



Public Works and Safety Committee
Standing Committee Meeting Agenda
Monday, August 28, 2023
5:00 PM

Location: HYBRID

We invite you to view the meeting in person in the 5th-floor conference room, suite 515, Municipal Office Building, 701 N 7th Street, Kansas City, Kansas, or virtually via a Zoom webinar.

Please click the link below to join the webinar:

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Name

Absent

Commissioner Melissa Bynum, Chair

☐

Commissioner Christian Ramirez

☐

Commissioner Harold Johnson

☐

Commissioner Angela Markley

☐

Commissioner Mike Kane

☐

Tom Groneman, BPU Board Member

☐

I. Call to Order/Roll Call

II. Revisions to August 28, 2023, Agenda

III. Approval of standing committee minutes from October 24, 2022.

IV. Committee Agenda

Item No. 1 - GRANT: FY23 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM

Synopsis: The Kansas City Kansas Police Department has been allocated \$103,380 in federal grant funding for FY2023. The project period spans from 10/1/2022 - 9/30/2026, with no match required, submitted by Laura Cromwell, Management Analyst, Kansas City, Kansas Police Department.

Tracking #: 212642

Item No. 2 - GRANT: VIOLENCE AGAINST WOMEN ACT (VAWA)

Synopsis: Approval to apply for a Violence Against Women Act grant in the amount of \$34,304, with a match of \$9,090.00, submitted by Wendy Medina, Program Supervisor, Victim Services Unit, Kansas City, Kansas Police Department.

Tracking #: 212660

Item No. 3 - REPORT: PARKS AND RECREATION QUARTERLY UPDATE

Synopsis: The Parks and Recreation team will provide a quarterly update on new initiatives, programs, and challenges, submitted by Angel Ferrara, Director of Parks & Recreation.

Tracking #: 212652

V. Public Agenda

VI. Adjourn

**PUBLIC WORKS AND SAFETY
STANDING COMMITTEE MINUTES
Monday, October 24, 2022**

The meeting of the Public Works and Safety Standing Committee was held on Monday, October 24, 2022, at 5:00 p.m., remotely via Zoom or on-site. The following members were present: Commissioner Bynum, Chairman; Commissioners Ramirez (arrived at 5:37 p.m.), Johnson, Markley, Kane; and BPU Board Member Tom Groneman. The following officials were also in attendance: Bridgette Cobbins, Assistant County Administrator; Casey Meyer, Senior Counsel; Ashley Scott, Director of Animal Services; Troy Shaw, County Engineer; Jeff Miles, Fleet Manager; Dave Reno, Public Works Community Engagement Officer; and Monica Sparks, Acting UG Clerk.

Chairman Bynum said before I call the meeting to order, I want to announce that some committee members, staff, and public are attending by Zoom as well as some on-site.

All participants joining virtually should mute phones when not speaking to avoid background noise. During the meeting, please make sure we announce ourself by name and title when we speak so the public that's watching knows who's speaking. This is critical given the number of remote participants we have. It's also guidance from our current Kansas Attorney General.

The public is allowed to participate by Zoom or submit comments by email prior to the meeting, and those are included in the record of our meeting. The public is also able to indicate their intent to provide remote public comment by contacting our Clerk's Office by 5:00 p.m. the Thursday prior to the meeting. Then the public also has the opportunity to provide comments either by phone, Zoom, or here in the 5th floor conference room this evening.

Chairman Bynum called the meeting to order. Roll call was taken and all members were present as shown above.

Chairman Bynum said we don't have any revisions to our meeting tonight.

Approval of standing committee minutes from August 22, 2022, meeting. **Commissioner Kane made a motion, seconded by Commissioner Markley, to approve the minutes.** Roll call was taken and there were five “Ayes,” Groneman, Kane, Markley, Johnson, Bynum.

Chairman Bynum said we have an item that we’re placing first tonight. Normally our requests to appear are at the end of our meetings, but we have a citizen who has tried twice to speak on our Public Agenda, and both times our meetings have ran fairly long and she’s not been able to stay online with us. So, we want to allow her to actually go first so that that does not happen again.

Public Agenda

Item No. 1 – 211885...APPEARANCE: CHRISTEN FORNAL-HIGBEE

Synopsis: Appearance by Christen Fornal-Higbee to discuss that the KCK Animal Services is full. Strays are not being picked up because there is no place to house them.

Chairman Bynum asked, Christen Fornal-Higbee, are you here or online, either one? **Ms. Fornal-Higbee** said online. **Chairman Bynum** said thank you for your patience and being able to appear. If you would give us your name and city of residency, you have three minutes to make your comments.

Christen Fornal-Higbee, Kansas City, KS, said I live off of 63rd St. Over the summer, my husband and I found two stray puppies wondering our neighborhood. For the sake of our children and our own pets, we decided to contain them in our garage since we don’t have a fence. The following day, we called Animal Control. We were put on number 14 of the stray pickup list; number 14. It took almost two weeks of checking with Animal Services and reaching out to any other animal shelter within our area and Johnson County before we were able to get these pups placed with the Humane Society.

I have since spoken with Ashley Scott, the Director of Animal Services. She informed me that although the shelter on Park Drive has 65 kennels, they average between 10-20 people on the stray pickup list on any given day. She also added that summer and winter are their highest rates, I guess you would say.

In speaking with you all, I only wish to highlight that these stray animals are a public safety issue for our human community but also our own pets. Parvo is a very vicious and transferrable disease in canines. So, I was just wanting to bring that to you guys' attention. I checked the website for Animal Services and it seems like they're full like every week. This is an ongoing issue that I hope we can pragmatically solve, if there is any way of solving. That's all. Thank you so much for your time.

Chairman Bynum said thank you and thanks again for having patience with our processes and even allowing you to speak. Ashley Scott might be here present in the room. Am I correct. Yes. You certainly may step to the podium and give us some remarks. I have quite a few thoughts of my mine that I probably won't share most of them. But I will say that we need a bigger and better animal shelter. We all know that. Other than that, I'll probably keep my remarks to myself. But if you don't mind, just address it quickly. You're coming up on the agenda anyway. So after that, you can just stay put.

Ashley Scott, Director of Animal Services, said so, yes, I would agree that our busiest time is summer and winter, which have the worst conditions for animals to be out in. So a lot of times, yes, we are very full. I would agree that we do not max out over 25 animals on our stray confine list, which is honestly, I know, not ideal, but it is still very good compared to the rest of the shelters around us.

I have changed, in the last two months, our cat intake and the way we intake small puppies and dogs, and that is helping keep bigger dog kennels open. I can say like two weeks ago, we probably had 15 people on our list. Today we have zero. We have no people on our stray confine list for dogs, we only have 3 people for cats and those will get called Thursday morning after surgeries Wednesday. So, we are doing the best that we can with the resources that we do have.

I do appreciate you taking the time and patience with us. I know sometimes it is a longer process before we can get an animal in, but we try to provide resources for those people that are willing to hang onto those animals such as food, cages, shelter, anything that could possibly help, and we try to get you in as fast as we can.

Chairman Bynum said I appreciate your comments. I will say that in our communications over the last few months, you've indicated to me that we've made great strides in hiring. We were down quite a significant number of Animal Services officers and you've made a lot of headway with that. It really does matter as far as not only space, but enough staff to respond. **Ms. Scott** said people to care for them.

Chairman Bynum said I'm willing, in spite of the fact that I, 100% believe we need a new bigger shelter. You've done a remarkable amount of work in bringing us as far as you have. It is very much appreciated. People do understand that once they interact with Animal Services and see the work you're trying to do.

Ms. Scott said we do have people that are very patient, very willing once we explain our processes. Like you said, it is about that too a lot of the time. But, again, we try to provide them resources to get them through that time. They're usually very willing to do that for us.

Chairman Bynum said we're grateful for people like this lady who's willing to keep the dog for two weeks until we can take it or the Humane Society takes it. So, we're grateful to that population as well.

Action: For information only.

Committee Agenda

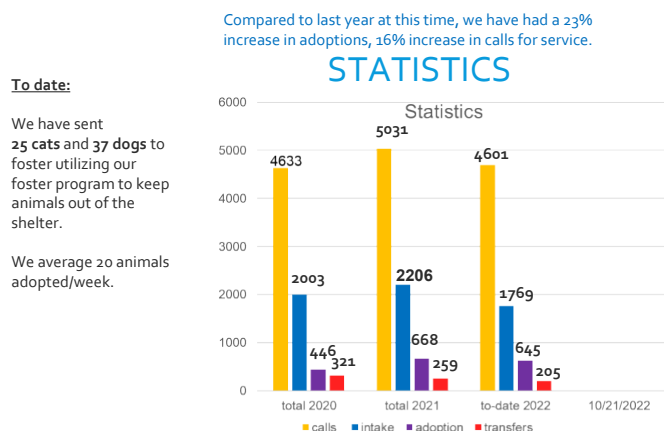
Item No. 1 – 212028...ORDINANCE: ORDINANCE AMENDING CHAPTER 7 (ANIMAL REGULATIONS) OF THE CODE OF ORDINANCES

Synopsis: Requesting approval for amendments to Chapter 7 of the Animal ordinances: Sections 7-2 (Penalty), 7-79 (Cruelty and Neglect of Animals), 7-216 (Dangerous Animals), 7-217 (Vicious Animals), and adding new Section 7-82 regarding a Reckless Pet Owner declaration and violation, submitted by Casey Meyer, Senior Counsel; and Ashley Scott, Director of Animal Services.

Chairman Bynum said, Casey Meyer, I'll let you start it off and then we'll take it from there.

Casey Meyer, Senior Counsel, said Animal Services, specifically, the Director Ashely Scott, requested these amendments. When we were discussing this, we met with County Administration, Bridgette Cobbins; and Municipal Court, we included Meghan Shultz; as well as the Prosecutor's

Office. The Prosecutor could not be here tonight. We just wanted to make sure everybody was on the same page and that we understood everything that we were trying to do. I'm going to let Ashley take it from there.



Ashley Scott, Director of Animal Services, said the first slide, I just wanted to share some information for everyone. It's just some statistics for you guys. You can kind of see, obviously, COVID kind of messed some things up. So, 2020 is an "eh" year. 2021 is when we really started to kind of getting back into real numbers. As you can see, total adoptions for 2021 was 668. Today, this morning, we're at 645. So, I expect to hit that. My goal is to hit that 700 number by December 31st, which I think that we easily can make.

You can see that we still transfer animals as much as possible. Our intake, I would expect that it probably would be actually greater than what you're seeing today, but, again, we had one officer for almost probably five months of this year, which was during the summer, which was our busiest season, so we were limited on the amount of animals we were able to take or else I'd see that number probably greater than 2021 already.

