



Unified Government of Wyandotte County and Kansas City, Kansas

**Administration & Human Services Standing  
Committee**

**Standing Committee**

Fifth Floor Conference Room

701 N. 7th Street Trafficway, Kansas City, KS 66101

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*Chair Melissa Bynum*

*Commissioner Mike Kane - Commissioner Christian Ramirez –*

*Commissioner Andrew Davis - Commissioner Evelyn Hill*

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**UPDATED AGENDA**

**Monday, November 17, 2025**

**Immediately upon adjournment of the earlier committee, or 5:00 PM**

- 1. Call to Order/Roll Call**
- 2. Revisions to November 17, 2025 Agenda**  

Agenda Update: Adding Item 4.3 to the Committee Agenda.
- 3. Approval of standing committee minutes from September 23 and October 28, 2024**
- 4. Committee Agenda**

**4.1 RESOLUTION: ADHERENCE TO RULES OF PROCEDURE AND CIVIL  
ENGAGEMENT**

Synopsis: Adoption of a resolution reaffirming the Board of Commissioners commitment to respectful and civil engagement; adherence to rules of procedure and preservation of professionalism. This item was requested for addition to the agenda by Commissioner Ramirez.

Tracking #: 211148

#### 4.2 RESOLUTIONS: AMENDING HUMAN RESOURCES GUIDE

Synopsis: Resolutions to amend the UG Human Resources Guide as follows:

A. Amending the UG Human Resources Guide to change the residency requirement for all UG employees from residency in the County to residency within 30-miles of the Municipal Office Building;

B. Amending the UG Human Resources Guide to change the time to establish residency for new employees from 12 months to 24 months;

C. Amending the UG Human Resources Guide to change both the residency requirement to a 30-mile radius and the time to establish residency for new employees from 12 months to 24 months.

*This item was originally scheduled before this committee on October 27, 2025. All comments, whether submitted in writing or delivered in person during the meeting, are part of the record of the meeting. No additional comments from persons who have previously addressed the committee for this item will be allowed.*

Tracking #: 211141

#### 4.3 ORDINANCE: AMENDING LEVY OF TRANSIENT GUEST TAX (ADDED PER AGENDA UPDATE)

Synopsis: A Charter Ordinance exempting the Unified Government of Wyandotte County/Kansas City, Kansas, from the provisions of K.S.A. 12-1697(a) relating to the levy of a transient guest tax, to the minimum rate thereof, and to the purposes for which such transient guest tax monies may be spent; providing substitute and additional provisions on the same subject; and superseding Sections 2, 3, and 4 of Charter Ordinance No. CO-01-18.

*On August 25, 2025, the Administration and Human Services Standing Committee, chaired by Commissioner Bynum, voted unanimously to approve and forward to the Board of Commissioners meeting. At the Board of Commissioners meeting on September 4, 2025, a motioned was made and voted unanimously to return this item back to the Administration and Human Services Standing Committee. On September 22, 2025, the Administration and Human Services Standing Committee, chaired by Commissioner Bynum, voted unanimously to approve and forward to the Board of Commissioners meeting. On October 2, 2025, this item was held over from the Board of Commissioners meeting. This item was heard at the November 6, 2025, Board of Commissioners meeting and was set back over to this meeting.*

Tracking #: 21877

### 5. Public Agenda

### 6. Adjourn

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Individuals requiring any auxiliary aids or services should contact the Unified Government Office of the Clerk by emailing or calling [UGclerkrequest@wycokck.org](mailto:UGclerkrequest@wycokck.org) or 913-573-5260 at least 48 hours in advance of the meeting.

Persons may address the Commission during the time set aside for Public Comment or at any time by suspension of the rules. All persons must address the commission and state their name and address for the record. Comments shall be limited to three (3) minutes for each participant. Per the Commission Rules of Procedure, disruptive comments and behavior are not permitted and may result in removal from the meeting.

Some commissioners, staff, and the public may attend remotely via Zoom or by phone. All participants joining by phone should mute their phones when not speaking to avoid background noise. During the meeting, all speakers are asked to please announce yourself by name and title every time you speak so the public that is observing knows who is speaking. This is critical given the number of remote participants and is current guidance from the Kansas Attorney General.

El Gobierno Unificado del Condado de Wyandotte y Kansas City, Kansas, proporcionará ayudas y servicios auxiliares necesarios y razonables, como traductores de ASL, copias legibles por máquina de los materiales de la reunión o interpretación de idiomas en el lugar. Las personas que requieran ayuda o servicios auxiliares deben comunicarse con la Oficina del Secretario del Gobierno Unificado enviando un correo electrónico o llamando al [UGclerkrequest@wycokck.org](mailto:UGclerkrequest@wycokck.org) o al 913-573-5260 al menos 48 horas antes de la reunión.

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View the meeting live on our website at: [UGTV Live Stream](#) or via [YouTube](#).

**AGENDA UPDATE  
UNIFIED GOVERNMENT COMMISSION MEETING  
MONDAY, NOVEMBER 17, 2025**

**ADDING NEW ITEM**

**4. COMMITTEE AGENDA**

**Item No. 4.3 – ORDINANCE: AMENDING LEVY OF TRANSIENT GUEST TAX**

**Synopsis:** A Charter Ordinance exempting the Unified Government of Wyandotte County/Kansas City, Kansas, from the provisions of K.S.A. 12-1697(a) relating to the levy of a transient guest tax, to the minimum rate thereof, and to the purposes for which such transient guest tax monies may be spent; providing substitute and additional provisions on the same subject; and superseding Sections 2, 3, and 4 of Charter Ordinance No. CO-01-18.

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**Tracking #: 21877**

**Unified Government of Wyandotte County and Kansas City, Kansas**



**Administration and Human Services Meeting**  
5<sup>th</sup> Floor Conference Room  
701 N. 7th Street Trafficway, Kansas City, KS 66101

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*Commissioner Melissa Bynum Chair*  
*Commissioner Mike Kane – Commissioner Christian Ramirez –*  
*Commissioner Andrew Davis – Commissioner Evelyn Hill*

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**MINUTES**

**Monday, September 23, 2024**  
**7:04 PM-8:39 PM**

**Attendance:**

**Committee Members Present:**

- Commissioner Bynum (Chair)
- Commissioner Kane
- Commissioner Ramirez
- Commissioner Davis
- Commissioner Townsend, substituting for Commissioner Hill

**Committee Members Absent:**

- Commissioner Hill

**Staff Present:**

- Brittnie MacDonald (Clerk)
- Wesley McKain (Manager in Health Department)
- Dr. Shelley Kneuvean (Chief Financial Officer)
- Angel Ferrara (Director of Parks and Recreation)
- SueZanne Bishop (Senior Attorney)
- LaVert Murray (Chief Economic Development Advisor)
- Alan Howze (Assistant County Administrator)
- Monica Sparks (Unified Government Clerk)

**Call to Order:**

Commissioner Bynum called the meeting to order at 7:04 PM.

**Revisions to Agenda:**

No revisions to the agenda were reported.

**Approval of Previous Minutes: (Discussion Begins 1:57:48)**

Commissioner Kane moved to approve the minutes from the July 24, 2023 meeting. The motion was seconded by Commissioner Davis.

Vote: Motion carried 5-0

- Ayes: Townsend, Davis, Ramirez, Kane, Bynum
- Nays: None
- Absent: Hill

**Committee Agenda:****Item 1: RESOLUTION: WYANDOTTE COUNTY SEXUAL HEALTH INFORMATION FOR TEENS (WYCO SHIFT) GRANT (Discussion Begins 1:58:09)**

Wesley McKain from the Health Department presented information on a grant application for sexual health education in Kansas City, Kansas, public schools.

Key Points

- Grant amount: \$443,426 per year for three years
- No matching funds required
- Partnership with Kansas City, Kansas Public Schools
- Focus on sexual health education for all 7th graders
- Includes a mental health and emotional self-regulation curriculum
- Funds two staff at the Health Department, curriculum costs, and an evaluator
- Includes a sub-award to Young Women on The Move

Commissioner Kane moved to adopt the resolution. The motion was seconded by Commissioner Ramirez.

Vote: Motion carried 5-0

- Ayes: Townsend, Davis, Ramirez, Kane, Bynum
- Nays: None
- Absent: Hill

**Item 2: RESOLUTION: SEXUAL HEALTH EDUCATION PARTNERSHIP WITH YOUNG WOMEN ON THE MOVE GRANT (Discussion Begins 2:02:50)**

Wesley McKain presented information on a second grant application related to sexual health education, submitted by Young Women on the Move.

Key Points

- Backup/alternative grant application
- If the primary grant is not funded, this provides a way to continue health education
- The grant would involve one Health Department staff member to help with teaching
- Allows the Health Department to keep one health educator staff member hired during ARPA funding
- No matching funds required

Commissioner Ramirez moved to adopt the resolution. The motion was seconded by Commissioner Davis.

Vote: Motion carried 5-0

- Ayes: Townsend, Davis, Ramirez, Kane, Bynum
- Nays: None
- Absent: Hill

**Item 3: RESOLUTION: AMENDING THE TWO-YEAR MEETING CALENDAR (Discussion Begins 2:05:45)**

SueZanne Bishop from the Legal Department presented a proposal to change the October 31, 2024, full commission and planning and zoning meeting to October 30, 2024.

### Key Points

- Reason for change: Avoid scheduling a meeting on Halloween
- Discussed potential additional changes to standing committee meeting dates
- Suggestion to potentially alternate the order of standing committee meetings for equity
- An ordinance will need to be changed to modify future meeting dates
- Recommended bringing potential future calendar changes to the full commission for discussion
- Committee members used to be on the same committees before
- Request for chairs, at large commissioners, to go to the Mayor to request that committees go back to the way they were prior

Commissioner Davis moved to adopt the resolution. The motion was seconded by Commissioner Kane.

Vote: Motion carried 5-0

- Ayes: Townsend, Davis, Ramirez, Kane, Bynum
- Nays: None
- Absent: Hill

### **Item 4: RESOLUTION: APPROVING ARPA ALLOCATION FOR NEIGHBORHOOD GRANTS (Discussion Begins 2:22:53)**

Dr. Shelly Kneuvean, Chief Financial Officer, presented information on restoring neighborhood grants in the amount of \$35,778 using ARPA funding.

### Key Points

- Funds will be used for 2025 neighborhood grants
- Part of the ARPA revenue replacement allocation from the \$1,478,000
- Requires accelerating the process and will have to have an agreement with each one of the neighborhoods selected by December 2024
- Will use existing ARPA dollars for current applications and roll over funding in 2024 to fund 2025 to meet all goals
- Will roll over existing 2024 funding to support 2025 neighborhood grants
- Received widespread support from multiple neighborhood associations

Commissioner Kane moved to adopt the resolution and fast-track the item to the September 26, 2024, Board of Commissioners meeting. The motion was seconded by Commissioner Davis

Vote: Motion carried 5-0

- Ayes: Townsend, Davis, Ramirez, Kane, Bynum
- Nays: None
- Absent: Hill

**Item 5: RESOLUTION: APPROVING VARIOUS ARPA ALLOCATION (Discussion Begins 2:30:40)**

Dr. Shelly Kneuvean presented a list of proposed ARPA allocations totaling \$495,000.

1. Village Initiative in an amount up to \$150,000
2. Old Quindaro Museum in an amount up to \$50,000
3. All Access Park Benches in an amount up to \$15,000
4. Warming shelter activities related to the unhoused population in an amount up to \$100,000
5. Industrial washer for Fire Station located at 29th & State Avenue in an amount up to \$10,000
6. HVAC and other equipment upgrade at the Police Firing Range in an amount up to \$20,000
7. Restoration of the John Brown Statue in an amount up to \$50,000
8. Allocation to Livable Neighborhoods home repair projects in an amount up to \$100,000
9. Neighborhood Grant disbursements in the approximate amount of \$39,000

Key Points

- Total proposed allocation: \$495,000
- Village Initiative: Reduced requests from \$150,000 to \$110,000 for transitional housing repairs because they received additional grant funding
- Old Quindaro Museum: \$50,000 for electrical, plumbing, and HVAC work
- All Access Park Benches: \$15,000 for ADA-accessible benches at Wyandotte County Parks
- Warming Shelter Activities: \$100,000 for unhoused population support
- Fire Station Industrial Washer: \$10,000 for washing turnout gear
- Police Firing Range HVAC and Equipment: Approximately \$8,000
- Home Repair Program: \$100,000 previously administered by Livable Neighborhoods

- Remaining county general fund balance after allocations: \$956,222
- Potential future use of remaining funds for the sheriff's office jail operation expenses
- All ARPA funds need to be encumbered by December 2024

Commissioner Kane moved to approve the allocation of all access park benches at Wyandotte County Park and for other parks mentioned, and to fast-track the item to the September 26, 2024, Board of Commissioners meeting. The motion was seconded by Commissioner Townsend.

Vote: Motion carried 5-0

- Ayes: Townsend, Davis, Ramirez, Kane, Bynum
- Nays: None
- Absent: Hill

Commissioner Kane moved to table the remaining items for a special meeting. The motion was seconded by Commissioner Ramirez.

Vote: Motion carried 4-1

- Ayes: Davis, Ramirez, Kane, Bynum
- Nays: Townsend
- Absent: Hill

**Adjournment: (Discussion Begins 3:31:25)**

Commissioner Ramirez moved to adjourn. The motion was seconded by Commissioner Davis.

Vote: Motion carried 5-0

- Ayes: Townsend, Davis, Ramirez, Kane, Bynum
- Nays: None
- Absent: Hill

The meeting was adjourned at 8:39 PM.

**Unified Government of Wyandotte County and Kansas City, Kansas**



**Administration and Human Services Meeting**  
5<sup>th</sup> Floor Conference Room  
701 N. 7th Street Trafficway, Kansas City, KS 66101

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*Commissioner Melissa Bynum Chair*  
*Commissioner Mike Kane – Commissioner Christian Ramirez –*  
*Commissioner Andrew Davis – Commissioner Evelyn Hill*

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**MINUTES**

**Monday, October 28, 2024**  
**7:03 PM-7:12 PM**

**Attendance:**

**Committee Members Present:**

- Commissioner Davis, Acting Chair
- Commissioner Kane
- Commissioner Ramirez
- Commissioner Hill

**Committee Members Absent:**

- Commissioner Bynum

**Staff Present:**

- Brittnie MacDonald (Clerk)
- Khou Herr (Program Coordinator for AmeriCorps Program, Health Department)
- SueZanne Bishop (Senior Attorney)
- Rodney Lucas (Interim Assistant County Administrator)

**Call to Order:**

Commissioner Davis called the meeting to order at 7:03 PM.

**Revisions to Agenda:**

No revisions to the agenda were reported.

**Approval of Previous Minutes: (Discussion Begins 2:00:18)**

Commissioner Ramirez moved to approve the minutes from the June 26 and September 25, 2023, meetings. The motion was seconded by Commissioner Hill.

Vote: Motion carries 4-0

- Ayes: Hill, Ramirez, Kane, Davis
- Nays: None
- Absent: Bynum

**Committee Agenda:**

**Item 1: RESOLUTION: APPROVAL OF AMERICORPS KANSAS FUNDING OPPORTUNITY GRANT RELATED TO AMERICORPS (Discussion Begins 2:01:07)**

Khou Herr, the Program Coordinator for the AmeriCorps Program at the Health Department, presented the AmeriCorps Kansas Funding opportunity. She explained the grant details, including the \$75,600 funding amount and the required 24% match of \$18,144, which would be sourced from host sites and administrative costs.

Key Points

- Grant amount: \$75,600
- Requires a 24% match of \$18,144
- Funding sources for the match:
  - A. \$16,200 from host sites
  - B. \$10,174 from indirect costs
  - C. \$7,270 from administrative personal costs
- Third service year of the program
- Previously fully funded through CDC

- Goal is to recruit members to improve lives, strengthen communities, and foster engagement through volunteerism and service in Wyandotte County

Commissioner Ramirez moved to adopt the resolution. The motion was seconded by Commissioner Hill.

Vote: Motion carries 4-0

- Ayes: Hill, Ramirez, Kane, Davis
- Nays: None
- Absent: Bynum

**Item 2: RESOLUTION: AMENDING THE TWO-YEAR MEETING CALENDAR  
(Discussion Begins 2:04:23)**

Zee Bishop from the Unified Government Legal Department presented proposed changes to the 2024-2025 meeting schedule.

Key Points

- Move January 2, 2025, Planning and Zoning and Full Commission meeting to January 9, 2025
- Move December 30, 2024, EDF and NCD meeting to January 6, 2025
- Changes aimed to create more distance from holiday season
- Intended to help ensure better meeting attendance and quorum strategic grant application approach to ensure program continuity

Commissioner Kane moved to adopt the resolution changing meeting dates from January 2, 2025, to January 9, 2025, and changing December 30, 2024, to January 6, 2025. The motion was seconded by Commissioner Ramirez.

Vote: Motion carries 4-0

- Ayes: Hill, Ramirez, Kane, Davis
- Nays: None
- Absent: Bynum

**Adjournment: (Discussion Begins 2:06:43)**

Commissioner Kane moved to adjourn the meeting. The motion was seconded by Commissioner Ramirez.

Vote: Motion carries 4-0

- Ayes: Hill, Ramirez, Kane, Davis
- Nays: None
- Absent: Bynum

The meeting was adjourned at 7:12 PM.

MLS



## Report to Administration & Human Services Standing Committee

MEETING DATE	PRESENTER	DEPARTMENT
	<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Christian Ramirez</div> cramirez@wycokck.org	Commissioners' Office
<b>AGENDA ITEM #4.1.</b>		
<b>RESOLUTION: ADHERENCE TO RULES OF PROCEDURE AND CIVIL ENGAGEMENT</b>		
<b>BACKGROUND</b>		
Adoption of a resolution reaffirming the Board of Commisisoners commitment to respectful and civil engagement; adherence to rules of procedure and preservation of professionalism. This item was requested for addition to the agenda by Commissioner Ramirez.		
<b>RECOMMENDATION</b>		
Approve		
<b>BUDGET IMPACTS / FINANCIAL CONSIDERATIONS</b>		
None		
<b>LEGAL/ POLICY CONSIDERATIONS</b>		
<b>ATTACHMENTS</b>		
Resolution_Civility_Board of Commissioners		

Approved by Mayor/Administrator to add to agenda.

**RESOLUTION NO. R-\_\_\_\_\_**

**A RESOLUTION REAFFIRMING THE BOARD OF COMMISSIONERS' COMMITMENT TO RESPECTFUL AND CIVIL ENGAGEMENT, ADHERENCE TO RULES OF PROCEDURE, AND PROFESSIONALISM IN SERVICE TO THE COMMUNITY**

WHEREAS, elected officials are expected to conduct themselves with dignity, respect, and professionalism at all times, as they serve as stewards of public trust; and

WHEREAS, public confidence in government is strengthened when leaders consistently model courteous and respectful engagement towards colleagues, staff, and the public; and

WHEREAS, breaches of decorum or disrespectful conduct by public officials undermine constructive discourse and erode community trust; and

WHEREAS, Section 912 of the Rules of Procedure adopted by the Board of Commissioners in Appendix C of the Unified Government Code of Ordinances mandates that during commission meetings, "commissioners shall preserve order and decorum" and not "delay or interrupt the proceedings or other peace of the commission"; and

WHEREAS, Section 916 of the Rules of Procedure adopted by the Board of Commissioners in Appendix C of the Unified Government Code of Ordinances mandates commissioners to accord "the utmost courtesy to each other, to unified government employees and to public members appearing before the commission" and that commissioners "shall refrain at all times from rude or derogatory remarks, reflections as to integrity, abusive comments and statements as to motives and personalities;" and

WHEREAS, the Unified Government Code of Ethics sets forth ethical standards for all elected officials, which, along with the Rules of Procedure, reinforces the importance of professionalism, integrity, and public accountability; and

WHEREAS, the Board of Commissioners has both authority and responsibility under Sections 710, 711 and 712 of the Rules of Procedure adopted by the Board of Commissioners in Appendix C of the Unified Government Code of Ordinances to uphold these standards of decorum and to hold all members accountable to maintain order and professionalism in its proceedings; and

WHEREAS, fostering a culture of respect and civility among government officials is essential for sustaining community trust and ensuring that public governance reflects the highest ethical and professional standards.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS:**

Section 1. Reaffirmation of Civil Engagement: The Board of Commissioners hereby reaffirms its commitment to respectful, civil engagement in all official proceedings. Each Commissioner pledges to treat fellow commissioners, Unified Government staff, and members of the public with courtesy, dignity, and respect at all times, both during meetings and in all communications, in accordance with the highest standards of professionalism.

Section 2. Adherence to the Rules of Procedure: The Board of Commissioners commits to uphold and adhere to its established Rules of Procedure as adopted in Appendix C of the Unified Government Code of Ordinances in all deliberations. Commissioners shall conduct debate in a focused and orderly manner—confining their remarks to the issues under consideration and avoiding personal attacks, insults, or any indecorous language. By following these rules consistently, the Board of Commissioners will ensure that its meetings remain constructive and on-topic, providing an example of good governance.

Section 3. Enforcement of Decorum and Civility: The Board of Commissioners affirms its authority to enforce order and civility in all proceedings. The presiding officer is expected to address any violations, and the Board of Commissioners may act collectively to restore decorum, including disciplinary actions as allowed by its rules.

Section 4. Leading by Example: The Board of Commissioners pledges to model professionalism and respect, recognizing that its conduct directly shapes public trust in local government.

BE IT FURTHER RESOLVED THAT a copy of this resolution shall be entered into the official records of the Unified Government, and that these commitments be communicated publicly as a reaffirmation of the Board of Commissioners' dedication to ethical, civil, and professional conduct.

**ADOPTED BY THE BOARD OF COMMISSIONERS OF WYANDOTTE  
COUNTY/KANSAS CITY, KANSAS, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2025.**

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Tyrone A. Garner, Mayor/CEO

Attest:

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Monica Sparks, Unified Government Clerk



## Report to Administration & Human Services Standing Committee

MEETING DATE	PRESENTER	DEPARTMENT
	<div data-bbox="581 384 1037 443" style="border: 1px solid black; padding: 2px;">J. Renee Ramirez, Director</div> <div data-bbox="581 443 1037 501" style="border: 1px solid black; padding: 2px;">Shakeva Christian, Manager</div> <p data-bbox="581 541 902 646">rramirez@wycokck.org, schristian@wycokck.org x5665, x5661</p>	Human Resources
AGENDA ITEM #4.2.		
RESOLUTIONS: AMENDING HUMAN RESOURCES GUIDE		
BACKGROUND		
<p data-bbox="103 852 956 884">Resolutions to amend the UG Human Resources Guide as follows:</p> <ul style="list-style-type: none"> <li data-bbox="103 890 1468 961">A. Amending the UG Human Resources Guide to change the residency requirement for all UG employees from residency in the County to residency within 30-miles of the Municipal Office Building;</li> <li data-bbox="103 961 1487 1033">B. Amending the UG Human Resources Guide to change the time to establish residency for new employees from 12 months to 24 months;</li> <li data-bbox="103 1033 1495 1104">C. Amending the UG Human Resources Guide to change both the residency requirement to a 30-mile radius and the time to establish residency for new employees from 12 months to 24 months.</li> </ul> <p data-bbox="103 1146 1451 1218">The governing body may elect to approve A. or B. If the governing body elects to approve both items, C. would be the option to approve both items.</p>		
RECOMMENDATION		
Approve		
BUDGET IMPACTS / FINANCIAL CONSIDERATIONS		
n/a		
LEGAL/ POLICY CONSIDERATIONS		
ATTACHMENTS		
Unified Government Residency Requirement FInal.AHS.111725		

Approved by Mayor/Administrator to add to agenda.



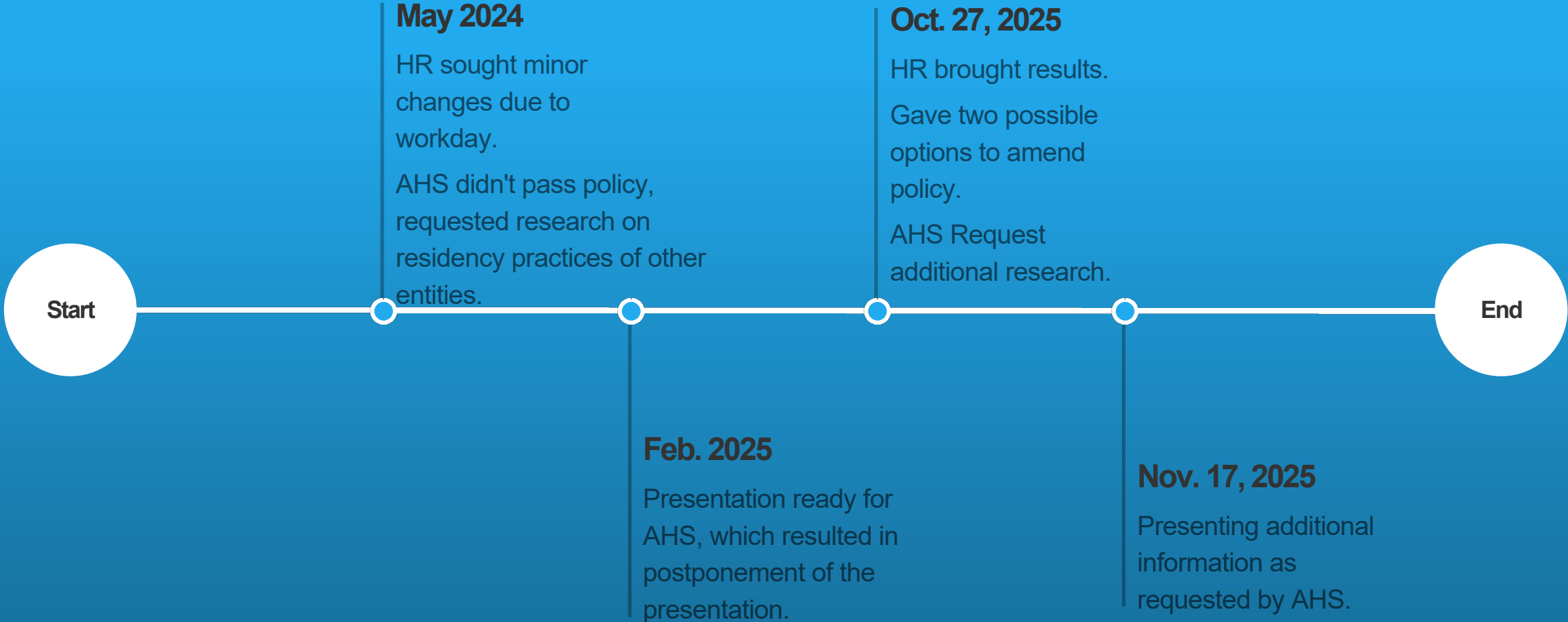
# Unified Government Residency Requirement

Administration & Human Services Standing Committee Meeting

November 17, 2025



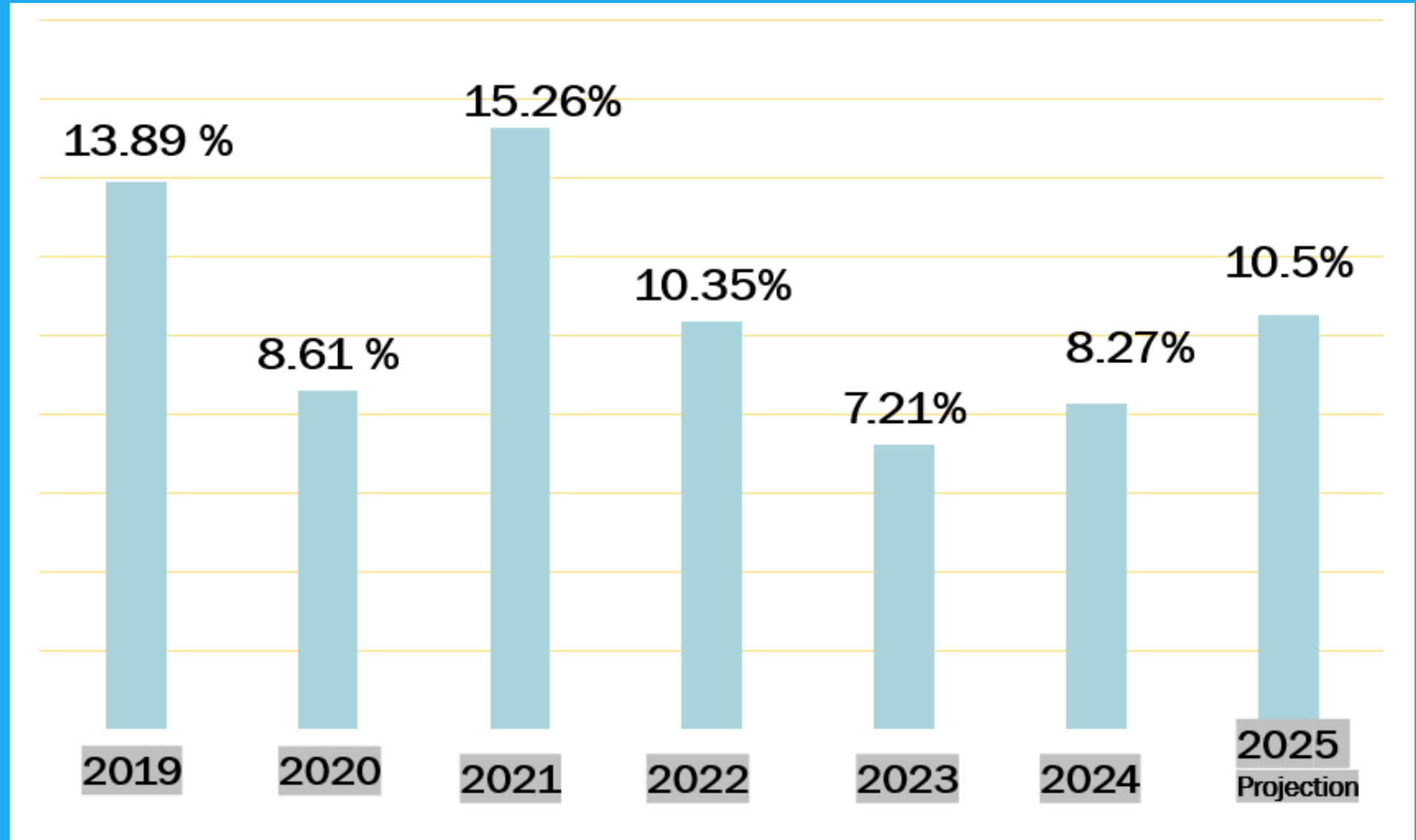
# Residency Policy Discussion Timeline



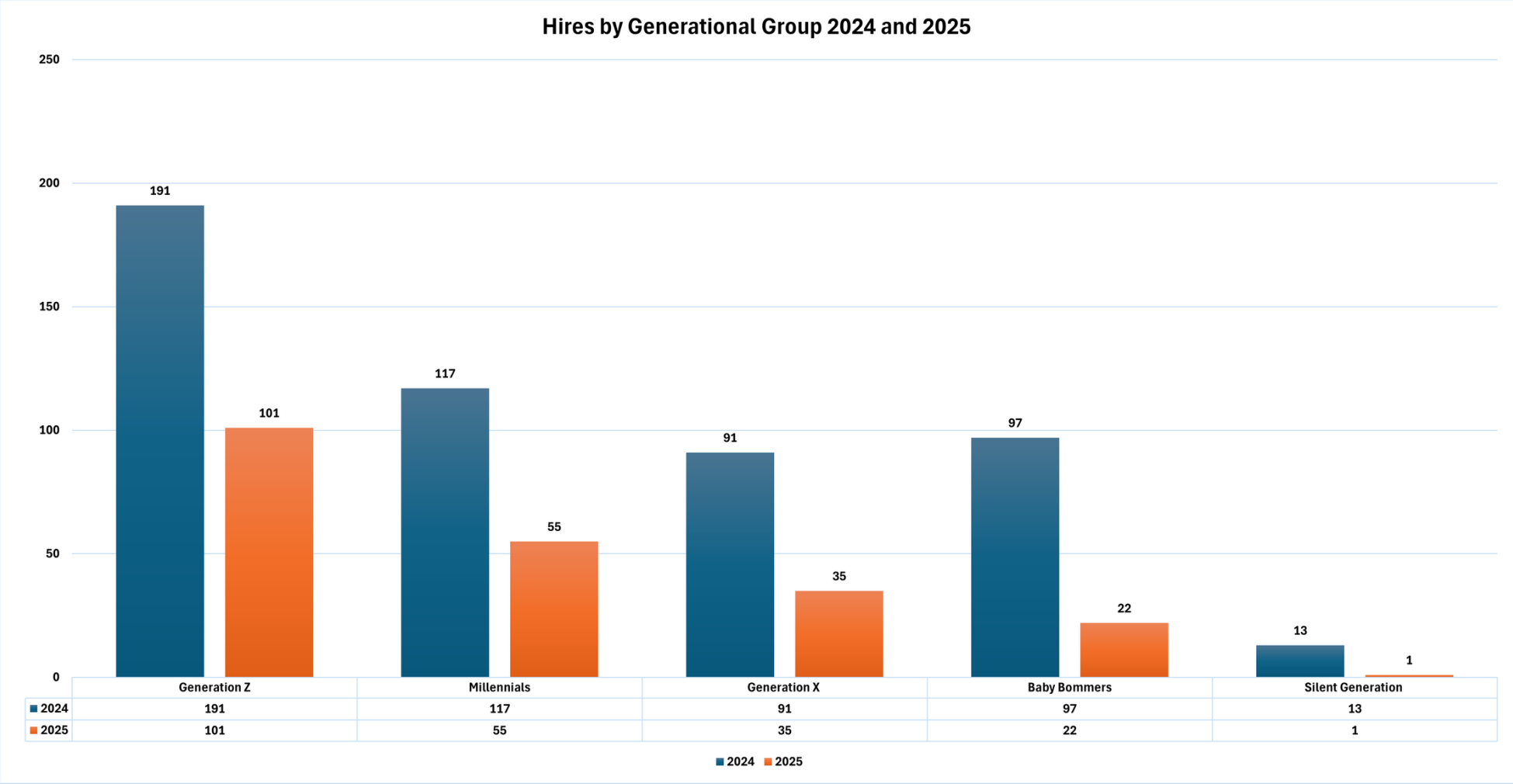
# Review

- **UG Turnover Trend**
- **UG Employees by Generation**
- **2022 Community Survey**
- **2025 February Survey**
- **Residency Policy Alternatives**

## UG Turnover Trend



# UG Employees by Generation



# Community Survey 2022 Results



**33% Do Not Support/Strongly Oppose elimination of residency**



**30% strongly support elimination of residency requirement**



**20% Somewhat support the elimination of the requirement**



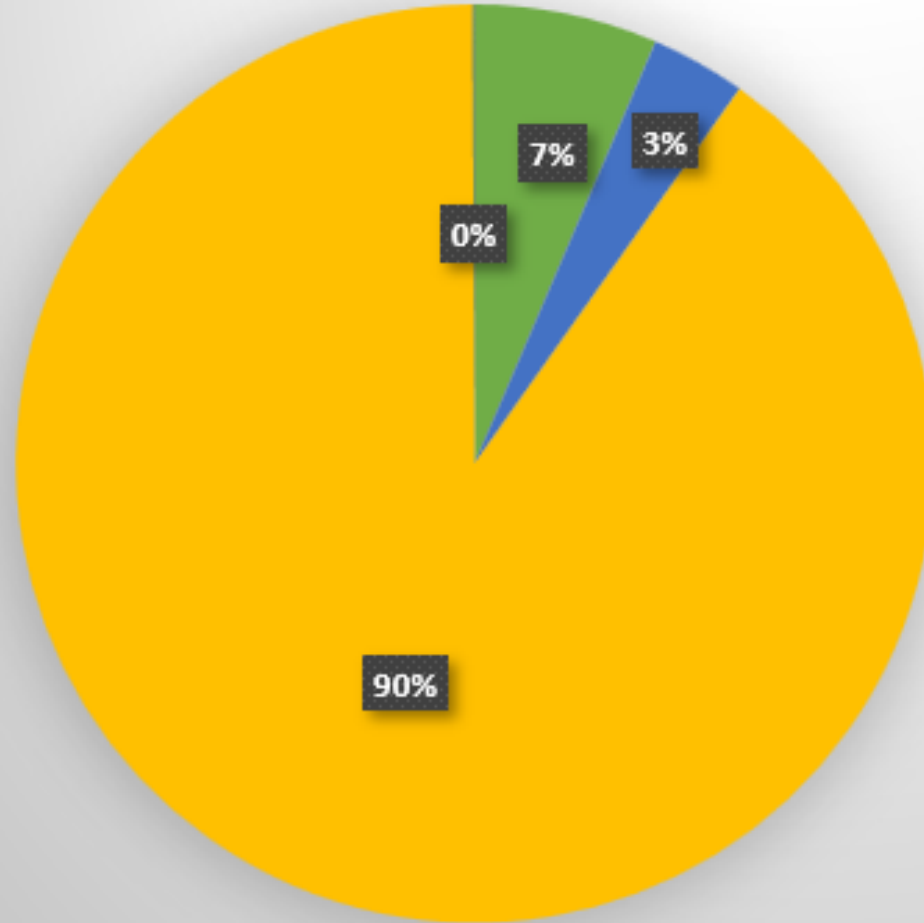
**17% Neutral**

Unified Government Employees. The Unified Government, like many employers, faces an aging workforce and labor shortages with several departments' operation short-staffed. What action would you support to ensure there is a skilled, capable workforce to support our community into the future? Using a scale of 1 to 5, where 5 means "Strongly Support" and 1 means "Strongly Opposed, rate the following.

**February 2025  
Survey**

**"Your Mayor  
Wants to  
Know..."**

**Should there be a residency requirement?**



- 7% Yes, all employees should have to live in WyCo.
- 3% Yes, some, but not all, employees should be required to live in WyCo.
- 90% No, residency should not be a requirement for employment.
- 0% Don't know.

Residency Policy  
Alternatives Discussed  
at 10/27/25 AHS

30 Mile Radius w/1 year to relocate



Wyandotte County Residency w/2  
years to relocate



30 Mile Radius w/2 years to relocate

## **Part 2**

# **Additional Research Conducted on Residency**

# Local Government Survey

- When requesting supplemental data of the 16 organizations previously surveyed regarding their residency policies, 5 organizations (Wichita, St. Louis, Lee's Summit, Topeka and Jackson County) did not respond to our requests for supplemental data. Except for Kansas City, MO, most entities reported that they do not have record or specific data to provide regarding how modifying their residency requirement either positively or negatively impacted their recruitment. Most reported that there was a positive impact on recruitment, however, there was no specific data to share with regard. Kansas City, MO reported no significant impact when changing its residency for Police Officers. Below is an overview of our findings:
  - **3 organizations that have no residency requirement at all**
    - 2 have no record of ever having a residency policy (Merriam and Johnson Co)
    - 1 (Overland Park) previously had a residency policy for police only, but it was lifted 25 years ago. They have no data on how it impacted recruitment/retention
  - **1 organization has no residency except for specific positions that require a specific response time:**
    - Douglas County lifted its residency policy in the late 1990s. They have no record of how it impacted recruitment/retention.
  - **4 organizations that have position specific residency requirement:**
    - All (Leavenworth, Lansing, Lawrence, and Lenexa) reported that lifting their residency requirement positively impacted their recruitment and retention, but they have no specific data to share.
  - **1 organization with a state of Kansas Residency:**
    - Sedgwick County has no record of ever having a county specific residency. State-wide residency has no impact on recruitment/retention.

# Additional Research Requested

from AHS 10/27/2025

- **Supplemental data from agencies we surveyed**
  - Impact of changing residency on retention/recruitment
- **Provide synopsis of DePaul Study on Residency & other similar studies**
- **Comparison of Peer Department Vacancies**
  - Are there trends re: residency & departments with low vacancy rate?
- **Options for regarding residency policy**
  - Leave policy as is, with minor modifications
  - 30-mile radius from MOB (Municipal Office Building)
  - 30-mile radius from MOB (Municipal Office Building) excluding Missouri
  - 15-mile radius from County Line
- **UG leadership required to live in Wyandotte County.**
  - Administration
  - Public Safety

# Residency Requirements: DePaul University Study Summary

- Examined whether residency rules improve community trust or safety.
- Compared Chicago (with residency requirement) vs. New York (no residency requirement).
- Analyzed 14 years of crime and citizen complaint data.
- Focused on long-term patterns to assess whether residency impacted performance or trust.

# Key Findings

- No measurable link between residency requirements and lower crime or fewer complaints.
- Residents viewed officers who lived within the community as more connected & trustworthy.
- Community perception—not residency status—most influenced cooperation and safety.
- Data suggests relationship-building and legitimacy training may have stronger effects than location.
- Flexibility in residency policy could balance community presence with recruitment needs.
  - The study suggested considering flexibility—allowing choice or distance ranges—to maintain both recruitment and local connection.

# Supporting Evidence

- **UCLA (2025): Modest diversity gains but linked to morale challenges.**
  - Reviewed 800 U.S. cities over three decades.
  - Found modest increases in diversity but also higher stress and morale issues under strict residency rules.
  - Suggested performance depends more on engagement strategies than address requirements.
- **Philadelphia City Controller (2022): Found community trust and equity tied to engagement, not residency.**
  - The audit recommended community-informed staffing rather than strict geographic mandates.
- **ICMA (2020): Recommends flexible residency policies and incentives for local investment.**
  - Advised cities to evaluate residency flexibility based on workforce trends.
  - Encouraged focusing on trust, inclusion, and local involvement incentives.

# Comparison of Internal UG Departments Vacancy Rates and Implications on Residency

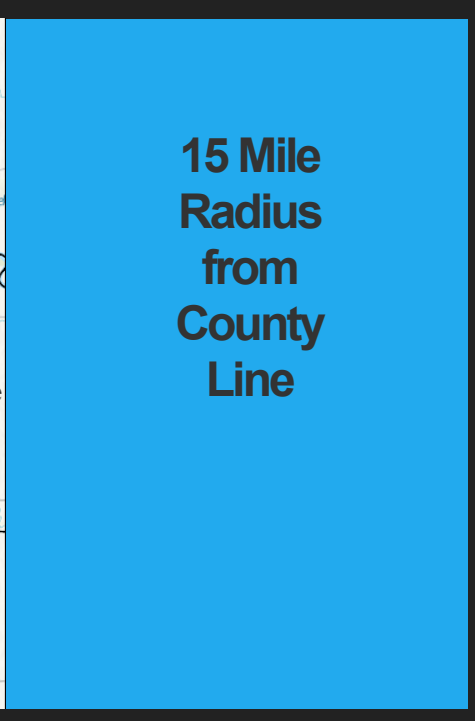
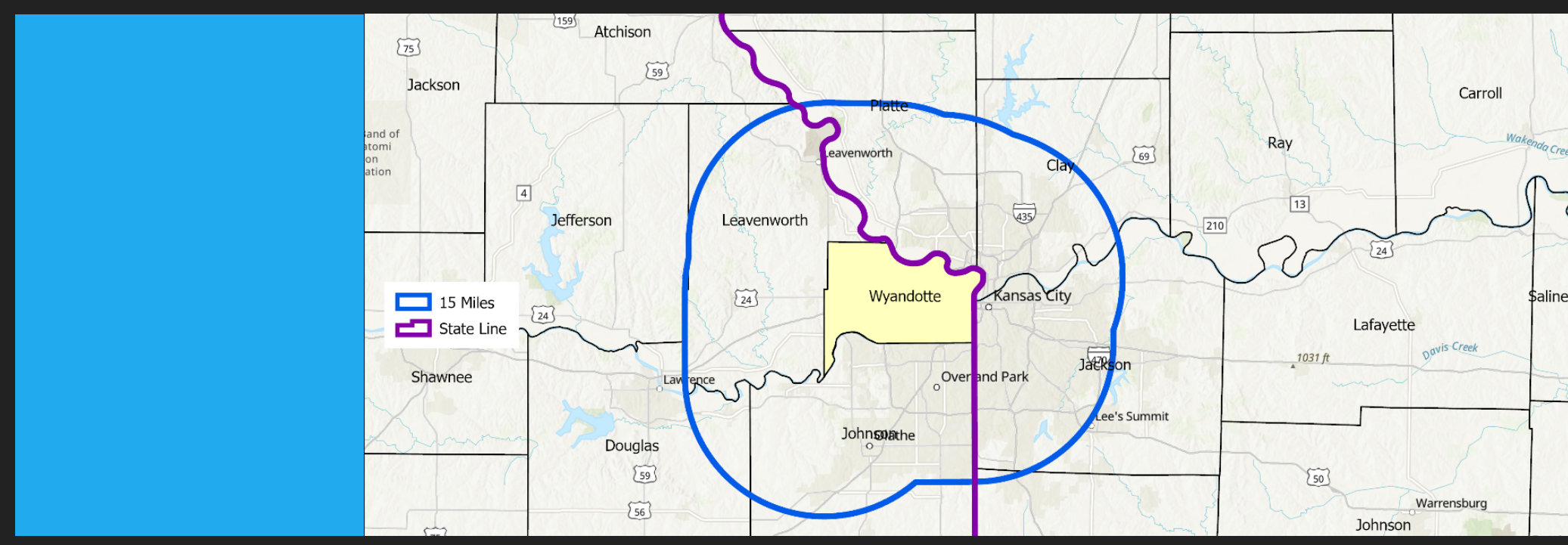
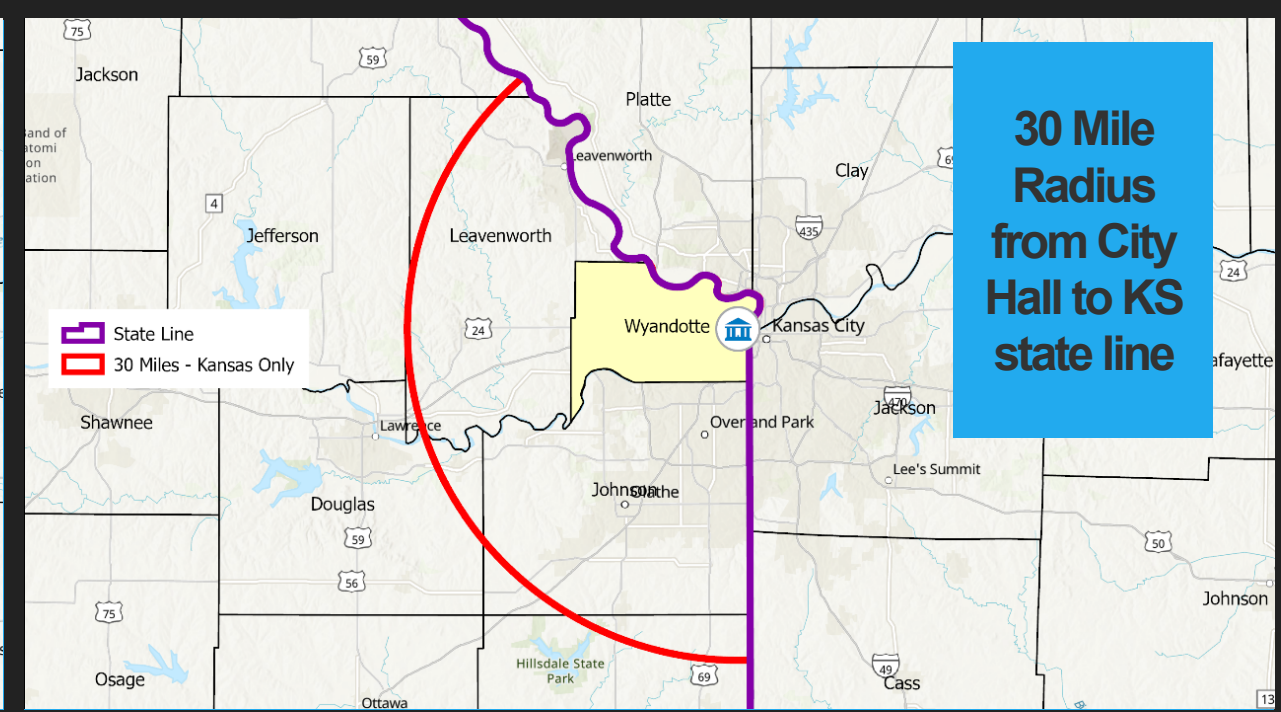
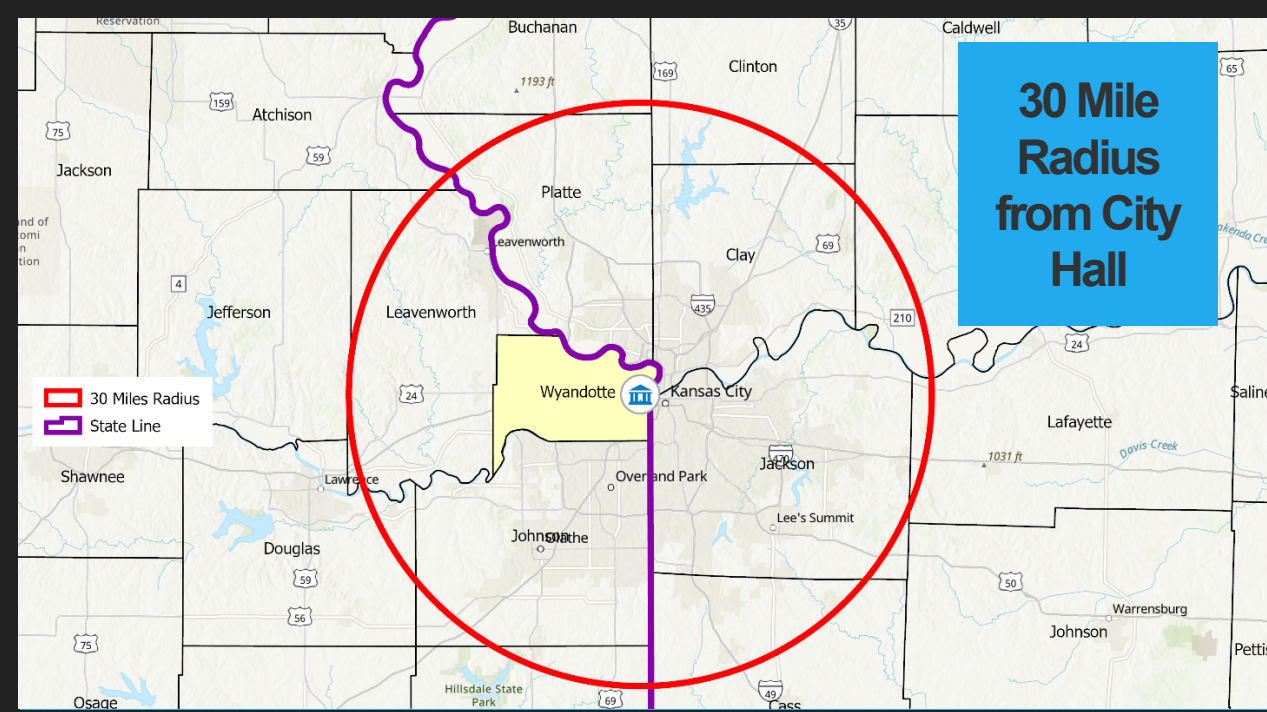
- Human Resources compiled a list of UG's largest departments and divisions and their current vacancy rates. Fire currently has the lowest vacancy rate at 0.82% whereas Environmental Services has the highest vacancy rate at 23%.
- Because there are varying factors that impact why employees leave, it is difficult to state that residency is the single factor for why the departments experience turnover at the rates upon which they do. Other elements such as compensation, benefits, work environment, work schedules also impact recruitment and retention.
- For example, the Sherrif's department is the only department on the list that has a current exception to relocate within 24 months. They have one of the highest vacancy rates at 10.30%. This potentially illustrates that extending the period to relocate does not have a major impact on recruitment and retention and that more drastic measures such as lifting the residency requirement may yield a better result.

## Department Vacancy Percentages

Department	Total Dept Count	Vacancy Count	Vacancy %-age
Fire	486	4	0.82%
NRC	55	1	1.80%
Police	479	27	5.60%
PW/Fleet	27	2	7.40%
PW/Engineering	21	2	9.50%
Sheriff	261	27	10.30%
PW/Streets	52	9	17.30%
Parks and Rec	104	20	19.30%
PW/Environmental Service	121	28	23%

# Policy Options

- **Leave current residency policy in place**
  - Minor modifications to align with Workday processes
  - Modify documents that can be presented for proof of residency
  - County Administrator has the authority to grant 24 months for hard to fill classifications
    - County Administrator has the authority to grant extensions to comply with the residency policy.
- **Change residency requirement for all employees except:**
  - County Administrator
    - Assistant County Administrators
    - Executive Directors
    - Director Level
  - Public Safety Leadership
    - Fire Chief, Deputy Chief, Assistant Chief & Battalion Chief
    - Police Chief, Colonel Deputy, Major, & Captain
    - Sheriff, Under Sheriff, Warden to Captain
- **15-mile radius from the county lines in all directions**
- **Allowing 24 months to relocate to Wyandotte County for up-and-coming leaders of both public safety and UG leadership when promoted to one of the classifications which are required to maintain Wyandotte County residency.**
- **30-mile radius from City Hall (Municipal Office Building)**
- **30-mile radius from City Hall (Municipal Office Building) but not including Missouri**



# Considerations



## Impact on Employee Morale

Modify the residency requirement could impact employee morale, either positively or negatively, depending on how the change is communicated and implemented.



## Changes to the Take Home Vehicle Policy

If the residency requirement is modified, the Unified Government may need to review and update its take-home vehicle policy to ensure appropriate usage and cost management.



## Potential Elimination of Bonuses

The Unified Government may need to consider whether to eliminate the current sign-on and retention bonuses if the residency requirement is modified.

**The Unified Government must carefully consider the various implications of changes to the residency requirement, including impacts on employee morale, on other policies, and potential cost savings.**



## Report to Administration & Human Services Standing Committee

MEETING DATE	PRESENTER	DEPARTMENT
	<div style="border: 1px solid black; padding: 5px;">David Johnston, County Administrator</div> djohnston@wycokck.org x5027	Administrator's Office
<b>AGENDA ITEM #4.3.</b>		
<b>ORDINANCE: AMENDING LEVY OF TRANSIENT GUEST TAX (ADDED PER AGENDA UPDATE)</b>		
<b>BACKGROUND</b>		
<p>A Charter Ordinance exempting the Unified Government of Wyandotte County/Kansas City, Kansas, from the provisions of K.S.A. 12-1697(a) relating to the levy of a transient guest tax, to the minimum rate thereof, and to the purposes for which such transient guest tax monies may be spent; providing substitute and additional provisions on the same subject; and superseding Sections 2, 3, and 4 of Charter Ordinance No. CO-01-18.</p>		
<b>RECOMMENDATION</b>		
Approve		
<b>BUDGET IMPACTS / FINANCIAL CONSIDERATIONS</b>		
Unknown at this time.		
<b>LEGAL/ POLICY CONSIDERATIONS</b>		
<b>ATTACHMENTS</b>		
Charter Ordinance for Transient Guest Tax_Full Commision_v3, 2025-10-02_KCK Transient Guest Tax Info - Commission, 012_016_0097_k, CO-01-18		

Approved by Mayor/Administrator to add to agenda.

**CHARTER ORDINANCE NO. CO-\_\_\_\_-25**

**A charter ordinance exempting the Unified Government of Wyandotte County/Kansas City, Kansas, from the provisions of K.S.A. 12-1697(a) relating to the levy of a transient guest tax, to the minimum rate thereof, and to the purposes for which such transient guest tax monies may be spent; providing substitute and additional provisions on the same subject; and superseding Sections 3 and 4 of Charter Ordinance No. CO-01-18.**

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

**Section 1.** The Unified Government of Wyandotte County/Kansas City, Kansas, by the power vested in it by article 12, section 5, of the Constitution of the State of Kansas, hereby elects to exempt itself and make inapplicable to it the provisions of paragraph (a) of K.S.A. 12-1697, relating to the levy of a transient guest tax, to the maximum rate thereof, and to the purposes for which such transient guest tax monies may be spent. K.S.A. 12-1697(a) is part of an enactment which is applicable to Kansas City, Kansas, but is not applicable uniformly to all cities. Substitute and additional provisions are enacted in this Charter Ordinance.

**Section 2.** In order to provide revenues to promote tourism, conventions, economic development related to tourism, and capital improvement of the park system, the governing body of the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby authorized to levy a transient guest tax at a rate not to exceed ten percent, and does hereby levy a transient guest tax at the rate of ten percent from April 1, 2026 through December 31, 2028, upon the gross receipts derived from or paid directly or through an accommodations broker by transient guests for sleeping accommodations, exclusive of charges for incidental services or facilities, in any hotel, motel, transient accommodations, short-term rental, bed-and-breakfast or tourist court within the boundaries of the City of Kansas City, Kansas.

**Section 3.** No less than three percent (3%) of the receipts derived from the transient guest tax shall be used for capital improvement projects of the parks and recreation department and three percent (3%) of the receipts derived from the transient guest tax shall be transferred to the KCK Convention and Visitors Bureau. The remaining receipts derived from the transient guest tax shall be placed in a Convention and Tourism Fund to be used for the promotion of conventions, the promotion of tourism, and economic development related to tourism within Kansas City, Kansas.

**Section 4.** The provisions of this ordinance shall supersede Sections 3 and 4 of Charter Ordinance No. CO-01-18 from April 1, 2026, through December 31, 2028, after which the provisions of Section 2 of this ordinance shall no longer be in effect.

**Section 5.** This ordinance shall be published once each week for two consecutive weeks in The Wyandotte Echo.

**Section 7.** This is a Charter Ordinance and shall take effect 61 days after final publication, unless a petition signed by a number of electors within the City of Kansas City, Kansas, equal to not less than ten percent of the number of electors who voted at the last preceding regular election

shall be filed in the office of the Unified Government Clerk demanding that this Charter Ordinance be submitted to a vote of the electors of the City of Kansas City, Kansas, in which event this Charter Ordinance shall take effect when approved by a majority of the electors of the City of Kansas City, Kansas, voting at an election held for such purpose.

**PASSED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, NOT LESS THAN TWO-THIRDS OF THE MEMBERS ELECT VOTING IN FAVOR THEREOF, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2025.**

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Tyrone Garner, Mayor/CEO

ATTEST:

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Monica Sparks, Unified Government Clerk

APPROVED AS TO FORM:

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Angela J. Lawson, Acting Chief Counsel

# Transient Guest (Tourism) Tax

CITY	RATE	
Bonner Springs	6.00%	
Edwardsville	6.00%	
Lawrence	6.00%	Voted to raise to 8%
Olathe	6.00%	Voted to raise to 9%
Wichita	6.00%	
Lansing	7.00%	
Topeka	7.00%	
Kansas City	8.00%	→
Leawood	8.00%	
Lenexa	8.00%	
Merriam	8.00%	
Roeland Park	8.00%	
Shawnee	8.00%	
Mission	9.00%	
Overland Park	9.00%	
Kansas City, MO	7.50%	

Generates \$4.76M  
in Revenue (2025  
Budget)

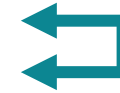
## Revenues Allocated to:

- Convention and Visitor's Bureau
- Sister City Initiatives
- Tourism Initiatives
- Memorial Hall
- Destination Parks & Recreation projects



# KCK Sales & Transient Guest Tax

Hotel	TGT %	Sales %	Total Tax %
Hilton Garden Inn	8%	11.125%	19.125%
Margaritaville Hotel	8%	11.125%	19.125%
Residence Inn KC at Legends	8%	10.725%	18.725%
Fairfield Inn & Suites at Legends	8%	10.625%	18.625%
Home2 Suites at KU Med	8%	10.375%	18.375%
Holiday Inn KC at KU Med	8%	10.125%	18.125%
Holiday Inn KC at Legends	8%	10.125%	18.125%
Country Inn & Suites at Village West	8%	9.725%	17.725%
Homewood Suites KC Speedway	8%	9.725%	17.725%
American Motel	8%	9.125%	17.125%
Baymont by Wyndham KC	8%	9.125%	17.125%
Best Western Plus KC Speedway	8%	9.125%	17.125%
Candlewood Suites KC Speedway	8%	9.125%	17.125%
Chateau Avalon Hotel	8%	9.125%	17.125%
Clark Motel	8%	9.125%	17.125%
Comfort Suites Speedway	8%	9.125%	17.125%
Crest Motel	8%	9.125%	17.125%
Days Inn by Wyndham KC Speedway	8%	9.125%	17.125%
Great Wolf Lodge	8%	9.125%	17.125%
Hampton Inn KC at Legends	8%	9.125%	17.125%
Quality Inn I-70 KC Speedway	8%	9.125%	17.125%



Highest Lodging Tax Rate  
in KCK:  
**19.125% (2 Hotels)**



Lowest Lodging Tax Rate  
in KCK:  
**17.125% (12 hotels)**



# Metro Lodging Tax Rate Comparison- Current

City	TGT %	Sales %	Total Tax %	Cost of \$150 Room
KCMO High*	7.5%	10.975%	18.475%	\$180.71
Olathe High	9%	11.475%	20.475%	\$180.71
Overland Park High	9%	10.35%	19.35%	\$179.03
<b>KCK (2 Hotels)</b>	<b>8%</b>	<b>11.125%</b>	<b>19.125%</b>	<b>\$178.69</b>
<b>KCK (1 Hotel)</b>	<b>8%</b>	<b>11.125%</b>	<b>18.725%</b>	<b>\$178.09</b>
<b>KCK (1 Hotel)</b>	<b>8%</b>	<b>11.125%</b>	<b>18.625%</b>	<b>\$177.94</b>
KCMO Low*	7.5%	8.975%	16.475%	\$177.71
Olathe Low	9%	9.475%	18.475%	\$177.71
Lawrence High	8%	10.35%	18.35%	\$177.53
Lenexa High	8%	10.35%	18.35%	\$177.53
Overland Park Low	9%	9.35%	18.35%	\$177.53
Shawnee	8%	9.6%	17.6%	\$176.40
Lawrence Low	8%	9.35%	17.35%	\$176.03
Lenexa Low	8%	9.35%	17.35%	\$176.03
<b>KCK Low</b>	<b>8%</b>	<b>9.125%</b>	<b>17.125%</b>	<b>\$175.69</b>
Independence High	7%	9.725%	16.725%	\$175.09
Independence Low	7%	8.6%	15.6%	\$173.40
Bonner Springs	6%	9.25%	15.25%	\$172.88
Riverside, MO	4%	6.975%	10.975%	\$166.46



Highest Lodging  
Tax Rate in KCK:  
**19.125-18.625% (4 Hotels)**



Lowest Lodging Tax Rate  
in KCK:  
**17.125% (12 hotels)**

\*KCMO adds a \$3-per-day fee on hotels

# Metro Lodging Tax Rate Comparison-1% Increase

City	TGT %	Sales %	Total Tax %	Cost of \$150 Room
KCMO High*	7.5%	10.975%	18.475%	\$180.71
Olathe High	9%	11.475%	20.475%	\$180.71
<b>KCK (2 Hotels)</b>	<b>9%</b>	<b>11.125%</b>	<b>20.125%</b>	\$180.19
<b>KCK (1 Hotel)</b>	<b>8%</b>	<b>11.125%</b>	<b>19.725%</b>	\$179.59
<b>KCK (1 Hotel)</b>	<b>8%</b>	<b>11.125%</b>	<b>19.625%</b>	\$179.44
Overland Park High	9%	10.35%	19.35%	\$179.03
KCMO Low*	7.5%	8.975%	16.475%	\$177.71
Olathe Low	9%	9.475%	18.475%	\$177.71
Lawrence High	8%	10.35%	18.35%	\$177.53
Lenexa High	8%	10.35%	18.35%	\$177.53
Overland Park Low	9%	9.35%	18.35%	\$177.53
<b>KCK Low</b>	<b>9%</b>	<b>9.125%</b>	<b>18.125%</b>	\$177.19
Shawnee	8%	9.6%	17.6%	\$176.40
Lawrence Low	8%	9.35%	17.35%	\$176.03
Lenexa Low	8%	9.35%	17.35%	\$176.03
Independence High	7%	9.725%	16.725%	\$175.09
Independence Low	7%	8.6%	15.6%	\$173.40
Bonner Springs	6%	9.25%	15.25%	\$172.88
Riverside, MO	4%	6.975%	10.975%	\$166.46



Highest Lodging Tax Rate in KCK:  
**20.125-19.625%** (4 Hotels)



Lowest Lodging Tax Rate in KCK:  
**18.125%** (12 hotels)

\*KCMO adds a \$3-per-day fee on hotels

# Metro Lodging Tax Rate Comparison-2% Increase

City	TGT %	Sales %	Total Tax %	Cost of \$150 Room
<b>KCK (2 hotels)</b>	<b>10%</b>	<b>11.125%</b>	<b>21.125%</b>	<b>\$181.69</b>
<b>KCK (1 hotel)</b>	<b>10%</b>	<b>10.725%</b>	<b>20.725%</b>	<b>\$181.09</b>
<b>KCK (1 hotel)</b>	<b>10%</b>	<b>10.625%</b>	<b>20.625%</b>	<b>\$180.94</b>
KCMO High*	7.5%	10.975%	18.475%	\$180.71
Olathe High	9%	11.475%	20.475%	\$180.71
Overland Park High	9%	10.35%	19.35%	\$179.03
<b>KCK Low</b>	<b>10%</b>	<b>9.125%</b>	<b>19.125%</b>	<b>\$178.69</b>
KCMO Low*	7.5%	8.975%	16.475%	\$177.71
Olathe Low	9%	9.475%	18.475%	\$177.71
Lawrence High	8%	10.35%	18.35%	\$177.53
Lenexa High	8%	10.35%	18.35%	\$177.53
Overland Park Low	9%	9.35%	18.35%	\$177.53
Shawnee	8%	9.6%	17.6%	\$176.40
Lawrence Low	8%	9.35%	17.35%	\$176.03
Lenexa Low	8%	9.35%	17.35%	\$176.03
Independence High	7%	9.725%	16.725%	\$175.09
Independence Low	7%	8.6%	15.6%	\$173.40
Bonner Springs	6%	9.25%	15.25%	\$172.88
Riverside, MO	4%	6.975%	10.975%	\$166.46



Highest Lodging Tax Rates in KCK & Region:  
**21.125-20.625% (4 hotels)**



Lowest Lodging Tax Rate in KCK:  
**19.125% (12 hotels)**

\*KCMO adds a \$3-per-day fee on hotels

# Metro Lodging Tax Rate Comparison-3% Increase

City	TGT %	Sales %	Total Tax %	Cost of \$150 Room
<b>KCK (2 hotels)</b>	<b>11%</b>	<b>11.125%</b>	<b>22.125%</b>	<b>\$183.19</b>
<b>KCK (1 hotel)</b>	<b>11%</b>	<b>10.725%</b>	<b>21.725%</b>	<b>\$182.59</b>
<b>KCK (1 hotel)</b>	<b>11%</b>	<b>10.625%</b>	<b>21.625%</b>	<b>\$182.44</b>
<b>KCK (1 hotel)</b>	<b>11%</b>	<b>10.375%</b>	<b>21.375%</b>	<b>\$182.06</b>
<b>KCK (2 hotels)</b>	<b>11%</b>	<b>10.125%</b>	<b>21.125%</b>	<b>\$181.69</b>
<b>KCK (2 hotels)</b>	<b>11%</b>	<b>9.725%</b>	<b>20.725%</b>	<b>\$181.09</b>
KCMO High*	7.5%	10.975%	18.475%	\$180.71
Olathe High	9%	11.475%	20.475%	\$180.71
<b>KCK Low</b>	<b>11%</b>	<b>9.125%</b>	<b>20.125%</b>	<b>\$180.19</b>
Overland Park High	9%	10.35%	19.35%	\$179.03
KCMO Low*	7.5%	8.975%	16.475%	\$177.71
Olathe Low	9%	9.475%	18.475%	\$177.71
Lenexa High	8%	10.35%	18.35%	\$177.53
Overland Park Low	9%	9.35%	18.35%	\$177.53
Shawnee	8%	9.6%	17.6%	\$176.40
Lenexa Low	8%	9.35%	17.35%	\$176.03
Independence High	7%	9.725%	16.725%	\$175.09
Lawrence High	6%	10.35%	16.35%	\$174.53
Independence Low	7%	8.6%	15.6%	\$173.40
Lawrence Low	6%	9.35%	15.35%	\$173.03
Bonner Springs	6%	9.25%	15.25%	\$172.88
Riverside, MO	4%	6.975%	10.975%	\$166.46



Highest Lodging Tax Rates in KCK & Region:  
**22.125-20.725% (9 hotels)**

Lowest Lodging Tax Rate in KCK:  
**20.125% (12 hotels)**

\*KCMO adds a \$3-per-day fee on hotels

# Metro Lodging Tax Rate Comparison-4% Increase

City	TGT %	Sales %	Total Tax %	Cost of \$150 Room
KCK (2 hotels)	12%	11.125%	23.125%	\$184.69
KCK (1 hotel)	12%	10.725%	22.725%	\$184.09
KCK (1 hotel)	12%	10.625%	22.625%	\$183.94
KCK (1 hotel)	12%	10.375%	22.375%	\$183.56
KCK (2 hotels)	12%	10.125%	22.125%	\$183.19
KCK (2 hotels)	12%	9.725%	21.725%	\$182.59
<b>KCK Low</b>	<b>12%</b>	<b>9.125%</b>	<b>21.125%</b>	<b>\$181.69</b>
KCMO High*	7.5%	10.975%	18.475%	\$180.71
Olathe High	9%	11.475%	20.475%	\$180.71
Overland Park High	9%	10.35%	19.35%	\$179.03
KCMO Low*	7.5%	8.975%	16.475%	\$177.71
Olathe Low	9%	9.475%	18.475%	\$177.71
Lenexa High	8%	10.35%	18.35%	\$177.53
Overland Park Low	9%	9.35%	18.35%	\$177.53
Shawnee	8%	9.6%	17.6%	\$176.40
Lenexa Low	8%	9.35%	17.35%	\$176.03
Independence High	7%	9.725%	16.725%	\$175.09
Lawrence High	6%	10.35%	16.35%	\$174.53
Independence Low	7%	8.6%	15.6%	\$173.40
Lawrence Low	6%	9.35%	15.35%	\$173.03
Bonner Springs	6%	9.25%	15.25%	\$172.88
Riverside, MO	4%	6.975%	10.975%	\$166.46



Highest Lodging Tax Rates in KCK & Region:  
**23.125-21.125%** (21 hotels)

\*KCMO adds a \$3-per-day fee on hotels

# National Lodging Tax Rates (2023)

## Top Urban Centers Total Lodging Tax Rate Ranking 2023

City	Total
1 Omaha, NE	20.50%
2 Cincinnati, OH	19.30%
3 St. Louis, MO	18.93%
4 Overland Park, KS	18.10%
5 Memphis, TN	17.75%
5 Honolulu, HI	17.75%
7 Columbus, OH	17.50%
7 San Antonio, TX	17.50%
7 El Paso, TX	17.50%
7 Baltimore, MD	17.50%
7 Cleveland, OH	17.50%
7 Birmingham, AL	17.50%
13 Chicago, IL	17.39%
14 Toledo, OH	17.25%
14 Knoxville, TN	17.25%
14 Chattanooga, TN	17.25%

## Frequency of Total Lodging Tax Rates

### Total Lodging Tax Rates 150 Largest US Cities

Maximum 20.50%

Minimum 8.00%

Median 14.00%

Average 14.19%

Mode 13.00%

*Source: 2024 HVS Lodging Tax Report – USA  
Note: Does not include special assessments*

# Our Recommendations

## **Keep TGT rate competitive with the region**

- At 1% increase to 9%. no KCK hotel is highest in the region
- At 2% increase to 10%, 4 KCK hotels are highest in the region

## **Use caution in putting general fund item in special fund**

- Consider as a budget allocation instead of designating specific project(s)
- As passed from committee, 3% to Parks is more than the increase, lowering the amount in the fund available to tourism promotion and economic development initiatives
- Limit any allocation to the TGT increase amount

## **Include a sunset to evaluate impacts**

- Recommend a 2-3 year sunset
- Be sure the sunset reverts back to previous rates and does not remove the TGT tax

## 2024 Kansas Statutes

**12-1697. Same; tax levy by city or county; basis of tax; payment and collection; requirements prior to levy.** (a) In order to provide revenues to promote tourism and conventions, the governing body of any county or the governing body of any city is hereby authorized to levy a transient guest tax at not to exceed the rate of 2% upon the gross receipts derived from or paid directly or through an accommodations broker by transient guests for sleeping accommodations, exclusive of charges for incidental services or facilities, in any hotel, motel or tourist court. The percentage of such tax shall be determined by the board of county commissioners or the city governing body and shall be specified in the resolution or ordinance authorizing the same.

(b) Any transient guest tax levied pursuant to this section shall be based on the gross rental receipts collected by any business or accommodations broker.

(c) The taxes levied pursuant to this section shall be paid by the consumer or user to the business and it shall be the duty of each and every business to collect from the consumer or user the full amount of any such tax, or an amount equal as nearly as possible or practicable to the average equivalent thereto. Each business collecting any of the taxes levied hereunder shall be responsible for paying over the same to the state department of revenue in the manner prescribed by K.S.A. 12-1698, and amendments thereto, and the state department of revenue shall administer and enforce the collection of such taxes.

(d) A transient guest tax authorized by this section shall not be levied until the governing body of such county or city has passed a resolution or ordinance authorizing the same.

(e) The collection of any county or city transient guest tax authorized to be levied pursuant to this section shall commence on the first day of the calendar quarter next following the 30th day after the date of the receipt by the department of revenue of the resolution or ordinance authorizing the levy of such tax.

**History:** L. 1977, ch. 93, § 2; L. 1989, ch. 60, § 2; L. 1997, ch. 185, § 5; July 1.

Published on 10-4-18 and 10-11-18

**CHARTER ORDINANCE NO. CO-01-18**

A charter ordinance exempting the Unified Government of Wyandotte County/Kansas City, Kansas, from the provisions of K.S.A. 12-1697(a) relating to the levy of a transient guest tax, to the maximum rate thereof, and to the purposes for which such transient guest tax monies may be spent; providing substitute and additional provisions on the same subject; exempting the Unified Government from the provisions of K.S.A. 12-16,101, relating to the establishment of a convention and tourism committee, its composition, the appointment of members, the length of members' terms, and the authority to contract; and repealing Charter Ordinance 03-08 of the Unified Government of Wyandotte County/Kansas City, Kansas,

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:

**Section 1.** The Unified Government of Wyandotte County/Kansas City, Kansas, by the power vested in it by article 12, section 5, of the Constitution of the State of Kansas, hereby elects to exempt itself and make inapplicable to it the provisions of K.S.A. 12-16,101, relating to the establishment of a convention and tourism committee, its composition, the appointment of members, the length of members' terms, and the authority to contract. Such statute is part of an enactment which is applicable to Kansas City, Kansas, but is not applicable uniformly to all cities.

**Section 2.** The Unified Government of Wyandotte County/Kansas City, Kansas, by the power vested in it by article 12, section 5, of the Constitution of the State of Kansas, hereby elects to exempt itself and make inapplicable to it the provisions of paragraph (a) of K.S.A. 12-1697, relating to the levy of a transient guest tax, to the maximum rate thereof, and to the purposes for which such transient guest tax monies may be spent. K.S.A. 12-1697(a) is part of an enactment which is applicable to Kansas City, Kansas, but is not applicable uniformly to all cities. Substitute and additional provisions are enacted in this Charter Ordinance.

**Section 3.** In order to provide revenues to promote tourism, conventions, and economic development related to tourism, the governing body of the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby authorized to levy a transient guest tax at a rate not to exceed eight percent (8%), and does hereby levy a transient guest tax at the rate of eight percent (8%), upon the gross receipts derived from or paid directly or through an accommodations broker by transient guests for sleeping accommodations, exclusive of charges for incidental services or facilities, in any hotel, motel, transient accommodations, short-term rental, bed-and-breakfast or tourist court within the boundaries of the City of Kansas City, Kansas.

**Section 4.** All such receipts derived from the transient guest tax shall be placed in a Convention and Tourism Fund to be used for the promotion of conventions, the promotion of tourism, and economic development related to tourism within Kansas City, Kansas. A minimum of One Million Fifty Thousand Dollars and NO/100 (\$1,050,000.00) of such receipts shall be spent on the promotion of tourism on an annual basis.

**Section 5.** Charter Ordinance No. C-03-08 of the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby repealed.

**Section 6.** This ordinance shall be published once each week for two consecutive weeks in The Wyandotte Echo.

**Section 7.** This is a Charter Ordinance and shall take effect 61 days after final publication, unless a petition signed by a number of electors within the City of Kansas City, Kansas, equal to not less than ten percent of the number of electors who voted at the last preceding regular election shall be filed in the office of the Unified Government Clerk demanding that this Charter Ordinance be submitted to a vote of the electors of the City of Kansas City, Kansas, in which event this Charter Ordinance shall take effect when approved by a majority of the electors of the City of Kansas City, Kansas, voting at an election held for such purpose.

PASSED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, NOT LESS THAN TWO-THIRDS OF THE MEMBERS ELECT VOTING IN FAVOR THEREOF, THIS 27 DAY OF Sept 2018.

  
David Alvey, Mayor/CEO

Attest:

  
Unified Government Clerk

**CHARTER ORDINANCE NO. CO-\_\_-18**

A charter ordinance exempting the Unified Government of Wyandotte County/Kansas City, Kansas, from the provisions of K.S.A. 12-1697(a) relating to the levy of a transient guest tax, to the maximum rate thereof, and to the purposes for which such transient guest tax monies may be spent; providing substitute and additional provisions on the same subject; exempting the Unified Government from the provisions of K.S.A. 12-16,101, relating to the establishment of a convention and tourism committee, its composition, the appointment of members, the length of members' terms, and the authority to contract; ~~providing substitute and additional provisions on the same subjects~~; and repealing ~~Charter Ordinance No. 93 and Charter Ordinance No. CO-2-02-Charter Ordinance 03-08~~ of the Unified Government of Wyandotte County/Kansas City, Kansas,

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:

**Section 1.** The Unified Government of Wyandotte County/Kansas City, Kansas, by the power vested in it by article 12, section 5, of the Constitution of the State of Kansas, hereby elects to exempt itself and make inapplicable to it the provisions of K.S.A. 12-16,101, relating to the establishment of a convention and tourism committee, its composition, the appointment of members, the length of members' terms, and the authority to contract. Such statute is part of an enactment which is applicable to Kansas City, Kansas, but is not applicable uniformly to all cities. Substitute and additional provisions are found in the 1988 Code of Ordinances of the City of Kansas City, Kansas, Sections 2-401 through 2-403.

**Section 2.** The Unified Government of Wyandotte County/Kansas City, Kansas, by the power vested in it by article 12, section 5, of the Constitution of the State of Kansas, hereby elects to exempt itself and make inapplicable to it the provisions of paragraph (a) of K.S.A. 12-1697, relating to the levy of a transient guest tax, to the maximum rate thereof, and to the purposes for which such transient guest tax monies may be spent. K.S.A. 12-1697(a) is part of an enactment which is applicable to Kansas City, Kansas, but is not applicable uniformly to all cities. Substitute and additional provisions are enacted in this Charter Ordinance.

**Section 3.** In order to provide revenues to promote tourism, and conventions, and economic development related to tourism, ~~for the purpose of paying a portion of the principal and interest on bonds issued under K.S.A. 12-1774, and to finance the renovation of the Jack Reardon Civic Center and the construction and equipping of the adjacent hotel facility~~, the governing body of the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby authorized to levy a transient guest tax at a rate not to exceed eight percent (8%), and does hereby levy a transient guest tax at the rate of eight percent (8%), upon the gross receipts derived from or paid directly or through an accommodations broker by transient guests for sleeping accommodations, exclusive of charges for incidental services or facilities, in any hotel, motel, transient accommodations, short-term rental, bed-and-breakfast or tourist court within the boundaries of the City of Kansas City, Kansas.

**Section 4.** ~~Of the All such~~ receipts derived from the transient guest tax, ~~74.375 percent~~ shall be placed in a Convention and Tourism Fund to be used for the promotion of conventions, and the promotion of tourism, and economic development related to tourism within Kansas City, Kansas. A minimum of One Million Fifty Thousand Dollars and NO/100 (\$1,050,000.00) of such

~~receipts shall be spent on the promotion of tourism on an annual basis. the Unified Government of Wyandotte County/Kansas, and 25.625 percent shall be placed in a reserve fund for promotion of downtown tourism development. Without regard of the percentage allocation specified herein, all of the transient guest tax revenues may be pledged by the Unified Government of Wyandotte County/Kansas City, Kansas to make payments on bonds issued for the renovation of Jack Reardon Civic Center and the construction and equipping of the adjacent hotel facility. In the event bonds are issued under K.S.A. 12-1774 for a redevelopment district, transient guest tax revenues from the redevelopment district may be pledged to pay such bonds.~~

~~Section 5. That Charter Ordinance No. 93 and~~ Charter Ordinance No. C-03-08 C-2-02 of the Unified Government of Wyandotte County/Kansas City, Kansas, ~~be and the same are is~~ hereby repealed.

**Section 6.** This ordinance shall be published once each week for two consecutive weeks in The Wyandotte Echo.

**Section 7.** This is a Charter Ordinance and shall take effect 61 days after final publication, unless a petition signed by a number of electors within the City of Kansas City, Kansas, equal to not less than ten percent of the number of electors who voted at the last preceding regular election shall be filed in the office of the Unified Government Clerk demanding that this Charter Ordinance be submitted to a vote of the electors of the City of Kansas City, Kansas, in which event this Charter Ordinance shall take effect when approved by a majority of the electors of the City of Kansas City, Kansas, voting at an election held for such purpose.

PASSED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, NOT LESS THAN TWO-THIRDS OF THE MEMBERS ELECT VOTING IN FAVOR THEREOF, THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2018.

\_\_\_\_\_  
David Alvey, Mayor/CEO

Attest:

\_\_\_\_\_  
Unified Government Clerk



# Staff Request for Commission Action

Tracking No. 18402

**Full Commission Meeting Date:** 9/27/18  
**Committee:** Administration & Human Services

**Date of Standing Committee Action:** 9/17/18  
 (If none, please explain):

**Publication Required:** Yes 10/04/2018 10/11/2018

<u>Date:</u>	<u>Contact Name:</u>	<u>Contact Phone:</u>	<u>Contact Email:</u>	<u>Department/Division:</u>
09/05/2018	Kathleen VonAchen, Patrick Waters	x5186, x5079	Kathleen, Patrick	Finance

**Item Description:**  
 A Charter Ordinance amending and replacing Charter Ordinance No. CO-03-08, relating to the levy of a transient guest tax, to the maximum rate thereof, and to the purposes for which such transient guest tax monies may be spent, relating to the establishment of a convention and tourism committee, its composition, the appointment of members, the length of members' terms, and the authority to contract, exempting the Unified Government from K.S.A. 12-1697(a) and K.S.A. 12-16,101.

**Action Requested:**  
 Approve

**Budget Impact: (if applicable)**  
 Amount:  
 Source:  
 Included In Budget:  
 Other (explain):

**Attachments List:**  
 Charter Ordinance Revision-TGT-AdminCommittee - redline, Charter Ordinance Revision-TGT-AdminCommittee - clean copy



## Unified Government Clerk's Office

Bridgette D. Cobbins  
Unified Government Clerk

701 North 7th Street, Suite 323  
Kansas City, Kansas 66101-3070

Phone: 913-573-5260  
Fax: 913-573-5299  
<http://www.wycokck.org>

December 14, 2018

The Honorable Kris Kobach  
Kansas Secretary of State  
Memorial Hall, 1<sup>st</sup> Floor  
120 SW 10<sup>th</sup> Avenue  
Topeka, KS 66612-1594

Secretary Kobach:

In keeping with Article 12, Section 5 of the Constitution of the State of Kansas, enclosed is a certified copy of Charter Ordinance No. CO-01-18.

If you have any questions in this regard, please do not hesitate to contact me.

Sincerely,

Bridgette D. Cobbins  
Unified Government Clerk

c: Ken Moore, Chief Counsel



# Unified Government Clerk's Office

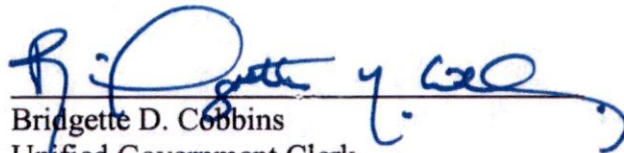
Bridgette D. Cobbins  
Unified Government Clerk

701 North 7th Street, Suite 323  
Kansas City, Kansas 66101-3070

Phone: 913-573-5260  
Fax: 913-573-5299  
<http://www.wycokck.org>

## Statement of Manner of Adopting Charter Ordinance

The foregoing Charter Ordinance No. CO-01-18 was passed on the 27th day of September 2018 by a vote of nine "Ayes," being not less than two-thirds of the members of the governing body, as shown by the Journal of Proceedings for 2018. Charter Ordinance No. CO-01-18 was published in *The Echo*, the official city newspaper, on the 4th day of October 2018 and the 11th day of October 2018, being once each week for two consecutive weeks. There being no petition demanding a referendum filed with the Unified Government Clerk within 61 days after the final publication, said Charter Ordinance No. CO-01-18 took effect on the 11th day of December 2018.

  
Bridgette D. Cobbins  
Unified Government Clerk  
Wyandotte County/Kansas City, Kansas



# Unified Government Clerk's Office

Bridgette D. Cobbins  
Unified Government Clerk

701 North 7th Street, Suite 323  
Kansas City, Kansas 66101-3070

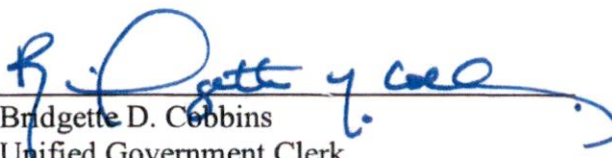
Phone: 913-573-5260  
Fax: 913-573-5299  
<http://www.wycokck.org>

## CHARTER ORDINANCE CERTIFICATE

CITY OF KANSAS CITY            )  
COUNTY OF WYANDOTTE        )  
STATE OF KANSAS                )

I, Bridgette D. Cobbins, Unified Government Clerk of Wyandotte County/Kansas City, Kansas, do hereby certify that the attached and foregoing charter ordinance is a full, true, and complete copy of Charter Ordinance No. CO-01-18 of the Unified Government of Wyandotte County/Kansas City, Kansas, and that all acts and things required by Article 12, Section 5, of the Constitution of the State of Kansas were done and performed in the manner and within the time prescribed; and that said Charter Ordinance No. CO-01-18 became effective December 11, 2018.

In Witness Whereof, I have hereunto set my hand and affixed the official seal of said Unified Government this 14th day of December 2018.

  
Bridgette D. Cobbins  
Unified Government Clerk  
Wyandotte County/Kansas City, Kansas

Published on 10-4-18 and 10-11-18

**CHARTER ORDINANCE NO. CO-DL-18**

A charter ordinance exempting the Unified Government of Wyandotte County/Kansas City, Kansas, from the provisions of K.S.A. 12-1697(a) relating to the levy of a transient guest tax, to the maximum rate thereof, and to the purposes for which such transient guest tax monies may be spent; providing substitute and additional provisions on the same subject; exempting the Unified Government from the provisions of K.S.A. 12-16,101, relating to the establishment of a convention and tourism committee, its composition, the appointment of members, the length of members' terms, and the authority to contract; and repealing Charter Ordinance 03-08 of the Unified Government of Wyandotte County/Kansas City, Kansas,

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

**Section 1.** The Unified Government of Wyandotte County/Kansas City, Kansas, by the power vested in it by article 12, section 5, of the Constitution of the State of Kansas, hereby elects to exempt itself and make inapplicable to it the provisions of K.S.A. 12-16,101, relating to the establishment of a convention and tourism committee, its composition, the appointment of members, the length of members' terms, and the authority to contract. Such statute is part of an enactment which is applicable to Kansas City, Kansas, but is not applicable uniformly to all cities.

**Section 2.** The Unified Government of Wyandotte County/Kansas City, Kansas, by the power vested in it by article 12, section 5, of the Constitution of the State of Kansas, hereby elects to exempt itself and make inapplicable to it the provisions of paragraph (a) of K.S.A. 12-1697, relating to the levy of a transient guest tax, to the maximum rate thereof, and to the purposes for which such transient guest tax monies may be spent. K.S.A. 12-1697(a) is part of an enactment which is applicable to Kansas City, Kansas, but is not applicable uniformly to all cities. Substitute and additional provisions are enacted in this Charter Ordinance.

**Section 3.** In order to provide revenues to promote tourism, conventions, and economic development related to tourism, the governing body of the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby authorized to levy a transient guest tax at a rate not to exceed eight percent (8%), and does hereby levy a transient guest tax at the rate of eight percent (8%), upon the gross receipts derived from or paid directly or through an accommodations broker by transient guests for sleeping accommodations, exclusive of charges for incidental services or facilities, in any hotel, motel, transient accommodations, short-term rental, bed-and-breakfast or tourist court within the boundaries of the City of Kansas City, Kansas.

**Section 4.** All such receipts derived from the transient guest tax shall be placed in a Convention and Tourism Fund to be used for the promotion of conventions, the promotion of tourism, and economic development related to tourism within Kansas City, Kansas. A minimum of One Million Fifty Thousand Dollars and NO/100 (\$1,050,000.00) of such receipts shall be spent on the promotion of tourism on an annual basis.

**Section 5.** Charter Ordinance No. C-03-08 of the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby repealed.

**Section 6.** This ordinance shall be published once each week for two consecutive weeks in The Wyandotte Echo.

**Section 7.** This is a Charter Ordinance and shall take effect 61 days after final publication, unless a petition signed by a number of electors within the City of Kansas City, Kansas, equal to not less than ten percent of the number of electors who voted at the last preceding regular election shall be filed in the office of the Unified Government Clerk demanding that this Charter Ordinance be submitted to a vote of the electors of the City of Kansas City, Kansas, in which event this Charter Ordinance shall take effect when approved by a majority of the electors of the City of Kansas City, Kansas, voting at an election held for such purpose.

PASSED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, NOT LESS THAN TWO-THIRDS OF THE MEMBERS ELECT VOTING IN FAVOR THEREOF, THIS 27 DAY OF Sept 2018.

  
David Alvey, Mayor/CEO

Attest:

  
Unified Government Clerk