



UPDATE
Neighborhood and Community Development
Committee

Standing Committee Meeting Agenda
Monday, October 1, 2018
5:00 PM

Location:

Municipal Office Building
701 N 7th Street
Kansas City, Kansas 66101
5th Floor Conference Room (Suite 515)

Name

Absent

Commissioner Brian McKiernan, Chair

☐

Commissioner Tom Burroughs

☐

Commissioner Gayle E. Townsend

☐

Commissioner Ann Brandau-Murguia

☐

Commissioner James Walters

☐

I. **Call to Order/Roll Call**

II. **Revisions to October 1, 2018 Agenda**

New Item #3 – GRANT: HEALTH CARE FOUNDATION OF GREATER KANSAS CITY

III. **Approval of standing committee minutes from August 20, 2018.**

IV. **Committee Agenda**

Item No. 1 - LAND BANK BUSINESS

Synopsis: Communication requesting consideration of the following Land Bank applications, submitted by Chris Slaughter, Land Bank Manager.

Transfers to Land Bank

4714 Vista Ave. - Argentine Betterment Association (ABC)

(This was the property donated to ABC by the Land Bank, via a previous donation from US Bank in 2015. There is a previous mortgage that was never released and ABC and Secured Title has not been able to receive that release. The Land Bank is requesting the transfer back so the Legal Department can do a Quiet Title Action. After that action is completed, the Land Bank will transfer the property back to ABC.)

327 S. Boeke St. – Board of County Commissioners

(The owner of 323 S. Boeke St. has applied to purchase this property for future yard

extension.)

Transfers from Land Bank

1126 S. 39th St. - Luis M. Salcedo Barrera

(Property line runs through house on 1122 S. 39th St. Owner of house is in process of rehabbing property.)

4714 Vista Ave. - Argentine Betterment Corporation (ABC)

(This was the property donated to ABC by the Land Bank, via a previous donation from US Bank in 2015. There is a previous mortgage that was never released and ABC and Secured Title has not been able to receive that release. The Land Bank is requesting the transfer back so the Legal Department can do a Quiet Title Action. After that action is completed, the Land Bank will transfer the property back to ABC.)

Applications for yard property acquisition, unless noted otherwise

1128 N. 32nd St. - Calixtro Flores, yard extension

3044 Hiawatha St. - Brianne Ford

3042 Hiawatha St. - Brianne Ford

3040 Hiawatha St. - Brianne Ford

3034 Hiawatha St. - Brianne Ford

1139 Everett Ave. - Strugglers Hills/Roots Neighborhood Group

1137 Everett Ave. - Strugglers Hills/Roots Neighborhood Group

(Properties are in the Northeast Master Plan.)

Donation to Land Bank

2036 N. Hallock St. (vacant lot) - Jura D. Williams

(Applicant has indicated that she is unable to keep up property to UG standards.)

Tracking #: 18423

Item No. 2 - UPDATE: LAND BANK REHAB PROGRAM

Synopsis: Update on the Wyandotte County Land Bank Rehab Program, submitted by Chris Slaughter, Land Bank Manager.

For information only.

Tracking #: 18424

V. Public Agenda

VI. Adjourn

**AGENDA UPDATE
NEIGHBORHOOD AND COMMUNITY DEVELOPMENT
STANDING COMMITTEE MEETING
MONDAY, OCTOBER 1, 2018**

IV. COMMITTEE AGENDA

NEW ITEM

**ITEM NO. 3 – 18435...GRANT: HEALTH CARE FOUNDATION OF GREATER
KANSAS CITY**

Synopsis: Request authorization to accept a \$50,000 grant, on behalf of the Livable Neighborhoods Task Force, from the Health Care Foundation of Greater Kansas City to promote safe and affordable housing, submitted by Andrea Generaux, Program Coordinator for Livable Neighborhoods. No match is required.



Staff Request for Commission Action

Tracking No. 18435

Full Commission Meeting Date: 10/11/19

Committee: Neighborhood & Community Development

Date of Standing Committee Action: 10/1/19

(If none, please explain):

Publication Required: No

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
09/21/2018	Andrea Generaux	x8645	ageneraux@wycokck.org	Neighborhood Resource Center

Item Description:

The Neighborhood Resource Center, Livable Neighborhoods Division will be the fiscal agent for grant awarded to the Livable Neighborhoods Task Force, to work on promoting safe and affordable housing. Livable Neighborhoods has agreed to serve as the lead agency for the Safe and Affordable Housing Committee, one of the implementation committees of the 2018-2022 Community Health Improvement Plan. The funder is the Health Care Foundation of Greater Kansas City, the amount is \$50,000. As fiscal agent, the Neighborhood Resource Center will communicate in a responsive and timely manner with the Livable Neighborhoods board to ensure grant monies are spent in alignment with the stated budget and deliverables of the grant. This submitting necessary financial and progress reports to the funder. The Health Department is a key partner in this project: Health Department staff authored the grant and will provide technical assistance with implementation.

Grant summary:

Livable Neighborhoods Taskforce will act as the lead agency in supporting implementation of the UGPHD's CHIP Safe and Affordable Housing initiative. Livable Neighborhoods was an active member of the Housing Committee that was formed subsequent to the CHA to develop the Housing portion of the CHIP. We are requesting HCF support of \$73,422 for the Housing Policy Coordinator role as well as an affordable housing study. The UGPHD's five-year CHIP will be published by September 2018. The CHIP Safe and Affordable Housing initiative includes objectives related to increasing quality and quantity of affordable housing and reducing the costs of accessing and living in housing that the community hopes to impact over the next five years; strategies for making improvements in these objective areas; and numerous action steps for implementation to benefit the 163,369 children and adults living in Wyandotte County. During year 1 we will:

- Engage and re-engage with appropriate community stakeholders.
- Convene and facilitate community stakeholders around each strategy
- Conduct assessments to further inform the action steps of each strategy including:
- Conduct an affordable housing study
- Kansas statutes that set new restrictions for inclusionary zoning
- Ongoing changes to land bank and tax sale
- Survey neighborhood leaders' perceptions of affordable housing
- Status and strength of minor home repair coalition
- Tenant education efforts
- Successful community land trusts in other cities
- Models for displacement analysis
- Conduct focus groups to inform individual strategies.
- Explore funding opportunities to move forward on individual strategies

Action Requested:

Acceptance funds

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget: Other (explain):
<u>Attachments List:</u> Budget, Narrative

HEALTH CARE FOUNDATION of Greater Kansas City (HCF)
Livable Neighborhoods Taskforce
Application Budget Worksheet & Narrative Template

HCF Budget Justification - YEAR 1

Net Revenue

YEAR 1

Total funding from the Foundation and other sources are as follows:	Indicate whether funding is SECURED (S), or PENDING (P)	HCF	Other	In-Kind	Total
Health Care Foundation (HCF)	P	\$73,422	\$0	\$0	\$73,422
In-Kind -- UG Neighborhood Resource Center	S	\$0	\$0	\$8,126	\$8,126
Contributions - UG Neighborhood Resource Center	S	\$0	\$50,000	\$0	\$50,000
In-Kind -- UGPHD	S	\$0	\$0	\$71,480	\$71,480
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
Total Revenue		\$73,422	\$50,000	\$79,606	\$203,028

Salary

The project will pay the salary for the following staff: (e.g. Exec. Director, Intake Specialist, etc.)	Annual Salary/ Rate (eg. \$54,000)	Indicate FTE portion being requested from HCF (eg. .50 FTE)	HCF Cost (eg \$27,000)	Other	In-Kind	Total
Housing Policy Coordinator	\$55,000	0.75	\$41,250	\$0	\$0	\$41,250
Livable Neighborhoods Executive Director	\$58,404	0.1			\$5,840	\$5,840
UGPHD-Health Improvement Planning Coordinator	\$52,000	0.25			\$13,000	\$13,000
UGPHD-Health Communities Program Supervisor	\$60,000	0.2			\$12,000	\$12,000
UGPHD-Healthy Communities Coordinator	\$44,000	0.2			\$8,800	\$8,800
UGPHD-GIS Specialist	\$54,000	0.2			\$10,800	\$10,800
UGPHD-Performance & Innovation Mgmt Analyst	\$54,000	0.2			\$10,800	\$10,800
Total Salary			\$41,250	\$0	\$61,240	\$102,490

Benefits and Payroll Taxes

The project will pay the following benefits and payroll taxes for the above staff (e.g. FICA, Health, Dental, Life Insurance, etc.):	Project Salary Expense	Benefit % rate of total salary expense (e.g. 20%)	HCF	Other	In-Kind	Total
Housing Policy Coordinator	\$41,250	48.00%	\$19,672	\$0	\$0	\$19,672
Livable Neighborhoods Executive Director	\$5,840	39.00%		\$0	\$2,286	\$2,286
UGPHD Positions	\$55,400	20.00%			\$11,080	\$11,080

Other Direct Expense:

(e.g. Training Expenses, Consulting Fees, etc.)	HCF	Other	In-Kind	Total
Affordable Housing "Nexus Study"	\$12,500	\$0	\$0	\$12,500
Home repair funding		\$50,000		\$50,000
				\$0
				\$0
Total Other Direct	\$12,500	\$50,000	\$0	\$62,500

*Equipment & Supplies:

	HCF	Other	In-Kind	Total
	\$0	\$0	\$0	\$0
				\$0
				\$0
				\$0
				\$0
Total Equipment/Supplies	\$0	\$0	\$0	\$0

SUBTOTAL

	HCF	Other	In-Kind	Total
	\$0	\$0	\$5,000	\$5,000
Total All Expenses	\$73,422	\$50,000	\$79,606	\$203,028

Revenue - Explain how each line item of the project Revenue was determined (or calculated) for each: **HCF** funds, **Other** funds and/or **In-kind support**.

This request has three project partners: The Livable Neighborhoods Taskforce (applicant), the Unified Government Neighborhood Resource Center (houses Executive Director, proposed fiscal agent), and the Unified Government Health Department.

A HCF ADG award of \$73,422 would fund the addition of a new Housing Policy Coordinator dedicated to support of the CHIP Health Access implementation project as well as fund a nexus study to determine the feasibility and rate of impact fees for new development. Unified Government Neighborhood Resource Center will fund \$50,000 of home repair assistance from CDBG.

Salary - Explain how each line item of the project **Salary** was determined for each: **HCF** funds, **Other** funds and/or **In-kind support**.

At the request of the UGPHD, Livable Neighborhood Taskforce is the lead agency for the CHIP Safe and Affordable Housing implementation project and the CHIP Safe and Affordable Housing Action Team. As the lead agency, Livable Neighborhoods Taskforce is budgeting a new part-time Housing Policy Coordinator (.75 FTE) position with HCF funding support. Like the Executive Director, the Housing Policy Coordinator will be hired and paid by the Unified Government, but serve at the pleasure of the Livable Neighborhoods Taskforce Board. The position will be initially designed as a part-time + benefits role, due to funding limitations and the need for a highly educated and experienced individual at a higher salary range, who has the technical skills to lead housing policy and systems change. Additionally, there is 10% of the Livable Neighborhoods Executive Director (0.1 FTE) whose role will be to oversee and facilitate the CHIP Safe and Affordable Housing implementation work (eg. planning and facilitating meetings, managing project communications and work plans for implementation of strategies/actions, initiation and ongoing issues, etc.). The UGPHD is committing time on an in-kind basis from the positions listed to facilitate the

Benefits & Payroll Taxes - Explain how each line item of the project **Benefits & Payroll Taxes** was determined for each: **HCF** funds, **Other** funds and/or **In-Kind**

Benefits and Payroll Tax expense amounts for Unified Government employees are based on 18.6% of base salary, plus a standard \$12,000/employee (family health coverage) or \$5,000/employee (individual health coverage). This is the reason for the variable benefit rate per employee. The benefit rate for combined UGPHD positions is estimated at the low end of 20%.

Other Direct Expenses - Explain how each line item of the project **Other Direct Expenses** was determined for each: **HCF** funds, **Other** funds and/or **In-Kind**

Nexus studies have been commissioned by over 800 cities, the Safe and Affordable Housing Team would like to commission one in Wyandotte. From the Grand Nexus Study (San Mateo County, 2016): "A *nexus study* assesses the impact of new development on the need for new affordable housing. This is accomplished by calculating the number, type and salaries of jobs that will result from a new development. The connection a study identifies can be direct, such as employees in an office park, or indirect, such as the jobs needed to serve new residents living in new marketrate housing. The study then establishes the maximum impact development fee that can legally be charged to a developer." The LP Cookingham Institute for Urban Affairs at UMKC has indicated their interest in assisting with a nexus study, but the Unified Government will have to gather bids on a project of this size before we select a consultant for the project.

Every year, the Unified Government Neighborhood Resource Center is granted \$50,000 in Community Development Block Grant

Equipment/Supplies - Please attach list of equipment purchases, including prices and quantities, to your application. Also please how each line item of the project **Other Direct Expenses** was determined for each: **HCF** funds, **Other** funds and/or **In-Kind support**

Indirect Expenses - Please explain what the project **Indirect expenses** will pay for.

The UGPHD is providing in-kind work space and back office support for the CHIP Safe and Affordable Housing implementation

-ENTER Org Name HERE-
Application Budget Worksheet & Narrative Template

Net Revenue

YEAR 2

Total funding from the Foundation and other sources are as follows:	Indicate whether funding is SECURED (\$), or PENDING (P)	HCF	Other	In-Kind	Total
Health Care Foundation (HCF)	P	\$0	\$0	\$0	\$0
In-Kind		\$0	\$0	\$0	\$0
Other Sources of Funding HERE		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0
Total Revenue		\$0	\$0	\$0	\$0

Salary

The project will pay the salary for the following staff: (e.g. Exec. Director, Intake Specialist, etc.)	Annual Salary/ Rate (eg. \$54,000)	Indicate FTE portion being requested from HCF (eg .50 FTE)	HCF Cost (eg \$27,000)	Other	In-Kind	Total
Insert Staff Positions		0.0 FTE	\$0	\$0	\$0	\$0
		0.0 FTE	\$0	\$0	\$0	\$0
						\$0
						\$0
						\$0
Total Salary			\$0	\$0	\$0	\$0

Benefits and Payroll Taxes

The project will pay the following benefits and payroll taxes for the above staff (e.g. FICA, Health, Dental, Life Insurance, etc.):	Benefit % rate of total salary expense (e.g. 20%)	HCF	Other	In-Kind	Total
Insert Types of Benefits		\$0	\$0	\$0	\$0
					\$0
					\$0
					\$0
Total Benefits and Payroll Taxes		\$0	\$0	\$0	\$0

Other Direct Expense:

(e.g. Training Expenses, Consulting Fees, etc.)	HCF	Other	In-Kind	Total
Insert Other Direct Expenses	\$0	\$0	\$0	\$0
				\$0
				\$0
Total Other Direct		\$0	\$0	\$0

*Equipment & Supplies:

Insert Types of Equipment/Supplies	HCF	Other	In-Kind	Total
	\$0	\$0	\$0	\$0
				\$0
				\$0
				\$0
Total Equipment/Supplies		\$0	\$0	\$0

SUBTOTAL

\$0	\$0	\$0	\$0
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Indirect Expense

Indirect expense represents the project's share of Overhead Expenses (rent, phone, utilities, etc.)	HCF	Other	In-Kind	Total
	\$0	\$0	\$0	\$0

Total All Expenses

\$0	\$0	\$0	\$0
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HCF

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Indirect

HCF Budget Justification - YEAR 2

Revenue - Explain how each line item of the project Revenue was determined (or calculated) for each: **HCF funds**, **Other funds** and/or **In-kind support**. [For example, an entry of \$25,000 in volunteer time as part of project revenue requires explanation of how the amount was calculated, such as: 1086 hours of donated time at \$23 an hour=\$25,000. In regards to calculating donated time, the following link is helpful in determining how to calculate volunteer value into monetary amount: http://www.independentsector.org/volunteer_time?s=volunteer%20value]

Salary - Explain how each line item of the project **Salary** was determined for each: **HCF funds**, **Other funds** and/or **In-kind support**.

Benefits & Payroll Taxes - Explain how each line item of the project **Benefits & Payroll Taxes** was determined for each: **HCF funds**, **Other funds** and/or **In-Kind**)

Other Direct Expenses - Explain how each line item of the project **Other Direct Expenses** was determined for each: **HCF funds**, **Other funds** and/or **In-Kind**)

Equipment/Supplies - Please attach list of equipment purchases, including prices and quantities, to your application. Please explain how each line item of the project **Other Direct Expenses** was determined for each: **HCF funds**, **Other funds** and/or **In-Kind support**)

Indirect Expenses - Please explain what the project **Indirect expenses** will pay for

HEALTH CARE FOUNDATION of Greater Kansas City (HCF)

-ENTER Org Name HERE-**Application Budget Worksheet & Narrative Template****Net Revenue****YEAR 3**

Total funding from the Foundation and other sources are as follows:

Indicate whether funding is
SECURED (S), or PENDING (P)**HCF****Other****Health Care Foundation (HCF)****P**

\$0

\$0

In-Kind

\$0

\$0

Other Sources of Funding HERE

\$0

\$0

\$0

\$0

\$0

\$0

\$0

\$0

Total Revenue**\$0****\$0****Salary**

The project will pay the salary for the following staff: (e.g. Exec. Director, Intake Specialist, etc.)

**Annual Salary/
Rate (eg.
\$54,000)****Indicate FTE portion
being requested
from HCF (eg .50 FTE)****HCF Cost (eg
\$27,000)****Other**

Insert Staff Positions

0.0 FTE

\$0

\$0

0.0 FTE

\$0

\$0

Total Salary**\$0****\$0****Benefits and Payroll Taxes**

The project will pay the following benefits and payroll taxes for the above staff (e.g. FICA, Health, Dental, Life Insurance, etc.):

**Benefit % rate of total
salary expense (e.g.
20%)****HCF****Other**

Insert Types of Benefits

\$0

\$0

Total Benefits and Payroll Taxes**\$0****\$0****Other Direct Expense:**

(e.g. Training Expenses, Consulting Fees, etc.)

HCF**Other**

Insert Other Direct Expenses

\$0

\$0

Total Other Direct**\$0****\$0*****Equipment & Supplies:**

Insert Types of Equipment/Supplies

HCF**Other**

\$0

\$0

Total Equipment/Supplies**\$0****\$0****SUBTOTAL****\$0****\$0****Indirect Expense**

Indirect expense represents the project's share of Overhead Expenses (rent, phone,

HCF**Other****\$0****\$0**

Total All Expenses

\$0	\$0
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HCF Budget - Narrative Comments -

Revenue - Insert any additional/clarifying comments re:

In-Kind	Total
\$0	\$0
\$0	\$0
\$0	\$0
\$0	\$0
\$0	\$0
\$0	\$0
\$0	\$0

Salary - Insert any additional/clarifying comments re:

In-Kind	Total
\$0	\$0
\$0	\$0
	\$0
	\$0
	\$0
\$0	\$0

Benefits & Payroll Taxes - Insert any additional/clarifying comments re:

In-Kind	Total
\$0	\$0
	\$0
	\$0
	\$0
\$0	\$0

Other Direct Expenses - Insert any additional/clarifying comments re:

In-Kind	Total
\$0	\$0
	\$0
	\$0
	\$0
\$0	\$0

In-Kind	Total
\$0	\$0
	\$0
	\$0
	\$0
	\$0
\$0	\$0

\$0	\$0
In-Kind	Total
\$0	\$0

***Equipment/Supplies** - Please attach list of equipment

\$0	\$0
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Indirect Expenses- Insert any additional/clarifyingco

e: your Revenue entries here

Salaryentries here

yingcomments re: your Benefits/Payroll Taxes entrieshere

gcomments re: your Other Direct Expense entrieshere

nt purchases, including prices and quantities, to your application!

mmments re: your IndirectExpense entry here

-Enter ORG NAME & DATE Here-

Interim & Final Report Budget Worksheet & Narrative Template

Instructions: In the shaded columns, please enter the amounts granted to you per category - *just as they appear in the budget section of your Grant Award Agreement (found on Attachment B of the Agreement.)* In the other columns, please enter the amounts you've received/spent to date per category (rounded to the nearest dollar.) NOTE - on Final Report Budgets, it is normal to show a remaining balance in both the Revenue and the Expenses columns because you have not yet received your final grant payment.

Net Revenue

Total funding from HCF and other sources are as follows:

Health Care Foundation (HCF)

Insert In-Kind

Insert Other Source(s) of Funding

Total Revenue

HCF Grant Total Award	HCF Grant Amt Rec'd to Date	Other Sources Total Amt	Other Sources Amt Rec'd to Date	In-Kind Total Contributions	In-Kind Contributions-to-Date	Project Budget Total	Actual Total-to-Date
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Net Expenses

Salary:

The project will pay the salary for the following staff: (e.g. Exec. Director, Intake Specialist, etc.)

% FTE Total Salary Amt

Insert Staff Position(s)

0.0

\$0

Total Salary

HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions-to-Date	Project Budget Total	Actual Total-to-Date
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Benefits & Payroll Taxes:

The project will pay the following benefits and payroll taxes for the above staff (e.g. FICA, Health, Dental, Life Insurance, etc.):

Insert Type(s) of Benefit(s)

Total Benefits & Payroll Taxes

HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions-to-Date	Project Budget Total	Actual Total-to-Date
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Direct Expense:

--	--	--	--	--	--	--	--

Insert Other Direct Expense

Equipment & Supplies:

Insert Type(s) of Equipment/Supplies

Total Equipment/Supplies

SUBTOTAL

Indirect Expense

Indirect expense represents the project's share of Overhead Expenses (rent, phone, utilities, etc.) & Admin Costs. Applicants must limit the HCF portion of Indirect Expense to 10% of the Direct Expenses of the project represented by the sub-total above.

Total All Expenses

Net Project Costs (Total Revenue less Total Expenses)

HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions- to-Date	Project Budget Total	Actual Total-to-Date
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions- to-Date	Project Budget Total	Actual Total-to-Date
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

HCF Budget - Narrative Comments

Revenue - Explain how each line item of the project Revenue was determined (or calculated) for each: **HCF** funds, **Other** funds and/or **In-kind support**. [For example, an entry of \$25,000 in volunteer time as part of project revenue requires an explanation of how the amount was calculated, such as: 1086 hours of donated time at \$23 an hour=\$25,000. In regards to calculating donated time, the following link is helpful in determining how to calculate volunteer value into a monetary amount: http://www.independentsector.org/volunteer_time?s=volunteer%20value

Salary - Explain how each line item of the project **Salary** was determined for each: **HCF** funds, **Other** funds and/or **In-kind support**.

Benefits & Payroll Taxes - Explain how each line item of the project **Benefits & Payroll Taxes** was determined for each: **HCF** funds, **Other** funds and/or In-Kind)

Other Direct Expenses - Explain how each line item of the project **Other Direct Expenses** was determined for each: **HCF** funds, **Other** funds and/or In-Kind)

***Equipment/Supplies** - Please attach list of equipment purchases, including prices and quantities, to your application. Also please explain how each line item of the project **Other Direct Expenses** was determined for each: **HCF** funds, **Other** funds and/or **In-Kind support**)

Indirect Expenses - Please explain what the project **Indirect expenses** will pay for.

-Enter ORG NAME & DATE Here-

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Health Care Foundation (HCF)

Insert In-Kind

Insert Other Source(s) of Funding

Total Revenue

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\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Net Expenses

Salary:

The project will pay the salary for the following staff: (e.g. Exec. Director, Intake Specialist, etc.)

% FTE Total Salary Amt

Insert Staff Position(s)

0.0

\$0

Total Salary

HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions-to-Date	Project Budget Total	Actual Total-to-Date
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Benefits & Payroll Taxes:

The project will pay the following benefits and payroll taxes for the above staff (e.g. FICA, Health, Dental, Life Insurance, etc.):

Insert Type(s) of Benefit(s)

Total Benefits & Payroll Taxes

HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions-to-Date	Project Budget Total	Actual Total-to-Date
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Direct Expense:

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(e.g. Training Expenses, Consulting Fees, etc.) Insert Other Direct Expense	HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions- to-Date	Project Budget Total	Actual Total-to-Date
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Other Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment & Supplies: Insert Type(s) of Equipment/Supplies	HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions- to-Date	Project Budget Total	Actual Total-to-Date
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Equipment/Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Indirect Expense								
Indirect expense represents the project's share of Overhead Expenses (rent, phone, utilities, etc.) & Admin Costs. Applicants must limit the HCF portion of Indirect Expense to 10% of the Direct Expenses of the project represented by the sub-total above.								
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total All Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Project Costs								
(Total Revenue less Total Expenses)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

HCF Budget - Narrative Comments

Revenue - Insert any additional/clarifying comments re: your Revenue entries here

Salary - Insert any additional/clarifying comments re: Salary entries here

Benefits & Payroll Taxes - Insert any additional/clarifying comments re: your Benefits/Payroll Taxes entries here

Other Direct Expenses - Insert any additional/clarifying comments re: your Other Direct Expense entries here

***Equipment/Supplies** - Please attach list of equipment purchases, including prices and quantities, to your application

Indirect Expenses- Insert any additional/clarifying comments re: your Indirect Expense entry here

-Enter ORG NAME & DATE Here-

Interim & Final Report Budget Worksheet & Narrative Template

Instructions: In the shaded columns, please enter the amounts granted to you per category - just as they appear in the budget section of your Grant Award Agreement (found on Attachment B of the Agreement.) In the other columns, please enter the amounts you've received/spent to date per category (rounded to the nearest dollar.) NOTE - on Final Report Budgets, it is normal to show a remaining balance in both the Revenue and the Expenses columns because you have not yet received your final grant payment.

Net Revenue

Total funding from HCF and other sources are as follows:

Health Care Foundation (HCF)

Insert In-Kind

Insert Other Source(s) of Funding

Total Revenue

HCF Grant Total Award	HCF Grant Amt Rec'd to Date	Other Sources Total Amt	Other Sources Amt Rec'd to Date	In-Kind Total Contributions	In-Kind Contributions-to-Date	Project Budget Total	Actual Total-to-Date
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Net Expenses

Salary:

The project will pay the salary for the following staff: (e.g. Exec. Director, Intake Specialist, etc.)

