



Public Works and Safety Committee
Standing Committee Meeting Agenda
Monday, October 23, 2023
5:00 PM

Location: Hybrid

We invite you to view the meeting in person in the 5th Floor Conference Room, Suite 515, Municipal Office Building, 701 N. 7th Street, Kansas City, Kansas, or virtually via a Zoom webinar.

Please click this URL to join. <https://us02web.zoom.us/j/84681629526>

Or One tap mobile:

+12532050468,84681629526# US

+12532158782,84681629526# US (Tacoma)

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 669 444 9171 or +1 669 900 9128 or +1 719 359 4580 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931 3860 or +1 689 278 1000 or +1 301 715 8592 or 877 853 5257 (Toll-Free) or 888 475 4499 (Toll-Free)

Webinar ID: 846 8162 9526

International numbers available: <https://us02web.zoom.us/j/84681629526>

<u>Name</u>	<u>Absent</u>
Commissioner Melissa Bynum, Chair	☐
Commissioner Christian Ramirez	☐
Commissioner Harold Johnson	☐
Commissioner Angela Markley	☐
Commissioner Mike Kane	☐
Tom Groneman, BPU Board Member	☐

- I.** **Call to Order/Roll Call**
- II.** **Revisions to October 23, 2023 Agenda**
- III.** **Approval of standing committee minutes from (no minutes available)**

IV. Committee Agenda

**Item No. 1 - PRESENTATION: COMMUNITY CORRECTIONS PRESENTATION
AND FISCAL YEAR 2023 REPORT**

Synopsis: Discussion and presentation regarding services, duties and responsibilities of Community Corrections. Fiscal Year 2023 Kansas Department of Corrections year-end report for Adult and Juvenile divisions of Community Corrections, submitted by Phillip Lockman, Director of Community Corrections.

For Information Only

Tracking #: 212775

V. Public Agenda

VI. Adjourn



Staff Request for Commission Action

Tracking No. 212775

Full Commission Meeting Date: none

Committee:

Date of Standing Committee Action: none

(If none, please explain): none

Publication Required: No

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
10/03/2023	Phillip Lockman	x8099	plockman@wycokck.org	Community Corrections

Item Description:

Discussion and presentation regarding services, duties and responsibilities of Community Corrections. Fiscal Year 2023 Kansas Department of Corrections year-end report for Adult and Juvenile divisions of Community Corrections, submitted by Phillip Lockman, Director of Community Corrections.

Action Requested:

For Information Only

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

FY 23 Juvenile End of Year Report, FY23 Juvenile Annual Report Signature Page, 29th JD Adult FY 23 Year End Report, Adult FY23 Signature Page



Report to Public Works & Safety

MEETING DATE	PRESENTER	DEPARTMENT
October 23, 2023	Phillip Lockman, Director	Community Corrections
AGENDA ITEM #IV.1.		
PRESENTATION: COMMUNITY CORRECTIONS PRESENTATION AND FISCAL YEAR 2023 REPORT		
BACKGROUND		
Discussion and presentation regarding services, duties and responsibilities of Community Corrections. Fiscal Year 2023 Kansas Department of Corrections year-end report for Adult and Juvenile divisions of Community Corrections, submitted by Phillip Lockman, Director of Community Corrections.		
<i>For Information Only</i>		
RECOMMENDATION		
For information only		
BUDGET IMPACTS / FINANCIAL CONSIDERATIONS		
none		
IT/POLICY CONSIDERATIONS		
none		
PROCUREMENT CONSIDERATIONS		
none		
LEGAL CONSIDERATIONS		
None. These reports are required by the Kansas Department of Corrections yearly.		
ATTACHMENTS		
FY 23 Juvenile End of Year Report, FY23 Juvenile Annual Report Signature Page, 29th JD Adult FY 23 Year End Report, Adult FY23 Signature Page		

Approved by Mayor and Administrator to add to agenda:

David Johnston, County Administrator

Dated: 10/18/2023

Instructions:
If you need to enter more than five (5) goals, please contact your KDOC Program Consultant for assistance.

