



Administration and Human Services
Committee
Standing Committee Meeting Agenda
Monday, February 22, 2016
6:30 PM

Location:

Municipal Office Building
701 N 7th Street
Kansas City, Kansas 66101
5th Floor Conference Room (Suite 515)

Name

Absent

Commissioner Angela Markley, Chair

☐

Commissioner Melissa Bynum

☐

Commissioner Mike Kane

☐

Commissioner Harold Johnson

☐

Commissioner Jane Philbrook

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I. **Call to Order/Roll Call**

II. **Revisions to February 22, 2016 Agenda**

CORRECTION

**Item No. 1 – REQUEST: REAPPROPRIATED CDBG FUND
DISTRIBUTION**

Synopsis: Make the following corrections/addition to:

Paragraph 1: Change October 29, 2016 to **2015**

Paragraph 2: Change August 2015 to **2016**

Paragraph 7: Add UG Parks-J.F.K. Recreation Center-Bridge walkway
maintenance-\$50,000

III. **Approval of standing committee minutes from November 30, 2015.**

IV. Measurable Goals

V. Committee Agenda

Item No. 1 - REQUEST: REAPPROPRIATED CDBG FUND DISTRIBUTION

Synopsis:

Request distribution of reappropriated CDBG funds to the following organizations, submitted by Wilba Miller, Community Development Director.

- Heartland Habitat for Humanity -\$250,000
- UG Public Works Safe Routes - \$280,000
- UG Public Works Transit Sidewalks and ADA Ramps - \$78,000

It is requested that this item be fast tracked to the February 25, 2016 full commission meeting.

Tracking #: 16437

Item No. 2 - PRESENTATION: MERGER OF CONTINUUMS OF CARE

Synopsis:

Presentation by the Wyandotte Homeless Services Coalition regarding the possible merger of the Wyandotte County, KS and Jackson County, MO Continuums of Care into a single bi-state Continuum of Care, submitted by Wilba Miller, Community Development Director.

Tracking #: 16438

Item No. 3 - UPDATE: CHOICE NEIGHBORHOODS GRANT

Synopsis:

Update of the Choice Neighborhood Planning and Activity Grant, submitted by Melissa Mundt, Assistant County Administrator.

Tracking #: 16439

VI. Public Agenda

VII. Adjourn

**ADMINISTRATION AND HUMAN SERVICES
STANDING COMMITTEE MINUTES
Monday, November 30, 2015**

The meeting of the Administration and Human Services Standing Committee was held on November 30, 2015, at 6:31 p.m., in the 5th Floor Conference Room of the Municipal Office Building. The following members were present: Commissioner Markley, Chairman; Commissioners Johnson, Bynum, Philbrook; Commissioner Kane was absent. The following officials were also in attendance: Gordon Criswell, Assistant County Administrator; Joe Connor, Assistant County Administrator; Melissa Mundt, Assistant County Administrator; Ken Moore, Interim Chief Legal Counsel; Emerick Cross, Commission Liaison; Justus Welker, Director of Transportation; Rob Richardson, Director of Urban Planning & Land Use; Jeremy Rogers, Parks & Recreation Director; Mike Tobin, Interim Director of Public Works; Bill Heatherman, County Engineer; and Wilba Miller, Community Development Director.

Chairman Markley called the meeting to order. Roll call was taken and all members were present as shown above.

Chairman Markley said we have revision to our agenda this evening. A blue sheet was distributed last week adding a new item under the Committee Agenda. Item No. 5 is a discussion of the grant application processes.

Approval of standing committee minutes for September 28, 2015. **On motion of Commissioner Bynum, seconded by Commissioner Johnson, the minutes were approved.** Motion carried unanimously.

Measurable Goals:

Item No. 1 – 15167...MEASURABLE GOALS: COMMUNITY DEVELOPMENT

Synopsis: Presentation and discussion of goals for Community Development Department, presented by Wilba Miller, Community Development Director. This item was removed from the October 26, 2015 Administration and Human Services Standing Committee Agenda due to the lateness of the meeting.

Chairman Markley said our first item is one of our measurable goal segments. Under Measurable Goals Wilba Miller is here to present goals for the Community Development Department. As you all recall from the meeting last month, this was postponed due to the length of the meeting.

Melissa Mundt, Assistant County Administrator, said I am here tonight to help Wilba go through this segment and actually as you alluded to, Commissioner, last month when we went through this the meeting got really long and we were all starting to get a little tired of our conversation. What staff did was go back after hearing the comments that were provided by the standing committee and tried to determine how best to bring that information back.

Community Development

Strategic Goal #1: Provide an effective and transparent CDBG process that allows for revitalization in qualified areas of the community. This will allow CDBG to be used for housing investments, infrastructure improvements, and as a tool for economic development activities. Community Development will do this by working with a variety of community partners that will help the UG utilize funding provided by the federal government to its maximum benefit.

Objectives to move toward Goal #1 for 2015-2016:

- Community Development Block Grant Application for Funding Process Enhancement 2015-2016
 - Develop and finalize application for Administration and Human Service Standing Committee review and approval by October 26, 2015
 - Issues requests for 2016 Applications for CDBG Funding by November 6, 2015
 - Develop an internal evaluation system for vetting application received to ensure meeting requirements for the CDBG program from HUD by December 10, 2015.
 - Successfully complete first utilization of CDBG application process by presenting application evaluations and recommendations to Administration and Human Service Standing Committee on February 22, 2016
 - Seek input from applicants through utilization of a survey on the process for 2016, prior to issuing solicitation for next round of grant dollars in 2016-2017.

Strategic Goal #2: Community Development Department will continue to enhance web based information that is available to its customers and future customers within Kansas City, KS.

Objectives to move toward Goal #2 for 2015-2016:

- To increase customer service and transparency in 2015-2016, Community Development will:
 - Create Community Development Department webpage for Section 3 with the following information: UG Section 3 Policy, UG Section 3 Reports section, and links to HUD Section 3 pages by January 30, 2016
 - Create Community Development Department webpage for Fair Housing with the following information: UG information regarding contracts for deed, tenant videos, fair housing brochure, Regional Fair Housing Plan, links to Human Resources Department, and links to HUD Fair Housing pages by January 30, 2016

What we provided you is a handout that you've received that's titled Community Development at the top and we've tried to take sort of the work that you've been working on here in the standing committee as it pertains to Community Development and provide those aspirational or strategic goals that you've been looking for and then seek comment back on those tonight. In this case tonight we really have two strategic goals.

The first one I'm going ahead and read right now for you is to provide an effective and transparent CDBG process that allows for revitalization in qualified areas of the community. This will allow CDBG to be used for housing investments, infrastructure improvements and as a

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tool for economic development. Community Development will do this by working with a variety of community partners that will help the UG utilize funding provided by the federal government to its maximum benefit.

That is what we believe is an attempt as an aspirational statement for you. What you'll see on your handouts that I didn't write up here is what we intend to work on in 2015, 2016 to help meet that statement so what we would consider objectives to meeting the goal. Wilba is happy to go over the objectives that we have behind this. Certainly, if this doesn't capture what you are looking for, we'd love feedback on that either today or before our next standing committee meeting on January 19th. We'd like to finalize these two goals, the second one being a little more operational for you that the Community Development Department will continue to enhance its web-based information that is available to its customers and future customers within Kansas City, KS. The idea is anything that's web-based, that could be social media, that could be the actual website, it could be our eNews; any of those types of things that Wilba and her staff would use to get information out to the community. **Chairman Markley** said I would just say, I think that second part feeds into the first goal as well in that as we have been learning things about how to handle housing projects and more economic development type projects, we need to pass that learning along to our customers so that they aren't applying for things that can't be funded and so they understand why and what can't be funded as they're working through their own plans and applications. I think the more we can get out on the web, the fewer questions your staff has to answer over and over again as they're dealing with applicants. Are there other questions or comments?

Commissioner Bynum said under the first objective should we add something that captures that we actually accomplished housing investment, infrastructure improvement and economic development? A second from the bottom bullet point under Objective #1 is successfully complete first utilization of CDBG application process. I just wonder if the bullet after that should be, see actual reinvestment and revitalization of our community by completing X number of these projects or you know something that actually captures that something real happened with the dollars so that it's a question really.

Wilba Miller, Community Development Director, said, Commissioner, are you talking about more of a reporting bullet coming back to you saying—**Commissioner Bynum** said yes, maybe. I'm trying to capture that ultimately what we want is—**Chairman Markley** said great to get an application but we want an application—**Commissioner Bynum** said we want something up out of the ground and just capturing that would certainly be a successful objective to meet. **Ms. Mundt** said probably what we could do is add another bullet point just to provide a report to the commission—**Commissioner Bynum** said on outcomes. **Ms. Mundt** said at least annually on project outcomes. **Commissioner Bynum** said the only other thing is under Strategic Goal #2, we'll continue to enhance web-based information. I would say any and all forms of information. I mean I think the web certainly is key, but all forms of information are critical, so either take out web-based or just add something, and other forms of information. That's it.

Commissioner Johnson said the purpose for these funds as it relates to this Strategic Goal #1, is that specifically for, just for clarification, is that specifically for brick and mortar projects only? **Chairman Markley** said I would say the economic development activities' are a little more squishy because you can kind of cram a lot of stuff under that, but certainly the infrastructure and housing parts are more specific to bricks and mortar. **Commissioner Johnson** asked does that include all of the funds used for CDBG or are there other funds. **Ms. Miller** said as you recall, we brought this forward to the standing committee. This is a combination of a one-time allocation that was recaptured from one agency, plus monies during the budget process that was not allocated. **Commissioner Johnson** said and I understand that portion, but overall the overall portion that comes in from the government, is it all just for brick and mortar or are there other pockets? **Ms. Miller** said no, there are other activities. **Commissioner Johnson** said there are other pockets. **Ms. Miller** said sure, yes.

Chairman Markley said I think what you're trying to get at is this goal is related to creating a better process for our bricks and mortar projects, but that doesn't mean that we're not still going to have social service related projects that come out of CDBG, just the goal this year isn't necessarily related to that. **Ms. Miller** said right. **Ms. Mundt** said if you're looking for a strategic goal, like an additional strategic goal that relates to how we handle the funding for public service related projects, we certainly can include that. We didn't consider that as item to

bring back to you. If we want to include that, again, we have a cap on how much we can allocate to that. We're at the cap right now. When we go back out this next year, I know there was conversation in our standing committee and our sub-committee that was working on this last year on how we handle who and how folks get those funds. We may want to have some sort of strategic goal around the concept of the public service dollars. Right now we don't have an application process for that. We do have it in our new application to allow for that eventually, just not what's out on the street right now—very clear on that, but when we go with our new pot of money that will be allocated by the federal government that could be a portion of it and we would want to clarify how many dollars would be available in that area. **Commissioner Johnson** said and I would say absolute, in my opinion we should. **Ms. Mundt** asked would you like to see it separately or included in the one statement. **Chairman Markley** said I would say separately. **Commissioner Johnson** said I would think separately but it would part of an overall set of goals for the CDBG funds, am I thinking about that properly? **Ms. Miller** said a comment from me would be that right now as we've discussed in the past meetings, the public service budget is really tied to the annual budget process; a lot stricter tie than this is right here. I mean we have other things that go through the budget process where we're looking at administrative costs, demo, public services and other housing projects. This one is just set-aside for bricks and mortar right now. We can do a goal for the other budget items but it is tied to the budget. **Ms. Mundt** said I think what they're looking at is more of a statement about the effectiveness, the transparency of that process and how we do a process for that where we currently don't, Wilba, I think that's what—Is that what I'm hearing. **Chairman Markley** said process oriented, yes. **Commissioner Johnson** said exactly, we don't want to have to continue to—we might as well, if we're doing this process now, we need to be consistent with this.

Ms. Mundt said I'll pull the wording from up above, reform it a little bit around public service, work with Wilba to make sure it works. Is that what I'm thinking you're looking for? **Commissioner Philbrook** said in other words you're going to make another goal, like Goal #3. **Ms. Mundt** said that would be correct, yes. **Commissioner Bynum** said I like the first two as is. **Ms. Mundt** said we'll come back to these to update you on occasion as we move forward, but we'll also be looking to add different objectives and if we need to revise our goals over time the idea is that we would revise those, but these should be longer standing than just one year is the

idea. The objectives would just be annual or bi-annual. **Chairman Markley** said thank you and thank you, Wilba, for joining us for a second month and for your flexibility in that respect.

Action: **For information only.**

Committee Agenda:

Item No. 1 – 15172... NEW POLICY: ADMINISTRATIVE APPROVAL OF GRANTS

Synopsis: New policy authorizing administrative approval of grants, submitted by Ken Moore, Interim Chief Legal Counsel. This item was removed from the October 26, 2015 Administration and Human Services Standing Committee Agenda due to the lateness of the meeting.

Ken Moore, Interim Chief Legal Counsel, said back in December 2013, the Commission adopted a policy regarding budget revisions and setting different levels and different levels of review and the Commission action for different levels of expenditures, but we were still having where every grant no matter what size it was, was coming to the standing committee, the Commission to approve the application and to approve the acceptance of that grant.

What I've done is I've created a Grant Application Acceptance Policy which to the extent possible it mirrors that budget revision policy. In no event would it circumvent that policy. If it requires a budget revision then that would also have to come to this Commission and the standing committee for the same action. I categorized grants in three different categories. The first is a grant less than \$50,000 and the UG funds involved are less than \$10,000. Now, the County Administrator can make budget revisions in amounts less than \$10,000. On a regular expenditure that type of revision would not come to the Commission for action. The same way is that type of grant application acceptance would not come to the standing committee or the Commission for action. You would be notified of it because it would be in the Commission Weekly Business material but there would be no formal Commission action necessary. The next grouping of grants is where the grant is less than \$50,000 and the UG funds involved are between \$10,000 and \$50,000. Currently, those types of budget revisions fall in two categories.

If it's a discretionary expenditure, those come to the Commission and the standing committee for approval. If it is a health and safety issue, the Administrator can take those actions on his own and then he reports back to the standing committee to let you know what he did because it can't wait for a formal approval process. In this case if it's a core UG function,

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something that really hints to what the UG already does and kind of just gives us some additional funds to perform those functions, it would be reported to the standing committee and then the Commission would be advised of that as part of the Weekly Business material. If it is not a core function, it's more of a discretionary type activity, it would require the approval of the standing committee and also it would require Commission action.

The third category of a grant, and I need to revise this, it should read grants greater than \$50,000 or which requires a match greater than \$50,000. In either one of those situation they would come to the standing committee and the full commission for approval. Both the application and the acceptance because a budget revision of that magnitude also requires the same. **Chairman Markley** said so my fellow commissioners know that this is really in response to the fact that our wonderful Health Department brings us grants every month and Terry has to sit here with us and wait through our meeting so that we can tell him yes, please take the \$5,000 that requires no match at all. This is really a response to that and trying to be more efficient with our staff's time and not make them come and ask for approval when it's something that we're definitely not going to turn down. Any questions on this policy? **Commissioner Philbrook** said just a comment. Yes, that would be great, that way Terry can just tell us quarterly how much money he's brought in for us.

Action: **Commissioner Philbrook made a motion, seconded by Commissioner Bynum, to approve and forward the matter to the full commission.** Roll call was taken and there were four "Ayes," Philbrook, Johnson, Bynum, Markley.

Item No. 2 – 15206...REQUEST: AMEND LANDSCAPE CODE TO PROHIBIT PLANTING OF ASH TREES

Synopsis: Request staff be authorized to modify Section 27-70t - Planting Requirements to reference a list of allowed and prohibited trees to be maintained by the Director of Parks and Recreation, submitted by Robin H. Richardson, Urban Planning and Land Use Director. The new language will prohibit Ash trees.

Emerald Ash Borer

From the Kansas City Star 6/18/2015

Ever since the emerald ash borer was first found in the Kansas City area three years ago, experts have tracked its spread, waiting for the inevitable time when its population begins to explode.

That time is nearing.



Emerald Ash Borer

Continued from the Kansas City Star 6/18/2015

Kevin Lapointe, city forester for Kansas City, says ... half the ash trees will eventually die. "The emerald ash borer is going to be financially and environmentally devastating to the metro area," Lapointe said. "The time to treat is now."

On the Kansas side, the borer is expanding at an expected pace but still quickly enough to consider treatment this year, Johnson County horticulture agent Dennis Patton said.

The borer, which is native to Asia, has destroyed millions of ash trees in 22 states as it has spread.



Rob Richardson, Director of Urban Planning & Land Use, said I think you all have been briefed on the Emerald Ash Borer before but a couple of slides here for the folks maybe in the audience that haven't seen that. The Emerald Ash Borer is an insect that's been migrating from state to state and it eats into the Ash trees and destroys their ability to continue growth and they eventually die. On the Missouri side it's going to happen a little faster than it is for us but we're really close. It's a pretty dire situation and if the trees aren't treated on a fairly regular basis, the Ash Borer will eventually kill them.

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Proposal

- Change landscape code from a list adopted by ordinance to a reference.
- The reference would be to a list maintained by the Parks and Recreation Department.
- This will allow trees that are susceptible to disease or insects to be added and removed from the list without amending the ordinance.
- This will go to the Planning Commission on December 14, 2015 and The Board of Commissioners on January 7, 2016

We currently have an ordinance and a list of trees that are allowed and banned in the zoning code. We would propose to change that portion of the zoning code in the landscape section from the list adopted by ordinance to one adopted by reference so that would be kept in the Parks and Recreation Department so they can add and remove trees. If the Ash Borer goes away, then the Ash Trees can come back, then we would remove them administratively. If another tree were to come into this kind of situation where it was subject to disease or insects, we could add it to the list more quickly.

Luckily, in most of what we're doing landscape architects that are presenting us plans care enough about what they're proposing and what it will look like in the future that we haven't had an issue with this, but we want to have that out there to make sure the public is aware that we shouldn't be planting any more Ash trees.

This will go to the Planning Commission on December 14th and then to your agendas, the Board of Commissioners on January 7th. I just ask that you would recommend that we move forward with this. **Chairman Markley** asked will that Parks and Recreation list be available online. He's nodding behind you. **Mr. Richardson** said yes. **Ms. Mundt** said I just want to make sure that you understood the concern here was that we not end up the dumping ground for what was left in the ground of Ash trees in the metropolitan area. Our staff knows to review the plans as they come in, but this gives them the tools if something gets put in the ground even though it wasn't on the plan to say no, this isn't allowed.

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Action: Commissioner Philbrook made a motion, seconded by Commissioner Bynum, to approve and forward the matter to the full commission. Roll call was taken and there were four “Ayes,” Philbrook, Johnson, Bynum, Markley.

Item No. 3 – 15248...REQUEST: EXTENSION OF MBE/WBE ORDINANCE FOR CONSTRUCTION CONTRACTS

Synopsis: A request to re-adopt Division 2 of Ordinance No. O-17-09 to extend the sunset date of December 31, 2014, to December 31, 2017, relating to the MBE/WBE program for construction contracts exceeding \$250,000, which is located in Chapter 18, Article V, Division 2 of the Unified Government Code of Ordinances (Sec. 18-256 et seq.), submitted by Brandy Wells, Purchasing Department.

November 25, 2015

Dear Mayor and Commissioners,

We would like to use this letter to formally name and identify the members Unified Government Contract Fairness Boards. Formed in 2009, the Board assists the Contract Compliance and Public Works departments in establishing goals for the participation of Minority Business Enterprises (MBEs) and Woman-Owned Business Enterprises (WBEs) in Unified Government construction contracts exceeding \$250,000.

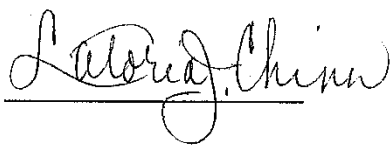
The members of the Contract Fairness Board are Latoria Chinn, Kansas Entertainment LLC, Chair; Brian Hernandez, City of Kansas City Missouri ; Christine Kelly, Metropolitan Community College; Jay Matlack, Wyandotte Economic Development Council; Jeanie Brewster, Midwest Women's Business Enterprise Council ; Jerry Adriano, Hispanic Contractors Association of Greater Kansas City, Inc.; Nakisha Bausby, JE Dunn Construction Company; Dr. Richard Bruce, The Builders Association; and Sonia Garapaty, FSC-INC Consulting Engineers.

The members of the Contract Fairness Advisory Board are Alise Martiny, The Greater KC Building & Construction Trades Council; Christal Watson, Heartland Black Chamber of Commerce; Donnie Smith, Community Housing of Wyandotte County; Rosalyn Brown, Retired Unified Government Official; Jason Banks, Liaison to Mayor Mark Holland's Office

The Board is a diverse group of professionals who are committed to increasing the participation of MBEs and WBEs in Unified Government contracts. We strongly support the Unified Government's supplier diversity program and urge you to re-adopt Division II of the supplier diversity ordinance, with a sunset date of December 31, 2017, and to fund a new disparity study so that the program can continue in the future.

Thank you for your support of the supplier diversity program.

Latoria Chinn, Chair



Brandy Wells, Purchasing Department, said in front of you I laid a letter on behalf of the Contract Fairness Board and Advisory Board just in support of this extension request. I just wanted to take a moment, there are a few of the board members that were able to make it out this evening and to introduce them to thank them for being here. Latoria Chinn from Kansas Entertainment, LLC was able to make it, Rosalyn Brown, retired Unified Government official, we have Christal Watson with the Heartland Black Chamber of Commerce, Jay Matlock with the Wyandotte Economic Development Council, Jenny Brewster, with the Midwest Women's

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Enterprise Council, Jerry Adriano, from the Hispanic Contractor's Association of Greater Kansas City and Dr. Richard Bruce, with the Builder's Association. There are more members that are listed in your letter in full support of this extension and were not able to come. We just wanted to provide that full support so thank you all for being here.

Ordinance Status

- Supplier diversity ordinance adopted in 2009.
- Based on 2006 metropolitan-wide diversity study
- Division II – MBE/WBE goals for construction projects over \$250,000
- Sunset: December 31, 2013; extended for one year
- Expired December 31, 2014

The Supplier Diversity ordinance became effective on April 15, 2009 and it had a sunset date of December 31, 2014. The Supplier Diversity ordinance, again, was adopted in 2009 and it was based on a 2006 metro-wide diversity study. Division 2 of the ordinance references the MBE/WBE goals for construction projects over \$250,000. Again, the original sunset date was December 31, 2014. There was an extension granted for one year which expired December 31, 2013.

Disparity Study

- Disparity study is needed to support continuation of MBE/WBE program.
- Staff will complete research on disparity study scope and cost for 2016 Amended or 2017 budget.
- By re-adopting Division II, program can continue while disparity study is conducted.

There is a disparity study that is needed to support the continuation of the MBE/WBE program beyond this extension. Staff will complete research on the disparity study and the scope for the 2016 Amended and 2017 Budget process. By readopting the Division 2 of the ordinance, the program can continue while the disparity study is conducted. This will allow us to continue to set goals on applicable projects. Staff's recommendation is to readopt the Division 2 of the Supplier Diversity Ordinance.

Staff Recommendations

- Re-adopt Division II of supplier diversity ordinance
- Sunset date December 31, 2017
- Conduct diversity study
- Depending on study's findings, staff will present new ordinance before sunset date.

We are requesting an extension of a sunset date of December 31, 2017; that allows us approximately two years to do the study, revise the study and to revise the ordinance. Depending on the studies finding, staff will present the ordinance before the sunset date for approval and

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adoption before the Commission. **Commissioner Philbrook** said I don't know about you but I don't see any reason of not renewing it. I know that sometimes these regulations kind of are the thorn in the side of some contractors but, oh well, because if we don't put our foot down and demand certain things, we're not going to get it. That's all I have to say. **Commissioner Bynum** said it basically gives two years, correct. **Ms. Wells** said yes. **Commissioner Bynum** said do we have a confidence then that the goals we're trying to reach in that timeframe will be reached, the diversity study and then bringing forward whatever the new ordinance might be. **Ms. Wells** said yes. I believe the previous study lasted approximately three years but it was on a much larger scale and in combination with other agencies. Yes, we do have confidence that we'll be able to reach those goals by the sunset date. **Commissioner Bynum** said that gives us the time we need. **Ms. Wells** said yes, we believe so.

Ms. Mundt said what staff's currently doing is looking at what the scope of that study would need to be in consultation with Henry, who is here tonight from Legal, and also trying to get an idea of what that cost would be because currently there's no funding in the 2016 Budget which will start January 1. We'll either be looking at proposing that in the Amended 2016 Budget or for the 2017, that's why staff set the date out as far as it did, to give us time to not only get an idea of the scope of the work that we need to do, but also the cost with that scope so that we could bring good numbers to you this spring.

Chairman Markley said I'd like to ask the members of the public, if you're here in favor of this proposal if you'd like to stand. That'll just give us a visual of who is here in support of this proposal (approximately 7 people stood.) If there any one here in opposition, if you'd like to stand also, that'll give us an idea. This would be the time if you'd like to make additional comments to step to the microphone. Thank you all for being here.

Action: **Commissioner Philbrook made a motion, seconded by Commissioner Johnson, to approve and forward to full commission.**

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Chairman Markley asked are we moving to clarify all of staff's recommendations listed on this slide. **Commissioner Philbrook and Commissioner Johnson** said yes. Roll call was taken and there were four "Ayes," Philbrook, Johnson, Bynum, Markley.

Ms. Mundt said I just want to make sure you're accepting us bringing back the full ordinance to Commission so that we can continue the work for the next two years. The study is obviously not budgeted at this point so that will come through as the 2016 Amended, 2017 Budget process. **Commissioner Philbrook** said so we're accepting the fact that we're going to have to make an amendment in the budget. **Ms. Mundt** said that would be correct. **Commissioner Philbrook** said I see.

Item No. 4 – 15266...PRESENTATION: ANYTIME FITNESS USE OF THE ARGENTINE RECREATION CENTER

Synopsis: Presentation regarding the proposal from Anytime Fitness to utilize Joe E. Amayo Argentine Community Center to operate a 24-hour fitness center, presented by Joe Connor, Assistant County Administrator; Jeremy Rogers, Parks & Recreation Director; and Matt Warner, Anytime Fitness. This proposal would require renovations to the facility along with a management agreement.

Joe Connor, Assistant County Administrator, said this is a for information only item. We've got a proposed kind of change of use for one of our community centers which we think is pretty unique and something that we wanted to bring to you to get your opinions on before we move forward. Obviously, anytime that there's this kind of proposal around, there's going to be financial and in this case probably some legal hurdles to overcome. We think that they're doable, but we didn't want to spend a whole lot of time getting to that point if this is a use that's not acceptable to you all as a standing committee.

Again, to my right is Matt Warner. Matt owns two Anytime Finesses here in Wyandotte County, looking to expand in Wyandotte County, which we're very grateful for; and then Jeremy Rogers will talk about kind of his vision for this rec center and this could be a model for other rec centers going on into the future.

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Jeremy Rogers, Parks & Recreation Director, said as I mentioned in my previous presentation, one of my main goals for this department is to take care of what we have. We, here in Wyandotte County are in desperate need of an affordable exercise facility and I would love to put one in my rec center, any of our rec centers. They're very expensive. We cannot afford in our budget to build one of those, to maintain one of those. A proposal came across my desk to use our existing facility and partner with Anytime Fitness, a corporate fitness center. That does two things; it brings in the need for the fitness center into Wyandotte County, affordable fitness center and two, it keeps me from having to come to you guys to ask for the money for the equipment, the upkeep and whatnot.

Again, my goal is the greatest good for the greatest number of people. As I'm thinking through this process it has the least negative community impact. The things that do happen there in Argentine Community Center, we have already identified places that they can utilize so that we're not just pushing them out. It's very important to me that we still support what happens in that community center and to make sure that they have a home. I will turn it over to Matt.

Matt Warner, Anytime Fitness, said thank you guys for having me here tonight. I know he touched on a little bit. I have two current Anytime Fitness's in Wyandotte County, one of them off 109th & Parallel and the other off K-7 & Kansas Avenue. We've been going for about two years but definitely would like to reach farther into Wyandotte County and thought this would be a great use of an existing building. Basically, what I'd be proposing is bringing in state-of-the-art equipment, anything from treadmills, elliptical, recumbent upright bikes all the way to your free weights, dumbbells, cable crosses, bench, squat racks everything like that.

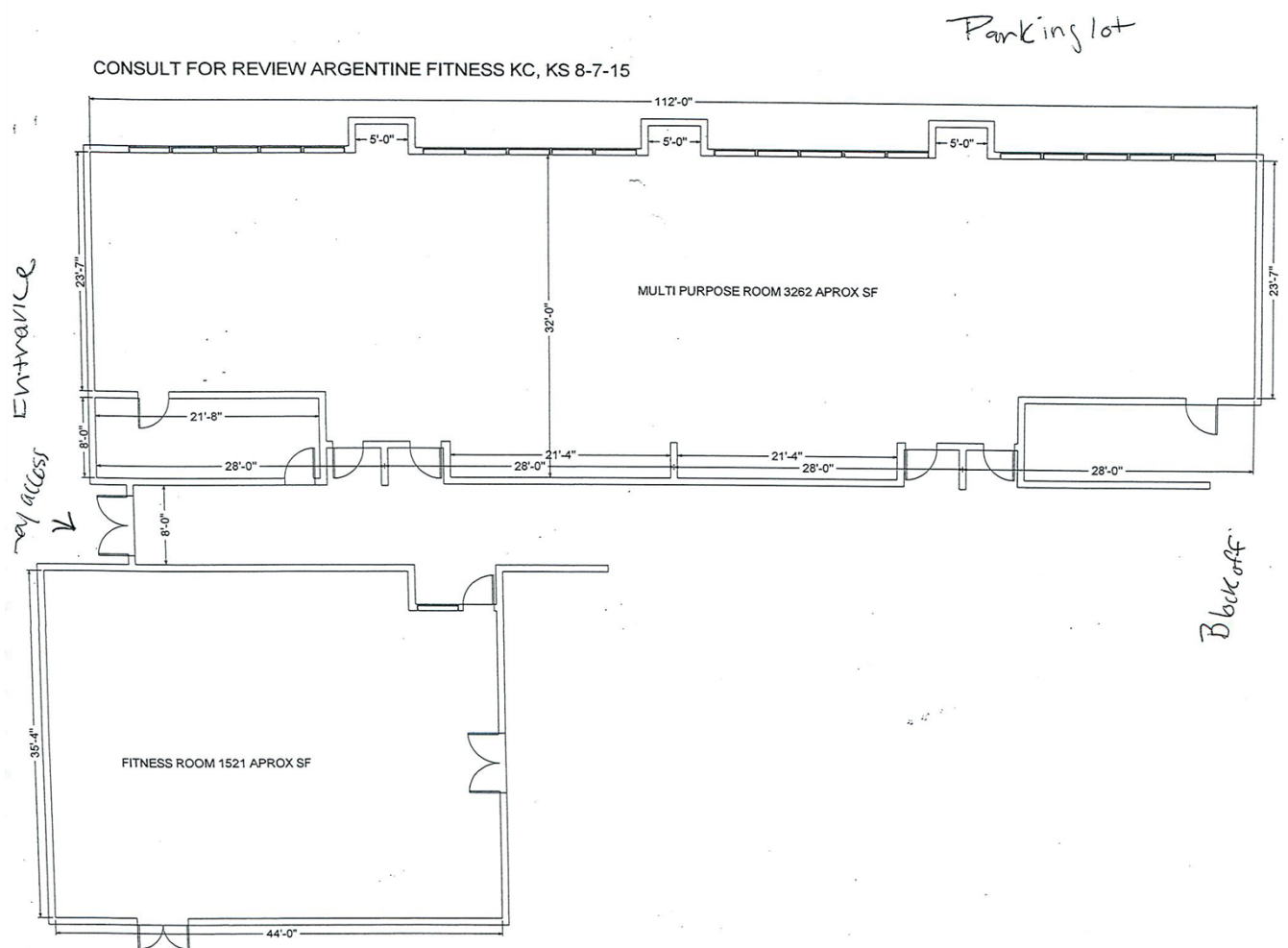
So basically, you'd have a state-of-the-art facility. We'd also provide the staffing to keep it running. We are looking to do 24 hour access so we can accommodate all the shift workers, firefighters and everyone that are working different odd hours and are unable to get into the gym at normal hours. We'd also use what is currently the weight room as a group classroom. We're looking to kind of use the multi-purpose room as a weight room but then have a group class that we can do Zumba classes, fitness classes and I know Argentine has been looking for some fitness. They showed that with some of the programs like Zumba that they're having a big turnout but definitely only using about a third of the facility and bringing in a state-of-the-art gym too.

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Mr. Connor said I just want to add that currently at the Argentine Recreation Center, the current weight facility, there's a \$10 per month charge to use it. There would be a charge for this as well but it would be a reduced fee from some of the other facilities. Again, part of the existing structure of Argentine Rec is a charge for the use of the weight room facility. So from that perspective it's not a totally different concept for the folks in Argentine.

Chairman Markley said I think one other thing we noted as we were going through agenda review for this item is that for those who don't know the Argentine Community Center used to be the primary meeting space for their meeting groups, but when the South Branch Library was built most neighborhood meetings moved to the meeting facility in the library which means the meeting rooms at the community center are sort of underutilized now which opens additional space for programming in the community center.

Commissioner Philbrook asked what things are we going to be losing the use of. Didn't they use to play volleyball and some other things like that. **Mr. Rogers** said we will not lose any usage of the gym. This will not affect the gym at all. **Commissioner Philbrook** said okay. I was kind of curious what it would affect, so it won't affect the gym. What were you talking about, the moving, you said you found other places for some other activities. What are you referring too in particular? **Mr. Rogers** said as Commissioner Markley commented on, the neighborhood meetings, things like that. **Commissioner Philbrook** said I didn't know if there was something else going on besides that.



Mr. Connor said Matt has some drawings with him about the proposed room that's in existence now and how it would look. I'd like him to pass those out to you. **Commissioner Johnson** said I would say this is a great innovative idea. I like the idea there. I'm assuming there's going to be an MOU between us, the UG and Anytime Fitness with regards to maintenance and things of that nature; will all that be inclusive in that MOU? Will there be any cost savings or efficiencies that we'll realize as a result of this potential agreement? **Mr. Connor** said to answer your question about the agreement, I think that's part of the challenge that we're going to have to overcome to structure it in a way that doesn't put that building a taxable type use. We've got to structure it in the right way. I think that what we're working with, with Matt is a reduced fee structure to keep it more of a public use. Again, we're already charging people to use you know

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part of the facility now so we would keep that to a similar structure. As far as cost savings and efficiency, I think that it's part of the renovation of that building.

We're going to see some additional savings from energy efficiency and thing like that because it's going to be a better building overall and like Matt said, we won't be providing any staffing for it. That'll all be on them. Once we equip the facility with the right technology—the way Matt kind of runs it is pretty unique. It doesn't require a lot of overhead on his part, it just requires some investment on our part. What we like about making an investment is we feel like that becomes ours at the end of the day. That's part of the give and take we have with Anytime Fitness and be part of the structure of the deal is the equipment's his but the building and all the contents remain ours. Again, I'm kind of pretty high-level on that and he's agreed to as far as maintaining it any damage or anything like that, that'll be on Matt to take care of that.

Commissioner Philbrook said every time you say something, I think of something else, of course. **Mr. Connor** said okay, so I'll stop talking then. **Commissioner Philbrook** said too bad. Utilities, that sort of thing. Who'll be covering that? **Mr. Connor** said right now it's a city property so there are no utilities. **Commissioner Philbrook** said yes, I understand but you understand what I'm coming at. It's like there aren't any utilities but so you're leasing agreement, whatever, you may not call it a lease, you may call it something else as maybe a consultant taking care of getting our people exercised so that's that part. You say an investment, what kind of money were you talking about? **Mr. Connor** said they were working with Jack Webb on more of the details. We're probably talking \$200,000 to \$300,000 range. **Commissioner Philbrook** said to revamp the facility to do this. **Mr. Connor** said that includes some parking improvements, that includes security cameras and lighting, and all the things that he would need to maintain a 24 hour, like he has in his other facilities basically. **Commissioner Philbrook** asked where does that fall in our budget Jeremy. **Mr. Rogers** said that would come from alternative sources. Obviously, that's not in the budget so we would look for alternative funding sources. **Commissioner Philbrook** said opm, other people's money. **Mr. Rogers** said yes. **Commissioner Philbrook** said oh, thank you. I just have to ask these questions but I love this idea. Thank you very much for coming together with this. **Mr. Rogers** said from my research, I could not find anywhere in the country where a Parks and Recreation Department has done this. **Commissioner Johnson** said I was going to ask that question. **Mr. Rogers** said

that's something that's important for my department to be the first. We're excited to go forward with this. **Chairman Markley** said hopefully that's exciting for Anytime Fitness too to be the first. **Mr. Warner** said for sure, for sure. Definitely, I hope that it will work and make this like a blueprint and hopefully use other recreational centers around the Wyandotte area we could probably do this in.

Commissioner Bynum said I only have one questions about the 24 hour access piece of it. So, they'll be a small fee for membership and those are the folks that will be given 24 hour access, so you'll have to put in some kind of system to let folks in and out. Is that what you're thinking? Some sort of keycard entry or—**Mr. Connor** said Matt has a system that he's currently using now. It's actually very high technology. It has like a heat sensor when you go through the door so if two people come in, instead of one, he gets notified so he can check upon it to make sure it's not being used inappropriately. Also, the way this facility lays out, we can isolate the rest of the building so you can't get into the rest of the building, the gym, the other meeting space, where you can't into it for the 24 hour access. **Commissioner Bynum** said right, that was kind of my second question was you're only accessing the part of the building that's for this use. **Mr. Connor** said when we're not there, if we don't have park staff there, the rest of it will be isolated and they'll be a separate entrance again. That's where the parking improvements need to come in but for in and out from the parking lot.

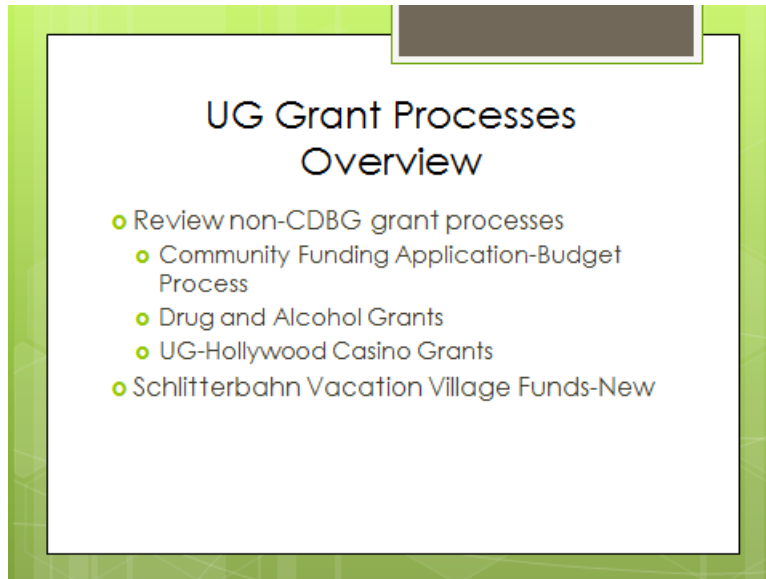
Chairman Markley asked is there anyone from the public for this item. There are still some people out there. I don't want to miss anybody. This is for information only but obviously if we're not in favor of this idea, this is time to speak up but it sounds like there's some consensus that staff can move forward with researching this. **Commissioner Philbrook** said this is wonderful. **Mr. Connor** said we're glad to hear it. Again, we will start working on the financial and the legal part of it now so we can figure out what our hurdles are try to start overcoming them.

Action: **For discussion only.**

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Item No. 5 – 15275...DISCUSSION: GRANT APPLICATION PROCESSES

Synopsis: Discussion of grant application processes for the non-CDBG funding that the Unified Government administers, submitted by Joe Connor, Assistant County Administrator.



Joe Connor, Assistant County Administrator, said this is kind of a continuation of a conversation you've had on the CDBG side of things. These are the remaining processes that are kind of grant related that we do currently. This is the beginning of that discussion. The three we wanted to talk about tonight was the Community Funding Application. That goes through the budget process. The Drug & Alcohol Grants which have been in existence for a quite a while and then the UG Hollywood Casino Grants. Also, as part of that blue sheet was a correspondence from the Schlitterbahn folks about their contribution and we can talk about that too as part of this presentation today.



I'll start with the Community Funding Application. This is something we've done for the last two years and these are applications that are issued a few weeks prior to our budget kickoff. We've had citizen applications and community applications. There's been no requirements or limits on the requests so people can turn in what they wanted to, what they are passionate about, what that want to tell us about. Now part of the Community Funding Applications were the CDBG ones. We used to go through those and see which ones were CDBG eligible and move them over to a different process. Now, that won't be a part of this anymore. The CDBG process will be separate from the Community Funding Application.

Everything that was received was reviewed and compiled by staff and then as we worked through the budget process that year we would consider for inclusion in that year's budget. I'll stop right there. If you have any questions about that process or is there anything you'd like us to work on, change or look at. **Chairman Markley** said just a couple of quick comments, particularly since everyone here is newer than two years ago so this is another brainchild of Commissioner McKiernan's and I because prior to two years ago we had no written way for us to descend to offer budget suggestions. The only way they could do that was if they came to the public hearing that we were hosting and back then we were hosting it right before the budget and that has also been altered since then. This application was a way to give people an opportunity to make budget suggestions that weren't at that public hearing and a way to deal with applications for some of our specific systems like CDBG. I think one thing that we talked about,

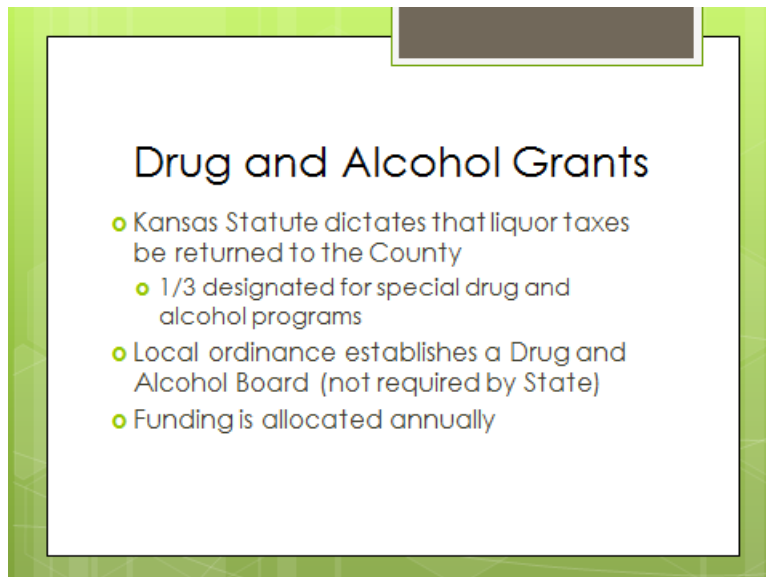
Commissioner Bynum and I, was that we probably shouldn't call it a funding application because that implies that there is funding available.

