



Public Works and Safety Committee
Standing Committee Meeting Agenda
Monday, June 21, 2021
5:00 PM

Location:

You are invited to a Zoom webinar.

When: Jun 21, 2021 05:00 PM Central Time (US and Canada)

Topic: PW/S & A/HS - Standing Committee Meetings

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87623924061?pwd=WmNBS3RXdHVHem9sODM0RHFDmJNBQT09>

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<u>Name</u>	<u>Absent</u>
Commissioner Melissa Bynum, Chair	☐
Commissioner Angela Markley	☐
Commissioner Christian Ramirez	☐
Commissioner Mike Kane	☐
Commissioner Jane Philbrook	☐
Tom Groneman, BPU Board Member	☐

I. **Call to Order/Roll Call**

II. **Revisions to June 21, 2021 Agenda**

III. **Approval of standing committee minutes from February 22, and March 22, 2021**

IV. **Committee Agenda**

Item No. 1 - GRANT: 2022 FISCAL YEAR VOCA

Synopsis: Request permission to submit an application for the FY2022 VOCA grant to help fund the Victim Services Unit, submitted by Wendy Medina, Police Department. The grant amount is for \$369,335 in federal funds with a required match by the KCKPD.

Tracking #: 21881

Item No. 2 - PRESENTATION: ANIMAL SHELTER EXPANSION RENOVATION PROPOSAL

Synopsis: Presentation of the Animal Shelter expansion proposal, submitted by Jennifer Stewart, Animal Control Director.

For information only.

Tracking #: 21883

Item No. 3 - DISCUSSION: TRANSFER OF PROPERTY AGREEMENT BETWEEN KCKFD AND MARC

Synopsis: Discussion of the property transfer agreement between the KCK Fire Department and Mid-America Regional Council (MARC), submitted by James Zeeb, Assistant Fire Chief.

For information only.

Tracking #: 21884

V. Public Agenda

VI. Adjourn

**PUBLIC WORKS AND SAFETY
STANDING COMMITTEE MINUTES
Monday, February 22, 2021**

The meeting of the Public Works and Safety Standing Committee was held on Monday, February 22, 2021, at 5:00 p.m., via Zoom or on-site. The following members were present: Commissioner Bynum, Chairman; Commissioners Markley, Ramirez, Kane, Philbrook, and BPU Board Member Tom Groneman. The following officials were also in attendance: Doug Bach, County Administrator; Melissa Sieben, Emerick Cross and Alan Howze, Assistant County Administrators; Bridgette Cobbins, Interim Assistant County Administrator; Kathleen VonAchen, Chief Financial Officer; Misty Brown, Deputy Chief Counsel; Rocki Mayes, Executive Assistant to County Administrator; Angela Lawson, Deputy Chief Counsel; Casey Meyer, Assistant Counsel; Kent Anderson, Deputy Police Chief; Michael York, Police Chief; and Pamela Waldeck, Acting Police Chief.

Chairman Bynum said before I call the meeting to order, I do want to do our usual announcement these days that due to COVID-19, some committee members, staff, and public are attending remotely by Zoom, as well as some on-site. All participants joining by phone should mute their phones when not speaking so that we can avoid background noise.

During the meeting, make sure you announce yourself by name and title when you speak so the public that's observing knows who is speaking. This is critical given the number of remote participants and it's also current guidance from the Kansas Attorney General.

Due to COVID-19, in-person public comment has been suspended unless otherwise required by law. The public is allowed to participate by Zoom or submit comments by email prior to the meeting and those comments are included in the records of our meetings.

Chairman Bynum called the meeting to order. Roll call was taken and all members were present as shown above.

Chairman Bynum said there are no revisions on tonight's agenda.

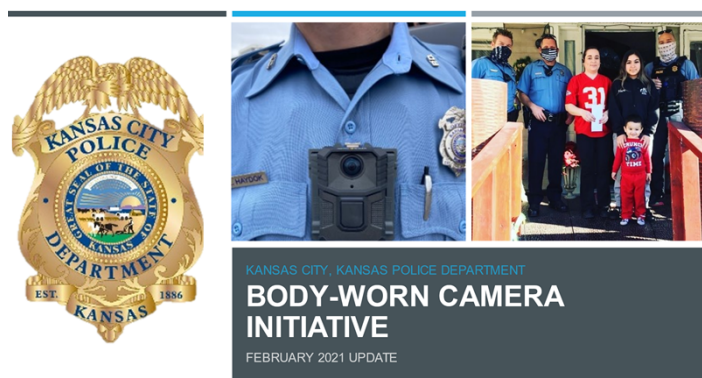
Approval of standing committee minutes from November 16, 2020. **On motion of Commissioner Kane, seconded by Commissioner Markley, the minutes were approved.** Roll call was taken and there were six “Ayes,” Groneman, Philbrook, Kane, Ramirez, Markley, Bynum.

Committee Agenda:

Item No. 1 – 21641... UPDATE: COMMUNITY CONNECT PROGRAM AND BODY-WORN CAMERAS

Synopsis: Update on the Community Connect Program and the deployment and use of body-worn cameras, submitted by Chief Michael York and Acting Chief Pamela Waldeck.

Interim Chief of Police, Michael York, KCKPD, said we’re going to talk about the updates for the body-worn camera as well as the Community Connect Program. Deputy Chief Ken Anderson is going to give the presentation on the body-worn camera, and Assistant Chief Waldeck is going to give the presentation on the Community connect, and we’ll answer your questions from there.



BODY-WORN CAMERA INITIATIVE
OUR GOALS

- Improve transparency
- Promote accountability
- Support evidence collection
- Deter criminal activity and uncooperative behavior
- Assist officers with reporting and court testimony



Kent Anderson, Deputy Chief, KCKPD, said kind of our goals for the whole body-worn camera project, in-car camera project, was to improve transparency, promote accountability, help in

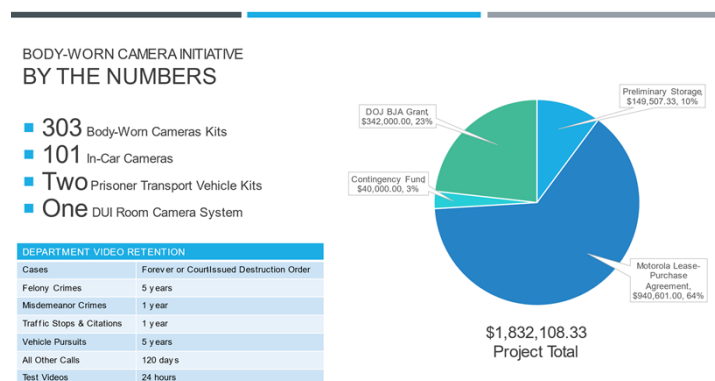
February 22, 2021

evidence collection, deter criminal and uncooperative behavior, and assist officers with testifying in court.



So, we ended up going with Watchguard as we spoke about the last time we met. In each car, there will be three cameras. There will be two mounted on the windshield, and that's the main one we're looking at here. The top camera is like a standard-view camera and the bottom camera is like a panoramic view. It gives you a wider view of what's taking place like if you were on a car stop, you definitely get a wider angle than the standard camera.

Then, we also have a camera that goes in the prisoner transport section of the vehicle. Those three, and then the officer will also have on the body-worn camera, so there's actually, I guess, four cameras in a patrol car if it's a one-man car.



This was our total budget amount; I'm sure you're aware of. The Contingency Fund, we've had to dip into it a little bit. I think we probably have to—we found that during our employees doing their redaction that we'll probably need a new computer for that because it's just too slow on the server that we currently possess. That's probably one thing we'll have to look at.

We bought the 303 body-worn camera kits, 101 in-car cameras, and 2 prisoner transport vehicles, which we've gotten one installed and we're still waiting on the second. Then we've also ordered a new camera system for the DUI room at the County Jail, which we haven't got that in yet, and so we're still waiting. Once we receive that, we'll have that installed.

In our body-worn camera policy, we also have retention policies, which for all felony crimes that occur in our city will be five-years. Misdemeanors, traffic stops where citations are issued, which we consider a misdemeanor, will be one year. Vehicle pursuits is five years. Calls where maybe we just have a citizen contact and no enforcement action is taken, that's going to be 120 days.

Our officers are required, by policy, every day when they go into service, they have to test their body-worn camera before they go in-service. Those are the test videos. Those videos will be deleted within 24 hours. That's just to save server space. I think right now we've been going—we started issue the second week, issuing the cameras the second week of January. I think we're up to 11,000 videos and that's with deleting the test videos. So, that's 11,000 videos in approximately a month and a half.

BODY-WORN CAMERA INITIATIVE
IMPLEMENTATION STATUS

Infrastructure

STATUS	ACTION
COMPLETE	Fiber to All Police Stations
IN PROCESS	Fiber to Animal Services
COMPLETE	Issue of Body-Worn Cameras
IN PROCESS	In-Car Camera Installation

Personnel / Divisions

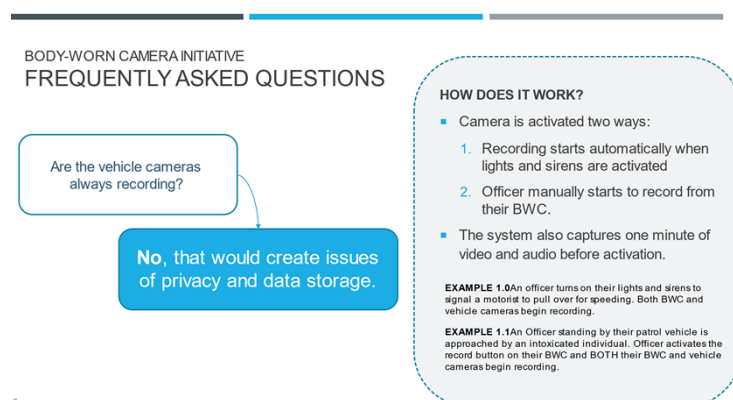
STATUS	ACTION
COMPLETE	Sergeants
COMPLETE	Community Policing
COMPLETE	Patrol
COMPLETE	Traffic

One thing I forgot on the redaction, any crime that we designate as a case, like for instance, that would be a homicide, or we have somebody arrested for some other crime, those videos will be kept up until we get a destruction order from the District Attorney's Office. Those will be kept forever until they say we can delete those videos.

Our infrastructure, as you all remember, we had United Fiber, is the infrastructure that we decided to go with. All of that has been completed except for Animal Services. They're supposed to be in the process of getting there, and since they were kind of out of the way, they were the last ones but they should be onboard before, I would say, summer.

All the body-worn cameras have been issued out with the exception of three officers that were on vacation or some other type of leave. The in-car installation, we have done 63 of the total 101 so far. Part of the reason for that is we have ordered 20 new cars that should be coming in, hopefully, within the next couple of months and they will have the cameras installed in them.

We didn't want to install the cameras in cars that we thought we may get rid of because it's like \$15,000 to install them and then to rip them back out. We didn't want to waste money in that process. We're about probably a little over halfway with the in-car cameras for the vehicles.



We put some Frequently Asked Questions for the community and we just thought we would answer those. Are the cameras always recording? No, that would create privacy issues and I don't know that you can buy a server that large to store all this video data.

How does it work? The camera is activated two ways. The body-worn cameras are synced to the cameras in the vehicle that they are riding that day. When they sync them in and say they get out of the car really quick and they talk to a, maybe an individual that's intoxicated outside the vehicle, if he turns his body-worn camera, that will also activate his in-car camera. The example would be if an officer does a car stop, turns on his lights and siren in the vehicle, that will also trigger his body-worn camera to turn on.

BODY-WORN CAMERA INITIATIVE

FREQUENTLY ASKED QUESTIONS

Can officers turn off a body-worn camera?

Yes. An officer may stop recording from either the vehicle or from the unit itself only in specific situations. Before recording is paused, the officer must state the reason why for the record.

SITUATIONS WHEN CAMERAS SHOULD BE TURNED OFF

- To respect the dignity of others whenever a reasonable expectation of privacy exists (e.g. locker rooms, dressing rooms, or restrooms) unless required to capture evidence for a criminal investigation.
- Recordings are limited to investigative use only in hospital or doctor's office settings. Officers will not record a patient's medical interaction and procedures unless all parties are aware that a recording is taking place and it is needed as evidence.
- Conversations with confidential informants and undercover officers unless authorized by a supervisor.

Can an officer turn the body-worn camera off? The answer is yes, but when he turns the camera off, he has to give a reason to why the camera is being shut off. The other examples that we use, to respect the dignity of someone else when they have expectation of privacy exists. The examples are locker rooms, dressing rooms, restrooms, things of that nature, anything that you might think that would not be good for an audio recording, or a video recording would also not be recorded.

Recordings are limited to investigation use. So, if they were to go into a hospital, we advise them to turn the camera off until they're in the room that the subject is in. If they're having a procedure done, we will not record that. If we're talking to them, and there's nothing being done at that time, we will record then. Then we won't, obviously, record conversations with confidential informants.

BODY-WORN CAMERA INITIATIVE

FREQUENTLY ASKED QUESTIONS

Can officers manipulate or edit a video that has been recorded?

No. All video captured is uploaded to a server at the end of the officer's shift. Officers may review but have no ability to edit, modify or delete recordings.

DOES AN OFFICER HAVE TO STOP RECORDING IF I ASK HIM TO DO SO?

- No, not while on an official investigation.
- If you want to have a general conversation with an officer, you may ask to have it turned off.

Can the officer edit the video or manipulate the recording? The answer is no. They can view the recordings in some instance after a call if they need their memory refreshed, but there's no way that they—the videos are uploaded directly to the server and there's no way that they can change, modify the videos.

Does an officer have to stop a recording if I ask him to do so? No, not while he's on an official investigation. If you want to have a general conversation, you can ask the officer to shut it off, but if he is in a public place, he is not required to shut off his camera.

BODY-WORN CAMERA INITIATIVE
FREQUENTLY ASKED QUESTIONS

Will members of the media be granted viewing or broadcast permission of videos or audio recordings?

Requests from media will only be granted upon the discretion of the Chief of Police.

IF I THINK I HAVE BEEN TREATED UNFAIRLY, CAN I GET A COPY OF THE VIDEO TO REVIEW?

- No. However, per Kansas statute KSA 45-254b, the following individuals may make a written request to listen to audio or view a recording from a BWC or vehicle camera:
 - Subject of recording
 - Parent or legal guard of subject under 18
 - Attorney for person described above
 - Heir at law, administrator of an estate for said individual
- Requests are made via NextRequest (KCKPD.ORG or the U.G. Web site)

Will members of the media be granted viewing or broadcast permission of videos or audio recordings? Basically, what we did, we gave the authority to the Chief of Police to release any video that he chooses to do so.

If I think I've been treated unfairly, can I get a copy of the video to review? Per Kansas State Statute, we have to allow, for a fee, allow citizens to watch the video. What we've done is, we have NextRequest set up on the Police Department website as well as the Unified Government website. They can go to NextRequest and it's the same as an open records request. They can go and then ask to view the video. Then, at this time, we're going to Internal Affairs. They can go up there, watch the video, but they cannot record any of the video that's on the screen because there could be court proceedings going on and we just don't want that video out there.

BODY-WORN CAMERA INITIATIVE
FREQUENTLY ASKED QUESTIONS

How does the body -worn camera initiative relate to other efforts by the police department?

The police department is currently participating in multiple community -based camera projects in various phases of development.

WHAT ARE THE OTHER COMMUNITY - BASED CAMERA PROJECTS?

- Traffic Intersection Surveillance Cameras
- Fixed and Mobile License Plate Readers
- Shared Public Cameras (Operation Green Light; BPU)
- Shared Privately -Owned Cameras (Ring, Community Connect, Other Privately -Owned Systems)

How does the body-worn camera initiative relate to other police efforts? Colonel Waldeck is going to go into some of the other projects with Community Connect and Ring and those types of things, and she'll be going over those here shortly.

COMMUNITY-BASED CAMERA INITIATIVES

FEBRUARY 2021 UPDATE

Interim Chief York said that's it for you, Kent. Are there any questions at all about the body-worn camera system? **Chairman Bynum** said, Chief, I've got a question going back to the public's right to view the footage. So, based on what the slide says, and I don't know the answer, so you'll have to help me, it is not considered an open record under the Kansas Statute to the degree that we can limit it here to these categories? **Interim Chief York** said I'll let Casey Myers, I think is on here, and she was going to answer any of the legal questions so she can answer that.

Casey Meyer, Assistant Counsel, said I think that slide might be slightly misleading. It's an open record and so we would consider any exception that might apply. There's a specific section in the statute that if the person is the subject of the recording, or a parent or legal guardian, or an attorney, or an heir at law, that those people shall have an opportunity to review it regardless of the status of the case. They just don't get a copy of it. Those people will always be able to review the audio and video in those situations.

Every other request we're going to treat like a normal open records request. So, it might be released, it just depends on if an exception under the Open Records Act applies. For example, if it's a homicide case and it's pending investigation and they make an open records request, the Police Department wouldn't release the actual video, but if the heir at law wanted to watch it, the Police Department will have to make arrangements for them to review that within 20 days. **Chairman Bynum** said okay.

Chairman Bynum asked, what other questions do folks have? **Deputy Chief Anderson** said one thing I forgot to add is, we will be doing our academy class. I think we're issuing their cameras March 19th and that will be another big drop of cameras. **Chairman Bynum** said all right.

Chairman Bynum said okay, Chief, it looks like we're ready to move on to the next section.

COMMUNITY-BASED CAMERA INITIATIVES OVERVIEW

- Police Department Video Specialists
- Traffic Intersection and Surveillance Cameras
- Fixed and Mobile License Plate Readers
- Shared Public Cameras (Operation Green Light; BPU)
- Shared Privately-Owned Cameras (Ring, Community Connect, Other Privately-Owned Systems)



Pam Waldeck, Assistant Chief, KCKPD, said I'm going to talk about our community-based camera initiatives. Currently, we are running a couple of different community-based camera initiatives. Some are grant funded and some are federated from other communities, including BPU's traffic cameras.

Through the TIPS grant, we were able to get several fixed mobile license plates readers, and we also have access to the Board of Public Utilities' traffic and intersection cameras currently. Then also through the Ring Camera Program, which is privately owned, we work with Ring Camera to access neighborhood cameras.

COMMUNITY-BASED CAMERA INITIATIVES OUR GOALS

- Improve transparency
- Promote accountability
- Support evidence collection
- Deter criminal activity and uncooperative behavior
- Assist officers with reporting and court testimony

INITIATIVE BENEFITS

- Diverse camera sources support criminal and traffic investigations
- Streamlined data sharing with other police departments and public agencies without an MOU
- Access to both live and recorded data
- Leveraged various grants as funding sources (e.g. Community-Based Crime Reduction, Relentless Pursuit, TIPS)

Our goals for these camera initiatives are to improve transparency and investigations, promote accountability of everyone involved, support evidence collection, deter criminal activity and uncooperative behavior, and assist officers with reporting and their court testimony.

We have several different camera programs going, and they're all supported by the Criminal Intelligence Unit, who has access to all of these cameras that we have federated with. This streamlines our data sharing with other departments. Currently, Chief York is working on MOUs with other public agencies to access cameras in other jurisdictions. Which helps us with investigations and people. As we know, crime doesn't have borders. So often some of our criminals are committing crimes in other jurisdictions and these cameras help us to solve collectively all those crimes.

COMMUNITY-BASED CAMERA INITIATIVE
KCKPD VIDEO SPECIALISTS

- Video evidence requires specialized training and a technical skillset
- KCKPD has a detective and patrol officer with specialized training for handling video evidence within the Criminal Intelligence Unit

CORE JOB FUNCTIONS

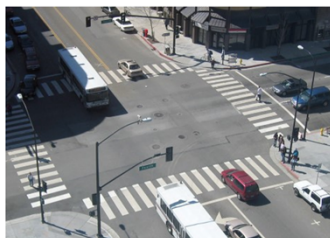
- Support the retrieval and preservation of video evidence;
- Assist Patrol Operations and Community Support Division with the collection of video evidence during operations;
- Help with identification of potential video evidence;
- Process and enhance video when possible;
- Prepare expert reports and presentations;
- Other consulting and video-related assistance, as needed.

Last year we created the Criminal Intel Unit Camera Section. That includes a detective and a patrolman who both will be LEVA certified, which is a national certification law enforcement Emergency Services Video Association. There is a four-class process for certification. Our detective will receive the highest certification, which will be a Forensic Video Analyst, and our patrolman will receive a certification of Forensic Video Technician.

What they will do is they will go out and get video from businesses and other homes that are cooperating with us in providing video, or any video that we get on a search warrant. Then they will work with the detectives and other jurisdictions to share that video and use that video to the best advantage for solving crimes. Like in officer involved shootings, they would work with the investigators in officer involved shootings and other criminal elements.

COMMUNITY-BASED CAMERA INITIATIVE TRAFFIC INTERSECTION SURVEILLANCE

- Access to 18 KCMO fixed intersection cameras (non-LPR).
- Working towards access to 40-50 KCMO cameras.

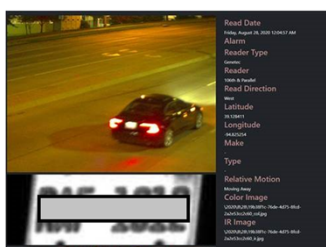


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Currently, we have traffic intersection surveillance. We have access to 18 Kansas City, Missouri fixed intersection cameras. Those are non-LPR, which means they're just traffic cameras. They don't capture any data from a license plate. We are working towards gaining access to 40 to 50 more Kansas City, Missouri cameras.

COMMUNITY-BASED CAMERA INITIATIVE FIXED & MOBILE LPRS

- 59 fixed license plate readers (LPRs) upon completion
- Intelligence Unit, Violent Crime Task Force, and Training Officers currently have access
- Integrations with Google Earth and REJIS to enhance data quality and sharing
- Planning for BriefCam investigation software for vehicle recognition and license plate searches



License Plate Recognition is a technology that uses cameras and object character recognition (OCR) to translate vehicle plate images into a textual representations of the data. LPR systems are used in enforcement and parking management scenarios.

We currently have 59 fixed license plate, I'm sorry, we will have 59 fixed license plate readers upon completion. The Intel Unit, Violent Crime Task Force, and our training officers currently have access to that data. As we move through the training portion of this, we hope to move to where every officer will have access to this data. Basically, what that means is when someone calls and reports a crime and gives a tag number, the officers are able to see where that tag has hit LPRs throughout the city and with any other LPRs in any other jurisdiction that we're federating with.

This integrates with Google Earth, so they can see a map of where the officers, I'm sorry, where the tag number in question has been. We are also expecting to get the BriefCam investigation software, which will help us analyze that data.

COMMUNITY-BASED CAMERA INITIATIVE FIXED & MOBILE LPRS

STATUS	ACTION
COMPLETE	Phases 1 & 2: 36 LPRs and three Point-Tilt-Zoom (PTZ) cameras fully operational.
IN PROCESS	Phase 3: 23 LPRs and one PTZ camera installed.
IN PROCESS	All officers to have access to video evidence.
COMPLETE	Access to 18 KCMO fixed intersection cameras (non-LPR).
IN PROCESS	Access to 40-50 KCMO cameras with resolution of IT issues.
IN PROCESS	Addition of one mobile LPR for each patrol station; two additional readers for specialized units

Phase	Intersection LOCATION	Camera DIRECTIO	# of Cameras	Cameras
One	7TH ST AND ANN AVE (CASINO)	N/S/E/W	4	LPR
One	47TH ST AND SHAWNEE DR	N/S/E/W	4	LPR
One	18TH ST AND PACIFIC AVE	N/S	2	LPR
One	18TH ST AND PACIFIC AVE		1	PTZ
One	18TH ST AND PARALLEL PKWY	N/S/E/W	4	LPR
One	18TH ST AND PARALLEL PKWY	N/S/E/W	1	PTZ
One	47TH ST AND PARALLEL PKWY	N/S/E/W	4	LPR
One	106TH ST AND PARALLEL PKWY	N/S/E/W	4	LPR
Two	7th AND CENTRAL	N/S/E/W	4	LPR
Two	10th AND CENTRAL	N/S/E/W	4	LPR
Two	10th AND CENTRAL	SE	1	PTZ
Two	38th AND STATE AVENUE	E/W	2	LPR
Two	78TH AND STATE AVENUE	N/S/E/W	4	LPR
Three	77th AND KINDELBERGER	N/S	2	LPR
Three	77th AND LEAVENWORTH	E/W	2	LPR
Three	38th AND LEAVENWORTH ROAD	E/W/S	3	LPR
Three	7th AND QUINDARO	E/W	2	LPR
Three	7th AND PARALLEL	N/S	2	LPR
Three	SOUTHWEST BOULEVARD AND RAINBOW	N/S/E/W	4	LPR
Three	SOUTHWEST BOULEVARD AND RAINBOW		1	PTZ
Three	10th AND WASHINGTON	N/S/E/W	4	LPR
Three	39th & RAINBOW	N/S	2	LPR
Three	I-635 & METROPOLITAN	E/W	2	LPR

This is a list of fixed and mobile LPRs. Actually, what a mobile LPR is, it's a LPR that we can—and LPR stands for license plate reader. We can place that on police cars and have them drive through areas and capture tag data. This is a list of where we have fixed LPRs on the right. Some intersections have more than LPR so we can capture several different directions. On the left, there's a list of what's in process and what is complete such as cameras, PTZ stands for Pan-Tilt Zoom, and how many of those we have operational.

COMMUNITY-BASED CAMERA INITIATIVE SHARED PRIVATELY-OWNED CAMERAS

Ring Initiative

- Allows KCKPD to send out requests to specific areas to anonymously share video to assist with major crimes.
- Videos posted on the Ring Neighbors app can also be shared with officers.
- KCKPD has used Ring Doorbell video to solve several cases.



Ring camera, which most of you are probably aware of, Ring cameras are what residential neighborhoods use often. It replaces your doorbell. It can capture who's at your front porch. Some people have flood lights. It captures who's in their driveway and things like that. Then it talks to the neighborhood social media app and also communicates with the Police Department. We are in a cooperative agreement with Ring, and we are able to gather that data and have used it to solve several cases.

COMMUNITY -BASED CAMERA INITIATIVE
SHARED PRIVATELY -OWNED CAMERAS

Community Connect

- Small business and private persons can purchase Genetec camera systems through Community Connect
- Video can be shared with the police department
- Video is private property and there is no monitoring of the video by KCKPD



Our ultimate goal for the Community Connect Program is to have privately-owned cameras which are shared, which is a little bit more—the cameras are different than the Ring camera. They would be on our network through a server. Community citizens and businesses, alike, would be able to get the cameras and then get on our network and share their video with us. That will involve agreements and some more planning, but that is our ultimate goal is to move to the Community Connect Program. That will connect neighborhoods all over Kansas City, Kansas, as well as other jurisdictions.

COMMUNITY -BASED CAMERA INITIATIVE
SHARED PRIVATELY -OWNED CAMERAS

Private System Federation

- Compatible security systems (especially Genetec) can be shared with the KCKPD
- Data can be shared either in real -time or as a recording
- This collaboration requires an MOU and KCKPD does not monitor or handle any video requests.



Private System Federation, that's something that we're currently working toward connecting with like the Legends, connecting their cameras to the Police Department so we have real time view of Legends' cameras or other corporation cameras on this same network for the Community Connect.

TO REQUEST A
PRESENTATION TO
YOUR COMMUNITY GROUP:

EMAIL OR CALL
Nancy Chartrand
pio@kckpd.org
913-573-6168



That, I believe concludes our presentation, if anybody has any questions about Community Connect.

Chairman Bynum asked, committee members, are there questions for our Police Department about these programs? **Commissioner Philbrook** said I was just going to say thanks, Pam. I've been hanging on the poor Police Department practically since I was elected in '13 about this and bugging people and everything. Improvements in our fiber optics and all of these other sort of things that we were able to have more storage, could get some of this stuff. I know some of the officers were ready to go on this to be able to review all of this information. I really am looking forward to seeing how the community initiative takes hold. I imagine there's going to be quite a few businesses that get excited about being involved with this. So, thank you for doing all this and keep going.

Chairman Bynum asked, are there any comments? I get the sense that for a good long while we've all known, or should have known, that pretty much everywhere we go we are on a camera somewhere. However, this seems to be taking it to another level of possibly integrating a lot of cameras and data sharing, which probably is a very good thing for our detectives.

Interim Chief York said I want to say one thing, Commissioner, about your comment. I mean, it is a great thing for us to be able to share information with Kansas City, Missouri, on crime data because those guys are jumping across state line on a daily basis. For us to have real-time data and for us to share information with Missouri and other agencies that border us, it's such a great move in the right direction for solving crimes.

Chairman Bynum said right. I'm looking at it from the crime-solving aspect for sure. I'm also kind of looking at it from my own personal perspective. Like I said, if you're not aware

that you're on camera everywhere you go in a community, you should be. Anything else from any of the other committee members? I do want to thank you. I can't even imagine the time and effort that's been put into it. Alan Howze and the Police Department team that's worked and worked on it. It's a long time coming and yet here we are finally, just in time for us all to get back out and do things in the community.

Alan Howze, Assistant County Administrator, said I think you heard about the benefits of the Police Department. From an organizational perspective, and you just touched on this, it's also just worth noting that there was a lot of collaboration across all different parts of the UG to make this happen, from Casey Meyer in the Legal Department working on policy, to Technology, both the Police Technology group and the UG Technology group. It was one of those kinds of you go slow to go fast. It took a lot of time on selection and on the development and working with the Police Department on what it was that their officers needed and wanted. It wasn't something that was sort of handed and said this is what you'll have. I was polled in a sense. I just thought it is a great model of collaboration of the way we try and do things across the UG. I just wanted to make note of that.

Chairman Bynum said right. I really appreciate that. It's an excellent point. We've grown by leaps and bounds, I would say, in our collaboration efforts just inside our own organization and it's very much appreciated. If there are no other questions or comments from this committee, then we will just say a sincere thank you for the presentation. That is the only agenda item we have on Public Works and Safety tonight. Mr. Groneman, as always, we appreciate you being with us on our Committee.

Action: Information only.

Adjourn:

Chairman Bynum adjourned the meeting at 5:30 p.m.

mbb

**PUBLIC WORKS AND SAFETY
STANDING COMMITTEE MINUTES
Monday, March 22, 2021**

The meeting of the Public Works and Safety Standing Committee was held on Monday, March 22, 2021, at 5:00 p.m., via Zoom or on-site. The following members were present: Commissioner Bynum, Chairman; Commissioners Markley, Ramirez, Kane, and Philbrook. BPU Board Member Tom Groneman was absent. The following officials were also in attendance: Doug Bach, County Administrator; Melissa Sieben, Emerick Cross and Alan Howze, Assistant County Administrators; Bridgette Cobbins, Interim Assistant County Administrator; Kathleen VonAchen, Chief Financial Officer; Misty Brown, Deputy Chief Counsel; Rocki Mayes, Executive Assistant to County Administrator; James Bain, Assistant Counsel; Michael Vivian, Acting Deputy Police Chief; Angel Obert, Assistant Director of Parks and Recreation; and Michael Vivian, Acting Deputy Police Chief.

Chairman Bynum said before I call the meeting to order, I need to announce that due to COVID-19, some committee members, staff, and public are attending remotely by Zoom and some are on-site. All participants that are joining by phone should mute their phones when not speaking to avoid background noise.

During the meeting, committee members, please make sure you announce yourself by name and title when you speak so that the public observing knows who is speaking. This is critical given the number of remote participants we have. It's also guidance from our Kansas Attorney General.

Also, due to COVID-19 requirements, in-person public comment has been suspended unless otherwise required by law. The public is allowed to participate by Zoom and submit comments by email prior to our meeting and those are included in the recording of our meetings.

Chairman Bynum called the meeting to order. Roll call was taken and all members were present as shown above.

Chairman Bynum said we don't have any revisions on our agenda tonight.

Approval of standing committee minutes from December 14, 2020. **On motion of Commissioner Markley, seconded by Commissioner Ramirez, the minutes were approved.** Roll call was taken and there were six “Ayes,” Philbrook, Kane, Ramirez, Markley, Bynum.

Chairman Bynum said we do have three items on our Public Works and Safety Committee Agenda this evening.

Committee Agenda:

Item No. 1 – 21721...GRANT: FY21 IMPROVING CRIMINAL JUSTICE RESPONSES TO DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING GRANT PROGRAM

Synopsis: The Police Department is seeking approval to apply for a FY21 US Department of Justice/Office on Violence Against Women grant in the amount of \$500,000, submitted by Michael Vivian, Acting Deputy Police Chief. No match required.

Chairman Bynum said the first one is a grant with our Police Department through the US Department of Justice. Do I see Deputy Chief Vivian, is that correct? **Michael Vivian, Acting Deputy Police Chief**, said yes. **Chairman Bynum** said to lay out this grant for us and I will turn it over to you, sir.

Michael Vivian, Actions Deputy Police Chief, said this grant that we'd like to apply for, it's through the Office of Violence Against Women. It's a \$500,000 grant, although it could double to a million dollars. There's no match to it. What we'd like to do with the award is create a rapid response teams to all sexual assaults that occur in our city. One of the things that we're trying to implement is trauma informed care and trauma informed interviewing of our sexual assault victims. The best practice right now is to have a team that responds immediately.

We're looking to train 50 officers so that we'll have plenty of officers out in the field that will respond initially, but then the team of detectives and CSI personnel that are trained with this additional trauma informed care. There's three steps to it. They go through all three steps of training and create this team that will, you know, it'll comprise of social service people and somebody from the District Attorney's office. It doesn't matter what time of day it happens. If it

happens at 2:00 in the morning, the team will be called out in the middle of the night, and they'll respond.

The basic premise behind it is just to start the trauma informed care at the earliest stage of a victim meeting with law enforcement because we have many victims that are hesitant to speak with police and speak with law enforcement. Sometimes it's an uncomfortable setting that we have as far as our patrol cars and it's kind of a sterile environment.

There's a lot of equipment that will need to be purchased with these funds to get that team up and running. We don't need to add any personnel to it, it's really just the inception of getting the teams started with the equipment and resources that they need.

Then the second component of that is the OVW. One of the strongest things that we can do is solve the crime and hold the offender accountable. With the digital forensics, with cell phones approaching one terabyte of information, that's an unbelievable amount of information for our detectives to sort through. With the equipment that they have now, they pretty much have to do it manually. It'll download, but then it's scrolling through photos. There is equipment out there, a program out there that we can hook up five terabytes of data to this program. What would take hours and hours of scrolling through photos and videos looking for somebody in a red shirt, we can type in red shirt and its populating photos of people in red shirts from the data on the phones.

Those transformative technologies are out there, obviously it's not cheap. So, that's where the grant comes in. But that's just kind of the grant in a nutshell, is just trying to in a way just say that we're wanting to treat our victims, as best we can and give them the most comfortable situation that we can help them with. Obvious, it's a terrible time for them. That's what we're looking to do with this grant. Anybody has any questions, I'm certainly here.

Chairman Bynum said, Deputy Vivian, I have a couple of questions and I see Commissioner Philbrook with her hand up, so we'll go to her also. The estimated timeframe for when you think the grant might be awarded?

Deputy Vivian said the grant will be awarded by the end of October of this year. **Chairman Bynum** said excellent. Then, how long? What would be the grant period? **Deputy Vivian** said four years. **Chairman Bynum** said oh, fantastic. So, what is the, is there a match required, a local match? **Deputy Vivian** said no, none.

Chairman Bynum asked, what is the circumstance under which there's a possibility of almost doubling the award amount? **Deputy Vivian** said it's just a request that we need to make. We just have to provide the data on why we feel that we're worthy of receiving the additional 500,000. They have the, the OVW has the discretion to award that amount. I think we can do that with the data that we have on the number of crimes and the information that we get as far as being—we're kind of a hub for America. We have the I-70 corridor and the I-35 corridor. A big portion of the sexual assault that will come with this is due to human trafficking. We're looking at having a human trafficking team in conjunction that will also do the sexual assaults that occur in our city but also be the only team in Kansas; the only department in Kansas that has investigators dedicated solely to human trafficking and sexual assaults that go along with that. That's kind of the route that we're going.

Chairman Bynum said that's fantastic.

Chairman Bynum said just one final quick question from me. Do you have the data collection models in place now to know within a year's time of the grant award that it's having an impact on solving the crimes? **Deputy Vivian** said yeah, we have our alarms, our Law Enforcement Remote Management System. That's how we'll track it. I will tell you that OVW says the first year we'll be training. We'll be doing 12 months of training to get everybody up to speed on the trauma informed care. We probably won't see results actually until probably the end of year two. **Chairman Bynum** said okay, thank you very much.

Commissioner Philbrook said to follow up on Commissioner Bynum's question. Is additional software that we're going to get—I was reading on this, is this what allows the folks to stay up-to-date on what's happening with their—our progress with their case and everybody can stay up-to-date so they know it's not getting lost in the shuffle? **Deputy Vivian** said yeah, that's part of it. That will be our online portal for our victims through our department website. **Commissioner Philbrook** said okay. **Deputy Vivian** said they'll be able to log in from the comfort of their own home at the time of their choosing and see where the investigation is with their case.

Sometimes we have trouble once we start talking to a victim and working up a case. They'll become hesitant to stay in touch with us for probably a multitude of reasons. This is another way that we can engage with them and let them know that we're still out there. Checking in with us

through the portal. If you're not comfortable talking to us, maybe we can do it through direct messaging and those types of things. Yes, that is a component of it.

Commissioner Philbrook said some of the new software that we're getting to be able to do this, did I hear you right that we're going to be getting some more software to be able to do some of this? **Deputy Vivian** said that's what we're hoping for, yes. **Commissioner Philbrook** said okay. So that software, once we get it, is it ours or is it a yearly payout to keep that software in place? What's going on with that? **Deputy Vivian** said yeah, so there is a licensing fee with it, which renews annually. That's built into the grant, at least for the four years. It gets us to the four-year mark and then at that point, we'll kind of have to see where we go.

Commissioner Philbrook said well, so somebody's got to pay for it in four years so I'm just—some time, sir, if you would kind of give us an idea of how much it cost per year. Not that we wouldn't pay it, but to kind of give us an idea after that, okay? **Deputy Vivian** said absolutely. **Commissioner Philbrook** said thank you. I'd appreciate it. **Chairman Bynum** said thank you, Commissioner.

Chairman Bynum asked, other comments or questions from our committee members? I don't see any. Earlier, Murrel Bland, I saw your hand raised. Did you have a public comment or question? **Murrel Bland** said no, not on this issue. **Chairman Bynum** said okay, thank you very much, appreciate that.

Action: **Commissioner Kane made a motion, seconded by Commissioner Markley, to approve.**

Chairman Bynum said roll call. Before I do that, I should ask the Clerk if we received any written comments from the public on this item. **Ms. Belcher** said no, we have not received any written comments.

Roll call was taken on the motion and there were five "Ayes," Philbrook, Kane, Ramirez, Markley, Bynum.

Item No. 2 – 21722...ORDINANCE: RELATING TO PARK HOURS AND RESTRICTED ACTIVITIES

Synopsis: An ordinance relating to the operating hours, hunting and firearms, camping, and digging within UG parks; amending Chapter 25, submitted by Angel Obert, Assistant Director of Parks and Recreation.

Chairman Bynum said next item is an ordinance relating to our park hours and activities. Angel, are you with us? **Angel Obert, Assistant Director of Parks and Recreation**, said yes, Commissioner, I am. Are you able to hear me? **Chairman Bynum** said I am, thank you so much. Angel Obert is an Assistant Parks Director and will walk us through this, park hours and activities item.

Angel Obert, Assistant Director of Parks & Recreation, said thank you. I've actually got James Bain, Assistant Counsel, here on the line. He's actually going to kind of explain this item and what it entails.

James Bain, Assistant Counsel, said this first parks item is an ordinance that amends just four sections of our code. The idea was to bring our code into consistency with the new regulations that we hope are passed tonight. The four sections were the section about park hours, giving the parks director the authority to set park hours.

The ordinance about digging, you'll see in the regulations, we have some changes to the digging rules, and so that needed to be reflected in the code. The third change to the code was exceptions for having archery equipment in the park; if you are traversing to and from the archery range. Finally, clarified that there are exceptions for which camping can take place, and those exemptions are outlined fully in the regulations that we hope will be passed tonight. These four code changes are just bringing our ordinances in consistency with the regulations.

Chairman Bynum asked so, Mr. Bain, I know that the next item is some of our regulations. Correct? **Mr. Bain** said yes, that's right. **Chairman Bynum** said and that we have some slides that will be presented to go along with that. So, I guess my question is truly a legal item. Should

we be seeing that item before we vote to adopt ordinance changes that involve the Parks and Rec regulations that are in the next item?

Misty Brown, Deputy Chief Counsel, said I think that's an excellent question as we go through it here. I think it would be appropriate to maybe table this discussion after we address the questions and then look at the changes to the regulations on Item 2. Assuming that passes, then we can come back here and have the ordinance match the regulation changes. I don't think there's one way that you have to do it. I think you could move to the third item if you like. It seems to make sense.

Chairman Bynum said I think that since Item 3 is a resolution that amends regulations, and some of those are codified if I'm not mistaken within this ordinance, I'd rather hear the presentation on Item 3, especially if there are public comments we need to hear and then come back and vote Item 2, as long as you don't see a reason not to do that.

Ms. Brown said no, I don't think so, Commissioner. I think that would make sense. It would be a shame to pass an ordinance changing the code to match regulations that you might not choose to change.

Chairman Bynum said okay, let's do that if we don't mind. For the moment, we will temporarily hold to the side Item 2's vote and comments and proceed to Item 3, Parks and Rec Regulations presentation. Then probably we will have our committee comments, questions and any comments from the public, vote the resolution and then return back to the ordinance.

Angel and James, go ahead and take us, and Jack if he's here to present, go ahead and take us forward to Item 3 with the slides and the regulations, and then we'll circle back around and adopt the ordinance changes. **Ms. Obert** said excellent. Sounds good. Let me pull this presentation up. Give me one second.

Chairman Bynum said and just to stop there momentarily. Mr. Bland, I see your hand. We will hear from you here as soon as we see these slides.

Item No. 3 – 21723...RESOLUTION: PARKS & RECREATION CODE OF REGULATIONS

Synopsis: A resolution amending the Unified Government's Parks and Recreation Code of Regulations, including the requirement that all new dock owners are Wyandotte County residents, submitted by Angel Obert, Assistant Director of Parks and Recreation.



Angel Obert, Assistant Director of Parks & Recreation, what we have before you tonight is the Parks and Recreation Code of Regulations. This is something that we've been working on for a little over a year, James and I were talking about this. It's been a team effort. We've been working closely with Legal, James and his team, and Jack and our team as well. Really, what we identified as we really needed to update our Code of Regulations just to make sure that we were consistent with surrounding area rules and regulations and also that ours were up-to-date within our Parks and Recreation facilities.

BACKGROUND

- Pursuant to the authority provided in Charter Ordinance No. CO -05-08 and Charter Resolution No. CR-01-08 of the Unified Government and K.S.A. 19 -2803a of the Kansas Statutes Annotated, the Board of Commissioners is empowered to adopt rules and regulations pertaining to the use and enjoyment of park property upon the recommendation of the Board of Park Commissioners.
- On December 9, 2020, the Board of Park Commissioners voted 8 -0 to recommend approval of the UG Parks and Recreation Code of Regulations amendments.
- On January 25, 2021, the Public Works and Safety Standing Committee voted 6 -0 to restrict future rental agreements of Wyandotte County Lake boat dock slips to Wyandotte County residents only. Non-residents that currently have dock slips are allowed to retain their rental agreements, but the fees associated the rental agreements will increase by \$225 in 2021.

I'm actually going to hand this slide over to James. He can provide a little bit more background on where we are and what we're doing here.

James Bain, Assistant Counsel, said so commissioners voted the Kansas Statute 19-2803a, gives the power to write and approve rules and regulations of park operations to the Board of County Commissioners. In our charter ordinances, we also add in the step that the rules and regulations

need to go through the Parks Board and then the Commission will have the power to adopt those recommendations, the Parks Board, or reject those recommendations. Complying with that charter ordinance, these regulations were taken to the Parks Board on December 9th. The Parks Board voted 8 to 0 to recommend approval of the regulations that you have before you tonight.

SUMMARY OF PROPOSED CHANGES: DOCK SLIPS

Require all renters of Wyandotte County Lake boat dock slips be residents of Wyandotte County.

Current nonresident holders of boat slips will be allowed to continue to rent dock slips at an increased price. The waitlist would include only Wyandotte County residents.



Ms. Obert said thanks, James. The next few slides we'll just walk you through. I just wanted to highlight basically some of the larger changes that were being made to the Code of Regulations. The first one that we have here is the dock slips. We did take this before Standing Committee on January 25th. Then, after a larger conversation, we were advised to kind of package this into the Code of Regulations and take it through for approval within our Code of Regulations. At that time we did get a vote. It was a 6-0 vote to restrict future rental agreement of Wyandotte County Lake boat dock slips to Wyandotte County residents only.

Also, at that time, non-residents that currently have dock slips, they were allowed to retain their rental agreement, but fees will increase by 25% in 2022. That is something that we have added in the Code of Regulations and those are the main highlights for this policy.

SUMMARY OF PROPOSED CHANGES: E-BIKES

The proposed regulation mirrors those used in Kansas State Parks which sets standards for where e-bikes can be driven and maximum speeds.

- Section 2.6.4 - e-Bikes.**
- (a) The following definitions apply to this section.
- Electric bike or e-bike* means a bike with two or three wheels, fully operable pedals, and an electric motor not to exceed 750 watts of power.
 - i. *Class 1* means an e-bike equipped with a motor that provides assistance only while pedaling. Motorized power ceases when the e-bike reaches 20 MPH.
 - ii. *Class 2* means an e-bike equipped with a motor that provides assistance with or without pedaling. Motorized power ceases when the e-bike reaches 20 MPH.
 - iii. *Class 3* means an e-bike equipped with a motor that provides assistance with or without pedaling. Motorized power ceases when the e-bike reaches 28 MPH.
 - (b) *Class 1 and 2 e-bikes* are allowed on roadways and designated bike lanes as well as on multi-use trails and other areas that are open to non-motorized biking with the exception of horse trails.
 - i. No person shall operate a *Class 3 e-bike* on multi-use trails or other areas open to non-motorized biking.
 - (c) *Class 3 e-bikes* are only allowed on roadways and designated bike lanes.



Next, we have e-bikes. E-bikes is kind of a new recreation and sport that's been taking place. Before we went through these ordinances, we didn't have one, so it's pretty new. This policy is—the proposed regulation mirrors those used in Kansas State Parks, which sets standards for where e-bikes can be driven and maximum speeds.

I've kind of taken a snapshot of what you'll see in our Code of Regulations. The big items here to make note of is that the policy does classify three different classes of e-bikes. You see this picture here, an e-bike. There's really two options. One provides assistance only while pedaling and then there's another option where you can control the bike with or without pedaling.

This policy really breaks it down to your miles per hour. There are e-bikes that go 20 miles per hour. Then the Class 3, some of those e-bikes will reach 28 miles per hour. You'll note in the policy that a big thing to note here is the Class 3 e-bikes are only allowed on roadways and designed bike lanes. That's something new that we'll be adding to the Code of Regulations.

SUMMARY OF PROPOSED CHANGES: DRONE

Drone operators will be limited to flying at Wyandotte County Park after acquiring a permit from UG Parks and Rec and showing proof of insurance.

Section 2.3.11 – Aviation.

a. The following definitions apply to this section:

1. Unmanned aircraft: any aircraft that is not operated from within the aircraft.
2. Remote means: by via remote control, performing process of flying via remote control, or using a machine designed for flight to fly via remote control.

b. In order to lawfully operate an unmanned aircraft vehicle, all unmanned aircraft vehicle operators must:

1. Obtain a Flying Permit issued by UG Parks and Rec.
2. Show proof of liability insurance in the amount of \$2.5 million prior to receiving the permit.



Next, we have drones. This was also something that we did not have and, of course, technology is always evolving. This was something that James also pointed out and identified that we should definitely encompass in our Code of Regulations. Drone operators will be limited to flying only at Wyandotte County Park, after acquiring a permit from UG Parks and Recreation and then also showing proof of insurance.

We did previously have a small aviation policy, but it didn't really require like the proof of insurance, and then also obtaining that permit. So that's another change that you can look for within our Code of Regulations.

SUMMARY OF PROPOSED CHANGES: METAL DETECTORS

Restricts use of metal detectors unless a permit is obtained. Prohibits digging within designated areas such as soccer or baseball fields, the archery range, near structures, or in areas with irrigation.

Section 2.2.8 - Digging & Use of Metal Detectors.

- (a) No person shall dig or use a metal detector without a permit obtained through UG Parks and Rec.
- (b) Digging and metal detection is strictly prohibited on soccer fields, baseball/softball fields, historical sites, golf courses, archery ranges, equestrian, within 50 yards of an existing structure in any area with irrigation, and within the designated unimpaired aircraft flying area.
- (c) Digging instruments are limited to ice picks, screwdrivers, or other probes not exceeding six inches in width and eight inches in length.
- (d) No person shall dig a hole exceeding six inches in depth.
- (e) All ground moved must be replaced to its previous condition.



Next, we have metal detecting. This was in there, but we just kind of updated the language in here. We thought it was really important. After reviewing other metro areas, we wanted to require a permit for digging. As you'll see, that will restrict the use of metal detectors, unless a permit is obtained. It will prohibit digging within designated areas such as soccer or baseball fields, archery range, near certain structures or in areas with irrigation. Obviously, the permit is to just make us aware of where this digging might be taking place. That way we're not allowing digging to be taking place and interfering with our irrigation, or hitting any sort of water lines, or whatever have you.

SUMMARY OF PROPOSED CHANGES: PARK SECURITY

- Specifically allows the Wyandotte County Sheriff the ability to close parks in the event of an emergency.

Section 2.1.1: Park Hours.

Except as outlined below no person shall enter or remain within the boundaries of any Wyandotte County park at any time other than the posted hours of operation for that park.

- (a) All park patrons shall be out of the park by midnight. Anyone still in the park after midnight will be presumed to be trespassing.
 - (1) Exceptions for on-duty UG Parks and Recreation employees and law enforcement.
- (a) The Wyandotte County Sheriff for designee may close any park in an emergency situation where the health and safety of park patrons is in peril. Park closures due to inclement weather must be approved by the Parks Director.
- (b) Boating: Wyandotte County Lake opens at 6:00 A.M. and closes at midnight from March 1 - October 15. Wyandotte County Lake opens at 7:00 A.M. and closes at midnight from October 16-April 30.
- (c) Sledding: Sledding is only permitted from the time the park opens to 1/2 hour after sunset.



Then lastly, on the park security, this was already in the Code of Regulations, but we thought it was important to add language that gave the Wyandotte County Sheriff's Department the ability to close parks in the event of an emergency. A good example of this, and it's something that we've been working with them in years past, we just thought it was necessary to have written in the Code of Regulations. For example, say we have inclement weather and Wyandotte County Lake roads can get pretty bad at times. The Sheriff's Department in the past has made that call to close down the lake for however long it takes our crews to be able to get out there and safely clean and shovel

off the snow on the roads to make it safe for the public. This one really isn't anything new that we've been doing. We just thought it would be good to have that language added to this policy in the Code of Regulations.



QUESTIONS/COMMENTS

With that being said, like James said, these were just some of the more major additions and changes that were made to the overall Code of Regulations. So tonight, we are looking for a vote to approve these updated changes.

Chairman Bynum said okay. Thank you very much. Are there comments or questions from our committee members? **Commissioner Ramirez** said thank you, Commissioner. Thank you, Angel, James and Jack for the presentation and for all the hard work on this. You may, Angel, you may have answered this, but for more clarification for me, when it pertains to digging, what would we allow a permit for? Like, what specific purposes would we allow that to happen in one of the parks?

Ms. Obert asked, are you saying like to what extent because, technically, like, and, Jack, you can jump in here too, but digging and metal detecting, it's more so, using the metal detector within our parks. The digging instruments, as you can see here under Section 2.2.8, kind of identifies what those are limited to: ice picks, screwdrivers, that are other probes not exceeding six inches in width and eight inches in length. **Commissioner Ramirez** said okay, okay. I did miss that, so sorry about that. **Ms. Obert** said no worries.

Commissioner Ramirez said I was just curious of like what events would someone want to dig, and so I should have kept on reading, so thank you. **Ms. Obert** said not a request we get often so I don't know if Jack's had any of those, but I don't know that I've heard of any since I've been here. The metal detecting, we do get. **Jack Webb, Deputy Director of Parks & Recreation,**

said we've had several metal detector people digging on our soccer fields so, this is a big reason why that's put in there. **Chairman Bynum** said I see; that's helpful. **Commissioner Ramirez** said thank you for that.

Chairman Bynum said all right. Anyone else on the committee have a comment or question? If not. **Commissioner Kane** said why don't we open it to the public first and then we can talk. **Chairman Bynum** said absolutely. We can go to Mr. Murrel Bland. I see your hand up. Are you able to unmute and speak with us? **Murrel Bland** said I don't know why that keeps coming up. I apologize. Probably because I don't know what I'm doing. **Chairman Bynum** said that's okay. You're in good company. **Chairman Bynum** asked, so you don't have a comment on this item? **Mr. Bland** said no. **Chairman Bynum** said okay, thank you very much.

Commissioner Kane said well, first of all, I was at the lake opening day. The staff was phenomenal. The Sheriff's Department did a really good job. Everything went really well, and I know you guys worked your tail off for that so we much appreciate that. Especially with this added language in there, that'll make things easier for everyone.

Action: **Commissioner Kane made a motion, seconded by Commissioner Ramirez, to approve.** Roll call was taken on the motion and there were five "Ayes," Philbrook, Kane, Ramirez, Markley, Bynum.

Item No. 2 – 21722...ORDINANCE: RELATING TO PARK HOURS AND RESTRICTED ACTIVITIES

Synopsis: An ordinance relating to the operating hours, hunting and firearms, camping, and digging within UG parks; amending Chapter 25, submitted by Angel Obert, Assistant Director of Parks and Recreation.

Chairman Bynum said now we'll swing back to Item 2, the ordinance. If there's any other comments or questions on the ordinance changes.

Action: **Commissioner Kane made a motion, seconded by Commissioner Markley, to approve.** Roll call was taken on the motion and there were five “Ayes,” Philbrook, Kane, Ramirez, Markley, Bynum.

Chairman Bynum said thank you all very much for all the work you put into that. I really appreciate it. That is the end of our Public Works and Safety Standing Committee meeting. I thank you for being here.

Adjourn:

Chairman Bynum adjourned the meeting at 5:33 p.m.

mbb



Staff Request for Commission Action

Tracking No. 21881

Full Commission Meeting Date:

Committee: Public Works & Safety

Date of Standing Committee Action:

(If none, please explain): 6/21/21

Publication Required: No

<u>Date:</u> 6/9/2021	<u>Contact Name:</u> Wendy Medina	<u>Contact Phone:</u> x6029	<u>Contact Email:</u> wmedina@kckpd.org	<u>Department/Division:</u> Police Department
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Item Description:

Requesting permission to submit an application to VOCA for Fiscal Year 2022. VOCA has funded the Victim Services Unit since its inception in 1999. The current VOCA grant (FY 221) has provided \$371,085 in federal funds with KCKPD contributing \$92,771 in match funds. For the 2022 fiscal year, the proposed budget draft requests \$369,335 in federal funds with a required match funds to be contributed by the KCKPD.

In 2022, the unit expects to be fully staffed with a Program Supervisor, two Response Advocates, two PFA advocates, and one Administrative Assistant.

Action Requested:

Approve

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

Memorandum



Deputy Chief Michael Vivian
Criminal Investigation Bureau

POLICE DEPARTMENT

INVESTIGATIONS BUREAU

VICTIM SERVICES



Wendy Medina
Program Supervisor

MEMORANDUM

TO: A/Major Rodney Smith
FROM: Wendy Medina
DATE: June 2nd, 2021
SUBJECT: VOCA Fiscal Year 2022 Application

I am requesting permission to submit an RFA to begin the process to obtain approval from the Public Works & Safety Subcommittee as required by UG Policy in order to apply for the VOCA grant.

I am requesting permission to submit an application to VOCA for Fiscal Year 2022. VOCA has funded the Victim Services Unit since its inception in 1999. The current VOCA grant (FY 2021) has provided \$371,085 in federal funds with KCKPD contributing \$92,771 in match funds. For the 2022 fiscal year, the proposed budget draft requests \$369,335 in federal funds with a required \$92,333 in Match funds to be contributed by the KCKPD.

In 2022, the unit expects to be fully staffed with a Program Supervisor, two Response Advocates, two PFA advocates, and one Administrative Assistant.

In summary, I am requesting essentially the same federal funding level as last years', and utilizing existing Match, resulting in no additional funds from the Police Department than already committed.





Staff Request for Commission Action

Tracking No. 21883

Full Commission Meeting Date:

Committee: Public Works & Safety

Date of Standing Committee Action:

(If none, please explain):

Publication Required: No

<u>Date:</u> 6/9/2021	<u>Contact Name:</u> Jennifer Stewart	<u>Contact Phone:</u> 913-321-1445	<u>Contact Email:</u> jstewart@kckpd.org	<u>Department/Division:</u> Police Department
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Item Description:

A presentation of the 2020 Shelter Renovation Project, submitted by Jennifer Stewart, Animal Control Director.

Action Requested:

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

Presentation



Jennifer Stewart
Director of Animal Services

- The George Lee Dunn Animal Shelter was built in 1987, it was designed to simply control the animal population.
- Dogs and cats were brought in, held for three days and then euthanized if not claimed by their owner.
- Average euthanasia rate was 70% until 2009.
- Negative community relationship.
- Inadequate work space in front office and veterinary care room.



2020 Shelter Renovation Project

\$225,000 CMIP Funds for the following improvements:

- Lobby/Shelter Entrance –
- ADA Compliant Transaction Counter
- Office Furniture
- Officer Work Space Remodel
- Epoxy Floors
- Interior Repainted
- Ceiling Tiles
- Energy Efficient Windows and Shades
- LED Lighting in Office and Kennels
- Remodeled Restrooms
- Kennel Doors
- Cat Cages
- Improved Fencing for Enrichment Space
- Repaved Parking Lot



Front Office



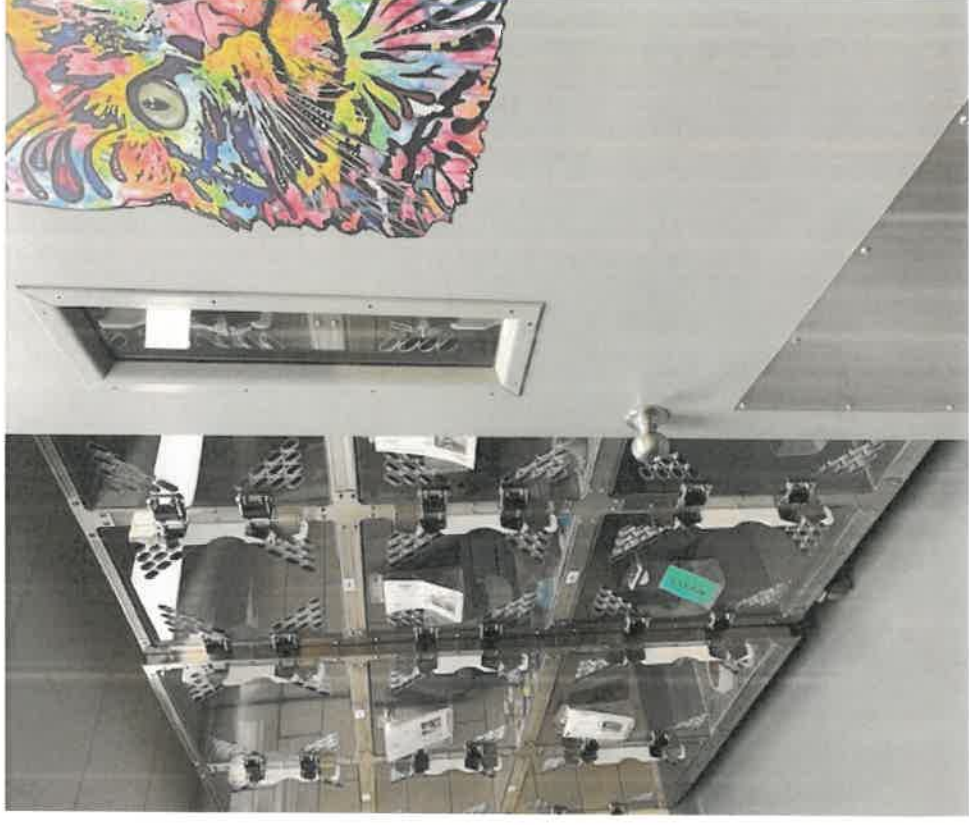
Multipurpose Room – Office, Breakroom, Meeting Space



Canine Kennels



Feline Room



Play Yard - Donated and funded by community donations.



Shelter Limitations

- Small lobby, limited to one visitor at a time.
- Capacity – Shelter is full most days.
- Storage space – limited to the garage and a small shed.
- Veterinary care and surgery space is inadequate.
- Laundry/dishes/food prep/veterinary care is all in one room.
- Staff rotate using computers due to lack of work space.
- One entrance/exit – people and animals enter and exit from the front door.
- Parking can only accommodate staff.
- No indoor area for dogs to socialize and exercise.
- No dedicated adoption space.

No-Kill Shelter Status

- 2009 – Humane Society and PetSmart partnerships reduced euthanasia rate
- 2014 – KCK Animal Control qualified as a No-Kill shelter
- 2021 – KCK Animal Services maintained No-Kill shelter status with the euthanasia rate less than 9%



Then, Now, and Into the Future

THEN

- Animal Control
- Animals euthanized after 3 days
- Not built for animal enrichment
- No in-shelter adoptions
- No community engagement

NOW

- Adoption Coordinator position added in 2021, adoptions continue to increase every year.
- Improved office space and updated kennels in 2021; the space is much more inviting.
- Volunteer numbers continue to increase.
- Community engagement – vaccination and microchip clinic. Low cost spay/neuter vouchers.

Improvements Needed:

- Dedicated space to meet adoptable animals.
- Sufficient work space for staff.
- Parking for visitors.

INTO THE FUTURE

- Microchip all pets upon return to owner
- Full-service adoption center
- In-shelter veterinary program
- Retail space – leashes, collars, etc.
- Community friendly
- Pet safety and care workshops
- Expand volunteer program
- Increased staffing
- Intake projection – 10% increase per year
- Provide intake for Bonner Springs and Edwardsville Animal Control

Sabatini Architects Recommendations:

- Increase capacity for adoptable canines
- Increase capacity for adoptable felines
- Increase for adequate office space
- Add space for public and community programs



Existing
81 Dog Kennels
40 Cats Cages
Capacity: 121 Animals



Adoption Center Addition
20 Dog Kennels
Open Space Cattery (15 Cats)
Capacity: 156 Animals

2018 Expansion Plan

Build on new uncomplicated site a new 18,800 SF 50-year building

Estimated Project Cost: \$8.4 M*

Construction cost: \$6.5 M

Soft costs: \$1.9 M

Cost per square foot: \$346

2021 Cost Savings Proposal:

- Geotechnical study has been completed, approved for building on existing land.
- Add an adoption center and vet suite to the east of our current building.
- In-shelter adoptions have increased 325% since 2017 and continue to increase each year.
- An addition would be a better use of funds than a completely new building with less space.
- Current building would be the intake center and once stray holds are complete, animals would transfer to the adoption center.

*A building expansion, and increased capacity, will require more staff.

Expansion Proposal



KCK ANIMAL SHELTER
1" = 50'-0"



Staff Request for Commission Action

Tracking No. 21884

Full Commission Meeting Date: NA

Committee: Public Works & Safety

Date of Standing Committee Action: 6/21/21

(If none, please explain):

Publication Required: No

<u>Date:</u> 6/10/2021	<u>Contact Name:</u> James Zeeb	<u>Contact Phone:</u> 5923	<u>Contact Email:</u> jzeeb@kckfd.org	<u>Department/Division:</u> Fire Department
<u>Item Description:</u> Discussion of the property transfer agreement between the KCKFD and MARC.				
<u>Action Requested:</u> For information only				
<u>Budget Impact: (if applicable)</u> Amount: Source: Included In Budget: Other (explain):				
<u>Attachments List:</u> Letter and Transfer Agreement KCKFD and MARC				

Mr. Douglas Bach

County Administrator

Unified Government Wyandotte County in Kansas City Kansas

James M. Zeeb

Assistant Chief

Kansas City Kansas Fire Department

MARC- LEPC Chair

Mr. Bach, attached you will find an Transfer of Property Agreement between the Mid-America Regional Council Local Emergency Planning Committee, the Regional Homeland Security Council and the Kansas City Kansas Fire Department to accept *the HazMatID Elite FT-IR Chemical Identifier*. This piece of equipment will be assigned to KCKFD Haz Mat 3. The current *HazMatID* will no longer be supported by the manufacture with service or parts due to the age of the machine. The *HazMatID Chemical Identifier* is an essential instrument and tool our Haz Mat Team utilizes on Haz Mat Alarms when the chemical or chemicals the Team is working with are not readily identifiable. The *HazMatID* is capable of taking unknown liquid and solid materials and analyze the material. The *HazMatID* will run a comparison through a library of known substances. Thus providing us with an assigned percentage what the unknown substance is by being chemically identified by its structure and composition.

For the last 2 years I have been working with the MARC-LEPC and the RHSCC to secure funding to upgrade to the new HazMatID Elite FT-IR Chemical Identifier. At a cost of \$57,000 this piece of equipment would be difficult to replace using Department funds. Though grant funding in the State of Kansas I was able to secure the funding and acquire this very technical and much needed replacement and upgrade to the 'tool box' for our Haz Mat Team.

I appreciate your assistance in signing this agreement and allowing the Kansas City Kansas Fire Department to utilize this much needed upgrade to our Haz Mat Teams equipment cache.

Respectfully,

James M. Zeeb

Assistant Chief

KCKFD

TRANSFER OF PROPERTY AGREEMENT:

Acceptance of Homeland Security Preparedness Grant Equipment
If Receiving or Transferring Equipment- This form must be complete

Grant Year / Program / Project: (example- 2021 SHSP Search & Rescue)	Kansas Homeland Security Grant Program FY19, 73500-
Fiscal Agent:	Mid America Regional Council
Regional Council or State or Nonprofit Agency:	KC Metro Homeland Security
Description of Equipment:	Hazmat Elite- HAZMAT ELITE SINGLE-DIAMOND BASIC, HAZMAT ELITE COMMAND SOFTWARE, HAZMAT ID ELITE LAPTOP COMPUTER, PRE-LOADED WITH COMMAND SOFTWARE, HAZARDOUS MATERIAL PRIORITY ALERT LIBRARY
Vin or Serial number(s) where applicable	5/N 012940421
HSGP TAG # where applicable	
Cost:	\$57,550.00
Vendor:	Farr West
Invoice Number:	Invoice 36690, PO 005501
Date of Agreement:	May 06, 2021

2 CFR 200.316 Property Trust Relationship. Real property, equipment, and intangible property, that are acquired or improved with a Federal award must be held in trust by the non-Federal entity as trustee for the beneficiaries of the project or program under which the property was acquired or improved. The Federal awarding Trustee may require the non-Federal entity to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with a Federal award and that use, and disposition conditions apply to the property.

Award of Equipment: The Mid America Regional Council hereafter referred to as the "Fiscal Agent" and authorized to act on behalf of KC Metro Homeland Security Regional Council, hereafter known as the "Regional Council" or "Region", agrees to transfer ownership of the equipment, hereafter described as "Equipment" and as described on the attached invoice and purchased under grant Catalog of Federal Domestic Assistance (CFDA) # 97.067 to the Kansas City, Kansas Fire Department, hereafter referred to as the "Trustee" or "Non-Federal Entity", to enhance the Trustee's capabilities to deter and/or respond to acts of terrorism and other disasters affecting the Trustee's community and the homeland security region in which the Trustee resides. The Trustee listed above agrees to accept the specified equipment and comply with all provisions detailed in this Agreement and under 2 CFR 200

2 CFR 200.33 Equipment Definition. *Equipment* means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000. See also §§200.12 Capital assets, 200.20 Computing devices, 200.48 General purpose equipment, 200.58 Information technology systems, 200.89 Special purpose equipment, and 200.94 Supplies. Note: If equipment requiring a Homeland Security tag (sticker) is missing or needed, contact the SAA for issue of a HSGP TAG #.

2 CFR 200.313 Equipment

(a) *Title.* Subject to the obligations and conditions set forth in this section, title to equipment acquired under a Federal award will vest upon acquisition in the non-Federal entity. Unless a statute specifically authorizes the Federal Trustee to vest title in the non-Federal entity without further obligation to the Federal

Government, and the Federal Trustee elects to do so, the title must be a conditional title. Title must vest in the non-Federal entity subject to the following conditions:

(1) Use the equipment for the authorized purposes of the project during the period of performance, or until the property is no longer needed for the purposes of the project.

(2) Not encumber the property without approval of the Federal awarding Trustee or pass-through entity.

(3) Use and dispose of the property in accordance with paragraphs (b), (c) and (e) of this section.

(b) A state must use, manage and dispose of equipment acquired under a Federal award by the state in accordance with state laws and procedures. Other non-Federal entities must follow paragraphs (c) through (e) of this section.

(c) *Use.* (1) Equipment must be used by the non-Federal entity in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the Federal award, and the non-Federal entity must not encumber the property without prior approval of the Federal awarding Trustee. When no longer needed for the original program or project, the equipment may be used in other activities supported by the Federal awarding Trustee, in the following order of priority:

(i) Activities under a Federal award from the Federal awarding Trustee which funded the original program or project, then

(ii) Activities under Federal awards from other Federal awarding agencies. This includes consolidated equipment for information technology systems.

(2) During the time that equipment is used on the project or program for which it was acquired, the non-Federal entity must also make equipment available for use on other projects or programs currently or previously supported by the Federal Government, provided that such use will not interfere with the work on the projects or program for which it was originally acquired. First preference for other use must be given to other programs or projects supported by Federal awarding Trustee that financed the equipment and second preference must be given to programs or projects under Federal awards from other Federal awarding agencies. Use for non-federally funded programs or projects is also permissible. User fees should be considered if appropriate.

(3) Notwithstanding the encouragement in §200.307 Program income to earn program income, the non-Federal entity must not use equipment acquired with the Federal award to provide services for a fee that is less than private companies charge for equivalent services unless specifically authorized by Federal statute for as long as the Federal Government retains an interest in the equipment.

(4) When acquiring replacement equipment, the non-Federal entity may use the equipment to be replaced as a trade-in or sell the property and use the proceeds to offset the cost of the replacement property.

(d) *Management requirements.* Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part under a Federal award, until disposition takes place will, as a minimum, meet the following requirements:

(1) Property records must be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds title, the

acquisition date, and cost of the property, percentage of Federal participation in the project costs for the Federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.

(2) A physical inventory of the property must be taken, and the results reconciled with the property records at least once every two years.

(3) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.

(4) Adequate maintenance procedures must be developed to keep the property in good condition.

(5) If the non-Federal entity is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

(e) *Disposition.* When original or replacement equipment acquired under a Federal award is no longer needed for the original project or program or for other activities currently or previously supported by a Federal awarding Trustee, except as otherwise provided in Federal statutes, regulations, or Federal awarding Trustee disposition instructions, the non-Federal entity must request disposition instructions from the Federal awarding Trustee if required by the terms and conditions of the Federal award. Disposition of the equipment will be made as follows, in accordance with Federal awarding Trustee disposition instructions:

(1) Items of equipment with a current per unit fair market value of \$5,000 or less may be retained, sold or otherwise disposed of with no further obligation to the Federal awarding Trustee.

(2) Except as provided in §200.312 Federally-owned and exempt property, paragraph (b), or if the Federal awarding Trustee fails to provide requested disposition instructions within 120 days, items of equipment with a current per-unit fair-market value in excess of \$5,000 may be retained by the non-Federal entity or sold. The Federal awarding Trustee is entitled to an amount calculated by multiplying the current market value or proceeds from sale by the Federal awarding Trustee's percentage of participation in the cost of the original purchase. If the equipment is sold, the Federal awarding Trustee may permit the non-Federal entity to deduct and retain from the Federal share \$500 or ten percent of the proceeds, whichever is less, for its selling and handling expenses.

(3) The non-Federal entity may transfer title to the property to the Federal Government or to an eligible third party provided that, in such cases, the non-Federal entity must be entitled to compensation for its attributable percentage of the current fair market value of the property.

(4) In cases where a non-Federal entity fails to take appropriate disposition actions, the Federal awarding Trustee may direct the non-Federal entity to take disposition actions.

Reporting and Monitoring Requirements: The Agency agrees to provide the State Administrative Agency (SAA) with biennial reports on the status and use of the equipment and on the training of personnel to ensure proper and safe use of the equipment. The SAA will provide a reporting form for Agency use and provide adequate time prior to the reporting deadline for the Agency to compile and submit the necessary information. The Agency shall permit monitoring by the SAA, other state or federal agency representatives, and comply with such reporting procedures as may be established by the State or Region. The Agency shall maintain all related records for the life of the equipment. Although information will be provided to the Region by the Agency, the Region has no obligation or right to maintain or repair the equipment or ensure that the equipment is used safely or properly.

Monitoring: As the SAA, the Kansas Highway Patrol's Homeland Security Operations (KHP HSO), will conduct on-site monitoring specifically for equipment with a purchase price of \$5,000 or more. However, the KHP HSO reserves the right to monitor all equipment acquired with homeland security grant funds.

Non-Supplanting Certification: The Agency affirms that the federal funds will be used to supplement existing funds and will not replace (supplant) funds that have been appropriated for the same purpose. The Agency may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt of federal funds.

Maintenance of Equipment and Qualified Personnel: The Agency affirms that it has access to staff and equipment to use the equipment in a timely manner once requested or deployed. The Agency affirms that it has properly trained and qualified personnel to operate and maintain equipment provided through this Agreement, and the Agency agrees to maintain training of personnel to ensure proper and safe use of the equipment. Agency agrees to assume financial responsibility for any service charges, warranty extensions, or maintenance beyond the scope of this Agreement.

Insurance: The Agency:

Agrees to maintain property and casualty insurance on the equipment provided under this Agreement. Agency will list the Region as an additional insured and a loss payee with respect to the equipment and provide the Fiscal Agent with a copy of the declarations page or other appropriate excerpt from the insurance policy confirming that the equipment is insured.

OR

Stipulates it is self-insured and will provide Fiscal Agent with a letter documenting its self-insured status.

Report of Loss or Expiration: The Agency agrees to notify the SAA within ten (10) working days of the loss, damage or expiration of the equipment provided through this Agreement. The Agency understands that Region, state or federal agencies are not obligated to replace items lost, damaged or expired. Agency is required to commit to sustain capabilities gained through the acceptance of the equipment covered through this Agreement.

Replacement: The Agency is responsible for replacing or repairing the property which is lost, stolen, damaged, or destroyed, at the direction of the SAA.

Interest of Members of the Region and Others: No officer, member, or employee of the Region and no member of its governing body, and no other public official of the governing body of the localities in which the equipment is provided who exercises any functions or responsibilities in the review or approval of this project, shall participate in any decision relating to this Agreement which affects his or her personal interest or have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

Termination of Agreement for Cause: If through any cause, the Agency shall fail to perform in a timely and proper manner its obligations under this Agreement, or if the Agency shall violate any of the covenants, agreements or stipulations of this Agreement, the Region or SAA shall have the right to terminate this Agreement. The date of notice shall be at least ten (10) working days before the effective date of such termination. If the Region or SAA terminates this Agreement, the Region may require that the Agency return all equipment provided to the Agency under this Agreement to the Region. The Agency must and execute any documents necessary to transfer ownership of specified equipment to the Region or to another organization designated by the Region to receive the equipment.

Liability: With the transfer of ownership of the equipment specified through this Agreement, the Agency shall take necessary steps to insure or protect itself, its personnel, and the equipment. The Agency agrees to comply with all applicable local, state and federal laws or other governmental requirements regarding ownership or use of the equipment, including, without limitation, all safety and security standards. The Region, Fiscal Agent, and SAA not being the manufacturer of the equipment, has no responsibility with respect to the equipment or any use or storage thereof, or any accidents or claims relating thereto.

The Region, Fiscal Agent and SAA makes no representations or warranties, express or implied, regarding the equipment, whether arising by operation of law or otherwise, and expressly disclaims any and all warranties of merchantability, of fitness for a particular purpose of use, of non-infringement, of title, condition, quality or workmanship, or in any other respect. In no event shall the Region be liable to the Agency for any indirect, incidental, consequential, special, and exemplary or punitive damages.

To the extent permitted by law, the Agency will defend, indemnify and reimburse the Region and Fiscal Agent against and for, and the Agency staff will use best efforts to convince the Agency's decision maker to appropriate such amounts as are reasonably necessary to defend, indemnify or reimburse the Region and Fiscal Agent against and for, any claims against the Region and Fiscal Agent that are based in whole or in part on damages or injuries allegedly caused by the equipment or any use or other aspect thereof and any costs or expenses (including, without limitation, reasonable attorneys' fees) incurred by the Region and Fiscal Agent in connection with any such claims or any breach by Agency of this Agreement, when reasonably asked to do so by the Region.

Governing Law: This Agreement shall be interpreted under and governed by the laws of the State of Kansas.

Disposition of Property: Agency may dispose of or remove from inventory any or all equipment when the useful life of the original or replacement equipment acquired under the grant award has expired or when any or all equipment is no longer needed for the original project or program. Disposition of the equipment will be made as follows:

- *The Homeland Security Grant Program Equipment Disposition Form* should be filled out when any equipment is sold, transferred, broken, lost, stolen, or has met its life cycle.
- Items with a fair market value of **less** than \$5,000.00 may be retained, transferred, or otherwise disposed of and removed from inventory with KHP HSO approval.
- Items with a fair market value in excess of \$5,000.00 may be retained, transferred, or otherwise disposed of and removed from inventory with prior **written** KHP HSO approval. A copy of said approval shall be provided to the Region.

Fair market value is defined as the amount for which equipment would sell on the open market if put up for sale. The fair market value will be determined by the KHP HSO.

Notices. All notices regarding this Agreement will be considered properly delivered if sent by U.S. postal mail or e-mail to the Fiscal Agent as follows:

For Fiscal Agent or Trustee Transferring Equipment:

Name: Erin Lynch
Agency: Mid America Regional Council
Address: 600 Broadway, Ste 20
City/State/Zip: Kansas City, Mo 64105
Telephone number: 816-474-4240
Email address: elynch@marc.org

Notification Address for Agency Receiving Equipment:

Lead Contact Name: James Zeeb
Agency: Kansas City Kansas Fire Department
Mailing Address: 815 N 6th Street
City/State/Zip: Kansas City, KS 66101
Telephone number: (913) 573-5550
Email address: jzeeb@kckfd.org

REQUIRED Signatures:

For Regional Homeland Security Council:

By:  Date: 04/14/21
Authorized Signature

For Agency:

By: _____ Date: _____
Authorized Signature

For Fiscal Agent:

By:  Date: 5/7/2021
Authorized Signature

OPTIONAL Signatures for Local Approval:

By: _____ Date: _____
Approved as to form,

County Counselor

By: _____ Date: _____
Attested to,
County Clerk

FarrWest Environmental Supply, Inc.

108 Commercial Place, Suite 200

Schertz, TX 78154



Date	Invoice #
4/27/2021	36690

Invoice

FARRWEST

Sales Rep	FarrWest
MM	32989

MID AMERICA REGIONAL COUNCIL
ACCOUNTS PAYABLE
600 Broadway, Suite 200
Kansas City, MO 64105-1659

Ship To:

Kansas City KS FD-Hazmat
Attn: James Zeeb
815 N 6th Street
Kansas City, KS 66101
(913) 573-5550 Ext. 0000

P.O. Number	Project	Ship	Via	Terms
PO-005501		3/4/2021		Net 30

Part Number	Description	Unit	Unit Price	Quantity	Amount
029-1901-...	HAZMAT ELITE SINGLE-DIAMOND BASIC PACKAGE. INCLUDES: - 2 LI-ION BATTERIES - BATTERY CHARGER - TRANSPORT CASE - 1-YR. PARTNERSHIP PROGRAM WITH REACHBACK AND FULL WARRANTY - FENTANYL LIBRARY - 1-DAY ON-SITE TRAINING CLASS AND HAZMAT SAMPLING CLASS SN: 012940421	EACH	50,950.00	1	50,950.00
029-4100	HAZMAT ELITE COMMAND SOFTWARE FOR WIRELESS CONNECTIVITY. REQUIRES 029-4010 AND 296759	EACH	1,500.00	1	1,500.00
029-4030	HAZMAT ID ELITE LAPTOP COMPUTER, PRE-LOADED WITH COMMAND SOFTWARE	EACH	1,800.00	1	1,800.00
029-4112	HAZARDOUS MATERIAL PRIORITY ALERT LIBRARY	EACH	2,500.00	1	2,500.00



Date	Invoice #
4/27/2021	36690

FARRWEST

Sales Rep	FarrWest
MM	32989

Ship To:
Kansas City KS FD-Hazmat Attn: James Zeeb 815 N 6th Street Kansas City, KS 66101 (913) 573-5550 Ext. 0000

P.O. Number	Project	Ship	Via	Terms
PO-005501		3/4/2021		Net 30

Part Number	Description	Unit	Unit Price	Quantity	Amount
296759	WIRELESS CONFIGURATION FOR HAZMAT ELITE. REQUIRES USB RF MODEM, 029-4010	EACH	800.00	1	800.00

Subtotal	\$57,550.00
Sales Tax (0.0%)	\$0.00
Please Apply Credit	\$0.00
Balance Due	\$57,550.00