

STATE OF KANSAS)
WYANDOTTE COUNTY)) SS
CITY OF KANSAS CITY, KS)

SPECIAL MEETING, THURSDAY, FEBRUARY 27, 2025

The Unified Government Commission of Wyandotte County/Kansas City, Kansas, met in Special Meeting, Thursday, February 27, 2025, with nine members present: Bynum, Commissioner At-Large First District; Burroughs, Commissioner At-Large Second District; Burns, Commissioner Second District; Hill, Commissioner Fourth District; Kane, Commissioner Fifth District; Lopez, Commissioner Sixth District; Stites, Commissioner Seventh District; Davis, Commissioner Eighth District; and Garner, Mayor/CEO; presiding. Townsend, Commissioner First District; and Ramirez, Commissioner Third District; were absent. The following officials were also in attendance: David Johnston, County Administrator; Alan Howze, Assistant County Administrator; Angela Lawson, Interim Chief Counsel; Angel Ferrara, Director of Parks & Recreation; Monica L. Sparks, Unified Government Clerk; and Maiyee Lor, Deputy Unified Government Clerk.

Mayor Garner said before I call the meeting to order I want to announce that we have individuals attending remotely as well as on-site. All participants joining by phone should please mute their phones when not speaking to avoid background noise. During the meeting, please make sure you announce yourself by name and title every time you speak so the public that is participating knows who is speaking. This is critical given the number of remote participants and is current guidance from the Kansas Attorney General's Office and please be sure to speak directly into the microphone to ensure your comments are heard and an accurate record can be made of this meeting.

Mayor Garner called the meeting to order.

NOTICE OF SPECIAL MEETING of the Unified Government of Wyandotte County/Kansas City, Kansas, is scheduled to be conducted in a hybrid format on Thursday, February 27, 2025, at 5:00 p.m. in the fifth floor conference room of the Municipal Office Building for a presentation regarding the 2025 Hollywood Casino Grant Program. The public will be able to attend the event in person.

CONSENT TO MEETING of the governing body of Wyandotte County/Kansas City, Kansas, accepting service of the foregoing notice, waiving all and any irregularities in such service and in such notice, and consent and agree that we, the governing body, shall meet at the time and place therein specified and for the purpose therein stated.

Mayor Garner called the meeting to order. Roll call was taken and there were nine “Ayes,” Hill, Kane, Lopez, Stites, Davis, Bynum, Burroughs, Burns, Garner.

Mayor Garner said tonight we are scheduled for a presentation from our Parks Department related to the 2025 Hollywood Casino Grant Program. I’ll turn the meeting over to our County Administrator David Johnston to start the presentation.



David Johnston, County Administrator, said as an annual action for you is to start the process that is hosted by our Parks & Recreation Director, Angel Ferrara, to introduce to you the process of distributing annually the amount given to us by Hollywood Casino and the process that you all undertake with community involvement, the amount we get every year. I think this year—is there more this year than last year. **Angel Ferrara, Director of Parks & Recreation**, said no. I did confirm with Legal and I think that will be in 2027. **Mr. Johnston** said okay. We get annually— isn’t it about \$500,000? **Ms. Ferrara** said yes. **Mr. Johnston** said well, you will tell us that in your presentation. The commissioners will always have questions and we will be back before you over time and awards will be made in the future.

Angel Ferrara, Director of Parks & Recreation, said several of you have seen this presentation before, so what we'll do tonight is just go through the dynamics of the Hollywood Casino Grant Fund Program. We'll also go through the timeline, so just kind of going over those highlights.



Tonight I do have with me the Greater Kansas Community Foundation staff. We have Sarah Forgey with us and we also have Terrell Brown. The Greater Kansas City Foundation does act as a fiscal agency for the Hollywood Casino Grant Program. They have been working with the Unified Government for the Hollywood Casino Grant Program since 2013. Then, just as a reminder, we did rebid this opportunity back in 2023 and we did receive three proposals at that time from a various range from \$22,000 to \$148,000 to be able to find an agency to help us perform this service. We're really happy to have them here tonight, so it's great to have our partners in person, so we are looking forward to hearing their presentation and I will let them take it from here.

