

UPDATE
JULY 27, 2017 UNIFIED GOVERNMENT BOARD OF
COMMISSIONERS MEETING
ORDER OF BUSINESS
MEETING TO CONVENE AT 7:00 PM

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. INVOCATION**
- IV. PLEDGE OF ALLEGIANCE**
- V. REVISIONS TO THURSDAY, JULY 27, 2017 AGENDA**
ADDITIONAL INFORMATION: ADMINISTRATOR'S AGENDA ITEM #1f:
f. Resolution and Ordinance: Amended Budget and 2018 Annual Budget
(Attachment A)
- VI. CLERK'S STATEMENT**
(Anyone wishing to speak about a particular item on the Consent Agenda must notify the Mayor when he asks if there are any "set-asides" on the Consent Agenda. Your item will then be discussed and voted on separately. All remaining items on the Consent Agenda are viewed as a single group and voted on with one vote.)
- VII. PLANNING AND ZONING CONSENT AGENDA**
- VIII. PLANNING AND ZONING NON-CONSENT AGENDA**
- IX. MAYOR'S AGENDA**
- X. NON-PLANNING CONSENT AGENDA**
- XI. PUBLIC HEARING AGENDA**
- XII. STANDING COMMITTEES' AGENDA**
- XIII. ADMINISTRATOR'S AGENDA**
- XIV. COMMISSIONERS' AGENDA**
- XV. LAND BANK BOARD OF TRUSTEES' AGENDA**
- XVI. PUBLIC ANNOUNCEMENTS**
- XVII. ADJOURN**

SERGEANT-AT-ARMS: MAJOR CURTIS NICHOLSON

PLANNING AGENDA

VII. PLANNING AND ZONING CONSENT AGENDA

A. SPECIAL USE PERMIT APPLICATIONS

1. **#SP-2017-38 - RUSSELL PILE WITH R&R ENTERPRISES**

Synopsis: Special Use Permit to sell produce on-site at 2911 North 81st Street, submitted by Robin H. Richardson, AICP, Director of Planning, 573-5774 (**RECOMMENDED FOR APPROVAL FOR 2 YEARS**)

Tracking #: 171214

2. **#SP-2017-43 - SAMOY MAINDA WITH THIS LITTLE LIGHT OF MINE**

Synopsis: Special Use Permit for a child day care at 2818 Wood Avenue, submitted by Robin H. Richardson, AICP, Director of Planning, 573-5774 (**RECOMMENDED FOR APPROVAL FOR 2 YEARS**)

Tracking #: 17-1

B. VACATION APPLICATIONS

1. **#R/W-2017-7 - CHWC, INC.**

Synopsis: Vacation of right-of-way at 812 Waterway Drive, submitted by Robin H. Richardson, AICP, Director of Planning, 573-5774 (**RECOMMENDED FOR APPROVAL**)

Tracking #: 171215

2. **#U/E-2017-8 - RANDY E. GEORGE**

Synopsis: Vacation of utility easements at 9000 Haskell Avenue, submitted by Robin H. Richardson, AICP, Director of Planning, 573-5774 (**RECOMMENDED FOR APPROVAL**)

Tracking #: 171216

3. **#U/E-2017-9 - LAVERT MURRAY WITH MURRAY AND ASSOCIATES, LLC**

Synopsis: Vacation of utility easements at 5420 Leavenworth Road, submitted by Robin H. Richardson, AICP, Director of Planning, 573-5774 (**RECOMMENDED FOR APPROVAL**)

Tracking #: 171217

C. PLAN REVIEW APPLICATION

1. **#PR-2017-27 - LEON ROBERTS WITH CATHOLIC ARCHDIOCESE OF KANSAS CITY**

Synopsis: Preliminary and Final Plan Review for a monastery at 919 and 921 Homer Avenue, submitted by Robin H. Richardson, AICP, Director of Planning, 573-5774

(RECOMMENDED FOR APPROVAL)

Tracking #: 171218

D. MISCELLANEOUS - ORDINANCE (Final action on previously approved items)

1. **AN ORDINANCE VACATING THE UTILITY EASEMENTS** at 4907 and 4909 North 126th Street and 12456 and 13458 Meadow Lane, submitted by Robin H. Richardson, AICP, Director of Planning, 573-5774 **(RECOMMENDED FOR APPROVAL)**

VIII. PLANNING AND ZONING NON-CONSENT AGENDA

**TAX STATUS REPORT
*BOARD OF COMMISSIONERS AGENDA FOR JULY 27, 2017***

None of the properties included in applications to be considered on the Planning & Zoning agenda have delinquent taxes prior to 2013.

NOTE: This information cannot serve as the basis for approval or denial of an application. It is not among the factors to be considered as set by ordinance or among accepted zoning factors and criteria. However, such information in certain cases might be relevant to evaluating accepted factors or as an accompaniment to other valid purposes and/or factors.

REGULAR AGENDA

IX. MAYOR'S AGENDA

X. NON-PLANNING CONSENT AGENDA

1. **RESOLUTION: WHOLESALE WASTEWATER TREATMENT SERVICE CONTRACT WITH EDWARDSVILLE, KS**

Synopsis: A resolution authorizing the Unified Government to enter into a wholesale wastewater treatment service contract with the city of Edwardsville, KS, submitted by

Misty Brown, Deputy Chief Counsel.

*On June 26, 2017, the **Public Works and Safety Standing Committee**, chaired by Commissioner Bynum, voted unanimously to approve and forward to full commission.*

Tracking #: 171168

2. NOMINATIONS: BOARDS AND COMMISSIONS

Synopsis: Nominations for Boards & Commissions:

Deloris Pinkard to the Wyandotte/Leavenworth Area Wide Advisory Council on Aging, 7/27/2017 to 3/31/18, submitted by Commissioner Kane

Ida Pryor to the Wyandotte/Leavenworth Area Wide Advisory Council on Aging, 7/27/17 to 3/31/18, submitted by Commissioner Townsend

Tim Ryan to Self-Supported Municipal Improvement District, 7/27/17 to 3/31/18, submitted by Commissioner Kane

Deidra Tolan to Drug and Alcohol Advisory Board, 7/27/17 to 3/31/18, submitted by Commissioner Philbrook

Tracking #: 171206

3. PLAT: RONNEBAUM ACRES

Synopsis: Plat of Ronnebaum Acres located east of Hutton Road along Nelson Lane, being developed by Michael Ronnebaum, submitted by Brent Thompson, Engineering Division Manager/County Surveyor, and Troy Shaw, County Engineer.

Tracking #: 171223

4. MINUTES

Synopsis: Minutes from regular sessions of June 15 and 29, 2017; and special sessions of June 29, July 6 and 10, 2017.

Tracking #: MINUTES

5. WEEKLY BUSINESS MATERIAL

Synopsis: Weekly business material dated July 6, 13, and 20, 2017.

Tracking #: WEEKLY BUSINESS MATERIAL

XI. PUBLIC HEARING AGENDA

XII. STANDING COMMITTEES' AGENDA

1. GRANT: VICTIMS OF CRIME ACT (VOCA)

Synopsis: Request permission to apply for and accept the FY18 Federal Victims of Crime Act (VOCA) grant in the amount of \$270,672 to fund salaries and benefits for four full-time staff, office training, office supplies, and emergency assistance for victims, submitted by Kristen Czugala, Victim Services Unit/Police Dept. The grant period runs October 1,

2017 - September 30, 2018. A 20% match is required which will consist of in-kind services and funds already included in the budget.

*This item was scheduled to appear before the **Public Works and Safety Standing Committee**, chaired by Commissioner Bynum, on July 24, 2017. It was requested, and approved by the Mayor, to fast track this item to the July 27, 2017 full commission meeting due to it being time sensitive.*

Tracking #: 171203

XIII. ADMINISTRATOR'S AGENDA

1. BUDGET ITEMS: UNIFIED GOVERNMENT 2017 AMENDED BUDGET AND 2018 PROPOSED BUDGET, AND THE NEW 2017-2021 FIVE YEAR CONSOLIDATED PLAN AND 2017 ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT

Synopsis: Adoption of the following resolutions and ordinances regarding the Unified Government 2017 Amended Budget and 2018 Proposed Budget, and the new 2017-2021 Five Year Consolidated Plan and 2017 Annual Action Plan for Community Development Block Grant, submitted by Kathleen VonAchen, Chief Financial Officer, and Ken Moore, Chief Legal Counsel.

a. RESOLUTION: LIBRARY BOARD TAX RATE

A resolution expressing the property taxation policy of the Unified Government with respect to financing of the 2018 annual budget for the Wyandotte County Library; approving and adopting the 2018 budget of the Wyandotte County Library; levying a tax for the Library to fund the budget set by the Wyandotte County Library Board within the Wyandotte County Library District (Piper, Edwardsville, and Turner); and appropriating the funds on the behalf of the Wyandotte County Library.

b. ORDINANCE: DOWNTOWN SSMID

An ordinance expressing the property taxation policy of the Unified Government with respect to financing of the 2018 annual budget for the Self-Supported Municipal Improvement District (SSMID) and approving, adopting, and appropriating the budget of the SSMID and levying a tax for the year, beginning January 1, 2018.

c. ORDINANCE: SEWER SERVICE RATE

An ordinance adopting a regulation establishing the rate for sewer service charges effective January 1, 2018.

d. RESOLUTION: BPU PILOT RATE

A resolution setting the percentage of gross revenues to be set over by the Board of Public Utilities to the Unified Government for 2018 (the PILOT).

- e. **RESOLUTION: THE NEW 2017-2021 FIVE YEAR CONSOLIDATED PLAN AND THE 2017 ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT**

A resolution approving and authorizing submission of the 2017-2018 Five Year Consolidated Plan and the 2017 Annual Action Plan (CDBG) to the U.S. Department of Housing and Urban Development.

- f. **RESOLUTION AND ORDINANCE: AMENDED BUDGET AND 2018 ANNUAL BUDGET**

A resolution and ordinance approving, adopting, and appropriating the budget of the Unified Government of Wyandotte County/Kansas City, Kansas, for the amended 2017 budget and the 2018 budget for the year beginning January 1, 2018, as submitted by the County Administrator and amended by Attachment A.

Tracking #: 171220

2. **COMMUNITY INPUT: INDIAN SPRINGS PLANNING PROCESS**

Synopsis: Indian Springs community input and planning process, submitted by Doug Bach, County Administrator.

Tracking #: 171224

XIV. COMMISSIONERS' AGENDA

XV. LAND BANK BOARD OF TRUSTEES' CONSENT AGENDA

1. **LAND BANK BUSINESS**

Synopsis: Request approval of the following applications, submitted by Chris Slaughter, Land Bank Manager. The Land Bank Advisory Board has recommended approval.

Applications (yard extension unless noted otherwise)

2201 N. Hallock St. - Dan Gaines, III, property acquisition

2213 N. Hallock St. - Dan Gaines, III

1518 S. 8th St. - Diana Davila

1214 Orville Ave. - Larry Brown

3044 N. 32nd St. - John Randolph

3205 Wood Ave. - Andre Hampton

903 Osage Ave. - Oliver Small Engine

905 Scott Ave. - Carlos Nava, Jr.

2946 S. 36th St. - Brian Roberts

1872 N. 28th St. - Christian Castro-Perez

Donation to Land Bank

244 Highway Ave. from William & Emma Rehm Trust

*On July 10, 2017, the **Neighborhood and Community Development Standing Committee**, chaired by Commissioner Walker, voted unanimously to approve and forward to the Land Bank Board of Trustees..*

Tracking #: 171201

XVI. PUBLIC ANNOUNCEMENTS

XVII. ADJOURN

**AGENDA UPDATE
UNIFIED GOVERNMENT COMMISSION MEETING
THURSDAY, JULY 27, 2017**

XIII. ADMINISTRATOR'S AGENDA

ADDITIONAL INFORMATION

**ITEM NO. 1f- 171220.... RESOLUTION AND ORDINANCE: AMENDED
BUDGET AND 2018 ANNUAL BUDGET**

Synopsis: Submission of Attachment A - Changes to the Administrator's 2017
Amended/2018 Proposed Budgets.

ATTACHMENT A - YELLOW SHEET
CHANGES TO ADMINISTRATOR'S 2017 AMENDED / 2018 PROPOSED BUDGET

		CITY		BOND & INTEREST		
Department/Expenditures:	Fund	2017	2018	2017	2018	2019
1. Demolition						
Increase debt funding	Debt				1,000,000	1,000,000
Decrease contractual services	General		(300,000)			
Increase transfer to debt fund	General		250,000			
Increase staffing (Contract/temporary)	General		50,000			
2. Recreation Facility						
Casino funding - Playground (move to 2018)	<i>Parks</i>	(100,000)				
Increase recreation center(s) design (Beatrice L. Lee)	<i>Parks</i>	50,000				
Increase park design (Piper area)	<i>Parks</i>	50,000				
Casino funding - Undesignated 2018	<i>Parks</i>		(100,000)			
Casino funding - Playground (move from 2017)	<i>Parks</i>		100,000			
2. Body Camera Maintenance						
Decrease capital (fiber network)	Sales Tax		(75,000)			
Increase personnel (1 FTE)	Sales Tax		75,000			
Net Change to Proposed Expenditures		\$0	\$0	\$0	\$1,000,000	\$1,000,000



Phone: (913) 573-5750
Fax: (913) 573-5796
www.wycokck.org/planning

To: Unified Government Board of Commissioners

From: City Staff

Date: July 27, 2017

Re: **Petition #SP-2017-38**

Applicant:
Russell Pile

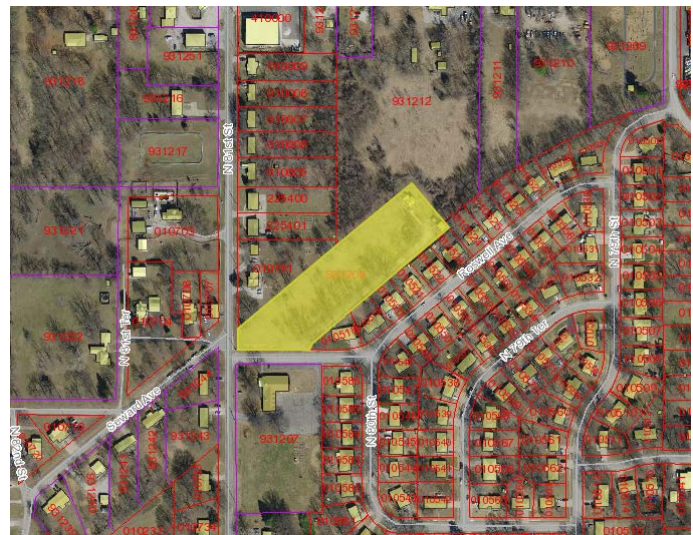
Requested Action:
Approval of Special Use Permit

Date of Application:
April 28, 2017

Purpose:
To sell produce cultivated on the property

Property Location:
2911 North 81st Street

Existing Zoning:
R-1 Single Family District



Existing Surrounding Zoning: **North:** C-1 Limited Business and R-1 Single Family Districts
South: R-1 Single Family District
East: R-1 Single Family District
West: R-1 Single Family District

Existing Uses: **North:** Single family homes and vacant land
South: Bethel Presbyterian Church
East: Single family homes
West: Single family homes

Total Tract Size: 2.70 acres

Master Plan Designation: The City-Wide Master Plan designates this property as Low Density Residential.

Major Street Plan: The City-Wide Master Plan classifies 81st Street and Roswell Avenue as local roads

Advertisement: The Wyandotte Echo – May 18, 2017 and June 18, 2017
Letters to Property Owner – May 18, 2017, June 6, 2017 and July 18, 2017

Public Hearings: July 10, 2017 and July 27, 2017

Public Opposition: Staff has received a phone call and letter in opposition to the keeping of the storage container on the property, which is located in the attachments. (NOTE: The applicant has withdrawn the storage container portion of this application.)

PROPOSAL

Detailed Outline of Requested Action: The applicant, Russell Pile wants to sell produce cultivated on this property located at 2911 North 81st Street on 2.70 acres.

City Ordinance Requirements: 27-592 through 27-606

Code Enforcement Action: Code Enforcement has issued two citations:

- May 5, 2017 – Inspector Robert Morgan found that the residents are operating an auto body shop. Inspector Morgan is investigating the matter further.
- March 28, 2017 – Cited for having a storage container on the property. Notice of violation sent to applicant on March 29, 2017.

FACTORS TO BE CONSIDERED

1. The Character of the Neighborhood.

The character of the neighborhood is comprised of single family homes. There is a vacant commercial building and undeveloped land in the rear directly north of the property in question. Bethel Presbyterian Church is across the street, south of Roswell Avenue.

2. The zoning and uses of properties nearby and the proposed use's expected compatibility with them.

The zoning and uses of properties nearby is set out above. Growing crops is relatively compatible with the surrounding neighbors.

3. The suitability of the property for the uses to which it has been restricted. Will removal of the restrictions detrimentally affect nearby property.

The removal of the restrictions should not detrimentally affect nearby property if the applicant follows the stipulations set forth in this staff report.

4. The length of time the property has remained vacant as zoned.

The property is not vacant.

5. The degree of conformance of the proposed use to the Master Plan.

Special use permits are not addressed in the Master Plan.

6. Whether the proposed use will result in increasing the amount of vehicular traffic to the point where it exceeds the capacity of the street network to accommodate it.

If the applicant decides to sell produce on the property, there will be an increase in the amount of vehicular traffic to the property, but not to the point where it exceeds the capacity of the street network to accommodate it. If the applicant intends to sell produce at farmer's markets, there will not be an increase in the amount of vehicular traffic to the site.

7. Whether the proposed use is reasonably necessary for the convenience and welfare of the public and will not substantially or permanently injure the appropriate use, visual quality, or marketability of adjoining property.

The proposed use will not substantially injure the visual quality or marketability of adjoining property. There are serious concerns about the auto repair operation that is occurring on the property.

- 8. *Whether the noise, vibration, dust, or illumination that would normally be associated with such use is of such duration and intensity as to create problems for near-by property.***

The noise normally associated with growing crops will not create problems for nearby property.

- 9. *Whether the proposed use will pollute the air, land or water.***

The proposed use will not pollute the air, land or water.

- 10. *Whether the use would damage or destroy an irreplaceable natural resource.***

The proposed use will not damage or destroy an irreplaceable natural resource.

- 11. *The relative gain to the public health, safety, and welfare as compared to the hardship imposed on the individual landowner or landowners.***

The relative gain to the public health, safety, and welfare as compared to the hardship imposed on the landowner is minimal.

- 12. *Whether the proposed use would result in overcrowding of land or cause undue concentrations of population.***

The proposed use will not result in overcrowding of land or cause undue concentrations of population.

PREVIOUS ACTIONS

None

NEIGHBORHOOD MEETING

The applicant held a neighborhood meeting on May 27, 2017. According to the applicant, those who attended the meeting were not in opposition.

KEY ISSUES

None

PLANNING COMMISSION RECOMMENDATION

The Planning Commission voted 7 to 0 to recommend **APPROVAL** of Special Use Permit Application #SP-2017-38, subject to:

Urban Planning and Land Use Comments:

1. Auto body repair is not permitted on residential property. A special use permit is required. This application must be held over in order to republish the notice to include vehicle repair.

Staff will not support such operations in residential districts.

Applicant Response: There is no auto body repair being done on site. My tenant had two vehicles that had been wrecked on site. Those vehicles are no longer on the property.

2. Per Business Licensing Department:
 - a. Is this for storage of work related equipment? Our office does not have any business filed as operating from this address. We do have on file, a Tree Trimming business owned by Russell Pile/R&R Enterprises, though they are delinquent and have not filed their occupation tax for this year.

Applicant Response: The storage container is to store all of my gardening equipment (tractor, tiller, weed eaters, log splitter). My company will not be using this property to store equipment.

The application states that it is your intent to sell produce, primarily to get locally grown, organic vegetables in the community.

Are you planning on selling at farmer's markets, at your residence, and/or roadside stands?

Applicant Response: I intend to sell the produce on the property.

3. Please describe the day-to-day operation of your garden operation? Once the produce is picked, how will you sell them within the community?

Applicant Response: Once the produce is picked, I plan on washing the produce then placing it in a basket to sell on the property.

4. Based on the site plan, twenty-five (25) trees are proposed to be planted. What species are you going to plant?

Applicant Response: I have planted 5 pear trees, 5 apple trees, 5 cherry trees, 5 peach trees, and 5 plumcot trees.

5. Additionally, the applicant stated on the phone to staff that they will sell produce during the weekends, Saturdays and Sundays for 5-6 hours. There is simply not enough time during the week. Mr. Pile will erect a 10' x 10' tent and place a temporary sign on the tent to indicate the vegetable stand is open. The tent will be promptly removed when he is not selling produce.

Public Works Comments:

- A) Items that require plan revision or additional documentation before engineering can recommend approval:
 - 1) None
- B) Items that are conditions of approval (stipulations):
 - 1) None
- C) Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents:
 - 1) None

STAFF COMMENTS AND SUGGESTIONS

The staff concurs with the recommendation of the City Planning Commission.

STAFF RECOMMENDATION

Staff recommends that the Board of Commissioners make the findings contained within the staff report related to *Factors to be Considered*, and *Key Issues* and recommends **APPROVAL** of Petition #**SP-2017-38** subject to all comments and suggestions outlined in this staff report.

ATTACHMENTS

July 10, 2017 City Planning Commission Minutes
Applicant Response Letter
Neighborhood Meeting Minutes
Aerial Photograph
Site Photograph
Letter of Opposition

REVIEW OF INFORMATION AND SCHEDULE

Action	Planning Commission	Unified Government Commission
Public Hearing	July 10, 2017	July 27, 2017
Special Use	Approval	

STAFF CONTACT: **Byron Toy, AICP**
 btoy@wycokck.org

MOTIONS

I move the Unified Government Board of Commissioners **APPROVE** Petition #**SP-2017-38** as meeting all the requirements of the City Code and being in the interest of the public health, safety and welfare subject to such modifications as are necessary to resolve to the satisfaction of City Staff all comments contained in the Staff Report; and the following additional requirements:

1. _____;
2. _____; And
3. _____.

OR

I move the Unified Government Board of Commissioners **DENY** Petition #**SP-2017-38**, as it is not in compliance with the City Ordinances and as it will not promote the public health, safety and welfare of the City of Kansas City, Kansas; and other such reasons that have been mentioned.

JULY 10, 2017 CITY PLANNING COMMISSION MINUTES:

SPECIAL USE PERMIT APPLICATION #SP-2017-38 – RUSSELL PILE WITH R&R ENTERPRISES – SYNOPSIS: Special Use Permit for a container to store equipment and to sell produce on-site at 2911 North 81st Street. **Detailed Outline of Requested Action:** The applicant, Russell Pile wants to sell produce cultivated on this property located at 2911 North 81st Street on 2.70 acres in addition to temporarily keep a storage container on the property to store equipment while repairing the garage.

The following items were included as part of the record for this case:

1. The City's currently adopted zoning and subdivision regulations;
2. The official zoning map for the area in question;
3. The City's currently adopted Master Plan for the area in question;
4. The staff report and attachments dated July 10, 2017;
5. The application and other documents, plans, pictures and maps submitted by the applicant in furtherance of the case and contained in the official file;
6. The Notice in the Wyandotte Echo dated May 18, 2017 and June 18, 2017; and,
7. The Notices to property owners dated May 18, 2017 and June 6, 2017.

Recording Secretary Parker asked if the Commission had any contact to disclose on this application. (No one responded in the affirmative.)

Director Richardson stated that the applicant has removed the container from the property and withdrawn it from his application so the only request is to sell produce on the property.

Present in Support:

- ❖ Mr. Russell Pile, applicant, 2911 North 81st Street, Kansas City, Kansas 66109

Present in Opposition:

- ❖ No one appeared

Staff Recommendation: Director Richardson stated that the staff recommends approval since the container and related issues have been removed from this request.

Motion and Vote:

On motion by Dr. Serda, seconded by Ms. Jones, the Planning Commission voted as follows to **recommend APPROVAL of Special Use Permit #SP-2017-38 for two (2) years:**

Carson	Not Present
Childress	Aye
Connelly	Aye
Ernst	Aye
Gonzalez	Aye
Huey	Chairman
Jones	Aye
Mose	Not Present
Pauley	Not Present
Rank	Aye
Serda	Aye

Motion to recommend APPROVAL Passed: 7 to 0

Subject to:

Urban Planning and Land Use Comments:

1. Auto body repair is not permitted on residential property. A special use permit is required. This application must to be held over in order to republish the notice to include vehicle repair.

Staff will not support such operations in residential districts.

Applicant Response: There is no auto body repair being done on site. My tenant had two vehicles that had been wrecked on site. Those vehicles are no longer on the property.

2. Per Business Licensing Department:
 - a. Is this for storage of work related equipment? Our office does not have any business filed as operating from this address. We do have on file, a Tree Trimming business owned by Russell Pile/R&R Enterprises, though they are delinquent and have not filed their occupation tax for this year.

Applicant Response: The storage container is to store all of my gardening equipment (tractor, tiller, weed eaters, log splitter). My company will not be using this property to store equipment.

The application states that it is your intent to sell produce, primarily to get locally grown, organic vegetables in the community.

Are you planning on selling at farmer's markets, at your residence, and/or roadside stands?

Applicant Response: I intend to sell the produce on the property.

3. Please describe the day-to-day operation of your garden operation? Once the produce is picked, how will you sell them within the community?

Applicant Response: Once the produce is picked, I plan on washing the produce then placing it in a basket to sell on the property.

4. Based on the site plan, twenty-five (25) trees are proposed to be planted. What species are you going to plant?

Applicant Response: I have planted 5 pear trees, 5 apple trees, 5 cherry trees, 5 peach trees, and 5 plumcot trees.

5. Additionally, the applicant stated on the phone to staff that they will sell produce during the weekends, Saturdays and Sundays for 5-6 hours. There is simply not enough time during the week. Mr. Pile will erect a 10' x 10' tent and place a temporary sign on the tent to indicate the vegetable stand is open. The tent will be promptly removed when he is not selling produce.

Public Works Comments:

- A) Items that require plan revision or additional documentation before engineering can recommend approval:

1) None

- B) Items that are conditions of approval (stipulations):

1) None

- C) Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents:

1) None

Comments and Questions

#SP-2017-38

Urban Planning and Land Use Comments:

- 1. Auto body repair is not permitted on residential property. A special use permit is required. This application must be held over in order to republish the notice to include vehicle repair. Staff will not support such operations in residential districts.**

There is no auto body repair being done on site. My tenant had two vehicles that had been wrecked on site. Those vehicles are no longer on property

- 2. Per Business Licensing Department: a. Is this for storage of work related equipment? Our office does not have any business filed as operating from this address. We do have on file, a Tree Trimming business owned by Russell Pile / R&R Enterprises, though they are delinquent and have not filed their occupation tax for this year.**

The storage is to store all of my gardening equipment (tractor, tiller, weed eaters, log splitter). My company will not be using this property to store equipment.

- 3. The purpose of the storage container is to keep equipment and items secure while you are repairing your garage. How long do you intend to keep the**

container on the property and how long will it take to complete your repairs?

I am completely remodeling the garage area. I am expecting it to take approx. one year.

- 4. The application states that it is your intent to sell produce, primarily to get locally grown, organic vegetables in the community. Are you planning on selling at farmer's markets, at your residence, and/or roadside stands?**

I intend to sell the produce on the property.

- 5. Please describe the day-to-day operation of your garden operation? Once the produce is picked, how will you sell them within the community?**

Once the produce is picked I plan on washing the produce then placing it in a basket to sell on property.

- 6. Based on the site plan, twenty-five (25) trees are proposed to be planted. What species are you going to plant?**

I have planted 5 pear trees, 5 apple trees, 5 cherry trees, 5 peach trees, and 5 plumcot trees.

Public Works Comments:

- A) Items that require plan revision or additional documentation before engineering can recommend approval: 1) It appears this property may be on a septic system and lateral field. The proposed planting for selling of food products shall not occur within the**

existing lateral field and tank area.

- 2) Provide a site plan of the property showing property lines, existing driveway, existing structure(s), proposed container location, existing location of septic tank and lateral field, and proposed garden & orchard location(s).**

Attached

- 3) The proposed garden, orchard, and selling of food products may require Wyandotte County Health department approval. Please discuss further with staff.**

- B) Items that are conditions of approval (stipulations): 1) None**

- C) Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents: 1) None**

MINUTES:

Application Number SP-2017-38

Date and Location: 5/27/17 2911 N 81st ST

Meeting called to order at: 10.00 A.M.

Names of people in attendance: Attached

Introductions:

Presentation by applicant and/or team (explain what information was given to those in attendance and a summary of what the speaker said).

My next door neighbors are the only ones who showed up to the neighborhood meeting.

I briefed them on my plan to sell fresh fruit and vegetables on the property. I also briefed my guests that I wanted to keep a storage container on property and where it would be located.

Questions and answers (include the following):

There were no questions or comments

Meeting adjourned at: 11:00 A.M.

Minutes taken by: Russell J Pile III



Figure 1. Aerial photograph of 2911 North 81st Street (provided by the applicant).



Figure 2. Aerial photograph of 2911 North 81st Street with lateral field shown (provided by the applicant).



Figure 3. Site photograph of the 2911 North 81st Street looking southeast (provided by the applicant).

May 19, 2017

RE: 2911 N. 81st Street

Kansas City, Kansas

TO ALL CONCERNED:

I am writing in concern to the above mentioned property. I received the enclosed letter and I strongly oppose this for the following reasons:

- Undesirable elements into the neighborhood
- Noise factor such as loud music at all hours of day and night with vehicles and people on the property
- Greenhouses are already built and have been since early this year
- Non running vehicles and vehicles parked on grass next to housing edition fencing
The vehicle is so close to the fence that you cannot get out on the driver's side
- Constant and more traffic into neighborhood – some traveling at high rate of speed, much more than the 20 mile speed limit. There are children in the neighborhood and I see this as a safety factor.
- Working on cars and vehicles all hours of day and night. This is disruptive to the neighborhood and homeowners who are a part of this residential neighborhood.

I have lived in Wyandotte County all of my life and in this neighborhood for thirty five years and love my home. I hope that this neighborhood can be the quiet and awesome neighborhood that it has been up to this point.

Katherine Stimac

7936 Roswell Avenue

Kansas City, Kansas

ENCLOSURE



ORIGINAL

Urban Planning and Land Use

701 North 7th Street, Room 423
Kansas City, Kansas 66101
Email: planninginfo@wycokck.org

Phone: (913) 573-5750
Fax: (913) 573-5796
www.wycokck.org/planning

To: Unified Government Board of Commissioners
From: City Staff
Date: July 27, 2017
Re: Petition #SP-2017-43

GENERAL INFORMATION

Applicant:
Samoy Mainda

Status of Applicant:
Representative
2818 Wood Avenue
Kansas City, KS 66104

Requested Action:
A special use permit to
operate a children's daycare

Date of Application:
May 26, 2017

Purpose:
The applicant seeks a special
use permit to operate
children's daycare at 2818
Wood Avenue

Property Location:
2818 Wood Avenue

Existing Zoning: R-1(B) Single Family District



Existing Surrounding Zoning: North: R-1(B) Single Family District
South: R-1(B) Single Family District
East: R-1(B) Single Family District
West: R-1(B) Single Family District

Existing Uses: North: Single Family Residence
South: Single Family Residence
East: Single Family Residence
West: Commercial Building

Total Tract Size: 0.16 acre

Master Plan Designation: The City-Wide Master Plan designates this property as Urban Residential.

Major Street Plan: The City-Wide Master Plan designates Wood Avenue as a local street.

Advertisement: The Wyandotte Echo – June 15, 2017
Letters to Property Owner – June 14, 2017 and July 18, 2017

Public Hearings: July 10, 2017 and July 27, 2017

Public Opposition: No one appeared in opposition at the July 10, 2017 City Planning Commission meeting.

PROPOSAL

Detailed Outline of Requested Action: The applicant, Samoy Mainda, is requesting approval of a special use permit to operate a children's daycare at 2818 Wood Avenue. The property is a residential structure, but it will be solely used for the day care (as opposed to an in-home day care). According to the applicant, the day care will mainly serve families, parents, and children who receive benefits from the Department of Children and Family Services. Some of these families will receive assistance to cover most if not all of the child day care payments while the parents take ESL (English Second Language) classes at DCF. This way the parents can have time to quickly learn English and be absorbed into the workforce to be financially independent. The daycare is targeting families from other countries that have been able to come to the country legally to have a better quality of life.

City Ordinance Requirements:

Chapter 27 – Planning and Development

Article VI – Administration and Review Procedures

Special Use Permit, Section 27-214

Article VIII – Zoning

Division 4 – District Regulations, Sections 27-452 – 27-497

Division 6 – Special Use Permits, Sections 27-592 – 27-606

FACTORS TO BE CONSIDERED

1. The Character of the Neighborhood.

This building is located within a predominantly single family neighborhood. Many of the homes date from the 1920s and are bungalow style homes with front porches. The neighborhood has quiet residential streets in a grid pattern with many mature street trees.

2. The zoning and uses of properties nearby and the proposed use's expected compatibility with them.

The building proposed day care is compatible with the nearby properties. The traffic impacts are insignificant, and the property has off-street parking to accommodate staff during the day.

3. The suitability of the property for the uses to which it has been restricted. Will removal of the restrictions detrimentally affect nearby property.

This property would be suitable as a residence or as a day care. The operation of a day care at this location will not detrimentally affect nearby property.

4. The length of time the property has remained vacant as zoned.

This property has been used as a single family residence; it is not known how long it has been vacant prior to this application.

5. The degree of conformance of the proposed use to the Master Plan.

The City-Wide Master Plan designates this property as Urban Residential. The proposed use conforms to the Master Plan.

6. Whether the proposed use will result in increasing the amount of vehicular traffic to the point where it exceeds the capacity of the street network to accommodate it.

The proposed use would not likely result in increasing the amount of vehicular traffic to the point where it exceeds the capacity of the street network to accommodate it.

7. Whether the proposed use is reasonably necessary for the convenience and welfare of the public and will not substantially or permanently injure the appropriate use, visual quality, or marketability of adjoining property.

The proposed use provides a needed service for families and will not substantially or permanently injure the appropriate use, visual quality, or marketability of adjoining property.

- 8. *Whether the noise, vibration, dust, or illumination that would normally be associated with such use is of such duration and intensity as to create problems for near-by property.***

These factors will not be an issue with the proposed use.

- 9. *Whether the proposed use will pollute the air, land or water.***

The proposed use will not pollute the air, land, or water.

- 10. *Whether the use would damage or destroy an irreplaceable natural resource.***

This is not an issue with the proposed use.

- 11. *The relative gain to the public health, safety, and welfare as compared to the hardship imposed on the individual landowner or landowners.***

This use would benefit the public as a provided necessary service. It would not impose a hardship on neighboring property owners because the property has off-street parking to accommodate staff during the day.

- 12. *Whether the proposed use would result in overcrowding of land or cause undue concentrations of population.***

The proposed use would not result in overcrowding of the land or cause undue concentrations of population.

PREVIOUS ACTIONS

None

NEIGHBORHOOD MEETING

The applicant held a neighborhood meeting on June 26, 2017. The meeting was attended by two neighbors who voiced support for the daycare. See the attached meeting minutes for more information about the questions, answers, and discussion at this meeting.

KEY ISSUES

1. Application of an asphalt sealcoat and painting of parking lines.
2. Repair of windows

PLANNING COMMISSION RECOMMENDATION

The Planning Commission voted 7 to 0 to recommend **APPROVAL** of Special Use Permit Application #SP-2017-43 subject to:

Urban Planning and Land Use Comments:

1. The existing asphalt is in poor condition. Please apply an asphalt overlay to the parking area.

Applicant Response: The business owner cannot afford to repave the lot and wants to defer the accessible ramp and accessible parking to a later date when they will have the funds to complete. They need to get their business going. Would it be possible to patch the pavement versus a full overlay?

Staff Response: This is acceptable.

2. Approval would be for two (2) years.

Public Works Comments:

- A) Items that require plan revision or additional documentation before engineering can recommend approval:
 - 1) None
- B) Items that are conditions of approval (stipulations):
 - 1) Parents shall not park vehicles in the street, where there is an existing bus stop on Wood Ave.
- C) Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents:
 - 1) None

STAFF COMMENTS AND SUGGESTIONS

The staff concurs with the recommendation of the City Planning Commission.

STAFF RECOMMENDATION

Staff recommends that the Board of Commissioners make the findings contained within the staff report related to *Factors to be Considered*, and *Key Issues* and recommends **APPROVAL** of Petition #SP-2017-43 subject to all comments and suggestions outlined in this staff report.

ATTACHMENTS

July 10, 2017 City Planning Commission Minutes
Letter of Proposal
Survey
Site Plan
Site Photos
Neighborhood Meeting Minutes

REVIEW OF INFORMATION AND SCHEDULE

Action	Planning Commission	Unified Government Commission
Public Hearing	July 10, 2017	July 27, 2017
Special Use	Approval	

STAFF CONTACT: **Zach Flanders**
 zflanders@wycokck.org

MOTIONS

I move the Unified Government Board of Commissioners **APPROVE** Petition **#SP-2017-43** as meeting all the requirements of the City code and being in the interest of the public, health safety and welfare subject to such modifications as are necessary to resolve to the satisfaction of City Staff all comments contained in the Staff Report; and the following additional requirements:

1. _____;
2. _____; And
3. _____.

OR

I move the Unified Government Board of Commissioners **DENY** Petition **#SP-2017-43**, as it is not in compliance with the City Ordinances and as it will not promote the health, safety and welfare of the City of Kansas City, Kansas; and other such reasons that have been mentioned.

JULY 10, 2017 CITY PLANNING COMMISSION MINUTES:

SPECIAL USE PERMIT APPLICATION #SP-2017-43 – SAMOY MAINDA WITH THIS LITTLE LIGHT OF MINE – SYNOPSIS: Special Use Permit for a child day care at 2818 Wood Avenue. **Detailed Outline of Requested Action:** The applicant, Samoy Mainda, is requesting approval of a special use permit to operate a children's daycare at 2818 Wood Avenue. The property is a residential structure, but it will be solely used for the day care (as opposed to an in-home day care). According to the

applicant, the day care will mainly serve families, parents, and children who receive benefits from the Department of Children and Family Services. Some of these families will receive assistance to cover most if not all of the child day care payments while the parents take ESL (English Second Language) classes at DCF. This way the parents can have time to quickly learn English and be absorbed into the workforce to be financially independent. The daycare is targeting families from other countries that have been able to come to the country legally to have a better quality of life.

The following items were included as part of the record for this case:

1. The City's currently adopted zoning and subdivision regulations;
2. The official zoning map for the area in question;
3. The City's currently adopted Master Plan for the area in question;
4. The staff report and attachments dated July 10, 2017;
5. The application and other documents, plans, pictures and maps submitted by the applicant in furtherance of the case and contained in the official file;
6. The Notice in the Wyandotte Echo dated June 15, 2017; and
7. The Notices to property owners dated June 14, 2017.

Recording Secretary Parker asked if the Commission had any contact to disclose on this application. (No one responded in the affirmative.)

Present in Support:

- ❖ Mr. John Freshnock, Williams Spurgeon Kuhl and Freshnock, 756 Minnesota Avenue, Kansas City, Kansas 66101

Present in Opposition:

- ❖ No one appeared

Staff Recommendation: Director Richardson stated that the staff recommends approval subject to the stipulations in the staff report including full parking overlay.

Motion and Vote:

On motion by Dr. Serda, seconded by Ms. Jones, the Planning Commission voted as follows to **recommend APPROVAL of Special Use Permit #SP-2017-43:**

Carson	Not Present
Childress	Aye
Connelly	Aye
Ernst	Aye
Gonzalez	Aye
Huey	Chairman
Jones	Aye
Mose	Not Present
Pauley	Not Present
Rank	Aye
Serda	Aye

Motion to recommend APPROVAL Passed: 7 to 0

Subject to:

Subject to:

Urban Planning and Land Use Comments:

1. The existing asphalt is in poor condition. Please apply an asphalt overlay to the parking area.

Applicant Response: The business owner cannot afford to repave the lot and wants to defer the accessible ramp and accessible parking to a later date when they will have the funds to complete. They need to get their business going. Would it be possible to patch the pavement versus a full overlay?

Staff Response: This is acceptable.

2. Approval would be for two (2) years.

Public Works Comments:

- A) Items that require plan revision or additional documentation before engineering can recommend approval:
 - 1) None
- B) Items that are conditions of approval (stipulations):
 - 1) Parents shall not park vehicles in the street, where there is an existing bus stop on Wood Ave.
- C) Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents:
 - 1) None

Samoy Mainda

This Little Light of Mine
2818 Wood Avenue,
Kansas City, Kansas 66104
Tel: 269 861 0896

May 22, 2017

Greetings,

I am proposing to open and operate a child day care. The location and address is 2818 Wood Avenue, Kansas City, Kansas.

The day cay will mainly serve families, parents and children who receive benefits from The Department of Children and Family Services (DCF). These families do not have enough income to pay for day care and are at the moment being assisted by DCF. Some of these families will receive assistance to cover most if not all of the child day care payments while the parents take ESL (English Second Language) classes at DCF. This way the parents can have time to quickly learn English and be absorbed into the workforce and be financially independent. Most of these families are immigrants from other countries that have been able to come to the country legally to have a better livelihood.

Basically they are starting from scratch and need lots of help from the government and community to get them on their feet. However, we don't need them to keep relying on government funds forever and is not the

reason why they came here. We would like to assist them to be self-reliant and achieve self-actualization and give back to community and state. This way they can contribute positively to society while their children are absorbed into the school system. They can add economically to and keep Kansas City going strong. It's like a boomerang effect as you put money into the system it will turn around and bring more resources. The idea is to have them stand on their own feet instead of constantly sacking up tax-payers money, they start paying taxes. We propose to step in and help break the language barrier. Most of them want to learn and work but have no one or place to leave the children for some hours while gone to English classes or work. That is why I want you to agree to my proposal of opening up this unique child day care in order to bring up their children in a safe, kind, kid-friendly environment while they work hard to learn American System and be good citizens/residents of Kansas City.

My day care will be called "This Little Light of Mine", (a Christian Based). Initially, we intend to have a maximum of eight (8) children at all times ranging from infants to eleven (11) year olds.

Our hour of operation (open) will be 8:00 Am to 5:00 Pm. Monday to Friday, except for already picked/chosen days, and government public holidays when we remain closed.

I will be providing Breakfast, Lunch and two snacks while they are in my care. The children will have nutritious, well balanced meals that will follow the guidelines of DCF. I will be in-charge of buying and preparing the

meals. However, I will be reimbursed the money spent through government resources.

While at the day care the children will spend time as per our scheduled program where they get physical play time, arts and crafts, educational learning and naptimes. The educational materials are age approved topics and appropriate learning lessons. I will seek approval from parents for any religious materials or lessons materials I will use. I will nurture the children and keep them safe. While our day care may have a family orientation, it will cater for the babies, the school ready to the school going children. We have activities according to the age group including school and learning; behavior and discipline, fun and celebration, health and safety, social development, arts and crafts. Our day care will play a huge part in their developmental skills. I want them to feel happy and enjoy every moment at my day care. There will develop creativity, confidence, and friendship through playing and learning, music, art, and rest which are necessary for growth.

I will have an interpreter to communicate to parents since most of them are still learning to speak English. I will explain my concerns, observations and keep records of each child. I will have a file at all times of each child with medical records, and updated shot records. I will maintain a log for parental signage which a family member will append a signature when a child is dropped and picked. Keep a file for any visits from government officers or relevant authorities. This way we will have a seamless relationship with all parties concerned. I need to be licensed in

order to offer this service so that the parents can have time to attend to those activities described earlier. We need to work together and have the kids in an enabling environment that will help the kids shine to a bright start of their generation.

I, Samoy Mainda will initially be the only one licensed to run the day care while those assisting will have passed the necessary background checks as required. I intend to start immediately I get all approvals and certification clearance from concern authorities, including Health Department, and DCF.

Thank you.

Sincerely

A handwritten signature in cursive script that reads "Samoy Mainda". The signature is written in black ink and is positioned above the printed name "Samoy Mainda".

Samoy Mainda

Tel. 269 861 0896

CERTIFICATE OF SURVEY

DATE: 5/22/17

ORDERED BY: John Freshnock

FOR: 2818 Wood
Kansas City, Kansas

RESIDENTIAL SURVEYS

7133 West 80th Street, Suite 210

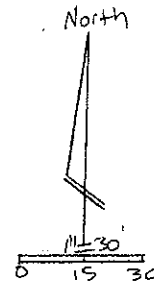
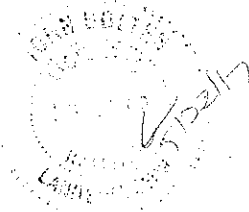
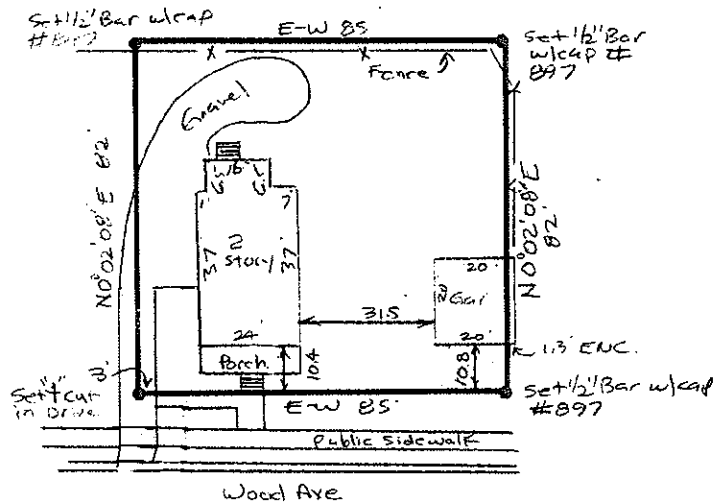
Overland Park, KS 66204

Phone: (913) 381-4488

FAX: (913) 381-3048

JOB NO. 2931.36

DESCRIPTION: KENSINGTON, BLOCK 4, 11-13, 17-19, The East 85 feet of Lots 31 to 33, Block 12, a subdivision in the City of Kansas City, Wyandotte County, Kansas.

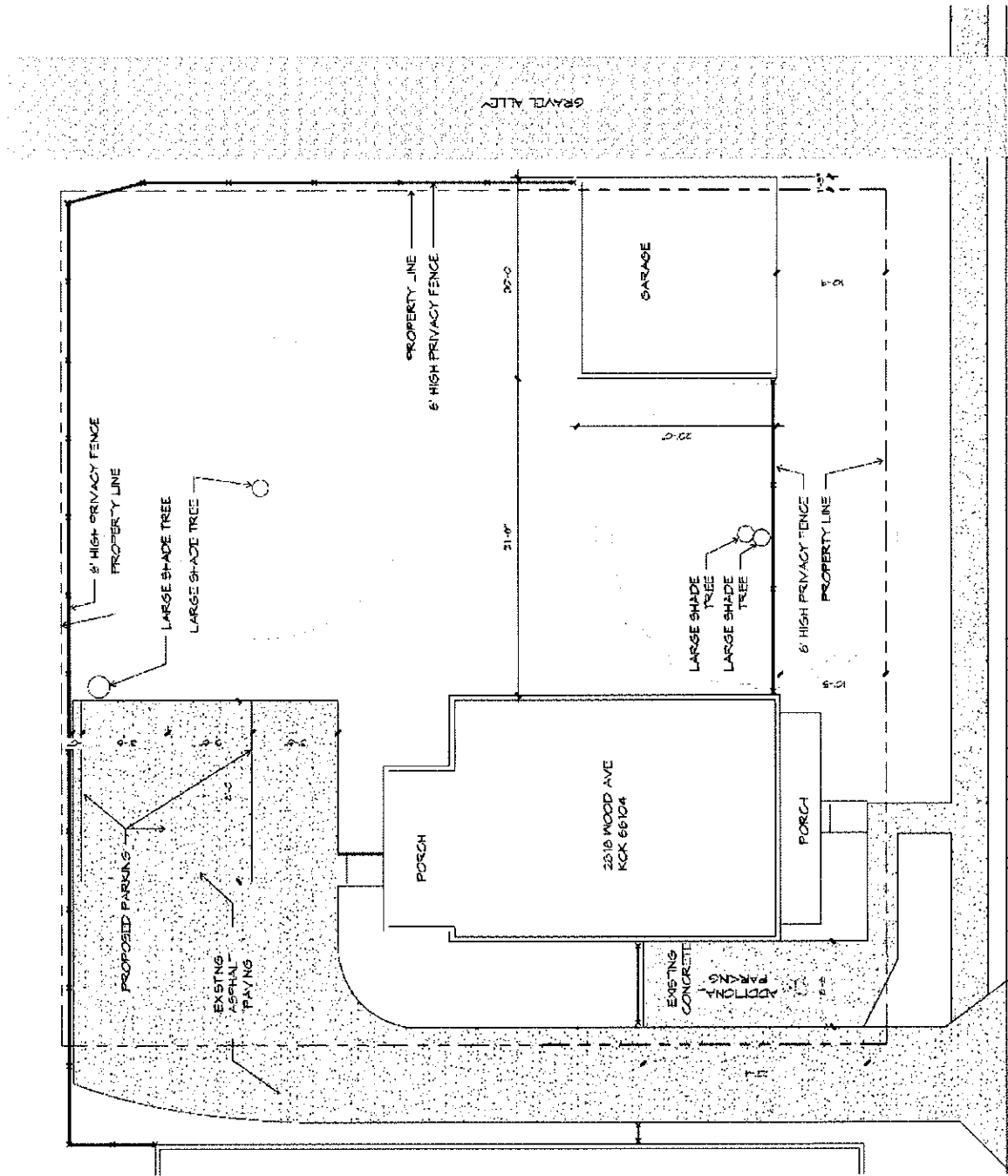


Note: No title report furnished.
Not responsible for unplatted esm'ts.

I hereby certify that a Survey of the above described property has been made under my supervision and the results are as shown hereon.

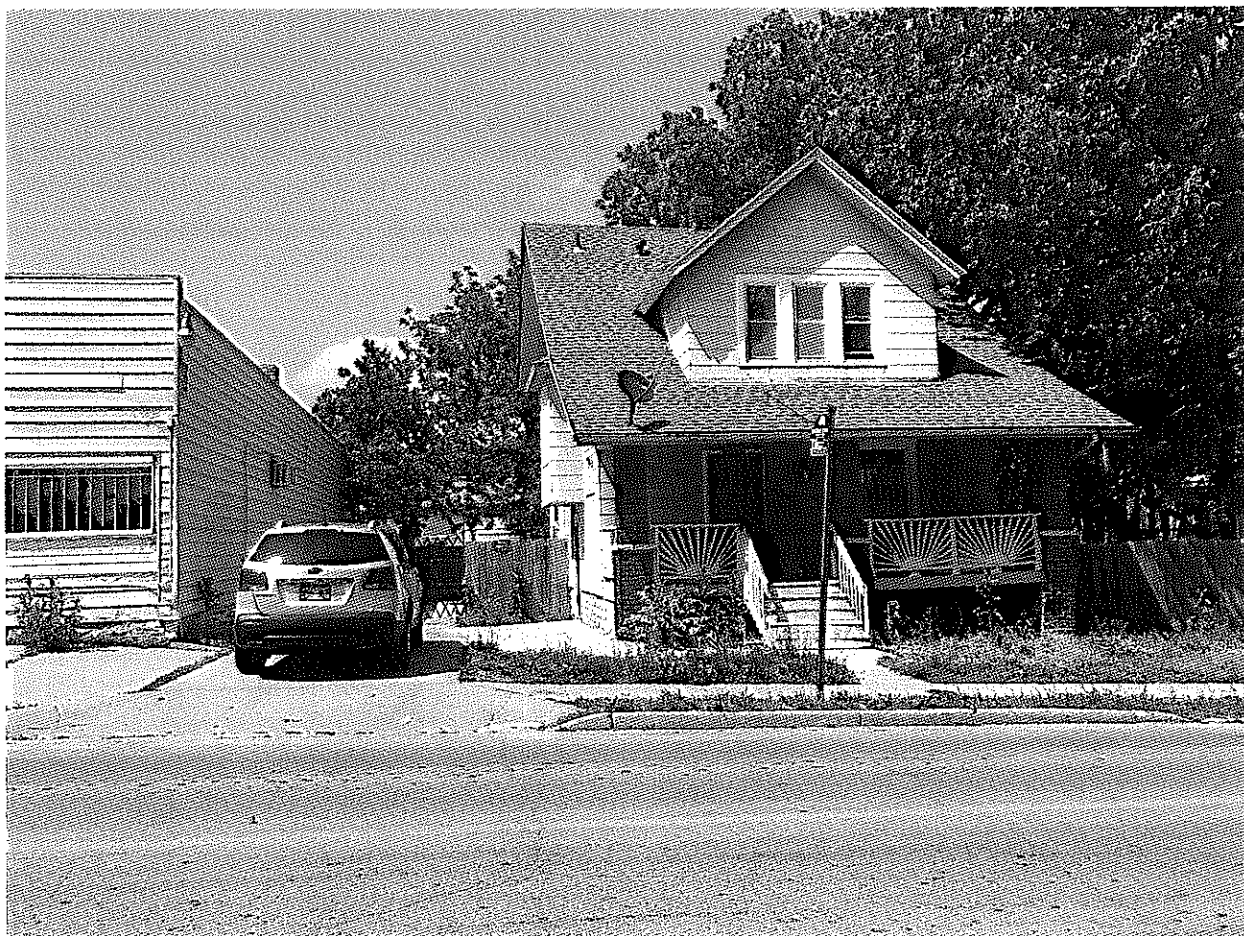
This survey meets or exceeds the minimum standard for property Boundary Surveys for this state.





WOOD AVENUE



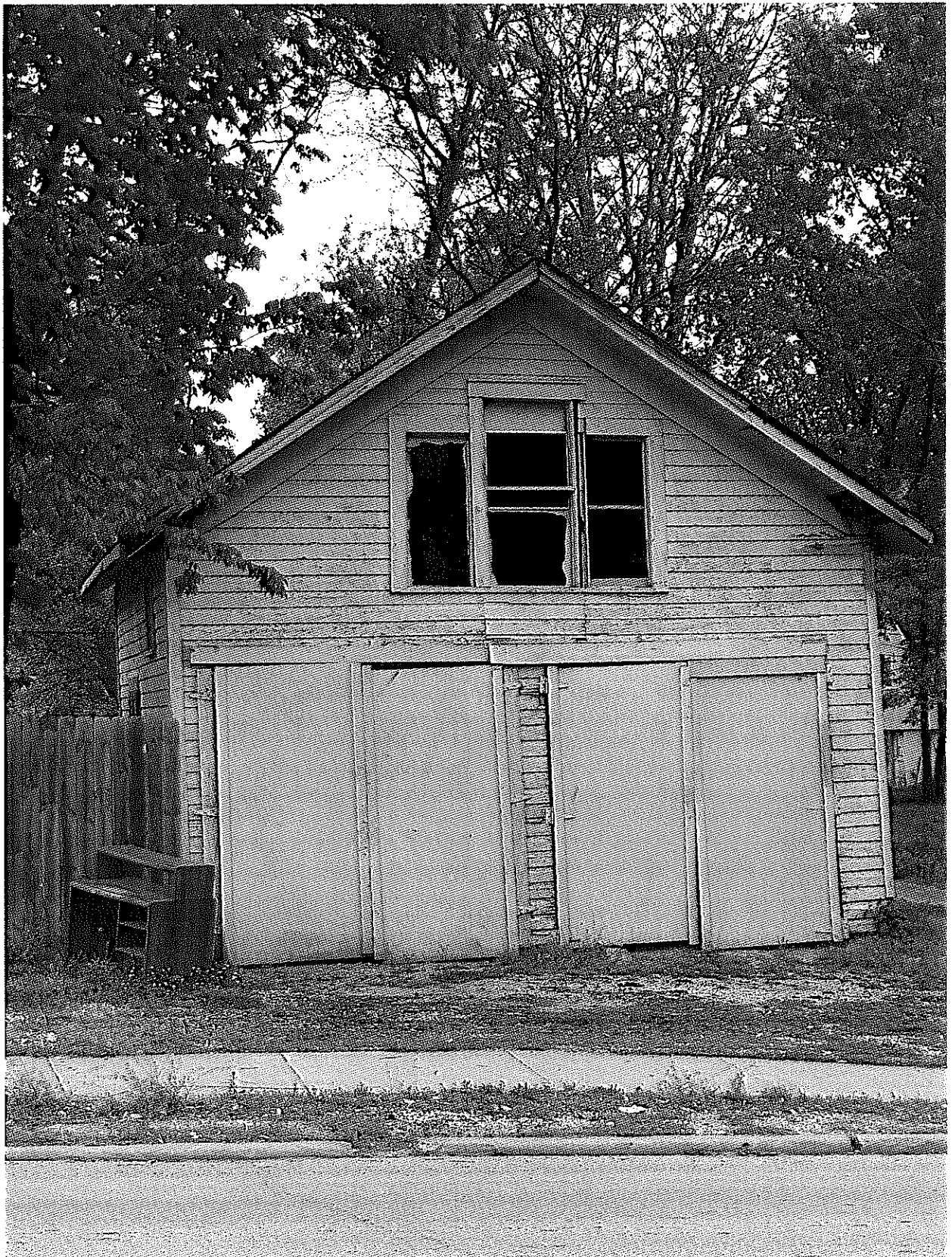
























Samoy Mainda

This Little Light of Mine

2818 Wood Avenue,
Kansas City, Kansas 66104

Tel: 269 861 0896

NEIGHBORHOOD METTING

MINUTES

APPLICATION NUMBER: 17402-00037

DATE: JUNE 26, 2017

LOCATION: 625 MINNESOTA AVENUE, KANSAS CITY, KANSAS 66101
(KANSAS CITY, KANSAS LIBRARY)

NAMES OF PEOPLE IN ATTENDANCE: ATTACHED LIST OF SIGN UP SHEET

ALSO NAMED BELOW

Names of people in attendance:

1. Pat Tate
2. Thomas Tate
3. Fred Mainda (my husband Taking Minutes)
4. Samoy Mainda (Applicant)

Meeting Called to order at: 6:00 pm

Mrs. Samoy Mainda called the meeting to order and made the introduction and purpose of the meeting. Presentation by applicant was made to the attendees and summary was as follows:

Introductions:

Thank you all for coming to the neighborhood meeting and appreciate your time taken to attend the meeting.

The purpose of this meeting is to explain the proposal and to answer any questions/concerns you may have. I'm in the process of opening a Child Daycare and seeking a Special Use Permit for changing a residence to a day care at the following address: 2818 Wood Avenue, Kansas City, Kansas 66104. It is a requirement that I hold this meeting so that any questions, concerns and comments you may have as our neighbors can be addressed and noted. Samoy described the daycare plan in details: She obtained the neighbors names and address through the Zoning & Planning Department for the ones within a radius of 200 yards from the proposed location of the daycare; the planned opening date after obtaining the go ahead permission; hours of operation with closed dates; the targeted community members who are basically assisted through welfare at DCF taking ESL and job search with coaching; the day-to-day operations with basic curriculum, exercises, nap times, lunch and snacks for the different age groups; the maximum and minimum number of children with ages; parents orientations and requirements; parking location on the premises; dropout and pickup -

parking when parents drop off and pick up their children security during the day and at night.

After that Samoy opened the floor for any comments and all questions from the attendees.

Comments From the Meeting:

From Mrs. Tate:

She thanked Samoy for inviting them and we commended her for initiating such a project in the community. It is a good project that will help many parents at different times in the community.

Questions From Meeting:

From Mr. Tate:

What are your plans to do about parking for parents to pick up and drop off children?

My Response:

Samoy stated that she will explain in details to the parents during orientation where to park when dropping and picking up children. She will then show them where to park at so they know where to at all times when they need to come into the building. She will also show and tell them that there is **absolutely no parking on the road or in front of the bus stop**. There will be consequences if they do not follow the requirements. That is, if they park on the 'No Parking Zone' they will get a warning and if it happens

again they will have to remove their children from the daycare permanently. The parents will have to sign their names and children's names in a form that they understand this and agree to the action. Samoy will make sure that the health department and D.C.F. are aware of the actions if they take place.

From Mrs. Tate:

What are your plans for security for yourself and the children:

My response:

Once all the children have been dropped off for the day, I will have my husband who will be there at the house until 9:00 am close and secure the door which is lockable. All the doors will be locked and secured at all times. There is a perimeter fence which Samoy will make sure is strengthened and checked. No one is allowed entrance unless someone has called or emailed ahead of time. Exceptions will be made to government and social workers with badges otherwise people will not be allowed in the home. At a later stage Samoy intends to add an alarm system in the home for security when the day care is closed since we do not live at the business. At night, the motion sensor security lights will be put in strategic locations. A No trespass or solicitation sign will be placed where all can see.

Other Comments:**From Mrs. Tate:**

Just be aware that during school days there are many school buses and public transport that park nearby with school children being dropped and picked.

There being no other comments or questions Samoy thank all and the meeting was adjourned.

Meeting adjourned at: 6:35 p.m.

Minutes taken by: Fred Mainda

Sign: _____



NEIGHBORHOOD METTING**DATE:** 6/26/2017 **LOCATION:** 625 MINNESOTA AVENUE, KANSAS CITY, KANSAS 66101**SIGN IN SHEET****PRINT NAME****SIGN**

1	Pat Thomas Tate	Pat Tate
2	FRED MAINDA	Ferrain
3	Sammy Mainda	Sammy Mainda
4		
5		
6		
7		
8		
9		
10		
11		
12		



Urban Planning and Land Use

701 North 7th Street, Room 423
Kansas City, Kansas 66101
Email: planninginfo@wycokck.org

Phone: (913) 573-5750
Fax: (913) 573-5796
www.wycokck.org/planning

To: Unified Government Board of Commissioners
From: City Staff
Date: July 27, 2017
Re: Vacation Petition #R/W-2017-7

GENERAL INFORMATION

Applicant:
CHWC, Inc.

Status of Applicant:
2 South 14th Street
Kansas City, KS 66102

Requested Action:
Approval of right-of-way vacation

Date of Application:
May 25, 2017

Purpose:
To vacate right-of-way to extend side yard for future residence

Property Location:
812 Waterway Drive

Existing Zoning: None (right-of-way)



Existing Surrounding Zoning: **North:** R-2(B) Two Family District (across Armstrong Avenue)
South: R-1(B) Single Family District
East: R-1(B) Single Family District (across Waterway Drive)
West: R-1(B) Single Family District

Existing Uses: **North:** A duplex and undeveloped lots
South: Single family homes
East: Waterway Park
West: Undeveloped lot

Neighborhood Characteristics: The character of the neighborhood is comprised of single family homes to the south and west. Waterway Park is across the street, Waterway Drive from the proposed vacation.

Total Tract Size: .08 acre

Master Plan Designation: The City-Wide Master Plan designates this area as Right-of-Way.

Major Street Plan: The City-Wide Master Plan classifies Waterway Drive as a local street.

Advertisement: Wyandotte Echo – June 15, 2017
Letters to Property Owners – June 14, 2017 and July 18, 2017

Public Hearings: July 10, 2017 and July 27, 2017

Public Opposition: No one appeared in opposition at the July 10, 2017 City Planning Commission meeting; one person appeared with questions.

PROPOSAL

Detailed Outline of Requested Action: The applicant, CHWC, Inc. wants to vacate .08 acre of Waterway Drive right-of-way in order to build a single family home to the west. The vacated right-of-way will be a side yard extension for 812 Waterway Drive.

City Ordinance Requirements: Article XXI Sections 27-502 – 27-709 and K.S.A. 12-504 to 12-506 and 12-512b.

FACTORS TO BE CONSIDERED

1. ***Development of such character that it can be used safely without danger to health, or peril from fire, flood, erosion, excessive noise or other adversity.***

Based on Kansas Gas Service's comments, there is a gas main bisecting

the right-of-way, so there are concerns to health and peril from fire.

2. *The extent to which utilities and public services are available and adequate to serve the proposed use.*

a. *Water service*

Available

b. *Sanitary sewer service*

Available

c. *Storm water control*

To be designed to meet City Code

d. *Police*

Police service provided by the East Patrol, District #114

e. *Fire*

Fire service provided by Station #1 located 6th and Armstrong Avenue

f. *Transit*

Kansas City ATA provides transit service two blocks north along State Avenue, Route #101.

g. *Schools*

Kansas City, Kansas USD 500

3. *Streets are designed so as to provide a safe, convenient and functional system for vehicular traffic, and having such width, gradient, location and structural quality as to accommodate prospective traffic as determined by existing and probable future land and building uses.*

Streets are already designed as to provide a safe, convenient and functional system for vehicular traffic as to accommodate prospective traffic as determined by existing and probable future land and building uses.

4. *Assurance that buildings, lots, blocks, parcels and streets are so arranged as to afford adequate light, open space or air, to facilitate fire protection, and to provide for long-term sustained real estate values.*

Buildings, lots and streets are so arranged as to afford adequate light, open space, or air, to facilitate fire protection, and to provide for long-term sustained real estate values.

5. ***Development patterns are designed with due regard to topography, so that the natural features of the land and vegetation shall be protected and enhanced.***

According to the applicant, some grading of this right-of-way will occur, if it becomes part of 812 Waterway Drive during the construction of the residence.

6. ***Adequate sites are provided for schools, parks, playgrounds, and other community services so that residents of all neighborhoods shall have convenient access to such facilities.***

This is not applicable.

7. ***Vacation will not create utility conflicts.***

Kansas Gas Service objects to the vacation as proposed.

KEY ISSUES

Kansas Gas Service comments

PLANNING COMMISSION RECOMMENDATION

The Planning Commission voted 5 to 0 to recommend **APPROVAL** of Right-Of-Way Vacation Application #R/W-2017-7, subject to:

Urban Planning and Land Use Comments:

1. The Kansas Gas Service has a conflict with vacating on the right-of-way at 812 Waterway Drive. There is currently a gas main running in the west right-of-way along Waterway Drive; coming from Armstrong, and going south in order to serve the customer at 810 Waterway Drive. If the right-of-way is vacated at 812 Waterway Drive, we have no way to serve existing customers at 810 Waterway Drive.
2. If approved, the right-of-way will be vacated, but the utility easement shall be retained for any and all public utility.
3. How will this property be used in the future? Explain the purpose of the right-of-way vacation.

Applicant Response: The property will be used to expand the corner side yard. There is no intention on building the home in the vacated right-of-way.

Public Works Comments:

- A) Items that require plan revision or additional documentation before engineering can recommend approval:
 - 1) None
- B) Items that are conditions of approval (stipulations):
 - 1) The County Surveyor may make separate technical review of easement vacation, and submits comments directly to the preparer of the vacation. Provide easement vacation and exhibit(s) in accordance with County Surveyor comments.
- C) Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents:
 - 1) None

Staff Conclusion:

The applicant has indicated that the intent of vacating a portion of right-of-way is to expand the corner side yard. Staff has no objections to the yard expansion subject to approval of the following stipulations:

- 1. The utility easement shall be retained for any and all public utilities.
- 2. No building or accessory structure may be constructed within the easement.
- 3. Subject to approval, a \$50.00 ordinance publication fee must be submitted to the Urban Planning and Land Use Department following the Unified Government Board of Commissioners meeting.

STAFF COMMENTS AND SUGGESTIONS

The staff concurs with the recommendation of the City Planning Commission.

STAFF RECOMMENDATIONS

Staff recommends that the Board of Commissioners make the findings contained within the staff report related to *Factors to be Considered*, and *Key Issues* and recommends **APPROVAL** of Vacation Petition #**R/W-2017-7** subject to all comments and suggestions outlined in this staff report.

ATTACHMENTS

July 10, 2017 City Planning Commission Minutes
Vacation Exhibit
Kansas Gas Service email

REVIEW OF INFORMATION AND SCHEDULE

Action	Planning Commission	Unified Government Commission
Public Hearing	July 10, 2017	July 27, 2017
Vacation	Approval	

STAFF CONTACT: **Byron Toy, AICP**
 btoy@wycokck.org

MOTIONS

I move the Unified Government Board of Commissioners **APPROVE** Petition **#RW-2017-7** as meeting all the requirements of the City Code and being in the interest of the public health, safety and welfare subject to such modifications as are necessary to resolve to the satisfaction of City Staff all comments contained in the Staff Report; and the following additional requirements:

1. _____;
2. _____; And
3. _____.

OR

I move the Unified Government Board of Commissioners **DENY** Petition **#RW-2017-7**, as they are not in compliance with the City Ordinances and as it will not promote the public health, safety and welfare of the City of Kansas City, Kansas; and other such reasons that have been mentioned.

JULY 10, 2017 CITY PLANNING COMMISSION MINUTES:

Chairman Huey excused herself as she sits on the Board of CHWC and Dr. Serda assumed the Chairmanship at 9:10 p.m. Planning Commission Connolly left the meeting at 9:12 p.m.

RIGHT-OF-WAY VACATION APPLICATION #R/W-2017-7 – CHWC, INC. –

SYNOPSIS: Vacation of right-of-way at 812 Waterway Drive. ***Detailed Outline of Requested Action:*** The applicant, CHWC, Inc. wants to vacate .08 acre of Waterway Drive right-of-way in order to build a single family home to the west. The vacated right-of-way will be a side yard extension for 812 Waterway Drive.

The following items were included as part of the record for this case:

1. The City's currently adopted zoning and subdivision regulations;
2. The official zoning map for the area in question;
3. The City's currently adopted Master Plan for the area in question;

4. The staff report and attachments dated July 10, 2017;
5. The application and other documents, plans, pictures and maps submitted by the applicant in furtherance of the case and contained in the official file;
6. The Notice in the Wyandotte Echo dated June 15, 2017; and
7. The Notices to property owners dated June 14, 2017.

Recording Secretary Parker asked if the Commission had any contact to disclose on this application. (No one responded in the affirmative.)

Present in Support:

- ❖ Mr. Charles Pattison, Construction Manager, CHWC, 2 South 14th Street, Kansas City, Kansas 66102
- ❖ Mr. Tom Clemons, Area Surveyors, P.O. Box 324, Grandview, Missouri 64030

Present in Opposition:

- ❖ Ms. Avenia Ford, 810 Waterway Drive, Kansas City, Kansas 66102 (with questions)

Staff Recommendation: Director Richardson stated that the staff recommends approval subject to the stipulations.

Motion and Vote:

On motion by Ms. Rank, seconded by Ms. Jones, the Planning Commission voted as follows to **recommend APPROVAL of Right-Of-Way Vacation Application #R/W-2017-7:**

Carson	Not Present
Childress	Aye
Connelly	Not Present
Ernst	Aye
Gonzalez	Aye
Huey	Not Present
Jones	Aye
Mose	Not Present
Pauley	Not Present
Rank	Aye
Serda	Chairman

Motion to recommend APPROVAL Passed: 5 to 0

Subject to:

Urban Planning and Land Use Comments:

1. The Kansas Gas Service has a conflict with vacating on the right-of-way at 812 Waterway Drive. There is currently a gas main running in the west right-of-way along Waterway Drive; coming from Armstrong, and going south in order to serve the customer at 810 Waterway Drive. If the right-of-way is vacated at 812 Waterway Drive, we have no way to serve existing customers at 810 Waterway Drive.

2. If approved, the right-of-way will be vacated, but the utility easement shall be retained for any and all public utility.
3. How will this property be used in the future? Explain the purpose of the right-of-way vacation.

Applicant Response: The property will be used to expand the corner side yard. There is no intention on building the home in the vacated right-of-way.

Public Works Comments:

- A) Items that require plan revision or additional documentation before engineering can recommend approval:
- 1) None
- B) Items that are conditions of approval (stipulations):
- 1) The County Surveyor may make separate technical review of easement vacation, and submits comments directly to the preparer of the vacation. Provide easement vacation and exhibit(s) in accordance with County Surveyor comments.
- C) Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents:
- 1) None

Staff Conclusion:

The applicant has indicated that the intent of vacating a portion of right-of-way is to expand the corner side yard. Staff has no objections to the yard expansion subject to approval of the following stipulations:

1. The utility easement shall be retained for any and all public utilities.
2. No building or accessory structure may be constructed within the easement.
3. Subject to approval, a \$50.00 ordinance publication fee must be submitted to the Urban Planning and Land Use Department following the Unified Government Board of Commissioners meeting.

Chairman Huey rejoined the Commission at 9:15 p.m.

NOTE:
1. NO PROPOSED CONSTRUCTION IN RIGHT OF WAY TO BE VALUED
PROPERTY TO BE INCLUDED TO THE PROPERTY TO THE WEST.
2. UTILITIES WERE FIELD LOCATED BY KANSAS ONE CALL TICKET #17281607

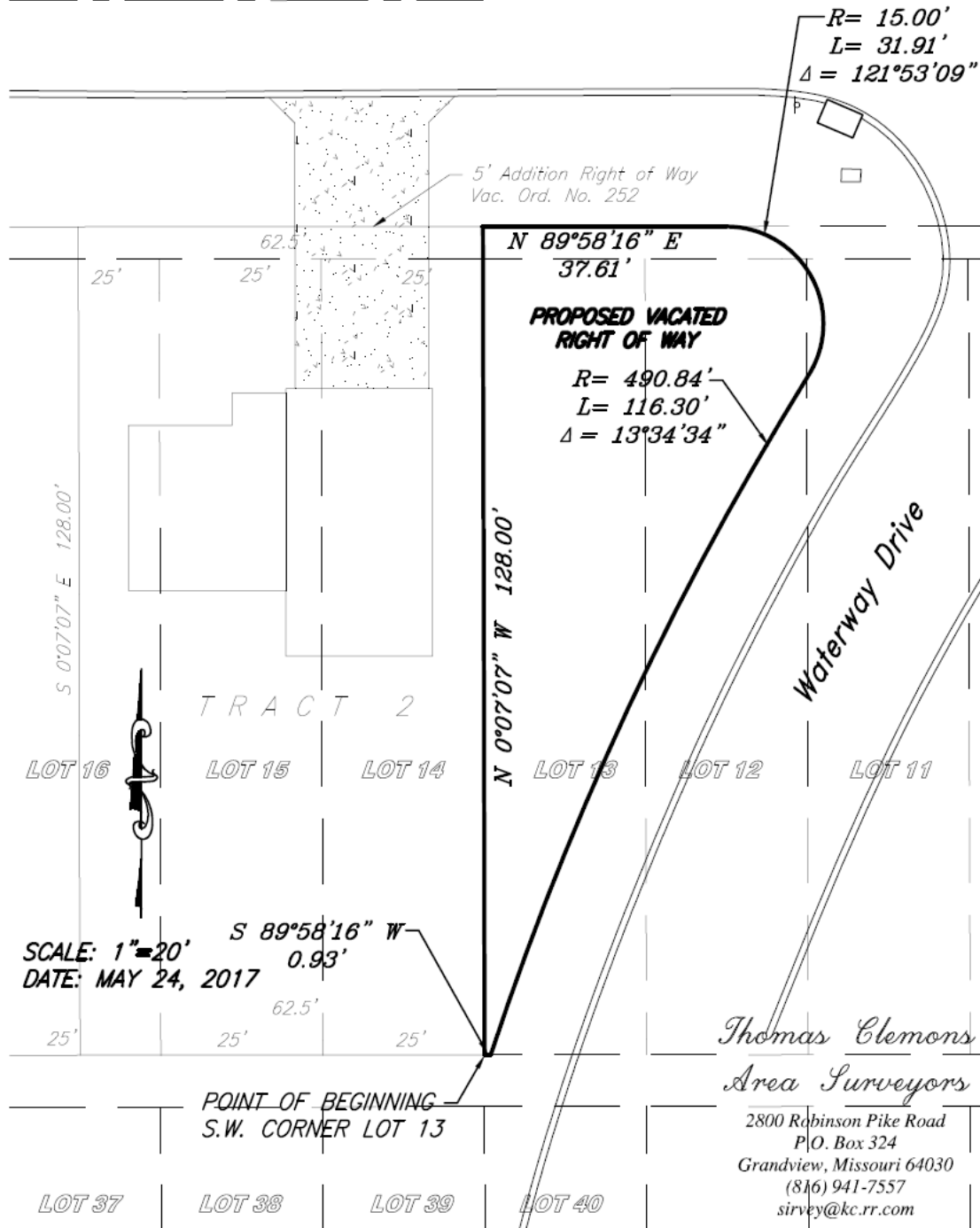
Map of Project Location showing the intersection of 10th Street and 11th Street. The map includes labels for various streets: 10th Street, 11th Street, 12th Street, 13th Street, 14th Street, 15th Street, 16th Street, 17th Street, 18th Street, 19th Street, 20th Street, 21st Street, 22nd Street, 23rd Street, 24th Street, 25th Street, 26th Street, 27th Street, 28th Street, 29th Street, 30th Street, 31st Street, 32nd Street, 33rd Street, 34th Street, 35th Street, 36th Street, 37th Street, 38th Street, 39th Street, 40th Street, 41st Street, 42nd Street, 43rd Street, 44th Street, 45th Street, 46th Street, 47th Street, 48th Street, 49th Street, 50th Street, 51st Street, 52nd Street, 53rd Street, 54th Street, 55th Street, 56th Street, 57th Street, 58th Street, 59th Street, 60th Street, 61st Street, 62nd Street, 63rd Street, 64th Street, 65th Street, 66th Street, 67th Street, 68th Street, 69th Street, 70th Street, 71st Street, 72nd Street, 73rd Street, 74th Street, 75th Street, 76th Street, 77th Street, 78th Street, 79th Street, 80th Street, 81st Street, 82nd Street, 83rd Street, 84th Street, 85th Street, 86th Street, 87th Street, 88th Street, 89th Street, 90th Street, 91st Street, 92nd Street, 93rd Street, 94th Street, 95th Street, 96th Street, 97th Street, 98th Street, 99th Street, 100th Street.

SURVEYOR'S CERTIFICATE
This is to certify that on August 1, 2016 the survey was completed in the field, once finished the survey was made by me, and that said survey meets or exceeds the "NATIONAL MAP AMPLIFICATION STANDARDS" for boundary surveys.

Thomas W. Clemens 5-30-2017
THOMAS W. CLEMENS PLS KS. NO. 854

Section 9
Township 11-S
Range 25-E

Armstrong Avenue (Platted 80' Public R/W)



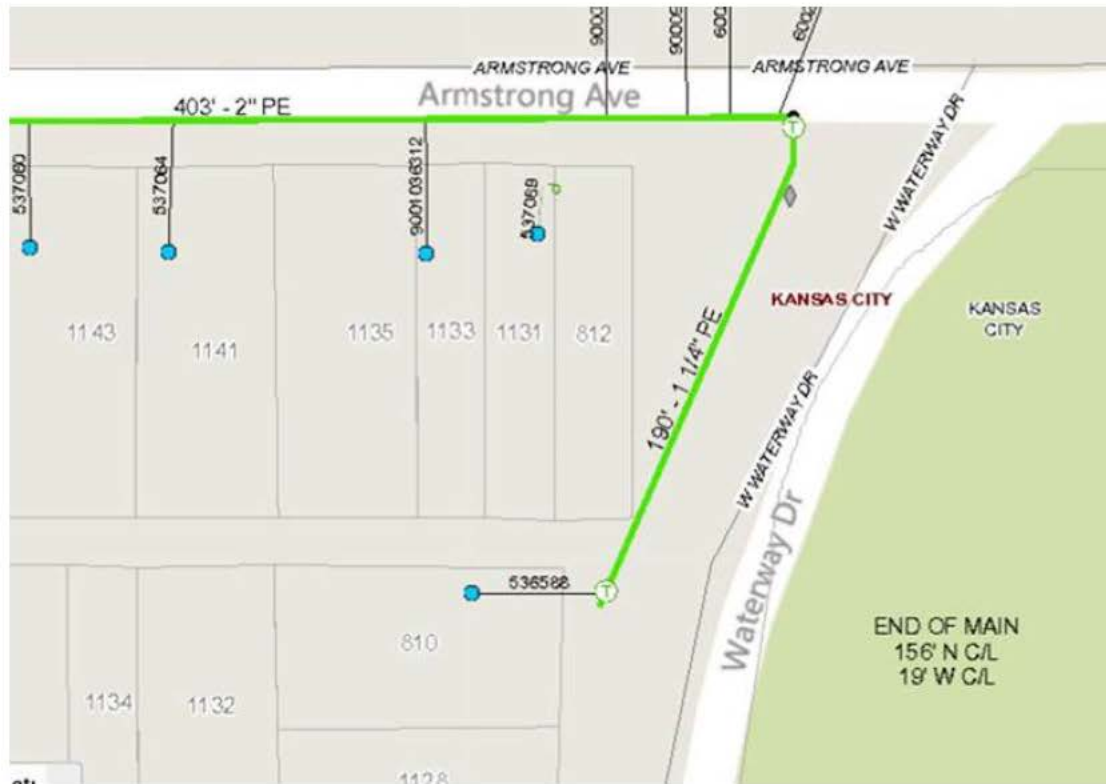
Toy, Byron

From: Parker, Janet
Sent: Tuesday, June 13, 2017 3:56 PM
To: Toy, Byron
Cc: Parker, Janet; Flanders, Zachary; Hickey, Jamie
Subject: Comments from Kansas Gas Service on July Agenda

Importance: High

From: Murphy, Christina J. [mailto:Christina.Murphy@onegas.com]
Sent: Tuesday, June 13, 2017 3:54 PM
To: Parker, Janet
Cc: Richardson, Rob
Subject: Response to July 10, 2017 City Planning Commission Agenda

Janet,
Kansas Gas Service has reviewed the vacation applications for the meeting on July 10, 2017. KGS has a conflict with vacating the right of way at 812 Waterway Dr (#R/W-2017-7). There is currently a gas main running in the west right-of-way along Waterway Dr, coming from Armstrong and going south in order to serve the customer at 810 Waterway Dr. If the right-of-way is vacated at 812 Waterway, we have no way to serve the existing customer at 810 Waterway. Please see map below. Thanks.



Christina Murphy
 Kansas Gas Service
 Engineer II
 (913)599-8985
Christina.Murphy@onegas.com



Urban Planning and Land Use

701 North 7th Street, Room 423
Kansas City, Kansas 66101
Email: planninginfo@wycokck.org

Phone: (913) 573-5750
Fax: (913) 573-5796
www.wycokck.org/planning

To: Unified Government Board of Commissioners
From: City Staff
Date: July 27, 2017
Re: Vacation Petition #U/E-2017-8

GENERAL INFORMATION

Applicant:
Randy George

Status of Applicant:
Applicant
9019 Haskell Avenue
Kansas City, Kansas 66109

Requested Action:
Vacation of a utility easement at
8945 Haskell Avenue

Date of Application:
May 26, 2017

Purpose:
To vacate a utility easement at in
conjunction with an administrative
land division to build a single
family house

Property Location:
8945 Haskell

Existing Zoning: R-1 Single Family District



Existing Surrounding Zoning: **North:** R-1 Single Family District
South: R-1 Single Family District
East: R-1 Single Family District
West: R-1 Single Family District

Existing Uses: **North:** Single Family Homes
South: Undeveloped Land
East: Undeveloped Land, Single Family Homes
West: Single Family Homes

Neighborhood Characteristics: The neighborhood is residential in nature

Total Tract Size: The area to be vacated is 2,985 square feet. The proposed lot in the administrative division of land application is 1.078 acres.

Master Plan Designation: The City-Wide Master Plan designates this property as Low-Density Residential

Major Street Plan: The City-Wide Master Plan designates Haskell Avenue as a local street.

Advertisement: The Wyandotte Echo – June 14, 2017
Letters to Property Owner – June 15, 2017 and July 18, 2017

Public Hearings: July 10, 2017 and July 27, 2017

Public Opposition: No one appeared at the July 10, 2017 City Planning Commission meeting.

PROPOSAL

Detailed Outline of Requested Action: The applicant, Randy George, has submitted an application for an administrative subdivision of land in conjunctions with this utility easement vacation application. The purpose of these applications is to enlarge the proposed lot for a single family house.

City Ordinance Requirements:

Chapter 27 Planning and Development
Article VI – Administration and Review Procedures
Section 27-215 – Subdivision
Article VII - Subdivisions
K.S.A. 12-504 to 12-506 and 12-512b.

FACTORS TO BE CONSIDERED

- 1. Development of such character that it can be used safely without danger to health, or peril from fire, flood, erosion, excessive noise or other adversity.***

This will not be an issue.

3. ***Streets are designed so as to provide a safe, convenient and functional system for vehicular traffic, and having such width, gradient, location and structural quality as to accommodate prospective traffic as determined by existing and probable future land and building uses.***

Haskell Avenue is in poor condition. It is a dead-end street without a cul-de-sac and exceeds the 500 foot length recommended in the Subdivision design principles and standards.

4. ***Assurance that buildings, lots, blocks, parcels and streets are so arranged as to afford adequate light, open space or air, to facilitate fire protection, and to provide for long-term sustained real estate values.***

Not Applicable

5. ***Development patterns are designed with due regard to topography, so that the natural features of the land and vegetation shall be protected and enhanced.***

Not Applicable

6. ***Adequate sites are provided for schools, parks, playgrounds, and other community services so that residents of all neighborhoods shall have convenient access to such facilities.***

Not Applicable

7. ***Vacation will not create utility conflicts.***

Staff has not been informed of any conflicts

KEY ISSUES

None

PLANNING COMMISSION RECOMMENDATION

The Planning Commission voted 6 to 0 to recommend **APPROVAL** of Utility Easement Vacation Application #U/E-2017-8, subject to:

Planning and Land Use Comments

1. **No new homes shall be constructed on any lots with the exception of Lot 1A until future Right-Of-Way has been dedicated and new road improvements have been completed.**

Applicant Response: I agree with this sentence.

2. Subject to approval, a \$50.00 ordinance publication fee must be submitted to the Urban Planning and Land Use Department following the Unified Government Board of Commissioners meeting.

Public Works Comments

- A) Items that require plan revision or additional documentation before engineering can recommend approval:
 - 1) None
- B) Items that are conditions of approval (stipulations):
 - 1) The County Surveyor may make separate technical review of easement vacation, and submits comments directly to the preparer of the vacation. Provide easement vacation and exhibit(s) in accordance with County Surveyor comments.
- C) Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents:
 - 1) None

STAFF COMMENTS AND SUGGESTIONS

The staff concurs with the recommendation of the City Planning Commission.

STAFF RECOMMENDATIONS

Staff recommends that the Board of Commissioners make the findings contained within the staff report related to *Factors to be Considered*, and *Key Issues* and recommends **APPROVAL** of Vacation Petition #U/E-2017-8 subject to all comments and suggestions outlined in this staff report.

ATTACHMENTS

July 10, 2017 City Planning Commission Minutes
Survey for Administrative Land Division
Survey of Easement to be Vacated
Kansas One Call Status

REVIEW OF INFORMATION AND SCHEDULE

Action	Planning Commission	Unified Government Commission
Public Hearing	July 10, 2012	July 27, 2012
Vacation	Approval	

STAFF CONTACT: Zach Flanders
zflanders@wycokck.org

MOTIONS

I move the Unified Government Board of Commissioners **APPROVE** Petition # **U/E-2017-8** as meeting all the requirements of the City Code and being in the interest of the public health, safety and welfare subject to such modifications as are necessary to resolve to the satisfaction of City Staff all comments contained in the Staff Report; and the following additional requirements:

1. _____;
2. _____; And
3. _____.

OR

I move the Unified Government Board of Commissioners **DENY** Petition #**U/E-2017-8**, as they are not in compliance with the City Ordinances and as it will not promote the public health, safety and welfare of the City of Kansas City, Kansas; and other such reasons that have been mentioned.

JULY 10, 2017 CITY PLANNING COMMISSION MINUTES:

UTILITY EASEMENT VACATION APPLICATION #U/E-2017-8 – RANDY E. GEORGE – SYNOPSIS: Vacation of utility easements at 9000 Haskell Avenue. ***Detailed Outline of Requested Action:*** The applicant, Randy George, has submitted an application for an administrative subdivision of land in conjunctions with this utility easement vacation application. The purpose of these applications is to enlarge the proposed lot for a single family house.

The following items were included as part of the record for this case:

1. The City's currently adopted zoning and subdivision regulations;
2. The official zoning map for the area in question;
3. The City's currently adopted Master Plan for the area in question;
4. The staff report and attachments dated July 10, 2017;
5. The application and other documents, plans, pictures and maps submitted by the applicant in furtherance of the case and contained in the official file;
6. The Notice in the Wyandotte Echo dated June 15, 2017; and
7. The Notices to property owners dated June 14, 2017.

Recording Secretary Parker asked if the Commission had any contact to disclose on this application. (No one responded in the affirmative.)

Present in Support:

- ❖ Mr. Randy George, applicant, 9000 Haskell, Kansas City, Kansas 66104

Present in Opposition:

❖ No one appeared

Staff Recommendation Starts: Director Richardson stated that the staff recommends approval subject to the stipulations.

Motion and Vote:

On motion by Dr. Serda, seconded by Ms. Jones, the Planning Commission voted as follows to **recommend APPROVAL of Utility Easement Vacation Application #U/E-2017-8:**

Carson	Not Present
Childress	Aye
Connelly	Not Present
Ernst	Aye
Gonzalez	Aye
Huey	Chairman
Jones	Aye
Mose	Not Present
Pauley	Not Present
Rank	Aye
Serda	Aye

Motion to recommend APPROVAL Passed: 6 to 0

Subject to:

Planning and Land Use Comments

1. No new homes shall be constructed on any lots with the exception of Lot 1A until future Right-Of-Way has been dedicated and new road improvements have been completed.

Applicant Response: I agree with this sentence.

2. Subject to approval, a \$50.00 ordinance publication fee must be submitted to the Urban Planning and Land Use Department following the Unified Government Board of Commissioners meeting.

Public Works Comments

A) Items that require plan revision or additional documentation before engineering can recommend approval:

- 1) None

B) Items that are conditions of approval (stipulations):

- 1) The County Surveyor may make separate technical review of easement vacation, and submits comments directly to the preparer of the vacation. Provide easement vacation and exhibit(s) in accordance with County Surveyor comments.

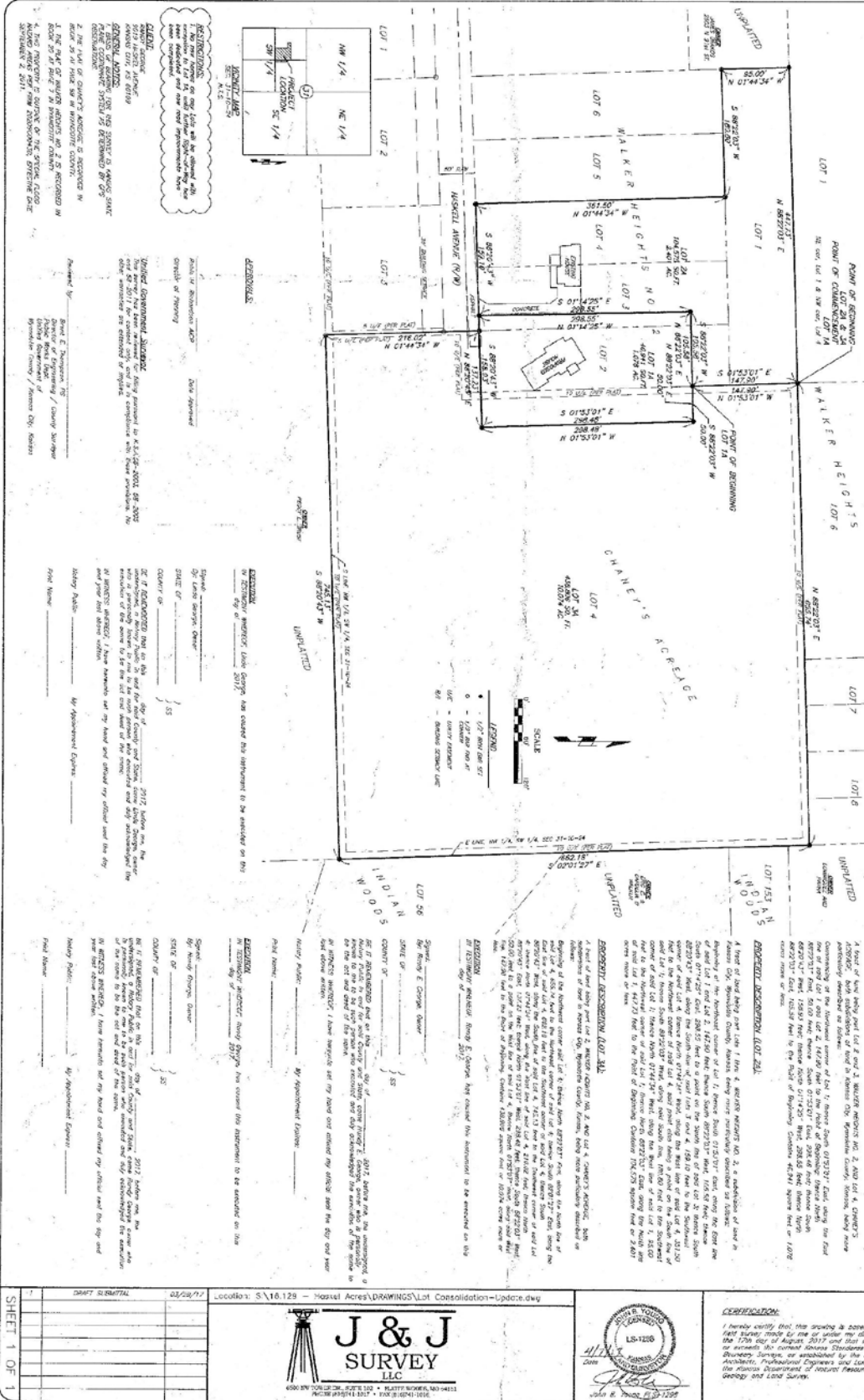
C) Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents:

1) None

CERTIFICATE OF SURVEY - LOT CONSOLIDATION

LOT 1A, 2A AND 3A

A REPLAT OF LOTS 1A, WALKER HEIGHTS NO. 2 & LOT 4, CHANEY'S ACRES
SW 1/4, SECTION 31, TOWNSHIP 10 SOUTH, RANGE 24 EAST
KANSAS CITY, WYANDOTTE COUNTY, KANSAS



GENERAL EXEMPTION DISCLOSURE

As of Lot 1, Range 24 East, Section 31, Township 10 South, Range 24 East, Wyandotte County, Kansas, known as the Walker Heights No. 2 Subdivision, being more particularly described as follows:

PROPERTY DESCRIPTION, LOT 1A:

A tract of land being part of Lot 1, Range 24 East, Section 31, Township 10 South, Range 24 East, Wyandotte County, Kansas, known as the Walker Heights No. 2 Subdivision, being more particularly described as follows:

PROPERTY DESCRIPTION, LOT 2A:

A tract of land being part of Lot 2, Range 24 East, Section 31, Township 10 South, Range 24 East, Wyandotte County, Kansas, known as the Walker Heights No. 2 Subdivision, being more particularly described as follows:

PROPERTY DESCRIPTION, LOT 3A:

A tract of land being part of Lot 3, Range 24 East, Section 31, Township 10 South, Range 24 East, Wyandotte County, Kansas, known as the Walker Heights No. 2 Subdivision, being more particularly described as follows:

EXEMPTION

As of Lot 1, Range 24 East, Section 31, Township 10 South, Range 24 East, Wyandotte County, Kansas, known as the Walker Heights No. 2 Subdivision, being more particularly described as follows:

EXEMPTION

As of Lot 2, Range 24 East, Section 31, Township 10 South, Range 24 East, Wyandotte County, Kansas, known as the Walker Heights No. 2 Subdivision, being more particularly described as follows:

EXEMPTION

As of Lot 3, Range 24 East, Section 31, Township 10 South, Range 24 East, Wyandotte County, Kansas, known as the Walker Heights No. 2 Subdivision, being more particularly described as follows:

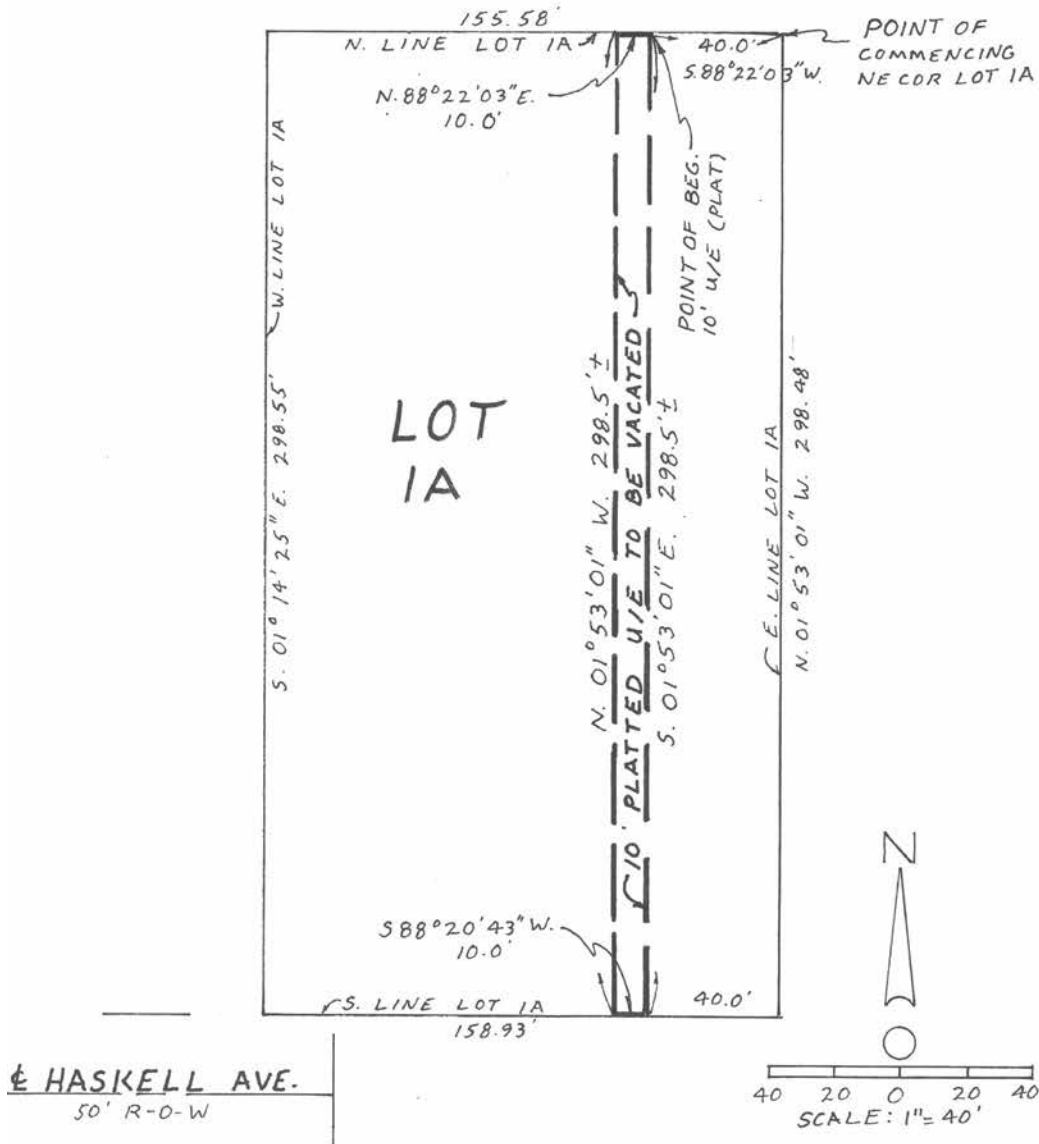
Locality: S16.128 - Maxwell Acres\DRAWINGS\Lot Consolidation-Update.dwg DATE: 03/28/17 SHEET 1 OF 1	J & J SURVEY LLC 1000 W. 10TH ST., SUITE 100, KANSAS CITY, MO 64105 TEL: 816.441.1111 FAX: 816.441.1112	CERTIFICATION I hereby certify that the foregoing is a true and correct copy of the original survey as shown to me by the owner of the land, and that the same was made by me or under my direct supervision, and that I am a duly Licensed Professional Engineer and Land Surveyor in the State of Kansas, and the Kansas Department of Natural Resources, Division of Geology and Land Survey. DATE: 03/28/17 BY: [Signature]
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EXHIBIT

The intent of this Exhibit is to provide a description to vacate a platted 10' wide Utility Easement.

DESCRIPTION (platted 10' wide Utility Easement to be vacated): Commencing at the Northeast corner of Lot 1A as shown on the Certificate of Survey – Lot Consolidation recorded 4-17-17 at the Wyandotte County Register of Deeds as Document No. 2017R-05359; thence South $88^{\circ}22'03''$ West 40.00 feet to the Point of Beginning of the platted 10' wide easement; thence South $01^{\circ}53'01''$ East 298.5 feet (more or less) to the South line of Lot 1A; thence South $88^{\circ}20'43''$ West 10.0 feet along the South line of Lot 1A; thence North $01^{\circ}53'01''$ West 298.5 feet (more or less) to the North line of Lot 1A; thence North $88^{\circ}22'03''$ East 10.0 feet to the Point of Beginning.

NOTES: All bearings and dimensions based upon the Certificate of Survey – Lot Consolidation recorded as Document No. 2017R-05359 on 4-17-17.



Richard D. Moore Land Survey, Inc. (913) 334-3888
7540 Leavenworth Rd. Kansas City, KS 66109

MAY 26, 2017

Date

Richard D. Moore — L.S. 1394

Kansas One Call Ticket Check Status

Ticket Number: 17196787

Location: 8945 HASKELL AVE KANSAS CITY, KS

As of 5/10/17 7:01 CDT, participating facility owners have responded to Ticket Check as follows:

Members Notified	Status
ATMOS ENERGY	Clear/No conflict
ATT DISTRIBUTION	Clear/No conflict
KC BPU-ELECTRIC DEPT	Does not post locate status to Ticket Check**
KC BPU-WATER DEPT	Clear/No conflict
GOOGLE FIBER INC.	Clear/No conflict
KANSAS GAS SERVICE	Clear/No conflict
UNIFIED GOVERNMENT OF KC	Clear/No conflict

All member companies listed above have been notified of your intent to excavate.

Does not post locate status to Ticket Check: Although this member received the notice to locate, they do not post their locate status back to this system.

This is the only automated notification with ticket status that you will receive for this request. For further status updates, or for contact phone numbers for members that do not provide locate status to Ticket Check, please click here ([TicketLINK](#)). Member status information will not be available by calling 8-1-1 or 800-344-7233 (800-DIG-SAFE).

Reply Reply to All Forward More

Click to [Reply](#), [Reply All](#) or [Forward](#)

[Send](#)

Try the new Yahoo Mail

=====

=====

To: Attn: RANDY GEORGE
Voice: 9139407438 Fax:
Re: Response to Dig Request

This is an important message from ATMOS Energy replying to your request to locate our underground facilities in an area described on the one call center ticket.

=====

=====

Ticket: 17196787
County: WYANDOTTE Place: KANSAS CITY
Address: 8945 HASKELL AVE

ATMOLA02:
Atmos Energy has determined our facilities are not in conflict with the dig site information provided by the one call center ticket.

=====

=====

If you have any questions please contact ATMOS Energy.

