



Public Works and Safety Committee
Standing Committee Meeting Agenda
Monday, November 18, 2019
5:00 PM

Location:

Municipal Office Building
701 N 7th Street
Kansas City, Kansas 66101
5th Floor Conference Room (Suite 515)

Name

Absent

Commissioner Melissa Bynum, Chair

☐

Commissioner Harold Johnson

☐

Commissioner Mike Kane

☐

Commissioner Angela Markley

☐

Commissioner Jane Philbrook

☐

Tom Groneman, BPU Board Member

☐

I. **Call to Order/Roll Call**

II. **Revisions to November 18, 2019 Agenda**

III. **Approval of standing committee minutes from September 23, 2019.**

IV. **Committee Agenda**

Item No. 1 - RESOLUTION: AGREEMENT WITH KCK PUBLIC SCHOOLS FOR NEW BRUNE ELEMENTARY SCHOOL INFRASTRUCTURE IMPROVEMENTS

Synopsis: A resolution approving an agreement with the Kansas City, Kansas Public School District for the construction of infrastructure improvements related to the construction of Brune Elementary School, submitted by Susan Alig, Assistant Counsel.

Tracking #: 191054

Item No. 2 - RESOLUTION: SIDEWALKS FOR BRUNE ELEMENTARY

Synopsis: A resolution declaring the necessity and authorizing a survey of lands for the Access Pedestrian Easement to Brune Elementary project, submitted by James Bain, Assistant Counsel. The project consists of new sidewalks to run west from Waverly Avenue to Brune Elementary.

Tracking #: 191041

Item No. 3 - RESOLUTION: WATER POLLUTION MAINTENANCE FACILITY

AND POLICE DEPARTMENT TOW LOT AND CRIME LAB PROJECT

Synopsis: A resolution declaring the necessity and authorizing a survey of lands for the Water Pollution Maintenance Facility (CMIP 6039) and KCK Police Department Tow Lot and Crime Lab Project (CMIP 8212), submitted by James Bain, Assistant Counsel.

Tracking #: 191052

Item No. 4 - RESOLUTION: SUPPORT OF RESPONSIBLE BIDDER REQUIREMENTS

Synopsis: A resolution supporting responsible bidder requirements and authorizing additional development of responsible bidder requirements, submitted by Misty Brown, Deputy Chief Counsel.

Tracking #: 191046

Item No. 5 - UPDATE: HAZELWOOD NEIGHBORHOOD

Synopsis: Report by staff on steps taken to engage the Hazelwood residents regarding their concerns with speeding in their neighborhood and the new development adjacent to their neighborhood, submitted by Jeff Fisher, Executive Director of Public Works. Staff will also report actions taken to date, and any potential actions to be taken, regarding the new, adjacent development.

For information only.

Tracking #: 191042

Item No. 6 - REPORT: SOLID WASTE PLANNING COMMITTEE

Synopsis: Request approval of the Solid Waste Planning Committee's annual report of the Wyandotte County Solid Waste Plan, as required by the Kansas Department of Health and Environment (KDHE), submitted by Jeff Fisher, Executive Director of Public Works.

Tracking #: 191044

Item No. 7 - RESOLUTION: BENEFIT DISTRICT POLICY

Synopsis: A resolution amending the Benefit District Policy, submitted by Jeff Fisher, Executive Director of Public Works.

Tracking #: 191043

Item No. 8 - REPORT: T.A. EDISON SPECIAL BENEFIT DISTRICT

Synopsis: A report from staff regarding the status of the proposed T. A. Edison Special Benefit District, submitted by Jeff Fisher, Executive Director of Public Works.

For information only.

Tracking #: 191057

Item No. 9 - RESOLUTION: ADDENDUM TO THE AGREEMENT WITH BONNER SPRINGS

Synopsis: A resolution amending the 1996 agreement with the City of Bonner Springs, Kansas, regarding street maintenance and emergency services in Loring, the unincorporated areas of Delaware township south of Bonner Springs, submitted by Jeff Fisher, Executive Director of Public Works.

Tracking #: 191047

Item No. 10 - PRESENTATION: RECOMMENDED PARK FEES

Synopsis: Presentation regarding recommended park fees, submitted by Jeremy Rogers, Director of Parks & Recreation.

For information only.

Tracking #: 191049

V. Public Agenda

Item No. 1 - APPEARANCE: TSCHER MANCK

Synopsis: Appearance of Tscher Manck regarding:

- Parks & Recreation and KCKPS
- New Juvenile Service Center
- After school programs

Tracking #: 191050

Item No. 2 - APPEARANCE: SHELIA JACKSON AND TSCHER MANCK

Synopsis: Appearance of Shelia Jackson and Tscher Manck regarding neighborhood development and BPU charges.

Tracking #: 191051

VI. Adjourn

**PUBLIC WORKS AND SAFETY
STANDING COMMITTEE MINUTES
Monday, September 23, 2019**

The meeting of the Public Works and Safety Standing Committee was held on Monday, September 23, 2019, at 5:00 p.m., in the 5th Floor Conference Room of the Municipal Office Building. The following members were present: Commissioner Bynum, Chairman; Commissioners Philbrook, Markley, McKiernan (substituting for Commissioner Kane), Johnson; and BPU Board Member Groneman. The following officials were also in attendance: Melissa Sieben, Emerick Cross and Alan Howze, Assistant County Administrators; Susan Alig, Assistant Counsel; John Kelly, Director of Buildings & Logistics; Greg Wooton, Building & Logistics Manager; Laura Landis, Architect; David Young, Deputy Director of Public Works; Kevin Swearingin, Manager Collection Systems; Vincent Billaci, Senior Manager, Street Traffic; Maddie McNerthney, VISTA; and Jay Doleshal, Sergeant-at-Arms.

Chairman Bynum called the meeting to order. Roll call was taken and all members were present as shown above.

Chairman Bynum said tonight we have one revision, Mr. Bob Wing had requested an appearance be scheduled to speak this evening; however, he has asked that be deferred to our October 21st meeting, so we did pull that item from the Public Agenda.

Approval of standing committee minutes from July 22, 2019. **On motion of Commissioner Markley, seconded by Commissioner Philbrook, the minutes were approve.** **Commissioner McKiernan** said, Madam Chairman, I'll abstain since I was not here during that meeting. Motion carried.

Committee Agenda:

Item No. 1 – 19941...GRANT: FY20 VOCA APPLICATION FOR VICTIM SERVICES UNIT

Wendy Medina, Program Supervisor, KCKPD's Victim Services Unit, said this year, we are requesting permission to submit an application and accept the VOCA (Victims of Crime Act) grant for FY 2020. VOCA has funded the Victim Services Unit since our inception in 1999. Currently, three full-time VSU personnel are currently funded by VOCA at 75% and we have two full-time positions at the Order of Protection Office also funded by VOCA at 100%. If Victim Services Unit is not able to receive VOCA funding, it would be reduced to one advocate and that would significantly limit our services available to victims of domestic violence, sexual assault, and survivors of homicide.

The current VOCA grant in 2019 has provided about \$300,000 federal funds, with KCKPD contributing 20% in match. For the 2020 fiscal year, the proposed budget request is \$369,695 in federal funds, with the required \$92,422 match comprised of cash and in-kind as we have historically done, to be contributed by the KCKPD. That moderate increase is just due to a reclassification of two staff members as well as one promotion and the attributed benefits to those. Also, to reflect 12 months of salary for a PFA Advocate II as opposed to the six months from this fiscal year. Funding would also provide advanced skill training for advocates. In 2020, the Victim Services Unit expects to be completely staffed with a Program Supervisor, two Response Advocates, two Advocates at the Order of Protection Office, and one Administrative Aide. We're really not asking for anything new within this program. The only difference is that we will be staffed at full capacity.

In summary, I am requesting from VOCA a modest increase in federal funds and utilizing existing match. Resulting, in absolutely no additional funds from the Police Department than already committed.

Action: **Commissioner Markley made a motion, seconded by Commissioner McKiernan, to approve.** Roll call was taken on the motion and there were six "Ayes," Groneman, Philbrook, Markley, McKiernan... **Commissioner Johnson** said the numbers on the sheet... **Chairman Bynum** said I apologize. we'll suspend our voting just for a minute. I failed to acknowledge Commissioner Johnson.

Commissioner Johnson said I just got reminded about what I was going to ask. I thought I'd overlooked, I thought I was wrong, but the federal match, how much is that federal match? **Ms. Medina** said \$92,422. **Commissioner Johnson** said I'm sorry, not the match, but the large amount, the federal amount? **Ms. Medina** said \$369,685. That is a little bit different from your notes. Is that where you were confused? **Commissioner Johnson** said yeah, I was just a little. **Ms. Medina** said, yeah, it's a little bit off because since then, I did the crunching of the numbers a little bit more and it's off by a couple of thousand. So, the amount that I mentioned today is actually less. **Chairman Bynum** said a little bit less. **Commissioner Johnson** said very good. I'm good then.

Roll call continued: Johnson, Bynum. (Motion carried 6 to 0.)

Item No. 2 - 19946... RESOLUTION: INTERLOCAL AGREEMENT FOR THE HOUSING OF INMATES

Synopsis: A resolution authorizing approval to enter into an agreement with Lyon County for the housing of inmates to relieve pressure on jail population, submitted by Susan Alig, Assistant Counsel.

Susan Alig, Assistant Counsel, said I have a resolution here that would authorize the Unified Government to enter into an agreement with Lyon County to house inmates when we need to relieve our population pressures in our local jail.

Chairman Bynum said I just have one question. Do we know the per day cost and is it different from agreements we might have with other jurisdictions? **Ms. Alig** said we have an existing agreement with Lyon County. It's just in an older format so we're updating. The existing agreement is \$40 a day and I expect that it will remain the same. **Chairman Bynum** said okay.

Chairman Bynum asked any other comments or questions on this item. (There were none.)

Action: Commissioner Markley made a motion, seconded by BPU Board Member Groneman, to approve. Roll call was taken and there were six “Ayes,” Groneman, Philbrook, Markley, McKiernan, Johnson, Bynum.

Item No. 3 -19947... UPDATE: UG BUILDING ENERGY USAGE

Synopsis: Update on the Unified Government's building energy usage, submitted by John Kelly, Director of Buildings & Logistics.



John Kelly, Director of Buildings and Logistics, said we're here to give an energy use update on some projects that we've done in the past and also some projects that we plan on doing in the future, and some kind of other smaller projects that we're continuing to do throughout some of our facilities with some LED lighting. I'll go ahead and turn it over to Greg and we'll get started with the presentation.



Greg Wooton, Buildings and Logistics Manager, said the first building we're going to talk about is here at City Hall at 701 N. 7th Street in downtown Kansas City, Kansas. City Hall was the second of two buildings that received the treatment package addressing building systems retrofitting with energy conserving upgrades.

The first of which we will talk about is the windows illustrated here to the left. On this slide, the installation of the windows throughout the building, top to bottom, side to side. The next picture to the right is a picture of energy efficient boilers that were also installed. In addition, a chiller system that was installed is also a highly efficient chiller system.

Lastly, on the bottom, you'll see a picture of our insulated roof system. This, along with a lighting package that was introduced to this building, starting back to 2010 and had elongated through the 2019 period. Our efforts continue today. Each one of these major systems are complete at this time and the energy savings have been quite dramatic, which we will illustrate in the chart very soon.



The next building we're going to talk about was the first of the two buildings I had mentioned previously and that's the Court Services building located at 812 N. 7th Street. It also was privy to this package treatment with some of the building systems, the first of which is illustrated in the picture to the left, which are lights, so we updated the lights throughout the building, each and every room.

Following that, we updated the bathrooms with low flow flush valves installed on all the fixtures throughout the building, the sinks were included in this. And finally, at the bottom picture, you see a chiller that was installed in 2011 as well.

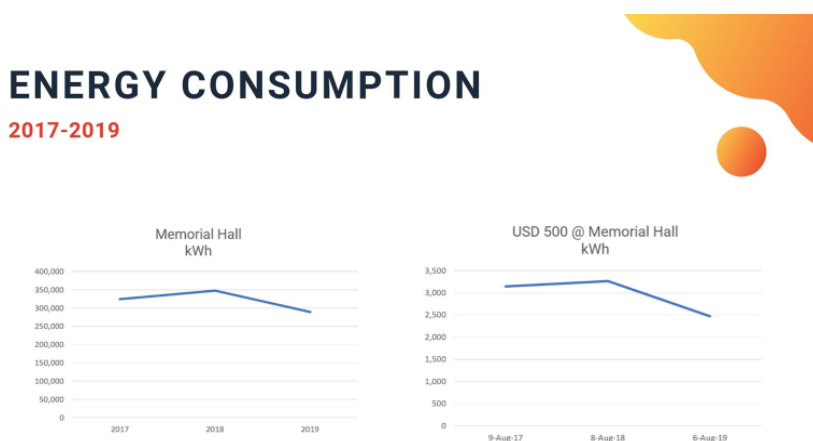


Finally, the building that we're going to last talk about is a real fan favorite, and probably mine as well, and that's Memorial Hall sitting at 600 N. 7th Street. The first picture I'm going to talk about is the picture on the upper left. You can see the windows are being addressed. We're in the final stages of a three-phased approach to this. For about 6-8 years, we've been addressing

the windows at Memorial Hall with double-hung, double-pane windows. They're very efficient. They meet the Historical Society standards for improvements on historical buildings and they've made a dramatic effect on the energy conservation that you will see in a graph that we will illustrate here shortly.

Next to that is a picture of piping. I couldn't get a picture of the chillers actually, but it's the piping associated with the new chiller system we just installed. That project, as you may know, went underway in the 3rd quarter of last year and finished in the 2nd quarter of this year. For the first time, Memorial Hall is able to treat with air conditioning and also heating every single room in the building rather than an all on, all off approach as it's been in the past. We've had dramatic results in energy savings with that as well.

Finally, the picture on the bottom shows the auditorium ceiling and the LED lighting that we have replaced. Each one of these LED floodlights are a hundred-watt consumers of energy, whereas before the incandescent lights were 750 watts. Of course, one of the previous slides was doing the work, as far as energy consumption goes, as seven and a half of these lights. So, these lights give us superior lighting. It's more consistent lighting over a longer period of time, and it doesn't have the strain on the lighting infrastructure as the old bulbs, as you can imagine, had high consumption of energy or amperage, more specifically speaking.



Now we're into the fun facts portion of this demonstration and were going to get to talk about some of the numbers. We won't go into this too heavily, but there are a couple of things that we want to point out.

This really illustrates the gains that our efforts have had here at the Unified Government in energy consumption or conservation. This graph is the years 2017 to 2019 at Memorial Hall. If we look and focus on the graph to the left, that is a graph of overall consumption for a year's time at Memorial Hall and that spans, of course, 2017 to 2019. As you can see, the consumption ticked up slightly in 2018; however, there are two reasons for this. The first of being it was a hotter summer in 2018 than it was in 2017. The second is we had an uptick in events held at Memorial Hall. So, this minor up-tick, I think, is a real reflection to the window treatments that had been done to the building at this time.

Since then, you can see a fairly dramatic downward move of the graph. At this point in time, it's about a 19.3% overall savings in consumption. Of course, the year's not done yet, but I think we can project this forward with Memorial Hall and expect to see this downward trend continue.

Melissa Sieben, Assistant County Administrator, asked, Greg, would you mention when the new chillers were installed. **Mr. Wooton** said yes, well, they were installed in 2018. It started in the 3rd quarter of 2018. **Ms. Sieben** said so they weren't on during last year summer so, the uptick, I think, this year the reason you're going to see that downward trend is we have replaced the HVAC or chillers as they're calling it. **Mr. Wooton** said yes. **Ms. Sieben** said we're currently doing the rest of the windows.

Mr. Kelly said but as we have been working with BPU staff on, you know, kind of doing this internal audit so we can capture all of our buildings going into the future showing how we're doing our part conserving energy. We did find in certain years where we went back and looked at that data where we had real drastic hot summers and it just happened to be 2018 was one of them. Like I said, the new system that got approved, we started that project in the fall of 2018 and it's been running this summer over there with the new system. The next slide that Greg is going to talk about here is really going to be kind of an eye opener just to show you what the new equipment has done versus in previous years with the old equipment.

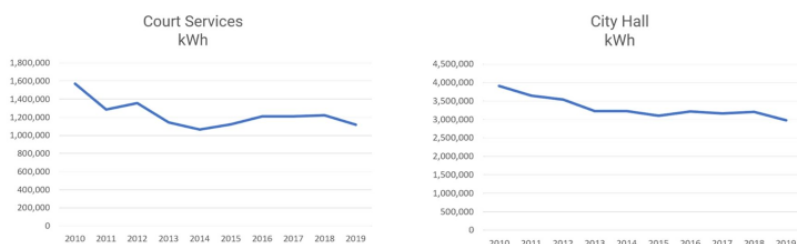
Mr. Wooton said exactly. Thank you for that. Of course, the installation of the equipment at Memorial Hall, both the LED lighting and the chillers, didn't take place until the cooling system for 2018 was over. So, we didn't realize any real energy savings at that point other than what the windows had helped us with.

So, from 2018 to 2019 is going to be this dramatic result that you're going to see. I think that's going to be well exemplified by the chart on the right. This is a one-day occurrence, or consumption of energy for a like event at Memorial Hall over the last three years. So, on August 9, 2017, the USD 500 held what we call, or they call their propagation, it's a rally of sorts and it packs the building to capacity. It's about a 3,000-3,100-person event, depending on the count that you might get. But that's the capacity. It's a rally to bring all their staff, personnel and teachers to this in anticipation of the year to come. You can see the general usage of energy in 2017 and that slight up-tick again to 2018. I think that the windows saved that all from being even a steeper slope. The dramatic effect is from 2018 to 2019. I don't know if we can see it here. This is August 8, 2018, and this downward trend to August 6, 2019. It shows the dramatic results of savings at about a 33% clip.

I could tell you that this particular event in 2019 for the first time, the USD 500 asked to use the ballroom, in addition to the auditorium because of an overflow crowd. Of course, the capacity of the ballroom for a standing room only event is about 300 to 350. So, it's about a 10% increase in usage for that day with an overall 33% decline in energy consumption for that very same event. I think those are dramatic results. As our efforts continue here at Memorial Hall and throughout the Unified Government, I think that we can expect this trend to continue.

ENERGY CONSUMPTION

2010-2019



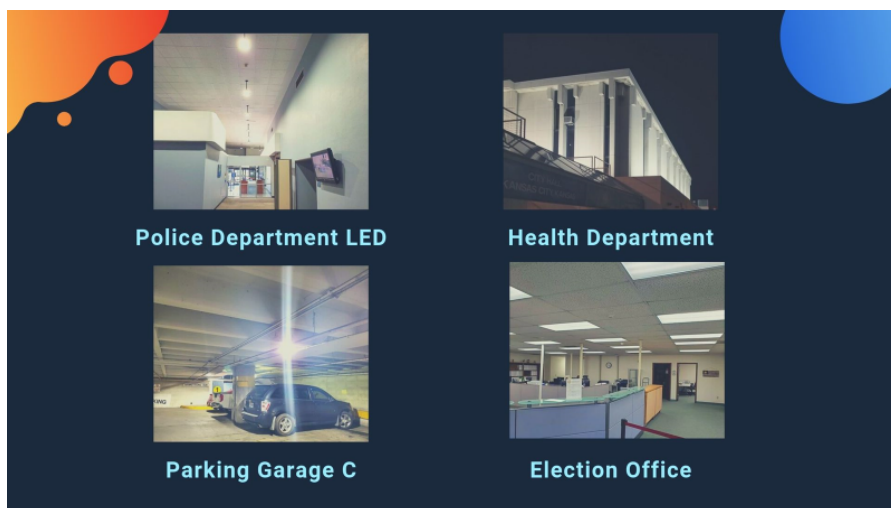
Finally, we'll look at energy consumption at the Court Services building and the City Hall building. This will span the area from 2010 to 2019. These are really the package treatments that John had deployed from that period of time starting out mostly with lighting in the beginning, and the other major treatments that I referenced earlier.

So once again, if we look at this graph analysis, we see an overall decline from 2010 with micro ticks here and there. Those are anomalies of one sort or the other. I can tell you overall, this is a 26% decline in energy usage from 2010 to 2019.

Same with City Hall very likewise. These are just similar buildings that received a similar approach in energy conservation. Once again, we see a similar downtrend in energy consumption beginning in 2010 and ending up in 2019. That's an overall 24% decline with an average 25% decline in energy consumption at this point in time. I think the Unified Government will assure that as our treatments move forward with any other buildings that we do, our efforts continue in these buildings as others, because there's always something to do, that we can expect a continued downward trend.

Having said that, I think I'll hand this off to Laura Landis, our colleague here in Buildings and Logistics and the Architect for the Unified Government.

Laura Landis, Architect, Buildings & Logistics, said I am here to present to you what some folks refer to as light-emitting diodes, better known to us as LEDs. Buildings and Logistics Division is continuing to achieve lower energy consumption and we are continuing to do so in the future. So, let's take a look at some of the work we have completed in the last year.

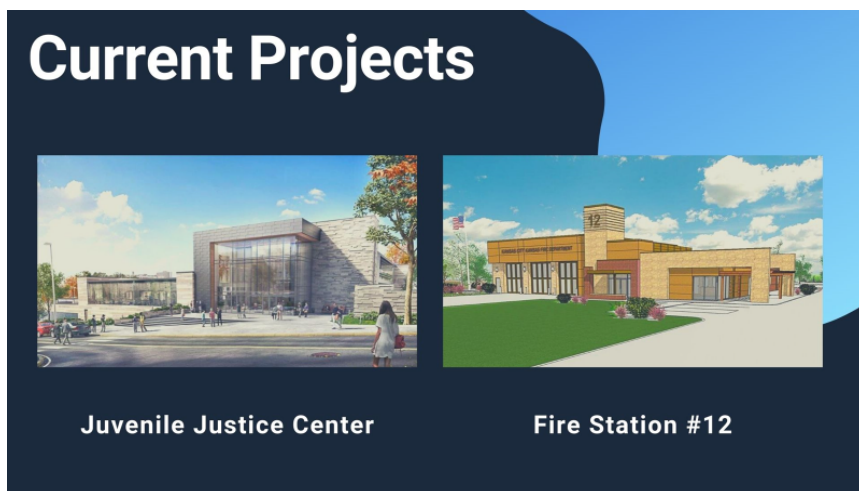


In the upper left-hand corner, you see the Police Department. We have the Police Headquarters located at 7th & Minnesota. We installed LED lighting in the public spaces such as the lobbies, hallways and conference rooms. It gives it a crisp, fresh look, don't you think?

To the right of the Police Department is our Health Department. This is a recent photo taken of the lighting as it exists today. What we did in the last year was replaced the old mercury vapor lighting around the lower roof perimeter and installed with new LED lights. It has made a significant difference in the appearance of the building.

Parking Lot C, at the lower left-hand corner, is located at 7th & Armstrong. I can attest to this being a juror and parking in the parking garage, oh my gosh, this picture makes it look so much better. This is showing an LED lighting installation in the lower level, and we have also completed all of the LED lighting installation in the stairwells. This parking garage, by the way, is next door to our Security National Bank friends who park in the garage also. We are also not only continuing to retrofit the lighting in the upper levels, but also to enhance the building as well through cleaning and painting of it as well.

Then to the right of Parking Garage C is the Election Office. The front office lighting was converted from fluorescent fixtures to LEDs. It's a clearer lighting indeed.



Next, I would also like to share with you two of our new facilities under construction. These are two of our current projects. The Juvenile Justice Center, just not very far, basically across the street from this facility, and the new Fire Station Number 12, located at Hutton & Leavenworth Road, are some of our finest examples being built with conserving energy in mind that will last well into the future.

I would also like to recognize at this time the Fire Department and Parks and Recreation for also being a great energy saving stewards with their energy program initiatives. Speaking

of the Fire Department, most of, if not all of, the apparatus bays in their facilities have been retrofitted to LED lighting.

Our Fleet Center is something we want to recognize also; don't have a slide on this one. As of last week, we completed the total LED conversion, both on the heavy side and the light side, of the facility. So, it is really going to enhance that facility and make it so much more efficient to work in. I want to thank you for your time and does anyone have any further questions?

Chairman Bynum asked for comments.

Commissioner McKiernan said I want to thank all of you for your work. You're making great strides in reducing our usage, which is more environmentally friendly and also more budget friendly, and I appreciate that. I appreciate the switch to LED lights.

Have we considered two other things that I think we could do? First, an education campaign. If you're not in your office, if you're not in that meeting room, if you're not in that bathroom, turn off the darn light. I see lots of unoccupied rooms in this building that are lit. Following up that, have we considered maybe motion sensitive switches with timers on the back end so that if there is no motion in a room, you don't even have to remember to turn off the lights, they turn off automatically, and then turn on with the return of a body to that room.

Mr. Kelly said yep. To answer both of those questions, Commissioner, I agree. I think a lot of it becomes educational on letting people, staff from UG to state employees or even contract employees—just as early as last week, I had sent out an email early asking everybody to partake in trying to help achieve better energy savings and conserving because you're right. Folks in my office or, you know, if there's multiple people—I walk through and see lights are burning or computer monitors are on or TVs and stuff. So, we did send this out. I'm going to continue to make sure that we work with Edwin's office and HR that we keep pushing this, pushing this, pushing this. I'm going to essentially try to, with this whole thing, with the statistics that we've done here tonight, be able to come back maybe 2nd quarter of 2020 and kind of look to see how that's trended just by some of those initiatives.

Also, we have in Court Service, we do have some of the lighting features that you talked about, that motion sensor. We have found in certain situations that some people do like

those and then some people don't, because if they're in their office for a period of time and not really moving around, they go off. **Commissioner McKiernan** said wave your arms, they'll come back on. **Mr. Kelly** said yeah. There are things that we are looking for, Commissioner, that in the future that are small, kind of small hanging fruit things that won't really impact my budget by doing those things, we plan on doing that into the future. Like I said, even here at City Hall, when we did the energy upgrade from T12 to T8 our staff is going to start implementing LED to where we really start making the same because not only that, it cuts down on my maintenance piece. Our guys are going and changing these lightbulbs may be every few months when they burn out. There are some things that we're going to take steps. We're going to keep trying to send this message out that we sent out last week about asking everybody to help conserve energy.

Commissioner McKiernan said before I yield my microphone, I'll turn to our administrative staff who are here and say, gosh, I think they could really use some help from your end in encouraging all of our employees to turn it off if we're not using it.

Tom Groneman, BPU Member, said as a BPU representative on this committee, I would like to thank you all for your conservation efforts. I will take this message back (inaudible) and let them know everything that's going on.

Mr. Kelly said I appreciate that, Tom. I also want to thank BPU tonight and also another staff member of mine. Tim Nick worked on this a lot with Jeremy Ash and some of their key people. Like I said, the way some of our billing comes in through for city structures, it's kind of a tough thing to look at when talking with administration on how to present this tonight. It took some key people to sit down and really try to figure out how we could show this to you on paper that we are making steps and that we want to continue to make steps. I appreciate BPU's efforts as well. **Mr. Groneman** said yeah, a lot of times that information is not passed along to the Board and we are not aware of a lot of the things you are doing, but that will be taken care of next week. **Mr. Kelly** said I appreciate that.

Commissioner Johnson said again, I echo everything that's been said. In my normal job, I was switched over to LED and I've already been able to see the difference in the crispness. It's

very clean. Also, we've never been able to see a difference in the dollar savings as well. With having said that, how long on average does it take to receive a break even in terms of the amount that's expended versus the cost reductions that we realized, on average, when you do upgrades from normal, from the old system to the new system?

Mr. Kelly said I think if you're—different components are different. Are you just referring to maybe like an LED lightbulb as far as their savings? I don't have that information at my fingertips. We could come back and give you that type of information. I know some of the projects that we've done here at City Hall and over at the Court Service on our energy audit projects, we're still paying those back. Like I said, seeing the graph that we've had, is a drastic decline. I think probably when we started these projects in 2010, what the kilowatt cost was per what it is now, which is roughly for us around 10 cents per kilowatt. I don't know if that quite answers your question on that return.

Commissioner Johnson said I guess I know that every project will be different depending on the scope of it and a lot of other variables. It just seems to me that at some point, on average, we see a break-even in the overall cost that we spend versus the reduction in cost over time. I'm just wondering is that three years, five years on average, on a project like that.

Mr. Wooton said if I might, what I can tell you is some of the cost benefit analysis, like John says, show different results for different systems that are treated. I think probably the way that we would look at this is a whole solutions approach. If you look at it that way, it's going to put it out 10, 15, 20 years, I'm sure. However, with the example that I gave with the auditorium lighting at Memorial Hall, that was a drastic 83% reduction for that treatment alone in energy consumption. You wouldn't expect to see that type of variance with like a chiller replacement. All these things in total head us in the direction that we would want to go in our—rest assured, since this would be the tactics that we would employ from this point forward, that it's well worth the effort to do. There would be no reason not to sustain that approach because the benefits do pay off. **Commissioner Johnson** said I agree to that for sure, so thank you.

Mr. Kelly said, the lighting is the biggest piece. All these other things that they—engineers are getting smarter and a lot of the International Codes for different things for mechanical equipment are really coming down, but it's all about the lighting. If we continue to get people to partake in things like Commissioner McKiernan said on turning things off and

like I said, we're going to continue that goal to try to get that achieved so we can try to get these costs down.

Chairman Bynum said we want to thank all of you. I want to just take this opportunity, John, to thank you and your staff for everything you do because you just seem to always be taking care of everything and we really appreciate it. You keep all the buildings operating. Everywhere we go, you just seem to be there helping. We really appreciate you. Thank you so much. **Mr. Kelly** said thank you, guys. Have a good evening.

Chairman Bynum asked is there anyone from the public who wanted to make any comments or address this item. (No one stepped forward.)

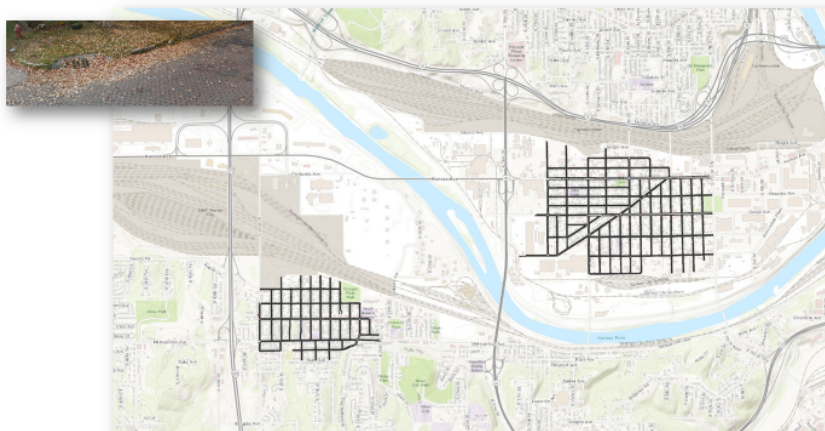
Action: For information only.

Item No. 4 - 19949... UPDATE: STREET SWEEPING PILOT PROGRAM

Synopsis: Update on the Street Sweeping Pilot Program, submitted by Jeff Fisher, Executive Director of Public Works.



David Young, Deputy Director of Public Works, said thank you for giving me a few minutes to speak today.



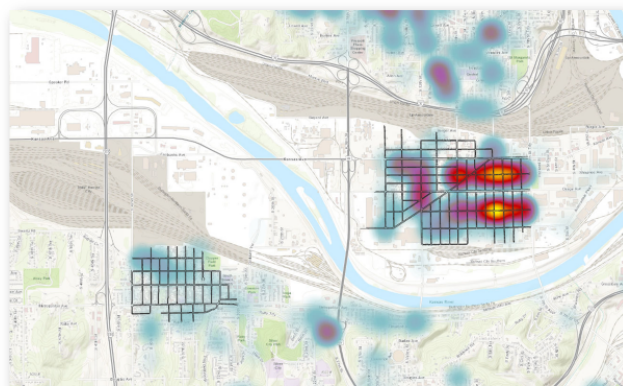
Armourdale & Argentine

Parking Capacity Study Areas

Today, we're talking about street sweeping, specifically in Armourdale and Argentine. A few things that have happened over the last six months. We have restructured our Streets Division creating teams in that Street Division. Those teams have focused on areas like pavement preservation, traffic, which includes street sweeping, and vegetation management. Each one of those teams has been evaluating very specific practices around the work that they do.

One of the things we have realized and tried a pilot project with our street sweeping group, is to take two street sweepers and one dump truck and partner them together to sweep a given area. The previous practice was, one street sweeper and one dump truck. What we realized is we can be twice as effective actually by combining the two street sweepers because the one dump truck holds significantly more carriage capacity than those two street sweepers can fill up in a day. We've seen a significant increase in our productivity with our street sweepers.

Looking at that significant increase, we thought, what should we be doing with that additional capacity? Being able to sweep all of the arterial streets several times a year, check. Being able to sweep every neighborhood at least one time a year, check. We have some areas of our City that are low line and have combined sewers. Those two areas here on the screen are in Argentine and Armourdale. What would it look like if we could sweep some of those areas more frequently, trying to help keep the grates clear?



Armourdale & Argentine

Cleaning & Inspection Heat Map

To identify these areas, specifically, we went into our asset database and looked at how many times we had to clean a grate inlet. These two areas, the one on Kansas Avenue—I know the streets aren't super clear over here on the right side of the image—probably the largest number of requests we get in the entire City and County. The area to the left to the map in Argentine, that area is also an area that has a higher frequency of requests. We actually just go down there in advance of every rainstorm now and clean those out just because we know it's a problem area. We looked at that and we said, okay, what would we do in these areas with this additional street sweeping capacity.

- ☐ Proposal: Two year pilot project to sweep streets twice a week;
- ☐ Limit Parking to North/East sides of the street on Tuesdays, South/West sides on Thursdays
- ☐ Result: Entire street is cleaned once per week

Parking Analysis & Conclusion

We said, okay, we should probably start with a pilot project to look at sweeping these streets twice a week. We were looking at, specifically, the problem with our current program is we allow parking on both sides of the street. We're just running the sweeper down the center of the street so we're never getting the curbline. If we were going to do this project in this pilot project, we would actually look at allowing parking on one side of the street. For example, on Tuesdays and Thursdays, on Tuesdays you would park on the north and east side, and on Thursday, you would park on the south and west side. We would come through, sweep the

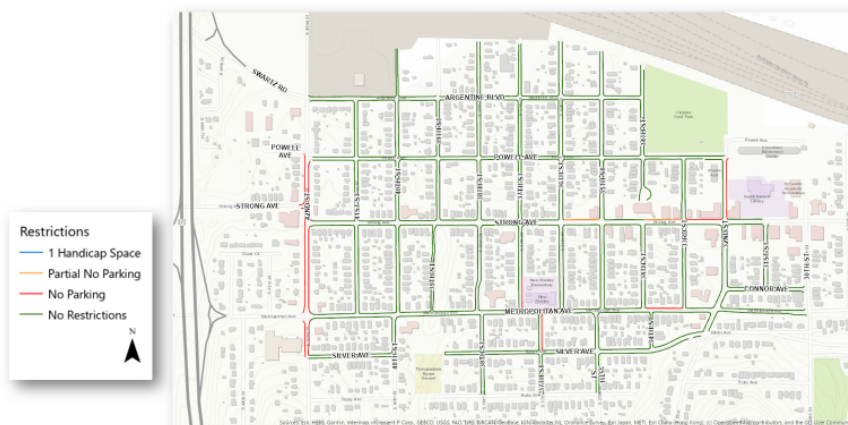
curbline, the gutter and we would do that once a week. The idea was could we actually reduce the number of times we're getting a request to clean out these grate inlets due to the vegetation and trash. That would be our measurement of success.



Estimated 7,000+ Parking Places

Armourdale Parking Restrictions

We started looking at specifically how many parking places do we have? In this particular neighborhood, we have 7,000 parking places. You'll see on the maps in different colors, the map street segment shows blue. That means it has at least one handicap space on it. If it's yellow, yellowish orange, partial, no markings on that street. Red is no parking, and green is no restrictions at all.



Estimated 3,000+ Parking Places

Argentine Parking Restrictions

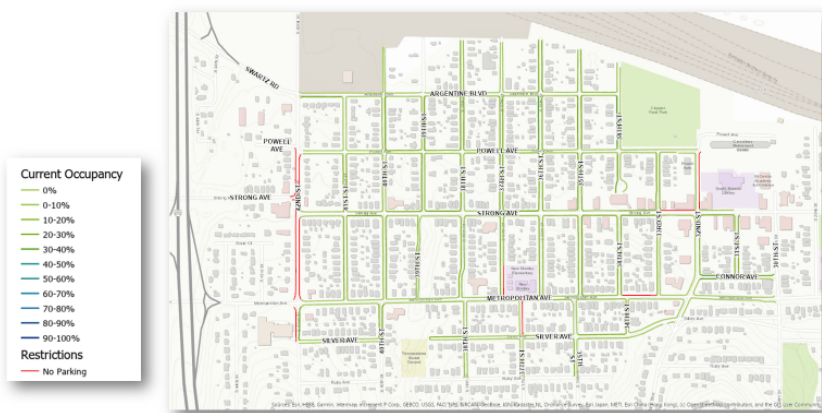
We were analyzing our other neighborhood with the same color code. We've got about 3,000 parking spots in that neighborhood.



698 of 7,000+ Parking Spaces Occupied (10%)

Armourdale Parking Occupancy

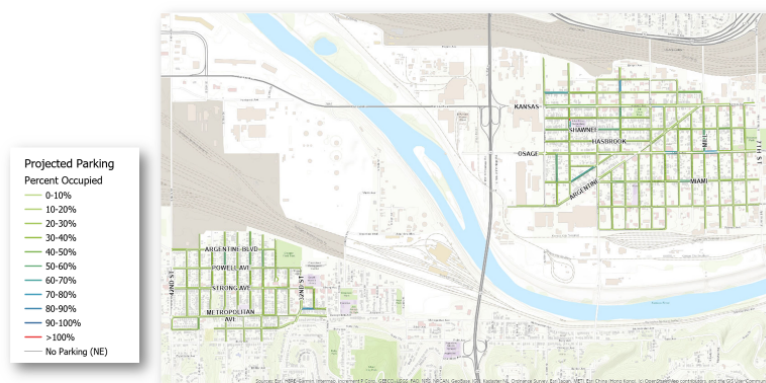
In our Armourdale area, we did a study. We went out every Wednesday and we counted every car for a month that was parked in that area. We found that about—**Commissioner McKiernan** asked what time of the day. **Mr. Young** said morning, noon. Thank you. Noon, I get it. Not the best time, but it was the time we had. We're proposing, again, as we get into this discussion, we would do the street sweeping in the morning every day. So, 698 or 10% of the parking spaces are occupied when we did our survey for a month.



315 of 3,000+ Parking Spaces Occupied (11%)

Argentine Parking Occupancy

About 11% in Argentine, same issue. We have quite a bit of parking capacity during the day specifically.



3,987 of 5,000 Parking Spaces Open During Business Hours (80%)

Parking Projections

What we looked at is the business hours in both of these areas. Do we have enough parking spaces? We've got 80%. If we were looking at everything during business hours on our busiest streets—to look, at could we do this on the arterial streets as well in these areas. It would be a little bit tougher, but it's possible. We would have to limit the hours that we would do it. We would probably do it first thing in the morning. Maybe a two-hour window where we would park on one side of the street or the other.

☐ 80% of parking spaces are open during business hours

- ☐ There is no significant difference between limiting parking to the North and East sides of the roads and limiting parking to the South and West sides of the roads.
- ☐ The parking utilization in the area will be ~20% the capacity.

Parking Analysis & Conclusion

What we found out is 80% of our spaces are open in these neighborhoods. There's no restriction. If we looked at limiting parking to one side of the road or the other, we can do this project. The question is, should we?

- ☐ New Stanley Elementary has “School Drop-Off zones” which will not be affected



- ☐ John Fiske Elementary has an off street drop off zone



Schools

We were also asked to look at the elementary schools that are in this area. Both schools have onsite parking so they would not be affected.

- ☐ Next steps:
 - ☐ Public engagement
 - ☐ ~1,100 Bi-lingual parking signs must be placed to inform residents of the new parking restrictions

Sign Cost

Then we met with all of the internal departments of the City. We met with the Police and the Fire and our Parking Department and our Planning Department and our street sweeping group. We asked them should we do this? This is a good idea? Around the discussion, everybody thought it was a great idea.

- ☐ Public Involvement will cost ~\$25,000
- ☐ Signs will cost ~\$147,000
- ☐ The total cost for the project will be ~\$172,000.

Total Cost

The question was, how do we do the public engagement? This is a bilingual community. How would we do this to make sure it's successful? We would propose to do two things. One, to engage public involvement. That would be done in the spring of 2020. We would put up 1,100 signs, which is two signs per block face. Each side of the block would get two signs. Those will be bilingual signs. You have some examples in your packet, I think. These are just examples. The total project cost for our proposal is \$172,000. The lion's share of that is in the signage, \$147,000 for the signs and \$25,000 for the public involvement.

We didn't want to go any further without engaging this group and talking with you. Specifically, there are 99 blocks in the project study area. For a \$172,000 investment, we think we can sweep those streets, the full, both sides, curblane, once a week for two years because we're using existing capacity in our system made available by changing the way we do our operations. I brought Vincent Billaci, our Senior Manager in our Traffic Group; Kevin Swearengin, who's one of the Senior Managers in our WPC group who worked together with us on this project; and Maddie McNerthney, on our VISTA, who helped us do all the data collection for this project.

We would love to hear your feedback, questions comments.

Commissioner McKiernan said my gosh, thank you in advance because I anticipate that the payoff from this will be magnificent, as you and I briefly discussed prior to this. I can only speak for Armourdale, but because of the fact that the streets are so very flat and because there's typically a lot of rock and leaf and twig debris, it doesn't take any sort of blockage at all in that curb/gutter for everything to back up and pond so tremendously. You're right, I've been there after some of our sweepers have gone through. With cars on both sides of the streets, we hardly get any of the curb/gutter actually done.

I think that there will be some grumbling from people who are going to need to get used to our schedule. I believe there will be some grumbling from people who just don't think it needs to be done. I think the payoff from this will be tremendous in terms of keeping down that localized flooding from the curb/gutter being blocked. Also, keeping our—because one of the other things I hear is that a lot of our storm inlets end up getting either plugged or getting full, which then really compounds the problem at an intersection where we're bringing all the curb/gutters together.

I think our most important thing is public engagement. On your signs, my question here was, do they mention all the payoff of the sweeping that's about to happen or do they just say no parking? **Mr. Young** said we had toyed with several options, super-duper sweeping program signs. We're not sure yet. It's a discussion to have. Specifically, people get passionate around their parking and when you want to propose a change to it. The public engagement budget of \$25,000 would be multiple neighborhood meetings, specific bilingual meetings targeted at the groups of people who live there.

Commissioner McKiernan said my suggestion, my recommendation would be that whether it's signs or postcards, and I do think there would be some advantage to a postcard mailing, although there would be a cost to the same, that we should emphasize why and the benefit so that we give people the end game. We're doing this to reduce flooding, improve whatever it might be. Help paint the picture of the positive outcome that we want to produce beyond just saying you can't park here on Tuesday. That would be my suggestion. Thank you in advance. I think it's going to work well.

Chairman Bynum asked any comments or questions.

Pavel Suheena, Kansas City, Kansas, said I commute on a bicycle. I think that the sides of the streets affect me the most. I'm familiar with the amount of dirt that accumulates on the sides of the streets because I've been doing it for over five years now. I have noticed that South 12th Street and Metropolitan Avenue, that intersection is really, really, dirty and I see it's not on the list. Every time I go by there, there's like a lot of glass and rubble. It would be really nice if that was cleaned up. I think that once a week is way too much. I would recommend maybe once every two months. Thank you.

Chairman Bynum said thank you. **Commissioner McKiernan** said he makes an interesting point because coming down, especially on Argentine Boulevard—starting on 10th and then cutting over to 12th is that 10th-12th bike lane that we have. It's an interesting addition to that, maybe consider the logical extension of the 10th -12th bike lane or bike route, which would

include 12th Street Bridge and might include that intersection down at the south end of the 12th Street Bridge. Just something to consider. **Mr. Young** said thank you for that.

Chairman Bynum asked is it a pilot program. **Mr. Young** said in general, I think engineers really like to try something before we invest a lot of money in it. What we would like to do is try it for a period of two years. **Chairman Bynum** said okay. **Mr. Young** said and look at what the impact we have on Water Pollution Control, specifically the number of requests. That's a very objective measurement.

I think what's more interesting to me, specifically, is the impact on those neighborhoods, more around the cleanliness of the neighborhood. Does it have an impact on blowing trash in the neighborhood? Can we partner with Waste Management that they run the trash service on the same day, since we know everybody will be parked on one side? I think those are opportunities that we can work together on.

The expense of this, \$175,000, is not a small amount of money, but it's 99 blocks that we're proposing. We would estimate somewhere between \$300,000 and \$500,000 per block to put in a storm water and we know we can't do that or afford to do it. What we're trying to do is change some of our business practices to allow us to offset that additional capacity that is needed in some of these areas.

Chairman Bynum said this is an information only item. It is also our last item. We thank you so much for all the research you've done, and we're looking forward to hearing your results.

Action: For information only.

Public Agenda:

Item No. 1 – 19961...APPEARANCE: ROBERT WING

Synopsis: Appearance of Robert Wing regarding health and safety issues - KCK Fire Department.

Chairman Bynum said I would note that we mentioned at the beginning of the meeting that the Public Agenda item, the appearance of Mr. Wing has been pulled and tabled until next month.

Action: **Deferred to the October 21st meeting, at the request of Mr. Wing.**

Chairman Bynum said so, with that, Mr. Groneman, thank you as always. Appreciate you.

Adjourn:

Chairman Bynum adjourned the meeting at 5:48 p.m.

ade



Staff Request for Commission Action

Tracking No. 191054

Full Commission Meeting Date: 12/5/19

Committee: Public Works & Safety

Date of Standing Committee Action: 11/18/19

(If none, please explain):

Publication Required: No

<u>Date:</u> 11/7/2019	<u>Contact Name:</u> Susan Alig	<u>Contact Phone:</u> x5085	<u>Contact Email:</u> salig@wycokck.org	<u>Department/Division:</u> Legal
<u>Item Description:</u> Request approval to enter into an agreement with Kansas City, Kansas Public Schools for the construction of infrastructure improvements related to the construction of the Brune Elementary School, and authorizing Doug Bach, County Administrator to sign the agreement, submitted by Susan Alig.				
<u>Action Requested:</u> Approve the resolution and authorize entry into the agreement.				
<u>Budget Impact: (if applicable)</u> Amount: Source: Included In Budget: Other (explain):				
<u>Attachments List:</u> Authorizing resolution Brune school improvements, 7AM6274-Intergovernmental Development Agreement - UG redline 11062019				

RESOLUTION NO. _____

A RESOLUTION APPROVING THE AGREEMENT BETWEEN THE UNIFIED
GOVERNMENT OF WYANDOTTE COUNTY, KANSAS AND THE KANSAS CITY,
KANSAS PUBLIC SCHOOLS

Whereas, the Kansas City, Kansas Public School District (“District”) and the Unified Government of Wyandotte County/ Kansas City, Kansas (“Unified Government”) are empowered by the laws of Kansas to enter into agreements with each other to perform any governmental service, activity, or undertaking which each is authorized by law to perform; and

Whereas, the District and the Unified Government desire to enter into an Agreement to provide for infrastructure improvements necessitated by the construction of a new school at 8833 Waverly Avenue in Kansas City, Kansas; and

Whereas, an agreement has been prepared describing the parties’ cooperation and responsibilities regarding such improvements; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT AS FOLLOWS: That the Unified Government is hereby authorized to enter into a substantial conforming agreement by signature of the County Administrator.

THIS RESOLUTION IS ADOPTED by the Governing Body of the Unified Government of Wyandotte County/ Kansas City, Kansas, this ____ day of _____, 2019.

UNIFIED GOVERNMENT OF WYANDOTTE
COUNTY/ KANSAS CITY, KANSAS

By: _____

David Alvey

Mayor/ CEO

(SEAL)
ATTEST

Unified Government Clerk

**INTERGOVERNMENTAL DEVELOPMENT AGREEMENT BETWEEN THE UNIFIED
GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS THE
KANSAS CITY, KANSAS PUBLIC SCHOOL DISTRICT FOR THE CONSTRUCTION
OF ADDITIONAL IMPROVEMENTS RELATED TO THE BRUNE ELEMENTARY
SCHOOL**

THIS INTERGOVERNMENTAL AGREEMENT (the “Agreement”) is made and entered into as of the Effective Date (as define in Section 1.5) by and between the Unified Government of Wyandotte County/ Kansas City, Kansas (“Unified Government”) and the Kansas City, Kansas Public School District (“the District”)(collectively, the “Parties”), both Parties having been organized under the laws of the State of Kansas.

WHEREAS, the District owns property located at 8833 Waverly Avenue, Kansas City, Kansas, on which it intends to construct the new Brune Elementary school building (“Brune Elementary”); and

WHEREAS, the Unified Government owns property located at 8910 Parallel Parkway, Kansas City, Kansas, on which it intends to build a public road which will connect Parallel Parkway and 91st Street to Brune Elementary; and

WHEREAS, the development of Brune Elementary will contribute to the need for improved transportation, storm, and sanitary infrastructure in the area (the “Improvements”); and

WHEREAS, the definition of “municipality” in K.S.A. 12-2908 includes both the Unified Government and the District; and

WHEREAS, K.S.A. 12-2908 authorizes municipalities to contract with other municipalities to perform any governmental service, activity or undertaking which each contracting municipality is authorized to perform by law.

NOW, THEREFORE, in consideration of the above recitals, the mutual covenants and agreements contained herein, and for other good and valuable consideration, the Parties agree as follows:

1. PURPOSE AND CONSTRUCTION

- 1.1. PURPOSE OF THE AGREEMENT. The Parties enter into this Agreement for the purposes of clarifying how funding and construction of the Project will be handled between the Parties.
- 1.2. AMENDMENTS. This Agreement may not be modified or changed by any verbal statement, promise or agreement, and no modification, change or amendment shall be binding on the Parties unless it has been agreed to in writing and signed by both Parties.
- 1.3. JURISDICTION. This Agreement shall be construed according to the laws of the State of Kansas and may be enforced in any court of competent jurisdiction.
- 1.4. CASH BASIS LAW. This Agreement is subject to the Kansas Cash Basis Law, K.S.A. 10-1101 et seq. and amendments thereto. This Agreement shall be construed and interpreted so as to ensure that the Parties shall at all times stay in conformity with such laws and, as a condition of this Agreement, either party reserves the right to unilaterally terminate this Agreement if the Agreement is deemed to violate the terms of such law. The Parties are obligated only to make payments under the Agreement as may lawfully be made from: (a) funds budgeted and appropriated for that purpose during each party's current budget year; or (b) funds made available from any lawfully operated revenue producing source.
- 1.5. EFFECTIVE DATE. This Agreement shall become effective upon its adoption by the governing bodies of the Unified Government and the District, and upon the signing of the Agreement by the authorized representatives of the Unified Government and the District.
- 1.6. DURATION AND TERMINATION OF AGREEMENT. This Agreement shall be effective from the date of the last signatory as set forth below, until the completion of the Improvements, so long as the Improvements are completed by January 1, 2021. If the Improvements are not completed by January 1, 2021, the Parties may enter into a new agreement extending the time for completion.

2. THE PROJECT AND IMPROVEMENTS

- 2.1. The Parties hereby agree that the "Project" shall include the design, construction, and development of the Brune Elementary school building, parking lots, streets and related

infrastructure providing transportation access to Brune Elementary, and recreation areas, as depicted in the plans and drawings in the December 10, 2018 City Staff Submission to City Planning Commission Re: Final Plat of Lowell Brune Elementary and Petition #PR-2018-31, a copy of which is attached as Exhibit A. The District hereby contemplates that the Project as generally depicted on Exhibit A attached hereto shall be developed, constructed, completed and operated on the Project Site in substantial accordance and compliance with the terms and conditions of this Agreement and the final site plan approvals as may be granted or amended from time to time by the Unified Government's Planning Commission or other relevant bodies if any.

2.1.1. The Project shall include parking improvements containing the number of spaces, islands, and landscaping as required by the applicable laws and Requirements for the Project and as required by the Unified Government Planning Commission.

2.2. The Parties hereby agree that the "Improvements" shall include the design, construction, development, and/or financing of the infrastructure improvements herein described and depicted in Exhibit A. The Parties agree that all such Improvements shall be developed, constructed, completed, and maintained in substantial accordance and compliance with the terms and conditions of this Agreement.

2.2.1. The signage for the Improvements shall be subject to all applicable laws and Requirements, and any special use permits granted by the Unified Government Planning Commission.

2.3. General Agreements. The Parties agree to promptly and completely perform each and all of its obligations under this Agreement.

3. TRANSPORTATION IMPROVEMENTS

3.1. A new public road shall be constructed that extends 90th Street north from Parallel Parkway which connects to the District property to provide access for Brune Elementary and allows for a future connection with 91st Street. The approximate location of the public road is the shaded portion shown on the following:



3.2. The road and driveway design shall be completed by the engineering firm providing design services for the District.

3.2.1. The design shall be consistent with a future four-way intersection at 90th and Parallel Parkway and future demolition of the existing intersection at 91st and Parallel Parkway.

3.2.2. The design shall include sidewalks.

3.2.3. The road design shall be overseen and approved by the Unified Government.

3.3. The Unified Government shall acquire the property necessary to complete the road.

3.4. The Unified Government shall competitively bid out the road work as provided for in the requirements set forth in the Unified Government's Procurement Code and all other applicable laws.

3.4.1. The Unified Government shall have the right to provide project management and inspect the public roadway portion of the project.

3.5. The design shall comply with Unified Government design standards and include ADA sidewalk ramps and sidewalks. The parties anticipate a future agreement regarding pedestrian access.

- 3.6. The District shall pay the Unified Government for a portion of the road work costs by paying the Unified Government Six Hundred Thousand Dollars and NO/100 (\$600,000.00). The Unified Government shall invoice the District upon its selection of the lowest responsible bidder(s) for the work. The District shall make the payment in a lump sum within fifteen (15) days of its receipt of the invoice. In no event shall the Unified Government's share of the Project exceed \$2,000,000.00, including land acquisition costs.
- 3.7. Any roads on the Unified Government's property shall be owned and maintained by the Unified Government. Any road on the District's property shall be owned and maintained by the District.
4. REQUIREMENTS IMPOSED BY UNIFIED GOVERNMENT PLANNING AND FULL COMMISSIONS HEREIN INCORPORATED
- 4.1. The Parties hereby incorporate the final requirements imposed the Unified Government Board of Commissioners and their duly authorized appointees on the Planning Commission into this Agreement ("Requirements").
5. RESERVATION OF UNIFIED GOVERNMENT'S AUTHORITY; NO WAIVER. Nothing in this Agreement is intended to limit or waive the Unified Government's authority to perform additional public works projects or to develop additional projects on the Unified Government's property on or near the area described in herein.

IN WITNESS WHEREOF, the above and foregoing Agreement has been executed in duplicate by each of the Parties hereto on the day and year first above written.

THE UNIFIED GOVERNMENT OF
WYANDOTTE COUNTY/KANSAS CITY,
KANSAS

By _____
Douglas G. Bach
County Administrator
UNIFIED GOVERNMENT

ATTEST:

Bridgette Cobbins
Clerk of the Unified Government

KANSAS CITY, KANSAS PUBLIC SCHOOLS

By _____

ATTEST:



Staff Request for Commission Action

Tracking No. 191041

Full Commission Meeting Date: 12/5/19

Committee: Public Works & Safety

Date of Standing Committee Action: 11/18/19

(If none, please explain):

Publication Required: Yes 12/12/2019

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
11/5/2019	James Bain	x5077	jbain@wycokck.org	Legal

Item Description:

Project Name: Assess Pedestrian Easement to Brune Elementary

A resolution declaring that this project is necessary and valid improvement project, submitted by James Bain, Assistant Counsel. This project is the construction of new sidewalks for Brune Elementary school. The sidewalks will run west from Waverly Avenue to Brune Elementary. This Resolution directs the Chief Counsel to cause a survey and description of such parcels to be undertaken and prepared by a licensed land surveyor or a professional engineer to identify and describe the property to be acquired for this project, and to submit an Ordinance authorizing the exercise of eminent domain and to undertake all other necessary actions to complete the acquisition of such parcels.

Action Requested:

To adopt the resolution.

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

1. Resolution.Brune Elementary

(Published _____)

RESOLUTION NO. _____

A RESOLUTION declaring the necessity and authorizing a survey and descriptions of lands necessary to be condemned for the construction, maintenance, operation, use and repair of the **Access Pedestrian Easement to Brune Elementary** all in Wyandotte County, Kansas.

**BE IT RESOLVED BY THE COMMISSIONERS OF THE
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS**

SECTION 1. It is hereby found and determined necessary that certain lands be condemned for public use providing for land necessary for construction, maintenance, operation, use and repair of the **Access Pedestrian Easement to Brune Elementary**. The project is the construction of new sidewalks for Brune Elementary school. The sidewalks will run west from Waverly Avenue to Brune Elementary. This project is all in Wyandotte County, Kansas.

SECTION 2. The Board of Commissioners hereby directs and authorizes its Chief Counsel to cause a survey and description of such parcels to be undertaken and filed with the Clerk of Wyandotte County/Kansas City, Kansas; to thereafter prepare and submit to the Board of Commissioners an ordinance authorizing the exercise of eminent domain with respect to such parcels; and upon approval of the same by the Board of Commissioners to initiate eminent domain proceedings in the District Court of Wyandotte County, and to undertake all other necessary actions to complete acquisition of such parcels.

SECTION 3. This resolution shall be published once in the official County, newspaper, The Wyandotte Echo.

**ADOPTED BY THE COMMISSIONERS OF THE UNIFIED GOVERNMENT
OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS**

THIS _____ DAY OF _____, 2019.

UNIFIED GOVERNMENT CLERK

APPROVED AS TO FORM:

James Bain
Assistant Counsel



Staff Request for Commission Action

Tracking No. 191052

Full Commission Meeting Date: 12/5/19

Committee: Public Works & Safety

Date of Standing Committee Action: 11/18/19

(If none, please explain):

Publication Required: Yes 12/12/2019

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
11/6/2019	James Bain	x5077	jbain@wycokck.org	Legal

Item Description:

Project Name: Water Pollution Maintenance Facility (CMIP 6039) and Kansas City, Kansas Police Department Tow Lot and Crime Lab Project (CMIP 8212)

A resolution declaring that this project is necessary and valid improvement project, submitted by James Bain, Assistant Counsel. This project is regarding the construction of a new water pollution control maintenance and fleet facility and the construction of a new police tow lot and crime lab for the purpose of providing for public health, welfare and safety. This Resolution directs the Chief Counsel to cause a survey and description of such parcels to be undertaken and prepared by a licensed land surveyor or a professional engineer to identify and describe the property to be acquired for this project, and to submit an Ordinance authorizing the exercise of eminent domain and to undertake all other necessary actions to complete the acquisition of such parcels.

Action Requested:

To adopt the resolution.

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

Condemnation.Resolution

(Published _____)

RESOLUTION NO. _____

A RESOLUTION declaring the necessity and authorizing a survey and descriptions of lands necessary to be condemned for the construction, maintenance, operation, use and repair of the **Water Pollution Maintenance Facility (CMIP 6039) and Kansas City, Kansas Police Department Tow Lot and Crime Lab Project (CMIP 8212)**, all in Wyandotte County, Kansas.

**BE IT RESOLVED BY THE COMMISSIONERS OF THE
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS**

SECTION 1. It is hereby found and determined necessary that certain lands be condemned for public use providing for land necessary for construction, maintenance, operation, use and repair of the **Water Pollution Maintenance Facility (CMIP 6039) and the Kansas City, Kansas Police Department Tow Lot and Crime Lab Project (CMIP 8212)**. The project is regarding the construction of a new water pollution control maintenance and fleet facility and the construction of a new police tow lot and crime lab for the purpose of providing for public health, welfare and safety. This project is all in Wyandotte County, Kansas.

SECTION 2. The Board of Commissioners hereby directs and authorizes its Chief Counsel to cause a survey and description of such parcels to be undertaken and filed with the Clerk of Wyandotte County/Kansas City, Kansas; to thereafter prepare and submit to the Board of Commissioners an ordinance authorizing the exercise of eminent domain with respect to such parcels; and upon approval of the same by the Board of Commissioners to initiate eminent domain proceedings in the District Court of Wyandotte County, and to undertake all other necessary actions to complete acquisition of such parcels.

SECTION 3. This resolution shall be published once in the official County, newspaper, The Wyandotte Echo.

**ADOPTED BY THE COMMISSIONERS OF THE UNIFIED GOVERNMENT
OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS**

THIS _____ DAY OF _____, 2018.

UNIFIED GOVERNMENT CLERK

APPROVED AS TO FORM:

James Bain
Assistant Counsel



Staff Request for Commission Action

Tracking No. 191046

Full Commission Meeting Date: 12/5/19

Committee: Public Works & Safety

Date of Standing Committee Action: 11/18/19

(If none, please explain):

Publication Required: No

<u>Date:</u> 11/6/2019	<u>Contact Name:</u> Misty Brown	<u>Contact Phone:</u> x5067	<u>Contact Email:</u> mbrown@wycokck.org	<u>Department/Division:</u> Legal
<u>Item Description:</u> A resolution in support of responsible bidder requirements and authorizing additional development of responsible bidder requirements.				
<u>Action Requested:</u> To adopt the resolution.				
<u>Budget Impact: (if applicable)</u> Amount: Source: Included In Budget: Other (explain):				
<u>Attachments List:</u> Responsible bidder resolution				

RESOLUTION NO. _____

WHEREAS, the Unified Government of Wyandotte County/Kansas City, Kansas (hereinafter "Unified Government") wishes to ensure that Unified Government construction contracts are awarded in an atmosphere that invites competition and guards against favoritism, arbitrary conduct, and fraud; and

WHEREAS, the Unified Government desires to encourage contractors to train a skilled workforce, provide a safe workplace, and invest locally; and

WHEREAS, responsible bidder requirements set minimal requirements for contractors bidding on publicly funded construction projects; and

WHEREAS, the Unified Government wishes further analysis and review of potential responsible bidder requirements for Unified Government construction projects.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:

1. That the Unified Government Board of Commission of Wyandotte County/Kansas City, Kansas supports the concept of responsible bidder requirements.
2. That the Unified Government Board of Commission of Wyandotte County/Kansas City, Kansas authorizes additional development of responsible bidder requirements.
3. The Mayor, the County Administrator, and the Unified Government's other officers, agents, and employees are hereby authorized and directed to take such further action, and execute such other documents, certificates, and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

ADOPTED BY THE COMISSION OF THE UNIFIED GOVERNMENT OF
WYANDOTTE COUNTY/KANSAS CITY, KANSAS
THIS _____ DAY OF _____, 2019.

Davis Alvey, Mayor/CEO

ATTEST:

Unified Government Clerk

Approved as to Form:

Misty S. Brown, Deputy Chief Counsel



Staff Request for Commission Action

Tracking No. 191042

Full Commission Meeting Date: NA

Committee: Public Works & Safety

Date of Standing Committee Action: 11/18/19

(If none, please explain):

Publication Required: No

<u>Date:</u> 11/5/2019	<u>Contact Name:</u> Jeff Fisher	<u>Contact Phone:</u> x5415	<u>Contact Email:</u> jfisher@wycokck.org	<u>Department/Division:</u> Public Works
<u>Item Description:</u> As requested by the Commission, staff will report on steps to engage this neighborhood over their concerns with speeding in the neighborhood and with development of new connecting neighborhood adjacent to them. Staff will also report actions taken to date and any potential actions to be taken regarding the new, adjacent development.				
<u>Action Requested:</u> No action, information only.				
<u>Budget Impact: (if applicable)</u> Amount: Source: Included In Budget: Other (explain):				
<u>Attachments List:</u>				



Staff Request for Commission Action

Tracking No. 191044

Full Commission Meeting Date: 12/5/19

Committee: Public Works & Safety

Date of Standing Committee Action: 11/18/19

(If none, please explain):

Publication Required: No

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
11/5/2019	Jeff Fisher	x5415	jfisher@wycokck.org	Public Works

Item Description:

It is required by the Kansas Department of Health and Environment (KDHE) that each county has a Solid Waste Planning Committee. KDHE requires the Solid Waste Plan be reviewed on an annual basis by the Committee and be approved by the Board of Commissioners. The review addresses any changes in the solid waste management system since the last plan review and include any recommendations of the committee.

Action Requested:

Approval

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

2019 Wyandotte County Solid Waste Minute Summary (002)

Wyandotte County Solid Waste Committee Minutes of Annual Meeting on September 27, 2019

Attending: Zack Daniel, Maureen Mahoney, Greg Talkin, Ingrid Seltzer, Richard Mabion, Norman Scott, and Kirk Suther.

1. *Approval of May 9, 2018 Minutes.* Norman made a motion to accept the minutes. Maureen the motion. Motion approved.

2. *Review of Solid Waste Plan.* A Power Point presentation giving an overview of the Wyandotte County Solid Waste Plan was presented. The infrastructure of the systems in place to manage solid waste were discussed such as residential trash services, curbside recycling services, drop off recycling centers, glass recycling, electronics recycling, business and governmental recycling, yard waste programming, food waste programming, and household hazardous waste programming.

3. *Review of Goals.* As part of the PowerPoint presentation we looked at results of our 2015 adopted goals. When evaluating the types of strategies to incorporate in order to reduce the amount solid waste disposed of, the major waste reduction strategies are reduce, reuse, recycle, yard and food waste reduction, and special waste reduction. The following goals were adopted as part of the Wyandotte County's Solid Waste Plan 5-year update conducted in 2015.

Reduce and Reuse Strategies:

1. *Continuation of education for Local Government employees with reduce, reuse, and recycling strategies.*
2. Continue operation of the Unified Government SWAP: Surplus with a Purpose. This program collects extra office supplies and has them available for reuse by other departments.
3. Educate residents and businesses about waste reduction ideas.
4. Educate and encourage public to utilize reuse facilities, e.g. thrift shops etc.
5. Educational information to encourage grass-cycling.
6. Encourage government, schools, and business procurement policies for promoting source reduction.

Recycling Strategies for Residents:

1. Continue on-going efforts to educate residents about solid waste disposal and recycling services available to them.
2. Continue the curbside recycling program in Kansas City and Bonner Springs.
3. *Curbside recycling for Edwardsville.*
4. Continue providing containers for special events recycling.
5. *Continue on-going office recycling program for Local Governments.*
6. *Encourage and promote participation from the community to utilize recycling centers and drop off containers.*
7. Encourage and promote the participation of residents and businesses with the glass recycling drop off containers of Ripple Glass.

Recycling Strategies for Businesses:

1. Identify the current infrastructure available for businesses and apartment complexes for recycling.
2. Develop recycling educational resources for businesses and apartment complexes.
3. Promote and encourage recycling for businesses and apartment complexes.

Yard Waste Reduction Strategies:

1. Continue to promote Wyandotte County Yard Waste drop off center.
2. Cooperative educational programming with K-State Extension on composting.
3. Identify the infrastructure in place to handle a higher volume of dead trees as a result of diseases or pests such as the emerald ash borer.

Food Waste Strategies:

1. Investigate to see what type of infrastructure and/or programming is available to address food waste in both the residential and business waste streams.

Special Wastes:

1. Continuation of the household hazardous waste collection days for residents of Wyandotte County, if budget allows.
2. As long as resources are available, implement e-waste drop off events for the public.
3. Development and implementation of programming to address the problem with illegal dumping and illegal tire dumping in Wyandotte County.

4. *Changes to Solid Waste Infrastructure.* In 2018, the Unified Government worked with Waste Management to come up with some operational changes to improve the manual trash and recycling infrastructure. Re-routes for both trash and recycling for Kansas City, Kansas were developed and were implemented in 2019. The re-route evened out the house count per day, increased the number of trash and recycling trucks each day, decreased the number of houses per route, and reduced the projected pickup times.

5. *Other.* In 2020, the Wyandotte County Solid Waste Management Plan is due to be updated as per regulations of the Kansas Department of Health and Environment.



Staff Request for Commission Action

Tracking No. 191043

Full Commission Meeting Date: 12/5/19

Committee: Public Works & Safety

Date of Standing Committee Action: 11/18/2019

(If none, please explain):

Publication Required: No

<u>Date:</u> 11/5/2019	<u>Contact Name:</u> Jeff Fisher	<u>Contact Phone:</u> x5415	<u>Contact Email:</u> jfisher@wycokck.org	<u>Department/Division:</u> Public Works
<u>Item Description:</u> Staff has developed the new proposed policy (attached) for Commission consideration for adoption and will have a brief presentation.				
<u>Action Requested:</u> Approval				
<u>Budget Impact: (if applicable)</u> Amount: Source: Included In Budget: Other (explain):				
<u>Attachments List:</u> Resolution benefit district policy adoption, Benefit district policy_Standing Committee_2019-11-18				

RESOLUTION NO. _____

A RESOLUTION RELATING TO A POLICY FOR THE FINANCING OF PUBLIC IMPROVEMENTS THROUGH THE USE OF BENEFIT DISTRICTS IN THE CITY OF KANSAS CITY, KANSAS

WHEREAS, the Unified Government of Wyandotte County/Kansas City, Kansas (“Unified Government”) is committed to the construction and maintenance of quality improvements to infrastructure and other city amenities; and

WHEREAS, the Unified Government is authorized by K.S.A. 12-6a01 et.seq and K.S.A. 12-693 to levy special assessments upon properties benefited by such improvements to defray all or part of the cost of such improvements; and

WHEREAS, the Unified Government has reviewed its existing policy and procedures for the review of potential projects to be developed under K.S.A. 12-6a01 et. seq and K.S.A. 12-693 and has concluded that such policy and procedures are in need of amendment; and

WHEREAS, the Unified Government entrusts its Benefit District Committee to determine conformance with its benefit district policy, the level of completeness of benefit district petitions, and to provide recommendations to the Governing Body regarding proposed benefit districts; and

WHEREAS, the use of benefit district financing is discretionary with the Unified Government, and the Unified Government is under no obligation to approve any petitioned improvements, nor is it relinquishing its authority to initiate improvements by resolution as may be necessary to promote the general welfare of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:

The Unified Government hereby amends and adopts in the name of the Unified Government the Benefit District Financing of Public Improvements Policy as set forth in the attached Exhibit A, specifically replacing any corresponding policies or procedures previously adopted. Further said procedures and policies, in their entirety, are to be interpreted and construed consistent with K.S.A. 12-6a01 et seq and K.S.A. 12-693.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED
GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,
THIS ____ DAY OF _____, 2019.**

By: _____

David Alvey, Mayor/CEO

ATTEST

Unified Government Clerk



Unified Government of Wyandotte County/ Kansas City, Kansas

Benefit District Policy

1. Purpose

- a. Kansas Statutes (K.S.A. 12-6a01 et seq.) provide a framework for property owners to request that the City design and construct public improvements that benefit a defined geographic area. The City then recoups all or a portion of the costs of the improvements through special assessments on the property that the improvements benefit.
- b. This policy is intended to define the procedure property owners must follow in order to request benefit district improvements.
- c. This policy further provides rules and guidelines intended to ensure that the Unified Government's resources are allocated appropriately, equitably and efficiently.

2. Policy Considerations

- a. In evaluating whether benefit districts should be used to finance public improvements, the Unified Government Commission intends to consider the following factors.
 - i. Projects with the following characteristics are more likely to be approved for financing with benefit districts:
 1. Efficiency
 2. Equitability
 3. Return on investment
 - a. Districts where property values have increased 10% or more per year for the most recent 3 years may be presumed to offer a favorable return on investment
 4. Public health and safety
 5. Connectivity with similar improvementsLikelihood of repayment in full
 6. Consistency with Commission Goals
 7. Consistency with the Master Plan
 8. Improvement of existing infrastructure
 - b. Benefit District Committee
 - i. The Benefit District Committee shall be comprised of the Finance Director, the Public Works Director, the Planning Director, and the Two At Large Commissioners, or their designees.
 - ii. The Benefit District Committee shall review applications and make recommendations regarding approval or denial of the application to the Commission. The Committee shall provide advice and counsel to the Commission regarding each of the policy considerations at the Commission's request.



Unified Government of Wyandotte County/ Kansas City, Kansas

Benefit District Policy

3. Procedure

a. Pre-Application Meeting

- i. The applicant may schedule a meeting with designated Unified Government personnel for an explanation of the benefit district process.
- ii. Unified Government personnel may provide the applicant with this policy, an educational packet, and applicable forms. Unified Government personnel may assist the applicant by providing a customized Statement of Interest form that lists the names of the property owners within the proposed benefit district.
- iii. Unified Government personnel may assist the applicant in developing a rough in-house cost estimate for the improvements.

b. Statement of Interest (SOI)

- i. The applicant shall initiate benefit district proceedings by submitting a Statement of Interest in the form attached as Exhibit A to the Unified Government with the following:
 1. An application fee of \$2,000.00.
 2. Contact information for the applicant or a representative of the applicant. Staff shall use this contact information to communicate regarding the benefit district as required by this policy. It is the applicant's responsibility to update this contact information with staff as needed.
 3. A detailed description of the area of the proposed benefit district
 - a. The description shall be sufficiently detailed for staff to determine which parcels are inside or outside of the boundary line of the proposed district.
 - b. No parcels may be partially included within and partially excluded from a benefit district as described in the petition.
 4. A detailed description of the proposed improvements.
 - a. The description shall be sufficiently detailed for staff to calculate a preliminary cost estimate for the improvements. Staff should produce cost estimates within 60 days of receipt of the SOI.
 - b. The description shall use the terminology provided in the educational packet and may include a diagram.
 5. A reasonable, rough cost estimate for the improvements.
 - a. The applicant may generate this estimate on its own or may use the rough in-house cost information estimate provided by the Unified Government during the pre-application process.



Unified Government of Wyandotte County/ Kansas City, Kansas

Benefit District Policy

6. Proposed allocation of costs to property within the proposed benefit district (i.e., equally per lot, equally per square foot)
 7. Proposed allocation of cost between the benefit district and the City-at-large. No more than 95% of the costs may be allocated to the City-at-large. (State Statute)
 8. Proposed term of special assessments (up to 20 years). (State Statute)Signatures of 80% of property owners within the proposed benefit district indicating that such property owners agree with the statement, "I am interested in paying for the proposed improvements through a special tax assessment on my property. I am willing to donate any easements or rights-of-way to the City that may be required for the improvements. I understand that my signature on this Statement of Interest does not bind me to pay any cost and is merely a statement of my interest in the project."
 - a. Signatures of property owners who have any tax delinquent property in Wyandotte County will not be counted toward the 80% threshold.
- ii. **Sundown Date**
 1. A Statement of Interest shall become invalid 120 days after the date of its first signature.
 2. The purpose of the Sundown Date is to ensure that the Statement of Interest represents the current expression of property owners' interest within the benefit district.
 - iii. **Submission of Statement of Interest**
 1. The applicant shall submit and address the Statement of Interest to the County Engineer.
 2. The Public Works Department shall review the SOI for compliance with this policy and shall in a timely manner determine whether to reject or accept the Statement of Interest. After receiving a facially valid Statement of Interest, Finance staff shall validate the signatures against the tax rolls to determine whether 80% of non tax-delinquent property owners expressed interest.
 3. The County Engineer (or his or her designee) shall in a timely manner communicate with the applicant regarding whether the Statement of Interest has been accepted or rejected. If it has been rejected, Staff may communicate the reason for rejection. Communication within 60 days of the receipt of the Statement of Interest shall be presumed to be timely.



Unified Government of Wyandotte County/ Kansas City, Kansas

Benefit District Policy

iv. Rejection of SOI

1. The County Engineer (or his or her designee) shall reject in writing a SOI if any of the above-described parts are missing or if it is submitted after its Sundown Date.
2. The Public Works Director, or his or her designee, shall have the discretion to reject a Statement of Interest that is insufficiently detailed or unclear.
3. Rejection of a SOI shall terminate the benefit district process.
4. Staff shall not take any action to remedy an insufficient SOI. Any remedy shall be the responsibility of the Applicant. Neither a rejection nor subsequent attempts to remedy shall toll the Sundown Date.

v. Acceptance of SOI

1. The County Engineer (or his or her designee) shall accept in writing a Statement of Interest that meets the requirements described above.
2. Upon accepting a Statement of Interest, staff shall determine whether to prepare a feasibility report or plans and specifications. In making this determination, staff shall consider the following:
 - a. Whether such a use of resources would be equitable and efficient
 - b. Whether the report, plans, or specifications would be helpful to the governing body in deciding the advisability of the improvement
 - c. Whether the report, plans, or specifications are required to provide a probable cost per parcel.
3. The cost of any feasibility report, plans, and specifications shall be included in the amount to be assessed upon approval of the District.
4. Upon accepting a Statement of Interest, staff shall determine a probable cost per parcel based on the assumption that the property owners will fund 100% of the Improvements.
5. Staff shall timely communicate the probable cost per parcel to the Applicant. Such communication shall be presumed to be timely if made within 90 days of the receipt of the Statement of Interest.
6. Public engagement within the defined area may be necessary at this point to determining preferred solutions and updated cost estimates. If the Unified Government and the applicant determine



Unified Government of Wyandotte County/ Kansas City, Kansas

Benefit District Policy

such engagement to be necessary, the applicant shall lead coordination and secure a location for the engagement.

c. **Formal Petition**

- i. After receiving a probable cost per parcel, Applicant shall file a Formal Petition with the City Clerk. The Formal Petition must include the following:
 1. The general nature of the proposed improvement*
 2. The probable cost for each parcel*
 - a. Each petition shall include a maximum cost to construct the benefit district improvements. The maximum cost to construct the benefit district improvements specified in the petition and resolution creating the benefit district may provide that the estimated total costs to be assessed against property owners shall increase at a rate of 1% per month from the date of the petition until construction of the improvements is complete, or twelve (12) months (for a maximum increase of 12%), whichever occurs sooner.
 3. The extent of the proposed improvement district to be assessed*
 - a. Each petition shall have a legal description of the outside boundaries of the district which includes all property to be assessed the cost to construct the proposed improvements.
 4. The proposed method of assessment*
 5. A statement that the District shall bear 100% of the cost.
 6. A statement that all signatories certify that they have no financial interest in any existing property in Wyandotte County with delinquent tax obligations.
 7. A current list of mailing addresses for all property owners within the proposed benefit district, including those not signing the petition.
 8. A statement that the total costs of the improvements, including an increase of 1% per month until the estimated construction completion date as set forth in the petition may be assessed against the property owners prior to construction pursuant to K.S.A. 12-6a09(c)
- d. The Formal Petition must be signed by 90% of the non tax-delinquent property owners in the proposed District.

Signatures of property owners who have any tax delinquent property in Wyandotte County will not be counted toward the 90% threshold.



Unified Government of Wyandotte County/ Kansas City, Kansas

Benefit District Policy

4. Preliminary Steps for Consideration by the Governing Body

- i. Upon receipt of a Formal Petition, the petition shall be forwarded to the governing body for consideration, together with recommendations from the Benefit District Committee. The recommendations from the Benefit District Committee may, but are not required to, include any information that may be of assistance to the governing body in determining the feasibility and desirability of the improvements, and the financing of the improvements through special assessments. Such information may include an evaluation the policy considerations described in section 2(a)(i).
- b. **Hearing on Resolution Determining the Advisability of the Improvements**
 - i. Upon receipt of a properly filed Formal Petition, the governing body shall timely hold a hearing as required by K.S.A. 12-6a04 on the improvements described in an accepted Statement of Interest. A hearing held within 180 days of the receipt of the Statement of Interest shall be presumed to be timely.
 - ii. After considering the Formal Petition and the staff recommendation, if any, the governing body may adopt a resolution establishing the benefit district and authorizing the improvement.
 - iii. The presumption shall be that the District shall fund 100% of the improvements. The governing body may deviate from this presumption and use Unified Government funds to partially fund the improvements after considering the the policy considerations described in section 2(a)(i) and the following factors:
 1. Type of funding
 - a. Debt funding of the city's portion of the cost of improvements is disfavored

5. Construction of Improvements

- a. Prompt construction
 - i. Upon the adoption by the governing body of a resolution approving the improvements, and in the absence of a protest as described by K.S.A. 12-6a06, staff shall commence the design and construction of the improvements and the special assessments as provided for by statute.
 - ii. If more than 365 days pass without the commencement of construction, staff shall notify the office of the County Administrator.
- b. The total costs of the improvements, including an increase of 1% per month until the estimated construction completion date as set forth in the petition may be assessed against the property owners prior to construction pursuant to K.S.A. 12-6a09(c)

Donation of Easements and Right-of-Way



Unified Government of Wyandotte County/ Kansas City, Kansas

Benefit District Policy

- i. Petitions shall provide that all necessary easements and rights of way within the district be dedicated without cost to the Unified Government. The donation requirement may be waived by the governing body. However, if a property owner refuses to donate land for right-of-way, the governing body shall assess all costs of purchasing right-of-way for that property upon the non-donating property owner pursuant to K.S.A. 12-692.

6. Termination of Benefit Districts

- a. Benefit districts may be terminated by the governing body at the governing body's sole discretion at any time prior to the issuance of bonds to permanently finance the project costs or the levy of the special assessment against property owners. Prior to termination, the Unified Government shall endeavor to provide regular mail notice to all property owners within the district proposed to be terminated.
- b. The governing body may consider the following factors when considering whether to terminate a benefit district:
 - i. If the construction of the improvements described in the petition have not begun for at least five years after approval of the petition and acquisition of all right-of-way and/or easements necessary for construction of the improvements has not been completed within five years of approval of the petition (due to delays related to unforeseen events, including litigation, inflation-related increases in construction costs, changes in the financial environment like a recession, or a greater than 2% increase in the tax delinquency rate of the property owners within the district
 - ii. If changes in ownership and/or land development patterns in the area have reduced or eliminated the need for the improvements described in the petition; and/or
 - iii. If the Unified Government's share of the total costs to construct the improvements have increased over the amount described in the resolution creating the benefit district.

7. Fees

- a. The governing body hereby establishes a 5% administrative fee to recover costs of administering various aspects of a benefit district.

8. Authority of Governing Body

- a. The governing body reserves the right to deviate from any policy or practice set forth herein when it considers such action to be in the best interests of the Unified Government.

*** denotes a statutory requirement**



Unified Government of Wyandotte County/ Kansas City, Kansas

Benefit District Policy

Exhibit A- Sample Statement of Interest

This Statement of Interest is the beginning of the process to form a benefit district to finance public improvements that may benefit your property. If 80% of property owners within the area of the district agree with the statement below, the district will move to the next step. . I understand that my signature on this Statement of Interest does not bind me to pay any cost and is merely a statement of my interest in the project

The proposed improvements are:

[Description of improvements + schematic]

A preliminary cost estimate for these improvements is:

[Cost estimate for total construction and for average parcel]

Do you agree with the following statement?

I am interested in paying for the proposed improvements through a special tax assessment on my property. I am willing to donate any easements or rights-of-way to the City that may be required for the improvements

Property Address	Mailing Address	Typed Name	Signature	Yes (Y) or No (N)	Date



Staff Request for Commission Action

Tracking No. 191057

Full Commission Meeting Date: NA

Committee: Public Works & Safety

Date of Standing Committee Action: 11/18/19

(If none, please explain):

Publication Required: No

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
11/7/2019	Jeff Fisher	x5415	jfisher@wycokck.org	Public Works

Item Description:

A report from staff regarding the status of the proposed T. A. Edison Special Benefit District. After extensive community outreach and engineering studies staff recommends that the benefit district and project not proceed at this time.

Action Requested:

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:



Staff Request for Commission Action

Tracking No. 191047

Full Commission Meeting Date: 12/5/19

Committee: Public Works & Safety

Date of Standing Committee Action: 11/18/19

(If none, please explain):

Publication Required: No

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
11/6/2019	Jeff Fisher	x5415	jfisher@wycokck.org	Legal

Item Description:

The attached resolution authorizes the Mayor to amend the 1996 agreement with the City of Bonner Springs, Kansas regarding street maintenance and emergency services in Loring, the unincorporated areas of Delaware township south of Bonner Springs. This agreement is for one year and authorizes the Unified Government to pay \$111,229.68 to the City of Bonner Springs for street maintenance, traffic control signs and devices, snow removal, right-of-way mowing, pavement markings and guardrail maintenance in Loring and an additional \$28,502.60. for police, fire, and ambulances services for 2018.

Action Requested:

To adopt the resolution.

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

Loring Reso, UG.BonnerSprings.1Year.Agreement(2019.2020)

RESOLUTION NO. _____

**BE IT RESOLVED BY THE UNIFIED GOVERNMENT OF WYANDOTTE
COUNTY/KANSAS CITY, KANSAS**

That the Mayor of the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby authorized and directed to execute in the name of the Unified Government and to attach the seal of the Unified Government thereto as the voluntary act of the Unified Government as Addendum to the Interlocal Cooperation Agreement among the Unified Government of Wyandotte County/Kansas City, Kansas and Bonner Springs, Kansas for street maintenance and police services to the unincorporated area of Loring being dated _____.

The County Administrator and Unified Government employees are directed to take any action required and to execute any instruments necessary to satisfy the intent of this Resolution.

THIS RESOLUTION IS ADOPTED by the Governing Body of the Unified Government of Wyandotte County/Kansas City, Kansas, this ____ of _____ 2019.

UNIFIED GOVERNMENT OF WYANDOTTE
COUNTY/KANSAS CITY, KANSAS

By:

David Alvey
Mayor/Chief Executive

(SEAL)
ATTEST

Unified Government Clerk

Approved as To Form:

Misty S. Brown, Deputy Chief Counsel

ADDENDUM TO INTERLOCAL COOPERATION AGREEMENT

THIS ADDENDUM is made and entered into this ____ day of _____, 2019, by and between the Unified Government County/Kansas City, Kansas, the City of Bonner Springs, Kansas, adding additional terms to the Interlocal Cooperation Agreement entered into by and among the parties and the City of Edwardsville and dated May 16, 1996, and to the 1997, 1998, 1999, 2001, 2002, 2003, 2007, 2013, 2018, and 2019 Addenda to the Agreement.

WHEREAS, the parties wish to amend certain provision of the Agreement and addenda.

NOW THEREFORE, the parties agree as follows:

1. Paragraph 8 of the Agreement is amended to read as follows:

8. Street Maintenance. Bonner Springs will provide for a one (1) year period street maintenance, traffic control signs and devices, snow removal, right-of-way mowing, pavement markings and guardrail maintenance for the Loring area, the unincorporated areas of Delaware township south of Bonner Springs. The Unified Government agrees to pay in each fiscal year \$111,229.68 beginning in fiscal year 2020. Bonner Springs shall perform, pursuant to its ordinances and state laws, noxious and general weed control within the Loring area, as well as within Bonner Springs. The Unified Government agrees to provide storage and sale of weed control chemicals. The Unified Government does further agree to use whatever authority it has under Kansas law to assist Bonner Springs in the above noted responsibilities. The Unified Government will be responsible for property maintenance of Unified Government owned properties in Bonner Springs and the Loring Area.

2. Paragraph 10 of the Agreement is amended to read as follows:

10. Emergency Services. Bonner Springs will provide police, fire, and ambulance services to the Loring area for a one (1) year period, beginning January 1, 2020 for the annual sum of \$28,502.60.

3. Paragraph 11 of the Agreement is amended to read as follows:

11. Payments. All annual payments to be made pursuant to this agreement shall be made no later than February 3, 2020.

4. The Interlocal Cooperation Agreement dated 1996, subsequent addenda and their terms re incorporated herein.
5. All other provisions of the Interlocal Cooperation Agreement and the 1998 addendum shall remain as previously agreed to, consistent with this addendum.

IN WITNESS WHEREOF, the parties hereto have executed the above and foregoing Addendum the day and year and written above.

UNIFIED GOVERNMENT OF WYANDOTTE
COUNTY/KANSAS CITY, KANSAS

David Alvey
Mayor/CEO

Attest:

Unified Government Clerk

Date: _____

(Seal)

CITY OF BONNER SPRINGS, KANSAS

By: _____
Jeff Harrington
Mayor

Attest:

Christina Brake, City Clerk

Date: _____

(Seal)



Staff Request for Commission Action

Tracking No. 191049

Full Commission Meeting Date: NA

Committee: Public Works & Safety

Date of Standing Committee Action: 11/18/19

(If none, please explain):

Publication Required: No

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
11/6/2019	Jeremy Rogers	x8304	jrogers@wycokck.org	Parks & Recreation

Item Description:

The Parks and Recreation staff will be presenting on the findings from the fee study that was completed last year. Staff will give recommendations on increasing or decreasing park user fees.

Action Requested:

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:



FILED
SEP 04 2019
UNIFIED GOVERNMENT CLERK

Unified Government Clerk's Office

Bridgette D. Cobbins
Unified Government Clerk

701 North 7th Street, Suite 323
Phone: 913-573-5260
Kansas City, Kansas 66101-3070
Fax: 913-573-5299

E-mail: bcobbins@wycokck.org

<http://www.wycokck.org>

REQUEST TO APPEAR FORM

Requestor will be given 5 minutes to speak to
committee

Standing Committee: Request to appear on
10/28/19

Name: Ischer L. Manck

First

Last

Address:

Street

Kansas City, Kansas

City

State

Zip

Phone Number: _____

E-mail address: _____

Brief description of topic to be discussed:

We the community would like to address the lack of collaboration between Parks & Recreation & KCKPS. We want to talk about ways to keep kids out of the new \$8,000,000 dollar Baby Jail being ~~built~~ built. We want to talk about programs and after school, Prepare for Summer 2020

Signature

Manek



Unified Government Clerk's Office

Bridgette D. Cobbins

Unified Government Clerk

701 North 7th Street, Suite 323
Kansas City, Kansas 66101-3070

Phone: 913-573-5260

Fax: 913-573-5299

<http://www.wycokck.org>

October 17, 2019

Tscher Manck

Kansas City, KS 66102

Email:

Ms. Manck:

Your request to appear before a standing committee regarding lack of collaboration between Parks & Recreation & KCK PS, keeping kids out of new juvenile facility, after school programs and UG charges on bills, and neighborhood development law enforcement, has been approved for the following standing committee:

COMMITTEE: Public Works and Safety Standing Committee

DATE: Monday, November 18, 2019

TIME: 5:00 p.m.

LOCATION: Municipal Office Building

701 North 7th Street, 5th floor conference room (Suite 515)

Kansas City, KS 66101

You will be given up to five minutes to make your comments. All comments must pertain to the subject matter.

If you have any questions, do not hesitate to contact me at 573-5260.

Sincerely,

Bridgette Cobbins
Unified Government Clerk

c: Ken Moore, Chief Legal Counsel



Suite 323
Kansas City, Kansas 66101-3070

Unified Government Clerk's Office

Bridgette D. Cobbins
Unified Government Clerk

FILED *ops*

OCT 14 2019

UNIFIED GOVERNMENT CLERK

Phone: 913-573-5260

Fax: 913-573-5299

E-mail: bcobbins@wycokck.org

<http://www.wycokck.org>

REQUEST TO APPEAR FORM

Requestor will be given 5 minutes to speak to committee

Standing Committee: 10/21/19

Name: Shelia Jackson / Ascher Manck
First Last

Address:

Kansas City KS 66104/66102
City State Zip

Phone Number:

E-mail address:

Brief description of topic to be discussed:

BPU as to the UG side we were told
by Norman Scott "NOT to come back there
with our concerns because it is a UG
problem" so we tried calls & emails with
these concerns without a response

Manck Shelia Jackson
Signature



Suite 323
Kansas City, Kansas 66101-3070

Unified Government Clerk's Office

Bridgette D. Cobbins
Unified Government Clerk

FILED *ops*

OCT 14 2019

UNIFIED GOVERNMENT CLERK

Phone: 913-573-5260

Fax: 913-573-5299

E-mail: bcobbins@wycokck.org

<http://www.wycokck.org>

REQUEST TO APPEAR FORM

Requestor will be given 5 minutes to speak to committee

Standing Committee: 10/28/19 Neighborhood development

Name: Shelia Jackson / Ischer Manck
First Last

Address:

Kansas city Kansas
City State

Phone Number:

E-mail address:

Brief description of topic to be discussed:

Neighborhood development & BPU
charges

Manck Shelia Jackson
Signature



Unified Government Clerk's Office

Bridgette D. Cobbins
Unified Government Clerk

Suite 323
Kansas City, Kansas 66101-3070

Phone: 913-573-5260

Fax: 913-573-5299

E-mail: bcobbins@wycokck.org
<http://www.wycokck.org>

FILED

OCT 07 2019

REQUEST TO APPEAR FORM

Requestor will be given 5 minutes to speak to committee **UNIFIED GOVERNMENT CLERK**

for 10/28/19
Standing Committee: Neighborhood Community development
Name: Ischer Manck Shelia Jackson
First Last

Address:

Kansas City, Kansas 66102
City State Zip

Phone Number:

E-mail address:

Brief description of topic to be discussed:

LC charges on our bills that BPU says
they can not & will not address.

Manck

Signature



Unified Government Clerk's Office

Bridgette D. Cobbins

Unified Government Clerk

701 North 7th Street, Suite 323
Kansas City, Kansas 66101-3070

Phone: 913-573-5260

Fax: 913-573-5299

<http://www.wycokck.org>

October 17, 2019

Shelia Jackson

Kansas City, KS 66102

Email:

Ms. Jackson:

Your request to appear before a standing committee regarding neighborhood development and BPU charges, has been approved for the following standing committee:

COMMITTEE: Public Works and Safety Standing Committee

DATE: Monday, November 18, 2019

TIME: 5:00 p.m.

LOCATION: Municipal Office Building

701 North 7th Street, 5th floor conference room (Suite 515)

Kansas City, KS 66101

You will be given up to five minutes to make your comments. All comments must pertain to the subject matter.

If you have any questions, do not hesitate to contact me at 573-5260.

Sincerely,

Bridgette Cobbins

Unified Government Clerk

c: Ken Moore, Chief Legal Counsel



Unified Government Clerk's Office

Bridgette D. Cobbins
Unified Government Clerk

701 North 7th Street, Suite 323
Kansas City, Kansas 66101-3070

Phone: 913-573-5260

Fax: 913-573-5299

<http://www.wycokck.org>

October 17, 2019

Tscher Manck

Kansas City, KS 66102

Email:

Ms. Manck:

Your request to appear before a standing committee regarding lack of collaboration between Parks & Recreation & KCK PS, keeping kids out of new juvenile facility, after school programs and UG charges on bills, and neighborhood development law enforcement, has been approved for the following standing committee:

COMMITTEE: Public Works and Safety Standing Committee

DATE: Monday, November 18, 2019

TIME: 5:00 p.m.

LOCATION: Municipal Office Building

701 North 7th Street, 5th floor conference room (Suite 515)

Kansas City, KS 66101

You will be given up to five minutes to make your comments. All comments must pertain to the subject matter.

If you have any questions, do not hesitate to contact me at 573-5260.

Sincerely,

Bridgette Cobbins
Unified Government Clerk

c: Ken Moore, Chief Legal Counsel