



Unified Government of Wyandotte County and Kansas City, Kansas

Administration & Human Services Standing Committee

Fifth Floor Conference Room
701 N. 7th Street Trafficway, Kansas City, KS 66101

Chair Commissioner Christian Ramirez

*Commissioner At-Large Dist. 2 Andrew Kump, Commissioner District 1 - Jermaine Howard
Commissioner District 4 - Evelyn Hill, Commissioner District 6 - Phil Lopez*

AGENDA

Monday, August 17, 2026

Immediately upon adjournment of the earlier committee, or 5:00 PM

- 1. Call to Order/Roll Call**
- 2. Revisions to the Agenda**
- 3. Approval of standing committee minutes**
- 4. Committee Agenda**
 - 4.1 RESOLUTION: HOUSING AND URBAN DEVELOPMENT (HUD) LEAD HAZARD CONTROL AND HEALTHY HOMES (LHC-2600-DC-0013) GRANT**

Synopsis: Adoption of a resolution for approval to apply for and accept a four-year Housing and Urban Development (HUD) Lead Hazard Control and Healthy Homes (LHC-2600-DC-0013) grant, which is due August 31, 2026. Applying for \$5,000,000 which requires a 10% match of \$500,000 which would be funded by existing personnel in the Health Department and Community Development funded from other grants. No additional funding would be required to meet the match requirement.

Tracking #: 21807
 - 4.2 RESOLUTION: MEMORANDUM OF UNDERSTANDING BETWEEN FLEET SERVICES DEPARTMENT AND TURNER SCHOOL DISTRICT**

Synopsis: Adoption of a resolution authorizing an MOU with the Turner School District to provide a Fleet Services Training Program to eligible students from USD 202.

Tracking #: 21667

4.3 **ORDINANCE/RESOLUTION: SALES TAX INITIATIVE**

Synopsis: Adopting and approving an election to be held on November 3, 2026, in the City of Kansas City, Kansas, for the purpose of submitting to the electors of the city a question relating to the imposition of a citywide retailers' sales tax.

It is requested that this item be fast-tracked to the August 20, 2026 Board of Commissioners meeting.

Tracking #: 21813

4.4 **PRESENTATION: TECHNOLOGY INFRASTRUCTURE**

Synopsis: An annual update on Technology Infrastructure Department projects, programs, accomplishments, challenges, and upcoming priorities.

For Information Only

Tracking #: 21604

4.5 **PRESENTATION: PERFORMANCE AND INNOVATION OVERVIEW**

Synopsis: An update on department projects, programs, and initiatives from the Performance and Innovation Division of the Technology Department.

For Information Only

Tracking #: 21325

4.6 **PRESENTATION: BROADCAST SYSTEM MODERNIZATION**

Synopsis: A presentation regarding modernization and upgrade of the current UGTV Broadcast system.

For Information Only

Tracking #: 21827

5. Public Agenda

6. Adjourn

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Unified Government of Wyandotte County and Kansas City, Kansas

Administration and Human Services Meeting

5th Floor Conference Room

701 N. 7th Street Trafficway, Kansas City, KS 66101

Chair Christian Ramirez

Commissioner, District 1, Jermaine Howard - Commissioner At-Large, District 2, Andrew Kump

Commissioner, District 4, Evelyn Hill - Commissioner, District 6, Phil Lopez

MINUTES

Monday, July 13, 2026

6:26 PM – 10:16 PM

Attendance:

Committee Members Present:

- Commissioner Ramirez (Chair)
- Commissioner Lopez
- Commissioner Hill
- Commissioner Howard
- Commissioner Kump

Committee Members Absent:

- None

Staff Present:

- Maiyee Lor (Unified Government Deputy Clerk)
- Casey Meyer (Assistant County Administrator)
- Wendy Green (Deputy Chief Counsel)
- Wesley McKain (Manager in Health Department)
- Karah Barnes (Substance Misuse Coordinator)
- Terrie Garrison (Interim Director of the Health Department)
- Ashley Lause (Health Department WIC Manager)
- Susie Nelson (Director Register of Deeds)
- Jeff Conway (Senior Counsel)

- Lesley Strohschein (Deputy Chief Financial Officer)
- Uzoamaka Amachree (Program Coordinator in the Health Department)
- Dr. Shelley Kneuvean (Chief Financial Officer)
- Debbie Jonscher (Deputy Director of Finance)
- Lupe Valdovino (Grants Financial Administrator)

Call to Order: (Discussion Begins: 1:19:41)

Commissioner Ramirez called the meeting to order at 6:26 PM.

Revisions to Agenda: (Discussion Begins: 1:20:02)

Commissioner Ramirez announced revisions to the order of agenda items. The reordered agenda was as follows:

1. Item 4.2 — FY 2025 Comprehensive Opioid Stimulant and Substance Use Program (COSSUP) Grant (Department of Justice)
2. Item 4.3 — Maternal Produce Prescription Program Grant (HRSA/Maternal and Child Health Bureau)
3. Item 4.4 — Kansas Vice Addiction Fund Grant / Peer Support Recovery Specialists
4. Item 4.6 — Register of Deeds Presentation (Informational)
5. Item 4.7 — Presentation on Dangers of Vaping and Tobacco Use (Informational)
6. Item 4.8 — DMV/Treasury Department Assessment Presentation (Informational)
7. Item 4.5 — Amendment to Grant Application and Acceptance Policy
8. Item 4.1 — Wyandotte County Library Board Charter Resolution

Approval of Previous Minutes: (Discussion Begins: 1:21:07)

Commissioner Kump moved to approve the minutes of the May 18, 2026, meeting. The motion was seconded by Commissioner Hill.

Vote: Motion carried 5-0

- Ayes: Lopez, Hill, Howard, Kump, Ramirez
- Nays: None
- Absent: None

Committee Agenda:

Item No. 4.1 - CHARTER RESOLUTION: TO ABOLISH THE EXISTING WYANDOTTE COUNTY LIBRARY BOARD, RECREATE A NEW WYANDOTTE COUNTY LIBRARY BOARD, AND REPEALS CHARTER RESOLUTION NO. CR-01-99 (Discussion Begins: 4:02:42)

Jeff Conway, Senior Counsel, provided a detailed historical and legal overview of the Wyandotte County Library Board:

- The current library board was constituted in 1999 under Charter Resolution CR 01-99.
- The board is county-wide but in practice primarily governs the PET District (Piper, Edwardsville, Turner), as the Kansas City, Kansas, Public Library (KCKPL) is governed by the USD 500 school board, and the Bonner Springs Library is a pre-existing municipal library.
- The existing 11-member board includes representatives from Edwardsville (2), Piper (2), Turner (2), Bonner (1), and the USD 500/KCK area (4), all appointed by the Board of Commissioners.
- The library board is unique among county-appointed boards in that the mill levy it sets is binding on the Board of Commissioners — commissioners cannot reduce or change it. This is governed by state statute and supported by an Attorney General opinion.
- Edwardsville's Home Rule Action: Under home rule authority, the City of Edwardsville passed an ordinance creating its own municipal library as a city department, to be housed in the new Edwardsville city municipal building. Edwardsville's city administrator calculated that the city was paying approximately \$600,000 per year to the library board but could operate its own library for approximately \$250,000 once established. The anticipated opening is 2027.
- \$800,000 Payment: Edwardsville requested an upfront payment of \$1.2 million from the library board to establish collections, shelving, and startup costs. The board agreed to pay \$800,000, calculated in part based on what Turner received in prior years (adjusted for inflation).
- Agreement for 2026: In exchange for the \$800,000, Edwardsville agreed to remain within the PET taxing district for the 2026 budget year to avoid a gap in taxation or double taxation for residents.
- House Bill 2769 (effective July 1, 2026): New state legislation requires that all members of appointed governing boards in Kansas either be residents of the relevant district or serve as non-voting members if non-residents. As of July 1, 2026 — and as of the meeting date of July 13, 2026 — the existing 11-member board has 6 voting members and 5 non-voting members, as the board has not yet been reconstituted.
- November 1 effective date: The charter resolution is structured to take effect November 1 to align with the taxation calendar, at which point Edwardsville would be formally removed from the district and the board reconfigured as a PT District (Piper and Turner only).

Joe Caiharr, Chair of the Library Board, confirmed the board approved recommending an 11-member PT board but acknowledged significant discussion had occurred about whether 5, 7, or 11 members

would be appropriate. He noted the difficulty of overlaying Commission district boundaries onto the Piper and Turner school district boundaries.

Mill Levy and Financial Data, presented by Joe Caiharr:

- Current mill levy: 4.959 mills
- 2026 taxes levied (per Reginald Lindsey's projections):
 - A. Piper area: \$1.8 million
 - B. Turner area: \$1.3 million
 - C. Edwardsville: \$591,000
- 2026 library board reserves (ending fund balance): approximately \$1.8 million
- 2026 expenditures (including \$800,000 to Edwardsville): approximately \$4.8 million
- Turner Library allocation in 2026 budget: \$553,000

The Chairman opened the public hearing. The following comments were received:

- **Eva Garcia Meza (Kansas City, Kansas) (Comments begin at 4:55:08)**
- **Korri Hall (Kansas City, Kansas) (Comments begin at 4:56:55)**
- **Karen Schibi (Kansas City, Kansas) (Comments begin at 5:00:19)**

The Chairman closed the public hearing.

Commissioner Kump made a motion to approve as Option A the resolution as submitted and also put forward an Option B, which would be the resolution as submitted with the change that the board would be constituted by the members chosen by the commissioners whose districts overlay the school districts affected, which would be the Piper School District and the Turner School District, as well as the mayor. The motion was seconded by Commissioner Hill.

Vote: Motion failed 3-2

- Ayes: Hill, Kump, Ramirez
- Nays: Lopez, Howard
- Absent: None

Commissioner Lopez made a motion to move this item forward with no recommendation. The motion was seconded by Commissioner Kump.

Vote: Motion carried 4-1

- Ayes: Lopez, Hill, Kump, Ramirez
- Nays: Howard
- Absent: None

Item No. 4.2 - RESOLUTION: DEPARTMENT OF JUSTICE GRANT TO SUPPORT THE HEALTH DEPARTMENT'S PEER SUPPORT RECOVERY PROGRAM (2026 – 2029)
(Discussion Begins: 1:21:36)

Wesley McKain, Manager in Health Department, introduced the item, noting the Health Department has held this grant for three years. The grant funds the department's peer support and substance misuse program, having replaced prior ARPA and CDC funding. Karah Barnes, Substance Misuse Coordinator, presented the details of the grant reapplication, which was submitted on May 11th prior to Commission approval but with county administrator approval.

Key program components funded by this grant include:

- Karah Barnes, Substance Misuse Coordinator, and two Peer Support Specialists, all funded 100% through the grant.
- An embedded licensed clinical addiction counselor within the drug court program, fully funded through a subaward from Wyandot Behavioral Health.
- Transportation support for clients via the Uber Health program, assisting with legal appointments, job interviews, and work transportation.
- Peer support services including resource connection, transportation and housing supports, mentoring, and convening recovery groups.
- Referrals from Wyandotte County Drug Court, Veterans Court, Behavioral Health Court, CIT officers, the Kansas City, Kansas, Fire Department's community paramedic, KU Mental and Behavioral Health, and community recovery living programs including Oxford House and Shalom House.
- Weekly outreach with Crosslines Outreach serving unhoused individuals in Wyandotte County.
- Distribution of Narcan (naloxone) through vending machines at Crosslines, Willa Gill, Frank Williams, and all four library branches, as well as health fairs and community events. (Narcan is purchased using Opioid Settlement Funds; staff to distribute is funded through this grant.)
- Distribution of fentanyl test strips.

- Harm reduction kits containing Narcan, fentanyl test strips, peer support resource materials, hygiene items, first aid items, gun locks, condoms, hydration packets (summer), and gloves/hand warmers (winter).

Evaluation Outcomes (KU Med):

- Drug court clients complete and graduate the program 36% faster since peer support specialists were embedded.
- Reduction in wait time for assessment and referral from three months to two weeks for drug and behavioral health courts since the addition of the addictions counselor.

The Chairman opened the public hearing. No comments were received. The Chairman closed the public hearing.

Commissioner Kump made a motion to approve the resolution. The motion was seconded by Commissioner Hill.

