



Unified Government of Wyandotte County and Kansas City, Kansas

Public Works and Safety

Standing Committee Room, 5th Floor
701 N. 7th Street Trafficway, Kansas City, KS 66101

*Chairman Tom Burroughs,
Commissioner Mike Kane, Commissioner Chuck Stites, Commissioner Bill Burns, Commissioner Phil Lopez*

AGENDA

Monday, January 27, 2025

5:00 PM

1. Call to Order
2. Roll Call
3. Approval of Minutes from January 22, 2024 and February 26, 2024
4. Committee Agenda
 - 4.1. **RESOLUTION: ASSISTANCE TO FIREFIGHTERS GRANT**

Synopsis: The Kansas City Kansas Fire Department is requesting permission from our Governing Body to submit a grant request to the Federal Emergency Management Agency for a total of \$148,812, through the Assistance to Firefighters Grant Program. There is a 10% local match required.
Tracking #: 21649
 - 4.2. **RESOLUTION: APPROVAL OF FISCAL YEAR 2026 ADULT COMMUNITY CORRECTIONS KANSAS DEPARTMENT OF CORRECTIONS GRANT**

Synopsis: Approval and acceptance of a grant request to the Kansas Department of Corrections for Adult Community Corrections. No local funds or match required.
Tracking #: 2127
 - 4.3. **RESOLUTION: APPROVAL FISCAL YEAR 2026 JUVENILE COMMUNITY CORRECTIONS KANSAS DEPARTMENT OF CORRECTIONS GRANT**

Synopsis: Approval and acceptance of a grant request to the Kansas Department of Corrections for fiscal year 2026 Juvenile Community Corrections. No local funds or match required.
Tracking #: 2128
5. Public Agenda

6. Adjourn

Location: Hybrid

We invite you to view the meeting in person in the 5th Floor Conference Room, Suite 515, Municipal Office Building, 701 N. 7th Street, Kansas City, Kansas, or virtually via a Zoom webinar.

Join from PC, Mac, iPad, or Android:

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**PUBLIC WORKS AND SAFETY
STANDING COMMITTEE MINUTES
Monday, January 22, 2024**

The meeting of the Public Works and Safety Standing Committee was held on Monday, January 22, 2024, at 5:01 p.m. The following members were present: Commissioner Burroughs, Chairman, Commissioners Kane, Burns, Lopez, Bynum appearing on behalf of Stites; and BPU Board Member Henry. The following officials were also in attendance: Dennis Rubin, Fire Chief; Jeff Fisher, Executive Director of Public Works; Alan Howze, Assistant County Administrator; Troy Shaw, County Engineer; Sarah Schafer, Public Works; Monica L. Sparks, Interim UG Clerk, and Jessica Gabaree, UG Clerk's Office.

Chairman Burroughs said before I call the meeting to order, I want to announce that some committee members, staff, and the public are attending remotely as well as on site. All participants joining remotely should please mute phones and devices when you're not speaking to avoid background noise. During the meeting, make sure you announce yourself by name and title when you speak, so that the public knows who's speaking and we have an accurate record. This is critical given the number of remote participants, it's also guidance from the Kansas Attorney General's Office.

The public is allowed to participate by Zoom or submit comments by email prior to the meeting and those comments are included in the record of our meeting. The public can also indicate their intent to provide public comment by contacting our Clerk's Office by 5:00 P.M. the Thursday prior to meetings. The public also has an opportunity to provide comments, either by telephone, Zoom, or here in person in the 5th Floor Conference Room tonight, the night of the meeting.

Chairman Burroughs called the meeting to order. Roll call was taken and all members were present as shown above.

Chairman Burroughs said I will now ask the Clerk is there any revisions to our agenda tonight. **Monica L. Sparks, Interim UG Clerk**, said yes, Mr. Chair, there is a revision to the agenda. We have a new item number one, which was added and it's a resolution regarding the Automatic Mutual Aid Agreement for Fire and Other Emergencies

January 22, 2024

Approval of the minutes from December 12, 2022. **On motion of Commissioner Burns, seconded by Commissioner Lopez, the minutes were approved.** Roll call was taken and there were six “Ayes,” Henry, Lopez, Burns, Bynum, Kane, Burroughs.

COMMITTEE AGENDA

Item No. 1 – 212900...RESOLUTION: AUTOMATIC/MUTUAL AID AGREEMENT FOR FIRE AND OTHER EMERGENCIES

Synopsis: Approval of a resolution authorizing the Automatic/Mutual Aid Agreement with Kansas City, Kansas Fire Department, Edwardsville, and Bonner Springs Fire Departments to provide proper fire and emergency services to all of the Unified Government, submitted by Dennis Rubin, Fire Chief.

It is requested that this item be fast-tracked to January 25, 2024, full commission meeting.

Dennis Rubin, Fire Chief, said we appreciate the opportunity to explain our recommendation tonight and hope that you do approve it. If you go back a ways, in 1966 the United States Fire Service got together in a forum to develop a strategic plan. I happen to have a copy of that very important document and item 12 describes the fact that Fire Departments should engage in activities like we are. Automatic Aid and Mutual Aid, for quite a while our Fire Department has enjoyed Mutual Aid and what that essentially mean is we get fire apparatus, or ambulances, or Chief cars one location and then the decision is made to call for help. Automatic Aid takes it a step further, with the technology we have available we can determine the closet Fire Department resource whether it’s medical, hazardous materials, rescue, or fire response and get that vehicle or collection of vehicles rolling.

What this does is allow us to have a boundary drop when it comes to operations and in the most efficient and effective way be able to serve our communities along with supporting both Edwardsville and Bonner Springs. Fire Departments over the years have not supported what I shared with you out of the wingspread conference of 1966, but September 11th, 2001, changed that dramatically forever. New York City Fire Department is the second largest Fire Department in the world, certainly the largest in the United States, one of the best trained and one of the best

functioning departments. That day, as you might guess, and for the next several months, they were brought to their knees. Although they have about 1,300 additional calls per day, every day, their entire Fire Department was at Ground Zero. What that meant is the Mutual Aid Companies from surrounding states such as Connecticut, Maryland, Pennsylvania and the like had to take care of business, if you will, for the New York City Fire Department. With this agreement, again, it strengthens our position, it allows us to serve our community better. The really good news, ma'am and sirs, is that it comes at no additional cost, all costs associated with our responding into their communities are covered by us. Their response into our communities are covered by them, by the two other cities. With that said, again, we would ask for your approval and we're ready for questions.

I brought along with us today, our Assistant Fire Chief, that takes care of communications and automation, Sean McLaughlin, and of course our attorney Missy Bishop is with us as well if there's any legal questions.

Chairman Burroughs said thank you Chief. Any questions from the members, comments?

Commissioner Burns said yes, I'm assuming that our good friends in Edwardsville and Bonner are on board with this. **Mr. Rubin** said sir, they've signed their documents, and we are the third component if you will. If you approve tonight and Thursday night, this will go into effect February 1st, but both Governments have signed through their legislative body, sir.

Chairman Burroughs said any other questions or comments.

Action: **Commissioner Kane made a motion, seconded by BPU Board Member Henry, to approve.**

Chairman Burroughs said we do have a point of order from Alan Howze our Legal Counsel on committee.

Alan Howze, Assistant County Administrator, said I only play a lawyer on TV, not a lawyer by training, but I just want to make sure that the fast-track is in motion since that was a request.

Action: Commissioner Kane made a motion, seconded by BPU Board Member Henry, made a motion to approve and fast-track to Thursday night's meeting.

Chairman Burroughs said we do have a motion for approval of the resolution and to fast-track it to Thursday's meeting. Clerk, I'll ask if there's any comments received from the public. **Ms. Sparks** said no comments received. **Chairman Burroughs** said I'll ask if anyone online wishes to make a comment. If no one is appearing in person who would like to make comment, let the record show no one stepped forward.

Roll call was taken and there were six "Ayes" Henry, Lopez, Burns, Bynum, Kane, Burroughs.

Chairman Burroughs said the entire community's benefit from this Mutual Aid Agreement. Chief, thank you for bringing it forward and please let the other Chiefs know that we sincerely appreciate the concerted effort. **Mr. Rubin** said absolutely will and want to thank our team, they have been amazing and especially a lot of extra work done by our Law Department.

Item No. 2 – 212851...RESOLUTION: CONSENT DECREE REQUIRED PROJECTS

Synopsis: Approval of a resolution declaring the necessity and authorizing a survey and description of lands to be acquired by the right and power of eminent domain for the location, laying out, reconstruction, expansion, repair, maintenance, operation, and use of sewer and stormwater projects for eight projects identified generally in the 2013 EPA Consent Decree and the 2020 Stormwater Seven Basin Deficiency Study, submitted by Jeff Fisher, Executive Director of Public Works.

It is requested that this item be fast-tracked to the January 25, 2024, full commission meeting.

Troy Shaw, County Engineer, said the first item we'll talk about is the consent decree required projects is how we bundled it, so it's multiple projects that are required under our Sanitary Sewer Consent Decree. Majority of these, or I guess all of them, are related to sewer separations in that project and this is basically just the resolution so that we can move forward with the projects that have already been approved, get to a point where we can build them. So this is, as Commissioner

Burroughs noted, the resolution that allows us to go after right-of-way and easements as necessary for the projects.

Chairman Burroughs said any questions from the Committee? Clerk, do we have any members of the public that wish to speak to this item? **Ms. Sparks** said no hands are raised; no comments received. **Chairman Burroughs** said is there anybody appearing in person who would like to speak to this or address this item? Let the record show no one stepped forward. Any other questions from the Committee? Seeing none, I'd entertain a motion.

Action: **Commissioner Burns made a motion, seconded by Commissioner Kane, to approve and fast-track to January 25, 2024, full commission meeting.** Roll call was taken and there were six "Ayes" Henry, Lopez, Burns, Bynum, Kane, Burroughs.

Item No. 3 – 212852...RESOLUTION: STORMWATER PROGRAM PROJECTS

Synopsis: Approval of a resolution declaring the necessity and authorizing a survey and description of lands to be acquired by the right and power of eminent domain for the location, laying out, reconstruction, expansion, repair, maintenance, operation, and use of sewer and stormwater projects for six projects identified generally in the 2020 Stormwater Seven Basin Deficiency Study, submitted by Jeff Fisher, Executive Director of Public Works.

It is requested that this item be fast-tracked to the January 25, 2024, full commission meeting.

Troy Shaw, County Engineer, said the same thing as the last one. This is for a separate group of projects that are part of the WIFIA Program and ARPA. There's a couple I think an ARPA project as well. So this is the same thing moving forward projects that have already been approved in the budget and we have sitting there. It just needs the authority to start negotiating for right-of-way and any easement necessary.

Chairman Burroughs said Committee any questions? Anybody online with questions?

Chairman Burroughs said Clerk? **Commissioner Kane** said Bynum has her hand raised.

Commissioner Bynum said I just wanted to ask Troy to maybe share with new commissioners and the public what WIFIA means, it's a financing tool to get some of this needed work done. **Mr. Shaw** said I'll let Sarah Schafer take that one, she's the expert at that and is the one who helped us get these funds.

Sarah Schafer, Public Works, said so the WIFIA is the Water Infrastructure Act for financing. It's through the EPA and it is a loan program that assists communities in very low interest long-term stormwater and their clean water projects done which our stormwater and our CSO projects qualify.

Chairman Burroughs said yes, thank you for that and Commmissioner Bynum thanks for bringing that forward. It is an opportunity to fund the projects a lower, lower interest rate at a longer term. So, it's definitely beneficial to us when we have these projects of great magnitude, so I do appreciate that question.

Anybody present would care to speak to this item? Let the record show nobody step forward. I would entertain a motion for approval. **Ms. Sparks** said we need an inclusion for fast-track. **Chairman Burroughs** said okay, the motion needs to include the fast-track. Clerk, did you get that the motion does include approval as well as fast-tracking the meeting mentioned.

Action: **Commissioner Burns made a motion, seconded by Commissioner Kane, to approve and fast-track to January 25, 2024, full commission meeting.** Roll call was taken and there were six "Ayes" Henry, Lopez, Burns, Bynum, Kane, Burroughs.

Item No. 4 – 212959...RESOLUTION: ARMOURDALE PROCTER & GAMBLE TRAILHEAD

Synopsis: Approval of a resolution declaring the necessity and authorizing a survey and descriptions of lands to be acquired by the right and power of eminent domain for the location, laying-out, reconstruction, expansion, repair, maintenance, operation, and use of the Levee Trail

Armourdale Procter & Gamble Trailhead Project (KDOT Project No. 105 N-0779-01) in Kansas City, Wyandotte County, Kansas, submitted by Jeff Fisher, Executive Director of Public Works.

Troy Shaw, County Engineer, said so same thing on this one. This just happens to be coincidentally it showed up at the same time as other ones. This is a typical project we have. We received a grant for this Trail Head project as well as \$450,000 donated by Procter and Gamble for this as well. So, what we're talking about a Trail Head is basically this is right by the levee so the levee trail that runs through there a Trail Head is a place for cars to go park. There's amenities such as benches. Procter & Gamble providing some of the money, part of that covers artwork and other amenities of the area, shelters and things like that, so this is just to start keep moving forward with the project to get easements and right-of-way as necessary.

Chairman Burroughs said great, any questions from the Committee?

Commissioner Burns said is this fast-track too? **Mr. Shaw** said this one does not need to be fast-tracked.

Chairman Burroughs said I'll ask Clerk if there are any comments received from the public? **Ms. Sparks** said no hands are raised; no comments received. **Chairman Burroughs** said anybody present that would care to speak to this item? Let the record show no one stepped forward. I would entertain a motion.

Action: **Commissioner Burns made a motion, seconded by Commissioner Lopez, to approve.** Roll call was taken and there were six "Ayes" Henry, Lopez, Burns, Bynum, Kane, Burroughs.

Item No. 5 – 212960...RESOLUTION: JAMES STREET TRAILHEAD

Synopsis: Approval of a resolution declaring the necessity and authorizing a survey and descriptions of lands to be acquired by the right and power of eminent domain for the location, laying-out, reconstruction, expansion, repair, maintenance, operation, and use of the Levee Trail Central Industrial District N. James Street Trailhead Project (KDOT Project No. 105 N-0781-01) in Kansas City, Wyandotte County, Kansas, submitted by Jeff Fisher, Executive Director of Public Works.

Troy Shaw, County Engineer, said this should be quick, it's basically the same as the other one. We received a grant to do Trail Head off of James Street down by the water treatment plant or wastewater treatment plant. So, same thing looking for approval to start working on right-of-way and easement as necessary.

Chairman Burroughs said Committee any questions? Clerk, any comments from the public? **Ms. Sparks** said no hands are raised; no comments received. **Chairman Burroughs** said anybody present care to speak to this item? Let the record show no one stepped forward. Again, I would now entertain a motion, and this does not include fast-track.

Action: **Commissioner Burns made a motion, seconded by Commissioner Lopez, to approve.** Roll call was taken and there were six "Ayes" Henry, Lopez, Burns, Bynum, Kane, Burroughs.

Adjourn

Chairman Burroughs said thank you Committee, those were the only five action items needed this evening. I would entertain a motion for adjournment.

Action: **Commissioner Lopez made a motion, seconded by Commissioner Burns, to adjourn.** Roll call was taken and there were six "Ayes" Henry, Lopez, Burns, Bynum, Kane, Burroughs.

The meeting was adjourned at 5:19 PM.

JG

**PUBLIC WORKS AND SAFETY
STANDING COMMITTEE MINUTES
Monday, February 26, 2024**

The meeting of the Public Works and Safety Standing Committee was held on Monday, February 26, 2024, at 5:01 p.m. The following members were present: Commissioner Burroughs, Chairman, Commissioners Lopez, Burns, Stites, Kane, and BPU Board Member Henry. The following officials were also in attendance: Dennis Rubin, Fire Chief; Casey Meyer, Senior Counsel; Monica L. Sparks, Deputy UG Clerk, and Jessica Gabaree, UG Clerk's Office.

Chairman Burroughs said before I call the meeting to order, I want to announce that some committee members, staff, and the public are attending remotely via Zoom as well as on site. All participants joining by phone should mute their phones when not speaking to avoid background noise. During the meeting, make sure you announce yourself by name and title when you speak so that the public knows who's speaking and we have an accurate record. This is critical given the number of remote participants, it's also guidance from the Kansas Attorney General's Office.

The public is allowed to participate by Zoom or submit comments by email prior to the meeting and those comments are included in the record of our meeting. The public can also indicate their intent to provide public comment by contacting our Clerk's Office by 5:00 P.M. the Thursday prior to meetings. The public also has an opportunity to provide comments, either by telephone, Zoom, or here in person in the 5th Floor Conference Room tonight, the night of the meeting.

Chairman Burroughs called the meeting to order. Roll call was taken, and all members were present as shown above.

Chairman Burroughs said we don't have any revisions on our agenda tonight and we don't have any minutes for approval.

COMMITTEE AGENDA

Item No. 1 – 212967...GRANT: FEDERAL EMERGENCY MANAGEMENT AGENCY ASSISTANCE TO FIREFIGHTERS

February 26, 2024

Synopsis: Approval of the Assistance to Firefighters Grant (AFG) to meet the firefighting and emergency response needs of the KCK Fire Department in the amount of \$146,006.60, submitted by Dennis Rubin, Fire Chief. Matching funds will come from current budgeted funds.

Chairman Burroughs said this is the only item on the agenda this evening and I would recognize Dennis Rubin our Fire Chief for comment.

Dennis Rubin, Fire Chief, said Chief McClain and myself are representing the department asking for your support to move this item to Full Commission. Essentially, the Federal Emergency Management Agency provides grants each year to all the United States Fire Departments. With your support we will submit our application, it is a total of \$146,006.00. What that grant will specifically do will allow our Fire Department to continue down the path of becoming National Incident Management System compliance, which is a federal requirement by using what's called the Blue Card Command Program. Several of our officers, about 25 I think, are currently registered and enrolled and are making progress, I think we have five or six that have been certified. Our goal is that everyone that would be in a leadership position, Acting Captain and above, would receive this training over the next year based on this grant. The grant requires a 10% match, that match will come out of existing Training Division Funding. So, Sir and Ma'am, we're not asking for any additional money with this grant.

Chairman Burroughs said that's roughly around \$14,600. **Mr. Rubin** said yes, the matching portion is Sir. **Chairman Burroughs** said and it's within your budget? **Mr. Rubin** said oh, yes sir. **Chairman Burroughs** said does any member have any questions or comments?

Casey Meyer, Senior Counsel, said, Commissioner, can I just add real fast it wasn't originally included in the agenda, but I've added a resolution so once the vote is made, it would be a resolution to approve the application of the grant. It wasn't included in the original packet but all of you have it on your tables. **Chairman Burroughs** said we'll come back to that. No comments from the Committee? Clerk, do we have any comments received from the public? **Monica Sparks, Interim UG Clerk**; said no comments were received, no hands are raised online. **Chairman Burroughs** said anyone here care to speak to this? Let the record show no one stepped forward.

Before we get to the motion to accept this, I'll ask our Legal will we need a different—will we need two votes for this resolution? One to approve the funding or will it be included as we agreed to the resolution. **Ms. Meyer** said it would be included. So, if you're approving for the application and then if it moves forward to Full Commission and it's approved there, then it would also approve for the acceptance of the funding if the Fire Department wins the award.

Mr. Rubin said may I add to that? It'll be about October of 2024, and exactly as counsel says, we'll receive documentation from the Federal Emergency Management Agency and at that time we will have to accept the grant or deny the grant. So, there's another swing of the bat if you will, but it will be quite a delay until they're ready to make these awards sir.

Chairman Burroughs said I just want clarification that before we entertain a motion as to approving the grant, the 10% match that's one point of action, the second point of action would be to approve the resolution but if we're going to combine if the resolution is inclusive of the \$14,006.00 then we can only do it with one motion. That's the clarification I was trying to get to. I'd entertain a motion for approval of the resolution. Any other questions? Seeing none, Clerk, please call roll.

Action: **Commissioner Burns made a motion, seconded by Commissioner Stites, to approve as submitted.** Roll call was taken and there were six "Ayes," Henry, Lopez, Burns, Stites, Kane, Burroughs.

Adjourn

Chairman Burroughs said thank you Chief, appreciate you all looking out for us. Ladies and gentlemen, that concludes our meeting this evening. I would entertain a motion to adjourn.

Action: **Commissioner Burns made a motion, seconded by Commissioner Lopez, to adjourn.** Roll call was taken and there were six "Ayes," Henry, Lopez, Burns, Stites, Kane, Burroughs.

The meeting was adjourned at 5:08 p.m.

JG

February 26, 2024



Report to

MEETING DATE	PRESENTER	DEPARTMENT
JAN 27 2024		Fire Department
AGENDA ITEM #		
RESOLUTION: ASSISTANCE TO FIREFIGHTERS GRANT		
BACKGROUND		
The Kansas City Kansas Fire Department is requesting permission from our Governing Body to submit a grant request to the Federal Emergency Management Agency for a total of \$148,812., through the Assistance to Firefighters Grant Program. If approved by the Commission and funded by the Federal Government, the Kansas City Kansas Fire Department will be able to complete our much needed and lacking command training before the start of the World Cup Games come to the Metro Area. The reason for this grant is that it is essential for the successful and safe management of all emergency incidents, to include the risks associated with community growth and sponsoring world-class events, that our department becomes NIMS compliant. The key for Kansas City Kansas Fire Department to reach NIMS compliance is by obtaining a Blue Card Command AFG Grant to train and certify our Emergency Operations staff. Attached please find the full-length version of the FEMA Grant Application.		
RECOMMENDATION		
There are no legal considerations that the Department is aware. This training will allow Kansas City Kansas Fire Department to comply with the Federal National Incident Management System.		
BUDGET IMPACTS / FINANCIAL CONSIDERATIONS		
BUDGET IMPACTS / FINANCIAL CONSIDERATIONS: This grant is offered at a 90% Federal contribution with a 10% local match. The request is for a total of \$148,812. The Federal Emergency Management Agency would provide \$133,931. The Kansas City Kansas Fire Department will need to match 10% at \$14,881. The funds for this project will come from existing, approved 2025 training funds. There is no new funding requested. Without this Federal Management Agency grant, it will take the Department approximately 10 years to complete this required incident command training. With the grant, the plan will be to complete the needed command training in two years from the start of the program and ahead of the World Cup Games.		
POLICY CONSIDERATIONS: There are no policy changes needed or requested, if our grant application is successful. In fact, the Fire Department would be able to come into compliance of a long-standing Federal requirement to meet the National Incident Management System.		
IT/POLICY CONSIDERATIONS		
PROCUREMENT CONSIDERATIONS		

LEGAL CONSIDERATIONS

ATTACHMENTS

Fema Assistance to Firefighters Grant Reso 1.2.25, FIRE ACTS Grant 2025 (002) (002), AFG EMW-2024-FG-02574-FEMAGO - Application Successful submission 12.18.2024

Approved by Mayor and/or Chair and Administrator to add to agenda.

WCF 1/14/2025

*Approved to
By Anne Adams
1-17-25*

RESOLUTION NO. _____

A RESOLUTION authorizing the Kansas City, Kansas Fire Department through the Unified Government of Wyandotte County/Kansas City, Kansas to submit and accept the grant application if awarded for the FEMA Assistance to Firefighters Grant.

WHEREAS, the Federal Emergency Management Agency administers a grant for Assistance to Firefighters; and

WHEREAS, an application has been prepared to request funding to support the Departments ability to comply with the National Incident Management System; and

WHEREAS, the total value of the grant is \$148,812.00, (90% FEMA contribution: \$133,931.00, with a 10% local UG match: \$14,881.00, which will be funded out of existing Fire Department budgeted training funds).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/ KANSAS CITY, KANSAS AS FOLLOWS:

Section 1. The Kansas City, Kansas Fire Department through the Unified Government of Wyandotte County/Kansas City, Kansas is authorized to submit the grant application for the FEMA Assistance to Firefighters Grant.

Section 2. The County Administrator and/or his designee is hereby authorized to accept such grant if awarded, on behalf of the Unified Government and to take the steps necessary to fulfill the conditions of the grant and execute documents in furtherance of the grant.

**APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,
THIS ____ DAY OF _____, 2025.**

Tyrone Garner, Mayor/CEO

Unified Government Clerk

Commission Agenda Item Request

Title: Grant Application Request

Proposed Agenda Date: February 6, 2025

Presented by: Dennis L. Rubin, Fire Department

BACKGROUND:

The Kansas City Kansas Fire Department is requesting permission from our Governing Body to submit a grant request to the Federal Emergency Management Agency for a total of \$148,812., through the Assistance to Firefighters Grant Program. If approved by the Commission and funded by the Federal Government, the Kansas City Kansas Fire Department will be able to complete our much needed and lacking command training before the start of the World Cup Games come to the Metro Area.

The reason for this grant is that It is essential for the successful and safe management of all emergency incidents, to include the risks associated with community growth and sponsoring world-class events, that our Department becomes NIMS compliant. The key for Kansas City Kansas Fire Department to reach NIMS compliance is by obtaining a Blue Card Command AFG Grant to train and certify our Emergency Operations staff. Attached please find the full-length version of the FEMA Grant Application.

BUDGET IMPACTS / FINANCIAL CONSIDERATIONS:

This grant is offered at a 90% Federal contribution with a 10% local match. The request is for a total of \$148,812. The Federal Emergency Management Agency would provide \$133,931. The Kansas City Kansas Fire Department will need to match 10% at \$14,881. The funds for this project will come from existing, approved 2025 training funds. There is **no new funding requested**. Without this Federal Management Agency grant, it will take the Department approximately 10 years to complete this required incident command training. With the grant, the plan will be to complete the needed command training in two years from the start of the program and ahead of the World Cup Games.

POLICY CONSIDERATIONS:

There are no policy changes needed or requested, if our grant application is successful. In fact, the Fire Department would be able to come into compliance of a long-standing Federal requirement to meet the National Incident Management System.

PROCUREMENT CONSIDERATIONS:

The standard procurement system would be applied to obtain the needed instructional materials and equipment to present the hybrid (computer course and classroom instruction) Blue Card Command 108-hour training course to all fire officers.

LEGAL CONSIDERATIONS:

There are no legal considerations that the Department is aware. This training will allow Kansas City Kansas Fire Department to comply with the Federal National Incident Management System.

RECOMMENDED ACTION:

The Kansas City Kansas Fire Department recommends and requests County Commission's approval. We would like to ask to have this item appear on the January 27, 2025, Commission's Public Works and Safety Committee Meeting for consideration. If the request is approved, we would ask that it be included on the February 6, 2025, Regular Commission Meeting Agenda.

Thank you!

COUNTY ADMINISTRATION COMMENTS:**MAYOR AGENDA DIRECTION:**

**You have successfully submitted your application.**

System for Award Management (SAM.gov) profile

Please identify your organization to be associated with this application.

All organization information in this section will come from the System for Award Management (SAM) profile for that organization.

UNIFIED GOVERNMENT OF WYANDOTTE COUNTY K

Information current from SAM.gov as of:	11/04/2024
UEI-EFT:	PD76T7LUCLS2
DUNS (includes DUNS+4):	030693592
Employer Identification Number (EIN):	481194075
Organization legal name:	UNIFIED GOVERNMENT OF WYANDOTTE COUNTY K
Organization (doing business as) name:	
Mailing address:	701 NORTH 7TH STREET KANSAS CITY, KS 66101-3035
Physical address:	701 N 7TH ST KANSAS CITY, KS 66101-3035
Is your organization delinquent on any federal debt?	N
SAM.gov registration status:	Active as of 10/02/2024

☒ We have reviewed our bank account information on our SAM.gov profile to ensure it is up to date

Applicant information

Please provide the following additional information about the applicant.

Applicant name	Kansas City Kansas Fire Department
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Main address of location impacted by this grant

Main address 1	815 N 6th Street
Main address 2	
City	Kansas City
State/territory	KS

Zip code	66101
Zip extension	3035
In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?	Wyandotte

Applicant characteristics

The Assistance to Firefighters Grants Program's objective is to provide funding directly to fire departments and nonaffiliated EMS organizations or a State Fire Training Academy for the purpose of protecting the health and safety of the public and first responder personnel against fire and fire-related hazards. Please review the Notice of Funding Opportunity Announcement (NOFO) for information on available program areas and for more information on the evaluation process and conditions of award.

Please provide the following additional information about the applicant.

Applicant type:	Fire Department/Fire District
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Is this grant application a regional request? A regional request provides a direct regional and/or local benefit beyond your organization. You may apply for a regional request on behalf of your organization and any number of other participating eligible organizations within your region.	No
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What kind of organization do you represent?	All Paid/Career
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How many active firefighters does your department have who perform firefighting duties?	456
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How many of your active firefighters are trained to the level of Firefighter I or equivalent?	456
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How many of your active firefighters are trained to the level of Firefighter II or equivalent?	456
--	------------

Are you requesting training funds in this application to bring 100% of your firefighters into compliance with NFPA 1001?	No
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Which of the following standards does your organization meet regarding physicals? If physicals are not required then do not select any option. (optional)

☒ Meets NFPA or 1582 standard

☐ Meets NTSB or DOT standard

☐ Meets State/Local standard

How many members in your department are trained to the level of EMR or EMT, Advanced EMT or Paramedic?	456
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Does your department have a Community Paramedic program?	Yes
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How many personnel are trained to the Community Paramedic level?

2

How many stations are operated by your department?

18

Does your organization protect critical infrastructure of the state?

Yes

Please describe the critical infrastructure protected below.

Kansas City, Kansas, has a wide array of critical infrastructure and essential resources that are potential terrorist targets. The critical infrastructures and essential resources are physical and cyber-based and span all sectors of our economy. Our critical infrastructure and key resources provide the essential services that underpin American society. We possess numerous essential resources whose exploitation or destruction by terrorist, disasters, both natural and manufactured, could cause catastrophic health effects or mass casualties comparable to those from the use of a weapon of mass destruction or could have a debilitating impact on security and our economic well-being. Terrorists seek to destroy, incapacitate, or exploit critical infrastructure and essential resources across the United States to threaten national security, cause mass casualties, weaken our economy, and damage public morale and confidence. While it is impossible to protect or eliminate the vulnerability of all critical infrastructure and essential resources throughout the city, we strive to protect the below listed assets to the best of our capabilities. We protect three coal-fired electrical power generating stations, two major natural gas generating stations, two regional hospitals with a capacity of 1190 beds, including a Level I trauma center, the second largest rail hub in the United States, serves as a terminal railroad for five Class I owners: Union Pacific, BNSF, Kansas City Southern, Norfolk Southern, and Canadian Pacific—major interstate natural gas transmission pipelines, petroleum storage facilities, and chemical processing plants. KCSFD protects our county-wide Emergency Operations Center (EOC), a backup to surrounding counties. Also included is the Wyandotte County Jail complex and a juvenile detention center. The University of Kansas Medical Center Mental Health Institute has two ambulatory surgery centers. Four Interstate highways. The Board of Public Utilities Water treatment and distribution plant Wyandotte County Reservoir Dam Confluence of the Kansas and Missouri rivers The Kansas Speedway NASCAR race track The Children's Mercy Park Kansas City Soccer Stadium Compass Minerals National Performance Center Soccer Complex Legends Field

Minor League Baseball Stadium 34 industrial and warehouse facilities, to include two Amazon warehouses and distribution centers. As mentioned, it is impossible to protect or eliminate the vulnerability of all critical infrastructure and essential resources throughout the city; we strive to protect the assets to the best of our capabilities.

Do you currently report to the National Fire Incident Reporting System (NFIRS)? You will be required to report to NFIRS for the entire period of the grant. **Yes**

Please enter your FDIN/FDID. **WY101**

Do you offer live fire training? **Yes**

What is the total number of live fire training exercises conducted per year on average? **6**

Operating budget

What is your organizations operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) dedicated to expenditures for day-to-day activities for the current (at time of application) fiscal year, as well as the previous two fiscal years?

Current fiscal year: **2024**

Fiscal Year	Operating budget
2024	\$85,792,208.00
2023	\$78,383,574.00
2022	\$76,046,347.00

What percentage of the declared operating budget is dedicated to personnel costs (salary, benefits, overtime costs, etc.)? **81**

Does your department have any rainy day reserves, emergency funds, or capital outlay? **Yes**

What is the total amount currently set aside? **4929950.00**

Describe the planned purpose of this fund.

We maintain emergency funds to cover unplanned capital outlays and expenses necessary to maintain the minimum functions of the fire department.

What percentage of the declared operating budget is derived from the following	2024	2023	2022
Taxes	82	81	79
Bond issues	0	0	0
EMS billing	17	17	18
Grants	1	2	3
Donations	0	0	0
Fund drives	0	0	0
Fee for service	0	0	0
Other	0	0	0
Totals	100 %	100 %	100 %

Describe your financial need and how consistent it is with the intent of the AFG Program. Include details describing your organization's financial distress such as summarizing budget constraints, unsuccessful attempts to secure other funding, and proving the financial distress is out of your control.

Our government lacks the funds to allow our department to conduct broad and effective Incident Command System (ICS) training and certification. Due to the Unified Government's financial stress, KCKFD will not be able to reach the requirements of this federally mandated NIMS if external funds, such as grant funding, are not obtained. We have applied to other funding opportunities with no success. The following outlines our level financial distress. The KCKFD operating budget for 2024 was \$85,882,213 funded through the general fund (67%), a 3/8 cent Public Safety and Neighborhood Infrastructure sales tax (8%), and the Proprietary Fund - EMS revenue (19%). Our personnel expense, including benefits, was \$69,138,267 or 82% of our budget. Contractual services (training, travel, legal, copier, telephones, etc.) accounted for \$2,536,074 or 3% of our FY24 budget. Commodities (fuel, office supplies, etc.) accounted for \$2,905,183 or 3%. Capital Outlay (fire apparatus, ambulances, heart monitors, tools, etc.) accounted for \$5,321,950 or 7%. Grant claims and shared revenue, including donations, accounted for

\$532,739 or 1%. A non-expense item that occurs every year is the transfer funds from the EMS Enterprise Fund that goes directly to the general fund which is generated from ambulance service remittances, which is \$5,448,000 or 6% of the department budget. After personnel costs are subtracted, there are insufficient monies to pay for all vehicles, equipment, building maintenance backlogs, needed renovations, fuel, medical supplies, and equipment needed for the various divisions across our department. State level taxation structures have resulted in a lack of state revenue for local governments. Tax cuts at the state level meant less money passed down to local governments, forcing municipalities such as ours to maintain a reduced level of service due lack of state funding assistance. Local governments are forced into decisions without the prospect of state funds to help make up the difference in local funding shortfalls. Increases in insurance premiums in our personnel benefit package resulted in significant expenditure increases for personnel costs and a reduction in benefits. Additionally, minimal cost of living raises for our firefighters, while well deserved, increased the budget pressures. To increase the revenue stream, the KCKFD has made a concerted effort to obtain more total reimbursement for ground emergency transports. The KCKFD has been involved with the Kansas State Association of Fire Chiefs in pursuing supplemental reimbursement for Medicaid ambulance transports (Ground Emergency Medical Transportation, GEMT per CMS). The State Legislature passed GEMT legislation last year, and we are now in discussion with the Kansas Department of Health and Environment (KDHE) and Centers for Medicare and Medicaid Services (CMS). In 2020, the Unified Government decreased our operating budget by \$3,968,659 to offset the personnel cost for increased overtime due to COVID-19. In for FY2025, which begins 1 January 2025, the department will be faced with an additional \$2.5 million budget cut, at minimum. There are no other means to secure funding for this mandated training.

In cases of demonstrated economic hardship, and upon the request of the grant applicant, the FEMA Administrator may grant an Economic Hardship Waiver. Is it your organization's intent to apply for an Economic Hardship Waiver?

No

Other funding sources

This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you

No

are applying for this grant?

This fiscal year, are you receiving Federal funding from any **Yes** other grant program regardless of purpose?

Please provide an explanation for other funding sources in the space provided below.
KCKFD was awarded a 2020 SAFER grant award for 18 firefighters.

Applicant and community trends

Please provide the following additional information about the applicant.

Injuries and fatalities	2023	2022	2021
What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?	7	8	4
What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?	17	40	36
What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?	0	0	0
What is the total number of line of duty member injuries in your jurisdiction over the last three calendar years?	17	14	14
What is the total number of members with self-inflicted fatalities over the last three years?	0	0	0

How many vehicles does your organization have in each of the type or class of vehicle listed below? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession.



Seated riding positions

The number of seated riding positions must be equal or greater than the total number of frontline and reserve apparatus. If there are zero frontline and zero reserve apparatus, the number of seated riding positions must be zero..

Type or class of vehicles	Number of frontline apparatus	Number of reserve apparatus	Number of seated riding positions
Engines or pumpers (pumping capacity of 750 gallons per minute (GPM) or greater and water capacity of 300 gallons or more): pumper, pumper/tanker, rescue/pumper, foam pumper, CAFS pumper, type I, type II engine urban interface.	15	4	76
Ambulances for transport and/or emergency response.	12	5	34

Type or class of vehicles	Number of frontline apparatus	Number of reserve apparatus	Number of seated riding positions
Tankers or tenders (water capacity of 1,000 gallons or more).	1	1	2
Aerial apparatus: aerial ladder truck, telescoping, articulating, ladder towers, platform, tiller ladder truck, quint.	7	4	76
Brush/quick attack (pumping capacity of less than 750 GPM and water carrying capacity of at least 300 gallons): brush truck, patrol unit (pickup w/ skid unit), quick attack unit, mini-pumper, type III engine, type IV engine, type V engine, type VI engine, type VII engine.	6	0	12
Rescue vehicles: rescue squad, rescue (light, medium, heavy), technical rescue vehicle, hazardous materials unit.	2	0	8
Additional vehicles: EMS chase vehicle, air/light unit, rehab units, bomb unit, technical support (command, operational support/supply), hose tender, salvage truck, ARFF (aircraft rescue firefighting), command/mobile communications vehicle.	28	0	56

How many ALS Response vehicles are in your fleet? **9**

Is your department facing a new risk, expanding service to a new area, or experiencing an increased call volume? **Yes**

Please explain how your department is facing a new risk, expanding service to a new area, or experiencing an increased call volume.

We opened a fire station in a high-risk, low-frequency industrial area. Without this station, we would not meet the NFPA 1710 response standard. The high-risk district is the immediate first due response for providing advanced life support, water supply, and hazard mitigation to a predominately industrial area. Many businesses in this district have 24-hour work schedules seven days a week, with some companies having 3,500 staff or more per work shift. The opening of this station will enhance our NFPA 1710 response time and increase the overall response to the community and stakeholders. KCKFD is experiencing increased call volume due to escalations in automatic and mutual aid fires and population growth in our region. The new and emerging risks for KCKFD are centered around our community growth. Many new apartment projects are under construction, along with significant commercial enterprises, which are in the construction process. These residential occupancies will add over 1,000 new families to the city's western section. Also, twice a year, the sports world focuses on Kansas City, Kansas, as we host a spring and fall NASCAR race. KCK is a part of the World Series of auto racing at the fall event. Over 45,000 people will attend each of these two high-profile sporting events.

Significant risks on the horizon for KCK are current buildings that are under construction. The American Royal Corporation project will host dozens of buildings associated with livestock, commercial and competitive cooking, and related research. The other new risk project is known as Homefield, which is a vast sweeping sports complex that is about 20% complete. It is described as a major attraction and destination in the Midwest. Many baseball fields, bowling, Top Golf, a Margaritaville, several other restaurants, a large conference hotel, and many more attractions are included. Kansas City (MO) will host the FIFA 2026 World Cup Soccer. The impact of World Cup 2026 will be significant for KCK, as we will host hundreds of world-class soccer players in the city. Thousands of international visitors, guests, and worldwide media outlets will use our hotels and motels for over 60-90 days. It is essential for the successful and safe management of any emergency incidents, especially for the new risks associated with community growth and sponsoring world-class events, that KCKFD becomes NIMS compliant. The key for KCKFD to reach compliance with the National Incident Management System is obtaining a Blue Card Command AFG Grant to train and certify our staff.

Community description

Please provide the following additional information about the community your organization serves.

Type of jurisdiction served	City
What type of community does your organization serve?	Urban
What is the square mileage of your first due response zone/jurisdiction served?	156
What percentage of your primary response area is protected by hydrants?	97

What percentage of your primary response area is for the following:	Percentage (must sum to 100%)
Agriculture, wildland, open space, or undeveloped properties	34
Commercial and industrial purposes	15
Residential purposes	51

What percentage of your primary response area is for the following:	Percentage (must sum to 100%)
Total	100

What is the permanent resident population of your first due response zone/jurisdiction served? **154804**

Do you have a seasonal increase in population?

No

Please describe your organization and/or community that you serve.

The Kansas City Kansas Fire Department is committed to excellence in providing our community the highest level of service in fire prevention, fire suppression, emergency medical services, public education, and all-hazards response. We are committed to being highly trained to maintain our status-readiness. We will be highly motivated, enthusiastic about our mission, and eager to help others. We must be determined to do the right thing as persistent, driven, and dedicated Kansas City, Kansas Fire Department members. The interaction between the KCKFD and the public will always emphasize Respect, Understanding, Compassion, Patience, and Trust. The Kansas City Kansas Fire Department (KCKFD) was established on May 1, 1880, with a single steam fire engine in one fire station. Over the years, our department has significantly expanded its operations. Currently, there are a total of 475 personnel authorized. These numbers include both sworn and civilian members. KCKFD comprises nine divisions: Administration, Operations/Suppression, EMS, Support Services, Vehicle Maintenance, Training, Special Operations, Communications, and Prevention. The Special Operations Division's Services include Hazardous Material Teams, Urban Search and Rescue, and Swift Water Rescue. KCKFD has 18 stations, housing 23 companies and nine EMS units. Kansas City, Kansas, encompasses many uniquely different urban, industrial and suburban communities. The varying communities amplify the vastly different fire and EMS challenges encountered by the KCKFD, including a wide variety of commercial and industrial hazards, high-rise structures, and obstacles related to a densely populated city. Wyandotte County has a population of 167,046 and covers 156 sq. miles. Kansas City, Kansas, has a population of over 154,804 and is the third largest city in Kansas. The city is surrounded by federal interstate highways and railroads that move hundreds of thousands of commuters and hazardous materials of all types to and through America's heartland daily. Our department

responds to over 33,000 calls for service annually, which is about 100 daily emergencies. KCKFD request for response service escalates an average of 3 to 5 percent yearly.

Call volume

Summary	2023	2022	2021
Fire - NFIRS Series 100	967	989	734
Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200	9	14	9
Rescue & Emergency Medical Service Incident - NFIRS Series 300	24518	25362	24758
Hazardous Condition (No Fire) - NFIRS Series 400	617	578	579
Service Call - NFIRS Series 500	3284	3051	2977
Good Intent Call - NFIRS Series 600	2625	2722	2864
False Alarm & Falls Call - NFIRS Series 700	1851	1717	1771
Severe Weather & Natural Disaster - NFIRS Series 800	13	1	11
Special Incident Type - NFIRS Series 900	10	37	18
Total	33894	34471	33721

Fire

How many responses per year per category?	2023	2022	2021
"Structure Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 111-120)	221	286	215
"Vehicle Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 130-138)	221	172	195
"Vegetation Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 140-143)	240	198	128
Total	682	656	538

Total acreage per year	2023	2022	2021
Total acreage of all vegetation fires	0	0	0

Rescue and emergency medical service incidents

How many responses per year per category?	2023	2022	2021
"Motor Vehicle Accidents" (Of the NFIRS Series 300 calls, NFIRS Codes 322-324)	1182	1191	1479
"Extrications from Vehicles" (Of the NFIRS Series 300 calls, NFIRS Code 352)	2	2	4
"Rescues" (Of the NFIRS Series 300 calls, NFIRS Code 300, 351, 353-381)	152	103	104
EMS-BLS Response Calls	0	0	0
EMS-ALS Response Calls	23972	22372	23315
EMS-BLS Scheduled Transports	0	0	0
EMS-ALS Scheduled Transports	2283	2238	2133
Community Paramedic Response Calls	1650	1200	0
Total	29241	27106	27035

Mutual and automatic aid

How many responses per year per category?	2023	2022	2021
Amount of times the organization received Mutual Aid	0	0	0
Amount of times the organization received Automatic Aid	0	0	0
Amount of times the organization provided Mutual Aid	0	0	0
Amount of times the organization provided Automatic Aid	0	0	0
Of the Mutual and Automatic Aid responses, amount that were structure fires	0	0	0
Total	0	0	0

Grant request details

Are you requesting a Micro Grant? A Micro Grant is limited to \$75,000 in federal resources. **No**

Grand total: \$148,812.00

Program area: Operations and safety



Activity: Training

\$148,812.00



Training activity narrative

Narrative

Project Description

All emergency services providers are federally mandated to adhere the National Incident Management System (NIMS) to guide their Incident Command System (ICS). The NIMS mandate along with fire service best practices drives the Kansas City Kansas Fire Department's need to advance and maintain certified Incident Command System training. Local execution of the Incident Command system also ensures interoperability between agencies. Our department understands the necessity for our organization to operate seamlessly with our automatic and mutual aid partner fire departments, and other agencies. We must advance the ICS training across our department to gain functionality, improve operational

safety, and come into compliance with NIMS and NFPA 1561 guidance. Unfortunately, due to the lack of oversight by our previous fire administration and severe budget shortfalls there has been a limited to non-existent commitment to Incident Command Training within our department. Despite attempts to conduct fully in-house ICS training, the chronic lack of resources has prevented definitive and on-going training, which hinders our adherence to mandated ICS practices. Our Training division will continue to be underfunded for the foreseeable future further exasperating our ability to improve ICS performance. The chronic lack of funding makes efficient, prompt rectification of our shortcomings in ICS management impossible, without an infusion of funding to engage third-party training. To address our ICS challenges, we have developed a training plan which requires train-the-trainer, on-line education, and in-house technology assisted education to bring our department into compliance. Our plan will provide ICS 'certification' and continuing progressive education for our officers and acting officers within our organization. The end result of the KCKFD ICS Training program will be a department that is prepared to operate in compliance with the Federal NIMS mandate, NFPA 1561, and fire service best practices. Advancing our ICS training with the assistance of third-party resources providing initial "certification" will establish a consistency in approach and long-term positive outcomes. Despite our commitment to improve ICS training and improving our overall ICS performance we do not possess the budget to execute this critical initiative. Our already limited department budget will be further cut by at least \$2.5 million during the 2025 fiscal year beginning 1 January

2025. Our ability to purchase the necessary technology, access the online training aspect, and certifying our trainers is impossible. Beyond our lack of funds of ICS training, we will be unable to fund such critical items as equipment replacement, SCBA testing and repairs; items not eligible for AFG grants or inline with AFG priorities. This funding request will allow us to meet our ICS commitment and manage this singular resource issue. Securing AFG funding will allow us to provided certified training to our Chief Officers, Company Officers, and Acting Company officers to meet our mandated ICS requirements. As well, this training will bring us closer to our regional partners. We will be able to extend elements of this training to stakeholders, automatic, and mutual aid partner organizations. This joint training will further enhance local department relationships and provide joint training possibilities that until recently have been extremely limited.

Cost/Benefit

The Kansas City Kansas Fire Department (KCKFD) will benefit significantly from consistent Incident Command System (ICS) training for Chief Officers, Company, and Acting Company Officers. This training program melds online training, Train-the-Trainer, and in-house multi-media driven training focusing on major structure in which structure fires typically occur (single-family residential, multi-family, commercial, strip malls, and big-box occupancies). KCKFD's ICS training program aims to provide a solution for our Incident Commanders to address local Hazard Zone operations. Our ICS training plan applies multiple training resources to 'certify' members of our department who occupy positions which may require them to fill the role of Incident Commander. By partnering with a third-party educator, the

KCKFD will initiate instruction using on-line resources, validate our in-house instructors via a Train-the-trainer program, and complete the certification process through live simulation training using multimedia prompts. The KCKFD ICS Training plan to generate NIMS compliance from our department will become a legacy program that will require routine, tracked, refresher training. We will engage in an ICS program applies a standardized curriculum and certification system that defines the best practice in fire service incident management for our officers and acting officers to manage local NIMS Type 4 and 5 Hazards. Total cost of this training for 182 members is \$148,812. Additional cost will be occurred for train-the-trainer (12 members at \$4500) and technology (\$7200) required for the training cycles, from initial training to maintaining CEUs. There is a high benefit to this expenditure for the safety of our members, the public, and the potential to reduce property loss through effective Incident Command practices. The improvement in knowledge, skills, in their command roles will create a high-value benefit to all stakeholders. The cost versus benefits equates to approximately \$800 per student, when that value is spread across the knowledge being utilized throughout a career, the cost-benefit only improves. NIMS compliant incident command management training will allow our members to operate with higher confidence and safety awareness, and improve scene management. Improving scene preservation and life safety brings widespread benefits to our community at fires and other IDLH incidents. The budget cost justification for this training project is small compared to what it brings to our department and community. Training Incident Commanders is in line with AFG

Statement of Effect

FY24 grant priorities and provides cost-benefit results are massive compared to the risk presented by a lack of ICS training. This leadership training meets or exceeds, not only, FEMA mandated NIMS requirements, but also NFPA 1561, and represents the fire service best practices in Incident Command System training.

The effect of this award will be a rapid the improvement in our department's incident management leadership abilities, which increases firefighter safety, and the reduction of loss of life and property. Ultimately, the effect will be evident on several critical fronts. At the fundamental core, the added scene management and organization will significantly benefit our firefighters operating in better-managed operations. The members who attend this training will gain the knowledge, skills, and abilities to be better prepared to meet the needs of our Incident Command System as mandated by NIMS. This award will improve our daily incident operations significantly. Accountability is key. Structured command understands the need for personnel accountability and the need to continually monitor our on-scene resources. The better organized and managed incident scene keeps firefighters safer and provides peace of mind, knowing the situational risks are proactively being addressed. Incident scene management is critical to every operation. Structured standard command practices for joint, local, everyday strategic, and tactical emergency operations conducted locally and regionally improves outcomes for all stakeholders. By accelerating training, gaining resources, and certifying our Chief Officers, Company Officers and Acting Company Officers we produce Incident Commanders who make better decisions that

potentially eliminate the lethal and costly mistakes that cause injury, death, and unnecessary fire losses in the local response area. Organized command operations increase the effectiveness of operations and commit to more personnel safety. An award by the AFG grant will also benefit our department by improving our interoperability with out auto and mutual aid partner agencies. By effectively using the standardized ICS command structure and vocabulary our joint operations with other agencies become safer and more effective. Additionally, this funding will open up more training opportunities with our regional partners in Incident Command and other multi-company operations. Finally, this grant would allow our department to turn our attention to locating alternative funding for other, under-funded, critical needs. Achieving funding for our ICS training program will alleviate one huge issue facing our department and allow us to move forward with the ICS training program we desperately need to address.

Project



Project: NIMS/Incident Management System (IMS) (NFPA 1026, 1561 / NFA/EMI/NWCG) \$148,812.00

► **NIMS/Incident Management System (IMS) (NFPA 1026, 1561 / NFA/EMI/NWCG) project questions**

Cost Items

▶	Item: Classroom	\$3,950.00
▶	Item: Classroom	\$3,250.00
▶	Item: Classroom	\$14,742.00
▶	Item: Classroom	\$2,800.00
▶	Item: Classroom	\$54,000.00
▶	Item: Classroom	\$70,070.00

Grant request summary

The table below summarizes the number of items and total cost within each activity you have requested funding for. This table will update as you change the items within your grant request details.

Grant request summary

Activity	Number of items	Total cost
Training	6	\$148,812.00
Total	6	\$148,812.00

Is your proposed project limited to one or more of the [following activities](#) ⓘ : Planning and development of policies or processes. Management, administrative, or personnel actions. Classroom-based training. Acquisition of mobile and portable equipment (not involving installation) on or in a building.

Yes

Budget summary

Budget summary

Object class categories	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$2,800.00
Supplies	\$0.00
Contractual	\$146,012.00
Construction	\$0.00
Other	\$0.00
Total direct charges	\$148,812.00
Indirect charges	\$0.00
TOTAL	\$148,812.00
Non-federal resources	
Applicant	\$13,528.36
State	\$0.00
Other sources	\$0.00
Remarks	
Total Federal and Non-federal resources	
Federal resources	\$135,283.64
Non-federal resources	\$13,528.36
TOTAL	\$148,812.00
Program income	\$0.00

Contact information

Did any individual or organization assist with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application?

No

Secondary point of contact

Please provide a secondary point of contact for this grant.

The Authorized Organization Representative (AOR) who submits the application will be identified as the primary point of contact for the grant. Please provide one secondary point of contact for this grant below. The secondary contact can be members of the fire department or organizations applying for the grant that will see the grant through completion, are familiar with the grant application, and have the authority to make decisions on and to act upon this grant application. The secondary point of contact can also be an individual who assisted with the development, preparation, or review of the application.

Scott Schaunaman Assistant Chief sschaunaman@kckfd.org	Primary phone 9135735956 Work Fax	Additional phones 9134884031 Mobile
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Assurance and certifications

OMB number: 4040-0007, Expiration date: 02/28/2025 [View burden statement](#)

SF-424B: Assurances - Non-Construction Programs

OMB Number: 4040-0007

Expiration Date: 02/28/2025

Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

Certifications regarding lobbying

OMB Number: 4040-0013

Expiration Date: 02/28/2025

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

SF-LLL: Disclosure of Lobbying Activities

OMB Number: 4040-0013

Expiration Date: 02/28/2025

Complete only if the applicant is required to do so by 44 C.F.R. part 18. Generally disclosure is required when applying for a grant of more than \$100,000 and if any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Further, the recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event described in 44 C.F.R. § 18.110(c) that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by the applicant.

The applicant is not currently required to submit the SF-LLL.

Notice of funding opportunity

I certify that the applicant organization has consulted the appropriate Notice of Funding Opportunity and that all requested activities are programmatically allowable, technically feasible, and can be completed within the award's Period of Performance (POP).

Accuracy of application

I certify that I represent the organization applying for this grant and have reviewed and confirmed the accuracy of all application information submitted. Regardless of intent, the submission of information that is false or misleading may result in actions by FEMA that include, but are not limited to: the submitted application not being considered for award, enforcement actions taken against an existing award pending investigation or review, or referral to the DHS Office of Inspector General.

Authorized Organizational Representative for the grant

By signing this application, I certify that I understand that inputting my password below signifies that I am the identified Authorized Organization Representative for this grant. Further, I understand that this electronic signature shall bind the organization as if the application were physically signed and filed.

Authorization to submit application on behalf of applicant organization

By signing this application, I certify that I am either an employee or official of the applicant organization and am authorized to submit this application on behalf of my organization; or, if I am not an employee or official of the applicant organization, I certify that the applicant organization is aware I am submitting this application on its behalf, that I have written authorization from the applicant organization to submit this application on their behalf, and that I have provided contact information for an employee or official of the applicant organization in addition to my contact information.



Report to

Tracking ID: 2127

MEETING DATE	PRESENTER	DEPARTMENT
JAN 27 2024	Phillip Lockman, Director plockman@wycokck.org x8099	Community Corrections
AGENDA ITEM #		
RESOLUTION: APPROVAL OF FISCAL YEAR 2026 ADULT COMMUNITY CORRECTIONS KANSAS DEPARTMENT OF CORRECTIONS GRANT		
BACKGROUND		
This is our annual grant application for adult services through the KDOC.		
RECOMMENDATION		
Approve Approval and acceptance of a grant request to the Kansas Department of Corrections. No local funds or match required. This will be the 50th year for this grant. Approve staff to apply for the FY2026 Kansas Dept. of Corrections Adult Community Corrections Grant and if awarded, authorize the County Administrator to execute all necessary documents.		
BUDGET IMPACTS / FINANCIAL CONSIDERATIONS		
No costs to the general fund.		
IT/POLICY CONSIDERATIONS		
None.		
PROCUREMENT CONSIDERATIONS		
None.		
LEGAL CONSIDERATIONS		
None.		
ATTACHMENTS		
Reso to Apply for Kansas DOC Grant Adult, Unified Gov Wyco_KCK Adult- Application		

Approved by Mayor and/or Chair and Administrator to add to agenda.

DOF 1/17/2025
Approved: [Signature] 1-22-25

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE UNIFIED GOVERNMENT OF
WYANDOTTE COUNTY/KANSAS CITY, KANSAS DEPARTMENT OF
COMMUNITY CORRECTIONS TO APPLY FOR AND ACCEPT A GRANT AWARD
FOR THE FY26 KANSAS DEPARTMENT OF CORRECTIONS ADULT
COMMUNITY CORRECTIONS GRANT.**

WHEREAS, the Adult Community Corrections Grant is a competitive grant program overseen by the Kansas Department of Corrections; and

WHEREAS, the Unified Government of Wyandotte County/Kansas City, Kansas Department of Community Corrections has submitted an application requesting grant funds in the amount of \$1,934,558.91 with no matching funds required; and

WHEREAS, if awarded, the Department of Community Corrections intends to use this grant funding for its correctional services and programs.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/
KANSAS CITY, KANSAS AS FOLLOWS:**

Section 1. The Unified Government Board of Commissioners hereby approves the Department of Community Corrections to pursue the FY26 Kansas Department of Corrections Adult Community Corrections Grant.

Section 2. Further Action. The Mayor/CEO, County Administrator, and other officers, agents, and employees of the Unified Government are hereby further authorized and directed to take such further action as may be appropriate or desirable to accomplish the purpose of this Resolution.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body of the Unified Government.

**APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,
THIS _____ DAY OF _____, 2025.**

Tyrone Garner, Mayor/CEO

Attest:

Unified Government Clerk

Approved as to Form:

Legal Counsel



29th Judicial District Community Corrections

Prepared by Unified Gov Wyco/KCK
for Kansas Department of Corrections FY 2026 Adult Comprehensive Plan Grant

Primary Contact: Phillip Lockman

Opportunity Details

Opportunity Information

Title
FY 2026 Adult Comprehensive Plan Grant

Description
Pursuant to KSA 75-5291 and KSA 75-52,112, the Kansas Department of Corrections (KDOC) is seeking applications for funding the development, implementation, operation, and improvement of community correctional services that address the criminogenic and behavioral health needs of adult felony offenders. Funding obtained under this award will serve to support local community corrections agencies in increasing public safety, reducing the risk of probationers on community corrections supervision, and increasing the percentage of probationers successfully completing community corrections supervision.

Awarding Agency Name
Kansas Department of Corrections

Manager
Tara Newell

Opportunity Posted Date
12/1/2024

Public Link
<https://www.gotomygrants.com/Public/Opportunities/Details/c05550f5-03e7-4735-b31a-6abb0e898b77>

Funding Information

Funding Sources
State

Funding Source Description
Funds for this opportunity are appropriated by the Kansas State Legislature and distributed by the Kansas Department of Corrections.

Funding Restrictions
These funds may not be co-mingled with funds from other state or federal agencies or local funds. Refer to the KDOC Financial Rules, Guidelines and Reporting Instructions for other funding restrictions.

Award Information

Award Period
07/01/2025 - 06/30/2026

Indirect Costs Allowed
Yes

Indirect Cost Description
Indirect costs include supplies, utilities, office equipment rental, desktop computers, and cell phones.

Restrictions on Indirect Costs
Yes

Citation Governing Indirect Cost Restriction
KDOC Financial Rules and Guidelines

Submission Information

Submission Window
12/01/2024 1:00 AM - 03/15/2025 11:59 PM

Submission Timeline Type
One Time

Submission Timeline Additional Information
No applications will be accepted after the Submission Close Date.

Other Submission Requirements
To facilitate the review process, it is imperative that all funding requests submitted are complete, accurate, and include the required signatory approvals. The Board of County Commissioners or Governing Authority for the applicant/administrative county must review and approve the application prior to submission to KDOC. Incomplete applications will not be considered for funding unless or until all deficiencies have been corrected to KDOC's satisfaction.

Question Submission Information

Question Submission Additional Information
For questions or assistance with the requirements of this funding opportunity, the Community Corrections Program Director should contact KDOC Director of Grants or their assigned KDOC Regional Contact.

Attachments

Technical Assistance Session

Technical Assistance Session
Yes

Session Date and Time
12/13/2024 3:35 PM

Conference Info / Registration Link
AC/Directors Meeting: <https://kdoc.zoom.us/j/88035964503?pwd=hQI7oY7fCNKLotUODRsZnEOwwz1zQO.1>

Eligibility Information

Eligible Applicants

- County Governments

Additional Eligibility Information

Any county or group of cooperating counties operating a community correctional services program is eligible to apply for Community Corrections Act funding. However, pursuant to KSA 75-5296, no county or group of cooperating counties shall be qualified to receive grant funding unless and until the comprehensive plan for such county or group of cooperating counties is approved by the Secretary of Corrections. Additionally, in order to remain eligible for Community Corrections Act funding, a county or group of cooperating counties shall substantially comply with the operating standards established by the Secretary of Corrections.

Award Administration Information

State Award Notices

Award notifications will be made on or before July 1, 2025.

Awards will be based on the criteria specified in KSA 75-52,111 and 75-52,112 and will be awarded to the Board of County Commissioners or Governing Authority for the applicant county. If the applicant is a group of cooperating counties, then funding will be awarded to the administrative county identified in the group of cooperating counties' Inter-Local Agreement.

Reporting

Award recipients will be required to complete and submit quarterly financial and outcome reports and signatures in accordance with the following timelines:

Q1 (Jul-Aug-Sep) Due on/before: 10/30/2025

Q2 (Oct-Nov-Dec) Due on/before: 01/30/2026

Q3 (Jan-Feb-Mar) Due on/before: 04/30/2026

Q4 (Apr-May-Jun) Due on/before: 07/30/2026

New to the FY 2026 Adult Comprehensive Plan Grant, all quarterly financial and outcome reports and signatures will be submitted through SharePoint.



Project Information

Application Information

Application Name
29th Judicial District Community Corrections

Award Requested
\$2,022,058.37

Total Award Budget
\$2,022,058.37

Primary Contact Information

Name
Phillip Lockman

Email Address
plockman@wycokck.org

Address
812 N 7th St, 3rd Floor
Kansas City, Kansas 66101

Phone Number
(913) 573- 8099

Project Description

Agency Profile - Adult

Agency Leadership

Does agency leadership include an Executive/Administrative Director? This question is not intended to capture information regarding the County Administrator but rather a secondary level of leadership within the agency.

- ☐ Yes
☒ No

Which governing authority has direct oversight of the community corrections agency, to include hiring/firing of staff?

- ☒ Board of County Commissioners (BOCC)
☐ Governing Board

BOCC Chairperson Name

Mayor/CEO Tyrone Garner

BOCC Chairperson Address Line 1

701 N 7th St

BOCC Chairperson Address Line 2

9th Floor

BOCC Chairperson City

Kansas City

BOCC Chairperson State

Kansas

BOCC Chairperson Zip Code

66101

BOCC Chairperson Phone Number

913-573-5080

BOCC Chairperson Email Address

tgarner@wcokck.org

Agency Locations

Main Office

Main Office Address Line 1

812 N 7th St

Main Office Address Line 2

3rd Floor

Main Office City

Kansas City

Main Office State

Kansas

Main Office Zip Code

66101

Does your agency operate any satellite offices?

- ☐ Yes
☒ No

Does your agency operate a residential center?

- ☐ Yes
☒ No

Organizational Chart

Attach a copy of your agency's organizational chart. The chart should contain staff names and titles.

FY26 UG 29th District Organizational Chart Adult.docx

Governing/Corrections Advisory Board

Is your agency's CAB Chairperson different from the Chairperson of your Governing Board? *

- ☒ Yes
☐ No

Corrections Advisory Board Chairperson Name

Teresa Burton

Corrections Advisory Board Chairperson Address Line 1

8535 Bluejacket St

Corrections Advisory Board Chairperson Address Line 2

Corrections Advisory Board Chairperson City

Lenexa

Corrections Advisory Board Chairperson State

Kansas

Corrections Advisory Board Chairperson Zip Code

66214

Corrections Advisory Board Chairperson Email Address

teresab@workforcepartnership.com

Corrections Advisory Board Chairperson Phone Number
913-577-5900

Corrections Advisory Board, FY26 Members - Instructions: Provide all of the requested information for each advisory/governing board member who will serve during the fiscal year(s). KSA 75-5297 governs advisory board membership, qualifications, and appointment provisions. Below, each representation entity has been established to include 4 Other options. Each member should be identified by completing their Name, Appointing Entity, Job Title, Gender, and Ethnic Minority. In the Ethnicity Minority column, enter the most accurate options listed for the member.

	Name	Appointed By	Job Title	Gender	Ethnicity Minority: (American Indian or Alaska Native , Asian, Black or African American, Hispanic or Latino, Other (must identify) , Two or more races, or White)
Law Enforcement Representing Member:	Sharalde Brown	Sheriff	Captain	Female	African American
Prosecution Representing Member:	Damion Mitchell	Unified Commission	Chief Deputy District Attorney	Male	African American
Judiciary Representing Member:	Michael Russell	Chief Administrative Judge	District Court Judge	Male	White
Education Representing Member:	Suzie Tousey	Unified Commission	Educator	Female	White
Court Services Representing Member:	Robbie Doerste	Chief Administrative Judge	Director	Female	White
Community Mental Health Representing Member:	Christine Swenson	Unified Commission	Administrator	Female	white
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
City/County Representing Member:					
City/County Representing Member:					
City/County Representing Member:					
Other Representing Member:	Alexander Kump	Unified Commission	KCK Housing Authority	Male	White
Other Representing Member:	Kathleen Yarsulik	Chief of Police	Captain	Female	White
Other Representing Member:					
Other Representing Member:					
Other Representing Member:					

Is this a joint board with the Juvenile Corrections Advisory Board?

- ☐ Yes
☒ No

Fiscal Year 2024 Outcomes

Data and Definitions

The intent of this section is to identify the completion rates represented in the last full fiscal year's data. Review the FY 2024 Adult CC Case Closure Chart along with the definitions. Use this information to answer the questions below regarding your agencies FY 2024 Outcomes.

The information entered below must reflect the KDOC data provided.

Review the attached FY 2024 Adult CC Case Closure Chart to answer the following information
FY24 Adult CC Case Closure Chart.png

Definitions

- **Overall successful completion rate includes those cases closed with a termination reason of Successful, Unsuccessful, Death, and Not Sentenced to Community Corrections.**
 - This equals the Overall Success Rate column on the attached FY 2024 case closure document.
- **Successful case closures includes only those cases closed with a Successful termination reason.**
 - This equals the Success Rate column on the attached FY 2024 case closure document.
- **Unsuccessful case closures includes only those cases closed with an Unsuccessful termination reason.**
 - This equals the Unsuccessful Rate column on the attached FY 2024 case closure document.
- **Overall Revocation Rate includes those cases closed with a termination reason of Revoked-New Felony, Revoked-New Misdemeanor and Revoked-Condition Violator.**
 - This equals the Revocation Rate column on the attached FY 2024 case closure document.

What was your agency's overall successful completion rate in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).
77.60%

Select your overall successful completion rate for FY 2024.

- ☒ Achieved 75% or higher
- ☐ Did not meet 75% but achieved a 3% or higher increase from the previous year's overall success rate
- ☐ Did not meet 75% or achieve a 3% increase from the previous year's overall success rate

What was your agency's successful case closures rate in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).
37.60%

What was your agency's unsuccessful case closures rate in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).
36.50%

What were the most prominent drivers of unsuccessful case closures in FY 2024?

In FY 24 this agency had 132 cases unsuccessfully closed which is a decrease by 4% from FY 2023. Unsuccessful case closures are driven judicially by cases closed in court. For example, a probationer appears before the court to address technical violations and a quick dip is requested but there is an agreement between the defense and state that the probationer reached the maximum benefit of services, and the case is ordered closed.

What was your agency's revoked case closures rate in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).
16.60%

Programmatic Changes

The intent of this section is to discuss any significant changes that have occurred in the agency and/or community that positively or negatively impacted your successful implementation of the FY 2025 comprehensive plan.

Has the agency experienced significant changes, either positive or negative, which have directly impacted your program for FY25 (e.g., new, or discontinued program services, staff turnover, policy, or procedure changes, new or discontinued community services)?

- ☐ Yes
☒ No

If changes were not addressed in FY25, are there plans do you plan to address them in FY26?

- ☐ Yes
☒ No

Cognitive Behavioral Programming (CBI)

In this section agencies should report programming offered in a group setting in FY 2024. Remember to identify your CBI programming by the specific name of the curriculum rather than generally noting "CBI" or the like. If you are only administering certain components of a curriculum to your clients, rather than all clients receiving the full curriculum, please break this information out to provide for the specific components in the Agency Programming table.

Any new programs for FY 2026, needs to be approved by KDOC prior to implementation, if not on the approved curriculum list . If there is an intent to offer a new program, the agency must first contact Tara Newell.

KDOC Approved Curriculum List

KDOC Approved Client Curriculum 2.14.23.pdf

Did the agency offer in-house or contracted group cognitive behavioral programming in FY 2024? This question does not address individual CBI programming.

- ☒ Yes
☐ No

Utilize the Agency Programming table below to identify programs information.

[illegible]

Fiscal Year 2026 Plan

In this section agencies should use this form to identify critical needs that impact the entire agency. The needs may be considered gap for the agency. A plan should start to materialize for what the agency must do to address the needs or prepare for a shift. This information should be later found in the Agency Case Plan.

Organizational Needs

This section is available to applicants who desire to address critical needs that impact the entire agency. Examples might include plans to relocate office space, a need for additional space to deliver more on-site services, or an agency-wide training initiative that would provide a means for staff/caseload specialization.

Does your agency have any organizational needs, excluding staffing levels or wages, that will be addressed.

- ☐ Yes
☒ No

Behavioral Health Services

The state legislature has allocated funds to develop or enhance behavioral health services statewide again in FY 2026. This funding is not a standalone opportunity as in years past. Instead, the funding has been distributed throughout the state.

The below questions should be answered by all agencies to best understand how money is being spent to address your agencies behavior health needs.

Describe how your agency will prioritize behavioral health services for the supervised population.

How does your budget support Behavioral Health Services.

Agency Case Plan

For FY 2026, the Agency Case Plan will be created outside of the Comprehensive Plan. It will still be important that the Agency Case Plan utilize the data identified from the Fiscal Year 2024 Outcomes, recent Agency Program Review feedback, as well as the closing status of the Agency FY 2025 goals to help identify gaps. Once identified, the gaps should be prioritized to help agencies determine the plan. When completing the required plan, a minimum of three principles will need to be identified for the upcoming fiscal year. Agencies may choose from any of the eight principles to develop their goals. Additional goals that are separate from the eight principles can be used if desired once the minimum requirement of three principles has been met.

Agencies will utilize the attached Agency Case Plan to state their goals and objectives. The plan is due August 15, 2025. No additional signatures are needed for this document. An accompanying signatory approval page is only required for the Year-End report.

Additionally, the submitting of Quarterly and Year-End Outcome Reports will be done through SharePoint. A link to your agency SharePoint folder will be provided after submission of the grant application.

Agency Case Plan

Agency Case Plan.docx

Fiscal and Budget Considerations and Instructions

In this section the applicant must complete all needed information on this form. Below is the agencies allocation, it should be noted this is subject to the Governor's approved budget. Also, attached below a Budget Documentation with overall general budget information. Agencies should read and understand the KDOC Financial Rules and Guidelines, attached below. Failure to adhere to all budget instructions will result in applications being returned for corrective action. This may delay final award decisions, notifications, and payments. Budget and the management of fiscal records will not be completed in Amplifund for FY 2026. Below is an attached workbook for agencies to submit their budgets for approvals. The submitted budget must match the allocation.

Host/Administrative County

Does your agency operate as a single or multi-county entity?

- ☐ Single
☐ Multi-County

Host/Administrative County Financial Officer Name

Host/Administrative County Financial Officer Address Line 1

Host/Administrative County Financial Officer Address Line 2

Host/Administrative County Financial Officer City

Host/Administrative County Financial Officer State

Host/Administrative County Financial Officer Zip Code

Host/Administrative County Financial Officer Phone Number

Host/Administrative County Financial Officer Email Address

Budget Information and Document

Budget Documentation, attached is general budget information.

Budget Instructions.pdf

Budget Workbook, attached is the master budget workbook. In this workbook, there are sheets for both Adult and Juvenile information, only use the sheets that are applicable. It is also important to note the budget amount must match the allocation.

FY26 ADULT & JUVENILE Budget Workbook.xlsx

Upload the complete Budget here.

Agency Fees Chart

Use the below chart to identify FY 2026 agency/client fees. If the Agency does not assess fees, indicate N/A.

	Fee Amount	Frequency (how often assesses)	Additional information if needed.
Supervision Fee	N/A	N/A	N/A
Courtesy Transfer Fee	N/A	N/A	N/A
Drug Screening	N/A	N/A	N/A
Drug Screening Confirmation	N/A	N/A	N/A
Electronic Monitoring Devices	N/A	N/A	N/A
Alcohol Monitoring Device	N/A	N/A	N/A

Payout Funds

Payout Funds Line Item(s):

Costs should only be budgeted for these line items if local policy allows for existence of such a fund. If you wish to budget this as a line item in FY26, you must submit documentation of local policy, approval of the BOCC or Governing Authority, and rationale for determining the amount budgeted.

Is your agency budgeting for payout funds?

- ☐ Yes
☐ No

Non-KDOC Funding Information

Pursuant to KSA 75-52,103, does your agency receive assistance from the county or counties within your judicial district?

- ☐ Yes
☐ No

Instructions for documenting county assistance.

Single county agencies: Include the following items when detailing what assistance is provided to the agency:

- Type of Assistance (Allocation or In-Kind)
- Assistance amount, expressed in whole dollars
- Description/purpose of assistance
- If contribution has been confirmed by the county or it is a pending request.

Multi-county agencies: In addition to the four bullet points above, include the name of the county.

Example of documenting county assistance: Allocation - \$20,000 - Rent - Confirmed

Has or will your agency request funding from other sources (e.g., federal grants, private foundations grants, etc.) for FY26?



- ☐ Yes
- ☐ No

Sign Here

The individual responsible for creating the budget is the individual who should enter their name below.

By entering my name below, I declare that I have reviewed the budget instructions provided by KDOC and have adhered to these instructions as I developed my budget as part of the application process.



Signatory Approval

Utilize FY 2026 Adult Signature Page to obtain the required grant application signatory approvals.

FY 2026 Signature Page, Adult Comprehensive Page.pdf

Attach the signed copy of FY 2026 Adult Signature Page here. Be sure to attach all pages of the form, including the additional signature BOCC signature pages if they are applicable for your agency.





Report to

Tracking ID: 2128

MEETING DATE	PRESENTER	DEPARTMENT
JAN 27 2024	Phillip Lockman, Director plockman@wycokck.org x8099	Community Corrections
AGENDA ITEM #		
RESOLUTION: APPROVAL FISCAL YEAR 2026 JUVENILE COMMUNITY CORRECTIONS KANSAS DEPARTMENT OF CORRECTIONS GRANT		
BACKGROUND		
This is our annual KDOC juvenile services grant request.		
RECOMMENDATION		
Approve Approval and acceptance of a grant request to the Kansas Department of Corrections. No local funds or match required. This will be the 28th year for this grant. Approve staff to apply for the FY2026 Kansas Dept. of Corrections Adult Community Corrections Grant and if awarded, authorize the County Administrator to execute all necessary documents.		
BUDGET IMPACTS / FINANCIAL CONSIDERATIONS		
No general fund money is utilized.		
IT/POLICY CONSIDERATIONS		
None		
PROCUREMENT CONSIDERATIONS		
None		
LEGAL CONSIDERATIONS		
None		
ATTACHMENTS		
2025 Reso to Apply for Kansas DOC Grant Juvenilev2, Unified Gov Wyco_KCK - Juv Application		

Approved by Mayor and/or Chair and Administrator to add to agenda.

David 1/17/2025
Approved: [Signature] 1-22-25

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE UNIFIED GOVERNMENT OF
WYANDOTTE COUNTY/KANSAS CITY, KANSAS DEPARTMENT OF
COMMUNITY CORRECTIONS TO APPLY FOR AND ACCEPT A GRANT AWARD
FOR THE FY26 KANSAS DEPARTMENT OF CORRECTIONS JUVENILE
COMMUNITY CORRECTIONS GRANT.**

WHEREAS, the Juvenile Community Corrections Grant is a competitive grant program overseen by the Kansas Department of Corrections; and

WHEREAS, the Unified Government of Wyandotte County/Kansas City, Kansas Department of Community Corrections has submitted an application requesting grant funds in the amount of \$2,506,227.84 with no matching funds required.

WHEREAS, if awarded, the Department of Community Corrections intends to use this grant funding for its juvenile correctional services and programs.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/
KANSAS CITY, KANSAS AS FOLLOWS:**

Section 1. The Unified Government Board of Commissioners hereby approves the Department of Community Corrections to pursue the FY26 Kansas Department of Corrections Juvenile Community Corrections Grant.

Section 2. Further Action. The Mayor/CEO, County Administrator, and other officers, agents, and employees of the Unified Government are hereby further authorized and directed to take such further action as may be appropriate or desirable to accomplish the purpose of this Resolution.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately after its adoption by the Governing Body of the Unified Government.

**APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,
THIS ____ DAY OF _____, 2025.**

Tyrone Garner, Mayor/CEO

Attest:

Unified Government Clerk

Approved as to Form:

Legal Counsel



29th Judicial District Juvenile Services

Prepared by Unified Gov Wyco/KCK
for Kansas Department of Corrections FY 2026 Juvenile Comprehensive Plan Grant

Primary Contact: Phillip Lockman

Opportunity Details

Opportunity Information

Title

FY 2026 Juvenile Comprehensive Plan Grant

Description

Pursuant to KSA 75-7038, the Kansas Department of Corrections (KDOC) is seeking applications for funding the development, implementation, operation, and improvement of juvenile community correctional services. Funding under this award will serve to support local community corrections agencies and service providers in promoting public safety, holding juveniles accountable for their behavior, and improving their ability to live more productively and responsibly in their community.

Awarding Agency Name

Kansas Department of Corrections

Agency Contact Name

Tara Newell

Agency Contact Phone

(785) 211-3611

Agency Contact Email

tara.newell@ks.gov

Manager

Tara Newell

Opportunity Posted Date

12/1/2024

Funding Opportunity Number

J-FY2026-CP

Public Link

<https://www.gotomygrants.com/Public/Opportunities/Details/2669d520-20d8-45fe-8e6e-440eb41478d0>

Is Published

Yes

Funding Information

Funding Sources

State

Funding Source Description

Funds for this opportunity are appropriated by the Kansas State Legislature and distributed by the Kansas Department of Corrections.

Planning Allocations can be found below in the the Additional Information section.

Funding Restrictions

These funds may not be co-mingled with funds from other state or federal agencies or local funds. Refer to the KDOC Financial Rules, Guidelines, and Reporting Instructions for other funding restrictions.

Award Information

Award Period

07/01/2025 - 06/30/2026

Indirect Cost Description

Indirect costs include supplies, utilities, office equipment rental, desktop computers, and cell phones.

Restrictions on Indirect Costs

Yes

Citation Governing Indirect Cost Restriction

KDOC Financial Rules and Guidelines

Submission Information

Submission Window

12/01/2024 1:00 AM - 03/15/2025 5:00 PM

Submission Timeline Additional Information

No applications will be accepted after the Submission Close Date.

Other Submission Requirements

To facilitate the review process, it is imperative that all funding requests submitted are complete, accurate, and include the required signatory approvals. The Board of County Commissioners or Governing Authority for the applicant/administrative county must review and approve the application prior to submission to KDOC. Incomplete applications will not be considered for funding unless or until all deficiencies have been corrected to KDOC's satisfaction.

Question Submission Information

Question Submission Additional Information

For questions or assistance with the requirements of this funding opportunity, the Community Corrections Program Director should contact their KDOC Regional Contact.

Technical Assistance Session

Technical Assistance Session

Yes

Session Date and Time

12/13/2024 3:35 PM

Conference Info / Registration Link

AC/Directors Meeting: <https://kdoc.zoom.us/j/88035964503?pwd=hQI7oY7fCNKLotUODRsznEOwwz1zQO.1>

Eligibility Information

Eligible Applicants

- County Governments

Additional Eligibility Information

Any county or group of cooperating counties operating a community correctional services program is eligible to apply for Community Corrections Act funding. However, pursuant to KSA 75-7043, no county or group of cooperating counties shall be qualified to receive grant funding unless and until the comprehensive plan for such county or group of cooperating counties is approved by the Secretary of Corrections. Additionally, in order to remain eligible for Juvenile Justice Act funding, a county or group of cooperating counties shall substantially comply with the operating standards established by the Secretary of Corrections.

Additional Information

Additional Information URL

<https://sokansas.sharepoint.com/:b:/s/KDOC-CommunityCorrections/Ed2kX0dpAVKmedYtyQ0vokB9fKoBgi3FsMJm7D7e8SOOQ?e=fSHFms>

Additional Information URL Description

FY 2026 Planning Allocations-Juvenile. Agency's should prepare a budget based on their anticipated expenditures.

Award Administration Information

State Award Notices

Award notifications will be made to the Board of County Commissioners of the applicant/administrative county or the Governing Authority Chairperson on or before July 1, 2025.

Awards will be based on the criteria specified in KSA 75-7053 and will be awarded to the Board of County Commissioners or Governing Authority for the applicant county. If the applicant is a group of cooperating counties, then funding will be awarded to the administrative county identified in the group of cooperating counties' Inter-Local Agreement.

Reporting

Award recipients will be required to complete and submit quarterly financial and outcome reports in accordance with the following timelines:

Q1 (Jul-Aug-Sep) Due on/before: 10/31/2025

Q2 (Oct-Nov-Dec) Due on/before: 01/31/2026

Q3 (Jan-Feb-Mar) Due on/before: 04/30/2026

Q4 (Apr-May-Jun) Due on/before: 07/31/2026

New to the FY 2026 Juvenile Comprehensive Plan Grant, all quarterly financial and outcome reports and signatures will be submitted through SharePoint.

Project Information

Application Information

Application Name

29th Judicial District Juvenile Services

Award Requested

\$2,506,227.84

Total Award Budget

\$2,506,227.84

Primary Contact Information

Name

Phillip Lockman

Email Address

plockman@wycokck.org

Address

812 North 7th Street, Third Floor
Kansas City, Kansas 66101

Phone Number

(913) 573-8099

Project Description

Agency Profile - Juvenile

Agency Leadership

Does agency leadership include an Executive/Administrative Director? This question is not intended to capture information regarding the County Administrator but rather a secondary level of leadership within the agency.

- ☒ Yes
☐ No

Executive/Administrative Director Name

Phillip Lockman

Executive/Administrative Director Address Line 1

812 North 7th Street

Executive/Administrative Director Address Line 2

Third Floor

Executive/Administrative Director City

Kansas City

Executive/Administrative Director State

Kansas

Executive/Administrative Director Zip Code

66101

Executive/Administrative Director Phone Number

913-573-8099

Executive/Administrative Director Email Address

plockman@wycokck.org

Which governing authority has direct oversight of the community corrections agency, to include hiring/firing of staff?

- ☒ Board of County Commissioners (BOCC)
☐ Governing Board

For multi-county agencies, please provide contact information for the host/administrative county BOCC Chairperson.

BOCC Chairperson Name

Tyrone Garner CEO/Mayor

BOCC Chairperson Address Line 1

701 North 7th Street

BOCC Chairperson Address Line 2

BOCC Chairperson City

Kansas City

BOCC Chairperson State

Kansas

BOCC Chairperson Zip Code

66101

BOCC Chairperson Phone Number

913-573-5080

BOCC Chairperson Email Address

tagarner@wycokck.org

Agency Locations

Main Office

Main Office Address Line 1

738 Ann Avenue

Main Office Address Line 2

Suite 120

Main Office City

Kansas City

Main Office State

Kansas

Main Office Zip Code

66101

Does your agency operate any satellite offices?

☐ Yes

☒ No

Organizational Chart

Attach a copy of your agency's organizational chart. The chart should contain staff names and titles.

Governing/Corrections Advisory Board

Is this a joint board with the Adult Corrections Advisory Board?

☐ Yes

☐ No

Governing/Corrections Advisory Board Chairperson Name

Governing/Corrections Advisory Board Chairperson Address Line 1

Governing/Corrections Advisory Board Chairperson Address Line 2

Governing/Corrections Advisory Board Chairperson City

Governing/Corrections Advisory Board Chairperson State

Governing/Corrections Advisory Board Chairperson Zip Code

Governing/Corrections Advisory Board Chairperson Email Address

Governing/Corrections Advisory Board Chairperson Phone Number

Governing/Corrections Advisory Board, FY 2026 Members - Instructions: Provide all the requested information for each advisory/governing board member who will serve during the current fiscal year. KSA 75-7044 governs advisory board membership, qualifications, and appointment provisions. Below, each representation entity has been established to include the four other options. Each member should be identified by completing their Name, Appointing Entity, Job Title, Gender, and Ethnic Minority. In the Ethnicity Minority column, enter the most accurate options listed for the member.

	Name	Appointed By	Job Title	Gender	Ethnicity Minority: (American Indian or Alaska Native , Asian, Black or African American, Hispanic or Latino, Other (must identify) , Two or more races, or White)
Law Enforcement Representing Member:					
Prosecution Representing Member:					
Judiciary Representing Member:					
Education Representing Member:					
Court Services Representing Member:					
Community Mental Health Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
Board of County Commissioners Representing Member:					
City/County Representing Member:					

	Name	Appointed By	Job Title	Gender	Ethnicity Minority: (American Indian or Alaska Native , Asian, Black or African American, Hispanic or Latino, Other (must identify) , Two or more races, or White)
City/County Representing Member:					
City/County Representing Member:					
Juvenile Defense Representing Member:					
Other Representing Member:					
Other Representing Member:					
Other Representing Member:					
Other Representing Member:					

Delinquency Prevention Programs

This section focuses on Delinquency Prevention services. Agencies that utilize prevention funding should state the need and goal of the program(s) in FY 2026.

Did your agency receive a Delinquency Prevention allocation?

- ☒ Yes
☐ No

Will your agency utilize the allocation to fund prevention services?

- ☒ Yes
☐ No

Describe the method used to identify what prevention programming is needed in the community. This information should include how the agency identifies what population(s) to target when looking for programming as well as, how the programs intended purpose (Antisocial behavior, Family Relationship, School Attendance, or Substance Abuse) is identified.

Utilize FY 2026 Juvenile Delinquency Prevention Program Request to provide details for each program for which funding is being requested. A separate form must be completed and uploaded for each program.

FY 2026 Juvenile Delinquency Prevention Program Request.xlsx

Attach funding request 1 here.

Attach funding request 2 here.

Attach funding request 3 here.

Attach funding request 4 here.

Attach funding request 5 here.

Program Goal Statement

State the factors the agency will use to identify if the prevention service programs used in FY 2026 are successfully affecting the population.

Identify the total of youth projected to successfully complete the program(s) in FY 2026.

Juvenile Intake and Assessment System (JIAS)

The intent of this section is to identify if the agency operates an intake and assessment program and describe community partners. The last full fiscal year's data should be used to identify the program participation rate.

FY 2024 Outcomes

What entity is responsible for operating JIAS in the applicant's judicial district? For this question, Sub-Contracted Agency is defined as a private entity that is paid, through a contractual agreement, to provide Intake Services.

- ☐ Community Supervision Agency
- ☐ Sub-Contracted Agency
- ☐ Both

Describe how JIAS is operated through a combination of the Community Supervision Agency and a Sub-Contracted Provider.

Sub-Contracted Agency Name

Sub-Contracted Agency Address Line 1

Sub-Contracted Agency Address Line 2

Sub-Contracted Agency City

Sub-Contracted Agency State

Sub-Contracted Agency Zip Code

Sub-Contracted Agency Contact Person Name

Sub-Contracted Agency Contact Person Phone Number

Sub-Contracted Agency Contact Person Email Address

How many intakes were conducted in FY 2024?

How many youth who completed an intake in FY 2024 were referred for services?

JIAS Current Practice and Programming

Do you have law enforcement agencies in your judicial district that do not utilize JIAS? (i.e., municipal police departments or county sheriffs)

- ☐ Yes
- ☐ No

If yes, how many agencies?

0

Names of LE Agencies.

JIAS Notice to Appear (NTA) Process

Is law enforcement in the agency's judicial district utilizing the Notice to Appear (NTA) process pursuant to KSA 38-2330?

- ☐ Yes

☐ No

Does your agency serve a multi-county district?

☐ Yes

☐ No

Are all counties utilizing the NTA process?

☐ Yes

☐ No

List the names of counties not utilizing the NTA process?

Are all the law enforcement agencies utilizing the NTA process?

☐ Yes

☐ No

List the names of law enforcement agencies not utilizing the NTA process.

What barriers or challenges are preventing law enforcement from utilizing the NTA process?

JIAS Programming

Does your juvenile intake provide an expanded operation or service?

☐ Yes

☐ No

Identify the expanded operation or service. Select any that apply.

☐ Case Management

☐ Substance Abuse Testing

☐ Cognitive-Based Programs

☐ Electronic Monitoring

☐ Attendant Care

☐ Other

If other was selected for expanded operation or service, define.

Racial/Ethnic Disparities (R/ED) (formerly Disproportionate Minority Contact)

Describe any efforts made to identify and reduce racial, ethnic, geographic, and other biases that may exist within the following programs.

Describe how the agency will measure reduction in racial and ethnic disparities particularly for this population.

Juvenile Intensive Supervised Probation (JISP) and Case Management (CM)

The intent of this section is to identify the completion rates represented in the last full fiscal year's data. Review the FY 2024 Juveniles ISP Case Closure along with the definitions. Use this information to answer the questions below regarding your agencies FY 2024 Outcomes.

FY 2024 Outcomes

Juveniles ISP Case Closure

Closure definitions used to determine successful versus unsuccessful discharges from probation.

Successful – at the time of discharge, the youth has no pending offenses, or no pending revocation, and is engaging with programming, treatment, and requirements set forth in the supervision plan.

Unsuccessful – at the time of discharge, the youth have pending offenses, or pending revocation, or has not engaged with programming, treatment, and requirements set forth in the supervision plan.

Utilize the FY 2024 Juveniles ISP Case Closure Chart to answer the following information.

Juvenile-Number of CC Files Closed by Agency and Termination Reason (FY2024).pdf

What was your agency's rate for successful probation completions in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).

0.00%

What is your agency's target rate for successful probation completions in FY 2026? The rate must be entered in decimal format (e.g., 75% is entered as .75)

0.00%

What factors attributed to the percent of success?

What was a common driver causing the unsuccessful percentage?

Of the successful probation completions in FY 2024, how many discharged early due to earned discharge credit?

0

How many youth completing probation during FY 2024 met program hours in accordance with their YLS risk level per Standard CSS-04-103?

0

Group and Individual Programming

Utilize the Agency Programming table below to identify programs information for both existing and new groups. Only programs offered through the JISP budgeted fund should be listed below.

Racial/Ethnic Disparities (R/ED) (formerly Disproportionate Minority Contact)

Describe how you will measure reduction in racial and ethnic disparities particularly for this population.

Intermediate Intervention Program (IIP)

The intent of this section is to identify the entity responsible for operating IIP. Then, using the last full fiscal year's data, identify the program participation rate.

FY 2024 Outcomes

Pursuant to KSA 38-2346, what entity is responsible for operating IIP in the agency's judicial district?

- ☐ Juvenile Intake and Assessment (JIAS)
- ☐ Community Supervision Agency
- ☐ Court Services
- ☐ Judicial District does not meet the statutory requirements of KSA 38-2346

Upload the most recent copy of the district's signed IIP agreement that has been submitted to KDOC.

If your agency serves a multi-county district, are all counties participating in the IIP program?

- ☐ Yes
- ☐ No

List the counties that are not participating in the IIP program.

Review the attached FY 2024 Completion Data for Districts Accepting Grad. Sanctions Funds for IIP to answer the following information.

FY24 IIP Completion Rates.pdf

What does the FY 2024 Completion Data state the agency's rate for successful IIP completions is in FY 2024? Response should be expressed as a percentage. The rate must be entered in decimal format (e.g., 75% is entered as .75).

0.00%

Describe the successes/accomplishments of the IIP program to date.

Did the rate for successful IIP completions meet the agency's target goal for FY 2024 by increasing success by 2%?

- ☐ Yes
- ☐ No

Identify the number of youth whose IIP was extended.

0

Of those youth whose IIP was extended, how many were extended for evidence-based program completion?

0

Of those youth whose IIP was extended, how many were extended due to non-substantial compliance?

0

Racial/Ethnic Disparities (R/ED) (formerly Disproportionate Minority Contact)

Utilize FY 2024 Juvenile IIP Completion Rates to provide a breakdown of IIP cases by gender, race, and ethnicity, if data is available.

FY24 Juvenile IIP Data.xlsx

Upload the completed FY 24 Juvenile IIP Data

Considering the data provided and other IIP collected locally, does your data support the statement, "Diversion is offered to minority youth at the same rate as non-minority youth". If so, describe.

Programmatic Changes

The intent of this is to discuss any significant changes that have occurred in the agency and/or community that positively or negatively impacted your successful implementation of the FY 2025 comprehensive plan.

Has the agency experienced significant changes, either positive or negative, which have directly impacted your program for FY 2025 (e.g., new, or discontinued program services, staff turnover, policy or procedure changes, new or discontinued community services)?*

- ☐ Yes
- ☐ No

Describe the needs and the agency's plan to address these in FY 2025.

Describe the steps taken to address the changes in FY 2025.

If changes were not addressed in FY 2025, will the agency address them in FY 2026?

- ☐ Yes
- ☐ No

Fiscal Year 2026 Plan

In this section agencies should use this form to identify critical needs that impact the entire agency as well understand what information will need to be collected and reported during the year.

Organizational Needs

This section is available to applicants who desire to address critical needs that impact the entire agency. Examples might include plans to relocate office space, a need for additional space to deliver more on-site services or an agency-wide training initiative that would provide a means for staff/caseload specialization.

Does your agency have any organizational needs, excluding staffing levels or wages, that will be addressed.

- ☐ Yes
☐ No

Explain why the organizational needs will or will not be addressed.

Data Monitoring- Delinquency Prevention Programs

On a quarterly basis agency's offering Delinquency Prevention programming will be responsible for monitoring the following information during the year.

For each funded population (Primary, Secondary, Tertiary) the agencies will identify the following information:

- Percentage of new referrals vs. new youth accepted into the program.
 - Percentage of new youth accepted into the program vs. new referrals that match the target population.
 - Percentage of youth that successfully completed the program vs. all youth that exited the program.
 - Percentage of youth that successfully completed the program vs. the total number of youths who participated in the program.
 - Percentage of youth/families that are satisfied with the program vs. those that filled out surveys.
- Regarding all populations the agencies will need to identify:
- Number of program participants who have exited the program, both successfully and unsuccessfully.
 - Number of program participants who have successfully exited the program completing the program requirements.
 - Percentage of youth that successfully completed the program vs. all youth that exited the program in FY24.
 - Percentage of youth, from FY26, who maintained the behavioral change 6 months after successful completion vs. youth that successfully completed the program.
 - Percentage of youth, from FY25, who maintained the behavioral change 12 months after successful completion vs. all youth that exited the program.
 - Percentage of youth, from FY25, who maintained the behavioral change 12 months after successful completion vs. youth that successfully completed the program:
 - Describe progress made per quarter toward meeting the projected number of youths to be served for the year.
 - Describe progress made on this projection for this period attributed to.
 - Identify if the program is on target to successfully meet the projected number of youths to be served for the year.
 - Note any modifications made to the program during this quarter that may impact the projected number of youths to be served for the year.
 - Explain any significant changes the program has experienced in referrals or referral agencies.
 - How many participants were served this quarter that reside outside the program geographic area.
 - Note any challenges and successes the program experienced during the quarter.
 - Identify the age, race, and ethnicity of each youth.

A document to collect this information will be provided in the agency SharePoint folder. A link to your agency SharePoint folder will be provided after submission of the grant application.

Data Monitoring- Juvenile Intake and Assessment System

On a quarterly basis agency's offering an JIAS will be responsible for monitoring the following information during the year.

- Total number of NTA's served by law enforcement to youth that were not complied with.
- Total number of intake events entered in Athena this past quarter.
- Total number of intake events entered in Athena that included criminal offense.
- Total number of intake events entered in Athena that included either JO criteria or CINC criteria.
- Total number of intake events entered in Athena that included referrals for services?
- Total number of intake events with youth ages 12 to 17 during the last quarter.
- Total number of youth ages 12 to 17 that had a MAYSI-2 completed during the last quarter.
- Total number of intake events entered in Athena that included a completed KDAI.
- Total number of KDAI's completed where the placement decision was not followed as recommended (i.e., resulting in an Override).
- Total number of intake events entered in Athena involving a Juvenile Individual (i.e., where youth had criminal charges, but could also include both CINC and Juvenile Individual category)
- Total number of intake events entered in Athena involving a Status Offender (i.e., where youth had a Status Offence but could also include CINC criteria)?
- Total number of intake events entered in Athena involving a Child in Need of Care (CINC)? (i.e., would not include criminal charges or status offences)?

A document to collect this information will be provided in the agency SharePoint folder. A link to your agency SharePoint folder will be provided after submission of the grant application.

Agency Case Plan-Juvenile Intensive Supervised Probation and Case Management

For FY 2026, the Agency Case Plan will be created outside of the Comprehensive Plan. It will still be important that the Agency Case Plan utilize the data identified from the FY 2024 Outcomes, recent Agency Program Review feedback, as well as the closing status of the Agency FY 2025 goals to help identify gaps. Once identified, the gaps should be prioritized to help agencies determine the plan. When completing the required plan, a minimum of three principles will need to be identified for the JISP population in the upcoming fiscal year. Agencies may choose from any of the eight principles to develop their goals. Additional goals that are separate from the eight principles can be used for the JISP or other population programming if desired, once the minimum requirement of three principles has been met.

Agencies will utilize the attached Agency Case Plan to state their goals and objectives. The plan is due August 15, 2025. No additional signatures are needed for this document. An accompanying signatory approval page is only required for the Year-End report.

Additionally, the submitting of Quarterly and Year-End Outcome Reports will be done through SharePoint. A link to your agency SharePoint folder will be provided after submission of the grant application.

Agency Case Plan

Agency Case Plan for JISP.docx

Data Monitoring- Intermediate Intervention Program

On a quarterly basis agency's offering an IIP will be responsible for monitoring the following information during the year.

- Number of new participants referrals
- Number of new participants accepted
- Number of participants carrying over from prior quarter
- Total number of participants for quarter

- Number of participants who exited successfully
- Number of participants who exited unsuccessfully
- Number of MDT referrals
- Number of participants who had any LEO contact, new charges, etc. 6 months after completion
- Number of participants who had any LEO contact, new charges, etc. 12 months after completion
- Number of participants referred to cognitive behavioral programming
- Number of participants receiving cognitive behavioral programming carried over from prior quarter
- Total number of participants receiving cognitive behavioral programming
- For those judicial districts not in compliance with K.S.A. 38-2346 a plan of action will be required, identifying the plan to come into compliance with during FY2026.

A document to collect this information will be provided in the agency SharePoint folder. A link to your agency SharePoint folder will be provided after submission of the grant application.

Fiscal and Budget Considerations and Instructions

In this section the applicant must complete all needed information on this form. Below is the agencies allocation, it should be noted this is subject to the Governor's approved budget. Also, attached below a Budget Documentation with overall general budget information. Agencies should read and understand the KDOC Financial Rules and Guidelines, attached below. Failure to adhere to all budget instructions will result in applications being returned for corrective action. This may delay final award decisions, notifications, and payments. Budget and the management of fiscal records will not be completed in Amplifund for FY 2026. Below is an attached workbook for agencies to submit their budgets for approvals. The submitted budget must match the allocation.

Host/Administrative County

Does your agency operate as a single or multi-county entity?

- ☐ Single
☐ Multi-County

Host/Administrative County Financial Officer Name

Host/Administrative County Financial Officer Address Line 1

Host/Administrative County Financial Officer Address Line 2

Host/Administrative County Financial Officer City

Host/Administrative County Financial Officer State

Host/Administrative County Financial Officer Zip Code

Host/Administrative County Financial Officer Phone Number

Host/Administrative County Financial Officer Email Address

Planning Allocation

FY 2026 Planning Allocations-Juvenile Spreadsheet

[FY26 Juvenile Planning Allocation.pdf](#)

Using the above allocation, agency's should prepare a budget based on their anticipated expenditures. Use the below attached file titled: FY26 ADULT & JUVENILE Budget Workbook.

Budget Information and Document

Budget Documentation, attached is the general budget information.

[Budget Instructions.pdf](#)

Budget Workbook, attached is the master budget workbook. In this workbook, there are sheets for both Adult and Juvenile Information. Only use the sheets that are applicable. It is also important to note the budget amount must match the allocation.

[FY26 ADULT & JUVENILE Budget Workbook.xlsx](#)

Upload the completed budget here.

Agency Fees Chart

Use the below chart to identify FY 2026 agency/client fees. If the agency does not assess fees, indicate N/A.

	Fee Amount	Frequency (how often assesses)	Additional information if needed.
Supervision Fee			
Courtesy Transfer Fee			
Drug Screenings Fee			
Drug Screening Confirmation			
Electronic Monitoring Device Fee			
Alcohol Monitoring Device			
Other			
Other			
Other			

Required Minimum Budget Allocation

A minimum budget amount of \$500.00 is required of each Administrative County to assist Court Services in the implementation of client incentives, which is one element of Graduated Responses enacted by Senate Bill 367. This is current practice in some JISP and CM programs and is encouraged of all programs.

This item should be budgeted under Category: Client Incentives using the Line-Item Descriptor: Client Incentives - Court Services

Payout Funds

Payout Funds Line Item(s):

Costs should only be budgeted for these line items if local policy allows for existence of such a fund. If the agency wishes to budget this as a line item in FY 2026, documentation of local policy must be submitted, approval of the BOCC or Governing Authority, and rationale for determining the amount budgeted.

Is your agency budgeting for payout funds?

- ☐ Yes
☐ No

Upload required documentation of payout fund policy, approval, and rationale here.

Non-KDOC Funding Information

Does your agency receive assistance from the county or counties within your judicial district?

- ☐ Yes
☐ No

Instructions for documenting county assistance.

Single county agencies: Include the following items when detailing what assistance is provided to the agency.

- **Type of Assistance (Allocation or In-Kind)**
- **Assistance amount, expressed in whole dollars**

- Description/purpose of assistance
- If contribution has been confirmed by the county or it is a pending request.

Multi-county agencies: In addition to the four bullet points above, include the name of the county.

Example of documenting county assistance: Allocation - \$20,000 - Rent - Confirmed

Document the county assistance your agency receives.

Has or will your agency request funding from other sources (e.g., federal grants, private foundations grants, etc.) for FY 2026?

- ☐ Yes
☐ No

Describe your agency's projected funding requests. This should include the services the requested funding will be used for. Response should also include the source and amount of request.

Sign Here

The individual responsible for creating the budget is the individual who should enter their name below.

By entering my name below, I declare that I have reviewed the budget instructions provided by KDOC and have adhered to these instructions as I developed my budget as part of the application process.

Signatory Approval

Utilize FY 2026 Juvenile Signature Page to obtain the required grant application signatory approvals.

FY 2026 Signature Page, Juvenile Comprehensive Plan.docx

Attach the signed copy of FY 2026 Juvenile Signature Page here. Be sure to attach all pages of the form, including the additional signature BOCC signature pages, if they are applicable for your agency.

