



Unified Government Clerk's Office

Monica L. Sparks
Unified Government Clerk

701 North 7th Street, Suite 323
Kansas City, Kansas 66101-3070

Phone: 913-573-5260
Fax: 913-573-5299
<http://www.wycokck.org>

NOTICE OF JUVENILE CORRECTIONS ADVISORY BOARD

A meeting of the Juvenile Corrections Advisory Board of the Unified Government of Wyandotte County/Kansas City, Kansas, will be conducted in a hybrid format on Thursday, March 27, 2025, at 9:00 AM.

We invite you to view the meeting in person in the 5th floor conference room, Municipal Office Building, 701 N. 7th Street, Kansas City, Kansas, or via Zoom at the link below.
Topic: Quarterly Meeting of the Juvenile Correctional Advisory Board

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/87530480778?pwd=ya6TmEGGyOERSQP9abTIRFYaGwcllk.1>

Meeting ID: 875 3048 0778

Passcode: 700725

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UG of Wyco/KCK Juvenile Corrections Advisory Board

Meeting Agenda

VIA ZOOM and In Person



March 27, 2025

9:00 am

- I. Call to order
- II. Roll call
- III. Approval of minutes for
- IV. New Business
 - a) FY2026/FY2027 KDOC Evidence-Based Grant Funding
 - Reinvestment Grant
 - JCAB Grant
- V. Old Business
- VI. Adjournment:

Next Meeting: July 17 at 9AM

JCAB Meeting Minutes
Thursday, February 20th, 2025

JCAB Mission: Wyandotte County works together to support positive youth development and a safe community through the efficient and effective use of resources.

I. Call to order:

Meeting called order at 9:07am, by Judge York

II. Roll call:

The following Board members were in attendance:

Terri Broadus, Shelby Woodward, Dr. Rena Duewel, Phil Lockman, Mindy Fugarino, Maj. Brittanie Pruitt, Curtis Ross, Judge Delia York, Jamie Oborg

Not Present: Garrett Relph, Andrea Paulakovich, Michael Knight, Michael Nichols, Clarice Podrebarac,

III. Approval of minutes for October 17, 2024

1st York, 2nd Terri Broadus

Roll Call:

Yes vote-unanimously

IV. New Business

- **Q2 JCAB Grant Program Updates**

- **Lowriding 2 Success Bike Club – Martin Cervantes (See Report)**
- **Jegna Klub (Connecting the Dottes) – Moses Wyatt (See Report)**
- **Connections to Success (Project START) – Cory Finley (See Report)**
- **One Circle (Boys Council and Girls Circle) – Curtis Ross (See Report)**

- **Q2 Juvenile Comprehensive Grant Program Updates**

- **Delinquency Prevention (Heartland 180, Inc) – Max Mendoza (See Report)**

York: Max, please remind us of what Open Circle is.

Max: Open circle uses the One Circle curricula but is open to both boys and girls. It's not gender specific. Moving forward, under the Comprehensive Plan grant One Circle curricula was written into the service agreement. This will allow us to make referral to the boys group, girls group and Open Circle.

Our staff will be working on getting certified this fiscal year in TBRI (Trauma Based Relational Interventions). We will be adding parent support groups to our programming as well. We currently have a men's support

group called “Kansas City Men’s Trauma Coalition” that meets once a month. None of that programming is funded under this.

- **Substance Use Therapy (A Connecting Pointe, LLC) – Tyson McQuay (See Report**

York: Having a quick turnaround in terms of referrals for evaluations has been critical to ultimate success on any kind of supervision. I often ask the youth how they see their treatment progressing and they are by and large very positive about their experiences.

- **Q2 Reinvestment Grant Program Updates**
 - **Mental Health Therapy (PACES) – Brooke Adamek (See Report)**

York: Regarding the substance abuse treatment, we appreciate having Brooke available to do intakes very quickly. This quick process allowing the parents to engage immediately has been critical.

- **Juvenile Services Center Programming – Bonnie Mejia (See Report)**
- **FY2025 Q2 Agency Case Plan Progress – Bonnie Mejia See Report**

Mary: We have had good feedback from the officers about us coming out and talking to them about what we do and what we do not do and how to help.

York: Remind everyone what IIP is.

Bonnie: IIP (Immediate Intervention Program) is statutorily considered the Diversion program that is under Curtis Ross, Court Services. We are in contact with KDOC due to the MOU that was completed.

York: Diversion means a formal case was filed and the youth decided to sign a contract with the DA’s office to complete certain terms then their case would be dismissed at the end of the term. Court Services staff supervise those youth. IIP was really intended to be a diverted, no formal case filing but the youth go through the Juvenile Intake and Assessment Center. There are ways and some conditions that can be implemented to avoid a formal filing. The DA’s office has the discretion whether to offer any kind of immediate intervention programming. We do not have anyone from the DA’s office to talk with about IIP. This program has not come to fruition.

Bonnie: It is a much-needed services and my goal is to work with the DA’s office to get this service implemented in Wyandotte County.

Phil: I was on a conference call with Secretary Milner about adult funding. The state is completely revamping the whole structure of how they disperse funds and decide who gets funding. It is quantitatively based on data and the numbers of offenders we have based on risk level. On the adult side, there is going to be a potential 10 to 20% reduction that will go to other counties that need the money more than certain counties. She did not want to tackle juvenile funding until they got done with the adult. They will start on juvenile as soon as they finish adult, which will be in the next six months. They are looking at it taking effect FY2027. I can guarantee the number of youths on IP's will be a part of that formula. If we do not have young people on IIP, we can expect to see a loss of 30 to 35% of our funding. Just wanted all to know that we really

need to address the IIP. I realize the DA's office is involved, but if we don't come to an agreement and get this programming going, which we are statutorily required to do, we are going to receive less money and that can cause catastrophic results.

Bonnie: I'm going to work on that. IIP service will be a great service for our youth.

Mary: It would be nice to get the IIP immediately instead of it sitting at someone's desk for three or four months waiting to look at it to see if it could be an IIP. By that time, we will have missed the boat.

Bonnie: Mary, I would love for you to be a part of this process.

York: What the law requires of IIP is an MOU between the DA's office and JIAC and one of our other supervising agencies, Court Services or Community Corrections. All of that for the purpose of laying out the logistics of how youth are referred into an IIP. There is work to be done, but ultimately the discretion of filing a case falls squarely and equivocally with the DA's office.

Motion to approve Comprehensive Plan Grant: 1st York, 2nd Phil

Roll Call: Unanimously-yes.

- **FY2026/FY2027 KDOC Evidence-Based Grant Funding- Bonnie Mejia (See Report)**

York: We have a sub-committee established to review the applications. We will meet on February 25th to review and discuss the applications. We will meet back with the full board members on March 27th to vote on the applicants/grants.

Bonnie: There were 29 visits to the e-procurement site for the solicitation. Six suppliers submitted. One supplier was considered non-responsive because they did not receive all the documents. That leaves us with 5 applications to review for funding.

The total amount for two fiscal years is \$938,756.40 which means \$469,000.00 a year. There was \$1,300,000.00 submitted for grants request.

York: Does anyone have any old business to discuss?

Bonnie: Lana Gerber is retiring, and Dr. Rena Duewel will replace her.

York: Thank you for joining us, for volunteering to advocate for the student population in Wyandotte County.

I will make an effort to communicate with the DA's office about having a participant of these meetings.

Max: I want to share information with the board that can affect the JCAB. There are two pieces of legislation that are being pushed, HB2325 and HB2329. HB2325 is going to propose to allow the judges to sanction youth to Detention for technical violations. HB2329 is going to propose group homes again, which kind of goes against HB367. I wanted to put this on your radar because it may affect the work you are doing.

York: The legislature is considering some amendments to the Juvenile Code. There were hearings where folks spoke in support and in opposition to the change. I don't know if there has been any movement either way.

- **Sub-committee to meet on Tuesday, 02/25/25 at 1:00pm (via zoom) to discuss received JCAB Grant Applications**
- **Full JCAB to meet on Thursday, 03/27/25 at 9:00am at the Juvenile Services Center to review and vote on FY2026/FY2027 KDOC Evidence Based Grants (JCAB and Reinvestment) and FY2026 Juvenile Comprehensive Plan Grant**

V. Old Business:

Adjournment: 10:05am

Juvenile Reinvestment Program Funding Request		
Judicial District:	29th	
Community Partner Name:	Cognitive Facilitator - TRACK (Thinking Rationally and Committing to Knowledge)	
	Address 1:	738 Ann Avenue
	Address 2:	
	City/State/Zip	Kansas City, KS 66101
	Name of Contact Person:	James Williamson (Cognitive Supervisor)
	Contact Person Phone:	913-573-8669
	Contact Person Email:	jwilliamson@wycokck.org
Program Overview		
Provide a description of the community partners mission and history.		
The Program Specialist (TRACK) utilizes the cognitive-based therapy approach to educate clients about cognitive behavior therapy, teach coping skills, inform clients about disruptive thought patterns, and assists clients in recognizing destructive behaviors. TRACK serves as an intervention tool for clients displaying thinking errors and pro-criminal behavioral attitudes.		
What experience does the community partner have with the justice-involved youth population to be served?		
The TRACK program has historically been the most widely used program for justice involved clients in Wyandotte County.		
Describe experience with current or past grant management that the community partner has.		
The cognitive facilitator position has been funded by KDOC for years. The program supervisor has kept KDOC up to date on number of youth served on a regular basis.		
Provide what plans are in place to sustain the program/service after this grant period?		
In the event that this grant was no longer offered, the 29th would have to look at other funding alternatives to keep this position in place due to the need in Wyandotte County.		
Planning Process		
Describe the problem(s) and Issue(s) the community partner proposes to be addressed that is negatively impacting youth in the community. This information should include an analysis of current activities addressing the problem, what is working, what is not, and identify existing gaps.		
The primary problem is the need to effectively address the social and emotional needs of at-risk youth. Many young people struggle with challenges like poor decision-making, low self-esteem, difficulty regulating emotions, and weak relationships, which can negatively impact their academic performance, mental health, and overall well-being. WhyTry is the curriculum offered by the Cognitive Facilitator. It is crucial because: 1. It's evidence-based - it's grounded in research and aligned with the National Center on Response to Intervention (NCRI) framework, ensuring a structured and effective approach. 2. It focuses on key skills by targeting essential areas like decision-making, emotional regulation, and resilience. WhyTry equips youth with the tools they need to navigate challenges and thrive. 3. It has a targeted approach - it specifically focuses on Moderate to Very High-Risk Youth, ensuring that resources are directed towards those who need them most. 4. Ongoing Support: The 5-week group format provides consistent support and opportunities for skill development over time.		
Implementation Timeline: Provide a detailed description of each program's implementation timeline. Include the activities, tasks, responsibilities, and dates each will be completed by, to fully implement the program. Activities include staff recruitment, staff training, secure office, furniture and equipment, and any other additional details. To allow for the successful integration of evidence-based programs/services, Kansas Department of Corrections (KDOC) will allow programs a planning period of 90 days, starting on the date of award approval. This will allow time for staff to be hired, trained, and contracts with service providers to be established. The planning period is optional. If a program needs an extension of the planning period, a request may be submitted to KDOC, outlining the reason for the needed extension with an amended timeline for startup.		
This position is already in place and all training has been completed. Services are ongoing at the juvenile services center.		

Program Description

Why is the proposed program/service needed in the judicial district? Please identify the specific risk/needs the program/service is seeking to address (i.e. criminogenic needs, responsivity, employment, etc.) and include current and relevant data that demonstrates a need for this program/service.

The Cognitive Facilitator utilizes the cognitive-based therapy approach to educate clients about cognitive behavior therapy, teach coping skills, inform clients about disruptive thought patterns, and assists clients in recognizing destructive behaviors. TRACK serves as an intervention tool for clients displaying thinking errors and more pro-criminal behavioral attitudes. The TRACK program has historically been the most widely used program for justice involved clients in Wyandotte County.

Proposed Service/Program: Provide a clear description of the program, including the specific day-to-day activities that will be used to achieve the goals of the program, where activity will be held, frequency of activities, who will be responsible for carrying out the activities, and a timeline of the program (i.e. length of the program, school year, number of sessions, number of weeks, etc.)

The Cognitive Facilitator will coordinate and facilitate a variety of dosage specific cognitive-behavioral education programs to youth who are under the supervision of the Department of Community Corrections and District Court. WhyTry is an evidence-based social and emotional learning (SEL) program delivering research-informed curriculum. The program is 10 groups, twice a week for 5 weeks. Each group is held for one hour. Groups are on a rotating schedule, with nine individual groups being held during the calendar year.

Participant Program Cost

Will youth and/or families be charged a fee for participating in the program?

☐ Yes ☒ No

If yes, provide details regarding how much the fee will be and/or if the fee can be waived.

N/A

Referral Process

Provide the detailed process of how youth are referred to access the program, including what agency/organization can refer youth.

The Community Correction Juvenile Division Program Supervisor has made one referral form for all ReInvestment Grant funded programs. District Court and Community Corrections can refer youth to the WhyTry Program.

List the criteria of an effective referral and the method in which the agency/organization will provide the referral to the community partner (i.e. paper form, email, online).

Youth can be referred to cognitive services by Community Corrections- Juvenile, Court Services-Juvenile, Court Referrals, JIAC Referrals. Referrals will then be emailed to the Restorative Justice Supervisor, Administrative Support Specialist and Cognitive Facilitator.

Each community partner must provide the referral form that will be utilized, to ensure the youth meets criteria outlined in the application to participate in the program. Referral form must include the following criteria. Provide the acceptable response that would allow youth to access the program.

- A. Demographics: The basic demographics of the program's target population(s). Include but not limited to: age and generation groups, sex, gender, or sexual orientation, nationality, race, educational level.
- B. Geographic Area to be Served: This might be an entire judicial district or one county in a multi-county district or one school in a school district, etc.
- C. Eligibility Criteria: Identify the requirements that a youth/youth's family must meet to participate in the program.
- D. Risk Level: Identification of youth risk level.
- E. Program Identifiers: Contact information, Program name, address where services will be provided, ways to provide referral (email, fax, online, etc.)

A. All justice involved youth are able to participate. The basic demographics of the program's target population(s) (i.e. age, gender, risk level, etc.) are 10-20 y/o; male and female; moderate/high risk.

B. 29th JD

C. Program participants are referred to the Cognitive Specialist.

D. Moderate to High Risk

E. Cognitive Facilitator, WhyTry Program, Department of Community Corrections – Juvenile Division 738 Ann Avenue, Suite 120, Kansas City, KS 66101; Referrals are sent via email.

Identification of Youth Risk Level

Agency referral forms (if not utilizing an assessment form) should have questions to help establish youth risk levels.

These questions should identify if the youth is exhibiting deviant behavior and establish factors that will help identify youth risk levels. The best measure of risky behavior accesses these four areas: Attitude and behaviors, History of Behavioral/Mental Health issues, Nature of Peer Group, and Family Life Stability. Below are examples the community partner can use to determine youth risk.

Examples such as:

- A. Number or prior law enforcement contact, truancy issues at school, history of disruptive behavior, current and/or history of any substance use (drug/alcohol), etc.
- B. Identifying behavioral health: coping/self-control skills, history of suicidal ideation/attempts, history of struggle controlling thoughts, history of impulsive behavior, etc.
- C. Peer Group: Identify a way of establishing how youth classify their friend(s) group.
- D. Family Circumstances/Relationships: Identify if single parent household, history of incarceration of any parent, etc.

Identify the scores the program will use, per assessment type (YLS/CAFAS/MAYSI, etc.) to be accepted into the program. Identify the process the program will utilize to determine the youths risk level. If your agency does not have access to these assessment tools/scores (i.e.: MAYSI-2, CAFAS, YLS/CMI, etc.), then your agency must have an established way to identify the risk level of each youth referred into the program.

Youth will be identified by YLS assessment scores that are notated on the referral form.

Please provide details of how the evidence-based program will identify and address racial, ethnic, geographics, and other biases that may exist for the youth and/or the families, staff members, and the community.

The WhyTry curriculum utilizes a series of visual analogies that teach essential life skills like:

Decision-making, Positive self-esteem, Emotional regulation, Having a resilient mindset, Peer influence & relationships, Problem-solving, Hard work & Determination, Responsibility and expectations, Relationship building, Self-efficacy

Completion Criteria

Specify the requirements and obligations that the youth and/or family must meet in order to successfully complete the program. Include how long the youth and/or family is expected to remain in the program to meet the completion criteria. Identify the expectations of completing assigned work such as workbooks/worksheets.

- 1. Attend all sessions as scheduled until the completion of your course.
- 2. Tardies outside of designated timeframe will require homework assignment to be completed in addition to that day's session.
- 3. Call or text Cognitive Facilitator with any concerns relating to attendance within designated timeframe.
- 4. No more than 2 excused absences.
- 5. After having 2 "No Call / No Show" events during the enrollment period, juvenile will be disenrolled from the program. Juvenile cannot miss more than a total of 2 group sessions combined with excused absences and no call/no shows.
- 6. Missed sessions must be made up individually with the facilitator before the beginning of the next scheduled session.
- 7. Re-enrollment must be coordinated through assigned CSO / ISO. In the event you are re-enrolled, you will have to begin the program from the beginning.

Specify the attendance expectations and identify the reasons the youth would be excused / removed from the program.

For an absence to be excused, you must call at least 1 hour before the start time of class. After having 2 "No Call / No Show" events during the enrollment period, juvenile will be disenrolled from the program. Juvenile cannot miss more than a total of 2 group sessions combined with excused absences and no call/no shows.

Evidence-Based Supporting Documentation

Evidence-Based for Proposed Program/Service: Please include credentials or documentation supporting the proposal as promising, evidence-based program or practice, and data that supports the evidence-based and/or best practice is successful.

<https://whytry.org/research/>

Provide which website was utilized to determine that the curriculum being utilized by the program is evidence-based and/or best practices. (i.e. crimesolutions.gov; OJJDP model programs guide; NREPP/SAMHSA; national reentry resource center, etc.)
https://pmc.ncbi.nlm.nih.gov/articles/PMC4903098/

Monitoring and Evaluation
Who will be responsible for annual evaluations of the program/service at a the provider level? Include name, title, phone number and email address.
TRACK Supervisor: James Williamson (913)573-8669 Quality Assurance Supervisor: Shakila Stewart (913)573-8941 Restorative Justice Supervisor: James Schroeder (913)573-2954

Describe the process for monitoring and evaluating the program/service at the provider level. Include specific details/timelines of when and how the program will be evaluated along with what steps will be taken to complete the evaluation process.
The TRACK program will be monitored by the TRACK supervisor and will be observed by the Quality Assurance Supervisor quarterly. The Restorative Justice Supervisor will track all the program data on the Reinvestment Report. The Cognitive Facilitator will maintain data on the individuals who participate in the program by fiscal year. The information will include risk level, time from referral to completion, and completion result. The facilitator will summarize the results quarterly, highlighting time of completion, successful completions, compared to unsuccessful/administrative withdrawal.

Measurable Outcomes
Mandatory Outcome Tracking The following outcomes must be tracked and reported to KDOC quarterly. KDOC will provide a worksheet and instructions for tracking these outcomes at the time of award notification.
Target: 80% of youth successfully completed program/service requirements. Target: 80% of youth with no new arrests at completion of program/service. Target: 10% increased enrollment quarterly to assist in reaching desired enrollment.

Additional Outcomes
Please describe additional outcome measures that will be utilized to determine effectiveness of the program/service. Include what data will be measured, when it will be measured, and how it will be measured.
In addition to outcome data being tracked through the Reinvestment Grant Quarterly Report, data that will be measured include number of client/IOS office visits assessed; number of programs assessed; transportation numbers; and program numbers. Success will be measured not only by those who successfully complete the program, but also by those who successfully complete the juvenile probation and do not re-offend.

Past Program Outcomes
Is the proposed program a continued operation of a program that was assisting youth in the previous year? If yes, how many youth were served for each previous year?
Yes

Projected Outcomes
What is the projected number of youth to be served in FY26-27 to reach the program/service designed capacity?
35
How was the number of projected youth to be served in FY26-27 determined? What steps will be taken by the program/agency if projected enrollment is not being achieved?
Across the state, we are seeing lower number of youths on supervision. This number is in line with what we are currently seeing on supervision.

Memorandum of Understanding (MOU)	
KDOC Supervision Standard: CSS-01-103 standards state that "Agency policy, procedures, and practice shall require a written Memorandum of Understanding (MOU) whenever the agency and another public or private entity enter into partnership. At a minimum the MOU shall outline the services, the cost of services (if applicable), and the entity responsible for the delivery of services". Please acknowledge that a signed copy of all agreements (MOU/MOA) will be provided to KDOC within 90 days if awarded funds?	
☒	I acknowledge an MOU/MOA will be provided to KDOC within 90 days if awarded funds.
Required On-Line Training If awarded funds from this opportunity, each community partner will be required to complete the on-line training after the award letter is received and before funds will be released. The on-line training is an overview of several areas: the Juvenile Justice system in Kansas, Evidence Based Practices, Principles of Effective Intervention, Cognitive and Social Learning theories, and the Stages of Change. Please acknowledge that the on-line training will be completed within 90 days.	
☒	I acknowledge the online training will be completed within 90 days if awarded funds.

Juvenile Reinvestment Program Funding Request		
Judicial District:	29th	
Community Partner Name:	Day Reporting	
Address 1:	738 Ann Avenue	
Address 2:		
City/State/Zip	Kansas City, KS 66101	
Name of Contact Person:	Shakila Stewart, Program Supervisor	
Contact Person Phone:	913-573-8941	
Contact Person Email:	shakstewart@wycolck.org	
Program Overview Provide a description of the community partners mission and history. The position is employed by the Wyandotte County Community Corrections-Juvenile Services.		
What experience does the community partner have with the justice-involved youth population to be served? The position is employed by the Wyandotte County Community Corrections-Juvenile Services.		
Describe experience with current or past grant management that the community partner has. The position is employed by the Wyandotte County Community Corrections-Juvenile Services.		
Provide what plans are in place to sustain the program/service after this grant period? The position is employed by the Wyandotte County Community Corrections-Juvenile Services.		
Planning Process Describe the problem(s) and issue(s) the community partner proposes to be addressed that is negatively impacting youth in the community. This information should include an analysis of current activities addressing the problem, what is working, what is not, and identify existing gaps. There are a large number of youth in our community who are either not in school or they are in an online schooling program. It is well documented that youth who are not in school during the day are much more likely to engage in delinquent behavior. It is the main goal of the Program Specialist to create and maintain a day reporting program in our Juvenile Services Building to help supervise the youth during the day and helping them complete their school work, learn life skills, schedule programming and cognitive classes, and go on educational trips around the Kansas City, metropolitan area.		
Implementation Timeline: Provide a detailed description of each program's implementation timeline. Include the activities, tasks, responsibilities, and dates each will be completed by, to fully implement the program. Activities include staff recruitment, staff training, secure office, furniture and equipment, and any other additional details. To allow for the successful integration of evidence-based programs/services, Kansas Department of Corrections (KDOC) will allow programs a planning period of 90 days, starting on the date of award approval. This will allow time for staff to be hired, trained, and contracts with service providers to be established. The planning period is optional. If a program needs an extension of the planning period, a request may be submitted to KDOC, outlining the reason for the needed extension with an amended timeline for startup. This position is already in place and all training has been completed. Services are ongoing.		

Program Description Why is the proposed program/service needed in the judicial district? Please identify the specific risk/needs the program/service is seeking to address (i.e. criminogenic needs, responsivity, employment, etc.) and include current and relevant data that demonstrates a need for this program/service. Youth who participate in the day reporting program are expected to experience significant positive changes. These include improved academic performance, evidenced by increased school attendance rates, improved grades, and successful completion of schoolwork. A reduction in delinquent behavior, including decreased involvement in criminal activity and substance abuse, is also anticipated. Furthermore, the program aims to enhance participants' life skills, such as decision-making, problem-solving, and essential life skills like budgeting and cooking. Positive behavioral changes, including increased responsibility, improved social skills, and a more hopeful outlook, are also expected outcomes. These changes will be identified through various methods, including data collection, program evaluations, and regular assessments, allowing for the effective measurement of program impact and the necessary adjustments to improve outcomes for all participants.
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Proposed Service/Program: Provide a clear description of the program, including the specific day-to-day activities that will be used to achieve the goals of the program, where activity will be held, frequency of activities, who will be responsible for carrying out the activities, and a timeline of the program (i.e. length of the program, school year, number of sessions, number of weeks, etc.) Day Reporting runs on Monday, Tuesday, Thursday and Friday from 0900-1400. While in Day Reporting the youth work on online school work, participate in therapy, participate in programs like TRACK and Connections 2 Success, and other programs/curriculum deemed helpful by the Program Specialist and their supervisor. On Wednesdays from 0900-1400 there is opportunity for community involvement through various community service opportunities and field trips. The length of the program will vary depending on the need of the youth.

Participant Program Cost Will youth and/or families be charged a fee for participating in the program? ☐ Yes ☒ No If yes, provide details regarding how much the fee will be and/or if the fee can be waived. N/A
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Referral Process Provide the detailed process of how youth are referred to access the program, including what agency/organization can refer youth. When a youth is in a non-traditional education setting i.e. suspended, expelled, online schooling, GED, they can be referred to Day Reporting using the Programs and Community Service Referral Form. The court, court services, or community corrections can make a referral.

List the criteria of an effective referral and the method in which the agency/organization will provide the referral to the community partner (i.e. paper form, email, online). The referring agency will email a completed Programs and Community Service Referral Form to the program supervisor, administrative assistant, and the quality assurance supervisor.
Each community partner must provide the referral form that will be utilized, to ensure the youth meets criteria outlined in the application to participate in the program. Referral form must include the following criteria. Provide the acceptable response that would allow youth to access the program. A. Demographics: The basic demographics of the program's target population(s). Include but not limited to: age and generation groups, sex, gender, or sexual orientation, nationality, race, educational level. B. Geographic Area to be Served: This might be an entire judicial district or one county in a multi-county district or one school in a school district, etc. C. Eligibility Criteria: Identify the requirements that a youth/youth's family must meet to participate in the program. D. Risk Level: Identification of youth risk level. E. Program Identifiers: Contact information, Program name, address where services will be provided, ways to provide referral (email, fax, online, etc.)
A. This is all tracked on our referral form. B. 29th JD C. To be detained in JDC and not currently on any other form of supervision. D. There will be a risk level available. E. Our staff fills out all referral forms, and all programs are provided at our location inside the Juvenile Services Center.

Identification of Youth Risk Level

Agency referral forms (if not utilizing an assessment form) should have questions to help establish youth risk levels.

These questions should identify if the youth is exhibiting deviant behavior and establish factors that will help identify youth risk levels. The best measure of risky behavior accesses these four areas: Attitude and behaviors, History of Behavioral/Mental Health issues, Nature of Peer Group, and Family Life Stability. Below are examples the community partner can use to determine youth risk.

Examples such as:

- A. Number or prior law enforcement contact, truancy issues at school, history of disruptive behavior, current and/or history of any substance use (drug/alcohol), etc.
- B. Identifying behavioral health: coping/self-control skills, history of suicidal ideation/attempts, history of struggle controlling thoughts, history of impulsive behavior, etc.
- C. Peer Group: Identify a way of establishing how youth classify their friend(s) group.
- D. Family Circumstances/Relationships: Identify if single parent household, history of incarceration of any parent, etc.

Identify the scores the program will use, per assessment type (YLS/CAFAS/MAYSI, etc) to be accepted into the program. Identify the process the program will utilize to determine the youths risk level. If your agency does not have access to these assessment tools/scores (i.e.: MAYSI-2, CAFAS, YLS/CMI, etc.), then your agency must have an established way to identify the risk level of each youth referred into the program.

We use the GAIN-SS, YLS, and the YLS Short Screener to determine risk needs.

Please provide details of how the evidence-based program will identify and address racial, ethnic, geographics, and other biases that may exist for the youth and/or the families, staff members, and the community.

Addressing these biases requires culturally responsive practices, tailored interventions, and the use of standardized, culturally sensitive assessment tools. Diversifying resources and partnerships with community-based organizations ensures a wider range of support. Advocacy for systemic change and transparency in program outcomes are vital for accountability. Specifically, the Day Reporting Program Specialist plays a critical role in bridging cultural gaps, advocating for the youth, and providing culturally sensitive support, while also offering feedback to the court system regarding observed biases.

Completion Criteria

Specify the requirements and obligations that the youth and/or family must meet in order to successfully complete the program. Include how long the youth and/or family is expected to remain in the program to meet the completion criteria. Identify the expectations of completing assigned work such as workbooks/worksheets.

The completion timeline will vary depending on the need of the youth. For successful completion, the youth must continue to attend as recommended by staff. The goal of Day Reporting is to establish a consistent pattern of responsible work and participation in the program. As the youth shows more responsibility through the completion of school and programs, their required day to attend will be gradually reduced until they can be taken out of Day Reporting.

Specify the attendance expectations and identify the reasons the youth would be excused / removed from the program.

After 3 no call-no shows we will end the individuals participation in the program. The termination is at the discretion of the program specialist after the 3 no call-no shows.

Evidence-Based Supporting Documentation

Evidence-Based for Proposed Program/Service: Please include credentials or documentation supporting the proposal as promising, evidence-based program or practice, and data that supports the evidence-based and/or best practice is successful.

Model Programs Guide Literature Review: Family Engagement in Juvenile Justice | Office of Juvenile Justice and Delinquency Prevention (ojp.gov) Model Programs Guide Literature Review: Restorative Justice | Office of Juvenile Justice and Delinquency Prevention (ojp.gov)

Model Programs Guide Literature Review: Restorative Justice for Juveniles | Office of Juvenile Justice and Delinquency Prevention (ojp.gov) Publications | Office of Juvenile Justice and Delinquency Prevention (ojp.gov)

Provide which website was utilized to determine that the curriculum being utilized by the program is evidence-based and/or best practices. (i.e. crimesolutions.gov; OJJDP model programs guide; NREPP/SAMHSA; national reentry resource center, etc.)
OJJDP.gov

Monitoring and Evaluation
Who will be responsible for annual evaluations of the program/service at the provider level? Include name, title, phone number and email address.
Quality Assurance Supervisor: Shakila Stewart (913)573-8941 Restorative Justice Supervisor: James Schroeder (913)573-2954

Describe the process for monitoring and evaluating the program/service at the provider level. Include specific details/timelines of when and how the program will be evaluated along with what steps will be taken to complete the evaluation process.
The Day Reporting Program Specialist will be observed by the Quality Assurance Supervisor quarterly. The Restorative Justice Supervisor will track all the program data on the Reinvestment Report.

Measurable Outcomes
Mandatory Outcome Tracking
The following outcomes must be tracked and reported to KDOC quarterly. KDOC will provide a worksheet and instructions for tracking these outcomes at the time of award notification.
Target: 80% of youth successfully completed program/service requirements.
Target: 80% of youth with no new arrests at completion of program/service.
Target: 10% increased enrollment quarterly to assist in reaching desired enrollment.

Additional Outcomes
Please describe additional outcome measures that will be utilized to determine effectiveness of the program/service. Include what data will be measured, when it will be measured, and how it will be measured.
N/A

Past Program Outcomes
Is the proposed program a continued operation of a program that was assisting youth in the previous year? If yes, how many youth were served for each previous year?
In FY24 13 youth were served. In FY25 10 have been served so far.

Projected Outcomes
What is the projected number of youth to be served in FY26-27 to reach the program/service designed capacity?
15+. We have the capacity to have up to 6 kids reporting on any given day.
How was the number of projected youth to be served in FY26-27 determined? What steps will be taken by the program/agency if projected enrollment is not being achieved?
Our numbers are directly related to the number of youth on supervision in the 29th JD. Our team is active in getting referrals from all supporting agencies.

Memorandum of Understanding (MOU)
KDOC Supervision Standard: CSS-01-103 standards state that "Agency policy, procedures, and practice shall require a written Memorandum of Understanding (MOU) whenever the agency and another public or private entity enter into partnership. At a minimum the MOU shall outline the services, the cost of services (if applicable), and the entity responsible for the delivery of services". Please acknowledge that a signed copy of all agreements (MOU/MOA) will be provided to KDOC within 90 days if awarded funds?
☒ I acknowledge an MOU/MOA will be provided to KDOC within 90 days if awarded funds.
Required On-Line Training
If awarded funds from this opportunity, each community partner will be required to complete the on-line training after the award letter is received and before funds will be released. The on-line training is an overview of several areas: the Juvenile Justice system in Kansas, Evidence Based Practices, Principles of Effective Intervention, Cognitive and Social Learning theories, and the Stages of Change. Please acknowledge that the on-line training will be completed within 90 days.
☒ I acknowledge the online training will be completed within 90 days if awarded funds.

Juvenile Reinvestment Program Funding Request

Judicial District:	29th		
Community Partner Name:			
	Restorative Justice Specialist		
	Address 1:	738 Ann Avenue	
	Address 2:		
	City/State/Zip	Kansas City, KS 66101	
	Name of Contact Person:	James Schroeder, Program Supervisor	
	Contact Person Phone:	913-573-2954	
	Contact Person Email:	jschroeder@wycokck.org	

Program Overview

Provide a description of the community partners mission and history.

The position is employed by the Wyandotte County Community Corrections-Juvenile Services.

What experience does the community partner have with the justice-involved youth population to be served?

The position is employed by the Wyandotte County Community Corrections-Juvenile Services.

Describe experience with current or past grant management that the community partner has.

The position is employed by the Wyandotte County Community Corrections-Juvenile Services.

Provide what plans are in place to sustain the program/service after this grant period?

The position is employed by the Wyandotte County Community Corrections-Juvenile Services.

Planning Process

Describe the problem(s) and issue(s) the community partner proposes to be addressed that is negatively impacting youth in the community. This information should include an analysis of current activities addressing the problem, what is working, what is not, and identify existing gaps.

The juvenile justice system often struggles to effectively address the underlying causes of youth delinquency, leading to recidivism and long-term negative consequences. One significant problem is the lack of focus on restorative justice principles, which emphasize repairing harm caused by criminal behavior and promoting accountability and healing. While some efforts are made to address the needs of youth, such as providing access to certain programs, these efforts can be inconsistent and lack sufficient coordination. Furthermore, systemic barriers, such as limited access to mental health and substance abuse treatment, inadequate family support, and racial disparities in the system, continue to hinder the successful rehabilitation of many youth. The role of the Restorative Justice Specialist is crucial in addressing these issues by bridging the gap between the justice system and the community, fostering collaboration, and advocating for a more holistic and restorative approach to youth justice.

Implementation Timeline: Provide a detailed description of each program's implementation timeline. Include the activities, tasks, responsibilities, and dates each will be completed by, to fully implement the program. Activities include staff recruitment, staff training, secure office, furniture and equipment, and any other additional details. To allow for the successful integration of evidence-based programs/services, Kansas Department of Corrections (KDOC) will allow programs a planning period of 90 days, starting on the date of award approval. This will allow time for staff to be hired, trained, and contracts with service providers to be established. The planning period is optional. If a program needs an extension of the planning period, a request may be submitted to KDOC, outlining the reason for the needed extension with an amended timeline for startup.

This position is already in place and all training has been completed. Services are ongoing.

Program Description

Why is the proposed program/service needed in the judicial district? Please identify the specific risk/needs the program/service is seeking to address (i.e. criminogenic needs, responsivity, employment, etc.) and include current and relevant data that demonstrates a need for this program/service.

Youth participating in funded programs are expected to demonstrate positive changes in their knowledge, behaviors, and skills. These changes may include increased understanding of the legal system, the impact of their actions, and available community resources. Additionally, youth may exhibit reduced re-offending rates, improved school attendance, and increased prosocial behaviors. Enhanced skills, such as communication, problem-solving, and conflict resolution, are also anticipated outcomes. These changes will be identified through various methods, including data collection (quantitative and qualitative), program evaluations, and regular assessments. By tracking these changes, the program can effectively measure its impact and make necessary adjustments to improve outcomes for youth.

Proposed Service/Program: Provide a clear description of the program, including the specific day-to-day activities that will be used to achieve the goals of the program, where activity will be held, frequency of activities, who will be responsible for carrying out the activities, and a timeline of the program (i.e. length of the program, school year, number of sessions, number of weeks, etc.)

This program aims to enhance family engagement and improve outcomes for youth involved in the juvenile justice system within the Judicial District of Kansas City, Kansas. The core component is the provision of a Restorative Justice Specialist (RJS) who will work directly with youth and their families from the pretrial phase through various stages of court involvement, including detention, alternative services, diversion, probation, and KJCC supervision.

Specific Day-to-Day Activities:

Initial Engagement: The RJS will proactively reach out to families upon youth's involvement in the juvenile justice system. This involves phone calls, home visits, and meetings at convenient locations for the family.

Information and Support: The RJS will provide families with clear and understandable information about the juvenile justice process, their rights, and available resources. This includes explaining court procedures, detention processes, and alternative program options.

Needs Assessment: The RJS will conduct comprehensive assessments of the youth and family's needs, identifying criminogenic factors, social service requirements, and skill development areas.

Program Facilitation: The RJS will facilitate the Crossroads and Interactive Journaling Curricula, offering both group and individual sessions. These sessions will focus on anger management, problem-solving, decision-making, and self-reflection.

Resource Connection: The RJS will connect families with external social service providers, including mental health services, educational support, and community-based programs. This involves making referrals, assisting with applications, and coordinating services.

Court Liaison: The RJS will participate in daily discussions with the Judge and other justice-involved personnel, providing updates on family engagement and youth progress. They will also advocate for the youth's needs in court proceedings.

Monitoring and Evaluation: The RJS will track youth progress, monitor program effectiveness, and collect data on outcomes, including recidivism rates, school attendance, and behavioral changes.

