



Department of Community Corrections
Phillip L. Lockman, Director

812 North 7th Street, 3rd Floor
Kansas City, Kansas 66101

Phone: (913) 573-4180
Fax: (913) 573-4181

ADVISORY BOARD MEETING
4/12/2017
12:00 NOON TO 1:00 P.M.

BOARD MEMBERS PRESENT: CHAIRMAN KEVIN STEELE, VICE CHAIRMAN DA DAMON MITCHELL, HONORABLE MICHAEL RUSSELL, MS. JACQUELINE RANDLE, MS. TERESA CLARDY, CAPT TRACY MCCULLOUGH, PAT HENDERSON

COMMUNITY CORRECTIONS STAFF PRESENT: MR. PHILLIP LOCKMAN, MS. PAT JACKSON, MS. MAVIS HUTCHINGS (RECORDER)

CALL THE MEETING TO ORDER:

12:04 P.M. meeting called to order by Chairman Steele

REVIEW OF THE MEETING MINUTES:

Reviewed the minutes from September 2017 meeting. Chairman Steele asked for a motion. Judge Michael Russell made the motion and Captain Tracy McCullough 2nd the motion. All approved 7/0.

NEWS/INFORMATIONAL/REQUESTS:

Review/Approval of the Proposed 2018 Budget—Mr. Phillip Lockman informed the Board members that each Department was asked when planning to cut their budget by 5%. Every year each Corrections Office gets less and less money with an increase requirement to do more with less. Community Corrections had to look at reducing money from all categories (travel, treatment, etc.) and adding it to personnel, due to the increase in insurance costs and new hirers. The 2018 Budget Request for the board to approve is a planning budget. The final budget will not be approved by the State of Kansas until later this year (around Jun/July 2017). Once the budget is finally approved Community Corrections we will request adjustments/modification for the board's approval.

Chairman Steele asked what services were reduced because of funding. Mr. Lockman stated some SB 123 vouchers, evaluation fees, bus vouchers, medication fees, treatment fees. However, we are waiting for the new budget and we can look at different options in the future.

Chairman Steele recommended a motion for FY 2018 Proposed Budget/Behavioral Budget. Ms. Randle made the motion, Captain McCullough 2nd the motion. 8/8 approved.

3rd Quarter Budget Changes/Adjustments: Mr. Lockman asked the board for approval changes in the FY 2017 3rd Quarter Budget. The recommendation is to move funding from ISP Salary and ISP Benefits totaling \$20,850.00 to cover some Substance Abuse Evals., Substance Abuse Treatment, Transportation Assistance, Agency Ops, Training: Mileage, and Agency Ops Training: Per Diem.

Chairman Steele asked for the motion. Ms. Clardy made the motion and Ms. Pat Henderson 2nd the motion. 8/8/ approved.

FY 2018 Comprehensive Plan Review and Approval- Ms. Jackson informed the board to develop the FY 2018 plan, she looks back at the FY 2016 plan and then forward. The most important part of the plan is the Narrative and the Agency Goals, which she provided the overview for the board.

Ms. Jackson stated in response to the previously identified needs of probationers supervised by this department, a number of resources are currently available including the following:

- Adult intensive supervision probation
 - Intake and assessment
 - Case management and community supervision
 - Courtesy supervision
 - Interstate compact
 - Specialized supervision
 - 4th time DUI offenders
 - SB123
 - Behavioral Health
- Offender Workforce Development
- Cognitive Behavioral Intervention
- Re-engagement services
- Drug Court
- Behavioral Health Liaison services

Additional available resources include:

- Interpreter services
- Transportation vouchers
- Prescription assistance
- Substance abuse treatment
- Drug/alcohol testing

Ms. Randle asked if re-engagement services are working. Ms. Jackson stated yes it is. We have a dedicated officer who works re-engagement services. The re-engagement officer has decreased warrants from 630 plus to 150. He has been successful in locating a lot of our clients and returning them to supervision before a warrant is issued.

Ms. Jackson then provided an overview of risk score changes from initial entry to discharge.

Based on the Based on the LSI-R performance report which measures offender risk score changes from the initial to discharge assessment, between July 1, 2015 and June 30, 2016 overall risk for all discharged probationers decreased by 53%.

Domain	Successful (risk decreased)	Revoked (risk score increased)
Education/Employment	51%	41%
Leisure/Recreation	51%	25%
Alcohol/Drugs	47%	58%
Attitude/Orientation	51%	60%
OVERALL	66% (decrease)	70% (increase)

With this overview, this shows that probationers who take advantage of existing programming and services to address the aforementioned areas have more successful outcomes. Current available programming includes our Offender Workforce Development which targets education/employment, TRACK (Cognitive based interventions) which directly targets attitude/orientation and indirectly all other areas and substance abuse screening and treatment. Therefore, it is a priority to continue programming to address education, employment, substance abuse, cognitive deficiencies and mental health.

- Some new initiatives planned in FY2018, to address the unique needs of those at risk of recidivism due to impaired functioning resulting from SPMI diagnosis. Because of significant compliance issues with this population (homelessness, not taking medication, etc), the District Court (Judge and DA's office), Mental Health Center and the Department of Community Corrections are working collaboratively to establish a Behavioral Health Court to operate within the 29th Judicial District beginning in FY2018. Looking at September 2017 for the first mental health docket. Ms. Clardy asked if this Behavioral Health Court is modeled after other programs. Judge Russell stated it is, and several other states have Behavioral Health Courts. Additionally, Shawnee, Johnson, and Douglas Counties are trying to develop a Behavioral Health Court.

- Another part of the narrative is the significant differences between the FY16 successful and revoked probationer population. In FY2016, a total of 467 offenders were sentenced and granted probation to UGCC and 489 probationers were discharged from supervision. Of the 489 cases closed, 64% were deemed successful or not revoked from probation compared to 36% whose probation was revoked. When comparing the successful discharges to those revoked, risk scores for successful discharges was 66% compared to only a 26% decrease in overall risk for those who were revoked. For successful discharges, the most significant decreases in criminogenic risk factors were in the areas of Education/Employment; Alcohol/Drugs; Leisure/Recreation and Attitude/Orientation.

- Significant to our FY 2016 outcomes was the continuous exodus of employees, primarily seeking higher pay or position. During this period a total of seven positions were vacated including our Programs Administrator, TRACK supervisor, Offender Workforce Developer and several ISO positions. As a result, our department has only been able to react to the deficiencies rather than be proactive. As a result, fidelity and LSI-R inter-rater reliability were not achieved.

- In FY2018, our TARGET POPULATION will be those probationers who are assessed Moderate to High Risk in the areas of education/employment; attitudes/orientation; emotional/personal; and alcohol/drugs. By targeting these areas directly via dosage appropriate interventions, other criminogenic factors may be targeted indirectly including the domains for Financial; accommodations, companions and leisure/recreation.

- Next, Ms. Jackson covered how the agency plans to improve success within our agency for FY 2018 (Goals).

- **MEASURABLE OUTCOME #1:** To improve our rate of successful discharges by 3% from FY2017.

Describe the process for assessing the initiatives' effectiveness. How will the performance of the planned initiative be documented, monitored and evaluated?

- *Identify measurable outcomes you would like to address.*
 - At least 90% of re-assessments will be completed within 180 days of the initial assessment.
 - Quarterly, supervisors will complete at least one random LSI for inter-rater reliability
 - Each office visit will be structured utilizing C.H.A.R.T. (Check-in, Homework, Assess and Apply, Reinforce, Teach).
 - Case management will reflect treatment at appropriated dosages of at least 200+ hours for High Risk and 100+ hours for Moderate risk criminogenic factors.
- *Identify measurable outcomes for any current risk reduction and agency initiatives that you will be continuing in the coming year.*
 - Increase the number of offenders who complete probation successfully by 3%
 - Decrease overall risk/needs scores from the initial to discharge assessment
- *How do you track outcome measure?*
 - Monthly discharges by type
 - LSI performance reports
 - Supervisors case audits
 - E.P.I.C.S. II contact rating form

- **MEASURABLE OUTCOME #2:** To measure admissions and successful/unsuccessful completions for TRACK, our in-house cognitive based program.

Describe the process for assessing the initiatives' effectiveness. How will the performance of the planned initiative be documented, monitored and evaluated?

- *Identify measurable outcomes you would like to address.*
 - Compliance outcomes (i.e. positive and missed UA's, failure to engage in interventions)

- Prison sanctions (frequency and type)
- *Identify measurable outcomes for any current risk reduction and agency initiatives that you will be continuing in the coming year.*
 - Total number of TRACK referrals.
 - Total number admitted to TRACK
 - Total number discharged by type
 - Pre-post tests
 - Community service sanctions
 - Reduced LSI-R score in domain for Attitudes/orientation.
- *How do you track outcome measures?*
 - LSI-R Domain Report
 - Interventions report
 - Internal excel spreadsheet
 - UA report

MEASURABLE OUTCOME #3: To promote public safety and improve the successful discharge rate of probationers diagnosed with SPMI (Severe and Persistent Mental Illness).

Describe the process for assessing the initiatives' effectiveness. How will the performance of the planned initiative be documented, monitored and evaluated?

- *Identify measurable outcomes you would like to address.*
 - Increased success rate for SPMI probationers assigned to the Mental Health Court Docket compared to those who are not.
 - Number assigned to MH court docket
 - Average length of stay on probation for successful discharges
 - Number of sanctions and incentives given
- *Identify measurable outcomes for any current risk reduction and agency initiatives that you will be continuing in the coming year.*
 - Number assigned to specialized caseload
 - Discharges from probation by type
- *How do you track outcome measures?*
 - Interventions Report
 - Admissions/Discharge report
 - Internal spreadsheet to track the following:
 - Identified SPMI probationers admitted
 - SPMI probationers discharged (by type)

Ms. Jackson asked if anyone had any questions. No questions, so Chairman Steele asked for a motion for approval. Ms. Randle made the motion and Captain McCullough 2nd the motion.

8/8/approved the FY 2018 Comprehensive Plan to go forward to the Kansas Department of Corrections.

RESUMED BUSINESS:

Appointment of a new Chairman, Assistant Chairman, and upcoming appointments

expiring.- The Advisory Board by majority vote appointed Mr. Kevin Steele as Chairman. Mr. Damon Mitchell was appointed as Assistant Chairman (motion was proposed by Ms. Pat Henderson and 2nd by Judge Russell, approved 7/7). Judge Russell agreed to be reappointed for 2 more years. Captain Steve Haulmark appointment ends on April 24, 2017 and the KCK Police Chief sent a new recommendation of Captain John Grosko. Finally, Ms. Jackie Randal term is complete and a new recommendation for one of the General Appointments is Milton Scott. However, Ms. Randle stated that she would fill in as his proxy for future meetings, if Mr. Scott was unable to attend.

BOARD MAINTENANCE:

Future Meeting location

- May 24, 2017, 12:00-1:00 PM, 3rd Floor conference room, Building 812 N 7th Street, Kansas City, KS 66101 (canceled)
 - June 28, 2017, 12:00-1:00 PM, 3rd Floor conference room, Building 812 N 7th Street, Kansas City, KS 66101
 - July 26, 2017, 12:00-1:00 PM, 3rd Floor conference room, Building 812 N 7th Street, Kansas City, KS 66101
- The board also requested for the next meeting to have an update from OWDS.

ADJOURNMENT

- Meeting adjourned at 1:00 pm without a Motion.