Vote: Motion carried 5-0

- Ayes: Lopez, Hill, Howard, Kump, Ramirez
- Nays: None
- Absent: None

Item No. 4.3 – RESOLUTION: HEALTH RESOURCES AND SERVICES ADMINISTRATION (HRSA) – 26 – 103 – GRANT OPPORTUNITY (Discussion Begins: 1:36:36)

Terrie Garrison, Interim Director of the Health Department, explained that this grant opportunity was published on June 17th with a submission deadline of July 17th — a one-month turnaround for a large federal grant — which necessitated the fast-track request to the July 16, 2026, Board of Commissioners meeting. The grant is a four-year award of up to \$500,000 per year.

Ashley Lause outlined the planned program:

- A dietitian-led nutrition voucher program for pregnant women and their family members to receive vouchers for fruits and vegetables specifically.
- Hiring of a community health worker to assist families in navigating the program and redeeming vouchers.
- Leveraging existing WIC vendor relationships with grocery stores for voucher redemption.
- Nutrition education focused on pregnancy, gestational diabetes, and hypertension prevention, as well as postpartum support.

- Cooking classes to help participants learn to use and store fresh produce received through the program.

The Chairman opened the public hearing. No comments were received. The Chairman closed the public hearing.

Commissioner Lopez made a motion to approve the resolution with a fast-track to the July 16, 2026, Board of Commissioners meeting. The motion was seconded by Commissioner Howard.

Vote: Motion carried 5-0

- Ayes: Lopez, Hill, Howard, Kump, Ramirez
- Nays: None
- Absent: None

Item No. 4.4 – RESOLUTION: KANSAS FIGHTS ADDICTION (KFA) PEER SUPPORT RECOVERY GRANT (Discussion Begins: 1:41:02)

Wesley McKain, Manager in Health Department, explained that this grant is designed to expand the peer support program approved under Item 4.2. The grant does not technically require a match; however, because the grant limits benefit charges to 25% of salary, the Health Department identified approximately \$50,000 per year in general funds to cover the remaining benefits for the two new positions. Terrie Garrison confirmed these funds were identified within the current amended budget and would be addressed in the FY 2027 and FY 2028 budget cycles. The existing two peer support specialists — Keather and Tino — have full caseloads. The grant would fund two additional full-time peer support specialists, bringing the total to four. The two priority populations identified for the new hires are:

1. Youth and young adults — noting that younger individuals can be harder to connect with using existing peer support staff due to generational differences in communication and drug use environments.
2. Spanish-speaking residents — to provide multilingual, multicultural peer support services.

These priorities were informed in part by a youth fatality review indicating increased overdoses and overdose deaths, particularly among Latino males aged 15–24.

The Chairman opened the public hearing. No comments were received. The Chairman closed the public hearing.

Commissioner Kump made a motion to approve the resolution. The motion was seconded by Commissioner Lopez.

Vote: Motion carried 5-0

- Ayes: Lopez, Hill, Howard, Kump, Ramirez
- Nays: None
- Absent: None

Item No. 4.5 - RESOLUTION: GRANT APPLICATION AND POLICY (Discussion Begins: 3:59:39)

Lesley Strohschein, Deputy Chief Financial Officer, explained that the current Grant Application and Acceptance Policy has been in place since 2019. When Dr. Kneuvean joined in 2024, she found the policy was not being consistently enforced and undertook a rewrite that preserved the existing content. The version before the committee incorporated additional revisions from the Mayor's Office, focusing on two major changes:

1. Dollar threshold adjustments for the approval levels required before grant applications are submitted.
2. Language clarifying the mayor's authority to fast track grant applications when short turnaround windows do not allow for the standard committee/Commission approval process prior to application.

The item was previously presented to the full Commission and was sent back to this committee for further discussion.

The Chairman opened the public hearing. No comments were received. The Chairman closed the public hearing.

Commissioner Kump made a motion to approve the resolution. The motion was seconded by Commissioner Howard.

Vote: Motion carried 5-0

- Ayes: Lopez, Hill, Howard, Kump, Ramirez
- Nays: None
- Absent: None

Item No. 4.6 – PRESENTATION: UPDATE FROM REGISTER OF DEEDS (Discussion Begins: 1:50:22)

Susie Nelson, Register of Deeds, provided an overview of her office's functions, accomplishments, and goals.

Key points:

Office Function and Location:

- The Register of Deeds is the custodian for real estate records for Wyandotte County, responsible for recording and preserving those records.
- Located on the first floor of the courthouse; open Monday through Friday, 8:00 a.m. to 5:00 p.m. (no lunch closure); recording stops daily at 4:30 p.m.

Recording Methods:

- Walk-in (document recorded on the spot if compliant)
- Mail
- E-recording via Memorandum of Understanding

Key Programs:

- Property Fraud Alert (Free Program): Residents sign up using their name. When a document is recorded under their name, they are notified by email or text with the document number.
 - A. In 2024, 1,677 residents signed up and 480 received alerts.
 - B. In 2025, 2,305 residents signed up (an increase of 628 from 2024) and 268 alerts were sent.
- Notary Fraud Alert (Free, Recently Implemented): Similar to Property Fraud Alert but specific to notaries; approximately 10 notaries had signed up as of the meeting date.
- Laredo Subscription: A search engine used primarily by title companies; accessed via monthly subscription so companies do not need to visit in person.

Volume Statistics:

- 2024: Over 20,000 documents recorded; 16,000+ e-records (81%); approximately 4,000 paper/walk-in/mail.
- 2025: Over 21,000 documents recorded (approximately 1,400 more than 2024); 82% e-recorded; 18% paper/walk-in/mail.

Data Migration:

- In 2024, the office completed a data migration of records from 1955–1974 (19 years), totaling 981 books, approximately 412,000 documents, and approximately 800,000 images, into the Laredo search engine. This was completed by an outside vendor.
- Currently, the office is conducting in-house indexing of previously migrated data to save money. Approximately 130,000 documents have been indexed to date.

Staffing:

- Seven-person team: Susie Nelson (Register of Deeds), Maggie Orendac (Deputy Register of Deeds), Sandra Ayala (Administrative Support Supervisor), Brandi Lynch (Program Specialist), Juanita Soto (Administrative Support Specialist), Karen Shipman (Administrative Support

Specialist), and Sandra Lopez (Administrative Support Assistant). Cross-training is nearly complete.

The Chairman opened the public hearing. No comments were received. The Chairman closed the public hearing.

This item was for information only, and no action was required.

Item No. 4.7 – PRESENTATION: YOUTH ANTI-VAPING INITIATIVE (Discussion Begins: 2:02:55)

Uzo Amachree, Program Coordinator in the Health Department, introduced herself and the two student presenters, noting she has worked in tobacco prevention for approximately four years.

Program Background:

- Ms. Amachree's position is grant-funded through the Chronic Disease Risk Reduction Grant from the Kansas Department of Health and Environment (KDHE), applied for annually.
- She partners with nonprofits and the Kansas City, Kansas, Public School District (USD 500) to form student-led anti-tobacco clubs called Resist Chapters. There are currently three official chapters and one in development in partnership with the University of Kansas ThrYve Program.
- The office facilitated a field trip to the State Capitol in Topeka two years ago to meet with House of Representatives members on tobacco issues.
- A Tobacco Retail License Program was established following a previously passed resolution/ordinance and is now tracking retailer compliance with Tobacco 21 law. A new program coordinator has been hired for this initiative.
- Ms. Amachree promotes the Kansas Quitline through community events and media including billboards, Spotify, and YouTube, with growing engagement within Wyandotte County.
- She facilitates the Tobacco Free Wyandotte County Coalition, a multidisciplinary coalition that includes public health professionals, school administrators (including the principal from Sumner Academy), the American Lung Association, the American Heart Association, and at least one interested commissioner.

Student-Led Initiatives (Erica Contreras and Dante Harris):

- Programming events at F. L. Schlagle promoting anti-tobacco messaging, including a "Dodge Addiction" event and a school grounds cleanup day.
- Met with USD 500 district leaders to advocate for adding an education and support component to the student code of conduct for tobacco/vaping violations, rather than relying solely on discipline. They recommended increasing consequences for repeated offenses while emphasizing education for first-time violations.

- F.L. Schlagle partnered with the Village Initiative Tobacco Treatment Support Classes, which meets with students caught vaping every Friday to discuss the health effects.
- Shared online resources including the Kansas Tobacco Quitline, the HELP me app, and KanQuit, accessible via phone, computer, or other devices.

Data Presented:

- In 2021, more than 1 in 10 (14.4%) of Kansas high school students reported using e-cigarettes in the past 30 days.
- In 2022, 18.7% of Wyandotte County youth surveyed had tried vaping at least once; 14.51% said it was very easy to obtain a vape in Wyandotte County.
- Students personally attested to observing two to six students vaping in school bathrooms at any given time, not including lunch or class periods.

Factors Contributing to Youth Vaping:

- Retailers failing to check IDs — some retailers only verbally ask age without verifying. The Tobacco Retail License compliance check program aims to address this.
- Metal detectors not strong enough to detect certain vape products; students hide vapes in undergarments or with Apple Watches to bypass detection systems.
- Vape trafficking via apps such as Telegram, where adults use students as intermediaries to sell products illegally to peers. This has been reported in multiple school districts and discussed with the District Attorney.
- Reduced perception of harm — many students believe vaping will not negatively impact them the way cigarettes would.
- Peer pressure and family/relative enabling — students waiting outside gas stations for adults of legal age to purchase products for them.

Impact on Schools:

- Bathrooms locked or heavily monitored, with only one bathroom open during class periods, causing loss of educational time for both students who need to use facilities and students in class.
- Students caught vaping receive in-school suspension (ISS), losing classroom instructional time.
- Teachers required to monitor restrooms during lunch, passing periods, and class time, reducing social and academic engagement.
- Nicotine reduces learning ability and concentration; short-term memory impacts; shortness of breath affects student athletes; negative social consequences with coaches and educators; family tension when vaping is discovered.
- Secondhand vape exposure in bathrooms affects non-vaping students and staff.

Recent Developments:

- The FDA recently authorized two fruit-flavored vapes (mango and blueberry) — though marketed to adults 21 and over, Ms. Amachree noted that flavors particularly attract younger users.
- Introduction of the Elf Bar (a smartphone-like vape device) and Zyn Pouches (nicotine products taken orally, resembling gum), which can bypass metal detectors entirely.

Call to Action:

- Funding and accessibility for Nicotine Replacement Therapy (NRT) products and tobacco treatment recovery services at the Health Department.
- Support for tobacco reduction and access policy campaigns, including a potential Tobacco Retailer Density Resolution/Ordinance.
- Contributions to public awareness campaigns, op-eds, and community forums.
- Invitations to join the Tobacco Free Wyandotte County Coalition.
- Attendance and support at anti-tobacco events hosted in Wyandotte County, including the upcoming "Dodge Day Addiction" event in fall.
- Advocacy for better vape detection systems at school entrances and vape alarms installed in school bathrooms.

The Chairman opened the public hearing. No comments were received. The Chairman closed the public hearing.

This item was for information only, and no action was required.

Item No. 4.8 – PRESENTATION: DIVISION OF MOTOR VEHICLES (DMV) ASSESSMENT REVIEW (Discussion Begins: 2:51:59)

Dr. Kneuvean, Chief Financial Officer, presented an overview of a DMV operational assessment conducted with outside consultants, covering program goals, volume of services, staffing, funding, recent improvements, pain points, and recommendations.

DMV Functions:

- Vehicle titles, registrations, renewals, plate issuances, collection of fees and sales taxes on new vehicles, personal property tax collection, distribution of taxes to all taxing districts, and handicap placard issuances.
- Operations are heavily regulated by the Kansas Department of Revenue, Division of Vehicles. County Treasurers act as agents for the state and are statutorily required to administer the DMV.
- The state provides the IT systems that counties must use.

Volume (January 2024 – June 2025, 18-month study period):

- 170,000 registrations
- 72,376 new titles
- 144,000 miscellaneous services
- Approximately 386,000–387,000 total transactions in 18 months
- Approximately 258,000 transactions per year, or approximately 21,000 per month

Locations:

- Courthouse (9 windows)
- Annex (8 windows)
- Bonner Springs City Hall — pilot opened fall 2025 (1 window; staffed with 2 people; open 2 days/week for renewals only; approximately 621 people per month)

Service Channels:

- In-person (required for most transactions by state law)
- Online renewals (only certain renewals allowed by state)
- Pre-scheduled appointments
- Walk-in with virtual queue ("call-ahead seating")
- Mail and Dropbox

Staffing:

- 26 employees county-wide: 2 supervisors, leads, specialists, and assistants.

Funding:

- Annual operating cost: approximately \$2.2 million.
- Annual revenue retained locally: approximately \$1 million (primarily a \$5 fee per new registration/renewal plus minor other fees).
- Annual general fund subsidy: approximately \$1.1–\$1.4 million (property/real estate taxes funding the difference).
- The state retains approximately \$7.6 million per year from DMV transactions.

Recent Improvements:

- Addition of Bonner Springs pilot location.
- Separation of property tax window at the Annex from DMV traffic.
- Improved training and onboarding for new hires.

- No window closures during lunch hours.
- Website revamp; 311 chatbot.
- New PCI-compliant point-of-sale credit card machines.

Other Points:

- Approximately 10 walk-aways per day due to capacity constraints.
- Current queuing system commingles all transaction types (quick renewals and complex multi-vehicle titles in the same line).
- Approximately 31% no-show rate for scheduled appointments, wasting available time slots.
- High staff turnover due to the nature of front-line public-facing work.
- State IT system provides no support after 4:30 p.m. or on weekends, preventing extended or Saturday hours.
- Physical space at existing locations was not designed for DMV operations.
- Only Johnson County has been permitted by the state to use self-service kiosks.

The Chairman opened the public hearing. The following comments were received:

- **Eva Garcia Meza (Kansas City, Kansas) (Comments begin at 3:38:03)**

The Chairman closed the public hearing.

This item was for information only, and no action was required.

Adjournment: (Discussion Begins: 5:07:47)

Commissioner Kump made a motion to adjourn the meeting. The motion was seconded by Commissioner Howard.

Vote: Motion carried 5-0

- Ayes: Lopez, Hill, Howard, Kump, Ramirez
- Nays: None
- Absent: None

The meeting was adjourned at 10:16 PM.

BJS



Report to Administration & Human Services Standing Committee

MEETING DATE	PRESENTER	DEPARTMENT
	Terrie Garrison, Interim Director tgarrison@wycokck.org x6726	Health Department
AGENDA ITEM #4.1.		
RESOLUTION: HOUSING AND URBAN DEVELOPMENT (HUD) LEAD HAZARD CONTROL AND HEALTHY HOMES (LHC-2600-DC-0013) GRANT		
BACKGROUND		
Adoption of a resolution for approval to apply for and accept a four-year Housing and Urban Development (HUD) Lead Hazard Control and Healthy Homes (LHC-2600-DC-0013) grant, which is Due Aug 31st, 2026. This funding would continue our current kNOw Lead KCK program which is a housing lead abatement program. The request is for \$5,000,000, which requires a 10% match of \$500,000 to be funded by existing personnel in the Health Department and Community Development paid from other grants. No additional funding would be required to meet the match requirement. These funds can be utilized for both rental and owner-occupied properties. However, it does require there to be a child under the age of 6 to reside or spend a certain amount of time in the household.		
RECOMMENDATION		
Approve Recommend approval of resolution to apply for the HUD Lead Hazard Control and Healthy Homes Grant, and if awarded, accept the grant. Due to deadline of grant application, please fast track to August 20 full commission for approval.		
BUDGET IMPACTS / FINANCIAL CONSIDERATIONS		
Applying for \$5,000,000 which requires a 10% match of \$500,000 which would be funded by existing personnel in the Health Department and Community Development funded from other grants. No additional funds would be required to provide the match.		
LEGAL/ POLICY CONSIDERATIONS		
ATTACHMENTS		
Resolution Approving HD application for HUD Lead grant, HUD Grant Standing Committee		

Approved by Mayor/Administrator to add to agenda.

RESOLUTION NO. _____

**A RESOLUTION FOR THE WYANDOTTE COUNTY PUBLIC HEALTH
DEPARTMENT’S APPLICATION FOR A FOUR-YEAR LEAD HAZARD REDUCTION
GRANT FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT, TO SUPPORT THE LEAD ABATEMENT AND HEALTHY HOMES
PROGRAM, AND ALLOCATION OF FUNDS FOR ELIGIBLE USES**

WHEREAS, the Wyandotte County Public Health Department (“the Health Department”) was awarded a Housing and Urban Development (HUD) Lead Hazard Reduction grant in December 2022 which funds the Wyandotte County kNow Lead Program for Healthy Homes and Lead Abatement until November 2026; and

WHEREAS, the Health Department seeks to continue the program past November 2026 and needs federal resources to do so; and

WHEREAS, the Housing and Urban Development Department released a new grant notice on July 17, 2026 with the application deadline of August 31, 2026 for the next Lead Hazard Reduction grant cycle; and

WHEREAS, the Health Department wishes to apply for this grant in the amount of \$5 million and is seeking approval from the Unified Government Board of Commissioners; The grant, if awarded, will be used to support salaries and benefits of Health Department staff who work in the kNow Lead Program, as well as to cover the cost of contracted lead abatement work for families in homes that qualify; and

WHEREAS, the Health Department and Community Development Department are providing \$500,000 in grant match from salaries and the roofing program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS AS FOLLOWS:

Section 1. The Unified Government Board of Commissioners hereby approves the application for and, should the grant be awarded to the Health Department, its acceptance of the Housing and Urban Development, Lead Hazard Reduction grant for a term of four years, from November 2, 2026 to November 1, 2030, for a total grant amount of up to \$5,000,000.

Section 2. If the Health Department is awarded the Housing and Urban Development Lead Hazard Reduction grant, the Unified Government Board of Commissioners hereby approves the allocation of the award amount to support the salaries and benefits of staff within the kNow Lead program as well as lead abatement contractors;

Section 3. If the Health Department is awarded the Housing and Urban Development Lead Hazard Reduction grant, the County Administrator and other officers, agents, and employees of

the Unified Government are hereby authorized and directed to take such further action as may be appropriate or desirable to accomplish the purpose of this Resolution.

Section 4. This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body of the Unified Government.

**APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,
THIS _____ DAY OF _____, 2026.**

Christal E. Watson, Mayor/CEO

Attest:

Unified Government Clerk

Approved as to Form:

Housing and Urban Development (HUD) Lead Hazard Prevention Grant

August 17, 2026

Terrie Garrison, Jennifer Stewart, Anthony Lee



Wyandotte County Public Health Department



Lead Health Hazards

- Being exposed to too much lead can cause serious health problems. Young children and the developing fetus are most at risk.
- Most Lead exposure come from homes that were built before 1978 because of the use of Lead based paint in those homes.
- There is **NO** safe level of Lead.
- Lead dust is very small and cannot be seen, small amounts of Lead can poison a child.

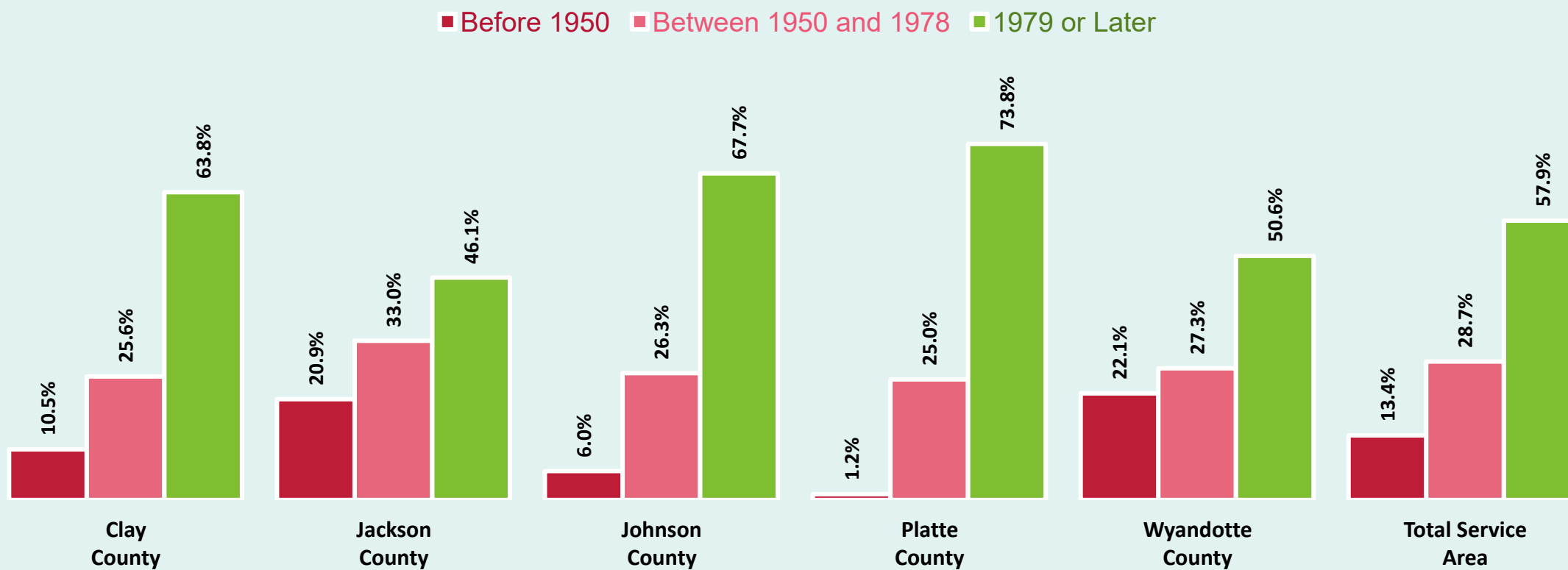
At Most Risk...

- Children 6 years old and under have nervous systems that are still developing.
- Children 6 years old and under absorb lead more easily. A child's quickly growing body can be harmed by even small amounts of Lead.
- If there is Lead where your child lives or plays, it can get onto their hands and toys very easily. When that happens children can swallow tiny bits of Lead from their toys and hands which exposes them to this toxic substance and can cause.....
- Impaired growth and hearing loss
- Behavioral problems
- Reduced IQ
- Decreased Attention Span
- Severe cases at high Lead level exposures can lead to seizures, coma, and even death

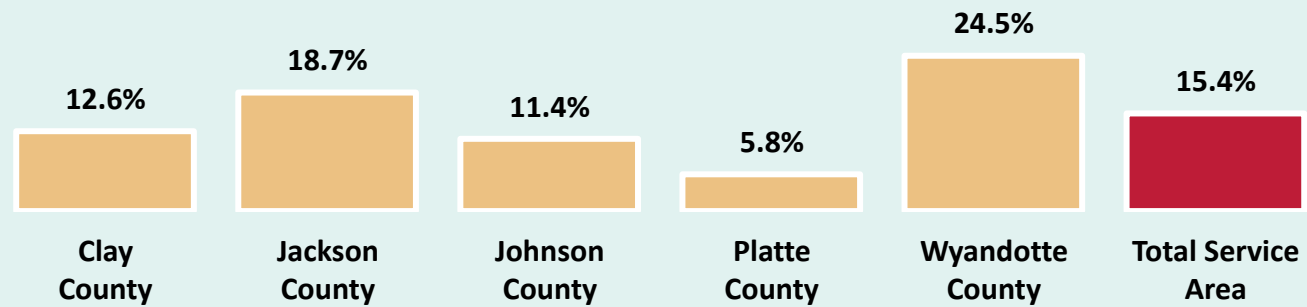


Public Health
Prevent. Promote. Protect.

Year Home Was Built



Houses Have Peeling Paint on the Interior or Exterior



Request....

- In December of 2022, the Unified Government Public Health Department applied for and received a \$3.9-million-dollar grant from the Office of Lead Hazard Control and Healthy Homes to complete lead abatement within qualified homes.
- This current grant ends December 1, 2026;
- HUD released another funding opportunity for Lead Hazard abatement on Friday July 17, 2026;
- Grant applications are due August 31, 2026;
- The Health Department is requesting approval to apply for and accept funding, if awarded, to continue to build on the lead abatement work we started in December 2022 and continue to date.
- This grant application will be for \$5.0 million with a 10% match requirement (\$500,000) which will be through current staff of the Health Department and Community Development CDBG funding.
- The k**NO**w Lead KCK Program plans to work with Homeowners and Renters.

**KNOW
LEAD
KCK**



Public Health
Prevent. Promote. Protect.



Before



After



Report to Administration & Human Services Standing Committee

MEETING DATE	PRESENTER	DEPARTMENT
	Casey Meyer, Interim Assistant County Administrator/Senior Counsel cmeyer@wycokck.org x2851	Public Works
AGENDA ITEM #4.2.		
RESOLUTION: MEMORANDUM OF UNDERSTANDING BETWEEN FLEET SERVICES DEPARTMENT AND TURNER SCHOOL DISTRICT		
BACKGROUND		
Request approval to enter into an MOU with the Turner School District to provide a Fleet Services Training Program to eligible students from USD 202. The presenters will be Russ Owen, Fleet Services, Gina Nick, Human Resources, and Casey Meyer, Deputy Chief Counsel.		
RECOMMENDATION		
Approve Request approval to enter into the MOU.		
BUDGET IMPACTS / FINANCIAL CONSIDERATIONS		
n/a		
LEGAL/ POLICY CONSIDERATIONS		
Request approval to enter into the MOU.		
ATTACHMENTS		
Resolution for Fleet Services Training Program USD Turner, Fleet Services Training Program MOU USD 202 Turner Final 6.24.26		

Approved by Mayor/Administrator to add to agenda.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE APPROVAL OF AN AGREEMENT BETWEEN THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS AND UNIFIED SCHOOL DISTRICT NO. 202 TO ADMINISTER A FLEET SERVICES TRAINING PROGRAM.

WHEREAS, pursuant to Kan. Stat. Ann. 12-2908, Turner Unified School District No. 202 (hereinafter, "Turner") and the Unified Government of Wyandotte County/Kansas City, Kansas, (hereinafter, "Unified Government") have determined that the interests and welfare of the public and the interest of both parties will be served by an Agreement for the Unified Government to establish and administer a Fleet Services Training Program through the Fleet Services Department of the Unified Government; and

WHEREAS, the parties have reached and prepared an Agreement describing the responsibilities of the parties concerning the above relationship;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, AS FOLLOWS: That the Unified Government is hereby authorized to enter said agreement by signature of the County Administrator and who is hereby authorized to take any action required and necessary to implement and satisfy the intent of said Agreement.

APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS ____ DAY OF _____, 2026.

Christal E. Watson, Mayor/CEO

Attest:

Unified Government Clerk

Approved as to form:

Chief Counsel

**Memorandum of Understanding between the Unified Government of Wyandotte
County/Kansas City, Kansas, Fleet Services Department and Unified School District No.
202 (Turner School District) for the Fleet Services Training Program.**

THIS AGREEMENT is entered into between the Unified Government of Wyandotte County/Kansas City, Kansas (hereinafter referred to as the “UG” and the Unified School District 202. (hereinafter referred to as “USD 202”).

WHEREAS, the Unified Government of Wyandotte County/Kansas City, Kansas wishes to partner with USD 202 through the Fleet Services Department to establish a Fleet Services Training Program (“Program”) to prepare students for the potential of a career in Fleet Maintenance;

WHEREAS, the sole purpose of this Memorandum of Understanding is to document the terms under which the parties will cooperate in offering the Program to qualified students from USD 202.

WHEREFORE, in consideration of the mutual agreements contained in herein, the parties agree to the **Program Overview** hereto attached in Appendix A, incorporated as if fully set forth herein, which may be amended from time to time as required, by request, in writing, and with the mutual consent of both parties;

WHEREAS, the parties recognize a career path to the Fleet Services Department requires stringent eligibility requirements and thus a potential intern must meet and maintain certain **eligibility criteria** as defined and set forth in Appendix B, which may be amended from time to time as required, in writing and with thirty days (30) notice, at the direction and in the sole discretion of the Unified Government Director of Public Works;

WHEREAS, pursuant to these goals, the UG-Fleet Services agrees to assume the **roles and responsibilities** as set forth and provide support of the program in the manner outlined in Appendix C, incorporated as if fully set forth herein, which may be amended from time to time as required, by request, in writing, and with the mutual consent of both parties;

WHEREAS, pursuant to these goals, USD 202 agrees to assume the **roles and responsibilities** as set forth provide support of the program in the manner outlined in Exhibit C, incorporated as if fully set forth herein, which may be amended from time to time as required, by request, in writing, and with the mutual consent of both parties;

THEREFORE, the UG – Fleet Services, and USD 202 agree that it is in the best interest both parties to enter into this Memorandum of Understanding. The WHEREAS clauses above are incorporated into and are made part of this Memorandum of Understanding.

I. TERM

This Agreement will be in effect from the date signed by both parties through July 31, 2027. This Agreement will be renewed by mutually agreed written amendment with the same terms and conditions annually thereafter except where any party provides written notice of non-renewal sixty (60) days before the annual termination date. Otherwise, this Agreement may be terminated in accordance with Section VII: Termination.

II. TERMINATION

This Agreement may be terminated by either party for any reason by giving sixty (60) days written notice prior to the termination.

III. CONFIDENTIALITY

The parties acknowledge that by virtue of entering into this Agreement they may, at times, have access to confidential information regarding each other's operations as it relates to the Program. Both parties agree that they will not disclose confidential information and/or material without the consent of the other party, and unless such disclosure is authorized by this Agreement or required under law.

IV. NONDISCRIMINATION

There will be no discrimination of any eligible student on account of any protected characteristic.

V. SEVERABILITY

In the event any provision of this Agreement is found to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability will not affect the validity, legality, and enforceability of the remainder of the Agreement.

VI. KANSAS CASH BASIS

This Agreement is subject to the Kansas Cash Basis Law, K.S.A. 10- 1101 *et seq.* and amendments thereto. Any automatic renewal of the terms of the Agreement shall create no legal

obligation on the part of the Unified Government. This Agreement shall be construed and interpreted so as to ensure that the Unified Government shall at all times stay in conformity with such laws and, as a condition of this Agreement, the Unified Government reserves the right to unilaterally sever, modify, or terminate this Agreement at any time if, in the opinion of its legal counsel, the Agreement is reasonably deemed to violate the terms of such law. The Unified Government is obligated only to pay periodic payments or monthly installments under the Agreement as may lawfully be made from (a) funds budgeted and appropriated for that purpose during the Unified Government's current budget year or (b) funds made available from any lawfully operated revenue producing source.

VII. AMENDMENTS

Unless otherwise stated herein, this Agreement may be amended only with the mutual consent of the parties.

IN WITNESS WHEREOF, the parties have signed and executed this COOPERATION AGREEMENT, after resolutions duly and lawfully passed, on the dates listed below.

For the Unified Government of Wyandotte County / Kansas City, Kansas

Signed: _____ Date: _____
County Administrator

For the Kansas City, Kansas Public Schools USD 202

Signed: _____ Date: _____
Dr. Jason Dandoy, Superintendent of Schools

APPENDICES

Appendix A – Program Overview

Appendix B – Criteria for Student Eligibility

Appendix C – USD 202 Roles and Responsibilities

Appendix D – Contact Information

Appendix A – Program Overview

The Fleet Services Cadet program is a semester long program of study that leads to a comprehensive knowledge of preventative maintenance and brake system on gas and diesel engines. This program will be an introduction to the many roles that are essential in the daily operations and maintenance of gas and diesel engines for the Unified Government's Fleet vehicles and equipment. Candidates of this program must be able to work independently and side by side with a qualified Technician in an auto shop environment. The program is intended for students who wish to move into the role of Full-Time Fleet Maintenance positions or for those that seek to continue their training beyond the completion of this program. The student will learn a variety of tasks including and not exclusively: basic oil changes, preventative maintenance, brakes and rotors, tire mount and balancing, front end alignment machine, customer service, and shop etiquette. Students will be introduced to Automotive Service Excellence (ASE) and strive towards successful completion post-graduation. Students are expected to complete the requirements within the semester.

Eligible candidates that are selected for the program will earn \$15.00 per/hour.

Graduation from the program does not represent or guarantee a conditional offer of employment from the Unified Government.

Appendix B – Criteria for Student Eligibility

- Dependable, on time, self-motivated and team-oriented, with a desire to provide a service to the community.
- Must be able to adapt and function in high-stress situations.
- Must be able to lift up to 50 pounds as needed.
- Must be in good standing academically and behaviorally in school.

The applicant shall follow and complete all other pre-employment and employment procedures required by the Unified Government Human Resources Department. This may include a pre-employment physical and drug screen which will require parental consent for participants under the age of 18.

Appendix C – USD 202 Roles and Responsibilities

Will coordinate to meet/ensure high school graduation qualifications of its Students; and

- Shall have sole responsibility for recommending the Students who apply for participation in the Program and will recommend to the Unified Government only those Students who have satisfactorily completed the prerequisites of the educational program and who meet the criteria under Appendix B.
- USD 202 or the Student shall provide the Student's travel to the assigned location (as applicable and needed given work situation).
- USD 202 shall designate a member of its faculty to supervise the Student's progress in the Program and will coordinate a final review of the Student with the student's manager or the coordinator of the Training Program.
- USD 202 shall have the right to withdraw a Student from the program upon providing written notice to such withdrawal.

Appendix D – Contact Information

Dr. Jason Dandoy
800 S. 55th St.
Kansas City, KS 66106
913-288-4161
dandoyj@turnerusd202.org

Troy Shaw
Municipal Office Building
701 N. 7th Street
Kansas City, Kansas 66101
913-573-5416
tshaw@wycokck.org



Report to Administration & Human Services Standing Committee

MEETING DATE	PRESENTER	DEPARTMENT
	Alan Howze, Interim County Administrator ahowze@wycokck.org x8951	Administrator's Office
AGENDA ITEM #4.3.		
ORDINANCE/RESOLUTION: SALES TAX INITIATIVE		
BACKGROUND		
Adopting and approving an election to be held on November 3, 2026, in the City of Kansas City, Kansas, for the purpose of submitting to the electors of the city a question relating to the imposition of a citywide retailers' sales tax.		
RECOMMENDATION		
Fast Track Approve Fast track to August 20th Board of Commissioners Meeting.		
BUDGET IMPACTS / FINANCIAL CONSIDERATIONS		
n/a		
LEGAL/ POLICY CONSIDERATIONS		
ATTACHMENTS		

Approved by Mayor/Administrator to add to agenda.



Report to Administration & Human Services Standing Committee

MEETING DATE	PRESENTER	DEPARTMENT
	Kevin Bibbs, Director of Technology Services kbibbs@wycokck.org x5181	Technology
AGENDA ITEM #4.4.		
PRESENTATION: TECHNOLOGY INFRASTRUCTURE		
BACKGROUND		
An annual update on Technology Infrastructure Department projects, programs, accomplishments, challenges, and upcoming priorities. This item is added at the request of Commissioner Ramirez.		
RECOMMENDATION		
For information only		
BUDGET IMPACTS / FINANCIAL CONSIDERATIONS		
NA		
LEGAL/ POLICY CONSIDERATIONS		
ATTACHMENTS		
Tech_dept_2027_v		

Approved by Mayor/Administrator to add to agenda.

