

Unified Government of Wyandotte County and Kansas City, Kansas



**Board of Commissioners**

Commission Chambers

701 N. 7th Street Trafficway, Kansas City, KS 66101

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***Mayor Christal E. Watson***

*Commissioner At-Large Dist. 1 Melissa Bynum – Commissioner At-Large Dist. 2 Andrew Kump –  
Commissioner Dist. 1 Jermaine Howard – Commissioner Dist. 2 Bill Burns –  
Commissioner Dist. 3 Christian Ramirez – Commissioner Dist. 4 Evelyn Hill –  
Commissioner Dist. 5 Carlos Pacheco – Commissioner Dist. 6 Phil Lopez –  
Commissioner Dist. 7 Chuck Stites – Commissioner Dist. 8 Andrew Davis*

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**UPDATED AGENDA**

**Thursday, February 5, 2026**

**5:30 PM**

- 1. CALL TO ORDER/ROLL CALL**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. REVISIONS TO AGENDA**
  - 4.1 AGENDA UPDATE: ADD ITEM NO.8.2– ORDINANCE: ELECTION OF PARTICIPATION IN STAR BOND PROJECT FOR SPORTS STADIUM**
- 5. MAYOR’S AGENDA**
- 6. REGULAR CONSENT AGENDA**
  - 6.1 REPORT: 2025 MAYOR AND COMMISSION TRAVEL, TRAINING, AND COMMUNITY DONATION**

Synopsis: Approval of Article VIII, Travel Policy, Section 801 of the Unified Government Commission Rules, the Legislative Auditor’s Office provides the 2025 Report of Commission Travel and Community Event Expenditures.  
Tracking #: 2116
  - 6.2 APPOINTMENT: BOARDS AND COMMISSIONS**

Synopsis: **Law Enforcement Advisory Board (LEAB):**  
Appointment of Lynn Melton-Term 2/1/26 to 12/31/29, submitted by Sheriff Soptic  
Appointment of Kevin Steele-Term 2/5/26 to 12/15/29, submitted by Commissioner Pacheco

**Community Benefit Advisory Board:**

Appointment of Kalla McLaughlin-Term 2/5/26 to 2/5/27, submitted by  
Commissioner Kump

Tracking #: 2190

6.3 **RESOLUTION: REQUEST FOR APPROVAL TO APPLY FOR THE  
FISCAL YEAR 2026 FEDERAL STOP VIOLENCE AGAINST WOMEN  
ACT GRANT**

Synopsis: Request to adopt a resolution to apply for the FY 2026 Federal STOP  
Violence Against Women Act in the amount of \$133,295.30, with a match of  
\$45,814.58.

*On January 28, 2026, the **Public Works and Safety Standing Committee**,  
chaired by Commissioner Kump, voted unanimously to approve and forward to  
the Board of Commissioners meeting.*

Tracking #: 211305

6.4 **RESOLUTION: DECLARING THE NECESSITY AND AUTHORIZING A  
SURVEY OF LANDS TO BE ACQUIRED BY THE BOARD OF PUBLIC  
UTILITIES**

Synopsis: Approval of a resolution declaring the necessity and authorizing a  
survey and descriptions of lands to be acquired by the Board of Public Utilities,  
for the location, laying-out, reconstruction, expansion, repair, maintenance,  
operation, and use of water and electric lines in Kansas City, Wyandotte County,  
Kansas.

*On January 28, 2026, the **Public Works and Safety Standing Committee**,  
chaired by Commissioner Kump, voted unanimously to approve and forward to  
the Board of Commissioners meeting.*

Tracking #: 211310

6.5 **RESOLUTION: CENTRAL AVE BRIDGE REPLACEMENT GRANT  
APPLICATION**

Synopsis: Request to adopt a resolution to apply to the BUILD Grant opportunity  
that could provide up to \$25M. This grant opportunity closely aligns with the  
needs associated with the Central Avenue Bridge Replacement project.

*On January 28, 2026, the **Public Works and Safety Standing Committee**,  
chaired by Commissioner Kump, voted unanimously to approve and forward to  
the Board of Commissioners meeting.*

Tracking #: 2119

6.6 **MINUTES**

Synopsis: Minutes from the Regular Session meeting on January 11, 2024,  
February 29, 2024, and the Special Session meeting on August 26, 2025.

Tracking #: 2191

6.7 **WEEKLY BUSINESS**

Synopsis: Weekly business materials dated January 15, 2026.

Tracking #: 2192

7. **PUBLIC HEARING AGENDA**

8. **ADMINISTRATOR’S AGENDA**

8.1 **PRESENTATION: 2026 CASINO GRANT OVERVIEW**

Synopsis: An overview of the Hollywood Casino Grant process and timeline.

*For Information Only*

Tracking #: 2144

8.2 **ORDINANCE: ELECTION OF PARTICIPATION IN STAR BOND PROJECT FOR SPORTS STADIUM (ADDED PER AGENDA UPDATE)**

Synopsis: Approval of an ordinance electing to participate in a STAR bond project by pledging local sales and use taxes as a source of payment of STAR bonds issued by the Kansas Development Finance Authority related to a sports stadium.

Tracking #: 2193

9. **STANDING COMMITTEES’ AGENDA**

9.1 **ORDINANCE: AMENDING CHAPTER 15, ARTICLE IV, FIREWORKS**

Synopsis: An ordinance extending the dates for fireworks sales from June 29<sup>th</sup> – July 4<sup>th</sup> to June 27<sup>th</sup> – July 4<sup>th</sup>, to extend the time for the sale of fireworks to 11 PM.

*On January 28, 2026, the **Public Works & Safety Standing Committee**, chaired by Commissioner Kump, voted 4/1 to approve and forward to Board of Commissioners.*

Tracking #: 2121

9.2 **RESOLUTION FOR CHANGE IN SHORT-TERM RENTAL POLICY DURING DESIGNATED SPECIAL EVENTS.**

Synopsis: Adoption of a resolution acknowledging the creation of an alternative short-term rental regulatory scheme outside of the Zoning Code for special events as designated by the County Administrator, RECOMMENDED FOR APPROVAL BY A VOTE OF 6-0 by the Planning Commission.

Tracking #: 2120

9.3 **ORDINANCE: SHORT-TERM RENTAL**

Synopsis: Approval of an ordinance amending residential rental regulations during a designated major events period, and approval of amending the code enforcement administrative penalty process by identifying violations of the short-term rental and major event.

*This item was scheduled to appear before the **Neighborhood & Community Development Standing Committee**, chaired by Commissioner Davis, on February 2, 2026. It was requested and fast track this item to the February 5, 2025, Board of Commissioners meeting.*

Tracking #: 2125

## **10. COMMISSIONERS' AGENDA**

## **11. ADJOURN**

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The Unified Government of Wyandotte County and Kansas City, Kansas will provide necessary, reasonable auxiliary aids and services, such as ASL translators, machine-readable copies of meeting materials, or on-site language interpretation. Individuals requiring any auxiliary aids or services should contact the Unified Government Office of the Clerk by emailing or calling [UGclerkrequest@wycokck.org](mailto:UGclerkrequest@wycokck.org) or 913-573-5260 at least 48 hours in advance of the meeting. Persons may address the Commission during the time set aside for Public Comment on each item scheduled or at any time by suspension of the rules. All persons must address the commission and state their name and address for the record. Comments shall be limited to three (3) minutes for each participant. Disruptive comments and behavior are not permitted and may result in removal from the meeting.

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El Gobierno Unificado del Condado de Wyandotte y Kansas City, Kansas, proporcionará ayudas y servicios auxiliares necesarios y razonables, como traductores de ASL, copias legibles por máquina de los materiales de la reunión o interpretación de idiomas en el lugar. Las personas que requieran ayuda o servicios auxiliares deben comunicarse con la Oficina del Secretario del Gobierno Unificado enviando un correo electrónico o llamando al [UGclerkrequest@wycokck.org](mailto:UGclerkrequest@wycokck.org) o al 913-573-5260 al menos 48 horas antes de la reunión.

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**AGENDA UPDATE  
UNIFIED GOVERNMENT BOARD OF COMMISSIONERS MEETING  
THURSDAY, FEBRUARY 5, 2026**

**ADDING ITEM**

**8. ADMINISTRATOR'S AGENDA**

**Item No.8.2– ORDINANCE: ELECTION OF PARTICIPATION IN STAR BOND PROJECT FOR SPORTS STADIUM**

Synopsis: Approval of an ordinance electing to participate in a STAR bond project by pledging local sales and use taxes as a source of payment of STAR bonds issued by the Kansas Development Finance Authority related to a sports stadium.

**Tracking #: 2193**



## Report to Board of Commissioners

MEETING DATE	PRESENTER	DEPARTMENT
	<div data-bbox="586 386 1036 478" style="border: 1px solid black; padding: 2px;">Reed Partridge, Senior Audit Manager</div> <div data-bbox="586 478 1036 537" style="border: 1px solid black; padding: 2px;">Danielle Rodgers, Auditor</div> <p data-bbox="581 579 927 684">RPartridge@wycokck.org, drodgers@wycokck.org x8043, x8038</p>	Legislative Auditor
<b>AGENDA ITEM #6.1.</b>		
<b>REPORT: 2025 MAYOR AND COMMISSION TRAVEL, TRAINING, AND COMMUNITY DONATION</b>		
<b>BACKGROUND</b>		
Presenting Article VIII, Travel Policy, Section 801 of the Unified Government Commission Rules, the Legislative Auditor's Office provides the 2025 Report of Commission Travel and Community Event Expenditures.		
<b>RECOMMENDATION</b>		
Approve		
<b>BUDGET IMPACTS / FINANCIAL CONSIDERATIONS</b>		
<b>LEGAL/ POLICY CONSIDERATIONS</b>		
<b>ATTACHMENTS</b>		
DRAFT 2025 for 2026		

Approved by Mayor/Administrator to add to agenda.

# ***2025 Report of Commission Travel and Community Event Expenditures***

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## **Office of the Legislative Auditor**

*Reed Partridge  
Legislative Auditor*



913-573-2932



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710 N 7<sup>th</sup> Street, Suite 140

Kansas City, KS 66101



***February 2026***



710 North 7<sup>th</sup> Street Suite 140  
Kansas City, Kansas 66101

## Legislative Auditor's Office Reed Partridge, Legislative Auditor

Phone: (913) 573-2932  
Fax: (913) 573-8045

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Christal Watson, Mayor/Chief Executive Officer  
Unified Board of Commissioners  
Robert P. Burns, Chief Judge 29<sup>th</sup> Judicial District  
David Johnston, County Administrator

As directed by Article VIII, Travel Policy, Section 801 of the Unified Government Commission Rules, the Legislative Auditor's Office presents the 2025 Report of Commission Travel and Community Event Expenditures.

During 2025, Commission Travel and Community Event expenditures totaled \$30,734.85. A detailed report of 2025 Commission Travel and Community Event expenditures is presented on pages 2-4 of this report.

During 2025, there were no travel related expenditures for Mayor Garner.

This report is not an audit, and we do not express an opinion on the data or make any conclusions or recommendations.

Reed Partridge

Legislative Auditor

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# **2025 Report of Commission Travel & Community Event Expenditures**

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## **Table of Contents**

### **Introduction**

Background .....	1
Miscellaneous Notes .....	1

### **Commission Travel & Community Event Expenditures**

Detailed Report of Commission Travel & Community Event Expenditures .....	2
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### **Appendix**

Commission Rules of Procedure, Article VIII – Travel Policy.....	5
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# Introduction

## **BACKGROUND**

Article VIII, Travel Policy, Section 801 of the Unified Government Commission Rules directs the Legislative Auditor to publish and present a detailed annual report of each Commissioner’s travel expenditures. Resolution #R-13-13, published February 14, 2013, established the current Commission Rules pertaining to Commission travel. The Commission Rules are codified in Appendix C of the Unified Government Code of Ordinances.

Per policy, the commissioner’s budget for community events totals \$500 and the travel budget totals \$2,000. 2025 Commission Travel and Community Event expenditures totaled \$30,734.35. A detailed report of 2025 Commission travel and community event expenditures is presented on pages 2-4 of this report.

During 2025, there were no travel related expenditures for Mayor Garner.

Additionally, the current Commission Rules pertaining to Commission travel are presented as an appendix to this report beginning on page 5.

## **MISCELLANEOUS NOTES**

**Donations** – Beginning in 2023, funds set aside for donations by Unified Government Commissioners are budgeted and posted to the same accounts as those established specifically for travel and community event costs. Because the donation costs are blended with travel and community event costs, they are included in this report.

**Tracking Costs** – The Unified Government financial system tracks Mayor/CEO and Commission travel/community event costs in accounts specifically established for that purpose. Therefore, our report relies on the accurate and consistent use of those accounts.

**Attestation Engagement** – This attestation reports the Commission travel and community event expenditures and Mayor travel for 2025 without providing an opinion or a conclusion on them. The report is not an audit, and the data provided was not tested in accordance with generally accepted government auditing standards.

# Commission Travel & Community Event Expenditures

## District 1 - Commissioner Townsend

<b>Date</b>	<b>Location</b>	<b>Trip Description</b>	<b>Amount</b>
6/9/2025	Kansas City, KS	Organization for Community Preservation Youth Division Program Donation	\$ 2,000.00
6/17/2025	Kansas City, KS	Organization for Community Preservation Youth Division Program Donation	\$ 500.00
6/17/2025	Kansas City, KS	Caring Neighbors Association for Growth Project Donation	\$ 150.00
9/9/2025	Kansas City, KS	McNewton Community Outreach Center Donation	\$ 1,000.00
10/5/2025	Kansas City, KS	Dominique Experience Gala Ticket	\$ 161.90
10/29/2025	Kansas City, KS	Mount Carmel Redevelopment Corporation Tremont Development Project Donation	\$ 233.60
10/29/2025	Kansas City, KS	Leavenworth Road Association Clean Up Donation	\$ 900.00
10/29/2025	Kansas City, KS	Caring Neighborhood Association Community Clean Up Donation	\$ 100.00
10/29/2025	Kansas City, KS	McNewton Community Outreach Center Donation	\$ 700.00
11/22/2025	Kansas City, KS	Strangers Rest Baptist Church 100th Anniversary Banquet Tickets	\$ 60.00
12/6/2025	Kansas City, KS	Friends of Yates Holiday at the Apollo Gala Ticket	\$ 112.00
<b>Total</b>			<b>\$ 5,917.50</b>

## District 2 - Commissioner Burns

<b>Date</b>	<b>Location</b>	<b>Trip Description</b>	<b>Amount</b>
4/26/2025	Kansas City, KS	Armourdale Renewal Association Earth Day Event Donation	\$ 500.00
6/23/2025	Kansas City, KS	Cathedral Neighborhood Association Summer Gathering Donation	\$ 560.00
11/18/2025	Kansas City, KS	Strawberry Hill Neighborhood Association Event Donation	\$ 750.00
<b>Total</b>			<b>\$ 1,810.00</b>

## District 3 - Commissioner Ramirez

<b>Date</b>	<b>Location</b>	<b>Trip Description</b>	<b>Amount</b>
3/8-12/2025	Washington, DC	National League of Cities Congressional City Conference	\$ 2,932.39
12/8-11/25	Wichita, KS	Kansas Association of Counties Annual Conference	\$ 904.24
11/25/2026	Kansas City, KS	Rosedale Development Association Donation	\$ 500.00
11/25/2026	Kansas City, KS	Argentine Betterment Corporation Donation	\$ 500.00
<b>Total</b>			<b>\$ 4,836.63</b>

## District 4 - Commissioner Hill

<b>Date</b>	<b>Location</b>	<b>Trip Description</b>	<b>Amount</b>
1/11/2025	Kansas City, KS	Mount Calvary Church Women's Community Brunch Donation	\$ 500.00
2/4/2025	Kansas City, KS	Kansas League of Cities Luncheon	\$ 122.88
2/17/2025	Topeka, KS	Black Leadership Council - Black Legislative Day at the Capitol Event Registration	\$ 35.10
2/28/2025	Kansas City, KS	Mount Carmel Redevelopment Corporation "No Address" Premiere Event Sponsorship	\$ 750.00
4/26/2025	Kansas City, KS	Downtown Shareholders Citywide Cleanup Donation	\$ 300.00
4/29/2025	Kansas City, KS	Sue's Safe Haven Homelessness Outreach Donation	\$ 300.00
6/13/2025	Kansas City, KS	Organization for Community Preservation's Youth Division Program Donation	\$ 100.00
7/7/2025	Kansas City, KS	Sue's Safe Haven Homelessness Outreach Business Meeting	\$ 73.33
<b>Total</b>			<b>\$ 2,181.31</b>

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**District 5 - Commissioner Kane**

<b>Date</b>	<b>Location</b>	<b>Trip Description</b>	<b>Amount</b>
6/10/2025	Kansas City, KS	Argentine Betterment Corporation Anthology Mural Donation	\$ 2,000.00
6/20/2025	Kansas City, KS	Reola Grant Center Food Kitchen Services Donation	\$ 1,000.00
7/21/2025	Kansas City, KS	Vineyard Church 5th Quarter Event Benefiting Piper High School Donation	\$ 1,000.00
8/15/2025	Kansas City, KS	KCK Area Chamber of Commerce Congressional Forum Ticket	\$ 60.00
10/17/2025	Kansas City, MO	KCK Area Chamber of Commerce Congressional Forum Ticket	\$ 60.00
<b>Total</b>			<b>\$ 4,120.00</b>

**District 6 - Commissioner Lopez**

<b>Date</b>	<b>Location</b>	<b>Trip Description</b>	<b>Amount</b>
10/15/2025	N/A	Defend 360 Cellular Cameras Donation to KCKPD	\$ 3,500.00
<b>Total</b>			<b>\$ 3,500.00</b>

**District 7 - Commissioner Stites**

<b>Date</b>	<b>Location</b>	<b>Trip Description</b>	<b>Amount</b>
6/20/2025	Bonner Springs, KS	Happy Hearts Working Inc. Golf Tournament Donation	\$ 500.00
8/22-23/2025	Edwardsville, KS	Bonner Springs and Edwardsville Chamber of Commerce Tiblow Days Donation	\$ 1,000.00
10/1/2025	Bonner Springs, KS	Bonner Springs and Edwardsville Chamber of Commerce Golf Tournament Donation	\$ 800.00
<b>Total</b>			<b>\$ 2,300.00</b>

