



Unified Government of Wyandotte County and Kansas City, Kansas

**Administration & Human Services  
Standing Committee**

Fifth Floor Conference Room  
701 N. 7th Street Trafficway, Kansas City, KS 66101

---

*Chairman Melissa Bynum*

*Commissioner Mike Kane, Commissioner Christian Ramirez,  
Commissioner Andrew Davis, Commissioner Evelyn Hill*

---

**ACTION AGENDA**

**Monday, October 27, 2025**

**5:18 PM – 9:15 PM**

**1. Call to Order/Roll Call**

**Present: Hill, Davis, Kane, Bynum, Ramirez (arrived at 5:58 PM)**

**2. Revisions to October 27, 2025 Agenda**

**3. Approval of standing committee minutes from August 26, 2024.**

**Motion to approve: Davis**

**Second: Hill**

**Approved 4/0 (Ramirez not present)**

**4. Committee Agenda**

**4.1 RESOLUTION: COOPERATIVE AGREEMENT BETWEEN THE UNIFIED GOVERNMENT AND LEAVENWORTH COUNTY**

Synopsis: A resolution authorizing the approval of a cooperative agreement between the Unified Government of Wyandotte County and Kansas City, Kansas and Leavenworth County for the purpose of planning, coordinating, funding, and advocating for programs for older adults.

Tracking #: 211135

**Motion to approve: Kane**

**Second: Davis**

**Approved 4/0 (Ramirez not present)**

**4.2 ORDINANCE/RESOLUTION: REPEALING OR SUSPENDING ENFORCEMENT OF CERTAIN SECTIONS OF THE UNIFIED GOVERNMENT CODE OF ORDINANCES**

Synopsis: An ordinance and resolution of the Unified Government of Wyandotte County/Kansas City, Kansas repealing or suspending enforcement of certain sections of the Unified Government Code of Ordinances to ensure the Unified Government's full compliance with new and existing federal grant requirements.

Tracking #: 211136

**Motion to table item for new administration: Kane**

**Second: Davis**

**Motion was rescinded.**

**Motion to deny: Davis**

**Second: Kane**

**Approved 5/0**

**4.3 RESOLUTION/ORDINANCE: MODIFYING ELIGIBILITY PROVISIONS FOR UTILITY/CITY SALES TAX REBATE PROGRAMS**

Synopsis: Adoption of a resolution and approval of an ordinance modifying the provisions regarding eligibility to receive refunds on a portion of the City Sales Tax and a portion of some fees and charges by senior citizens and persons with disabilities (Utility Rebate). The income guidelines will have the same definition as set forth in KSA 79-7502(a) for claimants filing under KSA 79-4508a.

Tracking #: 211110

**Motion to approve: Davis**

**Second: Hill**

**Approved 5/0**

**4.4 ORDINANCE: AMENDING UNIFIED GOVERNMENT CODE OF PROCEDURES**

Synopsis: Appendix C, Unified Government Commission Rules of Procedure, Article I, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas, is proposed to be amended to embrace current practices, as well as provide consistency throughout the Rules.

Tracking #: 211111

**Motion to approve except section 209 item b to remain as "shall assign" and 513 G removing strike through: Bynum**

**Second: Davis**

**Approved 5/0**

**4.5 APPROVAL: REVISIONS TO HUMAN RESOURCES GUIDE POLICY - TRAVEL, TRAINING & MILEAGE**

Synopsis: Approval for revisions to Human Resources Guide Policies, 3.6 - Travel, Training and Mileage Reimbursement.

Tracking #: 211137

**Motion to approve: Davis**

**Second: Ramirez**

**Approved 5/0**

**4.6 RESOLUTIONS: AMENDING HUMAN RESOURCES GUIDE**

Synopsis: Resolutions to amend the Unified Government Human Resources Guide as follows:

- A. Amending the Unified Government Human Resources Guide to change the residency requirement for all Unified Government employees from residency in the County to residency within 30-miles of the Municipal Office Building;
- B. Amending the Unified Government Human Resources Guide to change the time to establish residency for new employees from 12 months to 24 months;
- C. Amending the Unified Government Human Resources Guide to change both the residency requirement to a 30-mile radius and the time to establish residency for new employees from 12 months to 24 months.

Tracking #: 211141

**Motion to table item for new administration to vote on approval: Kane**

**Second: Ramirez**

**Amended Motion to move item to Nov. 17<sup>th</sup> meeting: Kane**

**Second: Ramirez**

**Approved 4/1 (Hill voting no.)**

**4.7 UPDATE: HUMAN RESOURCES GUIDE (PUBLIC SAFETY EMPLOYEES)**

Synopsis: Approval of revisions to Human Resources Guide 2.6A, Selection of Public Safety Employees. Revised policy to reflect updates in current practices as well as process in Workday.

Tracking #: 211144

**Motion to approve: Davis**

**Second: Ramirez**

**Approved 5/0**

**5. Public Agenda**

**6. Adjourn**

**Motion to approve: Kane**

**Second: Davis**

**Approved 5/0**

**The meeting adjourned at 9:15 PM.**

---

language interpretation. Individuals requiring any auxiliary aids or services should contact the Unified Government Office of the Clerk by emailing or calling [UGclerkrequest@wycokck.org](mailto:UGclerkrequest@wycokck.org) or 913-573-5260 at least 48 hours in advance of the meeting.

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name and address for the record. Comments shall be limited to three (3) minutes for each participant. Per the Commission Rules of Procedure, disruptive comments and behavior are not permitted and may result in removal from the meeting.

Some commissioners, staff, and the public may attend remotely via Zoom or by phone. All participants joining by phone should mute their phones when not speaking to avoid background noise. During the meeting, all speakers are asked to please announce yourself by name and title every time you speak so the public that is observing knows who is speaking. This is critical given the number of remote participants and is current guidance from the Kansas Attorney General.

El Gobierno Unificado del Condado de Wyandotte y Kansas City, Kansas, proporcionará ayudas y servicios auxiliares necesarios y razonables, como traductores de ASL, copias legibles por máquina de los materiales de la reunión o interpretación de idiomas en el lugar. Las personas que requieran ayuda o servicios auxiliares deben comunicarse con la Oficina del Secretario del Gobierno Unificado enviando un correo electrónico o llamando al [UGclerkrequest@wycokck.org](mailto:UGclerkrequest@wycokck.org) o al 913-573-5260 al menos 48 horas antes de la reunión.

---

Join from PC, Mac, iPad, or Android:  
<https://wycokck.zoom.us/j/89691219784>  
**Webinar ID: 896 9121 9784**

Phone one-tap:  
+13462487799,,89691219784# US (Houston)  
+16694449171,,89691219784# US

Join via audio:  
+1 346 248 7799 US (Houston), +1 669 444 9171 US, +1 669 900 9128 US (San Jose), +1 719 359 4580 US, +1 253 205 0468 US, +1 253 215 8782 US (Tacoma), +1 689 278 1000 US, +1 301 715 8592 US (Washington DC), +1 305 224 1968 US, +1 309 205 3325 US, +1 312 626 6799 US (Chicago), +1 360 209 5623 US, +1 386 347 5053 US, +1 507 473 4847 US, +1 564 217 2000 US, +1 646 558 8656 US (New York), +1 646 931 3860 US

877 853 5257 US (Toll Free) 888 475 4499 US (Toll Free)

International numbers available: <https://wycokck.zoom.us/j/kczkzIZ0Xv>

To raise your digital hand from your PC or Mac, click the button labeled “Raise Hand” at the bottom of the window on the right side of the screen.

---

View the meeting live on our website at: [UGTV Live Stream](#) or via [YouTube](#).