Urban Planning and Land Use

701 North 7th Street, Room 423
Kansas City, Kansas 66101
Email: planninginfo@wycokck.org

Phone: (913) 573-5750
Fax: (913) 573-5796
www.wycokck.org/planning

To: Unified Government Board of Commissioners

From: City Staff

Date: July 27, 2017

Re: **Vacation Petition #U/E-2017-9**

GENERAL INFORMATION

Applicant:
LaVert A. Murray

Status of Applicant:
Applicant
1811 North 79th Street
Kansas City, KS 66101

Requested Action:
Approval of utility easement vacation

Date of Application:
May 26, 2017

Purpose:
To vacate a utility easement in order to
build cooler addition

Property Location:
5420 Leavenworth Road



Existing Zoning: C-1 Limited Business and CP-1 Planned Limited Business Districts

Existing Surrounding Zoning: **North:** R-1 Single Family District
South: C-1 Limited Business District
East: R-1 Single Family District
West: CP-2 Planned General Business and RP-5
Planned Apartment Districts

Existing Uses: **North:** Single family homes
South: Commercial businesses and KCKFD Fire Station #18
East: Single family home
West: An auto repair shop and apartments

Neighborhood Characteristics: Along Leavenworth Road, the neighborhood is a mixture of commercial and residential uses. North and south of Leavenworth Road are established residential neighborhoods.

Total Tract Size: 1.95 acres

Master Plan Designation: The City-Wide Master Plan designates this property as Low Density Residential.

Major Street Plan: The City-Wide Master Plan classifies Leavenworth Road as a Parkway and 55th Street as a local street.

Advertisement: Wyandotte Echo – June 15, 2017
Letters to Property Owners – June 14, 2107 and July 18, 2017

Public Hearings: July 10, 2017 and July 27, 2017

Public Opposition: No one appeared at the July 10, 2017 City Planning Commission meeting.

PROPOSAL

Detailed Outline of Requested Action: The applicant, LaVert Murray, wants to vacate a utility easement along the rear of the building and the east wall in order to build a cooler addition onto Happy Foods North grocery store at 5420 Leavenworth Road.

City Ordinance Requirements: Article XXI Sections 27-502 – 27-709 and K.S.A. 12-504 to 12-506 and 12-512b.

FACTORS TO BE CONSIDERED

- 1. Development of such character that it can be used safely without danger to health, or peril from fire, flood, erosion, excessive noise or other adversity.***

The continued development of the lot, with the vacated easement can be used safely without danger to health, or peril from fire, flood, erosion,

excessive noise or other adversity.

2. *The extent to which utilities and public services are available and adequate to serve the proposed use.*

a. *Water service*

Available

b. *Sanitary sewer service*

Available

c. *Storm water control*

Designed to meet City Code

d. *Police*

Police service provided by the Midtown Patrol, District #444

e. *Fire*

Fire service provided by Station #18

f. *Transit*

Kansas City ATA provides transit service along Leavenworth Road, Route #113.

g. *Schools*

Kansas City, Kansas USD 500

3. *Streets are designed so as to provide a safe, convenient and functional system for vehicular traffic, and having such width, gradient, location and structural quality as to accommodate prospective traffic as determined by existing and probable future land and building uses.*

Streets are already designed as to provide a safe, convenient and functional system for vehicular traffic as to accommodate prospective traffic as determined by existing and probable future land and building uses.

4. *Assurance that buildings, lots, blocks, parcels and streets are so arranged as to afford adequate light, open space or air, to facilitate fire protection, and to provide for long-term sustained real estate values.*

The building and parcel are so arranged as to afford adequate light, open

space or air, to facilitate fire protection, and to provide for long-term sustained real estate values.

5. ***Development patterns are designed with due regard to topography, so that the natural features of the land and vegetation shall be protected and enhanced.***

This is not applicable.

6. ***Adequate sites are provided for schools, parks, playgrounds, and other community services so that residents of all neighborhoods shall have convenient access to such facilities.***

This is not applicable.

7. ***Vacation will not create utility conflicts.***

Staff has not received further comment by any agency regarding the proposed vacation.

KEY ISSUES

Abandonment of utility easement

PLANNING COMMISSION RECOMMENDATION

The Planning Commission voted 6 to 0 to recommend **APPROVAL** of Utility Easement Vacation Application #U/E-2017-9, subject to:

Urban Planning and Land Use Comments:

1. **Can you verify that this easement has been abandoned?**

Applicant Response: See the letter from Matt Kreig with Board of Public Utilities - Electric.

Staff Response: The letter from BPU – Electric indicates the easement serves no purpose in the future.

2. **Subject to approval, a \$50.00 ordinance publication fee must be submitted to the Urban Planning and Land Use Department following the Unified Government Board of Commissioners meeting.**

Public Works Comments:

- A) Items that require plan revision or additional documentation before engineering can recommend approval:**
- 1) None

B) Items that are conditions of approval (stipulations):

- 1) The County Surveyor may make separate technical review of easement vacation, and submits comments directly to the preparer of the vacation. Provide easement vacation and exhibit(s) in accordance with County Surveyor comments.

C) Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents:

- 1) None

STAFF COMMENTS AND SUGGESTIONS

The staff concurs with the recommendation of the City Planning Commission.

STAFF RECOMMENDATIONS

Staff recommends that the Board of Commissioners make the findings contained within the staff report related to *Factors to be Considered*, and *Key Issues* and recommends **APPROVAL** of Vacation Petition #U/E-2017-9 subject to all comments and suggestions outlined in this staff report.

ATTACHMENTS

July 10, 2017 City Planning Commission Minutes
Letter from Board of Public Utilities - Electric
Vacation Exhibit

REVIEW OF INFORMATION AND SCHEDULE

Action	Planning Commission	Unified Government Commission
Public Hearing	July 10, 2017	July 27, 2017
Vacation	Approval	

STAFF CONTACT: **Byron Toy, AICP**
 btoy@wycokck.org

MOTIONS

I move the Unified Government Board of Commissioners **APPROVE** Petition #U/E-2017-9 as meeting all the requirements of the City code and being in the interest of the public health, safety and welfare subject to such modifications as are necessary to resolve to the satisfaction of City Staff all comments contained in the Staff Report; and the following additional requirements:

1. _____;
2. _____; And

3. _____.

OR

I move the Unified Government Board of Commissioners **DENY** Petition #**U/E-2017-9**, as they are not in compliance with the City Ordinances and as it will not promote the public health, safety and welfare of the City of Kansas City, Kansas; and other such reasons that have been mentioned.

JULY 10, 2017 CITY PLANNING COMMISSION MINUTES:

UTILITY EASEMENT VACATION APPLICATION #U/E-2017-9 – LAVERT MURRAY WITH MURRAY AND ASSOCIATES LLC – SYNOPSIS: Vacation of utility easements at 5420 Leavenworth Road. **Detailed Outline of Requested Action:** The applicant, LaVert Murray, wants to vacate a utility easement along the rear of the building and the east wall in order to build a cooler addition onto Happy Foods North grocery store at 5420 Leavenworth Road.

The following items were included as part of the record for this case:

1. The City's currently adopted zoning and subdivision regulations;
2. The official zoning map for the area in question;
3. The City's currently adopted Master Plan for the area in question;
4. The staff report and attachments dated July 10, 2017;
5. The application and other documents, plans, pictures and maps submitted by the applicant in furtherance of the case and contained in the official file;
6. The Notice in the Wyandotte Echo dated June 15, 2017; and
7. The Notices to property owners dated June 14, 2017.

Recording Secretary Parker asked if the Commission had any contact to disclose on this application. (No one responded in the affirmative.)

Present in Support:

- ❖ Mr. LaVert Murray, applicant representing Happy Foods, Murray & Associates LLC, 1811 North 79th Street, Kansas City, Kansas 66112

Present in Opposition:

- ❖ No one appeared

Staff Recommendation: Director Richardson stated that the staff recommends approval subject to the stipulations.

Motion and Vote:

On motion by Dr. Serda, seconded by Ms. Rank, the Planning Commission voted as follows to **recommend APPROVAL of Utility Easement Vacation Application #U/E-2017-9:**

Carson	Not Present
Childress	Aye
Connelly	Not Present
Ernst	Aye
Gonzalez	Aye
Huey	Chairman
Jones	Aye
Mose	Not Present
Pauley	Not Present
Rank	Aye
Serda	Aye

Motion to recommend APPROVAL Passed: 6 to 0

Subject to:

Urban Planning and Land Use Comments:

1. Can you verify that this easement has been abandoned?

Applicant Response: See the letter from Matt Kreig with Board of Public Utilities - Electric.

Staff Response: The letter from BPU – Electric indicates the easement serves no purpose in the future.

2. Subject to approval, a \$50.00 ordinance publication fee must be submitted to the Urban Planning and Land Use Department following the Unified Government Board of Commissioners meeting.

Public Works Comments:

A) Items that require plan revision or additional documentation before engineering can recommend approval:

- 1) None

B) Items that are conditions of approval (stipulations):

- 1) The County Surveyor may make separate technical review of easement vacation, and submits comments directly to the preparer of the vacation. Provide easement vacation and exhibit(s) in accordance with County Surveyor comments.

C) Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents:

- 1) None



540 MINNESOTA AVENUE • KANSAS CITY, KANSAS 66101 • (913) 573-9000

June 22, 2017

Attn: Lavert Murray Sr.
1811 N 79th Street
Kansas City, KS 66112

Re: Easement vacation at Happy Foods supermarket
55th & Leavenworth Road
Kansas City, Kansas

To Whom It May Concern,

I have received your request to vacate an existing 5' Kansas City Power and Light utility easement located at 5420 Leavenworth Road (parcel 917617), a business located in Kansas City, Wyandotte County, Kansas; filed in Book 1437, Page 469 with the Wyandotte County Register of Deeds Office. This Kansas City Power and Light easement was assigned by Quit Claim Deed Dated July 15th, 1975 for use and benefit of the Board of Public Utilities of the City of Kansas City, Kansas to which the Unified Government of Wyandotte County/ Kansas City, Kansas is the successor in interest; Document Number 819366, Book 2468, Page 202; making BPU the current grantee.

After reviewing your request, BPU has agreed to approve the vacation of this existing easement and supports you in your efforts to have this easement vacated by the Unified Government of Kansas City Kansas. We will no longer have a need for this easement that falls under the building and serves no purpose to any parties involved. Please consider this letter as approval to proceed.

If you have any questions, please feel free to contact me at 913-573-9541.

Best Regards,

Matthew Kreig
Supervisor of Electrical Mapping/Drafting/Right-of-Way
Kansas City Board of Public Utilities
6742 Riverview Avenue
Kansas City, Kansas 66102
913-573-9541
mkreig@bpu.com

“EQUAL OPPORTUNITY EMPLOYER”



Urban Planning and Land Use

701 North 7th Street, Room 423
Kansas City, Kansas 66101
Email: planninginfo@wycokck.org

Phone: (913) 573-5750
Fax: (913) 573-5796
www.wycokck.org/planning

To: Unified Government Board of Commissioners
From: City Staff
Date: July 27, 2017
Re: Petition #PR-2017-27

GENERAL INFORMATION

Applicant:
Leon Roberts

Status of Applicant:
Representative Catholic
Archdiocese of Kansas City,
Kansas
12615 Parallel Parkway
Kansas City, KS 66109

Requested Action:
Approval of Final Plan Review

Date of Application:
May 26, 2017

Purpose:
To construct a monastery and
chapel

Property Location:
919 and 921 Homer Avenue

Existing Zoning:
R-1 Single Family District



Surrounding Zoning: North: R-1 Single Family District
South: R-1 Single Family District
East: R-1 Single Family District
West: R-1 Single Family District

Existing Uses: North: Single family homes
South: Single family homes
East: Single family home
and vacant parcels
West: Single family homes

Total Tract Size: 2.36 acres

Master Plan Designation: The City Wide Master Plan designates this property as Public/Semi Public.

Major Street Plan: The City-Wide Master Plan classifies Homer Avenue as a local street.

Advertisement: Property Owner Letters - June 15, 2017
Wyandotte Echo – June 14, 2017 and July 18, 2017

Public Hearings: July 10, 2017 and July 27, 2017

Public Opposition: No one appeared in opposition at the July 10, 2017 City Planning Commission meeting.

PROPOSAL

Detailed Outline of Requested Action: Leon Roberts of the Catholic Archdiocese of Kansas City, Kansas is requesting a preliminary and final plan to build a monastery and chapel for the Little Brothers of the Community of the Lamb.

City Ordinance Requirements: Article VII Sections 27-245 – 27-339 and Article VIII Sections 27-340 – 27-765

FACTORS TO BE CONSIDERED

1. Neighborhood character.

The neighborhood is residential in character, exclusively comprised of single-family homes.

2. The extent to which the proposed use would increase the traffic or parking demand in ways that would adversely affect road capacity, safety, or create parking problems.

The proposed use is not perceived to have an adverse effect on these issues.

3. *The degree of conformance of the proposed use to the Master Plan.*

This project is in compliance with the Master Plan.

4. *The extent to which utilities and public services are available and adequate to serve the proposed use.*

a. *Water service*

Available

b. *Sanitary sewer service*

Available

c. *Storm water control*

To be designed to meet City standards

d. *Police*

Police service is provided by the South Patrol, District #115

e. *Fire*

Fire service is provided by Station #9

f. *Transit*

A transit stop is located on Central Avenue

g. *Schools*

Kansas City, Kansas USD 500

5. *The capability of the proposed use to meet applicable ordinance and other requirements.*

The proposed project must be revised to meet all city requirements.

6. *Streets are designed so as to provide a safe, convenient and functional system for vehicular traffic, and having such width, gradient, location and structural quality as to accommodate prospective traffic as determined by existing and probable future land and building uses.*

This is not expected to be an issue.

7. ***Assurance that buildings, lots, blocks, parcels and streets are so arranged as to afford adequate light, open space or air, to facilitate fire protection, and to provide for long-term sustained real estate values.***

Buildings, lots and streets are so arranged as to afford adequate light, open space or air, to facilitate fire protection and to provide for long-term sustained real estate values.

8. ***Development patterns are designed with due regard to topography, so that the natural features of the land and vegetation shall be protected and enhanced.***

The proposed use will be designed with due regard to topography.

9. ***Adequate sites are provided for schools, parks, playgrounds, and other community services so that residents of all neighborhoods shall have convenient access to such facilities.***

Not applicable.

PLANNING COMMISSION RECOMMENDATION

The Planning Commission voted 6 to 0 to recommend **APPROVAL** of Plan Review Application #PR-2017-27, subject to:

Urban Planning and Land Use Comments:

1. **Is the garage the only parking provided? Please show all parking areas as well as counts of residents and peak number of guests anticipated.**

Applicant Response: Parking provided at garage and driveway. There will be approx. ~3-5 residents. This facility is primarily a residence; it may host small gatherings of community members from the immediate neighborhood.

2. **What is the square footage of the building?**

Applicant Response: Total enclosed area of building is 4576 sq. ft.

3. **Please provide information on the exterior cedar materials; how it is treated, its expected lifespan, etc.**

Applicant Response: Solvent borne oil-based semi-transparent penetrating stains penetrate the wood surface, are porous, and do not form a surface film like paints. These finishes are the best choice for Western Red Cedar, which is fully exposed to the weather, when a natural look is desired. Although these stains can be used on both smooth and textured Western Red Cedar, they will perform much better and last longer when applied to a textured surface. These stains contain pigments which provide color – including cedar tones – and greatly increase the durability of the finish by

protecting the cedar surface, to some extent, from the damaging effects of the sun's ultraviolet rays. Service life on siding applications may vary from 3-6 years depending on the cedar surface texture, quantity of stain applied, and the intensity of the sunlight on the wood surface. Stain requires reapplication every 5 years."

Public Works Comments:

- A) Items that require plan revision or additional documentation before engineering can recommend approval:
 - 1) None
- B) Items that are conditions of approval (stipulations):
 - 1) Provide global stability analysis for tiered retaining wall(s) prior to construction permit acquisition.
 - 2) Due to the alley vacation of only 10' instead of 15', south of Church Ave, provide a letter from CHCW, Inc. regarding agreement of the proposed alley vacation.
 - 3) The County Surveyor makes separate technical review of the plat, and submits comments directly to the preparer of the plat. Provide plat in accordance with County Surveyor comments.
 - 4) Construction plans shall meet UG standards and criteria and shall be reviewed and approved prior to construction permit acquisition.
- C) Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents:
 - 1) None

STAFF COMMENTS AND SUGGESTIONS:

The staff concurs with the recommendation of the City Planning Commission.

STAFF RECOMMENDATION

Staff recommends that the Board of Commissioners make the findings contained within the staff report related to *Factors to be Considered*, and *Key Issues* and recommends **APPROVAL** of Petition #PR-2017-27 subject to all comments and suggestions outlined in this staff report.

ATTACHMENTS

July 10, 2017 City Planning Commission Minutes
Zoning Map
Vicinity Map
Site plan
Elevations
Plat

REVIEW OF INFORMATION AND SCHEDULE

<u>Action</u>	<u>Planning Commission</u>	<u>Board of Commissioners</u>
Public Hearing	July 10, 2017	July 27, 2017
	Approval	

STAFF CONTACT: **Jamie Hickey**
 jhickey@wycokck.org

MOTIONS

I move the Unified Government Board of Commissioners **APPROVE** Petition #PR-2017-27 as meeting all the requirements of the City Code and being in the interest of the public health, safety and welfare subject to such modifications as are necessary to resolve to the satisfaction of City Staff all comments contained in the Staff Report; and the following additional requirements:

1. _____;
2. _____; And
3. _____.

OR

I move the Unified Government Board of Commissioners **DENY** Petition #PR-2017-27 as it is not in compliance with the City Ordinances and as it will not promote the public health, safety and welfare of the City of Kansas City, Kansas; and other such reasons that have been mentioned.

JULY 10, 2017 CITY PLANNING COMMISSION MINUTES:

LITTLE BROTHERS MONASTERY - SYNOPSIS: Final Plat for one (1) single family lot at 919 and 921 Homer Avenue.

PLAN REVIEW APPLICATION #PR-2017-27 – LEON ROBERTS WITH CATHOLIC ARCHDIOCESE OF KANSAS CITY – SYNOPSIS: Preliminary and Final Plan Review for a monastery at 919 and 921 Homer Avenue.

Detailed Outline of Requested Action: Leon Roberts of the Catholic Archdiocese of Kansas City, Kansas is requesting a preliminary and final plan as well as a final plat approval to build a monastery and chapel for the Little Brothers of the Community of the Lamb.

The following items were included as part of the record for this case:

1. The City's currently adopted zoning and subdivision regulations;
2. The official zoning map for the area in question;
3. The City's currently adopted Master Plan for the area in question;

4. The staff report and attachments dated July 10, 2017;
5. The application and other documents, plans, pictures and maps submitted by the applicant in furtherance of the case and contained in the official file; and
6. The Notices to property owners dated June 14, 2017.

Recording Secretary Parker asked if the Commission had any contact to disclose on this application. (No one responded in the affirmative.)

Present in Support:

- ❖ Mr. Jeff Skidmore, Schlagel and Associates, 14920 West 107th Street, Lenexa, Kansas 66215
- ❖ Mr. John Freshnock, WSKF Architects, 756 Minnesota Avenue, Kansas City, Kansas 66101

Present in Opposition:

- ❖ No one appeared

Staff Recommendation: Director Richardson stated that the staff recommends approval subject to the stipulations with the exception of the downspouts not being required to be internalized.

Motion and Vote:

On motion by Dr. Serda, seconded by Ms. Jones, the Planning Commission voted as follows to **APPROVE Little Brothers Monastery Final Plat:**

Carson	Not Present
Childress	Aye
Connelly	Not Present
Ernst	Aye
Gonzalez	Aye
Huey	Chairman
Jones	Aye
Mose	Not Present
Pauley	Not Present
Rank	Aye
Serda	Aye
Motion to APPROVE Passed: 6 to 0	
Subject to:	

Urban Planning and Land Use Comments:

1. Is the garage the only parking provided? Please show all parking areas as well as counts of residents and peak number of guests anticipated.

Applicant Response: Parking provided at garage and driveway. There will be approx. ~3-5 residents. This facility is primarily a residence; it may host small gatherings of community members from the immediate neighborhood.

2. What is the square footage of the building?

Applicant Response: Total enclosed area of building is 4576 sq. ft.

3. Please provide information on the exterior cedar materials; how it is treated, its expected lifespan, etc.

Applicant Response: Solvent borne oil-based semi-transparent penetrating stains penetrate the wood surface, are porous, and do not form a surface film like paints. These finishes are the best choice for Western Red Cedar, which is fully exposed to the weather, when a natural look is desired. Although these stains can be used on both smooth and textured Western Red Cedar, they will perform much better and last longer when applied to a textured surface. These stains contain pigments which provide color – including cedar tones – and greatly increase the durability of the finish by protecting the cedar surface, to some extent, from the damaging effects of the sun’s ultraviolet rays. Service life on siding applications may vary from 3-6 years depending on the cedar surface texture, quantity of stain applied, and the intensity of the sunlight on the wood surface. Stain requires reapplication every 5 years.”

Public Works Comments:

- A) Items that require plan revision or additional documentation before engineering can recommend approval:
 - 1) None
- B) Items that are conditions of approval (stipulations):
 - 1) Provide global stability analysis for tiered retaining wall(s) prior to construction permit acquisition.
 - 2) Due to the alley vacation of only 10’ instead of 15’, south of Church Ave, provide a letter from CHCW, Inc. regarding agreement of the proposed alley vacation.
 - 3) The County Surveyor makes separate technical review of the plat, and submits comments directly to the preparer of the plat. Provide plat in accordance with County Surveyor comments.
 - 4) Construction plans shall meet UG standards and criteria and shall be reviewed and approved prior to construction permit acquisition.
- C) Comments that are not critical to engineering’s recommendations for this specific submittal, but may be helpful in preparing future documents:
 - 1) None

On motion by Dr. Serda, seconded by Mr. Childress, the Planning Commission voted as follows to **recommend APPROVAL of Plan Review Application #PR-2017-27:**

Carson	Not Present
Childress	Aye
Connelly	Not Present
Ernst	Aye
Gonzalez	Aye

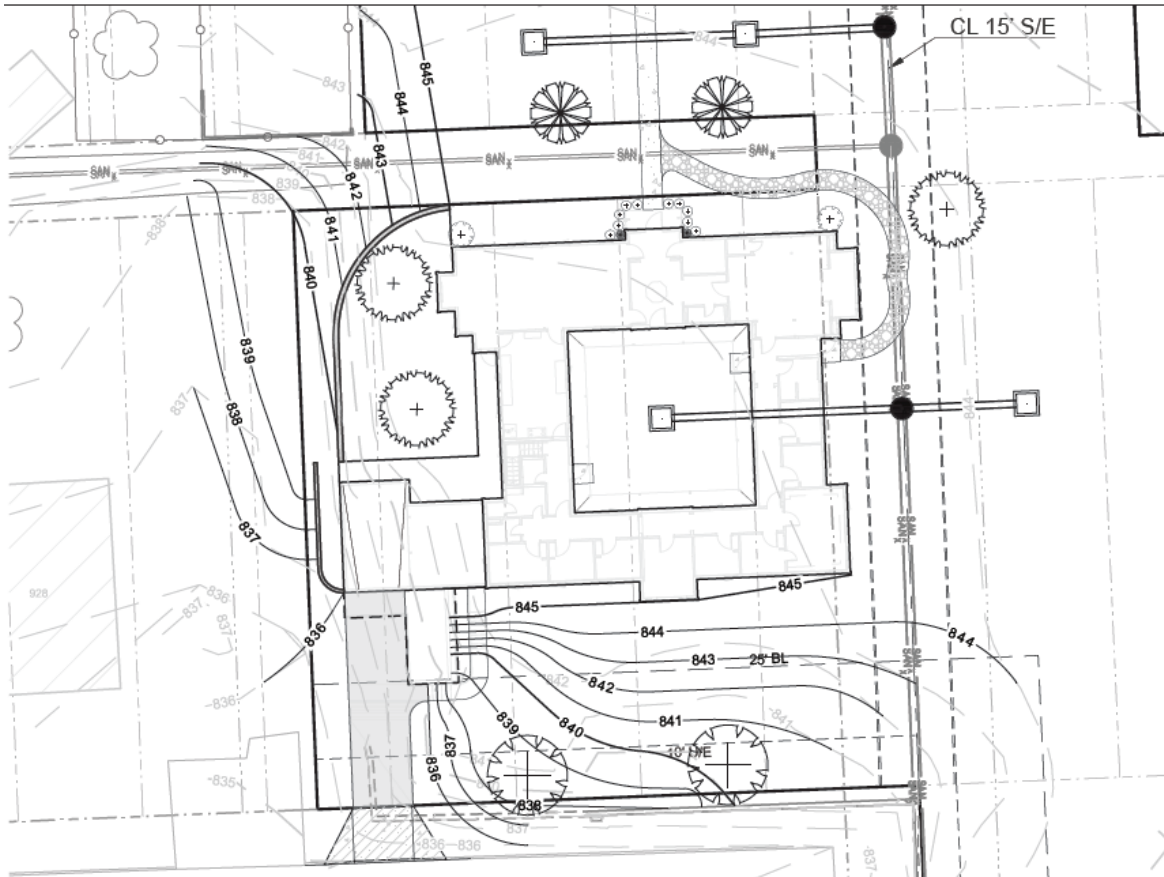
Huey	Chairman
Jones	Aye
Mose	Not Present
Pauley	Not Present
Rank	Aye
Serda	Aye

Motion to recommend APPROVAL Passed: 6 to 0

Subject to the above stipulations







BUILDING LANDSCAPE PLAN

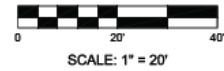
LANDSCAPE DATA

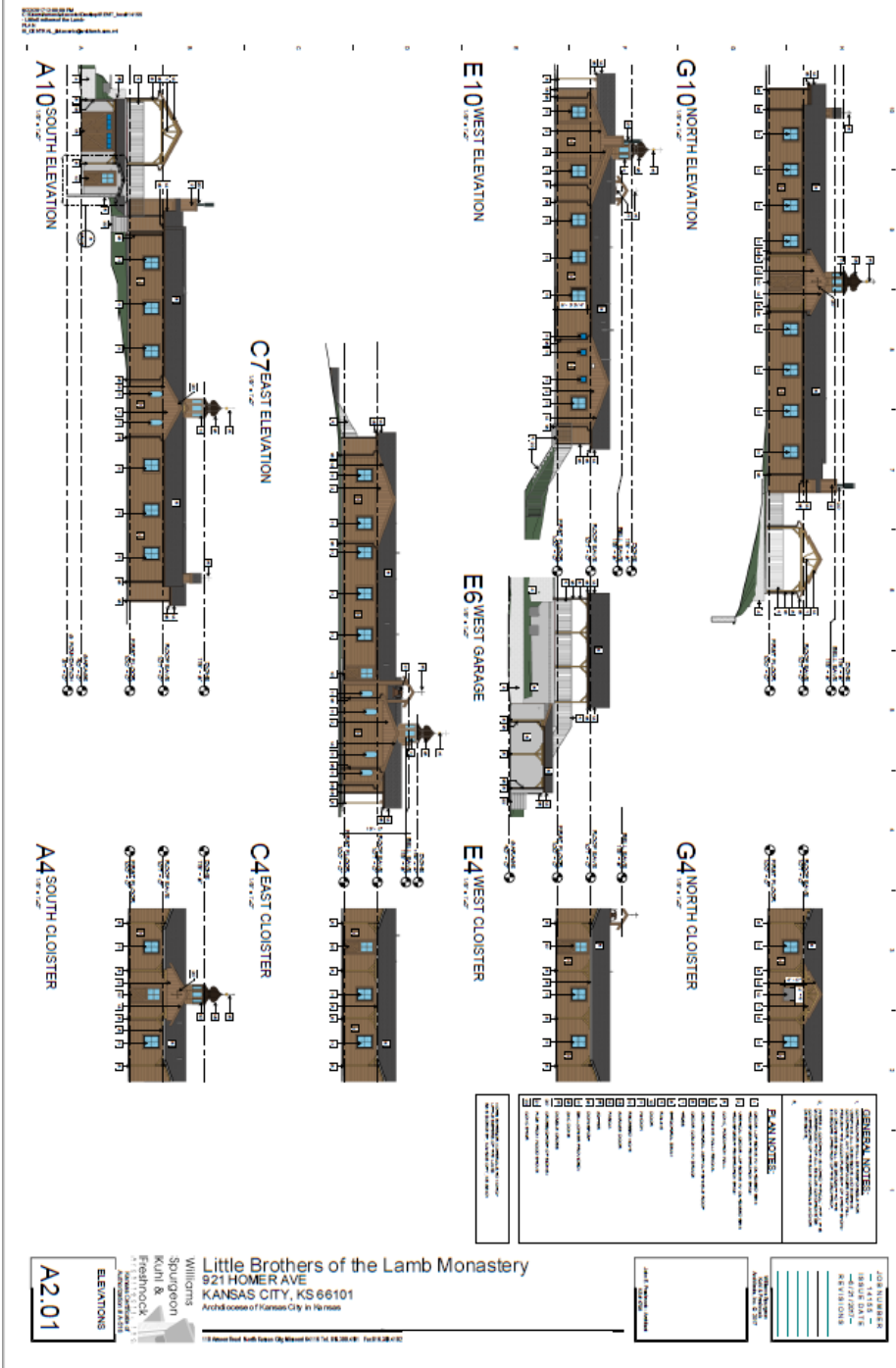
ZONING
SITE AREA

R-1
83,215 S.F.

TREES REQUIRED (1 TREE PER 7,000 S.F. SITE AREA)
AT LEAST $\frac{1}{3}$ OF TREES REQUIRED SHALL BE SHADE TREES
TREES PROVIDED

12 TREES
12 TREES(10 SHADE)





FLAT OF LITTLE BROTHER'S MONASTERY

A REPLAT OF PART OF BLOCK 1, BERNARD PLACE, ALL OF LOTS 10 THRU 17 AND PART OF LOTS 9 AND 18) AND PART OF BLOCK 2, BERNARD PLACE, ALL OF LOTS 9 THRU 12 AND PART OF LOTS 13 AND 14) AND PART OF BLOCK 3, BERNARD PLACE, ALL OF LOTS 15 THRU 18 AND PART OF LOTS 19 AND 20) AND PART OF BLOCK 4, BERNARD PLACE, ALL OF LOTS 21 THRU 24 AND PART OF LOTS 25 AND 26) AND PART OF BLOCK 5, BERNARD PLACE, ALL OF LOTS 27 THRU 30 AND PART OF LOTS 31 AND 32) AND PART OF AN ALLEY AS PLATTED IN BLOCK 1, TIVANALE RESURVEY BLOCKS 1 & 2, ALL WITHIN THE NE 1/4, SEC. 16-11-25 (CITY OF KANSAS CITY, WYANDOTTE COUNTY, KANSAS)

SECTION 16-11-25

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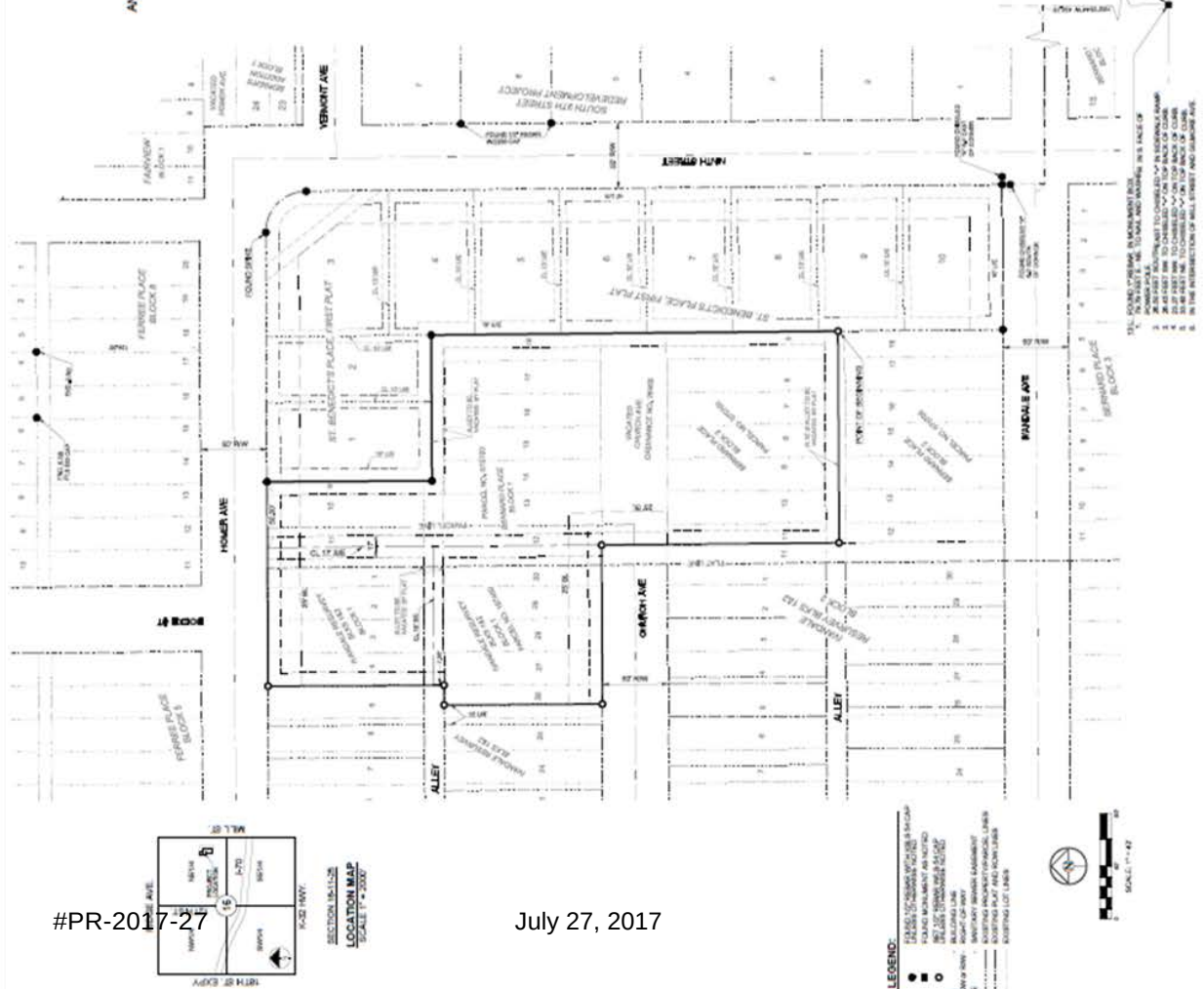
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SECTION 16-11-25



#PR-2017-27

July 27, 2017

14

NOTICE
The undersigned, being duly qualified, do hereby certify that the foregoing plat is a true and correct copy of the original plat on file in the office of the County Clerk of Wyandotte County, Kansas, and that the same is a true and correct copy of the original plat on file in the office of the County Clerk of Wyandotte County, Kansas.

OWNER/DEVELOPER
Schlaegel & Associates, P.A.
1601 North 10th Street, Suite 100
Kansas City, MO 64108
Phone: (816) 441-1000
Fax: (816) 441-1001
Email: info@schlaegel.com

FINAL PLAT OF LITTLE BROTHER'S MONASTERY
SHEET NO. 1 OF 1
SHEET NO. 001 OF 01

(Published _____)

#U/E-2017-4

ORDINANCE NO. _____

AN ORDINANCE vacating Canaan Lake West, Phase 1, a subdivision of land in Kansas City, Wyandotte County, Kansas:

- 1) 140 feet between Lots 24 and 25
- 2) 80 feet at the back of Lot 25 that adjoins the back of Lots 75 and 76
- 3) 146.79 feet between Lots 75 and 76
- 4) 16.91 feet between the back of Lots 24 & 25

located at approximately 4907 and 4909 North 126th Street and 12456 and 12458 Meadow Lane, Kansas City, Kansas

BE IT ORDAINED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, AS FOLLOWS:

Section 1. That the following described utility easement in Kansas City, Kansas be and the same is hereby vacated:

Canaan Lake West, Phase 1, a subdivision of land in Kansas City, Wyandotte County, Kansas:

- 1) 140 feet between Lots 24 and 25
- 2) 80 feet at the back of Lot 25 that adjoins the back of Lots 75 and 76
- 3) 146.79 feet between Lots 75 and 76
- 4) 16.91 feet between the back of Lots 24 & 25

located at approximately 4907 and 4909 North 126th Street and 12456 and 12458 Meadow Lane, Kansas City, Kansas

Section 2. The City of Kansas City, Kansas, reserves to itself the right to, at any time after the effective date of this ordinance, reenter or permit a public utility to reenter that portion of said tract of land hereby vacated for the purpose of repairing, installing, constructing or reconstructing any public utilities, such as sewers, conduits, electric light pole lines, etc. that are now or may hereafter be installed in the tract of land hereby vacated.

Section 3. This ordinance shall take effect and be in force from and after its passage, approval, and publication in the WYANDOTTE COUNTY ECHO.

PASSED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF
WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS _____ DAY OF
_____, 2017.

UNIFIED GOVERNMENT OF WYANDOTTE
COUNTY/KANSAS CITY, KANSAS

BY: _____
MARK HOLLAND
MAYOR/CHIEF EXECUTIVE OFFICER

ATTEST:

UNIFIED GOVERNMENT CLERK



Staff Request for Commission Action

Tracking No. 171168

Full Commission Meeting Date: 7/27/17

Committee: Public Works & Safety

Date of Standing Committee Action: 6/26/17

(If none, please explain):

Publication Required: No

<u>Date:</u> 06/30/2017	<u>Contact Name:</u> Misty Brown	<u>Contact Phone:</u> x5067	<u>Contact Email:</u> mbrown@wycokck.org	<u>Department/Division:</u> Legal
<u>Item Description:</u> A resolution authorizing the Unified Government to enter into a wholesale wastewater treatment service contract with the city of Edwardsville, Kansas.				
<u>Action Requested:</u> To adopt the resolution.				
<u>Budget Impact: (if applicable)</u> Amount: Source: Included In Budget: Other (explain):				
<u>Attachments List:</u> Reso wastewater treatment serv. contrat, Summary, WPA contract				

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE APPROVAL OF THE WHOLESALE
WASTEWATER TREATMENT SERVICE CONTRACT BETWEEN THE UNIFIED
GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS AND THE CITY
OF EDWARDSVILLE, KANSAS.

WHEREAS, The City of Edwardsville, Kansas (Edwardsville) and the Unified Government of Wyandotte County/ Kansas City, Kansas (Unified Government) have determined it is in their best interest to enter into a wholesale wastewater treatment service contract; and

WHEREAS, K.S.A. 12-2908 authorizes the parties hereto to contract to perform governmental services and activities; and

WHEREAS, the parties have reached and prepared an Agreement which allows Edwardsville to connect to the Unified Government sewer system at certain points and requires the Unified Government to transport and treat the wastewater for a whole sale rate; and

WHEREAS, the Unified Government desiresto enter into said Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, AS
FOLLOWS:

1. That the Mayor/CEO of the Unified Government of Wyandotte County/ Kansas City, Kansas is hereby authorized to execute said Agreement on behalf of the Unified Government, and
2. The County Administrator and Unified Government staff are hereby authorized to further negotiate and take any action required and necessary to implement and satisfy the intent of said Agreement.

THIS RESOLUTION IS ADOPTED by the Governing Body of the Unified Government of Wyandotte County/Kansas City, Kansas, this____ of _____, 2017.

UNIFIED GOVERNMENT OF WYANDOTTE
COUNTY/KANSAS CITY, KANSAS

By:

Mark Holland, Mayor/CEO

(SEAL)
ATTEST

Unified Government Clerk

Approved As To Form:

Misty S. Brown, Deputy Chief Counsel



**LEGAL DEPARTMENT of the UNIFIED GOVERNMENT OF
WYANDOTTE COUNTY/KANSAS CITY, KANSAS**

**Ninth Floor-Municipal Office Building
701 North Seventh Street
Kansas City, Kansas 66101
Phone (913) 573-5060
Fax (913) 573-5243**

**Chief Counsel
Kenneth J. Moore**

**Deputy Chief Counsel
Angela J. Lawson
Misty S. Brown**

**Senior Counsel
Henry E. Couchman Jr.
Patrick M. Waters
Jennifer L. Myers**

**Assistant Counsel:
Ryan L. Carpenter
Ryan P. Haga
Jane A. Wilson
Susan Alig
Grant W. Williams
Wendy M. Green**

**Prosecutors
Meaghan Shultz
Victoria Meyer**

MEMORANDUM

TO: Governing Body of the Unified Government of Wyandotte
County/Kansas City, Kansas

FROM: Misty Brown
Deputy Chief Counsel

DATE: June 14, 2017

RE: Wholesale wastewater treatment service contract

- Staff from the Unified Government and the City of Edwardsville has discussed entering into a whole sale wastewater treatment service contract.
- The agreement allows Edwardsville to connect to the Unified Government sewer system at set points to discharge wastewater in a manner that complies with UG Code.
- The Unified Government would then transport and treat the waste water, and Edwardsville would pay the Unified Government a whole sale rate for the service.
- The agreement is for 5 years with the possibility of two (2) ten (10) year extensions. It requires the UG and Edwardsville to conduct an independent rate study for future billings.



Staff Request for Commission Action

Tracking No. 171206

Full Commission Meeting Date: 7/27/17

Committee:

Date of Standing Committee Action: NA
(If none, please explain):

Publication Required: No

<u>Date:</u> 07/05/2017	<u>Contact Name:</u> Emerick Cross	<u>Contact Phone:</u> x6784	<u>Contact Email:</u> ecross@wycokck.org	<u>Department/Division:</u> Commission Liaison
----------------------------	---------------------------------------	--------------------------------	---	---

Item Description:

Nominations for Boards & Commissions:

Deloris Pinkard to the Wyandotte/Leavenworth Area Wide Advisory Council on Aging, 7/27/2017 to 3/31/18, submitted by Commissioner Kane

Ida Pryor to the Wyandotte/Leavenworth Area Wide Advisory Council on Aging, 7/27/17 to 3/31/18, submitted by Commissioner Townsend

Tim Ryan to Self-Supported Municipal Improvement District, 7/27/17 to 3/31/18, submitted by Commissioner Kane

Deidra Tolan to Drug and Alcohol Advisory Board, 7/27/17 to 3/31/18, submitted by Commissioner Philbrook

Action Requested:

7/27/17

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:



**UNIFIED GOVERNMENT OF WYANDOTTE COUNTY
& KANSAS CITY, KANSAS
PUBLIC WORKS DEPARTMENT**

ONE McDOWELL PLAZA

701 NORTH 7TH STREET, 66101

(913) 573-5400
FAX (913) 573-5435

July 14, 2017

Mrs. Bridgette D. Cobbins
Unified Government Clerk
East Building

Re: Subdivision Plat Approval for: RONNEBAUM ACRES

Dear Mrs. Cobbins:

Please be advised that the Engineering Division has reviewed the attached plat of RONNEBAUM ACRES, located East of Hutton Road along Nelson Lane being developed by Michael Ronnebaum.

At this time, we recommend that the Commissioners accept this plat and authorize the Mayor/CEO and Unified Government Clerk signatures. I am providing you with two mylars for signature, and one (1) paper copy for Commission review. Please place this on the next scheduled Commission agenda.

After the Mayor has signed the plat, it should be referred to Planning Division for further processing.

Respectfully submitted,

Brent E. Thompson, P.S.
Engineering Division Manager
/County Surveyor

Troy Shaw, P.E.
County Engineer

Attachments

STATE OF KANSAS)
WYANDOTTE COUNTY)) SS
CITY OF KANSAS CITY, KS)

REGULAR SESSION
THURSDAY, JUNE 15, 2017

The Unified Government Commission of Wyandotte County/Kansas City, Kansas, met in regular session Thursday, June 15, 2017, with ten members present: Bynum, Commissioner At-Large First District; Walker, Commissioner At-Large Second District; Townsend, Commissioner First District; McKiernan, Commissioner Second District; Murguia, Commissioner Third District; Johnson, Commissioner Fourth District; Kane, Commissioner Fifth District; Markley, Commissioner Sixth District; Walters, Commissioner Seventh District; and Holland, Mayor/CEO, presiding. Philbrook, Commissioner Eighth District, was absent. The following officials were also in attendance: Doug Bach, County Administrator; Gordon Criswell, Melissa Mundt and Joe Connor, Assistant County Administrators; Ken Moore, Chief Legal Counsel; Bridgette Cobbins, Unified Government Clerk; Maureen Mahoney, Assistant to Mayor/Chief of Staff; Jon Stephens, Interim Director of Economic Development; Chris Slaughter, Land Bank Manager; Kathleen VonAchen, Chief Financial Officer; Rick Mikesic, Accounting Manager; Pam Kahao, Accounting Management Analysis; Logan Masenthin, Intern, County Administrator's Office; and Captain Steve Owen, Sergeant-at-Arms.

MAYOR HOLLAND called the meeting to order.

ROLL CALL: McKiernan, Murguia, Johnson, Kane, Markley, Walters, Bynum, Walker, Townsend, Holland.

INVOCATION was given by Reverend Michael May (Ret.), St. Luke's Lutheran Church.

Mayor Holland said before we get started I do want to recognize two elected officials and one former elected official: Mr. Joe Vaught, former commissioner, District 5.

Also, J.D. Rios from the Community College Board, welcome, and Chuck Stites on the Edwardsville City Council, welcome.

Mayor Holland said with that, I'll ask the Clerk if there are any revisions to tonight's agenda. **Bridgette Cobbins, UG Clerk**, said yes, Mayor, a blue sheet has been distributed. Under the Commissioners' Agenda, we have one item; it's a new Item No.1. It's a resolution for climate change.

MAYOR'S AGENDA

ITEM NO. 1 – 171158... PROCLAMATION: 100TH ANNIVERSARY OF CITY MANAGEMENT DAY

Synopsis: Proclamation proclaiming June 18, 2017, as the 100th Anniversary of City Management Day in Kansas City, KS.

Mayor Holland said I'll now ask the Clerk to read our proclamation under the Mayor's Agenda. Excuse me, before we ask the Clerk to read the proclamation, I'd like to recognize Mr. Bach.

Doug Bach, County Administrator, said actually it might work well. We've done a little bit of tonight's proclamation that the Mayor's been gracious enough to put together regarding the 100th anniversary for professional management in the State of Kansas. We put together a little bit of history. There's some points from the proclamation in there. That might just suffice as well as having the Clerk read the whole thing into the record. **Mayor Holland** said okay.

Mr. Bach said with that, I'd like to recognize Assistant County Administrator, Melissa Mundt, who's going to review this information.

Melissa Mundt, Assistant County Administrator, said on February, 1917 Governor Arthur Capper signed into legislation authorizing the adoption of the city management form of government by Kansas cities. In March of that same year, the cities of Wichita and El Dorado voted to adopt the city manager form of government and respectively installed their first city managers on June 18 and June 1, 1917.

Today, 170 cities and 32 counties are served by professional manager/administrators. These governments represent 90% of the state's population. The Kansas Association of City and County Managers, KACM, represents 192 administrators serving in Kansas cities and counties.

June 15, 2017

In Kansas, we have a strong history of higher education opportunities for city management. The School of Public Affairs at the University of Kansas, the Hugo Wall School of Public Affairs at Wichita State University, and the Master of Public Administration program at Kansas State all prepare graduate students to work as professional city managers, city administrators, county managers, and county administrators.

Now I'd like to read from the proclamation, and I really appreciate, as do Joe, Gordon and myself, and our new administrative intern, Logan, the proclamation that's been prepared by the Mayor's office for this evening:

WHEREAS, the year 2017 is the 100th anniversary of city management in Kansas;
and

WHEREAS, the city of Kansas City, Kansas adopted the city administrator form of government in 1983; and

WHEREAS, Wyandotte County adopted the county administrator form of government in 1990; and

WHEREAS, the Unified Government established the county administrator form of government with its formation in 1997; and

WHEREAS, today the city or county manager form of government has been adopted by voters in 73 Kansas cities and 2 counties and serves 24 percent of the state's municipal population;

NOW, THEREFORE, I, Mayor Mark Holland, Mayor/CEO of the Unified Government of Kansas City, Kansas/Wyandotte County, hereby do proclaim June 18, 2017 as: **"100th Anniversary of City Management Day"** in Wyandotte County, Kansas City, Kansas.

Mayor Holland said I'll come down front and we'll take a picture.

Mr. Bach said I just would note, also, Mayor, that this is in coordination with the State of Kansas, the governor, also the Senate and the House of Representatives also recognized us in declaring June 18 as Managers' Day in the State of Kansas. **Mayor Holland** said that's great.

June 15, 2017

I think we have an outstanding professional staff and an outstanding organization altogether with 2,200 staff members. The outstanding leadership we have in our Administrator's office is the beginning of many good things.

Thank you for your leadership and for your team. Very proud of the work that's being done right now in Kansas City, Kansas and Wyandotte County on behalf of the Unified Government.

Because it's City Manager's Day, we're going to punctuate our meeting at the end with Mr. Bach's report, quarterly report. We want everyone to get the full experience of Administrator's Day today. **Mr. Bach** said I'm sure everyone here for the public hearings will stay late for that. **Mayor Holland** said that's right. In fact, we're going to require it tonight. Everyone must stay through the entire meeting, not really.

Mayor Holland also, another introduction, we want to welcome Representative Tom Burroughs here, fresh in from the Legislature. Thank you for being in attendance tonight.

Action: The proclamation was presented.

CONSENT AGENDA

Mayor Holland said that brings us now to our Consent Agenda. Does any member of the commission, staff, or citizen in attendance tonight wish to set aside any item on the Consent Agenda? Any item that is not set aside will be voted on by a single vote.

Action: Commissioner McKiernan made a motion, seconded by Commissioner Johnson, to approve the Consent Agenda.

Mayor Holland said let the record show no one is moving forward to remove an item. It is properly before us.

Roll call was taken and there were nine "Ayes," McKiernan, Murguia, Johnson, Kane, Markley, Walters, Bynum, Walker, Townsend.

June 15, 2017

Mayor Holland said I will draw attention of the public to an item that was just approved, Amazon Transit Service.

As Amazon sets to open on July 30 with 1,500 new employees, we've been holding job fairs in conjunction with Amazon. We've already had nearly 1,000 people come through the job fairs, and over 700 Wyandotte County residents have already applied for the jobs at Amazon. We are doing excellent work to get Wyandotte County citizens in line for these great jobs at Amazon. We have adapted our bus service to make sure that transportation is not a barrier for people looking for this employment.

It's big news and I hate to see something that big pass on the Consent Agenda, though I didn't dare pull it off because crazy things happen when things come off the Consent Agenda.

ITEM NO. 1 – 171131...RECOMMENDATION: TEMPORARY AMAZON TRANSIT SERVICE

Synopsis: Request approval for temporary extended service and associated funding for service costs associated with providing transit service to the new Amazon Fulfillment Center, submitted by Justus Welker, Director of Transportation. On May 22, 2017, the Administration and Human Services Standing Committee, chaired by Commissioner Markley, voted unanimously to approve and forward to full commission.

Action: **Commissioner McKiernan made a motion, seconded by Commissioner Johnson, to approve.** Roll call was taken and there were nine "Ayes," McKiernan, Murguia, Johnson, Kane, Markley, Walters, Bynum, Walker, Townsend.

ITEM NO. 2 – 171146...RESOLUTION: FAIRFAX DRAINAGE DISTRICT

Synopsis: A resolution approving an annual interlocal agreement between the Unified Government and Fairfax Drainage District to reimburse the District for use of the District's sewer system, submitted by Misty Brown, Deputy Chief Counsel. On May 22, 2017, the Administration and Human Services Standing Committee, chaired by Commissioner Markley, voted unanimously to approve and forward to full commission.

Action: **RESOLUTION NO. R-24-17**, “A resolution approving the Interlocal Agreement between the Unified Government of Wyandotte County/Kansas City, Kansas and the Fairfax Drainage District.” **Commissioner McKiernan made a motion, seconded by Commissioner Johnson, to adopt the resolution.** Roll call was taken and there were nine “Ayes,” McKiernan, Murguia, Johnson, Kane, Markley, Walters, Bynum, Walker, Townsend.

ITEM NO. 3 - MINUTES

Synopsis: Minutes from regular session of May 11, 2017, and special sessions of May 18 and 25, 2017.

Action: **Commissioner McKiernan made a motion, seconded by Commissioner Johnson, to approve.** Roll call was taken and there were nine “Ayes,” McKiernan, Murguia, Johnson, Kane, Markley, Walters, Bynum, Walker, Townsend.

ITEM NO. 4 – WEEKLY BUSINESS MATERIAL

Synopsis: Weekly business material dated May 25, June 1 and 8, 2017.

Action: **Commissioner McKiernan made a motion, seconded by Commissioner Johnson, to receive and file.** Roll call was taken and there were nine “Ayes,” McKiernan, Murguia, Johnson, Kane, Markley, Walters, Bynum, Walker, Townsend.

PUBLIC HEARING AGENDA

ITEM NO. 1 – 171093... PUBLIC HEARING: PROPOSED PROJECT PLAN FOR NORTHWEST SPEEDWAY STAR BOND DISTRICT & ASSOCIATED AMERICAN ROYAL PROJECT

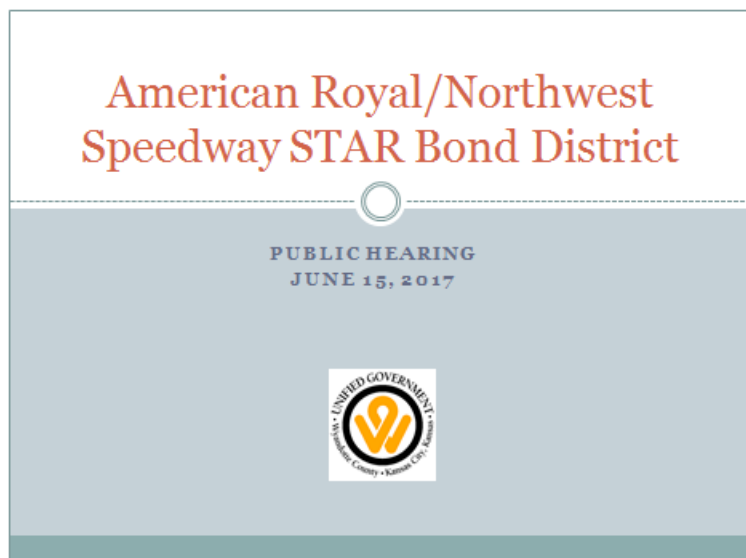
Synopsis: Conduct a public hearing to consider the proposed project plan for the Northwest Speedway Star Bond District and associated American Royal project.

June 15, 2017

On April 27, 2017, the Commission unanimously adopted Resolution No. R-18-17 setting the public hearing date. Commission action on the project plan will be considered at a future date.

Mayor Holland said Mr. Bach, do you want to open this.

Doug Bach, County Administrator, said as you said, the first public hearing we have tonight is in regard to the proposed American Royal project. We've had this before you in a sense that the district was established. Tonight, we're looking for the action for a public hearing on the plan. Jon Stephens, our Director of Economic Development, is here this evening. He is going to give a presentation regarding the project as it's laid out. After that time, we will recommend to open it up for the public hearing, and hear from the public. We are not looking for action on this item tonight. We are here this evening to have the public hearing, to understand where it's at as we've advertised, gone through that process, and then move from there.



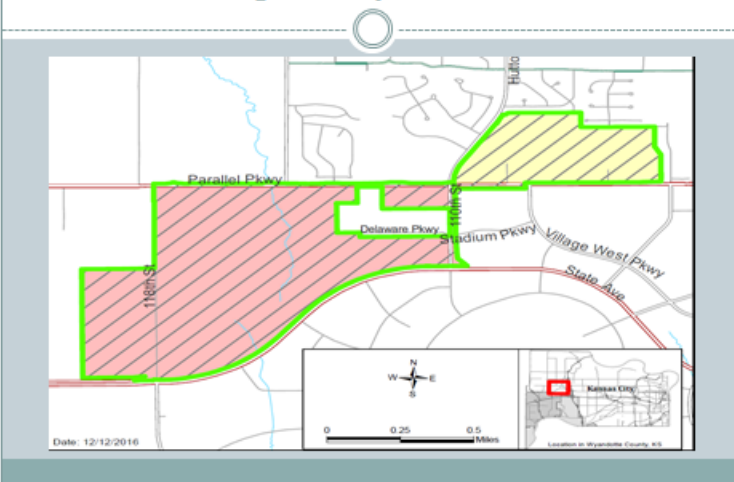
Jon Stephens, Director of Economic Development, said I want to run through the presentation, but first I also want to recognize we have representatives from the American Royal in attendance: Lynn Parman, John Mitchell, and Korb Maxwell are here representing the American Royal.

Why Are We Here Tonight?

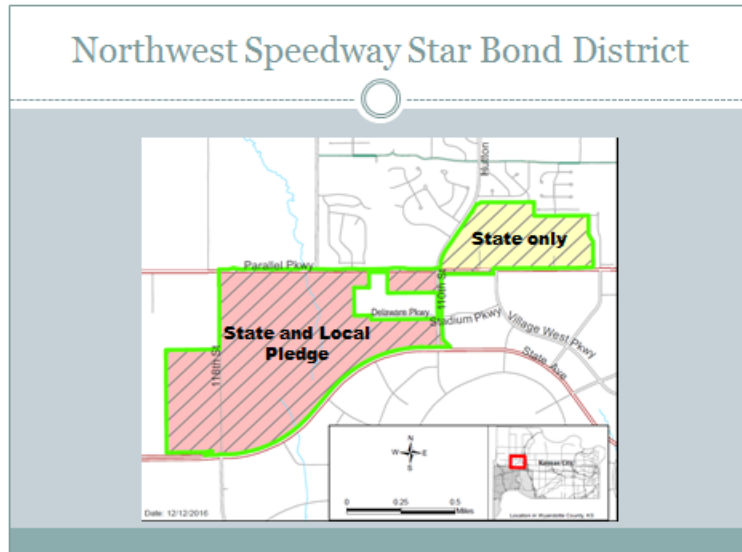
- Conduct a Public Hearing regarding the proposed Project Plan for the Northwest Speedway Star Bond District and Associated American Royal Project
- Commission action on the plans will be considered at a future date

As the Administrator said, the issue before you tonight is to hold the public hearing regarding the proposed project plan for the Northwest Speedway Star Bond District and the Associated American Royal Project. Commission action on this is to be considered at a future date.

Northwest Speedway Star Bond District



The Speedway Star Bond District, as you see here, is encompassed on the area north of Parallel, east of 110th, between State Avenue and Parallel west of 118th Street.



To provide a little more detail, how this is arranged is the southern portion of the district along Parallel is state and local pledged. The north portion, the northeast portion is state only.

Sources & Uses

SOURCES		USES	
Net STAR Bond Proceeds	\$ 80,000,000	Land Acquisition	\$ 4,000,000
Private Contribution	\$ 80,000,000	Private Sitework	\$ 21,335,244
Other Sources	\$ 5,383,706	Public Infrastructure	\$ 18,979,957
		Vertical Construction	\$ 91,352,249
		Soft Costs	\$ 19,158,443
		Contingency	\$ 10,557,813
TOTAL SOURCES	\$ 165,383,706	TOTAL USES	\$ 165,383,706

The current funding source summary for the American Royal project includes, as you can see here, \$80M in net STAR bond proceeds, \$80M of private contribution from the developer, and the \$5.3M of other sources are non-UG sources. Those are projected to be derived from the American Royal and their resources.

The uses, as you can see, are \$4M for land acquisition, \$21M in private site work, \$18, almost \$19M, in public infrastructure, \$91M in vertical constructions, the buildings and facilities, and then the remainder of the cost equals out the \$165 number.



A little bit further detail. Here is an outline of the site plan, as you can see, along 118th Street with the primary cluster being at the southeast corner of 118th and Delaware Parkway.

If there are no further questions at this point, I would request that a representative from the American Royal come up to make a few remarks. **Mayor Holland** said yes, that'd be fine.

Korb Maxwell, Polsinelli Law Firm, said appearing today on behalf of our client, the American Royal, as Jon said. I also have with me, Lynn Parman, the President and CEO of the American Royal, and then John Mitchell, who is a local businessman and CEO in our community, who serves as the volunteer Chair of the Building Committee for the American Royal.

As many know, we've been on this mission for many, many years. What we bring before you we believe is a true public/private partnership. A partnership between the Unified Government, the State of Kansas, and many charitable local business owners that are willing to make significant contributions. Charitable contributions to make a reality moving the American Royal across state line, bringing them into Wyandotte County and the State of Kansas, and beginning to have an anchor and a base for agriculture in Kansas and a big, big front door that says, "Kansas is open for business when it comes to agriculture."

I think Jon did an excellent job of giving the details, or the high summary level details, of what you find in our project plan. I know that we have a long agenda tonight Mayor and members of the Commission. I, of course, would be happy to answer any specific questions any of the commissioners have. If none, I'll be happy to sit down and allow you to move forward.

Mayor Holland said what I might do is open it up to the public hearing and see if there are any questions generated from the public, and then take questions from the Commission.

Mayor Holland opened the public hearing. Just to reiterate, we are not taking action on this plan tonight. We are simply holding the public hearing to get public input on the American Royal plan that's coming. If anyone would like to step forward in favor of this project, we'd ask you to step forward at this time.

No one appeared in support.

Mayor Holland asked if anyone would like to step forward in opposition to this proposal, would you step forward at this time.

No one appeared in opposition.

Mayor Holland closed the public hearing. If there are any questions from the Commission, I will open it up at this time.

Mayor Holland said your presentation was clearly complete and riveting, and we thank you for that, an exciting project. We're very excited about the American Royal, very excited about the prospect of that, would love to host it. The historic institution is a great asset to the entire metro area, very much want to keep it in the metro, and very much honored to be the site that's going to see it continue to grow and flourish in its next iteration.

Thank you for the opportunity here in Wyandotte County. Thank you for the work that you've done to bring this plan forward.

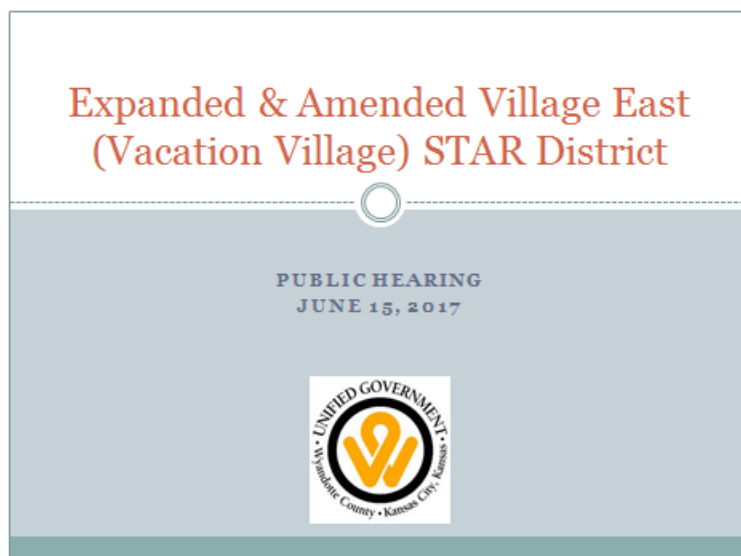
Action: Public Hearing Held.

ITEM NO. 2 – 171130...PUBLIC HEARING: AMENDMENT TO VILLAGE EAST AMENDED STAR BOND DISTRICT PLAN AND PROPOSED PROJECT PLANS FOR AREAS 2B & 3

Synopsis: Conduct a public hearing to consider the proposed Second Amendment to Amended and Restated Star Bond District Plan and proposed Star Bond Project Plans for Project Areas 2B and 3 of The Village East (SVV) Star Bond District, submitted by Angela Harshbarger, Economic Development. On May 11, 2017, the Commission unanimously adopted Resolution No. R-23-17 setting the public hearing date. Commission action on the project plan will be considered at a future date.

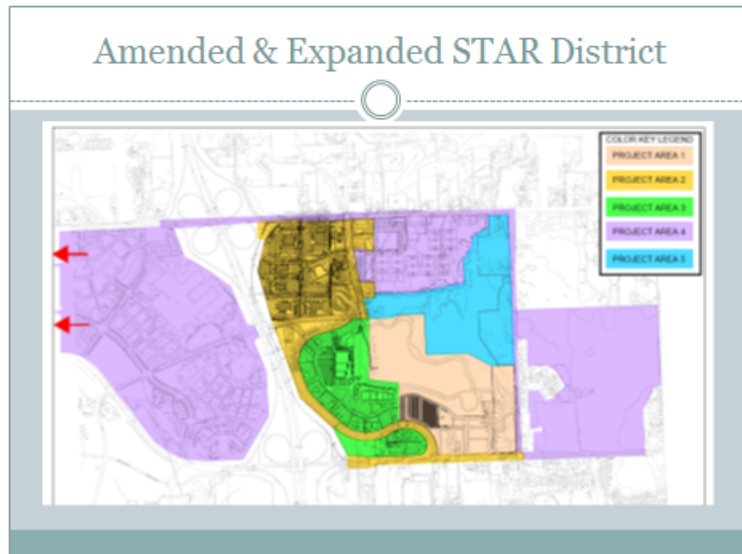
Doug Bach, County Administrator, said as you noted, this is another project where we've had the district before us. The district has been approved for some years. A couple of years ago we came back and we kind of broke it into different project areas. We proceeded forward with one of those plan areas. That's where development is out there happening today, actually two different areas that were worked around there.

Tonight is to talk about the Plan Areas 2B and 3 which they're potential for how they will develop out in the future. With that, I will recognize Jon Stephens, again.



June 15, 2017

Jon Stephens, Director of Economic Development, said have another brief presentation here that we can expand on if we need to. The issue before you is the public hearing regarding the proposed Second Amendment to the Amended and Restated STAR Bond District Plan, and proposed STAR Bond Project Plans for Project Areas 2B and 3 of the Village East STAR Bond District. That's a tongue twister, but it's pretty simple out here.



You see I-435 and Village East/Schlitterbahn area on the right side. The gold area is Project Area 2. Project Area 2B is the southern portion. Project Area 3 is the green area.

Previous Action

- O-76-05, adopted 10/20/05, established the Vacation Village Star Bond District
- O-47-14, adopted 8/28/14, created 5 Project Areas; approval of Project Plans for Areas 1, 2, and 4
- O-54-15, adopted 8/13/15, amended Star Bond District Plan to separate Project Area 2 into 2A and 2B; approval of Project Plan for Area 2A
- 5/8/17, UG Planning Commission finds that Project Plans for Areas 2B and 3 conform to UG Master Plan
- R-23-17, adopted 5/11/17, set Public Hearing to consider 2nd Amendment to Amended District Plan & Project Plans 2B & 3

On May 11, the Commission unanimously adopted a resolution setting the public hearing date for this. The previous actions are shown here related to this district, if there are any questions related to that.

What we are here for tonight?

- **Conduct a Public Hearing regarding:**
 - Second Amendment to Amended and Restated Star Bond District Plan
 - Village East - Project Plan Area 2B
 - Village East - Project Plan Area 3
- **Commission action on the plans will be considered at a future date**

Other than that, what we're here for tonight is the public hearing on those three issues. Once again, I would reiterate this would be one that we would recommend Commission action would be considered at a future date.

If there are no questions for me at this point, I would ask a representative of the developer, Richard Napper from EPR, to come up and make some remarks.

Richard Napper, EPR Properties, said a few brief comments, then certainly would be open for questions if there are any.

September 2014



About four years ago we stood before you with a business plan and a model to jump start development on this project that had been long stalled.

With the assistance of this governing body, people at the state level in the Commerce Department, as well as a team that we assembled from SVVI, LLC, as well as EPR, including Kurt Peterson and Chuck Stites, I think since this time, the time this aerial shot was taken in 2014, there's some pretty dramatic things that have happened at this project.

May 2017



I'm going to fast forward to an aerial of the project as of May, 2017.

June 15, 2017

Starting at the top — when we embarked on the development of this project as a way to create sales tax, property tax, and employment at this project, and looking for stuff that would be a catalyst for other development, not only our project but in Wyandotte County, and for that matter in the State of Kansas, we came across several very large, prominent users that bring a lot of people to the site and create a lot of economic activity at the project.

At the top, we have the latest prototype of a Nissan automotive store in the country. That is Fenton Nissan out of Texas. They also purchased the lot right next to it for a future automobile dealership. We have brought these users from Texas. They're deploying tens of millions of dollars in property, building and inventory into the State of Kansas and Wyandotte County.

Directly to the south, Victory Ford and Chrysler, again, an out-of-state company that has come into Kansas, into Wyandotte County, and is deploying tens of millions of dollars in property, building and inventory. Their sales have far exceeded the estimates that we had back with our STAR bond issuance several years ago.

Additionally, across the street from Chrysler and Ford is Victory's pre-owned car superstore, which is under construction at present. Up on the hard corner is a Phillips 66 and convenience store. Directly south of that is Speedway Wash, which also has a restaurant inside of it and its own separate drive-through window.

Moving to the south further, we're all aware of Dairy Farmers world headquarters that was splashed all across the *Business Journal* last Friday. What a complex that has been, not only the building, but all the employment they have.

We recently sold to the east of Dairy Farmers this lot here to HCA, a large medical REIT out of Nashville, that is an approximate 40,000 square foot medical office building that is currently under construction. Completion scheduled for 12-15 months from today.

Everyone is also aware of U.S. Soccer's national training facility that we facilitated a long-term ground lease for them to build that phenomenal project on our property there and here in the State of Kansas and Wyandotte County. What's coming out of the ground now is awfully impressive with what they've done there. As part of the overall project, also, and it's not on this aerial, is the youth fields to the east of 94th Street.



As I stated we are — these are more aerals, looking for the site plan and it's not up there.

As I said we started a business plan back in 2014-2013 on how to jump start this development. Thus far, we have everything you've seen under construction there. We are progressing under the original business plan that we set forth years ago to develop the rest of the retail at this project. We have a second District Area Project 2B which are these lots down here as well as lots adjacent to U.S. Soccer.

At present for those lots is Frontier Justice which has been through full Planning and through your approval and they're under construction as well. Next to Frontier Justice in the planning stages and document trading right now would be Kansas City's only jeep terrain course, this would be sponsored by Chrysler, sponsored by Jeep. It would bring people in from all across the Midwest for outdoor activities as well as jeep terrain driving. They would also be able to take other vehicles in the Auto Mall through the terrain course. I view this by itself as an attraction. Having someone to have the opportunity to come and drive their car on that type of a course before they buy it, that's going to bring a lot of people to the site. That one also is going for the next bond offering.

Next to U.S. Soccer we are in conversations for a hotel that would back up to U.S. Soccer. We have two lots that back up to U.S. Soccer that a developer's putting under contract for neighborhood retail that would be complimentary to every other use we have out here, as well as a great use next to the hotel and next to U.S. Soccer.

June 15, 2017

On the hard corner, under construction right now is Freddy's Fast Food, burgers, custard. Honestly, it's my favorite restaurant in metropolitan Kansas City. They are someone that I, honestly I approached in 2013-2014 and asked them to come here. I told them our vision. I told them what we were going to do. They said thanks for shopping, we have no interest whatsoever.

I called them back in 2015 right after our bond offering and said have you seen what we've done lately. Any idea what we're doing? They had not. They came to town and we can see what's happened since then. They purchased a lot and they're under construction.

My point of the Freddy's story is there are a lot of users out there that in the prior years we could not attract to this site, but we are today. It has been a lot of grinding and hard work. We have sold on the success of Wyandotte County, both west of I-435, east of I-435, and on the overall vision and success of this project.



In addition to the users I pointed out that are coming in this area, we have a host of users south of Dairy Farmers, from Dairy Farmers all the way down to State Avenue. It is approximately 375,000 square feet of primarily national credit anchored tenants. These tenants are being sought after by every community in Kansas City, and every competing city to the Kansas City metropolitan area. We have worked diligently and tirelessly to attract them to this project.

The largest of the group, which would sit in this area, is 200,000 square feet. There are not many 200,000 square feet retail tenants that are financially solvent in the country any longer,

June 15, 2017

and these guys are golden. They're under contract. In fact, they met with Rob Richardson I believe it was last week to start the planning process.

South of them, in this area here, we have letters of intent and negotiations ongoing with a host of other national retailers that I will be bringing forth to you in the coming weeks and coming months that would like to start construction as soon as possible.

This user's goal, as he stated to Mr. Richardson, was to be under construction by December of this year. Fast I will admit, but as we all know, time kills all deals. When we have that type of a retailer wanting to get going, we're going to do everything we can on our side to get them in as soon as possible.

Then the two red brick buildings on State, south of 98th, I think it's somewhat public knowledge now that the Diners, Dives and Drive-ins celebrity Grinders, Stretch from Grinders who is friends with Guy Fieri on the Food Network, has put forth a plan to put his next Grinders location with a live music venue in those buildings.

With that, I'm very quickly working myself out of a job on developing this project, but it is with great success and great pride that we've been doing this. With what we've put forth here, the project would be complete in a much faster timeframe than we set forth when our original plan was approved back in 2013-2014. That is a little bit of an update as to where we are and what we'll be bringing forth to you in the coming weeks and coming months.

Mayor Holland opened the public hearing. Again, there will not be action on this plan tonight. We are bringing this updated plan to the public. If there is anyone who would like to speak in favor of this plan, I'd invite you to come to the microphone at this time.

Jonas Cruz, Wyandotte County, said I have lived in Wyandotte County for about 25 years.

Everything they present over here, it's looks beautiful. It looks nice. They're going to help create a lot of jobs and there's going to be a potential business in there. I agree with it, but why do you leave the rest of the — like for example Argentine and Quindaro. They need a lot of, something to do down for there because there's a lot of people live in property. They don't have a lot of people, just a lot of crime over there. You're just putting everything over there in the Legends. You leave the poor people here that have been here many, many years. I hear nothing for Argentine, Armourdale. There's still a lot of people that are really poor.

Everything is okay. I agree with that, but why don't at least think of the rest of it. Wyandotte County is only one wide-county, it's a big one, a big county. They have a lot of districts. Why have they forgot all the rest of the districts? We are people too and pay taxes.

I agree with that, but I think that sometime, no matter if you're a Republican or Democrat; they need to stick together and start thinking of the rest of the district, not just take it all over there.

Mayor Holland asked would anyone in attendance tonight like to speak in opposition to the proposal.

No one appeared in opposition.

Mayor Holland closed the public hearing. Any comments or questions from the Commission? Again, another outstanding presentation.

Thank you very much for your hard work on this. This has been a long time coming and we appreciate your work to fully develop this site and really have some destination opportunities for the community.

ITEM NO. 3 – 171127... PUBLIC HEARING/ORDINANCE: ARGENTINE FAST FOOD SHOPS

Synopsis: Conduct a public hearing to consider an ordinance to modify the boundaries of the Metropolitan Redevelopment District for the Argentine Fast Food Shops proposal, submitted by Jon Stephens, Interim Economic Development Director. On May 11, 2017, the Commission unanimously adopted Resolution No. R-19-17 setting the public hearing date.

Mayor Holland said I'm going to let Commissioner Murguia first speak.

Commissioner Murguia said I'm the commissioner for this district, but I'm also the Executive Director of ANDA that is contributing a \$1.2M grant to this project. As a result, I'll be recusing myself from voting and discussion on this.

Doug Bach, County Administrator, said this is a public hearing as well for this project area. A little bit different, though, in the sense that this is a district, which in going through the TIF, which a STAR district is similar to a TIF district, this is one of those, and I'm probably stealing part of Jon's presentation, but he just has to go along with what I throw out there and then clean it up afterwards.

Becoming a district is the first stage of it. We have the district and we have a plan that's approved down there where we have the Save-a-Lot and the Walmart stores; however, this is a modification to the original district plan. That's what we're presenting tonight. We'll have the public hearing on it, but we are looking for action on this after the public hearing tonight.

With that, I'll turn this over to Mr. Stephens.



Jon Stephens, Director of Economic Development, said as the Administrator said, the issue before you tonight is to consider amending the existing Metropolitan Avenue TIF District to expand the boundaries to include Project Area 3.

What we're here for tonight

2

- Public hearing regarding amendment of the Metropolitan Avenue Redevelopment District (the "TIF District") to expand the boundaries to include the new Project Area #3.
- Ordinance to amend the TIF District.
- Next Steps:
 - Advance terms into a formal Development Agreement.
 - Approve Project Plan for Project Area #3.
 - Establish a Community Improvement District (CID) coterminous with the boundaries of the new Project Area #3, and approve the accompanying 1.0% CID sales tax.

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That is the issue before you tonight.



Project Area 3 is proposed to include, and there's the project area, is proposed to include three quick serve restaurant facilities in two buildings.



This is the project area site. As you can see, the star is the property just south of Metropolitan Avenue, just west of 18th Street Expressway. It is adjoining the larger project area, which to the west is the Walmart Neighborhood Market, the Save-a-Lot, and the Dollar General. I also think it's worth pointing out that in the center there is the South Patrol. That is an important component of the area. This is the proposed site again.



This is the site plan and the facilities that are being proposed on the properties that we are seeking a public hearing for expansion of the TIF district for.

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At this point, I would invite any representative from the developer to come up if they would like to discuss the project a little bit. Otherwise, if the Commission wishes, I will go through the details of the project as well.

Korb Maxwell, Polsinelli Law Firm, said appearing tonight on behalf of Argentine Betterment Corporation, three for three – three public hearings and three Polsinelli attorneys. That’s the way we like to have it and keep it around here. Thank you very much. **Mayor Holland** said three for three or zero for three, it depends on how you count.

That being said, again, I know you have a long agenda and many items. Frankly, this project and the work we’ve been doing in Argentine has been in front of this Commission enumerable times, I’ll leave it to Jon to go through.

We’re very excited to bring forward three high-quality, quick service retail restaurants to do urban development east of I-635. As everybody on this Commission knows, urban development is hard. It takes a lot of time. It takes a lot of work. It takes a lot of investment. That’s what this project will take, but we’re committed to it. We’re going to work on it and we’re going to get it done. We just appreciate the consideration of this Commission.

Proposal Details		
6		
Category:	Amount:	Notes:
Site Acquisition Fees	\$32,000	Includes UG owned parcel and KDOT ROW donated
Site Work	\$970,000	Approximately 30% of total project costs
Building Shell	\$1,230,000	Includes both restaurant structures
Soft Costs	\$850,000	Approximately 20% of total project costs
Total Project Costs:	\$3.3M*	* Including contingency

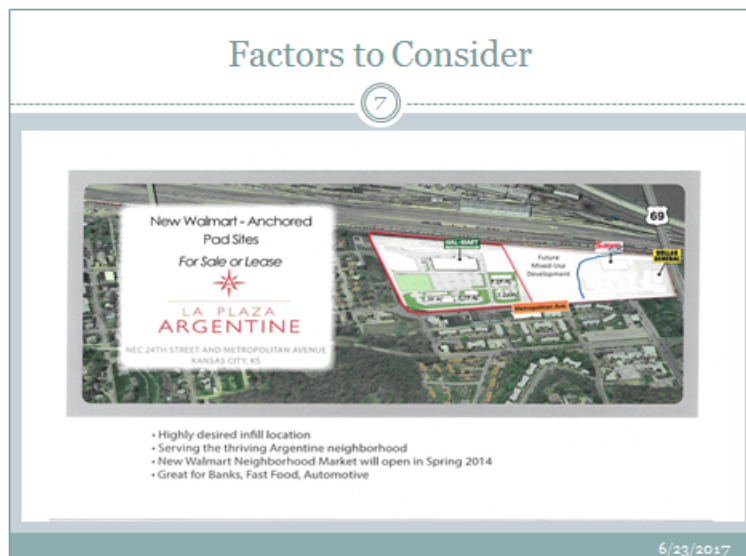
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Mr. Stephens said thank you Korb. With that, I will take you through the project details.

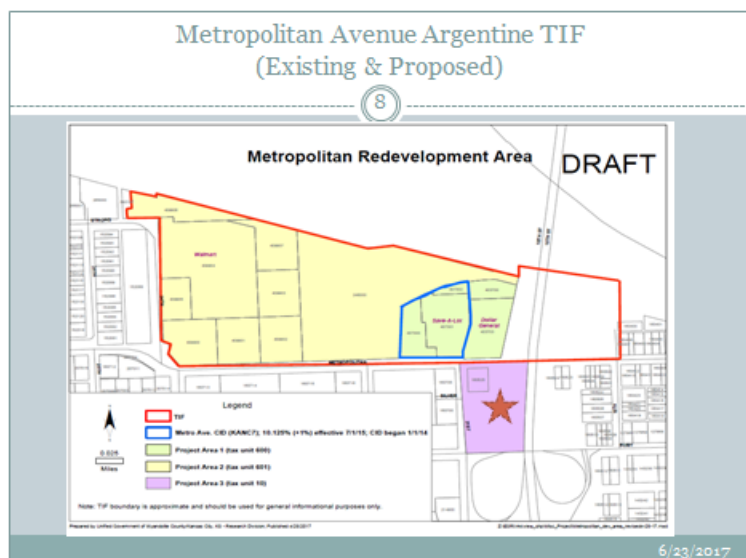
The proposal details are as follows. The total project cost is \$3.3M. That includes the site acquisition fee, including the UG owned parcel and the KDOT right-of-way that was

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donated, the site work, the building shell, and the associated soft costs associated with the project.



Factors to consider are obviously the spring 2014 opening of the Walmart Neighborhood Market and the Save-a-Lot grocery store, and the performance of those.



Here is, as we stated before in my opening, the redevelopment district with the Save-a-Lot highlighted.

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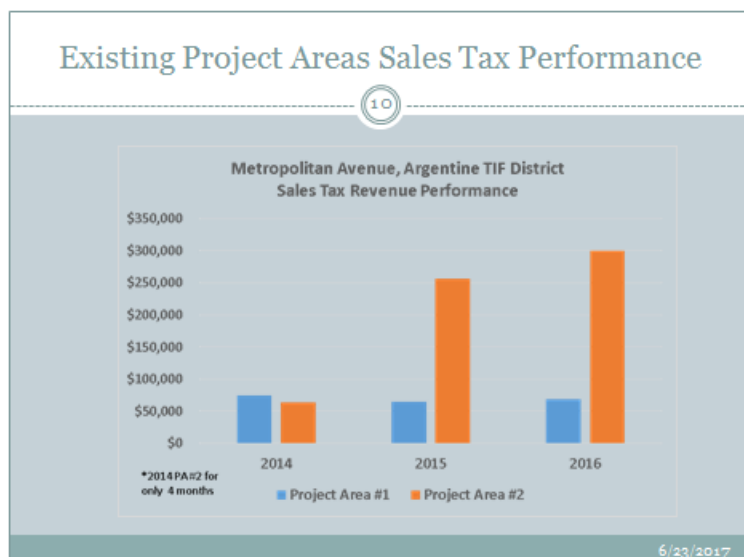
Existing TIF – Issued GO debt

9

- Issued \$1.6 M in G.O. bonds in 2013 for Save-A-Lot (Project Area #1):
 - Property Tax TIF - \$650,000
 - Sales Tax agreement - \$950,000
- Issued \$3.7 M in G.O. bonds in 2014 (Project Area #2):
 - \$1 million to UG for public infrastructure (road)
 - \$2.7 million for grocery store
 - Undeveloped outlots exist within Project Area 2

6/23/2017

The existing TIF district includes the following issues: GO bonds and the sales tax performances. They have come online and are as follows. You can see this. This is the issued GO bond debt and the property tax TIF for the Save-a-Lot as well as for Project Area 2 which is the Walmart.



Here is the latest summary of the area sales tax performance. You can see that it is performing in Project Areas 1 and 2 through 2014, 2015 and 2016.

Revenue Performance– Project Area 1*			
11			
	<u>Debt Service</u>	<u>Revenue</u>	<u>Net</u>
1. Property Tax TIF	\$ 47,000	\$ 100,000	\$53,000
Projected Excess			x 15 years
Projected Years Until Payoff			\$735,000
			2021 (in 5 years)
	<u>Debt Service</u>	<u>Revenue</u>	<u>Net</u>
2. Sales Tax Home Rule	\$ 70,000	\$ 68,000	(\$2,000)
Projected Deficit			x 15 years
			(\$30,000)

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Here is the Project Area 1 revenue performance as well as net projections.

Revenue Performance – Area 2*			
12			
	<u>Debt Service</u>	<u>Revenue</u>	<u>Net</u>
Property and Sales Tax TIF	\$271,600	\$464,000	\$192,400
Projected Excess			x 17 years
Projected Years Until Payoff			\$3,270,800
			2023 (in 7 years)

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Revenue performance in Area 2 as well as the net projections.

New Project's Requested Incentives

13

- **CID – 1% sales tax add-on**
 - Pro forma suggests \$573,000 in gross CID revenue over 22 year term
- **TIF District – property tax and sales tax**
 - “Pay-as-you-go”; No bond issuance or GO-backing
 - Pro forma suggests:
 - ✦ \$1.1 million for gross property tax TIF revenue over 20 year term
 - ✦ \$995,000 for gross sales tax TIF revenue over 20 year term
 - Expand adjacent Metropolitan Avenue Argentine TIF District to add a third project area
- **Federal grants - \$1,230,225**
 - Grant awarded to ANDA with commitment of all proceeds to this project
- **Economic Development upfront cash contribution from the UG - \$500,000**
 - Proposal includes pay back financing structure with UG recovering investment (via TIF & CID revenues after Developer's loan is paid in full)

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The project's requested incentives which as I mentioned we're not considering in this public hearing tonight.

To summarize, is the CID 1% sales tax add-on. The pro forma suggests that's \$573,000 in gross CID revenue over a 22-year term. The TIF district, which is property tax and sales tax, it's a pay-as-you-go, so no bond issuance, no GO backing. The pro forma suggests \$1.1M for gross property tax TIF revenue over the 20-year term and \$995,000 for gross sales tax TIF revenue over the 20-year term.

The federal grants, as the Commissioner mentioned before she recused herself, is a \$1.23M approximately grant commitment from the Federal government awarded to ANDA and contributed to this project.

Finally is the Economic Development upfront cash contribution that is part of what the Commission approved for this project as it relates to an upfront cash contribution that then would be paid back in full at the conclusion of the project.

Conclusion

14

- **Direction to proceed with Metropolitan Avenue TIF Proposal:**
 - **Adopt an Ordinance to:**
 - ✦ Amend the existing Metropolitan Avenue Redevelopment (TIF) District to expand the boundaries for the proposed Redevelopment Project Area #3

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In conclusion, this is direction to proceed with the TIF proposal and to adopt the ordinance related to expanding the boundaries of this TIF district to include the project area for the three quick serve restaurants in two facility buildings. With that, if there are any questions I'd be happy to answer them.

Mayor Holland said again, I will hold questions until after the public hearing.

Mayor Holland opened the public hearing. If anyone would like to speak in favor of this project, if you would please step forward to the microphone at this time.

Mario Escobar, 1438 S. 25th Street, said I'm a resident there in Argentine and also currently present of VANA, Villa Argentina Neighborhood Association.

We held several neighborhood group meetings. We showed proposals of this project. Overall, we had a positive input from most of the folks in the neighborhood or so. We support this project. We think it'll be a big economic boost to our neighborhood area. As you see, Walmart and Save-a-Lot is doing fairly well. I think that's what encouraged these fast food places to come in our neighborhood. Most of all, it's going to create jobs for our neighborhood and that's what we need. We support this proposal.

Micah King, Executive Director of ABC, said Mario is my predecessor. He's teaching me a lot.

One thing I've noticed with this project in talking, kind of like Mario said, with the community groups, they're very excited about the potential of bringing fast food to the area, very excited about the project, as well as I am.

I don't live in the area. I live a few miles away and we have the benefit of having food within a few, walking distance even. In working with a lot of elderly people, or people that don't drive and take busses all the time, they don't have access to the food like I have or like my neighbors have. I think this is going to be a big asset for people.

I remember trying to order pizza for a few of my elderly friends, and they don't drive. I could pick it up for them, but they're like no we want to learn how to do it ourselves so we can do it. That's just one example. Then, I call places and they're like sorry, we don't deliver to that area. This will give people access to food that normally wouldn't get it quickly.

I am a very big supporter of this and excited of the potential of this in bringing new jobs into the community. My uncle has owned a business in Argentina for years and he's hired a lot of people. Just seeing these people, their work ethic, how they work, I think it's going to be a great opportunity to get more jobs in the area. We're really excited about it.

Mayor Holland asked would anyone else like to speak in favor.

Seeing no one else moving to the microphone, would anyone else like to speak in opposition to this proposal.

Gloria Martinez, Argentine area, said I have strong reservations about these fast food restaurants coming into our area, not only because of the location where they're at right around the corner from a middle school with busses, kids. That area right there is all congested.

It surrounds three, within a two-block area, three four-way stops. If you've ever passed through there, everyone's for themselves. Anybody can go whenever they want. They stop, sometimes they don't. You have pedestrians crossing the streets, no safe crosswalks.

I just don't see that this would be beneficial for our area. We, in Argentine from 21st through 42nd Street, already have 26 unoccupied buildings, either for sale, for lease, foreclosed, for rent, unoccupied. Why do we need a new development, especially in that area?

You're bringing these minimum wage jobs for people. You can't even, Walmart, the Save-a-Lot they talk about, the Dollar General, are always struggling to find workers. How are you going to sustain workers in these new fast food restaurants for minimum wage jobs? I just don't see it.

I strongly urge you to consider putting new buildings and find the workers. We already have a Pizza Hut over a mile and one-half away that delivers in our area. We have a McDonalds. We even have a Papa John's that delivers in our area. Why do we need another restaurant to go there that's really not beneficial to our area, to our people. We're already there, we rank 101 out of 102 in the State of Kansas for unhealthy people.

These fast food jobs are below pay for livable wages in Wyandotte County. Our area is, we're just perpetuating the cycle. We're never going to get out of minimum wage jobs. Don't we deserve more in Argentine? Why don't we bring some of these jobs that are headed to Village West? We deserve better. I hope that you will consider this because although it is new buildings, new places to go, I don't think you can sustain it in the area that they're looking to build these places.

I would hope that you guys would consider, really consider, not putting these restaurants in our area.

Mayor Holland asked would anyone else like to speak in opposition. **Mr. Cruz** said I agree with this. **Mayor Holland** asked sir, do you want to speak in opposition. **Mr. Cruz** said no. I just want to agree, I disagree with what she said because she says it's going to be a problem. **Mayor Holland** said sir, she has a right to say it. We don't have rebuttal. **Mr. Cruz** said I understand. **Mayor Holland** said we don't have rebuttal. I'm sorry.

Mayor Holland asked would anyone else like to speak in opposition.

No one else appeared in opposition.

Mayor Holland closed the public hearing. I'll open it up to the commissioners if the commissioners have any questions or comments.

Commissioner Markley said, Mayor, I was just going to ask if you would ask those that are for or opposed in the audience to stand because this is our last item on the agenda so I'm guessing some of these folks are probably here but didn't want to speak. **Mayor Holland** said yes, thank you. We often do that. We'll ask everyone on either side to stand so that we can see the show of support, even if you chose not to speak.

If you would like to stand in support of this project, would you please stand at this time. (9 individuals stood in support.) Thank you.

If you would like to stand in opposition so we can see who is here in opposition, please stand (2 individuals stood in opposition.) Thank you very much, and thank you, Commissioner Markley, for reminding me.

Action: **ORDINANCE NO. O-11-17**, "An ordinance of the Governing Body of the Unified Government making findings regarding the addition of area to an established redevelopment district within the Unified Government pursuant to K.S.A. 12-1770 et seq." **Commissioner Markley made a motion, seconded by Commissioner Kane, to approve the ordinance.**

Commissioner McKiernan said I just have one question and maybe Mr. Maxwell or Mr. Stephens can answer this for me.

I happen to notice on one of the slides, it was an old promotional slick for La Plaza Argentine. It shows the area that it currently is on the northeast corner of 24th and Metropolitan it says. The fourth bullet point says "Great for Banks, Fast Food, Automotive." That, I guess, would be Project Area 1 of that area. Now we're extending the TIF district over to this new area.

Remind me again why it's necessary or beneficial to expand the TIF district beyond this original area which was promoted as being good for infill. **Mr. Stephens** said, Commissioner, I would be happy to answer that or I would maybe defer to the developer's representative to make a statement.

Mr. Maxwell said it's a great question and it's one that, frankly, we've struggled with in a lot of ways. I think it comes down to at the end of the day as much as we want, and when I say we, both the Unified Government or us that represent the development community, we want to

tell people where to go. We want to say, hey this is perfect, you need to go here. The ultimate answer is that these tenants decide their own destiny. They decide where they will go.

The grander story behind this is why are we involved in this. Why does this take this Commission action is we're building new buildings to bring these retailers here, but all of these retailers are paying approximately half of the rent that they would pay in other areas of this county, or the county to the south, or the Kansas City metro area. Because of that, that is why we have to go through this TIF and CID process, and all of these other things.

We could be angry about that. We could be mad about that. We could say no, we want you to go somewhere else. The answer is they just won't go that somewhere else. They won't come at all.

We have had to work our tails off to get them to come at all. The site that they selected are the sites for this UG owned ground and the former KDOT right-of-way is where they selected. We would love to have them at the pad site next to the Save-a-Lot location, the pad sites that are around the Walmart, but, in general, I believe all of those developers for all of those projects that I have talked with, are supportive of this effort and know that activity begets activity. If we can fill up these right-of-way locations and show good, strong sales from that, we hope to fill in those other pad sites as we move through this and generate additional economic benefit for the Unified Government and the Argentine community.

Commissioner McKiernan said excellent, thank you. Could you clarify one thing you said for me. I want to make sure I understood it correctly.

You said that the new businesses coming in will pay rent that is less than they would pay in other areas. **Mr. Maxwell** said that's absolutely correct. **Commissioner McKiernan** said and they pay that lesser rent because....**Mr. Maxwell** said because of the urban infill location. **Commissioner McKiernan** said okay. I guess the implication there is it's a less desirable area overall compared to other areas. So, to attract them to come, then a lesser rent is the attractor that brings them in. **Mr. Maxwell** said correct, for sure.

Mayor Holland asked can we go back to the slide that shows the cost income and uses. My understanding is the site work is \$970,000 that if it were on the current pad sites that are already built, that that \$970,000 might not be there. Is that right? **Mr. Maxwell** said it would be less.

Mayor Holland said it would be less. Do you know how much less? **Mr. Maxwell** said I don't have an exact number, Mayor, but it would be substantially less.

I also understand that if it were on the original site, it would reduce the cost, I believe, by more than \$500,000, and we wouldn't need any public money. We wouldn't need any of that \$500,000 in it if we were to put it on the current site. **Mr. Maxwell** said it would need less than the current request, that's for sure. It would not vitiate the need for the TIF that we're here on tonight.

Commissioner Johnson said there's a slide that says that there is with the \$500,000 in upfront cash contribution from the UG that we would recover in year 12, but I see another one that says the pro forma suggests payback in year 12 and recovery of UG \$500,000 upfront cash contribution in year 16. I'm just curious, is it year 12 or is it year 16, and are there are other terms to that particular piece there.

Mr. Maxwell said all of these are based on projections. I'm not sure if this was the slide or if it's further on in. **Commissioner Johnson** said it's in my proposal in my packet here.

Mr. Maxwell said all of these are based on projections. The point of what we're doing since there will be no bonds issued in this scenario, it will instead be a pay-as-you-go format. Meaning the revenue streams will be granted to the developer, but the UG will not provide any credit support behind it. We will go and then through a first mortgage loan with a private bank be able to securitize that money, be able to grab that money and gross it up so that we can go and do the construction. The agreement that I believe will be drafted into the development agreement is that as soon as that first loan is paid off, because we have to for them to give us that loan, then all of that money will flow back and be to the Unified Government and available to pay off the \$500,000.

I don't have it in front of me of what the exact year will be, whether it's year 12 or year 16, but if everything performs as it should, it will be well in front of the full term of the TIF and the Unified Government will have that money paid back.

Mr. Bach said, Commissioner, we're projecting through our analysis that we would receive what we are fronting now, the \$500,000, back in about the year 16, about 16 years into the project.

I will also just note for clarity on this, because we're talking about a lot of the structure of the deal and everything, the motion that's on the floor is for the approval of the expansion of the district. We're not approving the plan, nor a development agreement in association that allows this project to move forward after this deal tonight. Much of what we've talked about with this plan and how the structure and financing will have to come back before this governing body probably in the 30-60 day timeframe that actually approves a plan and a development agreement that would allow it to go forward. This just modifies the district area to allow it for consideration.

Commissioner Bynum said that was the question that I was going to ask was the clarification on what specifically we're voting on which is only the TIF district expansion and none of the incentives that have been laid out here, nor the \$500,000 economic development upfront cash. I thought I heard Mr. Stephens say that the Commission had approved that. I don't believe that's correct. **Mr. Bach** said that is correct, they have not approved it. It was advanced from standing committee to come forward to start moving through our process, but the governing body has not taken action as a whole to approve this and advance the deal.

Commissioner Walker said, Mr. Maxwell, who will currently at the beginning of the project own the buildings. **Mr. Maxwell** said Argentine Betterment Corporation. **Commissioner Walker** said in the event of a default on the part of the tenants, they continue to own this publically-enhanced money, or publically-enhanced property. **Mr. Maxwell** said correct.

Mayor Holland asked are there any other questions or comments. I don't see any. I will note again, as Mr. Bach has clarified, the only vote we are taking tonight is on the extension of the district. We are not voting on a development agreement. We're not voting on the final plan.

Roll call was taken and there were eight "Ayes," McKiernan, Johnson, Kane, Markley, Walters, Bynum, Walker, Townsend.

STANDING COMMITTEES' AGENDA

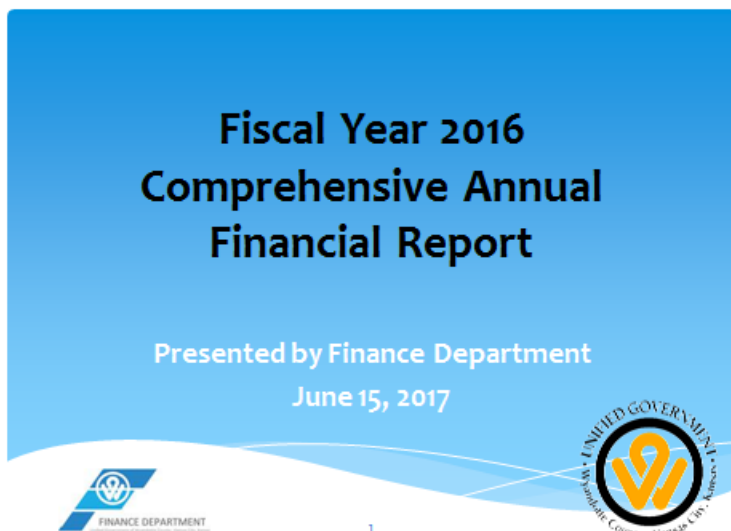
No items

ADMINISTRATOR'S AGENDA**ITEM NO. 1 – 171155...REPORT: COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)**

Synopsis: Presentation by the Unified Government's external financial auditors of the required financial statements and reports for the Fiscal Year ended December 31, 2016. Presentation will be from UG Chief Financial Officer Kathleen VonAchen, UG Accounting Manager Rick Mikesic, and from the external financial audit firm of Allen, Gibbs & Houlik, LC Audit Manager Tara Laughlin.

Doug Bach, County Administrator, said we're excited to bring forward our annual CAFR, our Comprehensive Annual Financial Report that I know everyone always looks forward to. It's a very good report coming forward this year. With that, I want to recognize our Chief Financial Officer, Kathleen, Rick Mikesic, our Accounting Director, to come forward. Tara with our outside auditing firm, and I'm sorry, Tara, I can't remember your last name at this point to introduce you to come forward. She's going to present the CAFR and then staff will do a follow up as we move through it.

Tara Laughlin, Allen Gibbs & Houlik, said we are here tonight to present the results of this year's 2016 financial statement audit. As has been mentioned, this was a very good audit year and so we're happy to present the results tonight.



I'm going to start off with probably the most important item, the actual, final audit opinion that we'll be issuing on the Unified Government's financial statements. That is going to be an unmodified opinion, which is really known as a clean opinion, and it is the highest level of opinion that the Unified Government can achieve on their financial statements.

This opinion provides reasonable assurance that the financial statements are free from material misstatements. Again, it is the highest level of opinion that can be achieved on the financial statements.

I am also going to go into some required communications that we have to present as a result of the audit. Inside your packet, if you want to follow along, there should be a letter that has required communications about in the middle of the first page. I'm not going to go through this in detail. A lot of these communications are the same as they have been in previous years. I'm going to highlight just a few items that came out of this year's audit.

I'm first going to touch base on a couple new accounting standards that the Unified Government was supposed to adopt this year, and did adopt. You will notice a few minor changes within the financial statements as you review them.

One of these standards increases disclosures regarding the fair value of investments. You will now not only know what your investment's fair value is, but you'll know how that fair value was determined. It just provides some additional information regarding your investments.

The second one is Statement 77, which is going to add some disclosures in your financial statements regarding certain tax abatement programs that the Unified Government participates

in. It's going to provide information on not only the program, but the amount of taxes that were abated during the reporting period related to those programs.

One other area we always like to touch base on is just to note that within the financial statements there's always going to be some estimates made because not all numbers are known for certain at the end of the year. All of these estimates that are in this year's financial statements are the same as have been in prior years financial statements. As part of our audit process, we review the processes management used to come up with those estimates and also the supporting information used to come up with those estimates.

For all the significant estimates that were within the financial statements, our findings were that management used reasonable procedures to come up with those estimates. The information used as a basis for those estimates were reasonable and fairly stated.

One other item that we need to touch base on is audit adjustments that come out of the audit. Under any ordinary audit, there's always a handful of adjustments that get presented to management to record within the financial statements.

This year there was only five adjustments and they were all what I could consider normal audit type adjustments that we tend to find throughout any financial statement audit that we do. Those were pretty just normal audit adjustments.

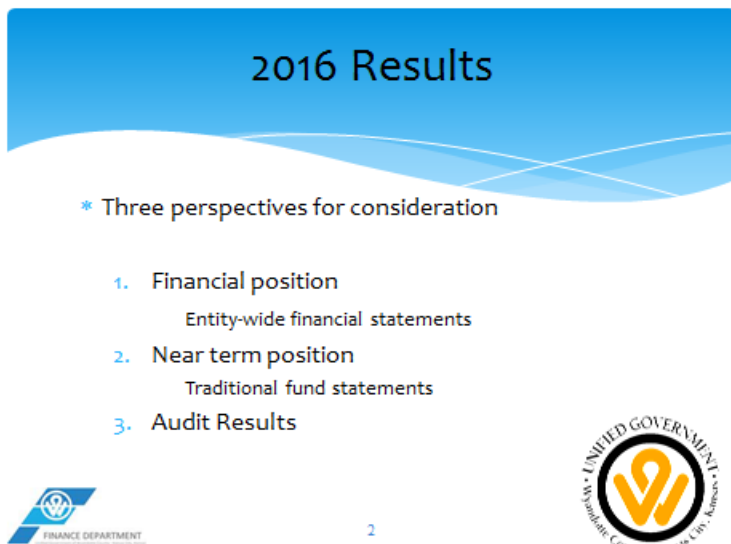
One thing that I want to point out that's actually not in this year's letter, and it might be one of the most important comments tonight, is the fact that you will not find any financial reporting and accounting material weakness or significant deficiency in this required communication. Since 2007, we have reported either a material weakness or significant deficiency over the general financial reporting process of the Unified Government. Over the last ten years, with the help of Rick and his group, they have slowly whittled away at some recommendations that we have had in order to improve the financial reporting process of the Unified Government.

