

**ADMINISTRATION AND HUMAN SERVICES
STANDING COMMITTEE MINUTES
Monday, December 11, 2017**

The meeting of the Administration and Human Services Standing Committee was held on Monday, December 11, 2017, at 5:41 p.m., in the 5th Floor Conference Room of the Municipal Office Building. The following members were present: Commissioner Markley, Chairman; Commissioners Johnson, Kane and Bynum. Commissioner Philbrook was absent. The following officials were also in attendance: Gordon Criswell and Melissa Sieben, Assistant County Administrators; Henry Couchman and Patrick Waters, Senior Attorneys; Sharon Reed, Director of Procurement & Contract Compliance; and Doug Bailey, Sergeant-at-Arms.

Chairman Markley called the meeting to order. Roll call was taken and all members were present as shown above.

Approval of standing committee minutes for October 23, 2017. **On motion of Commissioner Kane, seconded by Commissioner Johnson, the minutes were approved.** Motion carried unanimously.

Committee Agenda:

Item No. 1 – 171421... ORDINANCE: APPOINTMENT TO STANDING COMMITTEES

Synopsis: An ordinance relating to appointment to standing committees, amending Appendix C, Section 205 of the 2008 Code of Ordinances and Resolutions, submitted by Patrick Waters, Senior Attorney. It is requested that this item be fast tracked to the December 21, 2017 full commission meeting.

Patrick Waters, Senior Attorney, said this amendment simply updates the ordinance to reflect the new state laws and new election timeframes that the service for standing committees will begin in January now.

Action: Commissioner Bynum made a motion, seconded by Commissioner Johnson, to approve. Roll call was taken and there were four “Ayes,” Johnson, Kane, Bynum, Markley.

Item No. 2 – 171425...ORDINANCE: EXTENDING MBE/WBE PROGRAM

Synopsis: An ordinance extending the sunset date of the MBE/WBE Program for construction contracts exceeding \$250,000 by two years, to December 31, 2019; amending Ordinance O-71-15, submitted by Henry Couchman, Senior Attorney. It is requested that this item be fast tracked to the December 21, 2017 full commission meeting.

Henry Couchman, Senior Attorney, said the ordinance that authorizes the Unified Government’s MBE/WBE Program for construction contracts exceeding \$250,000 is scheduled to expire on December 31. This ordinance would extend that deadline by two years to December 31, 2019. Sharon Reed, who’s the Purchasing Director, is here. I think she has a presentation to fill you in on some of the details of the program.



Sharon Reed, Director of Purchasing & Contract Compliance, said I’m here to show you our project goals and I’m going to let you know how effective the program is working.

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EXECUTIVE SUMMARY

- Current Projects
 - Public Works Projects
 - Economic Development
- Future Opportunity

I'm going to show the current projects for Public Works and Economic Development and some of the future projects.

WHAT WE'LL COVER TODAY

- Ordinance NO. 0-17-09
- A review of our current projects
- Questions and answers

This pertains to our ordinance that is due to expire December 31, 2017 and the review of our current projects and any questions and answers afterwards.

