Unified Government of Wyandotte County and Kansas City, Kansas

Board of Commissioners

Commission Chambers
701 N. 7th Street Trafficway, Kansas City, KS 66101

Mayor Tyrone Garner
Commissioner At-Large Dist. 1 Melissa Bynum – Commissioner At-Large Dist. 2 Tom Burroughs – Commissioner Dist. 1 Gayle E. Townsend – Commissioner Dist. 2 Bill Burns – Commissioner Dist. 3 Christian Ramirez – Commissioner Dist. 4 Evelyn Hill – Commissioner Dist. 5 Mike Kane – Commissioner Dist. 6 Phil Lopez – Commissioner Dist. 7 Chuck Stites – Commissioner Dist. 8 Andrew Davis

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AGENDA

Thursday, February 6, 2025
7:00 PM

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **REVISIONS TO AGENDA**
6. **MAYOR'S AGENDA**

6.1 **PROCLAMATION: BLACK HISTORY MONTH**
Synopsis: A Proclamation proclaiming the month of February 2025, as Black History Month.
Tracking #: 21102

6.2 **PRESENTATION: WYANDOTTE BEHAVIORAL HEALTH NETWORK**
Synopsis: Presentation providing updates of Wyandot Behavioral Health Network.

For information only
Tracking #: 2198

6.3 **PROCLAMATION: METROPOLITAN BAPTIST CHURCH WEEKEND**
Synopsis: A Proclamation proclaiming the month of February 8-9, 2025, as Metropolitan Baptist Church Weekend.
Tracking #: 21103

7. REGULAR CONSENT AGENDA

7.1 2024 REPORT OF COMMISSION TRAVEL AND COMMUNITY EVENT EXPENDITURES

Synopsis: 2024 Report of Commission Travel and Community Event Expenditures.
Tracking #: 2126

7.2 RESOLUTION: ASSISTANCE TO FIREFIGHTERS GRANT

Synopsis: The Kansas City Kansas Fire Department is requesting permission from our governing body to submit a grant request to the Federal Emergency Management Agency for a total of $148,812, through the Assistance to Firefighters Grant Program. There is a 10% local match required.

*On January 27, 2025, the **Public Works and Safety Standing Committee**, chaired by Commissioner Burroughs, voted unanimously to approve and forward to full commission.*
Tracking #: 21649

7.3 RESOLUTION: APPROVAL OF FISCAL YEAR 2026 ADULT COMMUNITY CORRECTIONS KANSAS DEPARTMENT OF CORRECTIONS GRANT

Synopsis: Approval and acceptance of a grant request to the Kansas Department of Corrections for Adult Community Corrections. No local funds or match required.

*On January 27, 2025, the **Public Works and Safety Standing Committee**, chaired by Commissioner Burroughs, voted unanimously to approve and forward to full commission.*
Tracking #: 2127

7.4 RESOLUTION: APPROVAL FISCAL YEAR 2026 JUVENILE COMMUNITY CORRECTIONS KANSAS DEPARTMENT OF CORRECTIONS GRANT

Synopsis: Approval and acceptance of a grant request to the Kansas Department of Corrections for fiscal year 2026 Juvenile Community Corrections. No local funds or match required.

*On January 27, 2025, the **Public Works and Safety Standing Committee**, chaired by Commissioner Burroughs, voted unanimously to approve and forward to full commission.*
Tracking #: 2128

7.5 **RESOLUTION: HEALTH EQUITY TASK FORCE GRANT FROM HALL FAMILY FOUNDATION**

Synopsis: The Public Health Department is requesting approval to submit a 1-year grant requesting $87,000 to support the work of the Wyandotte County Health Equity Task Force. No match funding is required.

*On January 27, 2025, the **Administration & Human Services Standing Committee**, chaired by Commissioner Bynum, voted unanimously to approve and forward to full commission.*

Tracking #: 21633

7.6 **MINUTES**

Synopsis: Minutes from the Regular Session meeting on July 6, 2023, and from the Special meeting on January 30, 2025.

Tracking #: MINUTES

7.7 **WEEKLY BUSINESS**

Synopsis: Weekly business materials dated January 23, and 30, 2025.

Tracking #: WEEKLY BUSINESS

8. PUBLIC HEARING AGENDA

9. STANDING COMMITTEES' AGENDA

9.1 **RESOLUTION: 2025 OUTDOOR RECREATION LEGACY PARTNERSHIP PROGRAM GRANT**

Synopsis: Approval of a resolution authorizing application and acceptance of a 2025 Outdoor Recreation Legacy Partnership Program Grant to support planning, construction, and implementation efforts of a future river front park. The grant requires a 50/50 match which has been identified from the Public Works and Parks & Recreation approved budgets.

*This item was scheduled to appear before the **Neighborhood and Community Development Standing Committee**, chaired by Commissioner Davis, on February 3, 2025. It was requested, and approved by the Mayor, to fast track this item to the February 6, 2025 Board of Commissioners meeting.*

Tracking #: 2196

10. ADMINISTRATOR'S AGENDA

10.1 **PRESENTATION: CONSENT DECREE OVERVIEW**

Synopsis: Presentation regarding terms and conditions of the Department of Justice and Environmental Protection Agency Consent Decree.

Tracking #: 2130

10.2 **RESOLUTION: MEMORANDUM OF UNDERSTANDING WITH LiUNA!**

Synopsis: Adoption of a resolution authorizing the County Administrator to execute the following Memorandum of Understanding (MOU) between the UG and the Laborers' International Union of North America (LiUNA!), Local Union 1290.

Tracking #: 21105

11. LAND BANK BOARD OF TRUSTEES' AGENDA

11.1 **LAND BANK BOARD OF TRUSTEES' CONSENT AGENDA**

Synopsis: The following **option application(s)** were presented at the 12/09/2024 and the 01/06/25 Neighborhood & Community Development standing committee meetings:

Please visit the new site to review the applications below
https://gisapp.wycokck.org/Landbank.html

27 Single Family Homes

Tracking #: 21101

12. COMMISSIONERS' AGENDA

13. ADJOURN

The Unified Government of Wyandotte County and Kansas City, Kansas will provide necessary, reasonable auxiliary aids and services, such as ASL translators, machine-readable copies of meeting materials, or on-site language interpretation. Individuals requiring any auxiliary aids or services should contact the Unified Government.

Location: Hybrid
We invite you to view the meeting in person in the Commissioner Chambers, Lobby Level of the Municipal Office Building, 701 N 7th Street, Kansas City, Kansas, or virtually via a Zoom webinar.

Join from PC, Mac, iPad, or Android:
https://us02web.zoom.us/j/87479414159
Webinar ID: 874 7941 4159

Phone one-tap:
+12532158782,87479414159# US (Tacoma)
+13462487799,87479414159# US (Houston)

Join via audio:
+1 253 215 8782 US (Tacoma), +1 346 248 7799 US (Houston), +1 669 444 9171 US, +1 669 900 9128 US (San Jose), +1 719 359 4580 US, +1 253 205 0468 US, +1 507 473 4847 US, +1 564 217 2000 US, +1 646 558 8656 US (New York), +1 646 931 3860 US, +1 689 278 1000 US, +1 301 715 8592 US (Washington DC), +1 305 224 1968 US, +1 309 205 3325 US, +1 312 626 6799 US (Chicago), +1 360 209 5623 US, +1 386 347 5053 US
888 475 4499 US (Toll Free) 877 853 5257 US (Toll Free)
International numbers available: https://us02web.zoom.us/u/kbKDD56cER

Unified Government of Wyandotte County/Kansas City, Kansas

PROCLAMATION

WHEREAS, each year, February is designated Black History Month, a time for honoring and exploring the culture and history of African Americans and recognizing that our society's rich diversity is one of our greatest strengths; and

WHEREAS, the origins of Black History Month date back to 1915 when Dr. Carter G. Woodson founded the organization known today as the Association for the Study of African American Life and History; and

WHEREAS, Black History Month began as "Negro History Week" in February 1926 in the United States; and

WHEREAS, in the 1960s, the week expanded into Black History Month as it coincides with the birthdays of Frederick Douglass (February 15) and Abraham Lincoln (February 12); and

WHEREAS, as we celebrate the history of Black Wyandotte Countians – brilliant African American artists, talented musicians, and successful business and industry leaders – may we also recognize the barriers they have overcome; and

WHEREAS, observing Black History Month provides opportunities to gain a deeper understanding of African American history and acknowledge the centuries of struggles for equality freedom; and

WHEREAS, Black History Month also celebrates the achievements and contributions that African Americans have made in shaping our country's communities; and

WHEREAS, we must not forget the men and women who worked tirelessly for freedom, civil rights, and equality for all people and whose deeds helped to broaden and enrich American culture.

NOW, THEREFORE, I, Tyrone Garner, Mayor/CEO of the Unified Government of Wyandotte County/Kansas City, Kansas, do hereby proclaim February 2025, as:

"BLACK HISTORY MONTH"

in Wyandotte County/Kansas City, Kansas, and urge all citizens to take cognizance of this event and participate fittingly in its observance. In witness whereof, I have hereunto set my hand and the seal of the Unified Government of Wyandotte County/Kansas City, Kansas.

TYRONE GARNER, MAYOR/CEO

Report to
Board of Commissioners

MEETING DATE	PRESENTER	DEPARTMENT
	Irene Caudillo, Chief of Staff icaudillo@wycokck.org x5010	Mayor's Office

AGENDA ITEM #6.1.

PRESENTATION: WYANDOTTE BEHAVIORAL HEALTH NETWORK

BACKGROUND

Presentation providing updates of Wyandot Behavioral Health Network.

For information only

RECOMMENDATION

For information only

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

IT/POLICY CONSIDERATIONS

PROCUREMENT CONSIDERATIONS

LEGAL CONSIDERATIONS

ATTACHMENTS

UG Presentation February 2025 (6)

Approved by Mayor and/or Chair and Administrator to add to agenda.

Wyandot
Behavioral Health Network

Healthy Minds, Healthy Lives

Thriving Community

Serving Wyandotte County since 1953

Wyandot
Behavioral Health Network

Our roots

- 1953 – Wyandotte County Child Guidance Clinic
- Mid-1960's – designated as Wyandotte County's Community Mental Health Center (CMHC)

What's a CMHC?

- Kansas statute: KSA-19-4001
- Relationship with county government
- Statewide safety net system for behavioral health
- Serve everyone regardless of ability to pay

Wyandot
Behavioral Health Network

Our Network

Wyandot Center

Wyandotte County's designated community mental health center for adults.

RSI

Crisis stabilization services for substance use and mental health crises.

PACES

Safety net behavioral health services for children and adolescents.

Kim Wilson Housing

Innovative housing solutions for vulnerable individuals.

Wyandot
Behavioral Health Network

Nearly 8,000

Children, Adults and Families Served by Wyandot BHN

Wyandot
Behavioral Health Network

Mental Health Mill Levy Funding Per Capita

Johnson: $42.35

Shawnee: $12.58

Sedgwick: $10.44

Wyandotte: $5.38 (85/105)

Wyandot Center

Justice Involved Behavioral Health Services

Keeping mental health care in the community

- Stepping Up

Community-Based Solutions

- Behavioral Health Court
- Intensive Case Management
- Co-responder at Kansas City, Kansas Police & Sheriff Departments
- Crisis Intervention Team (CIT) Trainings
- Jail and Court Liaisons

Wyandot BHN and UG MOUs

- Police Co-responder
- Sheriff Co-responder
- Jail Liaison
- Adult community corrections
- Juvenile community corrections

By the Numbers: Justice Involved Behavioral Health Services

In 2024, a mental health professional accompanied a CIT officer on 693 mental health calls to 911, which diverted 119 individuals from be booked into jail.

Reduced bookings into jail of individuals with severe mental illness by over 30% since 2015.

Saved 440 bed days in jail in 2024.

Wyandot
Behavioral Health Network

PACES

Robert’s Place Children’s Shelter

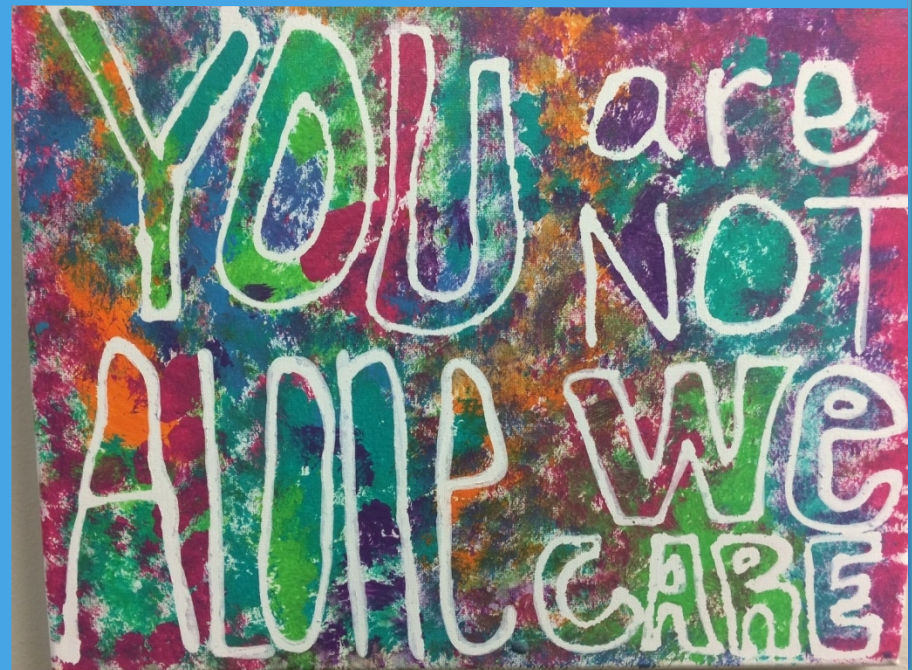
Providing emergency shelter for Wyandotte County children in crisis

Served 139 children in police protective custody in 2024

- Emergency protection for suspected victims of child abuse and neglect
- Temporary shelter for children experiencing a behavioral health crisis
- Partnership with Wyandotte County Juvenile Intake & Assessment Center

PACES

Provide mental health services to over 80 juvenile offenders through the juvenile justice partnership.



Kim Wilson
Housing

- **112** clients engaged in Supported Housing Programs
- **46** clients housed by the Homeless Outreach Team
- **7** clients accessed transitional/interim housing programs
- **679** clients accessed support & resources from Frank Williams Outreach Center

RSI

1796

Number of people who accessed RSI in 2024

205

Number of people who accessed RSI by way of Wyandotte County Law Enforcement

Wyandot
Behavioral Health Network

988 – Suicide & Mental Health Crisis Talk or Chat Line

4415 calls May 7 – December 31

Wyandot
Behavioral Health Network

Questions?

Unified Government of Wyandotte County/Kansas City, Kansas

PROCLAMATION

WHEREAS, on February 2nd, 1890, 118 charter members organized the Metropolitan Baptist Church under the leadership of the Reverend W.R. Boone as Pastor; and

WHEREAS, the membership steadily grew and in 1912, the foundation was laid for a new edifice at the present site while Reverend G.L. Prince was Pastor. The temple was completed for $10,000. Metropolitan became the first African American church to build a new sanctuary and the first to install a pipe organ in Kansas City, Kansas. The present temple was dedicated in 1915 by Reverend Daniel Arthur Holmes, Pastor; and

WHEREAS, in 1966, the present sanctuary was remodeled and featured on the television broadcast, "Your Church and Mine", and the property east of the temple was purchased and prepared for parking; and

WHEREAS, in 1982, Reverend Dr. Robert Louis Baynham was installed as Pastor. In 1988, under his leadership, he organized "The Voices of Metropolitan" and started the Children's Church Ministry. In 1991, the education building was added to the existing; and

WHEREAS, in 2022, after a long illness, the Reverend Dr. Robert L. Baynham was called to be with the Lord and Reverend L. Henderson Bell served as Interim Pastor. In 2023, Reverend Delano J. Sheffield served as Interim Pastor. On January 28th, 2024, Reverend Delano J. Sheffield became the first Interim Pastor to be installed as Pastor of Metropolitan Baptist Church; and

WHEREAS, the Metropolitan Baptist Church celebrates its 135th Church Anniversary the weekend of February 8th-9th, 2025.

NOW, THEREFORE, I, Tyrone Garner, Mayor/CEO of the Unified Government of Wyandotte County/Kansas City, Kansas, do hereby proclaim Saturday and Sunday, February 8th-9th, 2025, as:

"Metropolitan Baptist Church Weekend"

in Wyandotte County/Kansas City, Kansas. In witness whereof, I have hereunto set my hand and the seal of the Unified Government of Wyandotte County/Kansas City, Kansas.

_____

TYRONE GARNER, MAYOR/CEO

Tracking ID: 2126

Report to
Board of Commissioners

MEETING DATE	PRESENTER	DEPARTMENT
	Danielle Rodgers, Auditor drodgers@wycokck.org x8038	Legislative Auditor

AGENDA ITEM #7.1.

2024 REPORT OF COMMISSION TRAVEL AND COMMUNITY EVENT EXPENDITURES

BACKGROUND

2024 Report of Commission Travel and Community Event Expenditures

RECOMMENDATION

For information only

Review per Resolution R1313, in commissioner travel policy

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

N/A

IT/POLICY CONSIDERATIONS

N/A

PROCUREMENT CONSIDERATIONS

N/A

LEGAL CONSIDERATIONS

N/A

ATTACHMENTS

2024 Report of Commission Travel and Community Event Expenditures

Approved by Mayor and/or Chair and Administrator to add to agenda.

2024 Report of Commission Travel and Community Event Expenditures

DRAFT

Office of the Legislative Auditor

Reed Partridge
Legislative Auditor

913-573-2932

lauditor@wycokck.org

www.wycokck.org

710 N 7th Street, Suite 140
Kansas City, KS 66101

February 2025

Legislative Auditor's Office

Reed Partridge, Legislative Auditor

710 North 7th Street Suite 140
Kansas City, Kansas 66101

Phone: (913) 573-2932
Fax: (913) 573-8045

DRAFT

Tyrone Garner, Mayor/Chief Executive Officer
Unified Board of Commissioners
Robert P. Burns, Chief Judge 29th Judicial District
David Johnston, County Administrator

As directed by Article VIII, Travel Policy, Section 801 of the Unified Government Commission Rules, the Legislative Auditor's Office presents the 2023 Report of Commission Travel and Community Event Expenditures.

During 2024, Commission Travel and Community Event expenditures totaled $76,939.83. A detailed report of 2024 Commission Travel and Community Event expenditures is presented on pages 2-4 of this report.

A detailed report of Mayor Tyrone Garner's 2024 travel expenditures totaling $11,040.52 is presented on page 5.

This report is not an audit, and we do not express an opinion on the data or make any conclusions or recommendations.

Reed Partridge

Legislative Auditor

DRAFT

2024 Report of Commission Travel & Community Event Expenditures

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Introduction

BACKGROUND

Article VIII, Travel Policy, Section 801 of the Unified Government Commission Rules directs the Legislative Auditor to publish and present a detailed annual report of each Commissioner's travel expenditures. Resolution #R-13-13, published February 14, 2013, established the current Commission Rules pertaining to Commission travel. The Commission Rules are codified in Appendix C of the Unified Government Code of Ordinances.

2024 Commission Travel and Community Event expenditures totaled $76,939.83. A detailed report of 2024 Commission travel and community event expenditures is presented on pages 2-4 of this report.

2024 travel expenditures for Mayor Garner totaled $11,040.52. A detailed report of Mayor Garner's 2024 travel expenditures is presented on page 5.

Additionally, the current Commission Rules pertaining to Commission travel are presented as an appendix to this report beginning on page 6.

MISCELLANEOUS NOTES

Donations – Beginning in 2023, funds set aside for donations by Unified Government Commissioners are budgeted and posted to the same accounts as those established specifically for travel and community event costs. Because the donation costs are blended with travel and community event costs, they are included in this report.

Tracking Costs – The Unified Government financial system tracks Mayor/CEO and Commission travel/community event costs in accounts specifically established for that purpose. Therefore, our report relies on the accurate and consistent use of those accounts.

Attestation Engagement – This attestation reports the Commission travel and community event expenditures and Mayor travel for 2024 without providing an opinion or a conclusion on them. The report is not an audit, and the data provided was not tested in accordance with generally accepted government auditing standards.

DRAFT

Commission Travel & Community Event Expenditures

District 1 - Commissioner Townsend

Date	Location	Description		Amount
6/8/2024	Kansas City, KS	Juneteenth in the Dotte Parade Donation	$	200.00
6/26/2024	Kansas City, KS	Chester and Lilie Owens Event Donation	$	200.00
7/1/2024	Kansas City, KS	Organization for Community Preservation's Youth Diversion Program Donation	$	4,100.00
7/11/2024	Kansas City, KS	Full Throttle Foundation "A Better KCK" Diversion Program Donation	$	1,000.00
9/14/2024	Kansas City, KS	Leavenworth Road Association Clean Up Donation	$	1,000.00
9/28/2024	Kansas City, KS	NAACP Banquet Ticket and Donation	$	245.00
10/28/2024	Kansas City, KS	First Baptist Church 165th Anniversary Donation	$	250.00
12/10/2024	Kansas City, KS	State of the Government Ticket	$	65.87
12/14/2024	Kansas City, KS	Friends of Yates Holiday at the Apollo Gala Ticket	$	222.00
		Total:	**$**	**7,282.87**

District 2 - Commissioner Burns

Date	Location	Description		Amount
10/26/2024	Kansas City, KS	Strawberry Hill Neighborhood Association Donation for Game Day	$	2,000.00
12/4/2024	Kansas City, KS	Armourdale Renewal Association Inc. Donation	$	2,635.00
		Total:	**$**	**4,635.00**

District 3 - Commissioner Ramirez

Date	Location	Description		Amount
11/21/2024	Kansas City, KS	Rosedale Development Association ArchFest Donation	$	5,000.00
		Total:	**$**	**5,000.00**

District 4 - Commissioner Hill

Date	Location	Description		Amount
2/12/2024	Kansas City, KS	Vibrant Health Women's Luncheon	$	35.00
4/12-13/2024	Manhattan, KS	League of KS Municipalities City Leaders Academy: Foundation Program	$	175.00
4/23-24/2024	Lawrence, KS	KSHC Summit on Homelessness and Housing	$	244.10
6/12/2024	Kansas City, KS	KCKCC Graduation Ticket	$	33.85
6/21/2024	Kansas City, KS	Sharice Davids Congressional Forum Event Ticket	$	70.00
6/26/2024	Kansas City, KS	Chester and Lilie Owens Event Donation	$	500.00
9/28/2024	Kansas City, KS	NAACP Gala Ticket	$	185.00
10/12/2024	Kansas City, KS	2024 KCKPD PAL Fest Ticket	$	150.00
10/28/2024	Kansas City, KS	First Baptist Church 165th Anniversary Donation	$	250.00
12/4/2024	Kansas City, KS	Sue's Safe Haven Donation	$	7,500.00
12/10/2024	Kansas City, KS	State of the Government Ticket	$	65.87
12/31/2024	Kansas City, KS	Ladies that LEAN Transitional Housing Donation	$	3,240.39
		Total:	**$**	**12,449.21**

District 5 - Commissioner Kane

Date	Location	Description		Amount
3/11/2024	Kansas City, KS	KCK United Youth Soccer Program Donation	$	3,000.00
5/21/2024	Kansas City, KS	Hillcrest Transitional Housing Youth Program Donation	$	5,000.00
6/21/2024	Kansas City, KS	Sharice Davids Congressional Forum Event Ticket	$	70.00
		Total:	**$**	**8,070.00**

District 6 - Commissioner Lopez

Date	Location	Description		Amount
9/6/2024	Not Applicable	Purchase of Cameras for KCKPD	$	9,940.00
		Total:	**$**	**9,940.00**

District 7 - Commissioner Stites

Date	Location	Description		Amount
4/24/2024	Bonner Springs, KS	BS-EDWs Chamber of Commerce 2024 Tiblow Days Donation	$	1,000.00
5/1/2024	Bonner Springs, KS	BS Police Department "Feed His Lambs" Golf Tournament Donation	$	1,000.00
6/21/2024	Bonner Springs, KS	Happy Hearts Working Inc. Golf Tournament	$	750.00
9/6/2024	Bonner Springs, KS	BS-EDW Education Foundation Bill Kelly Golf Tournament Donation	$	750.00
12/7/2024	Bonner Springs, KS	Bonner Springs Police Department "Cram the Cruiser" Toy Drive	$	500.00
12/9/2024	Edwardsville, KS	Edwardsville Police Department Elementary School Clothing Drive Donation	$	500.00
12/9/2024	Bonner Springs, KS	2024 58th Annual Jeannine Gallagher Christmas Basket Program Donation	$	500.00
12/16/2024	Edwardsville, KS	Edwardsville Community Center Improvement Donation	$	3,500.00
12/31/2024	Bonner Springs, KS	City of Bonner Springs Donation	$	2,500.00
		Total:	**$**	**11,000.00**

District 8 - Commissioner Davis

Date	Location	Description		Amount
4/24/2024	Not Applicable	Eventbrite Townhall Event Registration Subscription	$	9.99
5/23/2024	Kansas City, KS	Wyandotte High School Jamie Craig Food Truck Event Donation	$	500.00
6/6/2024	Kansas City, KS	Meal for Neighborhood Meeting	$	49.21
6/12/2024	Kansas City, KS	KCKCC Graduation	$	33.85
6/13/2024	Kansas City, KS	Homestead Hills Neighborhood Group Donation	$	208.66
6/25/2024	Kansas City, KS	Prayer in the Park Donation	$	120.00
6/25/2024	Kansas City, KS	Schlagle Area Neighborhood Group Donation	$	500.00
7/3/2024	Kansas City, KS	KCKCC Performing Arts "For Creators Only" Comedy Show	$	434.31
7/18/2024	Kansas City, KS	Meal for Presidential Heights Neighborhood Meeting	$	254.95
9/7/2024	Kansas City, KS	Giving Hope "Kansas Hope Gala 2024" Event Ticket	$	200.00
9/14/2024	Kansas City, KS	Leavenworth Road Association 2024 Clean Up Donation	$	1,500.00
9/27/2024	Kansas City, KS	Sumner Academy Class of 2014 Reunion Donation	$	1,000.00
10/9-10/11/2024	St. Louis, MO	Vacant Properties Conference	$	1,661.24
11/13-17/2024	Tampa, FL	National League of Cities Conference	$	2,685.66
12/10/2024	Kansas City, KS	State of the Government Ticket	$	65.87
12/13/2024	Kansas City, KS	Pomeroy Neighborhood Watch Group Donation	$	400.00
12/13/2024	Kansas City, KS	Leavenworth Road Assocation 2025 fall Dumpster Days Donation	$	1,500.00
12/13/2024	Kansas City, KS	Homestead Hills Neighborhood Group Donation	$	400.00
		Total:	**$**	**11,523.74**

District 1 at Large - Commissioner Bynum

Date	Location	Description		Amount
2/20/2024	Lawrence, KS	KSHC Summit on Homelessness and Housing	$	244.10
4/11/2024	Kansas City, KS	Fairfax Luncheon	$	35.00
4/16/2024	Overland Park, KS	Driving out the Darkness in the Heartland Antisemitism Summit	$	81.46
6/8/2024	Kansas City, KS	Juneteenth in the Dotte Parade Donation	$	500.00
6/12/2024	Kansas City, KS	Organization for Community Preservation Summer Enrichment Camp Donation	$	500.00
9/14/2024	Kansas City, KS	Leavenworth Road Association Community Clean Up Donation	$	500.00
9/28/2024	Kansas City, KS	NAACP Gala Donation	$	75.00
10/7/2024	Kansas City, KS	LRG Commercial Contracting 38th to 51st Sidewalk Cut	$	520.00
10/28/2024	Kansas City, KS	First Baptist Church 165th Anniversary Donation	$	250.00
12/02-04/2024	Washington DC	Kansas Delegation Trip	$	1,821.48
12/10/2024	Kansas City, KS	State of the Government Ticket	$	65.87
12/13/2024	Kansas City, KS	Pomeroy Neighborhood Watch Group Donation	$	400.00
Annual	Not Applicable	Johnson County/Shawnee Mission Post	$	108.75
		Total:	**$**	**5,101.66**

District 2 at Large - Commissioner Burroughs

Date	Location	Description		Amount
2/21/2024	Bonner Springs, KS	Bonner Springs and Edwardsville Annual Banquet	$	50.00
12/02-04/2024	Washington DC	Kansas Delegation Trip	$	1,821.48
12/10/2024	Kansas City, KS	State of the Government Ticket	$	65.87
		Total:	**$**	**1,937.35**

2024 Total Commission Travel and Community Event Expenditures: $ 76,939.83

Mayor / CEO Garner Travel Expenditures

Date	Location	Description	Amount
1/17-19/2024	Washington, DC	United States Conference of Mayors Winter Meeting	$ 2,936.07
5/31-6/1/2024	Washington, DC	Chiefs Super Bowl Recognition at The White House	$ 1,333.86
6/20-23/2024	Kansas City, MO	United States Conference of Mayors Annual Meeting	$ 1,500.00
9/24/2024	Minneapolis, MN	GKCCC Leadership Exchange Registration	$ 2,750.00
10/11-12/2024	Wichita, KS	League of Kansas Municipalities Annual Conference	$ 544.11
12/2-4/2024	Washington, DC	Kansas Delegation Trip	$ 1,976.48
		2024 Total Mayor Travel Expenditures:	**$11,040.52**

Appendix

Unified Government Commission Rules, Article VIII – Travel Policy

(Published 2-14-13 **)**

RESOLUTION NO. R13-13

A Resolution **relating to the travel policy of the Unified Government Board of Commissioners, amending the Unified Government Commission Rules of Procedure as codified in Appendix C of the Unified Government Code, Sections 801 through 804; and repealing original Sections 801, 802, 803, and 804 of Appendix C of the Unified Government Code.**

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:

Section 1. That Sections 801 through 804 of the Unified Government Commission Rules of Procedure, codified in Appendix C of the Unified Government Code, be and the same are hereby amended to read as follows:

ARTICLE VIII. TRAVEL POLICY

Sec. 801. Travel on Unified Government Business.

a. During their terms of office, Commissioners are expected to travel as authorized by this policy. Commission travel authorized by this policy will be paid by the Unified Government subject to the rules set out in this policy.

b. The Commission shall budget annually for the following:

(1) A membership budget for the entire Unified Government, providing for:

(a) Dues to the following organizations:
(i) National League of Cities (NLC);
(ii) National Association of Counties (NACO);
(iii) League of Kansas Municipalities (LKM);
(iv) Kansas Association of Counties (KACo); and
(v) Mid-America Regional Council (MARC).

(b) Travel expenses for elected officials and staff serving as Unified Government delegates to attend the annual conferences of the above-referenced organizations.

(c) Travel expenses for up to one meeting per year per Commissioner of a caucus affiliated with one of the above-referenced organizations.

(d) Contingency funds to permit additional Commissioners, other than authorized delegates, to attend the annual meetings of the above-referenced organizations.

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(2) A training and travel and community event budget for each individual Commissioner, which will include:

(a) Travel expenses of up to $1,500 in 2013 and $2,000 in 2014 and thereafter for attendance at one additional meeting per year of a caucus affiliated with one of the above-referenced organizations.

(b) Funds for eligible community event participation of up to $500.

c. Within thirty days after return from attendance at an authorized conference or meeting, a Commissioner will share, curing a Full Commission meeting, a verbal or written report summarizing what was learned from the conference or what duties were performed at the meeting.

d. At the first Commission meeting in February, the Legislative Auditor will publish and present a detailed report of each Commissioner's travel expenditures for the preceding year.

Sec. 802. Approval by Commission.

a. The following require Commission approval:

(1) Designation as a Unified Government delegate to the organizations listed in Section 801.

(2) Travel to attend meetings of the organizations listed in Section 801, if the Commissioner is not an approved delegate to such organization.

(3) Travel to caucus events as permitted in Section 801.

b. The following do not require Commission approval:

(1) Travel to the annual meetings of the organizations listed in Section 801 if the Commissioner is an approved delegate to such organization.

(2) Participation in community events and expenditure of the Commissioner's individual budget for such community events.

Sec. 803. Reimbursement.

a. Prior to travel, a Commissioner must choose whether to receive a per diem allowance or to receive reimbursement for actual expenditures.

b. The per diem allowance will substitute for reimbursement for meals and incidental expenses. Since the Commissioner will not be reimbursed for meals and incidental expenses, receipts are not required. The amount of the per diem allowance is based on the city where the conference or meeting occurs and is the

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amount published by the U.S. General Services Administration. See www.gsa.gov/perdiem.

c. Unless a Commissioner has elected to receive a per diem allowance, prior to travel he or she may request a UG procurement card for the purpose of paying for travel-related expenses.

d. The administrative staff assigned to the Commission shall be responsible for making necessary travel arrangements for Commissioners, including reservations for air transportation, hotel, and rental cars.

e. ***Authorized Expenses.***

(1) Authorized expenses include conference fees, transportation, lodging, meals, related gratuities (cannot exceed 15%), parking, airport parking, airline baggage fee, taxi fare, and business-related telephone calls.

(2) *Transportation.*

(a) For travel by air, allowable expense is the amount equal to the cost of the lowest available round trip airfare for the date and time the Commissioner is able to travel. An airline baggage fee of one bag per Commissioner is allowable.

(b) Travel by privately-owned vehicle is reimbursable at the current Unified Government reimbursement rate plus tolls.

(c) Reimbursement for travel out-of-state by privately-owned vehicle shall not exceed the amount of the lowest available direct airfare; shall be limited to business-related mileage; and shall not include lodging, meals, and other expenses en route that would not be necessary if commercial transportation were used.

(d) Commissioners will be reimbursed for the actual cost, including tips, of ground transportation to and from meeting facilities. Limousine service is authorized when the expense is equal to or less expensive than a taxi or other shuttle service.

(e) Rental cars are authorized only when taxi, limousine, or shuttle service is unavailable or is more expensive.

(3) *Lodging.*

(a) Lodging costs are reimbursable only for commercial lodging establishments.

(b) Reimbursement will be allowed for the reasonable cost of a double room. If the Commissioner is attending a conference or scheduled meeting where lodging is designated, the cost of such lodging at

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that facility or another facility of equal cost will be presumed reasonable.

(4) *Meals*.

(a) Unless a per diem allowance is elected, reimbursement will be made for meal expenses incurred while on Unified Government business, unless meals are provided as part of the conference or meeting.

f. ***Non-Authorized Expenses.***

(1) The following expenses are not authorized: expenses for family members or companions, personal entertainment, fees for athletic or exercise facilities, golf or tennis fees, fees for in-room movies, personal telephone calls, and alcoholic beverages.

g. ***Reimbursement Procedures.***

(1) Unified Government procurement cards may be used in lieu of reimbursement.

(2) Itemized receipts for all reimbursable expenses must be submitted unless the Commissioner has elected the per diem allowance.

(3) If a Commissioner has elected the per diem allowance, no meals may be charged on the Unified Government procurement card.

(4) Gratuities shall not exceed 15%.

Sec. 804. Limitations on Travel and Expenditures.

a. To minimize travel costs, Commissioners will endeavor to:

(1) Decide whether to travel three months in advance of the meeting.
(2) Register within the early-bird deadline.
(3) Reserve airfare well in advance to obtain the best price.

b. Expenditure of funds is limited to the purposes authorized by this policy.

e. Funds may not be transferred between Commissioners.

f. Funds authorized under this policy must be used within the year allocated; unexpended funds from the budgets identified in Section 801 will be returned to the General Fund and will not be carried over to a subsequent year.

g. Additional expenses due to a change in a reservation, unless the change was necessitated by an emergency, will be the responsibility of the Commissioner.

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h. Without good cause for failure to attend an event for which a Commissioner has registered submitted in writing to the Legislative Auditor, cancellation fees or forfeited fees will be charged against the Commissioner's individual training and travel budget.

i. If a Commissioner is unable to travel due to unforeseen circumstances, another Commissioner may travel to the conference in his or her place.

j. Each Commissioner is limited to the purchase of two tickets to any one community event.

k. Any unused funds in a Commissioner's community event budget may be used for the Commissioner's training and travel, but the training and travel portion of the budget may not be used for community events.

l. Eligible community events include but are not limited to the following:

(1) United Way Luncheon
(2) Chamber of Commerce Luncheon
(3) Mayor's Prayer Breakfast
(4) Black History Month events
(5) Hispanic History Month events
(6) Golf tournaments which are charity fundraisers
(7) Threads and Treads charity fundraiser
(8) Wine Fest charity fundraiser
(9) Sunflower House charity fundraiser
(10) CASA (Court Appointed Special Advocate) charity fundraiser
(11) Tri-County Labor events
(12) WYEDC monthly events
(13) School auction fundraisers (admission and dinner only)
(14) Award banquets
(15) Rotary or Kiwanis events
(16) Park Foundation charity fundraiser
(17) Local hospital events
(18) MOCSA (Metropolitan Organization to Combat Sexual Abuse) events
(19) Liveable Neighborhood Task Force/Neighborhood Group events
(20) Other similar activities

m. The following activities or events are not eligible expenditures for the community events budgets:

(1) Political fundraisers
(2) Campaign rallies or parties
(3) Raffles, gaming, bidding, or wagering
(4) Religious or non-Unified Government related ceremonial events
(5) Other similar activities or events

Section 2. This Resolution shall be in full force and take effect from and after its passage, approval, and publication in the official Unified Government newspaper.

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PASSED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS 7TH DAY OF FEBRUARY 2013.

Joseph F. Reardon, Mayor/CEO

Attest:

Unified Government Clerk

Unified Government Counsel

Tracking ID: 21649

Report to

MEETING DATE	PRESENTER	DEPARTMENT
JAN 2 7 2024		Fire Department

AGENDA ITEM #

RESOLUTION: ASSISTANCE TO FIREFIGHTERS GRANT

BACKGROUND

The Kansas City Kansas Fire Department is requesting permission from our Governing Body to submit a grant request to the Federal Emergency Management Agency for a total of $148,812., through the Assistance to Firefighters Grant Program. If approved by the Commission and funded by the Federal Government, the Kansas City Kansas Fire Department will be able to complete our much needed and lacking command training before the start of the World Cup Games come to the Metro Area.

The reason for this grant is that it is essential for the successful and safe management of all emergency incidents, to include the risks associated with community growth and sponsoring world-class events, that our department becomes NIMS compliant. The key for Kansas City Kansas Fire Department to reach NIMS compliance is by obtaining a Blue Card Command AFG Grant to train and certify our Emergency Operations staff. Attached please find the full-length version of the FEMA Grant Application.

RECOMMENDATION

There are no legal considerations that the Department is aware. This training will allow Kansas City Kansas Fire Department to comply with the Federal National Incident Management System.

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS:
This grant is offered at a 90% Federal contribution with a 10% local match. The request is for a total of $148,812. The Federal Emergency Management Agency would provide $133,931. The Kansas City Kansas Fire Department will need to match 10% at $14,881. The funds for this project will come from existing, approved 2025 training funds. There is **no new funding requested**. Without this Federal Management Agency grant, it will take the Department approximately 10 years to complete this required incident command training. With the grant, the plan will be to complete the needed command training in two years from the start of the program and ahead of the World Cup Games.

POLICY CONSIDERATIONS:
There are no policy changes needed or requested, if our grant application is successful. In fact, the Fire Department would be able to come into compliance of a long-standing Federal requirement to meet the National Incident Management System.

IT/POLICY CONSIDERATIONS

PROCUREMENT CONSIDERATIONS

LEGAL CONSIDERATIONS
ATTACHMENTS
Fema Assistance to Firefighters Grant Reso 1.2.25, FIRE ACTS Grant 2025 (002) (002), AFG EMW-2024-FG-02574-FEMAGO - Application Successful submission 12.18.2024

Approved by Mayor and/or Chair and Administrator to add to agenda.

1/14/2025

Approved

1-14-25

RESOLUTION NO. _____

A RESOLUTION authorizing the Kansas City, Kansas Fire Department through the Unified Government of Wyandotte County/Kansas City, Kansas to submit and accept the grant application if awarded for the FEMA Assistance to Firefighters Grant.

WHEREAS, the Federal Emergency Management Agency administers a grant for Assistance to Firefighters; and

WHEREAS, an application has been prepared to request funding to support the Departments ability to comply with the National Incident Management System; and

WHEREAS, the total value of the grant is $148,812.00, (90% FEMA contribution: $133,931.00, with a 10% local UG match: $14,881.00, which will be funded out of existing Fire Department budgeted training funds).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS AS FOLLOWS:

Section 1. The Kansas City, Kansas Fire Department through the Unified Government of Wyandotte County/Kansas City, Kansas is authorized to submit the grant application for the FEMA Assistance to Firefighters Grant.

Section 2. The County Administrator and/or his designee is hereby authorized to accept such grant if awarded, on behalf of the Unified Government and to take the steps necessary to fulfill the conditions of the grant and execute documents in furtherance of the grant.

APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS _____DAY OF_____, 2025.

_____
Tyrone Garner, Mayor/CEO

_____
Unified Government Clerk

Commission Agenda Item Request

Title: Grant Application Request

Proposed Agenda Date: February 6, 2025

Presented by: Dennis L. Rubin, Fire Department

BACKGROUND:
The Kansas City Kansas Fire Department is requesting permission from our Governing Body to submit a grant request to the Federal Emergency Management Agency for a total of $148,812., through the Assistance to Firefighters Grant Program. If approved by the Commission and funded by the Federal Government, the Kansas City Kansas Fire Department will be able to complete our much needed and lacking command training before the start of the World Cup Games come to the Metro Area.

The reason for this grant is that It is essential for the successful and safe management of all emergency incidents, to include the risks associated with community growth and sponsoring world-class events, that our Department becomes NIMS compliant. The key for Kansas City Kansas Fire Department to reach NIMS compliance is by obtaining a Blue Card Command AFG Grant to train and certify our Emergency Operations staff. Attached please find the full-length version of the FEMA Grant Application.

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS:
This grant is offered at a 90% Federal contribution with a 10% local match. The request is for a total of $148.812. The Federal Emergency Management Agency would provide $133,931. The Kansas City Kansas Fire Department will need to match 10% at $14,881. The funds for this project will come from existing, approved 2025 training funds. There is **no new funding requested**. Without this Federal Management Agency grant, it will take the Department approximately 10 years to complete this required incident command training. With the grant, the plan will be to complete the needed command training in two years from the start of the program and ahead of the World Cup Games.

POLICY CONSIDERATIONS:
There are no policy changes needed or requested, if our grant application is successful. In fact, the Fire Department would be able to come into compliance of a long-standing Federal requirement to meet the National Incident Management System.

PROCUREMENT CONSIDERATIONS:
The standard procurement system would be applied to obtain the needed instructional materials and equipment to present the hybrid (computer course and classroom instruction) Blue Card Command 108-hour training course to all fire officers.

LEGAL CONSIDERATIONS:
There are no legal considerations that the Department is aware. This training will allow Kansas City Kansas Fire Department to comply with the Federal National Incident Management System.

RECOMMENDED ACTION:
The Kansas City Kansas Fire Department recommends and requests County Commission's approval. We would like to ask to have this item appear on the January 27, 2025, Commission's Public Works and Safety Committee Meeting for consideration. If the request is approved, we would ask that is be included on the February 6, 2025, Regular Commission Meeting Agenda.

Thank you!

COUNTY ADMINISTRATION COMMENTS:

MAYOR AGENDA DIRECTION:

You have successfully submitted your application.

System for Award Management (SAM.gov) profile

Please identify your organization to be associated with this application.
All organization information in this section will come from the System for Award Management (SAM) profile for that organization.

UNIFIED GOVERNMENT OF WYANDOTTE COUNTY K

Information current from SAM.gov as of:	**11/04/2024**
UEI-EFT:	**PD76T7LUCLS2**
DUNS (includes DUNS+4):	**030693592**
Employer Identification Number (EIN):	**481194075**
Organization legal name:	**UNIFIED GOVERNMENT OF WYANDOTTE COUNTY K**
Organization (doing business as) name:	
Mailing address:	**701 NORTH 7TH STREET KANSAS CITY, KS 66101-3035**
Physical address:	**701 N 7TH ST KANSAS CITY, KS 66101-3035**
Is your organization delinquent on any federal debt?	**N**
SAM.gov registration status:	**Active as of 10/02/2024**

☑ We have reviewed our bank account information on our SAM.gov profile to ensure it is up to date

Applicant information

Please provide the following additional information about the applicant.

Applicant name	**Kansas City Kansas Fire Department**

Main address of location impacted by this grant

Main address 1	**815 N 6th Street**
Main address 2	
City	**Kansas City**
State/territory	**KS**

Zip code	**66101**
Zip extension	**3035**
In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?	**Wyandotte**

Applicant characteristics

The Assistance to Firefighters Grants Program's objective is to provide funding directly to fire departments and nonaffiliated EMS organizations or a State Fire Training Academy for the purpose of protecting the health and safety of the public and first responder personnel against fire and fire-related hazards. Please review the Notice of Funding Opportunity Announcement (NOFO) for information on available program areas and for more information on the evaluation process and conditions of award.
Please provide the following additional information about the applicant.

Applicant type:	**Fire Department/Fire District**
Is this grant application a regional request? A regional request provides a direct regional and/or local benefit beyond your organization. You may apply for a regional request on behalf of your organization and any number of other participating eligible organizations within your region.	**No**
What kind of organization do you represent?	**All Paid/Career**
How many active firefighters does your department have who perform firefighting duties?	**456**
How many of your active firefighters are trained to the level of Firefighter I or equivalent?	**456**
How many of your active firefighters are trained to the level of Firefighter II or equivalent?	**456**
Are you requesting training funds in this application to bring 100% of your firefighters into compliance with NFPA 1001?	**No**

Which of the following standards does your organization meet regarding physicals? If physicals are not required then do not select any option. (optional)

- [x] Meets NFPA or 1582 standard
- [ ] Meets NTSB or DOT standard
- [ ] Meets State/Local standard

How many members in your department are trained to the level of EMR or EMT, Advanced EMT or Paramedic?	**456**
Does your department have a Community Paramedic program?	**Yes**

How many personnel are trained to the Community Paramedic level?	**2**
How many stations are operated by your department?	**18**
Does your organization protect critical infrastructure of the state?	**Yes**
Please describe the critical infrastructure protected below.	**Kansas City, Kansas, has a wide array of critical infrastructure and essential resources that are potential terrorist targets. The critical infrastructures and essential resources are physical and cyber-based and span all sectors of our economy. Our critical infrastructure and key resources provide the essential services that underpin American society. We possess numerous essential resources whose exploitation or destruction by terrorist, disasters, both natural and manufactured, could cause catastrophic health effects or mass casualties comparable to those from the use of a weapon of mass destruction or could have a debilitating impact on security and our economic well-being. Terrorists seek to destroy, incapacitate, or exploit critical infrastructure and essential resources across the United States to threaten national security, cause mass casualties, weaken our economy, and damage public morale and confidence. While it is impossible to protect or eliminate the vulnerability of all critical infrastructure and essential resources throughout the city, we strive to protect the below listed assets to the best of our capabilities. We protect three coal-fired electrical power generating stations, two major natural gas generating stations, two regional hospitals with a capacity of 1190 beds, including a Level I trauma center, the second largest rail hub in the United States, serves as a terminal railroad for five Class I owners: Union Pacific, BNSF, Kansas City Southern, Norfolk Southern, and Canadian Pacific—major interstate natural gas transmission pipelines, petroleum storage facilities, and chemical processing plants. KCSFD protects our county-wide Emergency Operations Center (EOC), a backup to surrounding counties. Also included is the Wyandotte County Jail complex and a juvenile detention center. The University of Kansas Medical Center Mental Health Institute has two ambulatory surgery centers. Four Interstate highways. The Board of Public Utilities Water treatment and distribution plant Wyandotte County Reservoir Dam Confluence of the Kansas and Missouri rivers The Kansas Speedway NASCAR race track The Children's Mercy Park Kansas City Soccer Stadium Compass Minerals National Performance Center Soccer Complex Legends Field**

Minor League Baseball Stadium 34 industrial and warehouse facilities, to include two Amazon warehouses and distribution centers. As mentioned, it is impossible to protect or eliminate the vulnerability of all critical infrastructure and essential resources throughout the city; we strive to protect the assets to the best of our capabilities.