TECHNOLOGY

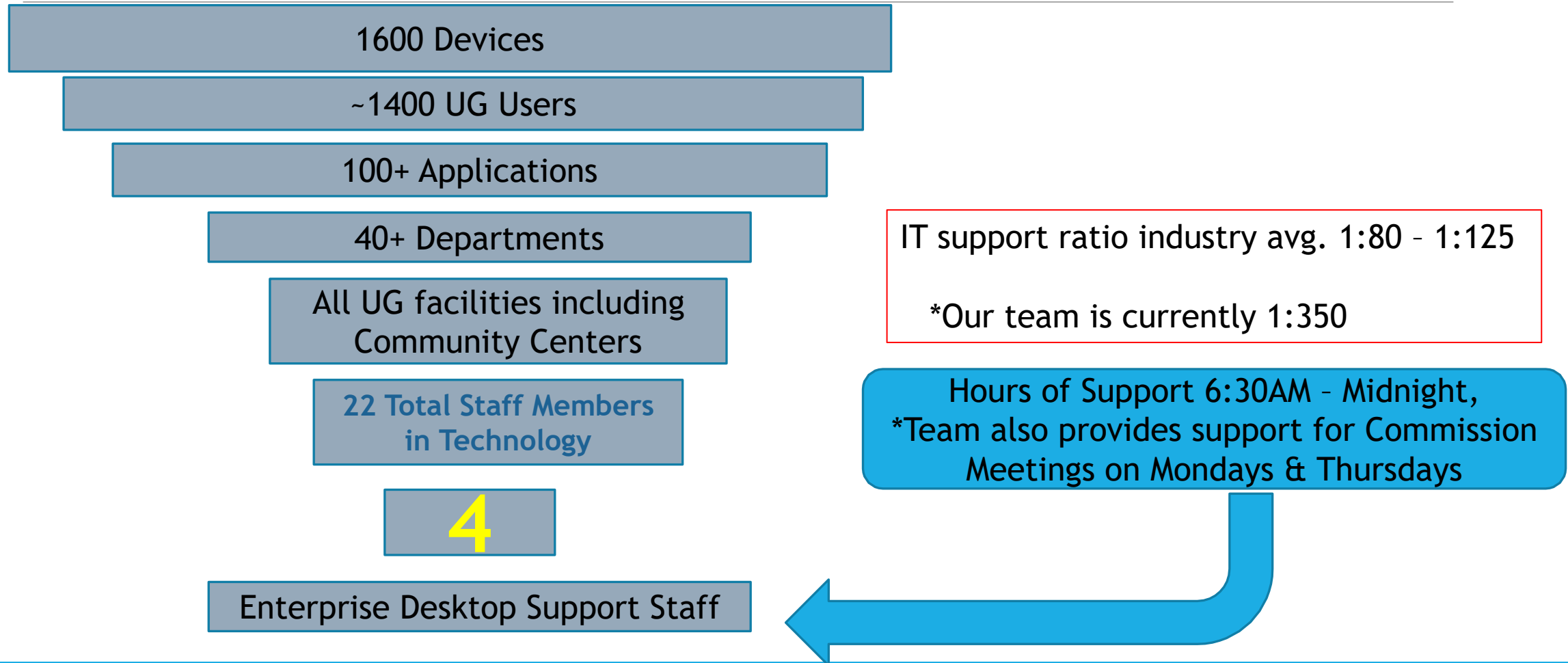
Kevin Bibbs - Executive Director of Technology

Overview of Technology Department

Technology consist of 22 team members to support the following areas:

1. Security
2. Infrastructure
3. Enterprise Software
4. Telephone System
5. Backup Services
6. Meeting Support

Overview of Organization



Portion of Responsibilities

Core Account & Access Support

- Unlocking user accounts / resolving lockouts
- Creating new user accounts & provisioning access
- Access requests for applications, folders, drives, and shared resources
- Authenticator / MFA setup and troubleshooting
- VPN access setup and troubleshooting (Sophos)

User Onboarding & Operational Requests

- Assistance with onboarding for new employees: accounts, devices, MFA, initial training
- Test/validation requests for systems or processes
- Phone setup: desk phones, mobile phones, voicemail
- Phone assignment, configuration, and caller ID updates

Applications & System Support

- Microsoft Teams installation, updates, troubleshooting
- Outlook/email troubleshooting, shared mailboxes, distribution lists
- Various enterprise application support
- General IT troubleshooting across systems

Device & Hardware Support

- Laptop support: imaging, configuring, repairing, replacing
- Desktop support: imaging, configuring, repairs
- Monitor/display setup and troubleshooting
- Docking station installations & troubleshooting
- Cell phone setup, including email/MFA
- Scanner support: installation, configuration, repair
- Printer installation, configuration, and troubleshooting

Network & Security Support

- VPN and security software updates/troubleshooting
- Security-related access or validation checks
- Error message diagnostics across platforms



Service Requests

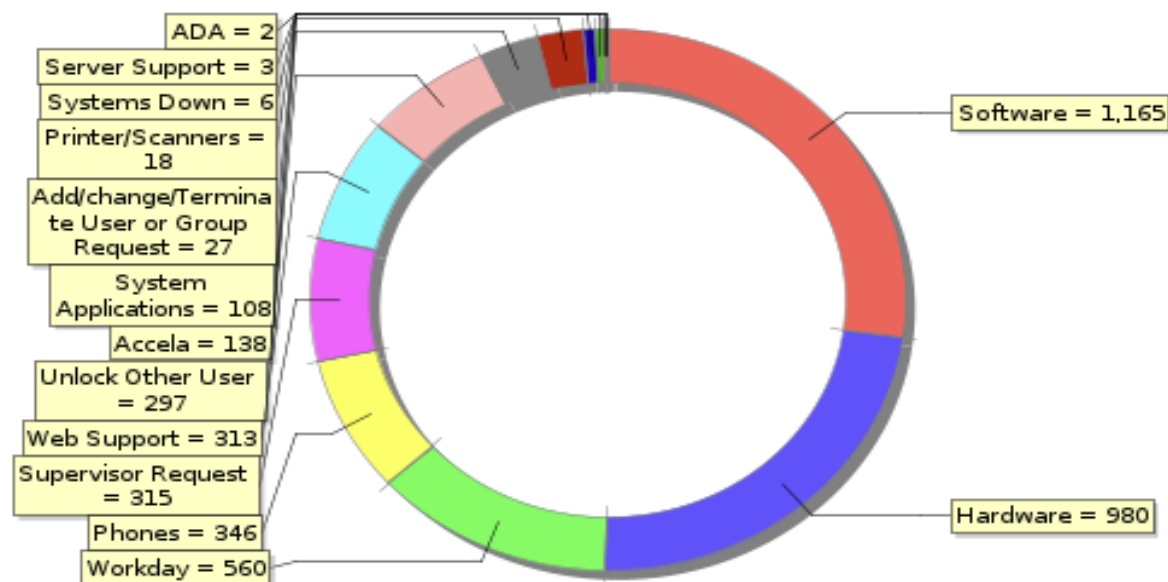
Unified Government of WYCO/KCK

Requests by Category

Generated by Bibbs, Kevin Created on : 07-29-2026 14:31

Created Time : 07-01-2025 00:00 to 07-01-2026 23:59

Total records : 4278



● Software ● Hardware ● Workday ● Phones ● Supervisor Request ● Web Support
● Unlock Other User ● Accela ● System Applications
● Add/change/Terminate User or Group Request ● Printer/Scanners ● Systems Down
● Server Support ● ADA

Upcoming Projects

- ❖ Replacement of large Power UPS for our internal datacenter and telco room.
- ❖ Replacing outdated infrastructure (Core Switches)
- ❖ Wireless Access Point upgrades
- ❖ Zero Trust Network Access

Budget Break Down

Technology Department

**Supports day to day operating needs for the Department of Technology. **

- Staffing
- Software
- Equipment
- Departmental operations

Enterprise Systems Support

- Microsoft EA Agreement
- ESRI
- Cybersecurity Protection
- Workday
- Cloud and Data Services
- Cybersecurity Insurance

Areas of Opportunity

❖ Staffing Shortages and High Support Ratio

- ❖ The team operates at a 1:350 IT support ratio, far exceeding industry standards, causing strain and slower response times.

❖ Legacy Systems and Infrastructure

- ❖ Supporting outdated hardware and duplicated systems results in frequent troubleshooting and maintenance that drains resources.

❖ Limited Growth and Modernization

- ❖ Staff shortages restrict cloud adoption, security upgrades, redundancy planning, and application lifecycle modernization

Vision for Technology

- ❖ Get the team to 100% staffing level to be able to provide additional support
- ❖ 100% cloud-based application architecture
 - * Provide redundancy and 24x7 availability for the UG to continue to run
 - Reduce our physical footprint
- ❖ Migrate, move, or sunset legacy applications based on data retention policies
- ❖ Continue to improve our security posture with tools and visibility into the environment
- ❖ Ensure that all software licenses for applications are allocated correctly.
- ❖ Provide training resources for all staff including but not limited to Microsoft Apps, Cyber Security and other Enterprise applications.

Questions?



Report to Administration & Human Services Standing Committee

MEETING DATE	PRESENTER	DEPARTMENT
	Crystal Sprague, Manager clsprague@wycokck.org x8268	Technology
AGENDA ITEM #4.5.		
PRESENTATION: PERFORMANCE AND INNOVATION OVERVIEW		
BACKGROUND		
The Performance & Innovation Department strengthens government operations by standardizing project management, improving business processes, and ensuring technology investments are delivered with customer-centered design and disciplined governance. By blending modern platforms with human expertise, the department drives productivity, cross-functional alignment, and long-term sustainability through continuous improvement and post-implementation support. This work reduces the risks during the procurement process, accelerates strategic initiatives, and prepares the organization for the operational shifts required as public expectations evolve to mirror private-sector service delivery. With a focus on workforce development, strong governance, and thoughtful investment in people, processes, and technology, the department safeguards current and future value while enabling a more efficient, adaptable, and service-driven organization. This item is added to the agenda at the request of Commissioner Ramirez.		
RECOMMENDATION		
For information only		
BUDGET IMPACTS / FINANCIAL CONSIDERATIONS		
N/A		
LEGAL/ POLICY CONSIDERATIONS		
ATTACHMENTS		
Exhibit 1.1_AHS 6.15.2026Employee Contact Info - Change of Address, Performance _ Innovation Review_AHS 6.15.2026		

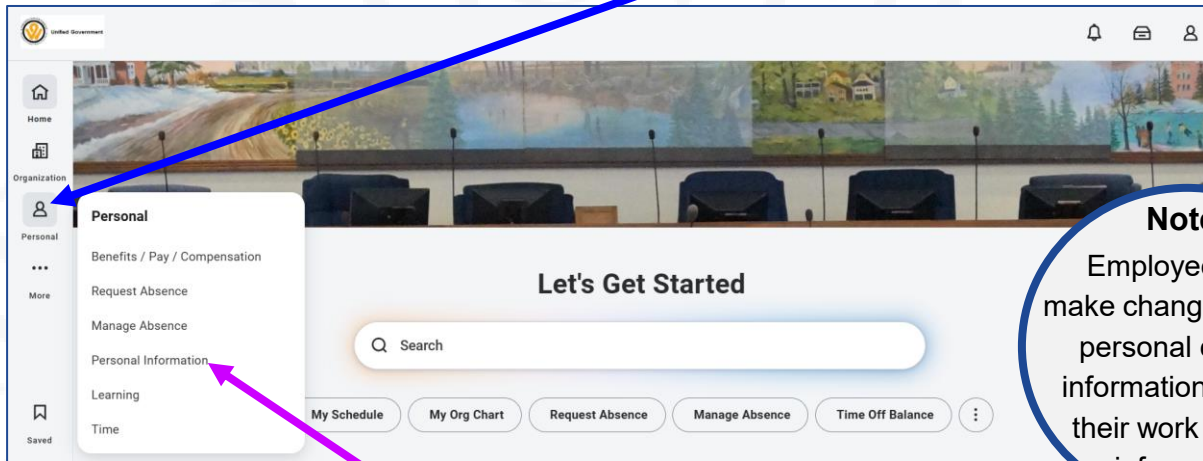
Approved by Mayor/Administrator to add to agenda.

Employee Contact Information

Updated: 04/09/26

Home address, phone number(s), and email(s)

1. From the **Navigation Menu** on the left, hover over **Personal** to view the menu options.



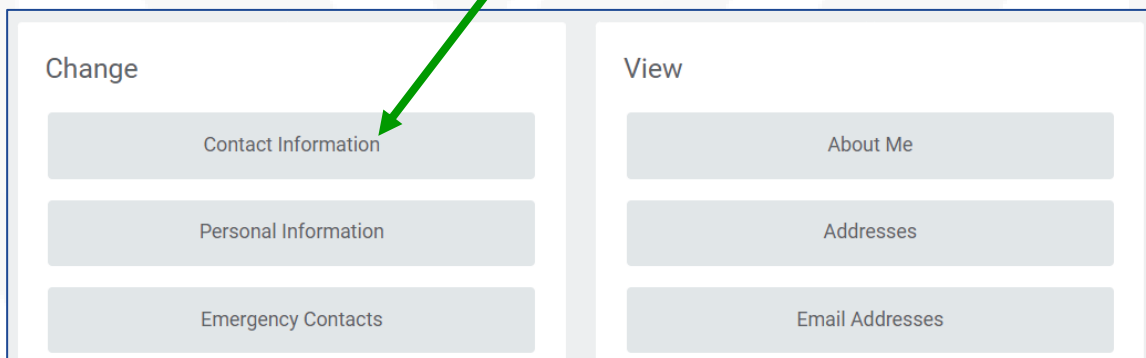
Note:

Employees can make changes to their personal contact information, but not their work contact information

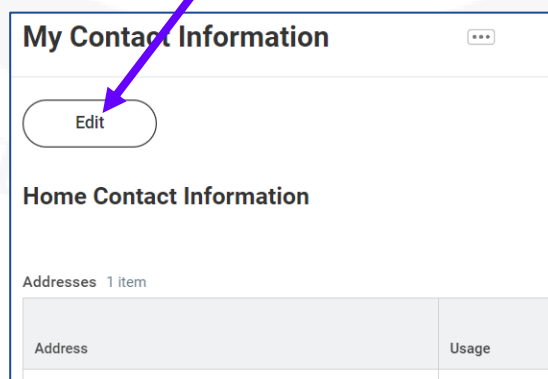
2. From the pop-out menu, select **Personal Information**.