**District 8 - Commissioner Davis**

<b>Date</b>	<b>Location</b>	<b>Trip Description</b>	<b>Amount</b>
1/20/2025	Kansas City, KS	Oak Ridge Baptist Church MLK Scholarship Donation	\$ 250.00
1/24/2025	Kansas City, KS	WYCO Bar Association Presidential Gala	\$ 120.00
3/28/2025	Kansas City, KS	8th District Senior Resource Fair Donation	\$ 1,152.50
4/9/2025	Kansas City, KS	Heather Heights Community Easter Event Donation	\$ 82.70
5/3/2025	Kansas City, KS	Timbercrest HOA Neighborhood Donation	\$ 73.57
5/17/2025	Kansas City, KS	Friends of KCK Animal Services Appreciation Brunch Sponsorship	\$ 246.79
6/9/2025	Kansas City, KS	Organization for Community Preservation's Youth Division Program Donation	\$ 250.00
6/17/2025	Kansas City, KS	KCK Chapter of Sigma Gamma Rho Sorority Inc - Swim Safety Clinic Donation	\$ 250.00
6/24/2025	Kansas City, KS	Leavenworth Road Association Fishing Derby Donation	\$ 350.00
8/10/2025	Kansas City, KS	Cornerstones of Care and Right Touch Beauty Back to School Fair Event Donation	\$ 350.00
8/29/2025	Kansas City, KS	Heather Heights Community Clean Up Donation	\$ 283.25
9/4/2025	Kansas City, KS	End of the Season Celebration at Parkwood Pool Donation	\$ 25.00
9/27/2025	Kansas City, KS	Rachel's Tea House Pregnancy and Maternity Center Event Ticket	\$ 51.26
10/5/2025	Kansas City, KS	Dominique Experience Gala Tickets	\$ 323.80
<b>Total</b>			<b>\$ 3,808.87</b>

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**District 1 at Large - Commissioner Bynum**

<b>Date</b>	<b>Location</b>	<b>Trip Description</b>	<b>Amount</b>
Annual	N/A	Shawnee Mission Post Subscription	\$ 101.75
1/9/2025	Kansas City, KS	January Fairfax Luncheon Ticket	\$ 35.00
2/27/2025	Kansas City, KS	February Fairfax Luncheon Ticket	\$ 35.00
5/17/2025	Kansas City, KS	Friends of KCK Animal Services Appreciation Brunch Sponsorship	\$ 246.79
5/21/2025	Kansas City, KS	KCK Chapter of Sigma Gamma Rho Sorority Inc - Swim Safety Clinic Donation	\$ 200.00
6/9/2025	Kansas City, KS	Organization for Community Preservation Youth Division Program Donation	\$ 500.00
6/10/2025	Kansas City, KS	Argentine Betterment Corporation Anthology Mural Donation	\$ 1,000.00
11/10/2025	Kansas City, KS	November Fairfax Luncheon Ticket	\$ 35.00
<b>Total</b>			<b>\$ 2,153.54</b>

**District 2 at Large - Commissioner Burroughs**

<b>Date</b>	<b>Location</b>	<b>Trip Description</b>	<b>Amount</b>
2/28/2025	Bonner Springs, KS	Bonner Springs Chamber of Commerce Banquet Ticket	\$ 47.00
4/25/2025	Kansas City, KS	KCK Chamber of Commerce Congressional Forum Luncheon Ticket	\$ 60.00
<b>Total</b>			<b>\$ 107.00</b>

**Commission Travel & Community Event Expenditures**

**\$30,734.85**

# Appendix

## Unified Government Commission Rules, Article VIII – Travel Policy

(Published 2-14-13)

RESOLUTION NO. R1313

**A Resolution relating to the travel policy of the Unified Government Board of Commissioners, amending the Unified Government Commission Rules of Procedure as codified in Appendix C of the Unified Government Code, Sections 801 through 804; and repealing original Sections 801, 802, 803, and 804 of Appendix C of the Unified Government Code.**

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

**Section 1.** That Sections 801 through 804 of the Unified Government Commission Rules of Procedure, codified in Appendix C of the Unified Government Code, be and the same are hereby amended to read as follows:

### ARTICLE VIII. TRAVEL POLICY

#### **Sec. 801. Travel on Unified Government Business.**

- a. During their terms of office, Commissioners are expected to travel as authorized by this policy. Commission travel authorized by this policy will be paid by the Unified Government subject to the rules set out in this policy.
- b. The Commission shall budget annually for the following:
  - (1) A membership budget for the entire Unified Government, providing for:
    - (a) Dues to the following organizations:
      - (i) National League of Cities (NLC);
      - (ii) National Association of Counties (NACO);
      - (iii) League of Kansas Municipalities (LKM);
      - (iv) Kansas Association of Counties (KACo); and
      - (v) Mid-America Regional Council (MARC).
    - (b) Travel expenses for elected officials and staff serving as Unified Government delegates to attend the annual conferences of the above-referenced organizations.
    - (c) Travel expenses for up to one meeting per year per Commissioner of a caucus affiliated with one of the above-referenced organizations.
    - (d) Contingency funds to permit additional Commissioners, other than authorized delegates, to attend the annual meetings of the above-referenced organizations.

- (2) A training and travel and community event budget for each individual Commissioner, which will include:
  - (a) Travel expenses of up to \$1,500 in 2013 and \$2,000 in 2014 and thereafter for attendance at one additional meeting per year of a caucus affiliated with one of the above-referenced organizations.
  - (b) Funds for eligible community event participation of up to \$500.
- c. Within thirty days after return from attendance at an authorized conference or meeting, a Commissioner will share, during a Full Commission meeting, a verbal or written report summarizing what was learned from the conference or what duties were performed at the meeting.
- d. At the first Commission meeting in February, the Legislative Auditor will publish and present a detailed report of each Commissioner's travel expenditures for the preceding year.

**Sec. 802. Approval by Commission.**

- a. The following require Commission approval:
  - (1) Designation as a Unified Government delegate to the organizations listed in Section 801.
  - (2) Travel to attend meetings of the organizations listed in Section 801, if the Commissioner is not an approved delegate to such organization.
  - (3) Travel to caucus events as permitted in Section 801.
- b. The following do not require Commission approval:
  - (1) Travel to the annual meetings of the organizations listed in Section 801 if the Commissioner is an approved delegate to such organization.
  - (2) Participation in community events and expenditure of the Commissioner's individual budget for such community events.

**Sec. 803. Reimbursement.**

- a. Prior to travel, a Commissioner must choose whether to receive a per diem allowance or to receive reimbursement for actual expenditures.
- b. The per diem allowance will substitute for reimbursement for meals and incidental expenses. Since the Commissioner will not be reimbursed for meals and incidental expenses, receipts are not required. The amount of the per diem allowance is based on the city where the conference or meeting occurs and is the

amount published by the U.S. General Services Administration. See [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem).

- c. Unless a Commissioner has elected to receive a per diem allowance, prior to travel he or she may request a UG procurement card for the purpose of paying for travel-related expenses.
- d. The administrative staff assigned to the Commission shall be responsible for making necessary travel arrangements for Commissioners, including reservations for air transportation, hotel, and rental cars.
- e. ***Authorized Expenses.***
  - (1) Authorized expenses include conference fees, transportation, lodging, meals, related gratuities (cannot exceed 15%), parking, airport parking, airline baggage fee, taxi fare, and business-related telephone calls.
  - (2) ***Transportation.***
    - (a) For travel by air, allowable expense is the amount equal to the cost of the lowest available round trip airfare for the date and time the Commissioner is able to travel. An airline baggage fee of one bag per Commissioner is allowable.
    - (b) Travel by privately-owned vehicle is reimbursable at the current Unified Government reimbursement rate plus tolls.
    - (c) Reimbursement for travel out-of-state by privately-owned vehicle shall not exceed the amount of the lowest available direct airfare; shall be limited to business-related mileage; and shall not include lodging, meals, and other expenses en route that would not be necessary if commercial transportation were used.
    - (d) Commissioners will be reimbursed for the actual cost, including tips, of ground transportation to and from meeting facilities. Limousine service is authorized when the expense is equal to or less expensive than a taxi or other shuttle service.
    - (e) Rental cars are authorized only when taxi, limousine, or shuttle service is unavailable or is more expensive.
  - (3) ***Lodging.***
    - (a) Lodging costs are reimbursable only for commercial lodging establishments.
    - (b) Reimbursement will be allowed for the reasonable cost of a double room. If the Commissioner is attending a conference or scheduled meeting where lodging is designated, the cost of such lodging at

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that facility or another facility of equal cost will be presumed reasonable.

(4) *Meals.*

- (a) Unless a per diem allowance is elected, reimbursement will be made for meal expenses incurred while on Unified Government business, unless meals are provided as part of the conference or meeting.

f. *Non-Authorized Expenses.*

- (1) The following expenses are not authorized: expenses for family members or companions, personal entertainment, fees for athletic or exercise facilities, golf or tennis fees, fees for in-room movies, personal telephone calls, and alcoholic beverages.

g. *Reimbursement Procedures.*

- (1) Unified Government procurement cards may be used in lieu of reimbursement.
- (2) Itemized receipts for all reimbursable expenses must be submitted unless the Commissioner has elected the per diem allowance.
- (3) If a Commissioner has elected the per diem allowance, no meals may be charged on the Unified Government procurement card.
- (4) Gratuities shall not exceed 15%.

**Sec. 804. Limitations on Travel and Expenditures.**

- a. To minimize travel costs, Commissioners will endeavor to:
- (1) Decide whether to travel three months in advance of the meeting.
- (2) Register within the early-bird deadline.
- (3) Reserve airfare well in advance to obtain the best price.
- b. Expenditure of funds is limited to the purposes authorized by this policy.
- e. Funds may not be transferred between Commissioners.
- f. Funds authorized under this policy must be used within the year allocated; unexpended funds from the budgets identified in Section 801 will be returned to the General Fund and will not be carried over to a subsequent year.
- g. Additional expenses due to a change in a reservation, unless the change was necessitated by an emergency, will be the responsibility of the Commissioner.

5


- h. Without good cause for failure to attend an event for which a Commissioner has registered submitted in writing to the Legislative Auditor, cancellation fees or forfeited fees will be charged against the Commissioner's individual training and travel budget.
- i. If a Commissioner is unable to travel due to unforeseen circumstances, another Commissioner may travel to the conference in his or her place.
- j. Each Commissioner is limited to the purchase of two tickets to any one community event.
- k. Any unused funds in a Commissioner's community event budget may be used for the Commissioner's training and travel, but the training and travel portion of the budget may not be used for community events.
- l. Eligible community events include but are not limited to the following:
  - (1) United Way Luncheon
  - (2) Chamber of Commerce Luncheon
  - (3) Mayor's Prayer Breakfast
  - (4) Black History Month events
  - (5) Hispanic History Month events
  - (6) Golf tournaments which are charity fundraisers
  - (7) Threads and Treads charity fundraiser
  - (8) Wine Fest charity fundraiser
  - (9) Sunflower House charity fundraiser
  - (10) CASA (Court Appointed Special Advocate) charity fundraiser
  - (11) Tri-County Labor events
  - (12) WYEDC monthly events
  - (13) School auction fundraisers (admission and dinner only)
  - (14) Award banquets
  - (15) Rotary or Kiwanis events
  - (16) Park Foundation charity fundraiser
  - (17) Local hospital events
  - (18) MOCSA (Metropolitan Organization to Combat Sexual Abuse) events
  - (19) Liveable Neighborhood Task Force/Neighborhood Group events
  - (20) Other similar activities
- m. The following activities or events are not eligible expenditures for the community events budgets:
  - (1) Political fundraisers
  - (2) Campaign rallies or parties
  - (3) Raffles, gaming, bidding, or wagering
  - (4) Religious or non-Unified Government related ceremonial events
  - (5) Other similar activities or events

**Section 2.** This Resolution shall be in full force and take effect from and after its passage, approval, and publication in the official Unified Government newspaper.

**PASSED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT  
OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,  
THIS 7<sup>TH</sup> DAY OF FEBRUARY 2013.**

  
\_\_\_\_\_  
Joseph F. Reardon, Mayor/CEO

Attest:

  
\_\_\_\_\_  
Unified Government Clerk

\_\_\_\_\_  
Unified Government Counsel

**THIS REPORT IS INTENDED TO PROMOTE THE BEST  
POSSIBLE MANAGEMENT OF PUBLIC RESOURCES**

You are welcome to keep this copy and previous reports. If you have copies of previous audit reports or envelopes you no longer need, you are encouraged to return them to:

**Legislative Auditor's Office  
710 N 7<sup>th</sup> Street  
Kansas City, KS 66101**

**We maintain an inventory of past audit reports, and your  
cooperation will help us save on copying costs.**



OFFICE of the SHERIFF  
WYANDOTTE COUNTY  
710 NORTH 7TH STREET, SUITE 20  
KANSAS CITY, KANSAS 66101-3093

PHONE: (913) 573-2861  
FAX: (913) 573-2972

DANIEL SOPTIC  
SHERIFF  
EMMETT LOCKRIDGE  
UNDERSHERIFF

### NOTICE OF PENDING APPOINTMENT

DATE: 1/27/26

BOARD POSITION: Law Enforcement Advisory Board

INCUMBENT REPLACED: Vacant Position

ADDRESS: N/A

TERM EXPIRATION DATE: N/A

APPOINTING SHERIFF: Sheriff Ash

### REQUEST FOR APPOINTMENT

NAME OF NEW APPOINTMENT: Lynn Melton

ADDRESS: 4028 Independence Blvd. KCK 66108

CELL NUMBER AND EMAIL ADDRESS: 913-288-5448 / Lynn.Melton2011@gmail.com

TERM OF OFFICE: 4 years 2/1/26 - 12/31/29

A handwritten signature in blue ink, appearing to be "D. Ash", written over a horizontal line.

SIGNATURE OF APPOINTING SHERIFF



County Administrator's Office  
David W. Johnston  
County Administrator

701 North 7<sup>th</sup> St., Suite 945  
Kansas City, Kansas 66101-3064

Phone: (913) 573-5030  
Fax: (913) 573-5540

**NOTICE OF PENDING APPOINTMENT**

DATE: 1/29/26

BOARD POSITION: Law Enforcement Advisory Board

INCUMBENT REPLACED: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TERM EXPIRATION DATE: \_\_\_\_\_

APPOINTING COMMISSIONER: Commissioner Pacheco

**REQUEST FOR REAPPOINTMENT**

NAME OF REAPPOINTMENT: Kevin Steele

ADDRESS: \_\_\_\_\_

CELL NUMBER AND EMAIL ADDRESS: \_\_\_\_\_

TERM OF OFFICE: 2/5/26 – 12/15/29

*Carlos Pacheco*

SIGNATURE OF APPOINTING COMMISSION MEMBER



County Administrator's Office  
David W. Johnston  
County Administrator

701 North 7<sup>th</sup> St., Suite 945  
Kansas City, Kansas 66101-3064

Phone: (913) 573-5030  
Fax: (913) 573-5540

**NOTICE OF PENDING APPOINTMENT**

DATE: 1/26/26

BOARD POSITION: Community Benefit Advisory Board

INCUMBENT REPLACED: VACANT

ADDRESS: \_\_\_\_\_

TERM EXPIRATION DATE: \_\_\_\_\_

APPOINTING COMMISSIONER: Commissioner Kump

**REQUEST FOR REAPPOINTMENT**

NAME OF REAPPOINTMENT: Kalla McLaughlin

ADDRESS: \_\_\_\_\_

CELL NUMBER AND EMAIL ADDRESS: \_\_\_\_\_

TERM OF OFFICE: 2/5/26 – \*2/5/27

*Andrew Kump*

SIGNATURE OF APPOINTING COMMISSION MEMBER

\*Serve 1-year term initially, then two-years terms thereafter.



## Report to Board of Commissioners

MEETING DATE	PRESENTER	DEPARTMENT
	Casey Meyer, Senior Counsel  cmeyer@wycokck.org x2851	Legal
AGENDA ITEM #6.3.		
RESOLUTION: REQUEST FOR APPROVAL TO APPLY FOR THE FISCAL YEAR 2026 FEDERAL STOP VIOLENCE AGAINST WOMEN ACT GRANT		
BACKGROUND		
Request for approval to apply for the FY 2026 Federal STOP Violence Against Women Act in the amount of \$133,295.30, with a match of \$45,814.58. Funds will be used to continue or enhance the prosecution of individuals charged with domestic violence-related crimes in Kansas City, Kansas. This is an annual grant the Legal Department applies for and receives to assist in funding the city prosecutor's office, domestic violence prosecutor, and victim/witness coordinator.		
RECOMMENDATION		
Approve  To approve the grant.		
BUDGET IMPACTS / FINANCIAL CONSIDERATIONS		
n/a		
LEGAL/ POLICY CONSIDERATIONS		
To approve the grant.		
ATTACHMENTS		
FY 2026 VAWA Grant Resolution, 2026 VAWA Solicitation		

Approved by Mayor/Administrator to add to agenda.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION** authorizing the Unified Government Legal Department through the Unified Government of Wyandotte County/Kansas City, Kansas to submit the grant application for the FY 2026 Federal S.T.O.P. Violence Against Women Act to the Kansas Governor’s Grants Program

**WHEREAS**, the Kansas Governor’s Grants Program administers the Federal S.T.O.P. Violence Against Women Formula Grant Program; and

**WHEREAS**, an application has been prepared to request funding to support the Unified Government Legal Department’s ability to continue and enhance victim services and prosecution of individuals charged with domestic violence related crimes in Kansas City, Kansas; and

**WHEREAS**, the value of the grant is \$133,295.30, with a \$45,814.48 match, which will be funded out of existing Department budgeted funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS AS FOLLOWS:**

**Section 1.** The Legal Department through the Unified Government of Wyandotte County/Kansas City, Kansas is authorized to submit the grant application for the 2026 Federal S.T.O.P. Violence Against Women Act.

**Section 2.** The County Administrator and/or his designee is hereby authorized to accept such grant if awarded, on behalf of the Unified Government and to take the steps necessary to fulfill the conditions of the grant and execute documents in furtherance of the of the grant.

**APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2026.**

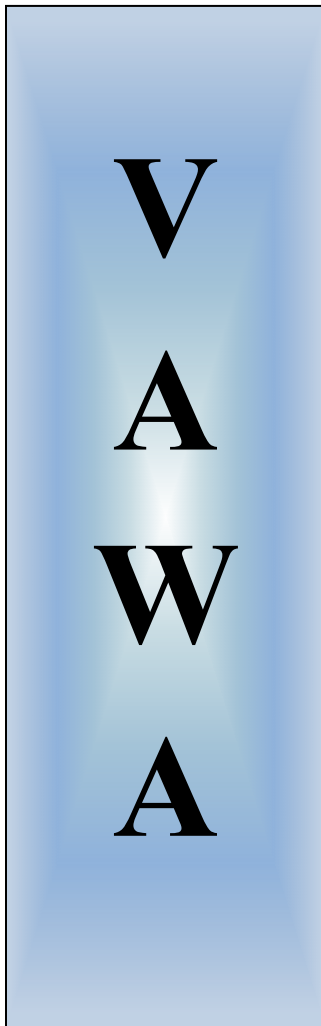
\_\_\_\_\_  
**Christal E. Watson, Mayor/CEO**

\_\_\_\_\_  
**Unified Government Clerk**



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## Kansas Governor's Grants Program



# FEDERAL S.T.O.P. VIOLENCE AGAINST WOMEN ACT GRANT

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Calendar Year 2026  
Grant Solicitation

### APPLICATION DEADLINE:

SUBMIT BY 11:59 p.m. November 25, 2025  
IN THE GRANT PORTAL

For questions regarding application requirements, please contact the  
Kansas Governor's Grants Program (KGGP) at 785-291-3205 or [kggp@ks.gov](mailto:kggp@ks.gov).

# **Federal S.T.O.P. Violence Against Women Act Grant Guidelines**

## **Overview**

The following information provides guidelines and requirements specific to the Federal Services\*Training\*Officers\*Prosecutors Violence Against Women Formula Grant Program (S.T.O.P. VAWA). The S.T.O.P. VAWA grant was established through the 1995 Violence Against Women Act and subsequent Reauthorization Acts. The S.T.O.P. VAWA supports communities in their efforts to develop and strengthen effective law enforcement and prosecution strategies to combat violent crimes against women; develop and strengthen victim services in cases involving violent crimes against women; and promote a coordinated community response to victims of domestic violence, dating violence, sexual assault/rape, and stalking.

According to federal guidelines, the allocation of funds must meet the parameters outlined below.

- A minimum of 25 percent for law enforcement, 25 percent for prosecution, 5 percent to courts, and 30 percent for nonprofit, community, and faith-based victim service organizations. The remaining 15 percent may be allocated at the discretion of the Kansas Governor's Grants Program (KGGP) within the parameters of the Federal S.T.O.P. VAWA guidelines.
- Within the 30 percent of funds allocated to victim services, a minimum of 10 percent will be distributed to culturally specific community-based organizations, defined as organizations providing services that are "primarily directed toward racial and ethnic minority groups."
- A minimum of 20 percent of funds will be allocated to projects that meaningfully address sexual assault, including stranger rape, acquaintance rape, alcohol or drug-facilitated rape, and rape within the context of an intimate partner relationship.
- No more than 5 percent of funds may be used to conduct public awareness or community education campaigns or related activities to broadly address domestic violence, dating violence, sexual assault, or stalking (project purpose area number 20).

Grant awards are made to communities where applicants can demonstrate work with criminal justice agencies and victim service providers in responding to victims' needs and holding offenders accountable for their actions. Available grant funds may be awarded to units of state and local government; Native American Tribes; and nonprofit, community, or faith-based organizations, including underserved and culturally specific populations. Nonprofit, community, or faith-based organizations must be registered with the Kansas Secretary of State and have proof of exempt status as determined by the Internal Revenue Service.

## **Requirement**

If funded, organizations will be required to implement a policy regarding response to workplace-related incidents of sexual misconduct, domestic violence, and dating violence involving an employee, volunteer, consultant, or contractor. Upon request, Subgrantees will be required to

provide a copy of the policy to KGGP staff. Additional information can be found here: <https://www.justice.gov/ovw/page/file/1295756/download>.

## **Funding Availability and Grant Project Period**

The amount of funds available for grant awards is approximately **\$3.75 million**. Grant projects funded by this S.T.O.P. VAWA grant program shall be for a period of 12 months from January 1, 2026, to December 31, 2026. Any funds not obligated by December 31, 2026, must be returned to the KGGP.

## **Grant Application Deadline**

Grant applications must be submitted via the Grant Portal **by 11:59 p.m. November 25, 2025**.

## **Kansas Implementation Plan**

The Federal Years of 2022-2025 Kansas Implementation Plan was developed to help guide the direction of the S.T.O.P. VAWA grant program. Applicants should review the [Kansas Implementation Plan](#) and ensure its S.T.O.P. VAWA grant proposal reflects the guiding principle, critical priorities, and strategies.

## **2022 VAWA Reauthorization: New and Revised Definitions**

**Abuse in Later Life (new):** The term “abuse in later life” means (1) neglect, abandonment, economic abuse, or willful harm of an adult aged 50 or older by an individual in an ongoing relationship of trust with the victim; or (2) domestic violence, dating violence, sexual assault, or stalking of an adult aged 50 or older by any individual. “Abuse in later life” does not include self-neglect.

**Court-based Personnel (new):** The terms “court-based personnel” and “court-related personnel” mean individuals working in the court, whether paid or volunteer, including (1) clerks, special masters, domestic relations officers, administrators, mediators, custody evaluators, guardians ad litem, lawyers, negotiators, probation, parole, interpreters, victim assistants, victim advocates, and judicial, administrative, or any other professionals or personnel similarly involved in the legal process; (2) court security personnel; (3) personnel working in related, supplementary offices or programs (such as child support enforcement); and (4) any other court-based or community-based personnel having responsibilities or authority to address domestic violence, dating violence, sexual assault, or stalking in the court system.

**Domestic Violence (revised):** The term “domestic violence” includes felony or misdemeanor crimes committed by a current or former spouse or intimate partner of the victim, under the family or domestic violence laws of the jurisdiction receiving grant funding and, in the case of victim services, includes the use or attempted use of physical abuse, or sexual abuse or a pattern of any other coercive behavior committed, enabled, or solicited to gain or maintain power and control over a victim, including verbal, psychological, economic, or technological abuse that may or may not constitute criminal behavior, by a person who is (1) a current or former spouse or intimate

partner of the victim, or person similarly situated to a spouse of the victim; (2) is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; (3) shares a child in common with the victim; (4) commits acts against a youth or adult victim who is protected from those acts under the family or domestic violence laws of the jurisdiction.

**Economic Abuse (new):** The term "economic abuse," in the context of domestic violence, dating violence, and abuse in later life, means behavior that is coercive, deceptive, or unreasonably controls or restrains a person's ability to acquire, use, or maintain economic resources to which they are entitled, including using coercion, fraud, or manipulation to (1) restrict a person's access to money, assets, credit, or financial information; (2) unfairly use a person's personal economic resources, including money, assets, and credit, for one's own advantage; or (3) exert undue influence over a person's financial and economic behavior or decisions, including forcing default on joint or other financial obligations, exploiting powers of attorney, guardianship, or conservatorship, or failing or neglecting to act in the best interests of a person to whom one has a fiduciary duty.

**Female Genital Mutilation or Cutting (new):** The term 'female genital mutilation or cutting' has the meaning given such term in section 116 of title 18, United States Code as follows:

(a) Except as provided in subsection (b), whoever knowingly circumcises, excises, or infibulates the whole or any part of the labia majora or labia minora or clitoris of another person who has not attained the age of 18 years shall be fined under this title or imprisoned not more than 5 years, or both.

(b) A surgical operation is not a violation of this section if the operation is—

(1) necessary to the health of the person on whom it is performed, and is performed by a person licensed in the place of its performance as a medical practitioner; or

(2) performed on a person in labor or who has just given birth and is performed for medical purposes connected with that labor or birth by a person licensed in the place it is performed as a medical practitioner, midwife, or person in training to become such a practitioner or midwife.

(c) In applying subsection (b)(1), no account shall be taken of the effect on the person on whom the operation is to be performed of any belief on the part of that person, or any other person, that the operation is required as a matter of custom or ritual.

**Forced Marriage (new):** The term "forced marriage" means a marriage to which one or both parties do not or cannot consent, and in which one or more elements of force, fraud, or coercion is present. Forced marriage can be both a cause and a consequence of domestic violence, dating violence, sexual assault, or stalking.

**Homeless (revised):** The term "homeless" means an individual who lacks a fixed, regular, and adequate nighttime residence, and includes an individual who is sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason. An individual who is living in a motel, hotel, trailer park, or campground due to the lack of alternative adequate accommodations are also considered homeless. Persons living in emergency or transitional shelter are also examples of homelessness. Abandoned individuals in a hospital or awaiting foster care placement are also considered homeless. An individual who has a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, or migratory children (as defined in 20 U.S.C. § 6399) who qualify as homeless

under 34 U.S.C. § 12473(6) because the children are living in circumstances described in this paragraph, are also considered to be homeless. (See 34 U.S.C. §§ 12291(a)(17), 12473(6).)

**Legal Assistance (revised):** The term “legal assistance” means assistance provided by or under the direct supervision of a person described in subparagraph (A) to an adult, youth, or child victim of domestic violence, dating violence, sexual assault, or stalking relating to a matter described in subparagraph (B). **Note: In September 2025, new legal services restrictions were inserted in the [DOJ Grants Financial Guide](#).**

(A) Person described. A person described in this subparagraph is— (1) a licensed attorney; (2) in immigration proceedings, a Board of Immigration Appeals accredited representative; (3) in claims of the Department of Veterans Affairs, a representative authorized by the Secretary of Veterans Affairs; or (4) any person who functions as an attorney or lay advocate in tribal court.

(B) Matter described. A matter described in this subparagraph is a matter related to (1) family divorce, parental rights, child support, Tribal, territorial, immigration, employment, administrative agency, housing matters, campus administrative, education, healthcare, privacy, contract, consumer, civil rights, or protection or stay away order or other injunctive proceedings, related enforcement proceedings, and other similar matters; and (2) criminal justice investigations, prosecutions and post-trial conviction matters (including sentencing, parole, probation) that impact the victim’s safety and privacy or other interests as a victim; (3) alternative dispute resolution, restorative practices, or other processes intended to promote victim safety, privacy, and autonomy, and offender accountability, regardless of court involvement; or (4) with respect to a conviction of a victim relating to or arising from domestic violence, dating violence, sexual assault, stalking, or sex trafficking victimization of the victim, post-conviction relief proceedings in State, local, Tribal, or territorial court.

(C) Intake or referral. Intake or referral, by itself, does not constitute legal assistance.

**Restorative Practice (new):** The term “restorative practice” means a practice relating to a specific harm that:

(A) is community-based and unaffiliated with any civil or criminal process;

(B) is initiated by a victim of the harm;

(C) involves, on voluntary basis and without any evidence of coercion or intimidation of any victim of the harm by any individual who committed the harm, or anyone associated with any such individual; 1 or more individuals who committed the harm; one or more victims of the harm; and the community affected by the harm through one or more representatives of the community;

(D) shall include and has the goal of (1) collectively seeking accountability from one or more individuals who committed the harm; (2) developing a written process whereby one or more individuals who committed the harm will take responsibility for the actions that caused harm to one or more victim of the harm; and (3) developing a written course of action plan that is responsive to the needs of one or more victims of the harm; and upon which one or more victims, one or more individuals who committed the harm, and the community can agree; and

(E) is conducted in a victim services framework that protects the safety and supports the autonomy of one or more victims of the harm and the community.

**Technological Abuse (new):** The term “technological abuse” means an act or pattern of behavior that occurs within domestic violence, sexual assault, dating violence or stalking and is intended to harm, threaten, intimidate, control, stalk, harass, impersonate, exploit, extort, or monitor, except as otherwise permitted by law, another person, that occurs using any form of information technology, including but not limited to: internet enabled devices, online spaces and platforms, computers, mobile devices, cameras and imaging programs, apps, location tracking devices, or communication technologies, or any other emerging technologies.

**Victim Services (revised):** The terms “victim services” and “services” means services provided to victims of domestic violence, dating violence, sexual assault, or stalking, including telephonic or web-based hotlines, legal assistance and legal advocacy, economic advocacy, emergency and transitional shelter, accompaniment and advocacy through medical, civil or criminal justice, immigration, and social support systems, crisis intervention, short-term individual and group support services, information and referrals, culturally specific services, population specific services, and other related supportive services.

## **Use of Grant Funds**

**NOTE REGARDING SERVICE POPULATION:** S.T.O.P. VAWA funds should be used for projects that serve or focus on adult and youth (age 11-24) women and girls who are victims of domestic violence, dating violence, sexual assault, or stalking. In general, victims served with S.T.O.P. VAWA funds must be adults or youth. S.T.O.P. VAWA funds may also support “complementary new initiatives and emergency services for victims and their families.” For example, S.T.O.P. VAWA funds may support services for secondary victims such as children who witness domestic violence.

Grant funds may only be used for one or more of the following federal grant project purposes:

1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking, including the appropriate use of nonimmigrant status under subparagraphs (T) and (U) of section 101(a)(15) of the Immigration and Nationality Act (8 U.S.C. §1101(a)).
2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.
3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services specifically devoted to preventing, identifying, and responding to violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking, as well as the appropriate treatment of victims.

4. Developing, installing, or expanding data collection and communication systems, including computerized systems, linking police, prosecutors, and courts or for the purpose of identifying, classifying, and tracking arrests, protection orders, violations of protection orders, prosecutions, and convictions for violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.
5. Developing, enlarging, or strengthening victim services and legal assistance programs, including domestic violence, dating violence, sexual assault, and stalking programs, developing or improving delivery of victim services and legal assistance to underserved populations, providing specialized domestic violence court advocates in courts where a significant number of protection orders are granted, and increasing reporting and reducing attrition rates for cases involving violent crimes against women, including crimes of domestic violence, dating violence, sexual assault, and stalking.
6. Developing, enlarging, or strengthening programs addressing the needs and circumstances of Indian tribes in dealing with violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.
7. Supporting formal and informal statewide, multidisciplinary efforts, to the extent not supported by state funds, to coordinate the response of state law enforcement agencies, prosecutors, courts, victim services agencies, and other state agencies and departments, to violent crimes against women, including the crimes of domestic violence, dating violence, sexual assault, and stalking.
8. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.
9. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of individuals 50 years of age or over, individuals with disabilities, and Deaf individuals who are victims of domestic violence, dating violence, sexual assault, or stalking, including recognizing, investigating, and prosecuting instances of such violence or assault and targeting outreach and support, counseling, legal assistance, and other victim services to such individuals.
10. Providing assistance to victims of domestic violence and sexual assault in immigration matters.
11. Maintaining core victim services and criminal justice initiatives, while supporting complementary new initiatives and emergency services for victims and their families including rehabilitative work with offenders.
12. Supporting the placement of special victim assistants (to be known as “Jessica Gonzales Victim Assistants”) in local law enforcement agencies to serve as liaisons between victims of domestic violence, dating violence, sexual assault, and stalking and personnel in local law enforcement agencies in order to improve the enforcement of protection orders. Jessica

Gonzales Victim Assistants shall have expertise in domestic violence, dating violence, sexual assault, or stalking and may undertake the following activities:

- Developing, in collaboration with prosecutors, courts, and victim service providers, standardized response policies for local law enforcement agencies, including the use of evidence-based indicators to assess the risk of domestic and dating violence homicide and prioritize dangerous or potentially lethal cases;
  - Notifying persons seeking enforcement of protection orders as to what responses will be provided by the relevant law enforcement agency;
  - Referring persons seeking enforcement of protection orders to supplementary services (such as emergency shelter programs, hotlines, or legal assistance services); and
  - Taking other appropriate action to assist or secure the safety of the person seeking enforcement of a protection order.
13. Providing funding to law enforcement agencies, nonprofit nongovernmental victim services providers, and state, tribal, territorial, and local governments (to be known as the Crystal Judson Domestic Violence Protocol Program) to promote:
- Development and implementation of training for local victim domestic violence service providers, and to fund victim services personnel, to be known as “Crystal Judson Victim Advocates,” to provide supportive services and advocacy for victims of domestic violence committed by law enforcement personnel;
  - Implementation of protocols within law enforcement agencies to ensure consistent and effective responses to the commission of domestic violence by personnel within such agencies such as the model policy promulgated by the International Association of Chiefs of Police (“Domestic Violence by Police Officers: A Policy of the IACP, Police Response to Violence Against Women Project” July 2003); and
  - Development of such protocols in collaboration with state, tribal, territorial, and local victim services providers and domestic violence coalitions.
- NOTE:** Any law enforcement, state, tribal, territorial, or local government agency receiving funding under the Crystal Judson Domestic Violence Protocol Program shall, on an annual basis, receive specialized training from domestic violence and sexual assault nonprofit organizations on the topic of incidents of domestic violence committed by law enforcement personnel and, once every two years, provide a report of the adopted protocol to the U.S. Department of Justice, including a summary of progress in implementing such protocol. The KGGP must notify and provide the Office on Violence Against Women (OVW) with a list of subgrantee recipients awarded S.T.O.P. VAWA funds under the Crystal Judson Domestic Violence Protocol Program and ensuring all subgrantees satisfy the requirements of this paragraph.
14. Developing and promoting state, local, or tribal legislation and policies that enhance best practices for responding to domestic violence, dating violence, sexual assault, and stalking.
15. Developing, implementing, or enhancing Sexual Assault Response Teams, or other similar coordinated community responses to sexual assault.

16. Developing and strengthening policies, protocols, best practices, and training for law enforcement agencies and prosecutors relating to the investigation and prosecution of sexual assault cases and the appropriate treatment of victims.
17. Developing, enlarging, or strengthening programs addressing sexual assault against men, women, and youth in correctional or detention settings.
18. Identifying and conducting inventories of backlogs of sexual assault evidence collection kits and developing protocols and policies for responding to and addressing such backlogs, including protocols and policies for notifying and involving victims.
19. Developing, enlarging, or strengthening programs and projects to provide services and responses targeting male and female victims of domestic violence, dating violence, sexual assault, or stalking, whose ability to access traditional services and responses is affected by their sexual orientation or gender identity, as defined in section 249(c) of title 18, United States Code.
20. Developing, enhancing, or strengthening prevention and educational programming to address domestic violence, dating violence, sexual assault, stalking, or female genital mutilation or cutting; with not more than five percent of the amount allocated to a state to be used for this purpose.
21. Developing, enhancing, or strengthening programs and projects to improve evidence collection methods for victims of domestic violence, dating violence, sexual assault, or stalking, including through funding or technology that better detects bruising and injuries across skin tones and related training.
22. Developing, enlarging, or strengthening culturally specific victim services programs to provide culturally specific victim services and responses to female genital mutilation or cutting.
23. Providing victim advocates in State or local law enforcement agencies, prosecutors' offices, and courts and providing supportive services and advocacy to Indian victims of domestic violence, dating violence, sexual assault, and stalking.
24. Paying any fees charged by any governmental authority for furnishing a victim or the child of a victim with any of the following documents:
  - a. A birth certificate or passport of the individual, as required by law;
  - b. An identification card issued to the person by a state or Tribe, that shows that the person is a resident of the state or member of the Tribe.

**NOTE:** Organizations may provide sex-segregated or sex-specific programming if doing so is necessary to the essential operations of the program, as long as the organization provides comparable services to those who cannot be provided with the sex-segregated or sex-specific programming.

States and territories are encouraged to develop and support projects, to the extent consistent with the program’s authorizing statute, that substantively address one or more of the priorities listed below:

1. Measures to combat human trafficking and transnational crime, particularly crimes linked to illegal immigration and cartel operations, that support safety and justice for trafficking victims who have also suffered domestic violence, sexual assault, dating violence, and/or stalking;
2. Projects to provide victim services, especially housing, and improve law enforcement response in rural and remote areas, Tribal nations, and small towns that often lack resources to effectively combat domestic violence and sexual assault; and
3. Proposals submitted by units of local government and public agencies that certify compliance with federal immigration law, including 8 U.S.C. § 1373.

### **New Requirement for Prosecutors**

In order for a prosecutor’s office to be eligible to receive grant funds under S.T.O.P. VAWA, set out in 34 USC 10454, the head of the prosecutor’s office shall certify to the KGGP, that the office will, during a three-year period, engage in planning, developing, and implementing the following:

- Training developed by experts in the field regarding victim-centered approaches to domestic violence, sexual assault, dating violence, and stalking cases.
- Policies that support a victim centered approach, informed by such training.
- A Protocol outlining alternative practices and procedures for material witness petitions and bench warrants that shall be exhausted before employing material witness petitions and bench warrants to obtain victim-witness testimony in the investigation, prosecution, and trial of a crime related to domestic violence, sexual assault, dating violence, and stalking of the victim in order to prevent further victimization and trauma to the victim.

### **Match Requirements**

The purpose of matching contributions is to increase the resources available to the projects supported by grant funds. Matching contributions of 25 percent (non-federal cash or in-kind services) of the total cost of each S.T.O.P. VAWA grant project (federal grant award plus match) are required for each S.T.O.P. VAWA funded grant project, with the exception of any tribe or nonprofit victim service organization, which are exempt from the match requirement if receiving funds from the 30 percent allocation for victim service organizations.

Example:	Total Grant Project Cost	= \$50,000
	75% Federal Share	= \$37,500
	25% Match	= \$12,500

For purposes of this grant program, in-kind match may include donations of expendable equipment, office supplies, workshop or classroom materials, workspace, or the monetary value of time contributed by professional and technical personnel and other skilled and unskilled labor, if the services they provide are an integral and necessary part of a funded grant project. The value

placed on donated services must be consistent with the rate of compensation paid for similar work in the applicant's organization. If the required skills are not found in the applicant's organization, the rate of compensation must be consistent with the local labor market. In either case, fringe benefits may be included in the valuation. The value placed on loaned or donated equipment may not exceed its fair market value. The value of donated space may not exceed the fair rental value of comparable space as established by an independent appraisal of comparable space and facilities in privately owned buildings in the same locality. The basis for determining the value of personnel, services, materials, equipment, and space must be documented. **Volunteer services must be documented and, to the extent feasible, supported by the same methods used by the applicant for its employees.**

The U.S. Department of Justice (DOJ) [DOJ Grants Financial Guide](#) (updated September 2025) governs the source of the non-federal match. Generally, cash match must be funds from non-federal sources that are committed for the approved grant project. Please refer to the [DOJ Grants Financial Guide](#) for all allowable sources of cash match.

**All funds designated as match are restricted to the same uses as the Federal S.T.O.P. VAWA Grant Project funds and must be expended within the grant project period. The match requirement may be waived if extraordinary need is documented, and a request is submitted to the KGGP by the applicant (see Match Waiver Request information on page 23).**

### **Limitations on the Use of Grant Funds**

S.T.O.P. VAWA grant funds cannot be used for the following:

- Support of projects that target violence against children, unless addressing domestic violence, dating violence, sexual assault, or stalking against teen victims.
- Purchase of standard issued law enforcement items or equipment, including uniforms, safety vests, shields, weapons, bullets, and armory or to support chemical dependency or alcohol abuse programs that are not an integral part of a court-mandated batterer intervention program.
- Applying for this grant, fundraising, grant writing, lobbying, board development, or research projects or for any training directed at any of these subject areas.
- Magazine subscriptions, printing or disseminating agency newsletters, or membership dues or fees.
- Direct payments to any victim or dependent of a victim of domestic violence, dating violence, sexual assault, or stalking. The use of gift cards for victims or their dependents is not an allowable expenditure.
- Construction; land and/or property acquisitions; modifications to buildings, including minor renovations (such as painting or carpeting); or vehicle purchases are unallowable. This includes mortgage payments.
- Activities addressing human trafficking unrelated to domestic violence, dating violence, sexual assault, or stalking.
- Activities addressing missing or murdered indigenous persons unrelated to domestic violence, dating violence, sexual assault, or stalking.

**\*Additional unallowable activities were included in the Federal FY 2025 S.T.O.P. VAWA Notice of Funding Opportunity. Inclusion of the additional unallowable activities is currently blocked by a court order. Should that court order be overturned, KGGP will update Subgrantee VAWA grant award documents accordingly.**

### **Educational Programming**

Project funds shall only be used to support the development or presentation of a domestic violence, dating violence, sexual assault, and/or stalking curriculum for primary or secondary schools as it directly relates to project purpose area number 20, which is limited to no more than 5 percent of the state's total S.T.O.P. VAWA grant award for the year.

Project funds shall only be used to conduct public awareness or community education campaigns or related activities as it directly relates to project purpose area number 20, which is limited to no more than 5 percent of the state's total S.T.O.P. VAWA grant award for the year.

### **Food and Beverage**

Purchasing food and/or beverages for any meeting, conference, training, or other event is not allowed. No food and/or beverages can be purchased with other funds constituting program income for a federal grant award. This restriction does not impact direct payment of per diem amounts to individuals in a travel status under the applicant's travel policy. The OJP guidance on food and beverage, conference planning, minimization of costs, and conference cost reporting is U.S. Department of Justice (DOJ) [DOJ Grants Financial Guide](#).

### **Travel-Related Expenses**

Grant project funds shall not be used to reimburse travel-related mileage and meal expenses in excess of the applicant's approved policy rate or the current federal per diem rates, whichever is lower. If the applicant chooses to reimburse at a rate in excess of the current federal rate, per its agency policy, grant funds administered by the KGGP cannot be used to make up the difference.

### **Equipment**

Grant project funds are not allowed to purchase equipment and hardware unless necessary and essential to the grant project's success. For purposes of this application and grant program, equipment is defined as assets with a useful life of one year or more and a unit cost of **\$10,000** or more.

### **Fringe Benefits**

Grant project funds used for fringe benefit costs shall not be charged to the project at an amount exceeding the proportion of personnel costs supported by S.T.O.P. VAWA funds.

### **Training**

Grant project funds for training or conference attendance outside the State of Kansas are not allowed unless necessary and essential to the grant project's success. The applicant must demonstrate comparable training is not available in Kansas.

### **Activities that Compromise Victim Safety**

Enhancing victim safety and offender accountability is a guiding principle underlying the S.T.O.P. VAWA grant. Experience shows responses by the authorities may have the effect of minimizing

or trivializing the offender's behavior. Consistent with the goals of ensuring victim grant projects that include any activities that may jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions. Such activities include:

- Procedures or policies that exclude eligible victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived sex, age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, income or lack of income, or the age and/or sex of their children [34 U.S.C. 12291(b)(13)(A)];
- Procedures or policies that compromise the confidentiality of information and/or privacy of persons receiving OVW-funded services;
- Procedures or policies that require victims to take certain actions in order to receive services (e.g. seek an order of protection, receive counseling, participate in couples counseling or mediation, report to law enforcement, seek civil or criminal remedies, etc.);
- Procedures or policies that fail to include conducting safety planning with victims;
- Project design and budget that fail to account for the access needs of participants with disabilities and participants who have limited English proficiency or who are Deaf or hard of hearing;
- The use of pre-trial diversion programs without prior OVW review and approval of the program or the automatic placement of offenders in such programs;
- Couples counseling, family counseling, or any other manner of joint victim-offender counseling as a routine or required response to domestic violence, dating violence, sexual assault, or stalking, or in situations in which child sexual abuse is alleged;
- Offering or ordering anger management programs for offenders as a substitute for batterer's intervention programs;
- Policies or procedures that require victims to report the crime to law enforcement, participate in the criminal justice system, or seek a protection or restraining order against the offender, and penalize them for failing to do so;
- Procedures or policies that deny victims and non-abusing parents or caretakers and their children access to services based on their involvement with the perpetrator;
- Requiring survivors to meet restrictive conditions in order to receive services (e.g. background checks of victims, clinical evaluations to determine eligibility for services) or other screening processes that elicit information that is not necessary for services, such as questions about immigration status, gender identity, sexual orientation, disability, physical or mental health, and work on criminal history that the service provider does not need to know about to provide services safely;
- Relying on batterer intervention programs that do not use court monitoring to hold batterers accountable for their behavior;
- Policies and procedures that fail to account for the physical safety of victims;
- Enforcing or promoting nuisance abatement ordinances, crime-free housing ordinances, or crime-free lease addenda (often associated with crime-free housing programs) that require or encourage the eviction of tenants or residents who may be victims of domestic violence, sexual assault, dating violence, or stalking;
- Using technology without addressing implications for victim confidentiality, safety planning, and the need for informed consent;

- Partnering with individuals or organizations that support/promote practices that compromise victim safety and recovery or undermine offender accountability; and
- Policies or procedures that require testing of sexual assault forensic evidence in cases where the victim obtained a medical forensic exam but has not chosen to participate in the criminal justice system.

### **Misuse of Grant Funds**

Misuse of grant funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under a grant, and civil and/or criminal penalties.

### **Supplanting**

S.T.O.P. VAWA funds shall be used to supplement, **not** supplant, other federal, state, or local funds that would otherwise be available for victims of violence against women. The following guidelines should be used in determining the supplanting of funds. Although the examples provided below relate specifically to staffing scenarios, supplanting is not limited to personnel. Supplanting can occur in any budget line item if sufficient documentation cannot support that a S.T.O.P. VAWA grant award has not replaced funds otherwise available for the same program or purpose.

**Defined:** To reduce federal, state, or local funds for an activity specifically because S.T.O.P. VAWA funds are available (or expected to be available) to fund that same activity. S.T.O.P. VAWA funds must be used to **supplement** existing federal, state, or local funds for program activities and may **not replace** federal, state, or local funds that have been appropriated or allocated for the same purpose. Additionally, S.T.O.P. VAWA funding may not replace federal, state, or local funding that is required by law. In instances where a question of supplanting arises, the applicant or grantee may be required to substantiate that the reduction in non-S.T.O.P. VAWA resources occurred for reasons other than the receipt or expected receipt of S.T.O.P. VAWA funds.

### **Consultation and Documentation Requirement**

Applications must include written documentation showing tribal or local prosecution, law enforcement, courts, and government agencies have consulted with tribal or local victim services programs during development of their grant applications to ensure that proposed activities and equipment acquisitions promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking, and dating violence. During the consultations, applicants must not provide personally identifying information about adult, youth, and child victims of domestic violence, dating violence, sexual assault, and stalking; and must maintain the confidentiality and privacy of victims.

## **Grant Recipient Compliance and Reporting Requirements**

Applicants awarded S.T.O.P. VAWA funds are expected to comply with the S.T.O.P. VAWA grant program requirements set out in the grant assurances, reporting requirements, and any requirements arising as a result of a compliance review. The KGGP will conduct a compliance review of each S.T.O.P. VAWA grant award. Failure to comply with these requirements may result in suspension or termination of grant funding.

In addition, subgrantees must comply with the provisions of the Federal Office of Management and Budget (OMB) Uniform Guidance for Federal Awards, [2 C.F.R. Part 200](#), and the [DOJ Grants Financial Guide](#), which includes maintaining appropriate programmatic and financial records that fully disclose the amount and disposition of S.T.O.P. VAWA funds. This includes, but is not limited to:

- Financial documentation for disbursements;
- Daily time and activity records specifying time and type of service devoted to allowable S.T.O.P. VAWA activities;
- Grant project files;
- The portion of the grant project supplied by other sources of revenue;
- Job descriptions;
- Contracts for services;
- Statistical documentation; and
- Other records that facilitate an effective audit, and grant analysis for compliance.

Agencies receiving a S.T.O.P. VAWA grant are required to submit the following certification and reports:

- **Five Most Highly Compensated Officers Certification** must be submitted to open the grant award.
- Monthly **Financial Status Report** provides fiscal information on expenditures made during the month. Monthly reimbursements are made based on these expenditure reports. These reports are due 20 calendar days after the end of each month.
- The **Projection of Final Expenditures Report** is due October 20, 2026.
- The **Grant Project Narrative Report** provides a narrative description of the activities and services provided with grant funds. The report is due January 20, 2027.
- The **Annual Progress Report** is due January 20, 2027.
- Any other reports that may be required by the federal government or the KGGP.

Agencies submitting late, incorrect, or incomplete reports will not receive payment until the next scheduled payments for grant programs. Repeatedly late reports, failure to submit reports or supporting documentation required by the grant assurances, or failure to respond to compliance

review findings in the timeframe provided will result in the suspension of grant funds. The subgrantee must come into compliance with grant requirements before grant funds will be paid.

Copies of all financial and statistical supporting documentation must be maintained by the agency for a period of five years following the closeout of the grant award.

## **Review of Applications**

A grant review committee may assist the KGGP in determining S.T.O.P. VAWA grant awards. Applicants will be notified via the Grant Portal of the grant award decision. Please do not call regarding the status of an application.

Each grant application will be evaluated using the following criteria:

- Applicant’s support of the Guiding Principle, critical priorities, and strategies of the [Kansas Implementation Plan](#);
- Record of successful implementation of services in the victim services/criminal justice field;
- Quality of any needs assessment in terms of proposed services;
- Demonstration of clear, measurable, and appropriate grant project objectives and activities consistent with the purpose areas outlined in the grant application instructions;
- Efficacy of evaluative components, both programmatic and fiscal;
- Relevant budget information;
- Submission of all required documents and a complete application; and
- Applicant agency’s ability to fulfill all of the requirements of the S.T.O.P. VAWA grant program.

Applications submitted incomplete, with *any* missing components or information, will receive consideration only after all other successfully completed applications have been considered.

## **Grant Portal Instructions**

The KGGP is preparing to launch a new ‘portal’ and, therefore, the applicant should prepare the application and then access these “Grant Portal Instructions” after November 1, 2025. For technical assistance regarding the S.T.O.P. VAWA grant program guidelines or application submission, contact the Kansas Governor’s Grants Program at 785-291-3205 or by email at [KGGPApp@ks.gov](mailto:KGGPApp@ks.gov).

## **Application Requirements**

Please read the S.T.O.P. VAWA solicitation and requirements in their entirety before completing the grant application. Submit application documents in 12 pt. Times New Roman, number the pages of the Project Narrative, and title each document filename as indicated below. Do not submit any section of the application in landscape format. Do not submit any items not specified in the instructions.

The application must include the following items:

- \_\_\_\_\_ General Information (completed in Grant Portal)
- \_\_\_\_\_ Project Narrative (separate document to upload – not to exceed 10 pages)
- \_\_\_\_\_ Grant Project Budget (completed in Grant Portal)
- \_\_\_\_\_ Agency Budgets (separate documents to upload)
- \_\_\_\_\_ Grant Management Capacity (separate document to upload)
- \_\_\_\_\_ Match Waiver Request, if applicable (separate document to upload)
- \_\_\_\_\_ Proof of 501(c)(3) status, if applicable (separate document to upload)
- \_\_\_\_\_ Certificate of Good Standing, if applicable (separate document to upload)
- \_\_\_\_\_ Letter Regarding Consultation, if applicable (separate document to upload)

### **General Information (completed in Grant Portal)**

Applicants must complete the General Information page online. Please note the language provided in the “Brief Description of Proposed Grant Project” field may be utilized on public websites and documents to describe the purpose of the grant project.

### **Project Narrative (separate document to upload - not to exceed 10 pages)**

The following items must be included in the Project Narrative. Include each item in the order listed below and clearly label each section. The Project Narrative pages shall be numbered and shall not exceed 10 pages in length.

#### **Problem Statement and Needs Assessment**

The submission of an application presumes there is a definable problem that will be addressed by the requested grant funds. Provide a detailed explanation of the problem that will be addressed, either in whole or in part, with the requested grant funds. Provide data supporting the problem to be addressed in the grant application and site the source of the data provided. Describe how the grant funds will address the problem. Describe any needs assessment used to develop the problem statement, such as an evaluation of agency service activity or other assessment. If the applicant is comparing local data to state or national data, include information establishing the need locally or describing why the local community is limited in resources to address the problem.

#### **Justification of Need for Grant Funds/Increase Request**

Applicants must explain why S.T.O.P. VAWA funds are needed to support the grant project. This justification must tie the financial need to the described problem statement and needs assessment. If the applicant received a 2025 S.T.O.P. VAWA grant award, explain why grant funds are needed to support the continuation of the project and why other funds are not available to support the project. In addition, if the applicant is requesting a new budget line item or funding increase to line items from the previous grant award, explain the need for additional funds and what additional activities and/or services will be provided. Describe how the increase or addition of the new line item(s) is not supplanting other funds, per the definition in Supplanting section of application. If the expenses are existing agency costs or activities, the non-supplanting explanation must include a description of how they were previously supported and why that support cannot continue to be utilized. The applicant must ensure any request for additional funds outlined in the Project

Narrative corresponds to the grant project budget submitted. The applicant should state whether other funds have been sought to support the program and describe the outcome of those efforts.

**Grant Project Goal(s) and Objectives**

State the goal(s) of the proposed grant project. This should not be the goals of the agency but should be specific to the proposed S.T.O.P. VAWA-supported project. The goals for the grant project should be consistent with the mission and overall goals of the agency, as well as the results of the needs assessment. Identify which of the 24 grant project purpose area(s) is being addressed by this proposed grant project.

List the objectives to be accomplished to achieve each goal listed. Objectives should be specific, measurable, realistic, and consistent with the goals of the grant project and cover a single event or outcome. Include the activities for each objective and explain how each objective will be measured. The applicant must incorporate the [Kansas Implementation Plan](#) Guiding Principle, critical priorities, and strategies, found on pages 22 through 27 of the Plan, to the extent possible. Specifically identify any evidence-based programs and/or practices being incorporated into the proposed objectives and activities.

**Example (follow the format below):**

**Goal I:** Increase victim safety in Shawnee County through sensitive contact with victims and effective prosecution of domestic violence offenders.

Objective	Activities / Time Frame	Person Responsible
1. 90% of victims will be prepared to participate in the criminal justice process	1. Hire Crimes Against Women Prosecutor position to start by February 28, 2025. 2. Victims will be briefed (face to face) on trial proceedings, terminology, and options. March 1 – December 31, 2026	1. Prosecutor and Victim Coordinator
2. 90% of victims will report having received information on available community resources	2(a). Coordinate with community partners to optimize resources and make appropriate referrals. 2(b). Share community resource directory with victims to ensure needs are met. January 1 – December 31, 2026	2. Prosecutor and Victim Coordinator
3. The number of offenders charged will increase by 25% over the prior year	3(a). Warrants in domestic violence cases will be issued and served in a timely manner. January 1 – December 31, 2025 3(b). Offenders who have committed a domestic violence offense will be charged by the prosecutor in a timely manner. January 1 – December 31, 2026.	3. Prosecutor and Investigator

The Goal/Objectives/Activities incorporates the Guiding Principle by ensuring the Prosecutor and Victim Coordinator will work with law enforcement and other community partners to ensure victims receive the resources and referrals to best meet their needs. Priorities 2 and 4 and Strategy 1 are addressed through coordinating with community partners on resource sharing to strengthen victims' services and protocols in domestic violence cases.

### **Grant Project Performance Measures and Results**

Applicants receiving S.T.O.P. VAWA funds will be required to demonstrate how the grant project was implemented and if the project achieved the results expected based on the data collected and evaluated. The applicant should incorporate the [Kansas Implementation Plan](#) Guiding Principle, critical priorities, and strategies, found on pages 22 through 27 of the Plan, to the extent possible. Please describe the following information:

- Process used for monitoring the implementation, progress, and outcomes of the grant project;
- What data will be collected;
- How the data collected will be used to ensure the success of the grant project;
- Criteria used to evaluate the activities and/or services provided through the proposed grant project;
- How the proposed objectives are measured and how it will determine whether the proposed grant project is effectively and efficiently reaching the proposed goals and objectives; and
- What the grant project will achieve.

### **Grant Project Staff**

Provide a list of each staff member to be funded with the grant along with staff who will be responsible for monitoring and evaluating the grant project. Include the name, title, and a brief job description for each staff listed. In addition, describe how this staffing pattern will help meet the goals of the grant project.

### **Coordinated Community Response Information**

Grant funds are maximized when community agencies work together at all levels. Funding priority shall be given to agencies demonstrating and maintaining collaboration. Describe how the applicant is developing a coordinated community response in addressing crimes against women. The description must include who is involved and the actions taken by the group (i.e. developed protocols, training). If the grant project is statewide, describe what technical assistance or networking will be provided to local communities.

In addition, provide the following information:

- How and with what entities the applicant collaborates with or proposes to collaborate with to carry out the grant project and coordinate resources for victims of domestic violence, sexual assault, dating violence, and stalking.
- Point of contact for each agency the applicant will collaborate with in providing services or making referrals during the grant period.

- How the applicant will cooperate with law enforcement, prosecuting attorneys' offices, courts, and other governmental or nonprofit agencies.
- Any new collaborative efforts the applicant will undertake during the grant period and the impact the collaboration will have on the grant project.
- How collaboration with units of government and/or with organizations will maximize grant funds.
- How S.T.O.P. VAWA funds will fulfill a gap in service and avoid duplication of services or resources in the applicant agency, related agency, or community.

### **Underserved and Culturally Specific Populations**

Define the underserved and culturally specific populations identified in the agency's service area, including those that may be underserved because of race, ethnic, and cultural background, language diversity, persons with disabilities, or geographic isolation. Use [local data](#) to support the populations identified as underserved and culturally specific. Provide the applicant's plan, including a description of the steps taken to provide outreach and services to the underserved and culturally specific populations.

### **Sustainability**

Describe in detail the efforts made or planned to ensure the long-term fiscal and programmatic sustainability of the project and program. Beyond funding considerations, explain the steps taken to integrate and embed these services within the communities served. Additionally, outline a plan for securing alternative funding sources should VAWA funding be reduced or become unavailable.

### **Dissemination of Crime Victims' Rights Information**

Describe the applicant's written procedures for assisting victims of crime in seeking available crime victims' compensation benefits and informing crime victims of their rights as provided by law. The procedures must detail how victims will be informed of their statutory rights as provided in K.S.A. 74-7333 and amendments thereto.

### **Civil Rights Contact Information**

Applicants must include the name, title, address, and telephone number of the person who is responsible for ensuring all applicable civil rights requirements are met and who will act as liaison in civil rights matters.

### **Current Board President Contact Information if applicable**

If the applicant is a nonprofit agency, it must include the name, profession, address, phone number, email address, and the term of service for the current Board President.

### **System for Award Management (SAM) Registration and Unique Entity Identifier**

Applicants must establish and maintain an active registration status in the [SAM](#). The applicant must provide 1) the agency's 12-character unique entity identifier provided in the agency's SAM registration profile, and 2) the current SAM expiration date.

### **Current Audit Report**

All applicants must provide details in this section of the Project Narrative regarding the organization's most recent financial statement audit, including:

- The date the audit was completed;
- The name of the auditor or auditing firm;
- The period covered by the audit;
- Whether the applicant met the threshold for a Single Audit (\$1 million federal funds expended); and
- Where the audit report is filed.

If the KGGP has not yet received a PDF copy or link of the organization’s most recent financial statement audit report—including the Single Audit report, if applicable—and IRS Form 990, these documents must be submitted in full via email to [kggp@ks.gov](mailto:kggp@ks.gov). Additionally, if the audit report or the Auditor’s Letter to Management contains any findings or recommendations, the applicant must describe the steps taken or the plan to address them.

### **Grant Project Budget (completed in Grant Portal)**

The applicant must submit a reasonable and cost-effective grant project budget. All grant project-specific budget information is completed online within the provided data fields of the Grant Portal. No *grant project* budgetary documents are uploaded as part of the application.

Requested line items must be clearly linked to the proposed activities to be conducted in achieving the goals and objectives of the grant project. The budget must adhere to allowable costs and activities as outlined in this S.T.O.P. VAWA solicitation; Federal OMB Uniform Guidance for Federal Awards, [2 C.F.R. Part 200](#); and the [DOJ Grants Financial Guide](#) .

The KGGP must allocate a minimum of 25 percent for law enforcement, 25 percent for prosecution, 5 percent to courts, and 30 percent for nonprofit, community, and faith-based victim service organizations. The remaining 15 percent may be allocated at the discretion of the KGGP within the parameters of the Federal S.T.O.P. VAWA guidelines. To assist the KGGP in documenting these allocations, applicants must indicate in the grant project budget the purpose for each line item by utilizing the appropriate field or fields: Law Enforcement, Prosecution, Courts, Victim Services, Discretionary, and/or Match. The allocation of requested grant project funds must correlate with the applicant’s goals and objectives.

A detailed calculation and brief narrative explanation must be provided in the Description field of each line item. Calculations shall clearly demonstrate how the requested amounts were derived and must account for both the federal funds requested and the non-federal match provided, including the match source(s). Any tribe or nonprofit victim service organization receiving funds from the 30 percent allocation for victim service organizations are exempt from the match requirement. Personnel must be listed by the agency-assigned title for the position. Positions should be classified as “New” *only if* the requested position would be a new position for the agency. Personnel and associated fringe benefit costs must be demonstrated in terms of full compensation and the percentage of time to be devoted to the S.T.O.P. VAWA grant project for each position requested. Fringe benefit costs shall not be allocated to a position at a rate exceeding the portion of personnel costs requested in the S.T.O.P. VAWA Personnel category. Training events and other

travel costs must be specifically identified to the extent possible. Following are examples of descriptions that might be used for line-item requests. Visit [Writing a Grant Project Budget](#) for more guidance.

<u>Line Item</u>	<u>Federal Prosec.</u>	<u>Match</u>	<u>Description</u>
Advocate	\$35,178	\$11,726	Full-time, hourly, 40 hrs./wk., 100% of time on project; employee scheduled to receive a 5% raise on July 1: (\$22.00/hr. x 1,040 hrs.) + (\$23.10 x 1,040 hrs.) = \$46,904, 75% federal/ 25% match is City of 'x' general funds
Attorney	\$55,325		Full-time, salaried, 60% of time on project; approved for 5% raise on July 1: (\$3,460/pay period x 13 pay periods) + (\$3,633/pay period x 13 pay periods) = \$92,209 x .6 of time = \$55,325
Volunteers (In-Kind)	\$ 0	\$30,167	Volunteers will provide phone and victim follow-up assistance: \$18/hr. based on comparable compensation x 1,676 hours
Conferences/ Workshops	\$ 976	\$ 326	Crime Victims' Rights Conference, April, Wichita: (\$250 registration x 2 staff) + (200 miles round trip x \$.65/mile x 1 vehicle) + (\$123/nt. [\$110 rate + 12% taxes/fees] x 2 nights x 2 staff) + (per diem \$30/day meals [\$58/day less meals provided] x 3 days x 2 staff) = \$1,302, 75% federal/25% match is city funds

### **Current and Next Fiscal Year Agency Budgets (separate document to upload)**

Upload the applicant's current and next fiscal year budgets, including balanced **income and expenses**. Include the fiscal period utilized by the agency. List all staff positions separately with their respective salaries/wages. If the applicant is under the umbrella of a larger entity, submit the budget developed for the applying program. Agency income must list **all** sources of financial support (i.e. foundations, government agencies, fund-raising events, individual contributions). For each income source, state the amount and its status (received, requested, committed, or projected). If the income is requested or projected, state the date the program expects to be notified of the funding decision or the date the program anticipates collecting the income. Include the appropriate pro-rated portion of this grant application request as budgeted income with a "requested" status. Also, be sure all line items requested in this application can be found in the program's budget for expenses.

Example of budget income only:

#### Current Fiscal Year July 1, 2025 - June 30, 2026

SOURCE:	AMOUNT:	STATUS:	DATE:
City of 'x'	\$100,000	Projected	1/26
United Way	5,000	Received	9/25
Walk-A-Thon	500	Collected	8/25
S.T.O.P. VAWA '25-GOV	31,230	Received	12/24

S.T.O.P. VAWA '26-GOV	49,868	Requested	11/25
Total Organization Income	\$186,598		

**\*Note:** -Budget expenses are also required.  
 -Repeat for next Fiscal Year.

**Grant Management Capacity (separate document to upload)**

This document is required for all KGGP grant applications. In accordance with requirements described in the Federal OMB Uniform Guidance for Federal Awards, 2 C.F.R. Part 200, the KGGP must assess the applicant’s ability and capacity to implement the proposed S.T.O.P. VAWA project in full compliance with Federal statutes, regulations, and terms and conditions of a grant award. Applicants must upload as an attachment a document describing the following information:

- Written accounting policies and procedures and how often they are updated;
- Any potential personal or organizational conflicts of interest within the applicant agency or any of its employees, contractors, or affiliates related to the possible receipt of S.T.O.P. VAWA funds;
- Procedures for ensuring each grant award and associated match is accounted for separately and distinctly from other sources of revenue;
- Accounting system, when the current system was implemented, its level of automation, and type(s) of technology utilized, and any manual accounting processes used to complement the system;
- Procedures for monitoring the grant project budget and tracking expenditures at a line item level;
- Internal controls for ensuring grant project expenditures are solely for allowable and approved purposes;
- Reserve funds and/or capacity to manage S.T.O.P. VAWA funding on a reimbursement basis;
- Knowledge, qualifications, experience, and training of programmatic and fiscal staff responsible for guaranteeing grant compliance; and
- Experience in managing other grant funds awarded to the applicant agency, including the name of the grant program, the purpose of the program, the year(s) awarded, whether any monitoring was conducted by the funder(s), and what findings were cited by the funder(s).

**Match Waiver Request (separate document to upload)**

If a subgrantee is unable to meet the match requirement, a match waiver request, either full and partial, must be uploaded as an Attachment as part of the S.T.O.P. VAWA grant application. The S.T.O.P. VAWA applicant must provide written responses to the following questions before a match waiver request will be considered:

1. If this applicant currently receives S.T.O.P. VAWA funds, how is the match currently being provided on the S.T.O.P. VAWA grant award?
2. What extenuating circumstances exist impeding the applicant’s ability to partially or fully match the S.T.O.P. VAWA grant funds requested?

3. Has the applicant considered all possible options for meeting the match with in-kind and cash sources that are not being used as match on another federal grant?
4. What methods does the applicant use to consider all possible options for meeting the match requirements?
5. What steps does the applicant plan to take in order to be able to meet the match requirements in the future?
6. If a match waiver is approved, does the applicant anticipate this is a one-time request or are there extenuating circumstances that will require a waiver if applying for subsequent S.T.O.P. VAWA funding?
7. How would the denial of a match waiver impact the applicant's S.T.O.P. VAWA grant project and would it require the applicant to decline all or part of the grant award if a waiver is not granted?

### **Proof of 501(c)(3) (separate document to upload)**

If the applicant is a nonprofit, community, or faith-based organization, upload as an attachment proof of the applicant's exempt status as determined by the Internal Revenue Service.

### **Certificate of Good Standing (separate document to upload)**

If the applicant is a nonprofit, community, or faith-based organization, upload as an attachment a current (less than one year old) copy of the applicant's Certificate of Good Standing from the Kansas Secretary of State's Office (KSOS), available by calling (785) 296-4564 or by visiting the KSOS website, <https://www.kssos.org/business/certificates-of-good-standing.html>.

### **Letter Regarding Consultation (separate document to upload)**

If the applicant is a tribal or local prosecution, law enforcement, or court entity, submit a current (less than one year old) documentation showing consultation has occurred with tribal or local nonprofit victim services programs serving victims of crime against women during the course of developing this grant application. This documentation must be on the victim services program letterhead, be dated, clearly demonstrate an understanding of and support for the applicant's proposed project and be signed by the person in charge of the victim services organization.



## Report to Board of Commissioners

MEETING DATE	PRESENTER	DEPARTMENT
	<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Daniel Kuhn, Assistant Counsel</div> dkuhn@wycokck.org x5189	Legal
<b>AGENDA ITEM #6.4.</b>		
<b>RESOLUTION: DECLARING THE NECESSITY AND AUTHORIZING A SURVEY OF LANDS TO BE ACQUIRED BY THE BOARD OF PUBLIC UTILITIES</b>		
<b>BACKGROUND</b>		
<p>A resolution declaring that this project is necessary and valid improvement project. The project includes the following improvements: extend water mains and electric lines for BPU's Central Avenue to State Line Project. This Resolution directs the Chief Counsel to cause a survey and description of such parcels to be undertaken and prepared by a licensed land surveyor or a professional engineer to identify and describe the property to be acquired for this project, and to submit an Ordinance authorizing the exercise of eminent domain and to undertake all other necessary actions to complete the acquisition of such parcels.</p>		
<b>RECOMMENDATION</b>		
<p>Approve</p> <p>To adopt the resolution.</p>		
<b>BUDGET IMPACTS / FINANCIAL CONSIDERATIONS</b>		
n/a		
<b>LEGAL/ POLICY CONSIDERATIONS</b>		
To adopt the resolution.		
<b>ATTACHMENTS</b>		
Eminent Domain Resolution-BPU Central Ave to State Line Water & Electric		

Approved by Mayor/Administrator to add to agenda.

(Published \_\_\_\_\_)

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION** declaring the necessity and authorizing a survey and descriptions of lands to be acquired by the right and power of eminent domain, for and on behalf of the Board of Public Utilities, for the location, laying-out, reconstruction, expansion, repair, maintenance, operation and use, of water and electric lines in Kansas City, Wyandotte County, Kansas.

**BE IT RESOLVED BY THE COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS**

**SECTION 1.** It is hereby found and determined necessary that certain lands or interests in lands be acquired by all lawful means, including by exercise of the right and power of eminent domain, for public use for the location, laying-out, construction, expansion, repair, maintenance, operation and use of water (Project No. 104108) and electric (Project No. 104069) lines by the Board of Public Utilities.

**SECTION 2.** The Board of Commissioners hereby directs and authorizes its Chief Counsel to cause a survey and description of such parcels to be undertaken and filed with the Clerk of Wyandotte County/Kansas City, Kansas; to thereafter prepare and submit to the Board of Commissioners an ordinance authorizing the exercise of eminent domain with respect to such parcels; and upon approval of the same by the Board of Commissioners to initiate eminent domain proceedings in the District Court of Wyandotte County, and to undertake all other necessary actions to complete acquisition of such parcels.

**SECTION 3.** This resolution shall be published once in the official County newspaper, The Wyandotte Echo.

ADOPTED BY THE COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
Tyrone Garner  
Mayor/CEO

Attest:

\_\_\_\_\_  
Monica Sparks  
Unified Government Clerk

Approved as to form:

\_\_\_\_\_  
Angela Lawson  
Acting Chief Counsel



## Report to Board of Commissioners

MEETING DATE	PRESENTER	DEPARTMENT
	<div data-bbox="586 386 1036 478" style="border: 1px solid black; padding: 5px;">           Troy Shaw, County Engineer/ Director of Public Works         </div> tshaw@wycokck.org x5416	Public Works
<b>AGENDA ITEM #6.5.</b>		
<b>RESOLUTION: CENTRAL AVE BRIDGE REPLACEMENT GRANT APPLICATION</b>		
<b>BACKGROUND</b>		
<p>Since the Closure of the Central Avenue Bridge over the Kansas River Public Works has been working the County Administrator's Office and Board of Commissioners to develop a plan and funding opportunities to get the bridge replaced and back open. In December, the Federal Government released the BUILD Grant opportunity which could provide up to \$25M for this replacement. This grant opportunity closely aligns with the needs associated with the Central Avenue Bridge Replacement project and Public Works feels the UG would be able to present a strong application.</p>		
<b>RECOMMENDATION</b>		
<p>Approve</p> <p>Approval to apply for grant.</p>		
<b>BUDGET IMPACTS / FINANCIAL CONSIDERATIONS</b>		
<ul style="list-style-type: none"> <li>• The grant could be awarded up to \$25M. If awarded, there would be a local match of 20% minimum and conversations are currently being had with KDOT about opportunities to offset the local match.</li> <li>• Submitting the grant does not commit the city to any funding requirements. If awarded the grant, staff would be back to for acceptance of the grant at which time the required funding commitments would be known.</li> </ul>		
<b>LEGAL/ POLICY CONSIDERATIONS</b>		
None		
<b>ATTACHMENTS</b>		
Build Grant Info Summary, Resolution - Central Ave. BUILD		

Approved by Mayor/Administrator to add to agenda.



## Report to Board of Commissioners

MEETING DATE	PRESENTER	DEPARTMENT
	<div style="border: 1px solid black; padding: 5px;">Troy Shaw, County Engineer/ Director of Public Works</div> tshaw@wycokck.org x5416	Public Works
<b>AGENDA ITEM #6.5.</b>		
<b>RESOLUTION: CENTRAL AVE BRIDGE REPLACEMENT GRANT APPLICATION</b>		
<b>BACKGROUND</b>		
<p>Since the Closure of the Central Avenue Bridge over the Kansas River Public Works has been working the County Administrator's Office and Board of Commissioners to develop a plan and funding opportunities to get the bridge replaced and back open. In December, the Federal Government released the BUILD Grant opportunity which could provide up to \$25M for this replacement. This grant opportunity closely aligns with the needs associated with the Central Avenue Bridge Replacement project and Public Works feels the UG would be able to present a strong application.</p>		
<b>RECOMMENDATION</b>		
<p>Approve</p> <p>Approval to apply for grant.</p>		
<b>BUDGET IMPACTS / FINANCIAL CONSIDERATIONS</b>		
<ul style="list-style-type: none"> <li>• The grant could be awarded up to \$25M. If awarded, there would be a local match of 20% minimum and conversations are currently being had with KDOT about opportunities to offset the local match.</li> <li>• Submitting the grant does not commit the city to any funding requirements. If awarded the grant, staff would be back to for acceptance of the grant at which time the required funding commitments would be known.</li> </ul>		
<b>LEGAL/ POLICY CONSIDERATIONS</b>		
None		
<b>ATTACHMENTS</b>		
Build Grant Info Summary, Resolution - Central Ave. BUILD		

Approved by Mayor/Administrator to add to agenda.

# Better Utilizing Investments to Leverage Development (BUILD) Grant Program

- Funding Agency: U.S. DOT – Funded by IIJA
- FY26 – Due February 24, 2026
- Funds locally or regionally significant surface transportation projects that improve safety, mobility, sustainability, community connectivity, and economic competitiveness. Eligible projects include planning or construction activities that enhance infrastructure, support innovation, and strengthen long-term regional impact.
- 20% cost-match requirement
- Implementation: \$1.5B
  - \$1M (min) / \$25M (max)
- Eligible Applicants: States, Local govts., MPOs, Tribes, Transit agencies



QR Link to  
Grants.gov  
Opportunity

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS TO APPLY FOR A BUILD GRANT FROM THE U.S. DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, the Unified Government of Wyandotte County/ Kansas City, Kansas (“Unified Government”) is responsible for the ownership, operation, and maintenance of public transportation infrastructure, including bridges, within its jurisdiction; and

**WHEREAS**, the Central Avenue Bridge is a critical transportation asset that supports local and regional mobility, economic activity, and access to jobs, services, and emergency response; and

**WHEREAS**, the Central Avenue Bridge has reached the end of its useful life and is in need of replacement to improve safety, reliability, and resilience for all users, including motorists, freight, pedestrians, and bicyclists; and

**WHEREAS**, the United States Department of Transportation has issued a Notice of Funding Opportunity for the Better Utilizing Investments to Leverage Development (BUILD) Grant Program, a competitive federal grant program that provides funding to non-federal governmental entities for surface transportation infrastructure projects; and

**WHEREAS**, the Unified Government desires to submit an application to the BUILD Grant Program to seek federal funding assistance for the replacement of the Central Avenue Bridge; and

**WHEREAS**, to be considered for a grants opportunity through the BUILD program, the Unified Government must first submit a grant application by February 24<sup>th</sup>, 2026 to the Department of Transportation.

**WHEREAS**, this application does not obligate funds, the Public Works Department will bring any awards back to the committee for recommendation of acceptance by the full commission.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, AS FOLLOWS:**

**Section 1.** The Unified Government Board of Commissioners hereby approves application for a Department of Transportation BUILD grant.

**Section 2.** Further Action. That the Mayor/CEO of the Unified Government of Wyandotte County/ Kansas City, Kansas is hereby authorized to execute said Memorandum on behalf of the Unified Government, and the County Administrator is hereby authorized to take

any action required and necessary to implement and satisfy the intent of this Resolution.

**Section 3. Effective Date.** This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body of the Unified Government.

**APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE  
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2026.**

\_\_\_\_\_  
**Cristal E. Watson, Mayor/CEO**

**Attest:**

\_\_\_\_\_  
**Unified Government Clerk**

**Approved as to Form:**

\_\_\_\_\_  
**Acting Chief Counsel**



## Report to Board of Commissioners

MEETING DATE	PRESENTER	DEPARTMENT
	<div data-bbox="583 386 1036 480" style="border: 1px solid black; padding: 5px;">           Lesley Strohschein, Deputy Finance Officer         </div> lstrohschein@wycokck.org X5824	Finance
<b>AGENDA ITEM #8.1.</b>		
<b>PRESENTATION: 2026 CASINO GRANT OVERVIEW</b>		
<b>BACKGROUND</b>		
<p>An overview of the Hollywood Casino Grant process and timeline.</p> <p><i>For Information Only</i></p>		
<b>RECOMMENDATION</b>		
For information only		
<b>BUDGET IMPACTS / FINANCIAL CONSIDERATIONS</b>		
<b>LEGAL/ POLICY CONSIDERATIONS</b>		
<b>ATTACHMENTS</b>		
2026 Webinar Slides for Unified Government Hollywood Casino Fund_Final		

Approved by Mayor/Administrator to add to agenda.

The image shows a large, illuminated sign for Hollywood Casino. The word "HOLLYWOOD" is in a bold, blocky font, and "Casino" is in a white, cursive script. The sign is set against a dark background and is illuminated from below. The background of the entire slide is a blue-tinted photograph of the Hollywood Casino building at night, with a curved walkway in the foreground.

**HOLLYWOOD**  
*Casino*

# **Unified Government Hollywood Casino Grant Fund**

**Grant Information Session**

**2026**

# Presenters

## **Lesley Strohschein**

Deputy CFO,  
Unified Government of Wyandotte County



## **Lupe Valdovino**

Grant Financial Administrator  
Unified Government of Wyandotte County



## **Nicole Stuke**

Senior Philanthropic Advisor,  
Greater Kansas City Community Foundation



# Hollywood Casino Grant Program

## The Agreement:

- The UG entered into an agreement with the developers of the Hollywood Casino that included charitable contributions to be made to the community for the ability to operate in Wyandotte County/KCK once they were “substantially open to the public for business” which occurred in February 2012
- Some organizations receive funds directly and some apply for grants from the Mayor and Board of Commissioners

# Direct Funding

- ◆ \$500,000 distributed to the three non-host school districts (KCK USD 500, Turner USD 202, & Piper USD 203)
- ◆ \$100,000 to the UG Parks & Recreation Department
- ◆ \$25,000 to Convention & Visitors Bureau
- ◆ \$10,000 to Wyandotte County Chamber of Commerce to distribute as follows:
  - ◆ \$4,000 to Kansas City Kansas Area Chamber of Commerce
  - ◆ \$1,500 to Bonner Springs Edwardsville Area Chamber of Commerce
  - ◆ \$1,500 to Kansas Black Chamber of Commerce
  - ◆ \$1,000 to Women's Chamber of Commerce of KCK
  - ◆ \$1,000 to Asian-American Chamber of Commerce of KC
  - ◆ \$1,000 to Hispanic Chamber of Commerce



## WYCO Social Services and Charitable Community Activities Funds - \$500,000

- In addition to the direct funding, the UG also receives a \$500,000 contribution to be distributed to social services and charitable community activities in the county.
  - The administrative cost of managing the program (\$27,000) is deducted, and the remaining \$473,000 is equally divided amongst the Mayor and 10 Commissioners for selection of the recipients
    - This provides an allocation of **\$43,000 each.**
  - The agreement was recently amended to include an increase of this contribution to \$850,000 effective January 2027 (was based on date of start of construction, or date certain of January 1, 2027)

# Mayor & Commission Past Social Service Grant Allocation Examples

2025 –

- ◆ Community Garden, Inc.
- ◆ Sue's Safe Haven, Inc.
- ◆ Boy Scouts
- ◆ KCK Lady Spartans Youth Empowerment Program
- ◆ Delaware Highlands Assisted Living

2024 –

- ◆ Full Throttle Foundation KC
- ◆ Farm School at Gibbs Road
- ◆ YouthFront, Inc.
- ◆ Friends of KCK Animal Services
- ◆ Fountain of Life, Inc.

# How It Works

- ◆ The application process is handled by the Greater Kansas City Community Foundation.
- ◆ Applicants will apply through their portal, and then all application materials will be available to the Mayor and Commissioners for review.
- ◆ The recipients are then selected with a recommended award amount.
- ◆ The final list will be presented in July for approval.

# Eligibility Requirements

## Eligible:

- 501(c)(3) organizations
- Organizations that do not have a 501(c)(3) designation that apply through an eligible fiscal sponsor

## Ineligible:

- Any organization that is not a 501(c)(3) public charity, including:
  - Units of local government (e.g., city or county government departments, public schools, KCKCC, etc.).
  - Religious institutions (eligible only if they have a 501(c)(3) designation)
  - Neighborhood associations (eligible only if they have a 501(c)(3) designation)
- An organization whose 501(c)(3) status is not current with the IRS

# Fiscal Sponsor

- A fiscal sponsor is a 501(c)(3) nonprofit organization that provides fiduciary oversight, financial management, and other administrative services to support a charitable cause or purpose.
- Requires a signed and dated agreement (letter or MOU) between the two agencies.
- Maintaining control over the grant funds is a requirement of a fiscal sponsor arrangement.
- If selected for funding, the grant check will be made payable to and mailed to the fiscal sponsor.



# Grant Restrictions & Projects Not Considered

## Geographical Restrictions:

**ALL** applicants are required to demonstrate that the use of funding will primarily be in Wyandotte County, and clients/beneficiaries served are residents of Wyandotte County.

Grantees will be required to report the residential zip codes of clients served.

## Will generally not award grants to the following:

- Capital Campaign
- Endowment campaign
- Annual fund drive
- Debt retirement or operating deficits
- Direct support to individuals, including scholarships
- Lobbying activities, legislation-related activities or political campaigns
- Activities that specifically benefit the members of an athletic, veteran, fraternal, sectarian or religious group
- Equipment expenses, unless the equipment will directly improve the organization's ability to provide and deliver services
- Requests for general operating support will only be considered if the funding will be used to expand the services of the organization significantly

# Projects of Highest Priority

Projects that:

- Leverage additional funding, both private and public.
- Demonstrate alignment with Wyandotte County's Comprehensive Plan ([www.wycokck.org](http://www.wycokck.org))
- Demonstrate alignment with Healthy Communities Wyandotte ([www.hcwyco.org](http://www.hcwyco.org)) and “work toward a happier, healthier Wyandotte for everyone.”
- Include collaborative efforts that minimize duplication.
- Have clearly established measurable outcomes and the ability to monitor and report them.
- Programs that reach at-risk or underserved populations.

# Grant Amounts & Reporting

There is no restriction on the minimum or maximum size of the grant.

The Mayor and each Commissioner are given a designated amount of grant dollars that they decide how to distribute among applicant organizations. Some organizations may receive an allocation from more than one reviewer.

In 2025, grants ranged from \$500 - \$107,000, and the average grant award was \$6,700.

The funds will be disbursed to the organizations following final approval and notification in July and must be spent by the following July.

Reporting requirements for grantees\*:

Interim Report – Due in May 2027

Final Report – Due in July 2027

\* Dates may be updated prior to the due date

Grantees are required to report zip code data for program or service participants.



# Role of the Community Foundation

- Provide technical assistance to applicants throughout the application process.
- Review all grant applications for eligibility.
- Provide applications of eligible applicants to the Board of Commissioners.
- For applicants who previously received a grant, interim reports from 2024 and 2025 awards will be provided to the Board of Commissioners in addition to data on past report compliance.
- Send communications regarding the status of your application and notify grantees of upcoming reports due.



# Role of the Mayor and Board of Commissioners

The Mayor and Board of Commissioners will:

- Serve as the Selection Committee and evaluate the application's alignment with the Unified Government's priorities.
- The Mayor and each Commissioner will designate in writing how they wish to allocate their share of their funds.
- The final distribution of funds must be approved by majority vote of the Board of Commissioners at a Commission meeting.

# Important Dates

**April 20**  
Application  
Due by  
5 p.m. CT

**July 16**  
Commission  
Meeting to  
approve grant  
awards

**March 2**  
Applications Open;  
**March 3**  
Grant Information  
Session  
10:00 a.m. CT

**May - June**  
Community  
Foundation and  
Board of Commissioners  
review applications  
and make selections

**Mid-July**  
Award  
notifications  
issued, funds to  
be released 2-3  
weeks after  
notification

# Submission of Applications

Application available online

- [Growyourgiving.org/grant](https://growyourgiving.org/grant)
  - Unified Government Hollywood Casino Fund
- ◆ Submit through the Community Foundation's online system, SmartSimple
- ◆ If you have technical questions, please contact [grants@growyourgiving.org](mailto:grants@growyourgiving.org) or 816-627-3452

**QUESTIONS?**





## Report to Board of Commissioners

MEETING DATE	PRESENTER	DEPARTMENT
	<div style="border: 1px solid black; padding: 2px;">Chelsee Chism, Director</div> cchism@wycokck.org X8046	Legal
<b>AGENDA ITEM #8.2.</b>		
<b>ORDINANCE: ELECTION OF PARTICIPATION IN STAR BOND PROJECT FOR SPORTS STADIUM (ADDED PER AGENDA UPDATE)</b>		
<b>BACKGROUND</b>		
Approval of an ordinance electing to participate in a STAR bond project by pledging local sales and use taxes as a source of payment of STAR bonds issued by the Kansas Development Finance Authority related to a sports stadium.		
<b>RECOMMENDATION</b>		
Approve		
<b>BUDGET IMPACTS / FINANCIAL CONSIDERATIONS</b>		
<b>LEGAL/ POLICY CONSIDERATIONS</b>		
<b>ATTACHMENTS</b>		
Ordinance sports stadium		

Approved by Mayor/Administrator to add to agenda.

(Published in *The Wyandotte Echo* on \_\_\_\_\_, 2026)

**ORDINANCE NO. O-\_\_-26**

**AN ORDINANCE ELECTING TO PARTICIPATE IN A STAR BOND PROJECT BY SPECIFYING A PLEDGE OF LOCAL SALES AND USE TAXES AS A SOURCE OF REPAYMENT OF STAR BONDS TO BE ISSUED BY THE KANSAS DEVELOPMENT FINANCE AUTHORITY AND SETTING THE BASE YEAR REVENUE FOR LOCAL SALES AND USE TAXES, ALL PURSUANT TO K.S.A. 12-17,160 *ET SEQ.*, AS AMENDED.**

---

**WHEREAS**, pursuant to K.S.A. 12-17,160 *et seq.*, as amended (the “STAR Bonds Financing Act”) the Unified Government of Wyandotte County/Kansas City, Kansas (the “UG”), is authorized to assist in the development and redevelopment of eligible areas within and without the UG in order to promote, stimulate, and develop the general and economic welfare of the State of Kansas and its communities; and

**WHEREAS**, pursuant to K.S.A. 12-17,181, the Legislative Coordinating Council (the “LCC”) may approve the Kansas Secretary of Commerce (the “Secretary”) entering into an agreement with a major professional sports franchise for the purpose of developing and financing a major professional sports complex in accordance with the provisions of the STAR Bonds Financing Act; and

**WHEREAS**, on January 30, 2026, the UG received a letter from the Secretary (the “Letter”) providing notice that on December 22, 2025, the LCC approved and the Secretary entered into a STAR Bond Agreement (Project Monitor 2.0) with the Kansas City Chiefs Football Club, Inc. (the “Agreement”) to develop and finance a major professional sports complex within the Proposed UG Portion of District (as defined below) (the “STAR Bond Project”); and

**WHEREAS**, the Letter further states that a portion of the costs of the STAR Bond Project will be financed with bonds issued pursuant to the STAR Bonds Financing Act (the “Bonds”) by the Kansas Development Finance Authority (“K DFA”); and

**WHEREAS**, pursuant to K.S.A. 12-17,164(a)(1)(B), the governing body of the UG (the “Governing Body”), after holding a public hearing, may elect to participate in the STAR Bond Project through passage of an ordinance pledging local tax revenues that support repayment of the Bonds not later than sixty (60) days after the LCC’s approval of the Agreement; and

**WHEREAS**, the Letter generally describes the boundaries of the portion of the proposed STAR bond project district to be located within the UG (the “Proposed UG Portion of District”) and a coterminous portion of property from which the UG desires to pledge the Pledged Revenue (as defined below) (the “Base Revenue Area”), and such Proposed UG Portion of District and Base Revenue Area are depicted in **Exhibit A** and legally described in **Exhibit B** attached hereto; and

**WHEREAS**, pursuant to K.S.A. 12-17,162(hh)(2) and K.S.A. 12-17,169, the UG (with approval of the Secretary) may set the amount of base year revenue (“Base Revenue”), with certain local tax revenues (as specified by the UG) collected within the Base Revenue Area in excess of Base Revenue to constitute “tax increment” (as defined in the STAR Bonds Financing Act) and be pledged as a source of repayment for the Bonds; and

**WHEREAS**, on February 3, 2026, the Governing Body conducted a public hearing on its proposed election to participate in the STAR Bond Project by pledging the Pledged Revenue (as defined herein) to support the repayment of the Bonds; and

**WHEREAS**, the Governing Body now desires to participate in the STAR Bond Project by pledging the Pledged Revenue to support the repayment of the Bonds as further described in this Ordinance.

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, AS FOLLOWS:**

**Section 1.** The Secretary has approved and the Governing Body hereby establishes a Base Revenue figure of \$0.00.

**Section 2.** Subject to and conditioned upon the terms of **Section 4** and any requirements of the Secretary and KDFSA, the UG hereby pledges the following to support the repayment of the Bonds and any bonds issued to refinance the Bonds (collectively, the “Pledged Revenue”):

- A. For a period of up to thirty (30) years, all of the UG’s city general sales and use tax that is not committed to other uses by election of voters (currently one percent (1.0%)) from within the Base Revenue Area above the Base Revenue, subject to the exclusions set forth in **Section 3**.
- B. For a period of up to thirty (30) years, all of the UG’s share (currently 93.1733%) of the county general sales and use tax that is not committed to other uses by election of voters (currently one percent (1.0%)) from within the Base Revenue Area above the Base Revenue, subject to the exclusions set forth in **Section 3**.
- C. For a period of up to thirty (30) years, all of the UG’s gross receipts of transient guest taxes imposed up to a rate of eight percent (8.0%) pursuant to K.S.A. 12-1696 *et seq.*, as amended and supplemented by Charter Ordinance Nos. CO-01-18 and CO-01-25 of the UG (currently seven and eighty-four one hundredths of one percent (7.84%), based upon the current tax rate of eight percent (8.0%) less the administrative fee retained by the State (currently two percent (2.0%)), with respect to sleeping accommodations in any hotel, motel, or tourist court located within the Base Revenue Area.

**Section 3.** Without limiting the generality of the exclusions described in **Section 2** above, the UG specifically excludes from the Pledged Revenue its emergency medical services sales tax which is currently one-quarter percent (0.25%), its public safety and neighborhood

infrastructure tax which is currently three hundred seventy-five thousandths percent (0.375%), any other retail sales and compensating use taxes that are committed to other uses by election of voters, any sales taxes generated by existing or future special taxing districts aside from the Proposed UG Portion of District (e.g., community improvement districts or transportation development districts), incremental transient guest tax revenue produced from a levy exceeding eight percent (8.0%), and all revenue produced outside of the Base Revenue Area.

**Section 4.** The UG's pledge of the Pledged Revenue pursuant to **Section 2** is hereby subject to and expressly contingent on the following (collectively, the "Contingencies):

- (a) the STAR Bond Project locating within Base Revenue Area,
- (b) the boundaries of the Proposed UG Portion of District in Wyandotte County not being modified from that which is set forth herein without the approval of the UG;
- (c) the Base Revenue described in **Section 1** above not being modified without the approval of the UG;
- (d) the UG's approval of the Definitive Documentation described in the Agreement, including without limitation, those documents described on Exhibit B of the Agreement (and provided that the Definitive Documentation so approved by the UG provides that the Stadium Infrastructure described on Exhibit C of the Agreement is to be paid for with STAR Bonds);
- (e) an agreement between the UG and the State that at least one of the five (5) members of the community impact committee described in the Agreement shall be a UG representative appointed by the Mayor of the UG and approved by the UG's Commission; and
- (f) issuance of a series of Bonds by KDFA or another governmental issuer to finance the STAR Bond Project no later than December 31, 2030, or such other subsequent date which may be approved by the UG.

Upon satisfaction of the Contingencies, the Mayor/CEO is hereby authorized and directed to execute the certificate evidencing the satisfaction of such Contingencies in substantially the form as attached hereto as **Exhibit C**. If a Contingency is not timely satisfied or waived by the Governing Body, the UG's pledge of the Pledged Revenue will automatically terminate unless renewed by the Governing Body. Further, the UG's pledge of the Pledged Revenue will terminate upon repayment of the Bonds and any bonds issued to refinance the Bonds.

**Section 5.** Subject to the STAR Bonds Financing Act, the Governing Body may in its sole discretion, upon request of the Secretary, amend this Ordinance to modify, adjust, or reconfigure the Base Revenue Area.

**Section 6.** Except as may otherwise be approved by the Governing Body, there will be no issuance of bonds by the UG, including full faith and credit bonds, to pay the costs of the STAR Bond Project. Further, the Bonds, together with interest and premium thereon, will not be an obligation of the UG but will be limited obligations payable solely from the trust estate to be pledged to the payment thereof. In no event will the Bonds be deemed to constitute a debt or liability of the UG, and the issuance of the Bonds will not obligate the UG to levy any form of taxation therefor or to budget or make any appropriation for repayment thereof. Nothing relating

to the issuance of the Bonds will be construed to be a debt or loan of credit of the UG within the meaning of any constitutional or statutory debt limitation or restriction.

**Section 7.** The Mayor/CEO, County Administrator, Clerk, and other officials, employees, and consultants of the UG, are hereby authorized and directed to take such other actions as may be appropriate or desirable to accomplish the purposes of this Ordinance.

**Section 8.** This Ordinance shall be effective upon its passage by the Governing Body, approval by the Mayor/CEO, and publication once in the official newspaper of the UG.

**PASSED** by the Governing Body this \_\_\_\_ day of February 2026.

**SIGNED** by the Mayor/CEO this \_\_\_\_ day of February 2026.

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Christal E. Watson, Mayor/CEO

(SEAL)

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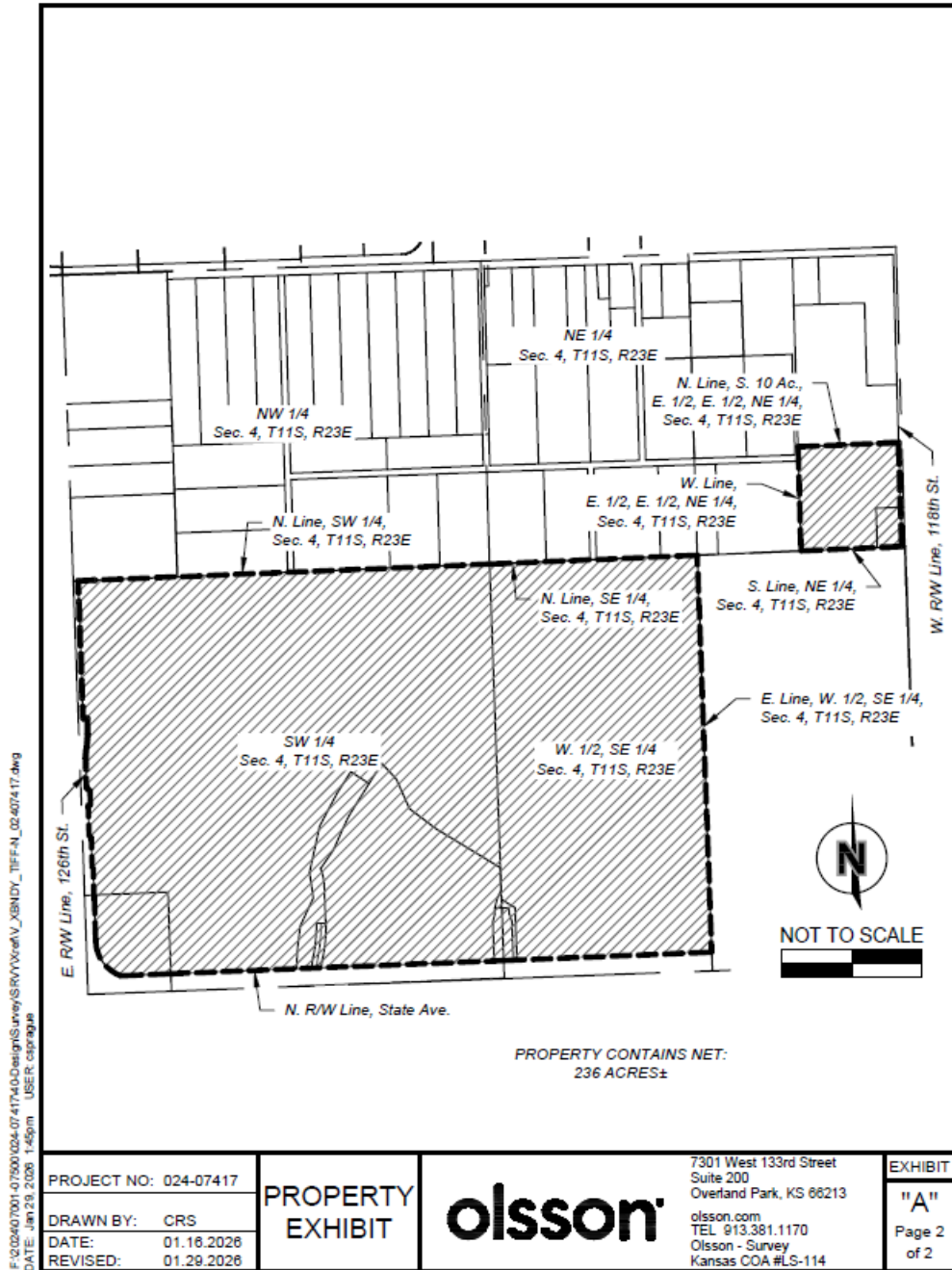
Monica L. Sparks, Unified Government Clerk

Approved as to form:

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Angela J. Lawson, Office of Chief Counsel

**EXHIBIT A**  
**MAP OF PROPOSED UG PORTION OF DISTRICT AND BASE REVENUE AREA**



**EXHIBIT B**  
**LEGAL DESCRIPTION OF PROPOSED UG PORTION OF DISTRICT AND**  
**BASE REVENUE AREA**

Project No.: 024-07417  
Project RF  
January 14, 2026  
Revised January 29, 2026

Property Description:

All of the Southwest Quarter, together with all of the West Half of the Southeast Quarter, together with the South 10 Acres of the East Half of the East Half of the Fractional Northeast Quarter, all in Section 4, Township 11 South, Range 23 East of the Sixth Principal Meridian, in Kansas City, Wyandotte County, Kansas, LESS AND EXCEPT all that part lying in existing 126th Street, 118th Street, and State Avenue rights-of-way as now established, described by Chris R. Sprague, Kansas PS-1632, of Olsson, LS-114, on January 29, 2026, containing 236 Acres, more or less.

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**EXHIBIT C**  
**FORM OF CERTIFICATE**

**CERTIFICATE ACKNOWLEDGING SATISFACTION OF CONTINGENCIES**

The undersigned Mayor/CEO of the Unified Government of Wyandotte County/Kansas City, Kansas (the “UG”), hereby acknowledges that the Contingencies, as defined in Ordinance No. O-\_\_-26 passed by the governing body of the Unified Government on February \_\_, 2026 (the “Ordinance”), have been timely satisfied, and the UG’s pledge of the Pledged Revenue (as defined in the Ordinance) is hereby final.

\_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Mayor/CEO



## Report to Board of Commissioners

MEETING DATE	PRESENTER	DEPARTMENT
	<div data-bbox="586 386 1036 478" style="border: 1px solid black; padding: 5px;">           Dilini Lankachandra, Assistant Counsel         </div> dlankachandra@wycokck.org x5077	Legal
<b>AGENDA ITEM #9.1.</b>		
<b>ORDINANCE: AMENDING CHAPTER 15, ARTICLE IV, FIREWORKS</b>		
<b>BACKGROUND</b>		
<p>An ordinance extending the dates for fireworks sales from June 29<sup>th</sup> – July 4<sup>th</sup> to June 27<sup>th</sup> – July 4<sup>th</sup>, to extend the time for the sale of fireworks to 11 PM.</p> <p><i>On December 8, 2025, the <b>Economic Development and Finance Standing Committee</b>, chaired by Commissioner Burroughs, voted 4 to 1 to approve and forward to the Board of Commissioners meeting. This matter was scheduled before the Board of Commissioners on December 18, 2025, and set back to this standing committee for further discussion.</i></p>		
<b>RECOMMENDATION</b>		
<p>Approve</p> <p>To approve the ordinance.</p>		
<b>BUDGET IMPACTS / FINANCIAL CONSIDERATIONS</b>		
N/A		
<b>LEGAL/ POLICY CONSIDERATIONS</b>		
To approve the ordinance.		
<b>ATTACHMENTS</b>		
Fireworks Ordinance Amendment 1.29.26		

Approved by Mayor/Administrator to add to agenda.

Published: \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

**An ordinance** relating to Chapter 15, article IV – Fireworks, of the Code of Ordinances for the Unified Government of Wyandotte County / Kansas City, Kansas.

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY / KANSAS CITY, KANSAS:**

**Section 1.** That Chapter 15 – Fire Prevention and Protection, article IV – Fireworks, Section 92 – Storage, sale, and handling, of the Code of Ordinances for the Unified Government of Wyandotte County / Kansas City, Kansas, is amended to read as follows:

Article IV. Sec. 15-92. – Storage, sale, and handling.

(a) *In general.*

(1) Fireworks shall not be sold or kept for sale in a place of business where paints, oils, varnishes, turpentine, gasoline, or other flammable substances are kept.

(2) Fireworks shall not be stored, kept, sold, or discharged within 100 feet of any gasoline pump, gasoline filling station, gasoline bulk station, or any building in which gasoline or volatile liquids are sold or stored.

(3) Four approved and fully charged fire extinguishers must be provided and kept in close proximity to the stock of fireworks in all buildings and temporary retail establishments where fireworks are sold or stored. All fire extinguishers shall be at least of type A standards and have not less than a two and one-half pound capacity. Two of the fire extinguishers shall be a 2-A water type extinguisher. Failure to maintain the required number of fire extinguishers as set out in this subsection or maintaining nonoperational or partially discharged extinguishers shall be considered grounds for immediate suspension of any operation in the interest of public health, safety and welfare.

(4) The possession of more than 125 pounds of consumer grade fireworks shall:

- a. Be reported to the fire marshal's office;
- b. Require a permit be issued by the fire marshal's office; and
- c. Be stored in compliance with section 5609 of the International Fire Code.

(b) *Wholesale sales or retail sales for public display.*

(1) Fireworks to be sold at wholesale or at retail for public displays shall be stored in a room set aside for the storage of fireworks only. Construction shall be of brick, block, concrete, or five-eighths-inch drywall interior and a brick, block, or concrete exterior wall.

(2) All structures shall have metal bars over doors and windows. A sign must be posted over the entrance reading "FIREWORKS—NO SMOKING."

(c) *Retail sales.*

(1) Retail sale of fireworks or storage of fireworks shall be from brick, block, concrete, metal, or frame, temporarily erected to be used as a place for storing and selling fireworks only. No tents, awnings, or other fabric enclosure shall be used unless the tents, awnings, or other fabric enclosure, and all auxiliary tents, curtains, drops, awnings and all decorative materials, are made from a nonflammable material or are treated and maintained in a flame retardant condition. No fireworks stand shall hang, drape, display, or use plastic or plastic canvas for any purpose unless the plastic or plastic canvas is made from a nonflammable material or is treated and maintained in a flame-retardant condition. A sign must be posted over all the entrances reading "FIREWORKS-NO SMOKING." All tents, awnings, or other fabric enclosure shall be adequately roped, braced and anchored to withstand the elements of the weather and prevent against collapsing. Documentation of structural stability shall be furnished to the unified government upon request, and there shall be a minimum of ten feet between the stake lines. Where ten feet between stake lines is not sufficient for means of egress, the distance necessary for means of egress shall govern. All adjacent tents, awnings, parking areas, lot lines, buildings, or other fabric enclosures shall be no closer than 20 feet from each other (as measured from the end of the tent stake line) in order to provide an area to be used as a means of emergency egress. Exit openings from all tents, awnings, or other fabric enclosure shall be clearly marked.

(2) No person shall offer for sale or sell fireworks at temporary retail locations before June ~~29~~ 27 ~~and-or~~ after July 4.

(3) No person shall offer for sale or sell fireworks at temporary retail locations before 9:00 a.m. or after ~~11~~ 10:00 p.m.

(4) No person shall sell the fireworks listed in section 15-90(1)—(4) to any person under the age of 16.

(5) All temporary fireworks retail locations must have their fireworks inventory orders delivered from the distributor directly to their approved temporary stand location.

(6) Single sale purchases in excess of 125 pounds shall be reported to the fire marshal's office in accordance with subsection (a)(4) above, and such notice shall be submitted prior to end of the sales period on July 4th.

(7) All pre-ordered fireworks shall be distributed to the purchaser from a licensed Kansas retailer. The purchaser shall pick up his/her pre-ordered purchase directly from the retailer's retail location.

(8) No person shall expose fireworks where sun shines through glass on the merchandise displayed, except where such fireworks are in the original package. All fireworks kept for sale on front counters must remain in original packages, except where an attendant is on duty at all times.

(9) All retail locations shall post "No Smoking" signs inside the structure.

(10) No temporary authorized structures used for the sale or storage of fireworks shall be erected before June 24, and no materials associated with such structures shall be placed on the site before June 24. All temporary authorized and erected structures used for the sale or storage of fireworks shall be removed no later than July 7. Any remaining structures, debris, litter, or materials shall be removed by the unified government and the cost taxed against the owner of the property, the lessee of the property, or the holder of the retail fireworks permit.

(11) It shall be the duty of the fire prevention bureau to inspect all locations where fireworks are sold at retail.

(12) Permits shall be required subject to the following:

a. All persons desiring to sell fireworks in the city shall secure each year a permit from the license administrator upon payment of a fee in an amount set by the county administrator.

b. All applicants for a permit must be residents of the city and at least 18 years of age. Each applicant shall provide reasonable proof of residency and age.

c. A permit must be obtained for each stand and each location proposed. In this context, a stand shall be defined as each individual unit not connected by an enclosed walkway.

d. Every permit recipient shall sign and submit a statement to the license department indicating the recipient has received, reviewed, and understood the ordinances of the unified government pertaining to fireworks and will accept full responsibility for compliance with such ordinances.

e. Every permit recipient shall maintain a detailed, legible, and current inventory list of consumer firework items held on the premises, indicating the Kansas

licensed distributor from whom those items were purchased. This list shall be provided to law enforcement, the fire department, or local authority upon request. Every permit recipient must submit a legible copy of the fireworks distributor's order form and delivery manifest, including but not limited to the following: detailed quantities ordered, delivered, and line item cost. At the end of the retail fireworks season, applicant will provide a remaining inventory report on the distributor's order form detailing the remaining fireworks on each line item.

f. No permit for retail sale shall be issued unless the proposed location is on property zoned at a minimum for retail-commercial use or can be shown to be a legal nonconforming retail-commercial use.

g. No permit shall be issued for any location within 100 feet of any structure used in whole or in part as a residence.

h. No permit will be issued after 5:00 p.m. on June 25<sup>7</sup>.

i. No permit will be issued unless the applicant files with the unified government a cash bond, in a form approved by the chief counsel or his/her designated representative, in the amount of \$1,000.00, conditioned upon the permit holder's removal of all temporarily authorized and erected structures used for the sale or storage of fireworks on or before July 7, together with any debris, litter, and material remaining at the site.

j. No permit will be issued unless the applicant files with the unified government a current year tax clearance letter from the state department of revenue stating that the applicant owes no back taxes.

k. No permit will be issued to an applicant delinquent on any unified government ad valorem tax assessments, interest, or penalties.

l. No permit will be issued for the sale of fireworks upon any property with any delinquent unified government ad valorem tax assessments, interest, or penalties.

m. No permit will be issued to an applicant who has not submitted the "Leftover Inventory" form from the previous year's sales to the fire marshal's office by the specified date.

n. All firework stand owners shall be present for the initial inspection of the stand by the fire department.

(13) All permit holders shall cause to be posted in each stand, in a conspicuous location, and shall cause to be distributed with each sale a copy of sections 15-91 and 15-93, governing discharge of fireworks, in both English and Spanish.

(14) Revocation of a permit shall be subject to the following:

a. The license administrator may revoke any permit issued under this section, without refund of the permit fee, in the event of a violation of any of the requirements of this article.

b. Any permit holder whose permit is revoked may appeal the decision to the county administrator by filing a written request with the license administrator and will be afforded a hearing before the county administrator or his/her designated representative within 24 hours of filing such request. The county administrator may uphold or overrule the decision of the license administrator.

c. Any revocation of a permit shall bar the permit holder from obtaining unified government permits and licenses relating to fireworks for a period of two years.

(15) Any person or agency convicted of the violation of this section or for failure to obtain a permit for the retail sale of fireworks, as stated in this section, shall bar that individual and/or agency from obtaining unified government permits and licenses relating to fireworks for a period of two years.

**Section 2.** That said, original Article IV. Sec. 15-92. – Storage, sale, and handling, of the Code of Ordinances for the Unified Government of Wyandotte County / Kansas City Kansas is hereby amended.

**Section 3.** This ordinance shall take effect and be in full force from and after its passage, approval, and publication in the official Unified Government newspaper.

PASSED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF  
WYANDOTTE COUNTY / KANSAS CITY, KANSAS,

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
Christal E. Watson, Mayor/CEO

Attest:

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Unified Government Clerk

Approved As To Form:

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Angela J. Lawson, Acting Chief Counsel



## Report to Board of Commissioners

MEETING DATE	PRESENTER	DEPARTMENT
		Planning and Urban Design
AGENDA ITEM #9.2.		
RESOLUTION FOR CHANGE IN SHORT-TERM RENTAL POLICY DURING DESIGNATED SPECIAL EVENTS.		
BACKGROUND		
A resolution acknowledging the creation of an alternative short-term rental regulatory scheme outside of the Zoning Code for special events as designated by the County Administrator, <b>RECOMMENDED FOR APPROVAL BY A VOTE OF 6-0</b> by the Planning Commission.		
RECOMMENDATION		
Approve		
BUDGET IMPACTS / FINANCIAL CONSIDERATIONS		
LEGAL/ POLICY CONSIDERATIONS		
ATTACHMENTS		
Resolution_Ch. 27_STR Policy Changes		

Approved by Mayor/Administrator to add to agenda.

Published in the *Wyandotte Echo* on \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION acknowledging upcoming changes in policy and ordinance related to the application process for, the approval of, and the regulations controlling the use of residential short-term rentals.

**WHEREAS**, Kansas City, Kansas and the surrounding metropolitan area are a thriving area that is attractive to world-class events and entertainment;

**WHEREAS**, during large, one-time events in Wyandotte County and the metropolitan area, there is a sudden greater demand for housing opportunities for a short period of time and to the extent that the existing hotel and short-term rental pool may not be able to accommodate the influx of out-of-town visitors;

**WHEREAS**, these one-time, short-term events might require additional flexibility around short-term rentals in order to adequately accommodate all out-of-town visitors;

**WHEREAS**, all other provisions of Chapter 27, Article VIII shall remain in effect; therefore,

**BE IT RESOLVED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

**Section 1.** For any Special Event declared by the county administrator, pursuant to Section 19-650, all short-term rentals in Kansas City that wish to operate for only the time period designated by the declared Special Event may operate under an alternative set of procedures and regulations (“Special Event Rental Procedures”). The Special Event Rental Procedures include a shortened application and approval process, reduced application fees, and administrative review by the Business License Division. Said alternative regulations include an exception to the current density maximums set for non-owner-occupied short-term rentals and increased fines associated with administrative citations. Such changes in procedure and regulations shall be codified by amendments to Chapters 2 and 19 of the Unified Government Code of Ordinances.

**Section 2.** All short-term rentals currently in lawful operation shall continue to operate under the procedures and regulations of the Unified Government Zoning Code, namely Section 27-623. All applications for an actively owner-occupied short-term rental or for a short-term rental special use permit shall be subject to the Zoning Code; no such short-term rental will rely on nor be subject the Special Event Rental Procedures.

**Section 3.** Short-term rentals operating under the Special Event Rental Procedures may apply for a short-term rental license under said procedures for a period of time before the start of the Special Event; the time in which a short-term rental application can be submitted under the Special Event Rental Procedures shall be determined by the Unified Government. All lawful operation of a short-term rental under the Special Event Rental Procedures shall only occur during the time designated by the county administrator as the Special Event. No short-term rental operating under the Special Event Rental Procedures shall continue to operate after the end of the Special Event period, unless the property has applied for and been fully approved under Section 27-623.

**Section 4.** The operation of a short-term rental under the Special Event Rental Procedures shall not be considered in determining if, after the designated Special Event period, an applicant property meets the street block density limit required to operate as short-term rental by special use permit.

**Section 5.** The effect of this Resolution shall be effective upon the municipal boundaries of the city of Kansas City, Kansas.

**Section 6.** Upon the passage by the Unified Government Board of Commissioners, this Resolution will become effective upon the approval of Section 19-650 (“Rentals During Special Events”) by the Board of Commissioners and shall remain until a superseding resolution or ordinance becomes effective.

**ADOPTED BY THE BOARD OF COMISSIONERS OF THE UNIFIED GOVERNMENT  
OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS  
THIS \_\_\_ DAY OF \_\_\_\_\_, 2026.**

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**Christal Watson, Mayor/CEO**

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**Monica Sparks  
Unified Government Clerk**

**Approved as to Form:**

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**Angela J. Lawson  
Acting Chief Counsel**



## Report to Board of Commissioners

MEETING DATE	PRESENTER	DEPARTMENT
	<div data-bbox="586 386 1036 478" style="border: 1px solid black; padding: 5px;">           Michael Farley, Assistant Counsel         </div> mfarley@wycokck.org x5679	Legal
AGENDA ITEM #9.3.		
ORDINANCE: SHORT-TERM RENTAL		
BACKGROUND		
<p>Approval of an ordinance amending residential rental regulations during a designated major events period, and defining the authority of the county administrator to declare a major event period, by amending <b>Section 19-234</b>, and wholly adding <b>Sections 19-230 and 19-250</b>, of Article VIII of Chapter 19 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas.</p> <p>Approval of an amending the code enforcement administrative penalty process by identifying violations of the short-term rental and major event residential regulations as distinct from all other code enforcement violations, and creating a separate fine schedule for violations of the short-term rental and major event residential regulations, by amending <b>Sections 2-652, 2-654, and 2-656</b> of Article IX of Chapter 2 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas. This item is requested to be fast-tracked to the February 5, 2026, Board of Commissioners meeting for final approval.</p>		
RECOMMENDATION		
Approve Fast Track  Request to fast track to the Febraury 5, 2026 Board of Commissioners meeting.		
BUDGET IMPACTS / FINANCIAL CONSIDERATIONS		
N/A		
LEGAL/ POLICY CONSIDERATIONS		
ATTACHMENTS		
OrdAm_Ch. 2_Admin Cite Fines_2.2.2026 NCD, OrdAm_Ch. 19_Major Event_2.2.2026 NCD		

Approved by Mayor/Administrator to add to agenda.

Published in the *Wyandotte Echo* on \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE amending the code enforcement administrative penalty process by identifying violations of the short-term rental and major event residential regulations as distinct from all other code enforcement violations, and creating a separate fine schedule for violations of the short-term rental and major event residential regulations, by amending **Sections 2-652, 2-654, and 2-656** of Article IX of Chapter 2 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas.

**WHEREAS**, use of a residential property as a short-term rental can be an economic benefit to local residents, especially during highly anticipated events in Wyandotte County and in the metropolitan area;

**WHEREAS**, a revised fine schedule is necessary to ensure that short-term rental operators abide with regulations intended to promote safety and alleviate neighbor concerns;

**WHEREAS**, all other provisions of Chapter 2, Article IX shall remain in effect; therefore,

**BE IT ORDAINED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

**Section 1.** Chapter 2 - ADMINISTRATION, Article IX. - CODE ENFORCEMENT ADMINISTRATIVE PENALTY PROCESS, Section 652 - Amount of Penalties, of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, are hereby amended to read as follows:

**Sec. 2-652. - Amount of penalties.**

(a) The following penalties may be imposed for each separate violation of a code provision:

- (1) \$100.00 for a first violation;
- (2) \$250.00 for a second violation within any 24-month-period; and
- (3) \$500.00 for a third violation within any 24-month period; and
- (4) \$750.00 for a fourth violation within any 24-month period; and
- (5) \$1,000.00 for a fifth violation within any 24-month period; and
- (6) \$1,500.00 for a sixth or subsequent violation within any 24-month period.

- (b) For the violation of major event residential rental regulations under section 19-250, the following penalties may be imposed for each separate violation of a code provision:
- (1) \$3,000.00 for a first violation; and,
  - (2) \$5,000.00 for each subsequent violation within the same major event residential rental registration period.

The violations described in this subsection are not exempt from the terms of section 1-8(e).

- (c) For the violation of any residential rental regulations in section 27-623, the following penalties may be imposed for each separate violation of a code provision:
- (1) \$1,000.00 for a first violation;
  - (2) \$2,500.00 for a second violation within any 24-month-period; and
  - (3) \$5,000.00 for a third violation within any 24-month period; and
  - (4) \$7,500.00 for a fourth violation within any 24-month period; and
  - (5) \$10,000.00 for a fifth violation within any 24-month period; and
  - (6) \$15,000.00 for a sixth or subsequent violation within any 24-month period.

The violations described in this subsection are not exempt from the terms of section 1-8(e).

**Section 2.** Chapter 2 - ADMINISTRATION, Article IX. - CODE ENFORCEMENT ADMINISTRATIVE PENALTY PROCESS, Section 654 - Issuance of Administrative Citation, of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, are hereby amended to read as follows:

**Sec. 2-654. - Issuance of administrative citation.**

An administrative citation shall contain the following information:

- (1) The date of the violation.
- (2) The address or a description of the geographic location where the violation occurred.
- (3) The section of the code determined to have been violated.
- (4) A description of the conditions which caused the code violation.
- (5) An order to bring the conditions into compliance with the code within an established time.
- (6) Information concerning the penalty:
  - a. The amount of the penalty the citee is to pay;
  - b. The date, 30 days from the issuance of the citation, by which the citee must pay the penalty; and
  - c. The method of paying the penalty.
- (7) Notice that the citee's payment of the penalty does not excuse a continued or subsequent violation of the code.
- (8) Notice of the citee's entitlement to request an administrative review hearing.

**Section 3.** Chapter 2 - ADMINISTRATION, Article IX. - CODE ENFORCEMENT ADMINISTRATIVE PENALTY PROCESS, Section 656 - Hearing Advance Deposit Hardship Waiver, of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, are hereby amended to read as follows:

**Sec. 2-656. - Hearing advance deposit hardship waiver.**

- (a) Any person who intends to request an administrative review hearing to contest a citation and who is financially unable to make the hearing advance deposit, may file a request for an advance deposit waiver. Any person cited for a violation of section 19-650 or 27-623 shall not be eligible for an advance hardship deposit waiver.
- (b) The request shall be filed with the public officer on an advance deposit hardship waiver application form, available from the public officer, within 20 days of the issuance of the administrative citation.
- (c) The requirement to make an advance deposit shall be stayed unless and until the public officer makes a determination not to issue the advance deposit waiver.
- (d) The public officer may waive the requirement of an advance deposit and issue the advance deposit hardship waiver only if the requesting party submits to the public officer a sworn affidavit, together with any supporting documents or materials, demonstrating to the satisfaction of the public officer the person's actual financial inability to make the deposit in advance of the hearing.
- (e) The public officer shall issue a written determination listing the reasons for his determination to issue or not to issue the advance deposit hardship waiver and such determination shall be provided to the advance deposit hardship waiver applicant. The written determination of the public officer shall be final.
- (f) If the public officer determines not to issue an advance deposit hardship waiver, the person shall remit the deposit to the public officer within ten days of the date of the written decision or 20 days from the issuance of the administrative citation, whichever is later.

**Section 4.** That said original Section 2-652 of the Code of the Unified Government of Wyandotte County/Kansas City, Kansas, be and are hereby repealed and replaced.

**Section 5.** This ordinance shall take effect and be in full force upon its passage and publication in *The Wyandotte Echo*.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED  
GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS \_\_\_\_  
DAY OF FEBRUARY, 2026.**

**APPROVED:**

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Christal Watson, Mayor/CEO

**ATTESTED:**

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Unified Government Clerk

**APPROVED AS TO FORM:**

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Acting Chief Counsel

Published in the *Wyandotte Echo* on \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE amending residential rental regulations during a designated major events period, and defining the authority of the county administrator to declare a major event period, by amending **Section 19-234**, and wholly adding **Sections 19-230 and 19-250**, of Article VIII of Chapter 19 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas.

**WHEREAS**, Kansas City, Kansas and the surrounding metropolitan area are a thriving area that is attractive to world-class events and entertainment;

**WHEREAS**, during large, one-time events in Wyandotte County and the metropolitan area, there is a sudden greater demand for housing opportunities for a short period of time and to the extent that the existing hotel and short-term rental pool may not be able to accommodate the influx of out-of-town visitors;

**WHEREAS**, these one-time, short-term events might require additional flexibility around short-term rentals in order to adequately accommodate all out-of-town visitors;

**WHEREAS**, all other provisions of Chapter 19, Article VIII shall remain in effect; therefore,

**BE IT ORDAINED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

**Section 1.** Chapter 19 - LICENSES, PERMITS AND MISCELLANEOUS BUSINESS REGULATIONS, Article VIII - RESIDENTIAL RENTAL DWELLINGS, Section 230 - Definitions, of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, are hereby wholly added to read as follows:

**Sec. 19-230. - Definitions.**

For this article, certain terms and words are herewith defined as follows: Words used in the present tense include the future; words in the singular number include the plural and words in the plural number include the singular. The term "building" includes the term "structure." The term "shall" is mandatory and not directory.

Dwelling means a building or portion thereof intended for occupancy for residential purposes but not including hotels, motels, rooming houses, nursing homes, temporary shelters, tourist homes, or trailers.

Dwelling unit means one or more rooms constituting all or part of a dwelling and which are arranged, designed, used or intended for use exclusively as a single housekeeping unit for one family, and which includes cooking, living, sanitation and sleeping facilities.

Dwelling unit, full means a dwelling unit, as defined in this section, or the extent of the dwelling unit to be rented to and accessible by a short-term rental tenant(s), with the remainder of the dwelling unit both inaccessible to said tenant(s) and not otherwise occupied or rented.

Dwelling unit, partial means a portion of a dwelling unit or the extent of the dwelling unit to be rented to and accessible by a short-term tenant, with the remainder of the dwelling unit occupied by the property owner. A partial dwelling unit at minimum must include a bedroom and access to a bathroom; the portion of the dwelling unit occupied by the property owner may or may not be accessible to tenants.

Dwelling unit, primary means the dwelling unit in which the property owner resides in satisfaction of the definition of owner-occupied, as defined in this section. For buildings in which the property owner either consists of more than one individual residing in separate and distinct dwelling units or is a corporation, government entity, non-profit, or trust, a single primary dwelling unit shall be established by the property owner, or, if the property owner does not assert a primary dwelling unit, by the determination of the public officer.

Major event short-term rental registration period means the period from the stated start date of a registration issued by the county administrator pursuant to section 19-250 for a major event short-term rental through the declared expiration date.

Public officer means the director of the neighborhood resource center or his or her designee.

Rental, dwelling unit means dwelling unit that is rented to a person(s) for occupancy, offered for rent, or allowed to be occupied by another person(s).

Rental, long-term means the rental or leasing of a dwelling unit—whether it be a full dwelling unit or partial dwelling unit, or a primary dwelling unit or an accessory dwelling unit—for a period of 30 or more consecutive days. The following types and uses of residential buildings are not subject to the short-term rental standards of this article: group homes; summer camps and campgrounds; hospitals and other facilities for treatment of humans; nursing, convalescent, and senior assisted-living homes; and other lodging establishments as defined by existing hotel and motel standards.

Rental, short-term means the rental or leasing of a dwelling unit—whether it be a full dwelling unit or partial dwelling unit, or a primary dwelling unit or an accessory dwelling unit—for a period

of less than 30 consecutive days. The following types and uses of residential buildings are not subject to the short-term rental standards of this article: group homes; summer camps and campgrounds; hospitals and other facilities for treatment of humans; nursing, convalescent, and senior assisted-living homes; and other lodging establishments as defined by existing hotel and motel standards.

**Section 2.** Chapter 19 - LICENSES, PERMITS AND MISCELLANEOUS BUSINESS REGULATIONS, Article VIII - RESIDENTIAL RENTAL DWELLINGS, Section 234 - Rental Dwelling Inspection, of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, are hereby amended to read as follows:

**Sec. 19-234. – Rental dwelling inspection.**

The public officer shall conduct an interior and exterior inspection of all rental dwellings that are required to be licensed under this article before a license is issued, and if an interior inspection requested is requested by the rental dwelling's lawful occupant. The public office may also conduct an interior inspection when a rental dwelling 1) has a change in occupancy or a change is licensure type and 2) before the occupant takes up residence in the rental dwelling. The public officer may conduct exterior inspections as needed for the efficient enforcement of this article.

**Section 3.** Chapter 19 - LICENSES, PERMITS AND MISCELLANEOUS BUSINESS REGULATIONS, Article VIII - RESIDENTIAL RENTAL DWELLINGS, Section 250 - Rentals During Major Events, of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, are hereby amended to read as follows:

**Sec. 19-250. – Residential rentals during major events.**

- (a) Major events. A major event, as defined in this section, allows for the registration, licensure, and operation of a dwelling unit for the duration of the event. This process is an alternative to, and separate from, both the long-term rental process found in this article and the short-term rental process found in articles VI and VIII in chapter 27.
- (b) For the purposes of this section, a major event shall have the following characteristics:
  - (1) Existing lodging accommodations in Wyandotte County or greater Kansas City metropolitan area are deemed by the county administrator to be inadequate to serve the anticipated surge in demand; and
  - (2) Occurring for less than 90 days.
- (c) A major event shall be declared by the county administrator. The beginning date and end date of the major event must be specified in the declaration.
  - (1) The major event may be declared between two and 52 weeks before the start date of the event in question.
  - (2) The declaration of a major event shall be published by a memorandum and shall be otherwise posted on the official unified government website. The declaration may be also published and disseminated through other media.
- (d) Major event residential rental procedures. The following shall apply only to dwellings that are registered as residential rentals for a major event. In order to operate, the dwelling unit

must be registered and licensed; licensure under the major event residential rental procedures is valid only for the duration of the major event. All other regulations not in conflict with the regulations in subsection (c) shall remain in effect.

- (1) Application. The property owner or representative of the property owner shall submit the major event residential rental application to the division designated by the neighborhood resource center. The application must be submitted during the major event, as declared by the county administrator, or a period before the major event, as declared by the public officer.
  - (2) Rental inspection. A full third-party rental inspection of the dwelling unit shall be completed and submitted with the initial rental application or as a supplement to said application. Staff shall inform the applicant of any outstanding deficiencies that must be satisfactorily remedied before a major event rental license is issued.
  - (3) If a completed application, including a full home inspection report, is properly submitted, unified government staff shall issue approval or provide a written rationale for disapproval within 3 business days. Failure to provide such approval or disapproval shall result in the applicant short-term rental being granted the ability to operate as a major event residential rental.
- (e) Administrative violation fines. A residential rental operating under this section shall be subject to the following administrative fine standards.
- (1) Operation of a short-term or long-term rental without having been issued a rental license, or another violation of section 19-650, is subject to the fine schedule in section 2-652(b).
  - (2) For a violation of this section, a ‘reasonable time’ as stated in section 2-653 shall be up 2 business days in order for the person in violation to initiate the application process and no more than a total of 5 business days to submit a completed application, including a full home inspection.
- (f) Revocation. The issuance or payment of an administrative citation does not preempt the revocation of a major event residential rental license at the discretion of the public officer for excessive of repeated violations.

**Section 4.** That said original Section 19-234 of the Code of the Unified Government of Wyandotte County/Kansas City, Kansas, be and are hereby repealed and replaced.

**Section 5.** That said newly created Sections 19-230 and 19-250 of the Code of the Unified Government of Wyandotte County/Kansas City, Kansas, be and are hereby incorporated into said Code.

**Section 6.** This ordinance shall take effect and be in full force upon its passage and publication in *The Wyandotte Echo*.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED  
GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS \_\_\_\_  
DAY OF FEBRUARY, 2026.**

**APPROVED:**

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Christal Watson, Mayor/CEO

**ATTESTED:**

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Unified Government Clerk

**APPROVED AS TO FORM:**

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Acting Chief Counsel