Activity Location:

Court facilities

Detention centers

Schools

Community centers

Family homes

Frequency of Activities:

Initial engagement: Within 24-48 hours of youth involvement.

Individual sessions: 1-2 times per month, depending on need.

Group sessions: 1-2 times per month, based on program schedule.

Court meetings: As required.

Ongoing communication and support: Daily or as needed.

Responsibility:

Participant Program Cost

Will youth and/or families be charged a fee for participating in the program?

☐ Yes ☒ No

If yes, provide details regarding how much the fee will be and/or if the fee can be waived.

N/A

Referral Process

Provide the detailed process of how youth are referred to access the program, including what agency/organization can refer youth.

Any youth that comes into detention, that does not already have a supervision officer, will be referred to Family Engagement/RJS.

List the criteria of an effective referral and the method in which the agency/organization will provide the referral to the community partner (i.e. paper form, email, online).

This is all done in the courtroom. When it is deemed necessary for the Family Engagement team to step in, a referral is made by the Family Engagement Specialist.

Each community partner must provide the referral form that will be utilized, to ensure the youth meets criteria outlined in the application to participate in the program. Referral form must include the following criteria. Provide the acceptable response that would allow youth to access the program.

- A. **Demographics:** The basic demographics of the program's target population(s). Include but not limited to: age and generation groups, sex, gender, or sexual orientation, nationality, race, educational level.
- B. **Geographic Area to be Served:** This might be an entire judicial district or one county in a multi-county district or one school in a school district, etc.
- C. **Eligibility Criteria:** Identify the requirements that a youth/youth's family must meet to participate in the program.
- D. **Risk Level:** Identification of youth risk level.
- E. **Program Identifiers:** Contact information, Program name, address where services will be provided, ways to provide referral (email, fax, online, etc.)

A. This is all tracked on our referral form.

B. 29th JD

C. To be detained in JDC and not currently on any other form of supervision.

D. There will be a risk level available.

E. Our staff fills out all referral forms, and all programs are provided at our location inside the Juvenile Services Center.

Identification of Youth Risk Level

Agency referral forms (if not utilizing an assessment form) should have questions to help establish youth risk levels.

These questions should identify if the youth is exhibiting deviant behavior and establish factors that will help identify youth risk levels. The best measure of risky behavior accesses these four areas: Attitude and behaviors, History of Behavioral/Mental Health Issues, Nature of Peer Group, and Family Life Stability. Below are examples the community partner can use to determine youth risk.

Examples such as:

- A. Number or prior law enforcement contact, truancy issues at school, history of disruptive behavior, current and/or history of any substance use (drug/alcohol), etc.
- B. Identifying behavioral health: coping/self-control skills, history of suicidal ideation/attempts, history of struggle controlling thoughts, history of impulsive behavior, etc.
- C. Peer Group: Identify a way of establishing how youth classify their friend(s) group.
- D. Family Circumstances/Relationships: Identify if single parent household, history of incarceration of any parent, etc.

Identify the scores the program will use, per assessment type (YLS/CAFAS/MAYSI, etc) to be accepted into the program. Identify the process the program will utilize to determine the youths risk level. If your agency does not have access to these assessment tools/scores (i.e.: MAYSI-2, CAFAS, YLS/CMI, etc.), then your agency must have an established way to identify the risk level of each youth referred into the program.

We look at the GAIN-SS to determine what referrals need to be made right away.

Please provide details of how the evidence-based program will identify and address racial, ethnic, geographics, and other biases that may exist for the youth and/or the families, staff members, and the community.

Addressing these biases requires culturally responsive practices, tailored interventions, and the use of standardized, culturally sensitive assessment tools. Diversifying resources and partnerships with community-based organizations ensures a wider range of support. Advocacy for systemic change and transparency in program outcomes are vital for accountability. Specifically, the Restorative Justice Specialist plays a critical role in bridging cultural gaps, advocating for families, and providing culturally sensitive support, while also offering feedback to the court system regarding observed biases.

Completion Criteria

Specify the requirements and obligations that the youth and/or family must meet in order to successfully complete the program. Include how long the youth and/or family is expected to remain in the program to meet the completion criteria. Identify the expectations of completing assigned work such as workbooks/worksheets.

The Restorative Justice Specialist will use several programs, depending on need, while the youth is on with Family Engagement. The programs are Crossroads and Interactive Journaling Curricula that can be done in group or individual settings. The RJS will also lead Child-Family Team Meetings as required.

Specify the attendance expectations and identify the reasons the youth would be excused / removed from the program.

After 3 no call-no shows we will end the individuals participation in the program. The termination is at the discretion of the RJS after the 3 no call-no shows.

Evidence-Based Supporting Documentation

Evidence-Based for Proposed Program/Service: Please include credentials or documentation supporting the proposal as promising, evidence-based program or practice, and data that supports the evidence-based and/or best practice is successful.

<https://www.ncti.org/programs/youth-crossroads/> <https://shop.changecompanies.net/collections/forward-thinking>

Provide which website was utilized to determine that the curriculum being utilized by the program is evidence-based and/or best practices. (i.e. crimesolutions.gov; OJJDP model programs guide; NREPP/SAMHSA; national reentry resource center, etc.) These are KDOC recommended and approved programs.

Monitoring and Evaluation Who will be responsible for annual evaluations of the program/service at a the provider level? Include name, title, phone number and email address. Quality Assurance Supervisor: Shakila Stewart (913)573-8941 Restorative Justice Supervisor: James Schroeder (913)573-2954
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Describe the process for monitoring and evaluating the program/service at the provider level. Include specific details/timelines of when and how the program will be evaluated along with what steps will be taken to complete the evaluation process. The Restorative Justice Specialist will be observed by the Quality Assurance Supervisor quarterly. The Restorative Justice Supervisor will track all the program data on the Reinvestment Report.

Measurable Outcomes Mandatory Outcome Tracking The following outcomes must be tracked and reported to KDOC quarterly. KDOC will provide a worksheet and instructions for tracking these outcomes at the time of award notification. Target: 80% of youth successfully completed program/service requirements. Target: 80% of youth with no new arrests at completion of program/service. Target: 10% increased enrollment quarterly to assist in reaching desired enrollment.

Additional Outcomes Please describe additional outcome measures that will be utilized to determine effectiveness of the program/service. Include what data will be measured, when it will be measured, and how it will be measured. N/A

Past Program Outcomes Is the proposed program a continued operation of a program that was assisting youth in the previous year? If yes, how many youth were served for each previous year? 64 Youth were served by our Family Engagement Team during FY24; 53 Youth have been served so far in FY25
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Projected Outcomes What is the projected number of youth to be served in FY26-27 to reach the program/service designed capacity? We hope to serve anywhere between 50-100+ youth. How was the number of projected youth to be served in FY26-27 determined? What steps will be taken by the program/agency if projected enrollment is not being achieved? Our numbers are directly related to the number of youth on supervision in the 29th JD. Our team is active in getting referrals from all supporting agencies.
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Memorandum of Understanding (MOU) KDOC Supervision Standard: CSS-01-103 standards state that "Agency policy, procedures, and practice shall require a written Memorandum of Understanding (MOU) whenever the agency and another public or private entity enter into partnership. At a minimum the MOU shall outline the services, the cost of services (if applicable), and the entity responsible for the delivery of services". Please acknowledge that a signed copy of all agreements (MOU/MOA) will be provided to KDOC within 90 days if awarded funds?	
☒	I acknowledge an MOU/MOA will be provided to KDOC within 90 days if awarded funds.
Required On-Line Training If awarded funds from this opportunity, each community partner will be required to complete the on-line training after the award letter is received and before funds will be released. The on-line training is an overview of several areas: the Juvenile Justice system in Kansas, Evidence Based Practices, Principles of Effective Intervention, Cognitive and Social Learning theories, and the Stages of Change. Please acknowledge that the on-line training will be completed within 90 days.	
☒	I acknowledge the online training will be completed within 90 days if awarded funds.

Juvenile Reinvestment Program Funding Request		
Judicial District:	29th	
Community Partner Name:		
	Family Engagement Specialist	
	Address 1:	738 Ann Avenue
	Address 2:	
	City/State/Zip	Kansas City, KS 66101
	Name of Contact Person:	James Schroeder, Program Supervisor
	Contact Person Phone:	913-573-2954
	Contact Person Email:	jschroeder@wycokck.org
Program Overview		
Provide a description of the community partners mission and history.		
The position is employed by the Wyandotte County Community Corrections-Juvenile Services.		
What experience does the community partner have with the justice-involved youth population to be served?		
The position is employed by the Wyandotte County Community Corrections-Juvenile Services.		
Describe experience with current or past grant management that the community partner has.		
The position is employed by the Wyandotte County Community Corrections-Juvenile Services.		
Provide what plans are in place to sustain the program/service after this grant period?		
The position is employed by the Wyandotte County Community Corrections-Juvenile Services.		
Planning Process		
Describe the problem(s) and issue(s) the community partner proposes to be addressed that is negatively impacting youth in the community. This information should include an analysis of current activities addressing the problem, what is working, what is not, and identify existing gaps.		
The Family Engagement Specialist participates in daily discussions about detained youth with the Judge and other justice involved personnel. Often a youth's families are not knowledgeable about the juvenile justice system process or engaged in advocating for themselves and their youth. The FES assertively reaches out to families and schools and external social service providers, resulting in more timely and appropriate services and enabling the Judge to feel more confident in release plans for youth. The FES is a community resource expert also helping Community Corrections and Court Services Officers with referral ideas. The FES offers a seamless transition between detention and Detention Alternative Services, diversion, probation, or KJCC supervision. This position also is trained to facilitate Parent Project, Crossroads - Anger Management, Delinquent Behavior, and Gang Involvement, and Interactive Journaling. The FES will touch virtually every criminogenic need while working with the families and youth through the court. The focus of the Family Engagement Specialist is on pretrial/family engagement while assisting with programs as support.		
Implementation Timeline: Provide a detailed description of each program's implementation timeline. Include the activities, tasks, responsibilities, and dates each will be completed by, to fully implement the program. Activities include staff recruitment, staff training, secure office, furniture and equipment, and any other additional details. To allow for the successful integration of evidence-based programs/services, Kansas Department of Corrections (KDOC) will allow programs a planning period of 90 days, starting on the date of award approval. This will allow time for staff to be hired, trained, and contracts with service providers to be established. The planning period is optional. If a program needs an extension of the planning period, a request may be submitted to KDOC, outlining the reason for the needed extension with an amended timeline for startup.		
This position is already in place and all training has been completed. Services are ongoing.		

Program Description
Why is the proposed program/service needed in the judicial district? Please identify the specific risk/needs the program/service is seeking to address (i.e. criminogenic needs, responsivity, employment, etc.) and include current and relevant data that demonstrates a need for this program/service. Youth who participate in programs facilitated by the Family Engagement Specialist are expected to experience positive changes across various domains. These include increased family engagement, characterized by improved communication and relationships within the family, greater family participation in court proceedings, and a deeper understanding of the juvenile justice system and available resources. Additionally, youth are expected to demonstrate improved outcomes, such as reduced recidivism rates, improved school attendance, and decreased involvement in delinquent behaviors. Furthermore, skill development in areas such as communication, problem-solving, conflict resolution, and self-regulation is anticipated. These changes will be identified through various methods, including data collection, program evaluations, and regular assessments, allowing for the effective measurement of program impact and the necessary adjustments to improve outcomes for youth and families.
Proposed Service/Program: Provide a clear description of the program, including the specific day-to-day activities that will be used to achieve the goals of the program, where activity will be held, frequency of activities, who will be responsible for carrying out the activities, and a timeline of the program (i.e. length of the program, school year, number of sessions, number of weeks, etc.)
This program aims to enhance family engagement and improve outcomes for youth involved in the juvenile justice system within the Judicial District of Kansas City, Kansas. The core component is the provision of a Family Engagement Specialist (FES) who will work directly with youth and their families from the pretrial phase through various stages of court involvement, including detention, alternative services, diversion, probation, and JICC supervision. Specific Day-to-Day Activities: Initial Engagement: The FES will proactively reach out to families upon youth's involvement in the juvenile justice system. This involves phone calls, home visits, and meetings at convenient locations for the family. Information and Support: The FES will provide families with clear and understandable information about the juvenile justice process, their rights, and available resources. This includes explaining court procedures, detention processes, and alternative program options. Needs Assessment: The FES will conduct comprehensive assessments of the youth and family's needs, identifying criminogenic factors, social service requirements, and skill development areas. Program Facilitation: The FES will facilitate the Crossroads and Interactive Journaling Curricula, offering both group and individual sessions. These sessions will focus on anger management, problem-solving, decision-making, and self-reflection. Resource Connection: The FES will connect families with external social service providers, including mental health services, educational support, and community-based programs. This involves making referrals, assisting with applications, and coordinating services. Court Liaison: The FES will participate in daily discussions with the Judge and other justice-involved personnel, providing updates on family engagement and youth progress. They will also advocate for the youth's needs in court proceedings. Monitoring and Evaluation: The FES will track youth progress, monitor program effectiveness, and collect data on outcomes, including recidivism rates, school attendance, and behavioral changes. Activity Location: Court facilities Detention centers Schools Community centers Family homes Frequency of Activities: Initial engagement: Within 24-48 hours of youth involvement. Individual sessions: 1-2 times per month, depending on need. Group sessions: 1-2 times per month, based on program schedule. Court meetings: As required. Ongoing communication and support: Daily or as needed. Responsibility:
Participant Program Cost
Will youth and/or families be charged a fee for participating in the program? ☐ Yes ☒ No If yes, provide details regarding how much the fee will be and/or if the fee can be waived. N/A
Referral Process
Provide the detailed process of how youth are referred to access the program, including what agency/organization can refer youth. Any youth that comes into detention, that does not already have a supervision officer, will be referred to Family Engagement.
List the criteria of an effective referral and the method in which the agency/organization will provide the referral to the community partner (i.e. paper form, email, online).
This is all done in the courtroom. When it is deemed necessary for the Family Engagement team to step in, a referral is made by the Family Engagement Specialist. Each community partner must provide the referral form that will be utilized, to ensure the youth meets criteria outlined in the application to participate in the program. Referral form must include the following criteria. Provide the acceptable response that would allow youth to access the program. A. Demographics: The basic demographics of the program's target population(s). Include but not limited to: age and generation groups, sex, gender, or sexual orientation, nationality, race, educational level. B. Geographic Area to be Served: This might be an entire judicial district or one county in a multi-county district or one school in a school district, etc. C. Eligibility Criteria: Identify the requirements that a youth/youth's family must meet to participate in the program. D. Risk Level: Identification of youth risk level. E. Program Identifiers: Contact information, Program name, address where services will be provided, ways to provide referral (email, fax, online, etc.) A. This is all tracked on our referral form. B. 29th JD C. To be detained in JDC and not currently on any other form of supervision. D. There will be a risk level available. E. Our staff fills out all referral forms, and all programs are provided at our location inside the Juvenile Services Center.

Identification of Youth Risk Level Agency referral forms (if not utilizing an assessment form) should have questions to help establish youth risk levels. These questions should identify if the youth is exhibiting deviant behavior and establish factors that will help identify youth risk levels. The best measure of risky behavior accesses these four areas: Attitude and behaviors, History of Behavioral/Mental Health issues, Nature of Peer Group, and Family Life Stability. Below are examples the community partner can use to determine youth risk. Examples such as: A. Number or prior law enforcement contact, truancy issues at school, history of disruptive behavior, current and/or history of any substance use (drug/alcohol), etc. B. Identifying behavioral health: coping/self-control skills, history of suicidal ideation/attempts, history of struggle controlling thoughts, history of impulsive behavior, etc. C. Peer Group: Identify a way of establishing how youth classify their friend(s) group. D. Family Circumstances/Relationships: Identify if single parent household, history of incarceration of any parent, etc.
Identify the scores the program will use, per assessment type (YLS/CAFAS/MAYSI, etc.) to be accepted into the program. Identify the process the program will utilize to determine the youths risk level. If your agency does not have access to these assessment tools/scores (i.e.: MAYSI-2, CAFAS, YLS/CMI, etc.), then your agency must have an established way to identify the risk level of each youth referred into the program.
We look at the GAIN-SS to determine what referrals need to be made right away.
Please provide details of how the evidence-based program will identify and address racial, ethnic, geographics, and other biases that may exist for the youth and/or the families, staff members, and the community.
Addressing these biases requires culturally responsive practices, tailored interventions, and the use of standardized, culturally sensitive assessment tools. Diversifying resources and partnerships with community-based organizations ensures a wider range of support. Advocacy for systemic change and transparency in program outcomes are vital for accountability. Specifically, the Family Engagement Specialist plays a critical role in bridging cultural gaps, advocating for families, and providing culturally sensitive support, while also offering feedback to the court system regarding observed biases.
Completion Criteria Specify the requirements and obligations that the youth and/or family must meet in order to successfully complete the program. Include how long the youth and/or family is expected to remain in the program to meet the completion criteria. Identify the expectations of completing assigned work such as workbooks/worksheets. The Family Engagement Specialist will use several programs, depending on need, while the youth is on with Family Engagement. The programs are Crossroads and Interactive Journaling Curricula that can be done in group or individual settings. The FES will also lead Child-Family Team Meetings as required.
Specify the attendance expectations and identify the reasons the youth would be excused / removed from the program. After 3 no call-no shows we will end the individuals participation in the program. The termination is at the discretion of the FES after the 3 no call-no shows.
Evidence-Based Supporting Documentation Evidence-Based for Proposed Program/Service: Please include credentials or documentation supporting the proposal as promising, evidence-based program or practice, and data that supports the evidence-based and/or best practice is successful. https://www.ncti.org/programs/youth-crossroads/ https://shop.changecompanies.net/collections/forward-thinking

Provide which website was utilized to determine that the curriculum being utilized by the program is evidence-based and/or best practices. (i.e. crimesolutions.gov; OJJDP model programs guide; NREPP/SAMHSA; national reentry resource center, etc.)
These are KDOC recommended and approved programs.
Monitoring and Evaluation Who will be responsible for annual evaluations of the program/service at a the provider level? Include name, title, phone number and email address.
Quality Assurance Supervisor: Shakila Stewart (913)573-8941 Restorative Justice Supervisor: James Schroeder (913)573-2954
Describe the process for monitoring and evaluating the program/service at the provider level. Include specific details/timelines of when and how the program will be evaluated along with what steps will be taken to complete the evaluation process.
The Family Engagement Specialist will be observed by the Quality Assurance Supervisor quarterly. The Restorative Justice Supervisor will track all the program data on the Reinvestment Report.
Measurable Outcomes Mandatory Outcome Tracking The following outcomes must be tracked and reported to KDOC quarterly. KDOC will provide a worksheet and instructions for tracking these outcomes at the time of award notification.
Target: 80% of youth successfully completed program/service requirements. Target: 80% of youth with no new arrests at completion of program/service. Target: 10% Increased enrollment quarterly to assist in reaching desired enrollment.
Additional Outcomes Please describe additional outcome measures that will be utilized to determine effectiveness of the program/service. Include what data will be measured, when it will be measured, and how it will be measured.
N/A
Past Program Outcomes Is the proposed program a continued operation of a program that was assisting youth in the previous year? If yes, how many youth were served for each previous year?
64 Youth were served by our Family Engagement Team during FY24; 53 Youth have been served so far in FY25
Projected Outcomes What is the projected number of youth to be served in FY26-27 to reach the program/service designed capacity?
We hope to serve anywhere between 50-100+ youth.
How was the number of projected youth to be served in FY26-27 determined? What steps will be taken by the program/agency if projected enrollment is not being achieved?
Our numbers are directly related to the number of youth on supervision in the 29th JD. Our team is active in getting referrals from all supporting agencies.
Memorandum of Understanding (MOU) KDOC Supervision Standard: CSS-01-103 standards state that "Agency policy, procedures, and practice shall require a written Memorandum of Understanding (MOU) whenever the agency and another public or private entity enter into partnership. At a minimum the MOU shall outline the services, the cost of services (if applicable), and the entity responsible for the delivery of services". Please acknowledge that a signed copy of all agreements (MOU/MOA) will be provided to KDOC within 90 days if awarded funds?
☒ I acknowledge an MOU/MOA will be provided to KDOC within 90 days if awarded funds.
Required On-Line Training If awarded funds from this opportunity, each community partner will be required to complete the on-line training after the award letter is received and before funds will be released. The on-line training is an overview of several areas: the Juvenile Justice system in Kansas, Evidence Based Practices, Principles of Effective Intervention, Cognitive and Social Learning theories, and the Stages of Change. Please acknowledge that the on-line training will be completed within 90 days.
☒ I acknowledge the online training will be completed within 90 days if awarded funds.

FY2026

BUDGET SUMMARY

Enter Agency Name On Personnel Narrative Tab

All cells on this tab auto-fill. Verify amounts against Narrative tabs.

TOTAL BUDGET SUMMARY

PERSONNEL		TOTAL
1A	Salary	\$ 222,456.00
1B	Benefits	\$ 120,561.80
TOTAL PERSONNEL SECTION		\$ 343,017.80
OPERATIONS		TOTAL
2A	TRAVEL CATEGORY	\$ 385.20
2B	TRAINING CATEGORY	\$ 11,300.00
2C	COMMUNICATIONS CATEGORY	\$ 3,300.00
2D	EQUIPMENT CATEGORY	\$ 3,300.00
2E	SUPPLIES/COMMODITIES CATEGORY	\$ 10,000.00
2F	FACILITY CATEGORY	\$ -
2G	CONTRACTUAL CATEGORY	\$ -
TOTAL OPERATIONS SECTION		\$ 28,285.20
3A	TOTAL CONTRACTS/CLIENT SERVICES SECTION	\$ 4,200.00
TOTAL FY2026 BUDGET SUMMARY		\$ 375,503.00

FY2027

BUDGET SUMMARY

Enter Agency Name On Personnel Narrative Tab

All cells on this tab auto-fill. Verify amounts against Narrative tabs.

TOTAL BUDGET SUMMARY

PERSONNEL

TOTAL

1A	Salary	\$	222,456.00
1B	Benefits	\$	120,561.80
	TOTAL PERSONNEL SECTION	\$	343,017.80

OPERATIONS

TOTAL

2A	TRAVEL CATEGORY	\$	385.20
2B	TRAINING CATEGORY	\$	11,300.00
2C	COMMUNICATIONS CATEGORY	\$	3,300.00
2D	EQUIPMENT CATEGORY	\$	3,300.00
2E	SUPPLIES/COMMODITIES CATEGORY	\$	10,000.00
2F	FACILITY CATEGORY	\$	-
2G	CONTRACTUAL CATEGORY	\$	-
	TOTAL OPERATIONS SECTION	\$	28,285.20

3A	TOTAL CONTRACTS/CLIENT SERVICES SECTION	\$	4,200.00
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TOTAL FY2026 BUDGET SUMMARY

\$ 375,503.00