% FTE Total Salary Amt

Insert Staff Position(s)

0.0

\$0

Total Salary

HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions-to-Date	Project Budget Total	Actual Total-to-Date
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Benefits & Payroll Taxes:

The project will pay the following benefits and payroll taxes for the above staff (e.g. FICA, Health, Dental, Life Insurance, etc.):

Insert Type(s) of Benefit(s)

Total Benefits & Payroll Taxes

HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions-to-Date	Project Budget Total	Actual Total-to-Date
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Direct Expense:

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Insert Other Direct Expense

Equipment & Supplies:

Insert Type(s) of Equipment/Supplies

Total Equipment/Supplies

SUBTOTAL

Indirect Expense

Indirect expense represents the project's share of Overhead Expenses (rent, phone, utilities, etc.) & Admin Costs. Applicants must limit the HCF portion of Indirect Expense to 10% of the Direct Expenses of the project represented by the sub-total above.

Total All Expenses

Net Project Costs (Total Revenue less Total Expenses)

HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions- to-Date	Project Budget Total	Actual Total-to-Date
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions- to-Date	Project Budget Total	Actual Total-to-Date
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

HCF Budget - Narrative Comments

Revenue - Explain how each line item of the project Revenue was determined (or calculated) for each: **HCF** funds, **Other** funds and/or **In-kind support**. [*For example, an entry of \$25,000 in volunteer time as part of project revenue requires explanation of how the amount was calculated, such as: 1086 hours of donated time at \$23 an hour=\$25,000. In regard to calculating donated time, the following link is helpful in determining how to calculate volunteer value into a monetary amount: http://www.independentsector.org/volunteer_time?s=volunteer%20value*

Salary - Explain how each line item of the project **Salary** was determined for each: **HCF** funds, **Other** funds and/or **In-kind support**.

Benefits & Payroll Taxes - Explain how each line item of the project **Benefits & Payroll Taxes** was determined for each: **HCF** funds, **Other** funds and/or In-Kind)

Other Direct Expenses - Explain how each line item of the project **Other Direct Expenses** was determined for each: **HCF** funds, **Other** funds and/or In-Kind)

***Equipment/Supplies** - Please attach list of equipment purchases, including prices and quantities, to your application. Also please explain how each line item of the project **Other Direct Expenses** was determined for each: **HCF** funds, **Other** funds and/or **In-Kind support**)

Indirect Expenses - Please explain what the project **Indirect expenses** will pay for.

*an
ds*

ICF

-Enter ORG NAME & DATE Here-

Interim & Final Report Budget Worksheet & Narrative Template

Instructions: In the shaded columns, please enter the amounts granted to you per category - just as they appear in the budget section of your Grant Award Agreement (found on Attachment B of the Agreement.) In the other columns, please enter the amounts you've received/spent to date per category (rounded to the nearest dollar.) NOTE - on Final Report Budgets, it is normal to show a remaining balance in both the Revenue and the Expenses columns because you have not yet received your final grant payment.

Net Revenue

Total funding from HCF and other sources are as follows:

Health Care Foundation (HCF)

Insert In-Kind

Insert Other Source(s) of Funding

Total Revenue

HCF Grant Total Award	HCF Grant Amt Rec'd to Date	Other Sources Total Amt	Other Sources Amt Rec'd to Date	In-Kind Total Contributions	In-Kind Contributions-to-Date	Project Budget Total	Actual Total-to-Date
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Net Expenses

Salary:

The project will pay the salary for the following staff: (e.g. Exec. Director, Intake Specialist, etc.)

% FTE Total Salary Amt

Insert Staff Position(s)

0.0

\$0

Total Salary

HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions-to-Date	Project Budget Total	Actual Total-to-Date
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Benefits & Payroll Taxes:

The project will pay the following benefits and payroll taxes for the above staff (e.g. FICA, Health, Dental, Life Insurance, etc.):

Insert Type(s) of Benefit(s)

Total Benefits & Payroll Taxes

HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions-to-Date	Project Budget Total	Actual Total-to-Date
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Direct Expense:

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Insert Other Direct Expense

Total Other Direct

Insert Type(s) of Equipment/Supplies

Total Equipment/Supplies

SUBTOTAL

Indirect expense represents the project's share of Overhead Expenses (rent, phone, utilities, etc.) & Admin Costs. Applicants must limit the HCF portion of Indirect Expense to 10% of the Direct Expenses of the project represented by the sub-total above.

Total All Expenses

Net Project Costs (Total Revenue less Total Expenses)

HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions- to-Date	Project Budget Total	Actual Total-to-Date
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions- to-Date	Project Budget Total	Actual Total-to-Date
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

HCF Budget - Narrative Comments

Revenue - Insert any additional/clarifying comments re: your Revenue entries here

Salary - Insert any additional/clarifying comments re: Salary entries here

Benefits & Payroll Taxes - Insert any additional/clarifying comments re: your Benefits/Payroll Taxes entries here

Other Direct Expenses - Insert any additional/clarifying comments re: your Other Direct Expense entries here

***Equipment/Supplies** - Please attach list of equipment purchases, including prices and quantities, to your application!

Indirect Expenses- Insert any additional/clarifying comments re: your Indirect Expense entry here

Compatibility Report for HCF Budget Template - 2015
Applications Reports.xls
Run on 10/8/2015 10:46

The following features in this workbook are not supported by earlier versions of Excel. These features may be lost or degraded when opening this workbook in an earlier version of Excel or if you save this workbook in an earlier file format.

Significant loss of functionality

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occurrences**

Version

Any effects on this object will be removed. Any text that overflows the boundaries of this graphic will appear clipped.	16	
	HCF APPLICATION Budget Yr 1'!A1:N50	Excel 97-2003
	Interim Report Budget'!A1:A A58	Excel 97-2003
	Interim Report Budget (2)'!A1:AA58	Excel 97-2003
	FINAL Report Budget'!A1:A A58	Excel 97-2003

Minor loss of fidelity

Some cells or styles in this workbook contain formatting that is not supported by the selected file format. These formats will be converted to the closest format available.	32	Excel 97-2003
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Health Care Foundation of Greater Kansas City

Applicant Defined Grant Narrative

Organization: Livable Neighborhoods Taskforce

Problem or Need

In 2017, a Community Health Assessment (CHA) was conducted by the Unified Government of Wyandotte County/Kansas City, Kansas Public Health Department (UGPHD) to identify high priority needs to be addressed in a new Community Health Improvement Plan (CHIP). The UGPHD Steering Committee identified key questions to be assessed, such as: 1) What are the health status and health behaviors of Wyandotte County residents? 2) To what extent do populations in Wyandotte County disproportionately experience poor health outcomes or are at disproportionate risk for poor health outcomes? 3) What conditions contribute to the health of Wyandotte County residents? 4) What resources are available to address emerging health issues?

The UGPHD Steering Committee engaged the University of Kansas (KU) Center for Community Health and Development to design a mixed-methods assessment approach for data capture, dividing the CHA into two phases. During CHA Phase One, comprehensive health and health status data were collected from resident surveys and other sources. From this data set, 19 issues were identified and organized as either a convergent issue – a significant problem identified via multiple data sources –or a beacon issue - compelling evidence of a problem from a single data source. These 19 issues were shared with the public for review and priority setting at a community meeting. Final priority setting with consideration of the public's input was established by the UGPHD Steering Committee.

The top seven (7) issues moved forward to CHA Phase Two are listed below.

1. Access to healthy food.
2. Access to medical, dental and mental health care.
3. Access to safe and affordable housing.
4. Education and jobs.
5. Infant health and birth outcomes.
6. Violence.
7. Poverty and discrimination.

During CHA Phase Two, each issue was examined at a deeper level through the collection of additional secondary data and the completion of focus groups. To access the Wyandotte County CHA Executive Summary document visit:

https://static1.squarespace.com/static/569e85d642f552b94cb735a8/t/5a31654841920227f9bed08d/1513186644043/ExecutiveSummary_FINAL.pdf

CHA Phase One and Phase Two processes produced the following findings.

- 21% of houses in WYCO have one or more **severe housing problems**, compared to 13% of all houses in the state of Kansas. These levels have been stable during the last five years for the county and the state.

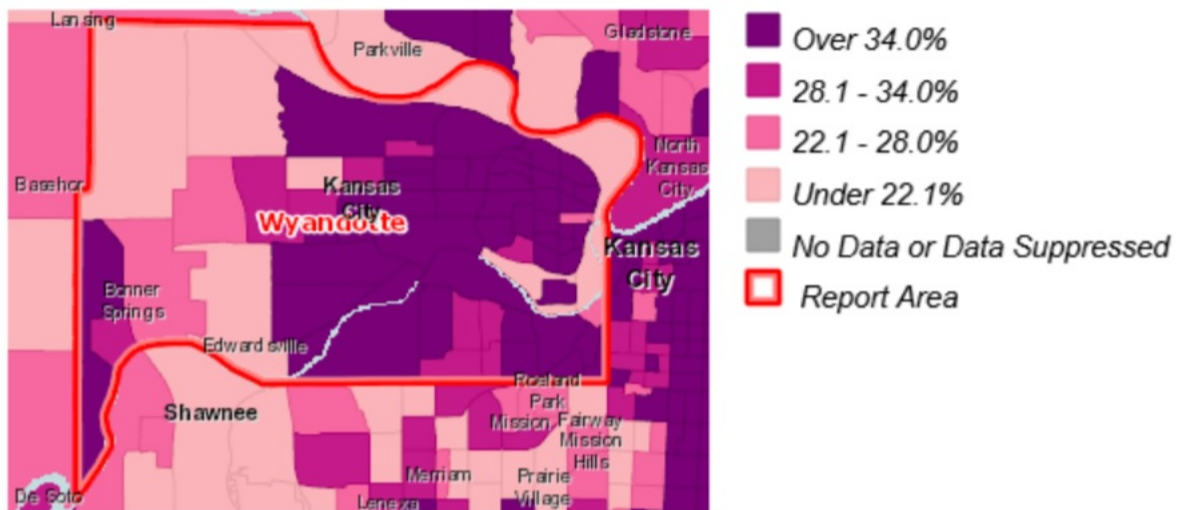
Health Care Foundation of Greater Kansas City

Applicant Defined Grant Narrative

Organization: Livable Neighborhoods Taskforce

- Severe problems in housing include: 1) lacking complete plumbing facilities, 2) lacking complete kitchen facilities, 3) with 1.01 or more occupants per room, 4) selected monthly owner costs as a percentage of household income greater than 30%, and 5) gross rent as a percentage of household income greater than 30%.
- The map below identifies the percent of all occupied homes per census tract have one or more severe housing problems

Map 3.1: Substandard Housing Units, Percent by Tract



Source: ACS 5-year estimates 2011-2015

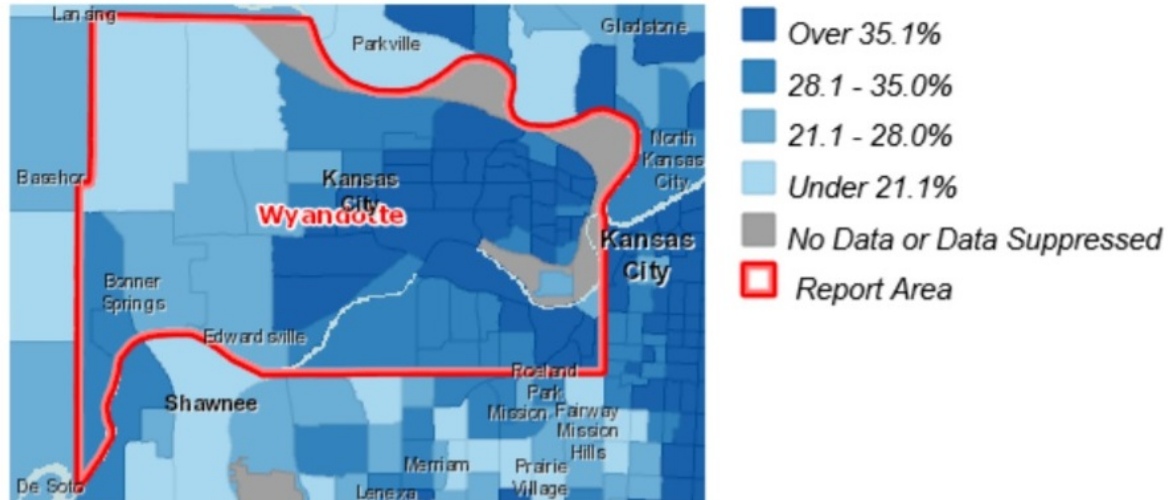
- 43% of households spend 30% or more of their income on rent or mortgage payment, and therefore struggle with **housing affordability**.
 - 30% of income or more has long been the rule of thumb used by the federal government to gauge whether households are “cost burdened” by housing payments.
 - The map below shows the percent of all households per census tract that are experiencing cost burden.

Health Care Foundation of Greater Kansas City

Applicant Defined Grant Narrative

Organization: Livable Neighborhoods Taskforce

Map 3.2: Housholds in which housing costs exceed 30% household income, Percent by Tract



- 3 out of 10 houses in WYCO are at elevated risk for **lead exposure**.
- A higher proportion of children with elevated blood lead levels reside in zip codes with a high density of African American and Latino residents.

This proposed CHIP Safe and Affordable Housing implementation project will focus on changing policies and systems to create more affordable, quality housing. A stable and affordable living environment is essential for personal wellness and community health.

Organization & Project Overview

1. Brief History of Organization:

The Livable Neighborhoods Taskforce is applying for this grant in collaboration with Unified Government Public Health Department.

The mission of the Livable Neighborhoods Taskforce is to “Improve quality of life in our community through organized neighborhood and government partnerships that provide information, training, resources, and a forum for open discussion.” A unique partnership between the Unified Government and neighborhood groups, Livable Neighborhoods Taskforce is a non-profit which is supported by paid staff provided by the Unified Government. The Executive Director of the Livable Neighborhoods Taskforce, Andrea Generaux, is an employee within the Unified Government Neighborhood Resource Center. Please see the attached document “LNEDContract” which describes the relationship between Andrea Generaux and the Board. This arrangement has provided stable staffing to the non-profit on the one hand, and strong community leadership in the area of neighborhood relations for the Unified Government, on the other hand.

Health Care Foundation of Greater Kansas City

Applicant Defined Grant Narrative

Organization: Livable Neighborhoods Taskforce

Livable Neighborhoods was originally created to address three areas of common concern: Code Enforcement, Crime, and Delinquent taxes. Since 1995 the Livable Neighborhoods Taskforce has provided an open forum for neighborhood leaders and Unified Government staff to discuss issues that affect the community. Many positive programs and projects have been initiated by Livable Neighborhoods such as the Rental Licensing and Inspections Program, Wyandotte County Land Bank, Block Party Grants, Lead On Leadership Training for neighborhood leaders, Stop Graffiti Campaign, Urban Land Management Study, the Housing Inventory Project and Creation of the Neighborhood Resource Center. Because housing is a persistent concern of neighborhood groups, Livable Neighborhoods has also convened an abandoned housing task force as well as started a minor home repair coalition. It's open form, the 4th Thursday of the month at 8:30am, is a Wyandotte County fixture that attracts 75-100 people including neighborhood group leaders, police leadership, and senior government officials.

Since the 1997 inception of the Unified Government of Wyandotte County and Kansas City, Kansas, the mission of the UG Health Department (UGPHD) has been to monitor and assess health status indicators to identify community health problems and promote healthy behaviors. The UGPHD is committed to the Public Health 3.0 model in which it acts as Chief Health Strategist in the community, driving inter-organizational collective action to improve social determinants of health factors. Housing safety, particularly lead exposure, has been a past and present concern for UGPHD. The Health Department partnered with Unified Government Community Development in 2017 on a \$1.7 million HUD grant to remediate lead-contaminated homes and perform blood-tests on children at risk for lead exposure. Housing affordability is a new issue for UGPHD. But it is a strong social determinant of health, a clear resident concern expressed through the Community Health Assessment, and place that UGPHD can exercise public health leadership.

The UGPHD requested support from Livable Neighborhoods in leading the implementation of the CHIP Safe and Affordable Housing initiative and to help secure funding for this initiative. The UGPHD's request aligns with Livable Neighborhoods interest in housing and close connection with neighborhood leaders who are affected by and knowledgeable of housing issues. Livable Neighborhoods participated as a member of the Safe and Affordable Housing Planning Committee that was formed subsequent to the CHA to develop the Safe and Affordable Housing portion of the CHIP. With grant support, Livable Neighborhoods will help lead the implementation of the CHIP Safe and Affordable Housing strategies and action steps to achieve outcomes, in collaboration with the UGPHD and other community stakeholders.

Health Care Foundation of Greater Kansas City

Applicant Defined Grant Narrative

Organization: Livable Neighborhoods Taskforce

2. The Target Population/Community(ies):

Wyandotte County's 163,369 residents (2015 US Census) is the target population, with priority attention to the most vulnerable, depicted as the children and adults living in the east-central portion of the county, where most live in poverty, without health insurance and identify as Latinx or African-American. Livable Neighborhoods has relationships with over 100 neighborhood associations, most of which are in this east-central portion of the county.

As reported by the UGPHD and the 2018 County Health Rankings and Survey Report published by the Robert Wood Johnson Foundation and the University of Wisconsin Institute of Health, the following socio-demographics profile Wyandotte County.

- 24% of residents live below the Federal Poverty Level; median income is \$19,282.
- 27% of students do not graduate high school; only 16.3% of residents hold a Bachelor's degree or higher.
- 26.2% of residents speak a language other than English in the home; 15.7% of residents are foreign-born.
- 27.6% of residents identify as Latinx (Hispanic/Latino) and 23.8% identify as Black/African American.
- 22% of residents under age 65 are uninsured, almost two-times more than Kansans statewide (14%).
- Ranked 99 out of 103 counties in Kansas for health outcomes and 103 out of 103 Kansas counties for health factors – the social determinants of health. Wyandotte residents report significantly more poor or fair health days (mental and physical) and experience higher rates of adult smoking, obesity, physical inactivity, premature age-adjusted mortality, diabetes, HIV, teen births, STIs, and preventable hospital stays compared to other Kansas counties.
- 24% of children live in poverty compared to 14% of all children in Kansas. Health inequities among children by race and ethnicity in Wyandotte are rampant:
 - Childhood Poverty
 - *% of Children in Poverty -Black/African American: 46%*
 - *% of Children in Poverty -Hispanic/Latino: 40%*
 - *% of Children in Poverty -White/Caucasian: 17%*
 - Child mortality (number of deaths for children under age 18 per 100,000):
 - *Child Mortality Rate -Black/African American: 110*
 - *Child Mortality Rate -Hispanic/Latino: 40*
 - *Child Mortality Rate (White White/Caucasian): 60*
 - Infant mortality (number of infant deaths per 1,000 live births):
 - *Infant Mortality Rate -Black/African American: 13*
 - *Infant Mortality Rate -Hispanic/Latino: 6*
 - *Infant Mortality Rate -White White/Caucasian: 6*

Health Care Foundation of Greater Kansas City

Applicant Defined Grant Narrative

Organization: Livable Neighborhoods Taskforce

3. Proposed Project Activities:

Livable Neighborhoods will act as the lead agency in supporting implementation of the CHIP Safe and Affordable Housing initiative. Livable Neighborhoods was an active member of the Safe and Affordable Housing Planning Committee that was formed subsequent to the CHA to develop the Safe and Affordable Housing portion of the CHIP.

The UGPHD's five-year CHIP will be published by July 30, 2018. The CHIP Safe and Affordable Housing initiative includes objectives related to increasing quality and quantity of affordable housing, and reducing the costs of accessing housing and living in the home that the community hopes to impact over the next five years; strategies for making improvements in these objective areas; and numerous action steps for strategy implementation. The Safe and Affordable Housing members have committed themselves and their organizations to serve on the Safe and Affordable Housing Action Team to pursue achievement of CHIP Safe and Affordable Housing objectives and implementation of strategies and action steps.

The CHIP Safe and Affordable Housing objectives and strategies are listed below.

Increase quantity and quality of affordable housing – Objectives

- By January 2019, a community stakeholder group will develop a Wyandotte Housing Guide that minimally includes a service inventory and an affordable housing definition.
- By July 2023, reduce the percent of households that spend 30% of their income on rent or mortgage from 43% (2016) to 35%.
- By July 2023, increase the supply of affordable and habitable housing units.
- By 2023, increase the percent of housing in high opportunity areas that is affordable for low-income residents.

Increase quantity and quality of affordable housing – Strategies

1. Engage KCK Housing Authority in identifying mutual goals.
2. Explore the development of a community land trust
3. Explore the development of an affordable housing fund
4. Promote multi-unit, infill and use of empty lots.
5. Implement inclusionary zoning (e.g., developers make contributions in return for incentives such as height, density, parking concessions, etc.)
6. Positive promotion of affordable housing, including community engagement approaches

Reduce the cost of accessing housing and cost of living in the home – Objectives

- By July 2023, reduce the percent of residents who are disconnected from utilities for non-payment.

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Applicant Defined Grant Narrative

Organization: Livable Neighborhoods Taskforce

- By 2023, Increase the use of tax rebates (utility tax rebate for seniors and neighborhood revitalization) by 10% (from 955 in 2016 to 1095 in 2023).
- By July 2023, increase the stability of home residency and reduce the transiency/displacement of low-income residents.

Reduce the cost of accessing housing and cost of living in the home – Strategies

1. Engage utilities (BPU, WESTAR, Kansas Gas, Atmos) to learn what they do, ID gaps and programs, and collaborate to develop strategies and interventions to prevent shutoffs.
2. Build coordination and financial capacity for minor home repair.
3. Educational efforts to promote affordable and safe housing which include:
 - a. Educational campaign about fraudulent financing instruments.
 - b. Develop and implement eviction prevention program.
 - c. Educate people living in high-risk areas about lead poisoning and remediation of housing.
 - d. Promote use of city arbitration staff.
4. Research and create policy options that require displacement analysis for new development.

Year 1 project activities are listed below.

- Engage and re-engage with appropriate community stakeholders.
- Leadership development for implementation
 - Crosswalk objectives and strategies with new KCK Housing Authority strategic plan to identify points of alignment and develop partnership
 - Recruit organizations to serve as strategy leaders for each of the strategies
- Convene and facilitate community stakeholders around each strategy
- Conduct assessments to further inform the action steps of each strategy including:
 - Situational assessments
 - Recent Kansas statutes that set new legal parameters around inclusionary zoning efforts
 - Ongoing changes to land bank and tax sale rules and process
 - Survey neighborhood leaders' perceptions of affordable housing
 - Current structure and effectiveness of minor home repair coalition
 - Tenant education efforts
 - Research
 - Successful community land trusts in other cities
 - Successful models for creating a self-sustaining affordable housing fund (e.g. nexus study/fees, other developer or real estate fees)
 - Models for displacement analysis
 - Conduct focus groups to inform individual strategies.

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Organization: Livable Neighborhoods Taskforce

- Explore capacity building funding opportunities.
- Further define strategies and action steps and create concrete work plans for strategies
- Prioritize - Determine if some strategies go on the back burner until more coordinator capacity and community leadership can be built for implementation

4. Outcomes & Evaluation:

The tracking of CHIP Safe and Affordable Housing implementation progress related to strategies and activities and the evaluation of achievement of objectives/outcomes will be administered using custom tools developed by UGPHD and mySidewalk, respectively.

Tracking progress: With the help of the Unified Government Knowledge Department, the Health Department has created a CHIP tracking template that will be used by teams and CHIP lead agencies to track and report progress. To assist with the staff time required for this (and other implementation activities), the Health Department has written and been awarded a unique multi-site AmeriCorps VISTA grant. An AmeriCorps VISTA worker will be embedded with Livable Neighborhoods and engage in the tricky, time-consuming work of gathering progress data from the many organizations who will be implementing portions of the safe and affordable housing action plans. This tracking and reporting will start monthly, but may move to quarterly as the work becomes more established.

UGPHD is ultimately responsible (and required through PHAB Accreditation standards) to track and record CHIP progress. It is anticipated this will be one of the most challenging aspects of a multi-organizational implementation project like CHIP, and UGPHD is devoting considerable people resources to ensuring it happens. UGPHD is committed to providing “valued added” to organizations who report CHIP-related activities. To give value, UGPHD will compile reports that highlight partner accomplishments; conduct bi-annual “sense-making” on progress data so Safe and Affordable Housing partners can reflect and learn together; and assist partners with funding requests for CHIP-related projects.

Tracking Indicators and Outcomes: The UGPHD and mySidewalk will build a custom Community Health Dashboard data-driven software tool to track the CHIP Safe and Affordable Housing objectives, outcomes, and topic-specific health indicators. The dashboard will be hosted by mySidewalk, a Kansas City-based intelligence software company that assists health departments nationwide in making their CHIP outcomes-related data available and meaningful to the public, partner organizations and policymakers.

Previously, the UGPHD and mySidewalk worked together to create the SOAR (Stabilization, Occupation, and Revitalization) Dashboard to track quarterly progress on

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Organization: Livable Neighborhoods Taskforce

goals; provide context with visualized data; and tell an engaging story of progress about the SOAR initiative.

The Housing Policy Coordinator position to be hired by Livable Neighborhoods and Juliann Van Liew, Program Coordinator for the UGPHD's Health Improvement Planning Division, will work with the Safe and Affordable Housing Action Team members and mySidewalk to ensure proper development of tools and comprehensive, accurate and timely completion of performance evaluations.

5. Staffing and Capacity:

The UGPHD is clear that it does not "own" the work of the CHIP, and for purposes of this grant application, specifically the UGPHD does not "own" the work of the CHIP Safe and Affordable Housing implementation project. The CHIP is a community-developed plan and the community represented by the CHIP Safe and Affordable Housing team "owns" the implementation.

As requested by the UGPHD, Livable Neighborhoods will act as the lead agency in supporting implementation of the UGPHD's CHIP Safe and Affordable Housing initiative. The CHIP Safe and Affordable Housing implementation project will be staffed by Livable Neighborhoods and the UGPHD.

A new key staff position of Housing Policy Coordinator will be recruited and hired as a Livable Neighborhoods employee. The Livable Neighborhoods Executive Director will convene the Safe and Affordable Housing Action Team during the proposed grant project year. The Housing Policy Coordinator will provide primary staff support to the Action Team, coordinating the work of Team members and the functional support provided from the UGPHD and mySidewalk. The UGPHD will provide functional support as described below assuring participation from UG Knowledge Department personnel regarding data collection, analysis, and dissemination, and from mySidewalk.

Livable Neighborhoods and the Unified Government project staff are summarized below. Additional information is provided in the attached project budget and budget narrative document.

- Housing Policy Coordinator, To Be Hired: with funding from this proposed grant, s/he will provide primary staff support to the Action Team, coordinating the work of Team members, and the functional support provided from the UGPHD and mySidewalk. S/he will report to the CHIP Safe and Affordable Housing Action Team Lead/Livable Neighborhoods Director.

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- Andrea Generaux, Executive Director of Livable Neighborhoods: responsible for project leadership and oversight and fulfillment of Housing Policy Coordinator responsibilities.
- Juliann Van Liew, MPH, UGPHD Health Improvement Planning Coordinator: monitoring and evaluation, annual strategic planning and 'sense making'; experienced in implementing public health evaluations for clinical systems, nonprofits, and community coalitions.
- Wesley McKain, UGPHD Health Communities Division Program Supervisor: fundraising and community coordination.
- Janell Freisen, MA, UGPHD Healthy Communities Coordinator: communications and marketing.
- Rob Anderson, UG Knowledge Department GIS Specialist: housing systems data mapping.
- Jud Knapp, UG Knowledge Department Performance and Innovation Management Analyst: housing systems and data analysis.
- Daniel Kuhn, UG Legal Department: Legal support for state and local housing policy

In-kind support will be provided by Livable Neighborhoods and the UGPHD for this project. Livable Neighborhoods will provide in-kind support such as startup costs of a laptop and workspace for the Housing Policy Coordinator and salary and benefits expense for the Director. The UGPHD will provide in-kind support for project personnel salary and benefits; access to the UG Knowledge Department, mySidewalk personnel for information, skills and tools critical to this project; and project workspace. Livable Neighborhoods and UGPHD project staff will be involved in facilitating meetings and executing the aggressive goals set out through the planning process

Because the Livable Neighborhoods Taskforce has a small budget, and does not have audited financial statements, the organization will need a fiscal agent to manage this grant. The Unified Government has served in this role, and is willing to serve in this role if acceptable to the Health Care Foundation. Otherwise, Livable Neighborhoods can work with another fiscal agent as suggested by the Foundation.

6. Collaboration: The Roles of other Services/Organizations

The work of the CHIP Safe and Affordable Housing Committee is entirely collaborative, and as such, will involve the concerted work of more than a dozen local governmental, nonprofit, and housing organizations. The Safe and Affordable Housing Planning Committee had a wide range of stakeholders, with the most consistent attendees representing: housing organizations (housing developers, real estate agents, public housing, emergency housing); community development corporations; neighborhoods leaders; resident advocates; and UG Staff (County Administrator, Planning, Livable Neighborhoods, Community Development, and Health). These participating organizations

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Organization: Livable Neighborhoods Taskforce

and personnel have committed to participate on the CHIP Safe and Affordable Housing Action Team. Specific participating organizations are listed below. Other collaborating partners may join during the life of the Safe and Affordable Housing Action Team.

- Kansas City, KS Housing Authority
- Neighborhood Business Revitalizations groups (8)
- Kim Wilson Housing
- UMKC, L.P. Cookingham Institute for Urban Affairs
- Wyandot Center
- Unified Government (Planning, Community Development, Livable Neighborhoods, Public Health, Land Bank)
- Avenue of Life
- Community Housing of Wyandotte County
- Mt. Carmel Redevelopment Corporation
- Ed Jaskinia
- Adrianne Showalter Matlock

7. Sustainability:

Livable Neighborhoods and the UGPHD are committed to this 12-month project and through the entire 5-year CHIP timeframe. There are two strategies to sustain this work beyond the initial 12-month period. First, Livable Neighborhoods and the UGPHD will continue to look for other grant opportunities to support CHIP Safe and Affordable Housing implementation. Second, Action Team leadership will meet with key organizations that have mission alignment with CHIP housing strategies throughout the grant period. Action Team leadership will be dialoging with and recruiting these organizations to take long-term leadership roles in implementing the CHIP strategies. Intentional conversations with organizations about stepping into new leadership roles to promote affordable and safe housing will take time and effort, but is the most important strategy for sustaining efforts into the future.

Diversity Information

The Unified Government is committed to diversity consistent with the HCF Guiding Principles. As an “Other” document attachment, copies of our patient and employee diversity policies are provided.

The CHIP Safe and Affordable Housing Team members were intentionally recruited to contain representatives from low-income and communities of color in Wyandotte County. The team members themselves come from diverse backgrounds and diverse sectors. The Action Team will strive to maintain this representation from diverse populations residing in Wyandotte, one of the most diverse counties in the country.

**NEIGHBORHOOD AND COMMUNITY DEVELOPMENT
STANDING COMMITTEE MINUTES
Monday, August 20, 2018**

The meeting of the Neighborhood and Community Development Standing Committee was held on Monday, August 20, 2018, at 5:03 p.m., in the 5th Floor Conference Room of the Municipal Office Building. The following members were present: Commissioner McKiernan, Chairman; Commissioners Murguia and Townsend (via phone) and Burroughs. Commissioner Walters was absent. The following officials were also in attendance: Gordon Criswell, Assistant County Administrator; Emerick Cross, Commission Liaison; Patrick Waters, Senior Attorney; Chris Slaughter, Land Bank Manager; and Jay Doleshal, Sergeant-At-Arms.

Chairman McKiernan called the meeting to order. Roll call was taken and members were present as shown above.

Approval of standing committee minutes from June 4, 2018 meeting. **On motion of Commissioner Townsend, seconded by Commissioner Burroughs, the minutes were approved.** Motion carried unanimously.

Committee Agenda:

Item No. 1 – 18349...LAND BANK BUSINESS

Synopsis: Communication requesting consideration of the following Land Bank applications, submitted by Chris Slaughter, Land Bank Manager. The Land Bank Advisory Board has recommended approval.

Applications for yard extension, unless noted otherwise

1710 State Ave. - Miguel Morales

4218 Orville Ave. - Maria Cervantes

2066 Springfield Blvd. - Jeanne Johnson

1108 Greeley Ave. - Rene Ojeda

1217 Georgia Ave. - Jovan Ledbetter

1052 Barnett Ave. - Joseph Sajiv
 1873 N. 27th St. - Ioan Porta
 259 S. Bethany St. - Jose Ordaz
 2569 Cissna St. - Deborah Cunningham
 1045 Waverly Ave. - Yvonne Porter
 1334 Rowland Ave. - Teola Tillman
 1223 Haskell Ave. - Christopher Connor
 714 N. 10th St. - Mario Jimenez
 710 N. 10th St. - Mario Jimenez, property acquisition
 3443 N. 33rd St. - James Jackson, property acquisition
 1959 Garfield Ave. - Phillip Fracul, property acquisition
 3706 N. 37th St. - Albert Walker, property acquisition
 610 Quindaro Blvd. - Paula Howard, property acquisition
 1708 Walker Ave. - Kenia Cruz, property acquisition
 4315 Ann Ave. - Jeffrey Bowker, property acquisition

Transfer to Land Bank

3815 Strong Ave. - Argentine Neighborhood Development Association (ANDA)
 (Property has a large drainage ditch which covers about half of the property so it is not suitable for development. Work was to be done to the property by the city which would allow development of the property. ANDA would like to transfer this property to the Land Bank until this work can be completed.)

Donations to Land Bank (vacant lots), applicants indicated unable to maintain property to UG standards, unless noted otherwise

3100 Haskell Ave. - Henderson-Davis Holdings, LLC
 912 New Jersey Ave. - Jura Williams
 710 N. 78th St. - Mary Ellen Fielden, hoped for development in the area and selling it; doesn't believe a developer purchasing it will happen
 3608 Garfield Ave. - Peggy Graham
 1018 Washington Blvd. - Rachel Rozell, thought property was going to tax sale/Land Bank, no longer wants property
 1028 Richmond Ave. - Rachel Rozell, thought property was going to tax sale/Land Bank, no

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longer wants property

2500 Park Dr. - Joseph Reyes



WYANDOTTE COUNTY LAND BANK APPLICATIONS

- ▶ 20 Applications
 - ▶ 13 – Yard Extensions
 - ▶ 7 – Property Acquisitions

All applicants are current on their taxes
and have no Code Violations

Chris Slaughter, Land Bank Manager, said tonight, we have 20 applications, 13 yard and 7 property acquisitions and as usual all applicants are current on their taxes and have no code violations.

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YARD EXTENSION – 1710 STATE AVE
MIGUEL MORALES – 1700 STATE AVE



The first one is for 1710 State Avenue and the property owner is at 1700 State Avenue.

YARD EXTENSION – 4218 ORVILLE AVE
MARIA CERVANTES – 4213 SANDUSKY AVE



4218 Orville Ave; the applicant is at 4213 Sandusky. This is the Land Bank property for tonight.

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YARD EXTENSION – 2066 SPRINGFIELD BLVD
JEANNE JOHNSON – 2064 SPRINGFIELD BLVD



2066 Springfield Boulevard and 2064 Springfield Boulevard; this property has been demoed and raised so the map does not reflect that.

YARD EXTENSION – 1108 GREELEY AVE
RENE OJEDA – 1115 WAVERLY AVE



1108 Greeley and the applicant is at 1115 Waverly.

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YARD EXTENSION – 1217 GEORGIA AVE
JOVAN LEDBETTER – 1219 GEORGIA AVE



1217 Georgia and the applicant is here at 1219 Georgia.

YARD EXTENSION – 1052 BARNETT AVE
JOSEPH SAJIV – 1050 BARNETT AVE



1052 Barnett with the applicant at 1050.

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YARD EXTENSION – 1873 N 27TH ST
IOAN PORTA – 1871 N 27TH ST



1873 N. 27th; the applicant is at 1871.

YARD EXTENSION – 259 S BETHANY ST
JOSE ORDAZ – 257 S BETHANY ST



259 S. Bethany; the applicant is at 257.

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YARD EXTENSION – 2569 CISSNA ST
DEBORAH CUNNINGHAM – 2565 CISSNA ST



2569 Cissna; the applicant is at 2565.

YARD EXTENSION – 1045 WAVERLY AVE
YVONNE PORTER – 1047 WAVERLY AVE



1045 Wavery; the applicant is at 1047.

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YARD EXTENSION – 1334 ROWLAND AVE
TEOLA TILLMAN – 1332 ROWLAND AVE



1334 Rowland; the applicant is at 1332.

YARD EXTENSION – 1233 HASKELL AVE
CHRISTOPHER CONNOR – 1229 HASKELL AVE



I believe I have this backwards, but the Land Bank property here is 1223 with the applicant at 1229. I just have the addresses on the slide messed up.

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YARD EXTENSION – 714 N 10TH ST
 PROPERTY ACQUISITION – 710 N 10TH ST
 MARIO JIMENEZ – 1003 ANN AVE



The applicant is here at 1003 Ann and they're applying for applying for 710 and 714 N. 10th Street.

PROPERTY ACQUISITION – 3443 N 33RD ST
 JAMES JACKSON – 3433 N 33RD ST



We have a property acquisition. The applicant is here at 3433 and this is the Land Bank property in question, 3443.

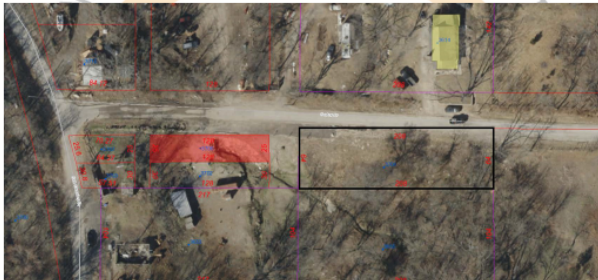
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PROPERTY ACQUISITION – 1959 GARFIELD AVE
 PHILLIP FRACUL – 1960 FRANKLIN AVE



The Land Bank property here is 1059 Garfield. The applicant is here at 1060 Franklin.

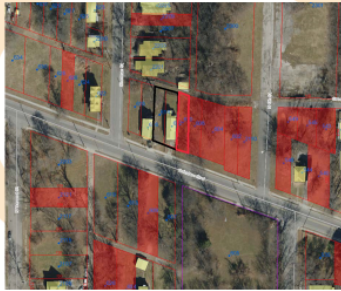
PROPERTY ACQUISITION – 3706 N 37TH ST
 ALBERT WALKER – 3701 N 37TH ST



The Land Bank property here for an acquisition is at 3706 N. 37th Street and this is 3701 N. 37th Street.

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PROPERTY ACQUISITION – 610 QUINDARO BLVD
PAULA HOWARD – 612 QUINDARO BLVD



The Land Bank property here is 610 Quindaro and the applicant owns these two properties, 612 and I believe it's 614. This one actually should just be considered a yard extension, but the applicant is at 712 and the Land Bank property here is at 708.

PROPERTY ACQUISITION – 4315 ANN AVE
HIGHLAND PARK CEMETERY – 3801 STATE AVE



Then we have 4315 Ann and it's part of the Highland Park Cemetery so we're just highlighting 3801 State Avenue being that they're touching each other. We did meet with the Advisory Board and they did recommend approval and forwarded these to the Board of Trustee for approval and that is our ask for these applications.

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Chairman McKiernan asked does any member have any questions or comments for Mr. Slaughter?

Commissioner Burroughs said, Mr. Slaughter, it's one thing to have a yard extension but when it's a property acquisition and a property owner that acquires it has a residence next door to that piece of property, could they build on the new piece of property that they've acquired? **Mr. Slaughter** said they could, yes, but that was not the indication they gave us. **Commissioner Burroughs** said thank you.

Chairman McKiernan asked are there any other comments or questions?

Action: **Commissioner Burroughs made a motion, seconded by Commissioner McKiernan, to approve.**

Chairman McKiernan asked is there anyone in attendance who has a comment on any of these applications?

Yvonne Porter, 1047 Waverly Avenue, said I've been caring for the lot next to me as far as cutting, keeping the weeds down for the last ten years and I was wanting to know how helpful that would be for me purchasing this lot. **Chairman McKiernan** said so you are the applicant that's—**Ms. Porter** said I am. **Chairman McKiernan** said seeking to acquire this other property and as it stands right now, we have a motion and a second to approve all applications including yours as submitted. **Ms. Porter** said okay. So, I was concerned about the price, when it's time to purchase this extension—**Chairman McKiernan** said that is something that you would follow-up with Mr. Slaughter. **Ms. Porter** said okay. Alright thank you.

Commissioner Townsend said I was trying to make a motion to second it. I could not hear. I guess I had a problem on my end. I could not hear who seconded the motion. I'm fully in support of all these applications. **Chairman McKiernan** said thank you so much. I appreciate that.

Roll call was taken and there were four “Ayes,” Murguia, Townsend, Burroughs, McKiernan.

Chairman McKiernan said so all of those are approved as submitted and just to comment to all of those of you who are acquiring these properties as yard extensions. Many of you, like the woman who came up and spoke have been taking care of them and we absolutely appreciate your investment in your neighborhood by taking care of these properties and now acquiring them so that you can continue to take care of them. It makes a tremendously positive impact in the neighborhood and we appreciate it.

TRANSFERS TO THE LAND BANK

- ▶ 3815 Strong Ave – Argentine Neighborhood Development Association (ANDA)



TRANSFERS TO THE LAND BANK 3815 STRONG AVE – ANDA



August 20, 2018

Mr. Slaughter said next we have transfer to the Land Bank. It's 3815 Strong Avenue and it's being requested through the Argentine Neighborhood Development Association. The property in question is here outlined in black and the request is that—I guess there's some work that is supposed to be done in that area. There's a large drainage ditch that's about half of the property but I guess at this time that work is not scheduled to start. So, the ask is just for the Land Bank to hold this property until that work gets done and then they'll come back with a request to have the property transferred back to them.

Chairman McKiernan said well certainly this is something that we have done in cooperation with other community development corporations within the Unified Government in the past so I would certainly be supportive of it. Any comments or questions for Mr. Slaughter?

Commissioner Murguia said since I work for Argentine Neighborhood Development Association, I don't believe I can vote on this. **Chairman McKiernan** said and thank you Commissioner Murguia for bringing that up and I'm going to ask Mr. Waters to clarify that. Since there are only four of us in attendance tonight, my understanding is that if you were to drop out we would not have a quorum and not be able to take a vote so Mr. Waters if you could clarify what we need to do.

Patrick Waters, Senior Attorney, said our Rules of Procedure allow that if a conflict of interest would result in the absence of a quorum, then as long as the commissioner discloses the conflict, then they can still vote. So, in this case a recusal would result in the absence of a quorum, so Commissioner Murguia, you may vote as long as the conflict is disclosed. **Commissioner Murguia** said okay, thank you.

Chairman McKiernan said and so with that clarification then—no comments or questions. Is there a motion on this property?

Action: **Commissioner Burroughs made a motion, seconded by Commissioner Townsend, to approve.** Roll call was taken and there were four "Ayes," Murguia, Townsend, Burroughs, McKiernan.

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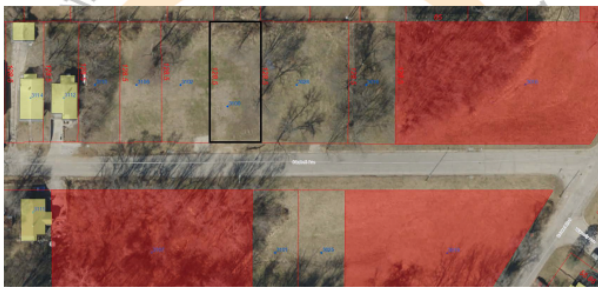
WYANDOTTE COUNTY LAND BANK DONATIONS TO LAND BANK

- ▶ 3100 Haskell Ave – Henderson-Davis Holdings, LLC
- ▶ 912 New Jersey Ave – Jura Williams
- ▶ 710 N 78th St – Mary Ellen Fielden
- ▶ 3608 Garfield Ave – Peggy Graham
- ▶ 1018 Washington Blvd – Rachel Rozell
- ▶ 1028 Richmond Ave – Rachel Rozell
- ▶ 2500 Park Dr – Joseph Reyes

Mr. Slaughter said next we have some donation requests. We have 3100 Haskell Avenue, 912 New Jersey Avenue, 710 N. 78th Street, 3608 Garfield Avenue, 1018 Washington Boulevard, 1028 Richmond Avenue and 2500 Park Drive and we'll just go into them individually and these will all be highlighted in black.

DONATIONS TO THE LAND BANK

3100 HASKELL AVE – HENDERSON-DAVIS HOLDINGS, LLC



3100 Haskell Avenue; this is from the Henderson-Davis Holdings. They've indicated that the applicant lives in Oregon and they are just currently unable to keep the property up.

DONATIONS TO THE LAND BANK
912 NEW JERSEY AVE – JURA WILLIAMS



912 New Jersey, again highlighted here in black, and again, the applicant has indicated she is unable to keep the property up to our standards.

DONATIONS TO THE LAND BANK
710 N 78TH ST – MARY ELLEN FIELDEN



710 N. 78th Street, the applicant was hoping at some point that when all the renovation was done there on 78th Street that someone was going to call her and offer her a nice big chunk of money and that hasn't happened so she thought maybe it'd be best if the Land Bank had it. I will say that this is something that we will probably heavily market and try to get some—a new house built there. We're kind of excited about this one.

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DONATIONS TO THE LAND BANK
3608 GARFIELD AVE – PEGGY GRAHAM



3608 Garfield, this applicant again is unable to upkeep the property due to medical issues.

DONATIONS TO THE LAND BANK
1018 WASHINGTON BLVD – RACHEL ROZELL



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DONATIONS TO THE LAND BANK
1028 RICHMOND AVE – RACHEL ROZELL



1018 Washington Boulevard by Ms. Rozell and also 1028 Richmond. She was under the belief that she thought both of these properties were going to be going to a tax sale and they have not been placed in a tax sale so she's just asking to go ahead and donate it to us.

DONATIONS TO THE LAND BANK
2500 PARK DR – JOSEPH REYES



The last one we have is 2500 Park Drive by Mr. Reyes. The reason we're asking approval on that is this property is in the NRSA (Neighborhood Revitalization Strategy Area) area and the NRSA is the HUD project around the City Park and 18th Street Corridor. Again, our requests is the approval of these and forward those to the board for final approval.

Chairman McKiernan asked are there any comments are questions for Mr. Slaughter on these properties? Hearing none, is there a motion on the property?

August 20, 2018

Action: Commissioner Townsend made a motion, seconded by Commissioner Burroughs, to approve. Roll call was taken and there were four “Ayes,” Murguia, Townsend, Burroughs, McKiernan.

Item No. 2 – 18350...UPDATE: LAND BANK REHAB PROGRAM

Synopsis: Update on the Land Bank Rehab Program, submitted by Chris Slaughter, Land Bank Manager.



Mr. Slaughter said finally our monthly rehab program update. Currently we have 63 contractors in our pool. That is up 10 contractors from the last time we met. We did at last week’s tax sale,

we set up a table. We had some information about the program and we received over—almost 70 inquiries about the program so we're working to get information out to them. Hopefully, we'll keep seeing that number climb. We have 102 houses currently in our inventory, 23 are still in the demo, I guess program, but we're still waiting for those to come down. We have 69 currently in the rehab program, 20 of those, the rehab has started, 2 we're still waiting to close and 1 we're waiting on a survey to be done to split a lot. The other, there was some zoning issues that we're going to have it redone as residential and the contractors, we're just waiting on his revisions to his proposal.

We have 39 houses with no offers so we're still working to get this down and I'm very hopeful with the enquire that we got last week of the new interest that we'll have that number down shortly. We have one property that we're probably going to have to start the eviction process on that and we have nine properties that were part of the April tax sale and we're now in the process of getting them boarded and doing our inspection to determine which ones will be for rehab and which ones we'll recommend for demo.

So far, we're up to 18 houses completed since the start of the program. We've done 12 this year completed, and 14 houses have been demoed since the start with 10 of those coming this year. We have had four completed since the last time we met so I'll just give a little information on that.

3015 PARKWOOD BLVD

- ▶ Property in Tax Sale 336 - \$4,250.00
- ▶ Rehab time - 8.5 months
- ▶ Appraised Value (Jan 1) \$6,600
- ▶ Property is currently listed at \$87,500



3015 Parkwood Boulevard; this was in Tax Sale 336 and the minimum bid was around \$4,250. I've estimated these numbers. This took 8 ½ months but as you can see they really did a great job. The beginning of this year it was appraised at \$6,600 and it's currently listed for \$87,500.

1702 WASHINGTON AVE

- ▶ Property in Tax Sale 336 - \$3,550.00
- ▶ Rehab time – 9 months
- ▶ Appraised Value (Jan 1) \$9,560
- ▶ Property listed at \$99,000.00



Next we have 1702 Washington Avenue. This was also in Tax Sale 336 with an opening bid of \$3,550. This took nine months to complete. The appraised value at the beginning of the year was \$9,560. Right now, the property is listed at \$99,000.

2748 N 33RD ST

- ▶ Property in Tax Sale 338 - \$12,500.00
- ▶ Rehab time – 3 months
- ▶ Appraised Value (Jan 1) \$8,480
- ▶ Property is currently being rented for \$800.00



2748 N. 33rd Street. This was in Tax Sale 338 with a minimum bid of \$12,500. This took three months to be completed. The appraised value this January was \$8,400 about \$8,500 and it's currently being rented for \$800 a month.

1049 WEBSTER AVE

- ▶ Property in Tax Sale 337 - \$5,270.00
- ▶ Rehab time - 8.5 months
- ▶ Appraised Value (Jan 1) \$6,060
- ▶ Property is being rented for \$750.00



The last one, 1049 Webster. This was a Tax Sale 337 property for roughly about \$5,300 was the opening bid. It took 8 ½ months to complete. It was appraised just a little over \$6,000 at the beginning of the year and this is also currently being rented for \$750. That's the update. We're continuing to move forward and like I said, hopefully we'll get some of those sitting houses moved up to those different rehab columns and stuff and we will keep growing the program onward and upward.

Chairman McKiernan said, again, I say it is really incredible. You've already doubled your output for last year in about two-thirds of a year. You've already doubled your output and although I don't necessarily like to see houses being demoed more quickly, the fact that you have demoed through this program means that those houses have probably been identified, demoed and cleaned up lightyears faster than they would have been otherwise and so I appreciate the efforts again and just keep going.

Mr. Slaughter said thank you and I will add you know if we're going to recommend demo more than likely there is probably a safety concern for it. Anything we do initially inspect and still feel that it should be demoed, we're still letting our rehabbers have an opportunity to possibly make an offer on it and if it's pretty legitimate then we definitely will accept it. Hopefully, at the next meeting, we'll have one that we can prove that theory on. Yes, we're still seeing very pleasant results.

Chairman McKiernan said fantastic, we appreciate your work. Does any other member of the committee have a comment or question for Mr. Slaughter?

Commissioner Townsend said I do. I wanted just clarification on these four that Mr. Slaughter brought to us. The Parkwood address, the Washington Avenue address, have those already had an open house or do you have bids on them already or just what's the status of them in terms of getting new homeowners there? **Mr. Slaughter** said we had an open house last week on the Washington property. The rehabber, again, is listing it for \$99,000. She's actually a real estate agent. She had it listed on Zillow and received numerous offers on it.

The Webster, Parkwood and I believe it was 33rd, we did not hold open houses. We only offer that if the actual rehabber is open to that. We don't want to force them if they don't. A lot of times before the rehab is complete, they already have either a renter or buyer pretty much lined up. Usually they're waiting on us to get everything filed once we've approved our final inspection. **Commissioner Townsend** said okay, alright so the Washington is on a listing. The other two that were rentals, the 33rd Street and the Webster address are those being rented now? **Mr. Slaughter** said correct. **Commissioner Townsend** said okay, great and the Parkwood address is still on the market? **Mr. Slaughter** said yes ma'am.

Commissioner Townsend said well, I just wanted to compliment you and your staff and everyone involved with that demo program. It certainly has a positive effect on my district and any other district that's benefitting from this.

The other thing I wanted to say too, there's a house near me that's being rehabbed and I just wanted to let you know how cooperative the persons working on that property have been with keeping the neighborhood clean and picking up behind those people who are working there. There had been a problem before with a predecessor, but just wanted to let you know that they've been very responsive so as the rehab program goes forward, I appreciate that those people that are contractors in the neighborhood are responsive to the homeowners in the neighborhood and not making a mess in the process. It has to be cleaned up. I wanted to let you know that and appreciate their work and cooperation. **Mr. Slaughter** said thank you. It's nice to know they listen.

Action: For information only.

August 20, 2018

Adjourn

Chairman McKiernan adjourned the meeting at 5:25 p.m.

tpl

August 20, 2018



Staff Request for Commission Action

Tracking No. 18423

Full Commission Meeting Date: 10/11/2018

Committee: Neighborhood & Community Development

Date of Standing Committee Action: October 1, 2018

(If none, please explain): 10/1/18

Publication Required: No

<u>Date:</u> 09/19/2018	<u>Contact Name:</u> Chris Slaughter	<u>Contact Phone:</u> x8977	<u>Contact Email:</u> Chris	<u>Department/Division:</u> Land Bank
<u>Item Description:</u> The Land Bank Manager respectfully requests that the Neighborhood & Community Development Committee review the proposed packets and forward them to the Land Bank Board of Trustees for final consideration. Item (1) - Transfers to Land Bank (2) Item (2) - Transfers from Land Bank (2) Item (3) - Applications (7) Item (4) - Donations To Land Bank (1)				
<u>Action Requested:</u> The Land Bank Manager respectfully requests that the Neighborhood & Community Development Committee approve the above requests and forward them to the Land Bank Board of Trustees for final approval.				
<u>Budget Impact: (if applicable)</u> Amount: Source: Included In Budget: Other (explain):				
<u>Attachments List:</u> Transfer to the Land Bank, Transfer from Land Bank, Land Bank Applications, Donations to Land Bank				

TRANSFERS TO LAND BANK

Owner	Property Address	Parcel	Comments	Standing Committee Recommendation
Argentine Betterment Corporation (ABC)	4714 Vista Ave	029040	This was property donated to ABC by the Land Bank, via a previous donation from US Bank in 2015. There is a previous mortgage that was never released and ABC & Secured Title has not be able to receive that release. The Land Bank is asking to have property transferred back so the Legal Department does a Quiet Title Action, after that action is complete, the Land Bank will transfer property back to ABC.	
Board of County Commissioners	327 S Boeke St	071247	The owner of 323 S Boeke St has applied to purchase this property for future Yard Extension.	

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TRANSFERS FROM LAND BANK

Recipient	Property Address	Parcel	Comments	Standing Committee Recommendation
Luis M Salcedo Barrera	1126 S 39th St	170564	Property line runs through house on 1122 S 39th St. Owner of house is in process of rehabbing property.	
Argentine Betterment Corporation (ABC)	4714 Vista Ave	029040	This was property donated to ABC by the Land Bank, via a previous donation from US Bank in 2015. There is a previous mortgage that was never released and ABC & Secured Title has not be able to receive that release. The Land Bank is asking to have property transferred back so the Legal Department does a Quiet Title Action, after that action is complete, the Land Bank will transfer property back to ABC.	

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WYANDOTTE COUNTY LAND BANK - APPLICATIONS

APPLICANT	APPLICANT ADDRESS	LAND BANK ADDRESS	PROPOSED USE	STANDING COMMITTEE RECOMMENDATION
Calixtro Flores	1119 N 34th St	1128 N 32nd St *	Yard Extension	
Brianne Ford	8514 Ann Ave	3044 Hiawatha St *	Property Acquisition	
Brianne Ford	8514 Ann Ave	3042 Hiawatha St *	Property Acquisition	
Brianne Ford	8514 Ann Ave	3040 Hiawatha St *	Property Acquisition	
Brianne Ford	8514 Ann Ave	3034 Hiawatha St *	Property Acquisition	
Strugglers Hills/Roots Neighborhood Group	1150 Washington Blvd	1139 Everett Ave *	Property Acquisition	
Strugglers Hills/Roots Neighborhood Group	1150 Washington Blvd	1137 Everett Ave *	Property Acquisition	

* Property that is in the Northeast Master Plan

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RECEIVED

AUG 30 2018

LAND BANK
WYCO/KCK

Application to Purchase a Vacant Land Bank Property as Yard Extension

Use this application if the following is correct:

- You are the Owner of Record of an adjacent occupied structure that shares a property line with an undeveloped Land Bank lot and wish to acquire the lot to expand your property.

Separate applications are available to purchase property for new construction or the rehab of an existing residential or commercial structure. WCLB property that is determined to be developable may not qualify for the Yard Extension program.

Program Requirements and Policies:

- All properties for sale are listed on the WCLB website. Not all land bank properties are available for sale— if a property is on the "Hold" listing, it may not currently be for sale.
- An application is required for all purchases of property. Applications are not considered until all required information is provided. If an application is incomplete, it may be rejected or other completed applications will be given priority.
- Applications will automatically be rejected if the applicant is currently tax delinquent or has any outstanding code violations on any property owned in Wyandotte County.
- WCLB reserves the absolute right to accept or reject any and all applications and offers for purchase. In cases of multiple applications, the WCLB will give precedence to applications from adjacent, occupied homeowners.
- Splitting a Land Bank lot for two adjacent owners – In a case where two property owners of record apply for a lot, the WCLB may split the parcel between the two owners.
- All transfers include deed restrictions and/or a reversionary clause allowing the WCLB to regain ownership and possession of the property if the buyer fails to meet the restrictions placed on the property.
- The Wyandotte County Land Bank Board of Trustees (LBBOT) must approve all application(s) in order for the WCLB to transfer property.
- Closings are held at the WCLB offices. The WCLB will only accept cashier's checks or money orders made payable to the **Wyandotte County Land Bank**.
- All property is sold "as-is". The buyer agrees to accept the property in its "as is" condition, without any warranties or representations by the WCLB. The buyer agrees to hold harmless and release the WCLB and the Unified Government of Wyandotte/KCK (UG) for all conditions known or unknown to the property.
- The buyer agrees to indemnify, protect, hold harmless, defend, and release the WCLB and UG from any claims, losses, damages, costs, or expenses including, without limitation, all reasonable attorneys' fees asserted against, incurred, or suffered by the WCLB resulting from any contract breaches, personal injuries, or property damages occurring in, on, about, or related to the property resulting from any causes, except resulting from the acts or omissions of the WCLB or the WCLB agents, employees, or contractors. Nothing in this article restricts the WCLB rights and remedies available at law or in equity.

Signature (Required)

I have read and understand the information provided above and contained in this application.

Cedixtro Flores
Sign here

Date 8/30/2018

Cedixtro Flores
Print Name

Application to Purchase a Vacant Land Bank Property as Yard Extension

Land Bank Property You Wish to Purchase: 1128 N 32nd St Kansas City KS 66102

Parcel ID Number: 063049

Applicant Information (Please Print)

Name: Calixtro Flores

Company/Organization: _____

Mailing Address: 1119 N 34th St Kansas City KS 66102

Phone Numl _____

E-mail(s) _____

Address of the adjacent structure you own: 1119 N 34th St Kansas City KS 66102

Do you live in the adjacent structure above? Yes ☒ No ☐

Please Respond to the Following Questions:

1. Are you currently delinquent on property taxes for any property owned in Wyandotte County?
Please explain a "yes" answer on a separate attachment.
Yes _____ No ☒
2. Do you currently have a notice from the Code Enforcement Department indicating that you are in violation of City Code? Please explain a "yes" answer on a separate attachment.
Yes _____ No ☒

Note: As a part of the review of this application, WCLB staff will review records from other UG Offices, such as Code Enforcement, Treasury and other available records. Failure to honestly answer these questions may result in the rejection of the application.

Signature (Required)

I hereby authorize the Wyandotte County Land Bank to obtain information necessary to verify the information supplied in this application. All the information that I have provided is accurate to the best of my knowledge, and will remain confidential.

Calixtro Date 8/30/2018
Sign here

Calixtro Flores
Print Name

RECEIVED

AUG 17 2018

LAND BANK
WYCO/KCK

Application for Land Bank Property Acquisition

Use this application if:

- You are purchasing an undeveloped Land Bank property that is not adjacent to any property that you own.

Separate applications are available to purchase property for yard extension, new construction or the rehab of an existing residential or commercial structure. WCLB property that is determined to be developable may not qualify for this program.

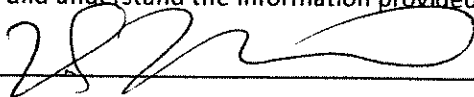
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- WCLB reserves the absolute right to accept or reject any and all applications and offers for purchase. In cases of multiple applications, the WCLB will give precedence to applications from adjacent, occupied homeowners
- All transfers include deed restrictions and/or a reversionary clause allowing the WCLB to regain ownership and possession of the property if the buyer fails to meet the following restrictions placed on the property.
 - Property owner must not obtain any code violations
 - Property owner must pay property taxes within the allotted time frame
 - Property owner must not sell the property for a period of 36 months
- The Wyandotte County Land Bank Board of Trustees (LBBOT) must approve all application(s) in order for the WCLB to transfer property.
- Closings are held at the WCLB offices. The WCLB will only accept cashier's checks or money orders made payable to the **Wyandotte County Land Bank**.
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- The WCLB will discuss the asking price for each property upon the receipt of a completed application.
- The buyer agrees to indemnify, protect, hold harmless, defend, and release the WCLB and UG from any claims, losses, damages, costs, or expenses including, without limitation, all reasonable attorneys' fees asserted against, incurred, or suffered by the WCLB resulting from any contract breaches, personal injuries, or property damages occurring in, on, about, or related to the property resulting from any causes, except resulting from the acts or omissions of the WCLB or the WCLB agents, employees, or contractors. Nothing in this article restricts the WCLB rights and remedies available at law or in equity.

Signature (Required)

I have read and understand the information provided above and contained in this application.

Sign here



Date

8/17/18

Print Name

Branne Ford



Application for Land Bank Property Acquisition



Print Name

Land Bank Property You Wish to Purchase: 3044 Hiawatha Street

Parcel ID Number: 158512

Intended Usage of Property: Family orchard/garden

Applicant Information (Please Print)

Name: Brianne Ford

Company/Organization: Bargain Bridal, LLC

Mailing Address: 8514 Ann Avenue, Kansas City, KS 66112

Phone Number(s): _____

E-mail(s): _____

Please Respond to the Following Questions:

1. Are you currently delinquent on property taxes for any property owned in Wyandotte County?
Please explain a "yes" answer on a separate attachment.
Yes ___ No ☒
2. Do you currently have a notice from the Code Enforcement Department indicating that you are in violation of City Code? Please explain a "yes" answer on a separate attachment.
Yes ___ No ☒

Note: As a part of the review of this application, WCLB staff will review records from other UG Offices, such as Code Enforcement, Treasury and other available records. Failure to honestly answer these questions may result in the rejection of the application.

Signature (Required)

I hereby authorize the Wyandotte County Land Bank to obtain information necessary to verify the information supplied in this application. All the information that I have provided is accurate to the best of my knowledge and will remain confidential.

Brianne Ford Date 8/17/18
Sign here

Brianne Ford
Print Name

Please return to:
Wyandotte County Land Bank
701 N 7th St, Suite 421
Kansas City, KS 66101



Application for Land Bank Property Acquisition



Use this application if:

You are purchasing an undeveloped Land Bank property that is not adjacent to any property that you own.

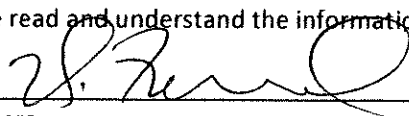
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Program Requirements and Policies:

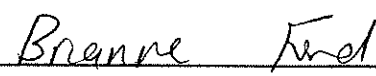
- All properties for sale are listed on the WCLB website. Not all land bank properties are available for sale— if a property is on the "Hold" listing, it may not currently be for sale.
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 - Property owner must not sell the property for a period of 36 months
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- The WCLB will discuss the asking price for each property upon the receipt of a completed application.
- The buyer agrees to indemnify, protect, hold harmless, defend, and release the WCLB and UG from any claims, losses, damages, costs, or expenses including, without limitation, all reasonable attorneys' fees asserted against, incurred, or suffered by the WCLB resulting from any contract breaches, personal injuries, or property damages occurring in, on, about, or related to the property resulting from any causes, except resulting from the acts or omissions of the WCLB or the WCLB agents, employees, or contractors. Nothing in this article restricts the WCLB rights and remedies available at law or in equity.

Signature (Required)

I have read and understand the information provided above and contained in this application.



Sign here Date 8/17/18



Branne Ford

Please return to:
Wyandotte County Land Bank
701 N 7th St, Suite 421
Kansas City, KS 66101



Application for Land Bank Property Acquisition



Print Name

Land Bank Property You Wish to Purchase: 3042 Hiawatha St.

Parcel ID Number: 158513

Intended Usage of Property: Family orchard/garden

Applicant Information (Please Print)

Name: Brianne Ford

Company/Organization: Bargain Bridal, LLC

Mailing Address: 8514 Ann Avenue, Kansas City, KS 66112

Phone Number(s):

E-mail(s): brianne.ford@bargainbridal.com

Please Respond to the Following Questions:

1. Are you currently delinquent on property taxes for any property owned in Wyandotte County?
Please explain a "yes" answer on a separate attachment.
Yes ☐ No ☒
2. Do you currently have a notice from the Code Enforcement Department indicating that you are in violation of City Code? Please explain a "yes" answer on a separate attachment.
Yes ☐ No ☒

Note: As a part of the review of this application, WCLB staff will review records from other UG Offices, such as Code Enforcement, Treasury and other available records. Failure to honestly answer these questions may result in the rejection of the application.

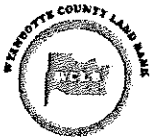
Signature (Required)

I hereby authorize the Wyandotte County Land Bank to obtain information necessary to verify the information supplied in this application. All the information that I have provided is accurate to the best of my knowledge and will remain confidential.

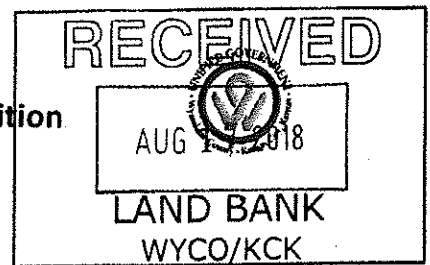
Brianne Ford Date 8/17/18
Sign here

Brianne Ford
Print Name

Please return to:
Wyandotte County Land Bank
701 N 7th St, Suite 421
Kansas City, KS 66101



Application for Land Bank Property Acquisition



Use this application if:

You are purchasing an undeveloped Land Bank property that is not adjacent to any property that you own.

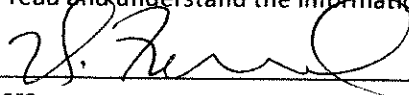
Separate applications are available to purchase property for yard extension, new construction or the rehab of an existing residential or commercial structure. WCLB property that is determined to be developable may not qualify for this program.

Program Requirements and Policies:

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- All transfers include deed restrictions and/or a reversionary clause allowing the WCLB to regain ownership and possession of the property if the buyer fails to meet the following restrictions placed on the property.
 - Property owner must not obtain any code violations
 - Property owner must pay property taxes within the allotted time frame
 - Property owner must not sell the property for a period of 36 months
- The Wyandotte County Land Bank Board of Trustees (LBBOT) must approve all application(s) in order for the WCLB to transfer property.
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- All property is sold "as-is". The buyer agrees to accept the property in its "as is" condition, without any warranties or representations by the WCLB. The buyer agrees to hold harmless and release the WCLB and the Unified Government of Wyandotte/KCK (UG) for all conditions known or unknown to the property.
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Signature (Required)

I have read and understand the information provided above and contained in this application.

 Date 8/17/18
Sign here

Branne Ford

Please return to:
Wyandotte County Land Bank
701 N 7th St, Suite 421
Kansas City, KS 66101



Application for Land Bank Property Acquisition



Print Name

Land Bank Property You Wish to Purchase: 3040 Hiawatha Street

Parcel ID Number: 158514

Intended Usage of Property: Family orchard/garden

Applicant Information (Please Print)

Name: Brianne Ford

Company/Organization: Bargain Bridal, LLC

Mailing Address: 8514 Ann Avenue, Kansas City, KS 66112

Phone Number(s): 913-231-1111

E-mail(s): brianne.ford@bargainbridal.com

Please Respond to the Following Questions:

1. Are you currently delinquent on property taxes for any property owned in Wyandotte County?
Please explain a "yes" answer on a separate attachment.
Yes ☐ No ☒
2. Do you currently have a notice from the Code Enforcement Department indicating that you are in violation of City Code? Please explain a "yes" answer on a separate attachment.
Yes ☐ No ☒

Note: As a part of the review of this application, WCLB staff will review records from other UG Offices, such as Code Enforcement, Treasury and other available records. Failure to honestly answer these questions may result in the rejection of the application.

Signature (Required)

I hereby authorize the Wyandotte County Land Bank to obtain information necessary to verify the information supplied in this application. All the information that I have provided is accurate to the best of my knowledge and will remain confidential.

Brianne Ford Date 8/17/18
Sign here

Brianne Ford
Print Name

Please return to:
Wyandotte County Land Bank
701 N 7th St, Suite 421
Kansas City, KS 66101



Application for Land Bank Property Acquisition



Use this application if:

You are purchasing an undeveloped Land Bank property that is not adjacent to any property that you own.

Separate applications are available to purchase property for yard extension, new construction or the rehab of an existing residential or commercial structure. WCLB property that is determined to be developable may not qualify for this program.

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- The buyer agrees to indemnify, protect, hold harmless, defend, and release the WCLB and UG from any claims, losses, damages, costs, or expenses including, without limitation, all reasonable attorneys' fees asserted against, incurred, or suffered by the WCLB resulting from any contract breaches, personal injuries, or property damages occurring in, on, about, or related to the property resulting from any causes, except resulting from the acts or omissions of the WCLB or the WCLB agents, employees, or contractors. Nothing in this article restricts the WCLB rights and remedies available at law or in equity.

Signature (Required)

I have read and understand the information provided above and contained in this application.

Sign here

Date 8/17/18

Branne Ford

Please return to:
Wyandotte County Land Bank
701 N 7th St, Suite 421
Kansas City, KS 66101



Application for Land Bank Property Acquisition



Print Name

Land Bank Property You Wish to Purchase: 3034 Hiawatha St.

Parcel ID Number: 158516

Intended Usage of Property: Family orchard/garden

Applicant Information (Please Print)

Name: Brianne Ford

Company/Organization: Bargain Bridal, LLC

Mailing Address: 8514 Ann Avenue, Kansas City, KS 66112

Phone Number(s): _____

E-mail(s): _____

Please Respond to the Following Questions:

1. Are you currently delinquent on property taxes for any property owned in Wyandotte County?
Please explain a "yes" answer on a separate attachment.
Yes ___ No ☒
2. Do you currently have a notice from the Code Enforcement Department indicating that you are in violation of City Code? Please explain a "yes" answer on a separate attachment.
Yes ___ No ☒

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Signature (Required)

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Brianne Ford Date 8/17/18
Sign here

Brianne Ford
Print Name

Please return to:
Wyandotte County Land Bank
701 N 7th St, Suite 421
Kansas City, KS 66101



Application for Land Bank Property Acquisition



Use this application if:

You are purchasing an undeveloped Land Bank property that is not adjacent to any property that you own.

Separate applications are available to purchase property for yard extension, new construction or the rehab of an existing residential or commercial structure. WCLB property that is determined to be developable may not qualify for this program.

Program Requirements and Policies:

- All properties for sale are listed on the WCLB website. Not all land bank properties are available for sale—if a property is on the “Hold” listing, it may not currently be for sale.
- An application is required for all purchases of property. Applications are not considered until all required information is provided. If an application is incomplete, it may be rejected, or other completed applications will be given priority.
- Applications will automatically be rejected if the applicant is currently tax delinquent or has any outstanding code violations on any property owned in Wyandotte County.
- WCLB reserves the absolute right to accept or reject any and all applications and offers for purchase. In cases of multiple applications, the WCLB will give precedence to applications from adjacent, occupied homeowners
- All transfers include deed restrictions and/or a reversionary clause allowing the WCLB to regain ownership and possession of the property if the buyer fails to meet the following restrictions placed on the property.
 - Property owner must not obtain any code violations
 - Property owner must pay property taxes within the allotted time frame
 - Property owner must not sell the property for a period of 36 months
- The Wyandotte County Land Bank Board of Trustees (LBBOT) must approve all application(s) in order for the WCLB to transfer property.
- Closings are held at the WCLB offices. The WCLB will only accept cashier’s checks or money orders made payable to the **Wyandotte County Land Bank**.
- All property is sold “as-is”. The buyer agrees to accept the property in its “as is” condition, without any warranties or representations by the WCLB. The buyer agrees to hold harmless and release the WCLB and the Unified Government of Wyandotte/KCK (UG) for all conditions known or unknown to the property.
- The WCLB will discuss the asking price for each property upon the receipt of a completed application.
- The buyer agrees to indemnify, protect, hold harmless, defend, and release the WCLB and UG from any claims, losses, damages, costs, or expenses including, without limitation, all reasonable attorneys’ fees asserted against, incurred, or suffered by the WCLB resulting from any contract breaches, personal injuries, or property damages occurring in, on, about, or related to the property resulting from any causes, except resulting from the acts or omissions of the WCLB or the WCLB agents, employees, or contractors. Nothing in this article restricts the WCLB rights and remedies available at law or in equity.

Signature (Required)

I have read and understand the information provided above and contained in this application.

By: Strugglers Hill/Roots Neighborhood Group Date 9/16/18
Justin C. Ouellette
Sign here

Please return to:
Wyandotte County Land Bank
701 N 7th St, Suite 421
Kansas City, KS 66101



Application for Land Bank Property Acquisition



Print Name

Land Bank Property You Wish to Purchase: 1139 Everett Ave.

Parcel ID Number: _____

Intended Usage of Property: Garden, it has been used
As a garden since 2008

Applicant Information (Please Print)

Name: Strugglers Hill/Roots Neighborhood Group

Company/Organization: _____

Mailing Address: 90 Chester Owens 1150 Wash Blvd KCK 66102

Phone Number(s): _____

E-mail(s): _____

Please Respond to the Following Questions:

1. Are you currently delinquent on property taxes for any property owned in Wyandotte County?
Please explain a "yes" answer on a separate attachment.
Yes ___ No X
2. Do you currently have a notice from the Code Enforcement Department indicating that you are in violation of City Code? Please explain a "yes" answer on a separate attachment.
Yes ___ No X

Note: As a part of the review of this application, WCLB staff will review records from other UG Offices, such as Code Enforcement, Treasury and other available records. Failure to honestly answer these questions may result in the rejection of the application.

Signature (Required)

I hereby authorize the Wyandotte County Land Bank to obtain information necessary to verify the information supplied in this application. All the information that I have provided is accurate to the best of my knowledge and will remain confidential.

Strugglers Hill/Roots Neighborhood Group

By: Chester C. Owens Jr

Date 9/16/18

Sign here

Chester C Owens, Jr

Print Name

Please return to:
Wyandotte County Land Bank
701 N 7th St, Suite 421
Kansas City, KS 66101



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Signature (Required)

I have read and understand the information provided above and contained in this application.

By: Strugglers Hill/Roots Neighborhood Group Date 9/16/18
Justin C. Olsen
Sign here

Please return to:
Wyandotte County Land Bank
701 N 7th St, Suite 421
Kansas City, KS 66101





Application for Land Bank Property Acquisition



Print Name

Land Bank Property You Wish to Purchase: 1137 Everett Ave.

Parcel ID Number: _____

Intended Usage of Property: Garden, it has been used AS A Garden since 2008

Applicant Information (Please Print)

Name: Strugglers Hill/Roots Neighborhood Group

Company/Organization: _____

Mailing Address: 40 Chester Owens 1150 Wash Blvd KCK 66102

Phone Number(s): _____

E-mail(s): _____

Please Respond to the Following Questions:

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Yes ___ No X
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Signature (Required)

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Strugglers Hill/Roots Neighborhood Group

By: Chester C. Owens Jr

Date 9/16/18

Sign here

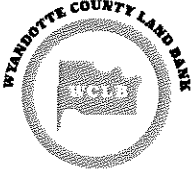
Chester C Owens, Jr

Print Name

Please return to:
Wyandotte County Land Bank
701 N 7th St, Suite 421
Kansas City, KS 66101

DONATIONS TO LAND BANK

Donor	Parcel #	Requested Donation Address	Property Type	Comments	STANDING COMMITTEE RECOMMENDATION
Jura D Williams	140326	2036 N Hallock St	Vacant Lot	The applicant has indicated that she is unable to keep up property to UG standards.	



WYANDOTTE COUNTY LAND BANK

Property Donation Application



Please use the following application to notify the Wyandotte County Land Bank (WCLB) of your interest in donating any property that you currently own in Wyandotte County. This form may **only** be completed by the owner of the property or by a person with authorization to act on behalf of the owner by virtue of a power of attorney. Please fill out one form per property address. The WCLB will **NOT** accept your property as a donation unless certain conditions are met.

NOTE: The WCLB will research this property to determine if it meets the donation criteria. The WCLB Board of Trustees must approve the donation. The WCLB will keep you informed of its progress and final decision.

If the WCLB accepts your donation offer, you will be contacted to begin the donation procedure. This form is a statement of interest only and does not commit the WCLB to accept your property as a donation or for value.

****Application will not be processed if not completed in its entirety****

CONTACT INFORMATION

Owners Name: JURA D. WILLIAMS
Mailing address: 2732 N. 21ST ST
City: KANSAS CITY, KS 66104 State: KS Zip: 66104
Daytime Phone #: 913 621 4474 Alternate Phone #: 816-255 6698
Email address: _____

DONATED PROPERTY INFORMATION

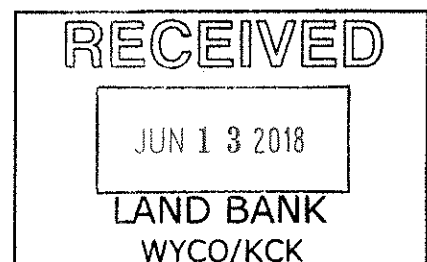
Property address: 2036 N. HALLOCK ST KCKS 66101 Parcel ID#: 140326
105-062-03020-02-001-00-0
Structure or vacant lot: VACANT LOT

Why are you requesting to donate your property? MY husband, JAMES WILLIAMS, PASSED AWAY AND I AM UNABLE TO MAINTAIN THE PROPERTY. I DO NOT HAVE THE FINANCES TO KEEP IT UP.

The information provided in this application is true to the best of my knowledge. I understand that this application does not commit the WCLB to accepting my property.

Signature of Applicant: Jura D. Williams Date: 6/11/18

Please return to:
Wyandotte County Land Bank
701 N 7th St, Suite 421
Kansas City, KS 66101





Staff Request for Commission Action

Tracking No. 18424

Full Commission Meeting Date: 10/11/18

Committee: Neighborhood & Community Development

Date of Standing Committee Action:

(If none, please explain): 10/1/18

Publication Required: No

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
09/19/2018	Chris Slaughter	x8977	Chris	Land Bank

Item Description:

The Land Bank Manager will present information regarding the Wyandotte County Land Bank Rehab Program.

Action Requested:

This item is for information only.

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List: