



ACTION

Administration and Human Services **Standing Committee Meeting Agenda**

Monday, August 23, 2021

Immediately upon adjournment of earlier committee

Start 5:57 PM – End 7:00 PM

Location:

You are invited to a Zoom webinar.

When: Aug 23, 2021 05:00 PM Central Time (US and Canada)

Topic: PWS & AHS Standing Committee Meetings

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86407945756?pwd=NHVYL1ZweWozVjVvV1lLR0F5Q2djQT09>

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International numbers available: <https://us02web.zoom.us/j/86407945756?pwd=NHVYL1ZweWozVjVvV1lLR0F5Q2djQT09>

Staff present: Brett Deichler, Monica Sparks, Henry Couchman, Jeff Conway, Casey Meyer, Bridgette Cobbins, Alan Howze, Alley Porter, Ashley Hand

Name

Absent

Commissioner Angela Markley, Chair

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Commissioner Melissa Bynum

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Commissioner Christian Ramirez

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Commissioner Mike Kane

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Commissioner Jane Philbrook

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- I. Call to Order/Roll Call**
- II. Revisions to August 23, 2021 Agenda**
- III. Approval of standing committee minutes from June 21, 2021**
APPROVED BYNUM/KANE, VOTE: 5:0
- IV. Committee Agenda**

Item No. 1 - PRESENTATION: RECORDS MANAGEMENT POLICY

Synopsis: Presentation of the Records Management Policy, submitted by Brett A. Deichler, Interim Unified Government Clerk.

For information only.

Tracking #: 21975

FOR INFORMATION ONLY

Item No. 2 – UPDATE: COMMUNICATIONS

Synopsis: The first six-month check-in on the current state of communications, strategies for improving external and internal communications, and a proposed action plan going forward, submitted by Ashley Hand, Director of Strategic Communications.

For information only.

Tracking #: 21986

FOR INFORMATION ONLY

V. Public Agenda

VI. Adjourn