



Full Commission Meeting Agenda

Thursday, September 13, 2018
7:00 PM

Location:

Municipal Office Building
701 N 7th Street, Lobby
Kansas City, Kansas 66101
Commission Chambers

NameAbsent

Mayor David Alvey

☐

Commissioner At-Large Dist. 1 – Melissa Bynum

☐

Commissioner At-Large Dist. 2 – Tom Burroughs

☐

Commissioner Gayle E. Townsend

☐

Commissioner Brian McKiernan

☐

Commissioner Ann Brandau-Murguia

☐

Commissioner Harold Johnson

☐

Commissioner Mike Kane

☐

Commissioner Angela Markley

☐

Commissioner James Walters

☐

Commissioner Jane Philbrook

☐**SERGEANT-AT-ARMS:**

CAPTAIN JAMES BAUER

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. INVOCATION GIVEN BY KEN NETTLING, FAITH LUTHERAN CHURCH**
- IV. PLEDGE OF ALLEGIANCE**
- V. REVISIONS TO SEPTEMBER 13, 2018 AGENDA**
- VI. MAYOR'S AGENDA**

Item No. 1 - POLICE DEPARTMENT AWARDS CEREMONY

Synopsis:

Presentation of Police Department awards, submitted by Terry Zeigler, Chief of Police.

Tracking #: 18409

Item No. 2 - VOTING DELEGATES: LKM CONFERENCE

Synopsis:

Designation of Mayor David Alvey, Gordon Criswell, Kathleen VonAchen and Mike Taylor as voting delegates for the League of Kansas Municipalities Annual Conference in Overland Park, KS.

Tracking #: 18408

Item No. 3 - RESOLUTION: REAPPOINTMENT OF ADMINISTRATIVE JUDGE

Synopsis:

Reappointment of Maurice Ryan as Administrative Judge of the Municipal Court, submitted by Ken Moore, Chief Legal Counsel.

Tracking #: 18410

VII. CONSENT AGENDA

(Anyone wishing to speak about a particular item on the Consent Agenda must notify the Mayor when he asks if there are any “set-asides” on the Consent Agenda. Your item will then be discussed and voted on separately. All remaining items on the Consent Agenda are viewed as a single group and voted on with one vote.)

Item No. 1 - RESOLUTION: INTERLOCAL AGREEMENT WITH FAIRFAX DRAINAGE DISTRICT

Synopsis:

A resolution authorizing approval to enter into an interlocal agreement with Fairfax Drainage District for the joint use of sewer infrastructure, submitted by Susan Alig, Assistant Counsel.

*On August 27, 2018, the **Public Works and Safety Standing Committee**, chaired by Commissioner Bynum, voted unanimously to approve and forward to full commission.*

Tracking #: 18343

Item No. 2 - RESOLUTION: THE NEW BPU SPEAKER ROAD II SUBSTATION

Synopsis:

A resolution declaring the necessity and authorizing a survey and descriptions of lands necessary for the construction, maintenance, operation, use and repair of the new BPU 161kV distribution substation located at 4417 Speaker, Road, submitted by Susan Alig, Assistant Counsel.

*On August 27, 2018, the **Public Works and Safety Standing Committee**, chaired by Commissioner Bynum, voted unanimously to approve and forward to full commission.*

Tracking #: 18358

Item No. 3 - RESOLUTION: THE NEW BPU EVERETT AVENUE II SUBSTATION

Synopsis:

A resolution declaring the necessity and authorizing a survey and descriptions of lands necessary for the construction, maintenance, operation, use and repair of the new BPU 161kV distribution substation located at 4401 Everett Avenue, submitted by Susan Alig, Assistant Counsel.

*On August 27, 2018, the **Public Works and Safety Standing Committee**, chaired by Commissioner Bynum, voted unanimously to approve and forward to full commission.*

Tracking #: 18359

Item No. 4 - RESOLUTION: PIPER CREEK REGIONAL IMPROVEMENT

Synopsis:

A resolution declaring the necessity and authorizing a survey and descriptions of lands necessary for the construction, maintenance, operation, use and repair of the Piper Creek Regional Improvements Phase 1, CMIP 6046, submitted by Susan Alig, Assistant Counsel.

*On August 27, 2018, the **Public Works and Safety Standing Committee**, chaired by Commissioner Bynum, voted unanimously to approve and forward to full commission.*

Tracking #: 18360

Item No. 5 - ORDINANCE: PUMP STATION 61 FORCE MAIN IMPROVEMENTS

Synopsis:

An ordinance authorizing the Chief Counsel to commence legal proceedings to acquire property necessary for the Pump Station 61 Force Main Improvements, CMIP 6303, submitted by Susan Alig, Assistant Counsel. This project will run from Donahoo & N. 123rd Street before cutting over to N. 123rd Terrace and ending at Wingfoot Drive.

On June 28, 2018, the Commission unanimously adopted Resolution No. R-28-18 declaring the project to be a necessary and valid public improvement, and authorizing a survey of land for said project.

Tracking #: 18405

Item No. 6 - RESOLUTION: DONATION OF FIRE DEPARTMENT EQUIPMENT TO KCKCC AND URUAPAN, MEXICO

Synopsis:

A resolution authorizing loaning 40 Luxfer SCBA airpicks to KCKCC and donation of 200 MSA airpicks and a Bauer Compressor to the government of Uruapan, Michoacan, Mexico, submitted by Patrick Waters, Senior Attorney.

*On August 27, 2018, the **Public Works and Safety Standing Committee**, chaired by Commissioner Bynum, voted unanimously to approve and forward to full commission.*

Tracking #: 18361

Item No. 7 - GRANT: FY18 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM

Synopsis:

Request approval to apply for and accept the FY18 Edward Byrne Memorial Justice Assistance Grant in the amount of \$104,142, submitted by Laura Cromwell, Professional Fiscal Assistant, Kansas City, Kansas Police Department. There is no match required for this grant.

*On August 27, 2018, the **Public Works and Safety Standing Committee**, chaired by Commissioner Bynum, voted unanimously to approve and forward to full commission.*

Tracking #: 18365

Item No. 8 - GRANT: CDC REACH FOR HEALTHY SPACES, HEALTHY PLACES

Synopsis:

The Public Health Department along with the UG Planning Department will be a subgrantor to the Kansas University Center for Research (KUCR) grant from CDC REACH in the amount of \$130,000 for the first year of a five-year, \$500,000 grant, submitted by Terry Brecheisen, Director of Public Health. The overall goal of the intervention strategies is to reduce or prevent chronic disease in three areas: physical activity; nutrition; and access to healthcare. There is no match requirement.

*On August 27, 2018, the **Administration and Human Services Standing Committee**, chaired by Commissioner Markley, voted unanimously to approve and forward to full commission.*

Tracking #: 18345

Item No. 9 - GRANT: SHARP (SEXUAL HEALTH ADOLESCENT RELATIONSHIP PROGRAM)

Synopsis:

Approval of grant application and funding, if awarded, from The Healthcare Foundation of Greater Kansas City for a two-year SHARP (Sexual Health Adolescent Relationship Program) grant in the amount of \$200,000, submitted by Terry Brecheisen, Director of Health Department. The general purpose of the grant is to decrease the STI/HIV and teen pregnancy rates in Wyandotte County. There is no match requirement.

*On August 27, 2018, the **Administration and Human Services Standing Committee**, chaired by Commissioner Markley, voted unanimously to approve and forward to full commission.*

Tracking #: 18357

Item No. 10 - RECOMMENDATION: EXPANSION OF SERVICE AREA FOR CHIP DOWN PAYMENT ASSISTANCE PROGRAM

Synopsis:

Request to expand service area for the Community Housing Informative Partnership (CHIP) Down Payment Assistance Program funded with HOME Funds received from U.S. Department of Housing and Development, submitted by Wilba Miller, Director of Community Development.

*On August 27, 2018, the **Administration and Human Services Standing Committee**, chaired by Commissioner Markley, voted unanimously to approve and forward to full commission.*

Tracking #: 18367

Item No. 11 - NOMINATION: BOARDS AND COMMISSIONS

Synopsis:

Nomination for Boards and Commissions:

John McTaggart, Library Board, 9/13/18 to 3/31/22, submitted by Mayor Alvey

Tracking #: 18406

Item No. 12 -

MINUTES

Synopsis:

Minutes from regular session of August 2, 2018.

Tracking #: MINUTES

Item No. 13 - WEEKLY BUSINESS MATERIAL

Synopsis:

Weekly business material dated August 30 and September 6, 2018.

Tracking #: WEEKLY BUSINESS MATERIAL

VIII. PUBLIC HEARING AGENDA

IX. STANDING COMMITTEES' AGENDA

X. ADMINISTRATOR'S AGENDA

Item No. 1 - PRESENTATION: BOARD OF PUBLIC UTILITIES

Synopsis:

A presentation and recognition by the Board of Public Utilities regarding utility benchmarking and an award presentation, submitted by Doug Bach, County Administrator.

For presentation only.

Tracking #: 18411

Item No. 2 - SOAR UPDATE: PRODUCING REAL RESULTS TO HELP NEIGHBORHOODS

Synopsis:

Update by the SOAR team on the 2018 goals, submitted by Melissa Sieben, Assistant County Administrator.

For information only.

Tracking #: 18412

XI. COMMISSIONERS' AGENDA

XII. LAND BANK BOARD OF TRUSTEES' CONSENT AGENDA

XIII. PUBLIC ANNOUNCEMENT

XIV. ROLL CALL

XV. INVOCATION GIVEN BY Municipal Office Building

701 N 7th Street, Lobby

Kansas City, Kansas 66101

Commission Chambers

XVI. PLEDGE OF ALLEGIANCE

XVII. REVISIONS TO THURSDAY, SEPTEMBER 13, 2018 AGENDA

XVIII. CLERK'S STATEMENT

(Anyone wishing to speak about a particular item on the Consent Agenda must notify the Mayor when he asks if there are any "set-asides" on the Consent Agenda. Your item will then be discussed and voted on separately. All remaining items on the Consent Agenda are viewed as a single group and voted on with one vote.)

XIX. PLANNING AND ZONING CONSENT AGENDA

XX. PLANNING AND ZONING NON-CONSENT AGENDA

XXI. NON-PLANNING CONSENT AGENDA

XXII. ADJOURN



Staff Request for Commission Action

Tracking No. 18409

Full Commission Meeting Date: 9/13/18

Committee: Full Commission

Date of Standing Committee Action:

(If none, please explain):

Publication Required: No

<u>Date:</u> 09/10/2018	<u>Contact Name:</u> Terry Zeigler	<u>Contact Phone:</u> x6009	<u>Contact Email:</u> tzeigler@kckpd.org	<u>Department/Division:</u> Police Department
<u>Item Description:</u> Presentation of Police Department awards, submitted by Terry Zeigler, Chief of Police.				
<u>Action Requested:</u>				
<u>Budget Impact: (if applicable)</u> Amount: Source: Included In Budget: Other (explain):				
<u>Attachments List:</u>				

August 1, 2018

Dear City Clerks, City Managers, or City Administrators:

Save the date for _____ in Topeka for the League's Annual Conference: Ideas Worth Exploring. This event will provide you the resources needed to be knowledgeable and skilled in your local government role, offer opportunities to expand your knowledge of local government issues as well as engage with other leaders to share and brainstorm ideas to implement in your community, and engage the audience to think creatively and use problem-solving tactics to address common municipal challenges. More information is in the July issue of the *Kansas Government Journal*.

The annual business meeting and policy session of city voting delegates will be held on Monday afternoon, _____, at the conference in Topeka.

I am writing to request your governing body register their League voting delegates. K.S.A. Supp. 12-1601f provides that "The governing body of each member city may elect city delegates from among the city's officers to represent the city in the conduct and management of the affairs of the League of Kansas Municipalities."

Article 2, Section 2 of the League Bylaws states "When a city is a member of the League, any elected or appointed officers of such city may be elected by the city governing body as voting delegates and alternate voting delegates, in accordance with the provisions of Article 4 of these Bylaws, to represent the city in any meeting of the voting delegates and in the conduct of any other affairs of the instrumentality requiring action of the member cities. Alternate voting delegates may vote on matters before a meeting of the voting delegates in the absence of the regular delegate. A voting delegate or alternate shall qualify by having his or her name, city, title and address registered with the executive director and shall hold such position while qualified and until a successor is elected and qualified."

Article 4, Section 5 of the League Bylaws prescribes the total number of votes provided to each member city based on population. The number of delegate registration forms enclosed is based on the following table.

Population	Votes	Delegate Forms	Alternate Forms
1 – 2,500	1	1	1
2,501 – 7,500	2	2	2
7,501 – 17,500	3	3	3
17,501 – 37,500	4	4	4
37,501 – 77,500	5	5	5
77,501 – 117,500	6	6	6
117,501 – 157,500	7	7	7
157,501 – 197,500	8	8	8
197,501 – 237,500	9	9	9
237,501 – 277,500	10	10	10
277,501 – 355,500	11	11	11
355,501 – 395,500	12	12	12

- page 2

Each member city must file new registration forms with the League of Kansas Municipalities every year.

On the attached forms please print the information required for each delegate and circle whether the person is a voting delegate or alternate delegate and which delegate number they represent. The League must have a form on file for each voting delegate and each alternate delegate in order for their vote to count during the business meeting. The City may register any number of delegates up to the maximum number allowed per the Bylaws. You may send the forms via email to intern@lkm.org; or FAX to 785-354-4186. **Please send forms by Friday, September 21st to the attention of Davianna Humble.** Forms received after this date may not be processed.

As always, I thank you for your support and look forward to seeing you in Topeka in October!

Sincerely,

A handwritten signature in black ink, appearing to read "Erik A. Sartorius".

Erik A. Sartorius
Executive Director

Enclosures



Staff Request for Commission Action

Tracking No. 18410

Full Commission Meeting Date: 9/13/18

Committee: Full Commission

Date of Standing Committee Action:

(If none, please explain):

Publication Required: No

<u>Date:</u> 09/10/2018	<u>Contact Name:</u> Kenneth Moore	<u>Contact Phone:</u> x5070	<u>Contact Email:</u> kjmoore@wycokck.org	<u>Department/Division:</u> Legal
<u>Item Description:</u> A resolution appointing Maurice J. Ryan as Administrative Judge of the Municipal Court and authorizing the County Administrator to negotiate and the Mayor to execute on behalf of the Unified Government an agreement between the UG and Maurice J. Ryan regarding the terms and conditions of his appointment.				
<u>Action Requested:</u> approval of resolution				
<u>Budget Impact: (if applicable)</u> Amount: Source: Included In Budget: Other (explain):				
<u>Attachments List:</u> Municipal Court Administrative Judge reso appointing 9.18				

RESOLUTION NO. _____

**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED
GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

1. That the Board of Commissioners of the Unified Government of Wyandotte County/Kansas City, Kansas, hereby appoints Maurice J. Ryan to the position of Municipal Court Judge of Division 1 and to the position of Administrative Municipal Court Judge for a term of four years beginning October 1, 2018, through September 30, 2022.

2. That the County Administrator is hereby authorized and directed to negotiate an agreement and the Mayor/CEO of the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby authorized and directed to execute in the name of the Unified Government of Wyandotte County/Kansas City, Kansas, and the Unified Government Clerk is hereby authorized and directed to attest the signature of said Mayor/CEO and to attach the seal of the Unified Government thereto as the voluntary act of the Unified Government to an agreement between the Unified Government of Wyandotte County/Kansas City, Kansas, and Maurice J. Ryan regarding the terms and conditions of his appointment as the Administrative Municipal Court Judge.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED
GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS
THIS ____ DAY OF SEPTEMBER 2018.**

David Alvey, Mayor/CEO

Attest:

Unified Government Clerk



Staff Request for Commission Action

Tracking No. 18343

Full Commission Meeting Date: 9/13/18

Committee: Public Works & Safety

Date of Standing Committee Action: 8/27/18

(If none, please explain):

Publication Required: No

<u>Date:</u> 09/07/2018	<u>Contact Name:</u> Susan Alig	<u>Contact Phone:</u> x5085	<u>Contact Email:</u> salig@wycokck.org	<u>Department/Division:</u> Legal
<u>Item Description:</u> Request approval to enter into an interlocal agreement with Fairfax Drainage District for the join use of sewer infrastructure, submitted by Susan Alig, Legal Dept.				
<u>Action Requested:</u> Approval of the Resolution granting approval to enter into the agreement.				
<u>Budget Impact: (if applicable)</u> Amount: Source: Included In Budget: Other (explain):				
<u>Attachments List:</u> Resolution, Agreement				

RESOLUTION NO. _____

A RESOLUTION APPROVING THE INTERLOCAL AGREEMENT BETWEEN THE
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS AND
THE FAIRFAX DRAINAGE DISTRICT

Whereas, the Fairfax Drainage District (“District”) and the Unified Government of Wyandotte County/Kansas City, Kansas (“Unified Government”) are empowered by the laws of Kansas to enter into agreements for the construction, maintenance and funding of certain sewer lines;

Whereas, the District and the Unified Government desire to enter into an Interlocal Agreement between the Unified Government and the District to provide adequate sewer services to promote industrial growth with the District and promote joint cooperation;

Whereas, an agreement has been prepared describing the parties’ cooperation and responsibilities regarding sewer services in the District;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT, AS FOLLOWS: That the Unified Government is hereby authorized to enter said agreement by signature of the Mayor/CEO.

THIS RESOLUTION IS ADOPTED by the Governing Body of the Unified Government of Wyandotte County/Kansas City, Kansas, this ____ of _____ 2018.

UNIFIED GOVERNMENT OF WYANDOTTE
COUNTY/KANSAS CITY, KANSAS

By: _____

David Alvey

Mayor/Chief Executive

(SEAL)
ATTEST

Unified Government Clerk

**AGREEMENT BETWEEN
THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS
AND
THE FAIRFAX DRAINAGE DISTRICT**

THIS AGREEMENT BETWEEN THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS AND THE FAIRFAX DRAINAGE DISTRICT ("Agreement") is made and entered into on the ____ day of _____ 2018 between the Unified Government of Wyandotte County/Kansas City, Kansas ("Unified Government") and the Fairfax Drainage District ("District").

WHEREAS, the District, pursuant to authority granted by the State of Kansas, has caused to be constructed, maintained and funded certain sewer lines within the District to ensure adequate interior drainage; and

WHEREAS, sediment and debris from sanitary and non-sanitary storm water discharge collects in the District's sewer lines; and

WHEREAS, the sediment and debris comes from in-district and out-of-district sources, some of which is of a corrosive and abrasive nature and contributes to the deterioration of the District's sewer system; and

WHEREAS, it becomes necessary from time to time to clean, repair, replace and perform maintenance on the sewer system to ensure adequate interior drainage; and

WHEREAS, the Unified Government collects sewer service charges for the Water Pollution Control sewer service fund from WPC customers in the District, who utilize the District's sewer system to, in part, transport waste water to the Unified Government treatment system; and

WHEREAS, the Unified Government previously granted the District an exemption from the Unified Government's Storm Water Utility; and

WHEREAS, K.S.A. 12-2908, entitled Contracts between Municipalities authorizes the parties to cooperate in the aforementioned public functions; and

NOW, THEREFORE, in consideration of the above recitals, the mutual covenants and agreements herein contains, the parties AGREE as follows:

1. PURPOSE AND EFFECT. The parties hereto enter into this Agreement for the purpose of formalizing the parties' agreement to provide adequate sewer services to promote industrial growth within the District.

2. **JOINT COOPERATION.** The District and the Unified Government agree and covenant to cooperate and assist each other in order that both the District and the Unified Government may better serve their respective constituents and customers, including, but not limited to, the exploration by the parties of alternative means to avoid or minimize the accumulation of sediment and debris within the District's sewers from in-district and out-of-district sources, the sharing of each party's 3 year project plans with the other so as to avoid unnecessary expense, planning or scheduling conflicts for long term projects, the immediate notification of the other party when one party has a project that must be completed in an emergency or short notice situation, and the opportunity of the Fairfax Drainage District to review and comment on special use permit applications for potentially new or existing businesses in Fairfax. In furtherance of this spirit of cooperation, the parties acknowledge the right of all to attend public meetings of the governing bodies of both the District and the Unified Government, but each wish to issue an express invitation to the other to have a representative attend meetings of each other's governing bodies. In addition, the general manager of the District and the Director of Water Pollution Control of the Unified Government shall meet regularly to discuss matters of mutual interest.

Further, each year the District will submit an annual report to the Unified Government by December 1 outlining the capital projects that were completed during the current year and the proposed capital projects that the District anticipates initiating in the next year.

3. **DURATION AND TERM.** This Agreement shall remain in full force and effect for a term of ten (10) years, beginning January 1, 2018 and terminating December 31, 2027.
4. **FINANCING.** The Unified Government shall pay to the District the initial sum of Two Hundred Fifty Thousand Dollars and no cents (\$250,000.00) on or before November 30, 2018 and then payment shall be made as follows:

November 30, 2019	\$255,000
November 30, 2020	\$260,100
November 30, 2021	\$265,302
November 30, 2022	\$270,608
November 30, 2023	\$276,020
November 30, 2024	\$281,540
November 30, 2025	\$287,171
November 30, 2026	\$292,914
November 30, 2027	\$298,773

4. **ADDITIONAL CHARGES.** In partial consideration of the payment, the District shall not advocate or pursue an additional user fee charge by the District to the Unified Government during the term of this contract.

Should the payment set forth in paragraph 4 not be made within 30 days of written notice given by the Drainage District to the Unified Government of the payment being past due, the Unified Government shall be considered delinquent and will be charged interest on the outstanding balance at the legal rate of interest established by K.S.A. 16-204 (e) (1) until the outstanding balance is paid in full.

6. **PLACING AGREEMENT IN FORCE.** The attorneys for the Unified Government and the District shall cause the Agreement to be executed by the Unified Government and the District and submitted before the governing bodies of each for approval. Each party shall receive a duly executed copy of this Agreement for their official records
7. **GOVERNING LAW.** This Agreement is subject to, governed by, and construed according to the laws of the State of Kansas.
8. **COMPLIANCE WITH LAW.** Each party shall comply with all applicable local, state, and federal laws and regulations in carrying out this Agreement, regardless of whether those legal requirements are specifically referenced in this Agreement.
9. **MODIFICATION OF AGREEMENT.** This Agreement may be modified or amended only in writing executed by both parties and will be subject to renegotiation in the event of changes to applicable law, rules, or regulations affecting the subject matter of this Agreement.
10. **CASH BASIS LAW.** This Agreement is subject to the Kansas Cash Basis Law, K.S.A. 10-1101 et seq. and amendments thereto. Any automatic renewal of the terms of the Agreement shall create no legal obligation on the part of the Unified Government. This Agreement shall be construed and interpreted so as to ensure that the Unified Government shall at all times stay in conformity with such laws and, as a condition of this Agreement, the Unified Government reserves the right to unilaterally sever, modify, or terminate this Agreement at any time if, in the opinion of its legal counsel, the Agreement is deemed to violate the terms of such law. The Unified Government is obligated only to pay the annual payments under the Agreement as may lawfully be made from (a) funds budgeted and appropriated for that purpose during the Unified Government's current budget year or (b) funds made available from any lawfully operated revenue producing source.
11. **TERMINATION.** Either party may terminate this agreement in whole or in part, for cause upon sixty (60) days written notice. The terminating party shall give written notice of the termination and the reasons therefore to the other party specifying the part of the agreement terminated and when termination becomes effective.

THE UNIFIED GOVERNMENT
OF WYANDOTTE COUNTY/
KANSAS CITY, KANSAS

By: _____
David Alvey, Mayor/CEO

Attest:

Unified Government Clerk

Approved as to form:

Susan Alig, Assistant Counsel, Legal Department

THE FAIRFAX DRAINAGE
DISTRICT OF WYANDOTTE
COUNTY, KANSAS

By: 
President, Board of Directors

Attest: 

Secretary, Board of Directors

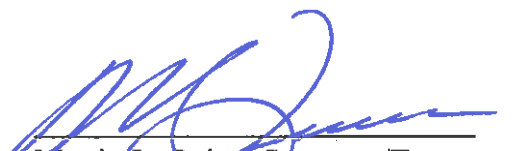
CERTIFICATE OF CORPORATE RESOLUTION
OF
THE FAIRFAX DRAINAGE DISTRICT

The undersigned does hereby certify that he is the duly elected, qualified and acting Secretary of The Fairfax Drainage District, and as such officer he has custody of the corporate records and the corporate seal of said The Fairfax Drainage District, and the following Resolution was adopted at a regular scheduled meeting of the Board of Directors of the Fairfax Drainage District and that such Resolution has not been amended or rescinded and is now in full force and effect:

"RESOLVED" That The Fairfax Drainage District enter into a 10 Year Agreement with the Unified Government of Wyandotte County/Kansas City, Kansas for purposes of providing adequate sewer services to promote industrial growth within the Fairfax Industrial District and promote joint cooperation.

The above Resolution has not been rescinded or modified, has been duly entered in the corporate records and remains in full force and effect.

IN WITNESS WHEREOF, the undersigned has executed this Certificate this 17th day of July, 2018.



Martin L. Quinn, Secretary/Treasurer

I, Kevin S. Brown, President of the Fairfax Drainage District, a Kansas corporation, do hereby certify that the above and foregoing Certificate of Corporate Resolution is true and correct.



Kevin S. Brown, President



Staff Request for Commission Action

Tracking No. 18358

Full Commission Meeting Date: 9/13/18

Committee: Public Works & Safety

Date of Standing Committee Action: 8/27/18

(If none, please explain):

Publication Required: No

<u>Date:</u> 09/07/2018	<u>Contact Name:</u> Susan Alig	<u>Contact Phone:</u> x5085	<u>Contact Email:</u> salig@wycokck.org	<u>Department/Division:</u> Legal
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Item Description:

Project Name: New Kansas City Board of Public Utilities 161kV Speaker II Substation

A resolution declaring that this project is necessary and valid improvement project, submitted by Susan Alig, Assistant Counsel. This project is the new BPU 161kV distribution substation will replace the aged 69kV Speaker Substation located at 4417 Speaker Road. The facility will improve the reliability of electrical service in the area as well as provide capacity for future load growth. The substation will be designed to connect to multiple transmission lines and have the capability for multiple power transformers and associated switchgear. This Resolution directs the Chief Counsel to cause a survey and description of such parcels to be undertaken and prepared by a licensed land surveyor or a professional engineer to identify and describe the property to be acquired for this project, and to submit an Ordinance authorizing the exercise of eminent domain and to undertake all other necessary actions to complete the acquisition of such parcels.

Action Requested:

To adopt the resolution.

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

1 Resolution.BPU.Speaker Substation

(Published _____)

RESOLUTION NO. _____

A RESOLUTION declaring the necessity and authorizing a survey and descriptions of lands necessary to be condemned for the construction, maintenance, operation, use and repair of the **New Kansas City Board of Public Utilities 161kV Speaker II Substation**, all in Wyandotte County, Kansas.

**BE IT RESOLVED BY THE COMMISSIONERS OF THE
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS**

SECTION 1. It is hereby found and determined necessary that certain lands be condemned for public use providing for land necessary for construction, maintenance, operation, use and repair of the **New Kansas City Board of Public Utilities 161kV Speaker II Substation**. The project is the new BPU 161kV distribution substation will replace the aged 69kV Speaker Substation located at 4417 Speaker Road. The facility will improve the reliability of electrical service in the area as well as provide capacity for future load growth. The substation will be designed to connect to multiple transmission lines and have the capability for multiple power transformers and associated switchgear. This project is all in Wyandotte County, Kansas.

SECTION 2. The Board of Commissioners hereby directs and authorizes its Chief Counsel to cause a survey and description of such parcels to be undertaken and filed with the Clerk of Wyandotte County/Kansas City, Kansas; to thereafter prepare and submit to the Board of Commissioners an ordinance authorizing the exercise of eminent domain with respect to such parcels; and upon approval of the same by the Board of Commissioners to initiate eminent domain proceedings in the District Court of Wyandotte County, and to undertake all other necessary actions to complete acquisition of such parcels.

SECTION 3. This resolution shall be published once in the official County, newspaper, The Wyandotte Echo.

**ADOPTED BY THE COMMISSIONERS OF THE UNIFIED GOVERNMENT
OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS**

THIS _____ DAY OF _____, 2018.

UNIFIED GOVERNMENT CLERK

APPROVED AS TO FORM:

Susan Alig
Assistant Counsel



Staff Request for Commission Action

Tracking No. 18359

Full Commission Meeting Date: 9/13/18

Committee: Public Works & Safety

Date of Standing Committee Action: 8/27/18

(If none, please explain):

Publication Required: No

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
09/07/2018	Susan Alig	x5085	salig@wycokck.org	Legal

Item Description:

Project Name: New Kansas City Board of Public Utilities 161kV Everett II Substation

A resolution declaring that this project is necessary and valid improvement project, submitted by Susan Alig, Assistant Counsel. This project is the new BPU 161kV distribution substation will replace the aged 69kV Everett Substation located at 4401 Everett Avenue. The facility will improve the reliability of electrical service in the area as well as provide capacity for future load growth. The substation will be designed to connect to multiple transmission lines and have the capability for multiple power transformers and associated switchgear. This Resolution directs the Chief Counsel to cause a survey and description of such parcels to be undertaken and prepared by a licensed land surveyor or a professional engineer to identify and describe the property to be acquired for this project, and to submit an Ordinance authorizing the exercise of eminent domain and to undertake all other necessary actions to complete the acquisition of such parcels.

Action Requested:

To adopt the resolution.

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

1 Resolution.BPU.Everett Substation

(Published _____)

RESOLUTION NO. _____

A RESOLUTION declaring the necessity and authorizing a survey and descriptions of lands necessary to be condemned for the construction, maintenance, operation, use and repair of the **New Kansas City Board of Public Utilities 161kV Everett II Substation**, all in Wyandotte County, Kansas.

**BE IT RESOLVED BY THE COMMISSIONERS OF THE
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS**

SECTION 1. It is hereby found and determined necessary that certain lands be condemned for public use providing for land necessary for construction, maintenance, operation, use and repair of the **New Kansas City Board of Public Utilities 161kV Everett II Substation**. The project is the new BPU 161kV distribution substation will replace the aged 69kV Speaker Substation located at 4401 Everett Avenue. The facility will improve the reliability of electrical service in the area as well as provide capacity for future load growth. The substation will be designed to connect to multiple transmission lines and have the capability for multiple power transformers and associated switchgear. This project is all in Wyandotte County, Kansas.

SECTION 2. The Board of Commissioners hereby directs and authorizes its Chief Counsel to cause a survey and description of such parcels to be undertaken and filed with the Clerk of Wyandotte County/Kansas City, Kansas; to thereafter prepare and submit to the Board of Commissioners an ordinance authorizing the exercise of eminent domain with respect to such parcels; and upon approval of the same by the Board of Commissioners to initiate eminent domain proceedings in the District Court of Wyandotte County, and to undertake all other necessary actions to complete acquisition of such parcels.

SECTION 3. This resolution shall be published once in the official County, newspaper, The Wyandotte Echo.

**ADOPTED BY THE COMMISSIONERS OF THE UNIFIED GOVERNMENT
OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS**

THIS _____ DAY OF _____, 2018.

UNIFIED GOVERNMENT CLERK

APPROVED AS TO FORM:

Susan Alig
Assistant Counsel



Staff Request for Commission Action

Tracking No. 18360

Full Commission Meeting Date: 9/13/18

Committee: Public Works & Safety

Date of Standing Committee Action: 8/27/18

(If none, please explain):

Publication Required: No

<u>Date:</u> 09/07/2018	<u>Contact Name:</u> Susan Alig	<u>Contact Phone:</u> x5085	<u>Contact Email:</u> salig@wycokck.org	<u>Department/Division:</u> Legal
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Item Description:

Project Name: Piper Creek Regional Improvements Phase 1 – CMIP #6046

A resolution declaring that this project is necessary and valid improvement project, submitted by Susan Alig, Assistant Counsel. This project is to gravity sewers to flow down the side of streams from pump station 67 and proposed new developments to a new regional pump station that will be located west of N 131st Street and south of Leavenworth Road. From there a new force main will run down Leavenworth Road and along existing pump station 63 force main to discharge in Conner Creek east of N 123rd Street. This Resolution directs the Chief Counsel to cause a survey and description of such parcels to be undertaken and prepared by a licensed land surveyor or a professional engineer to identify and describe the property to be acquired for this project, and to submit an Ordinance authorizing the exercise of eminent domain and to undertake all other necessary actions to complete the acquisition of such parcels.

Action Requested:

To adopt the resolution.

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

1 Resolution.Piper Creek Phase 1, 00G001-Plot

(Published _____)

RESOLUTION NO. _____

A RESOLUTION declaring the necessity and authorizing a survey and descriptions of lands necessary to be condemned for the construction, maintenance, operation, use and repair of the **Piper Creek Regional Improvements Phase 1 – CMIP #6046**, all in Wyandotte County, Kansas.

**BE IT RESOLVED BY THE COMMISSIONERS OF THE
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS**

SECTION 1. It is hereby found and determined necessary that certain lands be condemned for public use providing for land necessary for construction, maintenance, operation, use and repair of the **Piper Creek Regional Improvements Phase 1 – CMIP #6046**. The project is to gravity sewers to flow down the side of streams from pump station 67 and proposed new developments to a new regional pump station that will be located west of N 131st Street and south of Leavenworth Road. From there a new force main will run down Leavenworth Road and along existing pump station 63 force main to discharge in Conner Creek east of N 123rd Street. This project is all in Wyandotte County, Kansas.

SECTION 2. The Board of Commissioners hereby directs and authorizes its Chief Counsel to cause a survey and description of such parcels to be undertaken and filed with the Clerk of Wyandotte County/Kansas City, Kansas; to thereafter prepare and submit to the Board of Commissioners an ordinance authorizing the exercise of eminent domain with respect to such parcels; and upon approval of the same by the Board of Commissioners to initiate eminent domain proceedings in the District Court of Wyandotte County, and to undertake all other necessary actions to complete acquisition of such parcels.

SECTION 3. This resolution shall be published once in the official County, newspaper, The Wyandotte Echo.

**ADOPTED BY THE COMMISSIONERS OF THE UNIFIED GOVERNMENT
OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS**

THIS _____ DAY OF _____, 2018.

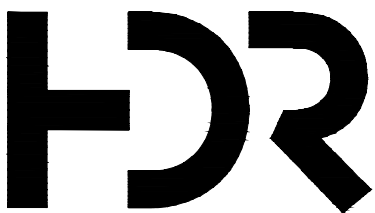
UNIFIED GOVERNMENT CLERK

APPROVED AS TO FORM:

Susan Alig
Assistant Counsel

C:\working\general\00G001.dwg, Plot, 8/2/2018 3:01:58 PM, VJSHERMAN

00G001.dwg
8/2/2018 3:02 PM
Sherman, Bill



HDR
KANSAS CERTIFICATE OF
AUTHORITY #: E-167
3741 NE TROON DRIVE
LEE'S SUMMIT, MO 64064
816-347-1100

ISSUE	DATE	DESCRIPTION

PROJECT MANAGER	RYAN EISELE
PROJECT NUMBER	00000000010117162

PRELIMINARY
NOT FOR
CONSTRUCTION

ELECTRONIC SEAL AND SIGNATURE HAVE
BEEN REMOVED. THIS SHOULD NOT BE
CONSIDERED A CERTIFIED DOCUMENT



Kansas City Kansas

Unified Government of
Wyandotte County/Kansas City Kansas

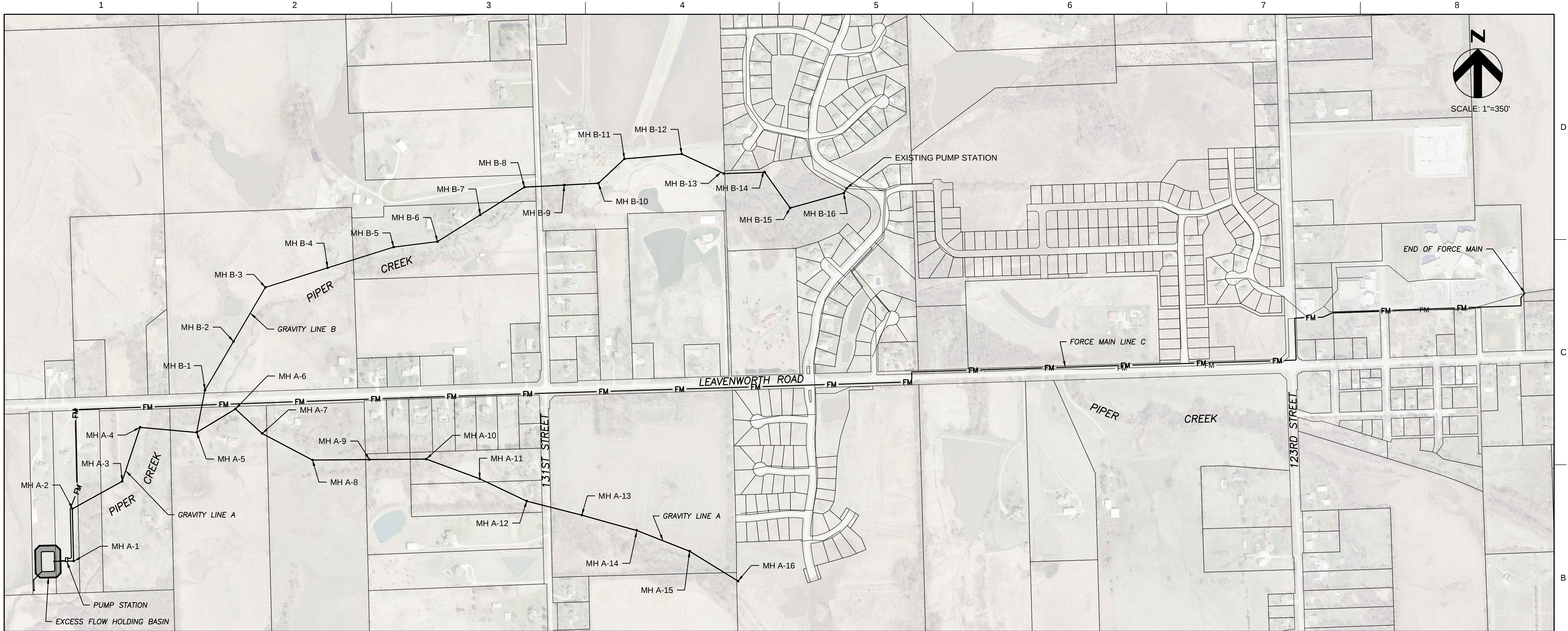
Pump Station 61
Capacity Improvements

GENERAL LAYOUT
AND SURVEY CONTROL



FILENAME | 00G001.dwg
SCALE | 1" = 350'

SHEET
00G001



SURVEY CONTROL STATEMENT:

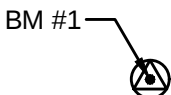
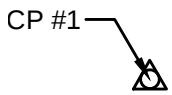
THE COORDINATES SHOWN HEREON ARE GROUND COORDINATES BASED UPON X
ELEVATIONS ARE GROUND ELEVATIONS BASED UPON MONUMENT X

BENCHMARKS:

BM #1
X
ELEVATION = X

BM #2
X
ELEVATION = X

PROJECT CONTROL POINTS (CP)			
NO.	NORTHING	EASTING	DESCRIPTION
X	X	X	X





Staff Request for Commission Action

Tracking No. 18405

Full Commission Meeting Date: 9/13/18

Committee: Full Commission

Date of Standing Committee Action: 6/18/18

(If none, please explain):

Publication Required: Yes 09/20/2018

<u>Date:</u> 09/06/2018	<u>Contact Name:</u> Susan Alig	<u>Contact Phone:</u> x5085	<u>Contact Email:</u> salig@wycokck.org	<u>Department/Division:</u> Legal
<u>Item Description:</u> Project Name: Project Name: Pump Station 61 Force Main Improvements - 6303 As part of the Pump Station 61 Force Main Improvements – CMIP #6303. The Commission adopted Resolution No. R-28-18, declaring the project to be necessary, valid public improvement project and authorizing a survey to identify and describe the property to be acquired. This project will run from Donahoo & N. 123 rd Street before cutting over to N. 123 rd Terrace and ending at Wingfoot Drive, submitted by Susan Alig, Assistant Counsel. The Ordinance directs the Chief Counsel to commence legal proceedings to acquire the property described in the survey and necessary for project.				
<u>Action Requested:</u> To approve the ordinance.				
<u>Budget Impact: (if applicable)</u> Amount: Source: Included In Budget: Other (explain):				
<u>Attachments List:</u> 1. Ordinance PS 61				

(Published _____)

ORDINANCE NO. _____

AN ORDINANCE condemning land for the construction, maintenance, operation, reconstruction, and improvements of the **Pump Station 61 Force Main Improvements – CMIP 6303**, all in Wyandotte County, Kansas; and directing the Chief Counsel to institute proceedings as provided by law to acquire said land in this ordinance described by condemnation proceedings.

**BE IT ORDAINED BY THE UNIFIED GOVERNMENT COMMISSION OF
WYANDOTTE COUNTY/KANSAS CITY KANSAS**

Section 1. The following described land is hereby condemned and appropriated to the Unified Government of Wyandotte County/Kansas City Kansas for the construction, maintenance, operation, reconstruction and improvements of the **Pump Station 61 Force Main Improvements – CMIP 6303**, all in Wyandotte County, Kansas to-wit:

Parcel No. 200211

**Fee Owner: Anton & Marilyn Hauschild
4109 N. 123rd Terrace
Kansas City, Kansas 66109**

Permanent Drainage Easement:

All of the north fifteen (15) feet of Lot 12, DUFFER’S LAKE ADDITION, a subdivision in Kansas City, Wyandotte County, Kansas, according to the recorded plat thereof.

Permanent Easement containing in all 2,400 square feet, more or less

AND

Temporary Construction Easement:

All of the south five (5) feet of the north twenty (20) feet of Lot 12, DUFFER’S LAKE ADDITION, a subdivision in Kansas City, Wyandotte County, Kansas, according to the recorded plat thereof.

Temporary Easement containing in all 800 square feet, more or less.

Section 2. It is hereby found that the costs of this project will be paid from CMIP 6303.

Section 3. The Chief Counsel of the Unified Government of Wyandotte County/Kansas City, Kansas is hereby ordered and directed forthwith to commence proceedings for the acquisition of the above described property and to do and perform all things which might be necessary and required by law to acquire the aforementioned rights in and to said property.

Section 4. This ordinance shall take effect and be in force after its passage, approval and publication in the official County, newspaper, The Wyandotte Echo.

**PASSED BY THE COMMISSION OF THE UNIFIED GOVERNMENT OF
WYANDOTTE COUNTY/KANSAS CITY, KANSAS
THIS _____ DAY OF _____, 2018.**

Mayor David Alvey

Unified Government Clerk



Staff Request for Commission Action

Tracking No. 18361

Full Commission Meeting Date: 9/13/18

Committee: Public Works & Safety

Date of Standing Committee Action: 8/27/18

(If none, please explain):

Publication Required: No

<u>Date:</u> 09/07/2018	<u>Contact Name:</u> Patrick Waters	<u>Contact Phone:</u> x5079	<u>Contact Email:</u> Patrick	<u>Department/Division:</u> Fire Department
<u>Item Description:</u> Resolution Authorizing the Loaning and Donation of Fire Department Equipment to KCKCC and Uruapan, Mexico.				
<u>Action Requested:</u> Approve Resolution.				
<u>Budget Impact: (if applicable)</u> Amount: Source: Included In Budget: Other (explain):				
<u>Attachments List:</u> Resolution loaning and donating Fire Department equipment				

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE LOANING AND DONATION OF
EQUIPMENT FROM THE KANSAS CITY, KANSAS FIRE DEPARTMENT TO
THE KANSAS CITY, KANSAS COMMUNITY COLLEGE AND THE UNIFIED
GOVERNMENT’S SISTER CITY OF URUAPAN, MICHAOCAN, MEXICO**

WHEREAS, the Unified Government of Wyandotte County/Kansas City, Kansas is the present owner of forty (40) Luxfer SCBA air packs, two hundred (200) MSA air packs, and a Bauer Compressor filling station (the “Equipment”), all of which are currently in the possession of the Kansas City, Kansas Fire Department; and

WHEREAS, the Luxfer SCBA air packs have become obsolete for the purposes of the Kansas City, Kansas Fire Department; and

WHEREAS, the MSA airpacks have become obsolete for the purposes of the Kansas City, Kansas Fire Department; and

WHEREAS, the Bauer compressor filling station has become obsolete for the purposes of the Kansas City, Kansas Fire Department; and

WHEREAS, the Luxfer SCBA air packs have a combined value of between \$1,000 and \$2,000; and

WHEREAS, the MSA airpacks and Bauer compressor have a combined value of \$0.00 dollars; and

WHEREAS, the Equipment is still usable, and other governmental and educational organizations have need for them; and

WHEREAS, specifically, the Kansas City, Kansas Community College (KCKCC) and the Unified Government’s Sister City of Uruapan, Michaoacan, Mexico have a need for the Equipment; and

WHEREAS, the Unified Government wishes to loan and donate the Equipment to the above-referenced governmental and educational organizations in accordance with K.S.A. 12-101, and in recognition of the public purpose such loan and donation will serve.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE
COUNTY/KANSAS CITY, KANSAS:**

- 1. Loan of Luxfer SCBA airpacks.** That the Unified Government does hereby

authorize the Chief of the Kansas City, Kansas, Fire Department and the County Administrator's Office to establish a procedure and length of time for the loan of forty (40) Luxfer SCBA airpacks to KCKCC on behalf of the Unified Government, and that the Chief of the Kansas City, Kansas, Fire Department and the County Administrator are hereby authorized to enter into agreements and take any action required and necessary to implement and satisfy the intent of this Resolution.