Agency	Wyandotte County Community Corrections - Juvenile Division								
Goal #1	Establish a Restorative Justice Program for Pre and Post Adjudicated Youth								
Objective #1	Implement restorative practices into supervision for pre and post adjudicated youth			1st Quarter Report			2nd Quarter Report		
Target Date	12/1/2022			(July 1, 2022 - September 30, 2022)			(October 1, 2022 - December 31, 2022)		
	Action Steps	Person Responsible	Timeline/Due Date	Progress	Challenges	Modifications	Progress	Challenges	
	Restorative Justice Supervisor will become a Kansas Supreme Court Certified Mediator to be available to mediate high stress situations between youth and families.	RJ Coordinator	8/31/2022	Restorative Justice Coordinator passed his certification for Parent-Adolescent Mediation.	No challenges.	This has been completed.	Restorative Justice Supervisor passed his certification for Parent-Adolescent Mediation. This quarter we had two additional staff become Parent-Adolescent Mediators (Shakila Stewart and James Williamson).	No challenges.	
	Restorative Justice Supervisor will find and build relationships with Community-Based Agencies to bolster resource numbers in the community for youth that we serve.	RJ Coordinator	Ongoing	Resources currently used in the community by youth probationers include: Heartland 180 (after-school programming), Village Initiative (community service and mentoring), and Groundworks NRG (community service and life skills). The Restorative Justice Supervisor works with these agencies on a regular basis to maintain contact between our office and the programs that they offer.	Getting probationers to take advantage of opportunities offered by current partners is a challenge due to the number of court orders youth must finish before completing probation.	Having youth engage in earlier in the process (possibly pre-adjudication) would allow for numbers to increase.	Resources currently used in the community by youth probationers include: Heartland 180 (after-school programming), Village Initiative (community service and mentoring), and Groundworks NRG (community service and life skills). The Restorative Justice Supervisor works with these agencies on a regular basis to maintain contact between our office and the programs that they offer.	Getting probationers to take advantage of opportunities offered by current partners is a challenge due to the number of court orders youth must finish before completing probation.	
	Compile Quarterly data, identify trends, and present to stakeholders	Administrator/ RJ Coordinator	Quarterly	Data on programming and community programs is being tracked.	Establishing outcomes.	Working to identify outcomes so that quality data can be	Data on programming and community programs is being tracked.	Establishing outcomes.	
	Compile FY23 EOY data, identify trends, and present to stakeholders	Administrator/ RJ Coordinator	6/30/2023	Data on programming and community programs is being tracked.	Establishing outcomes.	Working to identify outcomes so that quality data can be	Data on programming and community programs is being tracked.	Establishing outcomes.	
							Feedback: You all might be the first JD I have heard this started in. Would be		
Objective #2	Create a Violation Review Roundtable								
Target Date	6/30/2023			(July 1, 2022 - September 30, 2022)			(October 1, 2022 - December 31, 2022)		
	Action Steps	Person Responsible	Timeline/Due Date	Progress	Challenges	Modifications	Progress	Challenges	
	Establish who will be included in violation review discussions.	Administrator/ RJ Coordinator	8/31/2022	We have established who would be involved in "Problem Solving Circles" - Restorative Justice Coordinator, Family Engagement Officer, supervising officers, necessary service providers, and family/care providers who are involved in daily in the supervision of youth.	Referrals have been low so we have not had a lot of people engaged.	We will look at establishing a standard that officers will need to follow (i.e. having youth attend a Problem Solving Circle after reaching a certain number of VLRs).	We have established who would be involved in "Problem Solving Circles" - Restorative Justice Coordinator, Family Engagement Officer, supervising officers, necessary service providers, and family/care providers who are involved in daily in the supervision of youth.	Referrals have been low so we have not had a lot of people engaged. We are working on hiring another Program Specialist to assist with this initiative.	
	Create an in-house decision making grid to reference during violation review discussions.	Administrator/ RJ Coordinator	09/31/2022	Have not yet completed the in-house decision making grid.	We will meet to establish the standard for youth and others attending a Problem Solving Circle.	No modifications - will continue to work towards this goal.	Have not yet completed the in-house decision making grid.	We will meet to establish the standard for youth and others attending a Problem Solving Circle.	
	Compile quarterly data, identify trends, and present to stakeholders.	Administrator/RJ Coordinator	Quarterly	Data is being tracked, although numbers are low.	Referrals have been low so we have not had a lot of	No modifications - will continue to work towards this goal.	Data is being tracked, although numbers are low.	Referrals have been low so we have not had a lot of people engaged.	
	Compile FY23 EOY data, identify trends, and present to stakeholders.	Administrator/ RJ Coordinator	6/30/2023	Data is being tracked, although numbers are low.	Referrals have been low so we have not had a lot of	No modifications - will continue to work towards this goal.	Data is being tracked, although numbers are low.	Referrals have been low so we have not had a lot of people engaged.	
				Feedback: This is interesting!! I would					

Goal #2	Improve last fiscal year's closure success rate by at least 2%.							
Objective #1	At the end of FY23, successful closures will increase from 43.86% to 45.86%.			1st Quarter Report			2nd Quarter Report	
Target Date	6/30/2023			(July 1, 2022 - September 30, 2022)			(October 1, 2022 - December 31, 2022)	
	Action Steps	Person Responsible	Timeline/Due Date	Progress	Challenges	Modifications	Progress	Challenges
	Build internal substance abuse intervention services by working with PACES to hire an on-site Substance Abuse Liaison.	Administrator	6/30/2023	The on-site substance abuse liaison started with us in August.	No challenges.	No modifications.	The on-site substance abuse liaison started with us in August.	No challenges.
	Refer moderate to high risk probationers to in-house cognitive (TRACK) programming for review.	All Staff	Ongoing	A total of 6 youth probationers were referred to James Williamson, the in-house TRACK facilitator, in the reporting period (7/1-9/30). James facilitated the program to an additional 11 youth that had been referred to TRACK before the reporting period.	Due to shorter probation lengths, school schedules, and the number of court orders youth have to complete before the probation term is up, youth and officers have sometimes found it difficult to participate in TRACK.	James (TRACK facilitator), Kily (On-Site Mental Health Liaison), and Marisa (On-Site Substance Abuse Liaison) will work together to staff youth who are order to participate in all three. They will come up with a plan that best fits the needs of the youth.	A total of 7 youth probationers were referred to James Williamson, the in-house TRACK facilitator, in the reporting period (10/1-12/31). James also facilitated the program to an additional 6 youth that had been referred to TRACK before the reporting period (Quarter 1).	Due to shorter probation lengths, school schedules, and the number of court orders youth have to complete before the probation term is up, youth and officers have sometimes found it difficult to participate in TRACK.
	Have all staff take a refresher course in Motivational Interviewing.	All Staff	12/1/2022	On 09/27/2022, staff participated in a motivational interviewing refresher training facilitated by therapist Kily Nattier-Smith with the Wyandot Center.	No challenges.	No modifications.	On 09/27/2022, staff participated in a motivational interviewing refresher training facilitated by therapist Kily Nattier-Smith with the Wyandot Center.	No challenges.
	Track closures, compile quarterly data, identify trends, and present to stakeholders.	Administrator	Quarterly	Data is being tracked.	New spreadsheet to be made.	No modifications - will continue to work towards this goal.	Data is being tracked.	New spreadsheet to be made.
	Track closures, compile EOY data, identify trends, and present to stakeholders	Administrator	6/30/2023	Data is being tracked.	New spreadsheet to be made.	No modifications - will continue to work towards this goal.	Data is being tracked.	New spreadsheet to be made.
Objective #2	ISO Supervisors and Administrator will ensure that ISOs remain in compliance with KDOC standards for youth on supervision with Community Corrections.							
Target Date	6/30/2023			(July 1, 2022 - September 30, 2022)			(October 1, 2022 - December 31, 2022)	
	Action Steps	Person Responsible	Timeline/Due Date	Progress	Challenges	Modifications	Progress	Challenges
	ISO Supervisors will complete 1 audit every quarter for every	ISO II	Quarterly	Supervisors, Fareeda Washington and Kendra Peterson have completed 1 audit per ISO per quarter.	No challenges.	No modifications.	Supervisor Kendra Peterson completed 1 audit per ISO per quarter. In addition, audits on intakes were completed and YLS observations were conducted.	We were down one ISO supervisor during this time frame. The new ISO supervisor, Rene Rodriguez, started on December 22, 2022.
	ISO Supervisors will staff current clients with ISOs monthly.	ISO II	Monthly	Supervisors send out a compliance list to every ISO monthly and then meet with ISOs to discuss each case.	No challenges.	No modifications.	Supervisors send out a compliance list to every ISO monthly and then meet with ISOs to discuss each case.	We were down one ISO supervisor during this time frame. The new ISO supervisor, Rene Rodriguez, started on
	ISO Supervisors will send out a monthly compliance list to ISO's to ensure that KDOC standards and deadlines are met for clients (i.e., visits, YLS assessments, and caseplans).	ISO II	Monthly	Supervisors send out a compliance list to every ISO monthly and then meet with ISOs to discuss each case.	No challenges.	No modifications.	Supervisors send out a compliance list to every ISO monthly and then meet with ISOs to discuss each case.	No challenges.
	ISO Supervisors will complete an initial intake audit prior to case transfer to ISO.	ISO II	Ongoing	All (13) initial intake audits were completed during this timeframe.	No challenges.	No modifications.	All (17) initial intake audits were completed during this timeframe.	We were down one ISO supervisor during this time frame. The new ISO supervisor, Rene Rodriguez, started on December 22, 2022.