Eligibility Requirements

- Eligible:
 - 501(c)(3) organizations
 - Organizations that do not have 501(c)(3) designation who apply through an eligible fiscal sponsor
- Ineligible:
 - Any organization that is not a 501(c)(3) public charity, including:
 - Units of local government (e.g., city or county government departments, public schools, KCKCC, etc.).
 - Religious institutions (eligible only if they have a 501(c)(3) designation)
 - Neighborhood associations (eligible only if they have a 501(c)(3) designation)
 - An organization whose 501(c)(3) status is not current with the IRS

Sarah Forgery, Senior Philanthropic Advisor, Greater Kansas City Community Foundation, said thank you so much for having us here today. Just to begin our presentation, the eligibility requirements for the agencies that can apply to the Hollywood Casino Fund are any 501(c)(3) organization. Organizations that do not have a 501(c)(3) designation may use a fiscal sponsor. Those organizations could be units of local government, religious institutions without their own 501(c)(3) designation, or Neighborhood Associations. Our office verifies the eligibility of all the applicants before they come across your desk.

Fiscal Sponsor

- A fiscal sponsor is a 501(c)(3) nonprofit organization that provides fiduciary oversight, financial management, and other administrative services to support a charitable cause or purpose.
- Requires a signed and dated agreement (letter or MOU) between the two agencies.
- Maintaining control over the grant funds is a requirement of a fiscal sponsor arrangement.
- If selected for funding, the grant check will be made payable to and mailed to the fiscal sponsor.



Just as a quick overview of what a fiscal sponsor does. A fiscal sponsor would accept any awarded grant funds and ensure that they were used appropriately by the organization that originally submitted the grant application. One piece of our process that we've refined in recent years is making sure that we have an agreement on file between that applicant and the fiscal sponsor just so that we know before you get that information that they've tied up all those loose ends.



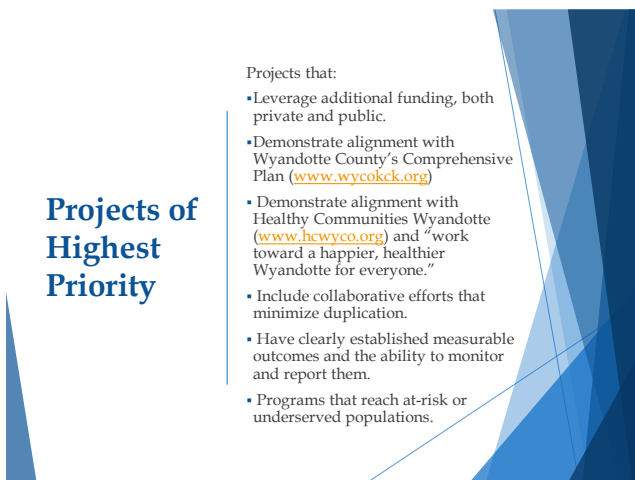
Grant Restrictions & Projects Not Considered

Geographical Restrictions:
ALL applicants are required to demonstrate that the use of funding will primarily be in Wyandotte County and clients/beneficiaries served are residents of Wyandotte County.
 Grantees will be required to report residential zip codes of clients served.

Will generally not award grants to the following

- Capital campaign
- Endowment campaign
- Annual fund drive
- Debt retirement or operating deficits
- Direct support to individuals, including scholarships
- Lobbying activities, legislation-related activities or political campaigns
- Activities that specifically benefit the members of an athletic, veteran, fraternal, sectarian or religious group
- Equipment expenses, unless the equipment will directly improve the organization's ability to provide and deliver services
- Requests for general operating support will only be considered if the funding will be used to significantly expand the services of organization

Currently all applicants are required to demonstrate that the use of funds will be primarily in Wyandotte County and that individuals served are residents of Wyandotte County. Grantees are required to report on the individuals that they served based on zip code after the funds have been used. I mean generally this fund has not awarded grants for Capital campaigns, Endowments, annual fund drives, any debt reduction or operating deficits, direct support that would be paid to individuals, so again, these have to be 501(c)(3) public charities. They cannot be used for scholarships, lobbying activities of course, activities that specifically benefit an athletic, veteran, fraternal, sectarian or religious group specifically, equipment expenses or requests for general support. These are guidelines that we provide to the non-profit applicants upfront.



