



## **Administration and Human Services** **Standing Committee Meeting Agenda**

**Monday, March 27, 2023**

**Immediately upon adjournment of earlier committee, or  
5:00 p.m.**

**Location: HYBRID**

We invite you to view the meeting in person in the 5<sup>th</sup> Floor Conference Room, Suite 515, Municipal Office Building, 701 N. 7<sup>th</sup> Street, Kansas City, Kansas, or virtually via a Zoom webinar.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89816158648>

Or One tap mobile:

US: +13462487799,89816158648# or +16694449171,89816158648#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 444 9171 or +1 669 900 9128 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931 3860 or +1 689 278 1000 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or 877 853 5257 (Toll-Free or 888 475 4499 (Toll-Free  
Webinar ID: 898 1615 8648

International numbers available: <https://us02web.zoom.us/j/89816158648>

| <u>Name</u>                        | <u>Absent</u>            |
|------------------------------------|--------------------------|
| Commissioner Angela Markley, Chair | <input type="checkbox"/> |
| Commissioner Melissa Bynum         | <input type="checkbox"/> |
| Commissioner Christian Ramirez     | <input type="checkbox"/> |
| Commissioner Harold Johnson        | <input type="checkbox"/> |
| Commissioner Mike Kane             | <input type="checkbox"/> |

- I.        Call to Order/Roll Call**
- II.      Revisions to March 27, 2023 Agenda**
- III.     Approval of standing committee minutes from (no minutes available)**

#### **IV. Committee Agenda**

##### **Item No. 1 - RESOLUTION: ACCEPTANCE OF AN EXTENSION TO SENIORS CARE ACT GRANT BETWEEN KANSAS DEPARTMENT FOR AGING AND DISABILITY SERVICES AND AREA AGENCY ON AGING**

**Synopsis:** Adopt a resolution for acceptance of an extension to a grant the Area Agency on Aging (AAA) has received from the Kansas Department for Aging and Disability Services (KDADS), submitted by Deasiray Bush, Fiscal Manager, Area Agency on Aging.

*It is requested that this item be fast-tracked to the March 30, 2023, Full Commission meeting.*

**Tracking #: 212268**

##### **Item No. 2 - UPDATE: SHORT-TERM RENTAL USES**

**Synopsis:** Consideration to create a new Short-Term Rental Ordinance and Staff review process, submitted by Gunnar H. Hand, AICP, Director of Planning and Urban Design.

*For information only*

**Tracking #: 212207**

##### **Item No. 3 - GRANTS: 2023 INTER-DEPARTMENTAL WORKING GROUP PRIORITY PROJECT LIST**

**Synopsis:** An inter-departmental working group has developed a draft list of priority projects to collectively work on future grant pursuits for the remainder of the 2023 calendar year, including two retro-active grant submittals, submitted by Gunnar H. Hand, AICP, Director of Planning and Urban Design.

*It is requested that this item be fast-tracked to the March 30, 2023, Full Commission meeting.*

**Tracking #: 212315**

##### **Item No. 4 - FUNDING: 2023 REQUEST FOR ARPA GRANT LOCAL MATCH FOR RAISE BI-STATE AND SAFE STREETS AND ROADS FOR ALL**

**Synopsis:** A request of local match funding from the designated ARPA set-aside for both the RAISE bi-state corridor planning grant (\$350,000) and the Safe Streets for All (SS4A) Vision Zero action plan (up to \$200,000), submitted by Gunnar H. Hand, AICP, Director of Planning and Urban Design.

*It is requested that this item be fast-tracked to the March 30, 2023, Full Commission meeting.*

**Tracking #: 212316**

**Item No. 5 - FUNDING REQUEST: ARTS ASSET MAPPING**

**Synopsis:** Requesting \$20,000 in funding from the Tourism Fund for the ArtsKC & MU Extension Create Arts Asset Map of Wyandotte County to create and map arts and culture assets in support of the efforts of the Arts, Culture and Economic Development Committee, submitted by Commissioner Angela Markley.

**Tracking #: 212334**

**Item No. 6 - UPDATE: STRATEGIC COMMUNICATIONS 2023 GOALS AND PLAN**

**Synopsis:** The Strategic Communications team will present ongoing efforts to improve internal and external communications during 2023, submitted by Ashley Z. Hand, AIA, Director of Strategic Communications.

*For information only*

**Tracking #: 212335**

**V.            Public Agenda**

**VI.          Adjourn**



# Staff Request for Commission Action

Tracking No. 212268

**Full Commission Meeting Date:** 3/30/23

**Committee:** Administration & Human Services

Date of Standing Committee Action: 3/27/23

(If none, please explain):

**Publication Required:** No

|                            |                                       |                                |                                            |                                    |
|----------------------------|---------------------------------------|--------------------------------|--------------------------------------------|------------------------------------|
| <u>Date:</u><br>02/13/2023 | <u>Contact Name:</u><br>Deasiray Bush | <u>Contact Phone:</u><br>x5110 | <u>Contact Email:</u><br>dbush@wycokck.org | <u>Department/Division:</u><br>AAA |
|----------------------------|---------------------------------------|--------------------------------|--------------------------------------------|------------------------------------|

**Item Description:**

This is a resolution for acceptance of an extension to a grant the Area Agency on Aging (AAA) has received from the Kansas Department for Aging and Disability Services (KDADS). The grant amount is \$62,567.33 and it must be used for staff retention, incentives/bonuses and to increase the workforce for Senior Care Act providers offering SCA services in Kansas, submitted by Deasiray Bush, Fiscal Manager, Area Agency on Aging.

*It is requested that this item be fast-tracked to the March 30, 2023, Full Commission meeting.*

**Action Requested:**

To adopt the resolution and **fast-track** this item to the 3/30/23 Full Commission if approved by the Standing Committee.

**Budget Impact: (if applicable)**

Amount:

Source:

Included In Budget:

Other (explain):

**Attachments List:**

Acceptance of SCA Grant Extension - resolution FINAL, SFY 2022 SCA PowerPoint Presentation

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION FOR THE ACCEPTANCE OF AN EXTENSION TO THE SENIOR CARE ACT GRANT AGREEMENT BETWEEN THE KANSAS DEPARTMENT OF AGING AND DISABILITY SERVICES AND THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS AND WYANDOTTE/LEAVENWORTH AREA AGENCY ON AGING, AND THE ALLOCATION OF FUNDS FOR ELIGIBLE USES**

**WHEREAS**, on July 1, 2022, the Wyandotte/Leavenworth Area Agency on Aging (AAA) entered into an extension of its long-time Senior Care Act grant from the Kansas Department of Aging and Disability Services (KDADS) in the amount of \$729,082 for FY2023, with no match required; and

**WHEREAS**, KDADS is now offering Wyandotte County an additional extension in the amount of \$62,567.33, with no match required; and

**WHEREAS**, the grant funds are restricted to the following eligible uses:

1. One-time retention/recruitment bonus;
2. Payroll expenses (back to 7/1/2022);
3. Shift differential and/or incentive pay (back to 7/1/2022);
4. Bonus program (back to 7/1/2022);
5. Onboarding and staff training expenses (back to 7/1/2022);
6. In state or out of State Conferences for SCA staff development (back to 7/1/2022);
7. Staffing agency expenses (7/1/2022);
8. Advertising jobs and recruitment expenses (back to 7/1/2022);
9. Staff incentive payments (back to 7/1/2022);
10. Payroll taxes;
11. Retroactive payroll tax expenses (back to 7/1/22);
12. Retroactive payroll expenses (back to 7/1/22);
13. Startup cost for new providers (back to 7/1/2022);
14. SCA primary and associated costs - Costs such as: Personnel (Gross wages paid to persons who provide SCA case management, including senior and junior case manager personnel, SCA data entry personnel, attendant care service personnel, homemaker service personnel, home health service providers, SCA respite service providers (persons), training Costs; training that contributes to the improvement service provision or training that positively contributes to employee morale. Consumable Supplies for example paper goods, printing information, ink, and toner cartridges. Personnel or consumable supplies such as the following are not allowable expenses, funds cannot be used for these: includes bulk purchase of supplies, storage, shelving, area remodeling, license cost, rent and utilities, maintenance and repair of office and office equipment such as laptops/ desktops equipment;
15. SCA program staff transportation - Expenses directly related to the delivery of Senior Care Act Services such as roundtrip SCA in-home visits, service to be render by a

contracted provider worker, cost of transportation for local events, conference, fairs related to SCA services etc.;

16. SCA customer's co-pay on outstanding balances- Remaining co-pay balance payments for customers who are at risk of termination of services due to outstanding balances as of 2/1/2023. Exclusion to this would be paying a customer's cumulative balances for future co-pay, this is not an allowable expense; and

**WHEREAS**, AAA intends to use the funds for retention and recruitment bonuses, incentive pay, jobs advertising, to support its Homemaker Services, as provided in the attached Budget Narrative.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS AS FOLLOWS:**

**Section 1.** The Unified Government Board of Commissioners hereby approves the acceptance of the \$62,567.33 SCA grant extension between KDADS and the Wyandotte/Leavenworth Area Agency on Aging.

**Section 2.** The Unified Government Board of Commissioners hereby approves allocation of the grant extension funds as detailed in AAA's Budget Narrative.

**APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS MARCH 30, 2023.**

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**Tyron Garner, Mayor/CEO**

**Attest:**

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**Unified Government Clerk**

**Approved as to Form:**

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# Area Agency on Aging

Presenter: Deasiray Bush

# Senior Care Act Program

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- The Kansas Legislature established the Senior Care Act (SCA) program to assist older Kansans who have functional limitations in self-care and independent living but who are able to reside in a community-based residence if some in-home services are provided.
- The Kansas Department for Aging and Disability Services administers the program through the Area Agency on Aging (AAA).
- The program provides in-home services to persons who contribute to the cost of services based on their ability to pay.
- Services are offered on a sliding fee scale based on income and assets for customers who functionally qualify.
- A plan of care outlining the services needed is developed based on a functional assessment.

# Acceptance of an Extension to the Senior Care Act Program

- Additional \$62,567.33 (100% Wyandotte County)
- No Match Required
- Eligible Uses:
  - One-time retention/recruitment bonus
  - Payroll expenses
  - Incentive pay
  - Onboarding and staff training
  - Staff development
  - Start cost for a new in-home provider

# Senior Care Act Proposal

| Eligible Activity             | Total       | Description                                                                                        |
|-------------------------------|-------------|----------------------------------------------------------------------------------------------------|
| Personnel                     | \$22,100.00 | Staff bonuses for 17 employees @ 1300 each                                                         |
| Healthcare Provider New Staff | \$24,000.00 | for 60 new staff @400 sign on bonus                                                                |
| Marketing                     | \$9,000.00  | Healthcare Providers to market new-hire and bonus for workers @1500 for each agency.               |
| Supplies                      | \$7,467.33  | Healthcare Providers cleaning supply budget to support Homemaker services @1244.56 for each agency |
| Total                         | \$62,567.33 |                                                                                                    |





# Staff Request for Commission Action

Tracking No. 212207

**Full Commission Meeting Date:** 3/30/2023

**Committee:** Administration & Human Services

Date of Standing Committee Action: 2/13/23

(If none, please explain):

**Publication Required:** No

|                            |                                     |                               |                                            |                                                          |
|----------------------------|-------------------------------------|-------------------------------|--------------------------------------------|----------------------------------------------------------|
| <u>Date:</u><br>02/28/2023 | <u>Contact Name:</u><br>Gunnar Hand | <u>Contact Phone:</u><br>5751 | <u>Contact Email:</u><br>ghand@wycokck.org | <u>Department/Division:</u><br>Planning and Urban Design |
|----------------------------|-------------------------------------|-------------------------------|--------------------------------------------|----------------------------------------------------------|

Item Description:

Consideration to create a new Short-Term Rental Ordinance and Staff review process, submitted by Gunnar H. Hand, AICP, Director of Planning and Urban Design.

*For information only*

Action Requested:

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

2023 STR Admin Application, 2023 SUP STR Application, STR Ordinance Amendments.FINAL, STR Presentation\_CPC\_2023.03.13



# Department of Planning + Urban Design

Unified Government of Wyandotte County • Kansas City, Kansas

701 N 7<sup>th</sup> Street, Suite 423  
Kansas City, Kansas 66101  
[www.wycokck.org/planning](http://www.wycokck.org/planning)

Phone: (913) 573-5750  
Fax: (913) 573-5796  
Email: [planninginfo@wycokck.org](mailto:planninginfo@wycokck.org)

## SHORT-TERM RENTAL ADMINISTRATIVE SPECIAL USE PERMIT APPLICATION

**Note: This application is only for single-family dwellings of 3 bedrooms or less that accommodate 7 persons or less or for owner-occupied properties. For properties larger than 3 bedrooms, occupancy larger than 7 persons, or is a dwelling type other than a single family property, (duplex, multifamily, mixed use, etc) please contact the Planning & Urban Design Department at [planninginfo@wycokck.org](mailto:planninginfo@wycokck.org) to schedule a pre-application appointment for a standard Special Use Permit.**

### 1. Applicant/Property Owner Information

**Applicant(s) Name** \_\_\_\_\_ **Company** \_\_\_\_\_

**Street Address** \_\_\_\_\_ **City/State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Telephone** \_\_\_\_\_ **E-Mail** \_\_\_\_\_

**Property Owner(s) Name (if different than applicant)** \_\_\_\_\_

**Street Address** \_\_\_\_\_ **City/State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Telephone** \_\_\_\_\_ **E-Mail** \_\_\_\_\_

**Property Manager (if applicable):** \_\_\_\_\_ **Contact:** \_\_\_\_\_

**Street Address** \_\_\_\_\_ **City/State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Telephone** \_\_\_\_\_ **E-Mail** \_\_\_\_\_

All correspondence on this case should be sent to (check one): Applicant ☐ Owner ☐ Manager ☐

### 2. Building Information:

- Is this an Accessory Dwelling Unit (ADU) in the rear of the home, such as over a detached garage?  
☐ Yes ☐ No
- Type of Property: Single Family ☐ Duplex ☐ Multifamily ☐ Mixed-Use ☐
- Number of Units \_\_\_\_\_

### 3. Parking Information

- Total Parking: \_\_\_\_\_
- Off-Street Covered (garage or carport) \_\_\_\_\_
- Off-Street Uncovered (driveway) \_\_\_\_\_

**4. Short-Term Rental Guidelines and Regulations:** Initial next to each guideline to demonstrate that you have read and acknowledged the guidelines for short-term rentals within the Unified Government.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Initial |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| Guest reservations must be for a minimum of 24-hours.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |
| Guest reservation Information must be maintained and documented for a period of not less than one year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         |
| Liability insurance must be maintained through the duration of the permit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         |
| Sleeping quarters for short term tenants or guests shall not be in non-residential areas within buildings that do not contain finished living space (e.g. unfinished garage, unfinished storage shed); or in commercial (office/retail) or industrial (warehouse) spaces.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |         |
| The use of short-term rental property for any commercial use or large social events or gatherings, such as weddings, is prohibited.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |         |
| The city issued Special Use Permit and Business License numbers shall be used in all rental marketing materials.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |
| No meals shall be prepared for or served to the renter by the owner or the owner's agents without an approved Food Handler's License.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |
| The owner or owner's agent will provide information within the dwelling unit to inform and assist renters/guests in the event of a natural disaster, power outage, or emergency including but not limited to tornado, severe weather or storm, or flash flooding. Information should contain appropriate designation for shelter in place, evacuation, or utility contact information.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |
| Property shall be up to date on inspections and related items, including but not limited to: <ul style="list-style-type: none"> <li>• All bedrooms and sleeping quarter must meet egress requirements either by door or by window.</li> <li>• Smoke detectors shall be installed on each floor of the dwelling unit and in hallways adjacent to sleeping areas, in each bedroom, each room that has a fireplace, each room that has a water heater, furnace, clothing dryer, or electrical panel.</li> <li>• CO2 detectors shall be installed on each floor of the dwelling unit, in hallways adjacent to sleeping areas, and in each room that has a water heater, furnace, or electrical panel.</li> <li>• GFCI outlets shall be provided in each bathroom, kitchen, garage, basement, and exterior areas. Windows must be operable, not blocked or boarded.</li> <li>• All glass shall be free of cracks or defects.</li> <li>• Handrails must be provided with four (4) or more risers, including into basement areas, porches, or other walkways.</li> <li>• Where required, guards and guardrails must be maintained to code.</li> <li>• There shall be no exposed wiring, uncovered junction boxes, improper spicing, or overloaded electrical circuits.</li> <li>• The electrical panel(s) should be properly wired, and the panel must not be of any recalled manufacturers such as Zinsco or Federal Pacific Electric.</li> <li>• Dryer vents must be free and clear of any lint or debris.</li> </ul> |         |
| Property shall be up to date on inspections and related items, including but not limited to: <ul style="list-style-type: none"> <li>• The residential rental shall be equipped with a minimum of one 5 (five) pound C type extinguisher with 75 feet of travel distance to all portions of the structure; there shall</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p>be no less than one such extinguisher per floor. The fire extinguisher(s) shall be mounted in visible locations with the tops of the fire extinguishers mounted between three feet and five feet above the floor and shall be always accessible to occupants. Annual certification tags must be provided and be current on all extinguishers.</p> <ul style="list-style-type: none"> <li>• There shall be no permanent use of extension cords for appliances, heaters, lamps or other fixtures.</li> <li>• Mechanical flues and associated liners shall be maintained in proper condition and exhaust, including but not limited to furnace and chimney flues.</li> <li>• Faucets and fixtures shall be maintained in working condition. There shall be no leaking fixtures or clogged or leaking wastewater lines. Showers, sinks and bathing facilities shall be clean and shall drain properly.</li> <li>• Hot water tank must be operational at a temperature of no less than 120°F.</li> <li>• All gas shut off valves shall be to current plumbing, mechanical, or fuel gas codes including at water heater, furnace, or fireplace. Copper gas piping is prohibited.</li> <li>• Fireplaces shall be equipped with screens which are adequate to prevent sparks or rolling logs from escaping the fireplace opening.</li> <li>• All outlets shall have properly fitting faceplates.</li> <li>• Double-keyed locks are not allowed.</li> <li>• All exterior doors, landings, and stairs must be well lit.</li> <li>• Sidewalks and exterior pathways must be free of trip hazards such as cracks or other defects.</li> <li>• Overhead power lines must be 10 feet above all porches, decks, balconies, and grade. A 3-foot clearance beside or below operable windows must be maintained.</li> <li>• All powerlines must meet current BPU standards.</li> </ul> |  |
| An evacuation diagram identifying all means of egress shall be posted in a conspicuous place near the front door on each unit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| The guide or manual provided to occupants shall include information for utility service connections, such as location and accessibility, in order to disconnect utilities from service in the event of an emergency.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| There shall be no evidence of pest infestation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| If there is a fireplace or solid fuel barbecue, the short-term residential rental shall be equipped with a minimum five-gallon heat rated metal container with a tight-fitting lid for ash disposal, which is clearly labeled. Instructions on storage or placement of ashes shall be stated in the rental agreement and on the notice posted within each unit. Do not place can on or near any furniture or other combustible material. Ashes must be wet down thoroughly with water. Ash can must be stored outside with a minimum of three (3) foot clearance from building, porch, trees, etc. A lid must remain on ash can when in use. A proper water source shall be immediately available to the solid fuel BBQ. If fire suspension is in effect in region, all fire codes from local jurisdiction shall be adhered to. Solid fuel barbecues or grills are prohibited on wood decks, landings, or porches.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| A lead-based paint notification should be made available in any guest book or manual for properties built before 1978.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| An asbestos notification should be made available in any guest book or manual for properties built before 1981.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| If pets are allowed on the property, the owner and its agents shall maintain that tenants, guests, and occupants keep the pet in accordance to Chapter 7 of the municipal code, particularly Chapter 7 Article VI.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| Each dwelling must be properly cleaned and sanitized after each guest check-out.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |

|                                                                                                                                                                                                         |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Trash must only be set to the curb on the designated trash days during specified hours and should not accumulate in the front yard or any right of way space outside the designated trash pickup hours. |  |
| Applicant acknowledges that the property may be inspected at any time upon request, complaint, or emergency.                                                                                            |  |

**5. Applicant(s) Declaration** My application consists of the following items and information necessary for a complete application. Please check all that apply:

- ☐ **Completed Application**
- ☐ **Completed owner(s) consent form**
- ☐ **Copy of Property Manager's Business License**
- ☐ **Copy of Liability Insurance Declarations Page - \$1,000,000 Liability Insurance Required**
- ☐ **Required total fee \$\_\_\_\_\_**
- ☐ **Attached Legal Description – provided in Word Format**

**The following declarations are hereby made:**

- The undersigned is the owner or authorized agent of the owner or the officers of a corporation or partnership.
- The submitted plan, if any, contains all of the necessary information required by the zoning or other applicable ordinance(s). I will provide any and all omitted information and understand omissions can delay the development process a minimum of thirty (30) days.
- The applicant has discussed this application with a staff planner in the Planning and Urban Design Department. Planner: \_\_\_\_\_ Date: \_\_\_\_\_
- The information presented and contained within this application completed as required by this application and the required submission list is true and correct to the best of the undersigner(s) knowledge.
- The proposed plan does not violate any existing Conditions, Covenants, or Restrictions and/or any Homeowners Associations agreements that are set forth on the property.

**Signature of Owner(s) or Applicant(s):**

**Signature:** \_\_\_\_\_ **Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Subscribed and sworn before me on this** \_\_\_\_\_ **day of** \_\_\_\_\_, **20**\_\_\_\_,

**in the County of** \_\_\_\_\_, **State of** \_\_\_\_\_.

**Notary Public:** \_\_\_\_\_ **Stamp:**

**NOTE: If the owner is not the applicant, an affidavit consenting to the application on their behalf is required.**

**Zoning Official** \_\_\_\_\_ **Approved**      **Denied**      **Date** \_\_\_\_\_

- ☐ **Property is larger than 3 Bedrooms or hosting more than 7 guests**
- ☐ **Missing Property Manager's Business License**
- ☐ **Missing Insurance**
- ☐ **Outstanding Violations or building permits (details below)**
- ☐ **Multiple Disturbance Complaints at property**
- ☐ **Property is not the first registered non-owner occupied STR on the blockface**
- ☐ **Other:** \_\_\_\_\_

# Property Owner Consent Form

## Affidavit, Property Owner Consent Form

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ ) SS:

Comes now \_\_\_\_\_.  
(Property Owner)

of lawful age, sound mind and upon his/her oath states as follows:

1. That I am the property owner of \_\_\_\_\_ in Kansas City, Kansas.
2. That I have reviewed that application for \_\_\_\_\_ to add/alter/demo  
(Applicant)  
\_\_\_\_\_ on my property.  
(Proposed Action)
3. That after discussing the matter and fully reviewing the application, I authorize this application and subsequent applications necessary to accomplish the plan/use noted above to be filed on my behalf.

Further affiant saith not.

\_\_\_\_\_  
Affiant

Subscribed in my presence and sworn before me on this \_\_\_\_\_, day of \_\_\_\_\_,  
20\_\_\_\_, in the County of \_\_\_\_\_, State of \_\_\_\_\_.

My commission expires \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_.

Notary Public: \_\_\_\_\_ Stamp: \_\_\_\_\_





# Department of Planning + Urban Design

Unified Government of Wyandotte County • Kansas City, Kansas

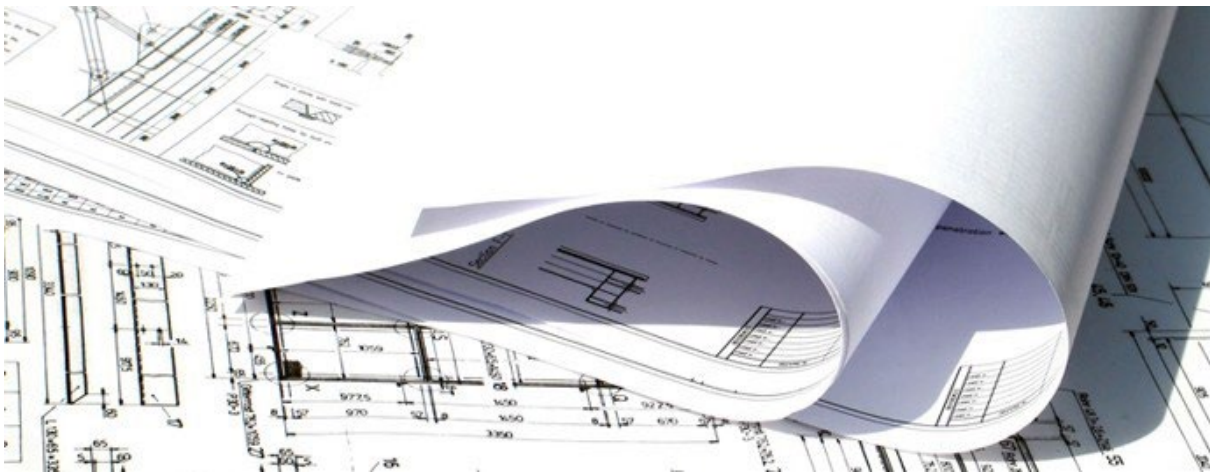
701 N 7<sup>th</sup> Street, Suite 423  
Kansas City, Kansas 66101  
[www.wycokck.org/planning](http://www.wycokck.org/planning)

Phone: (913) 573-5750  
Fax: (913) 573-5796  
Email: [planninginfo@wycokck.org](mailto:planninginfo@wycokck.org)

**Welcome to the Unified Government's land entitlement process. We look forward to working in collaboration with you on your proposed project.**

**Prior to submitting your application, you must schedule a pre-application meeting with a member of Planning + Urban Design staff:**

**Call:** (913) 573-5750 **Email:** [planninginfo@wycokck.org](mailto:planninginfo@wycokck.org) to set up a pre-application meeting.



**You may submit a completed application in one of three ways:**

1. **Electronically** through the Accela Citizen Access Portal at <https://mauwi.wycokck.org/CitizenAccess/Default.aspx>
2. **Electronically** by email, at [EDR@wycokck.org](mailto:EDR@wycokck.org)
3. **In person** at the Planning and Urban Design Annex, located at the Neighborhood Resource Center at 4953 State Avenue, Kansas City, Kansas 66102

***NOTE: Your plans must be submitted prior to the monthly submittal deadline. All engineering drawings shall be signed and sealed by a Kansas Licensed Professional Engineer. All drawings shall comply with the Kansas City, Kansas Code of Ordinances. ALL incomplete applications will not be processed.***

**If you have any questions or need assistance, please contact us at  
(913) 573-5750 or [PlanningInfo@wycokck.org](mailto:PlanningInfo@wycokck.org).**



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## SHORT-TERM RENTAL SPECIAL USE PERMIT APPLICATION

**For Office Use Only:** Case Number: \_\_\_\_\_ Staff Planner: \_\_\_\_\_ Filing Fee: \_\_\_\_\_

Date Fee Paid: \_\_\_\_\_ Anticipated PC Date: \_\_\_\_\_ Anticipated BOC Date(s): \_\_\_\_\_

### 1. Applicant/Property Owner Information

**Applicant(s) Name** \_\_\_\_\_ **Company** \_\_\_\_\_

Street Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

**Property Owner(s) Name (if different than applicant)** \_\_\_\_\_

Street Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_ E-Mail \_\_\_\_\_

**Property Manager (if applicable):** \_\_\_\_\_ **Contact:** \_\_\_\_\_

Street Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_ E-Mail \_\_\_\_\_

Cellular Telephone ( ) \_\_\_\_\_

\* All correspondence on this case should be sent to (check one): Applicant ☐ Property Owner ☐ Firm ☐

### 2. Building Information:

- Is this an Accessory Dwelling Unit (ADU) in the rear of the home, such as over a detached garage?  
☐ Yes ☐ No
- Type of Property: Single Family ☐ Duplex ☐ Multifamily ☐ Mixed-Use ☐
- Number of Units \_\_\_\_\_

### 3. Parking Information

- Total Parking: \_\_\_\_\_
- Off-Street Covered (garage or carport) \_\_\_\_\_
- Off-Street Uncovered (driveway) \_\_\_\_\_

**4. Short-Term Rental Guidelines and Regulations:** Initial next to each guideline to demonstrate that you have read and acknowledged the guidelines for short-term rentals within the Unified Government.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Initial |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| Guest reservations must be for a minimum of 24-hours.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |         |
| Guest reservation Information must be maintained and documented for a period of not less than one year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |
| Liability insurance must be maintained through the duration of the permit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         |
| Sleeping quarters for short term tenants or guests shall not be in non-residential areas within buildings that do not contain finished living space (e.g. unfinished garage, unfinished storage shed); or in commercial (office/retail) or industrial (warehouse) spaces.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |
| The use of short-term rental property for any commercial use or large social events or gatherings, such as weddings, is prohibited.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |
| The city issued Special Use Permit and Business License numbers shall be used in all rental marketing materials.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |         |
| No meals shall be prepared for or served to the renter by the owner or the owner's agents without an approved Food Handler's License.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |         |
| The owner or owner's agent will provide information within the dwelling unit to inform and assist renters/guests in the event of a natural disaster, power outage, or emergency including but not limited to tornado, severe weather or storm, or flash flooding. Information should contain appropriate designation for shelter in place, evacuation, or utility contact information.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |         |
| <p><b>Property shall be up to date on inspections and related items, including but not limited to:</b></p> <ul style="list-style-type: none"> <li>• All bedrooms and sleeping quarter must meet egress requirements either by door or by window.</li> <li>• Smoke detectors shall be installed on each floor of the dwelling unit and in hallways adjacent to sleeping areas, in each bedroom, each room that has a fireplace, each room that has a water heater, furnace, clothing dryer, or electrical panel.</li> <li>• CO2 detectors shall be installed on each floor of the dwelling unit, in hallways adjacent to sleeping areas, and in each room that has a water heater, furnace, or electrical panel.</li> <li>• GFCI outlets shall be provided in each bathroom, kitchen, garage, basement, and exterior areas. Windows must be operable, not blocked or boarded.</li> <li>• All glass shall be free of cracks or defects.</li> <li>• Handrails must be provided with four (4) or more risers, including into basement areas, porches, or other walkways.</li> <li>• Where required, guards and guardrails must be maintained to code.</li> <li>• There shall be no exposed wiring, uncovered junction boxes, improper spicing, or overloaded electrical circuits.</li> <li>• The electrical panel(s) should be properly wired, and the panel must not be of any recalled manufacturers such as Zinsco or Federal Pacific Electric.</li> <li>• Dryer vents must be free and clear of any lint or debris.</li> <li>• The residential rental shall be equipped with a minimum of one 5 (five) pound C type extinguisher with 75 feet of travel distance to all portions of the structure; there shall be no less than one such extinguisher per floor. The fire extinguisher(s)</li> </ul> |         |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p>shall be mounted in visible locations with the tops of the fire extinguishers mounted between three feet and five feet above the floor and shall be always accessible to occupants. Annual certification tags must be provided and be current on all extinguishers.</p> <ul style="list-style-type: none"> <li>• There shall be no permanent use of extension cords for appliances, heaters, lamps or other fixtures.</li> <li>• Mechanical flues and associated liners shall be maintained in proper condition and exhaust, including but not limited to furnace and chimney flues.</li> <li>• Faucets and fixtures shall be maintained in working condition. There shall be no leaking fixtures or clogged or leaking wastewater lines. Showers, sinks and bathing facilities shall be clean and shall drain properly.</li> <li>• Hot water tank must be operational at a temperature of no less than 120°F.</li> <li>• All gas shut off valves shall be to current plumbing, mechanical, or fuel gas codes including at water heater, furnace, or fireplace. Copper gas piping is prohibited.</li> <li>• Fireplaces shall be equipped with screens which are adequate to prevent sparks or rolling logs from escaping the fireplace opening.</li> <li>• All outlets shall have properly fitting faceplates.</li> <li>• Double-keyed locks are not allowed.</li> <li>• All exterior doors, landings, and stairs must be well lit.</li> <li>• Sidewalks and exterior pathways must be free of trip hazards such as cracks or other defects.</li> <li>• Overhead power lines must be 10 feet above all porches, decks, balconies, and grade. A 3-foot clearance beside or below operable windows must be maintained.</li> <li>• All powerlines must meet current BPU standards.</li> </ul> |  |
| An evacuation diagram identifying all means of egress shall be posted in a conspicuous place near the front door on each unit.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| The guide or manual provided to occupants shall include information for utility service connections, such as location and accessibility, in order to disconnect utilities from service in the event of an emergency.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| There shall be no evidence of pest infestation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| If there is a fireplace or solid fuel barbecue, the short-term residential rental shall be equipped with a minimum five-gallon heat rated metal container with a tight-fitting lid for ash disposal, which is clearly labeled. Instructions on storage or placement of ashes shall be stated in the rental agreement and on the notice posted within each unit. Do not place can on or near any furniture or other combustible material. Ashes must be wet down thoroughly with water. Ash can must be stored outside with a minimum of three (3) foot clearance from building, porch, trees, etc. A lid must remain on ash can when in use. A proper water source shall be immediately available to the solid fuel BBQ. If fire suspension is in effect in region, all fire codes from local jurisdiction shall be adhered to. Solid fuel barbecues or grills are prohibited on wood decks, landings, or porches.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| A lead-based paint notification should be made available in any guest book or manual for properties built before 1978.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| An asbestos notification should be made available in any guest book or manual for properties built before 1981.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| If pets are allowed on the property, the owner and its agents shall maintain that tenants, guests, and occupants keep the pet in accordance to Chapter 7 of the municipal code, particularly Chapter 7 Article VI.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| Each dwelling must be properly cleaned and sanitized after each guest check-out.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |

|                                                                                                                                                                                                         |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Trash must only be set to the curb on the designated trash days during specified hours and should not accumulate in the front yard or any right of way space outside the designated trash pickup hours. |  |
| Applicant acknowledges that the property may be inspected at any time upon request, complaint, or emergency.                                                                                            |  |

**5. Applicant(s) Declaration** My application consists of the following items and information necessary for a complete application. Please check all that apply: (See the coversheet for explanation of the following items)

- ☐ **Completed Application**
- ☐ **Completed owner(s) consent form**
- ☐ **Copy of Property Manager's Business License**
- ☐ **Copy of Liability Insurance Declarations Page - \$1,000,000 Liability Insurance Required**
- ☐ **Required total fee \$\_\_\_\_\_ (see attached fee chart)**
- ☐ **Attached Legal Description and Legal Description in Microsoft Word Document format on a CD or flash/thumb drive**

**The following declarations are hereby made:**

- The undersigned is the owner or authorized agent of the owner or the officers of a corporation or partnership.
- The submitted plan, if any, contains all of the necessary information required by the zoning or other applicable ordinance(s). I will provide any and all omitted information and understand omissions can delay the development process a minimum of thirty (30) days.
- The applicant has discussed this application with a staff planner in the Planning and Urban Design Department. Planner: \_\_\_\_\_ Date: \_\_\_\_\_
- The information presented and contained within this application completed as required by this application and the required submission list is true and correct to the best of the undersigner(s) knowledge.
- The proposed plan does not violate any existing Conditions, Covenants, or Restrictions and/or any Homeowners Associations agreements that are set forth on the property.

**Signature of Owner(s) or Applicant(s):**

**Signature:** \_\_\_\_\_ **Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Subscribed and sworn before me on this** \_\_\_\_\_ **day of** \_\_\_\_\_, **20** \_\_,

**in the County of** \_\_\_\_\_, **State of** \_\_\_\_\_.

**Notary Public:** \_\_\_\_\_ **Stamp:**

**NOTE: If the owner is not the applicant, an affidavit consenting to the application on their behalf is required.**

# Property Owner Consent Form

## Affidavit, Property Owner Consent Form

State of \_\_\_\_\_ )  
 ) SS:  
County of \_\_\_\_\_ )

Comes now \_\_\_\_\_.  
(Property Owner)

of lawful age, sound mind and upon his/her oath states as follows:

1. That I am the property owner of \_\_\_\_\_ in Kansas City, Kansas.

2. That I have reviewed that application for \_\_\_\_\_ to add/alter/demo  
(Applicant)

\_\_\_\_\_ on my property.  
(Proposed Action)

3. That after discussing the matter and fully reviewing the application, I authorize this application and subsequent applications necessary to accomplish the plan/use noted above to be filed on my behalf.

Further affiant saith not.

\_\_\_\_\_  
Affiant

Subscribed in my presence and sworn before me on this \_\_\_\_\_, day of \_\_\_\_\_,

20\_\_\_\_, in the County of \_\_\_\_\_, State of \_\_\_\_\_.

My commission expires \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_.

Notary Public: \_\_\_\_\_

Stamp:

# Minimum Required Submissions



## Development Application

Unified Government of Wyandotte County and Kansas City, Kansas

## Minimum Required Submissions

|                                                            | Change of Zone | Preliminary Development Plan | Final Development Plan | Special Use Permit | SUP (Home Occupation) | Board of Zoning Appeals | Preliminary Plat | Final Plat | Vacation | Landmark Designation | Certificate of Appropriateness |
|------------------------------------------------------------|----------------|------------------------------|------------------------|--------------------|-----------------------|-------------------------|------------------|------------|----------|----------------------|--------------------------------|
| Application                                                | ✓              | ✓                            | ✓                      | ✓                  | ✓                     | ✓                       | ✓                | ✓          | ✓        | ✓                    | ✓                              |
| Fee (check made to <i>UNIFIED TREASURER</i> )              | ✓              | ✓                            | ✓                      | ✓                  | ✓                     | ✓                       | ✓                | ✓          | ✓        | ✓                    | ✓                              |
| Legal description ( <b>electronically - MS Word File</b> ) | ✓              | ✓                            | ✓                      | ✓                  | ✓                     | ✓                       | ✓                | ✓          | ✓        | ✓                    | ✓                              |
| Affidavit of ownership/authorization                       | ✓              | ✓                            | ✓                      | ✓                  | ✓                     | ✓                       | ✓                | ✓          | ✓        | ✓                    | ✓                              |
| Title report (if owner does not match UG records)          | ✓              | ✓                            | ✓                      | ✓                  | *                     | ✓                       | ✓                | ✓          | *        | *                    | *                              |
| Digital pictures (.jpg format of all sides/directions)     | ✓              | ✓                            | ✓                      | *                  | *                     | ✓                       | ✓                | ✓          | *        | *                    | *                              |
| Density calculations/development summary                   | ✓              | ✓                            | ✓                      | *                  | *                     | *                       | ✓                | ✓          | ✓        | ✓                    | ✓                              |
| Storm water/drainage calculations                          | ✓              | ✓                            | ✓                      | *                  | *                     | ✓                       | ✓                | ✓          | ✓        | ✓                    | ✓                              |
| Preliminary grading plan                                   | ✓              | ✓                            | ✓                      | *                  | *                     | ✓                       | ✓                | ✓          | ✓        | ✓                    | ✓                              |
| Final grading and erosion control plan                     | ✓              | ✓                            | ✓                      | *                  | *                     | ✓                       | ✓                | ✓          | *        | *                    | *                              |
| Zoning map                                                 | ✓              | ✓                            | ✓                      | ✓                  | ✓                     | ✓                       | ✓                | ✓          | ✓        | ✓                    | ✓                              |
| Preliminary development plan                               | ✓              | ✓                            | ✓                      | *                  | *                     | ✓                       | ✓                | ✓          | ✓        | ✓                    | ✓                              |
| Final development plan                                     | ✓              | ✓                            | ✓                      | *                  | *                     | ✓                       | ✓                | ✓          | ✓        | ✓                    | ✓                              |
| Preliminary plat                                           | ✓              | ✓                            | ✓                      | ✓                  | ✓                     | ✓                       | ✓                | ✓          | ✓        | ✓                    | ✓                              |
| Final plat                                                 | ✓              | ✓                            | ✓                      | ✓                  | ✓                     | ✓                       | ✓                | ✓          | ✓        | ✓                    | ✓                              |
| Preliminary engineering                                    | *              | ✓                            | ✓                      | ✓                  | ✓                     | ✓                       | ✓                | ✓          | ✓        | ✓                    | ✓                              |
| Final engineering                                          | *              | ✓                            | ✓                      | ✓                  | ✓                     | ✓                       | ✓                | ✓          | ✓        | ✓                    | ✓                              |
| Lighting plan                                              | ✓              | ✓                            | ✓                      | ✓                  | ✓                     | *                       | ✓                | ✓          | ✓        | *                    | *                              |
| Landscape plan                                             | *              | ✓                            | ✓                      | ✓                  | ✓                     | *                       | ✓                | ✓          | ✓        | *                    | *                              |
| Sign plan and details                                      | ✓              | ✓                            | ✓                      | ✓                  | ✓                     | *                       | ✓                | ✓          | ✓        | *                    | *                              |
| Elevations                                                 | *              | ✓                            | ✓                      | ✓                  | ✓                     | *                       | ✓                | ✓          | ✓        | *                    | *                              |
| Material palette (material samples and paint chips)        | ✓              | ✓                            | ✓                      | ✓                  | ✓                     | *                       | ✓                | ✓          | ✓        | *                    | *                              |
| Checklist                                                  | ✓              | ✓                            | ✓                      | ✓                  | ✓                     | ✓                       | ✓                | ✓          | ✓        | ✓                    | ✓                              |
| Paper copies                                               | ✓              | ✓                            | ✓                      | ✓                  | ✓                     | ✓                       | ✓                | ✓          | ✓        | ✓                    | ✓                              |
| Electronic copy (CD-ROM MS W ORD / ADOBE PDF)              | ✓              | ✓                            | ✓                      | ✓                  | ✓                     | ✓                       | ✓                | ✓          | ✓        | ✓                    | ✓                              |
| Covenants and restrictions                                 | ✓              | ✓                            | ✓                      | ✓                  | ✓                     | ✓                       | ✓                | ✓          | ✓        | *                    | *                              |

**NOTES: ✓ Mandatory submission \* Determined by staff at pre-application meeting**

1. All checked items must be submitted in proper form by the application deadline. Incomplete applications will be held until complete and then entered into the review process at the next deadline date.
2. For small or existing sites the applicant may request a waiver of specific detailed submission requirements in writing to the Director of Planning ten days in advance of the submission deadline.
3. Additional information may be required for unique and/or complex project.
4. All plans and documents including studies and reports shall be placed on a CD or USB Flash Drive formatted in Adobe PDF and MS Word.



# Department of Planning + Urban Design

## Unified Government of Wyandotte County • Kansas City, Kansas

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 Kansas City, Kansas 66101  
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 Email: [planninginfo@wycokck.org](mailto:planninginfo@wycokck.org)

# Fee Schedule

Effective 03.27.2021

|     | DESCRIPTION OF SERVICES                                       | UNIT              | FEE                                            |
|-----|---------------------------------------------------------------|-------------------|------------------------------------------------|
| I.  | <b>MASTER PLAN AMENDMENTS</b>                                 |                   |                                                |
|     | Master Plan Amendment                                         |                   | No Charge                                      |
| II. | <b>CHANGE OF ZONE APPLICATIONS</b>                            | <b>TRACT SIZE</b> |                                                |
|     | A. Agricultural Zones                                         | All sizes         | \$160.00                                       |
|     | B. Low Density Residential Zones                              | 0-5 acres         | \$160.00                                       |
|     |                                                               | 5.1 – 10 acres    | \$210.00                                       |
|     | R-1, R-2, R-1(B), R-2(B), RP-1, RP-1(B), RP-2, RP-2(B), R, RP | 10.1 – 20 acres   | \$260.00                                       |
|     |                                                               | Over 20 acres     | \$315.00                                       |
|     | C. Medium and High Density Residential Zones                  | 0-5 acres         | \$260.00                                       |
|     |                                                               | 5.1 – 10 acres    | \$365.00                                       |
|     | R-3, R-4, R-5, R-6, R-M, RP-3, RP-4, RP-5, RP-6, RP-M         | 10.1 – 20 acres   | \$470.00                                       |
|     |                                                               | Over 20 acres     | \$470.00 plus \$55.00 for each 5 acres over 20 |
|     | D. Office Zones and Multiple District Applications            | 0-5 acres         | \$260.00                                       |
|     | C-O and CP-O                                                  | 5.1 – 10 acres    | \$365.00                                       |
|     |                                                               | 10.1-20 acres     | \$470.00                                       |
|     |                                                               | Over 20 acres     | \$550.00 plus \$55.00 for each 5 acres over 20 |
|     | E. Commercial Zones                                           | 0-5 acres         | \$365.00                                       |
|     |                                                               | 5.1 – 10 acres    | \$520.00                                       |
|     | C-1, C-D, C-2, C-3, CP-1, CP-2, CP-3, TND                     | 10.1 – 15 acres   | \$625.00                                       |
|     |                                                               | 15.1 – 20 acres   | \$730.00                                       |
|     |                                                               | Over 20 acres     | \$730.00 plus \$55.00 for each 5 acres over 20 |
|     | F. Industrial Zones                                           | 0-5 acres         | \$420.00                                       |
|     |                                                               | 5.1 – 10 acres    | \$520.00                                       |
|     | M-1, M-2, M-3, MP-1, MP-2, MP-3, B-P                          | 10.1 – 15 acres   | \$625.00                                       |
|     |                                                               | 15.1 – 20 acres   | \$730.00                                       |
|     |                                                               | Over 20 acres     | \$730.00 plus \$55.00 for each 5 acres over 20 |

|       | DESCRIPTION OF SERVICES                                                 | UNIT               | FEE                                               |
|-------|-------------------------------------------------------------------------|--------------------|---------------------------------------------------|
| III.  | <b>SPECIAL USE PERMIT APPLICATIONS</b>                                  |                    |                                                   |
|       | <u>Not specifically listed below</u>                                    | 0-5 acres          | \$365.00                                          |
|       |                                                                         | 5.1 – 10 acres     | \$470.00                                          |
|       |                                                                         | 10.1 – 15 acres    | \$575.00                                          |
|       |                                                                         | 15.1 – 20 acres    | \$680.00                                          |
|       |                                                                         | Over 20 acres      | \$680.00 plus \$55.00 for each 5 acres over 20    |
| IV.   | <b>HOME OCCUPATION SPECIAL USE PERMIT APPLICATIONS</b>                  |                    |                                                   |
|       | Home occupations                                                        |                    | \$80.00                                           |
|       | Keeping of farm animals                                                 |                    | \$80.00                                           |
|       | Kennel permits                                                          |                    | \$365.00                                          |
|       | Temporary use of land                                                   |                    | \$365.00                                          |
| V.    | <b>MISCELLANEOUS SPECIAL USE PERMIT APPLICATIONS</b>                    |                    |                                                   |
|       | Fill or removal of earth materials                                      |                    | \$150.00                                          |
|       | Short term permit/ Special event permits (10 days or less)              |                    | \$315.00                                          |
|       | Uses of educational, religious, philanthropic or eleemosynary in nature |                    | \$365.00                                          |
|       | Group dwellings                                                         |                    | \$260.00                                          |
|       | Permits under section 27-593(b) (Excluding group dwellings)             | 0 – 5 acres        | \$780.00                                          |
|       |                                                                         | 5.1 – 10 acres     | \$940.00                                          |
|       |                                                                         | 10.1 – 15 acres    | \$1,145.00                                        |
|       |                                                                         | 15.1 – 20 acres    | \$1,355.00                                        |
|       |                                                                         | Over 20 acres      | \$1,355.00 plus \$105.00 for each 5 acres over 20 |
| VI.   | <b>VARIANCE (APPEAL) APPLICATIONS</b>                                   |                    |                                                   |
|       | Agricultural/Residential                                                |                    | \$105.00                                          |
|       | Commercial/Industrial                                                   |                    | \$210.00                                          |
|       | Appeal of Director's Interpretation                                     |                    | \$200.00                                          |
| VII.  | <b>SIGN FEES</b>                                                        |                    |                                                   |
|       | Wall and attached signs                                                 | Per sign           | \$30.00                                           |
|       | Detached monument signs                                                 | Per sign           | \$80.00                                           |
|       | Billboards                                                              | Less than 300 s.f. | \$160.00                                          |
|       |                                                                         | More than 300 s.f. | \$315.00                                          |
|       | Flag                                                                    |                    | \$25.00                                           |
|       | Incidental                                                              |                    | \$25.00                                           |
| VIII. | <b>PLAT FEES</b>                                                        |                    |                                                   |
|       | Preliminary and final plat application                                  |                    | No Charge                                         |
|       | Kansas City, Kansas Plat Recording                                      | Per lot            | First 10 lots- \$7.00                             |
|       |                                                                         | Per lot            | Lots 11 & up- \$6.00                              |
|       | Lot Split                                                               | Per Split          | \$25.00                                           |

|       | DESCRIPTION OF SERVICES                                                                              | UNIT | FEE      |
|-------|------------------------------------------------------------------------------------------------------|------|----------|
| IX.   | <b>PRELIMINARY AND FINAL REVIEW APPLICATIONS</b>                                                     |      |          |
|       | Preliminary Plan Review                                                                              |      | \$150.00 |
|       | Final Plan Review                                                                                    |      | \$250.00 |
|       | Preliminary/Final Plan Review                                                                        |      | \$250.00 |
| X.    | <b>VACATION APPLICATIONS</b>                                                                         |      |          |
|       | Agricultural/Residential                                                                             |      | \$105.00 |
|       | Commercial/Industrial                                                                                |      | \$315.00 |
| XI.   | <b>MISCELLANEOUS FEES</b>                                                                            |      |          |
|       | Ordinance Publication Fee<br>(For Successful Change of Zone/ Special Use,<br>and Vacation Petitions) |      | \$125.00 |
| XII.  | <b>KANSAS OPEN RECORDS ACT</b>                                                                       |      |          |
|       | <i>See County Clerk "Kansas Open Records Act<br/>Fees"</i>                                           |      |          |
| XIII. | <b>LANDMARKS</b>                                                                                     |      |          |
|       | Historic Designation (District/Landmark)                                                             |      | \$150.00 |
|       | Certificate of Appropriateness                                                                       |      | \$75.00  |
|       | Environs Review                                                                                      |      | \$50.00  |



# Department of Planning + Urban Design

Unified Government of Wyandotte County • Kansas City, Kansas

701 N 7<sup>th</sup> Street, Suite 423  
Kansas City, Kansas 66101  
[www.wycokck.org/planning](http://www.wycokck.org/planning)

Phone: (913) 573-5750  
Fax: (913) 573-5796  
Email: [planninginfo@wycokck.org](mailto:planninginfo@wycokck.org)

## Electronic Document Review: Applicant Users Guide

### What is Electronic Document Review?

Electronic Document Review (EDR) is an efficient and cost-effective method of submitting plans to the Unified Government's Department of Planning + Urban Design (Planning Commission/Board of Zoning Appeals) and Development Review Committee (commercial building permit applications). EDR saves applicants time and money by reducing the amount of printed material necessary for navigating the development process. By carefully adhering to the list of required materials, found below, you can help our staff efficiently process and review your application.

### What will I need?

You can participate in the EDR process with the free version of Adobe Acrobat Reader ([click here to download](#)). However, your functionality increases if you have an up-to-date version of Adobe Acrobat Pro or DC.

### A complete Development Review Committee submittal shall include:

1. DRC permit application.
2. DRC Plan review fee.
3. 1 flash drive or CD containing PDFs of the plan set with electronic seal and signature of all design professionals on all documents. CD shall contain reports, calculations, specs, COMchecks, transmittal letter, etc. Files must be labeled according to the file naming standards in this document.
4. 1 hard set of complete construction plans, signed and sealed by a Kansas-licensed professional(s).

### A complete Planning Commission or Board of Zoning Appeals submittal shall include:

1. Development application.
2. Development application fee.
3. 2 individual CDs containing PDFs of the plan set with electronic seal and signature of all design professionals on all documents. The CDs shall contain reports, calculations, specs, COMchecks, transmittal letter, etc. Additionally, the CDs will include a legal description of the property in MS Word format. Files must be labeled according to the file naming standards in this document.
4. Reference the submittal checklist for additional submittal requirements, such as, material palette, affidavits, etc. This document only applied to plan set submittals.

## Electronic plan submittal standards:

1. Individual CDs containing PDFs of the plan set shall follow the File Plan Naming Standard.
  - a. PDF sheets shall be saved as D sheets, 24" x 36".
  - b. Submittal shall include complete set of the project as a PDF (civil, architectural, MEP, etc).
  - c. Plan set shall have the legend or table of contents hyperlinked to each section/sheet listed.
  - d. Each sheet shall be required to have the digital seal and signature of the Kansas licensed surveyor, architect, and/or engineer and the seal date. Plans will not be reviewed unless each sheet is sealed and dated. Supporting reports, calculations, COMcheck required seal and signature as well.**
2. Re-submittal shall follow the same schedule for Planning Commission and DRC applications as listed above. CD cover shall be labeled by the project name, address, and submittal date. A PDF detailed transmittal letter specifying how staff comments were addressed shall be included on the CD. The submitted electronic plans shall not use the color "red" for plans, drawings, notations, etc.
3. If revisions are required to the DRC plan set, applicant is responsible for inserting revised sheets into the DRC plan set. This will be a requirement for the submittals and final permitting approvals. This is critical, as it is the set that will be returned to the job site and referenced for inspections.
4. Revised sheets will be accepted via email, with a 150 mb per e-mail limit, at [EDR@wycokck.org](mailto:EDR@wycokck.org). If submitting in this manner, send a follow up e-mail to verify receipt. A PDF detailed transmittal letter specifying how staff comments were addressed shall be included on the CD. The submitted electronic plans shall not use the color "red" for plans, drawings, notations, etc. Reference File Plan Naming Standards. Final PDF record of plan sets shall be provided at the time of permit issuance if revised sheets were received via email. Seal date shall match the seal date of the approved sheets. Transmittal letter confirming seal dates and sheets shall be provided by the architect and/or engineer of the record shall be signed and sealed.
5. New electronic submittals and re-submittals shall follow the same submittal process. Submittals shall be provided to the DRC coordinator for distribution:

Neighborhood Resource Center  
Attn: DRC Coordinator  
4953 State Avenue  
Kansas City, Kansas 66102  
(913) 573-8664 | [edr@wycokck.org](mailto:edr@wycokck.org)

**If the electronic submittal is not at the minimal standards listed above, it will not be accepted.** Size of your project is taken into consideration and additional printed plan sets may be requested. It shall be at the discretion of the DRC members to accept electronic plan review submittals for DRC projects. If you have a substantially large project, please contact the DRC Coordinator to discuss prior to submittal.

## New to DRC

- EDR Submittal Guidelines
- DRC Certificate of Occupancy Inspection Request Guidelines
- Track the status of your DRC plan review online at [www.wycokck.org/DRC](http://www.wycokck.org/DRC)
- DRC building permits will not be issued until all fees/permits are acquired with the Public Works Department
- Credit card payments are now accepted with the Department of Planning + Urban Design. A 2.5% transaction fee will be applied.

## File Plan Naming Standards for EDR

When preparing your plan sheets for an Electronic Document Review (EDR) submittal, please follow the file naming structure shown below. All file names will begin with a letter(s) designation followed by two numbers. Example: Architectural drawings would be designated as A01 through A99.

**Exception:** The applicant's cover sheet must always start with the number 0 (zero) followed by the letters cs (cover sheet) and then a number: ocs1, ocs2, etc. Using the number 0 (zero) will ensure that your cover sheet will always be alphabetically on top of the list in EDR.

Cover sheet index/legend for your plan set shall be labeled to these standards, in addition to each sheet of your plans. Each set of your supporting documents will be a separate file and must be clearly named.

**Example:** Z01 COMcheck Building Envelope

Z02 Retaining Wall Calculations

Resubmitted plan sheets shall designate R behind the sheet title and include the revision date. Example: Original sheet titled A01 and revised sheet titled A01R\_1\_12\_14. For DRC Electronic Document Review (EDR) submittal requirements reference Electronic Document Review Submittal Requirements.

We have referenced a standard naming practice for construction plan sets. Plan set shall have the legend or table of contents hyperlinked to each section/sheet listed.

| Abbreviation | Definition                      | Examples                   |
|--------------|---------------------------------|----------------------------|
| Ocs          | Your Cover Sheet(s)             | Ocs1, Ocs2, etc. (zerocs1) |
| A            | Architectural Drawing           | A01, A02, etc.             |
| C            | Civil Engineering & Site Work   | C01, C02, etc.             |
| D            | Demolition Drawings             | D01, D02, etc.             |
| Dt           | Details                         | Dt01, Dt02, etc.           |
| E            | Electrical Drawings             | E01, E02, etc.             |
| Eq           | Equipment Plan                  | Eq01, Eq02, etc.           |
| F            | Fire (Fire Protection) Drawings | F01, F02, etc.             |
| G            | Grading Plans                   | G01, G02, etc.             |
| Gen          | General Project Requirements    | Gen01, Gen02, etc.         |
| H            | Hazardous Materials             | H01, H02, etc.             |
| I            | Interior Plans                  | I01, I02, etc.             |
| Irr          | Irrigation Plans                | Irr01, Irr02, etc.         |
| L            | Landscape Plans                 | L01, L02, etc.             |
| M            | Mechanical Plans                | M01, M02, etc.             |
| P            | Plumbing Drawings               | P01, P02, etc.             |
| PI           | Plant Drawings                  | PI01, PI02, etc.           |
| S            | Structural Drawings             | S01, S02, etc.             |
| Sec          | Section Drawings                | Sec01, Sec02, etc.         |
| SP           | Site Plan (plot plan)           | SP01, SP02, etc.           |
| T            | Telecommunications Plan         | T01, T02, etc.             |
| X            | Existing Plan                   | X01, X02, etc.             |
| W            | Water Plan                      | W01, W02, etc.             |
| Z            | Supporting Documents            | Z01, Z02, etc.             |



# Department of Planning + Urban Design

## Unified Government of Wyandotte County • Kansas City, Kansas

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Phone: (913) 573-5750  
Fax: (913) 573-5796  
Email: [planninginfo@wycokck.org](mailto:planninginfo@wycokck.org)

## Contact List

The land development process frequently requires input from a variety of people and organizations. This can include utility companies, local school districts and many departments of the Unified Government. This contact list has been included in the application packet to better facilitate collaboration between you and the other entities involved in the development process. If you can't find a contact you need in this list, feel free to reach out to the Department of Planning + Urban Design and we'll be happy to assist you.

### Board of Public Utilities

Water Engineering  
Jenny Li  
540 Minnesota Avenue  
Kansas City, KS 66101-2930  
913-573-9845  
Fax – 913-573-9851  
[jl@bpu.com](mailto:jl@bpu.com)

Gloria Barnett, Water Services Clerk  
New Water Services and Maintenance  
913-573-9843  
[gbarnett@bpu.com](mailto:gbarnett@bpu.com)

### Electric Engineering

Courtney Connor, Supervisor  
Transmission and Distribution Engineering  
6742 Riverview Avenue  
Kansas City, KS 66102  
913-573-9538  
Fax – 913-573-9579  
[cconnor@bpu.com](mailto:cconnor@bpu.com)

Mathew Kreig  
6742 Riverview Avenue  
Kansas City, KS 66102  
913-573-9842  
[mkreig@bpu.com](mailto:mkreig@bpu.com)

Mike Quimby, Electric Service Clerk  
New Electric Services and Temporary Services  
6742 Riverview Avenue  
Kansas City, KS 66102  
913-573-9531  
Fax – 913-573-9579  
[mquimby@bpu.com](mailto:mquimby@bpu.com)

### Building Inspection Department

Anthony Hutchingson, Chief Building Inspector  
Neighborhood Resource Center  
4953 State Avenue  
Kansas City, KS 66102  
913-573-8620  
Fax – 913-573-8622  
[buildinginspection@wycokck.org](mailto:buildinginspection@wycokck.org)

### Chamber of Commerce

Daniel Silva, President  
727 Minnesota Avenue  
P.O. Box 171337  
Kansas City, KS 66117  
913-371-3070  
Fax: 913-371-3732  
[daniel@kckchamber.com](mailto:daniel@kckchamber.com)  
[www.kckchamber.com](http://www.kckchamber.com)

**Convention and Visitors Bureau**

Alan Carr, Executive Director  
755 Minnesota Avenue  
P.O. Box 171517  
Kansas City, KS 66117  
913-321-5800  
Fax – 913-371-0204  
alan@VisitKansasCityKS.com

**Code Enforcement**

Patrick Holton, Division Manager  
Neighborhood Resource Center  
4953 State Avenue  
Kansas City, KS 66102  
913-573-8600  
Fax – 913-573-8732  
pholton@wycokck.org

**Fire Department**

Harvey Fields  
815 North 6th Street  
Kansas City, KS 66101  
913-573-5550  
Fax – 913-551-0490  
hfields@kckfd.org

**GAS SERVICE****Atmos Energy**

Richard Yunghans  
25090 West 110th Terrace  
Olathe, KS 66061  
913-254-6355  
richard.yunghans@atmosenergy.com

**Kansas Gas Service Company**

Christina Murphy  
1421 North 3rd Street  
Kansas City, KS 66101  
913-599-8953  
Fax – 913-599-8989

**GeoSpatial Services**

Chris Cooley, Director  
710 North 7th Street, Room 200  
Kansas City, KS 66101  
913-573-2941  
Fax – 913-573-4106  
ccooley@wycokck.org

**Kansas City Area Transportation Authority**

1200 East 18th Street  
Kansas City, MO 64108  
816-346-0200  
metro@kcata.org

**Kansas Department of Transportation**

Chris Herrick, Director of Planning and Development  
Eisenhower State Office Building  
700 Southwest Harrison Street  
Topeka, KS 66603  
785-296-2252

**Liveable Neighborhoods**

Andrea Generaux, Director  
Neighborhood Resource Center  
(913) 573-8645  
ageneraux@wycokck.org  
4953 State Avenue  
Kansas City, KS 6610

**Public Works Department**

Jeff Fisher (Streets)  
Sarah White (Sanitary Sewers and Stormwater)  
Troy Shaw (Traffic Regulations)  
701 North 7th Street, Room 712  
Kansas City, KS 66101  
913-573-5700  
Fax – 913-573-5435  
jfisher@wycokck.org  
swhite@wycokck.org  
tshaw@wycokck.org

**Rental Licensing**

Rachel Miskec  
Neighborhood Resource Center  
4953 State Avenue  
Kansas City, KS 66102  
913-573-8649  
Fax – 913-573-8731  
rmiskec@wycokck.org

**SCHOOL DISTRICTS****Bonner Springs****Unified School District #204**

Dan Brungardt, Superintendent  
2200 South 138th Street  
Bonner Springs, KS 66012  
913-422-5600  
Fax - 913-422-4193

**Board of Education  
of Kansas City Kansas #500**

Dr. Alicia Miguel, Interim Superintendent  
2010 N 59th Street  
Kansas City, Kansas 66104  
913-279-2235  
Fax – 913-279-2084  
charles.foust@kckps.org

**Kansas City Kansas Community  
College**

Dr. Greg Mosier, President  
7250 State Avenue  
Kansas City, Kansas 66112  
913-334-1100  
Fax - 913-288-7609  
gmosier@kckcc.edu

**Piper Unified School District Office  
#203**

Dr. Jessica Dain, Interim Superintendent  
3130 N 122nd Street  
Kansas City, Kansas 66109  
913-721-2088  
Fax – 913-721-3573  
bmccann@piperschools.com

**Turner Unified School District Board  
of Education #202**

Jason Dandoy, Superintendent  
800 South 55th Street  
Kansas City, Kansas 66106  
913-288-4100  
Fax – 913-288-3401  
dandoyj@turnerusd202.org

**TELECOMMUNICATION**

**AT&T**

2121 E. 63rd Street  
Kansas City, MO 64130  
800-403-3302

**Midco**

2000 West 31st Street, Suite C  
Lawrence, KS 66046  
800-888-1300

**Spectrum**

550 Westport Road  
Kansas City, MO 64111  
866-874-2389

**Wyandotte County  
Economic Development Council**

Greg Kindle  
727 Minnesota Avenue  
P.O. Box 171337  
Kansas City, KS 66117  
913-371-3070  
Fax: 913-371-3732  
gkindle@wyedc.org

**Wyandotte County  
Conservation District**  
Cheri Miller, District Director  
1204 North 79th Street  
Kansas City, KS 66112  
913-334-6329  
Fax – 913-334-6349  
wyco.conservation@gmail.com

**Wyandotte County  
Health Department**  
Juliann VanLiew, Director  
619 Ann Avenue  
Kansas City, KS 66101  
913-573-8855  
Fax – 913-321-7932  
tgarrison@wycokck.org

**Department of Planning + Urban Design**

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## Planning and Urban Design

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## NEIGHBORHOOD MEETING GUIDELINES

### **CRITERIA:**

Neighborhood Meeting are required to be conducted fourteen (14) days prior to the City Planning Commission meeting for the following applications:

- Change of Zone Applications
- Special Use Permit Applications – Examples:
  - Fill Permits
  - Kennels
  - Temporary Use of Land for Commercial or Industrial Purposes (i.e. parking of heavy trucks, temporary trailers, etc.)
  - Live Entertainment
- Preliminary Plan Review Applications

**NOTE:** Although a neighborhood meeting is not required for home occupation or livestock special use permit applications, it is strongly recommended that one be conducted.

### **INFORMATION PROVIDED BY URBAN PLANNING AND LAND USE DEPARTMENT TO HELP YOU WITH YOUR NEIGHBORHOOD MEETING:**

- Instructions/Sample Letter to send out for meeting.
- Affidavit to be signed that the neighborhood meeting was held.
- List of people to be notified of the meeting (property owners within 200' of the property in question, staff, District Commissioner.) NOTE: List will be mailed one (1) week after the deadline for submission of applications.
- List of possible neighborhood meeting locations.
- Sample minutes to follow when taking minutes at the neighborhood meeting (attached).

### **NOTICE OF NEIGHBORHOOD MEETING:**

- Determine location of your meeting. **NOTE:** **The meeting must be held in Kansas City, Kansas and in close proximity to the proposed project.**
- Opt for a public meeting place
- Meetings should be in late afternoon/early evening
- Use attached letter as a **SAMPLE** to write your letter.
- Notices should be mailed ten (10) days prior to the date of the neighborhood meeting. Although notices are not required to be sent certified mail, it is **recommended** so the applicant has a record that the notices were sent.

### **NEIGHBORHOOD MEETING:**

- Provide a sign-in sheet
- If no one shows up for the neighborhood meeting at the scheduled time it is recommended that the applicant wait 30 minutes before leaving.
- Presentation:
  - Provide accurate details/photos/plans for review
  - Answer/address questions and concerns
  - Detail who will be involved (clients, customers, buyers, etc.)
  - Detail operational activity (residential, use, noise, traffic, etc)

### **AFTER NEIGHBORHOOD MEETING:**

- The following shall be sent to the Urban Planning and Land Use Department via e-mail, fax, U. S. mail or in person (two (2) business days after your meeting (twelve (12) days before the City Planning Commission Meeting):
  - Sign-in sheet
  - Minutes from meeting
  - Affidavit confirming that the neighborhood meeting was conducted.

# SAMPLE:

(Please use this sample to develop your letter.)

Date:

Name  
Address  
City/State/Zip

SUBJECT: Neighborhood Meeting

I/We have filed an application with the Department of Urban Planning and Land Use #\_\_\_\_\_. The purpose of this:

**(please use all that applies)**

- change of zone
- special use permit
- preliminary plan review

is for a \_\_\_\_\_

at the following address: \_\_\_\_\_.

I/We am having a neighborhood meeting on \_\_\_\_\_ at  
\_\_\_\_p.m. at the following address \_\_\_\_\_.

The purpose of this meeting is to explain the proposal and to answer any questions/concerns you may have.

I look forward to seeing you at the neighborhood meeting. If you are unable to attend, please contact me at the address/phone number listed below.

Sincerely,

Name and Contact Information

# SAMPLE MINUTES:

Application Number \_\_\_\_\_

Date and Location: \_\_\_\_\_

Meeting called to order at: \_\_\_\_\_

Names of people in attendance:

Introductions:

Presentation by applicant and/or team (explain what information was given to those in attendance and a summary of what the speaker said).

Questions and answers (include the following):

- Who asked question or gave comment
- What was the question or comment
- Who answered the question/comment
- What was the answer given

Meeting adjourned at:

Minutes taken by: \_\_\_\_\_

**AFFIDAVIT – NEIGHBORHOOD MEETING**

STATE OF \_\_\_\_\_)

) SS:

COUNTY OF \_\_\_\_\_)

Comes now \_\_\_\_\_, of lawful age, sound mind and open his/her oath states as follows:

1. That I am the petitioner for Petition #\_\_\_\_\_.
2. That I conducted a neighborhood meeting on \_\_\_\_\_.
3. Attached are the minutes/summary of the meeting and a copy of the notice mailed to the property owners on the list provided by the Urban Planning and Land Use Department.

Further affiant saith not.

\_\_\_\_\_  
Affiant

SUBSCRIBED IN MY PRESENCE AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_. 20\_\_.

My commission expires \_\_\_\_\_ of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public



## Urban Planning and Land Use

701 North 7<sup>th</sup> Street, Room 423  
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Fax: (913) 573-5796  
[www.wycokck.org/planning](http://www.wycokck.org/planning)

### ZONING SIGN PLACEMENT GUIDELINES

When placing a zoning sign, keep in mind the purpose of the sign is to inform the public of a pending public hearing. The following criteria are intended to assist in placing the sign.

1. Place the sign conspicuously
2. Place the face of the sign parallel to the street.
3. If there is a choice of streets, place the sign on the most traveled street
4. Post the sign so that it is legible above grass and shrubs in the area
5. The sign should not be placed in the public right-of-way. The right-of-way usually begins at a fence line, utility line or sidewalk. When in doubt, place the sign at least 10 feet behind the edge of the street.
6. The use of trees near the right-of-way and fences are ideal for posting the notice.
7. If trees and fences are not available the use of two "tomato" stakes or a realty style sign are preferred.
8. The sign must be posted at least 20 days prior to the public hearing and needs to be kept in place until the Planning Commission meeting.



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Fax: (913) 573-5796  
Email: [planninginfo@wycokck.org](mailto:planninginfo@wycokck.org)

### DETAILED APPLICATION CHECK LIST

#### 1. Application

- a. A completed application that has been signed and notarized
- b. On the front page please be sure to designate an official contact
- c. If you do not know your projects proposed land use in the City's Master Plan, please contact the Planning Office for assistance. It is important to know if your project will require a plan amendment prior to application.
- d. Please include the date of your preapplication meeting on Page 3.

#### 2. Fee

- a. A check in the amount required for the application made out to the Unified Treasurer
- b. If the check is returned, the application will be held until the check is made good.

#### 3. Affidavit of Ownership/Authorization

- a. If the applicant is not the current fee owner of the property, an affidavit from the owner or a contract with the owner authorizing the application must be presented with the application (form available).

#### 4. Title Report

- a. If the owner appears as the owner in county records, no title report is necessary. The name/entity must match exactly or a title report showing the current owner or prepared on behalf of the current owner is required.

#### 5. Digital Pictures

- a. If the site is currently raw land, submit 4-6 pictures giving the overall condition of the property
- b. If there are structures, provide pictures of all 4 sides of each building as well as pictures showing the overall site.

#### 6. Density Calculations

- a. On page 2 of the application, there is a density chart to fill out. Please contact the Planning Department if you need assistance.

#### 7. Storm Water Drainage Calculations

- a. Preliminary:
  - i. Gross detention calculations for 100-year floodplain;
  - ii. Stick map with proposed location and routing;
  - iii. Indicate the tie in point to the existing system; and,
  - iv. Information on any portion of the system that is not gravity flow.

- b. Final
  - i. Obtain from Public Works a copy of STORM DRAINAGE DESIGN CRITERIA FOR PRIVATE DEVELOPMENTS be sure to ask for a copy that includes the review check list. The standard book includes the criteria, directions and sample charts/graphs.
  - ii. Submit drawings in accordance with the criteria.

#### **8. Preliminary Grading Plan**

- a. Show Areas of slope less than 5 percent;
- b. Show Areas of slope between 5 and 10 percent;
- c. Show Areas of slope greater than 10 percent; and,
- d. Show preliminary erosion control plan.

#### **9. Final Grading Plan**

- e. Show existing and proposed 2' contours;
- f. Show final site balance calculations;
- g. Show final erosion control plan; and,
- h. Indicate where any excess/shortage of dirt is going to/coming from.

#### **10. Zoning Map**

- i. The Preliminary Plat or Plan can act as a zoning map if accompanied by a legal description; and,
- j. A proposal with more than one zoning category proposed may either be divided into multiple applications, or must provide legal descriptions for each proposed zoning category.

#### **11. Preliminary Development Plan**

- k. Preliminary site plan;
- l. Preliminary landscape plan;
- m. Preliminary utility plan including storm water;
- n. Preliminary 4 sided elevations;
- o. If the proposal EXACTLY replicates another Wyandotte County Project, Pictures may be substituted for preliminary elevations;
- p. Preliminary list of materials and colors;
- q. Preliminary lighting plan if abutting a residential property or residential zone; and,
- r. A traffic study may be required. This should be discussed at the preapplication meeting.

#### **12. Final Development Plan**

- s. Site plan;
- t. Landscape plan;
- u. Utility plan including storm water;
- v. Four (4) sided elevations;
- w. Material Palette including sample materials and colors (a small board 11X17 is sufficient);
- x. Lighting plan if abutting a residential property or residential zone otherwise showing the proposed light poles is sufficient; and,
- y. Detail sheets on other amenities and open spaces.

### **13. Preliminary and Final Plat**

- a. See Code Section 27-245 through Section 27-251.

### **14. Preliminary Engineering**

- a. See #7 above for storm water;
- b. Street layout with preliminary line and grade over proposed grading;
- c. Sewer layout (stick map) with location and routing to the existing system;
- d. Any plans for sewer systems other than a gravity system;
- e. Water and electric are designed by the Board of Public Utilities; and,
- f. Reference the following documents:
  - I. TECHNICAL PROVISIONS AND STANDARD DRAWINGS*
  - II. MINIMUM DESIGN STANDARDS FOR SANITARY SEWERS*

### **15. Final Engineering**

- a. See #7 above for storm water
- b. Complete street documents
- c. Complete Sewer documents
- d. Complete plans for sewer systems other than a gravity system
- e. Reference the following documents:
  - I. TECHNICAL PROVISIONS AND STANDARD DRAWINGS*
  - ii. MINIMUM DESIGN STANDARDS FOR SANITARY SEWERS*

### **16. Lighting Plan**

- a. When abutting a residence or other than a commercial or industrial zoning district a lighting plan indicating the foot candles at the property line is required
- b. All exterior light fixtures should be 180 degree cut off fixtures unless other specialty lighting is approved.

### **17. Landscape Plan**

- a. Landscape plan sheet
- b. Include planting details
- c. Locate any statuary or art
- d. List in table format types and quantities of plat materials
- e. Include Irrigation plan
- f. Include details of perennial or annual planting areas

### **18. Sign Plan and Details**

- a. Sign plan showing each sign and accessory sign location; and,
- b. Detail of the size and dimension of each sign



## Department of Planning + Urban Design

Unified Government of Wyandotte County • Kansas City, Kansas

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### Sec. 27-214. Special use permit.

- (a) *Purpose.* In recognition of certain uses and situations with characteristics which may not blend or harmonize with the uses in the standard zoning districts, the unified government board of commissioners may, by special use permit, authorize the location of specified uses, under such conditions as to operation, site development, signs, time limit, or other conditions as may be deemed necessary to assure that the use will not injure neighboring property or the welfare of the community.
- (b) *Applicant.* A special use permit application may be initiated by the unified government board of commissioners, planning commission, or upon application of the property owner or owner's agent.
- (c) *Applicability.* A special use permit application shall be required for all uses so identified pursuant to these regulations or the applicable comprehensive plan.
- (d) *Preapplication conference.* A preapplication conference is required pursuant to section 27-197.
- (e) *Submission requirements.* The director of planning shall prepare an application form specifying the information to be submitted in support of a special use permit application. The application shall include at least the following:
  - (1) A preliminary development plan as identified in section 27-212(d). A preliminary development plan is not required for the keeping of livestock or home occupations with no exterior or parking modifications.
  - (2) A statement of the reasons why the special use permit is being requested.
  - (3) All studies as may reasonably be required by the director of planning or his designee.
- (f) *Application and review procedures.*
  - (1) *Determination of completeness.* Applications shall be submitted to the director of planning or director's designee for a determination of completeness pursuant to section 27-198. An application is complete when all of the items required by these regulations and on the application form are prepared and/or answered, and any required supplemental or additional applications (e.g., comprehensive plan amendment) are submitted with the appropriate fee to the department of urban planning and land use.
  - (2) *Neighborhood meeting.* The applicant shall comply with the requirements for a neighborhood meeting pursuant to section 27-199.
  - (3) *Staff review.* Following a determination of completeness, the staff shall review the application pursuant to section 27-521. As part of the review, staff shall recommend appropriate conditions to be placed on the approval, construction, and continuing function of the special use. Such conditions may be drawn from local, regional, or national standards and requirements.
  - (4) *Notice and public hearing.* Following completion of staff review and such neighborhood meetings as are required, the application shall be scheduled for a public hearing before the planning commission.
    - a. Notice shall be provided pursuant to section 27-203.

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- b. The planning commission shall consider the criteria listed in subsection (f)(5) of this section in making a recommendation.
  - c. Following the final hearing on an application for a special use permit the planning commission shall recommendation approval or denial at the earliest reasonable time, and shall prepare an accurate written summary of the proceedings for the unified government board of commissioners. If the planning commission fails to make a recommendation on a special use permit request within 63 days of the close of the public hearing regarding the application, the planning commission shall be deemed to have made a recommendation of disapproval. The application will be forwarded by the director to the unified government board of commissioners within 50 days of the deemed denial.
- (5) *Factors to be considered.* Approval or denial of the special use permit shall be based upon consideration of the following factors, in addition to those factors specific to each use:
- a. The character of the neighborhood.
  - b. Whether the proposed use will result in increasing the amount of vehicular traffic to the point where it exceeds the capacity of the street network to accommodate it.
  - c. Where applicable, hours of operation.
  - d. Whether the proposed use is reasonably necessary for the convenience and welfare of the public and will not substantially or permanently injure the appropriate use, visual quality, or marketability of adjoining property.
  - e. Whether the noise, vibration, dust, or illumination that would normally be associated with such use is of such duration and intensity as to create problems for nearby property.
  - f. Whether the proposed use would pollute the air, land or water.
  - g. Compatibility with existing and proposed land uses in the surrounding area.
  - h. Whether the use would damage or destroy an irreplaceable natural resource.
  - i. The relative gain to the public health, safety, morals, and welfare as compared to the hardship imposed upon the individual landowner or landowners.
  - j. The applicant's ability to maintain the use in an "as proposed" condition.
  - k. Whether the proposed use would result in overcrowding of land or cause an undue concentration of population.
  - l. In general, commercial and industrial special use permits should not be granted adjacent to residential districts.
- (6) *Action by unified government board of commissioners.* When the planning commission submits a recommendation of approval, conditional approval, or disapproval of a special use permit and the reasons therefore, the unified government board of commissioners shall consider the criteria established in subsection (f)(5) of this section and may take any action consistent with sections 27-205 and 27-206, including:
- a. Adopting such recommendations by ordinance, which may include such conditions as the unified government board of commissioners deems necessary;
  - b. Overriding the planning commission's recommendation by a two-thirds majority vote of the membership of the unified government board of commissioners; or

- 
- c. Where there is new material evidence received at the unified government board of commissioners hearing that was not available to the planning commission, then returning such recommendation to the planning commission for reconsideration based on the new evidence.
- (7) *Conditional approval of special use permit.* In cases in which special use permit applications are conditionally approved by the unified government board of commissioners, the permit shall not take effect until the conditions are fulfilled. Such conditional approval shall expire after one year if the conditions are not met, unless otherwise specified in the approval.
  - (8) *Duration of approval.* Special use permits may be approved at initial issuance for up to two years. Subsequent renewals may be granted for up to five years depending upon the information submitted at the renewal hearing. Race tracks, sanitary landfills, medical waste incinerators and other very large uses may be approved for longer periods.
  - (9) Final plan review approval by the planning commission, according to section 27-212(g), is required following unified government board of commissioners' approval of the special permit.
- (g) *Exceptions from procedures and fees.* Home occupations or keeping of livestock require a fee in the amount established by the director. The procedure shall vary from that established for other special use permits in that upon receipt of recommendations from the planning commission, the unified government board of commissioners may approve or disapprove the special use permit. For these uses, the unified government board of commissioners will not be required to return the matter to the planning commission for reconsideration. A neighborhood meeting is not required for the keeping of livestock or home occupations with no exterior or parking modifications.
  - (h) *Termination.* If a use granted a special use permit is discontinued for a period of six months, or inadequate progress toward initiating the use, such as failing to meet or make progress toward meeting the initial conditions of approval, is made in six months, the special use permit shall no longer be valid. Any use requiring a special use permit from that time on will require a new application and the procedure set out under this section.
  - (i) *Revocation.*
    - (1) The unified government board of commissioners may revoke and discontinue a special use permit pursuant to section 27-209 based on the criteria listed in subsection (f)(5) of this section or for any one of the following reasons:
      - a. Failure to maintain the premises in such manner as required by ordinance;
      - b. Failure to comply with the requirements set forth herein or established by the unified government board of commissioners as a condition for approval;
      - c. Failure to construct or maintain the improvements according to the plans presented at the time of approval; or
      - d. Unforeseen incompatibility with surrounding or adjacent uses.
    - (2) If the unified government board of commissioners revokes the special use permit, it shall set an effective date for discontinuance, and the office of the chief counsel may take appropriate action to ensure compliance.

(Code 1988, § 27-279; Ord. No. O-27-05, § 1, 3-24-2005)

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ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE defining and regulating short-term rental uses through the identification of dwelling typologies, owner-occupancy, and zoning districts, amending **Sections 27-340, and 27-593**, and wholly adding **Section 27-623** to Chapter 27, Article VIII of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas.

**WHEREAS**, the housing stock is one of the Unified Government's most important built assets, and therefore must be maintained in a manner that allows for a variety of tenancy and ownership options in response to the market demands of residents and visitors;

**WHEREAS**, the operation of a short-term rental by the residing property owner provides several benefits, including an expanded ability to self-regulate emerging issues and conflicts between short-term tenants and neighbors, a reduction in government enforcement resources needed to be allocated for such properties, the opportunity for homeowners to garner supplemental income from rentals, and the rehabilitation of housing stock, all while existing residents continue to live within their homes;

**WHEREAS**, the operation of a short-term rental by the residing property owner provides greater benefits than operation of a short-term rental by a remote property owner, and priority should be given to owner-occupied short-term rentals;

**WHEREAS**, short-term rentals are intended for transient use, and, while such use is needed and necessary by local and visiting populations, the time constraints inherent to such a use does not create social connections and foster neighborhood ownership in the same manner that long-term rentals and homeownership create;

**WHEREAS**, on a street block or within a parcel in which the majority of dwelling units are non-owner-occupied short-term rentals—rather than long-term rentals and owner-occupied dwelling units—the character of the neighborhood becomes more transient in nature and as a consequence, the neighborhood is adversely affected through a loss of social cohesion;

**WHEREAS**, the ability for a homeowner to use their property to the greatest extent as allowed by the respective zoning district, in consideration of the effects that such uses may have upon the rights of adjacent property owners, the surrounding neighborhood, and the community of Kansas City, Kansas;

**WHEREAS**, the unique characteristics of every property and neighborhood necessitate that the accessory use of a short-term rental be subject to review, and subject to public input by means of proper noticing, neighborhood meetings, and comment in the public forum, through the Special Use Permit entitlement process; therefore,

**BE IT ORDAINED BY THE UNIFIED GOVERNMENT COMMISSION OF  
WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

**Section 1.** That Chapter 27, Planning and Development, Article VIII of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, are hereby amended to read as follows:

**Sec. 27-340. Definitions.**

For the purpose of this article, certain terms and words are herewith defined as follows: Words used in the present tense include the future; words in the singular number include the plural and words in the plural number include the singular. The term "building" includes the term "structure." The term "shall" is mandatory and not directory. Definitions relating specifically to floodplain zoning, signs, and landscaping and screening are included elsewhere.

Accessory building means a detached building or an attached portion of the main building, the use of which is incidental and subordinate to that of the main building.

*Accessory dwelling unit means a dwelling unit that is located over a garage on the same lot or parcel as the primary residential building. Such unit can be attached or detached from the primary residential building. Such units are located towards the rear of the parcel or lot, but regardless shall not be located within the front yard. All accessory dwelling units shall have a maximum square footage equal to 50 percent of the main structure's finished space excluding garages and basements. Accessory units must maintain existing parking requirements.*

*Accessory dwelling, primary unit means the accessory dwelling unit that the property owner resides within that otherwise satisfies the definition of owner-occupied, as defined in this section.*

Accessory use, accessory structure means a use of land or structure which involves all of the following characteristics:

- (1) Subordinate to and serves a principal use or structure.
- (2) Subordinate in area, extent and purpose to the principal use or structure served.
- (3) Contributes to the comfort, convenience or necessity of occupants of the principal use or structure served.
- (4) Located on the same lot or lots, under the same ownership and in the same zoning district as the principal use or structure.

Adult book store or adult video store means an establishment having as a predominant part of its stock in trade or predominant portion of its revenues, books, magazines, photographs, pictures, periodicals, recordings or video tapes which are distinguished or characterized by their emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas and limited in sale of such sexual material to adults.

Adult nightclub or cabaret means any place serving food or drink, regardless of whether alcoholic beverages are served, which features topless dancers, go-go dancers, exotic dancers, strippers, male or female impersonators, similar entertainers, waitresses or waiters, or features material relating to specified sexual activities or specified anatomical areas.

Adult theater means a facility with a capacity of two or more persons used predominantly for presenting material distinguished or characterized by an emphasis on matters depicting, describing or relating to specified sexual activities or specified anatomical areas, for observation by patrons therein.

Agricultural use refers to the use of land where such land is devoted to the production of plants, animals or horticultural products, including, but not limited to, forages, grains and feed crops, dairy animals and dairy products, poultry and poultry products, beef cattle, sheep, swine and horses, bees and apiary products, trees and forest products, fruits, nuts and berries, vegetables, or nursery, floral, ornamental and greenhouse products. The term "agricultural use" shall not include use of land for recreational purposes, suburban residential acreage, rural home sites or farm homes sites and yard plots whose primary function is for residential or recreational purposes even though such properties may produce or maintain some of those plants or animals listed in the foregoing definition.

Alley means a public right-of-way no wider than 24 feet that affords only a secondary means of access to abutting property.

Alteration means any addition, removal, extension or change in the location of any exterior wall of a building.

Antenna means any structure or device used to receive or transmit electromagnetic waves.

Apartment house means any building or portion thereof that contains three or more dwelling units.

Applicant means a person who applies for a permit as provided in this section.

Building means a permanently erected structure having a roof supported by columns or walls.

Building, completely enclosed, means a building separated on all sides from the adjacent open spaces or from other buildings or structures by a permanent roof, and by exterior walls having only windows and normal entrance or exit doors, or by party walls.

Bulk means a composite characteristic of a given building as located upon a given lot, not definable as a single quantity, but involving all of the following characteristics:

- (1) Size and height of building.
- (2) Location of exterior walls at all levels in relation to lot lines, streets or to other buildings.
- (3) Gross floor area of the building in relation to lot area (floor area ratio).
- (4) All open spaces allocated to the building.
- (5) Amount of lot area provided per dwelling unit.

Campground means an area of land, including supporting sanitary and other facilities, for the overnight or temporary parking of recreational vehicles and other modes of camping while traveling by auto.

Children's day care and nursery centers means facilities where part-time lodging and meals are provided, excluding permanent or overnight lodging, for six or more children in return for

compensation. For the purpose of this article, family day care homes under state regulations will not be included in this definition.

Collection facility means a designated, semi-permanent container intended for public use or public drop-off of recyclable materials such as glass or metal and periodically emptied by a recycling or waste management company or other designated organization. Collection facilities should be constructed of a durable material, such as metal or hard plastic, and are intended for materials undergoing further processing or refining.

Court means an open, unoccupied space, other than a yard, bounded on three or more sides by exterior walls of a building or by exterior walls of a building and lot lines on which walls are allowable.

Curb level means the level of the established curb in front of the building measured at the center of such front. Where no curb has been established, the high point of the crown of the street in front of the building shall be used.

Decibel means a unit of measurement of the intensity (loudness) of sound. In this article, decibel levels shall be measured on the A scale and referred to as dB(A).

Detached means a building that does not have a wall, roof or other structural member in common with or in contact with another building.

Dismantled means that a number of useful parts, including but not limited to, tires, batteries, doors, hoods, or windows, have been removed from the automobile as to render the automobile unsafe to operate.

Dog kennel means any premises where four or more dogs are boarded, bred and/or offered for sale.

Donation bin means a designated, semi-permanent container in which previously owned items, such as clothing, shoes, and books can be placed by the public and periodically emptied by a non-profit organization for resale or donation. A donation bin is distinct and separate from a collection facility.

Drive means an improvement which affords a means of vehicular access to or through an area and which is owned and maintained by the owner of the property it serves.

Drive-in or drive-through establishment means a place of business being operated for the retail sale of food and other goods, services, or entertainment wherein patrons may be served or otherwise conduct their business while remaining in their automobiles. A restaurant that does not provide at least 15 seats within the enclosed interior of the building shall be considered a drive-in establishment.

Dwelling means a building or portion thereof intended for occupancy for residential purposes but not including hotels, motels, rooming houses, nursing homes, temporary shelters, tourist homes, or trailers.

Dwelling house, condominium, means a building containing dwelling units, which dwelling units are separated by a party wall and which dwelling units are designed and intended to be separately owned in fee under the condominium statutes of the state.

Dwelling, multiple-family, means a dwelling, or portion thereof, containing three or more dwelling units.

Dwelling, single-family, means a dwelling containing one dwelling unit.

Dwelling, two-family means a dwelling containing two dwelling units, a duplex.

Dwelling unit means one or more rooms constituting all or part of a dwelling and which are arranged, designed, used or intended for use exclusively as a single housekeeping unit for one family, and which includes cooking, living, sanitation and sleeping facilities.

*Dwelling unit, full means a dwelling unit, as defined in this section, or the extent of the dwelling unit to be rented to and accessible by a short-term rental tenant(s), with the remainder of the dwelling unit both inaccessible to said tenant(s) and not otherwise occupied or rented.*

*Dwelling unit, partial means a portion of a dwelling unit or the extent of the dwelling unit to be rented to and accessible by a short-term tenant, with the remainder of the dwelling unit occupied by the property owner. A partial dwelling unit at minimum must include a bedroom and access to a bathroom; the portion of the dwelling unit occupied by the property owner may or may not be accessible to tenants.*

*Dwelling unit, primary means the dwelling unit in which the property owner resides within in satisfaction of the definition of owner-occupied, as defined in this section. For buildings in which the property owner either consists of more than one individual residing in separate and distinct dwelling units or is a corporation, government entity, non-profit, or trust, a single primary dwelling unit shall be established by the property owner, or, if the property owner does not assert a primary dwelling unit, by the determination of the director of planning or their designee.*

Exterior sales means the sale of goods outdoors on private property that is zoned for commercial retail. Examples include ice chests, propane, firewood, and other that are similar.

Family means one or more persons who are related by blood or marriage, including any foster children, a group of not more than five persons living together by joint agreement on a nonprofit cost sharing basis, or a combination of persons related by blood or marriage along with no more than two unrelated adults to a maximum number of five persons living together and occupying a single housekeeping unit with single kitchen facilities. In addition, up to ten persons, including eight or fewer persons with a disability or handicap and not to exceed two staff residents residing in a dwelling shall be considered to be a family. Handicapped persons are defined in Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988.

Farmers' market means a seasonal outdoor market where fresh produce, animal food products, homemade goods, or small craft items are sold from individual sellers and where each seller operates independently from other sellers. Fresh produce may include fruits and vegetables that have been recently harvested from the garden or farm of the seller or the seller's client, and must consist of the majority of the sales in both scope and dollars. Animal food products include meat, milk, eggs, and honey produced from the livestock, fowl, bees, or other animals kept on the property of the seller or seller's client. Homemade goods may include jams, jellies, and preserves, baked breads and pastries, and canning goods such as pickled fruits and vegetables, salsa. The primary characteristic is that these activities involve a series of sales sufficient in number, scope, and character to constitute a regular form of business and therefore subject to regulation.

Flea market means a market, indoors or out of doors, where new or used items are sold from individual sellers, where each seller operates independently from other sellers. Items sold include, but are not limited to, household items, antiques, rare items, decorations, used books and

used magazines. The term "flea market" is interchangeable with and applicable to "swap meet," "indoor swap meet," or other similar terms regardless of whether these events are held inside a building. The primary characteristic is that these activities involve a series of sales sufficient in number, scope, and character to constitute a regular form of business and therefore subject to regulation.

Floor area means the total floor area designed for tenant or owner occupancy measured from the exterior surfaces of outside walls and including mezzanines, unfinished floors and basements, but excluding loading docks and service corridors or any common areas not leasable to individual tenants.

Floor area, habitable, means the area of all floor space on all levels measured from the exterior surface of outside walls, but excluding garages, porches and nonhabitable basements as determined by the International Building Code, as adopted and amended by the unified government.

Food establishment means a business where prepared food is sold and distributed to the public, either for on-site consumption in a dining area provided by the business or for off-site consumption. Food sales by annual dollar volume must be the majority of the sales and cannot be exceeded in annual dollar volume by alcohol. Examples of a food establishment may include sit-down restaurants, fast-food restaurants, delis, smoothie bars, coffee and tea shops, and ice cream parlors. Food establishments shall not include vendor vehicles or prepared food vending vehicles such as food trucks, food trailer, and pushcarts.

Food trailer means an accessory trailer hitched to a car or truck, which, when parked, serves as a prepared food vending vehicle. A food trailer and operator of the car or truck to which the food trailer is attached must meet all local, State, and federal requirements for vehicle safety and licensing; and must meet all State requirements for food safety and handling.

Food truck means a self-contained, motorized prepared food vending vehicle. A food truck and food truck operator must meet all local, State, and federal requirements for vehicle safety and licensing; and must meet all State requirements for food safety and handling.

Fowl shall mean those domestic birds commonly kept for the production of meat, eggs, or feathers. Fowl shall include, but not be limited to, chickens, ducks, turkeys, geese, swans, peafowl, guinea fowl, ostriches, and emus. Fowl shall not be permitted in any area of the city not zoned agricultural with the following exceptions:

- (1) Ducks.
- (2) Female chickens.

Garage, private, means a building or a portion of a building, not more than 1,000 square feet in area, in which only motor vehicles used by tenants of the building or buildings on the premises are stored or kept.

Gross vehicle weight rating or GVWR means the manufacturer's rating of the combined weight of the vehicle and the maximum load it is designed to carry. Where such information is not available, the following shall be used to make the determination:

- (1) Vehicles of no greater than 10,000 pounds GVWR: Pickup trucks and passenger vans, trucks considered one-ton rated capacity or less.

- (2) Vehicles of no greater than 30,000 pounds GVWR: Commercial-type trucks of wide variety, but excluding dump trucks, semitrailer trucks, trucks with tandem axles, and other similar heavy-duty trucks.

Group dwelling means a residential dwelling occupied as a residence by persons who do not constitute a family.

Halfway house means a facility, such as a community corrections center, serving temporary residents who have been released or diverted from an institution. A nonfamily residential dwelling that houses persons protected by the Fair Housing Act, such as the mentally ill or the mentally retarded, is a group dwelling, not a halfway house, so long as it is clearly the domicile of the residents and the typical length of stay is long enough to differentiate it from a motel or hotel.

Heavy automotive/truck service, repair, and mechanics means major mechanical repair shops including any of the following:

- (1) Body work and painting.
- (2) Tire recapping.
- (3) Engine and transmission repair.

Height of building or structure means the vertical distance from the average elevation of the ground abutting a building or structure to the highest point of a building or structure. Height, when not regulated in feet, shall be regulated by stories and a story shall be equal to 12 feet for purposes of measuring structures other than buildings.

Home occupation means an activity for gain customarily carried on in a dwelling or structure accessory to a dwelling, clearly incidental and secondary to the use of the dwelling for residential purposes. In general, a home occupation is an accessory use so located and conducted that the average neighbor under normal circumstances would not be aware of its existence. Such activity may employ only members of the immediate family residing on the premises.

Inoperable means that an automobile or truck which cannot be driven away in a safe condition.

Inoperable vehicles means vehicles missing major body, chassis, or engine components or not fit for street travel.

Light automotive service and maintenance means any of the following:

- (1) Tire and battery sales and installation.
- (2) Brakes and other similar diagnostic and repair services.
- (3) Auto detail shops, tune-up shops, upholstery shops, radiator repair shops, lubrications service, sound system shops, or alignment and suspension services.

Livestock means horses, mules, cattle, sheep, and goats.

Lot means a parcel of land occupied or to be occupied by one main building, or unit group of buildings, and the accessory buildings or uses customarily incident thereto, including such open spaces as are required under this article, and having its principal frontage upon a public street. A lot may consist of one or more platted lots, or tracts as conveyed, or parts thereof.

Lot or site area means the land area within the tract or lot lines and excluding street right-of-way.

Lot, corner means a lot abutting upon two or more streets at their intersection. A corner lot may be deemed to front on either street frontage.

Lot, depth means the horizontal distance from the front street line to the rear line.

Lot, interior means a lot whose side lines do not abut upon any street.

Lot line, front means the street line, which is the boundary between a lot and the street on which it fronts.

Lot line, rear means the boundary line that is opposite the most distant from the front street line, except that in the case of uncertainty, the building official shall determine the rear line.

Lot line, side means any lot boundary line not a front or rear line thereof. A side line may be a party lot line, a line bordering on an alley or place or a side street line.

Lot, through means an interior lot having frontage on two streets.

Lot width means the horizontal distance between side lines, measured at the front building line.

Mobile home means a structure, transportable in one or more sections, which has a body width of eight feet or more and a body length of 36 feet or more and which is built on a permanent chassis and designed to be used as a dwelling, with or without a permanent foundation, when connected to the required utilities, and includes the plumbing, heating, air conditioning and electrical systems contained therein and which was designed to comply with the Federal Manufactured Home Construction and Safety Standards in force at the time of manufacture. This term shall not include a recreational vehicle. A structure which otherwise falls within this definition shall be considered a mobile home even if it does not have the required dimensions so long as it is in place as of May 1, 1995, and has a model year of no later than 1969.

Mobile home park means a tract of land meeting the requirements of this article containing suitable drives, utilities and other supporting elements and devoted to the sole purpose of accommodating mobile homes on a permanent or semi-permanent basis.

Mobile home space means that area of land within a mobile home park set aside for use as a site for one mobile home, including the open spaces around the mobile home, as are required in this article.

Mobile market means the selling of food products, including, but not limited to: fresh produce, animal food products, and dry goods out of a bus, truck, trailer, or other mobile unit. At least 50 percent of the foods for sale must be a food item found on the package. Mobile market vehicles must fall between grades 2—7 on the Federal Highway Administration trailer size guideline and must not be longer than 45 feet.

Mobile vendor vehicle means a self-propelled or motorized vehicle from which any non-food merchandise or service is sold, given away, performed, displayed, or offered for sale, at retail. Items for sale may include clothing, jewelry, souvenirs. Non-food merchandise also includes plant products that may be consumable, but are advertised and sold without immediate human consumption, such as vegetable seeds or potted plants, and treats intended for consumption by farm animals or household pets.

Nonvehicular open space means uncovered areas such as lawns, planting space, walks, terraces, sitting areas and balconies, one-half of covered nonvehicular open space, and clubhouses and indoor recreational areas. No paved areas for vehicular traffic or parking may be included as nonvehicular open spaces.

Open-air market means a retail space in a public right-of-way, demarcated from the public right-of-way itself through the use of tents, cones, temporary fencing, and other material. Distinct from a flea market, only one business can display and sell goods per open-air market.

Operator means any person who operates a vending vehicle or farmers' market stand for the purpose of vending food, beverage, product or service therefrom.

Outdoor cafe means an outdoor area located contiguous to a building wherein a food establishment is located and where food and beverages are taken for consumption by persons sitting or standing at tables in that area. Allowed outdoor cafes must abide by the requirements and limitations as determined by the unified government and the state department of revenue alcoholic beverage control.

Outdoor dining elements means all tables, chairs, fencing and other materials used for demarcating the outdoor café or outdoor tavern from the right-of-way; planters and plants; and any other privately-owned property comprising the-outdoor café or outdoor tavern.

Outdoor retail means advertising, displaying, distributing, giving away, promoting, selling, or vending, in a space outside but within the boundaries of the property, items normally advertised, displayed, distributed, given away, promoted, sold, or vended.

Outdoor tavern means an area associated with an establishment selling cereal malt and/or alcoholic beverages for consumption on the premises but outside of the structure in which the establishment operates.

Overlay district means a zoning district that acts in conjunction with the underlying zoning district or districts.

*Owner-occupied means that the homeowner physically resides in the primary building on the subject property at least 272 days per year and has designated the subject property as both their legal voting address (if the property owner is eligible and registered to vote) and the address of their driver's license or equivalent community-issued identification card.*

Parking lot, commercial means a paved area or structure intended or used for the off-street parking of operable motor vehicles on a temporary basis, other than accessory to a principal use.

Performance standards means criteria to control noise, odor, smoke, toxic or noxious matter, vibration, fire and explosive hazards or glare, heat or other effects generated by or inherent in uses of land or buildings.

Planned zoning district means the zoning of a lot or tract to permit that development as is specifically depicted on plans approved in the process of zoning that lot or tract.

Prepared food vending vehicle means a self-propelled, hitched trailer, or motorized vehicle from which any prepared food, beverage, merchandise, or product ready for immediate consumption is sold, given away, displayed or offered for sale, but shall not include a food vending vehicle transporting unprepared food for sale or delivery at wholesale or retail, or an ice cream product truck.

Private club means an organization licensed hereunder to which the club members shall be permitted to resort for the purpose of consuming alcoholic liquor.

*Property owner means the individual person or persons, corporation, government entity, non-profit, or trust who holds ownership of the building and real property.*

Public right-of-way means any public street, alley, pathway, roadway, sidewalk, walkway, highway, bicycle lane, or public way designed for vehicular, bicycle, or pedestrian travel that is dedicated to public use and/or publicly owned.

Pushcart means any non-self-propelled wagon, cart, trailer, kiosk or similar wheeled container, not a vehicle, as defined in state statutes, from which food, beverage, merchandise or product is offered for sale to the public.

Recreational vehicle means ~~is~~ a vehicle that is:

- (1) Built on a single chassis.
- (2) Four hundred square feet or less when measured at the exterior.
- (3) Self-propelled or permanently towable by a light duty truck.
- (4) Designed not as a dwelling, but as temporary living quarters for recreational camping, travel, or seasonal use.

Residentially zoned area means an area zoned A-G, R, R-1, R-1(B), R-2, R-2(B), R-3, R-4, R-5, R-6, R-M, or these districts' planned equivalents.

Ruined means that an automobile which is substantially damaged to the extent that it is valueless or useless as an operable automobile or truck or parts thereof are only useful as materials for reprocessing, melting, remanufacturing, or disposal for salvage or scrap material.

Seating area means open space within any enclosed structure used for purposes of seating numbers of people for any purpose, including all aisles necessary for circulation.

