Economic Development and Finance Committee
Standing Committee Meeting Agenda
Tuesday, February 21, 2017
5:10 PM

Location:
Municipal Office Building
701 N 7th Street
Kansas City, Kansas 66101
5th Floor Conference Room (Suite 515)

Name	Absent
Commissioner Brian McKiernan, Chair	☐
Commissioner Hal Walker	☐
Commissioner Gayle E. Townsend	☐
Commissioner Ann Brandau-Murguia	☐
Commissioner James Walters	☐
David Alvey, BPU Member	☐

I. **Call to Order/Roll Call**

II. **Revisions to February 21, 2017 Agenda**

III. **Approval of standing committee minutes from December 12, 2016**

IV. **Measurable Goals**

V. **Committee Agenda**

Item No. 1 - REPORT: 2016 FOURTH QUARTER REPORTS

Synopsis: Fourth Quarter 2016 Budget to Actuals Report and Budget Revisions greater than $10,000, submitted by Kathleen VonAchen, Chief Financial Officer.

For information only.

Tracking #: 17965

Item No. 2 - REPORT: COMPREHENSIVE FEE SCHEDULE

Synopsis: Proposed 2017 Comprehensive Fee Schedule, submitted by Kathleen VonAchen, Chief Financial Officer.

For information only.
Tracking #: 17966

Item No. 3 - RESOLUTION: DESIGNATING ELIGIBLE FINANCIAL INSTITUTIONS
Synopsis: A resolution designating depositories and eligible instruments for investing Unified Government funds and receiving requests for bids for investment of idle funds, submitted by Kathleen VonAchen, Chief Financial Officer.
Tracking #: 17964

Item No. 4 - PRESENTATION: KC DIGITAL UPDATE
Synopsis: Update by Aaron Deacon, Executive Director of KC Digital Drive, on activities and objectives of KC Digital Drive and how they are working with and supporting the UG priorities, submitted by Alan Howze, Chief Knowledge Officer.

For information only.
Tracking #: 17968

VI. **Public Agenda**

VII. **Adjourn**

ECONOMIC DEVELOPMENT AND FINANCE

STANDING COMMITTEE MINUTES

Monday, December 12, 2016

The meeting of the Economic Development and Finance Standing Committee was held on Monday, December 12, 2016, at 5:15 p.m., in the 5th Floor Conference Room of the Municipal Office Building. The following members were present: Commissioner McKiernan, Chairman; Commissioners Townsend, Murguia, and Walters. Commissioner Walker and BPU Board Member Alvey, were absent. The following officials were also in attendance: Melissa Mundt, Joe Connor and Gordon Criswell, Assistant County Administrators; Ken Moore, Chief Legal Counsel; Misty Brown; Deputy Chief Counsel; Kathleen VonAchen, Chief Financial Officer; Charles Brockman, Management Analyst, Economic Development; George Brajkovic, Economic Development Director; and Doug Bailey, Sergeant-at-Arm.

Chairman McKiernan called the meeting to order.

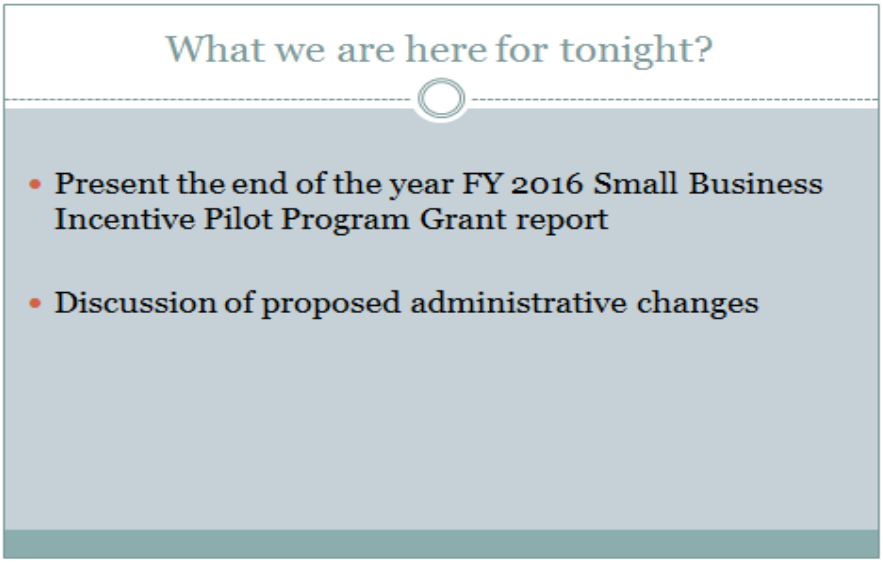
Roll call was taken and members were present as shown above.

Approval of standing committee minutes from October 10, 2016. **On motion of Commissioner Murguia, seconded by Commissioner Townsend, the minutes were approved.** Motion carried unanimously.

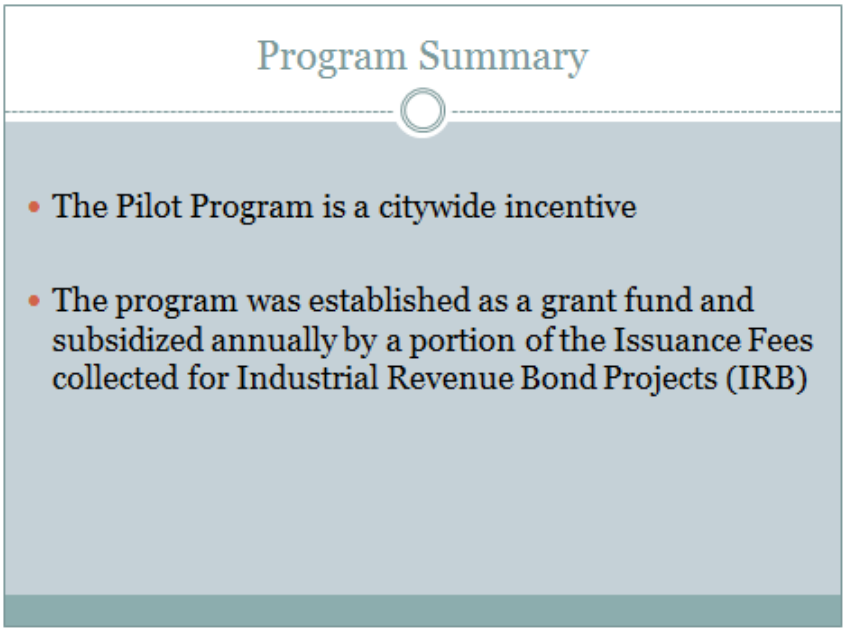
Committee Agenda

Item No. 1 – 16916… COMMUNICATION: UG SMALL BUSINESS INCENTIVE PILOT PROGRAM PLAN & END OF YEAR REPORT

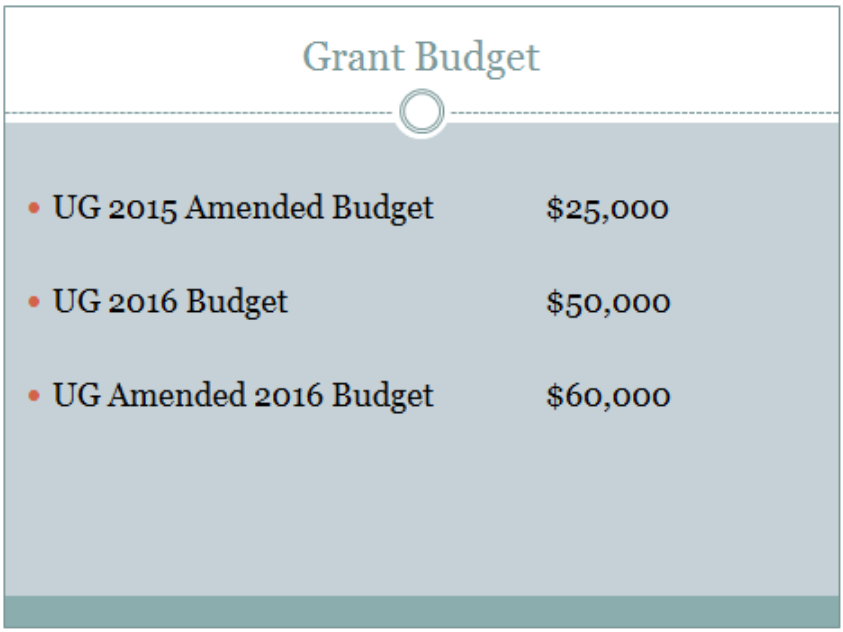
Synopsis: Staff is presenting the end of fiscal year 2016 UG Small Business Incentive Pilot Program Grant report and requesting recommended changes to the plan, submitted by Charles Brockman, Management Analyst, Economic Development.



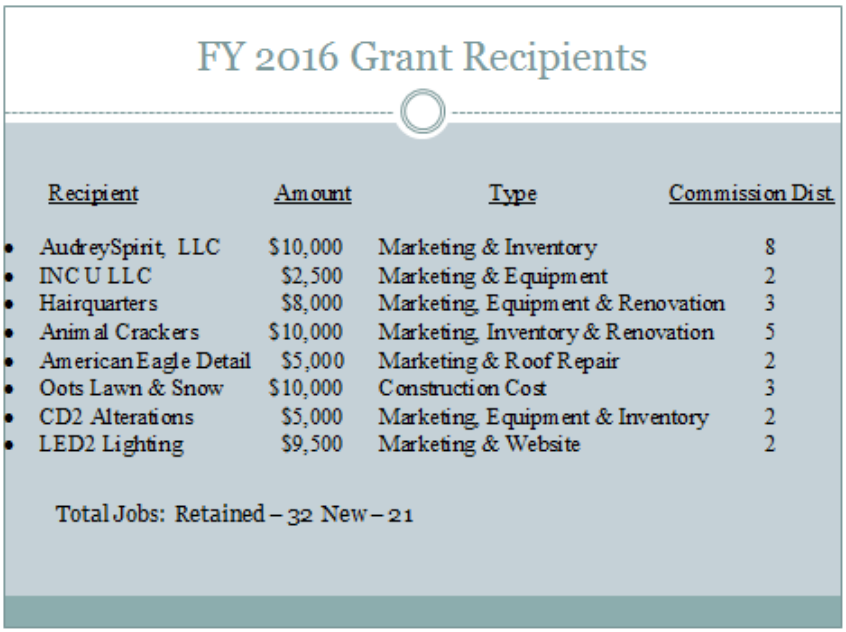
Charles Brockman, Management Analyst, Economic Development, said like Commissioner McKiernan said, we wanted to bring forth the end of the year report on all of the grants that we gave out in 2016. We want to present that and then discuss a little bit of the proposed administrative changes.



Just a summary, the pilot program is a citywide incentive. It was established from a pro rata share of IRB issuance fees.



In 2015 we were budgeted $25,000. In 2016 we were budgeted $50,000. It was amended in 2016 because one of the 2015 applicants rescinded their application so they rolled it over. We had $60,000 to work with this year.



These are the recipients of the grant this year. There were eight of them. Through those grants, 32 jobs were retained and there were 21 new jobs.

In our efforts this year to market and going forward, we reached out to past RLF board members, I did. We used to have Revolving Loan Funds. Those board members, most of them, are either small business or work at a bank. They can get the word out as well mainly on our UG web page. If somebody comes into the city looking for incentives, they'll go to our web page and we have the small business grant web page there where they can go through and look at the applications and such. KCK Chamber and WYEDC advertises it for us. This year we're going to budget for brochures. We'll give those to the banks. We'll have them in the office. We'll put them out at NRC, things like that, to get the word out.

I want to recognize Chuck Schlittler from the Downtown Shareholders. He worked with us on two projects, LED2 Lighting and CD2 Alterations. They worked in-kind grants. We gave grants out and Downtown Shareholders also gave a grant out. LED2 was $2,400 and CD2 Alterations was $1,000.

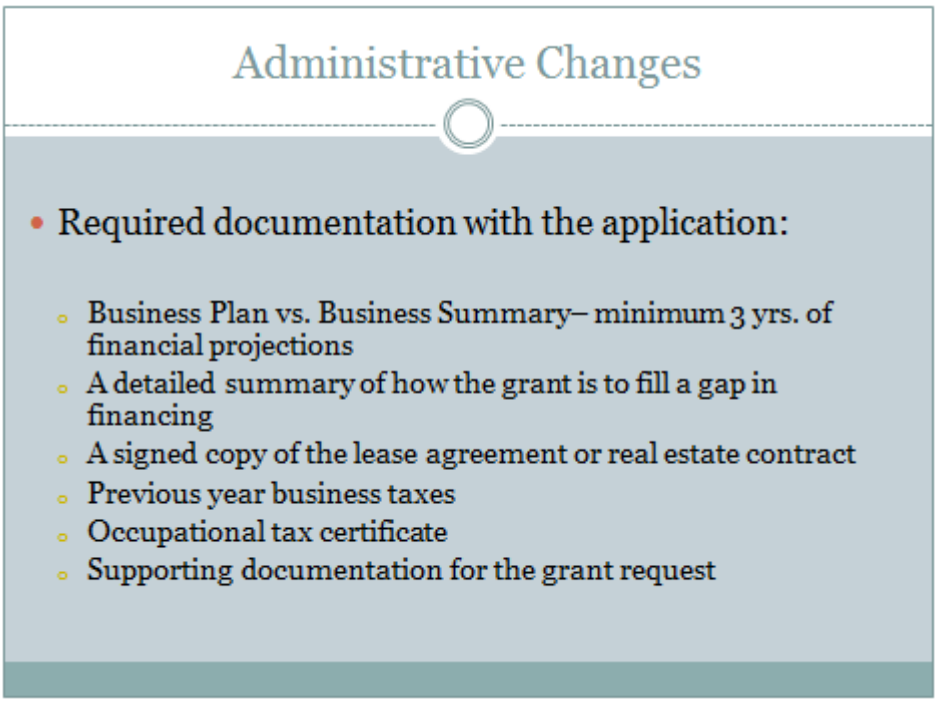
Chairman McKiernan said so this was money that was above and beyond anything that came from the Small Business Pilot Program. **Mr. Brockman** said yes, sir. This comes out of a grant.

Chuck Schlittler, Downtown Shareholders, said we had $10,000 in our own small business program and we've given out just about $6,000 of that over this year. We're awaiting

documentation through four other businesses that would include at least assemblance of a business plan and some items such as that.

We really want to commend the UG for putting the Small Business Grant Program together. We've found it very helpful for the businesses we've shared with. We would simply encourage you to increase that amount. I know, but we really would. We find that it doesn't have to be a whole lot to help a business take that extra step to retain employees or to hire additional employees.

Mr. Brockman said those are our marketing efforts. They are to change or to add throughout the year.



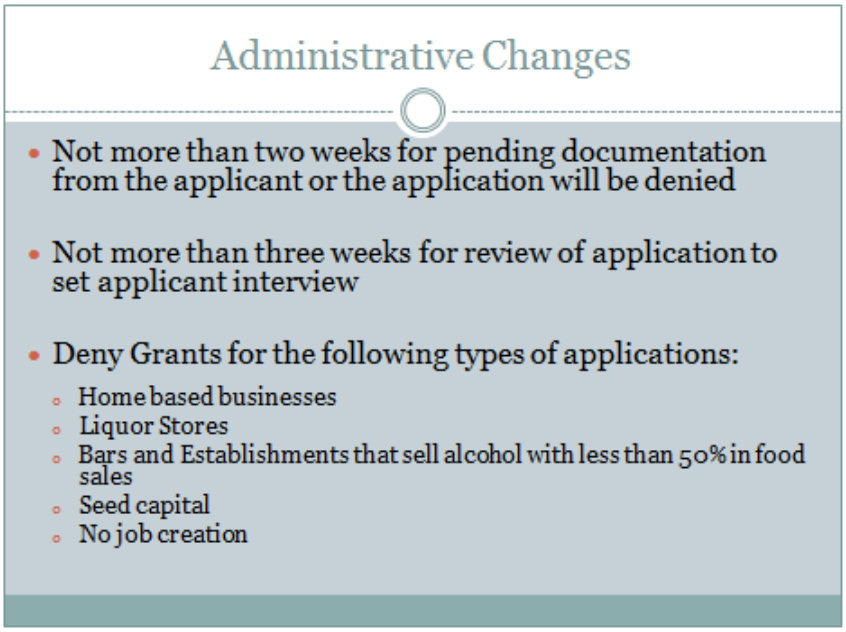
Speaking of administrative changes, working the program now for about 14 months, we looked at the plan versus a business summary and we want a business plan. Most of the summaries that I get are pretty vague. I have to do a lot of due diligence and have them turn in documentation. If they did have a plan with three-year projections on it, financial projections, when you have this grant, you should be able to see because you have new employees or you're creating more widgets or whatever. You're better to have a plan than a summary.

I do want a detailed summary on how the grant would fill a gap in the financing. This is why the program was there to begin with was to fill that gap. If they are doing a lease up, a

commercial lease up, or if they are buying property, I want to see a copy of the lease agreement or the sales contract, previous year business taxes, occupational tax certificate and supporting documentation for the grant. Basically, if they are buying a piece of equipment, we want to see something from a web page or where you're buying it from, the cost and what it looks like. **Commissioner Walters** asked are these all changes.

Mr. Brockman said a lot of these are. For instance, occupational tax, that's a due diligence that I do. I have them come in. I meet with them. I go through and interview. I ask them do you have an occupational tax to do business in Wyandotte County. Some of them say yes and some of them say no. Instead of just submitting a paragraph of business summary, you can submit a business plan and this documentation upfront. It will save time.

Chairman McKiernan said I guess to piggyback off of his, are these changes that were implemented this year; not ones you're proposing. **Mr. Brockman** said these are proposed. **Chairman McKiernan** said okay. **Mr. Brockman** said I asked for most of that this year. It was not in the plan. **Chairman McKiernan** asked you are proposing to formalize this documentation or these administrative changes in the coming year. **Mr. Brockman** said yes.



