



Unified Government Clerk's Office

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NOTICE OF WYANDOTTE COUNTY PARK BOARD MEETING

A meeting of the Wyandotte County Park Board of the Unified Government of Wyandotte County/Kansas City, Kansas, will be conducted in a hybrid format on Wednesday, January 10, 2024, at 6:00 P.M.

We invite you to view the meeting in person in the 5th-floor conference room, Suite 515, 701 N. 7th Street, Kansas City, Kansas, or virtually via a Zoom webinar.

Topic: Meeting of the Wyandotte County Park Board regarding staff updates on various projects.

Join from a PC, Mac, iPad, iPhone, or Android device:

Please click the link below to join the webinar:

Please click this URL to join.

<https://us02web.zoom.us/j/83642959737>

Description: Wyandotte County Park Board Meeting

Or One tap mobile:

+16699009128,87188270404#, *420445# US (San Jose)

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Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)

Webinar ID: 836 4295 9737

International numbers available: <https://us02web.zoom.us/j/83642959737>

UNIFIED GOVERNMENT WYCO/KCK
REGULAR BOARD OF PARK COMMISSIONERS MEETING

Wednesday, January 10th, 2024

City Hall, 701 N. 7th Street, Room 515, KCK 66101

And Via Zoom at 6:00pm

Agenda

Have the proper meeting notices been given? _____

Call to Order, _____P.M.

Roll Call:

_____ Appointment In Progress/Mayor Garner _____ Dr. Jane Winkler Philbrook/District #6
*Chairman

_____ Carolyn Wyatt/District #1 _____ Dani Gurley/District #7
*Second Vice Chairman

_____ Vacant/District #2 _____ Laura Flores/District #8

_____ Faith Rivera/District #3 _____ Ashley Williamson/District #1 at Large
*Secretary

_____ Karen Daniels/District #4 _____ Sarah Lynch/District #2 at Large

_____ Andrea Behrman/District #5
Non-Voting Members
_____ Samuel Simmons Sr./KCKPS

Administration Present:

_____ Angel Ferrara, Parks and Recreation, Director

_____ Shaya Lockett, Parks & Recreation, Assistant Director of Recreation

_____ Vincent Billaci, Parks & Recreation Assistant Director

_____ Wendy Green, Counselor

_____ Nichole Marlowe, Administrative Support Supervisor

I – PRELIMINARIES

1. Adoption of the Agenda

The Agenda is presented for Board review, and consideration for adoption.

Additions:

Visitors:

Board Members:

The Agenda is presented for adoption.

Motion:_____ Seconded:_____ Vote:_____

2. Approval of Previous Meeting's Minutes

Minutes of the Wednesday, November 8th, 2023 regular Board of Park Commissioners meeting were presented for review and consideration for approval.

Motion:_____ Seconded:_____ Vote:_____

II – Presentations, Hearings, Communications

1. Visitors

Visitors may speak to the Board at this time. As a general rule, the Board will not enter into discussion, but will direct Administration to take under advisement, make necessary responses, and bring items to a future agenda as may be appropriate.

2. Correspondence

- None

III – Old Business

- None to report

IV – New Business

- 2023 Annual Report
- 2024 Infrastructure/Capital Report
- Officer Elections
 - First Vice Chair
 - Second Vice Chair
 - Secretary

V – Other Business

Staff Agenda

- Shaya Lockett –
 - a. Recreation Updates –
- Vincent Billaci –
 - a. No Information to Report –
- Angel Ferrara
 - a. Park Updates –

2. Board Member's Questions or Comments

3. Adjournment at _____ P.M.

Motion: _____ Seconded: _____ Vote: _____

UNIFIED GOVERNMENT WYCO/KCK
REGULAR BOARD OF PARK COMMISSIONERS MEETING
Wednesday, November 8th, 2023

The November 8th, 2023, meeting of the Unified Government WyCo/KCK
Board of Park Commissioners was held at City Hall 701 N. 7th St. Room 515,
Kansas City, KS 66101 & Virtually-Via Zoom

The meeting of the Unified Government Board of Park Commissioners was called to order at 6:07 p.m. by Bridget Holton-Deere, First Vice Chairwoman. Angel Ferrara, Director stated proper meeting notice had been given.

ROLL CALL:

Members present, were recorded for the minutes.

Board Members Present

Bridget Holton-Deere, First Vice Chairwoman
Dr. Jane Winkler Philbrook, Member
Andrea Behrman, Member
Sarah Lynch, Member
Laura Flores, Member
Ashley Williamson, Secretary
Dani Gurley, Second Vice Chairwoman

Board Members Absent:

Diana Aguirre, Chairman
Carolyn Wyatt, Member
Faith Rivera, Member
Karen Daniels, Member

Administration Present:

Angel Ferrara, Director of Parks, and Recreation
Shaya Lockett, Recreation Assistant Director
Wendy Green, Counselor
Nichole Marlowe, Administrative Support Supervisor

I – PRELIMINARIES

- **ADOPTION OF THE AGENDA**

A motion was made by Dr. Jane Winkler Philbrook to adopt the November 8, 2023, Agenda, seconded by Ashley Williamson

Motion carried (Ayes 7, Nays 0)

- **APPROVAL OF PREVIOUS MEETING MINUTES**

Minutes of the Wednesday, October 11th, 2023, regular Board of Park Commissioners, were presented for review and consideration for approval.

A motion was made by Dr. Jane Winkler Philbrook and seconded by Bridget Holton-Deere to approve the minutes of the Wednesday, October 11th, 2023, regular meeting.

Motion carried (Ayes 7, Nays 0)

II- PRESENTATIONS, HEARINGS, COMMUNICATIONS

- **Visitors**

Visitors may speak to the Board at this time.

As a general rule, the Board will not enter discussion, but will direct Administration to take under advisement, make necessary response and bring items to a future agenda as may be appropriate.

Correspondence

- No Correspondence

III– OLD BUSINESS

- Kensington Park Project – Angel Ferrara introduced Scott Bingham with BBN Architects, she stated that this project is one of the considerations for the construction investment with the Community Earmark Funding received from Rep. Sherice Davis. Scott Bingham shared a presentation sharing the plans for the project which included new fields, lighting, fencing and parking. This project budget is \$700,000.
 - Dani Gurley Suggested installing a Z gate to help keep vandalism from happening on the new fields.
 - Angel Ferrara stated that this is a great suggestion.

IV- NEW BUSINESS

- Clopper Field Project – Angel Ferrara stated that updates to Clopper Field has been an interest to the Park Board for some time, and stated that the department was able to allocate the futures with CBDG dollars for the project process to add a walking trail. Scott Bingham continued his presentation with the overview for upgrades to Clopper Field and shared a slide presentation. Scott stated budget for this project is \$351,262,000, and that there are optional upgrades that would require additional funds.
 - Dr. Jane Winkler Philbrook -would like to make sure that we keep the on-street parking replacement down in this area.
 - Sarah Lynch - Asked if we could add a few extra spots for handicap when redoing the street parking.
 - Bridget Holton-Deere - Asked why we're looking at rubber surfacing at Clopper Field and not at any other trails.
 - Angel Ferrara - Stated we are working on St. Margaret's trail and getting ready to lay concrete with rubber servicing on top, we also have Garland Park which has an existing trail that has rubber servicing on top. She is trying to incorporate as much as the budget will allow.

V - OTHER BUSINESS

- **Staff Agenda**
- Shaya Lockett –
 - Recreation Updates – The Parks & Recreation Department held 5 successful Halloween/Fall Events, which included pumpkin painting and other fall themed crafts and Trick or Treat Village, there were over 650 total in attendance.

- First Annual Thanksgiving Family Fun Day - This was the inaugural event. This event was held at Kensington Community Center, our volunteer coordinator worked with Applebee's to get meals donated for the families that registered. We were able to feed over 80 people at no cost. Staff donated 5 Thanksgiving Baskets with the trimmings, including gift cards to Walmart as well as a turkey.
- Donuts with Santa – Will be the next special event it will be held on December 9th, at Memorial Hall. This is our 10th anniversary for this event, last year we saw 800 people come through. Kids will be able to visit with Santa and each child under the age of 12 will receive a gift, we will have lots of activities from crafts to inflatables, face painters, balloon twisters, this is just another way for us to give back to the community. Funding for the gifts are donated by the Parks Foundation, we greatly appreciate their support. Shaya stated that anyone that would like to volunteer for the event they are more than welcome to come.
- Youth Sports Registration for the Winter Season – Currently registering for youth basketball and futsal. We have extended office hours on a few scheduled days to help accommodate parents that are unable to register during regular office hours, we also have online registration and the deadline is December 15th. Games will begin in January.
- Community Centers Gym Floor Repairs and Replacement - Beathany, Armourdale, Beatrice L. Lee & Joe E. Amayo have been completed, Kensington will be closing soon, it will be receiving completely new gym floor, this will be completed for the upcoming futsal season.
- Summer Camp Review – Shaya introduced Shelly Burnett Program Coordinator over the 2 sites at Eisenhower Community Center and the Beatrice L. Lee Community Center. We really wanted to bring this information back to the Park Board to discuss and make sure we are presenting and providing as much information to you regarding the operations and the cost of operating a summer camp.
 - Shelly Boyd- Stated that revenue was tracked. The revenue brought in was \$14,300.00 at \$40.00 a child. We were able to accept DCF payments at Eisenhower. The licensing process did not move quickly enough to take these payments at Beatrice L. Lee for the 2023 season but will be available in the 2024 summer. Grant funding allowed us to take the kids bowling and skating, along with additional field trips, with an additional cost for the extra buses, cost was \$1,642. for us to be able to transport to the different places.
 - Shaya Lockett Stated that there are training costs that are associated with providing summer camp staff, background checks, certification needed they are also trained in CPR.
- Angel Ferrara –
- Park Project Updates –
 - Ribbon Cutting for Pickleball Court at Wyandotte County Lake Park – Angel Invited the Park Board members to the upcoming ribbon cutting of the newly installed Pickleball Court at Wyandotte County Lake Park, the

department will be giving away pickle ball paddle sets and will be offering a free beginners clinic.

- Boston, Daniels Park Project - We are working on the final design. We are hopeful to get this out to bid quickly, this project has been spearheaded by Karen Daniels, and her group with the Boston, Daniels Corporation, and the community. They have done several communities engagement.
- Park Trail Overlay – Parkwood Park, Thomson Park and Welborn Park are being overlaid. They just started today with Parkwood, so if weather cooperates over probably the next 2 weeks. St. Margarets Park Trail is a capital improvement project for 2023 we have just started on and as long as weather permits, we will be able to get the concrete done this year and come back in the spring and lay the rubber on top there we be a ribbon cutting ceremony for this project.
- Capital Budget Projects - This is the first year for our annual shelter maintenance program, the funding is \$115,000.00, this funding is to renovate shelters, it was previously used for restrooms.
- Splash Pad at Clifton Park – This is currently under construction, we will celebrate with a ribbon cutting in the early spring.
- Introduction of Mr. Samuel Simmons Jr. - Welcome Mr. Simmons to the Park Board. Mr. Simmons will be representing USD 500 School District.

VI - BOARD MEMBER'S QUESTIONS OR COMMENT

- Dani Gurley - Asked if the Summer Program is self-sustaining.
 - Shaya Lockett - Stated that it is not close to self-sustaining the amount taken in for this roughly \$14,000.00, this year, and our expenditures for the year with added staff and transportation is over \$55,000.00.

VII – ADJOURNMENT

Bridget Holton-Deere requested to adjourn; Dr. Jane Winkler Philbrook made a motion; Ashley Williamson seconded the motion meeting was adjourned at 7:20 PM

Motion Carried (Ayes 7, Nays 0)

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- Bridget Holton-Deere, First Vice Chairwoman

MINUTES OF THE
UNIFIED GOVERNMENT
WYCO/KCK BOARD OF PARK
COMMISSIONERS

Wednesday, December 13th 2023

The December 13th, 2023 meeting of the Unified Government WyCo/KCK Board of Park Commissioners was held City Hall 701 N. 7th St, Rm 515 Kansas City, KS 66101

CALL TO ORDER:

At 6:10 it was decided to call the meeting due to no quorum.

ROLL CALL:

There was no quorum due to lack of member attendance

Board Members Present:

Karen Daniels/Member

Andrea Behrman/Member

Dr. Jane Winkler Philbrook/Secretary

Samuel Simmons Sr./KCKPS

Board Members Absent:

Diana Aguirre/Chairwoman

Carolyn Wyatt/Member

Bridget Holton-Deere/First Vice Chairwoman

Faith Rivera/Member

Dani Gurley/Second Vice Chairwoman

Laura Flores/Member

Sarah Lynch/Member

Administration Present:

Angel Ferrara, Director of Parks & Recreation

Shaya Lockett, Parks and Recreation, Manager of Recreation

Vincent Billaci, Parks and Recreation, Manager of Parks

Wendy Green, Counselor

Nichole Marlowe, Administrative Support Supervisor