SECOND UPDATED
Full Commission Meeting Agenda
Thursday, December 14, 2023
7:00 PM

Location: Hybrid-We invite you to view the meeting in person in the Commission Chambers, lobby level of the Municipal Office Building, 701 N. 7th Street, Kansas City, Kansas, or virtually via a Zoom webinar.

Please click the link below to join the webinar:
https://us02web.zoom.us/j/83621474695
Or One tap mobile:
+17193594580,83621474695# US
+12532050468,83621474695# US
Or Telephone:
Dial (for higher quality, dial a number based on your current location):
+1 719 359 4580 US
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 669 444 9171 US
+1 669 900 9128 US (San Jose)
+1 301 715 8592 US (Washington DC)
+1 305 224 1968 US
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 360 209 5623 US
+1 386 347 5053 US
+1 507 473 4847 US
+1 564 217 2000 US
+1 646 558 8656 US (New York)
+1 646 931 3860 US
+1 689 278 1000 US
888 475 4499 US Toll Free
877 853 5257 US Toll Free
Webinar ID: 836 2147 4695
International numbers available: https://us02web.zoom.us/u/kdiHSGTFqz

Name	Absent
Mayor Tyrone Garner	☐
Commissioner At-Large Dist. 1 – Melissa Bynum	☐
Commissioner At-Large Dist. 2 – Tom Burroughs	☐
Commissioner Gayle E. Townsend	☐
Commissioner Bill Burns	☐
Commissioner Christian Ramirez	☐
Commissioner Dr. Evelyn Hill	☐
Commissioner Mike Kane	☐
Commissioner Philip Lopez	☐
Commissioner Chuck Stites	☐
Commissioner Andrew Davis	☐

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION GIVEN BY DANIEL FREEMAN, NEW BEGINNING MISSIONARY BAPTIST CHURCH

IV. PLEDGE OF ALLEGIANCE

V. REVISIONS TO DECEMBER 14, 2023 AGENDA

AGENDA UPDATE: ADDING ITEM NO. 4 TO MAYOR'S AGENDA

SECOND AGENDA UPDATE: ADDING ITM NO. 5 TO MAYOR'S AGENDA AND ADDING ITEM NO. 3 TO CONSENT AGENDA

VI. MAYOR'S AGENDA

Item No. 1 - RESOLUTION: AMENDING POLICY RENAMING UG-OWNED BUILDINGS OR PARK

Synopsis: Resolution amending the current policy to provide for a procedure for the Mayor or a Commissioner to request to name or rename a UG-owned building or park, submitted by Tyrone A. Garner, Mayor/CEO.

Approve

Tracking #: 212949

Item No. 2 - RESOLUTION: RENAMING BETHANY COMMUNITY CENTER
Synopsis: Resolution to rename the Bethany Community Center to the Earl Watson, Sr. Community Center, submitted by Tyrone A. Garner, Mayor/CEO.
Approve
Tracking #: 212950

Item No. 3 - UPDATE: APPOINTMENTS TO BOARDS AND COMMISSIONS
Synopsis: Discussion of the process regarding policy and procedures for appointments to Boards and Commissions, submitted by Irene Caudillo, Chief of Staff.
For information only
Tracking #: 212952

Item No. 4 - RESOLUTION: APPROVING TWO-YEAR MEETING SCHEDULE (ADDED PER AGENDA UPDATE)
Synopsis: A resolution approving the schedule of meeting times for standing committees and commissions meetings of the Unified Government pursuant to Appendix C, Section 107 of the 2008 Code of Ordinances and Resolutions. Two options are presented, submitted by Jeff Conway, Assistant Legal Counsel

Option A provides two commission meetings monthly.
Option B provides three commission meetings monthly.
Approve resolution
Tracking #: 212924

Item No. 5 – PROCLAMATION: BOB BREITENSTEIN DAY (ADDED PER SECOND AGENDA UPDATE)
Synopsis: Proclamation proclaiming December 14, 2023, as Bob Breitenstein Day submitted by Tyrone A. Garner, Mayor/CEO.

Tracking #: 212956

VII. CONSENT AGENDA

Item No. 1 - COMMUNICATION: PROPOSED 2024 HOLIDAY SCHEDULE
Synopsis: Below is the following proposed 2024 holiday schedule:

New Year's Day	Monday, January 1
Martin Luther King, Jr. Day	Monday, January 15
Presidents Day	Monday, February 19
Spring Holiday	Friday, March 29
Memorial Day	Monday, May 27
Juneteenth	Wednesday, June 19
Independence Day	Thursday, July 4

Labor Day	Monday, September 2
Veterans Day	Monday, November 11
Thanksgiving Day	Thursday, November 28 Friday, November 29
Christmas	Wednesday, December 25

Approval schedule
Tracking #: 212844

Item No. 2 - RESOLUTION: ANNUAL CASH AND INVESTMENT POLICY APPROVAL
Synopsis: A resolution approving the Cash Management and Investment Policy, submitted by Andrea Vinyard, Deputy Treasurer.

*On December 4, 2023, the **Economic Development and Finance Standing Committee**, chaired by Commissioner Burroughs, voted unanimously to approve and forward to full commission.*
Adoption of Cash Management and Investment Policy
Tracking #: 212869

Item No. 3 – NOMINATIONS: BOARDS AND COMMISSIONS (ADDED PER SECOND AGENDA UPDATE)
Synopsis: Nominations for Boards and Commissions:

Jacqueline Browne to the Area Wide Advisory Council on Aging Wyandotte/Leavenworth, submitted by Mayor Tyrone Garner.

Thomas Roberts to the Golf Advisory Board, submitted by Mayor Tyrone Garner.

Paul Jones to the Housing Authority Board of Commissioners, submitted by Mayor Tyrone Garner.

Commissioner Tom Burroughs to the KCATA Board of Commissioners, submitted by Mayor Tyrone Garner.

Mario Escobar to the Board of Parks Commission, submitted by Mayor Tyrone Garner.

Carlos Maderos to the Solid Waste Committee, submitted by Mayor Tyrone Garner.

Brett A. Deichler to the Solid Waste Committee, submitted by Mayor Tyrone Garner.
Tracking #: 212955

VIII. PUBLIC HEARING AGENDA

IX. STANDING COMMITTEES' AGENDA

X. ADMINISTRATOR'S AGENDA

Item No. 1 - UPDATE: KANSAS CITY KANSAS FIRE DEPARTMENT MASTER PLAN

Synopsis: An update from the Kansas City Kansas Fire Department and IAFF 64 regarding the KCKFD Master Plan, submitted by Dennis L. Rubin, Interim Fire Chief.

For Information only

Tracking #: 212951

XI. COMMISSIONERS' AGENDA

XII. LAND BANK BOARD OF TRUSTEES' CONSENT AGENDA

XIII. PUBLIC ANNOUNCEMENT

XIV. ADJOURN

AGENDA UPDATE
UNIFIED GOVERNMENT COMMISSION MEETING
THURSDAY, DECEMBER 14, 2023

VI. MAYOR'S AGENDA

ADDING ITEM

Item No. 4 - RESOLUTION: SETTING SCHEDULE OF MEETING TIMES

Synopsis: A resolution approving the schedule of meeting times for standing committees and commissions meetings of the Unified Government pursuant to Appendix C, Section 107 of the 2008 Code of Ordinances and Resolutions. Two options are presented, submitted by Jeff Conway, Assistant Legal Counsel

Option A provides two commission meetings monthly.
Option B provides three commission meetings monthly. .

Tracking #: 212924

SECOND AGENDA UPDATE
UNIFIED GOVERNMENT COMMISSION MEETING
THURSDAY, DECEMBER 14, 2023

VI. MAYOR'S AGENDA

ADDING ITEM
Item No. 5 – PROCLAMATION: BOB BREITENSTEIN DAY
Synopsis: Proclamation proclaiming December 14, 2023, as Bob Breitenstein Day submitted by Tyrone A. Garner, Mayor/CEO.

Tracking #: 212956

VII. CONSENT AGENDA

ADDING ITEM
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Jacqueline Browne to the Area Wide Advisory Council on Aging Wyandotte/Leavenworth, submitted by Mayor Tyrone Garner.

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Carlos Maderos to the Solid Waste Committee, submitted by Mayor Tyrone Garner.

Brett A. Deichler to the Solid Waste Committee, submitted by Mayor Tyrone Garner.

Tracking #: 212924

Report to
Full Commission

MEETING DATE	PRESENTER	DEPARTMENT
December 14, 2023	Ana Marin, Executive Assistant	Mayor's Office

AGENDA ITEM #VI.1.

RESOLUTION: AMENDING POLICY RENAMING UG-OWNED BUILDINGS OR PARK

BACKGROUND

Resolution amending the current policy to provide for a procedure for the Mayor or a Commissioner to request to name or rename a UG-owned building or park.

RECOMMENDATION

Approve

Approve

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

Cost of new signage

IT/POLICY CONSIDERATIONS

None

PROCUREMENT CONSIDERATIONS

None

LEGAL CONSIDERATIONS

Resolution attached

ATTACHMENTS

Resolution to change building renaming policy, Building and Parks Renaming Policy_Revised_Redlined

Approved by Mayor and Administrator to add to agenda:

David Johnston, County Administrator Dated:

RESOLUTION NO. _____

A RESOLUTION AMENDING THE EXISTING POLICY ON NAMING AND RENAMING UNIFIED GOVERNMENT BULDINGS AND PARKS

WHEREAS, the current policy of the Unified Government for naming and renaming city and county owned buildings and parks contains a procedure for citizen requests.

WHEREAS, the policy currently does not have a procedure for the Mayor or a Commissioner to request to name or rename a park or building.

WHEREAS, the policy should be amended to allow for the Mayor or a Commissioner to request to name or rename a park or building.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, AS FOLLOWS:

Section 1. That the amendments to the existing Unified Government-Owned Building and Park Renaming Policy are adopted as attached.

Section 2. The Mayor, the County Administrator and the Unified Government's other officers, agents, and employees are hereby authorized and directed to take such further action, and execute such other documents, certificates, and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

Section 3. This policy shall take effect and be in full force upon adoption by the Commission.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS_____DAY OF_____, 20__.

[Balance of this page left intentionally blank. Signature page to follow.]

Approved:

_____

Tyrone A. Garner, Mayor/CEO

Attest:

_____

Unified Government Clerk

Approved as to Form:

_____

Unified Government Chief Counsel

Unified Government-Owned Building and Park Renaming Policy

1. Policy

It is the policy of the Unified Government of Wyandotte County/Kansas City, Kansas that the naming of new and renaming of existing city-owned buildings and parks be reserved for exceptional circumstances and that the naming process comply with the guidelines and procedures set forth in this policy. This policy applies to name proposals by citizens.

2. Objective

To establish a systematic and consistent approach for the official naming of city- and county-owned buildings and parks.

To establish a policy that considers community tradition and continuity of name, while using established criteria that emphasize geography, local history, community character and values and service to Wyandotte County in the naming or renaming of buildings and parks.

3. Principles

Naming or renaming city buildings and parks is a powerful way to preserve local history and express community ideals and values. The names of city buildings and parks tell the important stories of our community. Naming a building or park after someone or something is an honor to be conferred thoughtfully and cautiously, with an opportunity for input from the whole community.

The Unified Government reserves the naming or renaming of buildings and parks for circumstances which assure a worthy and enduring legacy and serve the best interests of Wyandotte County. To that end, the following broad categories of naming requests will be considered:

- **Exceptional Individuals**
- **Historic Events, Places, and Persons**
- **Major Gifts**

4. Criteria

In considering any proposal to name or rename a city-owned park or building, the following non-exclusive list of criteria should be considered.

General Criteria

- Will the name have historical, cultural, and social significance for generations to come?
- Will the name memorialize people, places, or events that are of enduring importance to the community?
- Will the name be identified with some major achievement or advancement of the public good within the community or the nation?
- Will the name be particularly suitable for the building or park based on the location or history of the building, park, or surrounding neighborhood?
- Will the name have symbolic value that transcends its ordinary meaning or use and enhance the character and identity of the building or park?
- Will a name that accompanies a corporate give result in the undue commercialization of the building or park?

Criteria for names honoring individual people:

- Naming after a person should not occur until the person has been deceased for at least eighteen (18) months or reached the age of 75 years and that person's historical significance and good reputation have been secured in the history and lore of the community or the nation.
- Priority for naming after persons should be given in the following order to those who have significant and lasting contributions
    - To Wyandotte County
    - To the Kansas City metropolitan area
    - To the nation
- Naming after national or international figures should be rare and only upon a substantial demonstration of the figure's connections to or special importance to the Wyandotte County community.
- Naming after people or groups of people who perish in or survive a tragic event should be considered only well after the public shock generated by the tragic event has lessened. Emphasis should be placed on the contributions or heroic actions of these people during their lifetime, rather than the circumstances of their death or survivorship.

Criteria for names memorializing historic events, places, and persons:

- The building or park should be located near or otherwise associated with the events, places, and people after whom it will be named.
- The connection between the building or park and the historic event, place, or person should be documented with research.
- The historic event, place, or person should be significant to the community and the community should desire to commemorate the history, as demonstrated by comments at public hearing.

Criteria for names for major gifts:

- Generally, the donation of gifts should be reward in itself and should not come with an expectation of commemoration through the naming or renaming of a public facility.
- The following should be considered as thresholds for the naming of a public facility in commemoration of a gift:

- Donation of the land upon which the park or building sits
- Payment of capital costs for construction
- Long-term endowment for maintenance
- The provision of significant program costs that serve community needs

- Names for major gifts that are also names for individuals should comply with the criteria for names honoring individual people.

5. Disqualifying Factors

Name proposals that contain any of the following will be denied by the Unified Government without public hearing.

- The applicant proposes to name the building or park after him or herself or his or her own group, business, or association, unless the proposal meets the criteria for names for major gifts.
- The proposed name duplicates the name of another UG building, park or park feature
- The proposed name denigrates or advocates a specific religious belief
- The proposed name has obscene connotations
- The proposed name demeans, intimidates, or maliciously portrays any racial or ethnic group
- The proposed name is the name of an individual who has been found guilty of a felony crime

6. Renaming

Proposals to ***rename*** parks and buildings are not encouraged and should be entertained only after fully investigating and considering the potential impact of removing the current name. Names that have become ingrained or widely accepted in the community should not be abandoned unless there are compelling reasons and strong public sentiment for doing so. Historical or commonly-used place names should be preserved wherever possible.

The exception to the general rule that renaming is discouraged is renaming a building to remove the name of a person or entity who has acted in a disreputable or criminal way. In those circumstances, renaming will be considered favorably.

7. Procedure for Community or Citizen Requests to Name or Rename a Park or Building

Name proposals shall be submitted to the City Clerk at 701 N. 7th Street, Kansas City, Kansas 66101.

1. The applicant shall submit a name proposal to the Unified Government. The proposals must include the following:
    a. The location of the building or park to be named or renamed.
    b. The reasons for the proposed name, including any relevant research or documentation.
    c. Community support for the proposed name by including a petition with the required number of signatures, as listed below. The signatures must include the name, age (must be 18 or older), address, zip code, and telephone number of each signer. Each signer must be a resident of Wyandotte County.

i. For neighborhood and pocket parks, the petition must have 200 signatures with zip codes within a 3-mile radius of the park.
ii. Neighborhood community centers require 300 signatures with zip codes within a 3-mile radius of the building.
iii. Community parks will require 500 signatures.
iv. Community buildings of city-wide will require 1,000 signatures.
v. Regional parks will require 1,000 signatures.

2. The department will review the petition and the application. If the petition or application do not meet the above requirements or contains one of the disqualifying factors listed in subsection 5, it will be rejected and the applicant will be informed within 30 days.

3. If the application meets the threshold requirements, the director of the department will arrange for a public hearing on the name proposal.

    a. Name Proposals for *Parks* or *Buildings controlled or maintained by the Parks Department*
        i. Name proposals for parks will go before the Board of Parks Commissioners first. At least two weeks before the meeting, notice of the hearing will be published in the official newspaper informing the public of the name proposal and publicizing the public's right to comment on the proposal at the hearing. The Board of Parks Commissioners shall consider public comments, the principles and criteria in this policy, and any other relevant factors and make a recommendation to the Public Works and Safety Standing Committee to either approve or deny the proposal.
        ii. Name proposals for parks will then go to the Public Works and Safety Standing Committee. Again, the public will have the opportunity to comment on the name proposal. The Public Works and Safety Standing Committee will consider public comments, the principles and criteria in this policy, and any other relevant factors, and the recommendation of the Board of Parks Commissioners and recommend approval or denial to the full commission.
        iii. If approved by standing committee, the name proposal will then go to the Full Commission for consideration.
    b. Name Proposals for *City- and County-Owned Buildings*
        i. Name proposals for city-owned buildings will first go to the Public Works and Safety Standing Committee. The Unified Government will publish notice of the name proposal and the public hearing at least two weeks before the hearing in the official newspaper. The public will have the opportunity to comment on the name proposal. The Public Works and Safety Standing Committee will consider public comments, the criteria and principles listed in this policy, and any other relevant factors, and vote to approve or deny the proposal.
        ii. The name proposal will then go to the Full Commission for consideration.

4. If the name proposal is approved, the Commission will pass a resolution name or renaming the building or park. The applicant will be informed in writing within 30 days.

The Unified Government will be responsible for the cost of any signage changes as a result of the resolution.

8. Procedure for the Mayor to Request to Name or Rename a Park or Building

Name proposals shall be submitted to the UG Clerk to be placed on the Mayor's Agenda to go to the Full Commission for consideration at the next available Full Commission meeting.

9. Procedure for a Commissioner to Request to Name or Rename a Park or Building

Name proposals shall be submitted to the UG Clerk to be placed on the agenda of the Public Works and Safety Standing Committee for consideration at the next available meeting of the committee.

Report to
Full Commission

MEETING DATE	PRESENTER	DEPARTMENT
December 14, 2023	Ana Marin, Executive Assistant	Mayor's Office

AGENDA ITEM #VI.2.

RESOLUTION: RENAMING BETHANY COMMUNITY CENTER

BACKGROUND

Resolution to rename the Bethany Community Center to the Earl Watson, Sr. Community Center.

RECOMMENDATION

Approve

Approve

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

New Signage

IT/POLICY CONSIDERATIONS

None

PROCUREMENT CONSIDERATIONS

None

LEGAL CONSIDERATIONS

Resolution prepared

ATTACHMENTS

Resolution to Rename Bethany Community Center

Approved by Mayor and Administrator to add to agenda:

David Johnston, County Administrator Dated:

Approved
Dionne Jacobs

RESOLUTION NO. _____

A RESOLUTION TO RENAME THE BETHANY COMMUNITY CENTER AS THE EARL WATSON, SR. COMMUNITY CENTER

WHEREAS, Earl Watson, Sr. has been the operator of the Bethany Community Center for more than 20 years;

WHEREAS, Earl Watson, Sr. has distinguished himself in the community through his dedication to the Parks and Recreation Department and various volunteer activities advocating for youth sports; and

WHEREAS, Earl Watson, Sr. has been a lifelong resident of Kansas City, Kansas and has gained the love and respect of the community with his dedication to servicing the youth and physically active of the Kansas City, Kansas underserved community.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, AS FOLLOWS:

Section 1. That the Bethany Community Center is hereby renamed as the Earl Watson, Sr. Community Center.

Section 2. This resolution shall take effect and be in full force upon passage.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS_____DAY OF_____, 20__.

[Balance of this page left intentionally blank. Signature page to follow.]

Approved:

_____

Tyrone A. Garner, Mayor/CEO

Attest:

_____

Unified Government Clerk

Approved as to Form:

_____

Unified Government Chief Counsel

Williams Sr., Steve

From: Ana Ramos <ARamos@zpi.com>
Sent: Friday, September 15, 2023 3:31 PM
To: Williams Sr., Steve
Subject: Bethany Rec to be renamed to Earl Watson Sr.

You don't often get email from aramos@zpi.com. Learn why this is important

To whom it may concern,

We are in support of Bethany Rec to be renamed to Earl Watson Sr.
I remember being a kid and seeing him always being helpful and such a beautiful role model.

Please take this into Great Consideration

Thank you,

ZEPHYR
PRODUCTS, INC

Ana A. Ramos
Customer Relationship Manager

Phone: (913) 651-3890 ext:309
Email: aramos@zpi.com
3030 Wilson Ave.
Leavenworth, KS 66048

Williams Sr., Steve

From: Jerome M. Tucker <jmtucker@riddellsales.com>
Sent: Monday, September 18, 2023 10:25 AM
To: Williams Sr., Steve
Subject: Bethany

You don't often get email from jmtucker@riddellsales.com. Learn why this is important

Steve, I hope you are doing well. I am writing you to highly recommend Bethany Community Center should be renamed after Mr. Watson. I had the pleasure to work alongside Mr. Watson for three years while I was employed by the UG. There is not a more dedicated person in our community. Mr. Watson was not only a staple at Bethany but also Parkwood Pool. He has probably had more impact on the youth in our community than anyone else. There is a saying, a coach will impact more young people in a year than the average person does in a lifetime. Mr. Watson definitely fits that quote and should be recognized for all his hard work and dedication to our community.
Sincerely,

Jerome Tucker
Advanced Tech Representative
(M) 816.916.2524
jmtucker@riddellsales.com

Be kind to each other!

Riddell InSite Analytics

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Williams Sr., Steve

From: Granvile ONeal <gtoneal@sbcglobal.net>
Sent: Monday, September 18, 2023 7:39 AM
To: Williams Sr., Steve
Subject: Renaming Bethany Recreation Center

You don't often get email from gtoneal@sbcglobal.net. Learn why this is important

To Whom It May Concern:

I would like to encourage the powers that be to rename the Bethany Recreation Center to **"Earl Watson Sr. Recreation Center"**. The renaming of this center would certainly honor a gentleman of African American Dissent who has been and still is a pillar in the community of Kansas City, Kansas. Mr. Watson is legendary in his dedication to providing recreational support to the youth and adults of Wyandotte County, providing structure, guidance, and a safe haven to enjoy wholesome athletic activities. For decades, he has managed the Parkwood Swimming Pool and scheduled organized activities at Bethan Recreation Center. In addition to his dedication to Parks and Rec, Mr. Watson is quite the historian on Kansas City, Kansas and events that occurred early on in Wyandotte County. Mr. Watson is a graduate of the historical Sumner High School where numerous individuals have made the mark in society, both nationally and internationally. Honoring Mr. Watson with this name change is the least we as citizens of Wyandotte/Kansas City Kansas can do to recognize his altruism, giving back to the community that produced him.

Respectfully,

Granvile O'Neal, Retired Battalion Chief, K.C.K.F.D.

Williams Sr., Steve

From: Samaria Nelson <adelesam@aol.com>
Sent: Saturday, September 16, 2023 8:55 PM
To: Williams Sr., Steve
Subject: Bethany Rec/ Earl Watson Sr.

You don't often get email from adelesam@aol.com. Learn why this is important

I'm in support of renaming the center after Earl Watson Sr.

Samaria Nelson
Sent from AOL on Android

Williams Sr., Steve

From: BRENDA KELLEY <brendaakelley@sbcglobal.net>
Sent: Saturday, September 16, 2023 4:42 PM
To: Williams Sr., Steve
Subject: Bethany

You don't often get email from brendaakelley@sbcglobal.net. Learn why this is important

Hello

Please consider changing Bethany recreation center to Earl Watson center. Not only that it's fitting considering his dedication but he's deserving. That's what I see!

Thanks
Brenda Kelley

Sent from AT&T Yahoo Mail on Android

Williams Sr., Steve

From: millerlashawn106@yahoo.com
Sent: Saturday, September 16, 2023 3:54 PM
To: Williams Sr., Steve
Subject: Bethany Rec Name change

You don't often get email from millerlashawn106@yahoo.com. Learn why this is important

To Whom It May Concern,

I LaShawn Miller a resident of Wyandotte County am in full support of changing the name from Bethany Rec to Earl Watson Sr. Mr. Watson is very deserving of it, He deserves keys to the City!! Mr.Watson deserves his flowers now while he is still with us, so everyone can celebrate Mr. Watson and all the good he has done for our community.

Thank you in advance!

Sincerely,
A Wyandotte county resident

Williams Sr., Steve

From: kim <mkimmtch@aol.com>
Sent: Saturday, September 16, 2023 3:35 PM
To: Williams Sr., Steve
Subject: Renaming of Bethany Rec

You don't often get email from mkimmtch@aol.com. Learn why this is important

I have worked with Earl for more than 20 years at Bethany and know that this would be a great!!!

Ronald and Kim Mitchell

Williams Sr., Steve

From: Jessica Woodson <jessica.woodson@kckps.org>
Sent: Saturday, September 16, 2023 2:46 PM
To: Williams Sr., Steve
Subject: Letter of Support
Attachments: Letter of Support for Mr. Watson.docx

You don't often get email from jessica.woodson@kckps.org. Learn why this is important

Good afternoon,

I hope this letter finds you well and helps Mr. Watson Sr. receive the honor and recognition he deserves!

Let me know if you need it in a different format.

--

Jessica Woodson
Fifth Grade Teacher
Bertram Caruthers Elementary
(913) 627-4750

Williams Sr., Steve

From: Berry, Tykeasha <tberry@kckpd.org>
Sent: Saturday, September 16, 2023 8:39 AM
To: Williams Sr., Steve
Subject: Renaming Bethany Recreation

You don't often get email from tberry@kckpd.org. Learn why this is important

I, Tykeasha Berry am in full support of renaming Bethany Recreation Center to Earl Watson Sr Recreation.

Thank you

Williams Sr., Steve

From: nicole wright <kcofficer99@gmail.com>
Sent: Saturday, September 16, 2023 8:28 AM
To: Williams Sr., Steve
Subject: Renaming of Bethany Rec

You don't often get email from kcofficer99@gmail.com. Learn why this is important

Good day, my name is Nicole Wright and I am writing in my support to rename Bethany Rec to Earl Watson Sr. As a law enforcement professional who was raised in the inner city, the importance of a rec center to influence our lives is very necessary and essential. In such Mr. Watson has been a beacon for many youth for many years. So please take my request as a strong support in this decision. Thank you for your time and consideration, be blessed.

Williams Sr., Steve

From: ruaguess <ruaguess@sbcglobal.net>
Sent: Saturday, September 16, 2023 8:03 AM
To: Williams Sr., Steve
Subject: Bethany Rec Center

You don't often get email from ruaguess@sbcglobal.net. Learn why this is important

To Whom It May Concern
Please rename Bethany Rec Center to The Earl Watson Sr Recreational Center. Mr Watson is a Pillar in the community and it would be such an honor to have Mr Watson's name on Bethany, especially with how many hours that he has poured into the community center and the kids.

Thanks for your consideration

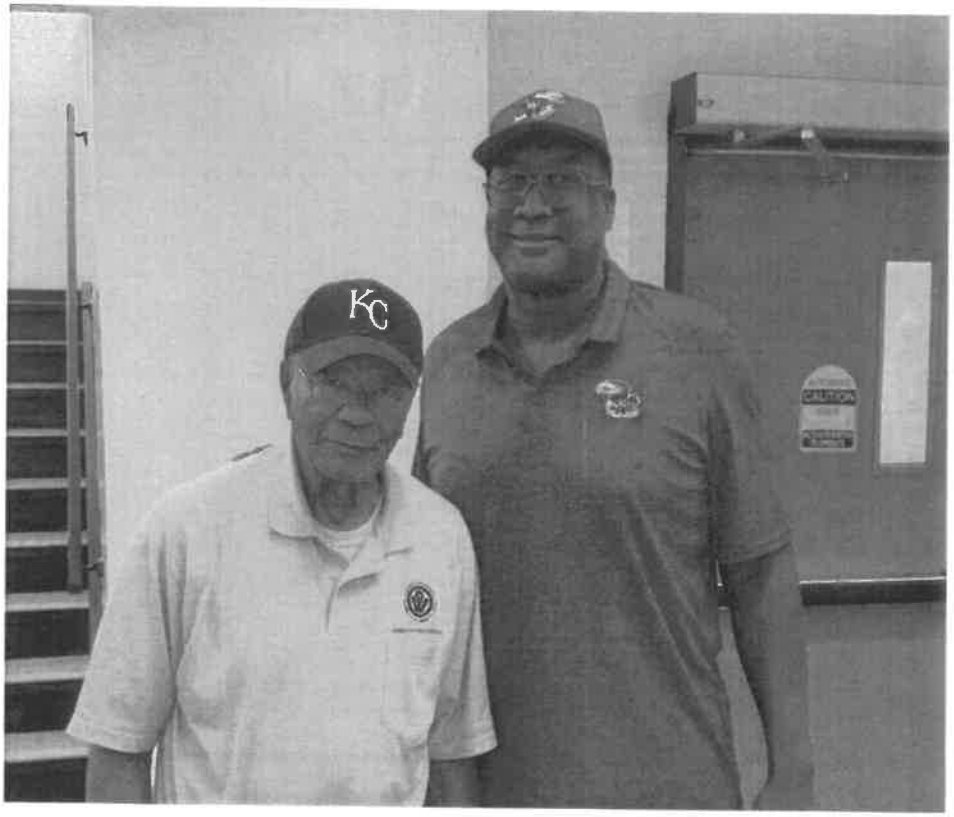
Rhonda U Guess

Sent via the Samsung Galaxy S22 Ultra 5G, an AT&T 5G smartphone

Mr. Earl Watson Sr.

I hereby proclaim Earl Watson Sr. as an exemplary individual whose contributions to our community deserve recognition and appreciation with the renaming of Bethany Recreation Center to the Earl Watson Sr. Center.

Throughout his lifetime, Mr. Watson has consistently demonstrated exceptional leadership, unwavering commitment to young athletes within the Kansas City metro communities, particularly in Wyandotte County and has displayed a sincere passion for academia and student success. His tireless efforts in advocating for marginalized communities, fostering positive change, and inspiring future generations make him a true hero of hope and progress. The renaming of Bethany Recreation Center to the Earl Watson Center honors his outstanding achievements and serves as a testament to the positive impact he has made on our community and the greater metropolitan area.



Bethany Recreation Center

Williams Sr., Steve

From: Shawn Brown <sbrown@st6group.com>
Sent: Friday, September 15, 2023 6:54 PM
To: Williams Sr., Steve
Subject: Renaming Bethany Rec.

You don't often get email from sbrown@st6group.com. Learn why this is important

Not only will renaming Bethany Rec be an honor to Mr. Watson and their family but it is well deserved. The lives he has touched and changed will never be truly realized because he never boasted or bragged about what he did. He did it because he cared about us as young men and basketball players and the community we all lived in. Please let me know what I can do to assist you with making sure this happens to a living legend who touched so many lives in the Dotte and surrounding areas. Thanks for your consideration. Shawn T Brown was born and raised in the DOTTE!!!

Best regards,

Shawn T Brown | Owner
| C 913-221-3111
sbrown@st6group.com |

www.arizonaheet.com
https://www.linkedin.com/in/shawntbrown/
https://www.facebook.com/shawn.brown.54584
https://www.amfam.com/agents/arizona/scottsdale/shawn-brown
www.theplatformhealthcarestaffing.com

Williams Sr., Steve

From: Erique' Mitchell <erique@eriquemitchell.com>
Sent: Monday, September 18, 2023 1:13 PM
To: Williams Sr., Steve
Subject: Bethany Rec to Earl Watson Sr.

You don't often get email from erique@eriquemitchell.com. Learn why this is important

Good Afternoon,

I'm reaching out to show my support for the renaming of Bethany Rec to Earl Watson Sr.

--

Best Regards,

ERIQUE' MITCHELL
Real Estate Agent | Murrell Homes Real Estate Group
Residential Sales

phone: 816-787-2385
email: erique@eriquemitchell.com
website: eriquemitchell.murrellhomes.com

Williams Sr., Steve

From: Carolyn Wyatt <cwyatt359@gmail.com>
Sent: Saturday, September 23, 2023 9:10 AM
To: Williams Sr., Steve
Subject: RENaming Bethany Rec Center

You don't often get email from cwyatt359@gmail.com. Learn why this is important

I Carolyn Wyatt completely support RENaming Bethany Rec.CENTER to Earl Watson Sr. Recreation Center.

Williams Sr., Steve

From: Ruben Rodriguez <rrodriguez@KCKCC.EDU>
Sent: Tuesday, September 19, 2023 6:14 PM
To: Williams Sr., Steve
Subject: KCKCC Men's Soccer

You don't often get email from rrodriguez@kckcc.edu. Learn why this is important

Hi Steve,

Hopefully everything is going well, I had the opportunity to watch that short video with Earl Watson on You Tube.

That's good stuff., all the luck with the recreation center.

Ruben

Get Outlook for iOS

Williams Sr., Steve

From: David Dunlap <david.l.dunlap@gmail.com>
Sent: Tuesday, September 19, 2023 3:27 PM
To: Williams Sr., Steve
Subject: Request to Rename Bethany Recreation Center to Earl Watson Sr. Recreation Center

[You don't often get email from david.l.dunlap@gmail.com. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

Dear Mr. Williams,

I hope this email finds you well. I am writing to respectfully request a consideration for the renaming of the Bethany Recreation Center to the "Earl Watson Sr. Recreation Center."

Earl Watson Sr. is a prominent and beloved member of our community who has dedicated his life to the betterment of Bethany and its residents. His tireless efforts, commitment to youth development, and contributions to the local sports community and his country make him a fitting namesake for this important facility.

The Bethany Recreation Center plays a central role in our community, providing a space for families, children, and individuals to engage in recreational activities, sports, and community events. By renaming it in honor of Earl Watson Sr., we can celebrate his legacy and continue to inspire future generations to follow in his footsteps.

I kindly request that you initiate the process to consider this renaming proposal. I believe that it would be a meaningful tribute to a man who has left an indelible mark on our town.

If there are any specific steps or information required to move this proposal forward, please do not hesitate to reach out to me. I am more than willing to assist in any way possible to make this proposal a reality.

Thank you for your time and consideration of this request. I look forward to hearing from you soon.

Sincerely,

David Dunlap

Williams Sr., Steve

From: Dixon, Natalie N <nsimmons@saint-lukes.org>
Sent: Tuesday, September 19, 2023 2:10 PM
To: Williams Sr., Steve
Subject: Re: Earl Watson Sr.

You don't often get email from nsimmons@saint-lukes.org. Learn why this is important

No thank you!

Thank you,

Natalie Dixon, *MA*
Float Pool Medical Assistant

From: Williams Sr., Steve <swilliams@wycokck.org>
Sent: Tuesday, September 19, 2023 2:08 PM
To: Dixon, Natalie N <nsimmons@saint-lukes.org>
Cc: Natalie Simmons <simmonsn69@hotmail.com>
Subject: Re: Earl Watson Sr.

WARNING: This message originated from outside of SLHS' email system. DO NOT click links or open attachments unless you recognize the sender (swilliams@wycokck.org) and know the content is safe.

Thank you for your letter.

Get Outlook for iOS

From: Dixon, Natalie N <nsimmons@saint-lukes.org>
Sent: Tuesday, September 19, 2023 11:35:31 AM
To: Williams Sr., Steve <swilliams@wycokck.org>
Cc: Natalie Simmons <simmonsn69@hotmail.com>
Subject: Earl Watson Sr.

You don't often get email from nsimmons@saint-lukes.org. Learn why this is important

My uncle hasn't got recognized enough in this community.

I would love for this to happen!!

All in favor for Bethany to be renamed after him!!

Thank you,

Natalie Dixon, *MA*
Float Pool Medical Assistant

Saint Luke's Health System Confidentiality Notice

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Williams Sr., Steve

From: Erieka King <erieka@bestchoiceinc.org>
Sent: Tuesday, September 19, 2023 1:51 PM
To: Williams Sr., Steve
Cc: mardon02@aol.com
Subject: BETHANY COMMUNITY CENTER RENAMING

You don't often get email from erieka@bestchoiceinc.org. Learn why this is important

BEST CHOICE HOME HEALTH CARE AGENCY, INC.

1232 N 79th Street, Kansas City, KS 66112

September 18, 2023

swilliams@wycokck.org
Steve Williams
Unified Government
Kansas City, Kansas 66101

Re: **Nomination of Renaming Bethany Community Center to Earl Watson Senior Community Center**

Dear Steve:

On behalf of the **Donald Watson Family**, I am writing this letter in support of renaming **Bethany Recreation Center** in Kansas City, Kansas to **Earl Watson Senior Recreation Center**. Mr. Earl Watson Senior is a native of Kansas City, Kansas, a former athlete at Sumner High School and a Veteran of the United States Army. He has spent his lifetime in Wyandotte County working in the community as an entrepreneur and he has supported athletes voluntarily and in his job as the Bethany Center Director. I always observed him as he served as an excellent manager, host, and providing maintenance of the entire Center. For example, he made the Center available and convenient for families to gather for weddings, reunions and repasts, and recreational events.

I have known Earl Watson Sr. and observed his community work for the past 61 years. He has shown dedication and a love for sports as he has done an excellent job managing Parkwood Park Pool and Bethany Community Centers. He has truly excelled in raising his daughter and sons – especially Earl Watson, Jr. Both Earl Watson Sr. and Earl Watson Jr. have gone "above and beyond" with their community work in Wyandotte County and dedication to youth sports in Kansas City, Kansas.

Renaming the Bethany Recreation Center to **Earl Watson Senior** Center would be a great honor to Mr. Earl Watson Sr. and the entire Watson Family in Kansas City, Kansas.

Sincerely,

Erieka S. Watson – King and Reggie King

Erieka Watson King

Best Choice Home Health Care Agency, Inc.
1232 North 79th Street Kansas City, KS 66112
913-963-6367 (Cell)
913-287-1414 (QA Office) or 913-287-3500 (Main#)
***913-287-5559* (Fax)**

Confidentiality Statement: The information contained in this e-mail transmittal from Best Choice Home Health Care Agency, Inc. is intended only for the personal and confidential use of the designated recipient(s) named above. If you are not the intended recipient, you should not read past this statement, and any disclosure, writing, distribution, or use of the contents of this information is prohibited.

Williams Sr., Steve

From: Dixon, Natalie N <nsimmons@saint-lukes.org>
Sent: Tuesday, September 19, 2023 11:36 AM
To: Williams Sr., Steve
Cc: Natalie Simmons
Subject: Earl Watson Sr.

You don't often get email from nsimmons@saint-lukes.org. Learn why this is important

My uncle hasn't got recognized enough in this community.

I would love for this to happen!!

All in favor for Bethany to be renamed after him!! ☺

Thank you,

Natalie Dixon, *MA*
Float Pool Medical Assistant

Saint Luke's Health System Confidentiality Notice

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Williams Sr., Steve

From: Shonte' B <shontebrockman@hotmail.com>
Sent: Tuesday, September 19, 2023 7:00 AM
To: Williams Sr., Steve
Subject: Mr. Watson

You don't often get email from shontebrockman@hotmail.com. Learn why this is important

Mr. Watson has been an inspirational pillar in WYCO since i was a child. He always made sure Bethany stayed open and an available resource even if it was his day off. He made sure Bethany was a safe space which is so important even as a child. Going there you knew his expectations and everyone, including the adults adhered to his respect expectations. It's extremely important to rename Bethany after Mr. Watson. Please give this man his "flowers" while he can smell them.

Best regards,
Shonté Brockman

Williams Sr., Steve

From: Mark Murray <mdmurray68@yahoo.com>
Sent: Monday, September 18, 2023 6:56 PM
To: Williams Sr., Steve
Subject: Name change

You don't often get email from mdmurray68@yahoo.com. Learn why this is important

I Mark Murray lifetime kcks resident is %200 in favor of the name changing from Bethany, to Earl Watson, it would be a great way to thank Mr Watson for all the lives he has impacted by the example of being a great role model. Thank you Mr Watson.

Sent from Yahoo Mail on Android

Williams Sr., Steve

From: Mike Henderson <macllcceo@yahoo.com>
Sent: Monday, September 18, 2023 5:48 PM
To: Williams Sr., Steve
Subject: Renaming Bethany Rec Center

[You don't often get email from macllcceo@yahoo.com. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

Born and raised in Wyandotte County grew up in Argentine went off to college and returned to pour back into my city. I often visited Bethany Recreation Center from early childhood to adulthood post college. The older I get the more highly I value Mr Earl Watson Sr and his selflessness, good energy, and rare ability to understand and corral the minds and hearts of numerous youth and adults who came into Bethany Recreation Center/his office. The closest we as a community can come to repaying him for his time and service (as well as raising one of the most prominent young men to come out of Wyandotte County in Earl Watson Jr) is to give him his flowers on a plaque front and center signifying the name change of Bethany Recreation Center to his Earl Watson Sr's likeness! The entire community agrees it's a no brained. Thanks Kindly

Sent from my iPhone

Williams Sr., Steve

From: Michole Davila <micholedavila@gmail.com>
Sent: Monday, September 18, 2023 4:22 PM
To: Williams Sr., Steve
Subject: The Earl Watson Sr. Recreation Center for Youths

You don't often get email from micholedavila@gmail.com. Learn why this is important

Hello! I hope all is well with you.
I am writing this letter in regards to the recreation center and it being named in the Honor of Mr. Earl Watson Sr.
I was born and raised here in the Kansas City urban area. I'm 42yrs old at the present moment.
The recreation center known as Bethany Rec to me and my other three siblings, went directly there after school every single day as children, knowing that we had a safe place to attend for our extra curricular activities and sports. Our mother not only introduced us to Mr. Watson but also trusted him with our care as she worked next door to the recreation center for Bethany Hospital. Unfortunately we lost her during our teenage years, I myself was able to not only introduce him to my children and they play sports at the recreation center. I take this opportunity to be more than Happy to recommend and recognize Mr. Watson in honor of his dedication not only to the center but our community as well.

Thank You,
Michole Davila

Williams Sr., Steve

From: Young, Solomon D <sdyoung@saint-lukes.org>
Sent: Monday, September 18, 2023 3:28 PM
To: Williams Sr., Steve
Subject: Letter of Support
Attachments: Letter of Support (BRC Name Change).pdf

You don't often get email from sdyoung@saint-lukes.org. Learn why this is important

Sergeant, Solomon D. Young II
Saint Luke's Health System
12300 Metcalfe, Overland Park, Kansas 66213
Office:913-317-7430 (Ext.67430)
SLH Security Operations Center: 816-932-2911
Saint Luke's
SOUTH HOSPITAL

Saint Luke's Health System Confidentiality Notice

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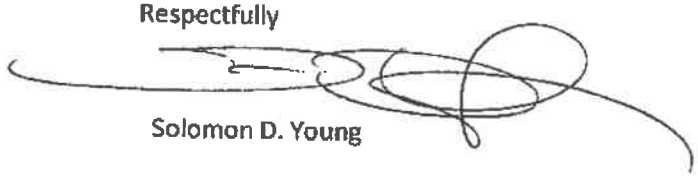
To: Whom it may concern,

I would like to briefly express my most enthusiastic and sincere support on the subject of renaming the **Bethany Recreation Center** to honor Mr. Earl Watson, Sr. Over the years, as a police officer and member of the Kansas City, Kansas community, I have witnessed Mr. Watson serve with profound dedication, warmth, concern, professionalism, and an unmatched commitment. During that time, some of my fondest public service moments came from participating in the annual Halloween event, Community Safety Fairs held at BRC, as well as the various PRIDE (Firefighters) and BPOA (Black Police Officers Assoc.) events. All notably successful, due to the cooperation and team spirit of Mr. Watson. Most importantly Mr. Watson has served with a smile and a level of customer service rarely found.

Mr. Watson has never done so seeking praise or personal gain, but done so, in order to ensure that this community; especially our youth have had safe, secure, functioning and sustainable recreational facilities. Obviously, Mr. Watson deserves and is worthy of this recognition (my humble opinion), but more importantly this step would demonstrate that regardless of your background, ethnicity, position, or title that anyone can make a difference and impact, if they choose to. It would also show all of those who have received services from Mr. Watson that the governing officials also care and also truly value what Mr. Watson has done for the city of Kansas City, Kansas. As a former resident of Kansas City, Kansas, and a person that has multiple relatives, friends, former co-workers, community partners, and others still living in KCK and benefiting from forward thinking services and community engagement that I am proud to support Mr. Watson and unimaginably thankful that the Unified Government is considering this name change (honor).

In closing, I respectfully encourage those involved in this decision making process to move forward with this proposal. I am so happy and proud to have been born and raised in Kansas City, Kansas and this is one of the moments that has made me most proud.

Respectfully



Solomon D. Young

Williams Sr., Steve

From: WEAVER, RONDIE <rondie.weaver@adventhealth.com>
Sent: Monday, September 18, 2023 2:52 PM
To: Williams Sr., Steve
Subject: Bethany Center

You don't often get email from rondie.weaver@adventhealth.com. Learn why this is important

Hello, Please rename the Center Earl Watson Sr he definitely deserves it

Thanks,

This message (including any attachments) is intended only for the use of the individual or entity to which it is addressed and may contain information that is non-public, proprietary, privileged, confidential, and exempt from disclosure under applicable law or may constitute as attorney work product. If you are not the intended recipient, you are hereby notified that any use, dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, notify us immediately by telephone and (i) destroy this message if a facsimile or (ii) delete this message immediately if this is an electronic communication. Thank you.

Williams Sr., Steve

From: Clifton Horn <cliftonhorntx3@icloud.com>
Sent: Monday, October 16, 2023 2:06 PM
To: Williams Sr., Steve
Subject: Mr Watson SR. Bethany rec.

You don't often get email from cliftonhorntx3@icloud.com. Learn why this is important

Mr. Watson

I believe one is the correct and noble thing that Wyandotte county can do as a community is name Bethany gym after Mr. Watson.

There are many reasons, stories and life situations that would lead me to believe this.
For me, he has always been there in the community because he treats everyone like family and not just his bold family.

His calm demeanor as a man spoke to me and made me feel like whenever I'm around him there a safe place. Not only is he an historian but he speaks so much life into everyone that he touches till you feel that you will make history.

We have always given flowers to someone once they are not able to smell them. I say give this gentleman the proper respect, love and his bonus from being or dad, uncle and role model. I live in Houston Texas now and I am working in the community because my Watson taught me how to pay it forward.

Everyone has a Batman in their city, it's time that we let them know that Mr. Watson is out city's Bruce Wayne.

Thank you very much.
C. J. Horn

Sent from my iPhone

Report to
Full Commission

MEETING DATE	PRESENTER	DEPARTMENT
December 14, 2023	Irene Caudillo, Chief of Staff	Mayor's Office

AGENDA ITEM #VI.3.

UPDATE: APPOINTMENTS TO BOARDS AND COMMISSIONS

BACKGROUND

Discussion of the process regarding policy and procedures for appointments to Boards and Commissions, submitted by Irene Caudillo, Chief of Staff.

RECOMMENDATION

For information only

For information only

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

None

IT/POLICY CONSIDERATIONS

None

PROCUREMENT CONSIDERATIONS

LEGAL CONSIDERATIONS

None

ATTACHMENTS

Approved by Mayor and Administrator to add to agenda:

David Johnston, County Administrator Dated:

Report to
Full Commission

MEETING DATE	PRESENTER	DEPARTMENT
December 14, 2023	Jeffrey Conway, Assistant Counsel	Legal

AGENDA ITEM #VI.4.

RESOLUTION: APPROVING TWO-YEAR MEETING SCHEDULE (ADDED PER BLUE SHEET)

BACKGROUND

A resolution approving the schedule of meeting times for standing committees and commissions meetings of the Unified Government pursuant to Appendix C, Section 107 of the 2008 Code of Ordinances and Resolutions. Two options are presented, submitted by Jeff Conway, Assistant Legal Counsel

Option A provides two commission meetings monthly.
Option B provides three commission meetings monthly.

RECOMMENDATION

Approve

Approve resolution

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

none

IT/POLICY CONSIDERATIONS

IT staff provide assistance during meetings.

PROCUREMENT CONSIDERATIONS

none

LEGAL CONSIDERATIONS

none

ATTACHMENTS

Option A meeting times, Option B meeting times

Approved by Mayor and Administrator to add to agenda:

David Johnston, County Administrator Dated:

Approved: Mayor Tyrone Garner 12-14-23

(Published_____)

RESOLUTION NO. _____

A RESOLUTION SETTING THE SCHEDULES OF MEETING TIMES FOR THE STANDING COMMITTEES OF THE UNIFIED GOVERNMENT COMMISSION AND FOR THE UNIFIED GOVERNMENT COMMISSION THROUGH JANUARY 2026.

WHEREAS, pursuant to the provisions of Appendix C, Section 107 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, the Commission is authorized to set the time for regular meetings of the Commission as well as meetings that include planning and zoning matters and to do so for a two-year period;

WHEREAS, pursuant to the provisions of Appendix C, Section 202 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, the neighborhood and community development (N/CD) and the economic development and finance (ED/F) standing committees of the Commission are required to meet on the Monday preceding the first full commission meeting of each month; and

WHEREAS, pursuant to the provisions of Appendix C, Section 202 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, the public works and safety (PW/S) and the administration and human services (A/HS) standing committees of the Commission are required to meet on the Monday preceding the second full commission meeting of each month.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, AS FOLLOWS:

Section 1. The attached schedule of meeting times of the Unified Government Commission, established pursuant to the provisions of Appendix C, Section 107 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby set.

Section 2. The attached schedule of meeting times of the standing committees of the Unified Government Commission, established pursuant to the provisions of Appendix C, Section 202 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby set.

Section 3. This resolution shall take effect and be in full force from and after its passage, approval, and publication in the official Unified Government newspaper.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS_____DAY OF_____, 2023.

Approved:

_____

Tyrone Garner, Mayor/CEO

Attest:

_____

Unified Government Clerk

Approved as to Form:

_____

Unified Government Chief Counsel

OPTION A

FEBRUARY 2024- JANUARY 2026 COMMISSION MEETING SCHEDULE

Thursdays 7:00 p.m. (unless otherwise specified)

The meetings are held in the Commission Chambers of the Municipal Office Building at 701 N. 7th Street, Kansas City, KS. Virtual options will be available for each meeting.

FC=Full Commission

P/Z=Planning & Zoning

2024

February	8	FC
	29	PZ &FC
March	7	FC
	28	PZ & FC
April	4	FC
	25	P/Z & FC
May	2	FC
	30	P/Z & FC
June	6	FC
	27	P/Z & FC
July	11	FC
	25	P/Z & FC

August	1	FC
	29	P/Z & FC
September	5	FC
	26	P/Z & FC
October	3	FC
	31	P/Z & FC
Nov	7	FC
	21	FC
Dec	5	P/Z & FC
	19	FC

2025

January	2	P/Z & FC
	30	P/Z & FC
Feb	6	FC
	27	P/Z & FC
March	6	FC
	27	P/Z & FC

April	3	FC
	24	FC
May	1	P/Z & FC
	29	P/Z & FC
June	5	FC
	26	P/Z & FC
July	3	FC
	31	P/Z & FC
August	7	FC
	28	P/Z & FC
Sept	4	FC
	25	P/Z & FC
Oct	2	FC
	30	P/Z & FC
Nov	6	FC
	20	FC
Dec	4	P/Z & FC
	18	FC

2026

January	8	P/Z & FC
	29	P/Z & FC

STANDING COMMITTEE MEETINGS

February 2024 – January 2026

All Standing Committee meetings are scheduled the Monday before a full Commission meeting unless changed by the Chairperson of a committee, holiday, or for some other unforeseen reason. The meetings are held in the 5th Floor Conference Room of the Municipal Office Building at 701 N. 7th Street, Kansas City, KS. Virtual options will be available for each meeting.

N/CD - Neighborhood and Community Development

ED/F – Economic Development and Finance

PW/S – Public Works and Safety

A/HS – Administration and Human Services

Schedule for 2024 Standing Committees:

Date	**5:00 p.m.**	**Immediately following**
February 5	ED/F	N/CD
February 26	PW/S	A/HS
March 4	ED/F	N/CD
March 25	PW/S	A/HS
April 1	ED/F	N/CD
April 22	PW/S	A/HS
April 29	ED/F	N/CD
May 20	PW/S	A/HS

June 3	ED/F	N/CD
June 24	PW/S	A/HS
July 8	ED/F	N/CD
July 22	PW/S	A/HS
July 29	ED/F	N/CD
August 26	PW/S	A/HS
September 9	ED/F	N/CD
September 23	PW/S	A/HS
September 30	ED/F	N/CD
October 28	PW/S	A/HS
November 4	ED/F	N/CD
November 18	PW/S	A/HS
December 2	ED/F	N/CD
December 16	PW/S	A/HS

Schedule for 2025 Standing Committees:

Date	**5:00 p.m.**	**Immediately following**
December 30	ED/F	N/CD
January 27	PW/S	A/HS

February 3	ED/F	N/CD
February 24	PW/S	A/HS
March 3	ED/F	N/CD
March 24	PW/S	A/HS
March 31	ED/F	N/CD
April 21	PW/S	A/HS
April 28	ED/F	N/CD
May 19	PW/S	A/HS
June 2	ED/F	N/CD
June 23	PW/S	A/HS
June 30	ED/F	N/CD
July 28	PW/S	A/HS
August 4	ED/F	N/CD
August 25	PW/S	A/HS
September 8	ED/F	N/CD
September 22	PW/S	A/HS
September 29	ED/F	N/CD
October 27	PW/S	A/HS

November 3	ED/F	N/CD
November 17	PW/S	A/HS
December 1	ED/F	N/CD
December 15	PW/S	A/HS

Schedule for 2026 Standing Committees:

Date	**5:00 p.m.**	**Immediately following**
January 5	ED/F	N/CD
January 26	PW/S	A/HS

Published: _____

ORDINANCE NO. __ _____

AN ORDINANCE AMENDING THE MEETING DAYS OF THE FULL COMMISSION, SETTING THE DAYS AS THE FIRST AND LAST THURSDAYS OF THE MONTH, AND CHANGING THE ORDER OF MEETING OF THE NEIGHBORHOOD AND COMMUNITY DEVELOPMENT AND THE ECONOMIC DEVELOPMENT AND FINANCE STANDING COMMITTEES.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:

Section 1. That Appendix C, Unified Government Commission Rules of Procedure, Section 107, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas, be amended to read as follows:

Sec. 107. - Time of regular meetings and planning and zoning meetings; matters considered.

a. ~~At the first regular meeting~~ No later than the last regular meeting in January after new commissioners are sworn in following an election, the commission shall adopt a schedule of meetings for the next two years. In ~~general~~ general, regular meetings of the commission shall be held on the first ~~and third~~ Thursdays~~s~~ of each month, and meetings with ~~limited to~~ planning and zoning matters shall be held on the last Thursday of each month. When holidays fall on or near the general meeting date or when the last Thursday is less than 14 days after the preceding planning commission meeting, the commission may change the meeting from the ~~first, third, or~~ first or last Thursday to another day.

b. If it is known that a quorum will not be present at a particular meeting, the commission may vote to reschedule or cancel the meeting.

c. Unless these rules are temporarily suspended and another time is designated, commission meetings shall commence at 7:00 p.m. and, unless otherwise authorized by a majority vote of the commissioners present, shall adjourn ~~at~~ by 12:00 ~~a.m~~ midnight.

d. The mayor's agenda, consent agenda, the public hearing agenda, the standing committees' agenda, the administrator's agenda, the commissioners' agenda, and

the land bank agenda, if applicable, shall be considered at each ~~regular~~ full commission meeting ~~held on the first and third Thursday of the month~~.

e. ~~Non-planning and zoning matters may be considered at the meeting held on the last Thursday of the month upon approval of the mayor.~~

Section 2. That Appendix C, Unified Government Commission Rules of Procedure, Section 202, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas, be amended to read as follows:

Sec. 202. - Standing committees created; meeting times.

There shall be four standing committees of the commission: (1) neighborhood and community development; (2) economic development and finance; (3) public works and safety; and (4) administration and human ~~services;~~ services.

a. Standing committees shall meet at least monthly in a regular place determined by the respective standing committee chairperson;
b. The ~~neighborhood and community development~~ economic development and finance committee shall meet on the Monday immediately preceding the first full commission meeting of each month at 5:00 p.m. and shall adjourn by 7:00 p.m. unless otherwise authorized by a majority vote of the standing committee members present;
c. The ~~economic development and finance~~ neighborhood and community development committee shall meet on the Monday immediately preceding the first full commission meeting of each month at a time that is immediately upon adjournment of the ~~neighborhood and community development~~ economic development and finance committee or, if there is no such committee meeting that day, at 5:00 p.m., and shall adjourn by 9:00 p.m. unless otherwise authorized by a majority vote of the standing committee members present;
d. The public works and safety committee shall meet on the Monday immediately preceding the second full commission meeting of each month ~~(held on the third Thursday)~~ at 5:00 p.m. and shall adjourn by 7:00 p.m. unless otherwise authorized by a majority vote of the standing committee members present;
e. The administration and human services committee shall meet on the Monday immediately preceding the second full commission meeting of each month ~~(held on the third Thursday)~~ at a time that is immediately upon adjournment of the public works and safety committee or, if there is no such committee meeting that day, at 5:00 p.m., and shall adjourn by 9:00 p.m. unless authorized by a majority vote of the standing committee members present;
f. When the date of a regular standing committee falls on a legal holiday, the meeting shall be held at the discretion of the standing committee chairperson;

g. Standing committee agenda items shall be assigned by the standing committee chairperson or the mayor, with the advice of the administrator, based upon subject matter and other factors deemed relevant by the mayor and the administrator; and
h. In cases of conflicting committee agendas, the mayor shall make the final decision on committee assignments and committee agendas.

Section 3. That said original Sections 107 and 202 of Appendix C, Unified Government Commission Rules of Procedure, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas, be and the same are hereby repealed.

Section 4. This ordinance shall take effect and be in full force from and after its passage, approval, and publication in the official Unified Government newspaper.

PASSED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS
THIS ____ DAY OF _____, 202_.

_____
Tyrone A. Garner, Mayor/CEO

Attest:

_____
Unified Government Clerk

Approved as to Form:

_____
Chief Counsel

(Published_____)

RESOLUTION NO. _____

A RESOLUTION SETTING THE SCHEDULES OF MEETING TIMES FOR THE STANDING COMMITTEES OF THE UNIFIED GOVERNMENT COMMISSION AND FOR THE UNIFIED GOVERNMENT COMMISSION THROUGH JANUARY 2026.

WHEREAS, pursuant to the provisions of Appendix C, Section 107 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, the Commission is authorized to set the time for regular meetings of the Commission as well as meetings that include planning and zoning matters and to do so for a two-year period;

WHEREAS, pursuant to the provisions of Appendix C, Section 202 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, the neighborhood and community development (N/CD) and the economic development and finance (ED/F) standing committees of the Commission are required to meet on the Monday preceding the first full commission meeting of each month; and

WHEREAS, pursuant to the provisions of Appendix C, Section 202 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, the public works and safety (PW/S) and the administration and human services (A/HS) standing committees of the Commission are required to meet on the Monday preceding the second full commission meeting of each month.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, AS FOLLOWS:

Section 1. The attached schedule of meeting times of the Unified Government Commission, established pursuant to the provisions of Appendix C, Section 107 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby set.

Section 2. The attached schedule of meeting times of the standing committees of the Unified Government Commission, established pursuant to the provisions of Appendix C, Section 202 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby set.

Section 3. This resolution shall take effect and be in full force from and after its passage, approval, and publication in the official Unified Government newspaper.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS_____DAY OF_____, 2023.

Approved:

_____

Tyrone Garner, Mayor/CEO

Attest:

_____

Unified Government Clerk

Approved as to Form:

_____

Unified Government Chief Counsel

OPTION B

FEBRUARY 2024- JANUARY 2026 COMMISSION MEETING SCHEDULE

Thursdays 7:00 p.m. (unless otherwise specified)

The meetings are held in the Commission Chambers of the Municipal Office Building at 701 N. 7th Street, Kansas City, KS. Virtual options will be available for each meeting.

FC=Full Commission

P/Z=Planning & Zoning

2024

February	1	FC
	15	FC
	29	PZ & FC
March	7	FC
	21	FC
	28	PZ & FC
April	4	FC
	18	FC
	25	PZ & FC
May	2	FC
	16	FC
	30	P/Z & FC
June	6	FC
	20	FC
	27	P/Z & FC

July	11		
	18	FC	
	25	P/Z & FC	
August	1	FC	
	15	FC	
	29	P/Z & FC	
September	5	FC	
	19	FC	
	26	P/Z & FC	
October	3	FC	
	17	FC	
	31	P/Z & FC	
Nov	7	FC	
	21	FC	Due to Thanksgiving Holiday

Dec	5	P/Z & FC
	19	FC

2025

January	2	P/Z & FC
	16	FC
	30	P/Z & FC
Feb	6	FC
	20	FC
	27	P/Z & FC
March	6	FC
	20	FC
	27	P/Z & FC
April	3	FC
	17	FC
	24	P/Z & FC
May	1	FC
	15	FC
	29	P/Z & FC

June	5	FC	
	19	No meeting	Juneteenth Holiday
	26	P/Z & FC	
July	3	FC	
	17	FC	
	31	P/Z & FC	
August	7	FC	
	21	FC	
	28	P/Z & FC	
Sept	4	FC	
	18	FC	
	25	P/Z & FC	
Oct	2	FC	
	16	FC	
	30	P/Z & FC	
Nov	6	FC	
	20	FC	Due to Thanksgiving Holiday
Dec	4	P/Z & FC	
	18	FC	Due to Christmas Holiday

2026

January	8	P/Z & FC
	15	FC
	29	P/Z & FC

STANDING COMMITTEE MEETINGS

February 2024 – January 2026

All Standing Committee meetings are scheduled the Monday prior to a full Commission meeting unless changed by the Chairperson of a committee, holiday, or for some other unforeseen reason. The meetings are held in the 5th Floor Conference Room of the Municipal Office Building at 701 N. 7th Street, Kansas City, KS. Virtual options will be available for each meeting.

N/CD - Neighborhood and Community Development

ED/F – Economic Development and Finance

PW/S – Public Works and Safety

A/HS – Administration and Human Services

Schedule for 2024 Standing Committees:

Date	**5:00 p.m.**	**Immediately following**
January 29	ED/F	N/CD
February 12	PW/S	A/HS
March 4	ED/F	N/CD
March 18	PW/S	A/HS
April 1	ED/F	N/CD
April 15	PW/S	A/HS
April 29	ED/F	N/CD
May 13	PW/S	A/HS

June 3	ED/F	N/CD
June 17	PW/S	A/HS
July 8	ED/F	N/CD
July 15	PW/S	A/HS
July 29	ED/F	N/CD
August 12	PW/S	A/HS
August 26	ED/F	N/CD
September 16	PW/S	A/HS
September 30	ED/F	N/CD
October 14	PW/S	A/HS
November 4	ED/F	N/CD
November 18	PW/S	A/HS
December 2	ED/F	N/CD
December 16	PW/S	A/HS

Schedule for 2025 Standing Committees:

Date	**5:00 p.m.**	**Immediately following**
December 30, 2024	ED/F	N/CD
January 13	PW/S	A/HS

February 3	ED/F	N/CD
February 24	PW/S	A/HS
March 3	ED/F	N/CD
March 17	PW/S	A/HS
March 31	ED/F	N/CD
April 14	PW/S	A/HS
April 28	ED/F	N/CD
May 12	PW/S	A/HS
June 2	ED/F	N/CD
June 23	PW/S	A/HS
June 30	ED/F	N/CD
July 14	PW/S	A/HS
August 4	ED/F	N/CD
August 18	PW/S	A/HS
September 15	ED/F	N/CD
September 22	PW/S	A/HS
September 29	ED/F	N/CD
October 13	PW/S	A/HS
November 3	ED/F	N/CD

November 17	PW/S	A/HS
December 1	ED/F	N/CD
December 15	PW/S	A/HS

Schedule for 2026 Standing Committees:

Date	**5:00 p.m.**	**Immediately following**
January 5	ED/F	N/CD
January 12	PW/S	A/HS

Published: _____

ORDINANCE NO. __ _____

AN ORDINANCE CLARIFYING THAT MEETINGS THAT INCLUDE PLANNING AND ZONING MATTERS ARE TO BE HELD ON THE LAST THURSDAY OF THE MONTH, AND ALSO CHANGING THE ORDER OF MEETING OF THE NEIGHBORHOOD AND COMMUNITY DEVELOPMENT AND THE ECONOMIC DEVELOPMENT AND FINANCE STANDING COMMITTEES.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:

Section 1. That Appendix C, Unified Government Commission Rules of Procedure, Section 107, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas, be amended to read as follows:

Sec. 107. - Time of regular meetings and planning and zoning meetings; matters considered.

a. ~~At the first regular meeting~~ No later than the last regular meeting in January after new commissioners are sworn in following an election, the commission shall adopt a schedule of meetings for the next two years. In ~~general~~ general, regular meetings of the commission shall be held on the first and third Thursdays of each month, and meetings with ~~limited to~~ planning and zoning matters shall be held on the last Thursday of each month. When holidays fall on or near the general meeting date or when the last Thursday is less than 14 days after the preceding planning commission meeting, the commission may change the meeting from the first, third, or last Thursday to another day.

b. If it is known that a quorum will not be present at a particular meeting, the commission may vote to reschedule or cancel the meeting.

c. Unless these rules are temporarily suspended and another time is designated, commission meetings shall commence at 7:00 p.m. and, unless otherwise authorized by a majority vote of the commissioners present, shall adjourn ~~at~~ by 12:00 ~~a.m~~ midnight.

d. The mayor's agenda, consent agenda, the public hearing agenda, the standing committees' agenda, the administrator's agenda, the commissioners' agenda, and the land bank agenda, if applicable, shall be considered at each ~~regular~~ full commission meeting ~~held on the first and third Thursday of the month~~.

e. ~~Non-planning and zoning matters may be considered at the meeting held on the last Thursday of the month upon approval of the mayor.~~

Section 2. That Appendix C, Unified Government Commission Rules of Procedure, Section 202, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas, be amended to read as follows:

Sec. 202. - Standing committees created; meeting times.

There shall be four standing committees of the commission: (1) neighborhood and community development; (2) economic development and finance; (3) public works and safety; and (4) administration and human ~~services;~~ services.

a. Standing committees shall meet at least monthly in a regular place determined by the respective standing committee chairperson;
b. The ~~neighborhood and community development~~ economic development and finance committee shall meet on the Monday immediately preceding the first full commission meeting of each month at 5:00 p.m. and shall adjourn by 7:00 p.m. unless otherwise authorized by a majority vote of the standing committee members present;
c. The ~~economic development and finance~~ neighborhood and community development committee shall meet on the Monday immediately preceding the first full commission meeting of each month at a time that is immediately upon adjournment of the ~~neighborhood and community development~~ economic development and finance committee or, if there is no such committee meeting that day, at 5:00 p.m., and shall adjourn by 9:00 p.m. unless otherwise authorized by a majority vote of the standing committee members present;
d. The public works and safety committee shall meet on the Monday immediately preceding the second full commission meeting of each month ~~(held on the third Thursday)~~ at 5:00 p.m. and shall adjourn by 7:00 p.m. unless otherwise authorized by a majority vote of the standing committee members present;
e. The administration and human services committee shall meet on the Monday immediately preceding the second full commission meeting of each month ~~(held on the third Thursday)~~ at a time that is immediately upon adjournment of the public works and safety committee or, if there is no such committee meeting that day, at 5:00 p.m., and shall adjourn by 9:00 p.m. unless authorized by a majority vote of the standing committee members present;
f. When the date of a regular standing committee falls on a legal holiday, the meeting shall be held at the discretion of the standing committee chairperson;
g. Standing committee agenda items shall be assigned by the standing committee chairperson or the mayor, with the advice of the administrator, based upon subject matter and other factors deemed relevant by the mayor and the administrator; and

h. In cases of conflicting committee agendas, the mayor shall make the final decision on committee assignments and committee agendas.

Section 3. That said original Sections 107 and 202 of Appendix C, Unified Government Commission Rules of Procedure, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas, be and the same are hereby repealed.

Section 4. This ordinance shall take effect and be in full force from and after its passage, approval, and publication in the official Unified Government newspaper.

PASSED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS THIS ____ DAY OF _____, 202_.

_____
Tyrone A. Garner, Mayor/CEO

Attest:

_____
Unified Government Clerk

Approved as to Form:

_____
Chief Counsel

Unified Government of Wyandotte County/Kansas City, Kansas

PROCLAMATION

WHEREAS, after an incredible 21 years of serving the fantastic Kansas City Metro community, Bob Breitenstein has decided to embark on a well-deserved retirement; and

WHEREAS, Bob Breitenstein opened Breit's Stein & Deli on November 15, 2002, and since then, it has been a cherished destination for birthdays, anniversaries, high school reunions, pub crawls, the best St. Patrick's Day parties in town, happy hours, lunch breaks, First Fridays, Saturday football games, and so much more; and

WHEREAS, Breit's also catalyzed the transformation of the adjacent neighborhood, drawing more incredible local businesses to the Hill; and

WHEREAS, Breit's famous Reuben sandwich has achieved legendary status, consistently hailed as the best in KC by food critics and casual foodies alike; and

WHEREAS, Bob's family is so incredibly proud of him for not only realizing his dream to build a business like Breit's to support them but for creating a gathering space that means so much to so many and for continuing to bring people to Historic Strawberry Hill.

NOW, THEREFORE, I, Tyrone Garner, Mayor/CEO of the Unified Government of Wyandotte County/Kansas City, Kansas, do hereby proclaim December 14, 2023, as:

"Bob Breitenstein Day"

in Wyandotte County/Kansas City, Kansas, and encourage all citizens to recognize Bob Breitenstein Day. In witness whereof, I have hereunto set my hand and the seal of the Unified Government of Wyandotte County/Kansas City, Kansas.

_____

TYRONE GARNER, MAYOR/CEO

Report to
Full Commission

MEETING DATE	PRESENTER	DEPARTMENT
December 14, 2023	Monica Sparks, Interim UG Clerk	UG Clerk

AGENDA ITEM #VII.1.

COMMUNICATION: PROPOSED 2024 HOLIDAY SCHEDULE

BACKGROUND

Below is the following proposed 2024 holiday schedule:

New Year's Day	Monday, January 1
Martin Luther King, Jr. Day	Monday, January 15
Presidents Day	Monday, February 19
Spring Holiday	Friday, March 29
Memorial Day	Monday, May 27
Juneteenth	Wednesday, June 19
Independence Day	Thursday, July 4
Labor Day	Monday, September 2
Veterans Day	Monday, November 11
Thanksgiving Day	Thursday, November 28 Friday, November 29
Christmas	Wednesday, December 25

RECOMMENDATION

Approve

Approval schedule

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

None

IT/POLICY CONSIDERATIONS

None

PROCUREMENT CONSIDERATIONS

None

LEGAL CONSIDERATIONS

None
ATTACHMENTS

Approved by Mayor and Administrator to add to agenda:

David Johnston, County Administrator Dated:

Report to

#212869

MEETING DATE	PRESENTER	DEPARTMENT
December 29, 2023	Andrea Vinyard, Deputy Treasurer	Finance

AGENDA ITEM #

RESOLUTION: ANNUAL CASH AND INVESTMENT POLICY APPROVAL

BACKGROUND

- the purpose of the Cash Management and Investment Policy (the "Policy") is to identify the policies and statements of the Unified Government regarding the safe and responsible management of Unified Government funds and to authorize and establish procedures for the management and investment of Unified Government funds to achieve the Policy objectives.
- Annual review required for submission of State of Kansas' Expanded Powers Application

RECOMMENDATION

Approve

Adoption of Cash Management and Investment PolicyAdoption of Cash Management and Investment PolicyAdoption of Cash Management and Investment Policy

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

There is zero costs associated with this item, policy approval request only.

IT/POLICY CONSIDERATIONS

There are no policy changes by this item. Per the Unified Government's current Cash and Investment Policy, the Board of Commissioners of the Unified Government shall review and approve the Cash and Investment Policy.

PROCUREMENT CONSIDERATIONS

N/A

LEGAL CONSIDERATIONS

No issues to be aware of, nor any changes to policy as put forth for review from last year to this year.

ATTACHMENTS

Cash-Invest Policy Presentation, Cash Investment Policy Final 2023-2024

Approved by Mayor and Administrator to add to agenda:

David Johnston, County Administrator Dated: 11/27/2023

Mayor Approved @ Agenda Review Call

RESOLUTION NO. _____

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:

That the Board of Commissioners hereby adopts the attached Cash and Investment Policy dated December 14, 2023, which revises and supersedes the previous policy adopted January 26, 2023.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,

THIS 14th DAY OF DECEMBER, 2023.

_____

Unified Government Interim Clerk

Commission Resolution:
R-X-24

Last Adopted: 12/XX/2023

Unified Government of Wyandotte County and Kansas City, Kansas

Cash and Investment Policy

Section 1. General Purpose Statement
The Board of Commissioners has authority to invest all funds held by or belonging to Wyandotte County/Kansas City, Kansas ("Unified Government" or "UG"). The purpose of this Cash Management and Investment Policy is to identify the policies and statements of the Unified Government regarding the safe and responsible management of the Unified Government funds~~,~~ and to authorize and establish procedures for the management and investment of Unified Government funds to achieve the Policy objectives.

Section 2. Legal Authority
The Unified Government Board of Commissioners is granted the authority to invest temporarily idle funds, i.e. those funds which are not immediately required for the purposes for which the moneys were collected or received and the investment of which is not subject to or regulated by any other statute, under K.S.A. 12-1675 and 12-1677b which also identifies the types of investments the Unified Government may purchase.

Section 3. Policy Statement
The policy of the Unified Government is to invest its funds in a manner which will provide a reasonable rate of return with the maximum security while meeting the daily cash flow demands of the Unified Government and conforming to all statutes governing the investment of such funds.

Section 4. Scope
This Cash Management and Investment Policy shall apply uniformly to all officials, employees, departments, agencies, representatives and authorized agents in the performance of their official duties and to the processing and management of all investment transactions of the Unified Government's idle funds. All participants in the investment process shall act responsibly as custodians of the public trust. Investment officials will conduct themselves as good stewards of public funds that will promote public confidence in the Unified Government's ability to govern effectively.

This Cash Management and Investment Policy applies to the Unified Government's cash management and investment activities primarily focused on idle funds and general obligation bond proceeds held by or under the control of the Unified Government. Debt service funds, reserve funds, and other financial assets held by various fiscal agents and trustees as provided under various bond ordinances are invested at the direction of the Unified Government but are not held by the UG nor under the direct control of the Director of Revenue/County Treasurer.

Section 5. Adoption and Annual Review
This Cash Management and Investment Policy shall be adopted by resolution of the Board of Commissioners. The Policy shall be reviewed on an annual basis by the Cash Management Committee

and shall be reviewed and approved annually by the Board of Commissioners. If it deems it necessary, the Cash Management Committee will recommend changes to this Policy to the Board of Commissioners. Any recommended modifications to the Policy must be reviewed and approved by the Board of Commissioners.

Section 6. Cash Management Committee; Delegation of Authority

A Cash Management Committee shall be established. The Cash Management Committee (CMC) shall consist of the following voting members: Unified Government's Chief Financial Officer, the Clerk, the Director of Revenue/County Treasurer, the Chief Counsel or designee and the following non-voting members: the Legislative Auditor or designee, Accounting Manager, Cash Manager and one member from the municipal advisory firm of the Unified Government. The Chief Financial Officer shall serve as the Chairperson of the CMC.

Responsibility for the operation of the investment program is delegated to the CMC which shall establish procedures and internal controls for the operation of the investment program consistent with this Policy.

Daily and routine investments of Unified Government idle funds will be made by the Chief Financial Officer or designee, under the guidelines set forth in this Policy and as recommended by the CMC.

Section 7. Investment Procedures

This Policy is administered through a separate set of written Investment Procedures, which should be referred to in conjunction with this Policy. The Cash Management Committee is hereby authorized to adopt written Investment Procedures consistent with this Cash Management and Investment Policy. Such Procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this Policy and the Procedures adopted by the Cash Management Committee. The Director of Revenue/County Treasurer shall be responsible for all transactions undertaken and shall establish a system of internal controls to regulate the activities of subordinate officials.

In the development of the system of internal controls, consideration shall be given to documentation of strategies and transactions, techniques for avoiding collusion, separation of functions, delegation of authority, limitations of authority, and custodial safekeeping.

Section 8. Staff Qualifications

A. The Unified Government shall hire a Cash Manager or shall retain an outside manager to manage investments. The Cash Manager will have the necessary qualifications to perform investment duties as outlined in the Cash Management and Investment Policy and the Cash Management and Investment Procedures and will be supervised by the Chief Financial Officer or designee.

B. Duties of the Cash Manager position include the following:
   1. Management of the short-term and long-term investment portfolios in accordance with K.S.A. 12-1675 and 12-1677b and amendments thereto, with any other applicable statutes or ordinances or resolutions, and with this Cash Management and Investment Policy and the Cash Management and Investment Procedures and amendments thereto;
   2. Tracking investment transactions; ensuring accuracy and security of investments, monitoring record keeping of investments;

3. Performing inspections on safekeeping receipts held as collateral to cover investments; alerting banks regarding insufficient collateral;
4. Prepare cash flow forecasts;
5. Generate investment performance statistics and activity reports; and
6. Other duties as assigned by the Chief Financial Officer or the Director of Revenue/Treasurer.

C. Specific qualifications include a bachelor's degree in Finance, Accounting, Economics, Business, or Public Administration and two years of progressively responsible investing or accounting experience, or any equivalent combination of education and experience sufficient to successfully perform the essential duties of the job. If the individual appointed to the Cash Manager position does not possess the requisite investment experience, the individual will attend government investment training approved by the Chief Financial Officer within one year of appointment.

Section 9. Investment Advisor

The Chief Financial Officer, with the approval of the Cash Management Committee, may appoint an independent Investment Advisor registered with the Securities and Exchange Commission pursuant to the Investment Advisers Act of 1940 and the rules adopted thereunder, or a "Municipal Advisor" as defined by Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act, amending Section 15B of the Securities Exchange Act of 1934, and interpreted by the Securities and Exchange Commission in its final rules adopted September 10, 2013, to advise the Unified Government on investment activities. The Investment Advisor will be selected through a competitive process under the Unified Government's Procurement Code. The terms and conditions of such relationship shall be set out in a contract. The duties and responsibilities of the Investment Advisor at a minimum shall include the following.

1. Providing advice and analysis on the Unified Government's Investment Policy, portfolio management techniques, portfolio structures, and new investment securities and products;
2. Assistance in developing or improving and implementing cash flow modeling;
3. Providing advice on investment benchmarking and performance reporting;
4. Evaluation of the capabilities and usage of software utilized in management of and accounting for the investments;
5. Assisting in any investment related presentations to the Cash Management Committee or Board of Commissioners; and
6. Providing analysis, advice, and assistance on other investment-related matters, including investment of bond proceeds.

Section 10. Standards of Care

A. ***Prudence***

The standard of prudence to be used by investment officials shall be the "prudent person standard" and shall be applied in the context of managing an overall portfolio. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence would exercise in the management of their own affairs, not for speculation, but for investment, considering first the safety and liquidity of their capital

and next the probable income to be derived. If outside investment professionals are retained, they shall be held to the "prudent expert standard," that is, they shall exercise the judgment, care, skill, prudence and diligence, under the circumstances then prevailing, which persons of prudence, discretion and intelligence acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of like character and with like aims by diversifying the investments so as to minimize the risk of large losses, unless, under the circumstances, it is clearly prudent not to do so, and not in regard to speculation but in regard to the permanent disposition of similar funds, considering the probable income as well as the probable safety of their capital.

The Chief Financial Officer, other investment officials, and the members of the CMC, when acting in accordance with the written Investment Procedures and the Cash Management and Investment Policy, and when exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

B. ***Ethics and Conflict of Interest***

Unified Government officers and employees authorized to perform investment duties shall refrain from personal business activity that could conflict with proper execution and management of the investment program, or that could impair their ability to make impartial decisions. For purposes of this Policy, "officers and employees" means voting members of the Cash Management Committee and the Cash Manager; it shall not mean elected officials.

No officer or employee shall use his or her official position or office to obtain direct or indirect personal financial gain for himself or herself, his or her family, or any business in which the officer or employee has a financial interest. Officers and employees are governed by this Policy, the Unified Government Code of Ethics, and any applicable laws.

Investment staff shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Unified Government.

Officers and employees shall disclose annually to the Legislative Auditor and to the Ethics Administrator any financial interest in financial institutions with which the Unified Government conducts business or any benefit which the officer or employee obtains from any Unified Government contract or from placement of an investment of Unified Government funds. For purposes of this Policy, "financial institution" means banks, savings banks, or savings and loan associations as defined in K.S.A. 12-1675a and amendments thereto. For purposes of this Policy, "financial interest" means (a) ownership or any interest or involvement in any relationship from which, or as a result of which, a person within the past year has received, or is presently or in the future entitled to receive, more than $5,000 per year, or its equivalent; (b) ownership of such interest in any property or any business as may be specified by the Ethics Commission; or (c) holding a position in a business such as an officer, director, trustee, partner, employee, or the like or holding any position of management. Financial interest does not include household operating accounts or a depository relationship with a financial institution.

Each financial institution in which the Unified Government deposits funds and each investment manager and each consultant retained by the Unified Government shall be notified of this

section of the Policy and shall conform to its provisions and shall not participate in any violation of this section or in any effort to influence any officer or employee to breach the standards of ethical conduct set forth in this section.

Section 11. Objectives

The primary objectives of the Unified Government investment activities, in priority order, shall be:

A. ***Safety***. Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of principal in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

1. *Credit Risk*
   Credit risk, the risk of loss due to the failure of the security issuer or backer, will be minimized by:

   a. Limiting investment to the safest types of securities;
   b. Pre-qualifying financial institutions, broker/dealers, intermediaries, and advisors with whom the UG will do business; and
   c. Diversifying the investment portfolio so that potential loss on individual securities will be minimized.

2. *Interest Rate Risk*
   Interest rate risk, the risk that the market value of securities in the portfolio will fall due to changes in general interest rates, will be minimized by:

   a. Structuring the investment portfolio so that the securities mature to meet cash requirements of the general operating fund, thereby avoiding the need to sell securities prior to maturity; and
   b. Investing general operating funds primarily in shorter-term securities.

B. ***Diversification.***

1. *In General*
   It is the policy of the Unified Government to diversify its investment portfolio so as to protect its funds from material losses due to issuer defaults, market price changes, technical complications leading to temporary lack of liquidity, or other risks resulting from an over-concentration of assets in a specific maturity, a specific issuer, or a specific class of securities.

2. *By Institution*
   Investments will be diversified so that reliance on any one issuer or financial institution will not place an undue financial burden on the Unified Government in the event of default. Accordingly, no more than 25% of the total investment portfolio shall be with the same financial institution or issuer, except US treasuries, unless it would be prudent to do so under prevailing circumstances. If the above limit is exceeded, the Chief Financial Officer will notify the CMC.

3. By Instrument Type

Market and credit risk will be minimized by diversification among investment types. The following are maximum limits for the percentage of Unified Government investable funds to be invested in each investment type.

a.	Certificates of deposit	100%
b.	U. S. Treasury bills, notes or bonds	100%
c.	U. S. Government agency obligations	50%
d.	Kansas Municipal Investment Pool	50%
e.	Repurchase agreements	25/100%*
f.	Bank trust department municipal pools	25%
g.	Temporary notes or no-fund warrants	10%

Because of distortion created by deposit of proceeds from the sale of temporary notes issued by the Unified Government, measurement of the maximum limits on investments by institution and by instrument type for purposes of this subsection 11.B. shall occur at least one week after the deposit of such proceeds.

* NOTE: Investments in short term securities shall be limited to 10% of investable funds, and investments in repurchase agreements shall be limited to 25% of investable funds, except as set out below. While it is not the goal to invest 100% of investable funds in either short term securities or repurchase agreements, the ability to invest the maximum limit in these two investment types is recognized as an option in certain market circumstances when these investments offer higher returns than other investment types at minimal risk. The option to invest more than the 10% or 25% limit respectively will be used only when the Cash Manager determines, with the concurrence of the Chief Financial Officer and the Unified Government's municipal advisory firm, that it is advantageous and prudent to do so.

C. *Liquidity.*

1. The Unified Government's investment portfolio will remain sufficiently liquid to enable it to meet all operating requirements that might be reasonably anticipated without incurring material losses by structuring the portfolio so that securities mature concurrent with anticipated cash needs. Since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets.

2. The Unified Government understands the importance of having sufficient funds invested in overnight sweep accounts to meet weekly payrolls, accounts payable, scheduled debt service, and extraordinary expenses that may occur, which may range from 10% to 25% of available investment funds.

3. It is important for a county government to have the necessary funds for the scheduled tax distributions to other governmental entities. In particular, liquidity is essential for the January and June tax distributions. Therefore, it is the policy of the Unified Government that such funds be held liquid to provide assurance as to the availability and

safety of these funds held on behalf of the other governmental entities under the Unified Government's trust.

D. ***Maturity.***

1. All investments shall be made to mature in accordance with cash needs identified in regularly prepared and updated cash flow forecasts. The Unified Government recognizes that the laddering of investments is a sound approach to mitigate short-term interest rate fluctuations. Additional considerations in the structuring of investments shall include:

    a. Review of economic and financial indicators, such as Federal Reserve monetary policy position statements and the U.S. Treasury yield curve; and

    b. Input from the Unified Government's municipal advisory firm.

2. The Unified Government has adopted the following maturity target ranges for its core investment portfolio. Core investments include all operating funds of the Unified Government and exclude bond proceed funds held by a bond trustee for the purpose of project construction, debt service payments, debt reserves or other escrow requirements.

a.	0 – 12 months	30% to 60%
b.	12 – 24 months	20% to 40%
c.	24 – 36 months	15% to 30%
d.	36 – 48 months	10% to 20%

The maturity targets are provided as a guideline. Notwithstanding the above maturity target ranges, cash flow requirements and existing interest rate markets may dictate the need to adjust the timing of investment maturities.

4. The sale of securities before maturity shall require the prior approval of the Chief Financial Officer based on the following reasons:

    a. A security with declining credit quality may be sold early to minimize loss of principal.
    b. Liquidity needs require a security to be sold.
    c. It is advantageous to the portfolio to sell such securities.
    d. Financial failure of the issuer is likely.

5. As long as this Policy continues to be approved by the State Pooled Money Investment Board, the maximum maturity for investments shall be four years. Otherwise the maximum maturity for investments shall be two years.

E. ***Return on Investment.*** The investment portfolio shall be designed to attain a market-average rate of return throughout budgetary and economic cycles, taking into account the UG's investment risk constraints, state statutes, cash flow characteristics of the portfolio, and

prudent investment principles. As a benchmark for risk-free investment transactions, the U.S. Treasury Bill rate for the Unified Government's total portfolio weighted average maturity term will be the minimum standard for the portfolio's rate of return. Return on investment is the last in importance compared to the safety, diversification, liquidity and maturity objectives described above.

Section 12. Performance Evaluation and Reporting

Investment performance shall be continually monitored and evaluated by the CMC. Investment performance statistics and activity reports will be generated by the Cash Manager. Summary investment reports will be provided quarterly to the Economic Development and Finance Standing Committee of the Unified Government Board of Commissioners, with copies to the County Administrator, the Unified Government Commission, and the Cash Management Committee.

Reports shall include but not be limited to information on interest received, interest earned, investment yield, types of investments, distribution by type of investments, maturity schedule by month, weighted average days to maturity, evaluation of portfolio to selected benchmark, and any other information deemed necessary by the Chief Financial Officer or requested by the County Administrator or the Board of Commissioners.

Section 13: Eligible Financial Institutions

A. *Minimum Qualifications for Depositories*

1. In order to ensure the safety of principal, the Unified Government shall deposit funds, including those designated for investment purposes, only in eligible financial institutions which meet the minimum criteria set forth below. Financial institutions failing to meet the minimum criteria shall not be considered eligible.

2. Financial institutions must meet the following minimum qualifications:

    a. The deposits of the financial institution are insured by the Federal Deposit Insurance Corporation (FDIC).

    b. The financial institution meets the criteria for eligibility under state law for active or idle funds as appropriate.

3. If a financial institution loses its eligibility under state law after Unified Government funds are deposited or invested, no additional funds shall be deposited in such institution. Funds shall be removed as quickly as is prudent under the circumstances, but funds invested with a prescribed time for maturity need not be withdrawn before such maturity.

B. *Depositories for Active Funds*

1. *Security Required.* If a financial institution is designated as an official depository for active funds, before any Unified Government funds are deposited, satisfactory security must be obtained for such deposits. Satisfactory security is as described in K.S.A. 9-1402, as amended, and this Policy.

2. *Selection Criteria.* In addition to the required criteria listed above, the Unified Government may also consider the following when selecting a financial institution as a depository for active funds:

   a. Full service capabilities
   b. Submission of financial statements and availability schedules
   c. Acceptable staff experience
   d. Statement of equal opportunity employment practices
   e. Extent of reinvestment of deposits in Wyandotte County.

3. *Competitive Selection.* The Chief Financial Officer shall solicit proposals prior to the designation of one or more depositories. The Unified Government's purchasing policies shall be followed when obtaining proposals on the Unified Government's depository specifications. Selection of the depositories shall be based on the capacity of an institution to perform the services required and on the most favorable terms and conditions for handling of Unified Government funds.

4. *Governing Body Designation.* K.S.A. 9-1401, as amended, requires the governing body of the Unified Government to designate by official action the financial institution or institutions, which shall serve as depositories of its active funds.

C. ***Idle Funds***

1. *In General.* Idle funds shall be invested only in the manner set out in K.S.A. 12-1675 and 12-1677b, and amendments thereto, and in this Policy. Investment transactions shall only be conducted with:

   a. Qualified financial institutions which meet the minimum requirements contained in this Section 13 and the criteria for eligibility under state law; or
   b. Qualified primary government security dealers and broker/dealers as set out below.

2. *Certification.* In order to be qualified for investment of Unified Government idle funds, a financial institution, securities dealer, or broker/dealer must certify in writing that the person responsible for the investment has read and understood and agreed to comply with this Policy.

3. *Competitive Selection.* Investments of idle funds will be offered to all approved institutions and dealers who have requested to be on the list of interested bidders. Investments will be awarded through a competitive process involving solicitation of bids from qualified institutions and dealers.

   A list will be maintained of financial institutions authorized to provide investment services. In addition, a list will be maintained of approved primary government security dealers and broker/ dealers.

4. *Primary Government Securities Dealers and Broker/Dealers.*
Investment transactions may be conducted with primary government securities dealers which report to the market report division of the Federal Reserve Bank of New York or any broker-dealer which is registered in compliance with the requirements of Section 15 or 15C of the Securities Exchange Act of 1934 and registered pursuant to K.S.A. 17-12a401, and amendments thereto.

In order to be qualified to conduct investment transactions with the Unified Government, broker/dealers must meet the minimum requirements for credit worthiness established by the Kansas Pooled Money Investment Board, including minimum capital requirements and years of operation, and must be approved by the Cash Management Committee.

All broker/dealers who wish to become qualified for investment transactions must supply to the Chief Financial Officer on an annual basis the following items as appropriate:

a. A copy of the most recent audited annual financial statement;
b. If requested by the Unified Government, a copy of the most recent, unaudited annual financial statement;
c. Proof of Financial Industry Regulatory Authority (FINRA) certification;
d. Proof of state registration with the Kansas Securities Commission;
e. Completed broker/dealer questionnaire (non-primary dealers only);
f. Business resume of individual assigned to UG account; and
g. Notice of any regulatory action taken against the broker/dealer.

5. *Safekeeping and Custody*.
All security transactions, including collateral for repurchase agreements, shall occur on a delivery versus payment basis. This ensures that securities are deposited in the eligible financial institutions prior to the release of funds. Safekeeping and custody agreements will be maintained with third-party financial institutions. All securities, including those acquired by repurchase agreements, shall be perfected in the name of the Unified Government and shall be delivered to a third-party custodian designated by the Unified Government and evidenced by safekeeping receipts.

Section 14. Authorized Investments

A. *Idle Funds*

The investments authorized for the idle funds (those funds not immediately required for the purposes for which the moneys were collected) under this Policy shall be in conformance with K.S.A. 12-1675, K.S.A. 12-1677b, and amendments thereto, and any other applicable statutes or ordinances or resolutions and amendments thereto. As long as this Policy continues to be approved by the Kansas Pooled Money Investment Board, the investments permitted by K.S.A. 12-1677b shall be authorized investments under this Policy. For purposes of this Policy, "investment rate" means a rate which is the equivalent yield for United States government securities having a maturity date as published in the Wall Street Journal, nearest the maturity date for equivalent maturities. The 0-90 day rate shall be computed on the average effective federal funds rate as published by the Federal Reserve system for the previous week.

If for any reason this Policy is not approved by the Kansas Pooled Money Investment Board, the investments permitted by K.S.A. 12-1675 shall be the only authorized investments under this Policy until such time as this Policy obtains the approval of the Kansas Pooled Money Investment Board.

As long as this policy continues to be approved by the Kansas Pooled Money Investment Board, the following are authorized investments, pursuant to K.S.A. 12-1675 and 12-1677b. The maximum maturity for investments under this subsection shall be four years.

1. *United States Treasury and Agency Securities.* Direct obligations of, or obligations that are insured as to principal and interest by, the United States of America or any agency thereof and obligations and securities of United States-sponsored enterprises which under federal law may be accepted as security for public funds, except that such investments shall not be in mortgage-backed securities. Investments under this paragraph shall be limited to securities which do not have any more interest rate risk than do direct United States government obligations of similar maturities. For purposes of this subsection, "interest rate risk" means market value changes due to changes in current interest rates.

2. *Interest-bearing Time Deposits.* In any banks, savings and loan associations, and savings banks which have a main or branch office in Kansas.

3. *Repurchase Agreements.* With banks, savings and loan associations, and savings banks which have a main or branch office in Kansas or with a primary government securities dealer which reports to the market reports division of the Federal Reserve Bank of New York for direct obligations of, or obligations that are insured as to principal and interest by, the United States government or any agency thereof and obligations and securities of United States government-sponsored enterprises which under federal law may be accepted as security for public funds.

4. *Temporary Notes Issued by the Unified Government.*

5. *Municipal Investment Pool Fund.* The fund established in K.S.A. 12-1677a and amendments thereto and managed by the Kansas Pooled Money Investment Board.

6. *Multiple Municipal Client Investment Pools.* Managed by the trust departments of banks which have offices located in Wyandotte County or with trust companies incorporated under the laws of Kansas which have contracted to provide trust services under K.S.A. 9-2107, and amendments thereto. Moneys invested under this paragraph shall be secured as provided in K.S.A. 9-1402, and amendments thereto, and this Policy.

B. ***Local Emphasis***

1. Subject to the other requirements of this Policy, funds available for investment under this section will be offered first to eligible financial institutions with a main or branch office located in Wyandotte County. If such financial institutions cannot or will not make the investments available at interest rates equal to or greater than the investment rate as defined in K.S.A. 12-1675a, and amendments thereto, or if such financial institutions are limited from bidding on the investment by the diversification requirements of this Policy,

then the funds may be offered to other eligible financial institutions or entities permitted under this Policy.

2. Notwithstanding any other requirements of this Policy, the Unified Government will offer $235,000 to every financial institution with a main or branch office located in Wyandotte County if such financial institutions will make the investment at interest rates equal to or greater than the investment rate as defined in K.S.A. 12-1675a, and amendments thereto, at a maturity term to be determined by the Unified Government.

C. ***Investment of Bond Proceeds***

The Unified Government will invest proceeds of bonds (other than industrial revenue bonds for which the Unified Government is merely a conduit issuer) and temporary notes in conformance with K.S.A.10-131, and amendments thereto. The following lists the investments, which the Unified Government will consider, and which shall be authorized for the investment of bond proceeds:

1. Investments authorized for idle funds by K.S.A. 12-1675 and this Policy.

2. The municipal investment pool established pursuant to K.S.A. 12-1677a.

3. Direct obligations of the United States government or any agency thereof;

4. Temporary notes issued by the Unified Government.

5. Interest-bearing time deposits in commercial banks located in Wyandotte County.

6. Obligations of the Federal National Mortgage Association, Federal Home Loan banks and Federal Home Loan Mortgage Corporation.

7. Repurchase agreements collateralized by direct obligations of the United States government or any agency thereof or obligations of the Federal National Mortgage Association, Federal Home Loan Banks or the Federal Home Loan Mortgage Corporation.

8. Investment agreements with or other obligations of a financial institution, the obligations of which at the time of investment are rated in either of the three highest rating categories by Moody's Investors Service or Standard and Poor's Corporation;

9. Investments in shares of units of a money market fund or trust, the portfolio of which is comprised entirely of direct obligations of the U.S. government or any agency thereof or obligations of the Federal National Mortgage Association, Federal Home Loan Banks or Federal Home Loan Mortgage Corporation.

10. Receipts evidencing ownership interest in securities or portions thereof in direct obligations of the United States government or any agency thereof or obligations of the Federal National Mortgage Association, Federal Home Loan Banks or Federal Home Loan Mortgage Corporation.

11. Municipal bonds or other obligations issued by any municipality of the State of Kansas as defined in K.S.A. 10-1101, and amendments thereto, which are general obligations of the municipality issuing the same.

12. Bonds of any municipality of the State of Kansas as defined in K.S.A. 10-1101, and amendments thereto, which have been refunded in advance of their maturity and are fully secured as to payment of principal and interest thereon by deposit in trust, under escrow agreement with a bank, of direct obligations of the United States government or any agency thereof or obligations of the Federal National Mortgage Association, Federal Home Loan Banks or Federal Home Loan Mortgage Corporation.

13. No moneys shall be invested in a derivative as that term is defined in K.S.A. 10-131, and amendments thereto.

D. ***Arbitrage***

The Internal Revenue Code provides that on a periodic basis the Unified Government is required to compute rebate on each bond issue. Rebate is the calculated dollar amount representing the difference between what the issuer actually earned from the investment of certain funds related to the bond issue and the amount the issuer would have earned had those same funds been invested at an interest rate equal to the yield on the bond issue. Absent an exception to rebate, the Unified Government is required to pay or "rebate" to the United States the dollar amount representing these excess earnings.

For each bond issue, rebate must be calculated and paid at least once every five years and within 60 days after the last bond of the issue is paid. Payment of rebate is a condition to maintaining the tax-exempt status of each bond issue, and failure by the Unified Government to comply with the rebate requirements may cause the interest on an issue of bonds to become taxable, retroactive to their date of issuance.

The Unified Government's investment position is to pursue the maximum yield on investments without jeopardizing the tax-exempt status of the bonds. To the extent possible, the Unified Government will seek to comply with applicable exceptions to rebate and when necessary rebate any excess earnings to the United States. The potential rebate of excess earnings will not influence the Unified Government's investment policies.

Section 15. Collateral Requirements

A. ***Full Collateralization Required.*** All Unified Government deposits shall be fully insured or collateralized at all times.

B. ***Initial Placement*****.** Moneys to be deposited in financial institutions shall not be released until the financial institution has executed and adopted a security agreement and required custodial agreements.

C. ***Allowable Collateral***. Acceptable collateral for Unified Government deposits, including idle fund investments, as permitted by K.S.A. 9-1402, and amendments thereto, shall be limited to:

1. Except as otherwise set out in this subsection C.1., the financial institution may pledge or assign securities owned directly or indirectly by it, the market value of which is equal to 105% of the total deposits at any given time. The following are allowable securities:

    a. Direct obligations of or obligations that are insured as to principal and interest by, the United States or any agency thereof.

    b. Obligations including letters of credit and securities of United States-sponsored corporations which under federal law may be accepted as security for public funds, subject to the following restrictions:

        (1) The letter of credit must be in the format acceptable to the Director of Revenue.

        (2) The Unified Government must be designated as the irrevocable and unconditional beneficiary of the letter of credit.

        (3) The issuer and the depository bank must notify the Director of Revenue by certified or registered mail at least 45 days prior to the cancellation or the non-renewal of a letter of credit.

        (4) The issuer may not provide letters of credit for any one depository bank in an amount which exceeds ten percent of the issuer's capital and surplus.

        (5) If a letter of credit issued by the Federal Home Loan Bank is to be pledged as collateral, the amount of the letter of credit shall be equal to 100% of the deposits to be collateralized plus the interest expected to be received by the Unified Government upon maturity of the investment.

2. The following securities may be used as collateral only if the financial institution pledges or assigns them in an amount, the market value of which is equal to 125% of the Unified Government deposits. Not more than 5% of the Unified Government's total idle funds portfolio may be collateralized by the following securities.

    a. Bonds of any Kansas municipality which have been refunded in advance of their maturity and are fully secured as to payment of principal and interest thereon by deposit in trust, under escrow agreement with a

bank, of direct obligations of, or obligations the principal of and the interest on which are unconditionally guaranteed by the United States.

b. Bonds of the State of Kansas.

c. General obligation bonds of any Kansas municipality.

d. Revenue bonds of any Kansas municipality if approved by the state bank (or savings and loan) commissioner and which are rated at least Aa by Moody's Investors Service or AA by Standard and Poor's Corporation Bonds secured by revenues of a utility which has been in operation for less than three years will not be accepted as collateral.

e. Temporary notes of any Kansas municipality which are general obligations of the municipality issuing the same.

f. Warrants of any Kansas municipality, the issuance of which is authorized by the State Court of Tax Appeals and which are payable from the proceeds of a mandatory tax levy.

g. Commercial paper that does not exceed 270 days to maturity and which has received one of the two highest commercial paper credit ratings by a nationally recognized investment rating firm.

3. For overnight repurchase agreements in which the Unified Government is the buyer, the seller shall deliver the following securities to the custodian for the Unified Government in the amount of 102% of the market value of the securities on the purchase date:

a. Direct obligations of or obligations that are insured as to principal and interest by the United States or any agency thereof, or

b. Obligations and securities of U.S. government-sponsored corporations which under federal law may be accepted as security for public funds, subject to any restrictions contained in Section C.1.b. above.

D. ***Peak Period Agreements.*** Peak-period agreements permitted under K.S.A. 9-1403 are not permitted under this Policy.

E. ***Collateral Substitution.*** Collateralized investments often require substitution, additions and/or deletions of collateral. Any financial institution requesting these actions must contact the Chief Financial Officer or the Director of Revenue/County Treasurer. Substitution of collateral shall be required whenever, in the opinion of the Unified Government Chief Financial Officer, the collateral no longer satisfies or complies with the security requirements established under this Policy.

F. ***Valuation of Collateral.*** For purposes of compliance with this section, all collateral shall be priced on a market value basis no less then monthly. Collateral requirement is

defined as the outstanding amount of Unified Government funds deposited plus accrued interest thereon less federal deposit insurance coverage.

G. ***Collateral Compliance Report.*** Each financial institution with Unified Government deposits shall submit monthly to the Chief Financial Officer or the Director of Revenue/County Treasurer, or more frequently if requested, a report documenting the institution's compliance with the collateral requirements of this Policy.

H. ***Custodial Agreement.*** Each depository bank depositing securities with a custodial bank shall enter into a written custodial agreement with the custodial bank and the Unified Government for the safekeeping of the securities.

I. ***Failure to Meet Collateral Requirements.*** If a depository bank fails to meet requirements established by this Policy, the depository bank shall be offered the following options:

1. Close the account and return to the Unified Government all principal and accrued interest without penalty; or

2. Convert the deposit to a repurchase agreement under terms acceptable to the Unified Government.

CASH AND INVESTMENT POLICY ANNUALLY REQUIRED UPDATE

Full Commission Meeting

December 14, 2023

Presented by:

Andrea Vinyard, Deputy Treasurer / Cash Manager

HERE IS WHY I AM BRINGING THIS TO YOU

- The Cash and Investment Policy includes the policies and procedures for responsible management of UG Funds
- Annual review required for submission of State of Kansas' Expanded Powers Application
- One minimal language change was made from the Cash Management Committee

LANGUAGE CHANGE

- Section 10 B- Ethics and Conflict of Interest
  - change to “any applicable laws” instead of “state laws”
  - Officers and employees are governed by this Policy, the Unified Government Code of Ethics, and any applicable laws

KEY TAKE AWAY POLICY ITEMS

1. Purpose of Cash and Investment Policy
2. Annual Review Requirement
3. Cash Management Committee Members
4. Diversification Rule
5. Local Emphasis
6. Collateral Requirements
7. Expanded Investment Authority

QUESTIONS OR COMMENTS

- Andrea Vinyard, Deputy Treasurer / Cash Manager
  avinyard@wycokck.org
  710 N. 7th Street, Suite 240 Kansas City, KS 66101
  913-573-2821

Report to
Full Commission

MEETING DATE	PRESENTER	DEPARTMENT
December 14, 2023	Ana Marin, Executive Assistant	Mayor's Office

AGENDA ITEM #VII.3.

NOMINATIONS: BOARDS AND COMMISSIONS

BACKGROUND

Synopsis: Nominations for Boards and Commissions:

Jacqueline Browne to the Area Wide Advisory Council on Aging Wyandotte/Leavenworth, submitted by Mayor Tyrone Garner.

Thomas Roberts to the Golf Advisory Board, submitted by Mayor Tyrone Garner.

Paul Jones to the Housing Authority Board of Commissioners, submitted by Mayor Tyrone Garner.

Commissioner Tom Burroughs to the KCATA Board of Commissioners, submitted by Mayor Tyrone Garner.

Mario Escobar to the Board of Parks Commission, submitted by Mayor Tyrone Garner.

Carlos Maderos to the Solid Waste Committee, submitted by Mayor Tyrone Garner.

Brett A. Deichler to the Solid Waste Committee, submitted by Mayor Tyrone Garner.

RECOMMENDATION

Approve

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

IT/POLICY CONSIDERATIONS

PROCUREMENT CONSIDERATIONS

LEGAL CONSIDERATIONS

ATTACHMENTS

Appointments final 12.14.23

Approved by Mayor and Administrator to add to agenda:

David Johnston, County Administrator Dated:

Unified Government of Wyandotte County/Kansas City, Kansas
Tyrone A. Garner, Mayor/CEO
701 North Seventh Street, Ste. 926
Kansas City, Kansas 66101
(913) 573-5010

NOTICE OF PENDING APPOINTMENT

Date: 12/13/2023

BOARD POSITION: Area Wide Advisory Council on Aging Wyandotte/Leavenworth

INCUMBENT REPLACED: Louise Lynch

TERM EXPIRATION DATE: 12/14/2023

APPOINTING COMMISSION MEMBER: Mayor Tyrone Garner

REQUEST FOR APPOINTMENT

NAME OF NEW APPOINTMENT: Jacqueline Browne

TERM OF OFFICE: 12/14/2023 - 12/31/2025

SIGNATURE OF APPOINTING COMMISSION MEMBER

NOTICE: IF THERE ARE NO CONCERNS RAISED WITHIN THE INITIAL 7 BUSINESS DAY REVIEW PROCESS DATE, THEN THE NOMINATION WILL BE AUTOMATICALLY PROCESSED AS AN ITEM FOR THE NEXT AGENDA REVIEW PROVIDED NO OTHER APPLICATIONS WERE SUBMITTED.

Unified Government of Wyandotte County/Kansas City, Kansas
Tyrone A. Garner, Mayor/CEO
701 North Seventh Street, Ste. 926
Kansas City, Kansas 66101
(913) 573-5010

NOTICE OF PENDING APPOINTMENT

Date: 12/13/2023

BOARD POSITION: Golf Advisory Board

INCUMBENT REPLACED: Darcy Hall

TERM EXPIRATION DATE: 12/14/2023

APPOINTING COMMISSION MEMBER: Mayor Tyrone Garner

REQUEST FOR APPOINTMENT

NAME OF NEW APPOINTMENT: Thomas Roberts

TERM OF OFFICE: 12/14/2023 - 12/31/2025

SIGNATURE OF APPOINTING COMMISSION MEMBER

NOTICE: IF THERE ARE NO CONCERNS RAISED WITHIN THE INITIAL 7 BUSINESS DAY REVIEW PROCESS DATE, THEN THE NOMINATION WILL BE AUTOMATICALLY PROCESSED AS AN ITEM FOR THE NEXT AGENDA REVIEW PROVIDED NO OTHER APPLICATIONS WERE SUBMITTED.

Unified Government of Wyandotte County/Kansas City, Kansas
Tyrone A. Garner, Mayor/CEO
701 North Seventh Street, Ste. 926
Kansas City, Kansas 66101
(913) 573-5010

NOTICE OF PENDING APPOINTMENT

Date: December 14, 2023

BOARD POSITION: Housing Authority Board of Commissioners

INCUMBENT REPLACED: Hazel Davis

TERM EXPIRATION DATE: December 14, 2023

APPOINTING COMMISSION MEMBER: Mayor Tyrone Garner

REQUEST FOR APPOINTMENT

NAME OF NEW APPOINTMENT: Paul Jones

TERM OF OFFICE: 12/14/2023-12/31/2025

SIGNATURE OF APPOINTING COMMISSION MEMBER

NOTICE: IF THERE ARE NO CONCERNS RAISED WITHIN THE INITIAL 7 BUSINESS DAY REVIEW PROCESS DATE, THEN THE NOMINATION WILL BE AUTOMATICALLY PROCESSED AS AN ITEM FOR THE NEXT AGENDA REVIEW PROVIDED NO OTHER APPLICATIONS WERE SUBMITTED.

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Tyrone A. Garner, Mayor/CEO
701 North Seventh Street, Ste. 926
Kansas City, Kansas 66101
(913) 573-5010

NOTICE OF PENDING APPOINTMENT

Date: 12/13/2023

BOARD POSITION: KCATA Board of Commissioners

INCUMBENT REPLACED: Commissioner Melissa Bynum

TERM EXPIRATION DATE: 12/14/2023

APPOINTING COMMISSION MEMBER: Mayor Tyrone Garner

REQUEST FOR APPOINTMENT

NAME OF NEW APPOINTMENT: Commissioner Tom Burroughs

TERM OF OFFICE: 12/14/2023 - 12/31/2025

SIGNATURE OF APPOINTING COMMISSION MEMBER

NOTICE: IF THERE ARE NO CONCERNS RAISED WITHIN THE INITIAL 7 BUSINESS DAY REVIEW PROCESS DATE, THEN THE NOMINATION WILL BE AUTOMATICALLY PROCESSED AS AN ITEM FOR THE NEXT AGENDA REVIEW PROVIDED NO OTHER APPLICATIONS WERE SUBMITTED.

Unified Government of Wyandotte County/Kansas City, Kansas
Tyrone A. Garner, Mayor/CEO
701 North Seventh Street, Ste. 926
Kansas City, Kansas 66101
(913) 573-5010

NOTICE OF PENDING APPOINTMENT

Date: December 14, 2023

BOARD POSITION: Board of Parks Commission

INCUMBENT REPLACED: Diana Aguirre

TERM EXPIRATION DATE: December 14, 2023

APPOINTING COMMISSION MEMBER: Mayor Tyrone Garner

REQUEST FOR APPOINTMENT

NAME OF NEW APPOINTMENT: Mario Escobar

TERM OF OFFICE: 12/14/2023-12-31-2025

SIGNATURE OF APPOINTING COMMISSION MEMBER

NOTICE: IF THERE ARE NO CONCERNS RAISED WITHIN THE INITIAL 7 BUSINESS DAY REVIEW PROCESS DATE, THEN THE NOMINATION WILL BE AUTOMATICALLY PROCESSED AS AN ITEM FOR THE NEXT AGENDA REVIEW PROVIDED NO OTHER APPLICATIONS WERE SUBMITTED.

Unified Government of
Wyandotte County/Kansas City, Kansas
Tyrone A. Garner, Mayor/CEO

Commission Action Notice
Solid Waste Management Committee Appointments

Pursuant to K.S.A 65-3405 and Section 2-511 of the Unified Government Code of Ordinances, the Unified Government of Wyandotte County/Kansas City, Kansas, must have a Solid Waste Management Committee (SWMC) responsible for creating a county-wide solid waste plan.

Section 2-512 prescribes that the SWMC shall be comprised of 11 members appointed by the mayor and unified government commission, with one position being jointly nominated by the mayors of Bonner Springs and Lake Quivira and another position to be nominated by the mayor of Edwardsville. The committee was reinvigorated last year and redesigned to meet ordinance requirements. There exist two vacancies and this information represents a precursor to my filling the two vacancies.

The solid waste management committee shall have the power to prepare a solid waste management plan for the county and submit it to the unified government commission for its review and approval, to review the plan at least annually, to provide to the unified government commission a report containing the results of the annual plan review, including recommendations for revisions to the plan, and such others powers and duties conferred by statute or not otherwise prohibited.

Staffing for the SWMC is assigned by the county administrator as he provides oversight to its operation and management. There may be other appropriate assignments and duties presented to the committee for consideration.

The attached notices of pending appointments represent my appointments to fill the current vacancies on the committee. The appointees are Brett Deichler and Carlos Maderos. Mr. Deichler replaces Bridgette Williams, who was the Committee Chair. The current Chair-elect, Nancy Zielke, will now move to Chairman and Mr. Deichler will become the new Chair-Elect. Mr. Maderos replaces Don Jones. The remaining members are listed below:

- Zack Daniels
- Christina Brake
- Commissioner Tom Burroughs
- Rusty Roberts
- Bill Johnson
- John Blessing
- Mike Hey
- Mike Tobin

Cc: David Johnston, County Administrator; Diana Jimenez, interim Solid Waste Manager; Jeff Fisher, Public Works Director; LaVert A. Murray, Chief Economic Development Advisor

701 North 7th Street, Suite 926
Kansas City, Kansas 66101
Phone: (913) 573-5010
Email: mayorgarner@wycokck.org

Unified Government of Wyandotte County/Kansas City, Kansas
Tyrone A. Garner, Mayor/CEO
701 North Seventh Street, Ste. 926
Kansas City, Kansas 66101
(913) 573-5010

NOTICE OF PENDING APPOINTMENT

Date: 12/13/2023

BOARD POSITION: Solid Waste Committee

INCUMBENT REPLACED: Don Jones

TERM EXPIRATION DATE: Deceased

APPOINTING COMMISSION MEMBER: Mayor Tyrone Garner

REQUEST FOR APPOINTMENT

NAME OF NEW APPOINTMENT: Carlos Maderos

TERM OF OFFICE: 12/14/2023 - 12/31/2025

SIGNATURE OF APPOINTING COMMISSION MEMBER

NOTICE: IF THERE ARE NO CONCERNS RAISED WITHIN THE INITIAL 7 BUSINESS DAY REVIEW PROCESS DATE, THEN THE NOMINATION WILL BE AUTOMATICALLY PROCESSED AS AN ITEM FOR THE NEXT AGENDA REVIEW PROVIDED NO OTHER APPLICATIONS WERE SUBMITTED.

Unified Government of Wyandotte County/Kansas City, Kansas
Tyrone A. Garner, Mayor/CEO
701 North Seventh Street, Ste. 926
Kansas City, Kansas 66101
(913) 573-5010

NOTICE OF PENDING APPOINTMENT

Date: 12/13/2023

BOARD POSITION: Solid Waste Committee

INCUMBENT REPLACED: Bridgette Williams

TERM EXPIRATION DATE: 12/14/2023

APPOINTING COMMISSION MEMBER: Mayor Tyrone Garner

REQUEST FOR APPOINTMENT

NAME OF NEW APPOINTMENT: Brett Deichler

TERM OF OFFICE: 12/14/2023 - 12/31/2025

SIGNATURE OF APPOINTING COMMISSION MEMBER

NOTICE: IF THERE ARE NO CONCERNS RAISED WITHIN THE INITIAL 7 BUSINESS DAY REVIEW PROCESS DATE, THEN THE NOMINATION WILL BE AUTOMATICALLY PROCESSED AS AN ITEM FOR THE NEXT AGENDA REVIEW PROVIDED NO OTHER APPLICATIONS WERE SUBMITTED.

Report to
Full Commission

MEETING DATE	PRESENTER	DEPARTMENT
December 14, 2023	Dennis Rubin, Fire Chief	Fire Department

AGENDA ITEM #X.1.

UPDATE: KANSAS CITY KANSAS FIRE DEPARTMENT MASTER PLAN

BACKGROUND

An update from the Kansas City Kansas Fire Department and IAFF 64 regarding the KCKFD Master Plan, submitted by Dennis L. Rubin, Interim Fire Chief.

RECOMMENDATION

For information only

For Information only

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

none

IT/POLICY CONSIDERATIONS

none

PROCUREMENT CONSIDERATIONS

none

LEGAL CONSIDERATIONS

none

ATTACHMENTS

Approved by Mayor and Administrator to add to agenda:

David Johnston, County Administrator Dated: