \$1,934,858.91 which includes:

\$1,816,638.82 for personnel and correctional services.

\$118,220.09 for enhancement of behavioral health services for offenders.

We anticipate funding to be made available by mid-July. If you have any questions, please contact Tara Newell at tara.newell@ks.gov or 785-221-3611 for assistance.

Sincerely,

Megan Milner
Deputy Secretary of Juvenile and Adult Community-Based Services
Designee, Secretary of Corrections

cc: Teresa Burton, Adult Advisory Board Chairperson
Tara Newell, Director of Grants and Quality Assurance, KDOC
Karen Gingrich, Grant Specialist, KDOC
File