

Unified Government of Wyandotte County and Kansas City, Kansas



Administration and Human Services Meeting
5th Floor Conference Room
701 N. 7th Street Trafficway, Kansas City, KS 66101

Commissioner Melissa Bynum Chair

*Commissioner Mike Kane – Commissioner Christian Ramirez –
Commissioner Andrew Davis – Commissioner Evelyn Hill*

MINUTES

Monday, October 28, 2024
7:03 PM-7:12 PM

Attendance:

Committee Members Present:

- Commissioner Davis, Acting Chair
- Commissioner Kane
- Commissioner Ramirez
- Commissioner Hill

Committee Members Absent:

- Commissioner Bynum

Staff Present:

- Brittnie MacDonald (Clerk)
- Khou Herr (Program Coordinator for AmeriCorps Program, Health Department)
- SueZanne Bishop (Senior Attorney)
- Rodney Lucas (Interim Assistant County Administrator)

Call to Order:

Commissioner Davis called the meeting to order at 7:03 PM.

Revisions to Agenda:

No revisions to the agenda were reported.

Approval of Previous Minutes: (Discussion Begins 2:00:18)

Commissioner Ramirez moved to approve the minutes from the June 26 and September 25, 2023, meetings. The motion was seconded by Commissioner Hill.

Vote: Motion carries 4-0

- Ayes: Hill, Ramirez, Kane, Davis
- Nays: None
- Absent: Bynum

Committee Agenda:**Item 1: RESOLUTION: APPROVAL OF AMERICORPS KANSAS FUNDING OPPORTUNITY GRANT RELATED TO AMERICORPS (Discussion Begins 2:01:07)**

Khou Herr, the Program Coordinator for the AmeriCorps Program at the Health Department, presented the AmeriCorps Kansas Funding opportunity. She explained the grant details, including the \$75,600 funding amount and the required 24% match of \$18,144, which would be sourced from host sites and administrative costs.

Key Points

- Grant amount: \$75,600
- Requires a 24% match of \$18,144
- Funding sources for the match:
 - A. \$16,200 from host sites
 - B. \$10,174 from indirect costs
 - C. \$7,270 from administrative personal costs
- Third service year of the program
- Previously fully funded through CDC

- Goal is to recruit members to improve lives, strengthen communities, and foster engagement through volunteerism and service in Wyandotte County

Commissioner Ramirez moved to adopt the resolution. The motion was seconded by Commissioner Hill.

Vote: Motion carries 4-0

- Ayes: Hill, Ramirez, Kane, Davis
- Nays: None
- Absent: Bynum

**Item 2: RESOLUTION: AMENDING THE TWO-YEAR MEETING CALENDAR
(Discussion Begins 2:04:23)**

Zee Bishop from the Unified Government Legal Department presented proposed changes to the 2024-2025 meeting schedule.

Key Points

- Move January 2, 2025, Planning and Zoning and Full Commission meeting to January 9, 2025
- Move December 30, 2024, EDF and NCD meeting to January 6, 2025
- Changes aimed to create more distance from holiday season
- Intended to help ensure better meeting attendance and quorum strategic grant application approach to ensure program continuity

Commissioner Kane moved to adopt the resolution changing meeting dates from January 2, 2025, to January 9, 2025, and changing December 30, 2024, to January 6, 2025. The motion was seconded by Commissioner Ramirez.

Vote: Motion carries 4-0

- Ayes: Hill, Ramirez, Kane, Davis
- Nays: None
- Absent: Bynum

Adjournment: (Discussion Begins 2:06:43)

Commissioner Kane moved to adjourn the meeting. The motion was seconded by Commissioner Ramirez.

Vote: Motion carries 4-0

- Ayes: Hill, Ramirez, Kane, Davis
- Nays: None
- Absent: Bynum

The meeting was adjourned at 7:12 PM.

MLS