Administration and Human Services
Standing Committee Meeting Agenda
Monday, January 25, 2021
Immediately upon adjournment of earlier committee

Location:

You are invited to a Zoom webinar.
When: Jan 25, 2021 05:00 PM Central Time (US and Canada)
Topic: Standing Committee Meetings - PW/S & A/HS

Please click the link below to join the webinar:
https://us02web.zoom.us/j/85698375212?pwd=Vis2VlFmNjNWL1dJRjZuOXNkcnFHdz09
Passcode: 009425
Or iPhone one-tap :
US: +13462487799,,85698375212# or +16699009128,,85698375212#
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US: +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)
Webinar ID: 856 9837 5212
International numbers available: https://us02web.zoom.us/u/keycp3FoCo

Name	Absent
Commissioner Angela Markley, Chair	☐
Commissioner Melissa Bynum	☐
Commissioner Christian Ramirez	☐
Commissioner Mike Kane	☐
Commissioner Jane Philbrook	☐

I. **Call to Order/Roll Call**

II. **Revisions to January 25, 2021 Agenda**

III. **Approval of standing committee minutes from October 26 and November 16, 2020.**

IV. **Committee Agenda**

Item No. 1 - AMENDED AGREEMENT/GRANT: KANSAS OVERDOSE DATA TO ACTION PROGRAM

Synopsis: Amendment to Kansas Department of Health and Environment (KDHE) Sub-recipient Agreement for Year Two-Overdose Data to Action Local Projects, submitted by Juliann VanLiew, Director of Public Health. Grant amount amended from $50,000 to $57,500. No match required.

Tracking #: 20635

Item No. 2 - PRESENTATION: 2021 COMPREHENSIVE FEE SCHEDULE

Synopsis: Presentation of the Unified Government 2021 Comprehensive Fee Schedule, submitted by Kathleen VonAchen, Chief Financial Officer.

For information only.
Tracking #: 218

Item No. 3 - UPDATE: CARES ACT FUNDING
Synopsis: Update on CARES Act funding, submitted by Crystal Sprague, CARES Act Team Leader.

For information only.
Tracking #: 201

V. Public Agenda

Item No. 1 - APPEARANCE: KAT HOOLEY-LICKTEIG
Synopsis: Appearance of Kat Hooley-Lickteig, President for Johnson County Community College's Phi Theta Kappa International Honor Society Chapter regarding their project on tiny houses as a possible means to solve homelessness in the KC metro area.
Tracking #: 217

VI. Adjourn

ADMINISTRATION AND HUMAN SERVICES
STANDING COMMITTEE MINUTES
Monday, October 26, 2020

The meeting of the Administration and Human Services Standing Committee was held on Monday, October 26, 2020, at 6:40 p.m., remotely via Zoom or by phone. The following members were present: Commissioner Markley, Chairman; Commissioners Philbrook, Kane, Ramirez and Bynum. The following officials were also in attendance: Gordon Criswell, Melissa Sieben, Emerick Cross, Alan Howze, Assistant County Administrators; Misty Brown, Deputy Chief Counsel; James Bain, Assistant Counsel; Kathleen VonAchen, Chief Financial Officer; Crystal Sprague, CARES Act Response Team Leader; Wilba Miller, Director of Community Development; Juliann VanLiew, Director of Health Department; Stephanie Stauffer and Bianca Garcia, Healthy Communities Wyandotte.

Chairman Markley said before I call this meeting to order, I want to announce that due to COVID-19, some committee members, staff, and the public are attending remotely via Zoom as well as on-site. All participants joining by phone should mute their phones when not speaking to avoid background noise.

During the meeting, please make sure you announce yourself by name and title every time you speak that is current guidance from the Kansas Attorney General.

Due to COVID-19 requirements, in-person public comment has been suspended unless otherwise required by law. The public is allowed to participate by Zoom or submit comments by email prior to the meeting and those comments will be included in the record of the meeting.

Chairman Markley called the meeting to order.

Roll call was taken, and all members were present as shown above.

Chairman Markley said we do have one revision to tonight's agenda. Item No. 3, which is to ban the sale of flavored tobacco products has been removed from tonight's agenda.

Approval of standing committee minutes from August 24, 2020. **On motion of Commissioner Bynum, seconded by Commissioner Ramirez, the minutes were approved.** Roll call was taken and there were five "Ayes," Philbrook, Kane, Ramirez, Bynum, Markley.

Committee Agenda:

Item No. 1 – 20456…PRESENTATION: CLIMATE ACTION KC

Synopsis: Climate Action KC, a metro-wide coalition of elected officials and community leaders working to reduce the region's carbon footprint, will be presenting the Climate Action Playbook, which contains climate solutions for local governments, submitted by Alley Porter, Commission Liaison.

Alley Porter, Commission Liaison, said the presenter will actually be Mayor Mike Kelly, which Rocki has promoted him. **Chairman Markley** said, oh I see him. Welcome Mayor Kelly. You may take over and begin.

Mayor Mike Kelly said thank you very much Commissioner. Thank you to all the commissioners for the invitation to be here this evening, it's my pleasure. It's always great to hear a little bit about what's going on in our neighboring community to the north, so thank you for the opportunity to be here. I'm gonna share my screen now if that's all right, and dive into this brief presentation regarding Climate Action KC.

When I was elected Mayor of Roeland Park, one of the things I knew that I wanted to do was to work within the bonds of neighborly opportunity that we have in the Greater Kansas City

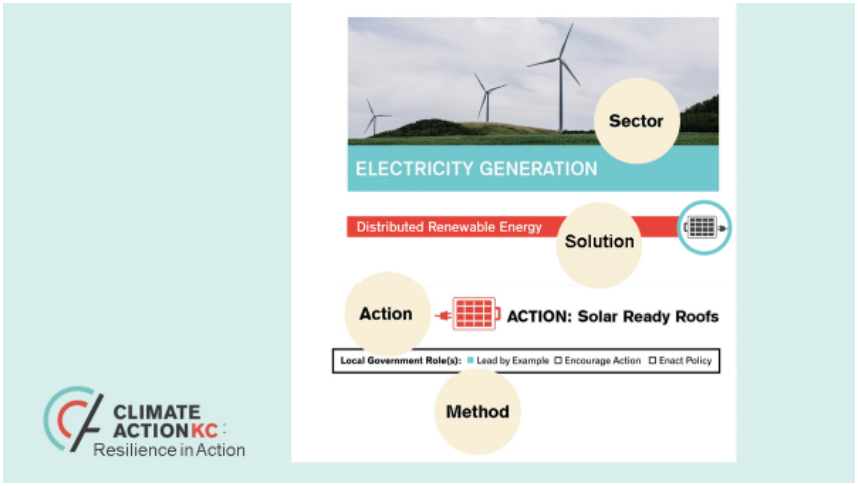
metropolitan region, and found some like-minded governing body officials throughout the region to work together on issues of the day as it relates to climate in the environment, which really when you put the venn diagrams together touches so much of what we are tasked with doing as elected officials including our financial responsibility to our constituents.

So we've formed Climate Action KC previously known as the Metropolitan Kansas City Climate Action Coalition to be an organization that invites not only elected officials but business and community leaders together with the idea of drawing down greenhouse gases, but also promoting the code benefits of the good things that come along with reducing carbon emissions and methane emissions including, but not limited to, financial prosperity, public health in general quality of life.

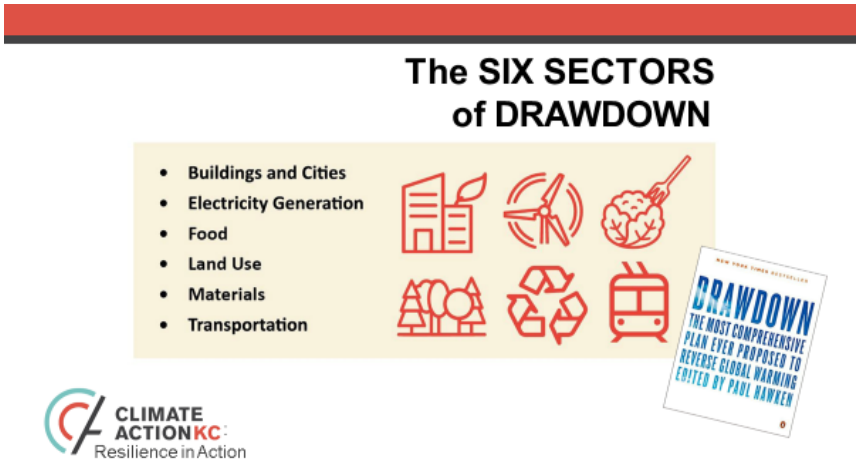
Here on the slide is some of the leaders that have been working through one of our six committees in the last year and a ½ since we've started. In addition to various elected officials, we have corporate partners and nonprofit partners, some of which are seen here, because we believe that to promote these solutions that we're looking to promote, we want participation throughout the community and we're very proud to have a robust, big tent organization to have various viewpoints represented corporate, nonprofit, education and government.

So, in working to promote regional activity, we wanted to first bring attention to the things that municipalities and counties could do on their own volition, things that they can do without any needed authority from either the federal or the state government. So, what we did was work to gather resources with subject matter experts, but as well as talking to other communities throughout the country, primarily throughout the Midwest, to put together what we have called a playbook. What the playbook does is highlights 65 different solutions and categories from land use, to planning, to energy, to buildings and cities, giving specific solutions, categorizing six very general categories, which was framed after a book called "*Project Drawdown"* by Paul Hawken.

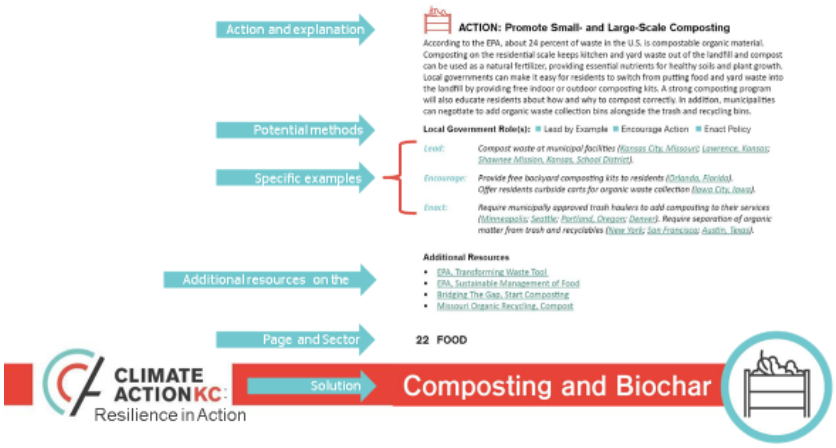
Side note, what's really interesting about that book, is that it talks about 80 different solutions. Within these categories, giving 80 solutions brought to scale that they could drawdown the amount of carbon in the atmosphere at the 1950s levels while saving $3T.



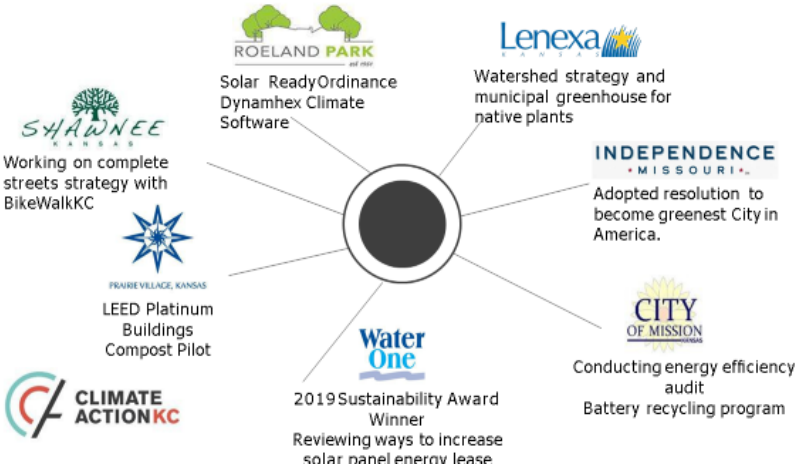
October 26, 2020



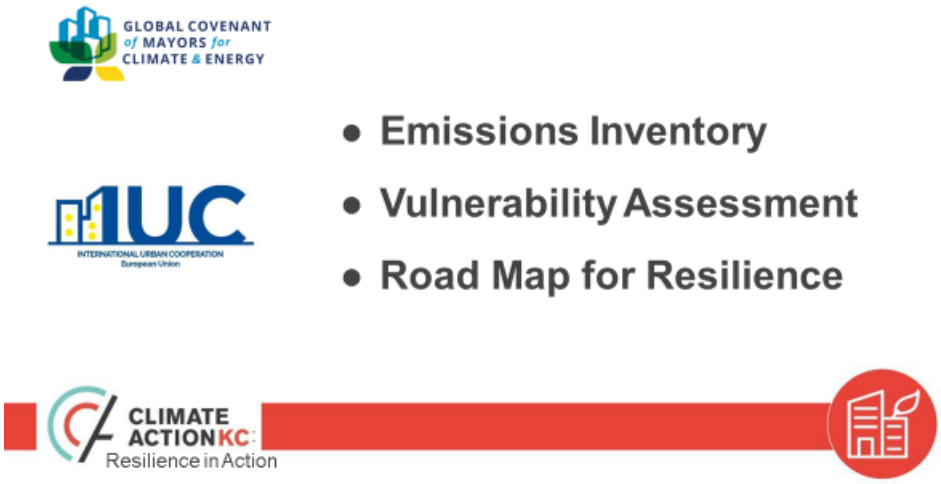
So, in our playbook we categorize these different solutions into sector, the kind of solution, what kind of action it would require from the government, whether it'd be leading by example in municipal projects, encouraging action through incentives or enacting policy.



Each section has an action, some potential methods and specific examples from communities, many of which are within the Kansas City metro area, as well as additional resources to help cities avoid potholes and implement these solutions expeditiously.

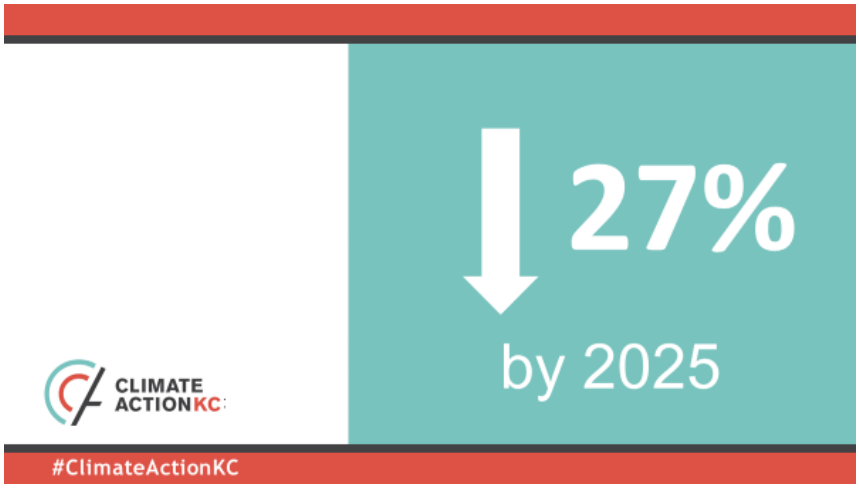


A small example of what some of the cities who are partners with us have been doing are included here, whether it be LEED Platinum Building Pilots, or our Solar Ready Ordinance or Watershed Strategies. There's a number of different solutions within that playbook, which you can find on our website, which is climateactionkc.com and I'm happy to send that information, and some actual tangible playbooks to you commissioners for your reference.

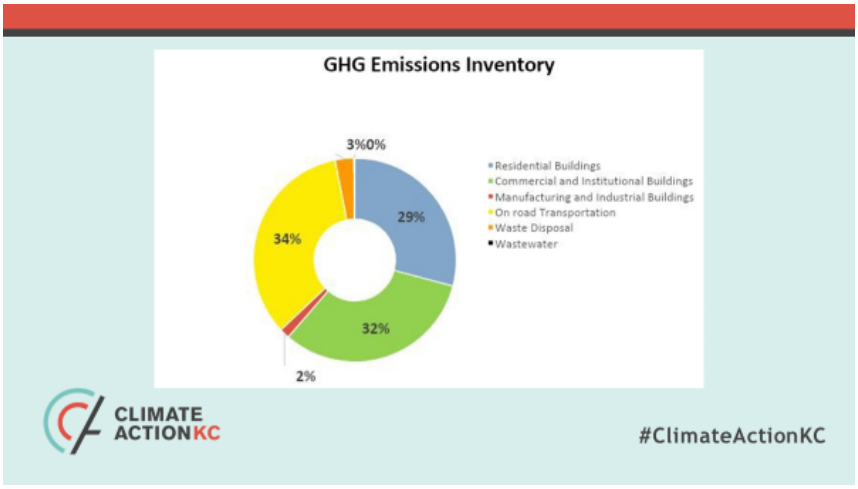


We realize though that as much as we could do within our individual municipalities or counties to make real meaningful action and move the needle for all 2 million plus residents in the metro area, we're going to have to work together. Being a mayor of a city of about 7,000, I realized that I relied so much on the partnership of others for things like trash and recycling services, for water, for energy. So to really have an impact on those things, trans boundary issues like energy, transportation or food we realized we're going to have to work together and we wanted to get a

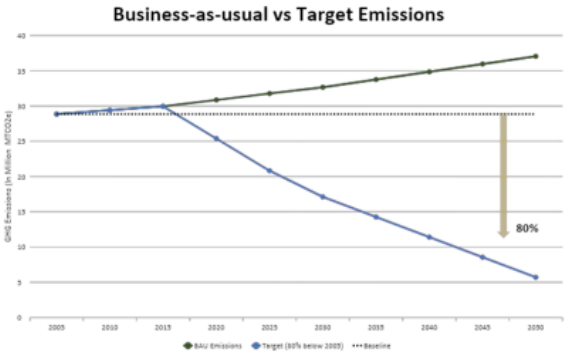
baseline of where we were as a region, so that we could set goals and work towards those and we found a partner in the Global Covenant of Mayors, which is an organization that started in New York but is now worldwide to where one of every 10 people in the world lives within a city that's a member of this Global Covenant of Mayors, and we pitched them on a pilot project that would take a regional approach to climate action planning, a nine county approach bi-state approach. Along with the Kansas City metro region we worked with Washington DC, Chicagoland, and then Metropolitan Denver, to create an emissions inventory for these regions, as well as a climate risk and vulnerability assessment to then inform an actual plan of action.



So, the goal we had initially penciled in was a 27% reduction in 2005 levels by 2025. That would put us in line with the requirements of the Paris Climate Accord, but also have some real tangible benefits in a reasonable timeline. We thought a lot of people like to set goals out in 2050 but we wanted to be held accountable in the near term to keep the deadline fresh. So, with a partner and the technical assistance of an engineering firm that was hired by the Global Covenant called Buro Happold, we worked with all major utilities in town to create this emissions inventory.

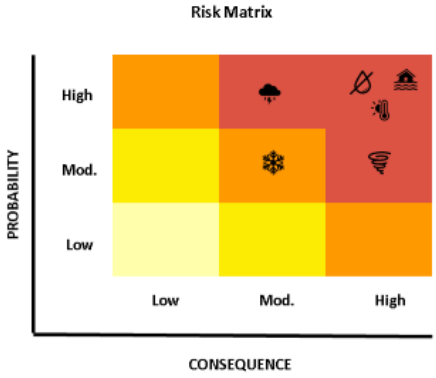


And you can see here, generally the categories that came out of that inventory. Obviously, the biggest emissions sectors are on road transportation, and the building industry, whether it be commercial or residential. Together buildings accounted for about 63% of emissions. We realized that would be the biggest opportunity that we could have to move the needle in the near future for the Kansas City metro region.



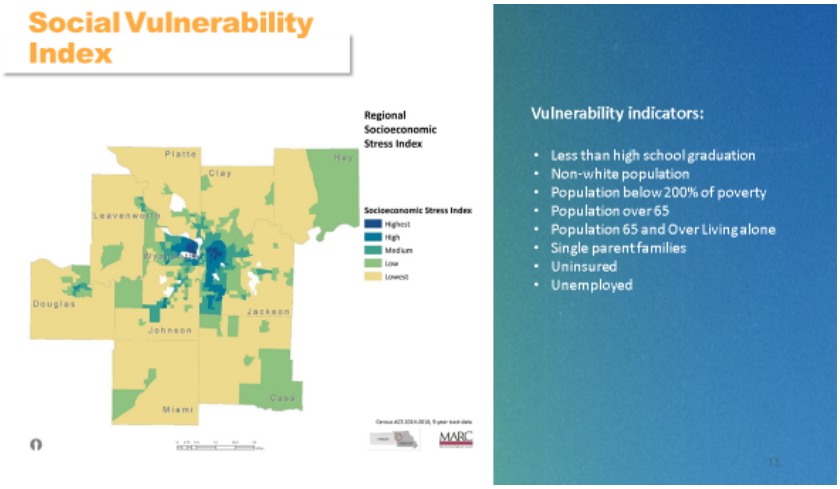
The region needs to reduce GHG emissions to 5.7 Million MTCO2e by 2050, to achieve 80% reduction below the 2005 baseline.

As you can see in this chart, we'd have to significantly reduce greenhouse emissions to achieve an 80% reduction by 2050, which is the goal that a lot of people like to throw out as possible but without some changes, we have a long way to go if we keep on track with the business as usual approach.

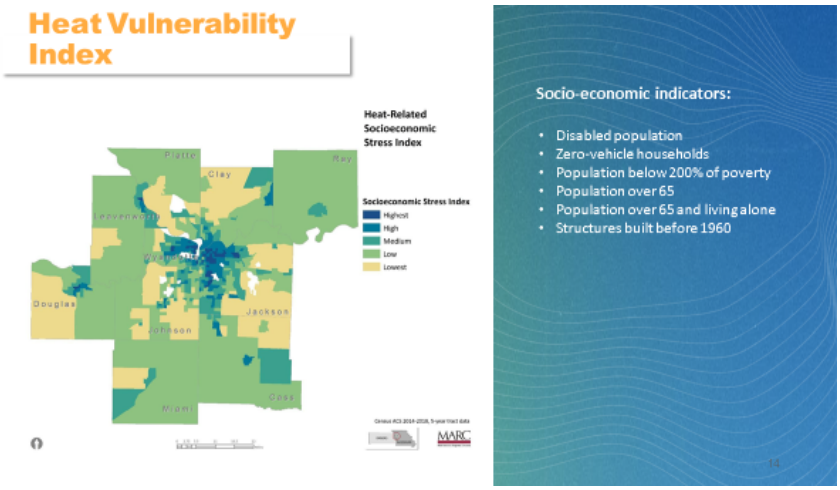


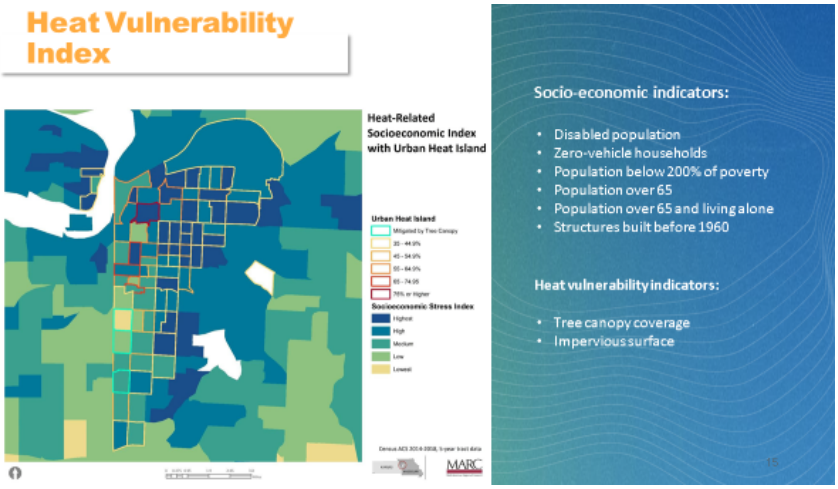
Additionally, we did a climate risk and vulnerability assessment looking on-looking at what factors or what impacts of a climate the Kansas City residents are most vulnerable to. It is no surprise that the most vulnerable populations in a region are disproportionately affected by a changing climate and also most vulnerable to the risks.

One interesting study that we'd like to point to was called the Climate Disruption Index. It was created, I believe in 2018 by a group of climate scientists that ranked all of the different metropolitan regions across the country and in doing so, ranked them based on how much they were prone to be affected by a changing climate. One would think that coastal cities would be top of that list, but lo and behold Kansas City, as a region, was ranked number five, as a metro area, throughout the entire country and this is one of the reasons why. When you look at the risk matrix, we have a high probability of things of high magnitude and high consequence; such as drought, increased heat degree days, flooding, as well as natural disasters and increased rainfall and flooding. So, things that we need to be aware of as we prepare for things like infrastructure, reinvestment within our building stock, reinvestment within our streets and our sidewalks, that we be aware of the changes coming to the climate so that we can adapt.



One of the other parts of the study was a social vulnerability index, and again, no surprise that the vulnerability indicators that we saw through the study were those of already vulnerable populations. Those with less education, those who were non-white, who had lower socioeconomic status, as well as the elderly population, or those living alone, as well as those uninsured or unemployed.



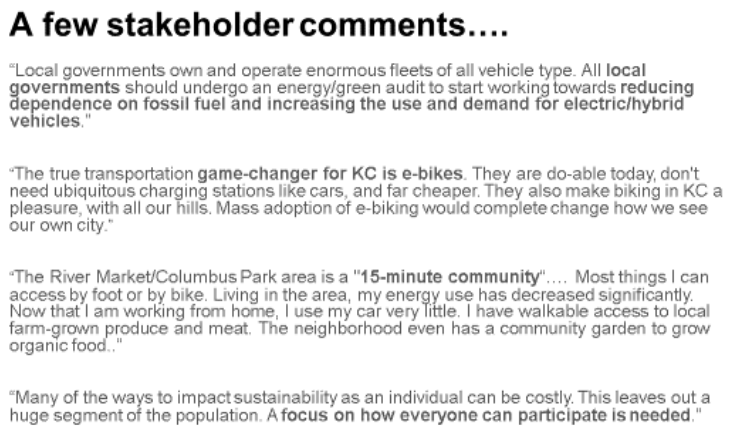


This is the heat vulnerability impact index. Again, similar socioeconomic indicators that indicate heat vulnerability. Here's just a little more granular detail that we have available. The study of which we've released an executive summary, when all the data's in a presentable format, I look forward to sharing the specific granular detail of Wyandotte County with the Commission.

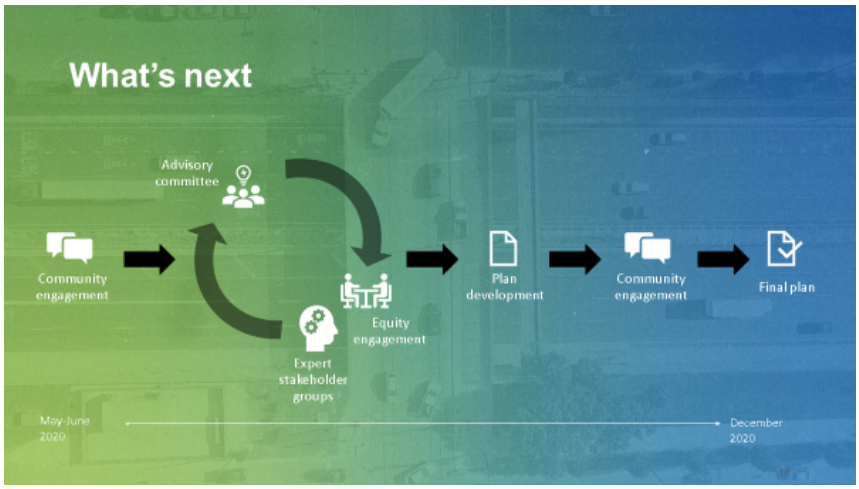
Top actions

Action	Mitigation	Adaption
Complete and green streets	•	•
Expand mixed-income housing throughout the region	•	•
Expand public transit and mobility hubs	•	•
Implement Pay As You Save programs	•	•
Regenerative and conservation agriculture practices	•	•
Increase urban tree canopy coverage	•	•
Native landscapes and decrease maintained turfgrass	•	•
Energy efficiency/conservation programs for all municipal buildings and facilities	•	•
Support green building practices, encourage special certifications	•	•
Expand composting and increase use of compost	•	•
Expand bike- and walk-friendly communities, connect to other modes	•	•

Once we were done with that inventory and risk assessment, we brought together as many Kansas City residents as we could to discuss what priorities we have as a region moving forward. While we had planned and we're excited to have 500 registrants for an event at Bartle Hall, lo and behold COVID hit. So, we moved and pivoted our entire outreach online to a website called Mind Mixer. It's a project of BNIM's Architectural Firm and then Google's Sidewalk Program and we still heard from several hundred Kansas City metro residents on what strategies were priorities for them, and one of them, one that you've discussed this evening already, complete streets and green streets.



Some of the stakeholder comments, more for things like e-bikes, walkable, rideable 15-minute communities, less dependence upon individual cars but on public transportations or walkability.



So, for the study and for the Climate Action Plan, our next steps, we're in the process of planned development now. We are very deeply thankful and in the debt of the Mid-America Regional Council for a lot of the work that they put in on this. MARC does some amazing things and a lot of the categories in which they have been working for, for decades now, are categories that have influenced and helped shape this Climate Action Plan. So, their transportation plan, their air quality, focus, as well as their green infrastructure plan and playbook, all of which helps to shape this this plan that we are excited to launch at the end of the year, and then from there, we're excited to work with our community and corporate partners to help the actual implementation of some of these strategies.

One of the things that we're going to be launching next year is a regional building in energy exchange to help reduce that 63% of emissions coming from our building sector. We are excited to work with not only nonprofit partners, but the robust design community; the architects and engineers in general contractors that form such a backbone of the Kansas City economy as well as with the Chambers Of Commerce to help make some of these solutions more readily available to increase education to our building community about the co-benefits of building weather resistant, energy efficient buildings, and also to empower local governments with not only knowledge, but also collective opportunities for partnerships and procurement of some of these technologies so that we might work together to be more efficient to save fiscal resources in implementing some of these things because there's really great opportunities in partnership.

Along with some of these more meat and potato things, we have committees, working, focusing on education and outreach. A committee focused on the youth. Generation Z is so in tune with this issue.

You've seen great support from folks in the high school and college level. We're excited to have a committee working with them to bring an opportunity for them to voice their concerns to their elected officials. We have a committee working on public policy. We'll have a policy platform for both Kansas and Missouri. We have a committee focused on a summit. Back in 2019 we're able to bring together 750 folks at Johnson County Community College. We had planned to do the same this year, but again the pandemic; but we're looking forward to an event in 2021 and are excited about that. We also have a committee focused on equity. Again, understanding the unique—unfortunately, all too common, but not unique problem of vulnerable communities being vulnerable to a changing climate. So, we want to empower communities with education and opportunities there in and then committees focused on continued education in working with policymakers in the metro region working with MARC, working with the Johnson and Wyandotte County Council of Mayors, as well as the Jackson County Council.

I appreciate the opportunity to share just a little bit and just to throw a lot of information at you. I apologize that I can get very excited about this but I think it's just a really great opportunity for our region to take advantage of things like Kansas wind power, energy efficiency and making our buildings energy efficient saves our taxpayers money. It provides a good leadership role by example and really can help reduce emissions; which has so many benefits for our community, not the least of which is doing our part in the global challenge.

So, with that, I want to thank you again for the opportunity to be here and present. I'm happy to answer questions now, and also, I'm happy to answer questions later should they arise and invite all of you to join us on various committees or for educational opportunities to bring some of these solutions back to Wyandotte County. Thank you all very much for your time and for the opportunity to be here.

Chairman Markley said thank you very much, Mayor Kelly, for your presentation. I have one question. It's kind of a strange question but actually you made me think of it and when you were mentioning COVID and going back to your data about buildings and transportation being you know the big biggest producers of air quality concerns. There's been all these stories about air quality improvements as a result of COVID. Is there any thought from your committee about sort of promoting the idea of continuing to have work from home for some employees and how that, I mean, it's sort of a catch 22 for government? If people reduce their office space, that may not be what we want. But, if they have people coming in maybe only half the days of the week, that could continue to have improvements to air quality.

Mayor Kelly said absolutely. It can have an impact on our carbon emissions and our air quality. I think we've seen that Zoom, GoToMeeting or WebEx have all received a big trial by fire here but it's one of the silver linings, hopefully, that we can bring from this pandemic is proof of concept for a change in changing habits that can have a positive impact not only on economically, saving the cost and the opportunity cost and time for a commute, but also from an air quality standpoint, it can have an impact.

So, as much as the pandemic has challenged us all, we hope that maybe one of the silver linings that we can take out of this whole process is a recognition that change is possible; that sometimes we have to take a different lens when we're looking at a problem; but also the necessity of community action and preparedness. So, we're excited about, hopefully, promoting some things like this that the pandemic have shown is possible and, you know, I understand the concern also about commercial real estate and people maybe not wanting to take as much space but at the same time, an opportunity for smart growth and density also then exists. So, I would be continuing to take a different lens on the problem, but you're absolutely right, Commissioner.

Chairman Markley asked if there were any questions for Mayor Kelly.

Commissioner Ramirez said yes, I do. Thank you, Mayor Kelly, for coming and giving the presentation and also, Commissioner Markley, thank you for letting me invite Mayor Kelly. Unfortunately, his counterpart, I call her Shawnee Council, Councilwoman Constance, wasn't able to be here tonight. So, I thank you, Mayor Kelly, for coming in and accepting the invitation.

I wanted Climate Action KC to come before us because it's—I've noticed that climate change and sustainability really hasn't been part of our conversation until recently. You know, COVID really came—when COVID came about is when we really started looking at how our government and how we do things to be more green, more sustainable. So, I'm happy that we are starting that and I hope that we continue that because it's very important.

One of the things that I hope to do, recently the city of Lenexa, they voted on the resolution accepting the playbook as possibilities of ways that they can improve their city and be more sustainable. They carefully chose the word, accept instead of adopt so that they would be able to take the playbook and put it, use it, but also make sure that that fits with what the city is trying to do within the means of that city. And so that is something I would like to do for Wyandotte. I am working with Mayor Alvey on that and he is going to be working on with the Council of Mayors to get their perspective so that we can have a more regional approach with Edwardsville and Bonner.

I'm excited that this is going, that this is happening and so I thank you, Mayor Kelly, for coming and being a part of this and starting this. I've only recently been part of Climate Action KC and so I hope to continue to be involved and I hope that Wyandotte, that we continue having these conversations and take big steps in ensuring our environment is sustainable and green and beautiful so, thank you.

Mayor Kelly said, Commissioner, thank you so much, not only for your participation in CAKC's efforts, but for the invitation to be here today and I want to make one suggestion for Wyandotte County, in terms of looking at the playbook. One of the things you might do, is take a look at the playbook and use it as a checklist and you will be surprised that a lot of the good things that you are already doing for your community, you'll be able to tick off and recognize as things that are listed in the playbook. The playbook is not a one size fits all considered an a la carte menu of things that make sense for a municipality, but you'll see that some of the good actions that Wyandotte has already taken for their own accord have an impact on the environment in a positive way; that also then has an impact on carbon emissions.

We've really tried to focus on the positive and the CO benefits of these actions about the cost savings in highlighting solutions and in choosing our tone and so we feel like that's something that everybody can get behind. We're a bipartisan and nonpartisan organization. Folks from all different spectrums, as part of the team, because it just makes sense and I'll leave you with one more from a financial argument.

When we were in Washington DC, we had the opportunity to meet with the House Select Committee on the climate crisis and provide some testimony there. One of the groups that was there at the same time was Moody's. Moody's had just bought a controlling stake in a climate in data analytics firm called 427 and that firm, maps the county and a municipalities ability to recover from natural disaster, how climate resilient was your infrastructure in your policies. That leads us directly to believe that a region, based on these matters and their intent behind it is potentially going to have direct impact on their bond rating. So, not only is it a good thing to do, it's a proactive measure for the future. So, thank you, Commissioner. I appreciate the opportunity to be here.

Chairman Markley asked, Commissioner Philbrook, did you have a question. **Commissioner Philbrook** said I have a statement. So, I do appreciate the Mayor coming and speaking with us and I can tell he's very passionate about this subject, and it carries through and thank you so very much. I do know that we, we, the UG have been working on some green things over the years and have slowly started to adopt these things. So it didn't start happening just recently and that we're very bad at tooting our horn about the good things that we do for our community. Just like a lot of hierarchy doesn't talk about everything they've done. They just do it, and they just keep working. So I would say that yes, you're right. I think that if we ticked off of your checklist that we would see a whole bunch of stuff that we have done. I am really excited to hear that you do that climate action case. (Inaudible).

Chairman Markley said we might have lost Commissioner Philbrook there for a minute. Well, we lost you there for a minute Commissioner Philbrook. **Commissioner Philbrook** said uh oh, well. So, whoops! I'm unstable again. I'm just unstable and be careful how you quote that Mayor Kelly. **Mayor Kelly** said I won't touch it with a ten-foot pole. **Commissioner Philbrook** said but thank you. **Mayor Kelly** said you're absolutely right. Wyandotte County

has done some amazing things, one of which I'll mention. BPU, just about the cleanest fuel mixture of any of the utilities in town. 40% bio renewables, that's one of the best in the country. You guys can absolutely toot your horn on that and we think there's some absolutely great things going on in Wyandotte County and we're excited to align with.

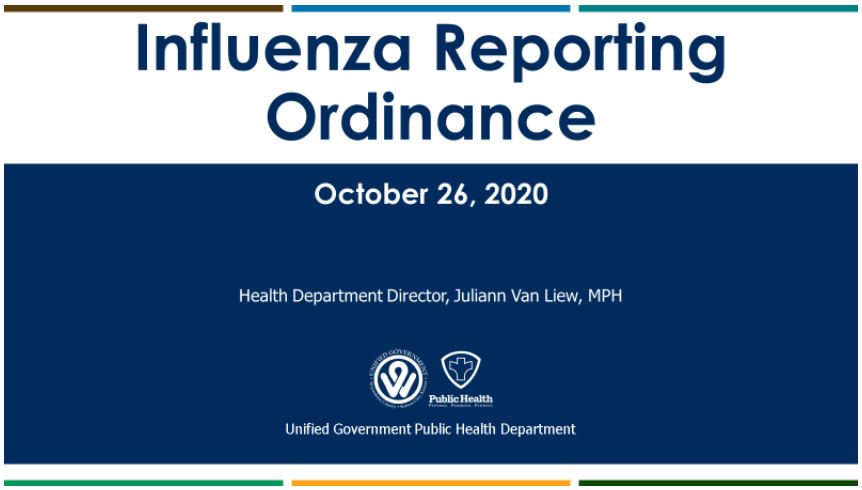
Commissioner Philbrook said and our lighting, you know, going to the LD. So yes, so we have things but yes, I think there's always more things we can do and thanks for bringing that playbook in front of us. **Mayor Kelly** said thank you for the invitation.

Chairman Markley said, alright, any other questions from the Commission? There were none. Well thank you again, both, to Commissioner Ramirez for bringing this item forward and to Mayor Kelley for spending time with us tonight. We really appreciate it. That information is for information only.

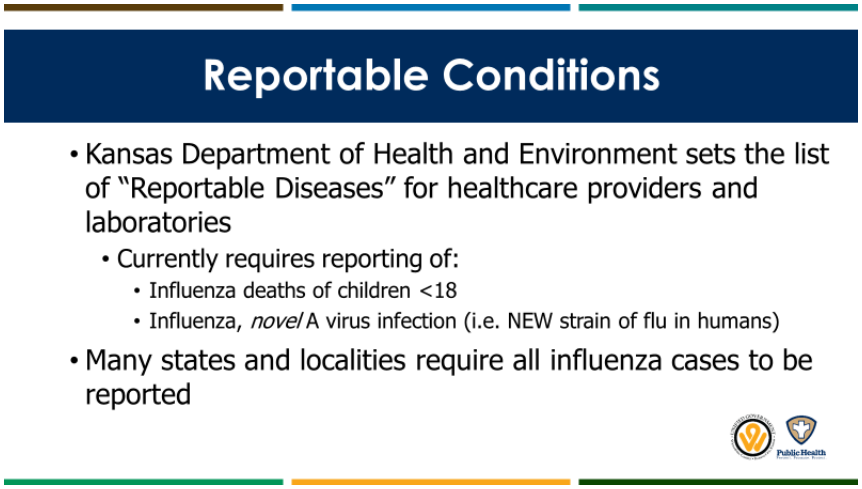
Action: For information only.

Item No. 2 – 20450…ORDINANCE: INFLUENZA REPORTING

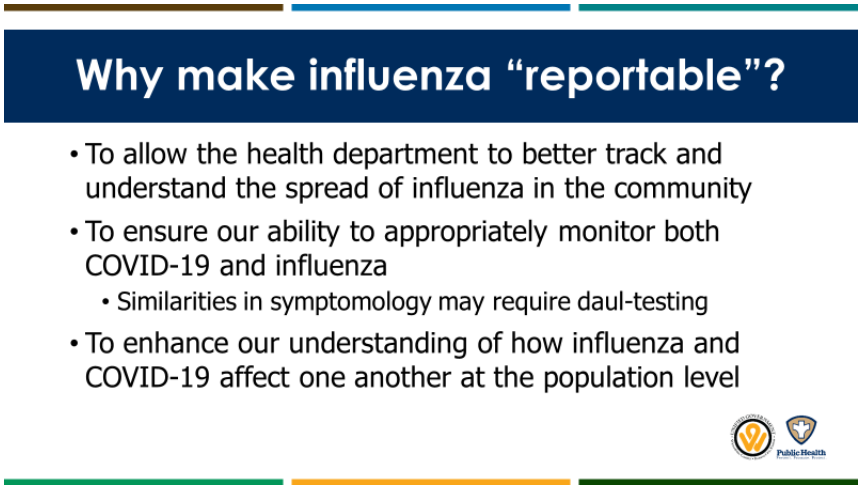
Synopsis: An ordinance relating to the required reporting cases of influenza to the UG Public Health Department, submitted by Juliann VanLiew, Director of Health Department. It is requested that this item be fast tracked to the November 5, 2020 full commission meeting



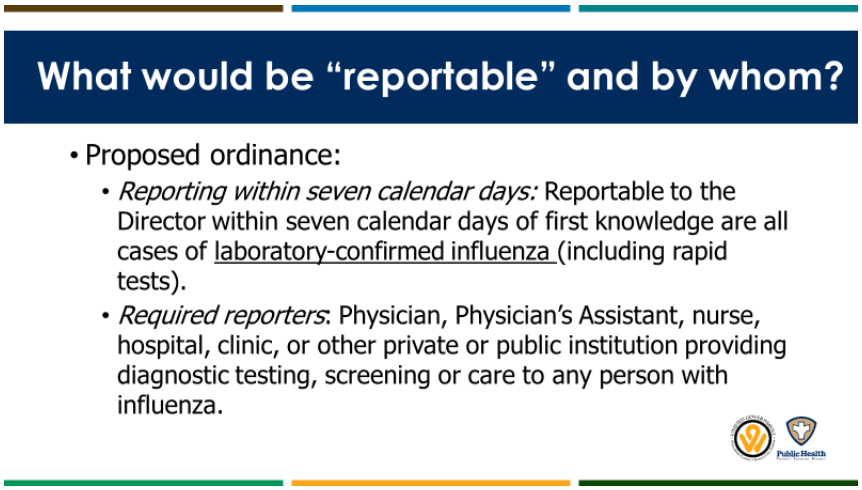
Juliann VanLiew, Director of Health Department, said good evening. Thank you for having me. I'm going to be quick tonight on this item.



We are coming to you, requesting an ordinance requiring that our health care providers and our laboratories in Wyandotte County are being required to report influenza cases. So, if you're not familiar, the State Health Department and this is the standard across the country, State Health Department's set what are called reportable conditions or reportable diseases and they have done that; they have a very long list. Those cover the gamut measles, tuberculosis, polio those sorts of things. Right now, the state health department does not include laboratory confirmed cases of influenza on their list of reportable conditions unless it's an influenza death of a child or a novel influenza virus. And this is likely because that would be a massive amount of work for them, they would have to receive these reports from all over the state and that would be difficult for them to do, but at the county level it makes a really big difference.

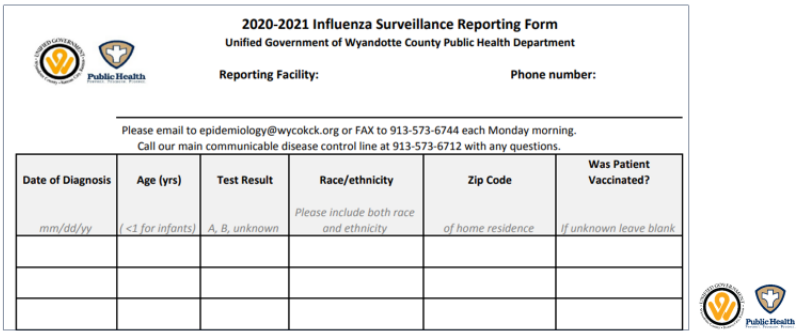


So unfortunately, at this time, we, at the county level do not receive accurate reporting of influenza in our county. Again, that's because it's not a required reportable condition to the State Health Department. So that really is a problem for our ability to appropriately track influenza, and this season of course to understand the difference between flu and COVID in our community and understand its spread and how it's affecting our population.



So, this ordinance that we're bringing forward this evening would require that laboratory confirmed cases of influenza be reported to our local health department within seven calendar days. So, typically, reportable conditions in the state of Kansas have to be reported within four hours, COVID-19 being among them. We are not looking to make a stringent, very difficult ordinance for our healthcare partners in our laboratories to comply with. This is really about surveillance and population wide understanding of disease spread. So, that being said, it would be reportable within seven calendar days. You can see here who would be required reporters basically, anybody who's working in health care; physician, physician's assistant nurse, but also laboratories and health clinics and the like.

Reporting requirements



2020-2021 Influenza Surveillance Reporting Form

Unified Government of Wyandotte County Public Health Department

Reporting Facility: Phone number:

Please email to epidemiology@wycokck.org or FAX to 913-573-6744 each Monday morning.
Call our main communicable disease control line at 913-573-6712 with any questions.

Date of Diagnosis	Age (yrs)	Test Result	Race/ethnicity	Zip Code	Was Patient Vaccinated?
mm/dd/yy	*(<1 for infants)*	*A, B, unknown*	*Please include both race and ethnicity*	*of home residence*	*If unknown leave blank*

Just to give you a quick understanding, we won't be requiring patient level protected health information. Rather we'll be asking for the date of diagnosis, how old they are, test results, race/ethnicity, but not name, no identifying address of that individual, only the zip code, again, so that we can understand what this looks like on a population level. I just want everyone to understand we're not collecting additional PHI or protected health information; we're really going for population level surveillance.

Communications and Logistics

- UGPHD will mail notification of new requirement to all health-related facilities and laboratories in the county.
- Cases may be reported in a basic spreadsheet and sent via fax or secure encrypted email to the UGPHD.
- UGPHD will publish reports of lab-confirmed cases weekly throughout flu season.

And so if passed this evening and then through the Commission, what we would do is mail out notification to all of our health care providers in the county and laboratories. We would also push out through all of our various networks that we have, the Kansas Association of Pediatrics, the many healthcare related folks that we know and work with routinely to make sure that they all know about this change and again the reporting to us will be very basic; it would be in a spreadsheet format sent via fax or secure encrypted email and then we publish. We've already

been doing this but we routinely publish weekly cases of influenza, but again in recent years our data has not been entirely accurate, again, because it's not a reportable condition so pretty straightforward. This is something that a lot of states and other counties around the country do require, ours does not, and so this will again give us the ability to have a much better flu surveillance program in our county.

And that's all I have on that.

Chairman Markley asked the commissioners if they had questions for Juliann.

Commissioner Ramirez said I have one and I'm trying to remember where exactly in your—how many counties in the state of Kansas have this requirement? Do you know Juliann? **Ms. VanLiew** said I don't know. I looked for that. There's nobody that seems to be tracking it. So, it's similar in Missouri that it's not state required. The Kansas City, Missouri Health Department did this a couple years ago because they were running into the same issue, so I believe more counties and cities are starting to do it, but I'm sorry I can't tell you that this evening. **Commissioner Ramirez** said okay, no problem. Do you—well, you just said you probably didn't. Does any city or Johnson County have this? **Ms. VanLiew** said I don't believe so. Again, I can't say definitively. They would have had to do it in an ordinance at the local level, but I don't believe so. **Commissioner Ramirez** said okay, thank you. **Ms. VanLiew** said but I want to make sure people understand that this isn't a burden something that we're asking for. This routine reporting is what they do every single day in health care and again we're giving

them a seven-day window rather than that four hours to make sure that they have the time that they need to give us the information.

Chairman Markley said I will say, Juliann, I Googled the list of state reportable conditions just for my own curiosity, and it's an extensive list. **Ms. VanLiew** said it is. **Chairman Markley** said so certainly medical providers are used to providing information on these reportable conditions and this just happens to be one that, as of right now, they only have to report, you know, deaths of children due to influenza, but it's a big long list of conditions. Everything from the chickenpox, to HIV, to just a huge list so it was an interesting learning experience for me. **Ms. VanLiew** said I'm so glad.

Action: Commissioner Bynum made a motion, seconded by Commissioner Philbrook, to approve.

Ms. Portley Lott said before we take roll call, we want to make note that it is requested that this item be fast tracked to the November 5, 2020, full commission meeting.

Roll call was taken on the motion and there were five "Ayes," Philbrook, Kane, Ramirez, Bynum, Markley.

Item No. 3 – 20453…ORDINANCE: BAN SALE OF FLAVORED TOBACCO PRODUCTS

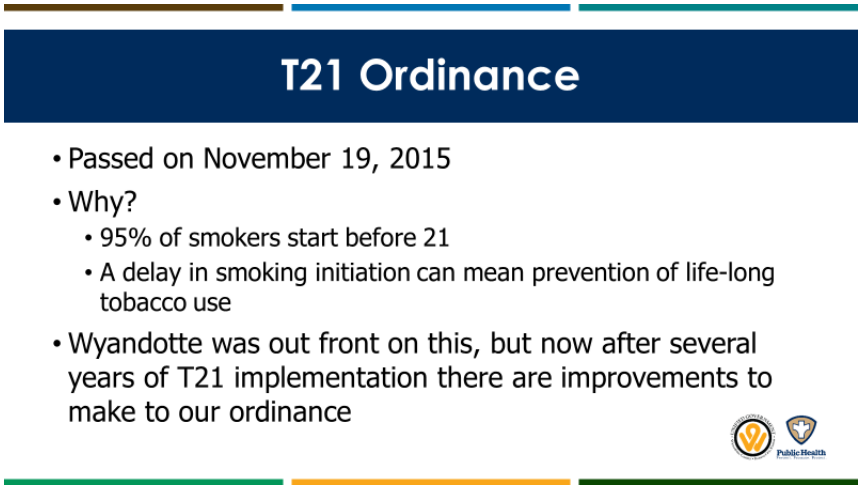
Synopsis: An ordinance banning the sale of flavored tobacco products, including vaping products and menthol cigarettes, in Kansas City, KS, submitted by Juliann VanLiew, Director of Health Department.

Action: Item deleted.

Item No. 4 – 20454…ORDINANCE: SALE OF TOBACCO PRODUCTS TO ANY PERSON UNDER 21

Synopsis: An ordinance relating to the sale of tobacco products to those under 21 years of age, submitted by Juliann VanLiew, Director of Health Department.

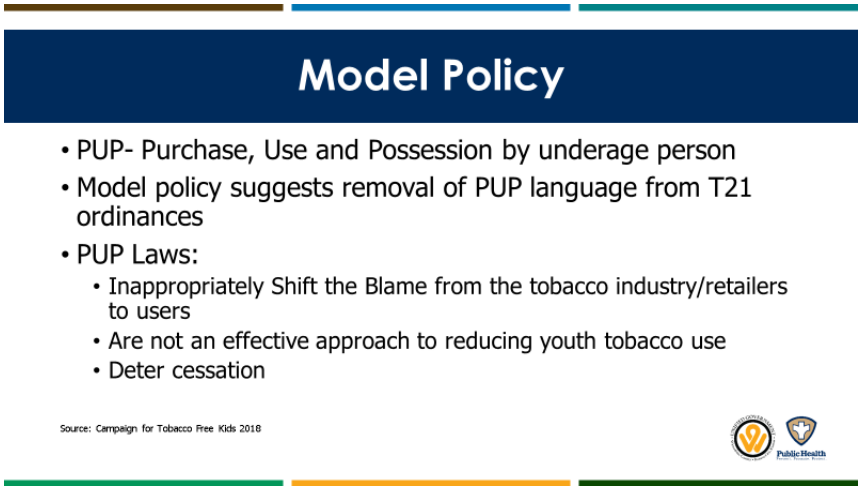
Juliann VanLiew, Director of Health Department, said we are coming before you this evening to ask that we make a small amendment to our existing Tobacco 21 Ordinance.



Several of you are here at the time but if you'll recall, five years ago, you all passed the T21 Ordinance and what this did, is it raised the age of being able to purchase tobacco from 18 to 21 and we did this; you all did this, which was incredible and really out in front, and ahead of a lot of other folks, because 95% of smokers, nationally, start before the age of 21. So, if you can delay smoking initiation or delay vaping, you know, any sort of tobacco use that can oftentimes

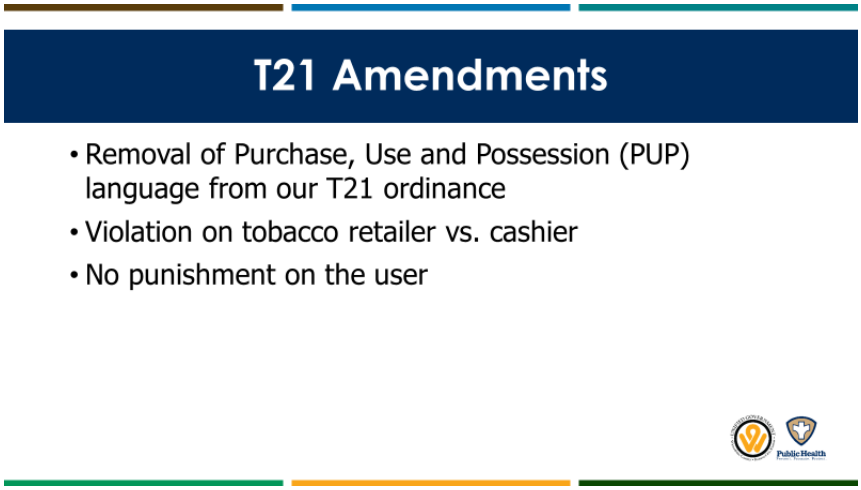
mean preventing lifelong tobacco use. As I mentioned, Wyandotte County was really out front on this which was fantastic, but now we're five years in, and there is a whole new body of research and evidence to show that T21 can certainly work, but there's a good way to do T21 and there's an even better way and so we're bringing forward to you this evening a small change to make our existing ordinance even stronger.

Now I'm going to pass to Bianca Garcia, who's our tobacco expert within the Health Department to explain this change to you.



Bianca Garcia, Program Coordinator, said as Juliann mentioned, it's been about five years since we passed a Tobacco 21 Ordinance in our community and we've learned so much since then and there are some key things that we've learned about model policy. So, a big one is around, PUP, which is Purchase, Use and Possession by underage persons. So, model policy suggests removal of PUP language from T21 Ordinances and when we passed our ordinance in 2015, it did include this language, and like Juliann mentioned, there have been research that have come out since then and we've realized that PUP laws really are putting the punishment on youth and oftentimes these youth, they are addicted, and that is due to aggressive marketing by the tobacco industry that led to initiation at an early age and so rather than punish them for their addiction, we're not offering some other resources in exchange. So, PUP, what we've learned is inappropriately shifting the blame from the tobacco industry or retailers to the users. We've also learned it's not an effective approach to reducing youth tobacco use. It's really detracting from more effective enforcement measures and tobacco control efforts and along with that, it could deter cessation. So those youth who are addicted may find it difficult to quit and not know really

where they can get the support to stop smoking and putting the punishment on them could really even deter that cessation even further.



So, what we've learned as a better approach is really implementing cessation intervention strategies that prove to be much more beneficial. With this Tobacco 21 Amendment, what we're proposing is removing the PUP language from our Tobacco 21 Ordinance that was passed in 2015. We also know that the violation should go on the tobacco retailer versus the cashier. We know it's more equitable to place this on the responsibility of the license holder. Also, the tobacco retailer is the one who should be educating employees on the proper practice, along with holding them to a higher level of compliance, and we don't want the punishment to the on the user for the reasons I mentioned on the earlier slide.

So, I mentioned that a better approach would be offering some cessation intervention strategies, and in Kansas, we do have an adult quit line that's dedicated to those 18 or older to help them, really guide them through a quick journey.

As of January of this year, we implemented a new Youth Cessation Quitline called MyLifeMyQuit, and so this one's focused on youth specifically, those under the age of 18 who need help to quit, quitting vaping, tobacco and so it's a text-based service where they get free, confidential assistance through a coach who has been trained on how to work with youth specifically. They don't ever have to speak to this person over the phone so we know that this is much more adapted to the type of population that they're working with.

Along with that locally, I do a lot of work with Vibrant Clinic, who really represents the population and those who are most susceptible to tobacco use; and we focused for a long time on adult cessation, and so youth cessation is something that we're really focusing on this year to provide more resources, work with the providers, the provider team, to implement different strategies based off best practice; that focus on addressing that issue, addressing the needs of tobacco users versus punishing the user for addiction. So, these are some ways that we know will really help the issue versus what PUP law could create in our community.

So, that is all we have. Thank you so much for your time. Are there any questions?

Chairman Markley said so, Bianca, back in the olden days when we had, when the law was under 18, did that law have the PUP provisions in it? Or do you know? I'm guess just curious. **Ms. Garcia** said I'm not sure. I believe it did. I think this is something that just as of tobacco 21

has come into effect and has become the best practice, we've realized that PUP is more of an issue so prior to raising that age, I believe, PUP language was still a part of that language.

Chairman Markley asked, James, were you going to answer my question? **James Bain, Assistant Counsel,** said yes, I was going to answer your question; yes, I was going to answer that. So, when it was 18, yes. Possession of cigarettes was what was illegal. **Chairman Markley** said thank you.

Commissioner Kane said okay, clarification, I didn't pass it. I think that you guys are overstepping your bounds. I said that in 2015 and I'm saying it now. If you're 18 years old and you can serve our country and you can die for our country, what we're doing is wrong. I disagreed with it then. I disagree with it now and that flavor in tobacco when that comes up, I think I'll line up some people to show you folks how they don't like it and our job is to do what our constituents ask us to do, not what our—well, instead of getting mad. I disagree with you.

Chairman Markley asked other questions from commissioners. If there are no more questions from commissioners, Clerk, I believe we've had a couple of folks who were prepared to speak on this item tonight from the public. **Ms. Portley Lott** said absolutely, Madam Chair. We have two. We have Ginny Chadwick that is in support.

Ginny Chadwick said thank you guys so much for having me. I too am sad that I can't be there in person. I stood before you five years ago as a former council person in Columbia, Missouri, who had passed tobacco 21 here and ask you and Kansas City to pass this ordinance there and as you've heard, we've learned a lot about tobacco 21 since then. I helped communities across the country pass and even worked at the federal level to move the age to 21 and we did learn a lot in that process and we know how important it is for the penalty to go on the retailer who's addicting our kids to a deadly substance and providing sufficient support for our kids. Also, a co-author on a document called *The Tobacco Control Enforcement For Racial Equity* meeting up originally that purchases and possession laws get put on our minority population more often and that we also believe that the law should be criminal. So, this ordinance that's before you will change the penalty structure to a civil structure and put the penalty on the retailer and I encourage you to

make the commitments to make your ordinance, strong, and follow what we've seen across the country as communities adopted it because you guys were once the leaders in the nation and for the Midwest to lead on this was very positive, but we want to keep leading and having strong laws and so I encourage you to support it. Thank you.

Chairman Markley said thank you and, Clerk, I think we had one more, right? **Ms. Portley Lott** said yes, Missty Slater, that is in support, and she's with the American Heart Association.

Missty Slater said I am coming to you on behalf of American Heart Association Kansas City, in support of this ordinance, making changes to the sale of tobacco products to any person under 21. In working with partners all across the county and the metro over about the last year to address tobacco use policy, what we realized was these criminal offenses for young people in the county to buy tobacco and that even could potentially lead to criminal records for those young people, and we feel very strongly that this is the right time to fix that. Laws prohibiting the possession and the use and the purchase of tobacco products by minors, as I believe Bianca said PUP laws, we now know that they're not effective deterrence for youth smoking and oftentimes they're not enforced equitably across the entire community or across the entire state.

So, while advocates for these PUP laws really hoped that they could be a part of this multifaceted approach to reduce youth smoking rates. What we have found through studies over the last few years is that there is a little evidence that they are actually having a deterrent effect for youth smoking. PUP laws are oftentimes inequitable because they disproportionately affect youth of color, as well as the low income communities and neighborhoods, use of color, as well as LGBT youth, youth with disabilities and boys are oftentimes more likely to smoke because these populations have really been targeted by tobacco industry messaging and oftentimes, even have more access to the shops that sell tobacco products in their neighborhoods.

So, these post changes that are in front of you tonight are really in alignment with best practices from across the country that make tobacco laws easier to enforce. **Ms. Portley Lott** said you have one minute remaining. **Ms. Slater** said it's easier and more effective to conduct compliance checks on retailers because there are fewer of them and they are known and constant as compared to youth who are addicted to nicotine to move all about the city. So, by amending the community for PUP laws, you are taking a really important step to stay on the leading edge

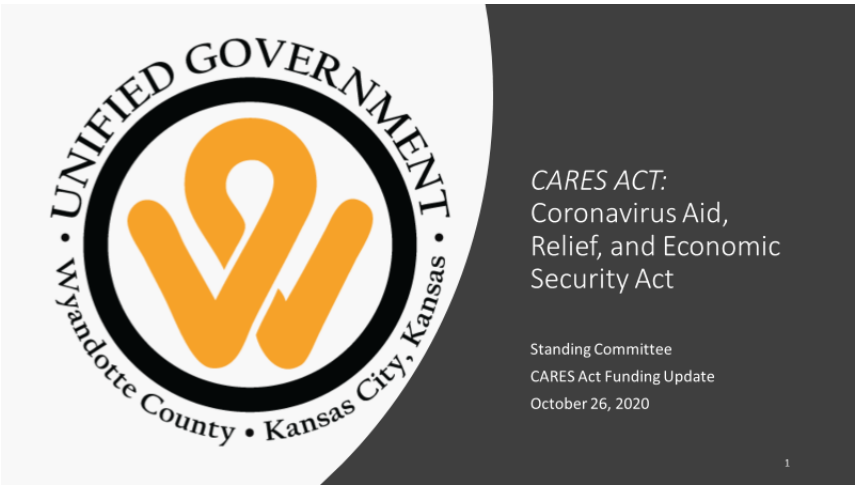
to address health equity and nicotine addiction in our city and I stand prepared to work with all of you, as well as our community partners across the city and across the metro as we continue to improve health and equity, and I ask that you all support the programs for signing those penalties. Thank you so very much for allowing me to speak tonight.

Chairman Markley said thank you very much. Commissioners, are there additional questions or comments, if not this item is for action.

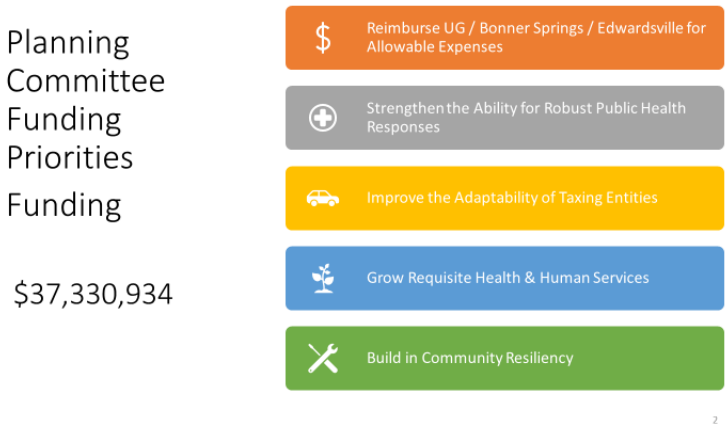
Action: **Commissioner Philbrook made a motion, seconded by Commissioner Ramirez, to move this forward for full Commission conversation.** Roll call was taken on the motion and there were four "Ayes," Philbrook, Ramirez, Bynum, Markley; and one "No," Kane.

Item No. 5 – 20455…UPDATE: CARES ACT/CDBG CARES FUNDING

Synopsis: Update on the CARES Act funding and CDBG CARES funding, submitted by Crystal Sprague, CARES Act Team Leader; and Wilba Miller, Director of Community Development.



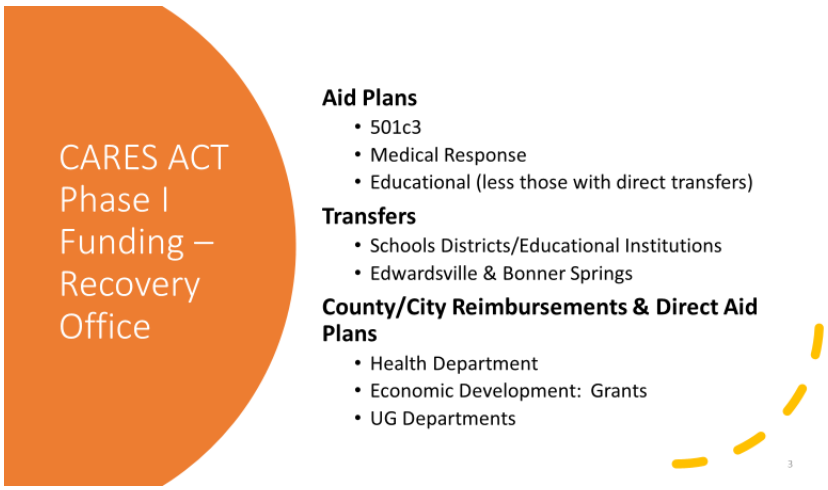
Crystal Sprague, CARES Act Team Leader, said thank you so much, Commissioner Markley and yes, Wilba is with here with us, and will join us at the conclusion of this presentation.



Thank you so much to the Chair Markley and also to the rest of the committee for bringing us back tonight to allow us to give you an update on the Cares Act Funding. This item is for information only and we'll be presenting some information about phase one, phase two, and Community Block Grant Development Funding through the Cares Act.

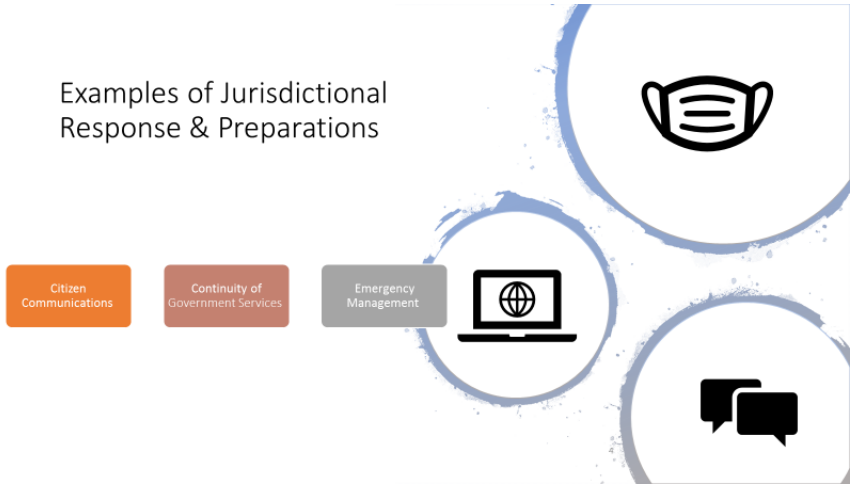
For our audience that's joining us tonight I want to provide a little context as to why we are here having this conversation. As a reminder, the Governor's Office of Recovery was tasked with distributing CARES Act Dollars that were awarded from the federal government to the local states. Wyandotte County received an allotment of $37M in phase one funding.

The Mayor appointed a planning committee to plan for and prioritize distribution of the allocation and the planning committee chaired by Commissioner Markley, in addition to Commissioner Bynum and Commissioner Philbrook with the City Manager, Mike Webb of Edwardsville, Matt Zayas from Bonner Springs, Maureen Mahoney from the Mayor's Office, our Chief Financial Officer, Kathleen VonAchen, Assistant County Administrator, Alan Howze and the Director of our Public Health Department, Juliann VanLiew all set on that committee and laid out the priority fundings that are here before you. That's the basis to our update today and how we got started in the CARES Act One funding distribution.



As a point of reference, the CARES Act, round one funding distribution from the Recovery Office was divided into three major categories. The first being Direct Aid Plans. These were awarded to 501c3's, Medical Response Community agencies and educational agencies.

We also had direct transfers to school districts and educational institutions, as well as to the city of Edwardsville and the city of Bonner and county and city reimbursement and direct aid plans. This included our public Health Department grants to the Economic Development Department and to UG departments for preparedness, response and recovery from the COVID pandemic.



We want to give you a few updates, just give you some highlights of how these dollars are being put to work inside our community. We want to give you first examples of how the Unified Government is accomplishing recovery in response, as well as preparing for whatever is around the corner in the COVID response need next for our community. I'm going to start by

highlighting just three of the series of programs and response efforts throughout the organization here at the Unified Government, and I'm going to start by highlighting the Citizens communication.

The Communications Department used CARES Act funding to play a critical role in the Communications Team's ability to provide Wyandotte Countians with important COVID-19 information education and update. CARES Act Dollars and funding has been used to bolster the team's activity by publishing three, 12-page additions of the *Citizen Newsletter*, that newsletter reaches 68,000 addresses in Wyandotte County. They all also use CARES Act dollars to publish four double-sided direct mailers sent to those same addresses that contained latest information about COVID-19, CARES Act Information, which included testing availability, contact tracing and local health officer guidance.

The Communications Team was able to publish monthly postcards around the radius of pop-up testing locations to keep residents in those areas informed as to the locations and availability of testing. These dollars also allowed the production of material both in English and Spanish which has been a priority in our communications to citizens to promote mask wearing and testing. Commercially, commercials have been produced in air on local television, radio, print and digital mediums. These include the creation of two television commercials, with 15 second and 30 second variations in both English and Spanish and the commercials will continue to run in our area—have started running in September and will continue to run and remain on air through January of 2021.

And lastly, and maybe quite important to this group, and our community as a whole, this funding has allowed the communications team to fund productions of African American and Latina X specific commercials proposed by the Health Department's Health Equity Task Force. This is important because both of these populations have been disproportionately impacted by COVID-19, and the commercials are being finalized now and will enter the existing advertisement rotation as soon as they're finalized. Just a little idea of what the communications—how the Communications Team has been able to use their CARES Act allocations to promote information exchange to citizens.

Other areas that we would highlight today are the continuation of government services. Through an exhausting effort amongst the inner department efforts, we were able to purchase technology to ensure that government can continue no matter whether that be at home because of

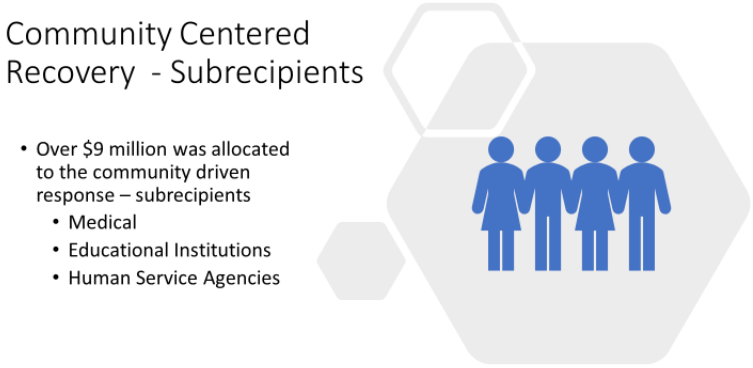
a stay at home order or some isolation, but also to operate not in an emergency capacity but also fully respond to citizens needs in a remote capacity. We were able to leverage bulk purchases for the entire UG at a cost savings with our provider, and this included the purchase of laptops, cameras and other equipment to ensure that critical functions such as Courts, Clerk's, the Finance Department, the Planning Department can continue to fully operate while abiding by any of those health orders, social distancing and provide citizens access to our services who are themselves are practicing social distancing or under stay at home orders. The purchases have been made, received, inventoried and we're preparing to distribute them now to the departments. We would also mention that the Emergency Management Department has been able to make bulk purchases of PPE, as well as replace stores that were depleted in the early stages of the COVID-19 pandemic.

Furthering the local jurisdictional response and what was included in the city, county distribution was an allocation to our Economic Development Department for direct grants to small businesses, and these businesses were asked to apply for and provide information regarding their impact because of stay at home orders, because of lost revenue or because of mitigation efforts that those small businesses had to do. The Small Business Grants went through an application process similar to the 501c3 and medical institutions. We used the current structure in the Economic Development Department to ensure that we had the most adequate grant process and selection process for the small businesses.

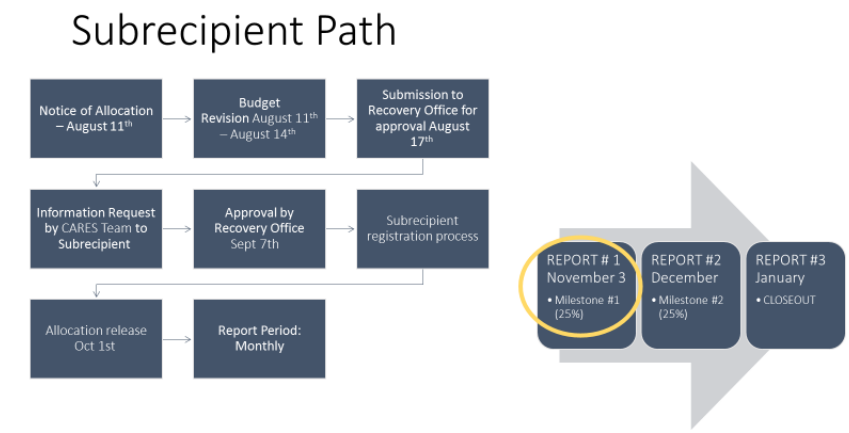
We were able to release 825 or planning to release $825,000 into the local community for small business aid. Director Carter's Team led by Shaya Lockett in the small business area of the

Economic Development Department has developed, created, advertised, ranked, allocated and registered these dollars or these grant recipients in less than 45 days, which is just absolutely astounding; for that department to be able to shelter and handle that level of interest in our community.

We were able to replicate the application process that was digitized so that we could move this process quickly and efficiently for our small businesses. The Economic Development Department received 113 applications for businesses here locally that have less than 25 employees and 20 applications for businesses that had 25 or more employees. We are happy to say that the distribution process is to begin within the next two weeks. The economic development team will be bringing additional information about these awards and their impact in the small business area of our county at additional and future updates.



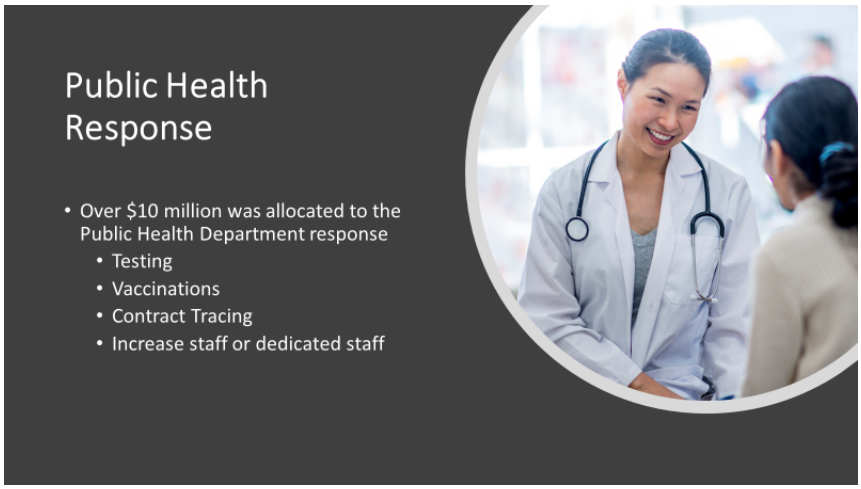
Another area of funding set forth by the planning committee and also approved by the full Commission was a community response. Over $9 million of our award here at Wyandotte County was issued back into the community to subrecipients. That included those medical, educational and human service agencies. Local schools, colleges, daycares, preschools, small to large 501c3's who fund food efforts, rent and utility assistance in job training in our community we're funded through these dollars. Medical sources for many in the community, which is a vital—which are vital partners to our local Health Department were also funded here.



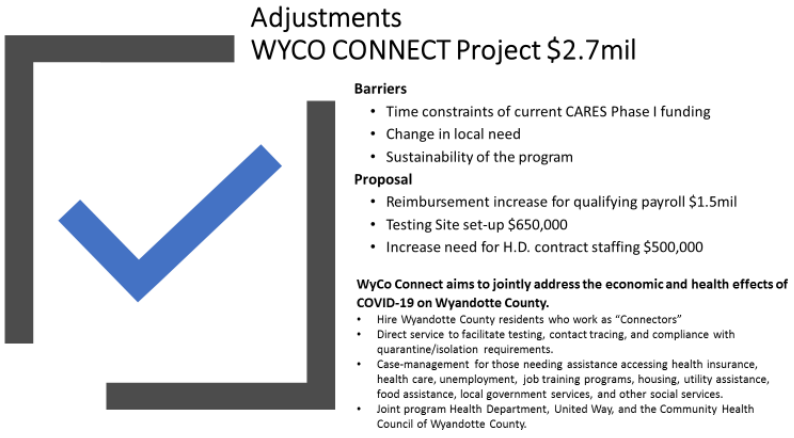
We know that it is important and critical that we keep information flowing regarding the experience of our subrecipients. We've used this extraordinary process as a testing ground for digitizing processes within the UG. This will be continued during the final phases of the CARES Act distribution, highlighted here which will be the reporting period. The final phase, which is reporting, will be taken seriously by the CARES Act Team. We take the directives of the Governor's Office, the trust of this governing body, very seriously when we act upon our responsibilities to monitor for only eligible uses of CARES Act dollars. Our reporting period for our subrecipients begins just in a week or so and then is followed by two subsequent reports.

A little bit more information about our subrecipient process. To support our subrecipients our team will be offering interactive trainings beginning tomorrow for all of our community partners. We want to make sure that they're set up to be as successful as they possibly can. For agencies receiving less than $20,000, the milestones and meeting those milestones drive the distribution process of the remaining dollars. To meet those milestones, agencies must submit required reporting and have used significant portions of their prior release, financial release. Lastly, to better inform citizens about the agencies that have received CARES Act dollars through phase

one funding, we're in the development of a resource list that will be in publication in various platforms; including sharing amongst the community recipients, so that they might be able to better and wholly assist the individuals that come in to their offices for help during this time.



As the public health response continues to require flexibility, our Public Health Department is utilizing the $10M allocation to respond and recover to ever changing environment that COVID-19 has presented them. They use their CARES Act dollars to meet the needs of the community with testing, contact tracing, and preparation for vital vaccinations.

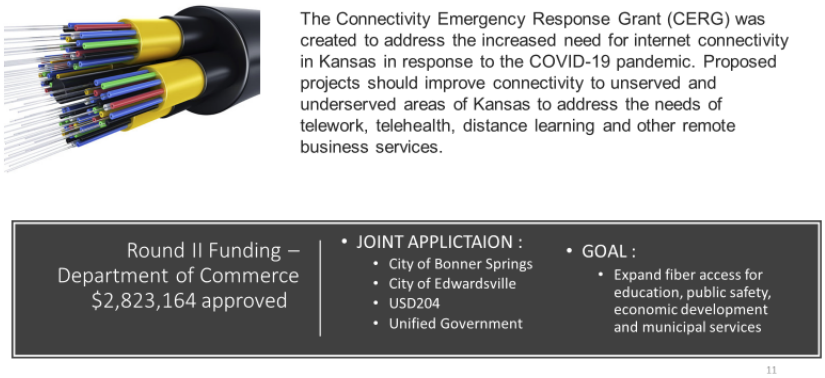


We do, however, want to inform this group tonight that unfortunately we must make an adjustment to the scope of one of the products or one of the programs that the Health Department had budgeted for previously. The Health Department had submitted the WYCO Connect Program as a brand–new program implemented with cooperation amongst the Health

Department, United Way and the Community Health Council of Wyandotte County. This project was seen as vital to our future efforts in mitigation for COVID-19, but also provided wraparound services for job training, housing utility assistance and case management. The project was really important to our Health Department professionals, but due to the constraints of the CARES Act One funding, it was a heart heavy decision to decide that redirection of these fundings was the only eligible option.

Barriers included the time constraints of the current phase one funding, which required that the program be wrapped up by December 30th. There's also an ever changing and flexible need within our community and I think we're seeing that with remote testing location set at 78th & State and just the sheer sustainability of the program with such a short funding cycle. So, the Health Department is weighing their options as to the redistribution of these dollars for the public health response. The proposals that could potentially come back to this group are reimbursement increases for qualifying payroll, increase needs at testing sites, set up, and increased need for health department contract staffing.

Again, this was an important program that the Health Department felt could make a lasting change in our community when it came to public health response, but, unfortunately, the reality hit, that with 75 days to go, it was not sufficient to be able to set this program up with any kind of sustainability, I am excited at the end of this, our presentation of the CARES Act One and Two Funding that Wilba will be presenting some options that we have vetted out for you.

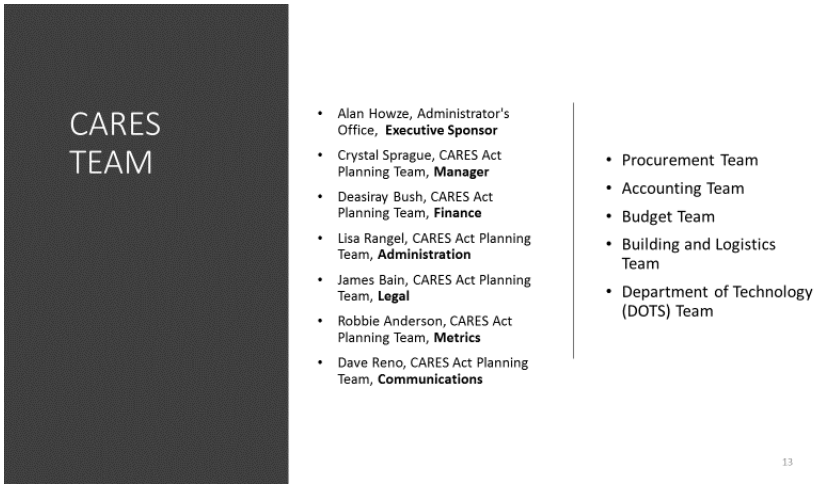


I want to provide an update on the Phase Two Funding, the Connectivity Emergency Response Grant. We placed an application, as we told this group some 45 days ago, with the Department of Commerce to increase and expand fiber access for education, public safety and economic

development to the underserved areas of our community in our county. That would be in cooperation with Bonner Springs, Edwardsville and USD 204. The Department of Commerce notified the Unified Government that we were selected for this project at our request of $2.8M to extend that high speed connectivity to those parts of the county.

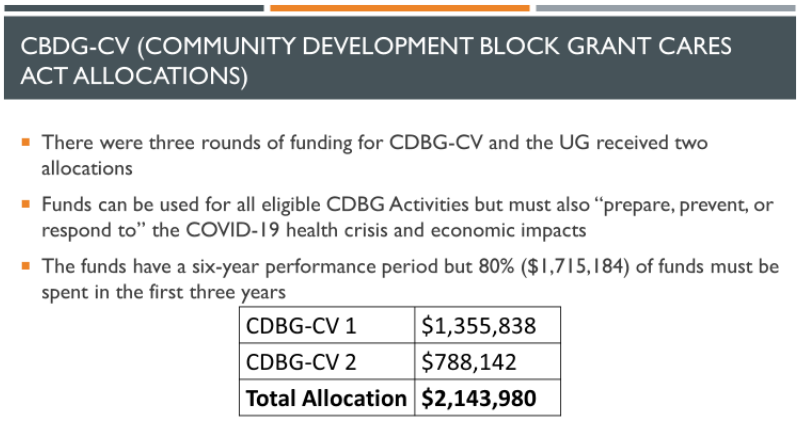
The Fiber Connectivity Phase Two Team is working through the award requirements and developing guidance as it continues to develop from the Federal Department and the Department of Commerce so there'll be more to come on this particular Phase Two update.

I always like to give you guys some timeline perspective. It's been 122 days since Wyandotte County presented their applications and released the application for subrecipients to apply for funding. It's been 99 days since Wyandotte County's applications were due back in for our subrecipients. It's only been 77 days since the Commission approval of the Wyandotte County CARES Act Funding Plan resolution, and only 49 days since the Recovery Office approved and released funding. We have 65 days left to go with CARES Act round one funding, so I'm happy to report that we are extended at a rate or have contributed community resources at 50% of our award, and we're excited to get some more of those dollars out into the community so that our community can continue to respond and recover to the COVID-19 pandemic.



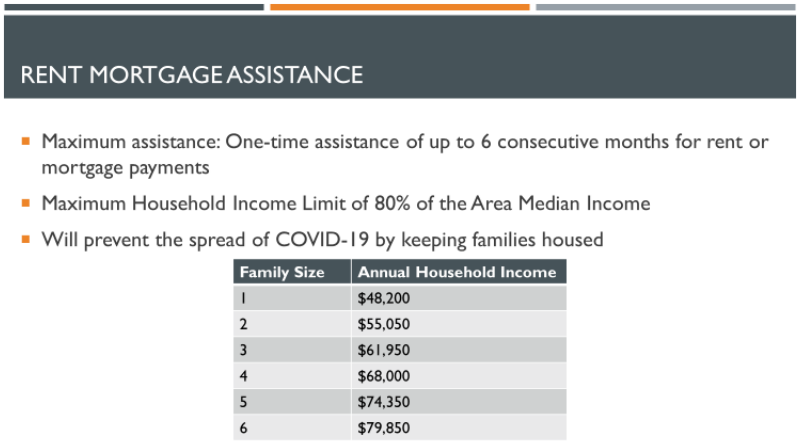
With that type of timeline, I would be remiss if I did not acknowledge the team that has been assembled and has continued to work over those last days; all the way from our Executive Sponsor, Mr. Howze to our communications contributor Dave Reno, Deasiray Bush from the Finance Department, Lisa Rangel from Administration, James Bain from Legal, Robbie Anderson from Public Works who focuses on our metrics and also the exterior components to our team. We could not have gotten this far, and we will not finish without to be support from other agencies throughout our organization. In 50 days, these offices have processed a massive amount of procurement bids, payments, allocations, vendor registration. The DOTS Team has received well over 200 pieces of technology and all that protective measures that departments have been purchasing or we've been purchasing for the Health Department, those things all have to be installed so the Building & Logistics Team has really been right there with us.

So, and yet another type of CARES Act dollars have been the Community Development Block Grant Dollars and at this time I'm going to turn this over to Wilba Miller, who will present some information about those CDBG dollars.



Wilba Miller, Director of Community Development, said, as you all know, we got our first round of—or we were notified of our first round of allocations earlier this year. We brought forward a substantial amendment to the Commission for the first round, which was $1.3M, and submitted it to HUD for a substantial amendment to our regular annual plan. We have received a second allocation of funds from HUD in the amount of $788,142 for a grand total of $2,143,980M. As you can see on the slide, the funds can be used for all eligible CDBG activity, but also must be used to prepare, prevent and respond to the COVID-19 health crisis and economic impact. The nice thing about these funds, they have a six-year performance period, but 80% of them or $1.7M of these funds must be spent in the first three years.

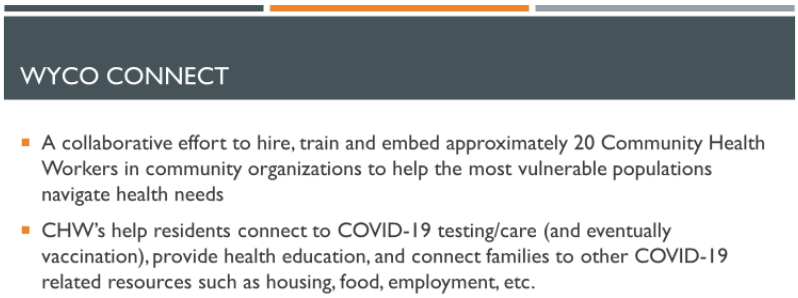
The requirements include meeting the regular CDBG objectives that we have, which are to be used for predominantly to benefit low-and moderate-income households, which are the people who make less than 80% of the area median income. The CDBG allows for many of these eligible activities but based on the current community impacts of COVID and consultation with Crystal Sprague and Juliann VanLiew, we have identified a handful of activities that have the potential to make the greatest impact.



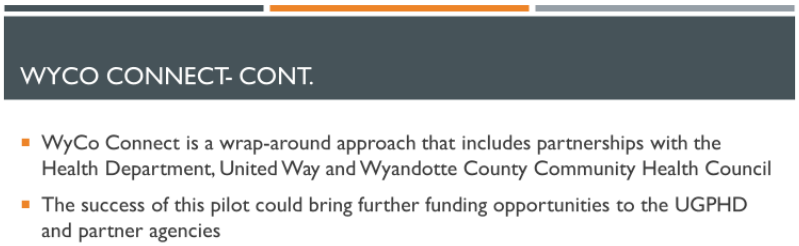
We are looking to fund the following: rent and mortgage assistance. These funds can be used to provide emergency payments of rent or mortgage for up to six months for income qualified households. Some of the UG CARES Funds have been allocated for this purpose and would probably need to be spent first. Eviction prevention is important in preventing the spread of COVID-19 by decreasing the likelihood that a family will double up with another household or have to enter a congregate shelter or even shelter on the streets with limited access to hygiene.

We will use utilize a subrecipient to administer this program, and a portion of our CD Admin dollars will be used to cover staff time and overseeing these subrecipients. You can see that the 80% of the area mid-income is on that page from a person of one making $48,200 to a family of six making $79,850.

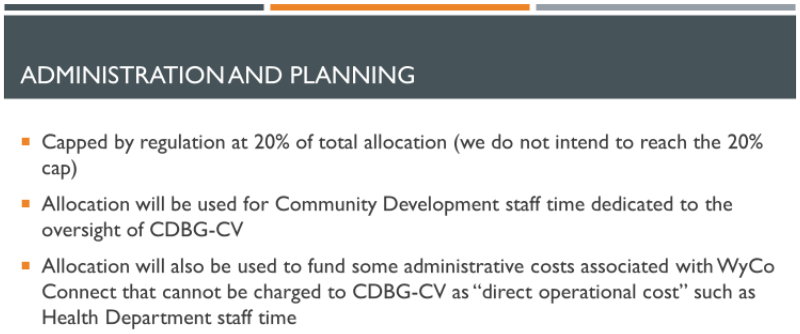
The next slide shows that we are considering food and meal programs. The funds can be used to address food insecurity brought on by COVID and the economic impacts of the health crisis. Eligible costs would include quantifiably expanding or new directional operation costs for items such as food pantries. We will also utilize subrecipients embedded in low, moderate income areas and neighborhoods to provide these funds. Again, a portion of our admin dollars will be used to cover staff time and overseeing the subrecipients.



The next slide shows the exciting activity that Crystal has referred to. After talking to Crystal and Juliann, we determined that we could use some of these CDBG dollars to do sort of a smaller pilot of the WYCO Connect program. This is an effort to embed about 20 community health workers in community organizations to help the most vulnerable populations navigate COVID-19 testing care, and hopefully eventually a vaccination. It would provide health education and connect families to other COVID-19 related resources, such as housing, food, employment, etc. We will partner with the Health Department and subrecipients such as United Way and Community Health Council to manage this project.

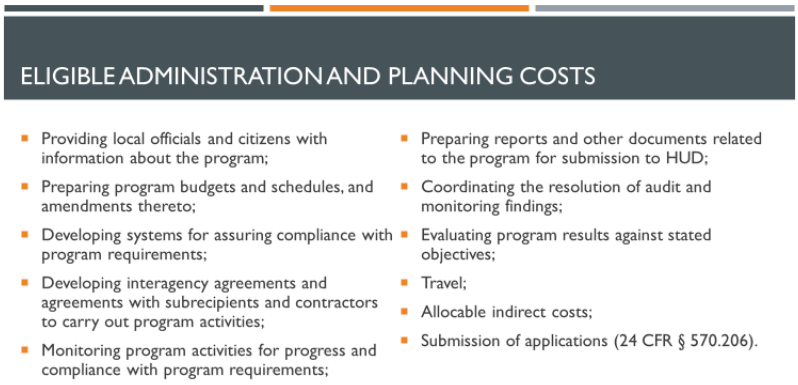


The project would involve employing Wyandotte County residents in community health care worker roles at a time when unemployment is high, and because of the breath of the program, the funding would need to be significant. The hope is that this initial pilot can be used leverage to apply for additional funding. We plan to provide a million dollars for direct operating costs and some additional funding for administrative costs for the first year of the program.

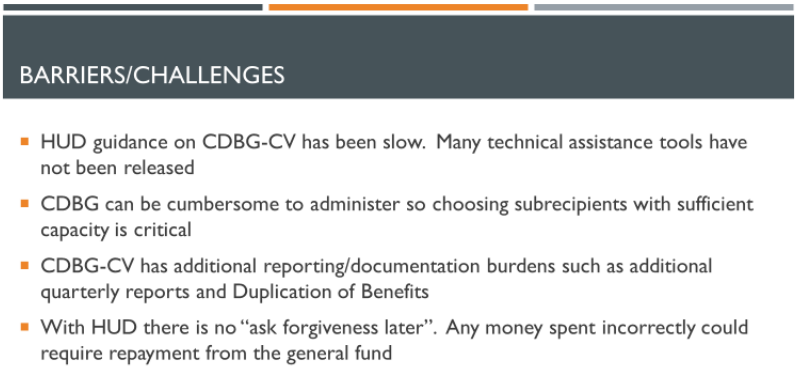


And finally, a little bit of the admin and planning costs. We are allowed to have up to 20% of both allocations which would be approximately $428,000 but we do not intend to reach those, those caps.

These allocations will be used for a portion of CD staff time dedicated to the administration, but we will also use funds to help with WYCO Connect that cannot be charged as operational costs such as Health Department staff time.



Allowable costs include developing systems for ensuring compliance with program requirements, developing iterate agency agreements with subrecipients and contractors to carry out program activity, monitoring program activities for progress and compliance, and preparing reports and other documents related to the program for submission to HUD.



So, for expediency, we will prioritize subrecipients with knowledge of federal grant funding guidelines and the capacity to fulfill federal requirements. You know, that CDBG is complicated and cumbersome to administer and CD staff capacity must be considered as well. If our funding is used incorrectly and later have monitors and find erroneous spending, the UG could be required to pay back these funds with non-federal dollars so careful adherence to this federal requirement is crucial. Again, all of the activity that we fund out of these dollars must be used to prepare, prevent or respond to the COVID-19 health crisis.

PROPOSED BUDGET

Project	Allocation	Output
WyCo Connect (Direct Costs)	$1,000,000	~3000 Clients
Rental Assistance	$750,000	~120 Households
Food/Meal Programs	$100,000	~1500 Households
Admin Health Dept. /UW (TBD)	$200,000	Not Applicable
Admin CD (6-year grant period)	$93,980	Not Applicable
Total Allocation	**$2,143,980**	

The next slide shows you the proposed budget, with the WYCO Connect direct costs for a million dollars which could—these are estimated outputs, we're just estimating at this point 3,000 clients, rental assistance, $750,000 for 120 households. Food meal programs, 100,000 for 1,500 households and then we would share our admin dollars with the Health Department and United Way and another agency to be determined in the amount of $200,000, and our regular CDBG staff time over six-year grant period, about $93,980, for a total of $2,143,980M.

So, we bring this to you tonight. We will be having to have a public hearing and revise our substantial amendment, which will need full Commission approval for submission to HUD. So, we plan to come before the full Commission in November, have the public hearing and get approval for submission. That is the end of my presentation. Sorry I went through it so fast.

Commissioner Kane said ladies, I want to thank you, your staff, for what you're doing. I know it is a huge task, a lot of responsibility and I don't know how you do it. Like you said, in the timeframe that you had to get it done and the money has to be spent precisely on what you're working on, so, I'd like to thank your entire team for what you're doing. I know it's difficult and we appreciate your work. **Ms. Miller** said thank you, Commissioner.

Chairman Markley said thank you Commissioner Kane.

Action: **Commissioner Philbrook made a motion, seconded by Commissioner Kane, to approve to move the item to the Full Commission in November.**

Chairman Markley said alright. I don't know. I don't think we—do we need a motion? **Ms. Portley Lott** said no, it's not an actionable item. It's just an update.

Commissioner Philbrook said well then, I still support it and thank you for giving too. **Commissioner Kane** said we all do.

Chairman Markley said the support is duly noted and your appreciation to staff is duly noted as well and it has been quite the undertaking and their work is definitely appreciated. Does anybody else have questions? There were none.

Action: For information only.

Chairman Markley said alright team, that was our last item for this evening. It was for information only so we will see it as a public hearing on our full Commission agenda and that concludes our meeting for the evening. Thanks so much everyone for your attention.

Adjourn

Chairman Markley adjourned the meeting at 8:00 p.m.

tpl

ADMINISTRATION AND HUMAN SERVICES
STANDING COMMITTEE MINUTES
Monday, November 16, 2020

The meeting of the Administration and Human Services Standing Committee was held on Monday, November 16, 2020, at 6:51 p.m., remotely via Zoom or by phone. The following members were present: Commissioner Markley, Chairman; Commissioners Philbrook, Kane, Ramirez and Bynum. The following officials were also in attendance: Gordon Criswell, Melissa Sieben, Emerick Cross, and Alan Howze, Assistant County Administrators; Misty Brown, Deputy Chief Counsel; James Bain, Assistant Counsel; Kathleen VonAchen, Chief Financial Officer; Crystal Sprague, CARES Act Response Team Leader; Wilba Miller, Director of Community Development; Juliann VanLiew, Director of Health Department; Stephanie Stauffer and Bianca Garcia, Healthy Communities Wyandotte.

Chairman Markley said before I call this meeting to order, I want to announce that due to COVID-19, some committee members, staff, and the public are attending via Zoom as well as on-site. All participants joining by phone should mute their phones when not speaking to avoid background noise.

During the meeting, please make sure you announce yourself by name and title every time you speak so the public that is observing knows who is speaking. This is critical given the number of remote participants and is current guidance from the Kansas Attorney General.

Due to COVID-19 requirements, in-person public comment has been suspended unless otherwise required by law. The public is allowed to participate by Zoom or submit comments by email prior to the meeting and those comments will be included in the record of the meeting.

Chairman Markley called the meeting to order.

Roll call was taken, and all members were present as shown above.

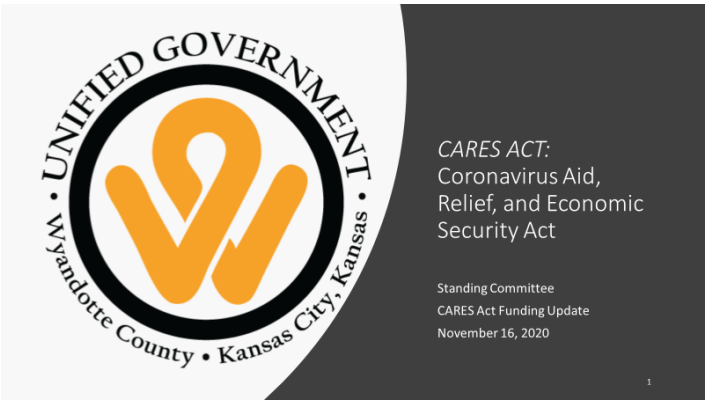
Chairman Markley said there are no revisions to tonight's agenda.

Approval of standing committee minutes from September 14, 2020. **On motion of Commissioner Bynum, seconded by Commissioner Ramirez, the minutes were approved.** Motion carried unanimously.

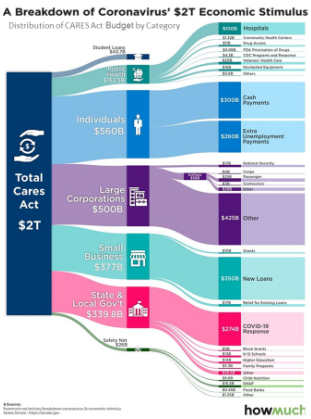
Committee Agenda:

Item No. 1 – 20508…UPDATE: CARES ACT FUNDING

Synopsis: Update on the CARES Act funding, submitted by Crystal Sprague, CARES Act Team Leader.



Crystal Sprague, CARES Act Team Leader, said thank you, Chairman Markley, for having us back today and thank you, Commissioners, for your time. I know that we were just here two weeks ago, but we do have some additional information we'd like to share with you. This is for information only.

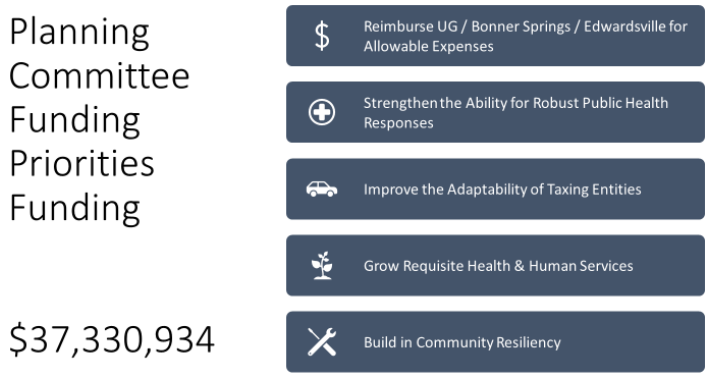


Distribution of CARES Act Funding

For the audience that's listening this evening, we are here to update the standing committee regarding the utilization of the CARES Act or coronavirus funding or Corona CARES Act

funding that was delivered to Wyandotte County. The CARES Act funding was described as a layered cake to us when we first started this process. It has diversity in its deployment and its disbursement methods. We're going to share this new graphic that we found with you tonight because we believe that this is the best explanation that we have been able to find as to the complexity of those CARES Act dollars.

The assistance we report on monthly to this group falls into the state and local government in the pink down below and this is where the CARES Act Phase I funding from the state of Kansas flowing through the Spark Committee to Wyandotte County is housed and where it comes from in the CARES Act. So, just a little bit of information for the listening audience today.



Wyandotte County was allocated $37M to combat and respond to COVID-19. The funding priorities were established by and drived the funding for all CARES Act activities in Wyandotte County. For more information about the allocation proces, the funding disbursement or the process we took to get where we are today, anyone can visit the WyCo Covid Page at wyco.org, look for CARES Act updates and you can look for any information on the process and disbursement methodology for CARES Act dollars in Wyadotte County.

For tonight's very short review, we'll give you some examples of jurisdictional responses and provide some information from our community partners.

So, a few examples of jurisdictional responses. We want to highlight four of them for you tonight. The first is increased communication. Funding through the CARES Act has allowed for increased communication to citizens. The Communciations Department has used CARES Act funding to amplify the number, frequency, and responsiveness of communications whether it be through commercials, bus wraps, citizen mailers or expanded citizen newsletters or rolling billboards, the money has been invaluable to providing up-to-date health information and available resources.

The second is CARES Act dollars have allowed the Departent of Techonology to respond to increased external threats to informational securities. A whole lot of techonological words there, but what the departments are seeing is an increased threat to information protection as a government entity. So, the CARES Act dollars have allowed the Department of Technology, or the DOTS Department, to shore up some of those protections to protect our citizens information.

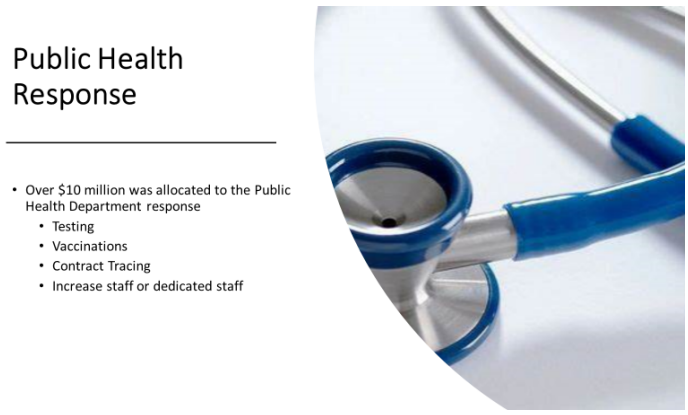
Third, funding is allowed for the installation of air purification systems in public buildings and community centers. Part of this group heard Angel from Parks and Rec talk in the previous meeting about the the Trails Project for increased use in the trails, but CARES Act dollars have also been utilized for these air purification systems that will better protect employees and citizens of Wyandotte County as they use our public buildings and our community centers.

The last area we'd like to highlight tonight—many, many improvements have been able to be funded through CARES Act dollars to respond and recover to COVID. The fourth tonight being a preparation for a continuation of citizen services by government agencies as we go into the fall as we have weathered the spring and the summer, but it will allow for continued and improved, including new remote availability for interactions and will allow that seamless

continuation of services for our citizens regardless of what our situation is here with health orders or best practices keeping staff safe and and citizens safe as well.

Included in the county distribution was allocation to the Economic Development Department for direct use in supporting small business grants. Last we were here, the team, the Economic Development team, had just finished the allocation process. Today, I can report that all $825,000 has been been awarded and the majority have been distributed in full to the local small business and medium-sized business.

Economic Development shared a few pieces of information that they would like me to pass on to you tonight. The grants were awarded to reimburse for revenue loss or COVID related expenses. They received 133 business applications and were able to award 85 local businesses a grant of up to $20,000 for response and recovery from COVID. The awarded applicants were from 11 different zip codes in Wyandotte County, so this program was open to all businesses in Wyandotte County. Sixty-seven awarded particpants have 25 or fewer employees, so a large focus on those small businesses. Please expect a deeper report from Economic Development in future meetings.



The Public Health Department continues to utilize CARES Act funding to respond to this complexed and consuming virus. More than we will be able to cover here tonight, but this includes the flexibility to transition to another location to better serve our citiens.

They are also using CARES Act funding to prepare for the much anticipated process of vaccinations whether that be within the coming weeks or in the coming months, the Health Department is issuing CARES Act dollars to prepare for what that vaccination process for 165,000 plus residents would look like.

Our community partners are numerous. We had 66 subrecipients in the community. Those ranged from local schools, to day cares, small and large 501(c)(3)s, medical services organizations. Numerous amounts of community organizations were afforded up to $9M that were allocated for this commuity-driven response. We'd like to highlight every single one of them that we could, but we're going to start picking one or two at a time to be able to highlight how these CARES Act dollars flowing into the community are being successful.

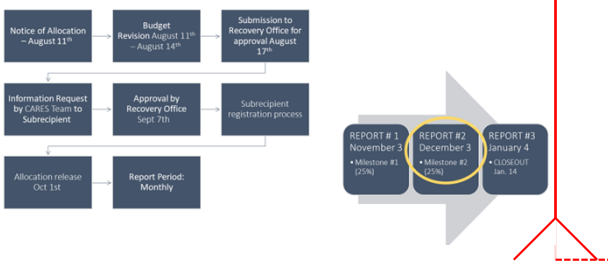
Tonight, we'd like to highlight Mercy & Truth. Mercy & Truth hosted a Halloween event on October 31. The intent was to wrap around services to assist Wyandotte County

citizens with a variety of assistance. Let me go over a few report outs and collaborations that they have given us for tonight.

They were able to deliver food boxes. This was in collaboration with Liberty Produce, USDA, and the DOTTE Mobile Grocer. They were able to give out turkeys that night purchased with CARES Act funding. They were able to support flu shots through Truth & Mercy, KDHE, and CARES Act funding. They even gave out some hygiene items including laundry detergent from the Overland Park Rotary Club, vitamins and necessities for winter weather. Everything was gone, as reported by Mercy & Truth, by10:45 a.m. The line started at 9:00. So, in an hour and 45 minutes, they had exhausted all their resources.

They provided us a picture of the cars that were in line. It's at the top part of your screen. The cars were lining up reportedly two hours ahead of time and they even had one person show up the night before and wanted to stay in line so that she could receive assistance.

I think this illustrates two things with our community partners. First, the extent of the need and the thankfulness of the resources that the CARES Act funding has been allowed to be used for in the community, but also the dedication of our community partners to band together to be able to have a bigger impact in our community.



Comment [GC1]:

An update on the subrecipient path. We are at Report #2. We had good response and compliance with Report #1 that was due just after the last time we met with you. So, Report #2 is due from our subrecipients on December 3.

Timeline Perspective

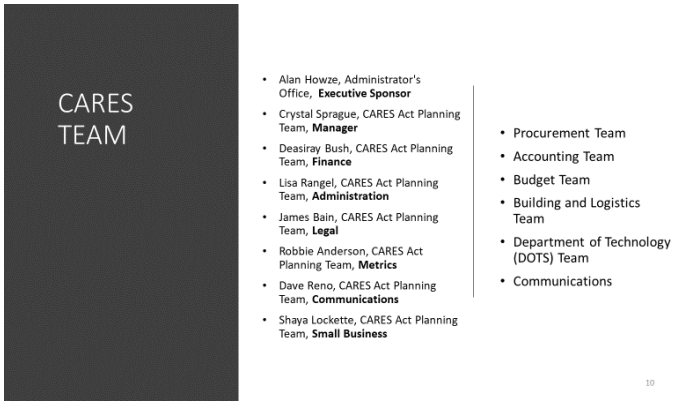
44 DAYS

I always try to give you a timeline perspective and that 45 days continues to be in the largest font that we can possibly see, but when we come back to you in December, we're just going to have days left to go in the CARES Act funding.

At the conclusion of the October 31st reporting, we had allocated and been able to utilize 45% of the county's allocation it had been expended, not encumbered at that point, been expended a week, and that was in 6 weeks. If you look, about 7.5% of the total allocation is being expended a week. We are confident that with 9 weeks left between the reconciliation in October and December 30th, our deadline, that we will be able to get these dollars out in the community and utilize them for the goals set out by this committee.

I do want to mention that Senator Moran gave a statement today on the floor at approximately 3:55 Eastern Time, 4:55 our time, regarding the RISER Act. It was a statement. No action was taken. The RISER Act is a bill introduced by Senator Moran that would address the timeline for CARES Act funding. As we hear in the news on a regular basis, lots of jurisdictions are having a difficult time getting the money into the community where it's needed.

That is our brief presentation for tonight. I'm certainly open to any questions or follow up.



Always, I recognize my team and the other areas within the Unified Government that have made this amazing process happen so quickly and puts us in a good spot compared to other jurisdictions.

Chairman Markley asked, any questions from the committee?

Commissioner Bynum said thank you, Crystal. You're just amazing and everything about what we're doing is phenomenal. Are you hearing from any of our subrecipients as far as having a deep concern, number one, with the reporting and number two, with the spend down that's required? You don't have to name names, but are you having to do any consoling or handholding to help some of these recipients kind of move this ball to the finish line?

Ms. Sprague said, well, I would say, Commissioner, that our subrecipients are so widely disbursed meaning we've got subrecipients that received as little as $4,000 for a one-time purchase up to recipients that received over $1M. I will tell you that they each needed their own training or understanding about reporting, for example, or uploading documentation that's so vital to protect the Unified Government moving forward.

What we did is the day after we were here last, which I believe was the end of October, we did four separate training sessions with our subrecipients. They were grouped so that we could be responsive to their specific needs. We felt like those were really successful and they are posted online if anybody needs them.

At this point, we're having to do a little bit of follow-up to make sure that reporting is in and answer any questions. But they're doing a really great job responding to this crazy task. I hope that answers the question about compliance with reporting. We're having really good compliance up to this point, but it's still early in the game and we're trying to do as much availability and customer service as we can.

When it comes to spending the dollars, I would say we have one or two organizations that are concerned about being able to expend their dollars, but the last time we had a conversation, they'd only had those dollars for maybe three or four weeks. As we watch the reports come in, we're seeing a larger percentage of that spend down happening. I think that's alleviating a little bit of the concern. I know that one of our organizations is really hoping that the RISER bill is successful, but we have encouraged them to use that as a gift at the end of the year if it's there,

but not to bet on it. I hope that answered your question. **Commissioner Bynum** said it did. Thank you.

Commissioner Philbrook said so, Crystal and team, thanks. I can let you know how much I appreciate all your hard work. It's just amazing. I really don't know how you managed to do it, but good thing I don't because I'd probably be so overwhelmed I wouldn't know where to go with it. Thank you for all your expertise in doing this and in the community partners coming forward to help us with this. Thanks again.

Ms. Sprague said thank you, Commissioner Philbrook. I will tell you the only way that this happens is this list of people that's on your screen and the support of these other agencies, Procurement, Accounting, Budget, Building and Logistics, the Department of Technology, the Communications Divisions. This does not happen in normal circumstances, as everybody knows. The idea that we have been able to get $9M out in the community in a matter of weeks and start to finish application process to distribution in six or seven weeks, that just doesn't happen. I appreciate that and I will accept your thanks on behalf of this team, but this doesn't happen without these amazing people and these amazing groups of employees here at the Unified Government, and the amazing partners that we have that are willing to take the risk of getting out in the community and partnering with people they've never partnered with before.

You heard that list of groups that band together for one event. These agencies are hosting multiple events. It's pretty amazing to see this get out into the community. I'm particularly pleased when I hear news reports of other jurisdictions struggling to get money out into the community. This group, along with the help of the commissioners, blinked and we got it done.

Commissioner Philbrook said to back you up on that I would just say, I just believe that our community has been poised to work together for a while and this was the perfect storm and your team allowed it to happen for these folks to come together. I truly do, it just takes my breath away when I think about this and I get choked up, so thank you and God bless.

Chairman Markley asked, any other comments from this committee? Madam Clerk, did we receive any comments from the public on this item? **Ms. Lott** said, Madam Chair, we did not receive any. **Chairman Markley** said if there are no other committee comments, this was for information only and is our only item on the agenda tonight. We thank Crystal for her

presentation and her dedicated service to this CARES Act situation. We are adjourned for the evening. Thanks so much, everyone.

Adjourn

Chairman Markley adjourned the meeting at 7:09 p.m.

tk

Staff Request for Commission Action

Tracking No. 20635

Full Commission Meeting Date: 2/11/2021
Committee: Administration & Human Services

Date of Standing Committee Action: 1/25/2021
(If none, please explain):

Publication Required: No

Date:	Contact Name:	Contact Phone:	Contact Email:	Department/Division:
12/21/2020	Juliann VanLiew	x6707	jvanliew@wycokck.org	Health Department

Item Description:
The Unified Government of Wyandotte County, Kansas City, Kansas was selected as a Sub-recipient of the Kansas Overdose Data to Action Program. The purpose of this Agreement is for the Sub-recipient to work with KDHE to implement local prevention initiatives for opioid misuse, abuse, dependence and fatal/non-fatal overdose. Selected strategies and activities will build local capacity to prevent morbidity and mortality associated with opioid overdoses.

Acceptance of grant funds if awarded in the amount of $57,500. (Original Amount $50,000 + amendment amount of $7,500 = $57,500.)

Action Requested:
Accept grant funds, if awarded

Budget Impact: (if applicable)
Amount:
Source:
Included In Budget:
Other (explain):

Attachments List:
WYCO Amendment, OD2A Opiod grant agreement 9.1.20-8.31.21

AMENDMENT TO KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT

SUB-RECIPIENT AGREEMENT FOR

YEAR TWO – OVERDOSE DATA TO ACTION LOCAL PROJECTS – WYANDOTTE COUNTY

1. Parties to Amendment.

1.1. Kansas Department of Health and Environment [KDHE]

1.2. Unified Government of Wyandotte County and Kansas City, Kansas [Sub-recipient]

2. Background and Purpose of the Amendment.

2.1. The Parties entered into a Sub-recipient Agreement, with an effective date of September 1, 2020, wherein the Parties agreed to certain terms and conditions regarding implementing community-based strategies for opioid abuse, dependence, and fatal/non-fatal overdose prevention.

2.2. The Initial Agreement provided that the total reimbursement will not exceed $50,000.00 and is scheduled to be completed on August 31, 2021.

2.3. Paragraph VII of the Initial Agreement provides that the Initial Agreement may be amended in writing.

2.4. The purpose of this Amendment is to provide supplemental funding to the Sub-recipient to expand the scope of work to address local implementation of the Overdose Detection Mapping Application Program (ODMAP) in partnership with applicable Level 1 user organizations including local first responders and/or public safety organizations as approved by KDHE.

2.4.1. ODMAP provides two levels of access:

2.4.1.1. Level 1 participants are granted authority to submit known and suspected overdose event data using the ODMAP App.

2.4.1.2. Level 2 participants are granted access to the Electronic Map, which allows the user all reported known and suspected overdose event data nationwide submitted via ODMAP. The Sub-recipient shall engage at least one Level 1 user organization in entering known and suspected overdose event data using the ODMAP App.

2.4.2. ODMAP is only available to government (tribal, local, state, and federal) entities serving the interests of public safety and/or public health as part of its official mandate.

2.4.3. The goal of this project is to track suspected drug overdoses in near real time, facilitate collaboration between units of local government and community partners, and use data to target and inform prevention efforts.

3. Terms of the Amendment.

3.1. Period of Amended Agreement. The period of the Amended Agreement does not change from the Initial Agreement and therefore ends on August 31, 2021.

3.2. Duties of Sub-recipient.

3.2.1. Perform all duties in alignment with requirements outlined in the Initial Agreement.

3.2.2. The Sub-recipient shall engage at least one KDHE approved Level 1 user organization by March

1, 2021 for ODMAP implementation in Wyandotte County. The Agreement shall include the following terms and conditions:

3.2.2.1. A requirement that the sub-awarded Level 1 user organization enter into a participation agreement with the High Intensity Drug Trafficking Area (HIDTA) ODMAP to gain access to the program by April 1, 2021.

3.2.2.2. A requirement that the sub-awarded Level 1 user organization develop and implement a policy for ODMAP use by May 1, 2021, which may include a training plan, data entry process, and a monitoring plan. Specific policy requirements are at the discretion of the sub-awarded Level 1 user organization.

3.2.2.3. A requirement that the sub-awarded Level 1 user organization initiate data entry into the ODMAP App for known and suspected overdose events within their appropriate jurisdiction by June 2021 and maintain active use of the App. "Active use" is defined as consistent data entries made for suspected overdose cases monthly starting in June 2021, and the personnel must be on scene to validate data entry.

3.2.2.4. The Sub-recipient shall disburse a payment of no more than $2,500.00 upon execution of the Agreement and thereafter reimburse for expenses incurred upon receipt and approval of a final itemized invoice which is due to the Sub-recipient by September 15, 2021.

3.2.3. Submit to KDHE a copy of the executed Agreement and ODMAP policy for the sub-awarded Level 1 organization. Sub-recipient shall include all relevant provisions of the Initial Agreement in the agreement with the sub-awarded.

3.2.4. Monitor the performance of the sub-awarded Level 1 user organization during the project period.

3.2.5. Manage supplemental funding in accordance with the approved itemized budget. Supplemental funding shall be disbursed to approved sub-awarded Level 1 organizations only.

3.3. Duties of KDHE.

3.3.1. Monitor the performance of the Sub-recipient regarding the goals and performance standards outlined in the Initial Agreement.

3.3.2. Conduct an audit of ODMAP use in Wyandotte County by monitoring data entries as an ODMAP Level 2 user and by comparing data entries of fatal cases using State Unintentional Drug Overdose Reporting System (SUDORS) data.

3.4. Compensation.

3.4.1. KDHE will remit $2,500.00 upon execution of this Amendment. The Sub-recipient shall submit an itemized Affidavit of Expenditures by June 15, 2021 indicating how the first payment was used by the sub-awarded Level 1 user organization.

3.4.2. KDHE will remit a second payment of up to $5,000.00 after the end of the project period upon receipt and approval of the sub-awarded Level 1 user organization invoice. KDHE reserves the right to decrease or suspend reimbursement requests based on inadequate performance and/or failure to adhere to project requirements.

3.4.3. The total amount of the Initial and the Amended Agreement together shall not exceed $57,500.00.

3.5. Miscellaneous Terms and Conditions.

3.5.1. This amended Agreement is contingent upon the availability of federal funds and may be terminated by thirty (30) day advance written notice by either party.

4. The remainder of the terms and provision of the Initial Agreement unaffected by this Amendment shall remain in full force and effect.

THE PARTIES, through their duly authorized representatives, assent to the terms and conditions of this Amendment and have executed it as of the date shown below.

Kansas Department of Health and Environment	**Unified Government of Wyandotte County, Kansas City, Kansas**
_____	_____
Lee A. Norman, M.D. Secretary	Douglas G. Bach County Administrator
_____ Date	_____ Date

1

SUB-RECIPIENT AGREEMENT

KDHE Information	Sub-recipient Information	
Kansas Department of Health & Environment	Unified Government of Wyandotte County, Kansas City, Kansas	
Kansas Overdose Data to Action Program, Attn. Adrienne Hearrell	701 North 7th Street, Room 649	
1000 SW Jackson Street, Suite 230	Kansas City, Kansas 66101	
Topeka, KS 66612	48-1194075	030693592 (Unified Government Public Health Department)

Total amount of federal funds obligated to the Sub-recipient:	$50,000.00		
Amount of federal funds obligated by this action:	$50,000.00		
FEDERAL AWARD INFORMATION (information is required for all funding sources that support this agreement)			
3294	9/1/2020	20.3%	$160,800.00
93.136 Injury Prevention and Control Research and State and Community Based Programs			
Federal Award ID Number and Project Name			
Grant # NU17CE924998-02-00 – Kansas Overdose Data to Action Program			
$3,136,761.00 (total for one year)	Please indicate if this award is for research and development?	YES ☐	NO ☒

THIS SUB-RECIPIENT AGREEMENT (Agreement), by and between the Kansas Department of Health and Environment (hereinafter called "KDHE") and the Unified Government of Wyandotte County, Kansas City, Kansas (hereinafter called the "Sub-recipient") shall begin on September 1, 2020.

WHEREAS, KDHE has applied for and received funds from the Centers for Disease Control and Prevention (CDC) and wishes to engage the Sub-recipient to assist KDHE in utilizing such funds.

NOW, THEREFORE, it is agreed between the Parties hereto that:

I. PROJECT DESCRIPTION

The Unified Government of Wyandotte County, Kansas City, Kansas was selected as a Sub-recipient of the Kansas Overdose Data to Action Program. The purpose of this Agreement is for the Sub-recipient to work with KDHE to implement local prevention initiatives for opioid misuse, abuse, dependence, and fatal/non-fatal overdose. Selected strategies and activities will build local capacity to prevent morbidity and mortality associated with opioid overdoses. The Sub-recipient must address and complete at least one activity in Strategy 1, Strategy 2, and Strategy 3 of Appendix D in accordance with allowable strategies and activities.

II. KDHE GOALS AND OBJECTIVES

KDHE has a Cooperative Agreement with the CDC's Overdose Data to Action Program to address opioid overdose prevention and response initiatives in Kansas. Allowable activities are structured within two components (Prevention and Surveillance) and eleven strategies. The Sub-recipient shall implement projects and activities that align within the Prevention component, which fulfills a portion of this programmatic requirement. Additionally, it is a requirement of this Cooperative Agreement for KDHE to direct at least twenty percent (20%) of the Prevention component funding to fund targeted mini-grants and sub-awards to counties, cities, and/or non-profit community-based organizations.

III. SCOPE OF SERVICES

A. **General Statement** – The purpose of this Agreement is for the Sub-recipient to support implementation of the Overdose Data to Action Cooperative Agreement (NU17CE924998-02-00) to address locally-

driven prevention initiatives aimed to prevent opioid misuse, abuse, dependence, and fatal/non-fatal overdose. The Sub-recipient is required to address and implement at least one activity outlined in Strategies 1, 2, and 3; Strategies 4, 5, and 6 are optional for the Sub-recipient to complete. These requirements are outlined in Appendix D and incorporated herein.

B. Duties of the Parties

i. Sub-recipient Duties:

a. Work with KDHE and the Wichita State University Community Engagement Institute (WSU CEI) to implement an agreed-upon work plan that aligns with the Project Description and Allowable Strategies and Activities requirements (Appendix D), and adheres to program requirements;

b. Coordinate the day-to-day local-level operations of the Overdose Data to Action funding opportunity;

c. Conduct work in accordance with the Project Description and Allowable Strategies and Activities requirements (Appendix D);

d. Coordinate activity implementation and/or sub-contract with locally-approved entities as needed to assure completion of activities in the approved work plan. The Sub-recipient shall not enter into a sub-agreement with existing KDHE-OD2A Contractors/Sub-recipients without obtaining prior authorization;

e. Attend all required conference calls, webinars, and in-person/virtual trainings and meetings associated with planning and implementing the Overdose Data to Action funding opportunity, including project coordination calls scheduled and facilitated by KDHE and WSU CEI;

f. Manage expenses in accordance with the approved itemized budget (Appendix E);

g. Request written approval from KDHE before re-budgeting funds in or out of a budget category by more than five percent (5%) of the total funding agreement amount;

h. Obligate all eligible expenditures for this award for activities that will occur by August 31, 2021;

i. Participate in project evaluation activities coordinated by KDHE and WSU CEI staff, and/or as requested from the CDC, including but not limited to the Kansas Prescription Drug and Opioid Advisory Committee Survey of Funded Partners;

j. Complete all required reporting as directed by KDHE; and

k. Coordinate activities funded under this Agreement with other CDC-funded and federally funded opioid-related prevention and intervention activities within the funded locality, to ensure alignment and prevent duplication of efforts.

ii. KDHE Duties

a. Provide oversight and coordination of the work, and ensure that KDHE-OD2A staff are available to assist the Sub-recipient as needed.

b. Remit payment to the Sub-recipient pursuant to Paragraph V.

C. Sub-recipient Requirements

SUB-RECIPIENT AGREEMENT

i. The Sub-recipient acknowledges that this project has been funded wholly or in part by the CDC under Federal Award Identification Number NU17CE924998-02-00 and as such, is subject to audit by the Federal Agency granting the funds for the purposes of performing the work and activities outlined in this Agreement.

ii. The Sub-recipient agrees to maintain an active and cooperative working relationship with the KDHE Project Officer assigned to the project. This involves keeping the Project Officer informed of project activities including but not limited to:

a. **Sub-agreements/Sub-Contractors** – Prior to entering into a sub-agreement financed with grant funds, the Sub-recipient must obtain written approval from KDHE. This Agreement, the subject matter, or any portion thereof may not be sold, transferred, or assigned in any manner by the Sub-recipient without first obtaining written approval from KDHE. Sub-recipient shall include all relevant provisions of this Agreement in all subcontracts entered into as part of the activities undertaken in furtherance of this Agreement, and will take appropriate action pursuant to any subcontract upon a finding that the subcontractor is in violation of regulations issued by any federal agency.

b. **Notification of Personnel Changes** – The Sub-recipient shall update the KDHE Project Officer when personnel changes occur and must notify KDHE in writing within two (2) business days when personnel have left or have been replaced.

D. Expenditures

i. **Expenditure Reports** – The Sub-recipient shall submit reimbursement requests through expenditure reports with itemized categories (invoices). Expenditure reports must be completed for the following categories (if applicable):

a. Personnel

b. Fringe Benefits

c. Travel

d. Supplies

e. Contractual Services

f. Other

ii. **Unallowable Expenses** – Funds must be used for reasonable program purposes, including personnel, travel, supplies, and services. Funding restrictions that must be considered while implementing this Agreement include:

a. Capital acquisitions

b. Furniture and/or equipment

c. Food and beverage items

d. Clinical care, SUD treatment

e. Incentives and promotional items (e.g., t-shirts, giveaways)

f. Experimental research

g. Drug disposal programs and/or units including medication drop-boxes, disposal bags or other devices, and/or take-back events

h. Any medication, including naloxone

i. Syringes and fentanyl test strips

j. Fees associated with obtaining a state medical license and/or DEA Drug Addiction Treatment Act of 2000 (DATA-2000) waiver

k. HIV/HCV/other STD/STI testing and data collection

l. NAS data collection and surveillance (as a standalone activity)

m. Wastewater analysis

n. Direct ACEs prevention (as a standalone activity)

o. Duplicating efforts from existing funding from federal, state, or private sources

p. Direct enforcement of policies

q. Out of state travel

r. Indirect costs

s. Carryover requests

t. Publicity and propaganda (lobbying)

1. Funds cannot be used for the preparation, distribution, or use of any material (publicity/propaganda) or to pay the salary or expenses of grants, contract recipients, or agents that aim to support or defeat the enactment of legislation, regulation, administrative action, or executive order proposed or pending before a legislative body, beyond normal, recognized executive relationships.

E. **Reporting Requirements** – The Sub-recipient shall complete all required reporting as directed by KDHE, including ad hoc requests for updates on deliverable progress. The Sub-recipient shall submit a mid-year progress report by March 5, 2021.The Sub-recipient shall submit a final report summarizing the results of the OD2A Year 2 Project by October 1, 2021.

IV. PERFORMANCE MONITORING

KDHE will monitor the performance of Sub-recipient against the goals and performance standards as stated above. Sub-recipient shall provide KDHE with all necessary reports as required by this Agreement to allow for the effective administration and review of project progress. Substandard performance as determined by the KDHE will constitute noncompliance with this Agreement. If action to correct such substandard performance is not taken by the Sub-recipient within a reasonable period of time after being notified by KDHE, Agreement suspension or termination procedures will be initiated. This Agreement may be terminated by either Party upon providing written notice to the other party at least thirty (30) days in advance of the effective date of termination. If this Agreement is terminated, Sub-recipient will be paid for those costs incurred prior to the date of termination. KDHE shall receive all work products produced by Sub-recipient prior to the date of termination.

SUB-RECIPIENT AGREEMENT

V. PAYMENT TERMS

KDHE shall remit an initial payment in the amount of $2,500.00 upon execution of this Agreement. The Sub-recipient shall submit an itemized invoice to demonstrate how the initial payment was used within sixty (60) days of disbursement. The Agreement amount shall not exceed $50,000.00.

Thereafter, KDHE shall remit payments within thirty (30) days upon receipt and approval of expenditure reports with itemized categories (invoices). The Sub-recipient shall submit invoices by the 15th day of each month starting in October 2020 through the end of the project period. The Sub-recipient shall submit a final invoice by October 1, 2021.

KDHE reserves the right to decrease or suspend payments for inadequate project performance and/or failure to adhere to project requirements.

VI. TERM OF AGREEMENT

The period of this Agreement shall begin on September 1, 2020 and continue until August 31, 2021. Thereafter, this Agreement may be renewed for one (1) additional one-year terms, until August 31, 2022, with deliverables and budgets renewed annually as funding is available and contingent on the Sub recipient's performance. The Sub-recipient shall submit an updated budget and work plan to KDHE by May 21, 2021 for the subsequent twelve-month term.

VII. ADDITIONAL REQUIREMENTS

A. **Financial Management** – The Sub-recipient shall establish and maintain an effective system of internal fiscal control and accountability for all funds disbursed under this Agreement including an accounting system that meets the requirements of generally accepted accounting principles for the recording and reporting of receipts, disbursements, and the maintenance of asset and liability balances.

B. **Audits and Inspections** – At any time during normal business hours upon three (3) days prior written notice and as often as KDHE may deem necessary, Sub-recipient shall make available to KDHE, representatives of the Federal Government (or their designees) for examination all of its records with respect to matters covered by this Agreement. Audits or inspections shall be conducted in such a manner as to not interfere unreasonably with normal business operations.

   Federal funds disbursed to the Sub-recipient shall be audited according to the requirements of OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, also known as Uniform Grant Guidance. The Sub-recipient agrees to have an agency audit conducted annually. Any deficiencies noted in audit reports must be fully addressed and cleared by the Sub-recipient within 30 days after receipt of the audit report. Failure of the Sub-recipient to comply with audit requirements will constitute noncompliance with this Agreement and may result in the withholding of future payments.

C. **Records Retention** – The Sub-recipient shall retain financial and programmatic records, and all supporting documents with respect to the services to be provided under this Agreement for a period of seven years from the beginning date of the term of this Agreement.

D. **Access to Records** – The Sub-recipient shall afford access, upon written request, to representatives of the Secretary of the Kansas Department of Health and Environment or the Kansas Legislative Division of Post Audit to any of the Sub-recipient's documents or other records necessary to verify compliance with state agency Sub-recipient Agreements, Kansas or Federal statutes, and Federal Grant Guidelines.

SUB-RECIPIENT AGREEMENT

E. **Contractual Provisions Attachment (Form DA-146a)** – The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 07-19), which is attached hereto, are hereby incorporated in this Agreement and made a part thereof. Reference Appendix A of this document.

F. **Pilot Program for Enhancement of Contractor Employee Whistleblower Protections** – The Sub-recipient of Funds acknowledges that as a condition of receiving funds, it has complied with the terms of the "Pilot Program for Enhancement of Contractor Employee Whistleblower Protections", as amended, and has informed its employees in writing and in the predominant native language of the workforce, that by working on any Federal award, the employees are subject to the whistleblower rights and remedies. Reference Appendix B of this document.

G. **Non-Debarment Certification and Warranty** – The Sub-recipient of funds, as a condition of receiving funds, certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency, or by any department or agency of the State of Kansas. Reference Appendix B of this document.

H. **Policy Against Sexual Harassment** – The Sub-recipient of funds, as a condition of receiving funds, acknowledges that they have been notified of the State of Kansas Policy Against Sexual Harassment, Discrimination, and Retaliation established by Executive Order 18-04 and agrees to comply with the provisions of this policy. Reference Appendix C of this document.

I. **Amendments** – This Agreement may be amended as necessary if such amendment is in writing and executed by the Parties with the same formalities as this Agreement.

THE PARTIES, through their duly authorized representatives, assent to the terms and conditions of this Agreement and have executed it as of the date reflected below.

KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT:

Lee A. Norman, M.D.
Secretary

09/09/2020
Date

UNIFIED GOVERNMENT OF WYANDOTTE COUNTY AND KANSAS CITY, KANSAS:

Douglas G. Bach
County Administrator

8-20-20
Date

SUB-RECIPIENT AGREEMENT

State of Kansas
Department of Administration DA-146a
(Rev. 07-19)

Appendix A

CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

> The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 07-19), which is attached hereto, are hereby incorporated in this contract and made a part thereof.

> The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the 20 day of August, 2020.

1. **Terms Herein Controlling Provisions**: It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.

2. **Kansas Law and Venue**: This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.

3. **Termination Due To Lack Of Funding Appropriation**: If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least thirty (30) days prior to the end of its current fiscal year and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to ninety (90) days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.

4. **Disclaimer Of Liability**: No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*).

5. **Anti-Discrimination Clause**: The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001, *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111, *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101, *et seq.*) (ADA), and Kansas Executive Order No. 19-02, and to not discriminate against any person because of race, color, gender, sexual orientation, gender identity or expression, religion, national origin, ancestry, age, military or veteran status, disability status, marital or family status, genetic information, or political affiliation that is unrelated to the person's ability to reasonably perform the duties of a particular job or position; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to

comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) Contractor agrees to comply with all applicable state and federal anti-discrimination laws and regulations; (g) Contractor agrees all hiring must be on the basis of individual merit and qualifications, and discrimination or harassment of persons for the reasons stated above is prohibited; and (h) if is determined that the contractor has violated the provisions of any portion of this paragraph, such violation shall constitute a breach of contract and the contract may be canceled, terminated, or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

6. **Acceptance of Contract**: This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.

7. **Arbitration, Damages, Warranties**: Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose.

8. **Representative's Authority to Contract**: By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.

9. **Responsibility for Taxes**: The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.

10. **Insurance**: The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.

11. **Information**: **No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101, *et seq.***

12. **The Eleventh Amendment**: "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."

13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

SUB-RECIPIENT AGREEMENT

APPENDIX B
COMPLIANCE WITH THE
"PILOT PROGRAM FOR ENHANCEMENT OF CONTRACTOR EMPLOYEE WHISTLEBLOWER PROTECTIONS"

Congress has enacted a law, found at 41 U.S.C. 4712, encouraging employees to report fraud, waste, and abuse. This law applies to all employees working for contractors, grantees, subcontractors and subgrantees on federal grants and contracts [for the purpose of this document, "Recipient of Funds"]. The National Defense Authorization Act (NDAA) for Fiscal Year 2013 (Pub. L. 112-239, enacted January 2, 2013) mandated a pilot program entitled, "PILOT PROGRAM FOR ENHANCEMENT OF CONTRACTOR EMPLOYEE WHISTLEBLOWER PROTECTIONS". 41 U.S.C. 4712 has been amended, enacting a permanent extension of the pilot program.

This program requires all grantees, their subgrantees and subcontractors to:

- Inform their employees working on any Federal award they are subject to the whistleblower rights and remedies of the pilot program;
- Inform their employees in writing of employee whistleblower protections under 41 U.S.C. 4712 in the predominant native language of the workforce; and,
- Contractors and grantees will include such requirements in any agreement made with a subcontractor or subgrantee.

Employees of a contractor, subcontractor, grantee [or subgrantee] may not be discharged, demoted, or otherwise discriminated against as reprisal for "whistleblowing." In addition, whistleblower protections cannot be waived by any agreement, policy, form or condition of employment.

Whistleblowing is defined as making a disclosure "that the employee reasonably believes is evidence of any of the following:

- Gross mismanagement of a federal contract or grant;
- A gross waste of federal funds;
- An abuse of authority relating to a federal contract or grant;
- A substantial and specific danger to public health or safety; or,
- A violation of law, rule, or regulation related to a federal contract or grant (including the competition for, or negotiation of, a contract or grant).

To qualify under the statute, the employee's disclosure must be made to:

- A Member of Congress or a representative of a Congressional committee;
- An Inspector General;
- The Government Accountability Office;
- A federal employee responsible for contract or grant oversight or management at the relevant agency;
- An official from the Department of Justice, or other law enforcement agency;
- A court or grand jury; or,
- A management official or other employee of the contractor, subcontractor, grantee, or subgrantee who has the responsibility to investigate, discover, or address misconduct.

The Recipient of Funds acknowledges that as a condition of receiving funds, it has complied with the terms of the "PILOT PROGRAM FOR ENHANCEMENT OF CONTRACTOR EMPLOYEE WHISTLEBLOWER PROTECTIONS", as amended, and has informed its employees in writing and in the predominant native language of the workforce, that by working on any Federal award, the employees are subject to the whistleblower rights and remedies.

NON-DEBARMENT CERTIFICATION AND WARRANTY

The Recipient of Funds acknowledges that KDHE is required to verify that any person or entity receiving funds has not been suspended, debarred or otherwise excluded from receiving federal funds. Verification may be accomplished by 1) checking the System for Award Management (SAM) at www.sam.gov; 2) obtaining a certification from the entity; or 3) by adding a clause or condition to the transaction.

The Recipient of Funds, as a condition of receiving funds, certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency, or by any department or agency of the State of Kansas.

SUB-RECIPIENT AGREEMENT

APPENDIX C

Policy Regarding Sexual Harassment

WHEREAS, sexual harassment and retaliation for sexual harassment claims are unacceptable forms of discrimination that must not be tolerated in the workplace; and

WHEREAS, state and federal employment discrimination laws prohibit sexual harassment and retaliation in the workplace; and

WHEREAS, officers and employees of the State of Kansas are entitled to working conditions that are free from sexual harassment, discrimination, and retaliation; and

WHEREAS, the Governor and all officers and employees of the State of Kansas should seek to foster a culture that does not tolerate sexual harassment, retaliation, and unlawful discrimination.

NOW THEREFORE, pursuant to the authority vested in me as Governor of the State of Kansas, I hereby order as follows:

1. All Executive Branch department and agency heads shall have available, and shall regularly review and update at least every three years or more frequently as necessary, their sexual harassment, discrimination, and retaliation policies. Such policies shall include components for confidentiality and anonymous reporting, applicability to intern positions, and training policies.
2. All Executive Branch department and agency heads shall ensure that their employees, interns, and contractors have been notified of the state's policy against sexual harassment, discrimination, or retaliation, and shall further ensure that such persons are aware of the procedures for submitting a complaint of sexual harassment, discrimination, or retaliation, including an anonymous complaint.
3. Executive Branch departments and agencies shall annually require training seminars regarding the policy against sexual harassment, discrimination, or retaliation. All employees shall complete their initial training session pursuant to this order by the end of the current fiscal year.
4. Within ninety (90) days of this order, all Executive Branch employees, interns, and contractors under the jurisdiction of the Office of the Governor shall be provided a written copy of the policy against sexual harassment, discrimination, and retaliation, and they shall execute a document agreeing and acknowledging that they are aware of and will comply with the policy against sexual harassment, discrimination, and retaliation.
5. Matters involving any elected official, department or agency head, or any appointee of the Governor may be investigated by independent legal counsel.
6. The Office of the Governor will require annual mandatory training seminars for all staff, employees, and interns in the office regarding the policy against sexual harassment, discrimination, and retaliation, and shall maintain a record of attendance
7. Allegations of sexual harassment, discrimination, or retaliation within the Office of the Governor will be investigated promptly, and violations of law or policy shall constitute grounds for disciplinary action, including dismissal.
8. This Order is intended to supplement existing laws and regulations concerning sexual harassment and discrimination and shall not be interpreted to in any way diminish such laws and regulations. The Order provides conduct requirements for covered persons and is not intended to create any new right or benefit enforceable against the State of Kansas.
9. Persons seeking to report violations of this Order, or guidance regarding the application or interpretation of this Order, may contact the Office of the Governor regarding such matters.

Agreement to Comply with the Policy Against Sexual Harassment, Discrimination and Retaliation.

I hereby acknowledge that I have received a copy of the State of Kansas Policy Against Sexual Harassment, Discrimination, and Retaliation established by Executive Order 18-04 and agree to comply with the provisions of this policy.

Signature	Date	Printed Name
Doug AVB	8/20/20	Douglas G. Bach

SUB-RECIPIENT AGREEMENT

Appendix D – Allowable Strategies and Activities

Strategy 1 – Strategic Planning (Required)

- Convene a multi-disciplinary, data-focused group of stakeholders from various sectors to prevent opioid misuse and overdose,
- Establishment of MOUs with units of local government and other relevant stakeholders that that demonstrate collaboration and yield actionable products for prevention efforts (e.g. toolkits, action guides, technical assistance resources, coalitions, etc),
- Enhancing public health access and application of data from multiple sources,
- Conduct community needs assessments related to primary, secondary, and tertiary prevention around opioid use disorder (OUD) and opioid overdose,
- Development and implementation of a comprehensive strategic plan to prevent opioid overdose or establish a coordinated rapid response to spikes in overdoses or overdose-related deaths, and
- Other strategic planning activities as approved by KDHE.

Strategy 2 – Establishing Linkages to Care (Required)

- Support the establishment of policies, programming, and training to facilitate the implementation of screening, brief intervention, and referral to treatment (SBIRT) for those with a suspected substance and/or opioid use disorder (OUD) or those at risk of an overdose,
- Use technology to facilitate connections to care (e.g., using a referral system or tool available to community partners across sectors and settings to make, track, and complete linkages to care),
- Outreach and corollary services in school settings, for students and for their families and loved ones (Linkages to care sub-activities may also engage youth through non-school settings),
- Implementing peer navigators to connect directly with individuals who have experienced an overdose (or their family/friends/community as appropriate) to ensure awareness of and connection to treatment and other services,
- Outreach teams to follow up with individuals at risk of overdose, particularly those who have experienced a non-fatal overdose (the appropriate composition of these teams will vary highly by community),
- Facilitate trainings for clinicians to obtain their Drug Addiction Treatment Act (DATA-2000) waiver,
- Efforts to increase awareness of area service providers and current evidence-based treatment space/capacity, and
- Other establishing linkages to care activities as approved by KDHE.

Strategy 3 – Partnerships with Public Safety and First Responders (Required)

- Pre-arrest or pre-trial diversion, which use interactions with public safety and first responders as an opportunity to refer individuals with substance use disorder to treatment and other forms of needed care,
- Engage local treatment providers who are not certified for 2003-SB123, to facilitate the development of the implementation plan, per KDOC protocol, to be approved through the Kansas Department of Corrections,
- Establishment and ongoing support of an "Rx Stat" model (http://www.pdmpassist.org/pdf/RxStat.pdf),
- Naloxone training and awareness, tracking, resources mapping, and evaluation efforts (funds cannot be used to purchase naloxone), and
- Other activities to partner with public safety and first responders to engage in prevention efforts aimed at reducing opioid-related morbidity, mortality, and associated harms.

SUB-RECIPIENT AGREEMENT

Strategy 4 – Providers and Health Systems Support (Optional)

- Clinician and provider training and systems support for implementation of safe prescribing practices, resources for clinical support of patients with chronic pain, and ensuring linkages to care when patients are in need of evidence-based treatment,
- Collaborate with clinical specialty collaboratives in developing dashboards, reports, and other methods for providing feedback to providers on opioid prescribing or administration, offering clinical decision support tools to improve prescribing behavior, and evaluating efforts,
- Implementation of the CDC Guideline for Opioid Prescribing for Chronic Pain, other Federal opioid guidelines, state-specific guidelines, or specialty-specific guidelines to advance guideline-concordant care within health systems, and
- Other activities to collaborate with providers and health systems to improve or reduce opioid prescribing and improve the use of non-opioid pain treatment modalities.

Strategy 5 – Empowering Individuals to Make Safer Choices (Optional)

- 20% of the budget may be used for Strategy 5.
- Develop and implement locally-driven public awareness campaign(s) around the risks associated with misusing prescription and/or using illicit opioids, including risk reduction messaging for vulnerable populations such as pregnant women and justice-involved populations,
- Address stigma surrounding opioid use disorder, overdose, help seeking/treatment, and naloxone among the public, healthcare providers, public safety professionals, emergency medical service professionals, and others.
- Other activities as approved by KDHE.

Strategy 6 – Prevention Innovation Project (Optional)

- To allow flexibility for Sub-recipients to respond to emerging threats and opportunities and to promote innovation in prevention strategies, this opportunity includes an option that 50% of the budget may be used for innovation projects beyond the strategies already outlined in this Cooperative Agreement. All projects must be approved by KDHE prior to implementation.

SUB-RECIPIENT AGREEMENT

Appendix E – Itemized Budget

Budget Category		Total Budgeted
Personnel and Fringe	$	12,650.00
Travel	$	-
Supplies	$	3,140.00
Contractual Services	$	32,560.00
Other	$	1,650.00
Total	$	50,000.00

Staff Request for Commission Action

Tracking No. 218

Full Commission Meeting Date: NA
Committee: Administration & Human Services

Date of Standing Committee Action: 1/25/2021
(If none, please explain):

Publication Required: No

Date:	Contact Name:	Contact Phone:	Contact Email:	Department/Division:
1/13/2021	Kathleen VonAchen, Alyse Villarreal, Debbie Jonscher	x5186, x5273, x5847	kvonachen@wycokck.org, avillarreal@wycokck.org, djonscher@wycokck.org	Finance

Item Description:
Presentation of the Unified Government 2021 Comprehensive Fee Schedule.

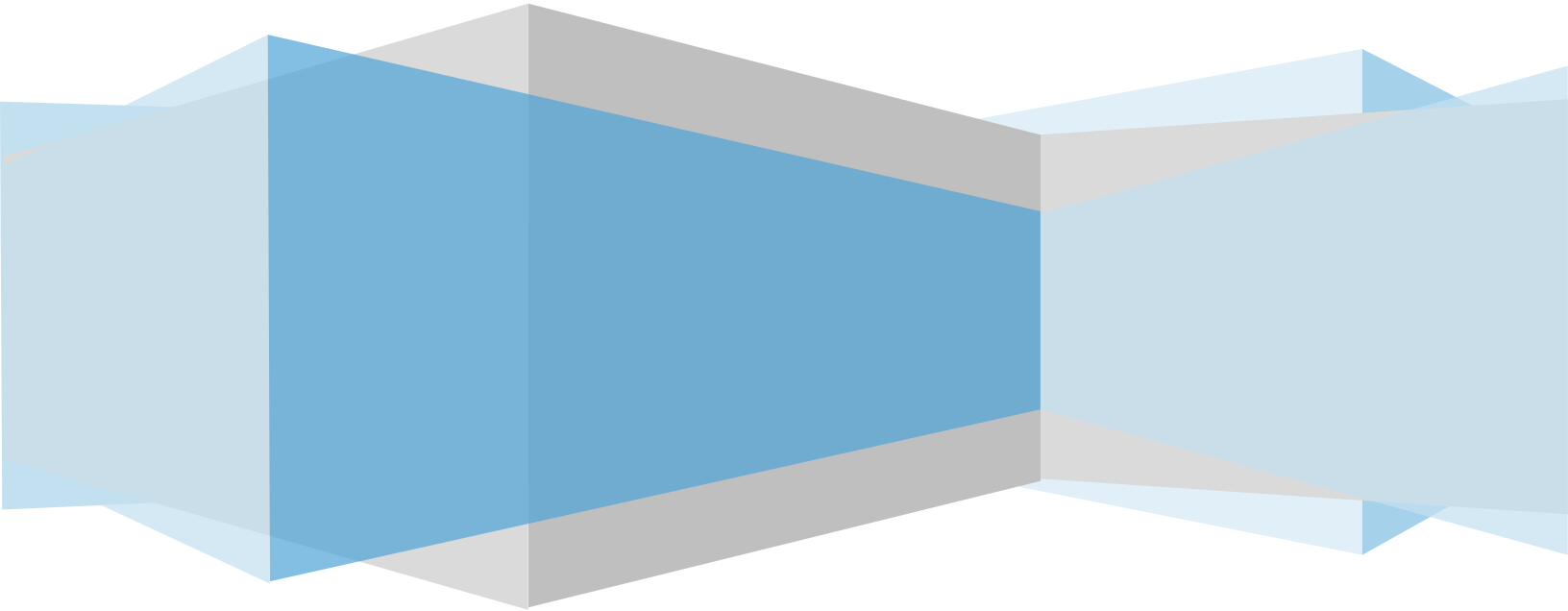
Action Requested:
For information only

Budget Impact: (if applicable)
Amount:
Source:
Included In Budget:
Other (explain):

Attachments List:
2021 Comprehensive Fee Manual-pdf, Administration Committee PPT-1-25-21-v1

COMPREHENSIVE FEE SCHEDULE

January 1, 2021 through December 31, 2021



FEES

UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS

COMPREHENSIVE FEE SCHEDULE

SPECIAL PROVISION

In instances where there is no fee specified for a permit, license, or other entitlement, the fee shall be costs that include an indirect cost allocation calculated by the Finance Department.

COMPREHENSIVE FEE SCHEDULE
TABLE OF CONTENTS

APPRAISER	1
AREA AGENCY ON AGING	2
BUILDING & LOGISTICS	3
COMMUNITY CORRECTIONS	6
COUNTY/ UG CLERK	7
DELINQUENT REAL ESTATE	8
DISTRICT ATTORNEY	9
ECONOMIC DEVELOPMENT	10
ELECTION	11
FINANCE	12
FIRE	13
HEALTH	15
HISTORICAL MUSEUM	28
MUNICIPAL COURT	29
NEIGHBORHOOD RESOURCE CENTER	30
PARKS & RECREATION	57
POLICE DEPARTMENT	61
PUBLIC WORKS	64
REGISTER OF DEEDS	70
SHERIFF	72
TRANSIT	73
URBAN PLANNING & LAND USE	74

Appraiser

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**RESEARCH TIME**		
	Clerical	Per hour	$37.00
	Appraiser/Supervisor	Per hour	$51.00
	Programmer/programming	Per hour	$51.00
	Computer processing/run time	(included)	
II.	**MEDIUMS**		
	Copies	Per page in excess of 5 pages	$1.00
	Fax	Per page	$2.00
	Flash Drive	Each	$11.00
	Compact Disc	Each	$2.00
	Jewel case & mailer	Each	$1.00
	CAMA data file	Each	$104.00
	Postage		Actual
III.	**ORTHO PHOTOGRAPHY/MAPS**		
	Oblique (screen print, color)	Per page (8.5x11)	$1.00
	Parcel (screen print, color)	Per page (8.5x11)	$1.00
	Parcel (screen print, black & white)	Per page (8.5x11)	$0.50

Area Agency on Aging

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**STATE REIMBURSEMENTS**	Per assessment	$104.00
II.	**MEALS ON WHEELS HOME DELIVERED MEAL SUGGESTED DONATION**[1]	Per Meal	$4.00
III.	**NUTRITION SITE SUGGESTED DONATION**[1]		
	Under 60	Per Meal	$7.00
	60 or over	Per Meal	$4.00

[1] *Suggested donation*

Buildings & Logistics

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**MEMORIAL HALL**[1]		
	A. AUDITORIUM		
	Standard Fee		$5,000.00
	Non-Profit #1		$2,600.00
	Non-Profit #2		$750.00
	B. BALL ROOM		
	Standard Fee		$2,000.00
	Non-Profit #1		$1,000.00
	Non-Profit #2		$500.00
	C. LOBBY		
	Standard Fee		$750.00
	Non-Profit #1		$350.00
	Non-Profit #2		$250.00
	D. DINING HALL		
	Standard Fee		$550.00
	Non-Profit #1		$250.00
	Non-Profit #2		$150.00
II.	**PARKING METER COLLECTIONS**	2 hours maximum:	
		Per 3 min	$0.05
		Per 6 min	$0.10
		Per 15 min	$0.25
III.	**PARKING LOT RECEIPTS**		
	0 – 1 Hour		$1.00
	1 – 2 Hours		$2.00
	2 – 3 Hours		$3.00
	3 – 4 Hours		$4.00
	4 – 5 Hours		$5.00
	5 – 6 Hours		$6.00
	6 – 7 Hours		$7.00
	7 – 8 Hours		$8.00
	Lost Ticket		$8.00
IV.	**MONTHLY PERMITS**[2]	Per month	
	GARAGE A		
	UG employees		$35.00
	Non-UG invoiced customer		$35.00
	Public		$35.00
	Group purchases of 25+		$26.25

Buildings & Logistics

	DESCRIPTION OF SERVICES	UNIT	FEE
	GARAGE C		
	UG employees		$35.00
	Non-UG invoiced customer		$35.00
	Public		$35.00
	Group purchases of 25+		$26.25
	GARAGE D		
	UG employees		$26.25
	GARAGE E		
	UG employees		$26.25
	GARAGE F		
	UG employees		$26.25
	LOT A, 7th & State Ave		
	UG employees		$35.00
	Non-UG invoiced customer		$35.00
	Public		$35.00
	Group purchases of 25+		$26.25
	LOT C, 7th & Armstrong		
	UG employees		$35.00
	Non-UG invoiced customer		$35.00
	Public		$35.00
	Group purchases of 25+		$26.25
	LOT D, 7th & Ann		
	UG employees		$26.25
	LOT E, 6th & Barnett		
	UG employees		$26.25
	Upper Level- Public Parking		See *Parking Lot Receipts*
	LOT F, 6th & Barnett		
	UG employees		$26.25
	LOT 1, 700 block of Tauromee Ave & 8th Street		
	UG employees		$18.75
	Non-UG invoiced customer		$50.00
	LOT 2, 700 block of Barnett Ave		
	Public Parking		See *Parking Lot Receipts*
	LOT 3, 6th & Barnett		
	UG employees		$18.75
	Non-UG invoiced customer		$25.00
	Group purchases of 25+		$18.75

Buildings & Logistics

	DESCRIPTION OF SERVICES	UNIT	FEE
	LOT 4, 4th & State Ave		
	Public Parking		Free
	LOT 5, 6th & Nebraska		
	Public Parking		Free
	LOT 6, 5th & Armstrong		
	UG employees		Free
	Public Parking		Free

[1] *This Fee Schedule is based on past assessments conducted by the Dept. of Buildings & Logistics, as requested by specific groups looking for Rental Relief. These determinations have been and are currently made on an individual basis which considers provisions and or amenities provided by the Department (Lessor) to facilitate the Lessees' Event. This Fee Schedule is a representation of the majority of the Contracted Events at Memorial Hall and is subject to change, based on future conditions and/or circumstances. Any fees that are waived must be approved by the City Administrator and/or their Staff.*

[2] *This Fee Schedule is based on past assessments conducted by the Dept. of Buildings & Logistics, as requested by specific groups looking for Rental Relief. These determinations have been and are currently made on an individual basis which considers provisions and or amenities provided by the Department (Lessor) to facilitate the Lessees' Event. This Fee Schedule is a representation of the majority of the Contracted Events at Memorial Hall and is subject to change, based on future conditions and/or circumstances. Any fees that are waived must be approved by the City Administrator and/or their Staff.*

Community Corrections

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**HOUSE ARREST FEES**	Per Day	$11.00

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**KANSAS OPEN RECORD ACT FEES**		
	STAFF TIME		
	Administrative	Per hour in excess of 15 minutes	$37.00
	Professional		$51.00
	In addition to Staff time the following charges will be assessed:		
	Electronic form data	Base Fee	$16.00
	Copy of records produced by outside vendor		Actual cost
	Mailing of Record		
	5 pages or less	Per page	No additional charge
	6 pages or more	Per page	$0.30
	Certification of record		
	5 pages or less	Per page	No additional charge
	6 pages or more	Per page	$0.30

Delinquent Real Estate

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**DOCUMENT/PREPARATION/**		
	ATTORNEY FEES		
	Abstracting Fee	Per Parcel	$125.00
	Court Cost	Per Parcel	$125.00

District Attorney

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**DIVERSION APPLICATION**		
	Traffic	Per application	$52.00
	Worthless Check (Misdemeanor)	Per application	$94.00
	Criminal (Misdemeanor)	Per application	$94.00
	Criminal (Felony)	Per application	$104.00
	DUI (Misdemeanor)	Per application	$130.00
	Drug Diversion	Per application	$136.00
II.	**DIVERSION SUPERVISION**		
	Traffic	Per Case	Varies
	Worthless Check (Misdemeanor)	Per Case	$104.00
	Criminal (Misdemeanor)	Per Case	$208.00
	Criminal (Felony)	Per Case	$312.00
	DUI (Misdemeanor)	Per Case	$260.00
	Drug Diversion	Per Case	$0.00

Economic Development

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**ORIGINATION FEES**[1]		
	≤ $10,000,000	.400% x par amount	
	$10,000,001 - $25,000,000	.250% x par amount	
	≥ $25,000,001	.125% x par amount	
II.	**IRB / NRA APPLICATION FEES**[2]		
	Mult-Family Project		$500.00
	Commercial, Office, Retail, Industrial Project		$1,000.00
	Projects over $3 Million		$2,000.00
III.	**IRB Application Fees**		$1,000.00
	IRB/EDX Monitoring Fee	Per year base; can increase based on size of project	
IV.	**LANDBANK FEE**[4]		
	Residential		$100.00
	Commercial		$500.00

[1] *IRB's only, exclusive of EDX. Applicants for Tax Abatement shall reimburse the Unified Government for all costs associated with all legal publication notices, application fees to the Court of Tax Appeals, the Unified Government's Bond counsel fees, and all other miscellaneous costs.*

[2] *For issuance of Private Activity Bonds or EDX abatement*

[3] *For IRB/EDX*

[4] *Non-refundable*

Election

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**CANDIDATE FILING FEES** K.S.A. 25-12A01	Per application	$20.00
II.	**REPORT FEE**[1] KSA 25-4119F	Per application	$50.00
III.	**VOTER REGISTRATION DATA REQUEST**		
	Database		
	CD-ROM (contains only active voter's last ten voted elections and all district and party information)		$52.00
	Emailed (contains only active voter's last ten voted elections and all district and party information)		$47.00
	Database with selections	Per selection	$6.00
	Available selections:		
	State Senate No.		
	State Representative No.		
	City		
	Commission at Large		
	Commissioner District		
	School District		
	BPU District		
	Ward/Precinct		
	Drainage District		
	Democratic		
	Libertarian		
	Republican		
	Unaffiliated		
	Database with exclusions	Per exclusion	$6.00
	Suspended voters (have not voted for the past 2 state General Elections)		
	Sort order charge (Zip Code, Street Address, Ward/Precinct)		$6.00
	E-mailed		
IV.	**ADVANCED VOTING DATA REQUESTS**		
	Daily	Per CD-ROM or E-mail	$156.00
	Weekly		$52.00
	One-time		$16.00
V.	**KANSAS OPEN RECORDS ACT**		
	See County Clerk "Kansas Open Records Act Fees"		

Finance

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**AUTO LICENSES PERMIT**	Per Permit	$8.00 ($7.75 State/.75 UG)
II.	**TREASURER FEES**		
	Walk-in renewals	Per renewal	$5.00
	A. TITLES		
	Duplicate (Lost the original title)	Per title	$10.00 ($8 State/$2 UG)
	Secure (add a lien to vehicle title)	Per title	$11.50 ($8 State/$3.50 UG)
	Junking Certificate	Per certificate	$10.00 ($8 State/$2 UG)
	Salvage Title	Per title	$10.00 ($8 State/$2 UG)
	Repo Title	Per title	$13.00 ($8 State/$5 UG)
III.	**AUTO LICENSE FEES**		
	A. LOST OR STOLEN LICENSE PLATES	Per plate	$3.00-$3.50
	B. SPECIAL PLATES		
	Personalized Plates	Per plate 7 letters and/or numbers. No dashes or quotations.	$45.50 ($40.50 State/$5 UG)
	Disabled Personalized Plates	Per plate 5 letters and/or numbers.	$45.50 ($40.50 State/$5 UG)
	Antique Personalized Plate[1]	Per plate 7 letters and/or numbers.	$45.50 ($40.50 State/$5 UG)
	Amateur Radio Operator[2]	Per plate	$6.50
	Special Interest Plate[3]	Per plate	$25.50
	Street Rod Plate[2]	Per plate	$5.50
	C. REGISTRATION RENEWAL		
	Passenger Renewal	Per registration	$42.25 ($36.50 State/$5.75 UG)
	Truck Renewal	Per registration	$52.25 ($46.50 State/$5.75 UG)
IV.	**GARNISHMENT FEES**	Per paycheck	$5.00 (max $10/month)

[1] *Vehicle must be 35 years old or older, must be as close to the original as possible, and registered as an antique.*

[2] *Copy of ARO license required.*

[3] *Must be collector with State of Kansas. Vehicle must be 20 years or older and NOT modified.*

Fire Department

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**EMS EVENT FEES**		
	High School	Per event	$416.00
	Other	Per hour	$208.00
II.	**EMS MEMBERSHIPS**		
	Individual	Per year	$37.00
		Per 2 years	$68.00
	Family	Per year	$51.00
		Per 2 years	$99.00
III.	**EMS USE CHARGES**		
	Emergency ALS/BLS		$884.00
	Non-emergency ALS/BLS		$572.00
	Emergency ALS 2		$1,196.00
	Treat w/o transport (TNT)		$229.00
	Ground mileage	Per mile	$13.00
IV.	**EMS REPORTS**		
	EMS run reports for legal filing/requests	Per hour	$37.00
	EMS billing reports for legal filing/requests	Per hour	$37.00
	EMS report postage fees		USPS rate
V.	**FIRE REPORTS**		
	Fire Reports/NFIR basic report	Per report	$11.00
	Fire Investigation report	Per report	$21.00
	Fire Investigation report/Summary	Per report	$78.00
	Additional copies	Per page	$1.00
	CD/DVD disc of pictures/videos	Each	$26.00
	Maxiumum Occupany Load Placard	Each	$11.00
	Postage/Handling fees		$6.00
	Re-Inspection Fee		
	1st re-inspection		$26.00
	2nd re-inspection		$52.00
	3rd re-inspection		$104.00
	IFC required permits (28 of the 43 required permits)		$26.00
	Fire Alarm and Fire Sprinkler system plan review	0 to 25,000 sq. ft	$52.00
		25,001 to 50,000 sq. ft	$104.00
		Above 50,000 sq. ft	$156.00
	Outside regular business hours inspection fee	Per hour	$77.00
	Hydrostatic Test Verification Above/Below ground	Each	$26.00
	Carnival Inspection Fees	Per hour	$51.00

Fire Department

	DESCRIPTION OF SERVICES	UNIT	FEE
	Inspector	Per hour	$51.00
	Fire Marshall	Per hour	$73.00
VI.	**FIRE MARSHALL'S OFFICE INSPECTIONS**		
	Schools	Per hour	$26.00

Health Department

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**RETAIL GROCERY LICENSE**		
	Retail Food Application	Per Application	$65.00
	Retail Grocer Annual Food Permit	>3,000 sf	$135.00
		<3,000 sf	$75.00
	Ice Cream Truck – New Application	Per Truck	$90.00
	Ice Cream Truck - Renewal	Per Truck	$75.00
II.	**CHILD CARE LICENSE**		
	Licensed Day Care		$110.00
	Group Day Care		$110.00
	License Capacity	13-25	$160.00
		26-50	$185.00
		51-75	$210.00
		76-100	$235.00
		101-125	$260.00
		126-150	$285.00
		151-175	$310.00
		176-200	$335.00
	Orientation Fee		
	Day Care Homes		$10.00
	Child Care Homes		$25.00
	Preliminary Site Visit/Consultation Fee		$50.00
	Inservice Training Class[1]		
	Pre-registered		$5.00
	Same Day registration		$10.00
	KDHE Requested Compliance Checks		$30.00
	Amendment Fee		$35.00
III.	**SWIMMING POOL PERMIT**		
	Seasonal	Per first swimming pool	$150.00
	Seasonal	Per additional wading pool and spa	$100.00
	Continuous	Per first swimming pool	$300.00
	Continuous	Per additional wading pool and	$200.00
IV.	**WASTEWATER HAULING PERMIT**	Per Truck	$150.00
V.	**PRIVATE WASTEWATER INSTALLATION**		
	Installer Qualifying Exam	Once per Code update	$65.00
	Annual Installer License	Per year	$125.00
	Soil Profile load rating (perk rate)	Per Inspection	$200.00
VI.	**SEPTIC TANK INSPECTION PERMIT**		

	DESCRIPTION OF SERVICES	UNIT	FEE
	New Septic Systems	Per Inspection	$300.00
	Repair Septic Tank or Lateral Fields	Each	$150.00
		Both	$300.00
	Percolation Testing	Per Test	$100.00
VII.	**HOME LOAN INSPECTION FEE**	Per Inspection	$200.00
VIII.	**LATE FEE**[2]		$50.00
IX.	**MEDICAL FEES & CHARGES**[3]		
	Visits		
	Brief Nursing visit, 5min	Each	$20.00
	Nursing assessment/evaluation	Each	$30.00
	Visit-IUD insertion	Each	$100.00
	Visit-IUD removal	Each	$50.00
	Implant Insertion	Each	$75.00
	Implant Removal	Each	$150.00
	Implant Removal & Reinsertion	Each	$200.00
	Warts; vulvar, simple	Each	$102.00
	Warts; vulvar, extensive	Each	$160.00
	Warts; vaginal, simple	Each	$89.00
	Warts; vaginal, extensive	Each	$153.00
	Warts; penis, simple	Each	$87.00
	Warts; penis, extensive	Each	$153.00
	Annual gynecological; NEW PT	Each	$110.00
	Annual gynecological; EST PT	Each	$100.00
	Annual gyn, breast w/o pelvic	Each	$50.00
	NP OV, New, 10min	Each	$40.00
	NP OV, New, 20min	Each	$45.00
	NP OV, New, 30min	Each	$50.00
	NP OV, New, 45min	Each	$55.00
	NP OV, New, 60min	Each	$60.00
	NP OV, Est, 10min	Each	$35.00
	NP OV, Est, 15min	Each	$40.00
	NP OV, Est, 25min	Each	$45.00
	NP OV, Est, 40min	Each	$50.00
	NP Preventative Med Counseling, 30min	Each	$35.00
	NP Preventative Med Counseling, 60min	Each	$40.00
	Diabetic Management, Nurse	Each	$32.50
	Care Management, 20min	Each	$30.00

Health Department

	DESCRIPTION OF SERVICES	UNIT	FEE
	Health & Behavior Assessment, 15min	Each	$25.00
	Lactation Class	Each	$0.00[4]
	Health Risk Assessment, patient focused	Each	$5.00
	Health Risk Assessment, caregiver focused (department screening)	Each	$5.00
	Smoking Cessation, non-physician (MCAID)	Each	$20.00
	Smoking Cessation, 3-10MIN (PVT)	Each	$14.00
	Smoking Cessation, >10MIN (PVT)	Each	$28.00
	Smoking Cessation, 3-10MIN (MCARE)	Each	$14.00
	Smoking Cessation, >10MIN (MCARE)	Each	$28.00
	Home Visits	Each	$60.00
	Patient Education (MCAID)	Each	$0.00[4]
	Patient Education (PVT)	Each	$0.00[4]
	Dietician, Initial (PVT)	Each	$22.00
	Dietician, Follow-up Assessment (PVT)	Each	$20.00
	Dietician, Initial	Each	$50.00
	Dietician, Follow-up Assessment	Each	$50.00
	Dietician, Counseling	Each	$20.00
	Preventative Medicine Visits		
	Late childhood (5-11 years)	Each	$55.00
	Adolescent (12-17 years)	Each	$55.00
	18-39 years	Each	$55.00
	40-64 years	Each	$55.00
	In-House Labs		
	Chlamydia amplified probe	Each	$42.00
	Dark Field	Each	$0.00[4]
	Gonorrhoeae amplified probe	Each	$42.00
	Gram stain	Each	$6.00
	GTT2	Each	$20.00
	Additional, GTT	Each	$5.25
	Hep. B surface antigen	Each	$0.00[4]
	Hep C. (KDHE)	Each	$0.00[4]
	Herpes Culture; Virus isolation	Each	$0.00[4]
	Hgb, Hemoglobin	Each	$5.00
	HIV Antibody	Each	$20.00
	HIV Rapid	Each	$10.00
	Lead Screening	Each	$15.00
	Pap; slides, cervical or vaginal; manual screening	Each	$0.00[4]

	DESCRIPTION OF SERVICES	UNIT	FEE
	Pregnancy Test, blood	Each	$9.00
	Pregnancy Test, urine	Each	$9.00
	RPR; Syphillis test; qualitative	Each	$10.00
	Rubella Antibody	Each	$0.00[4]
	Thin prep or layer cytopathology, cervical or vaginal	Each	$0.00[4]
	UA non-automated w/o microscopy	Each	$5.00
	Wet mount for infections agents (KOH Preps)	Each	$7.00
	Antibiotics		
	Amoxicillin	Each	$0.09
	Azithromycin	Each	$0.00[5]
	Bactrim	Each	$0.15
	Clindamycin	Each	$5.69
	Clindamycin 300mg capsules	Each	$0.12
	Clortrimazole 1%	Each	$2.23
	Doxycycline 100mg	Each	$0.00[5]
	Doxycycline 100mg PRIVATE STOCK	Each	$0.42
	Diflucan (fluconazole)	Each	$0.50
	Macrobid (PVT STOCK)	Each	$2.60
	Metrogel	Each	$3.49
	Metronidazole 500mg tabs	Each	$0.21
	Provera (PVT STOCK)	Each	$0.84
	Terazol cream, 8%	Each	$2.99
	Terazol cream, 4%	Each	$3.82
	Contraception		
	Diaphragm	Each	$22.00
	Gel	Each	$1.50
	Low Ogestrel	Each	$10.00
	Lutera/Sonyx	Each	$4.47
	Micronor	Each	$0.28
	Nor-QD	Each	$0.29
	Ring - NuvaRing	Each	$15.79
	Patch - Xulane	Each	$24.14
	Cryselle (otogestrel)	Each	$4.75
	Orthocycline	Each	$0.28
	Orthotricycline	Each	$0.28
	Ortho-Tricycline Lo	Each	$0.28
	Orsythia (levlite/lutera)	Each	$3.10

	DESCRIPTION OF SERVICES	UNIT	FEE
	Foam	Each	$8.16
	Injections		
	Bicillin LA 1.2 MU	Each	$0.00[5]
	Depo Provera, 50MG, 150units	Each	$24.00
	HPV, Human Papilloma Virus	Each	$0.00[5]
	Rhogam	Each	$58.54
	Rocephin (Ceftriaxone)	Each	$0.00[5]
	LARCs		
	Administration Fee	Each	$14.80
	IUD - Liletta	Each	$50.00
	IUD - Mirena	Each	$322.25
	Nexplanon Implant	Each	$399.00
	IUD - ParaGard	Each	$249.35
	Vitamins		
	Calcium (Calcarb)	Each	$1.43
	Iron, prenatal	Each	$1.26
	Vitamins, prenatal	Each	$2.59
	Other		
	Condoms	Each	$0.00[5]
	Emergency Contraceptives-ELLA	Each	$20.00
	Emergency Contraceptives-Next Choice	Each	$5.25
	Emergency Contraceptives-Plan B	Each	$3.92
	Adult Immunizations		
	Influenza, Quadravalent	Each	$15.20
	Hep A&B	Each	$115.00
	Hep A, adult	Each	$85.00
	Hep A, ped/adol 2-dose	Each	$40.00
	Hep B, 3-dose	Each	$70.00
	HPV	Each	$260.00
	IPV	Each	$55.00
	MMR	Each	$100.00
	MCV4	Each	$145.00
	PNE	Each	$125.00
	TD	Each	$55.00
	TDA	Each	$65.00
	Typhoid, oral	Each	$80.00
	Typhoid, oral	Each	$140.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	Varicella	Each	$175.00
	Yellow Fever	Each	$210.00
	Administration, 1st vaccine	Each	$20.00
	Administration, each additional vaccine	Each	$20.00
	Prenatal Classes[6]		
		Initial	$50.00
		Class 2	$10.00
		Class 3	$10.00
		Class 3	$10.00
		Class 4	$10.00
		Class 5	$10.00
		Class 6	$10.00
X.	**LABORATORY FEES[14]**		
	Amoxicillin	Each	$0.09
	Clindamycin 300mg CAPSULES	Each	$0.12
	Bactrim	Each	$0.15
	Depo-provera 150mg	Each	$0.21
	Metronidazole 500mg tabs	Each	$0.21
	Metronidazole 250mg tabs	Each	$0.28
	Micronor nor-qd	Each	$0.29
	Difulcan/fluconazole	Each	$0.50
	Prenatal iron #100	Each	$1.26
	Calcium	Each	$1.43
	Clortrimazole 1% cream	Each	$2.50
	Prenatal vitamins #100	Each	$2.59
	Terazol 8% (terconazole)	Each	$2.99
	Ortho cycline	Each	$3.33
	Ortho tri-cyclen	Each	$3.35
	Micronor	Each	$3.80
	Terazol 4% (terconazole)	Each	$3.82
	Metrogel	Each	$4.31
	Lutera (levlite)	Each	$4.47
	$5 copay	Each	$5.00
	Dot drug observation	Each	$5.00
	Hemoglobin	Each	$5.00
	Uristix	Each	$5.00
	Emergency contraception-next choice	Each	$5.25

	DESCRIPTION OF SERVICES	UNIT	FEE
	Emergency contraceptives	Each	$5.25
	Gtt add specimen	Each	$5.25
	Clindamycin	Each	$5.69
	Gram stain	Each	$6.00
	Ortho-triclycline lo	Each	$6.04
	Glucose fingerstick	Each	$7.00
	Wet mount, koh preps	Each	$7.00
	Iron	Each	$7.50
	Iron-tibc	Each	$7.50
	Pregnancy test urine	Each	$9.00
	Services of qualified nursing aid up to 15 minutes	Each	$9.00
	$10 copay	Each	$10.00
	Class #2	Each	$10.00
	Class #3	Each	$10.00
	Class #4	Each	$10.00
	Class #5	Each	$10.00
	Class #6	Each	$10.00
	Hiv -1/2 rapid	Each	$10.00
	Low ogestrel	Each	$10.00
	LPN Services, up to 15 minutes	Each	$10.00
	Migrant copay	Each	$10.00
	Pink immunization book	Each	$10.00
	Syphilis test, qualitative, rpr	Each	$10.00
	Syphilis test, qualitative, rpr	Each	$10.00
	Tpl 2 hour gtt	Each	$10.00
	Tpl group b beta strep culture	Each	$10.00
	Fluzone	Each	$10.20
	Targeted case management, 15 minutes	Each	$11.00
	Microalbumin urine	Each	$12.50
	Urine creatinine	Each	$12.50
	Edw pap test	Each	$14.42
	Imm adm, each additional	Each	$14.80
	Imm adm, each additional	Each	$14.80
	Imm adm, nurse	Each	$14.80
	Imm adm, nurse	Each	$14.80
	Intranasal adm	Each	$14.80
	Intranasal adm	Each	$14.80

	DESCRIPTION OF SERVICES	UNIT	FEE
	Intranasal, additional	Each	$14.80
	Intranasal, additional	Each	$14.80
	Therapeutic, prophylactic or diagnostic injection	Each	$14.80
	Therapeutic, prophylactic or diagnostic injection	Each	$14.80
	Basic metabolic panel	Each	$15.00
	Cbc diff lc	Each	$15.00
	Comp metabolic panel	Each	$15.00
	Hemoglobin a1c	Each	$15.00
	Hepatic function	Each	$15.00
	Hepatic function	Each	$15.00
	Ldh lactate dehydrogenase	Each	$15.00
	Lipid panel	Each	$15.00
	Preg. Test beta qual. Blood	Each	$15.00
	Preg. Test beta quant. Blood	Each	$15.00
	Rh genotype	Each	$15.00
	RN Services, up to 15 minutes	Each	$15.00
	Thyroxine t4 total	Each	$15.00
	Tsh thyroid stimulating hormone	Each	$15.00
	Tuberculosis test	Each	$15.00
	Uric acid serum	Each	$15.00
	Urinalysis w microscopy	Each	$15.00
	Nuvaring vaginal ring	Each	$15.79
	Health & behavior assessment, 15 minutes	Each	$17.00
	5 min, minimal, est	Each	$18.66
	Chest xray 1 view	Each	$19.02
	$20 copay	Each	$20.00
	2-hr gtt	Each	$20.00
	Afp estriol	Each	$20.00
	Afp inhibin	Each	$20.00
	Amylase serum	Each	$20.00
	Antibody titer	Each	$20.00
	Basic metabolic panel	Each	$20.00
	Cbc	Each	$20.00
	CBC w/DIFF QUEST	Each	$20.00
	Chikungunya PCR	Each	$20.00
	Comp metabolic panel	Each	$20.00
	Comp metabolic panel	Each	$20.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	Crp- c reactive protein	Each	$20.00
	Dengue PCR	Each	$20.00
	Emergency contraception - ella	Each	$20.00
	Est pt stnd md	Each	$20.00
	Folate	Each	$20.00
	Hepatic function	Each	$20.00
	Herpes simplex v ii	Each	$20.00
	Herpes simplex v i	Each	$20.00
	Hiv (eia/ifa)	Each	$20.00
	Hiv lc	Each	$20.00
	Nutritional counseling, dietitian visit	Each	$20.00
	Reticulocyte count	Each	$20.00
	Sed rate	Each	$20.00
	Sensitivity for organism	Each	$20.00
	Sti exam fee	Each	$20.00
	Urine culture isolation	Each	$20.00
	Urine culture qual	Each	$20.00
	Visit, 5 min	Each	$20.00
	Visit, 5 min, minimal	Each	$20.00
	Zika PCR	Each	$20.00
	Pap, liquid-based	Each	$20.70
	Diaphragm	Each	$22.00
	X-ray reading/consult	Each	$23.00
	Xulane transdermal patch	Each	$24.14
	$25 copay	Each	$25.00
	Afp	Each	$25.00
	Antibody screen cc	Each	$25.00
	Creatinine clearance	Each	$25.00
	Ferritin	Each	$25.00
	Hep b surface antibody	Each	$25.00
	Rheumatoid arth factor	Each	$25.00
	Rubella ab igg	Each	$25.00
	Rubella ab igg	Each	$25.00
	RUBELLA igg ANTIBOCY	Each	$25.00
	Sedimentation rate	Each	$25.00
	Thyroxine t4 free direct	Each	$25.00
	Varicella titer igg	Each	$25.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	Varicella titer igg	Each	$25.00
	Fluzone	Each	$25.20
	X-ray reading	Each	$25.30
	$30 copay	Each	$30.00
	Ana-anitnuclear antibody	Each	$30.00
	Hep A, ped/adol, 3-dose	Each	$30.00
	Hep b surface antigen	Each	$30.00
	Lipase serum	Each	$30.00
	Nursing assessment	Each	$30.00
	Prostate sp ag serum	Each	$30.00
	Cytopathology, interpreation by physician	Each	$30.09
	Tb pill pickup brief nurse visit	Each	$32.74
	Education & Counseling, 30 min	Each	$35.00
	Hep b hbsab	Each	$35.00
	Hep c antibody	Each	$35.00
	Mumps titer	Each	$35.00
	Mumps titer	Each	$35.00
	OV, Est, 10 min	Each	$35.00
	Prothrombin time	Each	$35.00
	Rhogam	Each	$35.00
	Rubeola ab igg	Each	$35.00
	Vit b12	Each	$35.00
	Education & Counseling, 60 min	Each	$40.00
	Hep A, ped/adol, 2-dose	Each	$40.00
	OV, Est, 15 min	Each	$40.00
	OV, New, 10 min	Each	$40.00
	Prolactin	Each	$40.00
	Rubeola ab igg	Each	$40.00
	Specimen handling - dna	Each	$40.00
	10 min, focused, est	Each	$41.12
	10 min, focused, new	Each	$41.35
	Chlamlydia, trachomatis amplified probe	Each	$42.00
	Chlamlydia, trachomatis amplified probe	Each	$42.00
	Neisseria gonorrhoeae, amplified probe	Each	$42.00
	Neisseria gonorrhoeae, amplified probe	Each	$42.00
	Stnd nurse visit tb	Each	$44.92
	H PYLORI igg ABS	Each	$45.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	OV, Est, 25 min	Each	$45.00
	OV, New, 20 min	Each	$45.00
	Protein urine quant 24	Each	$45.00
	Sed rate westerg.	Each	$45.00
	T3 uptake	Each	$45.00
	Edw hpv high risk types	Each	$47.80
	Edw hpv	Each	$47.87
	Annual gyn, breast w/o pelvic	Each	$50.00
	Iud removal	Each	$50.00
	Liletta	Each	$50.00
	OV, Est, 40 min	Each	$50.00
	OV, New, 30 min	Each	$50.00
	Prenatal visit	Each	$50.00
	Tpl initial labs	Each	$50.00
	Implant insertion	Each	$51.47
	Est pt, 18-39 yrs	Each	$55.00
	Est pt, 40-64 yrs	Each	$55.00
	Est pt, adolescent (12-17 yrs)	Each	$55.00
	Hep a antibody titer	Each	$55.00
	Hep b surface atb quant	Each	$55.00
	Inactivated polio virus, sq/im	Each	$55.00
	New pt, 40-64 yrs	Each	$55.00
	New pt, adolescent (12-17 yrs)	Each	$55.00
	New pt, 18-39 yrs	Each	$55.00
	OV, New, 45 min	Each	$55.00
	Tetanus diphtheria (Td), pf, 7yrs+, IM	Each	$55.00
	TOXOPLASMA GONDII AB, igg	Each	$55.00
	Cytomegalovirus ab	Each	$60.00
	Herpes i/ii igg cc	Each	$60.00
	OV, New, 60 min	Each	$60.00
	Ova & parasites kd	Each	$60.00
	Tdap, 7yrs+, IM	Each	$65.00
	15 min, expanded	Each	$69.09
	H PYLORI igm ABS	Each	$70.00
	Hep B, 3-dose	Each	$70.00
	Quantiferon	Each	$70.00
	20 min, expanded, new	Each	$70.81

	DESCRIPTION OF SERVICES	UNIT	FEE
	Cbe komen	Each	$73.38
	Iud insertion	Each	$75.00
	Toxoplasma gondii ab, igm	Each	$75.00
	Vitamin d, 25-hydroxy	Each	$75.00
	Oral typhoid	Each	$80.00
	Hepa	Each	$85.00
	Warts; penis, simple	Each	$87.00
	Warts; vaginal, simple	Each	$89.00
	Annual gyn, est	Each	$100.00
	Measles/Mumps/Rubella, live, SQ	Each	$100.00
	Warts; vulvar, simple	Each	$102.00
	30 min, detailed, new	Each	$102.32
	Implant removal	Each	$108.32
	Annual gyn, new	Each	$110.00
	Progesterone	Each	$110.00
	Hepa / hepb	Each	$115.00
	PPSV23, 2yrs+, SQ or IM (Pne)	Each	$125.00
	Typhoid, vicps, IM (Typhim)	Each	$140.00
	Meningcoccal conjugate, menacwy	Each	$145.00
	Warts; penis, extensive	Each	$153.00
	Warts; vaginal, extensive	Each	$153.00
	Implant removal & re-insertion	Each	$159.79
	Warts; vulvar, extensive	Each	$160.00
	Varicella, live, SQ	Each	$165.00
	HPV, quadrivalent, 3-dose, 19+	Each	$210.00
	Yellow Fever, live, SQ	Each	$210.00
	Zoster (shingles), live, SQ	Each	$235.00
	Paragard	Each	$261.70
	Mirena	Each	$322.25
	Chep	Each	$325.00
	Chepq	Each	$350.00
	Nexplanon etonogestrel	Each	$364.00

[1] *Not Refundable or transferrable*

[2] *Retail food permits, pool permits, and waste hauler permits not received by applicable due dates*

[3] *Sliding scale may be applied*

[4] *Unified Government Tracking costs associated with providing, but not charging a fee*

Health Department

	DESCRIPTION OF SERVICES	UNIT	FEE

[5] *Provided by the State*

[6] *Self-pay only; non-billable to Health plans*

Historical Museum

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**MEMBERSHIPS**		
	Student	Per year	$7.50
	Individual	Per year	$15.00
	Senior Citizen	Per year	$10.00
	Publication	Per year	$30.00
	Life (Single)	Per individual	$200.00
	Life (Partner)	Per couple	$300.00
	Corporate Permanent	Per corporation	$500.00
	Patron	Per individual	$500.00
	Benefactor	Per individual	$1,000.00
II.	**AUDITORIM FEES**		
	Reservation Deposit	Per event	$50.00
	WYCO Resident		
	Public Hours (9-4pm Mon-Sat)	Per Hour	$50.00
	After Hours	Per Hour	$100.00
	Non- Resident (additional fee on top of hourly rate)	Per event	$50.00
III.	**ARCHIVAL REASEARCH FEES**		
	0-15 minutes		$0.00
	Each additional 15 minutes	Per 15 minutes	$10.00
	Photocopies 8x11	Per page	$0.25
	Photocopies 11x17	Per page	$0.50
	Digital Photographs - Personal Use	Per page	$2.00
	Digital Photographs - Non-Profit	Per page	$5.00
	Digital Photographs - For Profit	Per page	$10.00

Municipal Court

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**COURT COSTS**		
	Arrest Booking Fee		$47.00
	Community Service Fee (DUI)		$260.00
	Copy Fee	Per page	$0.30
	Court Costs[1]		$26.00
	KCK Court Costs		$32.00
	Expungement Fee		$52.00
	Judicial Branch Surcharge		
	Prior to June 30, 2018		$85.00
	After July 1, 2018		$127.00
	Judge's Training Fee		$2.00
	Late Fee		$6.00
	Law Fee		$4.00
	Notice Fee		$6.00
	Public Defender Fee		$26.00
	Reinstatement Fee		$62.00
	State Court Fee[2]		$25.00
	State Seatbelt Fee		$21.00
	Technology Fee		$3.00
	Trial Fee		$11.00

[1] *Court costs include $2.00 technology fee, $3.00 law fee, and $10.00 trial fee.*

[2] *Fee varies depending on year of assessment.*

Neighborhood Resource Center

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**BUILDING, ELECTRICAL, MECHANICAL, PLUMBING, SPRINKLER PERMITS**	calculated on project value – materials and labor	
	$0 - $29,999		Base fee of $30.00 (+$0.75 per each $100 of project value)
	$30,000 - $999,999		Base fee of $225 (+ $0.50 per each $100 of project value)
II.	**NEW HOME CONSTRUCTION**		
	Building Permit Fee	<3,000 sf of living space	$400.00
		>3,000 sf of living space	$450.00
	Building permit for duplex structure		$1,000.00
	Driveway permit fee for each single driveway approach on new home construction		$100.00
III.	**RE-INSPECTION FEES**		
	1st Charge		$100.00
	2nd Charge		$150.00
	3rd Charge		$225.00
	4th Charge		$337.50
IV.	**FOOTING AND FOUNDATION FEE**		
	One- and two-family dwellings		$25.00
	All other requests (commercial and multi-family residential)		$200.00
V.	**CERTIFICATES OF OCCUPANCY TEMPORARY FEE (90 DAYS)**		
	1 and 2 family dwellings	Per first request	$30.00
		Per building	$100.00
	Commercial and Multi-family	Per building first request	$200.00
		Per each subsequent request	$300.00
VI.	**PENALTY TO OCCUPANCY A STRUCTUREWITHOUT FINAL OCCUPANCY OR TEMPORARY CERTIFICATE OF OCCUPANCY: ADMINISTRATIVE FEE**		
	1 and 2 family dwellings	Per dwelling unit occupied	$100.00
	Commercial and Multi-family	Per building	$200.00
VII.	**SAFE TO RESTORE ELECTRICAL SERVICE FEE[1]**	Per inspection	$30.00
VIII.	**DEMOLITION FEE**		

	DESCRIPTION OF SERVICES	UNIT	FEE
	Structures 3,000 sq. ft or under	Per 1,000 sq. ft or fraction thereof	$100.00
	Over 3,000 sq. ft	Per 1,000 sq. ft or fraction thereof	$3.00
IX.	**CONTRACTORS LICENSE**		
	Renewal of Master (not a contractor)	Per card	$45.00
XI.	**ELEVATOR FEES**		
	Elevator	Annually	$25.00
	Escalator	Annually	$15.00
	Dumbwaiter	Annually	$10.00
XII.	**PERMIT BILLING FEES FOR FAX/PHONE APPLICATIONS**	Per permit	$10.00
XIII.	**RENTAL LICENSING**		
	Rental Fees	Building	$32.00
		Each unit in the building	$23.00
	Rental Penalty		10% for non-renewals
	Reinspection Fee		$100.00
	Rental administrative Fee/Fine citation		$100, $250, $500, $750, $1,000, and $1,500 (each subsequent for a 24-month period)
XIV.	**CODE ENFORCEMENT**		
	Codes Administrative Fee/Fine Citation		$100, $250, $500, $750, $1,000, and $1,500 (each subsequent for a 24-month period)
	Boarding permit fees 6 months	Base	$100.00
		Per renewal every 6 months	$50.00
XVI.	**LICENSE FEE**		
	Arena	2,500-24,999 Units	$500.00
	Arena	25,000-999,999 Units	$1,000.00
	CMB, On Premises, Dispensing		$100.00
	CMB, Off Premises Package		$100.00
	CMIB State Stamp Fee		$25.00
	Alcohol Catering		$250.00
	Hotel/Drinking Establishment		$250.00
	Drinking Establishment/Caterer		$250.00
	Hotel/Caterer		$250.00
	Drinking Establishment		$250.00
	Drinking Establishment-Public		$250.00
	Class “A” Private Club		$250.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	Class “B” Private Club		$250.00
	Coin Operated Amusement		$75.00
	Annual Entertainment		$250.00
	Precious Metals Dealer		$25.00
	Precious Metals Background Investigation		$250.00
	Pawn Broker		$25.00
	Payday & Title Loan Business		$1,000.00
	Flea Market License		$100.00
	Security Company		$100.00
	Mobile Food Vending		$100.00
	Sidewalk Food Stand		$100.00
	Massage Therapy Establishment		$250.00
	Massage Therapist		$40.00
	Taxi Company Livery Company	1-10	$150.00/$8.00
	Taxi Company Livery Company	11-49	$300.00/$8.00
	Taxi Company Livery Company	50-99,999	$500.00/$8.00
	Taxi/Livery Driver Certificate		$50.00
	All-Terrain Vehicle (ATV)		$35.00
XVII.	**OCCUPATION TAX**		
	Accounting, Audit, Bookkeeping, person		$109.00
	Adoption Agencies		$152.00
	Advertising Agencies		$122.00
	Air Transport & Related Serv		$156.00
	Alcoholic Spirits/Wine Distributor		$1,000.00
	All Other book publishers		$116.00
	All Other Health Care Services		$109.00
	All Other Legal Services		$109.00
	All Other Support Services		$109.00
	All Other Waste Mgmt Services		$109.00
	Ambulances	BV	$8.00
	Amusement Parks, per month		$114.00
	Animal Food Manufacturing		
		0-2999 Interior Sqft	$116.00
		3000-5999 Interior Sqft	$221.00
		6000-6999 Interior Sqft	$262.00
		7000-7999 Interior Sqft	$293.00
		8000-8999 Interior Sqft	$328.00

	DESCRIPTION OF SERVICES	UNIT	FEE
		9000-9999 Interior Sqft	$359.00
		10000-10999 Interior Sqft	$395.00
		11000-11999 Interior Sqft	$429.00
		12000-12999 Interior Sqft	$462.00
		13000-13999 Interior Sqft	$498.00
		14000-14999 Interior Sqft	$530.00
		15000-15999 Interior Sqft	$568.00
		16000-16999 Interior Sqft	$597.00
		17000-17999 Interior Sqft	$634.00
		18000-18999 Interior Sqft	$662.00
		19000-19999 Interior Sqft	$695.00
		20000-20999 Interior Sqft	$733.00
		21000-21999 Interior Sqft	$766.00
		22000-22999 Interior Sqft	$801.00
		23000-23999 Interior Sqft	$834.00
		24000-24999 Interior Sqft	$870.00
		25000-25999 Interior Sqft	$902.00
		26000-26999 Interior Sqft	$936.00
		27000-27999 Interior Sqft	$968.00
		28000-28999 Interior Sqft	$1,002.00
		29000-29999 Interior Sqft	$1,042.00
		30000-39999 Interior Sqft	$1,072.00
		40000-49999 Interior Sqft	$1,412.00
		50000-99999 Interior Sqft	$1,748.00
		100000-149999 Interior Sqft	$3,441.00
		150000-199999 Interior Sqft	$5,135.00
		200000-499999 Interior Sqft	$6,258.00
		500000-9999999 Interior Sqft	$6,904.00
	Animal Services, except Vet		$109.00
	Arena License Fee	2500-2499	$500.00
		25000-999999	$1,000.00
	Art Galleries, Museums (for profit)		$221.00
	Athletic Clubs, Gyms		$109.00
	ATV License		$35.00
	Auctioneers		$109.00
	Auto Parts		
		0-999 Interior Sqft	$109.00

	DESCRIPTION OF SERVICES	UNIT	FEE
		1000-1999 Interior Sqft	$134.00
		2000-2999 Interior Sqft	$156.00
		3000-3999 Interior Sqft	$181.00
		4000-4999 Interior Sqft	$203.00
		5000-5999 Interior Sqft	$219.00
		6000-6999 Interior Sqft	$248.00
		7000-7999 Interior Sqft	$312.00
		8000-8999 Interior Sqft	$381.00
		9000-9999 Interior Sqft	$455.00
		10000-10999 Interior Sqft	$534.00
		11000-12999 Interior Sqft	$677.00
		13000-14999 Interior Sqft	$827.00
		15000-17999 Interior Sqft	$1,050.00
		18000-20999 Interior Sqft	$1,291.00
		21000-23999 Interior Sqft	$1,552.00
		24000-26999 Interior Sqft	$1,792.00
		27000-30999 Interior Sqft	$2,005.00
		31000-34999 Interior Sqft	$2,219.00
		35000-39999 Interior Sqft	$2,439.00
		40000-44999 Interior Sqft	$2,676.00
		45000-49999 Interior Sqft	$2,894.00
		50000-57499 Interior Sqft	$3,106.00
		57500-64999 Interior Sqft	$3,351.00
		65000-74999 Interior Sqft	$3,609.00
		75000-87499 Interior Sqft	$3,857.00
		87500-99999 Interior Sqft	$4,129.00
		100000-249999 Interior Sqft	$4,342.00
		250000-9999999 Interior Sqft	$4,559.00
	Automotive Rental & Leasing		$216.00
	Babysitting, under 6 children		$109.00
	Bail Bonding		$109.00
	Banks, Savings & Loans, Credit Unions		
		1-5 E	$122.00
		6-10 E	$181.00
		11-15 E	$245.00
		16-9999999 E	$308.00
	Barber Shops		$109.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	Beauty Shops		$109.00
	Beauty Spa, Health Clubs		$109.00
	Beer Distributor		$1,000.00
	Boat/Sporting Good Rentals		$109.00
	Bowling Alleys, Pool halls		$109.00
	Boxing, per day		$109.00
	Buildings, Materials, Supplies		
		0-999 Int + 25% Ext	$109.00
		1000-1999 Int + 25% Ext	$134.00
		2000-2999 Int + 25% Ext	$156.00
		3000-3999 Int + 25% Ext	$181.00
		4000-4999 Int + 25% Ext	$203.00
		5000-5999 Int + 25% Ext	$219.00
		6000-6999 Int + 25% Ext	$248.00
		7000-7999 Int + 25% Ext	$312.00
		8000-8999 Int + 25% Ext	$381.00
		9000-9999 Int + 25% Ext	$455.00
		10000-10999 Int + 25% Ext	$534.00
		11000-12999 Int + 25% Ext	$677.00
		13000-14999 Int + 25% Ext	$827.00
		15000-17999 Int + 25% Ext	$1,050.00
		18000-20999 Int + 25% Ext	$1,291.00
		21000-23999 Int + 25% Ext	$1,552.00
		24000-26999 Int + 25% Ext	$1,792.00
		27000-30999 Int + 25% Ext	$2,005.00
		31000-34999 Int + 25% Ext	$2,219.00
		35000-39999 Int + 25% Ext	$2,439.00
		40000-44999 Int + 25% Ext	$2,676.00
		45000-49999 Int + 25% Ext	$2,894.00
		50000-57499 Int + 25% Ext	$3,106.00
		57500-64999 Int + 25% Ext	$3,351.00
		65000-74999 Int + 25% Ext	$3,609.00
		75000-87499 Int + 25% Ext	$3,857.00
		87500-99999 Int + 25% Ext	$4,129.00
		100000-249999 Int + 25% Ext	$4,342.00
		250000-9999999 Int + 25% Ext	$4,559.00
	Buses	BV	$8.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	Business Service Centers		$109.00
	Business Services, NEC		$109.00
	Business/Computer/Mgmt Schools		$109.00
	Camps, Trailer Parks	BV	$4.00
	Car washes		$109.00
	Carnivals, each location, week (divide fee by 7)		$609.00
	Carpentry and flooring		$152.00
	Carpet and Upholstery Cleaning		$109.00
	Caterers, with Alcohol		$250.00
	Child Care, 6+ children		$152.00
	Circus, week (divide fee by 7)		$245.00
	Clothing Rental		$109.00
	CMB, Off Premises, package		$100.00
	CMB, On Premises, Dispensing		$100.00
	Coin-op Amusement Device Distributors		$109.00
	Coin-op Amusement Device License		$75.00
	Coinop Amusement Device Parlor		$245.00
	Coinop Amusement Device Rental		$109.00
	Coin-op Laundries & Dry Clean		$109.00
	Commercial and Industrial Machinery Repair		$152.00
	Commercial Testing Labs		$120.00
	Commrcl Photography,Art,Graphic		$156.00
	Computer Prgm & Data Processing		$152.00
	Computer System Design and Related Services		$152.00
	Concerts, per day		$109.00
	Concrete		$152.00
	Consumer Credit Reporting Ag		$122.00
	Crop Harvesting		$152.00
	Crop Services		$152.00
	Dating Service, Escort Service		$109.00
	Debt Counseling		$152.00
	Dentist, per licensed Dentist		$109.00
	Detective Services		
		1-2 E	$152.00
		3-10 E	$308.00
		11-20 E	$460.00
		21-40 E	$798.00

	DESCRIPTION OF SERVICES	UNIT	FEE
		41-60 E	$1,043.00
		61-9999999 E	$1,376.00
	Diagnostic Centers, Inspection & Repair Shops		$120.00
	Digital Outdoor Adv 300+ sqft		$2,913.00
	Digital Outdoor Adv LT 300 sqft		$729.00
	Direct Mail Advertising		$109.00
	Disinfecting & Exterminating		$152.00
	Display Advertising Service		$495.00
	Document Preparation Services		$109.00
	Dog Tracks, month		$454.00
	Dragstrip or Speedway, month		$221.00
	Drinking Estab., Caterer, Hotel		$250.00
	Drinking Establishments		$250.00
	Elec Repair - Air conditioners		$109.00
	Elec Repair - Radio, TV		$109.00
	Electrical Contractor		$267.00
	Electronic and Appliance Rental and Leasing		$216.00
	Employment Placement Agencies		
		1-10 E	$109.00
		11-15 E	$159.00
		16-9999999 E	$216.00
	Engr, Arch & Surveying, person		$109.00
	Excursion Boat, Month		$221.00
	Exhibitions for pay, day	BU	$12.00
	Fair, week		$245.00
	Farm Labor and Management Serv		$152.00
	Fire Display License Fee		$100.00
	Fireworks stands License		$1,060.00
	Fireworks Displays, per day		$45.00
	Flea Market License		$100.00
	Food Service (Restaurants)		
		0-999 Interior Sqft	$109.00
		1000-1999 Interior Sqft	$134.00
		2000-2999 Interior Sqft	$156.00
		3000-3999 Interior Sqft	$181.00
		4000-4999 Interior Sqft	$203.00
		5000-5999 Interior Sqft	$219.00

	DESCRIPTION OF SERVICES	UNIT	FEE
		6000-6999 Interior Sqft	$248.00
		7000-7999 Interior Sqft	$312.00
		8000-8999 Interior Sqft	$381.00
		9000-9999 Interior Sqft	$455.00
		10000-10999 Interior Sqft	$534.00
		11000-12999 Interior Sqft	$677.00
		13000-14999 Interior Sqft	$827.00
		15000-17999 Interior Sqft	$1,050.00
		18000-20999 Interior Sqft	$1,291.00
		21000-23999 Interior Sqft	$1,552.00
		24000-26999 Interior Sqft	$1,792.00
		27000-30999 Interior Sqft	$2,005.00
		31000-34999 Interior Sqft	$2,219.00
		35000-39999 Interior Sqft	$2,439.00
		40000-44999 Interior Sqft	$2,676.00
		45000-49999 Interior Sqft	$2,894.00
		50000-57499 Interior Sqft	$3,106.00
		57500-64999 Interior Sqft	$3,351.00
		65000-74999 Interior Sqft	$3,609.00
		75000-87499 Interior Sqft	$3,857.00
		87500-99999 Interior Sqft	$4,129.00
		100000-249000 Interior Sqft	$4,342.00
		250000-9999999 Interior Sqft	$4,559.00
	Fortune Tellers		$109.00
	Freight Forwarding		$216.00
	Funeral Services		$156.00
	Furniture and Electronics		
		0-999 Interior Sqft	$109.00
		1000-1999 Interior Sqft	$134.00
		2000-2999 Interior Sqft	$156.00
		3000-3999 Interior Sqft	$181.00
		4000-4999 Interior Sqft	$203.00
		5000-5999 Interior Sqft	$219.00
		6000-6999 Interior Sqft	$248.00
		7000-7999 Interior Sqft	$312.00
		8000-8999 Interior Sqft	$381.00
		9000-9999 Interior Sqft	$455.00

	DESCRIPTION OF SERVICES	UNIT	FEE
		10000-10999 Interior Sqft	$534.00
		11000-12999 Interior Sqft	$677.00
		13000-14999 Interior Sqft	$827.00
		15000-17999 Interior Sqft	$1,050.00
		18000-20999 Interior Sqft	$1,291.00
		21000-23999 Interior Sqft	$1,552.00
		24000-26999 Interior Sqft	$1,792.00
		27000-30999 Interior Sqft	$2,005.00
		31000-34999 Interior Sqft	$2,219.00
		35000-39999 Interior Sqft	$2,439.00
		40000-44999 Interior Sqft	$2,676.00
		45000-49999 Interior Sqft	$2,894.00
		50000-57499 Interior Sqft	$3,106.00
		57500-64999 Interior Sqft	$3,351.00
		65000-74999 Interior Sqft	$3,609.00
		75000-87499 Interior Sqft	$3,857.00
		87500-99999 Interior Sqft	$4,129.00
		100000-249999 Interior Sqft	$4,342.00
		250000-9999999 Interior Sqft	$4,559.00
	Furniture and Home Furnishings		
		0-2999 Interior Sqft	$116.00
		3000-5999 Interior Sqft	$221.00
		6000-6999 Interior Sqft	$262.00
		7000-7999 Interior Sqft	$293.00
		8000-8999 Interior Sqft	$328.00
		9000-9999 Interior Sqft	$359.00
		10000-10999 Interior Sqft	$395.00
		11000-11999 Interior Sqft	$429.00
		12000-12999 Interior Sqft	$462.00
		13000-13999 Interior Sqft	$498.00
		14000-14999 Interior Sqft	$530.00
		15000-15999 Interior Sqft	$568.00
		16000-16999 Interior Sqft	$597.00
		17000-17999 Interior Sqft	$634.00
		18000-18999 Interior Sqft	$662.00
		19000-19999 Interior Sqft	$695.00
		20000-20999 Interior Sqft	$733.00

	DESCRIPTION OF SERVICES	UNIT	FEE
		21000-21999 Interior Sqft	$766.00
		22000-22999 Interior Sqft	$801.00
		23000-23999 Interior Sqft	$834.00
		24000-24999 Interior Sqft	$870.00
		25000-25999 Interior Sqft	$902.00
		26000-26999 Interior Sqft	$936.00
		27000-27999 Interior Sqft	$968.00
		28000-28999 Interior Sqft	$1,002.00
		29000-29999 Interior Sqft	$1,042.00
		30000-39999 Interior Sqft	$1,072.00
		40000-49999 Interior Sqft	$1,412.00
		50000-99999 Interior Sqft	$1,748.00
		100000-149999 Interior Sqft	$3,441.00
		150000-199999 Interior Sqft	$5,135.00
		200000-499999 Interior Sqft	$6,258.00
		500000-9999999 Interior Sqft	$6,904.00
	Gas Distribution		$509.00
	General Laundry		$109.00
	General Rental Centers		$216.00
	General Warehouse and Storage		
		1-9999 Interior Sqft	$109.00
		10000-19999 Interior Sqft	$138.00
		20000-29999 Interior Sqft	$168.00
		30000-39999 Interior Sqft	$201.00
		40000-49999 Interior Sqft	$231.00
		50000-59999 Interior Sqft	$265.00
		60000-69999 Interior Sqft	$293.00
		70000-79999 Interior Sqft	$324.00
		80000-89999 Interior Sqft	$354.00
		90000-99999 Interior Sqft	$387.00
		100000-249999 Interior Sqft	$418.00
		250000-9999999 Interior Sqft	$456.00
	Golf Course, per month		$57.00
	Grain and Rice Milling Mfg		
		0-2999 Int + 25% Ext	$116.00
		3000-5999 Int + 25% Ext	$221.00
		6000-6999 Int + 25% Ext	$262.00

	DESCRIPTION OF SERVICES	UNIT	FEE
		7000-7999 Int + 25% Ext	$293.00
		8000-8999 Int + 25% Ext	$328.00
		9000-9999 Int + 25% Ext	$359.00
		10000-10999 Int + 25% Ext	$395.00
		11000-11999 Int + 25% Ext	$429.00
		12000-12999 Int + 25% Ext	$462.00
		13000-13999 Int + 25% Ext	$498.00
		14000-14999 Int + 25% Ext	$530.00
		15000-15999 Int + 25% Ext	$568.00
		16000-16999 Int + 25% Ext	$597.00
		17000-17999 Int + 25% Ext	$634.00
		18000-18999 Int + 25% Ext	$662.00
		19000-19999 Int + 25% Ext	$695.00
		20000-20999 Int + 25% Ext	$733.00
		21000-21999 Int + 25% Ext	$766.00
		22000-22999 Int + 25% Ext	$801.00
		23000-23999 Int + 25% Ext	$834.00
		24000-24999 Int + 25% Ext	$870.00
		25000-25999 Int + 25% Ext	$902.00
		26000-26999 Int + 25% Ext	$936.00
		27000-27999 Int + 25% Ext	$968.00
		28000-28999 Int + 25% Ext	$1,002.00
		29000-29999 Int + 25% Ext	$1,042.00
		30000-39999 Int + 25% Ext	$1,072.00
		40000-49999 Int + 25% Ext	$1,412.00
		50000-99999 Int + 25% Ext	$1,748.00
		100000-149999 Int + 25% Ext	$3,441.00
		150000-199999 Int + 25% Ext	$5,135.00
		200000-499999 Int + 25% Ext	$6,258.00
		500000-9999999 Int + 25% Ext	$6,904.00
	Group Sales & Solicitors		$495.00
	Heavy Constr,not Highway & Str		$308.00
	Highway & Street Construction		$308.00
	Home Health Care Services		$109.00
	Horse Tracks, month		$454.00
	Horticulture specialist		$152.00
	Hospitals for profit, bed	BU	$3.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	Hotel, Motel, Rooming Houses	BU	$3.00
	Independent artists, writers, performers		$109.00
	Insurance Agencies		$109.00
	Insurance and Employee Benefit F		
		1-5 E	$122.00
		6-10 E	$181.00
		11-15 E	$245.00
		16-9999999 E	$308.00
	Invalid Supplies		$109.00
	Investment, Holding,Trusts		
		1-5 E	$122.00
		6-10 E	$181.00
		11-15 E	$245.00
		16-9999999 E	$308.00
	Irrigation Systems		$152.00
	Janitorial Services		$152.00
	Kiddie Parks		$109.00
	Landfills	Units	$0.05
	Landscaping Services		$152.00
	Limousines	BV	$8.00
	Linen Supply/Diaper Services		$109.00
	Local Trucking		
		0-10999 Int + 25% Ext	$219.00
		11000-20999 Int + 25% Ext	$228.00
		21000-30999 Int + 25% Ext	$242.00
		31000-40999 Int + 25% Ext	$251.00
		41000-50999 Int + 25% Ext	$262.00
		51000-60999 Int + 25% Ext	$272.00
		61000-70999 Int + 25% Ext	$281.00
		71000-80999 Int + 25% Ext	$290.00
		81000-90999 Int + 25% Ext	$300.00
		91000-9999999 Int + 25% Ext	$313.00
	Locksmiths		$152.00
	Long Distance Trucking		
		0-10999 Int + 25% Ext	$219.00
		11000-20999 Int + 25% Ext	$228.00
		21000-30999 Int + 25% Ext	$242.00

	DESCRIPTION OF SERVICES	UNIT	FEE
		31000-40999 Int + 25% Ext	$251.00
		41000-50999 Int + 25% Ext	$262.00
		51000-60999 Int + 25% Ext	$272.00
		61000-70999 Int + 25% Ext	$281.00
		71000-80999 Int + 25% Ext	$290.00
		81000-90999 Int + 25% Ext	$300.00
		91000-9999999 Int + 25% Ext	$313.00
	Lumber and Other Construction M		
		0-2999 Int + 25% Ext	$116.00
		3000-5999 Int + 25% Ext	$221.00
		6000-6999 Int + 25% Ext	$262.00
		7000-7999 Int + 25% Ext	$293.00
		8000-8999 Int + 25% Ext	$328.00
		9000-9999 Int + 25% Ext	$359.00
		10000-10999 Int + 25% Ext	$395.00
		11000-11999 Int + 25% Ext	$429.00
		12000-12999 Int + 25% Ext	$462.00
		13000-13999 Int + 25% Ext	$498.00
		14000-14999 Int + 25% Ext	$530.00
		15000-15999 Int + 25% Ext	$568.00
		16000-16999 Int + 25% Ext	$597.00
		17000-17999 Int + 25% Ext	$634.00
		18000-18999 Int + 25% Ext	$662.00
		19000-19999 Int + 25% Ext	$695.00
		20000-20999 Int + 25% Ext	$733.00
		21000-21999 Int + 25% Ext	$766.00
		22000-22999 Int + 25% Ext	$801.00
		23000-23999 Int + 25% Ext	$834.00
		24000-24999 Int + 25% Ext	$870.00
		25000-25999 Int + 25% Ext	$902.00
		26000-26999 Int + 25% Ext	$936.00
		27000-27999 Int + 25% Ext	$968.00
		28000-28999 Int + 25% Ext	$1,002.00
		29000-29999 Int + 25% Ext	$1,042.00
		30000-39999 Int + 25% Ext	$1,072.00
		40000-49999 Int + 25% Ext	$1,412.00
		50000-99999 Int + 25% Ext	$1,748.00

	DESCRIPTION OF SERVICES	UNIT	FEE
		100000-149999 Int + 25% Ext	$3,441.00
		150000-199999 Int + 25% Ext	$5,135.00
		200000-499999 Int + 25% Ext	$6,258.00
		500000-9999999 Int + 25% Ext	$6,904.00
	Management,Consulting		$152.00
	Manufacturer, Alcoholic Spirits		$2,500.00
	Manufacturer of Beer		
		1-100 Units	$200.00
		101-150 Units	$400.00
		151-200 Units	$700.00
		201-300 Units	$1,000.00
		301-400 Units	$1,300.00
		401-500 Units	$1,400.00
		501-9999999 Units	$1,600.00
	Manufacturer of Wine		$500.00
	Manufacturing, Home Occupation		$116.00
	Marinas		$245.00
	Masonry,Stonework,Tile		$152.00
	Massage Establishment License		$250.00
	Massage Therapist License		$40.00
	Massage Therapy Estab - Off Premises		$0.00
	Medical Waste Incinerators		$80.00
	Medical/Diagnostic Laboratories		$120.00
	Messenger and Delivery Service		$109.00
	Microbrewery of Farm Winery		$250.00
	Microbrewery, Beer		$250.00
	Mining		$308.00
	Misc Repair & Service		$107.00
	Misc Transportation Services		$152.00
	Misc. Professional Health Services NEC		$109.00
	Miscellaneous Contractors		$152.00
	Mobile Food Vendor License Fee		$100.00
	Mobile Homes, Flea Markets	BU	$3.00
	Motion Picture and Video Production		$152.00
	Motion Picture Distrib & Reltd		$109.00
	Motion Picture Prod & Services		$152.00
	Motion Pictures, Indoor		$267.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	Motion Pictures, Outdoor		$267.00
	Motor Vehicle and Motor Vehicle		
		0-2999 Int + 25% Ext	$116.00
		3000-5999 Int + 25% Ext	$221.00
		6000-6999 Int + 25% Ext	$262.00
		7000-7999 Int + 25% Ext	$293.00
		8000-8999 Int + 25% Ext	$328.00
		9000-9999 Int + 25% Ext	$359.00
		10000-10999 Int + 25% Ext	$395.00
		11000-11999 Int + 25% Ext	$429.00
		12000-12999 Int + 25% Ext	$462.00
		13000-13999 Int + 25% Ext	$498.00
		14000-14999 Int + 25% Ext	$530.00
		15000-15999 Int + 25% Ext	$568.00
		16000-16999 Int + 25% Ext	$597.00
		17000-17999 Int + 25% Ext	$634.00
		18000-18999 Int + 25% Ext	$662.00
		19000-19999 Int + 25% Ext	$695.00
		20000-20999 Int + 25% Ext	$733.00
		21000-21999 Int + 25% Ext	$766.00
		22000-22999 Int + 25% Ext	$801.00
		23000-23999 Int + 25% Ext	$834.00
		24000-24999 Int + 25% Ext	$870.00
		25000-25999 Int + 25% Ext	$902.00
		26000-26999 Int + 25% Ext	$936.00
		27000-27999 Int + 25% Ext	$968.00
		28000-28999 Int + 25% Ext	$1,002.00
		29000-29999 Int + 25% Ext	$1,042.00
		30000-39999 Int + 25% Ext	$1,072.00
		40000-49999 Int + 25% Ext	$1,412.00
		50000-99999 Int + 25% Ext	$1,748.00
		100000-149999 Int + 25% Ext	$3,441.00
		150000-199999 Int + 25% Ext	$5,135.00
		200000-499999 Int + 25% Ext	$6,258.00
		500000-9999999 Int + 25% Ext	$6,904.00
	Nail Salons		$109.00
	News Syndicates		$152.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	Newspaper Home Delivery Per Vehicle		$109.00
	Newspapers, Daily publication		$559.00
	Newspapers, Weekly Publication		$277.00
	Nonbeverage user, Class 1		$10.00
	Nonbeverage user, Class 2		$50.00
	Nonbeverage user, Class 3		$100.00
	Nonbeverage user, Class 4		$200.00
	Nonbeverage user, Class 5		$500.00
	Non-residential Buildings		$216.00
	Nonstore Direct Sales, Vehicles, Stands		$109.00
	Nursing & Personal Care, bed	BU	$3.00
	Office Admistrative Services		$109.00
	Oil and Gas Production		$122.00
	Other Advertising		$122.00
	Other Amusement and Recreation Industries		$109.00
	Other Automotive Repair and Maintenance		$120.00
	Other Business Support Services		$109.00
	Other Cleaning		$109.00
	Other Cleaning,Furs,Alterations		$109.00
	Other Communication Services		$308.00
	Other Consumer Goods Rental		$109.00
	Other Electrical Repair		$109.00
	Other Health Practitioners		$109.00
	Other Information Services		$152.00
	Other Machinery and Equipment Leasing		$216.00
	Other Manufacturing		
		0-2999 Interior Sqft	$116.00
		3000-5999 Interior Sqft	$221.00
		6000-6999 Interior Sqft	$262.00
		7000-7999 Interior Sqft	$293.00
		8000-8999 Interior Sqft	$328.00
		9000-9999 Interior Sqft	$359.00
		10000-10999 Interior Sqft	$395.00
		11000-11999 Interior Sqft	$429.00
		12000-12999 Interior Sqft	$462.00
		13000-13999 Interior Sqft	$498.00
		14000-14999 Interior Sqft	$530.00

	DESCRIPTION OF SERVICES	UNIT	FEE
		15000-15999 Interior Sqft	$568.00
		16000-16999 Interior Sqft	$597.00
		17000-17999 Interior Sqft	$634.00
		18000-18999 Interior Sqft	$662.00
		19000-19999 Interior Sqft	$695.00
		20000-20999 Interior Sqft	$733.00
		21000-21999 Interior Sqft	$766.00
		22000-22999 Interior Sqft	$801.00
		23000-23999 Interior Sqft	$834.00
		24000-24999 Interior Sqft	$870.00
		25000-25999 Interior Sqft	$902.00
		26000-26999 Interior Sqft	$936.00
		27000-27999 Interior Sqft	$968.00
		28000-28999 Interior Sqft	$1,002.00
		29000-29999 Interior Sqft	$1,042.00
		30000-39999 Interior Sqft	$1,072.00
		40000-49999 Interior Sqft	$1,412.00
		50000-99999 Interior Sqft	$1,748.00
		100000-149999 Interior Sqft	$3,441.00
		150000-199999 Interior Sqft	$5,135.00
		200000-499999 Interior Sqft	$6,258.00
		500000-9999999 Interior Sqft	$6,904.00
	Other Mining Support		$308.00
	Other Nonstore Sales, Fair, Festiva		
		11-200 BU	$74.00
		201-500 BU	$152.00
		501-99999 BU	$281.00
	Other Personal Care Services		$109.00
	Other Personal Services		$109.00
	Other Sanitation, Snow Plows		$152.00
	Other Schools for profit		$109.00
	Other Services to Bldgs/Dwellings		$109.00
	Other Transportation Equipment Rental		$216.00
	Other Transportation Support		$152.00
	Other Warehousing and Storage		
		1-9999 Interior Sqft	$109.00
		10000-19999 Interior Sqft	$138.00

	DESCRIPTION OF SERVICES	UNIT	FEE
		20000-29999 Interior Sqft	$168.00
		30000-39999 Interior Sqft	$201.00
		40000-49999 Interior Sqft	$231.00
		50000-59999 Interior Sqft	$265.00
		60000-69999 Interior Sqft	$293.00
		70000-79999 Interior Sqft	$324.00
		80000-89999 Interior Sqft	$354.00
		90000-99999 Interior Sqft	$387.00
		100000-249999 Interior Sqft	$418.00
		250000-9999999 Interior Sqft	$456.00
	Other Wholesalers		
		0-2999 Interior Sqft	$116.00
		3000-5999 Interior Sqft	$221.00
		6000-6999 Interior Sqft	$262.00
		7000-7999 Interior Sqft	$293.00
		8000-8999 Interior Sqft	$328.00
		9000-9999 Interior Sqft	$359.00
		10000-10999 Interior Sqft	$395.00
		11000-11999 Interior Sqft	$429.00
		12000-12999 Interior Sqft	$462.00
		13000-13999 Interior Sqft	$498.00
		14000-14999 Interior Sqft	$530.00
		15000-15999 Interior Sqft	$568.00
		16000-16999 Interior Sqft	$597.00
		17000-17999 Interior Sqft	$634.00
		18000-18999 Interior Sqft	$662.00
		19000-19999 Interior Sqft	$695.00
		20000-20999 Interior Sqft	$733.00
		21000-21999 Interior Sqft	$766.00
		22000-22999 Interior Sqft	$801.00
		23000-23999 Interior Sqft	$834.00
		24000-24999 Interior Sqft	$870.00
		25000-25999 Interior Sqft	$902.00
		26000-26999 Interior Sqft	$936.00
		27000-27999 Interior Sqft	$968.00
		28000-28999 Interior Sqft	$1,002.00
		29000-29999 Interior Sqft	$1,042.00

	DESCRIPTION OF SERVICES	UNIT	FEE
		30000-39999 Interior Sqft	$1,072.00
		40000-49999 Interior Sqft	$1,412.00
		50000-99999 Interior Sqft	$1,748.00
		100000-149999 Interior Sqft	$3,441.00
		150000-199999 Interior Sqft	$5,135.00
		200000-499999 Interior Sqft	$6,258.00
		500000-9999999 Interior Sqft	$6,904.00
	Outdoor Advertising Bulletin		$1,527.00
	Outdoor Advertising Poster/Sheet		$383.00
	Painting,Paper Hanging,Decor		$152.00
	Parking Lots		
		0-20 BU	$109.00
		21-40 BU	$159.00
		41-100 BU	$216.00
		101-9999999 BU	$273.00
	Passenger Transport, Charter		$122.00
	Pawn Broker License		$25.00
	Pay Day & Title Loan License Fee		$1,000.00
	Pension,Health & Welfare Funds		
		1-5 E	$122.00
		6-10 E	$181.00
		11-15 E	$245.00
		16-9999999 E	$308.00
	Photofinishing Labs		$109.00
	Photographic Studios, Portrait		$109.00
	Physician, per licensed Phys		$109.00
	Pipeline Transport/Gas Distrib		$509.00
	Plumbing,Heating,Air Condition		$216.00
	Precious Metals Dealer License		$25.00
	Precious Metals Inspection		$250.00
	Private Club, Class A		$250.00
	Private Club, Class B		$250.00
	Prof or SemiPro Sport Teams or Clubs		$221.00
	Promoters of Events		$109.00
	Public Dance, Annual License Fee		$250.00
	Public Dance, per day, Occ Tax	BU	$45.00
	Public Relations		$152.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	Quarrying with crusher		$308.00
	Quarrying without crusher		$152.00
	Radio and Television Broadcast		$308.00
	Radio,TV,Publisher Reps		$122.00
	Railroads		$1,838.00
	Real Estate Agents & Managers		$109.00
	Recyclable Materials Wholesalers		
		0-2999 Int + 25% Ext	$116.00
		3000-5999 Int + 25% Ext	$221.00
		6000-6999 Int + 25% Ext	$262.00
		7000-7999 Int + 25% Ext	$293.00
		8000-8999 Int + 25% Ext	$328.00
		9000-9999 Int + 25% Ext	$359.00
		10000-10999 Int + 25% Ext	$395.00
		11000-11999 Int + 25% Ext	$429.00
		12000-12999 Int + 25% Ext	$462.00
		13000-13999 Int + 25% Ext	$498.00
		14000-14999 Int + 25% Ext	$530.00
		15000-15999 Int + 25% Ext	$568.00
		16000-16999 Int + 25% Ext	$597.00
		17000-17999 Int + 25% Ext	$634.00
		18000-18999 Int + 25% Ext	$662.00
		19000-19999 Int + 25% Ext	$695.00
		20000-20999 Int + 25% Ext	$733.00
		21000-21999 Int + 25% Ext	$766.00
		22000-22999 Int + 25% Ext	$801.00
		23000-23999 Int + 25% Ext	$834.00
		24000-24999 Int + 25% Ext	$870.00
		25000-25999 Int + 25% Ext	$902.00
		26000-26999 Int + 25% Ext	$936.00
		27000-27999 Int + 25% Ext	$968.00
		28000-28999 Int + 25% Ext	$1,002.00
		29000-29999 Int + 25% Ext	$1,042.00
		30000-39999 Int + 25% Ext	$1,072.00
		40000-49999 Int + 25% Ext	$1,412.00
		50000-99999 Int + 25% Ext	$1,748.00
		100000-149999 Int + 25% Ext	$3,441.00

	DESCRIPTION OF SERVICES	UNIT	FEE
		150000-199999 Int + 25% Ext	$5,135.00
		200000-499999 Int + 25% Ext	$6,258.00
		500000-9999999 Interior Sqft	$6,904.00
	Refrigerated Warehousing		
		1-9999 Interior Sqft	$109.00
		10000-19999 Interior Sqft	$138.00
		20000-29999 Interior Sqft	$168.00
		30000-39999 Interior Sqft	$201.00
		40000-49999 Interior Sqft	$231.00
		50000-59999 Interior Sqft	$265.00
		60000-69999 Interior Sqft	$293.00
		70000-79999 Interior Sqft	$324.00
		80000-89999 Interior Sqft	$354.00
		90000-99999 Interior Sqft	$387.00
		100000-249999 Interior Sqft	$418.00
		250000-9999999 Interior Sqft	$456.00
	Repossession Services		$109.00
	Research & Development Services		$152.00
	Residential Buildings		$152.00
	Residential Care Facilities		$152.00
	Retail Dealer in Alcohol		$300.00
	Retail Home Occupation		$109.00
	Retail Trade		
		0-999 Interior Sqft	$109.00
		1000-1999 Interior Sqft	$134.00
		2000-2999 Interior Sqft	$156.00
		3000-3999 Interior Sqft	$181.00
		4000-4999 Interior Sqft	$203.00
		5000-5999 Interior Sqft	$219.00
		6000-6999 Interior Sqft	$248.00
		7000-7999 Interior Sqft	$312.00
		8000-8999 Interior Sqft	$381.00
		9000-9999 Interior Sqft	$455.00
		10000-10999 Interior Sqft	$534.00
		11000-12999 Interior Sqft	$677.00
		13000-14999 Interior Sqft	$827.00
		15000-17999 Interior Sqft	$1,050.00

	DESCRIPTION OF SERVICES	UNIT	FEE
		18000-20999 Interior Sqft	$1,291.00
		21000-23999 Interior Sqft	$1,552.00
		24000-26999 Interior Sqft	$1,792.00
		27000-30999 Interior Sqft	$2,005.00
		31000-34999 Interior Sqft	$2,219.00
		35000-39999 Interior Sqft	$2,439.00
		40000-44999 Interior Sqft	$2,676.00
		45000-49999 Interior Sqft	$2,894.00
		50000-57499 Interior Sqft	$3,106.00
		57500-64999 Interior Sqft	$3,351.00
		65000-74999 Interior Sqft	$3,609.00
		75000-87499 Interior Sqft	$3,857.00
		87500-99999 Interior Sqft	$4,129.00
		100000-249999 Interior Sqft	$4,342.00
		250000-9999999 Interior Sqft	$4,559.00
	Reupholstery & Furniture Repair		$109.00
	Rodeos, week		$245.00
	Roofing and Sheet Metal		$216.00
	Rooming Houses	BU	$3.00
	Scale Contractors and Service		$152.00
	School Buses	BV	$8.00
	Security Company License		$100.00
	Septic Tank Cleaners		$152.00
	Serv related to Oil & Gas Prod		$308.00
	Services related to Mining		$308.00
	Shoe Repair and Shine		$109.00
	Skating Rinks		$203.00
	Soil Preparation Services		$152.00
	Sound Recording Industries		$152.00
	Special Needs Transportation	BV	$8.00
	Specialized Design Services		$152.00
	Specialized Freight Trucking		
		0-10999 Int + 25% Ext	$219.00
		11000-20999 Int + 25% Ext	$228.00
		21000-30999 Int + 25% Ext	$242.00
		31000-40999 Int + 25% Ext	$251.00
		41000-50999 Int + 25% Ext	$262.00

	DESCRIPTION OF SERVICES	UNIT	FEE
		51000-60999 Int + 25% Ext	$272.00
		61000-70999 Int + 25% Ext	$281.00
		71000-80999 Int + 25% Ext	$290.00
		81000-90999 Int + 25% Ext	$300.00
		91000-9999999 Int + 25% Ext	$313.00
	Stables		$107.00
	Stenographic & reproduction NEC		$109.00
	Subdividers and Developers		$152.00
	Swimming Pools		$120.00
	Tattoo Parlors		$109.00
	Tax Return Preparation Service		$122.00
	Taxi Company License Fee		
		1-10 V	$150.00
		11-49 V	$300.00
		50-99999 V	$500.00
	Taxi Driver Certicate Fee		$50.00
	Taxis Company Occ Tax	BV	$8.00
	Telegraph Communication		$734.00
	Telephone Call Centers		
		1-10 E	$109.00
		11-15 E	$159.00
		16-9999999 E	$216.00
	Telephone Communication		$1,473.00
	Temporary Alcohol License Fee		$25.00
	Temporary CMB License Fee		$25.00
	Temporary Help Agencies		$152.00
	Tennis & Racketball Courts		$109.00
	Terminal,Serv Facilities		$120.00
	Terminals for Motor Freight		$178.00
	Theatrical Performance, per day	BU	$8.00
	Theatrical Producers not movies		$109.00
	Title Abstract Offices		$109.00
	Towing Services		$109.00
	Translation Services		$109.00
	Trash Collection		$109.00
	Travel and Ticket Agencies		$109.00
	Used Oil Transfer Facility	Units	$1.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	Vehicle Dealers		
		0-999 Int + 25% Ext	$109.00
		1000-1999 Int + 25% Ext	$134.00
		2000-2999 Int + 25% Ext	$156.00
		3000-3999 Int + 25% Ext	$181.00
		4000-4999 Int + 25% Ext	$203.00
		5000-5999 Int + 25% Ext	$219.00
		6000-6999 Int + 25% Ext	$248.00
		7000-7999 Int + 25% Ext	$312.00
		8000-8999 Int + 25% Ext	$381.00
		9000-9999 Int + 25% Ext	$455.00
		10000-10999 Int + 25% Ext	$534.00
		11000-12999 Int + 25% Ext	$677.00
		13000-14999 Int + 25% Ext	$827.00
		15000-17999 Int + 25% Ext	$1,050.00
		18000-20999 Int + 25% Ext	$1,291.00
		21000-23999 Int + 25% Ext	$1,552.00
		24000-26999 Int + 25% Ext	$1,792.00
		27000-30999 Int + 25% Ext	$2,005.00
		31000-34999 Int + 25% Ext	$2,219.00
		35000-39999 Int + 25% Ext	$2,439.00
		40000-44999 Int + 25% Ext	$2,676.00
		45000-49999 Int + 25% Ext	$2,894.00
		50000-57499 Int + 25% Ext	$3,106.00
		57500-64999 Int + 25% Ext	$3,351.00
		65000-74999 Int + 25% Ext	$3,609.00
		75000-87499 Int + 25% Ext	$3,857.00
		87500-99999 Int + 25% Ext	$4,129.00
		100000-249999 Int + 25% Ext	$4,342.00
		250000-9999999 Int + 25% Ext	$4,559.00
	Vending Machine Operators		$109.00
	Veterinary Services		$109.00
	Video Rental		$122.00
	Warehousing Farm Products		
		1-9999 Interior Sqft	$109.00
		10000-19999 Interior Sqft	$138.00
		20000-29999 Interior Sqft	$168.00

	DESCRIPTION OF SERVICES	UNIT	FEE
		30000-39999 Interior Sqft	$201.00
		40000-49999 Interior Sqft	$231.00
		50000-59999 Interior Sqft	$265.00
		60000-69999 Interior Sqft	$293.00
		70000-79999 Interior Sqft	$324.00
		80000-89999 Interior Sqft	$354.00
		90000-99999 Interior Sqft	$387.00
		100000-249999 Interior Sqft	$418.00
		250000-9999999 Interior Sqft	$456.00
	Water Transportation(NEC) month		$221.00
	Water Well Drilling		$152.00
	Wholesale - Durables Continued		
		0-2999 Interior Sqft	$116.00
		3000-5999 Interior Sqft	$221.00
		6000-6999 Interior Sqft	$262.00
		7000-7999 Interior Sqft	$293.00
		8000-8999 Interior Sqft	$328.00
		9000-9999 Interior Sqft	$359.00
		10000-10999 Interior Sqft	$395.00
		11000-11999 Interior Sqft	$429.00
		12000-12999 Interior Sqft	$462.00
		13000-13999 Interior Sqft	$498.00
		14000-14999 Interior Sqft	$530.00
		15000-15999 Interior Sqft	$568.00
		16000-16999 Interior Sqft	$597.00
		17000-17999 Interior Sqft	$634.00
		18000-18999 Interior Sqft	$662.00
		19000-19999 Interior Sqft	$695.00
		20000-20999 Interior Sqft	$733.00
		21000-21999 Interior Sqft	$766.00
		22000-22999 Interior Sqft	$801.00
		23000-23999 Interior Sqft	$834.00
		24000-24999 Interior Sqft	$870.00
		25000-25999 Interior Sqft	$902.00
		26000-26999 Interior Sqft	$936.00
		27000-27999 Interior Sqft	$968.00
		28000-28999 Interior Sqft	$1,002.00

Neighborhood Resource Center

	DESCRIPTION OF SERVICES	UNIT	FEE
		29000-29999 Interior Sqft	$1,042.00
		30000-39999 Interior Sqft	$1,072.00
		40000-49999 Interior Sqft	$1,412.00
		50000-99999 Interior Sqft	$1,748.00
		100000-149999 Interior Sqft	$3,441.00
		150000-199999 Interior Sqft	$5,135.00
		200000-499999 Interior Sqft	$6,258.00
		500000-9999999 Interior Sqft	$6,904.00
	Wholesale, Home Occupation		$116.00
	Wrestling, per day	BU	$109.00
	Zoos		$109.00

[1] *Unit Legend*

E = A range of Employees like bank tellers (1-5), (6-10), (11-15), and (16 and over)

B + E = Begin with base amount for 1 and then add and additional amount for each additional employee (e.g. tax preparation business)

V = A range of vehicle numbers for Taxi/Livery License (1-10), (11-19), and (50 and over)

BV = Occupational tax amount assessed for each vehicle (taxi' s, trash trucks, tow trucks, etc.)

BU = Occupational tax amount assessed for each unit (hospital rooms, hotel/motel rooms)

Int + 25% Ext = Occupational tax amount determined by formula (e.g., auto dealers = the total interior square footage and ¼ of exterior)

Parks & Recreation

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**SALE OF CHEMICALS**		
	Imitator Plus	Per gallon	$19.76
	Cornbelt 4LB Amine	Per gallon	$20.80
II.	**SPECIAL EVENT FEES**[1]		
	Small	< 250 people	$208.00
	Medium	250 – 500 people	$442.00
	Large	> 500 people	$1,352.00
	Deposit (Refundable)		$312.00
III.	**HALL RENTAL FEES**		
	A. James P. Davis Hall		
	Resident	Mon-Thurs	$475.00
	Resident	Fri-Sun	$650.00
	Non-Resident	Mon-Thurs	$800.00
	Non-Resident	Fri-Sun	$1,000.00
	Deposit (Refundable)	Per day	$312.00
	B. George Meyn Hall		
	Resident	Mon-Thurs	$525.00
	Resident	Fri-Sun	$575.00
	Non-Resident	Mon-Thurs	$725.00
	Non-Resident	Fri-Sun	$750.00
	Deposit (Refundable)	Per day	$312.00
	C. Pierson Community Center		
	Resident	Mon-Thurs	$600.00
	Resident	Fri-Sun	$700.00
	Non-Resident	Mon-Thurs	$800.00
	Non-Resident	Fri-Sun	$900.00
	Deposit (Refundable)	Per day	$416.00
IV.	**CLASS FEES**[2]		
V.	**SOFTBALL LEAGUE (Adult)**	Per team	$416.00
VI.	**VOLLYBALL LEAGUE (Adult)**	Per team	$93.60
VII.	**SOCCER LEAGUE (Adult)**	Per team	$1,768.00
VIII.	**SUMMER PROGRAM**	Per week	$41.60
IX.	**SPRING BREAK PROGRAM**	Per week	$41.60
X.	**SWIMMING POOL FEES**		
	Admission	Per day	$2.08
		Groups of 20+ Per day/per person	$0.78
	Pool Pass	6 visits	$5.20

	DESCRIPTION OF SERVICES	UNIT	FEE
XI.	**FIELD RENTALS**		
	Field Rental Tournament	Daily	$156.00
	Field Rental Soccer	Daily	$52.00
		4-hour block	$26.00
	Baseball/Softball Diamonds	1.5-hour block	$5.20
XII.	**SUNFLOWER HILLS GREEN FEE**		
	A. WEEKDAY		
	Standard	Walking	$28.08
	Wyco Resident	Walking	$23.92
	Patron	Walking	$22.88
	Senior (60 & over)	Walking	$18.72
	Junior (18 & under)	Walking	$18.72
	Twilight (after 12 pm)	Walking	$18.72
	B. WEEKEND & HOLIDAYS		
	Standard	Walking	$36.40
	Wyco Resident	Walking	$33.28
	Patron	Walking	$31.20
	Twilight (after 2 pm)	Walking	$18.72
XIII.	**SUNFLOWER HILLS CART RENTAL**		
	A. WEEKDAY		
	Standard	With Cart	$42.64
	Wyco Resident	With Cart	$38.48
	Patron	With Cart	$37.44
	Senior (60 & over)	With Cart	$33.28
	Junior (18 & under)	With Cart	$33.28
	Twilight (after 12 pm)	With Cart	$33.28
	B. WEEKEND & HOLIDAYS		
	Standard	With Cart	$50.96
	Wyco Resident	With Cart	$48.88
	Patron	With Cart	$35.36
	Twilight (after 2 pm)	With Cart	$33.28
XIV.	**SUNFLOWER HILLS MEMBERSHIP**		
	A. PATRON CARD		
	Single Patron Card		$114.40
	Senior Patron Card (age 60 & over)		$88.40
	Junior Patron Card (age 18 & under)		$88.40

	DESCRIPTION OF SERVICES	UNIT	FEE
	Family Patron Card		$140.40
	B. SEASON PASS		
	Single Season Pass	Per Season walking	$1,404.00
		Per Season w/ cart	$2,314.00
	Senior Season Pass (age 60 & over)	Per Season walking	$665.60
		Per Season w/ cart	$1,471.60
	Family Season Pass	Per Season walking	$1,820.00
		Per Season w/ cart	$3,307.20
	Twilight Season Pass	Per Season w/ cart	$1,211.60
	C. DRIVING RANGE PASS	Single	$468.00
		Family	$618.80
XV.	**YOUTH SPORTS FEES**	Per season	$20.80
XVI.	**RECREATION CENTER RENTALS**	Per hour	
	Multipurpose Side Only		52
			156
	Gym Only		$36.40
	Multipurpose and Gym		$67.60
XVII.	**PARK SHELTER RENTALS**	Per day	
	A. WYANDOTTE COUNTY PARK		
	Shelters A, B, C, F, J, L		$46.80
	Shelter D		$78.00
	B. WYANDOTTE COUNTY LAKE PARK		
	Shelters 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 14, 16, 83rd St		$46.80
	Beach Shelter		$78.00
	C. OTHER		
	Alvey, City Park North, Eisenhower, Emerson, Klamm, Matney, Quindaro N&S, Shawnee E&W, St. Margaret's, Thomson, Welborn		$46.80
	Big 11 Lake, City Park Regan, Huron, Parkwood, Pierson 1&3, Rosedale		$62.40
	Pierson 2		$93.60
	Kaw Point		$98.80
	City Park Pavilion		$124.80
XVIII.	**RENAISSANCE FESTIVAL**	Per day	
	A. ADULT ADMISSION		
	Single Ticket		$23.87
	Season Pass		$93.55
	B. CHILD ADMISSION (5-12)		

Parks & Recreation

	DESCRIPTION OF SERVICES	UNIT	FEE
	Single Ticket		$14.51
	Season Pass		$57.20
	C. STUDENT/SENIOR ADMISSION		$21.06
	D. OTHER		
	Royal Pass		$176.75
	Royal Collection		$259.95
XIX.	**DOCK FEES**	Per year	
	WYCO Resident		$468.00
	Non-resident		$624.00
XX.	**FISHING AND BOATING PERMIT FEES**[3]		
	Resident Fishing	Per Day	$10.40
	Resident Fishing	Per Season	$20.80
	Non-Resident Fishing	Per Day	$20.80
	Non-Resident Fishing	Per Season	$41.60
	Resident Boating	Per Day	$15.60
	Resident Boating	Per Season	$31.20
	Non-Resident Boating	Per Day	$26.00
	Non-Resident Boating	Per Season	$62.40
	Uncovered Slips		
	Resident	Yearly	$624.00
	Non-Resident	Yearly	$936.00
	New Covered Slips		
	Resident	Yearly	$1,560.00
	Non-Resident	Yearly	$2,340.00

[1] *Fees do not include shelter rental costs.*

[2] *Class Fees are charged to private instructors for use of facilities.*

[3] *All prices do not include $1.00 vendor write-up charge*

Police Department

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**ANIMAL LICENSE**		
	City License Fee[1]	12 Months	$11.00
		Late Fee	$6.00
		Per 5 years	$47.00
		Lifetime[2]	$84.00
	Intact animal first-time registration fee	One-time	$130.00
	Intact animal annual registration	Per year	$32.00
II.	**SECURITY GUARD PERMITS**	Per permit/renewal	$52.00
	Transfers during 2 year period to another company	Per transfer	$11.00
III.	**ALARM FEES**		
	A. ALARM PERMIT[3]	Within 10 days of installation	$0.00
	Late fee	Per alarm system	$26.00
	B. FALSE ALARM FEES[4]		
	Residential & Not-for-profit		
	1-3 false alarms	Per incident	$0.00
	4-6 false alarms	Per incident	$52.00
	7-9 false alarms	Per incident	$78.00
	10-12 false alarms	Per incident	$104.00
	13+ false alarms	Per incident	$130.00
	Business		
	1-3 false alarms	Per incident	$0.00
	4-6 false alarms	Per incident	$104.00
	7-9 false alarms	Per incident	$156.00
	10-12 false alarms	Per incident	$208.00
	13+ false alarms	Per incident	$260.00
	Radio room		
	1-6 false alarms	Per incident	$0.00
	7-9 false alarms	Per incident	$104.00
	10-12 false alarms	Per incident	$208.00
	13+ false alarms	Per incident	$260.00
IV.	**RECORD CHECKS**	Per check	$11.00
V.	**ANIMAL BOARDING FEES**	Per day	$16.00
VI.	**ANIMAL ADOPTION FEES**		
	Kansas City, Kansas Resident	Per male dog	$89.00
		Per female dog	$89.00
		Per cat	$42.00
	Non-Kansas City, Kansas Resident	Per male dog	$89.00

Police Department

	DESCRIPTION OF SERVICES	UNIT	FEE
		Per female dog	$89.00
		Per cat	$42.00
	Transfer fee to Heart of America Humane Society	Per animal	$32.00
VII.	**OTHER ANIMAL FEES**		
	Owner Surrender Fee	Per animal	$63.00
	No Rabies Penalty	Per animal	$13 +voucher for credit at local vet to obtain rabies
VIII.	**STRAY ANIMAL FINES**		
	Animal Pick-up Fee	First offense	$63.00
		Second offense	$115.00
		Third offense	$141.00
IX.	**RECLAIMED ANIMAL FEES**		
	Microchipping		$16.00
	Dog Vaccinations & Fees		$0.00
	DA2PPV Vaccine		$6.00
	Bordetella Vaccine		$7.00
	Rabies Vaccine		$6.00
	Heartworm Test		$11.00
	Leash		$3.00
	Cat Vaccinations & Fees		$0.00
	FVRCP Vaccine		$6.00
	Rabies Vaccine		$6.00
	Combo Test		$16.00
	Carrier		$5.00
X.	**LAW ENFORCEMENT TRAINING FEE**	Per training	Varies based on type of training and trainer costs
XI.	**PARADE PERMIT FEE**	Per parade- based on length of parade, # of staff required, # of traffic control devises required	$1,500.00-$4,000.00
XII.	**COPYING FEES**	Per Page plus staff fee	$0.30 over 5 pages
	Administrative	Per hour	$37.00
	Professional	Per hour	$51.00
XIII.	**VIDEO FEES**	Per video	$16.00

[1] *Proof of rabies vaccination and spay/neuter must be provided to obtain a license.*

[2] *If the animal dies within 10 years of obtaining a lifetime license, notify animal services with proof of adoption or purchase of another animal and the license will be transferred to the new animal. If not new animal is purchased, the lifetime license is no longer valid.*

Police Department

	DESCRIPTION OF SERVICES	UNIT	FEE

[3] *Failure to obtain a permit is a misdemeanor. Alarm permits are not transferable. Permits are valid for a calendar year and must be renewed by January 31 of each year. If any information furnished on the applications changes, the alarm user must notify the Alarm Coordinator in writing within 10 days of the change. This is also necessary if an alarm monitoring service is disconnected.*

[4] *Multiple false alarm incidents occurring on the same calendar day constitute one false alarm.*

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**GENERAL FEE LIST**		
	A. SANITARY TAP FEE		
	4 inch	Per tap	$53.00
	6 inch	Per tap	$105.00
	8 inch	Per tap	TBD
	10 inch	Per tap	TBD
	12 inch	Per tap	$158.00
	15 inch	Per tap	TBD
	B. STORM CONNECTION FEE	Per connection	$105.00
	C. STORM UTILIZATION FEE	Per square foot of increased impervious area	$1.00
	D. HAULING PERMIT	Minimum base fee	$53.00
	E. LAND DISTURBANCE PERMIT	Per acre	$105.00
	F. EXCAVATION PERMIT	Per permit	$3.00
	G. BLASTING PERMIT	Per permit	$79.00
	H. FLOOD PLAIN CERTIFICATE	Per permit	$27.00
	I. DUMPSTER PLACEMENT IN ROW	Per permit	$3.00
II.	**SANITARY SEWER MAIN UTILIZATION FEES**		
	A. RESIDENTIAL	Per dwelling unit	$1,008.00
	Including houses, apartments, mobile homes, etc.		
	B. HOTEL/MOTEL	Per unit	$158.00
	C. PLANNED NON-RETAIL BUSINESS DISTRICT CP-O	Per connection	$788.00
	No lot size restriction	Four inch connection only	
	D. BUSINESS	Per connection- for the fist and each additional 3,000 sq. ft to floor space	$1,008.00
	Limited Business C-1	Four inch and six inch connection only	
	Planned Limited Business CP-1, Commercial C-3,		
	Central Business C-D		
	Non-Retail Business C-O[1]		
	Planned Light Industrial MP-1		
	E. INDUSTRIAL DISTRICTS (SIC)[2]		
	M-2 General Industrial		
	MP-1 Planned Light Industrial		
	M-3 Heavy Industrial for the following size connections : 4, 6, 8, 10, 12, 15 inches		
	Connection Size:		
	4 inch	Per connection	$1,575.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	6 inch	Per connection	$3,528.00
	8 inch	Per connection	$6,300.00
	10 inch	Per connection	$9,828.00
	12 inch	Per connection	$14,175.00
	15 inch	Per connection	$22,145.00
	F. CHURCHES, SCHOOS & SIMILAR	First 3,000 sq. ft.	$630.00
		Each additional 3,000 sq. ft.	$315.00
III.	**SANITARY LATERAL UTILIZATION FEES**		
	A. RESIDENTIAL	Per dwelling unit	$525.00
	Including houses, apartments, mobile homes, etc.		
	B. HOTELS/MOTELS	First unit	$210.00
		Each additional unit	$105.00
	C. CHURCHES, SCHOOS & SIMILAR	First 3,000 sq. ft.	$420.00
		Each additional 3,000 sq. ft.	$210.00
	D. HOSPITALS	Per bed	$105.00
	E. INDUSTRIAL OR COMMERCIAL FACILITIES, GAS STATIONS, CAR AND TRUCK WASH		
	4 inch	Per connection	$630.00
	6 inch	Per connection	$1,890.00
	8 inch	Per connection	$3,990.00
	10 inch	Per connection	$7,350.00
	12 inch	Per connection	$11,760.00
	15 inch	Per connection	$21,420.00
IV.	**WATER POLLUTION CONTROL FEES**		
	A. STANDARD CHARGES		
	Monthly Base Charge/Connection	Residential, Commercial, Non-permitted individuals	$20.30
		Permitted Industrial	
		Non-Sewered Water	
		Restaurant FSF	
	Monthly Base Charge/Connection	Low Pressure Sewer	$34.00
	Volume Charge/ CCF	Residential, Commercial, Non-permitted Industrial	$4.60
		Low Pressure Sewer	
		Permitted Industrial	
		Non-Sewered Water	
	Volume Charge/ CCF	Restaurant FSF	$6.20
	Surcharge for excess COD / lb	Permitted Industrial	$0.2694
	Surcharge for excess O&G / lb	Permitted Industrial	$0.1266

	DESCRIPTION OF SERVICES	UNIT	FEE
	Surcharge for excess TSS / lb	Permitted Industrial	$0.3591
	B. AVERAGE DAILY BILLED FLOW	Gallons per day	
		0-10,000	$225.00
		10,001-25,000	$315.00
		25,001-50,000	$410.00
		50,001-100,000	$900.00
		100,001-200,000	$1,570.00
		200,001-10,000,000	$6,525.00
V.	**HAULING PERMITS**		
	A. SEPTIC AND GREASE WASTEWATER[3]	Per gallon	$0.110
	B. ACCESS CODE TO CID FACILITY	Per Month per vehicle	$8.00
VI.	**INDUSTRIAL LAB FEE REIMBURSEMENT**		
	Acetone	Outside Test	$185.00
	Aluminum	KP Lab Test	$10.00
	Ammonia	KP Lab Test	$48.00
	Antimony	Outside Test	$10.00
	Arsenic	Outside Test	$10.00
	Beryllium	Outside Test	$10.00
	Biochemical Oxygen Demand	KP Lab Test	$40.00
	BTEX	Outside Test	$48.00
	Cadmium	Outside Test	$10.00
	Carbon Tetrachloride	Outside Test	$32.00
	Chemical Oxygen Demand	KP Lab Test	$170.00
	Chloride	Outside Test	$17.00
	Chlorine	KP Lab Test	$106.00
	Chloroform	Outside Test	$46.00
	Chromium	Outside Test	$10.00
	Closed Cup Flash Point	KP Lab Test	$79.00
	Cobalt	Outside Test	$52.00
	Copper	Outside Test	$10.00
	Cyanide	Outside Test	$35.00
	Dichloroethane CH2C12	Outside Test	$46.00
	E Coli	KP Lab Test	$141.00
	Fluoranthene	Outside Test	$211.00
	Formaldehyde	Outside Test	$130.00
	Herbicides	Outside Test	$198.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	Hexachrome	Outside Test	$38.00
	Iron	Outside Test	$52.00
	Lab or Field pH	KP Lab Test	$27.00
	Lead	Outside Test	$10.00
	Mercury	Outside Test	$10.00
	Methyl Ethyl Ketone	Outside Test	$404.00
	Methylene Chloride	Outside Test	$32.00
	Molybdenum	Outside Test	$10.00
	Nickel	Outside Test	$10.00
	Nitrate – N	Outside Test	$35.00
	Nitrite – N	Outside Test	$35.00
	Non-Phos Pesticides	Outside Test	$136.00
	Non-Polar Materials	Outside Test	$48.00
	Oil & Grease	Outside Test	$48.00
	Organochlorine Pesticides	Outside Test	$161.00
	PBC	Outside Test	$136.00
	Pesticides	Outside Test	$221.00
	Phenanthrene	Outside Test	$211.00
	Phenols	Outside Test	$43.00
	Phosphorus	KP Lab Test	$51.00
	Sampling Fee	KP Lab Test	$218.00
	Selenium	Outside Test	$10.00
	Silver	Outside Test	$10.00
	Surfactants (MBAS)	KP Lab Test	$83.00
	TCLP	Outside Test	$304.00
	Tetrachloromethane	Outside Test	$46.00
	Thallium	Outside Test	$10.00
	Tin	Outside Test	$52.00
	Titanium	Outside Test	$10.00
	Total Kjeldahl Nitrogen	Outside Test	$42.00
	Total Organic Carbon	Outside Test	$269.00
	Total Petroleum Hydrocarbons	Outside Test	$48.00
	Total Suspended Solids	KP Lab Test	$40.00
	Total Toxic Organics	Outside Test	$717.00
	Whole Effluent Toxicity	Outside Test	$4,429.00
	Zinc	Outside Test	$10.00
VII.	**OTHER POTENTIAL FEES**		

	DESCRIPTION OF SERVICES	UNIT	FEE
	A. NOTICE OF VIOLATION FOR CLASS 083	Per occurrence	$250-$1,000
	B. REIMBURSEMENT FOR BACKUPS, CLEANUPS, ETC	Per occurrence	Cost + admin fee of $250-$1,000
VIII.	**OTHER DEVELOPMENT FEES**		
	A. DRIVEWAY CULVERT		
	Residential	Per driveway	$58.00
	Commercial	Per driveway	$84.00
		21 day or same time limit for building permit or development agreement	
	B. FIELD ENTRANCE	Per driveway	$58.00
		21 day limit	
	C. RENEWAL OF DRIVEWAY CULVERT, FIELD ENTRANCE DRIVEWAY, AND INDIVIDUAL SITE PERMITS	Per permit	$21.00
	D. MULTIPLE SITE EXCAVATION PERMIT; DIRECTIONAL BORING[4]		
	First Site		$68.00
	Additional Geographically Discrete Site	Per site	$26.00
	In Excess of 500 Linear Feet of Right-of-Way Impacted	Per LF of Right-of-Way impacted	$0.11
	Cable Installation (ROW use agreement)	Per mile	$1,040.00
	Extended Time Fee	Per day in excess of 21 days	$6.00
	E. ROUTINE MAINTENANCE DISTRIBUTION/ OBSTRUCTION ANNUAL PERMIT	Per year	$520.00
	F. DUMPSTER PLACEMENT[5]	Per day / Per location	$3.00
		Per year / Per location	$520.00
	G. OVERSIZE/OVERWEIGHT LOAD PERMIT		
	Single Event	Per each	$52.00
	Fixed Route	Per year	$208.00
	H. HAULING PERMIT	Per site (30 days)	$52.00
		Per site (calendar year)	$260.00
	I. DELAY FEES	Per day	$52.00
	J. EXCAVATION FEE	Impacted Area x Excavation Rate	
	Impacted Area (IA):		
	Pavement impact area for calculating excavation fees shall be 3 feet beyond the edge of excavation into pavement subgrade		
	Excavation Rate (ER):		
	Arterial or Collector- Surface Course <= 5 Years	Per Square Foot	$3.00

Public Works

	DESCRIPTION OF SERVICES	UNIT	FEE
	Arterial or Collector- Age of Surface Course < 5 Years	Per Square Foot	$2.00
	Local- Surface Course <= 5 Years	Per Square Foot	$2.00
	Local- Age of Surface Course < 5 Years	Per Square Foot	$1.15

[1] *Except for areas on east side of 6th street which are C-2 general business*

[2] *Large connections will be reviewed and appropriate fees determined by the director on an individual connection basis*

[3] *Per gallon based on 75% oChemical Oxygen Demandf tank capacity or based on discharged volume if less than 75% of Oil & Greasetank capacity*

[4] *Time limits negotiated. Interim time limits, each subject to a separate delay fee, may be negotiated for multiple site projects*

[5] *Time limit negotiated*

Register of Deeds

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**RECORDING FEES**		
	K.S.A. 28-115		
	Deed/Mortgage[1]/Assignment of Rent/Release of Assignment of Rent/ Other Miscellaneous Documents	Per document	$22 for 1st page + $18 per additional page *Add $17 if releasing more than one assign of rents
	Assignment/Release of Mortgage	Per document	$21 for the 1st page + $5 per additional page *Add $17 per mortgage if document is assigning/releasing more than one mortgage
	Subdivision Plats	Per page	$34.00
	Copies	Per page	$1.05
	Certified Copies	Per Copy	$14.00
II.	**UNIFORM COMMERCIAL CODE FEE SCHEDULE**		
	Original UCC Financing Statement	Up to 10 pages	$16.00
	KSA 84-9-525		
	Amended USS Financing Statement	Up to 10 pages	$16.00
	KSA 84-9-525		
	Continuation UCC Financing Statement	Up to 10 pages	$16.00
	KSA4-9-525		
	Separate UCC Statement Agreement	Up to 10 pages	$16.00
	KSA 84-9-525		
	Release UCC Financing Statement of all or part of any collateral described in filed financing statement	Up to 10 pages	$16.00
	KSA 84-9-525		
	All UCC forms – each additional page after 10 pages		$1.05
	KSA-84-9-525		
	Written UCC Information request: per debtor name	Up to 10 pages	$16.00
	KSA 84-9-525		
III.	**OTHER FEES**		
	Filing notices of tax liens under the Internal Revenue laws of the United States[2]		$34.00
	Filing release of tax liens, certificates of discharge, under the Internal Revenue laws of the United States or the revenue of the State of Kansas filed both prior to and after the effective date of this act KSA 79-2617	First page only, additional fees apply for additional pages and fractions thereof	$34.00

Register of Deeds

	DESCRIPTION OF SERVICES	UNIT	FEE
	Release of State Tax Liens from Department of Human Resources. KSA 44-717(E)(1)	First page only, additional fees apply for additional pages and fractions thereof	$74.00
	2 page Release of State lien from Department of Labor for overpayment of unemployment benefits. KSA 44-717(E)(1)	First page only, additional fees apply for additional pages and fractions thereof	$83.00
	Filing liens for materials and services. KSA 58-201 and amendments thereto	First page only, additional fees apply for additional pages and fractions thereof	$18.00
	Lis Pendens. KSA 60-2201	Per document	$6.00
	Certificate of Federal Tax Lien search. KSA 79-2617	Per document	$16.00
	Laredo Subscribers (For Outside Access to Laredo Program)	Per Year	$2,496.00
	Each Additional Laredo User	Per Year	$250.00

[1] *Filing fees are capped at $125 for a single-family mortgage on principal residence $75,000 or less. Proof must be provided by an affidavit or included in the document. Mortgage Registration Tax is not capped.*

[2] *Fee includes a $15.00 U.C.C. filing fee provided by KSA 79-2617*

Sheriff Department

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**INMATE HOUSING FEES**		
	U.S. Marshall's Service	Per day	$44.00
	Kansas Department of Corrections	Per day	$77.00
	KCK Police Department	Per day	$90.00
	Bonner Springs	Per day	$90.00
	Edwardsville	Per day	$90.00
II.	**JUVENILE DETENTION CENTER HOUSING FEES**	Per person/per day	$125.00
III.	**OFFENDER REGISTRATION FEES**		
	Offender Registration	Per initial and quarterly registration	$21.00
IV.	**CONCEALED CARRY REGISTRATION**	Per registration	$34.00
V.	**RECORDS UNIT CHARGES**		
	Fingerprinting Fee	Per individual	$26.00
	Driver's License Check Fee	Each	$11.00
	Letter of Incarceration Fee	Per letter	$4.00
	Accident reports	Per report	$6.00

Transit

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**BUS FARES**		
	A. Fixed Route Base	Per passenger	$1.50
	B. Fixed Route Reduced[1]	Per passenger	$0.75
	Youth (12-18)		
	Senior (65+)		
	Disabled (Regional certification)		
	C. ADA Paratransit	Each way	$3.00
	(Dial-A-Ride)[2]		
	D. Senior Paratransit	Each way	$2.00
	Senior (65+)		
	E. Senior Paratransit to Nutrition Sites	Each way	$1.00
	Senior (65+)		
	F. Senior Group Transportation	Per passenger	$5.00
	Senior (65+) to eligible destinations		

[1] *Reduced Fare-card required.*

[2] *Certification required.*

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**CHANGE OF ZONE APPLICATIONS**	**TRACT SIZE**	
	A. Agricultural Zones	All sizes	$156.00
	B. Low Density Residential Zones	0-5 acres	$156.00
		5.1 – 10 acres	$208.00
	R-1, R-2, R-1(B), R-2(B), RP-1, RP-1(B), RP-2, RP-2(B), R, RP	10.1 – 20 acres	$260.00
		Over 20 acres	$312.00
	C. Medium and High Density Residential Zones	0-5 acres	$260.00
		5.1 – 10 acres	$364.00
	R-3, R-4, R-5, R-6,R-M, RP-3, RP-4, RP-5, RP-6, RP-M	10.1 – 20 acres	$468.00
		Over 20 acres	$468.00 plus $52.00 for each 5 acres over 20
	D. Office Zones and Multiple District Applications	0-5 acres	$260.00
	C-O and CP-O	5.1 – 10 acres	$364.00
		10.1-20 acres	$468.00
		Over 20 acres	$550.00 plus $5.00 for each 5 acres over 20
	E. Commercial Zones	0-5 acres	$364.00
		5.1 – 10 acres	$520.00
	C-1, C-D, C-2, C-3, CP-1, CP-2, CP-3, TND	10.1 – 15 acres	$624.00
		15.1 – 20 acres	$728.00
		Over 20 acres	$728.00 plus $52.00 for each 5 acres over 20
	F. Industrial Zones	0-5 acres	$416.00
		5.1 – 10 acres	$520.00
	M-1, M-2, M-3, MP-1, MP-2, MP-3, B-P	10.1 – 15 acres	$624.00
		15.1 – 20 acres	$728.00
		Over 20 acres	$728.00 plus $52.00 for each 5 acres over 20
II.	**SPECIAL USE PERMIT APPLICATIONS**	0-5 acres	$364.00
	Not specifically listed below	5.1 – 10 acres	$468.00
		10.1 – 15 acres	$572.00
		15.1 – 20 acres	$676.00
		Over 20 acres	$676.00 plus $52.00 for each 5 acres over 20
III.	**HOME OCCUPATION SPECIAL USE PERMIT APPLICATIONS**		
	Home occupations		$78.00
	Keeping of farm animals		$78.00
	Kennel permits		$364.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	Temporary use of land		$364.00
IV.	**MISCELLANEOUS SPECIAL USE PERMIT APPLICATIONS**		
	Fill or removal of earth materials		$78.00
	Short term permit/ Special event permits (10 days or less)		$312.00
	Uses of educational, religious, philanthropic or eleemosynary in nature		$364.00
	Group dwellings		$260.00
	Permits under section 27-593(b) (Excluding group dwellings)	0 – 5 acres	$780.00
		5.1 – 10 acres	$936.00
		10.1 – 15 acres	$1,144.00
		15.1 – 20 acres	$1,352.00
		Over 20 acres	$1,352.00 plus $104.00 for each 5 acres over 20
V.	**VARIANCE (APPEAL) APPLICATIONS**		
	Agricultural/Residential		$104.00
	Commercial/Industrial		$208.00
	Carport Appeal		$26.00
VI.	**SIGN FEES**		
	Wall and attached signs	Per sign	$26.00
	Detached monument signs	Per sign	$78.00
	Billboards	Less than 300 s.f.	$156.00
		More than 300 s.f.	$312.00
	Flag		$21.00
	Incidental		$21.00
VII.	**PLAT FEES**		
	Preliminary and final plat application		No Charge
	Kansas City, Kansas Plat Recording	Per lot	First 10 lots- $7.00
		Per lot	Lots 11 & up- $6.00
VIII.	**PRELIMINARY AND FINAL REVIEW APPLICATIONS**		
	Plan Review Fees		$104.00
IX.	**VACATION APPLICATIONS**		
	Agricultural/Residential		$104.00
	Commercial/Industrial		$312.00
X.	**MISCELLANEOUS FEES**		
	Ordinance Publication Fee		$52.00
	(For Successful Change of Zone/Vacation Petitions)		

	DESCRIPTION OF SERVICES	UNIT	FEE
	Public Hearing Meeting Tapes	Per Hour of Tape	$26.00
XI.	**KANSAS OPEN RECORDS ACT** *See County Clerk "Kansas Open Records Act Fees"*		

2021 FEE SCHEDULE

Administration Committee
January 25, 2021

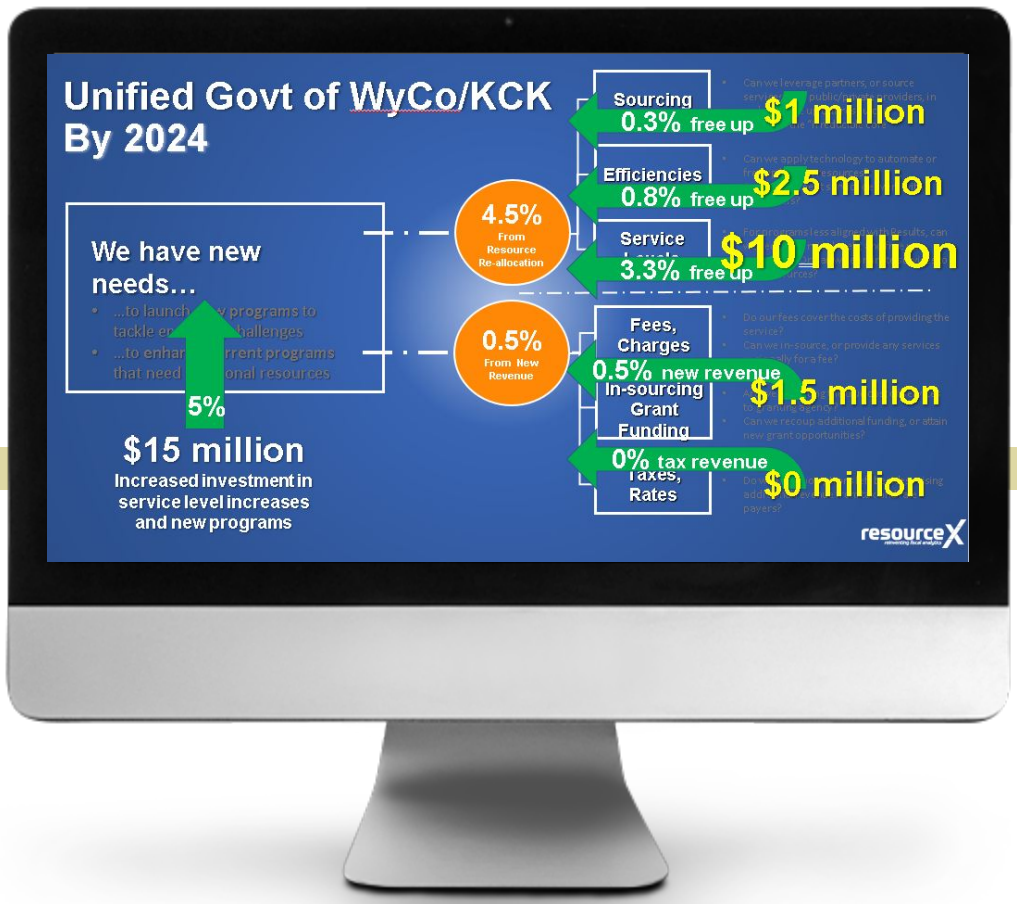
OBJECTIVES

Why do we have a Comprehensive Fee Schedule?

- Improved transparency to residents
- Recover services costs
- Generate additional resources to diminish taxpayer burden

SOLUTION

- Take a phased approach with annual incremental fee adjustments
- Identify the cost of specific services and determine level of recovery expected by the administration and elected body
- Compare UG fees with neighboring or comparable cities, being mindful of the socio-economics of our community
- Incorporate cost of living adjustments to allow the fee revenue to grow with the cost of services



2021 BUDGET REVENUE OBJECTIVE

The 2021 Adopted Budget includes additional fee revenue for governmental funds

- Fees haven't been adjusted in many years
- Multi-year phased approach to diminish impact to residents
- Achieve Priority Based Budgeting (PBB) objective of generating at least $1.5 million in additional resources by 2024

PAST REVENUE PERFORMANCE

Fee revenues took a hit in 2020 due to COVID-19 pandemic

By Revenue Category (in millions)	2018	2019	2020	% Change
Charges for Services	$10.9	$11.2	$ 9.3	(17%)
Fines and Fees	5.8	5.4	4.0	(26%)
Permits and Licenses	2.4	2.4	2.1	(13%)
Misc. Revenues	0.3	0.2	0.2	0%
Totals	**$19.4**	**$19.2**	**$15.6**	**(19%)**

Focusing on governmental funds, sewer, stormwater and residential trash charges for services are not included.

PAST REVENUE PERFORMANCE

Fee revenues took a hit in 2020 due to COVID-19 pandemic

By Department/Function (in millions)	2018	2019	2020	% Change
Public Works	$ 1.0	$ 1.1	$ 0.8	(27%)
Parks & Rec, & Golf	1.3	1.3	1.3	2%
Health	0.4	0.4	0.2	(50%)
NRC & Urban Planning	2.7	3.0	2.8	(6%)
Public Safety Depts	1.9	2.1	1.1	(49%)
EMS	4.8	4.5	3.7	(17%)
Courts	3.7	3.2	2.0	(35%)
Transit	0.1	0.1	0.02	(78%)
Community Programs (Gen)	0.3	0.3	0.6	100%
Register of Deeds	1.2	1.3	1.5	14%
Auto Licenses	1.3	1.2	1.1	(13%)
Other / Administrative	0.8	0.7	0.5	(36%)
Totals	**$19.4**	**$19.2**	**$15.6**	(19%)

Focusing on governmental funds, sewer, stormwater and residential trash charges for services are not included.

2021 FEE ADJUSTMENTS OVERVIEW

General overview of various adjustments contained in the 2021 Comprehensive Fee Schedule

1. Maintaining Current Fees (No Change)

Due to the impacts COVID-19 has had on residents, many of the fees are the same as they were in 2020

2. Cost of Living Adjustments

Various fees have been increased by 4% to keep up with the annual increased cost of providing services

3. Continuing with Parks & Rec Plan / Golf

Previous plans for fee adjustments have been incorporated in this 2nd year of a phased approach

2021 FEE ADJUSTMENTS OVERVIEW

Additional details of the adjustments included in the 2021 Comprehensive Fee Schedule. A portion of the additional revenues are due to anticipated increases services.

1

Maintaining Current Fees

Departments include: Building & Logistics, Economic Development, Finance/Motor Vehicle, Health, Historical Museum, NRC, and Transit

2

COLA Adjustment

Departments includes: Appraiser, Aging (suggested donation only), Community Corrections, County UG Clerk, Delinquent Real Estate attorney's fees, District Attorney, Elections, Fire/EMS, Municipal Court, Police, Public Works, Register of Deeds, Sheriff's Office, and Urban Planning

3

Parks & Recreation/Golf

Adjustments to Parks and Recreation and the Sunflower Golf Course are consistent with the fee adjustments accepted last year by the Parks Commission and UG Commission. Second year of fee adjustment implementation to defray a greater portion of the cost of providing the services. Adjustments are still far below fees charged by neighboring communities.

2021 FEE REVENUE OPPORTUNITY

$860 *Thousand*

1
No Change

$259 *Thousand*

2
COLA

$126 *Thousand*

3
Parks & Recreation / Golf

Because 2020 revenue performance was so far below normal receipts ($3.6 million below 2019), the totals for these categories are the estimated new amounts of additional fee revenue budgeted for 2021 compared to actuals in 2019.

The total of additional revenues estimated in 2021 compared to 2019 actuals is $1.245 million, or 6.5% over the two-year period.

2021 FEE REVENUES

Estimated to total $20.5 million, 2021 is a 31% increase from 2020 of $15.6 million, which was significantly impacted by COVID-19. 2020 totals were 19% below 2019 of $19.2 million. Compared with 2019, the 2021 estimate is a 6.5% increase over the two-year period.

$12,020,000
Charges for Services

$5,700,000
Fines and Fees

$2,600,000
Permits and Licenses

$186,000
Misc. Revenues

2021 FEE REVENUES

Total fee revenues for 2021 by department or function.

By Department/Function (in millions)	2021
Public Works	$ 1.2
Parks & Rec, & Golf	1.4
Health	0.5
NRC & Urban Planning	3.5
Public Safety Depts	1.8
EMS	4.7
Courts	3.3
Transit	0.1
Community Programs (Gen)	0.3
Register of Deeds	1.4
Auto Licenses	1.2
Other / Administrative	1.0
Totals	**$20.5**

Focusing on governmental funds, sewer, stormwater and residential trash charges for services are not included.

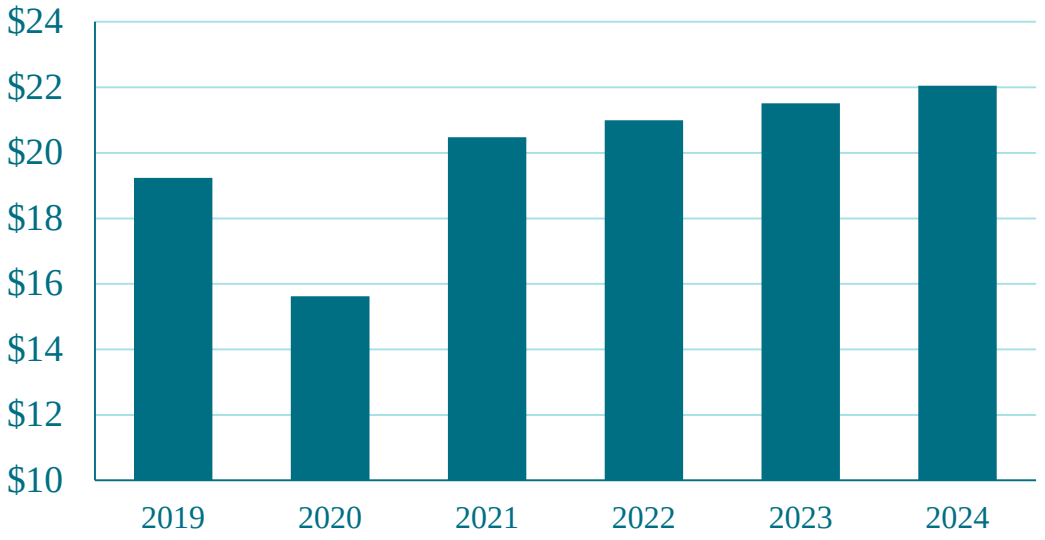
FUTURE STRATEGY

Increases of 2.5% to fees in 2022-2024 will achieve the PBB 4-yr revenue objective of $1.5 million and keep up with the annual cost increases of providing the services.

Key Metrics (in millions)

	% Change	Gross Revenue	Additional Revenue
2019	--	$19.2	--
2020	(18.8%)	$15.6	($3.6)
2021	31.1%	$20.5	$4.9
2022	2.5%	$21.0	$0.5
2023	2.5%	$21.5	$0.5
2024	2.5%	$22.1	$0.5
5-Yr Total			**$2.8**

Revenue by Year (in millions)



SUMMARY

2021 Comprehensive Fee Schedule

- Improved transparency to residents
- Recover services costs
- Generate additional resources to diminish taxpayer burden
- Achieve Priority Based Budgeting (PBB) objective of generating at least $1.5 million in additional resources by 2024

THANK YOU!

Kathleen VonAchen, CFO

Phone:
(913) 573-5186

Email:
kvonachen@wycokck.org

Website:
www.wycokck.org/finance

Staff Request for Commission Action

Tracking No. 201

Full Commission Meeting Date: NA
Committee: Administration & Human Services

Date of Standing Committee Action: 1/25/21
(If none, please explain):

Publication Required: No

Date:	Contact Name:	Contact Phone:	Contact Email:	Department/Division:
1/6/2021	Crystal Sprague	x2787	csprague@wycokck.org	Administrator's Office

Item Description:
Update on CARES Act funding.

Action Requested:
For information only

Budget Impact: (if applicable)
Amount:
Source:
Included In Budget:
Other (explain):

Attachments List:

Unified Government Clerk's Office

Bridgette D. Cobbins
Unified Government Clerk

701 North 7th Street, Suite 323
Kansas City, Kansas 66101-3070

Phone: 913-573-5260
Fax: 913-573-5299
http://www.wycokck.org

January 14, 2021

Kat Hooley-Lickteig
President, JCCC Phi Theta Kappa
Email: ahooley@stumail.jccc.edu

Ms. Lickteig

Your request to appear before a standing committee regarding Phi Theta Kappa's Honors In Action project, tiny houses as a possible means to solve homelessness in the KC metro area, has been scheduled for January 25, 2021. The meeting information is as follows:

COMMITTEE: Administration and Human Standing Committee
DATE: February 25, 2021
TIME: **immediately following the 5:00 pm meeting**
LOCATION: remotely via Zoom (see attached agenda for details)

You will be given up to five minutes to make your comments. All comments must pertain to the subject matter.

If you have any questions, do not hesitate to contact me at 573-5260.

Sincerely,

Carol Godsil

Carol Godsil
Deputy UG Clerk

Attachment

217

Godsil, Carol

From: Godsil, Carol
Sent: Thursday, January 14, 2021 2:16 PM
To: 'Anne Dotter'
Cc: 'Ashley Hooley'
Subject: City Commission Meeting Request
Attachments: Hooley-Kickteig, Kat AHS 1.25.21 Tiny Houses.docx; AHS 1.25.21 Agenda.doc

Attached is a letter approving your request to appear before Administration and Human Services Standing Committee on January 25, 2021, regarding the tiny house project to solve homelessness in the KC metro area.
Also attached is the agenda detailing how to access the meeting via Zoom or by phone.

Please let me know if you have any questions.

In order to serve you better, we would appreciate your feedback by taking our brief Customer Service Survey

Carol Godsil
Deputy UG Clerk
701 N 7th St, Ste 323
Kansas City, KS 66101
913-573-5263

From: Godsil, Carol
Sent: Wednesday, January 13, 2021 3:39 PM
To: Anne Dotter <adotter@jccc.edu>
Cc: Deichler, Brett <bdeichler@wycokck.org>; Ashley Hooley <ahooley@stumail.jccc.edu>
Subject: RE: City Commission Meeting Request

Thanks for your prompt response.
I'll send an email tomorrow afternoon with the meeting details, to include the Zoom link.

From: Anne Dotter <adotter@jccc.edu>
Sent: Wednesday, January 13, 2021 3:38 PM
To: Godsil, Carol <cgodsil@wycokck.org>
Cc: Deichler, Brett <bdeichler@wycokck.org>; Ashley Hooley <ahooley@stumail.jccc.edu>
Subject: Re: City Commission Meeting Request

Ms. Godsil,
Thank you for reaching out! Ms. Hooley-Lickteig will be carrying this item on 1/25.

Many thanks,

Anne Dotter, Ph.D. (she/her/hers)
Director / Assistant Professor
Honors Program & Community Based Learning
001-913-469-8500 ext. 2512

JCCC HONORS PROGRAM

From: "Godsil, Carol" <cgodsil@wycokck.org>
Date: Wednesday, January 13, 2021 at 3:29 PM
To: Anne Dotter <adotter@jccc.edu>
Cc: "Deichler, Brett" <bdeichler@wycokck.org>
Subject: RE: City Commission Meeting Request

Ms. Dotter, Will you be carrying this item on January 25th or Ms. Hooley-Lickteig?

From: Cobbins, Bridgette D <bcobbins@wycokck.org>
Sent: Monday, December 7, 2020 12:10 PM
To: 'Anne Dotter' <adotter@jccc.edu>; Clerk West <ClerkWest@wycokck.org>
Cc: Godsil, Carol <cgodsil@wycokck.org>
Subject: RE: City Commission Meeting Request

Ms. Dotter

Good Morning.

The Mayor has approved your request to appear (by way of Zoom) **on Monday, January 25, 2021 immediately following the 5:00 Public Works & Safety meeting**. You will be given 5 minutes to present to the standing committee members.

My office will email me you as soon as we have the agenda completed and the link to the Zoom meeting. For the January 25th meeting you should hear from us no later than Monday, January 18th with the meeting credentials.

Please feel free to contact me if you have any questions.

In order to serve you better, we would appreciate your feedback by taking our brief Customer Service Survey

Bridgette D. Cobbins
Unified Government Clerk
Voice (913) 573-8039
Fax (913) 573-5005

From: Anne Dotter <adotter@jccc.edu>
Sent: Monday, December 07, 2020 9:31 AM
To: Clerk West <ClerkWest@wycokck.org>
Subject: City Commission Meeting Request

Dear Ms. Cobbins,
Phi Theta Kappa enrolls some of the best students at community colleges around the nation. The organization's emphasis on doing good in the local community is one of the central tenets of PTK, at least for the JCCC chapter.
I am thrilled by the enthusiasm and hard work of this year's group of officers and hope that you will be open to hearing about their well-researched and thought-out project on tiny houses as a possible means to solve homelessness. I am forwarding, below, our chapter's president's introduction and brief description of the project.
Thank you for your consideration.
Warm wishes,
Anne

My name is Kat Hooley-Lickteig and I am the President for Johnson County Community College's Phi Theta Kappa International Honor Society chapter. Every year, Phi Theta Kappa does what is called an "Honors in Action" project, where we work hard to gather exceptional research to make a positive difference in our community.
This year, we researched the availability and sustainability of using "tiny houses" to address homelessness in the KC metro area. We would love to present our findings to your Board at your December 17th committee meeting. As an agent capable of using our research to effect positive change for the Kansas City area, we excitedly look forward to speaking before you.
Thank you for your consideration.
Sincerely,

Kat Hooley-Lickteig (she/her)
ahooley@stumail.jccc.edu

Anne Dotter, Ph.D. (she/her/hers)
Director / Assistant Professor
Honors Program & Community Based Learning
001-913-469-8500 ext. 2512

The information contained in this e-mail and any attachments thereto ("e-mail") is sent by the Johnson County Community College ("JCCC") and is intended to be confidential and for the use of only the individual or entity named above. The information may be protected by federal and state privacy and disclosures acts or other legal rules. If the reader of this message is not the intended recipient, you are notified that retention, dissemination, distribution or copying of this e-mail is strictly prohibited. If you have received this e-mail in error please immediately notify JCCC by email reply and immediately and permanently delete this e-mail message and any attachments thereto. Thank you.