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2016-2017 OVERALL SNAPSHOT

Project Name	Projected-Project Goals (MBE/WBE)	Awarded Contractors	Project Award Amount	Sub-Contractors	Sub-Amount	Utilization Plan	Goals Met Yes or No
2016 Storm Sewer R & R Contract 1	8%	Rodriguez Mechanical Contractors	\$588,815.88	Borwell & Lee	\$46,848.00	8%	Yes
2016 Storm Sewer R & R Contract 2	6%	Wiedemann, Inc.	\$1,349,425.07	Trahh	\$81,619.65	6%	Yes
Wyandotte County Lake Drawdown Tower Improvements	5%	Foley Company	\$295,688.08	Construction Anchors Scent Sale & Service	\$2,800.00 \$10,853.00	4.73%	No
Shirview Avenue Bridge Replacement	18%	Emery Sapp & Sons	\$4,953,423.09	Lewis Block Mark One Electric	\$43,128.36 \$846,425.00	19%	Yes
Beardon Parking Lot Improvements	10%	McAnany Construction	\$710,718.08	Anderson Trucking, OSC Lighting & Sundry	\$25,000.00 \$72,450.00	12.46%	Yes
NSRP #1	8%	McAnany Construction	\$1,185,194.25	Anderson Trucking, Construction Anchor	\$14,800.00	8%	Yes
NSRP #2	6%	J.M. Foley Construction	\$1,584,312.68	CLS Trucking	\$93,880.00	6%	Yes
Stone Point Storm Sewer Phase 2/2A	12%	Amine Brothers	\$1,229,744.50	Tural Sodding Challenge Fence Erosion Control Midwest Contracting	\$95,082.00 \$56,869.00 \$10,825.00	12%	Yes
2017 Sandary Sewer Stream Crossing Priority Repair	18%	Linawater Construction	\$355,288.08	Wci	\$55,800.00	15%	No
Stone Haven Storm Sewer Improvements	9%	Blue Nile Contractors	\$198,854.40	Blue Nile Contractors, Aman Construction, SFA Contracting	\$173,833.50 \$5,000.00 \$20,020.90	9%	Yes
			\$12,427,339.79	\$1,900,515.57		88% success	

This is just an overall snapshot of some of the Public Works projects that require goals that are \$250,000 and over. As you can see, although we've had two that did not meet their goals, they really did come close. We have the 2016 projects. I have in there the overall goals of the project and then the Utilization Plan that they submit to ensure that they meet those goals. To say if they met the goals or not, yes/no. The overall dollar figures that comes from the MBE/WBE, which are the subcontractors. Overall you can see at the bottom that we've had like an 80% success rate.

2016-2017 FINANCE PAID OUT TO MBE/WBE

- Project Award Amount \$12,427,339.79
- Awarded to Sub-Contractors
\$1,900,515.57
- 16 percent of project award paid out to the MBE/WBE.



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This is what we've paid out to MBE/WBEs. The project award amount is \$12M and awarded to the subcontractors. We had 16% of the project awards paid out to the MBEs and WBEs. Our program over the last two years that I've managed this we have been very successful.

Project Name	General Contractor	Goal	Original Goals	Actual Goals	Total Dollars	Estimated Construction Cost	Project Status	Meeting Goals Yes/No
Amazon/Turner	Clayco	LBE	18%	22.34%	\$16,640,385.00	\$110 Million	Completed 7/17	Yes
		MBE	15%	11.81%	\$5,820,290.00			
		WBE	7%	25.41%	\$10,076,960.00			
				69.66%	\$35,541,115.00			
Dairy Farmers of America	JE Dunn	LBE	18%	20.20%	\$7,187,906.02	\$110 Million	Completed 5/17	Yes
		MBE	15%	15.94%	\$3,755,877.56			
		WBE	7%	10.44%	\$2,460,572.35			
				86.58%	\$10,854,955.83			
Multi-Sport Stadium Youth Complex	Grand Construction	LBE	18%	20.67%		\$110 Million est.	In Process	Yes
		MBE	15%	15.34%				
		WBE	7%	12.23%				
				33.34%				
Rainbow Village	Lane 4	LBE	18%	18.71%	\$1,559,881.00	\$110 Million est.	In Process	Yes
		MBE	15%	18.22%	\$1,519,490.00			
		WBE	7%	9.14%	\$762,146.00			
				46.08%	\$3,841,517.00			

These are the Economic Development Projects. This is the Turner project. As you can see, they start out with their original goal which was 18,15 and 7. Although they came in and they exceeded the LBEs, and although they did not exceed the MBEs, they did exceed the WBEs. As you can see as the pattern, so did the Dairy Farmers. We're still currently working with the multiplex at the stadium and at the Rainbow Village. Currently, they are exceeding their goals.

Actually, this is just a snapshot of the spreadsheet that I showed beforehand. It just gives you a lot more information. This is the spreadsheet that I go in and I do manually put all this information in. **Chairman Markley** asked, Sharon, can you send us this presentation via email just so we can get a little closer look at anything we might have a specific interest in.

Commissioner Bynum said if I'm understanding correctly, there are projects that are private if you will, but have a goal. **Ms. Reed** said economic development. **Commissioner Bynum** said through our ordinance. Then there are public. **Ms. Reed** said Public Works. **Commissioner Bynum** said you're showing us both. **Ms. Reed** said yes, ma'am.

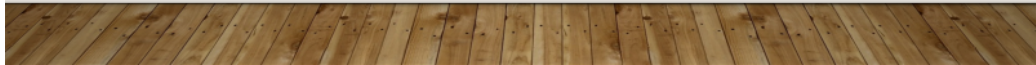
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Melissa Sieben, Assistant County Administrator, said the first set of numbers she showed you were all of our public, or in-house, projects, and how the Unified Government over \$250,000 threshold played out on those projects. The second one she's showing is all Economic Development.

Mr. Couchman said this particular ordinance just deals with the in-house contracts. It doesn't deal with the economic development agreements. Those are negotiated separately. **Commissioner Bynum** said usually kind of one case at a time, right. **Mr. Couchman** said that's correct.

RIVERVIEW AVENUE BRIDGE REPLACEMENT

• Project Manager, Dave Clark • Projected-project Goals (MBE/WBE) = 18% • Project Bid date, 6/22/2016 • Project Open Date, 7/27/2016 • Project Award Amount= \$4,953,423.09 • Number of Bids submitted = 4	• General Contractor • Awarded General Contractor, Emery Sapp & Sons • Total Project Amount=\$4,953,423.09 • Awarded Sub-Contractors, 1)Lewis Block= \$8K 2)WCI = \$337K 3)Mark One Electric =\$646K • Project Award Amount-\$4,953,423.09 • Utilization Plan = 19% • Goals Met?, Yes • Status of Project:
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REARDON PARKING LOT IMPROVEMENTS

- Project Manager, Troy Shaw
- Projected-project Goals (MBE/WBE) = 10%
- Project Bid date, 8/28/2017
- Project Open Date, 9/20/2017
- Project Award Amount= \$711K
- Number of Bids submitted = 4
- General Contractor
 - Awarded General Contractor, McAnany Construction
 - Total Project Amount=\$711K
 - Awarded Sub-Contractors,
 - 1)Anderson Trucking= \$25K
 - 2)GSC Lighting = \$25K
 - Project Award Amount=\$711K
 - Utilization Plan = 12.40%
 - Goals Met?, Yes
 - Status of Project: In-Process

NSRP #1

- Project Manager, Troy Shaw
- Projected-project Goals (MBE/WBE) = 8%
- Project Bid date, 7/17/2017
- Project Open Date, 8/9/2017
- Project Award Amount= \$1,185,194.25
- Number of Bids submitted = 2
- General Contractor
 - Awarded General Contractor, McAnany Construction
 - Total Project Amount=\$1,185,194.25
 - Awarded Sub-Contractors,
 - 1)Anderson Trucking= \$72K
 - 2)Anclon = \$14K
 - Project Award Amount=\$711K
 - Utilization Plan = 8%
 - Goals Met?, Yes
 - Status of Project: In-Process

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NSRP #2

- Project Manager, Troy Shaw
- Projected-project Goals (MBE/WBE) = 6%
- Project Bid date, 8/7/2017
- Project Open Date, 8/30/2017
- Project Award Amount= \$1,564,312.68
- Number of Bids submitted = 2
- General Contractor
 - Awarded General Contractor, JM Fahey Construction
 - Total Project Amount=\$1,564,312.68
 - Awarded Sub-Contractors,
 - 1)CLS Trucking= \$25K
 - 2)GSC Lighting = \$25K
 - Project Award Amount=\$94K
 - Utilization Plan = 6%
 - Goals Met?, Yes
 - Status of Project: In-Process

STONY POINT STORM SEWER PHASE 2/2A

- Project Manager, Sarah Fjell White
- Projected-project Goals (MBE/WBE) = 12%
- Project Bid date, 2/3/2017
- Project Open Date, 3/1/2017
- Project Award Amount= \$1,229,744.50
- Number of Bids submitted = 10
- General Contractor
 - Awarded General Contractor, Amino Brothers
 - Total Project Amount=\$1,229,744.50
 - Awarded Sub-Contractors,
 - 1)Total Sodding=\$65K
 - 2)Challenger Fence=56K
 - 3)Erosion Control=10K
 - 4)Midwest Contracting= 177K
 - Project Award Amount=\$94K
 - Utilization Plan = 12%
 - Goals Met?, Yes
 - Status of Project: In-Process

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2017 SANITARY SEWER STREAM CROSSING PRIORITY REPAIRS

- Project Manager, Troy Shaw
- Projected-project Goals (MBE/WBE) = 18%
- Project Bid date, 8/30/2017
- Project Open Date, 10/4/2017
- Project Award Amount= \$355K
- Number of Bids submitted = 7
- General Contractor
 - Awarded General Contractor, Linaweaver Construction
 - Total Project Amount=\$355K
 - Awarded Sub-Contractors, 1)WCI=\$56K
 - Project Award Amount=\$94K
 - Utilization Plan = 15%
 - Goals Met?, No
 - Status of Project: In-Process

STONE HAVEN STORM SEWER IMPROVEMENTS

- Project Manager, Kristofer Finger
- Projected-project Goals (MBE/WBE) = 9%
- Project Bid date, 1/25/2017
- Project Open Date,
- Project Award Amount= \$197K
- Number of Bids submitted = 13
- General Contractor
 - Awarded General Contractor, Blue Niles Contractors
 - Total Project Amount=\$197K
 - Awarded Sub-Contractors, 1)Blue Niles=\$174K
2)Aman Construction= \$3K
3)SPA Contracting=\$20K
Amount=\$197K
 - Utilization Plan = 9%
 - Goals Met?, Yes
 - Status of Project: Complete

Ms. Reed said I'm just going to scroll through because this is all of the projects that were in the spreadsheet. I just put them here so that you could have further information.

Commissioner Bynum said I do have another question, I'm sorry. For example, on this last slide, a goal of 9% or a goal of 10%, is that standard across maybe other jurisdictions? Is that a good goal to set? Should we push ourselves and set higher goals? I'm just asking a question for conversation. **Ms. Reed** said yes, on some of the goals we do set them at 18%. It just depends on the specific project and if we can identify what areas in there that we can obtain the MBEs and WBEs.

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With the Advisory Board we take a look at it. At that point based on the dollar amount we divide that out, come out with a percentage and we come to an agreement how those goals can be set. **Ms. Sieben** said Sharon has access to several databases and also her network of peers in procurement in the region to help be able to ferret that out if they would have any challenges. The folks on the board are obviously interested in what is happening and trying to make sure that we're getting as much participation as possible. **Ms. Reed** said as of today we met with the Advisory Board and we did set goals on three future projects that will be coming out I think in 2018.

Commissioner Johnson said I'm just curious as to what were some of the comments that you all received back from the Advisory Board, good, bad or indifferent. **Ms. Reed** said, actually, the Advisory Board, we work really well together. Actually, their input, they look through those documents and they go through them with a fine-tooth comb as far as the descriptions where we can get the participation in. Collaboratively, we work to establish those goals. I think we've had great communication as we move forward.

Action: **Commissioner Johnson made a motion, seconded by Commissioner Kane, to approve.** Roll call was taken and there were four "Ayes," Johnson, Kane, Bynum, Markley.

Chairman Markley adjourned the meeting at 5:50 p.m.

Adjourn

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