Projects of Highest Priority

Projects that:

- Leverage additional funding, both private and public.
- Demonstrate alignment with Wyandotte County's Comprehensive Plan (www.wycokck.org)
- Demonstrate alignment with Healthy Communities Wyandotte (www.hcwyco.org) and "work toward a happier, healthier Wyandotte for everyone."
- Include collaborative efforts that minimize duplication.
- Have clearly established measurable outcomes and the ability to monitor and report them.
- Programs that reach at-risk or underserved populations.

Projects that have been of high priority for this group include opportunities for applicants to leverage additional funds, both public and private, as a result of these grants that demonstrate an alignment with the Wyandotte County Comprehensive Plan, demonstrate alignment with the

Healthy Communities of Wyandotte, include collaborative efforts with other organizations and have clearly established measurable outcomes and goals, and the programs of course that reach at-risk or underserved populations in the county.



Grant Amounts & Reporting

- There is no restriction on minimum or maximum size of grant.
- Each Commissioner and the Mayor are given a designated amount of grant dollars that they decide how to distribute among applicant organizations.
- In 2024, grants ranged from \$500 to \$24,000 and the average grant award was \$6,000.
- Reporting requirements for grantees*:
 - Interim Report – Due in March of 2026
 - Final Report – Due in July of 2026
- * Dates may be updated prior to due date
- Grantees are required to report zip code data for program or service participants.

There is no restriction on the minimum or maximum size of grants awarded. Each commissioner and the Mayor is given an equal and designated amount of grant dollars that they can decide where to allocate. We typically ask that applicants request a grant amount somewhere in the range of \$1,000 to \$20,000. Last year awards ranged from \$500 to \$24,000. The average grant award was \$6,000.

Next year's grant reports will be due March of '26 and July of 2026. We may make some updates to the timeline if we need to, but we do collect two reports from each awardee.

Role of the Community Foundation

The Greater Kansas City Community Foundation will:

- Provide technical assistance to applicants throughout the application process.
- Review all grant applications for eligibility.
- Provide applications of eligible applicants to the Board of Commissioners.
- For applicants that previously received a grant, interim reports from 2023 and 2024 awards will be provided to the Board of Commissioners in addition to data on past report compliance.
- Send communications regarding the status of your application and notify grantees of upcoming reports due.



Our role here at the Community Foundation throughout this process is to provide technical assistance to all the applicants. We will review all submitted grant applications for completion and eligibility. We provide all of those applications and any supporting documents to you. If an applicant was previously awarded a grant in either 2023 or 2024, we will provide you with those reports so you can review their past progress and then we send out all communications related to the application and award process as well as all future reports. Now I'll pass it over.

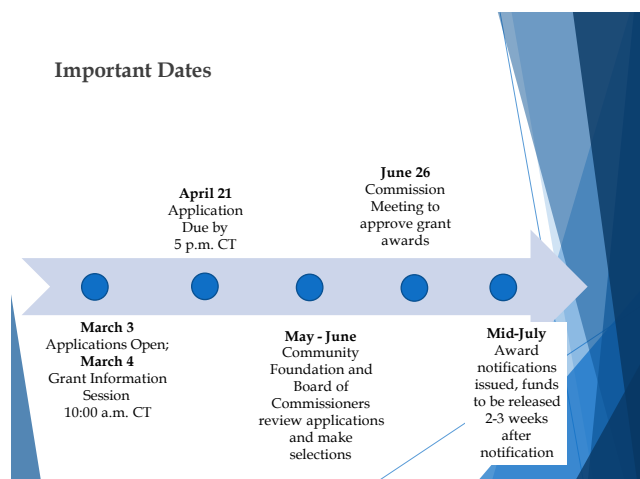
Role of the Board of Commissioners and Mayor

The Board of Commissioners and Mayor will:

- Serve as the Selection Committee and evaluate the application's alignment with the Unified Government's priorities.
- Each Commissioner and the Mayor will designate in writing how they wish to allocate their share of their funds.
- The final distribution of funds must be approved by majority vote of the Board of Commissioners at a Commission meeting.



Terrell Brown, Philanthropic Advisor, Greater Kansas City Community Foundation, said this is just a layout of the role of the Board of Commissioners and the Mayor. There's roughly around \$473,000 available to grant this year in 2025. If you divide that by 11, it's roughly around \$43,000 per commissioner and the Mayor. We'll also provide online access for everyone to track down application materials and then it's up to your discretion on where you would like to allocate those funds to non-profits of your choosing.