2. Donation of MSA airpacks and Bauer compressor. That the Unified Government does hereby authorize the Chief of the Kansas City, Kansas, Fire Department and the County Administrator's Office to establish a procedure for the donation of two hundred (200) MSA airpacks and a Bauer compressor on behalf of the Unified Government to the government of Uruapan, Michoacan, Mexico, and that the Chief of the Kansas City, Kansas, Fire Department and the County Administrator are hereby authorized to enter into agreements and take any action required and necessary to implement and satisfy the intent of this Resolution.

3. Effective Date. This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body of the Unified Government.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED
GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,
THIS 13th DAY OF SEPTEMBER, 2018.**

ATTEST:

Unified Government Clerk



Staff Request for Commission Action

Tracking No. 18365

Full Commission Meeting Date: 9/13/18

Committee: Public Works & Safety

Date of Standing Committee Action: 8/27/18

(If none, please explain):

Publication Required: No

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
08/30/2018	Laura Cromwell	x6067	Laura	Police Department

Item Description:

The Police Department is seeking approval to apply for and accept the FFY18 Edward Byrne Memorial Justice Assistance Grant in the amount of \$104,142. This funding will be used to purchase irritant gas mask filters for all sworn personnel, an essential tool to have for field force operations. Additionally, funding will be used to purchase new equipment for the Special Operations Unit. Specific equipment items to be purchased are as follows: new sights for MP5 sub guns, portable tactical surveillance equipment, gas masks, portable rifle-grade ballistic shields, and night vision for long guns. Finally, remaining funding will be used to purchase materials for Crisis Intervention Team training sessions in an effort to enhance and expand the training program.

The performance period for this grant extends from October 1st, 2017 through September 30th, 2021. There is no match required for this grant.

Action Requested:

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

FY18 JAG Program Narrative, FY18 JAG Budget Detail Worksheet

Applicant's Name: Wyandotte County and Kansas City Unified Government

Project Title: Gas Mask Filters: Field Force Operations and Training

Amount Requested: \$15,700

Program Goal: Funds will be used to purchase four hundred (400) irritant filters for sworn personnel. Training will accompany the use of these filters during annual Advanced Officer Training (AOT) to ensure proper, safe, and effective usage.

Statement of Problem: Department personnel have been issued standard (40mm) gas masks with CBRN filters. These filters are one-time-use. They cannot be used for training and then re-used for an operation. Additionally, these CBRN filters are designed to work in a more diverse array of environmental hazards, which makes them more difficult to breathe through. The department's current stock of CBRN filters is expired.

We intend to replace these filters with irritant filters, which are designed to filter CS, CN, and OC. It may be necessary for police to deploy CS and/or OC during a field force operation. Many jurisdictions have experienced a need for field force equipment due to civil disturbance and riots. Civil disturbances are more common than CBRN incidents, and we are, therefore, more likely to need irritant filters than CBRN filters. We will train in the use of these filters during annual training, including exposure to CS. Irritant filters are not one-use, so we will be able to train with the filters and then continue to use them, if needed, for a field force operation.

Program Design and Implementation: The Department intends to purchase four hundred (400) irritant filters, which will provide all sworn officers a filter and leave an emergency supply of filters in the field force trailers in the event of a civil disturbance. Training for proper usage of these filters will occur during the 2020 AOT session; the timeframe is from July 1, 2019 through June 30, 2020.

Every officer already has his or her own mask issued to them. The new irritant filters will be placed on the existing masks, and officers will use them during annual training. Personnel will be instructed on their proper use, including donning, doffing, and storing. In order to ensure the masks and filters fit and work effectively, officers will wear the masks in a CS environment. Following this training, officers will be required to carry the masks with this filter in their vehicles when on duty and have them immediately available in the event of a field force operation. Approximately 40 filters will be held in reserve and stored in on-call field force trailers. They will be deployed as needed during an event to cover losses, damage, malfunctions, or as otherwise necessary.

We currently have a contract with Baysingers Uniforms and Equipment, a supplier of these specific filters, who we plan to use for purchasing.

Timeline: Filters are expected to be purchased by Fall of 2019.

Applicant's Name: Wyandotte County and Kansas City Unified Government

Project Title: SOU Aim Point Sights and Rail for MP5 Sub Guns

Amount Requested: \$14,115

Program Goal: Funds will be used to equip MP5 sub guns with an aim point sight and accompanying rail for more accurate sight pictures in all types of tactical situations. A total of fifteen (15) aim point sights would be required to outfit the entire Special Operations Unit (SOU) team.

Statement of Problem: The current iron sights do not allow for an optimal sight picture with gas masks as it is difficult to get a proper cheek weld. The aim point sights allow an easier sight acquisition with the gas masks. Additionally, the aim point sights allow for an easier sight picture in darkness and low level lighting during tactical situations. It is recommended when using the sub gun with gas masks that an aim point sight is co-witnessed with the iron sights. The operator would ultimately have access to both the iron sights and aim point since they are co-witnessed.

Project Design and Implementation: The specific recommended equipment would be aim point Micro T2 red dot sight and Brugger & Thomet (B&T) MP5K Extended Low Profile Mount T1/T2. The total cost to equip fifteen (15) MP5 sub guns would be \$14,115. This specific railing system is the only one that will fit our MP5s. The T2 aim points are the best option because they are more reliable, robust and provide night vision compatibility that other aim points do not. Unified Government Purchasing Policies will be followed when purchasing these items; three quotes will be acquired and the vendor with the most reasonably priced item will be selected.

Timeline: Items are expected to be purchased by Spring of 2020

Applicant's Name: Wyandotte County and Kansas City Unified Government

Project Title: SOU Portable Tactical Electronic Surveillance Equipment (Bounce Imaging Ball)

Amount Requested: \$3,455

Program Goal: Funds requested would be used to purchase a camera ball that can be rolled into a room, placed on a pole, or placed on a tether string in order to capture images and monitor sound upon deployment.

Statement of Problem: At this time, SOU does not have any modern, portable surveillance capability when officers are physically searching a business or structure. This specific piece of equipment would be utilized on search warrants and barricades. It would be an invaluable tool to check attics, rooms, hallways, etc., when performing slow and deliberate searches and when conducting search warrants. The surveillance ball can be deployed into a room, hallway, attic, etc., that would allow officers to see into the room via the camera system on the ball prior to entering the room. The image on the camera is streamed back to the officer's smartphone. Additionally, the ball can be thrown through a window and can monitor sound upon deployment.

Project Design and Implementation: The following would be the proposed items purchased: Explorer Tactical Ball w/ Audio (\$3,350), Universal pole attachment (\$29.95), Tether (\$29.95), Magnetic surveillance mount (\$29.95) and wrist strap for phone (\$14.95). The total cost would be \$3,454.80. This specific item is a sole source provider for a tactical camera ball at this time and would need to be purchased from the online manufacturer. Unified Government Purchasing Policies will be followed when purchasing these items; three quotes will be acquired and the vendor with the most reasonably priced item will be selected.

Timeline: Items are expected to be purchased by Spring of 2020

Applicant's Name: Wyandotte County and Kansas City Unified Government

Project Title: SOU Gas Masks

Amount Requested: \$15,150

Program Goal: Funds requested would be used to purchase new and safer gas masks to be worn on barricades when OC/CS gas is deployed. The masks can also be worn with WMD (Weapons of Mass Destruction) personal protective equipment (PPE).

Statement of Problem: The MSA masks (currently being used) are not optimal for sight picture with the SOU long guns (M4's and MP5's). Current masks were manufactured in 2005 and are well past the industry standard recommendation of ten years. It is nearly impossible to get a cheek weld and, more importantly, an accurate sight picture with the current MSA masks.

Program Design and Implementation: It is recommended that current masks be replaced with the AVON gas masks with a voice modulator. This particular gas mask with the modulator is compatible with our Liberator IV's (communication system mounted on our helmets). The Liberator IV's deploy a "boom" mike thus allowing us to communicate on our police radios while wearing these masks. As previously stated, these masks also provide a better sight picture because of the nomenclature of the masks, which allow for a cheek weld. Baysingers Uniforms and Equipment, a current contracted vendor, is a distributor of the Avon Masks and provided a price quote of \$1,009.99 per mask. The total price would be \$15,149.85 for the team (15 operators).

Timeline: Items are expected to be purchased by Spring of 2020

Applicant's Name: Wyandotte County and Kansas City Unified Government

Project Title: SOU Portable Rifle-Grade Ballistic Shields

Amount Requested: \$16,200

Program Goal: Funds requested would be used to purchase three (3) portable rifle grade ballistic shields for SOU for increased officer safety in various tactical operations.

Statement of Problem: The KCKPD currently does not have any lightweight portable options for ballistic armor that protects against rifle rounds. In the case of an active shooter, barricade, or search warrant where the suspect is armed with a rifle, the Level III Plus shield would provide a greater level of cover for officers. Because these particular shields are more portable in nature, they would also allow for greater ease with respect to maneuverability. SOU's current portable hand-held shields are Level 3A and will not provide ballistic support for any rifle grade rounds. SOU currently has one Level 4 portable shield (rifle grade) that weights approximately 90 lbs. and is not feasible for one officer to navigate in a dynamic situation.

Program Design and Implementation: The specific recommended equipment would be Armor Express Lighthawk R1+ Rifle Shield 20"x30". These specific shields provide the best option for portability for rifle grade ballistic support because they weigh less than other rifle grade shields. The manufacturer suggested retail price is \$5,400 per shield. The total cost for three (3) shields would be \$16,200. Because of the dollar amount, three quotes would be acquired prior to purchasing, as Unified Government Purchasing Policy dictates; the vendor with the most reasonably priced item would be selected.

Timeline: Items are expected to be purchased by Spring of 2020

Applicant's Name: Wyandotte County and Kansas City Unified Government

Project Title: SOU Night Vision and PEQ Laser

Amount Requested: \$37,040

Program Goal: Funds requested would be used to purchase eight (8) night vision for SOU long guns in an effort to increase officer safety and effectiveness in various tactical operations.

Statement of Problem: Current night vision units being used are outdated and not 100% functional. Night vision is essential in darkness and low light situations to acquire the actual target. Additional to the night sight is use of the PEQ Laser. Once the target is acquired using the night vision, the PEQ-15 displays a laser to the target that is only visible on the night vision. Currently, when using night vision, we look through our rifles to access the night vision and attempt to acquire a target. With the PEQ-15 mounted to our rifle, we would be able to mount the night vision to our helmets. This would allow us to look anywhere to access the night vision without pointing our rifles. Once a target is visual and acquired, the PEQ-15 would allow sight acquisition with our rifles.

Program Design and Implementation: As stated above, it is recommended that the night vision (PVS-14) be used in conjunction with the PEQ-15 laser. The recommended night vision is the TNV/PVS-14 L3 Gen3 OMNI VIII Gen3 Auto-gated Night Vision Monocular (Black, Basic kit). The recommended associated laser is the L3/ Insight ATPIAL (AN/PEQ-15). To equip eight (8) rifles, the total estimated cost would be \$37,040. The PVS-14 (night vision) and PEQ-15 are the best option for entry level night vision with laser support. Because of the dollar amount, three quotes would be acquired prior to purchasing, as Unified Government Purchasing Policy dictates; the vendor with the most reasonably priced item would be selected.

Timeline: Items are expected to be purchased by Spring of 2020

Applicant's Name: Wyandotte County and Kansas City Unified Government

Project Title: CIT Training Materials

Amount Requested: \$2,348

Program Goal: Funds requested will be used to purchase training items for the Crisis Intervention Team (CIT) program to enhance and expand the learning experience within the program.

Statement of Problem: The Crisis Intervention Team (CIT) training conducted by the KCKPD increases officer safety when dealing with citizens in a mental health crisis as well as increases the safety of our citizens and their family members when they are in a mental crisis. The training for the program has historically been done with no operating budget and generates no revenue, as the training is hosted completely free of charge. However, this has created a multitude of issues to include a lack of instructor funds, technology issues, materials needed for classes, etc. In fact, individuals interested in the training have had to be put on waiting lists, due to the limited amount of resources available for the class. The funding through this grant will allow facilitators to provide information to the students in a more proficient and timely manner.

Program Design and Implementation: The Crisis Intervention Team (CIT) program is a community partnership of law enforcement, mental health and addiction professionals, individuals who live with mental illness and/or addiction disorders, their families, and other advocates. It is an innovative first-responder model of police-based crisis intervention training specifically intended to help persons with mental disorders and/or addictions access medical treatment rather than place them in the criminal justice system due to illness-related behaviors. It also promotes officer safety and the safety of the individual in crisis.

The KCKPD has strived to exceed the standard due to the importance of this training. With the increase of instructional materials provided through this grant, our hope is to train 100% of the KCKPD personnel. Specific items to be purchased for this training are as follows:

- Special headphones and chargers for a “hearing voices” exercise that allows the students to get a better understanding of people suffering from schizophrenia
- USB drives and 1 inch binders for class handouts and other instructional materials
- Dry-erase reusable name tents for class participants

In a typical year, the KCKPD hosts three CIT training sessions with 30-40 class participants. Requested items should be enough to support an entire year of training sessions.

Timeline: Items will be purchased in January of 2019.



[General Instructions & Resources](#)

[View Budget Summary](#)

OMB APPROVAL NO.: 1121-0329
EXPIRES 7/31/2016

Budget Detail Worksheet

- (1) **Purpose:** The Budget Detail Worksheet is provided for your use in the preparation of the budget and budget narrative. All required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be left blank. Indicate any **non-federal** (**match**) amount in the appropriate category, if applicable.
- (2) For each budget category, you can see a sample by clicking **(To View an Example, Click Here)** at the end of each description.
- (3) There are various hot links listed in red in the budget categories that will provide additional information via documents on the internet.
- (4) **Record Retention:** In accordance with the requirements set forth in [2 CFR Part 200.333](#) , all financial records, supporting documents, statistical records, and all other records pertinent to the award shall be retained by each organization for at least three years following the closure of the audit report covering the grant period.
- (5) The information disclosed in this form is subject to the Freedom of Information Act under 5 U.S.C. 55.2.

A. Personnel – List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives. (*Note: Use whole numbers as the percentage of time, an example is 75.50% should be shown as 75.50*) [To View an Example, Click Here](#)

PERSONNEL (FEDERAL)

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
			Year			\$0
FEDERAL TOTAL						\$0

PERSONNEL NARRATIVE (FEDERAL)

Funds are not being requested for this category.

PERSONNEL (NON-FEDERAL)

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
			Year			\$0
NON-FEDERAL TOTAL						\$0

PERSONNEL NARRATIVE (NON-FEDERAL)

TOTAL PERSONNEL
\$0

B. Fringe Benefits – Fringe benefits should be based on actual known costs or an **approved negotiated rate** by a Federal agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman’s Compensation and Unemployment Compensation. *(Note: Use decimal numbers for the fringe benefit rates, an example is 7.65% should be shown as .0765)* [To View an Example, Click Here](#)

FRINGE BENEFITS (FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
FEDERAL TOTAL			\$0

FRINGE BENEFITS NARRATIVE (FEDERAL)

Funds are not being requested for this category.

FRINGE BENEFITS (NON-FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
NON-FEDERAL TOTAL			\$0

FRINGE BENEFITS NARRATIVE (NON-FEDERAL)

TOTAL FRINGE BENEFITS
\$0

C. Travel – Itemize travel expenses of staff personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate “location to be determined.” Indicate source of Travel Policies applied Applicant or Federal Travel Regulations. Note: Travel expenses for consultants should be included in the “Contractual/Consultant” category. [To View an Example, Click Here](#)

TRAVEL (FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:		Round-trip				\$0.00	
		Local Travel					\$0.00		
		Other					\$0.00		
		Subtotal						\$0.00	
FEDERAL TOTAL									\$0

TRAVEL NARRATIVE (FEDERAL)

Funds are not being requested for this category.

TRAVEL (NON-FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:						\$0.00	
		Local Travel					\$0.00		
		Other					\$0.00		
		Subtotal							
NON-FEDERAL TOTAL									\$0

TRAVEL NARRATIVE (NON-FEDERAL)

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	TOTAL TRAVEL	\$0
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D. Equipment – List non-expendable items that are purchased (Note: Organization’s own capitalization policy for classification of equipment should be used). Expendable items should be included in the “Supplies” category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the “Contractual” category. Explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. [To View an Example, Click Here](#)

EQUIPMENT (FEDERAL)

Item	Computation		Cost
	Quantity	Cost	
Avon Riot Filters	400	\$39.25	\$15,700
Aimpoint Micro T-2 2 MOA w/Standard Mount	15	\$793.00	\$11,895
B&T MP5K Extended Low Profile Mount T1/T2	15	\$148.00	\$2,220
Explorer Tactical Ball w/ Audio & Accessories	1	\$3,454.80	\$3,455
Avon Gas Masks w/ Voice Modulator	15	\$1,009.99	\$15,150
Armor Express Lighthawk R1 + Rifle Shield 20" x 30"	3	\$5,400.00	\$16,200
TNV/PVS-14 L3 Gen3 OMNI VIII Gen3 Auto-gated Night Vision Monocular Kit	8	\$3,195.00	\$25,560
L3/ Insight ATPIAL (AN/PEQ-15)	8	\$1,435.00	\$11,480
FEDERAL TOTAL			\$101,660

EQUIPMENT NARRATIVE (FEDERAL)

Gas Mask Irritant Filters: The KCKPD has chosen to purchase Avon Riot Filters because they are compatible with the department's current gas masks, can be used multiple times, and therefore can be used for training purposes. The KCKPD intends to purchase these items through Baysingers Uniforms & Equipment, as we currently have a contract with this vendor. The total quantity will provide filters to all sworn patrolmen (340) as well as provide an emergency supply (60) in the event of a civil disturbance.

SOU Aim Point Sights and Rail for MP5 Sub Guns: The KCKPD has chosen to purchase Aimpoint Micro T-2 2 MOA w/Standard Mount and B&T MP5K Extended Low Profile Mount T1/T2 to equip the MP5 sub guns of all Special Operation Unit team members (15). Brugger & Thomet is the only manufacturer that can provide a railing system that will fit the current MP5 guns. The specific Aimpoint sights have been selected because they have been determined to be the most reliable and provide night vision compatibility. Unified Government Purchasing Policies will be followed when purchasing these items; three quotes will be acquired and the vendor with the most reasonably priced item will be selected.

SOU Portable Tactical Electronic Surveillance Equipment: The KCKPD has chosen to purchase the Explorer Tactical Ball w/ Audio and the necessary accessories (Universal Pole Attachment, Tether, Magnetic Surveillance Mount, and wrist strap for phone) to aid in the event of barricades and the execution of search warrants. The SOU team currently does not have any items similar to this piece of equipment that can provide this level of surveillance capability. This particular item is only manufactured by a single vendor at the present time and would be purchased through the sole source procurement provision within our Unified Government Purchasing Policy.

SOU Gas Masks: The KCKPD has chosen to purchase Avon gas masks with a voice modulator for all fifteen (15) members of the SOU team. Current masks do not provide the reliability and accuracy that the Avon masks will provide with the the SOU long guns (M4s and MP5s). This particular gas mask with the modulator is compatible with the communication system mounted on the SOU helmets allowing for communication via police radios while wearing these masks. The KCKPD intends to purchase these items through Baysingers Uniforms & Equipment, as we currently have a contract with this vendor.

SOU Portable Rifle-Grade Ballistic Shields: The KCKPD has chosen to purchase the Armor Express Lighthawk R1 + Rifle Shield 20" x 30" for the SOU team, as these specific shields provide the best option for portability for rifle grade ballistic support due to their lightweight construction. Currently, the SOU team does not have any lightweight portable options for ballistic armor in the event of an active shooter, barricade, or search warrant where the suspect is armed with a rifle. Unified Government Purchasing Policies will be followed when purchasing these items; three quotes will be acquired and the vendor with the most reasonably priced item will be selected.

SOU Night Vision and PEQ Laser: The KCKPD has chosen to purchase the TNV/PVS-14 L3 Gen3 OMNI VIII Gen3 Auto-gated Night Vision Monocular kit and the associated laser, the L3/ Insight ATPIAL (AN/PEQ-15), for eight (8) SOU long guns. Current night vision units being used are outdated and not 100% functional. Night vision is essential in darkness and low light situations to acquire the actual target. These particular models are the best option for entry level night vision with laser support. Because of the dollar amount, three quotes would be acquired prior to purchasing, as Unified Government Purchasing Policy dictates; the vendor with the most reasonably priced item would be selected.

EQUIPMENT (NON-FEDERAL)

Item	Computation		Cost
	Quantity	Cost	
			\$0
NON-FEDERAL TOTAL			\$0

EQUIPMENT NARRATIVE (NON-FEDERAL)

TOTAL EQUIPMENT	\$101,660
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E. Supplies – List items by type (office supplies, postage, training materials, copying paper, and [expendable](#) equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

[To View an Example, Click Here](#)

SUPPLIES (FEDERAL)

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
Califone Headphones	20	\$47.00	\$940
Charging Lead	2	\$32.00	\$64
Charging Adapter	2	\$31.00	\$62
USB Flash Drive	100	\$6.75	\$675
1 in 3-ring Binders	100	\$4.49	\$449
Dry Erase Name Tents	50	\$3.16	\$158
FEDERAL TOTAL			\$2,348

SUPPLIES NARRATIVE (FEDERAL)

CIT Training Materials: The items listed above would greatly enhance the learning experience for those attending the Crisis Intervention Team training sessions hosted by the KCKPD. These training sessions are essential as they increase officer safety when dealing with citizens in a mental health crisis as well as increase the safety of our citizens and their family members when they are in a mental crisis. There are currently no budgeted line items for these training materials in the Police Department's Operating Budget. The Califone headphones/chargers have been selected to provide "hearing voices" exercises for students and are compatible with current equipment. USB drives and binders will allow students to save and organize class materials for future use/reference. In a typical year, the KCKPD hosts three CIT training sessions with 30-40 class participants. Requested items should be enough to support an entire year of training sessions. Unified Government Purchasing Policies will be followed when acquiring the materials listed above; vendors with the most reasonably priced items will be selected for purchases.

SUPPLIES (NON-FEDERAL)

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
			\$0
NON-FEDERAL TOTAL			\$0

SUPPLIES NARRATIVE (NON-FEDERAL)

TOTAL SUPPLIES	\$2,348
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F. Construction – Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable. In some cases, minor repairs or **renovations** may be allowable. Minor repairs and renovations should be classified in the "other" category. Consult with the program office before budgeting funds in this category. **To View an Example, Click Here**

CONSTRUCTION (FEDERAL)

Purpose	Description of Work	Cost
FEDERAL TOTAL		\$0

CONSTRUCTION NARRATIVE (FEDERAL)

Funds are not being requested for this category.

CONSTRUCTION (NON-FEDERAL)

Purpose	Description of Work	Cost
NON-FEDERAL TOTAL		\$0

CONSTRUCTION NARRATIVE (NON-FEDERAL)

TOTAL CONSTRUCTION	\$0
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G. Consultants/Contracts – Indicate whether applicant’s formal, written Procurement Policy or the [Federal Acquisition Regulations](#) are followed.

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$650 per day or \$81.25 per hour require additional justification and prior approval from OJP. [To View an Example, Click Here](#)

CONSULTANT FEES (FEDERAL)

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

CONSULTANT FEES NARRATIVE (FEDERAL)

Funds are not being requested for this category.

CONSULTANT FEES (NON-FEDERAL)

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

CONSULTANT FEES NARRATIVE (NON-FEDERAL)

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.). This includes travel expenses for anyone who is not an employee of the applicant such as participants, volunteers, partners, etc.

CONSULTANT EXPENSES (FEDERAL)

Purpose of Travel	Location	Computation							Cost				
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost					
		Lodging		Night				\$0.00					
		Meals		Day				\$0.00					
		Mileage		Mile				\$0.00					
		Transportation:		Round-trip				\$0.00					
		Local Travel					\$0.00						
		Other						\$0.00					
		Subtotal								\$0.00			
SUBTOTAL									\$0				
FEDERAL TOTAL									\$0				

CONSULTANT EXPENSES NARRATIVE (FEDERAL)

Funds are not being requested for this category.

CONSULTANT EXPENSES (NON-FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:		Round-trip				\$0.00	
		Local Travel					\$0.00		
		Other					\$0.00		
		Subtotal						\$0.00	
SUBTOTAL								\$0	
NON-FEDERAL TOTAL								\$0	

CONSULTANT EXPENSES NARRATIVE (NON-FEDERAL)

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for **sole source** contracts in excess of \$150,000. A sole source contract may not be awarded to a commercial organization that is ineligible to receive a direct award. Note: This budget category may include subawards.

CONTRACTS (FEDERAL)

Item	Cost
FEDERAL TOTAL	\$0

CONTRACTS NARRATIVE (FEDERAL)

Funds are not being requested for this category.

CONTRACTS (NON-FEDERAL)

Item	Cost
NON-FEDERAL TOTAL	\$0

CONTRACTS NARRATIVE (NON-FEDERAL)

TOTAL CONTRACTS	\$0
TOTAL CONSULTANTS/CONTRACTS	\$0

H. Other Costs – List items (e.g., rent ([arms-length transaction only](#)), reproduction, telephone, janitorial or security services, and investigative or [confidential](#) funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent or provide a monthly rental cost and how many months to rent. The basis field is a text field to describe the quantity such as square footage, months, etc. [To View an Example, Click Here](#)

OTHER COSTS (FEDERAL)

Description	Computation				Cost
	Quantity	Basis	Cost	Length of Time	
					\$0
FEDERAL TOTAL					\$0

OTHER COSTS NARRATIVE (FEDERAL)

Funds are not being requested for this category.

OTHER COSTS (NON-FEDERAL)

Description	Computation				Cost
	Quantity	Basis	Cost	Length of Time	
					\$0
NON-FEDERAL TOTAL					\$0

OTHER COSTS NARRATIVE (NON-FEDERAL)

TOTAL OTHER COSTS
\$0

I. Indirect Costs – Indirect costs are allowed if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a [fully executed, negotiated agreement](#)), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant’s [cognizant Federal agency](#) , or the applicant may elect to charge a de minimis rate of 10% of modified total direct costs as indicated in [2 CFR Part 200.414f](#) . If the applicant's accounting system permits, costs may be allocated in the direct cost categories. *(Use whole numbers as the indirect rate, an example is an indirect rate of 15.73% should be shown as 15.73)* [To View an Example, Click Here](#)

INDIRECT COSTS (FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
FEDERAL TOTAL			\$0

INDIRECT COSTS NARRATIVE (FEDERAL)

Funds are not being requested for this category.

INDIRECT COSTS (NON-FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
NON-FEDERAL TOTAL			\$0

INDIRECT COSTS NARRATIVE (NON-FEDERAL)

TOTAL INDIRECT COSTS
\$0

Budget Summary – When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category	Federal Request	Non-Federal Amounts	Total
A. Personnel	\$0	\$0	\$0
B. Fringe Benefits	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0
D. Equipment	\$101,660	\$0	\$101,660
E. Supplies	\$2,348	\$0	\$2,348
F. Construction	\$0	\$0	\$0
G. Consultants/Contracts	\$0	\$0	\$0
H. Other	\$0	\$0	\$0
Total Direct Costs	\$104,008	\$0	\$104,008
I. Indirect Costs	\$0	\$0	\$0
TOTAL PROJECT COSTS	\$104,008	\$0	\$104,008

Federal Request	\$104,008
Non-Federal Amount	\$0
Total Project Cost	\$104,008

Public Reporting Burden

Paperwork Reduction Act Notice: Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete and file this application is four (4) hours per application. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write the Office of Justice Programs, Office of the Chief Financial Officer, 810 Seventh Street, NW, Washington, DC 20531; and to the Public Use Reports Project, 1121-0188, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.



Staff Request for Commission Action

Tracking No. 18345

Full Commission Meeting Date: 09/13/2018

Committee: Administration & Human Services

Date of Standing Committee Action: 08/27/2018

(If none, please explain):

Publication Required: No

<u>Date:</u> 09/07/2018	<u>Contact Name:</u> Terry Brecheisen	<u>Contact Phone:</u> x6707	<u>Contact Email:</u> tbrecheisen@wycokc.org	<u>Department/Division:</u> Health Department
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Item Description:

The Public Health Department along with the UG Planning Department will be a subgrantor to the Kansas University Center for Research (KUCR) grant from CDC REACH in the amount of \$130,000 for the first year of a five-year, \$500,000 grant. The overall goal of the intervention strategies is to reduce or prevent chronic disease in three areas: physical activity; nutrition; and access to healthcare. There is no match requirement.

Action Requested:

Approval of grant application and money if funded.

Budget Impact: (if applicable)

Amount: \$0.00

Source:

Included In Budget:

Other (explain): Grant funding request

Attachments List:

REACH Scope - Budget, Subrecipient Intent Form

1. **Name of Contractor:** Unified Government of Wyandotte County and Kansas City Kansas - Departments of Health and Planning.
2. **Method of Selection:** Sole source provider. The Unified Government (UG) Health Department and Planning Department were selected due to its unique position in the community. The UG Health Department and the Planning Department have been engaged with the Latino Health for All Coalition from its inception and have been deeply engaged in the foundational work of developing and improving community infrastructure that promotes safe routes for pedestrians. This project is based on that foundational work and only these Departments can approve and overview the proposed improvement.
3. **Period of Performance:** 9/30/2018-9/29/2019
4. **Scope of Work:**

Physical Activity

Strategy 1: 15-mile multi-modal urban trail network connecting community destination nodes

- Develop materials for presentations, forums, and other communication with the community
- Conduct education campaign to raise awareness of urban trails and proposed urban trail.
- Conduct community forums to review and assess proposed urban trail routes
- Develop designs to make streets safe for use by pedestrians, bicyclists, and public transit user for Phase One of the urban trail loop.

Strategy 2: Develop 5-minute multi-modal routes to destinations of need and interest for neighborhood residents through From Our Neighborhoods Up!, including a Complete Streets community mobilization approach.

- Educate and engage Wyandotte County residents, decision-makers, and other stakeholders on how Complete Streets can promote walking, physical activity and biking and support thriving communities by
 - Developing and implementing an education campaign;
 - Conducting community forums
- Assist community partners in the development of Complete Streets policy language that promotes community engagement and supports multi-modal neighborhood routes to places of need and interest to residents
- Support neighborhood complete streets assessments

Nutrition

Strategy 1: Increase the number of food retailers and local growers participating in a distribution system that connects local growers to small retailers to enhance healthier food procurement and sales from 0 to 4.

- Support efforts to identify opportunities for expanding food options.
- Partner with K-State Research and Extension and interested Unified Government departments in the development of a distribution system, including development of processes and protocols.
- Support development and implementation of a promotional campaign promoting purchase of healthy foods.
- Participate in efforts to identify opportunities to develop community-supported agriculture options for low-income families.

Strategy 2: Increase the number of food retailers (i.e., corner stores, restaurants, grocery stores, farmer's markets) who implement changes to reduce barriers to food assistance for low-resource families and children from 0 to 4.

- Collaborate with community stakeholders to identify barriers to use of underutilized food assistance programs.
- Support LHFA team in providing technical assistance for reducing barriers.
- Support development of communications campaign to promote awareness of resources.

Clinical Linkages

CCL- Strategy 1: By 2019, increase the number of sites (i.e., health clinics, social service providers) from 0 to 5 that have reduced barriers to client access through implementation of organizational and systems changes to improve the appropriateness and availability of health and preventive care programs.

- Support the development of information or referral systems regarding health organizations and preventive care organizations.
- Drawing on deep expertise regarding community health workers and creating linkages, provide consultation on work flows for integrating referral linkages and efforts to minimize barriers.
- Support the identification of systems barriers to linking clinical and community programs, and support the formulation of solutions.
- Continue to enlist new sites for enrolling people into health care coverage.

Method of Accountability: Evaluation and accountability

- Participate in a training about use of the Community Check Box (CCB). Use the CCB at least quarterly to document activities implemented as part of this scope of work.
- Support evaluation activities as needed and appropriate.

5. Itemized budget

Position Title and Name	Annual Salary	Time	Months	Amount Requested
Infrastructure Action Team Coordinator – Janell Friesen	\$48,006	48.438%	5.813	\$23,253
Food Systems Action Team Coordinator – Alyssa Carodine	\$50,814	34.597%	4.152	\$17,580
Clinical linkages Coordinator - TBD	\$48,000	43.523%	5.223	\$20,891
Total Personnel				\$61,724

Salaries and Wages

Senior Key Personnel

None

Other Personnel

\$61,724

Fringe Benefits

Fringe benefits are calculated at a rate of (base salary * .186) + cost of health benefit. Unified Government health benefit costs \$5,000 for individual, \$12,000 for families.

Janell Friesen fringe (individual health benefit)

$$(\$48,006 * .186) + \$5,000 = \$13,929 / \$48,006 = 29.015\% \text{ fringe rate}$$

$$\text{Salary request } (\$23,253) * .29015 = \$6,747 \text{ fringe benefits}$$

Alyssa Carodine fringe (family health benefit)

$$(\$50,814 * .186) + \$12,000 = \$21,451 / \$50,814 = 42.216\% \text{ fringe rate}$$

$$\text{Salary request } (\$17,580) * .42216 = \$7,420 \text{ fringe benefits}$$

Clinical linkages coordinator (family health benefit)

$$(\$48,000 * .186) + \$12,000 = \$20,928 / \$48,000 = 43.600\% \text{ fringe rate}$$

$$\text{Salary request } (\$20,891) * .436 = \$9,109 \text{ fringe benefits}$$

$$\text{Total fringe benefits} = \$23,276$$

Consultant Costs

Category	Amount Requested
Consultant	<i>\$45,000</i>

- 1. Name of Consultant:** Zachary Flanders.
- 2. Organizational Affiliation:** Unified Government of Wyandotte County & Kansas City, Kansas Planning Department
- 3. Nature of Services to be Rendered:** Mr. Flanders will provide consultation regarding the design and implementation of multi-modal network.
- 4. Relevance of Service to the Project:** The consultant will contribute to both physical activity strategies.
- 5. Number of Days of Consultation (basis for fee):** A total of 56.25 days will be included in this consultation.
- 6. Expected Rate of Compensation:** The rate of compensation is \$100 per hour. No additional costs will be included in the consultancy.
- 7. Method of Accountability:** The Project Director, Project Manager, and the Accounting Specialist will track goal attainment, milestones completed and outcomes for each of the partner/contractors.

Equipment

None

Supplies

None

Travel

In-State: None

Out-of-State: None

Other

None

Contractual Costs

None

Direct Costs

Category	Amount Requested
<i>Salary and Wages (hourly)</i>	\$61,724
<i>Fringe Benefits</i>	\$23,276
<i>Consultant Costs</i>	\$45,000
<i>Equipment</i>	\$0
<i>Supplies</i>	\$0
<i>Travel</i>	\$0
<i>Other</i>	0
<i>Contractual Costs</i>	\$0
Total Direct Costs	\$130,000

Indirect Costs

None

SUBRECIPIENT INTENT FORM
THE UNIVERSITY OF KANSAS (KUCR)

Section A: PRIME AWARDEE or PASS-THROUGH ENTITY (KUCR):

KUCR Principal Investigator: Vicki Collie-Akers	Prime Agency: ☒ Yes ☐ No PHS Compliant: ☒ Yes ☐ No
Title of KUCR Proposal Application: REACH for Healthy Spaces, Healthy Places	

Section B: SUBRECIPIENT INFORMATION:

This document confirms our commitment to participate as a subrecipient in the above referenced project.

Subrecipient Principal Investigator: Wesley McKain & Zach Flanders	Requested Cumulative Amount of Subrecipient Award: 500,000
Project Period: From: 9/30/18 To: 9/29/23	Subrecipient Cost Share (if applicable): N/A

Legal Name of Subrecipient Organization (as specified in System for Award Management- SAM) Unified Government of Wyandotte County/Kansas City, Kansas			
DUNS#: 030693592		FEIN#: 481194075	
Address of Subrecipient: 701 N. 7th Street			
City: Kansas City	State: Kansas	Congressional District: District 3	NAICS Code:
9-digit zip code: 66101-3070		Country: United States	
Phone Number: 913-573-5000		Email Address: info@wycokck.org	
Fax Number:		Website Address: wycokck.org	
Address of Place of Performance (if different):			
City:	State:	9-digit zip code:	Congressional District:

Fiscal Year End Date: 12/31/2018	State and Date of Incorporation: Kansas, 1997
Number of Employees: ☐ 1-100 ☐ 100-500 ☒ 500+	FEIN for audit filing (if different than above):
Entity Designation: ☐ Foreign entity ☒ Domestic entity	Type of organization (select all that apply): ☐ Non-profit entity ☐ For-profit entity ☒ Government entity ☐ Sole Proprietor ☐ University ☐ Other _____

Section C: SUBRECIPIENT REGISTRATION IN SAM and AUDIT STATUS:

As a Subrecipient, we understand that prior to execution of any final Subrecipient Agreement, we are required to have a Dun & Bradstreet Data University Numbering System (DUNS) number and be registered in the System for Award Management (SAM) (formerly CCR).

1. Does the Subrecipient organization have a current registration in System for Award Management (SAM)?

☒ Yes ☐ No

2. Subrecipient organization's A-133 or Uniform Guidance Audit Status:

☒ Subrecipient DOES receive an annual audit in accordance with Uniform Guidance Subpart F audit requirements.

A. Month and year of last audit: December 2017

B. Were there any material findings:

☐ Yes ☒ No

C. Please attach or provide the URL of your annual audit (if not posted at the Federal Audit Clearinghouse) wycokck.org/accountui

☐ Subrecipient DOES NOT receive an annual audit in accordance with Uniform Guidance Subpart F audit requirements because:

☐ Subrecipient is a For-profit, Foreign, or Federal Entity.

☐ Subrecipient expended less than \$750,000 in Federal awards during the most recent fiscal year.

3. If subrecipient does not receive an annual audit in accordance with Uniform Guidance Subpart F, does Subrecipient Organization have an independent audit or auditor's report?

☐ Yes

If Yes,

A. Month and year of last audit: _____

B. Were there any material findings: _____

C. Please attach or provide the URL of your independent audit/audit report _____

☐ No

If a subrecipient organization does not receive an A-133 or independent audit or has findings on its most recent A-133 or independent audit, KUCR may include additional requirements in the subaward agreement, such as a limited scope audit or increased monitoring provisions.

4. Subrecipient has a Negotiated Federal Facilities and Administrative rate (IDC):

☐ Yes ☒ No

If yes, please attach a copy of your current rate agreement or provide the URL. _____

Section D: SUBRECIPIENT COMPLIANCE REVIEW:

1. Are Human Subjects Involved?

☒ No ☐ Yes

If Yes, Human Subjects Assurance No. (MPA/FWA): _____

Approval Date _____ Expiration Date _____

OR

☐ Pending Approval

2. Is Animal Use/Experimentation Involved?

☒ No ☐ Yes

If Yes, Animal Welfare Assurance Number: _____

Approval Date _____ Expiration Date _____

OR

☐ Pending Approval

3. Do you anticipate the use or development of items, software, or technology that would require review under Export Control laws?

☒ No ☐ Yes ☐ Unknown at this time

4. Does your organization have a current conflict of interest (COI) policy?

☐ No ☒ Yes

5. For proposals to a PHS-compliant sponsor:

Is your COI policy compliant with the requirements for a financial conflict of interest (FCOI) policy under PHS 42 CFR Part 50 Subpart F and 45 CFR Part 94, Promoting Objectivity in Research?

☐ No

If No, all Investigators of the subrecipient organization must report through and adhere to KU's FCOI process prior to submission of the proposal.

☒ Yes

If Yes, by signing below, I certify that all Investigators on this project have complied with the Institution's PHS-compliant FCOI policy.

NOTE: All Investigators must comply with the FCOI policy prior to submission of the proposal. Prior to receipt of award, the Subrecipient Institution must certify PHS-compliant FCOI training for all Investigators, and must report all financial conflicts and related management plan to the University of Kansas.

Section E: FFATA SUBAWARD PROJECT DESCRIPTION: (to be used for public reporting under the Federal Funding Accountability and Transparency Act.—Please note this should be a brief executive summary, limited to 4,000 characters.) This description is separate from the full project scope of work that is necessary for our office to approve a subrecipient relationship.

The Unified Government Health Department and Planning Department will collaborate with partners and community stakeholders to implement physical activity and nutrition strategies.

Physical Activity Strategy 1: Implement a 15-mile multi-modal urban trail network connecting community destination nodes

Physical Activity Strategy 2: Develop 5-minute multi-modal routes to destinations of need and interest for neighborhood residents through the From Our Neighborhoods Up! initiative, including a Complete Streets community mobilization approach.

Nutrition Strategy 1: Increase the number of food retailers and local growers participating in a distribution system that connects local growers to small retailers to enhance healthier food procurement and sales from 0 to 4.

Nutrition Strategy 2: Increase the number of food retailers (i.e., corner stores, restaurants, grocery stores, farmer's markets) who implement changes to reduce barriers to food assistance for low-resource families and children from 0 to 4.

Section F: SUBRECIPIENT SIGNATURE:

By signature below, the Subrecipient confirms the appropriate programmatic and administrative personnel are prepared to enter into the necessary inter-institutional agreements consistent with the prime funding agency's policies.

Signature of Subrecipient Authorized Official: 		Typed Name & Title: Douglas G. Bach	
Date: 7/12/18	Phone: 913-573-5030	Email:	

For KUCR Use only:

KUCR Project #:	KUCR Sub. Agreement #:	Date Sub. Agreement Fully Executed:	Date Entered into FFATA Database:
Subrecipient Agreement Duration Dates:		By (Initials):	



Staff Request for Commission Action

Tracking No. 18357

Full Commission Meeting Date: 09/13/2018

Committee: Administration & Human Services

Date of Standing Committee Action: 08/27/2018

(If none, please explain):

Publication Required: No

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
09/07/2018	Terry Brecheisen	x6707	tbrecheisen@wycokc.org	Health Department

Item Description:

Approval of grant application and funding, if awarded, from The Healthcare Foundation of Greater Kansas City for a two-year SHARP (Sexual Health Adolescent Relationship Program) grant in the amount of \$200,000. The general purpose of the grant is to decrease the STI/HIV and teen pregnancy rates in Wyandotte County. There is no match requirement.

Action Requested:

Approval of grant application and money if funded.

Budget Impact: (if applicable)

Amount: \$0.00

Source:

Included In Budget:

Other (explain): Grant funding application

Attachments List:

SHARP Narrative Safety Net_, SHARP Safety Net Budget

Health Care Foundation of Greater Kansas City

2018 Safety Net Proposal Narrative Document

Organization: Unified Government Public Health Department

Organizational Profile

The Public Health Department has been in existence since 1910. In the early 20th Century, there was a joint Board of Health which combated a variety of diseases. During that timeframe, the federal government-initiated efforts to support public health. In 1991, the Health Department became a branch of the County Government up until 1997, when the city and county merged into the now known Unified Government of Wyandotte County, Kansas City, Kansas. The Unified Government is under the authority of the Mayor, elected commissioners and the County Administrator. There are four divisions within the Unified Government Public Health Department (UGPHD) that places a high value on working alliances with local community groups. These divisions include, Division of Air Quality and Environmental Services, Division of Emergency Preparedness and Communicable Diseases, Division of Healthy Communities and Division of Personal Health Services. The UGPHD's services include promoting and encouraging healthy behaviors, preventing epidemics, protecting against environmental hazards, responding to disasters and more. The Clinical Services Department within the Personal Health Services Division maintains its' primary objective of improving the health literacy and improving the health and well-being of the residents of Wyandotte County. One way to improve the health and well-being of residents is to eliminate fragmentation of services by increasing health literacy and improving access to preventive health services. The mission of the Unified Government Public Health Department is to monitor and assess health status indicators, to identify community health problems, and promote and encourage healthy lifestyles behaviors.

The UGPHD serves a diverse population who are often living in poverty, uninsured, and in need of a variety of services. The UGPHD is part of a community-wide system of safety net clinics which collaborate daily to provide high quality health care to lower income clients. UGPHD services include: Immunizations, Communicable Disease Surveillance, Tuberculosis testing, Emergency Preparedness, Family Planning/Prenatal, WIC, Sexually Transmitted Infections (STI)/HIV testing and counseling, Child Care Licensing, Environmental Health/Inspections and a Department of Air Quality. The UGPHD is also charged with conducting a Community Health Assessments (CHA) which one was recently completed in 2017. The UGPHD is now actively working with community partners in the facilitation and development of a Community Health Improvement Plan (CHIP).

The services of the UGPHD has changed throughout the years to adapt to the current and future needs of the community and provide the preventive measures necessary to help protect the community's health. There are several examples of where the UGPHD has identified an emerging need in the community and has responded with innovative programs and actions to address the identified need. Some examples include Fetal

Infant Mortality Review (FIMR), adolescent counseling with a Sexual Health Educator, PrEP Clinic (pre-exposure prophylaxis to help to prevent HIV), childhood lead testing and puberty education to elementary students as well as providing evidence-based abstinence plus curriculums *Reducing the Risk* and *Making a Difference* to high school and middle school students in the USD #500 School District to address adolescent pregnancies and STI rates.

This proposed initiative intends to serve a young, diverse target population of adolescents 13-19 years of age who are likely to be at high risk, underserved, uninsured and living in poverty.

Statement of Need

Wyandotte County is one of the least healthy and most impoverished communities in America. The county and city are considered contiguous and has a Unified Government. The county population was estimated to 165,288 in 2017 and it is the eighth poorest county in Kansas (105 counties total). Twenty-one percent of those over age twenty-five have not graduated from high school and the poverty rate for this population is estimated at 30%. According to KC Health Matters (2016), 27.3% of Wyandotte County adults are uninsured. Children and youth aged 19 years and under living in Wyandotte County (48,690) account for 31% of the entire county population. Approximately 45% of these youth live in single-parent homes. The county is diverse (2017 census estimates are 23.2% African American, Caucasian Non-Hispanic 40.9% and 29% Hispanic/Latino) and has many sociodemographic characteristics that make the risk of adolescent pregnancy very high for the population.

Pregnancy and Sexually Transmitted Infection (STI) prevention among adolescents remains an important area of public health concern. Lack of services and a failure to provide evidence-based curricula in schools have led to poor outcomes. Teen pregnancy requires more than \$9 billion per year spent for health care, resultant foster care, juvenile justice intervention and eventual poor educational outcomes and limited job opportunities for adolescent mothers.¹ Failure to complete high school remains a major concern for teens that become pregnant or give birth. Approximately 50% of teens who give birth during adolescence complete school or receive a G.E.D. This compared to 90% of females who do not give birth and go on to receive a diploma by their early twenties.^{1,2} The Center for Disease Control and Prevention (CDC) has declared teen pregnancy one of its ten winnable battles in public health.³

Pregnancy rates among Kansas females age 10-19 dropped by 5.6% from 2015 to 2016. The teen pregnancy rate in Wyandotte County is 10.4 per 1,000 live births compared to 4.5 for the state of Kansas overall.⁴ Unfortunately, many disparities continue to exist among the diverse population groups in Wyandotte County.

Evidence-based adolescent pregnancy prevention programs have been proven to have a positive impact on preventing adolescent pregnancies, STI's, and/or sexual risk behaviors. In addition, the practice of identifying a "trusted adult" and guiding adolescents who identify a need to primary and oral healthcare and to the local mental health center for services provides an opportunity to achieve a maximum impact.

The UGPHD would like to see the adolescent pregnancy rate reduced to improve lifelong outcomes for parents and their children, and for all young people to have evidence-based education with accurate information about and access to all methods of contraception including emergency contraception. Pregnancy prevention should form a key part of comprehensive sex education.

Health Need

The proposed project will address both adolescent pregnancy and adolescent STI rates through providing evidence-based curriculums within the middle and high schools. In addition, the UGPHD will incorporate the importance of identifying a relationship with a “trusted adult” and connecting the adolescent to other needed medical and or mental health services.

Data

In 2017, the UGPHD performed 483 pregnancy tests for youth age 19 and younger with 75 resulting in a positive screen. This equates to a 16% positivity rate. The UGPHD performed STI testing on 489 youth age 19 and younger for chlamydia and gonorrhea in 2017 in both the STI and Family Planning Clinics. Of those tested, 24% tested positive for chlamydia and 4% tested positive for gonorrhea. According to Kansas Department of Health and Environment (KDHE) Calendar Year (CY) 2017, there were 464 confirmed chlamydia cases of adolescents ages 10-19 and 139 confirmed cases of gonorrhea within the same age group in Wyandotte County.

The UGPHD believes there is a range of cultural and social reasons underlying Wyandotte County’s high adolescent pregnancy rate. Some observed challenges in working with this challenging and diverse population is that there are young females who want to be pregnant and those who do not have an understanding how they can become pregnant. In addition, some females live within a culture where adolescent pregnancy is culturally accepted and even expected. It is imperative to be culturally competent when working with the many different cultures within Wyandotte County.

Project Design

The UGPHD’s Sexual Health Adolescent Reproductive Program (SHARP) goal is to increase adolescent’s knowledge of transmission of STI’s and reduce the number of adolescent pregnancies while guiding and connecting adolescents to identified needed resources such as reproductive health services, mental health and primary care providers. The SHARP program through evidence-based curriculums will help adolescents identify a “trusted adult”. A trusted adult is defined as a person or individual that an adolescent can turn to when they have a problem, when something bad or good is happening to them or when they have embarrassing or sensitive questions. Trusted adults can be teachers, clergy, and or family.

The SHARP Health Educator will provide evidence-based curriculums to middle and high school students and within juvenile justice programs which includes Juvenile Detention Center (JDC) and Community Corrections in Wyandotte County. *RIKERS*, *Making a Difference* and *Reducing the Risk* are recommended interventions which have

been shown to have a positive impact on adolescent pregnancy prevention, STI's and sexual risk behaviors. These curriculums have been approved through Health and Human Services (HHS) Office of Adolescent Health (OAH).

The outcomes proposed for this project will be rooted in increasing knowledge around HIV, STI's and decreasing the number of unplanned pregnancies. Adolescents will receive age appropriate medically accurate information about their bodies and will be encouraged to have open communication with a trusted adult in their life.

The timeline for the proposed project will be employed over the next two years running in the 2019-2020 and 2020-2021 school years while also offering summer programming for incarcerated youth at JDC.

The SHARP program will address the three-part aims of better health, better care and lower cost through the evidence-based curriculums and the utilization of a direct connection to needed health and or mental health related services.

A. Population of Focus and Project Impact

Wyandotte County is a diverse, urban community experiencing high rates of poverty, homelessness and transition among school aged youth. The target population is youth ages 12-19 in the school district and high-risk youth involved in the juvenile justice system ages 12-19. The population of focus for this project are Wyandotte County adolescent youth who are enrolled in the USD #500 School District and youth who are incarcerated at JDC or receiving services through Wyandotte County Juvenile Community Corrections.

Children and youth aged 19 years and under living in Wyandotte County (48,690) account for 31% of the entire county population. KC Health Matters data reflects the graduation rate for Wyandotte County youth in 2015 was 79.1%. Over 20% of Wyandotte County youth are not obtaining their high school diploma. KC Health Matters data also reports that 28% of Wyandotte County children are born to mothers who do not have a high school diploma. The USD #500 School District acknowledges the challenges of adolescent pregnancy dropout rates and has collaborated with the University of Kansas Family Medicine Clinic in the establishment of on-site clinics at Wyandotte and JC Harmon high schools. These clinics include prenatal care for pregnant adolescents. The UGPHD has been actively involved in these clinics since their onset.

There are 58 schools in the district serving 28,272 students. The district has a diversity score of .70, which is higher than the Kansas average of .30. There are 8 middle schools and 5 high schools. A majority of the students are underserved, more likely to be living in poverty and are at a higher risk for having an unplanned pregnancy or an STI.

The UGPHD will also be working with incarcerated youth at JDC. In 2017, JDC incarcerated 364 youth of these 262 were male and 102 were female which equates to 28%. The UGPHD will also work with the Wyandotte County Juvenile Community

Corrections who supervise at-risk youth who are on probation for offenses of varying degrees.

The UGPHD projects to provide evidence-based curriculum to 300-400 youth per school year for both the middle and high schools. This number may vary depending on which schools are scheduled each semester. It is also projected that approximately 75 high-risk youth will receive programming through JDC and Community Corrections per calendar year.

The proposed project aligns with the mission of the UGPHD by identifying community health problems such as adolescent pregnancy and STI rates and promoting and encouraging healthy lifestyle behaviors through the evidence-based curriculums *Making a Difference*, *RIKERS* and *Reducing the Risk*. Promotion of healthy lifestyle behaviors will also be addressed through connecting adolescents to needed and wanted services.

In 2016, KDHE opted out of receiving federal funds for the Personal Responsibility Education Program (PREP) effective September 30, 2017. These funds supported two full-time Health Educators. Unfortunately, this federal funding source is only accessible through state agencies. The UGPHD recognized the positive impact this programming has on adolescents and the community and advocated for funding through other sources which has resulted in continued programming with one full-time Health Educator. Funding through the Healthcare Foundation of Greater Kansas City's Safety Net Grant will allow for hiring a second full-time Health Educator thus expanding the current programming with the enhancements of navigation and self-report surveys.

The impact of these evidence-based curriculums is delayed or decrease sexual behaviors and an increase in condom and contraceptive use among adolescents. The UGPHD has been offering these programs within the USD #500 School District for the past five years which correlates with the recent decrease of adolescent pregnancies. With a decrease of adolescent pregnancies, the community will see potentially higher high school graduation rates, reduction in childhood poverty, and better long-term utilization of the healthcare system.

Description of Project

The proposed project will partner with USD #500 School District, JDC and Community Corrections to ensure youth reached through these evidence-based curriculums have age-appropriate, medically accurate information, understand risk-taking behaviors, receive skills to help them prepare for adulthood, identify a trusted adult and are connected to needed health services.

Reducing the Risk- Is an abstinence-plus curriculum for high school students which consists of 16 one-hour sessions. The curriculum is designed to help high school students delay the initiation of sex or increase the use of protection against pregnancy and STI/HIV if they choose to engage in sex. The curriculum is delivered through role plays, skilled practice, brain storming, mini lecture and worksheet activities. Role plays are an essential and powerful part of the program. The research proven approach addresses skills such as risk assessment, communication, decision making, planning,

refusal strategies and delay tactics. The greatest emphasis of *Reducing the Risk* is on teaching adolescents the interpersonal or social skills they can use to abstain or protect themselves. Adolescents are encouraged to consult their trusted adult and think through their own values and decide what to do.

Making a Difference - Is an abstinence-plus curriculum on adolescent pregnancy, STI's and HIV prevention. The eight-module curriculum advocates for postponing sexual activity and emphasizes that abstinence is the only way to eliminate the risk of unplanned pregnancy, HIV and other STI's. The curriculum is designed for groups ranging from six to twelve participants, but it can be implemented with larger numbers. It is appropriate for various community settings, including schools and other youth agencies. The curriculum has 8 hours of content divided into eight 1-hour modules. It can be implemented in the 2-day format (four modules each day), 4-day format (two module each day), or 8-day format (one module each day). The curriculum includes fun and interactive learning to increase participation and help young adolescents understand the risk behaviors that can lead to pregnancy and STI's, including HIV. Activities involved viewing DVD clips, playing games, brainstorming, roleplaying, engaging in skill-building exercises, and small-group discussions. Adolescents are encouraged to consult their trusted adult and think through their own values and decide what to do.

RIKERS - Is designed to produce problem solving skills for HIV/AIDS prevention among high-risk youth, particularly drug users and youth in a correctional facility. The program features a "Problem-Solving Therapy" approach, which focuses on problem or orientation, and includes defining and formulating a problem, generating alternative solutions, decision making and implementing a solution. Active learning is emphasized with opportunities for youth to identify high-risk attitudes, behaviors, suggest alternative actions and engage in role play and rehearsal activities for implementation of suggested solutions. The intervention consists of four one-hour sessions delivered by the same sex instructor, bi-weekly over two weeks.

The Health Educator will conduct a pre-test (see attached) along with a self-report survey (see attached) at the beginning of each evidence-based curriculum session. The pre-test will measure the adolescent's knowledge of STI/HIV transmission and adolescent pregnancy. The self-report survey asks the adolescent questions regarding their own risks, whether they have a trusted adult and if they have any identified unmet needs which warrant a referral by the Health Educator. During the final session of the evidence-based curriculum, the Health Educator will conduct a post-test (see attached) to measure adolescents gain in knowledge of STI/HIV transmissions and adolescent pregnancy. The Health Educator will also re-administer the self-report survey to capture any newly identified areas of need.

The UGPHD has had Health Educators in the USD #500 School District for the past five years after obtaining support through the School Board. USD #500 School District recognizes the importance of having *Reducing the Risk* and *Making a Difference* integrated into their Physical Education Curriculum (PE) and requires one PE credit for graduation in high school and for all 8th graders. The 8th grade population allows for the

program to capture a more diverse group of students and the curriculum from 8th grade builds up to the education they will receive in 9th grade.

The UGPHD Health Educator will work closely with the Coordinator of Fine Arts and Physical Education staff from USD #500 School District to identify one middle and one high school a semester to provide the *Making a Difference* and *Reducing the Risk* curriculum. The identified school will provide classroom space for the program and will provide the schedule for the curriculum in their classroom. The teachers will be responsible for collecting parental consent for each student. The Health Educator will be available to attend back to school nights to answer parent's questions about the evidence-based curriculums.

The UGPHD will provide the *RIKERS* curriculum to incarcerated and probationary youth. These youth are placed in groups according to age and all sessions will be provided after school hours. The Health Educator will work closely with the staff to organize a schedule which will support four days a week for one hour to complete the sessions.

The UGPHD will collaborate with Community Corrections that supervise at-risk youth who are on probation for offenses of varying degrees. The Health Educator will work closely with Community Corrections staff for referrals to have a class with a minimum of four youth. Community Corrections staff will be responsible for collecting parental consents.

It is anticipated that the Health Educator position will be allocated in the following manner:

- .40 FTE will be allocated toward the middle school curriculum
- .40 FTE will be allocated toward the high school curriculum
- .20 FTE will be allocated toward juvenile curriculum

The SHARP program will actively address each of the three-part aims of better health, better care, and lower costs. Better health will be evident through adolescents obtaining improved health literacy which gives the necessary tools and skills needed to make more informed health related decisions resulting in better health outcomes. Better care is established with the Health Educator acting as the conduit between the adolescent and other health service providers within the community. The Health Educator provides a warm handoff and ensures adolescents needs are being met timely. Lower costs will be achieved through adolescents receiving ongoing needed preventative healthcare which lessens the costs of crisis and or emergency care.

The UGPHD has been actively providing evidenced-based programs within the USD #500 School District for five years and have served over 2000 middle and high school students. Effectiveness has been observed within the UGPHD's clinics with the number of adolescents utilizing on site services. Current funding is only supporting one full-time Health Educator.

The UGPHD has learned that having only one Health Educator limits the number of students that can be reached and is not as effective in larger group settings.

The benefit of both settings lends to having a “captured audience” and recruitment and retention efforts are not necessary.

C. Organizational Capacity

The UGPHD has a history of providing family planning services intended to reduce barriers to contraception. The Family Planning clinic has been providing reproductive health care to the citizens of Wyandotte County since the early 1970's. The Family Planning Program is classified as a Title X recipient, where reproductive health services can be offered to adolescents without parental consent. The UGPHD's partnerships with the school district and the juvenile programs have been ongoing for the past five years providing evidence-based curriculums.

The UGPHD is governed by a Board of Health which is comprised of elected County Commissioners. The UGPHD is managed by the Director and Deputy Director who are answerable to the County Commissioners.

The UGPHD will hire one additional full-time FTE Health Educator who has a strong knowledge of STI's, HIV and adolescent pregnancy prevention. The preferred candidate will have experience with teaching curriculums in varied settings to a diverse adolescent population and will directly report to the Program Supervisor. The Health Educator will be responsible for delivering the curriculums within the schools, JDC and Community Corrections as well as working collaboratively with other community agencies.

These evidence-based curriculums have been successful with adolescents from a wide range of racial and ethnic backgrounds and can be translated into Spanish. In addition, the Unified Government residency requirement for employees is reflective of the diverse community it serves, and employees mirror the population within their community. All UGPHD employees are required to attend cultural competency training.

Collaboration and Partners

The UGPHD Health Educator will collaborate with school administrators, teachers, and juvenile justice staff to determine locations and scheduling of the evidence-based curriculums. The UGPHD will provide comprehensive reproductive health services including access to STI/HIV testing and treatment, and access to a variety of contraceptive options including emergency contraception in coordination with UGPHD personnel. In addition, the Health Educator will partner with Vibrant Health and WYANDOT INC./PACES for the direct referrals of primary care, oral and mental health services, as well as other identified community resources.

Partner Organization	Role, Key Skills & Resources
USD #500 School District	Provides classroom space, recruitment of middle and high school adolescents, and responsible for collecting parental consent.
JDC	Provides classroom space, access to detained adolescents.
Community Corrections	Provides classroom space, recruitment of probationary adolescents, and responsible for collecting parental consent.
Vibrant Health	Direct referral source for cost effective primary and oral health care needs. Potential medical and oral health home for adolescents.
WYANDOT INC./PACES	Direct referral source for mental health care needs. Broad range of clinical services with ability to provide and meet the needs of adolescents.

ALIGNMENT & EVALUATION

Alignment with the Theory of Change

The SHARP program aligns with the three strategies of the safety net theory of change. Increase access of care will be improved through the Health Educator assisting adolescents by providing a warm handoff to service providers which facilitates greater care coordination and navigation for an identified need. The improved quality strategy will be achieved by implementing an evidence-based service delivery. The SHARP program will be utilizing the evidence-based curriculums of *Making a Difference*, *Reducing the Risk* and *RIKERS*. The reduced cost strategy will occur over a longer period and will be recognized as adolescents seek and receive preventative and ongoing needed healthcare which will decrease the number of crisis and emergent events.

Outcome & Indicators

In referring to the Healthcare Foundation's Safety Net Theory of Change and Outcomes and Indicators document the SHARP program will reduce adolescent pregnancy and STI rates in Wyandotte County. This will be achieved through utilizing navigation, evidence-based curriculums, and promoting the use of preventative services.

The SHARP program will facilitate greater care coordination and navigation by providing a warm handoff to identified service providers. This will be accomplished by using self-report surveys administered to the adolescent participants by the Health Educator at predetermined intervals within the curriculum. The Health Educator will assess completed surveys to identify any need the adolescent has identified. The Health

Educator will work directly with the adolescent to facilitate a warm handoff referral to appropriate service provider. This warm handoff approach will lead to expanding and increasing the number of agencies and organizations within the UGPHD's referral network.

Through the implementation of evidenced-based service delivery, the SHARP program will increase and advance quality outcomes. The Health Educator will provide a pre and post-test which will be administered at the beginning and end of each scheduled evidence-based curriculum. The pre and post testing will provide an opportunity to measure the knowledge level of the adolescent's understanding of transmission of STI/HIV and adolescent pregnancy.

The SHARP program will have an impact on cost by supporting approaches and policies that reduce cost and promote sustainability. The implementation of the evidence-based curriculums and warm handoffs to identified services will produce long term outcomes of increased use of preventative healthcare services by adolescents thus decreasing crisis and emergency care costs.

Quality Improvement

There is not a measurement tool to determine the long-term impact these curriculums may have on the life of an adolescent, but the short-term impact is measurable through using deidentified self-report surveys. The UGPHD chose these specific evidence-based curriculums because they have shown a significant positive impact in decreasing adolescent pregnancies and STI/HIV.

Data will be collected through the UGPHD's Electronic Medical Record database, confidential self-reported surveys, attendance records and pre and post-testing. Both the pre and post test and self-reported surveys will be administered to adolescents as part of the curriculum. All test, survey results and referrals will be documented and tracked using a spreadsheet.

The Program Supervisor and Program Manager will be responsible for reviewing and evaluating all data collected from the SHARP program. Both have extensive experience with reviewing, analyzing, and evaluating the effectiveness and efficiency of a variety of Health Department programs.

The Program Supervisor, Program Manager and Health Educator will review collected data at least quarterly as well as at the end of each curriculum cycle. Data review can provide insight to any patterns, deficiencies, barriers and accomplishments. The Health Educator will have the opportunity to share insight on classroom experiences during regularly scheduled supervision with the Program Supervisor. Based upon the above, revisions and or adjustments will be made to ensure the effectiveness and preserve the integrity of the SHARP program.

SUSTAINABILITY

The UGPHD is a stable, long-standing resource to the residents in Wyandotte County and has an important and consistent presence in the USD #500 School District, JDC and Community Corrections. The UGPHD advocated for funding for this program which resulted in approved funding through the UGPHD's general funds for one full-time Health Educator. The UGPHD will diligently continue seeking alternate funding sources to maintain and expand the SHARP program.

The UGPHD applied for a grant through the Office of Adolescents Health's *Center for Teen Pregnancy and Adolescent Health Promotion Research* Funding Opportunity Announcement (FOA). The Office of Adolescent Health received numerous applications in response to the Funding Opportunity Announcement. The UGPHD application was approved but unfunded for Fiscal Year 2017. The Office of Adolescent Health informed the UGPHD that the application will be held for later consideration if funds become available within the next 12 months per the date of the notification. The date of the notification was October 6, 2017, which gives a window of potential eligibility until October of 2018.

DIVERSITY & CULTURAL COMPETENCY

The Unified Government is an Equal Opportunity Employer and adheres to the standards of the Americans with Disabilities Act. In addition, the Unified Government's residency requirement for employees is reflective of the diverse community it serves, and employees mirror the population within their community. The UGPHD has been working on improving cultural competency within the department and has contracted with Jose Torres through a grant provided by the Latino Health for All Coalition. All staff have received cultural competency training this year and new policies and protocols are being developed. The UGPHD is also expanding the number of patient forms and handouts being translated into other languages.

The UGPHD has the luxury of having the ability to interpret both Spanish and Hmong on site. For languages other than these the UGPHD contracts with a language interpretation service which can provide interpretation for over 200 languages. Interpretation is available through phone and on site when needed.

RATIONALE FOR TWO-YEAR FUNDING

During the first year of the grant, time will need to be allocated toward the hiring and training of the Health Educator and integrating them into the schools and juvenile settings. A two-year grant period will also allow for a better measurement of outcomes and impact of the programming being delivered to adolescents in Wyandotte County.

References

1. Hoffman SD, Maynard RA. *Kids having kids : economic costs & social consequences of teen pregnancy*. 2nd ed. Washington, D.C.: Urban Institute Press; 2008.
2. Beltz MA, Sacks VH, Moore KA, Terzian M. State policy and teen childbearing: a review of research studies. *The Journal of adolescent health : official publication of the Society for Adolescent Medicine*. Feb 2015;56(2):130-138.
3. Frieden TR, Ethier K, Schuchat A. Improving the Health of the United States With a "Winnable Battles" Initiative. *Jama*. Mar 07 2017;317(9):903-904.
4. National Center for Health Statistics (U.S.). *Healthy People 2020 midcourse review*

			HEALTH CARE FOUNDATION of Greater Kansas City (HCF)						
			Unified Government Public Health Department						
			Application Budget Worksheet & Narrative Template						
Net Revenue			YEAR 1						Revenue
		Total funding from the Foundation and other sources are as follows:	Indicate whether funding is SECURED (S), or PENDING (P)	HCF	Other	In-Kind	Total		Not App
		Health Care Foundation (HCF)	P	\$0	\$0	\$0	\$0		
		In-Kind		\$0	\$0	\$0	\$0		
		Other Sources of Funding HERE		\$0	\$0	\$0	\$0		
				\$0	\$0	\$0	\$0		
				\$0	\$0	\$0	\$0		
				\$0	\$0	\$0	\$0		
				\$0	\$0	\$0	\$0		
		Total Revenue		\$0	\$0	\$0	\$0		Salary
Salary									Professio
		The project will pay the salary for the following staff: (e.g. Exec. Director, Intake Specialist, etc.)	Annual Salary/ Rate (eg. \$54,000)	Indicate FTE portion being requested from HCF (eg .50 FTE)	HCF Cost (eg \$27,000)	Other	In-Kind	Total	middle a
		Professional Program Assistant	\$38,900	1.0 FTE	\$38,900	\$0	\$0	\$38,900	Program
		Program Supervisor	\$63,065	.10 FTE	\$6,306	\$0	\$0	\$6,306	manager
		Program Manager	\$69,222	.05 FTE	\$3,461			\$3,461	.10 FTE.
								\$0	Program
								\$0	evidence
		Total Salary			\$48,667	\$0	\$0	\$48,667	
Benefits and Payroll Taxes									
		The project will pay the following benefits and payroll taxes for the above staff (e.g. FICA, Health, Dental, Life Insurance, etc.):	Benefit % rate of total salary expense (e.g. 20%)	HCF	Other	In-Kind	Total		Benefits
		FICA, Health, Dental, Life Insurance, Retirement	37.50%	\$29,317	\$0	\$0	\$29,317		Family c
							\$0		7.65% ar
							\$0		
							\$0		
		Total Benefits and Payroll Taxes			\$29,317	\$0	\$0	\$29,317	
Other Direct Expense:									Other D
		(e.g. Training Expenses, Consulting Fees, etc.)		HCF	Other	In-Kind	Total		Training
		Training & Travel		\$10,000	\$0	\$0	\$10,000		Reducir
		Mileage		\$1,000			\$1,000		offerred i
							\$0		training
							\$0		
		Total Other Direct		\$11,000	\$0	\$0	\$11,000		Mileage
									and high
*Equipment & Supplies:				HCF	Other	In-Kind	Total		Equipme
		Curriculums		\$1,000	\$0	\$0	\$1,000		
		Laptop, Projector, Printer		\$2,000			\$2,000		
		Office Supplies		\$1,700			\$1,700		Equipme
							\$0		
							\$0		Evidenc
		Total Equipment/Supplies		\$4,700	\$0	\$0	\$4,700		
									Laptop,
		SUBTOTAL		\$93,684	\$0	\$0	\$93,684		tracking
Indirect Expense				HCF	Other	In-Kind	Total		Office s
		Indirect expense represents the project's share of Overhead Expenses (rent, phone, library, etc.) and Administrative Costs. Applicants must limit the HCF portion of Indirect Expense to 10% of the Direct Expenses of the project represented by the sub-total above.		\$9,368.40	\$0	\$0	\$9,368		Indirect
									Funding
		Total All Expenses		\$103,052	\$0	\$0	\$103,052		

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onal Program Assistant (Health Educator) - will oversee the implementation of the evidence-based curriiculums in the and high schools in the USD #500 School District and juvenile settings. 1.0 FTE is requested from HCF.

Supervisor - will be responsible for the supervision of the Health Educator to include giving feedback on classroom ment, ensuring data review and evaluation as well as be responsible for grant reporting. HCF support is requested for

Manager - will provide complete oversight of the SHARP program to ensure the effectiveness and integrity of the e-based curriculum. HCF support is requested for .05 FTE.

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& Payroll Taxes

verage for Health , Dental, Vision and Life \$19,148, Base salary at the following percentages Retirement 9.38%, FICA nd Unemployment .10%

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irect Expenses

for 3 evidence-based curriculums : The Health Educator will attend required trainings for *Making a Difference*, *ng the Risk*, and *RIKERS* to become a trained facilitator on these evidence-based curriculums. These trainings are not in the Midwest and usually require travel to the East or West Coast. Out of state travel, per diem at IRS rate, and costs are included in the budget.

: Reimburse the Health Educator for travel at the IRS per diem rate, using their own vehicle, to and from the middle n schools in USD #500 School District and juvenile settings.

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ent/Supplies

e-Based Curriculums for Faciliators - *Making a Difference*, *Reducing the Risk*, and *RIKERS* cost \$333 each.

Projector, and Printer - Equipment necessary for implementing evidence-bosed curriculums in multiple venues and for required data needed for grant reporting. Laptop: \$1500, Projector: \$300 Printer: \$200.

Supplies - Paper and ink required for printing student workbooks for the evidence-based curriculums. A carrving case

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Expenses - Please explain what the project **Indirect expenses** will pay for.

to the Unified Government for the utilization of the work environment, i.e building, phone, internet, etc.

		Unified Government Public Health Department							
		Application Budget Worksheet & Narrative Template							
Net Revenue		YEAR 2						Revenue	
	Total funding from the Foundation and other sources are as follows:	Indicate whether funding is SECURED (\$), or PENDING (P)		HCF	Other	In-Kind	Total	Not	
	Health Care Foundation (HCF)	P		\$0	\$0	\$0	\$0		
	In-Kind			\$0	\$0	\$0	\$0		
	Other Sources of Funding HERE			\$0	\$0	\$0	\$0		
				\$0	\$0	\$0	\$0		
				\$0	\$0	\$0	\$0		
				\$0	\$0	\$0	\$0		
	Total Revenue			\$0	\$0	\$0	\$0	Salary	
Salary								Professional	
	The project will pay the salary for the following staff: (e.g. Exec. Director, Intake Specialist, etc.)	Annual Salary/ Rate (eg. \$54,000)	Indicate FTE portion being requested from HCF (eg .50 FTE)	HCF Cost (eg \$27,000)	Other	In-Kind	Total	in the	
	Professional Program Assistant	\$39,670	1.0 FTE	\$39,670	\$0	\$0	\$39,670	Program	
	Program Supervisor	\$64,326	.10 FTE	\$6,433	\$0	\$0	\$6,433	class	
	Program Manager	\$70,606	.5 FTE	\$3,530			\$3,530	is rec	
							\$0	Program	
							\$0	the e	
	Total Salary			\$49,633	\$0	\$0	\$49,633		
Benefits and Payroll Taxes								Benefit	
	The project will pay the following benefits and payroll taxes for the above staff (e.g. FICA, Health, Dental, Life Insurance, etc.):		Benefit % rate of total salary expense (e.g. 20%)	HCF	Other	In-Kind	Total	each	
	FICA, Health, Dental, Life Insurance, Retirement		37.49%	\$29,779	\$0	\$0	\$29,779	Far	
							\$0	9.38	
							\$0		
							\$0		
	Total Benefits and Payroll Taxes			\$29,779	\$0	\$0	\$29,779	Other	
Other Direct Expense:								Travel	
	(e.g. Training Expenses, Consulting Fees, etc.)			HCF	Other	In-Kind	Total	Mile	
	Trainings			\$1,000	\$0	\$0	\$1,000	mid	
	Mileage			\$1,000			\$1,000		
							\$0		
							\$0		
	Total Other Direct			\$2,000	\$0	\$0	\$2,000		
*Equipment & Supplies:				HCF	Other	In-Kind	Total		
	Office Supplies			\$1,700	\$0	\$0	\$1,700		
							\$0		
							\$0	Equip	
							\$0	Office	
							\$0	case	
	Total Equipment/Supplies			\$1,700	\$0	\$0	\$1,700		
	SUBTOTAL			\$83,112	\$0	\$0	\$83,112		
Indirect Expense				HCF	Other	In-Kind	Total	Indir	
	Indirect expense represents the project's share of Overhead Expenses (rent, phone, library, etc.) and Administrative Costs. Applicants must limit the HCF portion of Indirect Expense to 10% of the Direct Expenses of the project represented by the sub-total above.			\$8,311.20	\$0	\$0	\$8,311	Func	
	Total All Expenses			\$91,423	\$0	\$0	\$91,423		

				-Enter ORG NAME & DATE Here-							
				Interim & Final	Report Budget	Worksheet & Narrative	Template				

Instructions: In the shaded columns, please enter the amounts granted to you per category - *just as they appear in the budget section of your Grant Award Agreement (found on Attachment B of the Agreement.)* In the other columns, please enter the amounts you've received/spent to date per category (rounded to the nearest dollar.) NOTE - on Final Report Budgets, it is normal to show a remaining balance in both the Revenue and the Expenses columns because you have not yet received your final grant payment.

Net Revenue												
		Total funding from HCF and other sources are as follows:			HCF Grant Total Award	HCF Grant Amt Rec'd to Date	Other Sources Total Amt	Other Sources Amt Rec'd to Date	In-Kind Total Contributions	In-Kind Contributions-to-Date	Project Budget Total	Actual Total-to-Date
		Health Care Foundation (HCF)			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Insert In-Kind			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Insert Other Source(s) of Funding			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Revenue			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Net Expenses												
Salary:												
		The project will pay the salary for the following staff: (e.g. Exec. Director, Intake Specialist, etc.)	% FTE	Total Salary Amt	HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions-to-Date	Project Budget Total	Actual Total-to-Date
		Insert Staff Position(s)	0.0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Salary			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Benefits & Payroll Taxes:												
		The project will pay the following benefits and payroll taxes for the above staff (e.g. FICA, Health, Dental, Life Insurance, etc.):			HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions- to-Date	Project Budget Total	Actual Total-to-Date
		Insert Type(s) of Benefit(s)			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Benefits & Payroll Taxes			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Direct Expense:											
	(e.g. Training Expenses, Consulting Fees, etc.)			HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions- to-Date	Project Budget Total	Actual Total-to-Date
	Insert Other Direct Expense			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Other Direct			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment & Supplies:											
	Insert Type(s) of Equipment/Supplies			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Equipment/Supplies			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	SUBTOTAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Indirect Expense											
	Indirect expense represents the project's share of Overhead Expenses (rent, phone, utilities, etc.) & Admin Costs. Applicants must limit the HCF portion of Indirect Expense to 10% of the Direct Expenses of the project represented by the sub-total above.			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total All Expenses			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Net Project Costs (Total Revenue less Total Expenses)			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

[illegible]

***Equipment/Supplies** - Please attach list of equipment purchases, including prices and quantities, to your application. Also please explain how each line item of the project **Other Direct Expenses** was determined for each: **HCF** funds, **Other** funds and/or **In-Kind support**)

				-Enter ORG NAME & DATE Here-								
				Interim & Final Report Budget Worksheet & Narrative Template								
		Instructions: In the shaded columns, please enter the amounts granted to you per category - <u>just as they appear in the budget section of your Grant Award Agreement (found on Attachment B of the Agreement.)</u> In the other columns, please enter the amounts you've received/spent to date per category (rounded to the nearest dollar.) NOTE - on Final Report Budgets, it is normal to show a remaining balance in both the Revenue and the Expenses columns because you have not yet received your final grant payment.										
Net Revenue												
		Total funding from HCFand other sources are as follows:			HCF Grant Total Award	HCF Grant Amt Rec'd to Date	Other Sources Total Amt	Other Sources Amt Rec'd to Date	In-Kind Total Contributions	In-Kind Contributions-to-Date	Project Budget Total	Actual Total-to-Date
		Health Care Foundation (HCF)			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Insert In-Kind			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Insert Other Source(s) of Funding			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Revenue			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Expenses												
Salary:												
		The project will pay the salary for the following staff: (e.g. Exec. Director, Intake Specialist, etc.)	% FTE	Total Salary Amt	HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions-to-Date	Project Budget Total	Actual Total-to-Date
		Insert Staff Position(s)	0.0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Salary			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Benefits & Payroll Taxes:												
		The project will pay the following benefits and payroll taxes for the above staff (e.g. FICA, Health, Dental, Life Insurance, etc.):			HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions-to-Date	Project Budget Total	Actual Total-to-Date
		Insert Type(s) of Benefit(s)			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Benefits & Payroll Taxes			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Other Direct Expense:											
	(e.g. Training Expenses, Consulting Fees, etc.)			HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions- to-Date	Project Budget Total	Actual Total-to-Date
	Insert Other Direct Expense			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Other Direct			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment & Supplies:											
	Insert Type(s) of Equipment/Supplies			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Equipment/Supplies			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	SUBTOTAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Indirect Expense											
	Indirect expense represents the project's share of Overhead Expenses (rent, phone, utilities, etc.) & Admin Costs. Applicants must limit the HCF portion of Indirect Expense to 10% of the Direct Expenses of the project represented by the sub-total above.			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total All Expenses			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Net Project Costs (Total Revenue less Total Expenses)			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

[illegible]

Revenue - Insert any additional/clarifying comments re: your Revenue entries here

[illegible]

Salary - Insert any additional/clarifying comments re: Salary entries here

[illegible]

Benefits & Payroll Taxes - Insert any additional/clarifying comments re: your Benefits/Payroll Taxes entries here

[illegible]

[illegible]

[illegible]

Other Direct Expense:											
	(e.g. Training Expenses, Consulting Fees, etc.)			HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions- to-Date	Project Budget Total	Actual Total-to-Date
	Insert Other Direct Expense			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Other Direct			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment & Supplies:											
	Insert Type(s) of Equipment/Supplies			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Equipment/Supplies			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	SUBTOTAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Indirect Expense											
	Indirect expense represents the project's share of Overhead Expenses (rent, phone, utilities, etc.) & Admin Costs. Applicants must limit the HCF portion of Indirect Expense to 10% of the Direct Expenses of the project represented by the sub-total above.			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total All Expenses			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Net Project Costs (Total Revenue less Total Expenses)			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

Other Direct Expense:											
	(e.g. Training Expenses, Consulting Fees, etc.)			HCF Grant Total Budgeted	HCF Grant Spent-to-Date	Other Sources Total Budgeted	Other Sources Spent-to-Date	In-Kind Total Contributions	In-Kind Contributions- to-Date	Project Budget Total	Actual Total-to-Date
	Insert Other Direct Expense			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Other Direct			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment & Supplies:											
	Insert Type(s) of Equipment/Supplies			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Equipment/Supplies			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	SUBTOTAL			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Indirect Expense											
	Indirect expense represents the project's share of Overhead Expenses (rent, phone, utilities, etc.) & Admin Costs. Applicants must limit the HCF portion of Indirect Expense to 10% of the Direct Expenses of the project represented by the sub-total above.			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total All Expenses			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Net Project Costs (Total Revenue less Total Expenses)			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

[illegible]

Revenue - Insert any additional/clarifying comments re: your Revenue entries here

[illegible]

Salary - Insert any additional/clarifying comments re: Salary entries here

[illegible]

Benefits & Payroll Taxes - Insert any additional/clarifying comments re: your Benefits/Payroll Taxes entries here

[illegible]

[illegible]

Compatibility Report for HCF Budget Template - 2015

Applications Reports.xls

Run on 10/8/2015 10:46

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16

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A58](#)

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32

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Staff Request for Commission Action

Tracking No. 18367

Full Commission Meeting Date:

Committee: Administration & Human Services

Date of Standing Committee Action: 08/27/2018

(If none, please explain):

Publication Required: No

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
09/07/2018	Wilba Miller	x5112	Wilba	Community Development

Item Description:

Request to expand service area for the CHIP Down Payment Assistance Program funded with HOME Funds received from U.S. Department of Housing and Development. The current eligibility area (map attached) is bounded by the Missouri River on the north and east, east side of 78th Street on the west to the Kansas River on the south and 59th Street on the west to County Line.

Community Development staff are recommending that the service area be expanded to the Kansas City, Kansas city limits. The recommendation is made for the following reasons:

1. To meet fair housing goals by offering residents of racially and ethnically concentrated areas of poverty (R/ECAPs) the ability to purchase homes in areas of opportunity (map attached). Information on R/ECAPS can be found in the Plan for Affirmatively Furthering Fair Housing adopted by the Unified Government in October 2016.
2. The HUD income guidelines for 2018 increased (i.e., income for a family of 4 in 2017 was \$59,850 versus \$64,000 in 2018).
3. Purchase prices for an existing house increased from \$147,000 to \$152,000 and a newly constructed house from \$224,000 to \$232,000.
4. The adopted budget for CHIP would fund 20 homes in 2018 and 15 homes in 2019 and assist in meeting and maintaining HOME expenditure rates required by HUD.

In summary, staff is requesting that the current CHIP boundaries be expanded to include all areas within the city limits of Kansas City, Kansas (map attached).

Action Requested:

Budget Impact: (if applicable)

Amount:

Source:

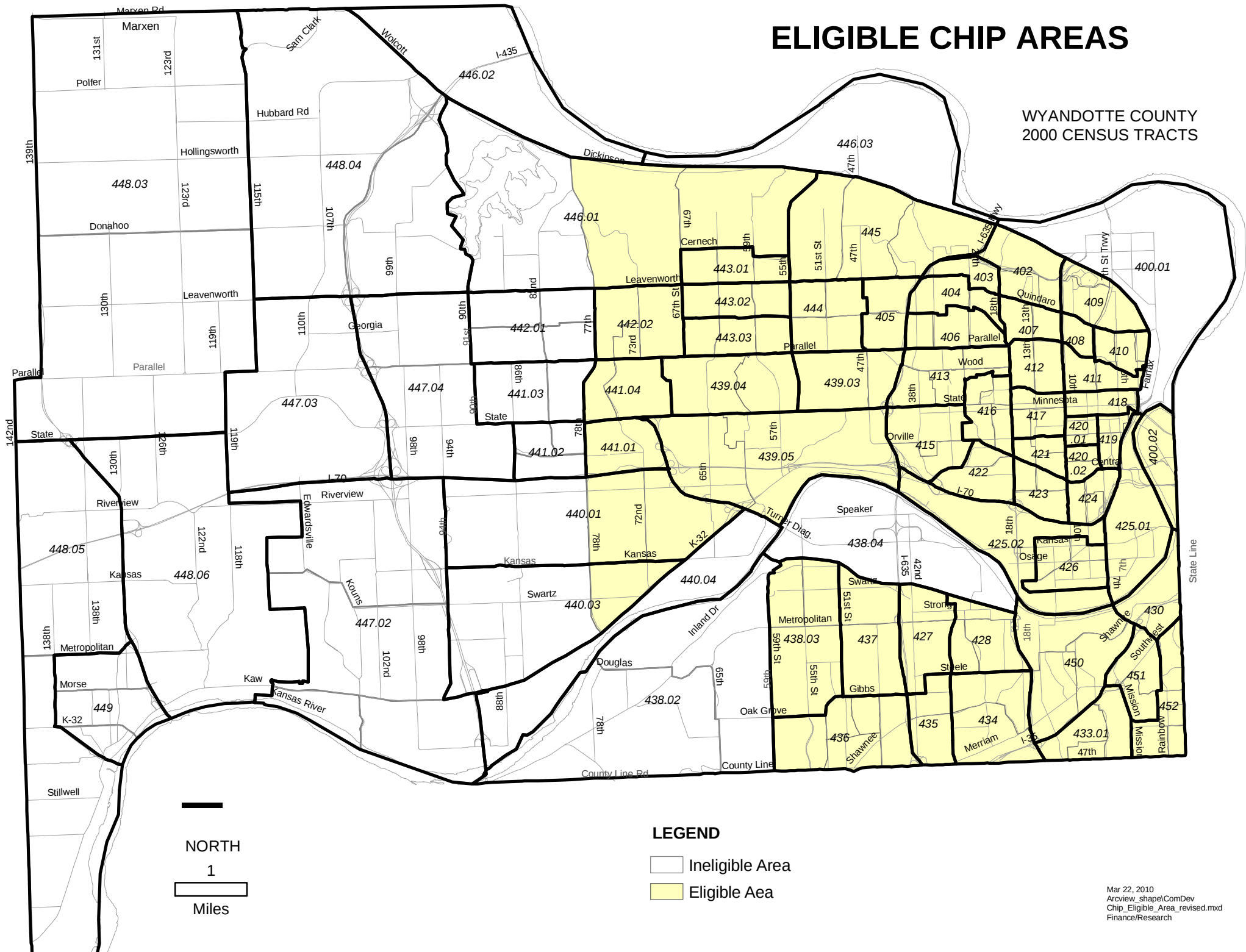
Included In Budget:

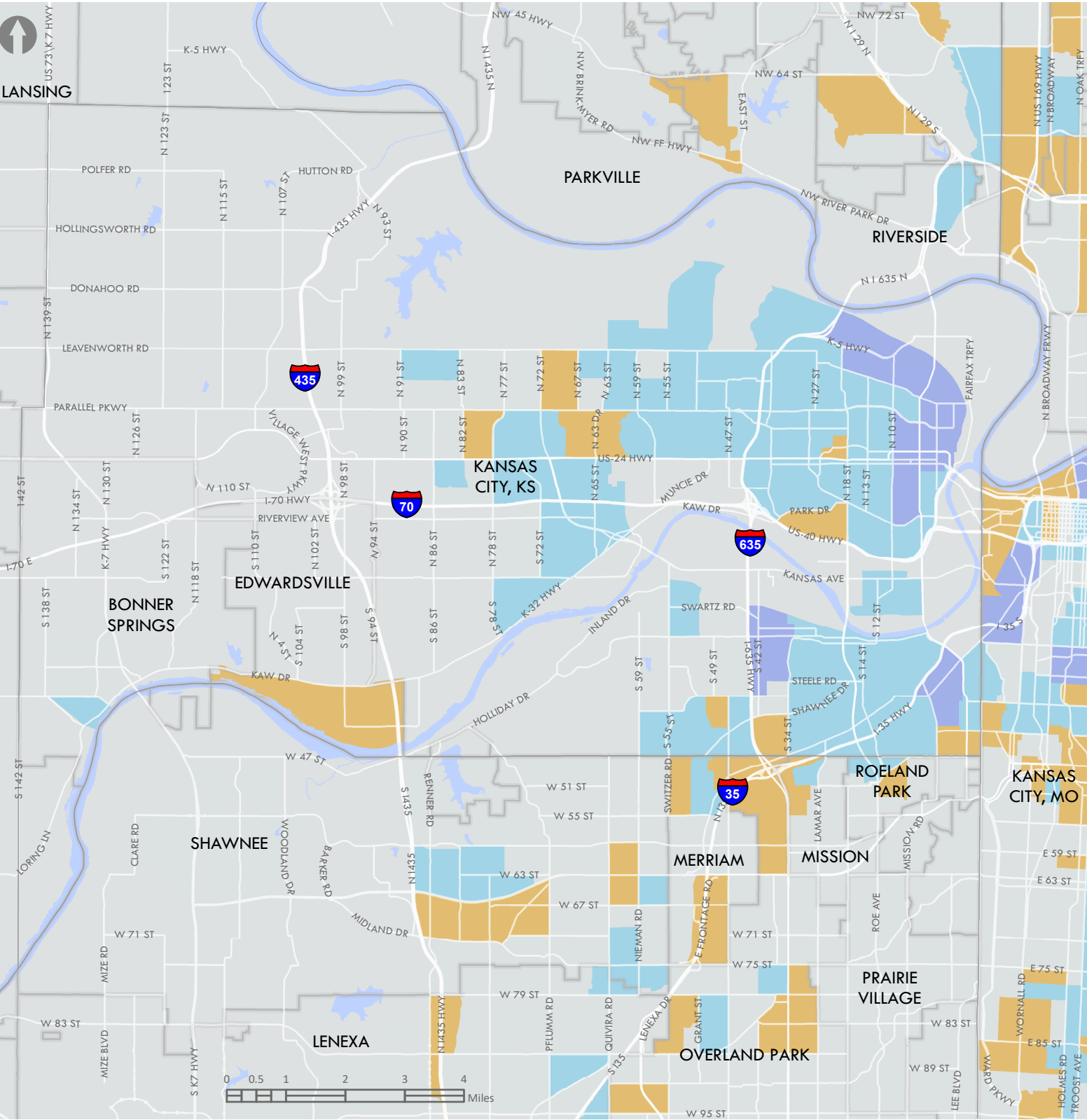
Other (explain):

Attachments List:

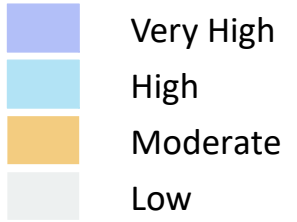
2010 CHIP Map, Wyandotte County RECAPs, Proposed_Chip_Areas_Aug_13_2018

ELIGIBLE CHIP AREAS

WYANDOTTE COUNTY
2000 CENSUS TRACTS



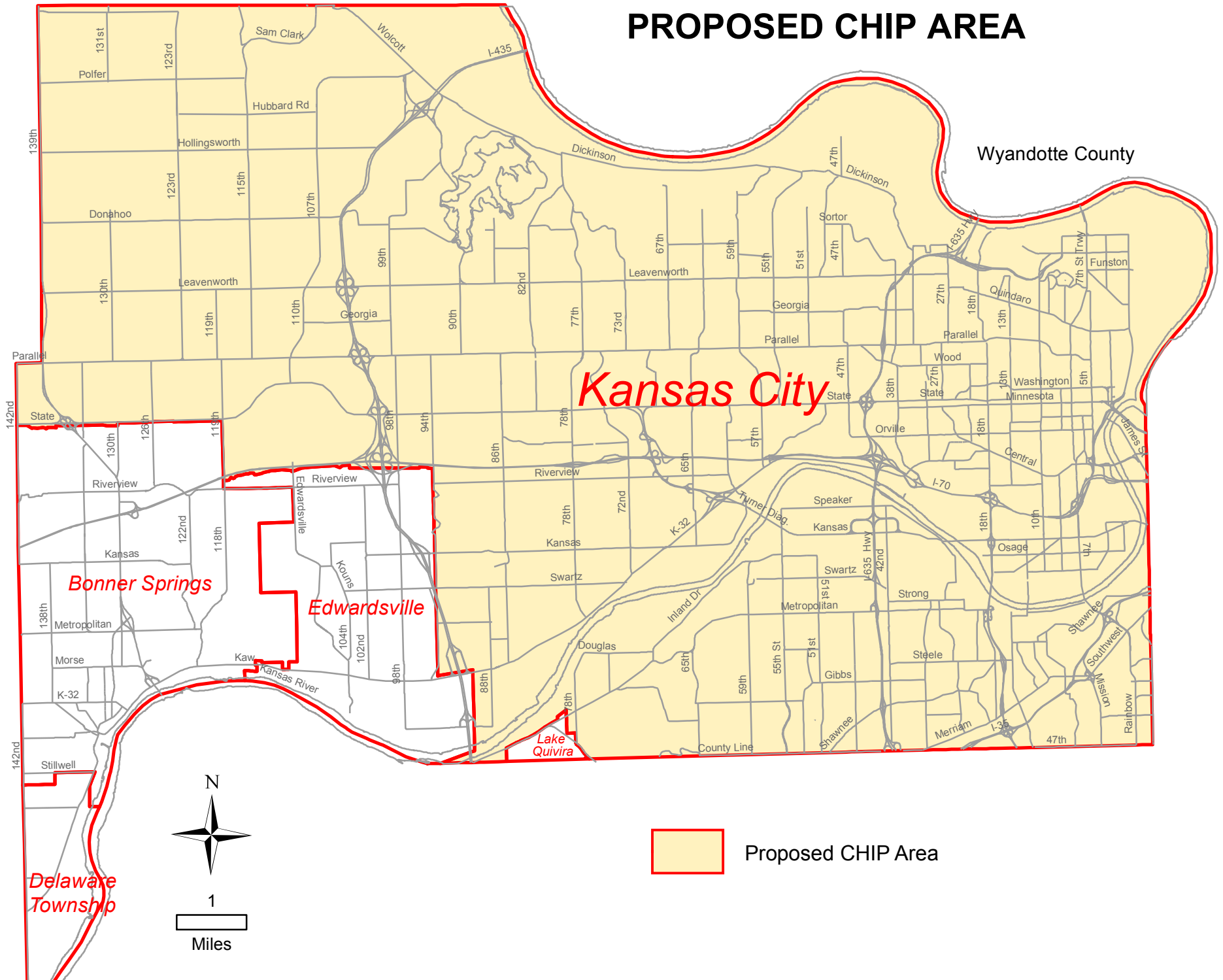
Racially and Ethnically Concentrated Areas of Poverty



2010-2014 Census ACS
Block Group data.
Block Groups with a population
below 50 are excluded.



PROPOSED CHIP AREA





Staff Request for Commission Action

Tracking No. 18406

Full Commission Meeting Date: 9/13/18

Committee: Full Commission

Date of Standing Committee Action: NA
(If none, please explain):

Publication Required: No

<u>Date:</u> 09/07/2018	<u>Contact Name:</u> Diana Jimenez	<u>Contact Phone:</u> x5668	<u>Contact Email:</u> Diana	<u>Department/Division:</u> Commissioners' Office
<u>Item Description:</u> Nomination for Boards & Commissions: John McTaggart, Library Board, 9/13/18 to 3/31/22, submitted by Mayor Alvey				
<u>Action Requested:</u>				
<u>Budget Impact: (if applicable)</u> Amount: Source: Included In Budget: Other (explain):				
<u>Attachments List:</u>				

STATE OF KANSAS)
WYANDOTTE COUNTY)) SS
CITY OF KANSAS CITY, KS)

REGULAR SESSION
THURSDAY, AUGUST 2, 2018

The Unified Government Commission of Wyandotte County/Kansas City, Kansas, met in regular session Thursday, August 2, 2018, with eleven members present: Bynum, Commissioner At-Large First District; Burroughs, Commissioner At-Large Second District; Townsend, Commissioner First District; McKiernan, Commissioner Second District; Murguia, Commissioner Third District; Johnson, Commissioner Fourth District; Kane, Commissioner Fifth District; Markley, Commissioner Sixth District; Walters, Commissioner Seventh District; Philbrook, Commissioner Eighth District; and Alvey, Mayor/CEO, presiding. The following officials were also in attendance: Doug Bach, County Administrator; Gordon Criswell, Joe Connor and Melissa Sieben, Assistant County Administrators; Ken Moore, Chief Legal Counsel; Bridgette Cobbins, Unified Government Clerk; Maureen Mahoney, Chief of Staff in Mayor's Office; Lynn Melton, Assistant to the Mayor; Wilba Miller, Community Development Director; Reginald Lindsey, Budget Manager; Kathleen VonAchen, Chief Financial Officer; Debbie Jonscher, Deputy Chief Financial Officer; Jeremy Rogers, Director of Parks & Recreation; Jack Webb, Deputy Director of Parks & Recreation; Jeff Fisher, Executive Director of Public Works; and Captain Kelly Herron, Sergeant-at-Arms.

Mayor Alvey called the meeting to order.

ROLL CALL: Markley, Walters Philbrook, Bynum, Burroughs, Townsend, McKiernan, Murguia, Johnson, Kane, Alvey.

INVOCATION was given by Dr. Sister Therese Bangert, Our Lady & St. Rose Catholic Church.

Mayor Alvey said I will now ask the Clerk if there are any revisions to tonight's agenda. **Bridgette Cobbins, UG Clerk,** said yes, Mayor, a blue sheet has been distributed. Under the Administrator's Agenda we have additional information. It's regarding Item No. 1F, the submission of an attachment A, which is the yellow sheet.

Mayor Alvey asked does any member of the Commission or anyone in attendance tonight wish to set aside any item on tonight's consent agenda. You would need to step forward at this time, state your name and city of residency for the record and ask that that item be set aside.

Action: **Commissioner McKiernan made a motion, seconded by Commissioner Kane, to approve the Consent Agenda.** Roll call was taken on the motion and there were ten "Ayes," Markley, Walters Philbrook, Bynum, Burroughs, Townsend, McKiernan, Murguia, Johnson and Kane.

MAYOR'S AGENDA

No items

CONSENT AGENDA

ITEM NO. 1 – 18324... GRANT: FY18 VOCA GRANT FOR VICTIM SERVICES UNIT

Synopsis: Request approval to apply for and accept a FY2019 VOCA grant to continue sustaining the Victim Services Unit, including the creation of an additional PFA Advocate position, submitted by Kristen Czugala, Police Department. The 20% match of \$75,274 will come from existing sources. On July 23, 2018, the Public Works and Safety Standing Committee, chaired by Commissioner Bynum, voted unanimously to approve and forward to full commission.

Action: **Commissioner McKiernan made a motion, seconded by Commissioner Kane, to approve.** Roll call was taken on the motion and there were ten "Ayes," Markley, Walters Philbrook, Bynum, Burroughs, Townsend, McKiernan, Murguia, Johnson and Kane.

ITEM NO. 2 – 18323...ORDINANCE: AMENDMENTS TO PRELIMINARY BREATH TEST

Synopsis: An ordinance amending Sec. 35-254 – Preliminary Breath Test to be consistent with Legislative amendments to State statute, submitted by Casey Meyer, Assistant Counsel. On July 23, 2018, the Public Works and Safety Standing Committee, chaired by Commissioner Bynum, voted unanimously to approve and forward to full commission.

Action: **ORDINANCE NO. O-27-18**, “An ordinance relating to chapter 35 - Traffic, amending Section 35-254 and repealing Section 35-254 of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.” **Commissioner McKiernan made a motion, seconded by Commissioner Kane, to approve the ordinance.** Roll call was taken on the motion and there were ten “Ayes,” Markley, Walters, Philbrook, Bynum, Burroughs, Townsend, McKiernan, Murguia, Johnson, Kane.

ITEM NO. 3 – 18336... RESOLUTION: SCHOOL RESOURCE OFFICER FOR USD #204

Synopsis: A resolution adopting a joint and cooperative agreement between the UG and the Board of Education Unified School District #204 to provide a School Resource Officer (SRO) to serve at the elementary schools for USD #204, Bonner Springs/Edwardsville, submitted by Jane Wilson, Assistant Counsel.

Action: **RESOLUTION NO. R-29-18**, “A resolution authorizing the Mayor to sign a joint and cooperative agreement between the UG and the Board of Education Unified School District #204 to provide a School Resource Officer (SRO) to serve at the elementary schools for USD #204, Bonner Springs/Edwardsville.” **Commissioner McKiernan made a motion, seconded by Commissioner Kane, to adopt the resolution.** Roll call was taken on the motion and there were ten “Ayes,” Markley, Walters, Philbrook, Bynum, Burroughs, Townsend, McKiernan, Murguia, Johnson, Kane.

ITEM NO. 4 – 18321... RESOLUTION: 42ND & ARGENTINE BLVD. STORM DRAINAGE PROJECT (CMIP 5303)

Synopsis: A resolution declaring the necessity and authorizing a survey and descriptions of lands necessary for the construction, maintenance, operation, use and repair of the 42nd and Argentine Storm Drainage Project (CMIP 5303), submitted by Kenneth Moore, Chief Legal Counsel.

Action: **RESOLUTION NO. R-30-18**, “A resolution declaring the necessity and authorizing a survey and descriptions of lands necessary for the construction, maintenance, operation, use and repair of the 42nd and Argentine Storm Drainage Project (CMIP 5303).” On July 23, 2018, the Public Works and Safety Standing Committee, chaired

by Commissioner Bynum, voted unanimously to approve and forward to full commission. **Commissioner McKiernan made a motion, seconded by Commissioner Kane, to adopt the resolution.** Roll call was taken on the motion and there were ten “Ayes,” Markley, Walters, Philbrook, Bynum, Burroughs, Townsend, McKiernan, Murguia, Johnson, Kane.

ITEM NO. 5 – WEEKLY BUSINESS MATERIAL

Synopsis: Weekly business material dated July 26, 2018.

Action: **Commissioner McKiernan made a motion, seconded by Commissioner Kane, to receive and file.** Roll call was taken on the motion and there were ten “Ayes,” Markley, Walters Philbrook, Bynum, Burroughs, Townsend, McKiernan, Murguia, Johnson and Kane.

ITEM NO. 6 – 18346... PLAT: HAYWARD ACRES

Synopsis: A plat of Hayward Acres, located at 97th and Nelson Lane, being developed by Wilma A. Hayward, submitted by Brent Thompson, Director of Engineering/County Surveyor; and Troy Shaw, County Engineer.

Action: **Commissioner McKiernan made a motion, seconded by Commissioner Kane, to approve and authorize Mayor to sign said plat.** Roll call was taken on the motion and there were ten “Ayes,” Markley, Walters, Philbrook, Bynum, Burroughs, Townsend, McKiernan, Murguia, Johnson, Kane.

ITEM NO. 7 – 18347... PLAT: WYANDOTTE CITY, A REPLAT OF PART OF BLOCK 159

Synopsis: Plat of Wyandotte City, a Replat of Part of Block 159, located at 7th and Barnett Avenue, being developed by the Unified Government of Kansas City, Wyandotte County, Kansas, submitted by Brent Thompson, Director of Engineering/County Surveyor; and Troy Shaw, County Engineer.

Action: Commissioner McKiernan made a motion, seconded by Commissioner Kane, to approve and authorize Mayor to sign said plat. Roll call was taken on the motion and there were ten “Ayes,” Markley, Walters, Philbrook, Bynum, Burroughs, Townsend, McKiernan, Murguia, Johnson, Kane.

PUBLIC HEARING AGENDA

No Items

STANDING COMMITTEES' AGENDA

No Items

ADMINISTRATOR'S AGENDA

ITEM NO. 1 – 18344... BUDGET ITEMS: UNIFIED GOVERNMENT 2018 AMENDED BUDGET AND 2019 PROPOSED BUDGET, AND THE 2018-2019 ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT.

Synopsis: Request adoption of the following resolutions and ordinances regarding the Unified Government 2018 Amended Budget and 2019 Proposed Budget, and the 2018-2019 Annual Action Plan for Community Development Block Grant, the HOME Investment Partnership Program, and the Emergency Solutions Grant Program, submitted by Kathleen VonAchen, Chief Financial Officer; and Ken Moore, Chief Legal Counsel.

Mayor Alvey said next is the Administrator’s Agenda, that’s the budget items. Before we begin, I would just like to thank all of our staff for their hard work and the Commission for your review of what was presented to us by staff. Thank you staff for guiding us through it. It’s a lot of work but I think we’ve done a good job of allocating our resources, limited as they are, well. The Commission began working on this budget in March at our budget retreat, held our first public hearing also in March. We’ve been working through it diligently, it’s been a long process. Again, thank all of you for your commitment to this.

Doug Bach, County Administrator, said tonight is the accumulation of many months of work by the governing body as well as many members of staff as they’ve gone through and prepared their

budgets. Before you this evening, you have series of six different resolutions or ordinances which we'll be seeking approval on different parts of the budget. As far as where we are from where we set the mill rate for Library Board, which is submitted to us through our General Fund operating budget and all the various funds and operating sources that come in to this.

Mayor, I want to state that one of the things about tonight's budget, it is predicated. The General Fund budget it predicated based on the fact that our revenue sources continue to come in as they currently are coming in. That includes our sales tax rate. As you're all very much aware we have a 3/8th cent sales tax on the budget. As we went through and the budget is proposed with a 2-mill reduction on the city mill side, that assumes that our revenue flows will continue in future years as they are now.

If for some reason that election were not to go in the direction of a positive vote for it, I would be requesting you to call the Commission back together for reconsideration of that mill rate reduction. I don't believe—as our long-term forecasting was all based on the fact that we would see that sales tax in place, in place of property tax for future years.

Mayor Alvey said that is noted.

Mr. Bach said I would ask, Mayor, also tonight, before we go through the votes on this, if you would join me in front down by the podium I'd like to recognize our finance budget staff. For the 5th straight year they have received the Distinguished Budget Presentation Budget Award from the Government Finance Officers Association. With that I'd ask Kathleen VonAchen our Chief Financial Officer; Reginald Lindsey, Debbie Jonscher, Deputy Director; and all the rest of the budget staff to come forward and we'll present you with this plaque. (Mr. Bach and the Mayor presented the plaque.)

Mr. Bach said with that, Mayor, I would recommend that you move forward with the budget as recommended and is on the agenda tonight.

a. RESOLUTION: LIBRARY BOARD TAX RATE

A resolution expressing the property taxation policy of the Unified Government with respect to financing of the 2019 annual budget for the Wyandotte County Library; approving, and adopting the 2019 budget of the Wyandotte County Library levying a tax for the Library to fund the budget set by the Wyandotte County Library Board within the Wyandotte County Library District (Piper, Edwardsville, and Turner); and appropriating the funds on the behalf of the Wyandotte County Library.

Action: **RESOLUTION NO. R-31-18**, “A resolution expressing the property taxation policy of the Unified Government with respect to financing the 2019 Annual Budget for the Wyandotte County Library; and approving, adopting and appropriating of the Wyandotte County Library Board and levying a tax for the year beginning January 1, 2019.” **Commissioner McKiernan made a motion, seconded by Commissioner Kane, to adopt the resolution.** Roll call was taken on the motion and there were ten “Ayes,” Markley, Walters, Philbrook, Bynum, Burroughs, Townsend, McKiernan, Murguia, Johnson, Kane.

b. ORDINANCE: DOWNTOWN SSMID

An ordinance expressing the property taxation policy of the Unified Government with respect to financing of the 2019 annual budget for the Self-Supported Municipal Improvement District (SSMID) and approving, adopting, and appropriating the budget of the SSMID and levying a tax for the year, beginning January 1, 2019.

Action: **ORDINANCE NO. O-28-18**, “An ordinance expressing the property taxation policy of the Unified Government with respect to financing of the 2019 annual budget for the Self-Supported Municipal Improvement District (SSMID) and approving, adopting, and appropriating the budget of the Self-Supported Municipal Improvement District and levying a tax for the year beginning January 1, 2019.” **Commissioner McKiernan made a motion, seconded by Commissioner Kane, to approve the ordinance.** Roll call was taken on the motion and there were ten “Ayes,” Markley, Walters,

Philbrook, Bynum, Burroughs, Townsend, McKiernan, Murguia, Johnson, Kane.

c. ORDINANCE: SEWER SERVICE RATE

An ordinance adopting a regulation establishing the rate for sewer service charges effective January 1, 2019.

Action: **ORDINANCE NO. O-29-18**, “An ordinance relating to Sewer Service Charges, approving the regulation establishing the rate, effective January 1, 2019, as authorized by Section 30-96 of the code of the Unified Government of Wyandotte County/Kansas City, Kansas, and repealing any previously adopted regulations establishing such rates.” **Commissioner McKiernan made a motion, seconded by Commissioner Johnson, to approve the ordinance.** Roll call was taken on the motion and there were nine “Ayes,” Markley, Walters, Philbrook, Bynum, Townsend, McKiernan, Murguia, Johnson, Kane and one “No,” Burroughs.

d. RESOLUTION: BPU PILOT RATE

A resolution setting the percentage of gross revenues to be set over by the Board of Public Utilities to the Unified Government for 2019 (the PILOT).

Action: **RESOLUTION NO. R-32-18**, “A resolution setting the percentage of gross revenues to be set over by the Board of Public Utilities to the Unified Government for the year 2019.” **Commissioner McKiernan made a motion, seconded by Commissioner Philbrook, to adopt the resolution.** Roll call was taken on the motion and there were nine “Ayes,” Markley, Walters, Philbrook, Bynum, Townsend, McKiernan, Murguia, Johnson, Kane and one “No,” Burroughs.

e. RESOLUTION: ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT

A resolution approving and authorizing submission of the 2018-2019 Annual Action Plan (CDBG) to the U.S. Department of Housing and Urban Development which includes the Community Development Block Grant Program, the HOME Investment Partnership Program, and the Emergency Solutions Grant Program along with the Certifications for Entitlement Grantees by the City of Kansas City, Kansas to the U.S. Department of Housing and Urban Development and to implement the 2018-2019 Annual Action Plan upon approval.

Action: **RESOLUTION NO. R-33-18**, “A resolution authorizing the Mayor to sign the 2018-2019 Annual Action Plan which includes the Community Development Block Grant Program, the HOME Investment Partnership Program, and the Emergency Solutions Grant Program along with the Certifications for Entitlement Grantees by the City of Kansas City, Kansas to the U.S. Department of Housing and Urban Development and to implement the 2018-2019 Annual Action Plan upon approval.”
Commissioner McKiernan made a motion, seconded by Commissioner Johnson, to adopt the resolution. Roll call was taken on the motion and there were ten “Ayes,” Markley, Walters, Philbrook, Bynum, Burroughs, Townsend, McKiernan, Murguia, Johnson, Kane.

Mayor Alvey said our final item is the Amended 2018 Budget and the 2019 Annual Budget which includes the revisions as outlined in the Administrator’s yellow sheet.

f. **RESOLUTION AND ORDINANCE: 2018 AMENDED BUDGET AND 2019 ANNUAL BUDGET**

A resolution and ordinance approving, adopting, and appropriating the budget of the Unified Government of Wyandotte County/Kansas City, Kansas, for the amended 2018 budget and the 2019 budget for the year beginning January 1, 2019, as submitted by the County Administrator and amended by Attachment A.

Commissioner Townsend said when we met last Monday I believe there was a letter presented by the Sheriff and Chief of Police regarding the Integrity Unit that RDA had asked that we fund—be funded for 2019. I had expected that we were going to have a brief meeting tonight where I would have brought this up. Having read the letter, I would ask that this body take the money that's been allocated in the budget but remove the asterisk from it, so to speak, so that this money that we put aside be readily available and accessible to the DA's budget.

Here's why I'm saying that. As I read the letter there are backstops that would preclude the DA from just—I want to use a fancy word but “willy nilly” will do, from just letting people out of jail. We all know about the McIntire situation and by having this money made available to him he can do an accelerated pace what he said he's already begun to do which is to look at certain cases so the interest of justice, which is the obligation of his office as well as the Sheriff and the Police to make sure that no one spends more time in jail than they should when they are indeed innocent.

Now this doesn't mean, obviously, that everybody who makes the plea with this Integrity Unit is going to walk out. The courts are going to make sure that doesn't happen. What one of us would want to spend one second, one hour, alone 23 years incarcerated for something he or she did not do. Just as the Sheriff and the Police Chief have come to us in the past for money for equipment and staffing that they need to do their jobs, I would ask that we give the DA the same thing that he's asked for here and make this immediately available to him. That's my motion or my comment, thank you.

Mayor Alvey said we have a motion that has been seconded on the floor, so we have to take a vote on that. It does not include that suggestion.

We had a motion and second on what was presented with the asterisk item. That is set aside in a special fund until such time we would get some direction from the Attorney General as we originally indicated on Monday. Commissioner Townsend, your comments came after the motion was made so we will pursue with that motion and take a vote on the motion as presented in the budget.

Commissioner Townsend said I'm not sure about the involvement of the Attorney General, that that will happen or when it will happen. Nevertheless even if it does, I still would like to see the DA be equipped to pursue justice and be given the resources he needs to do the work that he says he's begun to do, but be able to do it at an efficient and expedited rate just as we support the other arms of the law enforcement.

Mayor Alvey said, Mr. Moore, can you advise; we have a motion on the floor. The correct procedure is for us to vote on that, correct? **Ken Moore, Chief Legal Counsel**, said that's correct. The motion was to adopt it as set out in the budget documents with the yellow sheet corrections. I would point out that the asterisk leaves up to the Commission to make the determination of when it is to be utilized. It doesn't rely or isn't a contingent on any responsible from the Attorney General. The motion is to adopt it as it's stated, if that motion passes.

Action: **RESOLUTION NO. R-34-18**, "A resolution and ordinance approving, adopting, and appropriating the Operating and Capital Maintenance Improvement budgets of the Unified Government of Wyandotte County/Kansas City, Kansas, as submitted and amended by Attachment A for the fiscal years beginning January 1, 2018 and fiscal year beginning January 1, 2019; approving the Five Year Capital Maintenance Improvement Program for fiscal years 2018 through 2023." **Commissioner McKiernan made a motion, seconded by Commissioner Johnson, to adopt the resolution.** Roll call was taken on the motion and there were seven "Ayes," Markley, Walters, Philbrook, Bynum, Burroughs, McKiernan, Kane and three "No", Townsend, Murguia, Johnson.

Action: **ORDINANCE NO. O-30-18**, "A resolution and ordinance approving, adopting, and appropriating the Operating and Capital Maintenance Improvement budgets of the Unified Government of Wyandotte County/Kansas City, Kansas, as submitted and amended by Attachment A for the fiscal years beginning January 1, 2018 and fiscal year beginning January 1, 2019; approving the Five Year Capital Maintenance Improvement Program for fiscal years 2018 through 2023."

Commissioner McKiernan made a motion, seconded by Commissioner Johnson, to approve the ordinance. Roll call was taken on the motion and there were seven “Ayes,” Markley, Walters, Philbrook, Bynum, Burroughs, McKiernan, Kane and three “No”, Townsend, Murguia, Johnson.

Mayor Alvey said, Commissioner Townsend, this will be revisited and we’ll have an opportunity to appropriate the money as allocated.

COMMISSIONERS' AGENDA

No items

LAND BANK BOARD OF TRUSTEES' CONSENT AGENDA

No items

PUBLIC ANNOUNCEMENTS

No items

**MAYOR ALVEY
ADJOURNED THE MEETING AT 7:17 P.M.
August 2, 2018**

mbb

Carol Godsil
Deputy Unified Government Clerk

August 2, 2018



Suite 323
Kansas City, Kansas 66101-3070

Government Clerk's Office

Bridgette D. Cobbins
Unified Government Clerk

Phone: 913-573-5260
Fax: 913-573-5299
<http://www.wycokck.org>

Memorandum

To: Doug Bach
County Administrator

From: Bridgette Cobbins
UG Clerk

Date: August 30, 2018

Re: Weekly Business Material

Attached is a listing of weekly business items presented to the Unified Government of Wyandotte County/Kansas City, Kansas, for informational purposes.

In addition to the listing of the items, we have indicated the action taken by the Unified Government Clerk.

tpl

Attachment

1. GRANT:

Request authorization to accept a \$40,000 grant from the Corporation for National & Community Service, through the Department of Health and Human Services, to support a half-time coordinator for the UG VISTA Program, submitted by Terry Brecheisen, Public Health Director.

Action: Approved by the County Administrator and received and filed.

2. PERSONNEL ACTION COMMUNICATION, DATED AUGUST 28, 2018:

Section I - Appointments

Name	Department/Division	Eff. Date	Job Title
Alex G Hufft	Urban Planning	8/23/18	Intern
Hannah R Kroll	Urban Planning	8/23/18	Intern

Section II-Transfers

Name	Department/Division	Eff. Date	Former Job Title	New Job Title
Joyce A Bishop	Process Server	8/23/18	Admin Supt Spec	Program Coordinator
Angella D Stewart	DOTS	8/23/18	Program Tech I	Info Systems Analyst

Section III - Separations

Name	Department/Division	Eff. Date	Job Title
Tyjunna M Moran	Health	8/20/18	Admin Supt Spec
Brent E Thompson	PW/Engineering	8/29/18	Director

Section IV - Leave of Absence

Name	Department/Division	Lv. Beg	Lv. Ends	Leave/Pay
Justin M Folsom	Health	8/26/18	9/25/18	unpaid

Section VIII - Other Request

Name	Department/Division	Action Requested and Explanation
Brendan L French	Sheriff/Detention	OC code change effective 8/10/18

Action: Received and filed. Copy previously forwarded to Payroll.

3. PERSONNEL ACTION COMMUNICATION, DATED AUGUST 30, 2018:

Section I - Appointments			
Name	Department/Division	Eff. Date	Job Title
Sallie A Calhoon	Fire/Comm	9/6/18	Fire Comm Dispatcher
Mihael E Callahan	Fire/Comm	8/27/18	Fire Chief

Section II-Transfer				
Name	Department/Division	Eff. Date	Former Job Title	New Job Title
Manuel A Deleon	Police	9/6/18	Public Safety Dispatcher	Prof Assistant

Section IV - Leave of Absence				
Name	Department/Division	Lv. Beg	Lv. Ends	Leave/Pay
Jalynda P Cervantes	PreTrial Services	8/28/18	9/27/18	unpaid

Section VIII - Other Requests		
Name	Department/Division	Action Requested and Explanation
Olivia Lorange	Sheriff/Juv	ACD code change effective 8/23/18
Shannon Whitmarsh	Sheriff/Juv	ACD code change effective 8/23/18

Action: Received and filed. Copy previously forwarded to Payroll.

4. CLAIMS FOR DAMAGES:

Yahne Brown, 1912 N. 41st Terr., KCK, alleging damages to tire and rim due to hitting the metal plate on 38th & Shawnee Road.

Lita Marie Seiler, 67 South 17th Street, KCK, alleging damages due to falling in a manhole at 2201 Center Avenue on June 6, 2018.

Action: Received and filed. Copies previously forwarded to Legal.

5. TRAVEL REQUESTS:

Chad Adcox, David Andrews, G. Matz and Eric Scruggs, Fire Prevention/Investigations, travel to Hutchinson, KS, October 9 – 21, 2018, to attend the 80-Hour Basic Fire Investigation Class, Employee Training/Travel.

Joshua Magaha and Chance Grey, Fire/Operations/Haz Mat, travel to Pueblo, CO, October 14 – 20, 2018, to attend the Tank Car Specialist Class. No cost to city.

Matt May, Emergency Management Department, travel to Topeka, KS, September 11 – 14, 2018, to attend the Kansas Emergency Managers Association Conference, Employee Training & Travel.

Brett McCoy, Fire, travel to Colorado Springs, CO, September 13 – 16, 2018, to attend the IAFF Fallen Firefighters Memorial Service.

Rollin Sachs, Air Quality, travel to Cleveland, OH, October 13 – 16, 2018, to attend the NACAA 2018 Fall Membership Meeting, Federal Air Pollution Program.

David A. Shost, Fire/EMS, travel to Nashville, TN, October 30 – November 2, 2018, for the EMS Expo (NAEMT), Employee Training/Travel.

Brent Smith, Fire Department, travel to Griswold, IA, August 26, 2018, to attend the memorial service for former KCKFD firefighter and paramedic James Johnson. Fuel/Gasoline.

Sara Toms, Sheriff's Office, travel to San Antonio, TX, November 4 – 7, 2018, to attend the Inmate Hearings and Progressive Discipline Class.

Action: Approved by the Administrator's Office and received and filed.

6. APPLICATIONS FOR DRINKING ESTABLISHMENT/PUBLIC VENUE:

ASC Holdings Inc./Kelly Hale DBA Americrown at Kansas Speedway, 400 Speedway Blvd.
GM Restaurants of Kansas, Inc./Stephen Bagley DBA Olive Garden Italian Restaurant, 10670 Parallel Pkwy.

Action: Referred to License.

7. APPLICATIONS FOR PRIVATE SECURITY BUSINESS:

A-Team Security Company/William Graves DBA A-Team Security Company, 10517 Hickman Mills Dr. Apt 15, KCMO
Metro Protective Services DBA Metro Protective Services, 8160 Parallel Parkway,
Simmons Security & Protection DBA Simmons Security & Protection, 726 Minnesota Avenue

Action: Referred to License.



Suite 323
Kansas City, Kansas 66101-3070

Government Clerk's Office

Bridgette D. Cobbins
Unified Government Clerk

Phone: 913-573-5260
Fax: 913-573-5299
<http://www.wycokck.org>

Memorandum

To: Doug Bach
County Administrator

From: Bridgette Cobbins
UG Clerk

Date: September 6, 2018

Re: Weekly Business Material

Attached is a listing of weekly business items presented to the Unified Government of Wyandotte County/Kansas City, Kansas, for informational purposes.

In addition to the listing of the items, we have indicated the action taken by the Unified Government Clerk.

mbb

Attachment

1. PUBLIC NOTICE:

Alandon Tow, 6224 Kansas Avenue, held a public auto auction on September 4, 2018 at 10:00 a.m.

Action: Received and filed.

2. COMMUNICATION:

Bridgette Cobbins, UG Clerk, listing bids received September 5, 2018, for CMIP #6302 – Kaw Point WWTP and Pump Station 18 Lighting Improvements.

Action: Received and filed. Copies previously forwarded to County Administrator, Emma Scovil, Legislative Auditor and Public Works.

3. COMMUNICATIONS:

Pam Kahao, Interim Accounting Manager, regarding warrant cancellations:

Warrant #	Issue Date	Amount	Fund	Reason	Vendor	
844148	9/4/2018	\$ 100.00	110	Issued in Error	Childress Sr. Jerrold H	

Warrant #	Issue Date	Amount	Fund	Reason	Vendor	Reissue Date
834285	3/23/2018	\$ 3,250.00	160	Stale Dated	NextRequest Co	9/7/2018
834542	3/29/2018	\$ 11,400.00	110	Stale Dated	NextRequest Co	9/7/2018
839450	6/15/2018	\$ 365.84	790	Stale Dated	Palacios, Fabiola N	9/7/2018
839449	6/15/2018	\$ 419.86	790	Stale Dated	Palacios, Fabiola N	9/7/2018
841998	7/27/2018	\$ 273.32	790	Lost/Stolen	Schweitzer, David J	9/7/2018
842401	8/3/2018	\$ 1,952.23	160	Lost/Stolen	Myers, Jennifer	9/7/2018

Action: Received and filed.

4. PERSONNEL ACTION COMMUNICATION DATED SEPTEMBER 4, 2018:

Section I – Appointment

Name	Department/Division	Eff. Date	Job Title
Marissa B Cage	Parks/Rec	9/6/18	Rec Specialist

Section VIII – Other Requests

Name	Department/Division	Action Requested and Explanation
Kristen Czugala	Police	ACD code change effective 10/4/18
Maritza Gordillo	Police	ACD code change effective 10/4/18
Wendy Medina	Police	ACD code change effective 10/4/18
Markaela Moore	Police	ACD code change effective 10/4/18
Shelia Smith	Comm Corr	ACD code change effective 8/23/18

Action: Received and filed. Copy previously forwarded to Payroll.

5. PERSONNEL ACTION COMMUNICATION DATED SEPTEMBER 6, 2018:

Section II-Transfers

Name	Department/Division	Eff. Date	Former Job Title	New Job Title
Cecil R Alvis	PW/WPC	9/6/18	General Maint Worker	Construction Worker I
Holly L Bilberry	Police/Communications	9/6/18	Office Asst III	Public Safety Dispatcher
Zachary B Sohn	NRC/Code	8/23/18	Inspector I	Enforcement Specialist
Juanita C Soto	Reg of Deeds	9/6/18	Fiscal Supt Asst	Admin Supt Specialist

Section III - Separations

Name	Department/Division	Eff. Date	Job Title
Venetia I Delgado	Finance/Treasury	8/28/18	Fiscal Supt Assistant
Kari R Neill	Health	9/12/18	Manager
Ronald T Stitt	B&L/PW	9/20/18	Architect

Section IV - Leave of Absence

Name	Department/Division	Lv. Beg	Lv. Ends	Leave/Pay
Shakila R Stewart	Comm Corr/Juv	9/6/18	10/10/19	unpaid

Section V - Increase per Memorandum of Understanding

Name	Department/Division	Eff. Date	Job Title
Turina L Lopez	Transit	9/22/18	Dispatcher II

Section VIII - Other Requests

Name	Department/Division	Action Requested and Explanation
Jack H Andrade	Fire	Out of class pay effective 8/2/18 OC Code change effective
Tyler F Eickhoff	Sheriff/Detention	8/17/18 Out of class pay effective
Brent M Smith	Fire	8/20/18 Out of class pay effective
Jeffrey T Stroud	Fire	8/20/18
Earl J Watson	Parks/Rec	Status change effective 8/31/18

Action: Received and filed. Copy previously forwarded to Payroll.

6. CLAIM FOR DAMAGES:

Scotty and Andrea Briggs, 11108 Angle Court, alleging damages to their boat from the dock breaking free.

Action: Received and filed. Copy previously forwarded to Legal.

7. PETITION TO FORECLOSE MORTGAGE:

Wells Fargo Bank, National Association, successor by merger to Wells Fargo Bank, Minnesota, National Association, as Trustee for Reperforming Loan REMIC Trust Certificates, Series 2003-R1, vs. Peggy L. Price AKA Peggie L. Price Floyd and Unified Government of Wyandotte County/Kansas City, Kansas, 2018–CV-000719.

Action: Received and filed. Copy previously forwarded to Legal

8. TRAVEL REQUESTS:

Robert Allen, Dustin Bryant, Terence Dunn, Jeff Farmer, Jeffrey Jones and Brett McCoy, Fire, travel to Colorado Springs, CO, September 13 – 16, 2018, to attend an IAFF Memorial, Employee Training & Travel.

Wayne Bradley and Ryan Heim, Fire, travel to Nashville, TN, October 17 – 20, 2018, to attend the Fire House Expo, Employee Training & Travel.

Terri Broadus, Sheriff's–Juvenile, travel to Las Vegas, NV, October 20 – 24, 2018, to attend the NCCHC Annual Conference, Training/Travel JDC.

Gordon Criswell, County Administrator's Office, travel to Topeka, KS, October 6 – 8, 2018, to attend the 2018 LKM Annual Conference.

Phillip Lockman and Jan Steffen, Community Corrections, travel to Albuquerque, NM, September 24 – 26, 2018, to attend the JDAI Site Visit Meeting, N/A.

Shawn McLaughlin, Fire Department, travel to Colorado Springs, CO, September 13 – 15, 2018, to attend an IAFF Fallen Firefighter's Memorial, Employee Training & Travel.

Donna Segura, Knowledge Department, travel to Chicago, IL, October 29 – November 2, 2018, to attend the Harris/Cayenta Customer Training Conference, Employee Training & Travel.

Jeffrey Stroud, Fire Department, travel to Keystone, CO, October 22 – 26, 2018, to attend the Fire Leadership Challenge Conference, Employee Training & Travel.

Action: Approved by the Administrator's Office and received and filed.

9. APPLICATION FOR LIQUOR TEMPORARY LICENSE:

Yard House Kansas City, LLC/Kristen DaSilva for a temporary license for September 8, 2018, from 10 a.m. to 6 p.m. and September 9, 2018, from 11 a.m. to 4 p.m., Legends Outlet Rooftop Event – Fall Chick Event, 1867 Village West Pkwy.

Action: Referred to License.



Staff Request for Commission Action

Tracking No. 18411

Full Commission Meeting Date: 9/13/18

Committee: Full Commission

Date of Standing Committee Action: na
(If none, please explain):

Publication Required: No

<u>Date:</u> 09/10/2018	<u>Contact Name:</u> Doug Bach	<u>Contact Phone:</u> x5027	<u>Contact Email:</u> Doug	<u>Department/Division:</u> Administrator's Office
<u>Item Description:</u> A presentation and recognition by the Board of Public Utilities regarding utility benchmarking and an award presentation. Presentation by Board of Public Utilities staff regarding Benchmarking Presentation of the American Business Association Award				
<u>Action Requested:</u> n/a				
<u>Budget Impact: (if applicable)</u> Amount: Source: Included In Budget: Other (explain):				
<u>Attachments List:</u>				



Staff Request for Commission Action

Tracking No. 18412

Full Commission Meeting Date: 9/13/18

Committee: Full Commission

Date of Standing Committee Action: n/a
(If none, please explain):

Publication Required: No

<u>Date:</u> 09/10/2018	<u>Contact Name:</u> Melissa Sieben	<u>Contact Phone:</u> x5017	<u>Contact Email:</u> Melissa	<u>Department/Division:</u> Administrator's Office
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Item Description:

SOAR team will provide updates on the 2018 goals that address four areas of the Commission's strategic plan. The focus areas as presented to the Commission for 2018 are developing solutions to manage vacant housing and diving in deep to help improve neighborhoods. All of SOAR's work is incremental change to improve the responsiveness of the Unified Government to appearance, safety and communications that impact the quality of life in our neighborhoods.

Action Requested:

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List: