



Unified Government Clerk's Office

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NOTICE OF WYANDOTTE COUNTY LIBRARY BOARD MEETING

A meeting of the Wyandotte County Library Board of the Unified Government of Wyandotte County/Kansas City, Kansas, will be conducted in person on Tuesday, August 19, 2025, at 3:00 P.M.

We invite you to view the meeting in person at the South Branch Library, Conference Room B, 3104 Strong Avenue, Kansas City, Kansas 66106.

AGENDA

WyCo Library Board Meeting

Tuesday, August 19, 2025

3:00 PM

South Branch Library

- I. Call to Order
- II. Approval of July 15, 2025 meeting notes.
- III. Announcements
- IV. New Business
 - 1) Roundtable Discussion**
 - a. Action item: Edwardsville proposal
 - b. Action item: Bylaws
 - c. Budget
- V. Adjournment



BYLAWS OF THE WYANDOTTE COUNTY LIBRARY BOARD

ARTICLE I -- PURPOSE

The purpose of this library board shall be to:

- A. Fairly distribute funds generated by the Wyandotte County mill levy for the Library District.
- B. Work closely with the Kansas City, Kansas Public Library and the Bonner Springs City Library to promote joint countywide planning.
- C. Develop and promote inter-local agreements between USD 500, Wyandotte County and Bonner Springs to provide library service to all residents of Wyandotte County.

ARTICLE II -- ORGANIZATION

The Library Board is established by Charter Resolution No. CR-01-99, adopted by the Unified Government Board of Commissioners on August 5, 1999, and is composed of eleven members. One member is appointed by each Unified Government Commissioner and one member is appointed by the Mayor. Appointments are as follows: Two members from USD 202 (Turner), two from USD 203 (Piper), two from the City of Edwardsville, four from USD 500 and one from Bonner Springs.

Terms of office for Board members are as set out in Unified Government Charter Resolution No. CR-01-99.

ARTICLE III -- POWERS AND DUTIES OF THE BOARD

The Library Board has the following powers and duties:

- A. Determine the amount of the tax levy for the library district.
- B. Develop a plan for allocation of the funds raised from the tax levy.
- C. Contract with any library to furnish library service to Wyandotte County.
- D. Advise the Unified Government on any items the Board shall deem necessary.

- E. Work on any measure that the Board feels is necessary to carry out its purpose.
- F. Any other powers and duties conferred by statute or resolution and not otherwise prohibited.

ARTICLE IV -- MEETINGS

- A. The Board shall hold meetings as determined by the Board. The meetings shall be held in the various libraries of Wyandotte County.
- B. Special meetings of the Board may be called by the chairperson if deemed necessary at any time by giving suitable notice of time and place of such meeting to all members. A meeting may also be called upon the request of any three members. They should direct their request to the chairperson.
- C. A quorum shall consist of a majority of the members of the Board appointed and qualified at any given time.
- D. All meetings should be open to the public as required by the Kansas Open Meetings Act, K.S.A. 45-201 *et seq.*, and conducted in accordance with Robert's Rules of Order except as modified by these by-laws and the rules and procedures as adopted by the Board.

ARTICLE V -- OFFICERS AND THEIR DUTIES

- A. The officers shall consist of a chairperson, a chairperson elect, a secretary, and a treasurer. The chairperson and chairperson elect shall be appointed by the mayor and the secretary and treasurer shall be elected annually by and from the Board members.
- B. The Chairperson shall preside at all meetings of the Board and shall sign, execute, act and deliver for the Board all documents of any kind required or authorized to be signed or delivered by the Board
- C. Chairperson Elect shall perform the duties of the Chairperson in the absence or disqualification or disability of the Chairperson. He or she shall act in the place of the Chairperson with the full power and authority, which the Chairperson would have if he or she were present.
- D. The Secretary shall take all minutes of the meetings and shall distribute them to the members and file a copy with the Unified Government clerk as required by ordinance. A copy of the minutes will be retained by the

secretary for future references. The Secretary shall also retain a copy of these bylaws with the official minutes of the Board.

- E. The Board shall vote annually on the budget and allocation of funds. The Board may amend the allocation at any time. The treasurer shall notify the Unified Government Director of Revenue of such Board action and shall direct the Director of Revenue how to disburse Library Fund monies.
- F. The Treasurer shall keep an accurate record of all monies received and disbursed and make a report to the Board as often as the Board requires.

ARTICLE VI -- AMENDMENTS TO BYLAWS

The Board may, by a two-thirds majority vote, amend these bylaws or any provisions or sections thereof at any time when the same is not in conflict with any laws of the State of Kansas or Ordinances applicable thereof. A notice of the proposed amendments will be furnished to the Board members not less than ten days prior to the meeting at which the amendments will be considered.

Dated this 24th day of September 2002.

Wyandotte County Public Library Board Notes

Tuesday, July 15, 2024 4:00 PM West Wyandotte Library—1737 N. 82nd St. KCK 66112

I. Call to Order

Meeting called the meeting to order at 4: pm.

Board Members Present: Joe Caiharr, Jodi Boeding, Micki Hill, Paul Hill, Erica Simpson, Stephanie Barton, Judy Anderson, Gregory Todd, Melanie Schwartzkopf

Absent: Rocki Mayes, Korri Hall

Library Directors: Laura Hunt, Jack Meyer & Sam Moore-KCK, Aaron Froelich-Turner, Jack Granath, Laura Carroll-Bonner Springs

Support Staff: Jeff Conway, Legal, Reggie Lindsay & Adrien Alemifar, UG Budget and Lisa Rangel, Liaison to UG Commission

II. New Business

A. Revenue Neutral Rate Discussion:

The Board convened this special meeting to discuss the Revenue Neutral Rate in order to notify the Wyandotte County Clerk by July 20, 2025, of intent to maintain or exceed.

Procedures and expectations outlined by UG legal, Jeff Conway.

If Exceeding RNR, the Wyandotte County Library Board must set RNR public hearing date between August 20 and September 20. September 16, the third Tuesday in September, was discussed as possible public hearing date. The intent to exceed RNR Max mill rate cannot exceed the noticed amount shared to residents. Following the hearing, the new rate (if chosen) will be established. The Board may elect to set the rate at Revenue Neutral or exceed up to the amount provided in the public notice for hearing. Current mills set at 4.489 at RNR, exceeding the RNR could show an increase up to 4.881mills.

Reginald Lindsey and Adrian Alemifar provided the board with financial outlook documents for the 2025-26 budget season for 0%, 3% and 5% increases based on Library Director requests. It was also noted that the county realized a decrease in revenues which resulted in lower than expected funding. Budget documents also showed the results of Edwardsville's 1.2-million-dollar request as an expenditure to outline its effects on the library fund balance. The Board chair asked members to discuss reasoning for/against maintaining the RNR.

Board chair shared that after contact with Board member, Korri Hall, that her intended vote is to exceed the RNR but that her vote would not be allowed via teleconference. At the June 2025 meeting, Korri Hall notified the Board that she would be out of town for work during this specially scheduled meeting in July but would like to participate in the vote. It was mentioned by the Board that she might be able to call in her vote as she already had established her stance. Motion was made by Micki Hill to allow the vote to exceed RNR from Korri Hall. Chair stated his refusal to entertain the motion. The Chair's refusal to count the vote was questioned by Board members and by UG legal as precedent indicated that votes have been taken this way in the past. Chair indicated

that the board could consider adjusting the bylaws at a future meeting regarding this issue but would not allow the vote at this time.

Concerns were expressed regarding the fund balance having gone down significantly in addition to remaining Revenue Neutral and not realizing potential additional funds over the past year. Micki Hill, Paul Hill, Judy Anderson and Erica Simpson expressed concerns regarding the requested 1.2 million dollars for Edwardsville public library and their subsequent plans to remove themselves from the PET district as well as how this may affect funding for Bonner Springs City Library. Jody Boeding and Gregory Todd also concurred that funds would likely be needed. Constituent, Mike Kane shared his stance regarding funds being depleted without taking into consideration Piper's goal to establish a Piper Library Branch as well as the concerns of dispersing funds to Edwardsville without a building to contract services for.

Micki Hill made motion to exceed the current RNR rate of 4.489 but not to exceed the rate of 4.881 with public hearing to be held on Tuesday September 16, 2025 at 4:00 pm, Main Branch Library, 3rd floor Conference Room. Motion was seconded by Paul Hill and approved by roll call vote: Joe Caiharr-N, Jody Boeding-Y, Gregory Todd-Y, Paul Hill-Y, Micki Hill-Y, Erica Simpson-Y, Stephanie Barton-N, Judy Anderson-Y, Melanie Schwartzkopf-N.

V. Edwardsville Discussion

Mark Mathies, Edwardsville City Manager, shared a document via email, outlining anticipated expenses for establishing the Edwardsville Library. As the goal of this meeting was set only to establish intent to exceed or not exceed RNR, no action was taken. Erica Simpson inquired if the city of Edwardsville had broken ground on the proposed building space and expressed concern in allocating funds for a Library that has not begun construction. Stephanie Barton posed a question regarding setting aside funds and/or the possibility of issuing partial funding. Joe Caiharr clarified that while the quarter cent sales tax within the city of Edwardsville will fund the municipal building that the city budget will include mills set aside for the Edwardsville Library in the future. It remains unclear as to when this will take effect how this might affect funding for the Bonner Springs City Library in conjunction with Edwardsville's intent to leave the PET district. Further discussion to take place at the next scheduled meeting.

VII. Adjournment

Erica Simpson made motion to adjourn. The motion was seconded by Jody Boeding and carried. Meeting was adjourned at 5:15 pm.

****Public hearing will take place Sept. 16, 2025 @Main Library, 3rd Floor Conference Room**