3. To make changes to your **Contact Information**, click on that button in the **Change** menu.

NOTE: To view your information only, select from the choices in the **View** menu.



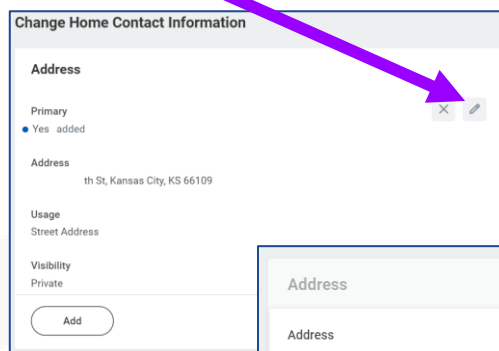
4. Under **My Contact Information**, click **Edit** to add to or change your personal information.



Continued on next page

Employee Home Contact Information

5. To change your home address, click the **Edit**  button in the Address information box.



Change Home Contact Information

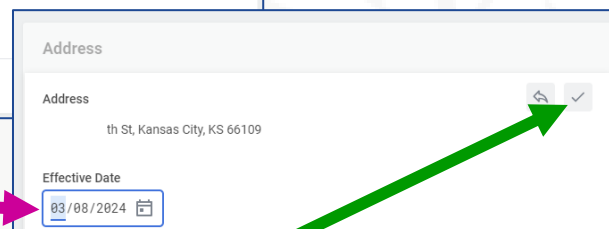
Address

Primary
• Yes added

Address
th St, Kansas City, KS 66109

Usage
Street Address

Visibility
Private



Address

Address
th St, Kansas City, KS 66109

Effective Date
03/08/2024

- Select the **Effective Date**.
- Scroll down and click into the data fields to type in your new contact information.
 - Address, City, State, Postal Code
- When finished, click the **Save** icon 

6. Scroll down and repeat the process as needed to change your phone number and/or email.

- If no information is listed in these areas, click **Add** to enter the info.

7. Upload any attachments as needed (not required).

8. When you are finished making changes, click **Submit** at the bottom of the page.

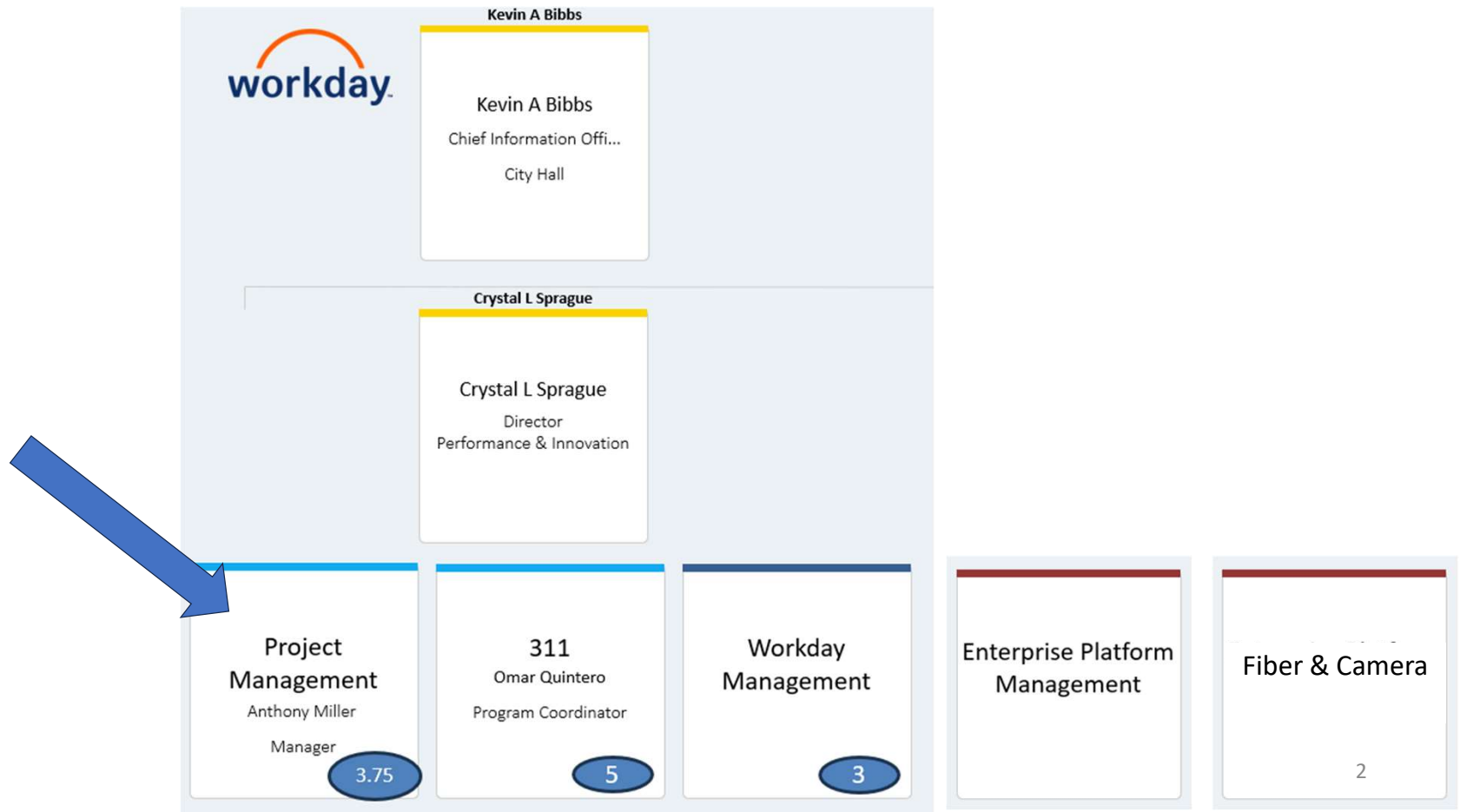


6.15.2026

Performance & Innovation
Department Report: Project
Management
Administration & Human Services
Standing Committee

Department of Performance & Innovation

Part of the Technology Department, P&I helps the UG improve how it works by combining process improvement, technology expertise, disciplined project management, & data-driven decision support.



Project Management

Delivering Public Projects with Clarity, Accountability, & Purpose



Enhanced, beyond traditional, Project Management



Team Also Manages Programs



Serves the full project life-cycle



Combines PM skills with Business Process Analysis, Change Management & Technical Resources



Diverse Project Portfolio Across the Entire Organization



Customer Experience First Approach



Post Deployment Support



Cross Functional Facilitation & Governance

P&I Project Highlights 2017-2024



What's Active



Projects

Workday Related

66

Organization Wide

28

Governance Boards



Workday
Accela
PayIT
Camera & Fiber

Enterprise Management

Workday
Accela

Pending Enterprise Status
PayIt
Granicus



Change Control Board (CCB)

Cross-functional decision-making group

7



Core Project Management

A Project is a Temporary Endeavor

Has a Define Start and End Date

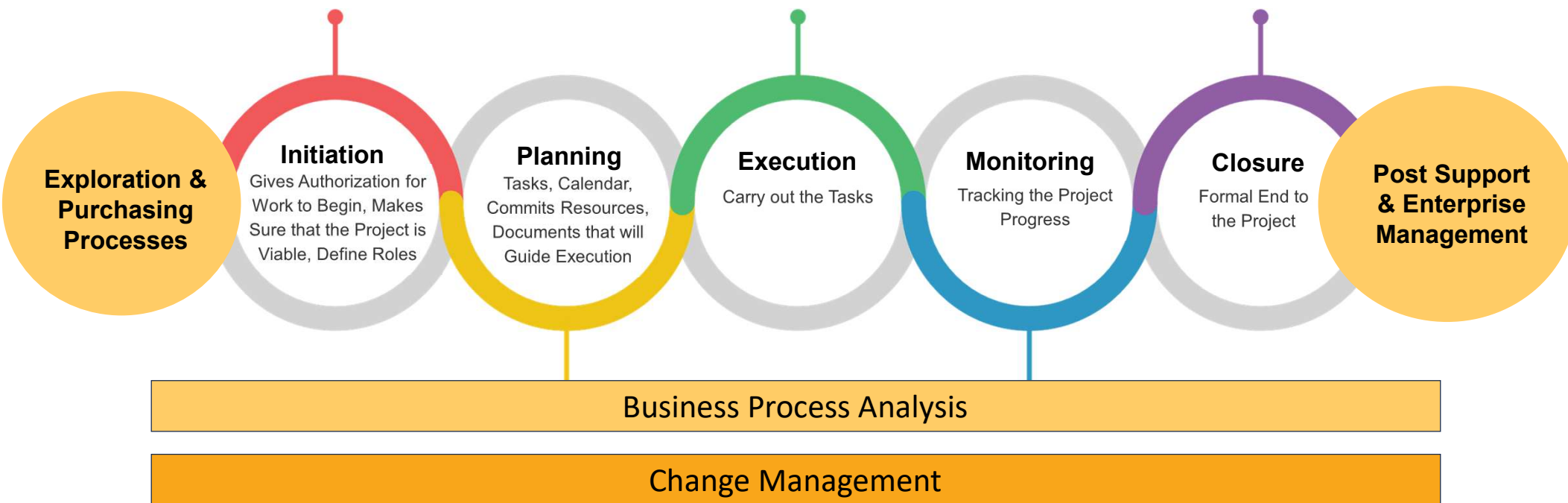
Which Creates a Unique Product, Service or Result

Which has Defined Objectives & Scope

Managed By the Application of knowledge, skills and techniques to meet requirements

Which Convenes Cross-Functional Stakeholders to Support, Have Input, Execute & Oversee

Beyond Traditional Project Life Cycle



Phases of Enterprise Systems Management

Implementation

Activities Leading up to Deployment

Remediation

Items Deferred During the Project
Resolve the Project Issues Log

Assessment

Using Data & Reporting to Reassess the
Investment



Stabilization

Post Launch Period

Optimization

Projects and Tasks to Leverage the Full
Potential of the Investment

Governance

Change Management

When Enterprise Strategy, Standardization, Optimization, Defined Roles, Project Management Discipline, & Resources Come Together – Example Workday (ERP) Management –



Workday is an Enterprise Resource Planning System



Replaced a web of disconnected legacy platforms, spreadsheets, paper files & processes



Supports all UG employees



19 Modules deployed between Fall 2022 – Winter 2023

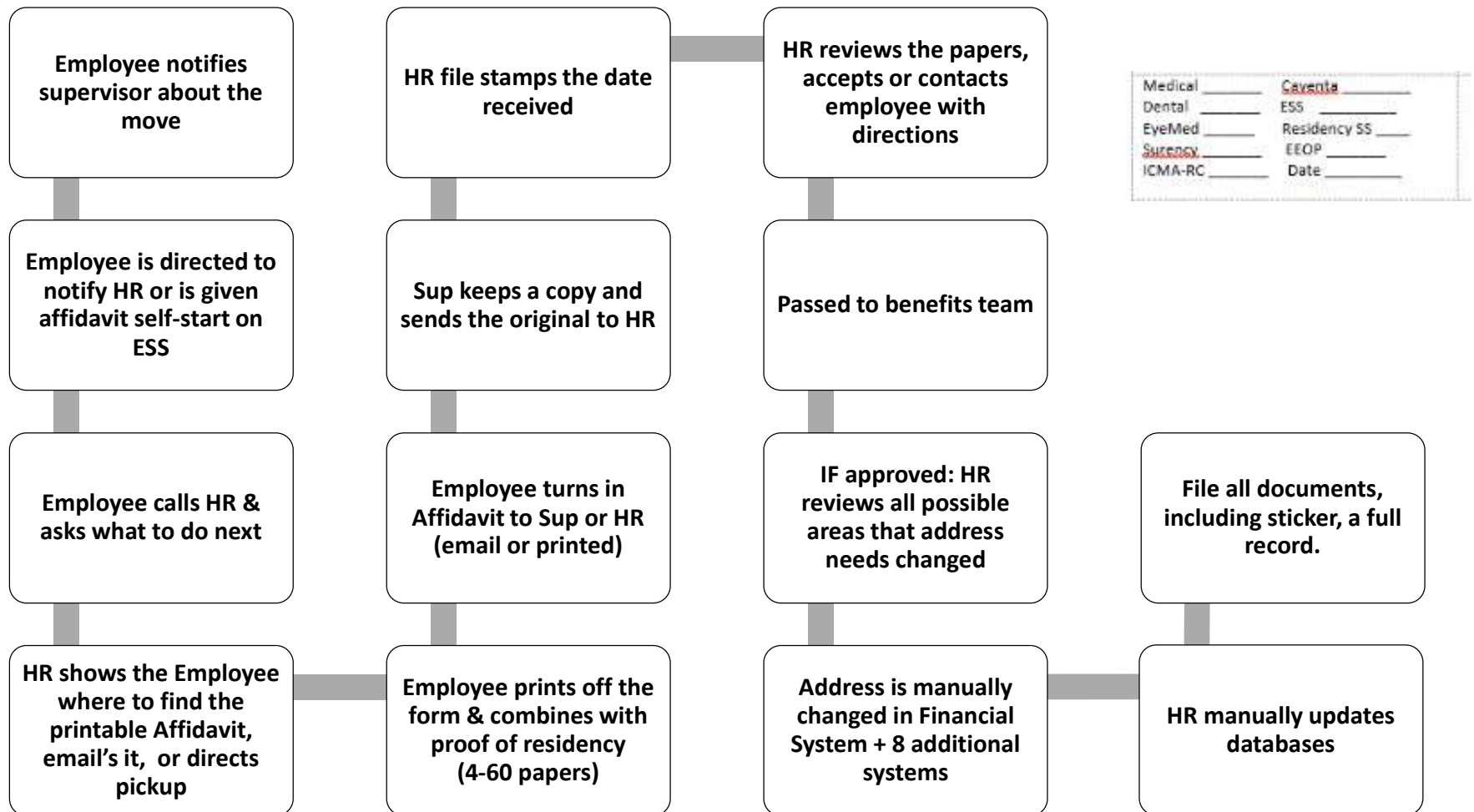


Digital Processes managing full employee cycle & fiscal activities



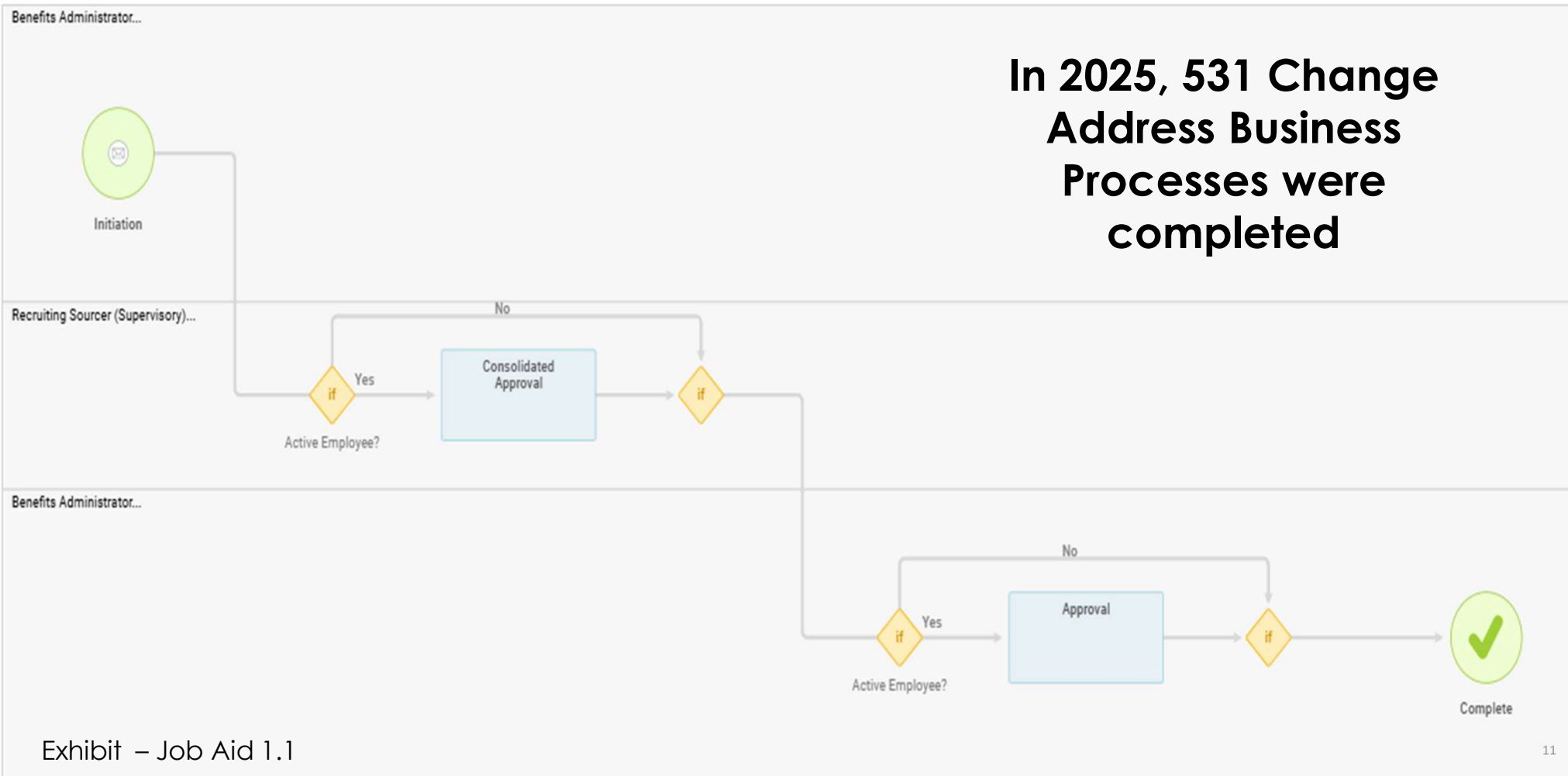
Workday Team manages governance, new initiatives, strategic planning & maintenance

Pre-Workday Process Example: Change of Address

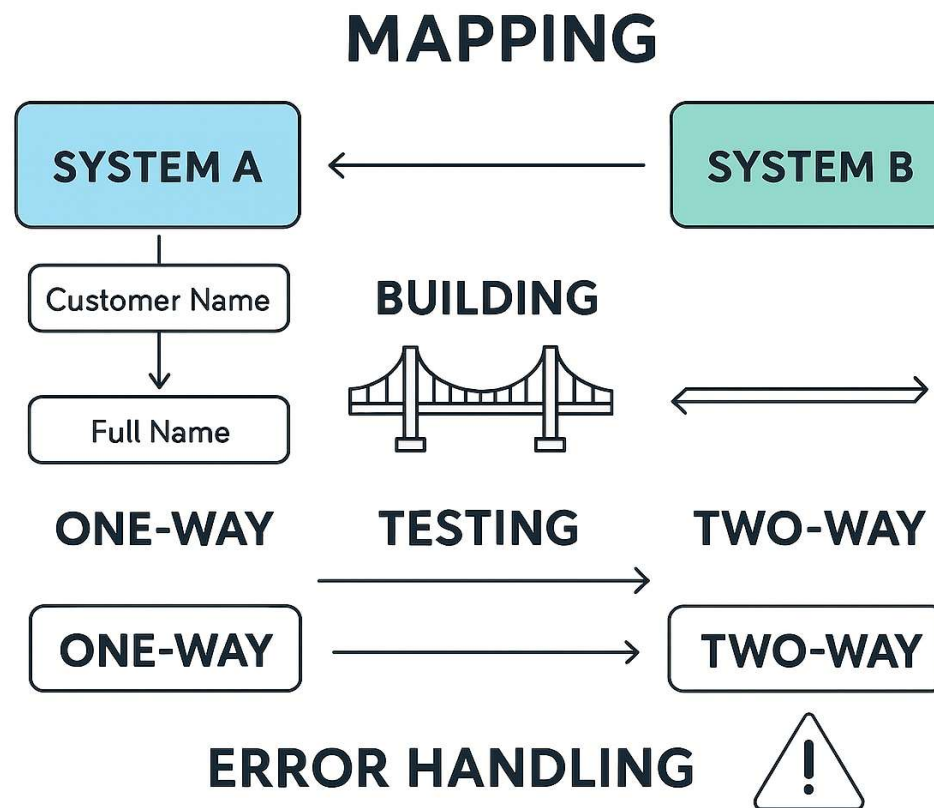


Workday Process Example: Change of Address

In 2025, 531 Change Address Business Processes were completed

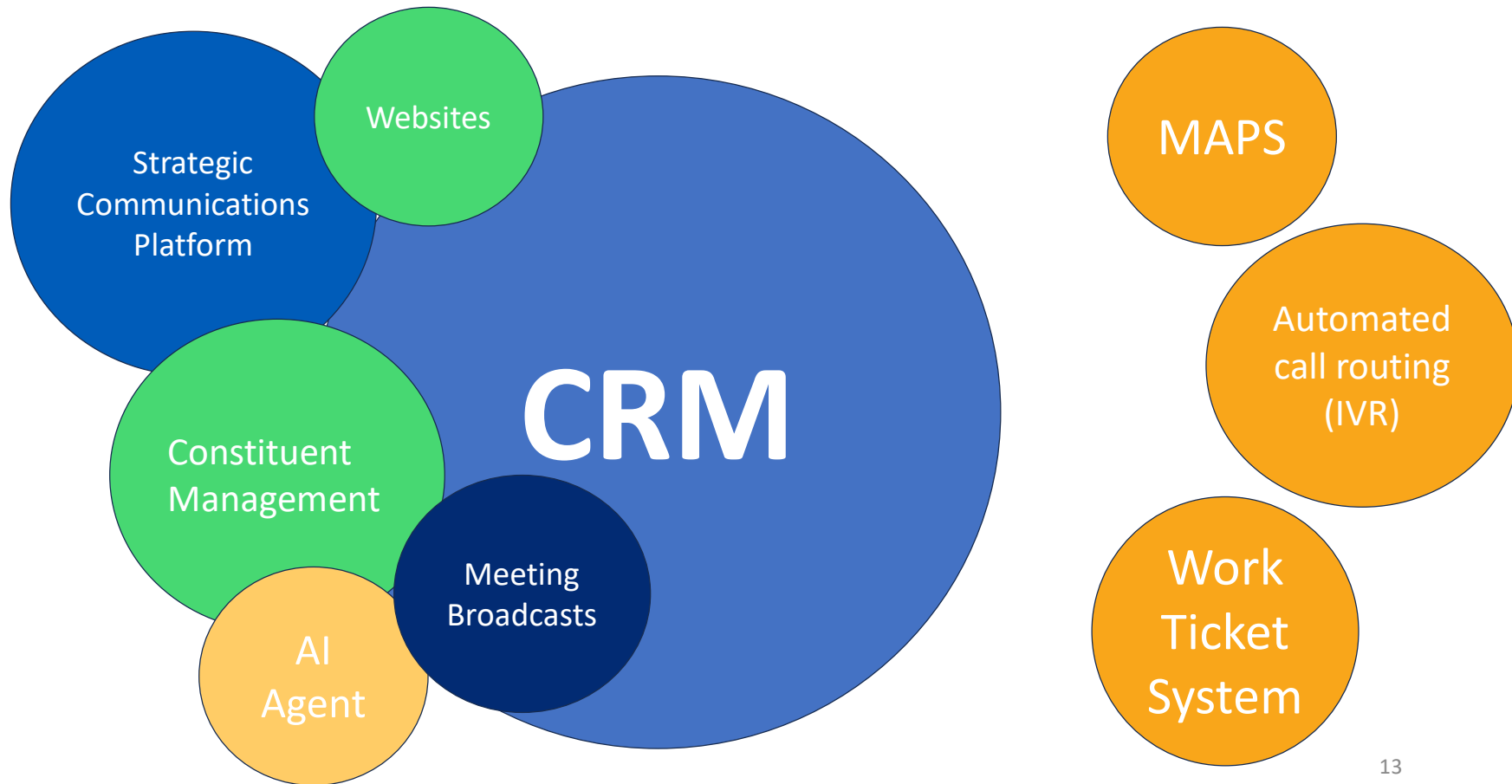


The Integration Expectation



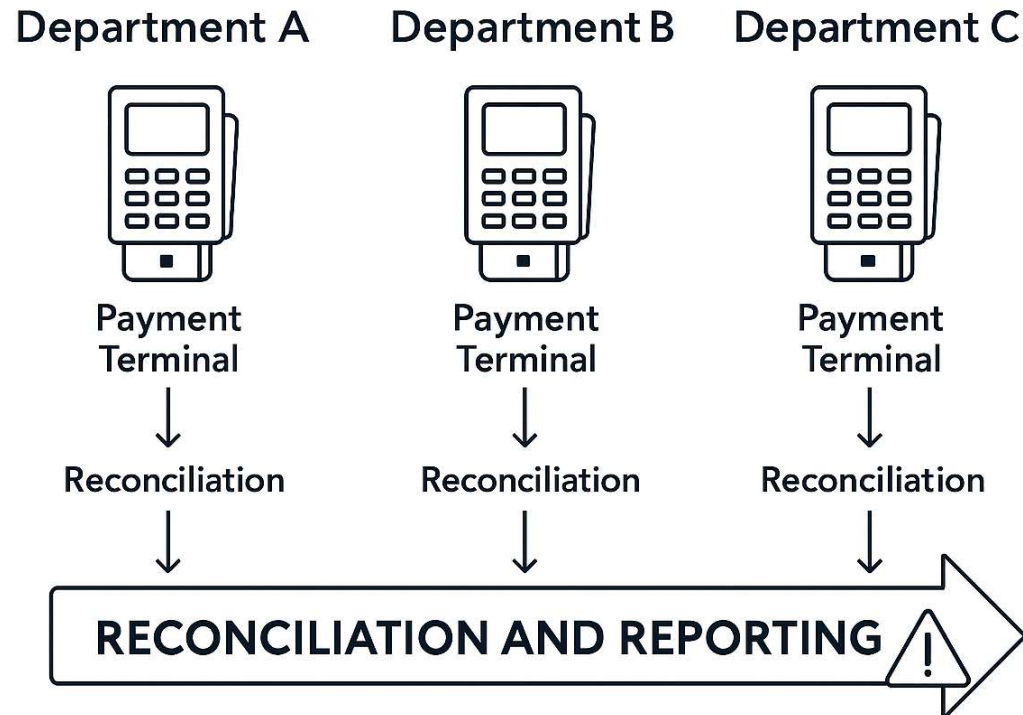
Leverage Enterprise Systems Where it Makes Sense

– Example Customer Relationship Management (CRM) -



Standardization of Process & Experience

DECENTRALIZED SYSTEM SELECTION



Customer Experience

Planning Technology Projects with Standardization

-Example Point of Sale Replacement Project-



Choosing to Buy today with Tomorrow in Mind

TOTAL COST OF A PLATFORM or SOLUTION



- Licensing / Purchase Price
- Implementation Costs:
- Hardware
- Networking
- Project Management & Go-Live Support



- Vendor Support & Ticketing
- Stabilization Period
- Bug Fixes / Minor Enhancements



- Optimization of Workflows
- Release Management / Upgrades
- Performance Tuning
- Additional Integrations of Use Cases



- Initial Staff Training
- Ongoing Training for Platform Managers
- Upskilling as Functionality Expands
- Documentation & Knowledge



A strong investment plan includes all four cost phases

What Does It Take to Become More Productive With Technology Investment?



Strategic & Organization
Wide Project Selection



Choose to Buy/Change
today with tomorrow's
needs in mind



Leverage Enterprise
Systems Where It
Makes Sense



Think - Standardized
Business Processes &
Systems



Make the Technology
Investment Count –
Optimize



Support & Invest in
Staff Change in
Competencies



Use Disciplines of
Project Management



Define Roles even
after post support



Performance & Innovation

Thank You!





Report to Administration & Human Services Standing Committee

MEETING DATE	PRESENTER	DEPARTMENT
	Krystal McFeders kmcfeders@wycokck.org x5565	Strategic Communication
AGENDA ITEM #4.6.		
PRESENTATION: BROADCAST SYSTEM MODERNIZATION		
BACKGROUND		
The Unified Government's current broadcast infrastructure, installed in 2014 in the commission chambers and the 5th-floor conference of the Municipal Building (701 N. 7th Street, KCK), has reached the end of its useful life cycle and is no longer able to meet organizational, technical, or public-facing expectations for accessible, reliable communications engagement. As resident engagement increases and hybrid participation becomes standard, the limitations of the existing system pose growing operational, cybersecurity, and reputational risks. To maintain transparent, high-quality public access to Commission and committee standing meetings, the Strategic Communications Department recommends replacing the aging system with a modern, fully supported broadcast platform. Why This Change Is Necessary The current system increasingly suffers from equipment failures, outdated components and storage capacity, poor video/audio quality, and limited accessibility features, leading to frequent complaints from residents, Commissioners, and meeting participants. The current broadcast system also relies on many manual processes, aging hardware, and third-party operators, which collectively reduce efficiency and increase long-term costs. Departments Involved in the Current Broadcast Process: · Strategic Communications · Clerk's Office · Department of Technology (DOTs) · Buildings & Logistics · LTN Global (3rd Party Camera Operators) Benefits of a Modern Broadcast System and Processes Upgrading the UGTV broadcast system will deliver meaningful improvements aligned with organizational priorities:		

- Reliable, uninterrupted coverage through modern hardware, software, and remote operation capabilities.
- High-definition audio and video quality that enhances public trust and professionalism.
- Greater transparency and accessibility, including improved captioning, searchable archives, and ADA-aligned features.
- Operational efficiency, reducing staff workload with automated workflows, integrated agendas, and off-site camera control.
- Cybersecurity and vendor-supported technology minimize vulnerabilities and disruptions.
- Scalability and future readiness, enabling hybrid participation, additional meeting spaces, and evolving digital engagement tools.
- Stronger disaster recovery and redundancy, ensuring continuity during equipment failures or emergencies.

Risks of Maintaining the Current System and Process

If the Unified Government continues operating the legacy system, it faces several concerning risks:

- Rising operational downtime and meeting disruptions
- Difficulty sourcing obsolete replacement parts
- Increasing repair and maintenance expenses
- Declining broadcast quality and reduced public confidence
- Accessibility limitations out of alignment with upcoming regulatory standards (April 2027)
- Greater cybersecurity exposure
- Potential loss or corruption of archived public records
- Negative reputational impact during high-visibility public meetings

Project Timeline

Discussions of replacing the outdated hardware began in 2023, followed by partial funding by the UG Board of Commissioners. After internal discussions and complete requirements gathering, it is determined that this system/ process overhaul will be complete by January 2027.

RECOMMENDATION

For information only

The UGTV Broadcast Executive Team, which includes UG Strategic Communications, the Clerk's Office, Department of Technology (DOTs), Knowledge and Innovation, and Buildings and Logistics, recommends immediate investment in a modern broadcast system to ensure reliable public access, strengthen transparency, and support the Commission's priorities for improved customer service and communication. Proactively replacing the outdated system will minimize operational risk, enhance accessibility for all residents, provide cloud-based storage, and provide a sustainable, future-proof foundation for the Unified Government's meeting coverage.

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

Financial Summary:

Total Estimated Cost: \$649,212.37(Complete Project) Commission Chambers and 5th Floor Conference Room)

\$450,000 – Secured by the UG Board of Commissioners \$300,000 – Requesting in the 2026 amended budget to fully cover the complete audiovisual costs for both broadcast rooms and any construction contingencies. (Please note, these are one-time costs) -Annual Subscription:

· Year 2: \$203,330.99

· Year 3: \$217,564.16 • Cost Breakdown: Hardware equipment, installation, cloud-based storage, reconfirmation of both the commission chambers and the 5th floor conference room. • Ongoing Operating Costs: Ongoing maintenance, software subscriptions, a fully remote staff member, a cloud-based storage solution, and ongoing cybersecurity updates.

LEGAL/ POLICY CONSIDERATIONS

ATTACHMENTS

Strategic Communications UGTV DRAFT Presentation to Commission August 2026v3 FINAL

Approved by Mayor/Administrator to add to agenda.

UGTV Broadcast System Modernization

New Broadcast Solution. Greater
Opportunities.

Project # 010070



Unified Government
of Wyandotte County and Kansas City, KS

Strategic Rationale for System Replacement

Current Broadcast System & Process | (How Did We Get

Here? |

The Unified Government's current broadcast infrastructure, installed in 2014, has reached the end of its useful life and is no longer able to meet organizational, technical, or public-facing expectations for accessible, reliable communications and meeting engagement.

As resident engagement increases and hybrid participation becomes standard, the limitations of the existing system pose growing operational, cybersecurity, and ADA compliance risks.



Addressing Concerns. Closing the Gaps.

Current System Concerns

- Outdated equipment & software
- Limited language capabilities
- Limited storage capabilities
- Operational & accessibility (ADA) Issues
- Low Video & Sound Quality
- Overreliance of 3rd Party Systems (Zoom & YouTube)
- Navigation Difficulties
- Ongoing Technical Challenges
- No Integrated Systems
- No keyword or closed captioning functionality

Potential Risks

- Current system could completely fail
- Increased risk of potential ADA violations
- Bound by terms & conditions of 3rd-party systems
- Decreased engagement if the system is difficult to access and navigate
- Unable to troubleshoot technical issues
- Increased errors based on various manual processes

Who's Impacted?

- WyCo/ KCK Residents
- UG Board of Commissioners
- UG Employees
- Members of the Media



Collaborative Effort

Core and Executive Team Members



Krystal McFeders
Project Sponsor /
Lead



John Kelly
Executive Sponsor



Crystal Sprague
Executive Sponsor



Kevin Bibbs
Executive Sponsor



Rodney Lucas
Executive Sponsor

Core Project Team

- Carrick McCall – Project Manager
- Monica Sparks – Lead, UG Clerk's Office
- AJ Montes – Lead, Department of Technology
- Greg Wooton – Lead, Buildings & Logistics
- Sara Toms – Lead, Change Management
- Irene Mansfield – Lead, Webmaster



New Broadcast System. Greater Opportunities.

We want our system to..

Address ADA
compliance
concerns
(April 2027)

Make sure ALL
residents can
fully access our
meetings

Make sure our
meetings are
retained and
in compliance
with KORA

Enhance
transparency
and ease for
ALL users

Provide stable
and
uninterrupted
broadcasting
capabilities

Provide
operational
efficiency

Minimize the
use and risks
of
broadcasting
to non-UG
assets.
Minimize
single point
of failure

Provide
automated
workflows and
integrated
agendas



New System | Project Features

- Upgraded microphone system
 - New push-to-talk mics
 - Wireless mic combo units
- Upgraded five HD camera setup (both rooms)
- Live closed captions (English & Spanish)
- ADA hearing technology devices
- Broadcast Integration with UG Website
- Available meeting transcripts within 24 hours
- Complete overhaul of broadcast control rooms
- Full-service (remote) operator
- Keyword search functionality
- Complete cloud storage functionality
- Digital signal processing and control
- Ongoing security checks & updates
- Warranties on all installed equipment
- Annual equipment & meeting support
- Ability to simulcast to multiple platforms
- Video indexing and graphic overlays



UGTV Equipment Upgrade and Operating Costs



UG Commission funding commitment of **\$450,000**. The total project cost is **\$649,212.37**, which includes hardware, one-time equipment & audio-visual (AV) fees, annual license and subscription fees, complete on-site installation, full-service meeting coverage & support, year 1 cloud-based storage, and data migration for the complete project. (Commission Chambers and 5th Floor Conference Room)

Initial Set Up &
Equipment
\$404,792.77

One-Time Costs

Audio-Visual &
Install
\$244,419.60

Requesting From FY2026
Budget

Annual Costs

Year	Year
\$203,330.99	\$217,564.16



UGTV Budget (Cont.)

- Total Project Costs - \$649,212.37
- Confirmed Funds - \$450,000
- Requested From - \$300,000 (2026 Amended)

UGTV Upgrade Implementation Timeline

Due to the extensive overhaul of this project, the implementation has been divided into four phases, with the estimated system go-live date before **January 2027**.

1

Project Kick-off and Requirements
Gathering

2

Configuration &
Testing

3

Installation &
Training

4

Go-Live with New System



LOOKING AHEAD

Next Steps...

UGTV 2.0

Coming Soon!