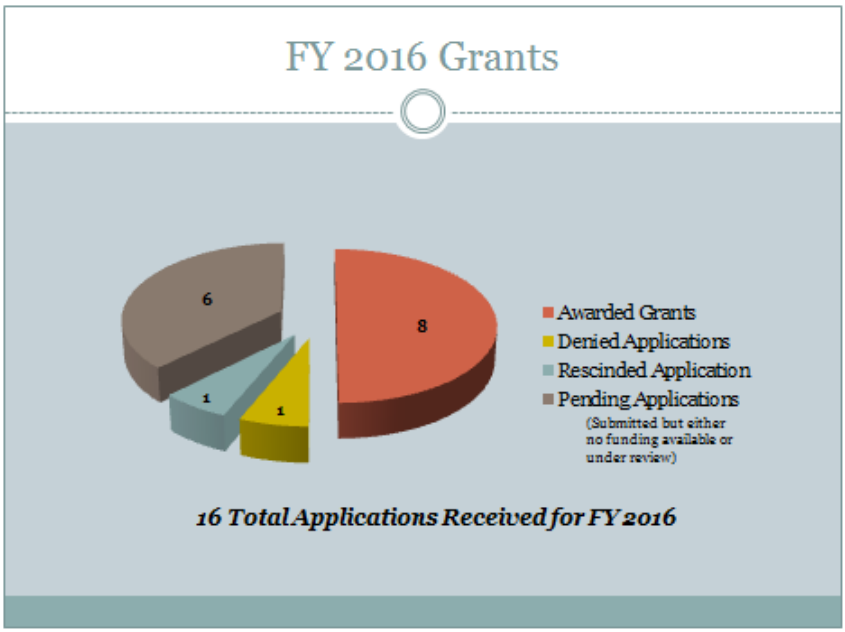
Mr. Brockman said when they submit documentation or not submit documentation, I should say—and I request the occupational tax or stuff, I would like to put a cap on it like two weeks

out. I'm going to call you and if you're not going to follow through, then we're going to set the grant aside. There are some that are still pending documentation and it's been like a month. I think that needs to stop. Not more than three weeks review of the application before an interview. We really would like to put this in writing for grants that we would not approve automatically upfront. One is the home-based businesses. Home-based businesses are okay if you're moving to the next level. If it was strictly going to stay in the home, it wouldn't be approved.

Liquor stores, bars or establishments that sell alcohol with less than 50% food sales, seed capital. The businesses are supposed to already be existing. Even though it's called startup, it's not a startup fund. It's not an idea. It's a business already so we wouldn't do seed capital if there is no job creation, no grant money.

Commissioner Walters asked would these new qualifications have limited some of our previous grants. **Mr. Brockman** said there were a couple of bars in there that we denied because that's our working policy in the department. We want to make it an official readout on paper that this is what we would deny.

Chairman McKiernan asked would it have denied a grant to someone who did get it. If these were in place, would anyone who received a grant not have received it? **Mr. Brockman** said no.



Mr. Brockman said with all the calls, shifting through a lot of applications, we approved 16 applications for 2016. Eight of them were awarded which took the whole $60,000. Six of them are pending because we're out of funds or I'm waiting for documentation. One rescinded and one was not a business yet. That's 16 of them which is pretty good because last year, 5 were approved and 1 rescinded.

Commissioner Murguia asked how many applied. **Mr. Brockman** said 16 total applications. The first year, Commissioner, or the first three or four months in 2015, we had all kinds of applications and calls. People are seeing now that no, I'm a home-based business; I'm not even going to call. We had some that weren't even in Wyandotte County. I think a lot of that got shifted out. If we had more money, we would do more applications. Of those 6, I can say that funding in 2017, $20,000 easy is going to go right out the door because I am going to recommend those grants be approved then it goes up.

For 2017, we're already budgeted for $50,000. I can name off a couple of IRBs that are going to be there: Dairy Farmers of America in 2017, that's $46M; Boyer Medical Office is $11M. Together that's about $150K in issuance fees so we can take $50,000 out, that's just two. That will give us an opportunity because we discussed that $20,000 will probably be coming right off the top. In reality, we only have $30,000 for 2017 because these grants are first come first serve. In March, April, it gives us an opportunity to go before Budget and request the additional $25,000 or something.

Commissioner Townsend said this is a good program but the devil is in the details. As we go through these things, one of the applicants made me aware of something. I know I've heard all of these presentations before concerning this problem, but I was not appreciating that this is really a reimbursement program upfront. When I think grant, and I know a lot of the people that were coming to me about this and I was marketing this as grant, grant, these are people who are in need of money now. They don't have a line of credit so they're expecting, and I was expecting also, that the money would be given to them upfront for whatever their documented needs are. That puts a hardship on people who could otherwise benefit from this program. What I would like to see added is some type of provision, that in certain circumstances, would allow these business people to receive some or a portion of what they're asking for so they can continue, is a going concern.

The other thing I had a question about, there were several, the no job creation criteria. What are we talking about there, again? **Mr. Brockman** said there's a job expectation when you get the grant. We just wanted to make sure that if you're going to get this grant, you're going to show us that you are going to hire people. Right now it's just a working policy. We believe in the department that if you get a grant, you should have a job expectation. Now we're putting it on paper stating you will have to show job expectation, job growth. If they're applying for $10,000 for marketing or some other grant, I think if you're getting $10,000, you should be at least able to hire a part-timer or somebody to help you because you are going to the next step in your business growth.

Commissioner Townsend said I guess the hesitation I have about that is, I guess you can have growth that doesn't immediately or necessarily lead to job creation. The converse of that is, maybe you've got somebody—I don't want to say this. You don't want to see the company's doors closed either. If we're putting the onus on them to show additional jobs as opposed to just growth, I'm not necessarily comfortable with that particular criterion here.

The other thing that I'd like to see is that we've shown how much has been awarded. I would like to see how much the actual grant applications, the requests were. I know at least on one of these, they were given some funds but it wasn't what they asked in total for. I'd like to see that added.

Mr. Brockman said a lot of times the request will come in at $10,000, but through the point matrix, the matrix only shows that they're awarded $5,000. **Commissioner Townsend** said right and I'd like to see that information added and to make sure if people are not getting the amount of points on this matrix, that they get a good explanation of why they are not getting it. Why they didn't get what they asked for.

With respect to getting the business plan, do we have any resources that we can refer people to if they need help with getting a business plan done? **Mr. Brockman** said yes, there are resources out there. We can direct them to WYEDC or Chuck's place to help.

Commissioner Townsend said those were the main considerations that I had. I think it's important we have some mechanism in this as we go forward that will enable people under certain circumstances to get the money upfront. Those are the people we're really trying to help.

Everybody is not going to have a line of credit and can't afford to wait to be reimbursed, but it's a good program.

Kathleen VonAchen, Chief Financial Officer, said I wanted to mention that the issuance cost that we charge through IRBs issued, there's still UG staff time that's involved in monitoring and being part of that issuance process as well as prior to the issuance or the closing. There is very marginal, small amount of time that's spent in the administration of IRBs, but that's very small. What I'm saying is, certainly it's wonderful to have a program where this funding source can assist with the grants, but there's also—we're recovering staff time with some of those fees as well.

Chairman McKiernan said so we are actually—this doesn't represent the entirety of those fees and we are able to recover staff time? **Ms. VonAchen** said I'm not real certain about that. It's hard to predict how much we're going to get because we don't really necessarily know what issuances are going to happen during the budget process. The estimate is just an estimate. Sometimes we collect quite a bit more than what we expected.

Commissioner Townsend said with regard to those applicants who are told they need additional information and you have to wait and wait, is it three weeks you're saying if you don't get if from the time you request. **Mr. Brockman** said two weeks. **Commissioner Townsend** said so those applications are just being set aside, they're not actively being worked. **Mr. Brockman** said I'll work as much as I can up to the point where I need this documentation. At the same time, if an application that comes in and it's 100% complete, it's going forward for funding.

Commissioner Townsend said that's reasonable but my question really goes to what is the status of those that are set aside after the two weeks. If they come in week four with the information, then the processing will continue? **Mr. Brockman** said in week two, I'd give them a call. I wouldn't just throw a letter out there. I'd definitely give them a chance, give them a call, what's going on, do you need any help.

We want to stay within two weeks but if it's an issue, if I can help them out, if I can direct them to somebody I would. You can just tell people when they turn in their application, you go through the interview, after the interview, they don't really want to send you anything it seems like sometimes. **Commissioner Townsend** said but for those who do, maybe it's going to take

them two more weeks or four more weeks we're just setting that aside, we're not denying them. **Mr. Brockman** said correct, not denying them. **Commissioner Townsend** asked once you get what you need, the processing will go forward. **Mr. Brockman** said right. **Commissioner Townsend** said that's all I wanted to clarify.

Chairman McKiernan said one of the things we've discussed before is just to make sure that we are publicizing this as broadly as possible across the entirety of the community. You have listed several ways that you have either started or continue or might increase your marketing of this program. One thing that I don't see on there is our MBRs through Livable Neighborhoods because certainly they have some connections with local businesses. I would hope that they would also be a point of contact here that could then take the information and disperse it much more broadly than we could. I would just ask that.

One of the questions I have is, this is a reimbursement-based system where somebody proposes to spend some money. We approve that spending of money and when they can demonstrate they've spent it for that purpose, we reimburse them? **Mr. Brockman** said yes. **Chairman McKiernan** said at that point we can say well, they said what they were going to do. Do we ever circle back and actually look for any outcomes on this.

That money was all to be spent for a purpose: to grow the business, increase revenue, create a job, whatever it might be. Is there any way that we could actually find out if the outcome was actually achieved? Not just the process, yes, they spent that money and we paid them back, but then whatever they wanted to spend it on. **Mr. Brockman** said I did do that with Cupcake Factory. They met their goals: the outcomes of hiring additional folks and getting the business up and running. **Chairman McKiernan** said so that is something then that we do circle back and determine. **Mr. Brockman** said correct.

In 2016, all of those applicants that are approved, probably in August or so, I'll call them up. How are you doing? Can I come by your business? I go by the business like you and I had the grand opening on South 10th Street. **Chairman McKiernan** said right. **Mr. Brockman** said I'll go by there. I went by there when I was looking at some Land Bank properties, I think, a couple of weeks ago. **Chairman McKiernan** said certainly there is a couple around. **Mr. Brockman** said I looked in and saw that they have their sign up now. I kind of go around and look. Officially, I'll probably do it sometime in August.

Chairman McKiernan said I'm curious about the restriction on home-based businesses because I've had a conversation with a gentleman who applied and who has what is currently a home-based business that he dreams of growing into something bigger than that. He said that I had sales within my business. I have a business license within my business. I qualify as a business. I just happen not to have a physical location where I go to do my business. Talk to me a little bit more about the rationale for restricting home-based businesses. **Mr. Brockman** said we want to see them grow and expand to bricks and sticks, get into a building. That's one thing. **Chairman McKiernan** said so if someone who has a home-based business says that with the benefit of this grant, I could then move out of my home, we would consider it even though it's currently home-based. **Mr. Brockman** said right, and we have done that with some applications already.

Commissioner Murguia said I kind of paused at that, also. I'm more on your side in that we shouldn't be giving money to home-based businesses because typically, homes are located in residential neighborhoods. Other residents don't necessarily like all the time home-based businesses that increase traffic in their residential neighborhoods. I think we're creating conflict for ourselves. I can see a home-based business that's moving to, Charles, just what you said. That's just my long version of I agree with your assessment because we definitely don't want people calling us up. I happen to know. I've had this experience.

We have a startup village in my district where they have a number of very small startup businesses that are locating in residential homes and hanging their shingle out front. That caused great angst and some controversy between the startup villagers and the residents. It's better now and they've all worked it out, but it was a tricky deal. I do think we're best to support businesses in business districts. **Chairman McKiernan** said agreed.

Chairman McKiernan said from my perspective, we had eight awards this year. The entirety of the money in looking at the districts in which the businesses were located that got those awards, it looks like it's fairly, broadly spread across the county. I think we're getting toward where we wanted to be with a broad disbursement of this money.

Chairman McKiernan asked is there anything else that you need from us in terms of direction or approval at this point going forward. **Mr. Brockman** said we just wanted to make sure that

the Commission was aware of the changes that we're going to do to the applications. Also, with this, it's going to change the web page as well, the documents that are out there. There's no approval; it's just for communication. **Commissioner Murguia** asked so you do need action. **Mr. Brockman** said no, just communication telling you— **Commissioner Murguia** said oh, just feedback saying we're okay with what you brought. **Mr. Brockman** said what we're going to be doing.

Commissioner Murguia said so I don't make your job any harder than it needs to be, and maybe this doesn't fit, but if you could just think about this. This is really just for you to think about something. There are some older retail areas in different areas of our city, in particular, east of 635. For example, there's Quindaro in the northeast, there's Strong Avenue in Argentine, there's Central Avenue which tends to do fairly well in repurposing its old buildings. I wonder if this could be set up so that there was a greater amount of a grant issued for those that chose to grow and relocate their businesses in those areas that have been declining for a long time.

I'll just use mine because I'm most familiar with that. Strong Avenue has a lot of empty storefronts on Strong Avenue. If there was a business, a destination business, because I recognize that old main streets are going by the wayside—if there was a destination business that was willing to locate there and repurpose an older building that was there—do you see what I was saying? Revitalize that area. That might be worth a greater amount of grant money than just locating anywhere.

Mr. Brockman said I do know on older corridors, we have a commercial lease up subsidy. It gives up to six months of lease. They also get a NRA for remodeling. **Commissioner Murguia** said wait. I don't know that program. **Mr. Brockman** asked the NRA. **Commissioner Murguia** said no, I know NRA. I'm talking about it gives up to six months. **Mr. Brockman** said this is part of the Small Business Grant; its commercial lease up subsidy. If somebody is going to go lease a building in the downtown corridor, let's just say, or Strong Avenue, we would give up to six months' worth of lease to the owner of the building. **Commissioner Murguia** said you'd pay their lease for six months. **Mr. Brockman** said correct, not more than over $10,000. That's part of this program.

Commissioner Murguia said in addition to that, you would also give this grant money in addition to the lease up program. **Mr. Brockman** said no. **Commissioner Murguia** said or

you're saying this $10,000 could be used for the six-month lease up. **Mr. Brockman** said correct and then we would see if they are eligible for the NRA as well. That gives them a good incentive to fix the building.

Commissioner Murguia said I would just say that you may want to market it that way. You may want to market it in a way that people understand that if they have a small, in-home business and they want to locate somewhere to get the maximum amount of grant dollars, they may want to look in those corridors in older, urban neighborhoods. That'll maximize their potential to get the largest amount of grant money. **Mr. Brockman** said okay. I think you know with just looking at it with $50,000 budgeting, to go over $10,000 will drastically cut the amount of applications that would be getting approved.

Commissioner Murguia said no, I'm just saying, for example, I look at some of these businesses and I think to myself the LED 2 Lighting. They could really go anywhere so why would they not opt to take a storefront on Strong Avenue? They can go to CD2 Alterations. It's what I would call a destination retail. You're not going to drive by and say I've got to drop off some alterations. That's not typically how I do it when I do alterations. I might drive by a fast food place and say I'm going to go there because it's right here and it's convenient. Some of these are, like I said, what I call destination.

Not sure what American Eagle detail is. Is that a car place? **Mr. Brockman** said pretty soon. **Commissioner Murguia** said sounds like you have your hands around it. I just want to say if there's some way to spark that, those thoroughfares, that'd be great.

Commissioner Townsend said Commissioner Murguia brings up a good point. When this project was brought up, the very thing that she's talking about was taken into consideration. At that time, particularly east of 635 and some of the other economically challenged areas, I would not be in favor of giving someone more than what they asked for.

I guess the issue is, why, in some cases, are people not getting what they asked for? Making sure that's clear. It goes to my earlier point that we are trying to spark job growth or continued growth. In these particular areas, east of 635, I think it is so important that we have added to, if necessary, a provision that will allow people to get money upfront. These are the people who need it most. Not that I am advocating more than what they asked for, but a provision needs to be inherent so that people who are trying to improve their current state of

affairs with the business can get that money upfront and not have to resort to a line of credit they may not have. That's the whole problem or one problem for businesses in this area.

George Brajkovic, Economic Development Director, said mainly I just wanted to commend Charles on the job he's done with this because we kind of threw this out there as an idea. If you remember, I guess he said 14 months ago, the concept was we got all these large projects that primarily kind of occur out in the western edge or in a predominantly industrial area. How do we leverage some of those big projects to help small businesses? We kind of hastily threw out this pilot program because we had everybody kind of nod, hey we can do this. Lets' go use these issuance fees, sorry Kathleen. Lets' see what happens with it.

What's happened through the course of this year? This is really the first 12-month period we've had to work this. I think Charles really kind of underplayed what role he's playing for these people as they come in. Even though there are 16 applications, there are numerous conversations of what is this program, here's my idea and how do I get there. Even if they don't go through the grant program, they're getting some free business advice. So what I encouraged or asked Charles to do was to come up with a list of administrative changes that would kind of help speed up the process.

Typically, folks, and I think you touched on this Commissioner Townsend, they're coming in at a very critical point. They are leveraging other funding or other financing and they need to know, in a relatively short order, are they going to be able to count on this program for whatever x amount of dollars they're asking for or what they qualify for. What's happening is we're doing this first come, first serve. When you are waiting on additional information, you kind of still put them in the queue. I think it's only fair to let those folks know the timeframe for you to come to final decision on this is two weeks or three weeks. Whatever the timeframe may be because we need to move to the next application in the queue. We can't do that, I believe in a fair manor, until we have allowed that two-week time period to expire with the person we placed slightly ahead of the next request in the queue. Unless we make these changes and let people know that upfront, it makes for an interesting year in balancing and juggling who's where and what's ready to go.

Quite frankly, I don't want to misstep or misstate what we might have seen this year. The last thing we wanted to do is let a project that was viable, ready to go and wait, but we

couldn't award them money because we were still on a two-month holding process waiting for somebody else that was ahead of them to submit. We're just trying to tidy up with administrative changes that will help keep this program really turning. Mainly I just wanted to commend Charles for doing a good job coming back with, hey here are some changes that we think will make this program even better.

We've certainly heard the concerns tonight. I think a lot of our grant programs are reimbursed. It's just hard if you loan $10,000 for a piece of equipment and then it's never purchased. How do we go back and get that $10,000 considering that it's one-fifth of the total funding for the program? We just haven't thought that through to say well, it's something other than a reimbursement program. We will certainly take a look at that and see if there are some sort of conditions we can put on that money and how that might work.

Chairman McKiernan said certainly eight businesses here have expanded and hired folks. That's a very good thing for the community.

Action: For information only.

Item No. 2 – 16917…RESOLUTION & ORDINANCE: US SOCCER NATIONAL TRAINING CENTER PROJECT

Synopsis: A resolution and an ordinance authorizing issuance of $90M in IRBs for the U.S. Soccer National Training Center Project. The Board of Commissioners adopted R-26-15 on April 9, 2015, approving the First Amendment to the Multi-Sport Stadium Specific Venture Agreement and also the US Soccer National Training Center Development Agreement.

Chairman McKiernan said this item has three actions that are requested: to conduct a public hearing regarding a tax abatement/PILOT, to adopt a resolution of intent for IRBs, and to pass an ordinance authorizing the issuance of IRBs, all connected with U.S. Soccer.

Commissioner Murguia said we've heard this probably three times. It's very interesting. I would like to move for approval. I don't think it's a requirement that we have to have a presentation.

George Brajkovic, Economic Development Director, said there is a slight twist to this because we had some options in the development agreement. The request is really to fast track this item from tonight to a public hearing on Thursday night, this Thursday the 15th. If you're comfortable waiting until that point that's fine. I just wanted to make sure we're on record saying that it is a fast tracked item.

Commissioner Murguia said the Commission is going to want to hear this anyway so there's no reason. We've talked about this before.

Action: Commissioner Murguia made a motion, seconded by Commissioner Townsend, to approve.

Chairman McKiernan said the motion is to bring all three of these items forward to full Commission on the 15th for presentation, public hearing and vote. Is that correct? **Mr. Brajkovic** said yes.

Roll call was taken and there were four "Ayes," Walters, Murguia, Townsend, McKiernan.

Adjourn

Chairman McKiernan adjourned the meeting at 5:55 p.m.

mbb

Staff Request for Commission Action

Tracking No. 17965

Full Commission Meeting Date: NA
Committee: Economic Development & Finance

Date of Standing Committee Action: 2/21/17
(If none, please explain):

Publication Required: No

Date:	Contact Name:	Contact Phone:	Contact Email:	Department/Division:
02/06/2017	Kathleen VonAchen	x5186	kvonachen@wycokck.org	Finance

Item Description:
Fourth Quarter of Fiscal Year 2016 Budget to Actual Report and Budget Revision Report are provided for informational purposes only. No action is required.

Action Requested:
For information only.

Budget Impact: (if applicable)
Amount:
Source:
Included In Budget:
Other (explain):

Attachments List:
4th Quarter Budget to Actuals Report, Fourth Quarter 2016 Budget Revisions

QUARTERLY FINANCIAL REPORT

Fourth Quarter 2016 Budget to Actuals Trend Analysis

This document has been prepared by the Finance department.
Please direct any inquiries to the Budget Director, Reginald Lindsey at 913-573-5292

Contributing Staff

Kathleen VonAchen	CFO
Deborah Jonscher	Asst. Finance Director
Reginald Lindsey	Budget Director
Judi Her	Budget Analyst
Jud Knapp	Budget Analyst
Michael Peterson	Budget Analyst
Alyse Villarreal	Fiscal Officer

UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS

Quarterly Financial Report

Fourth Quarter of 2016

The Unified Government has completed the fourth quarter of the 2016 fiscal year which began in January 2016. This report summarizes the activities of the General Funds, and is not meant to be inclusive of all finance and accounting transactions. We hope this report provides the community with an overview of the Unified Government's financial performance.

The General Funds consist of the City General Fund, the County General Fund, and the Consolidated Parks Fund. They are the primary operating funds of the Unified Government and are used to account for a majority of operating activities. Other large funds, such as the Emergency Medical Services Fund, Dedicated Sales Tax Fund, Sewer Enterprise Fund and the Street & Highway Fund, account for a good portion of the remaining financial activities.

The total 2016 Amended Budget is $325.2M which consists of $204M for the General Funds, $39.8M for Other Tax Levy Supported Funds and $81.4M for Non-Tax Levy Supported Funds. The General Fund Budget does not include the annual appropriation for debt service contingency of $12M.

This report focuses on the General Funds. Financial performance of all other funds may be found on the last page.

CONSOLIDATED GENERAL FUND BALANCE

In measuring financial performance it is recommended to review the collection and spending of resources through the current period and compare this information with the prior fiscal year for the same period. The following table is the financial overview of the Consolidated General Fund for the period of January through December of 2016. This data includes all three general funds.

CONSOLIDATED GENERAL FUNI	FY 2015			FY 2016		
numbers in 000's	Budget	4th Qtr YTD Actual	% of budget	Budget	4th Qtr YTD Actual	% of budget
Revenues	$ 197,267	$ 190,741	96.7%	$ 192,441	$ 192,660	100.1%
Expeditures	$ 195,100	$ 188,831	96.8%	$ 202,769	$ 196,222	96.8%
Net Alloc & Transfers	$ 2,258	$ 2,256	99.9%	$ 2,256	$ 2,256	100.0%
Net Change	$ 4,425	$ 4,166		$ (8,071)	$ (1,306)	
Balance, Start of Year	$ 7,335	$ 7,335		$ 21,129	$ 21,129	
Balance Year-to -Date	$ 11,760	$ 11,501		$ 13,057	$ 19,823	

Table 1: Consolidated General Fund Schedule of Revenues, Expenditures and Changes in Fund Balance

- Collected revenues are on target with the 4th quarter 100% target in the current fiscal years with the majority of revenue categories for 2016 coming in at or above 100% of the budgeted amount.
- Expenditures are approximately 3.2% below the 4th quarter 100% target in the current fiscal year compared to 3.2% below in the 4th quarter of the prior fiscal year.
- The beginning fund balances are on a cash basis. Year-To-Date fund balance is higher than budgeted fund balance because total revenues for 2016 were collected $220,000 above target and expenditures were $6,547,000 below the budgeted amount for 2016.

CITY GENERAL FUND REVENUES

The City General Fund is the principal operating account of Kansas City, KS. Revenue is received from taxes, fees, intergovernmental revenue, charges for services, and other sources. The General Fund is used to support general operations, including Police, Fire, Municipal Court, Public Works, general services functions and administrative programs. General Fund revenues are also used to finance the purchase of equipment and capital project not financed with debt.

City General Fund Revenues *numbers in 000s*	2016 Amended Budget	2016 4th Qtr YTD Actual	% Rev Collected
Property Tax	$ 25,787	$ 25,689	99.6%
Sales Tax	$ 35,200	$ 36,535	103.8%
Other Tax	$ 50,230	$ 48,317	96.2%
Permits/Licenses	$ 1,147	$ 1,226	106.9%
Intergovernmental Revenues	$ 678	$ 755	111.3%
Charges for Service	$ 10,160	$ 10,948	107.8%
Fines, Forfeits, Fees	$ 5,085	$ 4,397	86.5%
Misc. & Transfers-In	$ 5,723	$ 6,064	106.0%
Total	**$ 134,010**	**$ 133,932**	**99.9%**

Table 2: City General Fund YTD Revenues as a % of Budget

Almost one hundred percent (99.9%) of actual City General Fund revenue has been collected through December 31, 2016 and is on target with the 100% revenue target expected for the 4th quarter. *Table 2* shows the actual collections by major revenue source category and the percent collected compared to the budget. *Table 3* shows that the revenues are trending $2.8M above the same period last year. This difference can be attributed to higher than expected collections across multiple revenue categories.

- **Tax Revenue** collections are at 102.1% of the amended budget. Both of first and second half property tax installments have been received. This amounts to $25.7M, or 99.6% of projected property tax revenues. Sales & use tax revenues are at $36.5M, or 103.8% of projections for the full year. The BPU pilot received $31.4M, or 96.7% of budget for 2016.
- **Licenses & Permits** collections include Landlord Rental Licenses and Right-of-Way Permits. Collections are at 106.9% of the amended budget. The prior year collections were at 121.3% for the same period. The 2016 Amended budget was increased to reflect the prior year collections.

City General Fund Revenues *numbers in 000s*	2015 4th Qtr YTD Actual	2016 4th Qtr YTD Actual	Increase/ Decrease
Property Tax	$ 24,850	$ 25,689	$ 839
Sales Tax	$ 33,583	$ 36,535	$ 2,953
Other Tax	$ 49,367	$ 48,317	$ (1,050)
Permits/Licenses	$ 1,185	$ 1,226	$ 41
Intergovernmental Revenues	$ 704	$ 755	$ 51
Charges for Service	$ 10,409	$ 10,948	$ 539
Fines, Forfeits, Fees	$ 5,621	$ 4,397	$ (1,224)
Misc. & Transfers-In	$ 5,433	$ 6,064	$ 631
Total	**$ 131,151**	**$ 133,932**	**$ 2,781**

Table 3: City General Fund Revenues Year to Year Comparison

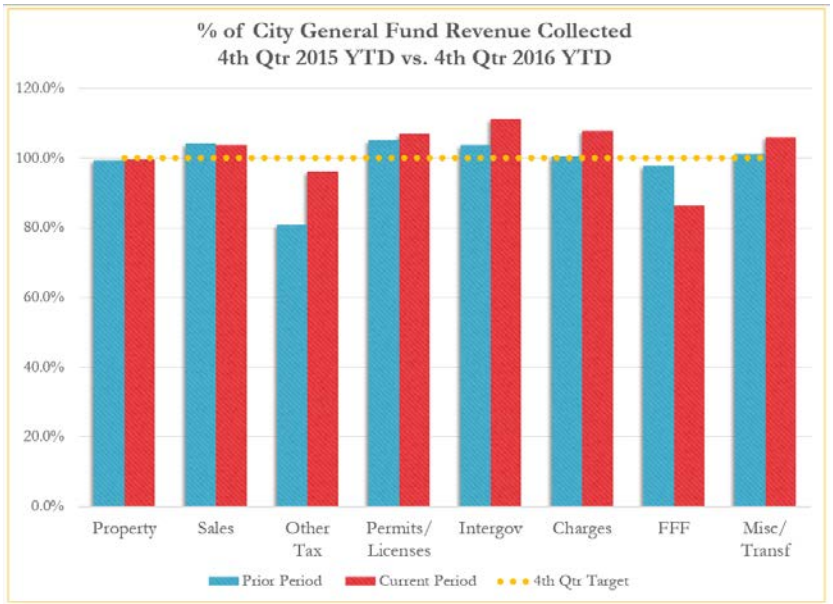


Figure 1: City General Fund Prior Year vs. Current Year

- **Charges for Service** include residential trash fees and building inspection fees and brought in 107.8% of budgeted amounts for 2016.

- **Fines, Forfeits, Fees** include Municipal Court revenue and are below the 100% revenue target for the 4th quarter. This is due to Municipal Court receipts being only 86.5% of projected yearly collections.

- **Misc. & Transfers-In** include reimbursements, sale of land, indirect charges. The yearend posting is at 106.0% of the budgeted 2016 amount.

CITY GENERAL FUND EXPENDITURES

City General Fund Expenditures *numbers in 000s*	2016 Amended Budget	2016 4th Qtr YTD Actual	% of Estimate
Personnel	$ 102,089	$ 99,988	97.9%
Services	$ 19,373	$ 19,014	98.1%
Supplies	$ 4,713	$ 3,744	79.4%
Grants, Claims	$ 4,556	$ 4,372	96.0%
Misc. & Transfers-Out	$ 5,360	$ 4,406	82.2%
Capital Outlay	$ 3,654	$ 2,672	73.1%
Total	**$ 139,745**	**$ 134,196**	**96.0%**

Table 4: City General Fund YTD Expenditures as a % of Budget

- **Personnel** expenditure spend rate is 97.9% of the amended budget. This is including overtime pay of personnel which has expended 105% of its portion of the amended budget.

- **Services** expenditures have ended about 1.9% under budget. Major expenses paid in this category are Transit Contract Fees, Software Maintenance, City Jail Expenses, and Trash Contract. These costs are slightly below the 100% threshold.

- **Supplies** are below budget by 20.6%, or $969,000. Fuel ended the year 42% below budget and natural gas ended 2016 37% below budget, both due to lower energy costs and seasonality variance.

- **Grants, Claims** ended the year at 4% less than budget. Most of these transactions do not take place until the end of year.

City General Fund Expenditures *numbers in 000s*	2015 4th Qtr YTD Actual	2016 4th Qtr YTD Actual	Increase/ Decrease
Personnel	$ 100,203	$ 99,988	$ (215)
Services	$ 16,358	$ 19,014	$ 2,656
Supplies	$ 3,656	$ 3,744	$ 88
Grants, Claims	$ 3,855	$ 4,372	$ 517
Misc. & Transfers-Out	$ 6,399	$ 7,706	$ 1,306
Capital Outlay	$ 3,129	$ 2,672	$ (457)
Total	**$ 133,600**	**$ 137,496**	**$ 3,895**

Table 5: City General Fund Expenditures Year to Year Comparison

- **Misc. & Transfers-Out** ended the year 17.8% lower than budgeted amounts. A portion of the funding here is for reserves and contingencies.

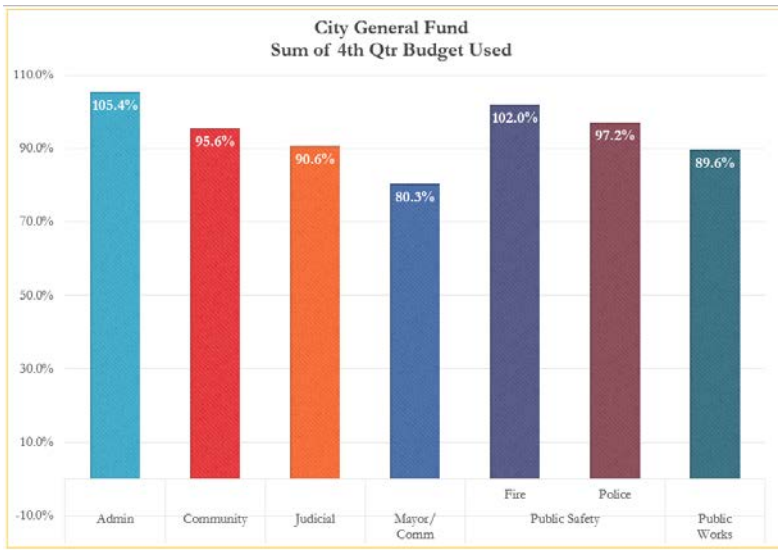


Figure 2: City General Fund Dept. Expenditures as a % of Budget

- **Capital Outlay** was below amended budget by 27%. Capital equipment makes up 64% of the capital outlay budget. A portion of this budget is made up of new capital lease payments that do not start until the future year.

- **Debt Service Contingency** includes funding set aside for TDD Debt.

Departments are in line with spending targets for the year. Most departments ended the year below budget due to reduced commodity costs for fuel and natural gas and lower energy utilization in the winter months. Departments are also in line with budget in personnel. The two departments exceeding their 2016 budgets were Fire due to higher Contractual and Personnel amounts than budgeted and Legal due to unforeseen Legal costs.

COUNTY GENERAL FUND REVENUES

The County General Fund is the principal operation account of Wyandotte County. Revenue is received from taxes, fees, intergovernmental revenue, charges for services, and other sources. The County General Fund is used to support general operations including Emergency Management, Sheriff, Emergency Dispatch, Court programs, Public Works, general services functions, and administrative programs. General Fund revenues are also used to finance the purchase of capital equipment and capital projects which are not debt financed.

County General Fund Revenues *numbers in 000s*	2016 Amended Budget	2016 4th Qtr YTD Actual	% Rev Collected
Property Tax	$ 32,880	$ 32,958	100.2%
Sales Tax	$ 5,599	$ 5,631	100.6%
Other Tax	$ 8,989	$ 9,467	105.3%
Permits/Licenses	$ 945	$ 1,122	118.8%
Intergovernmental Revenues	$ 66	$ 88	134.5%
Charges for Service	$ 1,995	$ 1,372	68.8%
Fines, Forfeits, Fees	$ 1,910	$ 2,483	130.0%
Misc. & Transfers-In	$ 2,661	$ 2,217	83.3%
Total	**$ 55,044**	**$ 55,338**	**100.5%**

Table 6: County General Fund YTD Revenues as a % of Budget

One hundred percent (100.5%) of budgeted County General Fund revenue has been collected through December 31, 2016 compared to the 100% revenue target expected for 4th quarter reporting. *Table 6* shows the actual collections by major revenue source category and the percent collected compared to the budget. *Table 7* shows that the revenues are trending along the same level as the same period last year.

- **Tax Revenue** collections ended at 101.2% of the amended budget. Both of first and second half property tax installments have been received. This amounts to $32.9M, or 100.2% of projected property tax revenues. Sales & use tax revenues are at $5.6M, or 100.6% of projections for the full year. The Mortgage registration tax is currently at 117.7% of projections.

County General Fund Revenues *numbers in 000s*	2015 4th Qtr YTD Actual	2016 4th Qtr YTD Actual	Increase/ Decrease
Property Tax	$ 32,335	$ 32,958	$ 623
Sales Tax	$ 5,197	$ 5,631	$ 435
Other Tax	$ 10,726	$ 9,467	$ (1,259)
Permits/Licenses	$ 1,174	$ 1,122	$ (51)
Intergovernmental Revenues	$ 51	$ 88	$ 37
Charges for Service	$ 1,871	$ 1,372	$ (499)
Fines, Forfeits, Fees	$ 2,460	$ 2,483	$ 23
Other Financing Sources	$ 2,290	$ 2,217	$ (73)
Total	**$ 56,103**	**$ 55,338**	**$ (765)**

Table 7: County General Fund Revenues Year to Year Comparison

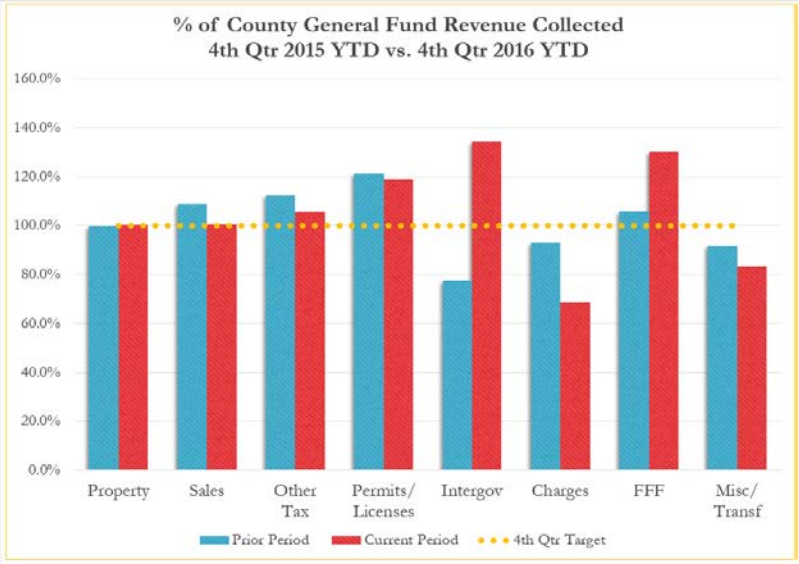


Figure 3: County General Fund Prior Year vs. Current Year

- **Permits & Licenses** include auto licenses and are above the 100% revenue target for the 4th quarter coming in at 118.8%.

- **Charges for Service** has collected 68.8% of anticipated revenues. Jail fee revenues are only at 58.8% of expectations.

- **Fines, Forfeits, Fees** includes officer fees, treasurer fees, and development agreement penalties and is above the 100% revenue target for the 4th quarter at 130.0%.

- **Miscellaneous Revenue** is currently at 83.3% to end the year for 2016.

COUNTY GENERAL FUND EXPENDITURES

County General Fund Expenditures *numbers in 000s*	2016 Amended Budget	2016 4th Qtr YTD Actual	% of Estimate
Personnel	$ 38,953	$ 39,927	102.5%
Services	$ 13,935	$ 12,751	91.5%
Supplies	$ 1,380	$ 1,213	87.9%
Grants, Claims	$ 1,002	$ 691	68.9%
Misc. & Transfers-Out	$ 526	$ 150	28.6%
Capital Outlay	$ 1,243	$ 1,517	122.0%
Total	**$ 57,039**	**$ 56,248**	**98.6%**

Table 9: County General Fund YTD Expenditures as a % of Budget

- **Personnel** expenditure ended 2016 at 102.5% of the amended budget. This includes overtime pay of personnel which expended 145.8% of its portion of the amended budget.

- **Services** expenditures ended the year 8.5% lower than budgeted levels. Major expenses paid in this category are Attorney and Lawyers, External Prisoner Housing, and Prisoner Medical Contracts.

- **Supplies** ended 2016 below budget by 12.1%. Major expenses paid in this category are Natural Gas, Fuel, and Auto Parts.

- **Grants, Claims** ended 2016 31.1% below budget at 68.9%.

- **Misc. & Transfers-Out Misc. & Transfers-Out** are tracking with budgeted levels for 2016 on target.

County General Fund Expenditures *numbers in 000s*	2015 4th Qtr YTD Actual	2016 4th Qtr YTD Actual	Increase/ Decrease
Personnel	$ 37,780	$ 39,927	$ 2,147
Services	$ 11,534	$ 12,751	$ 1,217
Supplies	$ 1,253	$ 1,213	$ (40)
Grants, Claims	$ 703	$ 691	$ (12)
Misc. & Transfers-Out	$ 140	$ 263	$ 123
Capital Outlay	$ 1,335	$ 1,517	$ 181
Total	**$ 52,744**	**$ 56,361**	**$ 3,617**

Table 8: County General Fund Expenditures Year to Year Comparison

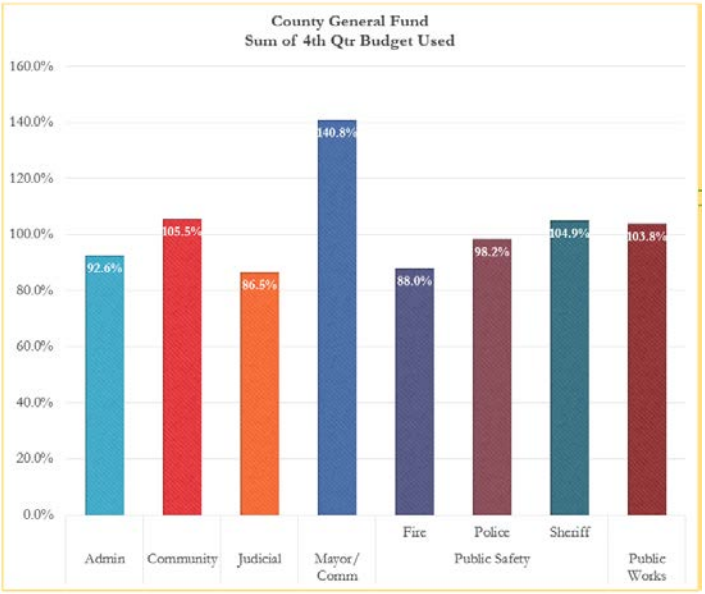


Figure 4: County General Fund Dept. Expenditures as a % of Budget

- **Capital Outlay** ended 2016 above the amended budget by 22%. Capital equipment makes up 73% of the capital outlay budget. There is due to unforeseen emergency capital projects that occurred in the county in 2016 after setting the amended budget.

Most Departments are in line with spending targets for the year. Sheriff's Department has encumbered funds in External Inmate Housing and Inmate Medical Contracts that total $5.5M. Items putting departments over budgets include overtime spending, emergency capital items, and higher than anticipated legal costs. Mayor and Commission appears overspent on the county side but is under-spent on the city side.

CONSOLIDATED PARKS GENERAL FUND REVENUES

The Consolidated Parks General Fund combines the former City and County Park's Department budget into one operating fund. This fund is used for the operation of parks, parkways, recreational areas and facilities under the supervision of the Director of Parks and Recreation. The three divisions of this fund include: Administration, Parks, and Recreation.

All park and recreation user fees, rentals, contracts and lease revenues will be allocated to this fund. In addition, this fund receives an annual appropriation from the city general fund shown under Intergovernmental Revenues.

Parks General Fund Revenues *numbers in 000s*	2016 Amended Budget	2016 4th Qtr YTD Actual	% Rev Collected
Property Tax	$ 1,482	$ 1,472	99.3%
Other Tax	$ 250	$ 271	108.7%
Permits/Licenses	$ -	$ -	0.0%
Intergovernmental Revenues	$ 3,200	$ 3,200	100.0%
Charges for Service	$ 610	$ 603	98.9%
Fines, Forfeits & Fees	$ -	$ -	0.0%
Misc. & Transfers-In	$ 101	$ 100	99.2%
Total	**$ 5,643**	**$ 5,646**	**100.1%**

Table 10: Consolidated Parks General Fund YTD Revenues as a % of Budget

One hundred percent (100.1%) of budgeted Consolidated Parks General Fund revenue has been collected through December 31, 2016 compared to the 100% revenue target expected for 4th quarter reporting. *Table 10* shows the actual collections for the major revenue sources and the percent collected compared to the budget. *Table 11* shows that the revenues are trending along the same level as the same period last year.

Parks General Fund Revenues *numbers in 000s*	2015 4th Qtr YTD Actual	2016 4th Qtr YTD Actual	Increase/ Decrease
Property Tax	$ 1,421	$ 1,472	$ 51
Other Tax	$ 319	$ 271	$ (48)
Permits/Licenses	$ -	$ -	$ -
Intergovernmental Revenues	$ 3,100	$ 3,200	$ 100
Charges for Service	$ 619	$ 603	$ (16)
Fines, Forfeits & Fees	$ -	$ -	$ -
Other Financing Sources	$ 100	$ 100	$ ()
Total	**$ 5,559**	**$ 5,646**	**$ 87**

Table 11: Consolidated Parks Revenues Year to Year Comparison

- **Tax Revenue** collections are at 100.6% of the amended budget. Both of first and second half property tax installments have been received. This amounts to $1.5M, or 99.3% of projected property tax revenues. Motor Vehicle Tax Revenues are at 104.6% of projected revenues and the IRB PILOT/Tax Abatement revenues have exceeded expectations at 131.8%.

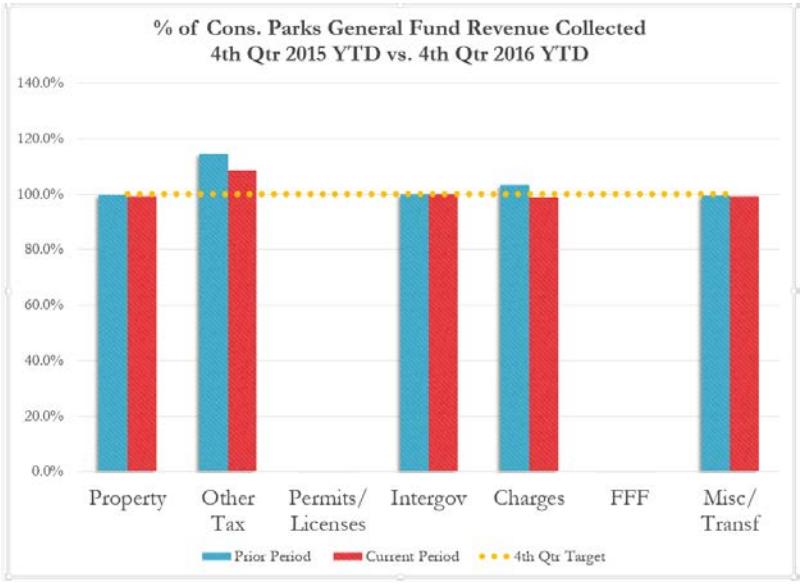


Figure 5: Consolidated Parks General Fund Prior vs. Current Year

- **Charges for Service** include Park Shelter and Field Rentals and ended the year 1.1% lower than the budgeted 2016 amount.

- **Miscellaneous Revenue** has received the entire anticipated amount of Contributions and Donations, and is currently at 99.2% of budgeted collections.

CONS. PARKS GENERAL FUND EXPENDITURES

Parks General Fund Expenditures *numbers in 000s*	2016 Amended Budget	2016 4th Qtr YTD Actual	% of Estimate
Personnel	$ 3,740	$ 3,722	99.5%
Services	$ 1,194	$ 1,098	91.9%
Supplies	$ 574	$ 502	87.5%
Grants, Claims	$ 5	$ -	0.0%
Misc. & Transfers-Out	$ 21	$ 35	165.8%
Capital Outlay	$ 450	$ 421	93.6%
Total	**$ 5,985**	**$ 5,778**	**96.5%**

Table 12: Consolidated Parks General Fund YTD Expenditures as a % of Budget

- **Personnel** expenditures for 2016 ended at 99.5% of the amended budget.

- **Services** ended 2016 8.1% under budget at 91.9%. Expenditures run higher in the summer months when Parks and Recreation operations are more active.

- **Supplies** are below budget by 13.5%, or $72,000. Fuel ended 2016 43.8% below budget. Natural Gas ended 2016 53.3% below budget.

- **Misc. & Transfers-Out** ended 2016 65.8% above budgeted amounts.

- **Capital Outlay** is below amended budget by 9.4%. Capital equipment makes up 61%, or $275,000 of the capital outlay budget. Capital projects make up 39%, or $175,000 of the capital budget. A portion of the capital budget is made up of new capital lease payments that do not start until the future year.

Parks General Fund *numbers in 000s*	2015 4th Qtr	2016 4th Qtr	Increase / Decrease
Personnel	$ 3,677	$ 3,722	$ 45
Services	$ 787	$ 1,098	$ 310
Supplies	$ 480	$ 502	$ 22
Grants, Claims	$ 79	$ -	$ (79)
Misc. & Transfers-Out	$ (1)	$ 35	$ 36
Capital Outlay	$ 223	$ 421	$ 198
Total	**$ 5,246**	**$ 5,778**	**$ 532**

Table 13: Consolidated Parks Expenditures Year to Year Comparison

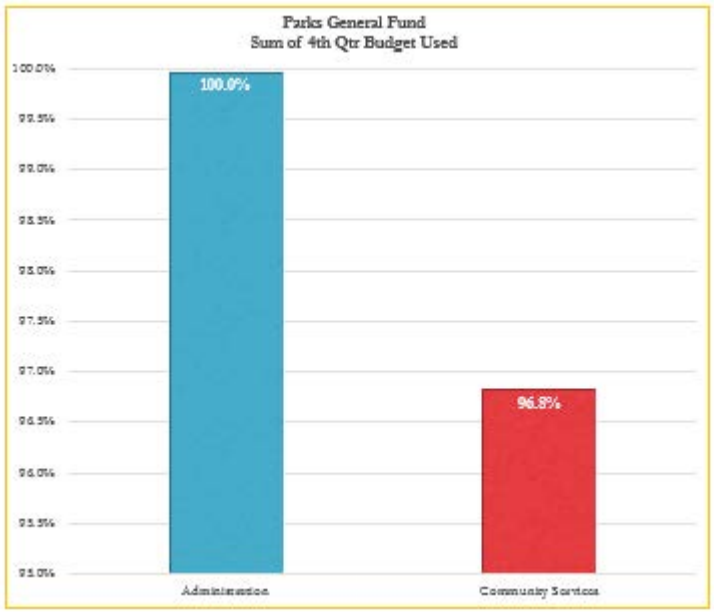


Figure 6: Parks General Fund Dept. Expenditures as a % of Budget

Parks and Recreation, or Community Services, is a majority of the Consolidated Parks Fund. Spending for Parks and Recreation is in line with spending targets for mid-year. Across all expenditure categories the department was in line with spending targets ending the year with savings in Services and Supplies.

ALL UNIFIED GOVERNMENT FUNDS

Budget to Actual through December 31st 2016
Fourth Quarter

Tax Levy Funds	REVENUES *numbers in 000's* 2016 Amended Budget	2016 YTD Actual	% of Budget	EXPENDITURES *numbers in 000's* 2016 Amended Budget	2016 YTD Actual	% of Budget
City General Fund	$ 134,010	$ 133,932	99.9%	$ 139,745	$ 134,196	96.0%
City Bond & Interest	$ 28,618	$ 28,708	100.3%	$ 29,240	$ 28,580	97.7%
County General Fund	$ 55,044	$ 55,338	100.5%	$ 57,039	$ 56,248	98.6%
Cons. Parks General Fund	$ 5,643	$ 5,646	100.1%	$ 5,985	$ 5,778	96.5%
County Bond & Interest	$ 3,129	$ 3,057	97.7%	$ 3,163	$ 2,847	90.0%
CIFI	$ -	$ 1		$ -	$	
Aging	$ 1,426	$ 1,472	103.2%	$ 1,597	$ 1,454	91.0%
Developmental Disabilities	$ 426	$ 433	101.6%	$ 524	$ 447	85.3%
Elections	$ 1,080	$ 1,107	102.5%	$ 1,444	$ 1,236	85.6%
Health	$ 2,982	$ 2,976	99.8%	$ 3,294	$ 3,103	94.2%
Mental Health	$ 525	$ 532	101.4%	$ 550	$ 540	98.2%
Total UG Tax Levy Funds	**$ 232,883**	**$ 233,202**	**100.1%**	**$ 242,580**	**$ 234,429**	**96.6%**
Other Funds	2016 Amended Budget	2016 YTD Actual	% of Budget	2016 Amended Budget	2016 YTD Actual	% of Budget
Wyandotte County 911	$ 725	$ 801	110.5%	$ 805	$ 788	97.9%
Alcohol	$ 575	$ 547	95.1%	$ 631	$ 531	84.1%
Court Trustee	$ 400	$ 426	106.6%	$ 585	$ 446	76.3%
Dedicated Sales Tax	$ 8,000	$ 8,182	102.3%	$ 8,694	$ 7,844	90.2%
Emergency Medical Services	$ 10,039	$ 10,125	100.9%	$ 10,425	$ 9,257	88.8%
Environmental Trust	$ 1,296	$ 1,314	101.4%	$ 1,130	$ 956	84.6%
Jail Commissary	$ 30	$ 24	80.9%	$ 60	$ 36	60.6%
Parks & Recreation	$ 575	$ 541	94.1%	$ 656	$ 518	78.9%
Public Levee	$ 326	$ 350	107.2%	$ 479	$ 2,383	498.1%
Register of Deeds Technology	$ 145	$ 153	105.8%	$ 170	$ 124	72.9%
Clerk Technology	$ 32	$ 41	127.6%	$ 25	$ 25	100.0%
Treasury Technology	$ 32	$ 41	127.6%	$ 25	$ 6	22.9%
Sewer System	$ 33,930	$ 39,496	116.4%	$ 36,142	$ 32,990	91.3%
Stormwater	$ 3,314	$ 3,421	103.2%	$ 4,536	$ 3,501	77.2%
Street & Highway	$ 6,852	$ 7,056	103.0%	$ 6,751	$ 6,435	95.3%
Sunflower Hills Golf Course	$ 775	$ 619	79.9%	$ 787	$ 629	80.0%
Travel & Tourism	$ 1,188	$ 1,366	115.0%	$ 1,196	$ 1,193	99.7%
Stadium	$ 185	$ 7,456	4030.2%	$ 581	$ 7,142	1229.2%
Special Assets	$ 8,825	$ 7,003	79.4%	$ 4,950	$ 2,719	54.9%
Total Other Funds	**$ 77,244**	**$ 88,962**	**115.2%**	**$ 78,628**	**$ 77,524**	**98.6%**
Total Other Funds	**$ 310,127**	**$ 322,165**	**103.9%**	**$ 321,208**	**$ 311,952**	**97.1%**
County Library	$ 2,492	$ 2,598	104.3%	$ 2,807	$ 2,527	90.0%
Total ALL Funds	**$ 312,619**	**$ 324,763**	**103.9%**	**$ 324,015**	**$ 314,480**	**97.1%**

Table 14: All Funds Revenues and Expenditures Budget vs. Actual

BUDGET REVISIONS $10,000 OR GREATER - FOURTH QUARTER 2016*(For information only)*

ENTRY	FUND	DEPARTMENT	CMIP/OPERATING	DESCRIPTION	FUNDING SOURCE	AMOUNT	DATE APPROVED
1	Dedicated Sales Tax	Police	Operating	Law Enforcement Study	With In Department	$75,000	October 10, 2016
2	City General	Public Works	Operating	Vacant Lot Mowing	With In Department	$96,000	October 7, 2016
3	City General	Public Works	CMIP	Court Services South Wall Repair	Contingency	$65,000	October 31, 2016
4	County General	District Attorney	Operating	Physicians Medical Examines	Contingency	$13,000	November 2, 2016
5	Sewer System	Public Works (WPC)	Operating	Operating Transfers	With In Department	$1,205,100	November 2, 2016
6	County General	Emergency Management	CMIP	Vehicle-Emergency Management	With In Department	$10,000	November 8, 2016
7	Dedicated Sales Tax	Fire	CMIP	Replace bad heat exchangers	With In Department	$29,500	November 17, 2016
	Dedicated Sales Tax	Police	Other	Law Enforcement Study	With In Department		November 21, 2016
8	County General	Buildings & Logistics	CMIP	Annex Roof Replacement	With In Department/Reserves	$250,000	November 23, 2016
9	County Elections	Elections	Operating	Election Workers Pay	With In Department	$10,200	November 30, 2016
10	County Aging	Aging	Operating	Additional funding for meals on wheels	Reserves	$25,000	November 30, 2016
11	General Fund / Dedicated Sales Tax	Fire	Operating / Capital	Increased cost for fire apparatus	With In Department	$231,263	December 5, 2017
12	County General	Emergency Management	Operating	Mobile command repair	With In Department	$19,930	December 5, 2016
13	City General	Legal	Operating	City year end legal fees	Contingency	$24,506	December 9, 2016
14	County General	Legal	Operating	County year end legal fees	Contingency	$40,634	December 8, 2016
15	County General	Legal	Operating	Court of Tax Appeals	Contingency	$40,665	December 8, 2016
16	City General	Transit	Operating	Fund remainder of 2016 ATA contract	Contingency	$142,996	December 8, 2016
17	Dedicated Sales Tax/ Emergency Medical Supplies	Fire	Operating	Fire fighting protective equipment	With In Department	$200,000	December 21, 2016
18	Dedicated Sales Tax	Public Works	CMIP	South Patrol-Site Work	With In Department	$313,000	December 15, 2016
19	General Fund / County General	Legal	Operating	Special judgment year end legal fees	Contingency	$34,667	December 21, 2016
20	County General	PW/Buildings & Logistics	Operating	Court Services South Wall Repair	With In Department	$25,000	December 27, 2016
				GRAND TOTAL		**$2,851,461**	

Staff Request for Commission Action

Tracking No. 17966

Full Commission Meeting Date: NA
Committee: Economic Development & Finance

Date of Standing Committee Action: 2/21/17
(If none, please explain): NA

Publication Required: No

Date:	Contact Name:	Contact Phone:	Contact Email:	Department/Division:
02/06/2017	Kathleen VonAchen	x5186	kvonachen@wycokck.org	Finance

Item Description:
Comprehensive Fee Schedule listing fees collected by the Unified Government. No action required.

Action Requested:
For information only.

Budget Impact: (if applicable)
Amount:
Source:
Included In Budget:
Other (explain):

Attachments List:
Fee Schedule

COMPREHENSIVE FEE SCHEDULE

PROPOSED

January 1, 2017 through December 31, 2017

FEES

UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS

COMPREHENSIVE FEE SCHEDULE

SPECIAL PROVISION

In instances where there is no fee specified for a permit, license, or other entitlement, the fee shall be costs that include an indirect cost allocation calculated by the Finance Department.

UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS

COMPREHENSIVE FEE SCHEDULE

Contents

APPRAISER 2

AREA AGENCY ON AGING 3

BUILDINGS & LOGISTICS 4

COMMUNITY CORRECTIONS 6

COUNTY CLERK 7

DELINQUENT REVENUE 8

DISTRICT ATTORNEY 9

ECONOMIC DEVELOPMENT 10

ELECTION 11

FINANCE 13

FIRE DEPARTMENT 14

HEALTH DEPARTMENT 15

HISTORICAL MUSEUM 23

MUNICIPAL COURT 24

NEIGHBORHOOD RESOURCE CENTER 25

PARKS & RECREATION

.....26

POLICE DEPARTMENT
.....30

PUBLIC WORKS
.....32

REGISTER OF DEEDS
.....39

SHERIFF DEPARTMENT
.....41

TRANSIT
.....42

URBAN PLANNING & LAND USE
.....43

APPRAISER

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**RESEARCH TIME**		
	Clerical	Per hour	$23.65
	Appraiser/Supervisor	Per hour	$33.37
	Programmer/programming	Per hour	$33.37
	Computer processing/run time	(included)	
II.	**MEDIUMS**		
	Copies	Per page in excess of 5 pages	$0.25
	Fax	Per page	$1.00
	Flash Drive	Each	$10.00
	Compact Disc	Each	$1.00
	Electronic form data[1]	Each	$15.00
	Jewel case & mailer	Each	$0.95
	CAMA data file	Each	$100.00
	postage		Actual
III.	**MAPS**		
	Aerial (plotter)	Per map	$10.00
	Oblique (plotter)	Per map	$10.00
	Parcel (plotter)	Per map	$10.00
	Oblique (screen print, color)	Per page	$1.00
	Parcel (screen print, color)	Per page	$1.00

[1] Under discussion

	Parcel (screen print, black & white)	Per page	$0.50

AREA AGENCY ON AGING

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**STATE REIMBURSEMENTS**	Per assessment	$90.00
II.	**MEALS ON WHEELS HOME DELIVERED MEAL PROGRAM**	Per Meal	$3.50
III.	**NUTRITION SITE DONATION**	Per Meal	$3.00 60 or over $6.50 Under 60

BUILDINGS & LOGISTICS

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**MEMORIAL HALL[2]**		
	A. AUDITORIUM		
	Standard Fee		$3,500.00
	Non-Profit #1		$2,600.00
	Non-Profit #2		$750.00
	B. BALL ROOM		
	Standard Fee		$1,500.00
	Non-Profit #1		$1,000.00
	Non-Profit #2		$500.00
	C. LOBBY		
	Standard Fee		$500.00
	Non-Profit #1		$350.00
	Non-Profit #2		$250.00
	D. DINING HALL		
	Standard Fee		$350.00
	Non-Profit #1		$250.00
	Non-Profit #2		$150.00
II.	**PARKING METER COLLECTIONS**	2 hour maximum:	
		Per 3 min	$0.05
		Per 6 min	$0.10
		Per 15 min	$0.25
III.	**PARKING LOT RECEIPTS**		
	A. HOURLY RATES		
	0 - 1 Hour	Per hour	$1.00
	1 - 1 ½ Hours		$1.50
	1 ½ - 2 Hours		$1.75
	2 - 2 ½ Hours		$2.00
	2 ½ - 3 Hours		$2.50
	3 - 3 ½ Hours		$3.00
	3 ½ - 4 Hours		$3.50
	4 - 4 ½ Hours		$4.00
	4 ½ - 5 Hours		$4.50
	5 - 5 ½ Hours		$5.00

[2] This Fee Schedule is based on past assessments conducted by the Dept. of Buildings & Logistics, as requested by specific groups looking for Rental Relief. These determinations have been and are currently made on an individual basis which considers provisions and or amenities provided by the Department (Lessor) to facilitate the Lessees' Event. This Fee Schedule is a representation of the majority of the Contracted Events at Memorial Hall and is subject to change, based on future conditions and/or circumstances. Any fees that are waived must be approved by the City Administrator and/or their Staff.

	DESCRIPTION OF SERVICES	UNIT	FEE
	5 ½ - 6 Hours 6 - 6 ½ Hours 6 ½ - 7 Hours 7 - 7 ½ Hours 7 ½ - 8 Hours		$5.50 $6.00 $6.50 $7.00 $8.00
IV.	**MONTHLY PERMITS[3]**		
	Covered Parking Garages	Per month	$35.00 $26.25 group purchases of 25+
	Surface Lots	Per month	$25.00 $18.75 group purchases of 25+
	Select Lots	Per month	$15.00

[3] Each Parking lot may provide the monthly rate, discounted monthly rate, and/or hourly rate options.

Lot A, 7th & State-	Monthly Gar/Disc Monthly Gar/Hrly
Lot C, 7th & Armstrong-	Monthly Gar/Disc Monthly Gar/Hrly
Lot D Reserved-	Disc Monthly Gar
Lot E Reserved-	Disc Monthly Gar
Lot F (VIP Lot)-	Disc Monthly Gar
Lot 2 Reserved, 7th & Ann-	Disc Monthly Surf
Lot E- Upper, behind City Hall-	Hourly
Lot 1, 7th & Ann-	Monthly Surf/Disc Monthly Surf
Lot 3, 7th & Barnett-	Monthly Surf/Disc Monthly Surf
Lot 4, 4th & State Ave-	Monthly Surf/Disc Monthly Surf
Lot 5, 6th St State-Nebraska-	$15.00/Month
Lot 6, 7th & Armstrong-	Monthly Surf/Disc Monthly Surf
Lot 7, 6th & Minnesota Ave-	$15.00/Month

COMMUNITY CORRECTIONS

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**HOUSE ARREST FEES**	Per Day	$10.00

COUNTY CLERK

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**KANSAS OPEN RECORD ACT FEES**		
	STAFF TIME		
	Administrative	Per hour in excess of 15 minutes	$23.65/hr.
	Professional		$33.37
	In addition to Staff time the following charges will be assessed:		
	5 pages or less	Per page	No additional charge
	6 pages or more	Per page	$0.25
	Electronic form data	Base Fee	$15.00
	Copy of records produced by outside vendor		Actual cost
	Mailing of Record		Actual cost
	Certification of record	Per page	$0.50

DELINQUENT REVENUE

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**DOCUMENT/PREPARATION/ ATTORNEY FEES**		
	Abstracting Fee	Per Parcel	$125.00
	Court Cost	Per Parcel	$100.00

DISTRICT ATTORNEY

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**DIVERSION APPLICATION**		
	Traffic	Per application	$50.00
	Worthless Check (Misdemeanor)	Per application	$90.00
	Criminal (Misdemeanor)	Per application	$90.00
	Criminal (Felony)	Per application	$100.00
	DUI (Misdemeanor)	Per application	$125.00
II.	**DIVERSION SUPERVISION**		
	Traffic	Per Case	Varies
	Worthless Check (Misdemeanor)	Per Case	$100.00
	Criminal (Misdemeanor)	Per Case	$200.00
	Criminal (Felony)	Per Case	$300.00
	DUI (Misdemeanor)	Per Case	$250.00

ECONOMIC DEVELOPMENT

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**ORIGINATION FEES[4]**		
	≤ $10,000,000	.400% x par amount	
	$10,000,001 - $25,000,000	.250% x par amount	
	≥ $25,000,001	.125% x par amount	
II.	**IRB / NRA APPLICATION FEES**		
	Existing Business Application Fee		$1,000.00
	For issuance of Private Activity Bonds or EDX abatement		
	New Business Application Fee		$2,000.00
	For issuance of Private Activity Bonds or EDX abatement		
III.	**MONITORING FEE**	Per year	$1,000.00

[4] Applicants for Tax Abatement shall reimburse the Unified Government for all costs associated with all legal publication notices, application fees to the Court of Tax Appeals, the Unified Government's Bond counsel fees, and all other miscellaneous costs.

ELECTION

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**CANDIDATE FILING FEES** **K.S.A. 25-12A01**	Per application	$20.00
II.	**REPORT FEE**[5] **KSA 25-4119F**	Per application	$50.00
III.	**VOTER REGISTRATION DATA REQUEST**		
	Database		
	CD-ROM (contains only active voter's last ten voted elections and all district and party information)		$50.00
	Emailed (contains only active voter's last ten voted elections and all district and party information)		$45.00
	Database with selections	Per selection	$5.00
	Available selections: State Senate No. State Representative No. City Commission at Large Commissioner District School District BPU District Ward/Precinct Drainage District Democratic Libertarian Republican Unaffiliated		
	Database with exclusions	Per exclusion	$5.00
	Suspended voters (have not voted for the past 2 state General Elections)		
	Sort order charge (Zip Code, Street Address, Ward/Precinct)		$5.00
	E-mailed		

[5] Kansas Ethics Commission

ELECTION

	DESCRIPTION OF SERVICES	UNIT	FEE
IV.	**ADVANCED VOTING DATA REQUESTS**		
	First day data (20 days prior to election day)[6]	Per CD-ROM or E-mail	$40.00
	11 Day Update		$20.00
	4 Day Update		$20.00
V.	**KANSAS OPEN RECORDS ACT**	Per hour (15 min increments)	
	Administrative		$23.65
	Professional		$33.37

[6] The First Day information includes the Sick or Disabled voters who are on a list to permanently receive their ballots by mail. This also includes anyone who has applied to receive a ballot by mail for a specific election more than 20 days prior to the election.

FINANCE

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**AUTO LICENSES PERMIT**	Per Permit	$8.00 ($7.75 State/.75 UG)
II.	**TREASURER FEES**		
	Walk-in renewals	Per renewal	$5.00
	A. TITLES		
	Duplicate (Lost the original title)	Per title	$10.00 ($8 State/$2 UG)
	Secure (add a lien to vehicle title)	Per title	$10.00 ($8 State/$2 UG)
	Reissue (title)	Per title	$10.00 ($8 State/$2 UG)
III.	**AUTO LICENSE FEES**		
	A. LOST OR STOLEN LICENSE PLATES		$3.00-$3.50
	B. SPECIAL PLATES		
	Personalized Plates	Per plate 7 letters and/or numbers. No dashes or quotations.	$46.00 ($45.25 State/.75 UG)
	Disabled Personalized Plates	Per plate 5 letters and/or numbers.	$46.00
	Antique Personalized Plate[7]	Per plate 7 letters and/or numbers.	$43.50
	Amateur Radio Operator[8]		$1.50
	Special Interest Plate[9]		$16.50
	Street Rod Plate[6]		$16.50
IV.	**ANNEX USAGE FEES**		
V.	**GARNISHMENT FEES**	Per paycheck	$5.00 (max $10/month)

[7] Vehicle must be 35 years old or older and registered as an antique.
[8] Copy of ARO license required.
[9] Must be collector with State of Kansas. Vehicle must be 20 years or older and NOT modified.

FIRE DEPARTMENT

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**EMS EVENT FEES**		
	High School	Per event	$200.00
	Other	Per hour	$200.00
II.	**EMS MEMBERSHIPS**		
	Individual	Per year	$35.00
		Per 2 years	$65.00
	Family	Per year	$49.00
		Per 2 years	$95.00
III.	**EMS USE CHARGES**		
	ER ALS/BLS		$850.00
	Non-emergency ER ALS/BLS		$550.00
	ER ALS 2		$1,150.00
	Treat w/o transport		$220.00
	Ground mileage	Per mile	$12.00

HEALTH DEPARTMENT

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**RETAIL GROCERY LICENSE**		
	Retail Grocery Retail Food Application	Per Application	$50.00
	New Retail Grocery Application	>3,000 sf	$90.00
		<3,000 sf	$150.00
	Retail Grocer Annual Food Permit	>3,000 sf	$100.00
		<3,000 sf	$40.00
	Late Fee		$25.00
	Ice Cream Truck – New Application	Per Truck	$90.00
	Ice Cream Truck - Renewal	Per Truck	$40.00
	CHILD CARE LICENSE		
	Licensed Day Care		$100.00
	Group Day Care		$100.00
	License Capacity	13-25	$150.00
		26-50	$175.00
		51-75	$200.00
		76-100	$225.00
		101-125	$250.00
		126-150	$275.00
		151-175	$300.00
		176-200	$325.00
	KDHE Requested Compliance Checks		$30.00
	Amendment Fee		$35.00
II.	**SWIMMING POOL PERMIT**		
		Per first swimming pool	$150.00
		Per additional wading pool and spa	$100.00
III.	**HAULING PERMITS**		
	Hauling Permit	Per Truck	$100.00
	Septic Haulers	Per Truck	$100.00
IV.	**SEPTIC TANK INSPECTION PERMIT**		
	New Septic Systems	Per Inspection	$150.00

HEALTH DEPARTMENT

	DESCRIPTION OF SERVICES	UNIT	FEE
	Repair Septic Tank or Lateral Fields	Each	$75.00
		Both	$150.00
	Percolation Testing	Per Test	$100.00
V.	**HOME LOAN INSPECTION FEE**	Per Inspection	$100.00
VI.	**LABORATORY FEES**		See table below

Procedure Code	Procedure Name	Start Date	End Date	Fee
AMOX	AMOXICILLIN	3/6/2015	12/31/2017	$ 0.09
CLINCAP	CLINDAMYCIN 300mg CAPSULES	5/21/2012	12/31/2017	$ 0.12
BACTRIM	BACTRIM	3/6/2015	12/31/2017	$ 0.15
J1050	DEPO-PROVERA 150MG	3/14/2016	12/31/2017	$ 0.21
MTRNDZ5	METRONIDAZOLE 500MG TABS	5/21/2012	12/31/2017	$ 0.21
MTRNDZ2	METRONIDAZOLE 250MG TABS	5/27/2009	12/31/2017	$ 0.28
MICQD	MICRONOR NOR-QD	5/21/2012	12/31/2017	$ 0.29
DIFLUCA	DIFULCAN/FLUCONAZOLE	3/6/2015	12/31/2017	$ 0.50
IRON	PRENATAL IRON #100	5/21/2012	12/31/2017	$ 1.26
CALC	CALCIUM	5/21/2012	12/31/2017	$ 1.43
CLRMZL	CLORTRIMAZOLE 1% CREAM	5/21/2012	12/31/2017	$ 2.50
S0197	PRENATAL VITAMINS #100	5/21/2012	12/31/2017	$ 2.59
TERAZ8	TERAZOL 8% (TERCONAZOLE)	5/21/2012	12/31/2017	$ 2.99
ORTHO	ORTHO CYCLINE	5/21/2012	12/31/2017	$ 3.33
ORTHTRI	ORTHO TRI-CYCLEN	5/21/2012	12/31/2017	$ 3.35
MICRON	MICRONOR	3/6/2015	12/31/2017	$ 3.80
TERAZOL	TERAZOL 4% (TERCONAZOLE)	4/14/2016	12/31/2017	$ 3.82
METROG	METROGEL	2/7/2012	12/31/2017	$ 4.31
LUTERA	LUTERA (LEVLITE)	3/6/2015	12/31/2017	$ 4.47
COPAY5	$5 Copay	9/1/2016	12/31/2017	$ 5.00
SPEC08I	DOT DRUG OBSERVATION	12/27/2011	12/31/2017	$ 5.00
85018	HEMOGLOBIN	12/21/2011	12/31/2017	$ 5.00
81002	URISTIX	12/21/2011	12/31/2017	$ 5.00
ECNEXC	EMERGENCY CONTRACEPTION-NEXT CHOICE	1/1/2016	12/31/2017	$ 5.25
EMRCON	EMERGENCY CONTRACEPTIVES	5/21/2012	12/31/2017	$ 5.25
82952	GTT ADD SPECIMEN	4/1/2014	12/31/2017	$ 5.25
CLINDMN	CLINDAMYCIN	5/21/2012	12/31/2017	$ 5.69
87205	GRAM STAIN	6/19/2009	12/31/2017	$ 6.00
ORTRLO	ORTHO-TRICLYCLINE LO	2/7/2012	12/31/2017	$ 6.04
82962	GLUCOSE FINGERSTICK	12/21/2011	12/31/2017	$ 7.00
87210	WET MOUNT, KOH PREPS	3/19/2009	12/31/2017	$ 7.00
83540CC	IRON	2/1/2014	12/31/2017	$ 7.50

83550CC	IRON-TIBC	2/1/2014	12/31/2017	$ 7.50
81025	PREGNANCY TEST URINE	12/21/2011	12/31/2017	$ 9.00
T1004	Services of qualified nursing aid up to 15 minutes	7/1/2016	12/31/2017	$ 9.00
COPAY10	$10 Copay	9/1/2016	12/31/2017	$ 10.00
CLASS2	CLASS #2	6/22/2009	12/31/2016	$ 10.00
CLASS3	CLASS #3	6/22/2009	12/31/2017	$ 10.00
CLASS4	CLASS #4	6/22/2009	12/31/2017	$ 10.00
CLASS5	CLASS #5	6/22/2009	12/31/2017	$ 10.00
CLASS6	CLASS #6	6/22/2009	12/31/2017	$ 10.00
86701QW	HIV -1/2 RAPID	6/2/2009	12/31/2017	$ 10.00
LOWOG	LOW OGESTREL	3/6/2015	12/31/2017	$ 10.00
T1003	LPN Services, up to 15 minutes	7/1/2016	12/31/2017	$ 10.00
MIGCOP	Migrant Copay	8/19/2016	12/31/2017	$ 10.00
PINKBK	Pink Immunization Book	8/19/2016	12/31/2017	$ 10.00
86592	SYPHILIS TEST, QUALITATIVE, RPR	4/23/2014	12/31/2017	$ 10.00
86592LC	SYPHILIS TEST, QUALITATIVE, RPR	1/1/2016	12/31/2017	$ 10.00
TNGTT	TPL 2 Hour GTT	2/22/2016	12/31/2017	$ 10.00
TNGPB	TPL Group B Beta Strep Culture	2/22/2016	12/31/2017	$ 10.00
90654	FLUZONE	3/28/2012	12/31/2017	$ 10.20
T1017	Targeted case management, 15 minutes	7/1/2016	12/31/2017	$ 11.00
82043CC	MICROALBUMIN URINE	2/1/2014	12/31/2017	$ 12.50
82570CC	URINE CREATININE	2/1/2014	12/31/2017	$ 12.50
88164ED	EDW PAP TEST	7/1/2014	12/31/2017	$ 14.42
90472	IMM ADM, EACH ADDITIONAL	1/14/2013	12/31/2017	$ 14.80
90472FP	IMM ADM, EACH ADDITIONAL	1/14/2013	12/31/2017	$ 14.80
90471	IMM ADM, NURSE	1/14/2013	12/31/2017	$ 14.80
90471FP	IMM ADM, NURSE	1/14/2013	12/31/2017	$ 14.80
90473	INTRANASAL ADM	1/14/2013	12/31/2017	$ 14.80
90473FP	INTRANASAL ADM	1/14/2013	12/31/2017	$ 14.80
90474	INTRANASAL, ADDITIONAL	1/14/2013	12/31/2017	$ 14.80
90474FP	INTRANASAL, ADDITIONAL	1/14/2013	12/31/2017	$ 14.80
96372	THERAPEUTIC, PROPHYLACTIC OR DIAGNOSTIC INJECTION	1/1/2010	12/31/2017	$ 14.80
96372FP	THERAPEUTIC, PROPHYLACTIC OR DIAGNOSTIC INJECTION	1/1/2010	12/31/2016	$ 14.80
80048CC	BASIC METABOLIC PANEL	9/18/2014	12/31/2017	$ 15.00
85025LC	CBC DIFF LC	5/13/2016	12/31/2017	$ 15.00
80053CC	COMP METABOLIC PANEL	2/1/2014	12/31/2017	$ 15.00
83036CC	HEMOGLOBIN A1C	2/1/2014	12/31/2017	$ 15.00
80076CC	HEPATIC FUNCTION	2/1/2014	12/31/2017	$ 15.00
80076I	HEPATIC FUNCTION	7/1/2014	12/31/2017	$ 15.00
83615CC	LDH LACTATE DEHYDROGENASE	2/1/2014	12/31/2017	$ 15.00

80061CC	LIPID PANEL	2/1/2014	12/31/2017	$ 15.00
84703CC	PREG. TEST BETA QUAL. BLOOD	2/1/2014	12/31/2017	$ 15.00
84702CC	PREG. TEST BETA QUANT. BLOOD	2/1/2014	12/31/2017	$ 15.00
86906CC	RH GENOTYPE	2/1/2014	12/31/2017	$ 15.00
T1002	RN Services, up to 15 minutes	6/29/2016	12/31/2017	$ 15.00
84436CC	THYROXINE T4 TOTAL	2/1/2014	12/31/2017	$ 15.00
84443CC	TSH THYROID STIMULATING HORMONE	2/1/2014	12/31/2017	$ 15.00
86580	TUBERCULOSIS TEST	3/19/2009	12/31/2017	$ 15.00
84550CC	URIC ACID SERUM	2/1/2014	12/31/2017	$ 15.00
81001CC	URINALYSIS W MICROSCOPY	2/1/2014	12/31/2017	$ 15.00
J7303	NUVARING VAGINAL RING	5/21/2012	12/31/2017	$ 15.79
96150	Health & behavior assessment, 15 minutes	7/1/2016	12/31/2017	$ 17.00
99211ED	5 MIN, MINIMAL, EST	7/1/2016	12/31/2017	$ 18.66
71010I	CHEST XRAY 1 VIEW	4/1/2013	12/31/2017	$ 19.02
COPAY20	$20 Copay	9/1/2016	12/31/2017	$ 20.00
82951	2-HR GTT	4/1/2014	12/31/2017	$ 20.00
82677CC	AFP ESTRIOL	2/1/2014	12/31/2017	$ 20.00
86336CC	AFP INHIBIN	2/1/2014	12/31/2017	$ 20.00
82150CC	AMYLASE SERUM	2/1/2014	12/31/2017	$ 20.00
86870CC	ANTIBODY TITER	2/1/2014	12/31/2017	$ 20.00
80048LC	BASIC METABOLIC PANEL	2/1/2014	12/31/2017	$ 20.00
85025I	CBC	7/1/2014	12/31/2017	$ 20.00
85025QU	CBC w/DIFF QUEST	11/2/2015	12/31/2017	$ 20.00
87798CH	Chikungunya PCR	7/28/2016	12/31/2017	$ 20.00
80053I	COMP METABOLIC PANEL	7/1/2014	12/31/2017	$ 20.00
80053LC	COMP METABOLIC PANEL	2/1/2014	12/31/2017	$ 20.00
86140CC	CRP- C REACTIVE PROTEIN	2/1/2014	12/31/2017	$ 20.00
87798DE	Dengue PCR	7/28/2016	12/31/2017	$ 20.00
ECELLA	EMERGENCY CONTRACEPTION - ELLA	3/6/2015	12/31/2017	$ 20.00
99211LB	EST PT STND MD	4/13/2009	12/31/2017	$ 20.00
82746CC	FOLATE	2/1/2014	12/31/2017	$ 20.00
80076LC	HEPATIC FUNCTION	2/1/2014	12/31/2017	$ 20.00
86696CC	HERPES SIMPLEX V II	2/1/2014	12/31/2017	$ 20.00
86695CC	HERPES SIMPLEX V I	2/1/2014	12/31/2017	$ 20.00
86701	HIV (EIA/IFA)	4/23/2014	12/31/2017	$ 20.00
86701LC	HIV LC	1/1/2016	12/31/2017	$ 20.00
S9470	NUTRITIONAL COUNSELING, DIETITIAN VISIT	12/29/2009	12/31/2017	$ 20.00
85045CC	RETICULOCYTE COUNT	2/1/2014	12/31/2017	$ 20.00
85651I	SED RATE	7/1/2016	12/31/2017	$ 20.00
87186CC	SENSITIVITY FOR ORGANISM	2/1/2014	12/31/2017	$ 20.00
STIEX	STI Exam Fee	4/1/2016	12/31/2017	$ 20.00
87088CC	URINE CULTURE ISOLATION	2/1/2014	12/31/2017	$ 20.00

87086CC	URINE CULTURE QUAL	2/1/2014	12/31/2017	$ 20.00
99211IT	VISIT, 5 MIN	3/26/2012	12/31/2017	$ 20.00
99211	VISIT, 5 MIN, MINIMAL	4/13/2009	12/31/2017	$ 20.00
87798ZI	Zika PCR	7/28/2016	12/31/2017	$ 20.00
88142ED	PAP, LIQUID-BASED	7/1/2016	12/31/2017	$ 20.70
A4266	DIAPHRAGM	2/2/2010	12/31/2017	$ 22.00
76140	X-RAY READING/CONSULT	6/14/2010	12/31/2017	$ 23.00
J7304	XULANE TRANSDERMAL PATCH	9/26/2016	12/31/2017	$ 24.14
COPAY25	$25 Copay	9/1/2016	12/31/2017	$ 25.00
82105CC	AFP	7/15/2016	12/31/2017	$ 25.00
86850CC	ANTIBODY SCREEN CC	3/9/2016	12/31/2017	$ 25.00
82575CC	CREATININE CLEARANCE	2/1/2014	12/31/2017	$ 25.00
82728CC	FERRITIN	5/23/2016	12/31/2017	$ 25.00
86706PR	HEP B SURFACE ANTIBODY	2/1/2014	12/31/2017	$ 25.00
86431CC	RHEUMATOID ARTH FACTOR	2/1/2014	12/31/2017	$ 25.00
86762KD	RUBELLA AB IGG	2/1/2014	12/31/2017	$ 25.00
86762LC	RUBELLA AB IGG	1/1/2016	12/31/2017	$ 25.00
86762LB	RUBELLA IgG ANTIBOCY	11/19/2015	12/31/2017	$ 25.00
85652QU	SEDIMENTATION RATE	11/2/2015	12/31/2017	$ 25.00
84439CC	THYROXINE T4 FREE DIRECT	2/1/2014	12/31/2017	$ 25.00
86787CC	VARICELLA TITER IGG	2/1/2014	12/31/2017	$ 25.00
86787PR	VARICELLA TITER IGG	2/1/2014	12/31/2017	$ 25.00
90662	Fluzone	9/23/2016	12/31/2017	$ 25.20
76140I	X-RAY READING	12/21/2011	12/31/2017	$ 25.30
COPAY30	$30 Copay	9/1/2016	12/31/2017	$ 30.00
86038CC	ANA-ANITNUCLEAR ANTIBODY	2/1/2014	12/31/2017	$ 30.00
90634	Hep A, ped/adol, 3-dose	5/1/2016	12/31/2020	$ 30.00
87340CC	HEP B SURFACE ANTIGEN	2/1/2014	12/31/2017	$ 30.00
83690CC	LIPASE SERUM	2/1/2014	12/31/2017	$ 30.00
T1001	NURSING ASSESSMENT	2/1/2009	12/31/2017	$ 30.00
84153CC	PROSTATE SP AG SERUM	2/1/2014	12/31/2017	$ 30.00
88141ED	CYTOPATHOLOGY, INTERPREATION BY PHYSICIAN	7/1/2014	12/31/2017	$ 30.09
99212I	TB PILL PICKUP BRIEF NURSE VISIT	1/1/2008	12/31/2017	$ 32.74
99402	Education & Counseling, 30 min	10/1/2015	12/31/2017	$ 35.00
86706CC	HEP B HBSAB	2/1/2014	12/31/2017	$ 35.00
86803CC	HEP C ANTIBODY	2/1/2014	12/31/2017	$ 35.00
860062L	MUMPS TITER	12/21/2011	12/31/2016	$ 35.00
86735LC	MUMPS TITER	1/1/2016	12/31/2017	$ 35.00
99212	OV, Est, 10 min	1/1/2016	12/31/2017	$ 35.00
85610CC	PROTHROMBIN TIME	2/1/2014	12/31/2017	$ 35.00
J2791	RHOGAM	6/22/2009	12/31/2017	$ 35.00
86765LB	RUBEOLA AB IGG	10/20/2009	12/31/2016	$ 35.00

82607CC	VIT B12	2/1/2014	12/31/2017	$ 35.00
99404	Education & Counseling, 60 min	10/1/2015	12/31/2017	$ 40.00
90633	Hep A, ped/adol, 2-dose	7/1/2016	12/31/2017	$ 40.00
99213	OV, Est, 15 min	1/1/2016	12/31/2017	$ 40.00
99201	OV, New, 10 min	1/1/2016	12/31/2017	$ 40.00
84146CC	PROLACTIN	2/1/2014	12/31/2017	$ 40.00
86765LC	RUBEOLA AB IGG	1/1/2016	12/31/2017	$ 40.00
99001	SPECIMEN HANDLING - DNA	8/1/2008	12/31/2017	$ 40.00
99212ED	10 MIN, FOCUSED, EST	7/1/2016	12/31/2017	$ 41.12
99201ED	10 MIN, FOCUSED, NEW	7/1/2016	12/31/2017	$ 41.35
87491	CHLAMLYDIA, TRACHOMATIS AMPLIFIED PROBE	3/23/2009	12/31/2017	$ 42.00
87491LB	CHLAMLYDIA, TRACHOMATIS AMPLIFIED PROBE	3/20/2012	12/31/2017	$ 42.00
87591	NEISSERIA GONORRHOEAE, AMPLIFIED PROBE	3/23/2009	12/31/2017	$ 42.00
87591LB	NEISSERIA GONORRHOEAE, AMPLIFIED PROBE	3/20/2012	12/31/2017	$ 42.00
99213I	STND NURSE VISIT TB	1/1/2008	12/31/2017	$ 44.92
86677GCC	H PYLORI IgG ABS	2/1/2014	12/31/2017	$ 45.00
99214	OV, Est, 25 min	1/1/2016	12/31/2017	$ 45.00
99202	OV, New, 20 min	1/1/2016	12/31/2017	$ 45.00
84156CC	PROTEIN URINE QUANT 24	2/1/2014	12/31/2017	$ 45.00
85652LC	SED RATE WESTERG.	10/31/2015	12/31/2017	$ 45.00
84479CC	T3 UPTAKE	2/1/2014	12/31/2017	$ 45.00
87624ED	EDW HPV HIGH RISK TYPES	7/1/2016	12/31/2017	$ 47.80
87621ED	EDW HPV	7/1/2014	12/31/2017	$ 47.87
S0613	ANNUAL GYN, BREAST W/O PELVIC	12/30/2009	12/31/2017	$ 50.00
58301	IUD REMOVAL	8/30/2014	12/31/2017	$ 50.00
J7297	LILETTA	1/1/2016	12/31/2017	$ 50.00
99215	OV, Est, 40 min	1/1/2016	12/31/2017	$ 50.00
99203	OV, New, 30 min	1/1/2016	12/31/2017	$ 50.00
99202PN	PRENATAL VISIT	12/21/2011	12/31/2017	$ 50.00
TNLBS	TPL Initial Labs	2/22/2016	12/31/2017	$ 50.00
11981	IMPLANT INSERTION	4/1/2013	12/31/2017	$ 51.47
99395	EST PT, 18-39 YRS	3/23/2009	12/31/2017	$ 55.00
99396	EST PT, 40-64 YRS	3/23/2009	12/31/2017	$ 55.00
99394	EST PT, ADOLESCENT (12-17 YRS)	3/23/2009	12/31/2017	$ 55.00
86708CC	HEP A ANTIBODY TITER	2/1/2014	12/31/2017	$ 55.00
86317CC	HEP B SURFACE ATB QUANT	2/1/2014	12/31/2017	$ 55.00
90713	Inactivated Polio Virus, SQ/IM	7/1/2016	12/31/2017	$ 55.00
99386	NEW PT, 40-64 YRS	3/23/2009	12/31/2017	$ 55.00
99384	NEW PT, ADOLESCENT (12-17 YRS)	3/23/2009	12/31/2017	$ 55.00

99385	NEW PT, 18-39 YRS	3/23/2009	12/31/2017	$ 55.00
99204	OV, New, 45 min	1/1/2016	12/31/2017	$ 55.00
90714	Tetanus diphtheria (Td), pf, 7yrs+, IM	7/1/2016	12/31/2017	$ 55.00
86777CC	TOXOPLASMA GONDII AB, IgG	2/1/2014	12/31/2017	$ 55.00
86644CC	CYTOMEGALOVIRUS AB	2/1/2014	12/31/2017	$ 60.00
86694CC	HERPES I/II IGG CC	4/1/2014	12/31/2017	$ 60.00
99205	OV, New, 60 min	1/1/2016	12/31/2017	$ 60.00
87177KD	OVA & PARASITES KD	6/22/2015	12/31/2017	$ 60.00
90715	Tdap, 7yrs+, IM	7/1/2016	12/31/2017	$ 65.00
99213ED	15 MIN, EXPANDED	7/1/2016	12/31/2017	$ 69.09
86677MCC	H PYLORI IgM ABS	2/1/2014	12/31/2017	$ 70.00
90746	Hep B, 3-dose	7/1/2016	12/31/2017	$ 70.00
86480KD	QUANTIFERON	2/1/2014	12/31/2017	$ 70.00
99202ED	20 MIN, EXPANDED, NEW	7/1/2016	12/31/2017	$ 70.81
99203SK	CBE KOMEN	4/1/2016	3/31/2017	$ 73.38
58300	IUD INSERTION	10/7/2014	12/31/2017	$ 75.00
86778CC	TOXOPLASMA GONDII AB, Igm	2/1/2014	12/31/2017	$ 75.00
82306CC	VITAMIN D, 25-HYDROXY	2/1/2014	12/31/2017	$ 75.00
90690	Oral Typhoid	7/1/2016	12/31/2017	$ 80.00
90632	HepA	7/1/2016	12/31/2017	$ 85.00
54050	Warts; penis, simple	7/1/2016	12/31/2017	$ 87.00
57061	Warts; vaginal, simple	7/1/2016	12/31/2017	$ 89.00
S0612	ANNUAL GYN, EST	6/22/2009	12/31/2017	$ 100.00
90707	Measles/Mumps/Rubella, live, SQ	7/1/2016	12/31/2017	$ 100.00
56501	Warts; vulvar, simple	7/1/2016	12/31/2017	$ 102.00
99203ED	30 MIN, DETAILED, NEW	7/1/2016	7/1/2017	$ 102.32
11982	IMPLANT REMOVAL	10/19/2015	12/31/2017	$ 108.32
S0610	ANNUAL GYN, NEW	6/22/2009	12/31/2017	$ 110.00
84144CC	PROGESTERONE	2/1/2014	12/31/2017	$ 110.00
90636	HepA / HepB	7/1/2016	12/31/2017	$ 115.00
90732	PPSV23, 2yrs+, SQ or IM (Pne)	7/1/2016	12/31/2017	$ 125.00
90691	Typhoid, viCPs, IM (Typhim)	7/1/2016	12/31/2017	$ 140.00
90734	Meningcoccal conjugate, MenACWY	7/1/2016	12/31/2017	$ 145.00
54065	Warts; penis, extensive	7/1/2016	12/31/2017	$ 153.00
57065	Warts; vaginal, extensive	7/1/2016	12/31/2017	$ 153.00
11983	IMPLANT REMOVAL & RE-INSERTION	10/19/2015	12/31/2017	$ 159.79
56515	Warts; vulvar, extensive	7/1/2016	12/31/2017	$ 160.00
90716	Varicella, live, SQ	7/1/2016	12/31/2017	$ 165.00
90649	HPV, quadrivalent, 3-dose, 19+	7/1/2016	12/31/2017	$ 210.00
90717	Yellow Fever, live, SQ	7/1/2016	12/31/2017	$ 210.00
90736	Zoster (shingles), live, SQ	7/1/2016	12/31/2017	$ 235.00
J7300	PARAGARD	4/1/2014	12/31/2017	$ 261.70

J7298	MIRENA	1/1/2016	12/31/2018	$ 322.25
CHEP	CHEP	8/13/2015	12/31/2017	$ 325.00
CHEPQ	CHEPQ	8/13/2015	12/31/2017	$ 350.00
J7307	NEXPLANON ETONOGESTREL	10/2/2015	12/31/2017	$ 364.00

HISTORICAL MUSEUM[10]

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**STUDENT TOURS**	Per Student	$5.00
II.	**MEMBERSHIPS**		
	Student	Per year	$7.50
	Individual	Per year	$15.00
	Senior Citizen	Per year	$10.00
	Publication	Per year	$30.00
	Life (Single)	Per individual	$200.00
	Life (Partner)	Per couple	$300.00
	Corporate Permanent	Per corporation	$500.00
	Patron	Per individual	$500.00
	Benefactor	Per individual	$1,000.00

[10] Fees are Wyandotte County Historical Society and Museum Fees, and not fees of the Unified Government.

MUNICIPAL COURT

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**COURT COSTS**		
	Alcohol Fee		$150.00
	Arrest Booking Fee		$45.00
	Copy Fee	Per page	$0.25
	Court Costs[11]		$25.00
	Expungement Fee		$50.00
	Judicial Branch Surcharge		$22.00
	Judge's Training Fee		$1.00
	Late Fee		$50.00
	Law Fee		$3.00
	Notice Fee		$5.00
	Public Defender Fee		$25.00
	Reinstatement Fee		$59.00
	State Fee		$22.50
	Technology Fee		$2.00
	Trial Fee		$10.00

[11] Court costs are comprised of $2.00 technology fee, $3.00 law fee, and $10.00 trial fee.

NEIGHBORHOOD RESOURCE CENTER

	DESCRIPTION OF SERVICES	UNIT	FEE
	Under construction. To be provided as part of the 2018 Comprehensive Fee Schedule.		

PARKS & RECREATION

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**SALE OF CHEMICALS**		
	Imitator Plus	Per gallon	$16.00
	Cornbelt 4LB Amine	Per gallon	$17.00
II.	**SPECIAL EVENT FEES**		
	A. James P. Davis Hall		
	Resident	Per day	$475.00
	Non-Resident	Per day	$675.00
	Deposit (Refundable)	Per day	$300.00
	B. George Meyn Hall		
	Resident	Per day	$525.00
	Non-Resident	Per day	$725.00
	Deposit (Refundable)	Per day	$300.00
	C. Pierson Community Center		
	Resident	Per day	$700.00
	Non-Resident	Per day	$900.00
	Deposit (Refundable)	Per day	$400.00
III.	**CLASS FEES**[12]		25%
IV.	**BASKETBALL LEAGUE**	Per team/ Per player	$150.00/$15.00
V.	**SOFTBALL LEAGUE**	Per team	$325.00
VI.	**VOLLYBALL LEAGUE**		
	5 Game Season	Per team	$75.00
	10 Game Season	Per team	$150.00
VII.	**SUMMER PLAYGROUND FEES**	Per week	$40.00
VIII.	**WEIGHT ROOM MEMBERSHIP**	Per year	$100.00
IX.	**SOCCER LEAGUE (Adult)**	Per team	$1,500.00
X.	**SWIMMING POOL FEES**		
	Admission	Per day	$1.00 $0.75 for groups of 20+
	Pool Pass	6 visits	$5.00
XI.	**SUNFLOWER HILLS GREEN FEE**		
	A. WEEKDAY		

[12] Class Fees are charged to private instructors for use of facilities.

	DESCRIPTION OF SERVICES	UNIT	FEE
	Standard	Walking	$27.00
	Wyco Resident	Walking	$22.00
	Patron	Walking	$21.00
	Senior (60 & over)	Walking	$16.00
	Junior (18 & under)	Walking	$16.00
	Twilight (after 12 pm)	Walking	$16.00
	B. WEEKEND & HOLIDAYS		
	Standard	Walking	$35.00
	Wyco Resident	Walking	$31.00
	Patron	Walking	$21.00
	Twilight (after 2 pm)	Walking	$16.00
XII.	**SUNFLOWER HILLS CART RENTAL**		
	A. WEEKDAY		
	Standard	With Cart	$41.00
	Wyco Resident	With Cart	$36.00
	Patron	With Cart	$35.00
	Senior (60 & over)	With Cart	$30.00
	Junior (18 & under)	With Cart	$30.00
	Twilight (after 12 pm)	With Cart	$30.00
	B. WEEKEND & HOLIDAYS		
	Standard	With Cart	$49.00
	Wyco Resident	With Cart	$45.00
	Patron	With Cart	$35.00
	Twilight (after 2 pm)	With Cart	$30.00
XIII.	**SUNFLOWER HILLS MEMBERSHIP**		
	A. PATRON CARD		
	Single Patron Card		$110.00
	Senior Patron Card (age 60 & over)		$85.00
	Junior Patron Card (age 18 & under)		$85.00
	Family Patron Card		$135.00
	B. SEASON PASS		
	Single Season Pass	Per Season walking	$1,295.00
		Per Season w/ cart	$2,140.00

PARKS & RECREATION

	DESCRIPTION OF SERVICES	UNIT	FEE
	Senior Season Pass (age 60 & over)	Per Season walking	$595.00
		Per Season w/ cart	$1,340.00
	Family Season Pass	Per Season walking	$1,675.00
		Per Season w/ cart	$3,075.00
	Twilight Season Pass	Per Season w/ cart	$1,090.00
	C. DRIVING RANGE PASS	Single	$450.00
		Family	$595.00
XIV.	**YOUTH SPORTS FEES**	Per season	$15.00
XV.	**YOUTH ACTIVITY FEES**	Per session	$15.00
XVI.	**RECREATION CENTER RENTALS**	Per hour	
	Multipurpose Side Only		$35.00 for resident
			$150.00 deposit
	Gym Only		$20.00
	Multipurpose and Gym		$50.00
XVII.	**COUNTY PARK SHELTER RENTALS**	Per day	
	Wyandotte County Park		
	Shelters A, B, C, F, J, L		$45.00
	Shelter D		$75.00
	Wyandotte County Lake Park		
	Shelters 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 14, 16, 83rd St		$45.00
	Beach Shelter		$75.00
XVIII.	**PARK SHELTER RENTALS**	Per day	
	Alvey, City Park North, Eisenhower, Emerson, Klamm, Matney, Quindaro N&S, Shawnee E&W, St. Margaret's, Thomson, Welborn		$30.00
	Big 11 Lake, City Park Regan, Huron, Parkwood, Pierson 1&3, Rosedale		$45.00
	Pierson 2		$75.00
	Kaw Point		$80.00
	City Park Pavilion		$95.00
XIX.	**RENAISSANCE FESTIVAL**	Per day	
	Adult Admission		$21.95

PARKS & RECREATION

	DESCRIPTION OF SERVICES	UNIT	FEE
	Single Ticket		$21.95
	Season Pass		$89.95
	Child Admission (5-12)		
	Single Ticket		$12.95
	Season Pass		$55.00
	Student/Senior Admission		$19.50
	2 Day Pass		$40.00
	Royal Pass		$169.95
	Royal Collection		$249.95
XX.	**DOCK FEES**	Per year	$425.00-$600.00
XXI.	**FISHING AND BOATING PERMIT FEES**[13]		
	Resident Fishing	Per Day	$10.00
	Resident Fishing	Per Season	$20.00
	Non-Resident Fishing	Per Day	$20.00
	Non-Resident Fishing	Per Season	$40.00
	Resident Boating	Per Day	$10.00
	Resident Boating	Per Season	$25.00
	Non-Resident Boating	Per Day	$20.00
	Non-Resident Boating	Per Season	$50.00

[13] All prices do not include $1.00 vendor write-up charge

POLICE DEPARTMENT

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**ANIMAL LICENSE**		
	City License Fee[14]	Per year before June 30	$10.00
		Per year after June 30	$15.00
		Per 5 years	$45.00
		Lifetime[15]	$80.00
II.	**SECURITY GUARD PERMITS**	Per permit/renewal	$50.00
	Transfers during 2 year period to another company	Per transfer	$10.00
III.	**ALARM FEES**		
	A. ALARM PERMIT[16]	Within 10 days of installation	$0.00
	Late fee	Per alarm system	$25.00
	B. FALSE ALARM FEES [17]		
	Residential & Not-for-profit		
	1-3 false alarms	Per incident	$0.00
	4-6 false alarms	Per incident	$50.00
	7-9 false alarms	Per incident	$75.00
	10-12 false alarms	Per incident	$100.00
	13+ false alarms	Per incident	$125.00
	Business		
	1-3 false alarms	Per incident	$0.00
	4-6 false alarms	Per incident	$100.00
	7-9 false alarms	Per incident	$150.00
	10-12 false alarms	Per incident	$200.00
	13+ false alarms	Per incident	$250.00
	Radio room		

[14] Proof of rabies vaccination and spay/neuter must be provided to obtain a license.
[15] If the animal dies within 10 years of obtaining a lifetime license, notify animal services with proof of adoption or purchase of another animal and the license will be transferred to the new animal. If not new animal is purchased, the lifetime license is no longer valid.
[16] Failure to obtain a permit is a misdemeanor. Alarm permits are not transferable. Permits are valid for a calendar year and must be renewed by January 31 of each year. If any information furnished on the applications changes, the alarm user must notify the Alarm Coordinator in writing within 10 days of the change. This is also necessary if an alarm monitoring service is disconnected.
[17] Multiple false alarm incidents occurring on the same calendar day constitute one false alarm.

POLICE DEPARTMENT

	DESCRIPTION OF SERVICES	UNIT	FEE
	1-6 false alarms	Per incident	$0.00
	7-9 false alarms	Per incident	$100.00
	10-12 false alarms	Per incident	$200.00
	13+ false alarms	Per incident	$250.00
IV.	**RECORD CHECKS**	Per check	$10.00
V.	**ANIMAL BOARDING FEES**	Per day	$15.00
VI.	**ANIMAL ADOPTION FEES**		
	Kansas City, Kansas Resident	Per male dog	$67.00
		Per female dog	$77.00
		Per cat	$35.00
	Non-Kansas City, Kansas Resident	Per male dog	$62.00
		Per female dog	$72.00
		Per cat	$35.00
	Transfer fee to Heart of America Humane Society	Per animal	$30.00
VII.	**OTHER ANIMAL FEES**		
	Owner Surrender Fee	Per animal	$55.00
	Euthanasia	Per animal	$60.00
	No Rabies Penalty	Per animal	$12.00 +voucher for credit at local vet to obtain rabies vaccination
	Intact Animal Penalty	Per animal	$35.00 includes registration
VIII.	**STRAY ANIMAL FINES**		
	Animal Pick-up Fee	First offense	$85.00
		Second offense	$110.00
		Third offense	$135.00
IX.	**LAW ENFORCEMENT TRAINING FEE**	Per training	Varies based on type of training and trainer costs
X.	**PARADE PERMIT FEE**	Per parade- based on length of parade, # of staff required, # of traffic control devises required	$1,500.00-$4,000.00
XI.	**COPYING FEES**	Per Page plus staff fee	$0.25 over 5 pages
	Administrative	Per hour	$23.65
	Professional	Per hour	$33.37

POLICE DEPARTMENT

	DESCRIPTION OF SERVICES	UNIT	FEE
XII.	**VIDEO FEES**	Per video	$15.00

PUBLIC WORKS

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**GENERAL FEE LIST**		
	A. SANITARY TAP FEE		
	4 inch	Per tap	$50.00
	6 inch	Per tap	$100.00
	8 inch	Per tap	TBD
	10 inch	Per tap	TBD
	12 inch	Per tap	$150.00
	15 inch	Per tap	TBD
	B. STORM CONNECTION FEE	Per connection	$100.00
	C. STORM UTILIZATION FEE	Per square foot of increased impervious area	$0.01
	D. DRIVEWAY PERMIT		
	Residential	Per driveway	$55.00
	Commercial	Per driveway	$80.00
	E. HAULING PERMIT	Minimum base fee	$50.00
	F. RIGHT-OF-WAY PERMIT		
	Single Site	Minimum base fee	$65.00
	Multiple Sites	See “Other Fees”	
	G. LAND DISTURBANCE PERMIT	Per acre	$100.00
	H. EXCAVATION PERMIT	Per permit	$2.00
	I. BLASTING PERMIT	Per permit	$75.00
	J. FLOOD PLAIN CERTIFICATE	Per permit	$25.00
	K. DUMPSTER PLACEMENT IN ROW	Per permit	$2.00
	L. PARKING METER OUT OF SERVICE	Per permit	$3.00
II.	**SANITARY SEWER MAIN UTILIZATION FEES**		
	A. RESIDENTIAL Including houses, apartments, mobile homes, etc.	Per dwelling unit	$960.00
	B. HOTEL/MOTEL	Per unit	$150.00
	C. PLANNED NON-RETAIL BUSINESS DISTRICT CP-O No lot size restriction	Per connection Four inch connection only	$750.00
	D. BUSINESS	Per connection- for the	$960.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	Limited Business C-1 Planned Limited Business CP-1, Commercial C-3, Central Business C-D Non-Retail Business C-O[18] Planned Light Industrial MP-1	fist and each additional 3,000 sq. ft to floor space	
		Four inch and six inch connection only	
	E. INDUSTRIAL DISTRICTS (SIC)[19] M-2 General Industrial MP-1 Planned Light Industrial M-3 Heavy Industrial for the following size connections : 4, 6, 8, 10, 12, 15 inches		
	Connection Size:		
	4 inch	Per connection	$1,500.00
	6 inch	Per connection	$3,360.00
	8 inch	Per connection	$6,000.00
	10 inch	Per connection	$9,360.00
	12 inch	Per connection	$13,500.00
	15 inch	Per connection	$21,090.00
	F. CHURCHES, SCHOOS & SIMILAR	First 3,000 sq. ft.	$600.00
		Each additional 3,000 sq. ft.	$300.00
III.	**SANITARY LATERAL UTILIZATION FEES**		
	A. RESIDENTIAL Including houses, apartments, mobile homes, etc.	Per dwelling unit	$500.00
	B. HOTELS/MOTELS	First unit	$200.00
		Each additional unit	$100.00
	C. CHURCHES, SCHOOS & SIMILAR	First 3,000 sq. ft.	$400.00
		Each additional 3,000 sq. ft.	$200.00
	D. HOSPITALS	Per bed	$100.00
	E. INDUSTRIAL OR COMMERCIAL FACILITIES, GAS STATIONS, CAR AND TRUCK WASH		

[18] Except for areas on east side of 6th street which are C-2 general business

[19] Large connections will be reviewed and appropriate fees determined by the director on an individual connection basis

	DESCRIPTION OF SERVICES	UNIT	FEE
	4 inch	Per connection	$600.00
	6 inch	Per connection	$1,800.00
	8 inch	Per connection	$3,800.00
	10 inch	Per connection	$7,000.00
	12 inch	Per connection	$11,200.00
	15 inch	Per connection	$20,400.00
IV.	**WATER POLLUTION CONTROL FEES**		
	A. STANDARD CHARGES		
	Monthly Base Charge/Connection	Residential, Commercial, Non-permitted individuals	$17.37
		Permitted Industrial	
		Non-Sewered Water	
		Restaurant FSF	
	Monthly Base Charge/Connection	Low Pressure Sewer	$29.08
	Volume Charge/ CCF	Residential, Commercial, Non-permitted Industrial	$3.92
		Low Pressure Sewer	
		Permitted Industrial	
		Non-Sewered Water	
	Volume Charge/ CCF	Restaurant FSF	$5.92
	Surcharge for excess COD / lb	Permitted Industrial	$0.2306
	Surcharge for excess O&G / lb	Permitted Industrial	$0.1081
	Surcharge for excess TSS / lb	Permitted Industrial	$0.3073
	B. AVERAGE DAILY BILLED FLOW	Gallons per day	
		0-10,000	$195.00
		10,001-25,000	$270.00
		25,001-50,000	$350.00
		50,001-100,000	$770.00
		100,001-200,000	$1,340.00
		200,001-10,000,000	$5,585.00
V.	**HAULING PERMITS**		
	A. SEPTIC AND GREASE	Per gallon	$0.095

	DESCRIPTION OF SERVICES	UNIT	FEE
	WASTEWATER[20] B. ACCESS CODE TO CID FACILITY	Per Year per vehicle	$100.00
VI.	**INDUSTRIAL LAB FEE REIMBURSEMENT**		
	Lab or Field pH	KP Lab Test	$22.41
	Cadmium	Outside Test	$8.10
	Chromium	Outside Test	$8.10
	Copper	Outside Test	$8.10
	Lead	Outside Test	$8.10
	Nickel	Outside Test	$8.10
	Zinc	Outside Test	$8.10
	Arsenic	Outside Test	$8.10
	Mercury	Outside Test	$8.10
	Silver	Outside Test	$8.10
	Hexachrome	Outside Test	$32.40
	Ammonia	KP Lab Test	$40.35
	Total Kjeldahl Nitrogen	Outside Test	$35.10
	Surfactants (MBAS)	KP Lab Test	$70.20
	Phosphorus	KP Lab Test	$43.56
	Phenols	Outside Test	$36.45
	Cyanide	Outside Test	$29.70
	Total Petroleum Hydrocarbons	Outside Test	$40.50
	BTEX	Outside Test	$40.50
	Total Organic Carbon	Outside Test	$229.50
	Total Toxic Organics	Outside Test	$229.50
	Closed Cup Flash Point	KP Lab Test	$66.88
	Biochemical Oxygen Demand	KP Lab Test	$33.57
	Total Suspended Solids	KP Lab Test	$33.57
	Chemical Oxygen Demand	KP Lab Test	$145.31
	Oil & Grease	Outside Test	$40.50
	Sampling Fee	KP Lab Test	$186.49
	Mercury	Outside Test	$8.10

[20] Per gallon based on 75% oChemical Oxygen Demandf tank capacity or based on discharged volume if less than 75% of Oil & Greasetank capacity

	DESCRIPTION OF SERVICES	UNIT	FEE
	Arsenic	Outside Test	$8.10
	Silver	Outside Test	$8.10
	Aluminum	KP Lab Test	$8.10
	Chlorine	KP Lab Test	$90.45
	Antimony	Outside Test	$8.10
	Pesticides	Outside Test	$189.00
	Herbicides	Outside Test	$168.75
	Nitrate – N	Outside Test	$29.70
	Nitrite – N	Outside Test	$29.70
	Fecal Coliform	KP Lab Test	$120.65
VII.	**OTHER POTENTIAL FEES**		
	A. NOTICE OF VIOLATION FOR CLASS 083	Per occurrence	$100-$1,000
	B. REIMBURSEMENT FOR BACKUPS, CLEANUPS, ETC	Per occurrence	Cost + admin fee of $100-$1,000
VIII.	**OTHER DEVELOPMENT FEES**		
	A. DRIVEWAY CULVERT	Per driveway 21 day or same time limit for building permit or development agreement	$55.00
	B. FIELD ENTRANCE	Per driveway 21 day limit	$55.00
	C. RESIDENTIAL DRIVEWAY	Per driveway 21 day or same time limit for building permit or development agreement	$55.00
	D. COMMERCIAL OR INDUSTRIAL DRIVEWAY	Per driveway 21 day or same time limit for building permit or development agreement	$80.00
	E. COMMERCIAL OR INDUSTRIAL CONSTRUCTION ENTRANCE	Per permit 21 day or same time limit for building permit or development agreement	$80.00
	F. RIGHT-OF-WAY PERMIT	Per permit 21 day limit	$65.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	G. RENEWAL OF DRIVEWAY CULVERT, FIELD ENTRANCE DRIVEWAY, AND INDIVIDUAL SITE PERMITS	Per permit	$20.00
	H. MULTIPLE SITE EXCAVATION PERMIT; DIRECTIONAL BORING[21]		
	First Site		$65.00
	Additional Geographically Discrete Site	Per site	$25.00
	In Excess of 500 Linear Feet of Right-of-Way Impacted	Per LF of Right-of-Way impacted	$0.10
	Cable Installation (ROW use agreement)	Per mile	$1,000.00
	Extended Time Fee	Per day in excess of 21 days	$5.00
	I. ROUTINE MAINTENANCE DISTRIBUTION/ OBSTRUCTION ANNUAL PERMIT	Per year	$500.00
	J. DUMPSTER PLACEMENT[22]	Per day / Per location	$2.00
		Per year / Per location	$500.00
	K. OVERSIZE/OVERWEIGHT LOAD PERMIT		
	Single Event	Per each	$50.00
	Fixed Route	Per year	$200.00
	L. HAULING PERMIT	Per site (30 days)	$50.00
		Per site (calendar year)	$250.00
	M. LAND DISTURBANCE	Per acre	$100.00
	N. BLASTING PERMIT	Per each	$75.00
	O. PARKING METER OUT OF SERVICE	Per day/ Per meter	$3.00
	P. DELAY FEES	Per day	$50.00
	Q. EXCAVATION FEE	Impacted Area x Excavation Rate	
	Impacted Area (IA): Pavement impact area for calculating excavation fees shall be 3 feet beyond the edge of excavation into		

[21] Time limits negotiated. Interim time limits, each subject to a separate delay fee, may be negotiated for multiple site projects

[22] Time limit negotiated

	DESCRIPTION OF SERVICES	UNIT	FEE
	pavement subgrade		
	Excavation Rate (ER):		
	Arterial or Collector- Surface Course <= 5 Years	Per Square Foot	$2.70
	Arterial or Collector- Age of Surface Course < 5 Years	Per Square Foot	$1.90
	Local- Surface Course <= 5 Years	Per Square Foot	$1.75
	Local- Age of Surface Course < 5 Years	Per Square Foot	$1.10

REGISTER OF DEEDS

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**MORTGAGE REGISTRATION TAX**	Per $100 of principal amount of indebtedness	$0.10
II.	**RECORDING FEES**		
	Deed/Mortgage[23]/Assignment of Rent/Release of Assignment of Rent/ Other Miscellaneous Documents	Per document	$18.00 for 1st page + $14.00 per additional page (Add $13.00 if releasing more than one assign of rents)
	Assignment/Release of Mortgage	Per document	$17.00 for the 1st page + $4.00 per additional page *Add $13.00 per mortgage if document is assigning/releasing more than one mortgage
	Subdivision Plats	Per page	$29.00
	Uniform Commercial Code	Per document	$15.00 for 1st 10 pages + $1.00 per additional page
	Copies	Per page	$1.00
	Certified Copies	Per Copy	$10.00
III.	**UNIFORM COMMERCIAL CODE FEE SCHEDULE**		
	Original UCC Financing Statement KSA84-9-525	Up to 10 pages	$15.00
	Amended USS Financing Statement KSA 84-9-525	Up to 10 pages	$15.00
	Continuation UCC Financing Statement KSA4-9-525	Up to 10 pages	$15.00
	Separate UCC Statement Agreement KSA 84-9-525	Up to 10 pages	$15.00
	Release UCC Financing Statement of all or part of any collateral described in filed financing statement KSA 84-9-525	Up to 10 pages	$15.00
	All UCC forms – each additional page after 10 pages KSA-84-9-525		$1.00

[23] Filing fees are capped at $125 for a single-family mortgage on principal residence $75,000 or less. Proof must be provided by an affidavit or included in the document. Mortgage Registration Tax is not capped.

	DESCRIPTION OF SERVICES	UNIT	FEE
	Written UCC Information request: per debtor name KSA 84-9-525	Up to 10 pages	$15.00
IV.	**OTHER FEES**		
	Filing notices of tax liens under the Internal Revenue laws of the United States[24]		$29.00
	Filing release of tax liens, certificates of discharge, under the Internal Revenue laws of the United States or the revenue of the State of Kansas filed both prior to and after the effective date of this act KSA 79-2617	First page only, additional fees apply for additional pages and fractions thereof	$29.00
	Release of State Tax Liens from Department of Human Resources. KSA 44-717(E)(1)	First page only, additional fees apply for additional pages and fractions thereof	$65.00
	2 page Release of State lien from Department of Labor for overpayment of unemployment benefits. KSA 44-717(E)(1)	First page only, additional fees apply for additional pages and fractions thereof	$73.00
	Filing liens for materials and services. KSA 58-201 and amendments thereto	First page only, additional fees apply for additional pages and fractions thereof	$14.00
	Lis Pendens. KSA 60-2201	Per document	$5.00
	Certificate of Federal Tax Lien search. KSA 79-2617	Per document	$15.00
	Laredo Subscribers (For Outside Access to Laredo Program)	Per Year	$2400.00
	Each Additional Laredo User	Per Year	$240.00

[24] Fee includes a $15.00 U.C.C. filing fee provided by KSA 79-2617

SHERIFF DEPARTMENT

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**INMATE HOUSING FEES**		
	U.S. Marshall's Service	Per day	$42.00
	Kansas Department of Corrections	Per day	$68.49
	KCK Police Department	Per day	$85.75
	Bonner Springs	Per day	$85.75
	Edwardsville	Per day	$85.75
II.	**JUVENILE DETENTION CENTER HOUSING FEES**	Per person/per day	$120.00
III.	**OFFENDER REGISTRATION**	Per initial and quarterly registration	$20.00
IV.	**CONCEALED CARRY REGISTRATION**	Per registration	$32.50
V.	**RECORDS UNIT CHARGES**		
	Background Check Fee	Per individual request	$10.00
	Fingerprinting Fee	Per individual	$25.00
	Letter of Incarceration Fee	Per letter	$3.00
	Accident reports	Per report	$5.00

TRANSIT

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**BUS FARES**		
	A. Fixed Route Base	Per passenger	$1.50
	B. Fixed Route Reduced[25] Youth (12-18) Senior (65+) Disabled (Regional certification)	Per passenger	$0.75
	C. ADA Paratransit (Dial-A-Ride)[26]	Each way	$3.00
	D. Senior Paratransit Senior (65+)	Each way	$2.00
	E. Senior Paratransit to Nutrition Sites Senior (65+)	Each way	$1.00
	F. Senior Group Transportation Senior (65+) to eligible destinations	Per passenger	$5.00

25 Reduced Fare-card required.
26 Certification required.

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	**CHANGE OF ZONE APPLICATIONS**	**TRACT SIZE**	
	A. Agricultural Zones	All sizes	$150.00
	B. Low Density Residential Zones	0-5 acres	$150.00
		5.1 – 10 acres	$200.00
	R-1, R-2, R-1(B), R-2(B), RP-1, RP-a(B), RP-2, RP-2(B), R, RP	10.1 – 20 acres	$250.00
		Over 20 acres	$300.00
	C. Medium and High Density Residential Zones	0-5 acres	$250.00
		5.1 – 10 acres	$350.00
	R-3, R-4, R-5, R-6,R-M, RP-3, RP-4, RP-5, RP-6, RP-M	10.1 – 20 acres	$450.00
		Over 20 acres	$450.00 plus $50.00 for each 5 acres over 20
	D. Office Zones and Multiple District Applications	0-5 acres	$250.00
		5.1 – 20 acres	$550.00
	C-O and CP-O	Over 20 acres	$550.00 plus $50.00 for each 5 acres over 20
	E. Commercial Zones	0-5 acres	$350.00
		5.1 – 10 acres	$500.00
	C-1, C-D, C-2, C-3, CP-1, CP-D, CP-2, CP-3, TND	10.1 – 15 acres	$600.00
		15.1 – 20 acres	$700.00
		Over 20 acres	$700.00 plus $50.00 for each 5 acres over 20
	F. Industrial Zones	0-5 acres	$400.00
		5.1 – 10 acres	$500.00
	M-1, M-2, M-3, MP-1, MP-2, MP-3, B-P	10.1 – 15 acres	$600.00
		15.1 – 20 acres	$700.00
		Over 20 acres	$700.00 plus $50.00 for each 5 acres over 20
II.	**SPECIAL USE PERMIT APPLICATIONS**	0-5 acres	$350.00
		5.1 – 10 acres	$450.00
	Not specifically listed below	10.1 – 15 acres	$550.00
		15.1 – 20 acres	$650.00
		Over 20 acres	$650.00 plus $50.00 for each 5 acres over 20
III.	**HOME OCCUPATION SPECIAL USE PERMIT APPLICATIONS**		
	Home occupations		$75.00
	Keeping of farm animals		$75.00

	DESCRIPTION OF SERVICES	UNIT	FEE
	Kennel permits		$350.00
	Temporary use of land		$350.00
IV.	**MISCELLANEOUS SPECIAL USE PERMIT APPLICATIONS**		
	Fill or removal of earth materials		$75.00
	Short term permit/ Special event permits (10 days or less)		$300.00
	Uses of educational, religious, philanthropic or eleemosynary in nature		$350.00
	Group dwellings		$250.00
	Permits under section 27-593(b) (Excluding group dwellings)	0 – 5 acres	$750.00
		5.1 – 10 acres	$900.00
		10.1 – 15 acres	$1,100.00
		15.1 – 20 acres	$1,300.00
		Over 20 acres	$1,300.00 plus $100.00 for each 5 acres over 20
V.	**VARIANCE (APPEAL) APPLICATIONS**		
	Agricultural/Residential		$100.00
	Commercial/Industrial		$200.00
	Carport Appeal		$25.00
VI.	**SIGN FEES**		
	Wall and projecting signs	Per sign	$25.00
	Pole, pylon and monument signs	Per sign	$75.00
	Billboards	Less than 300 s.f.	$150.00
		More than 300 s.f.	$300.00
	Temporary banners (30 Days non-renewable)		$20.00
	Temporary sign / Temporary event (7 Days non-renewable)		$20.00
VII.	**PLAT FEES**		
	Preliminary and final plat application		No Charge
	Kansas City, Kansas Plat Recording	Per lot	First 10 lots- $6.00
		Per lot	Lots 11 & up- $5.00
VIII.	**PRELIMINARY AND FINAL REVIEW APPLICATIONS**		
	Plan Review Fees		$100.00

	DESCRIPTION OF SERVICES	UNIT	FEE
IX.	**ROW VACATION APPLICATIONS**		
	Agricultural/Residential		$100.00
	Commercial/Industrial		$300.00
X.	**MISCELLANEOUS FEES**		
	Ordinance Publication Fee		$50.00
	(For Successful Change of Zone/Vacation Petitions)		
	Planning Maps (zoning, historic, master plan, land use)		Varies
	Copies	Per copy	First 5 Free 6 or more $0.25
	Hourly rate for copies		Varies
	Public Hearing Meeting Tapes	Per tape	$25.00

Staff Request for Commission Action

Tracking No. 17964

Full Commission Meeting Date: 3/2/17
Committee: Economic Development & Finance

Date of Standing Committee Action: 2/21/17
(If none, please explain):

Publication Required: No

Date:	Contact Name:	Contact Phone:	Contact Email:	Department/Division:
02/01/2017	Lisa Nolan, Kathleen VonAchen	x8176, x5186	lnolan@wycokck.org, kvonachen@wycokck.org	Finance

Item Description:
A resolution designating specified banks as Unified Government depositories and eligible instruments for investing Unified Government funds and receiving requests for bids for investment of idle funds. The resolution authorizes specified Unified Government employees.

Action Requested:
please approve

Budget Impact: (if applicable)
Amount:
Source:
Included In Budget:
Other (explain):

Attachments List:
Resolution

RESOLUTION NO. _____

WHEREAS, K.S.A. 9-1401 provides that the governing body of any municipal corporation shall designate by official action the banks which may serve as depositories of its funds; and

WHEREAS, K.S.A.12-1675 provides that the governing body of a city or county may invest any moneys which are not immediately required for the purposes for which the moneys were received (hereinafter referred to as "idle funds") in certain enumerated types of investments in certain types of financial institutions; and

WHEREAS, pursuant to K.S.A. 9-1401, K.S.A. 12-1675 and K.S.A. 12-1675a, eligible financial institutions are those institutions which are incorporated under the laws of Kansas or any other state or organized under the laws of the United States and which have a main or branch office in the county in which the municipal corporation is located; and

WHEREAS, the banks referenced herein meet the criteria contained in the applicable statutes and the Unified Government's Cash Management and Investment Policy, and the Unified Government wishes to designate them as eligible institutions for the deposit of its funds and for purposes of receiving Unified Government funds for investment and receiving requests for bids for investment of its idle funds as long as the banks meet the eligibility criteria under applicable statutes and the Unified Government's Cash Management and Investment Policy; and

WHEREAS, the Unified Government wishes to designate the persons authorized by the Unified Government to act on its behalf with regard to the accounts maintained at the banks referenced herein ("Authorized Signers") and setting out the limits of their authority ("Authorized Powers").

NOW, THEREFORE, **BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

1. That the following banks are hereby designated as official Unified Government depositories and eligible institutions (hereafter "Eligible Institutions") for purposes of receiving Unified Government funds for investment and receiving requests for bids for investment of its idle funds as long as the Eligible Institutions meet the eligibility criteria under all applicable statutes and the Unified Government's Cash Management and Investment Policy.

a. Academy Bank

b. Argentine Federal Savings

c. Bank of America

d. Bank of Labor

e. Bank Midwest

f. Capitol Federal

g. Commerce Bank

h. Community First Bank

i. Country Club Bank

j. Enterprise Bank and Trust

k. First Federal Bank of Kansas City

l. First State Bank and Trust

m. Industrial State Bank

n. Liberty Bank

o. Mutual Savings Association

p. NBH Bank

q. Security Bank

r. UMB Bank

s. Union Bank and Trust

t. US Bank

2. That the following Unified Government employees listed below are authorized to exercise the following powers:

Authorized Officers or Employees

a. Mayor/CEO, or their designee – powers a and b, below.
b. County Administrator, or their designee – powers a and b, below.
c. Chief Financial Officer, or their designee – powers a and b, below.
d. Deputy Finance Director, or their designee – power b, below
e. Director of Revenue, or their designee – power b, below
f. Deputy Director of Revenue, or their designee – power b, below
g. Cash Manager, or their designee – power b, below

Authorized Powers

a. Open any deposit or share accounts at an Eligible Institution in the name of the Unified Government, and enter into a written lease for the purpose of renting, maintaining, accessing, and terminating a safe deposit box at an Eligible Institution.

b. Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit, and issue stop payment orders with respect to any item drawn on a Unified Government account at an Eligible Institution.

3. All of the individuals listed in Section 2 above are hereby designated "Authorized Signers" on the Unified Government accounts maintained or hereafter opened at the Eligible Institutions, subject to the limitations on powers set out in Section 2 above.

4. The Unified Government Clerk is authorized to certify to the Eligible Institutions the names and signatures of persons authorized to act on behalf of the Unified Government under this Resolution and from time to time hereafter, as additions to or changes in the identity of the Authorized Signers are made and to submit to the Eligible Institutions referenced herein a new signature card and incumbency certificate. The Eligible Institutions are entitled to rely on the authority of the person holding the title of the designated position as long as the Unified Government Clerk has certified that such person has been duly appointed to the designated position.

5. The Eligible Institutions are hereby requested, authorized, and directed to honor checks, drafts, or other orders for the payment of money drawn in the Unified Government's name, when bearing or purporting to bear the facsimile signature of any such Authorized Signer, and the Eligible Institutions are entitled to honor all such checks, drafts, or other others, regardless of by whom or by what means the facsimile signature thereon may have been affixed, if such facsimile signature resembles the facsimile specimens duly certified to or filed with the Eligible Institutions by an Authorized Signer.

6. The Eligible Institutions are authorized to rely on and to continue to honor the instructions of any Authorized Signer identified in this Resolution or subsequently certified as set forth above until such Eligible Institution is notified in writing by the Unified Government Clerk or his or her designee of the amendment or revocation of such authority and the Eligible Institution has had a reasonable period of time to act thereon.

7. This Resolution shall be in full force and effect from and after its adoption.

8. This Resolution shall continue to have effect until express written notice of its rescission or modification has been received by the Eligible Institution.

9. This Resolution shall revoke and supersede any previous resolution concerning the same subject matter.

10. The County Administrator and other officers of the Unified Government are hereby authorized on behalf of the Unified Government to enter into and execute any agreements with the Eligible Institutions as are necessary to effectuate the purposes of this Resolution.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS 2nd DAY OF MARCH, 2017.

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Unified Government Clerk

Staff Request for Commission Action

Tracking No. 17968

Full Commission Meeting Date: NA
Committee: Economic Development & Finance

Date of Standing Committee Action: 2/21/17
(If none, please explain):

Publication Required: No

Date:	Contact Name:	Contact Phone:	Contact Email:	Department/Division:
02/06/2017	Alan Howze	x8951	ahowze@wycokck.org	Innovation

Item Description:
Briefing on KC Digital Drive (20 min). The briefing will be presented by Aaron Deacon, Executive Director of KC Digital Drive. The purpose is to provide an update to the Commission on the activities and objectives of KC Digital Drive and how they are working with and supporting Unified Government priorities.

Action Requested:

Budget Impact: (if applicable)
Amount:
Source:
Included In Budget:
Other (explain):

Attachments List: