Full Commission Special Meeting
UPDATED Agenda
Thursday, February 2, 2023
6:00 PM

Location: Hybrid
We invite you to view the meeting in person in the Commission Chambers, Lobby Level of the Municipal Office Building, 701 N 7th Street, Kansas City, Kansas, or virtually via a Zoom webinar.

Please click the link below to join the webinar:

https://us02web.zoom.us/j/81205144274?pwd=MXNkYUIzdEJWT2o0ZUd2OGNxNWQ3QT09
Passcode: 282399
Or One tap mobile:
US: +16699009128,81205144274# or +17193594580,81205144274#
Or Telephone:
Dial (for higher quality, dial a number based on your current location):
US: +1 669 900 9128 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 669 444 9171 or +1 689 278 1000 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931 3860 or 877 853 5257 (Toll-Free) or 888 475 4499 (Toll-Free)
Webinar ID: 812 0514 4274
International numbers available: https://us02web.zoom.us/u/khmxw9bi5

Name	Absent
Mayor Tyrone Garner	☐
Commissioner At-Large Dist. 1 – Melissa Bynum	☐
Commissioner At-Large Dist. 2 – Tom Burroughs	☐
Commissioner Gayle E. Townsend	☐
Commissioner Brian McKiernan	☐
Commissioner Christian Ramirez	☐
Commissioner Harold Johnson	☐
Commissioner Mike Kane	☐
Commissioner Angela Markley	☐
Commissioner Chuck Stites	☐
Commissioner Andrew Davis	☐

I. CALL TO ORDER

II. ROLL CALL

III. COMMISSIONERS' AGENDA

Item No. 1 – DISCUSSION: PROPOSED CHANGES TO RULES AND PROCEDURES

Synopsis: A discussion of proposed changes to the Unified Government Commission Rules of Procedures, submitted by Commissioners Ramirez, Markley, Davis, Johnson, and Stites.

Tracking #: 212253

IV. ADJOURN

Unified Government Clerk's Office

Brett A. Deichler, PMP | CPM
Unified Government Clerk

701 North 7th Street, Suite 323
Kansas City, Kansas 66101-3070

Phone: 913-573-5260
Fax: 913-573-5299
http://www.wycokck.org

NOTICE OF SPECIAL MEETING

To the Members of the Governing Body of the Unified Government of Wyandotte County/Kansas City, Kansas:

You are hereby notified that a Special Meeting of the Unified Government of Wyandotte County/Kansas City, Kansas pursuant to Rules of Procedure 601 et seq, is to be conducted in a hybrid format in the Commission Chambers, Lobby Level of the Municipal Office Building, 701 N 7th Street, Kansas City, Kansas on Thursday, February 2, 2023, at 6:00 PM, regarding Unified Government Rules and Procedures.

The public will be able to observe or listen to the special session live on YouTube or UGTV, or through ZOOM; information is below. The public may also view the special meeting from the Commission Chambers of the Municipal Office Building.

Please click the link below to join the webinar:
https://us02web.zoom.us/j/81205144274?pwd=MXNkYUIzdEJWT2o0ZUd2OGNxNWQ3QT09
Passcode: 282399
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Dated this 1st day of February 2023

ATTESTED s/Brett A. Deichler
Brett A. Deichler
UG Clerk

s/Andrew Davis_____
Andrew Davis
Commissioner, District 8

s/Angela Markley_____
Angela Markley
Commissioner, District 6

s/Christian Ramirez_____
Christian Ramirez
Commissioner, District 3

s/Harold Johnson_____
Harold Johnson
Commissioner, District 4

s/Chuck Stites_____
Chuck Stites
Commissioner, District 7

Staff Request for Commission Action

Tracking No. 212253

Full Commission Meeting Date: 2/2/23
Committee: Full Commission

Date of Standing Committee Action: (If none, please explain):

Publication Required: No

Date:	Contact Name:	Contact Phone:	Contact Email:	Department/Division:
02/01/2023	Lisa Rangel	x5141	lrangel@wycokck.org	Commissioners' Office

Item Description:
A discussion of proposed changes to the Unified Government Commission Rules of Procedures, submitted by Commissioners Ramirez, Markley, Davis, Johnson and Stites.

Action Requested:

Budget Impact: (if applicable)
Amount:
Source:
Included In Budget:
Other (explain):

Attachments List:
2.1.23 Rules and Procedure Reform Proposal

Appendix C - UNIFIED GOVERNMENT RULES AND PROCEDURE

ARTICLE II. - STANDING COMMITTEES

Sec. 202. - Standing committees created; meeting times.

There shall be four standing committees of the commission: (1) neighborhood and community development; (2) economic development and finance; (3) public works and safety; and (4) administration and human services;

a. Standing committees shall meet at least monthly in a regular place determined by the respective standing committee chairperson;

b. The ~~neighborhood and community development~~ economic development and finance committee shall meet on the Monday immediately preceding the first full commission meeting of each month at 5:00 p.m. and shall adjourn by 7:00 p.m. unless otherwise authorized by a majority vote of the standing committee members present;

c. The ~~economic development and finance~~ neighborhood and community development committee shall meet on the Monday immediately preceding the first full commission meeting of each month at a time that is immediately upon adjournment of the ~~neighborhood and community development~~ economic development and finance committee or, if there is no such committee meeting that day, at 5:00 p.m., and shall adjourn by 9:00 p.m. unless otherwise authorized by a majority vote of the standing committee members present;

d. The public works and safety committee shall meet on the Monday immediately preceding the second full commission meeting of each month (held on the third Thursday) at 5:00 p.m. and shall adjourn by 7:00 p.m. unless otherwise authorized by a majority vote of the standing committee members present;

e. The administration and human services committee shall meet on the Monday immediately preceding the second full commission meeting of each month (held on the third Thursday) at a time that is immediately upon adjournment of the public works and safety committee or, if there is no such committee meeting that day, at 5:00 p.m., and shall adjourn by 9:00 p.m. unless authorized by a majority vote of the standing committee members present;

f. When the date of a regular standing committee falls on a legal holiday, the meeting shall be held at the discretion of the standing committee chairperson;

g. Standing committee agenda items shall be assigned by the standing committee chairperson or the mayor, with the advice of the administrator, based upon subject matter and other factors deemed relevant by the mayor, the standing committee chair, and the administrator; and

~~h. In cases of conflicting committee agendas, the mayor shall make the final decision on committee assignments and committee agendas.~~

h. In cases of an agenda item being proposed for inclusion on multiple committee agendas, the mayor shall make the final decision as to which committee hears the item.

i. If an item to be considered for the agenda is rejected by one standing committee chairperson, other standing committee chairpersons can consider that item regardless of the subject matter.

(Res. No. R-115-98, § 3, 10-8-1998; Ord. No. O-37-18, § 1, 9-27-2018)

Sec. 203. - Agenda for meetings.

The standing committee chairperson is responsible for recommending action to the full commission concerning standing committee agenda items recommended to the full commission within 30 days of the standing committee's vote to recommend. The recommendation, along with any supporting materials, shall be forwarded by the standing committee chairperson to the mayor and administrator, with the assistance of the standing committee's staff coordinator for placement on the full commission standing committees' agenda. ~~The mayor ultimately determines the final agenda for the full commission meetings.~~ Any agenda item recommended by a standing committee to the full commission for action shall be ~~presumptively~~ scheduled for action at the next regular meeting of the full commission subsequent to any regular meeting, if any, held during the same week as the meeting of the standing committee recommending the items. Nothing shall prohibit the mayor from exercising the discretion to place emergency or time-sensitive items on any earlier full commission agenda in the interest of the Unified Government or the public.

(Res. No. R-58-98, § 2, 6-4-1998)

Sec. 204. - Meetings open to the public.

All standing committee meetings shall be open to the public pursuant to the Kansas Open Meetings Act.

Sec. 205. - Appointment to committees.

Appointment to commission standing committees shall be as follows:

a. Service on standing committees shall begin on the second Monday in January following a November election;

b. Each at-large commissioner is to serve on two different standing committees;

c. The at-large member of each standing committee shall appoint the respective standing committee chairperson from the membership of that standing committee;

d. The at-large member may serve as chairperson or may appoint another standing committee member for a two-year term;

e. The term served by each commissioner shall be for 2 years ~~be determined by the mayor~~; a commissioner may be removed from a standing committee with the approval of the standing committee chairperson; each commissioner is entitled to at least 2 standing committee assignments;

f. The mayor shall appoint a minimum of five commissioners to each standing committee, including the at-large commissioner, but not including the mayor or the committee member serving on behalf of the board of public utilities. ~~unless the mayor determines a greater or lesser number is needed for the work of a committee;~~ Commissioners shall be appointed to Standing Committees that meet on the same night;

g. The public works and safety committee and the economic development and finance committee shall each include one voting member selected by the mayor from among the elected members of the board of public utilities;

~~h. The neighborhood and community development committee shall include at least one voting member from each of the other three standing committees;~~

h. Standing committee jurisdiction shall be limited to matters affecting general policy and budget; matters affecting administration, personnel and daily business operations are specifically reserved for the administrator as such matters are administrative functions of the Unified Government; and

i. Commissioners who are not members of a respective standing committee may participate in the discussions of standing committee meetings and may ask questions and generally be involved in standing committee business; however, non-member commissioners shall have no vote on standing committee agenda items unless selected as a substitute member by the standing committee chairperson or another member of that standing committee.
(Res. No. R-115-98, § 4, 10-8-1998; Ord. No. O-74-17, § 1, 12-21-2017)

Sec. 209. - Agenda items.

Items to be presented to standing committees for discussion and/or action shall be submitted to the standing committee chairperson either directly or through the staff coordinator prior to the date of the meeting at which items are to be taken up:

a. The mayor or a standing committee chairperson, with the advice of the administrator, shall assign the item to an appropriate standing committee during a regular agenda review meeting based upon the subject matter of the item and other relevant factors; and

b. The standing committee agenda shall contain the following: call to order, roll call, approval of minutes of previous meeting, committee agenda, public agenda and adjournment.
(Res. No. R-115-98, § 5, 10-8-1998)

ARTICLE V. - COMMISSION MEETINGS

Sec. 516. - Recess.

A recess of the commission may be ~~declared~~ proposed by the presiding officer at any time for a vote. The proposal for a recess shall not contradict Article VII Sec. 728 B7.

Sec. 728. - Individual actions.

In addition to motions which may be made and seconded by a member of the commission, there shall be certain actions which individual members shall be privileged to take at appropriate times without the necessity of such actions being placed in the form of motions:

A. All such actions are subject to decision of the presiding officer on appeal providing such appeal is made immediately after and in connection with the ruling of the chairperson; and

B. The following individual actions or requests shall be authorized:

(1)"To raise a point of order" shall be made by any member who feels the rules of procedure are being violated;

(2) "To raise a point of personal privilege" shall be made by any member desiring to request such personal privileges as may be authorized by the rules of procedure providing that such request shall be make at the conclusion of any individual items of business on the agenda;

(3) "To request additional information" shall be made at any appropriate time during the commission meeting;

(4) "To inquire" shall be made at any appropriate time during a commission meeting;

(5) "To comment" shall be made at any appropriate time during a commission meeting;

(6) "To appeal" shall be made immediately following and in connection with a ruling by the chairperson;

(7) "To recess" shall be made at any reasonable time and for any reasonable purpose during commission meetings provided such request shall not be made during debate or discussion or immediately prior to a vote or for purpose of influencing a vote or for harassing other members or individuals appearing before the commission;

(8) "To be excused from the meeting" shall be made at any reasonable time for good and sufficient reason provided that such request shall not be made immediately prior to vote on matters under debate or discussion or for the purpose of delaying action on any matter under consideration or for the purpose of delaying action on a matter under consideration or for the purpose of reducing the number of members present in order to influence a vote or for the purpose of preventing a quorum being present to conduct business;

(9) "To pass a vote" shall be made in connection with any vote in which a commissioner may have a conflict or interest and shall not be used for the purpose of evading a vote or delaying or obstructing business;

(10) "To request a parliamentary ruling" shall be made at any time a commissioner feels the rules of procedure are being violated or at any time a member desires clarification either of rulings that have been made by the chairperson or rulings that may be applicable under certain circumstances; requests for parliamentary ruling shall be made to the attorney as may be desired by the commission; provided, however, that the parliamentary ruling of the attorney in connection with the rules of procedure shall be final and shall be mandatory on the presiding officer;

(11) "To call a question" shall be made at any appropriate time after a motion has been made and seconded when it is desired to bring the debate to an end and to bring about a vote on the matter under debate:

a. The presiding officer shall call a vote on the question immediately following such call for the question by a commissioner;

b. In the event the presiding officer does not act under these circumstances, such call for the question shall be made in the form of a motion which, if seconded and approved by six commissioners, shall mandate that the presiding officer call the question to a vote without further debate or delay.