Self-contained recreational vehicle is a recreational vehicle that includes all of the following:

- (1) Heating and/or air conditioning.
- (2) A sink and shower.
- (3) Self-contained toilet.
- (4) Cooking facilities.
- (5) Refrigerator.

Site area means the land area within the tract or lot lines and excluding street right-of-way.

Specified anatomical area means any of the following:

- (1) Any less than completely or opaquely covered:
  - a. Human genitals, pubic region.
  - b. Buttocks.
  - c. Portion of the areola of the female breast.
- (2) Human male genitals in a discernibly turgid state, even if completely and opaquely covered.

Specified sexual activities means any of the following:

- (1) Human genitals in a state of sexual stimulation or arousal.
- (2) Acts of human masturbation, sexual intercourse or sodomy.
- (3) Fondling or other erotic touching of human genitals, pubic region, buttock or female breast.

*Short-term rental means the rental or leasing of a dwelling unit—whether it be a full dwelling unit or partial dwelling unit, or a primary dwelling unit or an accessory dwelling unit—for a period of less than 30 consecutive days.*

Stable, riding means a structure and premises in which horses, ponies or mules, used exclusively for pleasure riding or driving, are housed, boarded, or kept for remuneration, hire or sale.

Storm protection areas means any new residential use, for multifamily residential development or single-family residential development for which a preliminary plan/plat application is approved by the planning commission, shall contain an area of storm protection. Such area may be a room or space, such as a basement, a structure complying with Federal Emergency Management Agency Publication 320 ("Taking Shelter From the Storm") or Publication 361 ("Design and Construction Guidance for Community Shelters"), or subsequent updates thereto shall comply with this requirement. For residential uses designed specifically for occupancy by those age 55 and over, the basement, safe room, or community shelter must be within the structure where the particular dwelling unit is located or within 15 feet of the structure in question and accessed under roof.

Story means that part of a building included between the surface of one floor and the surface of the floor above, or if there is no floor above, that part of the building which is between the surface of a floor and the ceiling next above. A top-story attic is a half story when the main line of the eaves is not above the middle of the interior height of such story. The first story is a half-story when between 50 and 75 percent of the area of its exterior walls contain windows or doors permitting the entrance of daylight and outside air.

Street means a right-of-way that affords principal means of vehicular access to property abutting thereon.

*Street block means all properties on both sides of a street between two consecutive, bisecting streets; or, a consecutive bisecting street and a change in street name; or, two consecutive changes in street name, if no streets bisect the street between the points the names change.*

Street line means the dividing line between the street right-of-way and the abutting property.

Street, private means a street which provides principal access to abutting property, but which is not maintained by the unified government. A private street may exist within dedicated public right-of-way.

Structural alteration means any change other than incidental repairs in the supporting members of a building, such as bearing walls, columns, beams or girders.

Structure means anything constructed or erected, the use of which requires permanent location on the ground or attachment to a permanent location on the ground, including, but not limited to, signs, and excepting customary utility poles, retaining walls and boundary fences.

Surplus off-street parking means any parking space that is not required by the Code of Ordinances or by state or federal law, such as the Americans with Disabilities Act (ADA).

Tavern means an establishment which sells cereal malt and/or alcoholic beverages for consumption on the premises; provided, however, this definition shall not include establishments whose sales of food for consumption on the premises exceed the sales of cereal malt and alcoholic beverages served.

Telecommunications tower means a tower constructed as a freestanding structure or in association with a building, other permanent structures or equipment, containing one or more

antennas intended for transmitting or receiving television, radio, digital, microwave, cellular, telephone or similar forms of electromagnetic radiation.

Trailer means a vehicle, other than a mobile home, equipped with wheels and normally towed over the road behind a motor vehicle.

Trailer advertising means a trailer that carries or has attached thereto a sign, billboard or other media for advertising as the prime purpose and use of the trailer.

Trailer hauling means a trailer, as defined in this section, and designed and normally used for over-the-road transportation of belongings, equipment, merchandise, livestock and other objects, but not equipped for human habitation.

Trash container means a durable, rust-resistant, non-absorbent, leak-proof container of no more than 50 gallons that is made of metal or hard plastic and which is mounted on a stand attached to the ground and which typically has a cover with openings on the side for where trash can be disposed.

Used car/truck lot means the use of a parcel of land, either with or without structures, for the purpose of offering for sale, rent, or lease, automobiles, light duty trucks or heavy duty trucks.

Variance means a variation from a specific requirement in this article, as applied to a specific piece of property, as distinct from rezoning.

Vending machine means a machine, stand, or dispenser that distributes, dispenses, or sells a physical product or good directly to a consumer using an automated payment system. Examples include but are not limited to soda machines, candy machines, video rental vending machines, snack machines, newspaper machines, and others that are similar. This definition does not include ATMs, gas pumps, air dispensers, or payphones.

Vending stand means a moveable temporary structure, tent, stand, or assembled contrivance located adjacent and contiguous to a duly licensed restaurant, vending food, beverage, or any product or merchandise; that can neither be pushed, wheeled, self-propelled or driven by use of a mechanical device but can be manually moved, stored and relocated from time to time and from which prepared food can be sold at retail.

Vending vehicle means a mobile market vehicle, mobile vendor vehicle, or prepared food vending vehicle.

Vendor means any person engaged in selling, or offering for sale, food, beverages, or other merchandise from a vending stand, vending vehicle, or from the vendor's person, on private property.

Walk-up market means an outdoor vending area located contiguous to a building wherein a food establishment is located and where food and beverages are taken for consumption off-site by customers. Allowed walk-up markets must abide by the requirements and limitations as determined by the unified government and the Kansas Department of Revenue Alcoholic Beverage Control.

Wrecked means those automobiles or trucks that have more than 25 percent of the vehicle in damaged condition externally as to render it unsafe to operate.

Yard means an open space at grade between a building and the adjoining lot lines, unoccupied and unobstructed by any portion of a structure from the ground upward, except as otherwise provided. In measuring a yard for the purpose of determining the width of a side yard, the depth of a front yard or the depth of a rear yard, the least horizontal distance between the lot

line and the building shall be used. Where lots abut a street that is designated a major street on the major street plan, all yards abutting the street shall be measured from a line one-half the proposed right-of-way width from the centerline, or from the lot line, whichever provides the greater setback. On other lots, all yards abutting a street shall be measured from a line 25 feet from the centerline, or from the lot line, whichever provides the greater setback. On multibuilding projects where access is derived from private drives, the orientation of individual buildings shall be used to determine the type of yard along the project boundary.

Yard, front, means a yard across the full width of the lot extending from the front line of the main building to the front line of the lot.

Yard, rear, means a yard across the full width of the lot extending from the rear lot line to the rear line of the main building.

Yard, side, means a yard between the main building and the adjacent side line of the lot, and extending entirely from the front yard to the rear yard.

**Sec. 27-593. – Allowable special uses.**

(a) The following uses may be permitted under special use permit in any zoning district except as specifically limited herein:

(1) Amusement parks, privately owned and operated athletic fields, and race tracks.

....

(33) *Short-term rentals, subject to section 27-623.*

**Sec. 27-623. – Short-term rentals.**

(a) *Short-term rentals are allowed as an accessory use subject, subject to zoning, building typology, and density restrictions contained herein.*

(1) *Short-term rentals are allowed as an accessory use within the following zoning districts and areas:*

(i) *Any residentially zoned area, as defined by this article; or,*

(ii) *Any zoning district in which a residential use is allowed, including uses allowed under the provisions of a different zoning district; or,*

(iii) *Any area in which a residential unit exists as a legally non-conforming primary or accessory use.*

(2) *Short-term rentals are allowed within any of the following building typology, so long as the short-term rental either meets all requirements of said district or maintains legal non-conforming status:*

(i) *Any of the following primary residential buildings:*

a. *Single-family; or,*

b. *Duplex; or,*

c. *Multi-family; or,*

d. *Mixed-use commercial/residential.*

(ii) *An accessory dwelling unit, as an accessory to any of the above typologies, may also be used as a short-term rental instead of or in addition to an allowed primary residence.*

(3) *Short-term rentals are limited to the following density maximums:*

- (i) For primary buildings, the maximum number of allowed short-term rentals per parcel are as follows:
    - a. For a building with one dwelling unit, no more than one short-term rental unit is allowed.
    - b. For a building with two to six dwelling units, no more than two short-term rental units are allowed.
    - c. For a building with seven dwelling units or greater, less than 50% of all total units are allowed to be short-term rental units.
  - (ii) A parcel with an accessory dwelling unit may operate the accessory dwelling unit as a short-term rental in addition to the unit maximums allowed in subsection (a)(3)(i).
- (4) It shall be prohibited for more than one special use permit for short-term rentals to be granted per street block.
  - (i) Legal non-conformity status of current short-term rentals.
    - a. This prohibition does not extend to special use permits for short-term rentals granted before March 30, 2023. All special use permits for short-term rentals issued before said date have legal non-conforming status and may continue to reapply for subsequent terms of the special use permit, subject to compliance with all other portions of this section and other applicable regulations.
    - b. Legal non-conforming status shall be considered to be discontinued if the special use permit is revoked, expires without proper renewal, transferred to a different parcel or lot, or the subject property has a change in ownership.
  - (ii) A special use permit application for a short-term rental shall be presumed incomplete if the application is for a parcel or lot on a street block in which one more short-term rentals currently operate in compliance, unless the application is a renewal of an existing special use permit. An application that is required due to a change in ownership of the subject parcel or lot, or the transference of the special use permit to a separate parcel or lot, shall be considered a new application and therefore not eligible for legal non-conformity within this section.
- (b) Short-term rental use is subject to approval of a completed special use permit application and in compliance with all identified performance standards contained herein.
  - (1) Special use permit process
    - (i) The short-term rental of any portion of a residential building shall be required to obtain a special use permit. One short-term rental special use permit shall apply to an entire parcel of land.
    - (ii) The applicant of a special use permit for a short-term rental must be either the property owner or the property owner's designee.
      - a. If the property owner is not an individual person, an individual person within the property owner party and with the capacity to act for the property owner may serve as the applicant.
      - b. An applicant who is not the property owner nor within the property owner party shall be presumed to be the property owner's designee.
  - (iii) Submission Requirements

- a. *A special use permit process for a short-term rental shall follow all applicable requirements and procedures identified in article VI of this chapter.*
  - b. *In addition, the following requirements must be met as part of the submission materials for a short-term rental special use permit:*
    1. *An affidavit, signed by the property owner, attesting to the satisfaction of safety and habitability standards.*
    2. *Proof of an active lodging establishment license, if required by state statute.*
    3. *Proof of at least \$1,000,000 insurance liability policy covering the entire subject property.*
    4. *Provide a guest book of important contact information, including contact information by which the property owner or their designee is reasonably accessible, and a list of all house rules.*
      - i. *The list of rules must include a prohibition on parties.*
      - ii. *Contact information for the property owner or their designee.*
      - iii. *This manual must inform guests that the Unified Government enforces this policy and must include the contact information for Host Compliance: 913-246-5133 (phone number) and [www.hostcompliance.com/tips](http://www.hostcompliance.com/tips).*
    5. *The property owner or applicant must post the following within the primary residence and must make readily available upon request:*
      - i. *A copy of the special use permit ordinance granting permission to the subject parcel to operate the short-term rental; and,*
      - ii. *The expiration date of the current special use permit; and,*
      - iii. *A copy of the occupational tax receipt for the current calendar year; and,*
      - iv. *The contact information of the property owner or their designee, in an area of the rented property that is clearly visible to all tenants.*
    6. *An accurate and to-scale floor plan and exits for fire safety purposes.*
    7. *Additional site plans and other related materials, at the discretion of the director of planning and/or their designee(s).*
    8. *Reports from any other inspection, as determined by unified government staff.*
    9. *Report from a full safety home inspection.*
      - i. *For a new short-term special use permit application only, the report from a full safety home inspection conducted within the past six months by a home inspector registered with the unified government and in compliance with all business licensing requirements.*
      - ii. *Additional inspections may be required at the discretion of the director of planning and/or their designee(s).*
      - iii. *While a full safety home inspection shall not be required upon every renewal application of an existing special use permit, under no circumstances shall the time from the last full home inspection was conducted be greater than five years.*
- (iv) *Length of approval of a special use permit for a short-term rental.*

- a. *Operating under a special use permit is generally limited to a set time period, by the end of which the special use permit must be reapplied for, subject to a new (de novo), full review, and granted approval by the board of commissioners.*
- b. *If the short-term rental property is owner-occupied, or if the applicant meets all standards of owner-occupancy except for homeownership status, then, upon final approval by the board of commissioners, the term of the special use permit is as follows:*
  - 1. *First approval – no more than 24 months*
  - 2. *Second approval – no more than 60 months*
  - 3. *Third approval and beyond – no more than 120 months*
- c. *If the short-term rental property is neither owner-occupied nor the applicant meets all standards of owner-occupancy except for homeownership status, then, upon final approval by the board of commissioners, the term of the special use permit is as follows:*
  - 1. *First approval – no more than 12 months*
  - 2. *Second approval – no more than 24 months*
  - 3. *Third approval – no more than 60 months*
  - 4. *Fourth approval and beyond – no more than 120 months*
- d. *The date for which a time period begins to run shall be the date of approval of the special use permit by the board of commissioners. The first date of effective use of the short-term rental shall be the date of completion of all post-approval procedural requirements, including, but not limited to, publication in the newspaper, the payment of all outstanding administrative fees, and proof of completion of the conditions of approval, but not including conditions of approval which specifically may be fulfilled while the short-term rental is in use.*
- e. *The time periods and dates identified within this subsection (b)(1)(iv) apply to a special use permit associated with a sole applicant and a sole parcel or lot.*
  - 1. *The special use permit shall not be transferrable to another applicant or to another parcel owned by the same property owner or applicant.*
  - 2. *A change to the applicant of the special use permit or a change in the ownership status of the subject property shall void the existing special use permit. Operation of the short-term rental must immediately cease upon the effective change of applicant or property ownership.*
  - 3. *A change in applicant or property ownership shall require approval of a new and distinct special use permit. Operation of the short-term rental under the new special use permit shall not commence until the date of effectiveness, as described above in subsection (b)(1)(iv)d.*
- f. *The applicant to whom the short-term rental special use permit has been issued must submit a revised application to the department of planning and urban design no less than three months prior to the expiration date of the current special use permit's term. Failure to meet the three-month requirement will result in the subsequent application having the status of a new application.*

- (2) *Performance Standards. A short-term rental, in conjunction with operation under a valid special use permit, must maintain the following standards. Failure to comply with such standards may result in revocation of the special use permit.*
- (i) *Sufficient on-site, off-street parking must be provided, as determined by the director of planning or their designee(s).*
  - (ii) *Maintenance of a current occupation tax receipt issued by the business licensing division.*
  - (iii) *Maintenance of the neighborhood character, including, but not limited to:*
    - a. *Density or concentration of short-term rentals as a percentage of the overall neighborhood housing pool,*
    - b. *On- and off-site parking constraints, and,*
    - c. *The subject property's violation history.*
  - (iv) *Responsiveness to neighbor complaints. The degree of responsiveness by the applicant shall be determined by the following metrics:*
    - a. *Number and frequency of police visits to the property regarding disturbances of the peace by short-term tenants of the property;*
    - b. *Number of complaints regarding parties at the property, including calls or complaints made to Kansas City, Kansas police department, any unified government department, and/or online third parties in contract with the unified government; and,*
    - c. *The number of filed property maintenance compliance complaints and the length of time violation cases on the property remain open.*
  - (v) *Compliance with all other applicable codes and ordinances.*
- (3) *A short-term rental shall not be permitted within any parcel in which said use is prohibited by, including, but not limited to, deed, plat, or homeowners association bylaws.*
- (c) *Exceptions. The following types and uses of residential buildings are not subject to the short-term rental standards of this section.*
- (1) *Group homes;*
  - (2) *Summer camps;*
  - (3) *Hospitals and convalescent homes;*
  - (4) *Senior assisted-living homes;*
  - (5) *Other lodging establishments a defined by existing hotel and motel standards.*
- (d) *Taxation of short-term rental units*
- The property owner shall be responsible for the collection of all lodging/hotel taxes duly owed under state and local law.*

# SHORT-TERM RENTAL ORDINANCE

City Planning Commission

March 13, 2023



**Gunnar Hand, AICP**  
Director of Planning + Urban Design

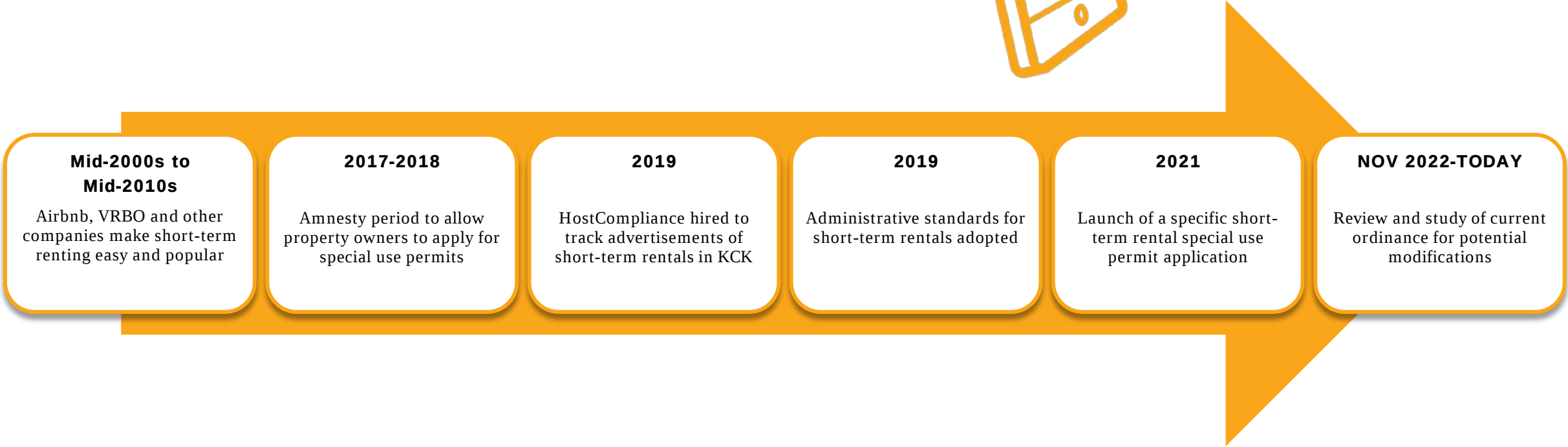
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**Michael Farley**  
Ordinance Studies Division Lead



# BACKGROUND & EXISTING CONDITIONS

- Short-Term Rentals are classified as commercial activities under the UG Code of Ordinances
- Growth in these services creates a need for better administration and balance within neighborhoods



# CURRENT PROCESS AND TERMS



## Owner-Occupied Properties

Initial Application  
**UP TO 2 YEARS**

Renewal #1  
**UP TO 5 YEARS**

Renewal #2  
**UP TO 10 YEARS**



## Non-Owner-Occupied Properties

Initial Application  
**UP TO 1 YEAR**

Renewal #1  
**UP TO 2 YEARS**

Renewal #2  
**UP TO 5 YEARS**

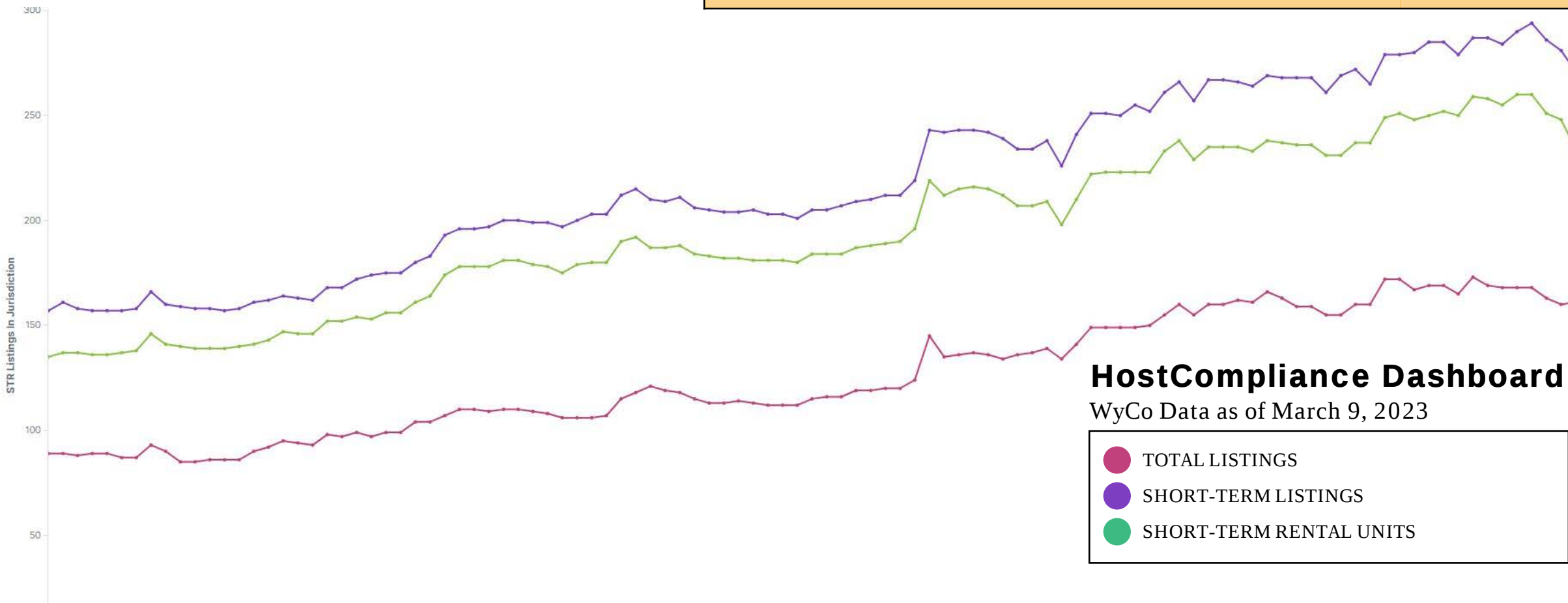
Renewal #3  
**UP TO 10 YEARS**



# MARKET SNAPSHOT

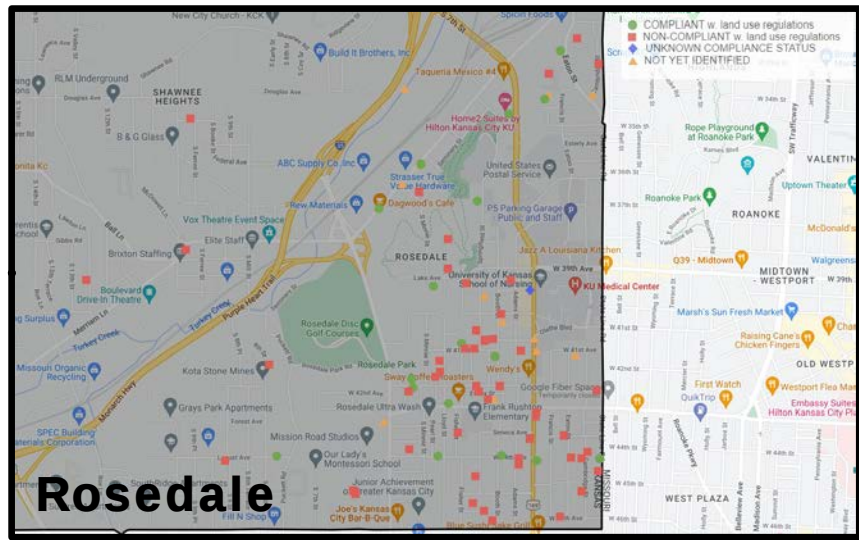
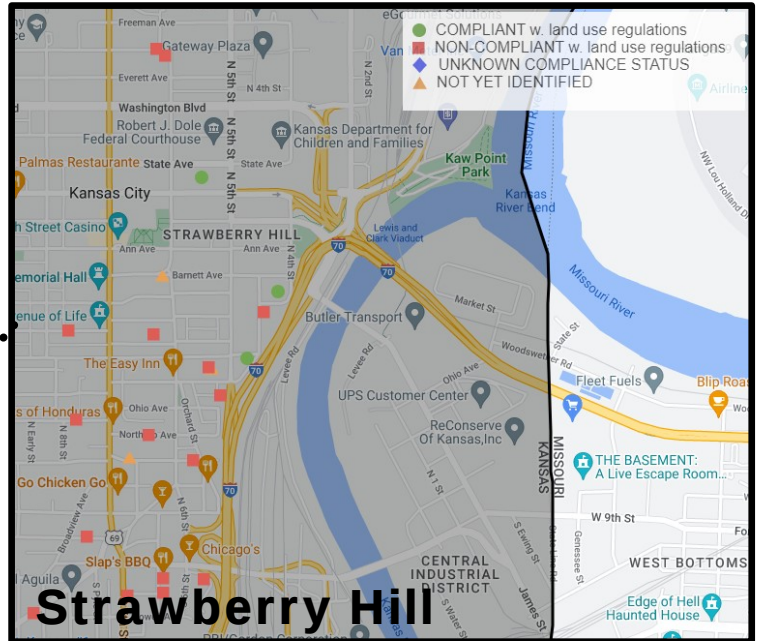
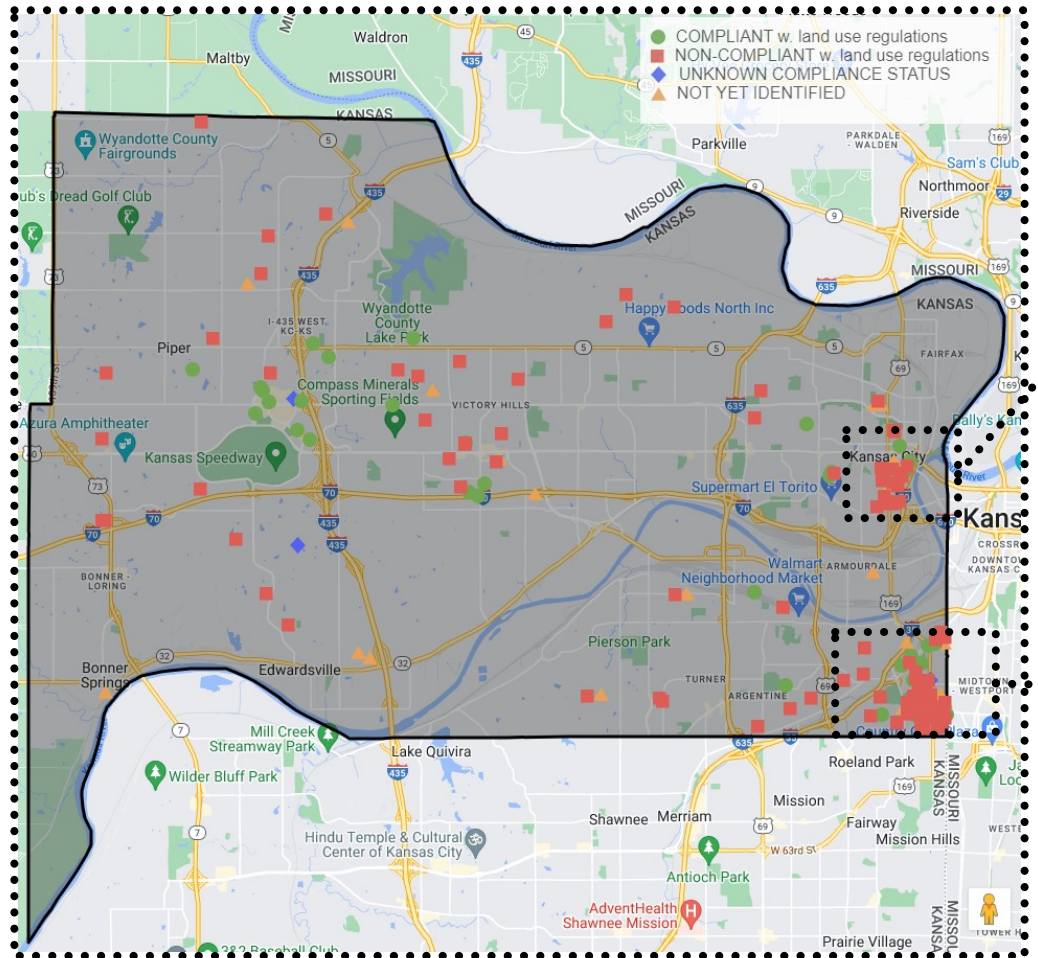
- Only 29% of short-term rentals have a special use permit recorded with the UG

|                                                           |            |
|-----------------------------------------------------------|------------|
| Number of Short-Term Rentals Currently Advertised in WyCo | 172        |
| New Short-Term Rentals in Last 30 Days                    | 8          |
| Active Short-Term Rentals Special Use Permits             | Approx. 50 |
| Active Owner-Occupied Short-Term Rentals                  | Approx. 4  |



# MARKET SNAPSHOT

- Short-term rentals are concentrated in a few neighborhoods



# RESEARCH & OUTREACH

✓

Livable Neighborhood Task Force

✓

Rosedale Development Association

✓

Strawbery Hill Neighborhood Association

✓

UG Planning Commission & Standing Committee

✓

Central Avenue Betterment Association & Cathedral Neighborhood Group

✓

STR SUP Applicant Interviews

|                                |                          |                 |
|--------------------------------|--------------------------|-----------------|
| <b><u>LOCAL/METRO AREA</u></b> |                          |                 |
| Bonner Springs                 | Prairie Village          | Atlanta, GA     |
| Edwardsville                   | Roeland Park             | Charleston, SC  |
| Kansas City, MO                | Westwood                 | Denver, CO      |
| Lawrence                       | Wichita                  | Honolulu, HI    |
| Leawood                        | <b><u>MIDWEST</u></b>    | Long Beach, CA  |
| Lenexa                         | Des Moines, IA           | New Orleans, LA |
| Olathe                         | Minneapolis, MN          | Portland, OR    |
| Overland Park                  | <b><u>NATIONWIDE</u></b> | Santa Fe, NM    |
|                                | Albuquerque, NM          | Vermont         |

SHORT-TERM RENTAL ORDINANCE

Department of Planning + Urban Design  
Unified Government of Wyandotte County and Kansas City, Kansas

# KEY CONSIDERATIONS



## TENANCY MODELS

- Owner-Occupation
- Long-Term Rentals
- Short-Term Rentals



## ENFORCEMENT

- Limited Resources
- Equitable Application



## NEIGHBORHOOD

- Emphasize Incremental Changes
- Provide Property Owners with More Uses for Their Land
- Maintain Opportunity for Neighborhood Notice and Input



## ECONOMIC DEVELOPMENT

- Revitalize without Displacement
- Promote Local Investment with Direct Community Benefits



# ORDINANCE REVIEW



**STAFF  
EXPERTISE**



**BEST  
PRACTICES**



**PEER CITY  
COMPARISONS**



**COMMUNITY  
INPUT**

GOAL: Establish an owner-occupancy-preferred approach to short-term rental permits based on building typology and zoning district



# UPDATED DEFINITIONS



## SHORT-TERM RENTAL

A rental less than 30 days.



## HOMEOWNER

An individual person or persons, corporation, government entity, nonprofit, or trust who holds ownership of the building and real property.



## OWNER-OCCUPIED

A residence in which the homeowner primarily resides in the dwelling, does not primarily reside in another dwelling, and uses the dwelling address as their home address.



## STREET BLOCK

ALL properties on BOTH sides of a street between one of the following: two consecutive, bisecting streets; a consecutive bisecting street and a change in street name; or two consecutive changes in street name, if no streets bisect the street between the points the names change.



# UPDATED LAND USE



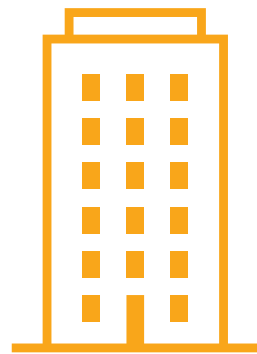
## USE BY DISTRICT

Allowed in all residentially zoned properties, zoning districts that allow residential use, or legal non-conforming residences.



## USE BY BUILDING TYPOLOGY

Allowed in single-family residences, duplexes, multi-family apartments, and mixed-used buildings.



## DENSITY BY PARCEL

Only one (1) Special Use Permit is allowed per parcel, but there can be multiple short-term rentals within a single parcel, depending on zoning and building type.



## DENSITY BY STREET BLOCK

Only one (1) special use permit is allowed per street block, as defined in the Zoning Code.



# CODIFIED PROCESS



## SUBMISSION REQUIREMENTS

Safety inspection and guest book



## LENGTH OF TERM

Owner-occupied: 2 years, 5 years, 10 years

Non-owner-occupied: 1 year, 2 years, 5 years, 10 years



## LEGAL NON-CONFORMING PERMITS

Allow existing Special Use Permits to continue to run and be renewed, even if not in compliance with the density limits, so long as all requirements of the Zoning Code are followed.



## PERFORMANCE STANDARDS

Set standards for property owner responsiveness to noise/parties.



# FOR CONSIDERATION

- **At the February 13, 2023 meeting,** the City Planning Commission directed Planning Staff to codify the existing Special Use Permit process for short-term rentals
- **Proposes a concentration of no more than one short-term rental per street block,** with exceptions made for existing Special Use Permits
- **Clarifies application submission requirements and performance standards** for all new and renewed short-term rental Special Use Permits



# QUESTIONS

## OUTREACH & ENGAGEMENT

- **Commission and Elected Officials Engagement:**
  - ✓ City Planning Commission (Nov. 14, 2022)
  - ✓ Administration & Human Services Standing Committee Meeting (Dec. 12, 2022)
  - ✓ Administration & Human Services Standing Committee Meeting (Feb. 13, 2023)
  - ✓ City Planning Commission (Feb. 13, 2023)
- **Neighborhood Engagement:**
  - ✓ Strawberry Hill Neighborhood Association (Dec. 13, 2022)
  - ✓ Rosedale Development Association (Dec. 20, 2022)
  - ✓ Livable Neighborhoods Task Force (Jan. 26, 2022)
  - ✓ Central Area Business Association and Cathedral Neighborhood Association (Feb. 6, 2023)
- **Unified Government & Other Municipalities:**
  - ✓ Collected department feedback
  - ✓ Participated in regional short-term rental working group

## ACTION ITEM(S)

- ❑ Present ordinance for recommendation to City Planning Commission (Mar. 13, 2023)
- ❑ Present ordinance to Livable Neighborhoods Task Force (Mar. 23, 2023)
- ❑ Present ordinance for recommendation to Administration & Human Services Standing Committee Meeting (Mar. 27, 2023)
- ❑ Present ordinance for approval to Board of Commissioners (*anticipated for Mar. 30, 2023*)



## QUESTIONS OR ADDITIONAL FEEDBACK?

Mike Farley | Ordinance Studies Specialist  
mfarley@wycokck.org  
(913) 573-5764





# Staff Request for Commission Action

Tracking No. 212315

**Full Commission Meeting Date:** 3/30/2023

**Committee:** Administration & Human Services

Date of Standing Committee Action:

(If none, please explain):

**Publication Required:** No

| <u>Date:</u> | <u>Contact Name:</u> | <u>Contact Phone:</u> | <u>Contact Email:</u> | <u>Department/Division:</u> |
|--------------|----------------------|-----------------------|-----------------------|-----------------------------|
| 02/28/2023   | Gunnar Hand          | 5751                  | ghand@wycokck.org     | Planning and Urban Design   |

**Item Description:**

An inter-departmental working group (Planning + Urban Design, Public Works, Public Health, Economic Development, Fire, Community Development, Parks + Recreation, Finance and BPU) has developed a draft list of priority projects to collectively work on future grant pursuits for the remainder of 2023 calendar year. This list includes two (2) retro-active grant submittals, submitted by Gunnar H. Hand, AICP, Director of Planning and Urban Design.

