

**ACTION AGENDA
UPDATE AS OF (2ND)
AUGUST 30, 2018 UNIFIED GOVERNMENT BOARD OF
COMMISSIONERS MEETING
ORDER OF BUSINESS
MEETING TO CONVENE AT 7:00 PM**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. INVOCATION GIVEN BY REVEREND MIKE MAY, ST. LUKE'S LUTHERAN CHURCH (RETIRED)**
- IV. PLEDGE OF ALLEGIANCE**
- V. REVISIONS TO THURSDAY, AUGUST 30, 2018 AGENDA**
 - BLUE SHEET – ADMINISTRATOR’S AGENDA**
New Item No. 1 – Resolution: MOU with United Food & Commercial Workers District Union Local Two Public Safety Dispatch Division
RESOLUTION NO. R-39-18 WAS ADOPTED
 - PINK SHEET – REGULAR CONSENT AGENDA**
Revised Item No. 2 – Resolution: Revised management agreement for the Downtown Grocery Store.
- VI. MAYOR’S AGENDA**
- VII. CLERK’S STATEMENT**
(Anyone wishing to speak about a particular item on the Consent Agenda must notify the Mayor when he asks if there are any “set-asides” on the Consent Agenda. Your item will then be discussed and voted on separately. All remaining items on the Consent Agenda are viewed as a single group and voted on with one vote.)
- VIII. PLANNING AND ZONING CONSENT AGENDA**
- IX. PLANNING AND ZONING NON-CONSENT AGENDA**
- X. REGULAR CONSENT AGENDA**
- XI. PUBLIC HEARING AGENDA**
- XII. STANDING COMMITTEES’ AGENDA**
- XIII. ADMINISTRATOR’S AGENDA**
- XIV. COMMISSIONERS’ AGENDA**
- XV. LAND BANK BOARD OF TRUSTEES’ CONSENT AGENDA**
- XVI. PUBLIC ANNOUNCEMENTS**
- XVII. ADJOURN**

SERGEANT-AT-ARMS: CAPTAIN OSVALDO NAVARRO

VI. MAYOR'S AGENDA

1. PRESENTATION: WYANDOTTE COUNTY 4H SHOOTING SPORTS TEAM

Synopsis: Presentation of a signed Daisy BB Red Ryder to Mayor Alvey from the Wyandotte County 4H Shooting Sports Team who recently won first place at the Daisy BB Nationals match in Rogers, Arkansas.

Tracking #: 18384

PRESENTATION

2. VOTING DELEGATES: KANSAS ASSOCIATION OF COUNTIES (KAC) CONFERENCE

Synopsis: Designation of Commissioner Philbrook as voting delegate and Commissioner Burroughs and Bridgette Cobbins as alternate voting delegates for the Kansas Association of Counties (KAC) 43rd Annual Conference to be held in Overland Park, KS.

Tracking #: 18385

APPROVED

3. BUDGET REVISION: CONVICTION INTEGRITY UNIT

Synopsis: The Unified Government 2018 Amended 2019 Approved Budget set aside funding for a Conviction Integrity Unit within the District Attorney's Office to be held in a special account until authorization for expenditure by the Full Commission. Per Commission action, this funding was to be held until an opinion from the AG was provided. That opinion has been provided, thus this action is submitted to allow the District Attorney to move forward as planned by the Commission in the fourth quarter (October 1) of this year. Request submitted by Kathleen VonAchen, Chief Financial Officer.

Tracking #: 18392

APPROVED

PLANNING AGENDA

VIII. PLANNING AND ZONING CONSENT AGENDA

A. CHANGE OF ZONE APPLICATION

1. #3166 - KENNETH MILLER

Synopsis: Change of Zone from A-G Agriculture District to R-1 Single Family District to divide lots with existing residential homes at 13120 Leavenworth Road, submitted by Robin H. Richardson, AICP, Director of Planning, 573-5774
(RECOMMENDED FOR APPROVAL)

Tracking #: 18375

APPROVED

B. SPECIAL USE PERMIT APPLICATIONS

1. #SP-2018-63 - ANDREW MORGANS WITH MARKNOLOGY LLC

Synopsis: Home Occupation Special Use Permit for an AIRBNB at 616 Elizabeth Avenue, submitted by Robin H. Richardson, AICP, Director of Planning, 573-5774
(RECOMMENDED FOR APPROVAL FOR 1 YEAR)

Tracking #: 18376

APPROVED FOR 1 YEAR

2. #SP-2018-65 - JOSEPH COLLINS WITH STRAWBERRY HILL BREWING COMPANY

Synopsis: Special Use Permit for a drinking establishment and microbrewery operation at 601 Central Avenue, submitted by Robin H. Richardson, AICP, Director of Planning, 573-5774 **(RECOMMENDED FOR APPROVAL FOR 2 YEARS)**

Tracking #: 18377

APPROVED FOR 2 YEARS

3. #SP-2018-67 - ROBERT DIMOND JR. WITH D.A. GROUP, INC

Synopsis: Special Use Permit for the expansion of an existing automotive repair business at 1017 Merriam Lane, submitted by Robin H. Richardson, AICP, Director of Planning, 573-5774 **(RECOMMENDED FOR APPROVAL FOR 2 YEARS)**

Tracking #: 18378

APPROVED FOR 2 YEARS

C. VACATION APPLICATION

1. #A-2018-5 - WIL ANDERSON WITH BHC RHODES

Synopsis: Vacation of an alley between 444 Shawnee Road, 411 Stine Avenue, 1417 South 5th Street and 448 Shawnee Road, submitted by Robin H. Richardson, AICP, Director of Planning, 573-5774 **(RECOMMENDED FOR APPROVAL)**

Tracking #: 18379

APPROVED

D. PLAN REVIEW APPLICATION

1. **PR-2018-18 - BRIAN HILL WITH MKEC ENGINEERING (BRUNE ELEMENTARY)**

Synopsis: Preliminary Plan Review for an elementary school at 8833 Waverly Avenue, submitted by Robin H. Richardson, AICP, Director of Planning, 573-5774
(RECOMMENDED FOR APPROVAL)

Tracking #: 18380

HELD OVER UNTIL 9/27 BOC P&Z

E. MISCELLANEOUS - ORDINANCES (Final action on previously approved items)

1. AN ORDINANCE rezoning property at 950 and 952 Kansas Avenue (#3163) from C-3 Commercial District to MP-1 Planned Light Industrial and Industrial Park District, submitted by Robin H. Richardson, AICP, Director of Planning, 573-5774
(RECOMMENDED FOR APPROVAL)

Tracking #: 18328

ORDINANCE NO. O-31-18 WAS APPROVED

2. AN ORDINANCE vacating an alley between 609 and 631 Central Avenue (#A-2018-3), submitted by Robin H. Richardson, AICP, Director of Planning, 573-5774
(RECOMMENDED FOR APPROVAL)

Tracking #: 18333

ORDINANCE NO. O-32-18 WAS APPROVED

3. AN ORDINANCE vacating a utility easement at 4807 North 124th Court (#U/E-2018-4), submitted by Robin H. Richardson, AICP, Director of Planning, 573-5774
(RECOMMENDED FOR APPROVAL)

Tracking #: 18334

ORDINANCE NO. O-33-18 WAS APPROVED

IX. PLANNING AND ZONING NON-CONSENT AGENDA

TAX STATUS REPORT BOARD OF COMMISSIONERS AGENDA FOR AUGUST 30, 2018

None of the properties included in applications to be considered on the Planning & Zoning agenda have delinquent taxes prior to 2013.

NOTE: This information cannot serve as the basis for approval or denial of an application. It is not among the factors to be considered as set by ordinance or among accepted zoning factors and criteria. However, such information in certain

cases might be relevant to evaluating accepted factors or as an accompaniment to other valid purposes and/or factors.

REGULAR AGENDA

X. REGULAR CONSENT AGENDA

1. COMMUNICATION: PROPOSED 2019 HOLIDAY SCHEDULE

Synopsis: A communication submitting a proposed 2019 holiday schedule, submitted by Bridgette Cobbins, UG Clerk.

Tracking #: 18389

APPROVED

2. RESOLUTION: MANAGEMENT AGREEMENT FOR DOWNTOWN GROCERY STORE

Synopsis: A resolution authorizing the approval of a Management Agreement with Community Mercantile, Inc. (The Merc) for a downtown grocery store (5th & Minnesota Avenue), submitted by Jon Stephens, Economic Development Director.

On August 20, 2018, the **Economic Development and Finance Standing Committee**, chaired by Commissioner Burroughs, voted unanimously to approve and forward to full commission.

Tracking #: 18351

RESOLUTION NO. R-36-18 WAS ADOPTED

3. RESOLUTION: PLANNING, DESIGN, CONSTRUCTION AND STABILIZATION FUND FOR A DOWNTOWN GROCERY STORE

Synopsis: A resolution authorizing the County Administrator to enter into contracts for the planning, design, construction and stabilization reserve fund for a downtown grocery store, in an amount up to \$6M, submitted by Jon Stephens, Economic Development Director.

On August 20, 2018, the **Economic Development and Finance Standing Committee**, chaired by Commissioner Burroughs, voted unanimously to approve and forward to full commission.

Tracking #: 18352

RESOLUTION NO. R-37-18 WAS ADOPTED

4. RESOLUTION: SET PUBLIC HEARING DATE FOR DOWNTOWN GROCERY REDEVELOPMENT DISTRICT (TIF)

Synopsis: A resolution setting a public hearing date of October 11, 2018, to consider the creation of a Downtown Grocery Redevelopment District located between 5th and 6th Street, Minnesota Avenue and Armstrong Avenue, submitted by Jon Stephens, Economic Development Director.

On August 20, 2018, the **Economic Development and Finance Standing Committee**, chaired by Commissioner Burroughs, voted unanimously to approve and forward to full commission.

Tracking #: 18353

RESOLUTION NO. R-38-18 WAS ADOPTED

5. PLAT: ROSEDALE MIDDLE SCHOOL

Synopsis: Plat of Rosedale Middle School located along Booth Avenue between Rainbow Blvd. and Southwest Blvd., being developed by USD #500 of Kansas City, Wyandotte County, Kansas, submitted by Brent Thompson, Director of Engineering/County Surveyor, and Troy Shaw, County Engineer.

Tracking #: 18388

APPROVED

6. NOMINATIONS: BOARDS AND COMMISSIONS

Synopsis: Nominations for Boards and Commissions:

Planning and Zoning Commission, Steve Neal, 8/30/18 to 3/31/20, submitted by Commissioner Murguia

Library Board, Pat Garmon, 8/30/18 to 3/31/20, submitted by Commissioner Murguia

Self-Supported Municipal Improvement District, Albert Deleon, 8/30/18 to 3/31/20, submitted by Commissioner Murguia

Advisory Commission on Human Relations & Disability Issues, Don Jolley, 8/30/18 to 3/31/22, submitted by Commissioner Kane

Golf Advisory Board, Jeff Manning, 8/30/18 to 3/31/18, submitted by Commissioner Kane

Housing Authority, Jacques Barber, 8/30/18 to 3/31/22, submitted by Commissioner Kane

Law Enforcement Advisory Board, Scott Mackey, 8/30/18 to 6/30/22, submitted by Commissioner Kane

Library Board, Angela Lawson, 8/30/18 to 3/31/22, submitted by Commissioner Kane

Planning and Zoning Commission, Jeff Carson, 8/30/18 to 3/31/22, submitted by Commissioner Kane

UG Board of Park Commission, Craig Howell, 8/30/18 to 3/31/22, submitted by Commissioner Kane

Wyandotte/Leavenworth Area Wide Advisory Council on Aging, Deloris Pinkard, 8/30/18 to 3/31/20, submitted by Commissioner Kane

Tracking #: 18354

APPROVED

7. MINUTES

Synopsis: Minutes from regular sessions of July 12 and 26, 2018; and special sessions of July 16, 19, 23, 26, and 30, 2018.

Tracking #: MINUTES

APPROVED

8. WEEKLY BUSINESS MATERIAL

Synopsis: Weekly business material dated August 2, 9, 16, and 23, 2018.

Tracking #: WEEKLY BUSINESS MATERIAL

RECEIVED AND FILED

XI. PUBLIC HEARING AGENDA

XII. STANDING COMMITTEES' AGENDA

XIII. ADMINISTRATOR'S AGENDA

XIV. COMMISSIONERS' AGENDA

1. TRAVEL REQUEST: COMMISSIONER PHILBROOK

Synopsis: Request to travel to Wichita, KS, to attend the 2018 Workforce Innovation and Opportunity Conference, hosted by the Kansas Department of Commerce, the Kansas Board of Regents, and the Kansas Department for Children and Families, submitted by Commissioner Philbrook.

Tracking #: 18390

APPROVED

XV. LAND BANK BOARD OF TRUSTEES' CONSENT AGENDA

1. LAND BANK BUSINESS

Synopsis: Communication requesting consideration of the following Land Bank applications, submitted by Chris Slaughter, Land Bank Manager. The Land Bank Advisory Board has recommended approval.

Applications for yard extension, unless noted otherwise

1710 State Ave. - Miguel Morales

4218 Orville Ave. - Maria Cervantes

2066 Springfield Blvd. - Jeanne Johnson

1108 Greeley Ave. - Rene Ojeda

1217 Georgia Ave. - Jovan Ledbetter

1052 Barnett Ave. - Joseph Sajiv

1873 N. 27th St. - Ioan Porta

259 S. Bethany St. - Jose Ordaz

2569 Cissna St. - Deborah Cunningham

1045 Waverly Ave. - Yvonne Porter

1334 Rowland Ave. - Teola Tillman

1223 Haskell Ave. - Christopher Connor

714 N. 10th St. - Mario Jimenez

710 N. 10th St. - Mario Jimenez, property acquisition

3443 N. 33rd St. - James Jackson, property acquisition

1959 Garfield Ave. - Phillip Fracul, property acquisition

3706 N. 37th St. - Albert Walker, property acquisition

610 Quindaro Blvd. - Paula Howard, property acquisition

1708 Walker Ave. - Kenia Cruz, property acquisition

4315 Ann Ave. - Jeffrey Bowker, property acquisition

Transfer to Land Bank

3815 Strong Ave. - Argentine Neighborhood Development Association (ANDA)
(Property has a large drainage ditch which covers about half of the property so it is not suitable for development. Work was to be done to the property by the city which would allow development of the property. ANDA would like to transfer this property to the Land Bank until this work can be completed.)

Donations to Land Bank (vacant lots), unable to maintain property to UG standards, unless noted otherwise

3100 Haskell Ave. - Henderson-Davis Holdings, LLC
912 New Jersey Ave. - Jura Williams
710 N. 78th St. - Mary Ellen Fielden, hoped for development in the area and selling it; doesn't believe a developer purchasing it will happen
3608 Garfield Ave. - Peggy Graham
1018 Washington Blvd. - Rachel Rozell, thought property was going to tax sale/Land Bank, no longer wants property
1028 Richmond Ave. - Rachel Rozell, thought property was going to tax sale/Land Bank, no longer wants property
2500 Park Dr. - Joseph Reyes

*On August 20, 2018, the **Neighborhood and Community Development Standing Committee**, chaired by Commissioner McKiernan, voted unanimously to approve and forward to full commission.*

Tracking #: 18349

APPROVED

XVI. PUBLIC ANNOUNCEMENTS

XVII. ADJOURN