One of our concerns when we started this process was that when people saw this application they'd think there's money out there and we'd get millions of applications; actually the reverse has happened. The first year we got 40 or so applications. The second year we got even fewer so I think that's the good news is that that one fear didn't materialize. People didn't suddenly think there was a lot of money out there, but I do think perhaps a different name would give the correct impression that we're really soliciting budget suggestions or budget information and not necessarily offering up funding because as we all know there's not a lot extra funding in the budget to give out for things that the citizens or the community might be applying for. That would be my only sort of opening comment to that.

Commissioner Bynum said and my comment just to go with what Commissioner Markley is saying is again, back to what I brought to the Special Session in September, an opportunity for folks to have input on what the Unified Commission should spend our budget dollars on is one thing that could be phrased a different way other than Citizen And Community Application.

Secondarily, an identification on our website that lays out what are the grant dollars available and how does one go about applying for them. Those are the kinds of things that I had asked us to talk about a couple of months ago. I think that's part of the reason why we're back here again. So I'll just lie that out there just to start that conversation. We don't have to dwell on it. I think Commissioner Markley and I agree, it's two different things. Lumping them into a citizen community application was a good start but we can improve on that. **Mr. Connor** said I think that makes sense because before there CDBG dollars that we were considering with these applications and some of them qualified and some of them didn't know that there is none so this is just more of an input into our budget process or something along those lines. To get to your website question, you're talking about grants that are available that we actually have funding for to have on our website, no matter if it's CDBG, Casino Grant, Alcohol & Drug—**Chairman Markley** said sort of to alleviate any confusion and say this is the form if you just have budget input. If you want actual money, these are the only places you can get actually money and they have their own separate processes. **Commissioner Johnson** asked are we wanting to change the name of this. Am I interpreting that properly? **Commissioner Bynum** said yes. **Chairman**

Markley said yes, I think so. I think we want to take the name funding out of it because there isn't necessarily a pot of money available. **Commissioner Johnson** asked what are we suggesting? **Chairman Markley** asked do you have a good suggestion. **Commissioner Bynum** said I mean citizen input. **Chairman Markley** said citizen budget input form. **Commissioner Bynum** said budget input is fine. **Mr. Connor** said we can put the year with it too. We can wordsmith it a little bit. **Chairman Markley** said I trust that staff can come up with a decent title that doesn't suggest funding. **Commissioner Bynum** said that's all I'm asking for is that we are clear with the public about what is available to them, including fair opportunity to weigh in on budget dollars. **Mr. Connor** said this is kind of like if you can't be there in person, go ahead and submit this application, you will be heard, right.



The next one is the Drug & Alcohol Grants. This is one that's been in existence now for quite a while. A lot of this is dictated by statute. All of the liquor tax that's earned in Wyandotte County comes back to the county with 1/3 of it designated for Special Drug & Alcohol Programs. This is the funding that I'm talking about. The rest of it's designated for Parks and Recreation and I can't remember the other purpose but there's three slices to that pie. **Gordon Criswell, Assistant County Administrator**, said Community Corrections is a part of this third but there's—**Mr. Criswell** said General Fund. **Mr. Connor** said General Fund piece, that's right. We'll pull it together here in just a second. Of this third that we have discretion over, part

of it we do set aside for Community Corrections. By local ordinance we've established a Drug & Alcohol Board. This is not required by the state, this is something we've done on our own. The board meets three times a year and the last time is when they allocate the funding of this particular Drug & Alcohol Program based on the criteria that that state has set out.

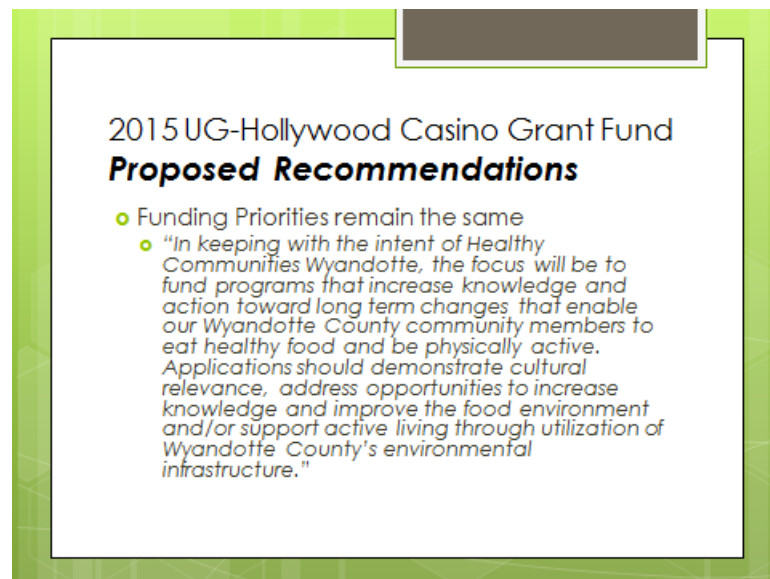
Annually, there's about \$250,000 in last few years that has come in for this particular piece of it that's been allocated by this board. That's kind of the process and that's kind of the purpose of it. **Chairman Markley** said this is one of those board that we appoint to commissioners. Also, because local ordinance requires this and not state law it does come to us. You may remember at meetings we have had this come before us for final approval. This board that we appoint to makes recommendations, comes to the full commission, we give it out stamp of approval and it goes on. That's how it has been done historically.

I will say one of the committee's I'm sitting on is a committee where we're discussing on the boards and the commissions that we appoint to and trying to figure out a process for how all of that works and who's getting appointed, when, how we're meeting quorum and all of those sorts of things. We have talked about this board and whether it should be required or not required, whether we're meeting quorum and whether we're making appointments we should be making. Certainly, you can weigh in on that. **Commissioner Philbrook** said weigh in on that and if you have any questions about it, send it to Angela or myself because that would make it easier for us to have a feeling for what's going on with the rest of the commissioners and everybody else out there in the community. We are reviewing all of these and we're looking at them seriously as do we really need you or not and we want to make sure that the money is given out appropriately and I don't want to sit on any. I wouldn't want to sit on any of these to decide it, but we also don't want a bunch of people having to come to meetings that they're not their being able to accomplish anything. That's a waste of their time.

Commissioner Bynum said for this one, I would be curious to see the applications and the guidelines if we could have a copy of that. If we could have a copy of that because I don't think I've seen that in a long time. I actually used to sit on this board and read these applications and I haven't seen that application in a long time. It would be nice to see what are the requirements and who are we allowing to apply for the funding. **Chairman Markley** said and my understanding from our meeting the other day is that has been revamped recently so it probably

looks different than what you saw. That might be good to share with actually just to the full commission just so they can see if they have an interest. **Ms. Mundt** said if you're really interested, it will be going to standing committee next week on the 7th for the Public Safety Standing Committee. **Mr. Connor** said yes, this year's cycle has come due. **Ms. Mundt** said yes, if you have a particular interest, certainly join us again next Monday night, here in this very room. **Commissioner Bynum** said asked which standing committee. **Ms. Mundt** said Neighborhood & Community & Development, I'm sorry.

Mr. Connor said any other changes on this. I mean this is something you can discuss in your board and commissions.



This is basically the presentation I did about a year ago on the UG Hollywood Casino Grant Fund and these are the proposed recommendations and guidelines from last year so I thought I just would go over those because this is a little more in-depth from the other ones as a refresher and you can comment as we kind of go through. I will say we'll receive the funding, the \$500,000 from the casino in February. That's been kind of their cycle. They cut the check, we get it in February. The process itself, it's up to us. I mean I've always had a little bit of a sense of urgency as a staff person to get it on the street as quick as possible but that's not a mandate. I mean we can set the timetable however you guys would like to set that.

These have been the priorities for the last three cycles now. There's a Healthy Community Wyandotte focus, this is something and again, the first year that we did it we spent a lot of time trying to hone in on something that we thought was relevant and thought had community impact and was still broad enough, it wasn't too narrow but it was broad enough to reach a good number of people. That was the funding priority for this particular grant fund.

2015 UG-Hollywood Casino Grant Fund
Proposed Recommendations

- Size of Grant/Term
 - Change to no restriction on maximum size of grant that can be requested.
 - 2014 maximum limit was \$50,000

(The size of the grant and the term.) There was a change last year to basically put no restriction on it. I will say that I think there was a restriction that you couldn't be more than a year. It couldn't be a multi-year request but other than that the minimum/maximums were removed.

2015 UG-Hollywood Casino Grant Fund
Proposed Recommendations

- Size and Membership of Selection Committee
 - Individual Commissioners will serve as the selection committee.
 - The Board of Commissioners will approve the list of grants at a regular board meeting.
- There are two options listed as possible methodologies to distribute the grants for review
 - Utilize the already established Commission Grant Fund Committee
 - Provide each commissioner with the list of all grants received

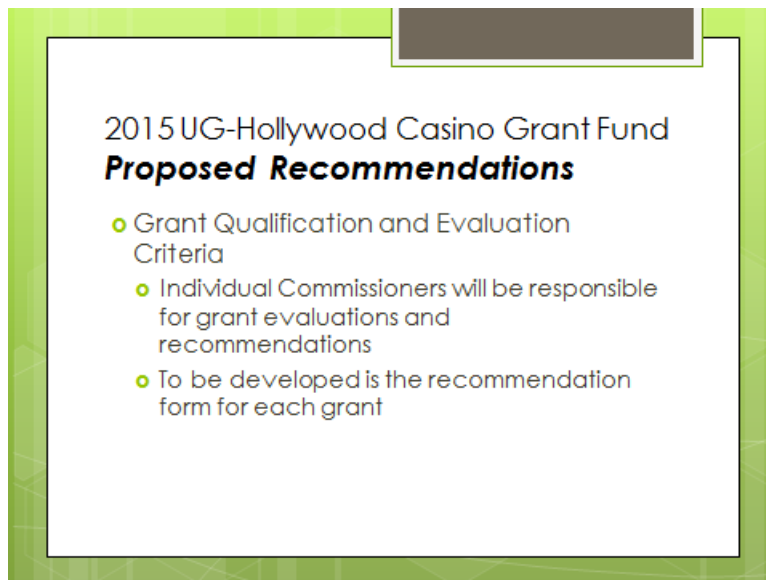
The Selection Committee was also changed last year. Instead of having an outside appointed group, individual commissioners would serve as the Selection Committee. Again, similar to the Alcohol & Drug, the whole packet came back for the full commission to approve at a regular board meeting. Actually we picked option two last year, which is provide each commissioner with a list of all grants received and each commissioner reviewed grants and decided how they wanted to allocate their funding.

2015 UG-Hollywood Casino Grant Fund
Proposed Recommendations

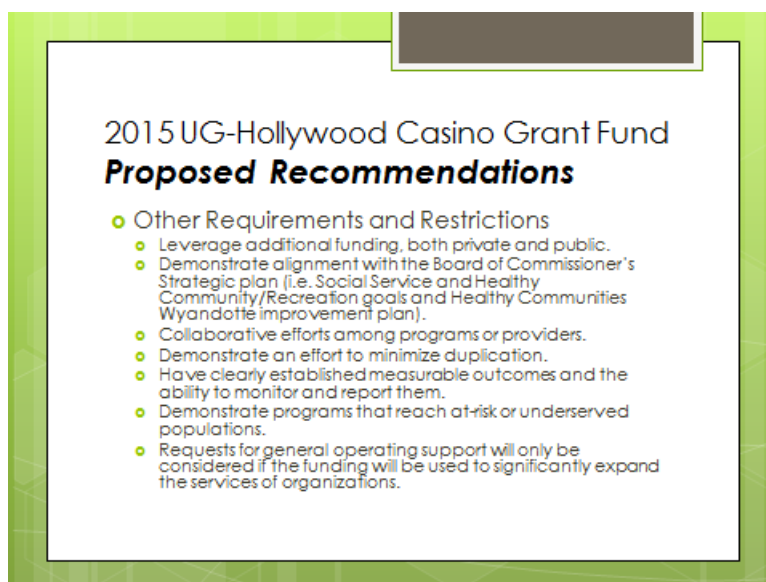
- Eligible Organizations
 - Only 501 (c)(3) organizations in good standing are eligible.
 - Previously ineligible organizations would now be eligible
 - Units of local government (UG, Public Schools, KCKCC)
 - KUMC Departments
 - Foundations connected to either local government or the University of Kansas Medical Center

The eligible organizations, that was changed a little bit too, probably the biggest change is that units of local government were now included and in the first couple of years they were not. The

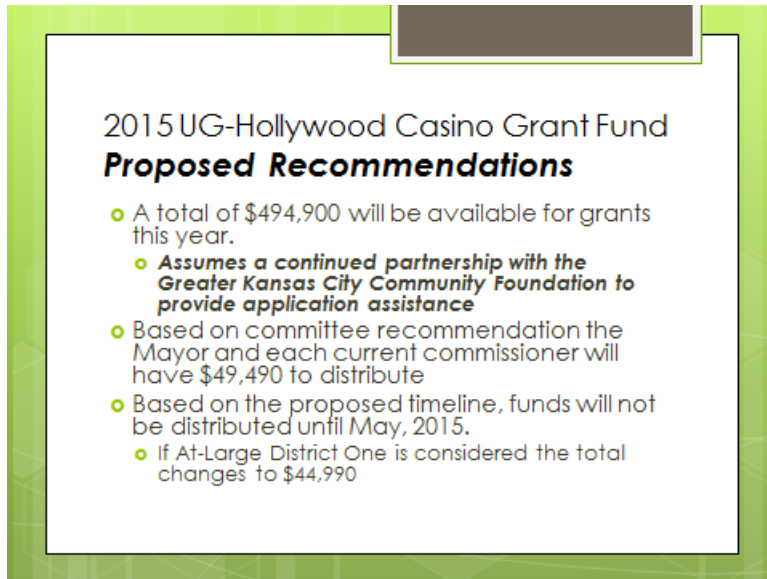
University of Kansas Medical Center and any related foundation was also included. There were kind of in and then out and now they are back in throughout this process. On the eligible organizations, those are the things that changed.



The grant qualification and evaluation criteria, again that was up to each individual commissioner, responsible for the grant evaluations or recommendations and then we as staff pulled together all those recommendations and submitted the final packet for the full commission to approve.



I won't go through all these but there are other requirements and restrictions, of course leveraging some of the things that we've tried to help you with evaluating these grants. These are some of the other criteria that we wanted the grantees to write to and to try to target their programs for.



2015 UG-Hollywood Casino Grant Fund
Proposed Recommendations

- A total of \$494,900 will be available for grants this year.
 - *Assumes a continued partnership with the Greater Kansas City Community Foundation to provide application assistance*
- Based on committee recommendation the Mayor and each current commissioner will have \$49,490 to distribute
- Based on the proposed timeline, funds will not be distributed until May, 2015.
 - If At-Large District One is considered the total changes to \$44,990

This was the amount of money available to grant last year. One of things I added to this slide is that I'm assuming a continued partnership with the Greater Kansas City Community Foundation. This is a foundation that provides the back office support for us. We use their online system for grants. We use them to tally up the information for us to actually do the—it's a minimal check but to make sure their 501(c)(3)'s active and good so when we get the grants they've been vetted just from that perspective, that their a 501(c)(3) in good standing. In checking with them about what they would charge for the same service, they said they would charge the same amount of money. That would be the amount that would be available to grant in 2016. That was just simple math, divide that by 10 and see what we had last year and if you divide it by 11 which we would be at this year \$44,990 would be for each commissioner. Any questions on any of that before I move into the next part of this, anything we want to visit or talk about.

Chairman Markley said so I'll just say awkwardly, none of the three members who sat on this committee are on our standing committee which makes it a little difficult to have the best

informed discussion because they had a lot of back and forth discussion over it seems like almost a year they worked on this with the committee that was appointed the previous year to look at the grant applications as they came in and there were a number of problems with the original process we came up with that the committee brought back to us and said look, this just didn't work the way we wanted it to and thus Commissioners McKiernan, Walters and Murguia were charged with figuring out a different way of doing things and their work sort of culminated in this recommendation last year and I just wanted to mention that because they did do a lot of work and they're just not here with us today to share all of the details of that because weirdly they're on the opposite standing committee.

One of the Commission initiated concerns with the process prior to last year was that the grant dollars were not spread as evenly across the community as commissioners had hoped. It seemed like grants were focused in certain communities and there were some commissioners that were very concerned about that. I will say from my perspective that seemed to be solved with this new process. There were 30 different grants awarded. I think more organizations got grants than didn't out of the ones that applied and it seemed like they were pretty widespread which was one of the goals of this new version. It also resolved the issue of just appointing this committee that spent a whole lot of time and had a lot of difficulty applying I think some of our terms to the grants that came in. These were some of the underlying issues that I know just from their summaries and past meetings. I can't think if there's anything else that you would think of to add, but I just feel sort of like a fish out of water trying to handle all the work that they did amongst those of us that weren't there. **Mr. Connor** said I think that's the biggest change from the first two years to the third year was the selection committee and the process that was undertaken. We did everything else that we done. We had a couple of community meetings. We used the Community Foundation. Still some people are familiar with how to log on and how to submit an application. The Community Foundation is also very good at when people start an application, have a question, they can call, it maintains their place and they can continue their application so they've been a great partner for us and quite frankly for that amount of money, we couldn't do anything like that in-house. I'm very grateful for them to field those call initially and to make sure people are getting their questions answered about their application.

Chairman Markley said, Joe, I don't know what you have in future slides, not really last year but in prior years, we had some discussion because the Community Foundation can handle additional work. They can put together the whole committee for us and they can evaluate everything and they can basically recommend the people who will get the grants but that cost more money and we've had those discussions in initial years and kind of said we don't want to pay that but that may be something we want to discuss. **Mr. Connor** said the first two years the Community Foundation did more of a holistic service for us. Again, it was you know \$7,000 – \$8,000 total so again it wasn't a whole lot of money in my opinion. What they did in addition to what they're doing for us now is they would work with grantees and basically steer them in one direction or the other, especially the first year. There was a lot of really good ideas but not Healthy Communities Wyandotte related so they would really work with people to say if you're going to apply for this, you probably shouldn't do it. You should look at doing it this way or they basically would work with applicants to make sure they weren't wasting their time. There were a lot of great applications, just not Healthy Communities Wyandotte related, not related to the statement that was adopted. Again, that's a lot more staff intensive. That requires a lot more responsiveness by the staff there at the Community Foundation, but we made a choice last year to basically do the bare minimums and the Commission would take the calls and the commissioners would review the applications and you just let everybody apply, which is fine, it worked out. It worked out great.

Commissioner Bynum asked can I ask a couple of questions. 2015 was year three of the grant process. Do you know for years 2013, 2014, 2015, do you have that breakdown with you of number of grants applied for, number of grants given. **Mr. Connor** said I do not. I can kind of recollect from memory but I know the average was—both the first years the average was less than \$20,000 for a grant. We received about 40 applications the first year, between 40 and 50 the second year. They were kind of comparable. This past year I think we received in the 50s in total applications. The award averages were much smaller because there were more grantees awarded. It was closer to 30 for the same money but I can get you the specifics. I can't remember it. **Commissioner Bynum** said yes, I'd like to see it because my recollection is I read many, many grant applications, like in to the 60s or 70s. **Ms. Mundt** said I thought it was 80s. **Commissioner Bynum** said yes, I thought it was something like 73 applications received and I

know that on our UG website there is a PDF file somewhere on our website that lists the awards. I have found it in the past. I wouldn't be able to find it this quickly but I would like to know. I'd like to know for 2013, 2014 and 2015.

The second question I have is the amount from the Hollywood Casino is \$500,000 and if the Greater Kansas City Community Foundation wanted \$7,000 or \$8,000 to do more work than they're doing now, that would still leave us \$492,000 to grant. I'd like to know what they would charge us, specifically not just to utilize their online application process, vet the applicants, but pull through those applications for whether those applicants have met the guidelines that we've put forward and finally sit as a review committee to bring us the recommendations for the grants. I would be interested in what dollar amount they would want for that scope of service. **Mr. Connor** said sure. **Commissioner Bynum** said I will just say for me, and I'm speaking for me only, and I said this earlier I just don't believe local elected officials need to be sitting in the position of handing out charitable grant dollars. I don't think that's good public policy and so that is why I'm asking for us to look into is there another way to handle these grants. I would like it to be a way that meets the goals and the desires that the committee that sat before us wanted. Whatever those faults were in that process without us sitting as the recommendation committee, can we solve those concerns. I'm asking that of the group. I'm asking that of staff, is there a way to come to a resolution of that without having an elected official sit as the grantor of a charitable grant dollar. Those concerns may be very real but there might be another way to resolve them. **Mr. Connor** said sure. Just to be clear at the end of the day the full Board of Commissioners approves the slate of grants. **Commissioner Bynum** said correct. **Mr. Connor** said so what you're talking about is the step before that is how the slate is developed. **Commissioner Bynum** said such as the Alcohol Board does and brings to us a slate of grants to approve and we approve it. **Mr. Connor** said sure and I think the Community Foundation does it a lot of different ways for a lot of different organizations. Some of them are local government kind of related so I can certainly get some ideas from them and other ways that they do it for other funders.

Chairman Markley said I will just say that I pulled that PDF that you were talking about prior to this meeting, it was a spreadsheet, it was PDF so I had to like count each line but I counted there was just over 30 organizations that received grants last year and just over 20 that didn't.

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There was somewhere between 50 and 60 applicants on that list based on my little counting. **Commissioner Bynum** said it just felt like more. **Chairman Markley** said it felt like more because they were really long, great but really long. I don't know what else you have on the slides, if we start overlapping something that you have on a future slide, let me know.

Commissioner Philbrook said I think most everybody knows that I wasn't for this particular process. I don't mind being responsible for handing out money, but I also don't feel competent in vetting the organizations that come forward and I also feel that if I'm going to have to hand out this money, I want to make sure that it's vetted to a higher level than it was last year. I was disappointed.

The other thing is that although people sometimes feel that they're not getting money in their district, a lot of these organizations work across all districts and they don't really give a hoot what district they're helping. They help everybody that comes forward that ask for that help. I guess I don't have a concern about whether my district is getting helped or not because I know people in my district are getting help from most of these organizations unless it's strictly for a certain area.

I would also like to know how much money we're talking about investing in the Greater Kansas City Community Foundation to vet this at a higher level. I want the money to go to those that need it, but I want to make doggone sure that I'm not guessing.

Chairman Markley asked can I suggest a couple of things staff could assist us with. First, getting those quotes on what it would cost to do certain level of services through the Greater Community Foundation. Second, and maybe while we're talking to them, but it may also just be some online googling; I wonder if there are comparable programs that have different processes that we could attempt to copy. **Mr. Connor** said comparable like local government comparable or just—**Chairman Markley** said really I don't even think it has to be local government, just in how they set up their committee, how are they getting those people for other grant programs. I'm just curious if there is somebody else out there where we don't have to reinvent the wheel because part of the issue with the original committee structure was that the committee itself said either we don't feel qualified or the people that were most qualified were involved with the

various organizations that were applying for grants so they would have to recuse themselves so then there were only like three committee members voting on some sets of the grants.

It's like if you appointed the qualified people in the community then they were you know hooked up with these other organization. If you appointed a less qualified person then they had difficulty knowing how to analyze the grants in the same way that the qualified people did. It was more complicated than we anticipated. We thought we were going to appoint some people, it'll be easy, they'll go through these grants and they'll make recommendations but it turned out to be more difficult so I'm wondering if there's a community that's had an easier time of it or has figured out a better way that we could perhaps copy or if this foundation has some recommendations on perhaps how that might happen. **Mr. Connor** said and I imagine a full service price has got different definitions for full service so I think bringing back some examples. **Chairman Markley** said that would be awesome. **Mr. Connor** said I can work on that. **Chairman Markley** asked is there anything else that staff can bring back to us next month. Besides, what would also be helpful next month is to see a timeline of how quickly we need to move. I am a little concerned about the timeline because last year's committee did work almost a full year I think to come up with recommendations so I think we're on the cusp of when people would be ordinarily be applying and we're just having this discussion so I'd like to also know assuming we move something forward to full commission in January what would that timeline look like and how would it would be altered from last year.

Commissioner Philbrook asked would it be possible for you to send out your report on recommendations before we come before you so we'll have time to review it ourselves. **Mr. Connor** said yes, sure, absolutely. **Chairman Markley** said since we have a bonus month, we don't meet next month.

Commissioner Johnson said the only comment I would make is for me personally, I respectfully have a different opinion. When we have precious few dollars that we can allocate into our specific communities, this is one of the few times we can have you know impact into our specific community, so for me I respectfully disagree because I'd like to have that and I feel that it's all about the relationships that are built within our communities with those organizations. We're not talking about big dollars per se and this is the opportunity that as a commissioner

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while I do understand and appreciate the concerns of my fellow commissioners, this is the one time where I as a specific commissioner can have impact with the organizations directly to better their good works they are doing in the community. That's my only comment to the whole matter. I will go along with the process and I'm all for evaluating and if there's a better way then certainly I would consider that as well. **Chairman Markley** said he said that much better than me but I do agree. **Mr. Connor** said just to kind of wrap it up from a staff perspective, we'll come back next month, I'll have some specifics I will send out to you from the last three years, total numbers of grants that were awarded, then kind of the average grant that was sent out. Work with the Community Foundation and I'll get some full service options with pricing and that will include comparable processes. **Chairman Markley** asked can you also forward out to this committee that list of sort of guidelines that we gave to commissioners last year because I'm going to give you guy's homework as well. There are only four of us here and whatever we do has to be approved by six of us, by the full commission so I want us to consider that we may not be able to change the process even if all four of us agree to we may not be able to. I want us to think about if it remained as it is today with the commissioners providing that slate, what could we do to those guidelines to make it more objective so that those who are not in favor of that process could feel more comfortable. Our homework is to think, Mr. Connor's going to send out that list, look at the guidelines, think about how we can make it more objective in the event that we cannot get a consensus to change it moving toward the Greater Kansas City Foundation or some other alternative process so homework for us as well. Do you have one more? **Mr. Connor** said we're going to talk about the Schlitterbahn Vacation Village. **Chairman Markley** said do that and then we'll move to the public.

Schlitterbahn Vacation Village

- One-time contribution of \$750,000 made in conjunction with recent redevelopment agreement.
 - Included is a request from Mr. Gary Henry, SVV
- Annual contributions scheduled to begin in 2016

Mr. Connor said I guess to add to the confusion as part of the redevelopment with US Soccer and with Schlitterbahn and additional STAR Bonds that came in, a payment, that's been made already of \$750,000 was made as part of the redevelopment agreement as a part of that renegotiation process. The original agreement called for some charitable contributions but never got started. This was supposed to cover from when Schlitterbahn opened to current and this was a one-time payment. It won't be this big again. This is kind of a catch up year so this is a one-time opportunity.

September 24, 2015

Mr. Doug Bach
County Administrator
Unified Government of Wyandotte County
City Hall
701 N. 7th Street, 9th Floor
Kansas City, KS 66101

Re: SVV I, LLC
Civic Contribution of \$750,000 due at STAR Bond Closing

Dear Mr. Bach:

Pursuant to the development agreement between SVV I, LLC (SVV) and the Unified Government of Wyandotte County (UG), at the upcoming STAR Bond closing, SVV is to make a \$750,000 civic contribution.

Given the size of this contribution, SVV would like to see the contribution put towards uses that, in addition to providing a benefit to the overall community, also have a potential synergistic tie to the project.

With two of the major attractions of the project being sports and water activities related, with a heavy emphasis on youth involvement, we feel both of these attractions promote healthy living and an active lifestyle; habits that can impact a child's life forever.

Therefore we respectfully request the UG's consideration for directing the monies in the following manner.

1. \$500,000 towards the capital campaign for the Community Center in downtown Kansas City, Kansas. We feel this enterprise is admirable and their focus on early childhood swim skills and lessons is a vital life-long skill.
2. \$50,000 towards the Urban Scholastic Center. Their work with children in academic advancement positively impacts the city and community as a whole.
3. \$50,000 to the Kansas City West Kiwanis Club.
4. We would appreciate the opportunity to meet with the Board of Commissioners, collectively and individually, regarding the investment of the balance, \$150,000, as we know there are great causes and needs elsewhere in the community.

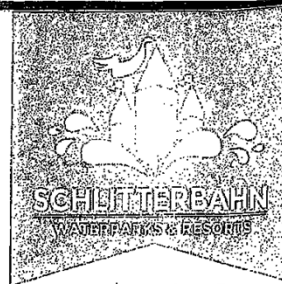
We are grateful for our partnership with the UG and appreciate the support given to our team from the UG. We look forward to a successful bond offering and future build-out of the project in the coming years.

Please let us know if there are any questions regarding the subject matter herein.

Thank you for the consideration.

SVV I, LLC


Gary Henry
Manager



Schlitterbahn Galveston Island
Waterpark
1990 Seaside Road
Galveston, Texas 77551
800.776.6229

Schlitterbahn Kansas City
Waterpark
4100 State Avenue
Kansas City, Kansas 66117
813.512.2110

Schlitterbahn New Braunfels
Waterpark & Resort
501 East Austin Street
New Braunfels, Texas 78130
800.622.1851

Schlitterbahn South Andromeda Island
Pools Waterpark & Resort
13100 State Park Road 100
South Andromeda Island, Texas 77551
800.776.6229

Schlitterbahn Upper Poudre
Waterpark & Resort
13013 Commodore Drive
Fort Collins, Texas 77211
800.776.6229

Included in the blue sheet was a letter that Doug received from the Henry Family about what

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they would like to see done with this particular pot of money. You have that in front of you just for your consideration. In 2016 there will be annual contributions coming from Schlitterbahn. It starts out at \$100,000, ramps up to \$250,000. It goes up annually and it maxes out at \$250,000, just something else to consider for grant processes. We've got another charitable contribution pot of money to distribute annually. **Chairman Markley** said and personally my thought on this is that maybe we reserve this for discussion at our January meeting because I'm thinking there may be two quotes from the Greater Kansas City Foundation as far as if we included this money or didn't include depending on how they figure that amount. We may have a different feeling as to whether this gets included in the same pot of money depending on what structure we decide on for giving the grant dollars is my thought. Maybe everybody feels differently but I'm just thinking we may have different opinions depending on what our decision is in January. I feel like we might need to make those decisions.

Commissioner Bynum said question on the Schlitterbahn contribution. Aside from the original letter from Mr. Henry, going forward is there language in that agreement that is a little different about how they would like to see those charitable dollars spent versus the Hollywood Casino money. **Mr. Connor** said I would say there is probably less language than the Hollywood Casino as far as it's more of a charitable contribution. They call it a donation. It doesn't really—it's up to the Board of Commissioners to decide. **Commissioner Philbrook** asked did we get that one. **Commissioner Bynum** said it's in the packet. The reason I'm asking is because the Hollywood Casino development language was pretty specific about charitable—**Mr. Connor** said it says social services and charitable community activities. This is for certain foundations and/or non-profits designated by the Unified Government. **Chairman Markley** said we're hearing non-profits. **Mr. Connor** said from staff's perspective, we have the one-time payment issue and then the ongoing funds that come from Schlitterbahn into the future. They could be lumped together and we come up with one process or one recommendation—again, this is probably for next month like Commissioner Markley is suggesting, but I think it's really two issues with the Schlitterbahn funds the way—to try to get you what you need. **Chairman Markley** said I was going to say I would ask as you're talking to the foundation that if there would be a different price if we included this amount in that same pot, we want to know what

those two prices would look like so that can aid us in our decision as to whether it goes together or not.

Chairman Markley said there are people in the audience and we're nearing the end of our agenda so I assume you are here for this topic. If you would like to speak, please step to the podium.

Katherine Kelly, Cultivate Kansas City, which is based in KCK said I live in Merriam, Kansas. I want to say I appreciate the theme of openness and equal access that I've heard through the meeting tonight. I imagine in the context of the UG budget, \$750,000, \$500,000 is a relatively small amount of funding but for the non-profit community in Wyandotte County those are big bucks. Knowing how the UG is focusing those monies, how decisions are made and ensuring equal access so publicizing the grants well so that a broad diversity of groups know the funds are available and how to apply is—I think those are worthy goals for you and for the community.

Many of you know I was not in favor of the change in process that happened last year. I have been both a grant applicant for grassroots organizations and I've been a grant maker so I've been on both sides of the equation in several different context. Through that process what I've come to really appreciate is that there is in fact a bit of art and skill to grant making and the trend I've seen over time as we've better understood grant making as a tool for community development that it's important to not only look at a specific geographic area, the individual applicant, but to look at the pull of applicants as a whole, look at how each of those grants interact with the other and really look at how you can best leverage funding.

The services that, for example, the Community Foundation offers their services are not just a sort of administrative but their review of grants, how they work with applicants is very much based in decades of experience working with this process so I think they add value that is at that price very affordable. I understand in changing to a more geographically based or a commission district based approach there were some very genuine and real issues that you all were dealing with and I have full respect for that because I'm very aware of the discrepancies there are between who has access to resources based on commission districts. Did I really hit three minutes? **Chairman Markley** said go ahead and wrap up. **Ms. Kelly** said but I think there are

ways you can ensure fair and equal geographic distribution that are more a function of how the grants are reviewed, what they address in the application process that could help the Commission address it. I will throw out my pitch for moving back to the older system and looking at the process of educating the review board, the review committee and the application form in order to address the concerns that you have around relationship building and knowledge of the communities. I do also want to just say how much I appreciate these funds being available. I'm sure you're aware of how Wyandotte County relative to other parts of the metro area has a deficit of funding available for non-profit, the needed work that happens in our community and so the existence of these funds are really important for us and for the work we all do in improving the community. Thank you for your work to make those funds available and to do it well.

Action: For discussion only.

Public Agenda:

Item No. 1 – 15267... APPEARANCE: ELDER VONZEL SAWYER

Synopsis: Appearance of Elder Vonzel Sawyer, New Bethel Church, 745 Walker Avenue, requesting four disabled parking spaces at the church location.

Elder Vonzel Sawyer, New Bethel Church, 745 Walker Avenue, said thank you to the committee, I appreciate being able to speak before you tonight. I myself am a resident of Overland Park. The reason why I'm here this evening is we have a growing church in the metro area. We have over the past six years grown at a rate of almost about 20 to 25% year over year and we're growing. We're looking to put a new facility on land that we have now obtained all the way to 7th Street from 8th Street so it's really big.

One of the things that we'd like do is make sure that our congregants and those that visit us are able to have the best access to our entrances and such things as that. As a result of having a diverse community of worshipers, we also have those that have disabilities and we would like to give them the best access, the closest access and the safest access to our main entrance as possible. That would be on 8th St. in front of the actual church. We're asking for four spaces for disability parking right there. We have some disability parking further away in our parking lot, but this would make it very accessible. We have one neighbor across the street that has no

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concerns with this, Mr. Easterwood. Other than that we have no other residences in that area or others that may want to park because they have disabilities. If they do they are going to end up parking a lot further away than where they are trying to get to. This is what we're looking for to give that advantage to them so they're able to park.

Now there may be a thought process about making it loading and unloading. The issue there is when someone is helped and aided by one who helps them because they are disabled it is almost better to park, not have to move again, it creates congestion, those types of thing and again we are growing so we're looking for ways of helping those who are disadvantaged to be able to have a safe and equitable way of entering our services for New Bethel Church.

Chairman Markley said I also understand staff has been working with Elder Sawyer so if you have questions of staff at this time or on a later date, they are available as well.

Commissioner Philbrook said there isn't anything across the street that would cause any problems for them to have the additional handicap parking. **Mr. Criswell** said no, Commissioner, however I don't know if that—no that doesn't solve the church's problem that they're trying to solve for. **Commissioner Philbrook** said say more about that. **Mr. Criswell** said the problem they're trying to solve for is direct accessibility into the most direct flat surface entranceway into the church which is off of Walker. Walker and 8th Street, the corner is on the corner, so what Elder Sawyer is requesting is disabled parking spaces on 8th Street in front of the main entrance into the church. Staff's position is it would be better to create loading and unloading zones there because then you don't tie up those spaces with disabled drivers who under Kansas law if you park there, no one can make you move. So if your goal is to get your parishioners into the church as easily as possible, you need to have those spaces empty so that people can park, unload their parishioner, get into the church and then repark and pick up the parishioner when they leave. Staff's position was you would not solve the problem of getting people into the church that you're trying to solve by putting in disabled parking spaces because they would always be taken up. If you put in loading and unloading signage, people have to do their business, get the parishioner in, get them out and then move on because you have another set of parishioners who will need that same courtesy. If you tie up the public street with the disabled parking space, a police officer nor anyone from the congregation can say you need to

move your vehicle because I want to load another person that is disabled. The law does not provide for that type of accommodation so that's why staff recommended loading and unloading as opposed to the disabled parking spaces.

Commissioner Philbrook said that is an assumption that everybody that's disabled that they have somebody to drop them off and pick them up. Maybe they are the one that needs to park. **Mr. Criswell** said well, the church already has designated disabled parking spaces in their parking lot. Now they don't have enough for the number of parking spaces that they have, but they do have designated disabled parking spaces that are relatively close to the most accessible entrance into the church with relative few bearings. They can add additional disabled parking spaces where they currently have four to accommodate from your perspective, those individuals who do not have anyone to assist them with getting in and out of their vehicles.

Chairman Markley said I think the concern is if one person parks in that spot in front of the little sidewalk, it cuts off access. **Commissioner Philbrook** said I'm not arguing that. I'm just listening from the viewpoint that he was addressing and I just wanted another viewpoint as it went along. If you were that person parking and you didn't have someone to drop you off, how that affected the thinking and he told me and it was the back parking lot, the other lot.

Mr. Sawyer said excuse me, may I add something. I think there's a piece of information that's missing. **Chairman Markley** said if it's brief. **Mr. Sawyer** said loading and unloading is not an issue because we have a circular drive in front of the church itself. We're talking about the ability of being able to park a car so you would not have that extra congestion that happens that would not prevent loading and unloading because we have a circular drive in front of the church. The parking spaces that we're talking about are the parking spaces that would closest to the entrance because the other disabled parking spaces are not as close to the entrance. We're talking about cutting it down by 50% compared to the other spaces. That's it.

Chairman Markley said if there are no other comments, staff will continue to work with Elder Sawyer on his concerns. If any commissioner has additional concerns or questions, they can be directed to Gordon Criswell.

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Action: **For discussion only.**

Chairman Markley adjourned the meeting at 7:59 p.m.

tpl

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Staff Request for Commission Action

Tracking No. 16437

Full Commission Meeting Date:

Committee: Administration & Human Services

Date of Standing Committee Action: 2/22/16

(If none, please explain):

Publication Required: No

Date:	Contact Name:	Contact Phone:	Contact Email:	Department/Division:
02/09/2016	Wilba Miller, Director	x5112	wmiller@wycokck.org	Community Development

Item Description:

October 29, 2016 the Commission approved the CDBG Reallocation and Grant Application Process. The Commission goal for this round of funding was to primarily meet timeliness of CDBG expenditures through brick and mortar projects in low to moderate income areas consistent with the 5 year Consolidated Plan adopted in August 2015.

Due to time constraints to expend CDBG dollars by August 2015, there are 3 projects recommended for funding:

Heartland Habitat for Humanity, Inc. \$250,000 Exterior home repair to 25 single family homes owned by low and moderate income persons;

UG Public Works Safe Routes - \$280,000 for sidewalks to Frank Rushton, Hazel Grove and Francis Willard Elementary Schools;

UG Public Works Transit Sidewalks and ADA Ramps - \$78,000 for partial funding of any one of the following sites: (1) Richmond Avenue and 4th Street; (2) Kansas Avenue and S. 65th Street; (3) North 3rd Street and Oakland Avenue and (4) North 13th Street and Troup Avenue.

The following applications are not recommended for funding because they do not meet the timeliness of expenditures and/or other issues pertaining to the use of HUD dollars:

Bethel Center for new entryway on 7th Street-\$131,000

Boston Daniels Center new youth center startup-rehab of bldg. & operating costs-\$90,000

Catholic Charities for Hope Distribution Center-interior lighting for food warehouse-\$7,178

Downtown Shareholders-grant funding to new businesses-\$84,711

Franklin Center-design and rehab of center-\$750,000

Mt. Carmel-Maintenance and upgrades of 8 transitional housing units-\$116,000

Northeast Economic Development Corp.-Acquisition/Rehab, Minor Home Repair-\$180,000

St. John the Divine-Stabilization of church-\$50,000

UG Parks-Parkwood Pool expansion-\$200,000

UG Parks-Argentine Recreation Ctr.-Upgrades to accommodate Fitness Center-\$300,000

Wyandot Inc.-Rehab Single Family House for PACES-\$52,550

The above projects that were not recommend at this time could be eligible to apply for future rounds of CDBG grants through the new application process. UG staff will communicate with those applicants that were not chosen for funding and explain the reason for not being selected this round.

Action Requested:

Approve and forward to full Commission for approval on February 25, 2016.

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):
<u>Attachments List:</u>



Staff Request for Commission Action

Tracking No. 16438

Full Commission Meeting Date: NA

Committee: Administration & Human Services

Date of Standing Committee Action: 2/22/16
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(If none, please explain):

Publication Required: No

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
02/09/2016	Wilba Miller, Director	x5112	wmiller@wycokck.org	Community Development

Item Description:

Presentation by Wyandotte Homeless Services Coalition regarding the possible merger of the Wyandotte County, KS and Jackson County, MO Continuums of Care into a single bi-state Continuum of Care.

Action Requested:

To discuss and comment on concept of regional Continuum of Care concept as presented by the Wyandotte Homeless Services Coalition

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:



Staff Request for Commission Action

Tracking No. 16439

Full Commission Meeting Date:

Committee: Administration & Human Services

Date of Standing Committee Action: 2/22/16

(If none, please explain):

Publication Required: No

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
02/09/2016	Melissa Mundt, Assistant County Administrator	x5017	mmundt@wycokck.org	Administrator's Office

Item Description:

On February 9, 2016, the Choice Neighborhood Planning and Activity Grant was submitted. Staff would like to update the Administration and Human Service Standing Committee pertaining the grant application.

At the January 19, 2016, Standing Committee meeting staff was not aware of the need to provide leverage dollars for LISC funds pertaining to the project. Staff will be asking for a recommendation from the Standing Committee supporting the leverage dollars of \$250,000 for several in-depth studies, staff time for a new Planning position as well as dollars toward an early action activity all required for the grant. These dollars would be included during the 2017 Budget process if recommended by the Standing Committee and approved by the Full Commission.

Cady Seabaugh, the UG's outside grant writer with McCormack Baron Salazar, Inc. will be in attendance at the meeting to discuss the details of the submission.

Staff anticipates to hear about the award of the grant in Summer 2016.

Action Requested:

Recommend allocating \$250,000 during the 2017 Budget process to support several in-depth studies, staff time for a new Planning position as well as dollars toward an early action activity all required for the grant if awarded by HUD.

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List: