



**Unified Government of Wyandotte County and Kansas City, Kansas**

**Administration and Human Services Meeting**

5<sup>th</sup> Floor Conference Room

701 N. 7th Street Trafficway, Kansas City, KS 66101

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***Commissioner Melissa Bynum***

*Commissioner Mike Kane – Commissioner Christian Ramirez –  
Commissioner Andrew Davis – Commissioner Evelyn Hill*

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**MINUTES**

**Monday, April 21, 2025**

**5:03 PM – 5:10 PM**

**Attendance:**

**Committee Members Present:**

- Commissioner Bynum (Chair)
- Commissioner Kane
- Commissioner Davis
- Commissioner Burns substituting for Commissioner Hill

**Committee Members Absent:**

- Commissioner Hill
- Commissioner Ramirez

**Staff Present:**

- Monica L. Sparks (Unified Government Clerk)
- Wendy Green (Deputy Chief Counsel)
- Alyssa Marcy (Long Range Planner, Planning and Urban Design)
- Randy Greeves (Historic Preservationist, Planning and Urban Design)
- Rodney Lucas (Interim Assistant County Administrator)

**Call to Order:**

Commissioner Bynum called the meeting to order at 5:03 PM.

**Revisions to Agenda:**

No revisions to the agenda were reported.

**Approval of Previous Minutes:**

There were no minutes to approve.

**Committee Agenda:****Item No. 4.1 - RESOLUTION: KANSAS STATE HISTORIC PRESERVATION OFFICE HISTORIC PRESERVATION FUND GRANT (Discussion Begins: 3:00)**

Alyssa Marcy and Randy Greeves, Urban Planning and Design, made presentation regarding a resolution for the Kansas State Historic Preservation Office Historic Preservation Fund grant.

**Key Points:**

- Grant Source: Kansas State Historic Preservation Office – annual Historic Preservation Fund grant.
- Amount Requested: \$50,000.
- Match Requirement: No cash match required; as a Certified Local Government, match is in-kind (staff time) or may be waived due to the city's special designation.
- Project Purpose: Develop historic design guidelines for the downtown Historic District.
- Goal:
  - A. Provide clear, user-friendly guidance for repair and rehabilitation of historic buildings.
  - B. Streamline review by enabling letters of exemption when projects meet the guidelines.
- Context: Builds on prior downtown efforts:
  - A. Creation of the downtown KCK Historic District
  - B. Establishment of the Main Street program
  - C. Adoption of the citywide Historic Preservation Plan
- Economic Impact: Supports revitalization of underutilized/vacant historic buildings; leverages increased Kansas historic tax credits (25% → 40%) to improve project feasibility.

- Timing: Grant released March 28; resolution requested and approved for fast-track placement on the upcoming Thursday Board of Commissioners agenda due to tight deadline.

The Chairman opened the public hearing. No comments were received. The Chairman closed the public hearing.

Commissioner Kane made a motion to adopt the resolution and fast-track approval to the Board of Commissioners meeting on April 24, 2025. The motion was seconded by Commissioner Burns.

Vote: Motion carried 4/0

- Ayes: Davis, Kane, Burns, Bynum
- Nays: None
- Absent: Commissioner Hill, Commissioner Ramirez

**Adjournment: (Discussion Begins: 7:14)**

Commissioner Kane made a motion to adjourn the meeting. The motion was seconded by Commissioner Davis.

Vote: Motion carried 4/0

- Ayes: Davis, Kane, Burns, Bynum
- Nays: None
- Absent: Commissioner Hill, Commissioner Ramirez

The meeting was adjourned at 5:10 PM.

MLS