Here's just a snapshot of important dates, the timeline. Next week, March 4th, we'll have a grant information session. The application, disregard March 3rd, it'll actually open on Saturday, March 1st, in the near future. April 21st, that's when the applications are due.

Submission of Applications

Application available online

- Growyourgiving.org/grant
- Unified Government Hollywood Casino Fund

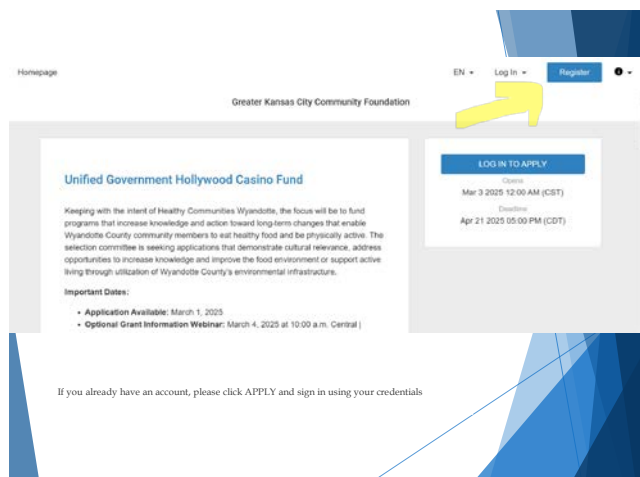
▶ Submit through online system, SurveyMonkey Apply

▶ If your organization is not registered for an account, please click the Register button to get started

▶ When you register for an account, consider using an email account not associated with a specific person (i.e., info@nonprofit.org)

▶ If you have technical questions relating to SurveyMonkey Apply, please contact grants@growyourgiving.org or 816-627-3452

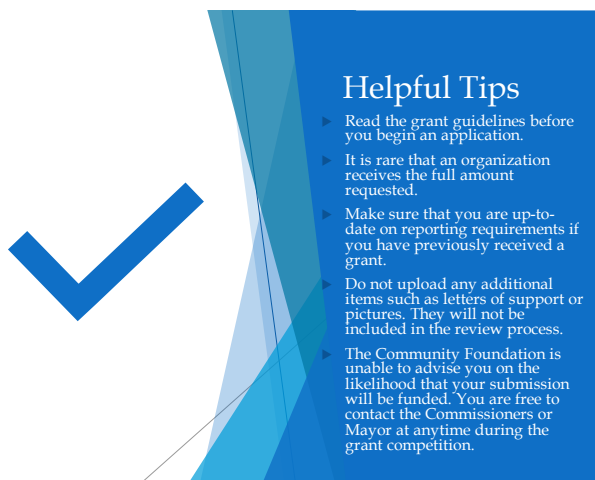
Here's just some general information for non-profits who are looking to apply. You can apply through our website obviously. We're using a tool called SurveyMonkey Apply and if non-profits do not have a registered account, we have the team behind the scenes who can help folks get access to the information they need. Our strength right now is definitely technical assistance, and again, walking people through that SurveyMonkey Apply process.



Here's a snapshot of how it looks on our website.



Lastly, the priorities, is just to make this process as seamless as possible. We're no longer requiring project budgets and then we're able to again answer any questions as they come from non-profit partners.



Here's a handful of helpful tips. Pretty general. We try to make sure non-profit agencies read the required guidelines. It's rare, like Sarah spoke towards, that folks receive the full amount requested. We want to make sure folks are up-to-date with reporting requirements and we also recommend that folks do not upload any additional pictures and other materials with their application.



Here is just some general contact information. You have Sarah and myself, our contact information. Those are our direct lines and emails. There's also information on our website and then if folks have grant specific questions, they can reach out to grants@growyourgiving.com and then again these Healthy Communities Wyandotte website has information pertaining to the grant as well as Wyandotte County's Comprehensive Plan. We want to make sure they have the resources that they need.



Now we can open the field for any questions.

Commissioner Stites said so you said that there was a—the rebid was in and it came in \$22,000 to \$107,000. What’s the current cost? **Ms. Ferrera** said I apologize Commissioner Stites. I did misspeak. It was actually \$27,000 to \$148,000. I was thinking of the previous contracted amount and the current cost for services is \$27,000. That’s the base amount unless there are field visit, site visits that have to be made. I will say in previous years we’ve not done a lot of that, so that is the contracted amount. **Commissioner Stites** said I think it would be important if somebody could just quickly give the background because there’s been a lot of conversation out there on social media chatter about what these dollars can go towards. I don’t mean people saying why aren’t they fixing my street with it, why aren’t they fixing or putting in sidewalks and I think it would be important to get that out there as to how this came about, when it came about back in whatever year it was and that’s it’s the contribution and we can’t use it for anything other than these items described in 501(c)(3).

Ms. Ferrera said I can touch on that a little bit. I don’t know if—Legal can chime in a little bit, but contractually through the agreement that the Unified Government has with the Hollywood Casino there are specific categories broken out for charitable giving. One of the categories is an amount that’s negotiated and decided on with the Commission and Unified Government leadership. So, for this particular program it is for that to go back into the community for charitable reasons in programs and services. That is how this program became established and hopefully that kind of helps share a little bit of the why of the program and how it became about.

Commissioner Stites said I think that's sufficient, so it was an amount that was agreed upon in the original development agreement that they would make an annual contribution to the Unified Government commissioners, to put back into our community for organizations that serve our communities 501(c)(3). You know food pantries, education foundations, there's a whole litany of things that it can be used for. It's a way for the money generated, the revenues that are coming off of the Hollywood Casino come back into our community. I appreciate it.

Commissioner Burns said last year some of the recipients that I choose it seems like there was a hold up for them getting the money. May I recommend that I wouldn't put a preliminary date out there. I would put a firm date out there because I got phone calls from all of them. I said it's out of my hands, I don't know. So, I'm just suggesting to do that. I know maybe you had a hitch or whatever. I get it, but they do call once they think—they think the money is available the next day and it's not.

Also, do you two have any cards? I would like some because it's easier to give that to them and then they can call you with any questions so I don't mess it up. **Commissioner Burns** said alright, thank you.

Commissioner Lopez said according to Commissioner Burn's statement, I've had the same calls too. I'm like I don't know, so as of right now is the money—do you have the money now? Is it in an account right now? **Ms. Ferrera** said yes, I can speak to that a little bit and I will say last year that was really on me. I was delayed, still kind of learning the grant process, so I waited a little too long to make the transfer from the Unified Government over to Greater Kansas City Community Foundation. **Commissioner Lopez** said that's fine. I was just like—was it Hollywood Casino that were dragging their feet. **Ms. Ferrera** said it was internal and we've got a really great CFO and her team has been really awesome and so we've already had that conversation so we can hopefully prevent that from happening and just be earlier in getting that money over to the foundation so it's ready for them when the time comes. Great question.

Commissioner Lopez said maybe Commissioner Stites asked this already. I was just trying to follow-up on that one, but according to the Hollywood Casino's pitch, the grant money was going to be increased...(Mayor Garner left the meeting at 5:19 p.m. and Commissioner

Burroughs was Mayor Pro Tem until Mayor Garner returned at 5:24 p.m.)...from the start. When is that increase going to happen?

Shelly Kneuvean, Chief Financial Officer, said based on the new agreement that was just negotiated, when the hotel is completed is when the higher amount then is given. It could be in '26 if the hotel is completed and if not, it would be '27 at latest because I believe the agreement requires the hotel to be done by then. **Commissioner Lopez** said I almost remember, I don't remember the guy's name, but that was part of his pitch it was like it was going to be the upfront money. **Ms. Kneuvean** said I understand. I confirmed that with Legal and had them look at the agreement because we had gotten the 500 and I wanted to make sure that was the right amount, that we shouldn't you know—were we supposed to get the higher amount, so I did confirm that with Legal. We read the agreement and confirmed it's not until the hotel is done, but I appreciate what you're saying.

Commissioner Lopez said so what he was saying to us in his pitch is now different than the agreement is what it sounds like to me. **Ms. Kneuvean** said that could be. I don't remember all the details of the pitch that they gave, so I defer to you on that. I just went by the written agreement. **Commissioner Lopez** said I get it. **Angela Lawson, Interim Chief Counsel**, said they do still have construction deadlines. **Commissioner Lopez** said I understand that. I just remember his pitch.

Mayor Pro Tem Burroughs said I think I want to follow on Commissioner Burn's request and that is can you provide the year that the agreement was made on the \$500,000 because I believe there's perception out there that this Commission chose to extend the contract for the casino hotel development because of the grant money. That grant money was negotiated by the city at the inception of the casino being built and that money has not changed. That was an agreed upon amount that occurred from its inception and there was no tie to that \$500,000 for us to distribute collectively as an agreement to that casino buildout on the hotel and I think that's maybe what Commissioner Stites and Commissioner Burns were after. I believe that might have been 2004 maybe, 2009 thank you, so that's been around there a while and that money hasn't changed. It's been consistent and it's been distributed that way all along.

You had a slide that showed that they weren't having to report the '23, '24 distributions or prior year distributions. Did I—as to how those funds were spent. I was trying to catch up and read and listen at the same time and that can be dangerous. **Ms. Forgey** said I'll try to find it. They do have to report on the use of funds received in both 2023 and 2024. They have to report on all the use of funds back to when we started working with you. We provide you with the reports that they submitted in 2023 and 2024 if they reapply this year, so you can see if you awarded them a grant last year, how they spent it, if you awarded them a grant the year before, how they spent it.

I think what you might be referring to is we had a slide about some changes we've made which include the mandatory project budget. We do not any longer require a specific form. We require a project budget be submitted but it could be in whatever form the non-profit chooses. We used to have a very specific form that they had to fit in and what we found was it confusing so now we ask for a project budget, their organization budget. We no longer require that they provide a breakdown of where their Board of Directors work, how many are men, how many are women, things like that. We just ask for their Board of Directors information, plain as day.

Mayor Pro Tem Burroughs said I just wanted to ensure that we were getting all the criteria necessary to ensure that. Your work is uniform with our work. We do interface with some of these organizations and I just want to ensure that we have all the information available and be consistent.

Commissioner Burns said is it possible to give an individual commissioners—if some of our recipients are not cooperating or they're not doing it right or they're getting things in late, that you would let us know because we don't know. I mean only if you have a problem with them. **Ms. Forgey** said yeah. We've really not had many, if any issues, that I can think of. I've been at the Community Foundation almost nine years. I've been working almost consistently with this program and have not had many issues. (Mayor Garner returned to the meeting). We do let you know if we were not able to get a returned report at all, so we'll send reminders and if it just doesn't ever come in, we'll let you know. But that would probably be the most obvious sign of someone not cooperating or wanting to participate.

Commissioner Bynum said I know in the past there's been a few times when I've asked you for updates on any grantees that have failed to do their reporting or timely reporting and I know

sometimes there are a handful. But like if I reach out to an organization that I've given some of my funds to, sometimes they are shocked and surprised like they didn't know and I know that in the past it's a paper check. I don't know what happened last year, but at least prior years to that it was a paper check with a cover letter and the cover letter explained the reporting deadlines. I don't know if that's the method that's going to be used, I don't know if there is a way to maybe pull out and highlight their reporting deadlines and then if there's any way to like to remind them. I noticed you moved it from December to March for the first report and I get that, but maybe in December or January they could get a reminder that a reporting deadline is approaching because I know in the past I've wanted to know as I'm looking at the new set of grant requests are they keeping up with their reporting. **Ms. Forgey** said yes, that's a great suggestion. We can get some reminders out. It is still a paper check. We have moved the notification to also include email because we found that sometimes the check and the letter would get separated at an office or they may not—the post office maybe did not receive the check and didn't know that they should be expecting it, so we are now also providing an email to the person who submitted the grant application, but that's helpful. Thank you.

Commissioner Stites said if you would go back to the slide where you talked about the reporting out on the zip codes. I'm not 100% sure what you meant by that. **Ms. Forgey** said during the report process after the award and so at the March timeline, so it'll be about eight months, seven months after they've received the grant they have to go back into our system and complete a report that includes both a narrative, a budget piece on how they've spent the funds, and then to report the number of individuals in each zip code that they have served and then we're able to tabulate that. **Commissioner Stites** said will we get that or have we ever got that? **Ms. Forgey** said you will get it at the next application cycle. We can certainly provide it to you sooner if you'd like to see it. **Commissioner Stites** said I mean like for last year when I did it. **Ms. Forgey** said yeah, so you'll see the 2024 awardees. They will fill out that report this March when they reapply for this grant and you will see it. **Commissioner Stites** said what if it's a group that's not reapplying? **Ms. Forgey** said then we won't have a report for them. They'll be—**Commissioner Stites** said for how they spent money next year. **Ms. Forgey** said I'm sorry. If they do not reapply this year, we still have the report and we can provide those to you if you would like to see them.

Commissioner Stites said I think that would be good so that we could see that also. **Ms. Forgey** said absolutely. **Commissioner Stites** said I would like to see that.

Commissioner Stites said I know personally I've been contacted by several of the 501's that I have donated to, and I don't want to say I, that the UG has allowed me to disperse money to, and some of them are very touching whenever you see what they've been able to do, who's been able to receive maybe some school supplies or a food drive. I know one the recipients was able to increase a freezer space for a pantry so that they could have additional food, meat on hand to pass out. I'm really a fan of this. I like it. It is definitely one of those feel good type things that you know that you're helping put money back out and help out in your community, so I appreciate it.

One thing that I know that we haven't—you know people may not understand is well, where's this increase, this 850 and I think it's important that, like Commissioner Burroughs stated, that during that renegotiation, I guess if you will, with the casino they upped the amount of money that they're going to be contributing from \$500,000 and at the end to \$850,000 at the end of construction of the new hotel out at the casino.

I'm a little disappointed to hear that it's at the end because as you well know we let them off the hook for their penalty that they were paying. You know whenever they start and get substantial construction, their penalty phase drops. It was my understanding that as soon as that penalty phase would drop, I mean that we would start receiving that additional money. I'm kind of disappointed to hear that now is not the case and that we're going to have to wait even longer to get that money. So, if not at the very beginning, I wish that it would at least have been when they start construction that we received that.

Commissioner Davis said two questions. Can we get the development agreement for the new Hollywood Casino, if you all can send that out. **Ms. Lawson** said yes, it's an amendment, so we can send the entire package to you. **Commissioner Davis** said just the amendment portion. I'm having a hard time just scrolling through my emails, so that would be very helpful.

The other thing I want to ask and maybe my memory is off, but this feels much earlier than last year or previous years. If that is not the case—okay, people are like it is not. Maybe I'm just thinking of something—I thought this was a little bit earlier than before. I do remember July 18th. What was that for, reporting? Oh, that was when—oh okay, that was okay, gotcha. July that was

when folks got the money which is a pretty long time. Okay, that's why things are jumbled around in my memory.

I appreciate, again, this opportunity to invest in our community and the clarification on the Hollywood Casino Grant because even I was telling everybody it's coming and then it's actually not until a while.

Commissioner Lopez said when you talk about the checks that are being allocated and mailed and stuff, what's wrong with the wire transfers? **Ms. Forgey** said nothing is wrong with wire transfers and we do make wire transfers to non-profits. We've just found that checks still tend to be the way in which most people are receiving their grants, but if a non-profit would prefer to receive it versus an ACH, we can certainly do that and that's no added cost to your contract with us. **Commissioner Lopez** said so, I can let my—do they know that from upfront? **Ms. Forgey** said they probably don't. It's not something that we've put out there as an either/or, but we could— are certainly happy to do it upon request. **Commissioner Lopez** said I'll let some of the ones I helped last year let them know that if you don't want to wait on a check, we can do a wire transfer. It's so much easier and not waiting. Who knows if it got lost in the mail and whatnot. **Ms. Forgey** said we're also happy to have people come pick them up from our office on 10th & Broadway if that's equally convenient to folks.

Mayor Garner said thank you for your presentation. I believe there is no further business for us to take up tonight, so I will entertain a motion to adjourn.

Action: **Commissioner Burroughs made a motion, seconded by Commissioner Burns, to adjourn.** Roll call was taken and there were eight "Ayes," Hill, Kane, Lopez, Stites, Davis, Bynum, Burroughs, Burns.

MAYOR GARNER AJOURNED
THE MEETING AT 5:35 p.m.

Monica L. Sparks
Unified Government Clerk

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February 27, 2025