	Intensive Supervision and CR caseloads will remain manageable with 12 or fewer active youth at a time.	Administrator/ ISO II	Ongoing	Due to staff shortage and the number of youth increasing on ISP, we have not been able to keep caseloads under 12. We currently have 3 ISOs and 63 youth (including JCF) on supervision as of 11/21/2022. <i>Feedback: This is a great idea! Especially since KDOC is updating standards and having new hires.</i>	Due to staff shortage and the number of youth increasing on ISP, we have not been able to keep caseloads under 12. We currently have 3 ISOs and 63 youth on supervision as of 11/21/2022.	We are in the process of hiring one new ISO that will assist with case management.	Due to staff shortage and the number of youth increasing on ISP, we have not been able to keep caseloads under 12. We currently have 3 ISOs and 63 youth on supervision as of 11/21/2022. <i>Feedback: Started on the right track, little bump in the road but now that you are back in staff can get back to where you want to be once they are trained.</i>	Due to staff shortage and the number of youth increasing on ISP, we have not been able to keep caseloads under 12. We currently have 3 ISOs and 63 youth on supervision as of 11/21/2022.
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	3rd Quarter Report			Year-End Report		
	(January 1, 2023 - March 31, 2023)			(July 1, 2022 - June 30, 2023)		
Modifications	Progress	Challenges	Modifications	Progress	Challenges	Modifications
This has been completed.	Goal met - Restorative Justice Supervisor passed his certification for Parent-Adolescent Mediation. Two additional staff became Parent-Adolescent Mediators (Shakila Stewart and James Williamson).	No challenges.	This has been completed.	Goal met - Restorative Justice Supervisor passed his certification for Parent-Adolescent Mediation. Two additional staff became Parent-Adolescent Mediators (Shakila Stewart and James Williamson). Two youth and their families completed Parent Adolescent Mediation in FY2023.	No challenges.	This has been completed.
Having youth engage in earlier in the process (possibly pre-adjudication) would allow for numbers to increase. In order to get officers more involved with what we offer, we will hosting "Programs Lunch" in March so that all programs that we work with can come and explain to all court staff what they do. We are hoping this will allow staff to explain programs to their probationers and family more in detail, which in turn, will increase program participation.	Goal met - Resources currently used in the community by youth probationers include: Heartland 180 (after-school programming), Village Initiative (community service and mentoring), and Groundworks NRG (community service and life skills). The Restorative Justice Supervisor works with these agencies on a regular basis to maintain contact between our office and the programs that they offer. Our agency hosted a "Programs Lunch" on March 28th so that our agency could become more acquainted with programs in the community. One of our supervisors found another resource this quarter for community service - KC Dream Center.	Getting probationers to take advantage of opportunities offered by current partners is a challenge due to the number of court orders youth must finish before completing probation. In addition to that, probation sentence lengths are shorter. Having youth engage in earlier in the process (possibly pre-adjudication) would allow for numbers to increase. FEEDBACK: Keep pushing incentives, GR, 4:1, getting program hours in and finding ways to motivate them. If Goal is met no need to report on this next quarter.	No modifications.	Goal met - Since last quarter, Heartland 180 and One Heart are providing services to youth that are involved in Day Reporting. A Restorative Justice Specialist was hired and started with us in June 2023. Her responsibilities include providing in-house program and community/family support. She has been trained in Crossroads, Interactive Journaling, and Parent Project. During the summer, program hours and community service hours increased dramatically due to youth being out of school and staff working to take advantage of open schedules. This summer we also partnered with KC Farm School and Imanuel Christian Outreach to have youth complete community service hours.	No challenges - staff have been better about referring youth to programs. We will continue to work with youth and form plans that work with their schedule.	This has been completed.
Working to identify outcomes so that quality data can be	Data on programming and community programs is being tracked.	Establishing outcomes.	No modifications - will continue to work towards this goal.	Goal met - Data on programming and community programs is being tracked.	No challenges.	This has been completed.
Working to identify outcomes so that quality data can be	Data on programming and community programs is being tracked.	Establishing outcomes.	No modifications - will continue to work towards this goal.	Goal met - Data on programming and community programs is being tracked.	No challenges.	This has been completed.
	(January 1, 2023 - March 31, 2023)			(July 1, 2022 - June 30, 2023)		
Modifications	Progress	Challenges	Modifications	Progress	Challenges	Modifications
We will look at establishing a standard that officers will need to follow (i.e. having youth attend a Problem Solving Circle after reaching a certain number of VLRs). We are working with the cognitive facilitator on figuring out which youth would most benefit from this.	We have established who would be involved in "Problem Solving Circles" - Restorative Justice Coordinator, Family Engagement Officer, supervising officers, necessary service providers, and family/care providers who are involved in daily in the supervision of youth. This quarter, guidelines were given to staff to guide them in referring youth to the Problem Solving Circles (i.e., what are best situations to refer?).	Referrals have been low so we have not had a lot of people engaged. We are working on hiring another Program Specialist to assist with this initiative. We are also working with staff on a regular basis to get them to buy into the idea of Problem Solving Circles.	No modifications - will continue to work towards this goal.	Goal met - Since last quarter, two problem solving circles were held. Two more are scheduled in the coming weeks. We hired a "Restorative Justice Specialist" to assist with programming needs including Problem Solving Circles.	Having staff take advantage of Problem Solving Circles and making referrals to the program.	This has been completed.
No modifications - will continue to work towards this goal.	Staff were given a Problem Solving Circle guide that establishes the guidelines for referring youth. Court Services staff were also given this guide.	No challenges.	This has been completed.	Goal met - in-house decision making grid is currently being used to Problem Solving Circles.	No challenges.	This has been completed.
No modifications - will continue to work towards this goal.	Data is being tracked, although numbers are low.	Referrals have been low so we have not had a lot of people	No modifications - will continue to work towards this goal.	Goal met - Data is being tracked, although numbers are low.	No challenges.	This has been completed.
No modifications - will continue to work towards this goal.	Data is being tracked, although numbers are low.	Referrals have been low so we have not had a lot of people	No modifications - will continue to work towards this goal.	Goal met - Data is being tracked, although numbers are low.	No challenges.	This has been completed.