Do you currently report to the National Fire Incident Reporting System (NFIRS)? You will be required to report to NFIRS for the entire period of the grant. **Yes**

Please enter your FDIN/FDID. **WY101**

Do you offer live fire training? **Yes**

What is the total number of live fire training exercises conducted per year on average? **6**

Operating budget

What is your organizations operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) dedicated to expenditures for day-to-day activities for the current (at time of application) fiscal year, as well as the previous two fiscal years?

Current fiscal year: **2024**

Fiscal Year	Operating budget
2024	$85,792,208.00
2023	$78,383,574.00
2022	$76,046,347.00

What percentage of the declared operating budget is dedicated to personnel costs (salary, benefits, overtime costs, etc.)? **81**

Does your department have any rainy day reserves, emergency funds, or capital outlay? **Yes**

What is the total amount currently set aside? **4929950.00**

Describe the planned purpose of this fund.

We maintain emergency funds to cover unplanned capital outlays and expenses necessary to maintain the minimum functions of the fire department.

What percentage of the declared operating budget is derived from the following	2024	2023	2022
Taxes	**82**	**81**	**79**
Bond issues	**0**	**0**	**0**
EMS billing	**17**	**17**	**18**
Grants	**1**	**2**	**3**
Donations	**0**	**0**	**0**
Fund drives	**0**	**0**	**0**
Fee for service	**0**	**0**	**0**
Other	**0**	**0**	**0**
Totals	100 %	100 %	100 %

Describe your financial need and how consistent it is with the intent of the AFG Program. Include details describing your organization's financial distress such as summarizing budget constraints, unsuccessful attempts to secure other funding, and proving the financial distress is out of your control.

Our government lacks the funds to allow our department to conduct broad and effective Incident Command System (ICS) training and certification. Due to the Unified Government's financial stress, KCKFD will not be able to reach the requirements of this federally mandated NIMS if external funds, such as grant funding, are not obtained. We have applied to other funding opportunities with no success. The following outlines our level financial distress. The KCKFD operating budget for 2024 was $85,882,213 funded through the general fund (67%), a 3/8 cent Public Safety and Neighborhood Infrastructure sales tax (8%), and the Proprietary Fund - EMS revenue (19%). Our personnel expense, including benefits, was $69,138,267 or 82% of our budget. Contractual services (training, travel, legal, copier, telephones, etc.) accounted for $2,536,074 or 3% of our FY24 budget. Commodities (fuel, office supplies, etc.) accounted for $2,905,183 or 3%. Capital Outlay (fire apparatus, ambulances, heart monitors, tools, etc.) accounted for $5,321,950 or 7%. Grant claims and shared revenue, including donations, accounted for

$532,739 or 1%. A non-expense item that occurs every year is the transfer funds from the EMS Enterprise Fund that goes directly to the general fund which is generated from ambulance service remittances, which is $5,448,000 or 6% of the department budget. After personnel costs are subtracted, there are insufficient monies to pay for all vehicles, equipment, building maintenance backlogs, needed renovations, fuel, medical supplies, and equipment needed for the various divisions across our department. State level taxation structures have resulted in a lack of state revenue for local governments. Tax cuts at the state level meant less money passed down to local governments, forcing municipalities such as ours to maintain a reduced level of service due lack of state funding assistance. Local governments are forced into decisions without the prospect of state funds to help make up the difference in local funding shortfalls. Increases in insurance premiums in our personnel benefit package resulted in significant expenditure increases for personnel costs and a reduction in benefits. Additionally, minimal cost of living raises for our firefighters, while well deserved, increased the budget pressures. To increase the revenue stream, the KCKFD has made a concerted effort to obtain more total reimbursement for ground emergency transports. The KCKFD has been involved with the Kansas State Association of Fire Chiefs in pursuing supplemental reimbursement for Medicaid ambulance transports (Ground Emergency Medical Transportation, GEMT per CMS). The State Legislature passed GEMT legislation last year, and we are now in discussion with the Kansas Department of Health and Environment (KDHE) and Centers for Medicare and Medicaid Services (CMS). In 2020, the Unified Government decreased our operating budget by $3,968,659 to offset the personnel cost for increased overtime due to COVID-19. In for FY2025, which begins 1 January 2025, the department will be faced with an additional $2.5 million budget cut, at minimum. There are no other means to secure funding for this mandated training.

In cases of demonstrated economic hardship, and upon the request of the grant applicant, the FEMA Administrator may grant an Economic Hardship Waiver. Is it your organization's intent to apply for an Economic Hardship Waiver?	**No**

Other funding sources

This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you	**No**

are applying for this grant?

This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose? **Yes**

Please provide an explanation for other funding sources in the space provided below.
KCKFD was awarded a 2020 SAFER grant award for 18 firefighters.

Applicant and community trends

Please provide the following additional information about the applicant.

Injuries and fatalities	2023	2022	2021
What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?	7	8	4
What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?	17	40	36
What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?	0	0	0
What is the total number of line of duty member injuries in your jurisdiction over the last three calendar years?	17	14	14
What is the total number of members with self-inflicted fatalities over the last three years?	0	0	0

How many vehicles does your organization have in each of the type or class of vehicle listed below? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession.

Seated riding positions
The number of seated riding positions must be equal or greater than the total number of frontline and reserve apparatus. If there are zero frontline and zero reserve apparatus, the number of seated riding positions must be zero..

Type or class of vehicles	Number of frontline apparatus	Number of reserve apparatus	Number of seated riding positions
Engines or pumpers (pumping capacity of 750 gallons per minute (GPM) or greater and water capacity of 300 gallons or more): pumper, pumper/tanker, rescue/pumper, foam pumper, CAFS pumper, type I, type II engine urban interface.	15	4	76
Ambulances for transport and/or emergency response.	12	5	34

Type or class of vehicles	Number of frontline apparatus	Number of reserve apparatus	Number of seated riding positions
Tankers or tenders (water capacity of 1,000 gallons or more).	1	1	2
Aerial apparatus: aerial ladder truck, telescoping, articulating, ladder towers, platform, tiller ladder truck, quint.	7	4	76
Brush/quick attack (pumping capacity of less than 750 GPM and water carrying capacity of at least 300 gallons): brush truck, patrol unit (pickup w/ skid unit), quick attack unit, mini-pumper, type III engine, type IV engine, type V engine, type VI engine, type VII engine.	6	0	12
Rescue vehicles: rescue squad, rescue (light, medium, heavy), technical rescue vehicle, hazardous materials unit.	2	0	8
Additional vehicles: EMS chase vehicle, air/light unit, rehab units, bomb unit, technical support (command, operational support/supply), hose tender, salvage truck, ARFF (aircraft rescue firefighting), command/mobile communications vehicle.	28	0	56

How many ALS Response vehicles are in your fleet?	**9**
Is your department facing a new risk, expanding service to a new area, or experiencing an increased call volume?	**Yes**
Please explain how your department is facing a new risk, expanding service to a new area, or experiencing an increased call volume.	**We opened a fire station in a high-risk, low-frequency industrial area. Without this station, we would not meet the NFPA 1710 response standard. The high-risk district is the immediate first due response for providing advanced life support, water supply, and hazard mitigation to a predominately industrial area. Many businesses in this district have 24-hour work schedules seven days a week, with some companies having 3,500 staff or more per work shift. The opening of this station will enhance our NFPA 1710 response time and increase the overall response to the community and stakeholders. KCKFD is experiencing increased call volume due to escalations in automatic and mutual aid fires and population growth in our region. The new and emerging risks for KCKFD are centered around our community growth. Many new apartment projects are under construction, along with significant commercial enterprises, which are in the construction process. These residential occupancies will add over 1,000 new families to the city's western section. Also, twice a year, the sports world focuses on Kansas City, Kansas, as we host a spring and fall NASCAR race. KCK is a part of the World Series of auto racing at the fall event. Over 45,000 people will attend each of these two high-profile sporting events.**

Significant risks on the horizon for KCK are current buildings that are under construction. The American Royal Corporation project will host dozens of buildings associated with livestock, commercial and competitive cooking, and related research. The other new risk project is known as Homefield, which is a vast sweeping sports complex that is about 20% complete. It is described as a major attraction and destination in the Midwest. Many baseball fields, bowling, Top Golf, a Margaritaville, several other restaurants, a large conference hotel, and many more attractions are included. Kansas City (MO) will host the FIFA 2026 World Cup Soccer. The impact of World Cup 2026 will be significant for KCK, as we will host hundreds of world-class soccer players in the city. Thousands of international visitors, guests, and worldwide media outlets will use our hotels and motels for over 60-90 days. It is essential for the successful and safe management of any emergency incidents, especially for the new risks associated with community growth and sponsoring world-class events, that KCKFD becomes NIMS compliant. The key for KCKFD to reach compliance with the National Incident Management System is obtaining a Blue Card Command AFG Grant to train and certify our staff.

Community description

Please provide the following additional information about the community your organization serves.

Type of jurisdiction served	**City**
What type of community does your organization serve?	**Urban**
What is the square mileage of your first due response zone/jurisdiction served?	**156**
What percentage of your primary response area is protected by hydrants?	**97**

What percentage of your primary response area is for the following:	**Percentage (must sum to 100%)**
Agriculture, wildland, open space, or undeveloped properties	34
Commercial and industrial purposes	15
Residential purposes	51

What percentage of your primary response area is for the following:	Percentage (must sum to 100%)
Total	100

What is the permanent resident population of your first due response zone/jurisdiction served?	**154804**
Do you have a seasonal increase in population?	**No**
Please describe your organization and/or community that you serve.	**The Kansas City Kansas Fire Department is committed to excellence in providing our community the highest level of service in fire prevention, fire suppression, emergency medical services, public education, and all-hazards response. We are committed to being highly trained to maintain our status-readiness. We will be highly motivated, enthusiastic about our mission, and eager to help others. We must be determined to do the right thing as persistent, driven, and dedicated Kansas City, Kansas Fire Department members. The interaction between the KCKFD and the public will always emphasize Respect, Understanding, Compassion, Patience, and Trust. The Kansas City Kansas Fire Department (KCKFD) was established on May 1, 1880, with a single steam fire engine in one fire station. Over the years, our department has significantly expanded its operations. Currently, there are a total of 475 personnel authorized. These numbers include both sworn and civilian members. KCKFD comprises nine divisions: Administration, Operations/Suppression, EMS, Support Services, Vehicle Maintenance, Training, Special Operations, Communications, and Prevention. The Special Operations Division's Services include Hazardous Material Teams, Urban Search and Rescue, and Swift Water Rescue. KCKFD has 18 stations, housing 23 companies and nine EMS units. Kansas City, Kansas, encompasses many uniquely different urban, industrial and suburban communities. The varying communities amplify the vastly different fire and EMS challenges encountered by the KCKFD, including a wide variety of commercial and industrial hazards, high-rise structures, and obstacles related to a densely populated city. Wyandotte County has a population of 167,046 and covers 156 sq. miles. Kansas City, Kansas, has a population of over 154,804 and is the third largest city in Kansas. The city is surrounded by federal interstate highways and railroads that move hundreds of thousands of commuters and hazardous materials of all types to and through America's heartland daily. Our department**

responds to over 33,000 calls for service annually, which is about 100 daily emergencies. KCKFD request for response service escalates an average of 3 to 5 percent yearly.

Call volume

Summary	2023	2022	2021
Fire - NFIRS Series 100	967	989	734
Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200	9	14	9
Rescue & Emergency Medical Service Incident - NFIRS Series 300	24518	25362	24758
Hazardous Condition (No Fire) - NFIRS Series 400	617	578	579
Service Call - NFIRS Series 500	3284	3051	2977
Good Intent Call - NFIRS Series 600	2625	2722	2864
False Alarm & Falls Call - NFIRS Series 700	1851	1717	1771
Severe Weather & Natural Disaster - NFIRS Series 800	13	1	11
Special Incident Type - NFIRS Series 900	10	37	18
Total	33894	34471	33721

Fire

How many responses per year per category?	2023	2022	2021
"Structure Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 111-120)	221	286	215
"Vehicle Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 130-138)	221	172	195
"Vegetation Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 140-143)	240	198	128
Total	682	656	538

Total acreage per year	2023	2022	2021
Total acreage of all vegetation fires	0	0	0

Rescue and emergency medical service incidents

How many responses per year per category?	2023	2022	2021
"Motor Vehicle Accidents" (Of the NFIRS Series 300 calls, NFIRS Codes 322-324)	1182	1191	1479
"Extrications from Vehicles" (Of the NFIRS Series 300 calls, NFIRS Code 352)	2	2	4
"Rescues" (Of the NFIRS Series 300 calls, NFIRS Code 300, 351, 353-381)	152	103	104
EMS-BLS Response Calls	0	0	0
EMS-ALS Response Calls	23972	22372	23315
EMS-BLS Scheduled Transports	0	0	0
EMS-ALS Scheduled Transports	2283	2238	2133
Community Paramedic Response Calls	1650	1200	0
Total	29241	27106	27035

Mutual and automatic aid

How many responses per year per category?	2023	2022	2021
Amount of times the organization received Mutual Aid	0	0	0
Amount of times the organization received Automatic Aid	0	0	0
Amount of times the organization provided Mutual Aid	0	0	0
Amount of times the organization provided Automatic Aid	0	0	0
Of the Mutual and Automatic Aid responses, amount that were structure fires	0	0	0
Total	0	0	0

Grant request details

Are you requesting a Micro Grant? A Micro Grant is limited to $75,000 in federal resources. **No**

Grand total: $148,812.00

Program area: Operations and safety

Activity: Training $148,812.00

Training activity narrative

Narrative

Project Description	**All emergency services providers are federally mandated to adhere the National Incident Management System (NIMS) to guide their Incident Command System (ICS). The NIMS mandate along with fire service best practices drives the Kansas City Kansas Fire Department's need to advance and maintain certified Incident Command System training. Local execution of the Incident Command system also ensures interoperability between agencies. Our department understands the necessity for our organization to operate seamlessly with our automatic and mutual aid partner fire departments, and other agencies. We must advance the ICS training across our department to gain functionality, improve operational**

safety, and come into compliance with NIMS and NFPA 1561 guidance. Unfortunately, due to the lack of oversight by our previous fire administration and severe budget shortfalls there has been a limited to non-existent commitment to Incident Command Training within our department. Despite attempts to conduct fully in-house ICS training, the chronic lack of resources has prevented definitive and on-going training, which hinders our adherence to mandated ICS practices. Our Training division will continue to be underfunded for the foreseeable future further exasperating our ability to improve ICS performance. The chronic lack of funding makes efficient, prompt rectification of our shortcomings in ICS management impossible, without an infusion of funding to engage third-party training. To address our ICS challenges, we have developed a training plan which requires train-the-trainer, on-line education, and in-house technology assisted education to bring our department into compliance. Our plan will provide ICS 'certification' and continuing progressive education for our officers and acting officers within our organization. The end result of the KCKFD ICS Training program will be a department that is prepared to operate in compliance with the Federal NIMS mandate, NFPA 1561, and fire service best practices. Advancing our ICS training with the assistance of third-party resources providing initial "certification" will establish a consistency in approach and long-term positive outcomes. Despite our commitment to improve ICS training and improving our overall ICS performance we do not possess the budget to execute this critical initiative. Our already limited department budget will be further cut by at least $2.5 million during the 2025 fiscal year beginning 1 January

	2025. Our ability to purchase the necessary technology, access the online training aspect, and certifying our trainers is impossible. Beyond our lack of funds of ICS training, we will be unable to fund such critical items as equipment replacement, SCBA testing and repairs; items not eligible for AFG grants or inline with AFG priorities. This funding request will allow us to meet our ICS commitment and manage this singular resource issue. Securing AFG funding will allow us to provided certified training to our Chief Officers, Company Officers, and Acting Company officers to meet our mandated ICS requirements. As well, this training will bring us closer to our regional partners. We will be able to extend elements of this training to stakeholders, automatic, and mutual aid partner organizations. This joint training will further enhance local department relationships and provide joint training possibilities that until recently have been extremely limited.
Cost/Benefit	**The Kansas City Kansas Fire Department (KCKFD) will benefit significantly from consistent Incident Command System (ICS) training for Chief Officers, Company, and Acting Company Officers. This training program melds online training, Train-the-Trainer, and in-house multi-media driven training focusing on major structure in which structure fires typically occur (single-family residential, multi-family, commercial, strip malls, and big-box occupancies). KCKFD's ICS training program aims to provide a solution for our Incident Commanders to address local Hazard Zone operations. Our ICS training plan applies multiple training resources to 'certify' members of our department who occupy positions which may require them to fill the role of Incident Commander. By partnering with a third-party educator, the**

KCKFD will initiate instruction using on-line resources, validate our in-house instructors via a Train-the-trainer program, and complete the certification process through live simulation training using multimedia prompts. The KCKFD ICS Training plan to generate NIMS compliance from our department will become a legacy program that will require routine, tracked, refresher training. We will engage in an ICS program applies a standardized curriculum and certification system that defines the best practice in fire service incident management for our officers and acting officers to manage local NIMS Type 4 and 5 Hazards. Total cost of this training for 182 members is $148,812. Additional cost will be occurred for train-the-trainer (12 members at $4500) and technology ($7200) required for the training cycles, from initial training to maintaining CEUs. There is a high benefit to this expenditure for the safety of our members, the public, and the potential to reduce property loss through effective Incident Command practices. The improvement in knowledge, skills, in their command roles will create a high-value benefit to all stakeholders. The cost versus benefits equates to approximately $800 per student, when that value is spread across the knowledge being utilized throughout a career, the cost-benefit only improves. NIMS compliant incident command management training will allow our members to operate with higher confidence and safety awareness, and improve scene management. Improving scene preservation and life safety brings widespread benefits to our community at fires and other IDLH incidents. The budget cost justification for this training project is small compared to what it brings to our department and community. Training Incident Commanders is in line with AFG

	FY24 grant priorities and provides cost-benefit results are massive compared to the risk presented by a lack of ICS training. This leadership training meets or exceeds, not only, FEMA mandated NIMS requirements, but also NFPA 1561, and represents the fire service best practices in Incident Command System training.
Statement of Effect	**The effect of this award will be a rapid the improvement in our department's incident management leadership abilities, which increases firefighter safety, and the reduction of loss of life and property. Ultimately, the effect will be evident on several critical fronts. At the fundamental core, the added scene management and organization will significantly benefit our firefighters operating in better-managed operations. The members who attend this training will gain the knowledge, skills, and abilities to be better prepared to meet the needs of our Incident Command System as mandated by NIMS. This award will improve our daily incident operations significantly. Accountability is key. Structured command understands the need for personnel accountability and the need to continually monitor our on-scene resources. The better organized and managed incident scene keeps firefighters safer and provides peace of mind, knowing the situational risks are proactively being addressed. Incident scene management is critical to every operation. Structured standard command practices for joint, local, everyday strategic, and tactical emergency operations conducted locally and regionally improves outcomes for all stakeholders. By accelerating training, gaining resources, and certifying our Chief Officers, Company Officers and Acting Company Officers we produce Incident Commanders who make better decisions that**

potentially eliminate the lethal and costly mistakes that cause injury, death, and unnecessary fire losses in the local response area. Organized command operations increase the effectiveness of operations and commit to more personnel safety. An award by the AFG grant will also benefit our department by improving our interoperability with out auto and mutual aid partner agencies. By effectively using the standardized ICS command structure and vocabulary our joint operations with other agencies become safer and more effective. Additionally, this funding will open up more training opportunities with our regional partners in Incident Command and other multi-company operations. Finally, this grant would allow our department to turn our attention to locating alternative funding for other, under-funded, critical needs. Achieving funding for our ICS training program will alleviate one huge issue facing our department and allow us to move forward with the ICS training program we desperately need to address.

Project

Project: NIMS/Incident Management System (IMS) (NFPA 1026, 1561 / NFA/EMI/NWCG) $148,812.00

NIMS/Incident Management System (IMS) (NFPA 1026, 1561 / NFA/EMI/NWCG) project questions

Cost Items

Item: Classroom	$3,950.00
Item: Classroom	$3,250.00
Item: Classroom	$14,742.00
Item: Classroom	$2,800.00
Item: Classroom	$54,000.00
Item: Classroom	$70,070.00

Grant request summary

The table below summarizes the number of items and total cost within each activity you have requested funding for. This table will update as you change the items within your grant request details.

Grant request summary

Activity	Number of items	Total cost
Training	6	$148,812.00
Total	6	$148,812.00

Is your proposed project limited to one or more of the following activities : Planning and development of policies or processes. Management, administrative, or personnel actions. Classroom-based training. Acquisition of mobile and portable equipment (not involving installation) on or in a building.

Yes

Budget summary

Budget summary

Object class categories	Total
Personnel	$0.00
Fringe benefits	$0.00
Travel	$0.00
Equipment	$2,800.00
Supplies	$0.00
Contractual	$146,012.00
Construction	$0.00
Other	$0.00
Total direct charges	$148,812.00
Indirect charges	$0.00
TOTAL	$148,812.00
Non-federal resources	
Applicant	$13,528.36
State	$0.00
Other sources	$0.00
Remarks	
Total Federal and Non-federal resources	
Federal resources	$135,283.64
Non-federal resources	$13,528.36
TOTAL	$148,812.00
Program income	$0.00

Contact information

Did any individual or organization assist with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application?
No

Secondary point of contact

Please provide a secondary point of contact for this grant.

The Authorized Organization Representative (AOR) who submits the application will be identified as the primary point of contact for the grant. Please provide one secondary point of contact for this grant below. The secondary contact can be members of the fire department or organizations applying for the grant that will see the grant through completion, are familiar with the grant application, and have the authority to make decisions on and to act upon this grant application. The secondary point of contact can also be an individual who assisted with the development, preparation, or review of the application.

Scott Schaunaman Assistant Chief sschaunaman@kckfd.org	**Primary phone** 9135735956 Work **Fax**	**Additional phones** 9134884031 Mobile

Assurance and certifications

OMB number: 4040-0007, Expiration date: 02/28/2025 View burden statement

SF-424B: Assurances - Non-Construction Programs

OMB Number: 4040-0007
Expiration Date: 02/28/2025

Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C.§§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

Certifications regarding lobbying

OMB Number: 4040-0013
Expiration Date: 02/28/2025

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

OMB number: 4040-0013, Expiration date: 02/28/2025 View burden statement

SF-LLL: Disclosure of Lobbying Activities

OMB Number: 4040-0013
Expiration Date: 02/28/2025

Complete only if the applicant is required to do so by 44 C.F.R. part 18. Generally disclosure is required when applying for a grant of more than $100,000 and if any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Further, the recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event described in 44 C.F.R. § 18.110(c) that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by the applicant.

The applicant is not currently required to submit the SF-LLL.

Notice of funding opportunity

I certify that the applicant organization has consulted the appropriate Notice of Funding Opportunity and that all requested activities are programmatically allowable, technically feasible, and can be completed within the award's Period of Performance (POP).

Accuracy of application

I certify that I represent the organization applying for this grant and have reviewed and confirmed the accuracy of all application information submitted. Regardless of intent, the submission of information that is false or misleading may result in actions by FEMA that include, but are not limited to: the submitted application not being considered for award, enforcement actions taken against an existing award pending investigation or review, or referral to the DHS Office of Inspector General.

Authorized Organizational Representative for the grant

By signing this application, I certify that I understand that inputting my password below signifies that I am the identified Authorized Organization Representative for this grant. Further, I understand that this electronic signature shall bind the organization as if the application were physically signed and filed.

Authorization to submit application on behalf of applicant organization

By signing this application, I certify that I am either an employee or official of the applicant organization and am authorized to submit this application on behalf of my organization; or, if I am not an employee or official of the applicant organization, I certify that the applicant organization is aware I am submitting this application on its behalf, that I have written authorization from the applicant organization to submit this application on their behalf, and that I have provided contact information for an employee or official of the applicant organization in addition to my contact information.

Tracking ID: 2127

Report to

MEETING DATE	PRESENTER	DEPARTMENT
JAN 2 7 2024	Phillip Lockman, Director plockman@wycokck.org x8099	Community Corrections

AGENDA ITEM #

RESOLUTION: APPROVAL OF FISCAL YEAR 2026 ADULT COMMUNITY CORRECTIONS KANSAS DEPARTMENT OF CORRECTIONS GRANT

BACKGROUND

This is our annual grant application for adult services through the KDOC.

RECOMMENDATION

Approve

Approval and acceptance of a grant request to the Kansas Department of Corrections. No local funds or match required. This will be the 50th year for this grant.

- Approve staff to apply for the FY2026 Kansas Dept. of Corrections Adult Community Corrections Grant and if awarded, authorize the County Administrator to execute all necessary documents.

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

No costs to the general fund.

IT/POLICY CONSIDERATIONS

None.

PROCUREMENT CONSIDERATIONS

None.

LEGAL CONSIDERATIONS

None.

ATTACHMENTS

Reso to Apply for Kansas DOC Grant Adult, Unified Gov Wyco_KCK Adult- Application

Approved by Mayor and/or Chair and Administrator to add to agenda.

1/17/2025

1-22-25

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS DEPARTMENT OF COMMUNITY CORRECTIONS TO APPLY FOR AND ACCEPT A GRANT AWARD FOR THE FY26 KANSAS DEPARTMENT OF CORRECTIONS ADULT COMMUNITY CORRECTIONS GRANT.

WHEREAS, the Adult Community Corrections Grant is a competitive grant program overseen by the Kansas Department of Corrections; and

WHEREAS, the Unified Government of Wyandotte County/Kansas City, Kansas Department of Community Corrections has submitted an application requesting grant funds in the amount of $**1,934,558.91** with no matching funds required; and

WHEREAS, if awarded, the Department of Community Corrections intends to use this grant funding for its correctional services and programs.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS AS FOLLOWS:

Section 1. The Unified Government Board of Commissioners hereby approves the Department of Community Corrections to pursue the FY26 Kansas Department of Corrections Adult Community Corrections Grant.

Section 2. Further Action. The Mayor/CEO, County Administrator, and other officers, agents, and employees of the Unified Government are hereby further authorized and directed to take such further action as may be appropriate or desirable to accomplish the purpose of this Resolution.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body of the Unified Government.

APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS_____DAY OF_____, 2025.

_____
Tyrone Garner, Mayor/CEO

Attest:

_____
Unified Government Clerk

Approved as to Form:

_____

Legal Counsel

29th Judicial District Community Corrections

Prepared by Unified Gov Wyco/KCK
for Kansas Department of Corrections FY 2026 Adult Comprehensive Plan Grant

Primary Contact: Phillip Lockman

Opportunity Details

Opportunity Information

Title
FY 2026 Adult Comprehensive Plan Grant

Description
Pursuant to KSA 75-5291 and KSA 75-52,112, the Kansas Department of Corrections (KDOC) is seeking applications for funding the development, implementation, operation, and improvement of community correctional services that address the criminogenic and behavioral health needs of adult felony offenders. Funding obtained under this award will serve to support local community corrections agencies in increasing public safety, reducing the risk of probationers on community corrections supervision, and increasing the percentage of probationers successfully completing community corrections supervision.

Awarding Agency Name
Kansas Department of Corrections

Manager
Tara Newell

Opportunity Posted Date
12/1/2024

Public Link
https://www.gotomygrants.com/Public/Opportunities/Details/c05550f5-03e7-4735-b31a-6abb0e898b77

Funding Information

Funding Sources
State

Funding Source Description
Funds for this opportunity are appropriated by the Kansas State Legislature and distributed by the Kansas Department of Corrections.

Funding Restrictions
These funds may not be co-mingled with funds from other state or federal agencies or local funds. Refer to the KDOC Financial Rules, Guidelines and Reporting Instructions for other funding restrictions.

Award Information

Award Period
07/01/2025 - 06/30/2026

Indirect Costs Allowed
Yes

Indirect Cost Description
Indirect costs include supplies, utilities, office equipment rental, desktop computers, and cell phones.

Restrictions on Indirect Costs
Yes

Citation Governing Indirect Cost Restriction
KDOC Financial Rules and Guidelines

Submission Information

Submission Window
12/01/2024 1:00 AM - 03/15/2025 11:59 PM

Submission Timeline Type
One Time

Submission Timeline Additional Information
No applications will be accepted after the Submission Close Date.

Other Submission Requirements
To facilitate the review process, it is imperative that all funding requests submitted are complete, accurate, and include the required signatory approvals. The Board of County Commissioners or Governing Authority for the applicant/administrative county must review and approve the application prior to submission to KDOC.
Incomplete applications will not be considered for funding unless or until all deficiencies have been corrected to KDOC's satisfaction.

Question Submission Information

Question Submission Additional Information
For questions or assistance with the requirements of this funding opportunity, the Community Corrections Program Director should contact KDOC Director of Grants or their assigned KDOC Regional Contact.

Attachments

Technical Assistance Session

Technical Assistance Session
Yes

Session Date and Time
12/13/2024 3:35 PM

Conference Info / Registration Link
AC/Directors Meeting: https://kdoc.zoom.us/j/88035964503?pwd=hQl7oY7fCNKLotUODRsznEOwwz1zQO.1

Eligibility Information

Eligible Applicants

- County Governments

Additional Eligibility Information

Any county or group of cooperating counties operating a community correctional services program is eligible to apply for Community Corrections Act funding. However, pursuant to KSA 75-5296, no county or group of cooperating counties shall be qualified to receive grant funding unless and until the comprehensive plan for such county or group of cooperating counties is approved by the Secretary of Corrections. Additionally, in order to remain eligible for Community Corrections Act funding, a county or group of cooperating counties shall substantially comply with the operating standards established by the Secretary of Corrections.

Award Administration Information

State Award Notices

Award notifications will be made on or before July 1, 2025.

Awards will be based on the criteria specified in KSA 75-52,111 and 75-52,112 and will be awarded to the Board of County Commissioners or Governing Authority for the applicant county. If the applicant is a group of cooperating counties, then funding will be awarded to the administrative county identified in the group of cooperating counties' Inter-Local Agreement.

Reporting

Award recipients will be required to complete and submit quarterly financial and outcome reports and signatures in accordance with the following timelines:
Q1 (Jul-Aug-Sep) Due on/before: 10/30/2025
Q2 (Oct-Nov-Dec) Due on/before: 01/30/2026
Q3 (Jan-Feb-Mar) Due on/before: 04/30/2026
Q4 (Apr-May-Jun) Due on/before: 07/30/2026

New to the FY 2026 Adult Comprehensive Plan Grant, all quarterly financial and outcome reports and signatures will be submitted through SharePoint.

Project Information

Application Information

Application Name
29th Judicial District Community Corrections

Award Requested
$2,022,058.37

Total Award Budget
$2,022,058.37

Primary Contact Information

Name
Phillip Lockman

Email Address
plockman@wycokck.org

Address
812 N 7th St, 3rd Floor
Kansas City, Kansas 66101

Phone Number
(913) 573- 8099

Project Description

Agency Profile - Adult

Agency Leadership

Does agency leadership include an Executive/Administrative Director? This question is not intended to capture information regarding the County Administrator but rather a secondary level of leadership within the agency.

- ○ Yes
- ◉ No

Which governing authority has direct oversight of the community corrections agency, to include hiring/firing of staff?

- ◉ Board of County Commissioners (BOCC)
- ○ Governing Board

BOCC Chairperson Name
Mayor/CEO Tyrone Garner

BOCC Chairperson Address Line 1
701 N 7th St

BOCC Chairperson Address Line 2
9th Floor

BOCC Chairperson City
Kansas City

BOCC Chairperson State
Kansas

BOCC Chairperson Zip Code
66101

BOCC Chairperson Phone Number
913-573-5080

BOCC Chairperson Email Address
tgarner@wcokck.org

Agency Locations

Main Office

Main Office Address Line 1
812 N 7th St

Main Office Address Line 2
3rd Floor

Main Office City
Kansas City

Main Office State
Kansas

Main Office Zip Code
66101

Does your agency operate any satellite offices?

- ○ Yes
- ◉ No

Does your agency operate a residential center?

- ○ Yes
- ◉ No

Organizational Chart

Attach a copy of your agency's organizational chart. The chart should contain staff names and titles.
FY26 UG 29th District Organizational Chart Adult.docx

Governing/Corrections Advisory Board

Is your agencies CAB Chairperson different from the Chairperson of you Governing Board? *

- ◉ Yes
- ○ No

Corrections Advisory Board Chairperson Name
Teresa Burton

Corrections Advisory Board Chairperson Address Line 1
8535 Bluejacket St

Corrections Advisory Board Chairperson Address Line 2

Corrections Advisory Board Chairperson City
Lenexa

Corrections Advisory Board Chairperson State
Kansas

Corrections Advisory Board Chairperson Zip Code
66214

Corrections Advisory Board Chairperson Email Address

teresab@workforcepartnership.com

Corrections Advisory Board Chairperson Phone Number
913-577-5900

Corrections Advisory Board, FY26 Members - Instructions: Provide all of the requested information for each advisory/governing board member who will serve during the fiscal year(s). KSA 75-5297 governs advisory board membership, qualifications, and appointment provisions. Below, each representation entity has been established to include 4 Other options. Each member should be identified by completing their Name, Appointing Entity, Job Title, Gender, and Ethnic Minority. In the Ethnicity Minority column, enter the most accurate options listed for the member.

	Name	Appointed By	Job Title	Gender	Ethnicity Minority: (American Indian or Alaska Native , Asian, Black or African American, Hispanic or Latino, Other (must identify) , Two or more races, or White)
Law Enforcement Representing Member:	Sharalde Brown	Sheriff	Captain	Female	African American
Prosecution Representing Member:	Damion Mitchell	Unified Commission	Chief Deputy District Attorney	Male	African American
Judiciary Representing Member:	Michael Russell	Chief Administrative judge	District Court Judge	Male	White
Education Representing Member:	Suzie Tousey	Unified Commission	Educator	Female	White
Court Services Representing Member:	Robbie Doerste	Chief Administrative Judge	Director	Female	White
Community Mental Health Representing Member:	Christine Swenson	Unified Commission	Administrator	Female	white
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
City/County Representing Member:					
City/County Representing Member:					
City/County Representing Member:					
Other Representing Member:	Alexander Kump	Unified Commission	KCK Housing Authority	Male	White
Other Representing Member:	Kathleen Yarsulik	Chief of Police	Captain	Female	White
Other Representing Member:					
Other Representing Member:					
Other Representing Member:					

Is this a joint board with the Juvenile Corrections Advisory Board?

○ Yes
◉ No

Fiscal Year 2024 Outcomes

Data and Definitions

The intent of this is section is to identify the completion rates represented in the last full fiscal year's data. Review the FY 2024 Adult CC Case Closure Chart along with the definitions. Use this information to answer the questions below regarding your agencies FY 2024 Outcomes.

The information entered below must reflect the KDOC data provided.

Review the attached FY 2024 Adult CC Case Closure Chart to answer the following information

FY24 Adult CC Case Closure Chart.png

Definitions

- **Overall successful completion rate includes those cases closed with a termination reason of Successful, Unsuccessful, Death, and Not Sentenced to Community Corrections.**
  - **This equals the Overall Success Rate column on the attached FY 2024 case closure document.**
- **Successful case closures includes only those cases closed with a Successful termination reason.**
  - **This equals the Success Rate column on the attached FY 2024 case closure document.**
- **Unsuccessful case closures includes only those cases closed with an Unsuccessful termination reason.**
  - **This equals the Unsuccessful Rate column on the attached FY 2024 case closure document.**
- **Overall Revocation Rate includes those cases closed with a termination reason of Revoked-New Felony, Revoked-New Misdemeanor and Revoked-Condition Violator.**
  - **This equals the Revocation Rate column on the attached FY 2024 case closure document.**

What was your agency's overall successful completion rate in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).

77.60%

Select your overall successful completion rate for FY 2024.

- ◉ Achieved 75% or higher
- ○ Did not meet 75% but achieved a 3% or higher increase from the previous year's overall success rate
- ○ Did not meet 75% or achieve a 3% increase from the previous year's overall success rate

What was your agency's successful case closures rate in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).

37.60%

What was your agency's unsuccessful case closures rate in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).

36.50%

What were the most prominent drivers of unsuccessful case closures in FY 2024?

In FY 24 this agency had 132 cases unsuccessfully closed which is a decrease by 4% from FY 2023. Unsuccessful case closures are driven judicially by cases closed in court. For example, a probationer appears before the court to address technical violations and a quick dip is requested but there is an agreement between the defense and state that the probationer reached the maximum benefit of services, and the case is ordered closed.

What was your agency's revoked case closures rate in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).

16.60%

Programmatic Changes

The intent of this is section is to discuss any significant changes that have occurred in the agency and/or community that positively or negatively impacted your successful implementation of the FY 2025 comprehensive plan.

Has the agency experienced significant changes, either positive or negative, which have directly impacted your program for FY25 (e.g., new, or discontinued program services, staff turnover, policy, or procedure changes, new or discontinued community services)?

- ○ Yes
- ◉ No

If changes were not addressed in FY25, are there plans do you plan to address them in FY26?

- ○ Yes
- ◉ No

Cognitive Behavioral Programming (CBI)

In this section agencies should report programming offered in a group setting in FY 2024. Remember to identify your CBI programming by the specific name of the curriculum rather than generally noting "CBI" or the like. If you are only administering certain components of a curriculum to your clients, rather than all clients receiving the full curriculum, please break this information out to provide for the specific components in the Agency Programming table.

Any new programs for FY 2026, needs to be approved by KDOC prior to implementation, if not on the approved curriculum list . If there is an intent to offer a new program, the agency must first contact Tara Newell.

KDOC Approved Curriculum List

KDOC Approved Client Curriculum 2.14.23.pdf

Did the agency offer in-house or contracted group cognitive behavioral programming in FY 2024? This question does not address individual CBI programming.

- (●) Yes
- ( ) No

Utilize the Agency Programming table below to identify programs information.

Indicate if this is an existing program offered by your agency or if it will be a new program for FY 2026. State Existing or New in FY 2026.	Program Name: list the name of the cognitive behavioral curriculum/program that was offered.	Provider: list your agency name if the program is facilitated by staff within your agency or the name of the provider if you have contracted with an outside source.	If existing, state the FY 2024 Total Admitted clients into the program.	If existing, state the FY 2024 Total Successful Completions.	Client Fee: Provide the cost of any fee assessed to the client for participation in the program. If no fee is assessed, enter 0.00.
Existing	Men's Moral Reconation Therapy (MRT)	UG Community Corrections Dept. all right the technical difficulties that that do come with Elliot I can be appreciated thank you stay with us we'll be right back	99	17	0.00
Existing	Seeking Safety	Wyandot Behavioral Health Network	40	24	0.00
Existing	Anger Management	UG Community Corrections Dept.	22	7	0.00

Fiscal Year 2026 Plan

In this section agencies should use this form to identify critical needs that impact the entire agency. The needs may be considered gap for the agency. A plan should start to materialize for what the agency must do to address the needs or prepare for a shift. This information should be later found in the Agency Case Plan.

Organizational Needs

This section is available to applicants who desire to address critical needs that impact the entire agency. Examples might include plans to relocate office space, a need for additional space to deliver more on-site services, or an agency-wide training initiative that would provide a means for staff/caseload specialization.

Does your agency have any organizational needs, excluding staffing levels or wages, that will be addressed.

- ○ Yes
- ◉ No

Behavioral Health Services

The state legislature has allocated funds to develop or enhance behavioral health services statewide again in FY 2026. This funding is not a standalone opportunity as in years past. Instead, the funding has been distributed throughout the state.

The below questions should be answered by all agencies to best understand how money is being spent to address your agencies behavior health needs.

Describe how your agency will prioritize behavioral health services for the supervised population.

How does your budget support Behavioral Health Services.

Agency Case Plan

For FY 2026, the Agency Case Plan will be created outside of the Comprehensive Plan. It will still be important that the Agency Case Plan utilize the data identified from the Fiscal Year 2024 Outcomes, recent Agency Program Review feedback, as well as the closing status of the Agency FY 2025 goals to help identify gaps. Once identified, the gaps should be prioritized to help agencies determine the plan. When completing the required plan, a minimum of three principles will need to be identified for the upcoming fiscal year. Agencies may choose from any of the eight principles to develop their goals. Additional goals that are separate from the eight principles can be used if desired once the minimum requirement of three principles has been met.

Agencies will utilize the attached Agency Case Plan to state their goals and objectives. The plan is due August 15, 2025. No additional signatures are needed for this document. An accompanying signatory approval page is only required for the Year-End report.

Additionally, the submitting of Quarterly and Year-End Outcome Reports will be done through SharePoint. A link to your agency SharePoint folder will be provided after submission of the grant application.

Agency Case Plan

Agency Case Plan.docx

Fiscal and Budget Considerations and Instructions

In this section the applicant must complete all needed information on this form. Below is the agencies allocation, it should be noted this is subject to the Governor's approved budget. Also, attached below a Budget Documentation with overall general budget information. Agencies should read and understand the KDOC Financial Rules and Guidelines, attached below. Failure to adhere to all budget instructions will result in applications being returned for corrective action. This may delay final award decisions, notifications, and payments. Budget and the management of fiscal records will not be completed in Amplifund for FY 2026. Below is an attached workbook for agencies to submit their budgets for approvals. The submitted budget must match the allocation.

Host/Administrative County

Does your agency operate as a single or multi-county entity?
- ○ Single
- ○ Multi-County

Host/Administrative County Financial Officer Name

Host/Administrative County Financial Officer Address Line 1

Host/Administrative County Financial Officer Address Line 2

Host/Administrative County Financial Officer City

Host/Administrative County Financial Officer State

Host/Administrative County Financial Officer Zip Code

Host/Administrative County Financial Officer Phone Number

Host/Administrative County Financial Officer Email Address

Budget Information and Document

Budget Documentation, attached is general budget information.
Budget Instructions.pdf

Budget Workbook, attached is the master budget workbook. In this workbook, there are sheets for both Adult and Juvenile information, only use the sheets that are applicable. It is also important to note the budget amount must match the allocation.
FY26 ADULT & JUVENILE Budget Workbook.xlsx

Upload the complete Budget here.

Agency Fees Chart

Use the below chart to identify FY 2026 agency/client fees. If the Agency does not assess fees, indicate N/A.

	Fee Amount	Frequency (how often assesses)	Additional information if needed.
Supervision Fee	N/A	N/A	N/A
Courtesy Transfer Fee	N/A	N/A	N/A
Drug Screening	N/A	N/A	N/A
Drug Screening Confirmation	N/A	N/A	N/A
Electronic Monitoring Devices	N/A	N/A	N/A
Alcohol Monitoring Device	N/A	N/A	N/A

Payout Funds

Payout Funds Line Item(s):

Costs should only be budgeted for these line items if local policy allows for existence of such a fund. If you wish to budget this as a line item in FY26, you must submit documentation of local policy, approval of the BOCC or Governing Authority, and rationale for determining the amount budgeted.

Is your agency budgeting for payout funds?
- ○ Yes
- ○ No

Non-KDOC Funding Information

Pursuant to KSA 75-52,103, does your agency receive assistance from the county or counties within your judicial district?
- ○ Yes
- ○ No

Instructions for documenting county assistance.

Single county agencies: Include the following items when detailing what assistance is provided to the agency:

- **Type of Assistance (Allocation or In-Kind)**
- **Assistance amount, expressed in whole dollars**
- **Description/purpose of assistance**
- **If contribution has been confirmed by the county or it is a pending request.**

Multi-county agencies: In addition to the four bullet points above, include the name of the county.

Example of documenting county assistance: Allocation - $20,000 - Rent - Confirmed

Has or will your agency request funding from other sources (e.g., federal grants, private foundations grants, etc.) for FY26?

○ Yes
○ No

Sign Here

The individual responsible for creating the budget is the individual who should enter their name below.

By entering my name below, I declare that I have reviewed the budget instructions provided by KDOC and have adhered to these instructions as I developed my budget as part of the application process.

Signatory Approval

Utilize FY 2026 Adult Signature Page to obtain the required grant application signatory approvals.

FY 2026 Signature Page, Adult Comprehensive Page.pdf

Attach the signed copy of FY 2026 Adult Signature Page here. Be sure to attach all pages of the form, including the additional signature BOCC signature pages if they are applicable for your agency.

Tracking ID: 2128

Report to

MEETING DATE	PRESENTER	DEPARTMENT
JAN 2 7 2024	Phillip Lockman, Director plockman@wycokck.org x8099	Community Corrections

AGENDA ITEM #

RESOLUTION: APPROVAL FISCAL YEAR 2026 JUVENILE COMMUNITY CORRECTIONS KANSAS DEPARTMENT OF CORRECTIONS GRANT

BACKGROUND

This is our annual KDOC juvenile services grant request.

RECOMMENDATION

Approve

Approval and acceptance of a grant request to the Kansas Department of Corrections. No local funds or match required. This will be the 28th year for this grant.

Approve staff to apply for the FY2026 Kansas Dept. of Corrections Adult Community Corrections Grant and if awarded, authorize the County Administrator to execute all necessary documents.

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

No general fund money is utilized.

IT/POLICY CONSIDERATIONS

None

PROCUREMENT CONSIDERATIONS

None

LEGAL CONSIDERATIONS

None

ATTACHMENTS

2025 Reso to Apply for Kansas DOC Grant Juvenilev2, Unified Gov Wyco_KCK - Juv Application

Approved by Mayor and/or Chair and Administrator to add to agenda. 1/17/2025

Approved: 1-22-25

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS DEPARTMENT OF COMMUNITY CORRECTIONS TO APPLY FOR AND ACCEPT A GRANT AWARD FOR THE FY26 KANSAS DEPARTMENT OF CORRECTIONS JUVENILE COMMUNITY CORRECTIONS GRANT.

WHEREAS, the Juvenile Community Corrections Grant is a competitive grant program overseen by the Kansas Department of Corrections; and

WHEREAS, the Unified Government of Wyandotte County/Kansas City, Kansas Department of Community Corrections has submitted an application requesting grant funds in the amount of $**2,506,227.84** with no matching funds required.

WHEREAS, if awarded, the Department of Community Corrections intends to use this grant funding for its juvenile correctional services and programs.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS AS FOLLOWS:

Section 1. The Unified Government Board of Commissioners hereby approves the Department of Community Corrections to pursue the FY26 Kansas Department of Corrections Juvenile Community Corrections Grant.

Section 2. Further Action. The Mayor/CEO, County Administrator, and other officers, agents, and employees of the Unified Government are hereby further authorized and directed to take such further action as may be appropriate or desirable to accomplish the purpose of this Resolution.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body of the Unified Government.

APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS_____DAY OF_____, 2025.

_____
Tyrone Garner, Mayor/CEO

Attest:

_____
Unified Government Clerk

Approved as to Form:

_____

Legal Counsel

29th Judicial District Juvenile Services

Prepared by Unified Gov Wyco/KCK
for Kansas Department of Corrections FY 2026 Juvenile Comprehensive Plan Grant

Primary Contact: Phillip Lockman

Opportunity Details

Opportunity Information

Title

FY 2026 Juvenile Comprehensive Plan Grant

Description

Pursuant to KSA 75-7038, the Kansas Department of Corrections (KDOC) is seeking applications for funding the development, implementation, operation, and improvement of juvenile community correctional services. Funding under this award will serve to support local community corrections agencies and service providers in promoting public safety, holding juveniles accountable for their behavior, and improving their ability to live more productively and responsibly in their community.

Awarding Agency Name

Kansas Department of Corrections

Agency Contact Name

Tara Newell

Agency Contact Phone

(785) 211-3611

Agency Contact Email

tara.newell@ks.gov

Manager

Tara Newell

Opportunity Posted Date

12/1/2024

Funding Opportunity Number

J-FY2026-CP

Public Link

https://www.gotomygrants.com/Public/Opportunities/Details/2669d520-20d8-45fe-8e6e-440eb41478d0

Is Published

Yes

Funding Information

Funding Sources

State

Funding Source Description

Funds for this opportunity are appropriated by the Kansas State Legislature and distributed by the Kansas Department of Corrections.

Planning Allocations can be found below in the the Additional Information section.

Funding Restrictions

These funds may not be co-mingled with funds from other state or federal agencies or local funds. Refer to the KDOC Financial Rules, Guidelines, and Reporting Instructions for other funding restrictions.

Award Information

Award Period

07/01/2025 - 06/30/2026

Indirect Cost Description

Indirect costs include supplies, utilities, office equipment rental, desktop computers, and cell phones.

Restrictions on Indirect Costs

Yes

Citation Governing Indirect Cost Restriction

KDOC Financial Rules and Guidelines

Submission Information

Submission Window

12/01/2024 1:00 AM - 03/15/2025 5:00 PM

Submission Timeline Additional Information

No applications will be accepted after the Submission Close Date.

Other Submission Requirements

To facilitate the review process, it is imperative that all funding requests submitted are complete, accurate, and include the required signatory approvals. The Board of County Commissioners or Governing Authority for the applicant/administrative county must review and approve the application prior to submission to KDOC.
Incomplete applications will not be considered for funding unless or until all deficiencies have been corrected to KDOC's satisfaction.

Question Submission Information

Question Submission Additional Information

For questions or assistance with the requirements of this funding opportunity, the Community Corrections Program Director should contact their KDOC Regional Contact.

Technical Assistance Session

Technical Assistance Session

Yes

Session Date and Time

12/13/2024 3:35 PM

Conference Info / Registration Link

AC/Directors Meeting: https://kdoc.zoom.us/j/88035964503?pwd=hQI7oY7fCNKLotUODRsznEOwwz1zQO.1

Eligibility Information

Eligible Applicants

- County Governments

Additional Eligibility Information

Any county or group of cooperating counties operating a community correctional services program is eligible to apply for Community Corrections Act funding. However, pursuant to KSA 75-7043, no county or group of cooperating counties shall be qualified to receive grant funding unless and until the comprehensive plan for such county or group of cooperating counties is approved by the Secretary of Corrections. Additionally, in order to remain eligible for Juvenile Justice Act funding, a county or group of cooperating counties shall substantially comply with the operating standards established by the Secretary of Corrections.

Additional Information

Additional Information URL

https://sokansas.sharepoint.com/:b:/s/KDOC-CommunityCorrections/Ed2kX0ldpAVKmedYtyQ0vokB9fKoBgi3FsMJm7D7e8SOOQ?e=fSHFms

Additional Information URL Description

FY 2026 Planning Allocations-Juvenile. Agency's should prepare a budget based on their anticipated expenditures.

Award Administration Information

State Award Notices

Award notifications will be made to the Board of County Commissioners of the applicant/administrative county or the Governing Authority Chairperson on or before July 1, 2025.

Awards will be based on the criteria specified in KSA 75-7053 and will be awarded to the Board of County Commissioners or Governing Authority for the applicant county. If the applicant is a group of cooperating counties, then funding will be awarded to the administrative county identified in the group of cooperating counties' Inter-Local Agreement.

Reporting

Award recipients will be required to complete and submit quarterly financial and outcome reports in accordance with the following timelines:
Q1 (Jul-Aug-Sep) Due on/before: 10/31/2025
Q2 (Oct-Nov-Dec) Due on/before: 01/31/2026
Q3 (Jan-Feb-Mar) Due on/before: 04/30/2026
Q4 (Apr-May-Jun) Due on/before: 07/31/2026

New to the FY 2026 Juvenile Comprehensive Plan Grant, all quarterly financial and outcome reports and signatures will be submitted through SharePoint.

Project Information

Application Information

Application Name
29th Judicial District Juvenile Services

Award Requested
$2,506,227.84

Total Award Budget
$2,506,227.84

Primary Contact Information

Name
Phillip Lockman

Email Address
plockman@wycokck.org

Address
812 North 7th Street, Third Floor
Kansas City, Kansas 66101

Phone Number
(913) 573-8099

Project Description

Agency Profile - Juvenile

Agency Leadership

Does agency leadership include an Executive/Administrative Director? This question is not intended to capture information regarding the County Administrator but rather a secondary level of leadership within the agency.

- ◉ Yes
- ◯ No

Executive/Administrative Director Name

Phillip Lockman

Executive/Administrative Director Address Line 1

812 North 7th Street

Executive/Administrative Director Address Line 2

Third Floor

Executive/Administrative Director City

Kansas City

Executive/Administrative Director State

Kansas

Executive/Administrative Director Zip Code

66101

Executive/Administrative Director Phone Number

913-573-8099

Executive/Administrative Director Email Address

plockman@wycokck.org

Which governing authority has direct oversight of the community corrections agency, to include hiring/firing of staff?

- ◉ Board of County Commissioners (BOCC)
- ◯ Governing Board

For multi-county agencies, please provide contact information for the host/administrative county BOCC Chairperson.

BOCC Chairperson Name

Tyrone Garner CEO/Mayor

BOCC Chairperson Address Line 1

701 North 7th Street

BOCC Chairperson Address Line 2

BOCC Chairperson City

Kansas City

BOCC Chairperson State

Kansas

BOCC Chairperson Zip Code

66101

BOCC Chairperson Phone Number

913-573-5080

BOCC Chairperson Email Address
tagarner@wycokck.org

Agency Locations

Main Office

Main Office Address Line 1
738 Ann Avenue

Main Office Address Line 2
Suite 120

Main Office City
Kansas City

Main Office State
Kansas

Main Office Zip Code
66101

Does your agency operate any satellite offices?
- ○ Yes
- ◉ No

Organizational Chart

Attach a copy of your agency's organizational chart. The chart should contain staff names and titles.

Governing/Corrections Advisory Board

Is this a joint board with the Adult Corrections Advisory Board?
- ○ Yes
- ○ No

Governing/Corrections Advisory Board Chairperson Name

Governing/Corrections Advisory Board Chairperson Address Line 1

Governing/Corrections Advisory Board Chairperson Address Line 2

Governing/Corrections Advisory Board Chairperson City

Governing/Corrections Advisory Board Chairperson State

Governing/Corrections Advisory Board Chairperson Zip Code

Governing/Corrections Advisory Board Chairperson Email Address

Governing/Corrections Advisory Board Chairperson Phone Number

Governing/Corrections Advisory Board, FY 2026 Members - Instructions: Provide all the requested information for each advisory/governing board member who will serve during the current fiscal year. KSA 75-7044 governs advisory board membership, qualifications, and appointment provisions. Below, each representation entity has been established to include the four other options. Each member should be identified by completing their Name, Appointing Entity, Job Title, Gender, and Ethnic Minority. In the Ethnicity Minority column, enter the most accurate options listed for the member.

	Name	Appointed By	Job Title	Gender	Ethnicity Minority: (American Indian or Alaska Native , Asian, Black or African American, Hispanic or Latino, Other (must identify) , Two or more races, or White)
Law Enforcement Representing Member:					
Prosecution Representing Member:					
Judiciary Representing Member:					
Education Representing Member:					
Court Services Representing Member:					
Community Mental Health Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
City/County Representing Member:					

	Name	Appointed By	Job Title	Gender	Ethnicity Minority: (American Indian or Alaska Native , Asian, Black or African American, Hispanic or Latino, Other (must identify) , Two or more races, or White)
City/County Representing Member:					
City/County Representing Member:					
Juvenile Defense Representing Member:					
Other Representing Member:					
Other Representing Member:					
Other Representing Member:					
Other Representing Member:					

Delinquency Prevention Programs

This section focuses on Delinquency Prevention services. Agencies that utilize prevention funding should state the need and goal of the program(s) in FY 2026.

Did your agency receive a Delinquency Prevention allocation?

- ◉ Yes
- ○ No

Will your agency utilize the allocation to fund prevention services?

- ◉ Yes
- ○ No

Describe the method used to identify what prevention programming is needed in the community. This information should include how the agency identifies what population(s) to target when looking for programming as well as, how the programs intended purpose (Antisocial behavior, Family Relationship, School Attendance, or Substance Abuse) is identified.

Utilize FY 2026 Juvenile Delinquency Prevention Program Request to provide details for each program for which funding is being requested. A separate form must be completed and uploaded for each program.

FY 2026 Juvenile Delinquency Prevention Program Request.xlsx

Attach funding request 1 here.

Attach funding request 2 here.

Attach funding request 3 here.

Attach funding request 4 here.

Attach funding request 5 here.

Program Goal Statement

State the factors the agency will use to identify if the prevention service programs used in FY 2026 are successfully affecting the population.

Identify the total of youth projected to successfully complete the program(s) in FY 2026.

Juvenile Intake and Assessment System (JIAS)

The intent of this section is to identify if the agency operates an intake and assessment program and describe community partners. The last full fiscal year's data should be used to identify the program participation rate.

FY 2024 Outcomes

What entity is responsible for operating JIAS in the applicant's judicial district? For this question, Sub-Contracted Agency is defined as a private entity that is paid, through a contractual agreement, to provide Intake Services.

- ◯ Community Supervision Agency
- ◯ Sub-Contracted Agency
- ◯ Both

Describe how JIAS is operated through a combination of the Community Supervision Agency and a Sub-Contracted Provider.

Sub-Contracted Agency Name

Sub-Contracted Agency Address Line 1

Sub-Contracted Agency Address Line 2

Sub-Contracted Agency City

Sub-Contracted Agency State

Sub-Contracted Agency Zip Code

Sub-Contracted Agency Contact Person Name

Sub-Contracted Agency Contact Person Phone Number

Sub-Contracted Agency Contact Person Email Address

How many intakes were conducted in FY 2024?

How many youth who completed an intake in FY 2024 were referred for services?

JIAS Current Practice and Programming

Do you have law enforcement agencies in your judicial district that do not utilize JIAS? (i.e., municipal police departments or county sheriffs)

- ◯ Yes
- ◯ No

If yes, how many agencies?

0

Names of LE Agencies.

JIAS Notice to Appear (NTA) Process

Is law enforcement in the agency's judicial district utilizing the Notice to Appear (NTA) process pursuant to KSA 38-2330?

- ◯ Yes

○ No

Does your agency serve a multi-county district?

○ Yes
○ No

Are all counties utilizing the NTA process?

○ Yes
○ No

List the names of counties not utilizing the NTA process?

Are all the law enforcement agencies utilizing the NTA process?

○ Yes
○ No

List the names of law enforcement agencies not utilizing the NTA process.

What barriers or challenges are preventing law enforcement from utilizing the NTA process?

JIAS Programming

Does your juvenile intake provide an expanded operation or service?

○ Yes
○ No

Identify the expanded operation or service. Select any that apply.

☐ Case Management
☐ Substance Abuse Testing
☐ Cognitive-Based Programs
☐ Electronic Monitoring
☐ Attendant Care
☐ Other

If other was selected for expanded operation or service, define.

Racial/Ethnic Disparities (R/ED) (formerly Disproportionate Minority Contact)

Describe any efforts made to identify and reduce racial, ethnic, geographic, and other biases that may exist within the following programs.

Describe how the agency will measure reduction in racial and ethnic disparities particularly for this population.

Juvenile Intensive Supervised Probation (JISP) and Case Management (CM)

The intent of this section is to identify the completion rates represented in the last full fiscal year's data. Review the FY 2024 Juveniles ISP Case Closure along with the definitions. Use this information to answer the questions below regarding your agencies FY 2024 Outcomes.

FY 2024 Outcomes

Juveniles ISP Case Closure

Closure definitions used to determine successful versus unsuccessful discharges from probation.

Successful – at the time of discharge, the youth has no pending offenses, or no pending revocation, and is engaging with programming, treatment, and requirements set forth in the supervision plan.
Unsuccessful – at the time of discharge, the youth have pending offenses, or pending revocation, or has not engaged with programming, treatment, and requirements set forth in the supervision plan.

Utilize the FY 2024 Juveniles ISP Case Closure Chart to answer the following information.

Juvenile-Number of CC Flles Closed by Agency and Termination Reason (FY2024).pdf

What was your agency's rate for successful probation completions in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).

0.00%

What is your agency's target rate for successful probation completions in FY 2026? The rate must be entered in decimal format (e.g., 75% is entered as .75)

0.00%

What factors attributed to the percent of success?

What was a common driver causing the unsuccessful percentage?

Of the successful probation completions in FY 2024, how many discharged early due to earned discharge credit?

0

How many youth completing probation during FY 2024 met program hours in accordance with their YLS risk level per Standard CSS-04-103?

0

Group and Individual Programming

Utilize the Agency Programming table below to identify programs information for both existing and new groups. Only programs offered through the JISP budgeted fund should be listed below.

Existing or New Program: Indicate if this is an existing program offered by your agency or if it is proposed as a new program for FY 2026.	Program Name: List the name of the cognitive behavioral curriculum/program that was offered.	Provider: List your agency name if the program is facilitated by staff within your agency or the name of the provider if you have contracted with an outside source. If not outside, list "in-house".	Group/Individual	If existing, state the FY 2024 Total Completions	Identify the projected total of completions for FY 2026

Racial/Ethnic Disparities (R/ED) (formerly Disproportionate Minority Contact)

Describe any efforts made to identify and reduce racial, ethnic, geographic, and other biases that may exist within the following programs.

Describe how you will measure reduction in racial and ethnic disparities particularly for this population.

Intermediate Intervention Program (IIP)

The intent of this section is to identify the entity responsible for operating IIP. Then, using the last full fiscal year's data, identify the program participation rate.

FY 2024 Outcomes

Pursuant to KSA 38-2346, what entity is responsible for operating IIP in the agency's judicial district?

- ○ Juvenile Intake and Assessment (JIAS)
- ○ Community Supervision Agency
- ○ Court Services
- ○ Judicial District does not meet the statutory requirements of KSA 38-2346

Upload the most recent copy of the district's signed IIP agreement that has been submitted to KDOC.

If your agency serves a multi-county district, are all counties participating in the IIP program?

- ○ Yes
- ○ No

List the counties that are not participating in the IIP program.

Review the attached FY 2024 Completion Data for Districts Accepting Grad. Sanctions Funds for IIP to answer the following information.

FY24 IIP Completion Rates.pdf

What does the FY 2024 Completion Data state the agency's rate for successful IIP completions is in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).

0.00%

Describe the successes/accomplishments of the IIP program to date.

Did the rate for successful IIP completions meet the agency's target goal for FY 2024 by increasing sucess by 2%?

- ○ Yes
- ○ No

Identify the number of youth whose IIP was extended.

0

Of those youth whose IIP was extended, how many were extended for evidence-based program completion?

0

Of those youth whose IIP was extended, how many were extended due to non-substantial compliance?

0

Racial/Ethnic Disparities (R/ED) (formerly Disproportionate Minority Contact)

Utilize FY 2024 Juvenile IIP Completion Rates to provide a breakdown of IIP cases by gender, race, and ethnicity, if data is available.

FY24 Juvenile IIP Data.xlsx

Upload the completed FY 24 Juvenile IIP Data

Considering the data provided and other IIP collected locally, does your data support the statement, "Diversions are offered to minority youth at the same rate as non-minority youth". If so, describe.

Programmatic Changes

The intent of this is to discuss any significant changes that have occurred in the agency and/or community that positively or negatively impacted your successful implementation of the FY 2025 comprehensive plan.

Has the agency experienced significant changes, either positive or negative, which have directly impacted your program for FY 2025 (e.g., new, or discontinued program services, staff turnover, policy or procedure changes, new or discontinued community services)?*

- ◯ Yes
- ◯ No

Describe the needs and the agency's plan to address these in FY 2025.

Describe the steps taken to address the changes in FY 2025.

If changes were not addressed in FY 2025, will the agency address them in FY 2026?

- ◯ Yes
- ◯ No

In this section agencies should use this form to identify critical needs that impact the entire agency as well understand what information will need to be collected and reported during the year.

Organizational Needs

This section is available to applicants who desire to address critical needs that impact the entire agency. Examples might include plans to relocate office space, a need for additional space to deliver more on-site services or an agency-wide training initiative that would provide a means for staff/caseload specialization.

Does your agency have any organizational needs, excluding staffing levels or wages, that will be addressed.

- ◯ Yes
- ◯ No

Explain why the organizational needs will or will not be addressed.

Data Monitoring- Delinquency Prevention Programs

On a quarterly basis agency's offering Delinquency Prevention programing will be responsible for monitoring the following information during the year.

For each funded population (Primary, Secondary, Tertiary) the agencies will identify the following information:

- **Percentage of new referrals vs. new youth accepted into the program.**
- **Percentage of new youth accepted into the program vs. new referrals that match the target population.**
- **Percentage of youth that successfully completed the program vs. all youth that exited the program.**
- **Percentage of youth that successfully completed the program vs. the total number of youths who participated in the program.**
- **Percentage of youth/families that are satisfied with the program vs. those that filled out surveys.**

Regarding all populations the agencies will need to identify:

- **Number of program participants who have exited the program, both successfully and unsuccessfully.**
- **Number of program participants who have successfully exited the program completing the program requirements.**
- **Percentage of youth that successfully completed the program vs. all youth that exited the program in FY24.**

- **Percentage of youth, from FY26, who maintained the behavioral change 6 months after successful completion vs. youth that successfully completed the program.**
- **Percentage of youth, from FY25, who maintained the behavioral change 12 months after successful completion vs. all youth that exited the program.**
- **Percentage of youth, from FY25, who maintained the behavioral change 12 months after successful completion vs. youth that successfully completed the program:**
- **Describe progress made per quarter toward meeting the projected number of youths to be served for the year.**
- **Describe progress made on this projection for this period attributed to.**
- **Identify if the program is on target to successfully meet the projected number of youths to be served for the year.**
- **Note any modifications made to the program during this quarter that may impact the projected number of youths to be served for the year.**
- **Explain any significant changes the program has experienced in referrals or referral agencies.**
- **How many participants were served this quarter that reside outside the program geographic area.**
- **Note any challenges and successes the program experienced during the quarter.**
- **Identify the age, race, and ethnicity of each youth.**

A document to collect this information will be provided in the agency SharePoint folder. A link to your agency SharePoint folder will be provided after submission of the grant application.

Data Monitoring- Juvenile Intake and Assessment System

On a quarterly basis agency's offering an JIAS will be responsible for monitoring the following information during the year.

- **Total number of NTA's served by law enforcement to youth that were not complied with.**
- **Total number of intake events entered in Athena this past quarter.**
- **Total number of intake events entered in Athena that included criminal offense.**
- **Total number of intake events entered in Athena that included either JO criteria or CINC criteria.**
- **Total number of intake events entered in Athena that included referrals for services?**
- **Total number of intake events with youth ages 12 to 17 during the last quarter.**
- **Total number of youth ages 12 to 17 that had a MAYSI-2 completed during the last quarter.**
- **Total number of intake events entered in Athena that included a completed KDAI.**
- **Total number of KDAI's completed where the placement decision was not followed as recommended (i.e., resulting in an Override).**
- **Total number of intake events entered in Athena involving a Juvenile Individual (i.e., where youth had criminal charges, but could also include both CINC and Juvenile Individual category)**
- **Total number of intake events entered in Athena involving a Status Offender (i.e., where youth had a Status Offence but could also include CINC criteria)?**
- **Total number of intake events entered in Athena involving a Child in Need of Care (CINC)? (i.e., would not include criminal charges or status offences)?**

A document to collect this information will be provided in the agency SharePoint folder. A link to your agency SharePoint folder will be provided after submission of the grant application.

Agency Case Plan-Juvenile Intensive Supervised Probation and Case Management

For FY 2026, the Agency Case Plan will be created outside of the Comprehensive Plan. It will still be important that the Agency Case Plan utilize the data identified from the FY 2024 Outcomes, recent Agency Program Review feedback, as well as the closing status of the Agency FY 2025 goals to help identify gaps. Once identified, the gaps should be prioritized to help agencies determine the plan. When completing the required plan, a minimum of three principles will need to be identified for the JISP population in the upcoming fiscal year. Agencies may choose from any of the eight principles to develop their goals. Additional goals that are separate from the eight principles can be used for the JISP or other population programming if desired, once the minimum requirement of three principles has been met.

Agencies will utilize the attached Agency Case Plan to state their goals and objectives. The plan is due August 15, 2025. No additional signatures are needed for this document. An accompanying signatory approval page is only required for the Year-End report.

Additionally, the submitting of Quarterly and Year-End Outcome Reports will be done through SharePoint. A link to your agency SharePoint folder will be provided after submission of the grant application.

Agency Case Plan

Agency Case Plan for JISP.docx

Data Monitoring- Intermediate Intervention Program

On a quarterly basis agency's offering an IIP will be responsible for monitoring the following information during the year.

- **Number of new participants referrals**
- **Number of new participants accepted**
- **Number of participants carrying over from prior quarter**
- **Total number of participants for quarter**

- **Number of participants who exited successfully**
- **Number of participants of exited unsuccessfully**
- **Number of MDT referrals**
- **Number of participants who had any LEO contact, new charges, etc. 6 months after completion**
- **Number of participants who had any LEO contact, new charges, etc. 12 months after completion**
- **Number of participants referred to cognitive behavioral programming**
- **Number of participants receiving cognitive behavioral programming carried over from prior quarter**
- **Total number of participants receiving cognitive behavioral programming**
- **For those judicial districts not in compliance with K.S.A. 38-2346 a plan of action will be required, identifying the plan to come into compliance with during FY2026.**

A document to collect this information will be provided in the agency SharePoint folder. A link to your agency SharePoint folder will be provided after submission of the grant application.

Fiscal and Budget Considerations and Instructions

In this section the applicant must complete all needed information on this form. Below is the agencies allocation, it should be noted this is subject to the Governor's approved budget. Also, attached below a Budget Documentation with overall general budget information. Agencies should read and understand the KDOC Financial Rules and Guidelines, attached below. Failure to adhere to all budget instructions will result in applications being returned for corrective action. This may delay final award decisions, notifications, and payments. Budget and the management of fiscal records will not be completed in Amplifund for FY 2026. Below is an attached workbook for agencies to submit their budgets for approvals. The submitted budget must match the allocation.

Host/Administrative County

Does your agency operate as a single or multi-county entity?

- ○ Single
- ○ Multi-County

Host/Administrative County Financial Officer Name

Host/Administrative County Financial Officer Address Line 1

Host/Administrative County Financial Officer Address Line 2

Host/Administrative County Financial Officer City

Host/Administrative County Financial Officer State

Host/Administrative County Financial Officer Zip Code

Host/Administrative County Financial Officer Phone Number

Host/Administrative County Financial Officer Email Address

Planning Allocation

FY 2026 Planning Allocations-Juvenile Spreadsheet

FY26 Juvenile Planning Allocation.pdf

Using the above allocation, agency's should prepare a budget based on their anticipated expenditures. Use the below attached file titled: FY26 ADULT & JUVENILE Budget Workbook.

Budget Information and Document

Budget Documentation, attached is the general budget information.

Budget Instructions.pdf

Budget Workbook, attached is the master budget workbook. In this workbook, there are sheets for both Adult and Juvenile Information. Only use the sheets that are applicable. It is also important to note the budget amount must match the allocation.

FY26 ADULT & JUVENILE Budget Workbook.xlsx

Upload the completed budget here.

Agency Fees Chart

Use the below chart to identify FY 2026 agency/client fees. If the agency does not assess fees, indicate N/A.

	Fee Amount	Frequency (how often assesses)	Additional information if needed.
Supervision Fee			
Courtesy Transfer Fee			
Drug Screenings Fee			
Drug Screening Confirmation			
Electronic Monitoring Device Fee			
Alcohol Monitoring Device			
Other			
Other			
Other			

Required Minimum Budget Allocation

A minimum budget amount of $500.00 is required of each Administrative County to assist Court Services in the implementation of client incentives, which is one element of Graduated Responses enacted by Senate Bill 367. This is current practice in some JISP and CM programs and is encouraged of all programs.

This item should be budgeted under Category: Client Incentives using the Line-Item Descriptor: Client Incentives - Court Services

Payout Funds

Payout Funds Line Item(s):

Costs should only be budgeted for these line items if local policy allows for existence of such a fund. If the agency wishes to budget this as a line item in FY 2026, documentation of local policy must be submitted, approval of the BOCC or Governing Authority, and rationale for determining the amount budgeted.

Is your agency budgeting for payout funds?

- ◯ Yes
- ◯ No

Upload required documentation of payout fund policy, approval, and rationale here.

Non-KDOC Funding Information

Does your agency receive assistance from the county or counties within your judicial district?

- ◯ Yes
- ◯ No

Instructions for documenting county assistance.

Single county agencies: Include the following items when detailing what assistance is provided to the agency.

- **Type of Assistance (Allocation or In-Kind)**
- **Assistance amount, expressed in whole dollars**

- **Description/purpose of assistance**
- **If contribution has been confirmed by the county or it is a pending request.**

Multi-county agencies: In addition to the four bullet points above, include the name of the county.

Example of documenting county assistance: Allocation - $20,000 - Rent - Confirmed

Document the county assistance your agency receives.

Has or will your agency request funding from other sources (e.g., federal grants, private foundations grants, etc.) for FY 2026?

- ◯ Yes
- ◯ No

Describe your agency's projected funding requests. This should include the services the requested funding will be used for. Response should also include the source and amount of request.

Sign Here

The individual responsible for creating the budget is the individual who should enter their name below.

By entering my name below, I declare that I have reviewed the budget instructions provided by KDOC and have adhered to these instructions as I developed my budget as part of the application process.

Signatory Approval

Utilize FY 2026 Juvenile Signature Page to obtain the required grant application signatory approvals.

FY 2026 Signature Page, Juvenile Comprehensive Plan.docx

Attach the signed copy of FY 2026 Juvenile Signature Page here. Be sure to attach all pages of the form, including the additional signature BOCC signature pages, if they are applicable for your agency.

Tracking ID: 21633

Report to

MEETING DATE	PRESENTER	DEPARTMENT
JAN 2 7 2024	Wesley McKain, Policy & Development Manager wmckain@wycokck.org X8833	Health Department

AGENDA ITEM #

RESOLUTION: HEALTH EQUITY TASK FORCE GRANT FROM HALL FAMILY FOUNDATION

BACKGROUND

SUMMARY:

The Public Health Department is requesting approval to submit a 1-year grant requesting $87,000 to support the work of the Wyandotte County Health Equity Task Force. This will fund a portion of the Health Equity Task Force Program Coordinator position and the Neighborhood-Based Clinic Initiative. No match funding is required.

BACKGROUND:

About the Wyandotte County Health Equity Task Force

The Wyandotte County Health Equity Task Force (HETF) was formed in April 2020 during the early stages of the pandemic in response to the racial and ethnic disparities related to COVID cases and deaths. The HETF developed a strong network of community partners that responded to the COVID crisis and are now building on its success to address other health disparities. The purpose of the HETF is to improve the health of all Wyandotte County community members, especially those who belong to communities that have been historically under-resourced.

The HETF is a collaboration between Wyandotte County community members and the Wyandotte County Public Health Department (WYCO PHD). The HETF is comprised of a diverse group of community and health leaders representing faith-based, health care and neighborhood organizations. The HETF is led by members of its Core Team and has two subcommittees that regularly meet: the Neighborhood-Based Clinics and WyCo Community and Health Leaders. From January – November 2024, the HETF Core Team had 9 meetings with 17 unique attendees, the Neighborhood-Based Clinics had 11 meetings and 44 unique attendees, and the WyCo Community and Health Leaders had 4 meetings and 22 unique attendees.

During the pandemic, the HETF provided input and guidance on the COVID public health response for Wyandotte County. They partnered with the WYCO PHD to increase access to COVID-19 testing and vaccinations for underserved and hard-to-reach communities. Through its pop-up testing events, the HETF provided over 7,700 COVID tests in 2020. In 2021 and 2022, the HETF provided 11,556 COVID tests and 3,088 COVID vaccines at 545 events.

The HETF is now evolving after its initial focus on the pandemic, but it continues to be responsive when there is a crisis impacting the most vulnerable in Wyandotte County. Recently the HETF responded after the sudden closure of Duchesne Clinic, a safety net clinic providing health care for underserved and vulnerable populations in Wyandotte County. HETF members advocated for additional funding to support Duchesne patients. In addition, the HETF Program Coordinator took the lead in organizing a group of community partners, which have been meeting regularly to discuss the needs of Duchesne patients and coordinate response efforts. In response to the need for interim care, community partners led by Care Beyond the Boulevard started providing mobile medical services for Duchesne patients 1-2 days each week, and the WYCO PHD has reallocated unspent ARPA funds for their ongoing healthcare navigation needs.

Neighborhood-Based Clinics

After the closing of Wyandotte County's last mass COVID testing and vaccination site in March 2022, the HETF collaborated with the WYCO PHD to pilot the Neighborhood-Based Clinic Location (NBCL) Initiative. The NBCL Initiative focused on providing clinical services for under-resourced communities through community partners who have experience working with these populations. Partners organize pop-up clinics and offer accessible clinical services in a culturally and linguistically appropriate way. During its first year, the NBCLs focused on providing free COVID-19 vaccinations and testing. Between May 2022 and May 2023, the HETF coordinated 347 NBCL events, providing 2,084 COVID vaccinations and 2,190 COVID tests. The NBCLs were then restructured and relaunched in October 2023 to address other health disparities. The Neighborhood-Based Clinics (NBCs) are now offering immunizations, blood pressure and diabetes screenings, vision screening and glasses, along with other resources. From October 2023 – April 2024, 27 NBC events provided 1,229 clinical services, and 188 persons were scheduled or referred for post-event care. For additional data about the NBCs, please refer to the attached NBC information sheet.

Grant proposal – Proposed activities for 2025

The HETF is dedicated to improving health equity in Wyandotte County by reducing disparities in health care access and inequities in systems. Below is a list of activities that HETF has previously worked on and proposes to continue to work on in 2025.

- **Neighborhood Based Clinics** - Aim to increase access to clinical services and health resources for under resourced communities by working with community organizations and clinical partners. See attached NBC information sheet for more information.
- **CHIP toolkit** – Finish developing toolkit to aid the CHIP (Community Health Improvement Plan) in implementing equitable practices and addressing systemic issues like racism, poverty and trauma. HETF members plan to also speak with groups about health equity when they introduce the CHIP toolkit.
- **Food Box Project** – Continue to work with Harvesters to create food boxes with culturally familiar foods and then distribute them in the community through HETF partners. Will work on making culturally familiar foods more widely available in the community.
- **Uninsured populations** - Facilitate community collaboration about caring for uninsured populations given the closing of Duchesne Clinic. Will provide support as needed.
- **Advocacy** - Advocate for policies promoting health equity. Place HETF members on important local and regional committees (e.g. UG, MARC, etc.)
- **Health care disparities grants** - Continue partnering with WYCO PHD's development office on federal grants related to health care disparities.

RECOMMENDATION

Fast Track
Approve

Approve grant submission and acceptance of funds if awarded.

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

No match funding required

IT/POLICY CONSIDERATIONS

None

PROCUREMENT CONSIDERATIONS

None

LEGAL CONSIDERATIONS
Resolution to accept the grant
ATTACHMENTS
Commission Action Civic Clerk - HETF, HFF-Budget - HETF Grant Unified Gov, Hall Family Application - FINAL

Approved by Mayor and/or Chair and Administrator to add to agenda.

1/14/2025

Approved

1-14-25

RESOLUTION NO. _____

A RESOLUTION FOR THE WYANDOTTE COUNTY PUBLIC HEALTH DEPARTMENT'S APPLICATION FOR A ONE-YEAR GRANT FROM THE HALL FAMILY FOUNDATION TO SUPPORT THE WORK OF THE WYANDOTTE COUNTY HEALTH EQUITY TASK FORCE, AND ALLOCATION OF FUNDS FOR ELIGIBLE USES

WHEREAS, the Wyandotte County Health Equity Task Force (HETF) was formed in April 2020 during the early stages of the pandemic in response to the racial and ethnic disparities related to COVID cases and deaths; and

WHEREAS, the HETF is a collaboration between Wyandotte County community members and the Wyandotte County Public Health Department ("the Health Department"); and

WHEREAS, the purpose of the HETF is to improve the health of all Wyandotte County community members, especially those who belong to communities that have been historically under-resourced; and

WHEREAS, the HETF developed a strong network of community partners that responded to the COVID crisis and are now building on its success to address other health disparities; and

WHEREAS, the Hall Family Foundation invited the Health Department to submit a grant application for $87,000 to support the work of the Wyandotte County Health Equity Task Force for one year; and

WHEREAS, the grant, if awarded, will fund a portion of the Health Equity Task Force Program Coordinator position and the Neighborhood-Based Clinic Initiative, as well as supporting the CHIP Toolkit, the Food Box Project, and further the Health Department's work with uninsured populations, advocacy, and healthcare disparities; and

WHEREAS, no match funding is required.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS AS FOLLOWS:

Section 1. The Unified Government Board of Commissioners hereby approves the application for and, should the grant be awarded to the Health Department, its acceptance of the Hall Family Foundation grant for a term of one year for a total grant amount of $87,000.00.

Section 2. If the Health Department is awarded the Hall Family Foundation grant, the Unified Government Board of Commissioners hereby approves the allocation of $87,000.00 to fund a portion of the Health Equity Task Force Program Coordinator position and the Neighborhood-Based Clinic Initiative, as well as to support the CHIP Toolkit, the Food Box

Project, and further the Health Department's work with uninsured populations, advocacy, and healthcare disparities.

Section 3. If the Health Department is awarded the Hall Family Foundation grant, the County Administrator and other officers, agents, and employees of the Unified Government are hereby authorized and directed to take such further action as may be appropriate or desirable to accomplish the purpose of this Resolution.

Section 4. This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body of the Unified Government.

APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS _____ DAY OF _____, 2025.

_____
Tyrone Garner, Mayor/CEO

Attest:

_____
Unified Government Clerk

Approved as to Form:

_____

Commission Agenda Item Report

Title: Grant request: Wyandotte County Health Equity Task Force

Proposed Agenda Date: December 16, 2024 – AHS Standing Committee

Presented by: Wesley McKain, Community Health Manager, Public Health
Rachel Hostetler, Health Equity Task Force Program Coordinator

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SUMMARY:
The Public Health Department is requesting approval to submit a 1-year grant requesting $87,000 to support the work of the Wyandotte County Health Equity Task Force. This will fund a portion of the Health Equity Task Force Program Coordinator position and the Neighborhood-Based Clinic Initiative. No match funding is required.

BACKGROUND:

About the Wyandotte County Health Equity Task Force
The Wyandotte County Health Equity Task Force (HETF) was formed in April 2020 during the early stages of the pandemic in response to the racial and ethnic disparities related to COVID cases and deaths. The HETF developed a strong network of community partners that responded to the COVID crisis and are now building on its success to address other health disparities. The purpose of the HETF is to improve the health of all Wyandotte County community members, especially those who belong to communities that have been historically under-resourced.

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The HETF is now evolving after its initial focus on the pandemic, but it continues to be responsive when there is a crisis impacting the most vulnerable in Wyandotte County. Recently the HETF responded after the sudden closure of Duchesne Clinic, a safety net clinic providing health care for underserved and vulnerable populations in Wyandotte County. HETF members advocated for additional funding to support Duchesne patients. In addition, the HETF Program Coordinator took the lead in organizing a group of community partners, which have been meeting regularly to discuss the needs of Duchesne patients and coordinate response efforts. In response to the need for interim care, community partners

led by Care Beyond the Boulevard started providing mobile medical services for Duchesne patients 1-2 days each week, and the WYCO PHD has reallocated unspent ARPA funds for their ongoing healthcare navigation needs.

Neighborhood-Based Clinics

After the closing of Wyandotte County's last mass COVID testing and vaccination site in March 2022, the HETF collaborated with the WYCO PHD to pilot the Neighborhood-Based Clinic Location (NBCL) Initiative. The NBCL Initiative focused on providing clinical services for under-resourced communities through community partners who have experience working with these populations. Partners organize pop-up clinics and offer accessible clinical services in a culturally and linguistically appropriate way. During its first year, the NBCLs focused on providing free COVID-19 vaccinations and testing. Between May 2022 and May 2023, the HETF coordinated 347 NBCL events, providing 2,084 COVID vaccinations and 2,190 COVID tests. The NBCLs were then restructured and relaunched in October 2023 to address other health disparities. The Neighborhood-Based Clinics (NBCs) are now offering immunizations, blood pressure and diabetes screenings, vision screening and glasses, along with other resources. From October 2023 – April 2024, 27 NBC events provided 1,229 clinical services, and 188 persons were scheduled or referred for post-event care. For additional data about the NBCs, please refer to the attached NBC information sheet.

Grant proposal – Proposed activities for 2025

The HETF is dedicated to improving health equity in Wyandotte County by reducing disparities in health care access and inequities in systems. Below is a list of activities that HETF has previously worked on and proposes to continue to work on in 2025.

- **Neighborhood Based Clinics** - Aim to increase access to clinical services and health resources for under resourced communities by working with community organizations and clinical partners. See attached NBC information sheet for more information.
- **CHIP toolkit –** Finish developing toolkit to aid the CHIP (Community Health Improvement Plan) in implementing equitable practices and addressing systemic issues like racism, poverty and trauma. HETF members plan to also speak with groups about health equity when they introduce the CHIP toolkit.
- **Food Box Project** – Continue to work with Harvesters to create food boxes with culturally familiar foods and then distribute them in the community through HETF partners. Will work on making culturally familiar foods more widely available in the community.
- **Uninsured populations** - Facilitate community collaboration about caring for uninsured populations given the closing of Duchesne Clinic. Will provide support as needed.
- **Advocacy** - Advocate for policies promoting health equity. Place HETF members on important local and regional committees (e.g. UG, MARC, etc.)
- **Health care disparities grants** - Continue partnering with WYCO PHD's development office on federal grants related to health care disparities.

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS:

There are no match fund requirements. The HETF Program Coordinator position is currently funded through the American Rescue Plan Act (ARPA), but this will expire at the end of 2024. This grant would extend funding for this position, which has become essential after the COVID pandemic. Specifically, the

grant provides $47,000 for the HETF Program Coordinator position and $40,000 for the Neighborhood-Based Clinics through December 2025.

POLICY CONSIDERATIONS:

- No policy considerations.

PROCUREMENT CONSIDERATIONS:

- No procurement considerations

LEGAL CONSIDERATIONS:

- Resolution to accept the grant.

RECOMMENDED ACTION:

- Approval of grant request.

COUNTY ADMINISTRATION COMMENTS:

-

MAYOR AGENDA DIRECTION:

-

Hall Family Foundation
Budget Template for Grant Project/Program

Organization Name: Unified Government of Wyandotte/KCK Public Health Dept

Project or Program Name: Health Equity Task Force

Grant amount requested from the Hall Family Foundation: 87,000

Revenue expected from other sources, pending or secured (1):

Wyandotte Health Foundation	40,000	Secured	
Aetna Kansas	25,000	Secured	*In-kind contribution of food for Culturally Tailored Food Box program

Total from other sources: $65,000

Total 152,000

	Start: 01/01/2025		**Start:**		**Start:**				
	End: 12/31/2025		**End:**		**End:**				
Proposed Project / Program Budget	**Year 1 - HFF**	**Year 1 - Other Sources**	**Year 2 - HFF**	**Year 2 - Other Sources**	**Year 3 - HFF**	**Year 3 - Other Sources**	**Total - HFF (4)**	**Total - Other Sources (5)**	**Total (6)**
Salaries	24,272	40,000					24,272	40,000	64,272
Benefits (Insurance, KPERS retirement, FICA)	22,728						22,728	0	22,728
Contractual: Neighborhood-Based Clinics	40,000						40,000	0	40,000
In-Kind: Food, Culturally-specific food box program		25,000					0	25,000	25,000
							0	0	0
Indirect Costs / Overhead (3)	0	0					0	0	0
Total	**87,000**	**65,000**	**0**	**0**	**0**	**0**	**87,000**	**65,000**	**152,000**

Additional Instructions:

(1) Include funding expected from other sources. If needed, please add additional lines. **Indicate for each source whether it is pending or secured in column C.**

(2) Add significant categories of direct costs to your project / program. Add additional as needed.

(3) Indirect costs or overhead typically includes occupancy (rent, utilities, etc.), IT and equipment; as well as a proportion of key staff in organization functions (finance, HR, development, etc).

(4) Total - HFF should sum to match the amount in cell B9

(5) Total should sum to match the amount in cell B15

(6) Total should sum to match the amount in cell B18

Leave columns blank if grant is less than three years. Add additional columns if the grant exceeds 3 years.

Hall Family Foundation

Budget Template for Grant Project/Program

Organization Name: ABC

Project Name: Housing Connect

Grant amount requested from the Hall Family Foundation:	$370,000	
Revenue expected from other sources, pending or secured:		
Williams Foundation	$200,000	Secured
Lewis Foundation	$200,000	Pending
State of Missouri	$50,000	Pending
Organization Operating Budget	$50,000	Secured
Total from other sources:	$500,000	
Total	**$870,000**	

Proposed Project / Program Budget	**Start: 08/01/2024 End: 07/31/2025 Year 1 - HFF**	**Year 1 - Other Sources**	**Start: 08/01/2025 End: 07/31/2026 Year 2 - HFF**	**Year 2 - Other Sources**	**Start: End: Year 3 - HFF**	**Year 3 - Other Sources**	**Total - HFF**	**Total - Other Sources**	**Total**
Salaries	$100,000	$100,000	$100,000	$100,000			$200,000	$200,000	$400,000
Employee benefits, payroll taxes, etc.	$25,000	$25,000	$25,000	$25,000			$50,000	$50,000	$100,000
Professional Services	$10,000	$30,000	$10,000	$30,000			$20,000	$60,000	$80,000
Travel, Conferences & Meetings	$5,000	$5,000	$5,000	$5,000			$10,000	$10,000	$20,000
Marketing	$3,000	$0	$3,000	$0			$6,000	$0	$6,000
Materials and Equipment	$27,000	$15,000	$27,000	$15,000			$54,000	$30,000	$84,000
Indirect Costs / Overhead	$15,000	$75,000	$15,000	$75,000			$30,000	$150,000	$180,000
Total	**$185,000**	**$250,000**	**$185,000**	**$250,000**	**$0**	**$0**	**$370,000**	**$500,000**	**$870,000**

1) **Hall Family Application Deadline – Monday December 2 at 5pm**

Organization CEO/Executive Director – Dr. Eli Caldwell
Grant Contact – Wesley McKain
Financial/Banking Contact – John Werner, Fiscal Officer
Project Start – Jan 1, 2025
Project End – Dec 31, 2025

2) **What geographical areas are served by this project?**

Wyandotte County

3) **Who is the target demographic benefitting from this project?**

The Wyandotte County Health Equity Task Force (HETF) is focused on serving Wyandotte County community members, especially those who belong to communities that have been historically under-resourced.

The Neighborhood-Based Clinic Initiative has five target populations: Black/African-American, Hispanic/Latino, Asian, immigrant/refugee and unhoused communities.

4) **Please provide a concise overview of the specific project and key activities this funding would support.**

The grant would provide $47,000 for the HETF Program Coordinator position and $40,000 for the Neighborhood-Based Clinics project. Below is an overview of the HETF projects and activities in 2025 that the HETF Program Coordinator will oversee.

Neighborhood-Based Clinics
The Neighborhood-Based Clinic Initiative aims to increase access to clinical services and health resources for under-resourced communities in Wyandotte County by coordinating and resourcing community partners who have experience working with these populations. Partners organize pop-up clinics and offer accessible clinical services in a culturally and linguistically appropriate way. The Neighborhood-Based Clinics (NBCs) offer immunizations, blood pressure and diabetes screenings, vision screening and glasses, along with other resources.

The initiative began in in May 2022, when the mass vaccination sites closed, as a strategy to sustain access to COVID vaccination and testing for vulnerable populations. Between May 2022 and May 2023, the HETF coordinated 347 events, providing 2,084 COVID vaccinations and 2,190 COVID tests. These pop-up clinics were consistent, accessible, and offered services in a culturally and linguistically appropriate way. The NBCLs were then restructured and relaunched in October 2023 as Neighborhood-Based Clinics (NBCs). Between October 2023 and April 2024, partners hosted 27 NBCs, with the following services provided:

- A1C screenings – 185
- Blood glucose tests – 209
- Blood pressure tests – 417
- Vision screenings – 35
- COVID vaccines – 75

- Flu shots – 177
- Other immunizations - 131 (TDAP, pneumonia and shingles)
- **188 persons were scheduled or referred for post-event care**
- Attendance was 50 or more people for 22 of the 27 events.
- Other supplies distributed:
    - Over 478 food boxes and produce
    - At-home COVID tests, hygiene kits, dental kits, blankets, clothing, healthcare items and more.

Regular NBCs ceased in fall 2024 due to lack of funding. Support from Hall Family will help HETF continue and expand these healthcare access events.

Each month while operating, the HETF Program Coordinator reviews NBC applications and selects up to 5 events per month (one for each of its target populations). After the NBC event, NBC partners submit a reporting form and may request a $750 stipend for fulfilling their role as Neighborhood Partner, Community Health Partner or Clinical Partner. Organizations serving in more than 1 distinct partner role or providing more than 1 distinct service may request up to $1500 per qualifying event.

The NBCs also help navigate patients to a medical home when needed. One of the goals of the NBCs is to help connect persons with a primary care provider if they do not already have one. The Community Health Partner provides a Community Health Worker, Promotore de Salud or other lay health worker at events to help connect patients with a safety net clinic, especially when follow-up care is needed. In addition, safety net clinics are sometimes present at events and able to schedule patients for appointments.

Food Box Project
We will work with Harvesters and NBC Partners to distribute food boxes with culturally familiar foods through programming and events in Wyandotte County. Produce will also be available as a supplement. Distribution will begin in December 2024 and continue in early 2025. HETF Program Coordinator will collect food box survey results, analyze and write-up report. Aetna Better Health of Kansas supports this project by providing funding for the food boxes.

CHIP Toolkit
Finish developing toolkit to aid the Community Health Improvement Plan (CHIP) in implementing equitable practices and addressing systemic issues of racism, poverty and trauma. HETF members will also speak with CHIP groups about health equity when they introduce the toolkit.

Grant funding focused on health care disparities
We will continue to explore opportunities to partner with Wyandotte County Public Health Department's (WYCO PHD) development office on federal grants related to health care disparities. Over the past three years the HETF has submitted and been part of 3 health equity focused applications to federal agencies, securing resources with one (in partnership with KU Medical Center).

Structure of collaborative partnerships
Engage in conversations about the collaborative relationships between the HETF and CHIP, as well as the HETF and Health Department. The structure of these collaborative partnerships will be clearly described in written agreements, part of the sustainability/planning process as we move on from COVID.

Oversight of Patient Navigation Project
The HETF Coordinator will provide oversight of the ARPA-funded contract ($100,000, 12-month) for the Bilingual Health Navigator supporting former Duchesne patients. Will monitor, review reports, and provide support as needed.

5) How do you plan on tracking and measuring the key activities listed above? How do you know these activities are making a difference?

Neighborhood-Based Clinics
NBC Partners will submit a monthly reporting form for each NBC event and be asked to report on the following outcomes:

- Clinical services provided at event (type of service and # of persons provided each service)
- Referred for post-event care (# of persons)
- Scheduled a medical appointment for patient (# of persons)

Above are outcomes that we have tracked at our NBCs in 2023-2024. We would be happy to talk with you about modifying our indicators and data collection so that it better aligns with the Foundation's goals.

Food Box Project
The HETF Program Coordinator will gather the below information from the food box order forms, surveys handed out with food boxes, and surveys completed by community partners.

- # of culturally familiar food boxes and cases of produce distributed
- List of events and programs that distributed food boxes in Wyandotte County
- # of people in household
    - # of adults
    - # of children under 18
    - # of elderly >65
- Race/Ethnicity
- Primary language
- In the last 12 months have you run out of food before you had money to buy more?

CHIP Toolkit

- Complete the CHIP toolkit.
- HETF members will introduce the CHIP toolkit to 3 different CHIP subcommittees and help them apply the toolkit to their work.

Grant funding focused on health care disparities

- The WYCO PHD will submit two collaborative grant requests in 2025. The Health Department will explore grants where it could serve as the lead applicant or have a HETF/CHIP partner take the lead. The HETF Program Coordinator's salary will be included in these grant requests since staff support will be needed to help coordinate the project.

Structure of collaborative partnerships

- Create an MOU describing the partnership between the HETF and CHIP.
- Update governance document to describe the current collaborative relationship between the HETF and Health Department.

Oversight of Patient Navigation Project
The contracted agency will record # of clients served as well as services provided. Those will be reported to the federal government as part of ARPA reporting. The HETF coordinator will be responsible for contract compliance, adjusting as needed. The outcomes of that role are all funds spent down, and financial and progress reports submitted in a timely fashion. We are happy to share progress on that project with Hall Family Foundation.

What other partners and key stakeholders are critical to the success of this project?
The Health Equity Task Force's success is largely dependent on its many community partners. The HETF Core Team was led by 14 members representing the following organizations: Bethel Neighborhood Center, Center for African-American Health / University of Kansas Medical Center, El Centro, JUNTOS Center for Advancing Latino Health / University of Kansas Medical Center, KU Medical Center, Midland Care Connection, NBC CDC, REACH Healthcare Foundation, Salem Baptist Church, Vibrant Health, Wyandot Behavioral Health Network, Wyandotte Health Foundation and WYCO PHD.

In 2023-2024, the following organizations were Clinical Partners and Community Health Partners for the Neighborhood Based Clinics: Bethel Neighborhood Center, Care Beyond the Blvd, Community Health Council, Duchesne Clinic, El Centro, Family Counts and Consulting, Heart to Heart International, Jerry Lee Jarrett Life Center, JUNTOS Center for Advancing Latino Health, KS Black Farmers Association, Mercy and Truth, Pharmacy of Grace and Vibrant Health. All of the safety net clinics in Wyandotte County are also important partners for the NBC Initiative.

How do you plan to sustain the project following the completion of this grant period?
The HETF will discuss potential funding with the Health Department leadership when the Unified Government's budgeting process begins for 2026. They will look for additional Health Department projects where the HETF Coordinator's time could be included, especially current programs and projects that are aligned with HETF priorities or wanting additional support in addressing health inequities.

How does the current organization budget compare to the previous two years? Briefly explain any significant variances, if applicable.
In FY2020-2022, the Health Department's budget nearly doubled as resources flowed in to address the COVID pandemic and its aftermath. In FY2023 and FY2024 this funding tapered off. The Health Department's annual budget will be reduced by approximately $700,000 in FY2025 as compared to FY2024. Most of these cuts were to positions that happened to be vacant during the Budget Process in mid-2024, leading to loss of critical staff roles (e.g. policy analysis, data informaticists, nurses, etc.). As part of the Unified Government's decision to go "revenue neutral," these cuts were made across the board to city and county departments. At the same time, federal ARPA funds expire at the end of 2024. This is a period of significant transition for public health funding.

Consent Agenda No. ____

STATE OF KANSAS)
WYANDOTTE COUNTY)) SS **REGULAR SESSION**
CITY OF KANSAS CITY, KS) **July 13, 2023**

The Unified Government Commission of Wyandotte County/Kansas City, Kansas, met in Regular Session Thursday, July 13, 2023, with ten members present via Zoom or on site: Bynum, Commissioner At-Large First District; Burroughs, Commissioner At-Large Second District; Townsend, Commissioner First District; McKiernan, Commissioner Second District; Ramirez, Commissioner Third District; Johnson, Commissioner Fourth District; Kane, Commissioner Fifth District; Stites, Commissioner Seventh District; Davis, Commissioner Eighth District; and Garner, Mayor/CEO, presiding. Markley, Commissioner Sixth District, was absent. The following officials were also in attendance: David Johnston, County Administrator; Brett Deichler, Unified Government Clerk; and Monica Sparks, Deputy UG Clerk.

Mayor Garner said before I call the meeting to order, I want to announce that some commissioners, staff, and the public are attending remotely via Zoom, by phone, or on site. All participants joining by phone should mute their phones when not speaking to avoid background noise. During the meeting, please make sure that you announce yourself by name and title every time you speak so that the public that is observing knows exactly who is speaking. Also, make sure that you speak directly and clearly into the microphone so the public can hear your comments and that there is also an accurate record of the meeting to be collected. This is critical given the number of remote participants and is current guidance from the Kansas Attorney General's Office.

Mayor Garner called the meeting to order.

Roll call: Kane, Stites, Davis, Bynum, Burroughs, Townsend, McKiernan, Ramirez, Johnson, Garner.

Mayor Garner said tonight, we're going to have an invocation given by Pastor Jared Altic of the Wyandotte Christian Church, followed immediately by the Pledge of Allegiance.

Mayor Garner asked, Clerk, are there any revisions to tonight's agenda? **Mr. Deichler** said no revisions were made to tonight's agenda.

MAYOR'S AGENDA

Mayor Garner said we'll start with the Mayor's Agenda. There are proclamations. Clerk, if you could read those.

Item No. 1 – 212586…PROCLAMATION: FRINGE BENEFITS OF EDUCATION DAY

Synopsis: Proclamation proclaiming June 29, 2023, as Fringe Benefits of Education Day, submitted by Tyrone A. Garner, Mayor/CEO.

Brett Deichler, UG Clerk, read the following proclamation.

Unified Government of Wyandotte County/Kansas City, Kansas

PROCLAMATION

WHEREAS, Roger Suggs, wanting to provide students with the opportunities he did not have at their age, partnered with Kansas City Kansas Community College (KCKCC) and founded FBOE in 2007; and

WHEREAS, FBOE brought in KCKCC students from many different backgrounds together, slowly pushed them away from dropping out or slipping through the cracks of the system, and pushed them back on track to graduate; and

WHEREAS, over time, FBOE would partner with KCKCC to aid these students with anything they needed, such as volunteer hours, tutoring, Registering LLC, money for emergencies, and in many cases even housing; and

WHEREAS, thanks to the numerous resources offered at KCKCC, FBOE continues to be a KCKCC staple nearly 16 years later, with most members of the Student Senate being active FBOE members; and

WHEREAS, FBOE has been featured on Fox 4 News, KCTV5 News, KMBC News, the All-Black National Convention Featuring Dr. Boyce Watkins, and also featured in The Kansas City Business Journal, and in the national publication of Ebony magazine in 2016, featuring FBOE and KCKCC.

NOW, THEREFORE, I, Tyrone Garner, Mayor/CEO of the Unified Government of Wyandotte County/Kansas City, Kansas, do hereby proclaim June 29th, 2023, as:

"Fringe Benefits of Education Day"

in Wyandotte County/Kansas City, Kansas, and urge all citizens to recognize the Fringe Benefits of Education Day. In witness whereof, I have hereunto set my hand and the seal of the Unified Government of Wyandotte County/Kansas City, Kansas.

TYRONE GARNER, MAYOR/CEO

Action: The proclamation was read.

Item No. 2 – 212587…PROCLAMATION: NO LEAKS STOP THE VIOLENCE DAY

Synopsis: Proclamation proclaiming July 4, 2023, as No Leaks Stop the Violence Day, submitted by Tyrone A. Garner, Mayor/CEO.

Brett Deichler, UG Clerk, read the following proclamation.

Unified Government of Wyandotte County/Kansas City, Kansas

PROCLAMATION

WHEREAS, the violence in Wyandotte County has been a persistent issue, causing harm, fear, and suffering among our residents; and

WHEREAS, the loss of life resulting from this violence weighs heavily on the hearts of families and friends, leaving a lasting impact on our community; and

WHEREAS, it is imperative that the residents of Wyandotte County take proactive measures to combat violence and safeguard the well-being of our youth, recognizing that their protection is vital for the overall welfare of Kansas City as a whole; and

WHEREAS, raising awareness about violence prevention and educating our community on how to assist in preventing such acts can contribute to the reduction of homicide rates and create a safer environment for all residents of Wyandotte County; and

WHEREAS, the No Leaks Foundation has consistently demonstrated its dedication to our community's growth and development by organizing an annual community event that provides invaluable resources, activities, and awareness to our youth in Wyandotte County; and

WHEREAS, the No Leaks Foundation's efforts have proven pivotal in shaping a brighter future for our young individuals, empowering them to overcome challenges and encouraging positive choices.

NOW, THEREFORE, I, Tyrone Garner, Mayor/CEO of the Unified Government of Wyandotte County/Kansas City, Kansas, do hereby proclaim the first Saturday following the 4th of July 2023, as:

"No Leaks Stop the Violence Day"

in Wyandotte County/Kansas City, Kansas, and urge all citizens to recognize No Leaks Stop the Violence Day. In witness whereof, I have hereunto set my hand and the seal of the Unified Government of Wyandotte County/Kansas City, Kansas.

TYRONE GARNER, MAYOR/CEO

Action: The proclamation was read.

Item No. 3 – 211539…COMMUNITY INPUT AND RECOMMENDATIONS

Synopsis: Public forum allows citizens to express concerns and present solutions relating specifically and solely to the Unified Government's span of interest and control. Participants will be limited to three minutes in duration. Citizens appearing in the Municipal Office Building will be given priority, followed by a limited number of participants who have registered online through the Unified Government Clerk's Office. Those who have registered online may not be given an immediate opportunity to participate due to time constraints to be determined by the Mayor/CEO. If time allows, persons listening online who wish to make comments will be recognized. All interested participants should know that Mayor/CEO Garner has placed a maximum time limit of 45 minutes to host & conclude these discussions. In the interest of time, there should be no expectation for the requested participant's guaranteed inclusion to be recognized for comment and participation.

Mayor Garner said I like to call this open mic. It's a public forum allowing you to either address compliments or concerns you may have with your Unified Government. We ask that you please be concise. If you do have a concern, we also like to ask that you bring forth a recommendation

and just be respectful of the time and the decorum as well. I will now open the public comment and ask the Clerk to provide a synopsis of the meeting.

Brett Deichler, UG Clerk, said during the open mic, you will be allowed three minutes to speak. At two minutes, we will give you a notice of one minute remaining. We have three people who are signed up and they will go in this order: Helen Hokanson, followed by Fannie Hill, and Sam Colson.

Helen Hokanson, 6453 Cernech Rd., said I also own a home at 419 S. 81st St. where my son lives. That's a long story. I am here because I imagine serving as a county commissioner is sometimes a thankless job so I wanted to thank Commissioners Davis, Stites, and Bynum for the work that you've done around animal services. It gives me a little bit of hope and eases my anxieties, and I possibly made a mistake moving to Wyandotte County for a second time. I'm looking forward to seeing you all on May 18th for the Community Pet Forum.

I also wanted to thank those of you who reached out to me regarding the large item trash pickup issue that I had. I was listening to the joint BPU/Commission meeting online. It's interesting that a reoccurring theme was our trash service.

So, thank you, again, for those who called and emailed me. We've managed to get most of the large items picked up eventually. What I'm asking for is the same thing that I got around animal services. I'm not after anyone's job. I don't want anyone to get fired. I would like for us to look at the procedures. For myself, my neighbors, and my community, I just want the promise made to me in the UG Mission Statement, which is that we will deliver high quality, efficient services, and be a resource to our residents; and we will be public servants focused on our community wants and needs. **Mr. Deichler** said one minute remaining.

Ms. Hokanson said I'm finished. Thank you all for serving.

Fannie Hill said I'm here on behalf of the Wyandotte County community and our tax situation and the PILOT. We are at a crossroad. We're going to be bankrupted in 2025 or 26. I know you all have been working hard to come up with a solution but the solution you come up with is not a solution. You know if you're going to take the PILOT off the seniors and give them a discount and raise their water and their lights, you're coming back with more than you took away so that's not a solution. Then people like me don't even get a break from the PILOT, you're going to double it for

me because you're going to give me higher water, higher electricity, and the full PILOT, so that's not a solution. I'm here because the community is willing to negotiate.

I think this all started when they wanted to do something about the PILOT. We decided to leave the PILOT as is, leave the water as is and leave the electricity as is and take the time you need, at least a year, to try to figure our way out of this because we're in this ship together and it's going down. If the ship goes down, we all go down and I'm going to be the first one jumping off and anybody would be ridiculous to stay on a sinking ship. We need to consider what we're doing as far as the taxes. We decided if you just leave the taxes where it is because right now our taxes are high, extremely high. They was raised last year, quite a bit of revenue came in. We're not asking where the revenue went. They came in, they should have helped the taxes because so much has happened that didn't help our taxes.

Because when Schlitterbahn came in there was going to be tax revenue and good jobs. Taxes went up. The racetrack came in and you told us it was going to be tax revenue and good jobs. Our tax went up. Cerner came in, you spent lots of tax dollars, you told us again it was going to be tax revenue and good jobs. Our taxes went up. **Mr. Deichler** said one minute remaining. **Ms. Hill** said so there's not been—it hasn't been working but yet you keep doing the same thing. We're in a hole, you're in the hole and you got us in there with you. We can't pull you out, we don't have any more money. We're about to lose our home. Residents are leaving. They're not leaving because they want to, they're leaving because they can't afford the taxes and I'm going to follow if the taxes continue because I can't pay the taxes. Right now, we're all struggling to just hold on and more pressure is being applied every time you come up with a solution. We're making a negotiation because we know it's going to have to be some compromises and some negotiations. So, if we can leave the taxes the way it is, we're willing to accept that and just keep your PILOT money. Leave the water and electricity alone, we can accept that.

Sam Coulson, 1895 South 7th Street, said I'm here to talk about also the taxes. I've listened to the budget meetings and everyone's—I'm actually part of the camp that wants UG to collect as much revenue as possible but if there's—I don't know if you've heard of the Laffer Curve, but there comes a point where you can increase the taxes but you still decrease your revenue. It's not very scientific like you can't say we are exactly on this point of the curve or at this point on the curve.

That being said, revenue neutral would keep us where we're at. I think there are many things that have come across during the last budget meetings that suggest that we may in fact be to the point where if we do increase the tax rate, we will actually collect less revenue and if we don't want to dig ourselves deeper into a hole, we need to at least maintain where we're at. I think that mostly does it. I would urge—my complaint would be with Kansas, they're in charge of the evaluations but you guys control the mill rate part of it. I will hassle Kansas for the evaluations, but I would also implore you guys to say revenue neutral while we really figure out where we are on our finances. Thank you very much.

Mr. Deichler said no further registers Mayor at this time. **Mayor Garner** said is there anyone online? **Mr. Deichler** said seeing no one as well. **Mayor Garner** said you can come forward just state your name for the record and anybody else that would like to speak can follow.

TaShear Manck said everybody knows me as CeCe. When the righteous aren't in authority, the people rejoice but when the wicked bears rule, the people mourn. Proverbs 29 and 2. Mr. Garner, Wyandotte County has been in mourning for a very long time, and very rarely are we the beneficiaries of this trust called the Unified Government or BPU or whatever his name. Anyway, I understand that things—well never mind. Mr. Garner, I called you about March or April concerning the BPU bill and you asked what BPU had to do with you and I'm going to try to explain that. In the early 1900s, 1909 the beneficiaries approved us, the people of Wyandotte County approved the water plant to open here. In our—we bought a water plant. In 1911 we voted $350K in bonds for the electric company and it opened in 1912. I could not find any paperwork where you spot it back from us or anything like that or it's squared away.

With that being said, on the BPU's website, it says that for more than 100 years the Kansas City Board of Public Utilities has provided safe, dependable water and electrical services across Kansas City Kansas. As a non-profit public utility we are fully committed to servicing our customers. Servicing what—anyway then I was on a public website called publicpower.org and it says just like public schools and libraries, public utilities are community-owned and ran by division—ran as a division of your local government. These utilities are governed by local councils and or elected boards, I mean elected or appointed boards. Community citizens have a direct voice

in the utility decisions, including the rate study charges and the source of electricity. Now Tyrone…

Mr. Deichler said you have one minute remaining. **Ms. Manck** said you have a dual title. That means you are a Mayor of Wyandotte County and the CEO of I guess Kansas City, Kansas. But when I go to the website that looks up payroll, the only places or the only city that's representative for Kansas City, Kansas is BPU. There are no city employees, except for BPU employees. So, therefore, I'm going to say that when you guys unified BPU took over the spot where Kansas City, Kansas was and if that's the case, then we very much own it. Now in the original contract, we were supposed to get the electricity at like five cents per kilowatt and it's way over that now. We're supposed to have a direct voice in there. We have no voice in there. They ignore us, y'all ignore us, you send us back and forth but what you don't do is get a solution to the problem. And the solution to the problem would be when you had the audit and the lady said that 24% of the deals made here in Wyandotte County were not collected upon. I would say go and collect that 24%.

Mr. Deichler said your time has expired. **Ms. Manck** said and the PILOT fee is an acronym and infrastructure is included in that PILOT fee. So, the money that BPU wants to charge us to raise it, you need to get it from—we need to get it from that PILOT fee.

Ray Freeman, **2814 South 25th Street,** said I believe that's Third District. I've had the pleasure of meeting a few of our city leaders and commissioners, the Mayor. I represent One Community Jiu Jitsu Club. We are the only Brazilian Jiu Jitsu being offered in Wyandotte County. It is a very growing martial art. It's used to control your opponent, you don't have to hurt your opponent. It's also great for your mental illness or mental health. It's also great for your physical health and something that—I've been born and raised here in Wyandotte County my whole life, I was actually a foster kid here in Wyandotte County. And knowing that, I mean, that's kind of a small epidemic here in WyCo, the foster system being there's a lot of kids in that system without a whole lot of youth programming. So, here at One Community Jiu Jitsu Club, we offer that youth programming. We also offer it for young adults. Our goal is to reduce the gun violence here in Wyandotte County as well as the mental illness. I heard the Mayor's calls for stopping the violence. I think this is a great initiative but we also need the support from our leaders in our community. That's what I'm

here asking for today. So, if any of you guys want to hit up my line, I believe my number is easily accessible but please see me after this and we can get that happening.

Montisa Smith said I currently reside in the Rosedale community. I am from this side of town born raised. I spent 10 years in Minneapolis, Minnesota. When they put up the information about Rochester just a little while ago at the other meeting, it did strike a chord with me. I lived in a place where the city actually listened. I'm not saying that you guys do not listen, you just may not listen clearly. Your public is crying out for help. We don't have grocery stores in half of our community. We have nowhere for our children to play. There are no water parks, there are no easily accessible playgrounds with safe equipment for them and our schools are constantly and currently failing. The status of our city is in dismal mean at best and at the worst of it would be the guys and the girls that are on this council, and other councils from the past and undoubtedly councils for the future.

What I'm asking, I'm requesting of you today is that you take what you have heard from each and every one of us and you go home and you think about the lives that we must live with the raise taxes, but we have no grocery stores. With the raise taxes, but we can't afford to buy our medicines. Our prescriptions are going up higher and higher. The cost for insurance for cars and homes is going higher and higher right along with the amount that it costs for us to purchase a home. When in Kansas City back in the day maybe $50K at best, at best for an extreme what we consider mansion today and you look at what we have today. I implore you all to roll through these city streets, on 5th Street, on Quindaro, on Parallel, on State and see the dismal city that you are a part of. You take the time and the effort to come forth and make these meetings but it doesn't seem as if you're actually listening, because we're the back end of that. We're looking at our water bills going up. We're looking at our light bills going up. We're looking at the skyrocketing cost of food, the shelter. The pandemic showed us that we are struggling beyond belief before...

Mr. Deichler said one minute remaining. **Ms. Smith** said and after the pandemic. Just three years after 2020 look where we are today. Yes, we are making moves forward in our community. We're bringing things out such as the Legends and etc., but it doesn't help when the citizens that reside in the city are profiled while they're there at work. At the community center up there, one of the community excuse me, the stadium up there. And I've been profiled on the job. I'm in the security, I'm here to protect you and I'm being profiled in my uniform as I was looking

for a place to park, why are you here. These are the people that you employ. These people behind me are the people that make sure you have something as a job. We work very hard for our money, our kids and everything in between. And for you to sit here today and have the meeting, we applaud you for that yes, but we need you to dig deeper than just throwing numbers and charts and graphs at us. We need you to pull at your heartstrings and understand that the community is dying around you. There will be people that will leave this board and new people will be commissioned in. **Mr. Deichler** said your time has expired. **Ms. Smith** said but we need for you to think.

Mayor Garner said thank you, is there anyone else that would like to speak? Come forward, name and address.

Terence Maddox said a citizen here in Kansas City, Kansas who has been on both sides of our tax issues. I've seen our tax issue one as a commissioner and now currently as a citizen. I am here requesting financial relief as a tax paying citizen and an advocate for my community. Our country is enduring the highest rates of inflation ever. Citizens everywhere are in financial distressed. Most often being financially distressed and financially burdened can lead to mental illness. Here recently our community has seen increased cases of mental illness.

Today I'm petitioning the Mayor and Commission body to consider all of the constituents in WyCo who are financially burdened in our community before raising the mill levy. I know dozens of citizens in our community who have relocated to other cities simply because they can't stay afloat financially in Kansas City, Kansas. I can admit I haven't seen much of the data and I don't know all the shortcomings of services that are—that have possibly been presented during the budget cycle. But what I do know is that at least 95.5% of the tax base in WyCo does not want our taxes raised. We are the voters and our needs matter most. I realize that the city has recently hired a new County Administrator just weeks before starting this budget cycle and that possibly the data needed hasn't been properly communicated to commissioners. As a result, still I am here asking every elected official here to consider the fact that the utility rates at our local utility are possibly soon to rise, and the raising taxes this year along with the utility rate increase will lead to more financial strife for citizens.

Again, I sat on the elected body of adopting the budget and I know it's stressful having to collectively agree or to make the difficult cuts. Looking at those 300 page UG budget books are

no fun. In fact, in July the 9th floor is no fun. However, each commissioner has taken on the tasks and oath… **Mr. Deichler** said you have one minute remaining. **Mr. Maddox** said to do what's best for the citizens of WyCo. Lastly, I seen the homeless population almost double in the last two years here in KCK. I've seen the two-mile traffic waiting at the Harvester food giveaways, and what I understand most is that our community and its residents need financial relief. I simply ask that each commissioner lower the mill levy or that the budget this year remain revenue neutral.

Mayor Garner said is there anyone else? Clerk, is there anyone online? **Mr. Deichler** said seeing no one sir.

Action: Community input was taken.

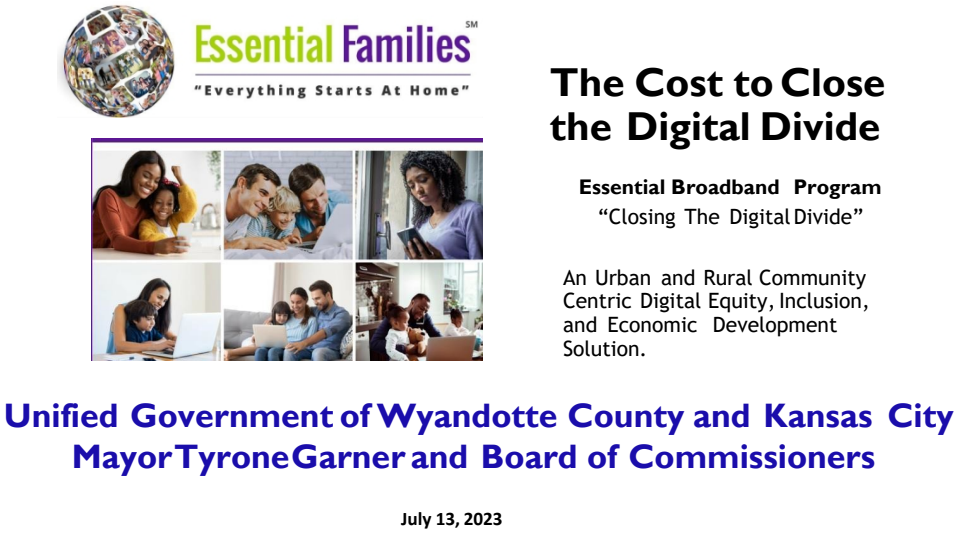
Mayor Garner said thank you all so very much for your comments tonight, as always, it's both valued and appreciated.

Mayor Garner said that takes us to our next item and it's the next item on the Mayor's Agenda and it's a presentation from Terri English Yancey regarding Essential Families. We're also joined this evening by Kimberlyn Jones, the Digital Equity Program Manager with the state of Kansas Broadband Office. We appreciate the efforts of the State Broadband Office to expand access to broadband for all of Kansas especially here in Wyandotte County and Kansas City, Kansas. We're pleased to welcome Ms. Jones back to Wyandotte County and look forward to continued partnership with the state to address digital equity and inclusion. Ms. English Yancey, please proceed. This conversation is really going to be centered on the value of broadband but it's really important especially in some of our most distressed zip codes here in Wyandotte County. Particularly when you look east of 635 and some of the opportunities that exist to expand that broadband access, especially if we look to where we're headed with technology and it's becoming more imperative for people to have that access and availability to connect online just to conduct the day-to-day business of everyday life.

Item No. 4 – 212584…PRESENTATION: ESSENTIAL FAMILIES

Synopsis: A presentation by Terri English-Yancy, submitted by Tyrone A. Garner, Mayor/CEO.

Terri English Yancey said I am the founder and CEO of Essential Families. I do not live in Wyandotte County, I was born and raised in Missouri but I have worked on the Kansas side. I used to work for the Family Conservancy down the street.



This is our presentation. We're here to present the Cost of Close the Digital Divide. As the Mayor said, we want to ensure that the citizens of Wyandotte County have access to the internet and we have a solution that we have done on the Missouri side that we would like to bring to the Kansas side.

Essential Families, our vision is to reach, inform, and inspire the lives of children and families. Our mission is strengthening families is essential to our community, city, and state, and we believe everything starts at home.

Essential Families℠

"Everything Starts At Home"

Essential Broadband Program
"Closing The Digital Divide"

Terri EnglishYancy, BA, MA,MA
Founder & Chief ExecutiveOfficer

About Terri

Terrihas 31 years in child and family development experience. Before founding Essential Families, Terrispent 24 rewarding years with the Family Conservancy, a respected nonprofit that has served young children and families from its base in Kansas City,Kansas, for nearly 150 years.

At the Family Conservancy, Terriserved as the Program Manager of the Head Start Home -Based program. She oversaw a 12-person staff.

Terriholds an undergraduate degree in child and family development from Southwest Missouri State University (now known as Missouri State University).

Terrialso holds two (2)master's degrees from the University of Missouri -Kansas City (in curriculum and instruction) and from Webster University (in management and leadership).

A little bit about me, I have 31 years of experience in the early childhood field. I know I may not look like it but I am. Again, I worked at the Family Conservancy for over 24 years. I had a staff of 12. I was in the Head Start department and everything that I wanted to do I couldn't do at the Family Conservancy, I brought over to Essential Families to start.

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"Everything Starts At Home"

Essential Broadband Program
"Closing The Digital Divide"

About Essential Families

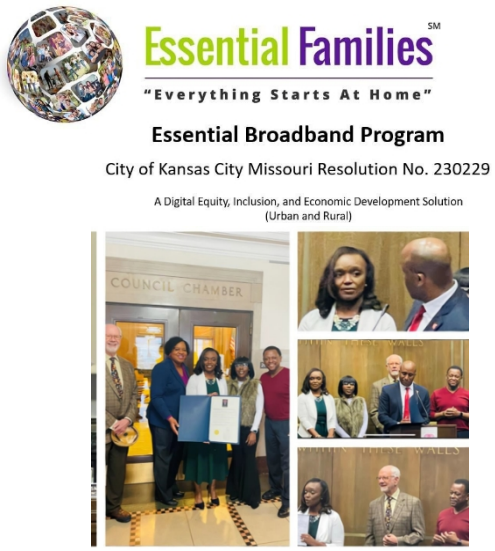
Essential Families, a state of Missouri registered 501(c)(3)nonprofit, provides crucial children and family development services, virtually,24 hours a day, 7 days a week, from anywhere. Our service delivery model is like how you order products and services from AMAZON, that are delivered to your front door!

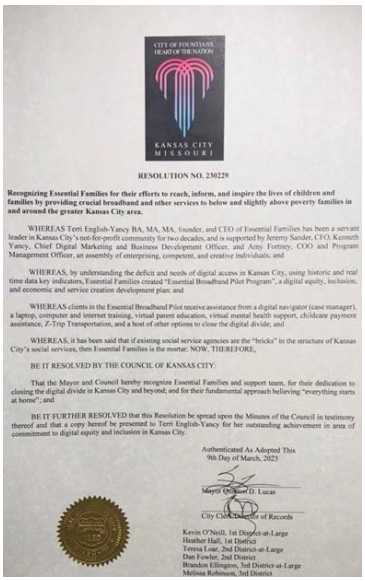
Our **Essential Broadband Program** is a Digital Divide solution, which means it also satisfies NTIA Digital Equity, Inclusion, and Digital Economic Development goals and objectives.

Please, don't take our word for it,ask the City of Kansas City,who recently issued **Resolution #230229** that proclaims our **Essential Broadband Program** closes the Digital Divide in the greater Kansas City area, and beyond. Please click this https://url.targettext.io/kcmo-resolution

Our list of services are provided over affordable and reliable broadband internet, in any state, and rural community, across the United States

Not realizing I wanted to do home visiting, that's my background doing home visiting, going into the homes with families but prior to the pandemic I wanted to find a unique way, a creative way of doing home visits and I wanted to do that virtually. Well, Essential Families was formed before the pandemic in 2020. We are a State of Missouri 501(c)3 organization. We provide virtual services to families 24 hours a day, seven days a week. Our service delivery models like how Amazon brings products to the home, we bring it directly to the family. In November 11, 2022 through February 11, 2023, we did an essential broadband pilot on the Missouri side. We did it in the unserved area of Prospect. We were on Ninth to Prospect to Gregory and Prospect all in the urban core and that pilot was funded by The Kaufman Foundation.





Everything that we did in that pilot and I'll go into a little more detail here. We did not know that the city of Kansas City, Missouri was watching us and so they gave us a resolution in March of this year saying that Essential Family has solved the digital divide in our community with our Essential Broadband Program. Recently we have a contract with the city of Kansas City Neighborhood and Housing Service Department. Our contract starts July 1st and ends in September and I'll go into detail what that contract consists of here in a minute. Our target population is for the low-income households, the aging population, our incarcerated clients, veterans, people with disabilities, people with language barriers, racial and ethnic minorities, and rural incompetence.

Our list of services and it looks like a lot but I'm going to go in detail what we're what we're doing here at Essential Family. it all starts with our program but digital navigators and I have two navigators that are here with us tonight. they both are bilingual, we have bilingual digital navigators. So, what a digital navigator does, when our clients come to our trainings they're assigned a navigator and that navigator helps them get access to the computer. They help them enroll in that Affordable Connectivity Program. They make sure their video platform is working. We have our own video platform called Now Video. When our families come to our trainings we offer them a laptop no cost. All our services are no cost to them. They get training on their computer.

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Essential Broadband Program

"Closing The Digital Divide"

List of Services

1. Digital Navigator
2. ACP Internet Access Assistance
3. Laptop computer
4. Computer and InternetTraining
5. Virtual Parental Education
6. Virtual Mental Healthcare
7. EveryThing - Essential Local "Basic Need" Resources, at your fingertips!
8. NoW Video Conference
9. Z Trip(transportation)
10. Child Care Payment Assistant
11. Digital Workforce Development (which includes, Digital Navigator, AWS Jobs in the Cloud, Linux Admin/Software Developer, Remote Digital Marketing Specialist, and Virtual Parental Education.

We also provide a service called Virtual Parental Education. Where they get 15 virtual education support for families, it all has to start with the laptop. We also—I heard people in here say that the mental health crisis is big and so we have a solution for that. We offer six free Mental Health Services to families no cost. Again, it all starts with getting connected with that laptop.

We have a resource called EveryThing. It's called EveryThing because it looks like Google, if you search on there you can search by the food, need, or whatever your need is by a zip code. Our resource platform called EveryThing you can text that to clients, you can send it on Facebook, Twitter, or email, but it's really available to clients as well. We have a platform called Now Video. I know there's some people here on Zoom but we have a platform called Now. It's much easier than Zoom. I'm not here to promote it but all our virtual service we do virtually on our Now Video

platform. All our clients get access to that. Halfway through our programs if our clients are needing transportation, we offer 30 days of Z-Trip for transportation so they can get to work, school, doctor's appointments, and what have you.

Also, halfway through our Virtual Parental Education and Virtual Mental Health if a parent has a child in childcare, we will pay for two weeks of childcare payment assistance for them as well. We have a very strong Digital Workforce Development, which includes our digital navigators like I mentioned. Our programs always start with our digital navigators. We have AWS jobs through the Cloud, Linux Development, software development, and digital marketing. Our families can get trained in a digital workforce but again it all starts with coming to get that laptop, getting access, getting them connected virtually, and getting into services that we have to offer.

What's Behind Essential Families? What Makes Essential Families Uniquely Positioned, to Close The Digital Divide?

What's behind Essential Families? What makes us uniquely positioned to close the digital divide, because again my background is in early childhood education, I am not a technical person but I do know what is needed in our families. And behind the scenes is my business partner Kenneth Yancey and he'll come up here and share his experience because he is our technical digital marketing and outreach person here at Essential Families.

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"Everything Starts At Home"

Essential Broadband Program

"Closing The Digital Divide"

Kenneth P. Yancy, BBA, AWS CTO Fellow
Chief Digital Marketing, Software, and Data Officer

Kenneth P.Yancy I, BBA, AWS CTO Fellow is Chief Digital Marketing, Software, and Data Officer for Essential Families.

Kenneth is a serial entrepreneur and visionary, "giftedand talented" inthe areas of Digital and Mobile Marketing, Software Development, Telecommunications, Artificial Intelligence, Machine Learning, and Real Estate Development.

Kenneth's unique expertise and background is a result nearly 40 years of leading successful multi-billion-dollar projects for Big Data, software, marketing, Real Estate Development, and telecommunications powerhouses IBM, Sprint, Cisco Systems, 3rd Wave Marketing, and Faith Properties.

Kenneth's complete background can be found here:
https://url.targettext.io/kennyancy

Recent UMKC Innovation Center, KC DIGITAL DRIVE, ComeBack KC Ventures Fellow and AWS CTO Fellow.

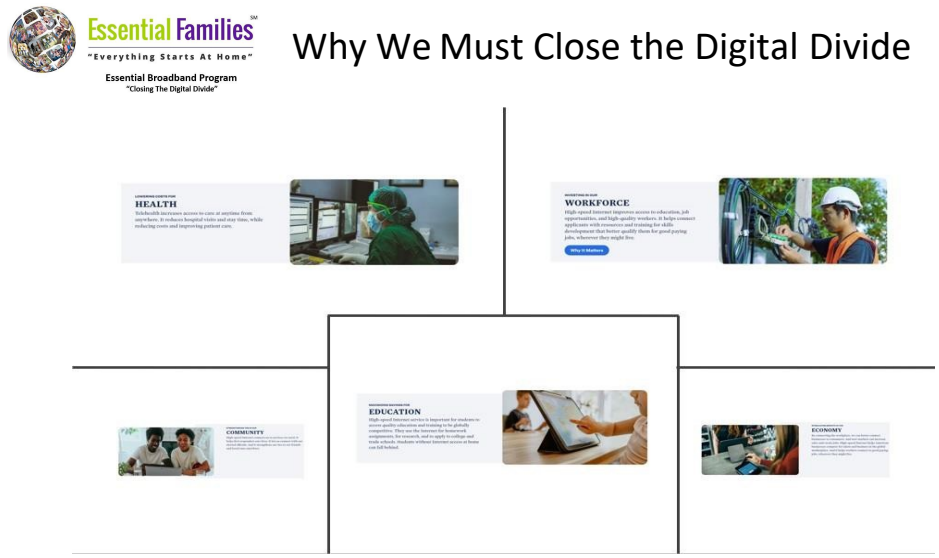
NoW (Zoom Alternative) Innovation published 3 times in last 6 months
https://www.startlandnews.com/2022/08/kenneth -yancy -now -2/
https://www.startlandnews.com/2022/05/comeback -kc -ventures -4/
http://www.communityvoiceks.com/2022/09/16/%EF%BF%BCtry -now -a -feature -rich -and- black -owned -conferencing -service/

Kenneth Yancy said I won't be before you long. Believe it or not I've been at this software telecommunications and marketing since 1983. I went to work for IBM at 18. Cisco Systems, IBM, I work for all of them but the last 15 has been working for myself. so that's how when Terri—Terri's also my wife, she came home and said she wanted to do this. I'm thinking do what, she's like we've got to get into the houses. I think well go to the houses, she couldn't offer her services because they didn't have any laptops. They didn't have any internet. So, I put my Cisco hat on. Again, I was building broadband networks when I was 28 years old and they told me then we were going to close the digital divide and that's 30 years ago. We're still at this thing but it's possible.

Terri talked about the video platform I built. I built it, yeah, because we built it at Cisco in 2003 but anyway what I found out was that the language, a lot of different languages. AWS that's Amazon, they made me a fellow, and they gave me access to all of their language translations. Our video platform will translate 47 languages and Terri asked me to do that because when she worked for the Family Conservancy she was spending a $100K a year for interpreters. Again, we're not trying to take anybody's job but it's just a lot of people that need help and so we're going to do it over that. Why are we here? We're not here to ask for any money, we're not. We're here—we're not even asking for any money but we are here to say okay this pandemic thing right, it really exposed what we already knew.

Again, 30 years ago I was I was in a trench cracking open single-mode fiber, terminating fiber mucks. Again, that's broadband but we started in the suburbs and I was told at 28 that the suburbs are going to subsidize the urban core, and that never happened for some reason. We've got

to get to this digital divide because what's at stake here is your health. We've got this save in New Jersey calling us right now because most of the people that died in New Jersey during the pandemic is because they couldn't see their doctor.



Okay so you got—they got health, they got workforce development, a lot of jobs online right now. You've got education, big, big, big, I mean a lot of people were—that's coming to our training their kids were hanging out in McDonald's parking lots of the pandemic. When the hot spots ran out of the minutes and it got slow, you know what I'm talking about, and you don't want to use it then right but it's free but it's slow. Anyway, that's another story. We've already identified a hundred households right in Wyandotte County. We already have the data. We have a way of reaching them directly, that's the key. There's several organizations that they've been around for years and they're very good but it's time to go directly to the people.

One of the things I saw in the.com and give me two more minutes—you know the.com is that the people who really made the money doing the.com was the lawyers and the consultants. I'm kind of seeing that going on now. It's a lot of lawyers and I'm not throwing any shade but we have to be able to get right to the people. What we want to do is reach these folks here, right, we want to put together a pilot of 100 individuals. We would like the commissioners to pick these hundred families. You can pick so many per district, however you guys want to do it and we will actually help you write a business case, a proposal, to submit to our friends at the Kansas Broadband Office. They're here, they're not here to necessarily support us, but they're here because

they're always listening. They're a very good group of people and we think that we can put together a business plan like we did for the Kansas City, Missouri side. Like we did Prospect—Ninth to Prospect to Gregory and Prospect, east of Indiana, west of Paseo.

We found 58K, people 38K of them didn't even have a laptop right. We can do so much with these phones. Do you ever try to upload something with these phones, you want to apply for a job or start a business. Try to upload something with this phone. I know how to do it, most people don't know how to do it. You got to have a laptop that's my point. Our approach is again to partner with you guys, we've already identified the people. We will put together the business cases proposal that you can present to the Kansas Broadband Committee and we can see if they'll fund it. Now if they don't fund it, we will. We got the resources to fund this pilot ourselves, but we want to work with the Kansas Broadband Office to do it because they've been chartered to do it. They do a great job at it. They're all over the state of Kansas, but we just want to give them the data to help them justify investing in Wyandotte County.

Mrs. Yancy said I just want to add one more thing. Mr. Freeman here, he spoke earlier, he came to one of our locations on the Missouri side and he asked me why can't you come to Wyandotte County and I said well we want to bring it to Wyandotte County. So, we know that you all, the people here need it and that's what we want to do to, help serve the people.

Mr. Yancy said (inaudible) because Kimberlyn Jones is here if you guys want to ask her any questions? Her program is phenomenal, she's been all over the state of—in the cars. I mean she—they're doing a fantastic job. We just want to partner with them, I'll meet you guys soon, that's it.

Mayor Garner said thank you Ms. Jones, can you come forward and talk about the state and what resources are there. I know that this is a firm not-for-profit and they do their own thing, but what does that look like as far as the funding opportunities and the resources. I know there's been some increases in Broadband from our governor as well as from the national level into states. Just if you can kind of share with this Commission and our staff and the public as to what is—what does Kansas offer in regards and why is it so important.

Kimberlyn Jones said thank you for having me today. I didn't really come to speak, I came to support efforts and organizations that are out here trying to work towards a digital divide. I am the Digital Equity Program Manager for the State of Kansas. The Kansas Office of Broadband under the Department of Commerce and our office was established in 2020 and it was to ensure that all of Kansas get broadband. Of course, as everyone knows that the COVID pandemic brought us woke if you will, got us woke with respect to how important it is to get our education, to eat, to be able to function in this world—in this day-to-day operations, to receive health care and the list goes on and on.

Our office has two pillars, one is infrastructure and the most important thing is we can't do anything else without the infrastructure. Right now, we are currently working on grants and have awarded millions of dollars to our service providers to lay the fiber because of the unique topography terrain geography landscape and go on of the state of Kansas. Fiber may not always be the answer but we are working with all service providers to find out what the answer is to make sure that we get all Kansas internet access and that it is affordable. Once we get the service providers to do what they need to do to lay the fiber, to get the wireless—fixed wireless whatever it takes for people to get the access.

Then my job comes in and we focus on affordability and adoption, getting devices, finding organizations and companies that are given free devices or devices at a discount, and three, getting the digital skills education and utilizing the devices and/or navigating the internet. Some people don't know how to even turn on a device and some people don't know how to upload, download, don't understand that. Most importantly, we're working with the covered populations that are most vulnerable to not having access, not being able to afford it, or having the devices in their homes such as disabled veterans, those justice-involved, aging, low-income, refugees, minority groups, and the like. There are programs out here that we are seeking. We've covered the entire state. We've visited 27 communities over the 105 counties in the state of Kansas, and we continue to visit with librarians, elected officials, service providers, educators, social services that serve these covered populations to see what programs are out there.

We are currently in the weeds of developing a Five-Year Action Plan on the infrastructure side and on the digital equity side. Once we submit those plans, we are anticipating some monies to come down for sub-grantees and that would be open to non-profits, associations, organizations, government agencies, those who are engaged in again affordability. We're promoting the

Affordability Connectivity Program which you might hear of is ACP sometimes. We are one of the least participative states. We're looking for people to help us promote that—those monies because they may not be available and once they're not available, what do we do beyond that for affordability? What companies and what people are donating and refurbishing devices and then we need our librarians. We need our educators and we're going to the elementary schools for kids to help us and I say us because I'm in there too. But help us get this—learn what digital—learn how to operate in this digital world. We are available to speak with you. We have a staff of nine people. We started in October with two, we have nine people. We have infrastructure. We have broadband. We have digital equity. We have mapping specialists to gather data to see exactly where Kansas is and to track where we are.

Please sign up for our newsletter so that you'll know what we're doing. We are very, very active. We're under the direction of Jade Piros de Carvalho. Whatever it is that you're doing, that you need, that you have, what resources are out there, we will serve as a clearinghouse for resources. We're not going to hold any inventory or conduct any classes, but we will definitely connect people throughout the entire state on programs and resources that are available to make sure all Kansans are connected, they can afford it, they have a device in their home and they know how to use it. Again, I'm Kimberlyn Jones, Program Director, and please contact our office, we're all available. Thank you for your time today.

Mayor Garner said thank you so much, we do have a question, Commissioner Stites.

Commissioner Stites said, Mr. Yancy, if you don't mind, when you said that you've identified the people already, but then you showed a list of zip codes. You've identified households within those zip codes that you want—you would like for us—I'm trying to get to what do you need from us as commissioners. I know you said you wanted 100 households, but then you said that you've already identified those households. So, help me out.

Mr. Yancy said okay so, we've identified households that meet that uncovered population requirement. Ms. Kimberlyn had talked about incarcerated, aging, low income. Those zip codes they fit. I don’t want to get anybody spooked here but artificial intelligence, I met that in 1994, it was called neural networks. I know how to use it and I used it and I found the people that fit that certain profile. They live in those zip codes, and we didn't do anything illegal to get the data, but

how many of you guys go somewhere and Google asks you how was that restaurant or how was that theater? Did you ever sign up for that, do you remember clicking anything that said send me that information? The genie is out of the bottle, they can't stop it. So that's what I did. We know those zip codes have the people that Timberland's group, the Kansas Broadband will only fund. And we just need you all—to get to your point or your question. We would like for the commissioners to tell us what areas you would want us to focus on. We've got 100 houses, if you give me 5, you give me 20, you give me 15, we're at 100 and we're going to do the same thing we did on the Missouri side.

Commissioner Stites said so if we've got 10 commissioners, do you want 10 from each district? **Mr. Yancy** said that'd be awesome, that's easy math. **Commissioner Stites** said well eight districts and two you know, okay. So that's not too many is what I'm asking. **Mr. Yancy** said no, not at all. **Commissioner Stites** said that doesn't spread you out too much. **Mr. Yancy** said no. **Commissioner Stites** said okay, well I appreciate that. Well so here's something very interesting, our meeting prior to this meeting started at five o'clock. We met with BPU and BPU spoke about how the customer service aspect was going away from maybe walking in and be able to pay your bill. It's more online. It's more digitized. It's all of the computers. I think that this program and getting people—and I made a comment to Commissioner Johnson beside me, I said 10 years from now, you know we won't be walking in. He said you know what probably five or less and he's right—he's probably right. The more that we can get folks that aren't comfortable with a laptop, and don't know how to do it. I'm not going to call out—there's that AI right there. That's how they know we like that cheeseburger with fries or not, right.

Mr. Yancy said well that's a good point because it does listen to you. You ever be talking about something then go online and see it. It's real I mean you can't stop it. I'm sorry go ahead. We would just love to partner with you guys.

Commissioner Stites said okay, I love it and I'm in. Just tell me what we need to do and I'll be there to help. **Mr. Yancy** said okay, thank you for your time.

Commissioner Townsend said my question is very similar to Commissioner Stites in terms of what you need from us but I did notice and I was thinking that these zip codes were in numeric order. I did not see 66101. So, was it there? I know it started off with 102. Could I see that again? **Mr. Yancy** said I'll bring it up. That's it's—if it's going to fit the demographic, it's there. 101?

Commissioner Townsend said let's go back. **Mr. Yancy** said we'll have to go back and if it's not there, I will go back and look directly at that zip code because basically what we're finding on the Missouri side is income-driven. Typically, it's individual. **Commissioner Townsend** said there it is, number six.

Mr. Yancy said okay, it's just not in order. Yeah, because again a lot of—again we found 114K households 30K and below, right. Those are the folks that will automatically, typically qualify for the ACP—the Automatic Affordable Communication Plan which is saving $30 a month off your internet. But what we found out is that it's going to take more than the internet and just a laptop to really close the digital divide. When we interviewed our customer base on Prospect Corridor they were asking okay I've got this—I got a five-year-old that's running my house right now, I don't know what to do with them. I can't focus on anything until you get me some help over here. We have people dealing with mental things because of COVID. My brother died of COVID. I didn't work for six weeks after that. I didn't want to work, 35 years old dead. Anyway, that's another story, but it's a lot of mental things going on. So, to close the digital divide it is going to take more than the laptop, the internet, and this training. It is going to take these services that Terri has been doing for 31 years, she did it here first in the Wyandotte area. We started on Prospect because her mother, her grandmother, and her great-grandmother grew up on Prospect. She wanted to start there but I'm saying, Terri, you got to go to your own backyard. This is her backyard, everybody knows her.

Commissioner Townsend said well thank you for coming to your backyard. My other question, my follow-up is you made the point it's not just the laptop, it's not just the internet services, but what things flow from there. Since you've identified households in these zip codes, why can't you tell us who those are, and then there's some equitable way for us to say these are the ten. That's going to be a difficult challenge and I'm trying to figure out how. Now that I see 101, 102, who these people are. You know that already if I'm understanding what you're saying. **Mr. Yancy** said yes, we know who they are. We know how to reach them too. **Commissioner Townsend** said yeah and so let's say we have identified the eligible families. Well, let me—let me back up here. Is the issue then since you know the families, we don't. What would prevent you from contacting them directly and saying hey we've got this great service here. **Mr. Yancy** said we'll do whatever you ask us to do. We can do that, we can actually help you all vet or screen the people that we find. Again, we want to help the folks that need it but the individuals that are just

over the borderline. Terri calls it—when she was at the Family Conservancy, there were people that are making like $5 more than the poverty line that couldn't get help because they made $5 more. **Commissioner Townsend** said were they included in that? **Mr. Yancy** said oh yes, absolutely.

Commissioner Townsend said okay so again you got them, you got the people who qualify or so close that they should. I would think it might save a lot of time for you to present the list to us or do you even need us to say hey we can help these people. I mean what do you need really from us to do if you've got the information? **Mr. Yancy** said that the takeaway here is to work with us, let us do what you said but let us write you a proposal and that proposal goes to Kansas Broadband because you're going to need somebody on your staff that understands not just technology. They have to understand the psychographics, the demographics, and the societal impact. That's where Terri comes in. I'm the technical guy, she's the—this girl has two master's about it. She knows—she's smarter than me, she really is. I just watched her and what I saw though and you're going to—don't laugh at me now. It was all on paper and sticky notes on spreadsheets. I just turned it into software. That's all I did.

Commissioner Townsend said one last—well maybe not the last question but just trying to follow what you're saying. So, out of this you've got the identity of the households, you know they were qualified but you're saying we would need someone on our staff or a contractor. What are you saying? **Mr. Yancy** said no, we would write that proposal for you based on its—this is how it works it's called a pilot and during that pilot period—but then 40 followed. **Commissioner Townsend** said call it something else. We're overworking that term. **Mr. Yancy** said oh, all right, okay. **Commissioner Townsend** said call it something else. **Mr. Yancy** said Kim give me a name, Kim Kim's good at names. **Commissioner Townsend** said call it something else. **Mr. Yancy** said the demonstration, demonstration yeah. **Commissioner Townsend** said bridge to connectivity, something. **Commissioner Stites** said what about a seed program. **Mr. Yancy** said seed program, okay yeah that will work. We want to be involved in that but we'll do all the writing for you guys that will submit. **Commissioner Townsend** said well here's the other proposal that I would have then. I don't know and I'm looking at my colleagues who are on the Administrative and it almost seems to me like this would be the thing that should appear on a meeting for that standing committee where we really kneel down what is being asked of the city. I think you've got a lot of support here but we're still a little bit unclear about the logistics of it. We shouldn't have to do

something you've already got and it just makes it more streamlined. That would be my offer to have you come to the appropriate standing committee and get that nailed down then come back to us. **Mr. Yancy** said we would love to do that. **Commissioner Townsend** said thank you for your service, no pilot. **Mr. Yancy** said thank you, I've been educated.

Commissioner Davis said thank you so much I'll speak very quickly. Thank you all so much for coming, we really appreciate it. Digital Equity is a huge issue here in Wyandotte County and had plenty of conversations with constituents, and particularly our senior folks who are having a hard time getting access to meetings, or paying bills, or dealing with that tough transition. I would love to assist in any way possible. Would love for us to come up with a process but thank you all for coming. Thank you state of Kansas for coming, you know if there's a lot of money coming from Washington down to our state, we'd love to get that money in the hands and the homes of Wyandotte County.

Mr. Deichler said, Mr. Yancey, please come to the microphone. Let me just say I have to take my Clerk hat off for a minute and give kudos in the technology side here to Mr. Yancey. I've known him for 20-plus decades. We've worked on a lot of tech projects. Right, about 20 years, two decades. We're—I'm not that old. I will tell you this and like I said the Clerk doesn't advocate but here from a technology perspective I will tell you this I was—I didn't know that Mr. Yancey was coming until I saw this was brought forth by the Mayor. I was pleasantly pleased to see his wife's name here. I said Ken Yancey's got to be close by. I will tell you with absolute certainty that Mr. Yancey, if he says that he's done the research, he has been knocking on doors and he does have a plan. He is not only intelligent and very, very passionate about what he does, he actually knows how to get it done. There's people who talk and there's people who also do, he does both. I can say from our relationship and what we've been in the trenches on for a long time that I would trust this man to bring back a plan so everyone here can have an idea what that may look like and try to move this forward because the digital divide has always been here since it's—I mean since he tells you how far it goes back. **Mr. Yancy** said 1994 is when I first heard about it. **Mr. Deichler** said and he's been working to close that. I would say that I'm proud to see him here and I'm proud to see he's still doing good work. Thank you for being here Mr. Yancey and it's good to see you

buddy. **Mr. Yancy** said thank you, thank you so much. Now that was just a chicken dinner for that comment that's all.

Mayor Garner said thank you Mr. Yancey and we want to thank the state of Kansas for coming here tonight as well. I know when Mr. Yancy and his wife they met with me. A lot of people come to the Mayor's Office and usually, I'd say about 90% of them want something. He came in with—and said we've worked with Kansas City, Missouri and we don't want something. We want to give something. We want to give to Wyandotte County because these zip codes they know the need is there. I've talked a lot about east of 55th Street, east of 635, and some of our most distressed zip codes. The resources that are available when you talk about funding from a federal level to our state is there. When he talked about his program, I was impressed. Not just the fact that he didn't want anything other than to help Wyandotte County and more importantly our residents but also he said I'll help. I know that we have a vacuum of grant writers here at the Unified Government and trying to find the personnel to be able to do those types of things he said I got you. He said, Mayor, I got you and so I said well that's good information that I believe that our Commission needs to know.

One of the things that stood out to me, he said whether you use me or you use somebody else. We need to educate the Unified Government and Wyandotte County on the importance of looking forward. Forward thinking on the importance of broadband and making sure that the people, especially poor people, or people dealing and struggling with mental illness. Some of our young folks have access to these types of resources because you're going to need it to survive into the future. I know Commissioner Stites brought up a good point but that was actually brought out by Commissioner Townsend in our last meeting with BPU when she talked about customer service. BPU talked about well we don't have a lobby because we're going—we're digitizing everything but there are people out here, be it elderly, be it people with mental illness, that don't either have the means, the access, the availability, or the training and the education to be able to use those resources to just get basic essential services but that's where our society is going. I thought it of value to bring them here to at least share that and yes Commissioner Townsend I know you mentioned it. The next phase is to work with our staff to see what that looks like, our Legal Department and then get you all before a standing committee to see what type of partnership with

the state of Kansas may be of value and allow our commissioners to weigh in that, in a way that can be constructed for Wyandotte County. So, thank you so much for being here.

Action: **For information only.**

CONSENT AGENDA

Mayor Garner asked, do any members of the Commission or County Administrator wish to set aside any items on the Regular Consent Agenda? If an item is not set aside, all items on the Regular Consent Agenda will be voted on by one vote.

Action: **Commissioner McKiernan made a motion, seconded by Commissioner Townsend, to approve.**

Mayor Garner said there is a motion and a second for approval. Is there any further discussion? Seeing none, roll call.

Roll call was taken and there were nine "Ayes," Kane, Stites, Davis, Bynum, Burroughs, Townsend, McKiernan, Ramirez, Johnson.

Item No. 1 – 212500…ORDINANCE: AUTHORIZING THE UG TO LEVY SPECIAL ASSESSMENTS ON THE URBAN OUTFITTER DISTRIBUTION CENTER

Synopsis: An ordinance authorizing the Unified Government to levy special assessments on the Urban Outfitter Distribution Center, submitted by Patrick Waters, Acting Chief Counsel. On June 5, 2023, the Economic Development and Finance Standing Committee, chaired by Commissioner Burroughs, voted unanimously to approve and forward to the full Commission.

Action: **ORDINANCE NO. O-78-23,** "An ordinance authorizing the Unified Government of Wyandotte County/Kansas City, Kansas to levy special assessments on certain property to pay the costs of Community Improvement District improvements, as previously authorized by Ordinance No. O-77-23; and providing for the collection of such special assessments." **Commissioner McKiernan made a motion,**

seconded by Commissioner Townsend, to approve the ordinance. Roll call was taken and there were nine "Ayes," Kane, Stites, Davis, Bynum, Burroughs, Townsend, McKiernan, Ramirez, Johnson.

Item No. 2 – 212523…ORDINANCE: ALLOWING GOOGLE TO OPERATE AND MAINTAIN COMMUNICATIONS SERVICES IN THE RIGHTS-OF-WAY

Synopsis: An ordinance allowing Google to operate and maintain communications services in the rights-of-way, submitted by Dan Kuhn, Assistant Counsel. On June 26, 2023, the Public Works and Safety Standing Committee, chaired by Commissioner Bynum, voted unanimously to approve and forward to the full Commission.

Action: **ORDINANCE NO. O-79-23,** "An ordinance granting to Google Fiber Kansas, LLC, a contract franchise to construct, operate, and maintain communications service facilities in the public right-of-way of the city of Kansas City, Kansas and prescribing the terms thereof." **Commissioner McKiernan made a motion, seconded by Commissioner Townsend, to approve the ordinance.** Roll call was taken and there were nine "Ayes," Kane, Stites, Davis, Bynum, Burroughs, Townsend, McKiernan, Ramirez, Johnson.

Item No. 3 – 212528…GRANT: RESOLUTION DECLAIRING NECESSITY AND AUTHORIZING A SURVEY AND DESCRIPTIONS OF LANDS

Synopsis: A resolution declaring the necessity and authorizing a survey and descriptions of lands to be acquired by the right and power of eminent domain for the location, laying-out, reconstruction, expansion, repair, maintenance, operation, and use of 90th Street and State Avenue in Kansas City, Wyandotte County, Kansas, submitted by Daniel Kuhn, Legal Department. On June 26, 2023, the Public Works and Safety Standing Committee, chaired by Commissioner Bynum, voted unanimously to approve and forward to the full Commission.

Action: **RESOLUTION NO. R-45-23,** "A resolution declaring the necessity and authorizing a survey and descriptions of lands to be acquired by the right and power of eminent domain for the location, laying-out, reconstruction, expansion, repair,

maintenance, operation and use of 90th Street in Kansas City, Wyandotte County, Kansas." **Commissioner McKiernan made a motion, seconded by Commissioner Townsend, to adopt the resolution.** Roll call was taken and there were nine "Ayes," Kane, Stites, Davis, Bynum, Burroughs, Townsend, McKiernan, Ramirez, Johnson.

Item No. 4 – 212524...GRANT: VOCA FY2024 APPLICATION FOR VICTIM SERVICES

Synopsis: Approval to apply for the upcoming VOCA grant in federal VOCA funds of $380,980. There is no match requirement, submitted by Wendy Medina, Program Supervisor, KCKPD. On June 26, 2023, the Public Works and Safety Standing Committee, chaired by Commissioner Bynum, voted unanimously to approve and forward to the full Commission.

Action: **Commissioner McKiernan made a motion, seconded by Commissioner Townsend, to approve.** Roll call was taken and there were nine "Ayes," Kane, Stites, Davis, Bynum, Burroughs, Townsend, McKiernan, Ramirez, Johnson.

Item No. 5 – 212520…RESOLUTION: COUNTY FUNDED INFRASTRUCTURE PROGRAM (CIFI)

Synopsis: Approval of a resolution committing a mill in the same fashion each year into the future, submitted by Jeff Fisher, Executive Director of Public Works. On June 26, 2023, the Public Works and Safety Standing Committee, chaired by Commissioner Bynum, voted unanimously to approve and forward to the full Commission.

Action: **RESOLUTION NO. R-46-23,** "A resolution approving the county initiative for funding infrastructure whereby the Unified Government Board of Commissioners is committed to dedicating one county mill to the County Funded Infrastructure Program (CFIP) each year to be allocated each year in the following manner: Kansas City, Kansas shall receive 50%; Bonner Springs, Kansas, shall receive 25%; and Edwardsville, Kansas, shall receive 25%." **Commissioner McKiernan made a motion, seconded by Commissioner Townsend, to adopt the resolution.** Roll

call was taken and there were nine "Ayes," Kane, Stites, Davis, Bynum, Burroughs, Townsend, McKiernan, Ramirez, Johnson.

Item No. 6 – 212525…ORDINANCE: AMENDING SECTION 23-13 OF THE UNIFIED GOVERNMENT CODE OF ORDINANCES

Synopsis: An ordinance amending Section 23-13 of the Unified Government Code of Ordinances to eliminate some of the court fees and formalize the ability to pay process in order to reduce the impact fines and fees have on our citizens, submitted by Meaghan Shultz, Municipal Court Administrative Judge. On June 26, 2023, the Administration and Human Services Standing Committee, chaired by Commissioner Markley, voted unanimously to approve and forward to the full Commission.

Action: **ORDINANCE NO. O-80-23,** "An ordinance relating to the amendment of Section 23-13 of the Code of Ordinances of the Unified Government of Wyandotte County/Kansas, City, Kansas, relating to court costs and the requirement of an Ability to Pay hearing." **Commissioner McKiernan made a motion, seconded by Commissioner Townsend, to approve the ordinance.** Roll call was taken and there were nine "Ayes," Kane, Stites, Davis, Bynum, Burroughs, Townsend, McKiernan, Ramirez, Johnson.

Item No. 7 – 212519…RESOLUTION: COMMUNITY DEVELOPMENT 2023 ANNUAL ACTION PLAN

Synopsis: Resolution approving of the 2023 Annual Action Plan for U.S. Department of Urban Development Block Grants, submitted by Stephanie Stauffer, Program Coordinator, Department of Community Development. On June 26, 2023, the Administration and Human Services Standing Committee, chaired by Commissioner Markley, voted unanimously to approve and forward to the full Commission.

Action: **RESOLUTION NO. R-47-23,** "A resolution authorizing the submission of an Annual Action Plan to the U.S. Department of Housing and Urban Development and authorizing the implementation of such plan." **Commissioner McKiernan**

made a motion, seconded by Commissioner Townsend, to adopt the resolution. Roll call was taken and there were nine "Ayes," Kane, Stites, Davis, Bynum, Burroughs, Townsend, McKiernan, Ramirez, Johnson.

Item No. 8 – 212580…MINUTES

Synopsis: Minutes from the Special Session meetings on June 8, 15, and 22, 2023.

Action: **Commissioner McKiernan made a motion, seconded by Commissioner Townsend, to approve.** Roll call was taken and there were nine "Ayes," Kane, Stites, Davis, Bynum, Burroughs, Townsend, McKiernan, Ramirez, Johnson.

Item No. 9 – 212581…WEEKLY BUSINESS MATERIAL

Synopsis: Weekly Business material dated June 1, 8, and 15, 2023.

Action: **Commissioner McKiernan made a motion, seconded by Commissioner Townsend, to approve.** Roll call was taken and there were nine "Ayes," Kane, Stites, Davis, Bynum, Burroughs, Townsend, McKiernan, Ramirez, Johnson.

PUBLIC HEARING AGENDA

No items

STANDING COMMITTEES'S AGENDA

No items

ADMINISTRATOR'S AGENDA

Item No. 1 – 212585…MEMORANDUM OF UNDERSTANDING: UFCW CONTRACT

Synopsis: Approval of Memorandum of Understanding between the Unified Government and the United Food & Commercial Workers District Union Local 2 Police Communications Unit. The terms of the agreement are from January 1, 2023, through December 31, 2025, submitted by Angela Lawson, Acting Chief Counsel.

Angela Lawson, Acting Chief Counsel, said this was ratified by union membership on July 6. Some of the highlights are a set three-year term covering '23, '24, and '25. A 9% increase over the course of the three years. changes to allow the division of job duties between dispatchers and 9-1-1 call takers to assist with staffing needs and workflow. provides for appropriate compensation for lateral hires from other agencies to assist with hiring. mutually agreeable changes to overtime assignments and addition of language providing for shift exchange.

Mayor Garner said thank you. Our Acting Administrator has a comment on how it's coming.

Alan Howze, Assistant County Administrator, said a quick note that with the approval of this, that all 13 bargaining units within the Unified Government will be under contract. we're pleased and appreciate the work of Human Resources and ACA Cobbins and others who've been involved in this to make sure that we settle all those and are working closely with our bargaining units to get the work of the of the UG done.

Action: **Commissioner Kane made a motion, seconded by Commissioner Stites, to approve.**

Mayor Garner said I want to mirror our Acting Administrator and staff. Just coming in when I took office, there were a lot of contracts that were on the table in a short amount of time. Quickly our staff and our Legal Department really brought these unions and their contracts and got things ratified in a way that hopefully what we know will be of value to our employees but more importantly, if our employees—we take care of them, hopefully, that level of commitment that we've had with them will translate to an enhanced level of commitment to our residents. Thank you for everybody involved with these contract negotiations. We have a motion and a second to approve, are there any further comments? Hearing none, Clerk roll call.

Roll call was taken and there were nine "Ayes," Kane, Stites, Davis, Bynum, Burroughs, Townsend, McKiernan, Ramirez, Johnson.

Item No. 2 – 212567…RESOLUTION: EXCEEDING REVENUE NEUTRAL RATE

Synopsis: A resolution regarding the governing body's intent to exceed the revenue neutral rate and setting the date of a public hearing, submitted by Jeff Conway, Assistant Counsel.

Mayor Garner said that takes us to item number two. This is the last item on the Administrator Agenda. It is the approval of a resolution regarding the governing body's intent to exceed the Revenue Neutral Rate and setting the date for the public hearing. This matter has been continued from our June 29th, 2023, Commission meeting. I'll ask our acting County Administrator, Mr. Alan Howze to open up the conversation.

Mr. Howze said we have a couple of slides from Finance if it pleases the Commission to see those on the discussion for this item. Ms. Jonscher, please.

Debbie Jonscher, Interim Chief Financial Officer, said tonight we're here to talk about the resolution of intent to exceed the Revenue Neutral Rate and set a public hearing.

RNR Requirements:

- Taxing Entities are required to give notice to the County Clerk by July 20th of their intent to either remain revenue neutral or exceed the Revenue Neutral Rate (RNR)
- Notice to the Clerk also sets the Maximum Mill Levy Rate
- The County Clerk will then send notice to all taxpayers of the intent of the taxing entities to exceed the RNR
- If exceeding RNR taxing entities are required to hold a Public Hearing between August 20th and September 20th

We talked about this at the last meeting but I just wanted to talk again about the revenue neutral rate requirements. This requires all taxing entities to give notice to the County Clerk by July 20th, which is actually a week from tonight of their intent to either remain revenue neutral or exceed the revenue neutral rate. Notice to the Clerk exceeding the revenue neutral rate also sets the maximum mill levy rate, meaning that the rate can be lowered but it cannot be increased. The County Clerk

will then send notices out to all taxpayers of the taxing entities intent to exceed the revenue neutral rate and if exceeding the revenue neutral rate, taxing entities are required to hold a public hearing between August 20th and September 20th.

Resolution of Intent:

- States the intent to exceed the RNR for the City of Kansas City, Kansas and Wyandotte County
- Sets the Maximum Mill Levy Rates at the current rates
- Rates certified by County Clerk
  - City of Kansas City, Kansas
    - Current Rate: 38.476593 mills
    - RNR: 33.442874
  - Wyandotte County
    - Current Rate: 37.328383 Mills
    - RNR: 32.500869
- Public Hearing Set for August 28, 2023 at 7pm in the Commission Chambers of City Hall

I just want to talk a little bit about the resolution. It does state the intent to exceed the revenue neutral rate for the city of Kansas City, Kansas, and Wyandotte County. It sets the maximum mill levy rate at the current rate. I have listed the rates that have been certified by the Clerk. The current rate for the city of Kansas City, Kansas is 38.476 mills, and the current rate for Wyandotte County is 37.328 mills. I just want to remind everyone that tonight's resolution is to notify the Clerk of the intent to exceed the revenue neutral rate. This is not the final vote on the mill levy, it can be lowered in the future, it just cannot be increased. Then if approving the resolution to exceed the revenue neutral rate, the resolution also calls for setting a public hearing. That date would be August 28th at 7 pm in the Commission Chambers.

Calendar:

Exceeding the RNR:

August 2023	
Thursday, August 10, 2023	County Administrator Presents 2024 Proposed Budget to Commission (No Full Commission Meeting Scheduled)
Monday, August 14, 2023	Present CIP to City Planning Commission
Thursday, August 17, 2023	6th Budget Workshop/Set Maxium Mill Levies (Full Commission Meeting Scheduled)
Thursday, August 17, 2023	Publish Maximum Mill Levy
Thursday, August 24, 2023	7th Budget Workshop (No Full Commission Meeting Scheduled)
Monday, August 28, 2023	Public Hearing on Exceeding the "Revenue Neutral" Mill Rates (Special Session)
Monday, August 28, 2023	Final Public Hearing on Budget (Special Session)
Thursday, August 31, 2023	Budget Adoption (Full Commission Meeting Scheduled)
September 2023	
Friday, September 29, 2023	Deadline for UG to submit the mill rates and budget to UG Clerk

Remain Revenue Neutral:

July 2023	
Thursday, July 27, 2023	County Administrator Presents 2024 Proposed Budget to Commission
August 2023	
Thursday, August 3, 2023	5th Budget Workshop/Set Maximum Mill Levies (No Full Commission Meeting Scheduled)
Friday, August 4, 2023	Publish Maximum Mill Levy
Thursday, August 10, 2023	6th Budget Workshop (No Full Commission Meeting Scheduled)
Monday, August 14, 2023	Final Public Hearing on Budget (Special Session)
Thursday, August 17, 2023	Budget Adoption (Full Commission Meeting Scheduled)
Friday, August 25, 2023	Deadline for UG to submit mill rates and budget to UG Clerk

I also added the calendar for exceeding the revenue neutral rate or remaining neutral. If the Commission approves the resolution and we give our notice of intent to exceed the Revenue Neutral Rate, the budget adoption would occur on August 31st and the deadline to submit the budget to the County Clerk would be September 29th. If we are if the Commission votes to remain revenue neutral, the budget adoption would occur on August 17th, with the deadline to submit to the County Clerk by August 25th. That's all I have and I'll stand for any questions.

Commissioner Bynum said I have a technical question. The document that you put on the screen and gave us a hard copy of, taxing entities are required to give notice to the County Clerk of their intent to either remain revenue neutral or exceed. We may have to have Legal help us. I had asked a couple of the other texting entities you know if they had already taken this step within their jurisdictions. Two of them that responded back to me, well one of them said we take the approach that the notice sets the ceiling because it cannot be raised after a notice, however, it can come down. My question is technical because that's what we would do here tonight if we said we were going to exceed revenue neutral, as you stated we can always lower the mill levy we just can't raise it.

Ms. Jonscher said right, that would—it would—if you set it at the current rate, that would set the maximum mill levy rate but you could not go higher than that. You could not choose later during the budget workshops to raise it but you could lower it. **Commissioner Bynum** said and that's not different from any previous budget cycle that I've been through. We've always had a

point during the budget cycle at which we have set the maximum mill levy. Again, my questions are technicality because the language says required to give notice of their intent to remain revenue neutral or exceed the revenue neutral rate. The answers that I had received from a couple of the other entities was much more nuanced than yes, we voted to exceed, which is technically what they did. Maybe it's not even within our purview, but I'm just curious what the actual language that would be provided to the Clerk should be.

Ms. Jonscher said there's a form. The form—I don't have that in front of me and I don't know if the Clerk can maybe help, but I believe the form states the rate that you are setting. So, you could either set it at the current rate. You could set it at the revenue neutral rate or somewhere in between and whatever rate you set, that is your maximum. **Commissioner Bynum** said okay thank you.

Brett Deichler, Unified Government Clerk, said Mayor if I may. Let me be clear that when the Clerk sends the evaluations out, they're certified to us. We do what is called an estimate for the June and July estimates, which is sent to the agencies themselves and it becomes simple math at that point. It's based on the value itself and the increase. It looks and says this is what your value would be, this is what your maximum mill levy would be if you left everything this way. But if you have last year's baseline in what was your levy rate that becomes your RNR rate at that point in time like we discussed earlier in one of the meetings here about a month back. That's the difference between where you would be with new valuations and where you would need to be with utilizing last year's rate if you remain revenue neutral, that makes sense. There are numbers that go out to the agencies that let them know what those two numbers might be. It's not just, hey, we're going to increase this, yeah, we just don't know what it is. But they do know what that maximum would be, which Debbie's shown here in that slide to be the successive numbers for the higher end. Then you could come back down. So, it allows you to adjust things inside there to remain in those same levy rates without going over once it's approved. **Ms. Jonscher** said the resolution that's included in your packet does have all of that information. Those rates in there, it shows what the revenue neutral rates are and what the current rates are.

Commissioner Kane said just a couple of weeks ago several of the surrounding cities and counties we're talking about exceeding revenue neutral. Baldwin City yes, Bonner Springs yes, Douglas

County yes, Edwardsville likely, Fairway yes, Johnson County yes, Lansing to be debated, Lawrence yes, Leavenworth to be debated, Leawood yes, Lenexa yes, Louisburg no, Merriam yes, Miami County to be dated, Mission Hills yes, Olathe yes, Osawatomie yes, (Inaudible) Roeland Park yes, Shawnee yes, Tonganoxie yes. UG we've already voted on this before and Westwood yes. This is not something that is taken lightly across just here in Wyandotte County, it's all across. The economy is in trouble. We're in a situation now where we're not the only ones that are struggling making this decision. We have to make a decision that's best and what services are we going to cut out if we go revenue neutral. Who are we going to layoff if this happens and who—two people out of like 20 or two groups—two municipalities out of 20 said you know what we're all going to exceed revenue neutral. This is very, very difficult for all of us and we sit there and we say we want this. What services are we going to cut out, what are we going to do for the community. I struggle with this because I know more wanted to be the lead on this and the man on the move but when I found this out, I said oh my God we're not the only one struggling. I talked to some Mayors. I talked to some councilmen. I talked to multiple people and nobody feels good about this. It's a struggle to be in this position again. We're going to put a lot on that new Administrator, a whole lot. We need to be very, very mindful and careful with what we do with not this budget but the two or three budgets to come. With that being said I make a motion to—you're right I didn't want to be this—make a motion to exceed the revenue neutral rate.

Action: **RESOLUTION NO. R-48-23,** "A resolution of the Unified Government of Wyandotte County/Kansas City, Kansas regarding the governing body's intent to levy a property tax exceeding the Revenue Neutral Rate (RNR). Setting a public hearing regarding its intention to exceed the RNR for August 28, 2023. RNR for the City of Kansas City, Kansas, was calculated as 33.442874 mills by the Unified Government Clerk: and the RNR for the County of Wyandotte, Kansas, was calculated as 32.500869 mills by the Unified Government Clerk. The Governing Body of the Unified Government of Wyandotte County/Kansas City, Kansas, expresses its intention to exceed the RNR with a proposed tax rate and maximum mill levy for the City of Kansas City, Kansas, of 38.476593 mills; and its intention to exceed the RNR with a proposed tax rate and maximum mill levy for Wyandotte

County, Kansas, of 37.328383 mills." **Commissioner Kane made a motion, seconded by Commissioner McKiernan, to adopt the resolution.**

Mayor Garner said any other comments from the Commission?

Commissioner Bynum said I just want to state that as Commissioner Kane said I think we've identified that every taxing entity in Wyandotte County which includes the school district, I can't speak to the drainage districts because I honestly don't know. The county library mill levy, the other two cities, the school district, the community college, and I believe even our own Wyandotte County Library Board, along with possibly USD 500 are not going revenue neutral. The reason I mention that is because number one I want to say that I'm willing to have a conversation about revenue neutral, specifically on the county side of the budget because I believe that we have more room on the county side of the budget to make those cuts that Commissioner Kane is talking about. Unfortunately, on the county side of the budget, the cuts that we would talk about are the Sheriff's Department, the Health Department, and some of our really important resources. I am willing to have the conversation about revenue neutral most specifically on the county side of the budget, and per the worksheet we were given, revenue neutral on the county side of the budget would be 4.828 mills reduction just on the county side of the budget.

I will vote tonight to support the motion that's been made for this reason. We've had budget discussions since May and we have on the surface discussed revenue neutral as an option, but I know I and other commissioners have asked for in-depth conversations, deep dives into the budget line items. Specifically, around making any cuts so that we can understand where the cuts would be and our County Administrator is not here tonight. I have not had any organized conversation with this body about where the cuts will be. I'm not willing to—without that information, I'm not willing to agree to revenue neutral but I am willing to the conversation for the balance of July and into August because I think there is a middle ground here for us that could bring us forward with at least a partial path towards some relief. As you know I'm also trying to lead that effort for some relief from the PILOT on the BPU bill. It has revenue implications if we provide that and we need to factor those in, but like I said, my main objection to the vote tonight simply is because we've not been provided with a shred of information about where those cuts would take place. I really

prefer that conversation be ahead of us than having to make the decision of what we would do. Just wanted to make that point.

Commissioner Stites said it's very unfortunate that we're put in this position to where we have to either put ourselves in this exceeding revenue neutral right now before we've ever really even seen a budget, but I don't know what they're talking about for cuts. What's it look like on the county side, the city side. We don't even know. I don't have any idea. We don't have the County Administrator here tonight to talk about it and it puts us—now I am in favor of revenue neutral for sure on the county side, and that on the revenue neutral on the county side what does that do. That affects every constituent, every single citizen in this county, not one city, not two cities, everybody would see tax relief. I know that we talked about it at a BPU meeting earlier. We talked about a way that we responsibly move forward with the PILOT reduction and you know what ultimately, I'm hoping PILOT elimination right, but we can't do it all in one whack. There's no we can't do it, we just can't get there but I think that it does no good for us to sit up here and quite honestly look like fools. I had so many people contact me after our last meeting and said why do you stay there, it's a joke. I'm tired of coming up here and being put down, belittled like I didn't run a campaign, and I didn't want to win my election. I did and I do have the constituent's best interest at heart. When they talked about having people—the taxes be reduced. I don't go—I don't need to be put down on Facebook, not even 24 hours later by somebody that says once again I'm fighting the resistance of the Commission. Nobody's fighting the resistance of this commissioner. I vote the way I need to vote to make sure that I'm doing it responsibly for my constituents and what I see as a county commissioner, not just my district. My district is all of Wyandotte County and so whenever I vote on the county side revenue neutral that relieves taxes for everybody in this County.

Mayor Garner said well I'll end with saying that I believe that the County Administrator and staff follow the direction from the intent of this Commission. The intent out the gate was to exceed revenue and they work towards that end. No, you're not going to see massive cuts and things of those nature coming from staff when this Commission as a whole, the majority, indicated to staff that they had no interest or desire to hear any talk about revenue neutral. Had you have been open to that, I'm sure staff would have came back with some recommendations that you could have considered. I have gone out in this community and I have listened to people, and it doesn't matter

what race you are all four corners of this community. The biggest issues are taxes, and the fees associated with their BPU bills. It doesn't matter who I talk to and the people I talked to said that they want relief.

I just went to a General Motors meeting the other day and General Motors their executive—some of their executive team made a comment that really was profound and said we are losing businesses to our neighbors in Missouri, in Riverside because of taxes, property taxes. I've heard people say oh sales tax is regressive tax. Well, I don't know how much more regressive you could be with property taxes when people are being taxed into poverty and taxed out of their homes. If they weren't, we wouldn't have an excess of Land Bank properties that we don't want and can't get rid of. I'm going to continue to speak up for the majority of these people and be in our community and be community driven. We've got to put a pressure point on taxes and fees. This is one of the poorest communities anywhere you'd find in the state of Kansas. People cannot afford to continue to carry this burden. We cannot tax, spend, and borrow our way to solvency. It's a model that has not worked and it's not a sustainable model. We've got to hold the line on property tax increases. Yes, hard choices and decisions are going to have to be made by this Commission. I've challenged you from day one be prepared to make those choices. We cannot continue to kick the can down the road any longer on the backs of hard-working people in Wyandotte County. They can't afford it. We've got to identify what essential services is and tell the truth and be real with our public and say it is going to be shared sacrifice. They just want you to be honest but they also wanted you to know how they feel. They don't expect government to solve all their problems but they want you to be truthful, they want you to work with them, and they want you to listen.

I listened last year for about two hours of residence one after one come up here and say don't do this to us. It went on deaf ears and here we are right back again. The solution is we're going to continue to tax you, we're going to continue to spend, and we're going to continue to borrow. We’ve got to streamline government. If I know that I'm headed towards bankruptcy I'm going to tighten my belt and change how I do business with my personal finances and I would think all of you would do the same. I don't know of any Fortune 500 Company that is successful that operates in the way this Commission has been doing. It’s not sustainable if you want to be successful. This isn't my money, it's not your money, it's the money of the people that live here and that want better for themselves, and they should not have to decide between paying their light

bill, putting food on the table, or putting shoes on their kids feet. Not only do we have to streamline, we have to innovate.

I heard BPU talk about some of the sacrifices they made to cut their budget. I haven't heard that from this Commission. All I've heard is you haven't given us anything to consider. I gave this Commission something to consider last year and I got rejected. I didn't even bring it up this year because of the disrespect that was shown to me by this Commission because I'm speaking up for the people of Wyandotte County that said they wanted better. Business as usual at Wyandotte County Unified Government has to stop. I'm unapologetic, I'm unmoved, and I'm unbothered by anybody not liking me and not wanting to work with me but I've asked you to work with me. The majority of you have thumbed your nose. You know why because I'm not part of this establishment that says the status quo is the way we're going to continue to go. I'm going to continue to be community driven and to speak up for the people in Wyandotte County that said they're sick of the shenanigans at City Hall.

We had an opportunity last week and the week before last and Commissioner Stites mentioned something really profound. We were at revenue neutral and I asked our Administrator at that time some of you said well he's not here. Well, he's not here because he doesn't want to be, he's here because he's trying to make a home and build a house here in Wyandotte County and set up residence so he can pay taxes. That was stifled and our Administrator said that he will do whatever this Commission says to do and he will do it responsibly. We've got to expand our tax base. It's hard to expand your tax base and want to anchor people in Wyandotte County when it's too expensive to live here. It's hard to attract businesses that are going to provide jobs when our taxes and our rates are extremely high.

In 1987 I was a Cadet, and I got laid off along with other employees. It's amazing how history repeats itself because this was the picture. The solution wasn't finding solutions, the solution was to continue to tax people out of our County and to tax people into poverty and as a result the tax base dried up. I don't know if any of you have heard of Detroit or East St. Louis. At some point even if you can't lower taxes, putting a pressure point on it and saying let's not raise it any further should at least be the goal to allow—offer some level of relief to our residents. To allow them to have faith in our government that we are working in a way that reflects what they said they want. I wouldn't be here talking and saying these things if everywhere I go, I don't hear the same thing in all four corners of Wyandotte County, to include Bonner Springs and

Edwardsville. There's a better way of doing business. You can do it responsibly, but yes, you took this job to make hard decisions. I'm willing to work with you to make those hard decisions. I've asked you all to come to the table and work with me. Those of you who don't, and you know who you are, my door is open, my phone works, I make time for this community. I'll make time for you to make hard decisions to best decide how to provide the level of services that our citizens come to expect. As a matter of fact when they elected us all that's what they expected. It's supposed to be a Unified Government and I heard a commissioner say tonight people are sick of the circus. They want us to work together and get things done on their behalf. We're professionals, we're adults, we can get it done. It can be done responsibly but we cannot keep burdening our hard-working residents with more taxes and I don't care what any other tax entities—we're almost half. We should be leading the way and saying let's start here.

I'm not here to point fingers at any other taxing entities, I'm the Mayor of the Unified Government, that's what I ran for. I don't vote but I'm going to continue to advocate that we at least remain revenue neutral and that we work with our staff, and my willingness to work with you all to find cuts and to find real solutions to problems, like I said, that we know impact the lives of real people every single day. People are struggling to make it, and it hurts me that I'm powerless and helpless to help these folks. I don't hear solutions coming from this Commission. All I hear is we've got to do it because somebody in staff said so. Leadership requires you to make hard decisions and hard choices and I challenge this Commission, no matter the vote tonight, step up, work with me. Let's do our job on behalf of the great people that call Wyandotte County home and those that may want to live here, so we can keep people here and we could make it a great and safe place to live, work, and raise a family, and at least bring some relief of these tax burdens and these fee burdens.

It hurts me to even have this conversation because I've seen the tears in people's eyes. It hurts me when people say I'm going to lose my house or I'm moving out of your county Mayor, and they've lost confidence in this Unified Government to do anything because they've lost hope because they don't hear or see anybody that's even listening to them. I've gone to DOT Talks. I've been to community meetings and outside of elections I would hope that you would join me in these meetings. Not when you're running for office but every day, because I'm out there every day. I come to work and I'm out in this community. Why, because I care and I take my commitment to this community seriously and I'm not saying anybody here doesn't. I'm saying join me, but we

can't keep ignoring our people. If they say they want the cuts, my call to action from this Commission is let's find a way to get the people what they say they want. I'm done. We have a motion and a second, Clerk roll call.

Mr. Deichler said sir, just to clarify that Commissioners Kane and McKiernan motions were to approve the resolution to exceed as written. **Mayor Garner** said that is correct.

Commissioner Stites said I just have one last clarification. So the vote tonight, if we vote to with the expectation to exceed revenue neutral, doesn't prohibit us from being revenue neutral on either the city or the county, correct? **Ms. Jonscher** said that's correct, you can make that decision. **Commissioner Stites** said thank you, that's what I need to know.

Mayor Garner said all right just for those of you watching, if this does pass there will be a public hearing on I believe August 28th. **Ms. Jonscher** said that's correct at 7pm. **Mayor Garner** said so just take notice of that and that's an opportunity for you to make your voice heard.

Commissioner. Burroughs said colleagues, I know we're about to pass a tough vote, but I have been consistent in my position from the day I got elected here because I ran on bringing the mill levy and our tax burden into equalization. And we see where we are tonight, once again, dealing with an issue that is really a difficult issue for all of us at one time or another but I will be making my vote. I do want the public to know that I've heard you. I ran on it five years ago. I'm not changing my position today because it's not a favorite position, but I heard you and I'll make my vote accordingly.

Mayor Garner said Clerk, roll call.

Roll call was taken and there were eight "Ayes," Kane, Stites, Davis, Bynum, Townsend, McKiernan, Ramirez, Johnson, and one "No", Burroughs.

Mayor Garner said for the record Clerk, veto by the Mayor.

Action: **Commissioner McKiernan made a motion, seconded by Commissioner Davis, to override the Mayor's veto.**

Mayor Garner said there's a motion and a second, any discussion? Seeing none. Clerk, roll call.

Roll call was taken and there were nine "Ayes," Kane, Stites, Davis, Bynum, Burroughs, Townsend, McKiernan, Ramirez, Johnson.

COMMISSIONERS' AGENDA

No items

LAND BANK BOARD OF TRUSTEES' CONSENT AGENDA

No items

PUBLIC ANNOUNCEMENT

No items

ADJOURN

Mayor Garner said there's no further business before the governing body, I'll entertain a motion to adjourn.

Action: **Commissioner Davis made a motion, seconded by Commissioner McKiernan, to adjourn.** Roll call was taken and there were nine "Ayes," Kane, Stites, Davis, Bynum, Burroughs, Townsend, McKiernan, Ramirez, Johnson.

MAYOR GARNER

ADJOURNED THE MEETING AT 8:45 P.M.

July 13, 2023

_____

Brett Deichler

Unified Government Clerk

BM

CONSENT AGENDA ITEM NO. ____

STATE OF KANSAS)
WYANDOTTE COUNTY)) SS
CITY OF KANSAS CITY, KS)

SPECIAL MEETING, THURSDAY, JANUARY 30, 2025

The Unified Government Commission of Wyandotte County/Kansas City, Kansas, met in Special Meeting, Thursday, January 30, 2025, with ten members present: Bynum, Commissioner At-Large First District; Burroughs, Commissioner At-Large Second District; Townsend, Commissioner First District; Burns, Commissioner Second District; Ramirez, Commissioner Third District; arriving at 5:40 p.m.; Kane, Commissioner Fifth District; Lopez, Commissioner Sixth District; Stites, Commissioner Seventh District; Davis, Commissioner Eighth District; and Mayor Garner, Mayor/CEO, presiding. Hill, Commissioner Fourth District; was absent. The following officials were also in attendance: David Johnston, County Administrator; Angela Lawson, Acting Chief Counsel; and Monica L. Sparks, Unified Government Clerk.

Mayor Garner said before I call the meeting to order I want to remind everyone to please make sure you that you announce yourself by name and title every time you speak so the public that is participating knows who is speaking as we know this is current guidance from the Kansas Attorney General's Office.

Mayor Garner said this is a Special Meeting that will go into Executive Session at some point.

Mayor Garner called the meeting to order at 4:00 p.m.

AMENDED NOTICE OF SPECIAL MEETING of the Unified Government of Wyandotte County/Kansas City, Kansas, to be conducted in person on Thursday, January 30, 2025, at 4:00 p.m. in the fifth floor conference room of the Municipal Office Building for an Executive Session regarding matters relating to personnel matters of non-elected personnel. The Executive Session portion of the meeting is closed to the public under the Kansas Open Meetings Act.

CONSENT TO MEETING of the governing body of Wyandotte County/Kansas City, Kansas, accepting service of the foregoing notice, waiving all and any irregularities in such service and in

such notice, and consent and agree that we, the governing body, shall meet at the time and place therein specified and for the purpose therein stated.

ROLL CALL: Kane, Lopez, Stites, Davis, Bynum, Burroughs, Townsend, Burns, Garner.

Mayor Garner said at this time the Commission will go into Executive Session to discuss a matter regarding personnel matters of non-elected personnel. Do we have a motion for Executive Session?

Commissioner Burroughs made a motion, seconded by Commissioner Bynum, to reconvene into Executive Session in the 5th floor conference room for 1 hour and 45 minutes to allow the Commission to further discuss an employee matter, which is a private personnel matter related to a specific non-elected employee, as permitted under the Kansas Open Meetings Act; and that David Johnston, County Administrator, be present for part of the session and Acting Chief Counsel Angela Lawson be available for questions and that we return to open session at 5:50 p.m. in the fifth floor conference room. Roll call was taken and there were eight "Ayes," Kane, Lopez, Stites, Davis, Bynum, Burroughs, Townsend, Burns.

Present for the Executive Session: Bynum, Commissioner At-Large First District; Burroughs, Commissioner At-Large Second District; Townsend, Commissioner First District; Burns, Commissioner Second District; Ramirez, Commissioner Third District; arriving late, Kane, Commissioner Fifth District; Lopez, Commissioner Sixth District; Stites, Commissioner Seventh District; Davis, Commissioner Eighth District; and Garner, Mayor/CEO; presiding. **Staff present:** David Johnston, County Administrator; and Angela Lawson, Acting Chief Counsel.

Mayor Garner reconvened back into Special Meeting at 5:50 p.m.

Mayor Garner said I'll entertain a motion to go back into Executive Session.

Commissioner Burroughs made a motion, seconded by Commissioner Bynum, to extend the Executive Session until 6:30 p.m. Roll call was taken and there were nine "Ayes," Ramirez, Kane, Lopez, Stites, Davis, Bynum, Burroughs, Townsend, Burns.

Mayor Garner reconvened back into Special Session at 6:30 p.m.

Mayor Garner said I'll entertain a motion to go back into Executive Session.

Commissioner Burroughs made a motion, seconded by Commissioner Bynum, to go back into Executive Session between now and adjourn at 6:45 p.m. Roll call was taken and there were nine "Ayes," Ramirez, Kane, Lopez, Stites, Davis, Bynum, Burroughs, Townsend, Burns.

Commissioner Bynum left the meeting at 6:43 p.m.

Mayor Garner reconvened back into Special Session at 6:45 p.m.

Mayor Garner said there is no further business during this session. I'll entertain a motion to adjourn.

Commissioner Ramirez made a motion, seconded by Commissioner Davis, to adjourn. Roll call was taken and there were eight "Ayes," Ramirez, Kane, Lopez, Stites, Davis, Burroughs, Townsend, Burns.

MAYOR GARNER AJOURNED
THE MEETING AT 6:45 p.m.

_____
Monica L. Sparks
Unified Government Clerk

dt

CONSENT ITEM NO. _____

Unified Government Clerk's Office

Monica L. Sparks
Unified Government Clerk

701 North 7th Street, Suite 323
Kansas City, Kansas 66101-3070

Phone: 913-573-5260
Fax: 913-573-5299
http://www.wycokck.org

Memorandum

To: David Johnston
County Administrator

From: Monica L. Sparks
UG Clerk

Date: January 23, 2025

Re: Weekly Business Material

Attached is a listing of weekly business items presented to the Unified Government of Wyandotte County/Kansas City, Kansas, for informational purposes.

In addition to the listing of the items, we have indicated the action taken by the Unified Government Clerk.

Attachments

BM

Weekly Business Material for January 17, 2024 – January 23, 2024

1. **COMMUNICATIONS:**
   - Republic Services 2023 Annual Compliance Report for the Forest View Landfill, SUP No. 2002-42.

   Action: Received and filed.

2. **NOTICE OF CLAIM:**
   - Carolyn Schroeder by and through attorney N. Larry Bork with Goodell, Stratton, Edmonds & Palmer, LLP, for damage sustained in an accident on April 17, 2024.

   Action: Received and filed. Copies previously forwarded to Legal.

3. **CLAIM FOR DAMAGES:**
   - Harold Ellis, Kansas City, KS, alleging damage to personal vehicle on 01/10/2025.
   - Marshalea Smith, Kansas City, KS, alleging personal injuries on 05/19/2023.
   - Aaron Howard, Kansas City, KS, alleging damage to personal property on 01/05/2025.
   - Shawn Solombrino, Kansas City, KS, alleging damage to personal vehicle on 01/13/2025.
   - Cecil Cole, Kansas City, KS, alleging damage to personal property on 01/07/2025.
   - Amos Barnes Sr., Shawnee, KS, alleging damage to personal vehicle on 01/14/2025.

   Action: Received and filed. Copies previously forwarded to Legal.

4. **SUMMONS:**
   - Eric Anderton vs. Unified Government of Wyandotte County/Kansas City, Kansas, et al., Civil Action No. 2:25-CV-2016.

   Action: Received and filed. Copy previously forward to Legal.

5. **TRAVEL REQUESTS:**
   - Matthew Baker, KCKPD, travel to Olathe, KS, from 01/24/2025 through 12/03/2025, to attend the Law Enforcement Leadership Academy – Command School, Employee Training & Travel.
   - Brandon Cole, Chet Englis, Brett McCoy and Andrew Novak, KCKFD, travel to Indianapolis, IN, from 04/06/205 through 04/12/2025, to attend FDIC International, Employee Training & Travel.

- Gleen Carter, John Grosko, Kevin Sullivan, Chad Williams, and Tobi Wolf, KCKPD, travel to Decatur, IL, from 01/06/2025 through 01/08/2025, to attend ICAT Train the Trainer, Employee Training & Travel.
- John Cota, KCKFD, travel to Emmitsburg, MD, from 03/16/2025 through 03/28/2025, to attend Management of EMS, Employee Training & Travel.
- Chet Englis, KCKFD, travel to Washington DC, from 01/17/2025 through 01/21/2025, to attend Presidential Inauguration, Employee Training & Travel.
- Michael Eckel, KCKPD, travel to Olathe, KS, from 01/27/2025 through 01/31/2025, to attend Law Enforcement Leadership Academy, Employee Training & Travel.
- Jessica Kraus, KCKFD, travel to Tampa, FL, from 02/15/2025 through 02/19/2025, to attend NAMIHP Mobile Integrated Health Summit, Employee Training & Travel.
- Byron Toy, Planning dept., travel to Denver, CO, from 03/28/2025 through 04/01/2025, to attend 2025 APA National Conference, Employee Training & Travel.
- Byron Toy, Planning dept., travel to San Diego, CA, from 07/13/2025 through 07/18/2025, to attend 2025 ESRI Conference, Employee Training & Travel.

Action: Approved by Administrator's Office and received and filed.

6. APPLICATIONS FOR CMB LICENSE (PKG):

- CITGO Food Store #2, Joseph Hostetler, d/b/a CITGO Food Store #2, 50 S 10th Street, Kansas City, KS 66102.
- Isabel Hernandez, Brian Alvarez-Delacruz, d/b/a El Nopal LLC, 4743 Parallel Pkwy., Kansas City, KS 66104.
- Himalayan Grocery LLC, Parmisha Pokwal, d/b/a Himalayan Grocery, 1406 Minnesota Ave., Kansas City, KS 66102.
- Zayn Commercials LLC, Abu Taher, d/b/a Legends Cenex, 8537 State Ave., Kansas City, KS 66112.
- Wyandot Barbeque Inc, Ronald E. Williams, d/b/a Wyandot Barbeque, 8441 State Ave., Kansas City, KS 66112.
- Gary Wilson, d/b/a Wilson's Pizza & Grill, 1801 Quindaro Blvd., Kansas City, KS 66104.
- My Store III Inc, Yadira De La Fuenta, d/b/a Speed Stop, 9801 Parallel Pkwy, Kansas City, KS 66111.

Action: Referred to License.

7. APPLICATIONS FOR CMB LINCENSE (OP):

- Burritos Chiquita LLC, Jose Hinojos, d/b/a Burritos Chiquita, 1328 Minnesota Ave., Kansas City, KS 66102.
- Fowl Friendship LLC, William Hutton, d/b/a Gus's World Famous Fried Chicken, 2816 W 47th Ave., Kansas City, KS 66103.

- Caporales Mexican Food LLC, Pablo Flores, d/b/a Caporales, 1260 Merriam Ln., Kansas City, KS 66103.
- Chihuahua Mexican Restaurant LLC, Liliana Campos, d/b/a Chihuahua Mexican Restaurant, 842 Osage Ave., Kansas City, KS 66105.
- Frontera's Super Market Inc, Victor Orozco, d/b/a Frontera's Restaurant, 765 Central Ave., Kansas City, KS 66101.
- Wyandotte County CorkHouse, Lisa K. Lugar, d/b/a Wyandotte County CorkHouse, 509 Armstrong Ave., Kansas City, KS 66101.
- Wyandot Barbeque Inc, Ronald E. Williams, d/b/a Wyandot Barbeque, 8441 State Ave., Kansas City, KS 66112.
- Paul S. Burns, d/b/a St. Patrick's Church Green Club, 1066 N 94th Street, Kansas City, KS 66112.
- Gary Wilson, d/b/a Wilson's Pizza & Grill, 1801 Quindaro Blvd., Kansas City, KS 66104.

Action: Referred to License.

8. APPLICATIONS FOR DRINK EST./PUBLIC VENUE:

- MMG Kansas LLC, Thomas Rehorn III, d/b/a Chili's Grill & Bar, 1710 Village West Pkwy., Kansas City, KS 66111.
- Jalisco's Inc, Jose Hernandez, d/b/a Jalisco's Restaurant, 5000 State Ave., Kansas City, KS 66102.
- Jacob Reid, William Hutton, d/b/a Hospitality KC, LLC, 1 Sporting Way, Kansas City, KS 66111.
- Jacob Reid, William Hutton, d/b/a Hospitality Kansas City, LLC, 1913 Pinnacle Way, Kansas City, KS 66111.
- Manhattan Bar & Grill LLC, Marta Medina-Baeza, d/b/a Manhattan Bar & Grill, 812 S 12th Street, Kansas City, KS 66105.
- Rosedale Barbeque Inc, Heather Tuttle, d/b/a Rosedale Bar-B-Q, 600 Southwest Blvd., Kansas City, KS 66103.

Action: Referred to License.

9. APPLICATIONS FOR CATERER/DRINK EST./HOTEL:

- Joe's Kansas City Bar-B-Que Inc, Latanya Goth, d/b/a Joe's Kansas City Bar-B-Que, 3002 W 47th Ave., Kansas City, KS 66103.

Action: Referred to License.

10. APPLICATIONS FOR PRESIOUS METAL DEALERS:

- Gold Rush LLC, Paul Boyd d/b/a Gold Rush Pawn, 1809 Minesota Ave., Kansas City, KS 66102.
- Boyd Inc, Paul Boyd d/b/a Little Joe's Pawn & Gun, 7907 State Ave., Kansas City, KS 66112.
- Sean Boyd d/b/a Little Joe's Pawn & Gun, 5101 Leavenworth Rd., Kansas City, KS 66104.
- Susan Navo-Gradac, d/b/a Metro Pawn, 2005 W 43rd Ave., Kansas City, KS 66103. (x2)

Action: Referred to License.

11. APPLICATIONS FOR PAWN:

- Gold Rush LLC, Paul Boyd d/b/a Gold Rush Pawn, 1809 Minesota Ave., Kansas City, KS 66102.
- Boyd Inc, Paul Boyd d/b/a Little Joe's Pawn & Gun, 7907 State Ave., Kansas City, KS 66112.
- Sean Boyd d/b/a Little Joe's Pawn & Gun, 5101 Leavenworth Rd., Kansas City, KS 66104.
- Susan Navo-Gradac, d/b/a Metro Pawn, 2005 W 43rd Ave., Kansas City, KS 66103.

Action: Referred to License.

12. APPLICATIONS FOR LIQ. TEMP. LIC.:

- Crash Combat Championship, Asa Collier, Crash IV, Memorial Hall, 600 N 7th Street, Kansas City, KS 66101. This temporary permit is for 01/18/2025 from 4:00 PM to 11:00 PM.

Action: Referred to License.

CONSENT ITEM NO. _____

Unified Government Clerk's Office

Monica L. Sparks
Unified Government Clerk

701 North 7th Street, Suite 323
Kansas City, Kansas 66101-3070

Phone: 913-573-5260
Fax: 913-573-5299
http://www.wycokck.org

Memorandum

To: David Johnston
County Administrator

From: Monica L. Sparks
UG Clerk

Date: January 30, 2025

Re: Weekly Business Material

Attached is a listing of weekly business items presented to the Unified Government of Wyandotte County/Kansas City, Kansas, for informational purposes.

In addition to the listing of the items, we have indicated the action taken by the Unified Government Clerk.

Attachments

JG

Weekly Business Material for January 24, 2024 – January 30, 2024

1. **PUBLIC NOTICE:**
   - All City Tow Service, 1015 S Bethany St., Kansas City, KS 66105, held a public auto auction on January 9, 2025, at All City Tow Service.

   Action: Received and filed.

2. **NOTICE OF CLAIM:**
   - Carolyn Schroeder by and through attorney N. Larry Bork with Goodell, Stratton, Edmonds & Palmer, LLP, for damage sustained in an accident on April 17, 2024.

   Action: Received and filed. Copies previously forwarded to Legal.

3. **CLAIM FOR DAMAGES:**
   - Tamika White by and through attorney Phillip C. Strozier with PK Law Group, for damage sustained in accident on November 25, 2023.
   - Henry Calachij, Kansas City, KS, alleging damage to personal vehicle and personal injuries on 01/05/2025.
   - John Diaz, Kansas City, KS, alleging damages to personal property on 01/05/2025.
   - Rukiya Hicks, Kansas City, KS, alleging missing personal property on 11/19/2024.
   - Earl Hickam, Kansas City, KS, alleging damage to personal property on 01/06/2025.
   - Dustin Stuever, Bonner Springs, KS, alleging damage to personal vehicle on 01/19/2025.

   Action: Received and filed. Copies previously forwarded to Legal.

4. **SUMMONS:**

   - Flying Truss LLC., vs. The Unified Government of Wyandotte County/ Kansas City, KS., Mechanic's Lein of Subcontractor on 08/31/2024.

   Action: Referred to Legal. Copy previously forwarded to Legal.

5. **TRAVEL REQUESTS:**
   - Bronte Baze, Ashton Carter, Thomas Cullum, Antonio Hernandez, Brock Jones, Leana Locke, Emiliano Martell, David Gutierrez-Morales, Ariel Medina-Munoz, Brock Super, Colton Taylor, and Chad Womble, KCKFD, travel to Anniston, AL, from 03/16/2025 through 03/22/2025, to attend the Hazmat Operations, Employee Training & Travel.
   - Jason Faust, Urban Planning & Land Use, travel to Las Vegas, NV, from 02/23/205 through 03/01/2025, to attend 2025 EduCode Conference, Employee Training & Travel.

- Alan Korosec, KCKFD/EMS, travel to Las Vegas, NV, from 03/17/2025 through 03/21/2025, to attend Xi/abc360 Conference, Employee Training & Travel.
- Andrew Novak and Cad Womble, KCKFD, travel to Washington, D.C., from 02/9/2025 through 02/14/2025, to attend Congressional Fire Service Day, Employee Training & Travel.
- Ku Xiong and Dwight Buxton, Sheriff's Department, travel to White City, OR, from 02/16/2025 through 02/19/2025, to attend boat training, Employee Training & Travel.

Action: Approved by Administrator's Office and received and filed.

6. APPLICATIONS FOR CMB LICENSE (PKG):

- Value Grocers LLC., Regina Hinkle, d/b/a Save A Lot, 2815 State Ave., Kansas City, KS 66102.
- Express Stop KS LLC., Daniel Wing, d/b/a Fresco Express, 2104 Metropolitan Ave., Kansas City, KS 66106.
- Value Grocers LLC., Regina Hinkle, d/b/a Save A Lot, 8115 State Ave., Kansas City, KS 66112.

Action: Referred to License.

7. APPLICATIONS FOR CMB LINCENSE (OP):

- Chipotle Mexican Grill of Kansas LLC., Rick Rehorn, d/b/a Chipotle Mexican Grill #4036, 7750 State Ave., Kansas City, KS 66112.
- Kansas City Lodge No. 1999, Terry Mast, d/b/a Kansas City Lodge No. 1999, 6621 Turner Dr., Kansas City, KS 66111.

Action: Referred to License.

8. APPLICATIONS FOR CATERER:

- Olive Events Inc., Marisa D. Roberts, d/b/a Olive Events, 3150 N. 91st St., Kansas City, KS 66109.

Action: Referred to License.

9. APPLICATIONS FOR CATERER/DRINK EST./HOTEL:

- Olive Events Inc., Marisa D. Roberts, d/b/a Olive Events, 3150 N. 91st St., Kansas City, KS 66109.
- KE Service LLC., Evelyn Gardner, d/b/a Hollywood Casino at Kansas Speedway, 777 Hollywood Casino Blvd., Kansas City, KS 66111.

Action: Referred to License.

10. APPLICATIONS FOR MASSAGE THERAPY BUSINESS LICENSE:

- Lauren Smith, Angela Muder, d/b/a The Massage Studio, 11200 Delaware Pkwy., Kansas City, KS 66109.

Action: Referred to License.

Tracking ID: 2196

Report to
Full Commission

MEETING DATE	PRESENTER	DEPARTMENT
	Angel Ferrara, Director aferrara@wycokck.org x8354	Parks & Recreation

AGENDA ITEM #4.9.

RESOLUTION: 2025 OUTDOOR RECREATION LEGACY PARTNERSHIP PROGRAM GRANT

BACKGROUND

- The Outdoor Recreation Legacy Partnership (ORLP) Program, administered by the National Park Service (NPS). The ORLP Program is a competitive grant initiative under the Land and Water Conservation Fund (LWCF) Act, aimed at enhancing parks, recreational opportunities, and conservation areas in urban, underserved communities. The grant requires a 50/50 match.
- In November 2022, the Unified Government was deeded over roughly 3.2 acres of land on the east side of the Kansas River, north of the current river front development.
- UGPRD is seeking approval to apply for the ORLP Grant Program to support planning, construction/implementation efforts of a future river front park.
- ORLP grant submissions are due February 7, 2025.

This item is requested to be fast-tracked to the February 6, 2025, Board of Commissioners meeting.

RECOMMENDATION

Approve
Fast Track

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

- Matching funds are identified in Public Works approved budget for construction/implementation for the project.

IT/POLICY CONSIDERATIONS

n/a

PROCUREMENT CONSIDERATIONS

n/a

LEGAL CONSIDERATIONS

n/a

ATTACHMENTS

Commission Agenda Item Report - 2025 Outdoor Recreation Legact Partnership Program (ORLP) Grant

Approved by Mayor and/or Chair and Administrator to add to agenda.

1/31/2025

Approved

Jacque A aumey

RESOLUTION NO. _____

A RESOLUTION FOR THE WYANDOTTE COUNTY PARKS AND RECREATION DEPARTMENT'S APPLICATION FOR A GRANT FROM THE OUTDOOR RECREATION LEGACY PARTNERSHIP THROUGH THE NATIONAL PARK SERVICE TO SUPPORT PLANNING, CONSTRUCTION, AND IMPLEMENTATION OF A FUTURE RIVER FRONT PARK

WHEREAS, the U.S. National Park operates the Outdoor Recreation Legacy Partnership (ORLP) program to provide matching grants to support park projects throughout the U.S.; and

WHEREAS, the ORLP program seeks to help enable urban communities to create new outdoor recreation spaces, reinvigorate existing parks, and form connections between people and the outdoors and

WHEREAS, the ORLP program is funded through the federal Land and Water Conservation Fund and has invested over $100 million throughout the U.S.; and

WHEREAS, in 2022 the Unified Government was deeded approximately 3.2 acres of land east of the Kansas River and north of existing river front development; and

WHEREAS, the Unified Government Parks and Recreation Department is seeking grant funding to support planning, construction, and implementation efforts for a river front park; and

WHEREAS, the grant, if awarded, will provide 50/50 matching funds up to fifteen million dollars ($15,000,000) to support the planning, construction, and implementation efforts for a river front park; and

WHEREAS, the Parks and Recreation Department and the Public Works Department has identified matching funds within its approved budget for the planning, construction, and implementation of the above river front park.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS AS FOLLOWS:

Section 1. The Unified Government Board of Commissioners hereby approves the application for and, should the grant be awarded to the Unified Government, its acceptance of the ORLP program grant for a total grant amount of up to fifteen million dollars ($15,000,000).

Section 2. If the Unified Government is awarded the ORLP program matching grant, the Unified Government Board of Commissioners hereby approves the allocation of the total awarded grant amount and matching funds in the approved Parks and Recreation budget and Public Works Department budget to fund the planning, construction, and implementation efforts for a river front park consistent with this Resolution.

Section 3. If the Unified Government is awarded the ORLP program grant, the County Administrator and other officers, agents, and employees of the Unified Government are hereby authorized and directed to take such further action as may be appropriate or desirable to accomplish the purpose of this Resolution.

Section 4. This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body of the Unified Government.

APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS _____ DAY OF _____, 2025.

_____
Tyrone Garner, Mayor/CEO

Attest:

_____
Unified Government Clerk

Approved as to Form:

_____

Commission Agenda Item Report

Title:	2025 Outdoor Recreation Legacy Partnership Program (ORLP) Grant Application
Proposed Agenda Date:	Monday, February 3rd, 2025, Neighborhood and Community Development Standing Committee Meeting
Presented by:	Angel Ferrara, Director of Parks and Recreation

---

BACKGROUND:

- The Outdoor Recreation Legacy Partnership (ORLP) Program, administered by the National Park Service (NPS). The ORLP Program is a competitive grant initiative under the Land and Water Conservation Fund (LWCF) Act, aimed at enhancing parks, recreational opportunities, and conservation areas in urban, underserved communities. The grant requires a 50/50 match.
- In November 2022, the Unified Government was deeded over roughly 3.2 acres of land on the east side of the Kansas River, north of the current river front development.
- UGPRD is seeking approval to apply for the ORLP Grant Program to support planning, construction/implementation efforts of a future river front park.
- ORLP grant submissions are due February 7, 2025

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS:

- Matching funds are identified in Public Works and Parks & Recreation approved budget for construction/implementation for the project.

POLICY CONSIDERATIONS:

- **N/A**

PROCUREMENT CONSIDERATIONS:

- N/A

LEGAL CONSIDERATIONS:

- N/A

RECOMMENDED ACTION:

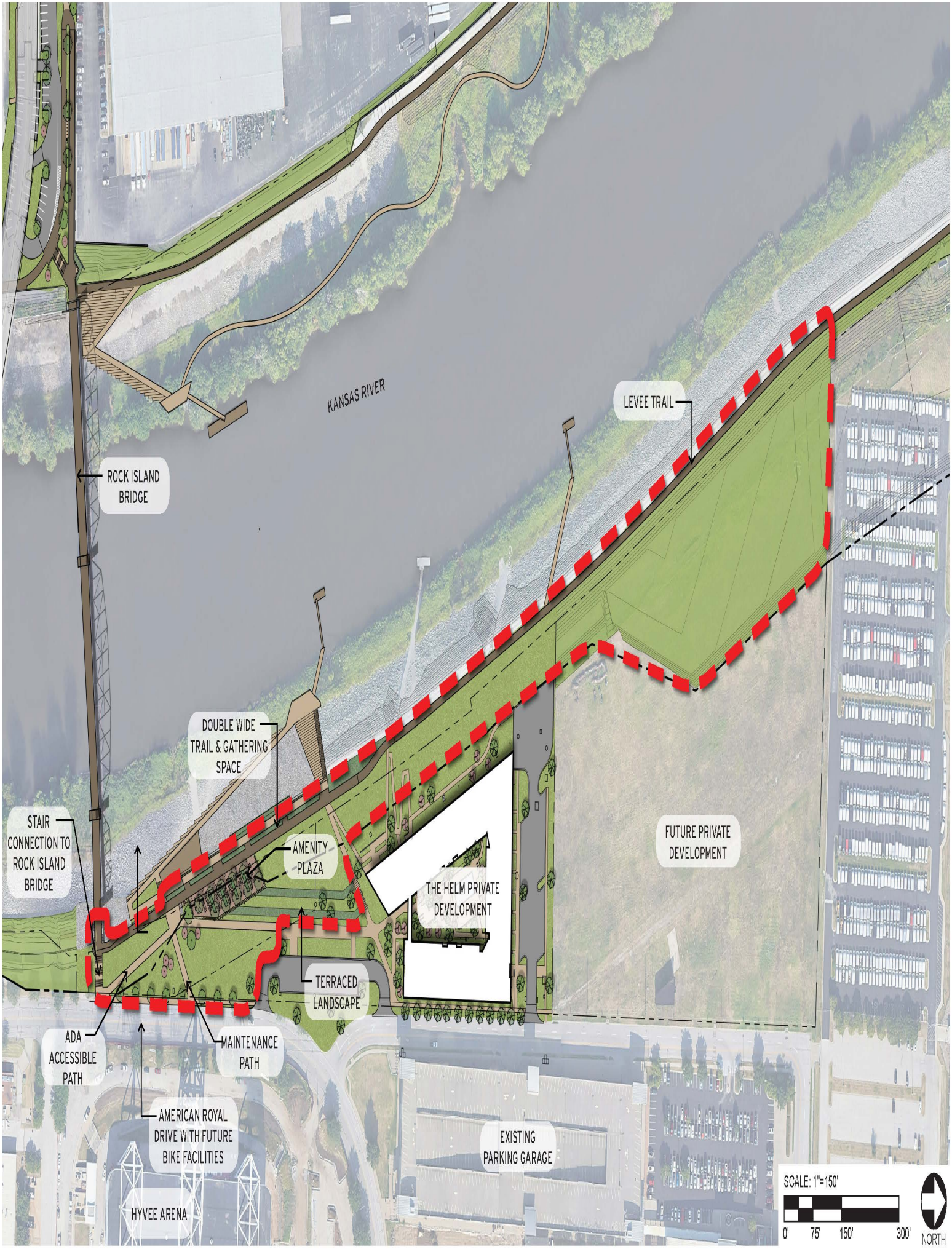
- For Approval, with Fast Track to February 6, 2025 Full Commission Meeting

COUNTY ADMINISTRATION COMMENTS:

-

MAYOR AGENDA DIRECTION:

-



3 CID PARK IMPROVEMENTS

KCK Riverfront | Kansas City, KS & Kansas City, MO

HNTB

September 28, 2023

Tracking ID: 2130

Report to
Board of Commissioners

MEETING DATE	PRESENTER	DEPARTMENT
	Jeff Miles, Director, Water Pollution Control jmiles@wycokck.org x1301	Public Works

AGENDA ITEM #10.1.

PRESENTATION: CONSENT DECREE OVERVIEW

BACKGROUND

Presentation regarding terms and conditions of the Department of Justice and Environmental Protection Agency Consent Decree.

RECOMMENDATION

For information only

For Information Only
Scheduled for 2.6.25

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

IT/POLICY CONSIDERATIONS

PROCUREMENT CONSIDERATIONS

LEGAL CONSIDERATIONS

ATTACHMENTS

Consent-Decree-New-DR-DRAFT-V1

Approved by Mayor and/or Chair and Administrator to add to agenda.

We Can & We Must

Kansas City, Kansas Environmental Services

CONSENT DECREE INTRODUCTION

Unified Government of Wyandotte County/Kansas City, Kansas, November 2024

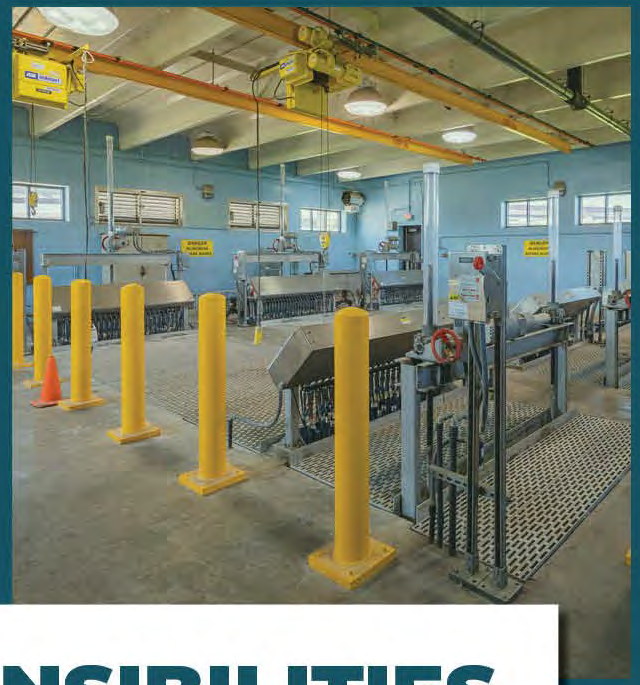
UNIFIED GOVERNMENT

Wyandotte County • Kansas City, Kansas

ENVIRONMENTAL SERVICES

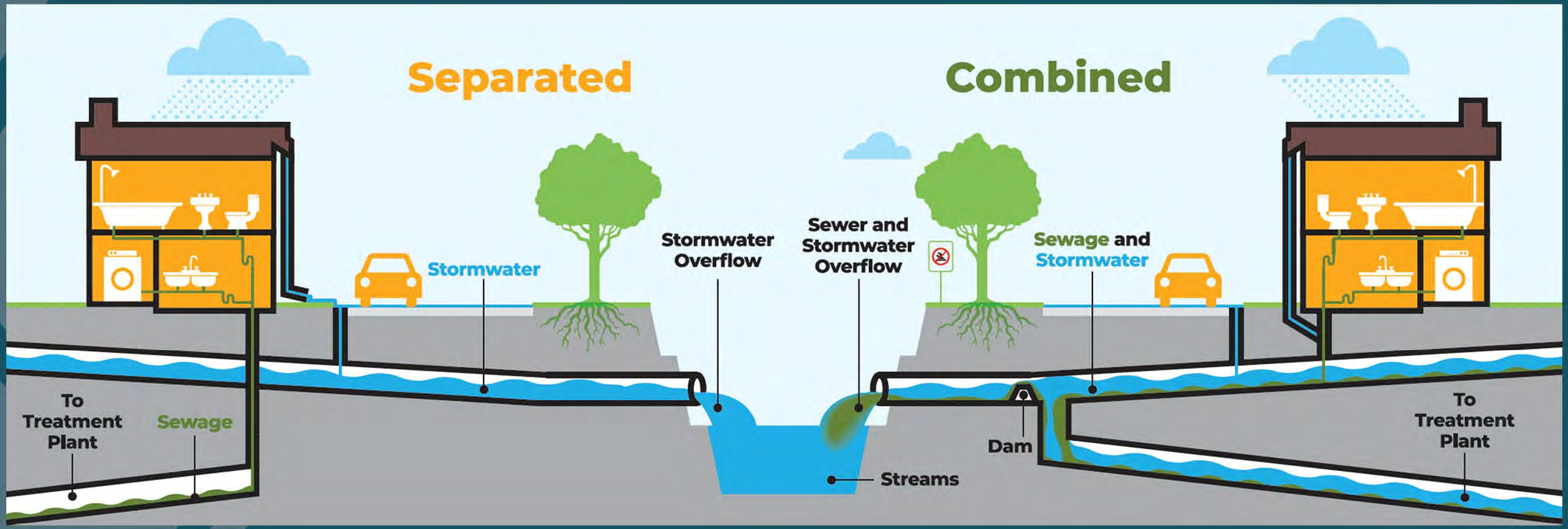
KANSAS CITY, KANSAS

We Can & We Must



CORE RESPONSIBILITIES

COMBINED SEWER OVERFLOWS



CLEAN WATER ACT

NEGOTIATIONS

Re: United States v. Unified Government and the State of Kansas
Civ. No. 2:13-cv-02141 (D. Kans.)

Paul:

Regarding your letter of July 30, 2018, the United States Department of Justice and the Environmental Protection Agency share the Unified Government's frustration at the current status of negotiations. We are willing to discuss and consider the four key elements for settlement the UG has proposed. We understand these are important issues to the UG; however, as we explained on our call on July 27, it is premature to expect agreement, even conceptually, on these terms.

Sincerely,

/s
Erika Wells
Trial Attorney
Environmental Enforcement Section
Environment and Natural Resources Division
U.S. Department of Justice

PARTIAL CONSENT DECREE

We Can & We Must

JUSTICE NEWS

Department of Justice

Office of Public Affairs

FOR IMMEDIATE RELEASE

Thursday, March 21, 2013

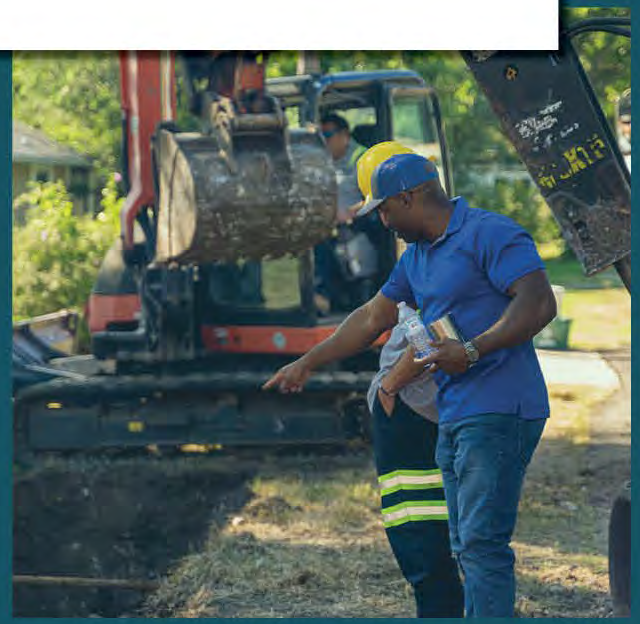
Agreement Reached with the Unified Government of Wyandotte County and Kansas City, Kansas, to Improve Sewer and Stormwater Systems

The Unified Government of Wyandotte Co. and Kansas City, Kan., has agreed to a settlement to address unauthorized overflows of untreated raw sewage and to reduce pollution levels in urban stormwater, the Department of Justice and Environmental Protection Agency (EPA) announced today.

PARTIAL CONSENT DECREE

- ". . . the Parties recognize that the work required by this **Partial Consent Decree will not fully resolve the United States' claims** alleged in the Complaint for either injunctive relief or civil penalties"
- "After approval of the IOCP, and associated schedules, by EPA . . . the Unified Government agrees without anything further to **modify this Consent Decree to incorporate the approved IOCP** as an enforceable part of this Consent Decree."

CONSENT DECREE REQUIREMENTS



NOTABLE REQUIREMENTS

- ☑ Operational Plan Compliance
- ☑ Permit Compliance
- ☑ Maintenance Performance Requirements
- ☑ Compliance Evaluations (engineering, metering, monitoring, modeling, etc.)
- ☑ Annual Reporting

NOTABLE CAPITAL PROJECTS

CSO Control Measures

- Targeted Sewer Separation
- Pump Station and Force Main Capacity Improvements
- High-Rate Treatment @ Kaw Point WWTP

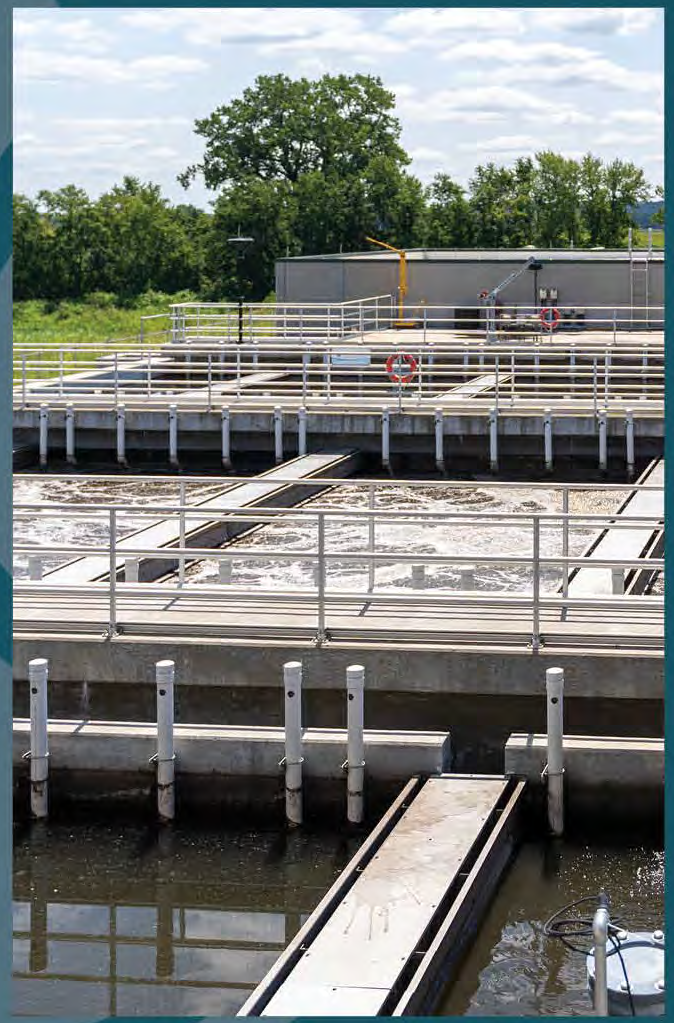
SSO Control Measures

- Wolcott WWTP, Phases 1 and 2
- Plant 20 Capacity Upgrade

Pump Station and Force Main Capacity Improvements

- System Renewal and Other Capital Needs
- Collection System Upgrade and Renewal
- WWTP Investigation and Repair
- System-Wide SCADA Improvements

KEY COMPLIANCE DATES



- 2032: Jersey Creek CSO reduction performance criteria achieved
- 2032: Plant 20 Capacity Upgrade
- 2032: Wolcott WWTP, Phase 2
- 2037: SSO Control Measure completion
- 2044: CSO Control Measure completion
- 2046: Post-Construction Monitoring Report
- 2046: Water Quality Standards Assessment Report

ANTICIPATED COSTS & RATE IMPACTS

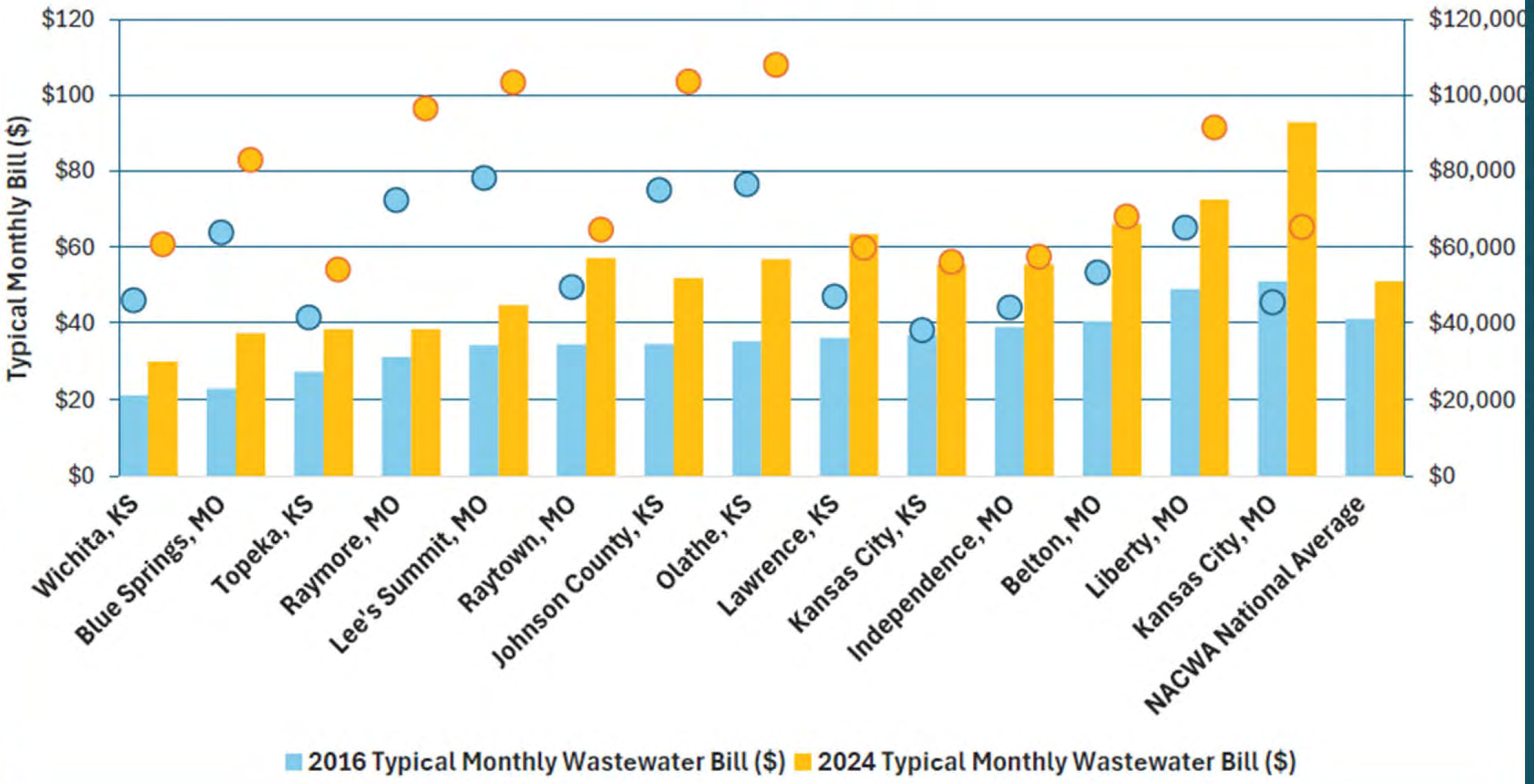
- The UG anticipates that it will need to invest in excess of approximately **$1 billion dollars** (between January 1, 2018 through December 31, 2044), to implement the Sewer System Control Measures and achieve the Performance Criteria

- The UG will raise user rates:
  - 5% annually from 2020 to 2023
  - 3-4% annually from 2024 to 2029
  - 2.5-3.5% annually from 2030 to 2044

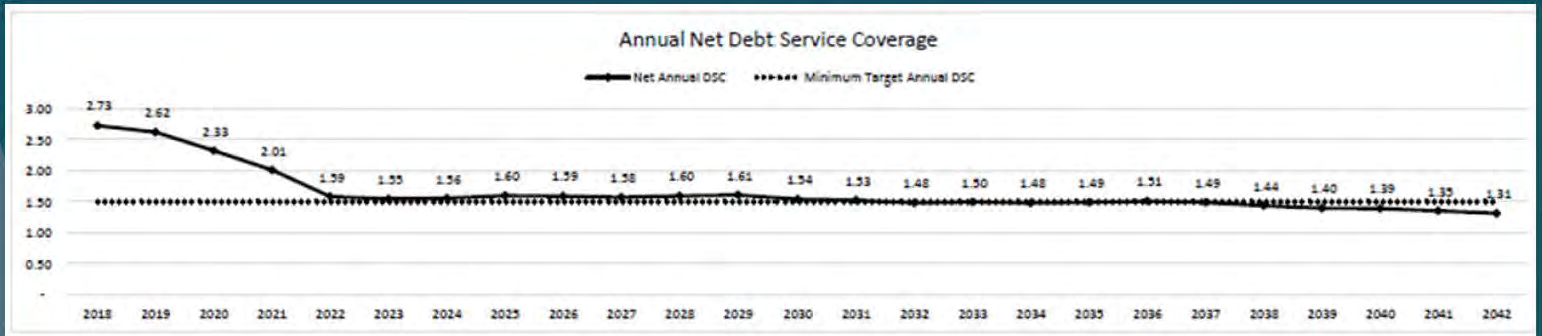
FINANCIAL PENALTIES

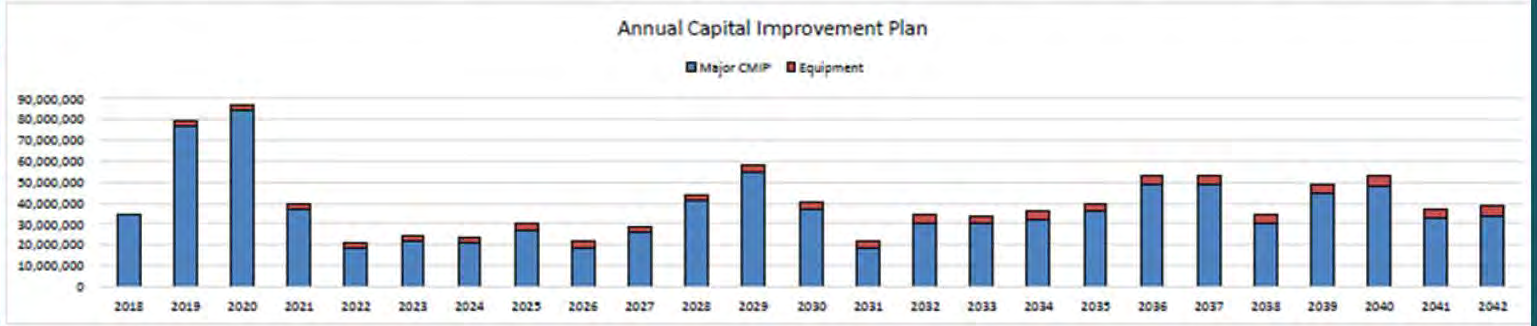
Item	Penalty
Remedial Measures (i.e., failure to meet performance benchmarks or construction completion dates)	1 – 30 days - $1,000 per day 31 – 60 days - $2,000 per day >61 days - $4,000 per day
Timely and Complete Submittals	31 – 60 days - $2,000 per day >61 days - $3,000 per day
Dry Weather CSO, Non-Capacity Related SSO, Unauthorized CSO	$2,500 per day of occurrence
Capacity-Related SSO, Unauthorized CSO that reaches Water of the US	$1,000 to $5,000 per occurrence
Unpermitted Bypasses	$1,000 to $5,000 per day of occurrence

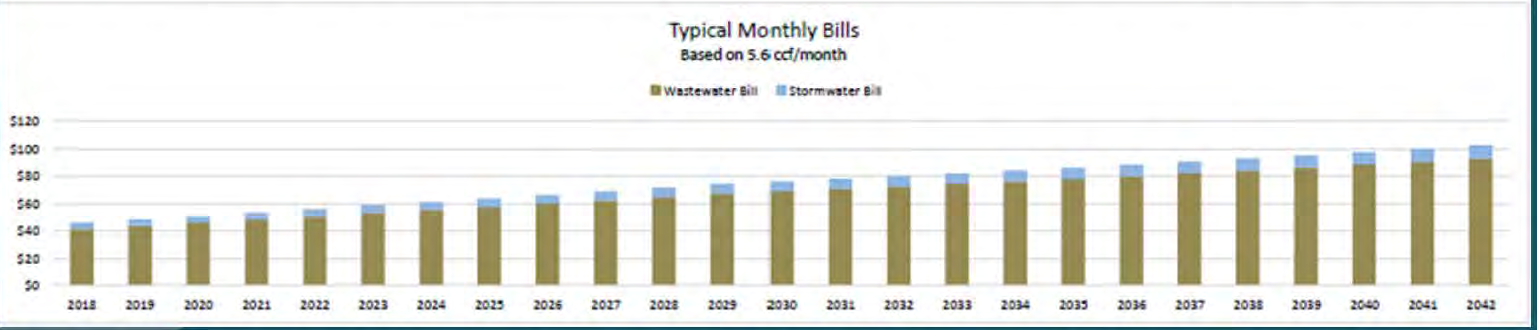
Regional Typical Monthly Bill and Household Income Comparisons

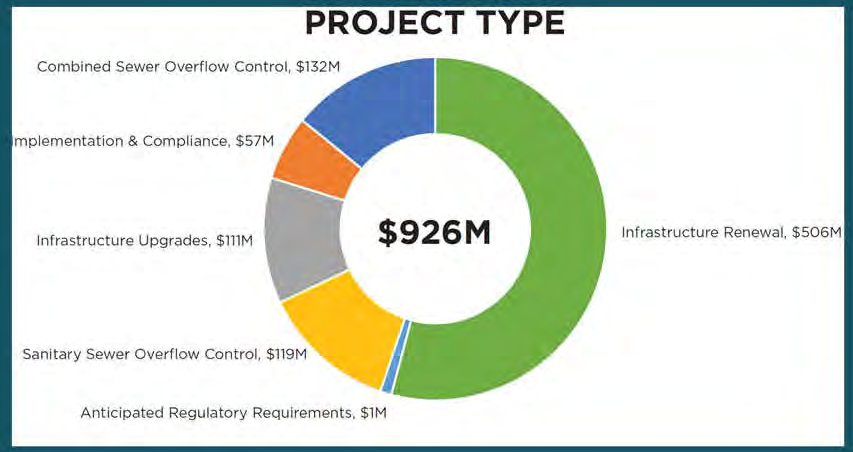


We Can & We Must









26	Sewer Main Extension Projects	Infrastructure Upgrades	**$26,888,000**
	a. Annual Extensions (unspecified)		$5,760,000
	b. Annual Extensions (unspecified)		$11,628,000
	c. Piper Creek Interceptor and Pump Stations 63 and 67 Capacity Improvements		$9,500,000
27	Pump Stations 76 and 77 Decommission and Gravity Sewer	Infrastructure Upgrades	**$270,000**
28	Pump Station 15 Decommission and Gravity Sewer	Infrastructure Upgrades	**$562,000**
30	Kaw Point WWTP Biosolids Digestion	Infrastructure Upgrades	**$70,500,000**
	a. Digester Complex Improvements		$21,500,000
	b. Capacity Improvements		$28,000,000
	c. Onsite CNG Vehicle Fuel Station		$15,700,000
	d. FOG Receiving Facility		$5,300,000
31	CSO 19 Overflow Reduction (Green Infrastructure)	CSO Control	**$4,350,000**
32	CSO 55 Overflow Reduction (Green Infrastructure/Sewer Separation)	CSO Control	**$5,887,000**
33	CSO 47 Overflow Reduction (Sewer Separation)	CSO Control	**$1,200,000**
34	Esplanade Basin Overflow Reduction (Green Infrastructure/Sewer Separation)	CSO Control	**$16,200,000**
35	Armourdale Phase 1 Sewer Separation (14th and Osage)	CSO Control	**$1,515,000**
	a. Armourdale Sewer Separation and Flooding Public Outreach		$15,000
	b. Armourdale Phase 1 Sewer Separation (14th and Osage) Design and Construction		$1,500,000
36	Armourdale Phase 2 Sewer Separation (Central Armourdale)	CSO Control	**$5,299,000**
37	CSO Access Improvements (fences, signage, etc.)	CSO Control	**$250,000**
39	Green Infrastructure Program	CSO Control	**$5,000,000**
40	AID Pump Station Downstream Sewer Capacity Improvements	CSO Control	**$8,500,000**
43	FID Pump Station Downstream Sewer Capacity Improvements	CSO Control	**$8,300,000**
46	Argentine to Armourdale Siphon Restoration (Junction Box and Gates)	CSO Control	**$800,000**
47	CSO 54 and CSO 86 Structural Improvements	CSO Control	**$800,000**
50	Kaw Point WWTP HRT (CES and Disinfection)	CSO Control	**$15,900,000**
51	Lower Connor Creek Interceptor and Pump Station Elimination (PS 50)	SSO Control	**$4,832,000**

APPLICABILITY & ACCOUNTABILITY

- "I **certify under penalty of law** that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, **true, accurate, and complete**. I am aware that there are **significant penalties for submitting false information**, including the possibility of **fine and imprisonment** for knowing violations."

- "The Unified Government shall be responsible for ensuring that **all employees, contractors or consultants** involved in performing any work pursuant to this Consent Decree **perform such work** in a manner **consistent with** the requirements of this **Consent Decree**."

Tracking ID: 21105

Report to
Board of Commissioners

MEETING DATE	PRESENTER	DEPARTMENT
	Alan Howze, Assistant County Administrator ahowze@wycokck.org x8951	Administrator's Office

AGENDA ITEM #10.2.

RESOLUTION: MEMORANDUM OF UNDERSTANDING WITH LiUNA!

BACKGROUND

Adoption of a resolution authorizing the County Administrator to execute the following Memorandum of Understanding (MOU) between the UG and the Laborers' International Union of North America (LiUNA!), Local Union 1290.

RECOMMENDATION

Approve

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

NA

IT/POLICY CONSIDERATIONS

PROCUREMENT CONSIDERATIONS

4/14/16

LEGAL CONSIDERATIONS

ATTACHMENTS

LiUNA! Resolution for MOU 24-26, 9L67562-LIUNA MOA 2024-2026 - Clean 2.3.25, 9L67180-MOA - Addendum A - Streets - Clean 2.3.25, 9L63650-MOA - Addendum B - Parks - Clean 2.3.25, 9L66987-MOA - Addendum C - Fleets - Clean 2.3.25, 9L63566-MOA - Addendum D - Transit - Clean 2.3.25

Approved by Mayor and/or Chair and Administrator to add to agenda.

RESOLUTION NO. _____

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:

That the County Administrator of the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby authorized and directed to execute in the name of the Unified Government of Wyandotte County/Kansas City, Kansas, and the Unified Government Clerk is hereby authorized and directed to attest the signature of said County Administrator and to attach the seal of the Unified Government thereto as the voluntary act of the Unified Government to the Memorandum of Understanding between the Unified Government of Wyandotte County/Kansas City, Kansas, and LiUNA! Public Service Employees Local Union 1290 for the period from January 1, 2024 through December 31, 2026.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS THIS ___ DAY OF _____, 2025.

_____
Mayor/CEO

ATTEST:

_____
Unified Government Clerk

Approved as to Form:

_____
Angela Lawson
Chief Counsel

MEMORANDUM OF AGREEMENT

Between

THE UNIFIED GOVERNMENT OF WYANDOTTE
COUNTY/KANSAS CITY, KANSAS

And

Public Service Employees
LOCAL UNION 1290

2024-2026

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ARTICLE 6 – UNION STEWARDS 5

ARTICLE 7 - HOLIDAYS 6

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MEMORANDUM OF AGREEMENT

ARTICLE 1 - PREAMBLE

WHEREAS, the Unified Government of Wyandotte County/Kansas City, Kansas, (hereinafter called "Employer" or "UG") and the Laborers' International Union of North America (LiUNA!), Local Union 1290, (hereinafter called "Union") desire to provide better employee services to UG, a better understanding between UG and its employees, and better working conditions for the affected UG employees; and

WHEREAS, the qualifications, tenure, compensation and working conditions of public employment can now become a matter of agreement between UG and Union to the extent permitted under K.S.A. 75-4321, et seq.; and

WHEREAS, the parties hereto desire to standardize salaries, hours of work, working conditions, health and safety measures and procedures for the settlement of differences for certain UG employees in the Street Maintenance and Fleet Services Division, the Park Maintenance Division for the Parks and Recreation Department, the Transit Department and Sunflower Hills Golf Course, according to the following Memorandum.

ARTICLE 2 - RECOGNITION

Section 2.1: The Employer agrees to recognize the Union as the sole and exclusive bargaining representative for the hourly employees in the Street Maintenance and Fleet Services Division, the Park Maintenance Division for the Parks and Recreation Department, the Transit Department and Sunflower Hills Golf Course.

Section 2.2: Only part-time employees employed within the bargaining unit positions defined as "Part-time A or B employees" by the UG's Human Resource Guide, shall be recognized as having rights created by the terms and conditions of this Agreement. Part-time A or B employees shall only be entitled to those employment benefits and to the extent set forth for them in the definition section of the UG's Human Resource Guide. Part-time employees shall not establish seniority for any purposes set forth in this Agreement, unless and until they become full-time employees and then their seniority commences from that date of full-time employment.

ARTICLE 3 - MANAGEMENT RIGHTS

Section 3.1: It is the intention of the parties hereto that the UG retain each and every right and privilege it ever had except insofar as it has, by this Memorandum, agreed to specific limitations thereon.

The exclusive rights of the UG shall include, but are not limited to, its right to determine the qualifications of its employees; to establish or continue policies, practices and procedures for the conduct of the UG and to change or abolish such policies, practices or procedures; to introduce new or improved methods, equipment or facilities; to discontinue processes or operations or to discontinue their performance by employees; to select, determine and schedule the number and type of employees required; to assign work to such employees in accordance with the requirements determined by the UG; to establish and change work schedules; to determine the facts of lack of work; to direct the work of its employees; to hire, promote, demote, transfer, assign and retain employees in positions within the public agency; to subcontract work; to discipline, suspend or discharge employees for just cause; to maintain the

efficiency of the governmental operation; to lay off employees; to take actions as may be necessary to carry out the mission of the UG in emergencies; to determine the methods, means and personnel by which operations are to be carried on; to develop Standard Operating Procedures, Rules of Discipline and Rules and Regulations not in conflict with this Memorandum, to establish and maintain reasonable standards for wearing apparel and personal grooming and all other prerogatives and responsibilities normally inherent in management of the UG which are not in conflict with the specific provisions of this Memorandum.

All management rights, power, authority and functions other than those relinquished by the UG in this Memorandum shall remain vested exclusively in the UG.

Section 3.2: The number of employees to be employed is at the sole discretion of the Employer. The fact that certain job classifications, salaries and wage rates are established, does not mean that the Employer must employ persons for any or all such classifications, or to staff any particular piece of equipment or vehicle that happens to be on the work, unless, in the sole opinion of the Employer, there is a need for such employee.

ARTICLE 4 - ENTIRE MEMORANDUM OF AGREEMENT

Section 4.1: This Memorandum of Agreement supersedes and cancels all previous agreements, oral or written, and all existing unwritten practices between the UG and the members of the Union or the Union itself and constitutes the entire Memorandum between the parties, except as to those areas of employment not covered herein, which are subject to UG Ordinances existing at the date of this Memorandum. Any conflicts which may exist between existing UG Ordinances and provisions of this Memorandum of Agreement shall be determined

in favor of this Memorandum. Any amendment or agreement supplemental hereto shall not be binding upon either party unless executed in writing by the parties hereto.

Section 4.2: The parties further acknowledge that during the negotiations which resulted in this Memorandum of Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective meeting and conferring and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Memorandum.

Section 4.3: Therefore, the UG and the Union for the life of this Memorandum, each agree that the other shall not be obligated to negotiate collectively, but may, if mutually agreeable, with respect to any subject or matter referred to or not specifically referred to or covered in this Memorandum. Waiver of any breach of this Memorandum by either party shall not constitute a waiver of any further breach of this Memorandum.

ARTICLE 5 - MILITARY LEAVE

Section 5.1: Any employee who voluntarily or involuntarily enters the Military service, including all Guard and Reserve units of the Armed Forces of the United States, may be placed on military leave of absence without pay.

Section 5.2: Any employee who is a member of the National Guard or any other component of the Military Reserve may be granted a leave of absence without pay to meet his military obligation in accordance with Federal law. Military obligation means required summer camps and meetings, and may or may not, in accordance with Federal law, include camps and training sessions attended voluntarily.

In either case, such employee shall comply with existing Federal law and regulation and shall comply with UG procedure in requesting such leave and upon his separation from the service he shall be entitled to such benefits accruing to him under existing Federal laws and regulations.

Section 5.3: Any employee on military leave shall report for duty with the UG within ninety (90) days of his separation from service on his initial tour of duty or the employee will be considered as having voluntarily resigned.

Section 5.4: An employee's paid leaves (e.g. sick leave, holiday, vacation, etc.) shall only accrue during military leave when required by law.

Section 5.5: Employees may request, and be allowed to use, any accrued vacation time for military service, provided, that the employee has requested and received permission from the Division Head.

ARTICLE 6 - UNION STEWARDS

Section 6.l: The Union shall appoint a Chief Steward, and stewards within Parks, Transit, Streets and Fleets to enable the timely processing of grievances. All Stewards shall be subject to the same terms and conditions of employment as any other employee, and they shall not be discriminated against by reason of the fact that they are serving as Stewards.

Section 6.2: Stewards shall be working employees who shall, in addition to their regular work to be permitted reasonable time to perform, during regular working hours, their duties as Stewards, including the adjustment of grievances, as cannot be performed at other times. All Stewards must request, and receive, their Supervisor's permission to perform Union work, and

may not leave an assigned work area without such permission. The Union hereby agrees that all such duties shall be performed as expeditiously as possible.

The union may have no more than five (5) stewards designated as part of the Union negotiating team who may remain in pay status for negotiating with the UG during regular work hours. These Union team members will not be in pay status for time spent negotiating outside the specific team member's regular shift. For purposes of this agreement, negotiation includes caucuses held in conjunction with the negotiation sessions. The Union must designate up to and including the five (5) stewards no later than the first bargaining session and cannot substitute for the designated stewards unless a designated steward is no longer a bargaining unit member.

Section 6.3: In the absence of a duly authorized Steward, the Chief Steward shall handle all grievances at the particular location when called upon to do so. The Chief Steward shall receive full pay and benefits while in the process of conducting these duties. The Union hereby agrees that all such duties shall be performed as expeditiously as possible.

Section 6.4: The Employer shall notify the Union each time a Steward is transferred or discharged.

Section 6.5: The Union shall notify the Employer of any change in the status of Stewards. Such notification shall be in writing and shall be addressed to the Department Head.

ARTICLE 7 - HOLIDAYS

Section 7.1: The following days are to be recognized as paid holidays:

1. New Year's Day
2. Martin Luther King Day
3. President's Day

4. Good Friday
5. Memorial Day
6. Juneteenth
7. Independence Day
8. Labor Day
9. Veterans Day
10. Thanksgiving Day
11. Friday after Thanksgiving Day
12. Christmas Day

Section 7.2: In addition to the above enumerated holidays, employees covered by this Memorandum shall receive any additional days officially declared by the Unified Government Commission as paid holidays.

Section 7.3: To be eligible for any paid holidays, an employee must work his regularly scheduled shift preceding the holiday and the regularly scheduled shift immediately following the holiday or on paid leave which has been pre-approved at least twenty-four (24) hours before the scheduled day off. The time periods for all such holidays shall be 12:01 a.m. to 12:00 midnight.

ARTICLE 8 - SICK LEAVE

Section 8.1:

A. Entitlement

1. All permanent employees shall accumulate leave with pay on account of sickness or non-duty related injury at the rate of one and one-fourth (1/4) calendar day (ten equivalent hours) for each calendar month of full service by such employees.
2. Sick leaves shall not accumulate during general leaves of absence, extended military leave, suspension or layoff.

3. Employees must actually work or be credited with working at least twelve (12) days per month in order to accumulate the sick leave entitlement.
4. Employees who use accumulated sick should be compensated at their straight-time wage rate.

B. <u>Limitation of Accumulation</u>

There shall be no limit on the number of sick days that the employee may accrue.

C. <u>Termination and Retirement</u>

All accumulated sick leave is abolished when the employee is separated from employment. However, if at retirement (or upon death while employed), the employee has sick leave on the books, he/she will receive a bonus: three (3) months pay is given as a reward to the employee who has at least ninety (90) working days of sick leave on the books; the reward for less than ninety (90) working days of sick leave is given by exchanging one (1) working day for one (1) calendar, and prorating at one-thirtieth (1/30) of a month for each calendar day.

D. <u>Use Provisions</u>

The payment to an employee of paid sick leave shall be subject to the following rules:

1. Sick leave must represent cases of bona fide sickness or disablement. Sick leave may only be used for the purpose for which it was intended, that being

to provide an employee with protection against a loss of pay due to a bona fide illness or injury. Sick leave may be utilized for maternity leave, or physical or mental illness. If an employee is off more than two (2) consecutive assigned shifts he will be required to bring proof of a bona fide illness or injury.

2. The granting of sick leave shall be at the determination of the Director or his designee.

3. The employee shall not be entitled to receive paid sick leave unless he shall notify his immediate supervisor of his illness at least one (1) hour before such paid sick leave is due to begin, unless the delay of such notification can be shown to be unavoidable.

4. If an employee within any twelve (12) consecutive month period has: (1) used more than seventy-two (72) hours of sick leave; ***or*** (2) used three (3) or more sick leave occasions immediately before or immediately after their regular days off, or any paid leave, he shall be classified as an "excessive user of sick leave." The employee shall be notified in writing when he is placed in this category. When an employee is so classified, he shall be subject to the following rules concerning use of sick leave:

   a. After an employee has been notified in writing that he has been classified as an excessive user of sick leave, on the next sick leave he shall furnish a statement from a physician to the Director or his designee. The statement

shall contain the physician's report as to the probable length of time of the necessary sick leave and the physician's statement that the employee was unable to work on the day(s) that he was absent due to illness or injury.

b. If the employee does not furnish a physician's statement as provided, he shall be subject to the following discipline:

1. 1st offense - Three (3) work days suspension without pay.
2. 2nd offense - Five (5) work days suspension without pay.
3. 3rd offense - Ten (10) work days suspension without pay.
4. 4th offense - Termination.

c. The "excessive user" employee may be subject to termination if within the twelve (12) months following their classification as an "excessive user":

1. Uses sick leave (or other paid time off or docked time in lieu of sick leave) on five or more occasions; or,
2. Uses two or more sick leaves (or other paid time off or docked time in lieu of sick leave) immediately before or immediately after their regular days off, vacation days, holidays, or any paid leave of absence.

d. Any sick leave hours used or any sick leave occasions prior to July 1, 2022 shall not be used for purposes of this Section 7.1(D)(4).

5. The UG will provide an account of sick leave used on a monthly basis with a

copy also being provided to the union only at year end.

E. Dual Employment Prohibition:

Employees on sick leave are prohibited from being gainfully employed by any employer other than UG.

F. Holiday Pay:

Holiday pay will be applied in lieu of sick leave credit for an employee absent on a holiday because of illness, provided the employee has sick leave credits available.

G. Return to Work Release:

After any extended illness an employee shall be required to provide a release from a hospital or physician that the employee is able to return to duty.

Section 8.2: SICK LEAVE BUY BACK

Beginning December 1, 1997 and each December thereafter, regular employees who have a minimum of two hundred and forty (240) hours of accrued and unused sick leave may, on an annual basis, elect to covert sick time to payment on a one to one conversion rate, at the employee's regular base rate of pay, based on the employee's utilization of sick leave since December 1 of the prior year.

The maximum conversion rates are listed below:

Maximum Number of Sick Days Sick Leave Hours Used	Maximum Number of Hours for Conversion	to convert

0-7.9	5	40
8.0-15.9	4	32
16.0-23.9	3	24
24.0-31.9	2	16
32.0-39.9	1	8
40 or more	Not Eligible	0

Section 8.3: SICK LEAVE DONATION

a. Employees may donate up to 40 hours of sick leave to employees who are off sick as a result of a catastrophic or life-threatening illness or injury or any other qualifying illness or injury, as determined by the Employer, and who have exhausted their sick leave credits, vacation time, and compensatory time. Donating employees must have at least 100 hours of sick leave accrual remaining after their donation. The donating employee may specifically designate to whom the donated hours may be given.

b. Donated sick leave will not be converted into any other compensation. Donated sick leave will not be paid out upon separation. Once donated, sick leave cannot be returned to the donor.

c. Employees on workers' compensation leave or receiving disability payments from a UG sponsored disability policy are not eligible for donated sick leave. Employees disciplined for violation of the sick leave policy set forth in this

contract during the previous twelve (12) months are not eligible to receive donated sick leave. Employee must have successfully completed their probationary period in order to be eligible to receive donated sick leave.

ARTICLE 9 - PROBATIONARY PERIODS

Section 9.1: All employees shall be subject to a probationary period of six (6) months duration from their date of hire. Upon completion of the probationary period, the employee shall be considered permanent and shall be accorded all rights and privileges available to all other employees. This section shall not apply to seasonal or summer employees.

Section 9.2: Any interruption of employment (leave, sickness, injury, etc.) in excess of five (5) working days, during the probationary period shall not be counted a part of the probationary period.

Section 9.3: Probationary employees may be discharged or disciplined at the sole discretion of the UG without recourse to the provisions of this Memorandum. Probationary employees shall not accrue seniority until the completion of their probationary period, but upon completion of the probationary period shall be credited with seniority to their date of hire.

Section 9.4: No employee shall be allowed to avail himself of paid sick leave until he has completed his probationary period with the UG.

Section 9.5: Probationary employees shall accrue sick leave from their date of employment, but may not use such accrued sick leave until the successful completion of their probation. Probationary employees shall not have their probation extended beyond six months except where § 9.2 is applicable.

ARTICLE 10 - UNION DUES AND AUTHORIZATIONS AND UNION RIGHTS

Section 10.1: Upon delivery to the Employer of a proper written authorization and assignment, the UG agrees to deliver to the Union, as hereinafter provided, the regular dues, supplemental dues and initiation fees of those employees.

Section 10.2: The written authorizations and assignments, signed by the employee for whom the deductions are to be made, shall be on a form in compliance with law. Said authorization and assignment shall be effective until the employee gives written notice to both the Employer and the Union of said employee's desire to terminate the assignment. Such written notification to terminate the assignments will become effective only on the one year annual, recurring anniversary of the employee's execution of their authorization for representation card.

Section 10.3: Where the Employer has received from an employee covered by this Memorandum of Agreement an authorization and assignment, the Employer agrees to deduct from the pay check of the employee such sums monthly as shall be from time to time established and certified by the Union to the UG.

Section 10.4: The Employer agrees to transmit the total amount of the initiation fees and dues to the Union on or before the end of each month.

Section 10.5: Each month the Employer shall furnish the Union a copy of the payroll deductions for Union dues of all employees covered by this Memorandum.

Section 10.6: The Union shall have reasonable access to the premises of the Employer for the reason of administration of this Agreement. Union representatives who are not employed by the UG may have access to non-work areas upon written or electronic request and upon

approval of the Department Director, or his/her designee which request shall be responded to within one (1) business day.

Section 10.7: UG shall make every reasonable effort to provide new employees with an orientation program within a reasonable period of time after initial employment. New bargaining unit employees shall be informed of the Union's representation and the identity of the designated Union representative who may provide further information. UG shall also distribute to new bargaining unit employees informational packets about the Union, which packets shall be prepared, printed and delivered by the Union to the UG Human Resources Department.

ARTICLE 11 - WORKING RULES

Section 11.1: Any employee may be temporarily shifted by the Employer from one classification of work to another, from one piece of equipment to another, or from one shift to another, provided, that the employee is immediately capable of performing the work and is paid the rate of pay of the higher classification, if different. The Unified Government shall provide employees ten (10) work days' notice of any temporary change in their work shifts. The employer may step employees up to a higher classification for a period of one-hundred twenty (120) work hours without being required to pay a step-up rate of pay, when the step up is for training purposes, once the employee has been fully trained and/or certified in that higher classification, he shall be compensated at the higher rate for each shift that he performs the duties of the higher classification when so directed by his supervisor.

Section 11.2: The Employer shall furnish clean, fresh drinking water and ice at work starting time, or just as soon as possible thereafter, on all jobs, as needed.

Section 11.3: In cases of snow removal or other emergency work, an employee shall not be required to work more than six (6) consecutive hours without a lunch period. In addition, no employee shall be required to work more than sixteen (16) consecutive hours in any twenty-four (24) hour period. Such twenty-four (24) hour period shall be deemed to have started as of the time the employee reported for duty.

Section 11.4: All employees required to operate vehicles in excess of 26,000 pounds, who transport hazardous materials and employees involved in vehicle maintenance and repair or employees involved in the transport of passengers shall be required to acquire and/or maintain a Kansas commercial driver's license with the proper endorsements in order to continue in their employment. Additionally, employees who operate UG vehicles or equipment which require only a regular Kansas driver's license, must maintain said license in order to continue in their employment.

Section 11.5: Whenever the Employer has just cause to suspect that the physical or mental condition of an employee is endangering their own health or the safety of fellow workers or citizens, the employee may be requested to submit to an examination by a physician, psychiatrist or psychologist of the UG's selection, without expense to the employee, and said employee must submit to same examination. The examination shall only be for the purpose of determining his physical or mental condition relative to UG employment.

Section 11.6: Tardiness

a) Employees reporting late for work shall be docked according to the following schedule:

1 to 15 minutes late.....No penalty. (See Section 5.10(b))
16 to 30 minutes late.....Penalty of 1/2 hour's pay.
31 to 60 minutes late.....Penalty of 1 hour's pay.
Over 60 minutes late.....Penalty of all pay for the time missed until the

b) Employees who are tardy by more than three (3) minutes or fail to punch their time card three (3) times in a consecutive twelve (12) month period shall be given a written warning upon their third tardiness or failure to punch time card and upon being tardy or failing to punch their time card on any additional occasions within that same consecutive twelve (12) month period shall be subject to the following discipline:

Fourth offense:	1 day suspension without pay.
Fifth offense:	3 day suspension without pay.
Sixth offense:	5 day suspension without pay.
Seventh offense:	10 day suspension without pay.
Eighth offense:	Termination.

Employees who are tardy by three (3) minutes or less may be required to work up to three (3) minutes past the end of their regularly scheduled shift.

c) When Employees are notified that they are subject to discipline for failure to punch-out on their time card at the conclusion of their work shift they may discuss such notification with their immediate supervisor and, if that supervisor agrees in writing that the employee worked the time in dispute, the discipline shall not be imposed.

d) Employees, at their request, shall be allowed to review their own time records to determine the number of tardies occurring during the previous 12 months.

ARTICLE 12 - SENIORITY

Section 12.1: It is agreed that upon completion of the probationary period, employees shall be credited with seniority from the employee's last date of full-time employment in a bargaining unit position.

Section 12.2: An employee's seniority accumulation shall be interrupted during any period of time the employee is on approved leave of absence without pay in excess of thirty (30) calendar days, and seniority accumulation shall resume when the employee properly returns to full-time work at the end of such leave.

Section 12.3: An employee's seniority shall terminate if: an employee quits or resigns; is laid off for a period of one (1) year or more; fails to report to work after an approved leave of absence or layoff within ten (10) calendar days following delivery to the employee's last known address of notice to return to work; or, if an employee is discharged for just cause.

Section 12.4: Seniority lists shall be furnished to the Union and posted on employee bulletin boards. These lists shall be updated in January and July of each year. Two seniority lists shall be maintained: (1) Unified Government seniority; and, (2) Department / Division seniority.

Section 12.5: Each physical location covered by this Memorandum shall maintain a seniority list for use in the scheduling of vacations. An employee transferring from one location to another shall be merged based upon the employee's respective Unified Government seniority into the seniority list of the new location and removed from the seniority list of the old location.

ARTICLE 13 - LAYOFFS AND RECALLS

Section 13.1: Permanent employees may be laid off due to a reduction in force or for other reasons. Such employees are subject to recall for a period of one (1) year. Layoffs due to reductions in force shall be made by Division, by job classifications and seniority within those job classifications. All affected Divisions and job classifications shall be determined by the Employer. Any employee laid off or displaced from his job, due to reduction in force, shall be permitted to displace a junior employee in any position for which he has Bargaining Unit Seniority and qualifications. An employee shall have not to exceed ten (10) work days to demonstrate his qualifications and ability to properly perform the duties of the job at the determination of the immediate supervisor.

Section 13.2: Laid off employees are considered to take preference over all new applicants for position openings in the job classification from which the employee was laid off. This shall not be interpreted as the promise of a new job, but only as the stated intent to recall laid-off employees if openings occur for which they may qualify.

Section 13.3: Re-appointment to any UG position after one (1) year from the date of the lay-off is not considered a recall, but a rehire. A re-hire carries no benefits with it, and is the same as new employment.

Section 13.4: The term "recall" shall apply only to those employees separated from UG employment by a layoff. Re-employment after resignation or discharge (or beyond one (1) year after the layoff date) shall be considered new employment and not a recall.

Section 13.5: Accepting any permanent UG position constitutes a recall and shall automatically remove the employee's name from the recall file.

Section 13.6: If the department call's employees back to work, the recall shall be in reverse order of the layoff within the appropriate job classifications. Employees to be recalled must be physically capable of performing and qualified to perform the work.

Section 13.7: When contacting a laid-off employee for recall, the employee must report to work within ten (10) working days following such contact. Failure to report within this period shall remove the employee's name from the recall file.

Section 13.8: The department shall have fulfilled its stated obligation to the laid-off employee if it makes one bonafide offer comparable in duties and wages to that from which the employee was laid-off. Any laid-off employee who declines an offered position shall be removed from the recall file.

ARTICLE 14 - PROMOTIONS

Section 14.1: It is understood and agreed that it is the responsibility of the Employer to determine the size of the work force, to declare job opportunities available and to determine relative qualifications, including training, performance, ability, education, and experience of bidding employees for a vacant position.

Section 14.2: In order to qualify for a permanent promotion, an employee must be able to immediately perform the job.

Section 14.3: When any permanent job vacancy exists in a bargaining unit position, the UG may determine within a reasonable period of time from the declaration of the vacancy by the UG, whether such position shall be filled. If it is determined that the position is to be filled, it shall be posted within a reasonable period of time from the determination to fill it. However,

even if the Employer initially determines not to fill a position, the Employer expressly reserves the right, at any later time, to determine that such position should be permanently filled and may then post the same for bid.

Section 14.4: If the employer determines that a position which requires a vacancy is to be permanently filled, the following procedure shall govern:

a. Transfers: Such job vacancies shall first be posted for a period of seven (7) calendar days for qualified employees to request a transfer to these positions when applicable as provided herein. Qualified employees within the same or greater job classification and employed within the same Department or Job Classification as the posted position, may request a transfer to the permanent posted vacant position. If more than one qualified employee is requesting a transfer to fill the permanent vacancy, then the more senior employee (job classification seniority) shall receive the transfer. Transfers under this section shall be limited to one (1) transfer per calendar year in or out of any particular District or Job Classification, or if no District or Job Classification exists then within a Department, Division or Job Classification. The transferred employee(s) shall accept whatever vacation times which are assigned to them for the remainder of that year in which the transfer occurs. The vacancy created by the transferring employee vacating his original position shall not be filled by another transfer but may be filled through the bidding procedure set forth in sub-paragraph (b) herein, at the discretion of the UG.

b. Bid Posting Within the Bargaining Unit: If the permanent vacancy is not filled by the procedure set forth in sub-paragraph (a) herein, such job vacancies shall be posted to be filled by bargaining unit members for not less than seven (7) calendar days along with information relating to the qualifications required for the position, the department and the location of the position and the assigned hours of the job at the time of the bid, which hours are subject to change at a later time.

c. Procedure for Filling of Position Within the Bargaining Unit: Vacancies posted pursuant to sub-paragraph (b) herein shall be awarded to the best qualified applicant considering the applicant's training, education, experience, performance and ability as long as such selection does not contravene any affirmative legal responsibility placed upon the UG, and if

all qualifications are equal, then seniority shall control in selection of the employee to fill the job vacancy. Provided that, employees employed as Equipment Operator I's or II's who are seeking promotion to the next level of Equipment Operator (e.g. Equipment Operator II to Equipment Operator III) must be certified by the Department as being qualified to operate the equipment required to be operated for the promoted Equipment Operator position. Once those employees have been certified then selection for those vacant Equipment Operator II or III positions shall be governed by the seniority of the qualified (certified) employees.

d. In the event that a vacancy remains open after exhaustion of the procedure in sub-paragraphs (a) – (c) herein, the Employer may attempt to fill the vacancy by posting the vacancy to be filled by Unified Government employees outside of the bargaining unit or by outside applicants.

Section 14.5: Nothing herein shall prohibit the Employer from advertising for applicants for bargaining unit positions, which positions, within the UG's determination, require special education, training, ability, experience or certification, or for positions which have been posted and remain unfilled due to lack of bidders or lack of qualified bidders.

Section 14.6: When employees are promoted or transferred they shall serve a one-hundred twenty (120) day promotion probationary period during which the UG may demote the promoted employee upon providing that employee and the Union with the reasons therefore. Employees, who are subject to the promotional probationary period, shall receive the pay commensurate with the position. The employee may grieve this decision as provided herein.

ARTICLE 15 - VACATION

Section 15.1: The following vacation entitlement schedule shall apply to all employees covered by this Memorandum. All vacation days shall be computed on the basis of working

days.

Vacation Entitlement

Consecutive Years of Service	Entitlement
1-4	11 Working Days (88 hours)
5-8	17 Working Days (136
9-13	20 Working Days (160
14-19	25 Working Days (200
20 or More	28 Working Days (224

January 1st of each year shall be the date used to determine the number of consecutive years any employee has been employed with the UG.

Section 15.2: Employees shall not be required to take their vacation all at once. Generally, vacation time shall be taken in periods of five (5) consecutive working days or more. Provided, that for Departments engaged in snow removal no vacation of five (5) consecutive working days or more may be scheduled between the second Friday of November and the last Friday of February of each year. A written request must be made to the employee's supervisor at least two (2) working days prior to the requested vacation leave. The request shall be granted or denied as soon as possible, but not less than twenty (24) hours before the first day of the requested vacation leave. Vacation may be taken in not less than one-half (1/2) day increments. As clarification, this agreement does not exempt any department from this provision.

Section 15.3: All but forty (40) hours of an employee's annual vacation entitlement shall be scheduled between January 15th and March 1st of each year. Employees must select their

vacation preference(s) on the date the Employer requests the information. Unified Government seniority shall govern the scheduling of vacation. Seniority shall be exercised by the most senior employee selecting all of their vacation, but for the forty (40) hours which employees are permitted to schedule throughout the year, succeeded by the next most senior employee until all employees have scheduled all of their vacation, but for the forty (40) hours which employees are permitted to schedule throughout the year. If an employee does not select their vacation when requested to do so, they shall be assigned scheduled vacation leave by the Employer from those available vacation leave time slots remaining available after all other employees have selected their vacation. Any such vacation scheduled prior to March 1st, may be changed at the request of the employee provided that manpower permits the requested change. A change request from an employee must be submitted at least one week prior to the scheduled vacation. Preference for vacation scheduling shall be made according to job classification seniority. Vacation requests will be made available by January 15th of each year. Vacation scheduled on or after March 1 will be allowed on a first come, first served, basis.

Section 15.4: Any paid holiday that falls during an employee's vacation shall not be counted as a vacation day. The employee shall be granted an additional day of vacation under such circumstances.

Section 15.5: Pro-Rata Vacation

For the purpose of computing vacation hours, an employee shall earn one-twelfth (1/12) of his vacation hours for each month of service during the twelve month period preceding January 1 of each year. Each month in which an employee works fifteen (15) days shall be

considered a month of service.

Section 15.6: The employee may be allowed to carry-over up to five (5) working days vacation. Any such carry-over shall be scheduled and used within the following calendar year. Otherwise, the accumulated vacation will be forfeited.

ARTICLE 16 - JURY DUTY AND COURT APPEARANCES

Section 16.1: Employees shall be granted a leave of absence with pay for required jury duty when such duty occurs during his regularly scheduled shift. Employees shall be granted a leave of absence with pay when otherwise required by applicable law or for other required appearances before a court when the employee appears in his capacity as an employee of the UG. Where an employee works a shift that does not correspond to the time when jury duty, court appearance or other appearance required by law, the employee shall be granted a leave of absence from the shift immediately following, if on evening shift, or immediately before, if on graveyard shift, the jury duty, court appearance or other appearance required by law. In all cases where the employee receives leave of absence under this section, the employee must provide adequate proof that he actually appeared for the jury duty, court appearance or other appearance required by law. Failure to provide such proof within three (3) working days of the last day of absence will result in a three day suspension. On the next offense, the employment may be terminated.

Section 16.2: Employees absent from work because of jury duty shall be paid their regular rate of pay, less jury pay.

Section 16.3: Employees appearing in court as a witness in their capacity as UG

employees shall be paid their regular rate of pay. Employees appearing in court in personal capacities shall not be entitled to this leave.

Section 16.4: Employees shall notify their immediate supervisors as soon as possible, but in no case less than two (2) working days in advance of the beginning of jury duty.

ARTICLE 17 - OVERTIME PROVISIONS

Section 17.1: All time worked in excess of the normal work day or normal work week or prior to the employee's regularly assigned shift on the day of that shift, shall be paid to the employee at the overtime rate of time and one-half (1 1/2) his classified wage rate. Employees who are required to work between the hours of 12:01 a.m. and 11:59 p.m. on Christmas day shall be compensated for the hours actually worked at the overtime rate of double time their classified wage rate.

Section 17.2: Employees who are physically at their regular work reporting location and are directed to work prior to commencement of their scheduled shift by appropriate supervision and do work prior to the commencement of their regularly assigned work shift and then consecutively continue to work their regularly assigned shift, shall receive a minimum of one (1) hour of pay at the overtime rate for this call-in and work prior to their regular shift. UG may assign this pre-shift work to those employees who are present on the job site or the location where employees report to work.

Section 17.3: Employees who are called in to work outside of their regularly scheduled shift by appropriate supervision and do perform such work and such work is neither holdover work from their regularly assigned shift nor call-in work which immediately precedes their

regularly assigned shift, shall receive a minimum of four (4) hours pay at the overtime rate for this call-in and work during that shift.

Section 17.4: When circumstances permit, employees may be retained for their regular work shift, provided that such retention does not conflict with the provision of Article 11, Section 2.

Section 17.5: Except in cases of emergency including snow removal, overtime work in excess of 12 consecutive hours shall be on a voluntary basis. Employees who have been required to work at least sixteen (16) consecutive hours shall be given an eight (8) hour unpaid rest period. If the employee's shift commences during their eight (8) hour rest period, the employee is excused from work until the expiration of the eight (8) hour rest period and the employee shall be paid at the straight time rate of compensation for the work shift or portion thereof from which the employee is excused.

Section 17.6: The UG is only required to reasonably attempt to contact the employee for overtime purposes. Employees will not be entitled to overtime in the event that they are missed on a call for overtime. It shall be deemed sufficient if the UG allows the employee's telephone to ring five (5) times without an answer or answer by an answering machine or voicemail. The UG may call the next employee in these situations. Also, if the employee is not immediately available to consent to appearing for the overtime work, the UG may call the next employee.

Section 17.7: In the event a crew or an employee is working on a job or an assigned work task and it is necessary to work beyond their regularly scheduled shift to complete the job or assigned work task, the same crew or employee, if available, will be used regardless of the overtime status of the employees involved. This provision shall apply even if the necessary work to complete the job is not continuous.

Section 17.8: It is within the sole discretion of the UG to determine when employees working overtime should be released from work or replaced by other employees.

Section 17.9: When notified during their regular work shift or otherwise notified that they may be called for emergency overtime work including snow removal during their regular non-working hours, employees must be available to answer and respond to notice from the UG to work emergency overtime. If the employees are not then available they may be subject to discipline.

Section 17.10: Employees are required to respond to UG notices left on answering machines or voicemail at the earliest opportunity.

Section 17.11: When contacted for non-emergency overtime work employees contacted may refuse such work and the UG will then force the least senior, qualified employees to work such overtime. Department / Division seniority lists will be used for overtime purposes. In emergencies including snow removal, employees must report to work overtime when contacted, otherwise, they are subject to discipline.

Section 17.12: Employees are required to provide the UG with a working residence and/or cellular telephone number where the employee may be contacted to work overtime.

Section 17.13: Employees may be placed in an on-call status. Employees put in an on-call status who are not called in to work will be paid two (2) hours of straight time for every 24-hr. period that they are put in an on-call status. If an employee is called in to work while on-call, the employee will be paid for their hours actually worked.

ARTICLE 18 - LONGEVITY

Section 18.1: Employees shall be granted longevity time off with pay as follows:

Upon Completion of Hire Date Anniversary:

Continuous Years	Hours Per Year
5	16
10	24
15	32
20	40
25	48

Employees hired after February 1, 2022 shall not be entitled to longevity benefits.

Section 18.2: Longevity time shall not accrue from year to year. Any longevity hours unused will be cashed out to the employee at the end of the year at the employee's then straight time rate of pay. Such cash out shall not be considered hours worked during the pay period that the cash out payment is made.

Section 18.3: Longevity time may be granted with supervisor's approval consistent with the requirements of the UG and manpower availability. Except in an emergency, the employee must make prior written application for use of longevity time at least two (2) days prior to the requested longevity leave. Longevity leave may be taken in one-half (1/2) day increments.

When longevity pay is used on an emergency basis, it must be used in 8 hour increments.

ARTICLE 19 - DISCHARGE AND DISCIPLINE

Section 19.1: The Employer agrees that it will discipline and/or discharge employees, except for probationary employees, only for just and proper cause. Discipline or discharge for proper cause shall include, but shall not be limited to, discipline or discharge for violation of the UG's Human Resource Guide, Ethics Code and Departmental Safety Rules. Discipline shall be issued no later than fifteen (15) working days either after the occurrence or the discovery of the incident or conduct and the identification of the employee or employees who should receive discipline as a result thereof. The fifteen (15) day limit may be extended by mutual agreement of the parties. Probationary employees may be disciplined or discharged at the sole discretion of the Employer without recourse to the provisions of this Memorandum. Bargaining unit members shall be granted Union representation at disciplinary hearings, if they so desire.

Section 19.2: Progressive Discipline. The parties agree that employee discipline is most effective when discipline is proportional and progressive. As a result, the UG agrees that it will follow a "progressive" system of discipline. The parties acknowledge that any or all steps of the progressive system may be by-passed in cases of serious misconduct, poor performance, or other violations of policy and/or this Agreement.

Section 19.3: Employees who are justifiably terminated shall forfeit all employment benefits and rights except accumulated vacation days, retirement benefits in accordance with applicable law and any accrued wages.

Section 19.4: Upon separation from employment with the UG, all safety equipment,

hard hats, uniforms, vests, protective eye wear or other equipment provided the employee by the UG shall be returned. Failure to do so shall result in the employee's final paycheck(s) being withheld, as allowed by law, until all missing items are returned or replaced by the employee as permitted by K.S.A. 44-319(b)(3), provided that such withholding does not reduce the employee's compensation paid, less the withholding, to below the minimum wage under either State or Federal law.

Section 19.5: Employees, and/or members of their immediate families, who have or who may develop personal problems, which qualify for assistance under the UG's Employee Assistance Program, and which interfere with the employee's job productivity and/or ability to lead normal lives, may be required (or may submit voluntarily) to participate in the UG's Employee Assistance Program. Participation in this program shall be in accordance with the terms and conditions accorded other employees of the UG, as outlined in the UG Human Resource Guide, as may be amended from time to time.

Section 19.6: Employees under reasonable suspicion of drug or alcohol use shall be required to submit to the appropriate testing. Employees shall remain on the clock until they can be tested. Employees refusing to submit to such tests shall be subject to discipline. (See Alcohol & Drug Testing Article).

Section 19.7: Employees, who file grievances relating to a disciplinary suspension, shall not be required to serve such disciplinary suspension until completion of Step 3 of the grievance procedure when the suspension is for three (3) work days or less and completion of Step 4 if more than three (3) work days, unless the employee's violation is considered to be flagrant or the

safety or health of employees or others are jeopardized or the employee is rendered legally incapable of performing his job duties. Discharges, flagrant violations and discipline issued in accordance with Section 5.9 are excluded from this section.

Section 19.8: Employees who have exhausted all accumulated leaves and who are absent from work shall be subject to discipline for this unauthorized absence and shall not receive pay for this time, except in the case of catastrophic illness.

ARTICLE 20 - DURATION AND TERMINATION

Section 20.1: This Memorandum of Agreement shall become effective on January 1, 2024 and shall continue in full force and effect until midnight on the 31st day of December, 2026.

Section 20.2: Both parties to this Memorandum agree that this agreement shall continue in effect until the statutory impasse resolution procedure is fully exhausted or until a new Memorandum is placed into effect, whichever occurs first.

ARTICLE 21 - NO STRIKE OR LOCKOUT

Section 21.1: The Union hereby agrees that during the term of this Memorandum, the Union, its agents, or its unit members, will not authorize, instigate, aid, encourage, or engage in any work stoppage, slowdown, sickout, refusal to work, picketing, honoring of picket lines, or strike or walk-out against the UG, or any actions which are detrimental to the operations of the affected Departments of the UG. Any violation of this Article shall be the subject of disciplinary action, including discharge. The Union shall, within twenty-four (24) hours of the commencement of any such action, take all reasonable affirmative action to terminate such conduct.

Section 21.2: The Employer agrees that it will not lock out any employees during the life of this Agreement as a result of any labor dispute with the Union.

ARTICLE 22 - UG ORDINANCES

Section 22.1: The following sections of the Unified Government Human Resource Guide shall apply to all employees covered by this Memorandum:

Section	2.1:	Equal Opportunity in Employment
Section	2.2:	Harassment in the Workplace
Section	2.4:	Drug Free Workplace
Section	2.5:	Smoke Free Workplace
Section	2.6:	Selection of Employees
Section	2.7:	Residency Requirement
Section	2.14:	Employee Privacy and Access to Personnel Records
Section	2.15:	Speech Before the Board of Commissioners
Section	2.17:	Americans with Disabilities Act
Section	4.1:	Health Care Benefits

Section 4.2: Employee Assistance Program
Section 5.5: Bereavement Leave
Section 5.6: Family and Medical Leave
Section 5.7: Military Leave
Section 6.1: Workers' Compensation and Injury Leave
Section 6.2: Driver Safety and Accident Reporting
Section 6.3: Violence in the Workplace
Section 6.5: Use of Cell Phones or Electronic Devices While Driving
Section 7.1: Rules and Discipline
Section 7.3: Responsible Use of Information Technology
Section 7.4: Substance Abuse
Section 7.4A: Substance Abuse Transit Department
Section 7.5: Social Media

ARTICLE 23 - PERSONAL LEAVE

Section 23.1: Employees shall be granted the use of up to three (3) accumulated sick days annually for the purpose of conducting personal business that cannot be satisfied at other times. Such leave shall be considered "personal leave," and shall not be used in greater that one-day increments, nor in increments of less than two (2) hours.

Section 23.2: Personal leave must be approved by the supervisor and shall not be used in conjunction with holidays, and vacations or longevity days. Personal leave that is taken on a call in or unscheduled basis must be used in 8 hour increments.

Section 23.3: Personal leave does not accrue from year to year.

ARTICLE 24 - MISCELLANEOUS PROVISIONS

Section 24.1: Notwithstanding any language herein to the contrary, this is a Memorandum of intent and not a contract. It is recognized that this Memorandum does not create a contractual obligation or liability on the part of the UG or the Employer. Provided,

however, this Memorandum will be subject to the provisions of K.S.A. 75-4321, et seq.

Section 24.2: It is the intention of the parties hereto to amend this Memorandum, if necessary, to comply with Kansas Statutes and UG Ordinances and Resolutions.

ARTICLE 25 - SAVINGS CLAUSE

Section 25.1: Should any term or provision of this Memorandum be in conflict with any State or Federal statute or other applicable law or regulation binding upon the UG, such law or regulation shall prevail. In such event, however, the remaining terms and provisions of this Memorandum will continue in full force and effect.

Section 25.2: If any article or section of this Memorandum shall be held invalid by operation of law, or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any article or section shall be restrained by such tribunal, the remainder of this Memorandum shall not be affected thereby, and the parties shall enter into immediate collective negotiations for the purpose of arriving at a mutually satisfactory replacement for such article or section.

ARTICLE 26 - MEDICAL PLAN

Section 26.1: During the term of this Memorandum, UG agrees to offer the employees of the Department the same medical, dental or other similar welfare benefit plans which are made available to the UG's employees generally. For these purposes, “medical plan” includes medical, dental and vision coverage.

A. Employee Premium.

Each covered employee shall make monthly medical plan premium payments for either single or family coverage elected according to the following schedule, provided that beginning in 2019 the below amounts shall be annually adjusted at the same percentage increase or decrease as would be applicable to any adjustment to the dependent coverage premium for Family coverage during any plan year:

Annual Base Pay	Monthly Premium Contribution
$60,000 or less	$20.00 per month
$60,001 or more	$30.00 per month

For purposes of the foregoing schedule, "Base Pay" is calculated solely upon an employee's then applicable hourly rate of pay or monthly salary as projected over the course of a year assuming full time employment. "Base Pay" shall not include any overtime, out of class, longevity or interpreter's pay. The Unified Government shall pay the remainder of each covered employee's monthly medical plan premium that is also adjusted annually based on an equal percentage as for employee premiums for the least expensive medical plan provided or administered by a major reputable carrier recommended by the Joint Committee and approved by the Unified Government Administrator.

B. Family Premium.

Employees electing to obtain dependent coverage under a Family coverage election under the medical plan(s) will pay 25% of the premium cost of the dependent portion of Family coverage in addition to any applicable employee premium cost discussed in subsection A above, and the Unified Government shall pay the remaining contribution cost for the least expensive

medical plan provided or administered by a major reputable carrier recommended by the Joint Committee and approved by the Unified Government Administrator.

C. Election of More Expensive Plans.

Should UG offer a more expensive medical plan and an employee(s) should select to be covered by the same, then the employee shall be responsible to pay any and all additional premiums, if any, and his portion of the premium therefore shall be deducted from the employee's payroll.

D. Unusual Increase in Annual UG Premium Costs.

The cost of the premium paid by the UG for individual and dependent coverage for these employees shall not increase more than fourteen percent (14%) from one year to the next. If the cost of the medical plan, dental or other similar welfare benefit plan is projected, based on a review of actual plan experience and historical utilization data as well as applicable industry survey and medical trend documentation, to increase by more than fourteen percent (14%) from the preceding budget year, then insurance plans, insurance carriers or other claims administrators, contribution formula and/or benefits must be changed under the medical, dental or other similar welfare benefit plan in order to decrease the overall projected cost increases to fourteen percent (14%) or less. The UG Employee Health Benefit Committee (EHBC) shall meet and confer in an attempt to make recommendations to the UG Administrator for modifying the polic(ies), carrier(s), administrator(s), plan design(s), benefits, contribution formula or other variables to reduce the projected cost increase to fourteen percent (14%) or less for the next budget year. The Union shall have one voting member on the EHBC. The EHBC shall be at

least an equal number of voting members from representatives of bargaining units of the UG as members from unrepresented groups, administrative staff and retires. If the EHBC recommendation is deadlocked, then the UG Administrator shall make the determination and the Union (Local 1290PE) has the right to submit the matter to expedited arbitration. When the EHBC determines what its recommendations are to be to the UG Administrator, the UG Administrator shall then determine whether he or she agrees with those recommendations or not. If the UG Administrator agrees, the recommendation modifications shall be immediately adopted. If the UG Administrator disagrees with the EHBC recommendations, the UG Administrator shall notify the EHBC of such determination. If the UG Administrator and EHBC cannot immediately resolve their differences, the matter shall be submitted to expedited arbitration. The arbitrator only has jurisdiction to determine if the UG Administrator's or the EHBC's recommendations are correct in determination of the method of modifications of carrier(s), plan(s), benefits, etc. in order to keep the UG's projected cost for the medical, dental or other similar welfare benefit plan for each year from exceeding the preceding year(s) by fourteen percent (14%). The factors used to determine costs for any one year of this Memorandum shall be as follows:

1. Plan experience during year. (On a claims paid, not claims made basis).
2. Administrative expenses to administer the plan during the year.
3. Sufficient funds to create and/or preserve a "premium stabilization" reserve fund of at least five percent (5%) of the previous year's total premium costs amount.

ARTICLE 27 - COMPENSATION

Section 27.1: Pay Enhancement for Employees Hired Before 1/1/13.

As a result of the agreement to withdraw from the LIUNA plan (See Article 31 below) the $.40/hour employee LIUNA contribution (currently on the employee check and part of base pay) shall remain on the check as part of base pay and will be included in any and all pay increase calculations effective the first pay period in 2013. This amount will also be included when calculating contributions for KPERS or any other wage-based calculations.

The $.35/hour employer contribution shall be placed on the employee check as an additional amount. This amount will remain on the employee check for the duration of the employee's employment as a member of the bargaining unit, but will not be included in any pay increase calculations or in any other wage-based calculations. Employees have the option of deferring this amount into the voluntary 457(b) plan.

The $.35/hour "adder" will apply to all employees who have made LIUNA contributions so that there will be no loss in total compensation. New employees will not receive the $.35/hour "adder." Employees employed on or before December 31, 2012 receive the "adder" because employees hired on or before this date would be participants in the LIUNA plan.

Section 27.2: Gain Sharing Incentives. UG and Union have established a labor/employer committee which has discussed and provided recommendations to the Director concerning cost savings initiatives within the Street Maintenance Division. The County Administrator or his designee must approve the incentive program or any amendments thereto. Fifty percent (50%) of the identified and realized savings shall be shared by all employees,

including supervisors, of the Street Maintenance Division and other hourly employees of the Street Maintenance Division who actually work within the Street Maintenance Division during the duration of this Agreement.

ARTICLE 28 – WORKER'S COMPENSATION ACT

Section 28.l: Any employee who sustains an injury or contracts an occupational disease which arises out of and in the course of employment shall be covered by the provisions of the Worker's Compensation Act of the State of Kansas and the applicable provisions of the Code of Ordinances of the UG.

ARTICLE 29 - ALCOHOL & DRUG FREE WORKPLACE & TESTING

Section 29.1: The Union and the UG agree to be governed by the UG's Alcohol & Drug Testing Program. The Union will be involved in the development of the random selection procedure. The Union will be consulted concerning any discipline to be given prior to rendering such discipline.

Section 29.2: The bargaining unit employees shall be subject to the Drug Free Workplace Act of 1988, as amended, and UG policy concerning employees' alcohol and drug use testing.

ARTICLE 30 - SAVINGS/RETIREMENT PLAN

The Employer and the Union agree that they will no longer participate in the LIUNA plan after December 31, 2012. The Employer provides a 457B plan through which employees may make additional contributions in a retirement plan if the employees so choose. The UG shall provide the hourly rate contributions formerly made on behalf of bargaining unit members under

the terms of the preceding contract to each bargaining unit member. This contribution will be made *after* the cost of living increase is calculated on the current wage.

All other terms and conditions contained in the Memorandum of Agreement shall remain in effect unless otherwise modified in writing.

ARTICLE 31 - SIGNATURES

IN WITNESS WHEREOF, the Unified Government of Wyandotte County and the Union have set their hands and seals below.

For Laborers' International Union of North America (LIUNA) Public Service Employees Local Union 1290

_____
Jeff Philgreen
Business Manager/Secretary-Treasurer

_____
Date

For the Unified Government of Wyandotte County, Kansas City, Kansas

_____
David Johnston,
County Administrator

_____
Troy Shaw,
Director of Public Works

_____
Date

Approved as to form:

_____
Angela Lawson
Chief Legal Counsel
Unified Government

_____
Renee Ramirez,
Director of Human Resources

Attest:

_____
Unified Government Clerk

ADDENDUM A - STREETS

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STREETS ADDENDUM

ARTICLE 1 - WORKING TIME

Section 1.1: Standard Work Week

The standard work week for regular full-time employees shall be forty (40) hours, within a consecutive seven (7) day period with two (2) consecutive days off, except where operational needs require otherwise, employees shall be advised of any changes in the beginning of their standard work week.

The use of summertime hours from Memorial Day through Labor Day will be at the employer's discretion. Use of summer hours does not constitute a change of schedule.

Section 1.2: Standard Work Day

Except during shift or job change periods, a standard workday for regular full-time employees shall consist of eight (8) consecutive hours in a twenty-four (24) hour period, except for a thirty (30) minute intermission for lunch and except where alternative work schedules have been assigned.

Employees assigned to snow removal operations are assigned to two 12-hour shifts – "A" shift and "B" shift. Employees shall bid for these shifts on a seniority basis. These shifts shall rotate from month to month during the winter storm season alternating from day and night time assignments. The Employer has the right to split employees' regularly scheduled shifts during snow removal operations – i.e. employee works either the first half or the second half of their shift while being released from work for the other half of the shift. During split shift operations, employee's may elect to receive compensation for the half of their regularly scheduled shift from which they are released through the use of accumulated vacation, circle sick, longevity or personal leave. Effective January 1, 2025, circle sick used in this manner will not be considered a use of

sick leave for sick leave buy back purposes under Section 8.2 of the MOU. Any hours worked during snow removal operations outside of the hours of an employee's regularly scheduled shift shall be at the overtime rate of time and one-half.

Section 1.3: Meal Period

The parties agree that the following provisions shall govern employees' meal period during normal working hours.

a. Lunch periods shall be taken as follows:

Day Shift:	11:30 a.m. to 12:00 noon
Evening Shift:	8:00 p.m. to 8:30 p.m.
Midnight Shift:	3:00 a.m. to 3:30 a.m.

At the beginning of lunch period, those employees who have not brought their lunch shall proceed directly to the nearest establishment providing food, make a purchase of food, and proceed to an area designated by their supervisor as an eating area.

Employees will be allowed up to a maximum of fifteen (15) minutes "transportation time" for this purpose. Employees will then be allowed thirty (30) minutes to eat.

b. If normal lunch periods cannot be taken due to job responsibilities, employees shall first notify and receive permission from the supervisor before proceeding to lunch.

c. Employees actively engaged in snow removal shall eat their meals while they are working and shall not be given an assigned meal break.

Section 1.4: Rest Periods

Employees will be allowed not to exceed two (2) ten (10) minute rest breaks (one each morning and one each afternoon) per normal working day. Rest breaks shall not be taken in conjunction with the employee's lunch period. Rest breaks shall be limited to the job site, whenever possible.

Section 1.5: On the regularly scheduled night shift, in the Street Division, employees shall receive eight (8) hours pay for seven (7) hours worked and this shift shall be at least five (5)

consecutive nights.

Section 1.6: Fixed Evening Shift and Weekend Shift workers on the evening shift and weekend shift employees who successfully bid upon or who are assigned on an evening or weekend shift shall receive sixty-five cents (65¢) per hour shift differential pay for all hours worked and all paid leave. Bargaining unit employees assigned to the Street Division who receive the compensation identified in Section 1.5 above are not eligible to receive shift differential pay for evening shift work.

Section 1.7: Employees who have reported for duty at their normal shift starting time, but are not allowed to start to work, shall receive a minimum of two (2) hours pay. These employees shall, whenever possible, be notified within one (1) hour after their normal shift starting time whether they will be allowed to start to work. This show-up time shall be offered, initially, on a voluntary basis at the discretion of the Division Head or their designee.

Section 1.8: When employees are required to remain at work during inclement weather, they shall not be required to jeopardize their safety or health in order to provide services to the public.

ARTICLE 2 - HEALTH AND SAFETY

Section 2.1: All employees covered by this Memorandum shall comply with all safety rules and manuals and traffic regulations of the UG and safety rules relating specifically to their respective department/division.

Section 2.2: The Employer shall see to it that each crew is provided with necessary health and safety equipment, including rain gear, and the employees shall be responsible for the return of all equipment. It shall be the employee's responsibility to care for all such equipment, normal wear and tear excepted. The equipment may be replaced by the Employer only upon the employee

returning the equipment and the UG being satisfied that the equipment needs to be replaced due to normal wear and tear.

ARTICLE 3 - UNION-EMPLOYER SAFETY COMMITTEE

Section 3.1: It is the express policy of the Employer and the Union to cooperate in an effort to continue to improve health and safety matters. The parties agree that it is in the best interest of the UG, the Union, employees and citizens of the Unified Government that equipment should be operated properly and safely at all times, and that all reasonable safety precautions and devices should be utilized at all times. In the furtherance of this policy, a joint Union-Employer safety committee is established.

Section 3.2: The joint Union/Management Safety Committee, hereinafter called "Streets Safety Committee," shall meet quarterly and shall be comprised of the following members: Street Manager and/or their designee shall be the chairperson of the committee; a Street Division Superintendent; four (4) committee members from the Street Division, one (1) from Street Preservation team, one (1) from Traffic/Sweeping team, one (1) from Special Services team, the Street Division Union Steward; and one (1) Human Resources Safety Officer.

Section 3.3: Safety rules and regulations may be recommended by the Streets Safety Committee and ultimately implemented by the Street Manager.

ARTICLE 4 - GRIEVANCE PROCEDURE

Section 4.1: The term "grievance" as used in this Memorandum shall be any dispute, disagreement, or difference between an employee and the UG as to the meaning of any terms or provisions of this Memorandum and as to the manner in which these provisions are applied. In this Article, all references to “days” specifically mean business days which are Mondays through Fridays and excludes all holidays as identified in this Memorandum.

Where a matter within the scope of this grievance procedure is alleged to be both a grievance and prohibited practice under the jurisdiction of the Public Employee Relations Board, the Union may elect to pursue the matter under either the grievance procedure herein provided or by action before the Public Employee Relations Board. The Union's election of either procedure shall constitute a binding election of the remedy chosen and waiver of the alternative remedy.

Grievances are to be processed and/or settled in accordance with the following:

Step 1: The employee or the employee's Union representative, raising the grievance shall present it to the employee's immediate supervisor in writing, within five (5) working days from the time the grievance occurred or became known. Otherwise, it need not be considered. The supervisor shall provide the employee and the employee's Union representative with a written response no more than 5 days after the grievance has been presented to the supervisor.

Step 2: If the grievance is not resolved at Step 1, it shall be submitted in writing to the respective division head within five (5) working days of receipt of the Supervisor's response in Step 1. The division head or her representative or designee shall provide the employee or a steward with a written response to the grievance no more than five (5) working days after presentation of the grievance as set forth in this Step.

Step 3: If the grievance is not resolved at Step 2, the employee or Union Steward shall notify the Union Business Manager of his dissatisfaction and shall request, in writing, a review of the grievance by the Director of Public Works or his designee. The Union Business Manager shall make a formal request, in writing, to the Director of Public Works, for a Step 3 hearing on the grievance. Requests for a

Step 3 hearing must be submitted within five (5) working days of the Division Head's response in Step 2. The Director of Public Works, or his designee, shall schedule a hearing within fifteen (15) days of the receipt of the request for review of grievance. If the grievance is not scheduled within fifteen (15) days of the receipt of the request for review of the grievance, the grievance shall be disposed of in favor of the union. The Director of Public Works, or his designee, shall render a decision on the matter within thirty (30) working days of the Step 3 hearing. If the decision is not rendered within 30 working days, the grievance shall be disposed of in favor of the union. These deadlines may be extended by mutual agreement of the Employer and the Union.

Step 4: If the grievance is not resolved at Step 3, the Union Business Manager may determine to advance the grievance to arbitration. Individual employees may consult with the Business Manager regarding whether arbitration is appropriate, but the final decision as to whether a grievance will be advanced to arbitration must be made by the Business Manager. No individual employee is independently authorized to advance a grievance to arbitration. Should the grievance be advanced to arbitration, the Union Business Manager will provide the Employer written notice of intent to arbitrate within ten (10) working days of receiving the Step 3 hearing decision. The Employer and the Union shall request a panel of impartial arbitrators from the Federal Mediation and Conciliation Service. Within a reasonable time (no more than thirty calendar days) of receiving the panel, the Employer and Union shall meet to select an arbitrator. Selection will be accomplished by alternating "strikes" until one name is left on the list. The Union

and employer agree to flip a coin to determine which party will have the first strike. The arbitration hearing shall be scheduled at a mutually agreeable date and time. The Employer and the Union agree to share equally the costs of requesting the panel and any fees due to the arbitrator.

Section 4.2: It shall be the responsibility of the employee to properly and promptly respond to the procedure herein itemized. Grievances not raised by employees within the time limitations stated shall not be considered. Furthermore, failure on the part of either party to promptly respond to the procedures outlined herein shall result in the grievance being disposed of in favor of the non-defaulting party. However, any deadlines to which this section applies may be extended by mutual agreement of the parties.

Section 4.3: It is mutually agreed that a representative of the Union and a representative of the Employer shall meet quarterly, as needed, to discuss other matters of concern or interest to either party that may, from time to time, arise.

ARTICLE 5 – DIVISIONAL SENIORITY

Section 5.1: The Street Division shall maintain seniority lists for each Job Classification and for bargaining unit seniority. If Job Classification seniority is equal, then bargaining unit seniority shall be used.

ARTICLE 6 – PROMOTIONS

Section 6.1: The provisions of this Article are supplemental to the promotional section of the bargaining unit agreement.

Section 6.2: Employees employed as Equipment Operator I's or II's who are seeking promotion to the next level of Equipment Operator (e.g. Equipment Operator II to Equipment Operator III) must be certified by the Department as being qualified to operate the equipment

required to be operated for the promoted Equipment Operator position. Once those employees have been certified then selection for those vacant Equipment Operator II or III positions shall be governed by the seniority of the qualified (certified) employees.

Section 6.3: Within the Street Division, if the Union, Employer and employees agree, transfer from one Section or Job Classification to another may occur provided that employees are of equivalent classifications and the employees are immediately able to perform the assigned duties.

Section 6.4: A committee consisting of equal members of employer and the union will be formed to discuss operational improvements and career and professional development including, but not limited to, education, certification, testing and training and to make recommendations to the parties relating to these areas. The union shall appoint its members to the committee.

ARTICLE 7 - OVERTIME

Section 7.1: The provisions of this Article are supplemental to the overtime section of the bargaining unit agreement.

Section 7.2: Specially scheduled overtime within the Street Division shall be offered to all Street Division employees based upon their seniority within their Division as defined in Article 5 provided that the employee is qualified to perform the overtime work. Hold over or call-in early overtime either immediately preceding or immediately following an employee's shift shall be offered by seniority within the District/Section within which the overtime occurs, or if the overtime exists within a job classification which does not have an assigned district, the overtime shall be offered by seniority within the job classification. When Street Division employees are forced to work specially scheduled overtime, it shall be assigned to employees in reverse seniority and by job classification. When Street Division employees are forced to work hold over or call-in early

overtime, the overtime shall be assigned by reverse seniority by district, or if the overtime occurs within a job classification which is not assigned to a district, by reverse seniority within the job classification.

Section 7.3. Employees, who volunteer for overtime to work special events which are scheduled at least one month prior to such event, must report to work as scheduled unless they are excused by a supervisor at least 48 hours prior to the time they are scheduled to work.

Section 7.4. Employees who are off on paid leave other than pre-arranged vacation, except in cases of an emergency, shall not be eligible for overtime.

ARTICLE 8 – COMPENSATION

Section 8.1: Rates of Pay. Rates of pay shall be as provided below:

Classification	**1/1/2024**	**1/1/2025**	**1/1/2026**
General Laborer / Traffic Tech I / Flare Tech I	$21.41	$22.05	$22.71
Equipment Operator I	$22.63	$23.31	$24.01
Equipment Operator II / Traffic Tech II / Flare Tech II	$24.24	$24.97	$25.72
Equipment Operator III / Traffic Tech III	$25.15	$25.90	$26.68
Equipment Operator IV / Traffic Tech IV / Concrete Specialist	$25.79	$26.56	$27.36
Equipment Operator V	$28.60	$29.46	$30.34

ADDENDUM B - PARKS

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PARKS ADDENDUM

ARTICLE 1 - WORKING TIME

Section 1.1: Standard Work Week

The standard work week for regular full-time employees shall be forty (40) hours, within a consecutive seven (7) day period with two (2) consecutive days off, except where operational needs require otherwise. Employees shall be advised of any changes in the beginning of their standard work week.

The use of summer time hours from Memorial Day through Labor Day will be at the employer's discretion. Use of summer hours does not constitute a change of schedule.

Section 1.2: Standard Work Day

Except during shift or job change periods, a standard work day for regular full-time employees shall consist of eight (8) consecutive hours in a twenty-four (24) hour period, except for a thirty (30) minute intermission for lunch as provided in the following Sections and except where alternative work schedules have been assigned.

Employees assigned to snow removal operations are assigned to two 12-hour shifts – "A" shift and "B" shift. Employees shall bid for these shifts on a seniority basis. These shifts shall rotate from month to month during the winter storm season alternating from day and night time assignments. The Employer has the right to split employees' regularly scheduled shifts during snow removal operations – i.e. employee works either the first half or the second half of their shift while being released from work for the other half of the shift. During split shift operations, employee's may elect to receive compensation for the half of their regularly scheduled shift from which they are released through the use of accumulated vacation, circle sick, longevity or personal leave. Effective January 1, 2025, circle sick used in this manner will not be considered a use of

sick leave for sick leave buy back purposes under Section 8.2 of the MOU. Any hours worked during snow removal operations outside of the hours of an employee's regularly scheduled shift shall be at the overtime rate of time and one-half.

Section 1.3: Meal Period

The parties agree that the following provisions shall govern employees' meal period during normal working hours.

a. Lunch periods shall be taken as follows:

Day Shift: 11:30 a.m. to 12:00 noon

At the beginning of lunch period, those employees who have not brought their lunch shall proceed directly to the nearest establishment providing food, make a purchase of food, and proceed to an area designated by their supervisor as an eating area.

Employees will be allowed up to a maximum of fifteen (15) minutes "transportation time" for this purpose. Employees will then be allowed thirty (30) minutes to eat.

In no event, shall transportation time plus lunch period exceed forty-five (45) minutes from the time employees are released for lunch.

b. Field employees shall be permitted the use of UG vehicles for this purpose, provided that they are not parked in or on private property so as to obstruct or hinder other clientele of the establishment.

c. Employees who take their lunch break at their place of residence will clock out before leaving for the lunch break and will clock back in upon returning to work. Such employees are not permitted to use UG vehicles over their lunch break.

d. If normal lunch periods cannot be taken due to job responsibilities, employees shall first notify and receive permission from the superintendent before proceeding to lunch.

e. Employees actively engaged in snow removal shall eat their meals while they are working and shall not be given an assigned meal break.

Section 1.4: Rest Periods

Employees will be allowed not to exceed two (2) ten (10) minute rest breaks (one each

morning and one each afternoon) per normal working day. Rest breaks shall not be taken in conjunction with the employee's lunch period. Rest breaks shall be limited to the job site, whenever possible.

Section 1.5: Fixed Evening Shift and Weekend Shift workers on the evening shift and weekend shift employees who successfully bid upon or who are assigned on an evening or weekend shift shall receive sixty-five cents (65¢) per hour shift differential pay for all hours worked and all paid leave.

Section 1.6: Employees who have reported for duty at their normal shift starting time, but are not allowed to start to work, shall receive a minimum of two (2) hours pay. These employees shall, whenever possible, be notified within one (1) hour after their normal shift starting time whether they will be allowed to start to work. This show-up time shall be offered, initially, on a voluntary basis at the discretion of the Division Head.

ARTICLE 2 - HEALTH AND SAFETY

Section 2.1: All employees covered by this Memorandum shall comply with all safety rules and manuals and traffic regulations of the UG and safety rules relating specifically to their respective department/division.

Section 2.2: The Employer shall see to it that each crew is provided with necessary health and safety equipment, including rain gear, and the employees shall be responsible for the return of all equipment. It shall be the employee's responsibility to care for all such equipment, normal wear and tear excepted. The equipment may be replaced by the Employer only upon the employee returning the equipment and the UG being satisfied that the equipment needs to be replaced due to normal wear and tear.

ARTICLE 3 - UNION-EMPLOYER SAFETY COMMITTEE

Section 3.1: It is the express policy of the Employer and the Union to cooperate in an effort to continue to improve health and safety matters. The parties agree that it is in the best interest of the UG, the Union, employees and citizens of the Unified Government that equipment should be operated properly and safely at all times, and that all reasonable safety precautions and devices should be utilized at all times. In the furtherance of this policy, a joint Union-Employer safety committee is established.

Section 3.2: Safety rules and regulations may be recommended by the Safety Committee to the Director of Public Works or their designee and he or she shall have the right to adopt, reject or revise said rules or regulations promulgated until they are approved by the Director of Public Works. Said rules and regulations shall cover personal protection, conduct of employees, work standards, equipment, appurtenances and sanctions for willful disregard or omissions.

ARTICLE 4 - GRIEVANCE PROCEDURE

Section 4.1: The term "grievance" as used in this Memorandum shall be any dispute, disagreement, or difference between an employee and the UG as to the meaning of any terms or provisions of this Memorandum and as to the manner in which these provisions are applied. In this Article, all references to “days” specifically mean business days which are Mondays through Fridays and excludes all holidays as identified in this Memorandum.

Where a matter within the scope of this grievance procedure is alleged to be both a grievance and prohibited practice under the jurisdiction of the Public Employee Relations Board, the Union may elect to pursue the matter under either the grievance procedure herein provided or by action before the Public Employee Relations Board. The Union's election of either procedure shall constitute a binding election of the remedy chosen and waiver of the alternative remedy.

Grievances are to be processed and/or settled in accordance with the following:

Step 1: The employee or the employee's Union representative, raising the grievance shall present it to the employee's immediate supervisor in writing, within five (5) working days from the time the grievance occurred or became known. Otherwise, it need not be considered. The supervisor shall provide the employee and the employee's Union representative with a written response no more than 5 days after the grievance has been presented to the supervisor.

Step 2: If the grievance is not resolved at Step 1, it shall be submitted in writing to the respective division head within five (5) working days of receipt of the Supervisor's response in Step 1. The division head or her representative or designee shall provide the employee or a steward with a written response to the grievance no more than five (5) working days after presentation of the grievance as set forth in this Step.

Step 3: If the grievance is not resolved at Step 2, the employee or Union Steward shall notify the Union Business Manager of his dissatisfaction and shall request, in writing, a review of the grievance by the Director of Parks and Recreation or her designee. The Union Business Manager shall make a formal request, in writing, to the Director of Public Works, for a Step 3 hearing on the grievance. Requests for a Step 3 hearing must be submitted within five (5) working days of the Division Head's response in Step 2. The Director of Public Works, or his designee, shall schedule a hearing within fifteen (15) days of the receipt of the request for review of grievance. If the grievance is not scheduled within fifteen (15) days of the receipt of the request for review of the grievance, the grievance shall be disposed of in

favor of the union. The Director of Public Works, or his designee, shall render a decision on the matter within thirty (30) working days of the Step 3 hearing. If the decision is not rendered within 30 working days, the grievance shall be disposed of in favor of the union. These deadlines may be extended by mutual agreement of the Employer and the Union.

Step 4: If the grievance is not resolved at Step 3, the Union Business Manager may determine to advance the grievance to arbitration. Individual employees may consult with the Business Manager regarding whether arbitration is appropriate, but the final decision as to whether a grievance will be advanced to arbitration must be made by the Business Manager. No individual employee is independently authorized to advance a grievance to arbitration. Should the grievance be advanced to arbitration, the Union Business Manager will provide the Employer written notice of intent to arbitrate within ten (10) working days of receiving the Step 3 hearing decision. The Employer and the Union shall request a panel of impartial arbitrators from the Federal Mediation and Conciliation Service. Within a reasonable time (no more than thirty calendar days) of receiving the panel, the Employer and Union shall meet to select an arbitrator. Selection will be accomplished by alternating "strikes" until one name is left on the list. The Union and employer agree to flip a coin to determine which party will have the first strike. The arbitration hearing shall be scheduled at a mutually agreeable date and time. The Employer and the Union agree to share equally the costs of requesting the panel and any fees due to the arbitrator.

Section 4.2: It shall be the responsibility of the employee to properly and promptly respond

to the procedure herein itemized. Grievances not raised by employees within the time limitations stated shall not be considered. Furthermore, failure on the part of either party to promptly respond to the procedures outlined herein shall result in the grievance being disposed of in favor of the non-defaulting party. However, any deadlines to which this section applies may be extended by mutual agreement of the parties.

Section 4.3: It is mutually agreed that a representative of the Union and a representative of the Employer shall meet quarterly, as needed, to discuss other matters of concern or interest to either party that may, from time to time, arise.

ARTICLE 5: PROMOTIONS

Section 5.1: The provisions of this Article are supplemental to the promotions provisions within the bargaining unit agreement.

Section 5.2: Additional Qualification for Promotion to Groundskeeper II, III and IV.

Employees employed as Groundskeeper I's, II's or III's who are seeking promotion to the next level of Groundskeeper (e.g. Groundskeeper II to Groundskeeper III) must be certified by the Department as being qualified to operate the equipment required to be operated for the promoted Groundskeeper position. Once those employees have been certified then selection for those vacant Groundskeeper II, III or IV positions shall be governed by the seniority of the qualified (certified) employees.

Section 5.3: A committee consisting of equal members of employer and the union will be formed to discuss operational improvements and career and professional development including, but not limited to, education, certification, testing and training and to make recommendations to the parties relating to these areas. The union shall appoint its members to the committee.

ARTICLE 6 - OVERTIME

Section 6.1: The provisions of this Article are supplemental to the overtime section of the bargaining unit agreement.

Section 6.2: Specially scheduled overtime within the Parks Division shall be offered to all Parks Division employees by work location (East vs. West) based upon their seniority within their job classification as defined in Article 5 regardless of the nature of the overtime. When Parks Division employees are forced to work specially scheduled overtime, it shall be assigned to employees by work location assignment (East vs. West) in reverse seniority and by job classification. Hold over or call-in early overtime either immediately preceding or immediately following an employee's shift shall be offered by work location assignment (East vs. West), by seniority within the District/Section within which the overtime occurs, or if the overtime exists within a job classification which does not have an assigned district or location, the overtime shall be offered by seniority within the job classification. When hold over overtime involves work on a specific job, management has the discretion to offer such overtime to those employees working such job at the termination of their scheduled shift. When Parks Division employees are forced to work hold over or call-in early overtime, the overtime shall be assigned by work location (East vs. West), by reverse seniority by district, or if the overtime occurs within a job classification which is not assigned to a district, by reverse seniority within the job classification.

Section 6.3. Employees, who volunteer for overtime to work special events which are scheduled at least one month prior to such event, must report to work as scheduled unless they are excused by a supervisor at least 48 hours prior to the time they are scheduled to work.

Section 6.4. Employees who are off on paid leave, except in cases of an emergency, shall not be eligible for overtime.

ARTICLE 7 - COMPENSATION

Section 7. 1: Rates of Pay. Rates of pay shall be as provided below:

Classification	1/1/2024	1/1/2025	1/1/2026
Groundskeeper	$21.41	$22.05	$22.71
Groundskeeper I / Horticulturalist I	$22.63	$23.31	$24.01
Groundskeeper II / Horticulturalist II / Park Maintenance Tech I / Building and Grounds Specialist	$24.24	$24.97	$25.72
Groundskeeper III / Horticulturalist III / Park Maintenance Tech II	$25.15	$25.90	$26.68
Groundskeeper IV / Horticulturalist IV / Park Maintenance Tech III	$25.79	$26.56	$27.36
Groundskeeper V / Horticulturalist V / Park Maintenance Tech IV	$28.60	$29.46	$30.34

ADDENDUM C - FLEETS

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FLEETS ADDENDUM

ARTICLE 1 - WORKING TIME

Section 1.1: Standard Work Week

The standard work week for regular full-time Fleet employees shall be forty (40) hours, within a consecutive seven (7) day period with two (2) consecutive days off, except where operational needs require otherwise. As a standard, Fleet's scheduled to work week is a Monday through Friday schedule.

The use of summertime hours from Memorial Day through Labor Day will be at the employer's discretion. Use of summer hours does not constitute a change of schedule. All shifts will be chosen by seniority.

Section 1.2: Standard Work Day

A standard workday for regular full-time employees shall consist of eight (8) consecutive hours in a twenty-four (24) hour period, except for a thirty (30) minute intermission for lunch as provided in the following sections and except where alternative work schedules have been assigned. In Fleet Maintenance, employees will only be required or forced to work a maximum of sixteen (16) hours in a twenty-four (24) hour period during emergencies.

Employees assigned to snow removal operations are assigned to two 12-hour shifts – "A" shift and "B" shift. Employees shall bid for these shifts on a seniority basis. These shifts shall rotate from storm to storm during the winter storm season alternating from day and night time assignments. The Employer has the right to split employees' regularly scheduled shifts during snow removal operations – i.e. employee works either the first half or the second half of their shift while being released from work for the other half of the shift. During split shift operations,

employee's may elect to receive compensation for the half of their regularly scheduled shift from which they are released through the use of accumulated vacation, circle sick, longevity or personal leave. Effective January 1, 2025, circle sick used in this manner will not be considered a use of sick leave for sick leave buy back purposes under Section 8.2 of the MOU. Any hours worked during snow removal operations outside of the hours of an employee's regularly scheduled shift shall be at the overtime rate of time and one-half.

Section 1.3: Meal Period

30 Min lunch periods plus fifteen (15) minutes of travel time will be staggered to allow uninterrupted services to our customers between 11:00 – 1:00.

Section 1.4: Rest Periods

Employees will be allowed two (2) ten (10) minute rest breaks (one each morning and one each afternoon) per normal working day. Rest breaks shall not be taken in conjunction with the employee's lunch period.

ARTICLE 2 - UNION-MANAGEMENT SAFETY COMMITTEE

Section 2.1: The joint Fleet Union/Management Safety Committee, hereinafter called "Fleet Safety Committee," shall meet quarterly and shall be comprised of the following members: Fleet Manager and/or his/her designee shall be the chairperson of the committee. (4) Four committee members from Fleet Division, one from Heavy, Light, Set-up and Parts, and (1) One HR Safety Officer.

Section 2.2: Safety rules and regulations may be recommended by the Safety Committee and ultimately implemented by the Fleet Manager.

ARTICLE 3 - GRIEVANCE PROCEDURE

Section 3.1: The term "grievance" as used in this Memorandum shall be any dispute,

disagreement, or difference between an employee and the UG as to the meaning of any terms or provisions of this Memorandum and as to the manner in which these provisions are applied.

Under all circumstances every effort should be taken to settle all disputes. The employee and manager should meet together and discuss the disagreement in detail. The employee is permitted to request that a union representative be present.

In this Article, all references to "days" specifically mean business days which are Mondays through Fridays and excludes all holidays as identified in this Memorandum.

Where a matter within the scope of this grievance procedure is alleged to be both a grievance and prohibited practice under the jurisdiction of the Public Employee Relations Board, the Union may elect to pursue the matter under either the grievance procedure herein provided or by action before the Public Employee Relations Board. The Union's election of either procedure shall constitute a binding election of the remedy chosen and waiver of the alternative remedy.

Grievances are to be processed and/or settled in accordance with the following:

Step 1: The employee raising the grievance shall present it to the employee's immediate supervisor in writing, within five (5) working days from the time the grievance occurred or became known. The grievance must be written in the employee's words and details, including facts, dates, etc. Otherwise, it need not be considered. The supervisor shall provide the employee and the employee's Union representative with a written response no more than 5 days after the grievance has been presented to the supervisor.

Step 2: If the grievance is not resolved at Step 1, it shall be submitted in writing to the respective division head within five (5) working days of receipt of the Supervisor's response in Step 1. The division head or her representative or designee shall

provide the employee or a steward with a written response to the grievance no more than five (5) working days after presentation of the grievance as set forth in this Step.

Step 3: If the grievance is not resolved at Step 2, the employee or Union Steward shall notify the Union Business Manager of his dissatisfaction and shall request, in writing, a review of the grievance by the Director of Public Works or his designee. The Union Business Manager shall make a formal request, in writing, to the Director of Public Works, for a Step 3 hearing on the grievance. Requests for a Step 3 hearing must be submitted within five (5) working days of the Division Head's response in Step 2. The Director of Public Works, or his designee, shall schedule a hearing within fifteen (15) days of the receipt of the request for review of grievance. If the grievance is not scheduled within fifteen (15) days of the receipt of the request for review of the grievance, the grievance shall be disposed of in favor of the union. The Director of Public Works, or his designee, shall render a decision on the matter within thirty (30) working days of the Step 3 hearing. If the decision is not rendered within 30 working days, the grievance shall be disposed of in favor of the union. These deadlines may be extended by mutual agreement of the Employer and the Union.

Step 4: If the grievance is not resolved at Step 3, the Union Business Manager may determine to advance the grievance to arbitration. Individual employees may consult with the Business Manager regarding whether arbitration is appropriate, but the final decision as to whether a grievance will be advanced to arbitration must be made by the Business Manager. No individual employee is independently

authorized to advance a grievance to arbitration. Should the grievance be advanced to arbitration, the Union Business Manager will provide the Employer written notice of intent to arbitrate within ten (10) working days of receiving the Step 3 hearing decision. The Employer and the Union shall request a panel of impartial arbitrators from the Federal Mediation and Conciliation Service. Within a reasonable time (no more than thirty calendar days) of receiving the panel, the Employer and Union shall meet to select an arbitrator. Selection will be accomplished by alternating "strikes" until one name is left on the list. The Union and employer agree to flip a coin to determine which party will have the first strike. The arbitration hearing shall be scheduled at a mutually agreeable date and time. The Employer and the Union agree to share equally the costs of requesting the panel and any fees due to the arbitrator.

Section 3.2: It shall be the responsibility of the employee to properly and promptly respond to the procedure herein itemized. Grievances not raised by employees within the time limitations stated shall not be considered. Furthermore, failure on the part of either party to promptly respond to the procedures outlined herein shall result in the grievance being disposed of in favor of the non-defaulting party. However, any deadlines to which this section applies may be extended by mutual agreement of the parties.

Section 3.3: It is mutually agreed that a representative of the Union and a representative of the Employer shall meet quarterly, as needed, to discuss other matters of concern or interest to either party that may, from time to time, arise.

ARTICLE 4: WORK ASSIGNMENTS

Section 4.1: All employees covered by the Fleet Maintenance Division shall consist of four

(4) separate sections: Heavy Maintenance, Light Maintenance, Parts Room and Special Set Up. Each separate section will maintain a separate seniority list which will be used for vacation, overtime, job bidding or promotions. Sections shall be allowed to interchange employees in emergency situations. Emergency shall be defined as to guarantee the safety and productivity of the citizens of the Unified Government.

ARTICLE 5: PROMOTIONS

Section 5.1: The provisions of this Article are supplemental to the promotional section of the bargaining unit agreement.

Section 5.2: A committee consisting of equal members of employer and the union will be formed to discuss operational improvements and career and professional development including, but not limited to, education, certification, testing and training and to make recommendations to the parties relating to these areas. The union shall appoint its members to the committee.

ARTICLE 6: COMPENSATION

Section 6.1: Rates of Pay. Rates of pay shall be as provided below:

Classification	**1/1/2024**	**1/1/2025**	**1/1/2026**
Fleet Service Worker	$21.41	$22.05	$22.71
Equipment Repair Specialist	$24.24	$24.97	$25.72
Fleet Maintenance Tech I / Parts Clerk	$25.79	$26.56	$27.36
Fleet Maintenance Tech II - Light	$28.60	$29.46	$30.34
Fleet Maintenance Tech II – Heavy	$29.65	$30.54	$31.46
Lead Fleet Maintenance Tech	$33.62	$34.63	$35.67

Section 6.2: Certification Pay. The following position classifications shall receive

additional hourly compensation for holding the below number of identified certifications. These additions to base pay are not cumulative or stackable.

a). Technician Certification Pay.

Fleet Maintenance Tech I, II-L, II-H and Leads Techs who possess and maintain the number of certifications identified below shall receive the identified additional pay per hour associated with their certification level.

Certifications	**Addition to Hourly Rate**
Two (2) ASE	$0.80 / hr.
Four (4) ASE	$1.50 / hr.
Six (6) ASE	$2.00 / hr.
Eight (8) ASE, Master Mechanic	$2.50 / hr.
Eight (8) ASE, Master Mechanic, Three (3) EVT	$4.00 / hr.

b). Welder Certification Pay.

Welder's who possess and maintain the number of certifications identified below shall receive the identified additional pay per hour associated with their certification level.

Certifications	**Addition to Hourly Rate**
Welding Technology A	$2.00 / hr.
Welding Technology B	$4.00 / hr.

c). Parts Clerk.

Clerk I and IIs who possess and maintain the number of certifications identified below shall receive the identified additional pay per hour associated with their certification level.

Certifications	**Addition to Hourly Rate**
ASE P1, P2 & P4 Parts Specialist	$2.00 / hr.
ASE P1, P2 & P4 Parts Specialist and KCKCC Extraordinary Customer Service Training	$4.00 / hr.

d). Certification Costs. If applicable, the employer will pay for two tests at each level. If the employee needs to take more than two tests at a given level, the employee is required to pay for the additional test. All cost involved, with exception of test costs, will be the responsibility of the employee. All training will be done during the employee's off-duty hours. All certifications are the employees responsibly for keeping current. If certifications are not maintained, the employee will not be paid for the additional wages.

Section 6.3: The UG will provide a tool allowance to all new employees that have completed the requirements of a Tech I and existing employees as of Jan 1, 2021. The amount of $800.00 per year. Tool allowances shall be payable after the first quarter of the calendar year. Employees shall provide receipts demonstrating that the tool allowance was expended on tools which are related to the performance of the employee's job duties. Tool allowances shall be payable after the first quarter of the calendar year on a separate check.

ARTICLE 7: EMERGENCY VEHICLE TECHNICIAN

Section 7.1: Emergency Vehicle Technician (EVT) is a program to offer service solutions after hours to customers of the Fleet Department that supply vital services to our community. There will be (1) one Heavy-EVT and (1) one Light-EVT at all times. EVT on-call work schedule will be a Thursday morning to Thursday morning rotation. Scheduling for each week will be done by seniority in January. Each EVT tech will be guaranteed an extra (4) four hours for the week, regardless if they have a call out or not. As part of that guaranteed (4) four hours, one tech must

come to fleet on Saturday and the other on Sunday to perform assigned work duties. Additionally, one tech must come to fleet on holidays to perform assigned work duties.

Section 7.2 An employee may be asked to stay over their normal workday to complete a specific job. Seniority will not be a factor in this request, rather the employee that was performing the task.

Section 7.3 It is within the sole discretion of the UG to determine when employees working overtime should be released from work or replaced by other employees.

ADDENDUM D - TRANSIT

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TRANSIT ADDENDUM

ARTICLE 1 - WORKING TIME

Section 1.1: Standard Work Week

The standard work week for regular full-time employees shall be forty (40) hours, within a consecutive seven (7) day period with two (2) consecutive days off, except where operational needs require otherwise. Employees shall be advised of any changes in the beginning of their standard work week.

Section 1.2: Standard Work Day

Except during shift or job change periods, a standard work day for regular full-time employees shall consist of eight (8) hours in a twenty-four (24) hour period.

The Employer has the right to split shifts for the employee assigned to e-commerce express service. The parties may evaluate additional positions for splitting of shifts during the term of this MOU.

Section 1.3: Meal Period

Transit Division Employees shall eat their meals while they are working and shall not be given an assigned meal break.

Section 1.4: When employees are required to remain at work during inclement weather, they shall not be required to jeopardize their safety or health in order to provide services to the public.

ARTICLE 2 - PUBLIC TRANSPORTATION AGENCY SAFETY PLAN

Section 2.1: The Federal Transit Administration (FTA) requires the development of a Public Transportation Agency Safety Plan based on the Safety Employer System approach. Operators of public transportation systems will be required to implement the safety plan. The

development and implementation of a safety plan will help ensure that public transportation systems are safe nationwide.

ARTICLE 3 - GRIEVANCE PROCEDURE

Section 3.1: The term "grievance" as used in this Memorandum shall be any dispute, disagreement, or difference between an employee and the UG as to the meaning of any terms or provisions of this Memorandum and as to the manner in which these provisions are applied. In this Article, all references to "days" specifically mean business days which are Mondays through Fridays and excludes all holidays as identified in this Memorandum.

Where a matter within the scope of this grievance procedure is alleged to be both a grievance and prohibited practice under the jurisdiction of the Public Employee Relations Board, the Union may elect to pursue the matter under either the grievance procedure herein provided or by action before the Public Employee Relations Board. The Union's election of either procedure shall constitute a binding election of the remedy chosen and waiver of the alternative remedy.

Grievances are to be processed and/or settled in accordance with the following:

Step 1: The employee or the employee's Union representative, raising the grievance shall present it to the department head in writing, within five (5) working days from the time the grievance occurred or became known. Otherwise, it need not be considered. The department head shall provide the employee and the employee's Union representative with a written response no more than 5 days after the grievance has been presented to the department head.

Step 2: If the grievance is not resolved at Step 1, the employee or Union Steward shall notify the Union Business Manager of his dissatisfaction and shall request, in writing, a review of the grievance by the Director of Public Works or his designee.

The Union Business Manager shall make a formal request, in writing, to the Director of Public Works, for a Step 2 hearing on the grievance. Requests for a Step 2 hearing must be submitted within five (5) working days of the Division Head's response in Step 1. The Director of Public Works, or his designee, shall schedule a hearing within fifteen (15) days of the receipt of the request for review of grievance. If the grievance is not scheduled within fifteen (15) days of the receipt of the request for review of the grievance, the grievance shall be disposed of in favor of the union. The Director of Public Works, or his designee, shall render a decision on the matter within thirty (30) working days of the Step 2 hearing. If the decision is not rendered within 30 working days, the grievance shall be disposed of in favor of the union. These deadlines may be extended by mutual agreement of the Employer and the Union.

Step 3: If the grievance is not resolved at Step 2, the Union Business Manager may determine to advance the grievance to arbitration. Individual employees may consult with the Business Manager regarding whether arbitration is appropriate, but the final decision as to whether a grievance will be advanced to arbitration must be made by the Business Manager. No individual employee is independently authorized to advance a grievance to arbitration. Should the grievance be advanced to arbitration, the Union Business Manager will provide the Employer written notice of intent to arbitrate within ten (10) working days of receiving the Step 2 hearing decision. The Employer and the Union shall request a panel of impartial arbitrators from the Federal Mediation and Conciliation Service. Within a reasonable time (no more than thirty calendar days) of receiving the panel, the

Employer and Union shall meet to select an arbitrator. Selection will be accomplished by alternating "strikes" until one name is left on the list. The Union and employer agree to flip a coin to determine which party will have the first strike. The arbitration hearing shall be scheduled at a mutually agreeable date and time. The Employer and the Union agree to share equally the costs of requesting the panel and any fees due to the arbitrator.

Section 3.2: It shall be the responsibility of the employee to properly and promptly respond to the procedure herein itemized. Grievances not raised by employees within the time limitations stated shall not be considered. Furthermore, failure on the part of either party to promptly respond to the procedures outlined herein shall result in the grievance being disposed of in favor of the non-defaulting party. However, any deadlines to which this section applies may be extended by mutual agreement of the parties.

Section 3.3: It is mutually agreed that a representative of the Union and a representative of the Employer shall meet quarterly, as needed, to discuss other matters of concern or interest to either party that may, from time to time, arise.

ARTICLE 4 – WORK ASSIGNMENTS

Section 4.1: All shifts in the Transit Department, including relief drivers, shall be selected or assigned by seniority by job classification on a quarterly basis.

ARTICLE 5 – DIVISION SENIORITY

Section 5.1: The Transit Division shall maintain seniority lists for each Section. Such Sectional seniority shall be used for vacation scheduling and overtime. The Employer shall be permitted to utilize personnel from outside of a Section as the Employer determines necessary to meet staffing needs. Employer agrees that prior to utilizing a dispatcher to perform driver overtime

that the Employer shall first offer such driver overtime to available relief drivers.

ARTICLE 6 – OVERTIME

Section 6.1 – The provisions of this Article are supplemental to the overtime provisions of the bargaining unit agreement.

Section 6.2: Employees, who are scheduled for overtime on a holiday, must report to work as scheduled unless they are excused by a supervisor at least 48 hours prior to the time they are scheduled to work.

Section 6.3: Transit Department employees shall be offered overtime on a seniority basis, based upon availability. "Availability" is defined as immediately available without interfering with an assigned route. An assigned route shall not be vacated to work overtime in a different bid category except as may be permitted solely within the discretion of employer.

Section 6.4: In the event there are no volunteers to work an overtime shift, the Employer may force overtime in the order of reverse seniority which may result in the employee working sixteen (16) hours.

ARTICLE 7 – PROMOTIONS

Section 7.1: The provisions of this Article are supplemental to the promotional section of the bargaining unit agreement.

Section 7.2: A committee consisting of equal members of employer and the union will be formed to discuss operational improvements and career and professional development including, but not limited to, education, certification, testing and training and to make recommendations to the parties relating to these areas. The union shall appoint its members to the committee.

ARTICLE 8 - COMPENSATION

Section 8. 1: Rates of Pay. Rates of pay shall be as provided below:

Classification	**1/1/2024**	**1/1/2025**	**1/1/2026**
Transit Operator	$23.76	$24.71	$25.20
Lead Transit Operator	$26.60	$27.40	$28.22
Dispatcher	$22.63	$23.31	$24.01
General Laborer	$21.41	$22.05	$22.71

Section 8.2: Premium pay for Transit Drivers. Transit Drivers who, through a bid position, operate a bus that has a manufacturer's GVWR (Gross Vehicle Weight Rating) in excess of 14,500 pounds on behalf of the Transit Division will receive premium pay in the amount of 75 cents per hour when operating such buses. Transit drivers who temporarily operate a bus that has a manufacturer's GVWR (Gross Vehicle Weight Rating) in excess of 14,500 pounds will be entitled to step up pay as set forth in Section 17.1.

Tracking ID: 21101

Report to
Board of Commissioners

MEETING DATE	PRESENTER	DEPARTMENT
	Chelsee Chism, Director cchism@wycokck.org X8046	Land Bank Approvals

AGENDA ITEM #11.1.

LAND BANK BOARD OF TRUSTEES' CONSENT AGENDA

BACKGROUND

The following **option application(s)** were presented at the 12/092024 and the 01/06/25 Neighborhood & Community Development standing committee meetings:
Please visit the new site to review the applications below
https://gisapp.wycokck.org/Landbank.html

27 Single Family Homes

RECOMMENDATION

Approve

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS

IT/POLICY CONSIDERATIONS

PROCUREMENT CONSIDERATIONS

LEGAL CONSIDERATIONS

ATTACHMENTS

FC Memo Land Bank Options 02.06.24

Approved by Mayor and/or Chair and Administrator to add to agenda.

Wyandotte County Land Bank

Economic Development Department

Jud Knapp, Manager

701 North 7th St., 4th Floor
Kansas City, Kansas 66101

Phone: (913) 573-5472
Fax: (913) 573-5745
Email: jknapp@wycokck.org

M E M O R A N D U M

TO: Full Commission

FROM: Jud Knapp, Land Bank Manager

DATE: January 31, 2025

SUBJECT: Option applications for consideration

The following **option application(s)** was presented at the 12/09/24 & 01/06/25 meeting:
Please visit the new site to review the applications below
https://gisapp.wycokck.org/Landbank.html

A. Single Family Homes – 27 Homes

1. Dora Moreno – 1 home
   i. 6138 Haskell Ave – 001143
2. Steven Brown – 1 home
   i. 525 N 84th St – 009583
3. Lizett Delgado – 1 home
   i. 3426 Barber Ave – 169043
   ii. 3426 Barber Ave – 169043
   iii. 3422 Barber Ave – 912208
   iv. 3422 H Barber Ave – 912207
4. P Doyle – 1 home
   i. 1810 Rosedale Dr – 126406
5. RA Engineering Corp – 4 homes
   i. 1132 Armstrong Ave – 080798
   ii. 1134 Armstrong Ave - 080797
   iii. 1136 Armstrong Ave - 080796
   iv. 1138 Armstrong Ave - 080795
6. Pillar KC LLC – 2 homes
   i. 1240 Armstrong Ave – 080888
   ii. 1238 Armstrong Ave – 080883
   iii. 1236 Armstrong Ave – 080889
7. Roni Vasquez – 1 home
   i. 736 Splitlog Ave – 119004
8. Dara Moreno – 1 home
   i. 2726 N 59th St – 921302
9. Michael S Bridges – 1 home

   i. 8416 Parallel Pkwy – 932230
   ii. 8420 Parallel Pkwy – 932231

10. JM Framing LLC – 3 homes
   i. 1111 Tenny Ave – 093722
   ii. 1113 Tenny Ave – 093723
   iii. 1117 Tenny Ave – 093724

11. Daryoush Tamizkar – 1 home
   i. 6831 Webster Ave – 019331

12. Daryoush Tamizkar – 1 home
   i. 13710 Woodend Rd – 205408
   ii. 13650 Woodend Rd - 205409

13. Jeffery Meador – 1 home
   i. 2445 s 12th Ter – 129325
   ii. 2443 S 12th Ter – 129326

14. Jeffery Meador – 1 home
   i. 2631 Vista St – 149685

15. Tyler Burks – 4 homes
   i. 1030 Grandview Blvd – 080557
   ii. 1026 Grandview Blvd - 080558
   iii. 1024 Grandview Blvd - 080559
   iv. 1016 Grandview Blvd - 080560

16. Tyler Burks – 3 homes
   i. 1132 Tenny Ave – 093713
   ii. 1134 Tenny Ave – 093712