

**ADMINISTRATION AND HUMAN SERVICES
STANDING COMMITTEE MINUTES
Monday, July 25, 2022**

The meeting of the Administration and Human Services Standing Committee was held on Monday, July 25, 2022, at 6:37 p.m., remotely via Zoom as well as on-site. The following members were present: Commissioner Markley, Chairman; Commissioners Bynum, Ramirez, Johnson, and Kane. The following officials were also in attendance: Brett Deichler, Interim County Administrator; Ruth Jones, Director of Area Aging on Agency; SueZanne Bishop, Assistant Counsel; James Bain, Assistant Counsel; Monica Sparks, Acting Unified Government Clerk; and Brittanie MacDonald, UG Clerk's Office.

Chairman Markley said before I call this meeting to order, I want to announce that some committee members, staff, and public are attending remotely via Zoom as well as on-site.

All participants joining by phone should mute their phones when not speaking to avoid background noise. During the meeting, please make sure that you announce yourself by name and title every time you speak so the public that is observing knows who is speaking. This is critical given the number of remote participants and is current guidance from the Kansas Attorney General.

The public is allowed to participate by Zoom or submit comments by email prior to the meeting, and those comments will be included in the record of this meeting. The public may also indicate their intent to provide remote public comment by contacting the Clerk's Office by 5:00 p.m. the Thursday before the meeting. The public also will have an opportunity to provide brief comments either by telephone or via Zoom from the 5th Floor Conference Room of the Municipal Office Building.

Chairman Markley called the meeting to order and asked the Clerk to call the roll. Roll call was taken and members were present as shown above.

Chairman Markley said there are no revisions to tonight's meeting.

APPROVAL OF STANDING COMMITTEE MINUTES

Approval of standing minutes from February 28, 2022. **On motion of Commissioner Kane, seconded by Commissioner Johnson, the minutes were approved.** Roll call was taken and there were five “Ayes,” Kane, Johnson, Ramirez, Bynum, Markley.

Committee Agenda:

Item No. 1 – 211820... - ACCEPTANCE: KDHE GRANT

Synopsis: Accept a grant from the Kansas Department of Health and Environment to respond to the TB outbreak for the Health Department, submitted by James Bain, Assistant Counsel. The grant will total \$340,000. There is no UG match required.

James Bain, Assistant Counsel, said a couple of months ago when the TB outbreak first happened KDHE gave the Health Department \$40K. That dollar did not meet the threshold to have to come before the Commission for approval to accept the grant. KDHE has come back recently and offered \$300K more, mostly to reimburse ourselves for the cost of the response. You'll remember a few weeks back, the Commission approved some movement of some money to respond to TB and so this is mostly for reimbursement, but with the threshold being that needs Commission approval.

Chairman Markley said are there any comments from the public, clerk, or anyone here to speak on this item? **Monica Sparks, UG Clerk,** said no comments were received, and no hands online.

Action: **On motion of Commissioner Kane, seconded by Commissioner Johnson, to approve.** Roll call was taken and there were five “Ayes,” Kane, Johnson, Ramirez, Bynum, Markley.

Item No. 2 – 211822... UPDATE: AREA AGENCY ON AGING

Synopsis: Departmental update for Area Agency on Aging, submitted by Ruth Jones, Aging Supervisor.

For Information Only.

Chairman Markley said Ruth Jones is here to present perhaps with backup. I'll let her make those introductions.

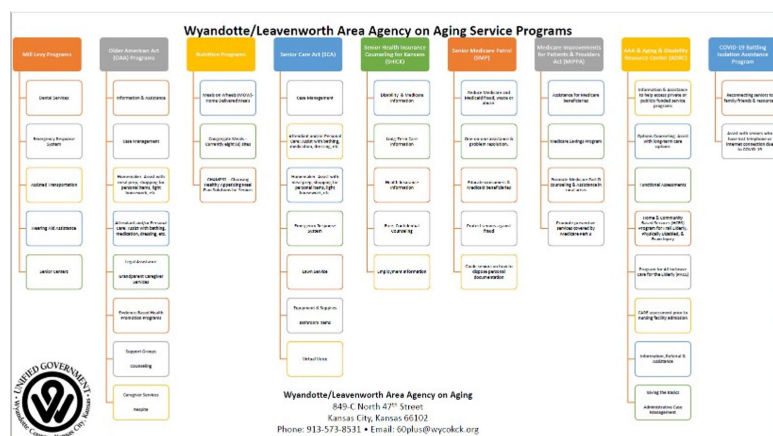


Ruth Jones, Director of Area Agency on Aging, said Area Agency is glad to be here tonight and update everyone on our programs. We're going to go as quickly as we can through our 15-minute presentation. I'm going to give a brief background on the Area Agency on Aging because a lot of people are confused with the role of the Area Agency in Wyandotte County.

The Older Americans Act was passed in 1965 as part of President Johnson's Great American Society Initiative and the goal was to support seniors in the community with their choice to live in their own homes and communities for as long as possible. So, for 50 years the Older Americans Act has been the foundation by which the federal, state, and local organizational infrastructure has developed, created, and delivered home and community-based services to vulnerable seniors and their caregivers. In 1973 the Area Agency on Aging were added to the older Americans Act. Within the law of the language of the Older Americans Act, the Area Agencies are your local organization on the ground, grassroots, kind of an arm of the Older Americans Act. We are to support the independence and dignity of seniors who it's their choice to live in their own homes and age in place.

In Kansas, there are 11 AAAs. Every community, every county in Kansas is supported by an Area Agency on Aging. As a matter of fact, there's an organizational infrastructure between the federal, state, and local governments. That infrastructure is defined as the National Aging Organization or National Aging Network. It stretches across 56 states and territorial units on aging. Combining for over 600 Area Agency on Aging, 260 Title Six in Native American Aging Organizations, and over 20K providers. Like I said, in Kansas there are 11. We are designated as

providing service areas, and in Kansas, the providing service area 01 is the Wyandotte/Leavenworth Area Agency on Aging. Now I'm going to turn it over to Deasiray who will kind of give you a budget structure in some of our programs.



Deasiray Bush, Fiscal Manager, Area Agency on Aging, said just to reiterate what Ruth mentioned, our responsibility is to coordinate, plan, fund, and advocate on behalf of Wyandotte and Leavenworth residents. Here we have a snapshot of our services. We provide an array of services that range from Case Management to Grandparent Caregiver Program. Overall top three popular programs are the Older American Act which includes our case management, homemaker attendant and/or personal care services, and legal assistance.

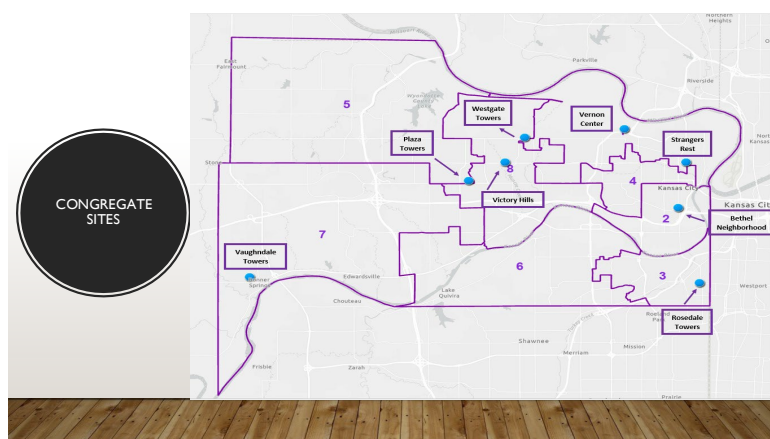
Just to better explain to you all our homemaker and attendant care. Our homemaker services assist with meal prep, shopping, and light housework duties. For attendant care and/or personal care services, we have providers that assist with bathing, giving medications, and dressing the program participant. We do partner with healthcare providers in our community to provide that service to our program participants.

Our most popular program, as you all may know, is our Nutrition Program, which includes Meals on Wheels and our Congregate Site Meals. We have Betty Ewell here that will speak on behalf of our next slides regarding nutrition. Then lastly, we have our Senior Care App Program. That provides attending care, personal care homemaker, emergency response teams, and chore services for our program participants. Next, I'll hand it over to Betty to go over her slides.

MILL LEVY PROGRAMS

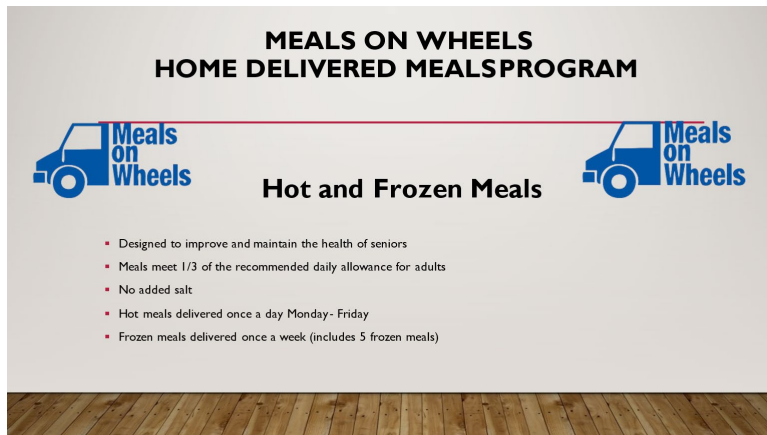
Assisted Transportation	Dental Services
Hearing Aid Program	Medical Alert Program
Minor Home Repair Program	Nutrition – Home Delivered & Congregate
Senior Center Support– Bonner Springs & Vernon Center	Area Agency on Aging Administration Support

Betty Ewell, Nutrition Manager with the Wyandotte/Leavenworth Area Agency on Aging, said in managing the Mill Levy Programs, as you see on the screen, we have assistant transportation as one of our Mill Levy Programs. We have a hearing aid program, we have a minor home repair program, we also support two senior centers, Bonner Springs Senior Center and Vernon Multi-purpose Center. We have a dental program with Dr. Hartman in Bonner Springs, Kansas. We also have a medical alert program too. One with Home Buddy and the other one is with Phillips Lifeline. We have a nutrition program, Meals on Wheels, which covers hot and frozen meals and we have eight congregate meal sites. Lastly, we have the Area Agency on Aging Administrative Support. All those programs are supported by our mill levy funding.



Ms. Ewell said the next slide here you see our eight congregate meal site locations. We have a meal site represented in every district with the exception of District 6 at the time. **Ms. Bush** said just to chime in on District 6, Commissioner Markley, we have identified that. So, if folks in your area would like a congregate site, we are definitely open to the conversation. Now there are associated costs with opening the congregate site. As for where we stand regarding our funds, all

of our funds are 100% allocated to our current eight congregant sites, but particularly it can range between \$43K and \$115K depending on the number of participants for that congregant site. So, a low number would include like 15 participants attending that site, and then on the high end 50 participants per day attending the site. That cost does include our volunteer stipend, trash removal, and meal units.

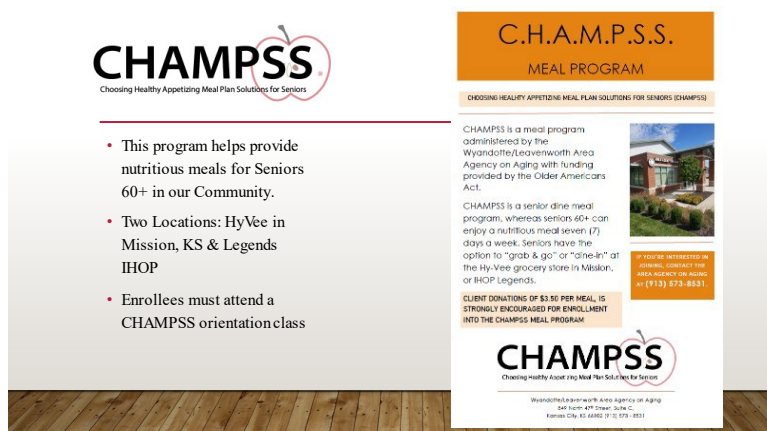


MEALS ON WHEELS
HOME DELIVERED MEALS PROGRAM

Hot and Frozen Meals

- Designed to improve and maintain the health of seniors
- Meals meet 1/3 of the recommended daily allowance for adults
- No added salt
- Hot meals delivered once a day Monday- Friday
- Frozen meals delivered once a week (includes 5 frozen meals)

Ms. Ewell said okay, thank you Deasiray. Our hot meals and frozen meals, they consist of one-third daily recommended daily allowance for our adults, which means that these meals if they only partake of one meal a day, which are our meals hot or frozen, they can survive in their own home with just one meal because the meals are very nutritious and healthy. They have no salt added and they are delicious meals.



CHAMPSS
Choosing Healthy Appetizing Meal Plan Solutions for Seniors

- This program helps provide nutritious meals for Seniors 60+ in our Community.
- Two Locations: HyVee in Mission, KS & Legends IHOP
- Enrollees must attend a CHAMPSS orientation class

C.H.A.M.P.S.S.
MEAL PROGRAM

CHOOSING HEALTHY APPETIZING MEAL PLAN SOLUTIONS FOR SENIORS (CHAMPSS)

CHAMPSS is a meal program administered by the Wyandotte/Leavenworth Area Agency on Aging with funding provided by the Older Americans Act.

CHAMPSS is a senior drive meal program, whereas seniors 60+ can enjoy a nutritious meal seven (7) days a week. Seniors have the option to "grab & go" or "dine-in" at the Hy-Vee grocery store in Mission, or IHOP Legends.

CLIENT DONATIONS OF \$3.95 PER MEAL IS STRONGLY ENCOURAGED FOR ENROLLMENT INTO THE CHAMPSS MEAL PROGRAM

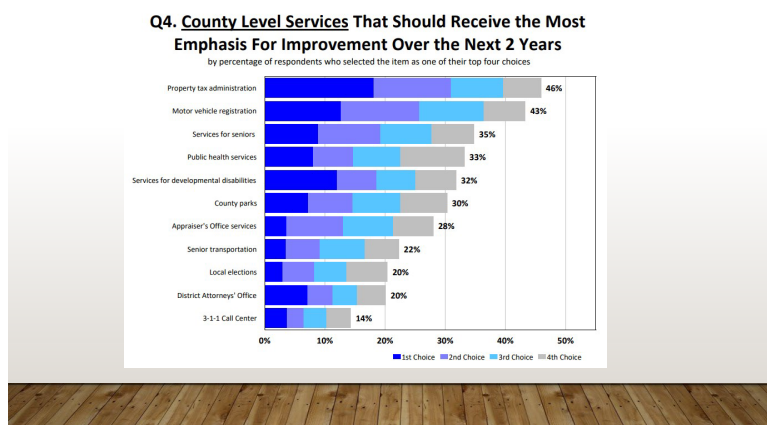
CHAMPSS
Choosing Healthy Appetizing Meal Plan Solutions for Seniors

Wyandotte/Leavenworth Area Agency on Aging
501 West 47th Street, Suite C
Kansas City, KS 64112 (913) 873-8531

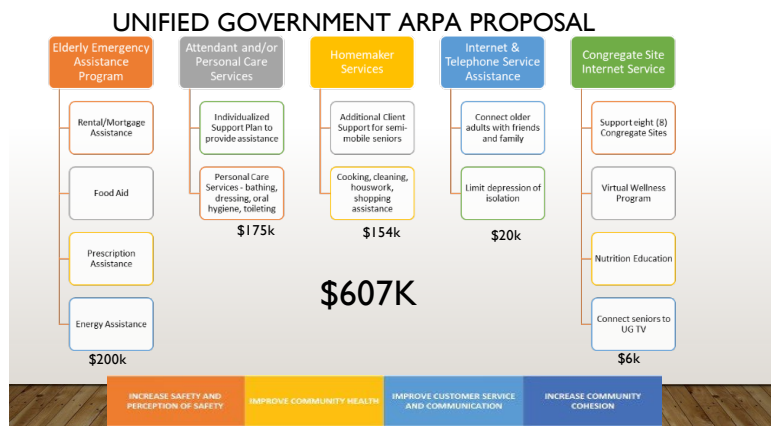
Ms. Ewell said next we have our CHAMPSS Program. CHAMPSS stands for, Choosing Healthy Appetizing Meal Plan Solution for Seniors. Now you can see why we call the CHAMPSS. Yes, this program has caught on like wildfire here in Wyandotte County. We started the program in

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2019 and once the pandemic hit, then most of our seniors did not engage in the program. I inherited the program in 2021 last year. We started with 10 clients and now we have about 145. Today we have about 20 registered for our next orientation which is August 9th. These meals consist of one meal a day. They can choose IHOP Legends or Hy-Vee in Mission to go and partake of a hot delicious meal. Again, these meals also have the same requirements which is a third daily recommendation from the state which are very healthy, nutritious meals. The CHAMPSS Program is one that we are really taking pride in because it is really a program that our seniors absolutely love.



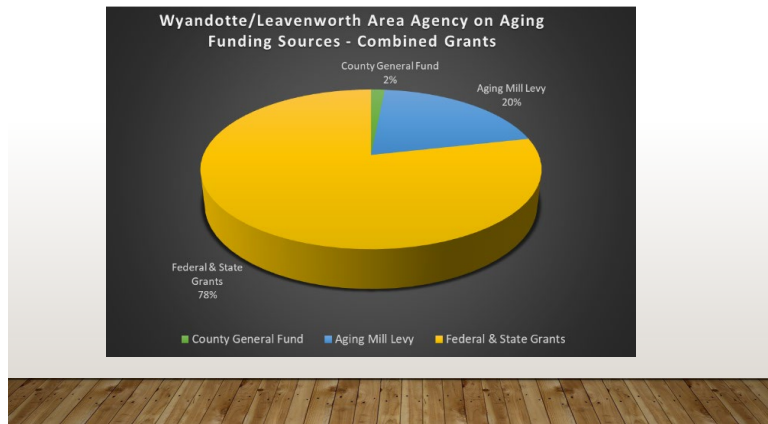
Ms. Bush said this slide should look familiar to you all. This is from our ETC 2022 community survey. Services for seniors ranked in third place at 35% for the most emphasis on improvement over the next two years. 8.9% of folks voted for services for seniors as their first choice. 10.3% voted for services for seniors as their second choice. 8.5% voted for the service as their third choice. Then lastly, 7.1% voted for additional senior services as their fourth choice. Then we ask the question by looking at the survey, how can we implement a plan to make those types of improvements? Typically, departments, of course, you need additional funding.



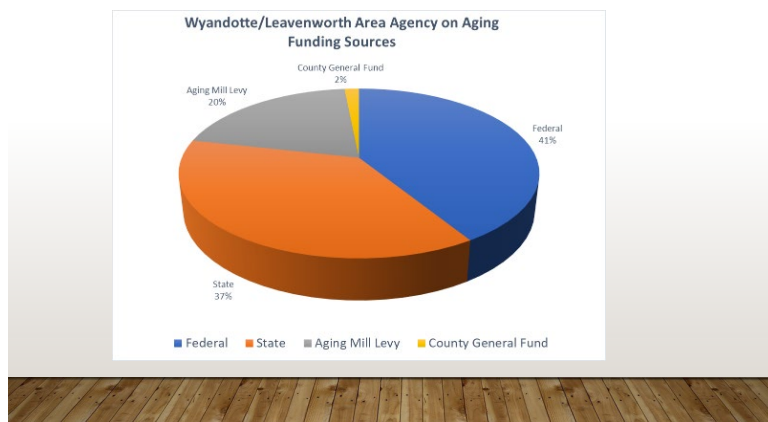
Ms. Bush said, however, we submitted an offer of proposal to the Unified Government. Another proposal we are asking for Elderly Emergency Assistance Program, which will support rental, mortgage assistance, food aid, prescription assistance, and this is really important prescription assistance, because with our OAA funds that is not an allowable cost and our seniors are faced with the barrier of choosing to pay their energy bill or their prescription cost. Lastly, we have energy assistance.

We are asking for \$200K for the Emergency Assistance Program. Then we have Attendant and/or Personal Care Services. With our OAA grant, we do have eligibility for Attendant and/or Personal Care and Homemaker, but it's such a small budget we are asking for additional dollars. For Attendant Care, we are asking \$475K, and for Homemaker Services \$154K. Then we have Internet Telephone Assistance for our program participants. We want to connect our older adults with family and friends. This will help limit isolation because they will have those conversations with family and friends. We can connect them to that type of telephone service or internet in their home and we're asking for \$20K. Then we're asking for a small amount of \$6K to support our congregant sites and internet services.

Last year we were approved for immediate use of the UG ARPA Grant and we were able to purchase smart televisions for all eight of our congregant sites, refrigerators and steam tables, new up-to-date steam tables for our congregant sites. We definitely want to connect them to the internet so that they can watch UGTV. They can also be aware of our nutrition. I'm sorry I didn't hear you, (inaudible) that too, but we want to keep them up-to-date with the information that we have. Nutrition information and the Wellness Program where they can log on to zoom and work out with the trainer. We are requesting a total of \$607K.



Here we have a snapshot of our budget, fun stuff, let's talk about the money. We have a combined budget of roughly \$3.2M. We are 78% grant funded, federal and state grants. We receive a 20% aging meal levy which is equivalent to \$645K and we have a small County General Fund budget 2%, which is roughly \$50K.



Here on the next slide, I split out the federal and state portions. We receive 41% of federal funds which is equivalent to \$1.3M and our state grant allocation is \$1.2M. Again, the Aging Mill Levy at \$645K, and then that County General Fund at \$50K.

Tele Access for Seniors

- Grant Funded Program
- AmeriCorps VISTA staff member
- Virtual Content Coordinator
- Developed a robust approach to expanding and/or enhancing our existing project initiatives to help protect the senior population against healthcare fraud




**Area Agency on Aging
Media Relations**

Like, Subscribe, and Share

Topics Covered on Our YouTube Channel:
Wyandotte/Leavenworth Area Agency on Aging

- Identity Protection
- Medicare vs. Medicaid
- Using Zoom
- Telemarketing Scams

Go to Unified Government's YouTube Channel

- Select "Playlists" Tabs
- Click Wyandotte/Leavenworth Area Agency on Aging

Join our Facebook Group!
Wyandotte/Leavenworth Area Agency on Aging

- Find Out About Upcoming Events
- See Flyers on Our Services
- Learn Fun Facts About Wyandotte/Leavenworth Area Agency on Aging

Donate to Meals on Wheels!
<https://pay.pavt.gov.com/wyco>

Then our last slide, this is something we are very much proud of. This year we had the opportunity to apply for additional grant funds through our Senior Medicare Patrol grant better known as SMP. With the additional funds we were able to hire a VISTA staff member as our virtual content coordinator. We started this program, it's called Tele Access for Seniors, which allows us to expand existing services to the virtual platform such as YouTube and Facebook. We do post daily to our Facebook group page, and we upload how-to content and learning videos to our YouTube channel. Our most popular presentations include Medicare versus Medicaid, identity protection, how to enable wi-fi, and how to use zoom for our senior population. We also share the information that's on the YouTube channel to our Facebook group because our seniors aren't really checking out YouTube very often, but we are still sharing the same information on our group page. This month, please look forward to a presentation on how to apply for Social Security Disability. Then lastly, we create online commercials for our audience and so far we've created two commercials. Here I'd like to show you an example of one of the commercials and this will conclude our presentation. Are you able to play the commercial? Can you hear that a little bit? (The commercial video was shown).

Okay, thank you all. Do you have any questions?



Chairman Markley said thanks for all the services you provide. Also, just from a practical standpoint, thank you for referencing the survey which is our guiding document and a lot of departments don't do that. So, I appreciate that as part of your presentation. Questions from Commissioners.

Commissioner Bynum said thanks again for the presentation and everything you do, it's really appreciated. I have some technical questions that you may or may not know the answer to right now and if you don't it's okay, you can just tell me later. But first of all, would you help us understand, for example, you're funding pie chart? That's Wyandotte only correct or not? **Ms. Bush** said that is Wyandotte/Leavenworth. Leavenworth is a sub-recipient of ours. So, it's our total grant allocation. They receive 22% and we receive 78%. **Commissioner Bynum** said when we hear you say that you have an approximately \$3.2M budget, approximately 22% of that is funding Leavenworth. **Ms. Bush** said that is correct.

Commissioner Bynum said good, and so we have an Aging Mill Levy here. Is Leavenworth County funding Leavenworth County's part? **Ms. Bush** said Leavenworth County is not a part of our Aging Mill Levy. It's Wyandotte County only, they have their own mill levy. **Commissioner Bynum** said okay, I guess that's my question. **Ms. Bush** said yes, so they only take advantage of the grant portion, the 22%, our OAA grant only. **Commissioner Bynum** said state and federal. **Ms. Bush** said yes, well Older American Act is state and federally funded. It's state funded under C2 which is congregate, and so it's a bigger budget under C2. **Commissioner Bynum** said I'm just clarifying that. This has never come up for anything you do, but it's come up for other agencies and other things that Wyandotte County taxpayers pay for. I'm clarifying for us and the

community that the services provided to Leavenworth, have their own Aging Mill Levy in Leavenworth and it's not our Aging Mill Levy. **Ms. Bush** said that is correct Commissioner Bynum.

Commissioner Bynum said do you know approximately from the 2020 census how many people in Wyandotte County are 60 or older? I mean if you don't, that's okay. **Ms. Bush** said not from the 2020 census. (inaudible) But from the 2010 census, it was under 20K over 65 years of age and older. Based on the 2010 census, we have roughly 165K residents in Wyandotte County. **Commissioner Bynum** said we know that 10K baby boomers daily have been turning 65 since 2011. I'm guessing that number is growing. **Ms. Bush** said oh yeah, absolutely.

Commissioner Bynum said do you know, again, this is just stuff that if you have it and you want to send it to me later, that would be great because it's mostly just for my curiosity. But I think that we all need to understand the impact of number one the baby boomers, and number two the baby boomers that either have or could be retiring very soon and, therefore, utilizing those things that are available to them through these older adult services programs. We need to know about those things and prepare for them, prepare for growth. Do you know by zip code, do you have it broken down by zip code the number of participants that are receiving even just one of your services, like across the county, like you probably have the number and then do you track it by zip code? I'm only asking out of curiosity because it's a county-wide service.

Ms. Jones said we probably could pull that information from our database. Our demographics can get that to you. I mean that's not something we track in particular, but we have to put that information in the database, so when we pull the report we can do it by zip code. **Commissioner Bynum** said so I would only ask you to do it if it was easy. You know what I mean, I'm not asking you to do it if somebody has to spend a whole day on it or something. **Ms. Jones** said you're talking about current clients receiving services. **Commissioner Bynum** said yeah, like maybe in 2021 and 2022 maybe or something like that. **Ms. Jones** said we could get that. We have a shape management system and our own local senior centers database that we can pull reports from.

Commissioner Bynum said I would just think that would be very interesting for us to know. Thank you very much. Then, Betty, you said the meals are tasty. Where do those meals

come from, who makes those? Do you have a contract with somebody? **Ms. Ewell** said we do, we have a contract with Hy-Vee Mission. They are required to have a Certified Licensed Dietitian on staff, which is why we don't have multiple contracts right now because not all places where our seniors want to eat have that on staff. We're required to have a Licensed Dietitian and they know how to prepare the meals for seniors 60 and over. IHOP, they came aboard last year in May. Of course, they also have a Certified Licensed Dietician to certify off on all meals that our seniors eat. Seniors don't eat anything in the deli or at IHOP on the menu. They have a certain meal that is just catered for them. All the meals are a suggested donation of \$3.50.

Commissioner Bynum said okay fantastic. **Ms. Bush** said are you referring to the CHAMPSS Program over a hot meal and frozen meals? **Commissioner Bynum** said yeah, the hot and frozen, where do those come from? **Ms. Ewell** said oh I'm sorry. Hot and frozen caterer is Guadalupe Centers. Yes, they service our congregate our eight sites, as well as 75 for our hot meal route. Our frozen meals, that vendor is GA Foods out of Florida. **Commissioner Bynum** said okay, thank you very much just stuff that I've wondered about and here you are, so that's it for me.

Chairman Markley said anyone else have questions or comments.

Commissioner Johnson said I have a couple of questions. Why are there not other places for the seniors to go in Wyandotte County? We just have the one place the Legends. **Ms. Ewell** said currently yes. I have Legends. Right now, we have to have a contract with a vendor first who was interested in coming aboard. We had a meeting with Hen House right before the pandemic and they were not interested because, again, you have to have a licensed dietitian who can certify on the meals. They may have a dietitian, which I know they do, but they weren't willing to prepare certain meals for our clients. They said that they would entertain us later in a few years maybe after the pandemic subsides somewhat. **Commissioner Johnson** said they would have to bear the cost of the dietitians. **Ms. Ewell** said absolutely, yes.

Commissioner Johnson said I mean because I was just thinking about the MERC. **Ms. Ewell** said yeah MERC is one as well. Several seniors are very anxious and hoping that we can get a contract with them, but currently MERC doesn't have a hot bar. I spoke with the person over

MERC and they said that after the pandemic they were thinking about getting a hot bar. **Commissioner Johnson** said gotcha. The other question that I had was with regard to your number of subscribers that you have on YouTube and Facebook. How many, does anybody know how many subscribers you all have?

Ms. Bush said actually, yes, I created it. I call it a virtual dashboard analysis and we do present that in-house with our department staff. I track monthly how many followers that we have on YouTube and Facebook. How many views, how many shares, how many comments. It is a strategic plan that is in place. Now we do have more followers on Facebook. We started, of course, with one follower. It seemed like overnight, now we have only 151, but this program was implemented in February and Facebook was up and going, I believe, by April. **Commissioner Johnson** said that is great, so it's increasing every month.

Ms. Bush said it is. It is increasing. Now we don't have as many followers on YouTube. which is indeed a little difficult to track, because we are a playlist under the Unified Government umbrella, but I am able to track the number of views and comments.

Action: For information only.

Chairman Markley asked any other questions or comments. Any public comments, clerk. **Ms. Sparks** said no comments were received. **Chairman Markley** said all right this item was for information only, very good information. It also is our last item on our agenda today. I will accept a motion to adjourn.

PUBLIC AGENDA

No items.

ADJOURN:

Action: Commissioner Johnson made a motion to adjourn, seconded by Commissioner Ramirez. Roll call was taken and there were five “Ayes,” Kane, Johnson, Ramirez, Bynum, Markley.

Chairman Markley adjourned the meeting at 7:10 p.m.

bm

July 25, 2022