Full Commission Meeting Agenda

Thursday, November 4, 2021
7:00 PM

Location:

You are invited to a Zoom webinar.
When: Nov 4, 2021 07:00 PM Central Time (US and Canada)
Topic: Full Commission Meeting

Please click the link below to join the webinar:
https://us02web.zoom.us/j/85498198183?pwd=ZHh3d3NBK2trNWxBdDhtUHBFOFI0QT09
Passcode: 354089
Or One tap mobile :
US: +16699009128,,85498198183# or +12532158782,,85498198183#
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799 or 888 475 4499 (Toll Free) or 877 853 5257 (Toll Free)
Webinar ID: 854 9819 8183
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Or an H.323/SIP room system:
H.323:
162.255.37.11 (US West)
162.255.36.11 (US East)
115.114.131.7 (India Mumbai)
115.114.115.7 (India Hyderabad)
213.19.144.110 (Amsterdam Netherlands)
213.244.140.110 (Germany)
103.122.166.55 (Australia Sydney)
103.122.167.55 (Australia Melbourne)
149.137.40.110 (Singapore)
64.211.144.160 (Brazil)
149.137.68.253 (Mexico)
69.174.57.160 (Canada Toronto)
65.39.152.160 (Canada Vancouver)
207.226.132.110 (Japan Tokyo)
149.137.24.110 (Japan Osaka)
Meeting ID: 854 9819 8183
Passcode: 354089
SIP: 85498198183@zoomcrc.com
Passcode: 354089

Name	Absent
Mayor David Alvey	☐
Commissioner At-Large Dist. 1 – Melissa Bynum	☐
Commissioner At-Large Dist. 2 – Tom Burroughs	☐
Commissioner Gayle E. Townsend	☐
Commissioner Brian McKiernan	☐
Commissioner Christian Ramirez	☐
Commissioner Harold Johnson	☐
Commissioner Mike Kane	☐
Commissioner Angela Markley	☐
Commissioner James Walters	☐
Commissioner Jane Philbrook	☐

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION GIVEN BY COMMISSIONER HAROLD JOHNSON, FAITH DELIVERANCE CHURCH OF GOD IN CHRIST

IV. PLEDGE OF ALLEGIANCE

V. REVISIONS TO NOVEMBER 4, 2021 AGENDA

VI. MAYOR'S AGENDA

VII. CONSENT AGENDA

Item No. 1 - ORDINANCE: RESPONSIBLE BIDDER ORDINANCE AMENDMENT

Synopsis: An ordinance amending the definition of "Responsible Bidder" that would enable the Unified Government to adopt an SOP that would require OSHA-10 certification and a drug and alcohol abuse prevention program for certain construction contracts, submitted by Susan Alig, Assistant Counsel. There is no budget impact.

*On October 25, 2021, the **Public Works and Safety Standing Committee**, chaired by Commissioner Bynum, voted unanimously to approve and forward to full commission.*

Tracking #: 211091

Item No. 2 - GRANT: PUBLIC SAFETY TRAINING FACILITY

Synopsis: Request to apply for an EDA Grant for a public safety training facility, submitted by Jack Andrade, First Deputy Fire Chief.

*On October 25, 2021, the **Public Works and Safety Standing Committee**, chaired by*

Commissioner Bynum, voted unanimously to approve and forward to full commission.

Tracking #: 211094

Item No. 3 - REQUEST: GRANT FUNDED PROGRAM COORDINATOR POSITION

Synopsis: Request approval to create a grant funded Program Coordinator position in the Police Department Victim Services Unit, submitted by Wendy Medina, Program Supervisor of KCKPD Victim Services.

*On October 25, 2021, the **Public Works and Safety Standing Committee**, chaired by Commissioner Bynum, voted unanimously to approve and forward to full commission.*

Tracking #: 211086

Item No. 4 - OVERVIEW/REQUEST: LEVEE BETTERMENTS

Synopsis: Work has completed on the design for betterments for the levee trail system, which includes a trail head park on either side of the Rock Island Bridge. Staff will provide an overview of the project and discuss how the expenses to construct these amenities can be handled within the levee projects funds, submitted by Melissa Sieben, Assistant County Administrator.

*On October 25, 2021, the **Public Works and Safety Standing Committee**, chaired by Commissioner Bynum, voted unanimously to approve and forward to full commission.*

Tracking #: 211093

Item No. 5 - RESOLUTION: HOME-ARP GRANT AGREEMENT

Synopsis: Resolution for the acceptance of federal funds for homelessness assistance and supportive services, and enter into an agreement with the U.S. Department of Housing and Urban Development, submitted by Wilba Miller, Director of Community Development.

*On October 25, 2021, the **Administration and Human Services Standing Committee**, chaired by Commissioner Markley, voted unanimously to approve and forward to full commission.*

Tracking #: 211088

Item No. 6 - REQUEST: MT. CARMEL REDEVELOPMENT CORPORATION (MCRC)

Synopsis: Request approval of Mt. Carmel Redevelopment Corporation's budget revision, submitted by Wilba Miller, Director of Community Development.

*On October 25, 2021, the **Administration and Human Services Standing Committee**, chaired by Commissioner Markley, voted unanimously to approve and forward to full commission.*

Tracking #: 211092

Item No. 7 - WEEKLY BUSINESS MATERIAL
Synopsis: Weekly business material for October 28, 2021.
Tracking #: WEEKLY BUSINESS MATERIAL

VIII. PUBLIC HEARING AGENDA

IX. STANDING COMMITTEES' AGENDA

X. ADMINISTRATOR'S AGENDA

XI. COMMISSIONERS' AGENDA

XII. LAND BANK BOARD OF TRUSTEES' CONSENT AGENDA

XIII. PUBLIC ANNOUNCEMENT

XIV. ADJOURN

Staff Request for Commission Action

Tracking No. 211091

Full Commission Meeting Date: 11/4/21
Committee: Public Works & Safety

Date of Standing Committee Action: 10/25/21
(If none, please explain):

Publication Required: Yes

Date:	Contact Name:	Contact Phone:	Contact Email:	Department/Division:
10/29/2021	Susan Alig	x5070	salig@wycokck.org	Legal

Item Description:
The amendment to the definition of "Responsible Bidder" would enable the Unified Government to adopt an SOP that would require OSHA-10 certification and a drug and alcohol abuse prevention program for certain construction contracts, submitted by Susan Alig, Assistant Counsel. There is no budget impact.

Action Requested:
To approve the ordinance.

Budget Impact: (if applicable)
Amount:
Source:
Included In Budget:
Other (explain):

Attachments List:
Responsible Bidder Ordinance Clean Copy, Responsible Bidder Ordinance Redline, Responsible Bidder SOP draft

(Published _____)

ORDINANCE NO. _____

AN ORDINANCE relating to further definition of responsible bidder; amending original sections 29-1.

WHEREAS, the Unified Government wishes to improve the delivery of public projects by contracting with responsible bidders, and

WHEREAS, further definition of the term "responsible bidder" will clarify and simplify the bidding process, and

WHEREAS, additional legal authority is required to allow the Unified Government to contract exclusively with responsible bidders on certain projects.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS:

Section 1. That Chapter 29, section 1 of the Code of the Unified Government of Wyandotte County/ Kansas City, Kansas, be and it is hereby amended to include the following definition:

Responsible bidder or offeror means a person who has the capability in all respects to perform fully and safely the contract requirements, and the tenacity, perseverance, experience, integrity, reliability, capacity, facilities, equipment, safety program, and credit which will assure good faith performance.

Section 2. This ordinance shall take effect and be in full force after its passage, approval, and publication in the official Unified Government newspaper.

PASSED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS

THIS _____ DAY OF _____, 2021

_____
David Alvey, Mayor/CEO

ATTEST:

_____
Unified Government Clerk

(Published _____)

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Section 2. This ordinance shall take effect and be in full force after its passage, approval, and publication in the official Unified Government newspaper.

PASSED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS

THIS _____ DAY OF _____, 2021

_____
David Alvey, Mayor/CEO

ATTEST:

_____
Unified Government Clerk

Standard Operating Procedure for Responsible Bidding

1. Objective

To enhance safety and improve efficiency in public construction projects by procuring services from responsible bidders.

2. Applicability

This SOP applies to vertical construction projects and subcontracts of a value greater than $325,000.00 executed after January 1, 2022.

3. Requirements

To be considered a responsible bidder within the meaning of Sec. 29-153 of the Unified Government Code, a bidder must meet the following requirements:

- **Safety:** All workers directly involved in construction on site must have completed a ten-hour OSHA training course provided by an OSHA-authorized provider.. Personnel must carry their OSHA-10 card while on-site and present it for inspection upon request. Contractors are responsible for verifying that all construction personnel on site meet this requirement.
- **Drug and Alcohol Abuse Prevention:** Contractors and subcontractors must have a drug and alcohol abuse prevention policy designed to ensure that no person performing construction work does so under the influence of alcohol and drugs. This policy must include random screening for drugs and alcohol using an eleven-panel test or better.

4. Project Solicitations

Invitations to bid on projects to which this SOP applies shall include the requirements in section 3 in the project solicitation. Responsible bidders shall be required to certify their compliance with these requirements in documentation returned with their bid.

5. Rejection of Bids by Non-Responsible Bidders

Bidders who fail to certify their compliance with this requirements or who have been deemed non-compliant with these requirements within the previous five years or since the effective date of this procedure, whichever is shorter, shall be deemed non-responsible bidders and their bids shall be rejected before opening.

Staff Request for Commission Action

Tracking No. 211094

Full Commission Meeting Date: 11/4/21
Committee: Public Works & Safety

Date of Standing Committee Action: 10/25/21
(If none, please explain):

Publication Required: No

Date:	Contact Name:	Contact Phone:	Contact Email:	Department/Division:
10/29/2021	Jack Andrade	x5949	jandrade@kckfd.org	Fire Department

Item Description:

At the intersection of innovation, education, safety, and equality you will find the Unified Government's Launchpad for Intelligent and Resilient Communities. Utilizing a whole of community approach, this center will serve as an unprecedented innovation collider, allowing for knowledge transfer and growth between premier educational institutions, including University of Missouri in Kansas City and Kansas City Kansas Community College, key industry partners, including Tesseract, first responders, and immediate responders (community members) resulting in the development of tangible and leading-edge products and training. In collaboration and partnership with the multi-state region, this center will be a resource for Wyandotte County, the Kansas City metro area, and the states of Kansas, Iowa, Minnesota, Missouri, Nebraska, Iowa, South Dakota, and Wisconsin.

This center will provide workforce development by reducing friction of access and providing real-world training and experience. To reduce friction of access, the Kansas City Area Transportation Authority will reduce time for service to be equivalent to that of light rail; reducing transportation wait times in these most vulnerable communities along State Avenue to minutes rather than hours. To further reduce friction of access, the Unified Government's Center for Excellence will partner with the Public Health Department to provide early childhood care and education, as well as working with local neighborhood business revitalization and community equity partners to provide community education and training opportunities. These initiatives will increase public safety, personal resilience, and economic development. This unique center will provide opportunities and excite those interested in labor-constrained industries including construction, structural engineering, public safety, fire, emergency medical services and medicine just to name a few. Furthermore, this groundbreaking center will create a draw for venture capital investors: allowing the innovation and knowledge pool Kansas City is known for to stay within the region, making Kansas City a destination for investment rather than a fly-over location.

In addition to workforce development, the Unified Government's Launchpad for Intelligent and Resilient Communities will focus on developing cancer mitigation and prevention measure for emergency responders and victims in dynamic response environments. It is well known that exposure to chemicals, especially those released while materials are burned, is a leading cause of cancer in our fire and public safety responder communities. Partnering key medical education centers, including the University of Kansas Medical Center (an NCI designated cancer research facility) and The University of Kansas Health System, with first responder agencies will allow for development of crucial cancer prevention techniques and therapies, focusing on environmental factors, personal protective equipment guidance, and immediate treatment/mitigation measures that will minimize the risk of cancer and acute disease due to chemical exposure on our first responder communities and beyond. This center is where world-class best practices will be made.

Action Requested:
To approve.

Budget Impact: (if applicable)
Amount:
Source:
Included In Budget:
Other (explain):

Attachments List:

Staff Request for Commission Action

Tracking No. 211086

Full Commission Meeting Date: 11/4/21
Committee: Public Works & Safety

Date of Standing Committee Action: 10/25/21
(If none, please explain):

Publication Required: No

Date:	Contact Name:	Contact Phone:	Contact Email:	Department/Division:
10/29/2021	Wendy Medina	x5656	wmedina@kckpd.org	Police Department

Item Description:

The Kansas Governor's Advisory Council on Domestic and Sexual Violence Response (Advisory Council) and the Kansas City, Kansas (KCK) Project Team have come together to enhance the response to domestic and sexual violence cases in the community of Kansas City, Kansas.

The Kansas Office of the Governor received a Federal Improving Criminal Justice Responses (ICJR) to Sexual Assault, Domestic Violence, Dating Violence, and Stalking Grant as established and awarded by the Federal Office on Violence Against Women. The Kansas Governor's Grants Program (KGGP) is the primary fiscal and programmatic agent for the grant project.

The intent of the grant project is to build a statewide framework, enhance capacity, and inform the criminal justice system with an aim at enhancing the response to high-risk offenders and high-risk teams. The KCK Project Team members, comprised of the Kansas City, Kansas Police Department; Wyandotte County District Attorney's Office; Kansas City, Kansas Municipal Court; Wyandotte County Order of Protection Docket Judge; Kansas City, Kansas Municipal Prosecutor's Office, and Friends of Yates, as well as other legal systems and community agencies in Kansas City, shall collaborate on implementing a lethality assessment when responding to domestic and sexual violence crimes in the City of Kansas City, Kansas. As a member of the KCK Project Team, the Kansas City, Kansas Police Department (KCKPD) will have an active role in fulfilling project objectives. The recommended Program Coordinator position for this project will be housed in KCKPD Victim Services Unit. The grant budget allocates up to $96,000 for a Program Coordinator, including position benefits and job advertising, office and crisis intervention supplies, and travel/training. We are requesting approval to create this Program Coordinator position.

Action Requested:

Approve request to create Program Coordinator position at KCKPD Victim Services

Budget Impact: (if applicable)

Amount: $0.00

Source:

Included In Budget: 100% ICJR Grant

Other (explain): No Impact to UG Budget

Attachments List:

VSU LAP Coordinator Job Description, Budget KCKPD KGGP MOU Draft, KCKPD.MOU.final_

KCK Project Team Program Coordinator Position, KCKPD Victim Services Unit

MAIN RESPONSIBILITIES:

- Guide a multi-disciplinary approach and response to implementation, coordination, management, and utilization of LAP in the service area.
- Oversee referrals of high-risk cases to the multi-disciplinary team.
- Schedule and prepare meetings for multi-disciplinary team
- Provide data control and documentation, including tracking cases, performance measures, and outcomes in accordance with agency and grant reporting requirements.
- Document and organize communications with staff, partners, consultants, selected jurisdictions
- Maintain a working knowledge of emerging issues and trends pertaining to domestic violence, especially to homicide prevention.
- Perform other duties as assigned.
- Perform functions of job according to agency policies and procedures.
- Attend scheduled staff, team, and supervision meetings.
- Participate in all required trainings and optional trainings as determined.

QUALIFICATIONS:

1. **Required Experience/Skills**
   - Experience working in a Domestic Violence (DV) program or related field
   - Working knowledge of the local criminal legal system process and the capacity to work effectively with each participating agency
   - Skilled with meeting facilitation
   - Ability to lead and manage groups
   - Experience and comfort with public speaking and training others
   - Computer literacy, including proficiency in the use of Microsoft Office programs
   - Proven organizational and analytical skills
   - Ability to work collaboratively and cooperatively with others, both internally and externally
   - Ability to function independently with minimal direct supervision
   - Ability to maintain positive working relationships with community partners
   - Ability to manage concurrent projects
   - Excellent communication and diplomacy skills, including verbal and written communications
   - Demonstrated experience in working with diverse groups of people toward common goal
   - Valid driver's license and proof of insurance

2. **Required Education:**
   - Bachelor's degree in a related field or commensurate work experience

3. **Preferred Skills**
   - Ability to learn and utilize additional forms of technology in addition to MSOffice programs
   - Experience with training and technical experience preferred

MEMORANDUM OF UNDERSTANDING
BETWEEN THE KANSAS OFFICE OF THE GOVERNOR and
THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS
POLICE DEPARTMENT

The Kansas Governor's Advisory Council on Domestic and Sexual Violence Response (Advisory Council) and the Kansas City, Kansas (KCK) Project Team have come together to enhance the response to domestic and sexual violence cases in the community of Kansas City, Kansas.

The Kansas Office of the Governor received a Federal Improving Criminal Justice Responses (ICJR) to Sexual Assault, Domestic Violence, Dating Violence, and Stalking Grant as established and awarded by the Federal Office on Violence Against Women. The Kansas Governor's Grants Program (KGGP) is the primary fiscal and programmatic agent for the grant project.

The intent of the grant project is to build a statewide framework, enhance capacity, and inform the criminal justice system with an aim at enhancing the response to high-risk offenders and high-risk teams.

The MOU will focus on the following ICJR grant project goal and objectives:

- Goal: Establish a model community in Kansas using best practices in ensuring victim safety and offender accountability creating efforts to reduce domestic violence-related homicides through strengthened and revitalized coordinated community response (CCR) and multi-disciplinary teams.
- Objective 1: Collaborate with a local community to strengthen an existing CCR to develop a multi-disciplinary high-risk team (MDT) focused on reducing domestic violence and dating violence homicides.
- Objective 2: Develop strategies to replicate the successes of the model and best practices throughout the state.

The KCK Project Team members, comprised of the Kansas City, Kansas Police Department; Wyandotte County District Attorney's Office; Kansas City, Kansas Municipal Court; Wyandotte County Order of Protection Docket Judge; Kansas City, Kansas Municipal Prosecutor's Office, and Friends of Yates, as well as other legal systems and community agencies in Kansas City, shall collaborate on implementing a lethality assessment when responding to domestic and sexual violence crimes in the City of Kansas City, Kansas. As a member of the KCK Project Team, the Kansas City, Kansas Police Department (KCKPD) will have an active role in fulfilling project objectives and agrees to the following responsibilities.

NOW THEREFORE IT IS HEREBY AGREED AS FOLLOWS:

1. Term. The term of the MOU shall begin on xxx, 2021, or as soon thereafter as practical and terminate on September 30, 2022, or the grant project end date of the federal grant award, whichever is later, unless terminated by the terms of this MOU. The KCKPD or the KGGP may terminate its obligation under this agreement by providing a written 30-day notice to the other party prior to the effective termination date.

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2. Duties and responsibilities of the KGGP include compliance with all requirements set forth in the grant award, and shall include but not be limited to the following:

   a) Provide KGGP Staff to help facilitate the action planning process and implementation.

   b) Fund ICJR Project Staff to facilitate the action planning process and implementation, and to provide technical assistance and training to the KCKPD.

   c) Be the primary fiscal contact for the grant project and coordinate with the Advisory Council.

   d) Administer payments not to exceed **$96,000** for a Program Coordinator, including position benefits and job advertising, office and crisis intervention supplies, and travel/training. These payments shall be administered within 15 business days of receiving an expenditure report from the KCKPD and as long as federal funds are available.

   e) Coordinate with the KCKPD, ICJR Project Staff, KCK Project Team, MDT, and Advisory Council for participation in training necessary to the project.

3. Duties and responsibilities of the ICJR Project Staff:

   a) Facilitate the action planning process and implementation and provide technical assistance and training to the KCK Project Team.

   b) Coordinate training with technical assistance providers regarding lethality assessment and high-risk team models.

   c) Utilize experiences with the KCK Project Team to inform the development and revisions of the Best Practices toolkit and training.

4. Duties and responsibilities of the KCKPD include compliance with all requirements set forth in the grant award regarding a lethality assessment model community grant project, and shall include but not be limited to the following:

   a) Meet regularly with the KCK Project Team, KGGP Staff, and ICJR Project Staff to meet the goal of the project.

   b) Hire KCKPD Program Coordinator, 1.0 FTE, as an employee of the KCKPD and provide job duty guidance and oversight as determined by the KCK Project Team needs assessment and action plan.

   c) Provide office, meeting, and training space for the KCKPD Program Coordinator.

   d) The KCKPD and KCKPD Program Coordinator shall participate in training necessary to fulfill the requirements of the grant project.

   e) Comply with all reporting requirements as set forth by the KGGP and the Office on Violence Against Women, the federal funding agency, including but not limited to semi- annual statistical/narrative reports and quarterly financial reports. All expenditures will be paid on a reimbursement basis.

DRAFT

f) Prepare a Transition Plan outlining the steps that will be taken by the KCKPD and KCK Project Team to ensure continuity of the project after the ICJR Grant ends. The Transition Plan shall be submitted to the Advisory Council for approval 60 days prior to the ICJR Grant end date.

g) Consult with the KGGP Staff and ICJR Project Staff to ensure compliance with the grant award as needed.

5. Duties of the Advisory Council:

a) Provide feedback and guidance to KGGP Staff and ICJR Project Staff.

b) Approve the KCK Project Team Transition Plan.

c) Approve this MOU and any other project documents as required by the Office on Violence Against Women.

6. Non –Discrimination per State form DA-146A.

7. Default and Remedies. If either party fails to timely perform any requirement or provision of this MOU, any of the remaining agency members may take any action or seek any remedy authorized by law or by this MOU, including but not limited to termination of this MOU as it applies to the breaching agency.

8. Amendments. Subject to the provisions herein, this MOU may not be modified or amended by either party except by mutual agreement in writing, executed with the same formality as this MOU.

9. Supremacy Clause. This MOU supersedes all prior written and/or oral agreements or communications between either party related to the matters covered herein.

10. Severability. Every provision in this MOU is intended to be severable. If any term or provision is determined to be invalid for any reason, such invalidity shall be determined to not affect the remaining provisions of this MOU.

AS WITNESS THEREOF, the Parties have executed this MOU and set their hands as indicated below representing their respective agencies.

_____ _____

Juliene Maska, Administrator Date
Kansas Governor's Grants Program

_____ _____

Chief Karl Oakman Date
Unified Government of Wyandotte County/
Kansas City, Kansas Police Department

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MEMORANDUM OF UNDERSTANDING
BETWEEN THE KANSAS OFFICE OF THE GOVERNOR and KANSAS CITY, KANSAS PROJECT TEAM

The Kansas Governor's Advisory Council on Domestic and Sexual Violence Response (Advisory Council) and the Kansas City, Kansas (KCK) Project Team have come together to enhance the response to domestic and sexual violence cases in the City of Kansas City, Kansas.

The purpose of this Memorandum of Understanding (MOU) is to create a shared understanding of the roles and responsibilities of members, agencies, and staff under this model community grant project and to ensure that members, agencies, and staff participate actively in meeting the project goal and objectives.

The Kansas Office of the Governor received a Federal Improving Criminal Justice Responses (ICJR) to Sexual Assault, Domestic Violence, Dating Violence, and Stalking Grant as established and awarded by the Federal Office on Violence Against Women. The Kansas Governor's Grants Program (KGGP) is the primary fiscal and programmatic agent for the grant project.

The intent of the grant project is to build a statewide framework, enhance capacity, and inform the criminal justice system with an aim at enhancing the response to high-risk offenders and high-risk teams.

The MOU will focus on the following ICJR grant project goal and objectives:

- Goal: Establish a model community in Kansas using best practices in ensuring victim safety and offender accountability creating efforts to reduce domestic violence-related homicides through strengthened and revitalized coordinated community response (CCR) and multi-disciplinary teams.

- Objective 1: Collaborate with a local community to strengthen an existing CCR to develop a multi-disciplinary high-risk team (MDT) focused on reducing domestic violence and dating violence homicides.

- Objective 2: Develop strategies to replicate the successes of the model and best practices throughout the state.

The KCK Project Team members, comprised of the Kansas City, Kansas Police Department; Wyandotte County District Attorney's Office; Kansas City, Kansas Municipal Court; Wyandotte County Order of Protection Docket Judge; Kansas City, Kansas Municipal Prosecutor's Office, and Friends of Yates, as well as other legal systems and community agencies in Kansas City, shall collaborate on implementing a lethality assessment when responding to domestic and sexual violence crimes in the City of Kansas City, Kansas. The agencies agree to the following roles and responsibilities to fulfill the goal and objectives of this project.

NOW THEREFORE IT IS HEREBY AGREED AS FOLLOWS:

1. Term. The term of the MOU shall begin on April 12, 2021 or as soon thereafter as practical and terminate on September 30, 2022, or the grant project end date of the federal grant award, whichever is later, unless terminated by the terms of this MOU. The members of the KCK Project Team or the KGGP may terminate its obligation under this agreement by providing a written 30-day notice to the other party prior to the effective termination date. Termination by one or more members of the KCK Project Team does not terminate the MOU as a whole.

2. Duties and responsibilities of the KGGP include compliance with all requirements set forth in the grant award, and shall include but not be limited to the following:

    a) Provide KGGP staff to help facilitate the action planning process and implementation.

    b) Fund ICJR project staff to facilitate the action planning process and implementation, and to provide technical assistance and training to the KCK Project Team.

    c) Be the primary fiscal contact for the grant project and coordinate with the Advisory Council.

    d) Develop, in collaboration with the KCK Project Team, a budget for activities related to the implementation of the lethality assessment protocol. The specific use of these funds will be determined based on the needs identified by the KCK Project Team and community focus groups but may include salary and fringe benefit expenses for necessary grant project-dedicated personnel, travel for the KCK Project Team members to attend advanced trainings, and supplies to mobilize the community and track data.

    e) Coordinate with the ICJR project staff, KCK Project Team, MDT, and Advisory Council for participation in training necessary to the project.

3. Duties and responsibilities of the ICJR project staff:

    a) Facilitate focus group with the KCK Project Team and other community agencies to identify gaps in services and response and to develop an Action Plan.

    b) Facilitate the action planning process and implementation and provide technical assistance and training to the KCK Project Team.

    c) Coordinate training with technical assistance providers regarding lethality assessment and high-risk team models.

    d) Utilize experiences with the KCK Project Team to inform the development and revisions of the Best Practices toolkit and training.

4. Duties and responsibilities of the KCK Project Team include compliance with all requirements set forth in the grant award regarding a lethality assessment model community grant project, and shall include but not be limited to the following:

   a) Meet regularly with the KGGP staff and ICJR project staff to meet the goal of the project.

   b) Provide agendas, rosters, and meeting minutes of KCK Project Team meetings to the KGGP staff and ICJR project staff.

   c) Assist with organizing and participating in the focus group to identify gaps in services and response.

   d) With the assistance of the KGGP staff and ICJR project staff, develop an Action Plan to include, but not be limited to, the following:

      - Project scope and deliverables;
      - Engagement of key stakeholders;
      - Overall timeline;
      - Work breakdown structure;
      - Staffing;
      - Training Plan;
      - Evaluation and data collection; and
      - Sustainability Plan.

   e) In conjunction with the KGGP staff and ICJR project staff, follow the Action Plan to implement a lethality assessment protocol and create a MDT.

   f) Assist KGGP staff and ICJR project staff in tracking and compiling domestic violence data from all participating agencies before, during, and after the implementation of the lethality assessment protocol and MDT. The data shall be used to identify accomplishments and outcomes. The data shall not be used for research purposes.

   g) Comply with all reporting requirements as set forth by the KGGP and the Office on Violence Against Women, the federal funding agency, including but not limited to semi-annual statistical/narrative reports and quarterly financial reports. All expenditures will be paid on a reimbursement basis.

   h) Allow the Advisory Council to assess the successes and challenges of the model community grant project through written communication as well as on-site visits. In addition, federal personnel may request information or participate in on-site visits.

   i) Prepare a Transition Plan outlining the steps that will be taken by the KCK Police Department and KCK Project Team to ensure continuity of the project after the ICJR Grant ends. The Transition Plan shall be submitted to the Advisory Council for approval 60 days prior to the ICJR Grant end date.

j) Consult with the KGGP staff and ICJR project staff to ensure compliance with the grant award as needed.

5. Duties of the Advisory Council:

   a) Provide feedback and guidance to KGGP staff and ICJR project staff.

   b) Approve the KCK Project Team Transition Plan.

   c) Approve this MOU and any other project documents as required by the Office on Violence Against Women.

6. Non –Discrimination per State form DA-146A.

7. Default and Remedies. If either party fails to timely perform any requirement or provision of this MOU, any of the remaining agency members may take any action or seek any remedy authorized by law or by this MOU, including but not limited to termination of this MOU as it applies to the breaching agency.

8. Amendments. Subject to the provisions herein, this MOU may not be modified or amended by either party except by mutual agreement in writing, executed with the same formality as this MOU.

9. Supremacy Clause. This MOU supersedes all prior written and/or oral agreements or communications between either party related to the matters covered herein.

10. Severability. Every provision in this MOU is intended to be severable. If any term or provision is determined to be invalid for any reason, such invalidity shall be determined to not affect the remaining provisions of this MOU.

AS WITNESS THEREOF, the Parties have executed this MOU and set their hands as indicated below representing their respective agencies.

Juliene Maska
Juliene Maska (Apr 22, 2021 13:44 CDT)

Juliene Maska, Administrator
Kansas Governor's Grants Program

Apr 22, 2021
Date

Acting Chief Mike York
Kansas City, Kansas Police Department

Date

Mark A. Dupree, Sr. (Apr 22, 2021 13:25 CDT)

Apr 22, 2021

Mark A. Dupree Sr., #23256 District Attorney
Wyandotte County District Attorney's Office

Date

Brandelyn Nichols-Brajkovic
Brandelyn Nichols-Brajkovic (Apr 20, 2021 12:00 CDT)

Apr 20, 2021

Brandelyn Nichols-Braijkovic, Administrative Judge
Kansas City, Kansas Municipal Court

Date

Misty S. Brown
Misty S. Brown (Apr 14, 2021 15:43 CDT)

Apr 14, 2021

Misty S. Brown, Chief Counsel
Unified Government of Wyandotte County
(On behalf of the Kansas City, Kansas
Municipal Prosecutor's Office)

Date

kathleen lynch (Apr 14, 2021 11:34 CDT)

Apr 14, 2021

Honorable Kathleen M. Lynch
Wyandotte County Order of Protection Docket

Date

Arica Roland
Arica Roland (Apr 14, 2021 08:50 CDT)

Apr 14, 2021

Arica Roland, Executive Director
Friends of Yates

Date

Staff Request for Commission Action

Tracking No. 211093

Full Commission Meeting Date: 11/4/21
Committee: Public Works & Safety

Date of Standing Committee Action: 10/25/21
(If none, please explain):

Publication Required: No

Date:	Contact Name:	Contact Phone:	Contact Email:	Department/Division:
10/29/2021	Melissa Sieben	x5017	msieben@wycokck.org	Administrator's Office

Item Description:
Work has completed on the design for betterments for the levee trail system, which includes a trail head park on either side of the Rock Island Bridge. Staff will provide an overview of the project and discuss how the expenses to construct these amenities can be handled within the levee projects funds.

Action Requested:
Staff is seeking approval to proceed on the betterments using the funds available from debt issued for the levee project.

Budget Impact: (if applicable)
Amount:
Source:
Included In Budget:
Other (explain):

Attachments List:
KCK Riverfront Park-On-3s September 7, 2021

KCK RIVERFRONT PARK & KC LEVEES CONSTRUCTION SCHEDULE

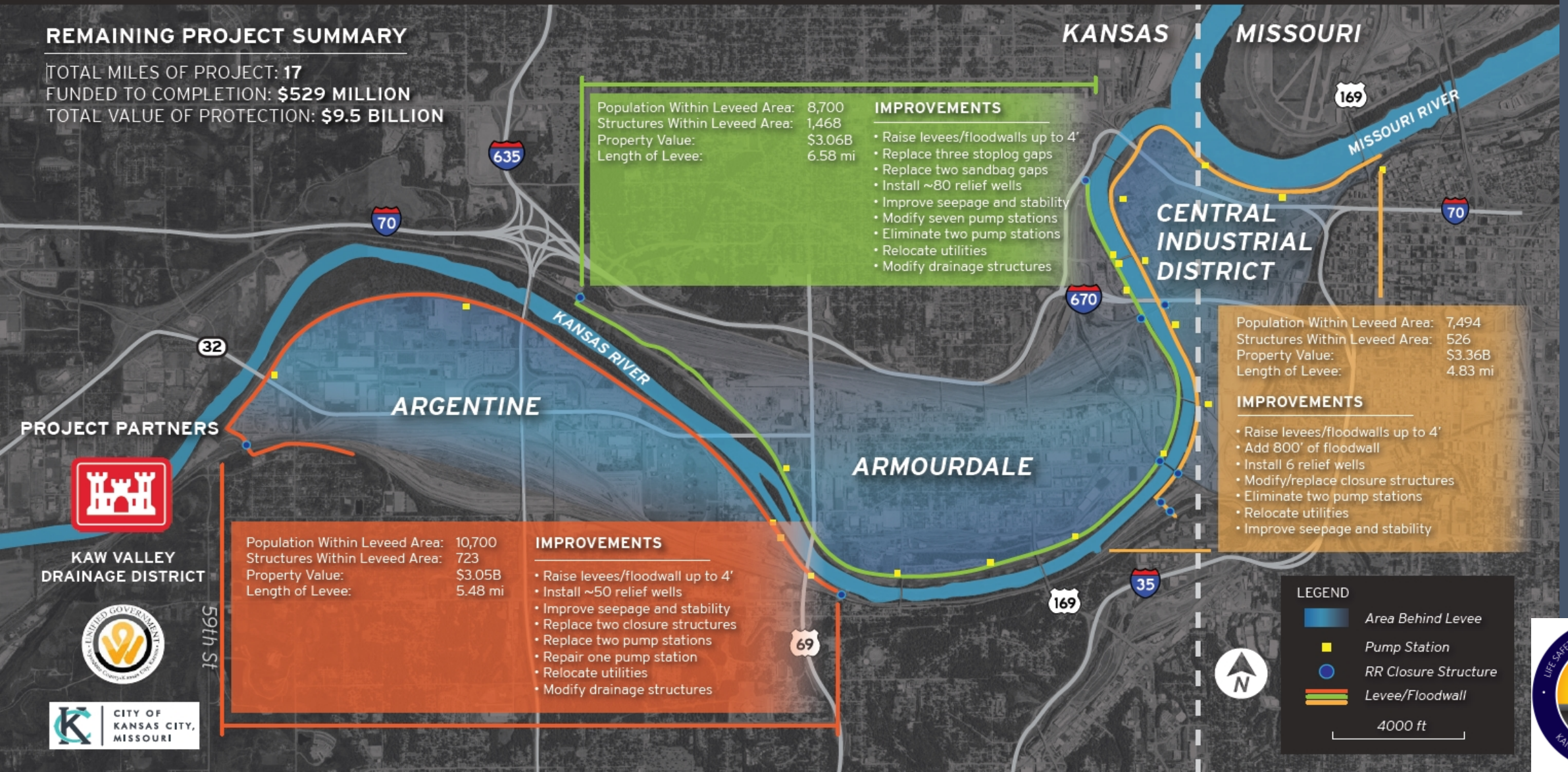
KC LEVEES

KC Levees reflects a long-term community/intergovernmental partnership going back decades to reduce flood-related risk to local lives, businesses and quality of life. Construction through 2026 will improve 17 miles of levees along the Kansas and Missouri Rivers.

Local sponsors own, operate and maintain area levees, floodwalls and other infrastructure as part of this partnership. These sponsors include (alphabetically) the: Birmingham Drainage District; City of Kansas City, Mo; Fairfax Drainage District; Kaw Valley Drainage District; North Kansas City Levee District; and Unified Government of Wyandotte County and Kansas City, Kan. For its part, the federal government - through the U.S. Army Corps of Engineers - provides strategic oversight and funding directed by Congress. The Corps also provides technical and flood-fighting support when requested by the non-federal sponsor.

REMAINING PROJECT SUMMARY

TOTAL MILES OF PROJECT: **17**
FUNDED TO COMPLETION: **$529 MILLION**
TOTAL VALUE OF PROTECTION: **$9.5 BILLION**



PROJECT PARTNERS

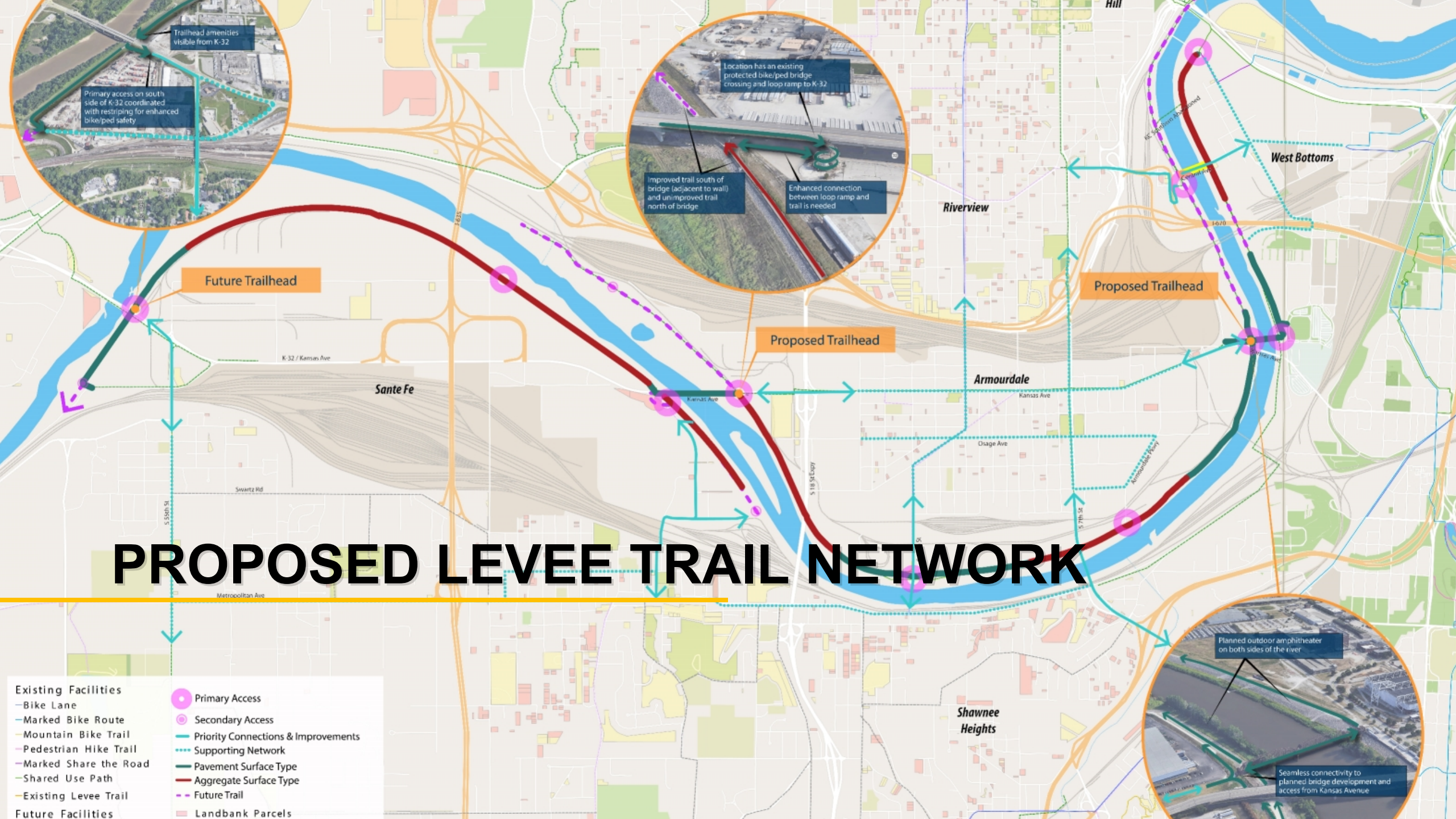
KAW VALLEY DRAINAGE DISTRICT

CITY OF KANSAS CITY, MISSOURI

Betterment Opportunities

- Leverage KC Levees construction contract
- Enhancements to system above and beyond federal project
- Partnerships with surrounding development

- Pump Station Upgrades
- BPU Abandoned Tower Demolition
- KCK Levee Trails
- KCK Riverfront Park



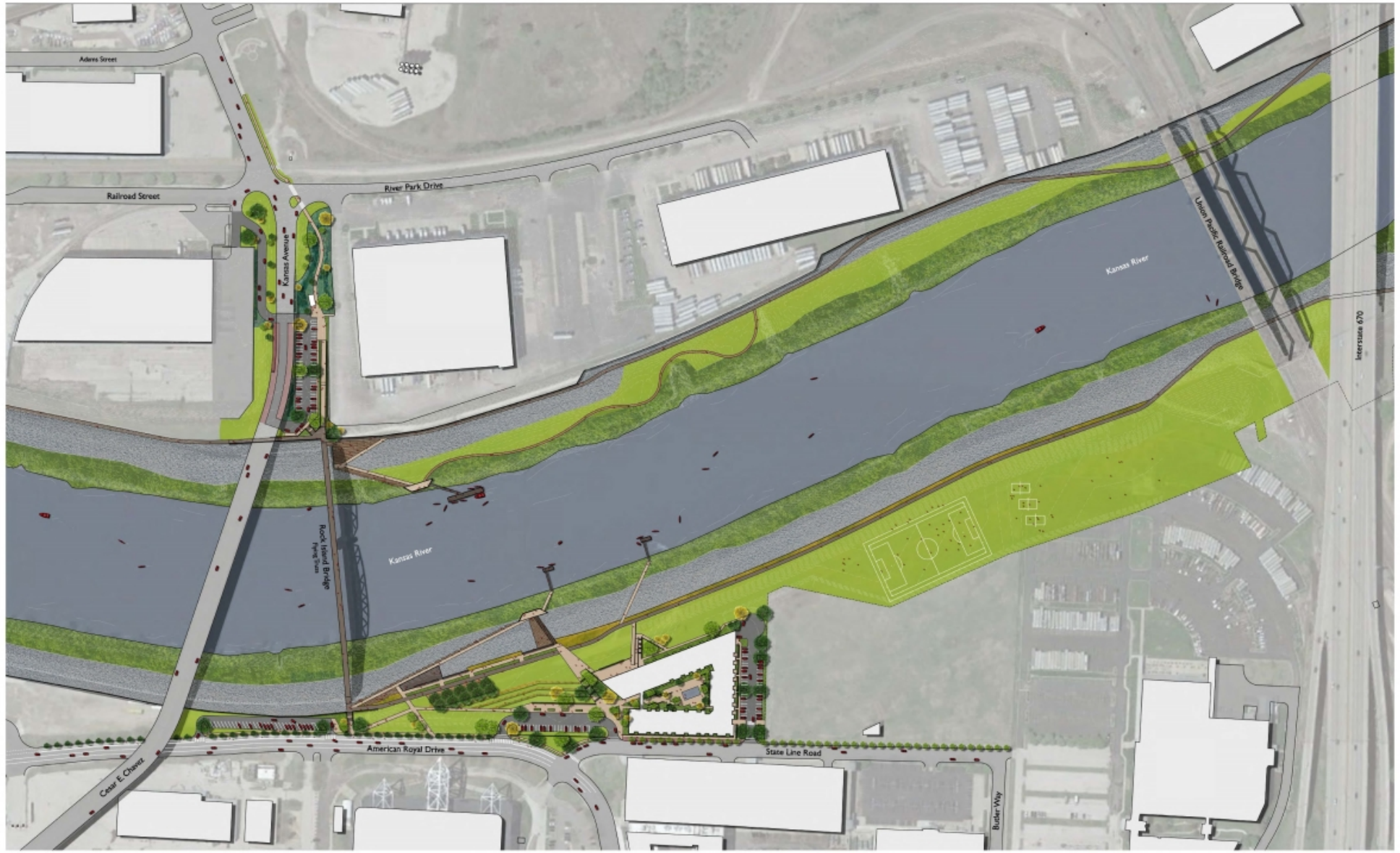
PROPOSED LEVEE TRAIL NETWORK

MOMENTUM

I-670
FUTURE DEVELOPMENT
MISSOURI
KANSAS
KANSAS CITY BOAT CLUB
ACTIVE ON THE KANSAS RIVER
RESIDENTIAL
OPENED 2020
HY VEE ARENA
SPORTS FACILITY
HAW PROPERTY
FUTURE DEVELOPMENT
EXISTING INDUSTRIAL
YARDS PHASE II
FUTURE DEVELOPMENT
IMPROVED LEVEE
FEDERAL PROJECT - 5 YEAR CONSTRUCTION
FUTURE DEVELOPMENT OPPORTUNITY
COLLABORATIVE SPACE
EXISTING INDUSTRIAL
ROCK ISLAND BRIDGE
IN DESIGN
KCK LEVEE TRAILHEAD ACCESS
KANSAS AVENUE

VISIONING KCK'S RIVERFRONT

- Understand the history of the area, concept feasibility and construction needs
- Identify necessary access type(s)
- Seek project inspiration
- Define potential park and open space alternatives
- Discuss programming options for recreational spaces
- Collaboration with Armoudale Masterplan & KC Design Center



HNTB

KCK Riverfront

Kansas River Public Space Concept Plan

Scale 1" = 100'

August 2021

Key:
1. Hard Surface Dock Access 2. Existing Dock 3. New Dock 4. River Landing 5. Hard Surface Walk 6. Stairs 7. Seating 8. Levee Maintenance Access 9. Access to Levee Trail 10. Terraced Prairie 11. Shaded Gathering/Use Area 12. Level Lawn Area 13. Dual Path w/Seperated Bike Lane
14. R.I.B. Landing 15. R.I.B. Stairs 16. KCK Riverfront Lounge Bench 17. Stockyards Deck

HNTB

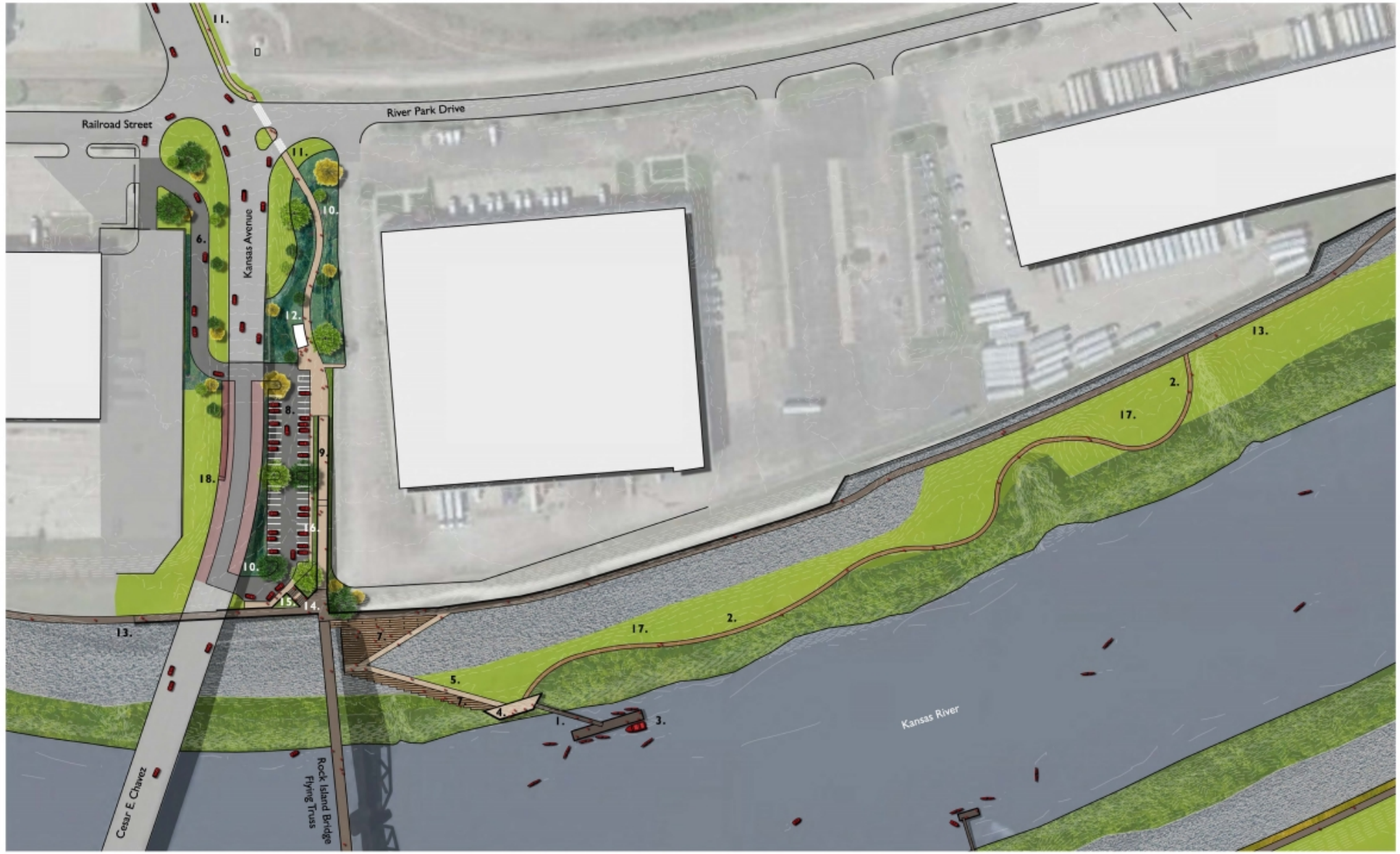
KCK Riverfront

Kansas River Public Space CID Enlargement Plan

0 50 100 150

Scale 1" = 50'

August 2021



Key:
1. Hard Surface Dock Access 2. Riverside Trail 3. New Large Landing Dock 4. River Landing 5. Hard Surface Walk 6. Vehicular Access to Trailhead 7. Seating 8. Parking 9. Access to Levee Trail 10. Green Infrastructure 11. Pedestrian Connection 12. Restroom or Shelter 13. Levee Trail
14.R.I.B. Landing 15. R.I.B. Stairs 16. Levee Trail Branding 17. River Bluff Passive Rec. Area 18. Pedestrian Connection from Kansas Avenue Bridge

HNTB

KCK Riverfront

Kansas River Public Space Armourdale Enlargement Plan

0 50 100 150

Scale 1" = 50'

August 2021

Phases & Priorities

PROJECT SCHEDULE								
	2019	2020	2021	2022	2023	2024	2025	2026
ARGENTINE								
Pump Station Replacements	RFP	DESIGN	CONSTRUCTION					
Levee/Floodwall Raise	DESIGN		CONSTRUCTION					
ARMOURDALE/CID								
Pump Station Repairs - Armourdale		DESIGN	CONSTRUCTION					
Pump Station Repairs - CID		DESIGN	CONSTRUCTION					
Levee/Floodwall Raise	DESIGN		CONSTRUCTION					

Looking to the Future

NEXT STEPS

Railroad Street
River Park Drive
Kansas Avenue
Kansas River
Union Pacific Railroad Bridge
Interstate 670
Rock Island Bridge
Flying Truss
Kansas River
American Royal Drive
State Line Road
Cesar E Chavez
Butler Way

Staff Request for Commission Action

Tracking No. 211088

Full Commission Meeting Date: 11/4/21
Committee: Administration & Human Services

Date of Standing Committee Action: 10/25/21
(If none, please explain):

Publication Required: No

Date:	Contact Name:	Contact Phone:	Contact Email:	Department/Division:
10/29/2021	Wilba Miller	x5112	wmiller@wycokck.org	Community Development

Item Description:

The American Rescue Plan Act of 2021 appropriated $5 billion to the U.S. Department of Housing and Urban Development (HUD)— of which the Unified Government of Wyandotte County and Kansas City, KS (The UG) has been allocated a grant of $3,197,903— to provide housing, services, and shelter to individuals experiencing homelessness and other vulnerable populations (HOME-ARP Program). HUD would like to authorize a grant agreement with the UG to begin grant planning.

Action Requested:
Approve Resolution to authorize grant agreement

Budget Impact: (if applicable)
Amount:
Source:
Included In Budget:
Other (explain):

Attachments List:
RESOLUTION HOME ARP GRANT AGREEMENT, HOME ARP AHS 10.25.2021

RESOLUTION NO. R-_____

A RESOLUTION FOR THE ACCEPTANCE OF FEDERAL FUNDS BY THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS FOR HOMELESSNESS ASSISTANCE AND SUPPORTIVE SERVICES, AND TO AUTHORIZE THE MAYOR TO ENTER INTO AGREEMENTS WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WHEREAS, The American Rescue Plan Act ("ARP") was signed into law by President Biden on March 11, 2021, (Public Law 117-2), and was codified at 42 U.S.C. § 802 *et seq.*; and

WHEREAS, Congress appropriated funds under section 3205 of ARP for the HOME Investment Partnerships Program (HOME) to provide homelessness assistance and supportive services; and

WHEREAS, Congress appropriated $5 billion in ARP funds to be administered through HOME (HOME-American Rescue Plan or "HOME-ARP") to perform four activities that must primarily benefit qualifying individuals and families who are homeless, at risk of homelessness, or in other vulnerable populations, including: (1) development and support of affordable housing, (2) tenant-based rental assistance (TBRA), (3) provision of supportive services; and (4) acquisition and development of non-congregate shelter units; and

WHEREAS, ARP defines qualifying individuals or families as those that are:
(1) Homeless, as defined in section 103(a) of the McKinney-Vento Homeless Assistance Act, as amended (42 U.S.C. 11302(a)) ("McKinney-Vento");
(2) At risk of homelessness, as defined in section 401 of McKinney-Vento;
(3) Fleeing, or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking;
(4) Part of other populations where providing supportive services or assistance would prevent a family's homelessness or would serve those with the greatest risk of housing instability; or
(5) Veterans and families that include a veteran family member that meet the criteria in one of (1)-(4) above; and

WHEREAS, ARP authorized HUD to allocate HOME-ARP funds to units of general local government that qualified for an allocation of HOME funds in Fiscal Year (FY) 2021, pursuant to section 217 of the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended (42 U.S.C. 12701 *et seq*.) ("NAHA").

WHEREAS, On April 8, 2021, HUD allocated HOME-ARP funds to 651 grantees using the HOME formula established at 24 CFR 92.50 and 92.60, and the allocation for Kansas City, Kansas is $3,197,903; and

WHEREAS, Under ARP, the participating jurisdiction may expend up to 15 percent of its HOME-ARP allocation for payment of reasonable administrative and planning costs; and

WHEREAS, HUD has specified that, at this time, 5% of the funds ($159,895.15) will be made available to the Unified Government for administration purposes and that the remainder of the HOME-ARP allocation for Kansas City, Kansas will be made available upon submission and approval of the HOME-ARP Allocation Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS AS FOLLOWS:

Section 1. The Unified Government Board of Commissioners hereby approves the acceptance of the HOME-ARP allocation of Three Million One Hundred Ninety-Seven Thousand Nine Hundred Three Dollars ($3,197,903) on behalf of the City of Kansas City, Kansas.

Section 2. The Unified Government Board of Commissioners hereby approves that of the Kansas City, Kansas HOME-ARP total allocation, One Hundred Fifty-Nine Thousand Eight Hundred Ninety-Five Dollars and Fifteen Cents ($159,895.15) may be accepted for reasonable administrative and planning costs for the HOME-ARP program.

Section 3. The Mayor/CEO, as the "Chief Executive Officer" for the Unified Government as that term is defined in applicable federal regulations, is hereby authorized to sign and submit the HOME-ARP Allocation Plan and any related agreements on behalf of the City of Kansas City, Kansas.

Section 4. Effective Date. This resolution shall take effect and be in full force from and after its passage and approval.

APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS _____ DAY OF _____ 2021.

_____

David Alvey, Mayor/CEO

Attest:

_____

Unified Government Clerk

Approved as to Form:

_____

Assistant Counsel

HOME INVESTMENT PARTNERSHIP PROGRAM- AMERICAN RESCUE PLAN ACT

ADMINISTRATION AND HUMAN SERVICES COMMITTEE

OCTOBER 25, 2021

HOME-ARP

- The American Rescue Plan Act of 2021 appropriated $5 billion to provide housing, services, and shelter to individuals experiencing homelessness and other vulnerable populations, to be allocated by formula to jurisdictions that qualified for HOME Investment Partnerships Program allocations in Fiscal Year 2021.
- The UG has been allocated **$3,197,903** in "HOME-ARP" funds which must be expended by **September 30, 2030**
- Implementing Regulation was published September 21, 2021 (Notice CPD-21-10). This program has some similarities but is distinct and separate from the regular HOME program.
- Community Development staff has attended 6 hours of *introductory* training hosted by HUD with more training and technical assistance to come.
- Before the UG undertakes any HOME-ARP activities, the UG must prepare and submit an Allocation Plan to HUD

QUALIFYING POPULATIONS

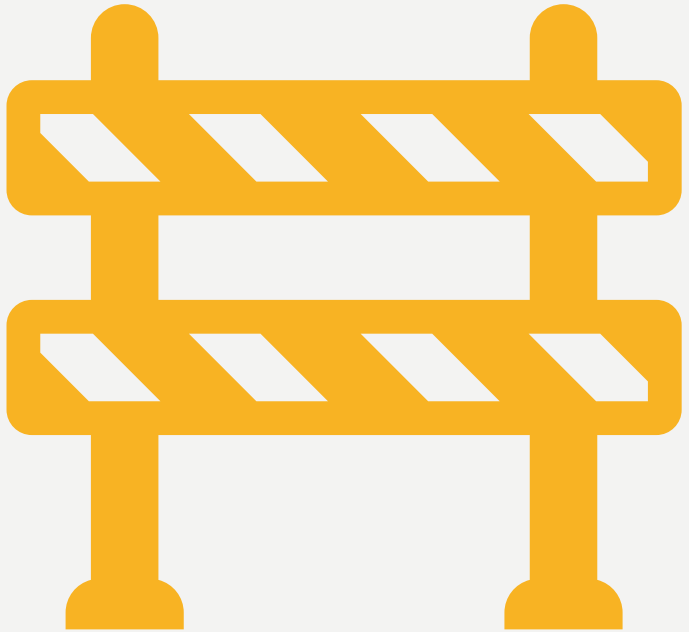
1. Homeless (24 CFR 91.5)
2. At-risk of homelessness (24 CFR 91.5)
3. Fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking or human trafficking (24 CFR 5.2003 and Trafficking Victims Protection Act of 2000)
4. Other families requiring services or housing assistance to prevent homelessness (CPD-21-10)
5. Those at the greatest risk of housing instability (CPD-21-10)

ELIGIBLE ACTIVITIES

- Acquisition, construction, or rehab of rental housing
- Acquisition, construction, or rehab of non-congregate shelter
- Supportive Services (full description in Notice)
- Tenant based rental assistance
- Non-profit operating and capacity building assistance (up to 5% of grant)
- Administration and planning (up to 15% of grant)

INELIGIBLE ACTIVITIES

- Homebuyer assistance activities that are eligible under the regular HOME program
- Development of housing for homeownership which is eligible under the regular HOME program.
- Operation costs for non-congregate shelter
- Supportive services that a participant is already receiving from another source



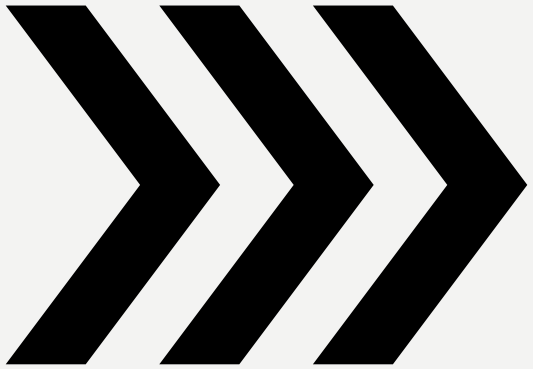
ALLOCATION PLAN PROCESS

- At a minimum Community Development will engage in consultation with:
  - Area Continuum of Care (Greater Kansas City Coalition to End Homelessness),
  - homeless and domestic violence service providers,
  - veterans' groups,
  - public housing agencies (Kansas City, Kansas Housing Authority),
  - public agencies that address the needs of the qualifying populations,
  - and public or private organizations that address fair housing, civil rights, and the needs of persons with disabilities
- Gather and analyze data related to the current need in our community and identify gaps in services.
- Select activities and funding amounts based on Consultation and Needs and Gaps Assessment.
- Develop appropriate HOME-ARP policies and procedures in accordance with HUD requirements
- Publish a draft of the Allocation Plan for a 15-day public comment period and hold at least one public hearing
- Seek approval from Commission to submit Allocation Plan to HUD

MORE INFORMATION

- HUD Exchange, HOME-ARP landing page:
  - https://www.hudexchange.info/programs/home-arp/
- HUD.gov page:
  - https://www.hud.gov/program_offices/comm_planning/home-arp
- Implementing Notice:
  - https://www.hudexchange.info/resource/6479/notice-cpd-2110-requirements-for-the-use-of-funds-in-the-home-arp-program/

REQUESTED ACTION



Move forward a resolution to the Full Commission to authorize a grant agreement with HUD to accept funding and begin grant planning.

Staff Request for Commission Action

Tracking No. 211092

Full Commission Meeting Date: 11/4/2021
Committee: Administration & Human Services

Date of Standing Committee Action: 10/25/21
(If none, please explain):

Publication Required: No

Date:	Contact Name:	Contact Phone:	Contact Email:	Department/Division:
10/29/2021	Wilba Miller	x5112	wmiller@wycokck.org	Community Development

Item Description:

Mt. Carmel Redevelopment Corporation (MCRC) has managed the Willa Gill Center since November 1, 2002. MCRC currently receives a grant of $260,000 from CDBG and General Funds annually, which supports the management of the facility and the provision of critical services to address housing and food insecurity. The contract includes salaries for the facility director, one case manager, one contracted security officer, one full-time custodian, and one part-time relief custodian. The last adjustment to this contract was in 2018, which was for security services. Willa Gill staff salaries have been and continue to be well below a standard level which has led to staff to burnout, high turnover, and issues in recruitment, especially in the case manager positions

The services provided by MCRC have been a lifeline to the community throughout the pandemic—evidenced by a 50% increase in clients served by the Willa Gill Center. The cost to provide these services have been increasing for several years and MCRC has absorbed any costs in excess of the annual contract. However, these unreimbursed costs have grown to the point where MCRC can no longer absorb the additional costs.

MCRC has requested an increase in the 2021 contract to bring staff salaries to an acceptable level and much needed equipment upgrades. The adjustment will increase salaries for 4 qualified employees, applied retroactively, along with administrative expense and facility equipment totaling 44,285.70.

MCRC has also submitted a proposed budget for the 2022 contract year in the amount of $316,000.

The salary adjustments in 2022 meets a marketable living wage for staff and addresses increases to the cost of goods and services. The 2022 proposed budget would allow MCRC to continue as a partner in providing services in the Willa Gill Center.

Action Requested:
Approval of MCRC Contract Budget Revision.

Budget Impact: (if applicable)
Amount:
Source:
Included In Budget:
Other (explain):

Attachments List:
2021 MCRC UG CONTRACT ADJUSTMENT, Willa Gill 2022 Budget ADJ

2021 MCRC Managing Agent for Wilhelmina Gill Multi-Purpose Center Funding Increase

Summary:		
Retro Pay		
Retro Pay Salaries	$ 23,392.79	
Retro Benefits @ 10%	$ 2,339.28	
Sub Total Retro Pay & Benefits	**$ 25,732.07**	
Outstanding Bills		
Accounting Support Aug. - Sept.	$ 986.76	
Bookeeping Support July - Aug.	$ 1,389.37	
CBIZ 1099 Preparation	$ 1,677.50	
Sub Total Outstanding Bills	**$ 4,053.63**	
Facility Equipment Upgrades		
Update Copier	$ 4,500.00	Richo
Update Phone System	$ 4,500.00	Avaya
PA Lecturn System	$ 1,000.00	
Partnership W/Crisis Mgmt. WYCO Inc., Office Cubicle W/Door & Office Equipment	$ 3,000.00	
Multi Function Floor Scrubber, Buffer & Stripper	$ 1,500.00	
Sub Total Equipment Update	**$ 14,500.00**	
Total	**$ 44,285.70**	

Retro Pay Calculated Per Position

	01.15.21	01.31.21	02.15.21	02.28.21	03.15.21	03.31.21	04.15.21	04.30.21	05.15.21	05.31.21	06.15.21	06.30.21	07.15.21	07.31.21	08.15.21	08.31.21	09.15.21	09.30.21	10.15.21	10.29.21	11.15.21	11.30.21	12.15.21	12.31.21	Total	
Facility Manager Current Salary	$ 1,823.55	$ 1,823.55	$ 1,823.55	$ 1,823.55	$ 1,823.55	$ 1,823.55	$ 1,823.55	$ 1,823.55	$ 1,823.55	1823.55	$ 2,425.36	$ 1,878.26	$ 1,878.26	$ 1,878.26	$ 1,878.26	$ 1,878.26	$ 1,878.26	$ 1,878.26	$ 1,878.26	$ 1,878.26	$ 1,878.26	$ 1,878.26	$ 1,878.26	$ 1,878.26	$ 45,078.24	Current Annual
Facility Manager Adjusted Salary	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 2,291.67	$ 55,000.00	Adjusted Annual
Facility Manager Retro Pay Due	$ 468.12	$ 468.12	$ 468.12	$ 468.12	$ 468.12	$ 468.12	$ 468.12	$ 468.12	$ 468.12	$ 468.12	$ (133.69)	$ 413.41	$ 413.41	$ 413.41	$ 413.41	$ 413.41	$ 413.41	$ 413.41	$ 413.41	$ 413.41	$ 413.41	$ 413.41	$ 413.41	$ 413.41	**$ 9,921.76**	**Sum Retro Pay Due**
Admin. Assistant Current Salary	$ 1,087.68	$ 988.80	$ 1,087.68	$ 889.92	$ 1,087.68	$ 1,186.56	$ 1,087.68	$ 1,087.68	$ 988.80	$ 1,087.68	$ 1,437.03	$ 1,120.31	$ 1,120.31	$ 1,120.31	$ 1,018.46	$ 1,222.16	$ 1,120.31	$ 1,120.31	$ 1,120.31	$ 1,018.46	$ 1,120.31	$ 1,120.31	$ 1,120.31	$ 1,222.16	$ 26,581.22	**Current Annual**
Admin. Assistant Adjusted Salary	$ 1,320.00	$ 1,200.00	$ 1,320.00	$ 1,080.00	$ 1,320.00	$ 1,440.00	$ 1,320.00	$ 1,320.00	$ 1,200.00	$ 1,320.00	$ 1,320.00	$ 1,320.00	$ 1,320.00	$ 1,320.00	$ 1,200.00	$ 1,440.00	$ 1,320.00	$ 1,320.00	$ 1,320.00	$ 1,200.00	$ 1,320.00	$ 1,320.00	$ 1,320.00	$ 1,440.00	$ 31,320.00	**Adjusted Annual**
Admin Assistant Retro Pay Due	$ 232.32	$ 211.20	$ 232.32	$ 190.08	$ 232.32	$ 253.44	$ 232.32	$ 232.32	$ 211.20	$ 232.32	$ (117.03)	$ 199.69	$ 199.69	$ 199.69	$ 181.54	$ 217.84	$ 199.69	$ 199.69	$ 199.69	$ 181.54	$ 199.69	$ 199.69	$ 199.69	$ 217.84	**$ 4,738.78**	**Sum Retro Pay Due**
One Case Manager Current Salary	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 1,250.00	$ 30,000.00	**Current Annual**
One Case Manager Adjusted Salary	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 1,583.33	$ 38,000.00	**Adjusted Annual**
Note: Case Manager was recently termed during the 09.15.21 PP. No retro pay due. Actively recruiting for a replacement at the new adjusted pay rate.																										
One FT Custodian Current Salary	$ 1,722.00	$ 1,449.00	$ 1,218.00	$ 966.00	$ 1,218.00	$ 1,092.00	$ 1,218.00	$ 1,407.00	$ 1,092.00	$ 1,344.00	$ 1,092.00	$ 1,092.00	$ 1,764.00	$ 1,764.00	$ 1,092.00	$ 1,218.00	$ 1,218.00	$ 1,218.00	$ 1,204.00	$ 1,204.00	$ 1,204.00	$ 1,204.00	$ 1,204.00	$ 1,204.00	$ 30,408.00	**Current Annual**
One FT Custodian Adjusted Salary	$ 2,091.00	$ 1,759.50	$ 1,479.00	$ 1,173.00	$ 1,479.00	$ 1,326.00	$ 1,479.00	$ 1,708.50	$ 1,326.00	$ 1,632.00	$ 1,326.00	$ 1,326.00	$ 2,142.00	$ 2,142.00	$ 1,326.00	$ 1,479.00	$ 1,479.00	$ 1,479.00	$ 1,462.00	$ 1,462.00	$ 1,462.00	$ 1,462.00	$ 1,462.00	$ 1,462.00	$ 36,924.00	**Adjusted Annual**
One FT Custodian Salary Due	$ 369.00	$ 310.50	$ 261.00	$ 207.00	$ 261.00	$ 234.00	$ 261.00	$ 301.50	$ 234.00	$ 288.00	$ 234.00	$ 234.00	$ 378.00	$ 378.00	$ 234.00	$ 261.00	$ 261.00	$ 261.00	$ 258.00	$ 258.00	$ 258.00	$ 258.00	$ 258.00	$ 258.00	**$ 6,516.00**	**Sum Retro Pay Due**
One PT Custodian Current	$ 153.75	$ 215.25	$ 153.75	$ 104.04	$ 153.75	$ 123.00	$ 194.75	$ 276.75	$ 164.00	$ 266.50	$ 211.20	$ 211.20	$ 472.50	$ 252.00	$ 336.00	$ 509.25	$ 504.00	$ 514.50	$ 430.50	$ 430.50	$ 430.50	$ 430.50	$ 430.50	$ 430.50	$ 7,399.19	**Current Annual**
One PT. Custodian Adjusted	$ 225.00	$ 315.00	$ 225.00	$ 152.25	$ 225.00	$ 180.00	$ 285.00	$ 405.00	$ 240.00	$ 390.00	$ 300.00	$ 300.00	$ 675.00	$ 360.00	$ 480.00	$ 727.50	$ 720.00	$ 735.00	$ 615.00	$ 615.00	$ 615.00	$ 615.00	$ 615.00	$ 615.00	10629.75	**Adjusted Annual**
One PT. Custodian Salary Due													$ 202.50	$ 108.00	$ 144.00	$ 218.25	$ 216.00	$ 220.50	$ 184.50	$ 184.50	$ 184.50	$ 184.50	$ 184.50	$ 184.50	**$ 2,216.25**	**Sum Retro Pay Due**
Note: PT Custodian replaced after the 06.30.21 PP. Retro pay is due for the current custodian hired during the 07.15.21 PP.																										
Benefit Salary Adjustment	$ 1,069.44	$ 989.82	$ 961.44	$ 865.20	$ 961.44	$ 955.56	$ 961.44	$ 1,001.94	$ 913.32	$ 988.44	$ (16.72)	$ 847.10	$ 1,193.60	$ 1,099.10	$ 972.95	$ 1,110.50	$ 1,090.10	$ 1,094.60	$ 1,055.60	$ 1,037.45	$ 1,055.60	$ 1,055.60	$ 1,055.60	$ 1,073.75		
Benefits Adjusted Due MCRC @ 10.00%	$ 106.94	$ 98.98	$ 96.14	$ 86.52	$ 96.14	$ 95.56	$ 96.14	$ 100.19	$ 91.33	$ 98.84	$ (1.67)	$ 84.71	$ 119.36	$ 109.91	$ 97.29	$ 111.05	$ 109.01	$ 109.46	$ 105.56	$ 103.74	$ 105.56	$ 105.56	$ 105.56	$ 107.37	**$ 2,339.28**	**Sum Retro Benefits Due**
Security Contract Current		$ 1,590.00		$ 1,500.00		$ 1,740.00		$ 1,650.00		$ 1,590.00		$ 1,650.00		$ 1,650.00		$ 1,650.00		$ 1,650.00		$ 1,650.00		$ 1,650.00		$ 1,650.00	$ 19,620.00	**Current Annual**
		$ 2,500.00		$ 2,500.00		$ 2,500.00		$ 2,500.00		$ 2,500.00		$ 2,500.00		$ 2,500.00		$ 2,500.00		$ 2,500.00		$ 2,500.00		$ 2,500.00		$ 2,500.00	$ 30,000.00	**Adjusted Annual**
Note: Security Contract Adjusted. Security Increase $30K Annual																										

Willa Gill Budget 2022

Line Item	2021 Budget	2022 Budget	Difference	Justification
Income				
CDBG	$ (148,000.00)	$ (148,000.00)		
UG General Funds	(112,000.00)	(168,000.00)	$ 56,000.00	
Income Total 2021 - 2022	**$ (260,000.00)**	**$ (316,000.00)**	$ 56,000.00	
Expense				
Personnel				
Manager	$ 45,078.24	$ 55,000.00	$ 9,921.76	Salary Adjustment
Administrative Assistant	26,581.22	31,200.00	$ 4,618.78	HRLY. Adjust. $12.73 to $15.00
Case Manager	30,000.00	38,000.00	$ 8,000.00	Salary Adjustment
Custodial (1 FTE, 1 PTE)	37,399.19	50,960.00	$ 13,560.81	FT HRLY. Adjust. $14.00 to $17.00 / PT hrly Adjust $10.50 to $15.00
Security Officer	19,620.00	30,000.00	$ 10,380.00	Salary Adjustment
Benefits @10%	15,867.86	20,516.00	$ 4,648.14	
Total 2020 Personnel	**$ 174,546.51**	**$ 225,676.00**	**$ 51,129.49**	FY 2022 Salary Adjustments to Meet a Marketable Living Wage - 29.3%
Supplies	8,325.49	9,000.00	$ 674.51	Cost of Goods Increase
Utilities (Telephone, Natural G	11,500.00	14,500.00	$ 3,000.00	Budget Alignment to Meet Current Expense. FY21 Mo. Avg. $1,211
Postage	360.00	380.00	$ 20.00	USPS Postage Increase .55 to .58 - 5.5%
Occupancy	-	-	$ -	
Printing and Public Relations	500.00	500.00	$ -	
Travel	-	-	$ -	
Conference and Staff Develop	150.00	150.00	$ -	
Dues and Subscriptions	1,400.00	1,400.00	$ -	
Insurance Expense	2,000.00	2,000.00	$ -	
Office Equipment & Maintenance	11,718.00	11,694.00	$ (24.00)	
Management Fee	40,000.00	41,200.00	$ 1,200.00	3% Increase
Accounting & Auditing	9,500.00	9,500.00		
Total 2021 Expenses	**$ 85,453.49**	**$ 90,324.00**	4,870.51	FY 2022 Supply Increase - 5.7%
Budget Total	**$ 260,000.00**	**$ 316,000.00**	$ 56,000.00	FY 2022 Overall Budget Increase - 21.5%

Unified Government Clerk's Office

Brett A. Deichler, PMP | CPM
Interim Unified Government Clerk

701 North 7th Street, Suite 323
Kansas City, Kansas 66101-3070

Phone: 913-573-5260
Fax: 913-573-5299
http://www.wycokck.org

Memorandum

To: Doug Bach
County Administrator

From: Brett Deichler
Interim UG Clerk

Date: October 29, 2021

Re: Weekly Business Material

Attached is a listing of weekly business items presented to the Unified Government of Wyandotte County/Kansas City, Kansas, for informational purposes.

In addition to the listing of the items, we have indicated the action taken by the Unified Government Clerk.

cg

Attachment

Weekly Business Material for October 29, 2021

1. **COMMUNICATION:**

   Jason Norbury, Executive Director, Downtown Shareholders, submitting the financial report for the Self-Supporting Municipal District/Downtown Improvement District (SSMID) for the month of September 2021.

   Action: Received and filed.

2. **PERSONNEL ACTION COMMUNICATION, DATED OCTOBER 26, 2021:**

Section I - Appointments

Name	Department/Division	[redacted]	Eff. Date	[redacted]	Job Title	[redacted]
Madeth E Bernardino-Perea	Finance/Treasury		10/14/21		Fiscal Supt Assistant	
Logan B Ladish	Parks/Rec		10/9/21		Summer Laborer	

Section II-Transfers

Name	Department/Division	[redacted]	Eff. Date	[redacted]	Former Job Title	New Job Title	[redacted]
Gregg A Dorsett	Police		10/7/21		Master Sergeant	Captain	
Angela M Garcia	Sheriff/Admin		10/14/21		Juv Care Worker I	Court Security Officer	
Chester J Holliday	Parks/Rec		10/14/21		Grundskeeper II	Groundskeeper III	
Jessica M Kraus	Fire		10/7/21		Sr Firefighter Paramedic	Community Paramedic	
Scott A McMannus	PW/WPC		10/14/21		Construction Worker II	Construction Worker III	
Steven M Mortell II	PW/WPC		10/14/21		Instrument Tech/Elec Helper	Maint Electrician	
Scott D Murray	PW/Street		10/14/21		Equipment Operator II	Equipment Operator III	
Bradley W Plowman	PW/Street		10/14/21		Equipment Operator I	Equipment Operator II	
Janae N Robbins	Appraiser		10/14/21		Program Supervisor	Manager	
Vernon H Schuler	PW/WPC		10/14/21		General Maint Worker	Construction Worker I	
Jennifer L Stewart	Health		10/14/21		Manager	Manager	
Dennis F Sudac	Appraiser		10/14/21		Admin Supt Assistant	Admin Supt Specialist	
Amber D Ward	Appraiser		10/14/21		Fiscal Supt Assistant	Appraiser	

Section III - Separations

Name	Department/Division	[redacted]	Eff. Date	[redacted]	Job Title	[redacted]
Eduardo I Acosta-Valdez	Sheriff		10/22/21		Deputy	
Travis W Atwood	PW/WPC		10/22/21		Construction Worker I	
Sarah LA Bachmann	Sheriff/Juv		10/27/21		Juv Care Worker I	
Robert S Britt	Pw/Fleet		10/27/21		Fleet Maint Tech II-L	
Jason R Conner	Fire		10/22/21		Sr Fire Captain	

Jasmine A de La Paz	Police	[redacted]	10/19/21	[redacted]	Prof Progs Asst	[redacted]
Jess M Ford	Sheriff		10/18/21		Deputy	
Timothy D Gist	Sheriff		10/14/21		Deputy	
Derrick T Hill	Sheriff		10/28/21		Deputy	
Marcos D Jaramillo	Health		11/12/21		Public Health Nurse	
Justin K Kozol	Fire		10/21/21		Firefighter Paramedic	
Richard A Lara	Sheriff		10/22/21		Deputy	
Richard F Mikesic	Finance/Treasury		10/20/21		Treasury Manager	
Chad J Wiggans	PW		11/1/21		Info Systems Coordinator	
Angela A Yadrich	Transit		10/12/21		Transit Operator	

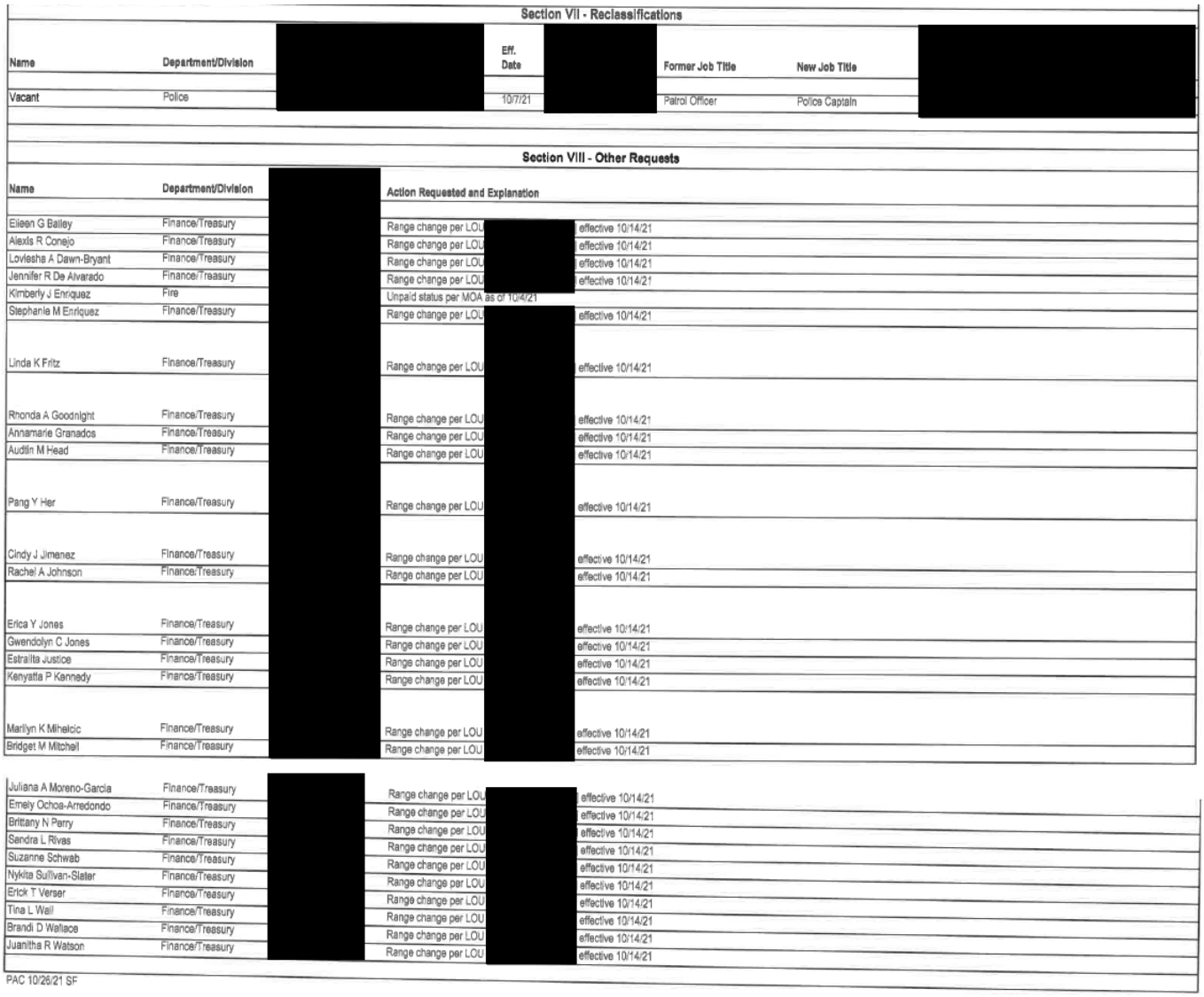
NOTE: VACATION, HOLIDAY AND COMP TIME PAYOUT ARE NOTED IN HOURS; SICK LEAVE IN DAYS.

Section IV - Leaves of Absence

Name	Department/Division	[redacted]	Lv. Beg	Lv. Ends	Leave/Pay
Kevin M Duong	Police		10/23/21	unknown	[redacted] Unpaid

Section V - Increases per Memorandum of Understanding

Name	Department/Division	[redacted]	Eff. Date	[redacted]	Job Title	[redacted]
Julie T Lesher	Police/Comm		11/30/21		Dispatcher	
Juanita C Soto	Reg of Deeds		11/6/21		Admin Supt Specialist	



Section VII - Reclassifications

Name	Department/Division	[redacted]	Eff. Date	[redacted]	Former Job Title	New Job Title	[redacted]
Vacant	Police		10/7/21		Patrol Officer	Police Captain	

Section VIII - Other Requests

Name	Department/Division	[redacted]	Action Requested and Explanation	[redacted]	
Eileen G Bailey	Finance/Treasury		Range change per LOU		effective 10/14/21
Alexis R Conejo	Finance/Treasury		Range change per LOU		effective 10/14/21
Lovlesha A Dawn-Bryant	Finance/Treasury		Range change per LOU		effective 10/14/21
Jennifer R De Alvarado	Finance/Treasury		Range change per LOU		effective 10/14/21
Kimberly J Enriquez	Fire		Unpaid status per MOA as of 10/4/21		
Stephanie M Enriquez	Finance/Treasury		Range change per LOU		effective 10/14/21
Linda K Fritz	Finance/Treasury		Range change per LOU		effective 10/14/21
Rhonda A Goodnight	Finance/Treasury		Range change per LOU		effective 10/14/21
Annamarie Granados	Finance/Treasury		Range change per LOU		effective 10/14/21
Audtin M Head	Finance/Treasury		Range change per LOU		effective 10/14/21
Pang Y Her	Finance/Treasury		Range change per LOU		effective 10/14/21
Cindy J Jimenez	Finance/Treasury		Range change per LOU		effective 10/14/21
Rachel A Johnson	Finance/Treasury		Range change per LOU		effective 10/14/21
Erica Y Jones	Finance/Treasury		Range change per LOU		effective 10/14/21
Gwendolyn C Jones	Finance/Treasury		Range change per LOU		effective 10/14/21
Estralita Justice	Finance/Treasury		Range change per LOU		effective 10/14/21
Kenyatta P Kennedy	Finance/Treasury		Range change per LOU		effective 10/14/21
Marilyn K Mihelcic	Finance/Treasury		Range change per LOU		effective 10/14/21
Bridget M Mitchell	Finance/Treasury		Range change per LOU		effective 10/14/21
Juliana A Moreno-Garcia	Finance/Treasury		Range change per LOU		effective 10/14/21
Emely Ochoa-Arredondo	Finance/Treasury		Range change per LOU		effective 10/14/21
Brittany N Perry	Finance/Treasury		Range change per LOU		effective 10/14/21
Sandra L Rivas	Finance/Treasury		Range change per LOU		effective 10/14/21
Suzanne Schwab	Finance/Treasury		Range change per LOU		effective 10/14/21
Nykita Sullivan-Slater	Finance/Treasury		Range change per LOU		effective 10/14/21
Erick T Verser	Finance/Treasury		Range change per LOU		effective 10/14/21
Tina L Wall	Finance/Treasury		Range change per LOU		effective 10/14/21
Brandi D Wallace	Finance/Treasury		Range change per LOU		effective 10/14/21
Juanitha R Watson	Finance/Treasury		Range change per LOU		effective 10/14/21

PAC 10/26/21 SF

Action: Received and filed. Copy previously forwarded to Payroll.

3. COMMUNICATIONS:

Brett Deichler, Interim UG Clerk, listing bids received October 27, 2021 for:
B#32184-Ready Mix Concrete for WPC
B#32185-Sand and Gravel Delivery for WPC
B#32186-Manhole Covers for WPC

Action: Received and filed. Copies previously forwarded to County Administrator, Public Works, and Legislative Auditor.

4. TRAVEL REQUESTS:

Troy Bennett and James Turney, Police Dept., travel to Hutchinson, KS, Nov. 29 – 30, 2021, to attend the KLETC new curriculum orientation, Employee Training and Travel.

Stephen Owen, Police Dept., travel to Boston, MA, July 9 – 29, 2022, to attend Senior Management Training for Police Personnel, Employee Training & Travel.

Action: Approved by County Administrator's Office and received and filed.

5. CERTIFICATES OF INSURANCE:

The Insurance Market, LLC
Poly Fam Tree Service, LLC
G4S Secure Solutions (USA), Inc.

Action: Referred to License.

6. BUSINESS BONDS:

Electrical Contractor's Bonds
Atec Services, LLC
Kendrek Electric, Inc.
Nate's Electric LLC
Total Electric Contractors, Inc. and James Leonard

Mechanical Contractor's Bonds
DMC Service, Inc.
On Demand Mechanical, LLC

Plumber's Bonds
Atec Services, LLC
The Flow Doctor LLC

Action: Referred to License.

7. CONTINUATION CERTIFICATE:

Pawnbroker's Bond
Sol's Loan Office

Action: Referred to License.

8. CANCELLATION NOTICES:

Electrical Contractor's Bond
A. Gittens Electrical Solutions Inc.

General Contactor's Bond
Legacy Service Company, Inc.

Plumber's Bond
A & S Heating, Cooling, & Plumbing, LLC

Sign Hanger's Bond
Click Solutions With Creativity LLC

Action: Referred to License.

9. APPLICATIONS FOR DRINKING ESTABLISHMENT/PUBLIC VENUE:

Tina Alonge/Christine Bergen DBA The 913, 6102 State Avenue
Vickie A. Lowe DBA Dad's Hole in the Wall, 1111 N. 50th Terrace

Action: Referred to License.

10. APPLICATION FOR CATERER/DRINKING ESTABLISHMENT/HOTEL:

Israel Mendez/Anthony R. Russo DBA Latin Quarters, 508 Kansas Avenue

Action: Referred to License.