



## **Administration and Human Services** **Standing Committee Meeting Agenda**

**Monday, October 24, 2022**

**Immediately upon adjournment of earlier committee, or  
5:00 p.m.**

**Location: HYBRID**

We invite you to view the meeting in person in the 5<sup>th</sup> Floor Conference Room, Suite 515, Municipal Building, 701 N. 7<sup>th</sup> Street, Kansas City, Kansas, or virtually via a Zoom webinar.

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join.

<https://us02web.zoom.us/j/83723915708?pwd=aGg3SDYvcVpueTg2R0xTMUNLRVRIQT09>

Passcode: 727151

Description: Public Works & Safety/Administration & Human Services Standing Committee

Or One tap mobile:

+16694449171,83723915708# US

+16699009128,83723915708# US (San Jose)

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 444 9171 or +1 669 900 9128 or +1 719 359 4580 or +1 253 215 8782 or +1 346 248 7799 or +1 309 205 3325 or +1 312 626 6799 or +1 386 347 5053 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931 3860 or +1 301 715 8592 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)

Webinar ID: 837 2391 5708

International numbers available: <https://us02web.zoom.us/j/83723915708>

**Name**

**Absent**

Commissioner Angela Markley, Chair

☐

Commissioner Melissa Bynum

☐

Commissioner Christian Ramirez

☐

Commissioner Harold Johnson

☐

Commissioner Mike Kane

☐

**I. Call to Order/Roll Call**

**II. Revisions to October 24, 2022 Agenda**

**III. Approval of Standing Committee minutes for August 22, 2022**

**IV. Committee Agenda**

**Item No. 1 - RESOLUTION: ACCEPTING MATERNAL AND CHILD HEALTH (MCH) UNIVERSAL HOME VISITING EXPANSION FUNDS GRANT**

**Synopsis:** The UGPHD has been awarded a \$75,000 grant through the Kansas Department of Health and Environment, Bureau of Maternal and Child Health, to expand Universal Home Visiting by adding 1 FTE Community Health Worker (CHW) to the MCH population, submitted by Terrie Garrison, Health Department.

**Tracking #: 212022**

**Item No. 2 - GRANT: ACCEPTANCE OF NATIONAL ASSOCIATION FOR CITY AND COUNTY HEALTH OFFICIALS (NACCHO) GRANT.**

**Synopsis:** Approval to Accept a \$300,000 grant from the National Association for City and County Health Officials (NACCHO) for Implementing Overdose Prevention Strategies at the Local Level (IOPSL), submitted by Juliann VanLiew, Director of Public Health Department. There is no match required for the grant. We are one of 12 municipalities being awarded this grant nationally. A brief overview of the grant and its purpose can be found [here](#).

*It is requested that this item be fast-tracked to the October 27, 2022, full commission meeting.*

**Tracking #: 212030**

**Item No. 3 - RESOLUTION: APPROVING 2019 ANNUAL ACTION PLAN AMENDMENT #3**

**Synopsis:** An update of CDBG-CV funded activities and presentation of a 2019 Annual Action Plan Substantial Amendment, submitted by Stephanie Stauffer, Community Development.

**Tracking #: 212023**

**Item No. 4 - APPROVAL: ARPA SUBCOMMITTEE RECOMMENDATION**

**Synopsis:** Request approval of project recommendations from the ARPA Subcommittee, submitted by Ashley Hand, Director of Strategic Communication.

**Tracking #: 212026**

**Item No. 5 – AMENDMENTS: ORDINANCE AMENDING CODE OF ORDINANCES RELATING TO TEEN ADVISORY COUNCIL**

**Synopsis:** An ordinance relating to amendments to the Teen Advisory Council of Chapter 2 of the Code of Ordinances of the Unified Government, submitted by Misty Brown, Chief Legal Counsel.

**Tracking #: 212027**

**V. Public Agenda**

**VI. Adjourn**

**ADMINISTRATION AND HUMAN SERVICES  
STANDING COMMITTEE MINUTES  
Monday, August 22, 2022**

The meeting of the Administration and Human Services Standing Committee was held on Monday, August 22, 2022, at 5:25 p.m., remotely via Zoom as well as on-site. The following members were present: Commissioner Markley, Chairman; Commissioners Ramirez, Bynum, Johnson, and Kane. The following officials were also in attendance: Brett Deichler, Interim County Administrator; Bridgette Cobbins, Assistant County Administrator; Monica Sparks, Acting UG Clerk; Kathleen VonAchen, Chief Financial Officer; Wilba Miller, Director of Community Development; Misty Brown, Chief Counsel; Alley Porter, Commission Liaison; Ashley Hand, Director of Strategic Communication; Jeff Fisher, Executive Director of Public Works; Jeff Miles, Interim Fleet Services Manager; and Brittanie MacDonald, Clerk's Office.

**Chairman Markley** said before I call this meeting to order, I want to announce that some committee members, staff, and the public are attending remotely via Zoom as well as on-site.

All participants joining by phone should mute their phones when not speaking to avoid background noise. During this meeting, please make sure that you announce yourself by name and title every time you speak so the public that is observing knows who's speaking. This is critical given the number of remote participants and is current guidance from the Kansas Attorney General.

The public is allowed to participate by Zoom or submit comments by email prior to the meeting, and those comments will be included in the record of this meeting. The public may also indicate their intent to provide remote public comment by contacting the Clerk's Office by 5:00 p.m. the Thursday before the meeting. The public also will have an opportunity to provide brief comments either by telephone or via Zoom from the 5<sup>th</sup> Floor Conference Room of the Municipal Office Building.

**Chairman Markley** called the meeting to order and asked the Clerk to call the roll. Roll call was taken and all members were present as shown above. There were no revisions to tonight's meeting.

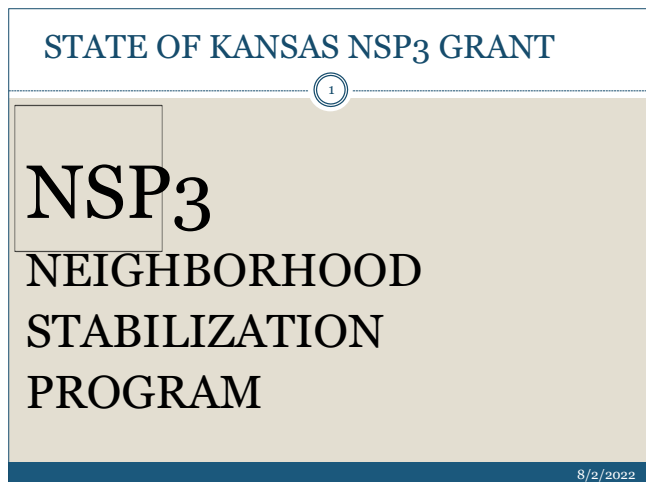
Approval of standing committee minutes from March 28, 2022. **On motion of Commissioner Kane, seconded by Commissioner Ramirez, the minutes were approved as submitted.** Roll call was taken and there were five “Ayes,” Kane, Johnson, Ramirez, Bynum, Markley.

### **Committee Agenda**

#### **Item No. 1 – 211866...RESOLUTION: CLOSING OUT NEIGHBORHOOD STABILIZATION PROGRAM (NSP3)**

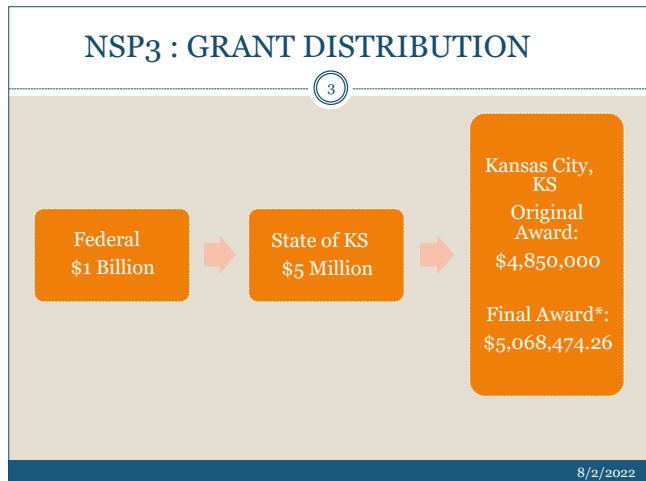
**Synopsis:** Request to conduct a public hearing on August 25, 2022, to complete the close-out of the Neighborhood Stabilization Program (NSP3), submitted by Wilba Miller, Director of Community Development. A public hearing is required by the State of Kansas Department of Commerce.

*It is requested that this item be fast-tracked to the August 25, 2022, full commission meeting.*

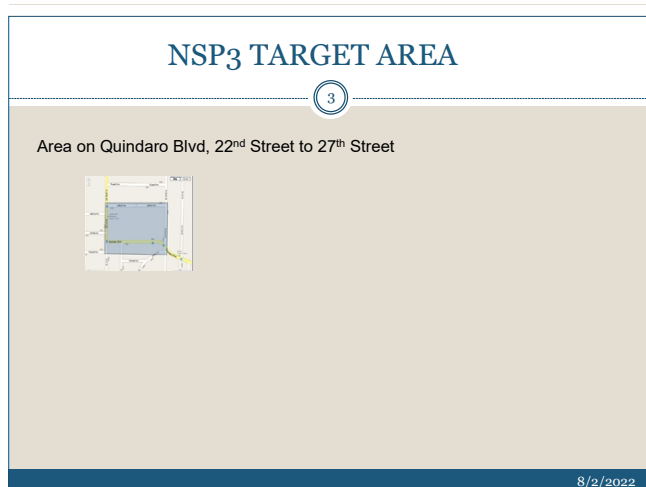


**Wilba Miller, Director of Community Development,** said my attempt at humor is, I have a combined total of 48.5 all by myself. Anyhow, the NSP3 Program, the primary purpose was to address housing decline in destabilize neighborhoods. If you all remember, this NSP3 Program was unlike the NSP1, because it was focused on a specific target area to make a visual impact and revitalize the neighborhood. No scattered site development was in this program. It took us three years to expend 100% of the grant from the time of signing to the grant agreement. The benefit to persons and families was at least 25% of those grant funds must benefit people of 50% of the area median income families that are below.

**August 22, 2022**



The federal government allocated a billion dollars and the state of Kansas, as well as all other states, received 5 million for each state. We got 93% of their grant money, they kept 7% for their admin, and then we had some additional funding we received, so it was five million sixty-eight thousand dollars.



The original target area was Quindaro Boulevard, 22nd Street to 27th Street. We did expand it down to 10th Street before we finished. The target neighborhoods were identified by a HUD-mandated use of their own mapping tool. That the funds would have been spent at a minimum in census tracts with a state-identified foreclosure risk factor of 12 with 20 being the greatest need. Due to limited funding, we only assess those eligible census tracts with a score of 16 or greater. Assistance must also be given to at least 20% of eligible bank-owned properties in order to have

a visible and lasting impact, and the use of a market analysis technique to identify structures within identify priority areas.

The area chosen was because of the following factors; it was an approved state target area, it was a highly visible area. As you can see, it's close to the intersection of North 18th & I-635. The 2008, MARC Traffic Study shows a daily traffic average of 80,000 cars a day for I-635 and 20,000 cars a day for 18th Street and there are nearly three people entering Wyandotte County from Clay County, Missouri for every one person leaving daily along I-635, representing an opportunity for inward migration of out-county residents through affordable housing development. It also used a corridor development rather than an interior approach like a gateway from 635 to Quindaro Boulevard and the analysis of realty track foreclosure information from January to February 2011, illustrated a number of vacant Land Bank lots already available along Quindaro for this with high visibility. It also implemented the elements of UG land use that developed both the urban residential and indirectly strengthened for future commercial development through NSP.

| Goals and Accomplishments                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• <b>Goals:</b> <ul style="list-style-type: none"> <li>○ Acquire 29 properties</li> <li>○ Demolish 9 properties</li> <li>○ Redevelop 20 properties</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>• <b>Accomplishments:</b> <ul style="list-style-type: none"> <li>○ 16 new construction units added</li> <li>○ 5 Units rehabilitated</li> <li>○ 5 new construction units added with assistance of other federal funding</li> <li>○ 26 total units of housing</li> <li>○ Energy Efficiency Standards</li> <li>○ Local Hiring Priority</li> </ul> </li> </ul> |
| 8/2/2022                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                   |

Our original goals were to acquire 29 properties, demolished 9, and redeveloped 20. We ended up doing 16 new construction units, 5 units were rehabbed, with 5 new construction units added with the assistance of other federal funding for a total of 26 units. These units had energy efficiency standards and we did local hiring priority, which was Section 3. The eligible activities was acquisition and rehab, demolition and redevelopment.

I said that we had the energy star and the job creation. We also issued an RFP for a local general contractor and subcontractors who employed or hired local residents. The UG did work

with Youth Build and other CDBG partners to give us more greater control and be more cost-effective.

| NSP <sub>3</sub> : UNIT SUMMARY |                |            |
|---------------------------------|----------------|------------|
| 5                               |                |            |
| Type of Unit                    | Expended       | Percentage |
| Households <50%                 | \$1,430,401.96 | 28%        |
| Households >120%                | \$3,306,808.32 | 65%        |
| Administration (7% cap)         | \$331,263.98   | 7%         |
| Total                           | \$5,068,474.26 | 100%       |

8/2/2022

The final slide is the type of units that we did. Households under 50%, we expended 28% of our dollars. For households over 120%, we expended 65% of our dollars. Our admins' cap was 7%. You can see 28 versus the 25 we were required to do, we did meet all standards and requirements.

I ask that this same presentation be given Thursday, fast forward to Thursday, and then approve a resolution authorizing the Mayor to sign the closeout documents for submission to the state.

**Commissioner Bynum** said well by the very first slide or second slide. That one, I'm not a mathematician and I didn't major in math, but five million per state times 50 states is 250 million.

**Ms. Miller** said they just told us that that's what they did. I'm sure some of the islands got some of the monies, you know they just told us every state got 5 million. **Commissioner Bynum** said so there were millions of dollars that went somewhere else, not this.

**Ms. Miller** said yet as you recall, this as all a part of that whole foreclosure thing and so NSP1 was already adopted by the Commission, and when we were finished, it was 50 some odd units across the city. I was really proud of these, and I still am, along Quindaro Boulevard what had built up there for years and years and years. Some of the houses that we had, I think two or three of the houses that we rehabbed were historic.

**Action:** Commissioner Bynum made a motion, seconded by Commissioner Kane, to approve as submitted and allow Ms. Miller to complete the close out of the NSP3 and fast-track to full Commission on August 25th.

Commissioner Kane said second with a comment. I love your work. I mean she's got it right here. This is the kind of presentation we want to see every single time. Bang, here's what you did, we spent every dime we got, and that's how much we got, and we did it. We appreciate what you do. thank you so much I appreciate it.

Chairman Markley said we have a motion and a second, roll call, please. Roll call was taken and there were five "Ayes," Kane, Johnson, Ramirez, Bynum, Markley.

Chairman Markley thank you very much and thank you Wilba. That concludes our meeting for this evening. I will entertain a motion to adjourn.

**Action:** Commissioner Kane made a motion, seconded by Commission Bynum, to adjourn. Roll call was taken and five "Ayes," Kane, Johnson, Ramirez, Bynum, Markley.

### **ADJOURN**

Meeting was adjourned at 5:33 p.m.

bm



# Staff Request for Commission Action

Tracking No. 212022

**Full Commission Meeting Date:** Will request Full Commission Approval on November 3, 2022 pending Administration and Human Services Standing Committee approval on 10/24/2022.

**Committee:** Administration & Human Services

Date of Standing Committee Action:

(If none, please explain): Presenting to Standing Committee for approval on 10/24/2022

**Publication Required:** No

|                                                                                                                                                                                                                   |                                         |                                |                                                |                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------------------|------------------------------------------------|--------------------------------------------------|
| <u>Date:</u><br>10/07/2022                                                                                                                                                                                        | <u>Contact Name:</u><br>Terrie Garrison | <u>Contact Phone:</u><br>x6726 | <u>Contact Email:</u><br>tgarrison@wycokck.org | <u>Department/Division:</u><br>Health Department |
| <u>Item Description:</u><br>The Unified Government Public Health Department Clinical Services division has been awarded \$75,000 grant funds to expand the MCH Universal Home Visiting program through June 2023. |                                         |                                |                                                |                                                  |
| <u>Action Requested:</u><br>Approval to accept the MCH Universal Home Visiting Expansion grant funds.                                                                                                             |                                         |                                |                                                |                                                  |
| <u>Budget Impact: (if applicable)</u><br>Amount:<br>Source:<br>Included In Budget:<br>Other (explain):                                                                                                            |                                         |                                |                                                |                                                  |
| <u>Attachments List:</u><br>UHV Expansion Project Request for Application 2022 FINAL, Acceptance of Universal Home Visit grant reso                                                                               |                                         |                                |                                                |                                                  |

**KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT**  
**BUREAU OF FAMILY HEALTH**

Universal Home Visitation Expansion Project

Request for Application: Supplemental Funding

Project Period: October 1, 2022 – June 30, 2023

## TABLE OF CONTENTS

|                                                            |   |
|------------------------------------------------------------|---|
| SECTION 1 - APPLICATION OVERVIEW .....                     | 3 |
| 1.01 Purpose.....                                          | 3 |
| 1.02 Project Period.....                                   | 3 |
| 1.03 Eligible Applicants.....                              | 3 |
| 1.04 Funding .....                                         | 3 |
| 1.05 Schedule of Important Dates.....                      | 3 |
| RFA Issued .....                                           | 4 |
| Applications Due .....                                     | 4 |
| Notice of Award and Contract.....                          | 4 |
| 1.08 Right to Reject Applications/Cancellation of RFA..... | 4 |
| 1.09 Financial Accountability.....                         | 4 |
| 1.10 Data Collection and Evaluation.....                   | 4 |
| SECTION 2 - APPLICATION CONTENT.....                       | 4 |
| 2.01 Application Instructions.....                         | 4 |
| 2.02 Application Outline .....                             | 5 |
| General Information.....                                   | 5 |
| Personnel .....                                            | 5 |
| Goals and Objectives .....                                 | 5 |
| Performance Measures:.....                                 | 6 |
| 2.03 Budget.....                                           | 7 |
| Non-allowable use of funds.....                            | 7 |
| Line Item Budget .....                                     | 7 |
| Indirect or Administrative Costs.....                      | 8 |
| SECTION 3 - EVALUATION PROCESS AND CRITERIA .....          | 8 |
| 3.01 Review Process.....                                   | 8 |
| 3.03 KDHE Program Staff Contact Information .....          | 8 |

## SECTION 1 - APPLICATION OVERVIEW

### 1.01 Purpose

The purpose of the Request for Application (RFA) is to provide guidance for current Kansas Department of Health and Environment (KDHE) Maternal and Child Health (MCH) grant recipients to submit applications to expand services provided by their current MCH home visiting program through the Universal Home Visiting Expansion Project (UHVEP)

### 1.02 Project Period

The project period for this supplemental funding is October 1, 2022 – June 30, 2023.

### 1.03 Eligible Applicants

Only current MCH grantees are eligible to respond to this RFA.

### 1.04 Funding

The funding for this project is provided by the Children’s Initiative Fund and administered by KDHE. Funding requests above \$75,000 will not be considered.

Applicants are applying for funds for a nine-month project period. Actual total awards and individual contract funding levels may vary depending on availability of funding and other funding considerations determined by KDHE. Applicants must submit a detailed budget and budget narrative as discussed in Section 2 of this RFA.

### 1.05 Schedule of Important Dates

The table below lists important dates in the application and award process.

| EVENT                                          | DATE               |
|------------------------------------------------|--------------------|
| UHV Expansion Request for Application Released | August 12, 2022    |
| Application Submission Due Date                | September 12, 2022 |
| Notice of Awards Sent to Applicants            | September 21, 2022 |
| Project Period Start Date                      | October 1, 2022    |
| Project Period End Date                        | June 30, 2023      |

### RFA Issued

KDHE will send an email to all current primary agency points of contact containing a reminder that the RFA window is open on August 12, 2022. The RFA will remain posted through the application due date. A link to the KGMS system will be sent in this email notification.

### Applications Due

Applications must be completed by 5:00 p.m. September 12, 2022 in the KGMS platform.

### Notice of Award and Contract

Selected applicants will be sent a contract with KDHE for the UHVEP on September 21, 2022. Signed contracts should be emailed to Holly Frye, [Holly.M.Frye@ks.gov](mailto:Holly.M.Frye@ks.gov), no later than October 1, 2022.

## **1.08 Right to Reject Applications/Cancellation of RFA**

KDHE reserves the right to reject, in whole or in part, any or all applications based on applicant ineligibility, applicant past performance, availability of funds or other determining circumstances.

## **1.09 Financial Accountability**

The grantee shall maintain sufficient financial accountability and records and shall disclose each irregularity of accounts maintained by the applicant discovered by the applicant's accounting firm, the applicant, audit findings, or any other third party.

## **1.10 Data Collection and Evaluation**

The applicant must fully participate in the data collection system, DAISEY, and all federal and state evaluation efforts. The applicant must collect data required by MCH Universal Home Visiting. The deadline for monthly data entry is the 10<sup>th</sup> of the following month.

# **SECTION 2 - APPLICATION CONTENT**

## **2.01 Application Instructions**

Each agency administrator will complete the application process in KGMS.

- Submitted applications must meet all eligibility requirements outlined in this RFA.
- Any information or materials not required to be submitted as an attachment by the RFA application will not be considered in the review process.

## 2.02 Application Outline

Applicants must complete each section outlined below.

### General Information

In this section the applicant should identify the authorizing official, fiscal contact, and primary point of contact for the UHVEP.

### Personnel

List your Universal Home Visiting program staff names, positions and email addresses that will be providing direct services with the UHVEP award. If new staff will be hired, please note that in the application. Applicants DO NOT need to submit a resume.

### Goals and Objectives

Applicants should provide home visitation services for the UHVEP to improve health and development outcomes for mothers, families and infants.

The goals and objectives of the Universal Home Visiting expansion project are listed, below. Describe your plans for **working to achieve each goal**.

1. **Goal 1: All Universal Home Visiting clients will receive consistent support, screening, and education related to critical health issues.** Applicant sites can choose which screening or education model they will deliver, but any model chosen must include the following components:
  - Screening for social determinants of health (SDOH)
  - Screening for perinatal behavioral health
  - Screening/conversation/education around intimate partner and domestic violence
  - Screening for developmental delays (infants/toddlers)
  - Education on Post Birth Maternal Warning Signs (PBMWS)
  - Education on breastfeeding
  - Education on safe sleep
  - Education on safe home environments (poisoning, lead, car seat safety)

Describe the screening or educational tool that will be used for each item listed above as well as when/how often that screening or discussion/education will take place. It is recommended that programs utilize and enter screening tools provided through DAISEY for MCH programs but not required.

2. **Goal 2: Mothers and families will be connected to appropriate support regardless of what agency or facility they approach for services.** Through the Universal Home Visiting expansion project, grantees will work with hospitals and birthing centers to refer to home visiting and other community services that may be needed, before a woman is discharged. Provide a letter of support (LOS) or memorandum of understanding (MOU)

from the hospital(s) and/or birthing center(s) that you will be partnering with to provide home visiting services.

3. **Goal 3: Meaningful and impactful support services will be provided to all Universal Home Visiting clients.** Face to face interaction is the primary preferred contact between clients and home visitors, but these visits are not required to take place in the home. Possible settings could include clinics (including health department) or schools. Other settings that are acceptable may include safe community spaces (libraries, community centers, etc.).

Virtual visits should/can be conducted in situations where the caregiver is unable/unwilling to attend an in-person meeting. A virtual visit is defined as an interaction which entails a video call (Zoom, other telehealth platforms). All visits should include the core components (outlined, above). Provide a description of how home visitors will interact with clients, including specifics regarding telehealth platforms if one will be used.

4. **Goal 4: All Universal Home Visiting staff will receive consistent and high-quality training.** Within the first 60 days of employment all Universal Home Visitor direct service staff will complete the trainings as outlined in the UHV Orientation and Training Checklist. Describe your agency's onboarding plan that will ensure staff will complete training as outlined within the required timeframes.

#### Performance Measures:

There are two performance measures for this contract period.

##### Performance Measure #1:

Grantees will increase the number of Universal Home Visiting clients being served. Provide a baseline (estimate current number of home visiting clients served by your program through MCH Home Visiting services between July 1, 2022 – September 30, 2022).

##### Performance Measure #2:

Grantees will ensure all clients are receiving screening and education services as outlined in Goal 1. Provide an overview of which of the screenings/education tools are currently being provided to MCH Home Visiting clients.

KDHE will review reports in KGMS that describe progress towards each performance measure quarterly. The quarters for this contract period are:

1. October 1, 2022 - December 31, 2022
2. January 1, 2023 - March 31st, 2023
3. April 1, 2023 - June 30, 2023

## 2.03 Budget

### Non-allowable use of funds

Universal Home Visiting funds shall not be used for the provision of direct medical care or legal services. Medical care includes physical, mental, or oral health care.

This section is used to describe the details of the applicants proposed expenses to implement the project as described in this RFA. Proposed expenses and budget details must be adequate and reasonable to support the work outlined in the application.

### Line Item Budget

Applicants shall provide a budget adequate to support the work outlined in the application based on the specific line item categories outlined below. A budget narrative should be included and describe how the budget was calculated and justify the expenses detailed.

### **Direct Costs Categories**

Allowable budget line categories for direct cost expenses include:

1. **Salary Information** - the applicant will include a justification for each staff charged to this project and will include the staff position title, the annual salary, and staff salary amounts including %FTE for Universal Home Visiting Expansion Project, %FTE other funding streams (if not 100% UHVEP) as well as projected merit increases.
2. **Fringe Benefits** - the applicant will include fringe amounts directly funded, wholly or partially, with UHVEP funds.
3. **Training/Travel** - Expenditures **associated** with traveling for the purpose of conducting agency related activities to include, conferences, trainings, business meetings and client and customer meetings, for example.
4. **Supplies/Communication** - The applicant will include detailed costs associated with program supplies, other consumables and telecommunications, costing less than \$500 to include printing, postage, general office supplies

5. **Contractual** - Professional services rendered by legally binding contract.
6. **Other** - This category may include items such as office supplies, educational supplies, project supplies, incentives, communication, rent and utilities (if not included in Administrative or Indirect Costs), training, information technology-related expenses, travel, etc. and shall reflect any major activities required to accomplish the work plans as outlined within the application. This category also includes any items not meeting the above definition for equipment.

#### Indirect or Administrative Costs

Applicants may charge an indirect rate in accordance with their federally approved Indirect Cost Rate Agreement or an Indirect Cost Plan recognized by a state cognizant agency (local governments). If the applicant charges indirect costs, a copy of the current, signed federally approved indirect cost rate agreement or the Indirect Cost Plan recognized by a state cognizant agency must be submitted as an attachment to the application.

## **SECTION 3 - EVALUATION PROCESS AND CRITERIA**

### **3.01 Review Process**

Please complete applications in the KGMS system no later than 5 p.m. on September 12, 2022.

Technical Review: The submitted application will be reviewed by KDHE Staff for the applicant's compliance with the mandatory requirements, such as eligibility and application content. Applications that fail to satisfy the mandatory requirements may be rejected. KDHE will notify the applicant of a rejection that occurs during the technical review phase.

### **3.03 KDHE Program Staff Contact Information**

Carrie Akin, Community Partnerships Unit Director, [Carrie.Akin@ks.gov](mailto:Carrie.Akin@ks.gov), 785-296-1234

Holly Frye, MCH Consultant, [Holly.M.Frye@ks.gov](mailto:Holly.M.Frye@ks.gov), 785-296-1308

# KDHE UNIVERSAL HOME VISITING EXPANSION PROJECT (UHVEP)

## Local Home Visitor Orientation & Training Checklist\*

|                            |  |
|----------------------------|--|
| <b>Local UHVEP Agency:</b> |  |
| <b>Employee Name:</b>      |  |
| <b>Title/Position:</b>     |  |
| <b>Hire Date:</b>          |  |
| <b>Supervisor Name:</b>    |  |

\*All requirements to be Date Completed in coordination with the Supervisor. Refer to the *Kansas Maternal & Child Health Service Manual* for detailed information about MCH workforce qualifications, responsibilities, orientation, and training requirements.

### UNIVERSAL HOME VISITING EXPANSION PROJECT ORIENTATION

Must complete **within 30 days** of award/hire.

- ☐ Orientation to all programs, policies, procedures and staff in the local health agency **Date Completed:** \_\_\_\_\_
- ☐ Orientation to referral resources in the community, county, and service areas **Date Completed:** \_\_\_\_\_
- ☐ Consultation with the nurse or social work supervisor/other designated professional regarding public health services in Kansas (if new to public health/local agency) **Date Completed:** \_\_\_\_\_
- ☐ Review requirements for *Child Abuse and Neglect Reporting* [A Guide for Reporting Child Abuse and Neglect in Kansas](#) **Date Completed:** \_\_\_\_\_
- ☐ Review requirements for *Confidentiality* related to the [Health Insurance Portability and Accountability Act](#) (HIPAA) **Date Completed:** \_\_\_\_\_
- ☐ Complete review of the *Kansas Maternal and Child Health Service Manual Section 230*. **Date Completed:** \_\_\_\_\_
- ☐ Review MCH Aid to Local Grant/Contract Application and Reporting Guidelines with the Supervisor. Refer any questions to the KDHE MCH Program Consultant. **Date Completed:** \_\_\_\_\_
- ☐ Kansas Basic Home Visitation Training (<http://www.kdheks.gov/c-f/healthy.html>) Part 1 (online): Home Visitors **and** Supervisors (Must complete **within 30 days** and prior to providing services) **Date Completed:** \_\_\_\_\_

## UHVEP INITIAL TRAINING

Must complete **within 60 days** of award/hire AND before providing home visit services

- ☐ Shadow an experienced home visitor on at least two visits **Date Completed:** \_\_\_\_\_
- ☐ Conduct one visit accompanied by the Home Visiting Supervisor **Date Completed:** \_\_\_\_\_
- ☐ MCH Navigator (<http://mchnaviagor.org/>) Complete 2 courses from each module that best fits your role in the agency/program:
- ☐ [MCH 101](#) **Date Completed 1:** \_\_\_\_\_ **Date Completed 2:** \_\_\_\_\_
- ☐ [MCH Orientation](#) **Date Completed:** \_\_\_\_\_ **Date Completed 2:** \_\_\_\_\_
- ☐ Institute for the Advancement of Family Support Professionals: [instituteofsp.org](http://instituteofsp.org)
- ☐ [Home Visiting 101: Importance of Home Visiting](#) **Date Completed:** \_\_\_\_\_
- ☐ [Home Visiting 102: Home Visitor Skills and Strategies](#) **Date Completed:** \_\_\_\_\_
- ☐ [Home Visiting 103: Professional Practice](#) **Date Completed:** \_\_\_\_\_
- ☐ [Virtual Home Visiting 101: Service Delivery Overview](#) **Date Completed:** \_\_\_\_\_
- ☐ [Virtual Home Visiting 102: Preparing Yourself and Families](#) **Date Completed:** \_\_\_\_\_
- ☐ [Virtual Home Visiting 103: Engaging Families](#) **Date Completed:** \_\_\_\_\_
- ☐ [Virtual Home Visiting 104: Facilitating Parent-Child Connections](#) **Date Completed:** \_\_\_\_\_
- ☐ [Virtual Home Visiting 105: Screening and Assessment](#) **Date Completed:** \_\_\_\_\_
- ☐ [Virtual Home Visiting 106: Supporting the Whole Family](#) **Date Completed:** \_\_\_\_\_
- ☐ Family Planning Certification <https://www.essentialaccess.org/learning-exchange/family-planning-health-worker-options>

## UHVEP ONGOING TRAINING

Must complete **within 90 days [three months]** of award/hire.

- ☐ Kansas Tobacco Cessation Help (KaTCH) Training (<https://quitlogixeducation.org/kansas/>) **Date Completed:** \_\_\_\_\_
- ☐ Kansas Basic Home Visitation Training (<http://www.kdheks.gov/c-f/healthy.html>) Part 2 (face to face): Home Visitors ONLY (Must complete **within 9 months, if available**) **Date Completed:** \_\_\_\_\_

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

**RECOMMENDED/OPTIONAL:** Go beyond as an MCH professional supporting women, children, and families in your community and state! If you aren't sure where to begin learning and/or you'd like to use a structured approach that ties training to personal and organizational goals, start by assessing your knowledge of and skills in addressing the MCH Leadership Competencies. The [MCH Navigator Self-Assessment](#) is an easy-to-use online tool.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION FOR THE ACCEPTANCE OF THE UNIVERSAL HOME VISITING  
EXPANSION PROGRAM GRANT**

**WHEREAS**, home visiting supported by the Kansas Department of Health and Environment (KDHE) and the Wyandotte County Health Department is a voluntary program that brings a trained family-support profession to a family's home at no cost to the family; and

**WHEREAS**, Kansas Home Visiting is a longstanding program, administered by KDHE, offering information, guidance, risk assessment, and parenting support interventions at home; and

**WHEREAS**, the typical home visit is designed to improve some combination of pregnancy outcomes, parenting skills, and early childhood health and development; and

**WHEREAS**, the Universal Home Visiting Project grant is designed to expand home visits for families expecting a baby and through the first 12 months after birth; and

**WHEREAS**, the grant will allow the Wyandotte County Health Department to visit every expecting family in Wyandotte County who wishes to participate in the program.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS AS FOLLOWS:**

**Section 1.** The Unified Government Board of Commissioners hereby approves the acceptance of the Universal Home Visiting Expansion Project grant from KDHE totaling \$75,000.00.

**SECTION 2.** The Mayor/CEO, County Administrator, and other officials and employees of the Unified Government are hereby further authorized and directed to take such actions as may be appropriate or desirable to accomplish the purposes of this Resolution.

**APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE  
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,  
THIS 3<sup>rd</sup> DAY OF NOVEMBER, 2022.**

---

**Tyron Garner, Mayor/CEO**

**Attest:**

---

**Unified Government Clerk**

**Approved as to Form:**

---



# Staff Request for Commission Action

Tracking No. 212030

**Full Commission Meeting Date:**

**Committee:** Administration & Human Services

Date of Standing Committee Action:  
(If none, please explain):

**Publication Required:** No

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                |                                               |                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------------------|-----------------------------------------------|--------------------------------------------------|
| <u>Date:</u><br>10/12/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <u>Contact Name:</u><br>Juliann VanLiew | <u>Contact Phone:</u><br>x6707 | <u>Contact Email:</u><br>jvanliew@wycokck.org | <u>Department/Division:</u><br>Health Department |
| <u>Item Description:</u><br>The Health Department has been awarded a \$300,000 grant from the National Association for City and County Health Officials (NACCHO) for Implementing Overdose Prevention Strategies at the Local Level (IOPSL). This grant will be used to hire a community-based peer support specialist to directly connect people seeking recovery to local resources. It will fund a communication campaign focusing on substance-use education and resources for Wyandotte County. Lastly, it will provide funding for a Wyandotte County Recovery website that will be a one-stop shop for all things someone seeking recovery from substance-use disorder and their loved ones needs to find resources effectively. There is no match required for the grant. We are one of only 12 municipalities being awarded this grant nationally. A brief overview of the grant and its purpose can be found <a href="#">here</a> . |                                         |                                |                                               |                                                  |
| <u>Action Requested:</u><br><i>It is requested that this item be fast-tracked to the October 27, 2022, full commission meeting.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |                                |                                               |                                                  |
| <u>Budget Impact: (if applicable)</u><br>Amount:<br>Source:<br>Included In Budget:<br>Other (explain):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |                                |                                               |                                                  |
| <u>Attachments List:</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         |                                |                                               |                                                  |



# Staff Request for Commission Action

Tracking No. 212023

**Full Commission Meeting Date:**

**Committee:** Administration & Human Services

Date of Standing Committee Action:  
(If none, please explain):

**Publication Required:** No

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                            |                                |                                               |                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|--------------------------------|-----------------------------------------------|------------------------------------------------------|
| <u>Date:</u><br>10/07/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <u>Contact Name:</u><br>Stephanie Stauffer | <u>Contact Phone:</u><br>x5123 | <u>Contact Email:</u><br>sstaufer@wycokck.org | <u>Department/Division:</u><br>Community Development |
| <u>Item Description:</u><br>On September 11, 2020, The U.S. Department of Housing and Urban Development awarded the Unified Government with a final special allocation of Community Development Block Grant funds as authorized by the CARES Act in the amount of \$2,143,980. All regular CDBG requirements apply to these funds with the additional stipulation that activities must directly "prevent, prepare for, or respond to" COVID-19.<br><br>The Department of Community Development and UGPHD will provide an update on CDBG-CV funded projects to date and present a Substantial Amendment to reprogram remaining funding before the 80% expenditure deadline in August of 2023. The full text of the Substantial Amendment can be viewed at <a href="https://www.wycokck.org/files/assets/public/community-development/documents/2019-annual-action-plan-amendment-3.pdf">https://www.wycokck.org/files/assets/public/community-development/documents/2019-annual-action-plan-amendment-3.pdf</a> |                                            |                                |                                               |                                                      |
| <u>Action Requested:</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                            |                                |                                               |                                                      |
| <u>Budget Impact: (if applicable)</u><br>Amount:<br>Source:<br>Included In Budget:<br>Other (explain):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                            |                                |                                               |                                                      |
| <u>Attachments List:</u><br>RESOLUTION FOR 2019 AMEND #3, CDBG-CV Update and Substantial Amendment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                            |                                |                                               |                                                      |

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING A SUBSTANTIAL AMENDMENT OF THE 2019  
ANNUAL ACTION PLAN SUBMITTED TO THE U.S. DEPARTMENT OF HOUSING  
AND URBAN DEVELOPMENT**

**WHEREAS,** The City of Kansas City, Kansas is a “metropolitan city” as described in The Housing and Community Development Act of 1974, and as such is entitled to direct block grant allocations from the Community Development Block Grant Program, the HOME Investment Partnership Program, and the Emergency Solutions Grant Program from the U.S. Department of Housing and Urban Development (“HUD”);

**WHEREAS,** The Housing and Community Development Act of 1974 requires the Unified Government to develop and submit a five-year consolidated plan and subsequent annual action plans, and substantial amendments thereto to HUD as a condition for receipt of direct block grant allocations through the Community Development Block Grant Program, the HOME Investment Partnership Program, and the Emergency Solutions Grant Program, and in which the Unified Government is required to set forth its priorities and goals for each of the three said block grant programs;

**WHEREAS,** On April 2, 2020 HUD announced a special allocation of Community Development Block Grants (CDBG-CV) to prevent, prepare for and respond to the coronavirus (COVID-19) as authorized by Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136;

**WHEREAS,** in order to reprogram CDBG-CV grant funds to continue public services to prevent, prepare for and respond to COVID-19, the Unified Government must submit a Substantial Amendment to the 2019 Annual Action Plan to HUD;

**WHEREAS,** An authorized representative of the Unified Government is required to execute certain certifications for entitlement grantees as part of the submission process to HUD in accordance with 24 CFR Part 91.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF  
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

Section 1. The Unified Government Department of Community Development is hereby authorized to complete and submit the *2019 Annual Action Plan Amendment #3* to HUD.

Section 2. The Mayor/Chief Executive Officer of the Unified Government of Wyandotte County/Kansas City, Kansas is hereby authorized and directed to execute in the name of the Unified Government its certifications for entitlement grantees by the City of Kansas City, Kansas to HUD.

Section 3. All other employees and agents of the Unified Government are hereby authorized to implement the *2019 Annual Action Plan Amendment #3* upon approval.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF WYANDOTTE  
COUNTY/KANSAS CITY, KANSAS THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2022.**

---

Mayor/CEO  
Tyrone Garner

Attest:

---

Unified Government Clerk

Approved as to Form:

---

Unified Government Assistant Counsel

# CDBG-CV Update 2019 Annual Plan Amendment

Department of Community Development  
Unified Government Public Health Department  
Community Health Council of Wyandotte County

# CDBG-CV Refresher

- ▶ There were three rounds of funding for CDBG-CV and the UG received two allocations totaling **\$2,143,980**.
- ▶ Funds can be used for eligible CDBG Activities but must also “prevent, prepare for, or respond to” the COVID-19 health crisis.
- ▶ The funds have a six-year performance period but 80% (\$1,715,184) of funds must be spent before August 2023
- ▶ Funds carried the extra rule that they must be allocated in a way to “prevent duplication of benefits”.

## Original CDBG-CV Budget

| WyCo Connect              | \$1,200,000 |
|---------------------------|-------------|
| Rent/Mortgage Assistance* | \$750,000   |
| Food/M Meal Programs*     | \$100,000   |
| UG Admin                  | \$93,980    |

\*Due to the requirement to “prevent duplication of benefits”, these activities were ineligible. This was due to the allocations of Treasury funds from CARES and then ARPA to the UG and State.

# WyCo Connect Program Impact

Transportation

Food assistance

CHW case worker support

Direct assistance funds

Health Insurance/Medical Assistance

Partners/host sites

Canvassing

Language and cultural connections to community

Place-based and community-centric



**Public Health**  
Prevent. Promote. Protect.

# COVID response

## Primary response for the county

- Food
- Coordination of support programs
- PPE Delivery
- Community outreach
- Testing
- Vaccination

## COVID now

- Canvassing—5000+ doors knocked
  - Increased WYCO Vaccine rate from 30% to 65%
  - Place based community events
- CHW support at partner events
- Food and PPE support
- Hosting testing and vaccine events
- Coordinate TAP rides





# Community outreach

- ▶ Place-based event outreach & Canvassing across KCKS, Bonner Springs & Edwardsville
- ▶ Over 7,000 WyCo Residents reached
- ▶ Diverse staff engages our diverse community in **11+languages**
- ▶ Distribute Health & Vaccine Info + connect to community resources
- ▶ Vaccination rate increased from **30% to 65%**



# WyCo Connect Builds Community Capacity



Regional Gold  
Standard:

Largest CHW  
program with  
Lowest Turnover



Extensive CHW  
trainings & CHW  
Certification Program

Invest in our staff  
and multiply  
CHWs in the  
metro



Supply CHWs to Nonprofit and Clinical  
partners across Wyandotte

# 2019 HOME Funds

This is a technical fix to reprogram the \$203,671 in unspent CHIP funds to support the rehabilitation or new construction of housing. This was adopted in the most recent UG budget.

# Requested Action



Approve the Substantial Amendment to move to Full Commission for consideration and a Public Hearing on 11/17/2022.



Includes an extension of WyCo Connect through December 2023 and a formalization of the approved HOME dollars for housing development.



# Staff Request for Commission Action

Tracking No. 212026

**Full Commission Meeting Date:**

**Committee:** Administration & Human Services

Date of Standing Committee Action:  
(If none, please explain):

**Publication Required:** No

|                                                                                                                                                                    |                                     |                                |                                             |                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------------|---------------------------------------------|--------------------------------------|
| <u>Date:</u><br>10/11/2022                                                                                                                                         | <u>Contact Name:</u><br>Ashley Hand | <u>Contact Phone:</u><br>x5544 | <u>Contact Email:</u><br>azhand@wycokck.org | <u>Department/Division:</u><br>Other |
| <u>Item Description:</u><br>Request approval of project recommendations from the ARPA Subcommittee, submitted by Ashley Hand, Director of Strategic Communication. |                                     |                                |                                             |                                      |
| <u>Action Requested:</u>                                                                                                                                           |                                     |                                |                                             |                                      |
| <u>Budget Impact: (if applicable)</u><br>Amount:<br>Source:<br>Included In Budget:<br>Other (explain):                                                             |                                     |                                |                                             |                                      |
| <u>Attachments List:</u><br>ARPA Subcommittee_Recommendations to Standing for Nonprofit Funding_2022.10                                                            |                                     |                                |                                             |                                      |

# Road to Recovery

**ARPA SUBCOMMITTEE  
RECOMMENDATIONS FOR FUNDING**

October 2022



# Vision

## FOR OUR PANDEMIC RECOVERY

Wyandotte County and Kansas City, KS is a community that enjoys a high quality of life. Our diverse residents are healthy, safe, and share in the benefits of our growth as a community.

We fully understand our infrastructure needs and quickly address problems. We support more diverse, quality housing in our neighborhoods, small business growth, and equitable economic development.

The Unified Government and its partners work together to build on the success of our past while preparing us for an uncertain future. Together we develop bold, systemic solutions with multiple benefits, leveraging our investments efficiently and effectively.

### PROPOSED VISION STATEMENT

**Through our recovery from the pandemic,  
Wyandotte County/KCK will be ready  
for the future as we grow our community and  
address critical neighborhood needs.**



# Our Focus

## VALUES FOR OUR RECOVERY

Equitable, Collaborative, Innovative & Resilient



**COMMUNITY HEALTH  
AND WELL-BEING**



**INFRASTRUCTURE AND  
BUILT ENVIRONMENT**



**ORGANIZATIONAL AND  
COMMUNITY RESILIENCE**

# Goals



## COMMUNITY HEALTH AND WELL-BEING

- Address the needs of our community, particularly our most vulnerable, in response to the ongoing pandemic and in anticipation of cold weather, by working with our community partners and neighborhoods to immediately direct aid and coordinated support where it is needed most.
- Establish a comprehensive response to address the needs of the unhoused with local and regional partners, building on our respective strengths through collaboration.
- Fully implement the Community Health Improvement Plan (CHIP) to strengthen our overall health and well-being as a community.



## INFRASTRUCTURE AND BUILT ENVIRONMENT

- Understand current and future infrastructure needs to guide the equitable prioritization of investments, maintenance, and right-sizing.
- Develop a comprehensive plan to mitigate the impacts of the aging infrastructure and rising costs for our community by the end of 2023.
- Enhance availability and access to neighborhood amenities and infrastructure that support vibrant, healthy, and walkable neighborhoods.
- **Adopt a comprehensive strategy to develop sustainable, affordable, and diverse housing options to catalyze neighborhood regeneration and additional private investment, eliminating friction and barriers to redevelopment as applicable.**
- Balance new development by uplifting the existing community and identify equitable approaches to improving quality of life in disadvantaged communities.



## ORGANIZATIONAL AND COMMUNITY RESILIENCE

- Prepare our organization, workforce, and community for future disasters and disruptions.
- Foster and enhance our capacity for response at the neighborhood-level to maximize impact on social, economic, and environmental outcomes.
- Build trust and accountability with our community through rapid, intentional, and inclusive reinvestment.
- **Establish fiscal sustainability for our operations as an organization.**

*KEY: Yellow indicates leading goal based on straw poll during Special Session 10/28/2021.*

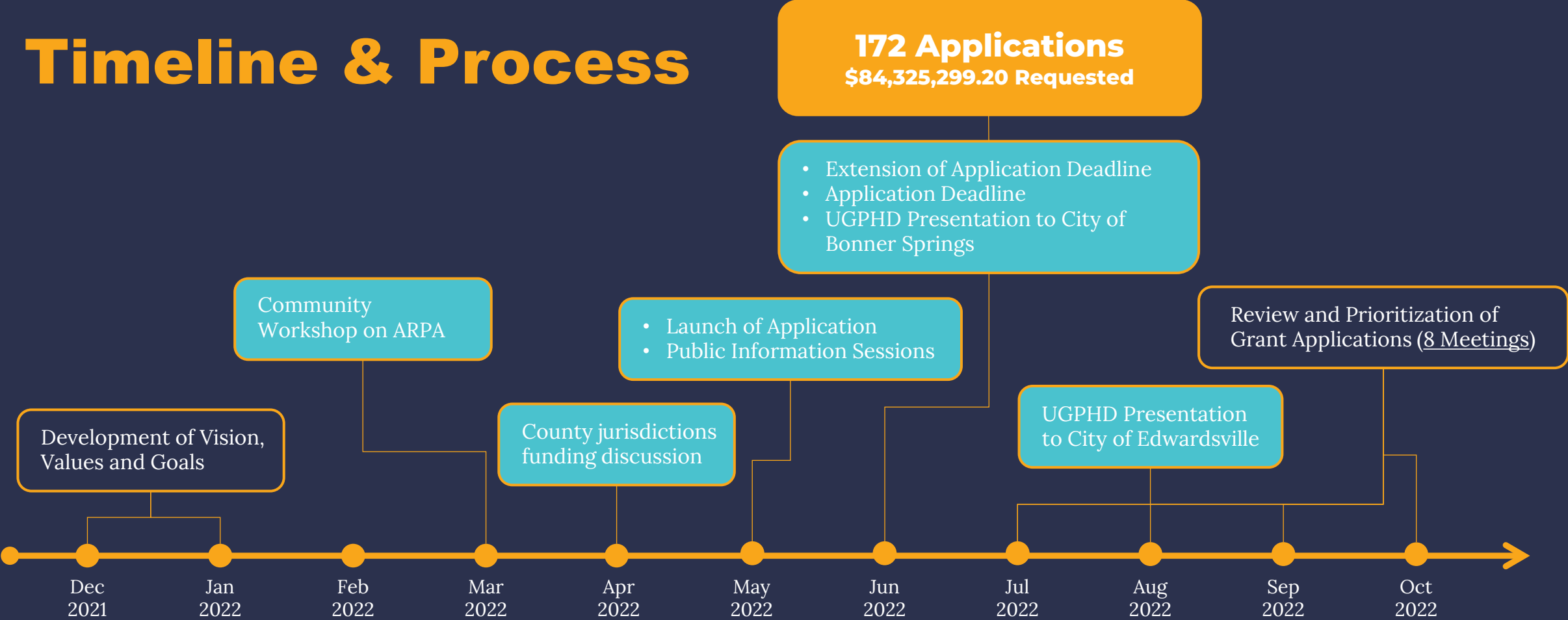
# ARPA

## ALLOCATIONS TO DATE

| Board of Commission Actions   Date                                         | KCK                  | WYCO                | TOTAL                |
|----------------------------------------------------------------------------|----------------------|---------------------|----------------------|
| US Treasury ARPA Allocation                                                | \$ 55,383,872        | \$ 32,132,644       | \$ 87,516,516        |
| Immediate Needs   08.26.2021                                               | (1,516,634)          | (8,298,342)         | (9,814,976)          |
| Housing Assistance   08.26.2021                                            | --                   | (1,850,000)         | (1,850,000)          |
| Revenue Replacement   08.26.2021                                           | (31,085,244)         | (11,020,975)        | (42,106,219)         |
| Employee Vaccine Incentive   09.30.2021                                    | (660,000)            | (340,000)           | (1,000,000)          |
| Additional Public Health Needs   02.10.2022                                | --                   | (3,435,934)         | (3,435,934)          |
| ARPA Capital Needs   05.26.2022                                            | (17,474,528)         | (6,378,308)         | (23,852,836)         |
| Municipal Court Fees shift   05.26.2022                                    | (150,000)            | 150,000             | 0                    |
| Revenue Replacement Calculation Adjustment   06.02.2022                    | 9,295,348            | 1,654,473           | 10,949,821           |
| <b>Subtotal –ARPA Allocation Remaining</b>                                 | <b>\$ 13,792,814</b> | <b>\$2,613,558</b>  | <b>\$ 16,406,372</b> |
| Revenue Replacement Left in City General Fund Dedicated for Grant Matching | 7,000,000            | --                  | 7,000,000            |
| <b>TOTAL ARPA AVAILABLE</b>                                                | <b>\$ 20,792,814</b> | <b>\$ 2,613,558</b> | <b>\$ 23,406,372</b> |



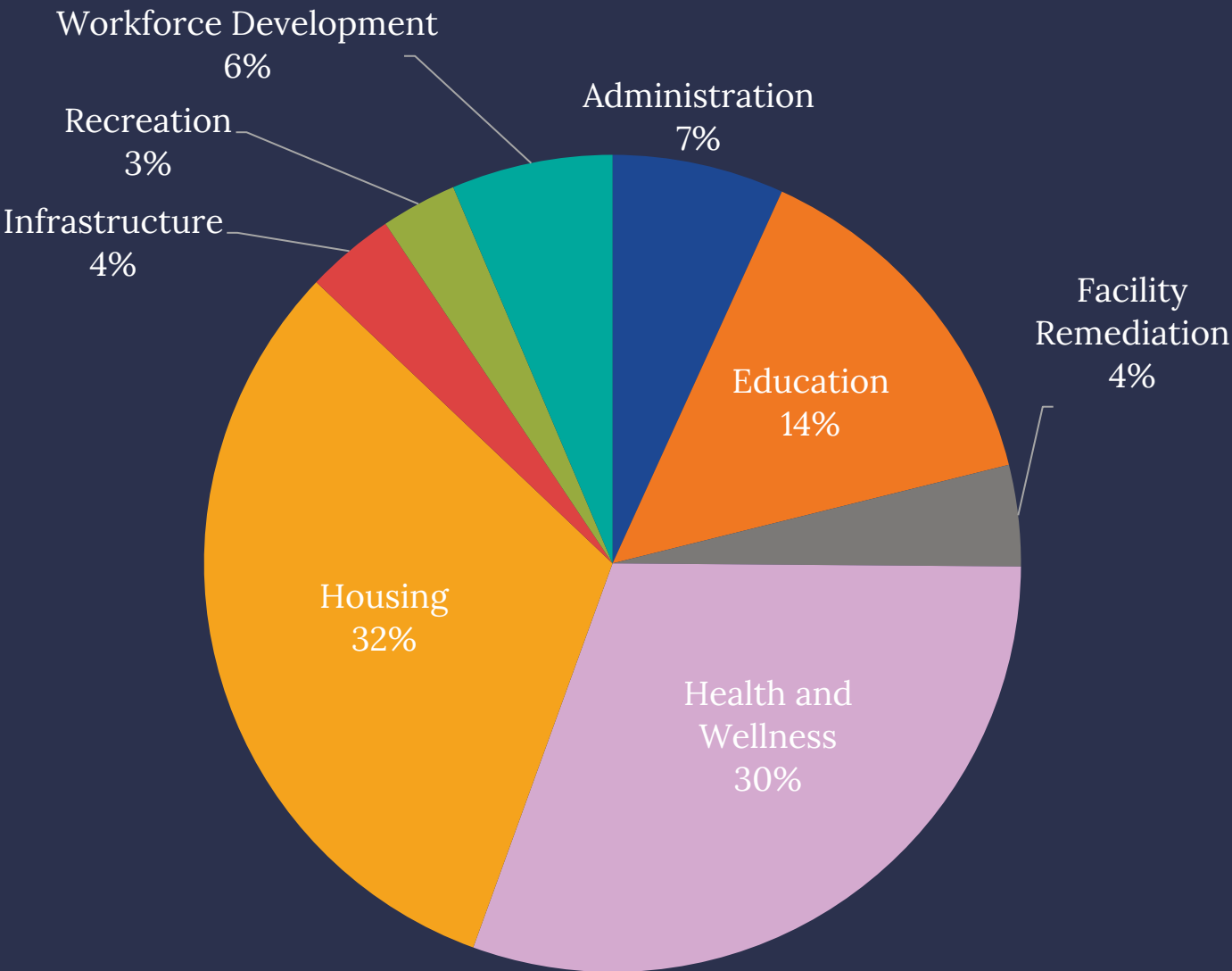
# Timeline & Process



# Nonprofit/UG

## PROPOSED AWARD BY CATEGORY

- Housing was the top priority identified through community engagement.



# Nonprofit/UG

## PROPOSED AWARDS

- Proposing 19 awards for a total of \$13.9M.
- ~\$3M in ARPA funds remain for future allocation.

| Organization                               | Program                                                                            | Category              | Amount Requested       | Proposed Award |
|--------------------------------------------|------------------------------------------------------------------------------------|-----------------------|------------------------|----------------|
| Argentine Betterment Corporation           | Affordable Community Housing                                                       | Housing               | \$165,500.00           | \$110,000.00   |
| Avenue of Life                             | Recovery Response - Impact KCK Capacity-Building                                   | Housing               | \$2,501,752.88         | \$1,225,438.22 |
| The Village Initiative                     | The Village Initiative Inc. Houses of Hope                                         | Housing               | \$350,000.00           | \$325,000.00   |
| Unified Government of WYCO                 | ARPA Coordinator                                                                   | Administration        | \$240,773.18           | \$240,386.59   |
| The Salvation Army Kansas City Kansas      | Harbor Of Hope                                                                     | Housing               | \$372,142.00           | \$336,071.00   |
| Unified Government of WYCO                 | ARPA Consultants                                                                   | Administration        | \$1,047,060.00         | \$725,000.00   |
| Catholic Charities of Northeast Kansas Inc | Shalom House Homeless Transition Program                                           | Housing               | \$41,000.00            | \$41,000.00    |
| Local Workforce Investment Area III, Inc.  | Skill Up WyCo! - A Short-Term Skills Training and Support Project                  | Workforce Development | \$2,365,138.00         | \$1,100,000.00 |
| El Centro Inc.                             | Economic Empowerment                                                               | Housing               | \$768,567.00           | \$500,000.00   |
| Mission Adelante                           | Citizenship Class                                                                  | Education             | \$35,635.14            | \$35,635.00    |
| Parks and Recreation                       | Parkwood Pool Improvements                                                         | Infrastructure        | \$150,000.00           | \$150,000.00   |
| Friends of Yates                           | Della Gill/Joyce H. Williams Center                                                | Housing               | \$430,898.00           | \$390,449.50   |
| Our Spot KC                                | Youth House                                                                        | Housing               | \$1,129,014.00         | \$1,000,000.00 |
| Unified Government of WYCO/KCK Transit     | Bus Shelter Improvements                                                           | Facility Remediation  | \$100,000.00           | \$100,000.00   |
| Parks and Recreation                       | Klamm Park & Quindaro Tennis Courts                                                | Infrastructure        | \$160,000.00           | \$160,000.00   |
| Mt. Carmel Redevelopment Corporation       | Critical Housing, Health, and Human Services in Northeast Wyandotte County, Kansas | Housing               | \$1,578,000.00         | \$1,000,000.00 |
| Kansas City Metropolitan Lutheran Ministry | Emergent Needs for Homeless and At-Risk Households                                 | Health and Wellness   | \$400,000.00           | \$200,000.00   |
| KUMC - Project Eagle                       | Project Eagle - Early Childhood Education                                          | Education             | \$3,671,224.81         | \$1,500,000.00 |
| Young Women on the Move                    | FLOURISH: YWOM Resource Center for Thriving Youth and Families                     | Recreation            | \$787,800.00           | \$618,900.00   |
|                                            |                                                                                    |                       | <b>\$11,655,691.67</b> |                |



# Nonprofit/UG

## PROPOSED AWARDS

- Proposing 19 awards for a total of \$13.9M.
- ~\$3M in ARPA funds remain for future allocation.

| Organization                               | Program                                             | Category              | Amount Requested | Proposed Award |
|--------------------------------------------|-----------------------------------------------------|-----------------------|------------------|----------------|
| Cross-Lines Community Outreach             | Cross-Lines Community Market                        | Food Insecurity       | \$324,600.00     | \$250,000.00   |
| Cross-Lines Community Outreach             | Housing Stabilization                               | Housing               | \$585,800.00     | \$387,500.00   |
| The Toolbox Small Business Resource Center | KCK Construction Incubator                          | Workforce Development | \$24,720.00      | \$22,360.00    |
| The Family Conservancy                     | Start Young Program                                 | Childcare             | \$4,647,465.00   | \$2,000,000.00 |
| Kansas City, Kansas Police Department      | Real Time Crime Center                              | Facility Remediation  | \$157,333.09     | \$157,333.09   |
| UG Knowledge Department                    | Parks Facilities Increased Public Safety            | Infrastructure        | \$9,100.16       | \$9,100.08     |
| WyCo Sheriff                               | Air Quality Filtration Equipment                    | Health and Wellness   | \$40,500.00      | \$40,500.00    |
| Community Housing of Wyandotte County      | Affordable Apartments at Boulevard Lofts and Garden | Facility Remediation  | \$500,000.00     | \$400,000.00   |
| Hillcrest Ministries of MidAmerica, Inc.   | Mitigation of Homelessness                          | Mental Health         | \$645,000.00     | \$645,000.00   |
| Unified Government of WYCO/KCK Transit     | Northeast Microtransit Pilot                        | Infrastructure        | \$336,834.51     | \$318,417.00   |
|                                            |                                                     |                       | \$4,230,210.17   |                |



AMERICAN RESCUE PLAN

PROPOSED AWARDS

Housing

| Argentine Betterment Corporation                                                                                                                                      | Avenue of Life                                                                                                                                                                                                                                                                                                                                                                         | The Village Initiative                                                                                                                                                                                                                           | The Salvation Army Kansas City Kansas                                                                                    | Mt. Carmel Redevelopment Corporation                                                                                                                                                                                                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| \$132,307.50                                                                                                                                                          | \$1,362,719.11                                                                                                                                                                                                                                                                                                                                                                         | \$419,107.00                                                                                                                                                                                                                                     | \$372,142.00                                                                                                             | \$986,700.00                                                                                                                                                                                                                                                |
| Affordable Community Housing                                                                                                                                          | Recovery Response - Impact KCK Capacity-Building                                                                                                                                                                                                                                                                                                                                       | The Village Initiative Inc. Houses of Hope                                                                                                                                                                                                       | Harbor Of Hope                                                                                                           | Critical Housing, Health, and Human Services in Northeast Wyandotte County, Kansas                                                                                                                                                                          |
| Acquiring landbank properties, rehabilitating them with contracting partners, and selling them at affordable rates, then reinvesting the funds into the next property | Avenue of Life Navigators provide intensive case management services, support, and education for families as they work toward a long-term housing solution and family economic self-sufficiency. Navigators take a two-generational approach, walking side-by-side with their families until the youngest child graduates high school and pursues post-secondary/vocational education. | Construction and development of transitional housing (4 units to house 10 individual men and women), assist with community reintegration, job and entrepreneurial support [this is an expansion from the earlier ARPA program award from the UG] | The Harbor of Hope will provide safe and structured transitional housing for those exiting prison and treatment centers. | MCRC works to meet a wide range of housing, health, and human service needs in northeast KCK. We respectfully request funding to assist in the following areas: housing (rent, mortgage, and utility assistance), health (mental & physical) and nutrition. |

| El Centro Inc.                                                                                                                                                                | Friends of Yates                                                                                                                                                                                                                                                                                                                                             | Our Spot KC                                                                                                                                                                                                                                                                                                                                 | Catholic Charities of Northeast Kansas Inc                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Cross-Lines Community Outreach                                                                                                                                                                                                                                                                                                                                                                                                                            | Community Housing of WyCo                                                                                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| \$546,070.88                                                                                                                                                                  | \$395,224.75                                                                                                                                                                                                                                                                                                                                                 | \$1,129,014.00                                                                                                                                                                                                                                                                                                                              | \$41,000.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | \$387,500.00                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$400,000                                                                                                                                                                                                                   |
| Economic Empowerment                                                                                                                                                          | Della Gill/Joyce H. Williams Center                                                                                                                                                                                                                                                                                                                          | Youth House                                                                                                                                                                                                                                                                                                                                 | Shalom House Homeless Transition Program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Housing Stabilization                                                                                                                                                                                                                                                                                                                                                                                                                                     | Affordable Apartments at Boulevard Lofts and Garden                                                                                                                                                                         |
| We want to prevent evictions and utility disconnections in addition to preventing additional debt that will only cause more financial stress to a household and our residents | Under this proposed project, FOY will continue to serve to meet the immediate health and safety needs of one of Wyandotte County's most vulnerable and unhoused populations, by providing emergency shelter, housing assistance and life-saving supportive services to assist survivors in gaining self-sufficiency, economic prosperity and stable housing. | Lion House is Our Spot KC's flagship housing program, providing emergency shelter, transitional housing, and rapid rehousing to Kansas City's LGBTQ+ community in need. This proposal is for funds for the continued, independent operation of our transitional housing facility (the "Youth House"), which serves LGBTQ+ youth ages 18-24. | In December, the Shalom House Transitional Program serving men experiencing homelessness will reopen at the Sanctuary of Hope Facility on Ridge Avenue in Kansas City Kansas. The program will be enhanced and expanded in many ways over what we could offer before. The new facility itself will feature a capacity of 50 residential participants, up from 22 at our former site, offer two fully compliant ADA rooms, quarters that provide for more dignity, classroom space for the workforce, financial education, support group, and community engagement activities planned and the proven benefit of a beautiful natural setting. | The Housing Stabilization programs at Cross-Lines Community Outreach help prevent individuals from entering homelessness during this economic crisis caused by the Covid-19 pandemic. Beyond providing immediate relief for the households presenting financial needs, our case management team helps clients identify their resiliency, strengths and resources. Tapping into these natural supports empowers clients to become their own best advocate. | CHWC respectfully requests \$500,000 to offset increased construction costs for Boulevard Lofts and Garden, a ground-breaking new concept in residential urban farming located at 800 Washington Blvd, Kansas City, Kansas. |

PROPOSED  
AWARDS

Administration

| Unified Government                                                                                                                                                                                                                                                                                                                                            | Unified Government                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| \$1,047,060.00                                                                                                                                                                                                                                                                                                                                                | \$240,773.18                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| ARPA Consultants                                                                                                                                                                                                                                                                                                                                              | ARPA Coordinator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Due to COVID-19 Wyandotte needs continued assistance with recovery. iParametrics understands the challenges to recovering and has continued to support Wyandotte with financial recovery from COVID. By providing recovery and grant efforts Wyandotte can assist the whole community. Under 7.1 Administrative expenses – direct and indirect admin support. | Unified Government is looking for a solution oriented, dynamic, collaborative, and passionate professional to come work as an American Rescue Plan Act (ARPA) Coordinator. The coordinator will serve as staff liaison to a commission sub-committee while providing project management and strategic leadership, working with UG staff, grant consultant, community non-profit and philanthropic organizations, in support of the UG achieving an equitable and swift recovery from the economic challenges precipitated by the COVID-19 pandemic by meeting the objectives of the UG Board of Commissioners during the ARPA funding allocation and expenditure process. |

Recreation

| Young Women on the Move                                                                                                                                                                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| \$568,900.00                                                                                                                                                                                                                                                                                                 |
| FLOURISH: YWOM Resource Center for Thriving Youth and Families                                                                                                                                                                                                                                               |
| ARPA funding from the Unified Government will allow us to expand programming to greater numbers of youth, parents, other adults in the community, and existing and new partners. New Programs Proposed (ARPA Funding Request): Community Garden, Culinary Center, Maker Space Resource Room & Fitness Center |



PROPOSED  
AWARDS

Facilities Remediation

| Unified Government                                                                                                                                                                                                                                                                                                                                                                                                                | KCKPD                                                                                                                                                                                                                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| \$100,000.00                                                                                                                                                                                                                                                                                                                                                                                                                      | \$157,333.09                                                                                                                                                                                                                                                                             |
| Bus Shelter Improvement                                                                                                                                                                                                                                                                                                                                                                                                           | Real-Time Crime Center                                                                                                                                                                                                                                                                   |
| This project will improve and upgrade the 13 bus shelters between the 47th Street Transit Center and the 7th and Minnesota Transit Center. All bus shelters will be made fully enclosed and heated, thus improving the ridership experience and creating a safer place for citizens to wait for their preferred mode of transit. Additionally, we will be installing solar panels to power the dedicated shelter heating systems. | The RTICC has been allocated space for its office but the space itself is unusable in its current state. The space needs to be rehabilitated by replacing the aged HVAC system, installing new walls and electrical infrastructure, installing a new ceiling, and refinishing the floor. |

Infrastructure

| Unified Government                                                                                         | Unified Government                                                                                                                                                                                        | Unified Government                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Unified Government                                                                                                                                                                                                             |
|------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| \$162,500.00                                                                                               | \$160,000.00                                                                                                                                                                                              | \$318,417.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$9,100.08                                                                                                                                                                                                                     |
| Parkwood Pool Improvements                                                                                 | Klamm Park & Quindaro Tennis Courts                                                                                                                                                                       | Northeast Microtransit Pilot                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Parks Facilities Increased Public Safety                                                                                                                                                                                       |
| Improvements to the fencing around the perimeter of the pool to enhance safety protocols for the facility. | This project will consist of total improvements to Klamm Park Tennis Courts to include resurfacing, painting, re-striping of the court, new nets, and making repairs to the fencing around the perimeter. | The Wyandotte County/Kansas City, KS Transportation Department (UGT) is aiming for the expansion of our existing microtransit program by implementing a one-year pilot route that will serve the currently underserved northeastern portion of our community. The pilot project is scheduled to operate Monday through Friday from 5:30 AM to 7:30 PM and will allow for a vital connection to be made to the 7th and Minnesota Transit Center, allowing residents access to additional regional routes. | The Parks Project would install cameras on the outsides of community centers and at strategic park locations to potentially reduce crime, assist in solving crimes and improve the Sheriff's response time to parks incidents. |



Education  
PROPOSED AWARDS

Workforce Development

| Local Workforce Investment Area III, Inc.                                                                                                                                                      | KCK Construction Incubator                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| \$1,182,569.00                                                                                                                                                                                 | \$22,360.00                                |
| Skill Up WyCo! - A Short-Term Skills Training and Support Project                                                                                                                              | The Toolbox Small Business Resource Center |
| Provide training and skill development and wrap around supports to fill in-demand jobs in IT, healthcare, manufacturing, transportation and logistics, construction, and other skilled trades. |                                            |

Education

| Mission Adelante                                                                                                                                                    | KUMC - Project Eagle                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| \$35,476.29                                                                                                                                                         | \$2,674,127.96                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Citizenship Class                                                                                                                                                   | Project Eagle – Early Childhood Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Our goals for this citizenship program are to reach out to all immigrants with this program offering, and adequately prepare students to pass the citizenship exam. | Project Eagle proposes to serve preschool aged children in Wyandotte County, Kansas that are needing full day, full year programming. Project Eagle has 14 classrooms, but due to decreased funding during the pandemic, one of our preschool classrooms has been closed leaving 17 slots unfilled and unutilized for children in need in the county. In order to most effectively address the comprehensive needs of these vulnerable families, Project Eagle plans to serve an additional 17 preschoolers in center-based services with programming using the Educare model. |



Education  
PROPOSED AWARDS

Health & Wellness

| Kansas City Metropolitan Lutheran Ministry                                                                                                                                                                                                                                                                                                                                                                                                               | Cross-Lines Community Outreach                                                                                                                                                                                                                                                                                                                                                                                            | The Family Conservancy                                                                                                                                                                                                                                                                                                                                                                                    | WyCo Sheriff                                                                                                                                                                   | Hillcrest Ministries of MidAmerica, Inc.                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| \$100,000.00                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$250,000.00                                                                                                                                                                                                                                                                                                                                                                                                              | \$2,000,000.00                                                                                                                                                                                                                                                                                                                                                                                            | \$40,500.00                                                                                                                                                                    | \$645,000.00                                                                                                                                                                                                                          |
| Emergent Needs for Homeless and At-Risk Households                                                                                                                                                                                                                                                                                                                                                                                                       | Cross-Lines Community Market                                                                                                                                                                                                                                                                                                                                                                                              | Start Young Program                                                                                                                                                                                                                                                                                                                                                                                       | Air Quality Filtration Equipment                                                                                                                                               | Mitigation of Homelessness                                                                                                                                                                                                            |
| The Emergent Needs for Homeless and At-Risk Households project is comprised of three primary program components to address housing instability, food insecurity, and personal well-being: Client Services, Case Management, and Financial Opportunity Center. ARPA funding will allow MLM to continue to meet the growing needs of those in poverty in Wyandotte County, providing increased services and assistance to homeless and at-risk households. | Cross-Lines requests \$324,600 in ARPA funding to support the expansion of the Community Market program, which serves residents of Wyandotte County who are food insecure. Funds will allow Cross-Lines to expand capacity and increase the amount of healthy food distributed to the community to meet the current increased demands for food access during the pandemic that is now compounded by increasing inflation. | The overall goal of The Family Conservancy (TFC) is to create a systemic approach to early childhood education that will improve the access and quality of child care, in Wyandotte County and beyond. TFC provides under-resourced families with the ability to enroll their child in a quality early education setting that increases the child's chances of entering kindergarten prepared to succeed. | We are requesting funding to support the purchase of 10 commercial air filtration units for the detention centers and non-secured work spaces. Total cost will be \$40,500.00. | Hillcrest respectfully requests funding to support an intentional effort to improve the physical and mental health of homeless households in Wyandotte County through increased access to transitional housing programs and services. |



# Road to Recovery

**THANK YOU.**





# Staff Request for Commission Action

Tracking No. 212027

**Full Commission Meeting Date:**

**Committee:** Administration & Human Services

Date of Standing Committee Action: 10/24/22  
(If none, please explain):

**Publication Required:** No

|                                                                                                                                                                                                               |                                      |                                |                                            |                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|--------------------------------|--------------------------------------------|--------------------------------------|
| <u>Date:</u><br>10/11/2022                                                                                                                                                                                    | <u>Contact Name:</u><br>Theresa Duke | <u>Contact Phone:</u><br>x5052 | <u>Contact Email:</u><br>tduke@wycokck.org | <u>Department/Division:</u><br>Legal |
| <u>Item Description:</u><br>An ordinance relating to amendments to the Teen Advisory Council of Chapter 2 of the Code of Ordinances of the Unified Government, submitted by Misty Brown, Chief Legal Counsel. |                                      |                                |                                            |                                      |
| <u>Action Requested:</u>                                                                                                                                                                                      |                                      |                                |                                            |                                      |
| <u>Budget Impact: (if applicable)</u><br>Amount:<br>Source:<br>Included In Budget:<br>Other (explain):                                                                                                        |                                      |                                |                                            |                                      |
| <u>Attachments List:</u><br>Youth.Council.Ordinance.10.14                                                                                                                                                     |                                      |                                |                                            |                                      |

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE** relating to amendments to the Teen Advisory Council pertaining to its name, purpose, composition, qualifications, and responsibilities; amending original Sections 2-481, 2-482, 2-483, 2-484, 2-485, 2-486, 2-487, 2-488, 2-489, and 2-490 of the Code of the Unified Government of Wyandotte County/ Kansas City, Kansas.

**Whereas**, Chapter 2, Article VIII, Division 7 of the Code of the Unified Government of Wyandotte County/ Kansas City, Kansas contains provision for a Teen Advisory Council; and

**Whereas**, there is a desire to amend provisions pertaining to the Teen Advisory Council so as to revitalize the council, create public awareness and better support Wyandotte County youth.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS  
OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY,  
KANSAS:**

Section 1. That Section 2-481 of Chapter 2 of the Code of the Unified Government of Wyandotte County/Kansas City, Kansas, be and is hereby amended and shall read as follows:

**Sec. 2-481. Creation and purpose.**

- (a) A ~~teen advisory~~ mayor's youth council is created to generate broad-based public awareness of and support for youth. The ~~teen advisory~~ mayor's youth council, under the direction of the mayor and the supervision of the county administrator, will be advisory in nature, evaluating current issues affecting youth in the county and the city and bringing those issues to the attention of the unified government board of commissioners and other boards and commissions as necessary. The ~~teen advisory~~ mayor's youth council has no responsibility or authority over public officials or unified government employees.
- (b) One of the purposes of the ~~teen advisory~~ mayor's youth council shall be to familiarize the youth of the county with the municipal governance process. To this end, as scheduled, key elected officials or appointed unified government staff will educate the ~~teen advisory~~ mayor's youth councilmembers on different facets of municipal government.
- (c) ~~Another purpose of the teen advisory council is to provide an opportunity for members of the council to participate in a program of community service and an opportunity for the community to benefit from the contributions by the councilmembers of their talents, energy, and creativity.~~

(Code 1988, § 2-1121; Ord. No. O-26-05, § 1, 3-24-2005)

Section 2. That Section 2-482 of Chapter 2 of the Code of the Unified Government of

Wyandotte County/Kansas City, Kansas, be and is hereby amended and shall read as follows:

**Sec. 2-482. Task force.**

- (a) ~~The county administrator shall appoint a task force of ten persons who either work or volunteer in the management and operation of private not-for-profit or charitable organizations providing services primarily to youth within the county. The members of the task force shall be approved by the mayor. The Mayor and Mmembers of the commission may make recommendations for appointments to the task force. The members of the task force shall be reflective of the community.~~
- (b) ~~The composition of the task force must include at least one representative from each of the following organizations or areas:~~
  - (1) ~~Leadership 2020;~~
  - (2) ~~The unified government YMCA board of directors;~~
  - (3) ~~The city YWCA board of directors;~~
  - (4) ~~Business;~~
  - (5) ~~Education; and~~
  - (6) ~~Boys and Girls Club of America.~~
- (c) ~~Terms for appointments to the task force shall be two years. Members of the task force may be appointed for three terms.~~
- (d) ~~Vacancies on the task force shall be filled in the same manner as initial appointments set out in this section.~~

(Code 1988, § 2-1122; Ord. No. 01-05, § 2, 1-26-2005; Ord. No. O-26-05, § 2, 3-24-2005)

Section 3. That Section 2-483 of Chapter 2 of the Code of the Unified Government of Wyandotte County/Kansas City, Kansas, be and is hereby amended and shall read as follows:

**Sec. 2-483. Appointment, composition, and qualifications.**

- (a) The task force shall accept, screen and rank the applications and nominate up to a maximum of 25 members per year to the mayor's youth teen advisory council based on the applicant's qualifications, the quality of the application, including letters of recommendation and a personal statement, and an in-person interview. The county administrator shall accept such nominations and shall appoint the nominees to the council subject to the approval of the mayor.
- (b) In making its nominations, to ensure a broad spectrum of students reflective of the community, the task force must endeavor to include students of diverse backgrounds and abilities, based on the task force's knowledge of the students and the students' willingness to serve. Additional consideration will be given to ensure geographic diversity from all commission districts and area high schools to allow the council to include students that represent most, if not all, geographic areas of Wyandotte County. The students must be

between the ages 15 and 19, and there should be a minimum of two representatives from each public and private high school in the county. All members shall be either juniors or seniors in high school. The appointments shall reflect a balance between male and female nominees.

- (c) Members of the mayor's youth council must be either a high school student attending a school inside the Wyandotte County Public School system or be a high school student living within the geographic boundaries of Wyandotte County. In addition, members of the mayor's youth council must have and maintain a minimum 2.5 GPA and agree that an application for membership on the mayor's youth council constitutes consent to provide school transcript data. Members may remain on the Mayor's Youth Council throughout their junior and senior year of high school; however, all members must reapply and go through the selection process each year.

(Code 1988, § 2-1123; Ord. No. 01-05, § 3, 1-26-2005; Ord. No. O-26-05, § 1, 3-24-2005; Ord. No. O-26-05, § 3, 3-24-2005)

Section 4. That Section 2-484 of Chapter 2 of the Code of the Unified Government of Wyandotte County/Kansas City, Kansas, be and is hereby amended and shall read as follows:

**Sec. 2-484. Terms.**

Terms shall begin on September 1. Mayor's youth ~~teen advisory~~ councilmembers who are juniors in high school may serve for two years, at the option of the member and the task force. Terms shall expire at the end of the member's senior year in high school. A "year" for Mayor's Youth Council is from September 1 of the current year until the first Board of Commission meeting occurring in May of the following year.

(Code 1988, § 2-1124; Ord. No. 01-05, § 4, 1-26-2005; Ord. No. O-26-05, § 4, 3-24-2005)

Section 5. That Section 2-485 of Chapter 2 of the Code of the Unified Government of Wyandotte County/Kansas City, Kansas, be and is hereby amended and shall read as follows:

**Sec. 2-485. Responsibilities.**

- (a) The mayor and the county administrator may assign projects for research, discussion and/or community-based impact ~~discussion~~ and reporting to the mayor's youth ~~teen advisory~~ council and prioritize them as necessary. The ~~teen advisory~~ mayor's youth council also may generate its own discussion projects.
- (b) The mayor and the board of commissioners will use the mayor's youth ~~teen advisory~~ council as a formal "voice of youth" on various items concerning youth in the county.
- (c) During the first year of a member's service on the council, the member will participate in a program of education in municipal governance and discussion of current youth issues. The

members of the council who are in their second year of service on the council, if they choose to, may participate in a program of community service.

(Code 1988, § 2-115; Ord. No. 01-05, § 5, 1-26-2005; Ord. No. O-26-05, § 5, 3-24-2005)

Section 6. That Section 2-486 of Chapter 2 of the Code of the Unified Government of Wyandotte County/Kansas City, Kansas, be and is hereby amended and shall read as follows:

**Sec. 2-486. Officers and Responsibilities.**

- (a) The members of the mayor's youth ~~teen advisory~~ council must elect a chairperson, a vice-chairperson, and a secretary each year. The secretary shall keep a record of all meetings of the ~~teen advisory~~ council.
- (b) Chairperson. The responsibilities of the chairperson are to open the meetings, preside over the meetings, and keep the meetings on time and on agenda. As chairperson, it is their responsibility to be the face of the mayor's youth council by representing the organization out in the community and abroad. As the leader of the mayor's youth council, the chairperson should be ready to attend as many issue group events as possible.
- (c) Vice-chairperson. The responsibilities of the vice-chairperson are to assume all chairperson duties in the event of the absence of the chairperson and assist the chairperson in any needed capacity and to represent the mayor's youth council in the community and abroad. The vice-chairperson is also to lead the council project and serve as the coordinator for group functions.
- (d) Secretary. The responsibility of the secretary is to keep all records for the mayor's youth council, including attendance points. Additional responsibilities include ensuring the meetings start on time, assisting the chairperson in keeping order at meetings, greeting members and guests, and maintaining the supplies and equipment, and other records needed for the mayor's youth council.

(Code 1988, § 2-1126; Ord. No. 01-05, § 6, 1-26-2005; Ord. No. O-26-05, § 6, 3-24-2005)

Section 7. That Section 2-487 of Chapter 2 of the Code of the Unified Government of Wyandotte County/Kansas City, Kansas, be and is hereby amended and shall read as follows:

**Sec. 2-487. Meetings.**

The mayor's youth ~~teen advisory~~ council will meet quarterly. The chairperson or the vice-chairperson may call special meetings at any other time by giving written notice to the members a week in advance of the meeting. A simple majority of the filled positions on the council constitutes a quorum. Action by the mayor's youth ~~teen advisory~~ council requires a vote of a majority of those attending the meeting at which the vote is taken.

(Code 1988, § 2-1127; Ord. No. 01-05, § 7, 1-26-2005; Ord. No. O-26-05, § 7, 3-24-2005)

Section 8. That Section 2-488 of Chapter 2 of the Code of the Unified Government of Wyandotte County/Kansas City, Kansas, be and is hereby amended and shall read as follows:

**Sec. 2-488. Forfeiture of membership.**

Failure to attend two consecutive meetings or fulfill mayor's youth council responsibilities without proper excuse will result in automatic forfeiture of council membership.

(Code 1988, § 2-1128; Ord. No. 01-05, § 8, 1-26-2005; Ord. No. O-26-05, § 8, 3-24-2005)

Section 9. That Section 2-489 of Chapter 2 of the Code of the Unified Government of Wyandotte County/Kansas City, Kansas, be and is hereby amended and shall read as follows:

**Sec. 2-489. Annual report.**

The mayor's youth ~~teen advisory~~ council shall present an annual report to the unified government board of commissioners on the ~~teen advisory~~ council's activities and progress no later than May 1 of the first Board of Commission meeting occurring in May of each year. The mayor's youth ~~teen advisory~~ council shall submit additional reports as requested by either the mayor or the board of commissioners.

(Code 1988, § 2-1129; Ord. No. 01-05, § 9, 1-26-2005; Ord. No. O-26-05, § 9, 3-24-2005)

Section 10. That Section 2-490 of Chapter 2 of the Code of the Unified Government of Wyandotte County/Kansas City, Kansas, be and is hereby amended and shall read as follows:

**Sec. 2-490. Curriculum, meetings, and administration.**

The mayor working in concert with the county administrator or a designated assistant county administrator shall be responsible for the curriculum, meetings, financial support, and the overall administration of the ~~teen~~ mayor's youth ~~advisory~~ council.

(Code 1988, § 2-1130; Ord. No. 01-05, § 10, 1-26-2005; Ord. No. O-26-05, § 10, 3-24-2005)

**Secs. 2-491—2-510. Reserved.**

Section 11. This ordinance shall take effect and be in full force after its passage, approval, and publication in the official Unified Government newspaper.

PASSED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT  
OF WYANDOTTE COUNTY/KANSAS CIYT, KANSAS

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

---

Tyrone Garner  
Mayor/CEO

ATTEST:

---

Unified Government Clerk

Approved as to form:

---

Misty Brown, Chief Counsel