Calls. You can see even though we only had one officer the majority of the year, our calls are almost at 2021 and we still have two months to go. So, our call rate is increasing significantly. I expect that number to probably skyrocket as we get our new officers trained and we're able to answer more calls.

I did start a foster program about April of this year. So far, we have had 25 cats and 37 dogs that went to foster. They pretty much stayed in foster and got adopted through the foster program. So, that's 37 dogs and 25 cats that did not take a single kennel this year. I know it's a small number, but it's still a big deal for us because those dogs could have sat there a lot longer in

our kennels than that two-week timeframe to get adopted in the Foster. I will say right now, we kind of average about 20 animals adopted per week. About 50-63 animals adopted per month. So, we still do very well considering we're such a small shelter.

SEC. 7-2. PENALTY.

- (f) Any person violating section 7-216 shall, upon conviction, be punished by a fine of not less than \$500.00 nor more than \$1,000.00, by imprisonment in the county jail for a term not to exceed 180 days, or by both such fine and imprisonment. The court may, in its discretion, revoke the license for the animal(s), or refuse to return the animal(s) back to the owner, keeper, or harborer. In addition to the foregoing penalties, any person who violates this article shall pay all expenses, including shelter, food, handling, and veterinary care necessitated by the enforcement of this article.
- (g) Any person violating section 7-217 shall, upon conviction, be punished by a fine of not less than \$500.00 nor more than \$1,000.00, by imprisonment in the county jail for a term not to exceed 180 days, or by both such fine and imprisonment. Violation of section 7-217 shall constitute a misdemeanor. Upon conviction of keeping a ~~dangerous~~ vicious animal, the municipal court judge may order restitution be paid to the victim up to the maximum amount allowed by law. The owner of a vicious animal shall pay all costs associated with impoundment, removal, or euthanasia of said animal. The owner shall pay any other associated costs incurred.

Getting into the ordinance changes that I have. The first one I would like to bring up will be this. It's pretty simple. It's simply changing the dangerous animal to vicious animal. That is because it is referencing 7-217, which is Vicious Animal. The language, to me, is wrong and it needs to stay consistent with the section. So, I'm just asking to make it consistent.

SEC. 7-79. CRUELTY TO AND NEGLECT OF ANIMALS.

- (h) Tethered animals must not:
 - (1) Be tethered unattended to any utility pole, parking meter, building, structure, fence, sign, tree, shrub, bench or other object on public property or on private property without the prior permission of the person or agency in charge thereof, and no pet animal shall be tethered within ten feet of, or in such a manner as to permit it to intrude upon, neighboring property, a public sidewalk or street;
 - (2) Be tethered directly with chains or other tethers, restraints or implements without the proper use of a collar, harness or other device designed for tethering;
 - (3) Be tethered with a chain, leash, rope or tether that is shorter than ten feet in length;
 - (4) Be tethered with a chain, leash, rope, collaring device, tether, or any assembly or attachments thereto that due to weight, inhibit the free movement of the animal within the area tethered;
 - (5) Tether ~~a dog~~ any animal in such a manner as to cause injury, strangulation, or entanglement of the ~~dog~~ animal on fences, trees, posts or other man-made or natural obstacles.

The second thing I would like to respectfully ask to change would be tethering any animal in such a manner as to cause injury, strangulation, or entanglement of the animal on fences, trees, posts, or other man-made or natural obstacles. I'm asking to change that from dog to any animal because I see so many times other animals are chained where they're not supposed to be chained or shouldn't be chained and it's caused strangulation or other issues. So, it's not just dogs. It's other

animals in our city that have this problem and it's not right so I would like to change that to make it, again, consistent with the other animals that are suffering because of this.

SEC. 7-216. DANGEROUS ANIMALS.

- (a) It shall be unlawful for the owner of any animal to keep or maintain such animal in the city so as to constitute a dangerous animal. A dangerous animal is any animal which has done any of the following:
 - (1) Caused a bite injury, other than a bite that resulted in great bodily harm, disfigurement, or death, to any person, or
 - (2) Killed another dog or cat.
- (b) A "bite injury" is any contact between an animal's mouth and teeth and the skin of a bite victim which causes visible trauma, such as a puncture wound, laceration, abrasion, ~~bruise~~ or other piercing of the skin.

The next thing I'd like to talk about would be the dangerous animals. I would like to change the word bruise and remove that and bite injury so that it would read, a bite injury is any contact between an animal's mouth and teeth and the skin of a bite victim which causes visible trauma, such as a puncture wound, laceration, abrasion, or other piercing of the skin.

From my research, we pretty much are the only one in the KC metro or really in Kansas that have the word bruise included in there. So, I would just like to make it consistent matching the rest such as Lawrence and Olathe, for instance, have the same wording without the bruise in there.

SEC. 7-216. DANGEROUS ANIMALS.

- (h) Upon conviction of keeping a dangerous animal, and the animal returning to its owner, the animal shall be kept subject to the following standards:
- (5) *Insurance.* All owners, keepers or harborers of dangerous animals must within ten days of conviction provide proof to the director of animal control of public liability insurance in a single incident amount of ~~\$4,000,000~~ 500,000 for bodily injury to or death of any person or persons or for damage to property owned by any persons which may result from the ownership, keeping or maintenance of such animal. The insurance policy will provide that no cancellation of the policy will be made unless ten days written notice is first given to the director of animal control.

The next thing about the dangerous animal violation or ordinance, I would like to ask that the \$1M insurance policy be changed to \$500K. That's simply because for a lot of people, that's just not realistic. They're not able to meet that, which means they're not in compliance with us. This is still one of the higher numbers in the area. It mimics Lawrence Humane Society, which also has a \$500K. Other cities around us such as Olathe and even Kansas City, MO, have \$100K. I think \$500K is still sufficient because we still want it to be enough, but \$1M is not realistic.

Commissioner Kane asked, how much does \$500K cost the people? **Ms. Scott** said I wouldn't know that. **Commissioner Kane** asked, can we find out? **Ms. Scott** said um-hum. **Commissioner Kane** said all right. Thank you.

SEC. 7-217. VICIOUS ANIMALS.

It shall be unlawful to keep, possess, or harbor a vicious animal within the city limits. A vicious animal means any animal which has caused great bodily harm, disfigurement, or death to any person.

(a) A vicious animal does not include an animal that has caused great bodily harm to any person while a person was committing a criminal offense on the property of the owner, keeper, harbinger of the animal. The provisions of this article shall not apply to a police dog being used to assist one or more law enforcement officers acting in an official capacity.

(b) Upon conviction, the court shall order that the animal be removed from the city/humanely euthanized and direct the director of animal control to ensure that the order is enforced. Upon an order of removal, the owner, keeper or harbinger of the animal shall remove it within fourteen days of the order/humanely euthanized, and direct the director of animal control to ensure that the order is enforced.

(c) If the court orders removal per subsection (b), the owner shall provide proof of removal to the Municipal Court clerk through an affidavit with the address at which the animal will reside, no later than five business days after the fourteen day removal period.

(d) Failure to comply. It shall be unlawful for the owner, keeper, harbinger of an animal ordered removed from the city per subsection (b) to fail to comply with the provisions of this section. In addition, failure to comply with the provisions of (b) or (c) is deemed a separate offense. Any animal found to be the subject of a violation of (b) shall be subject to immediate seizure and impoundment. Upon conviction of a violation of subsection (b), the court shall order that the animal be humanely euthanized. If an appeal is timely filed, the Municipal Court shall suspend the euthanasia order pending the final determination of the court in which the appeal is under review.

Ms. Scott said the next thing would be vicious animals. I kind of requested and we had a lot of discussion about how to add more to this because simply, it was basically saying what a vicious animal was and if you were found guilty of owning a vicious animal, you either removed it from the city or have it humanely euthanized; but there's nothing, just like the dangerous animal ordinance, there's not a failure to comply. So, I think it's just a good idea to have that failure to comply in case the animal is still found within the city limits, then what do we do. I don't want that situation to happen. Again, these animals have usually disfigured someone or caused great bodily harm. They should not be—not following court orders. So, I am asking to add in several things.

One, have it changed to, upon conviction, the court shall order the animal be removed from the city or humanely euthanized and direct the Director of Animal Control to ensure that the order is enforced. Upon an order of removal, the owner, keeper or harbinger of the animal shall remove it within 14 days. So, previously we did not have even the 14 days, so it is really hard to enforce. As Animal Control, we don't have a set amount of days that the animal should be removed from the city so, again, it just gives more specifics to that ordinance.

If the court orders removal per subsection (b), the owner shall provide proof of removal to the Municipal Court Clerk through an affidavit with the address at which the animal resides, no later than 5 business days after the 14-day removal period.

It goes into then the failure to comply. It shall be unlawful for the owner, keeper or harbinger of an animal ordered removed from the city per subsection (b) to fail to comply with the provisions

of this section. In addition, failure to comply with the provisions of (b) or (c) is deemed a separate offense. Any animal found to be the subject of a violation of (b) shall be subject to immediate seizure and impoundment. Upon conviction of a violation of subsection (b), the court shall order that the animal be humanely euthanized. If an appeal is timely filed, the Municipal Court shall suspend the euthanasia order pending the final determination of the court in which the appeal is under review.

A lot of this language did come from the dangerous animal ordinance failure to comply, so I don't see any reason why we wouldn't have one for vicious animals considering it's a greater scale of harm to the community.

Commissioner Townsend said I'd like to commend the Animal Control Division for what they do; the great job they do with limited resources. The question I have goes back to the desire to lower insurance limits. Do we know or is there a record kept in your office of bites or dog bites? How do we know that if we lower, that would still be sufficient coverage? Do we have any idea in a year how many dog bites or other injuries are caused by animals in the city/county?

Ms. Scott said I would be able to get that number. I don't have it with me tonight, but I would be able to get that number, yes.

Commissioner Townsend said okay. Thank you. I think that is something worth knowing before we talk about lowering insurance limits. What do the numbers show us has happened in the past to citizens. Again, my compliments to you and your staff for what you do with limited resources. I agree with Commissioner Madam Chair. We have to look at something that will enable us to augment your facility. Thank you.

Chairman Bynum said I would suggest that—I'm sorry. Is your presentation complete? I didn't mean to stop you. **Ms. Scott** said I have a few more slides. **Chairman Bynum** said okay. Please continue.

SEC. 7-82. RECKLESS PET OWNER; DECLARATION; VIOLATION

- (a) Upon a fourth conviction of any violation of Chapter 7 within a 36-month time period, the convicted person shall be deemed a Reckless Pet Owner. Upon the fourth conviction, the Municipal Court may issue a notification of the declaration of Reckless Pet Owner to the person with the following:
 - (1) Name and address of the person subject to the declaration, and;
 - (2) Description, violation, and convictions that lead to the declaration, and;
 - (3) Name and description of all pets subject to the effects of the declaration, and;
 - (4) Instructions on appealing the declaration to District Court.
- (b) Violation. Once declared a Reckless Pet Owner, a person shall not own, keep, possess, or harbor any additional animals for a period of five (5) full years from the date of the declaration. No Reckless Pet Owner will be allowed to own, keep or possess an animal deemed dangerous by the Municipal Court. If convicted of possessing a dangerous animal or any additional animal after being declared a Reckless Pet Owner, that violation constitutes a separate and distinct offense subject to the penalty provisions of Section 7-2.

Ms. Scott said the next ordinance I'd like to bring up would be an addition to our ordinances, would be the Reckless Pet Owner Declaration. I would want to adopt this from Lawrence Humane Society. It states, upon a fourth conviction of any violation of Chapter 7 within a 36-month time period, the convicted person shall be deemed a reckless pet owner. Upon the fourth conviction, the Municipal Court may issue a notification of the declaration of reckless pet owner to the person with the following: name and address of the person subject to the declaration; description, violation, and convictions that lead to the declaration; name and description of all pets subject to the effects of the declaration; instructions on appealing the declaration to District Court.

The violation. Once declared a reckless pet owner, a person shall not own, keep, possess, or harbor any additional animals for a period of five full years from the date of the declaration. No reckless pet owner will be allowed to own, keep or possess an animal deemed dangerous by the Municipal Court. If convicted of possessing a dangerous animal or any additional animals after being declared a reckless pet owner, the violation constitutes a separate and distinct offense subject to the penalty provisions of Section 7-2.

I ask to add this to our ordinance because what I see most often is I guess I'm going to get someone that I call repeat offenders. We have animals running at-large from the same households. What happens is a bite incident is going to occur at some point whether it's with that specific dog or a month or two when they get a different dog. I really like that it says, they cannot own any additional animals. I really like that it says, they can't own a dangerous animal after being declared because, again, the issue that we see, or what I have seen in my experience working as an officer and now as the director, is these households are coming back with now a dangerous animal because they've refused to listen to simple running at-large citations.

I think it would also be beneficial for anything such as major neglect cases when we're seizing animals based off of pretty severe neglect. If you remove all the animals and they have four violations, then they would not be allowed to own additional animals for five full years. I think we can really use this to our benefit to, again, help protect animals and the community.

Chairman Bynum said question, and it may be on your next slide, but if I fall under Section 7-82(b), what's the penalty for me violating that if I just continue to get animals? If I violate 7-82(b), what's the penalty?

Ms. Scott said the penalty provisions go back to 7-2. **Chairman Bynum** said we go back to the other penalties. **Ms. Scott** said correct. We'd be able to write the citation and it would—the penalty provisions of 7-2, which we already have. **Chairman Bynum** said okay.

Chairman Bynum asked, Judge Schultz, did you have something to add to our presentation? **Meghan Schultz, Judge,** said no. I'm just here to answer questions if the commissioners have any.

Chairman Bynum said I think the question that Commissioner Kane has asked tonight, and then also Commissioner Townsend had questioned like when we bring this, we pass it tonight to full Commission, perhaps we could be ready with that information at the full Commission meeting. **Ms. Scott** said yeah.

Chairman Bynum said so the two things were: What would the average additional cost be on a homeowner's policy for making sure you have the \$500K in liability coverage; and secondarily, Commissioner Townsend was asking if you could bring us the number of cases, maybe average per year. You all will know that in Municipal Court, I imagine, of how many vicious dog cases you've seen or had to adjudicate, or maybe it's citations because that's not always going to find its way to the court, is it?

Judge Shultz said I'm not 100% sure that each bite incident results in a summons. I can definitely get the statistics on the number of cases that are either filed as dangerous animal or vicious, but I believe Ms. Scott would maybe have a larger number...**Ms. Scott** said most likely...**Judge Shultz** said than the number of bite incidents in general.

Chairman Bynum said correct. So, maybe both of those numbers, if possible, for when we see this again at full Commission. **Ms. Scott** said yeah.

Chairman Bynum asked, are there other questions among the committee members? Can you see, Madam Clerk, anybody online that's asking to—either a committee member or a member of the public, asking to speak? **Ms. Sparks** said there are no hands raised.

Chairman Bynum said all right. If there's no other discussion or questions, I would be willing to take a motion on the changes to the ordinance.

Action: **Commissioner Markley made a motion, seconded by Commissioner Kane, to approve the changes.**

Chairman Bynum said we have a motion and a second on the ordinance changes. I would ask for a roll, please.

Roll call was taken and there were four "Ayes," Groneman, Kane, Markley, Bynum. (No response from Johnson and Ramirez.)

Chairman Bynum said thank you to all of you for the work on it. Really appreciate it.

Chairman Bynum said Johnson said Aye, by the way.

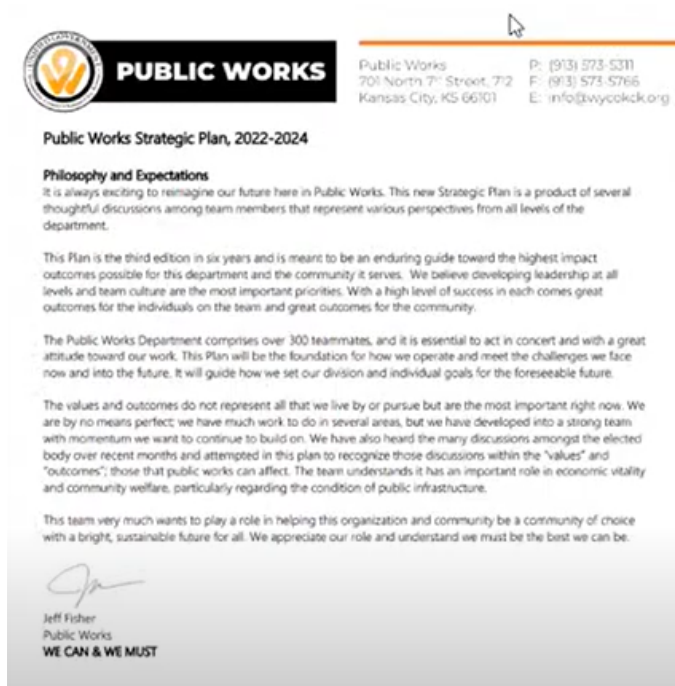
Item No. 2 – 212013...PRESENTATION: PUBLIC WORKS STRATEGIC PLAN

Synopsis: The Public Works team will provide an update on the strategic plan, submitted by Jeff Fisher, Executive Director of Public Works.

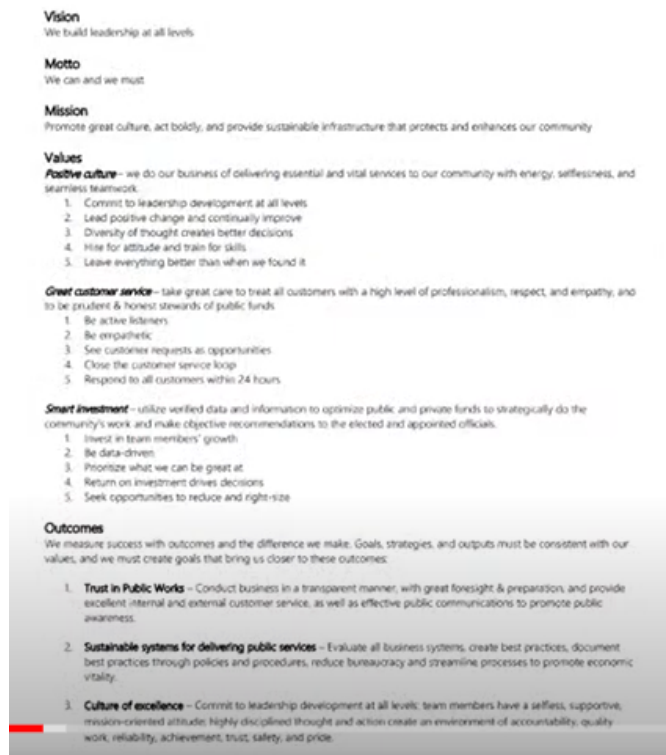
Chairman Bynum said I would like to invite Troy Shaw, David Reno, and Jeff Miles. Troy, are you going to lead us off? Thanks for being here.

Troy Shaw, County Engineer, said we have three members of Public Works staff here: myself, Jeff Miles, and then self-proclaimed handsome Dave Reno. We'll be glad to talk to you. Thanks for the two hours you're providing us to go over our 42-page strategic plan. One thing you'll find that's unique about the strategic plan we just completed is, it is incredibly short compared to a lot that you see elsewhere, and that was by design and what we came up with. Since Jeff Fisher has been Public Works Director, this is our third iteration of our strategic plan. We try to get to it every two to three years to revise it.

So over the last year, we've had some continuous improvement meetings. Everybody in Public Works has been invited to. Every level of Public Works is invited. I think some of the commissioners have even attended one or two of the meetings before. From that input and discussions we've had in that meeting, we've modified our strategic plan. What we've done in the past and we really think we've brought what Public Works is looking for in the strategic plan.



It starts out with an introductory letter by Mr. Fisher and then we'll go on to this strategic plan. We can read this. I'm not going to read it all, but if Dave gets to the next one at some point. But like I said, it's a much shorter plan than what you're used to in strategic plans. I think it's two pages now just to make it legible, but we've actually had it on one a while ago. We worked to condense it and just show what we really needed.



Dave does have it on one page, on the screen at least. I'll do a quick introduction. So, to start with, we look at our vision. You'll really see a theme when you look at the vision and what we have going on here. The vision we have is, we build leadership at all levels. It's that simple. We think that everything we do starts with leadership, and if we build great leaders, we will have a great team and we'll have a great output to this community.

The motto, everyone's heard that, we can and we must. It's been on a lot of things over the last few years. So, we have that.

Then our mission is, promote great culture, act boldly, and provide sustainable infrastructure that protects and enhances our community. So, I kept it short and concise, but that's really what our vision and mission are.

I'll turn it over to Jeff Miles to talk about the values.

Jeff Miles, Fleet Manager, said our values. Three main values: positive culture, great customer service, and smart investment. You'll see below, we have narrowed it down to five. We had tons more, but as a group, we really debated back and forth, back and forth on what are our top five for each of these values. I'll touch on a couple of them. Some of them we feel that we're already

good at that we need to be great at, and some of these we feel needs attention; but all of these goals that are underneath these values we feel are attainable if we just put our mind and effort to it.

Positive culture. A couple of things that jumped out to me are hire for attitude and train for skills. We feel that's a big step forward in how we're really looking at teammates today.

Great customer service. Close the customer service loop. That was something that we heard loud and clear that if community members put in a request for something in our community, we should be able—we have the technology, we have the people, to close that customer service loop meaning, touch that customer after that repair is made.

Respond to all customers within 24 hours even if we don't have an answer. If somebody takes the time to put in a request, we should be able to at least contact them within the next 24 hours. I'll expand off of that a little as well. We'll hold the rest of the departments and divisions within the Unified Government to the same standards that we're setting with the community because we rely on a lot of them to do our jobs, so we're going to expect that same 24-hour response out of them as well.

Smart investment. You guys heard this a lot. Be data driven. Everything from Fleet, Buildings & Logistics, Street Department, you name it, we're data drive. That's the decisions that we're making.

I'm going to hand it off to David Reno. He's going to talk about outcomes.

Dave Reno, Public Works Community Engagement Officer, said you'll notice that we don't have goals this time around. This time we have outcomes. The group spent quite a bit of time talking through whether we should have outcomes versus goals. If you recall, outcomes are the difference that you make, right? It's the improvement that you make. Whatever that might be, it's the difference made.

We have a lot of divisions in Public Works and not everyone is going to have the same goals. We thought we can't make something that fits everybody because needs are different across all the divisions; however, we can come up with some outcome statements that everyone can look at and reference in order to build their goals, not just within their division, but at the supervisor level, at the manager level, all the way down to that field worker who's been here three days. It's time to set goals. The hope is by using these outcomes, we can align ourselves behind them and ultimately produce goals that help us achieve the outcomes that we're after and, of course, the

outcomes themselves are related to the Commission's much larger goals across that pie chart that we've all seen.

We have three primary outcomes. First is trust in Public Works. There's a little description after each one of these. Conduct business in a transparent manner, with great foresight and preparation, as well as produce effective communications. Not just information for the public, but information that folks can actually understand. Unfortunately, the work that we do is pretty complex. It comes with a whole lot of jargon, but if we spend the time to use plain language, hopefully, folks can understand what it is we're trying to do to help complete their business.

Sustainable systems for delivering public services. That was very similar to one we had last time.

Then, of course, the culture of excellence. Over the last several years, Public Works has worked really, really hard to improve the culture in our department with the belief that if we have people who show up and are happy to be here, they're going to go out and they're going to take great care of the residents and the community that we serve. We did take safety out of this as an outcome because safety is, frankly, fundamental. You'll see it down there at the very end, culture of excellence. We want to save environments as well. This is especially true for everyone at the Unified Government, not just Public Works. We want our teammates to come into work, do a great job, and then go home exactly the same way that they came here.

I'll hand it back over to Mr. Miles with a little last minute update.

Mr. Miles said we're going to tie the culture of excellence into just a little bit of shout-out to a couple of individuals that are here tonight. Before I joined the Unified Government, I worked with the American Public Works Association, the Technicians Competition for the metro area. That's where some of the top technicians in the metro area compete against each other to see, basically, who's the best in the metro area.

When I joined the team three years ago, I encouraged several of our teammates in Fleet to go out and represent. That was their first time and the results were not any of us were proud of. We knew we could do better. I wanted tonight, I actually invited two of them, the two tops. One was unable to make it, but I'm happy to say they did compete two weeks ago for the second time. Not only did they all six of them represent the Unified Government well, but not only did we take second place, we took first place as well over the city of Olathe, Lawrence, Independence,

Shawnee, a lot of metro areas. So it's something that I believe our strategic plan really echoes of where we're aiming to be. We want to be the best. So, if you don't mind, I want to bring Andrew up. He's going to bring the two trophies, and if we could give them a round of applause when he comes up.

There we go. Great job. As you see on his arm, he proudly wears his ASC certified. He did that outside of work hours to bring that certification to his job responsibility. He does above and beyond along with all the Fleet team members. Thank you.

Chairman Bynum said I was going to ask before I saw the trophies so my question might be a little bit redundant at this point, but I'm really interested in the leadership development component of what's happening within the department. It was interesting for me, when I joined you at one of the roundtable sessions that you held with staff, to see the broad representation of the department participating and kind of the way that you are working with staff to make everyone a leader basically. I was curious, beyond the trophy representation, which is fantastic and you should be very proud, is there an anecdote, not to put you on the spot, but is there an anecdote that you might share from the department where you truly believe that some action or outcome was achieved because of the hard work that you all have been doing with leadership development?

Mr. Miles said yes. The roundtables are very valuable to us. As you've seen, we have everybody from every level sitting right next to each other. It's an open forum so talk openly and honestly. But back to the Fleet Division, I'm actually giving a presentation tomorrow, the UG Forward, on this very topic. What I consider—it's the same team that was there three years ago. Definitely not my doing. It was just a belief in them, to trust them, to empower them to make decisions on their future and they've taken the ball and ran with it way further than I could ever guess they would. It's the same team by just trusting them and empowering them.

Mr. Reno said, Commissioner, if I could add. I would say one of the things that we've certainly noticed is that folks don't wait around anymore to be told what to do. We've really worked to empower them to go out, make those great decisions, implement those great changes. We don't have to say, hey, let's go try this. They show up and say, guess what we did? It's wonderful.

Final leadership thought, too, I think it's a commitment. We've really committed to it. You don't develop leaders in a week. We've been doing this now—my fourth year was October

18th, so we've been doing this for at least four years. Mr. Fisher has been here for five or six now and he started it. You have to get up every day and say, yep, we're gonna do that.

Mr. Shaw said I'll say one thing. I've been really impressed with after the continuous improvement meetings is seeing the people that are willing to open up and discuss and share their thoughts and help us improve as an organization as a whole. One of them we had someone who had been here for two months and came in and was sitting in a room with a bunch of managers and felt comfortable enough that they could share their thoughts and what they expected and how they thought their first two months went. That helps us be able to improve it for the future employees as well.

Chairman Bynum said that's fantastic; all of that. That's the kind of feedback I was looking for. I really appreciate it.

Chairman Bynum asked, commissioners, any comments?

Commissioner Markley said I always say it, but I'll say it again, you're a poster child for what our departments should be doing throughout the UG. I think the next step for us is we know you guys are doing great work. We need to figure out how you can pass that information along so that other departments can do the same thing and we can build leaders throughout the organization.

Commissioner Ramirez said I echo everything Commissioner Markley said. We all know during the subcommittee meetings that open, honest conversation helps. We all, both staff and commission, we all put our cards on the table, had those hard conversations so it can work. It does works. So, as Commissioner Markley said, you're the poster child of what our UG departments should continue to do. Thank you, thank you, thank you for all that you do every single member/employee of the Public Works Department. Thank you.

Commissioner Townsend said I wanted to add my congratulations to the entire team there in Public Works, and just wanting to get a little bit more detail about the award that was won. I see on TV all the time the different "rodeos" that Public Works departments across the metro

participate in. There was one recently, I think, for people who are planning to keep our streets clean and snow and ice-free coming up. So, I would like to know a little bit more about what specifically the award recognized. Again, my congratulations to everyone in Public Works for the hard job you do, again, with limited resources; and where you're going, as my other fellow commissioners have mentioned, in terms of developing staff and personnel.

Mr. Miles said thank you for those kind words. I'm going to speak on behalf of Vinnie Billaci, the Street Manager. He's done an outstanding job. A few years ago, him and his team started the internal rodeo where they competed against each other and ultimately different snow districts and then competed against each other, ultimately, internally.

Next year they're planning on sending them to that regional competition, but they really wanted to perfect the internal side first. I know Vinnie and his team have that goal to join that metro competition next year.

If anybody ever wants to come out and see it or even next year want an opportunity to drive one of those trucks, it's very, very challenging to go through the cones and hit the pylons. It's an excellent training opportunity as well as in a safe environment. It's right there at 5th & Minnesota. B&L helped us with the parking lot there. We get to do a lot of training as well as that competition.

They just had it a few weeks ago. I do not know the winner off the top of my head of who here, within the UG, won it. It was a great event; a multi-day event. Prairie Village actually came out and used our course as well. It's quickly growing.

Chairman Bynum said thank you very much. Any other comments or questions from the committee?

Is there anyone here in person that wants to address any of this item?

Chairman Bynum said it is an information only item. We, again, always appreciate it very much.

Action: **For information only.**

Chairman Bynum said that item does conclude the Public Works and Safety meeting.

ADJOURN

Chairman Bynum said I would entertain a motion to adjourn this meeting.

Action: **Commissioner Markley made a motion, seconded by Commissioner Ramirez, to adjourn.**

Chairman Bynum said I have a motion and a second. Roll call, please.

Roll call was taken and there were four “Ayes,” Markley, Johnson, Ramirez, Bynum. (No response from Groneman or Kane.)

The meeting was adjourned at 5:52 p.m.

cg



Staff Request for Commission Action

Tracking No. 212642

Full Commission Meeting Date:

Committee: Public Works & Safety

Date of Standing Committee Action: 8/28/23

(If none, please explain):

Publication Required: No

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
08/16/2023	Laura Cromwell		LCromwell@kckpd.org	Police Department

Item Description:

The FY23 Edward Byrne Memorial Justice Assistance Grant (JAG) program provides funding to state and local government agencies. The Kansas City Kansas Police Department has been allocated \$103,380 in federal grant funding through this grant program for FY2023. The project period spans from 10/1/2022 - 9/30/2026. The Police Department plans to spend funding on the following items: TruNarc Scanner, ATV, ATV helmet, gloves, light bar, decals, training, senior management institute for police registration and travel expenses for two senior commanders, and ballistic vest for our Special Operations Unit to replace expiring vests. All of the aforementioned projects will be 100% grant funded with no match required. A request to reallocate general fund dollars to purchase ballistic vests was submitted through the 2023A/2024P operating budget. In order to deploy ATVs within the city, we will need to create an exception for law enforcement within the current ordinance. Requesting approval to apply and accept the grant award, submitted by Laura Cromwell, Management Analyst, Police Department.

Action Requested:

Request for approval

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

JAG Grant

Commission Agenda Item Report

Title: FY23 Edward Byrne Memorial Justice Assistance Grant

Proposed Agenda Date: August 28, 2023 PW/S Standing Committee

Presented by: Laura Cromwell; KCKPD

BACKGROUND:

- The FY23 Edward Byrne Memorial Justice Assistance Grant (JAG) program provides funding to state and local government agencies. Allocations are based on a formula that accounts for crime statistics and population data.
- The PD has received a similar grant award for the past several years, dating back to at least FY2015.
- The KCKPD has been allocated \$103,380 in federal grant funding through this grant program for FY2023. The project period for this award spans from 10/1/22-9/30/26.
- The PD plans to spend this funding on the following items:
 - TruNarc Scanner for drug testing purposes (\$34k)
 - ATV (\$11K)
 - ATV Helmet, Gloves, Light bar, Decals, Training (\$3k)
 - Senior Management Institute for Police (SMIP) registration and travel expenses for two senior commanders (\$22K)
 - Ballistic vests for our Special Operations Unit (SOU) to replace expiring vests (\$33k)

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS:

- All of the aforementioned projects will be 100% grant funded with no match requirement from the UG.
- A request to reallocate general fund dollars to purchase ballistic vests was submitted through the 2023A/2024P operating budget process. Grant funding will relieve this specific expense from the UG's general fund budget.
 - Because the PD was not specifically funded for these vests, this is not a case of supplanting

POLICY CONSIDERATIONS:

-

PROCUREMENT CONSIDERATIONS:

- The TruNarc scanner will be purchased off of a GSA contract. (Contract No. GS-07F-6099R)
- We plan to use the same vendor for the ATV as we did with our previous ATV purchase. The vendor we used previously has a Sourcewell contract we used for piggybacking. (Sourcewell Contract #122220-PSI)

- We will obtain quotes for the ballistic vests and purchase from the vendor with the most competitive pricing, per the Unified Government Procurement Policy.

LEGAL CONSIDERATIONS:

- As part of the grant application process, we will need the following forms reviewed by Legal and signed by the CAO:
 - Standard Form 424 (SF-424)
 - Disclosure of Lobbying (SF-LLL)
 - DOJ Certified Standard Assurances
 - DOJ Certifications Regarding Lobbying; Debarment, Suspension and other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing
- Please note that these are the same forms required every year for this grant application process and, historically, have not caused any legal issues for the UG to maintain compliance.
 - These forms have been attached for reference.

RECOMMENDED ACTION:

- We are requesting approval to apply for and accept this grant award.

COUNTY ADMINISTRATION COMMENTS:

-

MAYOR AGENDA DIRECTION:

-



U.S. DEPARTMENT OF JUSTICE

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; LAW ENFORCEMENT AND COMMUNITY POLICING

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE,
Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice,
Office of Justice Programs, ATTN: Control Desk, 810 7th Street,
N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements

of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. LAW ENFORCEMENT AGENCY CERTIFICATION REQUIRED UNDER DEPARTMENT OF JUSTICE DISCRETIONARY GRANT PROGRAMS ("SAFE POLICING CERTIFICATION")

If this application is for a discretionary award pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to a State, local, college, or university law enforcement agency, the Applicant certifies that any such law enforcement agency to which funds will be made available has been certified by an approved independent credentialing body or has started the certification process. To become certified, a law enforcement agency must meet two mandatory conditions:

(a) the agency's use of force policies adhere to all applicable federal, State, and local laws; and

(b) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law.

For detailed information on this certification requirement, see <https://cops.usdoj.gov/SafePolicingEO>.

The Applicant acknowledges that compliance with this safe policing certification requirement does not ensure compliance with federal, state, or local law, and that such certification shall not constitute a defense in any federal lawsuit. Nothing in the safe policing certification process or safe policing requirement is intended to be (or may be) used by third parties to create liability by or against the United States or any of its officials, officers, agents or employees under any federal law. Neither the safe policing certification process nor the safe policing certification requirement is intended to (or does) confer any right on any third-person or entity seeking relief against the United States or any officer or employee thereof. No person or entity is intended to be (or is) a third-party beneficiary of the safe policing certification process, or, with respect to the safe policing certification requirement, such a beneficiary for purposes of any civil, criminal, or administrative action.

6. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in

the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

This Workspace form is one of the forms you need to complete prior to submitting your Application Package. This form can be completed in its entirety offline using Adobe Reader. You can save your form by clicking the "Save" button and see any errors by clicking the "Check For Errors" button. In-progress and completed forms can be uploaded at any time to Grants.gov using the Workspace feature.

When you open a form, required fields are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message. Additional instructions and FAQs about the Application Package can be found in the Grants.gov Applicants tab.

OPPORTUNITY & PACKAGE DETAILS:

Opportunity Number:	O-BJA-2023-171790
Opportunity Title:	BJA FY 23 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation
Opportunity Package ID:	PKG00282389
CFDA Number:	16.738
CFDA Description:	Edward Byrne Memorial Justice Assistance Grant Program
Competition ID:	C-BJA-2023-00105-PROD
Competition Title:	Category 2-Applicants with eligible allocation amounts of \$25,000 or more
Opening Date:	06/30/2023
Closing Date:	08/24/2023
Agency:	Bureau of Justice Assistance
Contact Information:	For assistance with the requirements of this solicitation, contact the OJP Response Center at 800-851-3420, 301-240-6310 (TTY for hearing-impaired callers only), or grants@ncjrs.gov. The OJP Response Center operates from 10:00 a.m. to 6:00 p.m. eastern time (ET) Monday-Friday, and 10:00 a.m. to 8:00 p.m. ET on the solicitation close date.

APPLICANT & WORKSPACE DETAILS:

Workspace ID:	WS01169602
Application Filing Name:	KCKPD FY23 JAG Application
UEI:	PD76T7LUCLS2
Organization:	UNIFIED GOVERNMENT OF WYANDOTTE COUNTY K
Form Name:	Application for Federal Assistance (SF-424)
Form Version:	4.0
Requirement:	Mandatory
Download Date/Time:	Aug 07, 2023 02:51:54 PM EDT
Form State:	

FORM ACTIONS:

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

Unified Government of Wyandotte County/Kansas City, KS

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

48-1194075

*** c. UEI:**

PD76T7LUCL2

d. Address:

*** Street1:**

701 N. 7th Street

Street2:

*** City:**

Kansas City

County/Parish:

*** State:**

KS: Kansas

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

66101-3064

e. Organizational Unit:

Department Name:

Kansas City, Kansas Police Dep

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mrs.

*** First Name:**

Laura

Middle Name:

*** Last Name:**

Cromwell

Suffix:

Title:

Fiscal Analyst

Organizational Affiliation:

Kansas City, Kansas Police Department

*** Telephone Number:**

913-573-6067

Fax Number:

913-573-6016

*** Email:**

lcromwell@kckpd.org

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

B: County Government

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Bureau of Justice Assistance

11. Catalog of Federal Domestic Assistance Number:

16.738

CFDA Title:

Edward Byrne Memorial Justice Assistance Grant Program

* 12. Funding Opportunity Number:

O-BJA-2023-171790

* Title:

BJA FY 23 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

13. Competition Identification Number:

C-BJA-2023-00105-PROD

Title:

Category 2-Aplicants with eligible allocation amounts of \$25,000 or more

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

KCKPD ATV/Senior Command Training/TruNarc Scanner/Ballistic Vests

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	103,380.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	103,380.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:

This Workspace form is one of the forms you need to complete prior to submitting your Application Package. This form can be completed in its entirety offline using Adobe Reader. You can save your form by clicking the "Save" button and see any errors by clicking the "Check For Errors" button. In-progress and completed forms can be uploaded at any time to Grants.gov using the Workspace feature.

When you open a form, required fields are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message. Additional instructions and FAQs about the Application Package can be found in the Grants.gov Applicants tab.

OPPORTUNITY & PACKAGE DETAILS:

Opportunity Number:	O-BJA-2023-171790
Opportunity Title:	BJA FY 23 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation
Opportunity Package ID:	PKG00282389
CFDA Number:	16.738
CFDA Description:	Edward Byrne Memorial Justice Assistance Grant Program
Competition ID:	C-BJA-2023-00105-PROD
Competition Title:	Category 2-Applicants with eligible allocation amounts of \$25,000 or more
Opening Date:	06/30/2023
Closing Date:	08/24/2023
Agency:	Bureau of Justice Assistance
Contact Information:	For assistance with the requirements of this solicitation, contact the OJP Response Center at 800-851-3420, 301-240-6310 (TTY for hearing-impaired callers only), or grants@ncjrs.gov. The OJP Response Center operates from 10:00 a.m. to 6:00 p.m. eastern time (ET) Monday-Friday, and 10:00 a.m. to 8:00 p.m. ET on the solicitation close date.

APPLICANT & WORKSPACE DETAILS:

Workspace ID:	WS01169602
Application Filing Name:	KCKPD FY23 JAG Application
UEI:	PD76T7LUCLS2
Organization:	UNIFIED GOVERNMENT OF WYANDOTTE COUNTY K
Form Name:	Disclosure of Lobbying Activities (SF-LLL)
Form Version:	2.0
Requirement:	Mandatory
Download Date/Time:	Aug 07, 2023 03:20:02 PM EDT
Form State:	No Errors

FORM ACTIONS:

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013
Expiration Date: 02/28/2025

1. * Type of Federal Action: ☐ a. contract ☒ b. grant ☐ c. cooperative agreement ☐ d. loan ☐ e. loan guarantee ☐ f. loan insurance	2. * Status of Federal Action: ☐ a. bid/offer/application ☒ b. initial award ☐ c. post-award	3. * Report Type: ☒ a. initial filing ☐ b. material change
4. Name and Address of Reporting Entity: ☒ Prime ☐ SubAwardee * Name: Unified Government of Wyandotte County/Kansas City, Kansas * Street 1: 701 N. 7th Street Street 2: * City: Kansas City State: KS: Kansas Zip: 66101 Congressional District, if known: 3		
5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:		
6. * Federal Department/Agency: U.S. DOJ, OJP, BJA	7. * Federal Program Name/Description: Edward Byrne Memorial Justice Assistance Grant Program CFDA Number, if applicable: 16.738	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ 103,380.00	
10. a. Name and Address of Lobbying Registrant: Prefix: * First Name: Paul Middle Name: * Last Name: Davis Suffix: * Street 1: 932 Massachusetts Street Street 2: STE 301 * City: Lawrence State: KS: Kansas Zip: 66044		
b. Individual Performing Services (including address if different from No. 10a) Prefix: * First Name: Paul Middle Name: * Last Name: Davis Suffix: * Street 1: 932 Massachusetts Street Street 2: STE 301 * City: Lawrence State: KS: Kansas Zip: 66044		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. * Signature: Completed on submission to Grants.gov *Name: Prefix: * First Name: David Middle Name: * Last Name: Johnston Suffix: Title: County Administrator Telephone No.: Date: Completed on submission to Grants.gov		
Federal Use Only:		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)



Staff Request for Commission Action

Tracking No. 212660

Full Commission Meeting Date:

Committee: Public Works & Safety

Date of Standing Committee Action: 8/28/23

(If none, please explain):

Publication Required: No

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
08/17/2023	Wendy Medina	x5656	wmedina@kckpd.org	Police Department

Item Description:

BACKGROUND:

- ICJR grant is ending on September 30th, 2023
- New funding source is required for continuing the lethality assessment program
- Continue funding for Program Coordinator's salary and fringe benefits
- Applying for VAWA grant via KGGP
- KGGP made an award for Oct, Nov, and Dec and provided guidance on applying
- Support use of multi-disciplinary teams, High Risk Team (HRT) and Coordinated Community Response, to enhance response and safety outcomes for DV victims
- Officers can continue to implement lethality assessments in the field
- From start of pilot: 3/1/23 to 6/30/23, 114 victims screened Elevated or High risk of lethality
 - 51 hotline calls were made by officers to Friends of Yates DV agency, on-scene with victim
 - 10 victims were connected to emergency confidential shelter at Friends of Yates
 - 32 victims filed for protection orders
 - High Risk Team has reviewed 23 cases in depth

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS:

- Requesting \$34,304
- Federal Amount is \$25,214
- Match is \$9,090
 - Satisfies 25% Match requirement
 - Comprised of 15% of salaries from Captain Yarsulik and Captain Smith
 - No additional funds from UG requested than what already exists.

Action Requested:

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

VAWA grant

Commission Agenda Item Report

Title: Domestic Violence Lethality Assessment Program
Proposed Agenda Date: 8/28/23 Public Works & Safety Standing Committee
Presented by: Wendy Medina, KCKPD Victim Services

BACKGROUND:

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 - Satisfies 25% Match requirement
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POLICY CONSIDERATIONS:

PROCUREMENT CONSIDERATIONS:

LEGAL CONSIDERATIONS:

RECOMMENDED ACTION:

- Approve

COUNTY ADMINISTRATION COMMENT

Approved

MAYOR AGENDA DIRECTION:

Agree August 8-12-23



POLICE DEPARTMENT

INVESTIGATIONS BUREAU

VICTIM SERVICES



Major Richard Harris
Criminal Investigation Bureau

Wendy Medina
Program Supervisor

MEMORANDUM

TO: Major Richard Harris

FROM: Wendy Medina

DATE: July 14th, 2023

SUBJECT: VAWA Application for Oct – Dec 2023, for Lethality Assessment Program

I am requesting permission to obtain approval from the Public Works & Safety Subcommittee to apply and accept for the Violence Against Women Act (VAWA) grant through the Kansas Governor's Grants Office. This item would be heard in the subcommittee's August 28th agenda.

I am asking for \$34,304 for the period of October, November, and December 2023. The federal portion request is of \$25,214. VAWA requires 25% match, therefore I am reporting a portion of two KCKPD Captain's salaries as match, totaling \$9,090. Captain Yarsulik and Captain S. Smith participate in the High Risk Team, Project Team, and Coordinated Community Response. Captain Yarsulik is heavily involved in the training and implementation of lethality assessments and the project. The sum of 15% of each of the Captain's salaries for the time they dedicate to the project more than satisfies this match requirement. I am not asking for any additional funding from the UG, than what already exists.

The ICJR project is set to end on September 30th, 2023. We have made great strides in enhancing services to domestic violence victims with our lethality assessment project, and the dedicated people that came to the table for it. The VAWA dollars will cover 100% of the salary and fringe benefits of our Lethality Assessment Coordinator, Ramat Abanishe, hired on originally with ICJR funds. Without VAWA funding, unless the UG is willing to absorb the costs, this valuable position will cease to exist. The Program Coordinator oversees all referrals of high risk cases identified in the lethality assessments the officers are completing with victims in the field, to the High Risk Team. Ramat guides and supports the coordination, management, and utilization of the lethality assessments in the field, each time there is a domestic violence call. The Program Coordinator also provides data control and tracking, in accordance with grant reporting requirements. And most importantly, she provide support to our responding police officers, and gives direct victim services to victims who score High or Elevated on the lethality scale.

Lastly and importantly, if there is a way to waive policy this time, and be able to apply for VAWA prior to waiting for the upcoming commission meetings, this VAWA application would be better off submitted by August, in the interest of time. Please advise of any exception.



VAWA PROJECT NARRATIVE

PROBLEM STATEMENT AND NEEDS ASSESSMENT

On behalf of the Kansas City, Kansas Police Department, the Program Supervisor of Victim Services is applying for VAWA funding for the period of October, November and December 2023. The Kansas City, KS and Wyandotte County Community has been battling domestic violence. At the Kansas City, KS Police Department, we have seen an increase in intimate partner violence related homicides. In 2021, three out of 45 homicides were intimate partner related. In 2022, 2 out of 37 homicides were intimate partner related. In 2023, 3 homicides out of 14 to-date, have been intimate partner related. Our community is seeking programs to intervene and address this horrific issue that affects us all. KCKPD possesses a Victim Services Unit to support domestic violence victims and all other victims. However, a more robust Community Coordinated Response Team and High Risk Team, is required to tackle such an enveloping issue. Criminal justice and community partners committed to collaborating to enhance response to victims, and hold offenders accountable, is required. Importantly, our responding police officers need the advanced tools and training to identify intimate partner violence, understand power and control dynamics, and provide the adequate intervention and resources as soon as possible. Too many victims of intimate partner violence do not survive, at the hands of their abuser. A lethality assessment program was established to meet that need.

JUSTIFICATION OF NEED FOR GRANT FUNDS

In 2021, KCKPD was presented with an opportunity to pilot a lethality assessment program under the guidance of the Kansas Governor's Grants Office and the Kansas Coalition against Sexual Assault and Domestic Violence, which included creating multi-disciplinary teams to address domestic violence, and creating a lethality assessment process for officers in the field to implement with victims on-scene, to swiftly connect to safety options and resources. This pilot program would inform a framework that we would upon completion adopt into our jurisdiction, and would also inform future programs across the state based on our successes and lessons learned. The pilot program was funded by the Improving Criminal Justice Response (ICJR) grant, which is due to close on September 30th, 2023. We are requesting VAWA funds to continue the lethality assessment program we have created with ICJR, and to support the Coordinated Community Response (CCR) and High Risk Teams (HRT) we have also built under this pilot. KCKPD has deeply engaged hand in hand with area government and social agencies to

advance accessible, evidence based, trauma informed, culturally effective, and equitable services for domestic violence crime victims through the lethality assessment program. KCKD officers started implementing a lethality assessment in pilot mode, on March 1, 2023. KCKPD has three patrol divisions and by May 2023, all divisions were implementing the assessment. The series of Yes or No questions are asked by officers to learn about the history of abuse, and a score is generated. The assessment is voluntary, and victims can choose to decline any and all parts of the questionnaire. Based on the score, if victims are Elevated or High risk, they have the option to be referred to the Wyandotte County domestic violence agency, Friends of Yates, immediately. Officers help facilitate any next steps such as transporting to emergency confidential shelter, once the victim has spoken with Friends of Yates and a safety plan is started. Since the start of the pilot, to June 30th 2023, 160 victims of intimate partner violence we served. Officers connected 50 victims to Friends of Yates, based on Elevated and High lethality scores.

VAWA funds are vital to the continuation of the lethality assessment program. The VSU operates under the larger entity of the Unified Government of Wyandotte County/Kansas City, Kansas. The Unified Government is supported by a still struggling local economy with continued budget cuts and minimal cost of living adjustments for employees since the economic crisis struck in 2008. We were affected not only by the pandemic, but also furloughs in 2020. The Unified Government does not have the capacity to absorb the expense after ICJR ends this September. Funds are requested to cover the Program Coordinator position that was created for the program. As mentioned, with ICJR ending, this position's source of funding will cease to exist. VAWA funding will be utilized for this position's salary and fringe benefits at 100%. Also, we are requesting VAWA funding for office supplies, and direct support for the victims served by this position. Direct support includes such things as emergency meals, clothing, diapers, hotel and transportation and transportation.

None of the line items supplant other funds. The funds for the Program Coordinator cannot currently exist without VAWA funding. With current budgetary limitations in VOCA, which is the grant that has primarily funded KCKPD's Victim Services unit since 2009, there was no opportunity to add this position and program within the 2024 VOCA project.

GRANT PROJECT GOALS AND OBJECTIVES

Goal 1: Provide law enforcement-based immediate advocacy to victims of IPV.

Objective	Activities/Oct 2023 – Dec 2023	Person Responsible
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1. Officers conduct lethality assessment at 100% of IPV calls that occur in Kansas City (Strategy 1, Priority 1,2,&4)	1a. Provide continued training to officers on lethality assessment, trauma informed care, predominant aggressor identification, and cultural competency 1b. Officers identify high and elevated risk for lethality, and intervene by connecting victims to DV agency immediately 1c. Follow up to offer continued support and discusses HRT w/victim	1a. Program Coordinator, Captains 1b. KCKPD Officers 1c. Program Coordinator
2. Increase the number of High & Elevated risk victims who secure emergency shelter after reporting domestic violence (Strategy 1 & 2, Priority 1,2,&4)	2a. Call Friends of Yates hotline w/victim on-scene, and provide assessment information to hotline advocate for intake to shelter. 2b. Facilitate confidential transportation to shelter	2a. KCKPD Officers 2b. KCKPD Officers

Goal 2: Provide enhanced access to advocacy for IPV victims needing criminal justice support

Objective	Activities/Oct 2023 – Dec 2023	Person Responsible
1. Assist 100% High & Elevated risk victims by offering order of protection information by next business day. (Strategy 1, Priority 2 & 8)	1a. Victims assisted with completing PFA applications. 1b. Safety planning conducted	1a. Program Coordinator
2. Intake Elevated and High Risk victims into High Risk Team review.	2a. Get consent to share case within HRT 2b. Collaborate actively on case to advance victim safety and offender accountability	2a. Program Coordinator 2b. Program Coordinator, HRT Captain

Goal 3: Enhance and expand policy and practice regarding response to IPV cases

Objective	Activities/Oct 2023 – Dec 2023	Person Responsible
1. Move 100% of high & elevated risk assessments through the CJ process for lethality score to be considered by LE, prosecutors, and judges during decision making.	1a. Create timeline and action plan to make lethality assessments accessible to all CJ stakeholders 1b. Create flow of information and policy between agencies	1a. Program Coordinator, CCR Captain
2. Utilize a CCR team comprised of stakeholder leadership to address response to	2a. Conduct quarterly CCR meetings 2b. Lead assessment and policy revision and protocol 2c. Maintain up to date knowledge on best practices for agencies	2a. CCR Captain

IPV on a macro level	2d. Advance action plans to bridge gaps in service	
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GRANT PROJECT PERFORMANCE MEASURES AND RESULTS

The Program Coordinator will pull all domestic violence type calls on a daily basis and track which of those are intimate partner violence. Of those, tracking will take place of Elevated risk victims, High risk victims, and those who declined the assessment. The Program Coordinator will keep track of type of crime (for example, Domestic Battery, Aggravated Domestic Battery [Strangulation], Sex Crimes, Stalking, etc.) Also tracked will be the types of services accessed by each victim (for example, Emergency shelter, Emergency Transportation, PFA assistance, Crime Comp, Immigration Assistance, Intervention with Housing/Employer, Accompaniment to law enforcement interview, Crisis Intervention, etc.) The number of times each type of service was accessed will also be tracked. The Program Coordinator will document the victim's demographical data of race, gender, age, and language. All of this data will be kept within Excel spreadsheets until a tracking database is purchased (in FY24), for future data analyzing and reporting. Lastly, the Program Coordinator will offer victims that participated in the HRT process a confidential survey to gauge the impact the program had on the victim.

GRANT PROJECT STAFF

Ramat Abanishe, Program Coordinator – The Program Coordinator will dedicate 100 percent of her time to the VAWA grant project via 100 percent funding from VAWA. Ramat has served one year as a Program Coordinator within the Victim Services Unit of KCKPD. She holds a Bachelor's Degree of Political and Leadership Studies from the Kansas State University. Her main responsibilities are to: Maintain daily knowledge of all incoming Intimate Partner Violence reports; Provide direct victim services and crisis intervention; Communicate and collaborate daily with Program Coordinator at Friends Of Yates on Elevated and High Risk cases; Oversee referrals of elevated and high risk cases to the High Risk Team; Complete data tracking and record keeping for grant and departmental reports; Submit statistical reports per KGGP reporting requirements; Provide departmental training on lethality assessment and domestic violence topics, as well as attend trainings; Co-chair HRT meeting along with Friends of Yates coordinator; And collaborate with CCR and HRT Captains, and VSU Program Supervisor to ensure project goals and objectives are met. The Program Coordinator reports to the KCKPD Victim Services Program Supervisor.

Captain Katie Yarsulik, CCR Captain – The CCR Captain will dedicate 15 percent of their time to the VAWA project, and serve as in-cash match contribution. Captain Yarsulik is the commander of the Special Investigations Unit within the Bureau of Investigations. She oversees the detectives investigating Adult Sex Crimes, Crimes against Children, Missing Persons, Dependent Adults, and Cold Case. Her role in this VAWA project is to: Chair Coordinated Community Response Team; Utilize experiences with the application of lethality assessments and HRT, to develop and revise best practices; Keep KCKPD Command apprised of program advancement, challenges, and required decision making; Coordinate any policy review and request for signatures across KCKPD Command, Legal Department, and partner agency leadership/department heads; Coordinate trainings for KCKPD with outside technical assistance agencies; Maintain up to date communication with VSU Program Supervisor on data, trends, and challenges; and provide guidance and support to Program Coordinator and HRT Captain. The CCR Captain will submit monthly time activity summaries to VSU Program Supervisor for grant reporting.

Captain Stephen Smith, HRT Captain – The High Risk Team Captain will dedicate 15% of their time to the VAWA project and serve as in-cash match contribution. Captain Smith commands the Property and Persons Crimes Unit. He oversees the detectives that investigate felony crimes of domestic violence and stalking. This position will: Discuss records, reports, and investigative material during HRT meetings; Build case specific plan across agencies at HRT table; Take swift action to assign elevated and high risk cases to detectives and monitor progress of investigation; Consider upgrading IPV cases from misdemeanor to felony, with documented justification from Program Coordinator and VSU Program Supervisor; Provide feedback to HRT Co-Chairs to adjust the HRT process based on lessons learned; Support training to KCKPD; And submit monthly time activity summaries to VSU Program Supervisor for fiscal management.

Additional support to VAWA project, of non-VAWA staff includes: Wendy Medina, Victim Services Program Supervisor of KCKPD will serve as the primary KGGP contact for grant managing, financial reporting, and hold portal access. Budgetary tracking and fiscal reporting support to Medina will be provided by Laura Cromwell, Fiscal Manager of KCKPD.

COORDINATED COMMUNITY RESPONSE INFORMATION

VAWA funding will be used to continue the multi-disciplinary collaboration that was established during the pilot. A strong network came to the table, committed to curbing homicides by domestic violence. A High Risk Team is in place and active. HRT membership consists of:

Ramat Abanishe, KCKPD (co-chair); Capt. Stephen Smith, KCKPD; Jessie Scott, Friends of Yates (co-chair); Jillian Pollard, KDOC; Ryan Lockamay, Wyandotte Co. Community Corrections – Adult Services; Kelly Langton, Wyandotte Co. Community Corrections – Supervision; Danielle Thompson, KS Dept. of Corrections Batterer Intervention Program; Major Ernesto Terrazas, Sheriff's Office - Wyandotte County Jail; LaShante Harris, Municipal Court Probation; Philip Mathis, KCKPD Crisis Intervention Team; Andrea Kesler, Wyandot Center/KCKPD CIT; Amanda Fant, Municipal Court Victim Advocate; Morgan Stebens, KU Hospital System; and Lori Newton, Action AYS – Community Based Batterer Intervention Program. A District Court victim advocate and prosecutor is also being sought out for HRT membership. The High Risk Team currently meets every week, alternating between virtual and in person meetings. They review cases referred in by the Program Coordinator, and discuss case information, priorities, risks, resources, and plans from each member's discipline, to achieve victim safety and offender accountability. A victim centered, trauma informed approach is implemented by the HRT. Since the beginning of the pilot, the HRT has reviewed 27 cases to-date.

For the pilot, a Project Team was created and this project team is transitioning into a Coordinated Community Response Team this October. Captain Yarsulik, was an integral part of the project team and will take on the duty of Chair of the CCR. Leadership/departments heads of agencies in participation are being identified by the points of contact listed. For KCKPD, the Chief of Police is department head, and Captain Yarsulik is point of contact through chain of command. O-going assessment of who needs to be at the table in order to inform and advance and policy and changes will continue to take place. The CCR will be in charge of analyzing data and trends, and addressing challenges identified by the HRT, Program Coordinator, and partners regarding our community's response to domestic violence. The CCR will consist of leadership/departments heads of:

KCKPD, contact Katie Yarsulik- Captain - Investigations Unit, KCKPD; **Wyandotte Co. Sheriff's Office**, contact Andrew Carver - Lieutenant Colonel; **Department of Corrections**, contact Danielle Thompson - Batterer's Intervention Program Coordinator; **Municipal Attorney's Office** contact Amanda Fant - Municipal Court Victim Advocate; **Sexual Violence Program** contact Jorge Basaure-Carrington – MOCSA Advocacy and Outreach Specialist; **Social Service Agency**, contact Jonathan Blum - Service Coordinator- of Catholic Charities of NE KS; **Healthcare**, contact Morgan Stebens - Forensic Program Coordinator of KU Medical Center;

Mental Health, contact Andrea Kesler - CIT Co-Responder-Wyandot Center; **District Attorney's Office**, contact Damon Mitchell - Chief Deputy District Attorney; **Legal Services**, contact Alex English – KLS Managing Attorney; **Judges** contact Judge Kathleen Lynch of Wyandotte County District Court Judge Division 10 and Judge Meaghan Shultz -Administrative Judge of City of KCK Municipal Court. All of these agencies held membership in the original Project Team and the contact persons are committed to connecting their department heads/leadership into the CCR.

A strengthened partnership between KCKPD and Friends of Yates has also been fostered and a MOU has been established. The Program Coordinators from each agency efficiently communicate daily. Friends of Yates has committed to providing shelter to victims being screened in by an officer referral on-scene. Officers can count on being able to secure emergency, confidential, shelter for those victims most at risk. Feedback from Friends Of Yates hotline advocates indicate that they have appreciated working together with our police officers.

UNDERSERVED AND CULTURALLY SPECIFIC POPULATIONS

The KCKPD Victim Services Unit identifies underserved crime victims as those who are Spanish-speaking or limited English proficiency, elderly, and those who live in urban, low-income, and high-crime areas. The Spanish-speaking only community has been identified as a largely underserved population in Kansas City, Kansas. Primarily Spanish-speaking residents often face language and cultural barriers, preventing them from making police reports or seeking services in the community. The 2010 United States Census Bureau states that 27.8 percent of the residents in Kansas City, KS are Hispanic, a percentage that is much higher than the national percentage of 16.3. The Program Coordinator can count on support from the bilingual Spanish VSU staff, including the Program Supervisor, to engage with Spanish-speaking only victims. The Program Coordinator also has access to on-demand language line services for ASL and languages other than English. The Program Coordinator may also schedule an in-person interpreter for non-English speaking victims. The Victim Services Unit constantly engages in outreach within the community to make this underserved population aware of KCKPD policies regarding language access and immigration and that help is available for them if they are victimized.

The undocumented immigrant community is also an underserved population served by VSU. Our unit is tasked with processing the U-Visa Certification required for the U-Visa application for eligible victims of crime. The Program Supervisor. In 2019 we approved 101 U-Visa certifications, 127 in 2020, 83 in 2021 (low number due to short staffing), and 267 in 2022,

and 158 to-date in 2023. We are dedicated to serving the undocumented members of our community to bring awareness about support and services available, regardless of immigration status. The Program Coordinator will identify victims of crime that may benefit from immigration assistance, and refer them to legal immigration advice, and coordinate with the VSU Program Supervisor for a U-Visa Certification.

Additionally, the Program Coordinator will be able to refer Spanish speaking victims to the bilingual Spanish victim advocate at the Order of Protection Office. Spanish-speaking victims now receive identical services in the same capacity as English-speaking victims when seeking protection orders. Victims who speak languages other than Spanish or English are able to receive immediate services from the VSU through the use of a language line.

The VSU considers the elderly population to be among the underserved. Many victims in this population may be unable to request help, unwilling to request help, or unaware that they need help due to their health. Community efforts continue to bring attention to Elder Abuse including local trainings and the increased outreach from agencies that serve the elderly population. The KCKPD has responded by creating a specified Detective position to handle Mistreatment of Dependent Adult cases, which in this community mostly consists of elder abuse cases. This Detective investigates allegations of physical and financial abuse. All Advocates work with the Detective and provide services to the non-offending family members of the victim.

Victims of crime living in poverty are also considered to be underserved due to their lack of resources, lack of opportunities, and a lack of information. One fourth of the population in Kansas City, Kansas is living in poverty at 25.3 percent, according to the 2010 United States Census. Additionally, given that Kansas City, Kansas is a high-crime area compared to neighboring counties, resources are limited and frequently exhausted. The VSU is located in the lobby of Police Headquarters in downtown Kansas City, Kansas. Police Headquarters is located across the street from a main bus hub and easily accessible to those who do not drive. Police Headquarters is also located within blocks of City Hall/Municipal Court, District Court, and several social service agencies including the local food kitchen for the homeless. Many VSU services are available over the phone if a victim is unable to travel to the office and much of the information can be mailed. Homeless victims are able to set up mailboxes at the homeless outreach center just two blocks from Headquarters. Finally, a continued objective for the VSU is to assist underserved victims living in poverty with transportation by providing rides for attendance of

criminal justice appointments and receiving services, or travel tickets to get a victim to a safe location.

The Victim Services Unit strives to identify and reach underserved victims within the community. These efforts are constantly changing and improving as new needs arise. Services are available in a multitude of formats, and if necessary, advocates can respond with an officer to a victim's home if they cannot leave. The VSU stays connected with various language resources in the community and frequently relies on these resources to assist victims of crime. VSU Advocates continue to collaborate with community partners and Community Policing to develop protocols that best serve the traditionally underserved populations. Most importantly, the Victim Services Unit continually engages in outreach activities that are intentional in reaching underserved populations so they are aware of the services available to them.

To enhance services to culturally specific populations, in 2023, KCKPD completed extensive training in Trauma Informed Care, Trauma Informed Interviewing, and Identifying Primary Aggressor with a Culturally Diverse Lens as directed to by the Office of Violence Against Women. This series of training was completed with a train the trainer model. Police Academy staff, training supervisors, along with Victim Services Staff, were equipped to train the entire police department, starting with police recruits in the academy, and throughout roll-call rooms and the Investigations Bureau.

SUSTAINABILITY

Historically, the Victim Services Unit has benefitted from VOCA funding. Three full-time VSU personnel are currently funded by VOCA at 75 percent and two full-time positions are funded at 100 percent. The Unified Government of Wyandotte County/Kansas City, Kansas is still suffering from the economic crisis. Funds continue to be limited and employees have only had a few modest cost of living adjustments since 2008. Unified Government has committed to continuing to fund 25 percent of three staff members' salaries in the coming years as well as 100% of the Program Aide's salary. These have been used as match funding for VOCA projects. Should VOCA expand in the future, the Program Supervisor would look into enhancing the lethality assessment program with VOCA funding.

As mentioned, in 2021, KCKPD was designated to pilot a lethality assessment program to inform a state framework. With ICJR funding, VSU hired the Program Coordinator to manage the project including managing a high risk team community collaboration, and provide victim services

to those victims scoring high on the lethality screen. ICJR funding covered training, supplies, and direct services for victims. The KCKPD is looking at VAWA not only to fund the portion in this application, but also for fiscal year 2024. KCKPD has also considered pursuing a Special Victims Unit, and a Domestic Violence Unit with VAWA or ICJR. Both would be supported by the VSU.

Each year, the VSU seeks to be added to the permanent budget of the Unified Government in order to secure stable ongoing funding, however, the Unified Government continues to have budget cuts. The Unified Government is actively exploring ways in which to decrease the Police Department's budget, making it impossible for the Department to fully fund the VSU including the lethality assessment program. If VAWA funds are not available, the lethality assessment program will be weakened, consequently failing victims at risk of murder at the hands of their intimate partner. Despite the current economic situation, the VSU will continue to seek permanent funding from the Unified Government each year and the Program Supervisor will continue efforts to seek additional grant funding from other sources.

DISSEMINATION OF CRIME VICTIMS RIGHTS INFORMATION

The Victim Services Unit sends informational brochures to all crime victims which includes information about their rights, including Crime Victims Compensation, as provided in KSA 74-7333. The Program Supervisor provides CVC training to police officers so they may refer victims to VSU for further information. Lastly, the Program Coordinator ensures to offer CVC help to the victims of domestic violence when she follows-up next business day.

CIVIL RIGHTS CONTACT INFORMATION: Renee Ramirez, Director of Human Resources; Unified Government of Wyandotte County/Kansas City, Kansas; 701 N 7th Street, Kansas City, KS 66101; 913-573-5660.

UEI NUMBER AND SAM REGISTRATION: PD76T7LUCLS2 and SAM Exp.: 12/10/2023

CURRENT AUDIT REPORT: The most recent Unified Government audit was performed by Allen, Gibbs & Houlik, L.C. The current audit report for the year ending December 31, 2021 is available through the UG Legislative Auditor's Office at: Thomas L. Wiss, Legislative Auditor; Wyandotte County Courthouse, 710 N 7th Street Suite 140, Kansas, City, KS 66101; Phone: 913-573-2932 Fax: 913-573-8045 Email: LAuditor@wycokck.org

DRAFT BUDGET NARRATIVE EXPENSES - VAWA 2023 (OCT, NOV, DEC)

Line Item	Description	Location	Computation	Request
			Salary/mo Months Percent	
FEDERAL PERSONNEL				
Program Coordinator	Abanishe 100% VAWA Salary 10/1/2 to 12/31/23		\$4,789 3 100%	\$14,368
				\$14,368

TOTAL FEDERAL PERSONNEL \$14,368

Match Personnel
(Police Services Budget)

Captain	Yarsulik 10/1/23 to 12/31/23 20% VAWA Match Salary	\$10,135	3	15%	\$4,561
Captain	Smith 10/1/23 to 12/31/23 20% VAWA Match Salary	\$10,065	3	15%	\$4,529
Volunteer	TBD 10/1/23 to 12/31/23 in-kind				\$0

Total Match Personnel \$9,090

TOTAL PERSONNEL \$23,458

FEDERAL FRINGE BENEFITS

FICA 1 & 2	\$14,368	7.65%	\$1,099.15
Unemployment	\$14,368	0.10%	\$14.37
KPERS	\$14,368	9.90%	\$1,422.43
Health Insurance & \$3/mo for Standard Life Insurance			

Product	Price	Quantity	Total Price
Finalize: Family HSA, Single Dental & Vision	\$1,925	3	\$5,775.00

TOTAL FEDERAL FRINGE \$8,310.95

Match Fringe Benefits

N/A for this period	\$0
N/A for this period	\$0
N/A for this period	\$0

N/A for this period

Total Match Fringe \$0
TOTAL FRINGE \$8,311

FEDERAL TRAVEL & TRAINING

N/A for this period

\$5,775.00

FEDERAL SUPPLIES & COMMUNICATION

Printing
Job Advertisement
Childrens and Spanish Grief Books
Office Supplies - HQ
Paper, pens, pencils, ink, etc.

TOTAL FEDERAL TRAVEL & TRAINING				\$0.00
Quantity	Cost	Boxes		
0	\$0	0		\$0.00
0	\$0			\$0.00
Cost/mo	Months	Percent		
\$200	3	100%		\$600.00
				\$0.00
				\$0.00

TOTAL FEDERAL SUPPLIES & COMMUNICATION \$600.00

Match Supplies & Communication
Office Supplies - HQ
Postage
R/Client Software

TOTAL MATCH SUPPLIES & COMMUNICATION \$0
TOTAL SUPPLIES AND COMMUNICATION \$600

FEDERAL CONTRACT

TOTAL FEDERAL CONTRACT \$0

FEDERAL OTHER COSTS

Local Area Mileage
Transportation
Crisis Intervention Supplies (water,

Cost	Months	
\$0	0	\$0.00
Cost/mo	Months	

clothing, meals, diapers, formula,
clothing, miscellaneous, cell and
phone card)

Emergency Safety and Shelter

Hotel Vouchers

Lock Replacement or Locksmith

\$95 3

\$285.00

Cost/Emergency Emergencies
\$500 3 \$1,500.00

Cost/Lock Months Locks/mo
\$50 3 1 \$150.00

TOTAL FEDERAL OTHER COSTS \$1,935.00

TOTAL FEDERAL \$25,213.55

TOTAL MATCH \$9,090

TOTAL VOCA REQUEST \$34,303.55

34304 25% 8576



Staff Request for Commission Action

Tracking No. 212652

Full Commission Meeting Date:

Committee: Public Works & Safety

Date of Standing Committee Action: 8/28/23

(If none, please explain):

Publication Required: No

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
08/16/2023	Angel Ferrara	x8354	aferrara@wycokck.org	Parks & Recreation

Item Description:

The Parks and Recreation team will provide a quarterly update on new initiatives, programs, and challenges, submitted by Angel Ferrara, Director of Parks & Recreation.

Action Requested:

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

Quarterly Report Aug 2023



**PARKS &
RECREATION**

Parks & Recreation

Quarterly Report

August 2024



Recreation Division



Summer Camp

- Rec Division has worked closely with UG Health Dept. & KDHE to meet State Child Care Licensing Regulations
- KDHE State Regulated programs are designed to protect & preserve the public's health, safety & well-being
- Two State Licensed Summer Camp Sites
 - Beatrice Lee Community Center
 - Eisenhower Community Center



Additional Updates

- Recreation Center Feasibility Study
- Aquatics Study
- Special Event Policy
- Community center hours



Parks Division



Project Highlights

- City Park 18-hole Disc Golf Course
- Playground Projects
 - Hope Park
 - Westheight
 - WYCO Lake Main





Upcoming Projects

- Kaboom Build @ Parkwood, August 17th
- Clifton Park splash pad
- Kaw Point Park ramp repair
- Pickleball courts at WYCO Lake
- Rock wall at WYCO Lake

Challenges

Center Coverage

Staffing six centers
opened six days/week
with limited staff

Deferred Maintenance

Keeping up with the
Department's aging
infrastructure

Vandalism

Ongoing reports of
vandalism, damage,
and theft

Celebrating Parks & Recreation Month

Parks and Recreation
Celebrates
Parks and Recreation
Month



Since 1985, people in the United States have celebrated Park and Recreation Month in July to promote building strong, vibrant and resilient communities through the power of parks and recreation and to recognize the more than 160,000 full-time park and recreation professionals — along with hundreds of thousands of part-time and seasonal workers and volunteers — that maintain our country's local, state and community parks.



**PARKS &
RECREATION**

Questions?