	3rd Quarter Report			Year-End Report		
	(January 1, 2023 - March 31, 2023)			(July 1, 2022 - June 30, 2023)		
Modifications	Progress	Challenges	Modifications	Progress	Challenges	Modifications
No modifications.	The on-site substance abuse liaison started with us in August.	No challenges.	This has been completed.	Goal met - on-site substance abuse liaison started with us in August 2022.	The on-site substance abuse coordinator resigned in August 2023 (in FY24). We are now	No modifications.
James (TRACK facilitator), Kily (On-Site Mental Health Liaison), and Marisa (On-Site Substance Abuse Liaison) will continue to work together to staff youth who are ordered to participate in all three. They will come up with a plan that best fits the needs of the youth.	A total of 4 youth probationers were referred to James Williamson, the in-house TRACK facilitator, for the reporting period (01/01/23-03/31/23). James also facilitated the program to an additional 1 youth that had been referred to TRACK before the reporting period, but continued to attend program into the reporting period.	Due to shorter probation lengths, school schedules, and the number of court orders youth have to complete before the probation term is up, youth and officers have sometimes found it difficult to participate in TRACK.	James (TRACK facilitator), Kily (On-Site Mental Health Liaison), and Marisa (On-Site Substance Abuse Liaison) will continue to work together to staff youth who are ordered to participate in all three. They will come up with a plan that best fits the needs of the youth.	Goal met - Numbers increased in Q4 because the on-site TRACK facilitator began facilitating to the Day Reporting group that met during the summer. This allowed the facilitator to come to Day Reporting once a week to facilitate to the group.	When clients are not already in the building, transportation and attendance can be a barrier. Also, due to shorter probation lengths, school schedules, and the number of court orders youth have to complete before the probation term is up, youth and officers have sometimes found it difficult to participate in TRACK.	No modifications - we will continue to work with ISO and CSOs on the importance of referring to TRACK.
No modifications.	Goal met.	No challenges.	This has been completed.	Goal met - another MI course is scheduled for December 2023.	No challenges.	This has been completed.
No modifications - will continue to work towards this goal.	Data is being tracked.	No challenges.	No modifications - will continue to work towards this goal.	Goal met - Data is being tracked.	No challenges.	No modifications - will continue to work towards this goal.
No modifications - will continue to work towards this goal.	Data is being tracked.	No challenges.	No modifications - will continue to work towards this goal.	Goal met - Data is being tracked. Our goal was to increase the successful closure rate to 45.86%. For FY23, we had 42.59% of successful closures. Although we did not meet the percentage of successful closures we would have liked to see, we believe that continuing with programming that addresses high domains and having a full staff, we hope to see more successful closures in the future.	No challenges.	No modifications - will continue to work towards this goal.
	3rd Quarter Report			Year-End Report		
	(January 1, 2023 - March 31, 2023)			(July 1, 2022 - June 30, 2023)		
Modifications	Progress	Challenges	Modifications	Progress	Challenges	Modifications
No modifications.	Supervisor Kendra Peterson completed 1 audit per ISO per quarter. In addition, audits on intakes were completed and YLS observations were conducted.	Our new ISO supervisor, Rene Rodriguez, started on December 22, 2022. Rene has been training during this quarter.	No modifications.	Goal met - Supervisors Kendra Peterson and Rene Rodriguez completed 1 audit per ISO per quarter. In addition, audits on intakes were completed and YLS observations were conducted.	No challenges.	This has been completed.
No modifications.	Supervisors sent out a compliance list to ISOs monthly and then met with ISOs to discuss each case.	The new ISO supervisor, Rene Rodriguez, started on December 22, 2022. Rene has been training during this quarter.	No modifications.	Goal met - Supervisors sent out a compliance list to ISOs monthly and then met with ISOs to discuss each case.	No challenges.	This has been completed.
No modifications.	Supervisors sent out a compliance list to ISOs monthly and then met with ISOs to discuss each case.	No challenges.	No modifications.	Goal met - Supervisors sent out a compliance list to ISOs monthly and then met with ISOs to discuss each case.	No challenges.	This has been completed.
No modifications.	All (8) initial intake audits were completed during this timeframe.	No challenges.	No modifications.	Goal met - In FY23 Q4, Eighteen (18) initial audits were completed. All 56 initial intake audits were completed during this fiscal year by ISO supervisors.	No challenges.	This has been completed.

During this time frame, we hired two new ISOs who are both due to start on February 2nd, 2023. We are hoping that once they are trained, we can start to see lower caseload numbers.	Due to staff shortage, we were not able to keep caseloads under 12. We had two new ISOs start on February 2, 2023 and have been training. They both have received their first cases in the last two weeks. As of 03/31, we have 4 ISOs and 47 youth on supervision. Once the new ISOs are fully trained, the cases will be distributed evenly and we should be at our goal.	Due to staff shortage, we were not able to keep caseloads under 12. We had two new ISOs start on February 2, 2023 and have been training. They both have received their first cases in the last two weeks. As of 03/31, we have 4 ISOs and 47 youth on supervision. Once the new ISOs are fully trained, the cases will be distributed evenly and we should be at our goal.	We have found that caseloads have been manageable at 14 active youth at a time. Our goal number can be moved from 12 to 14.	Goal met - We had two new ISOs start on February 2, 2023. They both received their first cases in March. As of 06/30, we had 4 ISOs and 55 youth on post-adjudicated supervision. The ISO assigned to the KJCC caseload has over 12 youth, but they are all detained. The other ISOs have less than 12, and have been able to spend better quality supervision with each client on their caseload.	No challenges.	This has been completed, although, we have found that caseloads were manageable at 14, so that number can increase if needed.
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FY2023 JCAB Annual

Once report is completed, submit Excel spreadsheet to Andrea.Juarez@ks.gov.

Report is due October 1, 2023

Judicial District: 29th Wyandotte County

Contact Information for Person Completing the Report:

Name: Bonnie Mejia

Title: Youth Services Division Administrator, Dept. of Community Corrections

Phone Number: (913) 573-2780

Email: bmejia@wyandotteks.org

Alternate Contact: Phillip Lockman

Contact Number: (913) 573-8099

Address: 738 Ann Avenue

Suite 120

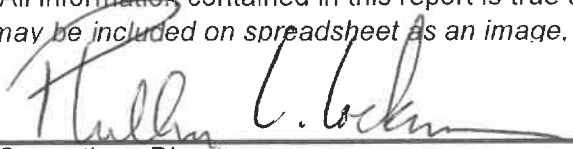
City: Kansas City State: Kansas ZIP: 66101

Please describe the JCAB process to collect information used to develop this report:

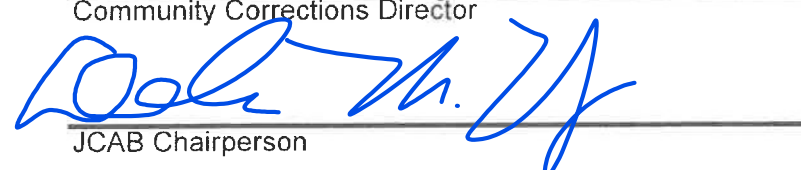
Community Corrections numbers are tallied by Bonnie Mejia and Court Services numbers are tallied by Curtis Ross. Probation officers, supervisors, and program supervisors are consulted for input into needed services. The report is reviewed by JCAB members and a meeting takes place for their input regarding the report. The JCAB makes recommendations and Bonnie Mejia updates the report.

FY2023 Annual JCAB Report Signatures

By signing this report, you are agreeing with the data contained herein for your judicial district, to be submitted to the Kansas Department of Corrections and the Kansas Juvenile Justice Oversight Committee. All information contained in this report is true and accurate, to the best of your knowledge. Signatures may be included on spreadsheet as an image, for submission purposes.


Community Corrections Director

9/14/23
Date


JCAB Chairperson

9/15/23
Date

Instructions:

Agency	29th judicial District							
Goal #1	Achieve or maintain a success rate of 75% or higher; or improve last							
Objective #1	At the end of FY 23, less than 25% of all cases discharged will be due to			1st Quarter Report			2nd Quarter Report	
Target Date	06/31/2023			(July 1, 2022 - September 30, 2022)			(October 1, 2022 - December 31, 2022)	
	Action Steps	Person Responsible	Timeline/Due Date	Progress	Challenges	Modifications	Progress	Challenges
	Refer all probationers moderate to high risk in the companion (FY 23 Target Population) sub-scale to in house cognitive (TRACK) programming for review.	All staff	On-going	Following the initial LSCMI / WRNA assessment completed by intake ISO Robyn Ayers, probationers are flagged on an internal spreadsheet identifying probationers moderate to high risk in the companion's subscale. The spreadsheet is reviewed by Cognitive Facilitator Kimberly Daugherty to coordinate services with the ISO and probationer.	This agency's cognitive program currently has no curriculum to offer services to the sex offender population.	In the 2 nd quarter, staff will participate in refresher training on how to utilize the EPIC tool, Behavioral Analysis, and the Carey Guide related to companions to work with probationers with anti-social friends. This training will take place during the October and November staff meetings.	Following the initial LSCMI / WRNA assessment completed by intake ISO Robyn Ayers, probationers are flagged on an internal spreadsheet identifying probationers moderate to high risk in the companion's subscale. Since October of 2022, a staff meeting was conducted weekly to review case management requirements, policies, and epic/Carey Guide tools.	This agency's cognitive program currently has no curriculum to offer services to the sex offender population. On 01/04/2023. TRACK supervisor Kimberly Daugherty vacated his position.
	All staff will participate in refresher training on core correctional practices, Epics, Motivational Interviewing, etc.	Administrator	12/31/2022	On 09/27/2022, staff participated in a motivational interviewing refresher training facilitated by therapist Kily Nattier-Smith with the Wyandot Center.	None	Staff will participated in an in--house epics refresher facilitated by Cognitive Facilitator Kimberly Daugherty on 10/18/2022.	Staff participated in an in-house epics refresher with Kimberly Daugherty on 10/18/2022.	None
	All probationers moderate to high in attitudes / orientation, companions, emotional personal, substance abuse subscales at intake to notify in-house providers to review.	Intake Officer (ISO Ayers)	On-going	Following the initial LSCMI / WRNA assessment completed by intake ISO Robyn Ayers, probationers are flagged on an internal spreadsheet moderate to high risk in the sub-scales stated in the action step. The spreadsheet is reviewed by Ellen Knocke, Wyandotte County Liaison. Ellen reaches out to the probationer moderate to high risk in emotional/personal to link the probationer with services. Ellen will also notify the BHC team if the probationer may meet the criteria for the BHC specialty court. Drug Court Administrator, Calvin Johnson reviews probationers moderate to high risk in substance abuse for	None	None	Following the initial LSCMI / WRNA assessment completed by intake ISO Robyn Ayers, probationers are flagged on an internal spreadsheet moderate to high risk in the sub-scales stated in the action step. The spreadsheet is reviewed by Ellen Knocke, Wyandotte County Liaison. Ellen reaches out to the probationer moderate to high risk in emotional/personal to link the probationer with services. Ellen will also notify the BHC team if the probationer may meet the criteria for the BHC specialty court. Drug Court Administrator, Calvin Johnson reviews probationers moderate to high risk in substance abuse for consideration to participate in the Drug Court program.	TRACK supervisor Kimberly Daughtry vacated her position and TRACK facilitator James Williamson is currently the interim.
Objective #2	Increase referrals to both Drug and Behavioral Courts by 10% in FY 23.							

Target Date	06/31/2023			(July 1, 2022 - September 30, 2022)			(October 1, 2022 - December 31, 2022)	
	Action Steps	Person Responsible	Timeline/Due Date	Progress	Challenges	Modifications	Progress	Challenges
	Identify probationers moderate to high risk in the substance abuse sub-scale of the LSCMI / WARNA and refer to Drug Court for review.	All Staff	On-going	Drug Court received 22 referrals during the first quarter of FY 23. This is a 72% increase from FY 22. Administrator Calvin Johnson reviews an internal spreadsheet that identifies probationers flagged for being moderate to high in substance abuse. Mr. Johnson coordinates with the assigned supervision office to determine if the probationer meets criteria for the Drug Court Program.	A probationer might be excluded as a high risk probationer based on the initial LSCMI / WARNA assessment due to the probationer not accurately self-reporting criminogenic behavior or not having enough collateral information. The risk/needs assessment must be updated to see if a probationer is eligible based on a probationer's non-compliant behavior which delays a probationer from possibly entering into the Drug Court Program.	none	Drug Court received 11 referrals during the second quarter of FY 23. Administrator Calvin Johnson reviews an internal spreadsheet that identifies probationers flagged for being moderate to high in substance abuse. Mr. Johnson coordinates with the assigned supervision office to determine if the probationer meets criteria for the Drug Court Program.	None
	Identify probationers moderate to high risk in the emotional personal sub-scale of the LSCMI / WARNA and refer to Behavioral Health Court for review.	All Staff	On-going	Behavioral Health Court received 7 referrals during first quarter of FY 23. This is a 28% increase from the first quarter of FY 22. Ellen Knocke with the Wyandot Center reviews an internal spreadsheet that identifies probationer moderate to high in emotional personal. Ellen will notify the BHC team of the probations SPMI status for consideration to participate in BHC court.	None	None	Behavioral Health Court received 6 referrals during Second quarter of FY 23. Ellen Knocke with the Wyandot Center reviews an internal spreadsheet that identifies probationers moderate to high in emotional personal. Ellen will notify the BHC team of the probations SPMI status for consideration to participate in BHC court.	None

Goal #2	Target successful reentry of probationers who are considered moderate							
Objective #1	high risk in the companions subscale.			1st Quarter Report			2nd Quarter Report	
Target Date	06/31/2023			(July 1, 2022 - September 30, 2022)			(October 1, 2022 - December 31, 2022)	
	Action Steps	Person Responsible	Timeline/Due Date	Progress	Challenges	Modifications	Progress	Challenges

	Identify all probationers moderate to high risk in the companions sub scale of the LSCMI / WARNA and refer to in house cognitive programing.	All Staff	On-going	Following the initial LSCMI / WRNA assessment completed by intake ISO Robyn Ayers, probationers are flagged on an internal spreadsheet identifying probationers moderate to high risk in the companion's subscale. The spreadsheet is reviewed by Cognitive Facilitator Kimberly Daugherty to coordinate services with the ISO and probationer.	None	None	Following the initial LSCMI / WRNA assessment completed by intake ISO Robyn Ayers, probationers are flagged on an internal spreadsheet identifying probationers moderate to high risk in the companion's subscale. The spreadsheet is reviewed by Cognitive Facilitator Kimberly Daugherty to coordinate services with the ISO and probationer	Cognitive Supervisor Kimberly Daugherty vacated her position and Cognitive Facilitator James Williamson is currently the interim.
	All staff will participate in refresher training on all in house cognitive services offered to probationers.	Administrator	12/31/2022	Staff participated in a refresher of all cognitive services offered in House facilitated by Kimberly Daugherty.	None	None	In March of 2023. staff will participate in an 18-module curriculum facilitated by the Adult Division Administrator. A module will be delivered at monthly staff meetings and will advance staff's skills in evidence-based practices.	None

	3rd Quarter Report			Year-End Report		
	(January 1, 2023 - March 31, 2023)			(July 1, 2022 - June 30, 2023)		
Modifications	Progress	Challenges	Modifications	Progress	Challenges	Modifications
There will continue to be weekly staff meetings in preparation for the KDOC review of this agency in FY 23. Staff will review evidence based practices, polices, and EPICS/Carey Guide tools. In May of 2023, staff will participate in an 18-module curriculum facilitated by the Adult Division Administrator. A	Following the initial LSCMI / WRNA assessment completed by intake ISO Robyn Ayers, probationers are flagged on an internal spreadsheet identifying probationers moderate to high risk in the companion's subscale. Due to KDOC's review of this agency concluding in April and the development of the FY 24 comp plan, the delivery of the evidence based curriculum will be delayed to May of 2023.	This agency's cognitive program currently has no curriculum to offer services to the sex offender population. On 01/04/2023, TRACK supervisor Kimberly Daugherty vacated his position and James Williamson was appointed as the Interim TRACK supervisor.	In May of 2023, staff will participate in an 18-module curriculum facilitated by the Adult Division Administrator. A module will be delivered at monthly staff meetings and will advance staff's skills in evidence-based practices.	In FY 23, a total of 355 probationers were discharged from supervision. Of the 355 cases closed, 80% were deemed successful or not revoked from probation compared to 20% whose probation was revoked and remanded to the Kansas Department of Corrections. Following the initial LSCMI / WRNA assessment, completed by intake ISO Robyn Ayers, probationers are flagged on an internal spreadsheet identifying probationers moderate to high risk in the companion's subscale. The spreadsheet is reviewed the Cognitive Facilitator to coordinate services with the ISO and probationer.	Probationers may be fully employed and/or engaged in other services preventing them the time to participate in MRT. To ensure the criminogenic needs in companions (target population) and attitudes/orientation are addressed, staff use other cognitive tools such as the Carey Guides to ensure they address these criminogenic needs.	Orientation for MRT is currently held monthly for new referrals. In FY 24, orientation will be changed to bi-weekly in an attempt to engage probationers faster in the MRT program.
None	Action Step Completed	Action Step Completed	Action Step Completed	On 09/27/2022, staff participated in a motivational interviewing refresher training facilitated by therapist Kily Nattier-Smith with the Wyandot Center. Staff also participated in an in-house	None	In FY 24, this agency will participate in a two-day motivational interviewing training. This training will be a
In 3rd quarter Ellen Knocke will keep stats to gage the impact she is having with her contacting probationers as soon as they are assigned to supervision and the success of immediately connecting the probationer with services.	Following the initial LSCMI / WRNA assessment completed by intake ISO Robyn Ayers, probationers are flagged on an internal spreadsheet moderate to high risk in the sub-scales stated in the action step. The spreadsheet is reviewed by Ellen Knocke, Wyandotte County Liaison. Ellen reaches out to the probationer moderate to high risk in emotional/personal to link the probationer with services. During the 3rd quarter Ellen identified 39 probationers with prior services with the Wyandot Center out of 86 screened with having emotional risk per the LSCMI/WRNA. Out of the 86 probationers, 31 were reconnected with services.	None	None	Following the initial LSCMI / WRNA assessment completed by intake ISO Robyn Ayers, probationers are flagged on an internal spreadsheet moderate to high risk in the sub-scales stated in the action step. The spreadsheet is reviewed by Ellen Knocke, Wyandotte County Liaison. Ellen reaches out to the probationer moderate to high risk in emotional/personal to link the probationer with services. During the 4th quarter, Ellen identified 41 probationers with prior services with the Wyandot Center out of 77 screened with having emotional risk per the LSCMI/WRNA. Out of the 77 probationers, 37 were reconnected with services.	None	None

	(January 1, 2023 - March 31, 2023)			(July 1, 2022 - June 30, 2023)		
Modifications	Progress	Challenges	Modifications	Progress	Challenges	Modifications
None	Drug Court received 19 referrals during the third quarter of FY 23. The Drug Court team is fully staffed as of 01/06/2023. Ashley Brown transferred from the Behavioral health Coordinator to the Drug Court Coordinator. In this role, Ashley will absorb the responsibility of screening participants into the Drug Court program.	None	None	Follow sentencing, all probationers participate in a risk/needs assessment (LSCMI or WRNA). Probationers are referred to the Drug Court program if they meet the entry criteria. Drug Court received 21 referrals during the 4th quarter of FY 23. In FY 23 there was an increase of 38% in referrals from FY 22.	In May of 2023, due to staffing, referrals were placed on a waiting list.	In FY 24, the offender work force position will be converted into a drug court ISO to allow the drug court program to expand. Employment services will move in-house to utilizing community partners.
None	Behavioral Health Court received 11 referrals during 3rd quarter of FY 23. Ellen Knocke with the Wyandot Center reviews an internal spreadsheet that identifies probationers moderate to high in emotional personal. Ellen will notify the BHC team of the probationers SPMI status for consideration to participate in BHC court. In FY 23, Ellen identified 86 probationers having an emotional risk per the Risk Needs Assessment. Of the 86, 31 meet the criteria for Behavioral Health Court.	None	None	Ellen Knocke with the Wyandot Center reviews an internal spreadsheet that identifies probationers moderate to high risk in the emotional personal subscale of the LSCMI/WRNA assessments. Ellen will notify the probation officer of the probationers SPMI status for consideration to make a referral to behavioral health court. In FY 23, Ellen identified 131 probationers having an emotional risk per the Risk Needs Assessment. Of the 131, 37 met the criteria for Behavioral Health Court. In the 4th	None	None
	3rd Quarter Report			Year-End Report		
	(January 1, 2023 - March 31, 2023)			(July 1, 2022 - June 30, 2023)		
Modifications	Progress	Challenges	Modifications	Progress	Challenges	Modifications

James Williamson created a referral form and updated staff with a referral process for in-house cognitive services.	Following the initial LSCMI / WRNA assessment completed by intake ISO Robyn Ayers, probationers are flagged on an internal spreadsheet identifying probationers moderate to high risk in the companion's subscale. The spreadsheet is reviewed by Cognitive Facilitator Kimberly Daugherty to coordinate services with the ISO and probationer. James Williamson created a referral form and updated staff with a referral process for in-house cognitive services. In the 2nd Quatre of FY 23, 28 referrals were completed for cognitive programming.	None	None	Following the initial LSCMI / WRNA assessment completed by intake ISO Robyn Ayers, probationers are flagged on an internal spreadsheet identifying probationers moderate to high risk in the companion's subscale. The spreadsheet is reviewed by Cognitive Facilitator James Williamson to coordinate services with the ISO and the probationer. James Williamson created a referral form and updated staff with a referral process for in-house cognitive services. In the 4th quarter of FY 23, 21 referrals were completed for cognitive programming.	None	None
None	Due to KDOC's review of this agency concluding in April and the development of the FY 24 comp plan, the delivery of the evidence based curriculum will be delayed to May of 2023.	None	In May of 2023. staff will participate in an 18-module curriculum facilitated by the Adult Division Administrator. A module will be delivered at monthly staff meetings and	Staff participated in a refresher of all cognitive services offered in House by Kimberly Daugherty in the 1st Quarter of FY 23.	None	The Adult Division Administrator, Ryan Lockamy participated in a training facilitated by the Carey Group to teach staff an 18-module curriculum to advance staff

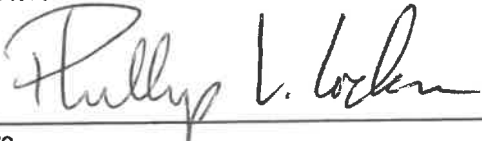
FY23 Community Corrections Year-End Outcome Report Signatory Approval Form

Judicial District: 29th

Agency Director: Phillip Lockman

Report Period: July 1, 2022 - June 30, 2023

My signature certifies that I did author this report, and assist in the compilation and analysis of the data cited therein.


Signature _____ Date 9/28/2023

My signature certifies that the Community Corrections Advisory Board/Governing Board reviewed the Year-End Report of Outcomes for Fiscal Year 2023 and agreed with the findings and discussion therein.


Advisory/Governing Board Chairperson _____ 9/27/2023
Address: 710 N 7th Street, Suite 10, Kansas City, KS 66101
Phone: 913-573-2760 Fax: E-mail: dmitchell@wycokck.org

My signature certifies that the Board of County Commissioners reviewed the Year-End Report of Outcomes for Fiscal Year 2023 and agreed with the findings and discussion therein.

Board of County Commissioners Chairperson (Host County only) Date
Address:
Phone: Fax: E-mail: