



Unified Government of Wyandotte County and Kansas City, Kansas

## Public Works & Safety Standing Committee

Fifth Floor Conference Room, 5<sup>th</sup> Floor  
701 N. 7th Street Trafficway, Kansas City, KS 66101

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*Chairman Tom Burroughs*

*Commissioner Mike Kane, Commissioner Chuck Stites*

*Commissioner Bill Burns, Commissioner Phil Lopez*

*BPU Board Member Mary Gonzales*

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## AGENDA

Monday, September 22, 2025

5:00 PM

1. **Call to Order/Roll Call**
2. **Revisions to Agenda**
3. **Approval of standing committee minutes (no minutes available)**
4. **Committee Agenda**
  - 4.1 **FY2025 KANSAS DEPARTMENT OF CORRECTIONS ADULT YEAR END REPORT**

Synopsis: Approval of the annual year-end report to the Kansas Department of Corrections for the Adult Services program.  
Tracking #: 211008
  - 4.2 **FY2025 KANSAS DEPARTMENT OF CORRECTIONS JUVENILE YEAR END REPORT**

Synopsis: Approval of the annual year-end report to the Kansas Department of Corrections for the Juvenile Services Program.  
Tracking #: 211009
  - 4.3 **ORDINANCE: THE CRIME OF BATTERY AGAINST A HEALTHCARE PROVIDER TO THE UNIFIED GOVERNMENT CODE OF ORDINANCES**

Synopsis: An ordinance relating to Chapter 22, Miscellaneous Provisions and Offenses, Article II Offenses Against Persons, adding new Section 22-44; Battery against a healthcare provider, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.  
Tracking #: 211012

**4.4 ORDINANCE: THE VIOLATION OF UNLAWFUL CAMPING TO THE UNIFIED GOVERNMENT CODE OF ORDINANCES TO PROMOTE PUBLIC HEALTH AND SAFETY**

Synopsis: An ordinance relating to Chapter 22, Miscellaneous Provisions and Offenses, Article IV Offenses Against Public Peace, adding new Section 22-130; Unlawful Camping, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas and repealing Section 25-57; Camping; of Article III Conduct in Parks, Division 1 Generally; Chapter 25, Parks and Recreation.  
Tracking #: 211013

**4.5 ORDINANCE: RELATED TO THE HOURS OF SALE OF CEREAL MALT BEVERAGE AT RETAIL**

Synopsis: An ordinance relating to Chapter 4, Alcoholic Beverages, Article III Businesses and Business Establishments, Division 5 Cereal Malt Beverages, amending Section 4-233 Hours of sale or operation, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.  
Tracking #: 211014

**4.6 ORDINANCE: ASSAULT OF A UNIFIED GOVERNMENT EMPLOYEE OR BOARD PUBLIC UTILITIES EMPLOYEE**

Synopsis: An ordinance relating to Chapter 22, Miscellaneous Provisions and Offenses, Article VII Offenses Against Government Functions, adding new Section 22-355; Assault of a Unified Government employee or Board of Public Utilities employee, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.  
Tracking #: 211022

**4.7 ORDINANCE: BATTERY AGAINST UNIFIED GOVERNMENT EMPLOYEE OR BOARD OF PUBLIC UTILITIES EMPLOYEE**

Synopsis: An ordinance relating to Chapter 22, Miscellaneous Provisions and Offenses, Article VII Offenses Against Government Functions, adding new Section 22-356; Battery against a Unified Government employee or Board of Public Utilities employee, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.  
Tracking #: 211023

**4.8 ORDINANCE: AMENDING INTERFERENCE WITH FIREFIGHTER**

Synopsis: An ordinance relating to Chapter 22, Miscellaneous Provisions and Offenses, Article VII Offenses Against Government Functions, amending Section 22-342 Unlawful interference with firefighter, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.  
Tracking #: 211024

**5. Public Agenda**

**6. Adjourn**

The Unified Government of Wyandotte County and Kansas City, Kansas will provide necessary, reasonable auxiliary aids and services, such as ASL translators, machine-readable copies of meeting materials, or on-site language interpretation. Individuals requiring any auxiliary aids or services should contact the Unified

Government Office of the Clerk by emailing or calling [UGclerkrequest@wycokck.org](mailto:UGclerkrequest@wycokck.org) or 913-573-5260 at least 48 hours in advance of the meeting.

Persons may address the Commission during the time set aside for Public Comment on each item scheduled or at any time by suspension of the rules. All persons must address the commission and state their name and address for the record. Comments shall be limited to three (3) minutes for each participant. Disruptive comments and behavior are not permitted and may result in removal from the meeting.

Some commissioners, staff, and the public may attend remotely via Zoom or by phone. All participants joining by phone should mute their phones when not speaking to avoid background noise. During the meeting, all speakers are asked to please announce yourself by name and title every time you speak so the public that is observing knows who is speaking. This is critical given the number of remote participants and is current guidance from the Kansas Attorney General.

El Gobierno Unificado del Condado de Wyandotte y Kansas City, Kansas, proporcionará ayudas y servicios auxiliares necesarios y razonables, como traductores de ASL, copias legibles por máquina de los materiales de la reunión o interpretación de idiomas en el lugar. Las personas que requieran ayuda o servicios auxiliares deben comunicarse con la Oficina del Secretario del Gobierno Unificado enviando un correo electrónico o llamando al [UGclerkrequest@wycokck.org](mailto:UGclerkrequest@wycokck.org) o al 913-573-5260 al menos 48 horas antes de la reunión.

Join from PC, Mac, iPad, or Android:

<https://wycokck.zoom.us/j/85459721722>

**Meeting ID: 854 5972 1722**

One tap mobile

+13462487799,85459721722# US (Houston)

+16694449171,85459721722# US

#### **Join instructions**

[https://wycokck.zoom.us/meetings/85459721722/invitations?](https://wycokck.zoom.us/meetings/85459721722/invitations?signature=LFRwcDR1yqIIG4Tb54uNvsCoyEotrL7DCIu3QPQU3SU)

**signature=LFRwcDR1yqIIG4Tb54uNvsCoyEotrL7DCIu3QPQU3SU**

Cell phones may mute and unmute by dialing \*6.

Raise and lower your hand to be acknowledged by dialing \*9.

To raise your digital hand from your PC or Mac, click the button labeled “Raise Hand” at the bottom of the window on the right side of the screen.

View the meeting live on our website at: [UGTV Live Stream](#) or via [YouTube](#).



# Report to Public Works & Safety

MEETING DATE	PRESENTER	DEPARTMENT
	<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Phillip Lockman, Director</div> <p>plockman@wycokck.org x8099</p>	Community Corrections
<b>AGENDA ITEM #4.1.</b>		
<b>FY2025 KANSAS DEPARTMENT OF CORRECTIONS ADULT YEAR END REPORT</b>		
<b>BACKGROUND</b>		
Approval of the annual report for our adult Kansas Department of Corrections program.		
<b>RECOMMENDATION</b>		
Approve		
Approve and recommend for full commission.		
<b>BUDGET IMPACTS / FINANCIAL CONSIDERATIONS</b>		
None		
<b>LEGAL/ POLICY CONSIDERATIONS</b>		
None		
<b>ATTACHMENTS</b>		
FY 26 Grant Application, 29th JD FY2025 4th Q Report		

Approved by Mayor/Administrator to add to agenda.



## **29th Judicial District Community Corrections**

Prepared by Unified Gov Wyco/KCK  
for Kansas Department of Corrections FY 2026 Adult Comprehensive Plan Grant

**Submitted by Phillip Lockman**

**Submitted on 04/30/2025 9:40 AM Central Standard Time**

## Opportunity Details

### Opportunity Information

**Title**  
FY 2026 Adult Comprehensive Plan Grant

**Description**  
Pursuant to KSA 75-5291 and KSA 75-52,112, the Kansas Department of Corrections (KDOC) is seeking applications for funding the development, implementation, operation, and improvement of community correctional services that address the criminogenic and behavioral health needs of adult felony offenders. Funding obtained under this award will serve to support local community corrections agencies in increasing public safety, reducing the risk of probationers on community corrections supervision, and increasing the percentage of probationers successfully completing community corrections supervision.

**Awarding Agency Name**  
Kansas Department of Corrections

**Manager**  
Tara Newell

**Opportunity Posted Date**  
12/1/2024

**Public Link**  
<https://www.gotomygrants.com/Public/Opportunities/Details/c05550f5-03e7-4735-b31a-6abb0e898b77>

### Funding Information

**Funding Sources**  
State

**Funding Source Description**  
Funds for this opportunity are appropriated by the Kansas State Legislature and distributed by the Kansas Department of Corrections.

**Funding Restrictions**  
These funds may not be co-mingled with funds from other state or federal agencies or local funds. Refer to the KDOC Financial Rules, Guidelines and Reporting Instructions for other funding restrictions.

### Award Information

**Award Period**  
07/01/2025 - 06/30/2026

**Indirect Costs Allowed**  
Yes

**Indirect Cost Description**  
Indirect costs include supplies, utilities, office equipment rental, desktop computers, and cell phones.

**Restrictions on Indirect Costs**  
Yes

**Citation Governing Indirect Cost Restriction**  
KDOC Financial Rules and Guidelines

### Submission Information

**Submission Window**  
12/01/2024 1:00 AM - 05/16/2025 11:55 PM

**Submission Timeline Type**  
One Time

**Submission Timeline Additional Information**  
No applications will be accepted after the Submission Close Date.

**Other Submission Requirements**  
To facilitate the review process, it is imperative that all funding requests submitted are complete, accurate, and include the required signatory approvals. The Board of County Commissioners or Governing Authority for the applicant/administrative county must review and approve the application prior to submission to KDOC. Incomplete applications will not be considered for funding unless or until all deficiencies have been corrected to KDOC's satisfaction.

### Question Submission Information

**Question Submission Additional Information**  
For questions or assistance with the requirements of this funding opportunity, the Community Corrections Program Director should contact KDOC Director of Grants or their assigned KDOC Regional Contact.

**Attachments**

### Technical Assistance Session

**Technical Assistance Session**  
Yes

**Session Date and Time**  
12/13/2024 3:35 PM

**Conference Info / Registration Link**  
AC/Directors Meeting: <https://kdoc.zoom.us/j/88035964503?pwd=hQI7oY7fCNKLotUODRsznEOwwz1zQO.1>

### Eligibility Information

**Eligible Applicants**



- County Governments

**Additional Eligibility Information**

Any county or group of cooperating counties operating a community correctional services program is eligible to apply for Community Corrections Act funding. However, pursuant to KSA 75-5296, no county or group of cooperating counties shall be qualified to receive grant funding unless and until the comprehensive plan for such county or group of cooperating counties is approved by the Secretary of Corrections. Additionally, in order to remain eligible for Community Corrections Act funding, a county or group of cooperating counties shall substantially comply with the operating standards established by the Secretary of Corrections.

**Award Administration Information**

**State Award Notices**

Award notifications will be made on or before July 1, 2025.

Awards will be based on the criteria specified in KSA 75-52,111 and 75-52,112 and will be awarded to the Board of County Commissioners or Governing Authority for the applicant county. If the applicant is a group of cooperating counties, then funding will be awarded to the administrative county identified in the group of cooperating counties' Inter-Local Agreement.

**Reporting**

Award recipients will be required to complete and submit quarterly financial and outcome reports and signatures in accordance with the following timelines:

Q1 (Jul-Aug-Sep) Due on/before: 10/30/2025

Q2 (Oct-Nov-Dec) Due on/before: 01/30/2026

Q3 (Jan-Feb-Mar) Due on/before: 04/30/2026

Q4 (Apr-May-Jun) Due on/before: 07/30/2026

\*\*New to the FY 2026 Adult Comprehensive Plan Grant, all quarterly financial and outcome reports and signatures will be submitted through SharePoint.\*\*



**Project Information**

**Application Information**

Application Name  
29th Judicial District Community Corrections

Award Requested  
\$1,934,858.91

Total Award Budget  
\$1,934,858.91

**Primary Contact Information**

Name  
Phillip Lockman

Email Address  
plockman@wycokck.org

Address  
812 N 7th St, 3rd Floor  
Kansas City, Kansas 66101

Phone Number  
(913) 573- 8099

**Project Description**

**Agency Profile - Adult**

**Agency Leadership**

Does agency leadership include an Executive/Administrative Director? This question is not intended to capture information regarding the County Administrator but rather a secondary level of leadership within the agency.

- Yes
- No

Which governing authority has direct oversight of the community corrections agency, to include hiring/firing of staff?

- Board of County Commissioners (BOCC)
- Governing Board

BOCC Chairperson Name

Mayor/CEO Tyrone Garner

BOCC Chairperson Address Line 1

701 N 7th St

BOCC Chairperson Address Line 2

9th Floor

BOCC Chairperson City

Kansas City

BOCC Chairperson State

Kansas

BOCC Chairperson Zip Code

66101

BOCC Chairperson Phone Number

913-573-5080

BOCC Chairperson Email Address

tgarner@wcokck.org

**Agency Locations**

Main Office

Main Office Address Line 1

812 N 7th St

Main Office Address Line 2

3rd Floor

Main Office City

Kansas City

Main Office State

Kansas

Main Office Zip Code

66101

Does your agency operate any satellite offices?

- Yes
- No

Does your agency operate a residential center?

- Yes
- No

**Organizational Chart**

Attach a copy of your agency's organizational chart. The chart should contain staff names and titles.

FY26 UG 29th District Organizational Chart Adult (1).docx

**Governing/Corrections Advisory Board**

Is your agencies CAB Chairperson different from the Chairperson of you Governing Board? \*

- Yes
- No

Corrections Advisory Board Chairperson Name

Teresa Burton

Corrections Advisory Board Chairperson Address Line 1

8535 Bluejacket St

Corrections Advisory Board Chairperson Address Line 2

Corrections Advisory Board Chairperson City

Lenexa

Corrections Advisory Board Chairperson State

Kansas

Corrections Advisory Board Chairperson Zip Code

66214

Corrections Advisory Board Chairperson Email Address



teresab@workforcepartnership.com

Corrections Advisory Board Chairperson Phone Number  
913-577-5900

Corrections Advisory Board, FY26 Members - Instructions: Provide all of the requested information for each advisory/governing board member who will serve during the fiscal year(s). KSA 75-5297 governs advisory board membership, qualifications, and appointment provisions. Below, each representation entity has been established to include 4 Other options. Each member should be identified by completing their Name, Appointing Entity, Job Title, Gender, and Ethnic Minority. In the Ethnicity Minority column, enter the most accurate options listed for the member.

	Name	Appointed By	Job Title	Gender	Ethnicity Minority: (American Indian or Alaska Native , Asian, Black or African American, Hispanic or Latino, Other (must identify) , Two or more races, or White )
Law Enforcement Representing Member:	Sharalde Brown	Sheriff	Captain	Female	African American
Prosecution Representing Member:	Damion Mitchell	Unified Commission	Chief Deputy District Attorney	Male	African American
Judiciary Representing Member:	Michael Russell	Chief Administrative Judge	District Court Judge	Male	White
Education Representing Member:	Suzie Tousey	Unified Commission	Educator	Female	White
Court Services Representing Member:	Robbie Doerste	Chief Administrative Judge	Director	Female	White
Community Mental Health Representing Member:	Christine Swenson	Unified Commission	Administrator	Female	white
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
City/County Representing Member:					
City/County Representing Member:					
City/County Representing Member:					
Other Representing Member:	Alexander Kump	Unified Commission	KCK Housing Authority	Male	White
Other Representing Member:	Kathleen Yarsulik	Chief of Police	Captain	Female	White
Other Representing Member:					
Other Representing Member:					
Other Representing Member:					

Is this a joint board with the Juvenile Corrections Advisory Board?

- Yes
- No

(Reviewer Only)

**CAB MEMBERS** should be evaluated on the following factors:

1. Are at least two board members representative of ethnic minorities?
2. Are no more than 2/3's of board members from the same gender?
3. Are there at least 12 board members but no more than 15? (If this is a joint board with the Juvenile Corrections Advisory Board, the 15 member max limit does not apply.)

Add comments below. The comments will be added to the Award letter. The agency will be directed to address the needed statutory requirement supporting EBP #6 Engage Ongoing Support in Natural Communities, on the agency case plan.

(Reviewer Only)

**Feedback Section**

State any comments or concerns found in this section. (Reviewer Only)



Fiscal Year 2024 Outcomes

Data and Definitions

The intent of this section is to identify the completion rates represented in the last full fiscal year's data. Review the FY 2024 Adult CC Case Closure Chart along with the definitions. Use this information to answer the questions below regarding your agencies FY 2024 Outcomes.

The information entered below must reflect the KDOC data provided.

Review the attached FY 2024 Adult CC Case Closure Chart to answer the following information
FY24 Adult CC Case Closure Chart.png

Definitions

- Overall successful completion rate includes those cases closed with a termination reason of Successful, Unsuccessful, Death, and Not Sentenced to Community Corrections.
Successful case closures includes only those cases closed with a Successful termination reason.
Unsuccessful case closures includes only those cases closed with an Unsuccessful termination reason.
Overall Revocation Rate includes those cases closed with a termination reason of Revoked-New Felony, Revoked-New Misdemeanor and Revoked-Condition Violator.

What was your agency's overall successful completion rate in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).
77.60%

Select your overall successful completion rate for FY 2024.

- Achieved 75% or higher
Did not meet 75% but achieved a 3% or higher increase from the previous year's overall success rate
Did not meet 75% or achieve a 3% increase from the previous year's overall success rate

What was your agency's successful case closures rate in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).
37.60%

What was your agency's unsuccessful case closures rate in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).
36.50%

What were the most prominent drivers of unsuccessful case closures in FY 2024?

In FY 2024, this agency recorded 132 cases that were unsuccessfully closed, making a 4% decrease compared to FY 2023. Unsuccessful case closures are judicially driven, often occurring in court. For instance, when a probationer appears before the court to address technical violations and a "quick dip" (a brief jail stay) is requested, an agreement between the defense and the state may determine that the probationer has reached the maximum benefit of available services. Consequently, the case is ordered closed.

What was your agency's revoked case closures rate in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).
16.60%

Feedback Section

(Reviewer Only)

Form: Fiscal Year 2024 Outcomes

Review the closure rates identified by the agency to determine if they reflect the KDOC provided outcomes. If not, the application will be reopened, and the agency will be asked to correct the information.

Comment on the drivers and factors identified, do they appear to be realistic for the agency? This information should be applied to the agency case plan.

(Reviewer Only)

State any comments or concerns found in this section. (Reviewer Only)

**Programmatic Changes**

The intent of this section is to discuss any significant changes that have occurred in the agency and/or community that positively or negatively impacted your successful implementation of the FY 2025 comprehensive plan.

Has the agency experienced significant changes, either positive or negative, which have directly impacted your program for FY25 (e.g., new, or discontinued program services, staff turnover, policy, or procedure changes, new or discontinued community services)?

- Yes
- No

Describe how the changes impacted your agency in FY25.

In FY 2024, this agency had four Intensive Supervision Officers vacate their positions, and one ISO is on military leave. This turnover may impact the FY 2025 comprehensive plan goals, particularly in achieving a successful discharge rate of 75%.

High turnover causes inconsistencies in how probationers are supervised, making it difficult to maintain steady implementation of Evidence-Based Practices. Building rapport between ISOs and probationers takes time, and frequent staff changes can disrupt these relationships, potentially impacting the effectiveness of interventions.

Training new staff requires significant investments of time and money, including initial training on EBP and ongoing professional development. ISOs and supervisors have to absorb the caseloads of vacated positions, leading to overburdened staff and limiting their ability to provide thorough supervision. The additional workload restricts supervisors' ability to focus on data analysis and evaluate the goals and objectives stated in this FY 2025 agency case plan.

Describe the steps taken to address the changes in FY25.

Retaining probation officers is crucial for maintaining continuity and effectiveness in probation services. Staff are offered flexible work schedules and remote work options to help balance their professional and personal lives. In FY 2025, supervisors monitored caseloads and implemented strategies to manage them effectively, ensuring staff are not overburdened. In December and January, line supervisors were added to the rotation list to receive newly sentenced probationers, thereby reducing the impact on Intensive Supervision Officers receiving new cases.

If changes were not addressed in FY25, are there plans do you plan to address them in FY26?

- Yes
- No

**Feedback Section**

State any comments or concerns found in this section. (Reviewer Only)

**Cognitive Behavioral Programming (CBI)**

In this section agencies should report programming offered in a group setting in FY 2024. Remember to identify your CBI programming by the specific name of the curriculum rather than generally noting "CBI" or the like. If you are only administering certain components of a curriculum to your clients, rather than all clients receiving the full curriculum, please break this information out to provide for the specific components in the Agency Programming table.

Any new programs for FY 2026, needs to be approved by KDOC prior to implementation, if not on the approved curriculum list . If there is an intent to offer a new program, the agency must first contact Tara Newell.

KDOC Approved Curriculum List  
KDOC Approved Client Curriculum 2.14.23.pdf

Did the agency offer in-house or contracted group cognitive behavioral programming in FY 2024? This question does not address individual CBI programming.

- Yes
- No

Utilize the Agency Programming table below to identify programs information.

Indicate if this is an existing program offered by your agency or if it will be a new program for FY 2026. State Existing or New in FY 2026.	Program Name: list the name of the cognitive behavioral curriculum/program that was offered.	Provider: list your agency name if the program is facilitated by staff within your agency or the name of the provider if you have contracted with an outside source.	If existing, state the FY 2024 Total Admitted clients into the program.	If existing, state the FY 2024 Total Successful Completions.	Client Fee: Provide the cost of any fee assessed to the client for participation in the program. If no fee is assessed, enter 0.00.
Existing	Men's Moral Reconation Therapy (MRT)	UG Community Corrections Dept.	99	17	0.00
Existing	Seeking Safety	Wyandot Behavioral Health Network	40	24	0.00
Existing	Anger Management	UG Community Corrections Dept.	22	7	0.00

**Feedback Section**

*(Reviewer Only)*

Review the list of programs named. Confirm they are all on the [KDOC Approved Client Curriculum 2.14.23.pdf](#) list. If programs are not on the approved list and are existing a goal on the agency case plan should address #7. Measure Relevant Processes/Practices addressing the effectiveness of the program.

*(Reviewer Only)*

State any comments or concerns found in this section. *(Reviewer Only)*

Fiscal Year 2026 Plan

In this section agencies should use this form to identify critical needs that impact the entire agency. The needs may be considered gap for the agency. A plan should start to materialize for what the agency must do to address the needs or prepare for a shift. This information should be later found in the Agency Case Plan.

**Organizational Needs**

This section is available to applicants who desire to address critical needs that impact the entire agency. Examples might include plans to relocate office space, a need for additional space to deliver more on-site services, or an agency-wide training initiative that would provide a means for staff/caseload specialization.

Does your agency have any organizational needs, excluding staffing levels or wages, that will be addressed.

- Yes
- No

Explain why the organizational needs will or will not be addressed.

**Identified Gap: Lack of Individualized Feedback**

A critical gap identified in our current approach is the absence of individualized feedback for Intensive Supervision Officers which was identified in in this agency's FY 25 comprehensive plan feedback. By addressing this gap, it will give staff valuable insights that are essential for their professional growth and development. This will potentially impact the overall effectiveness of probation services in evidence-based practices.

To address this gap, a goal and objectives will be created to implement regular one-on-one feedback sessions for probation officers. This will ensure that they receive specific, constructive feedback that supports their professional growth and enhances the implementation of evidence-based practices.

In FY 25 this agency is under review by the Kansas Department of Corrections as scheduled and based on the findings, goals will be created in FY 26 to improve this agencies probation process in evidence-based practices.

**Behavioral Health Services**

The state legislature has allocated funds to develop or enhance behavioral health services statewide again in FY 2026. This funding is not a standalone opportunity as in years past. Instead, the funding has been distributed throughout the state.

The below questions should be answered by all agencies to best understand how money is being spent to address your agencies behavior health needs.

Describe how your agency will prioritize behavioral health services for the supervised population.

The inclusion of a case manager from Wyandotte Behavioral that is onsite is crucial to the success of the program and our behavioral health objectives.

How does your budget support Behavioral Health Services.

The Case manager from Wyandotte County Behavioral Health (WBH) is a core component of our behavioral health court team as well as coordination with the offenders with behavioral health issues on our regular case load. The cognitive education position provides direct cognitive ed services to our adult caseload as well as the specialty courts.

**Agency Case Plan**

For FY 2026, the Agency Case Plan will be created outside of the Comprehensive Plan. It will still be important that the Agency Case Plan utilize the data identified from the Fiscal Year 2024 Outcomes, recent Agency Program Review feedback, as well as the closing status of the Agency FY 2025 goals to help identify gaps. Once identified, the gaps should be prioritized to help agencies determine the plan. When completing the required plan, a minimum of three principles will need to be identified for the upcoming fiscal year. Agencies may choose from any of the eight principles to develop their goals. Additional goals that are separate from the eight principles can be used if desired once the minimum requirement of three principles has been met.

Agencies will utilize the attached Agency Case Plan to state their goals and objectives. The plan is due August 15, 2025. No additional signatures are needed for this document. An accompanying signatory approval page is only required for the Year-End report.

Additionally, the submitting of Quarterly and Year-End Outcome Reports will be done through SharePoint. A link to your agency SharePoint folder will be provided after submission of the grant application.

Agency Case Plan

Agency Case Plan.docx

**Feedback Section**

State any comments or concerns found in this section. (Reviewer Only)

**Fiscal and Budget Considerations and Instructions**

In this section the applicant must complete all needed information on this form. Below is the agencies allocation, it should be noted this is subject to the Governor’s approved budget. Also, attached below a Budget Documentation with overall general budget information. Agencies should read and understand the KDOC Financial Rules and Guidelines, attached below. Failure to adhere to all budget instructions will result in applications being returned for corrective action. This may delay final award decisions, notifications, and payments. Budget and the management of fiscal records will not be completed in Amplifund for FY 2026. Below is an attached workbook for agencies to submit their budgets for approvals. The submitted budget must match the allocation.

**Host/Administrative County**

Does your agency operate as a single or multi-county entity?

- Single
- Multi-County

Host/Administrative County Financial Officer Name  
**Stephen Sage**

Host/Administrative County Financial Officer Address Line 1  
**812 N 7th**

Host/Administrative County Financial Officer Address Line 2  
**3rd Floor**

Host/Administrative County Financial Officer City  
**Kansas City**

Host/Administrative County Financial Officer State  
**Kansas**

Host/Administrative County Financial Officer Zip Code  
**66101**

Host/Administrative County Financial Officer Phone Number  
**9135734180**

Host/Administrative County Financial Officer Email Address  
**ssage@wycokck.org**

**Budget Information and Document**

Budget Documentation, attached is general budget information.  
**Budget Instructions.pdf**

Budget Workbook, attached is the master budget workbook. In this workbook, there are sheets for both Adult and Juvenile information, only use the sheets that are applicable. It is also important to note the budget amount must match the allocation.  
**FY26 ADULT & JUVENILE Budget Workbook.xlsx**

Upload the complete Budget here.  
**FY26 ADULT JUVENILE Budget Workbook 4.23.25.xlsx**

**Agency Fees Chart**

Use the below chart to identify FY 2026 agency/client fees. If the Agency does not assess fees, indicate N/A.

	Fee Amount	Frequency (how often assesses)	Additional information if needed.
Supervision Fee	N/A	N/A	N/A
Courtesy Transfer Fee	N/A	N/A	N/A
Drug Screening	N/A	N/A	N/A
Drug Screening Confirmation	N/A	N/A	N/A
Electronic Monitoring Devices	N/A	N/A	N/A
Alcohol Monitoring Device	N/A	N/A	N/A

**Payout Funds**

Payout Funds Line Item(s):

**Costs should only be budgeted for these line items if local policy allows for existence of such a fund. If you wish to budget this as a line item in FY26, you must submit documentation of local policy, approval of the BOCC or Governing Authority, and rationale for determining the amount budgeted.**

Is your agency budgeting for payout funds?

- Yes
- No

**Non-KDOC Funding Information**

Pursuant to KSA 75-52,103, does your agency receive assistance from the county or counties within your judicial district?

- Yes
- No

Instructions for documenting county assistance.

Single county agencies: Include the following items when detailing what assistance is provided to the agency:

- Type of Assistance (Allocation or In-Kind)
- Assistance amount, expressed in whole dollars



- Description/purpose of assistance
- If contribution has been confirmed by the county or it is a pending request.

Multi-county agencies: In addition to the four bullet points above, include the name of the county.

Example of documenting county assistance: Allocation - \$20,000 - Rent - Confirmed

Document the county assistance your agency receives.\*

We receive \$672,833 from Alcohol Sales Tax and county general fund money. We are not charged for rent, phone service including long distance, internet access, computer support, office cleaning and finance support.

Has or will your agency request funding from other sources (e.g., federal grants, private foundations grants, etc.) for FY26?

- Yes
- No

Describe your agency's projected funding requests. This should include the services these funds will be used for. Response should include the source and amount of each request.

Kansas Fights Addiction Grant- Drug testing, drug/alcohol treatment, training. \$141,161.11

Sign Here

The individual responsible for creating the budget is the individual who should enter their name below.

By entering my name below, I declare that I have reviewed the budget instructions provided by KDOC and have adhered to these instructions as I developed my budget as part of the application process.

Phillip L. Lockman

**Feedback Section**

State any comments or concerns found in this section. (Reviewer Only)



**Signatory Approval**

Utilize FY 2026 Adult Signature Page to obtain the required grant application signatory approvals.  
**FY 2026 Signature Page, Adult Comprehensive Page.pdf**

Attach the signed copy of FY 2026 Adult Signature Page here. Be sure to attach all pages of the form, including the additional signature BOCC signature pages if they are applicable for your agency.  
**Adult Signatures.pdf**

*Did the FY 2026 Adult Signature Page contain all required information and signatures? (Yes=1/No=0) (Reviewer Only)*



<b>Agency</b>	29th JD Community Corrections		
<b>Principle #4</b>	Skill train with directed practice (use cognitive behavioral treatment methods).		
<b>Goal #1</b>	Developing and sustaining staff skills that emphasizes cognitive behavioral strategies and is delivered by well trained staff.		
<b>Barriers</b>		<b>Supportive Entities</b>	
Scheduling Conflicts (Court hearings, training, scheduled time off).		ISO	
		ISO II	
		ISO III	
<b>Action Steps</b>		<b>Person Responsible</b>	<b>Due Date</b>
Send memo to staff regarding the training topic four weeks prior to each training session.		ISO III	6/30/2025
Send research brief and pre-session activity two weeks prior to each training session.		ISO III	6/30/2025

Train staff in the topic of Assessing Professional Alliance Skills.	ISO III	9/30/2024
Train staff in the topic of Interpreting and Sharing Assessment Results.	ISO III	12/31/2024

Train staff in the topic of Identifying the Driver.		ISO III	3/31/2025
<b>Principle #3</b>   <b>Target interventions.</b>			
<b>Goal #2</b>   <b>In FY 25, all probationers moderate to high in the subscales of companions and anti-social cognition will be referred to MRT within 45 days of sentencing.</b>			
<b>Barriers</b>		<b>Supportive Entities</b>	
Probationers absconding before engaging in services		ISO I	
Conflict with probationers work schedule and MRT scheduled class time.		ISO II	
Sex offenders not eligible to participate in MRT.		ISO III	
		MRT Facilitator	
<b>Action Steps</b>		<b>Person Responsible</b>	<b>Due Date</b>
Review initial LSCMI and WRNA assessments to identify probationers moderate to high in the companions and antisocial cognition subscales.		ISO I	quarterly

Review initial LSCMI and WRNA assessments with the probationer.	ISO I	quarterly
Refer probationers to MRT.	ISO I	quarterly

Complete quarterly audits on each ISO.	ISO II	quarterly
Measure outcomes and provide feedback at staff meetings.	ISO III	monthly



<b>Principle #3</b>	<b>Provide measurement feedback.</b>		
<b>Goal #3</b>	<b>Monitor the process / practices in place to refer probationers for cognitive programming (MRT). Provide monthly feedback to staff regarding progress and outcomes.</b>		
	<b>Barriers</b>	<b>Supportive Entities</b>	
	Staff turnover	ISO I	
		ISO II	
		ISO III	
		MRT Facilitator	
	<b>Action Steps</b>	<b>Person Responsible</b>	<b>Due Date</b>
	Review an internal spreadsheet of probationers identified to be moderate to high risk in companions and anti-social cognition.	ISO III	quarterly
	Review an internal spreadsheet of probationers referred for MRT programming and their outcome.	ISO III	quarterly

Review reports and outcomes at monthly staff meetings.

ISO III

monthly



**1st Quarter Report**

<b>Progress</b>	<b>Challenges</b>	<b>Modifications</b>
Emailed sent to staff on 09/05/2024	None	None
Emailed sent to staff on 09/05/2024	None	None

<p>On 09/26/2024, staff participated in Module 5 of the Carey Group Briefcase Series. The topic was Assessing Professional Alliance Skills. The purpose of the training was to enhance the ability of staff to establish meaningful relationships with probationers, as this is one of the most important initial steps in achieving risk reduction. If a probation officer develops a rapport with a probationer, the likelihood of the probationer being willing to work collaboratively increases, and their risk factors are greatly reduced. <i>Feedback: Have you decided how facilitation of the BriefCASE will continue with Monica receiving the materials to conduct these?</i></p>	None	None
<p>Training tentatively scheduled for 11/21/2024.</p>	None	None

Training tentatively scheduled for 01/23/2025.	None	None
<b>1st Quarter Report</b>		
<b>Progress</b>	<b>Challenges</b>	<b>Modifications</b>
In the 1st quarter of FY 25, 35 probationers were identified as moderate to high risk in the subscale companions and antisocial cognition.	None	None

<p>An example was observed with an ISO entering a chronological record stating that the highest subscale on the LSCMI was companions. The ISO discussed the MRT program, but noted that the class conflicted with the probationer's work schedule. As a result, the ISO assigned a Carey Guide.</p>	<p>None</p>	<p>After reviewing the staff's chronological records, it was noted that there was no consistent and clear documentation that the MRT program was discussed after reviewing the risk/needs assessment. At the staff meeting in November, staff will be advised to create a service and referral for the MRT program and to document any barriers preventing a referral from being completed. This intervention will be closed out as Administrative.</p>
<p>In the 1st Quarter of FY 25, out of the 35 probationers identified as moderate to high risk in companions or anti-social cognition, there was on one probationer referred. There was a total of 19 referrals submitted during the 1st quarter but were sentenced prior to the 1st quarter of FY 25.</p>	<p>Out of the 35 probationers identified, 16 were not able to be referred due to conflicts with work schedules, facing revocations, absconding, or being sent to another jurisdiction for courtesy supervision.</p>	<p>None</p>

<p>All 35 cases assessed as moderate-to-high risk in companions and antisocial cognition underwent a comprehensive review.</p>	<p>None</p>	<p>None</p>
<p>Out of the 35 probationers identified as moderate to high in companions and antisocial cognition, 16 were not referred to MRT due to barriers or conflicts with class times. Additionally, 19 out of the 35 cases (54%) sentenced in the 1st quarter appeared to be appropriate referrals to MRT but were not referred within 45 days of the risk/needs assessment being completed.</p>	<p>Staff training and other conflicts prevented an update during the August and September staff meetings.</p>	<p>Staff will be instructed to review the 19 probationers who appear appropriate for referral to the MRT program. In the staff meeting in November, outcomes will be reviewed, and staff will be instructed to create a service and referral when referring a probationer to the MRT program. Additionally, they will be instructed to document the barriers or conflicts preventing a referral, using the same service and referral process.</p>

Progress	Challenges	Modifications
All 35 cases rated as moderate to high in companions and antisocial cognition were reviewed.	None	None
Per this agency's internal spreadsheet, there was only one probationer sentenced in the first quarter that was referred and is currently engaged in MRT.	None	Staff will be instructed to review the 19 probationers who appear appropriate for referral to the MRT program. In the staff meeting in November, outcomes will be reviewed, and staff will be instructed to create a service and referral when referring a probationer to the MRT program. Additionally, they will be instructed to document the barriers or conflicts preventing a referral, using the same service and referral process.

<p>Staff training and other conflicts prevented an update during the August and September staff meetings.</p>	<p>None</p>	<p>Add "Review MRT Referrals and Outcomes" to the staff meeting agenda to ensure MRT referrals are reviewed and discussed at each staff meeting.</p>
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## 2nd Quarter Report

Progress	Challenges	Modifications
<p>Memo to staff, Research Brief, and Pre-Session Activity sent to staff on 12/03/2024 on the topic of interpreting and sharing assessment results. Memo to staff, Research Brief, and Pre-Session Activity sent to staff on 01/13/2025 on the topic of Identifying the Driver.</p>	<p>None</p>	<p>None</p>
<p>Memo to staff, Research Brief, and Pre-Session Activity sent to staff on 12/03/2024 on the topic of interpreting and sharing assessment results. Memo to staff, Research Brief, and Pre-Session Activity sent to staff on 01/13/2025 on the topic of Identifying the Driver.</p>	<p>None</p>	<p>None</p>

Training completed 09/26/2024	None	None
On 12/19/2024, staff participated in Module 6 of the Carey Group Briefcase Series. The topic was interpreting and sharing assessment results. The purpose of the training is for staff to be effective in interpreting the risk/needs assessment results to engage probationers in the change process. Staff must be skilled in sharing results with a probationer in a helpful way.	None	On 11/07/2024, supervisor Monica Zeigel was trained by the Kansas Department of Corrections in facilitating the Carey Group Briefcase Series. Future training will be shared with Administrator Ryan Lockamy and Monica Zeigel. By the end of the 4 quarter we will attempt add trainings to train staff in identifying skill deficits and identifying thinking traps with probationers.

Training tentatively scheduled for 01/23/2025.	None	None
<b>2nd Quarter Report</b>		
<b>Progress</b>	<b>Challenges</b>	<b>Modifications</b>
In the 2nd quarter of FY 25, 19 probationers were identified as moderate to high risk in the subscale companions and antisocial cognition.	None	None

<p>On 12/19/2024, staff participated in Module 6 of the Carey Group Briefcase Series. The topic was interpreting and sharing assessment results. The purpose of the training is for staff to be effective in interpreting the risk/needs assessment results to engage probationers in the change process. At the staff meeting in January, staff will be asked to explain how they reviewed the assessment with the with probationer and documented it in Athena.</p>	<p>None</p>	<p>None</p>
<p>In the 2nd quarter of FY 25, 19 probationers were identified as moderate to high risk in the subscale companions and antisocial cognition at the time of sentencing. Out of these 19 probationers, only 2 were referred. In the 2nd quarter, referrals increased to the MRT program for a total of 26 referrals for the month which is an increase from 19 referrals during the first quarter.</p>	<p>Probationers are not referred if there is a conflict work, absconding, transferred to a different jurisdiction or a sex offender. Classes are not able to be facilitated after 5pm due to no building security.</p>	<p>None</p>

<p>In the second quarter, a review of barriers that may have prevented a referral to MRT was not completed. This occurred because this FSA had to absorb a caseload due to an ISO going on leave and line supervisors having to manage caseloads from vacated ISO positions.</p>	<p>None</p>	<p>None</p>
<p>During the November staff meeting, staff were informed of the number of probationers who are assessed as moderate to high risk in terms of companions and attitudes/orientation. It was discussed that this FSA would speak with our cognitive facilitator supervisor, James Williamson, to communicate with the staff regarding the referral process. This is to ensure there is a smooth process for engaging probationers in MRT. Staff were also reminded that even if the assessment does not indicate a probationer is moderate to high risk in companions or attitudes/orientation, but they demonstrate antisocial thinking or behaviors, a referral to MRT would still be appropriate.</p>	<p>Due to staff vacancies, military commitments, and maternity leave, both line supervisors and the division administrator are currently managing a caseload. This has prevented a deeper dive into barriers preventing probationers from engaging in MRT.</p>	<p>None</p>

Progress	Challenges	Modifications
All 19 cases rated as moderate to high in companions and antisocial cognition were reviewed.	None	None
In the 2nd quarter of FY 25, 19 probationers were identified as moderate to high risk in the subscale companions and antisocial cognition at the time of sentencing. Out of these 19 probationers, only 2 were referred. The MRT program received a total of 26 referrals for the month in the 2nd quarter, which is an increase from 19 referrals during the first quarter.	Due to staff vacancies, military commitments, and maternity leave, both line supervisors and the division administrator are currently managing a caseload. This has prevented a deeper dive into barriers preventing probationers from engaging in MRT.	In the 3rd quarter of FY 25, a review of the MRT referral process will be conducted and verified. A refresher of the process will then be communicated to staff.

During the November staff meeting, staff were informed about the number of probationers assessed as moderate to high risk in terms of companions and attitudes/orientation. It was discussed that this FSA would speak with our cognitive facilitator supervisor, James Williamson, to communicate with the staff regarding the referral process. This is to ensure there is a smooth process for engaging probationers in MRT. Staff were also reminded that even if the assessment does not indicate a probationer is moderate to high risk in companions or attitudes/orientation, but they demonstrate antisocial thinking or behaviors, a referral to MRT would still be appropriate. Due to in-house training and preparation for the agency review, a review of the outcomes was presented in December.

None

None



### 3rd Quarter Report

Progress	Challenges	Modifications
On January 13, 2025, staff received a memo, research brief, and pre-session activity regarding the training topic: "identifying the driver."	None	For Fiscal Year 2026, we were on track and ahead of schedule for facilitating the quarterly briefcase series training. Notably, in the 3rd quarter of FY 25, we successfully facilitated Module 8, focusing on identifying skill deficits. As part of this ongoing effort, a memo, research brief, and pre-session activity were sent to staff on February 24, 2025.
On January 13, 2025, staff received a memo, research brief, and pre-session activity regarding the training topic: "identifying the driver."	None	For Fiscal Year 2026, we were on track and ahead of schedule for facilitating the quarterly briefcase series training. Notably, in the 3rd quarter of FY 25, we successfully facilitated Module 8, focusing on identifying skill deficits. As part of this ongoing effort, a memo, research brief, and pre-session activity were sent to staff on February 24, 2025.

Training completed 09/26/2024	None	None
Training completed on 11/07/2024.	None	None

<p>On January 23, 2025, staff participated in Module 7 of the Carey Group Briefcase Series, focusing on "identifying the driver." This module emphasized that identifying a probationer's driver is critical for effective case management. The session aimed to build skills in recognizing drivers and understanding their importance in the case planning process.</p>	<p>None</p>	<p>Staff participated in Module 8 of the Carey Group Briefcase Series on February 27, 2025. The training addressed "identifying skill deficits," aiming to improve understanding of the connection between criminogenic needs and skill deficits, develop identification skills, and provide strategies for working with probationers on this topic. Furthermore, in the 4th quarter of FY25, staff are scheduled to participate in Module 9 of the briefcase series, focusing on identifying "thinking traps" with probationers.</p>
<p><b>3rd Quarter Report</b></p>		
<p><b>Progress</b></p>	<p><b>Challenges</b></p>	<p><b>Modifications</b></p>
<p>During the 3rd quarter of FY 25, 31 probationers were identified as moderate to high risk in the subscales of companions and antisocial cognition.</p>	<p>None</p>	<p>For the fourth quarter of FY25, staff will be introduced to the Case Planning Carey Guide to further develop their skills in addressing criminogenic needs and enhancing effective</p>

During a staff meeting in January 2025, staff shared their feedback on reviewing the LSCMI and WRNA following the briefcase series training on interpreting risk/needs assessment results. Staff reported that reviewing the assessments aided in case planning by identifying the most influential criminogenic needs and the primary driver. Additionally, staff noted that probationers were receptive to the idea that their criminogenic risk factors could influence their behavior. Looking ahead to the 4th quarter of FY 25, staff will be introduced to the Case Planning Carey Guide to further develop their skills in addressing criminogenic needs.

None

None

In the 3rd Quarter of FY 25, of the 31 probationers identified as moderate to high risk in companions and/or antisocial cognition, only 2 referrals were for probationers sentenced in the 3rd quarter, although the MRT program received a total of 25 referrals in the 3rd quarter.

None

None

<p>In the 3rd quarter, all probationers identified as moderate to high risk in companions and/or antisocial cognition were reviewed. It appears there is a gap between when a probationer is sentenced and their referral to the MRT program, with referrals often not submitted until 90 days. This FSA will discuss with staff the importance of the goal to refer probationers for services within 45 days of sentencing. Of the 31 reviewed, 15 appeared appropriate for referral, while the remaining 16 were not referred due to factors such as work, inpatient treatment, stabilization issues, or absconding.</p>	<p>None</p>	<p>None</p>
<p>During the March staff meeting for the third quarter, staff received an update on recent probationer assessments. They were informed that a number of probationers were evaluated as moderate-to-high risk based on their companions and attitudes / orientation. The update also noted the number of probationers who had been referred, highlighting that 15 probationers appeared to have no barriers preventing a referral to MRT. A list of these 15 probationers was subsequently distributed. After speaking with MRT Supervisor James Williamson, it was determined that there is no issue with the referral process; however, staff need to ensure they follow up and monitor pending referrals.</p>	<p>None</p>	<p>None</p>
<p style="text-align: center;"><b>3rd Quarter Report</b></p>		

Progress	Challenges	Modifications
All 31 cases rated as moderate-to-high for companions and antisocial cognition were reviewed.	None	For the fourth quarter of FY25, staff will be introduced to the Case Planning Carey Guide to further develop their skills in addressing
In the third quarter of FY25, 31 probationers were identified as being at moderate-to-high risk on the companions and antisocial cognition subscales at the time of sentencing. Out of these 31 probationers, only two were referred to the MRT program. Additionally, 16 probationers appeared to have conflicts or barriers preventing their participation in MRT, while 15 appeared eligible but were not referred. Overall, the MRT program	None	None

<p>In the third quarter of FY25, staff were informed about the number of probationers assessed as moderate-to-high risk in companions and attitudes/orientation. An FSA reviewed the referral process for these probationers, observing firsthand how the process progressed from the time a referral was submitted to when the probationer engaged in the MRT orientation. The review indicated that the process is quick and straightforward. After speaking with MRT Supervisor James Williamson, it was determined that there are no issues with the referral process; however, staff must consistently follow up on and monitor pending referrals.</p>	<p>None</p>	<p>None</p>

**Year-End Report**

<b>Progress</b>	<b>Challenges</b>	<b>Modifications</b>
In FY25, staff participated in training on the following topics: "Assessing Professional Alliance Skills," "Interpreting and Sharing Assessment Results," "Identifying the Driver," and "Identifying Skill Deficits." Due to scheduling conflicts, the session on "Thinking Traps with Probationers" was not held; however, the four planned training sessions listed for FY 25 were completed.	None	None
N/A	None	None

Training completed on 09/26/2024.	None	None
Training completed on 11/07/2024	None	None

The training on "Identifying the Driver" was completed on January 23, 2025, and the training on "Identifying Skill Deficits" was completed on February 27, 2025.

None	None
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**Year-End Report**

<b>Progress</b>	<b>Challenges</b>	<b>Modifications</b>
During the fourth quarter of FY25, 20 probationers were identified as moderate to high risk in the subscales of companions and anti-social cognition.	None	None

On April 2nd, staff participated in a meeting to review the Carey Guide case plan. This guide helps staff address the personal and external factors that drive a probationer's illegal behavior. The case plan consists of identifying a probationer's criminogenic needs and creating a plan to address them, so they can be successful both during and after probation.

None	None
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In the fourth quarter of FY25, of the 42 probationers identified as having moderate-to-high risk factors in the areas of companions and/or antisocial cognition, 10 referrals were for probationers sentenced in the same period. The MRT program received 52 referrals in the fourth quarter, which is an increase of 36% from the first quarter.

None	None
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In the fourth quarter, all probationers identified as moderate to high risk in the areas of companions and/or antisocial cognition were reviewed.

None

None

In the fourth quarter of FY25, 16 of the 52 probationers referred for MRT services failed to engage with the program. Of these 16 individuals, 14 failed to engage due to non-compliance, while 2 were participating in in-patient treatment. As stated in the third quarter, supervisors will continue to direct staff to follow up with probationers referred to MRT to ensure they participate.

None

None

Progress	Challenges	Modifications
<p>All 42 cases rated as moderate-to-high for companions and antisocial cognition were reviewed.</p>	<p>None</p>	<p>None</p>
<p>In the fourth quarter of FY25, 42 probationers were identified as having moderate-to-high risk on the companions and antisocial cognition subscales at the time of sentencing. Of these 42 probationers, 10 who were sentenced in the fourth quarter were referred to the MRT program. Overall, 52 probationers were referred to the MRT program during the fourth quarter.</p>	<p>None</p>	<p>None</p>

Reports and outcomes were reviewed but not shared with staff due to limited staff meetings in the fourth quarter due to scheduling conflicts.

None

None



### Creating the Agency Case Plan

Within the Comprehensive Plan Grant Application, each funded agency agreed to provide complete and accurate data to the Kansas Department of Corrections (KDOC) regarding their initiatives for the upcoming fiscal year. Quarterly and Year-End Outcome Reports achieve this requirement by providing updates on the progress of an agency's stated goals and action steps they've identified in their Agency Case Plan.

KDOC utilizes an article titled "*Implementing Evidence-Based Practice in Community Corrections: The Principles of Effective Intervention*," by the Crime and Justice Institute to identify best practices for developing an agency case plan that is rooted in increasing an agency's successful supervision of clients. The article found below details the framework for the eight evidence-based principles of effective interventions.

When completing the required case plan, agencies will need to select a minimum of three principles to focus on for their upcoming fiscal year. Agencies may choose from any of the eight principles to develop their goals from. Agencies may create additional goals that are separate from the eight principles if desired once they've met the minimum requirement of three principles.

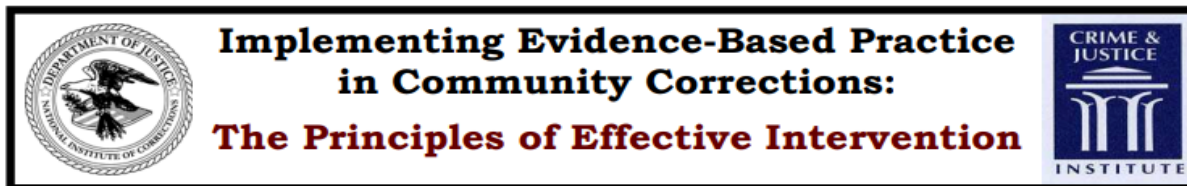
On a quarterly basis, grant awardees are required to submit their updated agency case plan document detailing the progress, challenges, and modifications to their plan.

Quarterly reports and the year-end report are to be uploaded in the grant management software program, Amplifund. Below are the due dates for report submissions in Amplifund. Please note, an accompanying signatory approval page is only required for the year-end report.

**Submission Schedule for Quarterly and Year-End Outcome Reports**

Report Period	Due On or Before	Signatory Approval
1 <sup>st</sup> Quarter: July 1 <sup>st</sup> – September 30 <sup>th</sup>	October 30 <sup>th</sup>	No
2 <sup>nd</sup> Quarter: October 1 <sup>st</sup> – December 31 <sup>st</sup>	January 30 <sup>th</sup>	No
3 <sup>rd</sup> Quarter: January 1 <sup>st</sup> – March 31 <sup>st</sup>	April 30 <sup>th</sup>	No
4 <sup>th</sup> Quarter/Year-End: April 1 <sup>st</sup> – June 30 <sup>th</sup>	October 1 <sup>st</sup>	Yes

\*The Year-End report captures the entire fiscal year, July 1<sup>st</sup> - June 30<sup>th</sup>.



The following framework of principles is listed in developmental order and they are all highly interdependent. For example, offender assessments must consider both risk to reoffend and criminogenic needs, in that order. Research indicates that resources are used more effectively when they are focused on higher-risk rather than lower-risk offenders, therefore considering offenders' risk to reoffend prior to addressing criminogenic needs allows agencies to target resources on higher-risk offenders (*see Appendix B*).

#### Eight Evidence-Based Principles for Effective Interventions

1. Assess Actuarial Risk/Needs.
2. Enhance Intrinsic Motivation.
3. Target Interventions.
  - a. *Risk Principle*: Prioritize supervision and treatment resources for higher risk offenders.
  - b. *Need Principle*: Target interventions to criminogenic needs.
  - c. *Responsivity Principle*: Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs.
  - d. *Dosage*: Structure 40-70% of high-risk offenders' time for 3-9 months.
  - e. *Treatment*: Integrate treatment into the full sentence/sanction requirements.
4. Skill Train with Directed Practice (use Cognitive Behavioral treatment methods).
5. Increase Positive Reinforcement.
6. Engage Ongoing Support in Natural Communities.

- 6. Engage Ongoing Support in Natural Communities.
- 7. Measure Relevant Processes/Practices.
- 8. Provide Measurement Feedback.

1) Assess Actuarial Risk/Needs.

Develop and maintain a complete system of ongoing offender risk screening / triage and needs assessments. Assessing offenders in a reliable and valid manner is a prerequisite for the effective management (i.e.: supervision and treatment) of offenders. Timely, relevant measures of offender risk and need at the individual and aggregate levels are essential for the implementation of numerous principles of best practice in corrections, (e.g., risk, need, and responsivity). Offender assessments are most reliable and valid when staff are formally trained to administer tools. Screening and assessment tools that focus on dynamic and static risk factors, profile criminogenic needs, and have been validated on similar populations are preferred. They should also be supported by sufficiently detailed and accurately written procedures.

Offender assessment is as much an ongoing function as it is a formal event. Case information that is gathered informally through routine interactions and observations with offenders is just as important as formal assessment guided by instruments. Formal and informal offender assessments should reinforce one another. They should combine to enhance formal reassessments, case decisions, and working relations between practitioners and offenders throughout the jurisdiction of supervision.

(Andrews, et al, 1990; Andrews & Bonta, 1998; Gendreau, et al, 1996; Kropp, et al, 1995; Meehl, 1995; Clements, 1996)

**Questions to Ask:**

- *Does the assessment tool we're using measure for criminogenic risk and need?*
- *How are officers trained to conduct the assessment interview?*
- *What quality assurance is in place to ensure that assessments are conducted appropriately?*
- *How is the assessment information captured and used in the development of case plans?*

**Eight Principles for Evidence-Based Practice (EBP) in Community Corrections (con't.)**

2) Enhance Intrinsic Motivation.

Staff should relate to offenders in interpersonally sensitive and constructive ways to enhance intrinsic motivation in offenders. Behavioral change is an *inside job*; for lasting change to occur, a level of intrinsic motivation is needed. Motivation to change is dynamic and the probability that change may occur is strongly influenced by interpersonal interactions, such as those with probation officers, treatment providers, and institution staff. Feelings of ambivalence that usually accompany change can be explored through motivational interviewing, a style and method of communication used to help people overcome their ambivalence regarding behavior changes. Research strongly suggests that motivational interviewing techniques, rather than persuasion tactics, effectively enhance motivation for initiating and maintaining behavior changes.

(Miller & Rollnick, 2002; Miller & Mount, 2001; Harper & Hardy, 2000; Ginsburg, et al, 2002; Ryan & Deci, 2000)

**Questions to Ask:**

- *Are officers and program staff trained in motivational interviewing techniques?*
- *What quality assurance is in place?*
- *Are staff held accountable for using motivational interviewing techniques in their day-to-day interactions with offenders?*

3) Target Interventions.

- A. **RISK PRINCIPLE:** Prioritize supervision and treatment resources for higher risk offenders.
- B. **NEED PRINCIPLE:** Target interventions to criminogenic needs.
- C. **RESPONSIVITY PRINCIPLE:** Be responsive to temperament, learning style, motivation, gender, and culture when assigning to programs.
- D. **DOSAGE:** Structure 40-70% of high-risk offenders' time for 3-9 months.
- E. **TREATMENT PRINCIPLE:** Integrate treatment into the full sentence/sanction requirements.

a) Risk Principle

Prioritize primary supervision and treatment resources for offenders who are at higher risk to re-offend. Research indicates that supervision and treatment resources that are focused on lower-risk offenders tend to produce little if any net positive effect on recidivism rates. Shifting these resources to higher risk offenders promotes harm-reduction and public safety because these offenders have greater need for pro-social skills and thinking, and are more likely to be frequent offenders. Reducing the recidivism rates of these higher risk offenders reaps a much larger *bang-for-the-buck*.

Successfully addressing this population requires smaller caseloads, the application of well developed case plans, and placement of offenders into sufficiently intense cognitive-behavioral interventions that target their specific crimino-

genic needs.

(Gendreau, 1997; Andrews & Bonta, 1998; Harland, 1996; Sherman, et al, 1998; McGuire, 2001, 2002)

#### b) Criminogenic Need Principle

Address offenders' greatest criminogenic needs. Offenders have a variety of needs, some of which are directly linked to criminal behavior. These criminogenic needs are dynamic risk factors that, when addressed or changed, affect the offender's risk for recidivism. Examples of criminogenic needs are: criminal personality; antisocial attitudes, values, and beliefs; low self control; criminal peers; substance abuse; and dysfunctional family. Based on an assessment of the offender, these criminogenic needs can be prioritized so that services are focused on the greatest criminogenic needs.

(Andrews & Bonta, 1998; Lipton, et al, 2000; Elliott, 2001; Harland, 1996)

*(Continued on pg 5)*

## **Eight Principles for Evidence-Based Practice (EBP) in Community Corrections (con't.)**

*(Continued from pg 4)*

#### c) Responsivity Principle

Responsivity requires that we consider individual characteristics when matching offenders to services. These characteristics include, but are not limited to: culture, gender, motivational stages, developmental stages, and learning styles. These factors influence an offender's responsiveness to different types of treatment.

The principle of responsivity also requires that offenders be provided with treatment that is proven effective with the offender population. Certain treatment strategies, such as cognitive-behavioral methodologies, have consistently produced reductions in recidivism with offenders under rigorous research conditions.

Providing appropriate responsivity to offenders involves selecting services in accordance with these factors, including:

- a) Matching treatment type to offender; and
- b) Matching style and methods of communication with offender's stage of change readiness.

(Guerra, 1995; Miller & Rollnick, 1991; Gordon, 1970; Williams, et al, 1995)

#### d) Dosage

Providing appropriate doses of services, pro-social structure, and supervision is a strategic application of resources. Higher risk offenders require significantly more initial structure and services than lower risk offenders. During the initial three to nine months post-release, 40%-70% of their free time should be clearly occupied with delineated routine and appropriate services, (e.g., outpatient treatment, employment assistance, education, etc.) Certain offender subpopulations (e.g., severely mentally ill, chronic dual diagnosed, etc.) commonly require strategic, extensive, and extended services. However, too often individuals within these subpopulations are neither explicitly identified nor provided a coordinated package of supervision/services. The evidence indicates that incomplete or uncoordinated approaches can have negative effects, often wasting resources.

(Palmer, 1995; Gendreau & Goggin, 1995; Steadman, 1995; Silverman, et al, 2000)

#### e) Treatment Principle

Treatment, particularly cognitive-behavioral types, should be applied as an integral part of the sentence/sanction process.

Integrate treatment into sentence/sanction requirements through assertive case management (taking a proactive and strategic approach to supervision and case planning). Delivering targeted and timely treatment interventions will provide the greatest long-term benefit to the community, the victim, and the offender. This does not necessarily apply to lower risk offenders, who should be diverted from the criminal justice and corrections systems whenever possible.

(Palmer, 1995; Clear, 1981; Taxman & Byrne, 2001; Currie, 1998; Petersilia, 1997, 2002, Andrews & Bonta, 1998)

#### **Questions to Ask:**

- *How do we manage offenders assessed as low risk to reoffend?*
- *Does our assessment tool assess for criminogenic need?*
- *How are criminogenic risk and need information incorporated into offender case plans?*
- *How are offenders matched to treatment resources?*
- *How structured are our caseplans for offenders, especially during the three to nine month period in the community after leaving an institution?*
- *How are staff held accountable for using assessment information to develop a case plan and then subsequently using that caseplan to manage an offender?*

## **Eight Principles for Evidence-Based Practice (EBP) in Community Corrections (con't.)**

### **4) Skill Train with Directed Practice (using cognitive-behavioral treatment methods).**

Provide evidence-based programming that emphasizes cognitive-behavioral strategies and is delivered by well trained staff. To successfully deliver this treatment to offenders, staff must understand antisocial thinking, social learning, and appropriate communication techniques. Skills are not just taught to the offender, but are practiced or role-played and the resulting pro-social attitudes and behaviors are positively reinforced by staff. Correctional agencies should prioritize, plan, and budget to predominantly implement programs that have been scientifically proven to reduce recidivism.

(Mihalic, et al, 2001; Satchel, 2001; Miller & Rollnick, 2002; Lipton, et al, 2000; Lipsey, 1993; McGuire, 2001, 2002; Aos, 2002)

#### **Questions to Ask:**

- *How are social learning techniques incorporated into the programs we deliver?*
- *How do we ensure that our contracted service providers are delivering services in alignment with social learning theory?*
- *Are the programs we deliver and contract for based on scientific evidence of recidivism reduction?*

### **5) Increase Positive Reinforcement.**

When learning new skills and making behavioral changes, human beings appear to respond better and maintain learned behaviors for longer periods of time, when approached with *carrots* rather than *sticks*. Behaviorists recommend applying a much higher ratio of positive reinforcements to negative reinforcements in order to better achieve sustained behavioral change. Research indicates that a ratio of *four positive to every one negative* reinforcement is optimal for promoting behavior changes. These rewards do not have to be applied consistently to be effective (as negative reinforcement does) but can be applied randomly.

Increasing positive reinforcement should not be done at the expense of or undermine administering swift, certain, and real responses for negative and unacceptable behavior. Offenders having problems with responsible self-regulation generally respond positively to reasonable and reliable additional structure and boundaries. Offenders may initially overreact to new demands for accountability, seek to evade detection or consequences, and fail to recognize any personal responsibility. However, with exposure to clear rules that are consistently (and swiftly) enforced with appropriate graduated consequences, offenders and people in general, will tend to comply in the direction of the most rewards and least punishments.

This type of extrinsic motivation can often be useful for beginning the process of behavior change.

(Gendreau & Goggin, 1995; Meyers & Smith, 1995; Higgins & Silverman, 1999; Azrin, 1980; Bandura et al, 1963; Bandura, 1996)

#### **Questions to Ask:**

- *Do we model positive reinforcement techniques in our day-to-day interactions with our co-workers?*
- *Do our staff understand and use the four-to-one theory in their interactions with offenders?*

### **6) Engage On-going Support in Natural Communities.**

Realign and actively engage pro-social supports for offenders in their communities. Research indicates that many successful interventions with extreme populations (e.g., inner city substance abusers, homeless, dual diagnosed) actively recruit and use family members, spouses, and supportive others in the offender's immediate environment to positively reinforce desired new behaviors. This Community Reinforcement Approach (CRA) has been found effective for a variety of behaviors (e.g., unemployment, alcoholism, substance abuse, and marital conflicts). In addition, relatively recent research now indicates the efficacy of twelve step programs, religious activities, and restorative justice initiatives that are geared towards improving bonds and ties to pro-social community members.

(Azrin, & Besalel, 1980; Emrick et al, 1993; Higgins & Silverman, 1999; Meyers & Smith, 1997; Wallace, 1989; Project MATCH Research Group, 1997; Bonta et al, 2002; O'Connor & Perryclear, 2003; Ricks, 1974; Clear & Sumter, 2003; Meyers et al, 2002)

#### **Questions to Ask:**

- *Do we engage community supports for offenders as a regular part of case planning?*
- *How do we measure our community network contacts as they relate to an offender?*

## **Eight Principles for Evidence-Based Practice (EBP) in Community Corrections (con't.)**

### **7) Measure Relevant Processes/Practices.**

Accurate and detailed documentation of case information, along with a formal and valid mechanism for measuring outcomes, is the foundation of evidence-based practice. Agencies must routinely assess offender change in cognitive and skill development, and evaluate offender recidivism, if services are to remain effective.

#### **Questions to Ask:**

- *What data do we collect regarding offender assessment and case management?*

In addition to routinely measuring and documenting offender change, staff performance should also be regularly assessed. Staff that are periodically evaluated for performance achieve greater fidelity to program design, service delivery principles, and outcomes. Staff whose performance is not consistently monitored, measured, and subsequently reinforced work less cohesively, more frequently at cross-purposes and provide less support to the agency mission.

(Henggeler et al, 1997; Milhalic & Irwin, 2003; Miller, 1988; Meyers et al, 1995; Azrin, 1982; Meyers, 2002; Hanson & Harris, 1998; Waltz et al, 1993; Hogue et al, 1998; Miller & Mount, 2001; Gendreau et al, 1996; Dilulio, 1993)

- *How do we measure incremental offender change while they are under supervision?*
- *What are our outcome measures and how do we track them?*
- *How do we measure staff performance? What data do we use? How is that data collected?*

## 8) Provide Measurement Feedback.

Once a method for measuring relevant processes / practices is in place (principle seven), the information must be used to monitor process and change. Providing feedback to offenders regarding their progress builds accountability and is associated with enhanced motivation for change, lower treatment attrition, and improved outcomes (e.g., reduced drink/drug days; treatment engagement; goal achievement).

The same is true within an organization. Monitoring delivery of services and fidelity to procedures helps build accountability and maintain integrity to the agency's mission. Regular performance audits and case reviews with an eye toward improved outcomes, keep staff focused on the ultimate goal of reduced recidivism through the use of evidence-based principles.

(Miller, 1988; Project Match Research Group, 1997; Agostinelli et al, 1995; Alvero et al, 2001; Baer et al, 1992; Decker, 1983; Luderman, 1991; Miller, 1995; Zemke, 2001; Elliott, 1980)

### Questions to Ask:

- *How is information regarding offender change and outcomes shared with officers? With offenders?*
- *With whom do we share information regarding outcome measures?*
- *How is staff performance data used in the performance evaluation process?*

## **Eight Principles for Evidence-Based Practice (EBP) in Community Corrections (con't.)**

### **Conclusion**

Aligning these evidence-based principles with the core components of an agency is a consummate challenge and will largely determine the impact the agency has on sustained reductions in recidivism. In order to accomplish this shift to an outcome orientation, practitioners must be prepared to dedicate themselves to a mission that focuses on achieving sustained reductions in recidivism. The scientific principles presented in this document are unlikely to produce a mandate for redirecting and rebuilding an agency's mission by themselves. Leadership in organizational change and collaboration for systemic change are also necessary.

The framework of principles and the developmental model they comprise can and should be operationalized at three critical levels: 1) the individual case; 2) the agency; and 3) the system. At each of these levels thorough, comprehensive, and strategic planning will be necessary in order to succeed. Identifying, prioritizing, and formulating well-timed plans for addressing such particular issues are tasks requiring system collaboration and a focus on organizational development.

A final caveat here is a caution about implementation; the devil's in the details. Though the track record for program implementation in corrections may not be especially stellar, there is helpful literature regarding implementation principles. Prior to embarking on any implementation or strategic planning project, a succinct review of this literature is recommended (Mihalic & Irwin, 2003; Ellickson et al, 1983; Durlak, 1998; Gendreau et al, 1999; Gottfredson et al, 2000; Henggeler et al, 1997; Harris & Smith, 1996).

## Submitting Quarterly Outcome Report in Amplifund

1. Once logged in to Amplifund, on the left side of the screen select Grant Management.

The screenshot shows the Amplifund dashboard interface. The top navigation bar is green with the Amplifund logo on the left and the user name 'Jessica Dultmeier' on the right. Below the navigation bar is a sidebar menu with several items: Activity, Contacts, Research, Grant Management, Award Management, Fund Management, Reports, Documents, and Knowledge Center. The 'Grant Management' item is highlighted with a red rectangular box. To the right of the sidebar is a calendar for March 2023. The calendar has a legend at the top with three categories: 'Past Due' (red square), 'Complete' (grey square), and 'Due' (green square). The calendar grid shows dates from Sunday to Saturday. A yellow highlight is visible on the date Friday, March 24th. At the top right of the calendar area, there are controls for 'Grant: All' and 'My Events and Tasks' with a toggle switch and view options for 'month', 'week', and 'day'.

2. From the drop down menu select Grants Awarded.

This screenshot shows the same Amplifund dashboard as the previous one, but with the 'Grant Management' menu item expanded. The 'Grants Awarded' option is highlighted with a red rectangular box. The rest of the interface, including the sidebar, the 'Grant Management' menu, and the March 2023 calendar, remains the same. The yellow highlight on the calendar is still present on Friday, March 24th.

	26	27	28	29	30	31	1
	2	3	4	5	6	7	8

Grant Management

- Award Management
- Fund Management
- Reports
- Documents
- Knowledge Center

1 - 25 of 63 items

- From the Post-Award drop down menu, select Performance → Performance Plan (right click on Performance Plan to open in a new tab).  
From the Post-Award drop down menu, select Management → Reporting Period (right click on Reporting Period to open in a new tab).

AmpliFund

Details Analytics Pre-Award Post-Award Tools Grant Workflow Custom

01JD-AT FY23 A Comprehensive Plan – Award Details

Award Information and

- Financial
- Performance
- Cash Flow
- Management
- Settings

Recipient Name

Recipient Award Name 01JD-AT FY23 A Comprehensive Plan

Award Status

Grant-Funded Amount

Reports  
 Documents  
 Knowledge Center

---

Grant-Funded Amounts

- Match Requirement
- Total Budget**
- Match Contributions To Date
- Invoiced To Date
- Pending Invoices
- Approved Invoices
- Payments Made To Date
- Remaining Available Grant-Funded Amount
- Remaining Match Requirement

Contacts  
 Research  
 Grant Management  
 Award Management  
 Fund Management  
 Reports  
 Documents  
 Knowledge Center

Drag a column header and drop it here to group by that column

Name	Goal Type	Responsible Individual	Strategy
Q1 Comp Plan Quarterly Progress Report Upload	Milestone	Shelly Nelson	
Q2 Comp Plan Quarterly Progress Report Upload	Milestone	Shelly Nelson	
Q3 Comp Plan Quarterly Progress Report Upload	Milestone	Shelly Nelson	
Q4 Comp Plan Quarterly Progress Report Upload	Milestone	Shelly Nelson	

25 Items per page | 1 - 4 of 4 items

6. In the upper right corner, select the + sign to create an Achievement.

AmpliFund Jessica Dultmeier

Performance Plan 🔒 +

Activity Q3 Comp Plan Quarterly Progress Report Upload – Achievements

Contacts

Contacts

Research

Grant Management

Award Management

Fund Management

Reports

Documents

Knowledge Center

Drag a column header and drop it here to group by that column

Achievement Date Completed Individual Notes Attachments

No records found

25 Items per page

0 items

### Create Achievement

Grant 01JD-AT FY23 Adult Comprehensive Plan

Goal Type Milestone

Goal Q3 Comp Plan Quarterly Progress Report Upload

Description

Responsible Individual Jessica Dultmeier

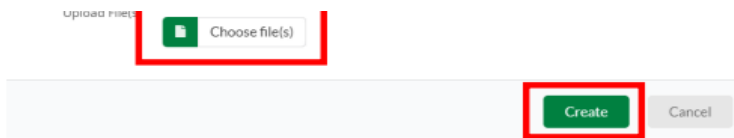
Achievement Date 3/24/2023

Complete

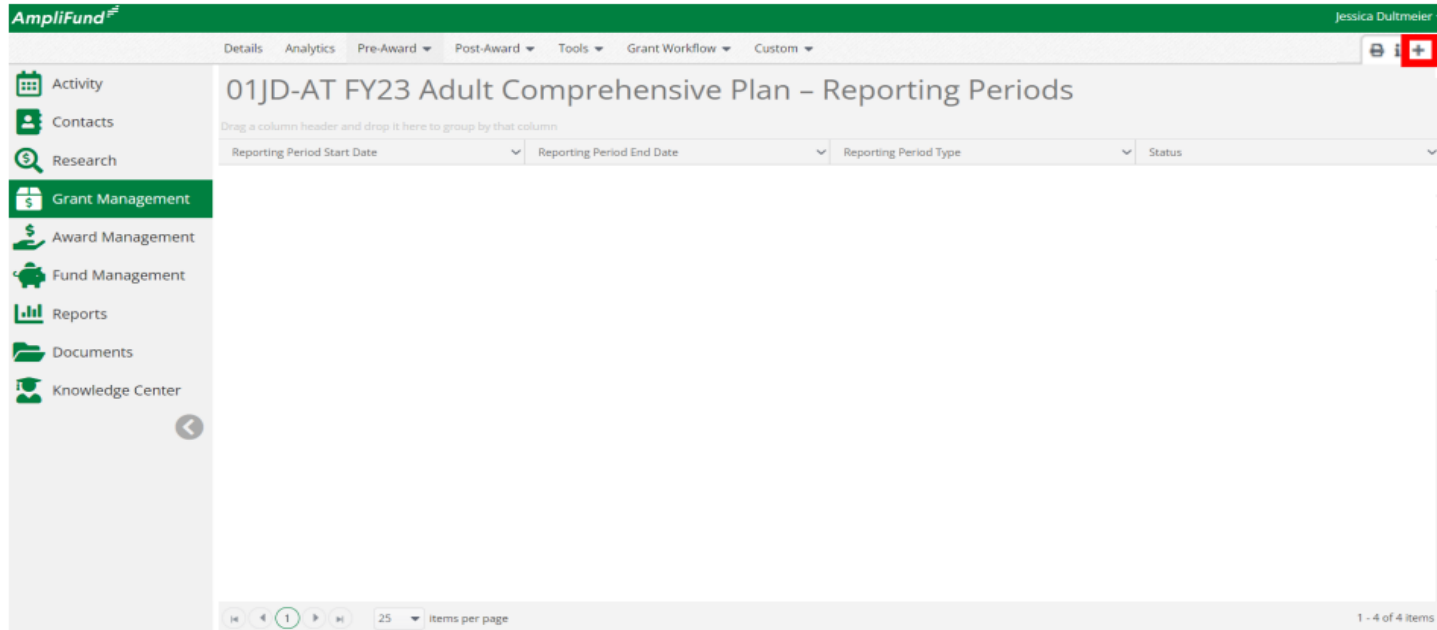
Notes

Upload Files

Quarter	Achievement Date
1 <sup>st</sup>	9/30/2022
2 <sup>nd</sup>	12/30/2022
3 <sup>rd</sup>	3/30/2023
4 <sup>th</sup>	6/30/2023



8. You have now completed step 1 and will need to complete step 2, Reporting Period, to finish the submitting process. Open the new tab showing Reporting Periods. Please note, previously submitted reporting periods from past quarters will appear here. Similar to step 1, you will select the + icon in the upper right corner to create the reporting period.



9. **IMPORTANT:** When creating a reporting period to submit your Quarterly Outcome Report, you should **ONLY** choose Achievements. **Do not** select Expenses as you want to keep your Quarterly Outcome Report and Fiscal report separate. After selecting Achievements, select the correct time period from the drop down menu and select Save.

## Reporting Periods

Which grant would you like this closeout to apply to?

FY21 Example Award

What types of reporting periods would you like to include?

Expenses

Achievements

What period of time would you like to close?

Select a time period... ▼

Cancel Save

- Activity
- Contacts
- Research
- Grant Management
- Award Management
- Fund Management
- Reports
- Documents
- Knowledge Center

Comments

Attach Documentation

Existing Attachments

1st JD AT Quarterly Outcome Report.xlsx

**Achievements Analytics**

Goal	Type	# of Achievements Period to Date
Q1 Comp Plan Quarterly Progress Report Upload	Milestone	0
Q2 Comp Plan Quarterly Progress Report Upload	Milestone	1
Q3 Comp Plan Quarterly Progress Report Upload	Milestone	0
Q4 Comp Plan Quarterly Progress Report Upload	Milestone	0

**Achievements Closeout**

Select	Goal	Goal Type	Description	Last Achievement
<input checked="" type="checkbox"/>	Q2 Comp Plan Quarterly Progress Report Upload	Milestone		12/30/2022








11. Select Save, another box will appear, and the last step is to scroll down and select Close at the bottom of the screen.

AmpliFund<sup>SM</sup>
Jessica Dultmeier ▼

Reporting Periods

**Achievements Analytics**

Goal	Type	# of Achievements Period to Date
Q1 Comp Plan Quarterly Progress Report Upload	Milestone	0
Q2 Comp Plan Quarterly Progress Report Upload	Milestone	1

-  Grant Management
  -  Award Management
  -  Fund Management
  -  Reports
  -  Documents
  -  Knowledge Center
- 

Q3 Comp Plan Quarterly Progress Report Upload	Milestone	0
Q4 Comp Plan Quarterly Progress Report Upload	Milestone	0

### Achievements Closeout

Select	Goal	Goal Type	Description	Last Achievement
<input checked="" type="checkbox"/>	Q2 Comp Plan Quarterly Progress Report Upload	Milestone		12/30/2022

### Record Information

Comments

Include comments in notification email

<b>Agency</b>			
<b>Principle #1</b>	<b>Assess actuarial risk/needs.</b>		
<b>Goal #1</b>	<b>Within 45 days of sentencing, ISOs will target clients scoring high or very high in the Pro-Criminal and Companions domains.</b>		
<b>Barriers</b>		<b>Supportive Entities</b>	
1.Lack of cognitive programs.		1.ISOs.	
2.Lack of pro-social supports.		2.Cognitive programs.	
		3.QA teams.	
		4.Any outside pro-social/natural supports.	
<b>Action Steps</b>		<b>Person Responsible</b>	<b>Due Date</b>
1.Complete the LS/CMI or WRNA accurately and according to KDOC Program Standards and policy to determine level.		ISOs	Quarterly
2.Within 30 days, ISO will make referral to Cognitive Behavior Therapy programs/groups according to risk level.		ISOs	Quarterly
3.Client will be re-assessed 12 months after initial and/or if client experiences dramatic change.		ISOs	Quarterly
4.Complete one file audit and one EPICS audit per quarter for each officer to monitor compliance of steps 1-3.		Supervisor	Quarterly
5.Provide feedback and corrective action when necessary for any problematic areas.		Supervisor	Quarterly
<b>Principle #2</b>	<b>Enhance intrinsic motivation.</b>		
<b>Goal #2</b>	<b>Within the first six months of FY25, staff will be trained in the usage of EPICs tools.</b>		
<b>Barriers</b>		<b>Supportive Entities</b>	
1.Staff accountability/expectations.		1.ISOs.	
2.Varied motivational interviewing styles.		2.Director/Deputy Director.	
<b>Action Steps</b>		<b>Person Responsible</b>	<b>Due Date</b>
1.During the first Tuesday of each month, an EPICs tool will be reviewed during a staff training and expectations for usage throughout the month will be presented.		Supervisor	Monthly
2.During weekly staff meetings, an opportunity to discuss progress and challenges that staff are having with the implementation of EPICs tools with clients will be addressed.		All staff	Weekly

<b>Principle #3</b>	<b>Target interventions.</b>		
<b>Goal #3</b>	<b>Within 45 days, ISOs will target higher risk offenders through well-developed case plans and placement of offenders into cognitive-behavioral interventions that will address their specific criminogenic needs.</b>		
<b>Barriers</b>		<b>Supportive Entities</b>	
1.Lack of cognitive programs.		1.CBI facilitators.	
2.Lack of pro-social supports.		2.QA team.	
3.Time constraint in concurrence with ISO caseload.		3.Staff development team.	
		4.Director/Deputy Director.	
<b>Action Steps</b>		<b>Person Responsible</b>	<b>Due Date</b>
1.Complete the LS/CMI or WRNA accurately and according to KDOC Program Standards and policy to determine level.		ISOs	Quarterly
2.Within 30 days, ISO will make referral to Cognitive Behavior Therapy programs/groups according to risk level.		ISOs	Quarterly
3.Client will be re-assessed 12 months after initial and/or if client experiences dramatic change.		ISOs	Quarterly
4.Complete one file audit per quarter for each officer to monitor compliance of steps 1-3.		Supervisor	Quarterly
5.Provide feedback and corrective action when necessary for any problematic areas.		Supervisor	Quarterly
6.Every quarter, all staff will meet in-person to discuss quality case plan developments.		All Staff	Quarterly
<b>Principle #4</b>	<b>Skill train with directed practice (use cognitive behavioral treatment methods).</b>		
<b>Goal #4</b>	<b>At the commencement of FY25, agency will continue to provide (insert name of CBI/MRT/etc. group) to allow clients an opportunity to develop or enhance stronger cognitive skills.</b>		
<b>Barriers</b>		<b>Supportive Entities</b>	
1.Staff turnover.		1.ISOs.	
2.Meeting locations and/or lack of available meeting locations.		2.Clinical Director of program(s).	
3.Ensuring delivery of services w/ Program Facilitator and/or lack of communication.		3.Program Facilitator.	
		4.Outside pro-social/natural supports.	
<b>Action Steps</b>		<b>Person Responsible</b>	<b>Due Date</b>
1.Throughout each quarter, ISOs will submit referrals for clients who qualify for the group to the Program Facilitator.		ISOs	Quarterly
2.During weekly staff meetings, ISOs will discuss client participation and attendance with Program Facilitators.		All Staff	Weekly
3.During weekly staff meetings, the Program Facilitator will review referrals that have already been received to be aware of any status changes with the clients.		Program Facilitator	Weekly

4. One month each quarter, the Program Facilitator will prepare and mail letters to the referred clients for that quarter reminding them of group starting as well as the required attendance dates.	Program Facilitator	Quarterly	
5. After each group, the Program Facilitator will provide the referring ISO copies of the homework completed by the client.	Program Facilitator	Weekly	
6. Upon completion of each group, the Program Facilitator will provide documentation to the ISO verifying completion of the group.	Program Facilitator	Quarterly	
<b>Principle #5 Increase positive reinforcement.</b>			
<b>Goal #5 By September 1st, 2025, agency will practice 4-1 positive reinforcement ratio (four positive to every one negative) towards clients to promote positive behavioral change.</b>			
<b>Barriers</b>		<b>Supportive Entities</b>	
1. Staff buy-in.		1. Local resources (transportation passes, etc.).	
2. Monetary concerns.		2. Stakeholders.	
		3. Non-profit donors.	
<b>Action Steps</b>		<b>Person Responsible</b>	<b>Due Date</b>
1. On July 15th, 2025, agency will hold an in-person meeting to identify positive rewards for clients and implementation of rewards system.		All Staff	7/15/2023
2. During monthly staff meetings, ISOs will role-play positive reinforcement techniques.		All Staff	Monthly
3. QA will gather 4-1 ratio data monthly in Athena to verify compliance with promoting positive behavioral change.		QA Team	Monthly
<b>Principle #6 Engage ongoing support in natural communities.</b>			
<b>Goal #6 By October 1st, 2025, agency will facilitate and enhance the education of stakeholders to agency progress, initiatives, and risk reduction strategies.</b>			
<b>Barriers</b>		<b>Supportive Entities</b>	
1. Lack of stakeholder engagement and cooperation.		1. Stakeholders.	
2. Time management.		2. Survey company.	
		3. Client testimonials.	
		4. Treatment providers.	
<b>Action Steps</b>		<b>Person Responsible</b>	<b>Due Date</b>
1. Disseminate a newsletter by July 31st, 2025, describing agency's implementation progress and data on groups, as well as the continued efforts to model an evidence-based program.		Director	7/31/2023

2.On August 15th and September 15th, 2025, agency will host an in-person stakeholder meeting to facilitate open communication and answer questions and/or concerns as needed.		Director	8/15/2023, 9/15/2023
3.By September 30th, 2025, agency will dispense a detailed survey for stakeholders to complete and return on any outstanding questions and/or concerns to agency progress, initiatives, and risk reduction strategies.		Director	9/30/2023
<b>Principle #7</b> Measure relevant processes/practices.			
<b>Goal #7</b> By September 1st, 2025, agency will create a fidelity plan focusing on the data of the assessments and case management to identify opportunities for improvement.			
<b>Barriers</b>		<b>Supportive Entities</b>	
1.Not completing fidelity plan in a timely manner for agency to implement.		1.ISOs.	
2.Failure for staff cohesiveness.		2.KDOC Regional Contact.	
		3.Fidelity Specialist (potentially).	
		4.Director.	
<b>Action Steps</b>		<b>Person Responsible</b>	<b>Due Date</b>
1.Create a case auditing process to monitor policies and procedures are followed by July 15th, 2025.		Director	7/15/2023
2.Create a written survey administered to clients to determine the degree of client experience and improvement of the agency by July 30th, 2025.		Director	7/30/2023
3.Create a checklist to be applied for direct observation of one-on-one or group sessions by August 15th, 2025.		Director	8/15/2023
<b>Principle #8</b> Provide measurement feedback.			
<b>Goal #8</b> At the end of the 3rd and 4th quarter, compile client experience survey data and in-house data to share with staff to identify agency opportunities for improvement.			
<b>Barriers</b>		<b>Supportive Entities</b>	
1.Failure to enter in-house data correctly and/or in a timely manner according to policy.		1.ISOs.	
2.Staff buy-in.		2.Fidelity Specialist (potentially).	
		3.County Commissioners.	
		4.CAB.	
		5.Director/Deputy Director.	
<b>Action Steps</b>		<b>Person Responsible</b>	<b>Due Date</b>

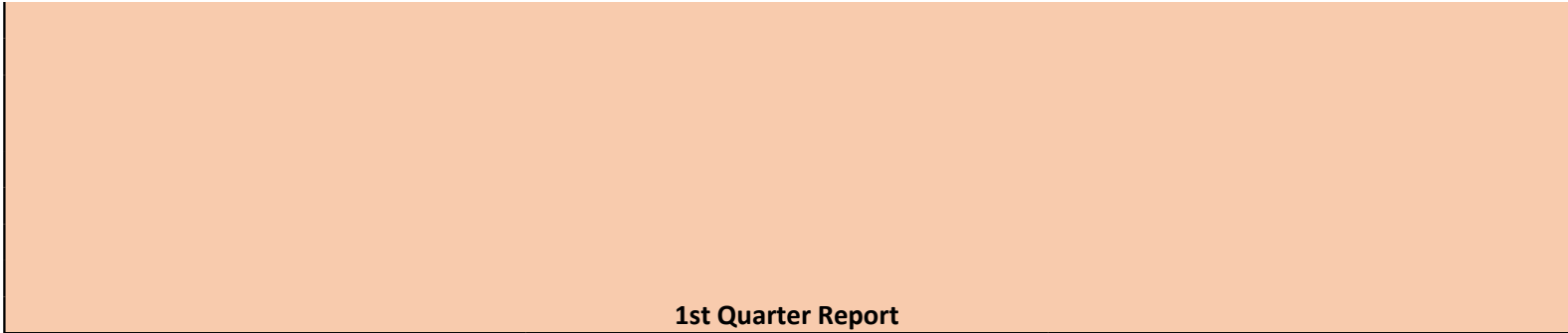
1.An in-person meeting will be held at the end of the 3rd and 4th quarter to share and discuss data collected from client experience survey and in-house data to identify opportunities for staff/agency improvement.	Director	10/30/2023, 1/31/2024
2.Each ISO will identify one area of potential staff and/or agency improvement from client experience survey and in-house data.	ISOs	10/30/2023, 1/31/2024
3.Share compiled client experience survey data and in-house data with county commissioners and CAB.	Director	6/30/2024
4.Director/Deputy Director will provide feedback and corrective action when necessary for any problematic areas.	Director and Deputy Director	Monthly

1st Quarter Report

Progress	Challenges	Modifications

2nd Quarter Report

Progress	Challenges	Modifications



**1st Quarter Report**

<b>Progress</b>	<b>Challenges</b>	<b>Modifications</b>



**1st Quarter Report**

<b>Progress</b>	<b>Challenges</b>	<b>Modifications</b>







**2nd Quarter Report**

Progress	Challenges	Modifications

**2nd Quarter Report**

Progress	Challenges	Modifications

**2nd Quarter Report**



**2nd Quarter Report**

<b>Progress</b>	<b>Challenges</b>	<b>Modifications</b>



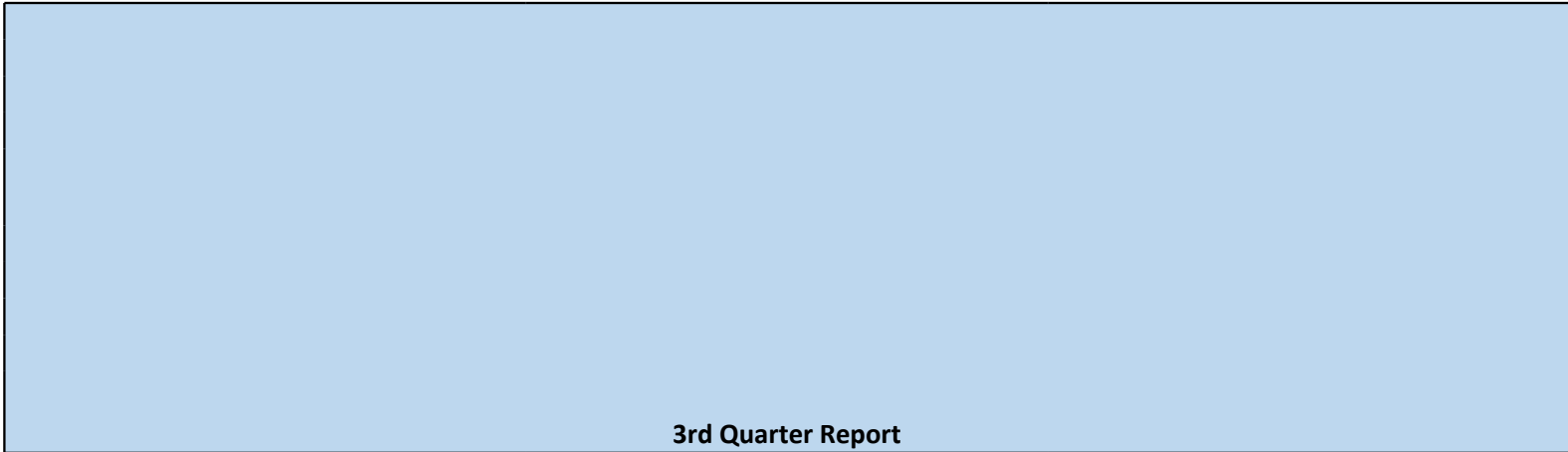
**2nd Quarter Report**

<b>Progress</b>	<b>Challenges</b>	<b>Modifications</b>



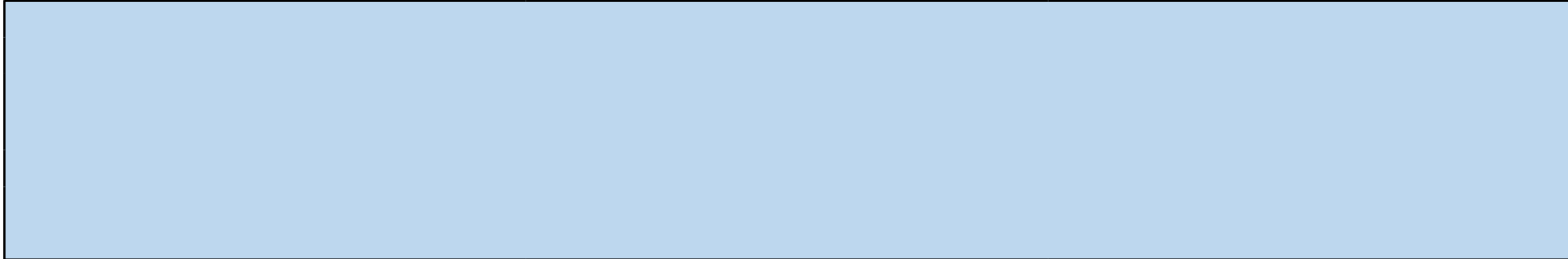






**3rd Quarter Report**

Progress	Challenges	Modifications



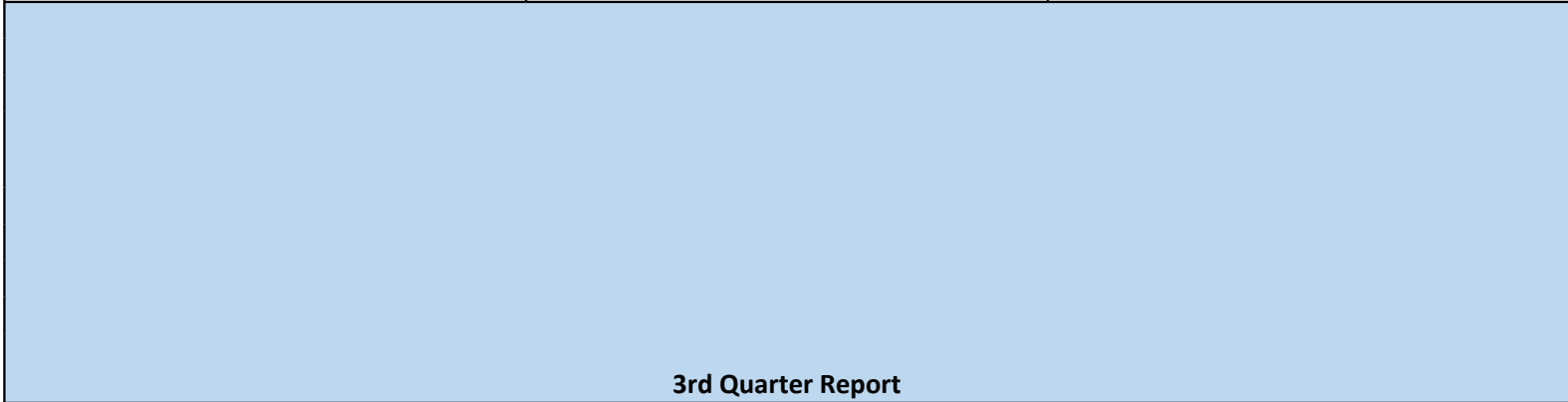
Progress	Challenges	Modifications





**3rd Quarter Report**

<b>Progress</b>	<b>Challenges</b>	<b>Modifications</b>



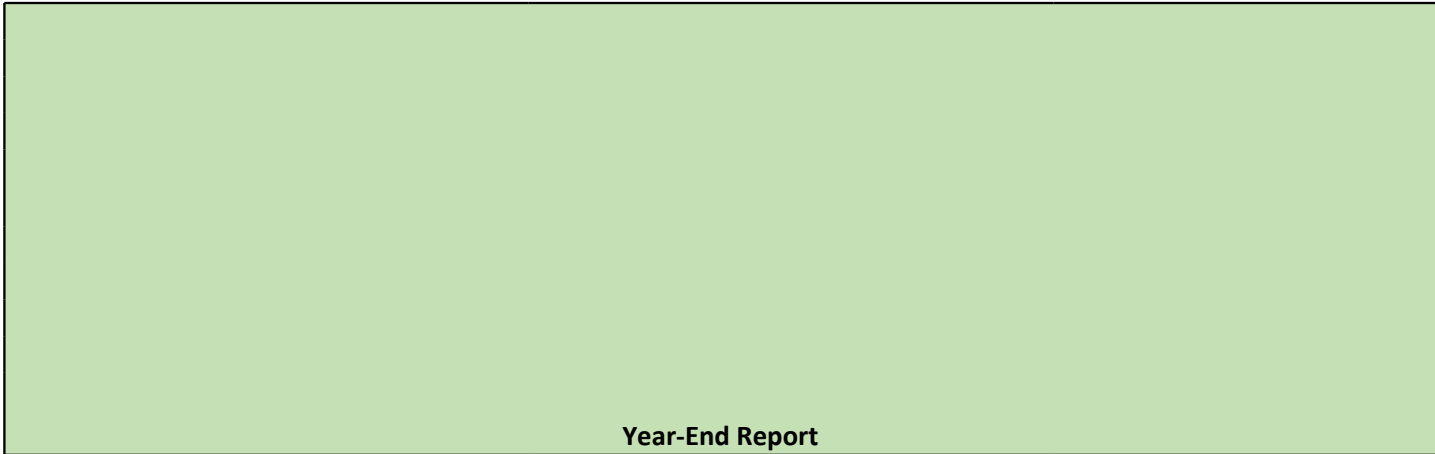
**3rd Quarter Report**

<b>Progress</b>	<b>Challenges</b>	<b>Modifications</b>









**Year-End Report**

Progress	Challenges	Modifications



Progress	Challenges	Modifications





**Year-End Report**

Progress	Challenges	Modifications



**Year-End Report**

Progress	Challenges	Modifications







## FY25 Case Plan Feedback

**Agency:** 29th JD Community Corrections

A bulk of the current goals are reliant on work being done in programming groups. I think it's important for staff to work with clients in addition to referral to programming, with a focus given to the work that can be done one on one with the client. Staff have many opportunities to reinforce the skills and tools being given in programming and additional exposure for the client to increase said skills are important. In addition, for clients that are not involved in programming, this would likely be their only opportunity at cognitive behavioral exposure. Is this something that could be explored and monitored by creating an additional goal and/or action steps?

For example, is there a way you could observe staff's skills during office visits, perhaps tie it back to the topic from the BriefCASE series of that month. Could staff record office visits to be reviewed, etc.?

**Goal #3:** Have you considered providing feedback both one on one with staff but also provide more generalized feedback at monthly staff meetings. Perhaps this could be broken out to two action steps. One being individual feedback with specific findings where the other would be general observations and trends found that are then discussed during staff meetings.

# FY25 Community Corrections Year-End Outcome Report Signatory Approval Form

**Judicial District:**

**Agency Director:**

**Report Period:** July 1, 2024 - June 30, 2025

My signature certifies that I authored this report, and assisted in the compilation and analysis of the data cited therein.

---

Signature

Date

My signature certifies that the Community Corrections Advisory Board/Governing Board reviewed the Year-End Report of Outcomes for Fiscal Year 2025 and agreed with the findings and discussion therein.

---

Signature of Advisory/Governing Board Chairperson

Date

Address:

Phone:

Fax:

E-mail:

My signature certifies that the Board of County Commissioners reviewed the Year-End Report of Outcomes for Fiscal Year 2025 and agreed with the findings and discussion therein.

---

Signature of Board of County Commissioners Chairperson (Host County only)

Date

Address:

Phone:

Fax:

E-mail:



## Report to Public Works & Safety

MEETING DATE	PRESENTER	DEPARTMENT
	<div style="border: 1px solid black; padding: 2px;">Phillip Lockman, Director</div> <p>plockman@wycokck.org x8099</p>	Community Corrections
AGENDA ITEM #4.2.		
FY2025 KANSAS DEPARTMENT OF CORRECTIONS JUVENILE YEAR END REPORT		
BACKGROUND		
Approval of the annual report for our audit Kansas Department of Corrections for our Juvenile Services Program.		
RECOMMENDATION		
Approve		
Approve and forward to full commission.		
BUDGET IMPACTS / FINANCIAL CONSIDERATIONS		
None		
LEGAL/ POLICY CONSIDERATIONS		
None		
ATTACHMENTS		
FY2025 JIAC Year-End Agency Plan Report, FY2025 JISP Year-End Agency Plan Report		

Approved by Mayor/Administrator to add to agenda.

# FY2025 JIAC Agency Plan

<b>Goal #1</b>	<b>Conduct a minimum of 8 Roll Call Trainings (2 Quarterly) for Law Enforcement Agencies in Wyandotte County by June 30, 2025</b>		
<b>Barriers</b>		<b>Supportive Entities</b>	
Scheduling		Police Dept and JIAC	
Limited amount of time to present		Agency	
Uninterested parties		Command @ Agencies	
<b>Action Steps</b>		<b>Person Responsible</b>	<b>Due Date</b>
1	Create short presentation outline	Sr Int Spec and Director	8/15/2024
2	Contact appropriate person at each agency to schedule w/roll calls	Director	8/15/2024
3	Create presentation calendar	Senior Intake Spec	8/15/2024
4	Ensure we have ample brochures for each roll call.	Staff	varies
5	Present at various roll calls at various agencies	Director, Sr Int Spec. possibly staff	9/1/2024
<b>Principle #2</b>	<b>Measure relevant processes/practices.</b>		
<b>Goal #2</b>	<b>Follow up with 50% of parent/guardian of each referable youth processed and released from JIAC.</b>		
<b>Barriers</b>		<b>Supportive Entities</b>	
Unable to make contact with parent/guardian		Intake Specialists	
Youth no longer lives with parent/guardian		Intake Specialists	
<b>Action Steps</b>		<b>Person Responsible</b>	<b>Due Date</b>
1	Create a Follow Document to record information	Elizabeth and Shannon	8/1/2024
2	Train staff on processes for completing a Follow Up call	Elizabeth and Shannon	9/1/2024
3	Complete Follow up calls w/parent/guardian to check on youth	Intake Specialists	9/15/2024
4	Provide more referrals to parents/guardian as needed	Intake Specialists	9/15/2024

**JIAC Year-End Report**

**GOAL #1**

	Progress	Challenges	Modifications
1			
2	No progress made on this goal in the 4th quarter.	Reaching the appropriate person and scheduling presentation.	Have contacted chain of command to request assistance.
3			
4	We reach out to each dept. and division to check their stock of brochures.		When officers come in JIAC, we offer more brochures to them.
5	No presentations completed 4th quarter	Pinning down dates w/Major has been a challenge. Being short staffed, events scheduled and calls for service have made it difficult to accomplish the goal for 1 division.	

**Year-End Report**

**GOAL #2**

	Progress	Challenges	Modifications
1	Completed 1st quarter		
2	On-going during staff meetings, daily chats		
3		Getting parents to answer the phone.	We've varied times we attempt to contact parents.
4	Referrals are offered to each family that we make contact with.	Getting parents to use the referrals.	

# FY2025 JISP AGENCY PLAN

<b>Agency</b>	29th Judicial District Juvenile Services		
<b>Principle #1</b>	Skill train with directed practice (use cognitive behavioral treatment methods).		
<b>Goal #1</b>	During FY25, Wyandotte County Juvenile Services Division will continue to provide Thinking Rationally and Committing to Knowledge (T.R.A.C.K.) to allow clients an opportunity to develop and enhance stronger cognitive skills.		
	<b>Barriers</b>	<b>Supportive Entities</b>	
1. Staff Turnover		1. ISOs	
2. Group Attendance		2. ISO IIs	
		3. Division 15 Court	
		4. Cognitive Program Supervisor	
	<b>Action Steps</b>	<b>Person Responsible</b>	<b>Due Date</b>
1. Cognitive Program Supervisor will meet with staff at the July monthly team meeting to discuss what clients qualify for the program and what the schedule will be for T.R.A.C.K. in FY25.		Program Supervisor	7/31/2024
2. For the purposes of beginning the change process early, the Cognitive Program Specialist will develop a schedule to conduct Moral Reconciliation Therapy (MRT) group with youth who are in the Juvenile Detention Center (JDC).		Cognitive Program Specialist/Program Supervisor/JDC Administrator	12/31/2024
3. When needed, Cognitive Program Specialist will attend court hearings, staffings for juveniles, school and office visits to identify early on who should attend the program.		Cognitive Program Specialist	Daily
4. Cognitive Program Specialist will send a weekly update email to ISOs and ISO IIs detailing program participation, absences, updates, etc.		Cognitive Program Specialist	Weekly
5. Upon completion of each group, the Cognitive Program Specialist will provide documentation to the ISOs verifying completion of the group.		Cognitive Program Specialist	Monthly
<b>Principle #2</b>	Assess actuarial risk/needs.		
<b>Goal #2</b>	During FY25, Wyandotte County Juvenile Services Division will focus supervision resources on youth who are moderate to high risk in YLS/CMI domains.		
	<b>Barriers</b>	<b>Supportive Entities</b>	
1. Shorter Probation Term Lengths		1. ISOs	

2. Long Wait Lists for In-Patient Beds		2. ISO IIs	
		3. Administrator	
<b>Action Steps</b>		<b>Person Responsible</b>	<b>Due Date</b>
1. ISO IIs will ensure that ISOs have equitable caseloads at under 20 clients per caseload.		ISO IIs	Monthly
2. Within the first 30 days of supervision of a new client, ISOs will provide a list of resources and inform youth and their parents/guardians of what resources are available for the needs that they have.		ISOs	Ongoing
3. Every 6-months youth will be reassessed in YLS/CMI to ensure they are being supervised per their risks and needs.		ISOs	Ongoing
4. Quality Assurance Program Supervisor will ensure ISOs are following fidelity in EPICS and MI by sitting in on office visits between clients and ISOs. QA Program Supervisor will review results and provide feedback/coaching with ISOs.		Quality Assurance Program Supervisor/ISOs	Quarterly
5. ISO IIs will continue to meet with ISOs monthly to discuss each youth's progress and ensure that ISO is documenting youth's progress into KDOC Case Management Database.		ISO IIs/ISOs	Monthly
<b>Principle #3</b> <b>Target interventions.</b>			
<b>Goal #3</b> <b>During FY25, Wyandotte County Juvenile Services Division will increase the percentage of youth who are completing program hours by increasing referrals to programs and in-house services.</b>			
<b>Barriers</b>		<b>Supportive Entities</b>	
1. Staffing		1. ISOs	
2. Scheduling of Programs		2. ISO IIs	
3. Shorter Probation Term Lengths to Complete Programming		3. Contracted Providers	
4. Program Attendance		4. Program Facilitators	
<b>Action Steps</b>		<b>Person Responsible</b>	<b>Due Date</b>

1. Within 30 days, ISOs will provide an individualized caseplan and update juvenile's progress throughout their time on supervision.	ISOs	Ongoing
2. Within one week of Intake Specialist receiving the notification of a new client, the Intake Specialist will make a referral to recommended or court-ordered programming.	Intake Specialist	Ongoing
3. ISOs will provide monthly program hour updates, document progress, and meet with clients to discuss progress towards program hours.	ISOs	Ongoing
4. ISO IIs will continue to complete monthly compliance lists and "verbals" to monitor completion towards program hours and completion of court orders.	ISO IIs	Monthly
5. The Program Supervisor for Community Corrections will host an "annual programs update" where all program providers will come and discuss updates to their program and their referral process. This will allow staff to hear from each program that our agency works with.	Program Supervisor	12/31/2024

JISP Year-End Report

GOAL #1

Progress	Challenges	Modifications
<p>1. In FY25, the Cognitive Program Specialist completed an on-going calendar for the Why Try curriculum. The Cognitive Program Specialist will continue this calendar into FY26.</p>		
<p>2. We continue to offer Crossroads (Anger Management I) and Interactive Journaling (Responsible Choices, Handling Difficult Feelings, and Victim Awareness) in JDC and plan to continue these programs in JDC in FY26.</p>	<p>In FY26, we will continue to research cognitive curriculums that we can offer to youth who score low-risk on the assessment.</p>	<p>We modified this goal due to not knowing risk levels of youth who are in JDC on pre-adjudicated cases. Currently we are offering other programming as an alternative in JDC. The subjects covered are Crossroads: Anger Management I and Interactive Journaling: Responsible Choices, Handling Difficult Feelings, and Victim Awareness.</p>
<p>3. In FY25, the Cognitive Program Specialist attended meetings and court with ISOs and CSOs. The Cognitive Program Specialist maintained communication with officers to assess her involvement needed in home or office visits and participation in Child-Family Team Meetings as needed.</p>		

4. For youth who attended WhyTry in FY25, the Cognitive Program Specialist added a weekly chrono for each youth into Athena and then emailed the chrono to ISOs so that they are aware of what was added for their supervised youth. In addition, she emailed CSOs updates on youth progress weekly.

5. In FY25, the Cognitive Program Specialist completed this goal on a regular basis by documenting completions in Athena and through email for ISOs and CSOs.

**Year-End Report**

**GOAL #2.**

**Progress**

**Challenges**

**Modifications**

1. In FY25, ISO II's did a good job of ensuring equitable caseloads for each ISO. ISO Reed maintained most of the JCF caseload, ISO Foster had a variety of clients from JCF, ISP, and CR youth. ISO Grayson supervised ICJ cases and completed intakes, and ISO McCullough monitored community cases.

Throughout FY25, ISOs had challenges with getting in contact with parents and guardians and having consistent communication with them.

<p>2. In FY25, ISOs did a good job of reviewing the PSI and YLS before a youth was assigned to their caseload. They were able to identify the youth's needs and assist the family with resources to support them while on probation. During intakes, ISO Grayson would speak with the youth and parents about services/court orders and many times arrange meetings with those providers during that time.</p>		
<p>3. Throughout FY25, ISOs consistently conducted YLS/CMI reassessments for clients every six months. All ISOs completed recertification in the YLS/CMI in March 2025.</p>		
<p>4. During FY25, One-on-One Assessments were scheduled &amp; completed. The Quality Assurance Supervisor coached ISOs and facilitated EPICS-II and Motivational Interviewing refreshers at monthly team meetings. We are excited to see how the statewide QA contract will enhance the coaching and feedback for staff in FY26.</p>		

<p>5. During FY25, ISO IIs met with ISOs every month to discuss each youth's progress in probation and reviewed documentation on each youth to ensure correct and timely documentation was added into the state-maintained database (Athena).</p>		
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**Year-End Report**

**GOAL #3**

<b>Progress</b>	<b>Challenges</b>	<b>Modifications</b>
<p>1. In FY25, ISOs completed case plans for each client in a timely manner. They were completed within 30 days and were regularly reviewed with the youth and family.</p>		
<p>2. In FY25, the intake specialist completed all necessary paperwork and sent referrals to necessary providers for each youth within one week of receiving notification of a new client.</p>		
<p>3. In FY25, ISOs documented youth's progress towards program hours in a chrono monthly in Athena. Additionally, they disussed progress towards the youth's program hours in a monthly case staffing meeting.</p>		

<p>4. Throughout FY25, ISO IIs completed monthly compliance reports and monthly verbals (case staffings) with the ISOs. By doing this, ISO IIs were able to keep track of contacts being made with the client, family members, and service providers. As for court orders, this was also in tracking what the client/youth accomplished that month.</p>		
<p>5. The FY25 Annual Programs Update was held in Division 15 on 01/28/2025. Internal and external programs updated Community Corrections and Court Services staff on what their programs offer.</p>		



## Report to Public Works & Safety

MEETING DATE	PRESENTER	DEPARTMENT
	<div style="border: 1px solid black; padding: 2px;">Sheri Courtney</div> scourtney@wycokck.org X5084	Legal
<b>AGENDA ITEM #4.3.</b>		
<b>ORDINANCE: THE CRIME OF BATTERY AGAINST A HEALTHCARE PROVIDER TO THE UNIFIED GOVERNMENT CODE OF ORDINANCES</b>		
<b>BACKGROUND</b>		
<p>An ordinance relating to Chapter 22, Miscellaneous Provisions and Offenses, Article II Offenses Against Persons, adding new Section 22-44; Battery against a healthcare provider, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.</p>		
<b>RECOMMENDATION</b>		
<p>Approve</p> <p>To approve the ordinance.</p>		
<b>BUDGET IMPACTS / FINANCIAL CONSIDERATIONS</b>		
n/a		
<b>LEGAL/ POLICY CONSIDERATIONS</b>		
To approve the ordinance.		
<b>ATTACHMENTS</b>		
Battery against a healthcare provider draft ordinance 9.3.25		

Approved by Mayor/Administrator to add to agenda.

Published \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

**An ordinance** relating to Chapter 22, Miscellaneous Provisions and Offenses, Article II Offenses Against Persons, adding new Section 22-44; Battery against a healthcare provider, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

**Section 1.** That Chapter 22, Miscellaneous Provisions and Offenses; Article II, Offenses Against Persons, new Section 22-44, Battery against a healthcare provider, be added to the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas, to read as follows:

**Sec. 22-44. Battery against a healthcare provider**

- (a) Battery against a healthcare provider is a battery, as defined in section 22-34, committed against a healthcare provider while such provider is engaged in the performance of such provider's duty.
- (b) Battery against a healthcare provider is a class A person misdemeanor.
- (c) "healthcare provider" means an individual who is licensed, registered, certified or otherwise authorized by the state of Kansas to provide healthcare services in this state.

**Section 2.** Chapter 22, Miscellaneous Provisions and Offenses; Article II, Offenses Against Persons, is amended to add new Section 22-44, Battery against a healthcare provider to the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.

**Section 3.** This ordinance shall take effect and be in full force from and after the passage, approval, and publication in the official Unified Government newspaper.

PASSED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

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Tyrone Garner, Mayor/CEO

Attest:

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Unified Government Clerk

Approved As To Form:

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Unified Government Counsel



## Report to Public Works & Safety

MEETING DATE	PRESENTER	DEPARTMENT
	<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Casey Meyer, Senior Counsel</div> cmeyer@wycokck.org x2851	Legal
<b>AGENDA ITEM #4.4.</b>		
<b>ORDINANCE: THE VIOLATION OF UNLAWFUL CAMPING TO THE UNIFIED GOVERNMENT CODE OF ORDINANCES TO PROMOTE PUBLIC HEALTH AND SAFETY</b>		
<b>BACKGROUND</b>		
<p>An ordinance relating to Chapter 22, Miscellaneous Provisions and Offenses, Article IV Offenses Against Public Peace, adding new Section 22-130; Unlawful Camping, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas and repealing Section 25-57; Camping; of Article III Conduct in Parks, Division 1 Generally; Chapter 25, Parks and Recreation.</p>		
<b>RECOMMENDATION</b>		
<p>Approve</p> <p>To approve the ordinance.</p>		
<b>BUDGET IMPACTS / FINANCIAL CONSIDERATIONS</b>		
n/a		
<b>LEGAL/ POLICY CONSIDERATIONS</b>		
To approve the ordinance.		
<b>ATTACHMENTS</b>		
Unlawful Camping Ordinance Draft 9.3.25 cm, Unlawful Camping Ordinance Powerpoint		

Approved by Mayor/Administrator to add to agenda.

Published \_\_\_\_\_

**ORDINANCE NO.** \_\_\_\_\_

**An ordinance** relating to Chapter 22, Miscellaneous Provisions and Offenses, Article IV Offenses Against Public Peace, adding new Section 22-130; Unlawful Camping, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas and repealing Section 25-57; Camping; of Article III Conduct in Parks, Division 1 Generally; Chapter 25, Parks and Recreation.

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

**Section 1.** That Chapter 22, Miscellaneous Provisions and Offenses; Article IV, Offenses Against Public Peace, new Section 22-130, Unlawful Camping be added to the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas, to read as follows:

**WHEREAS**, the Unified Government has an important governmental interest in ensuring the streets and public areas within the city are readily accessible and available to residents and the public at large; and

**WHEREAS**, the use of these areas for camping purposes interferes with the rights of others to use the areas for which they were intended; and

**WHEREAS**, the use of these areas for camping purposes can constitute a public health and safety hazard, which adversely impacts commercial areas and neighborhoods; and

**WHEREAS**, the purpose of this chapter is to maintain streets, parks and other public property and areas within the city in a clean, sanitary and accessible condition to adequately protect the health, safety and public welfare of the community, while recognizing that, subject to reasonable conditions, camping and camping activities associated with special events can be beneficial to the cultural and educational climate in the city; and

**WHEREAS**, it is not the intent of the Unified Government to punish any citizen based solely upon such individual's homelessness status, but to enact an ordinance ensuring ready and equal access to public property by the community while preserving the health, safety and welfare of all citizens.

**Sec. 22-130. Unlawful camping**

**(a) Definitions.** As used in this Section, the following words, terms and phrases shall have the meanings ascribed to them, except where the context clearly indicates a different meaning:

- 1) "Camp" means to use property for living accommodation purposes. Camping activities include, but are not limited to:

- i. Sleeping activities or preparing to sleep including the laying down of bedding for the purpose of sleeping;
  - ii. Storing or utilizing personal property used for camping, including, but not limited to clothing, sleeping bags, bedrolls, blankets, sheets, luggage, backpacks, kitchen utensils, cookware or other similar materials;
  - iii. Making any fire or cooking meals; and
  - iv. Using any tent or camping in a parked operable or inoperable vehicle, camper, recreational vehicle, trailer or other such mode of transportation.
- 2) "Flood control" means the systems comprised of flood walls, levees, pump stations, and ponding areas that serve to protect the city from flooding.
- 3) "Personal Property" means any and all tangible property, and includes, but is not limited to, goods, materials, buckets, furniture, merchandise, tents, tarpaulins, bedding, sleeping bags, huts, lean-tos, hammocks, personal items such as luggage, backpacks, clothing, wagons, trailers, shopping carts, truck-campers, documents and medication, and other household items or any other shelter or structure.
- 4) "Public Property" means any publicly owned property, including but not limited to streets, sidewalks, alleys, golf courses, bike paths, walking trails, parks, parking lots, parking garages, easements, improved or unimproved land, or any buildings or physical structures owned, leased, or managed by the Unified Government or other governmental agency.
- 5) "Public Right-of-Way" means the entire width of the area from property line to property line including all area intended, designed or used for vehicular or pedestrian traffic and the area between the roadway and the abutting private property line. For the purposes of this Section, such area shall include, but not be limited to the area and the portion of the property between the sidewalk to the curb, whether such area is paved or unpaved.

**(b) Unlawful camping on public property**

- 1) It is unlawful and a public nuisance for any person(s) to camp in or upon any public property or public right-of-way, unless such person or persons have been granted a temporary permit by the Unified Government allowing such activity. Unless otherwise specified by this Section, a person found camping on public property shall be given 48 hours' notice to vacate the property. Such notice shall be served on such person, if present, or be posted near or upon the property in a visible location. A change in location of the camp and/or personal property within the line of sight from the original camping location will not require a new 48-hour notice be given.
- 2) Any person may be cited with violating this Section if the individual refuses to leave and/or remove all personal property within the period contained in the notice, or if the individual has previously been provided notice that camping in such area is prohibited.

**(c) Unlawful camping; immediate removal**

- 1) It is unlawful and a public nuisance for any person to camp in the following areas. Any person violating this Section may be removed, along with their personal property, immediately and without prior notice.
  - i. In or under bridges, overpasses, and/or highways;

- ii. Within 50 feet of any bus shelter, median, roadway, highway, traffic circle, roundabout, railway, bike path, walking trail, wastewater delivery system, water delivery system, electrical generation system, or communication transmission system;
  - iii. Within 20 feet of any doorway, loading dock, elevator, stairway or fire escape located on public or private property;
  - iv. Any land deemed dangerous by virtue of contamination;
  - v. Any land used for flood control;
  - vi. Within 500 feet of any playground equipment, school or childcare facility, whether such playground equipment, school or childcare facility is located on public or private property;
  - vii. Within 500 feet of any public or private swimming pool or public or private golf course; or
  - viii. Inside or within 50 feet of a public restroom.
- 2) A person may be cited for violation of this Section if the individual camps in any area in violation of this Section and:
- i. Refuses to leave and/or immediately remove all of their personal property from the area; and/or
  - ii. Has previously been provided notice that camping in such area is prohibited.

**(d) Unlawful camping on private property**

- 1) Unless such person is the owner, lessee, licensee or tenant of such property, it is unlawful and a public nuisance for any person to camp on private property.
- 2) It is unlawful and a public nuisance for any person to camp or sleep on private property in any of the following places without written permission of the owner or person entitled to possession. Such permission must include the name, address, and phone number of the person giving such authorization.
  - i. Any vacant or unoccupied barn, garage, shed, shop or other building or accessory structure;
  - ii. Any operable or inoperable automobile, truck, camper, recreational vehicle or other trailer or other such mode of transportation; or
  - iii. Any vacant lot.
- 3) A person camping on private property without authorization from the owner or person entitled to possession may be removed, along with their personal property, immediately and without prior notice.
- 4) A person may be cited for violation of this Section if the individual camps or sleeps in any place in violation of this Section and:
  - i. The individual refuses to leave and/or immediately remove all of their personal property from the area;
  - ii. The individual has previously been provided notice that camping in such area is prohibited; and/or
  - iii. The area contains clearly visible signage stating that the property is private or that no trespassing is allowed on the property.

- 5) Notwithstanding compliance with this Subsection, no person may camp, sleep, or otherwise occupy a structure or vehicle on private property in violation of Chapter 8, Article IX or Chapter 27, Article VIII of this Code.

**(e) Camping; impounding of personal property**

- 1) It shall be unlawful for any person to fail to remove personal property located on property as described in this Section after 48 hours of receiving notice.
- 2) All such personal property which is not removed following the required notice may be impounded by the Unified Government in accordance with the provisions set forth below.
- 3) In the event personal property poses an immediate threat to the health or safety of the public, it may be removed without prior notice and discarded. For purposes of this Section, "immediate threat" shall include, but not be limited to, personal property that has been tainted with blood or other bodily fluids, feces, urine, bed bugs, fleas or other pests, soiled, wet or mildewed or property that blocks the ingress and egress to buildings, sidewalks, bike paths, walking trails or walkways.
- 4) Evidence of a crime or contraband may be removed without prior notice.
- 5) Personal property may be immediately removed without prior notice for violations of Sections 22-130(c) and 22-130(d).

**(f) Notice of Removal**

- 1) The notice required by Section 22-130(e)(1) of this Chapter shall be deemed to have been served if a notice is served on the person in possession of or claiming ownership of the personal property, or posted conspicuously on or near the personal property prior to removal of such property. The notice shall contain the following:
  - i. A statement that personal property is to be removed.
  - ii. The location, date and time the notice was posted.
  - iii. A description of the items to be removed.
  - iv. A statement that the personal property will be discarded or impounded if not removed within 48 hours.
  - v. A statement that moving personal property to another area shall not be considered to be removing personal property as required by the notice.
  - vi. Contact information and location where a person may retrieve impounded personal property.
  - vii. Contact information for available homeless outreach services.
  - viii. A statement that impounded personal property may be discarded or otherwise disposed of if not claimed within 30 days after impoundment.
- 2) Following removal of personal property without prior notice, a notice consistent with the provisions above will be posted in a visible location on the property from which the personal property was removed.

**(g) Disposition of impounded property**

- 1) Personal identifiable property such as identification documents and medication shall be impounded as personal property and retained by the Kansas City, Kansas Police Department or Wyandotte County Sheriff's Office for 30 days.

- 2) Items that are soiled, have been exposed to elements, or are of a de minimis monetary value shall be destroyed. The property site, including personal property, should be photographed prior to removal by the Unified Government employee or other person authorized by the Unified Government to remove or impound such property.
- 3) The Unified Government shall maintain a record of the items removed from the campsite, the date(s) any personal property was impounded, released, discarded and/or disposed of.
- 4) The owner or any other person entitled to the retained personal property may retrieve the personal property prior to its disposal upon submitting satisfactory proof of ownership. A person may establish proof of ownership by, among other methods, describing the location and date when the personal property was impounded and providing a reasonably specific and detailed description of the personal property.

**(h) Enforcement of provisions of this Section**

The Kansas City, Kansas Police Department, Wyandotte County Sheriff's Office, Unified Government Department of Public Works, Unified Government Parks & Recreation Department, Neighborhood Resource Center, and the authorized representatives of such departments and any other Department or individual designated and authorized by the Unified Government County Administrator, shall be responsible for the enforcement of all provisions of this Section.

**(i) Temporary camping permits**

The Unified Government may issue temporary permits or special use permits to allow camping on public or private property, or storage of personal property on public or private property as long as in compliance with all applicable sections of the Unified Government Code and Parks and Recreation Code of Regulations.

**(j) Violations – penalties**

- 1) Any person who is convicted of a violation of any of the provisions of this chapter shall be deemed guilty of a misdemeanor and shall be punished by a fine not to exceed \$200.00, or by imprisonment for not more than 30 days, or by both such fine and imprisonment. Provided, however, that if it be shown to the Court that the person convicted is indigent, the Court may, in its discretion, order that such person, in lieu of the payment of any fine imposed herein and/or court costs mandated by Section 23-13 of this Code for a violation of this chapter, be allowed to perform public service to satisfy the payment of such fine and/or costs. The Court shall make a finding of indigency and shall note the same upon the court disposition sheet resulting from the violation, along with the number of public service hours to be performed by such person, which shall be determined by the Court and shall be at least ten hours and not to exceed 40 hours.
- 2) In addition to the penalties set forth herein, the Unified Government may institute civil actions to abate a public nuisance.

**(k) Violations not exclusive**

Violations of this Section are in addition to any other violation enumerated within the ordinances of the Code of the Unified Government. This Code in no way limits the penalties, actions or

abatement procedures which may be taken by the Unified Government for a violation of this title which is also a violation of any other ordinance of the Unified Government or statute of the State of Kansas.

**(l) Severability**

If any section, subsection or clause of the ordinance codified in Section 22-130 shall be deemed unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected.

**Section 2.** Chapter 22, Miscellaneous Provisions and Offenses; Article IV, Offenses Against Public Peace, is amended to add new Section 22-130, Unlawful Camping to the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.

**Section 3.** Section 25-57; Camping; of Article III Conduct in Parks, Division 1 Generally; Chapter 25, Parks and Recreation, is hereby repealed.

**Section 4.** This ordinance shall take effect and be in full force from and after the passage, approval, and publication in the official Unified Government newspaper.

PASSED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF  
WYANDOTTE COUNTY/KANSAS CITY, KANSAS,

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

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Tyrone Garner, Mayor/CEO

Attest:

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Unified Government Clerk

Approved As To Form:

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Unified Government Counsel

# Unlawful Camping Ordinance

Sec. 22-130. Unlawful camping

## (a) Definitions

- 1) “**Camp**” means to use property for living accommodation purposes. Camping activities include, but are not limited to:
  - i. Sleeping activities or preparing to sleep including the laying down of bedding for the purpose of sleeping;
  - ii. Storing or utilizing personal property used for camping, including, but not limited to clothing, sleeping bags, bedrolls, blankets, sheets, luggage, backpacks, kitchen utensils, cookware or other similar materials;
  - iii. Making any fire or cooking meals; and
  - iv. Using any tent or camping in a parked operable or inoperable vehicle, camper, recreational vehicle, trailer or other such mode of transportation.
  
- 2) “**Flood control**” means the systems comprised of flood walls, levees, pump stations, and ponding areas that serve to protect the city from flooding.

## (a) Definitions (continued)

- 3) “**Personal Property**” means any publicly owned property, including but not limited to streets, sidewalks, alleys, golf courses, bike paths, walking trails, parks, parking lots, parking garages, easements, improved or unimproved land, or any buildings or physical structures owned, leased, or managed by the Unified Government or other governmental agency.
- 4) “**Public Property**” means any publicly owned property, including but not limited to streets, sidewalks, alleys, golf courses, bike paths, walking trails, parks, parking lots, parking garages, easements, improved or unimproved land, or any buildings or physical structures owned, leased, or managed by the Unified Government or other governmental agency.
- 5) “**Public Right-of-Way**” means the entire width of the area from property line to property line including all area intended, designed or used for vehicular or pedestrian traffic and the area between the roadway and the abutting private property line. For the purposes of this Section, such area shall include, but not be limited to the area and the portion of the property between the sidewalk to the curb, whether such area is paved or unpaved.

## **(b) Unlawful camping on public property**

- 1) It is unlawful and a public nuisance for any person(s) to camp in or upon any public property or public right-of-way, unless such person or persons have been granted a temporary permit by the Unified Government allowing such activity. Unless otherwise specified by this Section, a person found camping on public property shall be given 48 hours' notice to vacate the property. Such notice shall be served on such person, if present, or be posted near or upon the property in a visible location. A change in location of the camp and/or personal property within the line of sight from the original camping location will not require a new 48-hour notice be given.
- 2) Any person may be cited with violating this Section if the individual refuses to leave and/or remove all personal property within the period contained in the notice, or if the individual has previously been provided notice that camping in such area is prohibited.

## (c) Unlawful camping; immediate removal

- 1) It is unlawful and a public nuisance for any person to camp in the following areas. Any person violating this Section may be removed, along with their personal property, immediately and without prior notice.
  - i. In or under bridges, overpasses, and/or highways;
  - ii. Within 50 feet of any bus shelter, median, roadway, highway, traffic circle, roundabout, railway, bike path, walking trail, wastewater delivery system, water delivery system, electrical generation system, or communication transmission system;
  - iii. Within 20 feet of any doorway, loading dock, elevator, stairway or fire escape located on public or private property;
  - iv. Any land deemed dangerous by virtue of contamination;
  - v. Any land used for flood control;
  - vi. Within 500 feet of any playground equipment, school or childcare facility, whether such playground equipment, school or childcare facility is located on public or private property;
  - vii. Within 500 feet of any public or private swimming pool or public or private golf course; or
  - viii. Inside or within 50 feet of a public restroom.
  
- 2) A person may be cited for violation of this Section if the individual camps in any area in violation of this Section and:
  - i. Refuses to leave and/or immediately remove all of their personal property from the area; and/or
  - ii. Has previously been provided notice that camping in such area is prohibited.

## **(d) Unlawful camping on private property**

- 1) Unless such person is the owner, lessee, licensee or tenant of such property, it is unlawful and a public nuisance for any person to camp on private property.
- 2) It is unlawful and a public nuisance for any person to camp or sleep on private property in any of the following places without written permission of the owner or person entitled to possession. Such permission must include the name, address, and phone number of the person giving such authorization.
  - i. Any vacant or unoccupied barn, garage, shed, shop or other building or accessory structure;
  - ii. Any operable or inoperable automobile, truck, camper, recreational vehicle or other trailer or other such mode of transportation; or
  - iii. Any vacant lot.
- 3) A person camping on private property without authorization from the owner or person entitled to possession may be removed, along with their personal property, immediately and without prior notice.

## **(d) Unlawful camping on private property (continued)**

- 4) A person may be cited for violation of this Section if the individual camps or sleeps in any place in violation of this Section and:
  - i. The individual refuses to leave and/or immediately remove all of their personal property from the area;
  - ii. The individual has previously been provided notice that camping in such area is prohibited; and/or
  - iii. The area contains clearly visible signage stating that the property is private or that no trespassing is allowed on the property.
  
- 5) Notwithstanding compliance with this Subsection, no person may camp, sleep, or otherwise occupy a structure or vehicle on private property in violation of Chapter 8, Article IX or Chapter 27, Article VIII of this Code.

## (e) Camping; impounding of personal property

- 1) It shall be unlawful for any person to fail to remove personal property located on property as described in this Section after 48 hours of receiving notice.
- 2) All such personal property which is not removed following the required notice may be impounded by the Unified Government in accordance with the provisions set forth below.
- 3) In the event personal property poses an immediate threat to the health or safety of the public, it may be removed without prior notice and discarded. For purposes of this Section, "immediate threat" shall include, but not be limited to, personal property that has been tainted with blood or other bodily fluids, feces, urine, bed bugs, fleas or other pests, soiled, wet or mildewed or property that blocks the ingress and egress to buildings, sidewalks, bike paths, walking trails or walkways.
- 4) Evidence of a crime or contraband may be removed without prior notice.
- 5) Personal property may be immediately removed without prior notice for violations of Sections 22-130(c) and 22-130(d).

## (f) Notice of Removal

1. The notice required by Section 22-130(e)(1) of this Chapter shall be deemed to have been served if a notice is served on the person in possession of or claiming ownership of the personal property, or posted conspicuously on or near the personal property prior to removal of such property. The notice shall contain the following:
  - i. A statement that personal property is to be removed.
  - ii. The location, date and time the notice was posted.
  - iii. A description of the items to be removed.
  - iv. A statement that the personal property will be discarded or impounded if not removed within 48 hours.
  - v. A statement that moving personal property to another area shall not be considered to be removing personal property as required by the notice.
  - vi. Contact information and location where a person may retrieve impounded personal property.
  - vii. Contact information for available homeless outreach services.
  - viii. A statement that impounded personal property may be discarded or otherwise disposed of if not claimed within 30 days after impoundment.
  
2. Following removal of personal property without prior notice, a notice consistent with the provisions above will be posted in a visible location on the property from which the personal property was removed.

## **(g) Disposition of impounded property**

- 1) Personal identifiable property such as identification documents and medication shall be impounded as personal property and retained by the Kansas City, Kansas Police Department or Wyandotte County Sheriff's Office for 30 days.
- 2) Items that are soiled, have been exposed to elements, or are of a de minimis monetary value shall be destroyed. The property site, including personal property, should be photographed prior to removal by the UG employee or other person authorized by the UG to remove or impound such property.
- 3) The UG shall maintain a record of the items removed from the campsite, the date(s) any personal property was impounded, released, discarded and/or disposed of.
- 4) The owner or any other person entitled to the retained personal property may retrieve the personal property prior to its disposal upon submitting satisfactory proof of ownership. A person may establish proof of ownership by, among other methods, describing the location and date when the personal property was impounded and providing a reasonably specific and detailed description of the personal property.

## **(h) Enforcement of provisions of this Section**

The Kansas City, Kansas Police Department, Wyandotte County Sheriff's Office, Unified Government Department of Public Works, Unified Government Parks & Recreation Department, Neighborhood Resource Center, and the authorized representatives of such departments and any other Department or individual designated and authorized by the Unified Government County Administrator, shall be responsible for the enforcement of all provisions of this Section.

## **(i) Temporary camping permits**

The Unified Government may issue temporary permits or special use permits to allow camping on public or private property, or storage of personal property on public or private property as long as in compliance with all applicable sections of the Unified Government Code and Parks and Recreation Code of Regulations.

## **(j) Violations - penalties**

- 1) Any person who is convicted of a violation of any of the provisions of this chapter shall be deemed guilty of a misdemeanor and shall be punished by a fine not to exceed \$200.00, or by imprisonment for not more than 30 days, or by both such fine and imprisonment. Provided, however, that if it be shown to the Court that the person convicted is indigent, the Court may, in its discretion, order that such person, in lieu of the payment of any fine imposed herein and/or court costs mandated by Section 23-13 of this Code for a violation of this chapter, be allowed to perform public service to satisfy the payment of such fine and/or costs. The Court shall make a finding of indigency and shall note the same upon the court disposition sheet resulting from the violation, along with the number of public service hours to be performed by such person, which shall be determined by the Court and shall be at least ten hours and not to exceed 40 hours.
- 2) In addition to the penalties set forth herein, the Unified Government may institute civil actions to abate a public nuisance.

## **(k) Violations not exclusive**

Violations of this Section are in addition to any other violation enumerated within the ordinances of the Code of the Unified Government. This Code in no way limits the penalties, actions or abatement procedures which may be taken by the Unified Government for a violation of this title which is also a violation of any other ordinance of the Unified Government or statute of the State of Kansas.

## **(l) Severability**

If any section, subsection or clause of the ordinance codified in Section 22-130 shall be deemed unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected.



## Report to Public Works & Safety

MEETING DATE	PRESENTER	DEPARTMENT
	<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Casey Meyer, Senior Counsel</div> cmeyer@wycokck.org x2851	Legal
AGENDA ITEM #4.5.		
ORDINANCE: RELATED TO THE HOURS OF SALE OF CEREAL MALT BEVERAGE AT RETAIL		
BACKGROUND		
<p>An ordinance relating to Chapter 4, Alcoholic Beverages, Article III Businesses and Business Establishments, Division 5 Cereal Malt Beverages, amending Section 4-233 Hours of sale or operation, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.</p>		
RECOMMENDATION		
<p>Approve</p> <p>To approve the ordinance.</p>		
BUDGET IMPACTS / FINANCIAL CONSIDERATIONS		
n/a		
LEGAL/ POLICY CONSIDERATIONS		
To approve the ordinance.		
ATTACHMENTS		
Ordinance Amending CMB sale time 9.3.25		

Approved by Mayor/Administrator to add to agenda.

Published \_\_\_\_\_

**ORDINANCE NO.** \_\_\_\_\_

**An ordinance** relating to Chapter 4, Alcoholic Beverages, Article III Businesses and Business Establishments, Division 5 Cereal Malt Beverages, amending Section 4-233 Hours of sale or operation, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

**Section 1.** That Chapter 4, Alcoholic Beverages, Article III Businesses and Business Establishments, Division 5 Cereal Malt Beverages, Section 4-233 Hours of sale or operation, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas, be amended to read as follows:

**Sec. 4-233. Hours of sale or operation.**

- (a) Except as provided by subsection (b) of this section, a person licensed to sell at retail cereal malt beverage may do so on any day of the week, including Sunday, and on holidays.
- (b) No person shall sell at retail cereal malt beverages:
  - (1) Between the hours of 12:00 a.m. and ~~6~~9 a.m.;
  - (2) In the original package earlier than 9 a.m. or later than 8:00 p.m. on Sunday;
  - (3) On Easter Sunday; or
  - (4) For consumption on the licensed premises on Sunday, except in a place of business which is licensed to sell cereal malt beverage for consumption on the premises and which derives not less than 30 percent of its gross receipts from the sale of food for consumption on the licensed premises.
- (c) Cereal malt beverages may be sold on premises that are licensed pursuant to both the Cereal Malt Beverage Act (K.S.A. 41-2701 et seq.) and the Club and Drinking Establishment Act (K.S.A. 41-2601 et seq.) at any time when alcoholic liquor is allowed by law to be served on the premises.
- (d) With the exception of persons holding a license issued pursuant to the Club and Drinking Establishment Act (K.S.A. 41-2601 et seq.) or persons operating a business described in subsection (b)(4) of this section or any other business for which this Code permits a later closing time, all persons possessing a retailer's license to sell cereal malt beverages for consumption on the licensed premises shall close their business establishments between the hours of 1:30 a.m. and 6:00 a.m. daily, and at 12:00 a.m. on Saturdays, and shall not reopen the same before 6:00 a.m. the following Monday. No person shall be allowed to remain inside the premises between the hours of 1:30 a.m. and 6:00 a.m. daily and 12:00 a.m. Saturday until 6:00 a.m. the following Monday, except an employee of the license holder actively engaged in the cleaning or maintenance of the premises.

**Section 2.** That said original Division 5 Cereal Malt Beverages, Section 4-233 Hours of sale or operation, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby repealed.

**Section 4.** This ordinance shall take effect and be in full force from and after the passage, approval, and publication in the official Unified Government newspaper.

PASSED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF  
WYANDOTTE COUNTY/KANSAS CITY, KANSAS,

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

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Tyrone Garner, Mayor/CEO

Attest:

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Unified Government Clerk

Approved As To Form:

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Unified Government Counsel



## Report to Public Works & Safety

MEETING DATE	PRESENTER	DEPARTMENT		
	<table border="1"> <tr> <td data-bbox="581 384 1037 478">Angela Lawson, Interim Chief Counsel</td> </tr> <tr> <td data-bbox="581 478 1037 539">Sheri Courtney</td> </tr> </table> <p data-bbox="581 579 902 684">alawson@wycokck.org, scourtney@wycokck.org X9032, X5084</p>	Angela Lawson, Interim Chief Counsel	Sheri Courtney	Legal
Angela Lawson, Interim Chief Counsel				
Sheri Courtney				
<b>AGENDA ITEM #4.6.</b>				
<b>ORDINANCE: ASSAULT OF A UNIFIED GOVERNMENT EMPLOYEE OR BOARD PUBLIC UTILITIES EMPLOYEE</b>				
<b>BACKGROUND</b>				
An ordinance relating to Chapter 22, Miscellaneous Provisions and Offenses, Article VII Offenses Against Government Functions, adding new Section 22-355; Assault of a Unified Government employee or Board of Public Utilities employee, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.				
<b>RECOMMENDATION</b>				
Approve				
<b>BUDGET IMPACTS / FINANCIAL CONSIDERATIONS</b>				
N/A				
<b>LEGAL/ POLICY CONSIDERATIONS</b>				
<b>ATTACHMENTS</b>				
Assault of a Unified Government employee or Board of Public Utilities employee draft 9.10.25				

Approved by Mayor/Administrator to add to agenda.

Published \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

**An ordinance** relating to Chapter 22, Miscellaneous Provisions and Offenses, Article VII Offenses Against Government Functions, adding new Section 22-355; Assault of a Unified Government employee or Board of Public Utilities employee, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

**Section 1.** That Chapter 22, Miscellaneous Provisions and Offenses; Article VII, Offenses Against Government Functions, new Section 22-355, Assault of a Unified Government employee or Board of Public Utilities employee, be added to the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas, to read as follows:

**Sec. 22-355. Assault of a Unified Government employee or Board of Public Utilities employee**

- (a) Assault of a unified government employee or board of public utilities employee is an assault, as defined in section 22-33, committed against a unified government employee or board of public utilities employee while such employee is engaged in the performance of such employee's duty.
- (b) Assault of a unified government employee or board of public utilities employee is a class B person misdemeanor.
- (c) As used in this section, unified government employee means any person employed by the unified government at the time of the offense but does not include independent contractors hired by the unified government.
- (d) As used in this section, board of public utilities employee means any person employed by the board of public utilities, which is an administrative agency of the unified government, at the time of the offense but does not include independent contractors hired by the board of public utilities.
- (e) This section shall not be used if a more specific law applies due to an employee's job duties or licensure or the severity of the offense.

**Section 2.** Chapter 22, Miscellaneous Provisions and Offenses; Article VII, Offenses Against Government Functions, is amended to add new Section 22-355, Assault of a Unified Government employee or Board of Public Utilities employee to the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.

**Section 3.** This ordinance shall take effect and be in full force from and after the passage, approval, and publication in the official Unified Government newspaper.

PASSED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF  
WYANDOTTE COUNTY/KANSAS CITY, KANSAS,

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

---

Tyrone Garner, Mayor/CEO

Attest:

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Unified Government Clerk

Approved As To Form:

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Unified Government Counsel



## Report to Public Works & Safety

MEETING DATE	PRESENTER	DEPARTMENT
	<div data-bbox="586 386 1036 478" style="border: 1px solid black; padding: 2px;">Angela Lawson, Interim Chief Counsel</div> <div data-bbox="586 478 1036 537" style="border: 1px solid black; padding: 2px;">Sheri Courtney</div> <p data-bbox="586 579 902 684">alawson@wycokck.org, scourtney@wycokck.org X9032, X5084</p>	Legal
<b>AGENDA ITEM #4.7.</b>		
<b>ORDINANCE: BATTERY AGAINST UNIFIED GOVERNMENT EMPLOYEE OR BOARD OF PUBLIC UTILITIES EMPLOYEE</b>		
<b>BACKGROUND</b>		
An ordinance relating to Chapter 22, Miscellaneous Provisions and Offenses, Article VII Offenses Against Government Functions, adding new Section 22-356; Battery against a Unified Government employee or Board of Public Utilities employee, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.		
<b>RECOMMENDATION</b>		
Approve		
<b>BUDGET IMPACTS / FINANCIAL CONSIDERATIONS</b>		
N/A		
<b>LEGAL/ POLICY CONSIDERATIONS</b>		
<b>ATTACHMENTS</b>		
Battery against a Unified Government employee or Board of Public Utilities employee draft ordinance 9.10.25		

Approved by Mayor/Administrator to add to agenda.

Published \_\_\_\_\_

**ORDINANCE NO.** \_\_\_\_\_

**An ordinance** relating to Chapter 22, Miscellaneous Provisions and Offenses, Article VII Offenses Against Government Functions, adding new Section 22-356; Battery against a Unified Government employee or Board of Public Utilities employee, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

**Section 1.** That Chapter 22, Miscellaneous Provisions and Offenses; Article VII, Offenses Against Government Functions, new Section 22-356, Battery against a Unified Government employee or Board of Public Utilities employee, be added to the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas, to read as follows:

**Sec. 22-356. Battery against a Unified Government employee or Board of Public Utilities employee**

- (a) Battery against a unified government employee or board of public utilities employee is a battery, as defined in section 22-34, committed against a unified government employee or board of public utilities employee while such employee is engaged in the performance of such employee's duty.
- (b) Battery against a unified government employee or board of public utilities employee is a class A person misdemeanor.
- (c) As used in this section, unified government employee means any person employed by the unified government at the time of the offense but does not include independent contractors hired by the unified government.
- (d) As used in this section, board of public utilities employee means any person employed by the board of public utilities, which is an administrative agency of the unified government, at the time of the offense but does not include independent contractors hired by the board of public utilities.
- (e) This section shall not be used if a more specific law applies due to an employee's job duties or licensure, the relationship of the parties or the severity of the offense.

**Section 2.** Chapter 22, Miscellaneous Provisions and Offenses; Article VII, Offenses Against Government Functions, is amended to add new Section 22-356, Battery against a Unified Government employee or Board of Public Utilities employee to the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.

**Section 3.** This ordinance shall take effect and be in full force from and after the passage, approval, and publication in the official Unified Government newspaper.

PASSED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF  
WYANDOTTE COUNTY/KANSAS CITY, KANSAS,

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

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Tyrone Garner, Mayor/CEO

Attest:

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Unified Government Clerk

Approved As To Form:

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Unified Government Counsel



# Report to Public Works & Safety

MEETING DATE	PRESENTER	DEPARTMENT		
	<table border="1"> <tr> <td data-bbox="571 373 1049 478">Angela Lawson, Interim Chief Counsel</td> </tr> <tr> <td data-bbox="571 478 1049 539">Sheri Courtney</td> </tr> </table> <p data-bbox="571 539 1049 695">alawson@wycokck.org, scourtney@wycokck.org X9032, X5084</p>	Angela Lawson, Interim Chief Counsel	Sheri Courtney	Legal
Angela Lawson, Interim Chief Counsel				
Sheri Courtney				
AGENDA ITEM #4.8.				
ORDINANCE: AMENDING INTERFERENCE WITH FIREFIGHTER				
BACKGROUND				
An ordinance relating to Chapter 22, Miscellaneous Provisions and Offenses, Article VII Offenses Against Government Functions, amending Section 22-342 Unlawful interference with firefighter, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.				
RECOMMENDATION				
Approve				
BUDGET IMPACTS / FINANCIAL CONSIDERATIONS				
N/A				
LEGAL/ POLICY CONSIDERATIONS				
ATTACHMENTS				
Ordinance amending Interference with firefighter draft 9.11.25				

Approved by Mayor/Administrator to add to agenda.

Published \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

**An ordinance** relating to Chapter 22, Miscellaneous Provisions and Offenses, Article VII Offenses Against Government Functions, amending Section 22-342 Unlawful interference with firefighter, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas.

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:**

**Section 1.** That Chapter 22, Miscellaneous Provisions and Offenses, Article VII Offenses Against Government Functions, Section 22-342, Unlawful interference with firefighter, be amended to read as follows:

**Sec. 22-342.** Unlawful interference with firefighter.

(a) Unlawful interference with a firefighter is knowingly:

(1) Interfering with any firefighter while engaged in the performance of such firefighter's duties; or

(2) Obstructing, interfering with or impeding the efforts of any firefighter to reach the location of a fire or other emergency.

(b) Unlawful interference with a firefighter is a class B violation.

(c) Any person who violates the provisions of this section may also be prosecuted for, convicted of, and punished for assault, *assault of a unified government employee*, ~~or~~ *battery or battery against a unified government employee.*

**Section 2.** That said original Section 22-342 Unlawful interference with firefighter, of the Code of Ordinances for the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby repealed.

**Section 3.** This ordinance shall take effect and be in full force from and after the passage, approval, and publication in the official Unified Government newspaper.

PASSED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF  
WYANDOTTE COUNTY/KANSAS CITY, KANSAS,

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

---

Tyrone Garner, Mayor/CEO

Attest:

---

Unified Government Clerk

Approved As To Form:

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Unified Government Counsel