This year is the year that they finally tackled the last handful of recommendations that we had. They were able to address all of the significant deficiency issues we had last year. That has now come off. Although it's not in the report, I did want to highlight it because it's something that's not there. It's a great item that it is not there. I do want to acknowledge all the hard work that Rick and his team has gone through the last several years to address that issue.

One of the last items I'm going to touch base on before I hand it over to Kathleen and Rick to go over the details of the financial statements, is that probably one of the most important items is that through our audit and work with Kathleen, Debbie, Rick's group, and all the departments within the Unified Government that we touch during the audit, we had no disagreements. We had no issues, significant difficulties working with management. Everybody at the Unified Government really helps assist in the audit well and it was a very clean audit.

I just want to congratulate Kathleen and Rick and their group on a very successful audit this year. If there's no questions for me, I'm going to turn it over to Kathleen to go into some detail.

Kathleen VonAchen, Chief Financial Officer, said I'm very happy to present to you the financial report for this past year. We're excited to present some of this information for you.



2016 Results

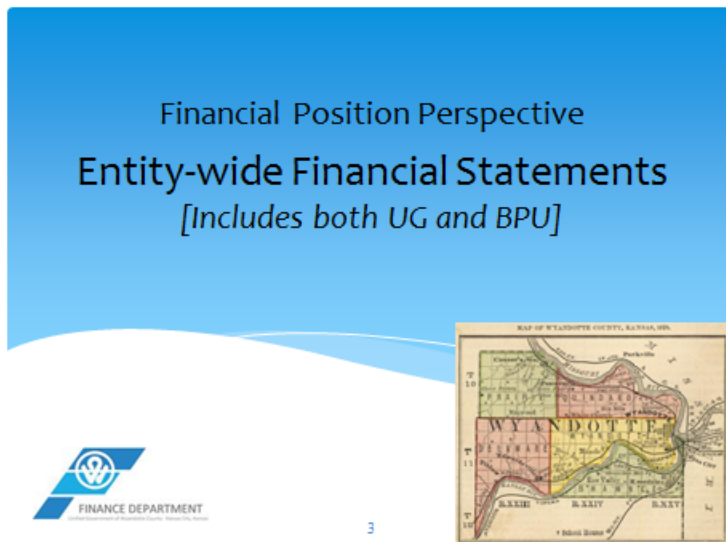
* Three perspectives for consideration

1. Financial position
Entity-wide financial statements
2. Near term position
Traditional fund statements
3. Audit Results

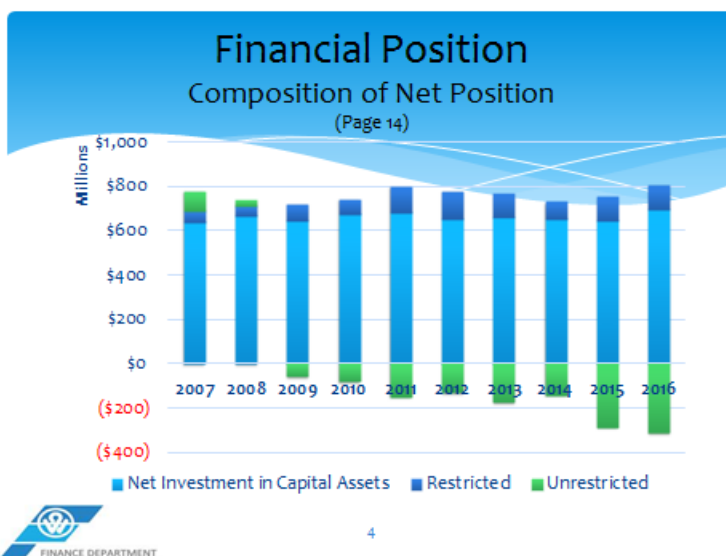
 

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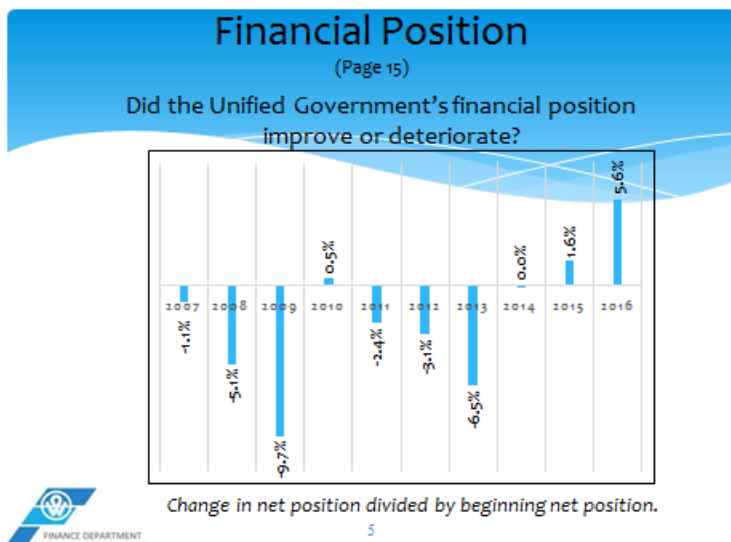
First off, we're going to start off with kind of talking about the report. The first section is more about the government-wide, or entity-wide, financial statements. The second item is more near term position, or the traditional fund statements. Then we're going to talk a little bit more in specifics about the audit, the results of the audit.



When we talk about the financial position, these financial statements are basically presented as if we're a private industry or in full accrual. It includes both the Unified Government as well as the Board of Public Utilities.



This first slide presents the components of our net position over the last decade. As you can see, it has been around the \$800M mark over the past decade, although there has been some deficit positions in the unrestricted level as you can see there, especially in 2015 and 2016. That's because we had to implement GASB 68 last year, which required for us to record all of our outstanding pension liability.



The good news, actually, is that this is how much in each year did we improve or deteriorate in each of the years over the past ten years. You can see that in some of the years we didn't perform very well, but in other years we performed better.

In 2009, there was a significant loss on the BPU side in their utility operations, which caused that decline. You can see most recently in 2016, we're up by .6% over the prior year. That's probably because we actually paid off all the STAR bonds. Things are looking pretty good. We're reducing our liabilities. We're continuing to move forward.

At this point now, I'm going to introduce Rick Mikesic. I'd also like to introduce to you Pam Kahao who is our Management Analyst and contributed a great a deal to preparing this report.

Rick Mikesic, Accounting Manager, said one of the things that I was just going to point out very briefly, we're going to move through these as quickly as we can. If you have a question, don't hesitate to ask it as we go through.

Near-term Financing Perspective

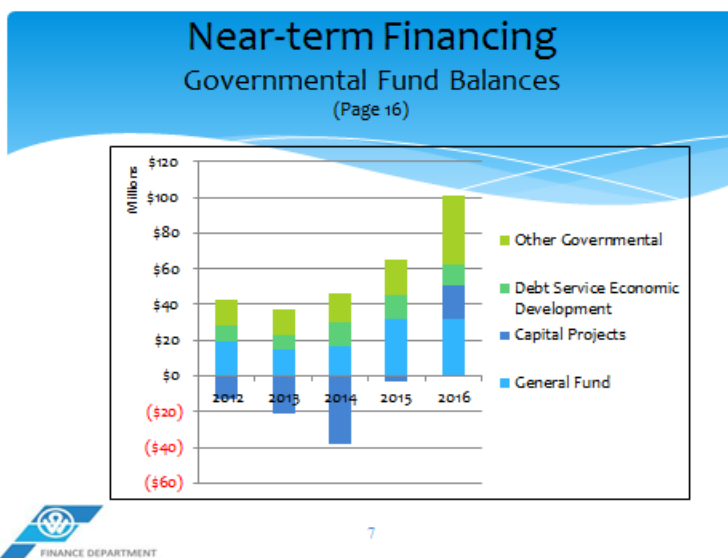
Traditional Fund Statements (UG only)





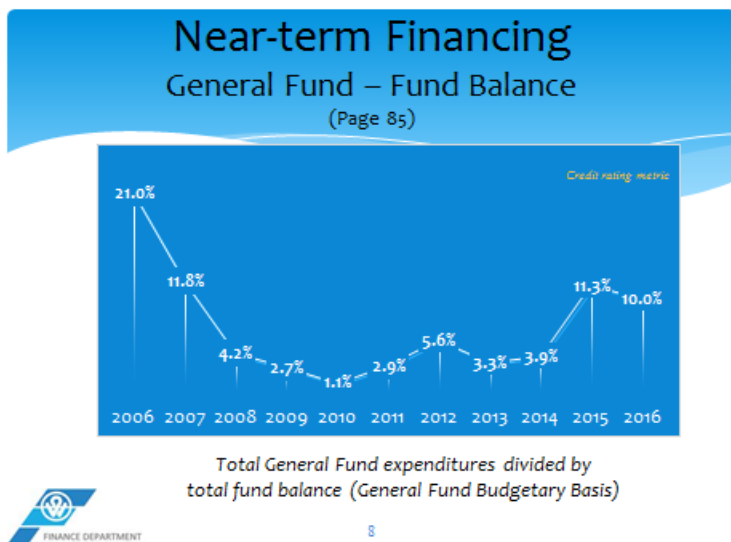
6

These statements here are not entity-wide. What we're going to be talking about here are only our governmental funds, so they don't include any of your enterprise funds. They won't include any of the BPU. I just want to point that out as we go through this portion. If you look at the top you're going to see page references on these slides. Those page references are referencing the pages in the documents, which are the source of the 2016 numbers.



As you look at this one, we're talking about the governmental fund balances for the last five years of the General Fund, Capital Projects Fund, Debt Service Economic Development, and then the other governmental. You can see there, it's not that unusual the trend that we saw on

the entity-wide statement, we're seeing some of the same trend here where there were improvements in 2015 and 2016.



This particular chart that we have here, it shows the fund balance as a percentage of the expenditures on an annual basis over the last roughly ten years. This is a very important metric that the credit rating agencies will look at. You can see, not so long ago, we were really challenged in that area. We've done much better in that area in 2015 and 2016.

Near-term Financing

General Fund – Fund Balance Policy

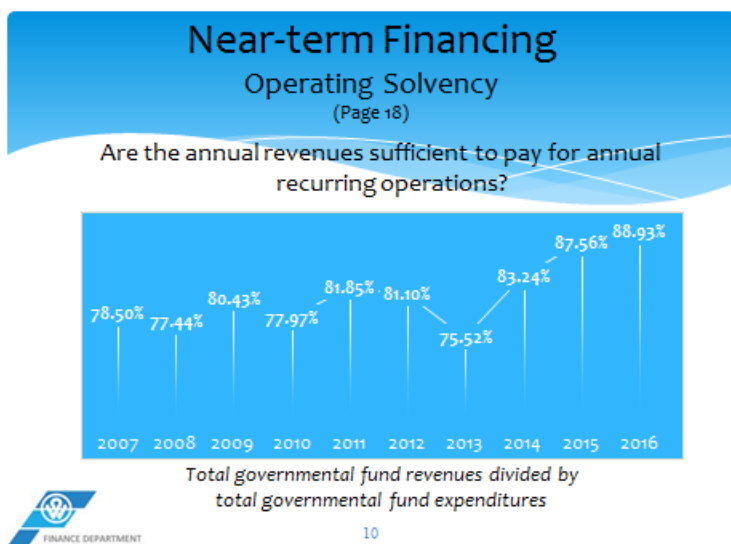
(Page 85)

* It shall be the goal of the Unified Government to maintain a minimum fund balance in the General Fund of 10% (36.5 days) of expenditures.
GFOA Best Practice = 15 percent (About 2 months)

2016 General Fund Budgetary Fund Balance	\$19,278,667
2016 General Fund Actual expenditures	\$192,293,676
10% of 2016 General Fund Actual expenditures	\$19,229,367
Fund balance as a percent of 2016 actual	10.0%
Fund balance above of policy minimum	\$49,300

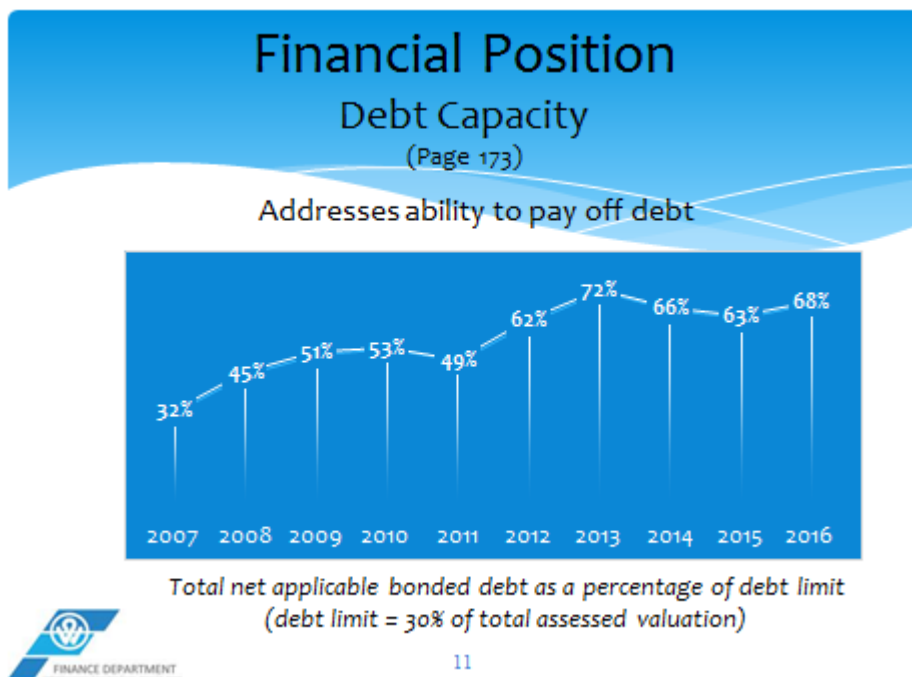
9

I'm going to go ahead and go to the next page. The bottom half of that slide shows how we calculate that percentage using the 2016 numbers. You can see the 10% calculated there. Across the top is the reference of what the policy is of the Unified Government. It is our goal to maintain a minimum fund balance of 10% in the General Fund. That's exactly where we were. I do want to point out that the GFOA best practice is actually 15%. That's a recommendation. Our policy states 10%.



This particular slide will show the revenues as a percentage of the expenditures. This is the kind of slide where you want those percentages to be as high as possible. Ideally, you want them to be over 100% where your revenues are covering all of your expenditures.

In our case, we are not doing that. We are using other funding sources to meet those needs. If you have a question about what those other funding sources could be, page 18 will show exactly what I'm referring to. In the bottom, in many cases what we're talking about is issuing debt. That is how we are helping to cover all of our expenditures on these statements.

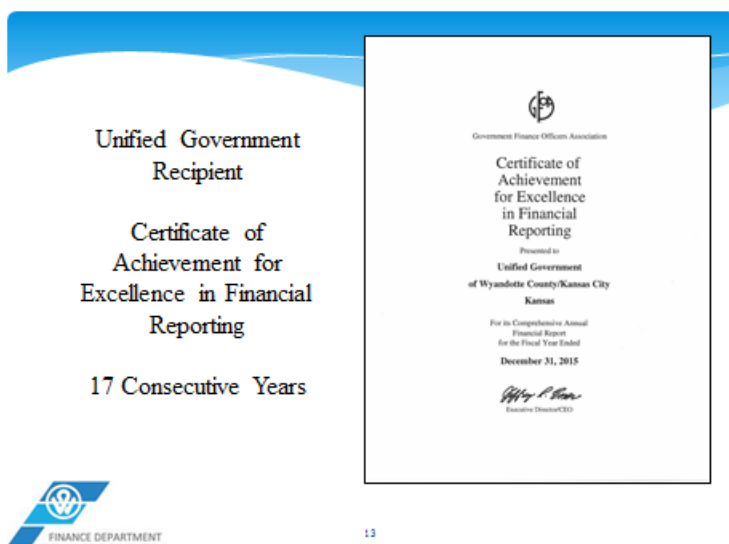


Which leads us right to this graph, which shows the percentage of debt that we have according to our legal debt limit. This would be a slide where you want those percentages to be as low as possible because when your debt is low, your debt service is low, it allows you a lot more flexibility with the dollars that you're entrusted to and how you handle those. When you have a higher debt, you've got debt service. You don't have options on what to do with those dollars. You can see where our trend has gone over the last ten years in that area.



That, fortunately, is the last slide that we have that had to do with ratios. I know they're a little dry. If there are no questions on those, I would like to circle back around to the financial statement audit results.

I realize it's a little hard for all of you to have the complete historical background to understand where we were around 2010 and back in those years where we were really having some challenges because you weren't sitting in your current positions at that time. Historically, I want to give a bit of a picture of what we had gone through.



The first is the good news. As we have been before this Commission before, you'll know that we annually receive our Certificate of Achievement for Excellence in Financial Reporting. For 17 consecutive years we've received that. The 2016 CAFR that we are presenting tonight we have every bit of confidence we'll make number 18.

What that means is that we have put together a report in the proper way and we've done everything that we're required to do. It doesn't really judge what it took to get there, however.



Which is why I put this slide up here and included it tonight. 2010 these were the financial statement audit findings that we had in that report. As stated, the findings included three material weaknesses and three significant deficiencies.

I remember early on in one of my conversations with Commissioner McKiernan, he specifically asked about if you look at 2, 3, and 4 on that list you will see repeat finding. He asked me why are we seeing these year after year. How come they're not going away? I remember clearly telling him, I don't like them either. I intend to do whatever we can to make sure we get rid of those. Step-by-step, as Tara had indicated, we tried to attack those.

When it came to bank reconciliations, we went through and made a concerted effort to go through all of the reconcile items that were on the bank reconciliations and try to make sure that they were handled appropriately, timely, and effectively. We went through those.

Over in the property tax collections, some processes were changed. New reviews were put in. In 2011, we got those off of the findings.

When it came to capital assets, we reached out to departments. We changed our own internal process. We opened up communications with various different individuals, including Engineering. We went and sat in meetings and went through each and every construction-in-progress item to discuss where it was and make sure we were handling them right on the financial side. We also went through working with departments to try to make sure we were getting good, solid information for our schedule of expenditures of federal awards, including reaching out to our internal auditors. In 2012, we got rid of those.

June 15, 2017

Municipal Court decided to upgrade their system for tracking their operations. I spent a lot of time sitting there over a period of months working with Municipal Court staff going through those items in detail. We opened up a new bank account and we developed a reconciliation process that tied everything up completely. In 2013, we got rid of that one.

What Tara sort of eluded to was Finding No. 2 has been sitting there since 2007. We've been chipping at it and chipping at it and working at it. When I first came in five years ago in 2012, one of the first things I wanted to do was eliminate the utilization of an external accounting firm that came in and helped with all of the year-end processes that we weren't doing that had to be done so that AGH could get their audit done. We eliminated them and that was \$30,000 a year that we saved the Unified Government by making that step.

Again, reaching out to the departments, we went through and started immediately developing an entire policy and procedure, and documented it. We reached out to our departments, worked with them, tried to inform them about what we needed, tried to work with them to make sure that what we asked of them was not overburdening them. We understand they have jobs, and one of those isn't necessarily to just make us happy. We tried to work with the departments as much as we can.

I reached out to AGH and the audit staff. I opened those lines of communications up, realizing that once a year when they came in was not the time to deal with our issues. When things came up that were different, I reached out to them immediately, and we got it right the first time so we didn't have to come back later and fix it.

One of the things that occurred to us, we have a very small staff of six. In the period of four months I lost two people and I had decades of Unified Government knowledge walking out the door in a period of four months with a staff of six people. It was a challenge, but we took that challenge and we turned it into an opportunity. We brought in two new staff members that were highly qualified and really, just the day they walked in the door, raised up the resources that we had in the office and gave us a lot more possibilities.

Last year, we brought in and implemented a CAFR application to help us in the preparation of this. We went through the implementation process in 2016 on the 2015 CAFR. This year, we reassumed the responsibility, the primary responsibility, of being the primary author of this document. In 2016, the finding was gone.

Result?

As we present the 2016 Comprehensive Annual Financial Report tonight, the Unified Government has no financial statement findings. This hasn't happened since 2004.



15

What does that mean? As I stand here tonight, as Tara talked, we are presenting the 2016 Comprehensive Annual Financial Report with no financial statement audit findings. Tara, to correct, it's actually been 2004 since the last time that happened. 2007 was when the first finding that we finally got off was gone, but 2004. It's been a long time coming and we worked really hard at it. I'm very, very pleased to be able to say that tonight because it took me about two months when I first came into the office before I realized that it was going to take me, I gave myself a five-year goal. It's pretty nice to be able to say that to you tonight and be able to report that.

June 15, 2017



There were a ton of people that helped in this process. This slide, to me, is one of the important slides that we've got in the presentation. I would love to take the time to sit here and discuss with you all the names and the groups that are on that list and tell you specifically the roles that each one of those individuals played. You don't want to sit and listen to it, though, so I'm going to save the time and not do that.

I do want to specifically take the opportunity to thank my Accounting Division staff. They have done nothing but bought into what we were trying to accomplish since the day I walked into that office. They've done everything that they are capable of doing to try to give me what I've been asking for them all this time. There's no doubt in my mind that we don't accomplish what we've accomplished without their efforts.

That being said, I do want to state we've got a long way to go. I've got a lot still that I want to accomplish. We'll get there. Any questions?

Commissioner Townsend said I didn't have a question, but I did want to note that when I first came on the Commission and was presented with this Comprehensive Annual Financial Report the first time, the first thing that I looked for was what the opinion was from our auditors. I was pleased to see, that was back in 2013, that it was a clean opinion.

The second thing was noting some of the things yet to be done, but they were nowhere near in 2013, the first time I saw it, as serious as the list that you put on there. The UG has come

a long way. I just did want to really acknowledge what that is as a former accounting major, that what you and the staff has done is really significant.

Mayor Holland said thank you very much. That concludes our financial report. Thanks to our financial team, again.

Action: For Information Only.

ITEM NO. 2 – 171157...PRESENTATION: COUNTY ADMINISTRATOR'S REPORT

Synopsis: Presentation of the County Administrator's Report, submitted by Doug Bach, County Administrator.

Mayor Holland said I'll turn it over to the County Administrator on City/County Management Day, something like that. **Doug Bach, County Administrator**, said year. **Mayor Holland** said year. It's a whole year. We're celebrating you the whole year. We're looking forward to it. **Mr. Bach** said we are looking forward. June 18 was the actual day, which is actually not today, Mayor. That's another day which is recognized for several of us who have children. This coincidentally has fallen on that day because that was the first day in 2017 when we started the program. **Mayor Holland** said it's on Father's Day.

Mr. Bach said with the Administrator's update, and great job Rick and your team, Kathleen, and the whole finance group. That was fantastic moving to that change in the report and not having any significant findings is a major undertaking. Probably could lead off, but I guess that'll be on next quarter's report to come in and note that. We can rehash it then.

Administrator's Update



Doug Bach
County Administrator
June 15, 2017

Quite a bit to go through in this report, again, but as I've done previously, it's been submitted to all of you. You should have copies of it. If you don't have copies of it, we'll make sure you have copies in your office. I'm just going to walk through a few of the highlights tonight.

Overview of Commission Goals

- Public Safety
- Infrastructure
- Customer Service
- Innovation
- Economic Development, Community Planning, & Housing
- Education/Workforce Development
- Multimodal/Transportation
- Social Services
- Healthy Communities/Recreation
- Environment
- Personnel
- Finance
- Communication
 - Mayor & Commission
 - Public & Citizen
 - Staff Leadership & Interaction
- Other Activities



Different categories that we have, these are the same as we've been doing. I'm just going to note different areas as I go through it. Like I said, I'll just point out ones, not that they're the most significant, but just some of them that really catch attention as I go through on each page.

June 15, 2017

Public Safety

- Police Department
 - 72% year-to-date decrease in Attitude/Conduct and Harassment complaints when compared to 2014. Shows consistent improvement to customer service toward the community
 - Generated operational savings of \$400,000 for the first five months of 2017 compared to the same time frame in 2016
 - Animal Services is operating with an interim director
 - Shootings into occupied dwellings are up 34.5% over last year - nearly double the number from 2015.
 - Implemented Project ACT (Addressing Crime Together) in the area of 7th St. – 18th St., Grandview – Pacific. This is a Data-Driven Approaches to Crime and Traffic Safety initiative. In 2016, this 1.2 square mile area had 80 of the 286 drive-by shootings and 14 of the 47 homicides.



In the area of the Police Department through Public Safety, we implemented Project ACT, Addressing Crime Together. Originally, I think it was kind of called the DACT Program, so this is the ACT Program. We're out there with the areas between 7th Street and 18th Street, Grandview and Pacific. This is our data-driven approach to crime and traffic safety. We're looking for big things to come from this as we go through and really pull out these specific areas throughout the community and concentrate on them. This is also done in coordination with what we're doing with our SOAR project work.

Public Safety

- Fire Department
 - Firefighter recruitment has started for a fall training class. This class will include the first group of six (6) firefighter trainees.
 - Land acquisition negotiations are taking place for a new fire station in the northwest part of the county
 - Ground Emergency Medical Transport (GEMT) legislation passed. When fully implemented, it will provide \$2+ million dollars annually to the Unified Government in Medicaid reimbursements.
 - Labor/Management committee has been meeting to formulate recommendations on fire resource allocations. Membership on the committee is from Fire Administration, IAFF Local #64, and UG Administration.
 - Promotional processes for Battalion Chief, Captain and Driver underway. All promotional testing and selections should be completed by the end of July



In the Fire Department, our land acquisitions are underway for the acquisition of the new fire station in the northwest part of the county. Also, great success with the Ground Emergency

Medical Transport legislation passed for us. This is a significant achievement for us. We're going to see probably in excess of \$2M annually back to the Unified Government. It'll take a couple of years before we start to see the actual dollars from this program, but due to the wisdom of the Legislature as they passed this information forward, we're going to see great changes from that. It'll probably be about 2019 or 2020 before we actually start seeing the collections of the dollars from this program as we go from here.

Just a side note on that, I believe this item successfully went pass the timeframe. I believe the Governor signed it today, or this is the last day it went forward so it is official now.

Public Safety

- Sheriff
 - One recruit class completed – two more scheduled in 2017
 - National Commission on Correctional Health Care accreditation was awarded for the ADC earning 100% for the second term in a row
 - Completing installation of ballistic resistant glass and panels for 25 vehicles
 - Installed 60 Courthouse Security/Panic Buttons
 - Video Internet Visitation is operational and generating revenues exceeding \$7K per month
 - Adult Detention Center Facility Updates:
 - Inmate fencing completed in A Pod which enhances security within the women's housing unit
 - 45 double bunks installed to stop need for farm outs
 - Elevators and roof contracts are in place; work will start this summer
 - Training Room Repair/Update (due to flooding: floor, paint) completed
 - Inmate plumbing solution will be implemented to reduce flooding



On the Sheriff's office, we started the video internet visitation in operation, which also generates some revenue. It's easier to work with for people coming to make those visitations, but we're also making about \$7,000 per month from this.

Public Safety

- Municipal Court
 - Traffic violations made up 60% of charges filed this quarter
 - 46% of all charges filed this quarter have been resolved and closed – up 6% over prior year
 - Over 2,600 decayed parking tickets were disposed through administrative order



Municipal Court, 46% of all charges filed this quarter have been resolved and closed, which is up 6% over the previous year.

Public Safety

- Emergency Management
 - Mobile Command Truck was upgraded with new technology
 - MOU has been presented to the Kansas Speedway for shared use of the space as command center during race week
 - New Debris Management plan has been shared with key stake holders and is being finalized for adoption
 - Replacement Outdoor Warning System encoders ordered. These will create a higher level of security to detour malicious activation of the system



In Emergency Management, we've done the replacement of Outdoor Warning System encoders have been ordered. As you know, we had that incident in the Metro earlier where they tapped into some of the outdoor warning sirens, hacked into it and caused them to go off. Through that point, many of the different systems in the area have come through and put up some different encoders, so that's the direction we're going with this.

Infrastructure

- Completed Grandview Boulevard emergency sanitary repairs
- Completed Stone Haven storm sewer improvements
- Wyandotte County Lake Drawdown Tower improvements underway
Target completion date – July 2017
- Turkey Creek Missouri Interceptor construction continues. Targeted phase completion date – February 2018
- Completed annual Flood Warning Training for streets division on road closure and stop log procedures
- Completed Stony Point Storm Water Project (Phase 1) – Phase 2 construction underway.
- Submitted final plans for first phase of Leavenworth Road to KDOT for an October 2017 bid letting. Construction to begin in spring of 2018. Utility relocation work underway.



Infrastructure, several lists, and many of these things would probably be good to go through and look up. I've just noted that we've submitted the final plans for the first phase on Leavenworth Road to KDOT for the October, 2017 bid letting. The construction will begin in 2018. If you go by there, you can see that there is utility relocation work starting now.

Infrastructure

- Riverview Avenue Bridge Replacement Project on track to be completed on or before August 18, 2017 deadline. Traffic signal at the intersection of Turner Diagonal and Riverview Avenue is operational with access to Amazon and Bethel Church to the west.
- Second phase of the Merriam Lane Reconstruction Project from County Line Road to S. 24th Street is substantially complete
- Completed linings of 83 manholes for Force Main Manhole Lining Project
- Pump Station #30 Force Main Realignment currently out for bid
- Various upgrades to Plant #20 and other pump stations underway
- City Hall boiler replacement project underway. Targeted completion date – July 2017
- Juvenile Center project design being completed and land acquisition underway west of Memorial Hall for related parking



Also, the Riverview Avenue Bridge Replacement Project is on track to be completed before August 18. The traffic signal at the intersection of Turner Diagonal and Riverview is operational with allowing some access back into Amazon and the Bethel Church to the west.

June 15, 2017

Infrastructure

- Completed 5th Floor Conference Room wireless microphone installation
- Completed improvements to Courthouse Law Library
- Justice Complex roof replacement awarded
- Parking Lot D (Courthouse) Security Access Project plan finalized and proceeding to bid
- Completed Annex building roof replacement
- Completed upgrades to PD Headquarters and East Patrol Division
- Proposed move-in for new South Patrol scheduled for July 12 with ribbon cutting ceremony scheduled for July 10
- Replacement of Fire Station #19 parking lot underway
- Completed Fire Station #10 roof replacement
- Construction underway on the 12/10th Street Bikeway
- Completed Reardon Center roof replacement



Parking Lot D, which is the one that sets to the west of the Courthouse, attached to that the Security Access Project plan has been finalized and we are proceeding to bid for that project to begin. We've also had the proposed move-in for the new South Patrol Police Station for July 12. We're looking at a ribbon cutting ceremony on July 10.

Infrastructure

- Parks and Recreation
 - County parks have been undergoing equipment maintenance and replacement activities to get ready for the summer season. Highlights of the activities are:
 - Parkwood Pool painted and re-caulked
 - Alvey and Mac's Parks received new ADA accessible playground equipment
 - New water line feed into Wyandotte County Lake designated for the Davis Hall and Shelter I
 - Restroom at Heathwood ballpark is being replaced
 - Argentine, Pierson, & Beatrice Lee Community Center gym floors have been refinished



Under Parks and Recreation, I'll note that Alvey and Mac's Parks both received new ADA accessible playground equipment.

Infrastructure

- Parks and Recreation
 - Restructured mowing/property maintenance program began. Initial results show an improvement in the amount of time required to address mowing parks, Land Bank lots, and medians.
 - Cycle time for mowing parks has been reduced from 18 to 8 days
- Construction substantially complete on the Joe E. Amayo, Argentine Community Center to provide a fitness center, which will be managed by a private operator



Also, we've restructured the whole mowing/property maintenance program, again, one of our SOAR initiatives. We've really put the focus under the whole mowing program under the Parks area. They kind of coordinate what they do there with mowing that would take place in other parts of other government, right-of-ways, such like that. Initial results are showing a great improvement to the time required to address mowing parks, Land Bank lots, and our medians. I'll just note the cycle time that we had last year for Parks was at 18 days. We've reduced that to eight days this year, which has made a significant difference. I think as you drive by and see them, you can tell that.

Customer Service

- Public Works Issued 351 ROW/Utility/Driveway permits
- Public Relations hired new staff member and purchasing equipment to expand programming on UGTV
- Health Department
 - Tuberculosis Control materials were translated into Burmese, Nepali, and Swahili to help better serve the immigrant clients at the Health Department
 - WIC staff conducted several in-service trainings dealing with how best to serve the migrant population. Guidance was provided from El Centro and an immigration lawyer
- Appraiser
 - Continued use of electronic methods (UG ENews, NextDoor) to provide information on the activities of the office
 - Initiated a "walk in" appeal for the informal real estate appeal process to enhance the taxpayer ability to interact with the staff



Under the area of Customer Service, our Tuberculosis Control materials were translated into Burmese, Nepali, and Swahili to help better serve the immigrant clients at the Health Department.

Innovation

- Reviewed and renegotiated contract with AT&T for primary and leased lines resulting in an instant \$32,000 credit
- Migrated Internet security to cloud based service eliminating on-premises hardware and maintenance and improving reporting and security
- Knowledge Office continues to develop solutions, both business process and technology, utilizing a team approach. Juvenile Mobile Arrest Warrants, Judicial Information Working Group, Fiber Working Group, Public Safety Technology Portfolio Management are current examples.
- New Pictometry (oblique aerial) imagery is complete and available through UGMAPS
- Fiber network design has been finalized for the Police Department Body Camera program



Fiber network design has been finalized for the Police Department Body Camera program. That's really innovation, but clearly in the Public Safety realm as well.

Innovation

- Geospatial Services has developed a zoning data layer for the city of Edwardsville and it is now available on UGMAPS and DOTMAPS
- Performance and Innovation Division has been created to provide project management, support public safety technology and projects, and develop technology roadmaps for departments
- Public Works implemented an Asset Management Team to allow the department and the UG to make better use of time, personnel, and funds through a data driven approach
- Planning Commission meeting minutes became more accessible
 - Policies approved to streamline information and provide video/audio capabilities



Also in Innovation, we have Geospatial Services has developed a new zoning data layer for the City of Edwardsville. That's now available on our UG Maps and our DOT Maps programs.

Economic Development, Community Planning, & Housing

- Hired Zoning Enforcement Officer
- Northeast Masterplan consultant selection complete
- 39th/Fisher Park PSP (MARC grant) consultant selection complete
- 43rd Street PSP (MARC grant to Westwood) consultant selection complete
- Cambridge Connector PSP (MARC grant) consultant selection complete
- Utilized the KU Graduate Program in Urban Planning to complete an analysis of tipping point census tracts for the NRSA (Neighborhood Revitalization Strategy Area) Grant Program
 - Census Tract 422 was selected



Under our Economic Development, Community Planning, and Housing, I'll note we've looked, and this had been talked about somewhat again with the SOAR program, of hiring a new Zoning Enforcement officer. That person is on board and being trained and taking action.

Economic Development, Community Planning, & Housing

- Community Development, in partnership with the Health Department applied for a \$1.5 million Lead Based Paint Hazard Control Grant. Awards announced in September 2017
- Hotel/Convention Center Notice of Need proposals received and under evaluation
- American Royal Project advancing to development agreement
- Submitting four new Brownfield requests for hazardous material assessment to assist remediation and redevelopment



Also, our hotel/convention center Notice of Need proposals were received. Those are currently under evaluation, and with some discussion going on with the proposers for that.

Economic Development, Community Planning, & Housing

- Indian Springs – 2 community forums held to gain community input regarding proposed project. New public planning process being designed.
- Land Bank implemented active assessment and new boarding program
- Land Bank has placed 50 homes in the newly formed Rehabilitation Program
 - Currently have 15 contractors
 - 6 homes under contract
- Reauthorization of STAR Bond law, allowing development of American Royal and Schlitterbahn expansion to continue.



Land Bank has placed 50 homes in the newly formed Rehab program. This is one that we're getting started with. We currently have 15 contractors that are working with this program to bid for these. Six of those homes that we have acquired are under contract for rehab. We have thousands of homes to work into this program. This is our start into it. We're feeling a lot of success as we move forward. Obviously, our objective is never to own too many at any given times. That's the start we have to have.

I'll also note that those homes that we've taken into our ownership, we take under a special care. We start going in immediately, putting them into a mowing program for that, recognizing the fact that they're in a neighborhood. They should be mowed like a house that's in a neighborhood.

We board them up so they're secure if that's the right step to make, or we start to put tarp on the roofs so they're secure until we get those turned into a contractor or eventual homeowner that wants to buy them.

Education/Workforce Development

- **Health Department**
 - An Active Assailant exercise was conducted in March – this has been done three consecutive years
 - Emergency Preparedness Staff participated in the region's "The Next 60 Days" tabletop exercise preparing for dispensing the "next 60 days" of antibiotics for persons exposed to anthrax. This was the second one ever done in the country.
- **Human Resources**
 - Attended Career/Job Fairs:
 - Bishop Ward High School
 - Coronado Career Jumping
 - KCKCC "Get Hired-Kansas City" job fair
 - Central Middle School Career Jumping
 - Piper Middle School Career Day
 - West Middle School
 - Washburn University Career Fair



Under Education/Workforce Development, Human Resources attended many different career and job fairs all listed up here in association with various schools around the community.

Education/Workforce Development

- **Human Resources**
 - Administered monthly written examinations and physical agility testing:
 - Police Department – 74 written, 48 agility
 - Sheriff's Office – 30 written, 10 agility
 - Fire Department – 90 written, 71 agility
 - Conducted special Performance Review training for Sheriff Department Command Staff
 - Coordinated ICMA-RC onsite meetings for information regarding the section deferred compensation loan program



We administered written monthly examinations and physical agility testing, Police Department 74 written. You can see there the Sheriff's Department had 30 and the Fire Department 90 different written. They correspond out to agility tests after those who move forward in the program.

Multimodal/Transportation

- Assumed complete operational control of the 102 Central Avenue bus route
 - 102 Central Avenue ridership up 32% as compared to first quarter 2016
- Fixed Route ridership up 14% from first quarter 2016
- Implemented free fares for Veterans on the fixed route transit system
- Presented alternatives to provide transit to Amazon



Under Transportation, we implemented free fares for Veterans in coordination with the Transit Association with the Metro area on the fixed route transit system.

Social Services

- Human Services
 - Participated and was a sponsor of the Annual WYCO Ethnic Festival held April 14th at KCKCC
 - Newly combined Advisory Commission on Human Relation and Disability Issues held their first meeting and are in the process of receiving training on Ethics, the Kansas Open Meetings Act, and the updated bylaws
 - Collaborated with NRC in finalizing development of a Landlord/Tenant brochure to support the SOAR initiative goals



Under Social Services, we have a newly combined Advisory Commission on Human Relations and Disability Issues, which you all had worked on for some time. This is that new joint committee. They held their first meeting and are in the process of receiving ethics training.

Social Services

- Area Agency on Aging
 - 124 senior citizens were served through the Senior Care Act as a result of additional Commission funding after a drastic State reduction
 - There have been 260 new senior citizen intakes for services during the second quarter
 - The Annual older Americans Month Sock-Hop held at the George Meyn Community Center was attended by 350 seniors where they received health screenings including Mammograms



Under Area Agency on Aging, 124 seniors were served through the Senior Care Act. This is really a result of the additional money that this governing body put forward in to this program for 2017 after we received drastic State reduction that would have impacted most of these seniors and they would not have received these services.

Social Services

- Health Department
 - \$1.5 million 3-year grant application, entitled: "Teen Pregnancy Prevention and Adolescent Health Promotion Research" submitted to the Office of the Assistant Secretary for Health. Grant preparation was done with assistance from the Kansas University Medical Center.
 - WIC staff is meeting with Univision, the Spanish television station, to discuss promoting WIC and healthy foods to the Hispanic population. WIC has already been featured in a May 12th interview
 - Healthy Communities Wyandotte coalition launched the Wyandotte Health News Room in February. This is a monthly gathering where nonprofits, health organizations, and news media meet to pitch stories they think should be shared with wider community.



Under the Health Department, the WIC staff is meeting with Univision, the Spanish television station, to discuss promotions for the WIC and healthy foods to the Hispanic population. WIC was also featured in the May 12th interview.

Healthy Communities/Recreation

- Health Department
 - 19 local behavioral health staff were trained to become Tobacco Treatment Specialists. These specialists focus smoking prevention efforts on the mentally ill
 - Department's Safe Communities Program launched the 24-7-365 program to increase traffic safety
 - KCK School District and the Health Department launched a healthy food truck designed to make nutritious meals more accessible to children in Wyandotte County. The food truck will make stops at Bethany Park, Splitlog Farm, Heathwood Spray Park, and the Strawberry Hill Farmers Market. The meals are free to children.



The KCK School District and the Health Department launched a healthy food truck designed to make nutritious meals more accessible to children in Wyandotte County. Listed up here are many of the stops that they have in areas in the community.

Healthy Communities/Recreation

- Public Works
 - Increased number of schools currently active on the walking school bus program to 14
- Parks & Recreation
 - First ever 2017 Commissioner's Cup Futsal Tournament received 26 team registrations. The games were played at the Bethany and Shawnee Park courts. This event was organized and run by the Latino Health For All coalition.
 - The Wyandotte Health Foundation provided funding for new bike racks at 8th and Minnesota Avenue



Under Public Works, we increased the number of schools that are currently served by the walking school bus program to 14. This has been a very successful program for our community, done in coordination with our local schools.

Healthy Communities/Recreation

- Parks & Recreation Events held:
 - La Mega Easter Carnival
 - Arbor Day Tree Planting
 - KU v K-State Rowing Regatta
 - Irish Road Bowling
 - AG Hall Tractor Run
 - CanCan 5K
 - Jersey Creek 5K
 - Bike Rodeo
 - MS Kickball Tournament
 - Opening Day of Pools & Spray Parks



Under Parks and Recreation, this is just a list of some of the events. It's not all of the events, just some notable ones that I put up into the report.

Environment

- Submitted 2016 Annual MS4 Report to KDHE and EPA
- Completed Out-Fall inspections for MS4
- Re-opened Yard Waste Center with the collection of recyclable materials
- Partnered with BPU and EPA on an Electronics Recycling Day with 126 vehicles and 12.9 tons collected



Under Environment, we partnered with BPU and EPA on electronics recycling with 126 vehicles and 12.9 tons collected for our recycling event.

Environment

- NRC – Code Enforcement
 - Expedited Weed and Trash process
 - 377 14-Day Abatements created from 01/01/2016 – 05/15/2016
 - 1,089 14-Day Abatements created from 01/01/2017 – 05/15/2017
- Administrative Citation and Fine Process
 - 178 Administrative Citations issued from 01/01/2017 – 05/15/2017
 - 169 Administrative Citations billed for \$22,050
- Code Enforcement Staffing
 - 6 new inspectors hired
- Notification to property owners regarding mowing private lots
- Implemented weed, trash, and boarding abatements



NRC, we expedited the weed and trash process. This is another one of our SOAR project initiatives that the Commission has been pushing on where we had — if you look at this in 2016, 377 programs were in the 14-day abatements were created. This year, during that same time period, we had over 1,000 created. We feel like there's a lot of success moving forward in our ability to address these issues.

Environment

- NRC Rental Licensing
 - New landlord information brochure was mailed with all rental license renewals
- Building Inspection
 - 474 permits issued through May – up 114 over 2016
 - Valuation difference of \$47,944,972
 - 6,297 inspections (5,506 commercial and 791 residential) completed through May – up 447 over 2016



Building Inspection- 474 permits were issued through May, which is up 114 over that same time period in 2016. Probably more notable to that, the valuation for that is up almost \$48M.

Personnel

- County Engineer
- Deputy Director Buildings & Logistics
- Interim Economic Development Director
- County Appraiser appointed to 4-year term



Several personnel were brought on board during this time period. A new County Engineer, our Deputy Director of Buildings & Logistics, our Interim Economic Development Director who had several presentations this evening, as well as the appointment of our County Appraiser to a new four-year term.

Finance

- Completed four long-term financings in February 2017 – Municipal Temp Note Series 2017-I, GO Improvement Bond Series 2017-A, Taxable GO Improvement Bond Series 2017-B and GO Refunding Bond Series 2017-C
- Developed a long term financial forecast for the General Fund departments and proposed sustainability action steps to our UG commission members.
- Budget implemented the Questica budget software system and held training sessions with each of the UG department's program and fiscal management staff members.
- Completed the annual renewal on the property and casualty insurance program and negotiated favorable premium rates for various UG facilities and buildings.



In Finance, we completed four long-term financings in February of 2017: Municipal Temp Note Series, GO Improvement Series 2017-A, Taxable GO Improvement Bond Series, and the GO Refunding Bond Series. We see these as they come forward and get approved on, but there's a lot of action and a lot of activity that takes place in the Finance Department by several staff people as they move forward to make these happen each year.

Finance

- Completed a Comprehensive Fee schedule and presented to the Economic Development & Finance standing committee
- Treasury gained approval from the UG Commission for revisions to the investment policy and changes to the qualified designated bank
- Accounting completed the implementation of a CAFR management tool (CAFRonline) that enhanced the process of the preparation of the 2016 CAFR



Completed the Comprehensive Fee schedule, which was presented to the Economic Development and Finance Standing Committee. It was really our first opportunity to get this before you so you had a comprehensive look of what we had, as we proceed forward in the coming year to start addressing and looking at the review of each of those fees and then come back with recommendations as we proceed forward.

Finance

- Accounting completed the 2016 year end process in conjunction with the financial audit conducted by the external auditors
- Accounting processed 10,371 payments from January – May, 2017
- Research Division completed monthly/quarterly updates of key socio-economic data, including unemployment rate, building permits and economic indicators. Several special projects were worked on including beginning preparatory work on the 2020 Census.
- Research responded to 67 information requests from UG staff, administration, other government entities, citizens and students.



Accounting completed the 2016 year-end process in conjunction with the financial audit.

Other Activities

- Clerks Office
 - Clerks office went live with NextRequest on March 1, 2017. To date, 309 open records request have been submitted through this portal, with an average completion time of 7.3 days.
 - January-April 17, 2017 – 264 Homestead rebates processed for a total of \$261,030.84
 - January-March 31, 2017 – 833 Utility Rebate checks processed for a total of \$206,034.78



In the Clerk's Office, they went live with the NextRequest system on March 1, 2017. To date, we've had 309 open records request that have been submitted through this portal. The average completion date for those is 7.3. One notable thing about the NextRequest, if you're not familiar with it, is once we have fulfilled the request, that puts that information out there and available for someone else to come. If they're looking for the same question six months from now, that information is now available already on NextRequest.

One, it makes it much more convenient and available for the public to get information when they're looking for it if they've asked a question that's already been asked. Then, it also cuts down on staff time so we don't have to go back and fulfill a request a second time. Just another way of making ourselves, probably should have this under Customer Service, probably ought to put that under that category since that's what it's for.

Other Activities

- Spring Tax Sale successful
 - \$3.3 million collected
 - Over 700 parcels filed (record high)
 - 400 bidders registered (record high)
- Initiated the recruitment of Spanish speaking contractors for the Land Bank Rehab program
- Presented best practice to the Commission to authorize taking a broader range of structures into Land Bank.
- Initiated the What Works Cities City Certification process.



Our Spring Tax Sale was very successful. We collected over \$3.3M. Over 700 parcels were filed which was a record high number for us. Over 400 bidders came in and registered for that process. Total redemptions and total property sale really lowered that 700 number down to, I believe, less than 20 houses were left that were not sold at the end of that process.

Other Activities

- Appraiser
 - Met deadlines for valuation notifications:
 - Personal Property Renditions, Personal Property Notice of Values, Real Estate Notices
 - 2016 Payment Under Protest (first half) appeals completed in January and February. Appeals at the Board of Tax Appeals, Small Claims and Court of Appeals are ongoing.
 - Continuing to lead the Tax Administrator's Group (TAG) meeting that consists of staff of the Clerk, Treasury, Delinquent Real Estate, Register of Deeds, Legal. TAG was formed to provide coordination between the departments that make up the local tax system.



Appraiser's Office, 2016 Payment Under Protest, first half appeals were completed in January and February.

Communication

- Staff Leadership & Interaction
 - Weekly Executive Staff Meetings
 - Weekly Operations Meetings
 - New Employee Orientation
 - Senior Managers Meeting
 - Weekly/Bi-weekly/Monthly 1:1's with Staff



Staff Communication, this is just a listing of the different types of meetings that I have to keep that coordination with you between our weekly meetings, Senior Managers meetings that I do, and 1 on 1s with staff.

Communication

- Public & Citizen
 - Published *The Citizen* newsletter focusing on SOAR initiative.
Summer newsletter is in production with anticipated late July release
 - Total revamp and upgrade of UG website is almost complete.
Launch expected soon
 - Community Presentations on Appraiser Duties and Valuations:
 - Fairfax Industrial Association
 - District 8 Listening Session
 - Senior Managers



Public and Citizens, we publish *The Citizen* newsletter focusing on our SOAR initiative to really get the word out of the direction and what we're doing. The summer newsletter is in production. We anticipate it to be released in late July.

Communication

- Mayor & Commission
 - Spring Budget Strategic Planning Session
 - Weekly Notes
 - On 3's
 - Pursuit Protocol
 - T-Bones/STAR Bonds
 - Statehouse News
 - Commission/Administrator 1:1's
 - Presented 2017 Appraiser Update to the Mayor/Commissioners
 - Utilized Emergency Notification system 6 times



This is the communication we've had with the commissioners over that same time period, which is the same formats we've used between the Weekly Notes that I put out, a few On 3's where we talk about different things that we're doing such as On Pursuit, STAR bonds, such like that, and then other information like from the Appraiser.

That concludes my summary report. If there are any questions you have, I'll be happy to answer them. After you've had the time to look through more detail of it, if you have more questions, I'll be happy to answer those, or any of my assistants.

Mayor Holland said thank you very much. Just as a reminder, we do an annual evaluation of our Administrator. There was discussion three years ago, that maybe we need to hear more than once a year. These quarterly reports are very helpful.

There's a ton going on in the community. It's helpful not only for the Commission to be up-to-date on things that are happening, but it also puts this report out publically so the public can see all the initiatives that are being taken. Anyone who is interested can scroll through them by department to see the great things that are happening at the Unified Government.

Mr. Bach, thank you for your work, and for your team's work. It's outstanding.

Action: For Information Only.

June 15, 2017

COMMISSIONERS' AGENDA

Item No. 1 – 171170....RESOLUTION: CLIMATE CHANGE

Synopsis: A resolution regarding the Unified Government's support of a clean energy economy and healthy planet created by increasing investments in renewable energy and energy efficiency, and by building and strengthening relationships around the world to protect the planet from hazards created by climate change, submitted by Ryan Haga, Assistant Legal Counsel.

Mayor Holland said that brings us to the Commissioners' Agenda item, the Blue Sheet Item. I will turn this over to Commissioner Walker who had requested for this to come forward. Mr. Walker, would you like to make any statement on this.

Commissioner Walker said I approached the Mayor a week ago voicing my belief that, along with many other cities, many very large cities, states, that perhaps we should reaffirm our commitment to the overall purpose of the Paris Accords.

Obviously, I do not find the stated reasons for withdrawal by our President to be sound. I don't believe that this obligates us to do anything but to use our best efforts to use clean energy, clean chemicals. Even if you don't believe in climate change, what's wrong with not polluting the environment.

I just don't get it. I know that Mr. Trump thinks that this is going to put a lot of coal workers back to work. I'm going to make a political statement. Politics didn't put coal out of business, gas put coal out of business. If you've read anything about it, you know that's true. As long as gas is cheap, coal mines are not going to open up.

This is more symbolic than substantive, but it puts us on record as being opposed to the withdrawal and it also reaffirms our commitment to a clean environment.

Action: **RESOLUTION NO. R-25-17**, "A resolution declaring the support of the Unified Government of Wyandotte County/Kansas City, Kansas for an agreement to continue to lead in creating a clean energy economy by increasing investment sin renewable energy and energy efficiency; and building and strengthening relationships around the world to protect the planet from devastating planet risks."

Commissioner Walker made a motion, seconded by Commissioner Kane, to adopt the resolution.

Mayor Holland said this would have the Unified Government join 290 other local governments with a similar statement that has been circulated through both the National League of Cities and the U.S. Conference of Mayors.

Roll call was taken and there were nine “Ayes,” McKiernan, Murguia, Johnson, Kane, Markley, Walters, Bynum, Walker, Townsend.

Mayor Holland said I’d like the record to show my agreement as an “Aye” as well.

Mayor Holland said we are now adjourned as the Unified Government Board of Commissioners and we are now reconvened as the Land Bank Board of Trustees.

LAND BANK BOARD OF TRUSTEES' CONSENT AGENDA

ITEM NO. 1 – 171151... LAND BANK BUSINESS

Synopsis: Communication requesting consideration of the following Land Bank applications, transfers and donations, submitted by Chris Slaughter, Land Bank Manager.

Applications

- 1718 S. 17th St. - Julian Flores, yard extension
- 2514 N. 91st St. – Alfred Walker, Jr., yard extension
- 73 S. 12th St. - Graciela Solis, yard extension
- 1730 Booker St. - Luis Hernandez-Olivas, yard extension
- 3041 N. 20th St. - Robert Easterwood, yard extension
- 2300 R S. 39th St. - Willard Walker, Sr., yard extension
- 2416 N. 10th St. - Portia Warrior, yard extension
- 1039 Cleveland - Pedro Garcia, yard extension
- 3001 Farrow Ave. - Ruth Isom, yard extension
- 1119 Custer Ave. - Daniel Lopes, yard extension

3405 Longwood Ave. - Manuela Garcia, yard extension
 7219 Kaw Dr. - 7259 Kaw, LLC, commercial improvement
 2028 S. 15th St. - Summit Waters, Inc., rehab
 1131 N. 49th St. - Summit Waters, Inc., rehab
 234 S. Ferree St. - M & K Repairs, rehab

Donations to Land Bank

2905 N. 13th St. from Eh Tee Ta
 722 N. 62nd Pl. from Warren Sublett

On June 5, 2017, the Neighborhood and Community Development Standing Committee, chaired by Commissioner Walker, voted unanimously to approve and forward to the Land Bank Board of Trustees.

Mayor Holland said all items before us are on consent

Action: **Commissioner Walker made a motion, seconded by Commissioner McKiernan, to approve.**

Mayor Holland said anyone who would like to remove an item from Consent is invited to come forward to the microphone at this time. Any item not so removed will be voted on with a single vote. Let the record show no one is moving to remove an item. I do have a request for comment. Is this before?

Commissioner Bynum said I would like to recognize Chris Slaughter. I want to make it known that I requested that Mr. Slaughter be, for one time, moved to the front of the Agenda. I was denied that. Thank you for staying.

With respect to one of the properties on the list, 2745 N. 91st Street. **Mayor Holland** said we're going to have to pull it off of Consent if we're going to consider it. **Commissioner Bynum** said pull it off. I just want him to tell us about it because it's a property that I worked on for demolition. **Mayor Holland** said all right, Commissioner, I'm going to have to overrule. You're going to have to pull it off. **Commissioner Bynum** said I'd like to pull it off. **Mayor**

June 15, 2017

Holland asked which one is it, 2745? It is removed. **Commissioner Bynum** said 2745 N. 91st Street.

That's a property that I worked on with a constituent. **Mayor Holland** said, Commissioner, I can give you your full time of speech as soon as we vote on the rest of them.

Commissioner Murguia said I think I'll wait. I have a question for Chris about the transfers to the Land Bank. Can I ask that now or later? **Mayor Holland** said you can ask that question, generally, now if it's about just transfers, generally. **Commissioner Murguia** said it's just transfers generally.

The transfers to the Land Bank, Chris, are all from Heartland Habitat for Humanity. I'm just curious what that is, why that's happening. **Mayor Holland** said okay, Commissioner, then I'm going to issue the same thing. We'll need to remove all of those items from the Consent Agenda. The Habitat items, the transfers, we'll remove those transfers and consider the others afterwards.

Roll call was taken on the remaining items and there were nine "Ayes," McKiernan, Murguia, Johnson, Kane, Markley, Walters, Bynum, Walker, Townsend.

2745 N. 91st St. – Emmett Lockridge, new construction

Mayor Holland said that brings us to 2745 N. 91st Street. Commissioner, would you like to make your statement.

Commissioner Bynum said I wanted to acknowledge Chris and the staff, and also staff at the NRC. 2745 N. 91st is a property that I had worked on with a taxpayer who happens to be present tonight. It was blighted, needed to be demolished. That action has occurred. This property has now found its way into the Land Bank for what I see is new construction. That makes me happy because that's the purpose of the Land Bank. That's why we have a Land Bank, and particularly in this area. I just want to thank you. I did all of this so that you'd have something to do two and one-half hours after the meeting started.

Action: Commissioner Bynum made a motion, seconded by Commissioner McKiernan, to approve 2745 N. 91st St. Roll call was taken and there were nine “Ayes,” McKiernan, Murguia, Johnson, Kane, Markley, Walters, Bynum, Walker, Townsend.

Transfers to Land Bank

6138 Haskell Ave. from Heartland Habitat for Humanity
 10 N. Mill St. from Heartland Habitat for Humanity
 6 N. Mill St. from Heartland Habitat for Humanity
 2632 N. 21st St. from Heartland Habitat for Humanity
 (Properties have been determined not suitable for new construction by Heartland Habitat for Humanity)

Mayor Holland said that brings us to the transfers to the Land Bank from Habitat for Humanity.

Commissioner Murguia said, Chris, can you tell me why Heartland Habitat for Humanity is transferring so many properties to the Land Bank. **Chris Slaughter, Land Bank Manager,** said, Commissioner, in conversation with them, they basically stated that these properties just weren't in their future plans. They are buildable; however, they want to focus more on maybe the rehab side, or larger scale projects. That's simply was their ask is to giving these properties back to the Land Bank.

Commissioner Murguia asked did they initially request them out of the Land Bank and they're just giving them back, or were they theirs and they're giving them to the Land Bank. **Mr. Slaughter** said yes. Three of the properties were given to them back in 2010, and one in 2013.

Action: Commissioner McKiernan made a motion, seconded by Commissioner Johnson, to approve as submitted. Roll call was taken and there were nine “Ayes,” McKiernan, Murguia, Johnson, Kane, Markley, Walters, Bynum, Walker, Townsend.

Mayor Holland said I would like the record to show that Chris Slaughter was once moved to the very front of the Agenda. That coupon has been spent.

PUBLIC ANNOUNCEMENTS

No items

**MAYOR HOLLAND
ADJOURNED THE MEETING AT 8:42 P.M.
June 15, 2017**

Bridgette D. Cobbins
Unified Government Clerk

mls

June 15, 2017

STATE OF KANSAS)
WYANDOTTE COUNTY)) SS
CITY OF KANSAS CITY, KS)

**PLANNING & ZONING AND
REGULAR SESSION
THURSDAY, JUNE 29, 2017**

The Unified Government Commission of Wyandotte County/Kansas City, Kansas, met in regular session Thursday, June 29, 2017, with ten members present: Bynum, Commissioner At-Large First District; Walker, Commissioner At-Large Second District; Townsend, Commissioner First District; McKiernan, Commissioner Second District; Johnson, Commissioner Fourth District; Kane, Commissioner Fifth District; Markley, Commissioner Sixth District; Walters, Commissioner Seventh District; Philbrook, Commissioner Eighth District; and Holland, Mayor/CEO, presiding. Murguia, Commissioner Third District, was absent. The following officials were also in attendance: Doug Bach, County Administrator; Gordon Criswell, Joe Connor and Melissa Sieben, Assistant County Administrators; Angela Lawson, Deputy Chief Legal Counsel; Bridgette Cobbins, Unified Government Clerk; Kathleen VonAchen, Chief Financial Officer; Maureen Mahoney, Assistant to the Mayor/Chief of Staff; Rob Richardson, Director of Planning; Byron Toy, Planner; Janet Parker, Administrative Assistant; and Captain Angela Garrison, Sergeant-at-Arms.

MAYOR HOLLAND called the meeting to order.

ROLL CALL: McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend, Holland.

INVOCATION was given by Reverend George Kemper of Welborn Community Church.

Mayor Holland recognized: former Commissioner Joe Vaught, BPU Board Member Jeff Bryant, and the Mayor of Lake Quivira Mike Olson.

Mayor Holland said before I ask the Clerk for revisions, I would like to call upon our Assistant County Administrator to make an announcement. **Melissa Sieben, Assistant County Administrator**, said tonight I am here very proudly to announce that an announcement was sent to us yesterday from HUD. In their efforts to keep families and their children safe from lead

based paints and other health hazards and safety hazards in our communities across the United States, HUD has awarded \$127M to 48 states and local government agencies.

We're here tonight because the Community Development Department, in partnership in Wyandotte County Health Department, received a total of \$1.65M to work on lead based paint in our community over the next three years.

The grant will seek to reduce lead and provide healthy home interventions in 75 housing units in a target area, and to increase the awareness of lead poisoning and prevention through community outreach/education targeting over 2,000 parents, children, and residents annually for a total of 6,000 individual lives to be reached over the next 3 years.

The individuals working on this grant that are here tonight, not all of them are here tonight, but the ones that we want to recognize, are: Kari Neill, Terry Brecheisen, and Wilba Miller. Their support team includes: Terrie Garrison, John Werner, Stephanie Moore, Joe Monslow, and CC Anderson. These folks took the SOAR initiative that was placed before them in January of this year and sought to receive this funding. It is an overall goal, as Commissioner McKiernan pointed out, to get at the things that are underneath the water; that deep part of the iceberg that affects our community.

We are very excited to have this three-year grant here in place. I'm really appreciative of the hard work of this team and those that can't be here tonight for getting this large amount of funding for the Unified Government.

Mayor Holland said I will note that the \$1.65M grant, our matching portion is staff time only. There's no cash match for this grant. It's excellent all the way around.

I'll also notice Community College Board Member JD Rios is here as well tonight. Thank you for being here.

Mayor Holland asked if there were any revisions to the agenda. **Bridgette Cobbins, UG Clerk**, said yes there are. A blue sheet has been distributed. Under Section VII. Planning and Zoning Consent Agenda, there is a clerical error. Item #E1, RFA #171199, the de-annexation petition, the RFA and agenda stated consideration for a resolution when the request should have consideration for two ordinances. Under Section XII. Standing Committee Agenda, we also

have a clerical error. Item #3, RFA #171160, a resolution and agreement. The resolution authorizing an interlocal agreement with Mission, KS, references the address as 31450 S. 28th St. It should read 3140 S. 28th St.

Mayor Holland said the clerical error on the item on the Consent Agenda will not affect its status on the Consent Agenda. It's not a substantive change.

Mayor Holland said there are two distinct parts of our meeting tonight. The Planning and Zoning portion will be handled first followed by the regular Commission meeting.

PLANNING AND ZONING CONSENT AGENDA

Mayor Holland asked the Clerk to read the legal statement required for Planning and Zoning followed by the items on the Planning and Zoning Consent Agenda. **Bridgette Cobbins, UG Clerk**, read the statement.

Ms. Cobbins asked if any members of the Commission wished to disclose contact with proponents or opponents on any item on the Planning and Zoning Agenda. **Commissioner Bynum** said I have had contact with opponents and proponents of #SP-2017-21 and contact with proponents of #SP-2017-33. **Commissioner Markley** said I've also had contact with opponents and proponents of #SP-2017-21. Additionally, I had contact—I should say they were only opponents or proponents, but I've had contact and discussions with individuals regarding the de-annexation petition for Quivira, Inc. **Commissioner Townsend** said I've had contact with opponents of #SP-2017-21, and attempted to have contact by way of return call with those who proposed that same SP. **Commissioner Walker** said #SP-2017-21, both proponents and opponents. **Commissioner Philbrook** said I've been contacted by opponents to #SP-2017-21. **Commissioner McKiernan** said same for me, #SP-2017-21, proponents and opponents. **Mayor Holland** said I will also identify #SP-2017-21; proponents have talked to me. **Commissioner Johnson** said same thing for #SP-2017-21, opponents. **Commissioner Kane** said same thing.

Ms. Cobbins read the items on the Planning and Zoning Consent Agenda.

Mayor Holland asked if any commissioner, staff member or anyone in attendance who would like to remove an item from the Planning and Zoning Consent Agenda to move to the microphone at this time to ask that an item be set-aside. Any item not set-aside will be voted on by a single vote. **Commissioner Philbrook** asked to set-aside #3142 and #MP-2017-6. **Mayor Holland** said those two are tied together so one would necessitate the other. **Gary Shaw, 4628 Mission Road**, asked to set-aside #SP-17-402-00034. **Mayor Holland** said that's B7, #SP-2017-40, Joe's Kansas City. **Steve Dailey, Fairfax Industrial Association**, asked to set-aside #SP-2017-21. **Mayor Holland** said those items will be set-aside.

Action: **Commissioner Kane made a motion, seconded by Commissioner Walker, to approve the Planning and Zoning Consent Agenda, excluding the set-asides.** Roll call was taken on the motion and there were nine "Ayes," McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

Mayor Holland recognized Mayor Olson in attendance from Lake Quivira. It has been a great partnership to work on the de-annexation. The de-annexation will take effect if and when Lake Quivira takes action to annex it so there will not be non-annexed property in our county. It will still receive county taxes. I'm very hopeful, particularly for the Turner School District, that any development that Lake Quivira does on that will be a direct benefit to our county and to our school districts. Thank you for the partnership in our city. We appreciate all 11 residences in Wyandotte County from Lake Quivira. Thank you for being here tonight.

PLANNING AND ZONING CONSENT AGENDA

CHANGE OF ZONE APPLICATIONS

ITEM NO. 1 – 171181...CHANGE OF ZONE APPLICATION #3131 – MICHAEL J. RONNEBAUM

Synopsis: Change of Zone from R-1 Single Family District to A-G Agriculture District for cattle and hay at 10128 Nelson Lane, submitted by Robin Richardson, AICP, Director of Planning. The applicant wants to rezone the 16.31 acre property in order to have a limited amount of livestock, build a barn, and eventually a residence on the property. The applicant has also applied for a final plat of the parcel in order to remove a previously existing restriction. The

Planning Commission voted 5 to 0 to recommend approval of Change of Zone Application #3131, subject to:

Urban Planning and Land Use Comments:

1. Subject to approval, a \$50 ordinance publication fee is due immediately following the Unified Government Board of Commissioners' meeting. The property will not be officially rezoned until the ordinance is published in the *Wyandotte Echo*.
2. Building permits are required for any detached accessory building larger than 120 square feet.
3. Sec. 27-452(2) states that buildings, pens or other structures devoted to agricultural use shall be located at least 100 feet from any street or property line.
4. Please provide documentation showing where structures are to be on the property and the distance between them and the property line. Photographs would be helpful in addition to a site plan.

Applicant Response: See preliminary attached drawing. Distances will be determined at a later date.

5. Please provide a step-by-step outline of your plan to improve and prepare the property for your purposes.

Applicant Response: I plan to clear a path to construct a driveway onto the property and then construct a barn for storage while continuing to clear enough to eventually build a house on the land.

6. There is currently no access to utilities on this property. Please provide a plan for how you will acquire water, electricity and sewer.

Applicant Response: I plan to drill a well for water source with a cistern as a holding tank. I have spoken with BPU and power is available. I will need to install a septic tank with lateral lines.

Staff Response: Applicant must hook up to city water supply.

7. Provide a list of what type of livestock you will have on the property and how many animals there will be.

Applicant Response: Cows 2-3 head.

8. Please provide an outline with details about the intended size of both the house and the workshop. Further, please provide a brief outline of what kind of work will be done in the workshop.

Applicant Response: The house will be a 1500-2000 sq. ft. ranch. The barn will be somewhere around 1800 sq. ft. The barn will be used for tool and equipment storage during the clearing of the land and construction. After that, it will be continued use for storage and any other tools, equipment and feed that need to remain dry.

Staff Response: This is allowed only for agricultural purposes.

9. There is a KDOT permanent ROW easement along Nelson Lane and the Highlands at Piper is not currently platted to allow access via their streets. One or the other of these issues will need to be resolved in order for proper access to street right of way.

Applicant Response: I have attempted to contact KDOT with no success yet. When I initially met with Planning and Zoning, I was told that they were going to assist me with KDOT in obtaining a single drive entrance off of Nelson Lane.

Staff Response: This issue has been resolved.

Public Works Comments:

1. Items that require plan revision or additional documentation before engineering can recommend approval: none.
2. Items that are conditions of approval (stipulations):
 - a. The applicant shall record the KDOT letter dated 4/5/17 regarding KDOT's no interest in access control for Nelson Lane with the Wyandotte County Register of Deeds, prior to construction permit acquisition.
 - b. The County Surveyor makes separate technical review of the plat and submits comments directly to the preparer of the plat. Provide revised plat in accordance with County Surveyor comments.
 - c. The approved plat shall be recorded with the Register of Deeds prior to a construction permit.
 - d. The applicant shall obtain a driveway and land disturbance permit from Public Works prior to a building permit.
 - e. The owner will need to submit a copy of the septic system permit approval from Wyandotte County Health Department, including attachments and the approved plan, prior to a building permit.
 - f. Construction plans shall meet UG standards and criteria and shall be reviewed and approved by UG prior to construction permit acquisition.
3. Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents: none.

Action: Commissioner Kane made a motion, seconded by Commissioner Walker, to approve Change of Zone Application #3131, subject to the stipulations. Roll

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call was taken on the motion and there were nine “Ayes,” McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

ITEM NO. 2 – 171183...CHANGE OF ZONE APPLICATION #3142 – ALEXIS RIVERA

Synopsis: Change of Zone from R-1 Single Family District to RP-4 Planned Garden Apartment District for four multi-family units in one building at 2000 North 67th Street and

MASTER PLAN AMENDMENT APPLICATION

ITEM NO. 1 – 171190...#MP-2017-6 - ALEXIS RIVERA

Synopsis: Master Plan Amendment from Low Density Residential to Medium Density Residential at 2000 North 67th Street, submitted by Robin Richardson, AICP, Director of Planning.

This application has been submitted to use the existing residential structure at 2000 North 67th Avenue as a four unit residential building. The property was zoned D One Family under the Wyandotte County Resolution prior to 1966 when it was annexed. That district allowed two family dwellings whenever the lot contained a minimum of 12,000 square feet and whenever there were side yards of at least 10 feet. In a letter dated October 19, 1998, the Director of Planning Steve Speise determined that this property is a legally nonconforming two-family use. This letter also determined that a three-family use was not legally established. Today, this property could continue to be used as a two family use; however, additional units require a rezoning. The applicant has submitted this rezoning application in order to be able to use the property as a four unit residential structure.

The Planning Commission voted 5 to 0 to recommend approval of Master Plan Amendment #MP-2017-6.

The Planning Commission voted 5 to 0 to recommend approval of Change of Zone Application #3142, subject to inspection by the UG Building Inspection Department of any improvements that have been made to the property.

Urban Planning and Land Use Comments:

1. Number of Units.

How many units are proposed in the building? The application states four units, but it also says BPU installed three meters. Have you done work to convert the building into additional units?

Applicant Response: I did not do any additional construction to the unit once I bought it. I just cleaned up, general repairs and improvements that were needed. The existing structure has been the same for the past 40 years.

Staff Response: The floorplan submitted by the applicant shows three existing units. Applicant has request four units, which would result in the further dividing of the structure.

2. Parking

The number of parking spaces required is based on the number of bedrooms. Please confirm the number of bedrooms in each unit. One and one-half parking spaces shall be provided for each dwelling unit that has one bedroom or less. Two parking spaces shall be provided for each dwelling unit that has two bedrooms or more.

Applicant Response: The parking spaces comply with the upstairs units. The basement unit has had a partial gravel driveway since it was built. The concrete will be finished in the basement unit to comply with the requirements.

Staff Response: The current configuration of the structure in the floorplan requires six parking spaces. Four units would require six to eight parking spaces depending on the number of bedrooms in each unit. If the basement unit is divided into two one bedroom apartments, and the upstairs units are left as is, seven parking spaces would be required. The site plan currently shows six parking spaces.

3. Parking Surface

All parking and driveway surfaces must be paved in concrete or asphalt. All other surfaces must be landscaped with turf grass or other landscape material. Gravel areas are not allowed.

4. Unit Layout

Please provide a unit layout showing that all units meet the minimum area requirement of 380 square feet per unit.

Applicant Response: The units comply with the measurement requirement for an R4 unit.

Staff Response: The existing three units comply with the minimum area requirement, but it is unclear how the building would be divided into four units and whether all four units would meet the minimum area requirement.

5. Accessory Structures

The plot plan shows two sheds. Only one accessory structure is allowed in the R-2(B) and RP-4 districts. Please remove one of the accessory structures.

Applicant Response: The extra shed will be removed to comply with the requirement.

Public Works Comments: none.

Rob Richardson, Planning Director, said the change of zone is actually recommended for denial. The master plan is for approval and the change of zone is for denial.

Commissioner Philbrook said I would like some more information on what's going on with this. It seems kind of a slurry of things. I want to understand it a little bit better.

Mayor Holland said let me clarify this. A2, #3142, it shows in our book, recommended for approval. **Mr. Richardson** said I'm sorry, Mayor. I'm thinking of the Non-Consent item. You're correct. My apologies. **Mayor Holland** said, okay. Both of these items are on Consent for approval.

Alexia Rivera, Petitioner, said I'm the owner of 2000 N. 67th St. Based on our other—we kept digging into this situation on the property. We found out the first owner, he was a builder—the building was built in 1951. It was the basement. A basement was started and then he built up. That was the whole situation with the building.

When I bought it, I got it licensed for rental and I got it for five years. When they did the revision, it came up that it was zoned improperly. On the first visit that I got for licensing, it passed that's why I didn't understand why now I got the five-year revision that came up that it was not zoned properly. It passed the first inspection.

The building has been as is since 1951. The building was done in 1951; the basement. In 1966, based on the owner, this is a guy that built it and owned it for the first time, in 1966, he built the top of that building. Again, I went to get the license; fine, it was legal. Everything was approved. Five years later when I got the re-inspection, I get the surprise that it wasn't zoned properly. I don't understand why if five years ago it didn't come up.

It's my home. I live there with my wife, my kids, and my mom. It's our home. We got, obviously, the top is a rental. I got it with family members but they didn't like the weather in Kansas City and so on and everybody started moving out. I ended up with a building with rooms so I started using it as a rental. Like I said, I got it inspected. It passed five years ago. When I got the re-inspection for the renewal, that's when all this happened.

Mayor Holland said I'm going to ask our staff, Mr. Richardson, he had this approved for rental as a four-plex. **Mr. Richardson** said as a duplex, not as a four—two units were approved, not for four units. **Mr. Rivera** said I rent it as a duplex because I live in the basement. The permit that I asked for for a duplex and they visited me. Why that didn't come up in that moment because I was renting a duplex. I'm not renting everything. I live underneath and the rentals are above.

Mayor Holland asked so it's been used as a duplex but now he wants to zone it as a four-plex. Help me understand, Mr. Richardson. **Mr. Richardson** said it was approved as a duplex many years ago. At some point, there were additional units converted. He bought it after the units were converted; did not realize that. **Mr. Rivera** said the building was a 1951 built and the basement was the first. **Mayor Holland** said I'm going to ask our staff to speak for a minute. So it was converted to a four-plex sometime in the past. **Mr. Richardson** said correct. **Mayor Holland** said and now they're coming for the master plan amendment and the zoning for a four-plex. **Mr. Richardson** said correct.

Mayor Holland asked that's your request. You want it to be a four-plex, not a duplex. **Mr. Rivera** said it's been since 1951, that building. I haven't done anything. **Mayor Holland** said I understand the history. I'm asking you, your request is for it to be a four-plex. **Mr. Rivera** said yes. Like I said, that's our home. **Mayor Holland** said I understand. It makes a difference because if you're asking for it to be a duplex, that's a different ask from it to be a four-plex, but your request is for a four-plex, is that right? **Mr. Rivera** said yes.

Mayor Holland opened the public hearing and asked if anyone in attendance would like to speak in support of this application to come to the microphone at this time. Let the record show no one is coming to the microphone to speak.

Mayor Holland asked would anyone like to speak in opposition to this application tonight. Let the record show I see no one coming forward to speak in opposition.

Mayor Holland closed the public hearing.

Commissioner Walker said I'm troubled that this is even in front of us at this point because what's the French word, *fait accompli*. It's been done for 40 years. Now we're being asked really just to confirm what's already an existing fact.

Action: **Commissioner Walker made a motion, seconded by Commissioner Kane, to approve Master Plan Amendment Application #MP-2017-6 and Change of Zone Application #3142, subject to the stipulations.**

Commissioner Philbrook said I looked at the drawings that were given to us. It really looks more like a three-plex. It looks like a single unit downstairs from the drawings we got. Can you say something about that, Rob? **Mr. Richardson** said on the, I believe, the south end of the house, there's a separate unit that you can access from the outside. They rent that unit separately. It's a small unit. It's almost a single room occupancy unit on that end.

Commissioner Philbrook said the other questions are: did I read properly that you have some other stipulations that they're going to have to come in line with to make this completely compliant. **Mr. Richardson** said correct. All that construction will have to be inspected by Building Inspections. **Commissioner Philbrook** asked even though it was built in '51 and we don't have any information about how things were done between then and now. **Mr. Richardson** said the four-plex wasn't done then. It was done after 1998 when it was issued a duplex licensed, when it was inspected and done as a duplex in 1998. We believe it's been since that time that it was converted to a four-plex.

Commissioner Philbrook said basically you're doing due diligence to make sure that it's safe is what we're coming down to on this. **Mr. Richardson** said yes. It would appear that none of the improvements were done with the benefit of permits and inspections. We have four families living in a unit that may have electrical, gas or other issues. **Commissioner Philbrook** said thank you. That was my major concern when I was reading through this about that. You're going to follow up on this and we're going to make sure that it's inspected and everything is okay. **Mr. Richardson** said correct. **Commissioner Philbrook** said thank you. That's all I needed to know.

Mayor Holland asked Legal, can we take a single action on both of these items or do they require separate votes. Legal advised one vote.

Roll call was taken on the motion and there were seven “Ayes,” Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker; and two “Nos,” McKiernan, Townsend.

SPECIAL USE PERMIT APPLICATIONS

ITEM NO. 1 – 171184...SPECIAL USE PERMIT APPLICATION #SP-2017-21 – TERRY WILLIAMS WITH REENTRY DEVELOPMENT, INC.

Synopsis: Special Use Permit for a federal residential re-entry program housing 85 individuals in transitional housing at 925 Sunshine Road, submitted by Robin Richardson, AICP, Director of Planning.

The applicant is requesting a special use permit to operate a federal reentry program housing 85 prisoners and 25 staff members providing around the clock security and administration. Approximately ten staff members would be present at any given time. The purpose of the facility is to allow prisoners to seek employment opportunities and services during the end of their sentence in order to ease reentry into society. It would be a private facility operated under contract with the Federal Bureau of Prisons. The facility will retain custody of the prisoners, who will be required to check in and out of the facility for job interviews, employment activities, and other approved activities.

The Planning Commission voted 5 to 0 to recommend approval of Special Use Permit Application #SP-2017-21 for two years, with the strict adherence to staff stipulations:

Urban Planning and Land Use Comments:

1. In the business narrative, it is mentioned that sanctions will be issued if an individual is tardy or truant. Please clarify those proposed sanctions.

Applicant Response: Sanctions are given in the event a resident breaks the rules. These sanctions can be anything from extra cleaning duty to removal from the facility and returned to the institution depending on the severity of the violation.

2. Preliminary and Final Development Plan Required

Special use permits require that a preliminary and final development plan be submitted and approved by the City Planning Commission and Board of Commissioners. If you submit a preliminary development plan with this application, you will be required to submit a final development plan for review following approval of the preliminary plan. You may also submit a final development plan with this application and the preliminary and final

development plans will be reviewed simultaneously. See Section 27-212 – Development Plan for requirements of preliminary and final development plans. Please complete your application by submitting a preliminary or final development plan.

Staff Comment: See attached development plan. Because building permits are not required for the proposed site improvements, this development plan will serve as a final development plan.

3. Parking

With a building area of 22,689 square feet, this use requires 43 parking spaces. Please indicate on the development plan how the site will accommodate 43 parking spaces. Parking spaces must meet the dimensional requirements outlined in Section 27-669, and each car must be in an individually marked space.

Staff Comment: The development plan meets the parking requirement.

4. Landscape Requirements

With a site area of 61,242 square feet, four trees are required to meet the landscape and screening standards. Trash containers must be kept directly alongside the building and in a well-kept manner. Please submit a landscape plan showing how these landscape requirements will be met on the site.

Staff Comment: The development plan meets the landscape requirement.

5. Please explain how these facilities coexist with their neighbors. What issues should we anticipate? Is there an increase in crime?

Applicant Response: In our Little Rock location, our facility is located in a residential neighborhood and is surrounded by other programs such as Integrity, Easter Seals and Unity Baptist Church. We work diligently to provide transparency in our operation, to add beauty to the area and to volunteer when our neighbors need us. As with any group setting, there may be an increase in ambulance and fire truck sightings as medical needs arise.

At no times are the residents allowed outside the facility unless they are going to work, church or any other approved location. Historically, in our other locations, there have been no increases in neighborhood crime due to our presence.

6. Are visitors allowed?

Applicant Response: Visitors are allowed into the facility. A resident's family may visit him/her during specified visiting hours on the weekend. Special circumstances may arise when a resident is working on the weekend and may only see his/her family during the week. Therefore, with facility director approval, the visitation may take place during the resident's off hours.

7. No murderers

8. No crimes against children offenders

9. No sex or heinous offenders
10. Limit signage to one over door sign described by the applicant
11. All male facility as noted by the applicant
12. Approval is for two years

Public Works Comments: none.

The proposed reentry program creates a social benefit by easing reentry of prisoners into society and reducing recidivism. The proposed site is suitable for this facility. It is located in an area with employment opportunities that are within walking distance, and it is directly adjacent to a bus stop (KCATA route 103) that provides service to the 7th and Minnesota Metrocenter and the 3rd and Grand Metrocenter in downtown Kansas City, Missouri. The facility is not within a residential neighborhood, which mitigates concerns related to safety and compatibility with residences. The applicant has experience operating these types of facilities in other locations.

Mayor Holland asked if Mr. Richardson had any preliminary presentation on this. **Rob Richardson, Planning Director**, said no, sir. It's recommended for approval by the Planning Commission.

Terri Williams, Maumelle, AR, said I am the Deputy Executive Director of an organization called City of Faith Residential Reentry in Little Rock. I'm also the Executive Director of Reentry Development, which is the company that I'm representing that's coming before you now.

I am a Federal Bureau of Prisons contractor. I have responded to an RFP sent out by the Bureau of Prisons to provide transitional housing to federal inmates coming out of prison in this area.

The proposed property that we're looking at is 925 Sunshine Drive. I believe I sent questions that were proposed to me by two of your constituents. I answered those questions. In those questions it was asked why this property. There are three reasons why we chose 925 Sunshine Road. Number one is, it's not close to residential. It's not close to a residential area that no one actually lives close by. There is a requirement that we be within a mile of a bus stop. The bus stop is right there on the corner. Plus, the employment opportunities would be available to our people coming out of prison.

These are people who have about six months left on their sentence and they will be residing there for probably about three months until they go on home confinement. There will be

85 people that will be living there, max. It will never be more than 85 people. We will also be supervising 45 people out in the community who are on home confinement.

Mayor Holland opened the public hearing.

The following appearing in support.

Tony Privitera, owner of the following properties: 925 Sunshine in Fairfax; 800 Sunshine, which is across the street; 655 Sunshine, which is a block away; 3210 N. 7th St., 3101 N. 7th St., 8892 Sunshine, 3210 Fiberglass Rd., 3100 Fairfax Tfwy., 3200 Fairfax Tfwy., and 101 Kindleberger, said some of you know me and some of you do not. I sit on a variety of committees where here in Wyandotte County our goal is to try to bring outside companies to our community. This particular company does not make Cheez-Its. They don't make automobiles. They don't make fiberglass or distribute lumber or build something for the public.

What I do, as a developer, is I take old properties and I try to put them back into circulation. This particular company is going to take people and put them back into circulation. I think it's a perfect fit for our area. I had several businesses in Fairfax come to me privately and state that darn near close to 40% of their workforce comes from federal prison release programs. I think it's a very good fit. I'm here in support.

Rosanna Privitera Biondo said I'm also one of the owners of 925 Sunshine and we are also here in support. I'm going to make it short.

Carl Privitera said I'm also one of the owners of the Sunshine facility. I am here in support.

Joe Privitera said I'm one of the owners and I am also in support.

Steven James said I'm a member of the community. I spoke with Terri many times since she's come up here to try to open up this re-entry program here in Kansas. Why would we not want a re-entry program nearer so these people can be near their families? It's going to bring money back into our infrastructure because it's actually helping these individuals to be closer to jobs.

It's going to help them be a better person out here in this community instead of putting them someplace like in the West Bottoms where there is nothing down there.

Look at Fairfax as it is right now. There's not much money coming through there. Most of the businesses have left out of Fairfax as it is right now. You had envelope companies and candle companies in the last 10-15 years that just rooted up and left up out of that area. You had a barrel company that left out of there. You had so many things leave out of this area that we need someone to come down there and take this building right now before it looks like rest of the buildings down there in the Fairfax District. This is going to help us a whole lot as a community and our infrastructure in the area.

I'm going for Terri Williams to open up this re-entry program here in Kansas City, KS.

Spencer Parsons, 1417 W. 11th St., said I'm a resident of a legally zoned residence in the West Bottoms. I live there with my 7-year-old daughter. My brother and I have about \$2M worth of investment in the neighborhood, about 200,000 square feet, including a building on the Kansas side of State Line Road. We're redeveloping bringing small community-based businesses to the West Bottoms. I just want to express that personally in the five years that I've lived there, not once have I had an issue with anything happening at the correctional facility at 651 Mulberry St.

I'm also a member of the historic West Bottoms Association and the West Bottoms Association. I know the landowners, developers working in the neighborhood. I talk to my neighbors regularly and not once have I been made aware of anyone having issues with that facility. Thank you.

No one else appeared in support.

Mayor Holland said I would ask all the people who are in favor, and I'll do the same for those who are against, if you're in favor of this, whether you spoke or not, if you would please stand so the Commission can get an idea of the support.

The following appeared in opposition:

Carolyn Wyatt, 359 Troup, said I live not too far from where Fairfax is and then Juniper Gardens is also right behind it. I believe in second chances for people because most of our

people in our family probably been to jail or prison. I believe in second chances. I think we need some redevelopment in the area with some rooftops, a grocery store; but not a halfway house. I think also a lot of businesses probably moved out of Fairfax because they didn't fix them up. They went to Johnson County. If you don't fix your business up, then they move out.

Also, I think the Mayor said he doesn't build grocery stores, but he doesn't build rooftops either in the northeast area. I think that's a need that we have. It's not a halfway house. We want redevelopment. That's what we need in the area east of I-635.

Also, when they tore those houses down in the northeast area, I don't think they removed the whole house out of there. They just put them in the ground. Nobody wants to come down there to build because they got to move those houses out of the ground and that's going to be more expensive. I think that's another problem we have also in the area.

What the UG is concerned about is money. How much money are you going to get for each one of those persons housed in the halfway house? It's a lot of money. It's not about our neighborhoods that are going to reap the money, but it's the UG. I'm not in favor of that. Where are they spending their money at? Out west, so send the halfway house out west.

Also, you said 100 miles for inmates, well, 100 miles isn't close to where we are. One hundred miles, that's not prisoners coming home. I'm not in favor of it. That's my reasons. If you lived down here, you wouldn't want them in your neighborhood. You don't want them out west at the Legends where you live. I'm speaking about where I live.

Steve Daily, Fairfax Industrial Association, said here are some copies of a letter that we sent out earlier. I don't know if you all had a chance to get them. I'm going to make my presentation as fast as I can. If you want to follow along with this letter, Melissa Clark wrote it. She's the Executive Director. She couldn't be here tonight. She's on vacation. The letter reads:

We would like to provide an update on recent activities regarding this application. Our association continues to receive calls and emails from businesses in the Fairfax District in opposition to this permit. As you are all aware, the Fairfax District is comprised of over 120 businesses, \$4+ billion in investment, and 10,000 employees. We hope that you consider our business district to be as much of your community as your residential neighborhoods by taking note of our concerns with this special use permit.

I have included with this letter a petition with well over 400 signatures of business owners and employees that are opposed to this permit. It should be pointed out

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that many others have voiced their opposition privately to individual FIA Board members, but for varying reasons, prefer not to express themselves publicly. Unfortunately, she mentions she's out of town and I'd be taking her place.

Although we all understand and agree that facilities of this nature are needed, we feel that the northeast section, residential and business, of Wyandotte County already fight a negative perception and adding another program like this will add to that negative perception.

The FIA, neighborhood groups, the UG, and others in the northeast area are looking hard to turn this perception around. We feel this would be a real setback to our efforts. This facility can be placed anywhere within 100 miles of this area. Can we not find an area that would be a good fit that is not already facing our challenges?

We also ask that you consider the ramifications, or unintended consequences I should say, of issuing this permit with regard to the economic impact of having a federal prisoner transitional facility in Fairfax. We have spoken with some major developers in Kansas City and they have said it would clearly be a detriment when marketing our district to businesses that are looking to locate here. Realtors tell us that they would be obligated to disclose that a federal prisoner facility is here and warn us that it would be a real obstacle for attracting new businesses.

The Fairfax District is an old district. The warehouse buildings have low ceilings that many businesses do not want, and our infrastructure needs much improvement. These are already obstacles in attracting businesses. I'll just get to the point here on page 2.

Given the strong opposition from Fairfax businesses and employees and the perceived adverse economic and security impact among our constituents, developers, and real estate firms, we respectfully ask that you vote to deny this special use permit tonight. If, however, you are not comfortable voting to deny the permit tonight, the FIA asks that you not approve it, but send the application back to the Planning and Zoning Commission where representatives of the Fairfax Industrial District, Reentry Development, and the Planning and Zoning Commission can try to find ways to make our businesses more comfortable with this facility.

If you chose to approve the special use permit tonight, we ask at the very least that a stipulation be added that any prisoner from this facility seeking employment in Fairfax will not be permitted to walk the streets of Fairfax and knock on doors asking for job applications. The prisoners must have an appointment set up in advance with the company they are seeking a position with and be escorted to that business by Reentry staff members in Reentry vehicles or arrangements can be made with the businesses offering employment to coordinate prisoner transportation with the Reentry facility.

Two, I would add one other stipulation and that would be once an occupation or a job is secured, the same kind of escorting be applied to that as well; not just with job seeking, but also to and from the worksite.

Joe Vaught, 9231 Leavenworth Road, said I would like to thank the Mayor for my recognition as a former commissioner. At 80 years old and have done a lot of things in my life, that was one of the best things I ever did. **Mayor Holland** asked the former part or the commissioner part. **Mr. Vaught** said the commissioner part. The former was pretty good too. I'm against this.

I want to tell you the first thing is the inaccuracy of that photo there. If you move that so you show a lot more southern part of that, you'll see that it encompasses almost, within a mile and a half of there, almost all of Quindaro. It goes over to 18th Street a mile and a half. It goes further south than Quindaro. It includes just an enormous amount of the northeast section which is residential.

She falsely said that they picked this site because it wasn't any residential around there. There's a lot of residential around there including Parkwood Park, which is frequented by not only the citizens there, but a lot of children there. I think it's very important that you look at it.

We're trying to improve the northeast section and make it better. I don't know how you do that and bring in this type of operation into this community. None of us would like to have it. I don't care if you're in Turner, Piper or anyplace else. It wouldn't get a vote from you and it shouldn't get a vote here just because that's in the northeast section. That's an important part of our city.

As a commercial real estate broker, I have sold a lot of property, millions of dollars' worth of property in that area. I can tell you as a commercial real estate broker and also as past Chairman of the Kansas Real Estate Commission, and I'm still a member of that, that I'm obligated to tell somebody if they're looking at a piece of property in Fairfax, that this type of an operation is there because that's going to affect how they can employ people and how they feel about the area.

I have one question for the lady that presented this and that is, what is the actual number of employees that will be there from 10:00 at night until 5:00 in the morning? We were told a figure and then at the Planning and Zoning Commission, it was a different figure. I want to

know all these employees that have something to do with that. I don't think they're going to be there from 10:00 until 5:00 and I think that's important.

Don James, 3225 Harvester Road, said I'm a second generation owner of a family business that celebrated our 50th year in 2016. We are in the Fairfax District of Kansas City, Kansas. I want to address the federal halfway house proposal on a personal, more human way. You see after 2011 fight through the recession, I had to redefine my business, I'm sure the way others in this room may have done. We were cash poor, yet to survive, we needed to grow our business in a big way or go home.

I did what any good business owner would do. I created a strong business plan and sat down with my wife and said I wanted to invest our life savings in a warehouse that could accommodate our growth and facilities and equipment to do so. The business plan worked. Our business is thriving. We doubled our workforce. Things are going well. I also told her that at some point in the future, we should be able to sell that property and return our life savings back to the bank. I'm not so sure that if this goes through that could really happen.

Looking at human nature, if anybody in this room was looking to buy a facility for their business and you had the choice between the Fairfax District with a federal re-entry program with 85 attendants a block from your facility or some other location in Kansas City, would you move to Fairfax. I know that when I bought my building five years ago, if I was faced with that decision, the answer would be no. If the answer is no, the only way that I would even consider it is if the facility was at a great discount. I'm a little upset that here we are growing a family business, living the American dream, and it's being jeopardized by decisions of others.

I also wanted to let you know that it is our company policy that we will not hire somebody with a federal record, criminal record, so we will not be hiring anybody that comes out of that facility. I'm all about people re-entering and bettering themselves, but I've been through it before. I tried it before. I've been burned. I won't do it again. Thank you for your time and consideration.

Victor Harris, 2546 N. 17th St., said I'm the president of OCP Neighborhood Association. Our borders are 18th St. east to 13th St., Parallel to Quindaro. In that area, we have a total of four halfway houses. We have one at 2100 N. 13th St. called the Shalom House. If it's not a re-entry,

it seems to be one. We have the Love Fellowship Re-entry, which is located at Cissna & Quindaro. We have the Family Life Re-entry at 27th & Roswell. We have another one that's being used. I think it's closed. I haven't seen any activity. I've been monitoring, but haven't seen any. It's called the Hope House on 18th St. So just within that area, there are a total of three and one-half halfway houses. I'm talking about in less than two or three miles. I wouldn't even give it two or three miles.

I'm not against Reentry. One of them I helped. He's a manager at Panera Bread right now. He's part of the re-entry that I helped him with. I have family members that's going to need re-entry when they come back.

I'm not saying Reentry; being against it. What I'm saying is location, location, location. Why do we have to continue having these halfway facilities in the northeast area? Why we can't pack them up and move them out west? Can we move them south? Why do we have to continue moving them in the northeast area? Here's number five coming and they're steadily coming. Is there going to be a six? Is there going to be a seven? When is it going to stop that these halfway facilities stop coming in the northeast area?

I have children that's grown, but I have grandbabies. One of them in the facility we're told by a police sergeant that I can't find out who is in that facility. My grandbabies have to come up my street from 17th to go to Quindaro to stop at Mr. Wilson's and get some candy. I have no idea who's hanging outside that building. The privacy; I'm not allowed to find out.

All I'm just asking is the Mayor and the Commissioners find another location. That's all. I am not against these individuals coming out; just find another location and not put it in the northeast area. That's all I ask for. I would support it, vote for it or whatever I need to do, but just move it to a different location. We have enough.

Chip Buckner, Overland Park, KS, said I am employed by Bartlett Grain Company which owns, you see those little circles up there, those are our grain bins. We believe in investment in the area. We believe in jobs. We've been in Fairfax for over 60 years. We own two grain elevators. We'd like to stay. We'd like to keep people employed and keep people coming into the Fairfax area.

Most of what I want to say has already been said. We do have some concerns. You know the statistics better than I do. There is some percentage, and I'm going to quote 30% out

of the air, for the people that are in the halfway house are going to re-enter the criminal justice system. Thirty percent of the people who are there now are not part of the criminal justice system. You're putting more traffic and you're giving us an increased risk of criminal activity in the area and we're nervous about it.

We love jobs. We love investment. We may not own the same square footage as the Privitera family, but I bet we've got at least as much investment. We would ask you to put this somewhere else.

Joel McCoy said I've owned two buildings in Fairfax. I had one building for 20 years that we redid it, 2850 Fairfax Tfwy., so we were right there at Quindaro and Fairfax. When we moved in 1990, it wasn't too bad; but about 2000, it was pretty tough down in Fairfax. We had a guy assaulted in the front parking lot so we had to put everybody in the back and fence it in. Then they were crawling through the fences and breaking the doors off of the cars and stealing stuff. Finally, I had to bring all the night shift because we had 150 employees, had to bring the night shift park inside the building because we had a ramp.

At that time, one thing good happened. The city said you know, we have to stop this down there and we had a lot of police protection. You know what; all of the problems went away. If this is passed, that would be something that I think everybody down there would want. We would need—at one time there were extra cars designated only for Fairfax. That's not the case now when somebody down there has to call somebody. I think if you pass it, this would be something that you would need to look into to solve some of the healing with the people down there. It was dangerous down in Fairfax at that time and the city did something about it.

Sold that building ten years ago. Had another business in Kansas City, KS. Three years ago, I bought another building in Fairfax. We're at 3130 Brinkerhoff and we love it and we put a lot of money in it. The ladies in my office are not very happy about this because I was in Armourdale and we had to have locks on the door so people didn't come in panhandling and doing things. They were the ones who really were upset about this.

Whatever is going to be done is going to be done whether you approve or whatever. The one thing that would sure make everybody feel a lot better is if there was more protection down in the Fairfax area. Just a car rolling around at night like they used to do. When they took that away, everybody felt a little uneasy.

I haven't had a single problem in our building. We're very happy down there. I want to thank you people; you're actually helping all of our investments. Whether this goes one way or the other, I think Fairfax is really coming back. There are three new businesses down the street from us. Our street is all full with one building and they just cleaned it up. I'm up on Fairfax, but we need to protect the people down there. Whatever you do, if you do approve it, you need to really make sure you put some police down there. You've got to do something to make everybody feel better.

Rashane Hamby, 6232 Troup, said a few weeks ago, commissioners in attendance and I hosted a meeting asking a couple of hundred Wyandotte County residents what their vision was for Wyandotte County, especially the northeast side of town. Not one resident said another halfway house.

When we were discussing development in another part of town, concerns about why we can't get the type of development out west or even now out south was that we didn't have the right median income. We had higher crime levels. We had blighted communities. Now here we are again using those same excuses as to why we should allow another halfway house. I guess my question is, what vision for Wyandotte County are we supposed to have if we allow people that don't live within our district to determine our future.

I understand that everyone deserves a second chance. I'm a product of a mother who often visited halfway houses, but her life didn't change and she didn't fully reach the woman she is today until she left and saw better for herself.

We are asked now to accept that 85 people may become better citizens by being in the same environment that put them there. Studies show that people who commit crimes, people who grow up and are not model citizens, are often because of the society in which they were raised. Now we're supposed to continue to allow another halfway house into the same "crime ridden community" that cannot get a grocery store. Please help me make sense.

If this is about dollars, then I see your point; but if it's about cents, then I'm not getting it. Show me a committed local government to the northeast side of town. You say that because of development, well, I see a lot of business owners here that are asking for something so give them a tax plan, give them incentives to do more. Give them the same incentives or half of the incentives that you give out west. Maybe we'll get more development.

You talk about housing, give people incentives, create programs for which they can buy homes or do new construction for homes. To suggest a halfway house in the same crime-ridden community just doesn't make sense.

I'm asking you, the same people that hosted this meeting and had over 100 people talk about their goals and dreams in Wyandotte County in which not one person said a halfway house, make this make sense. Why should I be here if this is all we have to offer for development?

Elnora Tellis Jefferson, said I am a resident of Kansas City, KS, born and raised in what is known as the north end, a beloved piece of geography in northeast Wyandotte County.

I come before you to stand in opposition of the special permit in its current form because, and only because, the application could stand and begs for additional benefits, many of which we heard about and spoken by the last person for sure.

The landscape in the northeast does not need a repeating, you know it, and that's the reason that you approved the allocation for the Northeast Master Plan. So, obviously, there's something on the drawing board to add infrastructure, to add security, to add model cities, to add something that's going to improve that area. The question is when, and I'm sure that's coming, but in the meantime this application appears.

In my effort to understand and grapple with the complexities in this subject, I held and hosted various conversations with people from the applicant Ms. Terri Williams, who I find exceptional in what she's doing; the Executive Director of Fairfax Industrial District; residents; neighborhood leaders; a developer of a nearby housing development; the Kansas City, Kansas Housing Authority; members of the FACE Base Communities; as well as social service agencies that serve the Hispanic and non-Hispanic; the veterans; homeless; jobless; and returning citizens from local state prisons, as well as those agencies that labor to prevent imprisonment; and with commercial and residential realtors.

From these conversations and observations, I draw the following conclusions: 1. Except for those who did not live at the time they committed the crime, the people who are returning are either arrested or they live in our neighborhoods, in our Kansas City, KS and Wyandotte County neighborhoods. They're our brothers, fathers, sons, and next door neighbors. As such, their

successful integration into our society requires a facility with the credentials and testimony that Reentry Development brings to the table.

2. Reentry Development's proposed Community Relations Board, newsletter, and other communications are welcoming oversight venues to ensure the transition process is integrated with the quality checkpoints along the way. Two ministers have already expressed the desire to participate.

3. Community service is an integrated component of Reentry's program. Perhaps it could serve as a dependable supplement to this Commission's appropriation of minor home repair funds, all of with whom I've spoken. Reentry's mission is noble, just, and needed. Reentry's operation will also result in additional revenue streams to both private and public sectors.

On the other hand, a few thoughts as evidenced by tonight's comments. While it's applaudable that Reentry intentionally chose the location that was not in a residential area with access to jobs and a bus line, the facility's ability to improve the businesses in bordering neighborhood areas quality of life begs more attention.

Realtors must issue disclosures, as was revealed tonight, to future tenants that a halfway house is in the vicinity. How can this facility's presence nullify the negative effect that this disclosure is likely to have? It is said, and we've all heard, that today's progressive companies incorporate social missions in their business plans, someone known as social entrepreneurs. Is there a way for Fairfax to do that so that to add value to its balance sheet and income statements too?

Fairfax cities cite additional crime including car theft and trespassing. The bordering neighborhoods remain plagued by petty drug traffic and the strangers are constantly in and out of neighborhoods. What resources could Reentry bring in in terms of improved security measures whether it be lighting or cameras? There are absolute pockets of pitch darkness in nearby neighborhoods due to the density of housing. What kind of mentoring and education can Reentry provide with collaboration with the UG Juvenile Justice System to help to curve criminal behavior in youth?

What kind of security does the Fairfax Drainage District need in order to feel comfortable with this special permit? Is it possible for a satellite police station to be placed nearby? Interesting enough, I heard both of these in the comments from Fairfax. Can the program start as a pilot or some type of trial with a cap on the number of residents below the 85 bed minimum?

Can Reentry's need for professional case management be contracted by existing KCK agencies who are professionally staffed yet challenged by state budget cuts?

I come to you tonight in closing in opposition to the special permit as it stands because, and only because, I believe the development has the potential to abate existing concerns and to do more to improve the quality of life in the business and residential northeast community. We, northeast residences and businesses, are accustomed to making lemonade from lemons. What can we do to make a more positive difference while waiting on the implementation of the Northeast Master Plan? I ask that you give this another consideration whether that is to hold it over or to send it back to the Planning Commission.

Mayor Holland asked if you would like to stand and show your support, whether you spoke or not, stand and show your opposition. I'd invite you to stand at this time.

Mayor Holland closed the public hearing.

Ms. Williams said I understand the concerns. I do. I'm not a stranger to those concerns anywhere I've ever been so they're easily to—I can answer and address those concerns. I got a call from the next door neighbor Mr. McCray. I've gotten a couple of calls from him actually saying that he didn't want our people to come knocking on his door to ask for jobs. I understand. I honor that. I'm a supervisor. I don't like that either. They will only be going where they have appointments. Now these days, as you know, most jobs are applied for online and we have a computer lab in Little Rock, at our Little Rock facility, where our guys are allowed to go online; seek jobs online. It's been very successful that way. That happens more than them just going out. They do not cold call anywhere. We don't allow that.

The question was posed to me, do they just walk around and hang out. They don't. They don't do that. It is transitional. These people are coming back to our communities whether we like it or not, they're coming back. What we provide is a slow transition back into their home so that they're not dumped on their families with just their shower shoes and their paper suit and \$20. We give them an opportunity to have a place to live and a place to establish a release plan, reestablish their ties with their families and with their communities. That's what we provide.

When they get there, they're in a very restricted environment. They're only allowed to go to church. They can go to the church of their choice. They can go to work. Once they've done that for a little while, then they're allowed out on social passes where they can actually go home and have dinner with their families and spend the night on the weekends. That is a certain amount of hours. That is a release plan that has been verified by staff and by the probation office. That is the only place they are allowed to go until they're allowed to go on home confinement where they will live, but they will be on electronic monitoring until their release date. This is a very closely monitored facility.

They spoke of different halfway houses around town. Those are not federally restricted, overseen facilities. This is one that is going to be in Kansas City somewhere because the Bureau of Prisons has put the RFP out for service in the Kansas City area.

Now regarding the 100 mile radius, these are people who live within 100 miles of 925 Sunshine Road. Not everybody is from this neighborhood, but they are all from Kansas. They are all returning citizens home. This gives them an opportunity to have a plan in place before they are actually thrown on their families. They're paying restitution. They're paying child support. They're supporting their families. That is the only reason why we operate is to see to it that they do that.

Now the projected income for these residents in the coming year, we believe, will be roughly \$2.5M. The employees, our staff, annual payroll is projected at \$1.2M. These are dollars that are going back into your community. We're not there to be a terrible neighbor. We're not there to bring blight in the neighborhood. We are there to establish something beautiful.

I don't know if you got an opportunity to look at our website: cityoffaith.org; our facilities. In Louisiana, we have five facilities that are old Victorian homes that have been refurbished for our benefit and for the guys that come through. In Little Rock, we have a 10,000 sq. ft. facility in a residential neighborhood. We are neighbors with the Easter Seals Special Housing. They came in after us. We have a daycare right next door to us that came in after us. We are not a scary bunch of people. We bring beauty to the neighborhood. We bring beautiful landscaping. We take care of what we got because if they come out and they see something that we take care of, they're going to be more apt to take care of it themselves. They are required to take care of where they live.

This is a program that I have run for 21 years. I know how to do it. I do it very well. The Bureau calls us the best in the business. We are constantly monitored by the BOP. I had a BOP monitoring last week. We always get superior ratings in every single monitoring. At this particular facility, there will be one full monitoring every year that we know the Bureau is coming, and there will be four unannounced visits where they just pop in any time of the day or night.

I think I sent you all a copy of our statement of work which is our contract. If we do not adhere strictly to that contract, then we have no contract. The Bureau holds our feet to the fire. Our feet are also held to the fire by our neighbors which we gladly have that accountability. Our feet are held to the fire by the Federal Probation Office, by the United States Marshal Service, by the local police department.

I spoke at length with Deputy Chief Tyrone Garner who said that he could not come out in favor or against us, but if this award takes place and we are established, they would be more than happy to develop a good working relationship with us in this community. We enjoy a very good working relationship in Monroe, LA, and Little Rock with the Police Department. There is not a minute that if we need somebody there, they are there right then and there.

As far as the Community Relations Board goes, in 1996, we established the very first Community Relations Board that was so successful that the Bureau required that of every single contract in the United States of America now; probably to the chagrin of a lot of contractors. We have found that it is a very good tool for communication in the community and it keeps us transparent and it keeps us with an open door and keeps communication between us and our neighbors and we meet monthly. We have done that every single month since November 1996.

I have reached out to several members of your community. I almost adopted you all. I almost got your flower tattooed on my back. I've reached out to several people who might be interested in serving on that Community Relations Board. I'm hoping that they will take me up on that offer because I am all about transparency.

Now as far as the gentleman talking about security and shifts. We're used to shift work as 4 to midnight, 12 to, 8 to 4, during the times that the majority of the people are in-house, whatever time that comes out to be. It'll have to be when everybody is established in there and we'll see when that it. We will make sure that there are at least three to four people working security during the night when it's quiet and people are asleep. We have found that it's not

necessary to have that many people working security as we have alarms and we have cameras and we have a lighted parking light.

We will not have razor wire. We will have a beautiful wooden fence. I'm on the city council in my city, and we have a fence ordinance. If you have a fence ordinance, it will be the height that you require.

Given all of these things I can only tell you, I cannot guarantee that there will not be some knucklehead who does something goofy while they're there. Where there are people, I'm sorry, we deal with people. Unfortunately, there are people involved. What I can tell you is that in the past, in the last 21 years, we have not had any significant incidents. Crime has actually gone down in our neighborhood because of the increased patrols that we enjoy.

Property values have not decreased. As a matter of fact, I just bought an acre of land about two years ago and had to pay top dollar for it, and it was right across the street from our residential area. I built an 8,000 sq. ft. administration building on that site. I was really wishing at that point that property values had gone down but it cost me a fortune.

We keep it quiet. We make sure that people do not meander out front. I don't want them out front for their own safety. I don't want it to look like a flophouse.

Our facility in Little Rock is beautiful. It's full of art, local art. We make sure that local artists are on display in our house. We take care of it. I would implore you please, to go on that website and see what we know how to do. That's really the only way we know how to operate is to bring something absolutely beautiful to the community.

Commissioner Walker said much of what I wanted to say has been said. I look up at Leavenworth and Lansing and you drive up K-7, retail businesses are abounding on both sides of the road as you come to Lansing and then in Leavenworth. Prisons and facilities are huge economic engines. They have a way of creating opportunities. I've often read people in Lansing and Leavenworth feel the safest because anyone who wants to escape, the last place they would want to hide out at is in Lansing and Leavenworth. Now whether that's antidotal or not, I don't know.

These are all people that are within six months of release. The Mayor and I were talking earlier today just in general, I don't want to misquote the Mayor, he can handle it himself. Every day in Wyandotte County, 800—**Mayor Holland** said I have the numbers. **Commissioner**

Walker said would you give them out please. **Mayor Holland** said we currently have 612 state parolees in Wyandotte County, and we currently have 185 federal parolees living in Wyandotte County, and we have an additional 577 people under community corrections. We have 1,400 people in Wyandotte County now under court supervision in some capacity.

Commissioner Walker said the point being that every day, walking amongst you are people that could come up to your business and apply for a job, knock on your door, and will not be subject to any of these restrictions of these 85 people it's been suggested that we should put on them are out there. They're amongst us every day. Many of them working, trying to, turn their lives around and yeah, there's a few knuckleheads that fall back and do the same thing over again and they end up going back again for another journey up the river.

I think this is a great proposal. I have been up here in one capacity or another for almost 38 years. I can tell you in all honesty that when it comes to a group home, drug treatment, even a child in need of care facility, let alone a re-entry or a halfway house, not once in those 40 years have I ever seen a group, a neighborhood come in and support it. Nobody wants any of these ever in their vicinity. Its human nature and I'm not going to stand up here and tell you I'd be any different if it was my neighborhood, but I honestly believe that Fairfax will benefit from this. This community will benefit from this. They are six months from getting out. Six months they'll be right out there on your doorstep, out in your neighborhoods going to your stores.

I wanted to answer one of the criticisms a couple of people alluded to about the northeast and no economic development. I can tell you that while I've been here, and I've worked with Commissioner Johnson, Townsend, McKiernan, and the Mayor talking about economic development in the northeast area. I'm going to tell you a hard truth. It's not that there is a lack of trying on our part to get development to go there. We talked about grocery stores in different locations more suitable to the community.

The people that are in business have a loophole in the discrimination laws. I don't even know that its discrimination because it's about dollars and cents. People will not invest their money. I mean some of the people we've heard tonight that have bought big warehouse buildings; they could have bought buildings on Quindaro Avenue. Why didn't they? Well, there's simply a standard that business people, housing people, developers in general use and they use the income level of the people in the area. Unfortunately, that income level is

determining whether they're going to build a building in your area, build a new grocery store. I think a grocery store at 18th & Parallel or 7th & Quindaro would be wonderful; be ideal.

We cannot interest a grocery store developer to build a building there let alone build a fast-food restaurant, build a retail store; they won't do it. It's not from a lack of asking. I think the other commissioners can acknowledge we've all tried. We've talked to various developers. There is, unfortunately, an economic barrier to some kind of economic development.

This economic development will provide jobs to a community that needs jobs. It will provide opportunities. Do I wish it was a grocery store? Yeah, I wish it was a grocery store maybe not at that location, but a little bit to the west of there somewhere along 7th Street, somewhere between Parallel and Quindaro. I'd love it. If any of you know somebody that owns a grocery store and would like to build there, I'd be happy to talk to them.

Mayor Holland said let's not get into a debate here. **Commissioner Walker** said I'm not going to. If you don't think we've talked to the Balls and to other developers then you're mistaken.

Commissioner Townsend said I would like to ask Ms. Williams some specific questions. Ms. Williams I'd like to thank you for responding in your June 17, 2017, letter with questions raised by Ms. Jefferson and Fairfax Association Executive Director Melissa Clark. There are a couple of basic things, though, that I was not understanding or maybe I was not asking the way I wanted to. The first thing I'd like to know is why was this location chosen, and how long ago was this chosen? Do you already have a rental agreement in place for the property? **Ms. Williams** said we do have a rental agreement in place, but the rental agreement does not go into effect until the award of the contract. We probably started looking about six months ago. **Commissioner Townsend** said six months.

How did you happen to find Fairfax? In all the world, how did you happen to land in Fairfax? **Ms. Williams** said I had a realtor. There is a real estate agent. There is a company called KRESA that deals in mostly industrial areas. We wanted to go to an industrial area because we felt there would be less opposition than in a residential area. We don't want to be close to a residential area for obvious reasons.

We felt when we found this Sunshine Road property, it just checked off so many boxes for us as far as the bus line, employment, and the fact that it's not so close to a residential area.

We felt, in some places, even in their ordinances and in their zoning that's in place, correctional facilities and transitional housing are allowed in industrial areas. We felt like it would be beneficial for it to be right there. We just thought that was a super location for us.

Commissioner Townsend asked was that realtor from this area. **Ms. Williams** said he's from Omaha, I believe. He reached out to a realtor here. Actually, I think he reached out to Tony. He hired a local broker.

Commissioner Townsend said the reason I asked that, and let me step back; I am familiar with the type of service that you provide. It provides much needed beneficial resources for those people who are trying to reintegrate. I think the fact that all of the boxes really aren't checked off here shows that whoever led you to the Fairfax area is out of touch with this community. For instance, Fairfax and 925 Sunshine is within two minutes, by car, of three major residential areas: Peregrine Falcon, which is one of the newer ones; it's already been mentioned Parkwood Colony, a long established one; and then the Homes. You can literally walk to these places, if you're in better shape than I am, so I'm saying simply two minutes by car. That box really isn't checked.

Ms. Williams said as far as the residential area, in our other facilities, we are smack-dab in the middle of a residential area. That's all I wanted to say. **Commissioner Townsend** said I understand that, but I'm saying, from what I'm reading here, one of the reasons Fairfax was chosen was because it's not, and I'm just saying it is. I think it just shows that whoever led you there is out of touch.

The other thing that I think you may have heard tonight is what we really want in the northeast area to happen. In the last four years, Fairfax has been the beneficiary of millions of dollars of investment. Large organizations like General Motors, property owners like Mr. James, some of the others you've heard here who are represented tonight, hundreds of them, and there are at least 400 names on this petition, and I'm grateful for the Priviteras. However, I think what is being, I know what is being recommended here is out of touch for what we are trying to do in the northeast area. I think for this to have been in the works for six months indicates to me that there was no outreach to the very people that you may be looking to for sources of employment and people who have already invested there, who are residents, my constituents who are there every day who have been there for years.

What we're facing here in the northeast area is constantly fighting perception. There are good people here; hardworking people. Maybe the incomes aren't the highest, but what we need then to have happen are incentives to want people to come. I don't believe that what's being proposed here is going to do that. It's going to inhibit, I believe, the northeast area's attempt to revitalize and build. I think it's an important service but wrong location.

I'd also like to address some of the things I've heard here about maybe the decline of Fairfax. That's not true. I'm happy to say that Fairfax is number two in terms of tax contributions they make to the Legends and people are investing in there. We've spent millions on the north and the south end of Fairfax. What we're talking about and what I'm hearing from my constituents is what is being proposed is going to halt that progress. I don't want to take the chance and have to overcome another perception because people will be people. I believe that you can try to run the best facility you can, but I just think that is not the place for it in Fairfax.

I wanted to say a lot of other things, but I mean, that's really the bottom line of it for me. I'm going to encourage my fellow commissioners to help us keep moving forward with opportunities for development for people who will want to come and not look over their shoulder. Perception is everything. Perception becomes that, so I'm going to make a strong plea to my fellow commissioners for us to keep our options open for development in there and deny this application. I wish you well in what you're doing to return people to being productive members of society.

The other thing I will say is, yes, these are our brothers, sisters, cousins, whomever and they're being reintegrated, but it's not concentrated. In the northeast area, we're dealing with a lot of concentration of poverty of this and that, still good people. We don't need another focal point of that type of thing here. I wish you well and I encourage my commissioners to vote in opposition.

Commissioner Kane asked are any of the residents, are they going to be sex offenders? **Ms. Williams** said I'm glad you brought that up. That was a question that was posed to me at the Planning Commission meeting. Someone said that they thought I did not have the authority to say who comes and who goes and what types of offenders we have there. I actually do have that authority. Given the fact that I said in that meeting that if there is a stipulation in the special use permit that I will not take sex offenders, crimes against children, or violent offenders that even

adds more authority to what I have to say because you actually do have the authority to say that. If I violate that, I understand I lose my zoning. If I lose my zoning, I lose my contract and the Bureau knows that.

In Little Rock and in Monroe, LA, I do not take sex offenders and I do not take crimes against children and I do not take violent offenders. Most violent offenders are not getting out of prison anyway. We do draw the line at that. I think I had the support of the Commission. I do think that he made those stipulations in the special use permit.

Mayor Holland asked, Mr. Richardson, are those stipulations written in. **Mr. Richardson, Director of Planning**, said as recommended by the Planning Commission on page 6 in your staff report, Items 7, 8, and 9 are no murders, no crimes against children offenders, no sex or heinous offenders. **Mayor Holland** said so it is already written in the stipulations. **Ms. Williams** said yes, it is.

Commissioner Kane said I worked down in Fairfax for 35 years and regardless of which way I vote, I'm going to upset somebody. Working at General Motors Fairfax Plant, cars get broken into on a regular basis. I guess we would have to put more patrol people down there to make that work. I know you said they got quiet time and stuff like that. I don't like the idea of that fence either, but it's important to me that we need to have a safe community in all four corners of Wyandotte County, not just within the northeastern section. It makes me nervous to think about what's going to happen. It was brought up before. We've already got several houses this way anyway. I'm a little nervous about bringing one more in and saying, well, it's okay, because they are going to be in a fence. They are a lot closer to the housing than you said they were in the first place.

I don't think it's going to be a good deal for you guys. I apologize for that. I do want people to have second chances, but not in this particular situation.

Commissioner McKiernan said my first comment is actually very similar to Commissioner Walker's. I teach in Leavenworth every spring semester and I pass Lansing every time I drive up to the college to teach. It strikes me, and I'm looking at a map, immediately across the street from the Lansing State Correctional Facility is a residential neighborhood of twelve square

blocks. Four blocks away is Lansing High School and right across the street is, I'm not going to name their name and give them a plug, but is a fast-food chain that just built a new restaurant there that might be building one somewhere closer to where we live pretty soon. That's gone up within the last year and a half.

I'm interested. What is different about the Lansing Correctional Facility that the neighborhood butts up right against the parking lot on one side and that on Main St.? On Main St. in Lansing, there are businesses that appear to be doing pretty well since new ones are getting built. **Ms. Williams** said in Topeka, I can say that the current federal contractor is right across the street from a high school. In Little Rock, I'm across the street from a brand new CVS Pharmacy. We have a brand new Target. We have loft apartments that have gone up, and we have two hotels that have just recently gone up, and a brand new Dairy Queen.

We're not scary; we're not a scary program. We're not out there to bring something awful to the community. We're here to actually benefit the community in any kind of way. Now, granted, we've been there 21 years and we've earned some trust and I understand that's what it takes is doing what you said you would do and earning that trust. We've got to start somewhere.

As far as the Lansing program goes, I'm not familiar with it. I do know that in other places, we add to the community. We've saved so many dollars in our volunteer work and what we bring to the community. Every year we host either a golf tournament or a 5K for fundraising to benefit our senior citizens in our area and a back pack ministry in a local church. We choose to be givers and not necessarily takers. We don't want to drain the community and the resources. It costs almost \$40,000 a year to house someone in a federal penitentiary.

These people, when they come out, they are required to pay 25% of their gross income to offset the government's costs to house them. I think it's time when they come out to accept some responsibility and to be held accountable.

My personal philosophy is always tended more toward corrections than social work. I also believe that I have met so many people, thousands of people who have come through my facility who go on to do very good things and have very productive lives. They have master's degrees. They have PhDs. They have made mistakes, granted.

You said there were 185 federal parolees. That's way less than state parolees, and we are focusing on those federal people. When you look at a federal crime and the restrictions placed

on a federal offender versus that of a state offender, you have all these state offenders walking around. Their probation officers have caseloads that are unmanageable because they are so high. We're focused on this one demographic, this one population, these federal offenders coming out hoping and helping. My pastor always says that we're not here to make converts; we're here to make disciples. I'm not here to make converts out of these people. They are who they are and they were raised that way. The percentage is against them. The statistics aren't in their favor, but at least at some point we can disciple them to becoming more productive citizens and that is my personal mission. That's my life work. It's something that I have dedicated myself.

As far as children, I have three daughters. I have raised them in that halfway house. They know more about how the Bureau of Prisons works than I do. I've had two of them actually work for me. One works security and one worked as a case manager. I have daughters that are very giving, very socially minded individuals. They're a little bit more liberal than I am, but that's the way they like to go.

Commissioner McKiernan said I apologize. I have a whole bunch of questions here and they are potentially a little scattered so I apologize in advance. The Bureau of Prisons wants this model. Is that what I understand you to say? **Ms. Williams** said yes, sir. That statement of work that I sent you, that is the statement of work for every single contractor. **Commissioner McKiernan** said so the Bureau of Prisons wants this. Does every major city have a similar facility? **Ms. Williams** said I do believe so. The one in Little Rock is the only one in the state. We have the only one in the state. Everybody who is doing federal time has to release through a facility like ours. In Kansas you have one in Wichita, you have one in Topeka, and you have this one in Kansas City, KS. There is also one in Kansas City, MO, and there is one in Omaha, NE. They're very close. **Commissioner McKiernan** said the Bureau of Prisons wants prisoners who are on their way out to transition to this.

Do they have case managers? **Ms. Williams** said we have case managers. We have social services. We have a chief of security. We have on-sight facility directors.

Commissioner McKiernan asked where are these people now. If they did not come to this facility, where are they? Where will they stay? **Ms. Williams** said there is a facility in Leavenworth that has the existing contract. We are competing with that particular contractor for the contract. Every five years these contracts come up for re-bid and competitive bids.

Commissioner McKiernan said there is a facility identical to this in operation, in operation today in Leavenworth. **Ms. Williams** said yes. That's my understanding. I do believe that's where it is. **Commissioner McKiernan** said I guess my next question would be, what benefit then is there for that facility to move from its current location where it has been established to another location. **Ms. Williams** said it's based on past performance and it is a competitive bid. Based on my past performance, and if I can beat them in their bid, then the bid award would come to Reentry Development.

Commissioner McKiernan said, Mr. Privitera, you own quite a few properties around this one. I guess being a large property owner directly around this facility which you also own, are you concerned that the value of your properties will decline as the result of this? Are you concerned that you'll be unable to lease or sell your properties as a result of this? **Mr. Privitera** said I was hoping you were going to ask that question. The answer to the question is I'm not worried about it at all. After I met Ms. Williams, I knew that I had found the right person and the right tenant for this building. I've vetted out all of those concerns that everybody has said. I have the most to lose of everybody in the room. I'm not worried about it.

To the point to where the gentleman that came and spoke about he lived in the West Bottoms. Not only do we have a lot of buildings in Fairfax, but we bought more buildings in the West Bottoms. We have found that this operator is the Cadillac of operators, is the best operator in the industry in the United States to do what she does.

Commissioner McKiernan asked will they lease or buy from you. **Mr. Privitera** said they will lease the building. **Commissioner McKiernan** asked the building will continue to pay property taxes. **Mr. Privitera** said the building did not pay property taxes before I bought it. It was a state-owned building and now it does pay property taxes. **Commissioner McKiernan** asked it does now and it will continue. **Mr. Privitera** said it will continue. There is no assistance being given to anyone for this. This is 100% privately funded.

Commissioner McKiernan said I heard what sounded like an allegation that the Unified Government was going to make some sort of payment for each person housed. I want to clarify that. **Ms. Williams** said no, sir. We are funded by the Justice Department and that's where the

money comes from to operate. It is a firm, fixed-rate for us to operate with the 85 beds. No, the Unified Government doesn't get any money from this. It's all tax based.

Commissioner McKiernan asked how many of the facilities does your company operate. **Ms. Williams** said City of Faith operates five in Monroe, LA. One of those is a state contract and the other four buildings house federal offenders. We have our administrative building officed in Monroe, LA. We also have in Little Rock there are 110 beds.

Reentry Development is a new company that a couple of investors and I have started recently. **Commissioner McKiernan** asked how many total prisoners collectively do your facilities house currently. **Ms. Williams** said probably close to 300. **Commissioner McKiernan** said you said you've not had any significant incidents at your properties in 21 years of operation. **Ms. Williams** said right. Actually, the company, City of Faith, has been in operation since 1984. I didn't come on board until 1996.

Commissioner McKiernan said if these are in-fact Kansas City, KS, residents and they don't come to this facility, they would go to the Leavenworth, KS, facility; somewhere they're going to go to a transitional facility because they are on their way to a release. **Ms. Williams** said yes.

Commissioner Philbrook said this is one of those problems that we all hate to face, especially as commissioners because we have to balance everything out for what we think is the best for our community. We'd like to think that we're thinking on the upper levels and not down in the weeds, but we all live in the weeds whether we like to or not because we have to walk across those parking lots, you know, and so on and be concerned about who's around us.

I'm glad he asked the question about opportunity for these people who right now Leavenworth is their opportunity. If you beat out Leavenworth, then that one shuts down and it comes here. Is that correct? **Ms. Williams** said yes. **Commissioner Philbrook** said I just wanted to make sure I heard you right.

You also said something about having in one of your other facilities the capability of getting on the internet and finding jobs. **Ms. Williams** said yes. **Commissioner Philbrook** asked now when you say on the internet, is that well-guarded. Do you understand what I'm saying? **Ms. Williams** said they don't dilly-dally in nonsense. We have firewalls and protections in place.

Commissioner Philbrook asked have you been in contact with Workforce Partnership in this area. **Ms. Williams** said not in this area, but we utilize Workforce greatly in Little Rock. **Commissioner Philbrook** said well, our local area is who you have to work with. **Ms. Williams** said I understand. **Commissioner Philbrook** said I'm just saying.

The reason I bring that up is because how long are you willing, because I don't when your deadline is to put in for this, how long do you have to dilly-dally if we were to choose to have you work with the community? **Ms. Williams** said time is kind of standing still at the moment. This particular RFP is in pre-solicitation so I do have a little bit of leeway; a little bit of time to dilly-dally, as you say. **Commissioner Philbrook** said when you're a business and you're coming for it and you have the money standing still, every moment counts. **Ms. Williams** said I'm at everybody's mercy so it just depends on the Bureau of Prisons' timeline.

Commissioner Philbrook asked what is your drop dead date on this. **Ms. Williams** said I don't have one at the moment. I hope it's not anytime soon. **Commissioner Philbrook** said I don't mean your personal drop dead date, but when you have to have it in and they have to know that there is a possibility.

Back to my personal concern is that with being involved in the Workforce Partnership Group for area 3, with also being involved with the Greater Kansas City Coalition to end Homelessness, all of this comes together. Without good facilities, then it's very hard for re-entry. I work with people that work with this all the time. I have a concern around the quality. I understand your quality is excellent, but I also understand it's an issue around not in my backyard. That's normal and that's human. We all are that way. We all have those kinds of issues.

I'm glad to hear that you guys will be paying taxes. That's a plus.

I want to say something to Elnora Jefferson. Elnora, I love the suggestion of working together and the possibility of maybe coming up with something that would make the community happier along with your facility. I don't know if that's possible.

Ms. Williams said I have long said this is not a competition. It is a collaboration. It does take the community and it does take a village to quote my former first lady of Arkansas. **Commissioner Philbrook** said it is a competition. It's a business. **Ms. Williams** said it's a competition within the federal system, but it is a collaboration among resources within the community. **Community Philbrook** said correct. It's both and I understand both. I know this

community. Without the collaboration, it's not going to happen. I know you're feeling that right now. **Ms. Williams** said well I knew it coming in.

Commissioner Philbrook said the part about perception as everybody said. The perception is a big problem. **Ms. Williams** said right. **Commissioner Philbrook** said we do have a lot of issues around the northeast sector and we don't want to scare people away. Tony Privitera, thank you very much for stepping forward. I do appreciate your boldness and your help. I really do.

I'm just really torn between which way to go on this. I know we need something, but where and maybe not at Tony's location, maybe someplace else. I don't know. Basically, with the Community Relations Board, which evidently needs to be established beforehand—**Ms. Williams** said right. **Commissioner Philbrook** said on something like that for us. That's kind of in the direction I'm going. I just have to say I really would like it to work, but I also don't want to step on so many toes that there are so many people that are upset that it creates issues for our area.

Commissioner Johnson said, Ms. Williams, I do appreciate the work that you are doing for persons that are reintegrating back into our community, into society at-large. It's noble work. I've always been a proponent of re-entry.

It's already been said, persons that are coming back into society they are owed. I believe a fair, second chance to reintegrate back into society, jobs, housing, and all the things that go into it. I, too, like my fellow commissioner up at the Lansing Correctional Facility, visit and minister to the inmates. Whatever happens tonight, I will always be a proponent of re-entry.

I must say I'm not in favor of this proposal at this time. The reasons have already been established by the Fairfax Industrial Association. I see countless signatures that have come before us, too many for me to count. I agree with what Commissioner Townsend has said, 432 signatures. I agree with fellow Commissioner Townsend and things that she has said and several of our community opponents. Right now, I'm just not convinced that a project of this type is one that promotes the well-being of the northeast section of town.

Maybe you've been given some history, maybe you haven't. I don't know whether or not you can appreciate the fact that this area has had its share of challenges historically. Commissioner Townsend, Commissioner Bynum, and I are working diligently to try and bring

forward a master development plan for this area of town that will help to guide the development going forward into the future. In doing so, it's important that we maximize the economic engine that is the Fairfax Industrial District.

The question that everybody continues to ask is well, if it's not here, then where will these people go. I think, that quite honestly, I think it's something that requires a far boarder community-wide discussion about where to put it. Some have offered those suggestions tonight whether it be south, or west, or other areas of town, but for right now, I just do not believe that this is the right time for us to put this type of project in the northeast section of town. I stand in support of Commissioner Townsend's recommendation to deny this application.

Commissioner Bynum said the Fairfax area and the northeast area of Wyandotte County are areas that are very near and dear to me. They hold a very strong sentimental place for me. My father worked 44 years at CertainTeed. It was literally the only job he ever held. It's the reason I was able to go to college. I am a very proud graduate of Sumner Academy. This area is very close to my heart.

Ms. Williams, I want to thank you for the work that you do. **Ms. Williams** said thank you. **Commissioner Bynum** said I do believe that every person, and I mean every single person, deserves not only a chance, but a second chance. We all know people, every one of us here know people in our lives that we know deserve a second chance. I really do appreciate the work. I appreciate the Privitera family because what you've done with the buildings that you acquired in Fairfax is very, very nice and impressive. I have appreciated the look of the buildings you acquired for quite some time now. I do spend a good deal of time in the Fairfax area.

You know we've made a reference, a comparison to the Lansing community with regard to this kind of re-entry or prison or such type of facility. I don't think it's a fair comparison. I don't believe that the Lansing community is fighting each and every day for their image. I do believe our northeast community is fighting every single day for our image.

We've made a comment here about building trust. Commissioner Johnson and Townsend, I think, both have referenced the upcoming master planning effort in the northeast area. It does encompass the Fairfax area. We've spent two years talking about a master plan only to get to the point where we are right now, which is the starting line.

Also, I believe Commissioner Townsend, Johnson, and I have all spoken publicly in public meetings asking for consideration of perhaps the northeast area to have its own police substation, for example. That was met with don't get ahead of the master plan. I don't disagree with that, but my point is we are at the starting gate of a master planning process hopefully to redevelop and transform this entire area.

I have to say that I am sorry that this is the area where this project has landed because I don't think it's going to fit with what we're trying to do for this area in the future. Everywhere I go in the northeast and I talk with folks about the master planning process is coming, please participate with us in this planning process.

We are rebuilding trust as we speak with this community. Trying to get them to trust that we mean it with all of our hearts when we say we're at the beginning of the master planning process and please come along with us to help us make this community better. I say all of that so that you understand where I am, where my heart is on this issue. I have to stand with those who have spoken from the northeast area and the 400 plus signatures of those in the Fairfax area and support Commissioners Townsend and Johnson in standing in opposition to this.

Mayor Holland said I believe there is a lot more emotion around these kinds of things than is largely necessary. I don't see data nationally or locally that these kinds of facilities reduce property values or necessarily increase crime. There are 10,000 employees in Fairfax. I guarantee you there are 100 ex-offenders in Fairfax working right now, and that number is probably low. Those are good manufacturing jobs. They're good, quality jobs for people who are often restricted where they can work, where they can live. We've created a subclass of people in our county that just can't live or work anywhere.

I'll repeat, we have 612 state parolees. We have 185 federal parolees in Kansas City, KS, today. We have 577 people in community corrections, supervised through our court system. That's 1,400 people in our community who are under court supervision in some manner. None of them are receiving the caliber of help that this facility would provide: the job training, the educational component, the opportunity to turn things around. This is probably the best offer for our returning folks into the community have.

It's sad to me that we might turn it down. I understand. I've been up here for 10 years and every group home, every facility of any kind meets with neighborhood opposition. It's just the rule.

I have a drug treatment facility in my neighborhood, in a residential neighborhood, a single-family home. The Supreme Court says you can have one of these group homes anywhere. They're protected. Our whole community—we had to peel everybody off their ceilings. It's fine. Folks, it's fine. I think that there gets to be a lot of emotion and a lot of symbolism around these things that I believe, personally, is overblown.

I do believe that we have a crisis in Wyandotte County of people returning from jail and having zero training, zero job applications, zero access to transportation and the recidivism rate of groups that do not have this kind of facility are exponentially higher than people who do.

I get it. I get that it's not popular. I get that taking a stand for really the new untouchables in our community is not popular. I don't think it hurts our community or our image and I don't think it creates crime. That's just my personal opinion and I respect everyone to have a different opinion than I do. I just think that we have a crisis in our community of people who have no opportunity and I hate to lose this opportunity. I respect the decision of everyone up here and obviously we'll go where the majority leads us.

Commissioner Townsend said before I make a motion, I just wanted to say, Commissioner McKiernan, when the passion overtakes me, leave it to Commissioner McKiernan to walk through the steps that I wanted to do and just got carried away. As well as Commissioners Bynum and Johnson and they invoked my name a lot. This is supportive of the northeast area and factually or not, we are fighting perception and that's a fact and that is the problem here.

I respectfully disagree with Mr. Privitera that he has the most to lose. I believe that this does not go through, the buildings look great and someone else that will be more conducive to what's there in Fairfax and where we're trying to go in Fairfax in the northeast end will take you up on it. I drove by that facility last night. It looks nice. I can't imagine how that is going to change though with a fence. If we're putting up barriers, so to speak, that may draw attention to what it is. Again, it's not conducive to, again, the perception we're fighting. Perception becomes fact.

I also believe that when you look at the Lansing/Leavenworth area, you're talking about one of the oldest forts west of Mississippi from way back in the day. So corrections and military were there and all the development grew around it. That's not what we got here. We got a different type of development and a different type of business trying to come into it. As Commissioner Bynum said, I don't think the comparison is real. Having said of all of that, I move to deny this application.

Action: Commissioner Townsend made a motion, seconded by Commissioner Johnson to deny Special Use Permit Application #SP-2017-21.

Mayor Holland said the recommendation is for approval. A recommendation to deny means a yes vote is for denial, not for the project. We're also kind of voting a little backwards on that so I just want to clarify. If you vote yes on the motion, it is to deny the development. If you vote no on the motion, it is a vote for the development. Does that make sense to everyone? We do this about once a quarter. I just want to walk through that again.

Commissioner McKiernan said I do have one clarifying question. The facility that's currently in Leavenworth, is currently operating, are they losing their contract or does the Fed just simply go out for competitive renewal on a periodic basis? **Ms. Williams** said they go out for renewal. **Commissioner McKiernan** said they put out a competitive renewal and the fact that the renewal is put out does not indicate that the current operating facility is necessarily in jeopardy of not operating anymore nor does it indicate that they are doing anything bad in their current operation. **Ms. Williams** said you're correct.

Roll call was taken on the motion to deny and there were eight "Ayes," McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Townsend; and one "No," Walker.

ITEM NO. 2 – 171178...SPECIAL USE PERMIT APPLICATION #SP-2017-22 - MICHAEL AND MARIA JOHNSON

Synopsis: Renewal of Special Use Permit #SP-2014-74 for an event hall, specialty dress shop and office space/storage at 733-735 Minnesota Avenue, submitted by Robin Richardson, AICP,

Director of Planning. The Planning Commission voted 6 to 0 to recommend approval of Special Use Permit Application #SP-2017-22 for two years, subject to:

Urban Planning and Land Use Comments:

1. Please provide verification of all parking agreements.

Applicant Response: Parking agreements have been submitted.

Staff Response: Staff has reviewed the agreements and they are satisfactory.

2. Are there any requested changes to the event space either in terms of physical alterations or the operation of the space?

Applicant Response: Yes, we are requesting two:

- a. We are requesting later hours of operations to help us compete with other like facilities in the area. Many special event centers are open until 3:00 am. This would help our ability to book and gain events throughout the year.

Staff Response: Staff does not support longer hours (see stipulation below.)

- b. We would like removal of our restricted guest list requirement. This has been a regular change in motion and we believe not always accurate. Further, we would like the option of community charitable events where often the exact list is unknown. We would like to modify the language to "Guests not invited are not admitted entrance."

Staff Response: The alternative is to utilize an ID scanner to scan the ID of all patrons.

3. Have there been any problems associated with events held at the center? If so, please detail and a record of calls for service from KCKPD.

Applicant Response: We are aware of two:

- a. There was a car theft of one of our guests on Minnesota approximately August. A police report was filed.
- b. There was an incident where a guest grabbed another, and our security apprehended the person. We believe charges were filed by our guest.

3. Have you received any complaints regarding your operations here?

Applicant Response: No.

Stipulations:

1. Complete fulfillment of their business plan as mandated by first set of stipulations.
2. Events larger than 250 people shall have a pre-determined number of security officers in the building, greater than two.
3. All doors shall remain closed during an event.
4. All events shall conclude by 1:00 am.

5. Add an ID scanner and scan all IDs of those entering the facility (revised stipulation – replacing an advance guest list).
6. No gambling.
7. No music over 65 DBA before 6:00 pm.
8. An understanding by the applicant that simply shoving a troubled situation out the door is not acceptable. They need to control and detain until on-duty officers arrive and take control of any situation.
9. A complete copy of the business plan is up-to-date and on file in the Unified Government Urban Planning and Land Use Office.
10. Completion of the appendixes of I (signage which will be handled by permit), L (staffing plan – needs to be completed and reviewed with Director Richardson and the Downtown Shareholders) and S (safety grant documentation provided to Director Richardson).
11. All alcohol will be provided by the facility or one of its approved caterers. Catering list must be up-to-date and on file in the Planning Department.
12. Security as outlined on page 23 of their plan.
13. In addition to that security, one non-security adult chaperon for every 25 children for events focused on youth under 18 years old (provided by the client).
14. Verify all parking agreements.
15. Approval is for two years.

Public Works Comments: none.

Action: Commissioner Kane made a motion, seconded by Commissioner Walker, to approve Special Use Permit Application #SP-2017-22 for two years, subject to the stipulations. Roll call was taken on the motion and there were nine “Ayes,” McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

ITEM NO. 3 – 171185...SPECIAL USE PERMIT APPLICATION #SP-2017-33 - KERRY HOKANSON WITH EARTH CITIZEN FARM

Synopsis: Home Occupation Special Use Permit for an urban farm at 419 South 81st Street, submitted by Robin Richardson, AICP, Director of Planning. The applicant wants to cultivate mushrooms and other crops, keep beehives, raise crickets and sell plants, fungus (mushrooms), insects and insect products, specifically bee honey and crickets on one acre. The Planning Commission voted 5 to 0 to recommend approval of Special Use Permit Application #SP-2017-33, subject to:

Urban Planning and Land Use Comments:

1. Per Business Licensing:

If approved, applicant would be required to file with our office but would be exempt from paying an occupation tax, so long as all products grown were sold within the state and not been converted to some other product (e.g. tomatoes to salsa, fruit into jellies, etc.)

i. Sec. 34-37. - Exemptions.

(5) Any producer or grower or any agent or employee of a producer or grower engaged in the sale of farm or garden products or fruits grown within the state, for that occupation, pursuant to K.S.A. 12-1617.

2. Please provide an operational business plan. What is the day-to-day operation?

Applicant Response: It would be hard to give a very specific description of day-to-day operations on the farm because its creation is an emergent process. As I progress, I learn and have to adapt based on new information collected, observation, and practicality. Because my business is in its infancy, it will go through stages of growth and changes that are hard to predict. However, I can provide a general idea of business operations. I have some crops planted now, but this year I am primarily focused on building the infrastructure I will need in the future (chicken fence, awning to start seeds, irrigation system). Because I am focused now on getting things set up, which involve one time projects, there is not yet a well-defined pattern of operation. When I am operational, these are roughly the processes I would want to have happen. Daily harvest and storage of produce (plants, eggs, mushrooms), sale of produce to the local community on the premises, on the weekends, sale of produce at farmers markets, sale of crickets to pet stores, periodical harvest of honey.

3. Will customers come to the property to purchase produce and/or will you sell produce at farmer's markets?

Applicant Response: Ideally, both.

4. When you pick the produce, what will you do with the excess that is not sold?

Applicant Response: The excess produce can be fed to chickens, fed to crickets, composted in piles, or with worms. Each option provides benefit in the form of another product, added fertility, and waste elimination/nutrient recycling.

5. Will you process and package honey produced by the bees or process crickets into feed?

Applicant Response: If I can legally sell honey, I would like to do so. If not, they will help with pollination of my crops and reduce the chances of their extinction. As of right now, I do not plan on processing the crickets into feed, but selling them to pet stores whole.

6. The letter indicates 10' x 10' plots for gardening. Will mushrooms be the only crop cultivated on the property?

Applicant Response: Initially, mushrooms will be cultivated on logs on the south side of the property under the shade of a large hackberry tree. Eventually, I would like to grow them in a structure where the climate can be controlled.

7. Do you plan on building any accessory buildings, such as greenhouses or hoop houses?

Applicant Response: The business could operate without any additional structures. However, in the future I may look into building dedicated structures for growing crickets and mushrooms.

Staff Response: If you plan on building more than one detached accessory structure, you will need to obtain a variance from the Board of Zoning Appeals prior to obtaining a building permit for construction.

8. Do you intend to keep livestock on the property, if so, specify the animal(s) and quantity? Depending on the animal, a special use permit may be required. If you are keeping livestock, what shelter(s) will you provide?

Applicant Response: At the moment, the only livestock we intend to keep on the property are chickens. If at some point in the future I decided more would be beneficial, I will go through the necessary legal steps.

9. Where will you raise the crickets, in the house or in another shelter to be constructed on the property?

Applicant Response: As of right now, crickets can be raised in portable bins that can be outside for more of the season. I do not plan on having crickets in the house. In the future, I may consider erecting an additional building for that purpose.

Staff Response: If you plan on building more than one detached accessory structure, you will need to obtain a variance from the Board of Zoning Appeals prior to obtaining a building permit for construction.

10. Where will the beehives be kept on the property?

Applicant Response: The current plan is to keep the beehives in the southeast corner of the property, spaced the appropriate distance away from the property line.

Public Works Comments:

1. Items that require plan revision or additional documentation before engineering can recommend approval: none.
2. Items that are conditions of approval (stipulations): Provide a site plan showing existing septic tank and lateral field location(s), and proposed garden location(s) prior to operation.

3. Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents: none.

Staff Conclusion:

The applicant has addressed staff's questions. Staff recommends approval of this petition subject to the following stipulations:

1. The special use permit is valid for two years.
2. Grown produce (mushroom and honey) shall be sold at farmers markets. If you intend on selling produce on-site, then you will need to revise your special use permit and conduct another neighborhood meeting so your neighbors know that you will have customers coming to your property to purchase produce.
3. Obtain a business license with the Business Licensing Department at 4953 State Avenue, Kansas City, KS 66101 or (913) 573-8780.
4. Only one detached accessory building is permitted to be constructed within the R-1 Single Family District. The maximum size is 1,000 square feet or cover more than 30 percent of the rear yard.
5. If any signage is to be erected, obtain a sign permit(s) from the Urban Planning and Land Use Department.
6. Ensure that your garden plots are not sitting on top of or are in close proximity to your leach fields for your septic system.

Action: Commissioner Kane made a motion, seconded by Commissioner Walker, to approve Special Use Permit Application #SP-2017-33 for two years, subject to the stipulations. Roll call was taken on the motion and there were nine "Ayes," McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

ITEM NO. 4 – 171179...SPECIAL USE PERMIT APPLICATION #SP-2017-34 - MELISSA ALDERMAN WITH ADVANCE AUTO

Synopsis: Renewal of Special Use Permit #SP-2014-31 for a parking lot at 21 South 18th Street in conjunction with Advance Auto Parts store at 1 South 18th Street, submitted by Robin Richardson, AICP, Director of Planning. Originally this was a request to allow Advance Auto Parts to add about 16 parking spaces to the south side of its site. A residence was purchased to provide the land for the new parking lot. The lot was approved for a special use permit and this is the fifth request for renewal. The Planning Commission voted 5 to 0 to recommend approval of Special Use Permit Application #SP-2017-34 for two years, subject to:

Urban Planning and Land Use Comments:

Please update the staff on compliance with the previous stipulations:

Stipulations from #SP-2014-31:

1. Dusk to dawn parking lot lighting
2. Speed bumps around the lot
3. Proactively clean parking and grass daily (morning and evening)
4. Enhance corner of intersection and other areas with a water system and additional shrubbery.
5. Security camera for the back lot accessible to police when necessary
6. Restrict parking lot sales and other activities not related to the operation of the store.
7. There will be no fencing except for the wooden privacy fence shown on the original plans.
8. Left turns onto 18th Street will be allowed.

Applicant Response: “I confirmed with the District Manager that all stipulations are being conformed with and will continue to be. I also reiterated that the cleaning of the parking area and grass need to be maintained to avoid any future violations.”

Business License Comments:

Advance Auto Parts has filed and maintained a current occupation tax with our office since 1998.

Public Works Comments: none.

Staff Conclusion:

Staff recommends approval subject to the prior stipulations and commitment from the applicant for two years.

Action: Commissioner Kane made a motion, seconded by Commissioner Walker, to approve Special Use Permit Application #SP-2017-34 for two years, subject to the stipulations. Roll call was taken on the motion and there were nine “Ayes,” McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

ITEM NO. 5 – 171186...SPECIAL USE PERMIT APPLICATION #SP-2017-35 - CARMEN CABIA GARCIA WITH EL TENEDOR KC LLC

Synopsis: Special Use Permit for the temporary use of land to park a food truck at 2932 South 8th Terrace, submitted by Robin Richardson, AICP, Director of Planning. The Planning Commission voted 5 to 0 to recommend approval of Special Use Permit Application #SP-2017-35 for two years, subject to:

Urban Planning and Land Use Comments:

1. If approved, special use permit shall be valid for a period of two years
2. If approved, no signage is permitted on the property advertising the business
3. If you operate the food truck in Kansas City, Kansas, you must submit a Mobile Vending Agreement (attached) and obtain a KCK business license

Public Works Comments: none.

Action: Commissioner Kane made a motion, seconded by Commissioner Walker, to approve Special Use Permit Application #SP-2017-35 for two years, subject to the stipulations. Roll call was taken on the motion and there were nine “Ayes,” McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

ITEM NO. 6 – 171187...SPECIAL USE PERMIT APPLICATION #SP-2017-39 - JON CORBIN WITH KVC FOUNDATION, INC.

Synopsis: Special Use Permit for the temporary use of land for a storage trailer at 4300 Brenner Drive, submitted by Robin Richardson, AICP, Director of Planning. The applicant of KVC Foundation, Inc., is seeking approval for the use of a temporary trailer as auxiliary storage until construction can begin on an addition to the facility. The Planning Commission voted 5 to 0 to recommend approval of Special Use Permit Application #SP-2017-39 for two years, subject to:

Urban Planning and Land Use Comments:

1. How long are you planning to utilize this trailer on the site?

Applicant Response: We don’t want the trailer to be permanent but we need it for the short term (5 years) while we evaluate our capacity to expand our current facility or acquire additional buildings in the area.

2. Are there plans to build a permanent structure for this use? What is the timeframe on those plans?

Applicant Response: The hospital will need time to raise money to fund any future expansions. The intent is to remove the trailer when a future expansion is designed and built. Since it is dependent on fundraising, there is no guarantee that five years will be enough. In that case, we would reapply for an extension to the special use permit should circumstances dictate such action.

Staff recommends an approval time period of two years initially as prescribed by code. If approved, trailer shall remain screened from view.

Public Works Comments:

1. Items that require plan revision or additional documentation before engineering can recommend approval:

- a. Provide a cross section showing the existing sidewalk, proposed storage trailer, and proposed steps with handrail. Indicate the width of the proposed steps on the cross section, and show the step location on the site plan, sheet A02.
 - b. Although minimal work is proposed, add erosion control notes that meet UG standards and criteria.
2. Items that are conditions of approval (stipulations): none.
 3. Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents: none.

Action: This item was previously withdrawn by the petitioner.

ITEM NO. 7 – 171180...SPECIAL USE PERMIT APPLICATION #SP-2017-40 - JEFF STEHNEY WITH JOE'S KANSAS CITY BAR-B-QUE, INC.

Synopsis: Renewal of Special Use Permit #SP-2017-7 revising previously approved application to lease parking to a neighboring business at 4620 Mission Road, submitted by Robin Richardson, AICP, Director of Planning. The applicant is requesting a revision to Special Use Permit #SP-2017-7 in order to use a previously approved 23 spot parking lot at 4620 Mission Road as leased parking for Taco Republic restaurant, located at 500 County Line Road. The Planning Commission voted 5 to 0 to recommend approval of Special Use Permit Application #SP-2017-40 for two years, subject to:

Urban Planning and Land Use Comments:

1. Previous stipulations (below) apply
2. Approval period of two years is valid from date of approval of #SP-2017-40

Comments and Stipulations from approval of #SP-2017-7:

After meeting with the applicant, staff has become aware of future development plans that would ultimately improve the parking in the area without having to dedicate this site for parking exclusively, allowing it to be developed to a higher and greater use in the future. These plans, while still unable to be disclosed publicly, are expected to be completed in two years' time. According to the letter submitted to staff by the representatives of the applicant, they are amending their request to use the parcel as a parking lot, largely in its current, unimproved condition for a period of two years while the other developments are completed. If approved, the stipulations would be as follows:

1. Additional parking must be available in two years' time
2. If no additional parking has been developed and available, the property owner must reapply for a Plan Review, Special Use Permit, and go through the DRC process to develop this site as a parking lot that is compliant with the Commercial Design Guidelines.

Public Works Comments: none.

Steve Croy, Director of Operations, said I'm representing Jeff Stehney and Joe's Kansas City Bar-B-Que. Since there is an objection to our plan; I'm not versed enough in this. Jeff Stehney is out of town and Ryan Barrel, who's the Director of Operation who's been involved in this process from the beginning, is also out of town. I'm asking if you would consider a continuation where we could present this later.

Mayor Holland asked are you authorized to speak on behalf of the applicant. **Mr. Croy** said yes. Mayor Holland said the applicant is asking for a continuation. **Mr. Croy** said yes so that Ryan Barrel—who has been in the beginning of this process and who has all the knowledge of the special use permit—he'll be able to answer all the questions. I'm not able to.

Mayor Holland asked, Mr. Richardson, am I correct that the applicant is able to ask for it to move forward or to ask for it to be held over. **Rob Richardson, Planning Director**, said yes, but the public hearing is open now so you ought to ask for for and against and then make a recommendation after that.

Mr. Richardson said the location in question is already an approved special use permit for parking, but as part of that special use permit, they described that the parking would be for Oklahoma Joe's employee parking, I believe. They want to change that so it could be for Taco Republic parking.

Taco Republic originally had a parking agreement on a piece of property in Roeland Park. That parking agreement required their city council approval which has been denied recently. The old building that was there was torn down and you can no longer park there. The Oklahoma Joe's proprietor owns the property, but not the business of Taco Republic. Given the fact that there is a certain amount of parking there, Oklahoma Joe's already has enough. They have a parking agreement with the building north of Oklahoma Joe's.

They are requesting just to make this Taco Republic parking for purposes of Taco Republic having parking and being able to continue operation while they work out another scenario for parking in the area that's more permanent.

Mayor Holland opened the public hearing.

No one appeared in support.

The following appeared in opposition:

A man said I'm here tonight to ask you to deny this. I own the property that this adjoins. It's a car wash. Eight out of ten times that I go to this facility, there are trucks, box trucks, trailers, some parked half on my property and half on their property. You cannot see to go left or right on Mission Road. I'm not for sure what the speed limit is there, but I'm sure it's 35 mph. When you pull out of their parking, sometimes on the curb on Mission Road, sometimes in Mission Road. It's a hazard to my customers. It's not fair to me.

I could go on for another half hour why I oppose to this, but I'll keep it short and sweet to my two and one-half or three minutes, but that's my biggest reason why I oppose this. It's marked off. They don't enforce that. They park from the street, literally to the street, clear onto the parking lot. It's not just one day; it's six days out of the week. I'd ask you to not approve this application.

No one else appeared in opposition.

Mayor Holland closed the public hearing.

Commissioner Bynum said the item says revising previously approved application to lease parking to a neighboring business. Joe's Kansas City Bar-B-Que is going to lease parking to someone else or from someone else? **Mr. Richardson** said Joe's Kansas City I don't believe is the owner of that particular parcel. It's the proprietor, under a separate business entity, that owns that parcel and is leasing it to Oklahoma Joe's for parking.

Regardless of any action taken on this special use permit by the Commission, for almost two more years, that site will be able to be used for parking of some kind or another. That's the situation that we're in. This is already approved as parking. They're just requesting that it be approved so that Taco Republic could use it for the purpose of their zoning. If they don't have this additional parking, then I would be forced to tell them that they can't renew their business license for lack of parking because they wouldn't meet the zoning code for parking.

Commissioner Bynum asked which business are you referring to. **Mayor Holland** said Taco republic. **Commissioner Bynum** said so Taco Republic needs more parking. **Mr. Richardson** said correct. **Mayor Holland** said Taco Republic had parking in Roeland Park,

Roeland Park revoked it so now they need this parking or they can't operate. **Mr. Richardson** said correct.

Commissioner Walker said the 47th St. Corridor Committee, which consists of Roeland Park, Kansas City, KS, and Westwood, have considered and recommended approval of this issue. For those who don't know, the Mayor has put himself and the Director of Rosedale Development for us and similar elected. **Mayor Holland** said and for that appointment, you owe me a great deal of gratitude. **Commissioner Walker** said I can't wait for my replacement to get that one at 4:00 on a Friday afternoon meeting. It'll be a lot of fun. **Mayor Holland** said I'm here to help. **Commissioner Walker** said I know he's asking to wait for somebody.

The opposition. It's going to continue to be there. People are going to park illegally. You have an enforcement obligation. Not getting this special use permit is not going to change anything. If you've ever gone to Joe's, that place is packed, packed with people. When there isn't parking, they're going to find a place to park whether they park over across the street in Roeland Park or whether they park on this vacant piece of ground. I don't think anything is going to change. I don't see any reason to continue it. I, in fact, am going to move for approval.

Action: **Commissioner Walker made a motion, seconded by Commissioner Walters, to approve Special Use Permit Application #SP-2017-40 for two years, subject to the stipulations.**

Commissioner McKiernan said sorry, last minute again. Commissioner Walker, I think you hit the nail on the head. There is an enforcement responsibility that needs to come into play here. It sounds like what's being described is not necessarily a product of the special use permit. It's a product of people who are potentially parking where they're not supposed to be parking per the special use permit for the parking and we simply need some enforcement for that. **Commissioner Walker** said that seems to be the consensus of everyone. I don't know if our police are not responding or who it is, but it seems to be a matter that should be handled by police. When you start writing \$50 or \$100 tickets, people stop parking.

Roll call was taken on the motion to approve and there were nine “Ayes,” McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

Mayor Holland said we have set a record for the Planning and Zoning Consent Agenda. We still have the Planning and Zoning Non-Consent Agenda but we’ll take a 10 minute recess and we’ll reconvene at 9:30.

VACATION APPLICATIONS

ITEM NO. 1 – 171188...#A-2017-5 - WIL ANDERSON WITH BHC RHODES

Synopsis: Vacation of an alley at 17 North James Street, submitted by Robin Richardson, AICP, Director of Planning. The applicant, on behalf of Stilwell Investments, LLC, requests the city vacate 2,231 square feet of an alley extending south from Central Avenue between James Street and Ewing Street. The Planning Commission voted 5 to 0 to recommend approval of Alley Vacation Application #A-2017-5, subject to:

Urban Planning and Land Use Comments:

1. There is currently a utility easement in this alley for sanitary sewer. This easement would need to remain in place, meaning that access would have to be provided for any city official or utility worker who needed to get into the alley.

Applicant Response: The maintenance of the utilities within the alley and throughout this property would be covered under state statute to ensure access to utility companies for the purposes of maintenance and or repair. The properties that are in this block do have utilities passing through them. There are two streets that crossed this block that have been vacated for several years.

2. Does the applicant plan on putting up a fence or a gate to close off access to the alley?

Applicant Response: Are you aware that the section of the alley that we were not requesting to be vacated is completely fenced off by the business fronting Ewing? It is not mentioned in your report. The alley is not open to through traffic for anyone and has not been that way for some years. All the properties in this area are security conscious and are perimeter gated and fenced to provide the security necessary for their trucks and equipment.

3. As it is currently proposed, the alley vacation would still leave another stretch of alley (approximately the same length) as public right-of-way with no access to the street system.

Applicant Response: We will approach the adjoining businesses in regard to the vacation of the balance of the alley.

Staff Response: The applicant has amended the petition to include the landlocked portion of the alley. The applicant shall obtain affidavits expressing approval from all adjoining property owners prior to recording the vacation document and exhibit with the Register of Deeds.

4. Please explain the benefits the applicant foresees will come from vacating the alley.

Applicant Response: The applicant is the land owner on both sides of the requested alley vacation. The vacation would allow them to consolidate and utilize the complete space in a more efficient manner for their rental fleet of trucks.

Public Works Comments:

1. Items that require plan revision or additional documentation before engineering can recommend approval: none.
2. Items that are conditions of approval (stipulations):
 - a. Obtain approval and affidavit from adjoining property owners prior to recording the vacation documents and exhibit with the Register of Deeds.
 - b. The alley vacation exhibit shall show the existing sanitary sewer line and manholes, and the alley shall remain as a public utility easement.
 - c. Due to existing fence(s), the adjacent property owner(s) shall provide a method of access to existing sanitary sewer and other utilities.
3. Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents: none.

Action: Commissioner Kane made a motion, seconded by Commissioner Walker, to approve Alley Vacation Application #A-2017-5. Roll call was taken on the motion and there were nine "Ayes," McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

ITEM NO. 2 – 171189...#S/A-2017-6 - WIL ANDERSON WITH BHC RHODES

Synopsis: Vacation of a street and alley at 1101 South 9th Street, submitted by Robin Richardson, AICP, Director of Planning. The applicant is requesting this action in order to consolidate land and to use as additional storage space. Properties belonging to two other land owners and the Kansas City Terminal Railway Co. abut the proposed right-of-way vacation. The Planning Commission voted 5 to 0 to recommend approval of Street and Alley Vacation Application #S/A-2017-6, subject to:

Urban Planning and Land Use Comments: none.

Public Works Comments:

1. Items that require plan revision or additional documentation before engineering can recommend approval: none.
2. Items that are conditions of approval (stipulations):
 - a. The alley and right-of-way vacation exhibit shall show the existing sanitary sewer line and manholes, and the alley and right-of-way shall remain as a public utility easement.
 - b. Due to existing fence(s), the adjacent property owner(s) shall provide a method of access to existing sanitary sewer and other utilities.
3. Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents: none.

Action: Commissioner Kane made a motion, seconded by Commissioner Walker, to approve Street and Alley Vacation Application #S/A-2017-6. Roll call was taken on the motion and there were nine "Ayes," McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

MASTER PLAN AMENDMENT APPLICATION**ITEM NO. 1 – 171190...#MP-2017-6 - ALEXIS RIVERA**

Synopsis: Master Plan Amendment from Low Density Residential to Medium Density Residential at 2000 North 67th Street, submitted by Robin Richardson, AICP, Director of Planning. The Planning Commission voted 5 to 0 to recommend approval of Master Plan Amendment #MP-2017-6.

Action: This item was previously heard with Change of Zone Application #3142.

DE-ANNEXATION PETITION**ITEM NO. 1 – 171199... DE-ANNEXATION PETITION 2017-1, #MP-17409-00003 – QUIVIRA, INC. AND THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KCK**

Synopsis: Two ordinances excluding the following properties from the city limits of Kansas City, Kansas: 3025 South 78th Street, 7910 Holliday Drive, and 7909 Holliday Drive, submitted by Susan Alig, Assistant Counsel. Parcel Numbers 929807, 930002, and 930005 are owned by Quivira, Inc. Quivira, Inc. filed a petition with the Wyandotte County Clerk to de-annex those

parcels from the city of Kansas City, KS. The City of Lake Quivira passed a resolution of intent expressing its intent to annex those parcels. The Planning Commission voted 5 to 0 to recommend approval of the de-annexation.

Action: **ORDINANCE NO. O-14-17**, “An ordinance approving the petition for de-annexation of real property located in the area of 78th Street and Holliday Drive: Parcel Nos. 929807, 930002, and 930005, made by Quivira, Inc.” **Commissioner Kane made a motion, seconded by Commissioner Walker, to approve the ordinance.** Roll call was taken on the motion and there were nine “Ayes,” McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

ORDINANCE NO. O-15-17, “An ordinance approving the petition for de-annexation of a portion of Holliday Drive that runs between Parcel Nos. 930002 and 930005, located in the area of 78th Street and Holliday Drive, in Kansas City, KS.” **Commissioner Kane made a motion, seconded by Commissioner Walker, to approve the ordinance.** Roll call was taken on the motion and there were nine “Ayes,” McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

Mayor Holland reconvened the meeting at 9:30 p.m.

PLANNING AND ZONING NON-CONSENT AGENDA

MASTER PLAN AMENDMENT APPLICATION

ITEM NO. 1 – 171191...#MP-2017-4 - ROBERT J. CAREY

Synopsis: Master Plan Amendment from Rural Residential to Low Density Residential at 925 South 89th Street
and

CHANGE OF ZONE APPLICATION

ITEM NO. 1 – 171182...#3138 - ROBERT J. CAREY

Synopsis: Change of Zone from A-G Agriculture District to R-1 Single Family District for one agriculture lot and three residential lots at 925 South 89th Street, submitted by Robin Richardson, Director of Planning.

The applicant, Robert Carey wants to plat one agriculture lot and three residential lots on 14.14 acres. For the proposed rezoning and platting, a master plan amendment is required; however, the applicant is seeking an amendment from the three acre per lot requirement to be on a septic system.

The Planning Commission voted 4 to 2 to recommend approval of Master Plan Amendment #MP-2017-4.

The Planning Commission voted 5 to 1 to recommend denial of Change of Zone Application #3138 based on the comments from the people present in opposition, testimony about traveling on the road and the applicant was not sure if the new owners would build on the properties.

Public Works Comments:

1. Items that require plan revision or additional documentation before engineering can recommend approval:
 - a. On the preliminary plat and/or site plan, show the existing road location of South 89th Street and Osage Drive, and provide right-of-way as required. Further discussion with staff may be required.
 - b. Provide a site plan and indicate the preliminary locations of future homes, proposed driveway locations, septic tank (if sewer is not provided) and lateral field area for each lot.
 - c. Provide bearings and distances instead of metes, bounds, and rods regarding the plat boundary and legal description.
 - d. The County Surveyor makes separate technical review of plat, and submits comments directly to the preparer of the plat. Provide revised plat in accordance with County Surveyor comments.
 - e. Final Plat will have to be approved before going to planning commission with approval to obtain construction or building permits.
2. Items that are conditions of approval (stipulations): If sewer is not provided, the owner of each lot shall coordinate with Wyandotte County Health Department to obtain septic system approval and permit, prior to construction or building permit acquisition.
3. Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents: None

Staff Conclusion

The applicant met with staff to discuss options regarding their proposal and they want a slight deviation to the master plan to allow 2.85 acres instead of the 3 acre/dwelling unit requirement for the recommended density within the Rural Density Residential designation.

When a final plat is filed, a note shall be added on the plat indicating when the lots are developed, each lot must have a separate septic area and a replacement area when the permit is obtained. Additionally, at the time a building permit is applied for on each lot, the leach field for percolation shall be depicted on the plot plan for Building Inspection.

Mayor Holland said we have two parts of the same thing. The Planning Commission sent us contradictory and mutually explicit directions. Mr. Richardson, is that correct? **Rob Richardson, Director of Planning**, said that is correct at this time in the evening. **Mayor Holland** said we have a Master Plan Amendment that's approved and a zoning application that's denied. It doesn't make any sense, so we're going to have to do a public hearing. My intent is to make a motion to send it back and let them sort their mess out. I don't intend to sort it out for them. I am going to have to open up a public hearing to do that.

John Carey, 925 S. 89th St., said I'm here representing my father Robert James Carey. We are asking to rezone the land he owns on 89th Street from Swartz to Osage as follows: The northern most piece of the property, we would like to remain agricultural. We're going to keep that at five to six acres. We would then like to divide the remaining property to the south into three 2.805 acre lots and zone them as residential to be put up for sale as raw land only. The purchaser, whoever that may be, will determine the use of the land after that. This was recommended for approval by Mr. Richardson, the Director of Urban Planning, yet denied by the City Planning Commission.

My father does not intend to build anything on the residential plots. My father is also current and always has been on his taxes and no home will be built on the north agricultural plot. Mr. Carey will continue to own and plans to will it to all of his nine children.

Opposition to this plan stated three reasons why they did not want my father to do with the land as he wishes: infrastructure, septic tanks, and road layout. There is adequate power transmission lines and water lines to support three more residences. No opposition stated anything to the contrary, yet the word infrastructure was used many times. We assume the opponents were referring to sewers and road layout, which we'll cover next.

Septic tank fears, some opponents expressed fears of raw sewage may gravitationally enter their land from the septic tanks installed by future property owners. I attempted to dispel this notion by stating the Unified Government has some of the best inspectors in the nation. No

septic tank could ever be commissioned without their approval. I also took it upon myself to perform perk tests, which you can see the method that I used. All three of the residential properties passed.

Road layout, it's been stated that 89th Street could not handle any more traffic. They stated the road was narrow. They stated people had to slow down and hug the ditch if they passed, and additional traffic would cause trouble. My solution was if we take the corner most lot at 89th & Swartz and that driveway would go onto Swartz then that would only make two residential lots. Once again, my father is not building on the agricultural lot. That would only make two, which would increase the road traffic by only 20%. Then I'd have to question how many cars pass each other on any given day in opposite directions. You can also look at speed and distance. From Swartz to the 90 degrees at Osage, that's only 1,300 ft. That's a quarter mile, that's a 440 run like in high school. The speed couldn't gain very much.

Let's look at road width. To make the assumption that all the traffic will exit south on 89th and enter Swartz, let's look at the width of the road. These photos, I took these off of Google Earth, I measured 89th Street; it's 16 ½ ft. across. I measured Swartz Road and it's 16.86 across. Now, normally people would try to head toward I-435, which would be at 94th & Kansas Avenue. I measured 94th Street and it's 16.96 ft. across.

In conclusion, the primary opponent of the rezoning proposed—do we have Google Earth available? **Mr. Richardson** said we can put up a satellite. **Mr. Carey** said a satellite is all I need. Can you zoom in on 8741 Osage, it's the top right of the property. That would be Mr. McKinney's land. If you zoom in on the shop and the house and a little bit farther so we can take a look at how many vehicles we're looking at on this one particular property.

What we have here, Mr. McKinney is the primary opponent to the rezoning of these three pieces of property. This is Mr. McKinney's land and he has said that 89th Street would be congested. Mr. McKinney owns A-One Trucking and Paving, which you can see I pulled off of Manta. It does revenue of \$625,000 and employees five staff. It's a paving company so I think that we can safely assume—I see a road grader there. I'm sure that there are pavers, dump trucks, employees coming and going.

What we currently have is we have eight people on this side of the road on 89th Street. Including Mr. McKinney, we have eight people all the way around to Swartz. It appears that just on his property alone, there are more vehicles than all the remaining people that we're speaking

of plus two more houses that would be put onto 89th Street. I'm asking that we accept the property rezoning.

Mayor Holland opened the public hearing.

The following appeared in support.

Shelley Kiss, 925 S. 89th St., said I'm for him being able to zone his property. I believe the reason that we buy property is so that we can resell it. I believe that also the neighbors have gotten used to that property being vacant and nothing being there. It's their own personal park at this point. This is a man who is retired that would like to sell off his property and regain some of his money so I'm for it.

No one else appeared in support.

The following appeared in opposition.

Shirley Carter Ikerd, 804 S. 89th St., said this property was sold about six or seven years ago. When me and one of the sons that owned the property wanted to buy it, the other son did not want to sell it to us. I own 14 acres. I'm objecting to these people wanting to build three houses there because there is a stream or runoff or something that goes down between that property. If they're using any kinds of chemicals or anything, I have cows.

Not only that, the road is too narrow for any more traffic. When you come off of 86th Street, coming around two bends to get to where I live, you have to let each other by. When it is snowing or icy, the city does not just come to that little cul-de-sac. I call it a country cul-de-sac. They do not snowplow our streets like they should. We have friends that plow our streets when the city hasn't gotten to them. This is a very narrow street.

When I cut my yard, I'm on a slope going down to the street. People that don't live there—I take my life in my hands just to cut my yard.

There is a highway patrolman that lives up on the corner. He does not want this and the rest of us don't want it. It's just a little piece that we would like to keep because this is not conducive to say that you build three houses, that's six more cars. That is not conducive to possibly six or seven more cars on what my husband used to call a wagon trail. We still have

that same wagon trail. It has never been widened or anything. I'm against it because of the traffic.

Alan McKinney, owner of A-One Trucking & Paving, said I've been there 35 years. I do own the paving company. The road that we're talking Osage; that's where I live. I come up that road there. We don't hardly go around that corner at all because of the traffic. The street is 15.6 inches. It's not no 16-18 inches. They don't live there. They bought the property so they could develop houses. If they lived there, they wouldn't do it.

Debbie McKinney, 8741 Osage Ave., said we moved there. We bought that place there. We built that place there because of the type of area it is. The more it's getting developed, and developed, and developed, it's becoming not what we wanted. We have invested all these years there to raise our family and to have a nice, peaceful place to live. It has become traffic. We're dunking each other going around the roads. We just don't need any more. We don't need any more traffic. We love to look out our window and see peace; not people's backyards and everything.

No one else appeared in opposition.

Mayor Holland closed the public hearing.

Mr. Carey said one, if Mr. McKinney accesses his property from Osage and 86th Street, what are his concerns about 89th Street. Two, has anyone ever heard of somebody that bought some land right next to a landfill and then you're complaining after you have the land of what it smells like? That's not right. Along those same lines, instead of stopping my father from being able to divide the land that is his rightfully, they have the option to purchase it as soon as we divide it. That's how the United States works.

Mayor Holland said we have a couple of issues here. One, we have an application for a Master Plan Amendment. We could, and I'm going to leave it up to the Commission—I told you I'm

just annoyed with our Planning Commission for not sorting this out for us, but we have the option of sorting it out right now or sending it back.

The Master Plan Amendment has been approved. Honestly, I've never seen this. Then the Change of Zone has been denied by completely opposite votes. It doesn't make any sense at all. What we have then, I'll just leave it up to the Commission. We could approve the Master Plan Amendment and go against them. It would take eight votes to change the recommendation for denial or vice versa. We could deny the approval and approve the other, but one of those is going to take eight votes. I'll turn it over to Commission or we can send the whole mess back and it would take six votes.

Commissioner Walker said my intention is to make a motion on Item #MP-2017-4 to approve the change in the Master Plan Amendment. In other words, follow the recommendation of the Planning Commission.

Action: **Commissioner Walker made a motion, seconded by Commissioner Markley, to approve Master Plan Amendment Application #MP-2017-4.** Roll call was taken on the motion and there were nine "Ayes," McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

Commissioner Walker said on the Change of Zone, it seems the Planning Commission made a reversal from what they appeared to do in the first one. It's going to require eight votes, if I understand, to override. I'm going to throw this out because I believe if you buy land, it's your right to try to sell that land, try to develop that land. If somebody wants to build a house on that and buy a piece of property from these people, they should have the right to do that. Now, whether there's adequate—whether the roads would discourage me or the lack of sewers, that's not my issue. I'm going to make a motion that we override the Planning Commission's recommendation for denial.

Action: **Commissioner Walker made a motion, seconded by Commissioner Markley, to approve Change of Zone Application #3138.**

Commissioner Walker said the motion is to override the Planning Commission's recommendation of denial. **Mayor Holland** said and thereby, approve.

Mayor Holland said there is a motion and the motion is to—I just have to say this right. Can the attorney help me say this right. **Angela Lawson, Assistant Counsel**, said if you vote yes, you're voting to override. **Mayor Holland** said if you're voting yes, you're voting to override and are in favor of the original application. It would need eight votes because it is going against the Planning Commission's recommendation.

Roll call was taken on the motion and there were eight "Ayes," McKiernan, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend; and one "No," Johnson.

Mayor Holland said that concludes our Planning and Zoning portion of the meeting. That brings us now to our Non-Planning Consent Agenda.

NON-PLANNING CONSENT AGENDA

Mayor Holland asked if anyone in attendance tonight or any commissioner or staff member would like to set-aside an item from the Non-Planning Consent Agenda. If you would like to set an item aside, please step forward to the microphone. Any item not set aside will be voted on by a single vote. Let the record show no one is moving to set an item aside.

Action: **Commissioner Bynum made a motion, seconded by Commissioner McKiernan, to approve the Non-Planning Consent Agenda.** Roll call was taken on the motion and there were nine "Ayes," McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

ITEM NO. 1 – 171194...NOMINATION: BOARDS AND COMMISSIONS

Synopsis: Nomination of Racheal Jefferson to the Kansas City Housing Authority, 6/29/17 – 3/31/18, submitted by Commissioner Townsend.

Action: Commissioner Bynum made a motion, seconded by Commissioner McKiernan, to approve. Roll call was taken on the motion and there were nine “Ayes,” McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

ITEM NO. 2 – MINUTES

Synopsis: Minutes from regular session of May 25, 2017.

Action: Commissioner Bynum made a motion, seconded by Commissioner McKiernan, to approve. Roll call was taken on the motion and there were nine “Ayes,” McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

ITEM NO. 3 – WEEKLY BUSINESS MATERIAL

Synopsis: Weekly business material dated June 15 and 22, 2017.

Action: Commissioner Bynum made a motion, seconded by Commissioner McKiernan, to receive and file. Roll call was taken on the motion and there were nine “Ayes,” McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

STANDING COMMITTEES’ AGENDA

ITEM NO. 1 – 171105... ORDINANCE: BUILDING AND BUILDING REGULATIONS

Synopsis: An ordinance amending Chapter 8 – Buildings and Building Regulations, Article X – Owner Registration Statement, submitted by Wendy Green, Assistant Counsel. This is a SOAR initiative to improve the appearance and safety of vacant properties in the community. On May 1, 2017, the Neighborhood and Community Development Standing Committee, chaired by Commissioner Walker, voted 4 to 1 to approve and forward to full commission.

Action: **ORDINANCE NO. O-12-17**, “An ordinance relating to Chapter 8, Buildings and Building Regulations, amending Sections 8-470, 8-471, 8-472, 8-473, 8-479, and

8-481 of the Unified Government Code, and adding original Section 8-483 relating to Buildings and Building Regulations.” **Commissioner Walker made a motion, seconded by Commissioner McKiernan, to approve the ordinance.** Roll call was taken on the motion and there were nine “Ayes,” McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

ITEM NO. 2 – 171161...ORDINANCE: AMEND SECTION 35-651 RELATING TO SEAT BELT FINES

Synopsis: An ordinance amending the fine set for violating the seat belt ordinance as set out in Section 35-651 of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas, submitted by Misty Brown, Deputy Chief Counsel. These changes are necessary to comply with state law. This item was scheduled to appear before the Public Works and Safety Standing Committee, chaired by Commissioner Bynum, on June 26, 2017. It was requested, and approved by the Mayor, to fast track this item to the June 29, 2017 full commission meeting.

Action: **ORDINANCE NO. O-13-17**, “An ordinance relating to Chapter 35 Traffic, amending Section 35-651 of the Code of Ordinances for the unified Government of Wyandotte County/Kansas City, KS.” **Commissioner Bynum made a motion, seconded by Commissioner McKiernan, to approve the ordinance.**

Mayor Holland said I’ll just say this is another State’s bad idea. We have a \$10 fine and they make it a \$30 fine and we have to send \$20 to the State. This is a revenue generator for the state by sending seat belt fines. I’ll just make a political commentary. If this is their solution to their budget of getting \$20 for a seat belt fine, that’s pretty pathetic; but it is what it is and we’re making our ordinance match the State’s.

Roll call was taken on the motion and there were nine “Ayes,” McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

ITEM NO. 3 – 171160... RESOLUTION/AGREEMENT: MISSION, KS, RELATING TO #SP-2017-4 (3140 SOUTH 28TH STREET)

Synopsis: A resolution approving an interlocal agreement between the Unified Government of Wyandotte County/Kansas City, KS, and the City of Mission, KS, for the enforcement of zoning regulations, building codes and property maintenance for 3140 South 28th Street, Kansas City, KS, submitted by Robin H. Richardson, AICP, Director of Planning. This action is in conjunction with Special Use Permit #SP-2017-4 which was approved by the Commission on March 30, 2017, for two years. This item was scheduled to appear before the Administration and Human Services Standing Committee, chaired by Commissioner Markley, on June 26, 2017. It was requested, and approved by the Mayor, to fast track this item to the June 29, 2017 full commission meeting.

Mayor Holland said in our summary in the agenda, 3140 is the correct number. There was a typo on the other, but the blue sheet has corrected it.

Action: **RESOLUTION NO. R-26-17**, “A resolution approving an interlocal agreement between the Unified Government of Wyandotte County/Kansas City, KS, and the City of Mission, KS, for the enforcement of zoning regulations, building codes, and property maintenance for 3140 S. 28th St.,” **Commissioner Markley made a motion, seconded by Commissioner McKiernan, to adopt the resolution.** Roll call was taken on the motion and there were nine “Ayes,” McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

ADMINISTRATOR’S AGENDA

ITEM NO. 1 – 171177...DESIGNATION: VOTING DELEGATE FOR NACO CONFERENCE

Synopsis: Designate Emerick Cross as the voting delegate for the UG at the National Association of Counties (NACo) 82nd Annual Conference to be held in Franklin County, Ohio, submitted by Doug Bach, County Administrator.

Action: Commissioner Markley made a motion, seconded by Commissioner McKiernan, to approve.

Mayor Holland said we're sending him to Franklin County, OH, for his 50th Birthday.

Roll call was taken on the motion and there were nine "Ayes," McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

ITEM NO. 2 – 171177...RESOLUTION: T-BONES MANAGEMENT AGREEMENT, TERMINATION OF LEASE, AND SECOND AMENDMENT OF REA

Synopsis: Request adoption of a resolution authorizing the following actions relating to the T-Bones Baseball Club, LLC, submitted by Patrick Waters, Senior Attorney:

- Management Agreement
- Termination of Lease Agreement
- Second Amendment to Baseball Stadium Amended and Restated Declaration of Reciprocal Easements, Covenants and Restrictions

Doug Bach, County Administrator, said Jon Stephens has been working on this project for quite some time; very in-depth work with the T-Bones considering they're a very viable part of our community.

Jon Stephens, Director of Economic Development, said the issue at hand does concern T-Bones Baseball and the Community America Ballpark. Tonight, we'll be reviewing the current status of the T-Bones as well as reviewing a proposed management agreement.

T-BONES BASEBALL CONTRACT REVISION

Unified Government Commission

June 29, 2017



Tonight's Agenda

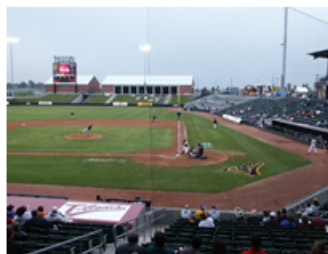


- Review status of T-Bones Baseball
- Review proposed new Management Agreement provisions
- Recommend adoption of proposed new Management Agreement

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June 29, 2017

Current Status



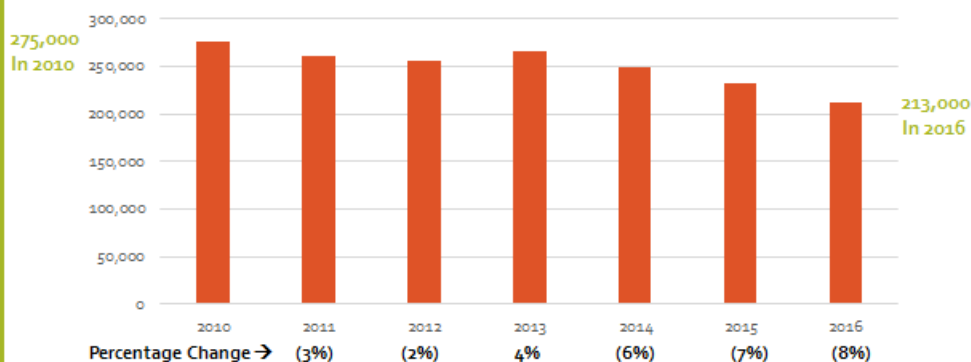
- The Kansas City T-Bones generate a direct and indirect **economic impact of \$4.2-million a year** for Wyandotte County and are an integral part of the Village West area, which is the #1 tourist attraction in the state of Kansas.
- As new attractions have been added, attendance at the T-Bones games has declined.
- In 2014, the Unified Government took over ownership of the Community America Ball Park, making the T-Bones a tenant.

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The current status is that the economic direct and indirect economic development impact is \$4.2M a year from T-Bones Baseball. We view it as an integral part of the Village West Development as part of the number one tourist attraction in the state of Kansas. However, as new attractions have been added, the attendance at T-Bones' games has declined. In 2014, the Unified Government took ownership of Community America Ballpark making the T-Bones a tenant and structured a lease agreement.

T-Bones Baseball Annual Attendance

*between 48 and 50 games per season

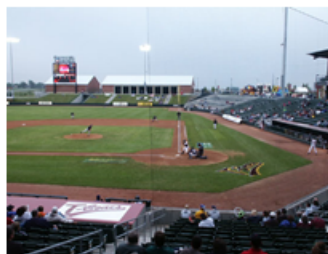


4

You can see that there have been some ups and downs, but generally there has been an erosion from 2010 to 2016 in overall attendance at T-Bones Baseball.

June 29, 2017

Current Status



- June 2016: The UG sent a demand letter to the T-Bones
- T-Bones responded that their income was insufficient to meet the current lease agreement obligations
- UG paid \$125,000 in September 2016 for:
 - Property taxes on parking lot, and
 - Legends common area maintenance charges

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Additionally in June 2016, a demand letter was sent to the T-Bones organization. They responded to that that their income was insufficient to meet the current lease obligations. The UG then paid \$125,000 in September 2016 for the obligations related to the property taxes on the parking lot, and the Legends common area maintenance charges.

Current Status

- UG purchased stadium in February 2014; State approved use of \$5.5 million in STAR Bonds; Bonds paid off December 1, 2016; No outstanding debt on stadium.
- 20-year Lease with annual payments from T-Bones to UG
 - T-Bones pay all operating expenses; UG pays for capital maintenance costs
 - T-Bones pay 50% of UG sewer rates and 100% of UG stormwater rates
 - T-Bones pays 100% of BPU electric and water rates
 - T-Bones pay 50-cent ticket tax that goes to Parks & Rec TURF fund
 - T-Bones pay for taxes on parking lot and the Legends common area maintenance charges
 - UG liable for property tax on stadium*
 - * Due to SBOE finding that stadium activities are not tax-exempt; appeal process ongoing
 - UG receives 25% of profits from non-baseball events held at stadium
 - T-Bones must make stadium available to local high school teams and community events for minimal cost

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Continue with the current status, when the UG purchased the stadium in 2014, it used \$5.5M in STAR Bonds. Those bonds were paid off December 1, 2016, so, therefore, currently there is no outstanding debt on the stadium itself. You can see the 20-year lease terms with annual payments as it was structured, or is structured, in the lease agreement.

June 29, 2017

Current Situation: UG Staff Review

- Agreed Upon Procedure conducted by UG Independent Auditors
 - Revenue and attendance declines correlated year-over-year
 - Salary and travel expenses consistent with size of team operations
 - Cash management and financial transactions review demonstrated proper controls
- Compared agreement provisions of 11 publically-owned baseball teams
 - Several consistent with T-Bones agreement
 - Several did not require team to pay utilities
 - Most included provisions for revenue sharing arrangements
- Jointly worked with T-Bones on a pro forma financial "break-even" analysis
 - Pro forma model analysis assumed team can sustain operations during lean years
- Move to a Management Agreement structure recommended

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Additionally, as we were going through the staff review process of the status of the T-Bones, the independent auditors, that were brought in by the UG, reviewed revenue and attendance and they determined that the declines correlated year over year with the revenue projections so that is where the decrease revenue is coming from.

Sales and travel expenses are consistent with the size and the type of team and the type of operation from a national perspective. Cash management and financial transaction reviews demonstrated that T-Bones Baseball did practice proper financial controls related to the operation of their organization.

Additionally, staff compared 11 publicly-owned baseball teams and their provisions. Several were consistent with T-Bones Baseball and the current MA Agreement. Several did not require teams to pay utilities related to the stadium and most included provisions for revenue sharing arrangements.

Jointly, working with the T-Bones on a performa financial break-even analysis, the idea was to create a performa model that allowed them to sustain operations and continue to operate in a professional manner, even during some of their lean performance seasons or years. The recommendation then became to move from a lease agreement to a management agreement of the stadium since the Unified Government currently owns the stadium.

Management Agreement

- Modify from lease to **Management Agreement**
 - T-Bones named as Manager
 - Provides opportunity to change tax status related to property tax on stadium; If granted, tax exemption would mean the UG no longer liable for \$246K p/yr.
 - T-Bones will no longer pay to the UG annual lease payment of \$33K p/yr.
- Change the agreement term from 20 years (ending in 2034) to 6 years (ending in 2022)
- UG responsible for Legends parking lot property tax and common area maintenance costs:
 - Property tax on Legends parking lot – totals \$119K p/yr., 46% or \$54,740 UG receives back
 - Common area maintenance charges – totals \$25K p/yr.
- BPU/UG utility account put in the UG name for bills beginning in June 2017
 - T-Bones paying UG discounted portion of total bill (including sales tax/PILOT), estimated at 45% of total bill
 - T-Bones discount on future utility bills in the UG's name:
 - ERC and ESC remain at existing rate structure
 - Electric rate of 6.5 cents per kWh going forward
 - Water rate at \$1.77 per CCF going forward
- UG covering the remaining costs of the utility bill, estimated at 55% of total bill

A little bit about this management agreement as it is proposed to be structured. T-Bones are named as the manager of the facility. That allows us to provide an opportunity to change the tax status related to the property taxes on the stadium. If that's granted, it would mean that the UG is no longer liable for approximately \$246,000 a year in property taxes on the facility. It would also nullify the T-Bones Baseball paying an annualized lease payment to the Unified Government. It would also change the current term from 20 years, which is currently scheduled to end in 2034, to a 6-year management agreement ending in 2022.

The UG would be responsible for the Legends parking lot, property tax, common area, and maintenance charges as were outlined and paid in 2016. You can see that it's a total of \$119,000 per year and then 46% of that, the UG receives back and then the CAM charges are estimated at \$25,000 a year.

The BPU and UG utility account would be put in the Unified Government's name for bills beginning June 2017. The T-Bones currently pay a discounted portion of the total bill. It would be estimated to be 45% of the total bill that the T-Bones pay. Additionally, the ERC and ESC would remain at the existing rate structure. Electric rate of 6.5 cents per kilowatt hour going forward and water rates at 1.77 per CCF going forward. The UG would cover the remaining costs of the utility bill which is estimated at 55%. To summarize that, the discounted portion of the bill and then the UG would pay the remaining 55%.

Management Agreement

Past Due Bills and Surety Bond



- T-Bones agrees to pay past due bills over 4-years (\$20K p/yr.)
- Proposal includes that unpaid UG sewer/stormwater bill of \$6K discounted to \$3K
- **Management Contract is structured on a "go forward" basis, using actual performance numbers. Indication is they will be able to cover costs outlined.**
- **T-Bones required to obtain a surety bond of \$135K, which includes:**
 - Annual utilities estimate with sales taxes & PILOT: \$115K
 - One-fourth of other obligations paid by UG (parking lot property taxes, CAM): \$20K.

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A little bit more about this management agreement as it's structured in regards to pass due bills which are present as well as a surety bond. The T-Bones agree to pay, in this management agreement, past due bills over four years at \$20,000 per year. Additionally, the unpaid UG sewer and stormwater bills would be paid at \$3,000, which is discounted from the current \$6,000 outstanding.

The management contract, as I said, is structured on a go forward basis. This management agreement is based upon actual performance numbers from the audit, from their financials and there is every indication to believe that this would be a viable coverage for them to continue operating.

Finally, as it relates to the management agreement, the T-Bones are required to obtain a surety bond of \$135,000 which includes annual utility estimates with sales taxes and PILOT of \$115,000 and one-fourth of their other obligations paid by the UG which is estimated at \$20,000. That surety bond is if they fail to pay, we claim the surety bond.

UG Fiscal Impact (Annual)				
	Previous Agreement	Past Years Activity	Proposed Agreement	Note
Inflows:				
T-Bones Base ball lease payment	33,000	33,000	-	Changed from a lease to mgmt agreement
Property Tax on Stadium	113,160	113,160	-	Receive 4.8% back of \$14.6K in 2016 total
Property Tax on Legends Parking Lot	54,740	54,740	-	Receive 4.8% back of \$119K in 2016 total
Ticket Tax	25,000	11,000	25,000	
T-Bones pymt of BPU electric and water utility	-	-	114,750	Proposed 4.5% of \$2,550K est. 2017 total
Associated BPU utility bill RIOT Taxes to UG	-	-	29,000	Associated with \$125K est. 2017 utility total 100% back to UG
UG sewer and storm utility payments	6,000	-	6,000	Charged at 50% per previous and current agreement
Past due Legends obligations to UG repayment plan	-	-	20,145	\$131K past due 2015/16 Legends related obligations recovered over 4 years
Total Inflows	\$ 231,900	\$ 211,900	\$ 249,895	
Outflows:				
Property Tax on Stadium	24,600	24,600	-	Shift to mgmt agreement changes to tax-exempt
Property Tax on Legends Parking Lot	-	119,000	119,000	UG responsible per Legends agreement
Legends Common Area Maintenance	-	24,600	24,600	UG responsible per Legends agreement
BPU electric and water utility payments	-	-	255,000	Proposed pays BPU's 100% of \$2,550K est. 2017 total
Past Due UG sewer and storm utility payments	-	6,300	-	Total amount past due thru May 2017
Total Outflows	\$ 24,600	\$ 255,200	\$ 398,600	
Net Inflows / (Outflows)	\$ (14,100)	\$ (183,000)	\$ (148,905)	

Here is, I believe you all have it, it was distributed to you, a summation of the fiscal impact to the Unified Government related to the previous agreement, past year's activities, and the proposed agreement. You can see how some of the burden shift, but overall, the net inflows and outflows are shown at the bottom.

Management Agreement

Efforts by T-Bones Baseball



Ownership has outlined the following efforts to improve attendance and revenue

- Improved sales team and efforts
- Group ticket sales focus
- Increased promotions and marketing focus
- Increased corporate and advertiser sales

Additionally, I think it's important to mention that the T-Bones Baseball ownership has shared with us several things that they believe are concerted efforts on their part to improve attendance and revenue, that includes: improved sales and improved sales teams and the efforts on that, increased focus on group sales for tickets, an increased promotional and marketing focus, an

increased corporate and advertiser sales that they believe they are seeing in the marketplace due to some focused efforts that they are incorporating.

**Recommendation:
Adopt proposed new
Management Agreement**



With that, before I close, I will say that Adam Ehlert, the owner, is here if there are any questions. He's happy to answer those he's indicated to us. With that, staff recommends that we adopt the new proposed management agreement.



Mayor Holland said for items that have already been before the full Commission, I tend to bring them back to the full Commission and bypass the standing committee process just because we've already all talked about it so we're just all going to talk about it again. The standing committee is typically where we have public input. Since we bypassed the standing committee, we have not had an opportunity for public input so I will open it up for public input if there are folks who would like to express their opinion about it.

Mayor Holland opened up the public hearing.

The following appearing in favor.

Bill Hurrelbrink, 11022 Cleveland Ave., said I also operate a business at 508 S. 70th in Muncie. I'm just here to speak on the T-Bones' behalf and encourage continue dialogue and partnership with the T-Bones from the Unified Government and for the future on a number of reasons.

One, I just think they're a great partner for our community and a great amenity out in Village West. They've been here for 15 years. This is their 15th season of operation.

When I was 10 years old growing up at 83rd & Leavenworth Road, my idea of baseball in Wyandotte County was playing in my backyard or at WyCo or at 3 & 2 at 52nd & Leavenworth Road. Now, if you ask 36-year old me what's baseball in Wyandotte County, it's Kansas City T-Bones Baseball. It's a great draw. I think we just welcome the millionth visitor. Was it last year? **Mayor Holland** said 3 million. **Mr. Hurrelbrink** said you know it. There it is.

When I was 26, I moved back to Kansas City, KS, from K-State in Manhattan. I'd bring my friends and we'd go have dollar hot dogs, watch the game, it might have been more the dollar beers that brought us there, but that's beside the point and had a great time. Now that I'm 36, I get to bring my kids there. My son is 8-years-old and he's right at the age now where if you really like baseball, you really start getting baseball right now. To see him and that look in his eyes when he looks out in the field and he can see the plays developing, he knows that play's at first, that play's at third. That kind of teaching thing and that father/son type of relationship is one that I cherish and that I get to have out at the T-Bones.

Secondly, the tourism impact, I think, that it has for our community is substantial. What they said \$4M in economic impact and think about where these people come from. I go to the games, you go to the games, other folks from Kansas City, KS, go to the games, but also people

in Overland Park go to the games. People in Independence go to the games, people in Topeka go to the games, people in Omaha, NE, come down and go to the games, people in Arkansas come up and go to the games. It's not just a metro area attraction, this is a regional attraction. A lot of people every year come travel to visit us.

Also, on the group level, I've had the opportunity to do PA announcements for the T-Bones on Thursday through Sunday nights. Every night they give me a group list to read. Every night it's at least seven groups. On weekends, it's 35 groups. It's groups like the Tonganoxie Chamber or the Leawood Optimus Club or the Nebraska Boy Scouts. Again, it's a regional attraction, a regional draw that sees a lot of people come into our community to spend money not only there, but also in Village West. We have to continue to diversify our assets out west and I think having a sport attraction along with Sporting Kansas City, along with retail, along with restaurants, with all the future developments with the American Royal, Schlitterbahn that continued diversification of that area is only going to improve it.

Finally, let's not just remember what the T-Bones have done for this community as well in building 88 playgrounds across the community for the last 15 years along with the Parks Foundation, the Turf Fund, as well as parting with the Boy Scouts, Girl Scouts, Cancer for Kids and a lot of other organizations within our community.

Lee Urban said I just had three kinds of core points. I would strongly recommend that the Commission adopt the recommendation. The first point is context. If you think about it, where were you 15 years ago? Fifteen years ago, I was working on my major in college. In context here, the T-Bones have been planting their roots in Kansas City, KS, for the last 15 years. It's been stated, and I think it's a very important point, that they are an integral part of the Village West, the Legends, tourist attraction from a regional perspective.

The second, I guess the second point, is the core. I love baseball. I love baseball in Wyandotte County. Where can you go to get this level of entertainment at an affordable price? It's an amazing family venue that you can't get anywhere else in the region. There is a huge core value of keeping and maintaining this baseball organization in Kansas City, KS.

Next, in just business terms, the \$4M economic impact against a \$150,000 annual investment in a partnership, with a 15 year track record of being a committed, corporate citizen, I think it's a pretty sound business and economic decision.

The cherry on top is that if you change this structure, there's substantial property tax savings. Thank you for your time and please support the T-Bones.

Sandy Reddin said I currently live in Olathe, KS, but I originally grew up in Wyandotte County. I went to school there. I currently work in KCK although I live in Johnson County. I will say that being from Wyandotte County, being from KCK, I am proud to have the T-Bones as part of the group. I'm just here as an average citizen, just your normal plain person from Wyandotte County that, as a consumer, loves to have that venue there in Wyandotte County. I think it's a huge draw. I know that there are many people that would be so disappointed if it were not kept.

I just want to say I know a lot of people that are on lower incomes, they have their family; they can go out there and enjoy good, quality entertainment for everybody all ages. I know people that are older, retired people who can't afford season tickets to the Royals and can't afford to drive all that way, but they can at the T-Bones. They love it and they support it year after year after year. I know people from Leavenworth, the military families, that can't always afford a lot, they come down. I know a lot of people from Johnson County greatly support it. I think it would be a huge loss not to have that.

In addition, just from a business perspective, I'm a business person as well. I can't imagine the UG not supporting this type of business because it's a perfect business model for Wyandotte County, I believe. Perfect price point, perfect area. I just hope that this is approved.

Lisa Thurlow, Overland Park, KS, said I'm from Overland Park, KS, but originally also from Kansas City, KS. I'm a Turner product. I'm here; proud school of the Golden Bears. I'm here as a mom, though. I'm also a supporter of the T-Bones. I remember also 15 years ago when I first heard that we were going to get a baseball team in Kansas City, KS. Boy, how things have changed in Wyandotte County since I grew up there. I think the T-Bones are a big contributor of that. They were one of the leaders coming into the Legends area and helped it develop where it is.

Currently, I'm fortunate that I have a son who has the excellent opportunity to be an xtern in the Promotions Department at the T-Bones this summer. I come to you saying what a great opportunity it is. I don't know how many of you needed to find an xternship to complete education requirements. If you did, you know how difficult that is. Maybe you have children,

grandchildren, friends, family, it's an important part of experiential learning that many of our college students seek at this time.

My son personally wants to work in sports management, that's his goal. He's ending the payroll at the University of Kansas. He's entering his senior year. This opportunity that the T-Bones has afforded him right in our own backyard has hopefully given him a step up on other kids who will be seeking similar positions that maybe had to go elsewhere out of our region in order to get that experience.

He's had a wonderful experience with the T-Bones from every level. From Mr. Elerd all the way down to the other xterns that he works with. I just don't think you can trade that sort of experience that he's gaining this summer working as an xtern getting that experience to put on his resume. I so much appreciate that he's getting it while staying at home and hoping that also gives him opportunities later.

Once again, I hope you support the T-Bones and keep the opportunities for our local kids. There are about 30 xterns, I believe, that are with him. Over 15 years, look at all the opportunities that's afforded them, and I hope that you have the opportunity for kids to come.

Matt Watkins, Kansas City, Kansas, said I'm with Reece Commercial. I come before you to support Adam Elerd as a great community partner. He's done a lot of work over the last 15 years that I think many of us don't see on a day-to-day basis. I get to see him on a weekly basis at Rotary Club. I know he fights to put the best product on the field. That fight is real when you have world class attractions right next door like Sporting Park, like the Speedway, like other things that are great for our community.

I think we need to look at the small business owner and the partner that Adam has been over the 15 years growing, what I think, is a great brand of independent league baseball here in Kansas City. He is one of the best operators out there. I think it would be a shame for us to turn our cheek to him in not supporting him in this endeavor.

He does more for us, for our parks, for our other community assets, and I really think you ought to support him, not just bringing in 200,000 people to our community every year. I would like to see us keep independent baseball in Kansas City. I encourage you to vote in favor of this proposal.

June 29, 2017

Cheryl Reitmeyer, 2209 N. 88th, said proud to be here. I'm a Dotte; always will be, always have been. I am also a season ticketholder of the T-Bones, and for the last three years, I've been the Volunteer Host Family Coordinator. I'm not paid. I do it because I love the game and I love the T-Bones and what they bring to our community. Like everyone else has said how proud we are that we have professional baseball that's affordable, family fun here in Wyandotte County. I love being able to tell others that. I can't imagine that we would let that leave this county and what it does bring to the county is amazing. Yes, the numbers were down the last couple of years as far as attendance, but the efforts they're making this year—I've already seen the stands are filling up more and more. I'm at every game so I know, I'm watching. Please, please, accept this, whatever this is called. Pass it. Say yes.

Eric Martinez said I bought my home, my first home for the first time ever in Wyandotte County. I'm very proud to say that. I'm actually from a small town called Finley County, our initials are FI. I feel very proud about both counties. I might not get the tattoo that says WyFi, but that might be a good idea.

Anyway, one of the reasons why I chose to live in the area I do is because I grew up with a small town, Hispanic values, of boxing, baseball, and soccer. I do enjoy both. I don't see any boxing at the Legends area, but that's fine. One of the reasons why I moved in the area is because I'm in large support of baseball and the T-Bones. I hold very truly to my heart that anything that's in Wyandotte County I do support. I don't care where I need to drive and to which part. Even if I just want to get a small order of wings, I'll drive down to Wilson's Pizza on Quindaro just to get me some wings. It sounds ridiculous and it's a little bit out of my neighborhood, but I'll go there and I'll talk.

One of the things that I do is largely support everything that comes along in Wyandotte County. Whether it's going to those games, whether it's getting season tickets to there—I'm still on the wait list for Sporting KC. It's just something I hold dearly. If there's an opportunity of friends that say, hey, let's go to Overland Park. I don't want to go. I just say I'm tired that day because I want to do whatever I can to support Wyandotte County.

One of the reasons why I do like the baseball is because it's affordable. Free parking, I can sit in the shade, I can walk around, I don't have to be restricted about where I want to go in the T-Bones stadium unless I have my dog, of course, and that's on certain days. The drinks are

affordable, the foods affordable, and it's affordable to bring your friends. As a matter of fact, shortly after I bought my first house, a friend that I went to college with decided to buy his house right across Painted Hills at the very first time. I do encourage all of you guys to really be in favor of the Kansas City T-Bones remaining here.

I'm not exactly the most proficient at the MBA that I'm working at so far, but I will tell you that the component, the economic component, of this—the Kansas City T-Bones is strongly in support of the Wyandotte County residents and the taxpayers because it brings several people from around the metro and outside the regions as well to support. They may stay in hotels, they may stay with friends, but they're surely not going to eat at their friends' house. They may go out to eat somewhere at the Legends, provide those tax sales that this county definitely need.

Mayor Holland said there are several here who may not have spoken. If you would like to show your support to be in favor, you're welcome to stand. Everyone who is here that would like to show your support in favor, you may stand whether you spoke or not.

Mayor Holland asked anyone who would like to speak in opposition to come forward.

The following appeared in opposition:

Jeff Bryant, 5619 Pawnee Dr., said I'm the Vice President of the Board of Directors for BPU, but tonight, I'm coming to you as a lifelong Wyandotte County resident and a diligent taxpayer. I can fairly well say that my wife and I are proponents of our county. I think that most of you know some of our extracurricular activities. We speak out about the good things in Wyandotte County every chance we get. We're so happy to have many of the attractions that have been brought in; a lot of the hard work you guys have all done to help keep it going and keep it rolling.

As far as the T-Bones Baseball, we enjoy baseball games. We believe like any other business, it needs to stand on its own. I work my day job, a company that the city wouldn't necessarily come in and help support just because they were having an issue in making money. I understand it's an entertainment venue and they're having tough times.

I'm looking at the new agreement and it's showing that the UG would pay 55% of the utility bill. The UG is not paying 55%, the residents of Wyandotte County are paying 55%. On

top of everything, I'm already paying in my taxes—as a taxpayer for my entire life almost, I can say our taxes are high. It is not just our taxes. If you put everything that we pay between what comes from the BPU bill, what comes from the UG tax bill, what comes from our schools, what comes from our junior college, that's a cost that every person who lives here has to put up with to be a resident of Wyandotte County. We should get benefits from every one of them and I believe in a lot of ways we do. There are expenses to live in the city. We have our own issues to deal with, but to take upon what we already pay and add to it additional funds that we have to put out to help support a for-profit business, I don't believe that is fair to all of the citizens in our county.

Remember that many of the license plates I see when I go to the T-Bones games are not Wyandotte County tags so, therefore, we are subsidizing the entertainment for other counties. I would appreciate if you would take that into consideration.

I think I already spoke out before about how I feel about the past due bill and the repayment of it in 100% as a bill that's created, it should be paid. T

Marcia Rupp said you don't have a neutral here. I'm not against baseball. I like baseball, but I like football even better. Maybe we ought to think about turning that field like a lot of pros do from a baseball field into a football field in the winter. You know we have very little winter entertainment in Wyandotte County. If we could somehow find a minor league football team, or soccer I think was even playing there for a while. If we could find something to do with that field in the winter, maybe put a little ceiling over—**Mayor Holland** said a retractable dome. **Ms. Rupp** said no, a little ceiling over it so it can sit. That would be good. It's not silly because pro baseball and football do it. They change their field. They'll put a few goal posts in there and some more markings, and wow, I'm a football fan really. It's just a suggestion that something could be used all year and maybe bring in a little more revenue, some incentives, and keep both baseball and maybe add football.

No one else appeared in opposition or neutral.

Mayor Holland closed the public hearing.

Mayor Holland said one of the things when we looked at this, I said if we had an empty stadium, what would we offer to a club to come in and fill our stadium and provide baseball. Let's offer that to the T-Bones. My wireless carrier continually offers to non-customers a half-price deal, but to the existing customers, we keep paying the same. I thought why don't we just offer our best deal to our good partner, the Ehlert's and the T-Bones, in order to keep this moving forward. They have been a great partner for 15 years. They have brought in over 3 million people. If we had originally thought they'd bring in 200,000 people a year, we would have been thrilled with it.

In the evaluation we did of all the northern league contracts of looking at them, people have spent, and I think others are going to mention this, people have spent a lot more money on stadiums and teams than we have. I think of the Chiefs and the Royals. Jackson County gave almost \$600M to the Chiefs and the Royals who are high revenue groups in order to keep professional football and professional baseball.

We gave a 30-year abatement to the NASCAR and \$150M in STAR Bonds to the soccer stadium. We have been in the public sports business in Wyandotte County and it has paid huge dividends. All of the STAR Bonds that we've issued out there for NASCAR, for the soccer stadium, for the T-Bones, have all paid off. They paid off early and we're seeing the ongoing benefits of that.

We are the number one tourist attraction in the state and in the region. The Convention & Visitor's Bureau says we have over 10 million visitors who come from outside a 50 mile radius, 10 million visitors from outside a 50 mile radius. The T-Bones are a big part of that. They've been a great catalyst. They're one of our first investors. They invested out there when there was nothing out there. We've really built the Legends and that whole development around them. Without their initial investment, we would not be where we are now.

I'm excited about it. I feel comfortable with the level of incentive because I do believe the invest yielding a \$4M+ return annually with ancillary benefits from the T-Bones is worth the investment. People ask me all the time are you going to offer an incentive, I say maybe, you know what's the return on investment. We're offering an incentive to Amazon, huge return on investment. We offered an incentive to General Motors. Huge return on investment. We offer retention incentives to our businesses that are expanding and growing.

I think it's a good investment. I do think it's going to bare a positive return to keep the T-Bones here and continue to play baseball. It's an additional bonus that we have a great owner who's been committed to this community from day one. I would move the approval of the contract as written.

Action: **RESOLUTION NO. R-27-17**, "A resolution terminating a lease agreement dated February 21, 2014, and renegotiating the terms of the lease and enter into a management agreement whereby the T-Bones would be the manager of the property." **Mayor Holland made a motion, seconded by Commissioner McKiernan, to adopt the resolution.**

Commissioner McKieran said I also want to echo much of what you just said. I want to thank Mr. Elerd. I want to thank the T-Bones for being one of our very first partners in the Village West area. I remember that first season sitting up there in the press box and looking out and seeing dirt as far as the eye could see. They were one of our first partners. They stuck with us. They have been part of the impetus or the incentive for development around them. Even in a down year, they brought 213,000 people to Community America Ballpark, to the Legends, to that site of this wonderful entertainment and attraction area. I think that is just fantastic.

I think it's really important that we remember something that's been said. I want to emphasis this. The T-Bones is a small business. This is not a multi-billion dollar, multi-national corporation. This is a small business. I have heard some people say that any investment we might make in the T-Bones is a bail-out. No, it's not. I respectfully disagree. It's an investment. It's an investment that, I believe, pays returns every single year we chose to invest it. Frankly, it's not as big as some other communities chose to invest in their sports franchises.

Mr. Ehlert, I would never get into this business because it's a wacky business. Bless your heart for wanting to do it and for doing it well. There are some challenges in this business that none of us who aren't in it fully appreciate. I have not fully appreciated until very recently the number of financial challenges, the number of operational challenges that you have met and overcome to keep that team on the field for 15 years in Kansas City and I'm very appreciative of that.

I look at it as an investment. We are investing in an amenity that improves the quality of life for our citizens. When quality of life is good, then we start to build a strong community. A strong community is one that grows. A strong community is one that adds tax dollars, that adds taxpayers. You are part of helping to build a strong community just like all the other businesses that we also offered investment incentives, whatever you might call it. I am a taxpayer. I have no problem offering this investment for this amenity because I believe it helps grow a much stronger community than we already have.

I actually did take a look. The T-Bones are in the same league as the St. Paul Saints. Many of us, who are interested in civic responsibility and local government performance, look at Minneapolis and St. Paul as kind of a model for how city government really could work for the benefit of the citizens. They do many innovative things. Our current rental licensing ordinance actually is patterned after the city of Minneapolis, so we look to them for examples.

The city of St. Paul just spent \$64M, it wasn't the city, I'm sorry; the Saints' stadium, \$64M stadium, was completed, I believe, it was last year and the city put up \$19.5M of that construction cost matched by more than that from the state and some from the Saints. I think we have examples; anywhere we look we have examples of municipalities who choose to invest in an organization that will bring a return on a consistent basis. I am perfectly willing to continue making that investment to get that return.

Commissioner Markley said some of you are probably wondering what is going to come out of my mouth because you may recall I did not want to buy a baseball stadium. I'm not going to chastise anyone tonight. What I do want to do is clarify, particularly for the public and for those who have concerns similar to Board Member Bryant, what options are really on the table. The reality is we own this stadium. As far as I can see, there is no option on the table where we pay zero dollars. Am I right? **Mayor Holland** said correct.

Commissioner Markley said if we say no to this deal, we still have to pay taxes on a stadium we own. We still have to pay, I'm guessing, those Legends' common area fees and the parking lot, something or other, fee because we own the stadium. We're going to have to pay for some level of maintenance for a facility that is in sort of our shining star tourist area.

The two options are: we're going to spend tax dollars on a stadium or we're going to spend tax dollars on a stadium that has an operation running in the stadium and that operation is

going to fund part of those costs. There is no option that results in us paying zero dollars because we own this facility.

I think a lot of times we see a lot of chatter out on social media and a lot of the chatter on the social media about this is we should let the T-Bones go away and that will be the end of it. The reality is—I'd like to say we didn't buy the stadium because I didn't want to buy it to begin with, but we did. The majority of the Commission moved forward with the purchase of this stadium facility and we have to vote from where we are today.

Where we are today is, we're stadium owners and we're going to pay for it regardless. I just want to throw that out there because I think some of the public has a perception that we're either going to do this contract and pay \$150,000 or we're going to pay zero. The reality is we don't get that choice. We're going to pay either way, it's just a matter of which of the two opportunities our tax dollars go towards.

Commissioner Bynum said I appreciate those comments, Commissioner Markley, as well. I remember when the Speedway was getting ready to open and I was so super excited even though I had never once in my life watched a NASCAR race. You may remember that Wyandotte County got first dibs at those tickets and I could not get out to the Woodlands Racetrack fast enough with my cash in my hand pushing people out of the way so that I could be one of the founding pass holders at Kansas Speedway where I spent a minimum of \$700 annual for two season tickets to the races.

One thing I will say that I have always really appreciated about the T-Bones is that it is so affordable. To this day, it seems it is as affordable as it was in 2002, the first year I went to a game. I'm not aware of a ticket increase. It may have happened.

Just last night my family of four ate at a restaurant at the Legends that was not fancy in anyway. It's a beloved restaurant and we love it there, but we spent \$53 eating out at a not-fancy restaurant. I could have taken my family to the game for just a little bit more than half that. I just want to point out what an affordable amenity it is for the community, for people like me, for people with families, people outside this community.

As you know, I have said several times I like to travel. I like to travel fairly close to home. My family likes to travel. When we get to where we're going, we like to find things we

can do that are not expensive. I see this as that option that we would be looking for if Kansas City, KS, was our travel destination.

I have a question, Mr. Stephens, if you could help me understand briefly. You said as part of this presentation that most of the other stadiums and baseball teams of this size and this kind of league were not structured the way our T-Bones was structured when the T-Bones first opened. I can't remember exactly what you said. Basically, there was some sort of municipal partnership involved.

Mr. Stephens said yes, Commissioner Bynum. Several were consistent with the T-Bones agreement, but there were many more that had management or operational agreements, many more where the stadiums were owned by the municipality. As I mentioned before, several do not pay utilities because that is incorporated into the stadium structure of the deal with the original stadium. **Commissioner Bynum** said thank you. That was part of the question.

For the first 12 years of the T-Bones operation up until when we bought them, they were operating as a small business, unlike many of the other baseball teams in other cities. Up until when the Unified Government purchased the stadium, they really were just paying their employees and paying their light bill and this and that and all the costs of doing business.

Question about the sales tax—if we agree to this, the vendors that are out there would still have their own contract, right, and so there would still be sales tax collection. Is that correct? **Mr. Stephens** said correct. **Commissioner Bynum** said there would still be sales tax to gain from keeping the stadium open. **Mr. Stephens** said correct. **Commissioner Bynum** said I just wanted to clarify that for myself and anybody else who might be watching.

Commissioner Bynum said with regard to the utilities, kind of the same thing with the other baseball clubs. If you could speak to that just one more time. Some of those agreements that were made in other areas, not this one, had either no utility fee or a utility agreement built into those management agreements. **Mr. Stephens** said correct or in some instances, and I don't have all of the stadium agreements in front of me, so I apologize for not having a lot more detail, but many of those agreements, the stadiums are owned by the municipality or by the county or whatever governmental entity and, therefore, the utilities are a pardoned parcel of that ownership. **Commissioner Bynum** said I just wanted to make sure that I understood.

Commissioner Walker said Brian McKiernan stole my remarks and said everything that I was going to say. I don't know how he got a copy of it, but I don't want to prolong this already prolonged meeting. I think the T-Bones have been a great amenity for this community. I wish we had the continually growing sales tax of Johnson County where we could do some things differently than we have to do. Our people deserve no less. It's the role of government, in which I include the Board of Public Utilities, to do everything we can to make this community a livable, likable place. Over the years, many years, the BPU and the city, now the Unified Government, have been partners. Sometimes it's been a little bumpy, but we've done a lot of things together for which this community is deserving.

We see the sports out in the Village—when you go out there on a soccer night, it is unbelievable. We had some friends in, a large group of friends, and we had a little conference of the organization I belong to. They couldn't get a hotel room at the Legends for under \$150 a night because they were filled up for the weekend with the soccer.

Is there a better deal out there? Well, if we get 300,000 or 400,000 people in there maybe there is. I think this is an excellent deal. It's between keeping them or losing them, and I want to keep them around for a while longer and enjoy T-Bones games. As being old and retired, I can't afford the Royals anymore.

Commissioner Philbrook said this makes it very easy because I always love going last because everybody says all the good stuff and I can just say I agree with you and all, almost all. I am a small business person and I do pay taxes. I don't mind paying the taxes that help support a group of people that are so dedicated to bringing something to our community that our kids can really enjoy, we can really enjoy as a family that is affordable, that helps create a bond in a family believe it or not. It's amazing what happens when you sit down with your kids and you start talking about a baseball game they were there at. They just absolutely love it.

When I drive by there, I'm always amazed at how many people are out there tailgating before the game having a good time with their family. It really makes me feel good about our community. I believe that we are to have a community partner like the T-Bones that gives us, our folks and our family, a place to enjoy baseball and an affordable venue and that is my statement.

Roll call was taken on the motion and there were eight “Ayes,” McKiernan, Johnson, Markley, Walters, Philbrook, Bynum, Walker, Townsend; and one “No,” Kane. **Mayor Holland** said I would like to add my voice to that positive vote as well.

COMMISSIONERS' AGENDA

ITEM NO. 1 – 171176...REQUEST: 2017 UG-HOLLYWOOD CASINO-SVV GRANTS

Synopsis: Request approval of the recommendations for the 2017 UG-Hollywood Casino-SVV Grants, submitted by Emerick Cross, Commission Liaison.

Action: **Commissioner McKiernan made a motion, seconded by Commissioner Johnson, to approve.**

Commissioner Walker said the only question I have is going through this—I guess I’m going to ask, has staff vetted whether, for example, I’m not going to name it, but there’s one that gets 5% of what they asked for, another one gets 5%. You go through this list, I’m wondering if this is a good way to spend money where it’s below a certain percentage of what they’re even asking for. What are they going to do towards the purpose with \$1,000 or 3%? Here’s one for 3%. I mean they got \$1,000. They’re not even going to come close to their program objectives. I’m just asking the question.

I gave where I wanted to and I feel like the other commissioners should too, but is it wise of us to allocate that little bit of peddling amount of money to a cause that’s not even going to be able to accomplish what they wanted. It’s not even going to be enough to leverage other money. Have we vetted that? Have we asked the one that gets a \$1,000 do they want the \$1,000 and what are they going to do with it?

Emerick Cross, Commission Liaison, said I would answer that as I don’t think we, the staff, has vetted that. The contract we have with the Greater Kansas City Community Foundation, they do make notations in their notes and the summary they send out to all the commissioners. **Commissioner Walker** said I noticed one of them got 123%. That’s the only one. Several got 100% and one got 123%, and I forget which one it was, but do they need more than 100%? It

just seems like there's some money that ought to be at some point reappropriated. I'm fine with the way it is. I appropriated where I wanted to give it and none of mine got more than 100%. I'm assuming others may, whatever. It doesn't seem a good expenditure to spend 5% or 10%, or donate 10% of what a group is asking for. It's going to have to go to administration. You can't accomplish any of its' objectives with that.

Commissioner Bynum said I'd like to address this a little bit since I spread my giving out across a number of organizations, and staff did contact me about this and I responded.

When we first chose to become the allocators of the money, there were comments made more than one time that this was a way to give a smaller group that wouldn't normally have access to grant making on a large scale, smaller amounts of money and allow them to do something impactful with that money. That is the tactic that I took this year. There were multiple grants of mine. Almost all of my grants are very small amounts of money. Some of those small amounts of money were given to support what I saw other commissioners supporting and adding a little bit to the allocations that they made. I had a handful where I gave small amounts of money and ended up being possibly the only funder of that organization for a small amount: \$1,000, \$1,500, \$2,000.

I am the Executive Director in my other job of a very small, non-profit organization. I can assure you \$1,000 goes a very long way with the small non-profit I work for. **Mayor Holland** said let the record show your non-profit did not apply. **Commissioner Bynum** said my non-profit did not apply. I just wanted to make the point about the small amounts of money.

Commissioner Philbrook said I think we're making an assumption that just because we only gave them \$1,000 that we might be the only source. I would suggest that a lot of these groups go out for a lot of grants from a lot of different people. We have no idea how much they get from other folks after all is said and done.

Commissioner Walters said, Emerick, could you review for us the process of what happens from here on out, specifically, these groups that get \$1,000 or \$5,000. They have to come back to us and tell us how they spent it and how they used it to achieve their goals on their application.

Is that right? **Mr. Cross** said yes, they have reports that they have to send back in to the Greater Kansas City Community Foundation for review.

Commissioner Walters asked what would happen if somebody said for \$1,000, I really don't want to spend the administrative time required to submit reports because I can't really achieve the goals of my organization. Do they have the opportunity just to decline or what would happen under that circumstance? **Mr. Cross** said this is my first year in the program so I haven't been to that point yet. Joe, can you speak to that for a moment? **Joe Connor, Assistant County Administrator**, said when somebody that we've given grant money to gives their money back, it's happened two or three times. We go back to the commissioner that allocated those funds and give them the opportunity to reallocate.

Commissioner Walters said I will just note when we were not personally involved in the allocations, the committee that did distribute the money took the opposite approach that we are taking. They funded 100%--they ranked the applications and then funded them 100% until they ran out of money. They didn't do partial funding until they didn't have enough money to satisfy the lowest rank submission. We have two completely different approaches. I don't know which ones best. It would be good to kind of monitor this this year to see if \$1,000 or \$5,000 or \$8,000 is a meaningful way to move the needle on some of these issues.

Roll call was taken on the motion and there were nine "Ayes," McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend.

LAND BANK BOARD OF TRUSTEES' AGENDA

No items

PUBLIC ANNOUNCEMENTS

No items

MAYOR HOLLAND

ADJOURNED THE MEETING AT 10:50 P.M.

June 29, 2017

tk

Bridgette D. Cobbins
Unified Government Clerk

June 29, 2017

STATE OF KANSAS)
WYANDOTTE COUNTY)) SS
CITY OF KANSAS CITY, KS)

SPECIAL SESSION, THURSDAY, JUNE 29, 2017

The Unified Government Commission of Wyandotte County/Kansas City, Kansas, met in Special Session, Thursday, June 29, 2017, with ten members present: Bynum, Commissioner At-Large First District; Walker, Commissioner At-Large Second District; Townsend, Commissioner First District; McKiernan, Commissioner Second District; Johnson, Commissioner Fourth District; Kane, Commissioner Fifth District; Markley, Commissioner Sixth District; Walters, Commissioner Seventh District; Philbrook, Commissioner Eighth District; and Holland, Mayor/CEO, presiding. Murguia, Commissioner Third District; was absent. The following officials were also in attendance: Doug Bach, County Administrator; Misty Brown, Deputy Chief Counsel; Gordon Criswell, Melissa Seiben and Joe Connor; Assistant County Administrators; Bridgette Cobbins, Unified Government Clerk; Bruce Newby, Election Commissioner; Jeff Fisher, Executive Director of Public Works; Brent Thompson, Director of Engineering/County Surveyor; Emerick Cross, Commission Liaison; and Maureen Mahoney, Asst. to Mayor/Chief of Staff; and Officer Doug Bailey, Sergeant-at-Arms.

MAYOR HOLLAND called the meeting to order.

ROLL CALL: McKiernan, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend, Holland.

AMENDED NOTICE OF SPECIAL MEETING of the Unified Government of Wyandotte County/Kansas City, Kansas, to be held Thursday, June 29, 2017, at 5:30 p.m. in the 5th floor conference room of the Municipal Office Building for a demonstration on the new election equipment. Immediately following is a presentation from Public Works on Center City Construction Project that begins next week.

CONSENT TO MEETING of the governing body of Wyandotte County/Kansas City, Kansas, accepting service of the foregoing notice, waiving all and any irregularities in such service and in

such notice, and consent and agree that we, the governing body, shall meet at the time and place therein specified and for the purpose therein stated.

Doug Bach, County Administrator, said tonight we're going to have Mr. Newby from the Election Office show us a little bit about our \$1.2M investment into some new equipment that we have coming online this year for the new election.

Bruce Newby, Election Commissioner, said the roll out of this equipment here in Wyandotte County I think will impress the voters. I have to thank these commissioners, this UG Commission, for authorizing the funds that bought this. It's a definite improvement. Thank you for giving us the opportunity to demonstrate this equipment to you. It is a substantial investment and I want to personally thank each and every one of you for the support you have given to the Wyandotte County Election Office in making sure that we have this equipment but also the support you have given to voters in Wyandotte County. This is a substantial change and I think the voters will really appreciate what we've done.

The machines consist of a ballot box which isn't all that much different than the ballot box we used to have except that the scanner that sits on top of that ballot box is permanently affixed to it and it has different features and much greater and better security than the previous one did. This is the touch screen. Yesterday morning when I was giving the presentation we didn't pull down these privacy panels because we wanted everybody to have the opportunity to see it. The concern was expressed will a voter be able to vote the touch screen in privacy and the answer is yes.

The beauty of the features of these machines is when you vote a regular ballot you mark it and it goes into that scanner. When you vote on this touch screen you're not actually voting, you're marking a ballot. It's like having a \$500 pencil. You actually mark your ballot and it prints on a piece of paper. That gives the voter the opportunity not only to review their vote on the screen, but also review it when their card prints out and if they're satisfied their card is what they intended, they then take that card over and insert it in the ballot box and that's how their vote gets tabulated. The features of these machines are great.

I'm going to introduce Angie Friesen and Chris Harland. They are representatives of the manufacturer of this equipment. It's called Election Systems & Software. We call it ES&S

for short. They are very knowledgeable so if you have any questions, I'm sure they can answer them. Certainly I'll try to answer any questions that you have.

Angie Friesen, ES&S, said our manufacturer is in Omaha, NE so we're a short drive north of you. I'm going to show you what the Commissioner just described and I want to say there are a lot of benefits that the public won't see or you necessarily won't see that helps the election headquarters because the election headquarters becomes more efficient and helps with speed and security. I'm not going to take two hours to explain all of those to you today so what I'm going to show you are from the voter's perspective.

When the voter walks into the poll booth you're going to see now the very simple process from what they see. As the Commissioner described you vote on paper so a lot of your voters are used to doing, not going to change much. They're going to check-in on the electronic poll book, they are going to get their particular ballot style issued to them, the voter will take the ballot and go to a private voting booth and they will mark their paper ballot. When they finish marking, because it's paper they obviously have a chance to review their selection, and then they insert it into what we call the DS200 but in Wyandotte County we call it the scanner just to keep it simple.

I know you probably can't see on that side, but when I enter my ballot there is an American flag that says "thank you, your vote has been counted." It's kind of nice to have that extra message. We have a public count that will go up one so they can see their vote has been counted and the machine did read the ballot. This is a very simple process on the paper side.

The touch screen, our company calls it the ExpressVote. We will refer to it as the touch screen. The voter checks in with the poll book on the poll site, they will receive a blank ballot. There will be a supervising judge that will pull up the voters particular ballot style on the screen for them so all the ballot styles can sit on one entire machine. The voter will only see their particular ballot style pulled up on the screen. I'm going to lift these privacy screens up so that you can kind of see what I'm doing, but obviously in a voting environment these will stay down the whole time.

The supervising judge in the poll place will insert the ballot. It kind of activates the session. The supervising judge has a ticket that they will scan to bring up the ballot style, they will walk away and then the voter has the ballot so then they can navigate through the voting

session on the touch screen. It is a very simple process. We're all getting used to the iPad touch and that's pretty much similar to what you will see here. I make my selections. It does not allow you to over vote. It will change your vote for you. If you have a contest where it's a vote for two, it will make you deselect the one you do not want and then choose the one you do want.

I'm just going to just quickly show you how quick you can navigate through. I come to a summary screen so I can review my choices on the screen. If everything looks good, you will have green checks through the entire screen. I have an exclamation point here, I don't know if you can see that from there, but it's kind of letting me know you had two choices, you only chose one so you can go back and make another selection if you choose. I'm going to touch that contest and make another selection, hit next; it brings me right back to my summary screen.

A couple other things on here on the touch screen you have a contrast; you have a zoom as well. It is federally certified as an ADA voting device; however, we call it a universal voting device so all voters can use the touch screen. Again, once you see your selections on the screen, everything looks good, you hit next and it says are you sure you want to print your card and I'm going to hit print card. It's going to print my card and what it's going to show is your selection only. That's how it can all fit on a small ballot. The voter now reviews their choices on the screen and they have another chance to review it on the paper ballot as well and then they walk over to the tabulator, because again as Bruce described, this just marks the ballot for the voters that they had another chance to review. I insert it in the slot, thank you, your vote has been counted and the public count went up one increment. Again, very simple, there is a lot more that goes into work obviously behind the scene at election headquarters and then at the end of the night but this is what the voter will see when they go to the poll sites.

Commissioner Kane asked will this speed up the time when we count them. It seems like it takes an hour or so before the results start coming in. Will this help speed that up or no? **Mr. Newby** said the answer to your question is no it will not speed up the results because nothing is online so what happens when the polls close the election workers have a substantial number of things that they must complete before they bring things back to the Election Office. There is a specific set of equipment that the supervising judge has to bring back one of which is the—in this case it's going to be a little thumb drive that they take out of that machine that brings back the election results. We then have to upload those results and what we've always had to deal

with is the fact that it's at least usually 7:30 before any of the polling places start to come back and if you've got polling places far west, it's a 20-25 minute, maybe 30 minute drive to get to us. If they are actually able to get away from their polling places as early as 7:30, it can very often be after 8:00 before they get to our office and then there is a certain amount of time that we have to go through that we have to check-in the property and account for everything and then we upload the results. Usually the first thing I try to upload on election night are the results from Advance voting.

Again, one of the things people don't commonly understand is just because the polls close at 7:00, it doesn't mean that anything has been tabulated. Each one of the polling places has to press the right buttons to be able to cause that machine to tabulate the votes for that polling place which then they have to read any poll agents presents and once that's completed they can start breaking down the equipment, folding up the voting booths, securing these machines so it can take 30-45 minutes. We've had some supervising judges that inexplicitly take an hour but we've also had situations where a polling place is supposed to close at 7:00 but there are voters in line and the law requires that we take care of those voters in line before we actually close. That is what usually causes the delay on election night in terms of getting the results out. I've always told my staff that I endeavor to have final results before the 10:00 news.

Mayor Holland said some organizations post them as they come in so as you get five polling places they post that online and then they get another five polling places and they post that so you get results coming in throughout the evening. It seems that typically our office just waits until the end and posts it all at once. **Mr. Newby** said no we don't. We haven't done that for quite some time because our procedure is they get posted to our website but the first report that we post on our website is all the Advance and then I have been doing the first third of all the polling places that report in. There are 30 polling places. When 10 have reported in then I do the second update. When 20 have checked in then I do the third update and when all 30 of them have checked in that's when I do the final result for the night so there are progress reports.

Commissioner Markley asked what if someone wanted to write-in a candidate. Can they do that on this system? **Mr. Newby** said yes you can. On a regular paper ballot the write-ins obviously can be written on the paper ballot. On this, do you want to show them? **Ms. Friesen**

said you have your candidates listed and then you have a space you can click the write-in section and once you do that it's going to pull up a keyboard so you can type your write-in here. I will show you and I'll show you what it looks like too once it's printed. If you were to under vote what you will see on this example it will say no selection made. It's very clear if you don't make all your selections. You will see your choices and then you kind of see your write-in arrow—inaudible not speaking into mic.

Commissioner Walker asked what if I come in and I don't want to—I'm not computer savvy, are you going to be able to give me just a paper ballot. **Mr. Newby** said yes—that's what the voting in Wyandotte County is and shall remain the paper ballot. This just gives us the opportunity that if a voter wants to cast a ballot on the touch screen that we now have a paper ballot that goes into the scanner and everything is backed up by paper. If you want to vote a regular ballot, you will be able to get it.

Commissioner Bynum said I just was curious prior to the primary will you be holding a mock election with your staff or some of your volunteers to run through a number of votes and test everything out and test all of your processes? **Mr. Newby** said there is a lot of it that's already been done. Every one of these machines has been tested and every one of those has been tested. There will be a public test required by law one week before the election. The public test for us is a formally because by then we've probably tested each of the pieces of equipment at least six times. **Commissioner Bynum** said I'm just thinking whenever we have something new there is always one thing we didn't think about and it happens to be Election Day and I just wondered about bringing in 10 or 15 volunteers and casting 500 or 600 votes and just running through the process. **Mr. Newby** said we've been doing election worker training all this week and I will have another election worker training the last week of July to make sure that the people that are going to be the monitors or the attendants to these machines know exactly what they're doing.

Ms. Friesen said before he made a decision we had to come in and do kind of what you're saying. We had to do a mock election and prove the system and go through a handful of scenarios before he would even move forward with the purchase. **Mr. Newby** said we've already done a couple of mock elections just to make sure the equipment works and what we

understood it; all that was done during the RFP process as well. We made sure we chose the correct one for our county needs.

Commissioner Johnson said it seems to me with the electronic voting system there is an extra step added now as opposed to what it was because now it still generates a paper copy that has to be inserted. That's a little extra than what it was in the past. Is that correct? **Mr. Newby** said that's an extra step in a sense because the voter now has a piece of paper that they have to take to the ballot box. Previously the old touch screens that we had you would actually cast your ballot on that touch screen but the concern of most voters was how do I know the machine recorded my real votes. With this machine they can be dead certain that it has recorded their vote exactly the way they intended to vote and then they take it to the ballot box and feed it in. If they've made a mistake, that ballot gets marked as spoiled and they get to get a new clean ballot and start over and they are allowed by law to do that up to three times to get their ballot straight. Usually that is more than sufficient. **Commissioner Johnson** said as long as nobody complains of voter fraud I'm okay with it.

Commissioner Townsend asked if you want to use the touch screen ballot, I'm going back to something that Ms. Angie said, I want to make sure I understand; say that you elect for whatever reason not to make a selection in a particular category, will that be kicked out saying you have not completed your ballot? **Ms. Friesen** said no. It will say no selection made. By law we have to give the ability to allow a voter to cast a blank ballot if they chose so each list it would just say no selection and they would have time to review it and then if they would want to go back and make a selection, they can do that. It won't stop the process.

Commissioner Walker said I think you cleared it up. When you get the piece of paper from the touch screen and you put it in there, you don't leave with a piece of paper that shows who you voted for do you? **Mr. Newby** said you absolutely do not and in fact it's illegal to remove a ballot whether it's an electronic generated one or one you filled out by hand. It's illegal to remove that from the polling place. **Commissioner Walker** said I just meant you don't get any kind of proof of voting, receipt or—**Mr. Newby** said the only thing a voter gets is really a "I Voted" sticker. **Commissioner Walker** said I wanted to make sure. I didn't want a piece of

paper that I just throw in my car and then somebody looks in my car and they can see how I voted. **Mr. Newby** said they wouldn't because you don't take it with you.

Commissioner Markley said I like the little flag that tells you that you voted. What happens if something goes wrong and the little flag doesn't come up? **Ms. Friesen** said there are few troubleshooting things that can happen in the poll site. You can have a ballot jam that can be easily cleared. As far as that flag not showing up the system will not allow it to get to that point for there to be a mistake in the end. It's going to tell the voter ahead of time. For example, if a voter over votes, it's going to tell them you've over voted, you chose too many candidates in this contest, you're allowed one and you chose two so it's going to make them go back and correct their ballot before it gets to the final. If there is a machine problem then that's a whole another thing the Commissioners team would have to go and troubleshoot but this is our fifth generation tabulator. We've learned a lot from the past, simple things like widening the ballot feed pass so there is less ballot jams. We've put a laundry list of things and enhancements that help decrease any issues or trouble jams at the device. **Mr. Newby** said if I could add, Shawnee County has used this, Sedgwick County has used it and the feedback I got from those two Election Commissioners is they kind of expected phone calls on Election Day of problems because that's what we all got when we were using the old equipment, dead silence, no problems at all. I'm not going to be so foolish to claim there will be nothing that goes wrong, but we usually have the ability to correct whatever goes wrong within 10 or 15 minutes. **Mr. Friesen** said we just put 3,500 units in Manhattan, NY and we had a one percent failure rate and that was four years ago so we've made it better since then.

Commissioner Markley said there may not be an answer to this but I'm just curious, have you done any strategical analysis to see if using the touch screen means more people are voting in more categories? I just wonder if when you're writing it you're maybe more apt to skip ones where you're not sure who to vote for but then when the screen pops up and tells you that you didn't make a selection maybe you feel a little sort of pressured to pick something so I'm just curious if there are any studies on that. **Ms. Friesen** said interesting question actually. We have audit logs on everything, on all of our equipment; every button that's pushed it's audited. We've had all this data for years and we didn't do anything with it so we just actually did create a program that can actually analyze this data. We just developed it but it's there and we would

love to do something with it. We just kind of started talking to jurisdictions about it so that is something that we will probably get out and hopefully use to better educate our jurisdictions on what they vote on, how much, what are the times they vote, what are the ages that vote at what time. There is just so much data we just have to do something with it so it's all captured.

Mr. Newby said a major advantage to our election workers with this equipment is because previously, and we're talking the average election worker is 72 years old, I have many that are older than that; the previous equipment they had to lug around. They had to load them in their car, they had to take them home, and they had to get them out of their car at night because they weren't allowed to leave the machines outside in the cold. It didn't matter whether it was summer or winter they had to bring it into their home and then the next morning they have to be at the polling place at 6:00 so that meant they had to load their car early in the morning, drive all the way to the polling place and then still set all this stuff up. They don't have to lug any of this because this will all be delivered by a mover and it will be in the polling place the day before the election and it all locks up so it's secure while it's sitting there and quite frankly unless you've got the right stuff and the keys you can't start it without that.

Mr. Bach said, Mr. Newby, would you kind of go over your deployment to the 30 different polling places of the equipment that you will have on each site or how many machines you will have on each site? **Mr. Newby** said for this primary election my intent was to send one of these because one of these is really all that's necessary because that's all we ever had of these. For this primary election the anticipated low turnout I'm going to put one of these at every polling place. The primary method of voting, as I said earlier, is the paper ballot and for every voter to get to vote a paper ballot in my training of election workers I've told them this machine at this first run because I want to be able to run is going to be exclusively used by people (inaudible due to breaking up.) Obviously you can have 50 people voting a paper ballot. This machine can only be used one at a time so I told them they can use this machine as long there is not more than three people in line. The problem we had last fall in the 2016 Election at Rainbow Mennonite Church which was a polling place stayed opened until roughly 8:30 and that's because they had a line of people stacked up waiting to vote the old touch screen and that's preventable, vote a paper ballot. **Mr. Bach** said ultimately though how many of those machines could you deploy? Will you have the ability to plug more than one at the other facilities for what you purchased? **Mr.**

Newby said absolutely and I intend to do that for the general election. We have customarily had more of the touch screens at the polling places. Part of it is when the mover moves these there is a way it has to be configured. I just want to make sure the stuff going out and coming back doesn't get damaged. It's like having a soft open, it's a way to get some experience with the machines so we don't damage a bunch of equipment from the get-go.

Commissioner McKiernan said you said all the data from the scanner gets written onto a USP Drive that then gets taken back to your office where it's uploaded then onto the master computer. What's the failure rate of USP Drives and I assume that machine, that scanner stays in the polling place and the data is not purged until you've confirmed that it has been uploaded. **Mr. Newby** said there is a permanent memory stick in this that never leaves it. What the supervising judge brings back to us is a memory stick that is accessible but you're talking about going behind locks to get to it. You have to have the right keys to get to it. **Commissioner McKiernan** said there is a failure rate of electronic devices so what's the failure rate and what is your hedge against failure? **Ms. Friesen** said I don't know our failure rate. I can find out, but what I can tell you is that the USP Drives are military grade. You can't just go get them at Walmart or order them online. It's definitely a higher grade of a USP stick. I'm sure there are failures. I don't know the exact rate but you know if there are it can be recovered. As the Commissioner said, there is always another additional USP Drive locked in the backdoor at all times. If you do have failure with the stick up front you have your additional stick you can pull and if that one were to fail, you always have the paper. You can reburn a stick for that particular poll site and rerun the ballots through worst case scenario. **Mr. Newby** said one of the things we traditionally use is these print a zero's tape in the morning. You probably remember that from when we've done canvass. It also prints a final results tape so the other equipment that we had the failure rate was higher but when we get the equipment back we had that tape to compare what the actual results were and then when we ran the ballots through a new machine we compared them and made sure that the results were exactly the same and then that's what got uploaded.

Commissioner Philbrook said I want to thank you for going to a school on Wichita and some of the other locations. Were we able to get a cost savings at all from a mast buying you know utilizing the other locations as well? **Mr. Newby** said we absolutely were. I will let you address

that. **Ms. Friesen** said the top four counties in Kansas got together and released an RFP and how they constructed it was there were different tiers of pricing so if there were so many units sold, you get the tier pricing, the first tier pricing and then once you hit the fourth tier then there was a very aggressive pricing that the entire state was able to utilize. They definitely got, to be honest, probably the best pricing in the nation. I don't know if I'm supposed to say that on live TV in front of all of you, but yes you got an incredible deal. **Commissioner Philbrook** said I was fortunate I was at the meeting when they were out in the hallway talking about this and I thought oh this sounds really interesting and I think they were in the middle of having a conversation with you about that and I was pretty excited about that savings of millions of dollars across the state. Thank you very much for allow them to do that and thank you for being involved. **Mr. Newby** said when I came up with the original pricing the pricing was over \$2M so we saved a substantial amount of money. **Mayor Holland** said the final price was \$1.2, is that right? **Mr. Newby** said I think it was closer to \$1.4. **Mr. Newby** said it was like \$1,390,000. **Mayor Holland** said okay, \$1.4 so \$600k that's substantial.

Mayor Holland said in our country right now we're very concerned that the Russian's not hack into our voting. What are the security measures for this electronic equipment? **Mr. Newby** said one of the big security measures is these are never connected to the internet so it makes it a little difficult to hack a machine that never gets connected to the internet. The only systems that anybody has been successful on hacking, and you probably read the reports in the newspaper, there is one very small vendor whose equipment is not near as robust as this and the only thing they were able to do with that vendor was to hack the voter registration system. They never touched the machine. **Ms. Friesen** said I think that perception is reality as we all understand and that's what the public hears. You hear about hacking and they don't understand there is nothing online of course so that's your security right there. Beyond that there are so many processing and testing before and after, a lot of people involved, the media again is in a lock door. This media is encrypted. There is a key the software is encrypts that no human can even decrypt so there are multiple steps of security and there is no way to get into it. **Mr. Newby** said we've talked about the testing that goes on before and there is a mandatory public test. We also do another test immediately after the election; usually a week or so after, it is after the Board of Canvassers. We do a posttest to make sure the machines that we use on Election Day did exactly

what they were supposed to. We look for the same results. **Mayor Holland** said that's great. I think our voters should have every confidence and I do remember there was a recount two years ago that came out exactly to the vote the same as it was originally counted. **Mr. Newby** said yes. **Mayor Holland** said so I think we should have high confidence in the vote accuracy of our voting. **Ms. Friesen** said machine count is definitely more accurate than any human being involved in the counting process as we all know.

Center City Construction Project

Doug Bach, County Administrator, said now we would like to do a short presentation on a Public Works project that's coming up. Periodically we pick a few of these to come up with. This one in particular because the Center City Project is going to be going on right out in front of City Hall so as you all see it as you come into this building I thought it would be good for you to get an understanding of what was going to happen and will be happening soon and what all would be taking place as part of it. It's an improved project that construction is ready to begin so I will recognize Brent Thompson from our Public Works Department to go through this.



Brent Thompson, Director of Engineering/County Surveyor, said as Doug was saying we are going to be starting this pretty quick starting next week, it's our Center City 7th Street Project. It starts from Tauromee and runs to Washington Blvd.

Center City – Background

- **In 2007**, traffic engineering assessment of downtown intersections
- Study area included signalized intersections
 - Washington Ave to Orville/Grandview Ave (N-S)
 - 5th to 11th Street (E-W)
- Study identified intersection improvements that included new installation or replacement of traffic signals

A little bit of background on this before we get into it. In 2007 we went ahead and had a consultant do a traffic assessment of the area that we identified as the Center City and as you can see the boundary of that is Washington on the north, all the way to Orville to the south, 5th Street on the east and all the way to 11th Street on the west. What we had them to do was to look at our existing traffic signals and pedestrian areas and so forth basically looking at condition, age, warrant analysis, basically the pedestrian movements and so forth along that with the traffic, vehicles and transit.

Center City – Prior/New Projects

Prior Projects

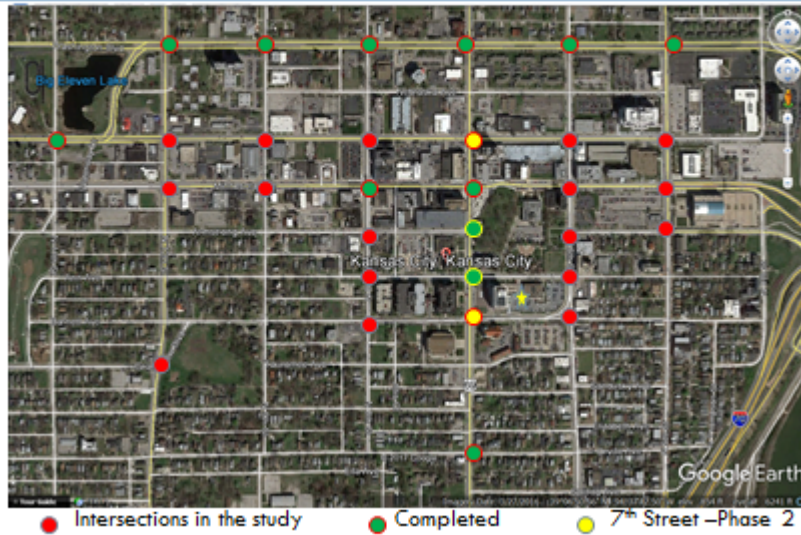
- **Washington Ave** – traffic signal improvements (2012)
- **7th and Orville** – new traffic signal
- **11th and State** – pedestrian upgrades (2013)
- **Phase (1) 7th street** – Ann and Armstrong traffic signal replacement (2015)

NEW Projects

- **Center City – 7th Street** (Washington to Tauromee 2017)
 - Phase 2 – Traffic signal and Roadway improvements
 - Phase 3 – Resurfacing (KLINK project)

What we've done since that study we've done Washington Ave. with some traffic signal improvements, we did 7th & Orville and from my understanding this was 2010 or maybe—before my time for sure and I think this area might have been a two-way stop and they put in a new traffic signal from what I understand. We did 11th & State, the pedestrian upgrades and Phase 1 of our 7th Street which was Ann and Armstrong which I'm sure several of you have seen with the new pedestrian ADA ramps along with the black coated traffic signals. This particular project will be what we call Phase 2 and 3. They will run together. Phase 2 will be traffic signal and road improvements and the resurfacing portion is the KLINK Project and I will get into the KLINK Project and explain what that stands for in a minute.

Center City Area



To give you an idea, right here we've done all the traffic signals along on the west and then basically this is the boundary that we had discussed and all the red dots are still what we have to do. The two green are what we did with Ann and Armstrong with City Hall being right here. We will be touching Barnett and Barnett will be getting a black coated traffic signal and then we will be doing the one at State Avenue and that's going to get the standard traffic signal. These two are what will have done on the Minnesota project, 7th & 8th Street already.

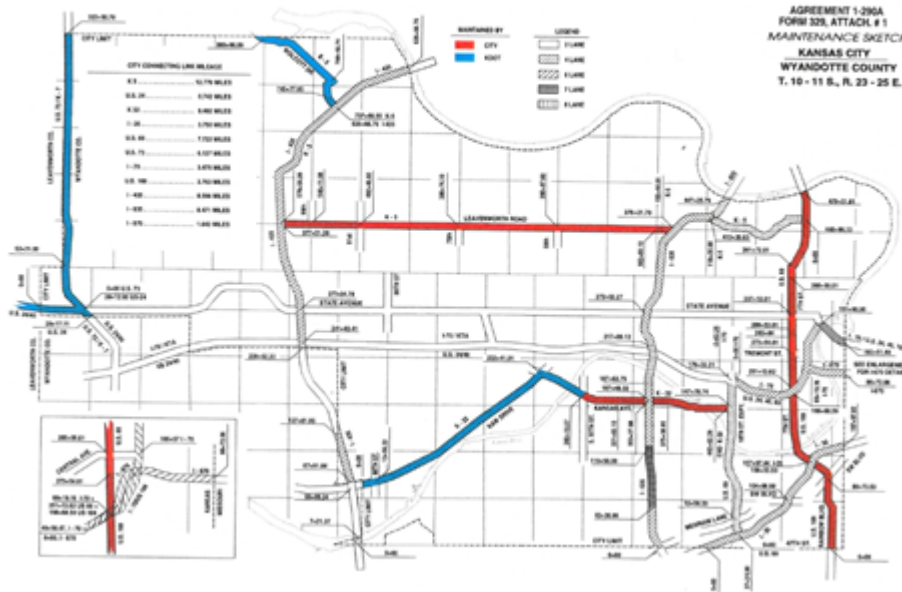
Kansas Connecting LINKs (KLINK)

KLINK is the Kansas Department of Transportation city connecting links (KLINK) resurfacing program.

- ❑ Statewide program that provides funding to address roadway surfacing needs on city connecting links of the State Highway System
- ❑ The state's participation in the cost of the project is 75% for cities with a population of less than 10,000 or
- ❑ **50 % for cities with a population of 10,000 or greater, up to a maximum of \$200,000. (WYCO)**

The KLINK Project is basically a Kansas Department of Transportation connecting links resurfacing program. It's available statewide and what that basically is anything under 10,000 population they will pay up to 75%, over 10,000 they will pay 50% which that would be us.

KLINK connections in WYCO



To give you an idea what those connecting links are as you can see 7th Street all the way up so basically 7th Street is still in the jurisdiction of KDOT but we maintain it; the same way with K-32 from 18th Street to 55th Street and Leavenworth Road all the way across. This program is there for us to apply for to get funds to be able to do maintenance on the road.

Center City 7th Street Improvement Funding Summary

Construction Phases	Funding	Actual Cost	Funding Source
Phase 1 (2013-2015)	\$850,000	\$785,950	Local
Phase 2 (2013-2017)	\$1,230,000	\$1,044,525*	Local
Phase 3 (2013-2017)	\$170,000 \$200,000	\$243,625**	Local KDOT-KLINK Resurfacing
Total	\$2,250,000		
•Design began in 2013 for all three phases •Construction was phased according to CMIP budget * Doesn't include change orders that may occur during construction ** 50% reimbursable from KLINK funding			

A little funding history; Phase 1 we budgeted \$850K and the actual cost came in at \$785K and the same thing for Phase 2, we had \$1.2 and just a little over \$1M. This particular one we had budgeted \$170K and anticipated \$200K for the KLINK project and as you can see we came under budget so our portion of that is roughly a little over \$120K.

Center City – Phase 2 Scope of Work

- New Curb and sidewalk repairs
- ADA upgrades at all the intersections
- Replacement of two traffic signals
 - 7th and Barnett (powder coated)
 - 7th and State Avenue (standard)
- Pedestrian signing and markings at Nebraska
- Fiber optic conduit (future connectivity)
- Street lighting upgrade from Tauromee to Armstrong
- Drainage improvement at Washington

For the Project Scope we're basically going to be getting new curbs all the way down so what's going to happen is this first phase they are going to come through and they're going to redo those curbs first. We're going to get those all taken care of so the resurfacing project can come in behind them and start doing their work while the construction is going on the sidewalks and the ADA ramps and the traffic signals and so forth. Again, 7th & Barnett will get the powder coated and then State Avenue will be the standard. We're doing the fiber optic conduit as well through here for future connectivity and we're going to be looking at the drainage improvement for Washington. There are some areas there we're going to be taking care of.

Curb & Sidewalk Replacement

Existing



New Curb and Sidewalk



To give you some idea of what it's going to look like; as you can see on the left right now that's what our current condition is. On the right we're going to have new curb along with the sidewalk so just to kind of give you an idea. We don't have anything to go off, no renderings so forth.

Curb & Sidewalk Replacement

Existing Curb



New Curb and Sidewalk



But again, we have the curb and sidewalk through here that's broken up. I will say that in this project some of the sidewalk will remain. There are going to be panels that are popped out and replaced just for budgetary reasons but those panels are in good shape and have been identified.

ADA Upgrades

Existing



Upgraded ADA Ramps



ADA ramp upgrades at all intersections

June 29, 2017

Here we have the ADA ramp. As you can see on the left which I believe is 7th & Nebraska, it doesn't meet the current standard. We will be putting in the detectable ramps there.

ADA Upgrades

Existing



Upgraded ADA Ramps



Again, here's a typical nonconforming ADA ramp now and this is what we will be doing with it throughout the project.

Pedestrian Signal Upgrades

Existing Pedestrian Ramp/Signal



New count down pedestrian signals

New Pedestrian Ramp/Signal



This particular one we will be doing signal upgrades. As you can see this pedestrian area will be reworked. This is the existing condition of the pedestrian countdown and we're going to be doing the new countdown system here which will be this one right here. It is a countdown system. It's not going to be a button push system you know where you're able to make the change because the 7th Street traffic lights are all kind of coordinated together. If you've ever been sitting there, you can see one turn green and then they all kind of follow suit so we won't have that operation where you push the button.

Traffic Signal/Street Light Upgrades

Existing



**Power coated black poles
& LED fixtures**

New Traffic Signal/Street Poles



This is going to be where we have the existing now. We will be going to the powder coated with the LED and there will be some LED upgrades on light poles as well along 7th Street.

Schedule

□ Phase 2 – Roadway Improvements

- Begin construction **July 5th, 2017**
- 180 calendar days (construction period)

□ Phase 3 – Resurfacing

- Begin construction **August 31st, 2017**
- 45 calendar days (construction period)

The schedule for this; the Roadway Project begins next week. It's a 180 day project. The resurfacing, like I say, will come in right after the curbs are put in and it has a 45 day calendar construction period as well.

June 29, 2017

QUESTIONS ?

Mayor Holland asked will the traffic lights no longer be timed. You said 7th Street will be coordinated. Are we adding fiber to all of these so they can use cameras? **Mr. Thompson** said from my understanding now is that with the pedestrian it's just going to be the countdown system because the lights are on a timing as they go. **Mayor Holland** said I mean like to identify where a car is because often in all these old signals you stop and it's just on a timer and your car is sitting there and the light doesn't know you're the only one within a four block radius but by golly it's going to wait another minute before it clicks over to green. **Mr. Thompson** said what I can say is that these traffic signals will fit with what we have out there now and I'm not sure exactly which system that is; if it is a camera system or if it's just what you're referring to. **Mayor Holland** asked will there be fiber run to each of these intersections. As I understand one of the issues with timing lights is that you have to have fiber to every pole. **Mr. Thompson** said that I would have to look into. I know that we're putting the fiber conduit through there for just the future connectivity, but I'm thinking that's not for that purpose.

Mayor Holland said thank you for updating us. We will be driving around this appreciating the progress.

June 29, 2017

**MAYOR HOLLAND ADJOURNED
THE MEETING AT 6:12 p.m.**

dt

Bridgette D. Cobbins
Unified Government Clerk

June 29, 2017

STATE OF KANSAS)
WYANDOTTE COUNTY)) SS
CITY OF KANSAS CITY, KS)

SPECIAL SESSION, THURSDAY, JULY 6, 2017

The Unified Government Commission of Wyandotte County/Kansas City, Kansas, met in Special Session, Thursday, July 6, 2017, with ten members present: Bynum, Commissioner At-Large First District; Walker, Commissioner At-Large Second District; Townsend, Commissioner First District; McKiernan, Commissioner Second District; Johnson, Commissioner Fourth District; Kane, Commissioner Fifth District; Markley, Commissioner Sixth District; Walters, Commissioner Seventh District; Philbrook, Commissioner Eighth District; and Holland, Mayor/CEO, presiding. Murguia, Commissioner Third District; was absent. The following officials were also in attendance: Doug Bach, County Administrator; Ken Moore, Chief Legal Counsel; Gordon Criswell, Melissa Sieben and Joe Connor; Assistant County Administrators; Bridgette Cobbins, Unified Government Clerk; Jeff Fisher, Executive Director of Public Works; Kathleen VonAchen, Chief Financial Officer; Debbie Jonscher, Deputy Finance Director; Reginald Lindsey, Budget Manager; Budget Staff; Alan Howze, Chief Knowledge Officer; Emerick Cross, Commission Liaison; Mike Taylor, Public Relations Director; Mike Tobin, Deputy Director of Public Works; Mark Dupree, District Attorney; Rocki Mayes, Executive Asst. to County Administrator; Maureen Mahoney, Asst. to Mayor/Chief of Staff; Mark Wiebe, Assistant to Mayor; and Officer Nick Doleshal, Sergeant-at-Arms.

MAYOR HOLLAND called the meeting to order.

ROLL CALL: Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend, McKiernan, Holland.

NOTICE OF SPECIAL MEETING of the Unified Government of Wyandotte County/Kansas City, Kansas, to be held Thursday, July 6, 2017, at 5:00 p.m. in the Commission Chambers of the Municipal Office Building for the Administrator's Budget presentation.

CONSENT TO MEETING of the governing body of Wyandotte County/Kansas City, Kansas, accepting service of the foregoing notice, waiving all and any irregularities in such service and in

such notice, and consent and agree that we, the governing body, shall meet at the time and place therein specified and for the purpose therein stated.

Mayor Holland said we begin the budget season and as you know the last four years we have done the budget much differently. We have begun the process at our Strategic Plan in the fall, had a public hearing early in the winter so the public could actually give input that could be vetted into our budget. We have a spring financial retreat with the Commission to evaluate priorities, financial priorities, and then work our Capital Outlay throughout the year and we really work this budget process throughout the year. Tonight we're going to see the formal presentation of the document that we've been working on really for ten months and so I want to recognize Mr. Bach and his team. They have done outstanding job putting this together and we're looking forward to the presentation.

Doug Bach, County Administrator, said it's a pleasure to be here tonight to present the 2017 Amended and 2018 Proposed Budgets. This year's presentation is one where it really gives us an opportunity to take a look at where we are and where we've been. As this is the 20th year of consolidation of the Unified Government we've tried to make some notations to that point and some reflection in time to where we were 20 years ago as we look at this budget. I also worked to maintain the momentum that I think we started last year when we really put in place the STAR Bonds coming forward and how we were using that money to work toward tax reduction and also go toward blight reduction and other initiatives that we could move forward in our community.



2017 AMENDED 2018 BUDGET JULY 6, 2017

VISION

UNIQUELY WYANDOTTE – A
VIBRANT INTERSECTION OF
DIVERSITY, OPPORTUNITIES, AND
DISTINCTIVE NEIGHBORHOODS.

AN ENGAGED COMMUNITY:
HEALTHY, FULFILLED, AND
INSPIRED

With that we have a focus on Commission goals and that's really what I highlight up here first is where we take a look at the Vision that you all put together to really work toward a vibrant intersection of diversity, opportunity and distinctive neighborhoods and have an engaged community with healthy, fulfilled and inspired.



CELEBRATING 20 YEARS OF CONSOLIDATION

- VISIONARY ELECTED LEADERSHIP
- 19% REDUCTION IN COMBINED CITY/COUNTY PROPERTY TAX RATE
- 24,000 NEW JOBS
- 7.2% POPULATION GROWTH
- #1 TOURISM DESTINATION
- IMPROVED COMMUNITY PERCEPTION
- SIGNIFICANT REDUCTION IN CRIME
- INNOVATION
- TRANSPARENCY
- BILLIONS IN ECONOMIC DEVELOPMENT

As we move from that point I look at what has happened for 20 years since we did consolidation and I think there is one thing I have to say right off the bat is visionary elected leadership and that starts from the beginning when we started consolidation and we had elected leadership that stepped forward and said what are we going to do to look forward and make our community better. That's the initiatives this governing body has continued to do through today to say what

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are we going to do in the next years. This is what we've done but what can we continue to do to make our community better.

Since consolidation, before that time, we've reduced our collective mill rate for the Unified Government by 19%, we've added 24,000 jobs to our community, and there are ebbs and flows in jobs where things go down but we've seen 24,000 new ones come into our community. For the four decades before consolidation we saw population decline in Wyandotte County. Since that time we've seen a 7.2% population increase. We're the number one tourism destination in the state of Kansas. When you walk around the community today you see people wearing a t-shirt that says Original Dotte and I can tell you in 1995 and 1996 you didn't see that. The perception of our community is better not only by our own residents, by the people around the metropolitan area. We've had a significant reduction in crime. In fact, during these 20 years, a couple years ago we hit a 40 year low in where the crime rate has been in Kansas City, Kansas. Innovation, transparency have been really key marks within this consolidation group.

Before 1997 when they came in, set the legislation in place, a couple landmark things were done for our community. We put forth an Ethics Administrator, Ethics Commission and also a Legislative Auditor who would stand forth and check things out, review actions of our government. Today where we're at, you have pushed us to go forward and continue to be transparent in what we do of posting everything we do online. We did Unified OpenGov a couple years ago and now we have our NextRequest System. Anybody that wants to request something from the government they post the question out there, we list it, it stays posted and live for any other citizen to continue to see; continuing transparency where we've been. Not to mention the last point on here, we've had just about \$5B in new economic development during this 20-year time period.



CELEBRATING 20 YEARS OF CONSOLIDATION

COMMERCIAL RETAIL

- VILLAGE WEST
- PRESCOTT PLAZA
- WYANDOTTE PLAZA
- PLAZA AT THE SPEEDWAY
- 39TH STREET CORRIDOR
- 47TH STREET
- LA PLAZA ARGENTINE
- SCHLITTERBAHN DEVELOPMENT
- US SOCCER TRAINING CENTER
- 6 NEW GROCERY STORES (FIRST IN 40 YEARS)
- HOLLYWOOD CASINO
- KANSAS SPEEDWAY



Noting a few of the big commercial retail developments: the Village West development that has come has come in place, several plazas have been built. 39th Street Corridor, but notable on here are six new grocery stores. Another thing that had been decades since we had seen a new grocery store come into our community and during this 20-year timespan we've had six new ones as we continue to work for more in our community.



CELEBRATING 20 YEARS OF CONSOLIDATION

MANUFACTURING & INDUSTRY

- GENERAL MOTORS EXPANSIONS
- RACER SITE DEVELOPMENT
- AMAZON
- PUBLIC LEVEE
- DAIRY FARMERS OF AMERICA
- CERNER
- KU MED & HOSPITAL EXPANSIONS
- AWG EXPANSION
- EARP DISTRIBUTION
- BEST HARVEST
- JE DUNN LOGISTICS FACILITY
- CERTAINTEED
- INLAND CONTAINER
- LADY BALTIMORE
- J&L BUILDING
- OWENS CORNING
- MERIDIAN AUTOMOTIVE



With that we have our bread and butter for our community which has been the manufacturing and retail. It's a list that can go on for pages. We don't have that many put in but from General Motors expansion, new Amazon, Dairy Farmers; what we saw with Lady Baltimore building and many more that have just continue to build in our community to get to that \$4.8B of investment.

COMMISSION STRATEGIC PLAN GOALS



- ✓ 2016 CITIZEN SURVEY
- ✓ MAYOR'S LISTENING TOUR
- ✓ PROFESSIONAL STUDIES
- ✓ COMMISSION RETREATS

Moving from this point, we put together the Commission Strategic Plan. How did we get here? As the Mayor said as you work on this budget year-round, this governing body has taken a lot of input and worked on a lot of things to get to the point where we are to build the Strategic Plan and the goals that we have.

We had a 2016 Citizen Survey to get input from our residents of what we were going to do. The Mayor had a Listening Tour. A lot of the focus of that was about where we're going with STAR Bonds, but it also provided good input about what is the important thing going on in our community. We've done professional studies in our law enforcement areas from the Fire Department, Detention Center, also law enforcement for what's going on in field patrols, we just done one for Parks and continuing to look at various areas that play into this; also, Commission Retreats that ultimately have weighed into building these Commission goals which the six point are set out here. They are reducing blight, increasing safety and the perception of safety in our community, increasing community health, increasing economic prosperity for all of our citizens, improving customer service and communication and increasing community cohesion.

These goals are woven into the budget that you are going to see this evening as far as what are the big initiatives.



KEY OBJECTIVES



- ▶ FINANCIALLY BALANCED
- ▶ ALIGNED WITH STRATEGIC PLAN
- ▶ CITY PROPERTY TAX RATE REDUCED BY 5%
- ▶ COUNTY PROPERTY TAX RATE CONSTANT

I'll also note the key objectives I put in this budget are being financially balanced, aligned with the Strategic Plan that I just mentioned to you. It will reduce the city property tax rate by almost 5% and it maintains the County mill rate at constant and that's while we move forward with a new Juvenile Center which as you look at many other communities and really has been the norm in this community when you look on the County side when you add a major building or infrastructure that is something that takes a special bond levy that's done out there and there is a vote. We're able to do this within our existing property tax rate that we have today.

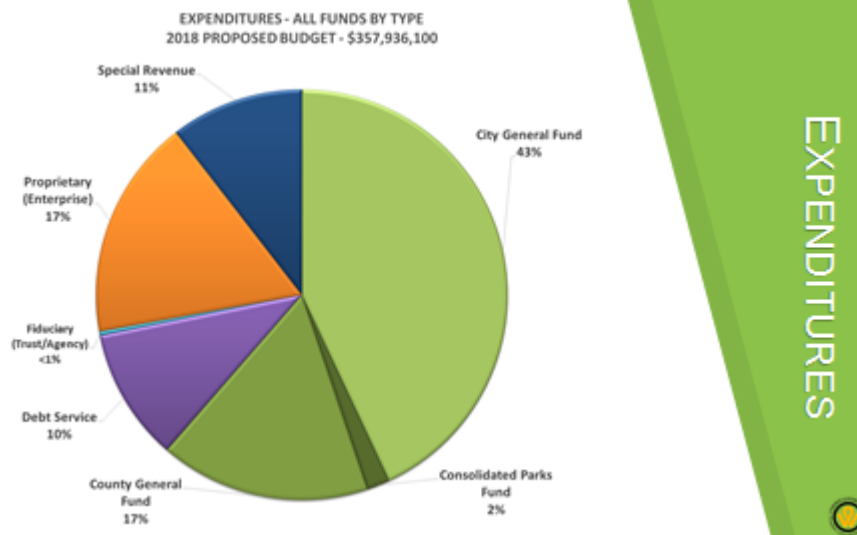


2018 PROPOSED BUDGET

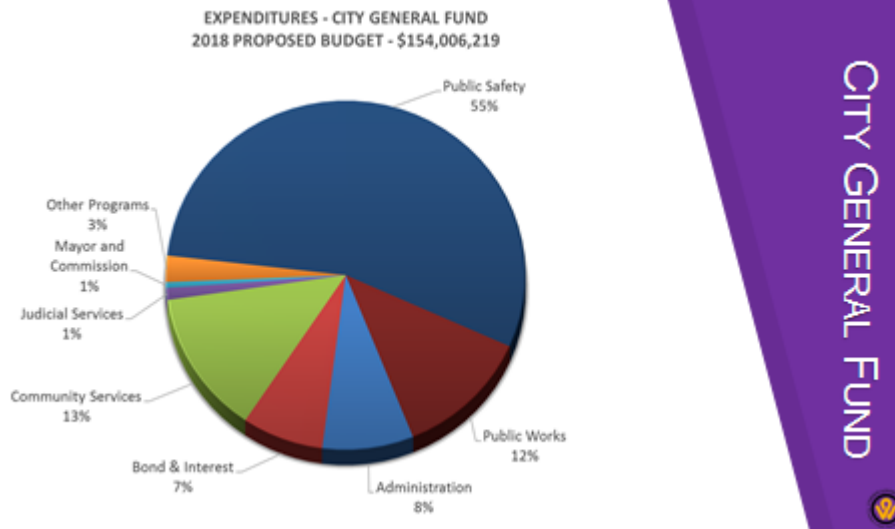
Taking a look at the numbers and what we have in this years' budget, I'm going to turn this over to our Chief Financial Officer Kathleen VonAchen and she is going to walk through this with us.

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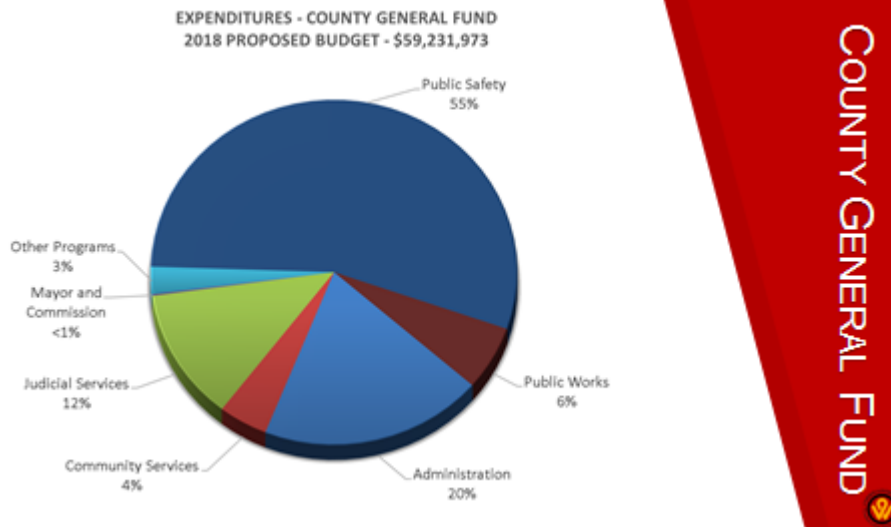
Kathleen VonAchen, Chief Financial Officer, said I would like to thank my staff, the Budget Office, Reginald Lindsey and all of his staff as well as Debbie Jonscher, my Deputy CFO, and Mike Grimm and a bunch of others for putting this budget together. Thank you for your interest.



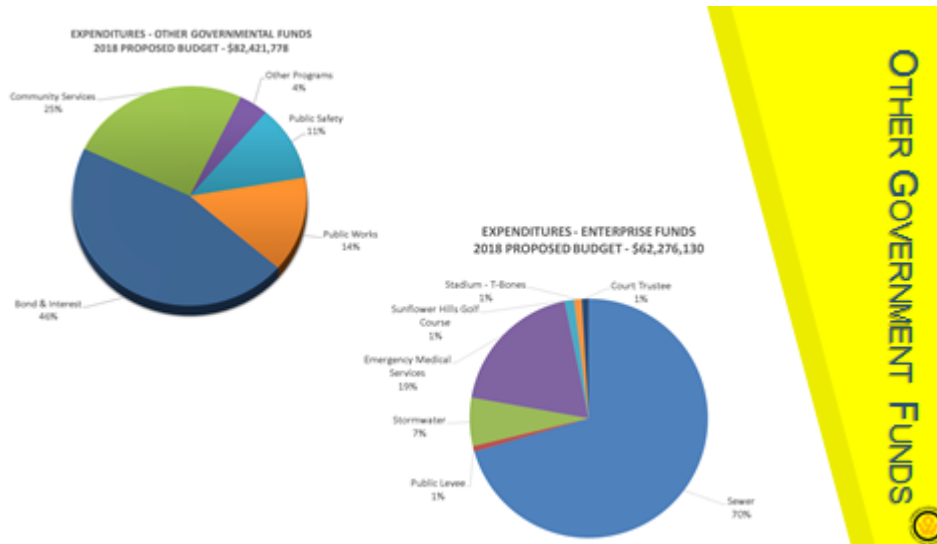
We want to talk first about how the pie chart looks of the entire UG Budget. It totals \$358M and here you have the total pie chart broke up into the various different fund types and so 62% of all of the \$358M is considered the General Fund. There are three funds that make-up the General Fund in our Unified Government and that's the City, the County and the Consolidated Parks Fund. The City General Fund totals \$154M and it's 43% of the budget. Consolidated Parks totals \$6.5M and it is 2%. The County General Fund is 17% of the budget at \$59M. The remaining areas are Special Revenue Funds comprising of 11% or \$37.5M. Proprietary or Enterprise Funds totals 17% of the total budget at \$62M and then the remaining Judiciary and Debt Service Funds at \$37M. I will be talking more specifically about these fund types as we look at the next graph.



The first one is the City General Fund. The City General Fund is where most of our operational costs are recorded and it totals \$154M. Public Safety comprises 55% of the entire General Fund and this \$84M in Public Safety goes for Police and Fire. The Public Works Department gets 12% of the total City General Fund at \$18.8M. That pays for engineering, street maintenance, traffic, building maintenance, fleet, parking control and many other things. Administration is \$12M at 8% of the total and that includes naturally the County Administrator and the Mayor and Commissioner's office, but it also includes the Chief Legal Counsel budget and Finance, the Department of Technology, Human Resources, Procurement and Media Relations. Over on the Bond & Interest that's 7% of the total and what that \$11M is paying for is one Debt Service on the parking stadium parking bonds that we issued in 2010 plus a \$10.2M debt reserve that is required by our Bond Counsel. The last larger area is Community Services at \$20M or 13% of the total budget. That includes Planning, Transit, Economic Development, the Neighborhood Resource Center and Code Enforcement.

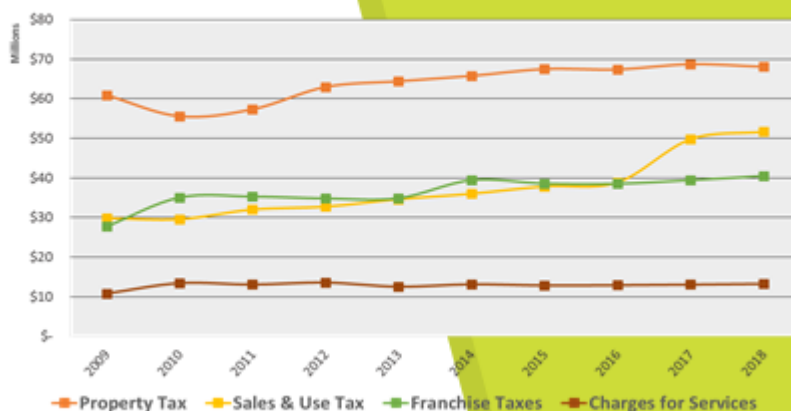


The County General Fund totals \$59M. We have 55% which is dedicated for Public Safety that totals \$32M and includes the Sheriff, Jail, Juvenile Detention Facility, Emergency Management and our County Dispatch. Public Works comprises of 6% and includes Fleet Maintenance and Building Maintenance. Administration on the County side is 20% of the total fund and that includes Court Administration, Finance, Motor Vehicle Registration, Property Tax Administration, Legislative Auditor, GIS, 311 Call Center, Delinquent Tax and the Appraiser. There are quite a few areas in there. Community Services is 4% totaling \$2.5M and that includes the County Coroner, Register of Deeds, Historical Museum and Economic Development. The Judicial Services is 12% of the total County Budget at \$7.3M and that includes District Court, District Attorney, Court Administrator and Domestic Court Services. So, a great number of services provided from the General Fund department.



This slide basically illustrates the remaining areas of our Unified Government Budget and the first one is the Other Governmental Services which totals \$82M. The largest area is the Bond & Interest Fund at 46% and that basically includes the Annual Debt Service on our roughly \$330M in Outstanding General Obligation Bonds and our County or Public Building Commission debt of \$17M. The Community Services at \$23M includes Elections, Transit, Aging, Health Department and Community Development or Housing. Public Works totals \$14M or \$11.6M and that includes Dedicated Sales Tax and the various Special Street & Highway Funds. Over on the Enterprise Funds, we have seven Enterprise Funds and the largest one is the Sewer Fund comprising of \$70M of the total \$62M. That's followed by the Stormwater Fund which totals 7% and then we also have the Emergency Medical Services Fund and the Sunflower Hills Golf Course and Stadium for T-Bones Fund.

TOP 4 GENERAL FUND REVENUES



In looking at all the \$358M that we at the Unified Government collects, deposits, and utilizes for our various services of course the largest part is the General Fund. There are four revenue sources that comprise 83% of the Consolidated General Fund and that is the Property Tax, Sales Tax Revenue, Franchise Taxes and Charges for Services. Over the last 10 years these revenue sources some remain fairly flat while others have increased. Of the \$73M you see up here, in 2014 the total increased by 8.4—no, 2017. All of these revenues increased by 8.4% and in 2018 they increase by 1.4%. The 2017 increase is due to the additional STAR Bond revenues which total in the General Fund \$9.4M. Many of you have heard about the \$12M. Of course all of you have heard of it. Everyone talks about the \$12M in STAR Bond revenues coming in. Only \$9.4M of it is deposited into the General Fund. The remaining to get up to that \$12M is dedicated for the Dedicated Sales Tax Fund at \$1.8M and \$1.2 for the Special Medical Services Fund.

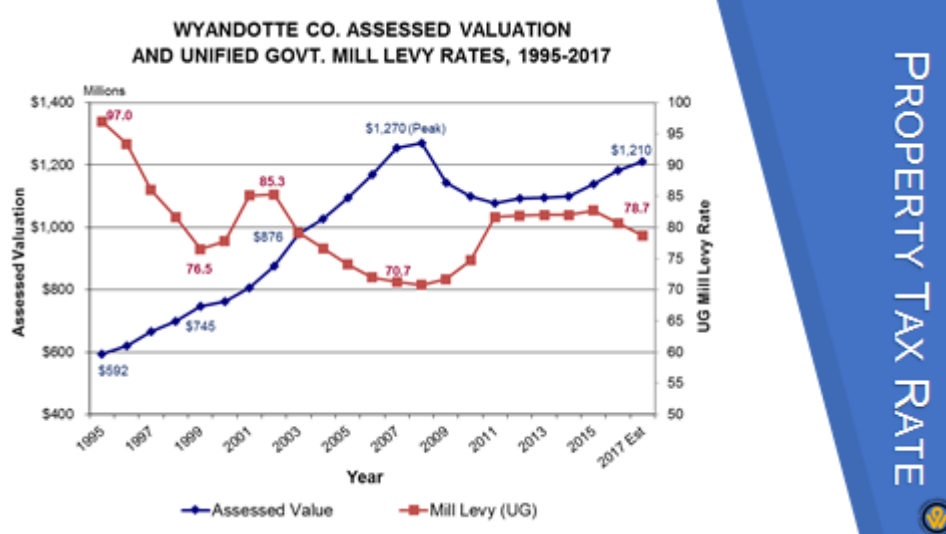
On the top, the Property Tax, this line also includes Personal Property Tax Revenue and you can see that it's up around the \$68M mark. In 2017 we're projecting that revenue source will increase above the actuals in 2016 by 2%, but in 2017 our projection is for it to decline by 1%. The reason for that is that even though residential and commercial properties their values have been improving over this past year, unfortunately they are offset by declines in the personal property and the property owned by utility companies. As a result coupled with the decline in our mill rate which we are proposing to reduce by two mills that the coupling of those two items resulted in a net 1% reduction in that Property Tax Revenue.

The yellow line is the Sales Tax line and in 2017 it increased by 28%; that because of the addition of the \$9.4M in STAR Bonds. For 2017 we project that Sales Tax Revenue will increase by 3.8% and that's due to a strong growth in our retail and business sector.

The green line is the Franchise Taxes which remains relatively flat over the years, but in 2017 and 2018 we're projecting a 2.4% increase in the revenue collected because the BPU most recently adopted a rate increase on the electric consumption portion of their service charges. Increasing the rate translates to additional revenue through our PILOT program.

The last item is the Charges for Services which we have reflected as increasing in 2017 and 2018 by 1.2% and that's because—that modest increase is due to changes that have been made most recently in Municipal Court fine collection procedures.

If you have any questions, we will be happy to answer them at the end of the presentation. At this point I'm going to hand it back over to Doug Bach.



Mr. Bach said, again, kind of taking a look back to where we were 20 years ago and as we usually do we take a look at where our mill rate is, our Property Tax Rate, and this takes us down to a point, as I noted earlier, we're at 19% below where our combined mill rate was pre-consolidation so with this proposed mill rate it puts us at a combined mill rate of 78.7%. You can also see where our revenues over these years have gone up significantly based on the assessed valuation that we have in the community. Back pre-recession we really reached a high point and then that dropped off and then correspondingly that's where we had to tweak our mill

rate. A lot of those tweaks came on the County side of it because that budget is driven about 50% or more than that from property taxes alone.

1995 & 2016 Mill Rate Summary
Kansas City and Wyandotte Co. Comparison to Other Kansas Entities

Kansas City	1995		2016	
	City Mill Levy	Rank (Out of 24 First Class Cities)	City Mill Levy	Rank (Out of 25 First Class Cities)
	64.220	1st	41.875	13th

Wyandotte Co.	1995		2016	
	County Mill Levy	Rank (Out of 105 Counties)	County Mill Levy	Rank (Out of 105 Counties)
	22.754	78th	22.812	95th

Ranked High to Low.

Unified Government Portion of a Property Tax Bill Paid on a \$100,000 home:

In 1995: \$1,116

In 2016: \$928

PROPERTY TAX RATE

One thing to note as we look back at pre-consolidation dates I thought it was interesting to point out that, as many people would point out to us, we were number one in Kansas City. Unfortunately, that was number one being the highest in the mill rate of taxes at that time. Since that time we've reduced our mill rate significantly and we've moved down so out of the 25 first class cities in the state of Kansas we're 13th overall so right in the middle of the pack from where those first class cities charge for their mill rate. In the County we were 78th with one being the higher mill rate so it was on the lower end of where mill rates were across the state of Kansas. In 2016 compared and this data is all from 2016 because that's how the state of Kansas put this information out and from that standpoint we were 95th at that point. That comparable data on a \$100,000 home and that is taking just a constant \$100,000 home in 1995 that resident would have paid \$1,116. If it stayed at that \$100,000 value, that shows where that reduction comes and they would have paid \$928 and in 2017 that number actually drops off to \$905.



HOW ONE OF YOUR 2017 TAX DOLLARS IS SPENT FOR
HOUSEHOLD IN USD #500

YOUR TAX DOLLAR

Also, taking a look at where we are, we're about 47% of the tax dollar paid within Wyandotte County, 24¢ on the dollar goes to the City, 23¢ go to the County, the balance of tax dollars paid in our community goes to the state of Kansas or to the community college, the library or the school district for which you reside in.

WHAT'S IN THE AMENDED 2017 PROPOSED 2018 BUDGET?



Now let's take a look at what's in our 2017/2018 Budget and that's kind of the exciting point of what's built into this and with that I'm going to turn this over to my three Assistant County Administrator's and they're going to walk through these stages. I will start with Melissa Sieben.



Melissa Sieben, Assistant County Administrator, said I get to start out with the slides of what we're doing in '17 and '18 now that we've covered all the data and statistics. On the street side which we know from the 2016 Resident Survey there was a lot of interest in us putting more effort and energy, and I know as we prepared last years' budget, that was something the Commission was certainly looking at. We want to continue that work and on this slide you will see that the first three items, as we've noted here, are actually items that are equipment that we want to bring in-house so our staff can do more work to keep the roads maintained and ultimately improve our condition and extend their life over the course of the years that a road would exist before it has to be completely reconstructed and so that's what those first three items are for.

The next item is a very critical component to business as we move forward and that's an Asset Management System for our Public Works Department to be able to take in and actually catalog our assets, understand sort of their life expectancy and then where we are best at making those maintenance moments with those different assets over time. It's a big project and it's an endeavor that is definitely needed here to help us better manage limited funds moving forward.

The next items here are actually projects that we're going to be doing, construction projects. The first one is actually a study and engineering for upper Holliday Drive for those that have been impacted by that being shut down. It's a very critical study that we need to conduct and also bridge replacement in that same area on Holliday Drive.

Lastly, there are three big road projects in here. There is Parallel, Leavenworth Road which we've talked about quite a bit and Hutton Road and then for those who use the lake we're

looking at a three year phase replacement or repair rather of Wyandotte County Lake roads. This meets three of our goals under the Strategic Plan.



The next one we've talked a lot about is our SOAR Project and this slide just shows the basic concept for '18 is that we maintain what we started in '17. There is a limited amount of extra funds that are being put in here to maintain our Mowing and Property Maintenance Program and that's on the last bullet, an additional \$200K. We've seen a marked difference at least internally from complaints from residents about our mowing program because we have made a concerted effort with SOAR to change the operations there. We've also taken the demolition money out of our CDBG Program and actually put it in the General Fund in this proposed budget to allow for staff to be able to more rapidly respond to the needs of demolition in the community. The federal dollars may get much more complex and complicated to navigate and therefore drag out the time those structures sit in the community.

The other items are ones we've talked about in detail at other times related to Tax Sale, Animal Control, Zoning and Codes.



The next area again goes back to the resident survey in '16 and this is our Sidewalk & Trails Infrastructure. There was a strong interest in trying to move forward in that area. Staff has looked at our Sidewalk/Trails Master Plan that was conducted back in I believe 2011 or 2014, I'm not quite sure which, but it identified a lot of sidewalk infrastructure that was still needed in the community. Staff would like to present to the Commission this fall a Gap Program for Sidewalks completing blocks and then continuing our Safe Routes to Schools Program which has been a very big success in the community as well as continue to work on replacing our curbs and sidewalks for the ADA Compliance that is necessary for the Unified Government. The last items are trail related; Fairfax Engineering for the trail there that we would like to put in in the future, continuing a partnership with Kansas City, MO through a MARC Grant on the Kaw River Bridge which is adjacent to the arena over in the bottoms. Lastly, looking at what future trail development would be next for the Unified Government and bring priorities to that in 2018.



In the area of Transit we've talked about this before trying to figure out how to help people connect with jobs and get to necessary services. This budget does recommend replacement of five buses from Aging and Transit Funds. It also incorporates the Amazon route which we are funding starting the end of this month to get folks to work out at Amazon and it proposes continuing that through '18 with the idea that if it's successful, we will keep it going. If it's not being utilized like we anticipate it might, that we would then bring that back to the Commission to consider changes or alterations. We're also looking at the official park area; it's a transit connector turnaround area and trying to figure out how to enhance that next to Fisher Park and with the changes that the BPU is making with its electric substation; that's also a MARC Grant. We're also obviously keeping the cost increases maintained for the ATA as they change annually as well like our staffing changes change; theirs do too and lastly, increasing Meals on Wheels which is an important program for the community.



My last slide and my most expensive slide I get to talk about tonight is our Water Pollution Control slide. We will see another proposed rate increase with this budget of 6%. That is down from 7% the last few years. We're also on the back of this submitting our proposal to the EPA on our Consent Decree looking to do a sewer fee analysis which hasn't been done in some time for the Unified Government, looking at costs of rate repairs and sort of who is paying, who should be paying, who's not paying at the level that's needed and bringing that back to the Commission as part of this 2018 Budget. The big ticket item on here at \$12M for the '18 fiscal year is our Wolcott Sewer Plant. That is located off of Wolcott Drive & I-435. The engineering is underway and construction would commence next year. The last item there that is sewer related is the replacement of Lombardi Drive Sewer System. The last item on this slide is Stormwater and the big key here on this one is the Master Plan Study looking at prioritizing all those complaints, concerns that we know of out there and looking to see how we can fund more of those projects in the future. Currently our fee is \$4 regardless of the type of property and the generation of water shutoff that property is \$4 no matter what so we will be looking at that. We also start work on some of our projects with the levees along the Kansas River which we are going to be working in coordination with the Kaw Valley Drainage District and the city of Kansas City, MO on and this provides us some money to start looking at some financial analysis on how we might be able to afford this very large \$530M project of which we would be responsible as a collective at \$130M locally.

With that I'm going to turn it over to Joe Connor so he can tell you about exciting Public Safety initiatives.

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Joe Connor, Assistant County Administrator, said I will start off talking about what will happen with Police in 2017 and 2018 and one of the big initiatives for 2018 is the purchase of the Body & Vehicle Camera System. We've talked about that with you from a policy perspective at standing committees. We will be coming back with more information on this system but we're budgeting to actually get the system selected in 2018. In conjunction with that system and because of the large amounts of data that are generated and need to be transmitted quickly we're actually building a fiber network to transmit that data. The one thing I want to mention about the fiber network though is that this is being built as a multipurpose network and what I mean by that is we want to take advantage of those high speeds for our organization for possibly economic development purposes and maybe even some community uses where appropriate. We think we're going to end up with a pretty robust private network at the end of day and we want to be able to take advantage of that.

The proposed budget for Police also includes 30 new vehicles, new 911 communication consoles and an expanded summer work program to continue to expose young Wyandotte County residents to the benefits of a law enforcement career with the Kansas City, Kansas Police Department.



In Fire; a new fire station is in the planning stages now and will be built in 2018. The one thing that we've added into the budget is a plan for the out years to continue to build and replace fire stations. The proposed budget also continues to provide funding for renovations and repairs of existing stations, two new fire trucks and seven vehicles. The Firefighter Trainee Program is also proposed to be maintained in the budget that is being submitted to you. Again, this program provides a path for Wyandotte County residents to become a Firefighter/EMT.



In the area of the Sheriff; as Doug mentioned, we're making a significant investment in a new Juvenile Center and this center is being constructed to improve the services that are provided to juveniles that are provided to juveniles who are in custody and their families. The proposed

budget also includes continuing the double bunking initiatives in the Adult Detention Center and of note, with the double bunking initiative which has been going on for a number of years now we've seen significant efficiencies in the Sheriff Department operations. One of the ways that we're taking advantage of those efficiencies is to use those savings to help fund the Juvenile Center and this is the motto we would like to try to use with other departments in a way to take that efficiency and actually gain something from that. The Sheriff has been at this for a long time. He has been proposing double bunking as a way to save money. We're finally at that point and so we really want to thank the Sheriff for his dedication to this initiative. Also included are security upgrades at the Courthouse and additional vehicles for the Sheriff's Department.



In the area of Innovation & Technology; we made a significant investment in this area. In the proposed it maintains the commitment to realizing departmental efficiencies and improves customer service. This fall our first 311 App will be launched providing mobile access to our 311 Center. This will provide another method for our residents to communicate with us and is a major step to improving customer service. The integration of the Neighborhood Resource Center and 311 and Public Works Systems will also provide improved customer service and communications by closing the information loop on requests that have been submitted. We will also begin to utilize the Cloud for storage and for some of our solutions which will provide current efficiencies and to help us with future spending to try to control future spending in those areas.

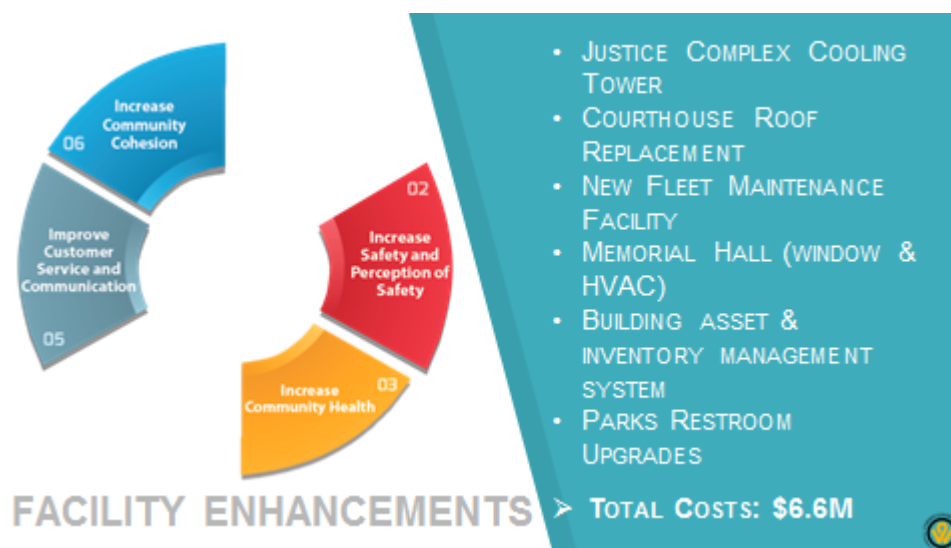
Other initiatives include the launching of a new UG website which will be tomorrow actually. Increase GIS and Mapping capabilities and providing assistance to the District Attorney to become more effective and efficient with his record archiving.



In the area of Customer Service, we just want to point out a few things that we think will really be geared toward our residents and the first and foremost on that list is a Citizen Survey which will be done in 2018. This is going to be a good indicator from our residents about any new priorities or priorities changing and also to see if we've made any progress as an organization to meet our resident's needs. We've also formed a partnership with PayIt Mobile Services. PayIt is a local company that specializes in providing the public sector with the ability to provide mobile online payments. Initially we're going to focus on accepting payments through this application in the real estate section of the Treasury Office, but as the product matures and as we gain confidence we're going to start to add more and more options for residents to utilize this application to provide payment to us. The parking systems that are pay lots both the hardware and software are proposed to be upgraded. There is just a growing level of frustration both amongst staff and customers because of the constant maintenance issues. These are systems that we touch literally daily at least once if not twice because of their age and because of the status of the equipment. We feel that the customers experience will be enhanced if they can get in and out of our parking lots easily and quickly. We can start to take debit cards; we can start to make it a lot more convenient for people to do business here in the Unified Government.

We are proposing a new position and this would be housed in the Economic Development Department and the job title would be Small Business Liaison Outreach. This is an opportunity to provide a point of contact for small business who wants to relocate here, start a business here or just have general inquiries about how to do business with the Unified Government. Again, we're trying to reach out and provide customer service in areas where we feel like we're lacking and this would be a nice central point of contact for small business and hopefully encourage more small business development for the city and for the county.

I will turn it over now to Gordon Criswell and he is going to talk about facility enhancements.



Gordon Criswell, Assistant County Administrator, said I'm going to talk about facility enhancements. As you all know we have over 60 buildings that our public and our citizens use to conduct business in our community. We also realize that we have an ongoing issue with maintaining some of our facilities. They are in various stages of age and are in need of repair and upgrades and so this budget contemplates at least our effort to continue focusing on facility enhancements. Starting with the Justice Complex Cooling Tower, we have to replace that entire system in this proposed budget in '18. You all are fully aware of what happens in a big building when the air-conditioning goes out. It's very uncomfortable for both our employees and our customers who come into that facility. We're finally completing the second half of the Courthouse Roof Replacement. Hopefully, the DA will not be rained on in the future and so this budget contemplates recommending replacement of the other half of the Courthouse roof.

We're really excited about this new Fleet Maintenance Facility. You all authorized us to purchase a really nice large commercial building on 54th & Kansas Avenue. This facility was almost walk-in ready for some of our heavier fleet vehicles. When we think about heavy fleet vehicles a lot of times we think about fire apparatus, but we also have other departments that have large pieces of equipment and this building will allow us to maintain those large pieces of apparatus and vehicles well into the future. We can protect them better, we can better predict the life of those assets and hopefully gain some efficiencies and save some money. Similar to what Melissa mentioned was the Building Asset & Inventory Management System. It's a new system that will allow us to do some of the same things around creating efficiencies with our many, many public buildings that we need to tract when we repair them, how we repair them, if we repair them and so this system will allow us to do that.

I skipped over the Memorial Hall Window and HVAC Replacement. I don't know if you have been to the Memorial Hall but a couple of years ago we upgraded the second floor level and put in a wonderful elevator and we now have what we believe to be a really good marketable events space now that the building is more accessible and it just really stands out on that corner there on 7th Street.

Lastly, you all a couple weeks ago got a report on our Parks Master Plan. That master plan had many, many, many recommendations with a big number behind them. This budget contemplates at least starting on the item that was the highest priority according to that plan which was an upgrade to our park restroom facilities. We will need to come back to you all probably in the fall and have a deeper dive discussion about how do we implement the other pieces of that Parks Master Plan and a funding source to accompany the implementation of the Parks Master Plan.

Doug will have some other comments concerning facilities in another portion of the slide but now I will turn it back over to Doug.

STRATEGIC PLAN VALUES

- ✓ SERVICE DELIVERY
- ✓ PEOPLE
CENTERED
- ✓ DECISION MAKING
- ✓ RESOURCE
MANAGEMENT

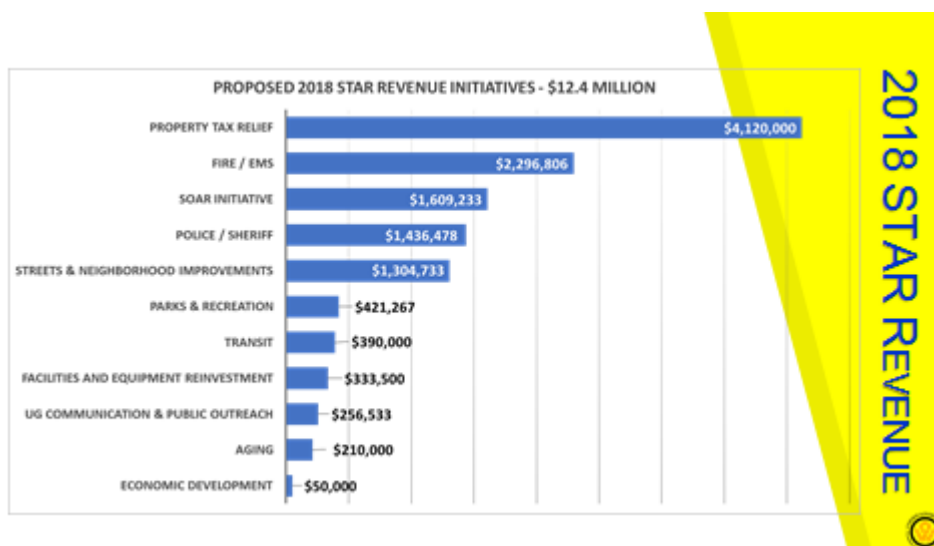
- ↓ OPERATIONAL COST
REDUCTION: \$2.2M
- ↓ REDUCED INMATE FARM-
OUT COSTS: \$700K
- ↑ EMPLOYEE
COMPENSATION: 2%
PAY INCREASE – \$3.2M
- ↑ HEALTH FUND: INCREASE
14% – \$3.8M
- ↑ WORK COMP FUND:
\$1.2M

Mr. Bach said a couple overall things within the budget; while we did see some increase sales tax last year as we grew a lot of operational cost of increase as well and so we had to go back and do a little bit of belt tightening to get where we are today. This resulted in us cutting about \$2.2M out of the General Fund areas of our budget. These are areas I tried not to focus on those which had the highest priorities given to the governing body. They are things we have been doing for a number of years, they are things that I will say important to our operations, but we felt like we could do them at a reduced cost. Another big cost reduction is in the inmate farm-outs. That's a \$700K reduction in our budget and that's part of, as Joe mentioned, the prisoner double bunking scenario that we've gone to. This is saving money that allows us to put more than this to the bottom line; however, this is what we're reducing from the budget. We have more money that we're reducing leaving within the Sheriff's Department budget until we can sustain a term and show that those costs are reduced but that's the money that we're targeting then to move forward with for building the new Juvenile facility.

Employee Compensation; I've built in 2% into the 2018 Budget though as represented we have many of our friends here this evening that are out interested in what's going into the budget. We still have negotiations going on with 12 of our 13 labor unions so we will still need to talk through this but this is what I have built into our program and 2% represents about \$3.2M across our organization when it comes to pay.

Also, from the employee base we will be increasing our Health Fund, our Health Unified Government share of our health fund by \$3.8M or 14% increase in our health care cost for 2018.

In 2018 too we will also be adding \$1.2M in our Worker's Comp Fund. This is an area where we're seeing our overall numbers of work comp cases decrease largely to our investment that we're going to from a work comp individual that works out of the Human Resources Office. This is helping us reduce the number of cases we have; however, unfortunately last year we had some very tragic cases that came in and those are ones that drive our overall costs up when you have a few comp cases that go really high.



It wouldn't be a budget presentation without talking about STAR Bonds and where we're at with that. Last year we put a lot of focus on this. This year I put a slide up here to indicate so everyone could see as we went through the budget that was just presented to you where those dollars are going. The largest category is on top and that is Property Tax Relief so when we're talking about 4 mills that represents a little over \$1M per mill that comes back out of our budget or \$4.1M that's going towards tax relief.

As Kathleen noted, of the \$12.4M about \$3M goes toward our special funds so that goes towards the Fire/EMS so the EMS account gets a chunk of that money and then the Police and Infrastructure through our Dedicated Sales Tax will also get a piece of that money. You see \$2.2M going into Fire and EMS. Our SOAR Initiative, our blight reduction is getting \$1.6 from this money. Police and Sheriff \$1.4M, and then the high priority of Streets & Neighborhood Improvements is getting \$1.3M. Then you can see the other categories and how we've distributed that through our budget.



While we've tried to address, and we keep working on a lot of the challenges that are out there for our government to deal with, we still have several things that are not really fully addressed within this budget. The top one on that chart is our Public Facilities. We have millions of dollars of improvements and while we are now actually putting money toward those facilities and making some changes which you heard for a new Juvenile Center, changes to the Courthouse getting a roof project that we initially only did half of the roof to start with and now we're finishing that, working on Memorial Hall. These are all legacy buildings, buildings that are going to be in our system for years to come, not forever. We have many more that we need to spend money on so we have to keep programming them in.

Fund Balance, we've got the City Fund Balance up to just about 10%. It still needs just a little bit of tweaking to move it up over the years. The County Fund Balance is only about half of where it needs to be. This budget puts them in at about 5% so a continuation. If we make continual savings in that area, we will drop a little more to the bottom line, but that is one where we need to continue to build that up to get it above that 10% level.

The Levee System which Melissa identified that we're doing study work on that. That's one we will bring back and talk to the Commission more about. It's a huge project to think about how we can raise the levee along the Kansas River and add to that. The federal government has put money toward this, but they are going to look to our city, Kansas City, MO, the railroads and such that everybody really needs to invest in order to make this happen and improve that levee for years and protect our community for years to come.

Parks Plan Implementation, some money to it but it's one where we need to sit down and look in the future and probably in the fall about where we're going to put money to really implement the things identified in this plan for the years coming forward.

ADA Compliance, we're working towards this. When we do projects and we do street projects, sidewalk projects, restrooms; we address this and we make it correct the way it should be for ADA compliance. However, to be more aggressive and go out and just specifically do ADA changes is one where we're falling a little bit short of where we would like to be in order to meet the requirements that we need to be doing across our community.

I also like to keep our eye on that Dedicated Sales Tax Fund. This is a special fund that was approved by the voters in 2010. It's money that's divided out for the purpose of going to our Neighborhood Infrastructure, Police & Fire protection in our community. It generates \$10M in our community. It's one we've actually used as we hit the recession earlier it really helped us through that time as it came on line, it's one where we spend money to continue those operations. It's a 3/8 cent sales tax. It expires in 2020 so we need to look forward to that about educating our public in future years of how important this is to overall sustainability of our budget.



As I close out I would just like to point out a community snapshot. We've seen a 4% increase in our population since 2010, 200 new home permits in 2017 to date and in the years 2011 through 2015 we didn't see 200 home permits through the full year of any of those years. Our employment is up 2.2% over the past year which brings us to nearly 92,000 jobs. Wyandotte

County ranks 67th out of the highest 344 largest US counties in terms of wages and it's always a difficult one we look at because the people that live in our community don't necessarily have all those jobs and that's something we need to strive to continue to do to make sure the ones in our community get those high jobs but we are a very high employer in terms of wages, we're second in the state of Kansas. Our tax delinquency rate which is something we're very proud to see go down from 7% to 5% and that's largely to the efforts we've put toward going after being aggressive on tax delinquency collections and continuing to move forward with that with what we're doing with our SOAR efforts.

2017 BUDGET CALENDAR

OCTOBER/NOVEMBER 2016 – PUBLIC WORKS STANDING
COMMITTEE CAPITAL PROJECT REVIEW
NOVEMBER 5, 2016 – FALL COMMISSION STRATEGIC PLANNING
SESSION
FEBRUARY 23, 2017 – LONG TERM FINANCIAL FORECAST
FEBRUARY 23, 2017 – 1ST BUDGET PUBLIC HEARING
APRIL 20, 2017 – SPRING COMMISSION STRATEGIC PLANNING
SESSION
MAY 4 & MAY 18, 2017 – CMIP SPECIAL SESSIONS

As the Mayor stated when we started this meeting you all have had a lot of input and work on this as we've move through the year. Go back to just a couple months after we finish the budget we start working on the new one. The Public Works Standing Committee sits down to review all the projects and we work through. That's a couple different meetings looking at what's coming on in the coming year, what will be the future years and setting priorities as we start to build through that in the coming spring. In the fall we had our Strategic Planning Sessions. We moved forward and did a long-term financial forecast and had our first public hearing in February of this year. In April we had a Strategic Planning Session that really talked about financing and then you've gone back in and looked at the CMIP Budgets again so a lot of hours have already been spent by this governing body. That helps me and my staff work on this as we put this together and build a budget that hopefully comes out in line with the priorities you have.

JULY BUDGET CALENDAR

JULY 6 @5PM – ADMINISTRATOR'S PRESENTATION TO COMMISSION

JULY 10 – BUDGET WORKSHOP*/SET MML

*AFTER STANDING COMMITTEE

JULY 13 – BUDGET WORKSHOP

JULY 17 – BUDGET WORKSHOP

JULY 20 – BUDGET WORKSHOP

JULY 24 – FINAL PUBLIC HEARING/BUDGET WORKSHOP*

*AFTER STANDING COMMITTEE

JULY 27 – BUDGET ADOPTION/WORKSHOP IF NEEDED

As we look forward to what workshops we will be doing this month we can stay focused on priority areas and what we might want to tweak or adjust what's in the budget as we set it out today.

AWARD RECOGNITION



THE GOVERNMENT FINANCE OFFICERS ASSOCIATION OF THE UNITED STATES AND CANADA PRESENTED THE DISTINGUISHED BUDGET PRESENTATION AWARD TO THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS FOR ITS ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017.

As we close, Mayor, I would like to give special thanks to my Finance staff for putting this together. Kathleen VonAchen, our Chief Financial Officer, and Debbie Jonscher, our Deputy Finance Director, who have led this budget process but also with them I want to recognize the whole budget staff and ask them to come forward particularly Reginald Lindsey, our Budget Director, and Jud Knapp, Michael Peterson, Judi Her; I know you have more people here and I will call anybody else up, but for the fourth year in a row they have received the Distinguished Budget Award and I just want to call them out and recognize them for their achievement.

July 6, 2017

Mr. Bach said that concludes our presentation for the Proposed 2018 Budget. **Mayor Holland** said I'm going to take some questions from the Commission if they have any. I am going to recognize some elected officials who are here with us today. I want to recognize our District Attorney Mr. Dupree, Representative Tom Burroughs with the state of Kansas, KCKCC Trustee J.D. Rios. We appreciate you all being here.

Doug has already recognized this. We have several of our union partners here today. We appreciate you coming out today. More than half of our, about 60% of our workforce is union and we're proud to be a union town. We have 13 bargaining units and we appreciate your partnership with the city as well and the service you provide for your members so thank you all for being here also.

Commissioner Walker said, Doug, our total budget is it an increase in dollars or a decrease in dollars, total dollars, compared to 2017? **Mr. Bach** said it's an increase. **Commissioner Walker** asked how many dollars does it increase. **Mr. Bach** said our 2017 original budget was \$345M and this budget goes to \$357M. **Commissioner Walker** said so about \$13-\$14M? **Mr. Bach** said yes. **Commissioner Walker** asked how much is a mill worth this year compared to what it was worth last year. Do you have that number? **Mr. Bach** said it's about a \$20,000 difference we believe in the total value of one. **Commissioner Walker** said the budget you are proposing did I see a slide that said you are proposing a two—roughly two mills—**Mr. Bach** said we're proposing roughly a two mill reduction on the City mill rate. **Commissioner Walker** said and the County holds constant. **Mr. Bach** said yes. **Commissioner Walker** said I want to go into this in more detail. How much did the District Attorney's budget increase?

Mayor Holland said can we do this, we can certainly—I would like to get all the questions on the table. We have our first budget workshop on Monday and if we can get all the questions, I have about 12 from different commissioners of topics you would like covered, but I want to make sure we get these answered correctly in a timely way. I would be glad for us to have an answer on Monday about the DA's budget because I do think it's important that all these questions be answered. **Commissioner Walker** said I haven't finished my question. I thought if he knew it right offhand—**Mr. Bach** said I don't know the amount of the increase. We added a couple pieces of equipment to his budget, but I don't know operationally what the increase is.

(Someone spoke but was inaudible due to not speaking in a microphone). **Mr. Bach** said I think we would be better to present this at the workshop if you want exact numbers. **Commissioner Walker** said here's the point I'm trying to make; \$13,000—**Mr. Bach** said \$32,000. **Commissioner Walker** said the point I'm trying to make here is, and I made this once before, I know there was some follow-up discussions under the previous District Attorney. The District Attorney Office is to some extent in my opinion, and has always been this way, not anything new, is the neglected stepchild of this whole public safety enthusiasm we have. Sitting at the pinnacle of what happens when public safety does its job is the District Attorney's office. Now in my lifetime there has been really one kind of philosophy. Hire them young, pay them cheap, keep them that way and most of them will move on because at some point they cap out and we've had this discussion, Doug, about—and this is my last crack at a budget.

I would like to see—actually I would like for you to verify comparisons to other District Attorney offices, and I'm distinguishing that from County Attorney's because so many of our County Attorneys are part-time or it's a guy who it's his turn to be County Attorney for a term so he does it and then two years later somebody else that's a lawyer has to take his turn. Most of the Prosecutor Offices develop a core of long-term hard core prosecutor's. They don't go, they're never going to get rich but they're going to make decent enough money with a pension and benefits that's it's attractive as compared with going out and trying to hustle all those things on yourself. I would like to be aware that you have had this discussion with this new District Attorney. I know you had it with Mr. Gorman, I think you had it with Mr. Gorman, or maybe it was still Mr. Hays at the time; and that something be shown, a plan be developed that actually makes progress towards that. There are people who will never stay in the District Attorney Office because they believe they are going out and make a fortune in some other area of the law, and that's possible, but you need and I don't know if the percentage is 20 or 30—you need people that know what they're doing when they get a murder case, that knows what they're doing with a rape, with a kidnapping, with the violent crimes and don't get outfoxed. When you bring people in that are just out of law school they get outfoxed. Maybe they get smart as they go along but this issue is important to me if it is to nobody else so I would like you to be able to address what progress we've made toward that objective and if we're going to try to make any progress in the future. It's part of the Public Safety team. It doesn't do any good to put cops out arresting people if we can't get them through the system and convict them.

July 6, 2017

I'm not going to take up the whole evening. I've got a lot of other questions, but I'll save them until Monday.

Mayor Holland said I do want to clarify one other thing. You are wanting additional pay for attorney's in the District Attorney's office and make sure that we did a salary study that included the District Attorney attorney's and you want to make sure that there is competitive pay among the attorney's in the District Attorney Office, is that right? I just want to clarify for the public. **Commissioner Walker** said well yes, in a general kind of brief summary I suppose that is it. I don't want everybody in the District Attorney—not everybody deserves a pay raise because not everybody in any department is performing the way they should be. It should be up to the District Attorney whether a person merits increases or does not and there should be—if I'm a District Attorney and I've got five or six years in and I'm looking at the future, I should see my path to a career in that office or I should say I'm going to cut my losses and get out of here and go find a job that will pay me some real money. I don't think we pay competitive—I know our District Attorney makes less than any other District Attorney in the state. He makes the established minimum which is—or at least unless you did increase you have to pay a District Attorney the same amount as a District Court Judge. You can pay him more. The Johnson County, Shawnee County, I can't say for sure about Douglas County and Sedgwick County I know all make more money than a District Court Judge. Yes, you can say Sedgwick is bigger so they should. I doubt many have comparatively the level of crime—you get the gist of the whole thing.

Mayor Holland said I just wanted to make sure the public got the gist of what you're saying because I've heard you make the statement before and I just want to be clear, you want competitive salaries in the District Attorney office. **Commissioner Walker** said I want a plan between Doug and the District Attorney so that he can retain professional staff that are worthy of being retained and the others if they don't get pay raises, they move on down the road, but that should be the goal to have a nucleus of lifelong prosecutor's, do their whole career there.

Commissioner Walters said a revenue increase of \$13 or \$14M is what I was hearing and that's a projection which are often conservative which seems to be quite a bit in excess of cost-of-living. I guess I would like to have an understanding of why we would want to base our budget

on a number that is so much higher than the cost-of-living and why we wouldn't want to try to work toward something that's more in line with the cost-of-living so that we could have a more meaningful tax reduction. Along the line of tax reduction, if you combine the County and the City mill levy or a portion of it—I know you said it was a 5% reduction to the City so combined it might be a 3% reduction or something like that. One of the things we have been targeting as a Commission is to reduce property taxes so I guess I would like to know are we keeping score on that. Do we know how many residences are paying less in property tax now than they did last year or projected to pay less for 2017 or for 2018? It would be nice to know if 20% of our residents are actually seeing a tax reduction or is it 50% or is 70%; I have to think it's less so that's an information I think that we should keep track of so that we can see if we're actually making progress. If we are, at least the County Appraiser has said in a period of inflation of home prices so when someone has a 10% increase in their home price, a 5% reduction in their mill levy really doesn't offset the tax increase. That's what our goal is, is tax reduction not a lessening of a tax increase so I would like to know if we can find some information on that element of it. **Mr. Bach** said we have tracked it for residential and commercial and we can provide a showing of that.

Commissioner Johnson said I'll probably touch on a subject that's probably not as popular, talking about the Fund Balance. I'm always curious as to our plan. There is always a tension in the discussion as we often have in committee about spending and how do we also increase and maintain our Fund Balance. I'm always curious and would like to have continued discussion on that in terms of not only where we are, but just to inform our public on how important it is for us to maintain certain levels for our Fund Balance. I think it's important to make sure that the persons that are watching are aware of what that represents, why it's important and where we are and if we have—I would like to be able to talk about a cohesive plan for us to reach those desired levels over the course of some stated period of time that you and Kathleen would deem appropriate for us to get to the point where we need to be as we try to balance this tension in our budget about where we spend money. We tend to get caught up in spending, spending, spending but we also need to make sure that we're taking a little bit aside to save as well so I would just continue to make sure that's part of our discussion. **Mr. Bach** said thank you. We would welcome that discussion.

Mayor Holland said I want to again, Mr. Bach, thank you and your staff, the Budget Office, the Finance team; you've done a great job again putting together a budget to begin the discussion but, Mr. Bach, I will ask you to close us out tonight.

Mr. Bach said I just got the point out that the budget is online at our website so if members of the public want to go online and see the budget, they can sign on to Wycokck.org and pull it up and it's right there. There is a link to it on our home page so you can get to it and go through all 500 plus pages of the document and dig into it as much as they would like to. **Mayor Holland** said there is also on the website a link to the OpenGov site that shows 10-year trend lines in every department and so if you would like you can dig and sort in our budget. It's an open document, it's the public's document and so it's out there and available for everyone to look at.

MAYOR HOLLAND ADJOURNED
THE MEETING AT 6:13 p.m.

dt

Bridgette D. Cobbins
Unified Government Clerk

July 6, 2017

STATE OF KANSAS)
WYANDOTTE COUNTY)) SS
CITY OF KANSAS CITY, KS)

SPECIAL SESSION, MONDAY, JULY 10, 2017

The Unified Government Commission of Wyandotte County/Kansas City, Kansas, met in Special Session, Monday, July 10, 2017, with eleven members present: Bynum, Commissioner At-Large First District; Walker, Commissioner At-Large Second District; Townsend, Commissioner First District; McKiernan, Commissioner Second District; Murguia, Commissioner Third District; Johnson, Commissioner Fourth District; Kane, Commissioner Fifth District; Markley, Commissioner Sixth District; Walters, Commissioner Seventh District; Philbrook, Commissioner Eighth District; and Holland, Mayor/CEO, presiding. The following officials were also in attendance: Doug Bach, County Administrator; Ken Moore, Chief Legal Counsel; Gordon Criswell, Melissa Sieben and Joe Connor; Assistant County Administrators; Carol Godsil, Deputy Unified Government Clerk; Jeff Fisher, Executive Director of Public Works; Kathleen VonAchen, Chief Financial Officer; Debbie Jonscher, Deputy Finance Director; Reginald Lindsey, Budget Manager; Budget Staff; Emerick Cross, Commission Liaison; Mike Taylor, Public Relations Director; Mike Tobin, Deputy Director of Public Works; Maureen Mahoney, Asst. to Mayor/Chief of Staff; and Officer Doug Bailey, Sergeant-at-Arms.

MAYOR HOLLAND called the meeting to order.

Mayor Holland said this is our first budget hearing. We had the presentation last Thursday and for the next couple of Mondays and Thursdays we have a series of budget hearings. This is our first workshop. I will ask the Clerk to announce the meeting and call the roll and then I will give some background.

ROLL CALL: Murguia, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend, McKiernan, Holland.

NOTICE OF SPECIAL MEETING of the Unified Government of Wyandotte County/Kansas City, Kansas, to be held Monday, July 10, 2017, immediately following the NCD Standing

Committee meeting for a Budget Workshop to be held in the 5th floor conference room of the Municipal Office Building. (The meeting started at 5:10 p.m.)

CONSENT TO MEETING of the governing body of Wyandotte County/Kansas City, Kansas, accepting service of the foregoing notice, waiving all and any irregularities in such service and in such notice, and consent and agree that we, the governing body, shall meet at the time and place therein specified and for the purpose therein stated.



Mayor Holland said the agenda has been passed out. You will note on the agenda that all of the items that the commissioners have requested for topics have been filtered through here. There are a couple of reasons for the order. One is staff time to make sure they have time to make adequate presentation on each topic. We've tried to scatter them based on perceived workload for our staff, but also to balance the meetings. We have left the last two pretty open so if we need to add more topics as we go, we do have space. We frontloaded them with the requests and we will work our way through those.

July 10, 2017



BUDGET WORKSHOP JULY 10, 2017 – 5PM (AFTER STANDING COMMITTEE)

AGENDA

- OVERVIEW OF BUDGET DOCUMENT
- DISCUSSION REGARDING MAXIMUM MILL LEVY – SET MML
- BUDGET PROCESS & REVENUE FORECASTING
 - BASE BUDGET IF HIGHER THAN COST OF LIVING (WALTERS)
 - IF OF PROPERTY OWNERS PAYING LESS TAX (WALTERS)
 - FUND BALANCE (JOHNSON)
 - STAR BOND RECONCILIATION (WALTERS)
 - MILL RATE (McKERNAN)
 - LOCAL FOOD SALES TAX (WALTERS)
- CDBG FUTURE FUNDING (McKERNAN)
- FUTURE WORKSHOPS
 - JULY 13, 2017 @ 5PM
 - SOAR/DEMOLITION
 - STREETS/SIDEWALKS (McKERNAN)
 - DEDICATED SALES TAX
 - KAN RIVER LEVIE
 - FARMER FUNDING (TOWNSEND)
 - QUIET ZONE PHASE 2 (WALTERS)
 - FRANKS MASTER PLAN FUNDING
 - COMMUNITY CENTER FUNDING (McKERNAN)
 - LAKEVIEW BALL FIELDS (KANE)
 - JULY 17, 2017 @ 5PM – PUBLIC SAFETY
 - FIRE STATIONS (KANE)
 - NEW PRISON STATION (BENJAMIN)
 - TRAFFIC LIGHT RELOCATION (BENJAMIN)
 - BOCH CAMERAS & FIBER
 - JULY 20, 2017 @ 5PM
 - ELECTED OFFICIALS
 - DA BUDGET (WALKER)
 - JULY 24, 2017
 - FINAL BUDGET PUBLIC HEARING
 - STANDING COMMITTEE MEETING
 - BUDGET WORKSHOP – OTHER TOPICS (IF NEEDED)
 - JULY 27, 2017
 - 5PM – BUDGET WORKSHOP – OTHER TOPICS (IF NEEDED)
 - 7PM – BUDGET ADOPTION

We have tonight, you can see at the top, and then under Future Workshops July 13, July 17, July 20, 24 and 27 so a lot of topics to be covered. We're going to start with an overview and then the one item—for our Special Sessions and our Workshops as you know we don't do motions and votes during Special Sessions. They have to be published ahead of time. We do have one published vote tonight that has already been noticed up to the public and the Commission and that is to set the maximum mill levy and we will talk through that tonight, but that's our first order of discussion and then we will move into the rest of the topics.

Doug Bach, County Administrator, said the first order of business really was just to cover the agenda. The Mayor has done a good job of walking through that and so as he noted we have each day laid out here and then some open time for additional discussions that will come up as we go along. Tonight's emphasis is really one to make sure the questions that were asked regarding the numbers in the budget, how we pulled everything together, how that impacts the taxpayer within the community both from a residential and commercial perspective, where we go in terms of the Fund Balance at the end of the day, how we're doing things regarding STAR Bonds, and really some of the broader questions; some of the discussion about the overall mill rate. We wanted to make sure we had the discussion on those items tonight and that way if there

was some change in direction or anything as we move forward we would have a good understanding from where we're going in that direction.

Also, as the Mayor said, also setting a maximum mill levy but as you all recall that's just one that says this is as high as you go. You can always bring it down from that point, but this allows us to get it published and then we can move forward and stay on track as we would like to through this month.

I would like to start with our Budget Director Reginald Lindsey and have him do as he usually does kind of walk through the budget book as it was presented to you and he is going to touch with you highlights as we go through it and give you an opportunity to ask any questions if there is anything that has come up about the ordering of the budget or document as you've had it since last week.

Reginald Lindsey, Budget Manager, said we're going to step through the budget document. The budget document is available online at the Unified Government website; it's also available on our interactive financial site OpenGov. There is a PDF out there on OpenGov and also you can interact with the budget on OpenGov. Also, there are hard copies in all our local libraries within Wyandotte County.

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The first part of the budget document is the Table of Contents which will kind of lay out everything that's in the budget document for you.



COUNTY ADMINISTRATOR'S MESSAGE

July 10, 2017



County Administrator's Office

Doug Bach, County Administrator

701 North 7th Street, Suite 945
Kansas City, Kansas 66101-3064
Website: www.wyandotteks.org

Phone: (913) 573-5030
Fax: (913) 573-5540

July 6, 2017

2018 Unified Government Proposed Budget County Administrator's Budget Message

MAYOR HOLLAND AND UNIFIED GOVERNMENT COMMISSIONERS

As we celebrate the 20th anniversary of voters approving the consolidation of the city and county governments to form the Unified Government, I am pleased to present a budget which maintains our community momentum and again reduces property taxes.

The 2018 budget I am recommending cuts the KCK property tax rate by 4.8%. That's on top of a 4.6% reduction last year. In 1996, as the movement to form the Unified Government was underway, the owner of a \$100,000 house paid \$1,115 in city/county property tax. 20 years later in 2018, the owner of a \$100,000 house will pay \$905 in Unified Government property tax. That's a reduction of \$210, or nearly 19% less.

This budget uses \$4.1 million of the \$12.4 million in STAR Bond revenues to accomplish the property tax reduction. The STAR Bond revenues, generated by the bonds used to build Village West paying off five years early, also allow the Unified Government to increase public safety spending, launch the Stabilize, Occupy and Revitalize (SOAR) blight reduction effort, and pay for a number of other community services.

The Proposed 2018 Budget is built on the Strategic Plan and Goals set by the Commission as determined through retreats, the Citizen Survey, listening tours with thousands of citizens and operational studies.

BUDGET OVERVIEW

As a result of prudent policy decisions, support from Unified Government (UG) governing body, employees and the community, and a growing economy, the UG's financial condition remains stable. With cautious optimism and the theme of fiscal discipline, I present the Amended 2017/2018 Proposed Budget.

The next section we have the County Administrator's Message. There you can find the message as it went out last Thursday when the budget was presented.



CAO - 9

2017 AMENDED
2018 BUDGET
JULY 6, 2017

VISION

UNIQUELY WYANDOTTE – A
VIBRANT INTERSECTION OF
DIVERSITY, OPPORTUNITIES, AND
DISTINCTIVE NEIGHBORHOODS.

AN ENGAGED COMMUNITY:
HEALTHY, FULFILLED, AND
INSPIRED

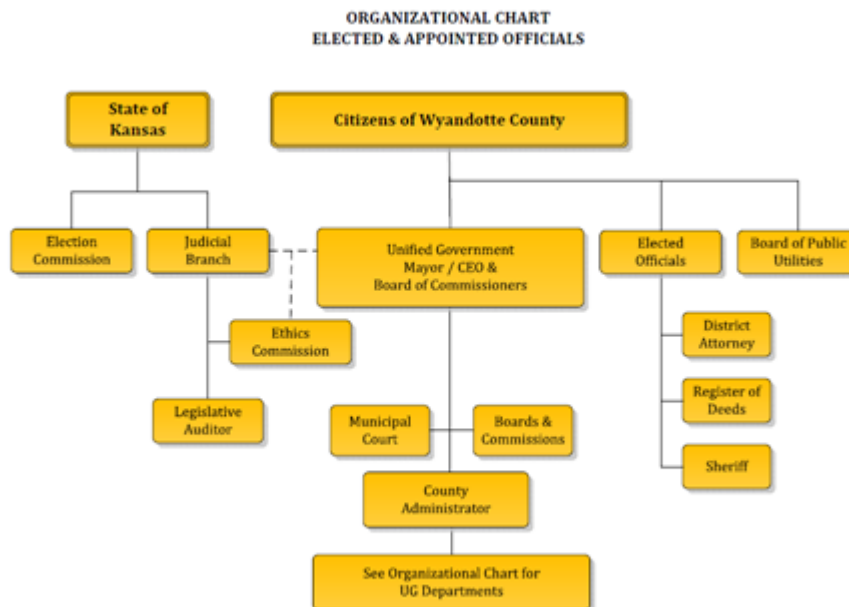
Also, you can find the budget presentation that was in a PowerPoint form.

July 10, 2017

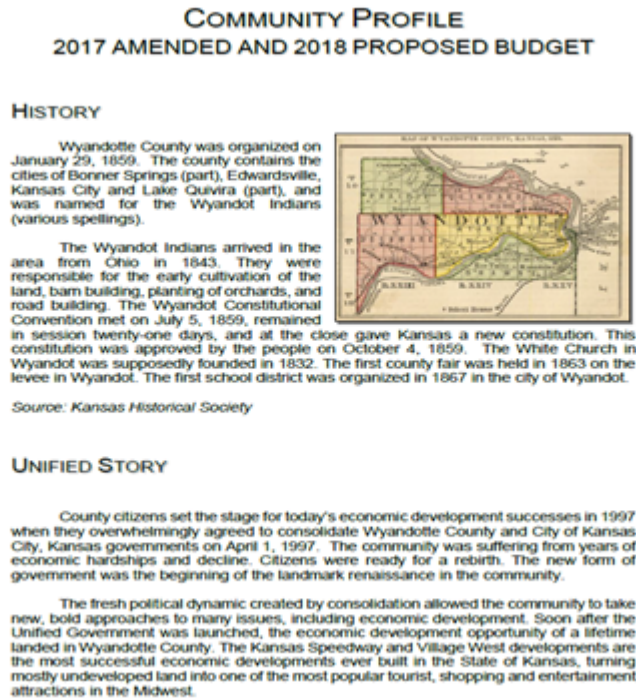


COMMISSIONER'S VISION, VALUES, GOALS & BUDGET GUIDANCE

There is also the Commissions' Vision, Values & Goals.



Also this is a view of the Org chart. There is one internally for staff and then there is one for elected and appointed officials.



We also have the Community Profile which gives the history of Wyandotte County/Kansas City, Kansas. It kind of tells what the form of government is, also the major services provided by the Unified Government and also community characteristics.



BUDGET OVERVIEW

In the Budget Overview section we have information such as the budget calendar, budget policy and also the different steps we take to go through a budget process yearly.



FINANCIAL OVERVIEW

Then we have the Financial Overview which provides the Notice of Public Hearing for our different funds that goes out to the *Echo* and also other means of communicating with the public.

Unified Government of Wyandotte County/Kansas City, Kansas
2017 Amended – 2018 Budget

Expenditure by Fund & Mill Levies



	2017 AMENDED BUDGET	CERTIFIED MILL LEVY, 2017 BUDGET	2018 PROPOSED BUDGET	PROPOSED MILL LEVY, 2018 BUDGET	CHANGE IN MILL LEVY RATE FROM 2017
Tax Levy Funds					
General Fund - City	150,042,878	25.093	154,006,319	23.093	-2.000
Bond and Interest - City	33,546,964	16.782	33,215,722	16.782	0.000
General Fund - County	59,534,826	31.029	59,231,973	31.029	0.000
General Fund - Consolidated Parks	6,577,784	1.384	6,450,000	1.384	0.000
Bond and Interest - County	2,941,368	2.191	4,156,714	2.191	0.000
CIF Fund - County	700	0.000	0	0.000	0.000
Aging	1,717,490	1.022	1,883,973	1.022	0.000
Developmental Disabilities	578,199	0.344	597,907	0.344	0.000
Elections	1,383,517	0.869	1,478,004	0.869	0.000
Health	3,187,680	1.551	3,393,880	1.551	0.000
Mental Health	580,000	0.423	580,000	0.423	0.000
Total UG Tax Levy Funds	260,093,426	80.688	264,994,392	78.688	-2.000
Other Funds					
Alcohol	723,509		783,731		
County Clerk Technology	50,000		57,500		
Court Trustee	582,917		582,917		
Dedicated Sales Tax	10,576,041		11,077,714		
Emergency Medical Services	11,834,081		11,802,884		
Environmental Trust	1,130,000		1,130,000		
Jail Commissary	60,000		60,000		
Parks and Recreation	640,000		583,070		
Public Levee	451,040		456,740		
Register of Deeds Technology	170,170		170,170		
Sewer System	41,180,522		43,918,436		
Special Assets	790,000		4,250,000		
Stadium	526,529		590,700		
Stormwater	4,231,298		4,597,143		
Street and Highway	7,232,600		7,594,500		
Sunflower Hills Golf Course	779,189		787,310		
Travel and Tourism	2,542,523		4,098,393		
County Treasurer Technology	15,000		30,500		
Wyandotte Co. 911	851,000		880,000		
Total Other Funds	84,135,419		92,941,708		
TOTAL UG OPERATING BUDGET	344,228,845		357,936,100		
County Library Fund*	2,933,534	6.059	3,123,688	6.059	0.000
Total All Funds	347,162,379		361,059,788		

We also have Expenditure by Fund & Mill Levies. It shows the budget for 2017 Amended Budget along with the Mill Levies and then also the 2018 Proposed Budget along with the Mill Levies. These here are the Tax Levy Funds and here are Other Funds.

**UNIFIED GOVERNMENT
WYANDOTTE COUNTY/KANSAS CITY, KANSAS
2015 AMENDED AND 2016 OPERATING BUDGET
FUND SUMMARY**

General Fund - City

The City General Fund is the principal operating account of Kansas City, KS. Revenue is received from taxes, fees, intergovernmental revenue, charges for services, and other sources. The General Fund is used to support general operations including Police, Fire, Municipal Court, Public Works, general services functions, and administrative programs. General Fund revenues are also used to finance the purchase of capital equipment and capital projects which are not debt financed.

Note: The increase in debt service in the 2015 amended and 2016 budgets is attributed to the budgeting of annual appropriation STAR Bond, Speedway Bond, and Transportation Development District debt payments. This debt expense is offset by a corresponding revenue increase. Bond counsel and the government's external auditor required this change.

	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 AMENDED	2016 BUDGET
Beginning Fund Balance	\$4,620,995	\$3,565,801	\$1,544,034	\$4,858,624	\$6,604,281
REVENUE					
Tax Revenue	100,808,238	106,751,888	105,602,420	106,275,439	107,342,882
STAR Bond/TDO Revenue	0	0	6,256,399	12,186,225	12,411,652
Permits and Licenses	1,159,668	1,540,763	1,185,000	1,132,000	1,147,000
Intergovernmental Revenues	704,582	700,290	678,000	678,000	678,000
Charges for Services	9,847,342	10,433,051	10,286,400	10,341,800	10,278,800
Fines, Forfeits, Fees	4,271,774	4,532,613	4,620,000	5,749,100	4,735,100
Interest Income	75,741	38,587	50,000	25,000	25,000
Miscellaneous Revenues	497,472	393,148	1,303,000	1,515,606	1,609,000
Reimbursements	1,472,667	1,789,809	1,678,286	1,767,692	1,782,692
Other Financing Sources	3,035,705	6,027,189	3,892,364	11,831,000	2,266,000
Total Revenues	\$121,923,187	\$131,888,338	\$135,551,869	\$161,561,862	\$142,264,126
EXPENSES					
Personnel	98,819,493	104,536,295	100,549,678	101,065,517	102,261,132
Services	15,006,004	18,017,129	17,125,732	17,754,993	18,176,222
Supplies	3,869,794	3,543,081	4,019,181	4,371,662	4,526,317
Grants, Claims	4,064,032	3,639,129	4,255,982	4,264,313	4,264,313
Transfers, Other	45,890	95,554	227,495	3,008,795	1,002,495
Capital Outlay	1,919,014	1,796,256	2,413,587	3,343,878	4,062,752
Debt - Annual Appropriation	0	0	6,256,399	12,186,225	12,411,652
Other Developments	1,254,155	888,071	1,161,321	1,161,322	1,252,572
Reserves	0	0	400,000	600,000	400,000
Total Expenses	\$124,978,382	\$130,515,515	\$136,499,355	\$147,796,295	\$148,447,458
Ending Fund Balance	\$3,565,801	\$4,858,624	\$686,548	\$6,604,281	\$2,420,952

50

This right here is a view of the General Funds. This is the General Fund page. It looks like last year in the budget document.

Unified Government of Wyandotte County/Kansas City Kansas
2017 Amended - 2018 Budget



Fund: 110 - City - General Fund

The City General Fund is the principal operating account of Kansas City, KS. Revenue is received from taxes, fees, intergovernmental revenue, charges for services, and other sources. The General Fund is used to support general operations including Police, Fire, Municipal Court, Public Works, general services functions, and administrative programs. General Fund revenues are also used to finance the purchase of capital equipment and capital projects which are not debt financed.

The revenue increase in 2017 is partially due to the City's share of a sales tax revenue windfall resulting from the early payoff of STAR Bonds that financed the Village West Shopping Area.

Note: The increase in debt service in the 2016 amended and 2017 budgets is attributed to the budgeting of reserve annual appropriation STAR Bond, Speedway Bond, and Transportation Development District debt payments if their pledged revenues fall short. This debt expense is offset by a corresponding revenue increase. This appropriation is required by bond counsel and the Government's external auditor.

Account Type/Description	2013 Actual	2016 Actual	2017 Original	2017 Amended	2018 Budget
Beginning Opening Balance	\$4,858,624	\$14,785,372	\$14,061,736	\$14,061,736	\$13,483,634
Revenues					
41 - Tax Revenue	\$106,109,186	\$110,726,819	\$127,708,629	\$128,967,604	\$130,631,589
42 - Permits And Licenses	\$1,188,368	\$1,228,204	\$882,000	\$1,228,200	\$1,271,200
43 - Intergovernmental Revenues	\$703,537	\$754,898	\$678,000	\$704,000	\$704,000
44 - Charges for Services	\$10,408,835	\$10,940,420	\$10,301,800	\$10,862,100	\$11,030,100
45 - Fines/Forfeits/Fees	\$5,621,812	\$4,367,364	\$4,755,100	\$3,913,000	\$3,937,000
46 - Interest Income	\$77,158	\$80,819	\$75,000	\$90,000	\$110,000
47 - Miscellaneous Revenue	\$1,708,669	\$1,807,170	\$1,808,000	\$1,863,500	\$1,863,500
48 - Reimbursements	\$1,449,018	\$1,782,692	\$1,782,692	\$1,713,392	\$1,775,483
49 - Other Financing Sources	\$12,133,690	\$2,437,494	\$2,258,000	\$2,336,000	\$2,336,000
Total Revenues	\$141,389,363	\$134,123,779	\$136,828,221	\$151,524,796	\$153,487,872
Expenses					
51 - Personnel Costs	\$100,202,967	\$100,021,835	\$105,946,854	\$102,504,126	\$107,236,389
52 - Contractual Services	\$18,362,862	\$19,013,132	\$20,373,177	\$20,862,945	\$21,874,898
53 - Commodities	\$3,659,422	\$3,781,455	\$4,534,258	\$4,229,444	\$4,236,030
54 - Capital Outlay	\$3,129,180	\$2,872,051	\$5,377,100	\$4,890,800	\$4,083,430
55 - Grants, Claims, Shared Revenue	\$3,865,168	\$4,372,111	\$5,296,195	\$5,877,464	\$5,417,714
56 - Debt Service	\$1,174,151	\$641,175	\$10,330,396	\$10,280,396	\$10,830,076
57 - Nonexpense Items	\$3,000,435	\$4,405,847	\$828,033	\$1,117,803	\$307,903
58 - Reserves	0	0	\$300,000	\$350,000	\$350,000
Total Expenses	\$131,472,355	\$134,967,696	\$152,835,713	\$158,842,879	\$160,066,219
Ending Fund Balance	\$14,785,372	\$14,061,736	\$11,194,244	\$15,483,634	\$14,975,367

July 10, 2017

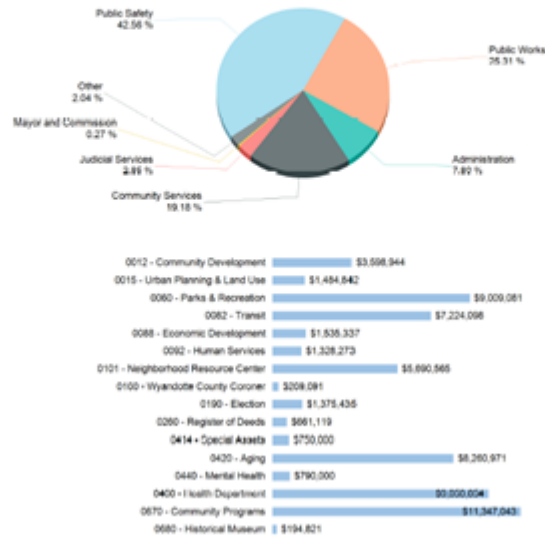
We recently got new budget software called Questica that allowed us to update our budget financial pages and this is what the updated budget page looks like. The former page was produced all in Excel. This page right here shoots straight out of our new budget software. Within our department Jud Knapp walked really hard on this particular fund statement making it really efficient and effective.



The next section that we have is Department Expenditure Budgets.

Unified Government of Wyandotte County/Kansas City Kansas
2017 Amended - 2018 Budget

Section: Community Services



We also have a new page here that is part of our new budget software. It's a new addition that the budget staff also worked on and it kind of breaks out each section within the budget document. For instance, here we have Community Services and we have a pie chart for Community Services showing how much of a percentage it is of the total budget and then also we break it down a little more where Community Services we show each department within this section of the budget document. Again, this is a new addition that we were allowed to do with our new budget software that we recently put in place.

Unified Government of Wyandotte County/Kansas City, Kansas
2017 Amended and 2018 Operating Budget
Department Overview

Parks and Recreation Department

Mission Statement:

The mission of the Unified Government Parks and Recreation Department is to provide clean, safe, well maintained facilities for all.

Department Overview:

The Parks and Recreation Department manages a 2,600 acre park system with the goal set to meet the majority of the leisure needs of our community. The Department is divided into three divisions: Recreation Management, Park Maintenance, and Golf Course Management. The Recreation Management Division is responsible for all recreation programming that includes youth and adult sports, recreation programs, and seasonal special events. These programs are conducted at the Department's seven community centers, numerous athletic fields, swimming pool, and parks. The Golf Course Management Division oversees the management of an eighteen-hole championship course with a full-service club house and a six-hole junior golf course. The Park Maintenance Division oversees the daily maintenance, repair, and development of three regional parks, four community parks, forty-seven neighborhood parks, seven recreation/community center buildings, three community center buildings, three spray parks and one pool.

Important Issues:

- Continue our ongoing strategy to address our aging park system and equipment replacement while operating within the budget guidelines.
- Implement a revised CMIP to address the growing needs for repair of essential components of the Department's parks, buildings and other facilities.
- Continue addressing the major repair and replacement needs such as roofs and HVAC systems for the buildings, shelters, and restrooms.

Highlights:

- Continued to partner with community organizations to provide the following park improvements, and services to Wyandotte County residents.
- Installed "Global Motion" equipment at Wyandotte County Lake Park and Emerson Park.
- Replaced play grounds at Eisenhower, Alvey, and Mac's Parks.
- Resurfaced the basketball court at Garland Park.
- Implemented new mowing program to support the SOAR initiative.
- Finalized the Master Plan.
- Started the Park Ranger program

Goals/Objectives:

- Develop priorities and an implementation strategy for the recently completed Parks Master Plan.
- Increase mowing turnaround time to 7-9 days.
- Increase department visibility through social media and other forms of marketing.

Also, within the Department Budget section we have narratives to give you highlights of the departments and what they plan on accomplishing in the upcoming year and what they have already accomplished.

Unified Government of Wyandotte County/Kansas City Kansas
2017 Amended - 2018 Budget



Department: 0060 - Parks & Recreation

Department Expenditure Summary				
	2016 Actual	2017 Original	2017 Amended	2018 Budget
01 - Personnel Costs	\$4,162,792	\$4,305,088	\$4,094,996	\$4,971,927
02 - Contractual Services	\$1,335,034	\$1,526,686	\$1,891,996	\$2,097,904
03 - Commodities	\$633,793	\$754,059	\$749,304	\$691,735
04 - Capital Outlay	\$1,344,220	\$1,504,473	\$1,364,473	\$916,300
05 - Grants, Claims, Shared Revenue	0	\$1,000	\$7,250	\$7,250
07 - Nonexpense Items	\$35,000	\$151,110	\$151,110	\$151,110
08 - Reserves	0	\$50,000	\$150,000	\$150,000
Total	\$7,510,836	\$8,392,426	\$8,009,081	\$8,875,896

Full Time Equivalent Positions				
	2016 Actual	2017 Original	2017 Amended	2018 Budget
001 - Park Administration	4.00	6.00	6.00	9.00
003 - Parks	52.00	52.00	54.00	54.00
004 - Recreation	19.25	20.00	20.25	20.25
007 - Sunflower Hills Golf Course	4.00	4.00	4.00	4.00
Total	79.25	82.00	87.25	87.25

Expenditure By Fund				
	2016 Actual	2017 Original	2017 Amended	2018 Budget
110 - City - General Fund	\$360,323	\$35,000	\$693,611	\$692,794
113 - Parks and Recreation	\$5,762,799	\$5,550,071	\$5,544,251	\$6,417,755
190 - County - General	\$67,697	\$235,000	\$237,272	\$152,326
212 - Dedicated Sales Tax	\$111,726	\$100,000	\$100,000	\$100,000
221 - Special Parks and Recreation	\$517,724	\$630,060	\$630,269	\$582,339
299 - Other Special Grants	\$50,000	\$40,177	\$40,177	\$11,004
590 - Sewer System	0	0	0	\$24,000
595 - Sunflower Hills Golf Fund	\$620,384	\$762,060	\$774,501	\$765,655
Total	\$7,510,836	\$8,392,426	\$8,009,081	\$8,875,896

Expenditure By Division				
	2016 Actual	2017 Original	2017 Amended	2018 Budget
001 - Park Administration	\$511,043	\$595,815	\$1,093,795	\$1,536,324
003 - Parks	\$5,356,002	\$5,856,411	\$5,866,955	\$6,362,985
004 - Recreation	\$1,023,456	\$1,199,112	\$1,240,830	\$1,250,650
007 - Sunflower Hills Golf Course	\$620,384	\$762,060	\$774,501	\$765,655
Total	\$7,510,836	\$8,392,426	\$8,009,081	\$8,875,896

Budget Changes				
Division	Description	Fund	2017 Expenditure Change	2018 Expenditure Change
001 - Park Administration	SOAR Mowing Contracts	110 - City - General Fund	\$200,000	\$200,000
Total			\$200,000	\$200,000

July 10, 2017

Here is another new document that we have in the budget document. We always had a financial page and we added a little color to it and kind of highlighted the years that we're concentrating on which are our Amended and Proposed. Also, down at the bottom of the page we kind of concentrated to show what's new in this particular department's budget. Each department, if they have something new in their budget as far as operating budget wise, it will show up down at the bottom of the page here.



**CAPITAL MAINTENANCE
IMPROVEMENT PROGRAM (CMIP)
POLICY & HIGHLIGHTS**

Our next section within the budget document is Capital section and here we concentrate on the policies within the CMIP.

UNIFIED GOVERNMENT											
2017 - 2022 Proposed Capital Maintenance Improvement Program (CMIP)											
CASH FINANCED PROJECTS											
7/6/2017											
Fund/Department	New	Priority	CMIP	Account Code Description	2017 Amended	2018	2019	2020	2021	2022	Total
CITY GENERAL FUND (718)											
Buildings & Logistics											
			8151+Co - Anni Roof Maintenance Program	110-872-8151-5444	25,000	25,000	25,000	25,000	25,000	25,000	150,000
			8172 - City Hall 6th Floor Renodel	110-872-8172-5444	69,000						69,000
			8199+Co - Capital Project Reserves	110-875-8199-5480	80,000	80,000	80,000	80,000	80,000	80,000	480,000
			8513+Co - Facilities Parking Annual Maint, Repair & Insp	110-875-8513-5440	200,000		650,000	650,000	650,000	650,000	2,800,000
New			8173 +Co Bldgs and Logistics Asset Mgmt. and Inventory	110-875-8173-5421		245,000					245,000
New			9232 +OT+D&D 3440 Kansas Ave Maintenance Facility	110-875-9232-5444	100,000	40,000	40,000	40,000	40,000	40,000	360,000
New			8202 - Major Facilities Improvements - City	110-875-8202-5444		35,000	65,000	70,000			165,000
			Total		474,000	420,000	690,000	665,000	795,000	795,000	4,190,000
Community Programs											
			1064 - 110th Street Lighting	110-872-1064-5441			70,000	430,000			500,000
			1065 - Village West Infrastructure Improvements	110-872-1065-5441		70,000	70,000	70,000	70,000	70,000	360,000
			1068 - Concept Studies, Roadways	110-872-1068-5441	75,000	100,000	325,000	125,000	125,000	125,000	775,000
New			1009+OT - Bridge and RCB Inspections	110-872-1009-5442	310,000		330,000	175,000	175,000	175,000	1,165,000
			1070+OT - Trail Network Development Program	110-872-1070-5421			100,000	120,000	120,000	120,000	460,000
			Total		385,000	170,000	795,000	845,000	470,000	470,000	3,190,000
Fire											
			8015 - Annual FS Renovation/Repair/Remodel	110-837-8015-5444	200,000		200,000	200,000	200,000	200,000	1,000,000
			8079+Co - Fire Station Design/Land Acquisition	110-837-8079-5444	350,000	50,000		200,000		200,000	800,000
			8067 - Fire Station 3 Parking Lot Replace	110-837-8067-5444							
			8095 - Fire HQ Security Infrastructure	110-837-8095-5444	25,000						25,000
			8081 - Fire HQ Renovation Ceiling Ftr. Finish Reno/Remodel	110-837-8081-5444	45,000						45,000
			8088 - 2012 Fire HQ Exterior Remodel	110-837-8088-5444		30,000					30,000
			8088 - 2013 Fire HQ Interior Remodel	110-837-8088-5444		65,000					65,000
New			8084 - PPE Lockers/Equipment Storage Upgrade	110-837-8084-5444				75,000			75,000
			Total		620,000	145,000	200,000	475,000	200,000	400,000	2,040,000
Police											
			8419 - Police Station Anni Maint Prog	110-821-8419-5444	50,000	50,000	50,000	50,000	50,000	50,000	300,000
			8420 - Police Station Major Facility Improvements	110-821-8420-5444	100,000	100,000	100,000	100,000	100,000	100,000	600,000
			8436 - Police Headquarters - Flooring Replacement	110-821-8436-5444	15,000	17,000	17,000	17,000	17,000	17,000	130,000
			8437 - Police Headquarters - HVAC Upgrades	110-821-8437-5444							
			8443 - Police HQ Gutter Replacement	110-821-8443-5444		25,000					25,000
			Total		165,000	218,000	167,000	167,000	167,000	167,000	1,091,000
Public Works											
New			4028 - Fairfax Trail	110-042-4028-5443	75,000						75,000
New			1056 - Holiday Drive Reconstruction Design	110-042-1056-5421		200,000	200,000				400,000
			Total		75,000	200,000	200,000				475,000
Reserves											
			Capital Contingency	110-811-0001-5480	50,000	50,000	50,000	50,000	50,000	50,000	300,000
			Total		50,000	50,000	50,000	50,000	50,000	50,000	300,000

Also we have a schedule for our Capital Projects and also our Capital Equipment.



GRANT INVENTORY
\$14,899,901

The next section is our Grant Inventory which kind of breaks our grants into state funded, fairly funded, a combination of both state and fairly funded and also private grants.

July 10, 2017



APPENDIX

- A. FINANCIAL POLICIES
- B. POSITION INVENTORY
- C. EMPLOYER PAID BENEFITS

Our Appendix goes through our Financial Policies, Position Inventory and our Employer Paid Benefits.

Unified Government of Wyandotte County/Kansas City, Kansas
2017 Amended – 2018 Budget

Position Inventory
(In Full Time Equivalents)

Department	Position Title	2017 Amended	2018 Budget
Aging	ADMIN SUPPORT SPECIALIST	1.00	1.00
	DIRECTOR	1.00	1.00
	FISCAL OFFICER	1.00	1.00
	FISCAL SUPPORT SPECIALIST	1.00	1.00
	PROFESSIONAL PROGRAM ASSISTANT	1.00	1.00
	PROGRAM AIDE	1.00	1.00
	PROGRAM COORDINATOR	2.00	2.00
	PROGRAM SPECIALIST	7.00	7.00
Aging Total		15.00	15.00
Appraiser	ADMIN SUPPORT ASSISTANT	3.00	3.00
	ADMIN SUPPORT SPECIALIST	3.50	3.50
	ADMINISTRATIVE COORDINATOR	3.00	3.00
	APPRAISER	12.00	12.00
	APPRAISER SUPERVISOR	1.00	1.00
	DIRECTOR	1.00	1.00
	FISCAL OFFICER	1.00	1.00
	INFORMATION SYSTEMS ANALYST	1.00	1.00
	MANAGER	1.00	1.00
	PROGRAM COORDINATOR	1.00	1.00
	PROGRAM SPECIALIST	1.00	1.00
	PROGRAM SUPERVISOR	2.00	2.00
	REAL ESTATE APPRAISER	2.00	2.00
Appraiser Total		32.50	32.50
Chief Knowledge Office	ADMIN SUPPORT SPECIALIST	1.00	1.00
	ADMINISTRATIVE COORDINATOR	1.00	1.00
	COMPUTER SUPPORT SPECIALIST	1.00	1.00
	DIRECTOR	2.00	2.00
	EXECUTIVE DIRECTOR R21	1.00	1.00
	INFORMATION SYSTEMS ANALYST	11.50	11.50
	INFORMATION SYSTEMS COORD	13.00	13.00
	INTERIM	0.25	0.25
	MANAGEMENT ANALYST	1.00	1.00
	MANAGER	1.00	1.00
	OFFICE ASSISTANT III	2.00	2.00
	PROGRAM COORDINATOR	1.00	1.00
	PROGRAM TECHNICIAN I (AFSCME)	1.00	1.00
Chief Knowledge Office Total		39.75	39.75

July 10, 2017

Here is a view of our Position Inventory. It's broken down by full-time equivalents so each department you can see what their full-time equivalents are and the type of positions they have.

Unified Government of Wyandotte County/Kansas City, Kansas
2017 Amended – 2018 Budget



Position Inventory
(In Full Time Equivalents)

Fund	2017 Original	2017 Amended	2018 Budget
Tax Levy			
110 - City - General Fund	1,133.77	1,0832.74	1,099.84
113 - Parks and Recreation	72.00	72.50	72.50
160 - County - General	619.63	618.08	606.48
162 - County - Elections	19.25	19.25	19.25
165 - County - Aging	21.32	21.12	21.12
171 - Developmental Disability	2.40	2.40	2.40
172 - County - Health Department	44.75	44.40	44.40
Total	1,913.12	1,860.48	1,865.98
Special Revenue			
212 - Dedicated Sales Tax	38.25	49.25	49.25
220 - Special Street & Hiway-City	73.58	72.50	72.50
221 - Special Parks and Recreation	3.00	3.00	3.00
222 - Special Alcohol Program	4.50	4.70	4.70
Total	119.33	129.45	129.45
Enterprise			
560 - Sewer System	119.05	125.77	125.77
563 - Stormwater Enterprise	1.00	6.00	6.00
564 - Emergency Medical Services	56.00	69.00	69.00
565 - Sunflower Hills Golf Fund	4.00	4.00	4.00
570 - Court Trustee Fund	10.00	9.00	9.00
Total	190.05	213.77	213.77
Total Non-Grant Positions	2,222.50	2,203.70	2,209.20
Grants			
225 - Community Development	9.60	12.00	11.00
233 - Justice Assistance Grant	1.00	1.00	1.00
240 - Adult CCA	29.00	26.35	26.35
241 - Juvenile CCA	28.50	31.70	31.70
262 - Department of Aging Grant Fund	13.50	13.30	13.30
263 - Health Department Grant Fund	67.75	66.60	66.60
266 - Other Special Grants	10.30	6.15	6.15
267 - Spc Develop Disabilities Grant	4.55	4.55	4.55
290 - HOME Program	0.90	-	-
Total	165.10	161.65	160.65
American Recovery & Reinvestment Act			
810 - Neighborhood Stabilization	1.50	-	-
Total	1.50	-	-
Total Grant Positions	166.60	161.65	160.65
Total Positions	2,389.10	2,365.35	2,369.85

Then we also have another view of full-time equivalents which is by fund which we talk about a lot as far as the Tax Levy Fund, Special Revenue Funds. This breaks it down and shows like how many FTEs are in each fund.

Unified Government of Wyandotte County/Kansas City, Kansas
2017 Amended – 2018 Budget



Employer Paid Benefit Assumptions

Employer Paid Benefits	2017 Approved	2017 Amended	2018 Budget
Health Insurance (Traditional Plan)			
Single Coverage	\$6,698	\$6,698	\$7,636
Family Coverage	\$15,626	\$15,865	\$18,086
Health Insurance (Health Savings Account)			
Single Coverage	\$6,027	\$6,027	\$6,871
Family Coverage	\$14,064	\$14,064	\$16,033
Dental Insurance			
Single Coverage	\$364	\$364	\$364
Family Coverage	\$856	\$856	\$856
Vision Insurance			
Single Coverage	\$45	\$45	\$45
Family Coverage	\$103	\$103	\$103
Standard Life Insurance			
Single Coverage	\$32	\$32	\$32
Family Coverage	\$32	\$32	\$32
Health Insurance Waiver	\$1,800	\$1,800	\$1,800
KPERS Civilian Rates	8.46%	8.46%	8.46%
KPERS Fire & Police Rates	19.03%	19.03%	19.03%
KPERS Sheriff	19.03%	19.03%	19.03%
KPERS Retired From Different Employer	15.18%	15.18%	15.18%
FICA (Social Security)	6.20%	6.20%	6.20%
FICA (Medicare)	1.45%	1.45%	1.45%
Unemployment	0.18%	0.18%	0.18%

This document right here breaks down how much the Unified Government pays for its Employer Paid Benefits. You can see what we had in the budget for the Approved Budget in 2017 and 2017 Amended Budget and then also the 2018 Budget. One of the things we see here it kind of shows where Health Insurance is going up 14% from 2017 to 2018 and we can see that here. Most everything else kind of stayed pretty much static but the health insurance jumped up 14%. Any questions on the budget document?

Mr. Bach said everyone probably has questions about what's within it in the contents but that's the ordering it is. If there are any questions about how it's put together or where anything is located, please don't hesitate to ask so we can direct you to that as soon as we can.

2018 Tax Rate (Maximum Mill Levy)

	2017 Mill Levy	Administrator's 2018 Proposed Mill Levy	Recommendation for Adoption 2018 Maximum Mill Levy
Kansas City, Kansas	41.875	39.875	39.875
Wyandotte County	38.813	38.813	38.813
Self-Supporting Municipal Improvement District	12.500	12.500	12.500
Wyandotte County Library	6.059	6.059	6.059

Motions to set the Maximum Mill Levy:

1. Motion to set the Maximum mill levy for the City of Kansas City, Kansas at: 39.875 mills
2. Motion to set the Maximum mill levy for Wyandotte County at: 38.813 mills
3. Motion to set the Maximum mill levy for the Self-Supporting Municipal Improvement District at: 12.500 mills
4. Motion to set the Maximum mill levy for the Wyandotte County Library at: 6.059 mills

The next item for the workshop this evening is the discussion regarding the Maximum Mill Levy. The maximum mill levy which I presented in the proposed budget sets forth a mill rate for the City of Kansas City, Kansas at 39.875 mills which is 2 mills less than what is approved in 2017 and then the County at 38.813 which is the same mill rate that was adopted for this year. The SSMID District sets out the same of where it's been and then the Library stays constant at its mill rate.

I'm recommending that you establish that as the maximum mill rate. I believe this budget contains what needs to be so unless there are other items you wanted to add to it over and above this mill rate I think that can establish where we're at from a maximum. As noted, you can always lower the mill rate as you go through this process over the next month.

Commissioner Walker said as I read the Charter the Commissions primary and virtually sole responsibility is to adopt a budget, establish what the taxing rates will be. I will express that I am personally and as a commissioner not satisfied with a simple 2 mill reduction. I understand the idea that this is a maximum mill levy and that we can always reduce it, but I think—my opinion is that we need to send a message that we're going to reduce. The people of this community deserve tax reduction. They have been promised it for I don't know how many

years. Maybe we can go at it a number of different ways but to my way of thinking we have more revenue than we had the previous year with a 2 mill reduction, what \$13M more, \$15? **Mayor Holland** said not over the entire budget including our Enterprise Fund. That's not all in our taxing. **Commissioner Walker** said we are spending more than we spent in previous years and at the same time we're reducing 2 mills which for most people is an insignificant amount of money quite candidly.

I feel that our maximum mill levy on the City side should be at least 7 mills lower. That is a total of 7, 5 more than the proposal of 2 and that the County should see a smaller reduction of 1 or 2 mills. If we don't make ourselves do it, you're never going to do it. It's about what the people out there in the community expect. They just got clobbered by the State with higher income taxes. I admit that the State Legislature was in a difficult position of trying to balance a budget. They had to do something but the bottom line is people are still going to end up paying more. I think we ought to be able to forego at least 7 mills on top of—well 5 more than what's been proposed because I don't see anything in here where we're making any supreme sacrifices thus far and that's where I'm going to stand on this. If you want to call it a motion, I'll call it motion.

Mayor Holland said I want to say I think we need to—I would like to follow the Administrator's recommendation. We need to walk through this budget document. We've got raises on the table for all of our employee at 2% that's at \$3M. We take 5 more mills out—unless we're going to reduce the number of employees—80% of our costs are personnel and unless we're going to reduce the number of employees and I will remind us that 60% of our employees are Public Safety. Unless we're going to take out the raises for our employees—we have almost \$4M in increases in our cost of health insurance that we have no control over, almost \$4M additional and those two alone, the cost-of-living increase for our staff is desperately needed and the health insurance increase; those alone represent almost \$7M, that's 7 mills right there. That's with asking all of our departments to take a 2.5% decrease already so if we're going to take people out of positions, if we're going to reduce staffing significantly to accommodate an additional thing, I think we need to do that over the course of these sessions and not tonight. If we decide we can't reach the 7 mill goal, then we have to completely republish and start our budgeting process over and we're under constraints by the State of Kansas about

how we do that. I think setting the maximum mill levy at the Administrator's recommended level is the wise move today and then we have several weeks, Commissioner, to address how and where we would remove an additional 5 mills if that's what we want to do. I don't think we can do that tonight without predetermining that we're going to cut staffing.

Commissioner Walker said, Mayor, I respect your opinion, but I'm making a motion and if I don't get a second, I don't get a second. This is where we make a motion. You've made your argument, it's a cogent argument, and I respect you for doing it.

Action: Commissioner Walker made a motion that we reduce the mill levy by 7 mills on the City side and one mill on the County side.

Mayor Holland said I do not hear a second. That motion dies for lack of a second.

Mayor Holland asked is there any further discussion—let's stay on the Kansas City, Kansas portion, on the City portion. We have to do four different motions. Is there a motion or a comment on the City? **Commissioner Murguia** said I have a question in regard to Commissioner Walker's comments. Commissioner Walker, is your motion just directly to reduce the mill levy by 7 mills or since we're setting the maximum mill levy, are you saying you want to set that maximum mill levy tonight 7 mills lower than it is today? **Commissioner Walker** said well 7 total mills, 5 more than what the Administrator has proposed in his budget. **Commissioner Murguia** said even if there is no second to Commissioner Walker's motion, if we set the maximum mill levy at what it's at right now with the two mill reduction, as we go through this budget process and we can find 7 mills to reduce, we can do that at the final hearing, correct? **Mayor Holland** said we can go down; we cannot go back up without republishing and getting us off of schedule for our budget. **Commissioner Murguia** said alright, I would then just make a statement in regard to Commissioner Walker's statement. I agree, Commissioner Walker, that I think our constituents deserve a significant property tax reduction but for me it's premature to lock ourselves into a 7 mill reduction this evening without hearing our staff and our Administrator's recommendations on the budget. I just know from the 10 plus years I've been on the Commission at the end of the Administrator's proposal he has never been left with extra

money, he has always been asked to find additional money to do additional projects. We collectively as a Commission, if that's what the focus is, I know it will be my focus and it sounds like Commissioner Walker's focus, we all need to keep that in mind when the public steps forward with special interest projects they could be very good projects, but we need to keep in mind what the priority is. If you're not willing to make focus on reduction during this budget and only willing to focus on spending more money on additional programs or even keeping it the same, we're not going to get there. I will do my best to remind people in the most respectful manner as we go through the budget, myself included, that we can't lower the mill levy if we aren't going to find—it's approximately 1 mill for \$1M—**Mayor Holland** said approximately. **Commissioner Murguia** said if we can't find \$7M to take out of the budget, then I don't see how we have a balanced budget.

I would also say I think, Mayor, you just said that 80—am I interrupting this right, 80% of our taxes is spent on employees, correct? **Mayor Holland** said that's right. **Commissioner Murguia** said the money will bring 80% so what that leaves us, correct me if I'm wrong on this Administrator's Bach; that leaves us 20% for supplies and materials, is that right? **Mr. Bach** said yes. **Commissioner Murguia** said I appreciate everything that our staff does, but what I'm concerned about is that what can we actually do in our county, what can we actually see, how many roads can we lay, how much curb and sidewalk can we put in, how many sewers can we improve, how many buildings can we improve with 20% of our total budget. I'll just leave it at that. To me that's a pretty elementary way to lay it out for people that don't sit up here every day and kind of know how the budget works. Tell me again, Administrator Bach, our total budget is how many million. **Mr. Bach** said it's a recommended \$357M. **Commissioner Murguia** asked so what's 20% of that. **Mr. Bach** said about 70. **Commissioner Murguia** said so we have \$70M.

Commissioner McKiernan said we don't even have that much because when you really consider this we're talking about the Consolidated General Funds are where we have the majority of our money to do projects like you are suggesting. **Mr. Bach** said then you are down to \$210M or somewhere in that ballpark when you get down to that piece. **Commissioner Murguia** said not to get too far in the weeds, I know what you're saying Commissioner McKiernan. When in you're in \$70M for the average person, 65-70 you know you just throw it around at that point so we have \$70M and I would just like my constituents particularly to hear

when they call me about a road improvement, they call me about curb and sidewalk improvements, sewer issues, water runoff issues that I hear from other districts; we only have \$70M to stretch that out throughout 10 districts. That's not even—what is that? If you divided it by district, that gives each district \$8M approximately—unless my math is wrong, \$8M per district to spend on actual supplies. I'm not advocating by any means to keep the mill levy here. I'm going to be looking for ways to cut costs also but I just want it clear to the people that are out there that's about \$8M per district.

Mayor Holland said I would also like to note we lowered the mill levy 2 mills last year and we are proposing another 2 mills this year. I anticipate continuing to lower the mill levy in Kansas City, Kansas and Wyandotte County. What I don't want to see are two things, one when consolidation first happened there was a major cut in the mill levy that turned out to be unsustainable and it went right back up two years later. I think that was a bad idea. The other thing that has happened we saw in the State of Kansas is some very irresponsible tax cuts in the State of Kansas that proved unsustainable and they virtually bankrupted our state. I think the key that we need to do I think we need to be on a path of a consistent commitment to lowering the mill levy overall. I think everyone on this Board has that. I've not talked to anyone on this Commission who says we should be raising the mill levy. I hear everyone saying we need to consistently lower it. I believe we need to do it in a responsible methodical way and we need 2 last year, again 2 this year, it will keep us on the right path and we need to do more. There is no question that we need to do additional reductions in our mill levy and the number one way we do that is by growing the value in our community to take the burden off of those who are here. So, growing value is going to reduce our mill levy and we are doing it and we need to keep doing it.

Commissioner McKiernan said I completely agree actually with both of you. We get to the point where it's very hard. I think the smart play at this point would be to set the Maximum Mill at 39.875 which is the Administrator's recommendation and then as Commissioner Murguia said look hard over the coming five weeks for places where that could be trimmed and if we find them, we trim it. I agree with you, Mayor, that the way we really get after this is we have to grow the number of properties that have value that pay taxes and a lot of the incentives that we use to increase the bigger of our community and to set the groundwork for future growth

unfortunately in the short run don't pay the full load of taxes and we do that intentionally so that we can grow our community but it's a long play.

Action: Commissioner McKiernan made a motion, seconded by Commissioner Markley, to set the Maximum Mill Levy as recommended by the Administrator at 39.875.

Mayor Holland said there is a motion and second to set the Kansas City, Kansas Mill Levy at the Administrator's recommendation at 39.875. That is a maximum mill levy that could come down in the next several weeks.

Roll Call was taken and there were nine "Ayes," Murguia, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Townsend, McKiernan; and one "no," Walker.

Mayor Holland said we now have the Wyandotte County portion. Mr. Bach, do you have any presentation on that? **Mr. Bach** said I'm recommending that we maintain this at the current mill rate of 38.813 and I'll keep in mind that this moves us forward with a major infrastructure project in moving a new Juvenile Center which we're looking at starting construction on throughout this year and coming into next year. Doing such a facility typically is one where you go out and you ask for a special mill rate. I know any major project like this in the past on the County has been done that way. We believe we can do this through the savings and efficiencies we're making within the County and the growth that's happening within that mill rate and that's why I'm recommending we keep it at this level. This is also an area where our Fund Balance is at about 5% where our stated policy is to get it in excess of 10 so I would not recommend going lower than this at this point without determining a different methodology for how we would expend our money.

Action: Commissioner McKiernan said I would make the same motion as before that with the intent that we will look for budgetary savings between now and final vote that we set the Maximum Mill as recommended by the Administrator at 38.813, seconded by Commissioner Philbrook. Roll call was taken on the motion and there

were ten “Ayes,” Murguia, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend, McKiernan.

Mayor Holland said the Self-Supporting Municipal improvement District. Mr. Bach, would you like to remind us how this works. **Mr. Bach** said this is the Downtown Improvement District that sets forth pretty a self-imposed County mill rate—**Commissioner Walker** asked why don't we just vote--keep it the same? **Mayor Holland** said yes. **Kathleen VonAchen, Chief Financial Officer**, said actually I wanted to interject that we should have put in 2017 that it's 11.3 and what they're proposing is to increase it back to 12.5 where it was before. **Mr. Bach** said our CFO just pointed our chart on the wall is not correct. In '17 the mill rate is 11.3 and I believe as you all will recall we had quite a bit of discussion on this last year. We entered into a new agreement and worked this through with the Downtown Shareholders who are a big group that works with the SSMID and their request to come back is that we set this at 12.5. This is a tax that only applies to those businesses in the downtown area that are part of the SSMID District. **Mayor Holland** said the businesses themselves have asked for this increase, is that right? **Mr. Bach** said yes. **Commissioner Murguia** asked did we hold a public hearing on that. **Mayor Holland** said we did and they changed the boundaries and the amount. There was quite a bit of discussion and we supported their direction and they had the support of their businesses to do this. **Commissioner Murguia** asked is there any property tax dollars in that fund or is it solely funded from the sales tax of the businesses. **Mr. Bach** said it's all property tax so they self-impose a higher property tax on the businesses in those areas in order to fund this. **Commissioner Murguia** said only in those areas, correct? **Mr. Bach** said yes. **Commissioner Murguia** said and they have agreed to that. **Mr. Bach** said well they've come forward that that's the request of the association that they work to do it. **Mayor Holland** said they had to have signatures and agreement of a very high percentage of their group to get that done. **Ms. VonAchen** said it's also a separate fund. It has nothing to do with General Funds, it's entirely separate. **Mr. Bach** said we don't work those expenditures. **Commissioner Johnson** said they reduced the western boundary from 18th Street down to 12th Street.

Action: Commissioner Philbrook made a motion, seconded by Commissioner Johnson, to take the Administrator's recommendation of 12.5 which is the request from the

Downtown Shareholders. Roll call was taken on the motion and there were ten “Ayes, Murguia, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend, McKiernan.

Mayor Holland said that brings us to our final vote on the Maximum Mill Levy, the Wyandotte County Library. **Mr. Bach** said this is the requested mill rate that has been submitted to us from the Library Association. We really don’t have any oversight within the operations that go on in this area, but we’re the ones that have to establish the mill rate so this is the request that has been brought forward to us. We can set this as the maximum. If there was additional conversation or such we could look for it but I don’t have a lot to tell you on this.

Action: Commissioner McKiernan made a motion, seconded by Commissioner Philbrook, to establish a maximum of 6.059 as recommended by the Administrator.

Commissioner Murguia said I have a question for Administrator Bach. Can you briefly remind us all of what that money is for? What do we spend it on? **Mr. Bach** said I will ask the Finance team if they can go through and do it because we as the Unified Government don’t really expend it. It’s the Association and so if I can ask you guys to go through the breakout because there is a difference between—USD 500 oversees the library operations and they provide some administrative oversight to it and then the library boards dole this out. **Mr. Lindsey** said the levy provides support for all the libraries within the county of Wyandotte County so that would include Bonner Springs, Edwardsville, Turner Library and also the KCK Library. **Commissioner Murguia** said so if the USD 500 pays for the administrative costs to run those libraries, what does this money pay for? **Mr. Lindsey** said this is funding outside of the KCK funding. It’s just for so Bonner Springs does get a portion of the KCK Library so this goes to provide funding for that and also it does provide funding to the KCK Library which in turn—**Mr. Bach** said maybe to clarify, they have the administrative staff that does it, but I believe they are paid a percentage that goes back to them so they will bill like the Library Board for their administrative staff that are assigned to work in the libraries. **Mayor Holland** said we have easily the most unusual structure of a library system in Wyandotte County because it overlaps with the KCK District 500, it overlaps with this Commission and it overlaps with the Library

Board. We could do a Special Session on this if you would like to understand the library because it might be worth our time to understand it some more, but I'll just say it's as complicated as it sounds this evening. **Commissioner Murguia** said I'm just asking because its 6 mills pretty close to what Commissioner Walker is asking for so I was just asking what we're spending it on and what we get for it. **Mayor Holland** said I think we could add that easily to a Special Session. **Mr. Lindsey** said it's not part of our budget at all. **Commissioner Murguia** said I can discuss it with staff. I'm not sure the general public is interested, but for myself, just me personally I'm not requesting a Special Session but I just don't understand why if the USD 500 is going to manage the libraries, then why are we collecting the taxes to pay them to manage the libraries? I've always wondered that for years. **Mayor Holland** said I think we should bring that to a session because I think if we have questions, I guarantee the public does and I think clarifying that for the public would be beneficial.

Commissioner Walker said even if it isn't part of our budget, it is a mill on where I live, where people live in Bonner, where other people live and so if it's not necessary—just because it's not in our budget I'm still paying it. I guess the question is what am I paying for that I—you know I'm all for libraries, I love libraries, we don't have enough, we don't give them enough but we ought to know what we're spending our money for. **Ms. VonAchen** said I just wanted to point out that the total assessed value for this library district is much smaller than the total assessed value for the entire county because it encompasses a much smaller area. The 6 mills actually generates around \$3M. **Mayor Holland** said let's just bring it to a session because we're going to understand this more.

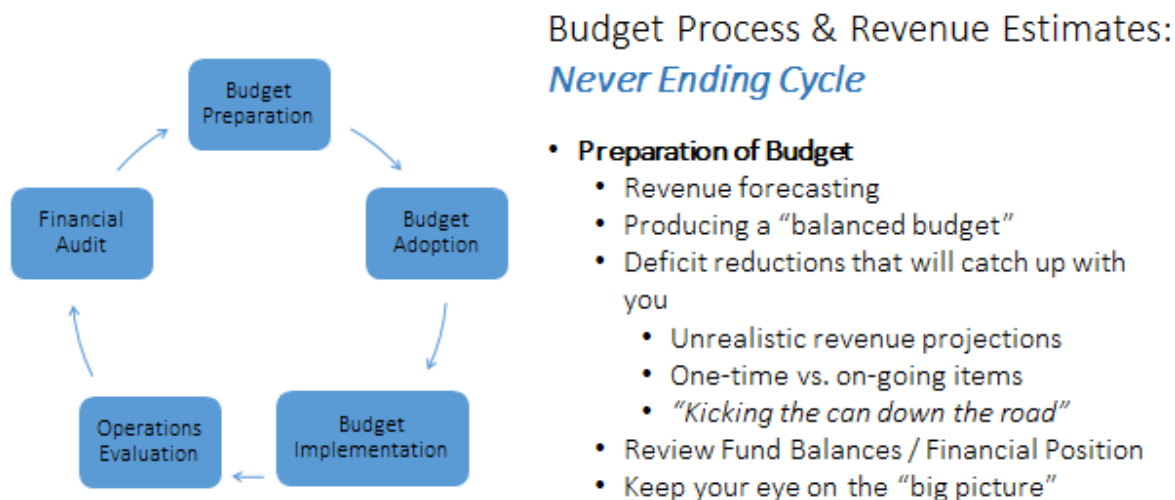
Commissioner Philbrook said he has already said about some of it, she has already said some of it and yes, it's very complicated and just because we don't set the mill levy it doesn't mean that it doesn't impact everybody. I think people have the right to understand what those 6 mills is going for because we have to pass it through, what would happen if we didn't do that? I'm sorry that's kind of a flip question but if they're in control then what would happen if we didn't pass it? I want to understand it better. **Mayor Holland** said we will add it to the list for a future session.

Mayor Holland said during this budget period we are setting the Maximum Mill Levy so unless someone wants to propose setting it higher I have a motion and second to keep it same as the maximum.

Roll Call was taken on the motion and there were ten “Ayes,” Murguia, Johnson, Kane, Markley, Walters, Philbrook, Bynum, Walker, Townsend, McKiernan.

Mr. Bach said thank you very much and as I think it has been stated several times through this conversation those are the maximum mill rates that we would be able to move forward with. As we go through and you’re able to dig in and analyze through the budget you’re able to find different efficiencies, different directions we want to go then we can always finalize a mill rate that’s lower in the different categories up here are primary the top two on the list being the City and the County mill rates. I think also it’s been mentioned to be sustainable it’s finding reductions in expenditures which will be year over year and not be reductions and we just come out and say we’re going to spend a million less on Capital this year, that’s one time but next year I still don’t have that money. I still need the Capital if your intention is still to do what we have. Sustainable reductions are really driven in the area of personnel most of the time because it’s a decision to stop doing something that we’re doing today and that’s the kind of thing we need to think about as we look at different ways to redirect that. Maybe it’s not stop it, it’s just do a little less of it or something like that.

The next section that we go into this evening is really starting to answer some of the questions that are out there and those are regarding the budget process and the revenue and where it comes from and some of those impacts then as they come back onto the users the way we set this out. I’m going to turn this over to Kathleen VonAchen, our Chief Financial Officer, and she is going to walk us through a few different sections. We will break after different areas. We will go into the budget area formation if you have questions about that and then we will get into the revenue forecasting and we’ve got a few things as we go through there.



Ms. VonAchen said the budget process and specifically for tonight revenue estimates is a never ending cycle. We start out and we prepare this budget for you and then at the end of July we ask for your adoption of the budget, but then after that our budget team and all of the departments go into budget implementation mode. We’re out there implementing the initiatives that are funded by the budget. We evaluate our initiatives to see whether they’re performing according to how we expect and then finally there is a financial audit process and then we start the process again with the financial preparations.

Revenue forecasting is a key component of the balanced budget—of a budget. The other thing that’s important to note is that the challenge in presenting a balanced budget especially on those Operating funds like the General Fund and the other tax levy funds those are Operating budgets and so we want those revenues and expenditures to equal each other. Often times just some things to look for when we’re looking for deficit reduction what will catch up with you is, for example, if we have unrealistic revenue projections. We need to also factor in those things that are only one time versus ongoing. I think we’ve had a lot of conversations about that because of the STAR bonds. Also, it’s probably best not to kick the can down the road because if you’ve got a challenge, it’s probably better to face it straight on rather than waiting until next year.

We want to also when we're doing the budget we review the fund balances at the end of the year to look at our financial picture but we're also looking forward but we're also trying to keep an eye on the big picture.

Revenue Estimating

- Revenue Baseline - How much can you spend without anything changing?
- Financial forecasting is one of the CFO's most important tasks
 - Allows a pro-active vs. reactive response to potential budget imbalances
 - Long term financial plans, strategies and policy direction
- Private economy is never 100% known, so how can estimates be?
- Financial management without trustworthy revenue projections is not meaningful
- Forecasts are driven by:
 - Economic indicators: Consumer Price Index (CPI), unemployment rate, consumer confidence, job growth, property valuation, etc.
 - Demographic indicators: Population growth, how much and where
 - Administrative: current laws and regulations

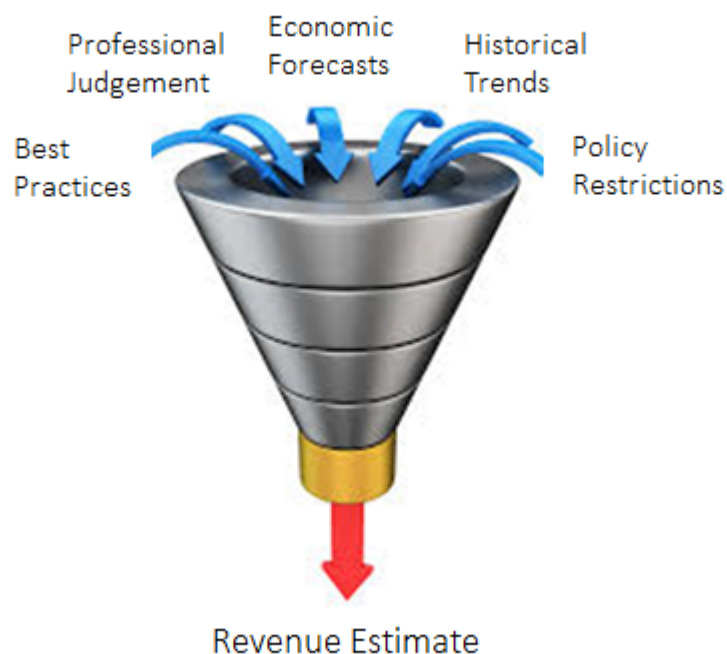


On revenue estimating first off we want to take a look at what is the baseline. You know how much can we spend without anything changing. Then we look at financial forecasting. You know it's one of my top jobs, one of the most important tasks I do, but it allows for kind us to do the forecasting it allows us to be more proactive rather than reacting to problems as they come. We can kind of foresee into the future where there is potential budget imbalances. Also, we're all working together on a long-range financial plan and strategic and policy direction so that we anticipate what things are coming down the road that we can address before they hit us.

Naturally with revenue estimating you know we try to be as accurate as possible but even the private economy is not 100% known so you know those revenue estimates we have sometimes they come in as we expect and sometimes they don't. We do the best we can.

Financial management without trustworthy revenue projections is just not meaningful so we try to be conservative, but then not too conservative and I'll talk about that in a little bit. The forecasts assumptions as we've talked about as part of the long-range financial plan is based

on a number of drivers: economic drivers such as CPI and the unemployment rate. We also look at demographic indicators such as population growth and then just changes in Administrative laws that inhibit or change the amount of revenue that we can collect.



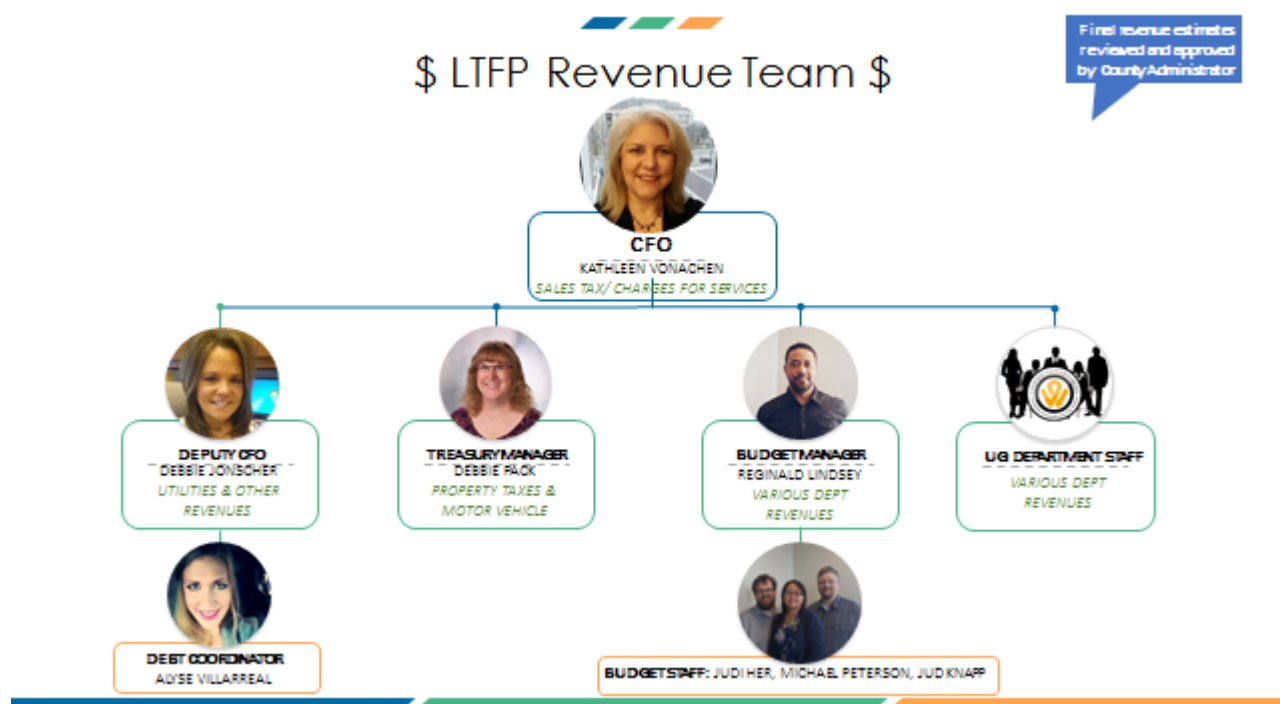
Overall it's kind of we collect a lot of information and it all goes into that revenue estimate. Best Practices, we use our professional judgement, economic forecasts, historical trends and then we also look for policy restrictions.

Revenue Forecasting Approaches

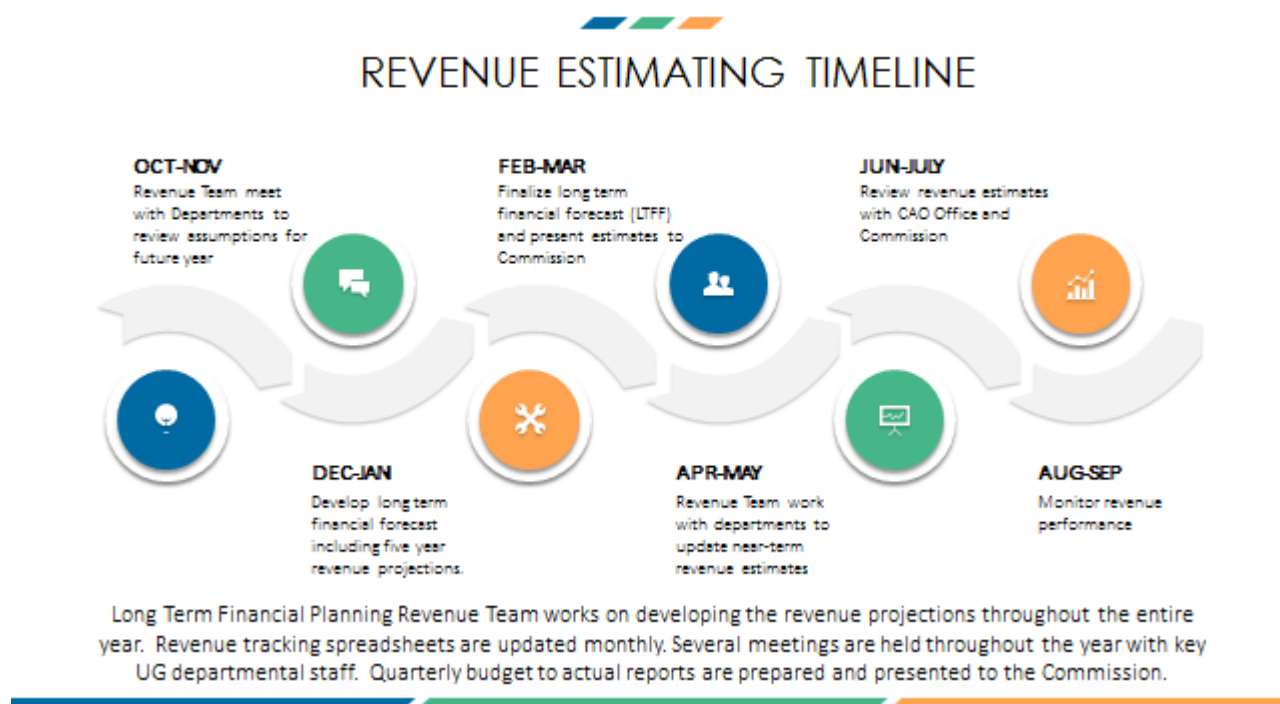
- **Should be easy to understand, transparent and structured**
- **Conservative vs. Objective estimation policies**
 - Conservative – Under estimates revenues, but if TOO conservative could lead to unnecessary fiscal stress, loss of opportunity for service improvements
 - Objective – Project revenues as accurate as possible but understand risks
 - Could result in budgeted program reductions at mid-year causing operational disturbances
 - Must have contingency funds and strong financial management policies

As I mentioned before we try to keep it as easy to understandable and transparent as possible and we have put in place a structure for our revenue estimating team who I will talk about in a minute. We want to be conservative and objective but we want to kind of strike a balance between those two. For example, if we're too conservative with our revenue estimates then it leads to kind of unnecessary fiscal stress because we're cutting back on things that we could do in the future which later on in the year we find out that the revenues were coming in better than we expected and we could have done all these things we ended up not doing. We don't want to get into that situation where we're being too conservative because then there is that loss of opportunity for service improvement.

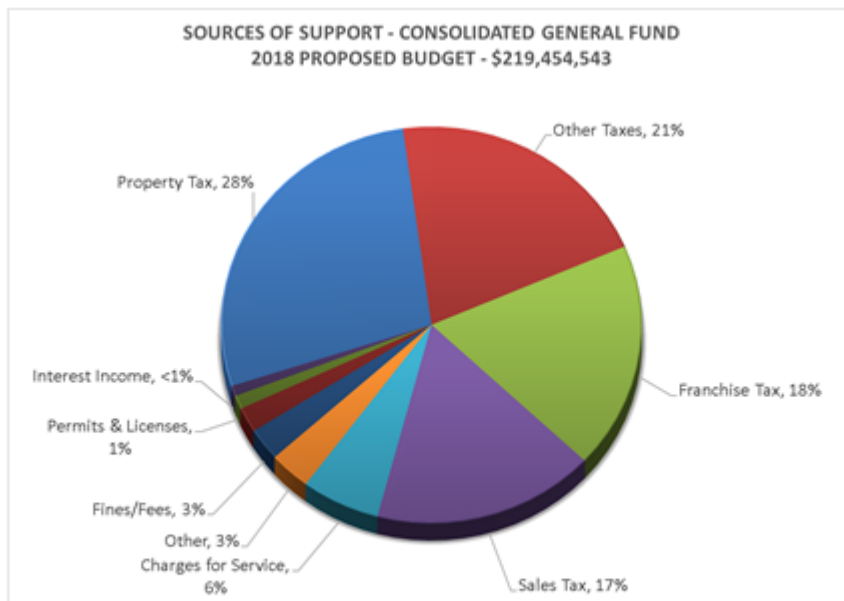
On the other hand we want to just stay objective meaning we want to project revenues as accurate as possible but understand the risks involved in doing that. It could result in projected program reductions in mid-year if we end up projecting things that are—if we over estimate our revenues we might end up having to make changes in the middle of the year. If we provide some contingency funding for those sorts of occurrences that aren't anticipated then—and we continue to have strong financial management policies in place then we're able to withstand those sorts of possibilities.



I just wanted to point out here we have a Revenue Estimating Team and so I'm at the top and what I do typically is the property tax and charges for services and sales tax. I work very close with Debbie Pack who is our Treasury Manager and she is assigned to assist with property tax and motor vehicle. My Deputy CFO Debbie Jonscher looks at utilities and other revenues. Reggie and his team are also very involved in various departmental revenue projections and then we also utilize the information we get from other department staff and as well especially Alyse Villarreal helps us a great deal. It's a whole team of people that are involved in revenue estimates, but ultimately I should point out that once we project and have a finalized review of our revenue estimates we pass those by our County Administrator. Of course he and I go through and talk about the base assumptions and factors involved in all these revenue estimates and you know he might have some suggestions for things to look into and it's a give and take situation but ultimately all the revenue estimates are reviewed by our County Administrator.



There is a timeline here where we're looking—the Revenue Team is looking at the revenues. Back in October and November we're meeting with departments to review assumptions for the future year and then we work on that long-range plan. In the future year we will be looking at that long-term financial forecast for the future year. February and March we're incorporating that information into a long-term plan, presenting that plan to you as well as including those revenue estimates in there. In April and May the Revenue Team is working with the departments to update the near-term revenue estimates just for this coming year, it's not the out-year ones. In June and July that's where we are right now and so we're looking at revenue estimates and then we're presenting those as part of the County Administrator's proposed budget. In August and September we monitor revenue performance.



General Fund revenues and other financing sources total \$219.5 million in 2018, a conservative 1.6% increase from 2017 due to the proposed two mill property tax rate reduction and a revenue loss of \$2 million.

A great deal of focus is placed on the General Fund budget because that's where a great number of our resources and service delivery occurs and that totals \$219M so the total budget for the Unified Government is up in that \$350M range, but that number includes all the Enterprise Funds and a lot of other funds that are not included in this specific General Fund. This Consolidated General Fund is where all of the tax supported activities are occurring. This is a pie chart of all the various revenue sources. You see 28% of it is Property Tax, and then go around and Franchise Tax is 18%, Sales Tax is 17%, Other Taxes are 21, Charges for Services is 6% and so on. Overall the General Fund—**Commissioner Walker** said Franchise Tax, is that where you're putting PILOT? **Ms. VonAchen** said that is PILOT yes. **Commissioner Walker** asked does your budget make any recommendations on reducing PILOT. **Mr. Bach** said no sir.

Commissioner Murguia said for clarity, Administrator Bach, so what we really get is 20% of the \$219M that is spent on the Services that I was talking about earlier, \$219M is the real dollar amount. **Mr. Bach** said when you talk about the General Fund portion of it; it would be that 20% what comes in through here. You still have 20% in other components of it because part of it would be like the Water Pollution Control so that's not a General Fund portion, that's a separate fee based area so it has different operations but nothing is funded from that from the General taxes. **Commissioner Walker** asked what does 1% of the PILOT represent

approximately. **Ms. VonAchen** said its \$3M. **Mr. Bach** said it's a little over. **Commissioner Murguia** said what is the total amount of money that we collect from fees annually? **Ms. VonAchen** said Charges & Fees in the General Fund is about \$12M if I remember right. **Commissioner Murguia** said and those are restricted fees, correct? **Ms. VonAchen** said no, they're not restricted. They are collected in order to pay for General Fund services. **Commissioner Murguia** said I will go back again, this \$12M plus the \$219M is the total amount of revenue that we collect. **Mayor Holland** said the \$12M is included in the 219. **Ms. VonAchen** said actually yes, that's partially right. Actually \$9M of the STAR bond money which is dedicated just for the two General Funds is within the 219. The total revenues of the General Fund are 219, \$10M of that is actually a Reserve for annual appropriation that's required by our bond document.

Commissioner Murguia asked so what was the other money you were talking about Administrator Bach. **Mayor Holland** said the Enterprise Funds. **Ms. VonAchen** said the Enterprise Funds is not part of this number. **Mr. Bach** said so like Water Pollution Control is our biggest Enterprise Fund operation so that's what I'm talking about. We buy equipment infrastructure within that Enterprise Fund so effectively it's 20%. It has money outside of it. **Commissioner Murguia** asked do we have a variety of funds. **Mr. Bach** said yes. **Ms. VonAchen** said we have 30 funds. **Commissioner Murguia** said so we have General Tax Fund and then we have Other Funds and then we have Fees that are part of the General Fund. **Ms. VonAchen** said yes. **Commissioner Murguia** said so the fund like the Enterprise Fund what is the total annual revenue from the funds that we have? **Ms. VonAchen** said if you go to page 46 of the budget document they are all listed here so overall all the kind of tax related operating funds totals \$261M, all those other type of funds that are supported wholly by their own kind of fees is \$80M. Those funds whether they're fees or revenues or restricted include certainly the Sewer System which is \$40M as well as the Storm Water System, the Street & Highway Fund which is wholly from State revenues—Kansas State revenues that are shared with us. Travel and Tourism which is the Transient Guest Tax and also the Dedicated Sales Tax which is about \$10M in sales tax that we collect dedicated solely for Police & Fire and infrastructure needs. Emergency Medical Services which is \$11M and so there are quite a few funds where they are just supported by their own fees.

Commissioner McKiernan said so what that says is I misspoke earlier when I said it's not the 351, but it's the Consolidated General Funds, it's about halfway in-between because some of these funds truly are dedicated and they do not yield money that we can spend on our budget priorities, but it's not as low as the Consolidated General Funds. **Mr. Bach** said that's true. **Commissioner McKiernan** said I was a little low in my estimate earlier.

Ms. VonAchen said just overall just generally speaking the Consolidated General Fund, if you back out the \$10M for the Debt Reserve, you have about \$210M in revenue and 80% of that is spent on personnel and the other 20% on supplies and consulting services and other capital outlay and those sorts of equipment replacement.

Certified Property Valuation released by Office of the UG Clerk June 12, 2017

		2016 Total Assessed Value for 2017 Budget (10/16)	2017 Total Assessed Value for 2018 Budget (6/17)	Variance	% Change	2018 % of Total
Wyandotte County Assessed Valuation						
RE	Existing Values	1,014,052,533	1,052,373,455	38,320,922	3.8%	87%
RE	New Impr/Remodel	14,134,830	20,443,031	6,308,201	44.6%	2%
	Utilities	91,717,690	80,165,476	-11,552,214	-12.6%	7%
Subtotal Real Estate & Utilities Value		1,119,905,053	1,152,981,962	33,076,909	3.0%	95%
	Personal Property	61,627,010	57,816,155	-3,810,855	-6.2%	5%
Total County Assessed Value		1,181,532,063	1,210,798,117	29,266,054	2.5%	100%
Kansas City, Kansas Assessed Valuation						
RE	Existing Values	907,426,515	938,354,947	30,928,432	3.4%	87%
RE	New Impr/Remodel	13,817,358	19,786,466	5,969,108	43.2%	2%
	Utilities	83,664,066	72,100,350	-11,563,716	-13.8%	7%
Subtotal Real Estate & Utilities Value		1,004,907,939	1,030,241,763	25,333,824	2.5%	95%
	Personal Property	56,777,514	53,207,944	-3,569,570	-6.3%	5%
Total City Assessed Value		1,061,685,453	1,083,449,707	21,764,254	2.0%	100%

The biggest as you see from this chart the biggest revenue source to the General Fund that supports all our operations is the property tax so there were a number of questions that have been raised from all of you during our meetings and during the budget presentation on the property tax so I've got a couple of slides here that I am going to go through and kind of walk you through a little bit to provide some additional information and I'm happy to answer any questions if you have any so just fire away at will.

This slide shows the Certified Property Tax Valuation released by the office of the UG Clerk on June 12th. This is the certified assessed valuation of our County and the City, the City of Kansas City, Kansas. The top one is the County so I'm providing last year and this year so you can see the comparison. What she provides is the existing values and then the amounts for each perspective year that were new improvements or remodels and then you see the category Utilities. Now Utilities is actually assessed by the State not our County Appraiser and then you have Personal Property. They certify the Assessed Values in the prior year in which the tax occurs so in the first year it says 2016 Total Assessed Value for the 2017 Budget. The next column is the 2017 Assessed Value for the 2018 Budget. I don't have this broken out by residential and commercial but we're going to show you a little bit more information on that in a little bit. This is straight out of the official letter that we got and what you notice here the next column is the Variance and you notice that in the Variance column they're not all positive numbers. Sadly our Assessed Values declined in several areas. You see at the County the Utilities declined by \$11.5M and Personal Property declined by \$11.5M. The Total Assessed Value although it increased for the County side by 2.5% which is in that next column, it would have been higher had it not declined in those two areas.

The second set of numbers below is actually a subset of the numbers above because the top ones are just the entire County and the second set is Kansas City, Kansas. That's why they are lower because they don't include Bonner Springs, Edwardsville or Lake Quivira. Most of those declines in Utilities and in Personal Property occurred in Kansas City, Kansas area so the decline impacted Kansas City, Kansas more so and so that's why the decline—it only increased 2%.

Commissioner McKiernan said remind me again what Utilities reflect. **Ms. VonAchen** said those are properties that are owned by the utility companies. **Commissioner McKiernan** said so the value of properties owned by Utility and if Kansas City, Kansas is a subset of Wyandotte County how can the Kansas City, Kansas number be effectively larger than the County number? **Ms. VonAchen** said no, the County number is \$80.1M and the Utility for Kansas City, Kansas is 72. **Commissioner McKiernan** said I'm sorry; I'm looking at the variance column. Never mind.

Commissioner Johnson said can you take it a step further on the Utilities. You said that was assessed by the State. Is that correct? **Ms. VonAchen** said yes. **Commissioner Johnson** said on the properties that are owned by the utilities. **Ms. VonAchen** said that's correct. **Commissioner Johnson** said the reason for that decline was—**Ms. VonAchen** said we did call the State and what we learned is that there was one company who—actually the company—they do it on a national level and so this company actually acquired several other utility companies in which case their total asset value grew significantly and I mean by eight or nine folds. As a result the percentage between the amount that they owned in Kansas was diluted because of how big the asset value had grown. Do you understand what I mean by that? **Commissioner Johnson** said I understand. I thought maybe it could help the listeners at home but I don't know how much that might help them. At least there is an answer. **Ms. VonAchen** it is one company.

Mayor Holland said the key is when our residential or our values go up between residential—because existing values is that residential and commercial? **Ms. VonAchen** said yes it is. **Mayor Holland** said when residential and commercial goes up an average of 3.8% but utilities which is big plummets 12% it nets us out at 2.5% up so when you think about it's relevant to our previous conversation about the maximum mill levy, if commercial had not dropped off 12% like it just did countywide or almost 14% on the City, we certainly could have looked at maybe another mill or 2 reduction because we would gain additional revenue. Our revenue went down on the utility side significantly and has capped our ability to reduce our taxes on the residential. Mr. Bach, is that accurate? **Mr. Bach** said yes, that is right on Mayor and unfortunately that's the reality a resident may see an increase in valuation but that doesn't mean we identify to all different forms of business particularly utilities. Maybe just to take another stab at answering your question, Commissioner Johnson, as Kathleen said, the utility is valued on a national basis. Then overall something happened within their portfolio that they said instead of being, let's just use simple numbers, 100 we're now going to make you 80 and while nothing significantly happened in their percentage in Kansas they come back and just prorated the motion in Kansas down by that. I guess my number should have been from 100 to 88 so they just prorated them down by 11% in Kansas and affected it across so nothing happened here that changed except for we got the negative results of what happened on a national scheme for them. **Ms. VonAchen** said I am aware of the company. I just don't think we're allowed to divulge it. **Commissioner Johnson** said I understand even though a single company could have that

impact. **Ms. VonAchen** said their asset value increased to \$1.4B from—their total assessed value nationwide increased to \$1.4B where before it was only \$400M.

Commissioner Philbrook said so bottom line is it doesn't matter what the property is worth—let's just act like it's a house or something, the property value really is not different in its entity, it's the percentage for the full amount of houses let's say so there is actually nothing that we could have done about this to foresee the issue but still get pinged big time because of the state law. I'm whining that we lost for no reason other than somebody else's gain. **Mayor Holland** said and it shows the complexity of the world we live in. We have no control over those issues.

PROPERTY TAX REVENUE CALCULATION (2017 AMENDED / 2018 PROPOSED)

Fund	2017 Mill Levy (Budget Yr)	2016 Total Assessed Value for 2017 Budget	2017 Property Tax Revenue (before delinquency rate) ^A	Delinquency Rate Reduction (5%) ^B	2017 Property Tax Revenue (after delinquency rate) ^C
County-General Fund	31.029	\$ 1,181,532,063	\$ 36,661,758	\$ (1,833,088)	\$ 34,828,670
KCK City-General Fund	25.093	\$ 1,061,685,453	\$ 26,640,873	\$ (1,332,044)	\$ 25,308,829
Totals	56.122		\$ 63,302,631	\$ (3,165,132)	\$ 60,137,500

Fund	2018 Mill Levy (Budget Yr)	2017 Total Assessed Value for 2018 Budget	2018 Property Tax Revenue (before delinquency rate) ^A	Delinquency Rate Reduction (5%) ^B	2018 Property Tax Revenue (after delinquency rate) ^C
County-General Fund	31.029	\$ 1,210,798,117	\$ 37,569,855	\$ (1,878,493)	\$ 35,691,362
KCK City-General Fund	23.093	\$ 1,083,449,707	\$ 25,020,104	\$ (1,251,005)	\$ 23,769,099
Totals	54.122		\$ 62,589,959	\$ (3,129,498)	\$ 59,460,461

A. (Mill levy rate divided by 1000) multiplied by total assessed value.

B. Delinquency rate reduction adjusted from 7% in the Original 2017 Budget to 5% for Amended 2017/Proposed 2018. Based on YTD collection activity.

C. Refer to page 97 of the 2017 Amended/ 2018 Proposed Budget document to verify these revenue estimates.

Ms. VonAchen said this next table is basically to kind of walk you through how the property tax revenue is calculated. It came up as a question. The top one is 2017 and the second one table is 2018 so we can focus on the bottom one if you want. The bottom one here you've got 2018 Mill Levy that's based on the budget so this is the maximum mill rate you just set and by the way this is only the General Fund portion. The amount you set included all of the other tax levies as well as the debt service. This is just the portion of the total mill rate you just set that is dedicated to the General Fund. For the County General Fund it's 31 and then for the Kansas City, Kansas

General Fund it's 23. The Assessed Value is shown there. You can see that it's the same amount that I have here. You can see \$1.2B and 1.083B so that 1.2 number is the same as that 1.2 number. Basically we just do the math which here is the math, you take the mill rate divided by 1,000 and then you multiple by this assessed value number. That's how you get the \$37.5M but that's before we apply a delinquency rate. We have to apply a delinquency rate because there are a number of property tax owners who are unable to make their property tax payment. **Mayor Holland** said or absentee landlords who just chose not to pay it. **Ms. VonAchen** said we can't count on that money coming in because if we did we would be overestimating our revenues which I mentioned earlier is not a good thing to do. As a result we take a delinquency so we back out the number. In this year we're going to use 5% so I want you know that the budget—we've been budgeting 6% so we dropped it to 5% because more recent information has led us to believe that our delinquency rate is declining. **Mayor Holland** said it looks like it was decreased from 7% to 5%, is that right? **Ms. VonAchen** said yes. Well, the actual delinquency rate was around 7% last year but we budgeted it at 6%.

Commissioner Walters said I understand our tax sales and the emphasis on having more properties in the tax sales has resulted in us collecting a lot of back taxes, several million dollars, so where does that money show up in this chart? **Ms. VonAchen** said all the delinquent revenue, the delinquent property tax revenue, is reflected in a separate object code and it's not included in these numbers. We're tracking that too by the way. **Mayor Holland** said I want to point out our delinquent tax rate in part because of the SOAR Initiative and other proactive things that this Commission has done, moving from 7% down to 5% is almost a 30% reduction in delinquency which is huge. We need to continue to move it. The national average is what 2%? **Ms. VonAchen** said yes. **Mayor Holland** said so our goal is to get down to 2% so we have more work yet to do but this is the first time in the 10 years I've been here that number has moved in the correct direction and that's excellent work. **Commissioner Walters** asked is that number that you say you are tracking separately in the General Fund revenue total. **Ms. VonAchen** said it is, yes, and actually you can see its history if you go to page—it's probably on page 89 or 90 and it's called Delinquent Tax. I did want to point out that all these property tax revenue numbers you can find them on page 97 of the book and it's across all the funds. **Commissioner Walters** said so where is it? **Debbie Jonscher, Deputy CFO**, said it's on page 89 the second

line it is Delinquent Tax that's the City General Fund. Each fund has its own revenue so the one on page 89 is just the City General Fund. **Ms. VonAchen** said so you can see in 2018 we're expecting that to be \$1.4M. **Commissioner Walters** said so it's fairly constant over time, \$1.5M, \$1.2M, \$1.5M, \$1.450M, and \$1.4 M actually less in 2018 than 2017, a little bit. **Ms. VonAchen** said that's what we have. **Commissioner Walters** said okay, that wasn't my understanding so I'm glad you pointed that out.

Commissioner McKiernan said my question was just yours, does that get recovered into the General Fund and clearly it shows it does. Does it make sense then that if our initial uncollected goes down then this delinquent tax that is recovered could similarly go down? There is a smaller pool of uncollected to try to recover from because it looks like over the last couple of years we have a delinquent tax that is actually decreasing from 1.5 to 1.4 to 1.3 and is that in part because our collections are better at initial bill and we're recovering more or is that not related? **Ms. VonAchen** said it's hard to know. The thing is we're now doing three tax sales and not just two but sometimes it just has to do with also if we've won some appeals and you know it varies quite a bit. **Mr. Bach** said I think the other thing to note and we would have to break these down a little bit more but I believe the actual accounting for where we go if you look at our tax sales we increased the number of houses that went into it, 700 homes went into it; 600 were redeemed beforehand so those actually turn into property tax collected. That increases our property tax number. Kathleen, I believe we need to go verify that breakout but there is a different way of when they come back and pay those back versus when we take it through the tax sale and then they count down as a delinquent tax sale. Our numbers that are actually selling at the tax sale are the same or actually lowered a little bit because more were redeemed as we went through that process. **Ms. VonAchen** said as you can see on page 89 is the City Delinquent Tax Revenue. In '15 it was \$1.5, in '16 it dropped to \$1.25M and in '17 I have it coming in at \$1.45M and then in '18 \$1.4 and that's just because I didn't want to overestimate it. I want to be conservative. It did drop down in '16. Actually the County number is higher. It's trending around the 1.7 to 1.8 level.

Commissioner Philbrook said things have shifted since I originally asked, basically what you're saying is we're much better off if we get that money, the redeemed money, than a

possible less amount of money at the tax sale so we get a higher percentage of money. Is that what you're saying? **Mr. Bach** said I don't think—we get a higher percentage in the sense that you get 100% of what's due. There are a few cases when properties are not redeemed and they go through the tax sale that we collect more than what were due on back taxes—well no, never because we may sell it for higher but we don't collect that money. If there is 10,000 back taxes and sell for 15, five goes to the delinquent property owner; that's state law so you're right, it's either going to be at that amount or less? If it goes through a delinquency there is hope that if we go through the delinquent portion of it we get it into better hands. **Commissioner Philbrook** said I did want to say that I really do applaud our Administration and the Commission for letting and encouraging the people to do this SOAR Initiative because this has been something that is sorely needed and we've really been needing for a long time and we're happy to see people know how to come together and put this into action. It will really be great to see how things look in five years from now and that we're maybe down to that whatever low percentage is that other people have, that low 2%, that and higher values on our property.

PROPERTY TAX REVENUE MILL LEVY CALCULATION

	<i>Budget</i>		
	<i>Document</i>	<i>2017 Amended</i>	<i>2018 Proposed</i>
CITY GENERAL FUND	<i>Reference</i>	<i>Budget</i>	<i>Budget</i>
Total City General Fund Revenue	<i>Pg. 90</i>	\$ 151,524,796	\$ 153,497,872
Ad Valorem Property Tax Revenue ^(a)	<i>Pg. 89, 97</i>	\$ 25,308,829	\$ 23,769,099
Percentage of Total Budget		16.7%	15.5%
City General Fund Mill Rate	<i>Pg. 42</i>	25.093	23.093
City General Fund Revenue per Mill		\$ 1,008,601	\$ 1,029,277
	<i>Budget</i>		
	<i>Document</i>	<i>2017 Amended</i>	<i>2018 Proposed</i>
COUNTY GENERAL FUND	<i>Reference</i>	<i>Budget</i>	<i>Budget</i>
Total County General Fund Revenue	<i>Pg. 90</i>	\$ 58,028,585	\$ 59,613,427
Ad Valorem Property Tax Revenue ^(a)	<i>Pg. 90, 97</i>	\$ 34,828,670	\$ 35,691,362
Percentage of Total Budget		60.0%	59.9%
County General Fund Mill Rate	<i>Pg. 43</i>	31.029	31.029
County General Fund Revenue per Mill		\$ 1,122,455	\$ 1,150,258

^(a) Includes delinquency rate reduction, adjusted from 7% in the Original 2017 Budget to 5% for Amended 2017/Proposed 2018. Based on YTD collection activity.

Ms. VonAchen said another thing we were asked to do was to kind of calculate how do we get to what the value of 1 mill is. What I've show here is for the City General Fund and then the

County General Fund but it's the same methodology. We have a total budget on top and I'm referencing the budget document here so can refer to the number and then the ad valorem property tax revenue that's calculated, for example, in '18 at \$23.7M for the City General Fund. So if you take the percentage of the total budget, budgeted revenues to the total amount of tax revenue it's 15.5% and then you add in that mill rate that we just talked about which is only with respect to the City General Fund and that's \$23M and includes that 2 mill reduction that we just agreed on and then you do the math basically and you come up with a total revenue per mill of \$1.29M. That's how much 1 mill is in the City. Below is how much 1 mill is in the County. It's a bigger number because the County assessed value is higher so that's how much a mill reduction costs.

Property Tax Bill Calculation ^(a)			
Impact of Assessed Value Growth Only			
FY 2018			
	AV Growth % ^(c)	Tax Bill Change	
Residential ^(b)	5.16%	\$	47.89
Commercial ^(b)	0.87%	\$	87.56
Net Impact of Two Mill Reduction with Assessed Value Growth			
FY 2018			
	AV Growth % ^(c)	Tax Bill Change	
Residential ^(b)	5.16%	\$	23.70
Commercial ^(b)	0.87%	\$	(164.61)
(a) Assumes for ad valorem property in Kansas City, Kansas.			
(b) Assumes Market Value of \$100,000 for residential and \$500,000 for commercial.			
(c) Assessed Value (AV) Growth % does not include new improvements.			

This is a chart that many people have been interested in taking a look at. Basically what we're doing is just looking at Kansas City, Kansas and here is that residential and commercial breakout. For Kansas City, Kansas what we've calculated based on we've looked at all that assessed value that the County Clerk certified, we backed out any revenues or assessed value related to TIF Districts, Tax Increment Financing Districts, because any amount of revenue generated for those is set-aside in another fund to pay for the improvement for which we bonded

against so it can't be counted here. We take that out; we also adjust for any kind of appeals and then based on all those kind of adjustments we figured out that the residential value was 5.16% in '18, that's what we're expecting. Commercial only increased by 0.87%. We've applied that percentage and so if you own a \$100K home in Kansas City, Kansas you should expect to have a property—well the property tax bill you're paying right now will be because of the increase in assessed value 47.89 if there were no mill rate increase and it decreased. No change in the mill rate you would be paying \$47 or \$48 more but because we reduced the mill by 2, you're now actually paying \$24 more. The difference between those two is roughly \$24.00. The property tax mill reduction we're recommending in the proposed budget saves residential property owners \$24 per year. On the commercial side unfortunately the mill reduction results in a dramatic reduction in the property tax partly because the value of the property that we're looking at now is \$500K. An average property of \$500K with no mill reduction would pay \$87 more. With the mill rate reduction they're paying \$165 less than they would have.

Mayor Holland asked can you go back one slide. The 23 mills on the City General Fund, we set the maximum mill levy at 39.875 on residential and, Commissioner Murguia, I think this speaks to your question about how much we would be reducing it. If my math is correct we have 23 mills which is the City General Fund income and about 16.8 mills which is Debt Mill Levy, is that right? **Ms. VonAchen** said that's right. **Mayor Holland** said so the 16.8 we have to cover our debt fund so we can't cut the 16.8 mills so if we were to reduce additional mills from the City, it would be coming off these 23 mills, is that right? **Ms. VonAchen** said that's right. **Mayor Holland** said that's very important. **Ms. VonAchen** said you can see here it was 25 and now it's 23 and the other 16 is paying for our debt service on the capital improvements that we've done in the past.

KCK CITY & WYANDOTTE COUNTY GENERAL FUNDS
Ad valorem property tax revenue budget to actual variance

Year	Totals		Actuals - Budget	%
	Budget	Actuals	Variance	Difference
2006	47,428,400	47,043,525	(384,875)	-0.8%
2007	48,179,700	48,259,210	79,510	0.2%
2008	52,008,300	52,730,005	721,705	1.4%
2009	51,424,000	52,404,341	980,341	1.9%
2010	49,008,700	48,454,274	(554,426)	-1.1%
2011	50,520,000	50,173,625	(346,375)	-0.7%
2012	55,426,400	55,476,142	49,742	0.1%
2013	56,653,344	56,101,176	(552,168)	-1.0%
2014	57,100,500	57,077,861	(22,639)	0.0%
2015	57,380,000	57,185,112	(194,888)	-0.3%
2016	58,606,880	58,647,067	40,187	0.1%
2017	60,137,500	-	na	
2018	59,460,461	-	na	

One last slide about the property tax; it's kind of fun to look at. How did the revenue estimates compare with actuals in property tax over the past 10 or so years and of course we had a number of CFO's. Lew Levin was the most recent one but there were lots of other CFOs. You can see for the most part we were very close on the estimates. There is the budget column for the property tax, ad valorem property tax, and here is the actuals collected. This is that difference between the two and then this is the percentage difference. The percentage difference ranges from .1 or one-tenth of percent to 2% roughly. Of course during the meltdown, during the financial meltdown it was very difficult to predict this revenue source. You can see how dramatically it jumps around. **Mayor Holland** said even with that our financial forecasting has never even been off 2% in the last 10 years. **Ms. VonAchen** said right, certainly in the last few years it has been pretty good. **Mayor Holland** said it's been within 1%.

Commissioner Bynum said can you go back to the slides where you were talking about the Mayor's point on the 23 mills versus the total of 39 I think in the City General Fund because I thought the difference in mills included more than just Debt Service. I thought the 16 additional mills were other mill levy funds. **Ms. VonAchen** said you can go to page 47 of the budget

document. **Ms. Jonscher** said on the City side it's just the two funds. On the County side (inaudible due to Commissioner Bynum and Ms. Jonscher speaking at the same time). **Ms. Jonscher** said there are seven or eight funds. **Ms. VonAchen** said on the County side we don't list all of those different funds. We just give you the big number. It's the County General Fund, the Consolidated Parks Fund, and Bond & Interest Fund for just the County, and then you have Aging, Development Disabilities, Election, Health and Mental Health.



House Bill 2088 – PROPERTY TAX LID

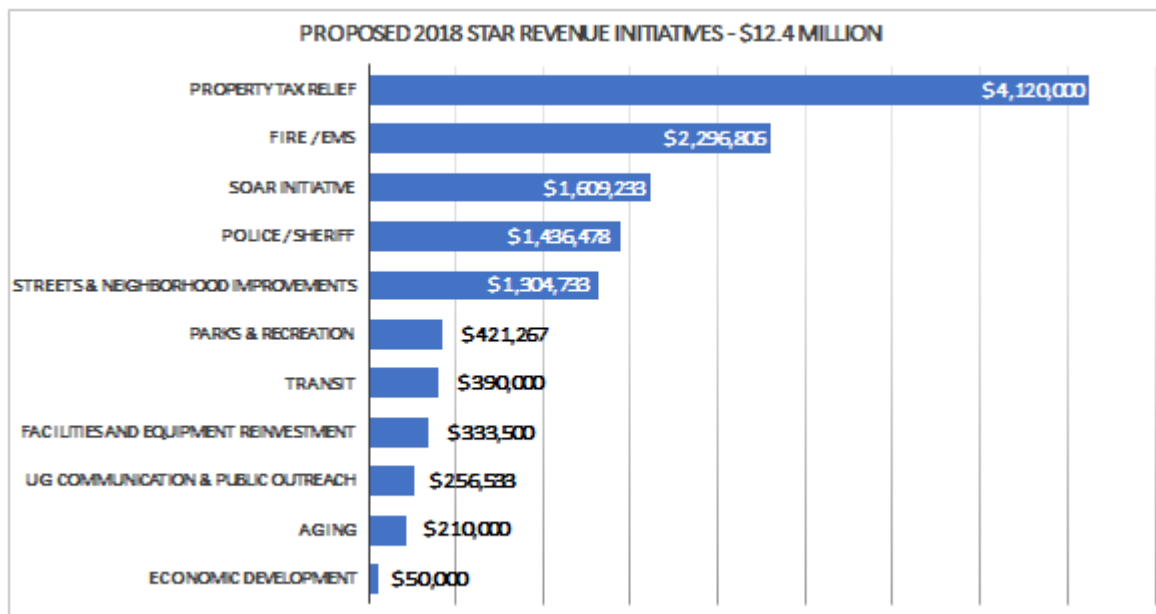
K.S.A. 2016 Supp. 79-2925c

HB 2088 - New Section 6 (a) (1)

On and after January 1, 2017, the governing body of any city or county shall not approve any appropriation or budget which provides for funding by property tax revenues in an amount exceeding that of the next preceding year as adjusted to reflect the average changes in the consumer price index for all urban consumers as published by the United States department of labor for the preceding five calendar years, which shall not be less than zero, unless the city or county approves the appropriation or budget with the adoption of a resolution and such resolution has been submitted to and approved by a majority of the qualified electors of the city or county voting at an election called and held thereon, except as otherwise provided.

Last but not least, our State Legislature last year and they made revisions this year, passed new legislation which we refer to as the Property Tax Lid. As you know basically what they have required is that we can't collect anymore revenue from our property tax than—based on January 1, 2017 adjust it for inflation which is stipulated in the law. Then there are a whole slew of exceptions which we can apply which specifies different areas of the budget that can be exempted out from the calculation. We just wanted you to know that we have taken a look at this and we are in complete compliance with this and this is not a concern for our government.

Commissioner Walters said you know those other actions we took tonight, for example, the Library Fund; are they covered by this? **Ms. VonAchen** said yes, actually the Library Fund is specifically exempted from the Property Tax Lid. **Ms. Jonscher** said the SSMID is also.

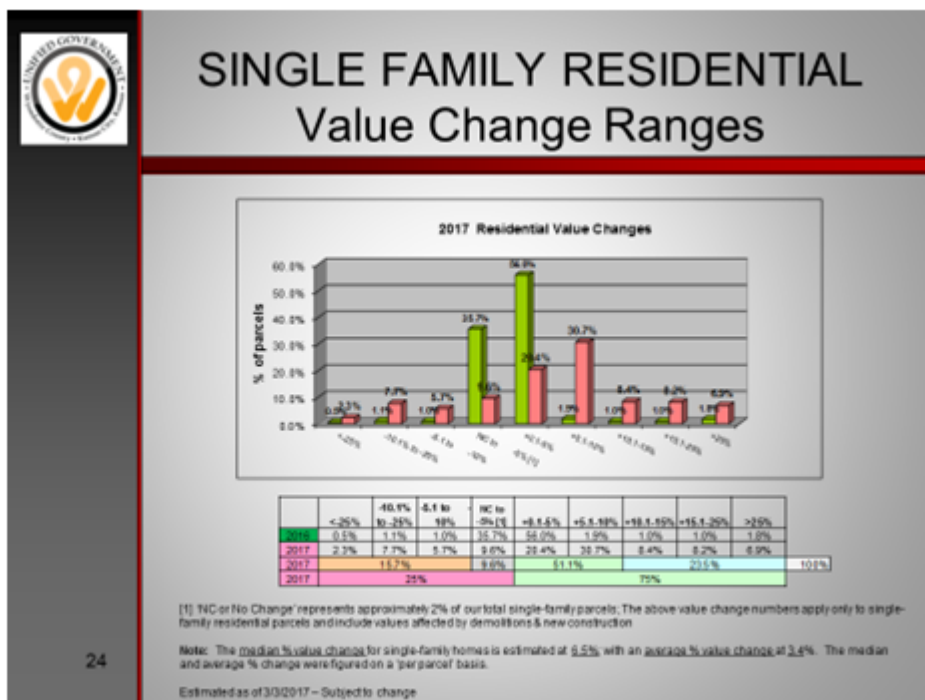


Ms. VonAchen said as you know 2018 will be year two of the STAR Bond Revenue Initiatives. We've now set the base so we know exactly how much money we're going to be getting in the future. You remember that base was \$12.4M, not just \$12, but \$12.4M; and overall—we want to talk just a little bit about this before we presented it at the budget presentation but because of the 4 mill reduction \$4M is dedicated for Property Tax Relief, \$2M is for Fire/EMS, SOAR is signed on for \$1.6M of the STAR bond money, Police & Sheriff gets \$1.4M, Streets & Neighborhood Improvements \$1.3M and so you realize this \$12.4M only \$9.4M of it goes into the General Fund. The other \$3M is dedicated, required to be put into the Dedicated Sales Tax Fund and they get \$1.8 and then the Emergency Medical Services Fund gets \$1.2M so when we're talking about STAR bond money, what's really available to discuss what can we pay for in terms of initiatives, it's really that \$9.4M.

Mayor Holland said I will also note that when we did the Listening Tour and the survey and asked people how we should spend the \$12M, how we should invest it, 4 mills of relief; \$4M of that, a third of that \$12M going to property tax relief is spot on for what the public said when they were given all of the options in terms of how they wanted to invest that money. Investing \$4M a third of that STAR bond money directly into Property Tax Relief is exactly in keeping with the Listening Tour and exactly in keeping with our public survey that we took last year. I feel like we have honored the request of the public and we have made true with those new revenues of off-setting our property tax with sales tax revenue. I think that's something we should all feel very good about that if you look back at that survey and the Listening Tour, they varied between \$2 and \$4M and so we're on the high end of what was requested by the public. We need to do more and everyone agrees we need to do more but with that specific \$12M we're spot on with what we had committed to doing.

Mr. Bach said, Kathleen, before you go to Fund Balance I think I just want to make sure as we have talked about revenues and talked about the amount of money to the housing, there were just kind varied questions that commissioners had and I want to make sure as we move forward with the budget everybody is good with what we've presented. If there is something else we've not made clear and kind of as I looked at the questions that we had it's kind of breaking those out. We were trying to show how much is paying different per household and so if somebody gets a 2 mill reduction, what's the impact on them so if you base it at \$100K, you can multiply it or if their house is half that or their house is double that, you can kind of see what the impact will be on them.

Commissioner Walters, I think you asked the question about the number of houses that fall into those categories. **Commissioner Walters** said yes I did. **Mr. Bach** said I think, and we can write this response back to you, but our best data for that is one which was done by the Appraiser and I'm going to ask Mr. Connor—**Ms. VonAchen** said I have it right here actually. **Mr. Bach** said, Joe, why don't you go over that and kind of show who is in which category of being less than so we kind of get a feel for what percentage of the community will be at a lower tax rate, what percentage will be at a higher tax rate.



Mr. Connor, Assistant County Administrator, said this is the presentation that our Appraiser gave to all of you in the spring before the tax bills went out and so on that bottom table, in the pinkish color the 2017, if you go from left to right so 25% of the single-family residential value changes were no change to negative so those people weren't going to get a tax increase with the mill rate staying the same. When you go across 75% had a value change increase. Again, that's at the mill rate being what it is today. What's being proposed, and if you look at—it's kind of towards the middle there, the .1, the 5% increase in value; that was 20.4% of the total that single-family was assessed. With the 2 mill reduction it's probably going to catch the bulk of those so when you add those two numbers together it's about 45%. This number here and this number here are going to probably see no change in their tax bill this year. **Mr. Bach** said or a decrease. **Mr. Connor** said or a decrease because of their change in value. That's kind of a rough estimate but of course those are 5% and higher and moving up to 25% they're going to see an increase in their bill even with a 2 mill reduction. Generally speaking if you're 5% or less with a 2 mill reduction you're probably not going to see an increase so that totals up to 45%, almost 45.5% of the total parcels that are single-family residential. **Commissioner Murguia** asked what did you say Joe. **Mr. Connor** said 45% of them received a 5% or less increase in their value so with a 2 mill decrease their total tax bill will not be affected. **Mayor Holland** said so 45% of our

residents will see no increase or a decrease with the mill levy decrease we have announced already.

Commissioner Bynum said to clarify we will see a no increase or a decrease on the City and County portions of their tax bill. **Mayor Holland** said that's right, the part that we can control. In rough numbers the Unified Government is actually less than half of the tax bill that people see around 47%, 46% and then half of that is County and half of that is City, rough numbers. I like to say 25% of the bill is City, 25% is County and then you have the school district and the community college and the library that add up the rest of it. We can only control 47% of the taxpayers' total bill, 46%, that's all we have legislative authority over. **Mr. Bach** said now Joe's numbers are on the City side. The County side then would be parallel to what these numbers are. If your value goes up, you will pay more taxes. If you're value went down, then you won't, you will pay less.

Commissioner Walters said could I just clarify, she asked if this was talking about both the City and County, it's just talking about the City, right? **Mr. Bach** said yes. **Commissioner Walters** said everybody who has an increase in valuation will see an increase in taxes on the County side. **Mr. Bach** said yes. **Commissioner Walters** said I don't know what percentage of that is, does your chart show that? **Mr. Bach** said 75%. **Commissioner Walters** said so 25% will have no increase in appraisal value or a decrease. **Mr. Connor** said 25% are at zero or less so if their appraisal was the same or if it went down.

Commissioner Murguia said so is the property tax—it is so hard to explain to people that are just regular people on the street so what would I tell the majority of Wyandotte Countians' whose taxes are going to go up when we reduce it? Do I say well you're just lucky you're not paying more? I mean I don't know what else to tell them. I feel like they think I'm lying to them when I tell them we've reduced the mill levy and they pay more money. **Mr. Connor** said the appraisals I guess is a market driven tool that's used by the Appraiser's Office and if you remember in our presentation, our home sales especially single-family basically across the community are skyrocketing. They are 10, 12, 15% higher than they were a year ago and so

your appraisal is based on the market and the market is good in Wyandotte County. I know it's a hard explanation for people to hear, but that's what it is based on.

Mayor Holland said the other key is the median residential property value in Wyandotte County is \$67K. In Johnson County that's \$210K. Johnson County has three times the number of properties at an average of three times more value so the reality is when they have an \$8B total valuation in the county. We have a \$1B total valuation. For every mill they levy in Johnson County they get \$8M, for every mill we levy we get \$1M so Johnson County actually has half the tax rate we do but they pay double per citizen on services than what we do. They spend double on what we do on every citizen because their values are so much higher. We're just much more efficient in terms of our spending because we have to be because our values are lower. The key is we have to grow values. I tell everyone I want everyone's value to double, but I don't want your taxes to double. I want your value to double so we can cut your taxes down but the value has to keep going up so we can reduce the tax rate and I'm very clear when I talk to people, we can lower the tax rate; we can't control the market in terms of the value. In response to the value going we're reducing the rate. The key is we are so undervalued in our county that until we continue to grow the economic development, under we reduce this blight, and Commissioner Murguia you've talk about this forever, the blight in our eastern portion is dragging down values in our entire community, everybody has talked about it. The blight in our eastern portion of our community, primarily eastern portion, we've got to address it because for quality of life but also it raises the values and that raising of the values allows us to continue to reduce the tax rate. It is complicated but it's also I think people understand the difference between the value and the rate and we have to continue to talk about it and in our community more than any because our community struggles. We also have the highest tax rate on folks with the lowest income and we've got to get the rate down in a meaningful way over time and so it is hard, but I think this chart answers Commissioner Walters' question as to how many people are actually paying less in taxes. **Commissioner Murguia** said I won't belabor it, Mayor, but how do you say what you just said when you're passing someone in the park and they ask you why their taxes—**Mayor Holland** said that's exactly what I do. I tell them that whole story. Here's the thing, there aren't easy answers to these. People want easy answers. Folks this isn't easy. If it was easy, someone would have already done it and taken credit for it.

Commissioner Markley said I was going to say the Appraiser at around the time we had our little sit down provided a follow-up email and I know Emerick has copies of it because he has gotten it for me before that talk about the amount that other counties had gone up in valuation versus our county. Depending on how interested the constituent really is and how sophisticated they are and how deep they want to go into the discussion I found that really useful to kind of talk about. You know everybody else's values are going up too, we can't not have our values go up, it's important that our values continue to go up and they're still not going up as rapidly as some of these other counties so it helps kind of paint a picture, like a broader picture for them so they don't feel like well you're the opposite, the other counties are not doing that to their residents. I can at least say Johnson County values went up too and Douglas County values went up too and I can paint that larger picture. It's particularly nice if you're dealing with someone commercial and they're saying I'm going to lose my business because your values keep going up and you can say go right ahead, but they're going up everywhere else as well.

Mayor Holland said I think that's one of the values of having these discussions on camera so people can watch it and people can go back and watch it also on the internet and say what was that discussion about property taxes, it seems very complicated. It is complicated but it does help clarify the difference between rate and value. The value is set by a state computer that we have no control over that's based on inputs from realtors based on arm's length transactions. We can't control that. It's a metric that we just receive that information and then we set our tax rate based on the valuation fluctuation.

Commissioner Townsend said that's a good reference chart. Where is this in our packet? Is it in the main body here? **Ms. VonAchen** said we added that at the end and I wasn't sure whether we wanted to include it as part the printout but it's part of what we emailed you and it's at the very end. **Commissioner Townsend** said that will be easy to carry around and the Mayor so he can be pastoral and explain. **Mayor Holland** said it's in the Appraiser's Report that we have also. **Ms. VonAchen** said it is. That one you can read because this one when we copied it, you can't read it very well.

Mr. Bach said hopefully we've answered your questions in that regard and we will move to the Fund Balance area.

Importance of fund balance

- Diminish operational impacts to the organization
- Vulnerable to natural disasters
- Dependence on a volatile revenues source
- Sales Tax first to be impacted; more reliant on sensitive revenue source
 - 24% of total GF revenues, compared with 19% in 2016 (pre-STAR bond payoff)
- Subject to reductions in state aid and/or federal grants
- Maintain a sufficient credit rating to minimize long term borrowing costs
- GFOA recommends two months of operating reserves, or 16% of expenditures

Ms. VonAchen said I just wanted to talk a little bit about why it's important to have a fund balance or some reserves. As you know we just did that CAFR presentation and we achieved reaching the 10% of expenditures level which is a significant achievement. Our credit rating agencies love that. It's an important piece of what keeps our credit rating at AA with S&P. We are just A with Moody's because they—well basically they're concerned about our economics but we still have that AA with S&P. Most importantly the reason we need to keep a fund balance which with this proposed budget our fund balance is 9% of expenditures so the General Fund balance, our available ending fund balance that we're expecting to end the year with will be \$18.8M and that represents 9.1% of total expenditures. The reason it's important to keep that \$18M there is because if there is any kind of economic downturn, then we will be able to go and tap into that \$18M in order to diminish any operational impacts of the organization. What I'm saying here is we keep the funds in there so that in the future if there is an economic downturn which in the next 18 months a recession is, I would say, more likely than it was if I was talking to you a year ago. A lot of talk has been about a potential recession. I think in the next 18

months it's more likely than it has been in the past. If a recession hits, we have all those reserves in place so that we don't have to go into furloughs, we don't have to do any kind of other reduce services, reduce the number of the hours of operations or a whole slew of—pullback on expenditures for the Capital and for equipment that we've supported. We wouldn't have to do that. We could rely on that reserve.

The other reason to have a reserve is if our jurisdiction is vulnerable to a natural disaster. Let's pray to God that we don't have a tornado go through our Legend's area, but if we did that reserve would be there just in case that happened. Also, we need to have a reserve in place if you're dependent on volatile revenue sources so the sales tax we're now relying a little bit more on our sales tax revenue and that is a little bit more sensitive to the economy and it happens a lot quicker with sales tax. If you have a recession, if it hits, it's almost immediately. Unemployment starts to raise, job losses occur out there in the private industry, people pull back, there is less consumer confidence, they stop going shopping and boy it hits quickly. It can hit within a matter of months so we need to have those reserves in place in case that happens.

Also, if our jurisdiction is subject or maybe vulnerable to any kind of reductions in state aid or federal aid and so as you know we are concerned, for example, with a possible reduction of the CDBG federal dollars. You know, are we going to need to backfill that money with our own tax dollars, will we continue to provide those services. That's a known vulnerability that we have and then as I mentioned before, we have a reserve to maintain a sufficient credit rating in order to minimize our long-term borrowing costs. As I mentioned, 10% is very allocable and the credit rating agencies are specifically saying 10%. GFOA recommends for our size agency that we have around 16% of our expenditures so that would mean that we would have to come up with I don't know about \$6 or \$7M more in reserves to achieve that. Over the course of the future in five years that is something that potentially if the governing body chooses that is something that you could work towards.

Commissioner Johnson said the 10% is the reserve in the City balance. Did I hear you say the other night that the County balance was 5% or did I misunderstand that? **Ms. VonAchen** said when I'm talking about the General Fund I'm talking about the Consolidated General Fund so I don't remember offhand how much the percentage is split between the City and County because the County General Fund—the reserve for the County General Fund is less than the City but

together combined they're 9% at the end of '18. **Mr. Bach** said the County is down there closer to the 5%. **Commissioner Johnson** said I guess what I'm kind of looking at and I think I brought this up the other night is more of a strategy in terms of how we look at the mixture of encouraging property values to increase. Obviously the Mayor has always stated that's driven by the market but as we continue to address issues—blight has already been brought up, infrastructure and things of that nature, that increases value but we talk about that in light of the lowering of our mill levy.

I'm also looking at reducing and managing our long-term debt and I'm not completely opposed to debt, but I think there is a point in which you're overly leveraged, highly leveraged and then also increasing and managing our fund balance operating reserves. Is there a dashboard that we utilize somewhere internally that kind of gives us a summative picture of those main things and how they play against each other in terms of equations and ratios that will kind of guide us into a three to five year path so that we don't just have—I mean you throw up the graph about debt and we're going to just jump on that and we're going to have a full dog discussion about paying off debt, but then we talk about fund balances and that's a whole other discussion. When you talk about mill levy that's another discussion but they all interplay, they're all intertwined and I'm just wondering if there is a more summative dashboard approach that can help to guide that conversation and maybe even make our decision a lit bit, I won't say easier, but at least to give us a kind of sense of where we're going realistically. **Ms. VonAchen** said the answer to that is yes there is and I'm happy to provide that as part of what we were thinking about doing a long-term financial plan as part of your upcoming strategic retreat in the fall of 2017, but we can do it sooner than that too.

Commissioner Johnson said I think it would be helpful because these are conversations that we are going to have every year and so if we have these things that are put out there to kind of help guide us and we can see them all—you know this is where we ought to be, this is where we are in terms of fund balance, here is our debt, this is where it's leading and where we're trying to go and how they all interplay, our mill levy. I don't know what else could go in that. You have it so I'm just going to rely upon you to be able to provide that. **Ms. VonAchen** said yes, I would be happy to.



Presenting an updated General Fund Long Term Financial Plan the Fall 2017 Strategic Retreat

Potential Risks and Unfunded Liabilities

April 2017 Long Term Financial Forecast (Revisited)

- Deferred Facility Maintenance Costs
- Labor Agreements
- Future Retiree Payouts
- Dedicated 0.375 cent Sales Tax Renewal in 2020
- Loss of State of Kansas shared revenues
- Capital Projects Debt Financing Policy
- Health Benefits Fund Shortfalls
- Workers Compensation Fund Shortfall
- Litigation and Settlement Cost Planning
- Capital Equipment Replacement Costs
- Unfunded Pension Liabilities
- Changes in local, regional and national economy

Additional Risks and Liabilities

- Kaw Valley Levees
- CDBG Federal Funding Loss (potential)
- Parks Master Plan Funding
- ADA Compliance Funding

Ms. VonAchen said I just wanted to kind of do a little bit of a refresh or revisit some of the long-term liabilities and unfunded liabilities or potential risks that we identified as part of the long-term financial forecast. As you all know the deferred facility maintenance costs, those costs are still there. We're certainly kind of hitting it as best we can with the higher priority areas and building facilities, but there is still quite a bit more to tackle in the future. Our labor agreements those are the ones once we enter into those agreements those are obligations that we have to meet for the period of time, two or three years, so if the recession hits in the middle, then we would have to reopen those agreements and that's tough. Again, I talked about the Silver Tsunami and our expected future retiree payouts as a result of all those retirees that we're expecting. The Dedicated Sales Tax is up for renewal or actually will be expiring in 2020 so I imagine we will probably be moving forward with the renewal of that tax measure and it generates \$10M a year. If we were to lose that, then it would significantly impact Fire and Police as well as infrastructure funding for our streets and neighborhoods.

There is always the potential loss of revenues from the state of Kansas now that they have a revised budget plan. I think maybe that potential risk has diminished but you never know. The Capital Project Debt Financing Policy we presented back to you that's our current mill level that's dedicated for our General Obligation Debt is going to sustain us for next four or five years

or so, but we need to keep our outstanding debt or the amount we debt—we issue debt annually at the \$12 to 15M range, otherwise we're going to have to find additional resources to support that debt.

We're constantly looking at and analyzing our Health Benefits Fund and that's because you know we have a lot of initiatives to attempt to reduce our claims. We are self-insured and certainly what we're providing in terms of new initiatives is expected to reduce our claims but there are always these unexpected claims that occur and we need to make sure we have sufficient funds there to meet those obligations. The same goes with the Workers Compensation Fund. We had the tragedies that occurred last year with our two police officers and so that kind of put a kink in our funding plan for the Worker's Comp Fund, but our plan as proposed in the budget is going to help to recover that fund back to a positive status.

We're constantly dealing with litigation and settlement costs. Those are very difficult to anticipate and plan for. We would like to come up with an equipment replacement fund that in the future when a piece of equipment ends its useful life we would have the money there ready to pay for it but we're not there yet. Right now we're not necessarily setting money aside for future replacement costs, what we're doing is replacing out-of-pay as you go basis.

There are some additional risks and liabilities that we've been discussing and so we've listed those here: Kaw Valley Levees, CDBG Federal Funding Loss. We think potentially we will lose that federal funding. You were presented a Parks Master Plan and we need to identify ways to fund that master plan and then as you know we have about \$20M in outstanding ADA Compliance in infrastructure and improvements to comply with ADA laws that we need to find funding for as well.

Lots of challenges and that's why we're here to help our community and to address these challenges moving forward.



Commissioner Murguia said first of all I appreciate all the work staff has put into this presentation. It was a really good job and it looks like it was a lot of work. I still need some more time to sort of get my hands around everything. It seems like just every year that I've been here I learn a little bit more every year. It doesn't ever seem to stop. I just really have a comment and then a request.

I think through the conversation we had tonight we've all talked about how we all would like to reduce the mill levy by more than 2 mills but based on the overall budget that has been presented tonight, based on the amount of money we have to do projects to actually improve our community being a very small amount, that's probably not likely.

What I would look at is if our ultimate goal and it does appear that everybody up here is in agreement with this, is to get taxes as low as it can be. I also think what we've come to an agreement on is the only way to do that is to grow our community and, Mayor, I think you said it best that when you said unfortunately the area that needs the most amount of growth is east of 635. In order so that we don't continue on this same projectory for the next 10 years where we're only able to reduce 2 mills and we're unable to get any sort of substantial momentum going to really make significant change and lowering taxes and improving our neighborhoods, I guess what I would like to know is—I would like to hear from our Administrator, not tonight,

but at some point on what projects are our staff working on east of 635 to grow our tax base. I know the Mayor you are working on the Downtown Healthy Campus and I know I am working on fast food business and have worked on grocery stores and other projects so I know those two. What else are we doing east of 635 to grow the tax base because even those two projects aren't going to provide enough momentum or enough impact in our county to reduce the mill to the level that all of our constituents can receive tax relief and not just 45% of them or around that number? I just want to know what we're working on and I know that our staff already has a lot going on but I think we've really got to figure that out because if we already have staff so busy doing other things and no one is really focused on that area that needs the greatest amount of help, we're never going to get ourselves out of this cycle of these 1 and 2 mill decreases.

Commissioner Walker, I really do appreciate your comments and I really do want to see taxes go down, but there needs to be a concerted effort from what I've heard tonight. Everybody including commissioners and staff working together to grow our tax base and I think we have to weigh that. I think counties across the country take a lot of criticism for the amount of incentive that they offer to businesses to locate in their county, but the reality is I don't know of a county that doesn't offer incentives to businesses to come locate in their community. What we also don't take into account is the ancillary benefits of bringing a business to our community, the jobs it creates, and the amenities it provides and so there are lots of ways to improve our community. I do want to see all of Wyandotte County grow and when east of 635 grows I think that west of 635 will experience that through continued growth and tax relief.

I would like to hear what we're doing east of 635 across the board from north to south that's going to grow our tax base.

Commissioner Walker said I appreciate your comments. I think for me the question is what is our definition going forward of grow our community mean. Having a project come in and the benefit, and I'm talking about the benefit to what we're doing to the government to lower taxes and then this goes to your incentive comment, it's always deferred. It's 10 years down the road and I think—I don't have any survey within one or two percent verifiable, I've yet to meet anybody who comes up to me and on this subject that doesn't have the impression that we give tax abatement too freely, too generously and too often. I understand that what tax abatement might mean to grow our community out west, especially now, is different than what it might

mean at 10th & Quindaro because of the circumstances of why. I don't know how to make businesspeople spend their money and come into the area east of 635 unless there are incentives. When will we have done enough out west, especially in the Village areas, for a business to say hey I want to be out there because there are a lot of people out there and yet they still want incentives? I really believe—it may be good if I had a son that was born this year, maybe by the time he was an adult the tax base would be sufficiently grown, but I don't have that kind of time folks. The people that are talking to me want some kind of tax growth, tax base growth, and they want tax relief now. They do not want it in 10 years. That's all very good for the next generation and we've got to worry about them but if we don't do something to help the people—I've had people tell me why don't we just pay for the trash. We used to pay for trash and now it's \$12-\$15 bucks a month, I can't even remember what it is; but why don't we pay for the trash, that would be \$144 back into the pocket of everybody that puts trash out on the curb.

Another idea was why don't we reduce the PILOT. My God we're paying more PILOT—state law only allows a 5% franchise on other utilities, but because of the way the Board of Public Utilities is created we can go up to 15%. I know there are people sitting at this table that know that when we adopted that we said we would keep it in place for three years and then start reducing. We have not reduced a nickel and as their revenues go up; our money continues to go up. I look at my utility bill, last month my PILOT fee was \$49 or \$52, I can't remember which. That's a lot of money to pay as an excise tax.

I'm not sure where people want their tax reduction as property owners, as electric utility user or just something. I mean picking up the trash for nothing that would be something that would be \$12 bucks off that utility bill. You can all say I'm not going to have to live with it next year because I'm not going to be here but I'm telling you I've not met anybody that says we ought to spend more money on this or that. They're not concerned, our taxpayers, about the hard decisions we've got to make and some of those decisions are going to be decisions we don't want to make. We can't do everything, we just can't and if that's the objective, if 2% is it 2% is it, but—**Mayor Holland** said it's actually 5%. **Commissioner Walker** said well if you add last years. **Mayor Holland** said no, it's 10% if you add last year on the Kansas City, Kansas side because two plus two is four and that's 10% off the Kansas City, Kansas portion. **Commissioner Walker** said the number I saw up there, Mayor, my property went up about 5% or 6%; that's another thing. If 45% of the people's property stayed the same and the rest of

them—I haven't body. It's kind of like the voters, you never met anybody that ever voted against you. McKiernan, yours went down? **Commissioner McKiernan** said yes sir. **Commissioner Walker** said well I guess there are some people that went down. **Commissioner Philbrook** said we won't talk about mine. **Commissioner Walker** asked what did I see for 5%, \$23. **Mr. Bach** said yes. **Commissioner Walker** said I paid \$22.95 the other night for my wife and I to eat Chinese. There's my tax reduction. I'm saying the obvious, there ought to be something we can do to take care of the people in some way that's benefits everybody. Everybody has their trash picked up, almost everybody has electric and water utilities. Not everybody pays property tax directly although you pay it when you pay your rent whether your landlord gives you the benefit of it.

Commissioner Philbrook said we were talking about improvement west and east and oh doggone it there is in-between, it's called the middle part of the city, which is District 8 and part of everybody else, pieces of it; and I would say that we're doing a pretty good job of slowly moving things east. The corridor along Turner Diagonal is going to be busting at the seams soon thanks to the new growth that's going on there with Amazon and so on.

The next thing of course is the bad word Indian Springs, but you know I think the higher the challenge the better the opportunity and so with that growth around Indian Springs on the east and west side of 635 could really give us a real kick in the pants to move forward because then people can see the better parts of us not just way out west. We can keep pushing east and showing people that we can do the job.

Commissioner McKiernan said as it relates to property tax I want to say that Commissioner Murguia is 100% correct. The way that we're going to have to attack this is, we're going to have to grow our valuation of buildings that pay taxes and there is where people kind of get into a little bit of a rub. The fact is right now it's a seller's market and if we want to grow our valuation, it's a long play, and we have to give incentives. When we give incentives it's important to remember we don't go backwards with those incentives, we simply don't go forward as fast as we want to go. We have deferred or delayed some of that to get the amenity now, to build our community, to make it stronger—I'll get back to my flip side, but we have to remember our Economic Development Office brought us a report about six months ago which

was the incentives that had completed. IRBs, TIFs and NRA and so anyway they brought us the report of those programs, those incentives that had now completed their run and the completion of those incentives generated 10 years ago netted about \$3M more in terms of tax revenue for us. It's a long play, we don't go backwards with the incentive, and we simply don't go forward as fast as we want and as we need, but the flip side of that which in my mind is just as critical especially east of 635 is we can't lose the value we already have. To my mind that is the importance of the SOAR Initiative and how we cannot allow those properties that are already here to slid to the point where they lose value or worse yet to the point where we have to tear them down. Unfortunately, I can tell you just for my district we tore down last year properties that had an aggregate value of \$500K, \$500K and all of a sudden its vacant lots and we don't have that money anymore. We've got to find a way to reduce the blight and stop the slide of those properties toward demolition so those two things together; incenting new development and maintaining the valuation we already have, in my mind, are the two things that get us to where we need to go to really significantly lower that mill rate in the future.

Commissioner Townsend said during the Administrator's presentation last Thursday part of it included an announcement about adding to the staff in the Economic Development Department which has taken a major hit with the losses this year and I held the question then, but I think the way the discussion has turned here now it would be appropriate to ask it. I'm wondering exactly what type of position that will be. Will it be someone, outreach was the word used, who will simply monitor the phone and tell people who may call what's available here or will it be a professional who will be able to go out and actively recruit and try to encourage the development just as this discussion has talked about in areas of the city, ideally east of 635. I hope that would be taken into consideration when we're looking for this individual, what kind of marketing or experience they've had with doing that. That hits all of the points that have just been discussed about raising value, getting people to come in and develop east of 635. That's really my question, how do we envision this particular position, what are we looking for, what are the qualities in that position that we're looking for? **Mr. Bach** said the initiative I had toward the Small Business Liaison was really one that was I will say find its roots from what we hear from a lot of small businesses within the community today that have expressed difficulty when they went to expand their business or grow their business of coming here and being able to work

through some of the process and procedures. So, more so directed toward when somebody comes into our Planning & Zoning process, as we've often heard you have larger businesses, larger companies come in and they are usually able to hire somebody that's a professional that takes them through that process. If you come in and you're a small business, and small business doesn't mean somebody that just has something little, I mean this could be a million dollar business, but they're not big enough to have hired staff on or whatever so they come through our process. Our Planning & Zoning which I think you get feedback on that is negative, but I'll say is positive, that they turn and they hand them a list of regulations and say this is what you need to go through in order to get this done. That is fairly daunting to somebody that's never done that before and the emphasis behind the Liaison is one where they can come in and somebody would say this is what I want to do so they would have the expertise within the Planning & Zoning process but sit outside of that regulatory area for us. It's charged with enforcing it the way we have directed them to enforce it. They would sit over in the Economic Development side of that equation and say okay this is what you need to do or if there is something they're not doing right, they can say if you modify this or change this you will be able to get through and get your small business started. That's the initiative from there. It's from those that are already in our community looking to grow or do more business here and may have been stopped just because they can't figure out how to get through the process. They make look for different programs or such that we have in economic development but that's really not my directive. It's to move somebody through that's willing—they're not coming in looking for the incentive, they are just looking for the path and the procedure to get it done. I've received a lot of that feedback from you commissioners, I've received that feedback from citizens in the community so that's the area I'm going forward with this new position and if you want it redirected or such, then I would be open to hear what that is my direction.

Commissioner Townsend said that gives me a better understanding of what it is. You're right, I have heard how complicated it can be for small business owners to move through the maze so I do see that there is a need for such in the department. I think of Mr. Brockman working on that with the \$50K fund to grow and enhance so I know he has done some of that as well. I would also say when we look to hire professionals in Economic Development the next time we do consider people who can actively outreach, not just the ones who can help those who

come to us. I think that will tie-in with the outcomes that I expect to hear and to be implemented with the Northeast Plan. I think that would be a big help.

Commissioner Kane said I've been down the line so you've talked quite a bit about some stuff but I bet you I didn't have a dozen people where their taxes went down, but the hardest thing for me to explain is somebody that has a 10-year old home, two lots down they build a brand new home and their stuff goes up \$5,000 because it happened to somebody I know. What might look good to some folks doesn't look good to us and it's extremely hard when the house is much smaller and everybody's taxes go up and then how do you explain that? I know we're doing what we can but that's one of the hardest things for me to explain and I really can't explain it. I can't explain it to myself since it happened to me.

When we talk about District 1, remember District 1 20 some odd years ago employed more people; they were everywhere and I know that we started this a long time ago when there was just three of us still here trying to get jobs down there and we've done that. I would like to pursue higher paying jobs down there and I think we've got a golden opportunity because General Motors is just going to get bigger. I know they are on a layoff now but eventually the crew will come back but we need to start getting manufacturing down there and then we need to say okay folks we have housing for you. You look at where my mother and father-in-law live on Grandview Blvd., they live on the older side of the street and the other side of the street is beautiful and that's what we need, we need more of that. When you drive up and down Quindaro you see it. It's growing, just not at a rate that we want and I think we need to keep pushing forward for ANDA and all the folks because I got a KBI phone call today for Ann and the lady was asking me a bunch of questions. I said I don't want to tell you, just go look at her district. We as a Commission, like we did last Thursday, where we all stuck together we didn't want something I think we need to all stick together to make this a better place and I'm very proud to say to somebody I don't just work here, I live here and I play here and I think that's huge that we need to stick together to get this done and grow all four corners of the community.

Commissioner Bynum said it speaks to a lot of what I've already heard tonight with regard to growing the community and growing all four corners of the community. I like the Small Business Liaison position. I would like to see that position or someone in Economic

Development work with us on the creation of incentives that specifically support entrepreneurs in our local small business owners and work with them to be able to tap the current incentive packages that we offer when someone is coming to do business with us and let them have access to those same incentives and opportunities. I have talked about this before, we have many, many local small business owners that might want that same opportunity to have the chance to grow their business and grow their business and grow their own personal wealth and grow their wage. I would like to just throw that out as an option within Economic Development.

I would like us as a Commission as we work together to discuss what are all of the economic development tools and incentives that are available, perhaps that starting the fall Strategic Planning Session. I would like that to include how do our economic development tools and incentives compliment those that I know are offered by the BPU and any other entity in the state of Kansas. How are those incentive packages working together? I know that there are other entities here offering incentives, I would like to know what they are and how do they complement what we offer.

Last, I would just like to ask if we could consider what I call transparency in economic development. I see it as a one page factsheet for the projects that come forward, I see it as an explanation on that project of everything we can fit on one page but every incentive that we're offering, what's the potential return including those that Commissioner Murguia spoke of, the ancillary returns that are possible because we do a package that has incentives. On the backside we could provide the glossary of what do these terms mean. I do that more for the transparency piece of it because we do deal a lot in incentives and I think it leaves the general public unclear and unsure of what it is we're proposing. It just seems to me that a simple one page factsheet on projects could be available with every project that comes forward that just lays all that out.

Mayor Holland said I think that's a great idea. I think the other thing about incentives that we need to think about because we've been very aggressive and I think we need to continue to be very aggressive; I think Commissioner McKiernan said it well, we don't move backwards, we don't take money out of the General Fund to give to companies, that's never happens because we don't have it to give. The project has to generate its own incentive. They say what's the best time to plant a tree, the best time to plant a tree was 20 years ago; the next best time to plant a tree is today and you think about the General Motors incentives that were given in '80s, people

lost their minds and they have been the number one taxpayer in our community ever since. We waited 20 years for those incentives to burn off, but thank goodness they had the foresight to plant that tree 20 years ago because of the highest paying manufacturing jobs we have in our community and they are the number one taxpayer in our community and they are attracting all kinds of manufacturing around them. That investment people lost their mind over and thought it was crazy and gave away an airport and gave major incentives and it was a major economic engine that is still paying dividends today. The STAR bonds, 15 years we waited for that sales tax to burn off, all came from the project itself; now we have \$12M in new revenue but more than that we have \$20 some million in property taxes paid out there and 11,000 new jobs and all of it generated by the project itself which wasn't there before.

Amazon, a 10-year incentive, the shortest incentive time ever and when that pays off in just 10 years, it's going to be a 15 to 20% bump in the total valuation in the Turner School District. That is a monumental increase for that school district and that's a huge bump for our whole community. When you look at this I think there is a difference between a corporate giveaway and an incentive and the incentives have to match propositional with the impact it's going to have and we have to be aggressive with them. If we had not been aggressive with Amazon, it wouldn't be here. If we hadn't been aggressive and innovative with STAR bonds the Legends wouldn't be here and all the value that we receive from them wouldn't be here. We've been aggressive, we have inherited a community that's been historically aggressive and we're reaping the benefits of some of that with General Motors and now the STAR bonds and we are continuing that legacy of attracting businesses with jobs and value that are going to grow the total valuation of our city over time. That's where we need to make 10 and 20 year decisions up here, not just two and four year decisions. Two and four year decisions are better rewarded by voters, 20 year decisions are better for the community and that's the commitment that I have and I think the commitment that this Commission has had. This Commission has been very forward thinking and in every—I don't want to say every, but 95% of the incentives we've offered it's been unanimous because the deal has shown that it's going to pay for itself and benefit the community. We disagree now and again on incentives, but by and large when there is a significant incentive—Amazon unanimous, General Motors was unanimous, STAR bonds were unanimous; I mean all those big investments were unanimous because it was so clear the long-

term benefit of the community. We're going to need to plant some more trees for that next generation and we're reaping the benefits now.

Commissioner Johnson said in the spirit of this whole discussion in terms of growing the eastern part of Wyandotte County I hear discussion about General Motors and things that are going on down in Fairfax. I think we need to add to the discussion the employment of our people in those good paying jobs as part of how we figure out how to incent or not. How do we incent and I don't know what's the best way to term that but we need to make sure that if in fact we have the second highest wage earning potential in the state that our people are being prepped and eligible to get some of those jobs as well. I just want to add that to the mix of discussion because that's going to also help us to grow Wyandotte County as well particularly for persons that are living in the eastern corridor of Wyandotte County that we can increase their quality of life as well as part of this discussion. **Mayor Holland** said, Commissioner, if I can just add to that; the housing piece, we have to have quality workforce housing because if we do all of our work and get someone in our community a job that didn't have a job before in many cases they are taking they are taking that first paycheck to another community to buy a house. We need to have the housing here that people want to invest in so that we have the people with these jobs and turning those dollars over in our community again and again. We've got to grow our housing stock. We have to do it all but that is an excellent point.

Commissioner Philbrook said thank you for bringing up the workforce part of it. There are three people sitting here on the Commission that are involved in Workforce Partnership which has played a big part in helping line up people for the new jobs at Amazon. I would say that Workforce Partnership has been one of the best kept secrets in Wyandotte County until recently until we pulled them in kicking and struggling and said listen, we expect you to do the job for us that we need and that is to see that people are educated for these jobs that we need. They have been working really hard with our colleges and with District 500 and Turner Districts to try to create those pipelines so we have people really working hard now that weren't working together as little as 10 years ago and they are really working together. I am so proud of our community I just don't know what to say so I want to see all these new jobs come forward.

Mr. Bach said I'm going to assume, Mayor, that we've had the mill rate discussion. I mean that was brought up so I believe we've covered that the way you want to.

Local Food Sales Tax; this was an issue brought forward by Commissioner Walters where he has asked us questions on research about this. What would it take if we were to—could we go out and eliminate the sales tax on food or grocery items within our city? We've looked at that and I think it's an initiative that would be very nice, it would be very good for our community especially people to encourage them to spend more in that area with good healthy foods; however, in looking at it appears the obstacle that it is one of those items that legislatively we do not have the authority to do and I'm going to ask Ken Moore, our Chief Counsel, to explain that as you've gone through and done your research on that.

Ken Moore, Chief Legal Counsel, said we've looked at the Kansas Statutes on the authority to impose a sales tax and also the distinctions you can make in doing so. The problem is that we have by the Kansas Constitution what's called the Home Rule Authority to govern our own affairs as long as it's not—we can't exempt ourselves out of a statute that uniform and applicable to all cities. The statutes the State has enacted gives us the authority to impose a sales tax but it also has different classifications and exceptions in the statute where the sales tax is not applicable. For example, you don't pay sales tax, for lack of a better word, food stamp purchases; but those things are uniformly applicable and we can't add new exemptions to those statutes so having a wholesale exclusion of the sales tax on food we're not authorized to do that. We can impose a tax but it has to be on all sales tax across the county and that would require an election of the people to do or to change the tax. That's why Kathleen mentioned the Dedicated Sales Tax, to reinstate that it requires an election. It's not something that the Commission can do on its own. **Mr. Bach** said Mr. Moore has provided me with a legal opinion on that today and I forward that to all of you so you will have it officially in hand in response to that.

Commissioner Bynum said just to clarify if I heard correctly; we don't have the authority to exempt tax on a singular item. **Mr. Moore** said only the categories that are included in the State Statute and there are like 90 of those. It goes to section quadruple L. **Commissioner Bynum** said and foods not one of those 90. **Mr. Moore** said the only thing for food is essentially for food stamps.

Mayor Holland asked, Commissioner Walters, do you have any questions about that. **Commissioner Walters** said no, I'll see the opinion when we get it. I'm certainly not an attorney but I don't know that that was the intent of the state law but evidently that's the result of it. **Mayor Holland** said I would like to see the State—I mean the State has continued to increase sales tax so I would like to the State not increase sales tax on food. Maybe states don't. The state of Kansas has about the highest sales tax on food of anyone in the country and that's very regressive and hurts the poor more than anyone else. **Mr. Bach** said I will say, Commissioner, we will continue to look around to see if there is any loophole that anything else through the state to it, but as of right now it looks like that's not within our authority to do. **Commissioner Walters** said and that's the Department of Commerce that regulates that at the state. **Mr. Moore** said it's the legislature.

Mr. Bach said the last item on our agenda tonight was a request by Commissioner McKiernan to discuss potential CDBG future funding. I don't know that it was about what we have today, but I think it was about the high probability that it will go away and it is one of those cautionary things we have in our future outlook to note that someday we're either going not have that revenue or need to replace it with General Fund dollars. **Commissioner McKiernan** said I only wanted to bring this up—I remember in the first budget that I went through it occurred to me that if we really valued the things we spend CDBG money on, given the volatility of those funds and the downward trend over time, if we really value what we purchase with those dollars, we should find a way to shift that spending away from CDBG, away from that volatility and I think that holds even more true today. I think it would be wise for us to evaluate how we spend CDBG dollars and determine what if those allocations are our highest priority and then consider how we might shift those from CDBG to General Fund over the coming years so we continue to get the benefits that we're currently getting. It's nothing for this years' budget. **Mr. Bach** said I will note that within the 2018 Budget we have moved all of our funding from a demolition perspective into the General Fund. Two benefits from that; I guess one is focusing on that's somewhat of a core service to cleanup neighborhoods. As you go through it, it's an initiative from SOAR as we're working there that if we're going to go after structures. Two, I think it will help us a little bit with the layers of regulation we go through from HUD by if we demo one

structure within our community with HUD regulations it layers in a whole different thing across everything we do whether we use HUD in it or not.

Commissioner Townsend said since we've used the CDBG acronym, I have one question. Does this budget continue to provide for Emergency Home Repair? **Mr. Bach** said I believe that came before the committee a week ago so yes. **Commissioner Townsend** asked the same level of funding. (Response was inaudible.) **Commissioner Townsend** said alright.

Mayor Holland said that brings us to the end of tonight's agenda. You can see the future workshop items. I think we do need to add Libraries in there. It's the one I heard today that we need to add. If there anything else and if you think if it later, be sure to reach out to my office if you have additional topics that you would like and I'll work with the Administrator to make sure they get worked in so we can get through any questions that anyone has.

Mr. Bach asked was projects east of 635 to be a workshop topic or something at a different Special Session later. **Mayor Holland** said that's a good question. Do you want that during the budget time or do you want it in the fall? **Commissioner Murguia** said I would like to see it during one of our Budget Workshops. It shouldn't be very lengthy. **Mr. Bach** said responding to you, you were asking what we're doing, what projects we are working on, we can talk about that. **Commissioner Murguia** said yes, what's on the burner, what are you working on just in general.

**MAYOR HOLLAND ADJOURNED
THE MEETING AT 7:45 p.m.**

dt

Carol Godsil
Deputy Unified Government Clerk

July 10, 2017



Unified Government Clerk's Office

Bridgette D. Cobbins

Unified Government Clerk

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Memorandum

To: Doug Bach
County Administrator

From: Bridgette Cobbins
UG Clerk

Date: July 6, 2017

Re: Weekly Business Material

Attached is a listing of weekly business items presented to the Unified Government of Wyandotte County/Kansas City, Kansas, for informational purposes.

In addition to the listing of the items, we have indicated the action taken by the Unified Government Clerk.

tpl

Attachment

Weekly Business Material for July 6, 2017

1. COMMUNICATION:

Wyandotte County Business News' legal advertising rates, effective July 1, 2017

Action: Received and filed.

2. COMMUNICATION:

Richard Mikesic, Accounting Manager, regarding a warrant cancellation:

Warrant #	Issue Date	Amount	Reason	Vendor	Reissue Date
816853	6/23/2017	\$208.00	Wrong Vendor	Laborers	7/7/2017

Action: Received and filed.

3. PERSONNEL ACTION COMMUNICATION, DATED JULY 6, 2017:

Section II - Transfers

Name	Department/Division	Eff. Date	Former Job Title	New Job Title
Chad T Adcox	Fire	7/6/17	Sr Fire Driver	Fire Captain
Antonio A Bradley	Fire	7/6/17	Sr Fire Driver	Fire Captain
Jonathan R Clair	Fire	7/6/17	Sr Fire Driver	Fire Captain
Joey D Chowning	Fire	7/6/17	Sr Fire Driver	Fire Captain
Martin L Cook	Fire	7/6/17	Sr Fire Driver	Fire Captain
Benjamin R Hall	Fire	7/6/17	Sr Fire Driver	Fire Captain
Brian K Jobe	Fire	7/6/17	Sr Fire Driver	Fire Captain
Paul J Joy	Fire	7/6/17	Sr Fire Driver	Fire Captain
David W Lynn	Fire	7/6/17	Sr Fire Driver	Fire Captain
Mark M Millstead	Fire	7/6/17	Sr Fire Driver	Fire Captain
Tripper L Sadler	Fire	7/6/17	Sr Fire Driver	Fire Captain
Scott A Schaunaman	Fire	7/6/17	Sr Fire Driver	Fire Captain
Eric H Scruggs	Fire	7/6/17	Sr Fire Driver	Fire Captain
Brian D Williams	Fire	7/6/17	Sr Fire Driver	Fire Captain
Jason D Williams	Fire	7/6/17	Sr Fire Driver	Fire Captain

Section III - Separations

Name	Department/Division	Eff. Date	Job Title
Jessica D Forbes	Comm Corr/Adult	6/23/17	ISO
Sharon Gay Hall	Health	6/30/17	Manager
Kathryn C Ibur	Health	7/7/17	Program Coordinator
Kellsee C Marlowe	Parks/Rec	6/6/17	Lifeguard
Jay M Pennington	Sheriff/Admin	6/29/17	Deputy

Section IV - Leave of Absence

Name	Department/Division	Lv. Beg	Lv. Ends	Leave/Pay
Daniel R Everhart	Sheriff/Detention	7/3/17	8/2/17	unpaid

Section V - Increases per Memorandum of Understanding

Name	Department/Division	Eff. Date	Job Title
Sheryl Bussell	Court Trustee	6/17/17	Court Trustee
Lora J Ferguson	NRC/Rental	6/29/17	Building Inspector I
Rebecca McIntyre	Court Trustee	6/17/17	Paralegal
Anita Montes-White	Court Trustee	6/17/17	Paralegal
Alena Rahic	Court Trustee	6/17/17	Child Support Enforcement Officer
Lindsey R Shriver	Court Trustee	6/16/17	Admin Supt Spec
Mark A Smith	Fire	7/5/17	Master Fire Captain
Rachel Woolley	Court Trustee	6/17/17	Child Support Enforcement Officer

Section VIII - Other Requests

Name	Department/Division	Action Requested and Explanation
Roger Bilyeu	Sheriff	Amend PAC 6/27/17 to reflect no action taken on separation effective 6/8/17
Bridget E Doty	Area Agency	ACD code change effective 6/29/17
Bobbie Y Lane	Area Agency	ACD code change effective 6/29/17
Phillip L Lockman	Comm Corr	ACD code change effective 6/29/17
Mikel D Lovin	Comm Corr	ACD code change effective 6/29/17
Kristie L Morgan	Comm Corr	ACD code change effective 6/29/17
Rik Van Dyke	Area Agency	ACD code change effective 6/29/17
Clyde B Welsh	PW/WPC	Amend PAC 6/27/17 to reflect change in pro-rated vacation effective 6/14/17

Action: Received and filed. Copy previously forwarded to Payroll.

4. CLAIM FOR DAMAGES:

Leila L. Cooper, 4338 Georgia Ave., KCK, alleging damage to property due to the basement flooding from sewer backing up.

Action: Received and filed. Copy previously forwarded to Legal.

5. TRAVEL REQUESTS:

Elizabeth Burniston, GSS/Public Works, travel to San Diego, CA, July 9 – 14, 2017, to attend ESRI User Conference.

David A. Shost, Fire/EMS, travel to Jefferson, NC, June 26 – 28, 2017, for a final inspection of ambulances, Employee Training/Travel.

Nichole Marlowe, Angel Obert, Jeremy Rogers, Olijoe Sheppard and Jack Webb, Parks & Recreation, travel to New Orleans, LA, September 25 – 29, 2017, to attend the NRPA Annual Conference, Employee Training/Travel.

Greg Talkin, NRC, travel to Columbus, OH, September 10 – 14, 2017, to attend the 2017 ICC Annual Conference, Employee Training & Travel.

Sarah Tufty, KCKFD/Prevention, travel to Wichita, KS, June 29, 2017, to speak at the Chronic Disease Alliance of Kansas (CDAK) Semi-Annual Meeting, no costs.

Bryan Welch, Fire Department/Prevention/Investigations, travel to Salina, KS, September 10 – 26, 2017, to attend the 80-Hour Basic Law Enforcement Training, Employee Training/Travel.

James M. Zeeb, Fire/Training, travel to Charlotte, NC, July 25 – 29, 2017, to attend the Fire Rescue International (FRI) Conference 2017, Employee Training & Travel.

Action: Approved by County Administrator's Office and received and filed.

6. CERTIFICATES OF INSURANCE:

A.A.M.A. Security Protection
Fred Abernathy DBA Abernathy Tree Service (2)
B & C Tree Service
J & M Displays, Inc.
KCI Airport Limousine, Inc.
Professional Escorts, Inc.
Tidd Tree, LLC

Action: Referred to License.

7. BUSINESS BONDS:

Electrical Contractor's Bonds:

Apple Electric, Inc.
Brocato Electric, LLC
Caskey Enterprises, LLC
Donco Electric/Don Williams
Express Electric, LLC
Heritage Electric, LLC
Paige Electric, LLC

HVAC Contractor's Bonds:

Calderon Heating & Cooling
The Comfort Zone
Richard Ortiz DBA Richard Services Heating & Cooling
Raimondi Enterprises LLC DBA Texas Cold AC

Plumber's Bonds:

Wheatland Contracting, LLC
Dennis Hunt DBA Kaw Valley Plumbing

Retail Fireworks Sales Cash Bonds:

David Alvey DBA Southside Enterprises, 1900 S. 49th St.
Sasha Duncan DBA Sasha's Fireworks, 1342 N. 126th St.
Jennifer Eickhoff DBA Save-U-More Fireworks, 60 S. James St.
Jennifer Eickhoff DBA Save-U-More Fireworks, 737 Kansas Ave.
Robert H. Eickhoff Jr. DBA Value Fireworks, 7401 State Ave.
Young Heil DBA Bang Bang Fireworks, 25 N. 6th St.
Young Heil DBA Bang Bang Fireworks, 7146 Kaw Dr.
Young Heil DBA Bang Bang Fireworks, 8107 State Ave.
Mike Hebberger DBA Tim's Fireworks, 1306 Merriam Ln.
Jesus G. Herrera DBA Pat Riot Fireworks, 2405 Merriam Ln.
Ronald J. Kaminski DBA Kaminski Fireworks, 3403 N. 128th Terr.
James Salamon DBA Salamon Fireworks 4518 N. 111th St.
Chasity Schuler DBA Garrett's Worldwide Enterprises, LLC /Garrett's Fireworks, 401 N. 78th St.
Chasity Schuler DBA Garrett's Worldwide Enterprises, LLC/Garrett's Fireworks, 8201 State Ave.
Christina Smith DBA Banger's Fireworks, 1128 Pawnee Ave.
Patrick Soptic DBA Pyro Joes Fireworks, LLC, 82 N. James St.
Patrick Soptic DBA Pyro Joes Fireworks, 24 N. James St.
Patrick Soptic DBA Pyro Joes Fireworks, LLC, 640 S. 55th St.
Patrick Soptic DBA Pyro Joes Fireworks, LLC, 2400 Merriam Ln.
Sunshine Flowers & Produce, LLC, DBA Sunshine Fireworks, 4509 Rainbow Blvd.
Fred Taylor, Jr. DBA Fred Taylor Fireworks, 1924 N. 7th St.
Phillip Trusskey DBA Kansas FOP Lodge #40, 7844 Leavenworth Rd.
Kevin Wright DBA Little Joe's Fireworks, 7907 State Ave.
Kevin Wright DBA Little Joe's Fireworks, 1809 Minnesota Ave.

Sign Hanger's Bond:

Panasonic Corporation of North America

Septic Tank/Grease Trap Contractor's Bond:
Heartland Vac Service, LLC

Action: Referred to License.

8. CONTINUATION CERTIFICATES:

Plumber's Bonds:
A Bright Plumbing, LLC
A1 Sewer Septic Service, Inc.

Septic Tank Contractor's Bond:
H & H Septic Service, Inc.

Sign Hanger's Bond:
K C Sign Express, Inc. & Steel Manufacturing Corp.
Outfront Media LLC

Action: Referred to License.

9. CANCELLATION NOTICES:

Miscellaneous Bond:
Scott Brocato

Plumber's Bond:
RRSI DBA Johnson County Home Service Plumbing

Septic Tank and Cess Pool Installer & Cleaner's Bond:
D & M Plumbing, LLC

Second Hand and Junk Dealer's Bond:
Alejandro Gonzalez

Action: Referred to License.



Unified Government Clerk's Office

Bridgette D. Cobbins

Unified Government Clerk

701 North 7th Street, Suite 323
Kansas City, Kansas 66101-3070

Phone: 913-573-5260
Fax: 913-573-5299
<http://www.wycokck.org>

Memorandum

To: Doug Bach
County Administrator

From: Bridgette Cobbins
UG Clerk

Date: July 13, 2017

Re: Weekly Business Material

Attached is a listing of weekly business items presented to the Unified Government of Wyandotte County/Kansas City, Kansas, for informational purposes.

In addition to the listing of the items, we have indicated the action taken by the Unified Government Clerk.

mbb

Attachment

Weekly Business Material for July 13, 2017

1. AFFILIATE AGREEMENT:

Another Day, Inc., to provide services to eligible persons in compliance with the Developmental Disabilities Reform Act, K.S.A. 39-1801.

Helpers, Inc., to provide services to eligible persons in compliance with the Developmental Disabilities Reform Act, K.S.A. 39-1801.

Mosaic in Northeast Kansas, to provide services to eligible persons in compliance with the Developmental Disabilities Reform Act, K.S.A. 39-1801.

Action: Approved by County Administrator and received and filed.

2. COMMUNICATION:

Alandon Tow, 6224 Kansas Ave., listing vehicles sold at a public auction on July 11, 2017.

Action: Received and filed.

3. COMMUNICATIONS:

Richard Mikesic, Accounting Manager, regarding warrant cancellations:

Warrant #	Issue Date	Amount	Fund	Reason	Vendor	Reissue Date
808928	2/24/2017	\$31.50	790	Stale Dated	Naing	7/14/2017
813122	4/28/2017	\$75.00	113	Lost Warrant	Millentree	7/14/2017
773246	8/21/2015	\$29.35	790	Stale Dated	Reh	7/14/2017
		\$5.00	160			
773651	8/28/2015	\$16.25	790	Stale Dated	Magana	7/14/2017
775225	9/25/2015	\$48.80	790	Stale Dated	Arms	7/14/2017
		\$15.00	160			
776761	10/16/2015	\$6.55	790	Stale Dated	Delgado	7/14/2017
		\$6.67	160			
781705	1/15/2016	\$7.51	790	Stale Dated	Alcala	7/14/2017
794960	7/1/2016	\$30.89	790	Stale Dated	Walker	7/14/2017
798069	8/26/2016	\$18.00	790	Stale Dated	Dickinson	7/14/2017
		\$22.50	160			
798121	8/26/2016	\$112.78	790	Stale Dated	Gutschenritter	7/14/2017
		\$7.50	160			
799868	9/23/2016	\$15.34	790	Stale Dated	Conner	7/14/2017
801027	10/14/2016	\$135.00	790	Stale Dated	Wortham	7/14/2017
801256	10/14/2016	\$38.61	790	Stale Dated	Robinson	7/14/2017
802878	11/23/2016	\$62.32	790	Stale Dated	Aycock	7/14/2017
802970	11/23/2016	\$23.82	790	Stale Dated	Smith	7/14/2017

803126	11/23/2016	\$11.43	790	Stale Dated	Martinez	7/14/2017
803317	12/2/2016	\$ 1,709.85	790	Stale Dated	Gumm	7/14/2017
803532	12/2/2016	\$95.68	790	Stale Dated	Hollinshed	7/14/2017
804909	12/23/2016	\$89.45	790	Stale Dated	Strub	7/14/2017
		\$27.50	160			
805303	12/30/2016	\$9.95	790	Stale Dated	Brown	7/14/2017
		\$10.00	160			
805453	12/30/2016	\$25.47	790	Stale Dated	Rusk	7/14/2017
805718	1/6/2017	\$110.19	790	Stale Dated	Rico	7/14/2017

Action: Received and filed.

4. PERSONNEL ACTION COMMUNICATION, DATED JULY 11, 2017:

Section I - Appointments

Name	Department/Division	Eff. Date	Job Title
Shauntyle L. Maple	Police	7/13/17	Office Assistant III
Johnnie L. Montgomery	Comm Corr	7/13/17	ISO
Bradley W. Plowman	PW/Street	7/13/17	Equipment Operator I

Section V - Increases per Memorandum of Understanding

Name	Department/Division	Eff. Date	Job Title
Ronald F. Carter	Fire	7/12/17	Sr Fire Captain
Cornelius J. Holmes	Transportation	7/12/17	Transit Operator

Section VIII - Other Requests

Name	Department/Division	Action Requested and Explanation
Amber Adams	Health	ACD code change effective 7/1/17
Lia Allen	Health	ACD code change effective 7/1/17
Jennifer Allen-Caudle	Health	ACD code change effective 7/1/17
Cheryl Braden	Health	ACD code change effective 7/1/17
Jose Capalla	Health	ACD code change effective 7/1/17
Shirley Chase	Health	ACD code change effective 7/1/17
Betty Criss	Health	ACD code change effective 7/1/17
Justin Folsom	Health	ACD code change effective 7/1/17
Janell Friesen	Health	ACD code change effective 7/1/17
Belma Gardner	Health	ACD code change effective 7/1/17
Rebecca Garza	Health	ACD code change effective 7/1/17
Angela Germany-Armendariz	Health	ACD code change effective 7/1/17
Janice Harmon	Health	ACD code change effective 7/1/17
Kathryn Ibur	Health	ACD code change effective 7/1/17

Olliea Jarrett	Health	ACD code change effective 7/1/17
Kim Jones	Health	ACD code change effective 7/1/17
Barbara Kempf	Health	ACD code change effective 7/1/17
Anthony O Lee Jr	Health	ACD code change effective 7/1/17
Marilyn Maier	Health	ACD code change effective 7/1/17
Wesley McKain	Health	ACD code change effective 7/1/17
Andrea Mora	Health	ACD code change effective 7/1/17
Esperanza Moreno	Health	ACD code change effective 7/1/17
Maria Mota-Martinez	Health	ACD code change effective 7/1/17
Sofia Navarro	Health	ACD code change effective 7/1/17
Dianetta Nicholson	Health	ACD code change effective 7/1/17
Michelle Oliver-Brown	Health	Acd code change effective 7/1/17
Margarita Reyes	Health	ACD code change effective 7/1/17
Joanna Sabally	Health	ACD code change effective 7/1/17
Angelina Sanchez-Vinson	Health	ACD code change effective 7/1/17
Vanessa Schuman	Health	ACD code change effective 7/1/17
Lanie Smith	Health	ACD code change effective 7/1/17
Michelle Smith	Health	ACD code change effective 7/1/17
Charlotte Square	Health	ACD code change effective 7/1/17
Ron Starbuck	Health	ACD code change effective 7/1/17
Christina VanCleave	Health	ACD code change effective 7/1/17
C.L. Webb	Health	ACD code change effective 7/1/17
Gwendolyn Williams	Health	ACD code change effective 7/1/17
Willie Williams	Health	ACD code change effective 7/1/17

Action: Received and filed. Copy previously forwarded to Payroll.

5. PERSONNEL ACTION COMMUNICATION, DATED JULY 13, 2017:

Section I - Appointments

Name	Department/Division	Eff. Date	Job Title
Chyann S Miller	Sheriff/Admin	7/13/17	Clerk
Steven M Mortell	PW/Solid Waste	7/13/17	General Laborer
Antonio S Taylor	PW/WPC	7/13/17	General Maint Worker

Section III - Separations

Name	Department/Division	Eff. Date	Job Title
Jeffrey J Drinkert	Parks/Rec	6/15/17	Seasonal Laborer
Marlon D Goff	Econ Develop	6/29/17	Manager
Kathy L Rausch	B&L/Security	7/6/17	Security Officer

Section V - Increases per Memorandum of Understanding

Name	Department/Division	Eff. Date	Job Title
Dana R Bye	District Court	6/17/17	Bonding Clerk
Rita M Cigich-Manning	District Court	6/18/17	Admin Supt Asst
Lauren E McCluskey	District Court	6/17/17	Law Clerk

Section VIII - Other Requests

Name	Department/Division	Action Requested and Explanation
Lia Allen	Health	Amend PAC 7/11/17 to reflect change in ACD effective 7/1/17
Nathaniel Banks	Comm Corr	ACD code change effective 6/29/17

Action: Received and filed. Copy previously forwarded to Payroll.

6. CLAIM FOR DAMAGES:

Richard and Andrea Beamon, 4803 N. 124th Court, alleging driveway is broken up due to snowplow activity during the winter.

Scarlett Davis, 5214 Forest Ave., alleging damage to tire and rim after hitting a pothole.

Action: Received and filed. Copy previously forwarded to Legal.

7. TRAVEL REQUESTS:

Joe Connor, County Administrator's Office, travel to Newton, KS, August 13 – 14, 2017, for Servant Leadership Culture Workshop, County Administrator.

John Paul Jones, Fire Department, travel to Charlotte, NC, July 25 – 29, 2017, for Fire Rescue International Conference & Expo, Employee Training & Travel.

Daniel Rasmussen, Community Corrections, travel to Denver, CO, September 22 – 26, 2017, for National Association of Alcohol and Drug Counselors Conference, Alcohol Drug Court.

Ronald T. Schumaker, Police/Chiefs/Internal Affairs, travel to Kansas City, MO, May 18 – July 27, 2017, for Dale Carnegie Training, SLETF Travel & Training.

Jennifer Tatum, District Attorney's Office, travel to St. Petersburg, FL, October 8 – 13, 2017, for Investigating and Prosecuting Homicide in the Era of Crime TV Training, County General Fund.

Action: Approved by County Administrator's Office and received and filed.

8. APPLICATION FOR CMB LICENSE (OP):

Michelandia, LLC/Ivonne Madriles DBA La Chagada, 1618 Central Ave.

Action: Referred to License.

9. APPLICATIONS FOR DRINKING ESTABLISHMENT:

Centerplate of Kansas, Inc./William Hutton DBA Centerplate, 1800 Village West Pkwy.

Chipotle Mexican Grill of Kansas City, LLC/Rick Rehorn DBA Chipotle Mexican Grill 891, 1813 Village West Pkwy. Q101.

Great Life Kansas City, LLC/Rick Rehorn DBA Painted Hills Golf Course, 7101 Parallel Pkwy.

Juan Falcon/Herman Chavez DBA Jarocho, 719 Kansas Ave.

Action: Referred to License.

10. APPLICATION FOR CMB TEMPORARY LICENSE:

Wyandotte County Fair Association, Inc./Jim Knetter for the Wyandotte County Fair Association temporary permit for July 10 – 16, 2017, 13700 Polfer Rd.

Action: Referred to License.



Unified Government Clerk's Office

Bridgette D. Cobbins

Unified Government Clerk

701 North 7th Street, Suite 323
Kansas City, Kansas 66101-3070

Phone: 913-573-5260
Fax: 913-573-5299
<http://www.wycokck.org>

Memorandum

To: Doug Bach
County Administrator

From: Bridgette Cobbins
UG Clerk

Date: July 20, 2017

Re: Weekly Business Material

Attached is a listing of weekly business items presented to the Unified Government of Wyandotte County/Kansas City, Kansas, for informational purposes.

In addition to the listing of the items, we have indicated the action taken by the Unified Government Clerk.

tpl

Attachment

Weekly Business Material for July 20, 2017

1. AFFILIATE AGREEMENTS:

ResCare Kansas City to provide services to eligible persons in compliance with the Developmental Disabilities Reform Act, K.S.A. 39-1801.

TARC, Inc. to provide services to eligible persons in compliance with the Developmental Disabilities Reform Act, K.S.A. 39-1801.

Action: Approved by County Administrator and received and filed.

2. PUBLIC NOTICE:

All City Tow Service, 1015 S. Bethany, held a public auto auction on July 13, 2017 at 10:00 a.m.

Action: Received and filed.

3. COMMUNICATION:

Richard Mikesic, Accounting Manager, regarding warrant cancellations:

Warrant #	Issue Date	Amount	Fund	Reason	Vendor	Reissue Date
818489	7/21/2017	\$420.00	171	Incorrect infor	GK Mesecher	7/21/2017

Action: Received and filed.

4. PERSONNEL ACTION COMMUNICATION, DATED JULY 18, 2017:

Section I - Appointments

Name	Department/Division	Eff. Date	Job Title
Kristian A Alvarez	Sheriff/Admin	7/13/17	Clerk
Elitha J Barnett	DOTS	7/13/17	Info Sys Analyst
Lacey L DeMoss	Sheriff/Admin	7/13/17	Clerk
Rane M Stone	PW/Fleet	7/13/17	Fleet Maint Tech II

Section II - Transfer

Name	Department/Division	Eff. Date	Former Job Title	New Job Title
Mikel D Lovin	Comm Corr	6/29/17	ISO Supervisor	ISO

Section III - Separations

Name	Department/Division	Eff. Date	Job Title
Macy L Hart	District Court	5/24/17	Trial Court Clerk
Dana L Jordan	Police/Dispatch	7/10/17	Lead Dispatcher
Tammy L Reese	Fire	7/19/17	Master Firefighter MICT
Kelsey M Ryan	Finance/Treasury	7/24/17	Fiscal Supt Asst
Garrett M Smith	Police/Dispatch	7/12/17	Public Safety Dispatcher

Section IV - Leave of Absence

Name	Department/Division	Lv. Beg	Lv. Ends	Leave/Pay
Alejandra Corona	Health	7/6/17	8/5/17	unpaid

Section V - Increases per Memorandum of Understanding

Name	Department/Division	Eff. Date	Job Title
Billy M Armstrong II	Sheriff/Detention	8/7/17	Deputy
Danica A Baird	Sheriff/Detention	8/16/17	Deputy
Bryan J Bauer	Fire	7/25/17	Firefighter IIA
Katherine K Briney-Wagner	Appraiser	7/1/17	Director
Chad C Brown	Fire	7/25/17	Firefighter IIA
Joseph C Chizmar	Fire	7/25/17	Firefighter IIA
David MT Churchill	Fire	7/25/17	Firefighter IIA
Andrew J Collins	Sheriff/Detention	8/16/17	Deputy
Tina M Guerrero	Sheriff/Detention	8/21/17	Deputy
Luke M Hays	Fire	7/25/17	Firefighter IIA
Jeffrey S Johnson	Sheriff/Detention	8/16/17	Deputy
Sonny J Johnson	Sheriff/Detention	8/7/17	Deputy
Lorenzo M Lasley	Sheriff/Detention	8/16/17	Deputy
Zachary D Martin	Fire	7/25/17	Firefighter IIA
Paige L Mason	Sheriff/Juv	8/9/17	Juv Care Worker I
Michael E Mastel	Sheriff/Detention	8/16/17	Deputy
Walter C Meierarend III	Fire	7/25/17	Firefighter IIA
Dominic Moran	Fire	7/25/17	Firefighter IIA
Jackson P Selby	Fire	7/25/17	Firefighter IIA
Kevin T Trader	Fire	7/25/17	Firefighter IIA
Antonio L Vereen	Sheriff/Detention	8/16/17	Deputy
Bryan J Wells	Sheriff/Detention	8/2/17	Classification Tech
Andrew J Williams	Fire	7/25/17	Firefighter IIA
Ku Xiong	Sheriff/Admin	8/10/17	Deputy
Tom V Xiong	Fire	7/25/17	Firefighter IIA

Section VIII - Other Requests

Name	Department/Division	Action Requested and Explanation
Nathaniel Banks	Comm Corr	Amend PAC 7/13/17 to reflect change in ACD effective 6/29/17
Somhack Davenport	Sheriff/Juv	ACD code change effective 6/29/17
Marlon D Goff	Econ Develop	Amend PAC 7/13/17 to reflect change in sick days effective 6/29/17
Kyle T Harvey	Sheriff/Detention	OC Code change from 5308 to 5309 effective 6/23/17
Iris P Heriford	Sheriff/Juv	ACD code change effective 6/29/17
Melissa S Iannone	Sheriff/Juv	ACD code change effective 6/29/17
Kathryn C Ibur	Health	Amend PAC 7/6/17 to reflect change in vac effective 7/7/17
Mary M Pollock	Sheriff/Juv	ACD code change effective 6/29/17
Alyssa A Young	Sheriff/Juv	ACD code change effective 6/29/17

Action: Received and filed. Copy previously forwarded to Payroll.

5. PERSONNEL ACTION COMMUNICATION, DATED JULY 20, 2017:

Section II - Transfers

Name	Department/Division	Eff. Date	Former Job Title	New Job Title
James E Canada	Fire	7/6/17	Master Fire Driver	Fire Captain
Jason D Williams	Fire	7/6/17	Fire Driver	Fire Captain

Action: Received and filed. Copy previously forwarded to Payroll.

6. CLAIMS FOR DAMAGES:

Scarlett Davis, 5214 Forest Ave., KCK, alleging damage to vehicle tires and rims while driving through road construction on Mission Road.

Lottie J. Moses-Martin, 1427 N. 24th St., KCK, alleging damages to property due to sewer back-up.

Action: Received and filed. Copies previously forwarded to Legal.

7. TRAVEL REQUESTS:

Donald Ash, Sheriff/Admin., and Kelli Bailiff, Sheriff/Operations, travel to Osage Beach, MO, September 4 – 8, 2017, to attend the FBINAA Fall Retrainer, Employee Training & Travel.

Bridgette Cobbins, Department of Administration/Clerk, travel to Wichita, KS, August 9 – 11, 2017, to attend the CIC's 21st Annual Kansas County Symposium, Employee Training/Travel.

Kelly Herron and Scott Kirkpatrick, KCKPD/Field Support Division/SOU & KCKPD/Chief's Office/Training Academy, travel to Kansas City Kansas Police Range, August 13 – 18, 2017, to attend the M4/AR15 & MP5 Instructor.

Lauren Hopper, Police/Narcotics, travel to Woodbridge, VA, July 17 – 19, 2017, to attend FBI Safe Guard Assessment, FBI.

Patricia Jackson, Community Corrections/Adult Division, travel to New York, NY, August 27 – 30, 2017, to attend the American Probation & Parole Training Institute, Reimbursed Income.

Maureen Mahoney, Mayor's Office, travel to Boston, MA, September 24 – 26, 2017, to attend Greater KC Chamber Leadership Exchange, Employee Training & Travel.

Pamela Waldeck, Police Department/Chief's Office, travel to Plano, TX, September 17 – 21, 2017, to attend Ethics Train-the-Trainer, SLETF Travel & Training.

Michael York and Kelly Herron, KCKPD/Operations, travel to Phoenix, AZ, September 23 – 29, 2017, to attend 2017 Tactical Operations Conference and Trade Show.

Action: Approved by County Administrator's Office and received and filed.



Staff Request for Commission Action

Tracking No. 171203

Full Commission Meeting Date: Fast track to 7/27/17

Committee: Public Works & Safety

Date of Standing Committee Action: 7/24/17

(If none, please explain):

Publication Required: No

Date:	Contact Name:	Contact Phone:	Contact Email:	Department/Division:
06/30/2017	Kristen Czugala	x5656	kczugala@kckpd.org	Police Department

Item Description:

The KCKPD Victim Services Unit has been sustained by the VOCA Grant since 1999. In FY 2017, VOCA provided \$247,820 in grant funds to the VSU. The proposed budget for FY 2018 requests \$270,672 in grant funds. This budget is similar to the budget approved for FY 2017 and includes an increase for the reconfiguration of the VSU's Office space to improve privacy and safety and to accommodate accurate salary and fringe benefits. This grant pays for salaries and benefits for 4 fulltime staff, training, office supplies, and emergency assistance for victims such as door locks, door and window repair or replacement, and emergency shelter. The VOCA grant requires a 20% Match, of which all match dollars are utilizing existing sources and no additional funds are requested from the UG. The application was posted on June 28, 2017 and is due August 10, 2017. The grant period runs October 1, 2017 – September 30, 2018, however, awards are not usually announced until mid-November.

Approval of the match items at \$68,352 for a total fund request of \$339,024. \$45,543 in cash match will come from existing personnel and fringe expenses, and other expense line items that have already been committed by the PD (office supplies, postage, software contract, etc). \$22,809 of the match funds are in-kind from the fair market value of the square footage of the VSU space. All match funds are utilized from already existing sources, and no additional dollars are being requested from the UG.

Action Requested:

Permission to apply for and accept the VOCA FY 2018 Grant award to continue sustaining the Victim Services Unit

Budget Impact: (if applicable)

Amount: \$68,352.00

Source:

Included In Budget: Police Department Operating Budget - \$45,543

Other (explain): In-kind - \$22,809

Attachments List:

2018 VOCA Working Budget, 2018 VOCA Solicitation

FY 2017 PROGRAM BUDGET – INCOME

SOURCE:	AMOUNT:	STATUS:	DATE:
Unified Government of WyCo/KCK-cash	\$ 33,844	Committed	9-15-2016
Unified Government of WyCo/KCK – In-kind	\$ 28,111	Committed	9-15-2016
VOCA-GOV	<u>\$ 247,820</u>	Requested	9-15-2016
	\$ 309,775		

FY 2018 PROGRAM BUDGET - INCOME

SOURCE:	AMOUNT:	STATUS:	DATE:
Unified Government of WyCo/KCK-cash	\$ 45,543	Committed	9-xx-2017
Unified Government of WyCo/KCK – In-kind	\$ 22,809	Committed	9-xx-2017
VOCA-GOV	<u>\$ 270,672</u>	Requested	9-xx-2017
	\$ 339,024		

PERCENT OF TIME DEDICATED BY PRIORITY AREA

Sexual Assault: 15%
Domestic Violence: 35%
Child Abuse: 10%
Underserved: 40%

Czugala (90% VOCA): SA = 30%, DV = 10%, CA = 10%, US = 50%

Medina (90% VOCA): SA = 10%, DV = 20%, CA = 10%, US = 60%

Moore (90% VOCA): SA = 10%, DV = 40%, CA = 10%, US = 40%

Gordillo (100% VOCA): SA = 10%, DV = 70%, CA = 10%, US = 10%

Hatchett (VOCA Match Hours): SA = 10%, DV = 10%, CA = 10%, US = 70%

Volunteers: SA = 10%, DV = 70%, CA = 10%, USV = 10%, USNV = 0%

BUDGET NARRATIVE EXPENSES – VOCA FY 2017

Line Item	Purpose	Location	Computation	Request
FEDERAL PERSONNEL:				
Program Supervisor (E) (Czugala) 75% VOCA Federal	Supervise staff and oversee program, provide direct services to victims and complete VOCA required reports		Salary: 10/1/17 to 9/30/18 \$4,921/mo x 3 mos x 75% \$5,147/mo x 9 mos x 75%	\$48,815
Advocate 1 (E) (Medina) 75% VOCA Federal	Provide direct advocacy services to crime victims including 24/7 on-call rotation, initial contact, bi-lingual Spanish/English		Salary: 10/1/17 to 9/30/18 \$3,363/mo x 3 mos x 75% \$3,498/mo x 9 mos x 75%	\$31,179
			Overtime: 10/1/17 to 9/30/18 3hrs/wk x (29.10hr x 13 wks + 30.27/hr x 39wks) x 75%	\$3,507
Advocate 2 (E) (Moore) 75% VOCA Federal	Provide direct advocacy services to crime victims including 24/7 on-call rotation, initial contact		Salary: 10/1/17 to 9/30/18 \$3,363/mo x 3 mos x 75% \$3,498/mo x 9 mos x 75%	\$31,179
			Overtime: 10/1/16 to 9/30/17 3hrs/wk x (29.10hr x 13 wks +30.27/hr x 39 wks) x 75%	\$3,507
PFA Advocate (E) (Gordillo) 100% VOCA Federal	Assist victims seeking protection orders including screening, safety planning and lethality assessments. (New Position)		Salary: 10/1/16 to 9/30/17 \$3,271/mo x 3 mos \$3,432,/mo x 9 mos	\$40,701
			TOTAL FED PERSONNEL (includes OT for Advocates)	\$158,888
Match Personnel:	(Police Services Budget)			
Program Supervisor (E)	Employer's Share		10/1/17 to 9/30/18 \$4,921/mo x 3 mos x 15% \$5,147/mo x 9 mos x 15%	\$9163-
Advocate 1 (E)	Employer's Share		10/1/17 to 9/30/18 \$3,363/mo x 3 mos x 15% \$3,498/mo x 9 mos x 15%	\$6235
Advocate 2 (E) (Moore)	Employer's Share		10/1/17 to 9/30/18 \$3,363/mo x 3 mos x 15% \$3,498/mo x 9 mos x 15%	\$6235

Program Aide (E) (Hatchett)	Provides Services to Underserved Non-Violent Crime Victims	10/1/17 to 9/20/18 \$1,113/mo x 3 mos x 50% \$1,158/mo x 9 mos x 50%	\$6,881
		Total Match Personnel	\$28,514
FEDERAL FRINGE BENEFITS: FICA 1 & 2	Employer's Share Czugala	TOTAL FED & MATCH PERSONNEL	\$187,402
		\$48,815 x 7.65%	\$3,735
	Medina	\$34,686 x 7.65%	\$2,653
	Moore	\$34,686 x 7.65%	\$2,653
	Gordillo	\$40,701 x 7.65%	\$3,114
Unemployment	Employer's Share Czugala	\$48,815 x .10%	\$49
	Medina	\$34,686 x .10%	\$35
	Moore	\$34,686 x .10%	\$35
	Gordillo	\$40,701 x .10%	\$40
KPERS	Employer's Share Czugala	\$48,815 x 8.46%	\$4,130
	Medina	\$34,686 x 8.46%	\$2,934
	Moore	\$34,686 x 8.46%	\$2,934
	Gordillo	\$40,701 x 8.46%	\$3,444
Health Insurance	Czugala: 2017 & 2018: Family HSA	2017: \$1,172/mo x 75% x 3 mos + 2018: \$1,348 x 75% x 9 mos	\$11,736
Employer's share for coverage for medical, dental, & vision: includes \$3/month for Std Life Insurance	Medina: Single HSA	2017: \$503/mo x 75% x 3 mos + 2018: \$579 x 75% x 9 mos	\$5,040
	Moore: 2017: Single HSA 2018: Family HSA	2017: \$503/mo x 75% x 3 mos + 2018: \$1,348 x 75% x 9 mos	\$10,230
	Gordillo: Single HSA	2017: \$503/mo x 3 mos + 2018: \$579 x 9 mos	\$6,720
		TOTAL FEDERAL FRINGE	\$59,482

Match Fringe Benefits: FICA 1 & 2 Unemployment KPERs Hatchett Health Insurance	(Police Services Budget) Employer's Share Czugala		\$9,163 x 7.65%	\$701
	Medina		\$6,236 x 7.65%	\$477
	Moore		\$6,236 x 7.65%	\$477
	Hatchett Employer's Share		\$6,881 x 7.65%	\$526
	Czugala		\$9,163 x .10%	\$10
	Medina		\$6,236 x .10%	\$6
	Moore		\$6,236 x .10%	\$6
	Hatchett		\$6,881 x .10%	\$7
	Employer's Share Czugala		\$9,163 x 8.46%	\$774
	Medina		\$6,236 x 8.46%	\$528
	Moore		\$6,236 x 8.46%	\$528
	Czugala: 2017 & 2018: Family HSA		2017: \$1,172/mo x 15% x 3 mos + 2018: \$1,348 x 15% x 9 mos	\$2,347
	Medina: Single HSA		2017: \$503/mo x 15% x 3 mos + 2018: \$579 x 15% x 9 mos	\$967
	Moore: 2017: Single HSA 2018: Family HSA		2017: \$503/mo x 15% x 3 mos + 2018: \$1,348 x 15% x 9 mos	\$2046
			Total Match Fringe	\$9,400
			TOTAL FED & MATCH FRINGE	\$68,882
FEDERAL TRAVEL & TRAINING Conferences/Workshops	2017 Kansas Crime Victims' Rights Conference for 3 staff members	Topeka, KS	Registration with preconference \$175 x 3 staff, tolls \$6 x 3 days x 2 cars + \$6 x 1 day x 1 car, hotel \$105 x 3 nights x 1 staff, Meals \$51 x 4 days first and last at 75%, (-2 lunches/day - \$24) x 1 staff	\$1,037

(Advanced Conferences)	KAVA- Advocate 2	TBD	Registration \$225 + Hotel \$100x 5 nights + Meals \$51 x 6 days, first and last at 75% + mileage \$.53 x 275 (-1 lunch for \$12)	\$1,089
	NOVA – National Organization for Victim Assistance Conference – 2 Staff	TBD, August 2017	Registration \$370 + Hotel \$205 x 5 nights + meals \$71 x 6 days, first and last at 75% + airfare \$450 x 2 staff	\$4,472
	Conference on Crimes Against Women – 2 Staff	Dallas, TX May 2017	Registration \$500 + Hotel \$175 x 4 nights + meals \$64 x 5 days, first and last at 75% + airfare \$400 x 2 staff	\$3,776
	Advanced Domestic & Sexual Violence Training – 2 Staff	Las Vegas, NV	Registration \$475 + Hotel \$102 x 6 nights + meals \$64 x 6 days, first and last at 75% + airfare \$450 x 2 staff	\$3,778
	Domestic Violence Spanish Interpretation Class – PFA Advocate	Kansas City, MO	Registration \$450	\$450
FEDERAL SUPPLIES & COMMUNICATION				\$14,602
Printing*	English and Spanish Resource Cards to provide to victims and for promotional awareness		1,000 cards at \$210 x 15	\$3,150
	English and Spanish Brochures to provide to victims and for promotional awareness		1,000 brochures at \$205 x 15	\$3,075
Office Supplies	Paper, pens, pencils, ink, etc.		\$250/month x 75% x 12 months for Program Supervisor, Advocates 1 & 2 +	\$2,250
			\$150/month x 12 months for PFA Advocate (100% VOCA funded – high printing volume required)	\$1,800
R/Client Software	Data system to input victim information, retrieve report numbers and		\$900/year x 75%	\$675

	services. This was previously funded through another grant that ended in December 2013.			
Match Supplies and Communication R/Client Software	(Police Services Budget) Data system to input victim information (see above)		TOTAL FEDERAL SUPPLIES AND COMMUNICATION	\$10,950
			\$900/year x 25%	\$225
Office Supplies	Paper, pens, pencils, ink, etc.		\$250/month x 25% x 12mos	\$750
Postage*	Letters to victims		800 letters/month x 12mos x \$.49/letter	\$4,704
			Total Match Supplies	\$5,679
			TOTAL FEDERAL & MATCH SUPPLIES & COMMUNICATION	\$16,629
Match Facilities Cost Rent – (Fair Market value)	Office space, utilities, janitorial services		\$2,112/month x 12 mos x 90% (\$12/sf/yr at 2,112 sf)	\$22,809
			Total Match Facilities	\$22,809
FEDERAL CONTRACTUAL Reconfigure VSU office and victim waiting space to improve safety and privacy for victims	Reconfigure VSU space in order to contain entire space inside secure doors/walls.		\$10,000 for reconfiguration of existing space, \$2,000 for electrical work, \$1,000 for carpet installation (new waiting area is half tile) x 75%	\$9,750
			Total Federal Contractual	\$9,750
Match Contractual Reconfigure VSU office and victim waiting space to improve safety and privacy for victims	Reconfigure VSU space in order to contain entire space inside secure doors/walls.		\$10,000 for reconfiguration of existing space, \$2,000 for electrical work, \$1,000 for carpet installation (new waiting area is half tile) x 15%	\$1,950
			Total Match Contractual	\$1,950
			TOTAL FEDERAL & MATCH CONTRACTUAL	\$12,350

FEDERAL OTHER COSTS				
Direct Assistance to Victims for Immediate Health and Safety* Emergency Transportation	For Victims to get to and from criminal justice/advocacy appointments including Forensic Interviews for child abuse victims		\$1.50 per pass x 2,000 passes = \$3,000 + \$50/taxi ride (to Sunflower House) x 4/month x 12 mos = \$2,400	\$5,400
Crisis Intervention supplies	Emergency supplies to provide victims at crime scenes or when in crisis at our office. Items include Kleenex, water, blankets, single meals, etc. – To be purchased as needed		\$100/month x 12 months	\$1,200
Advocacy Books for Victims	Pre-printed books for Homicide Survivors. Information about secondary victimization, coping with trauma, and healing.		100 books at \$9.50/book	\$950
Emergency Safety and Shelter	Repairs for broken doors and windows damaged by victim's abuser, hotel room for a victim and children if shelters are full and the abuser has access to the victim's home.		\$600/emergency x 12	\$7,200
	Replace locks for doors where abuser still has the key and is easily entering the home to commit more crimes. Hire a local locksmith to install/rekey locks.		\$150/emergency x 15	\$2,250
			TOTAL FEDERAL OTHER COSTS	\$17,000
			TOTAL FEDERAL	\$270,672
			Total Match	\$68,352
			GRAND TOTAL	\$339,024



Governor's Grants Program

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FEDERAL VICTIMS OF CRIME ACT GRANT

**Fiscal Year 2018
Grant Solicitation**

APPLICATION DEADLINE:

**SUBMITTED BY 11:59 p.m., AUGUST 10, 2017
ON THE GRANT PORTAL**

**For questions regarding application requirements, please contact the
Kansas Governor's Grants Program (KGGP) at 785-291-3205.**

Federal Victims of Crime Act Victim Assistance Grant Guidelines

Grant Program Criteria and Grant Fund Use

The following information defines eligibility and accountability criteria and sets forth requirements for application and administration of grants awarded under the Federal Victims of Crime Act (VOCA) Victim Assistance grant program as established by 42 U.S.C. §10601 *et seq.* and amendments thereto. The VOCA grant program is funded from the Crime Victims Fund, generated by Federal criminal fines, penalties, and assessments.

- The Kansas Governor's Grants Program (KGGP) establishes policies and procedures for the VOCA Victim Assistance grant program, consistent with the requirements of the Federal VOCA Program Guidelines. The KGGP has the discretion to be more restrictive.
- In August 2015, the KGGP, with the assistance of a VOCA Planning Committee, developed a Strategic Plan (hereinafter "Strategy") to provide guidance for priorities in the administration of this federal VOCA program. Applicants should review the [Kansas Victims of Crime Act Strategic Plan](#) in its entirety and consider how the proposed VOCA project fits into the described goals and objectives. **Applications that clearly support the priorities, goals, and objectives of the Strategy will take precedence to the extent feasible when subgrant awards are determined.**
- VOCA funds are to be used by eligible public agencies, nonprofit, community, and faith-based organizations to provide direct services to crime victims. The KGGP has sole discretion for determining which organizations will receive funds and in what amounts, as long as the applicants meet the requirements of the Federal VOCA Program Guidelines and those set by the KGGP.
- For the purpose of this grant program, direct services are defined as those that (1) respond to the emotional, psychological, or physical needs of crime victims; (2) assist victims to stabilize their lives after victimization; (3) assist victims to understand and participate in the criminal justice system; or (4) restore a measure of safety for the victim. A "crime victim" is a person who has suffered physical, sexual, financial, or emotional harm as a result of the commission of a crime.
- A victim of a federal crime is a victim of an offense in violation of a federal criminal statute or regulation, including, but not limited to, offenses that occur in an area where the federal government has jurisdiction, whether in the United States or abroad, such as Indian reservations, national parks, federal buildings, and military installations.
- Direct services (1) must be provided to victims of federal crime on the same basis as to victims of crimes under State or local law; (2) must be provided regardless of a victim's participation in the criminal justice process; and (3) shall not be dependent on the victim's immigration status.

- Current VOCA subgrantees that are in good standing with grant compliance requirements will be given priority in receiving grant awards. In addition, priority will be given to applicants that provide on-going direct services to victims of crime.
- Priority shall be given to victims of adult sexual assault, domestic violence, and child physical and sexual abuse. Thus, a minimum of 10 percent of each federal fiscal year's grant (30 percent total) will be allocated to each of these categories.
- An additional 10 percent of each federal fiscal year's grant will be allocated to victims of violent crime (other than the "priority" category victims stated in the previous bullet) who were "previously underserved." These underserved crime victims of either adult or juvenile offenders may include, but are not limited to, victims of federal crimes; survivors of homicide victims; or victims of assault, robbery, gang violence, hate and bias crimes, intoxicated drivers, bank robbery, economic exploitation, fraud, or elder abuse.
- Domestic violence includes intimate partner violence.
- Victim of child abuse is a victim of crime, whereas such crime involved an act or omission considered to be child abuse under Kansas law. Victims of child abuse may include, but are not limited to, child victims of physical, sexual, or emotional abuse; child pornography-related offenses; neglect; commercial sexual exploitation; bullying; and/or exposure to violence.
- Elder abuse is the mistreatment of older persons through physical, sexual, or psychological violence, neglect, or economic exploitation and fraud.
- Applicants are also encouraged to identify gaps in available services by victims' demographic characteristics. For example, in a given community, "underserved" crime victim populations may be best defined according to their status as senior citizens, non-English speaking residents, persons with disabilities, members of racial or ethnic minorities, or by virtue of the fact that they are residents of rural or remote areas, or inner cities.
- The KGGP may award VOCA funds to organizations that are physically located in an adjacent State, when there is an efficient and cost-effective mechanism available for providing services to victims who reside in Kansas. When grant awards are made to organizations in an adjacent State, the amount of the grant award must be proportional to the number of Kansans to be served by that organization.

Kansas Available Funding

Applicants should be aware that Kansas received a substantial increase to the VOCA grant program two years ago, that continues to make funds available for service expansion. To maximize the use of these funds and ensure access to services for all crime victims across the state, organizations are strongly encouraged to engage community partners in identifying gaps,

developing collaborative partnerships, and creating innovative ways to reach underserved populations of crime victims. Where multiple applications are received from the same community, it will be critical that the applicants can demonstrate communication and planning to ensure proposed projects would complement one another and do not duplicate services. In addition, consider the benefits of regional projects to enhance collaboration, share personnel, and optimize match resources.

Eligibility Criteria

VOCA establishes eligibility criteria that must be met by all organizations that receive VOCA funds. Each applicant shall meet the following requirements:

- 1. Public Agency, Nonprofit, Community, or Faith-Based Organizations.** Applicants must be operated by public agencies, nonprofit, community, or faith-based organizations, or a combination of such organizations and must provide services to crime victims.
- 2. Record of Effective Services.** Applicants must demonstrate a record of providing effective services to crime victims. This includes having the support and approval of its services by the community, a history of providing direct services in a cost-effective manner and financial support from other sources.
- 3. New Organizations.** Applicants that have not yet demonstrated a record of providing services may be eligible to receive VOCA funding, if they can demonstrate that 50 percent or more of their financial support comes from non-federal sources. It is important that organizations have a variety of funding sources besides federal funding in order to ensure their financial stability.
- 4. Applicant Match Requirements.** The purpose of matching contributions is to increase the amount of resources available to the projects supported by grant funds. Non-federal matching contributions of 20 percent (cash or in-kind) of the total cost of each VOCA grant project (VOCA funds plus match) are required for each VOCA-funded grant project and must be derived from non-federal sources except as provided in the [Federal OJP Financial Guide](#) effective edition. **All funds designated as match are restricted to the same uses as the VOCA funds and must be expended within the grant project period.** The match must be provided on a project-by-project basis. Any deviation from this policy must be approved by the Federal Office for Victims of Crime and the KGGP.

Example:	Total Grant Project Cost	= \$50,000
	80% Federal Share	= \$40,000
	20% Non-Federal Match	= \$10,000

For purposes of this grant program, in-kind match may include donations of expendable equipment and office supplies, work space, or the monetary value of time contributed by professionals and technical personnel and other skilled and unskilled labor, if the services they provide are an integral and necessary part of a funded grant project and if they would

otherwise meet the criteria for federal funding approval under this program. The value placed on donated services must be consistent with the rate of compensation paid for similar work in the applicant's organization. If the required skills are not found in the applicant's organization, the rate of compensation must be consistent with the local labor market. In either case, fringe benefits may be included in the valuation. Volunteer hours utilized as match must be hours spent providing eligible direct victim services or other activities specifically allowable under the VOCA grant program. In instances where a volunteer is considered to be on-call but able to go about their personal daily routine until receiving a request for services, only those hours spent responding to a call shall be applicable toward match. The value placed on loaned or donated equipment may not exceed its fair market value. The value of donated space may not exceed the fair rental value of comparable space as established by an independent appraisal of comparable space and facilities in privately-owned buildings in the same locality. **The KGGP has the authority to require a subgrantee to provide a non-federal cash match instead of an in-kind match.**

a. Record Keeping for Match Requirements. Records must be maintained that clearly show the source, the amount and the period during which the match was allocated. The basis for determining the value of personal services, materials, equipment and space must be documented. Volunteer services used as match must be documented, and to the extent feasible, supported by the same methods used by the organization for its own paid employees.

b. Exceptions to the 20 Percent Match.

i. Native American Tribes/Organizations Located on Reservations. American Indian tribes/organizations located on reservations are exempt from any match requirement. For the purpose of this grant, a Native American tribe/organization is defined as any tribe, band, nation, or other organized group or community, which is recognized as eligible for the special programs and services provided by the United States to Native Americans because of their status as Native Americans. A reservation is defined as a tract of land set aside for use of, and occupancy by, Native Americans. All organizations applying for these grant funds must meet the other eligibility requirements for subgrantee organizations.

ii. The match requirement may be waived if extraordinary need is documented and submitted to the KGGP by the applicant and approved by the Federal Office for Victims of Crime and the KGGP.

5. Volunteers. Volunteers must be used unless the KGGP determines there is a compelling reason to waive this requirement. Agency staff and board members **cannot** be used as volunteer time for this purpose. A "compelling reason" may be a statutory or contractual provision concerning liability or confidentiality of counselor/victim information, which bars using volunteers for certain positions, or the inability to recruit and maintain volunteers after a sustained and aggressive effort. The applicant is responsible for providing in the grant application the documentation and reasons why volunteers cannot be used. This

documentation should include, when applicable, a statutory cite that prohibits use of volunteers.

- 6. Promote Community Efforts to Aid Crime Victims.** Applicants must promote within the community, coordinated public and private efforts to aid crime victims. Coordination may include, but is not limited to, serving on state, federal, local, or Native American task forces, commissions, working groups, coalitions, and/or multi-disciplinary teams. Coordination efforts also include developing written agreements that contribute to better and more comprehensive services to crime victims.
- 7. Help Victims Apply for Compensation Benefits.** Such assistance may include identifying and notifying crime victims of the availability of compensation, assisting them with application forms and procedures, obtaining necessary documentation, checking on claim status, and/or providing a referral to a resource that will effectively provide these services.
- 8. Comply with Federal Rules Regulating Grants.** Applicants must be in compliance with the applicable provisions of VOCA, the program guidelines, and the requirements of the [Federal OJP Financial Guide](#) effective edition, which includes maintaining appropriate programmatic and financial records that fully disclose the amount and disposition of VOCA funds. This includes: financial documentation for disbursements; daily time and activity records specifying time and type of service devoted to allowable VOCA victim services; client files; the portion of the grant project supplied by other sources of revenue; job descriptions; contracts for services; and other records which facilitate an effective audit.
- 9. Maintain Civil Rights Information.** Maintain statutorily required civil rights statistics on victims served by race, national origin, sex, age, and disability, within the timetable established by the KGGP; and permit reasonable access to its books, documents, papers, and records to determine whether the organization is complying with applicable civil rights laws. This requirement is waived when providing a service, such as telephone counseling, where soliciting the information may be inappropriate or offensive to the crime victim.
- 10. Comply with State Criteria.** Abide by any additional eligibility or service criteria as established by the KGGP including, but not limited to, submitting financial, statistical, and programmatic information on the use and impact of VOCA funds.
- 11. Services to Victims of Federal Crimes.** Applicants must provide services to victims of federal crimes on the same basis as victims of state and local crimes.
- 12. No Charge to Victims for VOCA-Funded Services.** Applicants must provide services to crime victims, at no charge, through the VOCA-funded grant project. Any deviation from the provision requires prior approval by the KGGP.

The purpose of the VOCA Victim Assistance grant program is to provide services to all crime victims regardless of their ability to pay for services rendered or availability of insurance or other third-party payment resources. It was never the intent of VOCA to exacerbate the impact of the crime by asking the victim to pay for services.

- 13. Program Income.** Applicants must have the capability to track grant project program income in accordance with federal financial accounting requirements. All VOCA-funded grant project program and match income, no matter how large or small, is restricted to the same uses as the VOCA grant project. Applicants must have specific approval from the KGGP prior to earning program income.

Grant project program income can be problematic because of the required tracking systems needed to monitor VOCA-funded income and ensure that it is used only to make additional services available to crime victims. For example, VOCA often funds only a portion of a counselor's time. Accounting for VOCA grant project program income generated by this counselor is complicated, involving careful record keeping by the counselor, the organization, and the KGGP.

- 14. Confidentiality and Non-Disclosure of Confidential or Private Information.** Applicants must reasonably protect the confidentiality and privacy of persons receiving VOCA services. VOCA recipients shall not disclose, reveal, or release any personally identifying information or individual information collected in connection with VOCA-funded services requested, utilized, or denied, regardless of whether such information has been encoded, encrypted, hashed, or otherwise protected, without the informed, written, reasonably time-limited consent of the person about whom information is sought. Consent for release may not be given by the abuser of a minor, incapacitated person, or the abuser of the other parent of the minor. If a minor or a person with a legally appointed guardian is permitted by law to receive services without a parent's (or the guardian's) consent, the minor or person with a guardian may consent to release of information without additional consent from the parent or guardian.

If release of information described above is compelled by statutory or court mandate, the VOCA recipient shall make reasonable attempts to provide notice to victims affected by the disclosure of the information, and take reasonable steps necessary to protect the privacy and safety of the persons affected by the release of information.

Applicants shall not require a crime victim to provide a consent to release personally identifying information as a condition for the receipt of VOCA-funded services. Further, nothing in this section prohibits compliance with legally mandated reporting of abuse or neglect.

- 15. Confidentiality of Statistical and Research Information.** Except as otherwise provided by federal law, no organization receiving monies under VOCA shall use or reveal any research or statistical information furnished under this program by any person and identifiable to any specific private person for any purpose other than the purpose for which such information was obtained in accordance with VOCA. Research and statistical information identifiable to any specific private person and any copy of such information, shall be immune from legal process and shall not, without the consent of the person furnishing such information, be admitted as evidence or used for any purpose in any action, suit, or other judicial, legislative, or administrative proceeding. See Victims of Crime Act of 1984 codified at 42 U.S.C. §1060(d).

These provisions are intended, among other things, to ensure the confidentiality of information provided by crime victims to counselors working for victims' services programs receiving VOCA funds. Whatever the scope of application given this provision, it is clear that there is nothing in VOCA or its legislative history to indicate that Congress intended to override or repeal a state's existing law governing the disclosure of information that is supportive of VOCA's fundamental goal of helping crime victims. For example, this provision would not act to override or repeal, in effect, a state's existing law pertaining to the mandatory reporting of suspected child abuse. See Pennhurst School and Hospital v. Haldermann, et al., 451 U.S. 1 (1981). Furthermore, this confidentiality provision should not be interpreted to thwart the legitimate informational needs of public agencies. For example, this provision does not prohibit a domestic violence shelter from acknowledging, in response to an inquiry by a law enforcement agency conducting a missing person investigation, that the person is safe in the shelter. Similarly, this provision does not prohibit access to a victim service grant project by a federal or state agency seeking to determine whether federal and state funds are being utilized in accordance with funding agreements.

Eligible Organizations

VOCA specifies that an organization must provide services to crime victims and be operated by a public agency, nonprofit, community, or faith-based organization, or a combination of such agencies or organizations, to be eligible to receive VOCA funding. Eligible organizations include, but are not limited to, victim services organizations whose sole mission is to provide services to crime victims. These organizations include, but are not limited to, sexual assault and rape treatment centers, domestic violence programs and shelters, child abuse programs, centers for missing children, mental health services, community and faith-based organizations, and other community-based victim coalitions and support organizations, including those who serve survivors of homicide victims.

In addition to victim services organizations, other public agencies, nonprofit, community, and faith-based organizations have components that offer services to crime victims. These organizations are eligible to receive VOCA funds, if the funds are used to expand or enhance the delivery of crime victim services. These organizations include, but are not limited to, the following:

- 1. Criminal Justice Agencies.** Agencies such as law enforcement organizations, prosecutors' offices, courts, corrections departments and probation and paroling authorities are eligible to receive VOCA funds to help pay for victim services. For example, prosecutor-based victim services may include victim-witness programs, victim notification and victim impact statements, including statements of pecuniary damages for restitution. Corrections-based victim services may include victim notification, restitution advocacy, victim-offender mediation programs and victim impact panels. Police-based victim services may include victim crisis units or victim advocates, victim registration and notification, and cellular phone and alarm services for domestic abuse victims. In general, VOCA funds may be used to provide crime victim services that exceed a law enforcement official's normal duties.

Regular law enforcement duties such as crime scene intervention, questioning of victims and witnesses, investigation of the crime and follow-up activities may not be paid for with VOCA funds.

2. **Faith-Based Organizations.** Such organizations receiving VOCA funds must ensure that services are offered to all crime victims without regard to religious affiliation and that the receipt of services is not contingent upon participation in a religious activity or event.
3. **Hospitals and Emergency Medical Facilities.** Such organizations must offer crisis counseling, support groups, and/or other types of victim services. In addition, the KGGP may only award VOCA funds to a medical facility for the purpose of performing forensic examinations on sexual assault victims if (1) the examination meets the standards established by the state, local prosecutor's office, or statewide sexual assault coalition; and (2) appropriate crisis counseling and/or other types of victim services are offered to the victim in conjunction with the examination. **State law requires counties where the alleged offense occurs to be responsible for the cost of conducting a sexual assault examination for the purpose of gathering evidence (K.S.A. 65-448 and amendments thereto).**
4. **Others.** State and local public agencies such as mental health service organizations, state/local public child and adult protective services, state grantees, legal services agencies and public housing authorities that have components specifically trained to serve crime victims.

Ineligible Organizations

Some public agencies, nonprofit, community, and faith-based organizations that offer services to crime victims are not eligible to receive VOCA Victim Assistance funding. These organizations include, but are not limited to, the following:

1. **Federal Agencies.** This includes U.S. Attorneys Offices and FBI Field Offices. Receipt of VOCA funds would constitute an augmentation of the federal budget with money intended for state agencies. However, private nonprofit organizations that operate on federal land may be eligible subgrantees of VOCA Victim Assistance funds.
2. **In-Patient Treatment Facilities.** This includes facilities that provide treatment to individuals with drug, alcohol and/or mental health-related conditions.

Allowable Direct Services, Activities, and Costs

The following is a list of services, activities, and costs that are eligible for support with VOCA funds:

- a. **Immediate Health and Safety.** Those services that respond to the immediate emotional and physical needs (excluding medical care) of crime victims such as crisis intervention;

accompaniment to hospitals for medical examinations; hotline counseling; safety planning; emergency food, clothing, transportation, and shelter; and other emergency services that are intended to restore the victim's sense of security. This includes services that offer an immediate measure of safety to crime victims such as replacing broken windows and replacing or repairing locks.

Emergency shelter may also include short-term in-home care and supervision services for children and adults who remain in their own homes when the offender/caregiver is removed, as well as short-term nursing-home, adult foster care, or group-home placement for adults for who no other safe, short-term residence is available.

The term *immediate* for purposes of VOCA funding is intended to include those services that meet emergency victim needs for which other alternative sources of payment will not be available quickly enough to meet the victims' needs, typically within 48 hours. Agencies must ensure that victim compensation or the victim's health insurance, Medicaid, or other health care funding source cannot be made available to meet the emergency needs.

- b. Personal Advocacy and Emotional Support.** Those services that provide personal advocacy and emotional support, including working with a victim to assess the impact of the crime; identification of the victim's needs; case management; management of practical problems created by the victimization; identification of resources available to the victim; provision of information, referrals, advocacy, and follow-up contact for continued services as needed; and traditional, cultural, and/or alternative therapy/healing, such as art therapy and trauma-sensitive yoga.
- c. Mental Health Assistance.** Those mental health counseling and care services and activities that assist crime victims and/or victims' family members in understanding the dynamics of victimization and in stabilizing their lives after a crime. This includes outpatient therapy and counseling provided by a person who meets professional standards to provide these services in the jurisdiction in which the care is administered. Substance-abuse treatment is also allowable when the victim service provider can justify that the treatment is directly related to the victimization.
- d. Peer-Support.** Those activities that provide opportunities for victims to meet other victims, share experiences, and provide self-help, information, and emotional support.
- e. Assistance with Participation in Criminal Justice and Other Public Proceedings.** In addition to the cost of emergency legal services noted above in section a. "Immediate Health and Safety," other costs associated with helping victims participate in the criminal justice system and other public proceedings arising from the crime also are allowable. These services may include advocacy on behalf of crime victims; accompaniment to offices and court; transportation, meals, and lodging to allow a victim who is not a witness to participate in a proceeding; interpretation services for a non-witness victim; child care or respite care to enable a victim to attend activities related to the proceeding; notification to victims regarding trial dates and other key proceeding dates, case

disposition information, and parole consideration procedures; assistance with victim impact statements; assistance with recovery of property retained for evidence; and assistance with restitution advocacy on behalf of the crime victim.

- f. Legal Assistance.** Those services which are reasonable and necessary as a direct result of the victimization. Allowable legal assistance services include those that help the crime victim assert their rights as a victim in a criminal proceeding directly related to the victimization, or otherwise protect their safety, privacy, or other interests as a victim in such a proceeding; motions to vacate or expunge a conviction, or similar actions, where the jurisdiction permits such a legal action based on a person's being a crime victim; and those actions (other than tort actions) that, in the civil context, are reasonably necessary as a direct result of the victimization. Specifically, legal assistance might include, but is not necessarily limited to, proceedings for restraining or protective orders; family, custody, contract, housing and dependence matters as they directly relate to the crime; immigration assistance for victims of human trafficking, sexual assault, and domestic violence; intervention with creditors, law enforcement, and other entities on behalf of victims of identity theft and financial fraud; intervention with administrative agencies, schools/colleges, tribal entities, and other circumstances where legal advice or intervention would assist in addressing the consequences of the victimization. Agencies whose primary purpose is to provide emergency legal assistance may apply for this type of service. The KGGP may not consider a grant award for contracting to provide emergency legal services unless good cause is shown why no other emergency legal assistance is available.
- g. Forensic Medical Evidence Collection Examinations.** For victims of a sexually violent crime, forensic medical evidence collection exams are allowable costs only to the extent that other funding sources (such as state compensation, private insurance, or public benefits) are unavailable or insufficient and such exams conform to state evidentiary collection requirements (also refer to number three under Eligible Organizations on page nine of this solicitation). **State law requires counties where the alleged offense occurs to be responsible for the cost of conducting a sexual assault examination for the purpose of gathering evidence (K.S.A. 65-448 and amendments thereto).** Any forensic medical evidence collection examinations provided under this VOCA program must be conducted by a specially trained Sexual Assault Nurse Examiner and the service provider must provide appropriate referrals to local crisis center services, counseling services, and other types of victim services.
- h. Forensic Interviews.** Victim-centered forensic interviews are an allowable activity to the extent that the results of the interview will be used not only for law enforcement and prosecution purposes, but also for identification of needs such as social services, personal advocacy, case management, substance abuse treatment, and mental health services; interviews are conducted in the context of a multi-disciplinary investigation and diagnostic team, or in a specialized setting such as a child advocacy center; and the interviewer is properly trained to conduct forensic interviews appropriate to the developmental age and disabilities of children, or the developmental, cognitive, and physical or communication disabilities presented by adults.

- i. **Transportation.** Transportation of victims specifically to receive services and to participate in criminal justice proceedings is allowable.
- j. **Public Awareness and Presentations.** VOCA funds may be used to support awareness and education presentations that are made in schools, community centers, or other public forums and that are designed to identify crime victims and provide or refer them to needed services. Specifically, activities and costs related to such programs including presentation materials, brochures, and newspaper notices can be supported with VOCA funds.
- k. **Shelter and Transitional Housing.** Those costs associated with shelter and other transitional housing for crime victims who cannot safely return to their previous housing due to the circumstances of the victimization, and when other financial resources are not available to support such costs. Shelter and transitional housing related costs may include travel, first month's rental assistance (excluding security deposits), first month's utilities, and other costs incidental to the relocation to such housing, as well as voluntary support services such as childcare and counseling. VOCA recipients must demonstrate that affordable alternative and rental housing is not available on a case-by-case basis.
- l. **Relocation Expenses.** Those reasonable costs associated with relocating a crime victim outside of the organization's service area when necessary for the crime victim's safety and well-being, including moving expenses, first month's rent, and first month's utilities.
- m. **Special Services.** This includes services to assist crime victims with managing practical problems created by the victimization, such as acting on behalf of the victim with other service providers, creditors, or employers; assisting the victim to recover property that is retained as evidence; assistance in filing for compensation benefits; and helping to apply for public assistance.
- n. **Personnel Costs.** Costs that are directly related to providing VOCA-allowable direct services and supporting activities, such as staff salaries and fringe benefits, including a pro-rated share of liability insurance; the cost of advertising to recruit VOCA-funded personnel; and the cost of training paid and volunteer staff.
- o. **Supervision of Direct Service Providers.** The KGGP may provide VOCA funds for supervision of direct service providers when it determines that such supervision is necessary and essential to effectively providing direct services to crime victims. For example, the KGGP may determine that using VOCA funds to support a coordinator of volunteers or interns is a cost-effective way of serving more crime victims. The applicant is responsible for demonstrating how funds for supervision will be cost-effective in providing services.
- p. **Multi-Disciplinary Response Activities and Coordination.** Activities that support a coordinated and comprehensive response to crime victim needs by direct service providers, including payment of salaries and expenses of direct service staff serving on child and adult abuse multi-disciplinary investigation and treatment teams, coordination

with federal agencies to provide services to victims of federal crimes and/or participation on Statewide or other task forces, work groups, and committees to develop protocols, interagency, and other working agreements. Coordination activities that facilitate the provision of direct services, such as crisis response teams, multi-disciplinary teams, coalitions to support and assist victims, and salaries and expenses of such coordinators are also allowable.

- q. **Contracts for Professional Services.** At times, it may be necessary for VOCA-funded organizations to use a portion of the VOCA grant to contract for specialized services that are not available within the organization. Examples of these services include assistance in filing restraining orders or establishing emergency custody/visitation rights (the provider must have a demonstrated history of legal advocacy on behalf of crime victims); psychological or psychiatric services; or sign and/or interpretation for the hearing impaired or for crime victims whose primary language is not English.

Applicants are prohibited from requesting a majority of VOCA funds for contracted services. The applicant must demonstrate that any costs for contracted professional services are at a rate that does not exceed a reasonable market rate. The KGGP will only approve very limited and necessary contractual budget items.

- r. **Automated Systems and Technology.** Those automated systems and technology that support delivery of direct services to victims, including personnel and hardware. It will be the responsibility of the applicant to clearly demonstrate in the application how such a project will enhance direct services; how the project or system will integrate with existing projects and systems; and how the costs of installation, training, ongoing operations, and any other related costs will be supported. Applicants should consult the [Federal OJP Financial Guide](#) effective edition when developing the proposed project.
- s. **Skills Training for Direct Service Providers.** VOCA funds designated for training are to be used exclusively for developing the skills of direct service providers, including paid staff and volunteers, so that they are better able to offer quality direct services to crime victims. VOCA funds can be used for training both VOCA-funded and non-VOCA-funded service providers who work within a VOCA funded organization. **However, VOCA funds cannot be used for management and administrative training for executive directors, board members and other individuals who do not provide direct services.**

*Training of direct services personnel is essential to providing a trauma-informed, victim-centered response to crime victims. VOCA-funded staff will be expected to pursue foundational training, advanced training, and continuing education. VOCA recipients will be required to ensure that new staff members submit an application to the [Kansas Academy for Victim Assistance](#) (KAVA) and that a minimum of one staff member attend the annual Crime Victims' Rights Conference. Applicants are also encouraged to research discipline-specific victim services training opportunities. To the extent reasonable, training costs may be included in the VOCA application.

- t. **Training Related Travel.** VOCA funds can support costs such as travel, meals, lodging, and registration fees for paid direct services staff to attend training within the state. This limitation encourages applicants to attend available training within their immediate geographical area. Out-of-state training events may also be considered, however they will require prior approval from the KGGP.
- u. **Operating Costs.** Certain organizational expenses and operating costs that are necessary and essential to providing direct services are allowable. Examples of allowable expenses include prorated costs of rent and utilities; local travel expenses for direct service providers; required minor building adaptations necessary to meet the Department of Justice standards implementing the Americans with Disabilities Act and/or modifications that would improve the organization's ability to provide services to crime victims; supplies; equipment use fees, when supported by usage logs; prorated costs of property insurance; printing, photocopying, and postage; brochures that describe available services; books and other victim-related materials; prorated costs for computer backup files/tapes and storage; security systems; and essential communication services, such as web hosts and mobile device services.
- v. **VOCA Administrative Time.** VOCA funds may support costs of administrative time spent performing certain VOCA-required activities, that includes completing time and activity records; completing programmatic documentation, reports, and statistics; collecting and maintaining crime victims' records; conducting victim satisfaction surveys and needs assessments to improve victim services delivery in the project; and funding a prorated share of audit costs when the organization meets the Single Audit threshold.
- w. **Renting or Leasing Vehicles.** VOCA funds may be used to rent or lease vehicles if it is demonstrated to the KGGP that such expenditure is essential to delivering services to crime victims. It is the responsibility of the applicant to explain why it is requesting to rent or lease a vehicle, and how those options are more effective and reasonable than to reimburse staff for personal vehicle mileage. A cost-benefit comparison of all three options must be explored and it must be shown how often vehicles will be used, cost, mileage, etc. VOCA funds may not be used to purchase vehicles.
- x. **Maintenance, Repair, or Replacement of Essential Items.** VOCA funds may be used for the maintenance, repair, and replacement of items that contribute to maintaining a healthy and/or safe environment for crime victims, such as a furnace in a shelter. The KGGP will scrutinize each request for expending VOCA funds for such purposes to ensure the following: (1) the building is owned by the applicant organization and not rented or leased, (2) all other sources of funding have been exhausted, (3) there is no available option for providing the service in another location, (4) the cost of the repair or replacement is reasonable considering the value of the building, and (5) the cost of the repair or replacement is prorated among all sources of income. Any maintenance, repair, and/or replacement of essential items must be in compliance with the National Historic Preservation Act.

- y. **Equipment and Furniture.** VOCA funds may be used to purchase furniture and equipment that provides or enhances direct services to crime victims, as demonstrated by the applicant. VOCA funds cannot support the entire cost of an item that is not used exclusively for victim-related activities. However, VOCA funds can support a prorated share of such an item. In addition, VOCA funds cannot be used to purchase equipment for another organization or individual to perform a victim-related service. Examples of allowable costs may include beepers; multi-capability copy machines; computers; videotape cameras and players for interviewing children; two-way mirrors; and equipment and furniture for shelters, work spaces, victim waiting rooms, and children's play areas.

Non-Allowable Services, Activities, and Costs

The following services, activities, and costs, although not exhaustive, cannot be supported with VOCA funds.

- a. **Lobbying and Administrative Advocacy.** VOCA funds cannot support lobbying or advocacy activities with respect to legislation or administrative changes to regulations or administrative policy, whether conducted directly or indirectly.
- b. **Research and Studies.** VOCA funds cannot be used to pay for efforts conducted by individuals, organizations, task forces, or special commissions to study and/or research particular crime victim issues.
- c. **Active Investigation and Prosecution Activities.** VOCA funds cannot be used to pay for activities that are directed toward active investigations and prosecution of criminal activity. These activities include witness notification, management activities, and expert testimony at a trial. In addition, victim/witness protection costs and subsequent lodging and meal expenses are considered part of the criminal justice agency's responsibility and cannot be supported with VOCA funds.
- d. **Fundraising Activities.**
- e. **Capital Expenditures.** The costs of liability insurance on buildings, capital improvements, security guards and body guards, property losses, advertising expenses, real estate purchases, mortgage payments, audits, and construction cannot be supported with VOCA funds.
- f. **Compensation for Victims of Crime.** Reimbursing crime victims for expenses incurred as a result of a crime such as insurance deductibles, replacement of stolen property, funeral expenses, lost wages, and medical bills is not allowed.
- g. **Most Medical Costs.** VOCA funds cannot pay for nursing home care (except emergency short-term nursing home shelter as described under: Allowable Direct Services, Activities, and Costs), home health-care costs, in-patient treatment costs, hospital care,

and other types of emergency and non-emergency medical and/or dental treatment. VOCA funds cannot support medical costs resulting from victimization.

- h. Administrative Staff Expenses.** VOCA funds cannot support salaries, benefits, fees, furniture, equipment, and other expenses of board members, executive directors, consultants, coordinators, and other administrators unless specifically allowed elsewhere in these guidelines.
- i. Costs of Sending Individual Crime Victims to Conferences.**
- j. Activities Exclusively Related to Crime Prevention.**
- k. Items pertaining to the area of magazine subscriptions or membership dues are not allowed.**
- l. Fringe benefit expenses that exceed the proportion of personnel funded by VOCA are not allowed.**

Supplanting

VOCA funds shall be used to supplement, **not** supplant, other federal, state, or local funds that would otherwise be available to assist victims of crime. The following guidelines should be used in determining the supplanting of funds. Although the examples provided below relate specifically to staffing scenarios, supplanting is not limited to personnel. Supplanting can occur in any budget line item if sufficient documentation cannot support that a VOCA grant award has not replaced funds otherwise available for the same program or purpose.

Guidance Regarding Supplanting

Defined: To reduce federal, state, or local funds for an activity specifically because VOCA funds are available (or expected to be available) to fund that same activity. VOCA funds must be used to **supplement** existing federal, state, or local funds for program activities and may **not replace** federal, state, or local funds that have been appropriated or allocated for the same purpose. Additionally, VOCA funding may not replace federal, state, or local funding that is required by law. In instances where a question of supplanting arises, the applicant or subgrantee may be required to substantiate that the reduction in funding from other sources occurred for reasons other than the receipt or expected receipt of VOCA funds.

Example 1 Organization A appropriated or otherwise secured funds in FY18 for salary and benefits for two victim advocates. In FY18, Organization A is awarded VOCA funds designated for the hiring of two additional victim advocates. Organization A expended the VOCA funds as intended, and now has four victim advocates.

In this scenario, Organization A has used VOCA funds to supplement existing funds for program activities. Thus, supplanting has **not** occurred. If any of the victim advocates had left the organization during FY18 and Organization A did not follow established recruitment procedures to replace these advocates, or utilized VOCA funding for those positions for other purposes, supplanting **would** have occurred.

Example 2 Organization B appropriated or otherwise secured funds in FY17 for salary and benefits for two victim advocates. Due to budget projections for FY18, Organization B expects to lay off one victim advocate (facts that Organization B is able to substantiate). In FY18, Organization B is awarded VOCA funds designated for the hiring of one additional victim advocate. At the beginning of FY18, Organization B lays off one victim advocate and uses VOCA funds to continue the salary and benefits for the other victim advocate.

In this scenario, Organization B will use VOCA funds to pay the salary and benefits for the one victim advocate who would have been laid off but for the availability of VOCA funds. Therefore, supplanting has **not** occurred.

Example 3 Organization C appropriates or otherwise secures funds in FY18 for salary and benefits for two victim advocates. Organization C plans to use VOCA funds to pay the salaries of two additional victim advocates. Subsequently, however, Organization C opts to use two current experienced employees for this effort, and uses VOCA funds to pay their salaries and benefits. In doing so, Organization C determined that the remaining employees could handle the services and did not attempt to backfill the positions.

In this scenario, by replacing existing funds with VOCA funds, supplanting **has** occurred. Although Organization C may use experienced staff to fill the new VOCA-funded victim advocate positions, use of the VOCA funds has not **supplemented** funds for program activities, but has **replaced** those funds through Organization C's decision not to hire replacements for staff designated for VOCA-funded activities.

Grant Application Deadline

Grant applications must be submitted via the Grant Portal **by 11:59 p.m. August 10, 2017.** [Grant Portal instructions](#) for submitting applications via the Grant Portal are provided at the [KGGP Resource page](#).

Grant Project Period

Grant projects funded by this grant program shall be for a period of 12 months from October 1, 2017 to September 30, 2018. Any funds not obligated by September 30, 2018, must be returned to the KGGP.

Grant Recipient Compliance and Reporting Requirements

If VOCA funds are awarded to the applicant, subgrantees will be expected to comply with the VOCA grant program requirements set out in the grant assurances, reporting requirements, and any requirements arising as a result of a compliance review. The KGGP will conduct a compliance review of each VOCA award. Failure to comply with these requirements may result in suspension or termination of grant funding.

In addition, subgrantees must comply with the provisions of the Federal Office of Management and Budget (OMB) Uniform Guidance for Federal Awards, [2 CFR Part 200](#) and the U.S. Department of Justice, Office of Justice Programs [Federal OJP Financial Guide](#) effective edition, which includes maintaining appropriate programmatic and financial records that fully disclose the amount and disposition of VOCA funds. This includes, but is not limited to:

- Financial documentation for disbursements;
- Daily time and activity records specifying time and type of service devoted to allowable VOCA activities;
- Grant project files;
- The portion of the grant project supplied by other sources of revenue;
- Job descriptions;
- Contracts for services;
- Statistical documentation; and
- Other records that facilitate an effective audit and grant analysis for compliance.

Agencies receiving a VOCA award are required to submit the following reports:

- **EEOP** Certification must be current with the U.S. Department of Justice, Office of Justice Programs, Office of Civil Rights.
- The **Five Most Highly Compensated Officers** Certification must be submitted to open the award.
- A **Subgrant Award Report** will be due on or near October 1st.
- Monthly **Financial Status Report** provides fiscal information on expenditures made during the month. Monthly reimbursements are made based on these expenditure reports. These reports are due 10 calendar days after the end of each month or the first business day.

- Quarterly **Performance Measurement Tool (PMT) Report** provides grant project statistical data and accountability metrics. PMT Reports must be submitted via the Federal Office for Victims of Crime PMT website within 10 calendar days after the end of each quarter or the first business day. Completion of this PMT Report will require that all subgrantees utilize a survey to collect outcome data from crime victims served with these VOCA funds.
- Semi-annual **Grant Project Narrative Report** provides a narrative description of the activities provided with the grant funds and are due 10 calendar days after the end of each 6-month period or the first business day.
- The **Projection of Final Expenditures Report** is due July 10th or the first business day.
- Any other reporting procedures that may be required by the federal government or the KGGP.

Subgrantees submitting late, incorrect, or incomplete reports will not receive payment until the next scheduled payments for grant programs. Repeatedly late reports, failure to submit reports or supporting documentation required by the grant assurances, or failure to respond to compliance review findings in the timeframe provided will result in the suspension of grant funds. The subgrantee must come into compliance with grant requirements before grant funds will be paid.

Copies of all financial and statistical supporting documentation must be maintained by the agency for a period of five years following the closeout of the grant award.

Review of Applications

A grant review committee may assist the KGGP in determining grant awards for the Federal VOCA Victim Assistance Grant Program. Applicants will be notified via the Grant Portal of the grant award decision. Please do not call regarding the status of an application.

Each grant application will be evaluated using the following criteria:

- Applicant support of the goals and objectives of the [Kansas Victims of Crime Act Strategic Plan](#)
- Record of successful implementation of services in the victim services field
- Quality of any needs assessment in terms of proposed services
- Demonstration of clear, measurable and appropriate grant project objectives and activities that are consistent with the purpose areas outlined in the grant application instructions
- The efficacy of evaluative components, both programmatic and fiscal
- Relevant budget information
- Submission of all required documents and a complete application
- Applicant agency's ability to fulfill all of the requirements of the VOCA program

Applications submitted incomplete, with *any* missing components or information, will receive consideration only after all other successfully completed applications have been considered.

Resource and Contact Information

Visit the [KGGP Resource page](#) for more guidance on specific steps of submitting an application via the Grant Portal and for detailed [Grant Portal instructions](#). For technical assistance regarding the VOCA grant program guidelines or application submission, contact the Kansas Governor's Grants Program at 785-291-3205.

What an Application Must Include

Please read all grant requirements and instructions before completing the grant application. Submit application documents in 12 pt. Times New Roman, number the pages of the Project Narrative, and title each document filename as indicated below. Do not submit any section of the application in landscape format. Do not submit any items not specified in the instructions.

The application must include the following items:

- _____ General Information
- _____ Project Narrative
- _____ Grant Project Budget
- _____ Agency Budgets
- _____ Proof of 501(c)(3) status, if applicable
- _____ Certificate of Good Standing, if applicable
- _____ Board of Directors Information, if applicable
- _____ Federal Certifications

General Information

Applicants must complete the General Information page online. Please note that the language provided in the "Brief Description of Proposed Grant Project" field may be utilized on public websites and documents to describe the purpose of the project and accomplishments of the grant program.

Project Narrative

The following items must be included in the Project Narrative. Include each item in the order listed below and clearly label each section.

Prior Accomplishments

If the applicant received a 2017 VOCA grant award, describe specific agency accomplishments from the previous period that were funded, in whole or in part, by VOCA grant project funds. Clearly state the 2017 approved Goals and Objectives and report the actual outcomes to date. Applicants must utilize the following format:

2017 Goal I –

2017 Objective 1 –

2017 Actual Outcome -

Provide documented evidence and anecdotal examples that show how VOCA-funded goals and objectives were met or how progress was made toward achieving the stated goals and objectives. Provide statistics that document the project's performance and the timeframe represented by those statistics. Include the number of crime victims served by the project. Describe any evaluations that were conducted, explain the results, and describe how that information will be used to support and enhance the grant project.

Problem Statement and Needs Assessment

The submission of an application presumes there is a definable problem that will be addressed by the requested grant funds. Provide a detailed explanation of the problem that will be addressed, either in whole or in part, with the requested grant funds. Provide data that supports the problem to be addressed in the grant application and site the source of the data provided. Describe how the grant funds will address the problem. Describe any needs assessment that was used to develop the problem statement, such as an evaluation of agency service activity or other assessment. If the applicant is comparing local data to state or national data, include information that either establishes the need locally or describes why the local community is limited in resources to address the problem.

Justification of Need for Grant Funds/Increase Request

All applicants must provide a justification of need for the grant funds requested. This justification must tie the financial need to the described problem statement and needs assessment. If the applicant received a 2017 VOCA award, explain why grant funds are needed to support the continuation of the project and why other funds are not available to support the project. In addition, if the applicant is requesting a new budget line item or funding increase to line items from the previous grant award, explain the need for additional funds and what additional activities and/or services will be provided. Describe how the increase to or addition of the new line item(s) is not supplanting other funds, per the definition provided on page 16 of this document. If the expenses are existing agency costs or activities, the non-supplanting explanation must include a description of how they were previously supported and why that support cannot continue to be utilized. The applicant must ensure that any request for additional funds outlined in the Project Narrative corresponds to the grant project budget submitted. The applicant should state whether other funds have been sought to support the program and describe the outcome of those efforts.

Grant Project Goal(s) and Objectives

State the goal(s) of the proposed grant project. This should not be the goals of the entire agency, but should be specific to the proposed VOCA-supported project. However, the goals for the grant project should be consistent with the mission and overall goals of the agency, as well as the results of any needs assessment.

List the objectives to be accomplished to achieve each goal listed. Objectives should be specific, measurable, realistic, and consistent with the goals of the grant project and cover a single event or outcome. Include the activities for each objective and explain how each objective will be measured. Specifically identify any evidence-based programs and/or practices being incorporated into the proposed objectives and activities. Visit the [KGGP Resource page](#) for more guidance on developing goals and measurable objectives.

Example (follow the format below):

Goal I: Victims served will have increased knowledge of crime victim information and services.

Objective	Activities / Time Frame	Person Responsible
1. At the completion of advocacy and support services, 75% of crime victims will have a safety plan in place.	1a. Case manager will meet regularly with crime victims. Oct 2017 - Sept 2018 1b. Crime victims will complete an exit survey at the completion of services.	1. Case Manager
2. Staff will begin support groups that will meet twice a week for crime victims and their family members.	2a. A support group facilitator will be hired. By November 1, 2017 2b. Groups will meet twice a week. Nov 2017 - Sept 2018	2a. Executive Director 2b. Group Facilitator

Grant Project Performance Measures and Results

Grant recipients will be required to demonstrate how the grant project was implemented and if the project achieved the results expected based on the data collected and evaluated. Please provide the following information:

- Describe the process to be used for monitoring the implementation, progress, and outcomes of the grant project.
- Describe what data will be collected.
- Describe how the data collected will be used to ensure the success of the grant project.
- Describe the criteria that will be used to evaluate the activities and/or services provided through the proposed grant project.
- Explain how the proposed objectives will be measured and how it will be determined whether the proposed grant project is effectively and efficiently reaching the proposed goals and objectives.
- Describe what the grant project will achieve.

Grant Project Staff

Provide a list of each staff member to be funded with the grant along with staff who will be responsible for monitoring and evaluating the grant project. Include the name, title, and a brief job description for each staff listed. In addition, describe how this staffing pattern will help meet the goals of the grant project.

Grant Project Collaboration

Grant funds are maximized when community agencies work together at all levels. Funding priority shall be given to agencies that demonstrate and maintain true collaboration. Applicants must provide the following information:

- Describe how and with what entities the applicant collaborates with or proposes to collaborate with to carry out the grant project and coordinate resources for victims of crime.
- List the point of contact for each agency the applicant will collaborate with in providing services or making referrals during the grant period.
- Explain how the applicant will coordinate with law enforcement, prosecuting attorneys' offices, courts, and other governmental or nonprofit agencies.
- Describe any new collaborative efforts that the applicant will undertake during the grant period and the impact the collaboration will have on the grant project.
- Describe how collaboration with units of government and/or with organizations will maximize grant funds.
- Describe how VOCA grant project funds will fulfill a gap in service and avoid duplication of services or resources in the applicant agency, related agency, or community.

Underserved Populations

Define the underserved population identified in the applicant's service area, including those that may be underserved because of ethnic, racial or cultural background, language diversity, persons with disabilities, or geographic isolation. Use local data to support the populations identified as underserved. Provide the applicant's plan, including a description of the specific steps that will be taken by the applicant, to provide outreach and services to the underserved populations.

Sustainability

Provide a detailed description that explains what efforts are being made, or will be made, to ensure the long-term fiscal and programmatic sustainability of the project and program. The applicant must detail how the project will be funded in future years if VOCA funding declines or is not available.

Dissemination of Crime Victims' Rights Information

Describe the applicant's written procedures for assisting victims of crime in seeking available crime victims' compensation benefits and informing crime victims of their rights as provided by law. The procedures must detail how victims will be informed of their statutory rights as provided in K.S.A. 74-7333 and amendments thereto.

Civil Rights Contact Information

Applicants must include the name, address, and telephone number of the civil rights contact person who is responsible for ensuring that all applicable civil rights requirements are met and who will act as liaison in civil rights matters.

DUNS Number and SAM Registration

Applicants must provide the agency's DUNS number and SAM expiration date. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1-866-705-5711 or by [applying online](#). In addition, applicants shall ensure that the

agency has an “active” status in the [U.S. System for Award Management \(SAM\)](#) prior to submitting a VOCA application.

Grant Management Capacity

In accordance with requirements described in the Federal Office of Management and Budget (OMB) Uniform Guidance for Federal Awards, 2 CFR Part 200, the KGGP must assess the applicant’s ability and capacity to implement the proposed VOCA project in full compliance with Federal statutes, regulations, and terms and conditions of a subgrant award. Applicants must provide the following information:

- Describe the applicant’s written accounting policies and procedures and how often they are updated.
- Describe the applicant’s procedures for ensuring that each grant award and associated match is accounted for separately and distinctly from other sources of revenue.
- Describe the applicant’s accounting system, when the current system was implemented, its level of automation, and type(s) of technology utilized; describe any manual accounting processes used to complement the system.
- Describe the applicant’s procedures for monitoring the approved grant project budget and tracking expenditures at a line item level.
- Describe the applicant’s internal controls for ensuring that grant project expenditures are solely for allowable and approved purposes.
- Describe the applicant’s reserve and/or capacity to manage a VOCA subgrant award on a reimbursement basis.
- Describe the knowledge, qualifications, experience, and training of programmatic and fiscal staff responsible for assuring grant compliance.
- Describe experience managing other grant funds awarded to the applicant agency by entities other than the KGGP, including the name of the grant program, the purpose of the program, the funder(s), the year(s) awarded, whether any monitoring was conducted by the funder(s), and what findings were cited by the funder(s).

Current Audit Report

All applicants **must** provide information in this section of the Project Narrative on when the organization’s most recent financial audit was completed, who performed the audit, what period it covered, whether the applicant met the threshold for a Single Audit, and where the audit is filed.

Nonprofit, community, or faith-based organizations **must** also provide a copy of the most recent audit report, including the Single Audit report if applicable, and IRS Form 990 to the KGGP. If the KGGP has **not** previously received a copy of the nonprofit, community, or faith-based organization’s most recent audit report and IRS Form 990, both items must be forwarded by U.S. Mail to: Kansas Governor’s Grants Program, Landon State Office Building, 900 SW Jackson, Room 304 North, Topeka, KS 66612-1220. Include with the audit the Auditor’s Letter to Management if applicable. If there are any findings and/or recommendations in the audit report or in the Letter to Management, explain how the findings and/or recommendations were, or will be, addressed by the applicant.

If the agency is a city or county government, a current audit does not need to be submitted. However, governmental agencies **must** still provide information in this section of the Project Narrative on when the most recent audit was completed, who performed the audit, what period it covered, and where the audit is filed.

Grant Project Budget

The applicant must submit a grant project budget that is reasonable and cost effective. All grant project-specific budget information is completed online within the provided data fields of the Grant Portal. No *grant project* budgetary documents are uploaded as part of the application.

Requested line items must be clearly linked to the proposed activities to be conducted in achieving the goals and objectives of the project. The budget must adhere to allowable costs and activities as outlined in this VOCA solicitation; the Federal Office of Management and Budget (OMB) Uniform Guidance for Federal Awards, [2 CFR Part 200](#); and the U.S. Department of Justice, Office of Justice Programs [Federal OJP Financial Guide](#) effective edition.

As stated on page three of this solicitation, the KGGP must give priority for victims of adult sexual assault, domestic violence, child physical and sexual abuse, and other violent underserved crimes by ensuring that a minimum of 10 percent of VOCA funds subgranted are for services in each of these areas (40 percent total). To assist the KGGP in documenting these allocations, applicants must indicate in the grant project budget the purpose for each line item by utilizing the appropriate field or fields: Child Abuse, Domestic Violence, Sexual Assault (adult), Underserved Crimes, and/or Match. The allocation of requested grant project funds must correlate with the applicant's goals and objectives.

A detailed calculation and brief narrative explanation must be provided in the Description field of each line item. Calculations shall clearly demonstrate how the requested amounts were derived and must account for both the federal funds requested and the non-federal match provided, including the match source(s). Personnel must be listed by the agency-assigned title for the position. Positions shall be classified as "New" *only if* the requested position would be a new position for the agency. Personnel and associated fringe benefit costs must be demonstrated in terms of full compensation and the percentage of time to be devoted to the VOCA grant project for each position requested. Fringe benefit costs shall not be allocated to a position at a rate exceeding the portion of personnel costs requested in the VOCA Personnel category. Training events and other travel costs must be specifically identified to the extent possible. Following are examples of descriptions that might be used for line item requests. Please visit the [KGGP Resource page](#) for more guidance.

<u>Line Item</u>	<u>Federal Dom Viol</u>	<u>Federal Sxl Asslt</u>	<u>Match</u>	<u>Description</u>
Volunteer Coordinator	\$16,808	\$ 1,868	\$ 4,669	Full-time, salaried, 50% of time on project, approved for 2% raise on Jan 1 st : (\$46,000 x .25 year) + (\$46,920 x .75 year) = \$46,690 x 50% = \$23,345; 40% federal/10% match is SGF grant
SA Support Group Facilitator	\$ 0	\$ 7,917	\$ 0	Full-time, hourly, 40 hrs/wk, 25% of time on project; approved for 2% raise on Jan 1 st : (\$15.00/hr x 520 hrs) + (\$15.30/hr x 1,560 hrs) = \$31,668 x 25%
Volunteers (In-Kind)	\$ 0	\$ 0	\$ 2,130	Volunteers for evening and weekend hotline coverage: \$10/hr based on comparable compensation x 213 hours
FICA	\$ 1,286	\$ 748	\$ 357	7.65% x \$31,262 requested salaries = \$2,391; match is SGF grant
Conferences/ Workshops	\$ 671	\$ 821	\$ 373	·Crime Victims' Rights Conference, April '18, Topeka: (\$100 registr. x 2 staff) + (200 mi. x \$.50/mi. x 1 vehicle) + (\$90/nt. x 2 nights x 2 staff) + (\$30/day meals x 3 days x 2 staff) = \$840; ·KAVA, summer 2018, Wichita: \$225 registration + (270 mi. x \$.50/mi) + (\$100/nt. x 5 nights) + (\$30/day meals x 5.5 days) = \$1,025; 80% federal/20% match is city funds
Laptop Computers	\$ 306	\$ 204	\$ 128	Two laptop computers at \$850 each: (\$850 x 50% Volunteer Coordinator) + (\$850 x 25% Support Grp Facilitator) = \$638; 80% federal/20% match is SGF grant

*This example assumes the applicant is a victim services crisis center for domestic violence and sexual assault (adult) crime victims.

Current and Next Fiscal Year Agency Budgets

Upload the applicant's current and next fiscal year budgets, including balanced **income and expenses**. Include the fiscal period utilized by the agency. List all staff positions separately with their respective salaries/wages. If the applicant is under the umbrella of a larger entity, submit the budget developed for the applying program. Agency income must list **all** sources of financial support (i.e. foundations, government agencies, fund-raising events, individual contributions). For each income source, state the amount and its status (received, requested, committed, or projected). If the income is requested or projected, state the date the program expects to be notified of the funding decision or the date the program anticipates collecting the income. Include the appropriate pro-rated portion of this grant application request as budgeted income

with a “requested” status. Also, be sure that all line items requested in this application can be found in the organization’s budget for expenses.

Example of budget income only:

Agency’s Current Fiscal Year January 1-December 31, 2017

SOURCE:	AMOUNT:	STATUS:	DATE:
City of ‘xx’	\$ 50,000	Projected	10/17
United Way	5,000	Received	1/17
Walk-A-Thon	500	Collected	4/17
VOCA ‘17-GOV	22,645	Received	10/16
VOCA ‘18-GOV	7,561	Requested	8/17
SGF ‘17-GOV	24,000	Received	7/16
SGF ‘18-GOV	<u>25,000</u>	Received	7/17
Total Organization Income	\$134,706		

***Note:** -Budget expenses are also required.
-Repeat for Next Fiscal Year.

Proof of 501(c)(3)

If the applicant is a nonprofit, community, or faith-based organization, upload as an attachment proof of the applicant’s exempt status as determined by the Internal Revenue Service.

Certificate of Good Standing

If the applicant is a nonprofit, community, or faith-based organization, upload as an attachment a current (less than one year old) copy of the applicant’s Certificate of Good Standing from the Kansas Secretary of State's Office, available by calling (785) 296-4564 or visiting the [Kansas Secretary of State website](#).

Board of Directors

If the applicant is a nonprofit, community, or faith-based organization, the applicant must upload as an attachment a current list of the organization’s Board of Directors. The attachment must include each board member’s name, profession, address, phone number, email address (if available), and the member’s term of service.

Federal Certifications Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements

The applicant must read, sign, and upload the three-page required certification form regarding lobbying; debarment, suspension, and other responsibility matters; and drug-free workplace requirements. The certification form is appended to the end of this document.

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE CHIEF FINANCIAL OFFICER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Acceptance of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "DOJ Implementation of OMB Guidance on Nonprocurement Debarment and Suspension," and 28 CFR Part 83, "Government-wide Debarment and Suspension," and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

Pursuant to Executive Order 12549, Debarment and Suspension, implemented at 2 CFR Part 2867, for prospective participants in primary covered transactions, as defined at 2 CFR Section 2867.20(a), and other requirements:

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Have not within a two-year period preceding this application been convicted of a felony criminal violation under any Federal law, unless such felony criminal conviction has been disclosed in writing to the Office of Justice Programs (OJP) at Ojpcompliance@usdoj.gov, and, after such disclosure, the applicant has

received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

(d) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

(e) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. FEDERAL TAXES

A. If the applicant is a corporation, the applicant certifies that either (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to OJP at Ojpcompliancereporting@usdoj.gov, and, after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, Subpart F, for grantees, as defined at 28 CFR Sections 83.620 and 83.650:

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN:

Control Desk, 810 7th Street, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

4. Typed Name and Title of Authorized Representative

5. Signature

6. Date



Staff Request for Commission Action

Tracking No. 171220

Full Commission Meeting Date: 7/27/17

Committee: Full Commission

Date of Standing Committee Action: NA
(If none, please explain):

Publication Required: Yes

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
07/20/2017	Kathleen VonAchen, Ken Moore	x5186, x5070	kvonachen@wycokck.org, kjmoore@wycokck.org	Finance

Item Description:

Adoption of the following resolutions and ordinances regarding the Unified Government 2017 Amended Budget and the 2018 Proposed Budget, and the new 2017-2021 Five Year Consolidated Plan and 2017 Annual Action Plan for Community Development Block Grant, submitted by Kathleen VonAchen, Chief Financial Officer, and Ken Moore, Chief Legal Counsel.

1. RESOLUTION: LIBRARY BOARD TAX RATE

A resolution expressing the property taxation policy of the Unified Government with respect to financing of the 2018 annual budget for the Wyandotte County Library; approving and adopting the 2018 budget of the Wyandotte County Library; levying a tax for the Library to fund the budget set by the Wyandotte County Library Board within the Wyandotte County Library District (Piper, Edwardsville, and Turner); and appropriating the funds on the behalf of the Wyandotte County Library.

2. ORDINANCE: DOWNTOWN SSMID

An ordinance expressing the property taxation policy of the Unified Government with respect to financing of the 2018 annual budget for the Self-Supported Municipal Improvement District (SSMID) and approving, adopting, and appropriating the budget of the SSMID and levying a tax for the year, beginning January 1, 2018.

3. ORDINANCE: SEWER SERVICE RATE

An ordinance adopting a regulation establishing the rate for sewer service charges effective January 1, 2018.

4. RESOLUTION: BPU PILOT RATE

A resolution setting the percentage of gross revenues to be set over by the Board of Public Utilities to the Unified Government for 2018 (the PILOT).

5. RESOLUTION: THE NEW 2017-2021 FIVE YEAR CONSOLIDATED PLAN AND THE 2017 ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT

A resolution approving and authorizing submission of the new 2017-2021 Five Year Consolidated Plan and the 2017 Annual Action Plan (CDBG) to the U.S. Department of Housing and Urban Development.

6. RESOLUTION AND ORDINANCE: AMENDED BUDGET AND 2018 ANNUAL BUDGET

A resolution and ordinance approving, adopting, and appropriating the budget of the Unified Government of Wyandotte County/Kansas City, Kansas, for the amended 2017 budget and the 2018 budget for the year beginning January 1, 2018, as submitted by the County Administrator and amended by Attachment A.

<u>Action Requested:</u> Adopt resolutions; approve ordinances
<u>Budget Impact: (if applicable)</u> Amount: Source: Included In Budget: Other (explain):
<u>Attachments List:</u> Library Resolution, SSMID Ordinance, Sewer Service Ordinance, PILOT Resolution, CD Action Plan, UG Operating - Capital Budget

(Published _____)

RESOLUTION NO. _____

**A RESOLUTION EXPRESSING THE PROPERTY TAXATION POLICY OF THE
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS
CITY, KANSAS, WITH RESPECT TO FINANCING THE 2018
ANNUAL BUDGET FOR THE WYANDOTTE COUNTY LIBRARY
AND APPROVING, ADOPTING, AND APPROPRIATING THE
BUDGET OF THE WYANDOTTE COUNTY LIBRARY BOARD AND
LEVYING A TAX FOR THE YEAR BEGINNING JANUARY 1, 2018.**

WHEREAS, pursuant to K.S.A 12-1220, the board of county commissioners of a county which has established a county library with a county library board is authorized to annually levy a tax for the maintenance of the county library in such sum as the county library board shall determine; and

WHEREAS, the Board of Directors of the Wyandotte County Library, by resolution adopted on April 25, 2017, (a copy of which is attached as Exhibit A) pursuant to its statutory authority, set the budget for the Wyandotte County Library District for the year 2018 in the amount of \$2,716,231.00 with an added reserve of \$281,731.00; and

WHEREAS, the Unified Government Board of Commissioners is authorized to annually levy a tax in such sum as the County Library Board shall determine; and

WHEREAS, K.S.A. 79-2925b provides that where any appropriation or budget of a municipality which is funded by revenue produced from property taxes and which provides for funding with such revenue in an amount exceeding that of the preceding year, such increase must be approved by a majority vote of the governing body and notice of such vote must be published in the official county newspaper; and

WHEREAS, the Unified Government Commission has fully complied with all of the requirements of Kansas state statutes with respect to reviewing this budget and holding a public hearing thereon,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS
OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY,
KANSAS:**

Section 1. The Unified Government Board of Commissioners notified the public on July 13, 2017, in the official county newspaper of the proposed ad valorem tax levies for the 2017 budget and provided notification of a public hearing on the proposed use of the moneys collected in the Wyandotte County Library District for Monday, July 24, 2016, at 5:30 p.m., in the Commission Chambers at the Municipal Office Building.

Section 2. After careful public deliberations, the Wyandotte County Library Board determined that in order to maintain the public services which are essential for the County Library in 2017, the Unified Government Commission hereby accepts the determination of the Library Board, which has the authority to set the amount of the tax levy.

Section 3. The governing body certifies that the amounts to be raised by ad valorem property tax levies are within the statutory limitations.

Section 4. The 2018 Annual Budget for the Wyandotte County Library District is hereby approved and adopted, and a tax for the Wyandotte County Library is hereby levied within the Wyandotte County Library District for the amount stated in such 2018 Annual Budget and the funds in the amount of \$2,997,962.00 are hereby appropriated on behalf of the Wyandotte County Library.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED
GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,
THIS 27TH DAY OF JULY 2017.**

Attest:

Mark Holland, Mayor/CEO

Unified Government Clerk

Approved as to form:

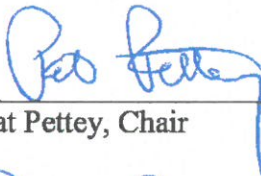
Unified Government Counsel

WYANDOTTE COUNTY LIBRARY BOARD

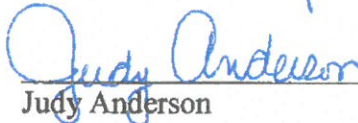
Tax Levy Resolution for the Year 2018

Be it resolved that on this 25th day of April, 2017, the board of Directors of the Wyandotte County Library, pursuant to its statutory authority, hereby sets the budget for 2,716,261 with an added reserve of 281,731 toward an ending fund balance of 572,474 for the Wyandotte County Library District for the year 2018.

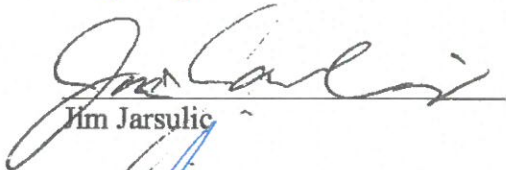
Adopted by the Board of Directors of the Wyandotte County Library on this 25th day of April, 2017.


Pat Pettey, Chair

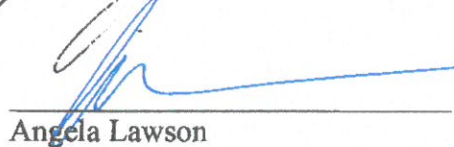

Chuck Sites, Vice-Chair

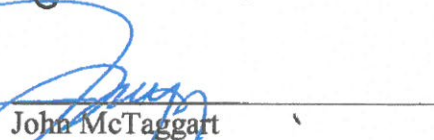

Judy Anderson

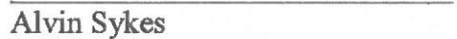

Pat Garmon


Jim Jarsulic


James Jenkins


Angela Lawson


John McTaggart


Alvin Sykes


Faye Thicklin


Jim Kendall

WYANDOTTE COUNTY LIBRARY BOARD

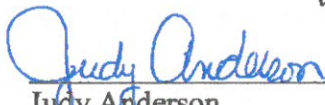
Tax Levy Resolution for the Year 2018

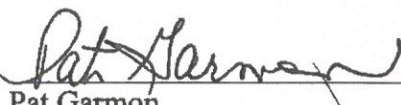
Be it resolved that on this 25th day of April, 2017, the board of Directors of the Wyandotte County Library, pursuant to its statutory authority, hereby allocates budget disbursements for the year 2017 as: 2,212,845 to the Kansas City, Kansas, Public Library for its operation; 192,423 to the Bonner Springs City Library for its operation; and 379,212 for the operation of the Turner Community Library; with the stipulation that the funding for the salaries and benefits of the Schlagle Library employees up to 74,400 be paid from the Kansas City, Kansas, Public Library's allocation.

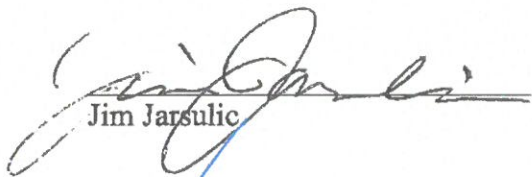
Adopted by the Board of Directors of the Wyandotte County Library on this 25th day of April, 2017.

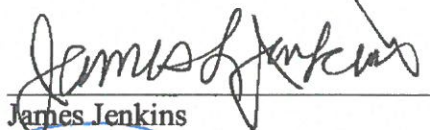

Pat Pettey, Chair

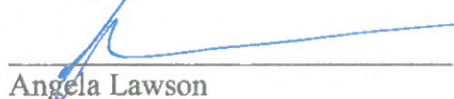

Chuck Sites, Vice-Chair


Judy Anderson


Pat Garmon


Jim Jarsulic


James Jenkins


Angela Lawson


John McTaggart


Alvin Sykes


Faye Thicklin


Jim Kendall

(Published _____)

ORDINANCE NO. _____

AN ORDINANCE EXPRESSING THE PROPERTY TAXATION POLICY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS WITH RESPECT TO FINANCING THE 2018 ANNUAL BUDGET FOR THE SELF-SUPPORTED MUNICIPAL IMPROVEMENT DISTRICT AND APPROVING, ADOPTING AND APPROPRIATING THE BUDGET OF THE SELF-SUPPORTED MUNICIPAL IMPROVEMENT DISTRICT AND LEVYING A TAX FOR THE YEAR BEGINNING JANUARY 1, 2018.

WHEREAS, on July 28, 2016, pursuant to Ordinance 0-52-16 the Downtown Kansas City, Kansas Self-Supported Municipal Improvement District (the "District") was established; and

WHEREAS, Ordinance 0-52-16 also established a maximum mill levy rate of 13.301 mills for the District; and

WHEREAS, Ordinance 0-52-16 also established an Advisory Board for the District; and

WHEREAS, pursuant to K.S.A. 12-17,102(b), the annual levy of taxes within the District shall not be made until the Advisory Board for the District has provided their recommendation to the governing body; and

WHEREAS, May 19, 2017, the Advisory Board for the District met in open session to discuss their recommendation for the mill levy rate within the District for the year 2018, and the Advisory Board voted to recommend that the mill levy within the District be set at 12.5 mills for the year 2018; and

WHEREAS, the Advisory Board provided this recommendation to the Unified Government Board of Commissioners by filing their recommendation with the Unified Government Clerk's Office on May 22, 2017, a copy of which is attached to this Ordinance as Exhibit A; and

WHEREAS, the Unified Government Board of Commissioners sits as the governing body of the District, and, pursuant to K.S.A. 12-17,102(b), the governing body of the District may levy taxes annually within the District to carry out the purposes of the District, if approved by ordinance; and

WHEREAS, the Unified Government Commission has fully complied with all of the requirements of the Unified Government resolutions and Kansas state statutes with respect to reviewing this budget and holding a public hearing thereon,

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

Section 1. The Unified Government Board of Commissioners notified the public on July 13, 2017, in the official county newspaper of the proposed ad valorem tax levies for the 2018 budget for the Downtown Kansas City, Kansas Self-Supported Municipal Improvement District and that all persons were invited and encouraged to attend a public hearing conducted by the Board of Commissioners on July 24, 2017 at 5:30 p.m., in the Commission Chambers at the Municipal Office Building, for the purpose of considering such 2018 budget.

Section 2. After careful public deliberations, the Unified Government Commission has determined that in order to maintain the public services which are essential for the Self-Supported Municipal Improvement District in 2017, the Unified Government Commission hereby accepts the determination of the Advisory Board for the District that, in order to carry out the purposes of the District, it will be necessary to levy a rate of 12.50 mills within the District to fund the budget proposed by the Advisory Board.

Section 3. The 2018 Annual Budget for the Downtown Kansas City, Kansas Self-Supported Municipal Improvement District (Exhibit B) is hereby approved and adopted, and a tax for the District is hereby levied in the amount of 12.50 mills within the limits of the District, and the funds from such levy are hereby appropriated on behalf of the District.

Section 4. The governing body certifies that the amounts to be raised by ad valorem property tax levies are within the statutory limitations.

Section 5. This Ordinance shall take effect and be in full force upon its approval, passage, and publication in the official Unified Government newspaper.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED
GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,
THIS 27TH DAY OF JULY 2017.**

Mark Holland, Mayor/CEO

Attest:

Unified Government Clerk

Approved as to form:

Unified Government Counsel

DOWNTOWN
IMPROVEMENT DISTRICT
OF
KANSAS CITY, KANSAS



May 19, 2017

Board of Commissioners
Unified Government of Wyandotte County and Kansas City, Kansas
701 N. 7th Street
Kansas City, KS 66101

Dear Mayor and Commissioners:

The Advisory Board of the Downtown Kansas City, Kansas Self-Supporting Municipal District (the "District") met on May 19, 2017 to discuss the 2018 budget and 2018 mill levy rate of the District.

After careful consideration and discussion, the Advisory Board voted to recommend a rate of 12.5 mills for the District in 2018.

Sincerely,

Lynn Kuluva
SSMID Advisory Board Chair

ADVISORY BOARD

Carla Baker

Mike Benitez

Roderick Bettis

Cindy Cash

Albert DeLeon

George Gates

Robert Hughes

Barbara Jolley

Lynn Kuluva*

Gregg Ottinger

Martin Zhang

**Current Advisory
Board Chair*

FILED
MAY 22 2017
UNIFIED GOVERNMENT CLERK

Self-Supporting Municipal Improvement District
Wyandotte County
FUND PAGE FOR FUNDS WITH A TAX LEVY

2018 State of Kansas
Special District

Adopted Budget General	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	102,302	47,548	26,607
Receipts:			
Ad Valorem Tax	173,632	197,819	xxxxxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			2,039
Recreational Vehicle Tax			0
16/20M Vehicle Tax			0
Commercial Vehicle Tax			0
Watercraft Tax			0
LAVTR			0
In Lieu of Taxes			
Unified Government Share	100,000	100,000	100,000
General Services Administration Share	8,963	0	0
Board of Public Utilities Share	16,000	16,000	17,500
LISC Housing and Urban Development		500	500
LISC Department of Justice			
Interest on Idle Funds	112		10
Miscellaneous	8,500		
Does misc. exceed 10% of Total Receipts			
Total Receipts	307,207	314,319	120,049
Resources Available:	409,509	361,867	146,656
Expenditures:			
Security	179,702	180,000	180,000
Clean	99,941	100,000	100,000
Landscape	758	500	500
Management	40,000	35,000	36,000
Program Expenses	41,560	19,760	40,600
Capital			
Miscellaneous			
Cash Forward (2018 column)			
Miscellaneous			
Does misc. exceed 10% Total Expenditures			
Total Expenditures	361,961	335,260	357,100
Unencumbered Cash Balance Dec 31	47,548	26,607	xxxxxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Amount	407,420	385,020	357,100
Non-Appropriated Balance			18,745
Total Expenditure/Non-Appr Balance			375,845
Tax Required			229,189
Delinquent Comp Rate:	5.0%		12,063
Amount of 2017 Ad Valorem Tax			241,252

(Published _____)

ORDINANCE NO. _____

AN ORDINANCE RELATING TO SEWER SERVICE CHARGES, APPROVING THE REGULATION ESTABLISHING THE RATE, EFFECTIVE JANUARY 1, 2018, AS AUTHORIZED BY SECTION 30-96 OF THE CODE OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, AND REPEALING ANY PREVIOUSLY ADOPTED REGULATIONS ESTABLISHING SUCH RATES.

WHEREAS, the governing body of the Unified Government of Wyandotte County/Kansas City, Kansas has determined as part of the projected annual budget that sewer service charges are required to be increased by six percent effective January 1, 2018; and

WHEREAS, Section 30-96 of the Code of the Unified Government of Wyandotte County/ Kansas City, Kansas provides that the Board of Commissioners shall establish by regulation the rates for sewer charges necessary to ensure that the system generates adequate annual revenues to pay the annual costs of operation and maintenance, to satisfy costs associated with any obligations, and to provide for costs associated with the Unified Government capital improvement plan and the expenses of the annual operation of the Water Pollution Control Division for providing services; and

WHEREAS, in the attached memorandum (Exhibit A) the County Administrator has recommended to the Board of Commissioners the rates for sewer charges he deems necessary under Section 30-96 of the Unified Government Code , as reflected in the attached Regulation (Exhibit B); and

WHEREAS, the governing body desires to establish the rates for sewer service charges by adopting the attached Regulation; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:

Section 1. That it hereby adopts the attached Regulation increasing sewer service charges by six percent effective January 1, 2018, and directs that this Resolution and the attached Regulation be published in the official newspaper of the Unified Government.

Section 2. That any resolutions, ordinances, and regulations previously adopted pursuant to Section 30-96 establishing sewer service charges be and the same are hereby repealed effective January 1, 2018.

Section 3. This ordinance shall take effect and be in full force from and after its passage, approval, and publication in the official Unified Government newspaper.

**PASSED BY THE BOARD OF COMMISSIONERS OF THE
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,
THIS 27TH DAY OF JULY 2017.**

Attest:

Mark Holland, Mayor/CEO

Unified Government Clerk

Approved as to form:

Unified Government Counsel



County Administrator's Office
Douglas G. Bach, County Administrator

701 North Seventh Street, Ste. 945
Kansas City, Kansas 66101
(913) 573-5030 • FAX (913) 573-5540

MEMORANDUM

TO: Mark Holland, Mayor/CEO
Board of Commissioners

FROM: Douglas G. Bach, County Administrator *DLB*

DATE: July 20, 2017

RE: Regulations for Rate Adjustment for the Sewer System Abatement Fees

The Unified Government recently completed a review of the annual budget for the Water Pollution Control Division (WPCD). Additionally, the WPCD is currently working on a long term control plan (IOCP) for Federal mandates related to the Sewer System. As a result of the budget review, and in preparation for the IOCP, has been determined that a rate increase is required. It is recommended that the following regulations adjusting rates be adopted.

The rate structure is as follows:

	Current	6% Increase
Monthly Base Charge	\$17.37	\$18.41
Unit Charges (per 100 cubic feet)		
Class IA	\$3.92	\$4.16
Class IB	\$3.92	\$4.16
Class II	\$5.29	\$5.61
(Restaurant (Food Establishment))		
Surcharges for Excess Loadings (Per Pound)		
TSS above 250mg/l	\$0.3073	\$0.3257
COD above 375 mg/l	\$0.2306	\$0.2444
O&G above 30mg/l	\$0.1081	\$0.1146
LPS Class 080A Monthly Base Charge	\$29.08	\$30.82

Cc: Jeff Fisher, Public Works Director
Kurt Winters, Interim Director/Water Pollution Control Division

REGULATION ESTABLISHING RATES
FOR SEWER SERVICE CHARGES

**Adopted Pursuant to Section 30-96 of the Code of the
Unified Government of Wyandotte County/Kansas City, Kansas
July 27, 2017**

Effective January 1, 2018

Water Pollution Abatement Rate Structure

The rate structure is as follows:

	Current	6% Increase
Monthly Base Charge	\$17.37	\$18.41
Unit Charges (per 100 cubic feet)		
Class IA	\$3.92	\$4.16
Class IB	\$3.92	\$4.16
Class II	\$5.29	\$5.61
(Restaurant (Food Establishment))		
Surcharges for Excess Loadings (Per Pound)		
TSS above 250mg/I	\$0.3073	\$0.3257
COD above 375 mg/I	\$0.2306	\$0.2444
O&G above 30mg/I	\$0.1081	\$0.1146
LPS Class 080A Monthly Base Charge	\$29.08	\$30.82

Published _____

RESOLUTION NO. _____

**A RESOLUTION SETTING THE PERCENTAGE OF GROSS REVENUES TO BE
SET OVER BY THE BOARD OF PUBLIC UTILITIES TO THE
UNIFIED GOVERNMENT FOR THE YEAR 2018.**

WHEREAS, Unified Government Charter Ordinance No. CO-3-02 requires the annual setting over of funds by the BPU to be used for governmental functions, known as a payment in lieu of taxes or “the PILOT”; and

WHEREAS, Section 17 of said Charter Ordinance states that the percentage of gross operating revenues to be set over to funds to be used for governmental purposes shall be determined by resolution, by the Unified Government of Wyandotte County/Kansas City, Kansas (“Unified Government”) in an amount not less than 5 percent nor more than 15 percent of its gross revenues for a fiscal year; and

WHEREAS, the Board of Commissioners believes it is necessary to set the PILOT at 11.9% for the 2018 fiscal year,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE
COUNTY/KANSAS CITY, KANSAS:**

1. That the transfer payment based on a percentage of gross revenues to be set over by the Board of Public Utilities to the Unified Government to be used for governmental purposes shall be 11.9 percent for the fiscal year 2018.

2. The Unified Government Clerk is hereby authorized and directed to give written notice to the Board of Public Utilities of this resolution on or before the 31st day of August, 2017.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED
GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS
THIS 27TH DAY OF JULY 2017.**

Unified Government Clerk

Approved as to Form:

Unified Government Counsel

RESOLUTION NO. _____

**BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED
GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

That the Mayor/Chief Executive Officer of the Unified Government of Wyandotte County/Kansas City, Kansas is hereby authorized and directed to execute in the name of the Unified Government, and the Unified Government Clerk is hereby authorized and directed to attest the signature of said Mayor/Chief Executive Officer and to attach the seal of the Unified Government thereto as the voluntary act of the Unified Government to the 2017-2021 Five Year Consolidated Plan and the 2017-2018 Annual Action Plan which includes the Affirmatively Furthering Fair Housing Plan, the Lead Based Paint Grant, Community Development Block Grant Program, the HOME Investment Partnership Program, and the Emergency Solutions Grant Program along with Certifications for Entitlement Grantees by the City of Kansas City, Kansas to the U.S. Department of Housing and Urban Development and to implement the 2017-2018 Annual Action Plan upon approval.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED
GOVERNMENT OF WYANDOTTE COUNTY/KANSAS THIS 27th DAY OF JULY
2017.

Mayor/CEO Mark Holland

Attest:

Unified Government Clerk

Approved as to Form:

Unified Government Counsel

(Published _____)

RESOLUTION NO. _____

ORDINANCE NO. _____

A RESOLUTION

And AN ORDINANCE

APPROVING, ADOPTING AND APPROPRIATING THE OPERATING AND CAPITAL MAINTENANCE IMPROVEMENT PROJECT BUDGETS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS, AS SUBMITTED AND AMENDED BY ATTACHMENT A, FOR THE FISCAL YEARS BEGINNING JANUARY 1, 2017 AND THE FISCAL YEAR BEGINNING JANUARY 1, 2018; APPROVING THE FIVE YEAR CAPITAL MAINTENANCE IMPROVEMENT PROGRAM FOR FISCAL YEARS 2017 THROUGH 2022.

WHEREAS, Section 3.06 of Resolution R-1-97 of the Unified Government of Wyandotte County/Kansas City, Kansas requires the Unified Government Commission to adopt an annual budget for both Wyandotte County and the City of Kansas City, Kansas, and such budgets shall constitute the appropriation for purposes stated of the sums therein set forth as the appropriation and authorization of the amount to be raised by taxation for the purposes of Wyandotte County and of the City of Kansas City, Kansas; and

WHEREAS, the Unified Government Commission has fully complied with all of the requirements of said Unified Government resolution and Kansas state statutes with respect to reviewing these budgets and holding a public hearing thereon,

WHEREAS, Article 12, Section 5 of the Constitution of the State of Kansas and Charter Ordinance No. CO-03-09 of the Unified Government of Wyandotte County/Kansas City, Kansas (the "Unified Government") authorizes the governing body of the Unified Government to make a variety of capital improvements, as further described in CO-03-09, and to issue its general obligation bonds and/or temporary notes for the same; and

WHEREAS, the Unified Government has determined that it is necessary to pay for improvements to any bridge, viaduct, street, sidewalk or pedestrian way improvement, airport, public building or structure, parking improvement, or other public utility or works, including any appurtenances related thereto and the land necessary therefor, for lands for public parks and recreation facilities, including golf courses, stadiums and community centers, and developing and making improvements to the same, within or without the city, for the establishment, development and construction of crematories, desiccating or reduction works, including any appurtenances related thereto and the land necessary therefor, within or without the city, or for the improvement, repair or extension of any waterworks, sanitary sewer facilities, sewage

treatment or disposal plant, sewerage system, storm water improvement, electric light plant, crematory, desiccating or reduction works or other public utility plant or works owned by the city, and for the purpose of rebuilding, adding to or extending to the same or acquiring land necessary therefor from time to time, as the necessities of the city may require, or for the acquisition of equipment, vehicles and other personal property to be used in relation to any of the improvements authorized herein, the city may borrow money and issue its general obligation bonds and/or temporary notes for the same.

WHEREAS, the 2017-2022 Capital Maintenance Improvement Program (CMIP) has been prepared by staff for the purpose of planning for and prioritizing public improvement projects over the next five years; and

WHEREAS, the document entitled "2017-2022 Proposed Budget," dated July 6, 2017 contains the CMIP, and all associated project budgets and is attached herein and incorporated by reference; and

WHEREAS, for purposes of planning and allocating resources the governing body of Unified Government should consider and approve the 2017-2022 CMIP and the Amended 2017 and Proposed 2018 specific capital project budgets which are ready for implementation.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:

Section 1. The 2017 Amended Budget and the 2018 Annual Budget of the Unified Government of Wyandotte County/Kansas City, Kansas, for Wyandotte County and for the City of Kansas City, Kansas, as submitted by the County Administrator and amended by the Unified Government Commission as set out in Attachment A, are hereby approved and adopted for which the obligations may be made on behalf of the Unified Government of Wyandotte County/Kansas City, Kansas, and funds are hereby appropriated in support of such budget.

Section 2. The governing body certifies that the amounts to be raised by ad valorem property tax levies are within the statutory limitations.

Section 3. The governing body approves and adopts the 2017-2022 Capital Maintenance Improvement Program contained in the Proposed Budget pages 395-426.

Section 4. The governing body also approves and adopts the Amended 2017 and 2018 Capital Budget contained in the Proposed Budget pages 395-426.

Section 5. The governing body of the Unified Government hereby authorizes the following improvements and equipment acquisitions:

- (a) **G.O. Bonded Projects.** With regard to the projects identified as such on pages 395 through 426 in the 2017-2022 CMIP, the Commission finds that the public improvements and equipment described are necessary and serve the

public interest. Accordingly, the Commission authorizes such projects and equipment acquisitions, and approves all project and equipment budgets, including amended budgets, for 2017 and 2018. No project and equipment budget shall exceed the total budget amount identified in the CMIP document without Commission approval.

- (b) **Enterprise Funded Projects.** With regard to the projects identified as such on pages 395 through 426 of the 2017-2022 CMIP documents, the Commission finds that the improvements to its sanitary wastewater and/or stormwater system are necessary and serve the public interest. Accordingly, the Commission authorizes such projects, and approves all project and equipment acquisitions budgets, including amended budgets, for 2017 and 2018. No project budget shall be exceeded in excess of the budget identified in the CMIP document without Commission approval.
- (c) **Cash-Funded Projects.** With regard to the projects identified as such on pages 395 through 426 of the 2017-2022 CMIP document, the Commission finds that the public improvements and equipment acquisitions are necessary and serve the public interest. Accordingly, the Commission authorizes such projects and approves all project budgets, including amended budgets, for 2017 and 2018. No project or equipment acquisition budget shall be exceeded in excess of the budget identified in the CMIP document without Commission approval.
- (d) **Lease-Funded and PBC-Funded Projects.** With regard to the projects identified as such on pages 395 through 426 of the 2017-2022 CMIP document, the Commission finds that the public improvements and equipment acquisitions are necessary and serve the public interest. Accordingly, the Commission authorizes such projects and approves all project budgets, including amended budgets, for 2017 and 2018. No project or equipment acquisition budget shall be exceeded in excess of the budget identified in the CMIP document without Commission approval.

Section 6. The Unified Government both reasonably expects and intends to make capital expenditures after the date of this Resolution and Ordinance in connection with the costs of the projects and equipment authorized herein, and intends to issue general obligation temporary notes and/or general obligation bonds, and enter into lease purchase agreements or other obligations of the Unified Government to pay the costs thereof. The Unified Government does hereby express its official intent to reimburse any such expenditures from the proceeds of such obligations in the estimated maximum principal amount of \$77,000,000.00.

Section 7. This Resolution and Ordinance, as the expression of the governing body's official intent regarding the matters described herein, will be available for public inspection in the Unified Government Clerk's office at One McDowell Plaza during regular business hours of the Unified Government.

Section 8. This Resolution and Ordinance shall take effect and be in full force upon its approval, passage, and publication in the official Unified Government newspaper.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED
GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS
THIS 27TH DAY OF JULY 2017.**

Mark Holland, Mayor/CEO

Attest:

Unified Government Clerk

Approved as to form:

Unified Government Counsel

ATTACHMENT A

Attachment A to be added on Thursday, July 27, 2017.



Staff Request for Commission Action

Tracking No. 171224

Full Commission Meeting Date: 7/27/24

Committee:

Date of Standing Committee Action: NA (If none, please explain):

Publication Required: No

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
07/24/2017				Administrator's Office

Item Description:

Indian Springs community input and planning process.

Staff will present a plan to gain community input and discuss potential development opportunities for the future development of the former Indian Springs mall site.

Action Requested:

For Information

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:



Staff Request for Commission Action

Tracking No. 171201

Full Commission Meeting Date: 7/27/17

Committee: Neighborhood & Community Development

Date of Standing Committee Action: 7/10/17

(If none, please explain):

Publication Required: No

<u>Date:</u> 07/19/2017	<u>Contact Name:</u> Chris Slaughter	<u>Contact Phone:</u> x8977	<u>Contact Email:</u> cslaughter@wycokck.org	<u>Department/Division:</u> Land Bank
<u>Item Description:</u> The Land Bank Manager respectfully requests that the Neighborhood & Community Development Committee review the proposed packets and forward them to the Land Bank Board of Trustees for final consideration. Item (1) - Applications (10) Item (2) - Donations To Land Bank (1)				
<u>Action Requested:</u> The Land Bank Manager respectfully requests that the Neighborhood & Community Development Committee approve the above requests and forward them to the Land Bank Board of Trustees for final approval.				
<u>Budget Impact: (if applicable)</u> Amount: Source: Included In Budget: Other (explain):				
<u>Attachments List:</u> Land Bank Applications, Donations to Land Bank				

WYANDOTTE COUNTY LAND BANK - APPLICATIONS

APPLICANT	APPLICANT ADDRESS	LAND BANK ADDRESS	PROPOSED USE	STANDING COMMITTEE RECOMMENDATION
Dan Gaines III	2209 N Hallock St	2201 N Hallock St	Property Acquisition	APPROVE
Dan Gaines III	2209 N Hallock St	2213 N Hallock St	Yard Extension	APPROVE
Diana Davila	1520 S 8th St	1518 S 8th St	Yard Extension	APPROVE
Larry Brown	1216 Orville Ave	1214 Orville Ave	Yard Extension	APPROVE
John Randolph	3036 N 32nd St	3044 N 32nd St	Yard Extension	APPROVE
Andre Hampton	1728 N 32nd St	3205 Wood Ave	Yard Extension	APPROVE
Oliver Small Engine	907 Osage Ave	903 Osage Ave	Yard Extension	APPROVE
Carlos Nava, Jr	907 Scott Ave	905 Scott Ave	Yard Extension	APPROVE
Brian Roberts	2954 S 36th St	2946 S 36th St	Yard Extension	APPROVE
Christian Castro-Perez	1870 N 28th St	1872 N 28th St	Yard Extension	APPROVE
LAND BANK ADVISORY BOARD RECOMMENDATION	The Land Bank Advisory Board would like to recommend to forward the application(s) for final approval			

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INTENTIONALLY**

5/12/17
BM
#67

Application for Land Bank Property Acquisition

Use this application if:

- You are purchasing an undeveloped Land Bank property that is not adjacent to any property that you own.

Separate applications are available to purchase property for yard extension, new construction or the rehab of an existing residential or commercial structure. WCLB property that is determined to be developable may not qualify for this program.

Program Requirements and Policies:

- All properties for sale are listed on the WCLB website. Not all land bank properties are available for sale— if a property is on the "Hold" listing, it may not currently be for sale.
- An application is required for all purchases of property. Applications are not considered until all required information is provided. If an application is incomplete, it may be rejected or other completed applications will be given priority.
- Applications will automatically be rejected if the applicant is currently tax delinquent or has any outstanding code violations on any property owned in Wyandotte County.
- WCLB reserves the absolute right to accept or reject any and all applications and offers for purchase. In cases of multiple applications, the WCLB will give precedence to applications from adjacent, occupied homeowners
- All transfers include deed restrictions and/or a reversionary clause allowing the WCLB to regain ownership and possession of the property if the buyer fails to meet the following restrictions placed on the property.
 - Property owner must not obtain any code violations
 - Property owner must pay property taxes within the allotted time frame
 - Property owner must not sell the property for a period of 36 months
- The Wyandotte County Land Bank Board of Trustees (LBBOT) must approve all application(s) in order for the WCLB to transfer property.
- Closings are held at the WCLB offices. The WCLB will only accept cashier's checks or money orders made payable to the **Wyandotte County Land Bank**.
- All property is sold "as-is". The buyer agrees to accept the property in its "as is" condition, without any warranties or representations by the WCLB. The buyer agrees to hold harmless and release the WCLB and the Unified Government of Wyandotte/KCK (UG) for all conditions known or unknown to the property.
- The WCLB will discuss the asking price for each property upon the receipt of a completed application.
- The buyer agrees to indemnify, protect, hold harmless, defend, and release the WCLB and UG from any claims, losses, damages, costs, or expenses including, without limitation, all reasonable attorneys' fees asserted against, incurred, or suffered by the WCLB resulting from any contract breaches, personal injuries, or property damages occurring in, on, about, or related to the property resulting from any causes, except resulting from the acts or omissions of the WCLB or the WCLB agents, employees, or contractors. Nothing in this article restricts the WCLB rights and remedies available at law or in equity.

Signature (Required)

I have read and understand the information provided above and contained in this application.


Sign here

Date 5/12/17

DAN GAINES III
Print Name

Application for Land Bank Property Acquisition

Land Bank Property You Wish to Purchase: 2201 N. HALLOCK ST

Parcel ID Number: 109605

Intended Usage of Property: TO KEEP AREA CLEAN

Applicant Information (Please Print)

Name: DAN GAINES

Company/Organization: _____

Mailing Address: 2109 MBA CT CONCORD, NC 28027

Phone Number(s): _____

E-mail(s): _____

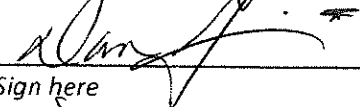
Please Respond to the Following Questions:

1. Are you currently delinquent on property taxes for any property owned in Wyandotte County?
Please explain a "yes" answer on a separate attachment.
Yes _____ No ✓
2. Do you currently have a notice from the Code Enforcement Department indicating that you are in violation of City Code? Please explain a "yes" answer on a separate attachment.
Yes _____ No ✓

Note: As a part of the review of this application, WCLB staff will review records from other UG Offices, such as Code Enforcement, Treasury and other available records. Failure to honestly answer these questions may result in the rejection of the application.

Signature (Required)

I hereby authorize the Wyandotte County Land Bank to obtain information necessary to verify the information supplied in this application. All the information that I have provided is accurate to the best of my knowledge, and will remain confidential.


Sign here

Date 5/12/17

DAN GAINES III
Print Name

5/12/17
BM
#66

Application to Purchase a Vacant Land Bank Property as Yard Extension

Use this application if the following is correct:

- You are the Owner of Record of an adjacent occupied structure that shares a property line with an undeveloped Land Bank lot and wish to acquire the lot to expand your property.

Separate applications are available to purchase property for new construction or the rehab of an existing residential or commercial structure. WCLB property that is determined to be developable may not qualify for the Yard Extension program.

Program Requirements and Policies:

- All properties for sale are listed on the WCLB website. Not all land bank properties are available for sale— if a property is on the “Hold” listing, it may not currently be for sale.
- An application is required for all purchases of property. Applications are not considered until all required information is provided. If an application is incomplete, it may be rejected or other completed applications will be given priority.
- Applications will automatically be rejected if the applicant is currently tax delinquent or has any outstanding code violations on any property owned in Wyandotte County.
- WCLB reserves the absolute right to accept or reject any and all applications and offers for purchase. In cases of multiple applications, the WCLB will give precedence to applications from adjacent, occupied homeowners.
- Splitting a Land Bank lot for two adjacent owners – In a case where two property owners of record apply for a lot, the WCLB may split the parcel between the two owners.
- All transfers include deed restrictions and/or a reversionary clause allowing the WCLB to regain ownership and possession of the property if the buyer fails to meet the restrictions placed on the property.
- The Wyandotte County Land Bank Board of Trustees (LBBOT) must approve all application(s) in order for the WCLB to transfer property.
- Closings are held at the WCLB offices. The WCLB will only accept cashier’s checks or money orders made payable to the **Wyandotte County Land Bank**.
- All property is sold “as-is”. The buyer agrees to accept the property in its “as is” condition, without any warranties or representations by the WCLB. The buyer agrees to hold harmless and release the WCLB and the Unified Government of Wyandotte/KCK (UG) for all conditions known or unknown to the property.
- The buyer agrees to indemnify, protect, hold harmless, defend, and release the WCLB and UG from any claims, losses, damages, costs, or expenses including, without limitation, all reasonable attorneys’ fees asserted against, incurred, or suffered by the WCLB resulting from any contract breaches, personal injuries, or property damages occurring in, on, about, or related to the property resulting from any causes, except resulting from the acts or omissions of the WCLB or the WCLB agents, employees, or contractors. Nothing in this article restricts the WCLB rights and remedies available at law or in equity.

Signature (Required)

I have read and understand the information provided above and contained in this application.


Sign here

Date 5-12-17

DAN GAINES III
Print Name

Application to Purchase a Vacant Land Bank Property as Yard Extension

Land Bank Property You Wish to Purchase: 2213 N HALLOCK ST

Parcel ID Number: 109607

Applicant Information (Please Print)

Name: DAN GAINES III

Company/Organization: _____

Mailing Address: 2109 MBA CT CONCORD, NC 28027

Phone Number(s): _____

E-mail(s): _____

Address of the adjacent structure you own: 2209 N. HALLOCK ST

Do you live in the adjacent structure above? Yes ___ No ☒

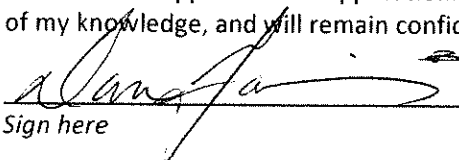
Please Respond to the Following Questions:

1. Are you currently delinquent on property taxes for any property owned in Wyandotte County?
Please explain a "yes" answer on a separate attachment.
Yes _____ No ☒
2. Do you currently have a notice from the Code Enforcement Department indicating that you are in violation of City Code? Please explain a "yes" answer on a separate attachment.
Yes _____ No ☒

Note: As a part of the review of this application, WCLB staff will review records from other UG Offices, such as Code Enforcement, Treasury and other available records. Failure to honestly answer these questions may result in the rejection of the application.

Signature (Required)

I hereby authorize the Wyandotte County Land Bank to obtain information necessary to verify the information supplied in this application. All the information that I have provided is accurate to the best of my knowledge, and will remain confidential.

 Date 5-12-17
Sign here

DAN GAINES III
Print Name

Rec 4/4/17 
#48

Application to Purchase a Vacant Land Bank Property as Yard Extension

Use this application if the following is correct:

- You are the Owner of Record of an adjacent occupied structure that shares a property line with an undeveloped Land Bank lot and wish to acquire the lot to expand your property.

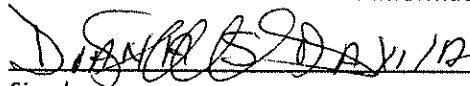
Separate applications are available to purchase property for new construction or the rehab of an existing residential or commercial structure. WCLB property that is determined to be developable may not qualify for the Yard Extension program.

Program Requirements and Policies:

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- The Wyandotte County Land Bank Board of Trustees (LBBOT) must approve all application(s) in order for the WCLB to transfer property.
- Closings are held at the WCLB offices. The WCLB will only accept cashier’s checks or money orders made payable to the **Wyandotte County Land Bank**.
- All property is sold “as-is”. The buyer agrees to accept the property in its “as is” condition, without any warranties or representations by the WCLB. The buyer agrees to hold harmless and release the WCLB and the Unified Government of Wyandotte/KCK (UG) for all conditions known or unknown to the property.
- The buyer agrees to indemnify, protect, hold harmless, defend, and release the WCLB and UG from any claims, losses, damages, costs, or expenses including, without limitation, all reasonable attorneys’ fees asserted against, incurred, or suffered by the WCLB resulting from any contract breaches, personal injuries, or property damages occurring in, on, about, or related to the property resulting from any causes, except resulting from the acts or omissions of the WCLB or the WCLB agents, employees, or contractors. Nothing in this article restricts the WCLB rights and remedies available at law or in equity.

Signature (Required)

I have read and understand the information provided above and contained in this application.


Sign here

Date 4-4-12

DIANA S DAVILA
Print Name

Application to Purchase a Vacant Land Bank Property as Yard Extension

Land Bank Property You Wish to Purchase: 1518 S 8th St KCK 66103

Parcel ID Number: 156012

Applicant Information (Please Print)

Name: DIANA S DAVIIN

Company/Organization: _____

Mailing Address: 1616 S 13th KCK 66103

Phone Number(s): _____

E-mail(s): _____

Address of the adjacent structure you own: _____

Do you live in the adjacent structure above? Yes ___ No ☒

Please Respond to the Following Questions:

1. Are you currently delinquent on property taxes for any property owned in Wyandotte County?
Please explain a "yes" answer on a separate attachment.
Yes ___ No ☒
2. Do you currently have a notice from the Code Enforcement Department indicating that you are in violation of City Code? Please explain a "yes" answer on a separate attachment.
Yes ___ No ☒

Note: As a part of the review of this application, WCLB staff will review records from other UG Offices, such as Code Enforcement, Treasury and other available records. Failure to honestly answer these questions may result in the rejection of the application.

Signature (Required)

I hereby authorize the Wyandotte County Land Bank to obtain information necessary to verify the information supplied in this application. All the information that I have provided is accurate to the best of my knowledge, and will remain confidential.

DIANA S DAVIIN Date 4-4-17
Sign here

DIANA S DAVIA
Print Name

Rec 4/4/17 
#49

Application to Purchase a Vacant Land Bank Property as Yard Extension

Use this application if the following is correct:

- You are the Owner of Record of an adjacent occupied structure that shares a property line with an undeveloped Land Bank lot and wish to acquire the lot to expand your property.

Separate applications are available to purchase property for new construction or the rehab of an existing residential or commercial structure. WCLB property that is determined to be developable may not qualify for the Yard Extension program.

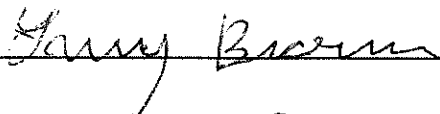
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- The buyer agrees to indemnify, protect, hold harmless, defend, and release the WCLB and UG from any claims, losses, damages, costs, or expenses including, without limitation, all reasonable attorneys' fees asserted against, incurred, or suffered by the WCLB resulting from any contract breaches, personal injuries, or property damages occurring in, on, about, or related to the property resulting from any causes, except resulting from the acts or omissions of the WCLB or the WCLB agents, employees, or contractors. Nothing in this article restricts the WCLB rights and remedies available at law or in equity.

Signature (Required)

I have read and understand the information provided above and contained in this application.

Sign here



Date 4-4-17

Print Name

Larry Brown

Application to Purchase a Vacant Land Bank Property as Yard Extension

Land Bank Property You Wish to Purchase: 1214 ORVILLE AVE KCK 66102

Parcel ID Number: 102616

Applicant Information (Please Print)

Name: Larry Brown

Company/Organization: S & L

Mailing Address: 1616 S 13 ST KCK 66103

Phone Number(s): _____

E-mail(s): _____

Address of the adjacent structure you own: 1214 ORVILLE AVE KCK 66102

Do you live in the adjacent structure above? Yes ___ No ☒

Please Respond to the Following Questions:

1. Are you currently delinquent on property taxes for any property owned in Wyandotte County?
Please explain a "yes" answer on a separate attachment.
Yes _____ No ☒
2. Do you currently have a notice from the Code Enforcement Department indicating that you are in violation of City Code? Please explain a "yes" answer on a separate attachment.
Yes _____ No ☒

Note: As a part of the review of this application, WCLB staff will review records from other UG Offices, such as Code Enforcement, Treasury and other available records. Failure to honestly answer these questions may result in the rejection of the application.

Signature (Required)

I hereby authorize the Wyandotte County Land Bank to obtain information necessary to verify the information supplied in this application. All the information that I have provided is accurate to the best of my knowledge, and will remain confidential.

Larry Brown Date 4-4-17
Sign here

Larry Brown
Print Name

Received 6/2/17
BSM
#75

Application to Purchase a Vacant Land Bank Property as Yard Extension

Use this application if the following is correct:

- You are the Owner of Record of an adjacent occupied structure that shares a property line with an undeveloped Land Bank lot and wish to acquire the lot to expand your property.

Separate applications are available to purchase property for new construction or the rehab of an existing residential or commercial structure. WCLB property that is determined to be developable may not qualify for the Yard Extension program.

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- The buyer agrees to indemnify, protect, hold harmless, defend, and release the WCLB and UG from any claims, losses, damages, costs, or expenses including, without limitation, all reasonable attorneys' fees asserted against, incurred, or suffered by the WCLB resulting from any contract breaches, personal injuries, or property damages occurring in, on, about, or related to the property resulting from any causes, except resulting from the acts or omissions of the WCLB or the WCLB agents, employees, or contractors. Nothing in this article restricts the WCLB rights and remedies available at law or in equity.

Signature (Required)

I have read and understand the information provided above and contained in this application.

John Randolph Date 6-2-17
Sign here

John Randolph
Print Name

Application to Purchase a Vacant Land Bank Property as Yard Extension

Land Bank Property You Wish to Purchase: 3044 N 32nd St

Parcel ID Number: 100114

Applicant Information (Please Print)

Name: John Randolph

Company/Organization: _____

Mailing Address: 3036 N 32nd St

Phone Number(s): _____

E-mail(s): _____

Address of the adjacent structure you own: _____

Do you live in the adjacent structure above? Yes ___ No X

Please Respond to the Following Questions:

1. Are you currently delinquent on property taxes for any property owned in Wyandotte County?
Please explain a "yes" answer on a separate attachment.
Yes _____ No X
2. Do you currently have a notice from the Code Enforcement Department indicating that you are in violation of City Code? Please explain a "yes" answer on a separate attachment.
Yes _____ No X

Note: As a part of the review of this application, WCLB staff will review records from other UG Offices, such as Code Enforcement, Treasury and other available records. Failure to honestly answer these questions may result in the rejection of the application.

Signature (Required)

I hereby authorize the Wyandotte County Land Bank to obtain information necessary to verify the information supplied in this application. All the information that I have provided is accurate to the best of my knowledge, and will remain confidential.

John Randolph Date 11-2-17
Sign here

John Randolph
Print Name

Application to Purchase a Vacant Land Bank Property as Yard Extension

Use this application if the following is correct:

- You are the Owner of Record of an adjacent occupied structure that shares a property line with an undeveloped Land Bank lot and wish to acquire the lot to expand your property.

Separate applications are available to purchase property for new construction or the rehab of an existing residential or commercial structure. WCLB property that is determined to be developable may not qualify for the Yard Extension program.

Program Requirements and Policies:

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- The buyer agrees to indemnify, protect, hold harmless, defend, and release the WCLB and UG from any claims, losses, damages, costs, or expenses including, without limitation, all reasonable attorneys’ fees asserted against, incurred, or suffered by the WCLB resulting from any contract breaches, personal injuries, or property damages occurring in, on, about, or related to the property resulting from any causes, except resulting from the acts or omissions of the WCLB or the WCLB agents, employees, or contractors. Nothing in this article restricts the WCLB rights and remedies available at law or in equity.

Signature (Required)

I have read and understand the information provided above and contained in this application.

Andre D. Hampton
Sign here

Date *06/13/2017*

Andre D. HAMPTON
Print Name

Application to Purchase a Vacant Land Bank Property as Yard Extension

Land Bank Property You Wish to Purchase: 3205 Wood Ave.

Parcel ID Number: 910706

Applicant Information (Please Print)

Name: Andre D. HAMPTON

Company/Organization: _____

Mailing Address: 1728 N. 32nd Street

Phone Number(s): _____

E-mail(s): _____

Address of the adjacent structure you own: 1728 N 32nd Street

Do you live in the adjacent structure above? Yes ☒ No ☐

Please Respond to the Following Questions:

1. Are you currently delinquent on property taxes for any property owned in Wyandotte County?
Please explain a "yes" answer on a separate attachment.
Yes _____ No ☒
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Yes _____ No ☒

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Signature (Required)

I hereby authorize the Wyandotte County Land Bank to obtain information necessary to verify the information supplied in this application. All the information that I have provided is accurate to the best of my knowledge, and will remain confidential.

Andre D Hampton Date 06/13/2017
Sign here

Andre D. HAMPTON
Print Name

6/16/17 BM
#79

Application to Purchase a Vacant Land Bank Property as Yard Extension

Use this application if the following is correct:

- You are the Owner of Record of an adjacent occupied structure that shares a property line with an undeveloped Land Bank lot and wish to acquire the lot to expand your property.

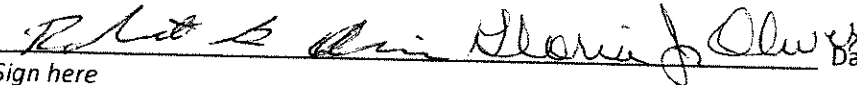
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Signature (Required)

I have read and understand the information provided above and contained in this application.

 Date 6/13/2017
Sign here

ROBERT G. OLIVER &/or GLORIA J OLIVER
Print Name

Application to Purchase a Vacant Land Bank Property as Yard Extension

Land Bank Property You Wish to Purchase: 903 OSAGE AVENUE, KANSAS CITY, KS

Parcel ID Number: _____

Applicant Information (Please Print)

Name: ROBERT G. OLIVER &/or GLORIA J. OLIVER

Company/Organization: OLIVER SMALL ENGINE

Mailing Address: 911 OSAGE AVENUE, KANSAS CITY, KS 66105

Phone Number(s): _____

E-mail(s): _____

Address of the adjacent structure you own: (907-909) & 911 OSAGE AVENUE

Do you live in the adjacent structure above? Yes ___ No XX

Please Respond to the Following Questions:

1. Are you currently delinquent on property taxes for any property owned in Wyandotte County?
Please explain a "yes" answer on a separate attachment.
Yes _____ No XX
2. Do you currently have a notice from the Code Enforcement Department indicating that you are in violation of City Code? Please explain a "yes" answer on a separate attachment.
Yes _____ No XX

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Signature (Required)

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Robert G. Oliver Date 06/13/2017
Sign here

ROBERT G. OLIVER &/or GLORIA J. OLIVER
Print Name

6/15/17 BM
#80

Application to Purchase a Vacant Land Bank Property as Yard Extension

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Signature (Required)

I have read and understand the information provided above and contained in this application.

Sign here

Print Name

Date

6-15-2017

Carlos Nova Jr.

Rec 6/22/17

CBS

#81

Application to Purchase a Vacant Land Bank Property as Yard Extension

Use this application if the following is correct:

- You are the Owner of Record of an adjacent occupied structure that shares a property line with an undeveloped Land Bank lot and wish to acquire the lot to expand your property.

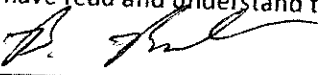
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Signature (Required)

I have read and understand the information provided above and contained in this application.

 Sherrie Roberts Date 6-15-17

Sign here

Brian Roberts Sherrie Roberts

Print Name

Application to Purchase a Vacant Land Bank Property as Yard Extension

Land Bank Property You Wish to Purchase: 2946 S. 36th

Parcel ID Number: 079423

Applicant Information (Please Print)

Name: Brian and/or Sherree Roberts

Company/Organization: _____

Mailing Address: 2954 S. 36th KC KS 66106

Phone Number(s) _____

E-mail(s): _____

Address of the adjacent structure you own: 2954 S 36th

Do you live in the adjacent structure above? Yes ☒ No ☐

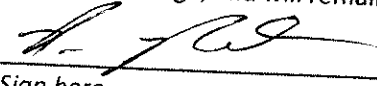
Please Respond to the Following Questions:

1. Are you currently delinquent on property taxes for any property owned in Wyandotte County?
Please explain a "yes" answer on a separate attachment.
Yes _____ No ☒
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Yes _____ No ☒

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Signature (Required)

I hereby authorize the Wyandotte County Land Bank to obtain information necessary to verify the information supplied in this application. All the information that I have provided is accurate to the best of my knowledge, and will remain confidential.

 Sherree Roberts Date 6-15-17
Sign here

Brian Roberts Sherree Roberts
Print Name

6/13/17
82

Land Bank

From: Wufoo <no-reply@wufoo.com>
Sent: Tuesday, June 13, 2017 1:02 PM
To: Land Bank; info@opportunityspace.org
Subject: Unified Government Land Bank Application [#72]

Name of applicant * CHRISTIAN CASTRO - *Perez*

Name of spouse (if applicable) IRMA ORELLANO

Address * 
1870 N 28TH ST
KANSAS CITY, KANSAS 66104
United States

Email

Home phone *

Work phone

Property 1 
1870 N 28th st
kansas city, kansas 66104
United States

Offer price * 300.00

Do you (or your spouse) have any Code
Enforcement violations? * No

Are you (or your spouse) delinquent on any
licenses or taxes in Wyandotte County? * No

Address of property 
1872 N 28TH ST
KansasCity, KS 66104
United States

Property type? * Vacant land

Proposed use of property * Yard Extension.

As the applicant I attest that the information Yes
in this proposal is accurate. I attest that I
have read the Unified Government's Land
Bank policy and agree to the terms and
conditions of it. I understand that the Unified
Government reserves the rights to reject any
proposal without cause. *

Name * Christian Castro

Date * Tuesday, June 13, 2017

DONATIONS TO LAND BANK

Donor	Parcel #	Requested Donation Address	STANDING COMMITTEE RECOMMENDATION
William & Emma Rehm Trust	189640	244 Highway Ave	APPROVE



WYANDOTTE COUNTY LAND BANK Property Donation Application

Please use the following application to notify the Wyandotte County Land Bank (WCLB) of your interest in donating any property that you currently own in Wyandotte County. This form may **only** be completed by the owner of the property or by a person with authorization to act on behalf of the owner by virtue of a power of attorney. Please fill out one form per property address. The WCLB will **NOT** accept your property as a donation unless certain conditions are met. The property must be free of liens, including a mortgage, utility lien, or judgment.

NOTE: The WCLB will research this property to determine if it meets the donation criteria. The WCLB Board of Trustees must approve the donation. The WCLB will keep you informed of its progress and final decision.

If the WCLB accepts your donation offer, you will be contacted to begin the donation procedure. This form is a statement of interest only and does not commit the WCLB to accept your property as a donation or for value.

****Application will not be processed if not completed in its entirety****

CONTACT INFORMATION

Owners Name: William F & Emma J Rehm Trust
Mailing address: 520 E. Morse
City: Bonner Springs State: KS Zip: 66012
Daytime Phone #: 913-441-2515 Alternate Phone #: 913-749-8366
Email address: NONE

PROPERTY INFORMATION

Property address: 244 Highview Ave
Parcel ID#: 189640
Structure Present: Yes _____ No ☒
Has this property recently gone through foreclosure? Yes _____ No ☒
Are there any existing liens on this property or are you currently involved in a bankruptcy? Yes _____ No ☒

The information provided in this application is true to the best of my knowledge. I understand that this application does not commit the WCLB to accepting my property.

Signature of Applicant: William F. Rehm Date: 5-26-2017

Please return to:
Wyandotte County Land Bank
701 N 7th St, Suite 421
Kansas City, KS 66101