*It is requested that this item be fast-tracked to the March 30, 2023, Full Commission meeting.*

**Action Requested:**

Approve

**Budget Impact: (if applicable)**

Amount:

Source:

Included In Budget:

Other (explain):

**Attachments List:**

Interdepartmental Grant Proposals\_2023.03 Presentation to Standing

# 2023 Grants

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## Recommendations

Proposed Projects  
for Upcoming Funding  
Opportunities

Presented by Gunnar H. Hand  
Director Planning & Urban Design

# Maximize Impact | Federal Funds

- Missed opportunities and lessons learned from 2022 grant pursuits
- Further leverage collaboration between departments for more focused pursuit of funds
- Move from chasing funding to prioritizing projects.

DECEMBER 2022

Multi-Department “Coalition”  
Convenes  
to Prepare for 2023  
Grant Opportunities

UG Grants Point of  
Contact Retires

JANUARY 2023

Team Reviewed:

- Current policy or policy review;
- Capacity for implementation;
- Alignment of multiple departments;
- Builds on other investments.

FEBRUARY 2023

Detailed Known State,  
Federal Funding

Brainstormed  
Comprehensive List of  
Previously-Defined,  
“Fundable” Projects

MARCH 2023

Refined 2023 Project Lists  
for Presentation to  
Commission



Collaborate | Maximize Every Dollar



PROJECT A  
Levee Betterment  
Project



PROJECT B  
East-West Transit Study  
Phase II



PROJECT C  
Northeast Watershed Betterment  
& Heritage Trail Implementation



PROJECT D  
Regional Public Safety  
Training Facility & Community  
Center



PROJECT E  
Countywide Weatherization Program



PROJECT F  
Kansas Avenue Bridge



PROJECT G  
Northeast & Edwardsville Micro-  
Transit  
and Other Rideshare Programs



PROJECT H  
Citywide Fleet  
Electrification  
Pilot Project

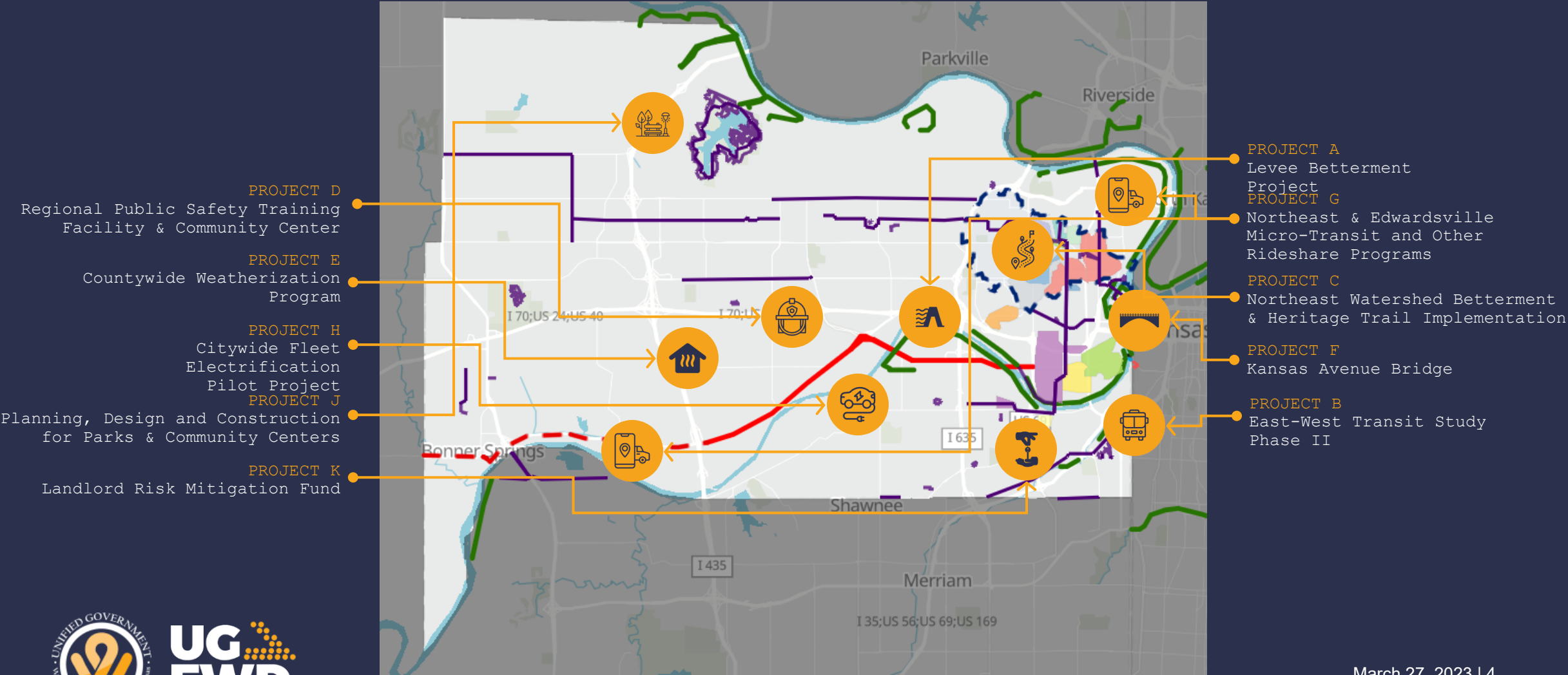


PROJECT J  
Planning, Design and Construction for  
Parks & Community Centers



PROJECT K  
Landlord Risk Mitigation  
Fund

Collaborate | Maximize Every Dollar



PROJECT A |  
Levee Betterment Project



PROJECT AT-A-GLANCE

|                  |                                                                                                                      |
|------------------|----------------------------------------------------------------------------------------------------------------------|
| Partners         | Public Works, Public Health, Planning & Urban Design, Armourdale Renewal Association, Rock Island Bridge Development |
| Project Cost     | >\$25M                                                                                                               |
| Project Timeline | As soon as funding is awarded                                                                                        |
| Relevant Plans   | Armourdale Area Master Plan; goDotte Countywide Mobility Strategy                                                    |
| Relevant Grants  | BASE grant (submitted January 2023)                                                                                  |

PROJECT SCOPE

As the United States Army Corps of Engineers is improving the Kansas River levee system across Wyandotte, it is time for reinvestment in KCK’s waterfront communities. Beginning in the historic Northeast and Armourdale neighborhoods, the UG is developing riverfront access, trails, and amenities. The Rock Island Bridge and Heritage Trail connections are designed to provide access to healthy activities, connection to neighboring communities and job markets (including Kansas City, Missouri and Johnson County Kansas), as well as entertainment and new business ventures.

PROJECT B |  
East-West Transit Study  
Phase II



| PROJECT AT-A-GLANCE |                                                                                                                                                                                            |
|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Partners            | Transportation; Public Works; Public Health; Planning; KCKFD; Rosedale Development Association; KCATA; City of Kansas City, Missouri; RideKC Streetcar; University of Kansas Health System |
| Project Cost        | \$4.5M (no match from Project Partners)                                                                                                                                                    |
| Project Timeline    | Q1 2024 – Q1 2027                                                                                                                                                                          |
| Relevant Plans      | Northeast Area Master Plan; NE KCK Heritage Trail Plan; goDotte Countywide Mobility Strategy                                                                                               |
| Relevant Grants     | RAISE Grant (submitted Feb 2023; no match)                                                                                                                                                 |

PROJECT SCOPE

Beginning in 2022, the Kansas City Area Transportation Authority (KCATA) and project partners, including the UG, evaluated an east-west, high-capacity transit connection between the University of Kansas Health System and Rock Island Corridor/Truman Sports Complex (Kauffman Stadium and Arrowhead Stadium). Results of this initial project phase have determined a streetcar route that will end at the KU Medical Center in Rosedale. Project partners, which include RideKC Streetcar and Kansas City, Missouri, are pursuing funding through the 2023 RAISE grant, which will allow for advanced planning and preliminary engineering of the selected streetcar route. The East-West transit corridor would be the first bi-state fixed route line in over 100 years and opens the door for future streetcar expansion into KCK and Wyandotte County.

PROJECT C |  
Northeast Watershed Betterment  
& Heritage Trail Implementation



PROJECT AT-A-GLANCE

|                  |                                                                                                                                                                                        |
|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Partners         | Public Works; Parks & Recreation; Planning; Public Health; Land Bank; KCKFD; Groundwork NRG; Quindaro Foundation Project; Sumner Academy; USD 500                                      |
| Project Cost     | See call-out                                                                                                                                                                           |
| Project Timeline | See call-out                                                                                                                                                                           |
| Relevant Plans   | Northeast Area Master Plan; Watershed Deficiency Study; Combined Sewer Overflow Control Plan; Parks Master Plan; UG Sidewalk & Trails Master Plan; goDotte Countywide Mobility Strateg |
| Relevant Grants  | See call-out                                                                                                                                                                           |

PROJECT SCOPE

Northeast KCK requires many infrastructure updates and implementation which the commission has supported through the approvals of WIFIA/SRF/ARPA funded programs and partnering with MARC to fund much needed studies. Many ongoing projects, such as Jersey Creek Naturalization, are partially funded but require additional grants to be completed. Funding the Heritage Trail will pull the community’s history to the forefront, generate positive economic impacts, increase mobility, and contribute to improve human and environmental health. The Heritage Trail project can weave in adjacent projects that address community needs, such as access to healthy foods, green infrastructure improvements, and any betterment additions to the ongoing Jersey Creek naturalization and Waterway Corridor Improvements.



PROJECT C |  
Northeast Watershed Betterment  
& Heritage Trail Implementation



1. Jersey Creek Naturalization

*Committed Costs:* \$3M for preliminary design  
*Needed Funds:* \$1.5M match. \$25M+ construction.  
*Project Timeline:* Engineering study awaiting congressional approval.  
*Relevant Grants:* USACE General Investigation Program

3. Waterway & Big 11 Lake Parks

*Committed Costs:* \$7.5M WIFIA/SRF  
*Needed Funds:* \$5M-\$7M (design-dependent)  
*Project Timeline:* Detail Design & Funding Needs by 2024  
Phase I Complete: 2027  
*Relevant Grants:* None yet identified.

2. NE KCK Heritage Trail

*Committed Costs:* \$300,000 (Sunflower)  
*Needed Funds:* \$5.2M-\$5.5M  
*Project Timeline:* 3-5 years  
*Relevant Grants:* Carbon Reduction Funding (June 2023)

4. Sumner Green Corridor

*Committed Costs:* \$15.7M WIFIA/SRF  
\$1.5M Community Projects  
*Needed Funds:* Design-dependent  
*Project Timeline:* Study Funding Need: 2025  
Phase I Complete: 2027  
*Relevant Grants:* None yet identified.

PROJECT D |  
Regional Public Safety  
Training Facility & Community Center



PROJECT AT-A-GLANCE

|                  |                                                                                                                                                               |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Partners         | KCKFD; KCKPD; Sheriff’s Department; Parks & Recreation; Planning; Public Health; Land Bank; Groundwork NRG; KCKCC; USD 500; Donnelly College; MIDE; Tesseract |
| Project Cost     | \$100M                                                                                                                                                        |
| Project Timeline | Five years from start.                                                                                                                                        |
| Relevant Plans   |                                                                                                                                                               |
| Relevant Grants  | Technology & Innovation Hub Program (EDA)                                                                                                                     |

PROJECT SCOPE

This regional training facility would serve public safety organizations across the metropolitan area, offering training and educational opportunities for existing professionals and workforce development for future public safety professionals. The facility would serve as a multi-service hub, offering health care services, childcare, enhanced transit facilities and an interactive museum. Collaboration with multiple entities is essential in the execution of this interdisciplinary facility, engaging stakeholders such as health-focused organizations and local schools and colleges. The facility can also double as potential income generator, renting out space, equipment, and amenities for events and training. The facility serves many community needs while preparing future generations for careers in public safety, trades, and technology.

PROJECT E |  
Countywide Weatherization Program



PROJECT AT-A-GLANCE

|                  |                                                                                                                                             |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Partners         | BPU; Public Health; Planning; Parks & Recreation; Public Works; Land Bank; KCKFD; NBRs; Local Colleges; Public Schools; Housing Authority   |
| Project Cost     | \$2.5M-\$3M (weatherization + community solar)                                                                                              |
| Project Timeline | 1-2 years                                                                                                                                   |
| Relevant Plans   |                                                                                                                                             |
| Relevant Grants  | Energy Efficiency & Conservation Block Grant Program (due 4/28/2023). Healthy Homes & Weatherization Cooperation Demonstration Grant (HUD). |

PROJECT SCOPE

The Board of Public Utilities (BPU) recognizes the need to shift to more efficient, affordable energy production and consumption. Utility bills are rising while many of the aging homes require retrofitting and weatherization. One component of this program would be an Energy Audit and Weatherization Program, which could provide weatherization solutions and financial assistance for more energy efficient upgrades. BPU would also pursue a Community Solar Farm to expand its renewable energy portfolio and diversify production away from fossil fuels. This will not only help decrease the cost of utilities, but contribute to lower emissions and by extension, better air quality. Services related to weatherization could partner with existing home programs, such as lead pipe replacement.

PROJECT F |  
Kansas Avenue Bridge



PROJECT AT-A-GLANCE

|                  |                                        |
|------------------|----------------------------------------|
| Partners         | Public Works, Transportation; Planning |
| Project Cost     | \$200M                                 |
| Project Timeline | Grant dependent                        |
| Relevant Plans   | goDotte Countywide Mobility Plan       |
| Relevant Grants  | MegaInfra Grant (May 2023)             |

PROJECT SCOPE

The Kansas Avenue Bridge project is an interjurisdictional project partnering with KCMO to replace and rehabilitate this bi-state connector from Southwest Trafficway to 7th Street. This infrastructure endeavor will be an opportunity to implement the UG’s Complete Streets ordinance, service ongoing Levee betterment projects, and serve as an economic development tool.

PROJECT G |  
Northeast & Edwardsville Micro-Transit  
& Other Rideshare Programs



PROJECT AT-A-GLANCE

|                  |                                                                                   |
|------------------|-----------------------------------------------------------------------------------|
| Partners         | Transportation; Public Works; Planning; Public Health; NBRs; City of Edwardsville |
| Project Cost     | TBD                                                                               |
| Project Timeline | Summer 2023                                                                       |
| Relevant Plans   | goDotte Countywide Mobility Plan; Northeast Area Master Plan                      |
| Relevant Grants  | Congestion Mitigation and Air Quality Grant (CMAQ)                                |

PROJECT SCOPE

Micro Transit is flexible routing and scheduling using a smaller vehicle within a designated area. The service only operates when there is a demand, making it more efficient and responsive to riders. The Department of Transportation intends to expand service in Northeast KCK and Edwardsville. The Department of Transportation would also like to expand rideshare programs such as non-emergency medical transportation.

PROJECT H |  
Citywide Fleet Electrification  
Pilot Project



PROJECT AT-A-GLANCE

|                  |                                                                                                                |
|------------------|----------------------------------------------------------------------------------------------------------------|
| Partners         | Transportation; BPU; Public Works; KCKFD; KCKPD; Sheriff’s Department; Parks & Recreation; and all UG vehicles |
| Project Cost     | TBD                                                                                                            |
| Project Timeline | Grant dependent                                                                                                |
| Relevant Plans   | goDotte Countywide Mobility Plan                                                                               |
| Relevant Grants  | Climate Pollution Reduction Grant                                                                              |

PROJECT SCOPE

Electrifying fleet vehicles (including UG Transit vehicles, school buses, and municipal fleets) would increase cost savings in the long run, reduce emissions, and contribute to improved air quality. This project requires educational initiatives, the implementation of EV infrastructure, and development of a solar farm and battery storage system. Any electrification project seeking federal funds will require a Zero-Emission Fleet Transition Plan. Available federal funding focuses on a fleet electrification demonstration, such as electric vehicle charging at transit stops along State Avenue or charging stations around City Hall.

PROJECT J |  
Planning, Design and Construction  
for Parks & Community Centers



PROJECT AT-A-GLANCE

|                  |                                                                                                      |
|------------------|------------------------------------------------------------------------------------------------------|
| Partners         | Parks & Recreation; KCKFD; Transportation; Public Works; Planning; and community engagement partners |
| Project Cost     | Dependent on grant scope (facilities, grounds, programming, etc.)                                    |
| Project Timeline | As funds are awarded                                                                                 |
| Relevant Plans   | Parks Master Plan; Recreation Center Study                                                           |
| Relevant Grants  | HUD Community Project Funding                                                                        |

PROJECT SCOPE

Many Wyandotte parks facilities need remediation, revitalization, and repurposing to meet community needs. Additionally, many active facilities need HVAC and other basic infrastructure improvement to maintain functionality. Wyandotte County Parks must also improve programming to meet the needs of their neighborhoods and communities. Not all communities have the same programming needs, and through the necessary investment programs can be tailored, created, and staffed to meet those needs. Wyandotte County has committed to investing in its parks through local grant awards, master plans, beautification programs, and other health initiatives. To capitalize on this investment and maximize its impacts, we would like to pursue grants for facilities, grounds, beautification, health, and programming as they become available.

PROJECT K |  
Landlord Risk Mitigation Fund



PROJECT AT-A-GLANCE

|                  |                                                                                                                                                                                                                                                                 |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Partners         | Public Health; Livable Neighborhoods; Housing Authority; Wyandot Behavioral Health Network; United Way of Greater KC; Cross-Lines Community Outreach; Avenue of Life; Friends of Yates; Metro Lutheran Ministries; Community Health Council of Wyandotte County |
| Project Cost     | \$251,500                                                                                                                                                                                                                                                       |
| Project Timeline | 2-Year Program Pilot; start with receipt of funding                                                                                                                                                                                                             |
| Relevant Plans   | Community Health Improvement Plan; Analysis of Impediments to Fair Housing                                                                                                                                                                                      |
| Relevant Grants  | Local health foundations; Community development funders                                                                                                                                                                                                         |

PROJECT SCOPE

The Landlord Risk Mitigation Fund was identified in the Community Health Improvement Plan (CHIP) and championed by the Mayor’s Task Force on Unhoused/Residents in Need.

This fund would provide financial assurance by covering damaged property, non-payment of rent, or eviction costs to incentivize local landlords to accept vouchers and participate in other affordable housing programs.



# Staff Request for Commission Action

Tracking No. 212316

**Full Commission Meeting Date:** 3/30/2023

**Committee:** Administration & Human Services

Date of Standing Committee Action:

(If none, please explain):

**Publication Required:** No

| <u>Date:</u> | <u>Contact Name:</u> | <u>Contact Phone:</u> | <u>Contact Email:</u> | <u>Department/Division:</u> |
|--------------|----------------------|-----------------------|-----------------------|-----------------------------|
| 02/28/2023   | Gunnar Hand          | 5751                  | ghand@wycokck.org     | Planning and Urban Design   |

**Item Description:**

A request of local match funding from the designated ARPA set-aside for both the RAISE bi-state corridor planning grant (\$350,000) and the Safe Streets for All (SS4A) Vision Zero action plan (up to \$200,000), submitted by Gunnar H. Hand, AICP, Director of Planning and Urban Design.

*It is requested that this item be fast-tracked to the March 30, 2023, Full Commission meeting.*

**Action Requested:**

Approve

**Budget Impact: (if applicable)**

Amount:

Source:

Included In Budget:

Other (explain):

**Attachments List:**

SS4A-FY22-Action-Plan-Grant-Awards-by-State, UG\_2022RAISE\_Partner Agreement\_Executable\_UG SIGNED



## Safe Streets and Roads for All FY22 Action Plan Awards by State

The following tables list all Safe Streets and Roads for All (SS4A) Action Plan awards by State.

### Alabama

| Lead Applicant                                     | Project Title                                                                     | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|----------------------------------------------------|-----------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| City of Dothan                                     | Develop a Safety Action Plan for the City of Dothan, Alabama                      | Action Plan  | Rural           | \$235,336.00          |
| City of Foley                                      | City of Foley Safe Streets for All Action Plan Grant Application                  | Action Plan  | Rural           | \$108,500.00          |
| City of Northport                                  | Safely Connecting Community, Culture, and Commerce                                | Action Plan  | Rural           | \$192,000.00          |
| City of Talladega                                  | City of Talladega Safe Streets and Roads for All Action Plan                      | Action Plan  | Rural           | \$280,000.00          |
| Jackson County Department of Public Works          | Comprehensive Action Plan for Jackson County, AL                                  | Action Plan  | Rural           | \$84,080.00           |
| Regional Planning Commission of Greater Birmingham | Central Alabama Safety Action Plan for a Six-County Region with 88 Municipalities | Action Plan  | Urban           | \$310,000.00          |
| The City of Enterprise                             | Planning for Safe Streets and Roadways in Enterprise, AL                          | Action Plan  | Rural           | \$180,000.00          |
| Top of Alabama Regional Council of Governments     | Top of Alabama RPO Guide to Enhancing Transportation Safety (TARGETS)             | Action Plan  | Urban           | \$400,000.00          |
| <b>Total Alabama</b>                               |                                                                                   |              |                 | <b>\$1,789,916.00</b> |

## Alaska

| Lead Applicant             | Project Title                                                                                 | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|----------------------------|-----------------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| City and Borough of Juneau | SS4A Action Plan Grant to the City & Borough of Juneau in Alaska                              | Action Plan  | Rural           | \$280,000.00          |
| City and Borough of Sitka  | Comprehensive Safety Action Plan - City and Borough of Sitka                                  | Action Plan  | Rural           | \$550,000.00          |
| City of Mekoryuk           | Developing a Comprehensive Safety Action Plan for the City of Mekoryuk                        | Action Plan  | Rural           | \$6,263.08            |
| City of Saint Paul         | Saint Paul and Saint George Islands Regional Action Plan                                      | Action Plan  | Rural           | \$200,000.00          |
| Kenai Peninsula Borough    | Kenai Peninsula Borough Safe Streets Comprehensive Action Plan for All Communities and Cities | Action Plan  | Rural           | \$960,000.00          |
| Ketchikan Gateway Borough  | Ketchikan Gateway Borough Safe Streets and Roads for All (SS4A) Action Plan Development       | Action Plan  | Rural           | \$200,000.00          |
| Matanuska-Susitna Borough  | Matanuska-Susitna Borough Action Plan                                                         | Action Plan  | Rural           | \$479,600.00          |
| <b>Total Alaska</b>        |                                                                                               |              |                 | <b>\$2,675,863.08</b> |

## Arizona

| Lead Applicant   | Project Title                                                         | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|------------------|-----------------------------------------------------------------------|--------------|-----------------|------------------|
| City of Glendale | City of Glendale Safe Streets for All Action Plan Funding Application | Action Plan  | Urban           | \$799,834.00     |

| Lead Applicant                                           | Project Title                                                                             | Type of Plan             | Urban/<br>Rural | Funding<br>Award      |
|----------------------------------------------------------|-------------------------------------------------------------------------------------------|--------------------------|-----------------|-----------------------|
| City of Mesa                                             | Transportation Comprehensive Safety Plan Development                                      | Action Plan              | Urban           | \$750,000.00          |
| City of Phoenix                                          | City of Phoenix Supplemental Action Plan                                                  | Supplemental Action Plan | Urban           | \$460,000.00          |
| City of Scottsdale                                       | City of Scottsdale Street Safety Action Plan                                              | Action Plan              | Urban           | \$300,000.00          |
| City of Tolleson                                         | Creation of City's First Action Plan to Eliminate Roadway Serious Injuries and Fatalities | Action Plan              | Urban           | \$200,000.00          |
| MetroPlan (Flagstaff Metropolitan Planning Organization) | MetroPlan Flagstaff Vulnerable Road Users Safety Plan                                     | Action Plan              | Rural           | \$201,360.00          |
| Pima County                                              | Pima County Safe Streets for All: Creating a Culture of Safety for Our Community          | Action Plan              | Urban           | \$1,520,000.00        |
| Town of Prescott Valley                                  | Town of Prescott Valley Transportation Safety Action Plan                                 | Action Plan              | Rural           | \$544,896.00          |
| <b>Total Arizona</b>                                     |                                                                                           |                          |                 | <b>\$4,776,090.00</b> |

## Arkansas

| Lead Applicant     | Project Title                                                                                           | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|--------------------|---------------------------------------------------------------------------------------------------------|--------------|-----------------|------------------|
| City of Batesville | The City of Batesville, located in the Delta Region of North Central Arkansas, Safe Streets Action Plan | Action Plan  | Rural           | \$250,000.00     |
| City of Fort Smith | City of Fort Smith Comprehensive Safety Action Plan Development                                         | Action Plan  | Rural           | \$280,000.00     |

| Lead Applicant                                                                        | Project Title                                                                     | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| Forrest City                                                                          | SS4A Action Plan Grant for Forrest City, Arkansas                                 | Action Plan  | Rural           | \$366,241.00          |
| Metroplan (a Council of Local Governments in Arkansas)                                | Central Arkansas Safety Action Plan                                               | Action Plan  | Urban           | \$700,000.00          |
| Mississippi County                                                                    | SS4A Action Plan for Mississippi County, AR                                       | Action Plan  | Rural           | \$160,000.00          |
| Northwest Arkansas Regional Planning Commission<br>Metropolitan Planning Organization | Northwest Arkansas Safe Streets for All Regional Comprehensive Safety Action Plan | Action Plan  | Urban           | \$300,000.00          |
| <b>Total Arkansas</b>                                                                 |                                                                                   |              |                 | <b>\$2,056,241.00</b> |

## California

| Lead Applicant                                             | Project Title                                                             | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|------------------------------------------------------------|---------------------------------------------------------------------------|--------------|-----------------|------------------|
| Butte County                                               | Butte County Safety Action Plan for Bikes, Pedestrians and Motor Vehicles | Action Plan  | Rural           | \$788,000.00     |
| Cher-Ae Heights Indian Community of the Trinidad Rancheria | Trinidad Rancheria Safety Action Plan                                     | Action Plan  | Rural           | \$168,000.00     |
| City of Colton                                             | City of Colton Citywide Comprehensive Safety Action Plan                  | Action Plan  | Urban           | \$96,000.00      |
| City of Colusa                                             | City of Colusa Comprehensive Action Safety Plan                           | Action Plan  | Rural           | \$200,000.00     |
| City of Costa Mesa                                         | City of Costa Mesa Safe Routes to School Action Plan                      | Action Plan  | Urban           | \$630,472.00     |

| Lead Applicant        | Project Title                                                                                    | Type of Plan             | Urban/<br>Rural | Funding<br>Award |
|-----------------------|--------------------------------------------------------------------------------------------------|--------------------------|-----------------|------------------|
| City of Dinuba        | Dinuba Vision Zero Action Plan                                                                   | Action Plan              | Rural           | \$344,000.00     |
| City of Fresno        | City of Fresno Vision Zero Action Plan                                                           | Action Plan              | Urban           | \$400,000.00     |
| City of Fullerton     | City of Fullerton Safe Streets and Roads for All Planning Grant                                  | Action Plan              | Urban           | \$200,000.00     |
| City of Indian Wells  | City of Indian Wells Comprehensive Traffic Safety Action Plan                                    | Action Plan              | Rural           | \$200,000.00     |
| City of Irwindale     | Safe Streets and Roads for All Action Plan Grant for City of Irwindale in California             | Action Plan              | Urban           | \$184,000.00     |
| City of La Habra      | City of La Habra Safe Routes to School Action Plan Development Project                           | Action Plan              | Urban           | \$320,000.00     |
| City of Laguna Beach  | City of Laguna Beach Citywide Safety Action Plan                                                 | Action Plan              | Urban           | \$200,000.00     |
| City of Laguna Niguel | City of Laguna Niguel Active Transportation Safety Plan                                          | Action Plan              | Urban           | \$200,000.00     |
| City of Modesto       | This project will develop an action plan                                                         | Action Plan              | Urban           | \$1,000,000.00   |
| City of Monterey      | SS4A Complete Action Plan Grant to City of Monterey, California                                  | Action Plan              | Rural           | \$200,000.00     |
| City of Moreno Valley | City of Moreno Valley Action Plan                                                                | Action Plan              | Urban           | \$435,600.00     |
| City of Napa          | Supplemental Action Plan: Complete Streets Improvement Plan for High-Injury Corridor in Napa, CA | Supplemental Action Plan | Rural           | \$400,000.00     |

| Lead Applicant                      | Project Title                                                                                 | Type of Plan                | Urban/<br>Rural | Funding<br>Award |
|-------------------------------------|-----------------------------------------------------------------------------------------------|-----------------------------|-----------------|------------------|
| City of Palm Desert<br>Public Works | Palm Desert Vision Zero<br>Strategy                                                           | Action Plan                 | Urban           | \$720,000.00     |
| City of Palo Alto                   | Palo Alto Safe Streets for<br>All Action Plan                                                 | Action Plan                 | Urban           | \$160,000.00     |
| City of Pasadena                    | SS4A Action Plan Grant to<br>support Local Road Safety<br>Plan                                | Action Plan                 | Urban           | \$200,000.00     |
| City of Pleasant Hill               | 2022 Pleasant Hill Action<br>Plan                                                             | Action Plan                 | Urban           | \$240,000.00     |
| City of Redding                     | City of Redding Safe<br>Streets and Roads for All<br>Action Plan                              | Action Plan                 | Rural           | \$300,000.00     |
| City of Rialto                      | Action Plan for the City of<br>Rialto in California                                           | Action Plan                 | Urban           | \$320,000.00     |
| City of San Diego                   | Safe Streets for All San<br>Diegans: Supplemental<br>Action Plan Activities                   | Supplemental<br>Action Plan | Urban           | \$680,000.00     |
| City of Santa Clara                 | SS4A Action Plan Grant<br>for Developing a City of<br>Santa Clara, CA Vision<br>Zero Plan     | Action Plan                 | Urban           | \$450,000.00     |
| City of Seal Beach                  | City of Seal Beach Safety<br>Action Plan                                                      | Action Plan                 | Urban           | \$200,000.00     |
| City of South Lake<br>Tahoe         | City of South Lake Tahoe<br>Vision-Zero Action Plan                                           | Action Plan                 | Rural           | \$200,000.00     |
| City of Stockton                    | SS4A Action Plan Grant to<br>City of Stockton for<br>Comprehensive Vision<br>Zero Action Plan | Action Plan                 | Urban           | \$646,000.00     |
| City of West<br>Sacramento          | West Sacramento<br>Comprehensive Safety<br>Action Plan                                        | Action Plan                 | Urban           | \$280,000.00     |
| Colusa Indian<br>Community Council  | CICC Safety Action Plan                                                                       | Action Plan                 | Rural           | \$128,148.26     |

| <b>Lead Applicant</b>                                             | <b>Project Title</b>                                                                     | <b>Type of Plan</b>      | <b>Urban/<br/>Rural</b> | <b>Funding<br/>Award</b> |
|-------------------------------------------------------------------|------------------------------------------------------------------------------------------|--------------------------|-------------------------|--------------------------|
| County of Fresno                                                  | SS4A Action Plan Grant for County of Fresno, California                                  | Action Plan              | Urban                   | \$302,720.00             |
| County of Madera                                                  | County of Madera Comprehensive Safety Action Plan Development Project                    | Action Plan              | Rural                   | \$492,000.00             |
| County of Santa Cruz<br>Department of Public Works                | SS4A Action Plan Grant to County of Santa Cruz                                           | Action Plan              | Rural                   | \$687,958.31             |
| Los Angeles County<br>Metropolitan<br>Transportation<br>Authority | Los Angeles Metro Comprehensive Safety Action Plan                                       | Action Plan              | Urban                   | \$6,320,257.00           |
| Orange County<br>Department of Public Works                       | County of Orange Local Road Safety Plan                                                  | Action Plan              | Urban                   | \$808,000.00             |
| Riverside County                                                  | Riverside County Action Plan for Unincorporated Communities                              | Action Plan              | Urban                   | \$640,000.00             |
| Robinson Rancheria                                                | Robinson Rancheria Action Plan                                                           | Action Plan              | Rural                   | \$200,000.00             |
| San Diego Association of Governments                              | San Diego Regional Comprehensive Safety Action Plan                                      | Action Plan              | Urban                   | \$2,548,000.00           |
| San Francisco Bay Area<br>Rapid Transit District                  | BART Safety Action Plan around BART properties and ROW                                   | Action Plan              | Urban                   | \$1,000,000.00           |
| San Francisco County<br>Transportation<br>Authority               | Streets and Freeways Strategy Vision Zero Freeway Ramp Intersection Safety Study Phase 3 | Supplemental Action Plan | Urban                   | \$360,000.00             |
| San Luis Obispo Council of Governments                            | San Luis Obispo Regional Safe Streets Action Plan                                        | Action Plan              | Rural                   | \$320,000.00             |
| Town of Apple Valley                                              | Town of Apple Valley Complete Streets Plan                                               | Action Plan              | Urban                   | \$600,000.00             |

| Lead Applicant          | Project Title                              | Type of Plan | Urban/<br>Rural | Funding<br>Award       |
|-------------------------|--------------------------------------------|--------------|-----------------|------------------------|
| Yuba County             | Yuba-Sutter Regional<br>Safety Action Plan | Action Plan  | Rural           | \$800,000.00           |
| <b>Total California</b> |                                            |              |                 | <b>\$25,569,155.57</b> |

## Colorado

| Lead Applicant                     | Project Title                                                                                              | Type of Plan                | Urban/<br>Rural | Funding<br>Award |
|------------------------------------|------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------|------------------|
| Boulder County<br>(unincorporated) | Boulder County Vision<br>Zero Action Plan                                                                  | Action Plan                 | Rural           | \$473,600.00     |
| City and County of<br>Broomfield   | City & County of<br>Broomfield Safety Action<br>Plan                                                       | Action Plan                 | Urban           | \$297,600.00     |
| City and County of<br>Denver       | Denver Road Safety<br>Audits                                                                               | Supplemental<br>Action Plan | Urban           | \$576,000.00     |
| City of Castle Pines               | SS4A Implementation<br>Grant to the City of Castle<br>Pines in Colorado                                    | Action Plan                 | Rural           | \$90,000.00      |
| City of Centennial                 | City of Centennial Safety<br>Action Plan                                                                   | Action Plan                 | Urban           | \$220,000.00     |
| City of Cortez                     | City of Cortez<br>Collaborative Public<br>Initiative to Establish a<br>Comprehensive Safety<br>Action Plan | Action Plan                 | Rural           | \$203,390.00     |
| City of Glenwood<br>Springs        | Safe Streets for Glenwood<br>Springs: Comprehensive<br>Safety Action Planning<br>Project                   | Action Plan                 | Rural           | \$480,000.00     |
| City of Greeley                    | Greeley, Colorado's Safety<br>Action Plan                                                                  | Action Plan                 | Rural           | \$200,000.00     |
| City of Pueblo                     | SS4A Planning                                                                                              | Action Plan                 | Rural           | \$681,600.00     |
| City of Thornton                   | City of Thornton Vision<br>Zero Action Plan                                                                | Action Plan                 | Urban           | \$400,000.00     |

| Lead Applicant                                                                                        | Project Title                                                                                      | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|-------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| Commerce City                                                                                         | City of Commerce City Action Plan                                                                  | Action Plan  | Rural           | \$120,280.00          |
| Gunnison County                                                                                       | Safe Streets for All - Initial Action Plan for Gunnison County                                     | Action Plan  | Rural           | \$160,000.00          |
| Jefferson County, Colorado                                                                            | Jefferson County Safe Streets and Roads for All Plan                                               | Action Plan  | Urban           | \$520,000.00          |
| Larimer County                                                                                        | SS4A Action Plan Grant to Larimer County in Colorado                                               | Action Plan  | Urban           | \$240,000.00          |
| Mesa County Regional Transportation Planning Office (Grand Valley Metropolitan Planning Organization) | SS4A Action Plan Grant for Mesa County, Colorado (Grand Valley Metropolitan Planning Organization) | Action Plan  | Rural           | \$260,000.00          |
| Montrose County                                                                                       | Safe Streets and Roads for All Discretionary Grant Program                                         | Action Plan  | Rural           | \$400,000.00          |
| Town of Bennett                                                                                       | Town of Bennett Safe Streets and Roads Action Plan                                                 | Action Plan  | Rural           | \$100,000.00          |
| Town of Castle Rock                                                                                   | The Town of Castle Rock Action Plan                                                                | Action Plan  | Urban           | \$240,000.00          |
| Town of Silverthorne                                                                                  | Safe Streets for Silverthorne                                                                      | Action Plan  | Rural           | \$200,000.00          |
| Upper Pine River Fire Protection District                                                             | Traffic Safety Plan US 160 Corridor to the Arizona State Line to the top of Wolf Creek Pass.       | Action Plan  | Rural           | \$201,500.00          |
| <b>Total Colorado</b>                                                                                 |                                                                                                    |              |                 | <b>\$6,063,970.00</b> |

## Connecticut

| Lead Applicant                                        | Project Title                                                                                 | Type of Plan             | Urban/<br>Rural | Funding<br>Award      |
|-------------------------------------------------------|-----------------------------------------------------------------------------------------------|--------------------------|-----------------|-----------------------|
| Capitol Region Council of Governments                 | Supplement to the Regional Transportation Safety Plan for the CT Capitol Region               | Supplemental Action Plan | Urban           | \$958,000.00          |
| City of New Haven                                     | The Safe Streets for All in the Elm City Supplemental Action Planning                         | Supplemental Action Plan | Urban           | \$400,000.00          |
| City of Torrington                                    | Safe Streets for All - Action Plan Grant Application                                          | Action Plan              | Rural           | \$200,000.00          |
| Lower Connecticut River Valley Council of Governments | Lower Connecticut River Valley Regional Safe Streets for All Comprehensive Safety Action Plan | Action Plan              | Urban           | \$240,000.00          |
| Northeastern Connecticut Council of Governments       | SS4A Action Plan Grant to Northeastern Council of Governments in the State of Connecticut     | Action Plan              | Rural           | \$160,000.00          |
| Town of Westport                                      | SS4A Action Plan Grant to Westport, Connecticut                                               | Action Plan              | Urban           | \$450,000.00          |
| <b>Total Connecticut</b>                              |                                                                                               |                          |                 | <b>\$2,408,000.00</b> |

## Delaware

| Lead Applicant        | Project Title                           | Type of Plan | Urban/<br>Rural | Funding<br>Award    |
|-----------------------|-----------------------------------------|--------------|-----------------|---------------------|
| City of Wilmington    | Wilmington, Delaware Safety Action Plan | Action Plan  | Urban           | \$200,000.00        |
| <b>Total Delaware</b> |                                         |              |                 | <b>\$200,000.00</b> |

## Florida

| Lead Applicant                             | Project Title                                                                                                | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|--------------------------------------------|--------------------------------------------------------------------------------------------------------------|--------------|-----------------|------------------|
| Alachua County                             | Alachua County Safe Streets & Roads for All Action Plan                                                      | Action Plan  | Rural           | \$262,500.00     |
| Bay County Board of County Commissioner    | Safe Streets and Roads for All: Bay County Action Plan                                                       | Action Plan  | Rural           | \$160,000.00     |
| Broward Metropolitan Planning Organization | Broward MPO Regional Comprehensive Safety Action Plan                                                        | Action Plan  | Urban           | \$5,000,000.00   |
| Central Florida Regional Planning Council  | SS4A Action Planning Grant for DeSoto, Glades, Hardee, Hendry, Highlands, and Okeechobee counties in Florida | Action Plan  | Urban           | \$192,000.00     |
| Charlotte County Punta Gorda MPO           | Charlotte County Comprehensive Safety Action Plan                                                            | Action Plan  | Rural           | \$249,500.00     |
| City of Atlantic Beach                     | City of Atlantic Beach Comprehensive Safety Action Plan                                                      | Action Plan  | Urban           | \$200,000.00     |
| City of Boca Raton                         | City of Boca Raton Vision Zero Action Plan using Safe System Approach                                        | Action Plan  | Urban           | \$300,000.00     |
| City of Fort Pierce                        | City of Fort Pierce Comprehensive Safety Action Plan                                                         | Action Plan  | Urban           | \$240,000.00     |
| City of Greenacres                         | City of Greenacres FY 2022 Safety Action Plan Development Grant                                              | Action Plan  | Urban           | \$150,000.00     |
| City of Holmes Beach                       | Comprehensive Safety Action Plan for the City of Holmes Beach                                                | Action Plan  | Urban           | \$160,000.00     |

| Lead Applicant                             | Project Title                                                                                                                            | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------|------------------|
| City of Jacksonville                       | City of Jacksonville Vision Zero Action Plan: Targeting Zero Bicycle and Pedestrian Fatalities by 2030 in a Designated Safety Focus City | Action Plan  | Urban           | \$280,000.00     |
| City of Key West                           | Key West City-wide Comprehensive Safety Action Plan                                                                                      | Action Plan  | Rural           | \$400,000.00     |
| City of Miami Beach                        | Miami Beach Vision Zero Plan                                                                                                             | Action Plan  | Urban           | \$320,000.00     |
| City of Mount Dora                         | City of Mount Dora, FL Safe Streets and Roads for All Action Plan Grant Application                                                      | Action Plan  | Rural           | \$160,000.00     |
| City of Opa-locka                          | SS4A Action Plan Grant Application for the City of Opa-locka in the State of Florida                                                     | Action Plan  | Urban           | \$200,000.00     |
| City of Palatka                            | City of Palatka Safe Streets Action Plan Initiative                                                                                      | Action Plan  | Rural           | \$960,000.00     |
| City of Port Richey                        | Develop a comprehensive safety action plan                                                                                               | Action Plan  | Urban           | \$160,000.00     |
| City of West Palm Beach                    | City of West Palm Beach Comprehensive Safety Action Plan                                                                                 | Action Plan  | Urban           | \$280,000.00     |
| Collier Metropolitan Planning Organization | Collier MPO Comprehensive Safety Action Plan                                                                                             | Action Plan  | Urban           | \$200,000.00     |
| Columbia County                            | Columbia County, FL Action Plan                                                                                                          | Action Plan  | Rural           | \$280,000.00     |
| Hernando County                            | Thinking Outside the Car: Hernando Safe Streets for All                                                                                  | Action Plan  | Rural           | \$328,374.00     |

| <b>Lead Applicant</b>                             | <b>Project Title</b>                                                                     | <b>Type of Plan</b>      | <b>Urban/<br/>Rural</b> | <b>Funding<br/>Award</b> |
|---------------------------------------------------|------------------------------------------------------------------------------------------|--------------------------|-------------------------|--------------------------|
| Lake County                                       | Lake County Florida Safe Streets for All Action Plan                                     | Action Plan              | Rural                   | \$800,000.00             |
| Lee County Metropolitan Planning Organization     | Lee County MPO Safe Streets and Roads for All Action Plan                                | Action Plan              | Urban                   | \$300,000.00             |
| Manatee County                                    | Manatee County's Local Road Safety Plan                                                  | Supplemental Action Plan | Urban                   | \$240,000.00             |
| MetroPlan Orlando                                 | SS4A Action Plan Grant to MetroPlan Orlando in the State of Florida                      | Action Plan              | Urban                   | \$3,797,577.60           |
| North Miami Beach                                 | SS4A Action Plan Grant to City of North Miami Beach in Florida                           | Action Plan              | Urban                   | \$200,000.00             |
| Palm Beach County Board of County Commissioners   | Palm Beach County Safety Action Plan                                                     | Action Plan              | Urban                   | \$639,200.00             |
| Pinellas Planning Council                         | Safe Streets Pinellas                                                                    | Action Plan              | Urban                   | \$559,074.03             |
| Polk County FL Board of Commissioners             | Polk County FL Vision: Safer Roads FL                                                    | Action Plan              | Urban                   | \$720,000.00             |
| River to Sea Transportation Planning Organization | River to Sea TPO Comprehensive Safety Action Plan                                        | Action Plan              | Urban                   | \$320,000.00             |
| Sarasota County Board of County Commissioners     | Sarasota County Comprehensive Safety Action Plan                                         | Action Plan              | Urban                   | \$350,000.00             |
| Village of Palmetto Bay                           | Village of Palmetto Bay's Street Safety Action Plan Development                          | Action Plan              | Urban                   | \$375,000.00             |
| Village of Wellington                             | SS4A Action Plan Grant Application for the Village of Wellington in the State of Florida | Action Plan              | Urban                   | \$200,000.00             |
| West Florida Regional Planning Council            | Emerald Coast Regional Safety Action Plan                                                | Action Plan              | Urban                   | \$400,000.00             |

| Lead Applicant       | Project Title | Type of Plan | Urban/<br>Rural | Funding<br>Award       |
|----------------------|---------------|--------------|-----------------|------------------------|
| <b>Total Florida</b> |               |              |                 | <b>\$19,383,225.63</b> |

## Georgia

| Lead Applicant                          | Project Title                                                                | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|-----------------------------------------|------------------------------------------------------------------------------|--------------|-----------------|------------------|
| Athens-Clarke County Unified Government | Envision a Safe Athens                                                       | Action Plan  | Rural           | \$1,000,000.00   |
| Barrow County Board of Commissioners    | Barrow County Safe Streets and Roads for All (SS4A) Safety Action Plan       | Action Plan  | Rural           | \$300,000.00     |
| Carroll County Board of Commissioners   | Carroll County Georgia Safe Streets for All Action Plan                      | Action Plan  | Rural           | \$400,000.00     |
| Chatham County                          | Safe Streets and Roads for All Action Plan for Unincorporated Chatham County | Action Plan  | Urban           | \$200,000.00     |
| Cherokee County Board of Commissioners  | Cherokee County and Municipalities Comprehensive Safety Action Plan          | Action Plan  | Urban           | \$450,000.00     |
| City of Carrollton                      | SS4A Safety Action Plan (new) for City of Carrollton in Georgia              | Action Plan  | Rural           | \$60,000.00      |
| City of Decatur                         | City of Decatur Local Road Safety Plan                                       | Action Plan  | Urban           | \$200,000.00     |
| City of Doraville                       | Buford Highway Safety Action Plan                                            | Action Plan  | Urban           | \$200,000.00     |
| City of Roswell                         | Safe Streets and Roads for All Roswell, GA                                   | Action Plan  | Urban           | \$200,000.00     |
| City of Sandy Springs                   | Sandy Springs Safety Action Plan                                             | Action Plan  | Urban           | \$360,000.00     |

| Lead Applicant                                                                                                | Project Title                                                                                       | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|---------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| City of Sylvester                                                                                             | Safe Streets and Roads for All Discretionary Grant Program                                          | Action Plan  | Rural           | \$110,102.00          |
| Consolidated Government of Columbus Georgia                                                                   | South Lumpkin Road Safe Streets and Roads Project                                                   | Action Plan  | Urban           | \$1,000,000.00        |
| Effingham County                                                                                              | Effingham County Greenway Trail Action Plan                                                         | Action Plan  | Rural           | \$200,000.00          |
| Fayette County                                                                                                | Comprehensive Safety Action Plan for Fayette County, Georgia                                        | Action Plan  | Urban           | \$312,000.00          |
| Gwinnett County                                                                                               | Countywide Safety Action Plan                                                                       | Action Plan  | Urban           | \$200,000.00          |
| Habersham County Board of Commissioners                                                                       | SS4A Action Plan Grant: Habersham County, GA                                                        | Action Plan  | Rural           | \$160,000.00          |
| Hall County                                                                                                   | Hall County, Georgia Safe Streets for All Action Plan                                               | Action Plan  | Rural           | \$240,000.00          |
| Liberty Consolidated Planning Commission, on behalf of the Hinesville Area Metropolitan Planning Organization | Development of Safety Action Plan for the Hinesville Area Metropolitan Planning Organization Region | Action Plan  | Rural           | \$160,000.00          |
| Paulding County Board of Commissioners                                                                        | Develop an Action Plan                                                                              | Action Plan  | Urban           | \$160,000.00          |
| Rockdale County                                                                                               | Rockdale County Safe Streets and Roads for All Grant Application                                    | Action Plan  | Urban           | \$240,000.00          |
| <b>Total Georgia</b>                                                                                          |                                                                                                     |              |                 | <b>\$6,152,102.00</b> |

## Idaho

| Lead Applicant                                              | Project Title                                                      | Type of Plan | Urban/<br>Rural | Funding<br>Award    |
|-------------------------------------------------------------|--------------------------------------------------------------------|--------------|-----------------|---------------------|
| Blaine County                                               | Blaine County, Idaho<br>Regional Safety Action<br>Plan             | Action Plan  | Rural           | \$160,000.00        |
| City of Pocatello                                           | City of Pocatello Safe<br>Streets and Roads for All<br>Action Plan | Action Plan  | Rural           | \$225,900.00        |
| Community Planning<br>Association of<br>Southwest Idaho     | Regional Safety Action<br>Plan - Ada and Canyon<br>Counties, Idaho | Action Plan  | Rural           | \$392,000.00        |
| Lewis-Clark Valley<br>Metropolitan Planning<br>Organization | LCVMPO Safe Streets<br>Action Plan                                 | Action Plan  | Rural           | \$160,000.00        |
| <b>Total Idaho</b>                                          |                                                                    |              |                 | <b>\$937,900.00</b> |

## Illinois

| Lead Applicant                                   | Project Title                                                                             | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|--------------------------------------------------|-------------------------------------------------------------------------------------------|--------------|-----------------|------------------|
| Bi-State Regional<br>Commission                  | Quad Cities, Kewanee &<br>Muscatine-IL/IA Traffic<br>Safety Action Plan(s)                | Action Plan  | Urban           | \$160,000.00     |
| Chicago Metropolitan<br>Agency for Planning      | Safe Travel for All<br>Roadmap: County Action<br>Plans                                    | Action Plan  | Urban           | \$3,896,000.00   |
| McLean County<br>Regional Planning<br>Commission | SS4A Action Plan Grant to<br>McLean County Regional<br>Planning Commission in<br>Illinois | Action Plan  | Rural           | \$151,592.50     |
| Rockford Metropolitan<br>Planning Organization   | SS4A Planning Grant to<br>Rockford MPO in Illinois                                        | Action Plan  | Urban           | \$400,492.00     |
| Stephenson County                                | Northwest Illinois<br>Regional Safety Action                                              | Action Plan  | Rural           | \$320,000.00     |

| Lead Applicant                          | Project Title                                                                                    | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|-----------------------------------------|--------------------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
|                                         | Plan to Reduce Traffic Fatalities and Injuries                                                   |              |                 |                       |
| Tri-County Regional Planning Commission | Comprehensive Safety Action Plan for Peoria, Tazewell, and Woodford Counties in Central Illinois | Action Plan  | Urban           | \$400,000.00          |
| <b>Total Illinois</b>                   |                                                                                                  |              |                 | <b>\$5,328,084.50</b> |

## Indiana

| Lead Applicant       | Project Title                                                           | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|----------------------|-------------------------------------------------------------------------|--------------|-----------------|------------------|
| City of East Chicago | Development of a Comprehensive Safety Action Plan                       | Action Plan  | Urban           | \$240,000.00     |
| City of Gary         | City of Gary IN - Citywide Comprehensive Safety Action Plan development | Action Plan  | Urban           | \$140,000.00     |
| City of Hammond      | City of Hammond Comprehensive Action Plan                               | Action Plan  | Urban           | \$80,480.00      |
| City of Kokomo       | The City of Kokomo and Howard County Comprehensive Safety Action Plan   | Action Plan  | Rural           | \$200,000.00     |
| City of Noblesville  | SS4A Action Plan Grant for the City of Noblesville in Indiana           | Action Plan  | Urban           | \$200,000.00     |
| City of Shelbyville  | Safety Action Plan for Shelbyville Indiana                              | Action Plan  | Rural           | \$120,000.00     |
| Dubois County        | Dubois County Highway Department Safety Action Plan                     | Action Plan  | Rural           | \$84,000.00      |

| Lead Applicant                          | Project Title                                                                     | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|-----------------------------------------|-----------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| Huntington County                       | Safety Action Plan                                                                | Action Plan  | Rural           | \$200,000.00          |
| Michiana Area Council<br>of Governments | Regional Safety Action<br>Plan for the Michiana<br>Area Council of<br>Governments | Action Plan  | Urban           | \$500,000.00          |
| Whitley County<br>Government            | Whitley County Local<br>Road Safety Action Plan                                   | Action Plan  | Rural           | \$60,000.00           |
| <b>Total Indiana</b>                    |                                                                                   |              |                 | <b>\$1,824,480.00</b> |

## Iowa

| Lead Applicant                                           | Project Title                                                                                                                            | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------|------------------|
| Corridor Metropolitan<br>Planning Organization           | Safe Streets for All Action<br>Plan Grant Application for<br>Corridor Metropolitan<br>Planning Organization in<br>Cedar Rapids, IA metro | Action Plan  | Rural           | \$280,000.00     |
| Des Moines Area<br>Metropolitan Planning<br>Organization | Des Moines Area MPO<br>SS4A Actin Plan                                                                                                   | Action Plan  | Urban           | \$1,000,000.00   |
| East Central<br>Intergovernmental<br>Association         | Dubuque Metropolitan<br>Area Transportation Study<br>- Comprehensive Safety<br>Action Plan                                               | Action Plan  | Rural           | \$394,186.39     |
| Iowa Northland<br>Regional Council of<br>Governments     | Black Hawk County MPO<br>Safety Action Plan                                                                                              | Action Plan  | Rural           | \$48,000.00      |
| Siouxland Interstate<br>Metropolitan Planning<br>Council | SIMPCO MPO Safe<br>Streets and Roads Safety<br>Action Plan                                                                               | Action Plan  | Rural           | \$40,000.00      |
| Southeast Iowa<br>Regional Planning<br>Commission        | Safe Streets 4 Southeast<br>Iowa                                                                                                         | Action Plan  | Rural           | \$64,000.00      |

| Lead Applicant    | Project Title                                   | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|-------------------|-------------------------------------------------|--------------|-----------------|-----------------------|
| Winneshiek County | 97 Iowa County Multi-Jurisdictional Application | Action Plan  | Rural           | \$2,000,000.00        |
| <b>Total Iowa</b> |                                                 |              |                 | <b>\$3,826,186.39</b> |

## Kansas

| Lead Applicant                 | Project Title                                                            | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|--------------------------------|--------------------------------------------------------------------------|--------------|-----------------|------------------|
| City of Lawrence               | Vision Zero Safety Action Plan for Lawrence, Eudora, and Baldwin City    | Action Plan  | Rural           | \$160,000.00     |
| City of Leavenworth            | City of Leavenworth Action Plan                                          | Action Plan  | Rural           | \$280,000.00     |
| City of Olathe                 | SS4A Action Plan Grant to the City of Olathe in Kansas                   | Action Plan  | Urban           | \$280,000.00     |
| City of Salina                 | Saline County and City of Salina Safety Action Plan                      | Action Plan  | Rural           | \$160,000.00     |
| City of Valley Falls           | Safety Action Plan for the City of Valley Falls                          | Action Plan  | Rural           | \$40,000.00      |
| Cowley County                  | Cowley County, KS Action Plan                                            | Action Plan  | Rural           | \$160,000.00     |
| Dodge City                     | Dodge City Comprehensive Safety Action Plan                              | Action Plan  | Rural           | \$230,434.00     |
| Garden City                    | SS4A Action Plan Grant for City of Garden City Kansas & Joint Applicants | Action Plan  | Rural           | \$1,360,000.00   |
| Leavenworth County             | Leavenworth County (KS) Safe Streets and Roads for All Action Plan       | Action Plan  | Rural           | \$280,000.00     |
| Prairie Band Potawatomi Nation | PBPN Safe Streets and Roads for All Action Plan                          | Action Plan  | Rural           | \$225,600.00     |

| Lead Applicant                                           | Project Title                                                   | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|----------------------------------------------------------|-----------------------------------------------------------------|--------------|-----------------|-----------------------|
| Southeast Kansas<br>Regional Planning<br>Commission      | Southeast Kansas<br>Regional SS4A Planning<br>Grant Application | Action Plan  | Rural           | \$800,000.00          |
| Unified Government of<br>Wyandotte<br>County/Kansas City | Wyandotte County Vision<br>Zero Action Plan                     | Action Plan  | Urban           | \$1,000,000.00        |
| <b>Total Kansas</b>                                      |                                                                 |              |                 | <b>\$4,976,034.00</b> |

## Kentucky

| Lead Applicant                                             | Project Title                                                                                            | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|--------------|-----------------|------------------|
| Barren River Area<br>Development District                  | Barren River Area<br>Development District's<br>SS4A Plan                                                 | Action Plan  | Rural           | \$283,867.00     |
| City of Ashland                                            | Ashland Safe Streets and<br>Roads for All Action Plan                                                    | Action Plan  | Urban           | \$160,000.00     |
| City of Corbin                                             | Corbin Action Plan for<br>Safe Streets and Roads<br>for All                                              | Action Plan  | Rural           | \$166,667.00     |
| City of Danville                                           | Danville Vision Zero<br>Safety Plan                                                                      | Action Plan  | Rural           | \$160,000.00     |
| City of Elizabethtown                                      | City of Elizabethtown's<br>Vision Zero Action Plan -<br>Safer Streets for All,<br>Community-wide by 2050 | Action Plan  | Rural           | \$200,000.00     |
| Gateway Area<br>Development District                       | Gateway Area<br>Development District<br>Safer Streets for All<br>Action Plan                             | Action Plan  | Rural           | \$299,614.00     |
| Green River Area<br>Development District                   | Safe Streets for All Safety<br>Plan                                                                      | Action Plan  | Rural           | \$172,812.80     |
| Kentuckiana Regional<br>Planning and<br>Development Agency | SS4A Action Plan Grant<br>for the Louisville (IN and<br>KY) Metropolitan Region                          | Action Plan  | Urban           | \$600,000.00     |

| Lead Applicant                              | Project Title                                                                                          | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|---------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| Kentucky River Area Development District    | Kentucky River Area Development District Safe Streets and Roads for All Action Plan                    | Action Plan  | Rural           | \$208,265.00          |
| Lake Cumberland Area Development District   | LCADD SS4A SAP Regional Application FY 2023                                                            | Action Plan  | Rural           | \$237,107.00          |
| Lincoln Trail Area Development District     | Lincoln Trail Area Development District Roadway Safety Plan                                            | Action Plan  | Rural           | \$205,779.00          |
| Northern Kentucky Area Development District | NKADD Safe Streets for All Safety Action Plan                                                          | Action Plan  | Urban           | \$183,238.00          |
| Pennyryle Area Development District         | Pennyryle Area Development District (PeADD) Safe Streets and Roads for All (SS4A) Planning Project     | Action Plan  | Rural           | \$268,754.00          |
| Purchase Area Development District          | Transportation Safety Action Plan for the Eight (8) Counties of the Purchase Area Development District | Action Plan  | Rural           | \$200,000.00          |
| <b>Total Kentucky</b>                       |                                                                                                        |              |                 | <b>\$3,346,103.80</b> |

## Louisiana

| Lead Applicant                     | Project Title                                         | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|------------------------------------|-------------------------------------------------------|--------------|-----------------|------------------|
| Acadiana Planning Commission       | Acadiana Planning Commission Area Action Plan         | Action Plan  | Urban           | \$400,009.00     |
| Capital Region Planning Commission | Action Plan for Capital Region in Louisiana           | Action Plan  | Urban           | \$480,000.00     |
| City of Lake Charles               | City of Lake Charles Safe Streets for All Action Plan | Action Plan  | Rural           | \$482,400.00     |

| Lead Applicant                                               | Project Title                                                                               | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|--------------------------------------------------------------|---------------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| City of Natchitoches                                         | City of Natchitoches Safe Streets and Roads for All Action Plan                             | Action Plan  | Rural           | \$280,000.00          |
| City of New Orleans                                          | City of New Orleans Comprehensive Safety Action Plan                                        | Action Plan  | Urban           | \$751,631.00          |
| City of Westwego                                             | Safer Streets for the City of Westwego: Mississippi River to the Wonderful Wetlands         | Action Plan  | Urban           | \$284,480.00          |
| New Orleans Regional Planning Commission                     | A Path to Zero for St. John The Baptist, Tangipahoa, and St. Tammany Parishes in Louisiana  | Action Plan  | Urban           | \$660,000.00          |
| North Delta Regional Planning and Development District, Inc. | Safe Streets and Roads for All Action Plan: Ouachita Council of Governments                 | Action Plan  | Rural           | \$319,680.00          |
| Northwest Louisiana Council of Governments, Inc.             | Northwest Louisiana Safe Streets and Roads for All Regional Action Plan                     | Action Plan  | Urban           | \$800,000.00          |
| South Central Planning and Development Commission            | Develop Safety Action Plan for the Assumption, Lafourche and Terrebonne Parishes, Louisiana | Action Plan  | Rural           | \$400,000.00          |
| Town of Abita Springs                                        | Abita Springs Safe Streets for All Action Plan                                              | Action Plan  | Rural           | \$252,000.00          |
| <b>Total Louisiana</b>                                       |                                                                                             |              |                 | <b>\$5,110,200.00</b> |

## Maine

| Lead Applicant                                | Project Title                                                                                                                                | Type of Plan | Urban/<br>Rural | Funding<br>Award    |
|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------|---------------------|
| Androscoggin Valley<br>Council of Governments | ATRC Corridor<br>Improvement Study                                                                                                           | Action Plan  | Rural           | \$200,000.00        |
| City of Sanford                               | SS4A Action Plan<br>Development for the City<br>of Sanford and Village of<br>Springvale, Maine                                               | Action Plan  | Rural           | \$200,000.00        |
| Greater Portland<br>Council of Governments    | Greater Portland Council<br>of Governments & Kittery<br>Area Comprehensive<br>Transportation System)<br>Vision Zero Regional<br>Action Plans | Action Plan  | Urban           | \$263,382.00        |
| Town of Bar Harbor                            | Comprehensive<br>Transportation Action<br>Plan for Extended Bar<br>Harbor Region                                                             | Action Plan  | Rural           | \$200,000.00        |
| <b>Total Maine</b>                            |                                                                                                                                              |              |                 | <b>\$863,382.00</b> |

## Maryland

| Lead Applicant                                    | Project Title                                                          | Type of Plan                | Urban/<br>Rural | Funding<br>Award |
|---------------------------------------------------|------------------------------------------------------------------------|-----------------------------|-----------------|------------------|
| Anne Arundel County                               | Anne Arundel County-<br>Annapolis Maryland<br>Supplemental Action Plan | Supplemental<br>Action Plan | Urban           | \$105,000.00     |
| Baltimore City<br>Department of<br>Transportation | The Baltimore City SS4A<br>Action Plan: Modeling<br>Injury and Health  | Action Plan                 | Urban           | \$1,005,453.00   |
| City of Frederick                                 | Frederick Vision Zero:<br>Comprehensive Safety<br>Action Plan          | Action Plan                 | Rural           | \$200,000.00     |
| City of Hagerstown                                | City of Hagerstown, MD<br>Action Plan                                  | Action Plan                 | Rural           | \$160,000.00     |

| Lead Applicant        | Project Title                                                             | Type of Plan             | Urban/<br>Rural | Funding<br>Award      |
|-----------------------|---------------------------------------------------------------------------|--------------------------|-----------------|-----------------------|
| Frederick County      | Strengthening the Foundation for Safe Streets for All in Frederick County | Supplemental Action Plan | Rural           | \$764,000.00          |
| Town of Bel Air       | Safe Streets and Roads for All                                            | Action Plan              | Urban           | \$140,000.00          |
| <b>Total Maryland</b> |                                                                           |                          |                 | <b>\$2,374,453.00</b> |

## Massachusetts

| Lead Applicant                             | Project Title                                                                                                                                                       | Type of Plan             | Urban/<br>Rural | Funding<br>Award |
|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-----------------|------------------|
| Barnstable County<br>(Cape Cod Commission) | Cape Cod Regional Safety Action Plan                                                                                                                                | Action Plan              | Rural           | \$240,000.00     |
| Berkshire Regional Planning Commission     | Safe Streets and Roads for All Action Plan grant application - Berkshire County, MA                                                                                 | Action Plan              | Rural           | \$198,593.00     |
| Boston Metropolitan Area Planning Council  | Safe Streets and Roads for All Discretionary Grant Program -- Action Plan Grant by the Metropolitan Area Planning Council for the Boston, Massachusetts Region MPO. | Action Plan              | Urban           | \$2,238,680.00   |
| City of Salem                              | City of Salem, MA Safe Streets and Roads for All Action Plan                                                                                                        | Action Plan              | Urban           | \$200,000.00     |
| City of Somerville                         | West Broadway Vision Zero Supplemental Action Plan                                                                                                                  | Supplemental Action Plan | Urban           | \$116,800.00     |

| Lead Applicant                                                         | Project Title                                                                                   | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| City of Worcester                                                      | Roadway Safety Action<br>Plan Development                                                       | Action Plan  | Urban           | \$200,000.00          |
| Merrimack Valley<br>Planning Commission                                | Northeast Massachusetts<br>Comprehensive Safety<br>Action Plan                                  | Action Plan  | Urban           | \$375,233.00          |
| Montachusett Regional<br>Planning Commission                           | SS4A Action Plan Grant<br>for the Montachusett<br>Region in North Central<br>Massachusetts      | Action Plan  | Rural           | \$750,000.00          |
| Old Colony Planning<br>Council                                         | Old Colony Regional<br>SS4A Comprehensive<br>Action Plan                                        | Action Plan  | Urban           | \$320,000.00          |
| Southeastern Regional<br>Planning and Economic<br>Development District | SRPEDD Regional Safety<br>Action Plan                                                           | Action Plan  | Urban           | \$880,000.00          |
| Town of Dedham                                                         | Town of Dedham<br>Comprehensive Local<br>Roads Safety Plan                                      | Action Plan  | Urban           | \$207,841.44          |
| Town of Nantucket                                                      | Rural Massachusetts<br>Transportation Planning<br>Organizations (TPO) Joint<br>SS4A Application | Action Plan  | Rural           | \$460,000.00          |
| Town of Southbridge                                                    | Safe Streets for All Action<br>Plan Grant to Southbridge<br>in Massachusetts                    | Action Plan  | Urban           | \$60,000.00           |
| Town of Ware                                                           | Ware SS4A Action Plan<br>Development Project                                                    | Action Plan  | Rural           | \$40,500.00           |
| Town of Weymouth                                                       | Town of Weymouth<br>Vision Zero Safety Action<br>Plan                                           | Action Plan  | Urban           | \$336,000.00          |
| <b>Total Massachusetts</b>                                             |                                                                                                 |              |                 | <b>\$6,623,647.44</b> |

## Michigan

| Lead Applicant                                  | Project Title                                                       | Type of Plan             | Urban/<br>Rural | Funding<br>Award      |
|-------------------------------------------------|---------------------------------------------------------------------|--------------------------|-----------------|-----------------------|
| City of Ann Arbor                               | Ann Arbor Supplemental Action Planning                              | Supplemental Action Plan | Urban           | \$3,800,000.00        |
| City of Ferndale                                | Regional Safe Streets 4 All Plan of Action                          | Action Plan              | Urban           | \$385,000.00          |
| City of Highland Park                           | City of Highland Park Action Plan                                   | Action Plan              | Urban           | \$200,000.00          |
| City of Kalamazoo                               | SS4A Action Plan: The City of Kalamazoo, MI                         | Supplemental Action Plan | Urban           | \$750,000.00          |
| City of Lansing                                 | Safe Streets Lansing                                                | Action Plan              | Urban           | \$168,000.00          |
| Genesee County Metropolitan Planning Commission | Development of Safety Action Plan for Genesee County Michigan       | Action Plan              | Urban           | \$412,000.00          |
| Grand Valley Metropolitan Council               | Regional Safety Action Plan                                         | Action Plan              | Urban           | \$240,000.00          |
| Keweenaw Bay Indian Community                   | Keweenaw Bay Indian Community Transportation Safety Management Plan | Action Plan              | Rural           | \$259,384.00          |
| Macomb County Department of Roads               | Macomb County Comprehensive Safety Action Plan                      | Action Plan              | Urban           | \$1,000,000.00        |
| Road Commission for Oakland County              | Road Commission for Oakland County Safety Action Plan               | Action Plan              | Urban           | \$467,528.00          |
| Southeast Michigan Council of Governments       | SEMCOG Safe Streets for All Supplemental Action Planning            | Supplemental Action Plan | Urban           | \$585,587.20          |
| St. Joseph County Road Commission               | Safety Action Plan Grant for St. Joseph County                      | Action Plan              | Rural           | \$200,000.00          |
| Van Buren Charter Township                      | SafeVB Roads and Streets Action Plan                                | Action Plan              | Urban           | \$384,900.00          |
| <b>Total Michigan</b>                           |                                                                     |                          |                 | <b>\$8,852,399.20</b> |

## Minnesota

| Lead Applicant                           | Project Title                                                                                                      | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|------------------------------------------|--------------------------------------------------------------------------------------------------------------------|--------------|-----------------|------------------|
| Bois Forte Band of Chippewa              | Safe Streets and Roads for All Discretionary Grant                                                                 | Action Plan  | Rural           | \$221,821.68     |
| City of Columbia Heights                 | City of Columbia Heights Safety Action Plan                                                                        | Action Plan  | Urban           | \$200,000.00     |
| City of Eagan                            | Safe Streets and Roads for All Discretionary Grant Program                                                         | Action Plan  | Urban           | \$80,000.00      |
| City of Elk River                        | Comprehensive Community Safety Assessment                                                                          | Action Plan  | Urban           | \$198,480.00     |
| City of Monticello                       | City of Monticello Comprehensive Safety Action Plan                                                                | Action Plan  | Rural           | \$200,000.00     |
| City of Red Wing                         | City of Red Wing Comprehensive Safety Action Plan                                                                  | Action Plan  | Rural           | \$195,760.00     |
| City of St. Louis Park                   | Saint Louis Park, Minnesota Safe Streets and Roads for All Action Plan                                             | Action Plan  | Urban           | \$160,000.00     |
| City of Willmar                          | City of Willmar Safety Action Plan                                                                                 | Action Plan  | Rural           | \$200,000.00     |
| City of Woodbury                         | Woodbury - Safe Streets and Road for All                                                                           | Action Plan  | Urban           | \$300,000.00     |
| Hennepin County                          | Hennepin County Toward Zero Deaths Action Plan                                                                     | Action Plan  | Urban           | \$240,000.00     |
| Rochester-Olmsted Council of Governments | SS4A Action Plan Grant to Rochester-Olmsted Council of Governments Metropolitan Planning Organization in Minnesota | Action Plan  | Rural           | \$276,800.00     |

| Lead Applicant                                    | Project Title                                                         | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|---------------------------------------------------|-----------------------------------------------------------------------|--------------|-----------------|-----------------------|
| St. Louis County<br>Department of Public<br>Works | SS4A Action Plan<br>Completion Grant to St.<br>Louis Co. in Minnesota | Action Plan  | Rural           | \$200,000.00          |
| <b>Total Minnesota</b>                            |                                                                       |              |                 | <b>\$2,472,861.68</b> |

## Mississippi

| Lead Applicant                                                       | Project Title                                                                                                           | Type of Plan | Urban/<br>Rural | Funding<br>Award    |
|----------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|--------------|-----------------|---------------------|
| Central Mississippi<br>Planning and<br>Development District,<br>Inc. | Safety Action Plan for the<br>Central Mississippi<br>Planning and<br>Development District<br>Planning Area, Mississippi | Action Plan  | Rural           | \$400,000.00        |
| City of Hattiesburg                                                  | City of Hattiesburg Safety<br>Improvements                                                                              | Action Plan  | Rural           | \$240,000.00        |
| City of Starkville                                                   | City of Starkville -<br>Mississippi State<br>University Action Plan                                                     | Action Plan  | Rural           | \$192,000.00        |
| <b>Total Mississippi</b>                                             |                                                                                                                         |              |                 | <b>\$832,000.00</b> |

## Missouri

| Lead Applicant         | Project Title                                                                                                                    | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|------------------------|----------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------|------------------|
| City of Cape Girardeau | Southeast Metropolitan<br>Planning Organization's<br>application to the Safe<br>Streets and Roads for All -<br>Action Plan Grant | Action Plan  | Rural           | \$160,000.00     |
| City of Carthage       | City of Carthage<br>Comprehensive Safety<br>Action Plan                                                                          | Action Plan  | Rural           | \$200,000.00     |

| Lead Applicant                                        | Project Title                                                                                        | Type of Plan                | Urban/<br>Rural | Funding<br>Award      |
|-------------------------------------------------------|------------------------------------------------------------------------------------------------------|-----------------------------|-----------------|-----------------------|
| City of Columbia                                      | City of Columbia,<br>Missouri Safe Streets for<br>All Supplemental Action<br>Planning                | Supplemental<br>Action Plan | Rural           | \$1,440,000.00        |
| City of Gower                                         | Safety Action Plan for the<br>City of Gower, MO                                                      | Action Plan                 | Rural           | \$50,000.00           |
| City of Kansas City                                   | Vision Zero KC:<br>Supplemental Action<br>Planning                                                   | Supplemental<br>Action Plan | Urban           | \$880,000.00          |
| City of Kirkwood                                      | City of Kirkwood Toward<br>Zero: Advancing the<br>Kirkwood Vision Zero<br>Action Plan                | Supplemental<br>Action Plan | Urban           | \$480,000.00          |
| City of Sedalia                                       | City of Sedalia Safe<br>Streets and Roads 4 All<br>Action Plan                                       | Action Plan                 | Rural           | \$200,000.00          |
| East-West Gateway<br>Council of Governments           | SS4A Action Plan Grant<br>for St. Louis Region                                                       | Action Plan                 | Urban           | \$580,551.92          |
| Northeast Missouri<br>Regional Planning<br>Commission | Northeast Missouri<br>Action Plan to Prevent<br>Roadway Fatalities                                   | Action Plan                 | Rural           | \$200,000.00          |
| Ozarks Transportation<br>Organization                 | Ozarks Transportation<br>Organization's Safe<br>Streets and Roads for All<br>Action Plan Application | Action Plan                 | Urban           | \$228,800.00          |
| <b>Total Missouri</b>                                 |                                                                                                      |                             |                 | <b>\$4,419,351.92</b> |

## Montana

| Lead Applicant                                      | Project Title                                                                                                                                               | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|-----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| Blackfeet Tribe of the Blackfeet Indian Reservation | Blackfeet Safe Streets and Roads for All: A Community Safe Systems Approach to Improve the Safety, Health, Economy, and Environment of the Blackfeet Nation | Action Plan  | Rural           | \$797,105.00          |
| City of Kalispell                                   | Kalispell SS4A Action Plan                                                                                                                                  | Action Plan  | Rural           | \$520,000.00          |
| City of Whitefish                                   | City of Whitefish Safe Streets for All Planning Grant                                                                                                       | Action Plan  | Rural           | \$160,000.00          |
| Confederated Salish and Kootenai Tribes             | CSKT Safe Streets and Roads for All                                                                                                                         | Action Plan  | Rural           | \$368,000.00          |
| Rosebud County                                      | Develop Comprehensive Safety Action Plan for Hwy 212 from Crow Agency, MT to Alzada, MT                                                                     | Action Plan  | Rural           | \$95,440.00           |
| <b>Total Montana</b>                                |                                                                                                                                                             |              |                 | <b>\$1,940,545.00</b> |

## Nebraska

| Lead Applicant   | Project Title                                            | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|------------------|----------------------------------------------------------|--------------|-----------------|------------------|
| City of Beatrice | City of Beatrice, NE Transportation Safety Action Plan   | Action Plan  | Rural           | \$200,000.00     |
| City of Lincoln  | Lincoln Vision Zero Action Plan                          | Action Plan  | Urban           | \$400,000.00     |
| City of Madison  | SS4A Action Plan Grant to City of Madison in Nebraska NE | Action Plan  | Rural           | \$320,000.00     |

| Lead Applicant                                         | Project Title                                                                        | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|--------------------------------------------------------|--------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| City of Norfolk                                        | Comprehensive Safety Action Plan for the City of Norfolk                             | Action Plan  | Rural           | \$209,300.00          |
| City of North Platte                                   | City of North Platte and Surrounding Area 2023 Safe Streets for All Action Plan      | Action Plan  | Rural           | \$240,000.00          |
| City of Sidney                                         | Safe Street Safe Streets Planning                                                    | Action Plan  | Rural           | \$300,000.00          |
| City of Waverly                                        | Vehicular and Pedestrian Connectivity Study for Waverly, Nebraska                    | Action Plan  | Rural           | \$236,000.00          |
| Omaha-Council Bluffs Metropolitan Area Planning Agency | SS4A Action Planning Grant to Omaha-Council Bluffs Metropolitan Area Planning Agency | Action Plan  | Urban           | \$750,000.00          |
| <b>Total Nebraska</b>                                  |                                                                                      |              |                 | <b>\$2,655,300.00</b> |

## Nevada

| Lead Applicant                                        | Project Title                                               | Type of Plan             | Urban/<br>Rural | Funding<br>Award      |
|-------------------------------------------------------|-------------------------------------------------------------|--------------------------|-----------------|-----------------------|
| City of Las Vegas                                     | Safe Streets Las Vegas Supplemental Vision Zero Action Plan | Supplemental Action Plan | Urban           | \$1,855,000.00        |
| Regional Transportation Commission of Southern Nevada | Community-Driven Regional Safety Action Plan                | Action Plan              | Urban           | \$1,684,000.00        |
| <b>Total Nevada</b>                                   |                                                             |                          |                 | <b>\$3,539,000.00</b> |

## New Hampshire

| Lead Applicant                 | Project Title                                                                                | Type of Plan | Urban/<br>Rural | Funding<br>Award    |
|--------------------------------|----------------------------------------------------------------------------------------------|--------------|-----------------|---------------------|
| City of Franklin               | City of Franklin Action Plan                                                                 | Action Plan  | Rural           | \$80,000.00         |
| City of Keene                  | Keene, NH Comprehensive Safety Action Plan                                                   | Action Plan  | Rural           | \$350,000.00        |
| Rockingham Planning Commission | SS4A Safety Action Plan Grant for the four New Hampshire Metropolitan Planning Organizations | Action Plan  | Rural           | \$220,000.00        |
| Town of Haverhill              | Haverhill NH SS4A Action Plan                                                                | Action Plan  | Rural           | \$200,000.00        |
| <b>Total New Hampshire</b>     |                                                                                              |              |                 | <b>\$850,000.00</b> |

## New Jersey

| Lead Applicant                          | Project Title                                                    | Type of Plan             | Urban/<br>Rural | Funding<br>Award |
|-----------------------------------------|------------------------------------------------------------------|--------------------------|-----------------|------------------|
| Borough of Dunellen                     | SS4A Action Plan Grant to Dunellen in New Jersey                 | Action Plan              | Urban           | \$436,800.00     |
| City of Atlantic City                   | Atlantic City Safe Streets for All Action Plan Grant Application | Supplemental Action Plan | Urban           | \$200,000.00     |
| City of Cape May                        | Cape Island Safe Streets Action Plan                             | Action Plan              | Rural           | \$200,000.00     |
| City of Paterson                        | The City of Paterson Action Plan                                 | Action Plan              | Urban           | \$400,000.00     |
| Essex County Department of Public Works | Essex County Action Plan                                         | Action Plan              | Urban           | \$400,000.00     |
| Hudson County                           | The County of Hudson Action Plan                                 | Action Plan              | Urban           | \$480,000.00     |

| Lead Applicant                             | Project Title                                                                                            | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|--------------------------------------------|----------------------------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| Monmouth County                            | Monmouth County Safe Streets and Roads for All (SS4A) Comprehensive Action Safety Plan Grant Application | Action Plan  | Urban           | \$1,180,000.00        |
| New Jersey Sports and Exposition Authority | Meadowlands Action Plan for Safety - MAP4S                                                               | Action Plan  | Urban           | \$877,600.00          |
| Township of Medford                        | Township of Medford Safe Streets for All Action Plan                                                     | Action Plan  | Urban           | \$200,000.00          |
| <b>Total New Jersey</b>                    |                                                                                                          |              |                 | <b>\$6,545,671.44</b> |

## New Mexico

| Lead Applicant                                                          | Project Title                                                                                                                                          | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| City of Roswell                                                         | City of Roswell Safe Streets and Roads Action Plan                                                                                                     | Action Plan  | Rural           | \$520,000.00          |
| City of Truth or Consequences                                           | Truth or Consequences Vision Zero Safety Action Plan                                                                                                   | Action Plan  | Rural           | \$163,200.00          |
| Dona Ana County                                                         | County of Dona Ana Safety Action Plan for Unincorporated Dona Ana County, City of Anthony, City of Sunland Park, Town of Mesilla, and Village of Hatch | Action Plan  | Rural           | \$400,000.00          |
| Mid-Region Council of Governments<br>Metropolitan Planning Organization | Albuquerque Metropolitan Planning Area Regional Transportation Safety Action Plan Update                                                               | Action Plan  | Urban           | \$136,000.00          |
| <b>Total New Mexico</b>                                                 |                                                                                                                                                        |              |                 | <b>\$1,219,200.00</b> |

## New York

| Lead Applicant                                       | Project Title                                                                                                                       | Type of Plan             | Urban/<br>Rural | Funding<br>Award |
|------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-----------------|------------------|
| Capital District Transportation Committee            | Capital District Supplemental Safety Action Plan                                                                                    | Supplemental Action Plan | Urban           | \$1,150,000.00   |
| City of Ithaca                                       | Tompkins County SS4A Joint Safety Action Plan                                                                                       | Action Plan              | Rural           | \$600,000.00     |
| City of Jamestown                                    | City of Jamestown Comprehensive Road Safety Action Plan                                                                             | Action Plan              | Rural           | \$248,685.44     |
| City of White Plains                                 | White Plains Safe Streets Action Plan                                                                                               | Action Plan              | Urban           | \$400,000.00     |
| Lake Champlain - Lake George Regional Planning Board | Road to Zero: Comprehensive Safety Action Plans for the North Country.                                                              | Action Plan              | Rural           | \$320,000.00     |
| Nassau County                                        | Nassau County Safe Streets and Roads Action Plan                                                                                    | Action Plan              | Urban           | \$480,000.00     |
| Niagara Frontier Transportation Authority            | Regional Safety Action Plan for Erie and Niagara Counties                                                                           | Action Plan              | Urban           | \$450,000.00     |
| Oneida County                                        | SS4A Action Plan HOCTC_OC-HC                                                                                                        | Action Plan              | Rural           | \$415,969.95     |
| Onondaga County                                      | SS4A Action Grant to Onondaga County in New York State                                                                              | Action Plan              | Urban           | \$450,000.00     |
| State University of New York at Stony Brook          | Action Plan: Proposed Pedestrian Safety Plan and Design of Elevated Pedestrian Overpass Crossing Nicolls Road, Stony Brook New York | Action Plan              | Urban           | \$1,000,000.00   |

| Lead Applicant         | Project Title                                                                          | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|------------------------|----------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| Town of Brookhaven     | The Town of Brookhaven<br>Vision Zero Action Plan                                      | Action Plan  | Urban           | \$380,000.00          |
| Village of Kiryas Joel | SS4A Safety Action Plan<br>Grant to the Village of<br>Kiryas Joel in New York<br>State | Action Plan  | Urban           | \$264,000.00          |
| <b>Total New York</b>  |                                                                                        |              |                 | <b>\$6,158,655.39</b> |

## North Carolina

| Lead Applicant                                                                                                                                                         | Project Title                                                                                                                                                          | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------|------------------|
| City of Durham                                                                                                                                                         | DCHC MPO Safe Streets<br>and Roads for All Action<br>Plan                                                                                                              | Action Plan  | Urban           | \$400,000.00     |
| City of Fayetteville                                                                                                                                                   | Fayetteville Safe Streets<br>for All Action Plan                                                                                                                       | Action Plan  | Urban           | \$404,867.00     |
| City of Greensboro                                                                                                                                                     | Greensboro Urban Area<br>MPO Safe Streets and<br>Roads for All Application                                                                                             | Action Plan  | Urban           | \$755,504.00     |
| City of Kannapolis                                                                                                                                                     | SS4A Action Plan Grant to<br>City of Kannapolis North<br>Carolina Comprehensive<br>Safety Study                                                                        | Action Plan  | Urban           | \$160,000.00     |
| City of Raleigh                                                                                                                                                        | Vision Zero-<br>Comprehensive Safety<br>Action Plan for City of<br>Raleigh                                                                                             | Action Plan  | Urban           | \$800,000.00     |
| Land of Sky Regional<br>Council, encompassing<br>the French Broad River<br>Metropolitan Planning<br>Organization and the<br>Land of Sky Rural<br>Planning Organization | French Broad River<br>Metropolitan Planning<br>Organization and Land of<br>Sky Rural Planning<br>Organization Safe Streets<br>for All Action Plan Grant<br>Application | Action Plan  | Urban           | \$320,000.00     |

| Lead Applicant                       | Project Title                                                         | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|--------------------------------------|-----------------------------------------------------------------------|--------------|-----------------|-----------------------|
| Town of Boiling Springs              | Town of Boiling Springs<br>SS4A Application to<br>Develop Action Plan | Action Plan  | Rural           | \$160,000.00          |
| Town of Knightdale                   | Safe Streets for All Action<br>Plan                                   | Action Plan  | Urban           | \$200,000.00          |
| Town of Leland                       | Town of Leland<br>Comprehensive Safety<br>Action Plan                 | Action Plan  | Urban           | \$80,000.00           |
| Triangle J Council of<br>Governments | Making All Communities<br>Safe in the Triangle                        | Action Plan  | Urban           | \$250,000.00          |
| Village of Clemmons                  | Village of Clemmons: Safe<br>Streets and Roads for All<br>Action Plan | Action Plan  | Urban           | \$160,000.00          |
| <b>Total North Carolina</b>          |                                                                       |              |                 | <b>\$3,690,371.00</b> |

## North Dakota

| Lead Applicant                                                        | Project Title                                                                                   | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|-----------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| City of Williston                                                     | Williston Area<br>Infrastructure Action Plan                                                    | Action Plan  | Rural           | \$320,000.00          |
| Fargo-Moorhead<br>Metropolitan Council of<br>Governments              | Comprehensive Safety<br>Action Plan - Fargo-<br>Moorhead Metropolitan<br>Council of Governments | Action Plan  | Rural           | \$200,000.00          |
| Grand Forks/East Grand<br>Forks Metropolitan<br>Planning Organization | Safe Streets for All in<br>Greater Grand Forks                                                  | Action Plan  | Rural           | \$400,000.00          |
| North Dakota State<br>University                                      | North Dakota Unpaved<br>Road Safety Action Plan                                                 | Action Plan  | Rural           | \$1,000,000.00        |
| <b>Total North Dakota</b>                                             |                                                                                                 |              |                 | <b>\$1,920,000.00</b> |

## Ohio

| Lead Applicant                           | Project Title                                                                                                     | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|------------------------------------------|-------------------------------------------------------------------------------------------------------------------|--------------|-----------------|------------------|
| City of Cincinnati                       | The Transportation Action Plan (TAP) Cincinnati (TAP-C)                                                           | Action Plan  | Urban           | \$250,000.00     |
| City of Circleville                      | City of Circleville, OH Action Plan                                                                               | Action Plan  | Rural           | \$200,000.00     |
| City of Cleveland Heights                | City of Cleveland Heights SS4A Comprehensive & Equitable Safety Action Plan                                       | Action Plan  | Urban           | \$200,000.00     |
| City of Dayton                           | SS4A Action Plan Grant for the City of Dayton Ohio                                                                | Action Plan  | Urban           | \$160,000.00     |
| City of Riverside                        | Woodman Corridor Safety Action Plan                                                                               | Action Plan  | Urban           | \$700,000.00     |
| City of Sandusky                         | Sandusky's Safe Streets Action Plan: Improving Transportation Safety for All Modes                                | Action Plan  | Rural           | \$200,000.00     |
| Eastgate Regional Council of Governments | Eastgate Regional Council of Governments Comprehensive Safety Action Plan                                         | Action Plan  | Urban           | \$259,200.00     |
| Lorain County General Health District    | Lorain County Comprehensive Safety Action Plan                                                                    | Action Plan  | Rural           | \$160,000.00     |
| Lucas County                             | SS4A Action Plan Grant to Lucas, Wood, Ottawa and Sandusky Counties and Incorporated Municipalities in Ohio State | Action Plan  | Rural           | \$400,000.00     |
| Mid-Ohio Regional Planning Commission    | Central Ohio Rural Planning Organization Safety Action Plan                                                       | Action Plan  | Urban           | \$200,000.00     |

| Lead Applicant                              | Project Title                                                                   | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|---------------------------------------------|---------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| Ohio Valley Regional Development Commission | Ohio Valley Regional Development Commission Regional Transportation Safety Plan | Action Plan  | Rural           | \$200,000.00          |
| Village of Buckeye Lake                     | Village of Buckeye Lake Comprehensive Safety Action Plan                        | Action Plan  | Rural           | \$280,000.00          |
| Wayne County                                | Wayne County, Ohio Safety Action Plan                                           | Action Plan  | Rural           | \$204,800.00          |
| <b>Total Ohio</b>                           |                                                                                 |              |                 | <b>\$3,414,000.00</b> |

## Oklahoma

| Lead Applicant                                                 | Project Title                                               | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|----------------------------------------------------------------|-------------------------------------------------------------|--------------|-----------------|-----------------------|
| Association of Central Oklahoma Governments                    | Central Oklahoma Regional Safety Action Plan                | Action Plan  | Urban           | \$200,000.00          |
| Caddo Nation of Oklahoma                                       | Caddo Nation of Oklahoma Safe Streets and Roads Action Plan | Action Plan  | Rural           | \$389,649.00          |
| City of Guthrie                                                | The City of Guthrie Safety Action Plan Project              | Action Plan  | Rural           | \$200,000.00          |
| Grand Gateway Department of Economic and Community Development | Mayes County Comprehensive Safety Action Plan               | Action Plan  | Rural           | \$291,700.50          |
| Oklahoma City                                                  | City of Oklahoma City Comprehensive Safety Action Plan      | Action Plan  | Urban           | \$800,000.00          |
| <b>Total Oklahoma</b>                                          |                                                             |              |                 | <b>\$1,881,349.50</b> |

## Oregon

| Lead Applicant                            | Project Title                                                                                                             | Type of Plan             | Urban/<br>Rural | Funding<br>Award      |
|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|--------------------------|-----------------|-----------------------|
| City of Hermiston                         | City of Hermiston Safe Streets and Roads for All Action Plan                                                              | Action Plan              | Rural           | \$280,000.00          |
| City of Ontario                           | City of Ontario Safe Streets and Roads for All Action Plan                                                                | Action Plan              | Rural           | \$280,000.00          |
| Douglas County                            | Douglas County Transportation Safety Action Plan                                                                          | Action Plan              | Rural           | \$163,200.00          |
| Jefferson County                          | Jefferson County Equitable Transportation Safety Action Plan                                                              | Action Plan              | Rural           | \$200,000.00          |
| Lane County<br>Department of Public Works | Lane County Transportation Safety Action Plan                                                                             | Action Plan              | Urban           | \$800,000.00          |
| Oregon Metro                              | Getting to Vision Zero 2035 - Advancing Equity Outcomes and Pedestrian Safety in the Greater Portland Metropolitan Region | Supplemental Action Plan | Urban           | \$2,400,000.00        |
| <b>Total Oregon</b>                       |                                                                                                                           |                          |                 | <b>\$4,123,200.00</b> |

## Pennsylvania

| Lead Applicant    | Project Title                             | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|-------------------|-------------------------------------------|--------------|-----------------|------------------|
| City of Allentown | City of Allentown Action Plan             | Action Plan  | Urban           | \$312,000.00     |
| City of Erie      | City of Erie, PA Safe Streets Action Plan | Action Plan  | Rural           | \$200,000.00     |

| Lead Applicant                                                        | Project Title                                                               | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|-----------------------------------------------------------------------|-----------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| Delaware Valley<br>Regional Planning<br>Commission                    | Regional Vision Zero 2050<br>Action Program                                 | Action Plan  | Urban           | \$1,472,000.00        |
| Lackawanna County                                                     | Lackawanna County (PA)<br>SS4A Action Plan<br>Development                   | Action Plan  | Urban           | \$200,000.00          |
| Lancaster County<br>Metropolitan Planning<br>Organization             | Lancaster County Safe<br>Streets and Roads for All                          | Action Plan  | Urban           | \$200,000.00          |
| North Central PA<br>Regional Planning &<br>Development<br>Commission  | Regional Corridor Safety<br>Action Plan                                     | Action Plan  | Rural           | \$240,000.00          |
| SEDA-Council of<br>Governments (on behalf<br>of the City of Shamokin) | SEDA-Council of<br>Governments<br>Comprehensive Safe<br>Streets Action Plan | Action Plan  | Rural           | \$160,000.00          |
| Tri-County Regional<br>Planning Commission                            | Tri-County Regional<br>Planning Commission<br>Safety Action Plan            | Action Plan  | Urban           | \$200,000.00          |
| City of Allentown                                                     | City of Allentown Action<br>Plan                                            | Action Plan  | Urban           | \$312,000.00          |
| <b>Total Pennsylvania</b>                                             |                                                                             |              |                 | <b>\$1,512,000.00</b> |

## Puerto Rico

| Lead Applicant           | Project Title                                                           | Type of Plan | Urban/<br>Rural | Funding<br>Award    |
|--------------------------|-------------------------------------------------------------------------|--------------|-----------------|---------------------|
| Municipality of San Juan | Municipality of San Juan's<br>Safe Street for All (SS4A)<br>Action Plan | Action Plan  | Urban           | \$220,000.00        |
| <b>Total Puerto Rico</b> |                                                                         |              |                 | <b>\$220,000.00</b> |

## Rhode Island

| Lead Applicant                        | Project Title                         | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|---------------------------------------|---------------------------------------|--------------|-----------------|-----------------------|
| Rhode Island Public Transit Authority | Rhode Island Safe Streets Action Plan | Action Plan  | Urban           | \$5,000,000.00        |
| <b>Total Rhode Island</b>             |                                       |              |                 | <b>\$5,000,000.00</b> |

## South Carolina

| Lead Applicant                                             | Project Title                                                                                                                                                                | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| City of Aiken                                              | City of Aiken Safety Action Plan                                                                                                                                             | Action Plan  | Rural           | \$200,000.00          |
| City of Clemson                                            | Action Plan for City of Clemson and Clemson University                                                                                                                       | Action Plan  | Urban           | \$200,000.00          |
| City of Rock Hill                                          | The Rock Hill-Fort Mill Area Transportation Study (RFATS) Comprehensive Safety Action Plan                                                                                   | Action Plan  | Rural           | \$240,000.00          |
| Lowcountry Council of Governments                          | Lowcountry Safety Action Plan for Hampton, Colleton, Jasper and Beaufort Counties and the Lowcountry Area Transportation Study Metropolitan Planning Organization (LATS MPO) | Action Plan  | Rural           | \$280,000.00          |
| Myrtle Beach - Socastee Metropolitan Planning Organization | GSATS Action Plan                                                                                                                                                            | Action Plan  | Rural           | \$575,000.00          |
| Town of Batesburg-Leesville                                | Town of Batesburg-Leesville, SC Safe Streets and Roads for All Grant Program 2022                                                                                            | Action Plan  | Rural           | \$96,000.00           |
| <b>Total South Carolina</b>                                |                                                                                                                                                                              |              |                 | <b>\$1,591,000.00</b> |

## South Dakota

| Lead Applicant            | Project Title                                                                            | Type of Plan | Urban/<br>Rural | Funding<br>Award   |
|---------------------------|------------------------------------------------------------------------------------------|--------------|-----------------|--------------------|
| City of Box Elder         | City of Box Elder, South Dakota - Safe Streets and Roads for All - Action Planning Grant | Action Plan  | Rural           | \$48,264.00        |
| <b>Total South Dakota</b> |                                                                                          |              |                 | <b>\$48,264.00</b> |

## Tennessee

| Lead Applicant                                             | Project Title                                                                                                        | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|--------------|-----------------|------------------|
| City of Bristol                                            | SS4A Joint Action Plan Grant to Bristol Tennessee & Bristol Virginia                                                 | Action Plan  | Rural           | \$120,000.00     |
| City of Brownsville                                        | City of Brownsville Safe Streets for All Citywide Safety Action Plan Funding Application                             | Action Plan  | Rural           | \$74,400.00      |
| City of Chattanooga                                        | Development of a Comprehensive Regional Safety Action Plan for the Chattanooga-Hamilton County/N. Georgia TPO Region | Action Plan  | Urban           | \$160,000.00     |
| City of Harriman                                           | City of Harriman Safe Streets for All Citywide Safety Action Plan Funding Application                                | Action Plan  | Rural           | \$67,200.00      |
| City of Memphis                                            | SS4A Action Plan for the City of Memphis, Tennessee                                                                  | Action Plan  | Urban           | \$640,000.00     |
| Clarksville Montgomery County Regional Planning Commission | Develop Safety Action Plan for the City of Clarksville, Tennessee                                                    | Action Plan  | Rural           | \$200,000.00     |

| Lead Applicant                    | Project Title                                                                                                               | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| Coffee County Highway Department  | Coffee County, SS4A Action Plan 2022                                                                                        | Action Plan  | Rural           | \$120,000.00          |
| Gibson County Highway Department  | Gibson County SS4A Action Plan, 2022                                                                                        | Action Plan  | Rural           | \$140,000.00          |
| Hickman County Highway Department | Hickman County Highway Department SS4A Action Plan                                                                          | Action Plan  | Rural           | \$120,000.00          |
| Maury County Highway Department   | Maury County SS4A Action Plan 2022                                                                                          | Action Plan  | Rural           | \$120,000.00          |
| Sevier County                     | Sevier County and the Cities of Gatlinburg, Pigeon Forge, and Sevierville Safe Streets and Roads for All Safety Action Plan | Action Plan  | Rural           | \$489,200.00          |
| Town of Smyrna                    | Town of Smyrna, TN Action Plan                                                                                              | Action Plan  | Urban           | \$300,000.00          |
| <b>Total Tennessee</b>            |                                                                                                                             |              |                 | <b>\$2,550,800.00</b> |

## Texas

| Lead Applicant                                           | Project Title                                  | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|----------------------------------------------------------|------------------------------------------------|--------------|-----------------|------------------|
| Alabama-Coushatta Tribe of Texas                         | SS4A Action Plan for ACTT                      | Action Plan  | Rural           | \$279,652.00     |
| Bexar County                                             | Bexar County Safety Action Plan                | Action Plan  | Urban           | \$300,000.00     |
| Bryan-College Station Metropolitan Planning Organization | Brazos County Comprehensive Safety Action Plan | Action Plan  | Rural           | \$210,000.00     |
| Capital Area Metropolitan Planning Organization          | City, County, and Regional Safety Action Plans | Action Plan  | Urban           | \$2,320,000.00   |

| Lead Applicant                             | Project Title                                                                                              | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|--------------------------------------------|------------------------------------------------------------------------------------------------------------|--------------|-----------------|------------------|
| Central Texas Council of Governments       | CTCOG/KTMPO Joint SS4A                                                                                     | Action Plan  | Rural           | \$1,870,803.00   |
| City of Amarillo                           | City of Amarillo Safety Action Plan                                                                        | Action Plan  | Rural           | \$240,000.00     |
| City of Arlington                          | City of Arlington TX Safety Action Plan                                                                    | Action Plan  | Urban           | \$240,000.00     |
| City of DeSoto                             | DeSoto, Texas, 2022 Safe Streets and Roads for All Action Plan Grant                                       | Action Plan  | Urban           | \$160,000.00     |
| City of Fort Worth                         | Fort Worth Citywide Safety Action Plan                                                                     | Action Plan  | Urban           | \$419,505.60     |
| City of Galveston                          | City of Galveston Island Wide Action Safety Plan                                                           | Action Plan  | Rural           | \$320,000.00     |
| City of Lubbock                            | City of Lubbock Safety Action Plan                                                                         | Action Plan  | Urban           | \$160,000.00     |
| City of Rosenberg                          | New Safety Action Plan, City of Rosenberg Texas                                                            | Action Plan  | Urban           | \$200,000.00     |
| City of San Angelo                         | SS4A Action Plan Grant to San Angelo, Texas                                                                | Action Plan  | Rural           | \$400,000.00     |
| City of Seguin                             | City of Seguin SS4A Action Plan                                                                            | Action Plan  | Rural           | \$265,200.00     |
| East End District                          | East End District Safe Streets and Roads for All (SS4A)                                                    | Action Plan  | Urban           | \$603,646.00     |
| El Paso Metropolitan Planning Organization | El Paso Regional Comprehensive Roadway Safety Equity Action Plan                                           | Action Plan  | Urban           | \$600,000.00     |
| Houston-Galveston Area Council             | SS4A Action Grant to Houston-Galveston Area Council Metropolitan Planning Organization Area in Texas State | Action Plan  | Urban           | \$4,000,000.00   |

| Lead Applicant                                         | Project Title                                                                                          | Type of Plan | Urban/<br>Rural | Funding<br>Award       |
|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------|-----------------|------------------------|
| Midland County                                         | SS4A Action Plan Grant Application- Midland County, Texas                                              | Action Plan  | Rural           | \$240,000.00           |
| Permian Basin Regional Planning Commission             | Permian Basin Regional Planning Commission Safe Streets and Roads for All Action Plan                  | Action Plan  | Rural           | \$600,000.00           |
| Port of Galveston                                      | The Board of Trustees of the Galveston Wharves Action Plan Application                                 | Action Plan  | Rural           | \$340,000.00           |
| Reeves County                                          | Reeves Adopts Comprehensive Transportation Safety Solutions (ACTSS)                                    | Action Plan  | Rural           | \$240,000.00           |
| Rio Grande Valley Metropolitan Planning Organization   | Rio Grande Valley Metropolitan Planning Organizations 1st Region-wide Comprehensive Safety Action Plan | Action Plan  | Rural           | \$200,000.00           |
| Travis County                                          | Safe Streets and Roads for All (SS4A) Grant for a Travis County Safety Action Plan                     | Action Plan  | Urban           | \$350,000.00           |
| Waco Metropolitan Planning Organization                | 2023 Waco MPO Comprehensive Safety Action Plan                                                         | Action Plan  | Rural           | \$560,000.00           |
| Webb County-City of Laredo Regional Mobility Authority | Webb County, Texas Safety Action Plan                                                                  | Action Plan  | Urban           | \$1,600,000.00         |
| <b>Total Texas</b>                                     |                                                                                                        |              |                 | <b>\$16,718,806.60</b> |

## Utah

| Lead Applicant                           | Project Title                                                                                                                         | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| Cache Metropolitan Planning Organization | SS4A Implementation Grant for the Cache Metropolitan Planning Organization (CMPO) covering 10 cities in Cache County in Northern Utah | Action Plan  | Rural           | \$320,000.00          |
| Cedar City Corporation                   | Cedar City Action Plan                                                                                                                | Action Plan  | Rural           | \$52,000.00           |
| City of Green River                      | Safe and Beautiful Broadway                                                                                                           | Action Plan  | Rural           | \$79,000.00           |
| Five County Association of Governments   | Five County Association of Governments Action Plan                                                                                    | Action Plan  | Rural           | \$1,000,000.00        |
| Mountainland Association of Governments  | Safety Action Plan for Mountainland Association of Governments Covering Utah, Wasatch, and Summit Counties in Utah                    | Action Plan  | Urban           | \$1,000,000.00        |
| Wasatch Front Regional Council           | Safe Streets and Roads for All (SS4A) Action Plan Grant                                                                               | Action Plan  | Urban           | \$775,200.00          |
| <b>Total Utah</b>                        |                                                                                                                                       |              |                 | <b>\$3,226,200.00</b> |

## Vermont

| Lead Applicant                     | Project Title                                                       | Type of Plan | Urban/<br>Rural | Funding<br>Award   |
|------------------------------------|---------------------------------------------------------------------|--------------|-----------------|--------------------|
| Mount Ascutney Regional Commission | Mount Ascutney Regional Commission Comprehensive Safety Action Plan | Action Plan  | Rural           | \$80,000.00        |
| <b>Total Vermont</b>               |                                                                     |              |                 | <b>\$80,000.00</b> |

## Virginia

| Lead Applicant                                | Project Title                                                                                                                                                   | Type of Plan             | Urban/<br>Rural | Funding<br>Award |
|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-----------------|------------------|
| Central Virginia Planning District Commission | CVPDC Transportation Safety Action Plan                                                                                                                         | Action Plan              | Rural           | \$280,000.00     |
| Chesterfield County                           | Safe Streets for All Action Plan: Chesterfield County, VA                                                                                                       | Action Plan              | Rural           | \$280,000.00     |
| City of Alexandria                            | City of Alexandria High-Crash Intersection Audit & Design                                                                                                       | Supplemental Action Plan | Urban           | \$800,000.00     |
| City of Hopewell                              | Hopewell Safety Action Plan                                                                                                                                     | Action Plan              | Urban           | \$196,800.00     |
| City of Newport News                          | Safety Action Plan for Newport News                                                                                                                             | Action Plan              | Urban           | \$200,000.00     |
| City of Norfolk                               | City of Norfolk Multimodal Transportation Action Plan                                                                                                           | Action Plan              | Urban           | \$240,000.00     |
| City of Portsmouth                            | City of Portsmouth Safe Streets Action Plan                                                                                                                     | Action Plan              | Urban           | \$252,000.00     |
| City of Richmond                              | City of Richmond VA - Supplemental Action Planning                                                                                                              | Supplemental Action Plan | Urban           | \$762,414.07     |
| George Washington Regional Commission         | Comprehensive Safety Action Plan for the GWRC Localities of the City of Fredericksburg, VA and the Counties of Caroline, King George, Stafford and Spotsylvania | Action Plan              | Rural           | \$96,000.00      |
| Henrico County                                | Safety Action Plan County wide Grant Application for the Safe Streets for All Grant                                                                             | Action Plan              | Urban           | \$320,000.00     |

| Lead Applicant                                                                                                       | Project Title                                                                                               | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| Loudoun County                                                                                                       | Loudoun County Safe Streets and Roads for All Action Plan                                                   | Action Plan  | Urban           | \$464,000.00          |
| Prince William County Government                                                                                     | Prince William County Comprehensive Safety Action Plan                                                      | Action Plan  | Urban           | \$992,000.00          |
| Roanoke City                                                                                                         | SS4A Action Plan Grant to City of Roanoke in Virginia                                                       | Action Plan  | Urban           | \$480,000.00          |
| Roanoke County                                                                                                       | Comprehensive Safety Action Plan for Roanoke County, Botetourt County and the Town of Vinton, Virginia      | Action Plan  | Urban           | \$280,000.00          |
| Thomas Jefferson Planning District Commission                                                                        | Thomas Jefferson Planning District Commission - Comprehensive Safety Action Plan for Multiple Jurisdictions | Action Plan  | Rural           | \$857,600.00          |
| Town of Culpeper                                                                                                     | Safe Streets and Roads for All Action Plan Grant Application                                                | Action Plan  | Rural           | \$160,000.00          |
| West Piedmont Planning District Commission / Danville Metropolitan Planning Organization                             | Danville MPO Action Plan                                                                                    | Action Plan  | Rural           | \$160,000.00          |
| WinFred Metropolitan Planning Organization (with Northern Shenandoah Valley Regional Commission as the fiscal agent) | WinFred MPO Safe Streets for All Action Plan                                                                | Action Plan  | Rural           | \$240,000.00          |
| <b>Total Virginia</b>                                                                                                |                                                                                                             |              |                 | <b>\$7,060,814.07</b> |

## Washington

| Lead Applicant                                                     | Project Title                                                                                    | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|--------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|--------------|-----------------|------------------|
| City of Ellensburg                                                 | Action Plan for the City of Ellensburg and Surrounding Urban Growth Area                         | Action Plan  | Rural           | \$160,000.00     |
| City of Lacey                                                      | Lacey Safety Action Plan                                                                         | Action Plan  | Rural           | \$68,000.00      |
| City of Montesano                                                  | Action Plan for the City of Montesano t                                                          | Action Plan  | Rural           | \$200,000.00     |
| City of Toppenish                                                  | SS4A Action Plan Grant                                                                           | Action Plan  | Rural           | \$80,000.00      |
| Cowlitz-Wahkiakum Council of Governments                           | Comprehensive Safety Action Plans for Cowlitz County and five incorporated cities.               | Action Plan  | Rural           | \$200,000.00     |
| Grant County                                                       | Grant County Safety Action Plan                                                                  | Action Plan  | Rural           | \$280,000.00     |
| Island Regional Planning Organization                              | Island Regional Transportation Planning Organization - Comprehensive Action Plan                 | Action Plan  | Rural           | \$403,200.00     |
| King County Road Services Division                                 | Safe Streets and Roads for All: King County Road Services Division Action Plan                   | Action Plan  | Urban           | \$800,000.00     |
| Kittitas County Department of Public Works                         | Snoqualmie Pass Comprehensive Safety Action Plan                                                 | Action Plan  | Rural           | \$429,504.00     |
| Northeast Washington Regional Transportation Planning Organization | Northeast Washington Regional Transportation Planning Organization (NEW RTPO) Safety Action Plan | Action Plan  | Rural           | \$352,000.00     |

| Lead Applicant                                       | Project Title                                                                         | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|------------------------------------------------------|---------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| Puget Sound Regional Council                         | Safety Action Plan for the Central Puget Sound Region                                 | Action Plan  | Urban           | \$4,860,363.00        |
| Southwest Washington Regional Transportation Council | Southwest Washington Regional Transportation Council Comprehensive Safety Action Plan | Action Plan  | Urban           | \$300,000.00          |
| Spokane Regional Transportation Council              | SS4A Action Planning Grant for the Spokane, WA Region                                 | Action Plan  | Urban           | \$400,000.00          |
| Thurston County                                      | Thurston County Action Plan                                                           | Action Plan  | Rural           | \$264,000.00          |
| Walla Walla County Department of Public Works        | Develop comprehensive Safety Action Plan in Walla Walla County, Washington            | Action Plan  | Rural           | \$201,696.00          |
| Whatcom Council of Governments                       | Whatcom Regional Safety Action Plan Development                                       | Action Plan  | Rural           | \$200,000.00          |
| <b>Total Washington</b>                              |                                                                                       |              |                 | <b>\$9,198,763.00</b> |

## West Virginia

| Lead Applicant     | Project Title                                                     | Type of Plan | Urban/<br>Rural | Funding<br>Award |
|--------------------|-------------------------------------------------------------------|--------------|-----------------|------------------|
| City of Bluefield  | Bluefield Safety Action Plan                                      | Action Plan  | Rural           | \$398,040.00     |
| City of Charleston | City of Charleston SS4A Action Plan                               | Action Plan  | Rural           | \$200,000.00     |
| City of Clarksburg | City of Clarksburg Safe and Equitable Infrastructure Connectivity | Action Plan  | Rural           | \$200,000.00     |

| Lead Applicant                                           | Project Title                                                                                       | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|----------------------------------------------------------|-----------------------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| City of New Martinsville                                 | Vision Zero Action Plan for the New Martinsville Jurisdiction working in collaboration with Belomar | Action Plan  | Rural           | \$250,000.00          |
| Fayette-Raleigh Metropolitan Planning Organization, Inc. | Fayette-Raleigh Metropolitan Planning Organization Safe Streets Application 2022                    | Action Plan  | Rural           | \$199,200.00          |
| KYOVA Interstate Planning Commission                     | Ohio River Valley Tri-State Safety Action Plan                                                      | Action Plan  | Urban           | \$640,000.00          |
| <b>Total West Virginia</b>                               |                                                                                                     |              |                 | <b>\$1,887,240.00</b> |

## Wisconsin

| Lead Applicant                                             | Project Title                                                 | Type of Plan             | Urban/<br>Rural | Funding<br>Award |
|------------------------------------------------------------|---------------------------------------------------------------|--------------------------|-----------------|------------------|
| Brown County                                               | SS4A Action Plan Grant for Brown County, Wisconsin            | Action Plan              | Urban           | \$200,000.00     |
| City of Madison                                            | Forward to Vision Zero - Madison Supplemental Action Plan     | Supplemental Action Plan | Urban           | \$267,679.99     |
| City of Park Falls                                         | City of Park Falls Safe Streets and Roads Action Plan         | Action Plan              | Rural           | \$144,000.00     |
| Kenosha County                                             | Development of a Comprehensive Safety Action Plan             | Action Plan              | Rural           | \$240,000.00     |
| Lac Courte Oreilles Band of Lake Superior Chippewa Indians | Shifting Our Traffic Safety Culture in the Heart of the North | Action Plan              | Rural           | \$132,500.00     |

| Lead Applicant                                      | Project Title                                                                                              | Type of Plan | Urban/<br>Rural | Funding<br>Award      |
|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------|--------------|-----------------|-----------------------|
| Milwaukee County<br>Department of<br>Transportation | Milwaukee County and<br>Municipalities Action Plan                                                         | Action Plan  | Urban           | \$800,000.00          |
| St. Croix County                                    | St. Croix County/Dunn<br>County/Eau Claire County,<br>WI- Corridor County<br>Highway Safety Action<br>Plan | Action Plan  | Rural           | \$500,000.00          |
| <b>Total Wisconsin</b>                              |                                                                                                            |              |                 | <b>\$2,284,179.99</b> |

## Wyoming

| Lead Applicant       | Project Title                                                                            | Type of Plan | Urban/<br>Rural | Funding<br>Award    |
|----------------------|------------------------------------------------------------------------------------------|--------------|-----------------|---------------------|
| Teton County         | The Teton County &<br>Town of Jackson<br>Comprehensive Safety<br>Action Planning project | Action Plan  | Rural           | \$480,000.00        |
| <b>Total Wyoming</b> |                                                                                          |              |                 | <b>\$480,000.00</b> |

**BISTATE SUSTAINABLE REINVESTMENT CORRIDOR PLANNING  
PROJECT  
2022 RAISE GRANT PARTNER AGREEMENT**

**AGREEMENT**

**PARTIES:**                **Unified Government of Wyandotte County and Kansas City, Kansas,**  
hereinafter referred to as the “Partner”

**Mid-America Regional Council,** hereinafter referred to as “MARC”

**PURPOSE:**                The Bistate Sustainable Reinvestment Corridor Planning Project (here in after known as “the project”) will use 2022 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Federal discretionary grant program funds awarded to MARC by the US Department of Transportation to support planning and project development activities for a proposed zero emission transportation corridor to connect activity centers and neighborhoods along a corridor from the Village West district in Wyandotte County, Kansas through downtown Kansas City, Kansas, downtown Kansas City, Missouri, southern Sugar Creek, Missouri and Truman Square in Independence, Missouri (hereinafter known as “the corridor”). Funds received will be used to conduct conceptual planning, environmental documentation and preliminary engineering activities as detailed in Article I.

The project is intended to facilitate the following objectives:

- Prepare plans and strategies to utilize new Federal infrastructure funding to provide a generational opportunity to invest in coordinated, comprehensive transportation, housing, workforce, broadband, green infrastructure, public safety and economic development strategies to support equitable growth and redevelopment of promising but disadvantaged neighborhoods along a significant regional East-West corridor.
- Accelerate implementation of extensive community-based plans that have already been conducted throughout the corridor.
- Prepare for focused capital and operations investments along and connected to this corridor to enhance its capacity to catalyze growth and opportunity throughout the Kansas City metropolitan area using sustainable strategies.

**EFFECTIVE**                Parties mutually agree to Articles I, II, and III in accordance with this Agreement from the (start date) until the (end date).

**ARTICLE I**

**PARTNER AGREES:**

1. To provide a primary project contact and coordinate with MARC’s project manager and the

project's planning and preliminary engineering teams along with appropriate internal management and leadership within the Partner's jurisdiction.

2. To assist MARC and its planning and preliminary engineering teams with project communications and community engagement activities within the Partner's jurisdiction.
3. To participate in project management and provide MARC all required technical assistance, data and any other necessary information needed to successfully manage and comply with federal/state requirements regarding the corridor project.
4. To waive any and all permit expenses in connection to the planning and engineering phases of the project.
5. To provide final approval of project deliverables.
6. To the extent allowed by law, the Partner shall defend, indemnify, and hold harmless MARC and any of its agents, officials, officers and employees from and against all claims, damages, liability, losses, costs and expenses, including reasonable attorney fees, arising out of or resulting from any negligent acts or omissions in connection with the services performed by the Partner under this Agreement, caused by the Partner, its employees, agents, subcontractors, or caused by others for whom the Partner is liable. Notwithstanding the foregoing, the Partner is not required under this section to indemnify MARC for the negligent acts of MARC or any of its agencies, officials, officers, or employees.

## **ARTICLE II**

### **MARC AGREES:**

1. To provide a project manager, conduct project and program management.
2. To work with the Federal Transit Administration (FTA) to secure funding for administration, planning, community engagement and preliminary engineering contracts.
3. To work with FTA and Partner jurisdictions to procure planning, community engagement and engineering services,
4. MARC shall comply with and shall require its Private Firms to comply with all federal, state and local laws, ordinances and regulations applicable to the work and this Agreement.
5. To ensure project partners' agreements adequately cover program terms and costs,
6. To allocate RAISE funds for project planning activities within the Partner's jurisdiction as shown in Exhibit A.
7. To manage project development activities and requirements,
8. To ensure that project consultants and contractors follow applicable federal, state and local laws.
9. To accept project completion only with Partner approval.
10. To the extent allowed by law, MARC shall defend, indemnify, and hold harmless the Partner and any of its agents, officials, officers and employees from and against all claims, damages, liability, losses, costs and expenses, including reasonable attorney fees, arising out of or resulting from any negligent acts or omissions in connection with the services performed by MARC under this Agreement, caused by MARC, its employees, agents, subcontractors, or caused by others for whom MARC is liable. Notwithstanding the foregoing, MARC is not required under this section to indemnify the Partner for the negligent acts of the Partner or any of its agencies, officials, officers, or employees.
11. MARC shall procure and maintain, and shall require its contractors to procure and maintain, in effect throughout the duration of this Agreement, insurance coverage not less than the

types and amounts specified below. MARC shall ensure that the Partner is named as an additional insured.

1. Commercial General Liability Insurance: with limits of \$3,000,000 per occurrence and \$3,000,000 aggregate, written on an "occurrence" basis. The policy shall be written or endorsed to include the following provisions:
  - a. Severability of Interests Coverage applying to Additional Insureds
  - b. Contractual Liability,
  - c. Per Project Aggregate Liability Limit or, where not available, the aggregate limit shall be \$3,000,000.
  - d. No Contractual Liability Limitation Endorsement,
  - e. Additional Insured Endorsement, ISO form CG2010, current edition, or its equivalent.
2. Workers' Compensation Insurance: as required by statute, including Employers Liability with limits of:
  - a. Workers' Compensation Statutory
  - b. Employers' Liability with limits of:
    - i. \$100,000 each accident
    - ii. \$500,000 disease –policy limit
    - iii. \$100,000 disease - each employee
3. Commercial Automobile Liability Insurance: with a limit of \$2,000,000 per occurrence, covering owned, hired, and non-owned automobiles. Coverage provided shall be on an "any auto" basis and written on an "occurrence" basis. This insurance will be written on a Commercial Business Auto form, or acceptable equivalent, and will protect against claims arising out of the operation of motor vehicles, as to acts done in connection with this Cooperative Agreement.
4. If applicable, Professional Liability Insurance with limits per claim and annual aggregate of \$ 3,000,000.

Regardless of any approval by the Partner, it is the responsibility of MARC to ensure that the required insurance coverage is procured and maintained in effect at all times. In the event MARC fails to ensure that the required insurance is procured and maintained in effect, or that Partner is named as an additional insured, the Partner may order that the construction of the Improvements immediately stop and, upon ten (10) days' notice and an opportunity to cure, may pursue its remedies for breach of this Agreement as provided for herein and by law.

### **ARTICLE III**

#### **BOTH PARTIES MUTUALLY AGREE:**

1. The Partner will provide non-federal matching funds to participate in the project in an amount of \$350,000. This Agreement is subject to the Kansas Cash Basis Law, K.S.A. 10-1101 et seq. and amendments thereto. This Agreement shall be construed and interpreted so as to ensure that the Partner shall at all times stay in conformity with such laws. Partner is

obligated only to make payments under the Agreement as may lawfully be made from (a) funds budgeted and appropriated for that purpose during the Partner's current budget year; or (b) funds made available from any lawfully operated revenue producing source.

2. This Agreement and all contracts entered into under provisions of this Agreement shall be binding upon the Partner and MARC.
3. This Agreement is pursuant to the authority set forth in Article VI, Section 16 of the Missouri Constitution and Section 70.210 et. seq. and the Kansas Interlocal Cooperation Act, K.S.A. 12-2901, et. Seq.
4. No provision of this Agreement shall be constructed to create any type of joint ownership of any property, any partnership or joint venture, or create any other rights or liabilities except as may be otherwise expressly set forth herein.
5. Parties to this Agreement may terminate this Agreement by giving 180 days' notice to the other Party. Financial obligations will be honored up to the effective date of termination.
6. No third-party beneficiaries are intended to be created by this Agreement, nor do parties herein authorize anyone not a party to this Agreement to maintain a suit for damages pursuant to terms or provisions of this Agreement.

**IN WITNESS WHEREOF:** the parties hereto have caused this Agreement to be signed by their authorized officers on the day and year first above written.

**Mid-America Regional Council**

David Warm  
Executive Director

Date: \_\_\_\_\_

**Unified Government of Wyandotte  
County and Kansas City, Kansas**

Ann Han Alan Howze  
Name

Acting Administrator  
Title

Date: 12-14-22

Attest: \_\_\_\_\_



# Staff Request for Commission Action

Tracking No. 212334

**Full Commission Meeting Date:**

**Committee:** Administration & Human Services

Date of Standing Committee Action:

(If none, please explain):

**Publication Required:** No

| <u>Date:</u> | <u>Contact Name:</u> | <u>Contact Phone:</u> | <u>Contact Email:</u> | <u>Department/Division:</u> |
|--------------|----------------------|-----------------------|-----------------------|-----------------------------|
| 03/15/2023   |                      |                       |                       | Economic Development        |

Item Description:

Requesting \$20,000 in funding from the Tourism Fund for the ArtsKC & MU Extension Create Arts Asset Map of Wyandotte County to create and map arts and culture assets in support of the efforts of the Arts, Culture and Economic Development Committee, submitted by Commissioner Angela Markley.

Action Requested:

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:



# Staff Request for Commission Action

Tracking No. 212335

**Full Commission Meeting Date:**

**Committee:** Administration & Human Services

Date of Standing Committee Action:

(If none, please explain):

**Publication Required:** No

| <u>Date:</u> | <u>Contact Name:</u> | <u>Contact Phone:</u> | <u>Contact Email:</u> | <u>Department/Division:</u> |
|--------------|----------------------|-----------------------|-----------------------|-----------------------------|
| 03/15/2023   |                      |                       |                       | Strategic Communication     |

Item Description:

The Strategic Communications team will present ongoing efforts to improve internal and external communications. 2023 initiatives include: Plan KCK community engagement; improve CivicClerk; implement GovDelivery; reimagine UGTV; prepare 2024 Community Survey; build capacity; launch brand guidelines; update department budget. Presentation by Ashley Z. Hand, AIA, Director of Strategic Communications.

*For information only*

Action Requested:

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

Communications Update to Administration Standing\_2023.03



# Strategic Communications

Fostering Civic Engagement and Partnership

20x20 Presented  
by:

Ashley Z. Hand, AIA  
Director, Strategic Communications

Krystal McFeders  
Public Information Officer

## WHY WE'RE HERE

# Reimagining the **Unified Government.**

2020 COMMUNICATIONS ASSESSMENT

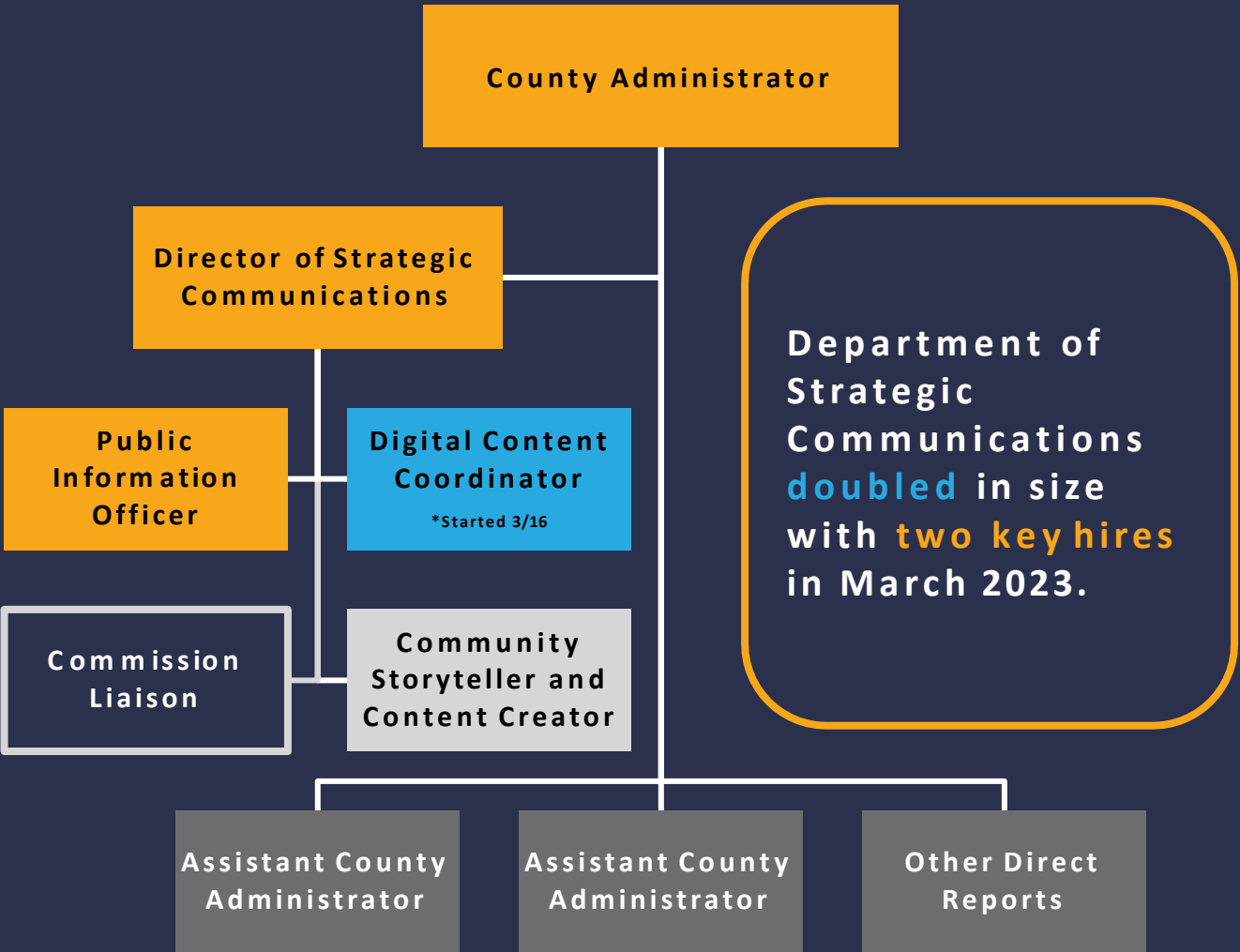
# Desired Future State



SMALL BUT MIGHTY

# Our Team Today

- New team members will allow us to create more **digital content** and **coordinate information** across departments.
- Key 2023 initiatives will help us better leverage our **online presence** while we streamline processes and implement **brand guidelines**.



2023 COMPREHENSIVE PLAN  
**PLAN KCK**

- Transformation and transition will continue in 2023
- Launch of long-range and economic planning processes create new opportunities for engagement
  - Align with budget outreach strategy
- Alignment of outreach activities will ensure more intentional, impactful outreach and Commission engagement

|                                                                                                                              |                                                                                                                                      |                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
|  <b>KICK-OFF</b><br>JANUARY                |  <b>HOUSING</b><br>FEBRUARY                        |  <b>ECONOMY + HEALTH</b><br>MARCH                          |
|  <b>SUSTAINABILITY</b><br>APRIL           |  <b>TRANSPORTATION</b><br>MAY                     |  <b>ARTS, CULTURE,<br/>IDENTITY &amp; HISTORY</b><br>JUNE |
|  <b>FOOD SYSTEMS /<br/>ACCESS</b><br>JULY |  <b>LAND USE &amp;<br/>URBAN DESIGN</b><br>AUGUST |  <b>IMPLEMENTATION</b><br>SEPTEMBER                       |
|  <b>IMPLEMENTATION</b><br>OCTOBER       |  <b>IMPLEMENTATION</b><br>NOVEMBER              |  <b>IMPLEMENTATION</b><br>DECEMBER                      |

OUR TOOLS

# UG Channels



wycokck.org  
Website



eNews Email  
Thursdays @ 10AM  
5.7K Subscribers



UGTV  
Channel 2, Apple  
TV & Roku

- **One-directional:** Provide information to the public; grow awareness and understanding of issues, services
- **Two-directional:** Allow for feedback and/or facilitated discussion



Facebook  
12K Followers

Twitter  
5K Followers

Nextdoor  
30K Members

YouTube  
1.5K Subscribers



In-Person



Public Building  
Monitors



Community  
Survey



BPU Bill  
Statement

## 2023 INITIATIVES

# Improve CivicClerk

- Transform our use of existing software to expedite meeting preparation, tracking, and record management.
- Implementing new templates for meeting agendas, minutes, action reports, and more with better information and consistent branding.
- Improve access to decision-making by making it easier to find information, track policy process, and improve oversight.



Make agendas easier to understand and more accessible.



Save hours of staff time preparing and following-up on meetings.



Improve meeting topic tracking and accountability.



Streamline information-sharing to encourage civic participation.

## 2023 INITIATIVES

# Implement **govDelivery**

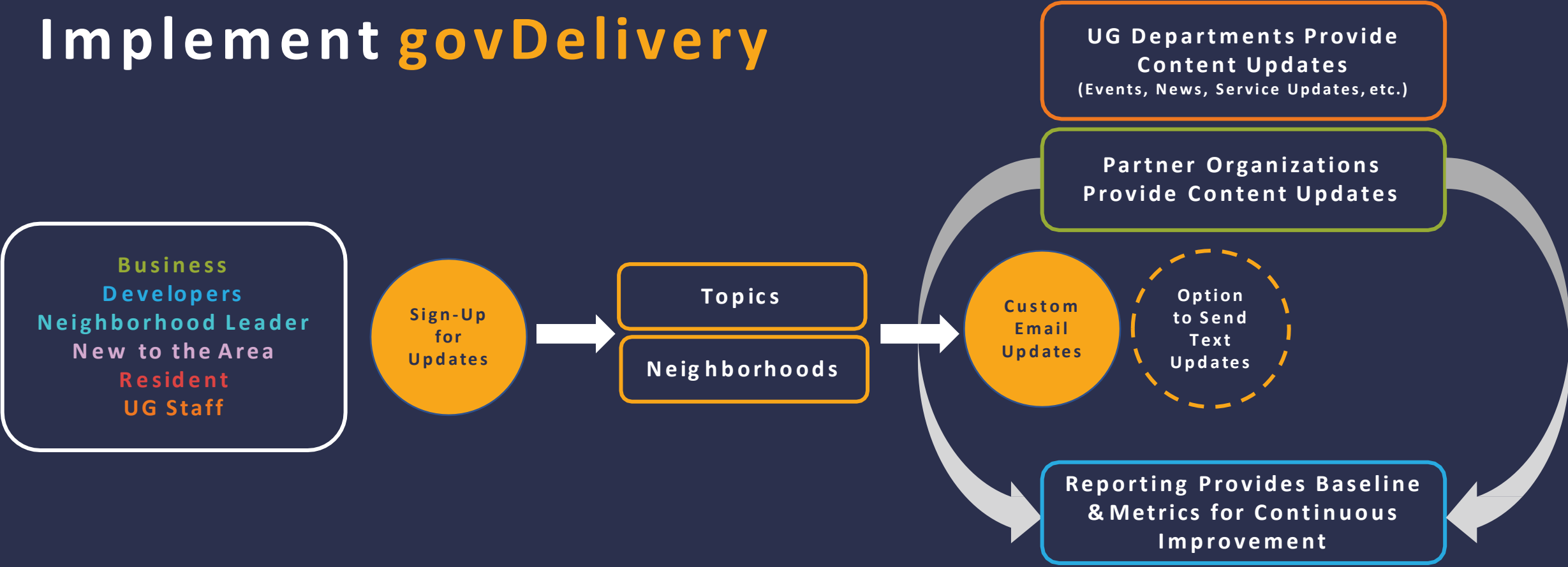
- User-centered experience will transform how Wyandotte County interacts with the Unified Government.
  - Audience segmentation allows us to provide relevant information
  - Eliminates silos by enabling users to access resources regardless of department



**Six Initial Audiences Identified:** Funded by ARPA, this project will create a shared platform for better communications, reducing duplicate services and improving targeted engagement.

2023 INITIATIVES

# Implement govDelivery



7



community  
email lists

45



(known) UG social  
media channels

## 2023 INITIATIVES

# Reimagine **UGTV**

- Expanded availability of content presents important opportunity to grow our audience.
- Video content can be used on multiple channels for maximum ROI.
- Partnerships to provide additional content, support costs.



## 2023 INITIATIVES

# Prepare 2024 Community Survey

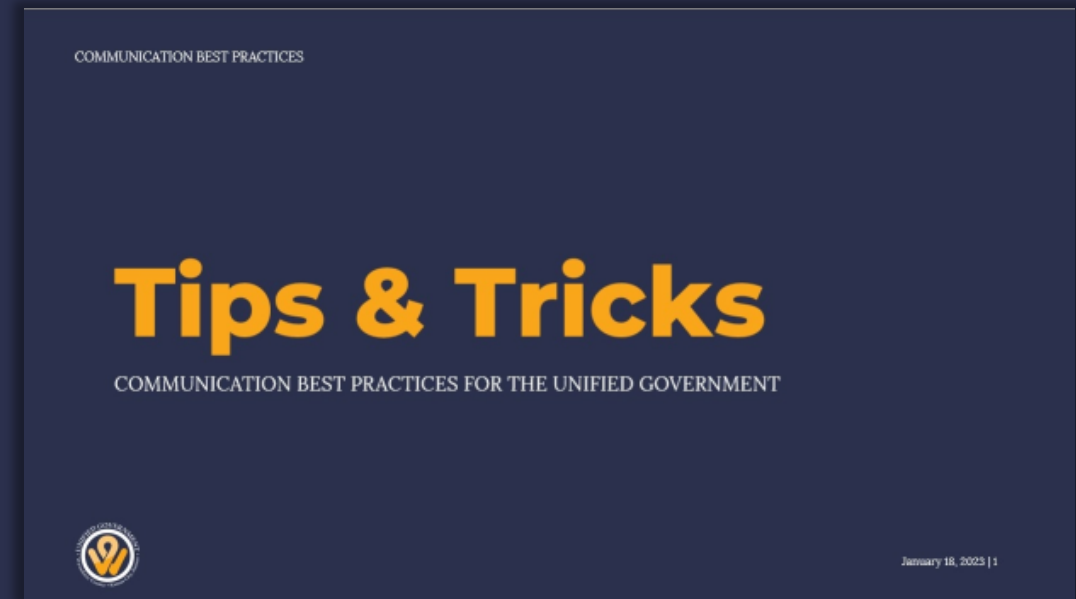
- Improve questions while maintaining baseline for comparison, whenever possible.
- Align to Commission priorities and goals (with refinement).
- Establish use cases for Commission and departments incorporating this data into decision-making.



## 2023 INITIATIVES

# Build Capacity

- Provide training opportunities at all level of the organization
  - ✓ Senior Managers / Department Directors
  - ✓ Public Information Officers
  - ✓ Zoom Webinar Managers
  - ❑ Website Content Managers
  - ❑ 3-1-1
  - ❑ “High-Traffic” Departments



## 2023 INITIATIVES

# Launch **Brand Guidelines**

- Implement templates UG-wide, including email signatures and other guidelines.
- Provide training on how to represent the Unified Government across all channels.
- Support customer service best practices across departments through cross-training.



## 2023 INITIATIVES

# Update Department Budget

- Inherited budget no longer reflects functions of department.
- Determine future of broadcasting outsourcing.
- Identifying shared costs across departments as part of assessment.
- Develop a replacement program for broadcasting equipment.



2023 INITIATIVES

# Continuous Improvement

Chambers  
Production Booth

This is not an illusion.  
This is our monitor.

Apple computers are not  
supported by DOTS and there are  
multiple tech upgrades needed.

No staff for production.



UG  
FWD

2020 COMMUNICATIONS ASSESSMENT

# Desired Future State



## HOW CAN YOU HELP

# Share Content With Us and By Us

- Help us spread the word as new opportunities become available.
- Provide us with your own updates and content to be shared through our channels.





# Strategic Communications

Thank you!