



Administration and Human Services
Committee
Standing Committee Meeting Agenda Update
Monday, August 22, 2016
5:45 PM

Location:

Municipal Office Building
701 N 7th Street
Kansas City, Kansas 66101
5th Floor Conference Room (Suite 515)

Name

Absent

Commissioner Angela Markley, Chair

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Commissioner Melissa Bynum

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Commissioner Mike Kane

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Commissioner Harold Johnson

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Commissioner Jane Philbrook

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I. Call to Order/Roll Call

II. Revisions to August 22, 2016 Agenda.
BLUE SHEET

III. Approval of standing committee minutes from June 27, 2016.

IV. Measurable Goals

Item No. 1 - DISCUSSION: REVIEW OF DEPARTMENT GOALS

Synopsis: List of measurable goals, submitted by the County Administrator's Office.
(Information forthcoming)

Tracking #: 16750

V. Committee Agenda

Item No. 1 - COMMUNICATION: ASSESSMENT OF FAIR HOUSING

Synopsis: A communication regarding a scheduled public hearing on August 25, 2016, to consider and receive comment on an Assessment of Fair Housing (AFH), submitted by Wilba Miller, Community Development Director.

Tracking #: 16740

Item No. 2 - NOMINATION: REACH FOUNDATION'S COMMUNITY ADVISORY COMMITTEE

Synopsis: Nomination of Theresa Reyes-Cummings to the REACH Health Care Foundation's Community Advisory Committee (CAC), submitted by Joe Connor, Assistant County Administrator.

Tracking #: 16741

VI. Public Agenda

VII. Adjourn

**AGENDA UPDATE
ADMINISTRATION AND HUMAN SERVICES
STANDING COMMITTEE MEETING
MONDAY, AUGUST 22, 2016**

IV. MEASURABLE GOALS

ADDITIONAL INFORMATION

ITEM NO. 1 – 16750...DISCUSSION: REVIEW OF DEPARTMENT GOALS

Synopsis: List of measurable goals:

Aging Services	Health
Chief Knowledge Office	Human Resources
County Clerk	Human Services
Community Development	Legal Counsel Office
County Administration	Municipal Court
Election Commission	

V. COMMITTEE AGENDA

ADDITIONAL INFORMATION

ITEM NO. 1 – 16740...COMMUNICATION: ASSESSMENT OF FAIR HOUSING

Synopsis: The following documents are submitted as part of the Assessment of Fair Housing (AFH):

- AFH Timeline
- Draft AFH Goals & Strategies
- AFH Public Meetings Handout

Standing Committee	Neighborhood Comm. Dev.	Administration Services	Human		Eco. Dev.		Pub. Works Pub. Safety	Comments
Commission Priority	Housing- Multimodal Transportation Healthy Community/Recreation	Education/Workforce Social Services Innovation Customer Service			Economic Development Fiscal Sustainability		Infrastructure - Environment Public Safety	

Aging Services Reduce the number eligible clients waiting for services through the Senior Care Act	x x x	Look for more community partners
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Standing Committee	Neighborhood Comm. Dev.			Administration Human Services			Eco. Dev.		Public Works Public Safety		Comments
Commission Priority	Housing-	Multimodal Transportation	Healthy Community/Recreation	Education/Workforce	Social Services	Innovation	Customer Service	Economic Development	Fiscal Sustainability	Infrastructure - Environment Public Safety	

Chief Knowledge Office

Implement upgrades to the 311 system to improve the customer experience, both internal and external customers. The upgrades include portal and CRM upgrades, System Center Service Manager and the re-establishment of x8800 as internal Technical Support.

Address the electronic storage needs of the Unified Government, the Department of Technical Services will deploy a new Storage Area Network that will increase storage capacity in 2015. The ongoing goal is to maintain storage utilization at 80%.

Maintain a 99% system and service availability based on issues related to unscheduled downtime.

Standing Committee	Neighborhood Comm. Dev.	Administration Services	Human	Eco. Dev.	Pub. Works Pub.Safety	Comments
Commission Priority	Housing- Multimodal Transportation Healthy Community/Recreation	Education/Workforce Social Services Innovation Customer Service		Economic Development Fiscal Sustainability	Infrastructure - Environment Public Safety	

County Clerk

Maintain property ownership integrity by ensuring the follow measure are adhered to for routine filings:

- o Pull deed filing reports on a daily basis and update conveyances within a 48 hour turn-around or 2 business days
- o Send same day “acknowledgment of receipt” notifications internally and externally to confirm ownership update or Mailing Address Change Form documents received
- o Tax Mailing Address Change Forms will be updated in CIC within 5 business days of date received

Senior Citizen Utility Rebate Program

A program to service low-income elderly citizens of Kansas City, Kansas which helps them recover a portion of taxes paid in the previous year. To qualify for the refund you must be a Kansas City, Kansas resident, be 65 years of age or older for the entire previous calendar year and have a gross income from all sources (including that of spouse) shall not exceed \$25,000 per year. Staff will track:

x

- o Yearly Rebate Amounts
- o Age of Program Participants
- o Income of Program Participants
- o Number of Rebates by Commission Districts
- o Number of Eligible Participants by Age & Income

Kansas Homestead Refund

Standing Committee	Neighborhood Comm. Dev.	Administration Services	Human	Eco. Dev.	Pub. Works Pub.Safety	Comments
Commission Priority	Housing- Multimodal Transportation Healthy Community/Recreation	Education/Workforce Social Services Innovation Customer Service		Economic Development Fiscal Sustainability	Infrastructure - Environment Public Safety	

A real estate tax rebate program for homeowners in Wyandotte County. This program provides eligible homeowners with an opportunity to directly apply a portion of their expected Homestead Property Tax Refund toward the first half of their real estate taxes. To qualify for the refund you must be a homeowner, with a total income for everyone in the household of \$32,900 or less and, born before January 1, 1959; or dependents under the age of 18 who live with you; or totally and permanently disabled or blind; or a Veteran with 50% or more permanent disability while on active duty; or surviving spouse of disabled veteran or active duty who died in x

- o Yearly Rebate Amounts
- o Age of Program Participants
- o Income of Program Participants
- o Number of Rebates by Commission Districts
- o Number of Rebates by City
- o Number of Eligible Participants by Age & Income
- o Delinquent Property Tax Participants
- o Amount Applied Directly to Taxes

Standing Committee	Neighborhood Comm. Dev.			Administration Services				Eco. Dev.		Pub. Works Pub. Safety			Comments
Commission Priority	Housing-	Multimodal Transportation	Healthy Community/Recreation	Education/Workforce	Social Services	Innovation	Customer Service	Economic Development	Fiscal Sustainability	Infrastructure -	Environment	Public Safety	

Community Development

Strategic Goal #1: Provide an effective and transparent CDBG process that allows for revitalization in qualified areas of the community. This will allow CDBG to be used for housing investments, infrastructure improvements, and as a tool for economic development activities in target areas. Community Development will do this by working with a variety of community partners that will help the UG utilize funding provided by the federal government to its maximum benefit.

Objectives to move toward Goal #1 for 2015-2016:

- Community Development Block Grant Application for Funding Process Enhancement 2015-2016
 - o Develop and finalize application for Administration and Human Service Standing Committee review and approval by October 26, 2015
 - o Issues requests for 2016 Applications for CDBG Funding by November 6, 2015
 - o Develop an internal evaluation system for vetting application received to ensure meeting requirements for the CDBG program from HUD by December 10, 2015.
- o Successfully complete first utilization of CDBG application process by presenting application evaluations and recommendations to Administration and Human Service Standing Committee on February 22, 2016
- o Seek input from applicants through utilization of a survey on the process for 2016, prior to issuing solicitation for next round of grant dollars in 2016-2017.

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Standing Committee	Neighborhood Comm. Dev.	Administration Services	Human	Eco. Dev.	Pub. Works Pub. Safety	Comments
Commission Priority	Housing- Multimodal Transportation Healthy Community/Recreation	Education/Workforce Social Services Innovation Customer Service		Economic Development Fiscal Sustainability	Infrastructure - Environment Public Safety	

Strategic Goal #2: Community Development Department will continue to enhance web based information that is available to its customers and future customers within Kansas City, KS.

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Objectives to move toward Goal #2 for 2015-2016:

- To increase customer service and transparency in 2015-2016, Community Development will:

o Create Community Development Department webpage for Section 3 with the following information: UG Section 3 Policy, UG Section 3 Reports section, and links to HUD Section 3 pages by January 30, 2016

o Create Community Development Department webpage for Fair Housing with the following information: UG information regarding contracts for deed, tenant videos, fair housing brochure, Regional Fair Housing Plan, links to Human Resources Department, and links to HUD Fair Housing pages by January 30, 2016

Standing Committee	Neighborhood Comm. Dev.	Administration Services	Human	Eco. Dev.	Pub. Works Safety	Pub.	Comments
Commission Priority	Housing- Multimodal Transportation Healthy Community/Recreation	Education/Workforce Social Services Innovation Customer Service		Economic Development Fiscal Sustainability	Infrastructure - Environment Public Safety		

County Administration

Administration

- Successfully negotiate and secure new Memorandums of Understanding with all labor unions during calendar year
- Complete Fire Study, Jail Study, Police Study and Compensations Study during calendar year 2015.
- Develop request for proposal, hire consultant and start study for law enforcement services in 2015 and complete implementation during 2016.
- Complete hiring of the following new department directors and other critical organizational positions during calendar year 2015:
 - o Assistant County Administrator
 - o Health Director
 - o Parks and Recreation Director
 - o Purchasing Director
 - o Emergency Management Director
 - o Chief Counsel
 - o Chief Knowledge Officer
 - o General Services Director

Media Relations

Continue to promote the UG Facebook page and grow its followers from 1,900 who use the page to receive and communicate information with the Unified Government to more over the course of the year.

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Standing Committee	Neighborhood Comm. Dev.	Administration Services	Human	Eco. Dev.	Pub. Works Safety	Pub.	Comments
Commission Priority	Housing- Multimodal Transportation Healthy Community/Recreation	Education/Workforce Social Services Innovation Customer Service		Economic Development Fiscal Sustainability	Infrastructure - Environment Public Safety		

Election Commission

Maintain the perception of Wyandotte County voters and residents that the quality of the election office as well as the quality of community elections remain firmly in the quadrant of exceeds expectations in the community survey. (This will be measured through a new community wide survey to be conducted in 2016. Election Commission staff will also look at other means to report satisfaction and quality service.)

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Standing Committee	Neighborhood Comm. Dev.	Administration Services	Human	Eco. Dev.	Pub. Works Pub. Safety	Comments
Commission Priority	Housing- Multimodal Transportation Healthy Community/Recreation	Education/Workforce Social Services Innovation Customer Service		Economic Development Fiscal Sustainability	Infrastructure - Environment Public Safety	

Health

Increase the percent of Health Department adolescent clients who are up-to-date with their Human Papilloma Virus (HPV) vaccine series of 3 shots, from 43% to 60%, by September 1, 2016.

Provide the new March of Dimes' Becoming a Mom prenatal educational program series to 200 pregnant women at community settings in Wyandotte County by June 30, 2016.

Healthy Communities Wyandotte will seek to establish partnerships with 10 new Wyandotte County organizations that serve children and families, by June 30, 2016, for purposes of promoting the 1-2-3-4-5 Fit-Tastic healthy lifestyles initiative to help combat childhood obesity.

As a part of our Healthy Communities Wyandotte outreach efforts to create a healthier community through environmental infrastructure change, 3 new miles of off-road walking/bike trails will be created by the end of summer 2016.

Assist 300 individuals/families at the Health Department enroll in health insurance through the ACA Marketplace, during the 2015-2016 open enrollment.

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The Division of Air Quality will conduct 61 comprehensive air quality inspections of our community’s most significant air pollution sources between October 1, 2015 and September 30, 2016, to determine compliance with regulations and permit conditions, and to offer compliance assistance.

Standing Committee	Neighborhood Comm. Dev.	Administration Human Services	Eco. Dev.	Public Works Public Safety	Comments
Commission Priority	Housing- Multimodal Transportation Healthy Community/Recreation	Education/Workforce Social Services Innovation Customer Service	Economic Development Fiscal Sustainability	Infrastructure - Environment Public Safety	

Human Resources

Develop Firefighter Trainee Program

Working with Fire Department on results of Facets study

- o Working towards quarterly testing for Fire

On-going recruiting process for Public Safety

- o Police Department – implemented monthly testing

- o Sheriff Department – working towards monthly testing and physical agility course for deputies

Continue to review and revise HRG policies

- o Selection/Transfer of Employees 2.6

- o Selection/Transfer of Public Safety Employees 2.6A

- o Residency Requirement

Benefits

- o Healthcare 4.1

Pay Practices

- o Classification and Compensation 3.1

FLSA changes

Create a Safety Manual to be utilized for all UG employees in 2015.

Continue safety initiatives that will reduce the number of workers compensation claims by 5% in 2015 as compared to 2014.

Standing Committee	Neighborhood Comm. Dev.	Administration Human Services	Eco. Dev.	Public Works Public Safety	Comments
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Human Services

The goal of Human Services is to improve the quality of life for people in Wyandotte County through engagement of citizens and community-based organizations

Complete BASIS assessment for eligibility of services within seven days of application per our contract with the Kansas Department of Children and Families.

Standing Committee	Neighborhood Comm. Dev.	Administration Human Services	Eco. Dev.	Public Works Public Safety	Comments
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Legal Counsel Office

Claims/Litigation

- Refine existing database to better monitor status of claims/lawsuits by the end of 2015.
- Establish benchmark to complete preliminary investigation and evaluation.
- Evaluate the percentage of claims/lawsuits handled internally compared to by outside counsel to monitor and better control legal fees and expenses and establish a benchmark.

Training

- Provide 40 training sessions to law enforcement personnel annually.
- Offer training tailored to specific departments/divisions with a target of providing 6

Contract Review/Requests for service

- Establish a database to track receipt and monitor status of request.
- Establish benchmark to complete initial turn around.

Customer Service/Communication

- Require all staff to complete Customer Service
- Schedule staff meetings to improve communication and more effectively manage time and effort.

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Municipal Court

Implementation of new court tracking system that tracks cases by the number of tickets issued instead of by the number of charges filed.

Increased cooperation between the Sheriff, District Attorney, District Court and Municipal Court to reduce the average number of KCK only prisoners in order to reduce farm outs.

**UNIFIED GOVERNMENT'S
ASSESSMENT OF FAIR HOUSING (AFH)
2016 TIMELINE FOR APPROVAL**

August 22 – Administration and Human Services Standing Committee

August 25 – Public Hearing (Full Commission)

August 26 – AFH Published and 30 day public comment period begins

September 19 – Administration and Human Services Standing Committee

September 26 - Public Comment Period Ends

September 29 – Final approval of AFH (Full Commission)

The entire draft Regional Assessment of Fair Housing can be found on the MARC website at www.marc.org/fairhousing, or at <http://www.marc.org/Regional-Planning/Housing/Related-Projects/Affirmatively-Furthering-Fair-Housing-Assessment>. It will also be available on the Unified Government website www.wycokck.org on August 26, 2016 or at the Community Development Department, 701 North 7th Street, Room 823, Kansas City, Kansas.



Fair Housing Assessment

- I. Executive Summary
- II. Community Participation Process
- III. Assessment of Past Goals, Actions and Strategies
- IV. Fair Housing Analysis
 - A. Demographic Summary
 - B. Segregation/Integration
- V. Racially/Ethnically Concentrated Areas of Poverty
- VI. Disparities in Access to Opportunity
 - A. Education
 - B. Employment
 - C. Transportation
 - D. Low Poverty Exposure
 - E. Environmental Health
 - F. Patterns in Disparities to Access Opportunity
- VII. Disproportionate Housing Needs
- VIII. Publicly Supported Housing Analysis
- IX. Disability and Access Analysis
- X. Fair Housing Enforcement, Outreach Capacity and Resource Analysis
- XI. Fair Housing Goals and Strategies**



Produced by the Mid-America Regional Council on behalf of the cities of Blue Springs, Independence and Kansas City, Missouri; the city of Leavenworth, Kansas; and the Unified Government of Wyandotte County/Kansas City, Kansas. This assessment is required to meet Community Development Block Grant obligations for Affirmatively Furthering Fair Housing as established by the U.S. Department of Housing and Urban Development. The full document is available online at www.marc.org/fairhousing and at libraries and city halls in participating communities.

Section XI

Fair Housing Goals and Strategies

Note: This draft section lists broad goals and strategies that will be further refined in the final document, after receiving input from stakeholders and the public, to specify short-term and long-term goals and specific strategies for each participating community.

The following goals and strategies are intended as a starting point for discussion among our plan stakeholders — representatives from the five participating local governments, the Housing Authority of Kansas City, Missouri, and the Regional Equity Network. The assessment required by HUD suggests that solving the problems of racially segregated poverty and moving disadvantaged residents and families to opportunity is both a mobility and community development challenge.

According to Dr. Kirk McClure, professor at the University of Kansas, an important national debate underway in housing and community development which strategy best serves our nation's urban poor, mobility or community development. Those who favor mobility strategies tend to promote **people-based programs**. One of the best examples of a mobility strategy is the Housing Choice Voucher program, which provides a rental subsidy to the very low-income household, giving that householder the spending power to compete for housing in neighborhoods that offer access to good schools, stable employment and freedom from exposure to crime. Those who favor community development strategies tend to promote **place-based programs**. The best example of a place-based strategy is the Community Development Block Grant (CDBG) program which funds various locally designed, initiatives to improve the quality of life in primarily low-moderate income neighborhoods.

The Comprehensive Housing Affordability Strategy (CHAS) grew out of the Housing Act of 1990 which sought greater coordination and planning for housing and community development. Specifically, the CHAS called for all jurisdictions receiving federal housing or community development funds to examine the supply and demand conditions within their markets and to design strategies appropriately. Given that some markets have shortages of units and some markets have surpluses of units, the strategies should vary accordingly. The CHAS was replaced by the Consolidated Plan in an effort to expand the reach of the CHAS to better incorporate issues of poverty concentration and fair housing. The current Affirmatively Furthering Fair Housing (AFFH) initiative is, in part, a manifestation of research indicating the success of these mobility strategies. However, this does not mean that place-based strategies are being rejected. Rather than choose between the two strategies, most policy analysts suggest that entitlement cities should plan and implement programs that affect both strategies.

The objective of the AFFH plan is to offer goals and strategies that, if implemented, could provide to the protected classes (such as minorities and the elderly) access to good housing in high-opportunity areas. In theory, this objective can be accomplished by improving the quality of the neighborhoods where low-income and minorities are concentrated. As a practical matter,

these place-based approaches have not been sufficient in the 40-year history of the CDBG program. The question is whether the AFFH plan should focus on those strategies that are people-based and are serving the direct goal of promoting greater racial and income integration.

PROPOSED GOALS AND STRATEGIES

The following pages outline barriers to fair housing identified by HUD, with contributing factors for each; regional goals to address each of these barriers; and strategies to achieve these goals, including both strategies identified by HUD and at the regional level. *Note: High priority factors are shown in bold letters.*

Barrier 1: Address discrimination

Contributing Factors: Land use and zoning laws, lending discrimination, private discrimination, **lack of local private fair housing outreach and enforcement**, lack of local public fair housing enforcement, lack of resources for fair housing agencies and organizations, lack of state or local fair housing laws, unresolved violations of fair housing or civil rights law, quality of affordable housing information programs.

Goal 1: Increase awareness and increase resources that result in a reduction of discriminatory actions by landlords, realtors, lenders or others; and enable residents to recognize discrimination if it occurs and understand the resources available to them and how to access them so residents are able to meet their housing needs.

Strategies	Action Steps/Timeline
1. Local governments and nonprofit organizations work to establish a central location where information is available on federal, state and local fair housing laws, how residents can recognize discriminatory actions, and how to secure assistance. Local governments and agencies providing information and referral services, including 3-1-1 call centers and United Way 2-1-1, would have trained call takers and the information about fair housing displayed on their websites with a link to the central resource.	MARC will work with local governments to explore use of www.kcmetrohousing.org as a central location for fair housing information and to secure commitments for local governments and agencies to promote the website as both a site for information on affordable housing and fair housing. Timeframe: Begin exploration in fourth quarter 2016.
2. Local governments and nonprofit organizations work together to develop an ongoing educational program for landlords,	KCMO Human Relations and MARC will convene local governments, state agencies and nonprofit agencies to discuss ways to better coordinate educational programs. Local governments

Realtors and lenders on the Fair Housing Act and local fair housing laws.	advocate with HUD to be allowed to spend more of their CDBG funds to support housing counseling services. Timeframe: Begin convening in fourth quarter 2016.
3. Evaluate the potential of enhancing local fair housing services to help those affected by discrimination with pooled local government or other resources, support education of those targeted in strategies 1 and 2, and conduct periodic testing.	KCMO Human Relations and MARC will convene local governments, state agencies and nonprofit agencies to discuss ways to enhance fair housing services, including increased financial resources for fair housing investigation and testing, including support for a private fair housing organization. Timeframe: Begin evaluation in first quarter 2017.
4. For those communities that do not have a human relations commission or have one that is inactive, establish a human relations commission or task an existing commission with a meaningful role in reviewing city policies and actions to address discrimination.	The participating communities with existing commissions/committees will review the role and responsibilities of those bodies and identify steps to use the analysis from this plan and its recommendations as the agenda to guide the groups' meeting discussions and actions during 2017 and to provide input to preparation of new or amendments for Consolidated Plans. Timeframe: Consider changes in second quarter 2017
5. Local governments should advocate for changes to state laws in Missouri regarding eviction to require landlords to seek eviction of tenants for reasonable cause and give a minimum number of days of notice to enable tenants to secure and move their belongings to other housing.	Communities on the Missouri side will include this issue in the 2017 legislative agenda.

Barrier 2: Limited access for people of color and low-income households to live in opportunity areas.

Contributing Factors: **Location and type of affordable housing**, occupancy codes and restrictions, availability of affordable units in a range of sizes, admissions and occupancy policies and procedures including preferences in publicly supported housing, **impediments to mobility, siting selection policies, practices and decisions for publicly supported housing, including discretionary aspects of Qualified Allocation Plans and other programs.**

Goal 2: Increase access to affordable housing in opportunity areas.	
Strategies	Action Steps/Timeline
1. Local governments should advocate that the Missouri and Kansas state housing agencies adopt policies for the use of Low Income Housing Tax Credits with priority for family housing and housing for individuals in both areas of concentration and opportunity areas, and if possible, in mixed-income developments. Local governments should establish “balanced” policies for their priority-setting process to both support LIHTC projects that meet the needs for families and individuals and are located in opportunity areas, while not limiting the creation of increased affordable housing units in areas of need. State agencies should award bonus points for LIHTC projects that serve 30 percent or less of AMI and which place projects in opportunity areas. Replacement, non-restricted housing financing needs to be identified by both state and local governments to incent the development of mixed income projects in areas of need.	Local governments participating in this plan will review current policies and work cooperatively with MARC and other area communities to develop a joint policy and strategy to seek state housing agency support for use of LIHTC resources at a greater extent and in opportunity areas. Partners will engage the Missouri Housing Development Commission and the Kansas Housing Resources Commission in discussions to gain their support for meeting housing needs of low-income households in opportunity areas. Local governments will review their local policies to give priority to projects that serve families in opportunity areas. Timeframe: January 2017 — review best practices from other locations and begin drafting joint policy. Local governments review, schedule meetings with state agencies and begin consideration of changes to their local policies.
2. Local governments should encourage the state housing agencies to incorporate visitability and universal design standards beyond HUD and ADA minimum requirements in their review criteria for project selection of LIHTC supported projects.	Local governments participating in the plan will work with MARC’s Kansas City Communities for All Ages program to develop information to support this recommendation and meet with state housing agencies. Timeframe: Begin October 2017.
3. Local governments should evaluate new models for rental housing that offer homeowner-like features, particularly in opportunity areas, and modify development codes as appropriate to enable more options to be available in concentrated areas and opportunity areas. These models include mixed-use and mixed-income housing, townhomes, cluster homes and low-rise multi-unit properties. Unit design should consider parking, play areas, laundry facilities, and sidewalks to connect residents to facilities and transit.	Local governments will review their development regulations to ensure that broader types of housing are available or encouraged in both redevelopment areas and in newly developing areas. Timeframe: Begin by June 2017.

4. Convene local public housing authorities and explore a regional housing voucher program that encourages the dispersal of households with vouchers to opportunity areas, particularly around job centers.	Five public housing authorities — Kansas City, Missouri, Liberty, Excelsior Springs, Lee’s Summit and Independence — have a cooperative agreement to enable the more flexible use of vouchers by clients. MARC, public housing authorities, and local governments will jointly meet to review current local approaches and approaches used in other regions to establish a regional housing voucher program and discuss steps to increase coordination, support voucher holders in selecting housing options in opportunity areas, and decrease administrative costs. Timeframe: Begin discussions in fourth quarter 2016.
5. Local governments that utilize tax incentives to support new rental housing, commercial (retail or office) or industrial development, particularly when low-wage jobs are created, should adopt a policy that every development is expected to help increase the stock of quality affordable housing either by a contribution to an affordable housing fund or, if residential units are being constructed, to set aside a modest number/percent for low- and moderate-income households. This is especially important in opportunity areas undergoing redevelopment that are near or easily accessible from areas of concentrated poverty, such as the streetcar corridor in Kansas City, Missouri. This policy could be supported at a regional level to ensure that one community is not at an economic development disadvantage from others.	Local governments will review current tax incentive policies that enable multi-unit housing development to receive financial benefits and modify policies that either require a dedication of units for households with limited incomes or payment in lieu of that requirement into an affordable housing fund. The fund would be used to establish a locally funded housing voucher program to enable very low income households to secure housing in opportunity areas. Timeframe: Begin review of local policies by June 2017.
6. Local governments should revise zoning regulations to allow for smaller homes on smaller lots in some locations and also facilitate the construction of small (4-12 units) multifamily projects in appropriate residential and commercial areas. Local governments should examine building codes to ensure that certain types of affordable housing are legal, increasing the supply of affordable housing.	Local governments will review and draft revisions to local development and building code regulations to allow for smaller homes and homes on smaller lots. Timeframe: Begin review in June 2017.

7. Local public housing authorities and other housing program managers should utilize a new regional housing locator service to help those with vouchers to identify the most appropriate housing to meet their household's needs, including units in opportunity areas closer to jobs, quality education and transportation.	MARC will convene appropriate stakeholders to examine the possibility for a regional housing program manager program. Timeframe: Begin discussions in first quarter 2017.
8. Local public housing authorities and social service agencies should examine their waiting lists and establish a "homelessness prevention" housing initiative to determine the needs of those on the waiting lists and attempt to divert them from public housing, vouchers or other publicly supported services.	MARC will convene appropriate stakeholders to examine the possibility for a homelessness prevention housing initiative that uses diversion from shelter principles to address households' problems more quickly and efficiently. Timeframe: Begin a pilot by September 2017.

Barrier 3: Limited resources to help low-income and elderly homeowners maintain their properties and their independent living.

Contributing Factors: Access to financial services; lack of affordable in-home or community-based supportive services; **lack of affordable, integrated housing for individuals who need supportive services; lack of assistance for housing accessibility modifications**

Goal 3: Improve housing conditions and options for homeowners, particularly elderly homeowners, in older neighborhoods and communities.

Strategies	Action Steps/Timeline
1. Target the use of CDBG funds to support minor home repair for low-income and elderly homeowners to enable them to maintain their properties.	Many local governments use their CDBG funds for this purpose. Local governments will work to secure additional funds to increase the number of homes that can be assisted annually. Timeframe: Begin review of use of CDBG and HOME funds in annual plan process beginning on or after January 2017.
2. Engage health care providers, the Area Agencies on Aging or other organizations to provide case management to connect elderly homeowners to community resources (e.g., use of Community Health Workers) or in-home care services.	KCMO will review the use of health levy funds granted to safety net providers and determine if a small allocation of the funds could support these services. MARC and local governments will look at other community resources to expand these services, including the use of EMS Community Paramedics.

	Timeframe: Begin review in January 2017.
3. Work with faith-based organizations to create “Villages” in neighborhoods with high proportions/numbers of older adult homeowners to provide volunteer support services to enable the older homeowner to remain living independently.	MARC and local governments will work with nonprofit organizations and neighborhood groups to identify opportunities to create “villages” to support older adult homeowners. Timeframe: Begin work to explore villages with faith-based and other organizations in June 2017.
4. Evaluate and if necessary provide resources to support low-income homeowners who may have property maintenance code violations.	Local governments will review property maintenance code regulations and identify support resources (technical assistance, volunteer services, possible grant funds) for low-income older adult homeowners needing property improvements to avoid property code violation citations and fines. Timeframe: Begin review in January 2017.
5. Local governments should assist low-income homeowners in gaining increased access to credit to support renovations/repairs of their homes. Local governments should establish programs that enable low-income households to gain access to vacant or foreclosed properties with modest resources and credit for sweat equity to build equity in homeownership.	Local governments will review existing programs and look for best practices in working with lending institutions to offer credit for home renovations or repairs, enabling owners to take advantage of equity in their homes. In addition, local governments will look at steps needed to establish a sweat equity program to address vacant and abandoned homes and lots. Timeframe: Begin review of existing programs and identify best practices on or after June 2017.

Barrier 4: Lack of quality affordable rental housing in neighborhoods with concentrations of persons of color and poverty.

Contributing Factors: Lack of funding to support community revitalization strategies, deteriorated and abandoned properties, displacement of residents due to economic pressures, **lack of private investment in specific neighborhoods**, lack of public investment including services and amenities, access to financial services, location of environmental hazards

Goal 4: Improve housing conditions and options for rental households in older neighborhoods and communities.	
Strategies	Action Steps/Timeline
1. Work with Local Initiatives Support Corporation, MARC, and other organizations to create a rental housing maintenance reserve fund for agencies serving homeless and other disadvantaged renters with the promise to cover damages by tenants so they may access a wider range of rental units.	Local governments participating in this plan will meet with MARC, LISC, and other community representatives to explore a rental housing maintenance reserve fund to encourage small landlords to rent units at affordable costs to disadvantaged renters. Timeframe: Begin exploring in fourth quarter 2016.
2. Expand current use of www.kcmetrohousing.org as a resource for landlords to post vacancies of rental units and for the public and social service agency case managers to find affordable units for households with limited incomes.	MARC will work with local governments and agencies to expand the use of the website and its promotion. Timeframe: Begin October 2016.
3. Expand use of federal, state, and local government and private philanthropic dollars, including Historic Tax Credits, as incentive grants or low-interest loans to support the renovation of rental housing in older neighborhoods and communities.	Local governments participating in this plan will work with MARC, LISC and others to convene an affordable housing roundtable to determine steps to implement this recommendation. Timeframe: Convene roundtable in first quarter 2017.
4. Expand use of Community Development Financial Institutions (CDFI) and New Market Tax Credits in older neighborhoods and communities, particularly in Kansas City, Kansas, Leavenworth, Independence, and Blue Springs.	Local governments participating in this plan will work with LISC, MARC, AltCap and others to determine how to expand the use of CDFI and NMTC resources in neighborhoods with concentrated poverty and persons of color and to create more affordable housing units. Timeframe: Begin work to expand use of CDFI by March 2017.
5. Expand the resources in LISC's new Pre-Development Fund to support new or renovated housing in more disadvantaged neighborhoods.	LISC has secured funding from private foundations and the city of KCMO. Local governments participating in this plan and LISC should discuss opportunities to expand this fund. Timeframe: Continue efforts in 2017.
6. Strengthen the capacities of local community development corporations to serve their neighborhoods and expand to other parts of the	UMKC's Center for Neighborhoods will be assisting KCMO organizations. Local communities should encourage this center to broaden its focus

region in renovating existing housing and supporting the development of new affordable housing options.	to provide capacity building services to CDCs throughout the region. Timeframe: Begin work with UMKC by June 2017.
7. Local governments should consider adopting (or strengthening existing) codes and implementing a rental housing licensing program that identifies problem landlords and properties and requires property maintenance and protects the rights of tenants.	Local governments participating in this plan should review their local ordinances regarding rental housing and either adopt policies or strengthen policies to ensure that rental housing contributes to neighborhood stability and protects the rights of tenants. Timeframe: Begin second quarter 2017.
8. Support a comprehensive strategy to renew the urban core of Kansas City and other older neighborhoods in the region block by block, with decisions made by neighbors, and all labor performed by the people from those neighborhoods, but with many partners supporting the effort.	Local governments participating in this plan should review opportunities to implement a model block program in select neighborhoods with active associations and seek funding to support implementation. Timeframe: Begin third quarter 2017.

Barrier 5: Limited supply of affordable accessible housing.

Contributing Factors: **Access to proficient schools for persons with disabilities;** access to publicly supported housing for persons with disabilities; **access to transportation for persons with disabilities;** inaccessible buildings, sidewalks, pedestrian crossings or other infrastructure; inaccessible government facilities or services; lack of affordable, accessible housing in a range of unit sizes; lack of affordable in-home or community-based supportive services; **lack of affordable, integrated housing for individuals who need supportive services;** **lack of assistance for housing accessibility modifications;** lack of assistance for transitioning from institutional settings to integrated housing; regulatory barriers to providing housing and supportive services for persons with disabilities; state or local laws, policies or practices that discourage individuals with disabilities from being placed in or living in apartments, family homes and other integrated settings; location of accessible housing.

Goal 5: Increase the supply of affordable accessible housing, particularly around public transit centers and stops.

Strategies	Action Steps/Timeline
1. Evaluate local building codes to consider changes that enable more than the federal	Local governments participating in the plan will evaluate their building codes to determine the

requirements for ADA compliance to be addressed in new housing construction.	extent to which the needs of disabled persons are addressed in new housing construction, and as needed, consider changes to the codes. Timeframe: Begin second quarter 2017.
2. Review local zoning codes to encourage the construction of accessible units in transit-oriented developments and to allow for a broader range of affordable housing options for older adults, including accessory dwellings and co-housing.	Local governments participating in the plan will evaluate their local development regulations to determine the extent to which a broader range of housing options including accessory dwellings and co-housing are permitted by right, and if accessible housing is encouraged/required as part of transit-oriented developments. As needed, consider changes to the codes. Timeframe: Begin first quarter 2017.
3. Local governments should adopt policies that require any housing construction that is receiving a public subsidy to require that every unit meet ADA standards and that a specified number of units meet universal design standards.	Local governments participating in the plan will evaluate their incentives for housing construction and draft changes to ensure that such units constructed meet ADA accessibility standards and encourage universal design. Timeframe: Begin first quarter 2017.

Barrier 6: Limited access to economic opportunity and quality education.

Contributing Factors: **Location of employers;** Location of proficient schools and school assignment policies, access to proficient schools for persons with disabilities

Goal 6: Increase access to economic opportunity for disadvantaged persons and families through quality education and workforce development services.

Strategies	Action Steps/Timeline
1. The community should provide services, including career exploration, mentoring, and experiential learning to enable middle and high school students to better prepare for careers. A number of school districts and nonprofit organizations are working to provide these services. The community should expand use of the College Advising Corps to help low-income and minority students gain access to college.	Local governments should encourage the delivery of these services and help promote their availability to their residents. Timeframe: Ongoing

2. The community should expand the campaign to help students in disadvantaged high schools to complete Free Assistance for Financial Student Aid (FAFSA) applications.	MARC's GradForceKC initiative is working with the KCMO School District on a promotional campaign to encourage high school seniors and their families to complete applications. MARC has recently received additional resources to broaden the campaign to other area high schools. Local governments should encourage their families to help their high school students complete this important financial aid application as a step toward postsecondary educational attainment. Timeframe: Begin in first quarter 2017.
3. The community should expand Literacy programs to help adults who have not completed a high school education to achieve a diploma.	Local governments participating in this plan should make residents aware of available adult literacy programs through libraries, social service agencies and community colleges, and encourage those needing help to pursue a high school diploma through traditional and online services. Timeframe: Expand services in 2017.
4. The community should implement the new KC Degrees and KC Scholars programs to help minority and low-income adults with some college but no degree to receive intensive counseling and financial help to return to college and complete a high quality credential or degree.	MARC's GradForceKC and the Ewing Marion Kauffman Foundation will launch two new programs in late September 2016 to help minority and low-income adults with some college but no degree to achieve post-secondary attainment. Local governments participating in the plan should assist in promoting the new programs to their residents, and as employers, consider helping employees increase their skills and career potential through the programs. Local governments participating in this plan should offer tuition benefits for employees to support post-secondary attainment. Timeframe: Begin October 2016.
5. Local governments should adopt hiring policies that support giving a second chance to disadvantaged residents (ban the box) and should advocate that other public sector agencies and the private sector do the same.	Johnson County, Kansas, recently adopted such policies and could be a model for other communities and private employers. Local governments participating in the plan should review their current policies and consider changes to allow ex-offenders to have an opportunity to be considered for employment. Timeframe: Begin second quarter 2017.

6. Local governments should continue to make sure their plans and policies clearly indicate to developers their desire for housing that serves all ages and a mix of incomes focused in activity centers along corridors served by multiple modes of transportation and near job centers.	Local governments participating in this plan should review their plans and policies, particularly in the development of new or amended Consolidated Plans, to address housing that serves all ages and those households with limited incomes along transportation corridors and around transit centers and at or near employment centers. Timeframe: As plans and policies are being developed.
7. Local governments should adopt economic development strategies that target development, retention and expansion of firms and industries that provide good jobs — ones that both have low barriers to entry and provide clear career paths to a living wage.	Local governments participating in this plan will review their economic development policies to give priority to investments that result in good paying jobs. Timeframe: Begin June 2017.
8. To maximize the synergy of civic efforts, local governments should focus on attracting, retaining, and expanding jobs in the sectors identified by KC Rising, a business-led effort to increase the region's economic competitiveness - life sciences, animal health, health IT, logistics, engineering, architecture, and construction. These sectors were chosen both for their importance to the regional economy and for their capacity to create good jobs as defined above.	Local governments participating in this plan should work with their economic development agencies to support human capital development in key industry sectors and work with community partners to increase skills of current residents. Timeframe: Ongoing
9. Local governments should encourage financial support for area school districts and community providers to offer voluntary universal pre-K as a step to provide access to high quality early education for all young children.	Local governments participating in this plan should work with their local school districts and other community partners to promote high quality early education in a variety of settings that best meet the needs of children and their families. Timeframe: Ongoing
10. Local governments should support efforts to increase subsidies for poor working families to be able to access quality early education, and to advocate to the states for an increase in the income eligibility from 138 percent of poverty to a market rate.	Local governments should advocate with the MARC Metropolitan Council on Early Learning for increased resources and increased eligibility thresholds to help low-income working families access quality early education to enable parents to be able to enter and stay in the workforce. Timeframe: January 2017

11. Local governments should support professional development for those working with young children in early learning homes and centers to improve the quality of early education offered.	Local governments participating in this plan should work with community partners to promote professional development for early childhood teachers and aides. Timeframe: ongoing
12. Local governments, particularly through health departments and health levy resources, seek to expand maternal health services to increase access to health care for young children.	Local governments participating in this plan should work with their local health department and other community agencies to ensure that low-income mothers receive support for their child's healthy development. Timeframe: Ongoing
13. Local governments should support the expansion of special K-12 programming in areas of concentrated poverty.	Local governments participating in this plan should work with community organizations to support the expansion of programming to help students attending schools in areas of concentrated poverty and persons of color. Timeframe: Ongoing

Barrier 7: Limited access to community resources

Contributing Factors: Inaccessible government facilities or services; lack of public investment in specific neighborhoods, including services and amenities

Goal 7: Increase access to community resources including healthy food for residents of older neighborhoods and communities.

Strategies	Action Steps/Timeline
1. Local governments will incorporate an evaluation of important community resources into their comprehensive planning processes, including availability of/or access to healthy food; recreational offerings, both indoor and outdoor; health services; and other resources.	Local governments participating in this plan will include availability of community resources in updates to their comprehensive plans. Timeframe: As comprehensive or area plans are updated.
2. Local governments will evaluate their local zoning codes and the availability of water to vacant lots to enable urban gardening in neighborhoods to support access to healthy food.	Local governments participating in this plan will review local development codes and utility policies to support access to healthy food in older neighborhoods and communities. Timeframe: Begin third quarter 2017.

Barrier 8: Limited transportation access to jobs and community services.

Contributing Factors: **The availability, type, frequency and reliability of public transportation; access to transportation for persons with disabilities;** inaccessible buildings, sidewalks, pedestrian crossings or other infrastructure.

Goal 8: Expand public transportation services, complete streets and related mobility services to connect residents in disadvantaged neighborhoods and communities to jobs and community services.	
Strategies	Action Steps/Timeline
1. Form partnerships between local governments, private employers, and neighborhood organizations to develop transportation options to connect residents in concentrated poverty areas with jobs in opportunity areas.	Local governments participating in this plan should work with MARC, KCATA, and other transit providers to outline transportation options, and engage employers to support special transportation services and improvements to public transit services to best meet needs. Timeframe: Begin January 2017.
2. Local governments should work with transit agencies, MARC, and private industry to reconfigure public transit services to better connect locations with affordable housing to employment centers.	Local governments participating in this plan should work with MARC and area transit agencies to update the RideKC transit plan and to implement changes in public transit services to better serve employment centers. Timeframe: Work underway.
3. Expand complementary mobility options.	Local governments should adopt and implement complete streets policies and work with MARC, KCATA, developers, community organizations and businesses to provide safe and convenient mobility options such as walking, biking, bike-sharing, carpooling, car-sharing and van-pooling. Timeframe: Work underway.

Barrier 9: Address Discrimination and Community Opposition

Contributing Factors: **Community Opposition, quality of affordable housing information programs**

Goal 9: Raise understanding and awareness by the public of the need for affordable housing throughout the region with the publication of quality data and metrics and targeted advocacy, and encourage the participation in positive dialogue about the development of quality housing options that add to the value of neighborhoods. Create an advocacy agenda around affordable housing and establish metrics to measure progress.

Strategies	Action Steps/Timeline
1. Develop informational materials for local governments and community organizations to use to educate the public about the need for affordable housing, including but not limited to housing for teachers, police officers and retail workers in opportunity areas; housing for homeless families and youth; and older adults.	Local governments participating in this plan should work with MARC and convene others to outline an advocacy agenda around affordable housing and educational campaign. Timeframe: Begin second quarter 2017.
2. Provide informational materials on the variety of housing options available in other metro area communities that help to address the need for affordable housing in suburban locations.	MARC and LISC along with other community organizations will provide informational materials to local government officials and others around different housing models to support affordable housing in suburban locations. Timeframe: Begin second quarter 2017.
3. Local governments participating in this plan, MARC and other community partners should establish metrics to measure progress in meeting the affordable housing needs of the community and in affirmatively furthering housing choice.	Local governments participating in the plan and MARC will convene community partners and identify metrics that measure both the plan's progress and the outcomes of more affordable housing that gives low income households and persons of color greater access to opportunity. Use www.kcmetrohousing.org to monitor housing needs and resources. Timeframe: Begin discussions to establish metrics in the first quarter of 2017.

What's Your Idea of IDEAL HOUSING?

All residents should have access to affordable quality housing, whether they own or rent, regardless of race or color, family status, sex, religion, disability, or national origin. That's the vision for Furthering Fair Housing in the KC Metro, **but how do we make it happen?**

The Mid-America Regional Council, in partnership with the cities of Kansas City, Independence, Blue Springs, Missouri and the city of Leavenworth, Kansas and Unified Government of Wyandotte County-Kansas City, Kansas are beginning a community-focused study to help residents, particularly disadvantaged residents, meet their housing needs.

TELL US WHAT
YOU THINK



marc.org/fairhousing



How Can We MAKE IT HAPPEN?

We live in a metropolitan area with lots of choices for the type of community, neighborhood and housing we consider. Yet for a variety of reasons, **many of us have limited choices.**

To improve housing choices, we need a plan that affirmatively affirms “fair housing”, so it is about more than just housing. It is about whether everyone is able to live in a place that provides access to all the opportunities they need to be successful.

Step 1 Issues & Ideals

Hold community conversations during June and July 2016 to identify priority housing ideals, issues, and improvements

Step 2 Strategies

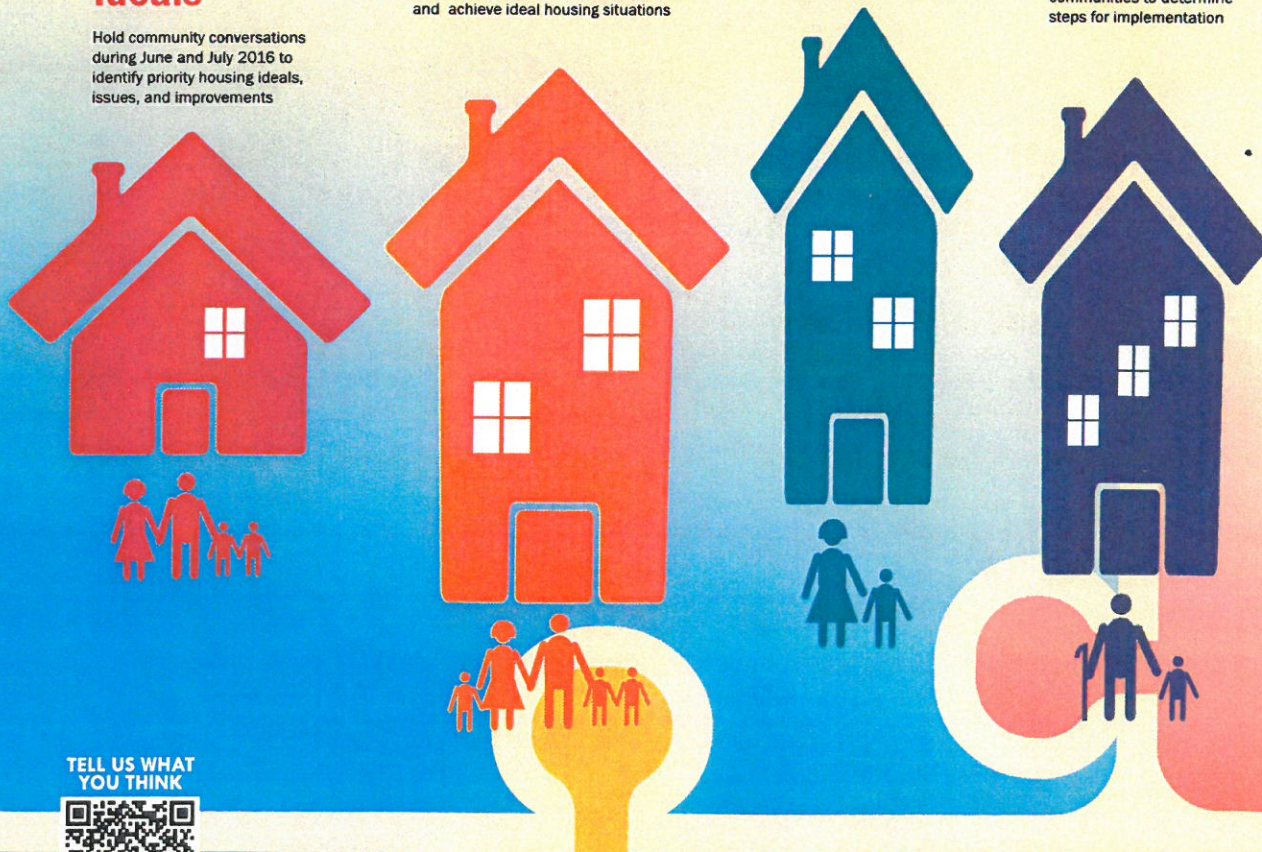
Hold community conversations during August and September 2016 to discuss strategies that could fix housing issues and achieve ideal housing situations

Step 3 Draft Plan

Develop the draft Fair Housing Plan through September to further fair housing opportunities for renters and homeowners in Independence, Blue Springs, KCMO, Leavenworth, and KCK

Step 4 Implementation

Submit the Fair Housing Plan to the Department of Housing and Urban Development and communities to determine steps for implementation



TELL US WHAT
YOU THINK



marc.org/fairhousing

What Can You **TELL US?**

Your input is essential to the successful development of the Fair Housing Plan. Please share your ideas with us.

Homeowners, renters, advocates, neighborhood groups, public housing authorities, landlords, developers, employers, transportation providers, schools, agencies, and governments are important stakeholders to engage in discussions and efforts to affirmatively affirm fair housing in the KC Metro.

Did you know?

Where you live affects your future.
All KC Metro zip codes are not identical.
Some offer more opportunities than others.

Where do you want to live?

Some Metro residents prefer the city, suburbs, and/or other areas. Each offers various benefits and drawbacks.

What's stopping you?

Unfortunately, the same housing options are not available across the Metro and accessing them can be a challenge.

What could be improved?

It's important that everyone's housing needs are met. Tell us how your community could improve housing opportunities for you and others.



TELL US WHAT
YOU THINK



marc.org/fairhousing

What Are YOUR RIGHTS?

Title VIII of the Civil Rights Act of 1968 (with 1988 Amendments) is called the **Fair Housing Act**. This law makes it **illegal to discriminate** in housing sales or rentals or in housing lending, advertising, insurance, appraisals and zoning on the basis of*:

Race and/or Color

Family Status

Sex

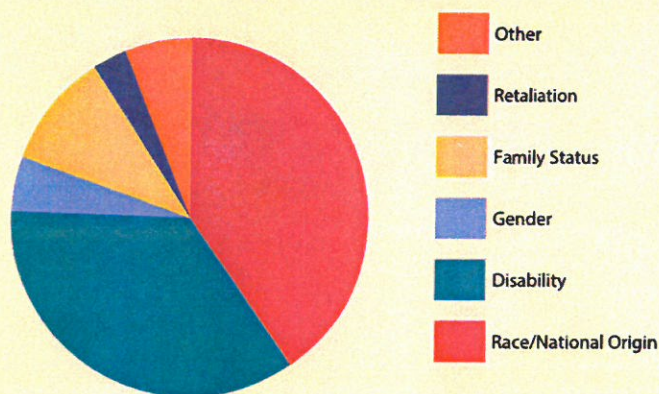
National Origin

Disability

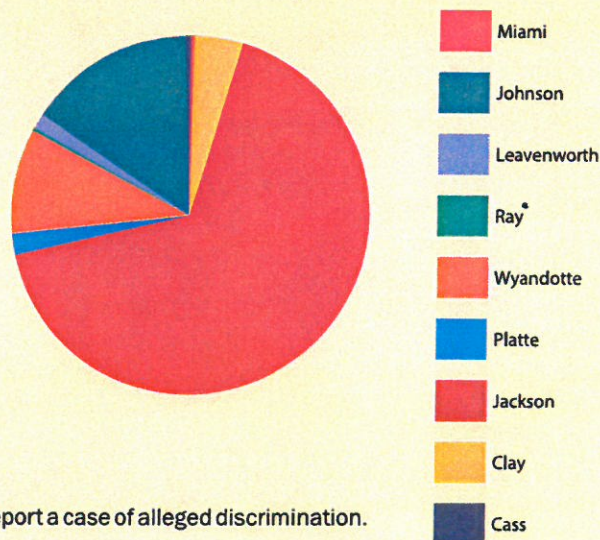
Religion

*In Kansas City, Missouri, you are also protected on the basis of sexual orientation, marital status and gender identity.

**Discrimination Complaints Filed in the
KC Metro Area by Type (2010-2015)**



**Discrimination Complaints Filed in the
KC Metro Area by County (2010-2015)**



Did You Know?

Residents in the Kansas City area, like the nation, are unlikely to report a case of alleged discrimination.

Discrimination complaints in the metro area are more likely to be based on issues of race and disability.

There is a lack of accessible housing units for persons with disabilities throughout the metro area.

A large proportion of the discrimination complaints are based on incidents in Kansas City, Missouri.

Diminished resources at the federal, state and local level limit opportunities for residents facing discrimination to receive help in filing a complaint.

TELL US WHAT
YOU THINK



marc.org/fairhousing

CONTACTS:

HUD

913- 551-6958

800- 743-5323

TTY 913-551-6972

**KCMO Human
Relations**

816-513-1313

**Kansas Human Rights
Commission**

785-296-0589

**Missouri Commission
on Human Rights
Complaint Hotline**

877-781-4236



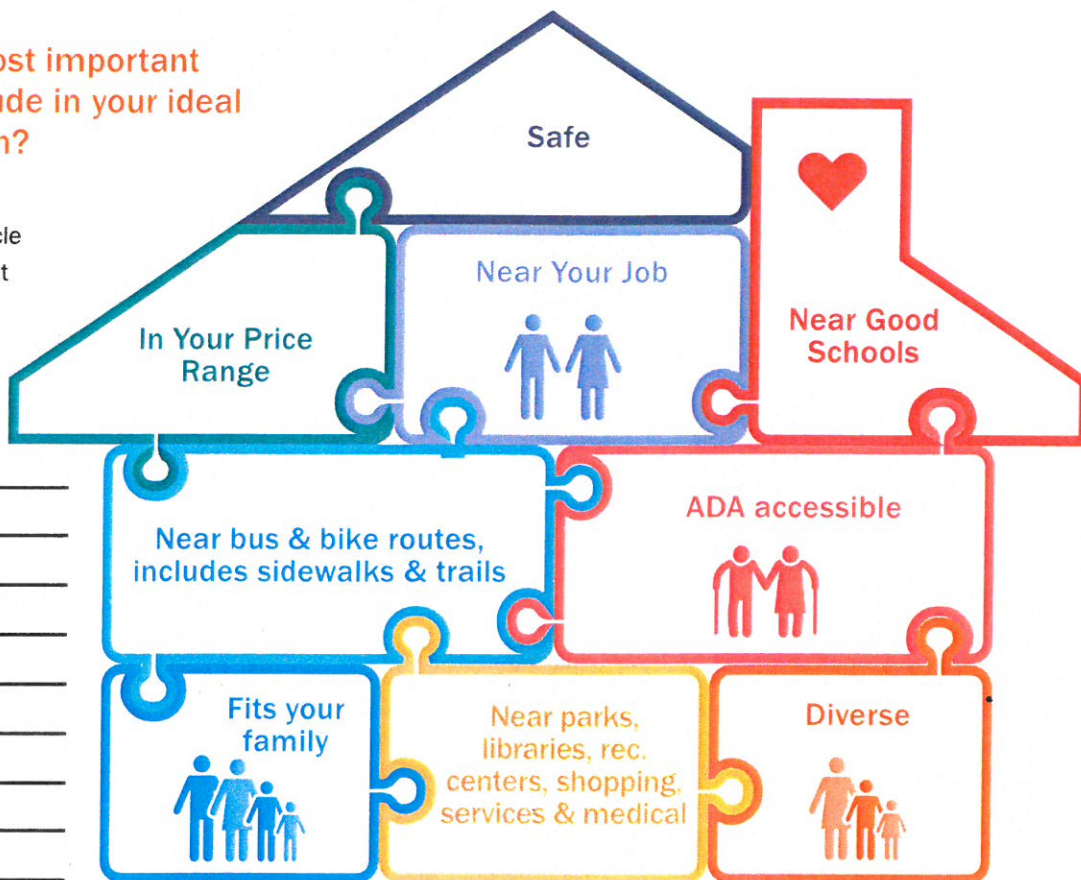
What Can You TELL US?

All residents should have access to affordable quality housing, whether they own or rent, regardless of race or color, family status, sex, religion, disability, or national origin.

That's the vision for Furthering Fair Housing in the KC Metro. Your input can help make it happen!

1 What are the most important features to include in your ideal housing situation?

Edit the house by adding or removing features. Then circle the top three most important features to you, your family, and friends. Use the space below to explain why they are priorities.



2 What are the top 3 obstacles stopping you from living where you want? Why?

3 How could your community fix the housing obstacles you, your family, and/or friends face? Why?



Select the Most Important Strategies FOR YOUR COMMUNITY

- **Goal: REDUCE DISCRIMINATION** from landlords, realtors, lenders or others and **HELP RESIDENTS** recognize discrimination and what's available for responding to it

Potential Strategies and Action Steps	Priority? If so, who should help?
Promote kcmetrohousing.org as the central location for fair housing information.	
Develop educational programs for landlords, realtors, and lenders on the Fair Housing Act and local fair housing laws.	
Enhance fair housing services , such as housing counseling, investigation, testing, and possible support for a private fair housing organization.	
Use the regional furthering fair housing plan to guide local plans and decisions made at existing commissions/committees.	
Advocate for a change in Missouri eviction laws , so landlords are required to give tenants reasonable cause and a minimum number of days notice.	

- **Goal: Raise public UNDERSTANDING & AWARENESS** of the need for **AFFORDABLE HOUSING** throughout the KC Metro, advocate for it, and measure progress

Potential Strategies and Action Steps	Priority? If so, who should help?
Advocate and campaign for affordable housing, including housing for teachers, police officers, and retail workers, in opportunity areas plus homeless families and youth, and older adults.	
Provide local government officials and others with information about the types and options of affordable housing that work well in suburban locations .	
Identify targets for measuring progress on affirmatively furthering fair housing and access to opportunities for low-income households and people of color.	

Select the Most Important Strategies FOR YOUR COMMUNITY

● **Goal:** Increase **ACCESS** to **AFFORDABLE HOUSING** in opportunity areas

Potential Strategies and Action Steps	Priority? If so, who should help?
Support greater use of the Low-Income Housing Tax Credits (LIHTC) and give priority to family housing and housing for people in areas of concentration and opportunity areas, and if possible, in mixed income developments that are located within those areas.	
Build accessibility standards into the selection of LIHTC projects.	
Evaluate new options for rental housing that offer homeowner-like features and change development codes to enable more options, such as mixed use and mixed income housing, cluster homes, townhomes, low-rise multifamily homes, and others.	
Explore a regional housing voucher program that enables voucher holders to select homes in opportunity areas, particularly around job centers.	
Require projects that receive financial incentives to help increase the amount of quality affordable housing or contribute to an affordable housing fund that helps finance vouchers. If residential units are being built, a portion should be set aside for low- and moderate-income households.	
Revise zoning regulations and examine building codes, so it will be possible for developers to build smaller homes on smaller lots .	
Examine the possibility of using a regional housing locator service to help voucher holders and others find affordable housing that meets their needs.	
Examine waiting lists and create a homelessness prevention effort that addresses household housing issues quickly.	

Select the Most Important Strategies FOR YOUR COMMUNITY

- **Goal:** Improve **HOUSING CONDITIONS** and **OPTIONS** for **HOMEOWNERS**, especially **ELDERLY** homeowners, in older neighborhoods and communities

Potential Strategies and Action Steps	Priority? If so, who should help?
Support the minor home repair needs of low-income and elderly residents by increasing funding so more homes can be fixed.	
Consider additional funding for case management, use of paramedics and other health workers so elderly homeowners are better connected to community resources .	
Create " villages " in neighborhoods with high numbers of older adults , so services can be provided to them and they continue living independently.	
Review property maintenance codes and identify resources, such as technical assistance, volunteer services, and possible grants, that low-income older adult homeowners can use to avoid property code violations .	
Help low-income homeowners gain access to 1) credit from banks and lenders for home renovations or repairs 2) vacant or foreclosed properties with limited resources, and 3) a sweat equity program to build investment in home ownership.	

Select the Most Important Strategies FOR YOUR COMMUNITY

- **Goal:** Improve **HOUSING CONDITIONS** and **OPTIONS** for **RENTAL** households in older neighborhoods and communities

Potential Strategies and Action Steps	Priority? If so, who should help?
Create a rental housing maintenance fund and encourage small landlords to use it and rent units at affordable costs to disadvantaged renters.	
Promote kcmetrohousing.org and expand its use to include vacancy postings that case managers can use to find affordable housing for households with limited incomes.	
Expand the use of grants, tax credits, or low-interest loans for rental housing renovation efforts in older neighborhoods and communities; coordinate an affordable housing roundtable discussion as part of the process.	
Expand financial services , such as credit and loans, to working people who have lower credit scores but have housing needs and live in older neighborhoods.	
Discuss how to possibly expand LISC's new Pre-Development Fund to support new or renovated housing in more disadvantaged neighborhoods.	
Encourage the University of Missouri-Kansas City's Center for Neighborhoods to help community development corporations develop affordable housing in more areas.	
Consider adopting codes and building a rental housing licensing program to 1) identify problem landlords and properties that require maintenance, 2) protect tenants' rights and 3) ensure rental properties contribute to neighborhoods positively.	
Organize a model block program in select neighborhoods; decisions would be made by neighbors and all labor performed by people from those neighborhoods plus partners.	

Select the Most Important Strategies FOR YOUR COMMUNITY

- **Goal:** Increase access to **ECONOMIC OPPORTUNITY** for disadvantaged persons and families through quality **EDUCATION** and **WORKFORCE DEVELOPMENT**

Potential Strategies and Action Steps	Priority? If so, who should help?
Encourage and promote career prep opportunities , such as mentoring and other activities, to middle and high school students so they are better prepared for careers.	
Encourage and help families complete the Free Assistance for Financial Student Aid (FAFSA) application to help with college costs.	
Make residents aware of adult literacy programs that can help them pursue a high school diploma.	
Promote programs that help residents increase their skills and career potential and offer tuition benefits for employees.	
Consider giving a second chance to ex-offenders, so they may be considered for employment (ban the box).	
Provide housing that serves all ages and a mix of incomes and is located along transportation corridors , around transit centers , and at or near employment centers .	
Review economic development policies and give priority to investments that result in good paying jobs .	

Select the Most Important Strategies FOR YOUR COMMUNITY

- **Goal (CONTINUED):** Increase access to **ECONOMIC OPPORTUNITY** for disadvantaged persons and families through quality **EDUCATION** and **WORKFORCE DEVELOPMENT**

Potential Strategies and Action Steps	Priority? If so, who should help?
Keep and expand jobs in the KC Metro's growing industries and work with community partners to increase residents' job skills .	
Support high quality early education, such as preschool education for all families (universal pre-K), to meet the needs of all young children and their families.	
Expand the number of low-income working families that can access quality early education for their children through age 8.	
Promote training opportunities for early childhood teachers and aides to improve the quality of early education offered to children through age 8.	
Ensure that low-income mothers receive support for their child's healthy development.	
Support expanding special K-12 programs to help students attending schools in concentrated areas of poverty and persons of color.	

- **Goal:** Increase access to **COMMUNITY RESOURCES**, including **HEALTHY FOOD**, for residents of older neighborhoods and communities

Potential Strategies and Action Steps	Priority? If so, who should help?
Assess the availability of or need for community resources , such as access to healthy foods, recreational opportunities, health services, and other items in the cities' long-term planning documents.	
Review zoning codes and water access on vacant lots, so urban farming can happen and access to healthy foods can be increased in older areas.	

Select the Most Important Strategies FOR YOUR COMMUNITY

- **Goal:** Expand **PUBLIC TRANSPORTATION** services and provide **STREETS FOR ALL TRAVELERS** can use, so residents and disadvantaged areas are better connected to jobs and community services

Potential Strategies and Action Steps	Priority? If so, who should help?
Update the KC Metro's long-range transit plan (RideKC) and work on changes that will serve employment centers better.	
Discuss transportation options with employers to encourage their support for special transportation services and public transportation to increase access to jobs.	
Make streets safe for all travelers (including walkers, bicyclists, bus riders, carpoolers, taxi customers, motorists and others) and coordinate with developers and transportation providers to make it happen.	

- **Goal:** Increase the amount of **AFFORDABLE & ACCESSIBLE** housing, particularly around **PUBLIC TRANSIT** centers and stops

Potential Strategies and Action Steps	Priority? If so, who should help?
Review building codes to determine how the needs of disabled persons are addressed in new housing construction and consider changes to the code if necessary.	
Provide more types of housing , including a smaller house on the same property as the main home and co-housing (aka a community of private homes clustered around a shared space), in neighborhoods and transit-oriented developments through zoning codes.	
Make sure that housing units receiving financial incentives are built to meet ADA accessibility and design standards that benefit older people , those with disabilities, and people without disabilities (universal design).	

Additional Goals & Strategies

FOR YOUR COMMUNITY

● Goal:

Potential Strategies and Action Steps	Priority? If so, who should help?

● Goal:

Potential Strategies and Action Steps	Priority? If so, who should help?

**ADMINISTRATION AND HUMAN SERVICES
STANDING COMMITTEE MINUTES
Monday, June 27, 2016**

The meeting of the Administration and Human Services Standing Committee was held on Monday, June 27, 2016, at 5:00 p.m., in the 5th Floor Conference Room of the Municipal Office Building. The following members were present: Commissioner Markley, Chairman; Commissioners Philbrook, Kane, and Bynum. Commissioner Johnson was absent. The following officials were also in attendance: Joe Connor, Assistant County Administrator; Gordon Criswell, Assistant County Administrator; Melissa Mundt, Assistant County Administrator; Henry Couchman, Senior Attorney; Jenny Myers, Senior Attorney; Renee Ramirez, Director of Human Resources; and Wilba Miller, Director of Community Development.

Chairman Markley called the meeting to order. Roll call was taken and all members were present as shown above.

Chairman Markley said a blue sheet was distributed indicating corrections to the Committee Agenda, Item No. 3. The attachment to the original communication have been changed to reflect the proposed policy in the Human Resources Guide.

Approval of standing committee minutes for April 25, 2016. **On motion of Commissioner Kane, seconded by Commissioner Philbrook, the minutes were approved.** Motion carried unanimously.

Committee Agenda:

Item No. 1 – 16639...COMMUNICATION: 2015 UG HOLLYWOOD CASINO GRANT ALLOCATION

Synopsis: The Greater Kansas City Community Foundation has received a request from Marilyn Alstrom, Executive Director of Leadership 2020, for an extension to spend their 2015 UG –Hollywood Casino Grant allocation in the amount of \$24,990. The request letter, program budget and application are attached, submitted by Joe Connor, Assistant County Administrator.

Joe Connor, Assistant County Administrator, said this was an item that came before, I presented probably a few weeks ago and talked with Marilyn about the date and what time to be here and apparently we've had a little miscommunication. I guess that I would request that this item be held over to next month to make sure that she's here to present this item for you.

Commissioner Bynum said is this Commissioner Kane's grant from last year? **Commissioner Kane** said yes. I cannot explain it the way she would be able to explain it. Do I have to make a motion for that Joe? Make a motion to hold it over until next month. **Commissioner Bynum** said I don't need to hold it over. **Mr. Connor** said I think we can just postpone it. **Commissioner Philbrook** said I don't need no conversation on it. **Commissioner Kane** said I think we need some conversation on it absolutely. **Commissioner Philbrook** said okay, if it will make you feel better. **Chairman Markley** said we'll hold it over for the next agenda. **Commissioner Kane** said it's not that it makes me feel better. I want a full explanation of what happened and why it happened, and why she did what she did, and why she offended the school district. I have some more information that you guys don't have. I apologize for wanting a full explanation of how this went down.

Action: Hold over until next month.

ITEM NO. 2 – 16651...RESOLUTION: ASSESSMENT OF FAIR HOUSING COLLABORATIVE AGREEMENT

Synopsis: A resolution authorizing the approval of a collaboration agreement between the Unified Government, the City of Kansas City, Missouri, the City of Independence, Missouri, the City of Blue Springs, Missouri, and the City of Leavenworth, Kansas. The agreement will allow the cities to work together and with the Mid-America Regional Council to develop and submit an Assessment of Fair Housing (AFH) to HUD as required by federal law, submitted by Wilba Miller, Director of Community Development.

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Wilba Miller, Director of Community Development, said HUD has requested for the last several years that we do analysis of impediment to fair housing. This collaboration agreement is between the city of Kansas City, Missouri, I believe Blue Springs, Lee's Summit, and Leavenworth, Kansas and Kansas City, Kansas to prepare a Regional Fair Housing Study. HUD has requested that everyone sign the collaboration agreement. Legal is here if you have some questions about the actual agreement. If not, I did pass out a brochure to you showing our first meeting, our public meeting, for fair housing. We're going to have it at the NRC on the 18th of July and invite the public to talk about how they feel about fair housing and whether or not they've been discriminated against or if there were other things that this city as well as the other cities in the region could do.

Chairman Markley asked how will this brochure get out into the world? **Ms. Miller** said the brochure was just approved last week, we've already started by—we're just distributing it to everybody in the groups. We are also working on an ad. The ad will be put in all of our local papers just like all of the other Community Development ads and then of course the UG website, Twitter, Facebook, all of those things.

In addition, some of the staff from LISC, the equity assessment network is going to be working with distributing to the public.

Commissioner Philbrook said so the public also understands that this kind of falls on the hills of the new continuum consortium for Continuum of Care for our region coming together under HUD, and we're the baby on that, and I think this falls right along that category of trying to go regional so we can operate more efficiently. This works right along with the new continuum of care so I want to thank them for doing this. It will make it easier on the homeless.

Ms. Miller said Julian Castro from the Secretary of Housing and Urban Development came in March, I believe, and Melissa, Gordon, and I sat in on that meeting as well as the Mayor's Staff, where they really are requesting KCK, KCMO, the region to be the first region to adopt a fair housing on a regional basis. One of the things that happens with that is not only do you have to talk about fair housing in your community but also how your community fits in regionally. Each city that is going to be doing one of these, everybody that gets CDBG funds has to do this,

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all Housing Authorities will have to do this and compare themselves to the region. This is a big deal.

Action: **Commissioner Philbrook made a motion, seconded by Commissioner Kane, to approve.** Roll call was taken and there were four “Ayes,” Philbrook, Kane, Bynum, Markley.

ITEM NO. 3 – 16652...COMMUNICATION: AMENDING CONCEAL CARRY

Synopsis: Amending the Human Resources Guide to allow employees to conceal carry a firearm while engaged in the duties of employment, outside UG buildings, including while in a vehicle, in accordance with State law, submitted by Jenny Myers, Senior Attorney. This item was scheduled to appear before the Administration & Human Services Standing Committee, chaired by Commissioner Markley, on June 27, 2016. It was requested, and approved by the Mayor, to fast track this item to the June 30, 2016 full commission meeting.



Jenny Myers, Senior Attorney, said due to recent legislation we had a need to update our Human Resources Guide to allow for concealed carry by employees.

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HB 2502
K.S.A 75-7C10

- ▶ No public employer shall restrict or otherwise prohibit by personnel policies
- ▶ any employee
- ▶ who is legally qualified
- ▶ from carrying any concealed handgun while engaged in the duties of such employee's employment
- ▶ outside of such employers' place of business
- ▶ including while in a means of conveyance.

This was House Bill 2502 and I basically gave you the language right out of the House Bill so you can see why we did this. Basically it says no public employer shall restrict or prohibit through policies any employee who is legally qualified from carrying any concealed handgun while engaged in the duties of such employee's employment, outside the employer's place of business, including while in a means of conveyance. This basically says that we have to adopt it, we can no longer prohibit it.

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NO GUNS IN UNIFIED GOVERNMENT BUILDINGS

- ▶ All Unified Government buildings are exempt from the 2013 law
- ▶ No guns, concealed or open, by anyone in all UG buildings
- ▶ Buildings exempt until December 31, 2017.



Just to be clear there are still no guns in Unified Government buildings. In 2013, we exempted all UG buildings from the law. We have that exemption for four years, so this will be at least through the end of 2017. There will be no guns by any one in any UG building.

"LEGALLY QUALIFIED"

- ▶ No longer a requirement that anyone have a license to conceal carry
- ▶ Legally qualified = Not otherwise prohibited
 - ▶ i.e. convicted felons, misdemeanor crime of domestic violence, etc...



Legally Qualified. No one has to have a conceal carry permit anymore. That's not only UG employees, that's all citizens can now conceal carry legally without going through background

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checks, training, education, fees, anything like that. Legally qualified in this term means basically not otherwise prohibited. We may have some employees who are not legally allowed to conceal carry if they have prior felonies, crimes in misdemeanor, domestic violence; those people cannot carry regardless of employment with us or not.

CONCEALED CARRY OF A HANDGUN

- ▶ "Concealed handgun" means a handgun that is carried on one's person or under one's control in such a manner as to not be visible to an ordinary person under normal circumstances.
- ▶ "Printing" should be avoided
 - ▶ Printing is where the outline of a handgun can be discerned beneath the employee's clothing.



Concealed carry of a handgun. We defined that in the policy so that handgun must be carried on one's person or under one's control in such a manner as to not be visible to an ordinary person under normal circumstances. This is concealed carry only. This is not open carry. If an employee chooses to carry, it must be concealed at all times. We put printing should be avoided. Printing is when you carry a handgun to where you can see the outline of it, so basically everybody knows you're carrying, we're going to try to limit that.

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CONCEALED CARRY

- ▶ Must be completely concealed at all times
- ▶ In the immediate control of the employee at all times
- ▶ May not be left unattended at any time
- ▶ May not be left in a UG vehicle
- ▶ May possess a handgun in a private vehicle, including while on UG property

Must be completely concealed at all times. No printing, no outlines. It must be in the immediate control of the employee at all times. It's got to be on their person. It may not be left unattended. It may not be left in a UG vehicle. We have to allow them to carry it in a UG vehicle when they're outside of UG buildings on duty. They cannot leave it in the UG vehicle unattended. Employees are still allowed to possess handguns in their personal vehicles on UG property. We amended that last year for state law.

PROHIBITED ACTS

- ▶ No physical or verbal reference that an employee is carrying
- ▶ No display of a weapon
 - ▶ Includes any situation in which a handgun is not reasonably concealed and can easily be detected or visible by others
- ▶ Open carry is prohibited
- ▶ Failure of an employee to keep gun in his or her immediate possession and control
 - ▶ Includes leaving a handgun in a UG vehicle
- ▶ Unlawful use of a handgun in the workplace
- ▶ Possession by an employee who is not legally qualified

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The prohibited acts. No physical or verbal reference that an employee is carrying. You cannot display a weapon. Open carry for all employees is prohibited. Failure of an employee to keep a gun in their immediate possession and control including leaving it in the vehicle. They cannot use the handgun. They may carry the handgun, but they are not allowed to discharge it. Possession by an employee who is not legally qualified. If we find out that we do have a felon who is in possession, they can be disciplined subject to the policies.

Commissioner Kane said asked could you go back please. The part where he can't use it. Where's that at? **Ms. Myers** stated unlawful use of a handgun in the workplace, the second from the bottom. **Commissioner Kane** said so if somebody is pointing a gun at him, even though he's working, he's not supposed to pull a gun out. **Ms. Myers** said they can carry, we're not going to tell them when they can and cannot use it. This is mainly, I would say, so we don't have target practice out in the field so we're not shooting animals, not shooting it in the air. I think if it came to a legal justification, we could deal with that accordingly.

Commissioner Philbrook said so basically your just throwing the unlawful use on there to remind people that they have to attend to they're using they're gun. **Ms. Myers** said yes. **Commissioner Philbrook** said got it. **Ms. Myers** said there is a city ordinance that also, it's illegal to discharge a firearm within the city limits so this would be consistent with that.

CARRYING WHILE ON DUTY

- ▶ Employees must abide by all applicable laws regarding concealed carry when going to non-Unified Government locations
- ▶ Cannot carry in UG buildings



Conceal carry while on duty. If they are going to be out in the field they have to abide by all applicable laws of other buildings they are going to. If while on duty they're going to go into a school, they cannot conceal carry into that school. If they're going to go to a restaurant that doesn't allow it, they cannot carry. They cannot carry into any UG buildings, but they also cannot leave that firearm in a UG vehicle. If they cannot carry into the building, they cannot leave it in the UG vehicle unattended.

SCOPE OF EMPLOYMENT

- ▶ Carrying a concealed handgun is not within the scope of employment
- ▶ Any injury will not be considered for workers compensation or on duty injury
- ▶ Any liability will not be defended by the UG and will be of a personal nature since the carrying of a gun is not part of the employee's duties.

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Scope of employment. We added some language in there that carrying a conceal handgun is not within their scope of employment. Any injury will not be considered an on-duty injury for workers compensation. Any liability will be of a personal nature since carrying a firearm is not part of the scope of their duty so the UG will not defend that.



This is effective July 1, which is this Friday. Therefore, we need you to fast track, if approved, to this Thursday's commission meeting. If so approved, then Renee will be sending out an email to all employees this Friday as well as a letter to departments heads having each employee acknowledge the new policy and sign off on that.

Action: Commissioner Kane made a motion, seconded by Commissioner Philbrook, to approve, including the fast tracking to this Thursday's meeting.

Chairman Markley asked will that email include information about how an employee would report something if they thought that there was an improper carrying going on? **Renee Ramirez, Director of Human Resources**, said yes, that's included in the policy as well.

Chairman Markley said I just want to comment because I've already seen commentary online about this issue. To make clear for the record, we're doing this because state law requires it and
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we would love to have a choice, but we don't. So for anyone who is watching on TV that doesn't understand why this is happening, it's happening because state law requires it, that's where we are.

Commissioner Bynum said could we, the elected commissioners, also receive the memo when you put it out to all departments. **Ms. Ramirez** said yes. I'm planning on having that sent out Unified Government wide through email. I will put it on ESS and then it will go out through DOTS technology so that way it will go to every UG employee, and then department heads will be covering that with their employees and having an acknowledgement signed off that they've covered it and that they're in receipt of the policy.

Roll call was taken and there were four "Ayes," Philbrook, Kane, Bynum, Markley.

ITEM NO. 4 – 16653...COMMUNICATION: KAW RIVER BIKE/PEDESTRIAN BRIDGE GRANT APPLICATION

SYNOPSIS: An abandoned railroad bridge near Kemper Arena has been leased to a private group that is exploring the concept of a bike and pedestrian trail over the Kansas River by the City of Kansas City, MO, owner of the bridge. Interestingly, the bridge is physically located in Kansas City, KS. In order to further explore this connection opportunity between the Heritage Trail and the Kaw Valley Levee trails, as a public/private partnership, a detailed engineering analysis needs to be completed as well as community engagement around the concept of other uses with the bridge that include not only the trail, but potential enterprises such as a restaurant or other commercial uses,, submitted by Melissa Mundt, Assistant County Administrator..

Melissa Mundt, Assistant County Administrator, said this is one of the items that had a blue sheet changed for you tonight. As Kansas City, Missouri and Unified Government staff started working through this grant, it became apparent to us that the matching dollars that were noticed in the RFA that was done a couple of weeks ago were not available as we were both thinking they were. However, in conversations back and forth between our two communities it was determined that it was in our best interest to explore what was brought forward and to go ahead and start doing the due diligence to make this trail connection possible for the community. If

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you're interested in learning more about what we're hoping it looks over time, the High Line Trail in New York City, which I have never been to, but I have seen pictures of it online; it's kind of a vision concept that this is looking at. The grant has three components to it. One is to do a Phase II Engineering Study to determine that the structure is actually able to support the concepts that are being discussed, it also a really big citizen engagement component because that's what these sustainable place this grants all about. We will be learning what people's needs and interest are for this type of trail connector.

The last part will be taking that feedback and that structural analysis and actually making some very preliminary designs on how we connect the trails, the amenities that need to go with it such as parking and schematics on landscaping, and other types of stuff that we would want to look at going forward to meet that input.

\$15,000 from the UG is what we would be committing towards the trials. If you have any questions, I'd be happy to answer them

Commissioner Bynum said the second to the last sentence on the Request for Action says "Unified Government will not be required to provide any sort of matching dollars", but you just said \$15,000. **Ms. Mundt** said yes, \$15,000, that's what the blue sheet is letting you know. It came up too late for us to get that out to you, so I do apologize about that, in the eleventh hour when you're trying to submit a grant only to find out that you're needing to find money.

Action: **Commissioner Bynum made a motion, seconded by Commissioner Philbrook, to approve.** Roll call was taken and there were four "Ayes," Philbrook, Kane, Bynum, Markley.

Chairman Markley adjourned the meeting at 5:15 p.m.

tk

June 27, 2016

ITEM NO. 16720

IV. MEASURABLE GOALS

1. Review of Department Goals
(Information Forthcoming)



Staff Request for Commission Action

Tracking No. 16740

Full Commission Meeting Date: 08/25/16

Committee: Administration & Human Services

Date of Standing Committee Action: 08/22/16

(If none, please explain):

Publication Required: No

<u>Date:</u> 08/09/2016	<u>Contact Name:</u> Wilba Miller	<u>Contact Phone:</u> x5112	<u>Contact Email:</u> wmiller@wycokck.org	<u>Department/Division:</u> Community Development
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Item Description:

The UG Commission approved a resolution authorizing a collaboration agreement between the Unified Government, the City of Kansas City, Missouri, the City of Independence, the City of Blue Springs, and the City of Leavenworth, Kansas. The agreement allows the cities to work together and with the Mid-America Regional Council (MARC) to develop and submit an Assessment of Fair Housing to HUD as required by federal law.

HUD requires that each city hold a public hearing to consider and receive comment prior to the publication of the Assessment of Fair Housing (AFH). The public hearing will also open a 30 day public comment period during which a draft copy of the AFH will be available for public comment and inspection.

Public Notice to be published in the Echo on August 11, 2016. The notice will also be published in the Call, Globe, Dos Mundos, KC Hispanic News and will be on the UG website.

Action Requested:

Approve request to hold Public Hearing on affirmatively furthering fair housing for the Assessment of Fair Housing on August 25, 2016

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

AFFH PUBLIC HEARING NOTICE

PUBLIC HEARING

ATTENTION

ALL RESIDENTS OF KANSAS CITY, KANSAS

YOU ARE INVITED TO ATTEND a public hearing to be held on Thursday evening, August 25, 2016 at 7:00 p.m. in the Unified Government Board of Commissioners Chambers in the Lobby of the Municipal Office Building 701 North 7th Street to consider and receive comment on an Assessment of Fair Housing (AFH).

The Assessment of Fair Housing (AFH) is a legal requirement that the Unified Government must complete in order to continue receiving federal housing and community development funding from the U.S. Dept. of Housing & Urban Development (HUD). Specifically, the AFH is a study undertaken pursuant to 24 CFR Part 5.154 that includes an analysis of fair housing data, an assessment of fair housing issues and contributing factors, and an identification of fair housing priorities and goals specific to Kansas City, Kansas and the region. Examples of fair housing issues include regional demographics, segregation, racially and ethnically concentrated areas of poverty, access to opportunity, disproportionate housing need, publicly supported housing, access to persons with disabilities, and fair housing enforcement and outreach capacity.

The hearing will also open a 30 day public comment period during which a draft copy of the AFH will be available for public inspection and comment. Copies of the document will be available beginning August 26, 2016 and ending September 25, 2016 in the Community Development Department, Room 823 and the Unified Government Clerk's Office, Room 323 at Municipal Office Building, 701 N. 7th Street, Kansas City, KS, 66101. The draft copy will also be available online at www.wycokck.org. Please submit all comments to Community Development Department, 701 North 7th Street, Room 823, Kansas City, Kansas 66101

WE LOOK FORWARD TO SEEING YOU THERE!

The Unified Government of Wyandotte County/Kansas City, Kansas will make reasonable accommodations to qualified individuals with disabilities. If accommodations are needed for a disability, contact the Human Services Department 48 hours in advance at 913-573-5024.



Staff Request for Commission Action

Tracking No. 16741

Full Commission Meeting Date: September 15, 2016

Committee: Administration & Human Services

Date of Standing Committee Action: August 22, 2016

(If none, please explain):

Publication Required: No

<u>Date:</u> 08/10/2016	<u>Contact Name:</u> Joe Connor	<u>Contact Phone:</u> x6724	<u>Contact Email:</u> jconnor@wycokck.org	<u>Department/Division:</u> Administrator's Office
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Item Description:

Request to appoint Theresa Reyes-Cummings as the Unified Government's appointee to the REACH Health Care Foundation's Community Advisory Committee (CAC). This will be a two-year term and she has expressed interest in being appointed. Brenda Sharpe, REACH Executive Director, has expressed support of this request. The CAC term for this appointment will run from June 1, 2016 to May 31, 2018.

The sole function of the CAC is to serve as the nominating committee to the REACH Board of Directors. The appointment is entirely at the discretion of the UG Commission.

Attached are Theresa Reyes-Cummings' resume and email from Brenda Sharp recommending her appointment.

Action Requested:

Appoint Theresa Reyes-Cummings as the Unified Government's appointee to the REACH Healthcare Foundation's Community Advisory Committee for a two-year term commencing June 1, 2016.

Budget Impact: (if applicable)

Amount:

Source:

Included In Budget:

Other (explain):

Attachments List:

T Cummings Resume, Recommendation Email, Request Form

THERESA REYES-CUMMINGS

EXPERIENCE

JACKSON COUNTY COMMUNITY MENTAL HEALTH FUND, KANSAS CITY, MO

Director of Program Development; August 2007 - Present

- Develop, plan and manage new projects and programs to ensure they are meeting program goals, objectives and maintain fiscal accountability.
- Provide professional support, grant and fundraising consulting for area mental health providers.
- Enhance agency organization capacity by assisting with grants management and developing community mental health programs.
- Plan and coordinate special events and training.
- Coordinate and convene mental health initiatives for Jackson County, Missouri including extensive work with Mental Health/Drug Courts.
- Serve as a community consultant on cultural competency in behavioral health care.
- Advocacy, public relations, community speaking and engagement work.
- Research and evaluation of programs.

TRUMAN MEDICAL CENTERS, INC, KANSAS CITY, MO

Government Grants and Contracts Administrator; 2005-August 2007

- Directly supervise a staff of two grant accounting specialists in the Finance Department.
- Responsible for the corporate administration of all government grants and contracts.
- Research and develop new programs and made application for new grant resources.
- Received and facilitated requests for new and renewing government grants and service contracts from all hospital departments.
- Provided development consulting for new projects and developed sustainability plans.
- Provided Department Leaders with financial and performance reports.
- Developed policies and procedures that standardized reporting, record keeping and general ledger methodology for grant funded projects.
- Managed and monitored grant compliance and worked with external auditors.
- Partnered with foundation to obtain and meet fundraising and capital campaign goals.
- Provided corporate accounting and budgeting support to Foundation.

WEIDNER CONSULTING, AUSTIN, TX

Performance Management Consultant; 2004-2005

- Researched and analyzed current management practices within local and federal government departments.
- Facilitated "Managing for Results" methodology to government departments, enabling them to establish a comprehensive performance management system that integrated strategic planning, budgeting, reporting, evaluation and decision-making based on results for the public.
- Facilitated needs assessments, goal setting, strategic planning, and outcome development workshops for local and federal government clients.

- Report writing.

UNIFIED GOVERNMENT OF WYANDOTTE COUNTY, KANSAS CITY, KS

Public Safety Business Office Director; 2004-2004

- Directly supervised a staff of 10 employees.
- Established a centralized business office for the Public Safety Departments of the Unified Government.
- Developed and secured grant funding for public safety and juvenile justice programs.
- Prepared, administered and monitored grant reports and expenditures.
- Assisted with budget development for Sherriff, Police and Fire Departments. Serve as point of contact for auditor.
- Prepared comprehensive financial and outcome reports.
- Prepare and present information and reports to Mayor and County Commission.
- Public relations for public safety and juvenile justice programs.

Juvenile Justice Administrator; 2001-2003

- Directly manage \$4.5 million state and federal grant dollars for community youth development programs.
- Organize and develop collaborative partnerships between agencies and government in order to meet community needs.
- Communicated with stakeholders and governing agency about grant compliance, progress and new development.
- Researched, prepared and managed new grant proposals.
- Increased profile of the Juvenile Corrections Advisory Board through public relations and lobbying activities.
- Developed comprehensive strategic plans for department and community.
- Facilitated Board meetings and served on statewide advisory councils to develop new strategies for juvenile justice programming across the State of Kansas.

FOURTH JUDICIAL DISTRICT COMMUNITY CORRECTIONS, OTTAWA, KS

Director; 1996-2001

- Directly managed a staff of 15 employees.
- Managed and developed a fiscal grant budget of \$1 million in state and federal grants. Researched and developed new programs to meet the needs of offenders in the community including substance abuse programming, life skills, job skills and educational services.
- Developed and reported on program goals and outcomes.
- Serve as public relations and community action liaison. Facilitated community and board meetings.
- Serve as lobbyist for Community Corrections programs. Coordinated and trained staff.
- Serve on statewide advisory committees.

FOURTH JUDICIAL DISTRICT COURT SERVICES, OTTAWA, KS

Court Service Officer; 1994-1996

- Supervised adult and juvenile offenders on probation.
- Assessed client needs and made referrals to appropriate community resources. Supervised community service activities.
- Data entry, record keeping and report writing.
- Serve on legislative committees to develop and advocate for offender community programming.

WESTERN JUDICIAL SERVICES, KANSAS CITY, MO

District Manager; 1992-1994

- Directly supervised a staff of 6 employees.
- Managed and marketed community-based offender services to the community. Assessed community needs and developed new programs.
- Finance and human resource management.
- Assisted with the reorganization of the Missouri Substance Abuse Traffic Offender Program. Record keeping, data analysis and public relations.

MIDWEST ADP, KANSAS CITY, MO

Court Liaison Officer; 1990-1992

SPOFFORD HOME FOR CHILDREN, KANSAS CITY, MO

Residential Case Manager; 1990

RESIDENTIAL CENTER FOR YOUTH, PITTSBURG, KANSAS

Residential Care Worker; 1988-1990

EDUCATION

UNIVERSITY OF KANSAS, MASTER OF PUBLIC ADMINISTRATION, 2004

**PITTSBURG STATE UNIVERSITY, BACHELOR OF ARTS,
SOCIAL SCIENCE/PHILOSOPHY, 1990**

PITTSBURG STATE UNIVERSITY, CERTIFICATION OF PARALEGAL STUDIES, 1992

CERTIFICATIONS

**GRANT PROFESSIONAL CERTIFICATION (GPC), NATIONAL GRANT
PROFESSIONALS ASSOCIATION - CURRENT**

MENTAL HEALTH FIRST AID INSTRUCTOR CERTIFIED - CURRENT

PRESENTATIONS

- Regular presenter at the Grant Professional Associations Training Events
- Guest Lecturer at UMKC School of Social Work; 2014-2016
- National Association of Drug Courts, 2010, "Mental Health Courts," Panelists
- Wyandotte County Mayor's Prayers Breakfast; 2007 Keynote Presenter
- KU Public Administrators Workshop, October 2005, "Grantsmanship 101"
- Truman Medical Center Management Team, March 2005, "Grants

Administration”

- Kans Trans Conference, March 2002, “Community Partnerships and Juvenile Justice”
- Kansas City Diversity Weekend, May 2002, “Justice programming in Wyandotte County”
- Kansas Governor’s Juvenile Justice Conference, July 2002, “Innovative Juvenile Justice and School Partnerships,”
- Kansas Association of Counties, November 2002, “Portrait of Community Corrections and Juvenile Justice”

LEADERSHIP

- El Centro, Board Co-Chair
- Paces Youth Programs, Board Member
- Federal Grant Reviewer
- Grant Professionals Association, Heart of America Chapter, Co-Founder
- International Mission Trips to India; Water projects, Dental and Health Clinics.
- Leadership Programs Alumni (Leadership 2000 and Ottawa Leadership)

From: Brenda Sharpe [<mailto:brenda@reachhealth.org>]
Sent: Thursday, July 28, 2016 2:02 PM
To: Behgam, Lindsay
Subject: CAC appointment
Importance: High

Lindsay, as you know, the Unified Government is an appointing authority to the REACH Healthcare Foundation's Community Advisory Committee (CAC). The UG has an open appointment to the REACH Foundation's Community Advisory Committee. This vacancy was created by the conclusion of two full terms by Cecelia Ysaac.

Theresa Reyes Cummings has expressed interest in an appointment to the REACH CAC. A resident of Wyandotte County, Theresa has a long history and experience in the health and human services field. Her extensive network and contacts would be well-utilized on the CAC.

Just as a recap, the CAC serves as the Foundation's Nominating Committee for the Board of Directors. Each year, the CAC meets approximately 5 times to recruit, interview and select a slate of qualified candidates to be considered for election by the Board of Directors. The CAC does not have a role in grantmaking or any other fiduciary obligations, but are regularly invited to events and educational opportunities across our 6-county service area to learn more about healthcare access for the uninsured and underserved.

The CAC term for this appointment will run from June 1, 2016 to May 31, 2019.

We hope that the Unified Government of Wyandotte County, Kansas City, KS will give Theresa every consideration for this appointment. I've attached a copy of her current resume. Thanks so much for your consideration; please don't hesitate to call me if you need any additional information.

Best regards,
Brenda

Brenda R. Sharpe | President & CEO
REACH Healthcare Foundation
O (913) 432-4196 | M (913) 568-8113 | TF (866) 866-8805
6700 Antioch, Suite 200
Merriam, KS 66204
brenda@reachhealth.org



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County Administrator's Office

Douglas G. Bach, County Administrator

701 North 7th St., Suite 945
Kansas City, Kansas 66101-3064

Phone: (913) 573-5030
Fax: (913) 573-5540

NOTICE OF PENDING APPOINTMENT

DATE: 8/9/16

BOARD POSITION: Reach Healthcare Foundation's Community Advisory Committee

INCUMBENT REPLACED: Addie Hawkins

TERM EXPIRATION DATE: 5/31/2016

APPOINTING COMMISSIONER: _____

REVIEW DATE (7 business days): _____

REQUEST FOR APPOINTMENT

NAME OF NEW APPOINTMENT: Theresa Reyes-Cummings

ADDRESS:

CELL NUMBER AND EMAIL ADDRESS:

TERM OF OFFICE: 06/01/2016 TO 05/31/2019

SIGNATURE OF APPOINTING COMMISSION MEMBER

* NOTICE: IF THERE ARE NO CONCERNS RAISED IN THE INITIAL 7 BUSINESS DAYS REVIEW PROCESS DATE, THEN THE NOMINATION WILL BE AUTOMATICALLY PROCESSED AS AN ITEM FOR THE NEXT AGENDA REVIEW PROVIDED NO OTHER APPLICATIONS WERE SUBMITTED.